

**AGENDA  
REGULAR COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, MARCH 8, 2021  
7:00 P.M. – CITY HALL**

**A. CALL TO ORDER**

1. Pledge of Allegiance
2. Approval of Additions to the Agenda

**B. PUBLIC FORUM** – Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speaker must state their name and address. At the discretion of the Mayor, each speaker is given a three-minute time limit.

**C. CONSENT CALENDAR – NOTICE TO THE PUBLIC** – All items here listed are considered to be routine by the City Council and will be acted on by one **motion**. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Special Council Meeting Minutes of January 19, 2021
2. Wild Wind Ranch Drive Public Hearing Minutes of February 2, 2021
3. Rushmoor Blvd/Rushmoor Trl Public Hearing Minutes of February 2, 2021
4. Harbor Lane Public Hearing Minutes of February 3, 2021
5. Birch Narrows Public Hearing Minutes of February 3, 2021
6. Whitefish Ave, Hilltop Dr, Woodland Dr, and Cool Haven Lane Public Hearing Minutes of February 4, 2021
7. Special Council Meeting Minutes of February 8, 2021
8. Regular Council Meeting Minutes of February 8, 2021
9. Special Council Meeting Minutes of February 11, 2021
10. Preliminary Draft Month End Revenue Report dated January 2021
11. Preliminary Draft Month End Expenditures Report dated February 2021
12. Preliminary Draft Balance Sheet dated February 2021
13. Fire Hall Remodel Costs dated 2/28/2021
14. Police Report for Crosslake – February 2021
15. Police Report for Mission Township – February 2021
16. Fire Department Report – February 2021
17. North Ambulance Run Report – February 2021
18. Planning and Zoning Monthly Statistics
19. Planning and Zoning Commission Meeting Minutes of December 18, 2020
20. Park and Recreation Monthly Report – February 2021
21. Park and Recreation/Library Commission Meeting Minutes of January 27, 2021
22. Public Works Commission Meeting Minutes of January 4, 2021
23. Public Works Commission Meeting Minutes of February 1, 2021
24. Letter dated February 17, 2021 from Crow Wing Power Re: Vegetation Management Project
25. Waste Partners Recycling Reports for January 2021
26. Group Transient Merchant Permit Application for Crosslake Ideal Lions
27. Bills for Approval

#### **D. CRITICAL ISSUES**

1. Jon Mobeck and Carla White – Update on Loon Center
2. Tyler Glynn, BLAEDC – Update on Crow Wing County Covid-19 Business Grants

#### **E. MAYOR'S AND COUNCIL MEMBERS' REPORT**

1. Approval of Resolution Accepting Donations (Council Action-Motion)
2. Update on Fire Hall Project
3. Letter from Hytec dated January 29, 2021 Re: Additional Monument Sign (Council Action-Motion)
4. Email dated March 3, 2021 from Marcia Seibert-Volz Re: Fund Balance Policy (Council Action-Motion)
5. Memo dated March 8, 2021 Re: Commission Applications (Council Action-Motion)
6. Draft Minutes of March 1, 2021 Crosslakers Meeting

#### **F. CITY ADMINISTRATOR'S REPORT**

1. Estimates for Hard-Wired or Wireless Gooseneck Desk Top Microphones for Council Table (Council Action-Motion)
2. Agreement for BWSR Clean Water Fund Coordinated Mill Overlay, Sewer Expansion, and 5 Crosslake Runoff Retrofits Project (Council Action-Motion)
3. Memorandum of Understanding Amendment 2 with Crow Wing Soil and Water Conservation District (Council Action-Motion)
4. Letter dated March 1, 2021 from David Drown Associates RE: G.O. Equipment Certificates, 2021A and Approval of Resolution Providing for the Competitive Negotiated Sale of \$865,000 G.O. Equipment Certificate, Series 2021A (Council Action-Motion)
5. Discuss Penalty for Non-Payment of Lodging Tax

#### **G. COMMISSION REPORTS**

1. PUBLIC SAFETY
  - a. Memo dated February 24, 2021 Re: 2021-2022 Fire Service Contract Renewals (Council Action-Motion)
  - b. Memo dated March 3, 2021 from Chief Lee Re: Surplus Item (Council Action-Motion)
  - c. Memo dated March 3, 2021 from Chief Lee Re: Computer Purchases (Council Action-Motion)
  - d. Memo dated March 3, 2021 from Chief Lee Re: Mission Township Contract (Council Action-Motion)
2. PUBLIC WORKS/SEWER/CEMETERY
  - a. Letter dated March 2, 2021 from Widseth Re: Agreement for Professional Services and Reimbursement of Direct Labor/Expenses/ Materials Associated with Requests for Information/Data/Digital Files Documents (Council Action-Motion)
  - b. Email dated March 1, 2021 from Rob Hall Re: CSAH 66 Speed Study (Council Action-Motion)



c. Discuss Request for Clearing Walking Trails

3. PARK AND RECREATION/LIBRARY

a. Request from Park Director to Update Surveillance System (Council Action-Motion)

**H. PUBLIC FORUM -** Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speaker must state their name and address. At the discretion of the Mayor, each speaker is given a three-minute time limit.

**I. CITY ATTORNEY REPORT**

1. Closed Session Pursuant to State Statute 13D.05 subd. 3(c) to Discuss Land Negotiations/Settlement

**J. NEW BUSINESS**

**K. OLD BUSINESS**

**L. ADJOURN**

C. 1.

SPECIAL COUNCIL MEETING  
CITY OF CROSSLAKE  
TUESDAY, JANUARY 19, 2021  
12:00 P.M. – CITY HALL

The Council for the City of Crosslake held a Special Meeting on Tuesday, January 19, 2021. The following Council Members were present: Mayor Dave Nevin, John Andrews, Marcia Seibert-Volz, and Aaron Herzog. Dave Schrupp was present via Zoom. Also present was City Administrator Mike Lyonais.

The meeting was called to order by Acting Mayor Marcia Seibert-Volz at 12:00 P.M. and stated that the purpose of the meeting was to evaluate the performance of the City Administrator Mike Lyonais pursuant to State Statute 13D.05, subd.3(a)

MOTION 01SP01-01-21 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO CLOSE THE SPECIAL MEETING. MOTION CARRIED WITH ALL AYES.

The meeting was adjourned at 2:40 P.M.

Respectfully Submitted,

Charlene Nelson  
City Clerk

C.2.

PUBLIC HEARING  
CITY OF CROSSLAKE  
WILD WIND RANCH DRIVE IMPROVEMENT PROJECT  
PRELIMINARY IMPROVEMENT HEARING  
TUESDAY, FEBRUARY 2, 2021  
6:00 P.M. - CITY HALL

The Council for the City of Crosslake met in a Special Session on Tuesday, February 2, 2021 at City Hall. The following Council Members were present: Mayor Dave Nevin, John Andrews, Aaron Herzog and Marcia Seibert-Volz. Dave Schrupp was present via Zoom. Also present were City Administrator Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, Park Director TJ Graumann, and City Engineer Dave Reese. There were seven people in the audience and on Zoom.

Mayor Nevin called the meeting to order at 6:00 P.M. The meeting was then turned over to Dave Reese, who presented the scope of the project, project cost summary, timing of project, and proposed assessments. The project will include full-depth pavement reclamation of the current road pavement and base, correcting subgrade areas, installation of drainage culverts, adding supplemental base to the reclaimed material, and repaving the road with a 2.5" asphalt wearing course. Mr. Reese explained that the current road is in poor condition with wide, deep cracks and drainage issues. The estimated cost of the project last year was \$113,000 and the bid came in at \$148,800. The City decided to postpone the project until 2021. There are 13 lots on the road that would be assessed. The recommended assessment, based on a licensed appraiser's opinion, is \$4,000 per lot. Mr. Reese explained the payment options.

Marcia Seibert-Volz asked how the ponding issues would be addressed. Dave Reese responded that small driveway culverts will be used to direct the water to the common outlot. Dave Nevin asked what would happen if there was no aggregate base when the road was reclaimed. Dave Reese replied that this has been seen on other roads and that the old surface is blended with the subsoil during the reclaim process and then supplemented with 2-3 inches of new Class 5. This creates a very good base section for the new pavement surfacing.

James Clemens of 33965 Wild Wind Ranch Drive stated that he is building a home on his lot in the spring and wondered the timing of the project. Dave Reese replied that the construction would likely last approximately 3-4 weeks and that one side of the road would be open for traffic while work takes place on either side. Construction would likely start after Memorial Day weekend and may be completed by July 4th depending on the contractor's schedule.

DeeAnn Themmes of 13423 County Road 103 stated that she is not in favor of the project because they live on 103 and asked how many assessments she would receive. Dave Reese replied that although they have a large lot abutting Wild Wind Ranch Drive, they would only have one assessment of \$4,000 based on the assessment approach taken last year and this year.

Theresa Haines of 33853 Wild Wind Ranch Drive stated that all of their mailboxes were located on County Road 103 and asked if they could be moved to the end of their driveways. Ted Strand

stated that he will contact the Post Office and ask if that was possible. Doug Haines asked if the project would be postponed again. Dave Reese replied that he couldn't say no but it is unlikely.

There being no further discussion, the Mayor adjourned the meeting at 6:40 P.M.

Respectfully submitted by,

Charlene Nelson  
City Clerk

C.3.

PUBLIC HEARING  
CITY OF CROSSLAKE  
RUSHMOOR BLVD AND RUSHMOOR TRAIL ROAD IMPROVEMENT PROJECT  
PRELIMINARY IMPROVEMENT HEARING  
TUESDAY, FEBRUARY 2, 2021  
7:00 P.M. - CITY HALL

The Council for the City of Crosslake met in a Special Session on Tuesday, February 2, 2021 at City Hall. The following Council Members were present: Mayor Dave Nevin, John Andrews, Aaron Herzog and Marcia Seibert-Volz. Dave Schrupp was present via Zoom. Also present were City Administrator Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, Park Director TJ Graumann, and City Engineer Dave Reese. There were ten people in the audience and on Zoom.

Mayor Nevin called the meeting to order at 7:00 P.M. The meeting was then turned over to Dave Reese, who read into the record an email from Gary Swoverland of 36421 Rushmoor Blvd regarding his concerns and objections to the project and read a statement in opposition to the project from Hank Duitsman of 36484 Rushmoor Blvd. Mr. Reese presented the scope of the project, project cost summary, timing of project, and proposed assessments. Mr. Reese stated that the surface of the road is becoming porous like a sponge, wide cracks are forming and the maintenance with patching and sealing is no longer working. The project will result in an elevated road surface for better drainage. There will be no increase to the width of the road nor change in the alignment. The estimated cost of the project is \$215,000. The recommended assessment, based on a licensed appraiser's opinion, is \$4,000 per lot. There are 39 lots to be assessed. Construction would begin sometime after Memorial Day and last approximately 4-6 weeks.

Dave Nevin asked why a second assessment hearing was scheduled when the Council has determined that \$4,000 would be the assessed amount. Dave Reese replied that State Law requires that the City hold a final assessment hearing.

Jim McLellan of 12780 Rushmoor Blvd addressed the Council and asked if only parts of the road could be reconstructed because the whole road is not in bad shape. Mr. McLellan noted that some property owners are elderly and it would be better for them to have a less expensive assessment to pay. Dave Nevin agreed with Mr. McLellan.

Charles Peitso of 12896 Rushmoor Blvd reported to the Council that he is in favor of the project and that he has been maintaining the drains on the road by removing debris and keeping them open. Mr. Peitso stated that all the stormwater drains to his property.

Dave Fischer of 36412 Rushmoor Blvd stated that he was in favor of the project and stated that there were concerns regarding the approach to County Road 16 and drainage issues. Mr. Fischer added that he has spoken to Mr. Reese about these issues and that they would be addressed during design and construction.

Roger Otterlei of 12756 Rushmoor Trail stated that he thought \$4,000 was a high assessment, especially because he owns 8 properties on the road and would receive 8 assessments.

Don Bogdanovich of 36374 Rushmoor Blvd stated that he was in favor of the project and that his concerns are regarding the approach to County Road 16 and drainage problems.

Dave Nevin suggested that a Blind Intersection Ahead sign be installed on CSAH 16.

Dave Schrupp asked Ted Strand to come to the podium and speak to the plowing of the road. Ted Strand stated that there is little blacktop left on the road and that the plow needed to be very careful to not go through the pavement. There is no room to store snow on the road and Mr. Strand thanked Mr. Peitso for blowing the snow off the road before the plow comes through.

Dave Nevin stated that he had asked for a bid to just overlay the road but that the Public Works Commission was not in favor of that. Dave Reese replied that the road is failing and that an overlay would not improve the condition of the road.

Mike Haglund of 12838 Rushmoor Blvd asked why the City waited so long to repair the road. Dave Reese replied that the City has tried to keep a road maintenance schedule by crack sealing every few years. Rushmoor Blvd is over 30 years old and the underlying base material is not known; some roads of that time were paved over topsoil. It has lasted longer than expected. The City now chip seals new roads to help extend the life of the road.

Dave Nevin suggested that the Council consider some type of relief for the owner of 8 lots and Dave Reese stated that it could be discussed at the final assessment hearing in the fall.

There being no further discussion, the Mayor adjourned the meeting at 7:55 P.M.

Respectfully submitted by,

Charlene Nelson  
City Clerk

C.4.

PUBLIC HEARING  
CITY OF CROSSLAKE  
HARBOR LANE IMPROVEMENT PROJECT  
PRELIMINARY IMPROVEMENT HEARING  
WEDNESDAY, FEBRUARY 3, 2021  
6:00 P.M. - CITY HALL

The Council for the City of Crosslake met in a Special Session on Wednesday, February 3, 2021 at City Hall. The following Council Members were present: Mayor Dave Nevin, Marcia Seibert-Volz, John Andrews, and Aaron Herzog. Dave Schrupp was present via Zoom. Also present were City Administrator Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, Park Director TJ Graumann, and City Engineer Dave Reese. There were five people in the audience and on Zoom.

Mayor Nevin called the meeting to order at 6:00 P.M. The meeting was then turned over to Dave Reese, who presented the scope of the project, project cost summary, timing of project, and proposed assessments. The project will include full-depth pavement reclamation of the current road pavement and base, and installation of curbs and spillways for drainage if needed. Records show that the road was last serviced with an overlay in 1997. Mr. Reese explained that the current road is in poor condition with wide, deep cracks. The road is porous and has started to require more regular maintenance. The snow plow is able to pull gravel off the surface and the blade does not lay flat due to the compromised shape of the road. The estimated cost of the project is \$161,000. There are 10 lots on the road that would be assessed. The recommended assessment, based on a licensed appraiser's opinion, is \$4,000 per lot. Mr. Reese explained the payment options.

Dave Nevin asked if another overlay would be an option since the original overlay lasted 24 years. Dave Reese replied that it would be a risk to overlay the road again because it is unknown what the original base was comprised of.

Aaron Herzog asked if the electric company has considered moving the electric underground since the road will be torn up. Mr. Reese stated that the utility companies will be contacted in the design phase of the project and that normally if a City requests that utilities be moved underground, the utility company would require that the City bear the cost.

Tim Kavanaugh of 12195 Harbor Lane asked if the cracks could be repaired and then overlay the road rather than reconstruct. Dave Reese replied that it is possible, however, given the age and condition of the road, an overlay would not add strength to the road. Mr. Kavanaugh asked where the water would run to. Mr. Reese replied that the runoff would drain into the pond area. Mr. Kavanaugh noted that the first curve near CSAH 16 has limited visibility and asked if that would be corrected. Mr. Reese replied that he is open to improving public safety and that the City would need to work with the property owner to acquire land. The City only has a prescriptive easement on Harbor Lane. Mr. Kavanaugh asked if there is a contingency for potential higher costs and asked what would happen if the City only received one bid for the project. Mr. Reese replied that the most expensive portion of the project is the blacktop and that the estimate includes the possibility of higher rates. The City can accept or reject any bid. Mr.



Kavanaugh asked if his assessment would increase if the bids came in higher than expected and stated that he feels the road is in pretty good shape. Mr. Reese replied that the assessment is set at \$4,000 and will not change.

Marcia Seibert-Volz asked if the City could change the easement to right-of-way. Dave Reese replied that it is possible but is a lengthy process. The City would require 66 feet and the legal descriptions would all change. If the property owners are willing to convey land to the City, it is an easy process. However, the City may have to purchase land or take land by eminent domain.

Tim Berg of 12038 Harbor Lane does not think the road needs to be reclaimed because only portions of it are in bad shape. Mr. Berg stated that he would like a bike path added to the road and agreed that the corner near CSAH is a safety issue. Although Mr. Berg owns a large parcel of land, he would receive one assessment of \$4,000. Mr. Berg stated that he wants to keep the mailbox post he currently has and asked that Harbor Lane be the first road on the schedule to be completed because mid-summer is a busy time of year. Dave Reese stated that the Public Works Commission has discussed adding a trail on Harbor Lane in the past and Ted Strand stated that Ideal Township is willing to participate in that project. Mr. Strand added that striping the road could help with safety on the corner.

There being no further discussion, the Mayor adjourned the meeting at 6:45 P.M.

Respectfully submitted by,

Charlene Nelson  
City Clerk

C.5.

PUBLIC HEARING  
CITY OF CROSSLAKE  
BIRCH NARROWS ROAD IMPROVEMENT PROJECT  
PRELIMINARY IMPROVEMENT HEARING  
WEDNESDAY, FEBRUARY 3, 2021  
7:00 P.M. - CITY HALL

The Council for the City of Crosslake met in a Special Session on Wednesday, February 3, 2021 at City Hall. The following Council Members were present: Mayor Dave Nevin, John Andrews, Aaron Herzog, and Marcia Seibert-Volz. Dave Schrupp was present via Zoom. Also present were City Administrator Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, Park Director TJ Graumann, and City Engineer Dave Reese. There were five people in the audience and on Zoom.

Mayor Nevin called the meeting to order at 7:00 P.M. The meeting was then turned over to Dave Reese, who presented the scope of the project, project cost summary, timing of project, and proposed assessments. The project will include full-depth pavement reclamation of the current road pavement and base, and topsoil and seeding of shoulders. Records show that the road was paved in the mid-1980's. Mr. Reese explained that the current road is in poor condition with wide, deep cracks. The road surface has oxidized and is losing aggregate and has started to require more regular maintenance. It is difficult for the snow plow to not damage the road. The estimated cost of the project is \$286,000. There are 37 lots on the road that would be assessed. The recommended assessment, based on a licensed appraiser's opinion, is \$4,000 per lot. For property owners that use the road to access their parcels that are not adjacent to the blacktopped road, Mr. Reese recommended charging them half an assessment is the amount of \$2,000. Mr. Reese explained the payment options.

Marcia Seibert-Volz asked if the property owners who use the road for access were notified of the hearing and where the parcels are located. Mr. Reese replied that there are ten parcels at the end of the road where the surface turns to gravel and they were notified of the hearing.

Craig Graffunder of 15520 Birch Narrows Road asked if larger parcels would receive more than one assessment and how many trees would be removed. Dave Reese replied that all lots will receive one assessment irregardless of the size and that there is no plan to remove trees. Mr. Graffunder stated that he lives in Minnetonka and the road in front of his house there is also being improved and that Minnetonka is not charging an assessment. Mr. Reese stated that cities with populations greater than 5,000 receive State Aid which helps fund infrastructure projects. The City of Crosslake receives no State Aid.

Tom Fuith of 15652 Birch Narrows Road asked if a traffic study was done because with the little amount of traffic, he believes that the City could wait a few years to reconstruct the road. Dave Reese replied that although there is less traffic in the winter, garbage trucks and school busses still use the road on a regular basis and can cause damage to the edges of the road.

Bob Vanhicke of 16568 Birch Narrows Road stated that he owns property on both sides of the sharp curve near CSAH 3 and asked where the water will drain. Mr. Vanhicke installed a French

drain on one side of the curve and was concerned that he would need to add another on the other side. Mr. Reese stated that the plan is to drain the water to the inside of the curve. Ted Strand stated that he and Mr. Vanhicke have spoken before about adding a French drain and that the City will look at that when designing the road.

Mike Myers of 15304 Birch Narrows Road asked if there are any other roads in the City that are older than Birch Narrows and asked what other property owners have paid for assessments in the last three years. Dave Reese replied that there are few roads that are older. In the past assessments were based on the final construction costs and some had assessments that were very high. This year the City set flat assessment rates of \$4,000 for all the roads that will be reconstructed and \$1,000 for overlay projects. One year after the roads are reconstructed the City will chip seal which adds to the life of the road. It may be 30-40 years before the next assessment will be necessary.

Marcia Seibert-Volz asked how many calls were received regarding this project. Mr. Reese stated that he received four calls or emails and one of those was opposed to the project.

There being no further discussion, the Mayor adjourned the meeting at 7:38 P.M.

Respectfully submitted by,

Charlene Nelson  
City Clerk

C.6.

PUBLIC HEARING  
CITY OF CROSSLAKE  
WHITEFISH AVE, HILLTOP DRIVE, WOODLAND DRIVE, AND COOL HAVEN LANE  
IMPROVEMENT PROJECTS  
PRELIMINARY IMPROVEMENT HEARING  
THURSDAY, FEBRUARY 4, 2021  
6:00 P.M. - CITY HALL

The Council for the City of Crosslake met in a Special Session on Thursday, February 4, 2021 at City Hall. The following Council Members were present: Mayor Dave Nevin, John Andrews, Aaron Herzog, and Marcia Seibert-Volz. Dave Schrupp was present via Zoom. Also present were City Administrator Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, Park Director TJ Graumann, and City Engineer Dave Reese. There were 13 people in the audience and on Zoom.

Mayor Nevin called the meeting to order at 6:00 P.M. The meeting was then turned over to Dave Reese, who presented the scope of the project, project cost summary, timing of project, and proposed assessments. The project will include a 1.5" asphalt overlay. Cool Haven was paved in 2001 and is starting to show some stress. The County overlaid Whitefish Ave in 2002 and there is now some cracking. The surface has oxidized. Curb and gutter may be added in some areas to improve drainage. Whitefish Ave will be restriped. Mailbox supports will be replaced. The estimated cost for the entire project area is \$506,900. There are 160 lots that would be assessed. The recommended assessment, based on a licensed appraiser's opinion, is \$1,000 per lot. Mr. Reese explained the payment options.

Aaron Herzog asked if the overlay would be chip sealed the following year. Mr. Reese stated that it would be and that the chip seal could extend the life of the road by 5-6 years.

Marion Trees of 12482 Whitefish Ave stated that his driveway is lower than the road and storm water runs down his driveway. Dave Reese stated that drainage issues are limited with an overlay and material could be added to the edge of the driveway. Property owners could get a good price from the paving company while they are out there to correct driveway drainage issues.

Joe Ruttger of 11411 Whitefish Ave stated that he has lived here year-round since 2012 and he thinks the City could patch the bad areas of the road without having to overlay. Mr. Ruttger questioned whether the project was necessary and why the hearing was being held in February when many residents are gone for the winter. Mr. Ruttger wants to keep his mailbox post.

Dave Wigren of 11393 Whitefish Ave state that Mr. Ruttger took the words out of his mouth and added that the corner near Hilltop Drive was very dangerous.

Cindy Levey of 12533 Whitefish Ave stated that she thinks the project is unnecessary and asked why property owners on Manhattan Point Blvd did not pay an assessment when that road was reconstructed. Ms. Levey stated that her boyfriend owns property behind her and that he received a notice of the hearing even though his property does not abut the road. Mr. Reese explained that property owners that use the road to access their property may be charged half an assessment.

Dave Wigren suggested that the City develop a questionnaire to see how many people on the road are in favor of the project. Mr. Nevin agreed that that would be a good idea. Dave Reese stated that the City updates the Capital Improvement Plan (CIP) annually and that Whitefish Ave is on the schedule to be improved this year. The City changed its policy recently to assess for road overlays so help defray the cost.

John Andrews asked why the hearings are held now. Dave Reese replied that staff reviews road conditions after the snow melts and determines if there needs to be changes to the CIP due to changes in road conditions. In order to bid the projects early, the hearings need to be held in the spring. Dave Nevin stated that it is a bad time of year to hold hearings. Ted Strand stated that the City has held hearings in the summer and that they have not been well attended if the weather is nice outside.

Reed Price of 12081 Whitefish Ave stated that he is in agreement with the City's goal of staying ahead of the damage on roads. Although it is \$1,000 now, it could be much higher later if the road deteriorates.

Steve Roe of 11663 Whitefish Ave stated that he is not in favor of curb and gutter because the water is run into the lake. Mr. Roe added that drainage issues are critical and suggested that the City chip seal the road which is no cost to residents rather than overlay the road. Mr. Roe agreed that the corner is dangerous at Hilltop and Whitefish.

John Forney of 11797 Whitefish Ave stated that he did not see a benefit to having the road overlaid and that the City has a poor policy.

Marcia Seibert-Volz asked why the City replaces the mailbox supports. Dave Reese replied that the City adopted the policy that is consistent with County policy. The swing away supports are not usually damaged by the snowplows.

Elaine Bailey of 11491 Whitefish Ave stated that she has seen no cracks or potholes on Whitefish Ave and she walks it almost every day. Because some people are struggling financially due to Covid, Ms. Bailey suggested waiting a few years to overlay the road. Ms. Bailey suggested that larger lots be assessed more than smaller lots.

Mary Nienbar of 12515 Whitefish Trail asked if it was necessary to do the project this year and stated she was concerned about drainage.

Lynn Fitzthun of Whispering Pines Resort asked how many assessments would be charged to the resort. Dave Reese replied that each parcel would receive one assessment.

John Forney of 11797 Whitefish Ave stated that he and his neighbor corrected some drainage issues on the easement between their properties and was concerned that the overlay could increase the runoff.

Joe Ruttger of 11411 asked if the project was a done deal. Mr. Reese explained that this was a hearing to take public comment so that the Council could decide whether to move forward with the project.

Marcia Seibert-Volz stated that she thinks the public hearings should be held in the fall during budget time and when more residents are available to attend meetings.

There being no further discussion, the Mayor adjourned the meeting at 7:22 P.M.

Respectfully submitted by,

Charlene Nelson  
City Clerk

C.7.

SPECIAL COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, FEBRUARY 8, 2021  
6:00 P.M. – CITY HALL

The Council for the City of Crosslake held a Special Meeting on Monday, February 8, 2021. The following Council Members were present: Mayor Dave Nevin, John Andrews, Marcia Seibert-Volz, and Aaron Herzog. Dave Schrupp was present via Zoom. Also present was City Attorney Brad Person. City Labor Attorney Jessica Durbin was present via Zoom.

MOTION 02SP01-01-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND  
SECONDED BY AARON HERZOG TO CLOSE THE SPECIAL MEETING FOR THE  
PURPOSE OF CONSIDERING STRATEGY FOR LABOR NEGOTIATIONS. ROLL  
CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

The meeting was adjourned at 6:55 P.M.

Respectfully Submitted,

Charlene Nelson  
City Clerk



C.8.

**REGULAR COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, FEBRUARY 8, 2021  
7:00 P.M. – CITY HALL**

The Crosslake City Council held the Regular Council Meeting on Monday, February 8, 2021 in City Hall. The following Council Members were present: Mayor Dave Nevin, John Andrews, Aaron Herzog, and Marcia Seibert-Volz. Dave Schrupp was present viz Zoom. Also in attendance were City Administrator Mike Lyonais, City Clerk Char Nelson, Park Director TJ Graumann, Fire Chief Chip Lohmiller, Public Works Director Ted Strand, Zoning Administrator Jon Kolstad, Police Chief Erik Lee, City Engineer Dave Reese, and City Attorney Brad Person. Northland Press Reporter Paul Boblett and Echo Journal Reporter Nancy Vogt attended via Zoom. There were approximately twenty-two audience members in City Hall and on Zoom.

**A. CALL TO ORDER** – Mayor Nevin called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. Mayor Nevin read the list of additions to the agenda. MOTION 02R-01-21 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE THE ADDITIONS TO THE AGENDA. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

**B. PUBLIC FORUM** – None.

**C. CONSENT CALENDAR** – Dave Nevin requested that items #20 Bills for Approval and #21 Additional Bills for Approval be pulled from the consent calendar. MOTION 02R-02-21 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Regular Council Meeting Minutes of January 11, 2021
2. Interview Session for Engineering Proposals Minutes of January 19, 2021
3. Special Council Meeting Minutes of January 29, 2021
4. Draft Month End Revenue Report dated January 2021
5. Draft Month End Expenditures Report dated January 2021
6. Draft Balance Sheet dated January 2021
7. Fire Hall Remodel Costs dated 1/31/2021
8. LMCIT Liability Coverage – Waiver Form
9. Police Report for Crosslake – January 2021
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11. Fire Department Report – January 2021
12. North Ambulance Run Report – December 2020 and January 2021
13. Planning and Zoning Monthly Statistics
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15. Park and Recreation/Library Commission Meeting Minutes of January 5, 2021
16. EDA Meeting Minutes of October 7, 2020
17. Waste Partners Recycling Reports for December 2020 and Year End 2020
18. Charitable Gambling Contributions Reports for 2020
19. Memo dated January 22, 2021 from City Clerk Re: Repurchase Cemetery Lots
20. *Removed*
21. *Removed*

ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Regarding the bills for approval, the Mayor had several questions. Dave Nevin asked about the bill from American Door Works in the amount of \$4,453.80. Ted Strand explained that a county employee hit the garage door after a city employee pulled out of the garage and shut the door. The city employee did not know that anyone was behind him. A claim has been submitted to the insurance company. Dave Nevin asked if the bill to Hathaway Construction had been paid before the Council approved it. Char Nelson replied that the bill was paid on January 28, 2021 as noted on the list of bills for approval as the vendor requested immediate payment for work completed in December 2020. City policy allows bills to be paid, if necessary, before council approval. Dave Nevin asked why there was a bill from Mills Motors for the repair of the Mack truck in the amount of \$7,374.06, as the truck has been declared surplus and staff was directed to sell. Ted Strand replied that he informed the Council at its regular meeting in January that he received a second quote to repair the truck and authorized the expense. Mr. Strand added that the truck was worth nothing without the repairs and is now worth approximately \$30,000-\$35,000. Dave Nevin asked about the bill from Watchguard for body cameras in the amount of \$10,116 and stated that he thought the police department bought body cameras last year. Erik Lee explained that the Council approved the purchase last year at budget time and that the order was placed in 2020 so that the cameras would be delivered in 2021. MOTION 02R-03-21 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO APPROVE THE BILLS FOR APPROVAL IN THE AMOUNT OF \$159,528.28 AND THE ADDITIONAL BILLS FOR APPROVAL IN THE AMOUNT OF \$8,332.95. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

**D. MAYOR'S REPORT**

1. The Council revisited a right-of-way vacation application from Kevin and Michelle McCormick, Chris and Heather Orth, and Brad and Kristin Evenson. A public hearing was held at the Council's regular meeting on December 14, 2020. The matter was tabled by the Council until the ordinance language regarding road vacations was changed to allow the Council the ability to consider the vacation of roads that lead to the water. The ordinance amendment was approved on January 11, 2021. The Mayor asked if anyone wanted to speak to vacation request and no one came forward. MOTION 02R-04-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY DAVE SCHRUPP TO APPROVE RESOLUTION NO. 21-04 VACATING PROPERTY ON LAKE TRAIL. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
2. Dave Nevin and Chip Lohmiller gave a brief update on the firehall construction. MOTION 02R-05-21 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE THE PURCHASE OF DESKS AND CABINETS FOR THE OFFICES IN THE FIREHALL FROM KI IN THE AMOUNT OF \$2,293.20 ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

The Council reviewed an invoice dated August 23, 2020 from Widseth for the Firehall Project in the amount of \$3,305. Dave Nevin had tabled approval of payment in September because he did not think staff had authorization to have Widseth make designs

for a new building. Chip Lohmiller read the minutes of the City Council meeting of July 13, 2020 where Dave Schrupp suggested that Chief Lohmiller look at building designs of other departments and get some quotes. Mr. Lohmiller stated that he felt having those designs helped the Council make a decision to remodel rather than build new. Mike Lyonais noted that the bill had been resubmitted for payment and was on the bills for approval in January. The Council approved payment at that time and the Mayor voided the check when it was given to him for signature. Dave Schrupp and John Andrews stated that the bill needed to be paid.

The Council reviewed a pay request from Hytec for the firehall. Dave Schrupp suggested that payment be held until the punch list for City Hall is completed. Dave Nevin stated that he would talk to Hytec about finishing the punch list. MOTION 02R-06-21 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO APPROVE PAY APPLICATION #6 TO HYTEC CONSTRUCTION IN THE AMOUNT OF \$257,428.04 FOR FIRE HALL REMODEL. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

MOTION 02R-07-21 WAS MADE BY JOHN ANDREWS AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE CHANGE ORDER #079439.05 IN THE AMOUNT OF \$6,996.13 TO REMOVE AND REPLACE EXISTING ROTTEN OSB WALL SHEATHING AS NEEDED ON THE EXTERIOR WALL. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

MOTION 02R-08-21 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE CHANGE ORDER #079439.04 IN THE AMOUNT OF \$13,990.77 TO DEMO MOLDY/ROTTEN GYP AND WOOD FRAMED WALLS, REMOVE PIPING AND WATER SOFTENER AND REINSTALL/RE-PIPE. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

MOTION 02R-09-21 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE CHANGE ORDER #079439.13 IN THE AMOUNT OF \$6,998.51 TO PAINT TWO COATS OF EPOXY AND CAULKING ON THE INTERIOR CMU WALLS OF THE THREE-STORY HOSE TOWER. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

3. Dave Nevin reviewed the proposal from Hytec for an additional sign for City Hall. Mr. Nevin noted that the old sign would be installed at the intersection of CSAH 66 and Daggett Bay Road, facing south, at no cost to the City. The proposal is to make a new sign to face north. Dave Schrupp stated that he would be in favor of a kiosk that included a map of the City and noted that there are green directional signs on CSAH 66 for City Hall. Dave Nevin replied that the directional signs are not effective. Aaron Herzog suggested tabling a decision until next month. The Council took no action on this item.
4. Included in the packet for Council review was the punch list for City Hall. MOTION 02R-10-21 WAS MADE BY DAVE SCHRUPP AND SECONDED BY AARON HERZOG TO DIRECT DAVE NEVIN TO WORK WITH HYTEC ON COMPLETING

THE PUNCH LIST BY APRIL 1, 2021. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

5. MOTION 02R-11-21 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO MAKE NO CHANGE TO CITY ENGINEERS WHICH IS CURRENTLY WIDSETH FOR ROAD PROJECTS AND BOLTON & MENK FOR SEWER PROJECTS. ROLL CALL VOTE WAS TAKEN AND MOTION FAILED 2-3 WITH NEVIN, HERZOG AND SEIBERT-VOLZ OPPOSED.

MOTION 02R-12-21 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPOINT BOLTON & MENK AS CITY ENGINEER. MOTION CARRIED 3-2 WITH ANDREWS AND SCHRUPP OPPOSED.

6. Included in the packet for Council review were applications from volunteers who wish to be appointed to various commissions. Dave Nevin stated that he would like to speak with Jeffrey Pfaff before he is appointed to the Public Safety Commission. Chip Lohmiller stated that Ted Strand should be on the Public Safety Commission.

MOTION 02R-13-21 WAS MADE BY DAVE SCHRUPP AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPOINT TIM BERG AS ALTERNATE TO PUBLIC WORKS COMMISSION. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Five applications for the Park and Recreation/Library Commission were received. Two seats are up for reappointment, one vacant seat needs to be filled and there are no alternate members currently. Dave Nevin stated that he wants to appoint younger people to the board who are more kid-friendly. Mr. Nevin suggested appointing Kera Porter, Heather Jones and Joel Knippel to the full-time positions. Mr. Nevin noted that Joe Albrecht lives in Breezy Point and stated that he does not think non-residents should have a vote on commissions. Mr. Nevin suggested changing the ordinance to only appoint residents to commissions. Dave Schrupp stated that residency is not a requirement for the Park and Recreation/Library Commission according to City Code and that Joe Albrecht and Ann Schrupp have been volunteers in the library for many years. John Andrews added that Joe and Ann bring a lot of experience to the commission. Marcia Seibert-Volz stated that she is fine with any of the appointments and would not be in favor of changing the ordinance. Aaron Herzog reported that when he was a member of the Planning and Zoning Commission, the council changed him from member to alternate. When the council needed him back as a member, he almost said no because of the way he was treated. Mr. Herzog stated that he was in favor of reappointing the commissioners whose terms are up. MOTION 02R-14-21 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO REAPPOINT JOE ALBRECHT AND ANN SCHRUPP TO THREE YEAR TERMS, TO APPOINT HEATHER JONES TO A THREE YEAR TERM AND TO APPOINT JOEL KNIPPEL AND KERA PORTER TO ALTERNATES ON THE PARK AND RECREATION/LIBRARY COMMISSION. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED 4-1 WITH NEVIN OPPOSED.

7. The Council agreed to schedule the first Public Safety Committee Meeting on Tuesday, February 16, 2021 at 2:00 P.M.
8. MOTION 02R-15-21 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO MAKE A \$250 DONATION TO THE EMILY FOOD SHELF. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
9. The Council reviewed a letter from the Crow Wing County Historical Society requesting a donation. Dave Nevin noted that Crosslake has its own Historical Society. MOTION 02R-16-21 WAS MADE BY DAVE NEVIN AND SECONDED BY AARON HERZOG TO NOT MAKE A DONATION TO CROW WING COUNTY HISTORICAL SOCIETY. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
10. MOTION 02R-17-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY DAVE NEVIN TO CHANGE THE LANGUAGE ON THE COUNCIL AGENDAS REGARDING PUBLIC FORUM TO: "ACTION MAY OR MAY NOT BE TAKEN ON ANY ISSUES RAISED. IF COUNCIL REQUIRES MORE INFORMATION OR TIME FOR CONSIDERATION, THE ISSUES WILL BE PLACED ON THE AGENDA OF THE NEXT REGULAR COUNCIL MEETING. SPEAKER MUST STATE THEIR NAME AND ADDRESS. AT THE DISCRETION OF THE MAYOR, EACH SPEAKER IS GIVEN A THREE MINUTE TIME LIMIT." ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
11. MOTION 02R-18-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO HOLD A WORKSHOP ON THURSDAY, FEBRUARY 11, 2021 AT 9:00 A.M. TO DISCUSS DESIGNATION OF FUNDS AND REVIEW ASSIGNED FUNDS. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
12. Marcia Seibert Volz reported that the Council met in a special closed session on January 19, 2021 to perform an evaluation of the City Administrator Mike Lyonais. The areas addressed were reporting, fiscal management, supervision, leadership, council relations, intergovernmental relations, community relations and personal traits. Ms. Seibert-Volz stated that the majority of the Council members concluded that the performance of the City Administrator is unsatisfactory and needs improvement. The other Council members concluded that the City Administrator's performance meets or exceeds expectations. The Mayor provided a written evaluation. Mike Lyonais stated that he had asked Ms. Seibert-Volz to meet to discuss the evaluation and received no reply. Ms. Seibert-Volz stated that she will not go over the evaluation with Mr. Lyonais again. Mr. Lyonais stated that the Mayor did not participate in the evaluation and did not provide Mr. Lyonais written comments. Marcia Seibert-Volz stated that the Mayor submitted a written evaluation to her. Dave Schrupp stated that the evaluation summary likely violated the data practices act regarding personnel records and reviews.

13. Cindy Myogeto of the Chamber reported that WinterFest was a success despite the very cold temperatures. Businesses were busy and many participated in the SoupFest. Ms. Myogeto stated that the St. Patrick's Day parade has been cancelled due to Covid restrictions but that new activities and events are being planned. Ms. Myogeto provided an update on local business economy and the effects of Covid restrictions.
14. Dave Nevin stated that he wanted to discuss item F.3.a. at this time, rather than later. Mr. Nevin stated that he would like to table the 2021 road improvement projects until 2022 because there were a lot of surprises and negative comments from residents at the public hearings last week.

John Andrews stated that he heard positive comments on the four roads that were scheduled to be reclaimed and suggested that the overlay of Whitefish Ave be tabled. Mr. Andrews noted that interest rates are very good right now. Mr. Nevin replied that money should not be the motivation to move forward and that the City needs more time.

Public Works Commission Member Tom Swenson addressed the Council and stated that the City is already behind the eight ball in road improvements and noted that if the Council delays 2021 projects, there may be a much larger project in 2022 in order to stay on schedule. Dave Nevin replied that the assessments were a big issue and that the roads are not in bad enough shape that they can't wait a year.

City Engineer Dave Reese replied that the purpose of the public hearings is to get feedback from the residents on issues and problem areas that staff may not be aware of. Staff takes all that feedback and incorporates it into the design, which is the next step of the process. Dave Nevin stated that the assessment policy is not fair. Dave Schrupp stated that he agrees with Tom Swenson that the City needs to stay on track. John Andrews suggested that the City pay for the road improvements if the Mayor was uncomfortable with the assessment policy. Mr. Nevin stated that more roads should be overlaid rather than reclaimed.

The Council agreed to add this item to the agenda of the special meeting on Thursday so more discussion can take place.

#### **E. CITY ADMINISTRATOR'S REPORT**

1. MOTION 02R-19-21 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE ORDINANCE AMENDMENT NO. 369 CHANGING THE MAKEUP OF THE PERSONNEL COMMITTEE. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
2. MOTION 02R-20-21 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE THE INCREASE IN EXEMPT EMPLOYEE DEDUCTIONS TO HEALTH CARE SAVINGS PLAN FROM 3% TO 4%. Mike Lyonais noted that there is no cost to the City, however, council approval to change the percentage is required. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

3. The Council reviewed a resolution for a reimbursement bond for the purchase of the firetruck. Mike Lyonais noted that the bond language says “up to \$879,000” because the City has not received reimbursement from Oregon for mutual fire aid, which will be used to offset the cost of the firetruck. It is unknown when the City will be paid by Oregon. Once the firetruck is delivered, which could be at any time, the City will need to make payment. Marcia Seibert-Volz stated that the Council should wait until the City knows the Oregon reimbursement amount before approving the resolution. Mike Lyonais suggested that the Council not wait. Doreen Gallaway of 36080 Johnie Street asked Mr. Lyonais why the Council couldn’t wait to approve the resolution. Mr. Lyonais stated that if the truck is delivered and payment is required, the City will not be able to reimburse itself if the resolution is not approved. MOTION 02R-21-21 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE RESOLUTION NO. 21-05 ESTABLISHING PROCEDURES RELATING TO COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED 4-1 WITH SEIBERT-VOLZ OPPOSED.
4. Mike Lyonais gave a brief update on the Greater Minnesota Transportation Alternatives Grant. City Engineer Dave Reese, County Engineer Tim Bray and Mike Lyonais met virtually with Region 5 and presented the grant application. Award of grant should be announced shortly.
5. Mike Lyonais gave a brief update on Local Option Sales Tax and stated that the City’s resolution has been submitted to State Legislature for approval. Mr. Lyonais will keep the Council posted on any developments.
6. Mike Lyonais reported that the auditors will be working on the 2020 Year End Audit the first week March 2021.

## **F. COMMISSION REPORTS**

### **1. ECONOMIC DEVELOPMENT AUTHORITY**

- a. MOTION 02R-22-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JOHN ANDREWS TO APPROVE RESOLUTION NO. 21-06 IN SUPPORT OF TELECOMMUTING OPPORTUNITIES AND TELECOMMUTER FORWARD CERTIFICATION. Patty Norgaard stated that Crosslake Communications will submit the resolution to MN DEED and support the City as needed. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

### **2. PUBLIC SAFETY**

- a. Chief Lee presented the renewal agreement between the City and Mission Township for law enforcement services for 2021 to 2024. Dave Nevin asked what the cost to the City was to service Mission Township. Marcia Seibert-Volz stated that she would like



to see the City's cost written down. The Council took no action and asked that Chief Lee present the requested information at the next meeting.

### **3. PUBLIC WORKS/SEWER/CEMETERY**

These items were tabled to February 11, 2021.

### **4. PARK, RECREATION, AND LIBRARY**

- a. MOTION 02R-23-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE THE LUTHERAN SOCIAL SERVICES MEALS SITE USE AGREEMENT FOR 2021. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- b. MOTION 02R-24-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY DAVE SCHRUPP TO APPROVE THE TRADE-IN OF THE 2010 JOHN DEERE 3720 AND THE PURCHASE OF A KUBOTA L4060Hstc-le WITH A 72 INCH BUCKET AND A 74 INCH FRONT SNOWBLOWER IN THE AMOUNT OF \$35,000 USING ALLOCATED FUNDS IN THE PARK AND RECREATION CAPITAL BUDGET. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- c. MOTION 02R-25-21 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE THE KITCHIGAMI REGIONAL LIBRARY SYSTEM SERVICE CONTRACT FOR 2021. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

**G. PUBLIC FORUM** – Mark Wessels of 13336 East Shore Road addressed the Council regarding road maintenance and stated that the crack seal that the City has used to repair roads is bad. Mr. Wessels has seen the crack seal peel right off of the road. In regards to the assessment policy, Mr. Wessels stated that the policy used to be that once the road was built to City standards, the City would pay for maintenance and there would be no more assessments.

Doreen Gallaway of 36080 Johnnie Street stated that she did not think it should be required to state your address during public forum. Ms. Gallaway stated that it seemed that there was a lack of communication and that people were not working together. Ms. Gallaway added that the Mayor has been attacked since day one. Ms. Gallaway stated that the City needs to start working together and needs to be more transparent.

**H. CITY ATTORNEY REPORT** – None.

**I. NEW BUSINESS** – Marcia Seibert-Volz suggested that the City hold Special Meetings during the Public Works Commission meetings so that if there is a quorum of the Council in attendance, they can all speak. MOTION 02R-26-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY DAVE NEVIN TO REQUIRE THAT ALL PUBLIC WORKS MEETINGS BE HELD JOINTLY WITH THE CITY COUNCIL. DEPENDING ON THE QUORUM OR LACK OF QUORUM OF COUNCIL THE MEETING STATUS

WILL BE RECORDED IN MINUTES WHETHER THE MEETING IS JUST PUBLIC WORKS OR PUBLIC WORKS AND SPECIAL COUNCIL MEETING. THE COUNCIL WILL NOT BE ACCOUNTABLE FOR BEING ABSENT. THIS WILL ALLOW THE COUNCIL TO PARTICIPATE IN DISCUSSIONS WHETHER THERE IS A QUORUM OR LACK OF QUORUM. STATUS OS SPECIAL MEETING WOULD BE RECORDED BY THE CITY CLERK AT EACH MEETING ALONG WITH TAKING MINUTES AT THE MEETINGS. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

**J. OLD BUSINESS** – None.

**K. ADJOURN** –

MOTION 02R-27-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO CLOSE THE MEETING AT 9:30 P.M. IN ORDER TO VIEW THE RESPECTFUL WORKPLACE COMPLAINT. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED 4-1 WITH SCHRUPP OPPOSED. City Attorney Brad Person stated that the time for the Council to view the complaint was at the last meeting before the Council decided to spend City funds on an investigation. The Council cannot see the complaint now until the investigation is complete.

MOTION 02R-28-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO ADJOURN THE MEETING AT 9:35 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson  
City Clerk

C.9.

SPECIAL COUNCIL MEETING  
CITY OF CROSSLAKE  
THURSDAY, FEBRUARY 11, 2021  
9:00 A.M. – CITY HALL

The Council for the City of Crosslake held a Special Meeting on Thursday, February 11, 2021. The following Council Members were present: Mayor Dave Nevin, John Andrews, Marcia Seibert-Volz, and Aaron Herzog. Dave Schrupp was present via Zoom. Also present were City Administrator Mike Lyonais, City Clerk Char Nelson, Park Director TJ Graumann, Public Works Director Ted Strand, Fire Chief Chip Lohmiller, Police Chief Erik Lee, and City Engineer Phil Martin. Echo Journal Reporter Nancy Vogt attended via Zoom. There were approximately 13 people in the audience and on Zoom.

1. Dave Nevin called the meeting to order at 9:00 A.M.
2. Mr. Nevin stated that he thinks the road projects are being rushed and he would like to table them and to hold the public hearings in June, when more people are here to attend. Mr. Nevin stated that items that need to be addressed are the bike path on Harbor Lane, the approach to CSAH 16 on Rushmoor Blvd, and drainage on Whitefish Ave. Ted Strand stated that he and WSN are aware of all these issues, which will be addressed in the next phase of designs. Mr. Nevin stated that he does not think the City disclosed the projects to the public in a timely manner. Aaron Herzog noted that when the assessment policy was being developed, all meetings were open to the public. Ted Strand stated that the Council approved the assessment policy 18 months ago and the City can either charge assessments or raise taxes. Dave Nevin stated that it was unfortunate that the property owners on Manhattan Point Blvd and Anchor Point Rd were not assessed a few years ago. Many property owners on Whitefish Ave stated that it was not fair that they had an assessment now, when their neighbors didn't have to pay a few years ago.

A discussion ensued regarding the use of chip sealing rather than overlay. Dave Nevin stated that he had a representative of Anderson Brothers drive the roads with him and the representative told him that Birch Narrows Road was in good shape and could be improved with an overlay, rather than a reclamation.

Doug Vierzba, Chair of the Public Works Commission, stated that the commission started reviewing the projects early last year and that the Council didn't decide until the end of 2020 to proceed with the projects. Mr. Vierzba noted that an informational letter was sent with the notices and if the Council delays the projects, public meetings could be held in the Fall for 2022 projects. Dave Nevin stated that the City was condemned for holding the public meetings in February and that he thinks the City blindsided the property owners. Doug Vierzba stated that he was the city engineer in Coon Rapids for 38 years and that there was no cost to the residents for reconstruction for many years, however, the city couldn't do that forever. Mr. Vierzba noted that the residents complained for a few years that it wasn't fair but eventually

they got over it and assessments are now expected. Mr. Vierzba stated that using an appraiser to determine benefit was helpful.

City Engineer Phil Martin stated that he did not like the City's process for road projects. Mr. Martin suggested starting the whole process much earlier in the year and suggested using social media as a means to communicate with the public. Mr. Martin stated that he agreed that the four roads suggested to be reclaimed should be reclaimed and not overlaid. Mr. Martin suggested that the City obtain an easement on Harbor Lane. Mr. Martin stated that he would want to tackle the problem areas on the roads before making the designs, which could take several months.

Public Works Commission Member Tom Swenson addressed the Council and stated that during his time as Administrator, the City began project planning in the summer, held hearings in October, had plans by November and went out for bids in January and February. Mr. Swenson noted that this year, discussion of the assessment policy delayed the projects, noting that the Council did not approve the Capital Improvement Plan until September and waited until the final levy was approved before moving forward. Mr. Swenson stated that if these projects get added to next year's schedule, the project will be huge. Dave Nevin stated that there was no urgency to get the roads done. Tom Swenson stated that life is not fair and that Manhattan Point Blvd and Anchor Point Rd projects are in the past. The City cannot afford to not assess. Mr. Swenson added that it has been the same argument with the sewer extension, that the residents feel they should not have to pay an assessment because the residents on Phase 1 did not pay an assessment. Mr. Swenson added that the City needs to draw a line in the sand and stick to it.

Tim Kavanaugh of 12195 Harbor Lane stated that he thinks the process should start earlier and that the Council needs to remember that it is the people's money when they are making decisions.

Marcia Seibert-Volz stated that the City should obtain land on Harbor Lane for an easement before the road improvement is done and stated that the City needs to start assessing for improvements and that it is never a good time for that. Aaron Herzog suggested chip sealing Whitefish Ave as a test to see how long it would last. Dave Schrupp stated that the Council needs to pay attention to deadline dates, needs to decide whether or not to assess, needs to believe the engineer or not, and needs to determine cutoff dates for projects. Phil Martin stated that he would begin the timeline by setting the date to go out for bids in January 2022 and working the timeline backwards from there. Phil Martin stated that he and staff should review the roads the beginning of spring and determine the priority for road improvements. The Public Works Commission should recommend to the Council which roads get done. Dave Schrupp asked that Phil Martin provide a schedule to the commission in March.

MOTION 02SP2-01-21 WAS MADE BY DAVE SCHRUPP AND SECONDED BY AARON HERZOG TO DELAY THE 2021 ROAD IMPROVEMENT PROJECTS

UNTIL 2022. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

MOTION 02SP2-02-21 WAS MADE BY DAVE SCHRUPP AND SECONDED BY JOHN ANDREWS TO DIRECT BOLTON & MENK TO WORK WITH MIKE LYONAIIS AND TED STRAND TO START WORKING ON THE PROJECTS WHERE THEY HAVE LEFT OFF AND TO MAKE A TIME TABLE FOR THE COUNCIL TO FOLLOW FOR FUTURE PROJECTS. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Dave Nevin stated that the City should let the property owners decide whether to get a new mailbox post. Doug Vierzba stated that the Council should decide soon whether to build a trail on Harbor Lane because they will need to obtain right-of-way and the cost for the City could be considerable. Dave Nevin suggested asking the property owners if they want a trail or not.

Neal Bailey of 11941 Whitefish Ave stated that it was bad that the City surprised the residents about the road improvements and that the assessment policy should be looked at because it was not fair.

3. Char Nelson asked if the Council wanted cordless microphones so that the Council can speak from tables during the joint meetings with the Public Works Commission. The Council agreed that they would use the podium to call the meeting to order and to speak during the meeting. Mike Lyonais asked if the Council would be making decisions at the joint meetings and the Council agreed that no decisions would be made until a regular meeting.
4. Mike Lyonais stated that Bolton & Menk would need to make a request to Widseth to obtain information on projects. Phil Martin stated that requests for information will take time for Widseth to compile and that there will be a charge for that service. Dave Schrupp suggested using Widseth for the 2025 Connectivity Project with the County. Mike Lyonais stated that he would let the Council know if funding for that project was approved.
5. Mike Lyonais gave an update on GASB 54 which started in 2009 and reviewed the City's fund balance policy which was developed in 2011. Mr. Lyonais noted that the accounting software is not setup to automatically track the fund balances so it is done manually. Mr. Lyonais reviewed the current capital improvement fund balances through December 2020, noting that staff is still receiving 2020 payables and the database will not be updated until 2020 is closed out. Mr. Lyonais invited the Council to meet with him if they wanted more details.

A brief discussion ensued regarding sewer capital improvements and costs, carryover for road improvements, and the fund balance policy. The Council discussed the balance of the public works bridge account. Mr. Lyonais stated that the Council can change or move the funds. Mr. Lyonais noted that the spreadsheet does not include

the sewer fund. Marica Seibert-Volz stated that the Public Works Commission thinks there is \$150,000 set aside for projects.

Tom Swenson stated that the Public Works Commission has the impression that \$150,000 was put in a restricted account for sewer projects. Mr. Swenson suggested that the Council assign \$150,000 now for the sewer capital outlay projects and suggested that the Council review this spreadsheet at least quarterly. Mike Lyonais stated that it is the Council's decision set aside funds and that the only thing levied for in the sewer fund was to debt payments. Dave Schrupp suggested that Ted Strand work with Phil Martin to determine the cost of the capital sewer projects and to bring that amount to the next meeting so that the Council can determine the amount to set aside.

6. There being no further business at 11:10 A.M., MOTION 02SP2-03-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO ADJOURN THE MEETING. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson  
City Clerk

## 02/28/2021 Preliminary Draft Subject to Change

## CITY OF CROSSLAKE

## Month-End Revenue

Current Period: FEBRUARY 2021

03/01/21 10:44 AM

Page 1

SRC	SRC Descr	2021 Budget	FEBRUARY 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
FUND 101 GENERAL FUND						
31000	General Property Taxes	\$3,586,002.00	\$0.00	\$0.00	\$3,586,002.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$112,229.00	\$0.00	\$109,804.72	\$2,424.28	97.84%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$122,771.00	\$0.00	\$0.00	\$122,771.00	0.00%
31800	Other Taxes	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
31900	Penalties and Interest DelTax	\$2,500.00	\$0.00	\$283.97	\$2,216.03	11.36%
32110	Alcoholic Beverages	\$13,500.00	\$0.00	\$0.00	\$13,500.00	0.00%
32111	Club Liquor License	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
32112	Beer and Wine License	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
32180	Other Licenses/Permits	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
33400	State Grants and Aids	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33406	Taconite Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33416	Police Training Reimbursement	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
33417	Police State Aid	\$40,000.00	\$0.00	\$0.00	\$40,000.00	0.00%
33418	Fire State Aid	\$38,000.00	\$0.00	\$0.00	\$38,000.00	0.00%
33419	Fire Training Reimbursement	\$5,000.00	\$1,380.00	\$1,780.00	\$3,220.00	35.60%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33422	PERA State Aid	\$2,979.00	\$0.00	\$0.00	\$2,979.00	0.00%
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33650	Recycling Grant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34000	Charges for Services	\$500.00	\$12.00	\$18.00	\$482.00	3.60%
34010	Sale of Maps and Publications	\$100.00	\$20.00	\$20.00	\$80.00	20.00%
34050	Candidate Filing Fees	\$20.00	\$0.00	\$0.00	\$20.00	0.00%
34103	Zoning Permits	\$40,000.00	\$4,100.00	\$6,450.00	\$33,550.00	16.13%
34104	Plat Check Fee/Subdivision Fee	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34105	Variances and CUPS/IUPS	\$9,000.00	\$1,000.00	\$2,500.00	\$6,500.00	27.78%
34106	Sign Permits	\$500.00	\$0.00	\$50.00	\$450.00	10.00%
34107	Assessment Search Fees	\$800.00	\$315.00	\$345.00	\$455.00	45.00%
34108	Zoning Misc/Penalties	\$0.00	\$1,200.00	\$1,200.00	-\$1,200.00	0.00%
34109	Zoning Reimb Eng/Legal/Survey	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34111	Driveway Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34112	Septic Permits	\$7,000.00	\$500.00	\$1,750.00	\$5,250.00	25.00%
34113	Landscape License Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34114	Zoning Map/Ordinance Amendment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34201	Fire Department Donations	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
34202	Fire Protection and Calls	\$30,000.00	\$0.00	\$0.00	\$30,000.00	0.00%
34206	Animal Control Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34207	House Burning Fee	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34210	Police Contracts	\$55,742.00	\$14,050.00	\$14,050.00	\$41,692.00	25.21%
34211	Police Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34213	Police Receipts	\$5,000.00	\$0.00	\$4,750.00	\$250.00	255.00%
34214	Tac Team Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34300	E911 Signs	\$1,000.00	\$200.00	\$300.00	\$700.00	30.00%
34700	Park & Rec Donation	\$300.00	\$0.00	\$0.00	\$300.00	0.00%



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## Month-End Revenue

Current Period: FEBRUARY 2021

SRC	SRC Descr	2021 Budget	FEBRUARY 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
34701	Halloween Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34711	Taxable Merchandise/Rentals	\$200.00	\$60.00	\$245.00	-\$45.00	122.50%
34740	Park Concessions	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
34741	Gen Gov t Concessions	\$100.00	\$19.45	\$37.45	\$62.55	37.45%
34742	Park Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34743	Public Works Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34744	Fire Department Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34750	CCC/Park User Fee	\$4,000.00	\$166.00	\$166.00	\$3,834.00	4.15%
34751	Shelter/Beer/Wine Fees	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
34760	Library Cards	\$500.00	\$40.00	\$51.00	\$449.00	10.20%
34761	Library Donations	\$500.00	\$0.00	\$405.00	\$95.00	81.00%
34762	Library Copies	\$300.00	\$9.00	\$9.00	\$291.00	3.00%
34763	Library Events	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
34764	Library Miscellaneous	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
34765	Summer Reading Program	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
34766	Library Luncheon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34767	New York Times Best Seller Pro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34768	PAL Foundation - Library	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
34769	PAL Foundation - Park	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
34770	Silver Sneakers	\$9,000.00	\$278.00	\$979.00	\$8,021.00	10.88%
34790	Park Dedication Fees	\$4,500.00	\$1,500.00	\$1,500.00	\$3,000.00	33.33%
34800	Tennis Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34801	Recreational-Program	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
34802	Softball/Baseball Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
34803	Recreation-Misc. Receipts	\$1,000.00	\$17.00	\$42.00	\$958.00	4.20%
34805	Aerobics Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34806	Weight Room Fees	\$30,000.00	\$1,197.00	\$1,854.00	\$28,146.00	6.18%
34807	Volleyball Fees	\$750.00	\$40.00	\$84.00	\$666.00	11.20%
34808	Silver and Fit	\$13,000.00	\$57.00	\$60.00	\$12,940.00	0.46%
34809	Soccer Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34810	Pickle Ball	\$8,000.00	\$228.00	\$1,090.00	\$6,910.00	13.63%
34910	Transit Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34940	Cemetery Lots	\$3,000.00	\$500.00	\$1,500.00	\$1,500.00	50.00%
34941	Cemetery Openings	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
34942	Cemetery Other	\$450.00	\$0.00	\$50.00	\$400.00	11.11%
34950	Public Works Revenue	\$1,500.00	\$0.00	\$125.00	\$1,375.00	8.33%
34952	County Joint Facility Payments	\$45,000.00	\$0.00	\$5,122.18	\$39,877.82	11.38%
34953	Recycling Revenues	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
35100	Court Fines	\$10,000.00	\$728.93	\$968.89	\$9,031.11	9.69%
35103	Library Fines	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
35105	Restitution Receipts	\$1,000.00	\$675.00	\$675.00	\$325.00	67.50%
36200	Miscellaneous Revenues	\$5,000.00	\$31.60	\$34.80	\$4,965.20	0.70%
36201	Misc Reimbursements	\$0.00	\$5.25	\$7.25	-\$7.25	0.00%
36202	LIBRARY GRANTS	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	100.00%
36210	Interest Earnings	\$60,000.00	\$1,461.96	\$3,805.81	\$56,194.19	6.34%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Bridges	\$6,032.00	\$0.00	\$0.00	\$6,032.00	0.00%
36255	Sp Assess Int-Bridges	\$392.00	\$0.00	\$48.60	\$343.40	12.40%
36256	Andys Parking Lot Principal	\$4,788.00	\$0.00	\$0.00	\$4,788.00	0.00%
36257	Andys Parking Lot Interest	\$239.00	\$0.00	\$0.00	\$239.00	0.00%
38050	Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38051	Telephone True-Up	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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## Month-End Revenue

Current Period: FEBRUARY 2021

SRC	SRC Descr	2021 Budget	FEBRUARY 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$1,777,420.00	\$0.00	\$0.00	\$1,777,420.00	0.00%
39330	Proceeds from Capital Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39400	Bond Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39700	Capital Contrib from CU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 101 GENERAL FUND		\$6,093,164.00	\$34,791.19	\$167,161.67	\$5,926,002.33	2.87%
FUND 301 DEBT SERVICE FUND						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31001		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31100	General Tax Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31200	Community Ctr Levy Refund 2002	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31301	1999 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31302	1999 Series B Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31303	2001 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31304	2002 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31306	2003 Disposal System Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31307	2004 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31308	2006 Series B Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31309	2006 Series C Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31311	2015 GO Equip Certs 2015B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31312	2017 GO Sewer Rev Imp Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31313	2018 ROADS-EST BOND LEVY	\$107,231.00	\$0.00	\$0.00	\$107,231.00	0.00%
31317	2019A City Hall/Police	\$312,985.00	\$0.00	\$0.00	\$312,985.00	0.00%
31900	Penalties and Interest DelTax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36105	Sp Asses Prin Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36106	Sp Asses Int Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36107	Sp Assess Prin Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36108	Sp Assess Int Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36109	Sp Assess Prin Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36110	Sp Assess Int Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36111	Sp Assess Prin Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36112	Sp Assess Int Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36113	Sp Assess Prin Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36114	Sp Assess Int Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36115	Sp Assess Prin Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36116	Sp Assess Int Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36117	Sp Assess Prin Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36118	Sp Assess Int Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36119	Sp Assess Prin Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36120	Sp Assess Int Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36121	Sp Assess Prin Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36122	Sp Assess Int Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36123	Sp Assess Prin Red Pine 99	\$1,257.00	\$0.00	\$0.00	\$1,257.00	0.00%

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## Month-End Revenue

Current Period: FEBRUARY 2021

SRC	SRC Descr	2021 Budget	FEBRUARY 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
36124	Sp Assess Int Red Pine 99	\$532.00	\$0.00	\$0.00	\$532.00	0.00%
36125	Sp Assess Prin Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36126	Sp Assess Int Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36127	Sp Assess Prin Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36128	Sp Assess Int Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36129	Sp Assess Prin Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36130	Sp Assess Int Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36131	Sp Assess Prin Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36132	Sp Assess Int Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36133	Sp Assess Prin Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36134	Sp Assess Int Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36135	Sp Assess Prin Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36136	Sp Assess Int Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36137	Sp Assess Prin Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36138	Sp Assess Int Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36139	Sp Assess Prin Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36140	Sp Assess Int Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36141	Sp Assess Prin Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36142	Sp Assess Int Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36143	Sp Assess Prin Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36144	Sp Assess Int Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36145	Sp Assess Prin Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36146	Sp Assess Int Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36147	Sp Assess Prin PineBay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36148	Sp Assess Int Pine Bay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36149	Sp Assess Prin White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36150	Sp Assess Int White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36151	Sp Assess Prin Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36152	Sp Assess Int Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36153	Sp Assess Prin Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36154	Sp Assess Int Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36155	Sp Assess Prin Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36156	Sp Assess Int Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36157	Sp Assess Prin Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36158	Sp Assess Int Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36159	Sp Assess Prin Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36160	Sp Assess Int Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36161	Sp Assess Prin Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36162	Sp Assess Int Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36163	Sp Assess Prin Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36164	Sp Assess Int Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36165	Sp Assess Prin 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36166	Sp Assess Int 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36167	Sp Assess Prin Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36168	Sp Assess Int Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36169	Sp Assess Prin Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36170	Sp Assess Int Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36171	Sp Assess Prin Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36172	Sp Assess Int Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36173	Sp Assess Prin Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36174	Sp Assess Int Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36175	Sp Assess Prin Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36176	Sp Assess Int Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

## CITY OF CROSSLAKE

## Month-End Revenue

Current Period: FEBRUARY 2021

SRC	SRC Descr	2021 Budget	FEBRUARY 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
36177	Sp Assess Prin Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36178	Sp Assess Int Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36179	Sp Assess Prin Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36180	Sp Assess Int Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36181	Sp Assess Prin Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36182	Sp Assess Int Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36183	Sp Assess Prin Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36184	Sp Assess Int Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36185	Sp Assess Prin Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36186	Sp Assess Int Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36187	Sp Assess Prin Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36188	Sp Assess Int Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36189	Sp Assess Prin Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36190	Sp Assess Int Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36191	Sp Assess Prin Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36192	Sp Assess Int Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36193	Sp Assess Prin Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36194	Sp Assess Int Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36195	Sp Assess Prin ABC Dr 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36196	SpAssess Int ABC Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36197	SpAssess Prin Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36198	SpAssess Int Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36199	SpAssess Prin Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36235	SpAssess Int Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36236	SpAssess Prin East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36237	SpAssess Int East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36238	SpAssess Prin Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36239	SpAssess Int Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36240	SpAssess Prin Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36241	SpAssess Int Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36242	SpAssess Prin Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36243	SpAssess Int Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36244	Sp Assess Prin - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36245	Sp Assess Int - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36246	Sp Assess Prin - Sunset Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36247	Sp Assess Int - Sunset Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36248	Sp Assess Prin - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36249	Sp Assess Int - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36250	Sp Assess Prin - Johnie/Rober	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36251	Sp Assess Int - Johnie/Robert	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36252	Sp Assess Prin - Brita/Pinevie	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36253	Sp Assess Int - Brita/Pineview	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36255	Sp Assess Int-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36258	Special Assessments - P - Othe	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39311	Proceeds-Wilderness GO Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39314	Proceeds-2001 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

SRC	SRC Descr	2021 Budget	FEBRUARY 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
39315	Proceeds-2002 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39900	02 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 301 DEBT SERVICE FUND		\$422,005.00	\$0.00	\$0.00	\$422,005.00	0.00%
FUND 401 GENERAL CAPITAL PROJECTS						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34790	Park Dedication Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39102	Sale of City Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39103	Sale of Fire Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39104	Sale of Lots-Gendreau Addn.	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39231	Proceeds-2006 Series C Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401 GENERAL CAPITAL PROJECTS		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31050	Tax Increments LeRever	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31051	Tax Increments Daggett Brook	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31052	Tax Increments Reeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31053	Tax Increments - Ace Hardware	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31054	Tax Increment - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31056	Tax Increment 1-9 C&J Develop	\$11,000.00	\$0.00	\$0.00	\$11,000.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJE		\$11,000.00	\$0.00	\$0.00	\$11,000.00	0.00%
FUND 412 DUCK LANE						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
33400	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJEC		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT						
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						

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## Month-End Revenue

Current Period: FEBRUARY 2021

SRC	SRC Descr	2021 Budget	FEBRUARY 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39316	Proceeds-2003 Series A Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39317	Proceeds-2003 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
31000	General Property Taxes	\$16,000.00	\$0.00	\$0.00	\$16,000.00	0.00%
31100	General Tax Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31802	EDA Tax Receipts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34101	City Hall User Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36212	Restricted Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36220	Lease Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$16,000.00	\$0.00	\$0.00	\$16,000.00	0.00%
FUND 503 EDA (REVOLVING LOAN)						
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36211	Revolving Loan Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND						
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34410	Unallocated Reserves	\$0.00	-\$545.70	\$951.80	-\$951.80	0.00%
36104	Penalty & Interest	\$1,000.00	\$113.94	\$220.32	\$779.68	29.49%
36200	Miscellaneous Revenues	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37200	User Fee	\$317,200.00	\$25,982.32	\$50,525.09	\$266,674.91	17.22%
37250	Sewer Connection Payments	\$12,000.00	\$0.00	\$6,500.00	\$5,500.00	54.17%
37500	Capital Contribution	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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## Month-End Revenue

Current Period: FEBRUARY 2021

SRC	SRC Descr	2021 Budget	FEBRUARY 2021 Amt	2021 YTD Amt	2021 YTD Balance	2021 % of Budget
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601	SEWER OPERATING FUND	\$331,200.00	\$25,550.56	\$58,197.21	\$273,002.79	18.89%
FUND 614	TELEPHONE AND CABLE FUND					
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39105	Sales Proceeds - Gain/Loss	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614	TELEPHONE AND CABLE FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651	SEWER RESTRICTED SINKING FUND					
31306	2003 Disposal System Levy	\$221,000.00	\$0.00	\$0.00	\$221,000.00	0.00%
31312	2017 GO Sewer Rev Imp Bonds	\$119,863.00	\$0.00	\$0.00	\$119,863.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651	SEWER RESTRICTED SINKING FU	\$342,863.00	\$0.00	\$0.00	\$342,863.00	0.00%
		\$7,216,232.00	\$60,341.75	\$225,358.88	\$6,990,873.12	3.29%

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## Month End Expenditures

Current Period: FEBRUARY 2021

OBJ	OBJ Descr	2021 Budget	FEBRUARY 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
FUND 101 GENERAL FUND						
DEPT 41110 Council						
100	Wages and Salaries Dept Head	\$27,000.00	\$2,250.00	\$4,500.00	\$22,500.00	16.67%
122	FICA	\$2,066.00	\$172.15	\$344.30	\$1,721.70	16.67%
151	Workers Comp Insurance	\$113.00	\$0.00	\$0.00	\$113.00	0.00%
208	Instruction Fees	\$1,500.00	\$0.00	\$95.00	\$1,405.00	6.33%
321	Communications-Cellular	\$0.00	\$114.69	\$114.69	-\$114.69	0.00%
331	Travel Expenses	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
430	Miscellaneous	\$706.00	\$0.00	\$0.00	\$706.00	0.00%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41110 Council		\$33,035.00	\$2,536.84	\$5,053.99	\$27,981.01	15.30%
DEPT 41400 Administration						
100	Wages and Salaries Dept Head	\$104,292.00	\$7,818.44	\$15,636.88	\$88,655.12	14.99%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
109	Secretary/Bookkeeper	\$77,991.00	\$5,986.44	\$11,972.88	\$66,018.12	15.35%
121	PERA	\$13,671.00	\$1,035.34	\$2,070.68	\$11,600.32	15.15%
122	FICA	\$13,945.00	\$930.62	\$1,861.24	\$12,083.76	13.35%
131	Employer Paid Health	\$44,218.00	\$3,684.80	\$7,369.60	\$36,848.40	16.67%
132	Employer Paid Disability	\$1,517.00	\$138.31	\$276.62	\$1,240.38	18.23%
133	Employer Paid Dental	\$2,064.00	\$172.00	\$344.00	\$1,720.00	16.67%
134	Employer Paid Life	\$134.00	\$10.40	\$20.80	\$113.20	15.52%
136	Deferred Compensation	\$1,300.00	\$100.00	\$200.00	\$1,100.00	15.38%
151	Workers Comp Insurance	\$1,585.00	\$0.00	\$0.00	\$1,585.00	0.00%
152	Health Savings Account Contrib	\$12,000.00	\$0.00	\$3,000.00	\$9,000.00	25.00%
200	Office Supplies	\$1,800.00	\$225.65	\$225.65	\$1,574.35	12.54%
208	Instruction Fees	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
210	Operating Supplies	\$1,500.00	\$113.00	\$133.00	\$1,367.00	8.87%
220	Repair/Maint Supply - Equip	\$3,834.00	\$166.66	\$240.16	\$3,593.84	6.26%
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$4,000.00	\$202.59	\$202.59	\$3,797.41	5.06%
322	Postage	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
331	Travel Expenses	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
334	Vehicle Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$1,000.00	\$246.50	\$246.50	\$753.50	24.65%
413	Office Equipment Rental/Repair	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues and Subscriptions	\$850.00	\$0.00	\$0.00	\$850.00	0.00%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay	\$4,682.00	\$0.00	\$0.00	\$4,682.00	0.00%
600	Principal	\$913.00	\$75.53	\$150.93	\$762.07	16.53%
610	Interest	\$77.00	\$6.97	\$14.07	\$62.93	18.27%
DEPT 41400 Administration		\$297,273.00	\$20,913.25	\$43,965.60	\$253,307.40	14.79%
DEPT 41410 Elections						
107	Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%



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OBJ	OBJ Descr	2021 Budget	FEBRUARY 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41410 Elections		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41600 Audit/Legal Services						
301	Auditing and Acct g Services	\$32,000.00	\$0.00	\$0.00	\$32,000.00	0.00%
304	Legal Fees (Civil)	\$7,000.00	\$1,330.00	\$1,330.00	\$5,670.00	19.00%
307	Legal Fees (Labor)	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
DEPT 41600 Audit/Legal Services		\$49,000.00	\$1,330.00	\$1,330.00	\$47,670.00	2.71%
DEPT 41910 Planning and Zoning						
100	Wages and Salaries Dept Head	\$61,600.00	\$4,810.00	\$9,620.00	\$51,980.00	15.62%
101	Assistant	\$63,295.00	\$4,423.60	\$8,911.16	\$54,383.84	14.08%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$9,367.00	\$692.52	\$1,389.84	\$7,977.16	14.84%
122	FICA	\$9,555.00	\$606.73	\$1,218.35	\$8,336.65	12.75%
131	Employer Paid Health	\$44,218.00	\$3,684.80	\$7,369.60	\$36,848.40	16.67%
132	Employer Paid Disability	\$1,130.00	\$94.14	\$188.28	\$941.72	16.66%
133	Employer Paid Dental	\$2,064.00	\$86.00	\$172.00	\$1,892.00	8.33%
134	Employer Paid Life	\$134.00	\$10.40	\$20.80	\$113.20	15.52%
136	Deferred Compensation	\$650.00	\$0.00	\$0.00	\$650.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$930.00	\$0.00	\$0.00	\$930.00	0.00%
152	Health Savings Account Contrib	\$12,000.00	\$0.00	\$1,511.27	\$10,488.73	12.59%
200	Office Supplies	\$700.00	\$0.00	\$0.00	\$700.00	0.00%
208	Instruction Fees	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
210	Operating Supplies	\$1,500.00	\$25.98	\$25.98	\$1,474.02	1.73%
212	Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
220	Repair/Maint Supply - Equip	\$3,934.00	\$166.67	\$240.17	\$3,693.83	6.10%
221	Repair/Maint Vehicles 306	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
262	Unif Tony/Jon	\$500.00	\$0.00	\$179.73	\$320.27	35.95%
264	Unif Bobby/Cheryl	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
303	Engineering Fees	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
304	Legal Fees (Civil)	\$5,000.00	\$542.50	\$542.50	\$4,457.50	10.85%
305	Legal/Eng - Developer/Criminal	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
314	Surveyor	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
320	Communications	\$3,500.00	\$185.47	\$185.47	\$3,314.53	5.30%
321	Communications-Cellular	\$0.00	\$38.23	\$38.23	-\$38.23	0.00%
322	Postage	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
331	Travel Expenses	\$5,500.00	\$0.00	\$0.00	\$5,500.00	0.00%
332	Travel Expense- P&Z Comm	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
352	Filing Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
356	Mapping	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
387	Septic Inspections	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$860.00	\$0.00	\$0.00	\$860.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Emergency Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	FEBRUARY 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
443	Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
470	Consultant Fees	\$0.00	\$1,000.00	\$1,000.00	-\$1,000.00	0.00%
500	Capital Outlay	\$4,682.00	\$0.00	\$0.00	\$4,682.00	0.00%
600	Principal	\$913.00	\$75.53	\$150.93	\$762.07	16.53%
610	Interest	\$77.00	\$6.97	\$14.07	\$62.93	18.27%
DEPT 41910 Planning and Zoning		\$245,809.00	\$16,449.54	\$32,778.38	\$213,030.62	13.33%
DEPT 41940 General Government						
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
152	Health Savings Account Contrib	\$0.00	\$224.06	\$224.06	-\$224.06	0.00%
210	Operating Supplies	\$2,500.00	\$284.70	\$310.20	\$2,189.80	12.41%
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$142.66	\$168.52	\$3,831.48	4.21%
235	Signs	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
254	Concessions - Pop	\$300.00	\$30.88	\$30.88	\$269.12	10.29%
302	Architects Fees	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
303	Engineering Fees	\$750.00	\$0.00	\$0.00	-\$750.00	0.00%
316	Security Monitoring	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
320	Communications	\$0.00	\$86.52	\$86.52	-\$86.52	0.00%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$250.00	\$79.85	\$79.85	\$170.15	31.94%
354	Ordinance Codification	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
360	Insurance	\$22,500.00	\$0.00	\$0.00	\$22,500.00	0.00%
381	Electric Utilities	\$24,000.00	\$984.00	\$984.00	\$23,016.00	4.10%
383	Gas Utilities	\$9,000.00	\$329.23	\$329.23	\$8,670.77	3.66%
384	Refuse/Garbage Disposal	\$500.00	\$56.77	\$56.77	\$443.23	11.35%
385	Sewer Utility	\$600.00	\$156.00	\$156.00	\$444.00	26.00%
389	Generator Expense	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
405	Cleaning Services	\$13,200.00	\$1,100.00	\$2,200.00	\$11,000.00	16.67%
430	Miscellaneous	\$2,500.00	\$10.00	\$10.00	\$2,490.00	0.40%
433	Dues and Subscriptions	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
437	Brainerd Lakes Area Dev Corp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
438	Initiative Foundation	\$1,650.00	\$0.00	\$0.00	\$1,650.00	0.00%
439	Emergency Mgmt Expense	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Emergency Supplies	\$300.00	\$839.67	\$1,711.64	-\$1,411.64	570.55%
442	Safety Prog/Equipment	\$10,500.00	\$450.00	\$525.00	\$9,975.00	5.00%
443	Sales Tax	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
444	Transportation Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
446	Animal Control	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
449	Cobra Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
451	Health Comm Program Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
456	Fireworks	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
460	Fines/Fees Reimburse	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
470	Consultant Fees	\$7,500.00	\$0.00	\$0.00	\$7,500.00	0.00%
490	Donations to Civic Org s	\$6,000.00	\$250.00	\$250.00	\$5,750.00	4.17%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	FEBRUARY 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
DEPT 41940	General Government	\$141,150.00	\$5,024.34	\$7,122.67	\$134,027.33	5.05%
DEPT 42110	Police Administration					
100	Wages and Salaries Dept Head	\$90,120.00	\$6,932.46	\$13,864.92	\$76,255.08	15.38%
101	Assistant	\$70,605.00	\$5,431.40	\$12,880.90	\$57,724.10	18.24%
103	Tech 1	\$60,514.00	\$5,081.91	\$9,147.09	\$51,366.91	15.12%
108	Tech 3	\$16,500.00	\$0.00	\$1,361.34	\$15,138.66	8.25%
110	Tech 4	\$58,913.00	\$4,350.65	\$8,640.25	\$50,272.75	14.67%
112	Tech 5	\$67,844.00	\$4,891.38	\$10,389.68	\$57,454.32	15.31%
113	Tech 6	\$66,521.00	\$4,828.10	\$10,249.82	\$56,271.18	15.41%
121	PERA	\$76,290.00	\$5,578.31	\$11,325.59	\$64,964.41	14.85%
122	FICA	\$6,250.00	\$412.25	\$809.07	\$5,440.93	12.95%
131	Employer Paid Health	\$119,390.00	\$8,844.00	\$17,688.00	\$101,702.00	14.82%
132	Employer Paid Disability	\$3,270.00	\$293.80	\$587.60	\$2,682.40	17.97%
133	Employer Paid Dental	\$4,926.00	\$410.48	\$820.96	\$4,105.04	16.67%
134	Employer Paid Life	\$403.00	\$31.20	\$62.40	\$340.60	15.48%
136	Deferred Compensation	\$1,300.00	\$100.00	\$200.00	\$1,100.00	15.38%
140	Unemployment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
151	Workers Comp Insurance	\$26,108.00	\$0.00	\$0.00	\$26,108.00	0.00%
152	Health Savings Account Contrib	\$27,000.00	\$0.00	\$7,500.00	\$19,500.00	27.78%
200	Office Supplies	\$300.00	\$7.16	\$7.16	\$292.84	2.39%
208	Instruction Fees	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
209	Physicals	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$1,800.00	\$316.97	\$316.97	\$1,483.03	17.61%
212	Motor Fuels	\$18,000.00	\$0.00	\$0.00	\$18,000.00	0.00%
214	Auto Expense- Squad 301	\$500.00	\$65.36	\$65.36	\$434.64	13.07%
216	Auto Expense- Squad 305	\$1,200.00	\$62.15	\$62.15	\$1,137.85	5.18%
217	Auto Expense- Squad 303	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
218	Auto Expense- Squad 302	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
219	Auto Expense- Squad 304	\$500.00	\$52.76	\$52.76	\$447.24	10.55%
220	Repair/Maint Supply - Equip	\$20,000.00	\$250.00	\$250.00	\$19,750.00	1.25%
221	Repair/Maint Vehicles 306	\$2,000.00	\$110.97	\$110.97	\$1,889.03	5.55%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif FIRE/Ted/Corey/Adam	\$675.00	\$0.00	\$0.00	\$675.00	0.00%
259	Unif Erik/Joe	\$675.00	\$34.99	\$87.90	\$587.10	13.02%
260	Unif Eric/Josh/Nate	\$675.00	\$0.00	\$0.00	\$675.00	0.00%
261	Unif Jake/TJ/Seth	\$675.00	\$0.00	\$39.09	\$635.91	5.79%
262	Unif Tony/Jon	\$675.00	\$24.95	\$24.95	\$650.05	3.70%
264	Unif Bobby/Cheryl	\$675.00	\$564.37	\$564.37	\$110.63	83.61%
265	Unif & P/T Expense	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
281	Tactical Team	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
282	Restitution Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
283	Forfeiture Expenditures	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
304	Legal Fees (Civil)	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,800.00	\$450.04	\$450.04	\$2,349.96	16.07%
321	Communications-Cellular	\$5,400.00	\$408.92	\$408.92	\$4,991.08	7.57%
322	Postage	\$200.00	\$19.75	\$19.75	\$180.25	9.88%
331	Travel Expenses	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$23,000.00	\$0.00	\$0.00	\$23,000.00	0.00%
405	Cleaning Services	\$4,800.00	\$400.00	\$800.00	\$4,000.00	16.67%
413	Office Equipment Rental/Repair	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
430	Miscellaneous	\$200.00	\$125.00	\$125.00	\$75.00	62.50%
433	Dues and Subscriptions	\$250.00	\$0.00	\$305.00	-\$55.00	122.00%

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OBJ	OBJ Descr	2021 Budget	FEBRUARY 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
458	Undercover Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
460	Fines/Fees Reimburse	\$0.00	\$6,000.00	\$6,000.00	-\$6,000.00	0.00%
500	Capital Outlay	\$47,600.00	\$11,282.76	\$12,045.06	\$35,554.94	25.30%
550	Capital Outlay - Vehicles	\$65,235.00	\$634.98	\$35,502.09	\$29,732.91	54.42%
600	Principal	\$477.00	\$39.61	\$39.61	\$437.39	8.30%
610	Interest	\$42.00	\$3.73	\$3.73	\$38.27	8.88%
DEPT 42110 Police Administration		\$913,408.00	\$68,040.41	\$162,808.50	\$750,599.50	17.82%
DEPT 42280 Fire Administration						
100	Wages and Salaries Dept Head	\$14,400.00	\$1,200.00	\$2,400.00	\$12,000.00	16.67%
101	Assistant	\$6,000.00	\$300.00	\$600.00	\$5,400.00	10.00%
106	Training	\$2,100.00	\$150.00	\$300.00	\$1,800.00	14.29%
107	Services	\$76,000.00	\$7,834.50	\$15,715.00	\$60,285.00	20.68%
122	FICA	\$7,535.00	\$725.56	\$1,454.68	\$6,080.32	19.31%
151	Workers Comp Insurance	\$6,180.00	\$0.00	\$0.00	\$6,180.00	0.00%
200	Office Supplies	\$100.00	\$0.00	\$23.36	\$76.64	23.36%
208	Instruction Fees	\$8,500.00	\$2,495.00	\$3,145.00	\$5,355.00	37.00%
209	Physicals	\$3,500.00	\$3,446.00	\$3,446.00	\$54.00	98.46%
210	Operating Supplies	\$3,000.00	\$166.03	\$183.74	\$2,816.26	6.12%
212	Motor Fuels	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
213	Diesel Fuel	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
220	Repair/Maint Supply - Equip	\$3,000.00	\$848.83	\$848.83	\$2,151.17	28.29%
221	Repair/Maint Vehicles 306	\$9,000.00	\$0.00	\$0.00	\$9,000.00	0.00%
222	Tires	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
233	FIRE PREVENTION	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
240	Small Tools and Minor Equip	\$1,500.00	\$1,190.00	\$1,190.00	\$310.00	79.33%
258	Unif FIRE/Ted/Corey/Adam	\$1,000.00	\$817.68	\$817.68	\$182.32	81.77%
266	Turnout Gear	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
299	Mutual Aid Exp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
316	Security Monitoring	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,500.00	\$139.40	\$139.40	\$2,360.60	5.58%
321	Communications-Cellular	\$0.00	\$279.53	\$885.53	-\$885.53	0.00%
322	Postage	\$25.00	\$0.00	\$0.00	\$25.00	0.00%
331	Travel Expenses	\$0.00	\$28.00	\$57.00	-\$57.00	0.00%
340	Advertising	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$7,000.00	\$230.00	\$230.00	\$6,770.00	3.29%
381	Electric Utilities	\$14,500.00	\$3,568.00	\$3,568.00	\$10,932.00	24.61%
383	Gas Utilities	\$4,500.00	\$369.62	\$369.62	\$4,130.38	8.21%
384	Refuse/Garbage Disposal	\$0.00	\$33.36	\$33.36	-\$33.36	0.00%
385	Sewer Utility	\$600.00	\$52.00	\$52.00	\$548.00	8.67%
430	Miscellaneous	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
433	Dues and Subscriptions	\$1,500.00	\$0.00	\$460.00	\$1,040.00	30.67%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
455	House Burn	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
491	FDRA City Contribution	\$25,000.00	\$528.00	\$1,035.00	\$23,965.00	4.14%
492	FDRA State Aid	\$38,000.00	\$0.00	\$0.00	\$38,000.00	0.00%
500	Capital Outlay	\$16,950.00	\$935.00	\$935.00	\$16,015.00	5.52%
550	Capital Outlay - Vehicles	\$879,000.00	\$0.00	\$0.00	\$879,000.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	FEBRUARY 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42280	Fire Administration	\$1,147,140.00	\$25,336.51	\$37,889.20	\$1,109,250.80	3.30%
DEPT 42500	Ambulance Services					
223	Bldg Repair Suppl/Maintenance	\$1,800.00	\$0.00	\$0.00	\$1,800.00	0.00%
306	Ambulance Subsidy	\$13,200.00	\$1,100.00	\$1,100.00	\$12,100.00	8.33%
DEPT 42500	Ambulance Services	\$15,000.00	\$1,100.00	\$1,100.00	\$13,900.00	7.33%
DEPT 43000	Public Works (GENERAL)					
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$65,708.00	\$4,233.40	\$8,942.61	\$56,765.39	13.61%
104	Tech 2	\$65,708.00	\$4,083.39	\$8,215.95	\$57,492.05	12.50%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$63,936.00	\$3,989.67	\$8,964.48	\$54,971.52	14.02%
121	PERA	\$14,651.00	\$922.97	\$1,959.22	\$12,691.78	13.37%
122	FICA	\$14,945.00	\$793.43	\$1,702.40	\$13,242.60	11.39%
131	Employer Paid Health	\$66,326.00	\$5,527.20	\$11,054.40	\$55,271.60	16.67%
132	Employer Paid Disability	\$1,243.00	\$110.59	\$221.18	\$1,021.82	17.79%
133	Employer Paid Dental	\$3,096.00	\$258.00	\$516.00	\$2,580.00	16.67%
134	Employer Paid Life	\$202.00	\$15.60	\$31.20	\$170.80	15.45%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$21,365.00	\$0.00	\$0.00	\$21,365.00	0.00%
152	Health Savings Account Contrib	\$18,000.00	\$0.00	\$4,500.00	\$13,500.00	25.00%
200	Office Supplies	\$450.00	\$144.52	\$144.52	\$305.48	32.12%
208	Instruction Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
210	Operating Supplies	\$1,200.00	\$41.42	\$46.35	\$1,153.65	3.86%
212	Motor Fuels	\$8,000.00	\$0.00	\$0.00	\$8,000.00	0.00%
213	Diesel Fuel	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
215	Shop Supplies	\$2,750.00	\$68.23	\$68.23	\$2,681.77	2.48%
220	Repair/Maint Supply - Equip	\$18,000.00	\$340.69	\$443.96	\$17,556.04	2.47%
221	Repair/Maint Vehicles 306	\$15,000.00	\$8,300.20	\$8,332.27	\$6,667.73	55.55%
222	Tires	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,500.00	\$4,350.26	\$4,376.13	\$123.87	97.25%
224	Street Maint Materials	\$30,000.00	\$0.00	\$0.00	\$30,000.00	0.00%
225	New Roads Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
226	Bridge Materials	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
228	Street Lighting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
232	Striping	\$16,000.00	\$0.00	\$0.00	\$16,000.00	0.00%
235	Signs	\$3,000.00	\$28.02	\$28.02	\$2,971.98	0.93%
240	Small Tools and Minor Equip	\$2,500.00	\$109.77	\$109.77	\$2,390.23	4.39%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
259	Unif Erik/Joe	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
260	Unif Eric/Josh/Nate	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
261	Unif Jake/TJ/Seth	\$500.00	\$79.99	\$79.99	\$420.01	16.00%
303	Engineering Fees	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
304	Legal Fees (Civil)	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
314	Surveyor	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
316	Security Monitoring	\$200.00	\$0.00	\$49.35	\$150.65	24.68%
320	Communications	\$1,600.00	\$114.51	\$114.51	\$1,485.49	7.16%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
331	Travel Expenses	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$100.00	\$0.00	\$0.00	\$100.00	0.00%

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OBJ	OBJ Descr	2021 Budget	FEBRUARY 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
360	Insurance	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
381	Electric Utilities	\$14,000.00	\$964.08	\$964.08	\$13,035.92	6.89%
383	Gas Utilities	\$6,000.00	\$588.97	\$588.97	\$5,411.03	9.82%
384	Refuse/Garbage Disposal	\$1,000.00	\$71.61	\$71.61	\$928.39	7.16%
385	Sewer Utility	\$400.00	\$48.88	\$48.88	\$351.12	12.22%
405	Cleaning Services	\$5,640.00	\$470.00	\$940.00	\$4,700.00	16.67%
413	Office Equipment Rental/Repair	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
415	Equipment Rental	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
430	Miscellaneous	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
442	Safety Prog/Equipment	\$1,000.00	\$831.40	\$831.40	\$168.60	83.14%
443	Sales Tax	\$100.00	\$9.00	\$18.00	\$82.00	18.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
454	Joint Facility County Expense	\$45,000.00	\$2,316.70	\$2,907.92	\$42,092.08	6.46%
500	Capital Outlay	\$56,500.00	\$348.00	\$348.00	\$56,152.00	0.62%
550	Capital Outlay - Vehicles	\$120,000.00	\$2,944.81	\$2,944.81	\$117,055.19	2.45%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
553	Capital Outlay - Other	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
581	Capital Outlay -Seal Coat	\$18,000.00	\$0.00	\$0.00	\$18,000.00	0.00%
582	Capital Outlay - Crackfill	\$40,000.00	\$0.00	\$0.00	\$40,000.00	0.00%
583	Capital Outlay - Overlays	\$419,000.00	\$0.00	\$0.00	\$419,000.00	0.00%
584	Capital Outlay - Road Const	\$996,850.00	\$1,010.30	\$1,010.30	\$995,839.70	0.10%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$2,235,820.00	\$43,115.61	\$70,574.51	\$2,165,245.49	3.16%
DEPT 43100 Cemetery						
210	Operating Supplies	\$940.00	\$0.00	\$0.00	\$940.00	0.00%
220	Repair/Maint Supply - Equip	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
360	Insurance	\$60.00	\$0.00	\$0.00	\$60.00	0.00%
381	Electric Utilities	\$350.00	\$0.00	\$0.00	\$350.00	0.00%
430	Miscellaneous	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
452	Refund	\$0.00	\$75.00	\$75.00	-\$75.00	0.00%
500	Capital Outlay	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 Cemetery		\$7,000.00	\$75.00	\$75.00	\$6,925.00	1.07%
DEPT 45100 Park and Recreation (GENERAL)						
100	Wages and Salaries Dept Head	\$65,643.00	\$5,079.88	\$10,159.76	\$55,483.24	15.48%
101	Assistant	\$36,284.00	\$3,939.78	\$8,396.64	\$27,887.36	23.14%
103	Tech 1	\$34,341.00	\$2,671.60	\$5,286.32	\$29,054.68	15.39%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$30,168.00	\$2,424.00	\$3,516.00	\$26,652.00	11.65%
108	Tech 3	\$38,667.00	\$3,004.40	\$5,944.72	\$32,722.28	15.37%
121	PERA	\$15,383.00	\$1,177.56	\$2,315.44	\$13,067.56	15.05%
122	FICA	\$15,690.00	\$1,217.15	\$2,283.61	\$13,406.39	14.55%
131	Employer Paid Health	\$66,326.00	\$2,579.60	\$5,159.20	\$61,166.80	7.78%
132	Employer Paid Disability	\$1,425.00	\$140.23	\$280.46	\$1,144.54	19.68%
133	Employer Paid Dental	\$3,818.00	\$344.00	\$688.00	\$3,130.00	18.02%
134	Employer Paid Life	\$248.00	\$20.80	\$41.60	\$206.40	16.77%
136	Deferred Compensation	\$1,040.00	\$50.00	\$100.00	\$940.00	9.62%
140	Unemployment	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%

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OBJ	OBJ Descr	2021 Budget	FEBRUARY 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
151	Workers Comp Insurance	\$11,859.00	\$0.00	\$0.00	\$11,859.00	0.00%
152	Health Savings Account Contrib	\$18,000.00	\$0.00	\$2,250.00	\$15,750.00	12.50%
200	Office Supplies	\$200.00	\$106.50	\$106.50	\$93.50	53.25%
208	Instruction Fees	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
210	Operating Supplies	\$3,200.00	\$255.47	\$285.39	\$2,914.61	8.92%
212	Motor Fuels	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
213	Diesel Fuel	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
220	Repair/Maint Supply - Equip	\$3,000.00	\$613.59	\$850.63	\$2,149.37	28.35%
221	Repair/Maint Vehicles 306	\$2,000.00	\$249.52	\$249.52	\$1,750.48	12.48%
223	Bldg Repair Suppl/Maintenance	\$15,000.00	\$1,160.64	\$1,186.51	\$13,813.49	7.91%
231	Chemicals	\$5,000.00	\$9.99	\$9.99	\$4,990.01	0.20%
235	Signs	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
240	Small Tools and Minor Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
254	Concessions - Pop	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
255	Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif FIRE/Ted/Corey/Adam	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
260	Unif Eric/Josh/Nate	\$0.00	\$44.98	\$44.98	-\$44.98	0.00%
261	Unif Jake/TJ/Seth	\$300.00	\$164.99	\$164.99	\$135.01	55.00%
264	Unif Bobby/Cheryl	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
303	Engineering Fees	\$5,000.00	-\$588.00	\$0.00	\$5,000.00	0.00%
304	Legal Fees (Civil)	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
308	Instructors Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
309	Tennis	\$1,600.00	\$0.00	\$0.00	\$1,600.00	0.00%
310	Program Supplies	\$1,000.00	\$140.35	\$140.35	\$859.65	14.04%
311	Softball/Baseball	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
312	Aerobic Instruction	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	Warm House/Garage Exp	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
316	Security Monitoring	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
317	Soccer/Skating	\$1,500.00	\$127.26	\$144.25	\$1,355.75	9.62%
318	Garage (North)	\$3,000.00	\$139.13	\$139.13	\$2,860.87	4.64%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$3,500.00	\$430.81	\$430.81	\$3,069.19	12.31%
322	Postage	\$150.00	\$8.70	\$8.70	\$141.30	5.80%
323	Garage (East)	\$1,500.00	\$398.89	\$398.89	\$1,101.11	26.59%
324	Disc Golf Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
331	Travel Expenses	\$1,000.00	\$39.20	\$39.20	\$960.80	3.92%
335	Background Checks	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
340	Advertising	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
381	Electric Utilities	\$13,000.00	\$1,007.35	\$1,007.35	\$11,992.65	7.75%
383	Gas Utilities	\$6,500.00	\$511.44	\$511.44	\$5,988.56	7.87%
384	Refuse/Garbage Disposal	\$800.00	\$80.04	\$80.04	\$719.96	10.01%
403	Improvements Other Than Bldgs	\$3,800.00	\$0.00	\$0.00	\$3,800.00	0.00%
405	Cleaning Services	\$22,575.00	\$1,881.25	\$3,762.50	\$18,812.50	16.67%
413	Office Equipment Rental/Repair	\$700.00	-\$10.00	-\$10.00	\$710.00	-1.43%
415	Equipment Rental	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$800.00	-\$258.57	-\$1,756.50	\$2,556.50	-219.56%
433	Dues and Subscriptions	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
442	Safety Prog/Equipment	\$1,500.00	\$128.79	\$128.79	\$1,371.21	8.59%
443	Sales Tax	\$1,600.00	\$122.00	\$154.00	\$1,446.00	9.63%
445	Sr Meals Expense	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
448	Weight Room Ins Reimbur	\$150.00	\$8.00	\$15.50	\$134.50	10.33%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$150.00	\$0.00	\$0.00	\$150.00	0.00%

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OBJ	OBJ Descr	2021 Budget	FEBRUARY 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
453	80 Acre Development Expense	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
457	Weight Room Expenses	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
459	PAL Foundation Expenditures	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
461	Silver Sneakers	\$6,500.00	\$459.00	\$729.00	\$5,771.00	11.22%
481	Park Master Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$110,120.00	\$0.00	\$0.00	\$110,120.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
553	Capital Outlay - Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
557	Capital Outlay - Tennis Courts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$797.00	\$65.93	\$131.75	\$665.25	16.53%
610	Interest	\$52.00	\$4.82	\$9.75	\$42.25	18.75%
DEPT 45100 Park and Recreation (GENERA		\$596,036.00	\$29,951.07	\$55,385.21	\$540,650.79	9.29%
DEPT 45500 Library						
101	Assistant	\$14,803.00	\$0.00	\$0.00	\$14,803.00	0.00%
121	PERA	\$1,110.00	\$0.00	\$0.00	\$1,110.00	0.00%
122	FICA	\$1,132.00	\$0.00	\$0.00	\$1,132.00	0.00%
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
132	Employer Paid Disability	\$105.00	\$0.00	\$0.00	\$105.00	0.00%
133	Employer Paid Dental	\$310.00	\$0.00	\$0.00	\$310.00	0.00%
134	Employer Paid Life	\$21.00	\$0.00	\$0.00	\$21.00	0.00%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$260.00	\$0.00	\$0.00	\$260.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
152	Health Savings Account Contrib	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
201	Library Operating Supplies	\$2,000.00	\$209.00	\$227.99	\$1,772.01	11.40%
202	Library Subscriptions	\$500.00	\$0.00	\$222.04	\$277.96	44.41%
203	Library Books	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
204	Children s Program Expense	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
205	Library Luncheon Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
206	Book Sale Expenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
207	Golf Fundraiser Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,000.00	\$61.67	\$61.67	\$938.33	6.17%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
413	Office Equipment Rental/Repair	\$500.00	\$10.00	\$10.00	\$490.00	2.00%
430	Miscellaneous	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
452	Refund	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
459	PAL Foundation Expenditures	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
500	Capital Outlay	\$7,500.00	\$0.00	\$0.00	\$7,500.00	0.00%
600	Principal	\$521.00	\$43.10	\$86.13	\$434.87	16.53%
610	Interest	\$34.00	\$3.15	\$6.37	\$27.63	18.74%
DEPT 45500 Library		\$40,396.00	\$326.92	\$614.20	\$39,781.80	1.52%
DEPT 47007 2003 Series A Disposal						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure		\$0.00	\$0.00	\$0.00	\$0.00	0.00%



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OBJ	OBJ Descr	2021 Budget	FEBRUARY 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
DEPT 47014 2012 Series A						
600	Principal	\$200,000.00	\$0.00	\$200,000.00	\$0.00	100.00%
610	Interest	\$11,752.00	\$0.00	\$6,926.25	\$4,825.75	58.94%
620	Fiscal Agent s Fees	\$300.00	\$0.00	\$252.45	\$47.55	84.15%
DEPT 47014 2012 Series A		\$212,052.00	\$0.00	\$207,178.70	\$4,873.30	97.70%
DEPT 47015 47015 Series 2015B						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47015 47015 Series 2015B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 48000 Recycling						
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
388	Recycling Expenses	\$500.00	\$50.00	\$50.00	\$450.00	10.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 48000 Recycling		\$500.00	\$50.00	\$50.00	\$450.00	10.00%
FUND 101 GENERAL FUND		\$5,933,619.00	\$214,249.49	\$625,925.96	\$5,307,693.04	10.55%
FUND 301 DEBT SERVICE FUND						
DEPT 47000 \$3,815,000 GO CIP 2019A						
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$180,000.00	\$0.00	\$180,000.00	\$0.00	100.00%
602	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$74,881.00	\$0.00	\$38,340.63	\$36,540.37	51.20%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 \$3,815,000 GO CIP 2019A		\$254,881.00	\$0.00	\$218,340.63	\$36,540.37	85.66%
DEPT 47001 Community Ctr Refunding 2002						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001 Community Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002 G.O. Improve-Wilderness						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002 G.O. Improve-Wilderness		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003 1999 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003 1999 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004 1999 Series B Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004 1999 Series B Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005 2001 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005 2001 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006 2002 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	FEBRUARY 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006 2002 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010 2004 Series A						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010 2004 Series A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
621	Continung Disclosure Expene	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
DEPT 47013 Bond Disclosure		\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
DEPT 47014 2012 Series A						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$80,000.00	\$0.00	\$80,000.00	\$0.00	100.00%
610	Interest	\$18,225.00	\$0.00	\$9,662.50	\$8,562.50	53.02%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$495.00	-\$495.00	0.00%
DEPT 47014 2012 Series A		\$98,225.00	\$0.00	\$90,157.50	\$8,067.50	91.79%
DEPT 47015 47015 Series 2015B						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
DEPT 47015 47015 Series 2015B		\$300.00	\$0.00	\$0.00	\$300.00	0.00%

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OBJ	OBJ Descr	2021 Budget	FEBRUARY 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
FUND 301 DEBT SERVICE FUND		\$355,906.00	\$0.00	\$308,498.13	\$47,407.87	86.68%
FUND 401 GENERAL CAPITAL PROJECTS						
DEPT 42280 Fire Administration						
551	Capital Outlay-Building	\$989,839.00	\$254,272.26	\$259,272.26	\$730,566.74	26.19%
DEPT 42280 Fire Administration		\$989,839.00	\$254,272.26	\$259,272.26	\$730,566.74	26.19%
DEPT 44000 Capital Projects						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 44000 Capital Projects		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert						
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Financing Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Financing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401 GENERAL CAPITAL PROJECTS		\$989,839.00	\$254,272.26	\$259,272.26	\$730,566.74	26.19%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
DEPT 46000 Tax Increment Financing						
351	Legal Notices Publishing	\$650.00	\$0.00	\$0.00	\$650.00	0.00%
640	Tax Increment 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
641	Tax Increment 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
642	Tax Increment 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
643	Tax Increment 6	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
644	Tax Increment 7 - Stone #1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
645	Tax Increment 8 - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
646	TaxIncrement 9-C&J Dev	\$10,200.00	\$0.00	\$0.00	\$10,200.00	0.00%
650	Administrative Costs	\$650.00	\$0.00	\$0.00	\$650.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46000 Tax Increment Financing		\$11,500.00	\$0.00	\$0.00	\$11,500.00	0.00%
DEPT 46001 TIF 1-9 MidWest Asst Living						
646	TaxIncrement 9-C&J Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46001 TIF 1-9 MidWest Asst Living		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJEC		\$11,500.00	\$0.00	\$0.00	\$11,500.00	0.00%
FUND 410 MARODA DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410 MARODA DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	FEBRUARY 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
DEPT 43000 Public Works (GENERAL)						
226	Bridge Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						
DEPT 45500 Library						
302	Architects Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45500 Library		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
DEPT 43200 Sewer						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses						

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OBJ	OBJ Descr	2021 Budget	FEBRUARY 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300	Other Finanacing Uses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432	SEWER PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463	BRITA LN/PINE VIEW LN					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463	BRITA LN/PINE VIEW LN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502	ECONOMIC DEVELOPMENT FUND					
DEPT 41940	General Government					
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940	General Government	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500	Economic Develop mt (GENERAL)					
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500	Economic Develop mt (GENER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000	\$3,815,000 GO CIP 2019A					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000	\$3,815,000 GO CIP 2019A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility					
430	Miscellaneous	\$18,100.00	\$0.00	\$0.00	\$18,100.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility	\$18,100.00	\$0.00	\$0.00	\$18,100.00	0.00%
FUND 502	ECONOMIC DEVELOPMENT FUND	\$18,100.00	\$0.00	\$0.00	\$18,100.00	0.00%
FUND 503	EDA (REVOLVING LOAN)					
DEPT 46500	Economic Develop mt (GENERAL)					
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
447	Loan Disbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500	Economic Develop mt (GENER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503	EDA (REVOLVING LOAN)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601	SEWER OPERATING FUND					
DEPT 43200	Sewer					
100	Wages and Salaries Dept Head	\$86,689.00	\$6,750.10	\$13,744.19	\$72,944.81	15.85%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	FEBRUARY 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$6,502.00	\$506.26	\$1,012.52	\$5,489.48	15.57%
122	FICA	\$6,632.00	\$451.06	\$883.46	\$5,748.54	13.32%
131	Employer Paid Health	\$22,109.00	\$1,842.40	\$3,684.80	\$18,424.20	16.67%
132	Employer Paid Disability	\$740.00	\$66.04	\$132.08	\$607.92	17.85%
133	Employer Paid Dental	\$1,032.00	\$86.00	\$172.00	\$860.00	16.67%
134	Employer Paid Life	\$67.00	\$5.20	\$10.40	\$56.60	15.52%
136	Deferred Compensation	\$650.00	\$50.00	\$100.00	\$550.00	15.38%
151	Workers Comp Insurance	\$7,010.00	\$0.00	\$0.00	\$7,010.00	0.00%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$1,500.00	\$4,500.00	25.00%
200	Office Supplies	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
208	Instruction Fees	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
210	Operating Supplies	\$3,500.00	\$244.89	\$244.89	\$3,255.11	7.00%
212	Motor Fuels	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
213	Diesel Fuel	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
220	Repair/Maint Supply - Equip	\$10,000.00	\$781.45	\$781.45	\$9,218.55	7.81%
221	Repair/Maint Vehicles 306	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
222	Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$137.50	\$137.50	\$3,862.50	3.44%
229	Oper/Maint - Lift Station	\$12,000.00	\$5,964.72	\$5,964.72	\$6,035.28	49.71%
230	Repair/Maint - Collection Syst	\$7,000.00	\$0.00	\$0.00	\$7,000.00	0.00%
231	Chemicals	\$18,000.00	\$1,010.25	\$1,010.25	\$16,989.75	5.61%
258	Unif FIRE/Ted/Corey/Adam	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
303	Engineering Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
320	Communications	\$4,556.00	\$163.55	\$163.55	\$4,392.45	3.59%
321	Communications-Cellular	\$1,600.00	\$90.20	\$90.20	\$1,509.80	5.64%
322	Postage	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
331	Travel Expenses	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
360	Insurance	\$12,000.00	\$0.00	\$0.00	\$12,000.00	0.00%
381	Electric Utilities	\$38,000.00	\$3,567.22	\$3,567.22	\$34,432.78	9.39%
383	Gas Utilities	\$3,000.00	\$358.17	\$358.17	\$2,641.83	11.94%
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
406	Lab Testing	\$15,000.00	\$661.80	\$661.80	\$14,338.20	4.41%
407	Sludge Disposal	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
420	Depreciation Expense	\$315,000.00	\$0.00	\$0.00	\$315,000.00	0.00%
430	Miscellaneous	\$100.00	\$0.00	\$20.00	\$80.00	20.00%
433	Dues and Subscriptions	\$300.00	\$332.00	\$332.00	-\$32.00	110.67%
442	Safety Prog/Equipment	\$1,500.00	\$35.98	\$35.98	\$1,464.02	2.40%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
450	Permits	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
452	Refund	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay	\$250,000.00	\$0.00	\$0.00	\$250,000.00	0.00%
553	Capital Outlay - Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
554	Capital Outlay - Ox Ditch Bldg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
555	Capital Outlay - Sewer Biosol	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
556	Capital Outlay - Sewer Exten	\$0.00	\$180.00	\$180.00	-\$180.00	0.00%
DEPT 43200 Sewer		\$868,787.00	\$23,284.79	\$34,787.18	\$833,999.82	4.00%
DEPT 47007 2003 Series A Disposal						
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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OBJ	OBJ Descr	2021 Budget	FEBRUARY 2021 Amt	2021 YTD Amt	2021 YTD Balance	%YTD Budget
FUND 601 SEWER OPERATING FUND		\$868,787.00	\$23,284.79	\$34,787.18	\$833,999.82	4.00%
FUND 614 TELEPHONE AND CABLE FUND						
DEPT 49000 Miscellaneous (GENERAL)						
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
630	Loss on Bond Defeasance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49000 Miscellaneous (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614 TELEPHONE AND CABLE FUND		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUND						
DEPT 43200 Sewer						
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$190,000.00	\$0.00	\$190,000.00	\$0.00	100.00%
610	Interest	\$12,157.00	\$0.00	\$9,202.50	\$2,954.50	75.70%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$750.00	\$0.00	\$242.55	\$507.45	32.34%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$202,907.00	\$0.00	\$199,445.05	\$3,461.95	98.29%
DEPT 47008 2003 Series B Sewer						
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$100,000.00	\$0.00	\$100,000.00	\$0.00	100.00%
610	Interest	\$14,265.00	\$0.00	\$7,727.50	\$6,537.50	54.17%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$114,265.00	\$0.00	\$107,727.50	\$6,537.50	94.28%
FUND 651 SEWER RESTRICTED SINKING FUN		\$317,172.00	\$0.00	\$307,172.55	\$9,999.45	96.85%
FUND 652 WASTEWATER MGMT DISTRICT						
DEPT 41910 Planning and Zoning						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 Planning and Zoning		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 652 WASTEWATER MGMT DISTRICT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$8,494,923.00	\$491,806.54	\$1,535,656.08	\$6,959,266.92	18.08%

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## Balance Sheet

Current Period: FEBRUARY 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
<b>FUND 101 GENERAL FUND</b>							
G 101-10100 Cash		\$7,328,072.65	\$35,692.23	\$248,164.01	\$272,082.05	\$694,424.33	\$6,905,730.37
G 101-10101 Restricted Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-10200 Petty Cash		\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
G 101-10201 Petty Cash - Library		\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
G 101-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-10450 Interest Receivable on Invest		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-10500 Taxes Receivable-Current		\$101,196.19	\$0.00	\$0.00	\$0.00	\$101,196.19	\$0.00
G 101-10700 Taxes Receivable-Delinquent		\$105,899.13	\$0.00	\$0.00	\$0.00	\$0.00	\$105,899.13
G 101-10800 Allow for Uncollected Taxes		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-11500 Accounts Receivable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-11600 Allow for Uncollected Receivab		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-12100 Special Assess Rec-Current		\$358.17	\$0.00	\$0.00	\$0.00	\$358.17	\$0.00
G 101-12200 Special Assess Rec-Delinquent		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-12300 Special Assess Rec-Deferred		\$25,202.09	\$0.00	\$0.00	\$0.00	\$0.00	\$25,202.09
G 101-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-13200 Due From Other Governments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-13300 Advances To Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-14100 Inventory of Material/Supply		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-15500 Prepaid Items		\$35,757.88	\$0.00	\$0.00	\$0.00	\$0.00	\$35,757.88
G 101-15600 Deferred Charges		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16100 Fixed Asset-Land		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16200 Fixed Asset-Buildings		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16400 Fixed Asset-Equip/Machinery		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16420 Fixed Asset-Office Equipment		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-16440 Fixed Asset-Motor Vehicles		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-18100 Amount Avail in Debt Srv Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-18200 Amount Provided for Debt Retir		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20200 Accounts Payable		-\$55,841.85	\$25,444.80	\$0.00	\$55,841.85	\$0.00	\$0.00
G 101-20300 Sales Tax Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20600 Contracts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20701 Due to General Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20703 Due to D&M Investments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-20800 Due to Other Governments		-\$11,179.49	\$7,111.31	\$0.00	\$8,941.31	\$0.00	-\$2,238.18
G 101-20900 Advance From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21500 Accrued Interest Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21600 Accrued Wages & Salaries Paya		-\$36,957.67	\$0.00	\$0.00	\$0.00	\$0.00	-\$36,957.67
G 101-21700 Accrued Payroll Deductions Pay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21701 Federal Withholding		\$0.00	\$6,581.52	\$6,581.52	\$13,193.61	\$13,193.61	\$0.00
G 101-21702 State Withholding		\$0.00	\$3,413.49	\$3,413.49	\$6,830.92	\$6,830.92	\$0.00
G 101-21703 FICA Withholding(Incl Medicare		\$0.00	\$10,737.24	\$10,737.24	\$21,357.50	\$21,357.50	\$0.00
G 101-21704 PERA		-\$326.15	\$17,388.55	\$17,388.55	\$35,205.05	\$35,205.05	-\$326.15
G 101-21705 Other Retirement		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21706 Hospitalization/Medical Ins		-\$8,880.61	\$26,162.80	\$26,162.80	\$52,325.60	\$52,325.60	-\$8,880.61



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## Balance Sheet

Current Period: FEBRUARY 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
G 101-21707 Union Dues		-\$374.39	\$628.96	\$628.96	\$1,178.80	\$1,178.80	-\$374.39
G 101-21708 HCSP		\$0.00	\$1,402.96	\$1,402.96	\$5,585.09	\$5,585.09	\$0.00
G 101-21709 Medicare		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21710 Life Insurance		-\$116.60	\$415.40	\$415.40	\$1,134.20	\$830.80	\$186.80
G 101-21711 Garnishments and Other		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21712 Savings		-\$756.22	\$1,330.90	\$1,330.90	\$2,661.80	\$2,661.80	-\$756.22
G 101-21713 Dental		\$1,219.62	\$1,356.48	\$1,356.48	\$2,712.96	\$2,712.96	\$1,219.62
G 101-21714 Deferred Compensation		\$0.00	\$1,376.00	\$1,376.00	\$2,752.00	\$2,752.00	\$0.00
G 101-21715 Minnesota Benefit Assoc.		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21716 Flexible Benefit Plan		-\$6,246.83	\$7,748.77	\$7,291.40	\$14,628.59	\$14,582.80	-\$6,201.04
G 101-21717 Child Support/Alimony		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21718 Deferred Compensation		\$0.00	\$300.00	\$300.00	\$600.00	\$600.00	\$0.00
G 101-21750 Accrued Compensated Absence		-\$1,959.09	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,959.09
G 101-22000 Deposits		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22200 Deferred Revenues		-\$12,704.01	\$0.00	\$0.00	\$0.00	\$0.00	-\$12,704.01
G 101-22280 Deferred Revenue-Property Tax		-\$105,899.13	\$0.00	\$0.00	\$0.00	\$0.00	-\$105,899.13
G 101-22281 Deferred Revenue-Spec Assmts		-\$25,202.09	\$0.00	\$0.00	\$0.00	\$0.00	-\$25,202.09
G 101-22500 Bonds Payable-Current Portion		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22510 General Obligation Bonds Pay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22520 Special Assess Bonds Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22530 Revenue Bonds Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22600 Capital Lease Agree-Current		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22700 Installment Purchase Contracts		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22800 Other Current Liabilities		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23100 Bonds Payable-Noncurrent NC		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23110 General Obligation Pay NC		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23120 Special Assess Bonds Pay NC		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23130 Revenue Bonds Payable NC		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23600 Postemployment Benefits		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23700 Capital Lease Agree-Noncurrent		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23800 Installment Purch Contract-NC		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-23900 Other Long-term Liabilities		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-24100 Fund Balance For Debt Service		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-24400 Fund Balance For Prepaid		-\$35,757.84	\$0.00	\$0.00	\$0.00	\$0.00	-\$35,757.84
G 101-25300 Unreserved Fund Balance		-\$7,295,703.76	\$247,706.64	\$68,248.34	\$795,634.38	\$336,870.09	-\$6,836,939.47
<b>FUND 101 GENERAL FUND</b>		<b>\$0.00</b>	<b>\$394,798.05</b>	<b>\$394,798.05</b>	<b>\$1,292,665.71</b>	<b>\$1,292,665.71</b>	<b>\$0.00</b>
<b>FUND 301 DEBT SERVICE FUND</b>							
G 301-10100 Cash		\$417,971.87	\$0.00	\$0.00	\$10,466.65	\$308,498.13	\$119,940.39
G 301-10101 Restricted Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-10500 Taxes Receivable-Current		\$10,466.65	\$0.00	\$0.00	\$0.00	\$10,466.65	\$0.00
G 301-10700 Taxes Receivable-Delinquent		\$7,356.42	\$0.00	\$0.00	\$0.00	\$0.00	\$7,356.42
G 301-10800 Allow for Uncollected Taxes		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-12100 Special Assess Rec-Current		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-12200 Special Assess Rec-Delinquent		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

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## Balance Sheet

Current Period: FEBRUARY 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
G 301-12300 Special Assess Rec-Deferred		\$14,513.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,513.00
G 301-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-13200 Due From Other Governments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-15500 Prepaid Items		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-22200 Deferred Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 301-22280 Deferred Revenue-Property Tax		-\$7,356.42	\$0.00	\$0.00	\$0.00	\$0.00	-\$7,356.42
G 301-22281 Deferred Revenue-Spec Assmts		-\$14,513.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$14,513.00
G 301-25300 Unreserved Fund Balance		-\$428,438.52	\$0.00	\$0.00	\$318,964.78	\$10,466.65	-\$119,940.39
<b>FUND 301 DEBT SERVICE FUND</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$329,431.43</b>	<b>\$329,431.43</b>	<b>\$0.00</b>
<b>FUND 401 GENERAL CAPITAL PROJECTS</b>							
G 401-10100 Cash		\$858,787.71	\$3,305.00	\$261,981.24	\$3,305.00	\$597,729.38	\$264,363.33
G 401-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-13200 Due From Other Governments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-20200 Accounts Payable		-\$376,216.47	\$4,403.98	\$0.00	\$335,152.12	\$0.00	-\$41,064.35
G 401-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-20900 Advance From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-21500 Accrued Interest Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 401-25300 Unreserved Fund Balance		-\$482,571.24	\$261,981.24	\$7,708.98	\$597,729.38	\$338,457.12	-\$223,298.98
<b>FUND 401 GENERAL CAPITAL PROJECTS</b>		<b>\$0.00</b>	<b>\$269,690.22</b>	<b>\$269,690.22</b>	<b>\$936,186.50</b>	<b>\$936,186.50</b>	<b>\$0.00</b>
<b>FUND 405 TAX INCREMENT FINANCE PROJECTS</b>							
iG 405-10100 Cash		\$9,764.75	\$0.00	\$0.00	\$0.00	\$0.00	\$9,764.75
iG 405-10101 Restricted Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-10500 Taxes Receivable-Current		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-11500 Accounts Receivable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-13200 Due From Other Governments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-22000 Deposits		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-22200 Deferred Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 405-25300 Unreserved Fund Balance		-\$9,764.75	\$0.00	\$0.00	\$0.00	\$0.00	-\$9,764.75
<b>FUND 405 TAX INCREMENT FINANCE PROJECTS</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>FUND 410 MARODA DRIVE</b>							
iG 410-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 410-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
iG 410-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 410 MARODA DRIVE</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>FUND 411 SUNSET DRIVE</b>							
G 411-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 411-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 411-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 411 SUNSET DRIVE</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>FUND 412 DUCK LANE</b>							



## CITY OF CROSSLAKE

## Balance Sheet

Current Period: FEBRUARY 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
!G 412-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 412-11500 Accounts Receivable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 412-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 412-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 412 DUCK LANE</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 413 FAWN LAKE ROAD</b>							
!G 413-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 413-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 413 FAWN LAKE ROAD</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 414 SUNRISE ISLAND BRIDGE PROJECT</b>							
!G 414-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 414-11500 Accounts Receivable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 414-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 414-13200 Due From Other Governments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 414-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 414-20600 Contracts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 414-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 414-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 414 SUNRISE ISLAND BRIDGE PROJECT</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 415 AMBULANCE PROJECT</b>							
!G 415-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 415-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 415-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 415-20600 Contracts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 415-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 415-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 415 AMBULANCE PROJECT</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 420 LIBRARY PROJECT</b>							
!G 420-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 420-10450 Interest Receivable on Invest		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 420-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 420-13300 Advances To Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 420-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 420-20600 Contracts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 420-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 420-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 420 LIBRARY PROJECT</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 421 WATER SYSTEM PROJECT</b>							
G 421-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 421-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 421 WATER SYSTEM PROJECT</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 432 SEWER PROJECT</b>							
!G 432-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 432-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

## 02/28/2021 Preliminary Draft Subject to Change

## CITY OF CROSSLAKE

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## Balance Sheet

Current Period: FEBRUARY 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
!G 432-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 432-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 432-20300 Sales Tax Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 432-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 432-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 432 SEWER PROJECT</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 449 WOLF TRAIL/WOLF COURT</b>							
!G 449-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 449-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 449 WOLF TRAIL/WOLF COURT</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 458 JOINT PUBLIC WORKS FACILITY</b>							
!G 458-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 458-10101 Restricted Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 458-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 458-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 458 JOINT PUBLIC WORKS FACILITY</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 460 ABC DRIVE</b>							
!G 460-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 460-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 460 ABC DRIVE</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 461 WILDWOOD/WHITE BIRCH</b>							
G 461-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 461-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 461 WILDWOOD/WHITE BIRCH</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 462 GREER LAKE ROAD</b>							
!G 462-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 462-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 462 GREER LAKE ROAD</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 463 BRITA LN/PINE VIEW LN</b>							
!G 463-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 463-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 463-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 463 BRITA LN/PINE VIEW LN</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 464 EAST SHORE DRIVE BOULEVARD</b>							
!G 464-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 464-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 464 EAST SHORE DRIVE BOULEVARD</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 465 MARGARET LANE</b>							
!G 465-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 465-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 465 MARGARET LANE</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 466 GENDREAU ROAD</b>							
!G 466-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

## 02/28/2021 Preliminary Draft Subject to Change

## CITY OF CROSSLAKE

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## Balance Sheet

Current Period: FEBRUARY 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
!G 466-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 466 GENDREAU ROAD</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 467 EDGEWATER LANE</b>							
'G 467-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
'G 467-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 467 EDGEWATER LANE</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 468 MILINDA SHORES/STALEY LANE</b>							
!G 468-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 468-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 468 MILINDA SHORES/STALEY LANE</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 469 ANDERSEN ESTATES</b>							
!G 469-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 469-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 469-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 469-22000 Deposits		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 469-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 469 ANDERSEN ESTATES</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 502 ECONOMIC DEVELOPMENT FUND</b>							
!G 502-10100 Cash		\$2,433.85	\$0.00	\$0.00	\$7.82	\$0.00	\$2,441.67
!G 502-10101 Restricted Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-10102 Restricted Cash-RUS Rev Fund		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-10500 Taxes Receivable-Current		\$7.82	\$0.00	\$0.00	\$0.00	\$7.82	\$0.00
!G 502-10700 Taxes Receivable-Delinquent		\$308.97	\$0.00	\$0.00	\$0.00	\$0.00	\$308.97
!G 502-12000 Long-Term Lease Receivable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-13200 Due From Other Governments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-15500 Prepaid Items		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-20300 Sales Tax Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-20701 Due to General Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-22200 Deferred Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 502-22280 Deferred Revenue-Property Tax		-\$308.97	\$0.00	\$0.00	\$0.00	\$0.00	-\$308.97
!G 502-25300 Unreserved Fund Balance		-\$2,441.67	\$0.00	\$0.00	\$7.82	\$7.82	-\$2,441.67
!G 502-25400 Restricted for LT Lease Rec v		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>FUND 502 ECONOMIC DEVELOPMENT FUND</i>		\$0.00	\$0.00	\$0.00	\$15.64	\$15.64	\$0.00
<b>FUND 503 EDA (REVOLVING LOAN)</b>							
!G 503-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 503-10102 Restricted Cash-RUS Rev Fund		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 503-11500 Accounts Receivable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 503-11501 Loans Receivables		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 503-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 503-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 503-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00



## Balance Sheet

Current Period: FEBRUARY 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
<b>FUND 503 EDA (REVOLVING LOAN)</b>							
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 601 SEWER OPERATING FUND</b>							
G 601-10100 Cash		\$29,759.60	\$27,261.62	\$31,352.79	\$61,354.67	\$60,890.47	\$30,223.80
G 601-10101 Restricted Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-10102 Restricted Cash-RUS Rev Fund		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-11500 Accounts Receivable		\$26,496.78	\$0.00	\$0.00	\$0.00	\$0.00	\$26,496.78
G 601-11502 Notes Rec - Short Term Sewer		\$3,424.58	\$280.06	\$560.12	\$280.06	\$839.02	\$2,865.62
G 601-11503 Notes Rec - Long Term Sewer		\$293.17	\$0.00	\$0.00	\$0.00	\$0.00	\$293.17
G 601-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-15500 Prepaid Items		\$3,836.49	\$0.00	\$0.00	\$0.00	\$0.00	\$3,836.49
G 601-16000 Construction In Progress		\$39,509.60	\$0.00	\$0.00	\$0.00	\$0.00	\$39,509.60
G 601-16100 Fixed Asset-Land		\$8,712.72	\$0.00	\$0.00	\$0.00	\$0.00	\$8,712.72
G 601-16200 Fixed Asset-Buildings		\$3,665,567.25	\$0.00	\$0.00	\$0.00	\$0.00	\$3,665,567.25
G 601-16210 A/D Buildings		-\$1,398,519.13	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,398,519.13
G 601-16300 Improvements Other Than Bldgs		\$31,345.06	\$0.00	\$0.00	\$0.00	\$0.00	\$31,345.06
G 601-16310 A/D Impr Other Than Bldgs		-\$28,182.70	\$0.00	\$0.00	\$0.00	\$0.00	-\$28,182.70
G 601-16400 Fixed Asset-Equip/Machinery		\$320,134.82	\$0.00	\$0.00	\$0.00	\$0.00	\$320,134.82
G 601-16410 Fixed Asset-Equip Depreciation		-\$279,423.22	\$0.00	\$0.00	\$0.00	\$0.00	-\$279,423.22
G 601-16500 Fixed Asset-Const in Progress		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-16700 Infrastructure		\$6,002,505.99	\$0.00	\$0.00	\$0.00	\$0.00	\$6,002,505.99
G 601-16710 A/D Infrastructure		-\$1,446,411.27	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,446,411.27
G 601-19002 DO-GERF-Dif Exp & Act Econ E		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-19003 DO-GERF-Chgs in Actuarial As		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-19004 DO- GERF City Cont. Sub.to Md		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-19005 DO - OPEB		\$166.00	\$0.00	\$0.00	\$0.00	\$0.00	\$166.00
G 601-20200 Accounts Payable		-\$24,404.79	\$6,637.00	\$0.00	\$23,504.79	\$0.00	-\$900.00
G 601-20300 Sales Tax Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-20600 Contracts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-20800 Due to Other Governments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21600 Accrued Wages & Salaries Paya		-\$2,265.85	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,265.85
G 601-21701 Federal Withholding		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21703 FICA Withholding(Incl Medicare		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21740 Accrued Comp Abs due in 1 yr		-\$8,210.95	\$0.00	\$0.00	\$0.00	\$0.00	-\$8,210.95
G 601-21750 Accrued Compensated Absence		-\$32,759.16	\$0.00	\$0.00	\$0.00	\$0.00	-\$32,759.16
G 601-21800 OPEB Liability		-\$25,354.27	\$0.00	\$0.00	\$0.00	\$0.00	-\$25,354.27
G 601-21801 OPEB Liability - Current		-\$166.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$166.00
G 601-21802 Deferred Inflows - OPEB		-\$637.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$637.00
G 601-22000 Deposits		-\$411.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$411.00
G 601-23950 Net Pension Liability		-\$26,538.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$26,538.00
G 601-23955 DI-GERF-Dif Exp & Act Econ Ex		-\$6,389.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$6,389.00
G 601-23960 DI-GERF-Chgs in Prop & Dif BT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-23962 DI-GERF-Net Dif BTW Proj & Ac		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-24400 Fund Balance For Prepaid		-\$3,836.49	\$0.00	\$0.00	\$0.00	\$0.00	-\$3,836.49

## 02/28/2021 Preliminary Draft Subject to Change

## CITY OF CROSSLAKE

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## Balance Sheet

Current Period: FEBRUARY 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
G 601-24502 DO-GERF-Net Fiff BTW Proj &		\$2,177.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,177.00
G 601-24601 DI-GERF-Cjhangas in Act. Assu		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-25300 Unreserved Fund Balance		-\$6,850,420.23	\$31,912.91	\$34,178.68	\$61,729.49	\$85,139.52	-\$6,873,830.26
<b>FUND 601 SEWER OPERATING FUND</b>		\$0.00	\$66,091.59	\$66,091.59	\$146,869.01	\$146,869.01	\$0.00
<b>FUND 614 TELEPHONE AND CABLE FUND</b>							
!G 614-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 614-10103 Restricted Cash - Escrow		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 614-10400 Investments at Cost		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 614-11500 Accounts Receivable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 614-14100 Inventory of Material/Supply		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 614-15500 Prepaid Items		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 614-15625 Deferred Charges - Bond Issuan		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 614-16400 Fixed Asset-Equip/Machinery		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 614-16430 Fixed Asset-Equip Accum Depre		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 614-19002 DO-GERF-Dif Exp & Act Econ E		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 614-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 614-22500 Bonds Payable-Current Portion		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 614-22510 General Obligation Bonds Pay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 614-22530 Revenue Bonds Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 614-22800 Other Current Liabilities		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
!G 614-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 614 TELEPHONE AND CABLE FUND</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND 651 SEWER RESTRICTED SINKING FUND</b>							
G 651-10100 Cash		\$482,046.45	\$0.00	\$0.00	\$9,649.92	\$307,172.55	\$184,523.82
G 651-10101 Restricted Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-10102 Restricted Cash-RUS Rev Fund		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-10450 Interest Receivable on Invest		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-10500 Taxes Receivable-Current		\$9,649.92	\$0.00	\$0.00	\$0.00	\$9,649.92	\$0.00
G 651-10700 Taxes Receivable-Delinquent		\$10,514.77	\$0.00	\$0.00	\$0.00	\$0.00	\$10,514.77
G 651-11502 Notes Rec - Short Term Sewer		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-11503 Notes Rec - Long Term Sewer		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15500 Prepaid Items		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15600 Deferred Charges		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15620 Unamortized Discount on Bonds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-15621 Unamortized Premium		-\$5,188.38	\$0.00	\$0.00	\$0.00	\$0.00	-\$5,188.38
G 651-15625 Deferred Charges - Bond Issuan		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-21500 Accrued Interest Payable		-\$14,077.66	\$0.00	\$0.00	\$0.00	\$0.00	-\$14,077.66
G 651-22200 Deferred Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 651-22500 Bonds Payable-Current Portion		-\$290,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$290,000.00
G 651-23100 Bonds Payable-Noncurrent NC		-\$1,330,000.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,330,000.00
G 651-25300 Unreserved Fund Balance		\$1,137,054.90	\$0.00	\$0.00	\$316,822.47	\$9,649.92	\$1,444,227.45
<b>FUND 651 SEWER RESTRICTED SINKING FUND</b>		\$0.00	\$0.00	\$0.00	\$326,472.39	\$326,472.39	\$0.00
<b>FUND 652 WASTEWATER MGMT DISTRICT</b>							
!G 652-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**02/28/2021 Preliminary Draft Subject to Change**  
**CITY OF CROSSLAKE**  
**Balance Sheet**

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Current Period: FEBRUARY 2021

Account	Last Dim Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
!G 652-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 652 WASTEWATER MGMT DISTRICT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total		\$0.00	\$730,579.86	\$730,579.86	\$3,031,640.68	\$3,031,640.68	\$0.00



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City of Crosslake Fire Hall Remodel Costs for Discussion Purposes 02.28.2021 (Note: Project is funded entirely with cash.)				
Category	Original Project Budget	Actual Estimated Project Costs	Variance With Budget Over (Under)	Percent of Original Budget
Life Expectancy - Years	25 Years	25 Years		
<b>ORIGINAL PROJECT BUDGET</b>				
Contract Cost	1,300,000	1,298,770	(1,230)	-0.09%
Design Engineering	100,000	100,000	-	0.00%
<b>TOTAL ORIGINAL PROJECT BUDGET</b>	<b>1,400,000</b>	<b>1,398,770</b>	<b>(1,230)</b>	<b>-0.09%</b>
<b>OTHER COSTS AND CHANGE ORDERS</b>				
<b>Other City Estimated Costs:</b>				
08/10/2020 - City of Crosslake - Furniture, Casework Items	-	69,833	69,833	4.99%
08/10/2020 - City of Crosslake - See Updated #'s 10/12/2020	-	(69,833)	(69,833)	-4.99%
10/12/2020:				
Gear Lockers - Actual Paid 01/12/2021	-	11,263	11,263	0.80%
Personnel Lockers - Ordered	-	13,947	13,947	1.00%
Gear Dryer - Jefferson Fire/Ram Air	-	8,260	8,260	0.59%
Gear Dryer - Jefferson Fire/Ram Air	-	(8,260)	(8,260)	-0.59%
Kitchen Cabinets	-	15,247	15,247	1.09%
Kitchen Appliances	-	10,549	10,549	0.75%
Kitchen Appliances - Removed 12/31/2020 Relief Assn Buys	-	(10,549)	(10,549)	-0.75%
Training Room Tables - 20 Tables	-	6,220	6,220	0.44%
Training Room Chairs - 40 Chairs	-	10,246	10,246	0.73%
Training Room Tables - 20 Tables - Revised Cost Below	-	(6,220)	(6,220)	-0.44%
Training Room Chairs - 40 Chairs - Revised Cost Below	-	(10,246)	(10,246)	-0.73%
Training Room AV Equipment	-	20,000	20,000	1.43%
Office Furniture	-	2,293	2,293	0.16%
Radio Room Furniture - Chairs Only	-	2,500	2,500	0.18%
Radio Room Furniture- Included in cabinet bid 12/30/2020	-	(5,000)	(5,000)	-0.36%
Window Shades	-	800	800	0.06%
Estimated Cost of Temporary FD Relocation - Bldg. Lease	-	20,000	20,000	1.43%
10/23/2020:	-			
Updated Gear Dryer Estimate (Purchased 11/12/2020)	-	9,667	9,667	0.69%
12/31/2020:	-			
Gear Lockers	-	11,263	11,263	0.80%
Personal Lockers	-	13,947	13,947	1.00%
Appliances	-	3,809	3,809	0.27%
Other Equipment - Exercise	-	10,000	10,000	0.71%
Training Room Table and Chairs	-	14,605	14,605	1.04%
	-	-	-	0.00%
<b>Total Other City Estimated Costs</b>	<b>-</b>	<b>144,341</b>	<b>144,341</b>	<b>10.31%</b>

**City of Crosslake**  
**Fire Hall Remodel Costs for Discussion Purposes 02.28.2021**  
*(Note: Project is funded entirely with cash.)*

Category	Original Project Budget	Actual Estimated Project Costs	Variance With Budget Over (Under)	Percent of Original Budget
<b>Estimated Mold/Rot/Repair/ Mitigation Items:</b>				
07/08/2020 - South Wall - Framing & Siding	-	28,800	28,800	2.06%
07/08/2020 - Re-Frame Overhead Door Headers - Estimate	-	25,600	25,600	1.83%
07/08/2020 - Re-Frame Overhead Door Headers - Estimate	-	(25,600)	(25,600)	-1.83%
x 12/21/2020 - Re-Frame Overhead Door Headers - Actual	-	25,974	25,974	1.86%
07/08/2020 - Mechanical Pump Room	-	12,200	12,200	0.87%
02/8/2021 - Mechanical Pump Room	-	(12,200)	(12,200)	-0.87%
02/8/2021 - Mechanical Pump Room	-	13,991	13,991	1.00%
07/08/2020 - Exterior Wall Sheathing at Doors & Openings	-	10,000	10,000	0.71%
02/03/2021 - Exterior Wall Sheathing at Doors & Openings	-	(10,000)	(10,000)	-0.71%
02/03/2021 - Ext. Wall Change Order	-	6,996	6,996	0.50%
07/08/2020 - Mold Mitigation - If Needed ***ALLOWANCE***	-	50,000	50,000	3.57%
08/10/2020 - Expose & Replace All Interior & Exterior Walls	-	113,000	113,000	8.07%
08/10/2020 - Attic Vapor Barrier & Insulation	-	98,000	98,000	7.00%
08/10/2020 - Concrete Slab Moisture Mitigation	-	35,000	35,000	2.50%
12/21/2020 - Concrete Slab Moisture Mitigation - Removed	-	(35,000)	(35,000)	-2.50%
<b>Total Estimated Mold/Rot/Repair/Mitigation Items</b>	-	<b>336,761</b>	<b>336,761</b>	<b>24.05%</b>
<b>Project Change Orders:</b>				
10/09/2020 - Bay #5 Relocate	-	6,488	6,488	0.46%
10/09/2020 - Hose Tower Balcony	-	4,612	4,612	0.33%
10/09/2020 - Fire Protection Well				
Option 1: Attic Draft Stops - Estimate	-	25,342	25,342	1.81%
Option 1: Attic Draft Stops - Estimate	-	(25,342)	(25,342)	-1.81%
x Option 1: Attic Draft Stops - Actual Change Order	-	19,644	19,644	1.40%
01/28/2021 Epoxy Hose Tower	-	7,040	7,040	0.50%
02/08/2021 Epoxy Hose Tower	-	(7,040)	(7,040)	-0.50%
02/08/2021 Epoxy Hose Tower	-	6,999	6,999	0.50%
01/08/2021 Added Water Line	-	1,275	1,275	0.09%
01/08/2021 Garage FRP and Hose Bibb	-	3,215	3,215	0.23%
	-	-	-	0.00%
<b>Total Project Change Orders - Assume Option 1</b>	-	<b>42,233</b>	<b>42,233</b>	<b>3.02%</b>
<b>TOTAL OTHER COSTS AND CHANGE ORDERS</b>	-	<b>523,334</b>	<b>523,334</b>	<b>37.38%</b>
<b>TOTAL ESTIMATED COSTS</b>	<b>1,400,000</b>	<b>1,922,104</b>	<b>522,104</b>	<b>37.29%</b>

x Completed Change Orders To Date

45,618

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# CROSSLAKE POLICE DEPARTMENT

## MONTHLY REPORT

February

2021

# Crosslake Police Department

## Monthly Report

### February 2021

911 Hangup	1	Vehicle Off Road	1
Agency Assist	9	Vulnerable Adult	1
Alarm	18	Welfare Check	3
Animal Complaint	4		
Burglary	1	<b>Total</b>	<b>170</b>
Civil Problem	1		
Criminal Sexual Cond	1		
Disturbance	1		
Driving Complaint	4		
Ems	33		
Fire	2		
Gas Leak	1		
Gun Permits	4		
Harass Comm	2		
Information	7		
Lost Property	2		
Missing Persons	1		
Motorist Assist	1		
Parking Complaint	2		
Property Damage Acc	1		
Public Assist	8		
Scam/Con	2		
Snowmobile	1		
Suicidal Person	1		
Suspicious Activity	1		
Suspicious Person	1		
Suspicious Vehicle	2		
Theft	3		
Traffic Arrest	1		
Traffic Citations	4		
Traffic Warnings	45		



# CROSSLAKE POLICE DEPARTMENT

## MISSION TOWNSHIP MONTHLY REPORT

February  
2021

**Crosslake Police Department  
Mission Township Monthly Report  
February 2021**

Agency Assist	3
Alarm	1
Open Door	1
Suicidal Person	1
Traffic Arrest	2
Traffic Citations	5
Traffic Warnings	35
Welfare Check	1
<b>Total</b>	<b>49</b>



# Crosslake Fire Department

Date: February 2021

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Description of Incident	Incidents	
	Calls	YTD
<b>3 - Rescue &amp; Emergency Medical Services</b>		
311 - Medical Assist - Assist EMS Crew	33	61
300 - Rescue, EMS Incident		
322 - Motor Vehicle Accident with Injuries	1	2
324 - Motor Vehicle Accident with No Injuries		
326 - Snowmobile Accident With Injuries		
362 - Ice Rescue		2
<b>Total:</b>	<b>34</b>	<b>65</b>
<b>1 - Fire</b>		
111 - Building Fire		
111 - Building Fire (Mutual Aid)		
112/118/113/114 - Fire Other / Chimney Fire		
143 - Grass Fire/Wildland Fire		
130/131/142 - Mobile Property/Automobile Fire/Off Road Vehicle		
<b>Total:</b>	<b>0</b>	<b>0</b>
<b>4 - Hazardous Condition (No Fire)</b>		
411 - Gasoline or other Flammable Liquid Spill		
412 - Gas Leak (Natural Gas or LPG)	1	1
424 - Carbon Monoxide Incident		
444 - Power Line Down/Trees on Road		
445 - Arcing, Shorted Electrical Equipment		
<b>Total:</b>	<b>1</b>	<b>1</b>
<b>5 - Service Call</b>		
571 - Cover Assignment, Standby		
531 - Smoke or Odor Removal	1	1
550 - Public Assist		
551 - Agency Assist	3	4
<b>Total:</b>	<b>4</b>	<b>5</b>
<b>6 - Good Intent Call</b>		
611 - Dispatched and Cancelled en route		1
600 - Good Intent Call		
651 - Smoke scare, Odor of smoke	1	1
661 - EMS Party Transport - Aircare - Traffic Control	3	3
<b>Total:</b>	<b>4</b>	<b>5</b>
<b>7 - False Alarm &amp; False Call</b>		
743 - Smoke Detector Activation - No Fire	1	1
746 - Carbon Monoxide Detector Activation - No CO		1
731 - Sprinkler Activation due to Malfunction	1	1
<b>Total:</b>	<b>2</b>	<b>3</b>
<b>8 - Severe Weather &amp; Natural Disaster</b>		
814 - Lightning Strike (No Fire)		
815 - Severe Weather Standby		
<b>Total:</b>	<b>0</b>	<b>0</b>
<b>Total Incidents:</b>	<b>45</b>	<b>79</b>



**NORTH AMBULANCE  
CROSSLAKE**

**FEBRUARY 2021 RUN REPORT**

**TOTAL CALLOUTS:** **71**

NIGHT: 13 DAY: 58

No Loads:	13
Cancels:	06
Fire Standbys:	00
Police Standbys:	00
Transported Patients:	52

CROSSLAKE:	42 (8 No Load, 4 Cancel)
BREEZY POINT:	07
IDEAL:	00
MISSION:	00
FIFTY LAKES:	02 (1 No Load)
MANHATTAN BEACH:	01
CENTER:	00
TIMOTHY:	00

**MUTUAL AID TO:**

PINE RIVER:	12 (4 No Load, 1 Cancel)
BRAINERD:	07 (1 Cancel)

BLS TRANSFERS:	00
ALS TRANSFERS:	00

**ALS INTERCEPTS (ADVANCED LIFE SUPPORT):**

BRAINERD:	00
PINE RIVER:	00
AIRCARE:	02



C. 18.

## MONTHLY PLANNING & ZONING STATISTICS - CROSSLAKE

PERMITS	February-2021	Year-to-Date 2021	February-2020	Year-to-Date 2020
New Construction (Dwellings)	0	2	0	0
Septic - New	0	2	0	0
Septic Upgrades	0	3	0	0
Porch / Deck	1	7	0	0
Additions	1	2	0	0
Landscape Alterations	2	2	0	2
Access. Structures	3	8	1	1
Demo/Move	0	0	0	0
Signs	0	1	0	0
Fences	0	0	0	0
E911 Addresses Assigned	1	3	0	3
<b>Total Permits Issued</b>	<b>8</b>	<b>30</b>	<b>1</b>	<b>6</b>

ENFORCEMENT / COMPLAINTS	Year-to-Date 2021	Year-to-Date Closed	Year-to-Date Open	Year-to-Date % Closed
Enforcement	1*	0	1	0

\* 1 - 2020 complaint

CUSTOMER SERVICE STATISTICS	February-2021	Year-to-Date 2021	February-2020	Year-to-Date 2020
Counter Visits	34	53	43	64
Phone Calls	127	246	81	175
Email	108	185	28	61
<b>Total</b>	<b>269</b>	<b>484</b>	<b>152</b>	<b>300</b>

Call For Service	0	0	0	0
Shoreland Rapid Assessment Completed (Buffer)	1	1	0	0
Stormwater Plans Submitted	4	7	0	0
Site Visits	9	16	0	6

COMPLIANCE SEPTIC STATISTICS	Year-To-Date Received 2021	Year-To-Date Failed 2021	Year-To-Date Received 2020	Year-To-Date Failed 2020
Septic Compliance Inspections	2	0	0	0
Passing Septic Compliance Percentage		100.0%		N/A

PUBLIC HEARINGS	February-2021	Year-to-Date 2021	February-2020	Year-to-Date 2020
DRT	0	2	3	4
Variance	1	1	0	0
CUP/IUP	1	1	0	0
Land Use Map	0	0	0	0
Subdivisions (Metes & Bounds; Preliminary; Final)	0	0	0	0
Consolidations/Lot Line Adjustments	0	0	0	0



C.19.

## STATED MINUTES

### City of Crosslake Planning Commission/Board of Adjustment

December 18, 2020  
9:00 A.M.

Crosslake City Hall  
13888 Daggett Bay Road  
Crosslake, MN 56442

1. Present: Chair Mark Wessels; Vice-Chair Mark Lindner; Randy Dymoke; Bill Schiltz; Jerome Volz; and Liaison Council Member Aaron Herzog
2. Absent: Kristin Graham, alternate
3. Staff: Jon Kolstad, Planning & Zoning Administrator and Cheryl Stuckmayer, Planner-Zoning Coordinator
4. 11-20-2020 Minutes & Findings – **Motion by Schiltz; supported by Volz to approve the minutes & findings as written. All members voting “Aye”, Motion carried.**
5. Old Business-Variances are heard on their individual requests, past variances hold no precedents. Commissioners may table the request if needed and an applicant can withdraw their request. If the variance(s) is/are approved, all existing nonconformities will be eliminated and will hereafter be required to follow the variance decision. If a variance is denied the applicant can rebuild the nonconformity as is per the Crosslake Ordinance.
  - 5.1 None
6. New Business
  - 6.1 Todd W Seyfert Trust Dated 5-29-07 – Variance for a bluff setback
7. Other Business
  - 7.1 Staff report
8. Open Forum – No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future PC/BOA meeting. Speakers must state their name and address. Each speaker is given a three minute time limit.
9. Adjournment

**Todd W Seyfert Trust Dated 5-29-07  
14010742**

Wessels announced the variance request. Kolstad read the variance request, location, project details, 4 public comments received, impervious percentage, stormwater management plan submitted, compliant septic system, and history of the parcel into the record. Wessels invited Seyfert, the applicant/owner, to the podium. Seyfert of 11729 Whitefish Avenue, stated that they plan on doing their best to keep the vintage look of the parcel as is and match the cabin exterior on the water-oriented accessory structure building. Wessels asked what the plans were for the bluff area steps rebuild with Seyfert stating they planned on replacing them in the same location. Wessels stated that this is a straight forward request. Wessels opened and closed the public hearing due to no response. Wessels asked if any of the commissioners had additional questions, but none were forthcoming. Wessels stated that there seems to be no additional questions, so he requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

**December 18, 2020 Action:**

**Motion by Lindner; supported by Volz to approve the Variance for:**

- Bluff setback of 0 feet where 30 feet is required to proposed water oriented accessory structure

**To construct:**

- 100 square foot water oriented accessory structure

**Per the findings of fact as discussed, the on-site conducted on 12-17-2020 and as shown on the certificate of survey received at the Planning & Zoning office dated 11-5-2020 for property located at 11729 Whitefish Avenue, City of Crosslake, Sec 1**

**Conditions:**

**Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 12-18-2022**

1. To be post construction as submitted in this request, which will allow runoff to flow underneath approved structure.

**Findings: See attached**

**Roll Call Vote as follows: All members voting “Aye”, Motion carried.**

**Other Business:**

1. Staff report
  - a. Monthly city council report
  - b. Development Review Team (DRT) had two December monthly meetings
  - c. No January public hearing application
  - d. January city schedule
  - e. Rules of Business on the February agenda
  - f. Two commissioners first term expires 1-31-2021
  - g. Day AFT Variance update and schedule
  - h. Chapter 42 was displayed on the overhead with Kolstad explaining the details of the chapter and the city council proposed changes to the chapter. Wessels gave a history of the approved current lake access wording in chapter 42.
  - i. Parks & Public Works schedule in relation to the changes of chapter 42
  - j. Andrew, city council member, explained that the city attorney had stated that the current city council cannot bind a future city council board from making changes
  - k. Discussion on road right-of-way (ROW) accesses that terminate at the water
  - l. Development Review Team (DRT) meeting: Commissioners option to observe; Schiltz sat in on the December DRT meeting. He stated that he did not realize all of the work that went into the meeting and the good insight he and the attendees receive from being present; he would like to attend again.
  - j. Lindner stated the stand microphones are better than the microphones attached to the clothing, with Kolstad stating an additional stand microphone is planned to be purchased

**Open Forum:**

1. None

**Matters not on the Agenda:**

1. There were no matters not on the agenda

**Motion by Wessels; supported by Dymoke to adjourn at 10:00 A.M.**

**Roll Call Vote as follows: All members voting "Aye", Motion carried.**

Respectfully submitted,

*Cheryl Stuckmayer*

Cheryl Stuckmayer  
Planner-Zoning Coordinator

C.  
20.

TO: City Council

FROM: TJ Graumann – Director of Parks, Recreation and Library

DATE: March 3, 2021

SUBJECT: Monthly Report, February 2021

---

### **Community Center**

2021 Youth Baseball registrations have been distributed to the Community School, to previous players, put on the city website and posted on the Community Center's Facebook Page. A fillable PDF registration form is now available on the website – making it very easy to fill out and email back to us. Due to COVID, players must provide their own glove & helmet. If players do not have a helmet, there will be helmets available to check out for the season.

The PAL Foundation is interested in sponsoring a pickleball tournament this year. PAL discussed this at their meeting in February – noting that the tournament would require assistance from city staff and cooperation with the pickleball players.

A masterplan update is underway for the weight room and fitness room equipment. Staff is in the process of developing an updated priority list for equipment replacement. A Life Fitness representative visited the facility to create a quote for new equipment including trade-in allowance. Other fitness companies have been contacted and will provide additional quotes for comparison purposes.

Staff is exploring the possibility of adding a card access system to the facility – specifically for access to our weight room and fitness room outside of our business (staffed) hours. Card access system cost's, security and safety/liability are some of the key discussion points as we research this system.

Thelen Heating and Cooling and Crosslake Sheetmetal are preparing quotes to replace two HVAC units. Both units are original to the building, making them 25 years old. This project is listed in the 2021 budget.

AARP is once again performing free tax help at the Community Center. Staff has been taking calls and scheduling for the tax help.

The Community Center's monthly user total drastically improved from January to February. Between the weight room, walkers, tax help, pickleball, etc., user totals grew from 597 in January to 933 in February. We are hoping this trend continues for months to come.



The Community Center experienced issues with freezing sewer lines. Around 8:30 pm on Friday, February 19<sup>th</sup>, staff was notified from the Clean Team that grey water was coming up the floor drains after flushing toilets. That night, staff met with Fyles at the Community Center to hydro jet the sewer line. The pipes froze again on Tuesday the 23<sup>rd</sup> and they were jetted once again on Wednesday morning. The frozen line is most likely linked to extreme cold temps, a decrease in usage, age of the drain field or all of the above. A system inspection will be scheduled for this spring.

## **Parks**

A meeting has been scheduled with the Corp of Engineers with the purpose to discuss South Bay Park in regard to future development of the property. Outcomes of the meeting will be discussed at the next Park/Library Commission meeting.

Outdoor winter activities are coming to an end for the 2020-2021 season. Staff received a lot of positive feedback throughout the winter months, which is very rewarding due to the amount of time it takes to maintain the rinks, sledding hill and trails.

A purchase order was submitted on February 9<sup>th</sup> for the Kubota tractor. Quality Equipment said the tractor will take longer than 'normal' to assemble and ship due to the pandemic. We are hoping to get the tractor within the next few weeks.

An Xcel Energy Builder/Developer Representative has been contacted and will be preparing a quote to install a natural gas line to the garden garage and maintenance shop/garage. This project is listed in the 2021 budget.

WinterFest looked a bit different this year, but it was still a success. Between the bitter cold temps and COVID restrictions attendance was historically low, although a lot of people showed up for the fireworks. They parked their cars by the softball field and watched yet another great firework show by Flashing Thunder.

North Central Lawn Care has put the Community Center on their spring schedule to complete an expansion project. Back in November 2020, Council approved the request to move the irrigation expansion project into 2021. The project cost will stay the same as previously approved in 2020.

C.  
21.

## **Crosslake Parks, Recreation and Library Commission**

**January 27, 2021**

**Crosslake City Hall 2:00 pm**

Members Present: Chair Mic Tchida, Joe Albrecht, Kristin Graham, Darrell Shannon, Ann Schrupp, Council Liaison Jon Andrews, Library Manager Jane Monson, Parks and Recreation Director TJ Graumann

Guest in Attendance: Mayor Dave Nevin, Jon Kolstad Planning and Zoning Administrator

I. Meeting was called to order at 2:00 pm.

II. Approval of Minutes

**Motion: to Approve Minutes from January 5, 2021 with correction of spelling on Chair Mic Tchida's name. Joe/Ann Favor: All Opposed: None**

III. South Bay Park

Updated map, with all items included from improvement plan, was presented by TJ. This map will be for the US Corp of Engineers approval only. The map included a more detailed, zoom view of several of the smaller item locations. TJ reviewed the 5-year plan plus potential future amenities. The Corp must approve the plans before the Phase 1 Archeological Survey may proceed.

IV. WinterFest

WinterFest activities are scheduled for February 4<sup>th</sup> through February 6<sup>th</sup>. Activities at the park will be held Friday and Saturday and include skiing, skating, sledding and drive by fireworks. COVID Restrictions will be in place. Darrell pointed out the park was featured in the last edition of the Northland Press.

V. Expanded Hours

The Community Center has hired two new part-time employees who will primarily be covering evening/weekend hours. The current hours are Monday-Thursday 8:00 am to 8:00 pm; Friday 8:00 am to 4:00 pm; Saturday 8:00 am to 12:00 pm; and, Sunday 12:00 pm to 4:00 pm.

VI. Library Update

A) Jane reported in addition to the Monday through Thursday hours of 10:00 am to 3:00 pm, beginning in February, the Library will be open Fridays from 10:00 am to 1:00 pm.

B) Discussions are ongoing for the upcoming Book Sale season with regards to how we can offer the event with COVID restrictions and social distancing in place. We are looking at perhaps opening the sale room one day a week by appointment only or offering a sale table in the library itself.

C) With the assistance of private sponsors, we plan to begin a children's reading program this Spring for children in grades 1-6. Children will read books and record their progress in reaching goals while earning small rewards. The plan is to have this program in place by late spring.

## VII. Old Business

### A) Ordinance Amendment—ROW Vacation

The Council voted to amend the City ROW vacation ordinance and will now follow the State Statute regarding ROW vacations. Therefore, the Orth/Evenson/McCormick vacation application is once again before the Commission.

Commission Chair Mic stated he was disappointed that once again, this Commission's recommendation to the Council was by-passed. He stated he agrees with the Statute but not with the process.

Council Liaison Andrews reported the Council ruling was encouraged by the City Attorney who believes the Commission's previous recommendation was not supported by the State Statute. Mayor Nevin added the Council's decision to follow the State Statute was in part so each time changes were made by the State, the City would not have to keep making updates to an ordinance.

Planning and Zoning Administrator, Jon Kolstad, was invited to present a further explanation of the processes for application under the State Statute and how they pertain to the previous request. He stated the ROW boundaries extension to the shore line take precedence over private property lines. Now, the petitioner for a ROW vacation must provide a survey, which is to be paid for by the applicant, and must show that the ROW is useless for the intent it was created for. He also informed the Commission that according to the LCL, the vacation can benefit the people requesting it but must also benefit everyone. He estimates that surveys of each of these ROW's will cost approximately \$1,000.00 to \$1,500.00.

In regards to the request in front of the Commission once again, Anne posed the question is the Commission setting precedence by approving this particular request. Jon replied that no, merits of each individual request need to be determined. If the request is denied at Council, the petitioner options would be to bring it to District Court, where a Judge could rule to overturn the Council's decision if they determine the petitioner has proven the tract is useless for the intent it was created for, or the applicant could petition the City for a Use Permit. The Council could grant a Use Permit in terms of: 1) for the duration of time the applicant owns the property; 2) for a set amount of time with a deadline; or, 3) forever.

Mayor Nevin suggested the Commission concentrate on those ROW's that are valuable to the City and let the others go. Topographical issues should be the focus.

After further discussion the following motion was entertained:

**Motion: To Approve the ROW vacation application for said property. Joe/Darrell**

**Favor: All Opposed: None**

## VIII. Open Forum

A) TJ suggested the Department and Commission set up a data base of the ROW's and their history, and adopt policy which would include site visits and advice from Planning and Zoning Department, to proceed with these decisions in the future.

B) Joe inquired about the Pickleball fee recommendations that were made at a meeting late last year for 2021. TJ informed the Commission that the decision was made by the Department to set the annual fee at \$50.00/day pass \$4.00. The amount had already been approved by the Council. The Mayor stated he was disappointed by the reduction in fees as the City had



provided funding for the facility with the understanding the Pickleball players would continue to do their part.

C) The Mayor addressed the Commission on the following items:

1) The Mayor was disappointed his new appointment was not in attendance at the meeting and two Commission members he had not re-appointed were still voting. TJ explained that the January meeting was the final meeting of their term. The Mayor questioned if non-residents should be permitted on the Commission. He felt they should not be voting on issues that may affect residents' taxes, etc.

2) The Mayor would like to get children back in to the Community Center. He feels there isn't anything for them to do.

3) The Mayor also stated emails should be sent out with Zoom invites for the Commission meetings. TJ clarified invites were on the websites.

IX. Adjourn

**Motion to Adjourn: Darrell/Joe    Favor: All    Opposed: None**

Public works meeting Minutes Jan. 4 2021

Member Present: Doug Vierzba, Tom Swenson, Gordy Wagner (via zoom), Dale Melberg (via zoom), Mic Tchida. Others Present Ted Strand, John Andrews, Aaron Herzog, Mayor Nevin, Marcia Seibert-Voltz Dave Reese, Jon Kolstad, TJ, Mike Lyonais (via zoom), Phil Martin, Patty Norgard (via Zoom)

1. Call to order 4pm
2. Minutes December 12 2020, motion to approve Tchida, second by Swenson, all in favor
3. Right of Way, Amendment of Ordinance, Jon Kolstad brought for us a recommendation from City attorney to change the ordinance. To reflect the state statute, we have to give a property owner the right to petition the City for a variance. We cannot bind future councils. Swenson ask if there could be wording in there, about review buy public works and park commissions. That wording is in there, and will be reviewed by the commissions with recommendations. A discussion followed. A question was asked by the Mayor Nevin can we charge for the land. Jon stated no, it only can be given to the property owner. A motion was made to the City Council changing the right of way Ordinance, by Tchida second Swenson all in favor.
4. 2021 Street Improvements: Dave Reese presented the feasibility report for commissions review, in accordance with the procedures for Minnesota Statutes Ch429 Special Assessments, for the Full-depth reclamation of Rushmoor boulevard and Rushmoor trail, Harbor lane, Birch Narrows road, Wild Wind Ranch drive and overlay of Whitefish avenue, Hilltop drive, Woodland drive, and Cool Haven lane. These are a non-petitioned project that have been initiated by City Council in accordance with Capital Improvement Plan and 2021 budget for capital roadway improvements. WSN is recommending using 4000.00 per lot based on Nagell Appraisals range for reconstruction and use 1000.00 per lot for overlays. Reese went through the next steps and timing. A discussion followed. Mayor Nevin ask question overlay or reconstruction. John Andrews added he would rather reconstruct now, than kick can down road. Vierzba ask about cover letter with notice, pictures, more information is better. Tom Swenson motion to recommend to the Council the feasibility report, Tchida second, all in favor.
5. Projects update from Bolton & Menk: see attached memorandum about CASH 66 sewer project Swenson asked about clarifiers and where it at. Strand its in process, working on pricing and small repairs. Swenson ask about monies in budget. 250,000 in 2021 budget and nothing from 2020 budget.
6. Assessments sewer: A lengthy discussion followed. What came out was direct Phil Martin and Strand to bring back adjusted numbers using about 50% City to 50 % property owner for next meeting
7. Mayor Nevin discussion on roads in the 2021 roads projects costs. Adjourn

Public works meeting minutes Feb. 1, 2021

Members Present: Doug Vierzba, Tom Swenson, Gordy Wagner (via zoom), Dale Melberg (via zoom), Mic Tchida, Other present Ted Strand, Mayor Nevin, Dave Reese, Jon Kolstad, TJ, Phil Martin, Mike Lyonais (via zoom)

1. Call to order 4 pm
2. Meeting minutes, motion to approve Mic, second by Tom, discussion to add the dollar amount to minutes item 5. to reflect budget amount 2021, as well as carry over 2020 years, Ted will make changes and bring back
3. Approve 2021 Public Works meeting dates, Tom made motion, Mic seconded, All in favor
4. Vacation of road right away, Motion by Mic, seconded by Tom, a discussion followed, Doug was concerned about legal descriptions, Tom is on record he is not in favor of vacating the green spaces, but will recommend this one, Gordy said looked at in a case-by-case basis, Mic said he had changed his mind with changes made to policy, Jon recapped only change was to allow residence the chance to petition the City for a variance, Doug added normally the property would split 50/50 with property owners but this a agreement between them, All in favor
5. Memo from Bolton & Menk update, Phil martin, A discussion followed
6. Discussion on assessment policy sewer connection 50/50 split, a discussion followed
7. Wastewater plant update, clarifiers \$450,000 to 480,000 cost and looking at new chemicals, plant is working well, a discussion followed
8. Adjourn 4:55 Tom motion, second Mic all in favor



PO Box 507  
Hwy 371 North  
Brainerd, MN 56401  
[www.cwpower.com](http://www.cwpower.com)  
218-829-2827 1-800-648-9401

C.  
24.

February 17, 2021

Dear Member:

This letter is to inform you of a vegetation management project in your area starting March 3, 2021.

Crow Wing Power is establishing a six year vegetation management cycle for our right-of-way so the work to be done may be more extensive than you have experienced in the past. This especially includes tree species such as poplar and jack pines. They will be targeted for removal as they pose a greater threat of becoming a hazard around power lines as they are weaker trees. Recent survey results indicate that it is very important to our members that we continue our commitment to improving reliability. This work is also very important for the safety of our employees, our members and the general public.

If you would like, please call 1-800-648-9401 and I will schedule a meeting between you and our right-of-way supervisor to discuss the work that needs to be done on your property. That way, you should not experience any unnecessary surprises after the work has been completed.

**Phase One:** Is the removal of woody vegetation/trees, brush and tree limbs that are encroaching our right-of-way or endangering the line.

**Phase Two:** Follows 1-2 years after Phase One. We will be inspecting the right-of-way in your area for any danger trees within or near the right-of-way. Our easement allows us to perform this necessary clearing and trimming in order to ensure reliable power to your area. However, if you have any questions please feel free to contact me at 1-800-648-9401. For more information you may also visit our website [www.cwpower.com](http://www.cwpower.com) and click on "Line Clearing Video" or call and request a ROW Clearing DVD be sent to you. We appreciate your cooperation as we continue to strive to improve service to your home or business.

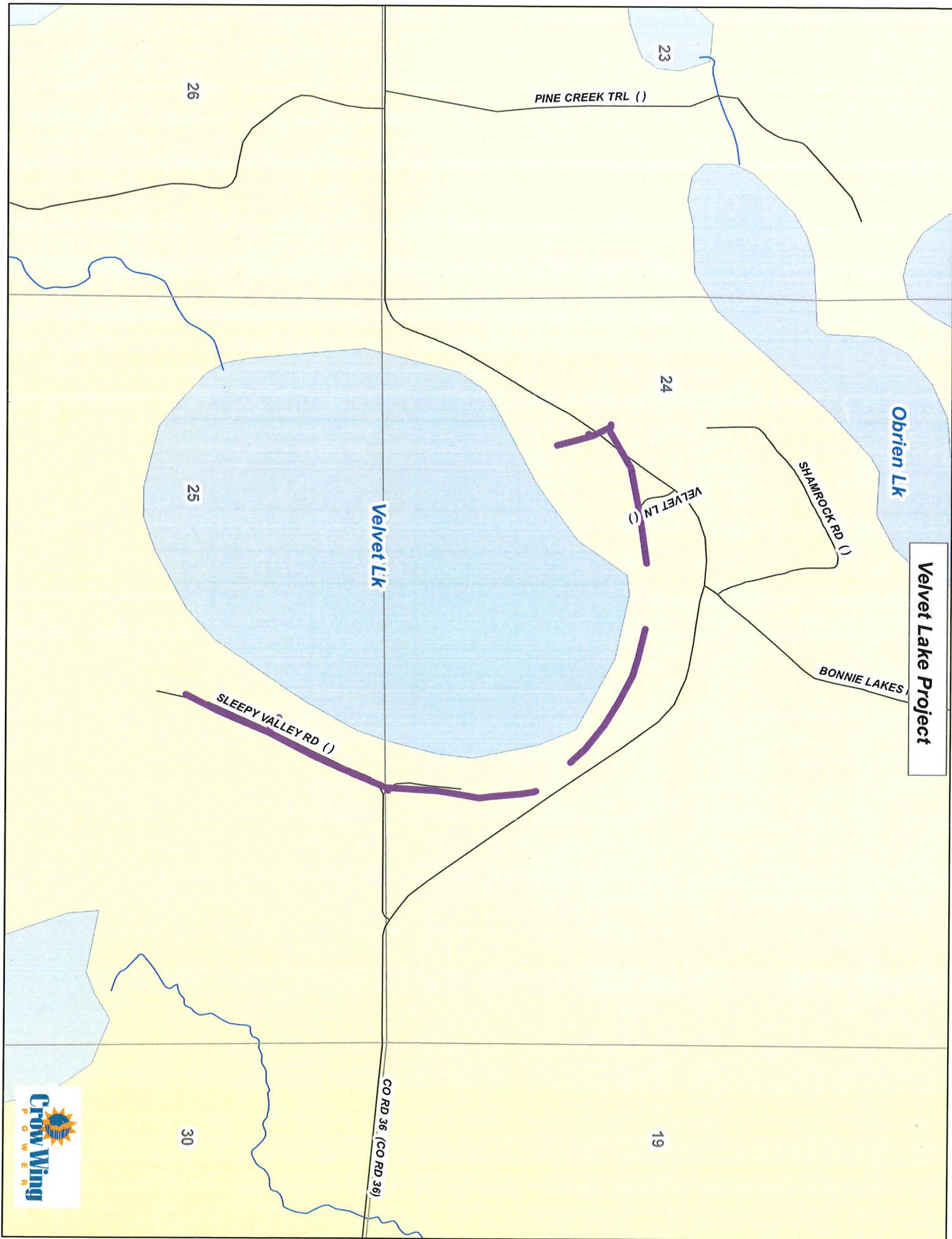
Sincerely,

Todd Kozelka  
Resource & Planning Coordinator  
Crow Wing Power  
1-800-648-9401

CC: MnDot, Townships, Cities



Velvet Lake Project



# SCORE REPORT FORM

Mo./Yr.

January

2021

CROSSLAKE REPORT

Organization:

Waste Partners, Inc.

PO Box 677 Pine River, MN 56474

Contact Person:

Eric Loge

Ph: (218) 824-8727

Fax: (218) 587-5122

Materials delivered to:

Cass County - Pine River Transfer Station

Cardboard & Mixed Paper - LDI or Rock-Tenn

Metal - Crow Wing Recycling or Pine River Iron & Metal

RESIDENTIAL

COMMERCIAL

Total Paper : (includes)

9,748

Corrugated Cardboard

3,247

Newspaper

-

Mixed Paper (News, Mags, Mixed Mail, CDBD)

6,501

Metal: Appliances, misc...

Commingled Materials: (includes)

28,855

%

lbs

5% Metals- Aluminum Cans 1443

21% Tin Cans 6060

61% Glass- 17602

Clear bottles

Green bottles

brown bottles

10% Plastic - #1 & #2 bottles 2885

3% Rejects 866

100% 28855

Total LBS.

38,603

0

Total Tons

19.30

0

## OUT OF COUNTY Waste Disposal

Final Destination:

N/A

Disposal Site Permit # :

Tons Delivered:

NONE

Total Number of  
Households

Served this Month

1110

Recycling

38,860

172,480

Customers

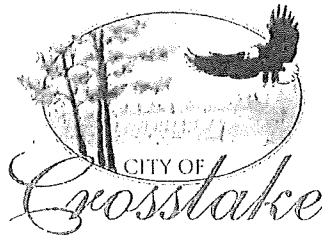
%

Paper

Commingled

Brainerd	2852	43%	16,704	74,139
Baxter	1418	21%	8,305	36,862
Breezt Point	518	8%	3,034	13,466
Pequot Lakes	475	7%	2,782	12,348
Crosslake	1110	17%	6,501	28,855
Ironton	243	4%	1,423	6,317
Nisswa	19	0%	111	494
	6635	100%		

City Hall: 218-692-2688  
Planning & Zoning: 218-692-2689  
Fax: 218-692-2687



C. 26.  
37028 County Road 66  
Crosslake, Minnesota 56442  
www.cityofcrosslake.org

License Fee \$ \_\_\_\_\_

**APPLICATION FOR  
GROUP TRANSIENT MERCHANT PERMIT**

1. Name of applicant: LORA F MITCHELL  
(first) (middle) (last) (maiden)
2. Other names under which the applicant conducts business or to which applicant officially answers: Crosslake/Ideal Lions
3. A physical description of the applicant (hair color, eye color, height, weight, distinguishing marks and features): \_\_\_\_\_  
\_\_\_\_\_
4. Full address of applicant's permanent address: 3601 County Rd 3  
Crosslake, MN 56442
5. Type of business for which the applicant is applying: Flea Market  
May 15; June 19; July 17; August 21; Sept 25  
2021
6. The dates during which the applicant intends to conduct business in the City (maximum 14 consecutive days): Crosslake Town Square



7. Any and all addresses and telephone numbers where the applicant can be reached while conducting business within the City: \_\_\_\_\_

8. Name and phone number of contact person or persons other than applicant: \_\_\_\_\_

Laura Billman

9. Location where transient merchant intends to set up business (attach written permission of the property owner or the property owner's agent for any property to be used by a transient merchant): Crosslake Town Square

10. A general description of the items to be sold or services to be provided: \_\_\_\_\_

crafts and Flea market

NOTE: FOOD VENDORS MUST SUPPLY A COPY OF FOOD LICENSE FROM THE MINNESOTA DEPARTMENT OF HEALTH (320) 223-7300.

I, the above applicant, state that I have not been convicted of any felony, gross misdemeanor, or misdemeanor for violation of any state or federal statute or any local ordinance other than traffic offenses within the last five years. I also state that the information provided in this application is true.

Lora Mitchell  
Signature of Applicant

2/9/2021  
Date

FOR OFFICE USE

Date of application: \_\_\_\_\_

Date license was issued: \_\_\_\_\_

Notes regarding application and license procedures: \_\_\_\_\_



C.  
27.

**BILLS FOR APPROVAL**  
**March 8, 2021**

VENDORS	DEPT		AMOUNT
Ace Hardware, clamps	Park		6.74
Ace Hardware, cord clip	Park		4.49
Ace Hardware, lamp	Park		9.99
Ace Hardware, battery maintainer	PW		23.99
Ace Hardware, batteries	Police		5.98
Ace Hardware, reflective numbers	Park		7.96
Ace Hardware, impact driver kit	PW		186.98
Ace Hardware, cleaners	PW		31.14
Ace Hardware, bearings	Park		10.00
Ace Hardware, cleaners	Fire		46.52
Ace Hardware, propane, lighter	PW		25.98
Ace Hardware, supplies for fuel meter	Park		14.95
Ace Hardware, hardware	Park		35.65
Ace Hardware, materials for shelving	Park		9.98
Ace Hardware, propane	Park		16.99
Ace Hardware, bolts	Park		1.10
Ace Hardware, heater, worklight	Sewer		101.97
Ace Hardware, drill bits, hooks	Park		94.60
Ace Hardware, clog buster	PW		41.98
Ace Hardware, softener salt	Fire		19.47
Ace Hardware, hardware	Park		11.14
Ace Hardware, toilet seat	PW		29.99
Ace Hardware, hardware	Fire		9.99
Ace Hardware, safety spring snap	Fire		39.13
Ace Hardware, ground connector	Fire		4.00
Ace Hardware, hardware	Fire		13.40
Ace Hardware, propane	Park		17.74
Ace Hardware, masonry bit set	Park		17.99
Ace Hardware, cable, command strips	Park		16.58
Ace Hardware, trash bags, cleaners, trash can	Fire		112.50
Ace Hardware, paint	Park		17.49
Ace Hardware, command strips	Park		11.99
Ace Hardware, fish food	Park		1.16
Ace Hardware, tamper	PW		44.99
Ace Hardware, door holders	Gov't		33.96
Ace Hardware, deadbolts	Park		144.96
Ace Hardware, paint	Park		17.49
Advanced Drain Cleaning, emergency service to hydro jet thaw	Sewer		550.00
AW Research, water testing	Sewer		248.40
Blue Cross Blue Shield, health insurance	ALL		32,703.50
Bolton & Menk, moonlite bay sewer extension	Sewer		2,305.00
Bolton & Menk, csah 66 water quality	PW		1,890.00
Breen & Person, legal fees	ALL		1,871.00
Clean Team, march cleaning	ALL		4,381.25
Council #65, union dues	Gov't		329.96

CTC, web hosting	Gov't		10.00
Culligan, water and cooler rental	ALL		78.45
DeLage Landen Financial Services, copier lease	Park		117.00
Delta Dental, dental insurance	ALL		1,695.60
East Side Oil, oil filter recycling	Gov't		50.00
Elevate Learning, safety program	Gov't		200.00
Elite Fence, fence adjustments	Sewer		150.00
Fortis, disability insurance	ALL		843.11
Fyles, portable restrooms	Park		179.06
Guardian Pest Solutions, pest control	ALL		77.60
Initiative Foundation, 2021 pledge	Gov't		1,650.00
International Assn of Fire Chiefs, membership dues	Fire		240.00
Jon Kolstad, mileage reimbursement	PZ		85.45
Mastercard, Advanced Auto Parts, heater	PW		81.96
Mastercard, AED Superstore, batteries	Police		417.69
Mastercard, Amazon, drill bit set	Park		106.99
Mastercard, Amazon, ethernet adapter cable	Admin		12.99
Mastercard, Amazon, cable	Park		13.99
Mastercard, Amazon, grommets, charger hubs	PZ/Admin		127.94
Mastercard, Amazon, cord protector	Library		12.99
Mastercard, Bartley, entrance mats	Park		590.00
Mastercard, BCA, training	Police		250.00
Mastercard, DNR, water use permit	Sewer		140.00
Mastercard, Home Depot, hammer drill kit, flashlight	Park		358.00
Mastercard, Microsoft, monthly premium	Police		75.16
Mastercard, MNCPA, membership dues	Admin		315.00
Mastercard, Office Max, battery backup	PZ		64.93
Mastercard, Pickleball Experts, rain shuttle squeegees	Park		399.98
Mastercard, Post Office, postage	Park		12.75
Mastercard, Post Office, postage	Police		12.05
Mastercard, Star Tribune, subscription	Library		529.36
Mastercard, Streichers, uniform	Police		50.38
Mastercard, Walmart, tv	Park		196.00
Mastercard, Walmart, tv mount	Park		33.98
Midwest Machinery, filters, blade, plug	PW		450.05
MN Life, life insurance	ALL		303.40
MN NCPERS, life insurance	Gov't		112.00
Napa, wiper blades	Police		29.46
Napa, oil, wiper fluid	Park		27.10
Quadient, postage refill	ALL		1,000.00
Shannons Auto Body, remove graphics	Police		460.00
Teamsters, union dues	Police	pd 3-1	299.00
The Office Shop, copy paer	PZ/Admin		149.96
TJ Graumann, mileage reimbursement	Park		11.64
US Bank, copier lease	ALL		165.00
Widseth, 2021 street improvements	PW		2,988.30
Widseth, general engineering	PW		864.85
Xcel Energy, gas utilities	ALL		3,830.75
<b>TOTAL</b>			<b>65,389.99</b>

**RESOLUTION 21-\_\_\_\_\_**

**RESOLUTION ACCEPTING DONATION(S)**

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

<b>FROM</b>	<b>DONATION</b>	<b>INTENDED PURPOSE</b>
Dan Miller	Value of \$2,500.00	For Rental of Building for Fire Equipment from February 1 – February 15, 2021

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 8th day of March, 2021.

---

David Nevin  
Mayor

ATTEST:

---

Michael R. Lyonais  
City Administrator  
(SEAL)

E.  
3.

January 29, 2021

Mayor Nevin  
City of Crosslake  
37028 County Rd 66  
Crosslake, MN 56442

RE: Crosslake City Hall – Additional Monument Sign

Dear Mayor:

As requested, we are providing a price as requested for an additional monument sign. We propose the following breakdown consideration:

**Additional Monument Sign**

**\$7,694.00**

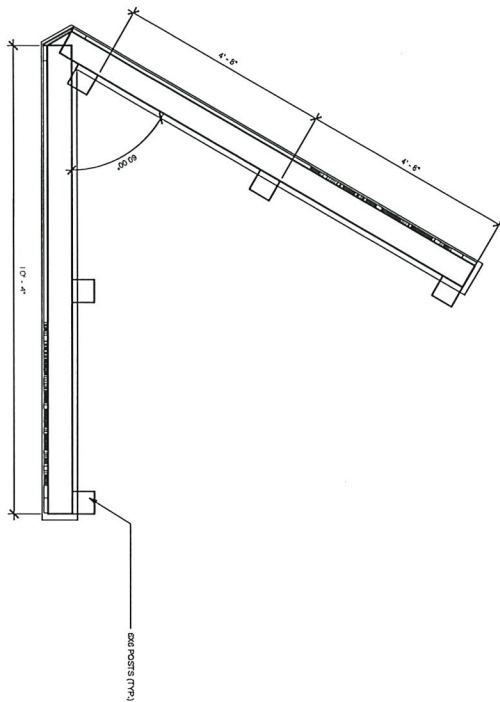
- Includes additional concrete sona-tubes for supports.
- Framing and materials for the sign to match the approved sign.
- Provide and install new channel letters.
- Re-use the existing Crosslake logo molding from old sign.

Please review the outlined scope above and let me know if you have any questions. Thank you for the opportunity to work with you on this and have a great day!

Sincerely,

Andy Pickar  
Project Manager  
HY-TEC CONSTRUCTION  
OF BRAINERD, INC.

2 MONUMENT SIGN PLAN  
Scale = 1/2"



1 MONUMENT SIGN FACE ELEVATION  
Scale = 1/2"



COPYRIGHT 2019 - HYTEC CONSTRUCTION PRINTED: 2/20/21 8:19:59 AM

A2.3	CROSSLAKE CITY HALL	
	MONUMENT SIGN ELEVATIONS	
	PROJECT #	
	DATE	2.5.21
SHEET:		

**HYTEC**  
CONSTRUCTION  
ARCHITECTURAL DIVISION

11360 BUSINESS 371  
BRainerd MN 56401  
PHONE 218-829-8529  
FAX 218-829-5383  
hyteconstruction.com  
Lic #BC-20050648

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Architect under the laws of the State of Minnesota

REVISIONS	

E.  
4.

## City of Crosslake

---

**From:** Marcia Volz <councilvolz@crosslake.net>  
**Sent:** Wednesday, March 3, 2021 7:08 PM  
**To:** City Crosslake  
**Subject:** Agenda item

Char, Please put the following on the agenda for consideration.

Fund Balance Policy. Page 2 #4 second paragraph. Change: The City Council has the authority to assign & remove assignments of fund balance amounts for specified purposes. The City Administrator & City Clerk/Treasurer will make recommendation for council to consider for assignments.

Thankyou

Marcia

Sent from my iPhone

E.5.

MEMO TO: City Council  
FROM: Mayor Nevin  
DATE: March 8, 2021  
SUBJECT: Commission Appointments

I hereby recommend the following appointments to the Public Safety Committee:

Robert Heales  
Jeffrey Pfaff  
Kevin Sedivy





**CITY OF CROSSLAKE**  
**APPLICATION FOR APPOINTMENT TO CITY BOARD OR COMMISSION**

**PERSONAL INFORMATION**

Name: Last HEALES First ROBERT (BOB)

Address: \_\_\_\_\_

Phone: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (Cell) \_\_\_\_\_

Occupation: RETIRED Employer: \_\_\_\_\_

Email Address: \_\_\_\_\_

Are you a Crosslake resident or property owner? ☒ Yes ☐ No If yes, ☐ Seasonal ☒ Permanent

If yes, how long have you been a Crosslake resident or property owner? SINCE 1976

☐ Please check this box if you are currently on a board or commission and wish to be considered for reappointment. Please note below the current board or commission you are currently serving. You are not required to complete the remainder of the application.

Please rank in order which of the following boards and commissions you are interested in serving on:

\_\_\_\_\_ PLANNING AND ZONING COMMISSION (Crosslake residency or property ownership required)

\_\_\_\_\_ ECONOMIC DEVELOPMENT AUTHORITY (Crosslake residency or property ownership required)

\_\_\_\_\_ PUBLIC WORKS/CEMETERY/SEWER COMMISSION (Crosslake residency or property ownership required)

\_\_\_\_\_ PARKS AND RECREATION/LIBRARY COMMISSION (Crosslake residency or property ownership not required)

X PUBLIC SAFETY

Why are you interested in being appointed to a City advisory board or commission?

I WOULD LIKE TO BE MORE INVOLVED IN COMMUNITY SERVICE.

What strengths and abilities would you bring to the board or commission? Please include any education and experience that would assist you in serving on a board or commission.

ASSOCIATE DEGREE IN LAW ENFORCEMENT, NORTH HENNEPIN C.C. 1976

COLUMBIA HEIGHTS POLICE RESERVE, SERGEANT 1973 - 1976

ST. ANTHONY FIRE DEPT., FIREFIGHTER/EMT 1976 - 1977

PRIVATE INVESTIGATOR, OWNER/PRESIDENT, OFFICES IN DENVER, MINNEAPOLIS, CROSSLAKE. 10 EMPLOYEES. 37 YEARS 1980-2017

EXECUTIVE DIRECTOR, WORLD ASSOCIATION OF DETECTIVES 1997-2000, 2010 TO PRESENT

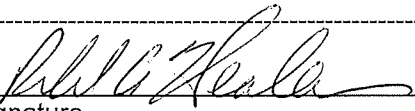
What are the most important issues facing our community over the next several years? What do you think the role of your board or commission should be in addressing those issues?

CROSSLAKE IS BLESSED TO HAVE TOP SHELF POLICE, FIRE, AND MEDICAL SERVICES IN OUR COMMUNITY, AS WELL AS QUALITY LEADERSHIP AND PERSONNEL. WE NEED TO KEEP SERVICES AT A TOP LEVEL WHILE MAINTAINING FISCAL RESPONSIBILITY TO THE COMMUNITY.

Attendance: Are you aware of the importance of regular meeting attendance, including the time commitment involved in preparing for meetings, and do you feel you have the time available to be an active participant? ☒ Yes ☐ No  
Comments:

#### **POTENTIAL CONFLICTS**

*Conflicts of Interest* may arise by the participation in any activity, recommended action, or decision from which you receive or could potentially receive direct or indirect personal financial gain. In accordance with this definition, do you have any legal or equitable interest in any business which could be construed as a conflict of interest? ☐ Yes ☒ No  
If yes, please explain:

\_\_\_\_\_  
  
Signature

\_\_\_\_\_  
Date FEB. 9, 2021

Note: The selection process will vary according to the number of applications and vacancies, and may not include interviews with all applicants.

THANK YOU FOR YOUR INTEREST IN SERVING ON A CITY BOARD OR COMMISSION!

Please return application to:  
City of Crosslake  
13888 Daggett Bay Road  
Crosslake, MN 56442  
218-692-2688 Phone  
218-692-2687 Fax

#### **DATA PRACTICES ADVISORY**

We are required to provide the following information to you. Under Minnesota law, some of the information requested above is public information, which must be provided to anyone who requests it. Some of it is classified as private information, which is not generally available to the public. However, all of the information will be used by the City Council in determining whether you should be appointed to a Board or Commission. Therefore, the information will be provided to the City Council in a public forum and will be reviewed in public. It will therefore be part of the public record, which will be available to anyone. Failure to provide the requested information may result in your not being considered for appointment. If you have concerns about providing any of the requested information, please contact City Hall at 218-692-2688.



## CITY OF CROSSLAKE

### APPLICATION FOR APPOINTMENT TO CITY BOARD OR COMMISSION

#### PERSONAL INFORMATION

Name: Last Pfeiff First Jeffrey

Address: \_\_\_\_\_

Phone: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (Cell) \_\_\_\_\_

Occupation: Retired P.D./Hearing Officer Employer: State of MN

Email Address: \_\_\_\_\_

Are you a Crosslake resident or property owner? ☒ Yes ☐ No If yes, ☐ Seasonal ☒ Permanent

If yes, how long have you been a Crosslake resident or property owner? 11 yrs.

☒ Please check this box if you are currently on a board or commission and wish to be considered for reappointment. Please note below the current board or commission you are currently serving. You are not required to complete the remainder of the application.

Please rank in order which of the following boards and commissions you are interested in serving on:

\_\_\_\_\_ PLANNING AND ZONING COMMISSION (Crosslake residency or property ownership required)

\_\_\_\_\_ ECONOMIC DEVELOPMENT AUTHORITY (Crosslake residency or property ownership required)

\_\_\_\_\_ PUBLIC WORKS/CEMETERY/SEWER COMMISSION (Crosslake residency or property ownership required)

\_\_\_\_\_ PARKS AND RECREATION/LIBRARY COMMISSION (Crosslake residency or property ownership not required)

☒ PUBLIC SAFETY

Why are you interested in being appointed to a City advisory board or commission?

I am a retired Officer + think I could contribute

What strengths and abilities would you bring to the board or commission? Please include any education and experience that would assist you in serving on a board or commission.

College Graduate  
30 yr. Police Officer - holding many different positions  
Current work PT for the courts system.

(over)

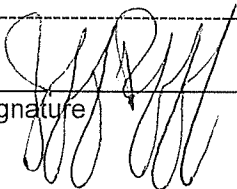
What are the most important issues facing our community over the next several years? What do you think the role of your board or commission should be in addressing those issues?

The upside down views against Law Enforcement  
To help educate people on L.E.

Attendance: Are you aware of the importance of regular meeting attendance, including the time commitment involved in preparing for meetings, and do you feel you have the time available to be an active participant? ☒ Yes ☐ No  
Comments:

#### **POTENTIAL CONFLICTS**

*Conflicts of Interest* may arise by the participation in any activity, recommended action, or decision from which you receive or could potentially receive direct or indirect personal financial gain. In accordance with this definition, do you have any legal or equitable interest in any business which could be construed as a conflict of interest? ☐ Yes ☒ No  
If yes, please explain:

Signature  Date 1/15/2021

Note: The selection process will vary according to the number of applications and vacancies, and may not include interviews with all applicants.

THANK YOU FOR YOUR INTEREST IN SERVING ON A CITY BOARD OR COMMISSION!

Please return application to:  
City of Crosslake  
13888 Daggett Bay Road  
Crosslake, MN 56442  
218-692-2688 Phone  
218-692-2687 Fax

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## CITY OF CROSSLAKE

### APPLICATION FOR APPOINTMENT TO CITY BOARD OR COMMISSION

#### PERSONAL INFORMATION

Name: Last Sedivy First Kevin

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Occupation: Deputy State Fire Marshal Employer: State of Minnesota

Email Address: \_\_\_\_\_

Are you a Crosslake resident or property owner? ☒ Yes ☐ No If yes, ☐ Seasonal ☒ Permanent

If yes, how long have you been a Crosslake resident or property owner? 5 Years, 3 Months

☐ Please check this box if you are currently on a board or commission and wish to be considered for reappointment. Please note below the current board or commission you are currently serving. You are not required to complete the remainder of the application.

Please rank in order which of the following boards and commissions you are interested in serving on:

- 2 PLANNING AND ZONING COMMISSION (Crosslake residency or property ownership required)
- 4 ECONOMIC DEVELOPMENT AUTHORITY (Crosslake residency or property ownership required)
- 3 PUBLIC WORKS/CEMETERY/SEWER COMMISSION (Crosslake residency or property ownership required)
- 5 PARKS AND RECREATION/LIBRARY COMMISSION (Crosslake residency or property ownership not required)
- 1 PUBLIC SAFETY COMMITTEE (Crosslake residency or property ownership required)

Why are you interested in being appointed to a City advisory board or commission?

I would like to give back and support the City I live in. I have a skill set and the knowledge of the inter-working of a Public Safety and Public Works within a City. There are many tough decisions that will need to be made in our City in the future years and I would like to be part of those decisions. With my background and experiences I believe I can assist in making those tough decisions with the budget in mind and also afford the citizens what they expect and deserve for their tax dollars.

What strengths and abilities would you bring to the board or commission? Please include any education and experience that would assist you in serving on a board or commission.

I have a background in working in Public Safety in a City. I understand what it takes to deliver quality emergency response. I am responsive to any questions or concerns and have experiences that afford me many contacts when needed, to assist with decisions when I do not know the answers. I worked in the

(over)

construction industry, installing water and sewer lines as well as grading and paving streets. I have worked through the issues of assessments and what is a fair cost to the homeowner.

What are the most important issues facing our community over the next several years? What do you think the role of your board or commission should be in addressing those issues?

I believe it to be City sewers services/road maintenance, what the cost will be to the businesses/residences along the streets that are being served. Also I believe that the VRBO/Rental Properties is something that may need to be dealt with or regulated. With the new Police/Administration Building and the remodel for the Fire Department nearing completion, I believe the need is there to plan for the future of maintaining these buildings. Not only in dollars set aside but also making sure staff/City Council follows through with the proper maintenance.

I feel my role would be to help plan for the future, make decisions on funding and assessing these projects. I do not believe my role would be to intervene with the day-to-day activities/decisions that the employees are hired to make.

Attendance: Are you aware of the importance of regular meeting attendance, including the time commitment involved in preparing for meetings, and do you feel you have the time available to be an active participant? ☒ Yes ☐ No

Comments:

I think I proved this by being part of the New Building committee.

### **POTENTIAL CONFLICTS**

*Conflicts of Interest* may arise by the participation in any activity, recommended action, or decision from which you receive or could potentially receive direct or indirect personal financial gain. In accordance with this definition, do you have any legal or equitable interest in any business which could be construed as a conflict of interest? ☐ Yes ☒ No

If yes, please explain:

---

*Kevin J Sedivy*  
Signature

2/19/2021  
Date

Note: The selection process will vary according to the number of applications and vacancies, and may not include interviews with all applicants.

THANK YOU FOR YOUR INTEREST IN SERVING ON A CITY BOARD OR COMMISSION!

Please return application to:  
City of Crosslake  
13888 Daggett Bay Road  
Crosslake, MN 56442  
218-692-2688 Phone  
218-692-2687 Fax

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# Monthly Meeting Minutes

E.6.

Location: Virtual (Zoom)

Date: March 1, 2021

Time: 7:45 am.

1. Call to order at 7:45 am via Zoom
2. Roll Call

✓	Peter Graves		Pam Graves	✓	Sandy Anderson	✓	Cindy Myogeto
✓	Pat Netko	✓	Teddy Nelson	✓	Jonathan Grothe	✓	Dave Schrupp*
✓	John Forney	✓	Linda Randall	✓	John Andrews*		Mike Schwieters
	John Bruder		Michael Blassey	✓	Steve Roe	✓	Corrine Hodapp
✓	Carla White	✓	Kera Porter	✓	Jon Mobeck, NLC	✓	Sue Scharenbroich

\* City Council representative

*Reminder: "Motion is going forward that all motions that are made should be read before they are voted on and any stand we take on any issue going before any governing body should be communicated to the Crosslaker core group before it is submitted to the public body and communication should record a reasonable timeframe."*

3. February 1, 2021 meeting minutes - Motion to approve by Cindy and Carla. The minutes were approved by the group.

#### 4. Workgroup Updates:

- A. **Dog Park** - Peter will be asking for Park & Rec commission approval to add a "Dog Park" line/board on the Community Center sign on Hwy 66, as well as clean up the current sign.
- B. **Connectivity**: Pat Netko updated the group on the lids-to-benches project, we need to make a decision soon because we should have enough lids to submit soon. We need to decide where they're going to go. They will need to be on cement. Maybe the Lions could help up put the slabs in. Working with the school, and they would like a blue bench. We should have enough for two benches. Maybe they both should be blue. There is a published list of the type of lids that will be put in the paper again.  
In May we have the flowers on the bridges. We'll need some volunteers to help with that.
- C. **Loon Center (NLC)**: Carla White & Jon Mobeck - Painting the interior of the office today, so there will be a nice space to come in and get personal updates in the spring. Working with Corrine on an outdoor space. Dr. Piper will be educating us on the local Loon population from this year to next year. He is a Loon biologist. This will provide us some information on our Loon population to put in the Loon center.
- D. **Crosslake Historical Society**: Update, John Andrews received a message from Kate Williams, Director, working on opening this summer (!) and using a cell



phone app to get the history of the buildings and take the tour. Their website and Facebook will have updates. They are always looking for volunteers.

E. **Housing:** No new activity.

F. **Water Quality:** John Forney - The group is continuing to work on the run-off management project for HWY 66. Looking to put something together between the charter school and Pine River. In the process of walking through that and talking it through with all parties involved to filter (hydrodynamic mechanical) water discharged into the Pine River. Have arranged with Crow Wing Soil and Water to have a Conservation Corps intern take samples for them. AW Research will be testing the water, so we can make projections about how many pounds of phosphorus or sediment we can keep out of the river. Made applications for grants to cover that cost. Hope to meet with City Council in March or April in order to move forward with that.

Keeping an eye on South Bay Park - where it's going and what's happening. Looking at requests for variances, there is one on Rush Lake that will go before Planning and Zoning that was previously denied. Keeping track of the progress of VRBO and how that may protect our waters.

G. **Crosslake Cares:** Update in April - per John Bruder - he's put up some flyers for the call-in line for those who need to get vaccines, but do not have a way to get to the site. Needing volunteers in addition to the Interfaith volunteers for transport. The Crosslake Cares Expo has been moved to Sept. 25<sup>th</sup>. So it corresponds with Crosslake Days. They will be at the Log Church again and will have a guest speaker, Don Shelby.

H. **Train Museum:** Jonathan Grothe - They are open on Saturdays and continuing work. Winterfest brought in quite a few people.

I. **Greater Crosslake Area Foundation (GCAF):** John Forney - Working with the Chamber on an activity for St. Patty's day. In Discussion on fundraising with the local food shelves as well. No big announcements yet.

6. **Treasurer Report** - \$641.33 (no change)

7. **Old Business:**

(a) WinterFest update - Cindy Myogeto-It was a COLD weekend, but it was still successful. There were a lot of people traveling in vehicles to sample soup. The State of MN did not show up for the event after all the conversations we had had with the in regards to keeping the event compliant.

(b) St. Patrick's Day Parade- Cindy Myogeto-cancelled, but there will be an app Luck Leprechaun Amazing Race Mission that will send people around town to complete a series of contests at each business involved. They'll have two days to complete the missions, Friday and Saturday. You can play by yourself or with a group. The Crosslake-Ideals Lions club and the Greater Crosslake Area Foundation is helping to fund the app. Yardy Party- businesses and residences can decorate their lawn and enter to contact to win a trophy, and put them in the 2022 parade. Lodging guests are still coming even though there is not a parade. Several businesses are holding events like music, bingo and food service.

(c) City road improvement update - John Andrews - The City Council decided not to do road projects this year. Getting the community involved in weighing in on what should happen and we'll get the road projects back on schedule for 2022. Dave Schrupp- we switched engineers, the new firm had to learn about what was going on, and indicated they couldn't get on the projects right away. Which would have pushed the bidding out to April or May and the contractors are already booked. Which would have caused us to be high bidders. Our assessment policy is not sitting well with residents, so we have to get over that hurdle.

(d) Updating city council by including minutes in council's packet-Peter G.- We'll plan on submitting our approved meeting minutes in their packet.

#### 8. **New Business:**

(a) Short and Long Term Goal setting – Peter G.-This past year we've worked on all of our website pages.

Sue Scharenbroich- proposed a project for snow removal for a couple trails, West Shore Drive and Manhattan Beach Road. City Counsel decided not to do it. Parks and Recs is considering the feasibility to do it next year. Looking to do a road clean up, and the Crosslake-Ideal Lions have organized it in the past. They are looking to do it the last weekend of April. It will be modified because of COVID. Talking to the county about potentially picking up the trash bags.

(b) Discuss town annual update (last open update August 2019) - Peter G. will pass this responsibility to the next president.

(c) Elected position discussion - Should happen at the April Crosslakers meeting. Looking for people the step forward for these roles. *Note: The Board of Directors include the Chair, Vice-Chair, Treasurer and Secretary. The Chair, Vice-Chair and Secretary positions are open for 2021-2022 with an upcoming vote.*

#### Other Points of business-

Cindy-We are doing the Crosslake Cabin Calendar for 2021-2022. Please e-mail her with any events your business may be holding with a title of the event, date and time. The calendar needs to be submitted mid-March, so submit your event in the next ten days.

The next meeting will be 7:45am **April 5** by Zoom.

The meeting adjournment motion by Pat N., seconded by John F and was approved at 8:36am.

# Stewart Sound Systems LLC

703 Birch Street  
Crosby, MN 56441

## ESTIMATE

DATE 10/19/2020

ESTIMATE# 2954

REP

PHONE 218-851-6459

stewartsoundsystems@charter.net

City of Crosslake  
13888 Daggett Bay Road  
Crosslake, MN. 56442  
Attn: Jon Kolstad

PROJECT		WIRED DESKTOP MICROPHONES		
QTY	ITEM	DESCRIPTION	PRICE	TOTAL
6	MX418D/S	Shure Desktop Gooseneck Condensor Microphone with LED Indicator, Programmable Switch, Logic Functions and Attached Desktop Base	312.00	1,872.00
	SHIPPING	Shipping, Receiving & Insurance	69.74	69.74
	MISC	Misc. Hardware, Connectors, Wire, Cable, Conduit, Fasteners, Labels, Unknowns, Etc. Necessary to Complete Job.	100.00	100.00
	LABOR	Labor Cost for Consultation, Assembly, Installation, Programming & Testing/ 2 people	500.00	500.00

EQUIPMENT AND SHIPPING MUST BE PAID IN ADVANCE  
THANK YOU!

**Subtotal** \$2,541.74

**Tax (6.875%)** \$0.00

**TOTAL** \$2,541.74

# Stewart Sound Systems LLC

703 Birch Street  
Crosby, MN 56441

## ESTIMATE

DATE 10/22/2020

ESTIMATE# 2955

REP

PHONE 218-851-6459

stewartsoundsystems@charter.net

City of Crosslake  
13888 Daggett Bay Road  
Crosslake, MN. 56442  
Attn: Jon Kolstad

PROJECT		WIRELESS DESKTOP MICROPHONES		
QTY	ITEM	DESCRIPTION	PRICE	TOTAL
8	ULXD8	WIRELESS DESK TOP MICROPHONES Shure ULX-D and Q LX-D Series Digital Wireless Gooseneck Microphone Base and Transmitter/ Designed for conference Room Use/ For Use with Shure MicroFlex MX405, MX410 or MX415 Gooseneck Microphones/ Up to 9 Hours of Continuous Use with Rechargeable Batteries, 8 Hours with Standard AA Alkaline Batteries/ Mute Switch/ LED Battery Indicator	439.89625	3,519.17
8	MX410LP/C	Shure 10-inch MicroFlex Cardioid Gooseneck Microphone/ No Preamplifier/ For Use with Shure Wired and Wireless Desktop Bases	288.00	2,304.00
8	QLXD4	Shure Q LX-D Series Single-Channel Digital Wireless Microphone Receiver/ 24-Bit Digital Audio Quality/ Half-Rack Size with Rack Mount Hardware Included	636.00	5,088.00
1	SCM810	8-CHANNEL AUTO-MIXER Shure 8-channel Automixer with patented IntelliMix/ Phantom Power/ Block Connectors/ 1 rack Space	1,429.98	1,429.98
2	UA844/LC	ANTENNA COMBINERS Shure UHF Antenna Combiner and Power Distribution System for up to 5 SLX Wireless Receivers/ 1 Rack Space.	467.63	935.26
2	UA8	Shure 1/2 Wave Omnidirectional Antenna/ 470MHz to 530MHz/ Mount Sold Separately	34.27	68.54
	RCS-1824	EQUIPMENT RACK, SURGE PROTECTION, CABLING & ACCESSORIES Middle Atlantic 18-space Pre-configured Equipment Rack with Lockable Tempered Glass Front Door/ Floor Standing/ Locking Sides and Back/ Wheels/ 38.5"H x 23.5"W x 24"D	606.62	606.62
1	M-8LX	Furman Rackmount Power Distribution Unit/ Surge and Spike Protection/ EMI Filtering/ 15 Amps/ Pull Out Lights/ 8 Rear Outlets and 1 Front Outlet	132.83	132.83
1	HYC-4UD	OSP 4-space Steel Rack Drawer with Keylock	176.00	176.00
8	03-MIC	PRO CO 3', MXLR to FXLR Patch Cable/ Neutrik Connectors	7.50	60.00
	SHIPPING	Shipping, Receiving & Insurance	164.63	164.63
	MISC	Misc. Hardware, Connectors, Wire, Cable, Conduit, Fasteners, Labels, Unknowns, Etc. Necessary to Complete Job.	150.00	150.00
	LABOR	Labor cost for Consultation, Assembly, Installation, Programming & Testing/ 2 people.	1,500.00	1,500.00

EQUIPMENT AND SHIPPING MUST BE PAID IN ADVANCE  
THANK YOU!

**Subtotal \$16,135.03**

**Tax (6.875%) \$0.00**

**TOTAL \$16,135.03**

F. 2.

**Agreement for BWSR Clean Water Fund Coordinated Mill Overlay, Sewer Expansion,  
and 5 Crosslake Runoff Retrofits Project**

This Memorandum of Understanding is entered into on the \_\_\_\_ day of \_\_\_\_\_, 21 \_\_\_\_ by and between the City of Crosslake and the Crow Wing Soil and Water Conservation District (SWCD),

WHEREAS, stormwater management and erosion and sediment control are a priority concern under the Crow Wing County Local Comprehensive Water Plan.

WHEREAS, SWCD successfully received a Board of Water and Soil Resources (BWSR) Clean Water Fund Grant in the amount of \$315,000 to install five bioretention areas along County State Aid Highway (CSAH) 66 adjacent existing Crow Wing County (CWC) Highway curb gutter and catch basins. The grant requires a minimum of 25 percent match of cash or in-kind contributions and,

WHEREAS, City has agreed to manage the installation and construction oversight a of stormwater treatment system. Individual property owners will be required to complete annual maintenance of the stormwater system for a minimum of 10 years. Property owners will be required to sign a 10-year maintenance agreement with the Crow Wing Soil and Water Conservation District (SWCD).

WHEREAS, CWC is the road authority for CSAH 66 and currently owns and maintains stormwater system facilities in the CSAH 66 right-of-way. The stormwater treatment system to be installed and maintained by City will utilize County's existing stormwater system facilities. CWC will continue to own and maintain its current stormwater system facilities, and any future rehabilitation of the existing pipes and structures shall be the responsibility of the County and City as defined in the County Cost Sharing Agreement approved by the County Board on November 12, 2013.

NOW THEREFORE, Crow Wing Soil and Water Conservation District (SWCD) and City of Crosslake (City) hereby agree to the following the Agreement:

A) SWCD agrees that:

- 1) SWCD will be the fiscal agent for the BWSR Clean Water Funds and be responsible for all reporting and fiscal duties. Grant funds will expire December 31, 2022.
- 2) SWCD will identify project implementation solutions and/or secure additional funding should actual project costs exceed current funding commitments.
- 3) SWCD will pay all associated bills for the Crosslake Retrofit Runoff Projects construction expenses and contractor expenses within 35 days of receiving the bill.

B) City of Crosslake:

- 1) City acknowledges and understands that CSAH 66 is a public road. City will provide public notice of pending construction and require traffic controls consistent with



customary standards required by the County for construction occurring within the County right of way.

- 2) City acknowledges that it has assumed responsibility for CSAH 66 stormwater system project upon start date of installation through completion defined as final sign-off and payment to project contractor. Any and all claims that arise, or may arise, on behalf of the City, its agents, servants or employees as a consequence of any act or omission on the part of the City or its agents, servants, or employees while engaged in the performance of this Agreement shall in no way be the obligation or responsibility of the SWCD. The City shall indemnify, hold harmless and defend the SWCD, its elected officials, officers, employees and volunteers, against any and all liability, loss, costs, damages, expenses, claims or actions, including attorneys' fees which the SWCD, its officers and employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any negligent or willful act or admission of the City, its agents, servants or employees in the execution, performance or failure to adequately perform the City's obligations pursuant to this Agreement. This shall include any and all copyright, trademark, patent or other intellectual real property claims, issues or matters arising out of the City's act or admission, whether the same be negligent, willful or otherwise.
- 3) The City will bill the SWCD for Crosslake Runoff Retrofits Projects Project construction expenses and contractor expenses monthly. This may not exceed \$ 260,000 and all bills must be received prior to December 10, 2022.
- 4) City and its contractors will conduct themselves in accordance with Minnesota Law and with the grant agreement and work plans on file with SWCD.,
- 5) Individual property owners would be required to do annual maintenance of the project established through the cost-share contract with Crow Wing SWCD
- 6) See attached Construction Cost-share and Maintenance Agreement Crow Wing County and City of Crosslake for Water Quality Improvements

C. **General Provisions:**

- 1) **Compliance with Laws/Standards:** The Parties agree to abide by all federal, state, and local laws; statutes, ordinances, rules and regulations now in effect or hereafter adopted pertaining to this Agreement or to the facilities, programs, and staff for which the Agreement is responsible.
- 2) **Indemnification:** Each party to this Agreement shall be liable for the acts of its officers, employees or agents and the results thereof to the extent authorized or limited by law and shall not be responsible for the acts of any other party, its officers, employees or agents. The provisions of the Municipal Tort Claims Act, Minnesota Statute Chapter 466 and other applicable laws govern liability of the Parties. To the full extent permitted by law, actions by the Parties, their respective officers, employees, and agents pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity." It is the intent of the Parties that they shall be deemed a "single governmental unit" for the purpose of liability, as set forth in Minnesota Statutes § 471.59, subd. 1a(a). For purposes of Minnesota Statutes §



471.59, subd. 1a(a) it is the intent of each party that this Agreement does not create any liability or exposure of one party for the acts or omissions of any other party.

- 3) **Records Retention and Data Practices:** The Parties agree that records created pursuant to the terms of this Agreement will be retained in a manner that meets their respective entity's records retention schedules that have been reviewed and approved by the State in accordance with Minnesota Statutes § 138.17. The Parties further agree that records prepared or maintained in furtherance of the agreement shall be subject to the Minnesota Government Data Practices Act. At the time this agreement expires, all records will be turned over to Crow Wing SWCD for continued retention. After termination of this Agreement, the parties of this agreement shall continue to have access to the records created pursuant to this Agreement.
  - 4) **Timeliness:** The Parties agree to perform obligations under this Agreement in a timely manner as agreed upon by all parties and keep each other informed about any delays that may occur.
  - 5) **Extension:** The Parties may extend the termination date of this Agreement upon agreement by all Parties.
- D) The above represents the full and entire scope of this Agreement. This Agreement can only be altered in writing signed by all parties hereto.

\_\_\_\_\_  
Crow Wing Soil and Water Conservation District

By: \_\_\_\_\_

\_\_\_\_\_  
City of Crosslake

By: \_\_\_\_\_



# Grant All-Detail Report

## Projects and Practices 2020

**Grant Title** - Coordinated Mill Overlay, Sewer Expansion, and 5 Crosslake Runoff Retrofits  
**Grant ID** - C20-7237  
**Organization** - Crow Wing SWCD

Original Awarded Amount	\$315,000.00	Grant Execution Date	
Required Match Amount	\$78,750.00	Original Grant End Date	12/31/2022
Required Match %	25%	Grant Day To Day Contact	Melissa Barrick
Current Awarded Amount	\$315,000.00	Current End Date	12/31/2022

### Budget Summary

	Budgeted	Spent	Balance Remaining*
Total Grant Amount	\$315,000.00	\$0.00	\$315,000.00
Total Match Amount	\$78,750.00	\$0.00	\$78,750.00
Total Other Funds	\$0.00	\$0.00	\$0.00
<b>Total</b>	<b>\$393,750.00</b>	<b>\$0.00</b>	<b>\$393,750.00</b>

\*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.

### Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
5 Rain Gardens	Urban Stormwater Management Practices	Current State Grant	Coordinated Mill Overlay, Sewer Expansion, and 5 Crosslake R..	\$200,000.00			N
Crow Wing SWCD Admin	Administration /Coordination	Current State Grant	Coordinated Mill Overlay, Sewer Expansion, and 5 Crosslake R..	\$12,000.00			N



Activity Name		Activity Category		Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Engineering		Technical/Engineering Assistance		Current State Grant	Coordinated Mill Overlay, Sewer Expansion, and 5 Crosslake R..	\$57,000.00			N
Match		Administration/Coordination		Local Fund	Match	\$78,750.00			Y
Project Development		Project Development		Current State Grant	Coordinated Mill Overlay, Sewer Expansion, and 5 Crosslake R..	\$46,000.00			N

### Activity Details Summary

Activity Details		Total Action Count	Total Activity Mapped	Proposed Size / Unit	Actual Size / Unit
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### Proposed Activity Indicators

Activity Name	Indicator Name	Value & Units	Waterbody	Calculation Tool	Comments
5 Rain Gardens	VOLUME REDUCED (ACRE- FEET/YEAR)	4.1 ACRE-FEET/YR	Cross Lake	MIDS	
5 Rain Gardens	PHOSPHORUS (EST. REDUCTION)	12 LBS/YR	Cross Lake	MIDS	
5 Rain Gardens	SEDIMENT (TSS)	1.2 TONS/YR	Cross Lake	MIDS	

### Final Indicators Summary

Indicator Name	Total Value	Unit
----------------	-------------	------



## Grant Activity

Grant Activity - 5 Rain Gardens			
Description	The Crow Wing SWCD and City of Crosslake will partner with the Log Church, Moonlight Bay Square, Old Log Landing, and Simonson Lumber to install five bioretention areas. The SWCD will ensure that CWF procedures are followed.		
Category	URBAN STORMWATER MANAGEMENT PRACTICES		
Start Date		End Date	
Has Rates and Hours?	No		
Actual Results			

Grant Activity - Crow Wing SWCD Admin			
Description	The Crow Wing SWCD will be the fiscal agent and complete the following items: pay bills, contracts, track time, pay staff, annual reporting, elink, and complete BWSR reconciliations. The SWCD will follow BWSR Clean Water Fund Policy and grant manual.		
Category	ADMINISTRATION/COORDINATION		
Start Date		End Date	
Has Rates and Hours?	Yes		
Actual Results			

Grant Activity - Engineering			
Description	The City of Crosslake with contract with Bolton & Menk, Inc to complete the engineering for this project. A professional engineer will design, complete construction management and certification of the project.		
Category	TECHNICAL/ENGINEERING ASSISTANCE		
Start Date		End Date	
Has Rates and Hours?	Yes		
Actual Results			



Grant Activity - Match	
Description	The City of Crosslake estimated a ten percent savings in material and mobilization costs to coordinate both the sewer expansion with the stormwater projects. The Crow Wing SWCD will track both in kind expenses such as materials and land and cash contributions.
Category	ADMINISTRATION/COORDINATION
Start Date	31-Mar-20
Has Rates and Hours?	No
Actual Results	

Grant Activity - Project Development	
Description	The Crow Wing SWCD will work with five landowners to complete BWSR Cost-Share Contracts, maintenance agreements, planting list, and site plan. The SWCD will partner with the City of Crosslake and Bolt & Menk, Inc. to ensure all the project planning is done and projects are installed properly.
Category	PROJECT DEVELOPMENT
Start Date	
Has Rates and Hours?	Yes
Actual Results	

## Grant Attachments

Document Name	Document Type	Description
2020 Competitive Grant	Grant Agreement	2020 Competitive Grant - Crow Wing SWCD
Application	Workflow Generated	Workflow Generated - Application - 09/09/2019
Coordinated Mill Overlay, Sewer, Crosslake Runoff Retrofit\Coordinated Mill Overlay, Sewer, Crosslake Runoff Retrofit Grant Agreement	Grant	Coordinated Mill Overlay, Sewer Expansion, and 5 Crosslake Runoff Retrofits
Cross Lake Project Handout	Grant	Coordinated Mill Overlay, Sewer Expansion, and 5 Crosslake Runoff Retrofits
grantmap_25693_2019-09-09_12-57-57-PM.jpg	Grant	Coordinated Mill Overlay, Sewer Expansion, and 5 Crosslake Runoff Retrofits





Memorandum of Understanding Amendment 2

F. 3.

This Memorandum of Understanding is entered into on the 10 day of June 2020 by and between the City of Crosslake and the Crow Wing Soil and Water Conservation District (SWCD),

WHEREAS, stormwater management and erosion and sediment control are a priority concern under the Crow Wing County Local Comprehensive Water Plan.

WHEREAS, SWCD successfully received a Board of Water and Soil Resources (BWSR) Clean Water Fund Grant in the amount of \$475,000.00 to install Hydrodynamic Separators and bioretention stormwater pond adjacent to HWY 66 and Manhattan Beach Boulevard near Island-Loon Lake. The grant requires a minimum of 25 percent match of cash or in-kind contributions and,

WHEREAS, City has agreed to manage the installation and construction oversight a of stormwater treatment system and annual maintenance of the stormwater system for a minimum of 25 years and,

WHEREAS Crow Wing County (CWC) is the road authority for County State Aid Highway (CSAH) 66 and currently owns and maintains stormwater system facilities in the CSAH 66 right-of-way. The stormwater treatment system to be installed and maintained by City will utilize County's existing stormwater system facilities. CWC will continue to own and maintain its current stormwater system facilities, and any future rehabilitation of the existing pipes and structures shall be the responsibility of the County and City as defined in the County Cost Sharing Agreement approved by the County Board on November 12, 2013.

NOW THEREFORE, Crow Wing Soil and Water Conservation District (SWCD) and City of Crosslake (City) hereby agree to amend the June 10, 2020 Memorandum of Understanding:

To authorize additional \$10,000 to City of Crosslake for the Construction of the Island Loon Stormwater Project for purchase of the land, legal, and contractor expenses.

IN WITNESS WHEREOF, the parties hereto have signed their respective names on the date first above written.

Crow Wing SWCD

City of Crosslake

\_\_\_\_\_  
Authorized Representative

\_\_\_\_\_  
Authorized Representative

Date \_\_\_\_\_

Date \_\_\_\_\_

Printed Name:

Printed Name:

**DDA****David Drown Associates, Inc.**  
**Public Finance Advisors**

Parkers Prairie Office:  
13979 County Highway 42  
Parkers Prairie, MN 56361  
(612)920-3320 ext. 110 | fax (612) 605-2375  
[www.daviddrown.com](http://www.daviddrown.com)

F. 4.

March 1, 2021

## RECOMMENDATIONS

Mr. David Nevin, Mayor  
Mr. Mike Lyonais, City Administrator  
City of Crosslake  
13888 Daggett Bay Road  
Crosslake, MN 56442

### RE: General Obligation Equipment Certificates, 2021A

Honorable Mayor Nevin, Members of the City Council, and Mr. Lyonais:

The purpose of this letter is to provide information regarding financing recommendations for the purchase of a new fire truck for the City.

#### Overview of Project and Component Costs

The major component costs and sources of funds are detailed below:

New Fire Truck	\$	879,000.00
Total Project Costs	\$	879,000.00
Plus Issuance Costs (including discount)	\$	38,150.00
Plus Capitalized Interest	\$	2,358.89
Less - Sourcewell Contribution	\$	(5,250.00)
Less - City Contribution	\$	(49,258.89)
<b>RECOMMENDED SIZE OF BOND ISSUE</b>	<b>\$</b>	<b>865,000.00</b>

#### General Obligation Equipment Certificates

Cities must cite the specific statutory authority they intend to use before issuing general obligation bonds. In this instance, we are advising the City to issue these bonds utilizing Minnesota Statutes, Section 412.301 authorizing the issuance of equipment certificates within existing debt limits for purchasing the fire truck. Statutes limit the term of the borrowing for certificates to not more than 10 years. In this case, the City has requested a 7-year term.

The statute also requires that if the amount of the equipment certificates to be issued exceeds 0.25% of the market value of taxable property in the city, the equipment certificates shall not be issued for at least ten days after publication in the official newspaper of the city of a council resolution determining to issue the equipment certificates; and, if before the end of that time, a petition asking for an election on the proposition signed by voters equal to ten percent of the number of voters at the last regular municipal election. The calculation is as follows:

Pay Market Value of Taxable Property	\$1,304,747,278
Multiplier:	X .0025
Statutory Limit	\$ 3,261,868.20
Certificate Amount	\$ 865,000

This issuance does not require publication for the equipment certificates. Equipment Certificates also count against the City's net debt limits.

**Payment and Revenue Requirements**

The proposed issue will have annual debt service payment of approximately \$131,900 per year for a 7-year term. These payments will be funded by tax levies and contract service payments from other local units of government.

Please refer to the attached exhibit for bond details.

**\$865,000 General Obligation Equipment Certificates, 2021A**

If the Council chooses to fund this project in the manner proposed, David Drown Associates, Inc. recommends the project costs be financed through the issuance of \$865,000 of General Obligation General Obligation Equipment Certificates through a competitive sale process.

Key elements of the proposed issue are:

- Approximate 7-year term.
- No call option available due to the relatively short term on the bonds.
- Offer up to 1% discount allowance.
- Standard & Poor's Rating (cost of rating more than offset by interest rate savings).
- Full Disclosure. The City already does full disclosure so no additional costs are incurred by pledging this type of disclosure.

**Options Considered**

USDA-Rural Development will provide funding for projects such as this through their Community Facilities Program if private financing is not available at reasonable rates and terms. As it is anticipated that the City can borrow at an interest rate that is lower than that offered by the program, the Community Facilities Program was not considered a suitable alternative in this instance.

In addition to the recommended competitive, conventional sale as noted above, I considered other options before coming to that conclusion. For instance, I looked at intergovernmental funding options, MN Rural Water Association programs, and a direct bank placement. These options were discarded for a variety of factors including, but not limited to:

- Eligibility of programs
- Application process, time delays and uncertainty of funding
- Pricing
- Additional administrative, legal costs & ongoing reporting burdens

**Schedule and Issuance**

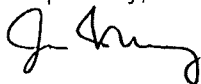
The proposed schedule for putting the project financing in place is as follows:

March 8, 2021	Initiate the Competitive Sale Process
April 12, 2021	Receive Bids and Award Sale
April 26, 2021	Closing

If the Council determines that it is appropriate to proceed with the proposed project financing, it would be appropriate to act upon the enclosed resolution initiating the competitive sale process.

Thank you for your time and consideration of this material. Please feel free to contact me with any questions.

Respectfully,



Jason Murray, Associate  
David Drown Associates, Inc.

**\$865,000**  
**General Obligation Equipment Certificate, 2021A**

Uses of Funds	
Fire Truck Purchase	879,000.00
Other	-
Other	-
Other	-
<b>Total Project Costs</b>	
Underwriter's Discount Allowance	1.00%
Unused Underwriter's Discount Allowance	-
Financial Advisor	Verified
Bond Counsel	Verified
Pay Agent/Registrar	Verified
Printing & Misc	Verified
Rating Agency	Verified
Capitalized Interest	Verified
Other:	-
Rounding	-
	879,000.00
	8,650.00
	10,500.00
	7,000.00
	750.00
	1,500.00
	9,750.00
	2,358.89
	-
	919,508.89

Sources of Funds	
Bond Issue	865,000.00
Construction Fund Earnings	-
Sourcewell Contribution	5,250.00
City Contribution (Proceeds from summer fire assistance)	49,258.89
	919,508.89

Payment Schedule & Cashflow				
Payment Schedule				
12-Month Period ending	Principal	Interest Rate	Interest	Payment Total plus 5% Coverage
4/26/2021	-	0.20%	2,359	2,359
2/1/2022	120,000	0.23%	3,088	123,088
2/1/2023	120,000	0.26%	2,812	122,812
2/1/2024	125,000	0.30%	2,500	127,500
2/1/2025	125,000	0.35%	2,125	127,125
2/1/2026	125,000	0.40%	1,688	126,688
2/1/2027	125,000	0.45%	1,188	126,188
2/1/2028	125,000	0.50%	625	125,625
2/1/2029	865,000		16,384	881,384
				925,335

Bond Details	
Set Sale Date	3/8/2021
Award Date	4/12/2021
Dated Date	4/26/2021
Closing Date	4/26/2021
1st Interest Payment	2/1/2022
Proceeds spent by:	12/31/2021
	to Dated Date
Purchase Price	865,000.00
Net Interest Cost	25,033.89
Net Effective Rate	0.6038%
Average Coupon	0.3952%
Average Life	4.7928
Yield	
Call Option	No call option available
Purchaser	TBD
Bond Counsel	Taft Stettinius & Hollister, LLP
Pay Agent	Northland Trust Services, Inc.
Tax Status	Tax Exempt, Bank Qualified
Continuing Disclosure	Full
Rebate	\$5 million Small Issuer Exemption
Statutory Authority	MS 412.301

Pledged Revenues			Account Balances	
Collection Year	Tax Levy	Surplus (deficit)	Account Balance	
2021	-	(2,359)	2,359	
2022	129,242	-	-	
2023	128,953	-	-	
2024	133,875	-	-	
2025	133,481	-	-	
2026	133,022	-	-	
2027	132,497	-	-	
2028	131,906	-	-	
	922,976	(2,359)		

EXTRACT OF MINUTES OF A MEETING OF THE  
CITY COUNCIL OF THE  
CITY OF CROSSLAKE, MINNESOTA

HELD: March 8, 2021

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Crosslake, Crow Wing County, Minnesota, was duly held at the City Hall in said City on the 8th day of April, 2021, beginning at 6:30 o'clock p.m. for the purpose, in part, of authorizing the competitive negotiated sale of the \$865,000 General Obligation Equipment Certificate, Series 2021A, of said City.

The following Council members were present:

and the following were absent:

Councilmember \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION 21-\_\_\_\_\_  
PROVIDING FOR THE COMPETITIVE NEGOTIATED SALE OF  
\$865,000 GENERAL OBLIGATION EQUIPMENT CERTIFICATE, SERIES 2021A

A. WHEREAS, the City Council of the City of Crosslake, Minnesota (the "City"), has heretofore determined that it is necessary and expedient to issue the City's \$865,000 General Obligation Equipment Certificate, Series 2021A (the "Bonds") to provide financing for the purchase of a new fire truck;

B. WHEREAS, the City has retained David Drown Associates, Inc., in Minneapolis, Minnesota ("David Drown"), as its independent municipal advisor for the Bonds and is therefore authorized to sell the Bonds by a competitive negotiated sale in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9):

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Crosslake, Minnesota, as follows:

1. Authorization. The Council hereby authorizes David Drown to solicit bids for the competitive negotiated sale of the Bonds.

2. Meeting; Bid Opening. The Council shall meet at the time and place specified in the Terms of Offering attached hereto as Exhibit A for the purpose of considering sealed bids for, and awarding the sale of, the Bonds. The City Administrator, or designee, shall open bids at the time and place specified in such Terms of Offering.

3. Terms of Offering. The terms and conditions of the Bonds and the negotiation thereof are fully set forth in the "Terms of Offering" attached hereto as Exhibit A and hereby approved and made a part hereof.

4. Official Statement. In connection with said competitive negotiated sale, the officers or employees of the City are hereby authorized to cooperate with David Drown and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the City upon its completion.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember \_\_\_\_\_ and, after full discussion thereof and upon a vote being taken thereon, the following Council members voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

Approved this 8th day of March, 2021.

STATE OF MINNESOTA   )  
COUNTY OF CROW WING)  
CITY OF CROSSLAKE     )

I, the undersigned, being the duly qualified and City Administrator of the City of Crosslake, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council of said City, duly called and held on the date therein indicated, insofar as such minutes relate to the City's \$865,000 General Obligation Equipment Certificate, Series 2021A.

WITNESS my hand as such City Administrator of the City this 8th day of March 2021.

---

Mike Lyonais  
City Administrator



## EXHIBIT A

### TERMS OF OFFERING

City of Crosslake, Minnesota

\$865,000

General Obligation Equipment Certificate, Series 2021A

(BOOK ENTRY ONLY)

### TERMS OF PROPOSAL

Proposals for the Bonds will be received on Monday, April 12, 2021 at 11:00 A.M. Central Time, at the offices of David Drown Associates, Inc., 5029 Upton Avenue South, Minneapolis, Minnesota, after which time they will be opened and tabulated. Consideration for award of the Bonds will be by the City Council at 6:30 P.M., Central Time, on that same date.

### SUBMISSION OF PROPOSALS

Proposals may be submitted in a sealed envelope or by fax (612) 605-2375 to David Drown Associates, Inc. Signed Proposals, without final price or coupons, may be submitted to David Drown Associates, Inc. prior to the time of sale. The bidder shall be responsible for submitting to David Drown Associates, Inc. the final Proposal price and coupons, by telephone (612) 920-3320 or fax (612) 605-2375 for inclusion in the submitted Proposal. David Drown Associates, Inc. will assume no liability for the inability of the bidder to reach David Drown Associates, Inc. prior to the time of sale specified above.

Notice is hereby given that electronic proposals will be received via PARITY®, in the manner described below, until 11:00 A.M., Central Time on April 12, 2021. Bids may be submitted electronically via PARITY® pursuant to this Notice until 11:00 A.M., Central Time, but no bid will be received after the time for receiving bids specified above. To the extent any instructions or directions set forth in PARITY® conflict with this Notice, the terms of this Notice shall control. For further information about PARITY®, potential bidders may contact David Drown Associates, Inc. or PARITY® at (212) 806-8304.

Neither the City of Crosslake nor David Drown Associates, Inc. assumes any liability if there is a malfunction of PARITY. All bidders are advised that each Proposal shall be deemed to constitute a contract between the bidder and the City to purchase the Bonds regardless of the manner of the Proposal submitted.

### DETAILS OF THE BONDS

The Bonds will be dated April 26, 2021, as the date of original issue, and will bear interest payable on February 1 and August 1 of each year, commencing February 1, 2022. Interest will be computed on the basis of a 360-day year of twelve 30-day months. The Bonds will mature February 1 in the years and amounts as follows:

<u>Year</u>	<u>Amount</u>
2023	\$ 120,000
2024	120,000
2025	125,000
2026	125,000
2027	125,000
2028	125,000
2029	125,000

## **TERM BOND OPTION**

Bids for the bonds may contain a maturity schedule providing for a combination of serial bonds and term bonds. All term bonds shall be subject to mandatory sinking fund redemption and must conform to the maturity schedule set forth above at a price of par plus accrued interest to the date of redemption. In order to designate term bonds, the bid must specify as provided on the Proposal Form.

## **BOOK ENTRY SYSTEM**

The Bonds will be issued by means of a book entry system with no physical distribution of Bonds made to the public. The Bonds will be issued in fully registered form and one Bond, representing the aggregate principal amount of the Bonds maturing in each year, will be registered in the name of Cede & Co. as nominee of The Depository Trust Company ("DTC"), New York, New York, which will act as securities depository of the Bonds. Individual purchases of the Bonds may be made in the principal amount of \$5,000 or any multiple thereof of a single maturity through book entries made on the books and records of DTC and its participants. Principal and interest are payable by the registrar to DTC or its nominee as registered owner of the Bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of DTC; transfer of principal and interest payments to beneficial owners by participants will be the responsibility of such participants and other nominees of beneficial owners. The purchaser, as a condition of delivery of the Bonds, will be required to deposit the Bonds with DTC.

## **REGISTRAR**

The City will name Northland Trust Services, Inc., Minneapolis, MN, as registrar for the Bonds. Northland Trust Services, Inc. shall be subject to applicable SEC regulations. The City will pay for the services of the registrar.

## **OPTIONAL REDEMPTION**

The Bonds are not callable.

## **SECURITY AND PURPOSE**

The Bonds will be general obligations of the City for which the City will pledge its full faith and credit and power to levy direct general ad valorem taxes. The proceeds of the Bonds will provide financing for the purchase of a new fire truck.

## **TYPE OF PROPOSALS**

Proposals shall be for not less than \$856,350.00 (99.0%) and accrued interest on the total principal amount of the Bonds. The apparent low-bidder as notified by David Drown Associates, Inc. shall wire, to a designated account, a good faith amount of \$17,300 by 3:00 P.M., Central Time on the date of sale. If the good faith wire transfer is not in process prior to the award, the City shall retain the right to reject the bid. In the event the purchaser fails to comply with the accepted proposal, said amount will be retained by the City. No proposal can be withdrawn or amended after the time set for receiving proposals unless the meeting of the City scheduled for award of the Bonds is adjourned, recessed, or continued to another date without award of the Bonds having been made. Rates shall be in integral multiples of 5/100 or 1/8 of 1%. Rates must be in ascending order. Bonds of the same maturity shall bear a single rate from the date of the Bonds to the date of maturity. No conditional proposals will be accepted.

## **AWARD**

The proposals will be evaluated on the basis of the lowest interest rate to be determined on a net interest cost (NIC) basis. The City's computation of the interest rate of each proposal, in accordance with customary practice, will be controlling. The City will reserve the right to waive non-substantive informalities of any proposal or of matters relating to the receipt of proposals and award of the Bonds, reject all proposals

without cause, and reject any proposal, which the City determines to have failed to comply with the terms herein.

## ISSUE PRICE DETERMINATION

In order to provide the City with information necessary for compliance with Section 148 of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations promulgated thereunder (collectively, the "Code"), the Purchaser will be required to assist the City in establishing the issue price of the Bonds and shall complete, execute, and deliver to the City prior to the closing date, a written certification in a form acceptable to the Purchaser, the City, and Bond Counsel (the "Issue Price Certificate") containing the following for each maturity of the Bonds (and, if different interest rates apply within a maturity, to each separate CUSIP number within that maturity): (i) the interest rate; (ii) the reasonably expected initial offering price to the "public" (as said term is defined in Treasury Regulation Section 1.148-1(f) (the "Regulation")) or the sale price; and (iii) pricing wires or equivalent communications supporting such offering or sale price. However, such Issue Price Certificate may indicate that the Purchaser has purchased the Bonds for its own account in a capacity other than as an underwriter or wholesaler, and currently has no intent to reoffer the Bonds for sale to the public. Any action to be taken or documentation to be received by the City pursuant hereto may be taken or received on behalf of the City by David Drown Associates, Inc.

The City intends that the sale of the Bonds pursuant to this Terms of Offering shall constitute a "competitive sale" as defined in the Regulation based on the following:

- i. the City shall cause this Terms of Offering to be disseminated to potential bidders in a manner that is reasonably designed to reach potential bidders;
- ii. all bidders shall have an equal opportunity to submit a bid;
- iii. the City reasonably expects that it will receive bids from at least three bidders that have established industry reputations for underwriting municipal bonds such as the Bonds; and
- iv. the City anticipates awarding the sale of the Bonds to the bidder who provides a proposal with the lowest net interest cost, as set forth in this Terms of Offering (See "AWARD" herein).

Any bid submitted pursuant to this Terms of Offering shall be considered a firm offer for the purchase of the Bonds, as specified in the proposal. The Purchaser shall constitute an "underwriter" as said term is defined in the Regulation. By submitting its proposal, the Purchaser confirms that it shall require any agreement among underwriters, a selling group agreement, or other agreement to which it is a party relating to the initial sale of the Bonds, to include provisions requiring compliance with the provisions of the Code and the Regulation regarding the initial sale of the Bonds.

If all requirements of a "competitive sale" are not satisfied, the City shall advise the Purchaser of such fact prior to the time of award of the sale of the Bonds to the Purchaser. **In such event, any proposal submitted will not be subject to cancellation or withdrawal.** Within twenty-four (24) hours of the notice of award of the sale of the Bonds, the Purchaser shall advise the City and David Drown Associates, Inc. if a "substantial amount" (as defined in the Regulation) of any maturity of the Bonds (and, if different interest rates apply within a maturity, to each separate CUSIP number within that maturity) has been sold to the public and the price at which such substantial amount was sold. The City will treat such sale price as the "issue price" for such maturity, applied on a maturity-by-maturity basis. The City will not require the Purchaser to comply with that portion of the Regulation commonly described as the "hold-the-offering-price" requirement for the remaining maturities, but the Purchaser may elect such option. If the Purchaser exercises such option, the City will apply the initial offering price to the public provided in the proposal as the issue price for such maturities. If the Purchaser does not exercise that option, it shall thereafter promptly provide the City and David Drown Associates, Inc. the prices at which a substantial amount of such maturities are sold to the public; provided such determination shall be made and the City and David Drown Associates, Inc. notified of such prices not later than three (3) business days prior to the closing date.

## **BOND INSURANCE AT PURCHASER'S OPTION**

If the Bonds qualify for issuance of any policy of municipal bond insurance or commitment therefor at the option of the underwriter, the purchase of any such insurance policy or the issuance of any such commitment shall be at the sole option and expense of the purchaser of the Bonds. Any increased costs of issuance of the Bonds resulting from such purchase of insurance shall be paid by the purchaser, except that, if the City has requested and received a rating on the Bonds from a rating agency, the City will pay that rating fee. Any other rating agency fees shall be the responsibility of the purchaser. Failure of the municipal bond insurer to issue the policy after Bonds have been awarded to the purchaser shall not constitute cause for failure or refusal by the purchaser to accept delivery on the Bonds.

## **CUSIP NUMBERS**

If the Bonds qualify for assignment of CUSIP numbers such numbers will be printed on the Bonds, but neither the failure to print such numbers on any Bond nor any error with respect thereto will constitute cause for failure or refusal by the purchaser to accept delivery of the Bonds. The purchaser shall pay the CUSIP Service Bureau charge for the assignment of CUSIP identification numbers.

## **SETTLEMENT**

Within 40 days following the date of their award, the Bonds will be delivered without cost to the purchaser at a place mutually satisfactory to the City and the purchaser. Delivery will be subject to receipt by the purchaser of an approving legal opinion of bond counsel, and of customary closing papers, including a no-litigation certificate. On the date of settlement payment for the Bonds shall be made in federal, or equivalent, funds which shall be received at the offices of the City or its designee not later than 12:00 Noon, Central Time. Except as compliance with the terms of payment for the Bonds shall have been made impossible by action of the City, or its agents, the purchaser shall be liable to the City for any loss suffered by the City by reason of the purchaser's non-compliance with said terms for payment.

## **FULL CONTINUING DISCLOSURE**

On the date of the actual issuance and delivery of the Bonds, the City will execute and deliver a Continuing Disclosure Undertaking where under the City will covenant to provide, or cause to be provided annual financial information, including audited financial statements of the City, and notices of certain material events, as specified in and required by SEC Rule 15c2-12(b)(5). A description of the City's undertaking is set forth in the Official Statement.

## **OFFICIAL STATEMENT**

The City has authorized the preparation of an Official Statement containing pertinent information relative to the Bonds, and said Official Statement will serve as a nearly final Official Statement within the meaning of Rule 15c2-12 of the Securities and Exchange Commission. For copies of the Official Statement or for any additional information prior to sale, any prospective purchaser is referred to the Municipal Advisor to the City, David Drown Associates, Inc., 5029 Upton Avenue South, Minneapolis, Minnesota 55410, and telephone (612) 920-3320.

The Official Statement, when further supplemented by an addendum or addenda specifying the maturity dates, principal amounts and interest rates of the Bonds, together with any other information required by law, shall constitute a "Final Official Statement" of the City with respect to the Bonds, as that term is defined in Rule 15c2-12. By awarding the Bonds to any underwriter or underwriting syndicate submitting a proposal therefor, the City agrees that, no more than seven business days after the date of such award, it shall provide without cost to the senior managing underwriter of the syndicate to which the Bonds are awarded five (5) copies of the Official Statement and the addendum or addenda described above. The City designates the senior managing underwriter of the syndicate to which the Bonds are awarded as its agent for purposes of distributing copies of the Final Official Statement to each Participating Underwriter. Any underwriter delivering a proposal with respect to the Bonds agrees thereby that if its proposal is accepted

by the City (i) it shall accept such designation and (ii) it shall enter into a contractual relationship with all Participating Underwriters of the Bonds for purposes of assuring the receipt by each such Participating Underwriter of the Final Official Statement.

Dated March 8, 2021

BY ORDER OF THE CITY COUNCIL

/s/ Mike Lyonais  
City Administrator

G.I.a.

MEMO TO: City Council

FROM: City Clerk

DATE: February 24, 2021

SUBJECT: 2021-2022 FIRE SERVICE CONTRACTS

The City of Manhattan Beach and the Township of Fairfield contract with the City of Crosslake for fire services. These contracts are reviewed and approved by the City Council each year and forwarded to the respective City and Township for renewal by April 1<sup>st</sup>. The cost of the contract is based on a percent of tax capacity for that portion of the City or Township covered by Crosslake. The amount is payable upon execution of the agreement between both municipalities.

A motion is required to renew these contracts for the period of April 1, 2021 through March 31, 2022 for the two municipalities. (Council Action-Motion)

<u>Municipality</u>	<u>Tax Capacity</u>	<u>% of Tax Capacity</u>	<u>Amount</u>
Manhattan Beach	\$354,688	3.5%	\$12,414.08
Fairfield Township (Sections 6, 7, 8, 9, 16, 17, 18, 19, 20, 21, 28, 29, 30, 31, 32 and 33)	\$619,157	3.5%	\$21,670.50

Attachments

**2020 Amounts for Information Only:**

<u>Municipality</u>	<u>Tax Capacity</u>	<u>% of Tax Capacity</u>	<u>Amount</u>
Manhattan Beach	\$334,866	3.5%	\$11,720.31
Fairfield Township (Sections 6, 7, 8, 9, 16, 17, 18, 19, 20, 21, 28, 29, 30, 31, 32 and 33)	\$581,783	3.5%	\$20,362.41

CROSSLAKE FIRE DISTRICTS	FINAL PAYABLE 2021		
	2020 Assessment, Taxes Payable 2021		
	Total Tax Capacity	***** Market Value Land	***** Building
City of Crosslake (All)	14,815,603	778,285,654	592,370,741
Fairfield Township (part) All of Sec 6-9; 16-21; & 28-33 (VALBYSEC)	619,157	35,972,280	26,966,896
City of Manhattan Beach (All)	354,688	18,546,555	13,619,019



CITY OF CROSSLAKE

2021 / 2022 FIRE CONTRACT

This contract is made and entered into this 1<sup>st</sup> day of April, 2021 (“Anniversary Date”) between the City of Crosslake, Crow Wing County, Minnesota, 37028 County Road 66, Crosslake, MN 56442, a public corporation (“Crosslake”), and the Township of Fairfield, Crow Wing County, Minnesota, 33108 Dangers Road, Crosby, MN 56441, a public corporation (“Fairfield Township”).

In consideration of the mutual promises and agreements hereinafter set forth the parties do hereby agree as follows:

1. **Fire Service.** Fairfield Township agrees to purchase from Crosslake, and Crosslake agrees to provide Fairfield Township, the following fire services:

- Structural Firefighting

  - External Structural Firefighting

  - Interior Structural Firefighting

- Grass Firefighting

- General Firefighting

  - Vehicles & Equipment

  - Carbon Monoxide Calls

  - Other Non-Structural Firefighting

- Rescue

  - Vehicle & Equipment Extrication

  - General Search & Rescue

  - Confined Space Rescue

  - Water Rescue

- Emergency Medical Services

  - Fire Scenes

  - Rescue Scenes

- General Medicals – Level of Emergency Medical Response

  - First Responder

- Hazardous Materials Response – Level of Hazardous Materials Response

  - First Responder, Awareness

- Disaster Response

- Mutual Aid

The services indicated above are further explained, or limited, as follows:

- a. **Allocation of Resources.** The parties understand the fire department officer in charge of the particular scene shall exercise judgment to determine, in consideration of all the established policies, guidelines, procedures, and practices, how best to allocate the available resources of the fire department under the circumstances of a given situation. Failure to provide fire services because of poor weather conditions or other conditions beyond the control of Crosslake shall not be deemed a breach of this contract.
  - b. **No Guarantee.** The parties understand and agree Crosslake will endeavor to provide the services indicated above to the best of its ability given the circumstances, but Crosslake makes no guarantees that the services it actually provides in a given situation will meet any particular criteria or standard.
  - c. **Mutual Aid.** The City of Crosslake has a mutual aid agreement with Cuyuna Range Fire Departments. In the event another Cuyuna Range Fire Department is called by Crosslake Fire Department, Fairfield Township shall not be responsible for any third party claims that arise as a result of the mutual aid rendered by said Cuyuna Range Fire Department.
2. **Payment.** Fairfield Township agrees to pay Crosslake annually during the term of this contract the payment amount according to the following formula:
- a. 3 ½% of current years Tax Capacity calculated by Crow Wing County. 3 ½% of Tax Capacity of \$619,517 equals \$21,670.50.
  - b. Twenty One Thousand Six Hundred Seventy and 50/100<sup>th</sup> Dollars (\$21,670.50) Annual Payment for the contract year, April 1, 2021 through March 31, 2022 (“Annual Payment”). Said annual payment is due, in full, on or before April 1, 2021.
  - c. Three Hundred Fifty and 00/100<sup>th</sup> Dollars (\$350.00) for the first hour or any portion thereof that Crosslake Fire Department spends responding to a fire call; and Three Hundred and 00/100<sup>th</sup> Dollars (\$300.00) for each additional hour or fraction thereof.
  - d. One Hundred and 00/100<sup>th</sup> Dollars (\$100.00) per gallon for firefighting foam used in fighting a fire. The decision to use firefighting foam is solely the responsibility of the Crosslake Fire Department’s Fire Chief or officer in charge of the fire incident.
  - e. Within 45 days after the fire incident Crosslake shall submit a written invoice (claim) to the owner of the property that received the service with a demand for payment; with instructions to remit the amount due to Fairfield Township. A

duplicate copy of said claim shall be sent to Fairfield Township with payment in full due from Fairfield Township 120 days from the date of the claim.

3. **Annual Meeting of Parties.** Fairfield Township shall have the right to request a meeting with Crosslake Fire Department and City staff to discuss contract and service issues. Fairfield Township reserves the right to appear before the Crosslake City Council to discuss any issues unresolved by Crosslake Fire Department or City staff.
4. **Emergency Service Charge.** Fairfield Township, in its sole discretion, may exercise its authority to impose and collect an emergency service charge on those receiving emergency services, including fire services, within Fairfield Township. Crosslake shall have no right to, or interest in, any service fees collected by Fairfield Township. If Fairfield Township imposes an emergency service charge it shall provide Crosslake a list of the specific types of information it determines it needs collected in order to successfully impose and collect the charge. Crosslake shall make a good faith effort to collect the requested information for each service call to the Service Territory and promptly provide Fairfield Township with the information it collected.
5. **Service Territory.** Crosslake shall provide fire services as indicated in this contract to the area in Fairfield Township described below and/or as indicated on a map which is attached hereto and made part of this contract. The identified area shall constitute the Fairfield Township Service Territory including Sections 6, 7, 8, 9, 16, 17, 18, 19, 20, 21, 28, 29, 30, 31, 32, and 33 for the purposes of this contract.

*The municipal boundaries of specific sections of Fairfield Township as shown in the public record.*

6. **Term.** This contract shall commence on the effective date indicated above and shall expire at 11:59 P.M. March 31, 2022 unless terminated earlier as provided herein.
7. **Ownership.** Crosslake owns the buildings and equipment associated with the Fire Department and the amounts paid by Fairfield Township do not give rise to any ownership interest in, or responsibility toward, those items unless a specific ownership interest is indicated below: NONE
8. **Crosslake Responsibilities.** In addition to any other obligations described herein, Crosslake shall:
  - a. Authorize and direct the Crosslake Fire Department to provide the fire services described herein to Fairfield Township's Service Territory of which specific sections are identified;
  - c. Develop a detailed annual operational budget for the fire department for each year during the term of this contract by the Anniversary Date and present it to Fairfield Township along with sufficient information to explain the items included in the budget figures;

- d. Upon Fairfield Township's request, provide Fairfield Township access to financial and cost data related to the fire department for five years prior to the current service year;
  - d. Disclose to Fairfield Township any proposed action Crosslake or the fire department intends to take that can reasonably be expected to affect the Insurance Services Office Fire Protection Grade in the Service Territory or Crosslake's ability to provide the fire services indicated above; and
  - e. Promptly disclose to Fairfield Township any information Crosslake can reasonably anticipate will directly affect its ability to perform its obligations under this contract.
9. **Fairfield Township's Responsibilities.** In addition to any other obligations described herein, Fairfield Township shall:
- a. Promptly pay Crosslake the payment amount as indicated above for the year of service, or a prorated share of the payment amount for the length of service actually provided if the contract is terminated early;
  - b. Approve a budget during the term of the contract that will provide funds needed to pay the payment amount; and
  - c. Promptly disclose to Crosslake any information Fairfield Township can reasonably anticipate will directly affect its ability to perform its obligations under this contract.

It is understood and agreed Fairfield Township shall have no responsibility whatsoever toward the firefighters or other emergency personnel including any employment related issues such as training, supervision, performance reviews, discipline, compensation, benefits, insurance coverage, compliance with any employment related federal, state, and local laws and rules such as OSHA, ERISA, RLSA, FMLA, or any other employment related issues, and Crosslake shall indemnify Fairfield Township from any such claims. It is further agreed Fairfield Township has no responsibility, beyond paying the agreed upon payment amount, for acquiring, operating, maintaining, housing, or replacing equipment as needed to provide the fire services described herein.

10. **Insurance Requirements.** Crosslake shall maintain general liability insurance for its services and shall include Fairfield Township as an additional insured for the term of this contract and any extensions thereof. Crosslake shall provide Fairfield Township proof of such insurance coverage and the additional insured endorsement naming the Township of Fairfield annually by the anniversary date of this contract.

11. **Indemnification.** Crosslake agrees to defend and indemnify Fairfield Township against any claims brought or actions filed against Fairfield Township or any officer, employee, or volunteer of Fairfield Township for injury to, death of, or damage to the property of any third person or persons, arising from Crosslake's performance under this contract for services. Under no circumstances, however, shall Crosslake be required to pay on behalf of itself and Fairfield Township, any amounts in excess of the limits on liability established in Minnesota Statutes Chapter 466 applicable to any one party. The limits of liability for Fairfield Township and Crosslake may not be added together to determine the maximum amount of liability for Crosslake. The intent of this subdivision is to impose on Crosslake a limited duty to defend and indemnify Fairfield Township for claims arising out of the performance of this contract subject to the limits of liability under Minnesota Statutes Chapter 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts between the parties and to permit liability claims against both parties from a single occurrence to be defended by a single attorney.
12. **No Waiver.** Nothing herein shall be construed to waive or limit any immunity from, or limitation on, liability available to either party, whether set forth in Minnesota Statutes Chapter 466 or otherwise.
13. **Modification.** This writing contains the entire agreement between the parties and no alterations, variations, modifications, or waivers of the provisions of this agreement are valid unless reduced to writing, signed by both Crosslake and Fairfield Township, and attached hereto.
14. **Subcontracting & Assignment.** Crosslake shall not subcontract or assign any portion of this contract to another without prior written permission from Fairfield Township. Services provided to Fairfield Township pursuant to a mutual aid agreement Crosslake has, or may enter into, with another entity does not constitute a subcontract or assignment requiring prior approval of Fairfield Township so long as Crosslake remains primarily responsible for providing the services to Fairfield Township's Service Territory.
15. **Termination.** This contract may be terminated at any time during its term by mutual agreement of the parties. Either party may terminate this agreement by personally serving a 120 day written notice of termination on the other party. This agreement shall terminate 120 days from the date of personal service of the written termination notice unless the party serving the notice withdraws the notice in writing before it is effective. If Fairfield Township fails to pay for the service according to the schedule established herein, this contract shall be null and void without further notice. Notice to Crosslake shall be served on the Crosslake City Clerk, and notice to Fairfield Township shall be served on the Clerk of Fairfield Township.
16. **Service Contract.** This is a service contract. The parties do not intend to undertake or create, and nothing herein shall be construed as creating a joint powers agreement, joint venture, or joint enterprise between the parties.

17. **Arbitration.** All claims or disputes between the parties arising out of, or relating to the Contract or the breach thereof shall be finally decided by arbitration in accordance with the rules of the American Arbitration Association, unless the parties mutually agree in writing otherwise. Written notice of the demand for arbitration shall be personally delivered to the other party and shall be made no longer than (90) days after the facts giving rise to the dispute have been discovered by the party requesting arbitration. The Arbitrator shall apply the laws of the State of Minnesota.

18. **Minnesota Law Governs.** This contract shall be governed by and construed in accordance with the internal laws of the State of Minnesota. All proceedings related to this contract shall be venued in the State of Minnesota.

19. **Severability.** The provisions of this contract shall be deemed severable. If any part of this contract is rendered void, invalid or otherwise unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this contract.

**IN WITNESS WHEREOF,** the parties have executed this contract effective on the date indicated above.

**CITY OF CROSSLAKE**

**TOWNSHIP OF FAIRFIELD**

By its Mayor:

By its Chair:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Administrator

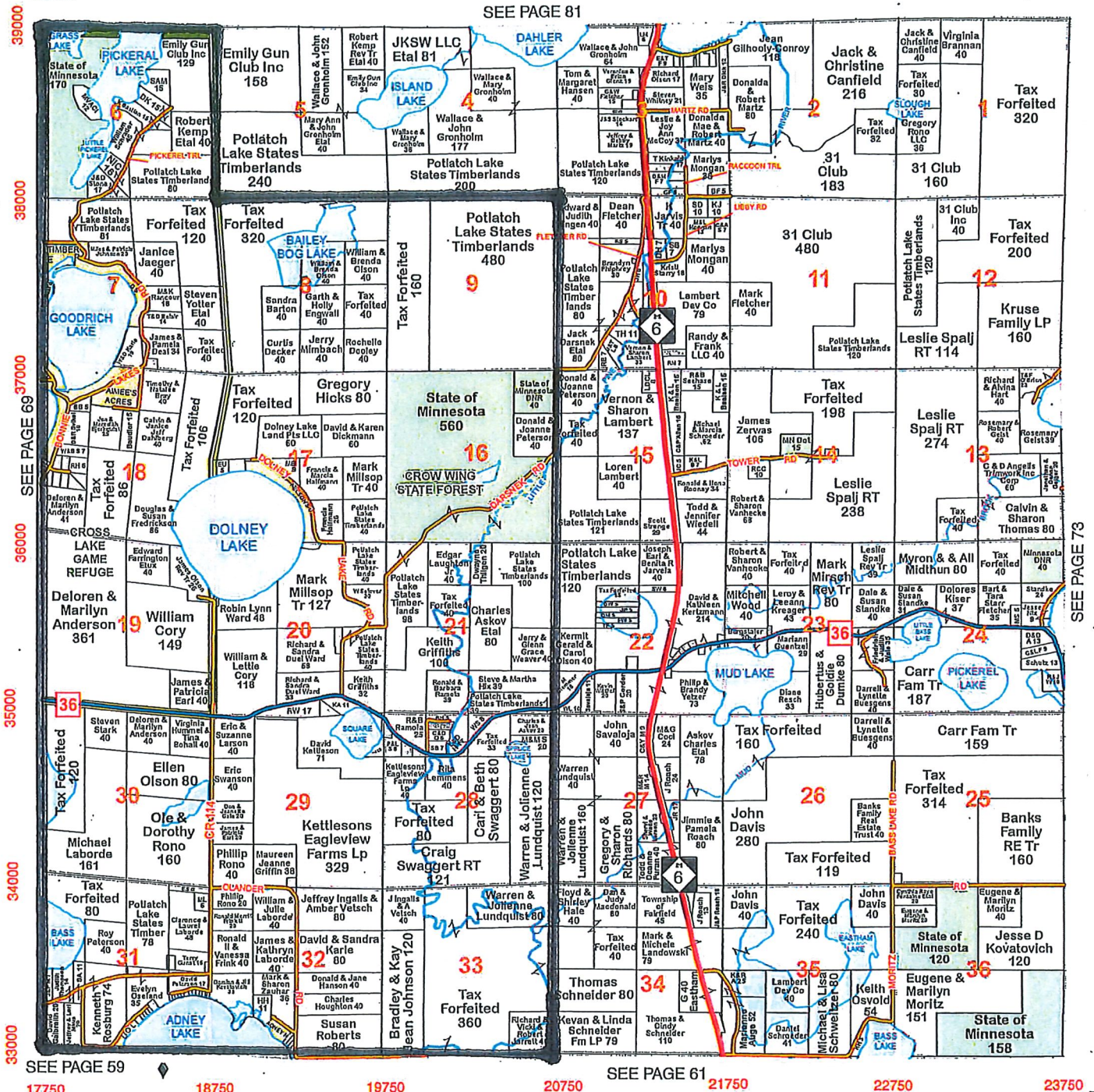
\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Fire Chief





SEE PAGE 81



SEE PAGE 59

SEE PAGE 61

## CITY OF CROSSLAKE

### 2021 / 2022 FIRE CONTRACT

This contract is made and entered into this 1<sup>st</sup> day of April, 2021 (“Anniversary Date”) between the City of Crosslake, Crow Wing County, Minnesota, 37028 County Road 66, Crosslake, MN 56442, a public corporation (“Crosslake”), and the City of Manhattan Beach, Crow Wing County, Minnesota, 39148 County Road 66, Manhattan Beach, MN 56442, a public corporation (“Manhattan Beach”).

In consideration of the mutual promises and agreements hereinafter set forth the parties do hereby agree as follows:

1. **Fire Service.** Manhattan Beach agrees to purchase from Crosslake, and Crosslake agrees to provide Manhattan Beach, the following fire services:

- Structural Firefighting

  - External Structural Firefighting

  - Interior Structural Firefighting

- Grass Firefighting

- General Firefighting

  - Vehicles & Equipment

  - Carbon Monoxide Calls

  - Other Non-Structural Firefighting

- Rescue

  - Vehicle & Equipment Extrication

  - General Search & Rescue

  - Confined Space Rescue

  - Water Rescue

- Emergency Medical Services

  - Fire Scenes

  - Rescue Scenes

- General Medicals – Level of Emergency Medical Response

  - First Responder

- Hazardous Materials Response – Level of Hazardous Materials Response

  - First Responder, Awareness

- Disaster Response

- Mutual Aid

The services indicated above are further explained, or limited, as follows:

- a. **Allocation of Resources.** The parties understand the fire department officer in charge of the particular scene shall exercise judgment to determine, in consideration of all the established policies, guidelines, procedures, and practices, how best to allocate the available resources of the fire department under the circumstances of a given situation. Failure to provide fire services because of poor weather conditions or other conditions beyond the control of Crosslake shall not be deemed a breach of this contract.
  - b. **No Guarantee.** The parties understand and agree Crosslake will endeavor to provide the services indicated above to the best of its ability given the circumstances, but Crosslake makes no guarantees that the services it actually provides in a given situation will meet any particular criteria or standard.
  - c. **Mutual Aid.** The City of Crosslake has a mutual aid agreement with Cuyuna Range Fire Departments. In the event another Cuyuna Range Fire Department is called by Crosslake Fire Department, Manhattan Beach shall not be responsible for any third parties claims that arise as a result of the mutual aid rendered by said Cuyuna Range Fire Department.
2. **Payment.** Manhattan Beach agrees to pay Crosslake annually during the term of this contract the payment amount according to the following formula:
- a. 3 ½% of current years Tax Capacity calculated by Crow Wing County. 3 ½% of Tax Capacity of \$354,688 equals \$12,414.08.
  - b. Twelve Thousand Four Hundred Fourteen and 08/100<sup>th</sup> Dollars (\$12,414.08) Annual Payment for the contract year, April 1, 2021 through March 31, 2022 (“Annual Payment”). Said annual payment is due, in full, on or before April 1, 2021.
  - c. Three Hundred Fifty and 00/100<sup>th</sup> Dollars (\$350.00) for the first hour or any portion thereof that Crosslake Fire Department spends responding to a fire call; and Three Hundred and 00/100<sup>th</sup> Dollars (\$300.00) for each additional hour or fraction thereof.
  - d. One Hundred and 00/100<sup>th</sup> Dollars (\$100.00) per gallon for firefighting foam used in fighting a fire. The decision to use firefighting foam is solely the responsibility of the Crosslake Fire Department’s Fire Chief or officer in charge of the fire incident.
  - e. Within 45 days after the fire incident Crosslake shall submit a written invoice (claim) to the owner of the property that received the service with a demand for payment; with instructions to remit the amount due to Manhattan Beach. A

duplicate copy of said claim shall be sent to Manhattan Beach with payment in full due from Manhattan Beach to Crosslake 120 days from the date of the claim.

3. **Annual Meeting of Parties.** Manhattan Beach shall have the right to request a meeting with Crosslake Fire Department and City staff to discuss contract and service issues. Manhattan Beach reserves the right to appear before the Crosslake City Council to discuss any issues unresolved by Crosslake Fire Department or City staff.
4. **Emergency Service Charge.** Manhattan Beach, in its sole discretion, may exercise its authority to impose and collect an emergency service charge on those receiving emergency services, including fire services, within Manhattan Beach. Crosslake shall have no right to, or interest in, any service fees collected by Manhattan Beach. If Manhattan Beach imposes an emergency service charge it shall provide Crosslake a list of the specific types of information it determines it needs collected in order to successfully impose and collect the charge. Crosslake shall make a good faith effort to collect the requested information for each service call to the Service Territory and promptly provide Manhattan Beach with the information it collected.
5. **Service Territory.** Crosslake shall provide fire services as indicated in this contract to the area in Manhattan Beach described below and/or as indicated on a map which is attached hereto and made part of this contract. The identified area shall constitute Manhattan Beach's Service Territory for the purposes of this contract.

*The municipal boundaries of the City of Manhattan Beach as shown in the public record.*

6. **Term.** This contract shall commence on the effective date indicated above and shall expire at 11:59 P.M. March 31, 2022 unless terminated earlier as provided herein.
7. **Ownership.** Crosslake owns the buildings and equipment associated with the Fire Department and the amounts paid by Manhattan Beach do not give rise to any ownership interest in, or responsibility toward, those items unless a specific ownership interest is indicated below: NONE
8. **Crosslake Responsibilities.** In addition to any other obligations described herein, Crosslake shall:
  - a. Authorize and direct the Crosslake Fire Department to provide the fire services described herein to Manhattan Beach's Service Territory;
  - b. Develop a detailed annual operational budget for the fire department for each year during the term of this contract by the Anniversary Date and present it to Manhattan Beach along with sufficient information to explain the items included in the budget figures;



- c. Upon Manhattan Beach's request, provide Manhattan Beach access to financial and cost data related to the fire department for five years prior to the current service year;
  - d. Disclose to Manhattan Beach any proposed action Crosslake or the Fire Department intends to take that can reasonably be expected to affect the Insurance Services Office Fire Protection Grade in the Service Territory or Crosslake's ability to provide the fire services indicated above; and
  - e. Promptly disclose to Manhattan Beach any information Crosslake can reasonably anticipate will directly affect its ability to perform its obligations under this contract.
9. **Manhattan Beach's Responsibilities.** In addition to any other obligations described herein, Manhattan Beach shall:
- a. Promptly pay Crosslake the payment amount as indicated above for the year of service, or a prorated share of the payment amount for the length of service actually provided if the contract is terminated early;
  - b. Approve a budget during the term of the contract that will provide funds needed to pay the payment amount; and
  - c. Promptly disclose to Crosslake any information Manhattan Beach can reasonably anticipate will directly affect its ability to perform its obligations under this contract.

It is understood and agreed Manhattan Beach shall have no responsibility whatsoever toward the firefighters or other emergency personnel including any employment related issues such as training, supervision, performance reviews, discipline, compensation, benefits, insurance coverage, compliance with any employment related federal, state, and local laws and rules such as OSHA, ERISA, RLSA, FMLA, or any other employment related issues, and Crosslake shall indemnify Manhattan Beach from any such claims. It is further agreed Manhattan Beach has no responsibility, beyond paying the agreed upon payment amount, for acquiring, operating, maintaining, housing, or replacing equipment as needed to provide the fire services described herein.

10. **Insurance Requirements.** Crosslake shall maintain general liability insurance for its services and shall include Manhattan Beach as an additional insured for the term of this contract and any extensions thereof. Crosslake shall provide Manhattan Beach proof of such insurance coverage and the additional insured endorsement naming the Manhattan Beach annually by the anniversary date of this contract.
11. **Indemnification.** Crosslake agrees to defend and indemnify Manhattan Beach against any claims brought or actions filed against Manhattan Beach or any officer,

employee, or volunteer of Manhattan Beach for injury to, death of, or damage to the property of any third person or persons, arising from Crosslake's performance under this contract for services. Under no circumstances, however, shall Crosslake be required to pay on behalf of itself and Manhattan Beach, any amounts in excess of the limits on liability established in Minnesota Statutes Chapter 466 applicable to any one party. The limits of liability for Manhattan Beach and Crosslake may not be added together to determine the maximum amount of liability for Crosslake. The intent of this subdivision is to impose on Crosslake a limited duty to defend and indemnify Manhattan Beach for claims arising out of the performance of this contract subject to the limits of liability under Minnesota Statutes Chapter 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts between the parties and to permit liability claims against both parties from a single occurrence to be defended by a single attorney.

12. **No Waiver.** Nothing herein shall be construed to waive or limit any immunity from, or limitation on, liability available to either party, whether set forth in Minnesota Statutes Chapter 466 or otherwise.
13. **Modification.** This writing contains the entire agreement between the parties and no alterations, variations, modifications, or waivers of the provisions of this agreement are valid unless reduced to writing, signed by both Crosslake and Manhattan Beach, and attached hereto.
14. **Subcontracting & Assignment.** Crosslake shall not subcontract or assign any portion of this contract to another without prior written permission from Manhattan Beach. Services provided to Manhattan Beach pursuant to a mutual aid agreement Crosslake has, or may enter into, with another entity does not constitute a subcontract or assignment requiring prior approval of Manhattan Beach so long as Crosslake remains primarily responsible for providing for services to Manhattan Beach's Service Territory.
15. **Termination.** This contract may be terminated at any time during its term by mutual agreement of the parties. Either party may terminate this agreement by personally serving a 120 day written notice of termination on the other party. This agreement shall terminate 120 days from the date of personal service of the written termination notice unless the party serving the notice withdraws the notice in writing before it is effective. If Manhattan Beach fails to pay for the service according to the schedule established herein, this contract shall be null and void without further notice. Notice to Crosslake shall be served on the Crosslake City Clerk, and notice to Manhattan Beach shall be served on the Manhattan Beach Clerk.
16. **Service Contract.** This is a service contract. The parties do not intend to undertake or create, and nothing herein shall be construed as creating a joint powers agreement, joint venture, or joint enterprise between the parties.



17. **Arbitration.** All claims or disputes between the parties arising out of, or relating to the Contract or the breach thereof shall be finally decided by arbitration in accordance with the rules of the American Arbitration Association, unless the parties mutually agree in writing otherwise. Written notice of the demand for arbitration shall be personally delivered to the other party and shall be made no longer than (90) days after the facts giving rise to the dispute have been discovered by the party requesting arbitration. The Arbitrator shall apply the laws of the State of Minnesota.

18. **Minnesota Law Governs.** This contract shall be governed by and construed in accordance with the internal laws of the State of Minnesota. All proceedings related to this contract shall be venued in the State of Minnesota.

19. **Severability.** The provisions of this contract shall be deemed severable. If any part of this contract is rendered void, invalid or otherwise unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this contract.

**IN WITNESS WHEREOF,** the parties have executed this contract effective on the date indicated above.

**CITY OF CROSSLAKE**

By its Mayor:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Administrator

\_\_\_\_\_  
Fire Chief

**CITY OF MANHATTAN BEACH**

By its Mayor:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk

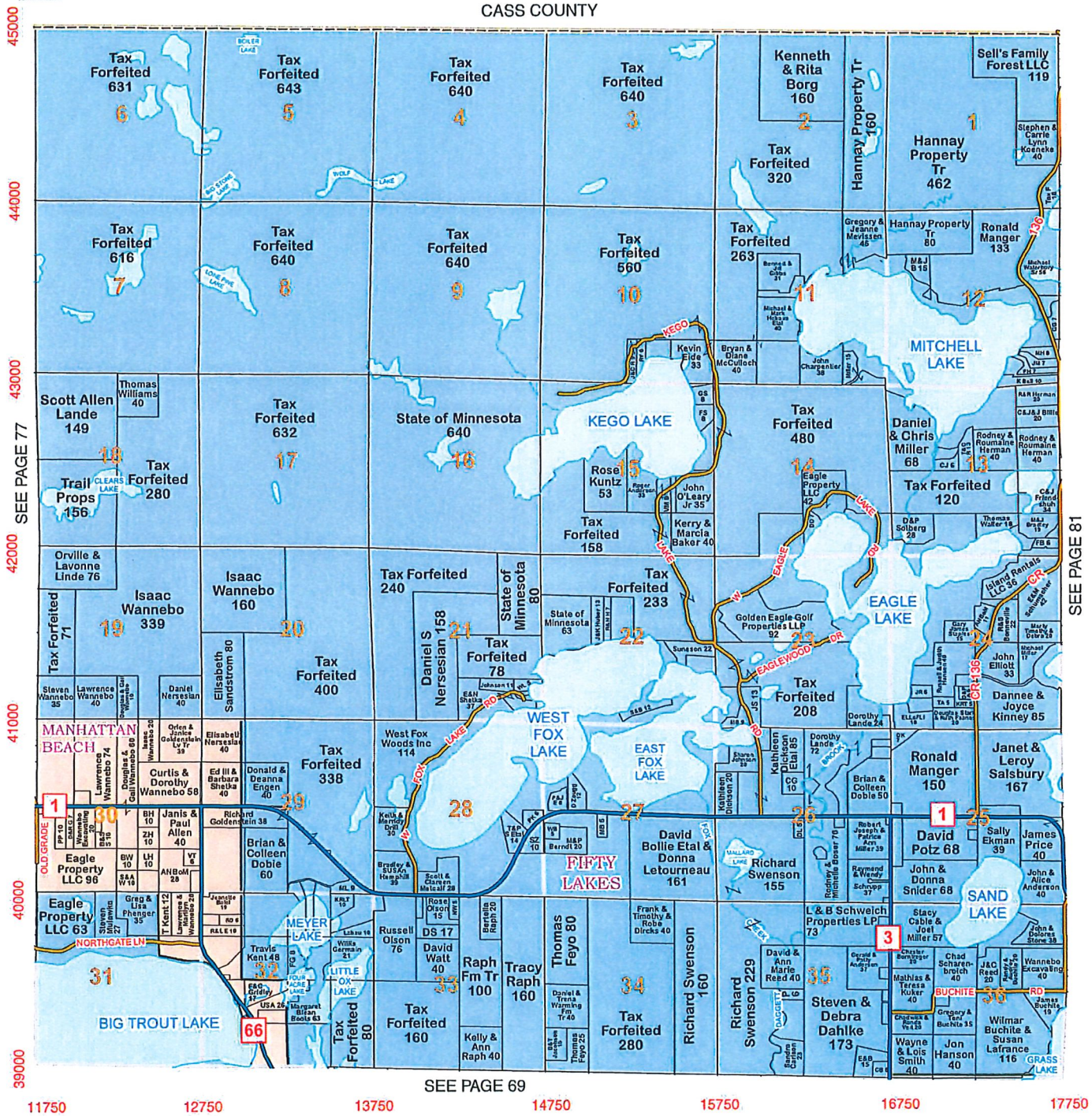


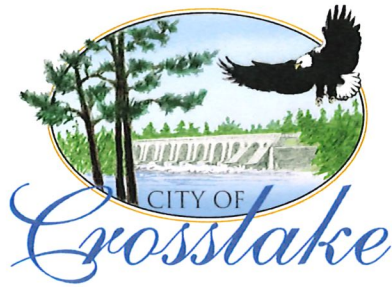
# Fifty Lakes

## Township 138N - Range 27W

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CASS COUNTY





City of Crosslake  
**POLICE DEPARTMENT**  
**13888 Daggett Bay Rd**  
**Crosslake, MN 56442**  
Police Chief Erik J. Lee  
OFFICE: 218/692-2222 • FAX 218/692-3076

G.I.B.

**Memorandum**

Date: March 3, 2021  
From: Erik Lee  
Subject: Surplus Items

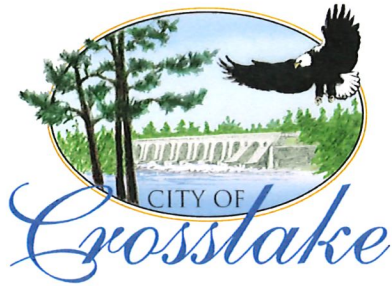
Mayor/City Council,

I request that the City Council declare the 2016 Ford SUV as surplus so it can be sold.

Respectfully,

Erik Lee  
Police Chief





City of Crosslake  
**POLICE DEPARTMENT**  
**13888 Daggett Bay Rd**  
**Crosslake, MN 56442**  
Police Chief Erik J. Lee  
OFFICE: 218/692-2222 • FAX 218/692-3076

G.  
I.  
C.

**Memorandum**

Date: March 3, 2021  
From: Erik Lee  
Subject: Computer Purchases

Mayor/City Council,

I request permission to purchase two office computers from Dell. Both will be replacing four year old office computer. One of the computers is \$1216.19 and the other is \$1764.84. The more expensive computer is more powerful so that it can run Redaction Software for our squad and body camera systems. The total cost of the two computers is \$2981.03.

Respectfully,

Erik Lee  
Police Chief



## A quote for your consideration.

Based on your business needs, we put the following quote together to help with your purchase decision.

Click the Order Now button below to accept this quote and complete your order. You can also get help with a new quote by contacting your Sales Rep for more assistance.

[Order Now](#)

<b>Quote No.</b>	<b>3000078776751.1</b>	<b>Sales Rep</b>	Gayle Wood
<b>Total</b>	<b>\$1,764.84</b>	<b>Phone</b>	(800) 456-3355, 6178898
<b>Customer #</b>	530010418745	<b>Email</b>	Gayle_W@Dell.com
<b>Quoted On</b>	Feb. 11, 2021	<b>Billing To</b>	CHIEF ERIK LEE
<b>Expires by</b>	Feb. 26, 2021		CROSSLAKE PD - DCN
<b>Deal ID</b>	21330923		37028 COUNTY RD 66
			CROSSLAKE, MN 56442-2528

### Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you're ready to place an order. Thank you for shopping with Dell!

Regards,  
Gayle Wood

### Shipping Group

<b>Shipping To</b>	<b>Shipping Method</b>
CHIEF ERIK LEE CROSSLAKE PD - DCN 37028 COUNTY RD 66 CROSSLAKE, MN 56442-2528 (218) 692-2222	Standard Delivery

Product	Unit Price	Quantity	Subtotal
Precision 3640 Tower	\$1,643.61	1	\$1,643.61

*DBC as low as \$53.00 / month^*

<b>Subtotal:</b>	<b>\$1,643.61</b>
<b>Shipping:</b>	<b>\$0.00</b>
<b>Estimated Tax:</b>	<b>\$121.23</b>
<hr/>	
<b>Total:</b>	<b>\$1,764.84</b>

#### **Lease Products**

<b>Months</b>	<b>Finance Lease</b>	<b>Fair Market Value (FMV)</b>
60	\$39.99	\$39.16
48	\$47.54	\$46.00
36	\$61.10	\$55.64
24	\$90.17	\$76.39
12		\$152.15

Special lease pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.



US Power Cord	450-AH DU	-	1	-
SERI Guide (ENG/FR/Multi)	340-AGIK	-	1	-
Quick setup guide	340-CRHV	-	1	-
No UPC Label	389-BCGW	-	1	-
SHIP,PWS,LNK,NO,NO,AMF	340-CBUU	-	1	-
Ship material - EPEAT Certification	340-COYI	-	1	-
Precision 3640, 300W Gold Reg Label DAO	389-DVRD	-	1	-
Internal speaker	520-AARM	-	1	-
Dust filter for Tower	750-ABFW	-	1	-
No Stand Option	575-BBBI	-	1	-
No Accessories	461-AABV	-	1	-
SupportAssist	525-BBCL	-	1	-
Dell(TM) Digital Delivery Cirrus Client	640-BBLW	-	1	-
Dell Optimizer for Precision	640-BBSC	-	1	-
Dell Premier Color 5.1	640-BBSE	-	1	-
Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps)	658-BBMR	-	1	-
Waves Maxx Audio	658-BBRB	-	1	-
Dell SupportAssist OS Recovery Tool	658-BEOK	-	1	-
NO FAN	384-BCGU	-	1	-
Custom Configuration	817-BBBB	-	1	-
Precision 3640 Tower CTO BASE	210-AWEJ	-	1	-
No Anti-Virus Software	650-AAAM	-	1	-
Adobe Acrobat Standard DC- 1 Yr Subscription	634-BVSL	-	1	-
OS-Windows Media Not Included	620-AALW	-	1	-
Basic Onsite Service 12 Months	709-BBUK	-	1	-

<b>Subtotal:</b>	<b>\$1,643.61</b>
<b>Shipping:</b>	<b>\$0.00</b>
<b>Estimated Tax:</b>	<b>\$121.23</b>
<b>Total:</b>	<b>\$1,764.84</b>



## A quote for your consideration.

Based on your business needs, we put the following quote together to help with your purchase decision.

Click the Order Now button below to accept this quote and complete your order. You can also get help with a new quote by contacting your Sales Rep for more assistance.

[Order Now](#)

<b>Quote No.</b>	<b>3000078738966.1</b>	<b>Sales Rep</b>	Gayle Wood
<b>Total</b>	<b>\$1,218.90</b>	<b>Phone</b>	(800) 456-3355, 6178898
<b>Customer #</b>	530010418745	<b>Email</b>	Gayle_W@Dell.com
<b>Quoted On</b>	Feb. 10, 2021	<b>Billing To</b>	CHIEF ERIK LEE
<b>Expires by</b>	Feb. 25, 2021		CROSSLAKE PD - DCN
<b>Deal ID</b>	21330923		37028 COUNTY RD 66
			CROSSLAKE, MN 56442-2528

### Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you're ready to place an order. Thank you for shopping with Dell!

Regards,  
Gayle Wood

### Shipping Group

<b>Shipping To</b>	<b>Shipping Method</b>
CHIEF ERIK LEE CROSSLAKE PD - DCN 37028 COUNTY RD 66 CROSSLAKE, MN 56442-2528 (218) 692-2222	Standard Delivery

Product	Unit Price	Quantity	Subtotal
OptiPlex 5080 Small Form Factor	\$985.69	1	\$985.69
Dell 22 Monitor - P2219H	\$149.49	1	\$149.49

DBC as low as \$37.00 / month^

<b>Subtotal:</b>	<b>\$1,135.18</b>
<b>Shipping:</b>	<b>\$0.00</b>
<b>Estimated Tax:</b>	<b>\$83.72</b>
<hr/>	
<b>Total:</b>	<b>\$1,218.90</b>

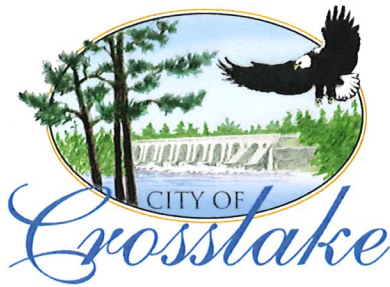
#### Lease Products

<b>Months</b>	<b>Finance Lease</b>	<b>Fair Market Value (FMV)</b>
60	\$28.13	\$27.55
48	\$33.44	\$32.36
36	\$42.97	\$39.20
24	\$63.42	\$53.89
12		\$107.35

Special lease pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.

---

<b>Subtotal:</b>	<b>\$1,135.18</b>
<b>Shipping:</b>	<b>\$0.00</b>
<b>Estimated Tax:</b>	<b>\$83.72</b>
<hr/>	
<b>Total:</b>	<b>\$1,218.90</b>



City of Crosslake  
**POLICE DEPARTMENT**  
**13888 Daggett Bay Rd**  
**Crosslake, MN 56442**  
Police Chief Erik J. Lee  
OFFICE: 218/692-2222 • FAX 218/692-3076

G.  
I.  
d.

### Memorandum

Date: March 3, 2021  
From: Erik Lee  
Subject: Mission Contract

Mayor/City Council,

At the last Regular Council Meeting in February, the Mission Township Police Contract was brought to you for approval. Although no motion was made, it appeared that direction was given to review the costs of police coverage for Mission Township. City Administrator Lyonais and myself came together with numbers regarding the cost and those numbers were presented to the Public Safety Committee Meeting in February. I request direction from the Council in regards to what should be done next? Does the Council wish that City Administrator Lyonais and Public Safety Liaison Herzog speak with Mission Township Board Members or do representatives from the Council wish to negotiate with Mission Township Board Members?

Respectfully,

Erik Lee  
Police Chief

## **LAW ENFORCEMENT CONTRACT AND JOINT POWERS AGREEMENT**

This Contract made between the City of Crosslake (hereinafter referred to as "Crosslake", and Mission Township (hereinafter referred to as "Mission").

WHEREAS, Mission desires to obtain certain law enforcement services from Crosslake; and

WHEREAS, Crosslake agrees to furnish such law enforcement services on the terms and conditions set forth herein;

NOW, THEREFORE, it is agreed as follows:

### **I. EFFECTIVE DATE**

This Contract is made this 1<sup>st</sup> day of May, 2021 and is effective upon the dates hereinafter set forth.

### **II. PURPOSE**

The purpose of this contract is to provide the basis for and outline the terms and conditions upon which Crosslake will provide police service for and within the boundaries of Mission.

Crosslake hereby agrees to provide police service for Mission and Mission hereby engages Crosslake to provide such service in accordance with and subject to the terms of this contract.

### **III. LEGAL BASIS**

This contract is made pursuant to Minnesota Statutes Section 471.59. This contract is not made pursuant to Minnesota Statutes Section 436.06 and should not be construed as creating a joint municipal police department.

### **IV. ADMINISTRATION**

The administration of police service within Mission under this contract shall be the sole responsibility of the appropriate officials of Crosslake. To facilitate this contract, however, and in order to provide for an avenue of consultation and communication between Crosslake and Mission, on matters relating to police service, it is agreed that the Mission Board Chairman or his or her designee, shall confer with the Crosslake Mayor, or his or her designee, when requested by either party, on any matter relating to police service being provided to Mission by Crosslake. Crosslake officials shall participate in such discussions with the objective of providing for the satisfactory administration of this contract and for the satisfactory performance of police service for Mission.

### **V. LEVEL OF SERVICE**

During the time that this contract is in effect, Crosslake will provide Mission with police service, as defined herein, daily for six of the seven days of a work week, for periods of four hours per day.

The work shifts shall be determined by officials of the Crosslake Police Department.

When officers of the Crosslake Police Department are not actively on duty in Mission in accordance with the terms of this contract, Mission agrees that it shall be provided police protection by the Crow Wing County Sheriff's Department.



Officers of the Crosslake Police Department may respond to calls in Mission at times when they are not on duty in Mission and are available to handle such calls if such calls do not hinder or diminish police service to Crosslake.

Except as otherwise specifically set forth, law enforcement service shall encompass only such duties and functions of the type coming within the jurisdiction of Crosslake pursuant to the laws of the State of Minnesota.

Petty misdemeanor, misdemeanor and gross misdemeanor offenses occurring within Mission which the Crosslake Police Department charges shall be prosecuted by the Crow Wing County Attorney, as appointed by the Crosslake City Council, and fines collected there from shall be distributed in accordance with state law.

#### IV. HEADQUARTERS AND EQUIPMENT

The headquarters of the Crosslake personnel providing police service in Mission shall be in Crosslake, and members of the general public having need to communicate with the Crosslake Police Department on matters arising out of or involving person or property in Mission may communicate directly with Crosslake Police headquarters or the Crow Wing County Sheriff's Department. Crosslake, under the terms of this contract, will provide all communication devices, equipment, records, other materials and personnel necessary to the performance of this contract except to the extent that this contract specifically provides for the furnishing of any part thereof by Mission.

#### VII. PUBLIC INFORMATION

Both parties agree to take reasonable steps necessary to inform the public of the fact that Crosslake is providing police service for Mission. Crosslake may, at its option, mark any or all of its police vehicles as "Crosslake Police Department", "Mission Township Police Department", or some similar designation.

#### VIII. PERSONNEL POLICIES AND FRINGE BENEFITS

All personnel used in providing police service to Mission under this contract shall be and remain employees of Crosslake. The personnel policies and contracts applicable to Crosslake Police employees shall apply, and compensation and applicable fringe benefits shall be the responsibility of and subject to determination from time to time by Crosslake.

#### IX. DESIGNATION OF AUTHORITY

Under authority of Minnesota Statute Section 471.59, Subdivision 12, "Joint Exercise of Police Power", Mission authorizes all sworn officers of the Crosslake Police Department to exercise the powers of "Peace Officers" or "Police Officers" within the corporate limits of Mission, with the same authority as in the corporate limits of Crosslake, provided they meet the requirements of sub paragraphs (1) and (2) of Minnesota Statutes Section 471.59, Subdivision 12.

#### X. OFF-DUTY POLICE SERVICE

Members of the Crosslake Police Department shall provide off-duty police service or special additional police service for which a special charge is made, within Mission on the same basis as such off-duty or special services are provided in Crosslake.

#### XI. CHARGES BY CROSSLAKE FOR POLICE SERVICES

Crosslake shall charge and Mission shall pay for police services provided for under this contract on a basis as hereinafter provided. Police service shall begin May 1, 2021 and shall continue for a period of three years through April 30, 2024. The cost to Mission for services provided under this basic contract shall be:

2021: \$57,886.00

2022: \$59,622.58

2023: \$61,113.15

Payments shall be made quarterly to the City of Crosslake by Mission Township on May 1st, August 1st, November 1st, and February 1<sup>st</sup> of each year.

#### XII. TERM OF CONTRACT

This contract shall be effective as of May 1, 2021 and shall continue to April 30, 2024. This contract shall be in effect as determined above unless terminated by either party. Termination of the contract by either party shall be effective by serving the other party with a preliminary written notice of termination not less than ninety (90) days prior to the date of termination of the contract. Either party, at its option, may terminate the contract as set forth above if the other party fails to comply with the terms and conditions of this contract. However, Crosslake shall not have the right to terminate this contract for failure of Mission to make any payment due unless Crosslake has first given Mission written notice of such failure and its right to terminate and Mission has not made such payment within thirty (30 days) of receiving such notice.

In the event that extraordinary changes occur in either community in the level and cost of police service, either party may terminate this contract on ninety (90) days written notice. The termination notice for the above paragraphs will be the same as set forth for termination at the end of the contract.

Crosslake shall make no special charges to Mission for police testimony, intoxilizer services, and related or similar services in connection with prosecution of any alleged offenses occurring in Mission.

### XIII. ASSUMPTION OF LIABILITY

1. Crosslake agrees to assume all liability for Crosslake personnel arising out of the following:
  - (a.) All liabilities incurred because of police activities in either Community.
  - (b.) All liability for injuries and sickness incurred because of workers' compensation laws.
  - (c.) All liabilities incurred for salaries and compensation.
2. Each party agrees that the acts of its officers and agents for any activity other than police work shall be their responsibility and each community indemnifies the other from any claims arising out of non-police activities caused by each community.
3. The Chief of Police, officers and employees and Crosslake shall not be deemed to assume any liability for intentional or negligent acts of Mission or any officer, agent or employee thereof. Mission shall defend Crosslake, the Chief of Police, its officers, employees, and agents against, and hold them harmless from, any claim for damages resulting from the enforcement of any duly enacted municipal ordinance of Mission.

IN WITNESS THEREOF, the parties hereto have executed this contract the day first above written.

IN PRESENCE OF:

CITY OF CROSSLAKE

\_\_\_\_\_  
By: \_\_\_\_\_  
Its Mayor Date

\_\_\_\_\_  
By: \_\_\_\_\_  
Its Chief of Police Date

IN PRESENCE OF:

TOWNSHIP OF MISSION

\_\_\_\_\_  
By: \_\_\_\_\_  
Date

\_\_\_\_\_  
By: \_\_\_\_\_  
Date

March 2, 2021

Mayor and City Council  
City Hall  
13888 Daggett Bay Road  
Crosslake, MN 56442

**Brainerd/Baxter**  
7804 Industrial Park Road  
Baxter MN 56425

218.829.5117  
Baxter@Widseth.com  
Widseth.com

**RE: Agreement for Professional Services  
Reimbursement of Direct Labor/Expenses/Materials Associated with Requests for  
Information/Data/Digital Files/Documents**

Mayor and City Council:

In accordance with the City Council's decision on February 8, 2021 to change City Engineering firms, and subsequent requests for instruments of our service from the chosen engineering firm, dated February 17, 2021 (attached), we request City Council approval and execution of the following agreement for compensation to Widseth Smith Nolting and Associates, Inc. (Widseth). Such compensation will include direct labor, expenses and materials expended in response to current and future requests in accordance with our current fee schedule in effect (2021 Fee Schedule attached). This agreement, including all attachments, comprises a contract for services between Widseth and the City of Crosslake. This contract shall not diminish or rescind any prior agreements for professional services, or the General Provisions of Professional Services Agreement incorporated with prior agreements.

**I. Current Status of Widseth Agreements with the City of Crosslake**

- a. 2021 Active Projects
  - i. South Bay Park – Architectural Planning and Drafting Services - prepare conceptual drawings for the Parks and Recreation Commission pertaining to potential park development.
- b. 2020-2021 Completed Projects (Noted) and Including All Prior Work Completed and Closed
  - i. 2021 Street Improvements – Feasibility Studies and Preliminary Improvement Hearings. NOTE: Information obtained during the feasibility study process from individual discussions with property owners and from input received from residents at the public hearings will be important to incorporate into the designs of these projects if the City chooses to proceed with them. Therefore, we disclaim any further responsibility for these projects due to errors and omissions that may result from the City's decision to change consultants at this point in the projects.
  - ii. CSAH 66/Manhattan Point Boulevard - Water Quality Improvements
  - iii. Daggett Bay Road Sanitary Sewer Extension
  - iv. Perkins Road Improvements
  - v. Miscellaneous land surveying assistance

**II. Current Invoicing**

- a. 2021 Street Improvements – Final Invoice No. 209450 – Feb. 19, 2021 - \$2,988.30

**III. Agreement**

- a. Period of Service – The term of this Agreement shall remain in effect until modified by written mutual agreement by both parties.

- b. Scope of Service – The scope of services shall be limited to only work completed by Widseth on behalf of the City. The City shall describe in detail the information/data/ file/ document or other information requested by the City in order that both the City and Widseth understand what documentation or information is being requested. Third-party requests will not be reviewed.
- c. The City acknowledges that all work identified as completed and closed through the effective date of this Agreement has been thoroughly reviewed by the City and is satisfactorily completed, deliverables identified in project agreements have been delivered to the City by Widseth, received by the City and there are no outstanding claims of deficiency or uncompleted work.
- d. The City agrees that deliverables completed, or in process of being completed, by Widseth, that the City subsequently transfers to third-party consultants (or others) will be subject to the stipulations contained in the service agreements between Widseth and the City. Transfers made by the City, or at City request, will be at the City's sole risk and without liability or legal exposure to Widseth. The City agrees to hold Widseth harmless from all actions, interpretations, manipulations or use of products created by Widseth on behalf of the City and used by others.
- e. The City shall indemnify, defend and hold harmless Widseth from any and all suits, legal fees or claims of third-parties arising out of use of documents or electronic files, or modification or reuse of documents or electronic files prepared on behalf of the City by Widseth. This indemnity shall survive the termination of this Agreement.
- f. Transfer of documents and/or files does not grant license of reuse of our designs, details or documents. Transfers will only be considered with specific agreements in place.
- g. Requests for documentation by a third-party will be forwarded to the City and will be responded to following execution of this agreement and associated specific data transfer agreement and after payment in full by the City of all outstanding invoices.
- h. Response to formal requests will be made within 14 calendar days following receipt of a detailed written request from the City.
- i. Delivery of requested instruments of service created by Widseth will be made to the City with payment due at time of delivery.

**IV. Certifications, Guarantees and Warranties**

- a. Widseth shall not be required to sign any documents, no matter by who requested, that would result in Widseth having to certify, guarantee or warrant the existence of conditions whose existence Widseth cannot ascertain. The City agrees not to make resolution of any dispute with Widseth or payment of any amount due to Widseth in any way contingent upon Widseth signing such certification.

**V. No Third-Party Beneficiaries**

- a. Nothing contained in this Agreement shall create a contractual relationship or a cause of action by a third-party against either Widseth or the City. Widseth's services pursuant to this Agreement are being performed solely for the City's benefit, and no other party or entity shall have any claim against Widseth because of this Agreement.

**VI. Controlling Law**

- a. This Agreement is to be governed by the laws of the State of Minnesota.

**VII. Severability**

- a. Any provision or portion thereof in this Agreement which is held to be void or unenforceable under any law shall be deemed stricken and all remaining provisions shall continue to be valid and binding between the City and Widseth. All limits of liability and indemnities contained in the Agreement shall survive the completion or termination of the Agreement.

**VIII. Electronic Media**

- a. The Electronic Media Transfer Agreement shall be a part of this Agreement for professional services and shall be executed by the City for specific document requests that have been reviewed and agreed upon by Widseth. Provisions of this Agreement shall apply to all products and services requested and so provided without termination.

Proposed By: Widseth Smith Nolting and Associates, Inc.



\_\_\_\_\_  
David S. Reese, PE  
Vice President

In acknowledgement and acceptance of, and by, the City Council of Crosslake, Minnesota this \_\_\_\_\_ day of March 2021, which is the effective date of agreement,

\_\_\_\_\_  
David Nevin, Mayor

\_\_\_\_\_  
Mike Lyonais, City Administrator



## 2021 FEE SCHEDULE

CLASSIFICATION	RATE
Engineer/Architect/Surveyor/Scientist/Wetland Specialist/Geographer	
Level I	\$115 / Hour
Level II	\$140 / Hour
Level III	\$165 / Hour
Level IV	\$175 / Hour
Level V	\$190 / Hour
Technician	
Level I	\$ 76 / Hour
Level II	\$ 96 / Hour
Level III	\$115 / Hour
Level IV	\$130 / Hour
Level V	\$145 / Hour
Computer Systems Specialist	\$175 / Hour
Senior Funding Specialist	\$130 / Hour
Marketing Specialist	\$120 / Hour
Funding Specialist	\$100 / Hour
Administrative Assistant	\$ 73 / Hour

OTHER EXPENSES	
Mileage (Federal Standard Rate) <i>subject to IRS Guidelines</i>	
Meals/Lodging	Cost
Stakes & Expendable Materials	Cost
ATV 4-Wheeler Rental	\$100 / Day
ATV Side by Side Rental	\$200 / Day
Waste Water Sampler	\$40 / Day
ISCO Flow Recorder	\$60 / Day
Photoionization Detection Meter	\$80 / Day
Explosimeter	\$50 / Day
Product Recovery Equipment	\$35 / Day
Survey-Grade GPS (Global Positioning System)	\$75 / Hour
Mapping GPS (Global Positioning System)	\$150 / Day
Soil Drilling Rig	\$35 / Hour
Groundwater Sampling Equipment	\$75 / Day
Subcontractors	Cost Plus 10%

REPRODUCTION COSTS	
Black & White Copies: 8-1/2" x 11"	\$0.10 Each
Black & White Copies: 11" x 17"	\$0.50 Each
Black & White Copies: 24" x 36"	\$3 Each
Color Copies: 8-1/2" x 11"	\$2 Each
Color Copies: 11" x 17"	\$4 Each
Color Copies: 24" x 36"	\$12 Each
Color Plots: 42" x 48"	\$22 Each

These rates are effective for only the year indicated and are subject to yearly adjustments which reflect equitable changes in the various components.



# ELECTRONIC MEDIA TRANSFER AGREEMENT

This document constitutes the agreement between \_\_\_\_\_ (Client),  
Widseth Smith Nolting and Associates, Inc. (Widseth), and \_\_\_\_\_  
(Recipient), hereafter referred to as Client, Widseth and Recipient for the use of the electronic media  
transfer.

## PERMITTED USES BY THE RECIPIENT:

1. Make internal copies of the electronic media solely for the purpose of supporting the intended use of the project.
2. Make hard copies of the electronic media solely for the purpose of supporting the intended use of the project.

## PROHIBITED USES BY THE RECIPIENT:

1. Loan, rent, assign, or otherwise transfer the electronic media in any electronic form or format outside of the recipient's own organization.
2. Use the electronic media data to produce other products without the approval of Client and Widseth.

Widseth makes available the following documents in electronic format subject to the following conditions: \_\_\_\_\_

- All drawings, specifications, surveys, or other documents prepared by Widseth for the Project are instruments of Widseth's services and Widseth retains all ownership and common law, statutory, or other reserved rights, including copyright.
- Copies of documents that may be relied upon by the Client, any Recipient, or any of the contractors are limited to the printed copies that are signed and sealed by one of the professionals at Widseth. Any files or data in electronic format are furnished only for the convenience of the Client, Recipient, or Client's contractors. Any conclusions or information obtained or derived from said electronic files or data are at the user's sole risk and without any liability or legal exposure to Widseth.
- Client, Recipient, and any contractor who uses electronic data agrees to defend, indemnify, and hold harmless Widseth from any damages that arise out of or relate to the use of electronic data.
- If there is a discrepancy between the electronic files and the printed and signed copies, then the printed and signed copies govern.
- Widseth makes no representations that the electronic data or files will not be corrupted or otherwise altered in the transfer process or after the transfer process.
- Receipt and/or use of any electronic data or files sent by Widseth constitutes acceptance of the above terms and conditions.

As the Recipient, \_\_\_\_\_ agrees to the terms of the agreement.

\_\_\_\_\_  
*Intended Purpose*

\_\_\_\_\_  
*Project Number*

\_\_\_\_\_  
*Project Name*

\_\_\_\_\_  
*Signature w/Title*

## Dave Reese

---

**From:** Phil Martin <Phillip.Martin@bolton-menk.com>  
**Sent:** Wednesday, February 17, 2021 12:05 PM  
**To:** Dave Reese  
**Cc:** Ted Strand; Mike Lyonais (mlyonais@crosslake.net); Bryan Drown; Andrew Beadell  
**Subject:** Crosslake Engineering Information

Hi Dave

I talked with Mike Lyonais and he told me to work directly with you on behalf of the City of Crosslake regarding our request for engineering/project information associated with the City of Crosslake.

To allow us to assist the City of Crosslake with City Engineering services, we would request the following information that Widseth has acquired on behalf of the City of Crosslake through compensation of your past services. We recognize that your process likely requires us to agree to a waiver of liability for the information that you transfer. Please provide me the transfer forms and we'll return them to you in a timely manner so the information transfer can be completed efficiently.

Capital Improvement Planning (CIP) – Documents (electronic format preferred) and current electronic database file(s).

Pavement Management database – Documents (electronic format preferred) and current electronic database file(s).

2021 Street Improvements Project – Survey (topo, boundary, etc.), wetland, geotechnical information, collected for improvements, computation spreadsheets (in excel format), layouts/linework (in CAD drawing file format), and copies of documents prepared (electronic format preferred), and appraisal documents received (electronic format preferred). Electronic and paper copy of completed and signed Wildwind Ranch Drive Construction Plans and Specifications.

Perkins Road Improvements – Survey (topo, boundary, etc.), wetland, geotechnical information, cultural resource investigations, collected for improvements, computation spreadsheets (in excel format), layouts/linework (in drawing file format), and copies of documents prepared (electronic format preferred), appraisal documents received (electronic format preferred), and correspondence with regulatory and review agencies.

If there is other information that we have not requested that you believe we help us assist the City, please feel free to include it with this request.

Thanks

**Phil Martin P.E.**  
Principal Engineer  
**Bolton & Menk, Inc.**  
7656 Design Road  
Suite 200  
Baxter, MN 56425-8676  
Phone: 218-825-0684 ext. 2864  
Mobile: 218-821-7265  
**Bolton-Menk.com**

G.2.b.

**From:** Rob Hall <[Rob.Hall@crowwing.us](mailto:Rob.Hall@crowwing.us)>  
**Sent:** Monday, March 1, 2021 10:32 AM  
**To:** Mike Lyonais <[mlyonais@crosslake.net](mailto:mlyonais@crosslake.net)>  
**Cc:** Ann Dosh <[Ann.Dosh@crowwing.us](mailto:Ann.Dosh@crowwing.us)>; Tim Bray <[Tim.Bray@crowwing.us](mailto:Tim.Bray@crowwing.us)>  
**Subject:** CSAH 66 speed study

Hello Mike. I had a phone call with Stewart Swenson who manages the Sundance Ridge property. He requested a speed study along CSAH 66, primarily to get the 35 mph zone to extend north of his property and the new City Hall area. I informed him that we appreciate having the local agency making such requests so they know what is occurring and are in favor of a potential change. You and I have also spoken in the past about these potential changes not being what was envisioned; however I can't foresee that a MnDOT study would move the 45 mph zone further south.

For your knowledge, the last speed study on CSAH 66 is now 25 years old, and much has changed during that time. Please discuss with your agency and let me know if the City intends to move forward with a request. Let me know of any questions. Thanks Mike.

*We value your opinion – please let us know how we are doing.*  
Customer Service Survey

**Robert Hall**  
**Assistant County Engineer**  
Crow Wing County Highway Department  
16589 CR 142  
Brainerd, MN 56401

Office: (218) 824-1110  
Email: [rob.hall@crowwing.us](mailto:rob.hall@crowwing.us)  
[www.crowwing.us](http://www.crowwing.us)



**Our Vision:** Being Minnesota's favorite place.  
**Our Mission:** Serve well. Deliver value. Drive results.  
**Our Values:** Be responsible. Treat people right. Build a better future.

G.3.a.

## REQUEST FOR COUNCIL ACTION

March 3, 2021

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**Department:** Parks & Recreation

**Agenda Section:** Commission Reports

**Department Head:** TJ Graumann

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**Agenda Item:** Update Surveillance System

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### BACKGROUND

The Community Center has a total of 17 surveillance cameras – 11 outdoor and 6 indoor. One outdoor camera was added in 2019 by the Dog Park. All remaining cameras were installed in 2008. IP cameras have an average lifespan of six to ten years. The plan is to replace the indoor cameras now and replace the outdoor cameras in the near future. This project is detailed in the 2021 Parks and Recreation Capital Budget.

### FINANCIAL IMPLICATIONS

\$11,513.75

### STAFF RECOMMENDATIONS

The Parks Department is requesting to select option 1 from Midwest Security's Proposal: Replace 2 existing DVR's, 6 indoor cameras, Recorder and a Compressor

### COUNCIL ACTION REQUESTED

Motion to select option 1 from Midwest Security's Proposal: Replace 2 existing DVR's, 6 indoor cameras, a Recorder and a Compressor

### ATTACHMENTS

- a. Midwest Security - HD Surveillance System Proposal, Option 1 & 2



January 26, 2021

TJ Graumann-Director of Parks, Recreation & Library  
Crosslake Community Center  
14126 Daggett Pine Road  
Crosslake, MN 56442  
[tgraumann@crosslake.net](mailto:tgraumann@crosslake.net)

Project- Crosslake Community Center HD Surveillance Update

**Option 1 - Replace 2 existing DVR's and Replace 6 Cameras**

**Recorder and Compressor**

- Install Network Video Recorder – Support for Windows and Mac client software, Automatic Camera Detection, Local Client Display, Fully Customizable Layouts, Drag and Drop Camera Management and Recording, Advanced Motion Detection and Sensitivity Settings, 10 Terabyte HDD, one time Sever license charge with no annual fees.
- Spectrum Server Software and Application Licenses
- Install (1) 16 Channel Digital Watchdog Compressor Analog to IP Signal Encoder converts up to 4 analog cameras into IP streams with real-time viewing and recording at 960H and D1 resolutions. The Compressor offers important features such as Two-Way Audio, Alarm and Sensor Interface. Connect 10 existing cameras.
  1. Pavilion Sidewalk
  2. Front Entry East
  3. East Parking
  4. Parking
  5. North Side
  6. Front Entry West
  7. Park
  8. Maintenance Garage
  9. Gazebo
  10. Playground

**Cameras-** Locations to be verified with owner.

- Connect and program (1) existing network camera to new NVR
- Install (6) MEGApix Color Dome Camera with fixed lens, wide dynamic range, Smart IR, True Day/Night, motion detection, and IP 66 Weather resistant. New Cable to be ran to these locations.
  11. Gym
  12. Weight Room
  13. Fitness
  14. Hallway
  15. Office
  16. Fitness Room

Option 1- Surveillance system install                      \$11,513.75



**Option 2 - Replace 2 existing DVR's and Replace all Cameras Recorder**

- Install Network Video Recorder – Support for Windows and Mac client software, Automatic Camera Detection, Local Client Display, Fully Customizable Layouts, Drag and Drop Camera Management and Recording, Advanced Motion Detection and Sensitivity Settings, 10 Terabyte HDD, one time Sever license charge with no annual fees.
- Spectrum Server Software and Application Licenses

**Cameras**

- Connect and program (1) existing network camera to new NVR
- Install (6) MEGApix Color Dome Camera with fixed lens, wide dynamic range, Smart IR, True Day/Night, motion detection, and IP 66 Weather resistant. New Cable to be ran to these locations.
  1. Gym
  2. Weight Room
  3. Fitness
  4. Hallway
  5. Office
  6. Fitness Room
- Replace (10) existing cameras with MEGApix Color Dome Camera with 4MP fixed lens, wide dynamic range, Smart IR, True Day/Night, motion detection, and IP 66 Weather resistant.
  7. Pavilion Sidewalk
  8. Front Entry East
  9. East Parking
  10. Parking
  11. North Side
  12. Front Entry West
  13. Park
  14. Maintenance Garage
  15. Gazebo
  16. Playground

Option 2- Full replacement of current surveillance system      \$16,098.00

**All Items Below Included in Both Options-**

**Recording Licenses**

- Install (17) Network Camera license – One-time purchase with no annual renewal or upgrade fee. If camera is replaced or upgraded license will transfer.

**Power & Wiring**

- Install (1) 24 Port Power Over Ethernet Gigabit Switch- POE Plus-Office
- Install (1) 8 Port Power Over Ethernet Gigabit Switch- POE Plus- Gym Mech Room
- Installation of complete video and power wiring, hardware and materials included





#### Training & documentation

- 2 hours Training will be provided for surveillance system and software.
- All documentation, manuals and drawings will be provided.

#### Surveillance System Warranty

- A complete three-year warranty will be provided on this system. Materials warranty against defects in the manufacturing process and equipment failure, and labor warranty on installation workmanship. \*New equipment only\*

#### Support Plan

Our Managed Support Plan for this system is \$19.99 per month and includes remote equipment support, hardware updates, performance, and hardware monitoring. Managed Support Plan does not cover equipment installed by others.

#### Optional- Additional Cameras

##### Indoor fixed lens dome network camera

Install MEGApix Vandal Network Vandal Dome Camera- in new location. Includes materials, labor, and camera recording license. \$755.00/Each

##### Outdoor bullet network camera- fixed lens

Install MEGApix Outdoor Network Camera- in new location. Includes materials, labor, and camera recording license. \$924.00/Each

#### Terms

If Buyer acceptance of this proposal is by facsimile, emailed or scanned copy it shall be deemed as original by both parties. Security & Fire Partners, Inc. and Buyer acknowledge that copies of documents are acceptable and that the copy is a true copy of the original.

This proposal requires 40% payment is due upon acceptance prior to scheduling or start of installation. Progress payments are due upon invoice and the balance is due in full upon completion of attached work. A service charge of 1.5% will be charged on all past due balances over 30 days with a minimum rebilling charge of \$5.00.

Proposal must be accepted within 30-days or there may be a price increase due to operating costs. If this bid is acceptable please sign, initial any changes and email, fax or mail one copy to our office. All changes or additions will be charged extra.

Verbal agreements not binding – all additional work and agreements must be shown in writing. All orders accepted by us with the understanding that we are not to be held liable for causes beyond our control.

Thank you for the opportunity to provide this proposal. Please call us to go over.

Any questions you may have. We look forward to working with you on this project soon.

Safe and sound,

*Jared Heldt*

#### ACCEPTANCE

I have read the above and accept the terms and conditions of this contract.

Accepted by \_\_\_\_\_

Date \_\_\_\_\_