

**PUBLIC HEARING
DAGGETT BAY ROAD/SEWER EXTENSION
CITY OF CROSSLAKE
MONDAY, SEPTEMBER 9, 2019
6:00 P.M. – CITY HALL**

**AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, SEPTEMBER 9, 2019
7:00 P.M. – CITY HALL**

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions (**Council Action-Motion**)

B. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by **one motion**. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Special Council Meeting Minutes of August 8, 2019
2. Special Council Meeting Minutes of August 12, 2019
3. Regular Council Meeting Minutes of August 12, 2019
4. Special Council Meeting Minutes of August 26, 2019
5. City – Month End Revenue Report dated August 2019
6. City – Month End Expenditures Report dated August 2019
7. August 2019 Budget to Actual Analysis
8. Letter dated August 27, 2019 from Crosslake Communications Re: Capital Investments
9. Police Report for Crosslake – August 2019
10. Police Report for Mission Township – August 2019
11. Fire Department Report – August 2019
12. North Ambulance Run Report – August 2019
13. Planning and Zoning Monthly Statistics
14. Planning and Zoning Commission Meeting Minutes of June 28, 2019
15. Public Works Meeting Minutes of August 5, 2019
16. Crosslake Roll-Off Recycling Report for August 2019
17. Waste Partners Recycling Report for July 2019
18. Letter date September 2, 2019 from Richard Phillips to US Army Corps of Engineers Re: Perkins Road Realignment
19. Bills for Approval

C. CRITICAL ISSUES

1. Approval for Chamber to Host Crosslake Days Chili Cookoff on September 28, 2019
(**Council Action-Motion**)

D. PUBLIC HEARING – 7:15 P.M. – ROAD RIGHT OF WAY VACATION REQUEST ON NORWAY TRAIL

1. Application from Michael Kobs and Lisa Neaton for Vacation of Right of Way at End of Norway Trail
2. Survey
3. Affidavit of Mailing
4. Notice of Public Hearing
5. City Code Related to Vacation of Public Water Accesses
6. Letter dated August 29, 2019 from DNR Re: Proposed Road Vacation
7. Recommendations from Public Works and Park & Recreation Commissions
8. Resolution Vacating Property (**Council Action-Motion**)

E. PUBLIC FORUM - No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three-minute time limit.

F. MAYOR'S AND COUNCIL MEMBERS' REPORT

1. Announce Ground Breaking Ceremony at Site of New City Hall/Police Department for Friday, September 20, 2019 at 10:00 A.M. (**Council Action-Motion**)

G. CITY ADMINISTRATOR'S REPORT

1. Resolution Approving Preliminary 2019 Tax Levy Collectible in 2020 (**Council Action-Motion**)
2. Memo dated September 5, 2019 from City Clerk Re: Fee Schedule Change (**Council Action-Motion**)
3. Memo dated September 9, 2019 from Jon Kolstad Re: Public Property Infringement (**Council Action-Motion**)
4. Memo dated August 20, 2019 from Personnel Committee Re: Recommendation to Renew Health Insurance Renewal (**Council Action-Motion**)

H. COMMISSION REPORTS

1. PARKS, RECREATION AND LIBRARY
 - a. Staff Report dated September 9, 2019 (**Council Action-Motion**)
2. PLANNING AND ZONING
 - a. Memo dated September 3, 2019 from Jon Kolstad and Char Nelson Re: Ordinance Amendment Naming a Private Road as Caribou Trail and Adding the Road Name to the Master Road Name Index (**Council Action-Motion**)
 - b. Update on Proposed Septic Ordinance
3. PUBLIC WORKS/CEMETERY/SEWER
 - a. Update on Perkins Road
 - b. Resolution Ordering Improvement and Preparation of Plans for Daggett Bay Road (**Council Action-Motion**)
 - c. Update on CSAH 66 Stormwater Study

- d. Public Information Meeting Scheduled for Tuesday, September 17, 2019 at 6:00 P.M. for the CSAH 66 Sanitary Sewer Extension
- e. Resolution Ordering Preparation of Report on Improvement for Sewer Extension on CSAH 66 (Council Action-Motion)

I. PUBLIC FORUM - No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three-minute time limit.

J. CITY ATTORNEY REPORT

K. OLD BUSINESS

L. NEW BUSINESS

M. ADJOURN

B. 1.

SPECIAL CITY COUNCIL MEETING
CITY OF CROSSLAKE
THURSDAY, AUGUST 8, 2019
4:00 P.M. – CITY HALL

The Council for the City of Crosslake held a Special Meeting on August 8, 2019. The following Council Members were present: Mayor Dave Nevin, Gary Heacox, Dave Schrupp, Aaron Herzog and John Andrews. Also present were City Administrator/Treasurer Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, Police Chief Erik Lee, Park Director TJ Graumann, Fire Chief Chip Lohmiller, and City Attorney Brad Person. There were three people in the audience.

1. Mayor Nevin called the meeting to order at 4:00 P.M.
2. Mike Lyonais reported that he sent the Council copies of the draft job descriptions for the Planning and Zoning positions that will be vacant once the County completes its services with the City on October 31, 2019. Mr. Lyonais asked for comments and revisions before this meeting so that the job postings could be published next week. Aaron Herzog stated that he wanted to see an emphasis on “planning” in the Planning and Zoning Administrator’s job description. MOTION 08SP1-01-19 WAS MADE BY DAVE SCHRUPP AND SECONDED BY AARON HERZOG TO APPROVE THE JOB DESCRIPTION FOR PLANNING AND ZONING ADMINISTRATOR WITH THE ADDITION OF “PROACTIVE PLANNING” LISTED AS A DISTINCT FUNCTION. MOTION CARRIED WITH ALL AYES.

MOTION 08SP1-02-19 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE THE JOB DESCRIPTION FOR PLANNER – ZONING COORDINATOR AS PRESENTED. MOTION CARRIED WITH ALL AYES.

3. Dave Nevin read a letter dated August 8, 2019 from Jim Anderson of Crosswoods Development. Mr. Anderson is offering to sell the vacant lot behind Andy’s to the City for the price of \$275,000. If the City wants to get a certified appraisal on the property, the price would be the lessor of the appraisal or \$275,000. Mr. Anderson’s offer is good for six months. Contingencies would include: 1) The City would need to obtain easements to the property from adjoining landowners to access the property should the City not elect to have access of County Road 3. 2) Crosswoods Development would like the land to be used for a “Nature Preserve” with pedestrian/bike trails, nature kiosks, trail directional signage, nature overlooks, and parking as needed for community needs. 3) Crosswoods Development would like to sit on a committee to help develop this property and the surrounding accesses. 4) These improvements should be developed within the next three years.

Aaron Herzog stated that three years may not be enough time for development and that there is not a need for the property right now. John Andrews stated that there are other improvement projects that may take priority. Dave Nevin cautioned that the City could lose its chance to purchase the land if they don’t act quickly. Dave Schrupp stated that the Council should wait for the results of the Parking and Pedestrian Study which should be completed by the end of the month. Preliminary data shows that on the busiest weekend of the year, many parking spaces were empty in the study area. Ted Strand added that the study will provide many recommendations. MOTION 08SP1-03-19 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE NEVIN TO INFORM JIM ANDERSON THAT THE CITY IS

INTERESTED IN THE LAND BUT WANTS TO WAIT TO MAKE A DECISION UNTIL THE RESULTS OF THE PARKING AND PEDESTRIAN STUDY ARE RECEIVED AND TO DIRECT CITY ATTORNEY TO ORDER APPRAISAL OF LAND. Attorney Person stated that it should take about a month to receive the appraisal. Dave Nevin noted that the County's value of the land is \$201,000 and that Jim Anderson paid \$200,000 for the property. MOTION CARRIED WITH ALL AYES.

4. The Council reviewed two engineering proposals for a feasibility study in the CSAH 66 area from City Hall to CSAH 16 for storm water outfalls. Ted Strand gave a brief history of the issue and explained why there are two quotes for the Council to consider. A lengthy discussion ensued regarding which engineer should be used for this type of project and whether a storm sewer project should be given to the sanitary sewer engineer. Dave Schrupp stated that the timing of receiving bids is important and that a second bid should not have been requested after the Council had received the first bid. Public Works Commissioner Tom Swenson stated that the Public Works Commission asked the same questions and had a lengthy discussion of the matter at their meeting. The Commission recommended that Bolton & Menk be awarded the feasibility study for the storm sewer and that WSN be awarded the sewer extension on Daggett Bay Road, although these are not the type of projects that they were each appointed to at the beginning of the year. MOTION 08SP1-04-19 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE THE PROPOSAL FOR PROFESSIONAL ENGINEERING SERVICES FOR CSAH #66 STORM SEWER FEASIBILITY STUDY TO BOLTON & MENK AT AN ESTIMATED COST OF \$9,467 AND TO REQUIRE THAT THE STUDY BE COMPLETED BY 9/3/19. MOTION CARRIED WITH ALL AYES.
5. Mike Lyonais reviewed the timeline for certifying the levy. The draft 2020 levy assumed an 8% increase over 2019. The major projects for next year include new City Hall building, Perkins Road, Big Pine Trail, and sewer extension to Moonlite Bay. These projects will cost over \$7M. Mr. Lyonais explained that it is required for the City to levy extra funds to cover unpaid taxes. Crosslake does not have that problem so there are extra funds in the debt service account which he suggests be used to make the last bond payment on the fire truck.

Staffing for 2020 may also be a challenge. Ted Strand has announced his retirement for January 2021. The City should hire a replacement in 2020 to work along side him for a few months. The Council would like to hire a person to manage the new septic compliance requirements and a person to manage VRBO rentals. Ted Strand would like to hire a fifth employee for his department. Police and Fire would like part-time administrative help. None of these staffing requests are included in the draft budget.

Mr. Lyonais asked that the Council review the budget and bring questions and comments to the next budget meeting on August 22, 2019 at 4:00 P.M.

6. MOTION 08SP1-05-19 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO MOVE INTO CLOSED SESSION FOR THE PURPOSE OF CONDUCTING CITY ADMINISTRATOR PERFORMANCE EVALUATION AT 5:15 P.M. MOTION CARRIED WITH ALL AYES.

The Council resumed the open session and the Mayor adjourned the meeting at 6:00 P.M.

Respectfully Submitted,

Charlene Nelson
City Clerk

B. 2.

SPECIAL CITY COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, AUGUST 12, 2019
6:00 P.M. – CITY HALL

The Council for the City of Crosslake held a Special Meeting on August 12, 2019. The following Council Members were present: Mayor Dave Nevin, Gary Heacox, Dave Schrupp, Aaron Herzog and John Andrews. Also present were City Administrator/Treasurer Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, Park Director TJ Graumann, City Engineer Dave Reese, and City Attorney Brad Person. There were five people in the audience.

Mayor Nevin called the meeting to order at 6:00 P.M. and turned the meeting over to Dave Reese. Mr. Reese presented the proposed ordinance regarding special assessment procedures for public improvements and maintenance costs. In addition to assessing for roads and bridges as the City currently does, the ordinance will allow assessing of sanitary sewer, sidewalks, storm sewers, and street lighting, for example. Even though certain types of projects are listed in the policy, the Council has the discretion whether or not to assess each project. The three basic criteria that must be satisfied before a particular parcel can be assessed are: 1. The land must have received special benefit from the improvement, 2. The amount of the assessment must not exceed the special benefit, and 3. The assessment must be uniform in relation to the same class of property within the assessment area.

When determining assessments, the Council will have the choice to use the Fixed Assessment Rate Method or the Final Project Cost Method. Both methods have positives and negatives and can be beneficial when there is urgency to finish a project or when there is no hurry. Mr. Reese provided an example of the Fixed Assessment Rate Method on the Daggett Bay Road project. This method uses an appraisal to determine the benefit to the property. The City is less likely to receive appeals from residents because the appraisal backs up the assessed amount. The City has used the Final Project Cost Method for the last 30 years.

The City will use this ordinance for the Daggett Bay, Big Pine Trail and Moonlite Bay Sewer Extension projects. There were no public comments regarding the proposed ordinance. MOTION 08SP2-01-19 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO ADOPT ORDINANCE NO. 358 PROVIDING SPECIAL ASSESSMENT PROCEDURES FOR PUBLIC IMPROVEMENTS AND MAINTENANCE COSTS AND TO PUBLISH ORDINANCE SUMMARY IN OFFICIAL NEWSPAPERS. MOTION CARRIED WITH ALL AYES.

The Council reviewed the feasibility study from WSN for the Daggett Bay sewer extension and road project using the Fixed Assessment Rate Method. The study included the scope of the project and a Discussion of Market Benefit from Nagell Appraisal Inc. The estimated cost for the project is \$226,300. The next step will be for the Public Works Commission to review the study and make a recommendation to the Council on which assessment method to use.

There being no further business at 6:58 P.M., MOTION 08SP2-02-19 WAS MADE BY DAVE SCHRUPP AND SECONDED BY DAVE NEVIN TO ADJOURN THE MEETING. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

B.
3.

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, AUGUST 12, 2019
7:00 P.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Monday, August 12, 2019. The following Council Members were present: Mayor David Nevin, Gary Heacox, Dave Schrupp, John Andrews and Aaron Herzog. Also present were City Administrator Mike Lyonais, City Clerk Char Nelson, Park Director TJ Graumann, Public Works Director Ted Strand, Police Chief Erik Lee, Fire Chief Chip Lohmiller, Land Service Specialist Jon Kolstad, City Attorney Brad Person, City Engineer Dave Reese, Echo Journal Reporter Jodie Tweed, and Jason Murray of David Drown Associates. There were approximately twenty-five people in the audience.

A. CALL TO ORDER – Mayor Nevin called the meeting to order at 7:05 P.M. The Pledge of Allegiance was recited. MOTION 08R-01-19 WAS MADE BY JOHN ANDREWS AND SECONDED BY GARY HEACOX TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

B. CONSENT CALENDAR – MOTION 08R-02-19 WAS MADE BY DAVE SCHRUPP AND SECONDED BY JOHN ANDREWS TO APPROVE THE FOLLOWING ITEMS ON THE CONSENT CALENDAR:

1. Regular Council Meeting Minutes of July 8, 2019
2. City – Month End Revenue Report dated July 2019
3. City – Month End Expenditures Report dated July 2019
4. July 2019 Budget to Actual Analysis
5. Police Report for Crosslake – July 2019
6. Police Report for Mission Township – July 2019
7. Fire Department Report – July 2019
8. North Ambulance Run Report – June and July 2019
9. Planning and Zoning Monthly Statistics
10. Public Works Meeting Minutes of July 1, 2019
11. Crosslake Roll-Off Recycling Report for July 2019
12. Waste Partners Recycling Report for June 2019
13. Bills for Approval in the Amount of \$119,072.29
14. Additional Bills for Approval in the Amount of \$21,687.23
15. Accept Evaluation Results: The Council met in closed session to complete its performance evaluation of City Administrator Michael Lyonais. By consensus the Council agreed as follows: The Council should complete this evaluation on an annual basis. The Council reviewed the position's job duties and role and concluded that Mr. Lyonais met or exceeded expectations in every category.

MOTION CARRIED WITH ALL AYES.

C. PUBLIC FORUM – None.

D. MAYOR'S AND COUNCIL MEMBERS' REPORT

1. MOTION 08R-03-19 WAS MADE BY GARY HEACOX AND SECONDED BY JOHN ANDREWS TO ACCEPT THE RESIGNATION OF GARY VILLELLA FROM THE PUBLIC WORKS AND PARK & RECREATION/LIBRARY COMMISSIONS. MOTION CARRIED WITH ALL AYES.
2. Andy Waletzko from Hytec Construction gave the Council an update on the City Hall/Police Department project and showed sketches of the building layout. Hytec hopes to break ground by the end of September. Hytec is working with Gordion to finalize pricing and hopes to have that to the Council in a few weeks. MOTION 08R-04-19 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO HOLD A SPECIAL COUNCIL MEETING ON AUGUST 26, 2019 AT 4:00 P.M. FOR THE PURPOSE OF RECEIVING FINAL COSTS FOR THE CITY HALL/POLICE DEPARTMENT BUILDING. MOTION CARRIED WITH ALL AYES.
3. MOTION 08R-05-19 WAS MADE BY GARY HEACOX AND SECONDED BY JOHN ANDREWS TO APPROVE RESOLUTION NO. 19-12 ACCEPTING DONATION FROM PAL FOUNDATION IN THE AMOUNT OF \$11,512.27 FOR DOG PARK, SUMMER READING CLUB, LIBRARY BROCHURE AND COMMUNITY GARDEN. MOTION CARRIED WITH ALL AYES.

E. CITY ADMINISTRATOR'S REPORT

1. Jason Murray of David Drown Associates provided information to the Council regarding the City's AA+ bond rating. This rating is a two-point increase from 2012. The excellent rating is based on the City's management, financial status, and budgetary performance. The AA+ rating is comparable to a AAA metro rating. Mr. Murray congratulated Mike Lyonais for obtaining this rating which will save the City over \$300,000 in interest over the life of the bond. MOTION 08R-06-19 WAS MADE BY DAVE SCHRUPP AND SECONDED BY JOHN ANDREWS TO APPROVE RESOLUTION NO. 19-13 PROVIDING FOR THE ISSUANCE AND SALE OF \$3,815,000 GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS, SERIES 2019A AND LEVYING A TAX FOR THE PAYMENT THEREOF. MOTION CARRIED WITH ALL AYES.
2. MOTION 08R-07-19 WAS MADE BY JOHN ANDREWS AND SECONDED BY GARY HEACOX TO APPROVE RESOLUTION NO. 19-14 ESTABLISHING ONE VOTING PRECINCT WITHIN THE CITY. MOTION CARRIED WITH ALL AYES.
3. MOTION 08R-08-19 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO HIRE MUNICODE TO REDESIGN THE CITY'S WEBSITE AT A COST OF \$8,100 WHICH IS INCLUDED IN THE 2019 BUDGET. MOTION CARRIED WITH ALL AYES.

F. COMMISSION REPORTS

1. PARK, RECREATION AND LIBRARY

- a. TJ Graumann reported that the Park/Library Commission recommended that the multi-purpose recreational courts project, which would include pickleball courts, be postponed until Spring 2020 due to higher than expected project estimates. Many companies are busy trying to finish their summer projects and construction estimates would most likely be lower in the spring. There is \$62,000 in the 2019 Budget for courts and the PAL Foundation said they would donate \$30,000. The remaining balance would come from park dedication fees. MOTION 08R-09-19 WAS MADE BY DAVE SCHRUPP AND SECONDED BY AARON HERZOG TO MOVE THE MULTI-PURPOSE COURT CONSTRUCTION PROJECT TO 2020. Pam Graves of 14131 Sugarloaf Road stated that she was disappointed that the \$30,000 that PAL was to donate has not been raised yet and urged the Council to proceed with the base layer of the courts this fall in order to be able to use the courts next summer. Ms. Graves stated that people come from all over to play pickleball in Crosslake. A tournament is scheduled for July 2020. Dave Reese stated that it is a bad time of year for asphalt bids and that courts are a specialty project. MOTION FAILED 0-5.

MOTION 08R-10-19 WAS MADE BY DAVE SCHRUPP AND SECONDED BY AARON HERZOG TO PUT CLASS 5 DOWN THIS YEAR FOR THE COURTS USING THIS YEAR'S BUDGET AND PARK DEDICATION FEES AND TO HIRE WSN TO HELP WITH THE CONSTRUCTION PROJECT. MOTION CARRIED WITH ALL AYES.

MOTION 08R-11-19 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPROVE THE OFFICIAL LOGO, DESIGNED AND DONATED BY DYLAN RAPH, FOR THE PARKS AND RECREATION DEPARTMENT. MOTION CARRIED WITH ALL AYES.

2. PUBLIC WORKS/CEMETERY/SEWER

- a. Dave Reese gave a brief update on Perkins Road, noting that an informational meeting will be held Friday, August 23rd at 1:00 P.M. Staff is working with the Corps on a lease for part of the road.
- b. A copy of the letter that will be sent from Bolton & Menk regarding the sewer extension project to residents along County Road 66 from City Hall to Moonlite Square was included in the packet for information.
- c. MOTION 08R-12-19 WAS MADE BY JOHN ANDREWS AND SECONDED BY GARY HEACOX TO APPROVE THE PROPOSAL FOR A GEOTECHNICAL EVALUATION FOR THE SEWER EXTENSION TO MOONLITE BAY FROM BRAUN INTERTEC IN THE AMOUNT OF \$7,550. MOTION CARRIED WITH ALL AYES.

Ted Strand reported that the County Highway Department will be sealing the bridge over Cross and Daggett Lakes this week and traffic will be reduced to one lane. The bridge on County Road 36 will be closed on Thursday due to sealing.

G. PUBLIC FORUM – Pat Netko invited the community to the Annual Crosslakers Meeting/Update on August 15 at 5:30 P.M. at Zorbaz.

H. CITY ATTORNEY REPORT – MOTION 08R-13-19 WAS MADE BY DAVE SCHRUPP AND SECONDED BY AARON HERZOG TO HOLD ASSESSMENT HEARING FOR DAGGETT BAY ROAD PROJECT ON TUESDAY, OCTOBER 1, 2019 AT 6:00 P.M. IN CITY HALL. MOTION CARRIED WITH ALL AYES.

I. OLD BUSINESS – None.

J. NEW BUSINESS – None.

K. ADJOURN – MOTION 08R-14-19 WAS MADE BY DAVE NEVIN AND SECONDED BY JOHN ANDREWS TO ADJOURN THE MEETING AT 7:45 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
Administrative Assistant/City Clerk

B.4.

SPECIAL CITY COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, AUGUST 26, 2019
4:00 P.M. – CITY HALL

The Council for the City of Crosslake held a Special Meeting on August 26, 2019. The following Council Members were present: Mayor Dave Nevin, Gary Heacox, Dave Schrupp, Aaron Herzog and John Andrews. Also present were City Administrator/Treasurer Mike Lyonais, City Clerk Char Nelson, Fire Chief Chip Lohmiller, and Police Chief Erik Lee. There were seven people in the audience.

Mayor Nevin called the meeting to order at 4:00 P.M. and turned the meeting over to Andy Pickar of Hy-Tec Construction. Mr. Pickar presented final pricing for the City Hall/Police Department building. The new building is approximately 11,000 square feet. A larger basement and an elevator were added to the plans after the special volunteer building committee disbanded. The work order firm fixed price is \$2,949,515.59. The City has already purchased the land, a feasibility study for road and sewer, and a design contract. Those amounts are above and beyond the building cost.

The Council reviewed the Contractor's Price Proposal which was handed out at the meeting. Mr. Pickar noted that there are funds in the proposal for a security system, audio video equipment, phone system, and furniture, but that the specific details on these items still need to be decided by the staff building committee. Mike Lyonais asked that a stove be installed in the kitchen rather than a dishwasher and that the generator be run on diesel rather than propane or natural gas to avoid interruptions in propane or natural gas supplies.

Dave Schrupp asked if the new building would be more energy efficient. Mr. Pickar replied that seven furnaces will be installed and will work in zones for each section of the building. Mr. Schrupp asked if the thermostats could be accessed remotely in case of emergency. Mr. Pickar said that could be added. Mr. Schrupp was hesitant to sign the contract today because he has not been involved in the planning and was not sure the building committee was satisfied. Aaron Herzog agreed and stated that the Fire Chief should review the fire suppression system before the contract is signed.

Andy Waletzko reviewed the items that the committee has made decisions on, such as siding, roofing materials, and floors and reviewed building sketches with the Council. Building Committee members Chip Lohmiller, Erik Lee and Mike Lyonais stated that they are in support of moving forward. MOTION 08SP3-01-19 WAS MADE BY DAVE NEVIN AND SECONDED BY JOHN ANDREWS TO APPROVE THE SOURCEWELL EZIQC CONTRACT NO. MN-NCM-GC05-120518-HTC IN THE AMOUNT OF \$2,949,515.59 FOR THE BUILDING OF NEW CITY HALL/POLICE DEPARTMENT. MOTION CARRIED WITH ALL AYES. Mayor Nevin signed the contract. Tom Swenson of 36036 West Shore Drive suggested that the Council hold a ground breaking ceremony and publicize the approval of the new building. Hy-Tec will begin working at the site after Labor Day.

Mike Lyonais reported that the City has received an application for each Planning and Zoning position and asked the Council for direction on the next step, whether to offer position to

candidates and bring back to Council or to move ahead and complete the hiring. MOTION 08SP3-02-19 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO DIRECT MIKE LYONAIIS TO MOVE FORWARD WITH HIRING FOR PLANNING AND ZONING POSITIONS. MOTION CARRIED WITH ALL AYES.

There being no further business at 5:10 P.M., MOTION 08SP3-03-19 WAS MADE BY DAVE NEVIN AND SECONDED BY AARON HERZOG TO ADJOURN THE MEETING. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

CITY OF CROSSLAKE

09/05/19 11:50 AM

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Month-End Revenue

Current Period: AUGUST 2019

SRC	SRC Descr	2019 Budget	AUGUST 2019 Amt	2019 YTD Amt	2019 YTD Balance	2019 % of Budget
FUND 101 GENERAL FUND						
31000	General Property Taxes	\$3,218,300.00	\$0.00	\$1,808,188.01	\$1,410,111.99	56.18%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$111,116.00	\$0.00	\$106,545.50	\$4,570.50	95.89%
31300	Emergency Services Levy	\$0.00	\$0.00	\$8.55	-\$8.55	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$18.69	-\$18.69	0.00%
31310	2012 Series A Levy	\$123,884.00	\$0.00	\$69,443.03	\$54,440.97	56.05%
31800	Other Taxes	\$1,500.00	\$0.00	\$1,438.56	\$61.44	95.90%
31900	Penalties and Interest DelTax	\$2,500.00	\$0.00	\$446.08	\$2,053.92	17.84%
32110	Alcoholic Beverages	\$16,000.00	\$0.00	\$13,500.00	\$2,500.00	84.38%
32111	Club Liquor License	\$500.00	\$0.00	\$500.00	\$0.00	100.00%
32112	Beer and Wine License	\$100.00	\$0.00	\$175.00	-\$75.00	175.00%
32180	Other Licenses/Permits	\$200.00	\$150.00	\$3,505.00	-\$3,305.00	1752.50%
33400	State Grants and Aids	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33406	Taconite Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33416	Police Training Reimbursement	\$2,000.00	\$4,970.88	\$4,970.88	-\$2,970.88	248.54%
33417	Police State Aid	\$33,000.00	\$0.00	\$0.00	\$33,000.00	0.00%
33418	Fire State Aid	\$38,000.00	\$0.00	\$1,000.00	\$37,000.00	2.63%
33419	Fire Training Reimbursement	\$5,000.00	\$13,036.00	\$17,335.00	-\$12,335.00	346.70%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33422	PERA State Aid	\$1,181.00	\$0.00	\$590.50	\$590.50	50.00%
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33650	Recycling Grant	\$29,200.00	\$0.00	\$29,200.00	\$0.00	100.00%
34000	Charges for Services	\$500.00	\$0.00	\$224.75	\$275.25	44.95%
34010	Sale of Maps and Publications	\$100.00	\$0.00	\$40.00	\$60.00	40.00%
34050	Candidate Filing Fees	\$20.00	\$0.00	\$0.00	\$20.00	0.00%
34103	Zoning Permits	\$30,000.00	\$7,150.00	\$36,525.00	-\$6,525.00	121.75%
34104	Plat Check Fee/Subdivision Fee	\$1,500.00	\$1,075.00	\$6,525.00	-\$5,025.00	435.00%
34105	Variances and CUPS/IUPS	\$9,000.00	\$0.00	\$5,000.00	\$4,000.00	55.56%
34106	Sign Permits	\$500.00	\$0.00	\$150.00	\$350.00	30.00%
34107	Assessment Search Fees	\$800.00	\$145.00	\$680.00	\$120.00	85.00%
34108	Zoning Misc/Penalties	\$0.00	\$0.00	\$600.00	-\$600.00	0.00%
34109	Zoning Reimb Eng/Legal/Survey	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34111	Driveway Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34112	Septic Permits	\$5,000.00	\$1,350.00	\$8,450.00	-\$3,450.00	169.00%
34113	Landscape License Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34114	Zoning Map/Ordinance Amendment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34201	Fire Department Donations	\$200.00	\$0.00	\$2,738.50	-\$2,538.50	1369.25%
34202	Fire Protection and Calls	\$30,000.00	\$0.00	\$31,577.07	-\$1,577.07	105.26%
34206	Animal Control Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34207	House Burning Fee	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34210	Police Contracts	\$54,733.00	\$13,775.00	\$41,050.00	\$13,683.00	75.00%
34211	Police Donations	\$0.00	\$0.00	\$50.00	-\$50.00	0.00%
34213	Police Receipts	\$5,000.00	\$0.00	\$622.80	\$4,377.20	12.46%
34214	Tac Team Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$6,500.00	-\$6,500.00	0.00%
34300	E911 Signs	\$1,000.00	\$100.00	\$1,900.00	-\$900.00	190.00%
34700	Park & Rec Donation	\$300.00	\$0.00	\$701.00	-\$401.00	233.67%

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Month-End Revenue

Current Period: AUGUST 2019

SRC	SRC Descr	2019 Budget	AUGUST 2019 Amt	2019 YTD Amt	2019 YTD Balance	2019 % of Budget
34701	Halloween Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34711	Taxable Merchandise/Rentals	\$200.00	\$58.00	\$769.00	-\$569.00	384.50%
34740	Park Concessions	\$500.00	\$16.00	\$71.00	\$429.00	14.20%
34741	Gen Gov t Concessions	\$100.00	\$35.51	\$673.43	-\$573.43	673.43%
34742	Park Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34743	Public Works Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34744	Fire Department Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34750	CCC/Park User Fee	\$4,000.00	\$1,064.00	\$3,206.00	\$794.00	80.15%
34751	Shelter/Beer/Wine Fees	\$300.00	\$27.00	\$27.00	\$273.00	9.00%
34760	Library Cards	\$500.00	\$115.00	\$871.00	-\$371.00	174.20%
34761	Library Donations	\$500.00	\$0.00	\$45.00	\$455.00	9.00%
34762	Library Copies	\$300.00	\$46.50	\$315.50	-\$15.50	105.17%
34763	Library Events	\$5,000.00	\$1,119.90	\$3,912.47	\$1,087.53	78.25%
34764	Library Miscellaneous	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
34765	Summer Reading Program	\$300.00	\$0.00	\$170.00	\$130.00	56.67%
34766	Library Luncheon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34767	New York Times Best Seller Pro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34768	PAL Foundation - Library	\$250.00	\$3,184.11	\$3,184.11	-\$2,934.11	1273.64%
34769	PAL Foundation - Park	\$3,000.00	\$8,328.16	\$11,732.16	-\$8,732.16	391.07%
34770	Silver Sneakers	\$9,000.00	\$1,256.50	\$10,521.50	-\$1,521.50	116.91%
34790	Park Dedication Fees	\$4,500.00	\$0.00	\$34,500.00	-\$30,000.00	766.67%
34800	Tennis Fees	\$1,500.00	\$13.00	\$1,957.00	-\$457.00	130.47%
34801	Recreational-Program	\$3,000.00	\$0.00	\$225.00	\$2,775.00	7.50%
34802	Softball/Baseball Fees	\$1,000.00	\$0.00	\$495.00	\$505.00	49.50%
34803	Recreation-Misc. Receipts	\$1,000.00	\$3.00	\$58.00	\$942.00	5.80%
34805	Aerobics Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34806	Weight Room Fees	\$30,000.00	\$2,774.00	\$26,920.50	\$3,079.50	89.74%
34807	Volleyball Fees	\$750.00	\$0.00	\$264.00	\$486.00	35.20%
34808	Silver and Fit	\$13,000.00	\$1,158.00	\$7,769.00	\$5,231.00	59.76%
34809	Soccer Fees	\$1,500.00	\$960.00	\$960.00	\$540.00	64.00%
34810	Pickle Ball	\$8,000.00	\$362.00	\$6,588.00	\$1,412.00	82.35%
34910	Transit Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34940	Cemetery Lots	\$3,000.00	\$500.00	\$13,250.00	-\$10,250.00	441.67%
34941	Cemetery Openings	\$3,500.00	\$1,300.00	\$4,300.00	-\$800.00	122.86%
34942	Cemetery Other	\$450.00	\$50.00	\$750.00	-\$300.00	166.67%
34950	Public Works Revenue	\$1,500.00	\$80.00	\$2,092.64	-\$592.64	139.51%
34952	County Joint Facility Payments	\$45,000.00	\$0.00	\$13,665.53	\$31,334.47	30.37%
34953	Recycling Revenues	\$50.00	\$45.25	\$457.05	-\$407.05	914.10%
35100	Court Fines	\$10,000.00	\$1,099.22	\$9,013.59	\$986.41	90.14%
35103	Library Fines	\$600.00	\$5.00	\$222.59	\$377.41	37.10%
35105	Restitution Receipts	\$1,000.00	\$665.00	\$3,644.23	-\$2,644.23	364.42%
36200	Miscellaneous Revenues	\$5,000.00	\$468.26	\$1,835.69	\$3,164.31	36.71%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36202	LIBRARY GRANTS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	100.00%
36210	Interest Earnings	\$60,500.00	\$15,799.81	\$119,949.59	-\$59,449.59	198.26%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Bridges	\$6,909.00	\$0.00	\$3,831.02	\$3,077.98	55.45%
36255	Sp Assess Int-Bridges	\$1,063.00	\$0.00	\$454.28	\$608.72	42.74%
36256	Andys Parking Lot Principal	\$5,790.00	\$0.00	\$1,447.56	\$4,342.44	25.00%
36257	Andys Parking Lot Interest	\$913.00	\$0.00	\$0.00	\$913.00	0.00%
38050	Telephone Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38051	Telephone True-Up	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: AUGUST 2019

SRC	SRC Descr	2019 Budget	AUGUST 2019 Amt	2019 YTD Amt	2019 YTD Balance	2019 % of Budget
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$16,105.00	-\$16,105.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$539,490.00	\$0.00	\$0.00	\$539,490.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39330	Proceeds from Capital Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39400	Bond Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39700	Capital Contrib from CU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 101	GENERAL FUND	\$4,501,149.00	\$82,285.10	\$2,511,452.36	\$1,989,696.64	55.80%
FUND 301	DEBT SERVICE FUND					
31000	General Property Taxes	\$0.00	\$0.00	\$5.94	-\$5.94	0.00%
31001		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31100	General Tax Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31200	Community Ctr Levy Refund 2002	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31301	1999 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31302	1999 Series B Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31303	2001 Series A Levy	\$0.00	\$0.00	\$5.73	-\$5.73	0.00%
31304	2002 Series A Levy	\$0.00	\$0.00	\$4.04	-\$4.04	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31306	2003 Disposal System Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31307	2004 Series A Levy	\$0.00	\$0.00	\$18.33	-\$18.33	0.00%
31308	2006 Series B Levy	\$0.00	\$0.00	\$24.44	-\$24.44	0.00%
31309	2006 Series C Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31311	2015 GO Equip Certs 2015B	\$155,127.00	\$0.00	\$86,982.77	\$68,144.23	56.07%
31312	2017 GO Sewer Rev Imp Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31313	2018 ROADS-EST BOND LEVY	\$105,000.00	\$0.00	\$58,300.87	\$46,699.13	55.52%
31900	Penalties and Interest DelTax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36105	Sp Assess Prin Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36106	Sp Assess Int Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36107	Sp Assess Prin Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36108	Sp Assess Int Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36109	Sp Assess Prin Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36110	Sp Assess Int Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36111	Sp Assess Prin Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36112	Sp Assess Int Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36113	Sp Assess Prin Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36114	Sp Assess Int Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36115	Sp Assess Prin Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36116	Sp Assess Int Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36117	Sp Assess Prin Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36118	Sp Assess Int Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36119	Sp Assess Prin Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36120	Sp Assess Int Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36121	Sp Assess Prin Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36122	Sp Assess Int Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36123	Sp Assess Prin Red Pine 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36124	Sp Assess Int Red Pine 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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SRC	SRC Descr	2019 Budget	AUGUST 2019 Amt	2019 YTD Amt	2019 YTD Balance	2019 % of Budget
36125	Sp Assess Prin Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36126	Sp Assess Int Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36127	Sp Assess Prin Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36128	Sp Assess Int Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36129	Sp Assess Prin Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36130	Sp Assess Int Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36131	Sp Assess Prin Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36132	Sp Assess Int Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36133	Sp Assess Prin Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36134	Sp Assess Int Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36135	Sp Assess Prin Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36136	Sp Assess Int Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36137	Sp Assess Prin Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36138	Sp Assess Int Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36139	Sp Assess Prin Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36140	Sp Assess Int Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36141	Sp Assess Prin Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36142	Sp Assess Int Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36143	Sp Assess Prin Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36144	Sp Assess Int Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36145	Sp Assess Prin Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36146	Sp Assess Int Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36147	Sp Assess Prin PineBay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36148	Sp Assess Int Pine Bay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36149	Sp Assess Prin White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36150	Sp Assess Int White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36151	Sp Assess Prin Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36152	Sp Assess Int Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36153	Sp Assess Prin Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36154	Sp Assess Int Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36155	Sp Assess Prin Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36156	Sp Assess Int Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36157	Sp Assess Prin Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36158	Sp Assess Int Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36159	Sp Assess Prin Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36160	Sp Assess Int Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36161	Sp Assess Prin Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36162	Sp Assess Int Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36163	Sp Assess Prin Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36164	Sp Assess Int Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36165	Sp Assess Prin 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36166	Sp Assess Int 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36167	Sp Assess Prin Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36168	Sp Assess Int Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36169	Sp Assess Prin Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36170	Sp Assess Int Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36171	Sp Assess Prin Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36172	Sp Assess Int Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36173	Sp Assess Prin Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36174	Sp Assess Int Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36175	Sp Assess Prin Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36176	Sp Assess Int Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36177	Sp Assess Prin Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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SRC	SRC Descr	2019 Budget	AUGUST 2019 Amt	2019 YTD Amt	2019 YTD Balance	2019 % of Budget
36178	Sp Assess Int Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36179	Sp Assess Prin Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36180	Sp Assess Int Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36181	Sp Assess Prin Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36182	Sp Assess Int Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36183	Sp Assess Prin Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36184	Sp Assess Int Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36185	Sp Assess Prin Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36186	Sp Assess Int Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36187	Sp Assess Prin Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36188	Sp Assess Int Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36189	Sp Assess Prin Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36190	Sp Assess Int Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36191	Sp Assess Prin Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36192	Sp Assess Int Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36193	Sp Assess Prin Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36194	Sp Assess Int Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36195	Sp Assess Prin ABC Dr 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36196	SpAssess Int ABC Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36197	SpAssess Prin Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36198	SpAssess Int Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36199	SpAssess Prin Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36235	SpAssess Int Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36236	SpAssess Prin East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36237	SpAssess Int East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36238	SpAssess Prin Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36239	SpAssess Int Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36240	SpAssess Prin Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36241	SpAssess Int Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36242	SpAssess Prin Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36243	SpAssess Int Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36244	Sp Assess Prin - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36245	Sp Assess Int - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36246	Sp Assess Prin - Sunset Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36247	Sp Assess Int - Sunset Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36248	Sp Assess Prin - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36249	Sp Assess Int - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36250	Sp Assess Prin - Johnie/Rober	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36251	Sp Assess Int - Johnie/Robert	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36252	Sp Assess Prin - Brita/Pinevie	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36253	Sp Assess Int - Brita/Pineview	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36255	Sp Assess Int-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39311	Proceeds-Wilderness GO Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39314	Proceeds-2001 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39315	Proceeds-2002 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: AUGUST 2019

SRC	SRC Descr	2019 Budget	AUGUST 2019 Amt	2019 YTD Amt	2019 YTD Balance	2019 % of Budget
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39900	02 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 301	DEBT SERVICE FUND	\$260,127.00	\$0.00	\$145,342.12	\$114,784.88	55.87%
FUND 401	GENERAL CAPITAL PROJECTS					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34790	Park Dedication Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$75.68	\$75.68	-\$75.68	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39102	Sale of City Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39103	Sale of Fire Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39104	Sale of Lots-Gendreau Addn.	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39231	Proceeds-2006 Series C Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$76,300.00	\$76,300.00	-\$76,300.00	0.00%
FUND 401	GENERAL CAPITAL PROJECTS	\$0.00	\$76,375.68	\$76,375.68	-\$76,375.68	0.00%
FUND 405	TAX INCREMENT FINANCE PROJECTS					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31050	Tax Increments LeRever	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31051	Tax Increments Daggett Brook	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31052	Tax Increments Reeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31053	Tax Increments - Ace Hardware	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31054	Tax Increment - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31056	Tax Increment 1-9 C&J Develop	\$11,000.00	\$0.00	\$6,176.80	\$4,823.20	56.15%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJE	\$11,000.00	\$0.00	\$6,176.80	\$4,823.20	56.15%
FUND 412	DUCK LANE					
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412	DUCK LANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJECT					
33400	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJEC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT					
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420	LIBRARY PROJECT					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: AUGUST 2019

SRC	SRC Descr	2019 Budget	AUGUST 2019 Amt	2019 YTD Amt	2019 YTD Balance	2019 % of Budget
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39316	Proceeds-2003 Series A Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39317	Proceeds-2003 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
31000	General Property Taxes	\$8,500.00	\$0.00	\$4,790.43	\$3,709.57	56.36%
31100	General Tax Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31802	EDA Tax Receipts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34101	City Hall User Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$20.00	\$20.00	-\$20.00	0.00%
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36212	Restricted Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36220	Lease Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$8,500.00	\$20.00	\$4,810.43	\$3,689.57	56.59%
FUND 503 EDA (REVOLVING LOAN)						
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36211	Revolving Loan Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND						
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34410	Unallocated Reserves	\$0.00	-\$300.10	\$172.14	-\$172.14	0.00%
36104	Penalty & Interest	\$1,000.00	\$144.53	\$1,427.41	-\$427.41	142.74%
36200	Miscellaneous Revenues	\$1,000.00	\$400.95	\$1,188.00	-\$188.00	118.80%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37200	User Fee	\$260,000.00	\$25,503.29	\$195,047.23	\$64,952.77	75.02%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$6,500.00	-\$6,500.00	0.00%
37500	Capital Contribution	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$1,200,000.00	\$0.00	\$0.00	\$1,200,000.00	0.00%
FUND 601 SEWER OPERATING FUND		\$1,462,000.00	\$25,748.67	\$204,334.78	\$1,257,665.22	13.98%

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Month-End Revenue

Current Period: AUGUST 2019

SRC	SRC Descr	2019 Budget	AUGUST 2019 Amt	2019 YTD Amt	2019 YTD Balance	2019 % of Budget
FUND 614 TELEPHONE AND CABLE FUND						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39105	Sales Proceeds - Gain/Loss	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614 TELEPHONE AND CABLE FUND		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUND						
31306	2003 Disposal System Levy	\$221,000.00	\$0.00	\$123,881.17	\$97,118.83	56.05%
31312	2017 GO Sewer Rev Imp Bonds	\$118,776.00	\$0.00	\$66,552.38	\$52,223.62	56.03%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
37250	Sewer Connection Payments	\$12,000.00	\$0.00	\$0.00	\$12,000.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FU		\$353,776.00	\$0.00	\$190,433.55	\$163,342.45	53.83%
		\$6,596,552.00	\$184,429.45	\$3,138,925.72	\$3,457,626.28	47.58%

CITY OF CROSSLAKE
Month End Expenditures
 Current Period: AUGUST 2019

OBJ	OBJ Descr	2019 Budget	AUGUST 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
FUND 101 GENERAL FUND						
DEPT 41110 Council						
100	Wages and Salaries Dept Head	\$27,000.00	\$2,250.00	\$17,920.00	\$9,080.00	66.37%
122	FICA	\$2,066.00	\$172.15	\$1,371.08	\$694.92	66.36%
151	Workers Comp Insurance	\$131.00	\$0.00	\$92.00	\$39.00	70.23%
208	Instruction Fees	\$1,500.00	\$0.00	\$450.00	\$1,050.00	30.00%
321	Communications-Cellular	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
331	Travel Expenses	\$1,500.00	\$0.00	\$316.72	\$1,183.28	21.11%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
430	Miscellaneous	\$706.00	\$0.00	\$0.00	\$706.00	0.00%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41110 Council		\$33,053.00	\$2,422.15	\$20,149.80	\$12,903.20	60.96%
DEPT 41400 Administration						
100	Wages and Salaries Dept Head	\$97,351.00	\$7,591.60	\$64,513.60	\$32,837.40	66.27%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$3,750.00	\$0.00	\$0.00	\$3,750.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
109	Secretary/Bookkeeper	\$72,813.00	\$5,646.00	\$47,968.00	\$24,845.00	65.88%
121	PERA	\$12,762.00	\$992.82	\$8,436.09	\$4,325.91	66.10%
122	FICA	\$13,017.00	\$904.68	\$7,716.90	\$5,300.10	59.28%
131	Employer Paid Health	\$39,245.00	\$3,270.40	\$26,319.20	\$12,925.80	67.06%
132	Employer Paid Disability	\$1,440.00	\$126.41	\$1,011.36	\$428.64	70.23%
133	Employer Paid Dental	\$2,064.00	\$172.00	\$1,376.00	\$688.00	66.67%
134	Employer Paid Life	\$134.00	\$11.20	\$89.60	\$44.40	66.87%
136	Deferred Compensation	\$1,300.00	\$100.00	\$850.00	\$450.00	65.38%
151	Workers Comp Insurance	\$2,244.00	\$0.00	\$1,287.00	\$957.00	57.35%
152	Health Savings Account Contrib	\$12,000.00	\$0.00	\$9,000.00	\$3,000.00	75.00%
200	Office Supplies	\$1,800.00	\$179.05	\$1,091.38	\$708.62	60.63%
208	Instruction Fees	\$2,000.00	\$0.00	\$1,010.10	\$989.90	50.51%
210	Operating Supplies	\$1,500.00	\$0.00	\$624.02	\$875.98	41.60%
220	Repair/Maint Supply - Equip	\$3,834.00	\$166.66	\$1,395.62	\$2,438.38	36.40%
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$4,000.00	\$251.05	\$1,830.72	\$2,169.28	45.77%
322	Postage	\$1,000.00	\$0.00	\$184.27	\$815.73	18.43%
331	Travel Expenses	\$1,500.00	\$69.60	\$499.46	\$1,000.54	33.30%
334	Vehicle Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$1,000.00	\$0.00	\$221.00	\$779.00	22.10%
413	Office Equipment Rental/Repair	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues and Subscriptions	\$850.00	\$425.00	\$785.00	\$65.00	92.35%
443	Sales Tax	\$100.00	\$1.00	\$8.00	\$92.00	8.00%
500	Capital Outlay	\$4,221.00	\$928.33	\$928.33	\$3,292.67	21.99%
600	Principal	\$835.00	\$69.93	\$555.40	\$279.60	66.51%
610	Interest	\$29.00	\$2.07	\$20.60	\$8.40	71.03%
DEPT 41400 Administration		\$282,089.00	\$20,907.80	\$177,721.65	\$104,367.35	63.00%
DEPT 41410 Elections						
107	Services	\$4,500.00	\$0.00	\$0.00	\$4,500.00	0.00%
122	FICA	\$344.00	\$0.00	\$0.00	\$344.00	0.00%
210	Operating Supplies	\$75.00	\$0.00	\$0.00	\$75.00	0.00%

OBJ	OBJ Descr	2019 Budget	AUGUST 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
351	Legal Notices Publishing	\$75.00	\$0.00	\$0.00	\$75.00	0.00%
413	Office Equipment Rental/Repair	\$75.00	\$0.00	\$0.00	\$75.00	0.00%
430	Miscellaneous	\$131.00	\$0.00	\$0.00	\$131.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41410 Elections		\$5,200.00	\$0.00	\$0.00	\$5,200.00	0.00%
DEPT 41600 Audit/Legal Services						
301	Auditing and Acct g Services	\$32,000.00	\$0.00	\$26,777.00	\$5,223.00	83.68%
304	Legal Fees (Civil)	\$7,000.00	\$60.00	\$4,215.00	\$2,785.00	60.21%
307	Legal Fees (Labor)	\$10,000.00	\$129.00	\$3,525.27	\$6,474.73	35.25%
DEPT 41600 Audit/Legal Services		\$49,000.00	\$189.00	\$34,517.27	\$14,482.73	70.44%
DEPT 41910 Planning and Zoning						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$0.00	\$0.00	\$31.79	-\$31.79	0.00%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
134	Employer Paid Life	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
200	Office Supplies	\$700.00	\$0.00	\$362.39	\$337.61	51.77%
208	Instruction Fees	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
210	Operating Supplies	\$1,500.00	\$0.00	\$547.14	\$952.86	36.48%
212	Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
220	Repair/Maint Supply - Equip	\$3,934.00	\$166.67	\$1,395.69	\$2,538.31	35.48%
221	Repair/Maint Vehicles 306	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$2,500.00	\$0.00	\$330.00	\$2,170.00	13.20%
304	Legal Fees (Civil)	\$5,000.00	\$0.00	\$2,415.00	\$2,585.00	48.30%
305	Legal/Eng - Developer/Criminal	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
314	Surveyor	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
320	Communications	\$3,500.00	\$217.25	\$1,426.96	\$2,073.04	40.77%
322	Postage	\$500.00	\$0.00	\$184.28	\$315.72	36.86%
331	Travel Expenses	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
332	Travel Expense- P&Z Comm	\$1,500.00	\$0.00	\$2,380.00	-\$880.00	158.67%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$2,000.00	\$89.25	\$920.14	\$1,079.86	46.01%
352	Filing Fees	\$1,500.00	\$138.00	\$368.00	\$1,132.00	24.53%
356	Mapping	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
387	Septic Inspections	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$860.00	\$143.64	\$143.64	\$716.36	16.70%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Enhanced 911	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$1.00	\$11.00	-\$11.00	0.00%
452	Refund	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
470	Consultant Fees	\$203,184.00	\$16,932.00	\$135,456.00	\$67,728.00	66.67%
500	Capital Outlay	\$4,221.00	\$928.33	\$928.33	\$3,292.67	21.99%

OBJ	OBJ Descr	2019 Budget	AUGUST 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
600	Principal	\$835.00	\$69.93	\$555.40	\$279.60	66.51%
610	Interest	\$29.00	\$2.07	\$20.60	\$8.40	71.03%
DEPT 41910 Planning and Zoning		\$237,463.00	\$18,688.14	\$147,476.36	\$89,986.64	62.10%
DEPT 41940 General Government						
131	Employer Paid Health	\$0.00	\$0.00	\$662.15	-\$662.15	0.00%
133	Employer Paid Dental	\$125.00	\$41.55	\$410.55	-\$285.55	328.44%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
152	Health Savings Account Contrib	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$2,500.00	\$60.69	\$2,545.38	-\$45.38	101.82%
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$248.20	-\$248.20	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$576.22	\$1,291.41	\$2,708.59	32.29%
235	Signs	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
254	Concessions - Pop	\$300.00	\$64.70	\$334.14	-\$34.14	111.38%
302	Architects Fees	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
303	Engineering Fees	\$750.00	\$9,197.85	\$19,996.40	-\$19,246.40	2666.19%
316	Security Monitoring	\$800.00	\$0.00	\$324.00	\$476.00	40.50%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$250.00	\$0.00	\$138.60	\$111.40	55.44%
354	Ordinance Codification	\$5,000.00	\$0.00	\$975.74	\$4,024.26	19.51%
360	Insurance	\$26,500.00	\$0.00	\$22,328.00	\$4,172.00	84.26%
381	Electric Utilities	\$14,500.00	\$1,140.00	\$6,763.00	\$7,737.00	46.64%
383	Gas Utilities	\$4,500.00	-\$3.50	\$2,071.51	\$2,428.49	46.03%
384	Refuse/Garbage Disposal	\$500.00	\$51.73	\$359.32	\$140.68	71.86%
385	Sewer Utility	\$600.00	\$50.00	\$600.00	\$0.00	100.00%
389	Generator Expense	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
405	Cleaning Services	\$9,600.00	\$707.50	\$5,660.00	\$3,940.00	58.96%
430	Miscellaneous	\$2,500.00	\$0.00	\$4,754.75	-\$2,254.75	190.19%
433	Dues and Subscriptions	\$3,500.00	\$0.00	\$2,629.40	\$870.60	75.13%
437	Brainerd Lakes Area Dev Corp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
438	Initiative Foundation	\$1,650.00	\$0.00	\$1,650.00	\$0.00	100.00%
439	Emergency Mgmt Expense	\$2,000.00	\$0.00	\$1,364.19	\$635.81	68.21%
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Enhanced 911	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
442	Safety Prog/Equipment	\$10,500.00	\$0.00	\$3,395.05	\$7,104.95	32.33%
443	Sales Tax	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
444	Transportation Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
446	Animal Control	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
449	Cobra Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
451	Health Comm Program Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
456	Fireworks	\$15,000.00	\$0.00	\$15,000.00	\$0.00	100.00%
460	Fines/Fees Reimburse	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
470	Consultant Fees	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
490	Donations to Civic Org s	\$3,700.00	\$0.00	\$350.00	\$3,350.00	9.46%
493	Pass Thru Donations	\$0.00	\$0.00	\$6,500.00	-\$6,500.00	0.00%
500	Capital Outlay	\$65,000.00	-\$93.50	\$2,645.40	\$62,354.60	4.07%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	-\$171,994.03	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940 General Government		\$197,875.00	-\$160,200.79	\$102,997.19	\$94,877.81	52.05%
DEPT 42110 Police Administration						
100	Wages and Salaries Dept Head	\$85,815.00	\$6,534.52	\$55,041.78	\$30,773.22	64.14%
101	Assistant	\$62,014.00	\$5,120.00	\$44,996.58	\$17,017.42	72.56%

OBJ	OBJ Descr	2019 Budget	AUGUST 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
103	Tech 1	\$51,042.00	\$3,909.60	\$32,426.66	\$18,615.34	63.53%
108	Tech 3	\$10,000.00	\$0.00	\$5,985.68	\$4,014.32	59.86%
110	Tech 4	\$24,232.00	\$3,783.05	\$13,987.03	\$10,244.97	57.72%
112	Tech 5	\$64,689.00	\$4,439.72	\$37,424.84	\$27,264.16	57.85%
113	Tech 6	\$64,272.00	\$4,411.28	\$38,661.90	\$25,610.10	60.15%
121	PERA	\$61,370.00	\$4,779.60	\$38,330.57	\$23,039.43	62.46%
122	FICA	\$5,250.00	\$373.40	\$2,959.90	\$2,290.10	56.38%
131	Employer Paid Health	\$105,965.00	\$6,868.80	\$51,974.80	\$53,990.20	49.05%
132	Employer Paid Disability	\$2,721.00	\$269.69	\$1,966.02	\$754.98	72.25%
133	Employer Paid Dental	\$4,926.00	\$357.72	\$2,695.56	\$2,230.44	54.72%
134	Employer Paid Life	\$403.00	\$33.60	\$240.80	\$162.20	59.75%
136	Deferred Compensation	\$1,300.00	\$100.00	\$850.00	\$450.00	65.38%
140	Unemployment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
151	Workers Comp Insurance	\$26,478.00	\$0.00	\$21,021.00	\$5,457.00	79.39%
152	Health Savings Account Contrib	\$27,000.00	\$0.00	\$20,250.00	\$6,750.00	75.00%
200	Office Supplies	\$300.00	\$0.00	\$50.35	\$249.65	16.78%
208	Instruction Fees	\$5,000.00	\$398.00	\$1,648.00	\$3,352.00	32.96%
209	Physicals	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$1,800.00	\$74.00	\$1,235.08	\$564.92	68.62%
212	Motor Fuels	\$18,000.00	\$0.00	\$1,300.52	\$16,699.48	7.23%
214	Auto Expense- Squad 301	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
216	Auto Expense- Squad 305	\$1,200.00	\$0.00	\$741.04	\$458.96	61.75%
217	Auto Expense- Squad 303	\$1,000.00	\$219.90	\$769.33	\$230.67	76.93%
218	Auto Expense- Squad 302	\$1,000.00	\$198.09	\$662.31	\$337.69	66.23%
219	Auto Expense- Squad 304	\$500.00	\$0.00	\$990.38	-\$490.38	198.08%
220	Repair/Maint Supply - Equip	\$15,000.00	\$639.00	\$6,601.00	\$8,399.00	44.01%
221	Repair/Maint Vehicles 306	\$2,000.00	\$29.46	\$1,379.54	\$620.46	68.98%
258	Unif FIRE/Ted/Corey	\$675.00	\$0.00	\$0.00	\$675.00	0.00%
259	Unif Erik/Joe	\$675.00	\$0.00	\$230.02	\$444.98	34.08%
260	Unif Eric & Nate	\$675.00	\$0.00	\$195.19	\$479.81	28.92%
261	Unif Jake/TJ/Seth	\$675.00	\$0.00	\$16.00	\$659.00	2.37%
262	Unif Tony	\$675.00	\$0.00	\$156.61	\$518.39	23.20%
264	Unif Bobby	\$675.00	\$0.00	\$0.00	\$675.00	0.00%
265	Unif & P/T Expense	\$500.00	\$0.00	\$194.62	\$305.38	38.92%
281	Tactical Team	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
282	Restitution Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
283	Forfeiture Expenditures	\$1,000.00	\$0.00	\$7,972.31	-\$6,972.31	797.23%
304	Legal Fees (Civil)	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,800.00	\$266.63	\$1,878.80	\$921.20	67.10%
321	Communications-Cellular	\$5,400.00	\$445.07	\$3,126.91	\$2,273.09	57.91%
322	Postage	\$200.00	\$0.00	\$23.67	\$176.33	11.84%
331	Travel Expenses	\$2,500.00	\$0.00	\$681.59	\$1,818.41	27.26%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$85.00	-\$85.00	0.00%
360	Insurance	\$14,000.00	\$0.00	\$21,163.00	-\$7,163.00	151.16%
413	Office Equipment Rental/Repair	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
430	Miscellaneous	\$200.00	\$81.03	\$81.03	\$118.97	40.52%
433	Dues and Subscriptions	\$250.00	\$0.00	\$3,954.00	-\$3,704.00	1581.60%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
458	Undercover Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
460	Fines/Fees Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$4,683.00	\$0.00	\$828.99	\$3,854.01	17.70%
550	Capital Outlay - Vehicles	\$60,000.00	\$2,700.00	\$52,897.17	\$7,102.83	88.16%
600	Principal	\$139.00	\$11.66	\$92.57	\$46.43	66.60%

OBJ	OBJ Descr	2019 Budget	AUGUST 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
610	Interest	\$5.00	\$0.34	\$3.43	\$1.57	68.60%
DEPT 42110	Police Administration	\$747,604.00	\$46,044.16	\$477,771.58	\$269,832.42	63.91%
DEPT 42280	Fire Administration					
100	Wages and Salaries Dept Head	\$6,000.00	\$1,200.00	\$8,200.00	-\$2,200.00	136.67%
101	Assistant	\$1,200.00	\$100.00	\$800.00	\$400.00	66.67%
106	Training	\$2,100.00	\$75.00	\$600.00	\$1,500.00	28.57%
107	Services	\$72,000.00	\$6,844.50	\$55,363.50	\$16,636.50	76.89%
122	FICA	\$6,219.00	\$628.82	\$4,969.86	\$1,249.14	79.91%
151	Workers Comp Insurance	\$8,027.00	\$0.00	\$5,132.00	\$2,895.00	63.93%
200	Office Supplies	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
208	Instruction Fees	\$8,500.00	\$400.00	\$14,931.00	-\$6,431.00	175.66%
209	Physicals	\$3,500.00	\$0.00	\$2,529.00	\$971.00	72.26%
210	Operating Supplies	\$3,000.00	\$1,153.42	\$8,294.89	-\$5,294.89	276.50%
212	Motor Fuels	\$500.00	\$25.99	\$322.00	\$178.00	64.40%
213	Diesel Fuel	\$2,500.00	\$27.56	\$107.95	\$2,392.05	4.32%
220	Repair/Maint Supply - Equip	\$3,000.00	\$297.40	\$3,541.29	-\$541.29	118.04%
221	Repair/Maint Vehicles 306	\$9,000.00	\$4,497.78	\$9,288.48	-\$288.48	103.21%
222	Tires	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
233	FIRE PREVENTION	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
240	Small Tools and Minor Equip	\$1,500.00	\$0.00	\$418.51	\$1,081.49	27.90%
258	Unif FIRE/Ted/Corey	\$1,000.00	\$0.00	\$1,394.68	-\$394.68	139.47%
266	Turnout Gear	\$7,500.00	\$0.00	\$17,380.73	-\$9,880.73	231.74%
319	Donation Expenditures	\$0.00	\$0.00	\$358.00	-\$358.00	0.00%
320	Communications	\$36.00	\$3.00	\$21.00	\$15.00	58.33%
321	Communications-Cellular	\$2,464.00	\$241.06	\$2,322.19	\$141.81	94.24%
322	Postage	\$25.00	\$0.00	\$0.00	\$25.00	0.00%
331	Travel Expenses	\$6,000.00	\$222.72	\$4,155.10	\$1,844.90	69.25%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$7,000.00	\$0.00	\$4,709.00	\$2,291.00	67.27%
430	Miscellaneous	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
433	Dues and Subscriptions	\$1,500.00	\$0.00	\$918.00	\$582.00	61.20%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
455	House Burn	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
491	FDRA City Contribution	\$25,000.00	\$1,026.00	\$5,691.00	\$19,309.00	22.76%
492	FDRA State Aid	\$38,000.00	\$0.00	\$1,000.00	\$37,000.00	2.63%
500	Capital Outlay	\$7,500.00	\$0.00	\$6,620.38	\$879.62	88.27%
550	Capital Outlay - Vehicles	\$265,000.00	\$0.00	\$71,000.00	\$194,000.00	26.79%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42280	Fire Administration	\$494,921.00	\$16,743.25	\$230,068.56	\$264,852.44	46.49%
DEPT 42500	Ambulance Services					
223	Bldg Repair Suppl/Maintenance	\$1,800.00	\$0.00	\$465.00	\$1,335.00	25.83%
306	Ambulance Subsidy	\$13,200.00	\$1,100.00	\$7,700.00	\$5,500.00	58.33%
DEPT 42500	Ambulance Services	\$15,000.00	\$1,100.00	\$8,165.00	\$6,835.00	54.43%
DEPT 43000	Public Works (GENERAL)					
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$59,420.00	\$4,181.18	\$37,053.64	\$22,366.36	62.36%

OBJ	OBJ Descr	2019 Budget	AUGUST 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
104	Tech 2	\$60,533.00	\$4,250.94	\$36,297.41	\$24,235.59	59.96%
105	Part-time	\$0.00	\$495.30	\$1,284.08	-\$1,284.08	0.00%
108	Tech 3	\$54,790.00	\$4,111.30	\$34,904.43	\$19,885.57	63.71%
121	PERA	\$13,106.00	\$940.76	\$8,119.16	\$4,986.84	61.95%
122	FICA	\$13,368.00	\$865.12	\$7,299.86	\$6,068.14	54.61%
131	Employer Paid Health	\$47,098.00	\$4,905.60	\$39,478.80	\$7,619.20	83.82%
132	Employer Paid Disability	\$1,212.00	\$103.56	\$828.48	\$383.52	68.36%
133	Employer Paid Dental	\$2,463.00	\$258.00	\$2,064.00	\$399.00	83.80%
134	Employer Paid Life	\$202.00	\$16.80	\$134.40	\$67.60	66.53%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$28,704.00	\$0.00	\$16,939.00	\$11,765.00	59.01%
152	Health Savings Account Contrib	\$15,000.00	\$0.00	\$13,500.00	\$1,500.00	90.00%
200	Office Supplies	\$450.00	\$0.00	\$282.80	\$167.20	62.84%
208	Instruction Fees	\$1,500.00	\$0.00	\$650.00	\$850.00	43.33%
210	Operating Supplies	\$1,200.00	\$15.56	\$410.16	\$789.84	34.18%
212	Motor Fuels	\$8,000.00	\$23.99	\$1,261.82	\$6,738.18	15.77%
213	Diesel Fuel	\$15,000.00	\$0.00	\$1,133.64	\$13,866.36	7.56%
215	Shop Supplies	\$2,750.00	\$247.26	\$768.90	\$1,981.10	27.96%
220	Repair/Maint Supply - Equip	\$18,000.00	\$9,065.83	\$28,527.37	-\$10,527.37	158.49%
221	Repair/Maint Vehicles 306	\$15,000.00	-\$2,248.02	\$10,631.07	\$4,368.93	70.87%
222	Tires	\$1,500.00	\$139.95	\$1,017.55	\$482.45	67.84%
223	Bldg Repair Suppl/Maintenance	\$4,500.00	\$593.94	\$7,282.08	-\$2,782.08	161.82%
224	Street Maint Materials	\$20,000.00	\$2,822.31	\$25,441.15	-\$5,441.15	127.21%
225	New Roads Materials	\$0.00	\$0.00	\$474.17	-\$474.17	0.00%
226	Bridge Materials	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
228	Street Lighting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
232	Striping	\$16,000.00	\$675.00	\$12,765.00	\$3,235.00	79.78%
235	Signs	\$3,000.00	\$1,985.87	\$2,508.41	\$491.59	83.61%
240	Small Tools and Minor Equip	\$2,500.00	\$466.14	\$3,270.63	-\$770.63	130.83%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
259	Unif Erik/Joe	\$300.00	\$0.00	\$179.99	\$120.01	60.00%
260	Unif Eric & Nate	\$300.00	\$0.00	\$492.53	-\$192.53	164.18%
261	Unif Jake/TJ/Seth	\$300.00	\$0.00	\$289.93	\$10.07	96.64%
303	Engineering Fees	\$25,000.00	\$5,792.70	\$19,347.32	\$5,652.68	77.39%
304	Legal Fees (Civil)	\$1,000.00	\$0.00	\$150.00	\$850.00	15.00%
314	Surveyor	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
316	Security Monitoring	\$200.00	\$0.00	\$148.05	\$51.95	74.03%
320	Communications	\$1,600.00	\$115.24	\$785.31	\$814.69	49.08%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
331	Travel Expenses	\$1,000.00	\$0.00	\$980.04	\$19.96	98.00%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
360	Insurance	\$27,000.00	\$0.00	\$12,307.00	\$14,693.00	45.58%
381	Electric Utilities	\$14,000.00	\$633.35	\$6,816.00	\$7,184.00	48.69%
383	Gas Utilities	\$6,000.00	\$42.07	\$2,361.80	\$3,638.20	39.36%
384	Refuse/Garbage Disposal	\$1,000.00	\$73.08	\$574.96	\$425.04	57.50%
385	Sewer Utility	\$400.00	\$23.50	\$258.50	\$141.50	64.63%
405	Cleaning Services	\$3,700.00	\$235.00	\$1,645.00	\$2,055.00	44.46%
413	Office Equipment Rental/Repair	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
415	Equipment Rental	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
430	Miscellaneous	\$1,000.00	\$0.00	\$1,594.34	-\$594.34	159.43%
433	Dues and Subscriptions	\$0.00	\$0.00	\$10.00	-\$10.00	0.00%
442	Safety Prog/Equipment	\$1,000.00	\$71.98	\$1,209.81	-\$209.81	120.98%
443	Sales Tax	\$100.00	\$5.00	\$22.00	\$78.00	22.00%

OBJ	OBJ Descr	2019 Budget	AUGUST 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
454	Joint Facility County Expense	\$45,000.00	\$1,770.68	\$23,010.13	\$21,989.87	51.13%
500	Capital Outlay	\$65,000.00	\$12,454.50	\$89,186.71	-\$24,186.71	137.21%
550	Capital Outlay - Vehicles	\$51,000.00	\$0.00	\$0.00	\$51,000.00	0.00%
551	Capital Outlay-Building	\$105,000.00	\$0.00	\$0.00	\$105,000.00	0.00%
552	Capital Outlay-Land	\$120,000.00	\$0.00	\$0.00	\$120,000.00	0.00%
553	Capital Outlay - Other	\$366,687.00	\$0.00	\$48,476.13	\$318,210.87	13.22%
581	Capital Outlay -Seal Coat	\$252,355.00	\$0.00	\$0.00	\$252,355.00	0.00%
582	Capital Outlay - Crackfill	\$50,000.00	\$0.00	\$38,600.00	\$11,400.00	77.20%
583	Capital Outlay - Overlays	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
584	Capital Outlay - Road Const	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$1,572,188.00	\$55,133.49	\$542,773.56	\$1,029,414.44	34.52%
DEPT 43100 Cemetery						
210	Operating Supplies	\$940.00	\$20.58	\$46.82	\$893.18	4.98%
220	Repair/Maint Supply - Equip	\$250.00	\$0.00	\$248.32	\$1.68	99.33%
360	Insurance	\$60.00	\$0.00	\$71.00	-\$11.00	118.33%
381	Electric Utilities	\$350.00	\$8.40	\$58.11	\$291.89	16.60%
430	Miscellaneous	\$400.00	\$250.00	\$250.00	\$150.00	62.50%
452	Refund	\$0.00	\$0.00	\$175.00	-\$175.00	0.00%
500	Capital Outlay	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 Cemetery		\$3,000.00	\$278.98	\$849.25	\$2,150.75	28.31%
DEPT 45100 Park and Recreation (GENERAL)						
100	Wages and Salaries Dept Head	\$61,294.00	\$4,790.00	\$40,700.00	\$20,594.00	66.40%
101	Assistant	\$43,680.00	\$3,528.64	\$29,978.44	\$13,701.56	68.63%
103	Tech 1	\$28,588.00	\$2,423.60	\$20,504.66	\$8,083.34	71.72%
104	Tech 2	\$5,455.00	\$0.00	\$0.00	\$5,455.00	0.00%
105	Part-time	\$43,680.00	\$4,402.70	\$26,910.75	\$16,769.25	61.61%
108	Tech 3	\$37,170.00	\$0.00	\$904.07	\$36,265.93	2.43%
121	PERA	\$16,081.00	\$895.12	\$7,728.41	\$8,352.59	48.06%
122	FICA	\$16,820.00	\$1,114.24	\$8,733.25	\$8,086.75	51.92%
131	Employer Paid Health	\$19,622.00	\$654.40	\$5,266.40	\$14,355.60	26.84%
132	Employer Paid Disability	\$1,174.00	\$99.14	\$764.95	\$409.05	65.16%
133	Employer Paid Dental	\$4,128.00	\$205.24	\$1,684.92	\$2,443.08	40.82%
134	Employer Paid Life	\$269.00	\$16.80	\$140.00	\$129.00	52.04%
136	Deferred Compensation	\$650.00	\$50.00	\$425.00	\$225.00	65.38%
140	Unemployment	\$5,000.00	\$60.27	\$132.52	\$4,867.48	2.65%
151	Workers Comp Insurance	\$15,118.00	\$0.00	\$5,361.00	\$9,757.00	35.46%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$2,250.00	\$3,750.00	37.50%
200	Office Supplies	\$200.00	\$0.00	\$47.18	\$152.82	23.59%
208	Instruction Fees	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
210	Operating Supplies	\$3,200.00	\$408.99	\$1,833.53	\$1,366.47	57.30%
212	Motor Fuels	\$2,000.00	\$0.00	\$220.56	\$1,779.44	11.03%
213	Diesel Fuel	\$1,000.00	\$0.00	\$52.97	\$947.03	5.30%
220	Repair/Maint Supply - Equip	\$3,000.00	\$658.81	\$4,895.90	-\$1,895.90	163.20%
221	Repair/Maint Vehicles 306	\$2,000.00	\$0.00	\$357.89	\$1,642.11	17.89%
223	Bldg Repair Suppl/Maintenance	\$15,000.00	\$2,166.68	\$7,433.68	\$7,566.32	49.56%
231	Chemicals	\$5,000.00	\$99.59	\$908.93	\$4,091.07	18.18%
235	Signs	\$400.00	\$0.00	\$0.00	\$400.00	0.00%

OBJ	OBJ Descr	2019 Budget	AUGUST 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
254	Concessions - Pop	\$300.00	\$0.00	\$32.91	\$267.09	10.97%
255	Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif FIRE/Ted/Corey	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
261	Unif Jake/TJ/Seth	\$300.00	\$0.00	\$269.95	\$30.05	89.98%
264	Unif Bobby	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
303	Engineering Fees	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
304	Legal Fees (Civil)	\$5,000.00	\$0.00	\$465.00	\$4,535.00	9.30%
308	Instructors Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
309	Tennis	\$1,600.00	\$34.99	\$207.92	\$1,392.08	13.00%
310	Program Supplies	\$1,000.00	\$107.35	\$212.49	\$787.51	21.25%
311	Softball/Baseball	\$1,000.00	\$172.69	\$611.68	\$388.32	61.17%
312	Aerobic Instruction	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	Warm House/Garage Exp	\$0.00	\$0.00	\$123.82	-\$123.82	0.00%
316	Security Monitoring	\$1,200.00	\$347.88	\$434.88	\$765.12	36.24%
317	Soccer/Skating	\$1,500.00	\$0.00	\$400.00	\$1,100.00	26.67%
318	Garage (North)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$500.00	\$500.00	-\$500.00	0.00%
320	Communications	\$3,500.00	\$404.25	\$2,925.69	\$574.31	83.59%
322	Postage	\$150.00	\$0.00	\$8.00	\$142.00	5.33%
323	Garage (East)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
324	Disc Golf Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
331	Travel Expenses	\$1,000.00	\$64.38	\$513.86	\$486.14	51.39%
335	Background Checks	\$150.00	\$30.00	\$90.00	\$60.00	60.00%
340	Advertising	\$500.00	\$0.00	\$519.30	-\$19.30	103.86%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$15,000.00	\$0.00	\$13,355.00	\$1,645.00	89.03%
381	Electric Utilities	\$17,000.00	\$2,109.03	\$10,869.94	\$6,130.06	63.94%
383	Gas Utilities	\$8,000.00	\$75.80	\$5,471.68	\$2,528.32	68.40%
384	Refuse/Garbage Disposal	\$800.00	\$81.70	\$571.90	\$228.10	71.49%
403	Improvements Other Than Bldgs	\$3,800.00	\$865.73	\$865.73	\$2,934.27	22.78%
413	Office Equipment Rental/Repair	\$700.00	\$0.00	\$67.50	\$632.50	9.64%
415	Equipment Rental	\$500.00	\$330.00	\$330.00	\$170.00	66.00%
430	Miscellaneous	\$800.00	\$518.21	\$1,117.26	-\$317.26	139.66%
433	Dues and Subscriptions	\$500.00	\$399.00	\$1,688.41	-\$1,188.41	337.68%
442	Safety Prog/Equipment	\$1,500.00	\$11.86	\$80.34	\$1,419.66	5.36%
443	Sales Tax	\$1,600.00	\$437.00	\$2,419.00	-\$819.00	151.19%
445	Sr Meals Expense	\$400.00	\$0.00	\$94.49	\$305.51	23.62%
448	Weight Room Ins Reimbur	\$150.00	\$9.25	\$80.25	\$69.75	53.50%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$150.00	\$0.00	\$409.75	-\$259.75	273.17%
453	80 Acre Development Expense	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
457	Weight Room Expenses	\$2,000.00	\$0.00	\$413.51	\$1,586.49	20.68%
459	PAL Foundation Expenditures	\$3,000.00	\$29.97	\$9,158.35	-\$6,158.35	305.28%
461	Silver Sneakers	\$6,500.00	\$728.00	\$5,928.00	\$572.00	91.20%
481	Park Master Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$94,799.00	\$632.33	\$4,861.13	\$89,937.87	5.13%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
553	Capital Outlay - Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
557	Capital Outlay - Tennis Courts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$520.00	\$63.97	\$792.95	-\$272.95	152.49%
610	Interest	\$0.00	\$6.78	\$6.78	-\$6.78	0.00%
DEPT 45100 Park and Recreation (GENERA		\$518,648.00	\$29,534.39	\$233,132.48	\$285,515.52	44.95%
DEPT 45500 Library						
101	Assistant	\$35,027.00	\$0.00	\$0.00	\$35,027.00	0.00%

OBJ	OBJ Descr	2019 Budget	AUGUST 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
121	PERA	\$2,627.00	\$0.00	\$0.00	\$2,627.00	0.00%
122	FICA	\$2,680.00	\$0.00	\$0.00	\$2,680.00	0.00%
131	Employer Paid Health	\$19,622.00	\$0.00	\$0.00	\$19,622.00	0.00%
132	Employer Paid Disability	\$307.00	\$0.00	\$0.00	\$307.00	0.00%
133	Employer Paid Dental	\$1,032.00	\$0.00	\$0.00	\$1,032.00	0.00%
134	Employer Paid Life	\$67.00	\$0.00	\$0.00	\$67.00	0.00%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$350.00	\$0.00	\$2,472.00	-\$2,122.00	706.29%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
201	Library Operating Supplies	\$2,000.00	\$0.00	\$285.58	\$1,714.42	14.28%
202	Library Subscriptions	\$500.00	\$0.00	\$512.72	-\$12.72	102.54%
203	Library Books	\$5,000.00	\$62.04	\$3,601.10	\$1,398.90	72.02%
204	Children s Program Expense	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
205	Library Luncheon Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
206	Book Sale Expenses	\$0.00	\$71.28	\$71.28	-\$71.28	0.00%
207	Golf Fundraiser Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,000.00	\$64.41	\$432.48	\$567.52	43.25%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$1,000.00	\$43.99	\$1,176.96	-\$176.96	117.70%
433	Dues and Subscriptions	\$0.00	\$0.00	\$435.34	-\$435.34	0.00%
443	Sales Tax	\$100.00	\$104.00	\$182.00	-\$82.00	182.00%
452	Refund	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
459	PAL Foundation Expenditures	\$250.00	\$0.00	\$2,450.75	-\$2,200.75	980.30%
500	Capital Outlay	\$3,298.00	\$491.11	\$2,021.18	\$1,276.82	61.29%
600	Principal	\$520.00	\$41.82	\$770.80	-\$250.80	148.23%
610	Interest	\$0.00	\$4.43	\$4.43	-\$4.43	0.00%
DEPT 45500 Library		\$82,130.00	\$883.08	\$14,416.62	\$67,713.38	17.55%
DEPT 47007 2003 Series A Disposal						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47014 2012 Series A						
600	Principal	\$190,000.00	\$0.00	\$190,000.00	\$0.00	100.00%
610	Interest	\$19,653.00	\$0.00	\$19,652.50	\$0.50	100.00%
620	Fiscal Agent s Fees	\$300.00	\$0.00	\$253.00	\$47.00	84.33%
DEPT 47014 2012 Series A		\$209,953.00	\$0.00	\$209,905.50	\$47.50	99.98%
DEPT 47015 47015 Series 2015B						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47015 47015 Series 2015B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 48000 Recycling						
384	Refuse/Garbage Disposal	\$32,340.00	\$2,433.00	\$19,464.00	\$12,876.00	60.19%
388	Recycling Expenses	\$400.00	\$0.00	\$50.00	\$350.00	12.50%
430	Miscellaneous	\$3,240.00	\$262.00	\$2,096.00	\$1,144.00	64.69%

OBJ	OBJ Descr	2019 Budget	AUGUST 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
DEPT 48000	Recycling	\$35,980.00	\$2,695.00	\$21,610.00	\$14,370.00	60.06%
FUND 101	GENERAL FUND	\$4,484,104.00	\$34,418.65	\$2,221,554.82	\$2,262,549.18	49.54%
FUND 301	DEBT SERVICE FUND					
DEPT 47000	Emer Svcs Ctr Refunding 2004					
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
602	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000	Emer Svcs Ctr Refunding 200	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001	Community Ctr Refunding 2002					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001	Community Ctr Refunding 200	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002	G.O. Improve-Wilderness					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002	G.O. Improve-Wilderness	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003	1999 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003	1999 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004	1999 Series B Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004	1999 Series B Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005	2001 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005	2001 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006	2002 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006	2002 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2019 Budget	AUGUST 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010 2004 Series A						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010 2004 Series A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
621	Continung Disclosure Expene	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
DEPT 47013 Bond Disclosure		\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
DEPT 47014 2012 Series A						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$16,045.00	\$0.00	\$16,040.63	\$4.37	99.97%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47014 2012 Series A		\$16,045.00	\$0.00	\$16,040.63	\$4.37	99.97%
DEPT 47015 47015 Series 2015B						
600	Principal	\$142,000.00	\$0.00	\$0.00	\$142,000.00	0.00%
610	Interest	\$5,740.00	\$0.00	\$2,870.00	\$2,870.00	50.00%
620	Fiscal Agent s Fees	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
DEPT 47015 47015 Series 2015B		\$148,040.00	\$0.00	\$2,870.00	\$145,170.00	1.94%
FUND 301 DEBT SERVICE FUND		\$166,585.00	\$0.00	\$18,910.63	\$147,674.37	11.35%
FUND 401 GENERAL CAPITAL PROJECTS						
DEPT 44000 Capital Projects						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 44000 Capital Projects		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert						
551	Capital Outlay-Building	\$0.00	\$176,780.28	\$176,780.28	-\$176,780.28	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$12,500.00	\$12,500.00	-\$12,500.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$0.00	\$189,280.28	\$189,280.28	-\$189,280.28	0.00%
DEPT 49300 Other Finanacing Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401 GENERAL CAPITAL PROJECTS		\$0.00	\$189,280.28	\$189,280.28	-\$189,280.28	0.00%

OBJ	OBJ Descr	2019 Budget	AUGUST 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
FUND 405 TAX INCREMENT FINANCE PROJECTS						
DEPT 46000 Tax Increment Financing						
351	Legal Notices Publishing	\$650.00	\$0.00	\$106.25	\$543.75	16.35%
640	Tax Increment 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
641	Tax Increment 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
642	Tax Increment 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
643	Tax Increment 6	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
644	Tax Increment 7 - Stone #1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
645	Tax Increment 8 - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
646	TaxIncrement 9-C&J Dev	\$10,200.00	\$0.00	\$5,559.12	\$4,640.88	54.50%
650	Administrative Costs	\$650.00	\$0.00	\$100.00	\$550.00	15.38%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46000 Tax Increment Financing		\$11,500.00	\$0.00	\$5,765.37	\$5,734.63	50.13%
DEPT 46001 TIF 1-9 MidWest Asst Living						
646	TaxIncrement 9-C&J Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46001 TIF 1-9 MidWest Asst Living		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJEC		\$11,500.00	\$0.00	\$5,765.37	\$5,734.63	50.13%
FUND 410 MARODA DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410 MARODA DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
DEPT 43000 Public Works (GENERAL)						
226	Bridge Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2019 Budget	AUGUST 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420	LIBRARY PROJECT					
DEPT 45500	Library					
302	Architects Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45500	Library	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420	LIBRARY PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432	SEWER PROJECT					
DEPT 43200	Sewer					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200	Sewer	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300	Other Financing Uses					
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300	Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432	SEWER PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463	BRITA LN/PINE VIEW LN					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463	BRITA LN/PINE VIEW LN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502	ECONOMIC DEVELOPMENT FUND					
DEPT 41940	General Government					
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940	General Government	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500	Economic Development (GENERAL)					
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2019 Budget	AUGUST 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$484.35	-\$484.35	0.00%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$0.00	\$0.00	\$484.35	-\$484.35	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 2004						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$18,500.00	\$3,825.00	\$3,825.00	\$14,675.00	20.68%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$18,500.00	\$3,825.00	\$3,825.00	\$14,675.00	20.68%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$18,500.00	\$3,825.00	\$4,309.35	\$14,190.65	23.29%
FUND 503 EDA (REVOLVING LOAN)						
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
447	Loan Disbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND						
DEPT 43200 Sewer						
100	Wages and Salaries Dept Head	\$80,927.00	\$6,301.60	\$54,612.03	\$26,314.97	67.48%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$6,070.00	\$472.62	\$3,980.39	\$2,089.61	65.57%
122	FICA	\$6,191.00	\$434.69	\$3,589.01	\$2,601.99	57.97%
131	Employer Paid Health	\$19,622.00	\$1,635.20	\$13,159.60	\$6,462.40	67.07%
132	Employer Paid Disability	\$740.00	\$61.66	\$493.28	\$246.72	66.66%
133	Employer Paid Dental	\$1,032.00	\$86.00	\$688.00	\$344.00	66.67%
134	Employer Paid Life	\$67.00	\$5.60	\$44.80	\$22.20	66.87%
136	Deferred Compensation	\$650.00	\$50.00	\$425.00	\$225.00	65.38%
151	Workers Comp Insurance	\$6,010.00	\$0.00	\$3,919.00	\$2,091.00	65.21%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$4,500.00	\$1,500.00	75.00%
200	Office Supplies	\$250.00	\$241.27	\$536.49	-\$286.49	214.60%
208	Instruction Fees	\$2,500.00	\$124.00	\$1,327.00	\$1,173.00	53.08%
210	Operating Supplies	\$3,500.00	\$53.73	\$1,020.84	\$2,479.16	29.17%
212	Motor Fuels	\$2,000.00	\$0.00	\$14.51	\$1,985.49	0.73%
213	Diesel Fuel	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
220	Repair/Maint Supply - Equip	\$10,000.00	\$578.42	\$10,352.58	-\$352.58	103.53%
221	Repair/Maint Vehicles 306	\$1,500.00	\$0.00	\$99.17	\$1,400.83	6.61%
222	Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%

OBJ	OBJ Descr	2019 Budget	AUGUST 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$38.96	\$1,778.97	\$2,221.03	44.47%
229	Oper/Maint - Lift Station	\$12,000.00	\$672.63	\$2,191.70	\$9,808.30	18.26%
230	Repair/Maint - Collection Syst	\$7,000.00	\$2,950.10	\$5,575.69	\$1,424.31	79.65%
231	Chemicals	\$18,000.00	\$2,302.98	\$8,392.29	\$9,607.71	46.62%
258	Unif FIRE/Ted/Corey	\$300.00	\$0.00	\$276.96	\$23.04	92.32%
303	Engineering Fees	\$1,000.00	\$0.00	\$100.00	\$900.00	10.00%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
320	Communications	\$4,556.00	\$162.88	\$1,130.87	\$3,425.13	24.82%
321	Communications-Cellular	\$1,600.00	\$89.72	\$562.76	\$1,037.24	35.17%
322	Postage	\$800.00	\$0.00	\$315.05	\$484.95	39.38%
331	Travel Expenses	\$2,500.00	\$0.00	\$525.55	\$1,974.45	21.02%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$200.00	\$0.00	\$306.00	-\$106.00	153.00%
360	Insurance	\$8,000.00	\$0.00	\$11,427.00	-\$3,427.00	142.84%
381	Electric Utilities	\$27,000.00	\$3,198.88	\$23,036.48	\$3,963.52	85.32%
383	Gas Utilities	\$3,000.00	\$0.47	\$1,640.16	\$1,359.84	54.67%
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
406	Lab Testing	\$15,000.00	\$735.30	\$6,621.47	\$8,378.53	44.14%
407	Sludge Disposal	\$20,000.00	\$0.00	\$4,860.00	\$15,140.00	24.30%
420	Depreciation Expense	\$225,000.00	\$0.00	\$0.00	\$225,000.00	0.00%
430	Miscellaneous	\$100.00	\$0.00	\$92.58	\$7.42	92.58%
433	Dues and Subscriptions	\$300.00	\$0.00	\$568.00	-\$268.00	189.33%
442	Safety Prog/Equipment	\$1,500.00	\$79.99	\$137.95	\$1,362.05	9.20%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
450	Permits	\$2,000.00	\$0.00	\$1,590.00	\$410.00	79.50%
452	Refund	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay	\$1,300,000.00	\$2,302.55	\$4,602.55	\$1,295,397.45	0.35%
553	Capital Outlay - Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
554	Capital Outlay - Ox Ditch Bldg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
555	Capital Outlay - Sewer Biosol	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
556	Capital Outlay - Sewer Exten	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$1,802,965.00	\$22,579.25	\$174,493.73	\$1,628,471.27	9.68%
DEPT 47007 2003 Series A Disposal						
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND		\$1,802,965.00	\$22,579.25	\$174,493.73	\$1,628,471.27	9.68%
FUND 614 TELEPHONE AND CABLE FUND						
DEPT 49000 Miscellaneous (GENERAL)						
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
630	Loss on Bond Defeasance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49000 Miscellaneous (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614 TELEPHONE AND CABLE FUND		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUND						
DEPT 43200 Sewer						
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2019 Budget	AUGUST 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$185,000.00	\$0.00	\$185,000.00	\$0.00	100.00%
610	Interest	\$19,923.00	\$0.00	\$24,055.00	-\$4,132.00	120.74%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$750.00	\$0.00	\$242.00	\$508.00	32.27%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$205,673.00	\$0.00	\$209,297.00	-\$3,624.00	101.76%
DEPT 47008 2003 Series B Sewer						
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$90,000.00	\$0.00	\$90,000.00	\$0.00	100.00%
610	Interest	\$16,682.00	\$0.00	\$17,112.50	-\$430.50	102.58%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$106,682.00	\$0.00	\$107,112.50	-\$430.50	100.40%
FUND 651 SEWER RESTRICTED SINKING FUN		\$312,355.00	\$0.00	\$316,409.50	-\$4,054.50	101.30%
FUND 652 WASTEWATER MGMT DISTRICT						
DEPT 41910 Planning and Zoning						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 Planning and Zoning		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 652 WASTEWATER MGMT DISTRICT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$6,796,009.00	\$250,103.18	\$2,930,723.68	\$3,865,285.32	43.12%

B.7.

City of Crosslake - Preliminary					
08/31/2019 Preliminary Budget to Actual Analysis (Remove Debt Service, Capital Outlay and Operating Transfers)					
Description	2019 Budget	31-Aug-19	2019 YTD Amount	2019 YTD Balance	2019 %YTD Budget
Total Expense (From Month End Report For August 31, 2019)	\$ 6,796,009	\$ 250,103	\$ 2,930,724	\$ 3,865,285	43.12%
Adjustments:					
<u>Less: All DS Issues</u>					
(101-41400-600) Administration: Copier Lease	(864)	(72)	(576)	(288)	66.67%
(101-41910-600) Planning and Zoning: Copier Lease	(864)	(72)	(576)	(288)	66.67%
(101-42110-600) Police: Copier Lease	(144)	(12)	(96)	(48)	66.67%
(101-45100-600) Parks and Rec.: Copier Lease	(520)	(46)	(800)	280	153.79%
(101-45500-600) Library: Copier Lease	(520)	(71)	(775)	255	149.08%
(101-47014-600) 2012 Series A - Principal	(190,000)	0	(190,000)	0	100.00%
(101-47014-610) 2012 Series A - Interest	(19,653)	0	(19,653)	(1)	100.00%
(101-47014-620) 2012 Series A - Fiscal Agent Fees	(300)	0	(253)	(47)	0.00%
(301-47015-600) 2015 Series B - Principal	(142,000)	0	0	(142,000)	0.00%
(301-47015-610) 2015 Series B - Interest	(5,740)	0	(2,870)	(2,870)	50.00%
(301-47015-620) 2015 Series B - Fiscal Agent Fees	(300)	0	0	(300)	0.00%
(301-47014-600) 2018 Series A - Principal	0	0	0	0	0.00%
(301-47014-610) 2018 Series A - Interest	(16,045)	0	(16,041)	(4)	99.97%
(301-47013-440/621) Fiscal Agent Fees	(2,500)	0	0	(2,500)	0.00%
(651-47007-600) 2012 Series A Disposal - Prin.. (Reported on B/S)	(185,000)	0	(185,000)	0	100.00%
(651-47007-610) 2012 Series A Disposal -Interest	(19,923)	(11,103)	(24,055)	4,132	120.74%
(651-47007-620) 2012 Series A Disposal - Fiscal Agent Fees	(750)	0	(242)	(508)	32.27%
(651-47008-600) 2017 Series A Disposal Bonds	(90,000)	0	(90,000)	0	100.00%
(651-47008-610) 2017 Series A Disposal Bonds	(16,682)	(8,298)	(17,113)	431	102.58%
Total Debt Service	(691,805)	(19,673)	(548,049)	(143,756)	79.22%
<u>Less - All Capital Outlay Accounts:</u>					
(101-41400-500) Administration	(4,221)	(928)	(928)	(3,293)	21.99%
(101-41910-500) Planning and Zoning	(4,221)	(928)	(928)	(3,293)	21.99%
(101-41940-500) General Government Capital Outlay	(65,000)	(17,193)	(191,926)	126,926	295.27%
(101-42110-500) Police Administration Capital Outlay	(4,683)	0	(829)	(3,854)	17.70%
(101-42110-550) Police Administration Capital Outlay - Vehicles	(60,000)	(2,700)	(52,897)	(7,103)	88.16%
(101-42280-500) Fire Administration - Capital Outlay	(15,000)	0	(24,001)	9,001	160.01%
(101-42280-550) Fire Administration - Capital Outlay - Vehicles	(265,000)	(71,000)	(71,000)	(194,000)	0.00%
(101-43000-500) Public Works - Capital Outlay	(1,010,042)	(12,455)	(176,263)	(833,779)	17.45%
(101-43100-500) Cemetery - Capital Outlay	(1,000)	0	0	(1,000)	0.00%
(101-45100-500) Parks and Recreation - Capital Outlay	(94,799)	(632)	(4,861)	(89,938)	5.13%
(101-45500-500) Library	(3,298)	(491)	(2,021)	(1,277)	0.00%
(601-43200-500) Sewer - Capital Outlay	(1,300,000)	(2,303)	(4,603)	(1,295,397)	0.35%
Total Capital Outlay	(2,827,264)	(108,630)	(530,257)	(2,297,007)	18.76%
<u>Less: Other Items:</u>					
Operating Transfers (General Fund to Sewer Fund)	0	0	0	0	0.00%
Total Operating Transfers Between Funds	0	0	0	0	0.00%
<u>Less: Depreciation/Amortization</u>					
(601) Depreciation	(225,000)	0	0	(225,000)	0.00%
Adjusted Expenditures	\$ 3,051,940	\$ 121,800	\$ 1,852,418	\$ 1,199,522	60.70%
Linear Assumption (8 Month/12 Months) = 66.67%					
	66.67%	\$ 4,530,673			-5.97%



August 27, 2019

Mike Lyonais
City of Crosslake Finance Director/Treasurer
37028 County Road 66
Crosslake, MN 56442

Dear Mr. Lyonais,

This letter is to inform the City of Crosslake of capital investments made by Tri-Co Technologies, LLC for calendar years 2016, 2017, and 2018. Per the asset purchase agreement, Tri-Co Technologies must provide on each anniversary date of closing until the year 2022, a report of capital investments. Tri-Co Technologies has invested **\$1,373,817.77** for period 9/1/2016 through 12/31/2018. Capital investments are listed as follows:

- Building and office equipment -- \$198,998.37
- Central office and circuit equipment -- \$212,568.01
- Network equipment and buried cable facilities -- \$962,251.39

If you have any questions, feel free to contact me at 692-2777.

Sincerely,

Josh Netland
General Manager – Tri-Co Technologies LLC, dba Crosslake Communications



CROSSLAKE POLICE DEPARTMENT

MONTHLY REPORT

August

2019

**Crosslake Police Department
Monthly Report
August 2019**

Agency Assist	29
Alarm	21
Animal Complaint	5
Civil Problem	2
Damage To Property	2
Death	1
Disturbance	8
Driving Complaint	7
Ems	29
Fire	3
Garbage Dumping	1
Gas Leak	2
Harass Comm	1
Hazard In Road	1
Information	2
Lost Property	2
Missing Persons	1
Motorist Assist	1
Noise Complaint	3
Open Door	4
Other	1
Parking Complaint	3
Personal In Accident	2
Property Damage Acc	10
Public Assist	7
Suspicious Activity	7
Suspicious Person	1
Suspicious Vehicle	3
Theft	2
Threats	1

Traffic Arrest	2
Traffic Citations	6
Traffic Warnings	55
Warrant Service Atmpt	1
Welfare Check	2
Total	228

Bio.



CROSSLAKE POLICE DEPARTMENT

MISSION TOWNSHIP MONTHLY REPORT

August
2019

**Crosslake Police Department
Mission Township Monthly Report
August 2019**

Agency Assist	4
Alarm	1
Animal Complaint	2
ATV	1
Civil Problem	1
Driving Complaint	1
Ems	2
Motorist Assist	1
Noise Complaint	1
Parking Complaint	1
Suspicious Vehicle	1
Theft	1
Traffic Arrest	1
Traffic Citations	16
Traffic Warnings	42
Total	76



Crosslake Fire Department

Date: August 2019

B. 11.

Incidents

Description of Incident	Calls	YTD
3 - Rescue & Emergency Medical Services		
311 - Medical Assist - Assist EMS Crew	33	176
300 - Rescue, EMS Incident	1	7
322 - Motor Vehicle Accident with Injuries	2	10
324 - Motor Vehicle Accident with No Injuries	1	1
340 - Search for Lost Person		2
362 - Ice Rescue		
326 - Snowmobile Accident With Injuries		
Total:	37	196
1 - Fire		
111 - Building Fire		1
111 - Building Fire (Mutual Aid)		2
114 - Chimney Fire	1	1
112/118/113 - Fire Other		1
143 - Grass Fire/Wildland Fire	1	8
131 - Automobile Fire		
Total:	2	13
4 - Hazardous Condition (No Fire)		
411 - Gasoline or other Flammable Liquid Spill		
412 - Gas Leak (Natural Gas or LPG)	2	5
444 - Power Line Down/Trees on Road	1	1
Total Hazardous Condition:	3	6
5 - Service Call		
571 - Cover Assignment, Standby		2
561 - Unauthorized Burning		
550 - Public Assist	4	18
Total:	4	20
6 - Good Intent Call		
611 - Dispatched and Cancelled en route	1	12
600 - Good Intent Call		1
651 - Smoke scare, Odor of smoke	1	2
Total:	2	15
7 - False Alarm & False Call		
743 - Smoke Detector Activation - No Fire	1	10
746 - Carbon Monoxide Detector Activation - No CO	1	6
731 - Sprinkler Activation due to Malfunction		
Total:	2	16
8 - Severe Weather & Natural Disaster		
814 - Lightning Strike (No Fire)		
815 - Severe Weather Standby	2	3
Total:	2	3
Total Incidents:	52	269

**NORTH AMBULANCE
CROSSLAKE**

AUGUST 2019 RUN REPORT

TOTAL CALLOUTS: 84

NIGHT: 22 DAY: 62

No Loads:	19
Cancels:	10
Fire Standbys:	01
Police Standbys:	00
Transported Patients:	54

CROSSLAKE:	27 (5 No Load, 2 Cancel)
BREEZY POINT:	07 (1 No Load, 1 Cancel)
IDEAL:	00
MISSION:	00
FIFTY LAKES:	05 (1 No Load, 2 Cancel)
MANHATTAN BEACH:	02 (1 No Load)
CENTER:	00
TIMOTHY:	00

MUTUAL AID TO:

PINE RIVER:	22 (7 No Load)
BRAINERD:	21 (4 No Load, 5 Cancel)

BLS TRANSFERS:	00
ALS TRANSFERS:	00

ALS INTERCEPTS (ADVANCED LIFE SUPPORT):

BRAINERD:	00
PINE RIVER:	00
AIRCARE:	02

B. 13.

MONTHLY PLANNING & ZONING STATISTICS - CROSSLAKE

PERMITS	August-2019	Year-to-Date 2019	August-2018	Year-to-Date 2018
New Construction (Dwellings)	6	17	6	24
Septic - New	1	8	5	18
Septic Upgrades	4	16	5	16
Porch / Deck	6	29	12	48
Additions	1	10	4	16
Landscape Alterations	10	30	5	23
Access. Structures	6	26	7	30
Demo/Move	5	13	3	13
Signs	0	3	0	3
Fences	0	3	0	6
E911 Addresses Assigned	2	26	9	27
Total Permits	41	181	56	224

ENFORCEMENT / COMPLAINTS	Year-to-Date 2019	Year-to-Date Closed	Year-to-Date Open	Year-to-Date % Closed
Enforcement	11	11	0	100

CUSTOMER SERVICE STATISTICS	August-2019	Year-to-Date 2019	August-2018	Year-to-Date 2018
Counter Visits	74	617	111	606
Phone Calls	192	1365	254	1147
Email	64	474	98	470
Total	330	2456	463	2223

Call For Service	6	45	12	53
Shoreland Rapid Assessment Completed (Buffer)	5	18	2	13
Stormwater Plans Submitted	13	54	7	43
Site Visits	37	255	51	301

COMPLIANCE SEPTIC STATISTICS	Year-To-Date Received 2019	Year-To-Date Failed 2019	Year-To-Date Received 2018	Year-To-Date Failed 2018
Septic Compliance Inspections	108	1	105	3
Passing Septic Compliance Percentage		99.0%		

PUBLIC HEARINGS	August-2019	Year-to-Date 2019	August-2018	Year-to-Date 2018
DRT	6	19	4	15
Variance	1	10	3	12
CUP/IUP	0	1	0	3
Land Use Map Amendments	0	0	0	0
Subdivisions (Metes & Bounds; Preliminary; Final)	0	4	1	4
Consolidations/Lot Line Adjustments	1	5	0	4



B. 14.

STATED MINUTES

City of Crosslake Planning Commission/Board of Adjustment

June 28, 2019
9:00 A.M.

Crosslake City Hall
37028 County Road 66
Crosslake, MN 56442

1. Present: Chair Mark Wessels; Vice-Chair Mark Lindner; Joel Knippel; Bill Schiltz; Jerome Volz; and Liaison Council Member Aaron Herzog
2. Absent: None
3. Staff: Jacob Frie, Environmental Services Supervisor and Cheryl Stuckmayer, Customer Service Specialist
4. 5-24-19 Minutes & Findings – **Motion by Knippel; supported by Schiltz to approve the minutes & findings as written. All members voting “Aye”, Motion carried.**
5. Agenda amendment; Crosswoods Development LLC - CUP for multi-family dwellings application withdrawn – **Motion to accept by Knippel; supported by Lindner. All members voting “Aye”, Motion carried.**
- 6.
7. Old Business-Variations are heard on their individual requests, past variations hold no precedents. Commissioners may table the request if needed and an applicant can withdraw their request. If the variance(s) is/are approved, all existing nonconformities will be eliminated and will hereafter be required to follow the variance decision. If a variance is denied the applicant can rebuild the nonconformity as is per the Crosslake Ordinance.
 - 7.1 None
8. New Business
 - 8.1 Crosswoods Development LLC – Variance for a building height and density
 - 8.2 Harvey E, Jr & Joan M Baxter – Variance for lake setback
 - 8.3 Timothy J & Jill Swanson - Variance for lake setback, second use of a water-oriented accessory structure (WOAS) and size increase of WOAS
 - 8.4 Kenneth Michael Mooney & Alison Kay Callender Mooney Trust – Variance for a road right-of-way setback
 - 8.5 The Foschi Family Trust and Ross A Redmann and Cynthia MP Redmann – Metes & Bounds subdivision
 - 8.6 Daniel P & Deborah L Miller – Metes & Bounds subdivision
 - 8.7 Paul Schmelz & Jamie Boller – CUP for a dwelling in Limited Commercial
 - 8.8 Crosswoods Development LLC - CUP for multi-family dwellings

June 28, 2019 Planning Commission/Board Of Adjustment Meeting

9. Other Business

9.1 Staff report

10. Open Forum – No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future PC/BOA meeting. Speakers must state their name and address. Each speaker is given a three minute time limit.

11. Adjournment

Crosswoods Development LLC
14210763

Wessels announced the variance request and invited Doerr, applicant's representative and Babinski the applicant to the podium. Frie read the variance request, location, project details, a number of meetings were held, impervious percentage, stormwater management plan submitted, city sewer hook-up required, history of the parcel (several withdrawals of this request by the applicant), modification to the original submitted plan and at least 22 comments received all being hesitant towards approving this request due to a variety of reasons into the record. Wessels asked the applicant/representative if they had anything additional to add. Babinski stated that there was a lot of concerns from the public and the board, dealing with this project and that they tried to address them as best as they could. There were discussions at past meetings of going with less units and bringing it down to around 40 units with Babinski stating it was not doable with the cash flow and explained in greater detail. Doerr expanded on the detailed changes, city sewer needs, walkable location, need for work force housing, and good location for community amendments. Wessels opened up the public hearing for public comments with a reminder that there is a onetime 3 minute limit. Cookie Schultz of 15646 Pine Point Road, stated: first, have you thought of surveying the citizens, she stated everyone she talked to is highly against the proposed application; second, it was impossible to get to Reeds Market on Memorial Day and now add more traffic to that area; third, as an owner my taxes will probably go up in the future and I object to it and I think it will be trouble down the road. Arvin Eisenbraun of 38290 County Rd 3, stated: I object to this proposal, main reason I do not think it is in the proper location, we have a beautiful little city, I would like to keep the area as a business or park without congesting this area; is one access enough for 60 units; I like the trees and would not like them to come down. Sue Miller of 14053 Sugarloaf Rd, stated: I am mostly opposed to the location with the size of this apartment, no need to have it in the business district; families would be better served in the outer areas where there are other properties to build it on; applicant sited an eight year old study and she does not believe the numbers will pan out; city needs more green space or parking needs; I have written to the commissioners which they can review and get more details out of that. Candy Hart/Associate Broker with ReMax Lakes Area Realty and reside on Riverwood Ct, stated: I respect Babinski Foundation to want to build this, my concern is a postage size lot of 15 density to request 60 units; I question that this is the proper place to build this complex. Kathy Allen of 34656 County Rd 3, stated: I am very opposed; what happened to the 2017 approved 32 unit complex; concerned with trees and eagles; do we really need this hotel type complex. Wessels closed the public forum. Lindner stated the Crosslake Comprehensive Plan, page 22 the need for affordable rental housing which involves Crow Wing County "consider some smaller developments in cities that are growing and need additional rental housing (20 units or less); page 23 is more involved in the Crosslake area – missing middle buildings typically have a footprint not larger than a large, single-family home. This makes it easy to integrate them into neighborhoods and are a good tool to transition to higher-density and main street context – with labeled picture examples; Comprehensive plan does not talk about 60 unit complexes; I have been here permanently for 5 years, but I have been coming here for 35 years and I came for the "up-north" feel and small community; the housing study used was more about Brainerd-study was flawed for the Crosslake area in my opinion; Senior facility which includes senior apartments has been built since the housing study the used. Schiltz explained we started about 4 months ago on this proposal, with a number of retailers needing workforce housing, but not actually knowing the number of units needed; we worked with applicant (very good to work with) along with the citizens of Crosslake; I attended a couple of open houses/meetings with a lot of attendees against the project, such as location and size; we went back to the applicants with these concerns (location, density, traffic flow); several meetings were held trying to get

something that would work-less units and two story; we are listening and applicant is listening but it just doesn't seem to be working out, not in the right spot. Wessels stated: I spent a lot of time going through the housing study and how it relates to the Crosslake Comprehensive Plan; past approvals for the school, the other apartment complex and Senior Facility was under a past comprehensive plan; in the last 6-10 months Economic Development Authority (EDA) has commented that there is a need for more commercial zoning and using commercial for residential at this time is not wise; I talked with a city planner which stated usually residential is not in the middle of a town, it is in the surrounding areas; this committee is tasked with looking at public safety, infrastructure, transportation, addressing the comprehensive plan, and protecting the water; traffic has been address by moving the access for the project; in several past meetings the density and height were major issues, but this was not addressed by the applicant; changes were made for smaller surrounding issues; if a request for a 4 times larger home in shoreland area is turned down, then to be fair a 4 times commercial request in the commercial district should also be turned down; the Senior Facility was a 3 to 2 motion and this project is too big, needs to be scaled back or buy a bigger lot; just too big for location, apartments above a mixed commercial use building; not in the Crosslake Comprehensive plan for 60 units in a commercial district. Wessels asked if any of the commissioners had additional comments, but none were forthcoming. Wessels also asked the applicants if they had anything to add, with no one stepping up. Wessels requested Frie to initiate the findings of fact procedure with the board members deliberating and responding to each question.

June 28, 2019 Action:

Motion by Lindner; supported by Schiltz to deny the variance for:

- **Building height of 40 feet at mid-peak where 30 feet at mid-peak is allowed**
- **Density of 60 residential rental units where 15 is allowed**

To construct:

- **One apartment building with 60 units at a building height of 40 feet at mid-peak**

Per the findings of fact as discussed, the on-site conducted on 3-21-19, 4-25-19 & 6-27-19 and as shown on the certificate of survey received at the Planning & Zoning office dated 4-30-19 for property located 35463 Cty Rd 3, Sec 21, City of Crosslake

Findings: See attached

All members voting "Aye", Motion carried.

**Harvey E, Jr & Joan M Baxter
14210629**

Wessels announced the variance request and invited Baxter, the owner, to the podium. Frie read the variance request, location, project details, impervious percentage, stormwater management plan, septic compliance on file, no comments and history of the parcel into the record. Lindner questioned when the property was purchased with Baxter responding 2 ½ years ago. Baxter stated that he did not have the structure built but that he would like to live here year round. Wessels asked Baxter if he had anything additional to add. Wessels opened the public hearing with no response, therefore the public hearing was closed. Wessels asked if any of the commissioners had additional questions or comments. Lindner stated in that in the past there were different or no setback requirements and that the staff should work with the applicant to make sure that the runoff was not going into the lake. Baxter stated that he currently has French drains to accommodate the stormwater management plan requirements. Wessels requested Frie to initiate the findings of fact procedure with the board members deliberating and responding to each question.

June 28, 2019 Action:

Motion by Knippel; supported by Volz to approve the variance for:

- **Lake setback of 71 feet where 150 feet is required to proposed addition**

To construct:

- **169 square foot addition**

Per the findings of fact as discussed, the on-site conducted on 6-27-19 and as shown on the certificate of survey received at the Planning & Zoning office dated 5-22-19 for property located at 14609 Wildwood Drive, Sec 21, City of Crosslake

Conditions:

Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 6-28-21

Findings: See attached

All members voting “Aye”, Motion carried.

**Timothy J & Jill Swanson
142120010030009 & 142120010020009**

Wessels announced the variance request and invited Gunsbury of Bercher Design & Construction, applicant's representative to the podium. Frie read the variance request, location, project details, impervious percentage, stormwater management plan, septic compliance on file, no comments received, history of the parcel, and shoreline rapid assessment model results needed into the record. Lindner questioned the time line of the current patio installation compared to the Crosslake ordinance and commented on the movable pergola as to the ability to have various locations due to movable construction thereof. Wessels asked Gunsbury if he had anything to add. Gunsbury stated the original intent of the variance request was for the covered porch and after researching the pergola he was informed that that item would need to be on the variance as well. Gunsbury explained that the pergola was discussed with the staff and classified as a water-oriented accessory structure (WOAS) but he did not believe that was the case. Gunsbury went on to say that he could not find it stated anywhere in the ordinance. Frie explained that not all structures are called out individually. Wessels opened the public hearing with no response, therefore the public hearing was closed. Schiltz stated his concern of the movable structure/pergola. Lindner specified that the patio is being used to look at the lake and the pergola would not change the current use; it is a visual look. Schiltz requested a condition be placed that the pergola be located and remain at the site indicated on the survey submitted to the planning and zoning department dated 5-20-19. Wessels state his concerns which were the added size of the pergola, closeness to the lake and that they already had a WOAS where the ordinance only allows the one at 120 square feet. Frie reminded the commissioners that they were not setting a precedents. Wessels suggested to bring the pergola down to the 120 square foot range with Gunsbury replying they would prefer not to but could do so. Wessels asked if any of the commissioners had additional questions or comments, but none were forthcoming. Wessels requested Frie to initiate the findings of fact procedure with the board members deliberating and responding to each question.

June 28, 2019 Action:

Motion by Lindner; supported by Knippel to approve the variance for:

- **Lake setback of 69.6 feet where 75 feet is required to proposed addition**
- **Second use of a water-oriented accessory structure (WOAS) where 1 use is allowed**
- **144 square foot WOAS in addition to the existing where 120 square foot is allowed**

To construct:

- 1. 117 square foot covered porch**
- 2. 144 square foot WOAS (pergola); exiting WOAS (patio) is 457 square feet; together would total 601 square feet and constitutes a second use**

Per the findings of fact as discussed, the on-site conducted on 6-27-19 and as shown on the certificate of survey received at the Planning & Zoning office dated 5-20-19 for property located 15220 Birch Narrows Rd, Sec 10, City of Crosslake

Conditions:

Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 6-28-21

- 1. Approved 144 square foot water-oriented accessory structure (pergola) to be built and**

installed in the location as submitted with the variance application on the survey dated 5-20-19 (not to be moved to any other location at any time)

- 2. Structure to remain a pergola not to be enclosed in any manner, ie walls, screen, roof, etc.**

Findings: See attached

Members voting: Knippel, Lindner, Schiltz, Volz voting “Aye”, with Wessels voting “Nay”, Motion carried 4:1

**Kenneth Michael Mooney & Alison Kay Callender
Mooney Trust
14040570, 14040571**

Wessels announced the variance request and invited Mooney, the applicant, to the podium. Frie read the variance request, location, project details, impervious percentage, stormwater management plan, septic compliance on file, and 2 opposed comments into the record. Wessels asked the applicant, Mooney, if he had anything additional to add. Mooney explained his history retailing to the purchase of the parcel, his time spent in this area, currently seasonal use of the dwelling and his desire to spend more time here. Mooney continued to explain his family, friends and his use of the structure in relation to the amount of stairs that currently exist and his need to eliminate the stairs. Wessels stated that at the on-site on June 27, 2019 he felt a one care garage would fit close to the area of the proposed two car garage. Mooney stated the association requires a two car garage. Wessels opened the public hearing. Anderson of Ojibway Circle commented that he owns the neighboring parcel for 30 years. Anderson went on to say that he is opposed to the proposal due to significant issues, such as, city requires 35 foot road right-of-way for a reason, 16 feet is a significant amount to ask for, clearing the trees does not maintain the natural beauty of the area, no notification/discussion as neighbors, there is other locations to meet the need of access/use, there is no other request like it on Ox Lake Landing and it would not be in the character of the area by the proposed closeness to the road. Lindner stated concern on the closeness to the road and suggested there are other options, with Wessels agreeing. Lindner states that at the June 27, 2019 on-site that there were no other structures in view at or about the same proximity to the road. Volz suggested another look at the location of the entrance, such as possibly the north side which would give the proposed garage better screening. Commissioners discussed tabling the variance request with a possibility of the applicant coming back with a revised proposal. Lindner suggested the application be table.

June 28, 2019 Action:

Motion by Lindner; supported by Wessels to table the variance request for:

- **Road right-of way setback of 16.1 feet where 35 feet is required to proposed garage**

To construct:

- **676 square foot garage**

All members voting “Aye”, Motion carried.

**The Foschi Family Trust and Ross A Redmann and
Cynthia MP Redmann
14100504**

Wessels announced the subdivision request and invited Redmann and Foschi, the applicants, to the podium. Frie read the metes and bounds subdivision request, location, parcel details, septic requirements, no comments, and the on-site discussion on possible controlled access into the record. Frie asked Person, the Crosslake City Attorney, to discuss and walk us through how a controlled accesses would work. Person responded by explaining that there is not any formal request for a controlled access and sited the requirements according to the ordinance; in this case it is a non-issue. Applicant responded that it is just three separate lots, they are not asking for a controlled access and they understand what a controlled access is. Person stated they are not asking for a controlled access, so by making a motion on this request, the commissioners are not approving or denying a controlled access. Wessels is concerned on future splits and then a possible request for controlled access. Applicant's intensions are for tract C & B to be individually owned with both parties owning tract A together. Commissioners, attorney, and staff held a discussion on controlled access on these tracts and compared this with the ordinance. Foschi stated he knows the history of the lot and the community history on the controlled access issue. Wessels opened the public hearing with Bierman from Backdahl Road stating he is in favor of the three tracts, but no more than that. McCarthy of Backdahl Road stated he is in favor of the current proposal as long as the lake tract does not become a marina. Wessels closed the public hearing. Wessels asked if any of the commissioners had additional questions or comments, but none were forthcoming. Wessels requested Frie to initiate the findings of fact procedure with the board members deliberating and responding to each question.

June 28, 2019 Action:

Motion by Knippel; supported by Schiltz to approve a recommendation to the city council to:

- 1. Subdivide parcel #14100504 involving 11.98 acres into 3 tracts**

Per the findings of fact as discussed, the on-sites conducted on 6-27-19 and as shown on the certificate of survey received at the Planning & Zoning office dated 5-23-19 for property located on Backdahl Road, Crosslake, MN 56442

Conditions:

Failure to pay the park dedication fee and record a certificate of survey or a signed deed within 90 days of city council fee and subdivision approval shall void the approval of the metes and bounds subdivision unless such time is extended by a resolution of the city council prior to the expiration of the 90-day period per Chapter 44

Findings: See attached

All members voting "Aye", Motion carried.

**Daniel P & Deborah L Miller
14320614, 14320615**

Wessels announced the subdivision request and invited Miller, the applicant, to the podium. Frie read the metes and bounds subdivision request, location, project details, limited commercial zoned, Crow Wing County Highway Department comment of no additional access permitted, history of the parcel and the proposed request meets all ordinance requirements into the record. Wessels asked for clarification that the request was to make another sellable tract, with Miller stating he was not sure of the end plan but he may build a personal storage structure. Schiltz asked about the number of police calls for the current buildings and Miller stated none currently, not for many years. Wessels opened the public hearing with no response, therefore the public hearing was closed. Wessels asked if any of the commissioners had additional questions, but none were forthcoming. Wessels requested Frie to initiate the findings of fact procedure with the board members deliberating and responding to each question.

June 28, 2019 Action:

Motion by Knippel; supported by Lindner to approve a recommendation to the city council to:

1. **Subdivide parcel #14320614 & 14320615 involving 3.38 acres into 3 tracts**

Per the findings of fact as discussed, the on-sites conducted on 6-27-19 and as shown on the certificate of survey received at the Planning & Zoning office dated 4-22-19 for property located at 33583 County Road 3, Crosslake, MN 56442

Conditions:

Failure to pay the park dedication fee and record a certificate of survey or a signed deed within 90 days of city council fee and subdivision approval shall void the approval of the metes and bounds subdivision unless such time is extended by a resolution of the city council prior to the expiration of the 90-day period per Chapter 44

1. **Work with the county highway department to obtain an access off of County Road 3**
2. **Park dedication fee submitted to Planning & Zoning office prior to City Council meeting**

Findings: See attached

All members voting “Aye”, Motion carried.

**Paul Schmelz & Jamie Boller
14080598**

Wessels announced the Conditional Use Permit (CUP) request and invited Boller and Schmelz, the applicants, to the podium. Frie read the CUP request for a dwelling in the limited commercial zoning, location, project details, the stormwater management plan, impervious percentage, septic upgraded for 4 bedrooms, the history of the parcel, and 1 comment received into the record. Frie stated that the limited commercial zoning in the ordinance did not address temporary structures (camping), but if the CUP is approved then it would be considered a dwelling and under the shoreland district section a maximum of two temporary structures at one time may be allowed without a permit for no more than 14 total days within a year. Wessels asked if the applicants had anything to add. Boller stated they built the personal storage building to store their recreational equipment and have living for family to use. Schmelz stated his family size, they have out grown their cabin and original intent was to have a place for the family to go. Schiltz asked if it was for VRBO with Schmelz replying it is originally for my kids but it would help to pay the taxes. Lindner clarified that the reason for the question was that there are reports that it is listed as VRBO, but that it fine. Lindner asked the applicant in the future to be honest up front with their complete plans because when applying for this permit you stated it was for personal use/storage only. Frie asked the applicant to explain their intent on RV travel trailer use on the north side because the on-site showed hook ups. Boller said it was for parking snowmobile and boat trailers, it is not our intent to use it for RVs. Wessels stated that a rough impervious calculation was done using the north side, where the class 5 is installed, added to the survey of 43% should still be under the required 50%, but to keep that in mind and a surveyor could verify the precise total. It is now pervious, but with continued use for parking and driving it would need to be added to the impervious total. Wessels opened the public hearing with no response, therefore the public hearing was closed. Wessels wrapped up with a brief explanation of the discussion held today and at the June 27, 2019 on-site and the requirements that's will need to be meet and upheld. Conditions were discussed among the commissioners and staff. Wessels asked if any of the commissioners had additional questions, but none were forthcoming. Wessels requested Frie to initiate the findings of fact procedure with the board members deliberating and responding to each question.

June 28, 2019 Action:

Motion by Knippel; supported by Volz to approve a Conditional Use Permit for a dwelling in Limited Commercial, at 37424, Sec 8, City of Crosslake

Per the findings of fact as discussed, the on-sites conducted on 6-27-19 and as shown on the certificate of survey received at the Planning & Zoning office dated 5-20-19 for property located at 37424 County Rd 66, Crosslake, MN 56442

Conditions:

- 1. Licensed trailers or vehicles stored outside on the north side of the entrance and/or structure only**
- 2. A maximum of two temporary structures at one time may be allowed without a permit for no more than 14 total days within a year on the north side of the entrance and/or structure only**
- 3. Screening requirements per Article 28, Section 26-738 shall be met and maintained**

Findings: See attached

All members voting "Aye", Motion carried.

Other Business:

1. Staff report
 - a. Monthly city council report
 - b. Development Review Team (DRT) monthly meeting(s) – 0 held in June
 - c. DRT for July – 3 meetings at this time
 - d. July public hearing applications – 0 applied for
 - e. Golf Course discussion on email received and handed out on tennis and/or pickle ball courts and how it relates to the ordinance along with a possible change in the ordinance
 - f. Land Use Ordinance revisions and a timeline
 1. Controlled Access
 2. Land Use Table
 3. Zoning Districts
 4. Definitions – pergola
 5. Previous discussed items in past PC/BOA meetings
 6. September/October to take a look at the above items
 - g. Public Hearing refund fee schedule final wording and added fee; approved at the 6-10-19 city council meeting
 - h. Septic systems pertaining to committee/city council recommendations/requests

Open Forum:

There were no open forum items

Matters not on the Agenda:

1. There were no matters not on the agenda

Motion by Knippel; supported by Schiltz to adjourn at 12:14 P.M.

All members voting “Aye”, Motion carried.

Respectfully submitted,

Cheryl Stuckmayer

Cheryl Stuckmayer
Customer Service Specialist



B. 15.

Public Works Meeting Notes
August 5, 2019

Members Present: Chairman Doug Vierzba, Dale Melberg, Mic Tchida, Gordy Wagner, Tim Berg, Tom Swenson
Others Present: Ted Strand, Mark Hallan (WSN), Dave Nevin, Mike Lyonais, Phillip Martin (B&M), John Forney (Water Quality Group)

1. **Call to order.** Meeting was called to order at 4:00 pm by Chairman Vierzba.
2. **Approval of July 1, 2019 Meeting Minutes.** ***Motion** by Tchida to approve, 2nd by Melberg, all in favor.*
3. **Recommendation** to City Council to Accept Resignation of Commission Member Villella (Motion). ***Motion** by Melberg, 2nd by Tchida, all in favor.*
4. **Recommendation** to City Council for New Commission Member (Motion). No action was taken as we have adequate commission members at this time.
5. **Elect Vice Chair of Commission (Motion).** ***Motion** by Swenson to appoint Mic Tchida as the Vice Chair, 2nd by Wagner, all in favor.*
6. Recommendation to Council for Engineering Agreement to Proceed with Feasibility Study for Storm Sewer at County Road 66 and 16 (Motion). WSN quote distributed to Council on July 24, 2019, Bolton and Menk Quote Received July 26, 2019. ***Motion** by Vierzba, 2nd by Wagner to recommend to the council that Bolton and Menks quote in the amount of \$9,467 is accepted for the Storm Water Work being needed on County Road 66. All ayes, except Melberg.*

Comments by the Commission and others at the meeting:

- The City Council should make it clear the specific responsibility of appointed City Engineers to avoid situations like this. Only one Engineer should be on a single project, not two.
- The Water Quality Group, as well as other City Appointed groups only have advisory authority and all meetings shall be publicly posted under the rules of public meetings.
- Storm Sewer work is usually the responsibility of the Engineering firm in charge of road reconstruction.

7. Update on Perkins Road.

- a. Meeting held the last week of July to discuss status, WSN, Ted, City Attorney, Others.
- b. Waiting on a response from the Corp regarding an easement for a small portion of adjacent land.
- c. Formal agreements with the impacted residents are being created.
- d. Question raised by Swenson regarding the allowed use of the property. Currently it is just a walking path according to Strand. Tchida stated a plan was created in the past by Jon Henke (Ex-Park/Recreation/Library Director). Swenson recommended the Park Commission consider discussing the plan with the City Council to

allow for future budgeting for the use of the property to obtain permission to discuss further with the Corp of Engineers.

8. **Update on Manhattan Point Storm Water Drainage Project.** Strand stated we are still dealing with the condemnation on the property as the owner is not willing to work with the City. WSN has not finished the final design due to lack of access to the property for such things as soil borings, etc..
9. **Update on Sewer Plant Improvements.** Strand stated we are still waiting for the new switch gear which was to ship on 8-5-19. July flows were the highest on record, 75,000 to 80,000/day. Plant sewage production/processing is excellent according to Strand.
10. **Other Business as may arise.**
 - a. Nagel Benefit Appraisal Forms discussed for the sewer extension on Daggett Bay Road and the 2 properties impacted on Brooks Street. Strand discussed the mock assessment that WSN created for the project, using the Assessment policy that has been written but not officially approved. Mixed zoning of the area being discussed is creating some confusion regarding the application of the Assessment policy under consideration. Further discussion of how to handle areas of mixed zoning needs to be reviewed, discussed and finalized with respect to the Assessment policy under consideration.
 - b. Other City Work. Strand indicated crack filling and chip sealing mostly completed, stripping completed and shouldering has started in certain areas. City staff is catching up on mowing tasks.
 - c. Sewer Work Daggett Bay Road. WSN is currently working on the extension of the sewer to and past the new city hall location because they were part of the City Hall Expansion Team with Hy-Tec Construction.
11. **Adjourn.** The meeting was adjourned at 5:10 pm.

Notes by Dave Schrupp

B. 16.

Crosslake Roll-Off & Recycling Services

August 2019

	Mixed Paper	Aluminum	Tin	Glass	Plastic	Metal	Cardboard	Electro	Total lbs	2000#	Total Tons
January	9120	840		0	7180	2620	15900	11840	0	47500	2000
February	0	0	0	0	6600	1380	11060	3900	0	22940	2000
March	8800	860	1800	0	2140	10620	13301	0	0	37521	2000
April	8600	0	0	0	6540	2940	9380	13640	0	41100	2000
May	7920	720	1360	0	4560	11640	13820	0	0	46380	2000
June	8340	640	1860	0	4600	46980	12860	0	0	88180	2000
July	6720	3240	1700	0	15860	14180	29180	0	0	82400	2000
August	6720	1960	0	0	9980	5880	30660	17160	0	72360	2000
September									0	0	2000
October									0	0	2000
November									0	0	2000
December									0	0	2000

TOTAL IBS	56220	8260	6720	65420	35640	150420	115701	0	0	
2000#	2000	2000	2000	2000	2000	2000	2000	2000	2000	
TOTAL TONS	28.11	4.13	3.36	32.71	17.82	75.21	57.8505	0	0	

Tires 0

SCORE REPORT FORM

B.
17.

Mo./Yr.

July

2019

CROSSLAKE REPORT

Organization:

Waste Partners, Inc.

PO Box 677 Pine River, MN 56474

Contact Person:

Eric Loge

Ph: (218) 824-8727

Fax: (218) 587-5122

Materials delivered to:

Cass County - Pine River Transfer Station

Cardboard & Mixed Paper - LDI or Rock-Tenn

Metal - Crow Wing Recycling or Pine River Iron & Metal

RESIDENTIAL

COMMERCIAL

Total Paper : (includes)

12,313

Corrugated Cardboard

3,453

Newspaper

-

Mixed Paper (News, Mags, Mixed Mail, CDBD)

8,860

Metal: Appliances, misc...

Commingled Materials: (includes)

24,528

%

lbs

5% Metals- Aluminum Cans 1226

21% Tin Cans 5151

61% Glass- 14962

Clear bottles

Green bottles

brown bottles

10% Plastic - #1 & #2 bottles 2453

3% Rejects 736

100% 24528

Total LBS.

36,842

0

Total Tons

18.42

0

OUT OF COUNTY Waste Disposal

Final Destination:

N/A

Disposal Site Permit # :

Tons Delivered:

NONE

Total Number of

Households

Served this Month

1053

	Trash		Recycling		60,664	167,948
	Accounts	Rate	Accounts	%	Paper	Commingle
BRD	2917	70%	2047	36%	22,010	60,934
BAX	1867	95%	1771	31%	19,042	52,718
B.P.	663	98%	650	12%	6,989	19,349
P.L.	495	67%	331	6%	3,559	9,853
C.L.	1053	78%	824	15%	8,860	24,528
C TWNSP	0	0%	0	0%	1,620	1,992
NIS	85	22%	19	0%	204	566
	7080	80%	5642	100%		

B.
18.

12292 Perkins Road
Crosslake, MN 56442
dickandjoanaz@yahoo.com
September 2, 2019

Mr. Jeff K. Grow
jeff.k.grow@usace.army.mil
Cc: Crosslake City Council
September 2, 2019

RE: Perkins Road Realignment

Dear Mr. Grow,

On Friday, August 23, of this year, a meeting was held by the city of Crosslake to discuss the realignment of Perkins Road. It appears everything is in place to proceed, with this project, except securing a lease from the Corps of Engineers to divert the far west end of the road.

My wife and I have owned our property since 1968. We access through a private road at the west end of the existing Perkins Road. We feel this change could significantly alter our road by additional water runoff and traffic. This private road is maintained by just six property owners.

The project, as proposed, will not influence the use of The Nature Trails. With proper signage at the intersection of County Road 103 and Perkins Road, indicating the location of The Nature Trails, the existing Perkins Road provides easy access at minuscule cost..

To summarize. we request the Corp. deny any easements pertaining to the Perkins Road project.

Respectfully,



RICHARD D. PHILLIPS

B.19.

BILLS FOR APPROVAL
September 9, 2019

VENDORS	DEPT		AMOUNT
Abra Landscaping, weed control/fertilizer application	Park		1,263.05
Ace Hardware, bug repellent	Park		10.96
Ace Hardware, tarp	Park		79.99
Ace Hardware, brackets	Park		65.94
Ace Hardware, grub killer	Park		58.95
Ace Hardware, wasp killer	PW		47.88
Ace Hardware, tarp, lighting	PW		94.98
Ace Hardware, bolts	Park		15.72
Ace Hardware, tank sprayer, bolts	Park		51.11
Ace Hardware, wheelbarrow	Park		89.99
Ace Hardware, flash drive	PW		14.99
Ace Hardware, marking paint	PW		35.58
Ace Hardware, pest control	Park		7.99
Ace Hardware, battery, brrom, wand	Park		277.93
Ace Hardware, nail pegs	Park		14.32
Ace Hardware, 3" numbers	PW		10.36
Ace Hardware, tape, stain, parts	PW		49.75
Ace Hardware, soil	PW		5.99
Ace Hardware, drill bits	PW		16.97
Ace Hardware, tubing cutter	PW		17.98
Ace Hardware, hardware	Park		41.55
Ace Hardware, hose, bug killer	PW		35.74
Ace Hardware, piping for water fountain	Park		11.99
Ace Hardware, drill bits	Park		8.99
Ace Hardware, concrete anchors	Park		18.99
Ace Hardware, wrench, hardware	PW		21.34
Ace Hardware, foil tape, duct	PW		38.76
Ace Hardware, valve ball	PW		19.17
Ace Hardware, gasser	PW		51.34
Ace Hardware, trash bags	Fire		33.99
Ace Hardware, tape measure, hardware	PW		40.45
Ace Hardware, bolt cutters	Fire		91.97
Ace Hardware, bolt cutter	Fire		36.99
American Legion, flags	Gov't		740.90
AW Research, water testing	Sewer		475.20
Baker & Taylor, books	Library		885.20
Banyon Data Systems, payroll and fund accounting support	Admin		1,590.00
BCA, background checks	Park	pd 9-3	60.00
Birchdale Fire & Security, replace transformer for camera	PW		97.00
Birchdale Fire & Security, quarterly monitoring	Gov't		162.00
Blue Cross, health insurance	ALL		21,668.00
Bobby Willard, reimburse uniform expense	Police		109.75
Brainerd Hydraulics, hose	PW		51.02
Brainerd Lakes Chamber, yearly contribution	Gov't		2,500.00
Breen & Person, legal fees	ALL	pd 8-12	1,255.00

Breen & Person, legal fees	ALL		3,492.50
City of Crosslake, sewer utilities	PW/Gov't		150.00
Clean Team, september cleaning	PW/Gov't		1,207.50
Council #65, union dues	Gov't		228.00
Crosslake Communications, phone, fax, cable, internet	ALL		1,516.62
Crosslake Rolloff, recycling	Gov't		2,695.00
Crosslake Rolloff, rolloff box	PW		350.00
Crosslake Sheetmetal, service call	PW		230.62
Crow Wing County Highway Department, fuel feb-july	ALL		18,224.76
Culligan, water and cooler rental	PW/Gov't		299.70
Dacotah Paper, janitorial supplies	Park		416.54
Delage Landen Financial Services, copier lease	Park	pd 8-26	384.00
Delta Dental, dental insurance	ALL		1,390.25
Digital Ink, yard waste signs	PW		84.50
Fastenal, gloves	PW		189.90
Fire Catt, fire hose testing	Fire		2,751.45
Fortis, disability insurance	ALL		660.46
Forum Communications, ordinance 358	PW		29.75
Forum Communications, meeting notice of 9/9	Gov't		51.00
Giterdun Sewer Service, open plugged pipe	Sewer	pd 8-26	350.00
Grand Forks Fire Equipment, hose parts	Fire		1,522.06
Granite Electronics, radio programming	PW		112.00
Guardian Pest Solutions, pest control	ALL		77.60
Hawkins, chemicals	Sewer		2,077.15
Holden Electric, reconnect pump controller and yard light	Sewer		1,963.60
Holden Electric, check operation of siren	PW		106.15
Holden Electric, check power to irrigation pump	Park		106.15
Hytex, city hall design	Gov't		160,000.00
In Control, equipment repair	Sewer		3,261.29
Lakes Heating & Cooling, a/c maintenance	ALL		819.00
Lakes Printing, newspaper inserts	Crosslakers		428.04
League of MN Cities, membership dues	Gov't		2,592.00
Mastercard, Amazon, mulch color concentrate	Park	pd 8-26	24.99
Mastercard, Amazon, battery backup	Police	pd 8-26	74.00
Mastercard, Amazon, goal, striping paint	Park		325.50
Mastercard, Amazon, soccer flags	Park		74.44
Mastercard, Amazon, mower blades	Park		67.62
Mastercard, Amazon, binder clips	Park		4.98
Mastercard, Amazon, goal, nets, pickleballs	Park		353.57
Mastercard, Amazon, vacuum filter	Park		13.49
Mastercard, Costco, coffee	Gov't		37.99
Mastercard, Crow Wing County, alarm registration	ALL		40.00
Mastercard, Destiny Express, scanner	Library	pd 8-26	491.11
Mastercard, Discount Tire, tires	Park		456.00
Mastercard, Garage Door Parts, door openers	Park		136.75
Mastercard, Holiday Inn, lodging	Police		322.96
Mastercard, Holiday Station, fuel	Police		48.50
Mastercard, HP Services, warranty	PZ	pd 8-26	143.64
Mastercard, Landsburg Nursery, grass seed, weed killer	Park	pd 8-26	159.72
Mastercard, Office Max, office supplies	Park		210.86
Mastercard, Post Office, postage	PW		90.08
Mastercard, Reeds, meeting supplies	Park		9.98
Mastercard, Streetcop, training	Police	pd 8-26	398.00
MCSI, copier lease	Park		45.78

Menards, dryer vent, hardware	PW		170.80
Mid American Research, janitorial supplies	Park		479.92
Mike Lyonais, mileage reimbursement	Admin	pd 8-14	69.60
Mike's Electric, replace breaker	Park		234.00
Mills Motors, replace tires, alignment, suspension	PW		1,988.43
MN Life, life insurance	ALL		287.80
MN Mayors Assn, membership dues	Council		30.00
MN NCPERS, life insurance	ALL		96.00
MR Sign, street name signs	PW		335.59
MR Sign, address number signs	PW		48.64
Napa, lamp, socket	Park		19.00
Neofunds, postage meter refill	ALL	pd 9-3	700.00
North Memorial, september subsidy	Gov't		1,100.00
Northland Press, book sale	Library		35.64
Northland Press, preprinted insert for crosslakers	Crosslakers		176.70
Northland Press, ordinance 358	PW		63.75
Northland Press, meeting notice of 9/9	Gov't		102.00
Premier Auto, oil change	Police		33.34
Premier Auto, oil change	Police		61.60
Premier Auto, oil change	Police		30.97
S&P Global, bond rating	Gov't	pd 8-14	12,500.00
Sam Shirey, solar watering repairs on bridge	Gov't		200.35
Shannons Auto Body, squad repairs	Police		4,669.11
Simonson Lumber, plywood	Fire		85.00
Simonson Lumber, lumber	Park		3.25
Spa Partners, gym equipment wipes	Park		333.56
Squad Pro, install spotlight	Police		240.00
Streichers, open ear insert	Police		62.95
Teamsters, union dues	Police		205.00
The Office Shop, chairmat	Admin		77.51
TJ Graumann, mileage reimbursement	Park		51.42
Upland Advertising, welcome signs	Gov't		2,160.00
US Bank, copier lease	ALL		156.00
USA Bluebook, oxygen sensors, input controller	Sewer		6,241.00
USA Bluebook, paint, wire	Sewer		129.91
Waste Partners, trash removal	ALL		499.50
Xcel Energy, gas utilities	ALL		264.30
TOTAL			277,515.96

B.
20.

ADDITIONAL BILLS FOR APPROVAL
September 9, 2019

VENDORS	DEPT		AMOUNT
AT&T, cell phone charges	ALL		775.85
Baker & Taylor, books	Library		84.50
Crosslake Rolloff, recycling	Gov't		2,695.00
CTCIT, i.t. services for august 2019	ALL		900.00
David Drown Associates, bond consulting	Gov't		12,000.00
David Drown Associates, continuing disclosure report	Gov't		250.00
Demco, supplies	Library		322.51
Granite Electronics, radio repair	Fire		470.00
Greater Crosslake Area Foundation, pay out donations	Gov't		1,786.50
Jobs HQ, employment ad	PZ		40.00
Lakes Printing, zoning permit cards	PZ		98.15
Mastercard, Amazon, chemicals	Park		41.87
Mike Lyonais, reimburse petty cash	ALL		68.04
MN Department of Labor, pressure vessel check	Gov't		10.00
Moonlite Square, fuel, pop	Fire		41.02
Napa, washer fluid	Police		2.23
Northland Trust Services, paying agent fees	Gov't		750.00
The Office Shop, copy paper	PZ/Admin		149.96
The Office Shop, print heads	PZ		220.24
WSN, csah 66/manhattan storm sewer	Gov't		82.50
WSN, perkins road	PW		7,452.05
WSN, parking-pedestrian study	Gov't		2,478.75
WSN, daggett bay road	PW		2,936.25
TOTAL			33,655.42



Road Right-Of-Way (ROW) Vacation Application

City of Crosslake

37028 County Rd 66, Crosslake, MN 56442

218.692.2688 (Phone) 218.692.2687 (Fax)

www.cityofcrosslake.org

Receipt Number: 315248

Property Owner(s): Kobs' / Neaton'
Mailing Address: 2105 Sally Ave Water Town, MN 55388 500 E Grant St #824 mpls MN 55404
Site Address: 14095 Norway Trail Crosslake, MN 56442 14096 Norway Trail Crosslake, MN 56442

Phone Number: 612-508-3141 612-888-7995

E-Mail Address: Chris@neatonbrothers.com MRKOBSC AOL.com

Parcel Number(s): 14160725 14160728

Legal Description: _____

Section 16 Township 137 Range (27) / 28 (circle one)

Lake/River Name: Daggett Lake

Do you own land adjacent to this parcel(s)? ☒ Yes ☐ No

If yes list Parcel Number(s) LOT 21 / LOT 18
14160725 / 14160728

Authorized Agent: _____

Agent Address: _____

Agent Phone Number: _____

Signature of Property Owner(s) [Signature]

Date 6/5/19

Signature of Authorized Agent(s) [Signature]

Date _____

- All applications must be accompanied by a signed Certificate of Survey (Coordinate with city staff- Public Works, Parks & Recreation and City Attorney)
- Fee \$500 for ROW Vacation Payable to "City of Crosslake"
- No decisions will be made on an applicant's request at the Commission meeting(s). Approval or denial of applications is determined by the City Council at a public meeting as per Minnesota Statute 462 and the Code of City Ordinances, City of Crosslake, Chapter 42, Article V.

For Office Use:

Application accepted by [Signature] Date 6-20-19

Date of Approval: _____ Denial: _____ by Public Works
Date of Approval: _____ Denial: _____ by Parks and Recreation
Date of Approval: _____ Denial: _____ by City Attorney
Date of Approval: _____ Denial: _____ by City Clerk

(Check applicable requests)

☒ Road Right-Of-Way (ROW) Vacation

☐ Water Access

Official Use Only:

7-1-19

Public Works Meeting Date:

6-26-19

Water Access ROW only; Parks & Recreation Meeting Date:

9-9-19

City Council Public Hearing Meeting Date:



RIGHT-OF-WAY VACATION APPLICATION

Crosslake City Hall
37028 County Road 66, Crosslake, MN 56442
Phone: (218) 692-2688 Fax: (218) 692-2687
Email: ctycrslk@crosslake.net
Website: www.cityofcrosslake.org


1. All items on all pages must be completed in ink and submitted in an application before it will be processed. Incomplete applications will not be accepted and will be returned to the applicant(s).
2. The application must be submitted in the current property owner's name. If using an agent, an "Authorized Agent Form" must be submitted with the application. The land owner or agent must sign the application.
3. A Certificate of Survey must be submitted with the ROW Vacation application according to Chapter 42, of the City of Crosslake Code of Ordinances. **City staff (Public Works, Parks & Recreation and City Attorney) will coordinate with the applicant** to determine what information listed below is required to be on the survey:
 - Graphic scale
 - North point
 - Bearing/coordinate system
 - Date of preparation
 - Legal description of subject parcel boundary and resulting parcels
 - Property boundary with sufficient survey and mathematical data to locate and retrace the boundary
 - Location of right of ways, public roads and easements of record
 - Structure setbacks including all pertinent dimensions
 - Area of parcel(s) in square feet and acres
 - Total area of the parcel and area above ordinary high water elevation level, if riparian
 - Buildable area of parcel(s)
 - Building envelope
 - Location, square footage and height of all existing and proposed structures/additions
 - Location of all wells (existing and proposed) and septic systems
 - Location and size of existing and proposed driveways, roads and easements
 - Nonconforming structure setbacks including all pertinent dimensions
 - Bluff or steep slopes including all pertinent dimensions and setbacks
 - Shoreline and ordinary high water elevation line, if riparian
 - Impervious coverage calculations
 - Right-of-Way area immediately adjacent to the parcel, to include all of the area to be vacated
4. Completed statement of why you are asking the City to vacate the Right-of-Way.
5. Include the \$500.00 non-refundable application fee. Make check payable to "City of Crosslake".
6. Accurate parcel ID#s must be given. (Parcel IDs are shown on your tax statement).
7. Locate and mark your property lines or lot corner monuments and stake out or flag the proposed project area(s) so they are clearly visible to the Public Works Commission and Park Board for their on-site visits.

8. When the application and all accompanying plans have been completed, you can mail or deliver the information to the Crosslake Planning and Zoning Office, Crosslake City Hall, 37028 County Road 66, Crosslake, MN 56442. The appropriate fee must accompany all applications. Please make check payable to "City of Crosslake".
10. If your vacation application is approved, you must still obtain all necessary permits before starting your project(s) if applicable.
11. The applicant is responsible for securing any other local, state or federal permits that may be required. If the application involves work in wetlands, additional permits and approvals will be required to comply with the Minnesota Wetland Conservation Act and U.S. Army Corps of Engineers regulations.
12. No decisions will be made on an applicant's request at the Commission meetings. Approval or denial of application is determined by the City Council.

The applicant or agent hereby makes application for a ROW Vacation agreeing to do all such work in accordance with all City of Crosslake Ordinances. Applicant or agent agrees that application, surveys and other attachments submitted herewith are true and accurate. Applicant or agent agrees, that in making application for a vacation, applicant grants permission to City of Crosslake, at reasonable times to enter applicant's premises to determine compliance of that application with any applicable county, state or federal ordinances or statutes. If any of the information provided by the applicant in his/her application is later found or determined by the City to be inaccurate, the City may revoke the vacation based upon the supply of inaccurate information.

I have fully read and fully understand the above instructions. I hereby swear that all information provided in this application is true and correct.

→  Signature of owner(s)  Date 6/6/19

 Signature of authorized agent(s) Date _____

I hereby certify that the within instrument was filed in this office on the 15 day of July, A.D. 1946 at 9 o'clock P.M.

R. W. Jenkins
Register of Deeds.

KNOW ALL MEN BY THESE PRESENTS: That Harold L. Kimball and Adeline M. Kimball husband and wife of Crow Wing County Minnesota are the owners of all of the NE 1/4 of NW 1/4 Sec. 16, T. 137 N. R. 27 W. 5 E. PM. Crow Wing County Minnesota, and Francis E. Hicks and Dora B. Hicks and wife of Crow Wing County Minnesota, owners of the SE 1/4 of NW 1/4 of Section 16, Township 137 N. Range 27 W. of 5 E. PM. Crow Wing County Minnesota, including the N 240 ft. of W 660 ft. or SE 1/4 of NW 1/4 said Sec. 16. Have caused the same to be surveyed and plotted to be known as DAGGETT BAY and we hereby donate and dedicate to public use forever all Roads, Streets, Avenues and Highways shown by the survey and all other rights of record.

In presence of:
John W. Curo
John W. Curo
John W. Curo

Harold L. Kimball
Adeline M. Kimball
Francis E. Hicks
Dora B. Hicks

State of Minnesota SS.
County of Crow Wing

On this 8th day of July 1946 before me a Notary Public within and for said County personally appeared Harold L. Kimball and Adeline M. Kimball husband and wife Francis E. Hicks and Dora B. Hicks husband and wife to me personally known, whose names being duly sworn acknowledged that they executed the foregoing instrument as their free act and deed.

Notary Public Crow Wing County, Minnesota expires 20-1950

State of Minnesota
County of Crow Wing SS.

I, the undersigned John W. Curo, hereby certify that I am a registered Civil Engineer and Land Surveyor in the State of Minnesota. That I have accurately surveyed and plotted the land herein described as Daggett Bay from 1 to 26 both inclusive with out Lot 19, Sec. 16, T. 137 N. R. 27 W. of 5 E. PM. Crow Wing County Minnesota, and have placed in the ground as shown by this plat for the guidance of future surveys and to show the angle of two or more lines; that there are no wetlands or public highways extent shown by this plat and that this plat accurately represents said Survey.

Dated at Brainerd Minnesota this July 8th 1946

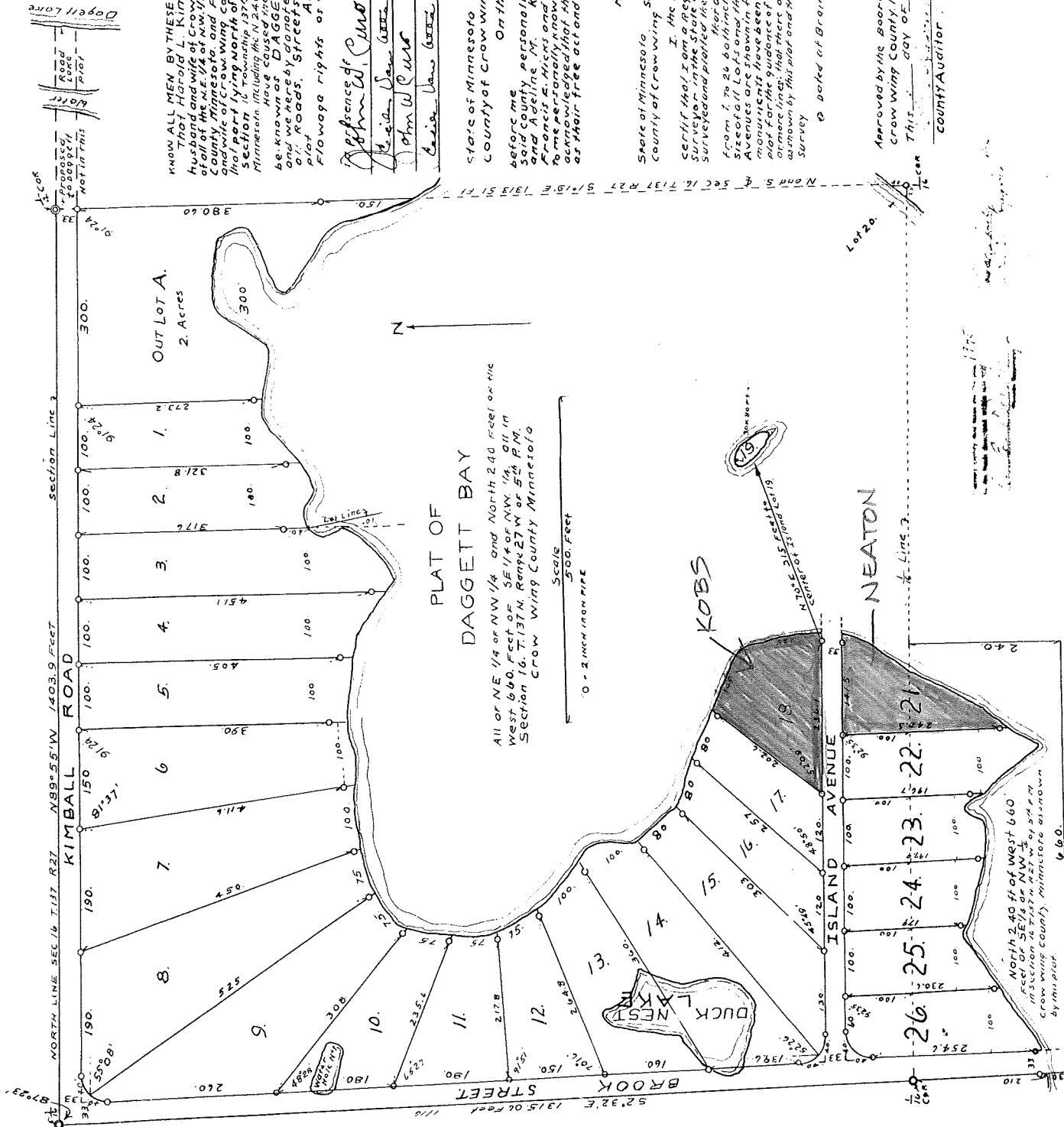
John W. Curo
MINN. No. 1428 seal

Approved by the Board of Commissioners
Crow Wing County Minnesota

This day of July 1946

Chairman, Co. Board

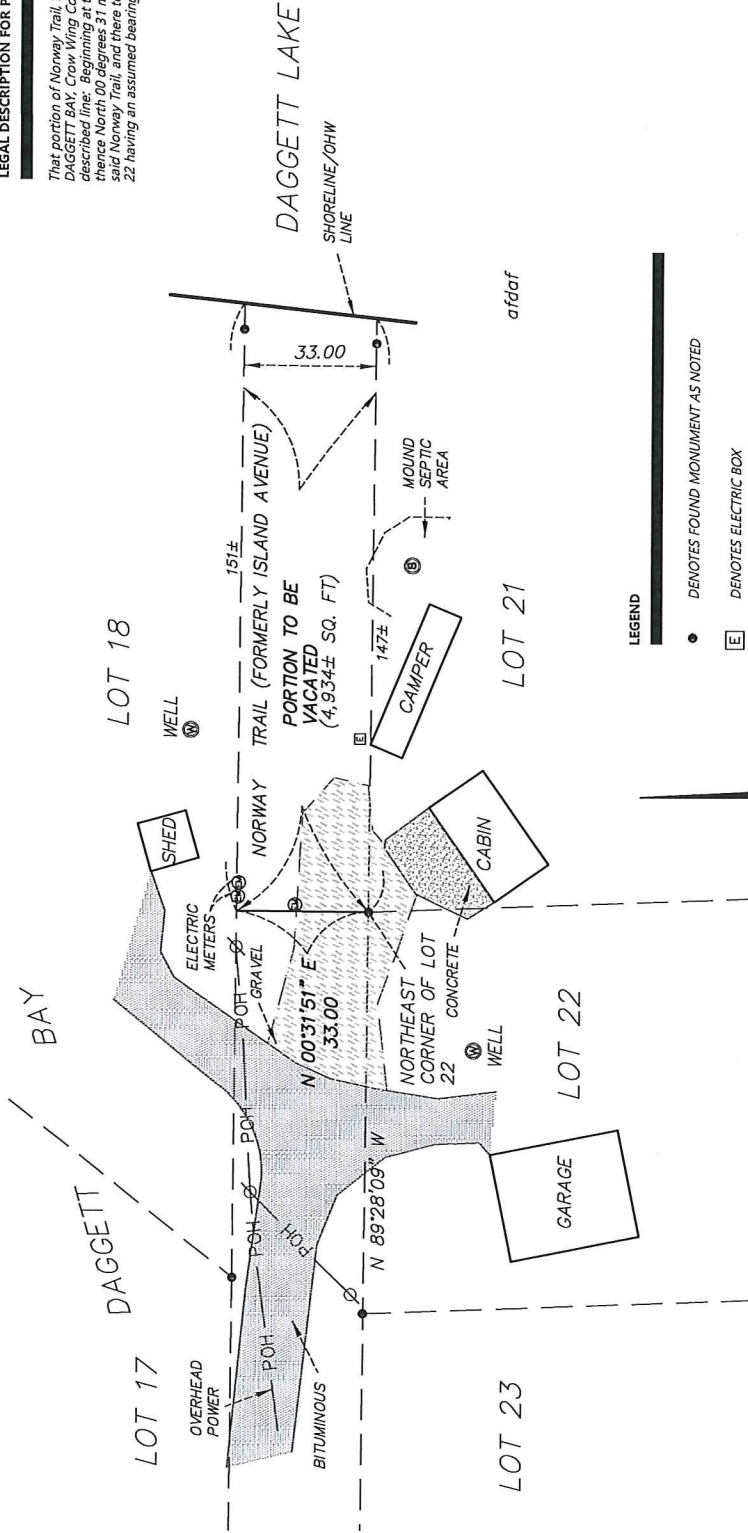
COUNTY Auditor



CERTIFICATE OF SURVEY

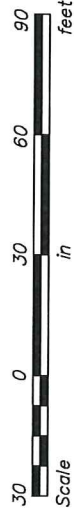
LEGAL DESCRIPTION FOR PORTION TO BE VACATED:

That portion of Norway Trail, formerly Island Avenue, according to the record plat of DAGGETT BAY, Crow Wing County, Minnesota, lying easterly of the following described line: Beginning at the northeast corner of Lot 22, said plat of DAGGETT BAY, thence North 00 degrees 31 minutes 51 seconds East 33.00 feet to the point of beginning of said Norway Trail, and there terminating, bearings based on the North line of Lot 22 having an assumed bearing of North 89 degrees 28 minutes 09 seconds West.



LEGEND

- DENOTES FOUND MONUMENT AS NOTED
- E DENOTES ELECTRIC BOX
- Ⓢ DENOTES SEPTIC INSPECTION PIPE



REQUESTED BY:

BREEN AND PERSON

**Lakes Area
SURVEYING LLC.**

24314 SMILEY ROAD, SUITE C
NISSWA, MN 56468
OFFICE (218) 961-0090



Drawn by: PDH Date: 06/14/19 Job No: 19-085

I hereby certify that this survey was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Paul Herkenhoff 6/17/19

Paul Herkenhoff, R.L.S.
License No. 45875

Date

D.
R.

D.
3.

AFFIDAVIT OF MAILING

STATE OF MINNESOTA)
) ss.
COUNTY OF CROW WING)

Sheri Doucimo, being first duly sworn, on oath deposes and says: That on August 1, 2019, she served the attached Certificate of Survey, Notice of Public Hearing, and the proposed Resolution Vacating Property on the following person/entities at their last known address shown below:

Minnesota DNR
500 Lafayette Rd
St. Paul, MN 55155
Via Certified Mail

Michael and Jeanne Kobs
500 E Grant Street, #804
Minneapolis, MN 55404

14082 Norway Trail, LLC
515 165th Avenue NW
Andover, MN 55304

Joel and Karen Skagerberg
14797 92nd Place North
Maple Grove, MN 55369

Kevin and Patricia Doeden
3141 Hillsboro North
New Hope, MN 55472

Patrick Dolan
14039 Norway Trail
Crosslake, MN 56442

Roger and Susan Thompson
15951 Radium Street NW
Anoka, MN 55303

Raymond and Arlene Peterson
14073 Norway Trail
Crosslake, MN 56442

Michael and Claudia Rardin
14089 Norway Trail
Crosslake, MN 56442

Lisa Parsons
2165 Sally Avenue
Watertown, MN 55388

Dale Erickson
1216 Cypress Lane
Elk Grove Village, IL 60007

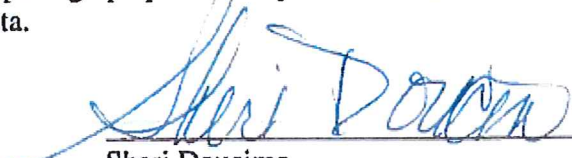
Moonlite Bay, LLC
PO Box 257
Crosslake, MN 56442

Neal and Karen Senst
37052 Lumberjack Lane
Crosslake, MN 56442

William Sahli
13095 Gladick Lane
Crosslake, MN 56442

Steve and Luann Nelson
PO Box 456
Crosslake, MN 56442

by placing true and correct copies thereof in envelopes, properly addressed to these above named persons, and by depositing said envelopes, postage prepaid and by certified mail to the DNR in the United States mail at Brainerd, Minnesota.


Sheri Doucimo

Subscribed and sworn to before me
this August 1, 2019


Notary Public



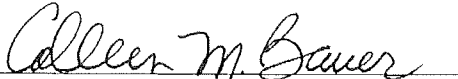
AFFIDAVIT OF MAILING

STATE OF MINNESOTA)
) ss.
COUNTY OF CROW WING)

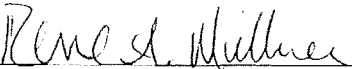
Colleen Bauer, being first duly sworn, on oath deposes and says: That on August 6, 2019, she served the attached Certificate of Hearing, Notice of Public Hearing, and the proposed Resolution Vacating Property on the following persons at their last known address shown below:

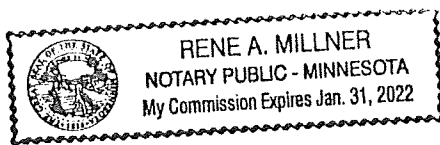
Steve and Luann Nelson
PO Box 256
Crosslake, MN 56442

by placing true and correct copies thereof in an envelope, properly addressed to the above named persons, and by depositing said envelope, postage prepaid in the United States mail at Crosslake, Minnesota.


Colleen Bauer

Subscribed and sworn to before me
this August 6, 2019


Notary Public



BREEN & PERSON
PO Box 472 • Brainerd, MN 56401

CERTIFIED MAIL®



7016 1830 0001 0497 5264
7016 1830 0001 0497 5264

neopost[®]
08/01/2019

US POSTAGE

FIRST-CLASS MAIL
\$06.80⁰

ZIP 56401
041L13810490



U.S. Postal Service[™]
CERTIFIED MAIL[®] RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com.

OFFICIAL USE

Certified Mail Fee \$ 3.50
Extra Services & Fees (check box, add fee as appropriate)
☒ Return Receipt (hardcopy) \$ 2.80
☐ Return Receipt (electronic) \$
☐ Certified Mail Restricted Delivery \$
☐ Adult Signature Required \$
☐ Adult Signature Restricted Delivery \$

Postage \$ 50
Total Postage and Fees \$ 6.80

Postmark
Here

Sent To Minnesota DNR
Street and Apt. No., or PO Box No. 500 Lafayette Rd
City, State, ZIP+4[®] St. Paul MN 55155

PS Form 3800, April 2015 PSN 7533-02-000-9047

See Reverse for Instructions

FIRST-CLASS MAIL

\$06.80⁰

ZIP 56401
041L13810490

neopost[®]

08/01/2019

US POSTAGE



Certified Mail service provides the following benefits:

- A receipt (this portion of the Certified Mail label).
- A unique Identifier for your mailpiece.
- Electronic verification of delivery or attempted delivery.
- A record of delivery (including the recipient's signature) that is retained by the Postal Service[™] for a specified period.

Important Reminders:

- You may purchase Certified Mail service with First-Class Mail[®], First-Class Package Service[®], or Priority Mail[®] service.
- Certified Mail service is *not* available for International mail.
- Insurance coverage is *not* available for purchase with Certified Mail service. However, the purchase of Certified Mail service does not change the insurance coverage automatically included with certain Priority Mail items.
- For an additional fee, and with a proper endorsement on the mailpiece, you may request the following services:
 - Return receipt service, which provides a record of delivery (including the recipient's signature). You can request a hardcopy return receipt or an electronic version. For a hardcopy return receipt, complete PS Form 3811, *Domestic Return Receipt*, attach PS Form 3811 to your mailpiece;
 - Restricted delivery service, which provides delivery to the addressee specified by name, or to the addressee's authorized agent.
 - Adult signature service, which requires the signee to be at least 21 years of age (not available at retail).
 - Adult signature restricted delivery service, which requires the signee to be at least 21 years of age and provides delivery to the addressee specified by name, or to the addressee's authorized agent (not available at retail).
- To ensure that your Certified Mail receipt is accepted as legal proof of mailing, it should bear a USPS postmark. If you would like a postmark on this Certified Mail receipt, please present your Certified Mail item at a Post Office[™] for postmarking. If you don't need a postmark on this Certified Mail receipt, detach the barcoded portion of this label, affix it to the mailpiece, apply appropriate postage, and deposit the mailpiece.

IMPORTANT: Save this receipt for your records.

PS Form 3800, April 2015 (Reverse) PSN 7530-02-000-9047

BREEN & PERSON[®]
PO Box 472 • Brainerd, MN 56401

Minnesota DNR
500 Lafayette Rd
St. Paul, MN 55155
Via Certified Mail

2473141

PLACE STICKER ON THE TOP OF THE MAILPIECE TO BE RETURNED TO THE SENDER

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Minnesota DNR
500 Lafayette Road
St. Paul, MN 55155

COMPLETE THIS SECTION ON DELIVERY

A. Signature

- ☒ Agent
☐ Addressee

B. Received by (Printed Name) C. Date of Delivery

- D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type

- ☐ Adult Signature
☐ Adult Signature Restricted Delivery
☒ Certified Mail®
☐ Certified Mail Restricted Delivery
☐ Collect on Delivery
☐ Collect on Delivery Restricted Delivery
☐ Insured Mail
☐ Insured Mail Restricted Delivery (over \$500)
☐ Priority Mail Express®
☐ Registered Mail™
☐ Registered Mail Restricted Delivery
☐ Return Receipt for Merchandise
☐ Signature Confirmation™
☐ Signature Confirmation Restricted Delivery



9590 9401 0024 5071 7314 18

7018 1830 0001 0497 5264

PS Form 3811, April 2015 PSN 7530-02-000-9053

Domestic Return Receipt

Certified Mail

- A unique identifier for your delivery.
- A record of delivery (and signature) that is retained for a specified period.

Important Reminders:

- You may purchase Certified Mail, First-Class Mail®, First-Class Mail® service or Priority Mail® service.
- Certified Mail service is informational mail.
- Insurance coverage is not provided with Certified Mail service.
- Insurance coverage and certain Priority Mail® and Return Receipt services.
- You can request a return receipt (including of delivery (including electronic version, for complete PS Form 3800, April 2011)

D.
4.

NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE that by order of the City Council, the City of Crosslake, Minnesota, will hold a public hearing at the Crosslake City Hall, Crosslake, Minnesota, at 7:15 P.M., on September 9, 2019 to consider whether or not it is in the public interest to vacate a portion of a platted road within the plat of Daggett Bay, more specifically described in the proposed resolution now available at City Hall.

Dated at Crosslake, Minnesota, this July 29, 2019

CITY OF CROSSLAKE, MINNESOTA

By /s Charlene Nelson
City Clerk

CROSSLAKE CITY CODE:

Sec. 42-265. - No vacation of public water accesses.

If the street, alley, public ground, public way or any part thereof terminates at or abuts upon any public water, no vacation petition shall be accepted or approved by the city. The city has determined through a comprehensive study of all streets, alleys, public grounds, plats and public ways that abut or provide access to any public water (collectively the "public water accesses"), that those public water accesses serve a public purpose and said purpose is not "useless for the purpose" for which the public water access was established. Further, the public interest will best be served by not vacating public water accesses.

(Ord. No. 85, § 2(6.31(b)(6)), 11-12-1996; Ord. No. 86, § 2(6.31(b)(6)), 11-12-1996; Ord. No. 162, § 2(6.31(b)(6)), 7-6-2002; Ord. No. 202, § 2(6.31(a)(5), (b)(6)), 12-13-2004)

D.
6.



MINNESOTA DEPARTMENT OF
NATURAL RESOURCES
NORTHEAST REGION
1201 E HWY 2
GRAND RAPIDS, MN 56744
218-328-8780

August 29, 2019

Charlene Nelson, City Clerk
City of Crosslake
37082 County Road 66
Crosslake, MN 56442

RE: Proposed vacation of portion of road: Norway Trail, formerly Island Avenue according to the recorded plat of Daggett Bay, Crow Wing County, Minnesota, lying Easterly of the described line: Beginning at the northeast corner of Lot 22, said plat of Daggett Bay; thence North 00 degrees 31 minutes 51 seconds East 33.00 feet to the north line of said Norway Trail, and there terminating, bearings based on the North line of said Lot 22 having an assumed bearing of North 89 degrees 28 minutes 09 seconds West.

Dear Ms. Nelson,

A letter and notice of public hearing regarding the proposal to vacate a portion of road dedicated to public use forever was forwarded to me to review and provide comments as required by Minnesota Statutes § 412.851.

The DNR has reviewed and opposes the proposed vacation of the road abutting the public waters of Daggett Lake for the following reasons:

The right of way has been donated and dedicated to public use forever referenced by the plat on record. This road can provide multimodal access to the public waters of Daggett Lake and Little Pine Lake.

In the assessment of DNR staff, the vacation as proposed is not in the public interest, and would provide no public benefits to match the value of the current and potential public resource. Upon a site visit, evidence of land-use trespass was observed. The stacked wood, electrical meter, mowing, and removed survey lath creates the perception the property is private and not for public use as dedicated.

The DNR does not advocate any kind of development or 'improvement' of the public road, but as it stands in an undeveloped state, it represents a great opportunity for



mndnr.gov

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AN EQUAL OPPORTUNITY EMPLOYER.

walk-in or drive-to fishing and lake access. We cannot anticipate what needs may exist for public access on this lake in 100 years, but once this valuable land leaves public ownership, it is likely gone for good. The mere fact that this property is not a managed public water access does not dissolve this roads significant value for current and future access as well as undeveloped shoreline and water quality.

Thank you for the opportunity to comment on the proposed vacation located in the City of Crosslake. The DNR does not plan to attend the public hearing on September 9, 2019 unless requested. I would like to request the results of the City Council's action on this matter. If you have any questions, please contact me.

Sincerely,



Patty Thielen
NE Regional Director

cc: Nancy Stewart- MNDNR Parks and Trails
Wade Miller- MNDNR Parks and Trails



D.
7.

MEMO TO: City Council

FROM: City Clerk

DATE: September 5, 2019

SUBJECT: Recommendations from Commissions Re: Road ROW Vacation

The following is an excerpt from the June 26, 2019 **Park & Recreation/Library Commission** Meeting Minutes:

“A ROW Vacation Application was submitted by property owners Neaton/Kobs in regards to a ROW on Island Ave. between lot 18 and Lot 21. Discussion ensued.

Motion: To **deny** the request for vacation of said ROW. Melberg/Shannon Favor: All”

The following is an excerpt from the July 1, 2019 **Public Works Commission** Meeting Minutes:

“Consider Application for ROW Vacation to Water (Motion). Property location is between lot 21 and 18 close to the physical address of 14095 Norway Trail and is currently considered a Public ROW to Daggett Lake. It is at the end of Norway Trail. Mic Tchida stated the Park and Recreation Commission’s opinion was that this property should not be accepted for ROW vacation due to the conflict it might create with other ROWs in the city. Ted indicated this request is in conflict with current City Policy that ROWs as this are not to be given away. Brad Person, City attorney for Crosslake is representing this resident which was felt to be a conflict of interest. Tom Swenson warned the commission that other ROWs exist where the property on each side of the ROW is owned by the same resident and should this be allowed, we will have more residents coming to the city to ask for the ROWs between their properties. Discussion ensued about similar ROW properties and in all cases; the properties were not given to the requesting residents. *Motion by Gordy Wagner to recommend that the Council **deny** the request for vacation of the stated property. Second by Tom Swenson, all in favor.*”

D. 8.

**CITY OF CROSSLAKE
RESOLUTION NO. 19-_____**

RESOLUTION VACATING PROPERTY

WHEREAS, due and proper published and posted and mailed notice of public hearing has been given by the City as required by law; and

WHEREAS, after a public hearing held on this date, the City Council finds that it is in the public interest to vacate the property as hereinafter described.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City of Crosslake, Minnesota, as follows:

That certain property described as follows is hereby vacated:

That portion of Norway Trail, formerly Island Avenue, according to the record plat of Daggett Bay, Crow Wing County, Minnesota, lying Easterly of the following described line: beginning at the northeast corner of Lot 22, said plat of Daggett Bay; thence North 00 degrees 31 minutes 51 seconds East 33.00 feet to the north line of said Norway Trail, and there terminating, bearings based on the North line of said Lot 22 having an assumed bearing of North 89 degrees 28 minutes 09 seconds West.

Dated at Crosslake, Minnesota, this 9th day of September, 2019.

CITY OF CROSSLAKE, MINNESOTA

By _____
David Nevin, Mayor

ATTEST:

Charlene Nelson, City Clerk

SEWER REQUEST SUMMARY (9/9/19)

Number of Properties:

- ① Norway Trail (west) - 17 Properties
- ② Norway Trail (east) - 11 Properties
- ③ Brook Street - 7 Properties

Signatures:

① Norway Trail (west): gravel

Desire Sewer - 8

Do not desire sewer - 2

Do not know - want more info - 2

Unable to contact - 5

② Norway Trail (east): paved

Desire Sewer - 8

Do not desire sewer - 0

Do not know - want more info - 3

Unable to contact - 0

③ Brook Street:

Desire Sewer - 1

Do not desire sewer - 1

Do not know - want more info - 1


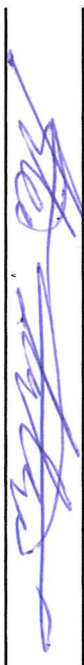

Unable to contact - 4

1

Request For Sanitary Sewer Installation

Norway Trail -- from Daggett Bay Road to Brook Street

We, the undersigned, request the City to install sanitary sewer along Norway Trail from Daggett Bay Road to Brook Street:

PID	Owner	Physical Address	Signature
Y 14160613	GUTORMSON, STEVEN R	36846 COUNTY ROAD 66	
Y 14160612	GUTORMSON, STEVEN R	36846 COUNTY ROAD 66	
Y 14160611	HANS PROPERTIES LLC	36818 COUNTY ROAD 66	} support installation & require all owners to hook up & use it
Y 14160610	HANS PROPERTIES LLC	36818 COUNTY ROAD 66	
14160609	JENSON, GARY R	13965 NORWAY TRL	
14160608	JENSON, GARY R	13965 NORWAY TRL	
14160607	JENSON, GARY R	13965 NORWAY TRL	
14160606	KOENIG, DAVID J & DONNA J		
14160605	KOENIG, DAVID J & DONNA J		
Y 14160604	NELSON, LYLE L	13999 NORWAY TRL	
14160603	SCHULTZ, CLINTON B TRUST AGR	14005 NORWAY TRL	need more info before, it know costs, turnins, etc
N 14160830	BROWN, JAMES L & SUSAN K	14019 NORWAY TRL	no more studies are high enough
N 14160598	BROWN, JAMES L & SUSAN K	36827 BROOK ST	no benefit to us - pay for others?
Y 14160599	NELSON, LYLE L	13999 NORWAY TRL	do the support its owner - who? Dist. 100? or signatures above (4 lines above) no trouble

✓ 14160600

DEQUATTRO, TRACY

✓ 14160601

SKAGERBERG, JOEL A & KAREN M

13946 NORWAY TRL

✓ 14160602

GUTTORMSON, ARNOLD & LUCY

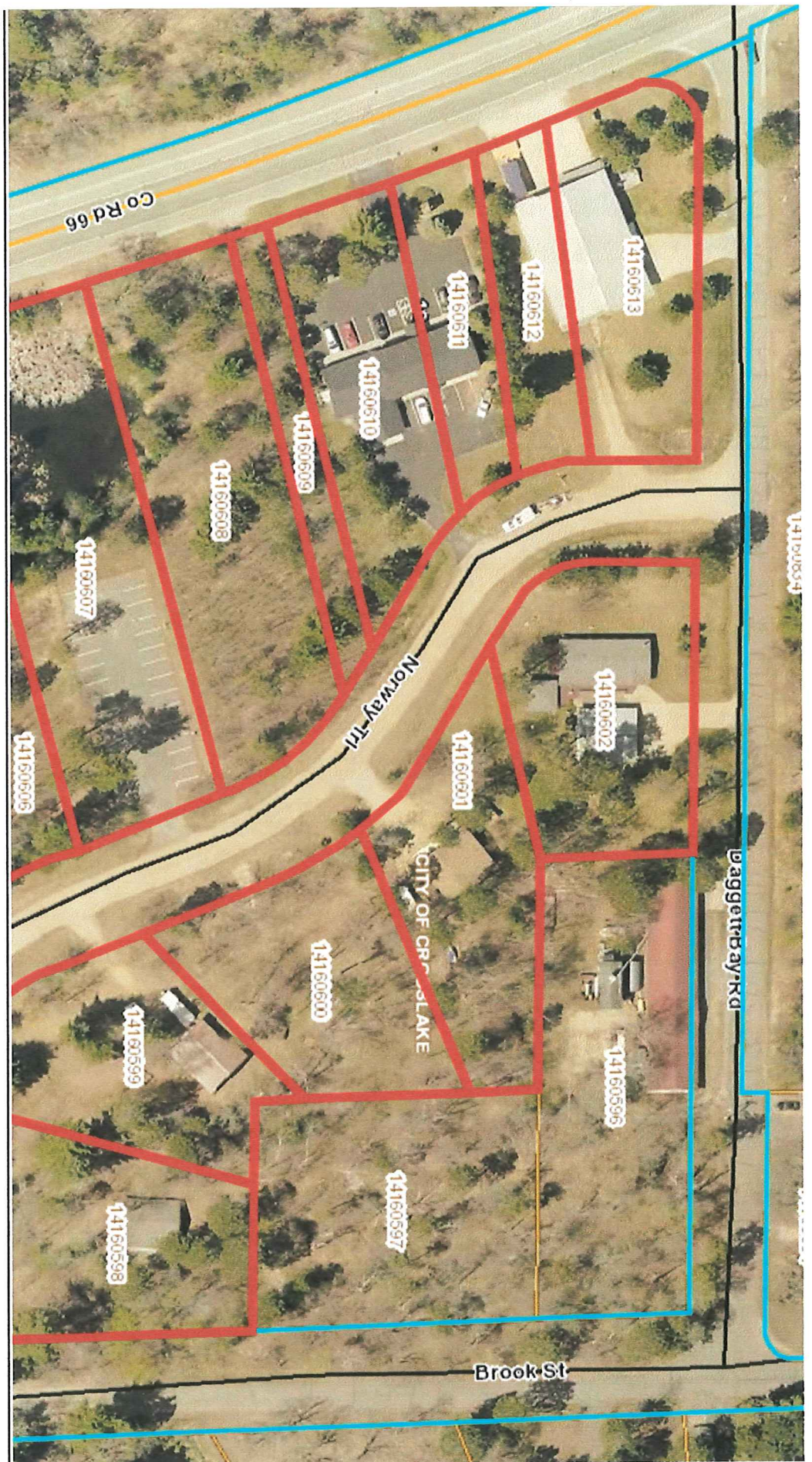
13931 DAGGETT BAY RD

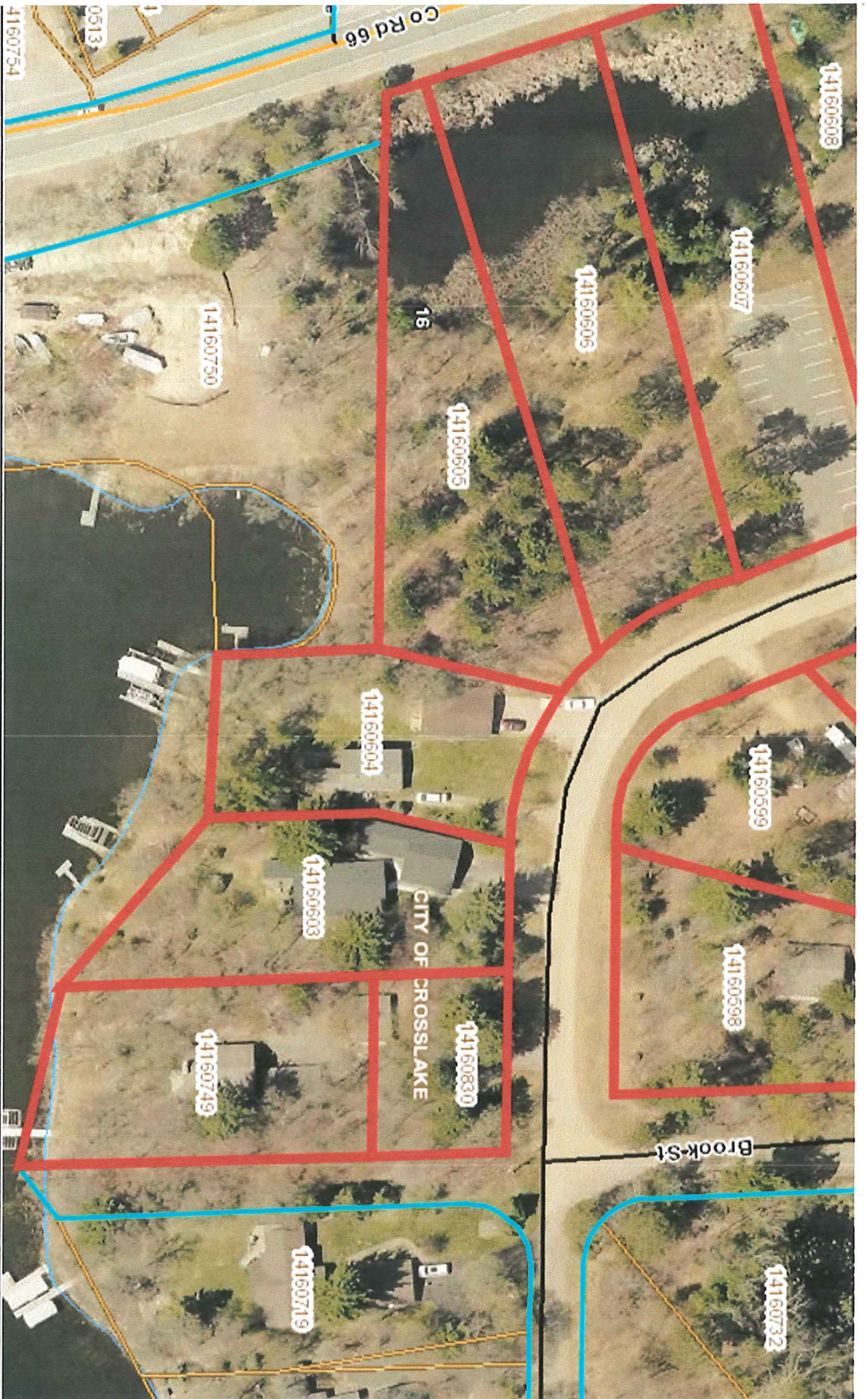
1
Jerry DOTA
Steve Skagerberg

8 Yes

2 No

7 Do not know





2

Request For Sanitary Sewer Installation

Norway Trail - from Brook Street to the east end of Norway Trail

We, the undersigned, request the City to install sanitary sewer along Norway Trail from Brook Street to the east end of Norway Trail:

PID	Owner	Address	Signature
<u>14160731</u>	<u>DOEDEN, KEVIN W & PATRICIA L</u>	<u>36814 BROOK ST</u>	<u>Agree with concept, would like to know cost and detail for project</u>
<u>14160730</u>	<u>SKAGERBERG, JOEL A & KAREN M</u>	<u>14068 NORWAY TRL</u>	<u>Don Skagerberg</u>
<u>14160729</u>	<u>14082 TRAIL LLC</u>	<u>14082 NORWAY TRL</u>	<u>Thomas DeQuattro</u>
<u>14160728</u>	<u>KOBS, MICHAEL R & JEANNE SUE</u>	<u>14096 NORWAY TRL</u>	<u>Michael R Kobs</u>
<u>14160725</u>	<u>PARSONS, LISA D</u>	<u>14095 NORWAY TRL</u>	<u>Lisa Parsons</u>
<u>14160724</u>	<u>RARDIN, MICHAEL P & CLAUDIA H</u>	<u>14089 NORWAY TRL</u>	<u>Michael Rardin</u>
<u>14160723</u>	<u>SCHWARZE, JEFFREY</u>	<u>14081 NORWAY TRL</u>	<u>Jeffrey Schwarze</u>
<u>14160722</u>	<u>PETERSON, RAYMOND TRUST UA</u>	<u>14073 NORWAY TRL</u>	<u>Raymond Peterson</u>
<u>14160721</u>	<u>THOMPSON, ROGER D & SUSAN E</u>	<u>14047 NORWAY TRL</u>	<u>Do not know right now</u>
<u>14160720</u>	<u>THOMPSON, ROGER D & SUSAN E</u>	<u>14047 NORWAY TRL</u>	<u>Do not know right now</u>
<u>14160719</u>	<u>DOLAN, PATRICK W</u>	<u>14039 NORWAY TRL</u>	<u>Pat M Dolan</u>

8 Yes
3 Don't know



3

Request For Sanitary Sewer Installation

Brook Street - from Daggett Bay Road to Norway Trail

We, the undersigned, request the City to install sanitary sewer along Brook Street from Daggett Bay Road to Norway Trail:

PID	Owner	Physical Address	Signature
<u>14160596</u>	<u>HANKEL, DARYL E</u>	<u>13959 DAGGETT BAY RD</u>	<u>Need more info before, need to know exact turnings, etc</u>
<u>14160597</u>	<u>SCHULTZ, CLINTON B TRUST AGR</u>	<u>_____</u>	<u>Not sure - not sure if it to me. Sdk</u>
<u>14160598</u>	<u>BROWN, JAMES L</u>	<u>36827 BROOK ST</u>	<u>_____</u>
<u>14160732</u>	<u>FRATTALLONE, LAWRENCE M & PATRICIA</u>	<u>36818 BROOK ST</u>	<u>_____</u>
<u>14160733</u>	<u>FRATTALLONE, LAWRENCE M & PATRICIA</u>	<u>36818 BROOK ST</u>	<u>_____</u>
<u>14160734</u>	<u>DALLMANN, KURT & LERAE &</u>	<u>36868 BROOK ST</u>	<u>_____</u>
<u>14160735</u>	<u>PEPSKI, JEFFREY A TRUST</u>	<u>36886 BROOK ST</u>	<u>_____</u>

1 Yes
1 No
5 Do not know



G.1.

RESOLUTION NO. XX-XX
RESOLUTION APPROVING PRELIMINARY 2019 TAX LEVY
COLLECTIBLE IN 2020

Be it resolved by the Council of the City of Crosslake, County of Crow Wing, Minnesota, that the following sums of money be levied for the current year, collectible in 2020, upon taxable property in the City of Crosslake, for the following purposes:

General Property Tax Levy	\$ 3,465,861
G.O. Refunding Bonds 2012A	344,275
G.O. Sewer Rev. Imp Bonds 2017A	121,228
G.O. Reconstruction Bonds 2018A	104,292
G.O. CIP Bonds Series 2019A	<u>270,483</u>
Total Levy	\$ 4,306,139

The City Administrator/Treasurer is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Crow Wing County, Minnesota.

Adopted by the City Council on September 9, 2019.

David Nevin
Mayor

Michael R. Lyonais
City Administrator/Treasurer

PRELIMINARY CITY TAXES LEVIED

DUE DATE: September 30, 2019		CITY OF: CROSSLAKE
STATE OF MINNESOTA COUNTY OF CROW WING	I HEREBY CERTIFY the following sums are the preliminary levy adopted by the City Council at their meeting held on <u>September 9</u> , 2019 <small>(Enter meeting date)</small> for taxes payable in 2020, for the following purposes to wit:	
PURPOSE/FUND NET TAX CAPACITY BASED LEVIES	PRELIMINARY LEVY BY FUND	
Levy No. 10 REVENUE	\$	3,465,861
83 EDA - OPERATING LEVY	\$	None
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
GENERAL OBLIGATION BONDS		
322 G.O. REFUNDING BONDS 2012A	\$	344,275
335 G.O. EQUIPMENT CERTIFICATE 2015B	\$	None
347 G.O. SEWER REV IMP BONDS 2017A	\$	121,228
352 G.O. RECONSTRUCTION BONDS 2018A	\$	104,292
G.O, CIP Bonds, Series 2019A	\$	270,483
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
CERTIFIED PRELIMINARY LEVY TOTAL	\$	4,306,139
Dated this <u>9th</u> day of <u>September</u> , 2019. Finance Dir: _____		
<u>Forms for Final levy certification should be mailed to you in November 2019, to be certified by December 30, 2019.</u> <u>Even if you do not change your levy from the Preliminary, you will have to submit the Final Levy Form.</u>		

Bond Levy Certification

DISTRICT

If you are not levying this amount, please explain:

CROSSLAKE

File: 2012:01					
GO REFUNDING BONDS, SERIES 2012A	2019	2020	\$456,000.00		344,275
File: 2015:04					
GO EQUIPMENT CERTIFICATE, SERIES 2015B	2019	2020	\$147,340.00		None
File: 2017:08					
GENERAL OBLIGATION DISPOSAL SYSTEM BONDS SERIES 2017A	2019	2020	\$118,707.75		121,228
File: 2018:06					
GO STREET RECONSTRUCTION BONDS, SERIES 2018A	2019	2020	\$99,325.00		104,292
G.O. CIP Bonds Series 2019A	2019	2020	\$ 270,483		270,483

Signature: _____

Date: _____

Total Debt Service Levy

\$ 840,278

Notes:

2012:01 Difference of \$111,725 is funded by a direct contribution from Crow Wing County
 2015:04 No Levy necessary for final payment as this is funded via excess \$'s from previously retired bonds accumulated it DS Fund.
 2017:08 Levy based on amount as recommended in official bond documents.
 2018:06 Levy based on amount as recommended in official bond documents.
 G.O. CIP Bonds Series 2019A: New issuance, levy based on amount as recommended in official bond documents.

Tuesday, July 16, 2019

MEETING & CONTACT INFORMATION

Complete & approve the following information that will appear on the Truth in Taxation notices.

CITY OF: Crosslake

Public Meeting Date: 12 / 09 / 2019 Time: 7:00 PM

(Not required for Cities with less than 500 population)

Meeting location: Crosslake City Hall
37028 County Road 66
Crosslake, MN 56442

(Not required for Cities with less than 500 population)

Contact Person: Michael R. Lyonais - City Administrator/Treasurer

Contact Address: 37028 County Road 66
Crosslake, MN 56442

Contact Phone #: (218) 692-2688

Approved by: _____

G.
2.

MEMO TO: City Council

FROM: City Clerk

DATE: September 5, 2019

SUBJECT: Fee Schedule Change

I recommend the Council change the application fee for a Road Vacation from \$500 to \$1,000. It is necessary for the City to charge a fee that covers its costs of completing applications. (The legal fees for the Norway Trail request were over \$500, which does not include staff time.)

G.
3.



TO: City Council

FROM: Jon Kolstad, Planning and Zoning Department

DATE: September 9, 2019

RE: Public Property Infringement

Per City Ordinance Chapter 32, Article II, Sec. 32-36 (c) "Structures, equipment or storage of personal property of any sort on, above or below ground is prohibited in these areas." and (j) "Storage or placement of debris, leaves, grass clippings or brush is prohibited,"

As shown in the attached photos and as stated in the letter from the MN DNR dated August 29, 2019, the adjacent landowners have encroached onto the Right-of-Way (ROW) at the end of Norway Trail with stacked wood, lawn areas and have improved parking areas. These activities have created the perception that the ROW is private and not for Public Use as dedicated in the recorded plat of Daggett Bay (est. 1946).

Staff requests that the adjacent landowners remove any and all encroachments within 14-days and discontinue all activities infringing on the ROW. If the landowners fail to cease these activities, they shall be subject to administrative fines of \$75 per day per violation.





9/5/2019

September 2013



6/21/3013



G.4.

Memo To: City Council

From: Personnel Committee

Date: August 20, 2019

Re: Recommendation to Renew Health Insurance Renewal

It is the unanimous recommendation of the Personnel Committee to renew the City's Health insurance contract through Resource Training and Solutions /Blue Cross Blue Shield for calendar 2020.

The 2020 renewal represents a 7.50% increase in rates over calendar 2019. Deductibles and related coverages remain essentially the same as the prior year.

Council Action/Motion

H.
l.
a.

Staff Report - Crosslake Parks, Recreation and Library

Date: September 9th, 2019

To: Crosslake City Council

From: TJ Graumann, Director of Parks, Recreation & Library

1. Updated Library Policy Manual

Recommended by the Parks/Library Commission to approve updates made in the Library Policy Manual.

Action/Motion

2. Personnel

Recommendation from the Personnel Committee to fill the budgeted Park Maintenance Position.

Action/Motion

3. Parks and Rec. Capital Outlay

Recommendation to reallocate funds within the 2019 & 2020 Capital Outlay Budget.

Action/Motion

Notable Updates:

Multi-Purpose Recreational Courts

Library Book Sale – YTD Revenue Update

Library – School Kids

CROSSLAKE AREA LIBRARY

POLICY MANUAL

~~December 8, 2008~~

**This Manual is located online at:
<http://crosslake.govoffice.com>**

CROSSLAKE AREA LIBRARY

POLICY MANUAL

MISSION STATEMENT

The mission of the Crosslake Area Library is to provide library services, including books and materials in many formats, computer equipment for public use, and programs geared to the broad and varied informational, cultural, educational and recreational purposes of all people of all ages in this community and the surrounding areas.

LIBRARY OPERATING POLICIES

The Crosslake Area Library is owned and operated by the City of Crosslake and operates under the direction of the Parks and Recreation Department. These policies, which become effective after approval and adoption by the Crosslake City Council, govern the day-to-day operating procedures of the Crosslake Area Library. They have been written to follow the guidelines of the Library Bill of Rights as adopted by the American Library Association and all applicable state and local requirements.

LIBRARY HOURS

The library is open the following hours*:

10:00 a.m. – 4:00 p.m. Monday, Wednesday, Thursday and Friday

10:00 a.m. – 8:00 6:00 p.m. Tuesday

10:00 a.m. – 1:00 p.m. Saturday

Closed Sundays

***current hours will be posted at the library**

The library will be closed on the following holidays subject to an annual calendar review.

New Year's Day, Martin Luther King Jr. Day, President's Day, Memorial Day, ~~Good Friday~~, July 4th, Labor Day, Veteran's Day, Thanksgiving and the day following, and Christmas Eve and Christmas Day. The library will not be open when the Community Center is closed. However, the library has the option to remain open on ~~H~~holidays when the Crosslake Community Center is open and staffed.

CIRCULATION POLICY

~~Borrower~~ Patron Registration:

~~As of January 1, 2009 library cards are free.~~ Library Card fees are as follows: Adult Card (18 years and older) \$5.00; Student/Child Card \$1.00; Replacement Cards (damaged or lost) \$5.00 (includes both adult and child). ~~They~~ Cards do not expire, but the library reserves the right to ~~replace them in the future~~ deactivate the card if not used within three years. To reactivate the card a patron will need to provide updated information.

Children under 18 must have the library card membership application signed by a parent or guardian.

A fee of \$1.00 \$5.00 is charged for replacement of a lost card.

Procedure:

A Membership Crosslake Area Library Card Application Form must be completed. Required information includes name, local and permanent address, and telephone number and email address. If applicant has no telephone, a reference with a telephone number will be required.

Applicants without a driver's license or current I.D. card with address must present two pieces of identification bearing the same address as the application card. All materials checked out on the borrower's patron's card are the responsibility of that person or legal guardian in the case of a minor, unless the library has been notified in advance that the card has been lost or stolen. A patron must present their card to check out materials, or use the computers.

Circulation:

7-day loan period – new fiction, and audio/video materials

14-day loan period for all children's and juvenile books and "new" teen materials

28-day loan period – all other materials

Patrons may have a combined total of 10 items. All audio and audio/visual materials are limited to four per week. A patron must be at least 17 years of age to check out an R-rated video or DVD. The City reserves the right to verify age prior to checking out an R-rated video or DVD.

Newspapers and current issues of adult periodicals are not loaned out. Some children's and adult's reference and special books are also non-circulating.

All audio and audio/visual materials are limited to four per week. A patron must be at least 17 years of age to check out an R-rated video or DVD. The City reserves the right to verify age prior to checking out an R-rated video or DVD.

The library collection is open to all. everyone. Parents who wish to restrict their children's reading material must accompany the child to the library.

Circulation records are confidential; however, patrons should be aware that due to recent legislation (Section 215 of the Federal USA Patriot Act, Public Law 107-56), confidentiality may be compromised.

OVERDUE MATERIALS

Patrons with overdue materials will be notified. If materials are not returned within 30 days, ~~borrower~~ **the patron** becomes responsible for the cost of the materials **and a non-refundable \$5.00 administration fee.** No further use of the library will be allowed until the material(s) are returned or restitution is made.

State law makes theft or destruction of library materials a crime. Any person shall be guilty, upon conviction, of library theft who willfully;

1. Removes or attempts to remove any library materials from the premises of a library facility without authority.
2. Mutilates, destroys, alters or otherwise damages, in whole or in part, any library materials; ~~or~~
3. Fails to return any library materials which have been ~~lent~~ **loaned** to said person by the library facility.

LOST MATERIALS

Any materials lost or damaged beyond repair must be paid for at a cost to be determined by ~~the Park and Recreation Director following consultation with the Operations Team.~~ **the replacement cost.** ~~If lost materials are found and returned in good condition within six months, a refund will be given.~~ **Any lost materials paid for by the patron and subsequently found, become the property of the patron.** Lost materials checked out on a minor's card shall be the responsibility of the parent or guardian.

GIFT POLICY

A memorial gift is acknowledged by a card sent to the family of the person in whose memory the gift was given. If the donor requests a specific book be purchased, a book label will be affixed inside the memorial book designating for whom the memorial is made, and by whom.

Gift books must be of a general nature and of value to the collection as a whole and must meet the criteria of the Library's Materials Selection Policy.

DONATION POLICY

Donated items will be accepted by the Crosslake Area Library with the understanding that they may or may not be added to the collection. Items added to the collection must meet the Library's Materials Selection Policy. Donated books and equipment become ~~library (City)~~ **city** property and are subject to ~~library (City)~~ **city** policy. Items which are not placed in the collection may be ~~placed~~ **sold** in the library ~~Annual~~ book sales. The library will not make appraisals on donated items. However, if the donor wishes to take a tax deduction, a receipt for the donated item will be provided.

VOLUNTEER POLICY

~~The Operations Team shall be made up of volunteers approved by the City Council. Operations Team responsibilities are outlined in an appendix to the Crosslake Area Library Policy Manual.~~

The Library Advisory Board will be comprised of 3 to 5 volunteers approved by the Parks, Recreation/Library Commission to make recommendations regarding Library operations and updates to Library Policies and Procedures to the Library Manager and/or the Parks and Recreation/Library Director.

The purpose of the Crosslake Area Library Volunteer Program is to offer individuals the opportunity to make a positive contribution to the quality of community life through serving as volunteers in various capacities in the library and to enable the library to provide services and service enhancements that could not be provided without volunteers.

Volunteers must complete a volunteer application form available at the library. Volunteers under age 18 must have an approval form signed by a parent or legal guardian. The library has opportunities for volunteers in several different areas of service. Each area has its own specific requirements. ~~Applicants will be interviewed by a member(s) of the Operations Team for the area in which they wish to volunteer as noted on their application form.~~

Volunteers shall complete a release to the City of Crosslake for a ~~required,~~ routine background check, ~~to be conducted by the Crosslake Police Department.~~

Volunteers must receive orientation and training in the ~~specific area of service to which they have applied~~ library policies and procedures prior to beginning service. ~~Volunteers work under the supervision of the Operation Team.~~ Volunteers work under the supervision of the Library Manager and agree to follow library policies and procedures as outlined during orientation. Volunteers who do not perform in accordance with acceptable library standards are either assigned to alternate jobs or advised that their services cannot be used by the library. Volunteers agree to a working partnership with the Operations Team and Park and Recreation other library volunteers and community center staff ~~which~~ and this partnership shall be based on mutual respect. ~~Volunteers agree to follow library policies and procedures as outlined during orientation.~~

Nothing in this policy shall be deemed to create a contract between the volunteer and the Crosslake Area Library or City of Crosslake. Both the volunteer and the Crosslake Area Library have the right to terminate the volunteer's association with the Library at any time, for any reason, with or without cause. The Library will operate in accordance with the City of Crosslake's current applicable Organizational Chart, ~~approved May 14, 2007.~~ Personnel issues that cannot be resolved at the Park and Recreation Director level will be referred to the Personnel Committee. (See Organizational Chart Exhibit A attached.)

POLICY ON UNATTENDED CHILDREN

Library volunteers cannot assume responsibility for children left unattended in the library. For safety reasons and the child's protection, children under age 10 cannot be left unattended in the library at any time, except for library-supervised activities. If a child is still on library premises when the library closes for the day, an attempt will be made to contact a parent or guardian. If a parent or guardian has not been located within twenty minutes, the unattended child will be accompanied to the Community Center front desk and City staff will continue trying to locate the parent or guardian.

PATRON BEHAVIOR AND LIBRARY USAGE

In order to protect all library users' right of access to library facilities, to ~~insure~~ ensure the safety of patrons and volunteers, and to protect library resources and facilities from damage, reasonable restrictions and appropriate safeguards to library access are outlined below.

Persons using the library for purposes other than those for which the library was established ~~may~~ will be asked to leave.

The following prohibited activities, conduct, and conditions are for the protection and comfort of library visitors and volunteers:

1. Eating, drinking, smoking, or possession or consumption of a controlled or restricted drug or substance or being under the influence of alcohol or drugs.
2. Bringing in animals except those needed to assist a patron with a disability or animals used in a library program with prior notification to the Parks and Recreation/Library Director.
3. ~~Misusing the restrooms.~~ Cell phone use other than that deemed necessary by the volunteer on duty.
4. Mutilating and/or stealing library materials or other library property.
5. Talking in a loud or abusive voice or engaging in other disruptive conduct.
6. Interfering with another person's use of the library or with the library volunteer's performance of their duties.
7. Entering non-public areas of the library without proper authorization.
8. Improper attire (shirt and shoes are required).
9. All other offenses which are subject to prosecution under criminal or civil code of law.

The patio garden use is considered an extension of the library and thus, is intended for all library patrons. No private party reservations or rentals of the patio/garden will be permitted.

INTERNET/COMPUTER POLICY

By using a public Internet workstation at the Crosslake Area Library, you agree to the following guidelines; ~~written to comply with the Children's Internet Protection Act.~~

- ~~1. A library patron will be allowed to use a computer station in one hour increments based on availability for up to three hours per day.~~
- ~~2.~~ 1. It is not possible for the library volunteers to control specific information that may be located on the internet. The library does not endorse the viewpoints of either written material or electronic information. Selection policies that serve to govern a library's purchase of written materials may not apply to material accessed electronically.
- ~~3.~~ 2. U.S. copyright law (*Title 17, U.S. Code*) prohibits the unauthorized reproduction or distribution of copyrighted materials, except as permitted by the principles of "fair use." Users may not copy or distribute electronic materials without the explicit permission of the copyright holder. Any responsibility for any consequences of copyright infringement lies with the user; the library (City) expressly disclaims any liability or responsibility resulting from such use.
- ~~4.~~ 3. All minors (those under the age of 18) must have a signed parental or guardian or caregiver consent form in order to use the computers. The Crosslake Area Library assumes no responsibility for the use of the Internet by children. It is the responsibility of the parent, guardian, or caregiver to determine what is appropriate.
- ~~5.~~ 4. Library volunteers are **may be** available to assist patrons very briefly in the use of the Internet. Children age **5 10** and under must be personally assisted by an adult at all times.
- ~~6. There is a charge for printing. Black and white copies are \$.10 for each additional page 5. and \$.50 for color copies. The charge for printing is \$.25 per page with a maximum of 25 pages permitted. No copying services will be provided to the public.~~
- ~~7.~~ 6. Patrons will not be permitted to access material that may be considered offensive to other patrons or to the library volunteers.
- ~~8.~~ 7. Persons using this equipment agree not to make any changes to the setup or configuration of the software or hardware.
- ~~9. If someone wishes to save their work, they may use a new compact disk or floppy disk or purchase a compact disk from the library for \$1.00 or a floppy disk for \$.50.~~
- ~~10.~~ 8. Misuse or abuse of a computer or Internet access will result in suspension of **Internet Library** access privileges and/or possible legal action.

11. 9. Anyone who uses the computers in the library must have a library card from the Crosslake Area Library. That card will **must** be presented whenever the patron wishes to access a library computer.
12. 10. Because computer resources are limited, nonessential use of ~~computing facilities,~~ such as **computers for** game playing and interactive game playing is prohibited in the ~~L~~library.

MATERIALS SELECTION POLICY

The cornerstone of library service is the book collection. Providing a vital book collection—one which has meaning for the public served—requires continuous attention; it means retaining the best of the old and selecting the best of the new.

This policy governs the selection and maintenance of the Crosslake Area Library's collection of ~~not only books,~~ but periodicals, pamphlets, newspapers, audio/ ~~and~~-video materials, or any other materials owned by the library. The library recognizes its responsibilities to collect such materials, to organize and make available its resources, and to give guidance in the use and interpretation of its collection.

Objectives:

To facilitate informal self-education of all people in the community.

To enrich and further develop the subjects on which individuals are undertaking formal education.

To meet the informational needs of all.

To support the educational, civic, and cultural activities of groups and organizations.

To encourage enjoyable leisure time reading.

Community Factors:

The Crosslake Area Library serves a variety of people from a wide geographic area. The collection must be broad in subject, comprehensive in viewpoint, and have wide latitude in reading levels.

Book Selection Policies and Procedures:

Ultimate responsibility for book selection rests with the ~~Library Operations Team, which operates within the framework of policies recommended by the Park and Recreation/Library Commission and approved by the Crosslake City Council.~~ **Library Manager.**

The book selection policy is intended to implement the general objectives of the library. The purpose of the selection process is to obtain expertly selected books and other materials to

further the library's purpose of giving information, reference assistance, and provide help to those engaged in educational pursuits, as well as providing general home reading. In general, the library's policy is to purchase, within budget limitations, the best books materials that satisfy the clientele of the library within budget limitations needs of the library's patrons.

Points considered in book selection are literary, educational, informational, and recreational value; authority and effectiveness of presentation; qualities conducive to critical thought and understanding; and available funds and space. Contemporary and popular authors are included, as well as those who have demonstrated enduring worth. Titles are selected on the basis of content as a whole and without regard to the political opinions or purposes of the publisher. In the case of controversial questions, variety and balance of opinion are sought whenever available.

Children and Young Adults:

The aim of book selection for children is to choose the best new books and replace and or duplicate older titles that have proven their worth. Books should include recreational reading, inspirational books of lasting value, and books of information covering a wide range of knowledge that will satisfy the children's natural curiosity and widen their interests. The aim for children and young adults is to contribute to the development of well-rounded citizens of their own country and the world. To this end, readable young adult titles are selected that are keyed to young people's needs and interests, as well as books that will tend to open up new interests in cultural, economic and social fields. Titles written specifically for young adults are included in the collection. All books are purchased in the hope that they will lead to continued reading in adult fields on as high a level as possible for each individual.

Book Selection Aids:

Since it is impossible to read every book for the library before purchase, The Operations Team, therefore, makes materials are chosen with the use of selection aids such as basic and current general lists, special bibliographies, and book reviewing journals. No one publication is relied upon exclusively and the critical opinions of reviewers are checked against each other.

Weeding:

The library periodically removes from the collection worn or outdated materials, duplicate copies, or materials no longer of interest.

Controversial Issues:

The library asserts its right and duty to keep on its shelves a representative selection of books on all subjects of interest to its readers which are not prohibited by law, including books on all sides of controversial issues. Books on any subject, if published by reputable publishers and sold without restriction in bookstores, are properly admitted to the library. The library has no right to emphasize one subject at the expense of another, or one side of a subject without regard to the other side. It must carry the important books on all sides of subjects.

Special Aspects of Book Selections:

The library recognizes that some materials may be controversial and that any given item may offend some patrons. The presence of a particular work does not constitute an endorsement of its contents, or of any theory, idea, or policy contained therein.

Questions concerning this policy, or complaints and comments on a specific book should be taken up with the ~~Library Operations Team~~ **Library Manager**. In the event such a complaint cannot be satisfactorily resolved between the patron and the ~~Operations Team~~ **Library Manager**, the patron may appeal to the Park and Recreation/Library Commission. The book or other material in question will be kept on the library shelves and available for check-out until a final determination is made.

Donated Items: (already accepted by the Council 2019)

The Crosslake Area Library welcomes and encourages donations of new or gently used books and **some** multi-media materials. We are grateful for the generosity of persons who donate materials to the library.** ~~However, to ensure a quality library collection, the following donation guidelines have been established.~~ **Guidelines have been established to ensure the quality of donated materials.**

The library will not accept:

- Physically damaged materials (torn pages/covers, highlighting/writing, damp/moldy/odorous, missing/loose pages, broken bindings)
- Magazines or periodicals such as *National Geographic*
- Textbooks, workbooks, study guides or professional manuals
- Outdated reference books **over 5 years old**
- Book sets such as Time/Life series or encyclopedias
- Reader's Digest Condensed Books
- Promotional media, pamphlets brochures or leadership materials
- Map or outdated plat books
- Audio cassettes, VHS tapes or music CD's
- Bibles or religious materials
- Materials withdrawn from other libraries

Donations will be accepted during library hours only. All donations must be inspected by a member of the library staff. All accepted donated materials become the property of the City of Crosslake. Unacceptable materials will be returned to the donor.

* We will provide a receipt for the donated items but no value appraisal.

** Donated items will be disposed of in a manner that benefits the Crosslake Area Library.

REVISION AND REVIEW

These policies are subject to periodic revision and review by the Crosslake Park and Recreation/Library Commission and the Crosslake City Council.

Adopted by the Crosslake City Council this 8th day of October, 2007

Amended by the Crosslake City Council on the 11th day of November, 2007

Amended by the Crosslake City Council on the 10th day of December, 2007

Amended by the Crosslake City Council this 8th day of December, 2008.

Mayor

City Administrator

H.
2.
a.

MEMO TO: City Council

FROM: Jon Kolstad/Char Nelson

DATE: September 3, 2019

SUBJECT: Ordinance Amendment Naming a Private Road as Caribou Trail and Adding the Road Name to the Master Road Name Index

Attached please find two items requiring your approval: 1.) Ordinance Amendment Naming an Unnamed Private Road as Caribou Trail and Adding the Road Name to the Master Road Name Index; and 2.) Ordinance Amendment Summary for publication. This request is being submitted to allow E-911 addressing for each of the three structures accessing off of the currently unnamed private drive. The City initiated this request to be compliant with County ordinance. Crow Wing County Ordinance requires that all roads or private driveways shall be named and indicated on the Official County Map if they service more than two residential or commercial structures. The road will be designated as a private road and the City of Crosslake will not maintain Caribou Trail. Notice was mailed to all property owners abutting the subject road at least 14 days before the date of this meeting.

Note: The road name Caribou Trail has been pre-approved by the Crow Wing County Surveyor.

Approval of Ordinance Amendment and Summary for publication is requested.

ORDINANCE NO. _____
AN ORDINANCE AMENDING CHAPTER 42, ARTICLE VI
NAMING AN UNNAMED ROAD AS CARIBOU TRAIL
AND
ADDING THE ROAD NAME TO THE MASTER ROAD NAME INDEX
FOR THE CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

The following is the official summary of Ordinance No. _____, approved by the City Council of the City of Crosslake on the 9th of September, 2019.

The purpose of this Ordinance is to name an unnamed road as Caribou Trail and add the name to the Master Road Name Index for the City of Crosslake.

A printed copy of the Ordinance is available for inspection by any person at the Office of the City Clerk.

Passed by the City Council this 9th day of September, 2019 by a ____/5ths vote.

David Nevin
Mayor

ATTEST:

Charlene Nelson
City Clerk

ORDINANCE NO. _____
AN ORDINANCE AMENDING CHAPTER 42, ARTICLE VI ROAD NAMES
NAMING AN UNNAMED ROAD AS CARIBOU TRAIL
AND
ADDING THE ROAD NAME TO THE MASTER ROAD NAME INDEX
FOR THE CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

The City Council of the City of Crosslake does ordain as follows:

- **Sec. 42-298. - Index established; conflicts.**

The city maintains a master road name index as well as a map for all named roads within the city. Said master road name index was initially established by the city in 1998 and is updated by the city periodically. In the event of any conflicts or discrepancies with road names within the city, the master road name index shall supersede and control.

- **Sec. 42-299. - Procedure for changing road names.**

- (a) Before the city council will consider a request to change a road name, or name an unnamed or new road, a petition containing at least 75 percent of the signatures of all property owners abutting the subject road must be submitted to the city council along with the proposed road name. Changes to the master road name index shall be through an ordinance.
- (b) Notwithstanding the provision of subsection (a) of this section, the city council may, at its own discretion, change the name of a road, or name an unnamed or new road, provided that all property owners abutting the subject road are given at least 14 days' written notice of the hearing on the proposed name change.
- (c) The City of Crosslake hereby names the current unnamed road as **Caribou Trail** in Section 5, Township 137N, Range 27W within the City of Crosslake, County of Crow Wing.
- (d) The City Council of the City of Crosslake hereby amends the City Code to include **Caribou Trail** in the Master Road Name Index.
- (e) The City Designates **Caribou Trail** as a private road and the City of Crosslake shall not accept **Caribou Trail** as a public road for maintenance purposes until such time that the road is built to City standards.

Passed by the City Council this 9th day of September, 2019 by a ___/5ths vote.

David Nevin
Mayor

ATTEST:

Charlene Nelson
City Clerk

Attachment: Master Road Name Index

MASTER ROAD NAME INDEX

ROAD NAME	SEC	QD	LOCATION	FORMER	ADD'L COMMENTS
ABC DRIVE	18	NW	NORTH OFF 16		PRIVATE ROAD
ADDI LANE	29	SE	WEST OFF #3		WHITEFISH BUSINESS PARK
ALBINSON ROAD	5		WEST OFF #66	UNNAMED	PRIVATE ROAD
ALLEN AVENUE	21	NE	SOUTH OFF SWANN DRIVE		TOWN SQUARE DEV.
ANCHOR POINT LANE	5		OFF ANCHOR POINT RD	UNNAMED	PRIVATE ROAD
ANCHOR POINT ROAD	5.7	NW	WEST OFF 66		
ANCHOR POINT TRAIL	5	NW	NE FROM ANCHOR POINT RD		ENBEE ESTATES
ANDERSEN DRIVE	33	NE	EAST OFF SHAFER ROAD		ANDERSEN ESTATES PLAT
ANDERSON COURT	31	SW	NORTH OFF 103		
ANTLER ROAD	33	NW	EAST OFF OF COUNTY ROAD 3		PINE VISTA PLAT
ARROWHEAD LANE	30	SW	EAST OFF WEST SHORE DRIVE		
ARROWHEAD TRAIL	30	SW	NORTH OFF ARROWHEAD LANE		NON-MAINT/ BARTHEL SUBDIV
ASPEN COURT	9	SE	W OFF WILDERNESS ROAD		CHATHAM PARK SO.
ASPEN DRIVE	9	SE	W OFF WILDERNESS ROAD		CHATHAM PARK SO.
ASPEN WAY	9	SE	W OFF WILDERNESS ROAD		PRIVATE ROAD/ CHATHAM PK S
AUTUMN RIDGE ROAD	16	NW	EAST OFF 66 NORTH OF BAIT BOX	UNNAMED	PRIVATE ROAD
BACKDAHL ROAD	1.9	NW,NE	E/W OFF SOUTH END OF WILDERNESS TRAIL		PART CHGD TO WILDERNESS RD
BACON LANE	29	NE	WEST OFF OF COUNTY ROAD 3	UNNAMED	PRIVATE ROAD
BATLE LOCH WAY	18	NW	NORTH OFF OF THE WEST SIDE OF ABC DRIVE	UNNAMED	PRIVATE ROAD
BALD EAGLE TRAIL	16	SW	EAST OFF OF COUNTY ROAD 66		EAGLE PASS PLAT
BAY SHORES ROAD	2	NE	WEST OFF 3	SHORES ROAD	BAY SHORES PLAT
BIG PINE DRIVE	33	SE	N OFF BIG PINE TRAIL PAST BIG PINE HOLLOW	UNNAMED	PRIVATE ROAD
BIG PINE HOLLOW	33	SE	NORTH OFF BIG PINE TRAIL	UNNAMED	PRIVATE ROAD
BIG PINE TRAIL	32,33	SE	EAST OFF 3		
BIRCH NARROWS ROAD	10	NE	WEST OFF 3	O'BRIEN/MICHAEL DR	
BIRCHRIDGE BLVD	30	SW	OFF SUNRISE ISLAND ROAD		
BIRD HAVEN ROAD	5		EAST OFF OF #66		PRIVATE RD/BIRDHAVEN RESORT
BLACKBEAR PATH	28		EAST OFF OF #66		M&D ADDITION
BLACKSMITH PLACE	9	NW	SOUTH OFF TALL TIMBERS TRAIL		OLD LOG HDQTRS
BLUE ACRES COURT	30		OFF OF ARROWHEAD LANE	UNNAMED	PRIVATE RD/BLUE ACRES GRN
BLUE ACRES LANE	30		OFF OF ARROWHEAD LANE	UNNAMED	PRIVATE RD/BLUE ACRES GRN
BLUE ACRES TRAIL	30		OFF OF ARROWHEAD LANE	UNNAMED	PRIVATE RD/BLUE ACRES GRN
BONNIE LAKES LANE	13		OFF BONNIE LAKES TRAIL (S PORTION GOODRICH LAKE)	MCCLINTOCK	GOODRICH/O'BRIEN LK SHORES
BONNIE LAKES ROAD	13.24	SE	NORTH FROM 36	BONN LKS FRM RD	
BONNIE LAKES TRAIL	13	SE	OFF BONNIE LAKES TRAIL	BONN LKS FRM RD	
BORDER POINT ROAD	31	SW	EAST OFF OF COUNTY ROAD 120	UNNAMED	PRIVATE ROAD
BOY SCOUT ROAD	1,11,12		OFF OF # 3	UNNAMED	BOY SCOUT CAMP-PRIVATE
BRITA LANE	28.33	SE	EAST OFF 36		
BROOK STREET	16	NW	N/S AT END OF DAGGETT BAY ROAD		
BROOKWOOD CIRCLE	30	SW	EAST OFF WEST SHORE DRIVE		BROOKWOOD PLAT
BUCKSKIN LANE	4	NW	EAST OFF OJIBWAY TRAIL		

MASTER ROAD NAME INDEX

BUNKHOUSE ROAD	9	NW	BETWEEN TALL TIMBERS TRAIL AND KIMBALL ROAD		
CABIN COVE TRAIL	5	SE	EAST OFF OF COUNTY ROAD 66	UNNAMED	PRIVATE ROAD
CAREFREE DRIVE	9		SOUTH OFF OF DAGGETT PINE ROAD	UNNAMED	PRIVATE ROAD
CARIBOU TRAIL	5	SE	EAST OFF OF COUNTY ROAD 66	UNNAMED	PRIVATE ROAD
CHANNEL LANE	17	NW	WEST OFF 16 ON S SIDE OF RUSH/CROSS CHANNEL		PRIVATE ROAD
CHERRY LANE	31	SW	OFF PERKINS ROAD		
COOL HAVEN LANE	5	NW	OFF SOUTH LANDING		
COUNTY ROAD 103					
COUNTY ROAD 16					
COUNTY ROAD 3					
COUNTY ROAD 36					
COUNTY ROAD 37					
COUNTY ROAD 66					
COUNTY ROAD 120					
CRANBERRY DRIVE	1		OFF BUCHITE ROAD	UNNAMED	PRIVATE ROAD
CROSS AVENUE	31	SW	WEST OFF LAKE STREET		
CROSS LAKE AVENUE	16	NW	WEST OFF 66 NORTH OF DAGGETT/CROSS CHANNEL		
CROSSCUT WAY	9	NW	BETWEEN LOG LANDING AND HEADQUARTERS DRIVE		
DAGGETT BAY ROAD	16	NW	EAST FROM 66		
DAGGETT PINE ROAD	9.1	NE,NW	EAST FROM 66 TO DREAM ISLAND ROAD		
DAGGETT COURT	10		S OFF OF DAGGETT PINE ROAD	UNNAMED	ISLAND VIEW PLAT
DAGGETT LANE	10		SW OFF DAGGETT PINE ROAD	UNNAMED	
DANCING BEAR DRIVE	32	NW	SOUTH OFF OF COUNTY ROAD 103		SILENT OAKS PLAT
DEER RIDGE DRIVE	9		S OFF OF DAGGETT PINE ROAD		CHATHAM PARK NORTH
DEWDROP LANE	19		W OFF OF WEST SHORE DRIVE		
DREAM ISLAND CIRCLE	10		W OFF OF DREAM ISLAND ROAD		LITTLE PINE SHORE PLAT
DREAM ISLAND LANE	10		E OFF DREAM ISLAND ROAD (BEFORE ISLAND)	UNNAMED	(PRIVATE ROAD??)
DREAM ISLAND ROAD	10	NE	END OF DAGGETT PINE ROAD- GOING NORTH	UNNAMED	
DUCK LANE	30	SW	WEST OFF WEST SHORE DR		
DUCKWOOD TRAIL	31	SE	SOUTH OFF OF COUNTY ROAD 103		DUCKWOOD PLAT
EAGLE STREET	8	NW	WEST OFF 66		
EAST SHORE BOULEVARD	29	NE	W OFF OF EAST SHORE ROAD	EAST SHORE ROAD	CL EAST SHORE PLAT
EAST SHORE CIRCLE	29	SW	NORTH OFF EAST SHORE ROAD	LAKE SHORE CIR	SANDCREST PLAT
EAST SHORE COURT	29		DOUG NELSON DEV- N OFF OF E SHORE ROAD		PRIVATE- NELSON E SHORE LND
EAST SHORE LANE	29		DOUG NELSON DEV-OFF E SHORE ROAD		PRIVATE- NELSON E SHORE LND
EAST SHORE ROAD	29	SW	OFF OF 3	LAKESHORE DR	REPLACE LAKE SHORE DRIVE
EAST SHORE TERRACE	29		DOUG NELSON DEV-OFF E SHORE ROAD		NELSON'S E SHORE LANDING
ECHO DRIVE	16	NW	WEST OFF 66 TO MARGRET	OLD CO HWY 8	
EDGEWATER LANE	16	NW	WEST OFF 66 BEHIND CHANNEL LIQUOR	OLD COOLEY HWY	
EGRET ROAD	9		N OFF DAGGETT PINE ROAD		D & M ADDITION
EVA LANE	17	NE	NORTH OFF OF COUNTY ROAD 16	UNNAMED	DRIVEWAY SERVING 3 RESIDENCES
FIRST STREET	8	NW	WEST OFF 16 ACROSS FROM MOONLITE		
FISH ROAD	2		BASS LAKE RESERVE- EAST OFF #3		PRIVATE ROAD

MASTER ROAD NAME INDEX

FISHERMANS POINT ROAD	17	NW	SE OFF 16 SOUTH OF RUSH/CROSS CHANNEL	UNNAMED	PRIVATE ROAD
FOREST LODGE ROAD	7	NW	SOUTH OFF ANCHOR POINT		PORTION PRIVATE ROAD
GALE LANE	18	NW	SOUTH OFF 16 NEAR HARBOR LANE		
GENDREAU ROAD	33	SW	SOUTH OFF 36		
GINSENG PATCH ROAD	7	NW	NEAR END OF ANCHOR POINT ROAD TO NW		SEEKEL ADDITION
GLADICK LANE	17	NW	WEST OFF 16 ON N SIDE OF RUSH/CROSS CHANNEL		
GLEE LANE	21	NE	WEST OFF OF COUNTY ROAD 3	UNNAMED	PRIVATE DRIVE
GORDON CIRCLE	29	SW	EAST OFF OF HAPPY LANDING ROAD		WILD WIND PLAT
GREER LAKE ROAD	36	SE	E/W ROAD TO GREER LAKE TRAIL		GREER LAKE CAMPGROUND RD
GOULD STREET	21	NE	BETWEEN OSTLUND AVE. AND ALLEN AVE. SO. OF SWANN DR.		TOWN SQUARE DEV.
HAPPY COVE ROAD	29	SW	EAST OFF HAPPY LANDING		PART OF HAPPY LANDING ROAD
HAPPY LANDING ROAD	29	SW	NORTH FROM 103		
HAPPY TRAIL	29		NORTH OFF HAPPY LANDING ROAD	UNNAMED	PART OF HAPPY LANDING ROAD
HARBOR LANE	18	NW	WEST OFF 16	HARBOR LN RD	
HARBOR TRAIL	18	NW	NW OFF HARBOR LANE	RUSH LAKE AVE	
HEADQUARTERS DRIVE	9	NW	OFF OLD LOG LANDING	HDQTR DR S	
HERITAGE WAY	21	NE	BETWEEN PIONEER DR AND OSTLUND AVE	UNNAMED	
HIDDEN VALLEY ROAD	8		W OFF 16 ACROSS FROM MOONLITE BAY		
HILLTOP DRIVE	6	NW	BETWEEN MANHATTAN POINT BLVD AND WHITEFISH AVE	WEST AVE	NAME NOT USED
INDUSTRIAL ROAD	32	SW	NORTH OFF OF COUNTY ROAD 120	UNNAMED	PRIVATE ROAD
ISLAND VIEW LANE	8	NW	WEST OFF 16	ISLAND VIEW RD	WARNERS ADD MUHL'S ISL VIEW
ISLAND VIEW ROAD	8	NW	WEST OFF 16		WARNERS ADD MUHL'S ISL VIEW
IVY LANE	31	SW	E/W ROAD OFF 103		
IVY TRAIL	31		N OFF OF IVY LANE	UNNAMED	CONSIDERED PART OF IVY LANE
JASON LANE	7		SOUTH OFF SILVER PEAK ROAD		STALEY SHORES PLAT
JOHNIE STREET	17	SW	SOUTH FROM 16	ARTHUR AVE	INCORPORATED ARTHUR AVE
KALLBERG ROAD	26,35	E1/2	SOUTH OFF OF COUNTY ROAD 36	UNNAMED	FOREST RD, THEN PRIVATE DW
KIMBALL COURT	16		EAST OFF KIMBALL ROAD		PRIVATE-DAGGETT BAY TWINHMS
KIMBALL ROAD	9	NW	EAST OFF NORTH END OF BROOK STREET		
KIMBERLY ROAD	32	SW	WEST OFF 3		
LAKE STREET	31	SW	NORTH OFF 103		
LAKE TRAIL	31	SW	EAST OFF LAKE ST	PINE AVE/ OAK ST	BOWERS POINT
LILYPAD ROAD	11,12	S1/2	SOUTH, THEN EAST OFF OF COUNTY ROAD 3	UNNAMED	FOREST RD TO PUBLIC ACCESS ON GOODRICH
LOG LANDING	9	NW	EAST OFF 66	HDQTRS DRIVE N	OLD LOG HDQTRS PLAT
LOVELAND HARBOR	8	NE	WEST OFF OF COUNTY ROAD 66	UNNAMED	PRIVATE ROAD
LUMBERJACK LANE	9	NW	N/S END OF LOG LANDING AND HEADQUARTERS DR		
MANHATTAN DRIVE	6	NW	OFF MANHATTAN POINT BLVD-GOING NORTH	MANHATTAN BLVD	DIRECTION CHANGE
MANHATTAN POINT BOULEVARD	5,6	NW	WEST OFF 66 AT MANHATTAN BEACH LODGE	COUNTY RD 140	FORMER COUNTY ROAD
MAPLE LANE	21	SW	SOUTH OFF 37	DONALD DRIVE	RIVERVIEW PLAT
MARGARET LANE	16	NW	WEST OFF 16		
MARODA DRIVE	19	SW	EAST OFF WEST SHORE DRIVE		
MARY LANE	9	NW	WEST OFF MILLER ROAD		
MEZZENGA LANE	31		S OFF COUNTY ROAD 103		

MASTER ROAD NAME INDEX

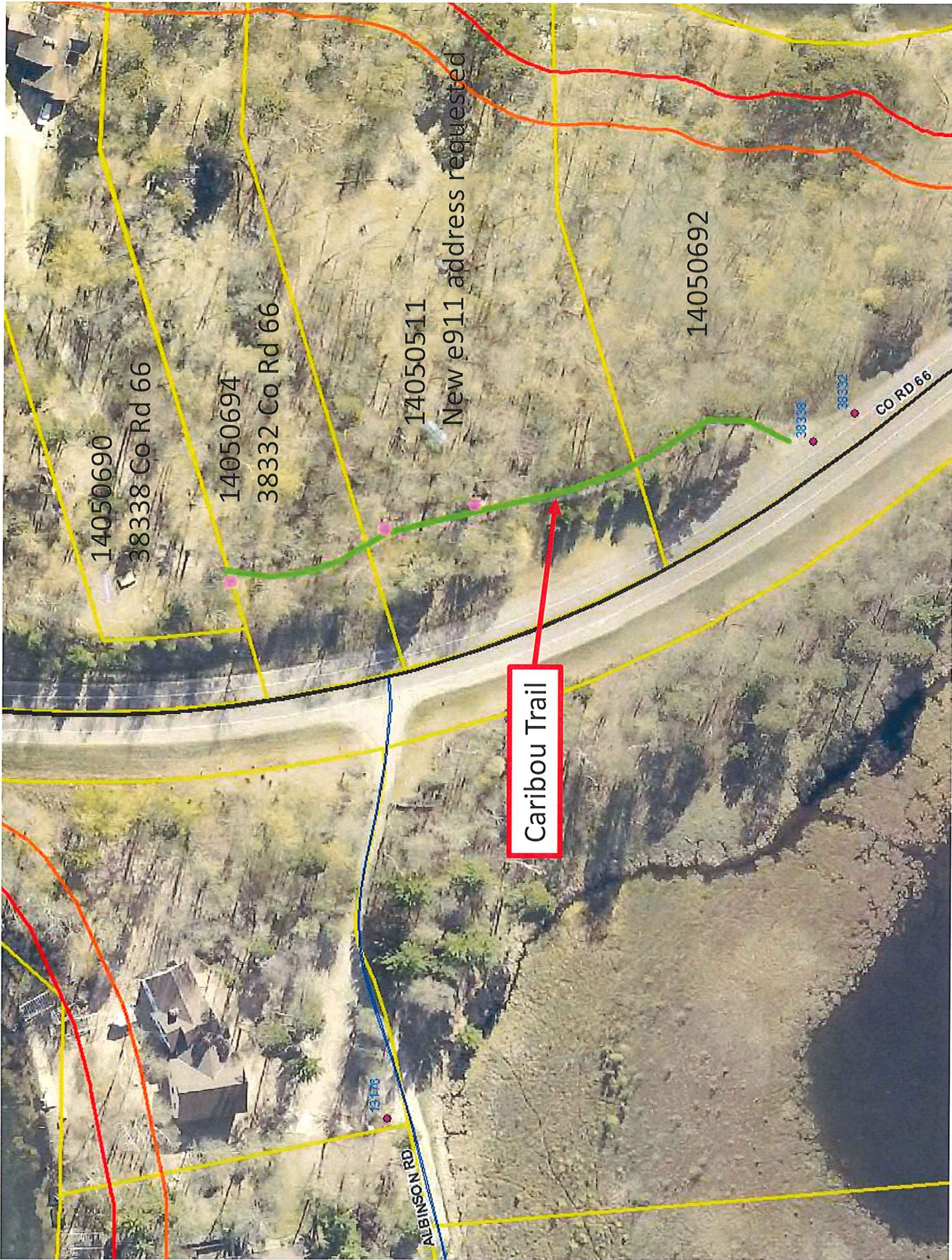
MILINDA SHORES ROAD	7,18	NW	OFF SILVER PEAK RD (IDEAL TWSHP)		UNNAMED	PRIVATE
MILLER ROAD	9	NW	SOUTH OFF DAGGETT PINE ROAD			
MOCCASIN DRIVE	4	NW	NE OFF OJIBWA TRAIL OX LAKE LANDING		ARROWHEAD DR	DUPLICATE NAME
MOEN BEACH TRAIL	10	NE	NORTH OFF DAGGETT PINE ROAD NEAR E END		MOEN BEACH RD	
NORTH HARBOR ROAD	7		E OFF ANCHOR POINT RD		UNNAMED	
NORTHERN TERRACE	28		M & D ADDITION			
NORTHWOOD AVENUE	6		MANHATTAN POINT PLAT			
NORWAY TRAIL	16	NW	DAGGETT BAY ROAD TO BROOK STREET		ISLAND AVE	WHITE PINE TERRACE PLAT
OAKDALE ROAD	31	SW	NORTH OFF FAWN LAKE ROAD			
OJIBWAY CIRCLE	5	NW	NORTH OFF OJIBWAY TRAIL NEAR END			
OSTLUND AVENUE	21	NE	BETWEEN SWANN DRIVE AND COUNTY ROAD 3			TOWN SQUARE DEV.
OWL STREET	16	NW	EAST OF PINE BAY TRAIL			NO SIGN-PUBLIC ACCESS
OX COVE TRAIL	5,8	NE,SE	WEST OF OX LAKE LANDING		UNNAMED	DRIVEWAY BEFORE M&B SUB.
OX LAKE CROSSING ROAD	5	NE	EAST OFF OF COUNTY ROAD 66		BOULDER RIDGE RD.	DUPLICATE NAME
OX LAKE LANDING	4,5,8,9	NW	NORTH OFF DAGGETT PINE TO OJIBWAY CIRCLE		OJIBWAY TRAIL	INCORPORATE OJIBWAY TRAIL
PARK DRIVE	29		EASTERLY LOOP OFF LAKESHORE DRIVE			
PARKVIEW LANE	9	NW	SOUTH OFF DAGGETT PINE ROAD			
PERKINS ROAD	30,31	SW	WEST OFF 103			
PINE BAY CIR	16					PRIVATE
PINE BAY DRIVE	16	NW	NORTH OFF PINE BAY TRAIL		PINE BAY ROAD	
PINE BAY ROAD	15,16	NE,NW	NORTH OFF 3			
PINE BAY TRAIL	16	NW	WEST OFF PINE BAY ROAD		PINE BAY ROAD	
PINE CREEK TRAIL	23	NE,SE	NORTH OFF OF COUNTY ROAD 36		UNNAMED	PRIVATE ROAD TO NW BAY OF O'BRIEN LAKE
PINE LAKE	8	NW	NORTH OFF ISLAND VIEW ROAD			
PINE LURE DRIVE	2	NE	WEST OFF 3		PINE LURES ROAD	CHANGED AT REQUEST OF LANDOWNERS
PINE POINT ROAD	10		END OF DAGGETT PINE ROAD- E/W OF ROAD		PT DAGGETT PINE RD	
PINE VIEW LANE	33		JOHNSON'S PINE VIEW			
PINEDALE STREET	6	NW	OFF SUMMIT		WOODLAND STREET	
PIONEER DRIVE	21	NW	BETWEEN SWANN DRIVE AND COUNTY ROAD 3		UNNAMED	
PLEASANT VIEW	19	SW	NW OFF WEST SHORE DRIVE			PRIVATE ROAD - FORMERLY PLEASANT LN.
POND VIEW LANE	18	SE	SOUTH OFF OF COUNTY ROAD 16		UNNAMED	PRIVATE ROAD
RABBIT LANE	16	NW	NORTH OFF PINE BAY DRIVE			
RACCOON STREET	16	NW	OFF PINE BAY TRAIL		COON STREET	NO SIGN-PUBLIC ACCESS
RBK LANE	29	SE	WEST OFF COUNTY ROAD 3			PRIVATE DRIVEWAY FOR NURSERY
RED OAK CIRCLE	29	SW	WEST OFF HAPPY LANDING ROAD			OAKCREST PLAT
RED PINE DRIVE	24		OFF OF BONNIE LAKES RD		RED PINE ROAD	
RED PINE ROAD	24	SE	OFF OF RED PINE DRIVE			
RIDGEWAY DRIVE	9		S OF DAGGETT PINE RD- E/W OF ROAD			CHATHAM PARK NORTH
RIVER BLUFFS ROAD	27,28		RIVER BLUFFS PLAT			
RIVERWOOD COURT	21	NW, NE	SOUTH OFF OF COUNTY ROAD 3			ACCESS TO RIVERWOOD CIC
RIVERWOOD LANE	21	SW	EAST OFF OF 3			
RIVERWOOD TRAIL	21	SW	N/S OFF OF RIVERWOOD LANE			
ROBERT LANE	20					

MASTER ROAD NAME INDEX

ROBERT STREET	17	NW	EAST OFF 16		UNNAMED	INC DONALD BLVD & DWIGHT DR
ROCKY ROAD	23		N OFF CTY RD #36- ROCK LAKE		UNNAMED	PRIVATE ROAD
RUSH HARBOR LANE	8	NE	WEST OFF OF COUNTY ROAD 16		UNNAMED	PRIVATE ROAD-LOVELANDS PLAT
RUSH LANE	5	NW	NORTH FROM ANCHOR POINT RD			
RUSHMOOR BOULEVARD	17	NW	NORTHWEST OFF 16			
RUSHMOOR TRAIL	17,18		WEST OFF RUSHMOOR BLVD			
SAND POINTE COURT	20		WEST OFF SAND POINTE DRIVE			
SAND POINTE DRIVE	20	SW	WEST OFF 3 AT RIVERSIDE INN		FAE AVE- ANN ST	PRIVATE/GOLDEN RULE TRL PRK
SANDRA ROAD	32	SW	EAST OFF 3 SOUTH OF SHAFER RD			
SANDY SHORES COURT	29	NE	AT END OF SANDY SHORES ROAD		UNNAMED	
SANDY SHORES ROAD	29	SW	WEST OFF OF COUNTY ROAD 3			
SCENIC COURT	33	NW	EAST FROM VISTA DRIVE AND SOUTH OF SCHAFER ROAD			PINE VISTA PLAT
SECOND AVENUE	8	NW	NORTH OFF FIRST STREET			MINNOWA PLAT
SECOND STREET	8	NW	SOUTH OFF FIRST STREET		FIRST AVENUE	MINNOWA PLAT
SEQUOIA DRIVE	31	SW	OFF 103			
SHADYWOOD STREET	6	NW	BETWEEN MANHATTAN POINT BLVD AND SUMMIT-E/W RD			
SHAFER ROAD	33	SW	EAST OFF 3			
SHAMROCK ROAD	24	SE	E & S OFF BONNIE LAKES ROAD			
SHORES DRIVE	16	NW	WEST OFF PINE BAY TRAIL		WHT PINE SHR DR	
SILVER PEAK ROAD	7	NW	NE END OF IDEAL TWSHP SILVER PEAK ROAD			
SLEEPY VALLEY ROAD	26	SE	WEST OFF 36			PHELPS LAKE SHORE PLAT
SOUTH LANDING	5	NW	S OFF MANHATTAN POINT BLVD ACROSS LODGE			
STALEY LANE	7		S OFF SILVER PEAK RD/ JASON LANES			STALEY SHORES PLAT
SUGAR LOAF ROAD	33	SE	SOUTH OFF SHAFER ROAD			
SUMMIT AVENUE	6	NW	BETWEEN MANHATTAN POINT BLVD AND WHITEFISH			
SUNDANCE LOOP	16	NW	OFF OF COUNTY ROAD 66		UNNAMED	PRIVATE ROAD
SUNRISE BOULEVARD	30	SW	OFF WEST SHORE DRIVE			
SUNRISE ISLAND ROAD	30	SW	EAST OFF WEST SHORE DRIVE			
SUNSET DRIVE	19	SW	WEST OFF PLEASANT LANE			
SWANN DRIVE	21	NW, NE	BETWEEN COUNTY ROAD 66 & COUNTY ROAD 3		UNNAMED	
TALL TIMBERS TRAIL	9	NW	E/W AT END OF LUMBERJACK LANE			
TALON TRAIL	16	SW	N/S AT END OF BALD EAGLE TRAIL			EAGLE PASS PLAT
TAMARACK LANE	13	NE	SOUTH OFF TAMARACK ROAD		MCCCLINTOCK RD	
TAMARACK ROAD	13,24	NE	NW OF O'BRIEN LAKE		MCCCLINTOCK RD	
TAMARACK TRAIL	13	NE	SOUTH OFF TAMARACK ROAD			
TIMBER LANE	18	NW	NORTH OFF HARBOR LANE			TIMBERLANE PLAT
TRAILHEAD LANE	9	NE	NORTH OFF OF DAGGETT PINE ROAD		UNNAMED	
TWIN BAY DRIVE	7	NW	SOUTH OFF GINSENG PATCH ROAD ANCHOR POINT			TWIN BAY SHORES
URBAN'S POINT ROAD	30	SW	NORTH OFF PERKINS ROAD		URBAN POINT ROAD	
VELVET LANE	24	SE	SOUTH OFF 36 AT NW SHORE OF VELVET LAKE			
VERNA DRIVE	5	NW	OFF MANHATTAN POINT BLVD NEXT TO LODGE			
VISTA DRIVE	33	NW	SOUTH OF SCHAFER ROAD			PINE VISTA PLAT
WATERWOOD COURT	10	NE	S OFF DAGGETT PINE ROAD E OF WILDERNESS			

MASTER ROAD NAME INDEX

WEST SHORE DRIVE	18,19,30	SW,NW	N/S FROM 16 TO 103			
WETLAND DRIVE	29		OFF OF E SHORE BLVD	UNNAMED	PRIVATE ROAD	
WHIPPLE DRIVE	21	SW	EAST OFF OF COUNTY ROAD 3		DRIVE GOING THRU PUBLIC WORKS AREA	
WHITE BIRCH LANE	21	NE	RUNS BETWEEN WILDWOOD DR AND TRAIL			
WHITE ISLAND DRIVE	6	NW	NORTH FROM WHITEFISH ROAD	ISLAND AVE	WHITE ISL BCH PLAT/PVT RD	
WHITE OAK DRIVE	29,30	SW	NORTH OFF 103		OAKCREST PLAT	
WHITE PINE TRAIL	10	NW	OFF WILDERNESS TRAIL			
WHITEFISH AVENUE	6	NW	OFF MANHATTAN POINT BLVD		A/K/A COUNTY RD 140	
WHITEFISH ROAD	6	NW	SOUTH OFF WHITEFISH AVENUE	EDGEWATER BEACH		
WHITEFISH TRAIL	6	NW	EAST OFF WHITEFISH AVENUE	PINE TERRACE		
WILDERNESS TRAIL	2,3,9,10	NE,NW	N/S OFF DAGGETT PINE ROAD			
WILD WIND RANCH DRIVE	32	NE	SOUTH OFF OF COUNTY ROAD 103	UNNAMED	WILD WIND RANCH ESTATES PLAT	
WILDWOOD DRIVE	21	NE	OFF WILDWOOD TRAIL		WILDWOOD ACRES PLAT	
WILDWOOD TRAIL	21	NE	SOUTH OFF WILDWOOD DRIVE	RED OAK TRAIL	WILDWOOD ACRES PLAT	
WILLWOOD LANE	31	SW	SOUTH OFF 103			
WINDSOR AVENUE	6		MANHATTAN POINT			
WOLF COURT	10		OFF WOLF TRAIL	UNNAMED		
WOLF TRAIL	10,15,16	NE,NW	NE/NW AT END OF PINE BAY ROAD			
WOODLAND AVENUE	6				NO STRUCTURES	
WOODLAND DRIVE	6	NW	WEST OF NORTHWOOD AVE- MANHATTAN POINT		PLAT ROAD NAME	



Caribou Trail

New e911 address requested

14050690

38338 Co Rd 66

14050694

38332 Co Rd 66

14050511

14050692

ALBINSON RD

CO RD 66

Proposed Change to Land Use Ordinance...

Article 31 Subsurface Sewage Treatment Systems (SSTS)

Sec. 26-821 SSTS Maintenance

The owner of an SSTS, shall regularly, but not less frequently than every three (3) years, engage a city-licensed Septic Maintenance Business, which shall inspect the tank(s) in order to maintain the system in accordance with the procedures specified in MN Rules 7080.2450. Removal of septage shall include complete removal of scum and sludge. Maintenance reports, on forms approved by the City, are required to be submitted to the City within thirty (30) days of servicing the system. A filing fee, as set by resolution, shall be required to be paid by the Maintenance Business upon filing the reports.

June 10, 2019 report to City Council
from the Water Quality Committee

Article 31 Subsurface Sewage Treatment Systems (SSTS)

Sec. 26-821 SSTS Maintenance

The owner of an SSTS, shall regularly, but not less frequently than every three (3) years, engage a State-licensed Septic Maintenance Business, which shall assess the tank(s) in order to maintain the system in accordance with the procedures specified in MN Rules 7080.2450. Removal of septage shall include complete removal of scum and sludge. Maintenance reports, on forms approved by the City, are required to be submitted to the City within thirty (30) days of servicing the system. A filing fee, as set by resolution, shall be required to be paid by the Maintenance Business upon filing the reports.

City of Crosslake - Septic Failures by year

	2014 Riparian	non- riparian	Reason for failure	Immanent Threat
1	x		Soil Separation	x
2	x		graveless pipe failure - surfacing	x
3		x	Soil Separation	
3/162 = 1.85%				

2015

1		x	tank full of roots	
2	x		too close to shallow well	
3		x	graveless pipe failure - surfacing	x
3/141 = 2.13%				

2016

1		x	soil separation	
2		x	soil separation	
3	x		soil separation	
3/148 = 2.03%				

2017

1	x		tank Integrity	
2	x		soil seraration	
3	x		exceeded operating limits - commercial	
4	x		Soil seraration + Tank Integrity	
5		x	Soil seraration + Tank Integrity	
6		x	soil separation + surfacing - commercial	x
7		x	tank Integrity	
8		x	tank Integrity	
9		x	drainfield surfacing	x
9/160 = 5.63%				

2018

1		x	cesspool	
2		x	soil Separation	
3		x	graveless failure	x
4	x		soil separation	
4/145 = 2.76%				

2019

1	x		Tank integrity	
1/111 = 0.9%				

overall failure = 23/867 = 2.65%

Facts

- the non-compliance rate in the city has been between 2 & 4 percent over the past 5 years.
- What are the main reason for non-compliance over those years? Separation from ground water
- need to look at how many were specifically 'immanent threat to public health' – not many

Suggest a step by step approach

- Privies and holding tanks are SSTs
- starting with Waterfront Commercial businesses (FOG) & VRBO/Air B&B *(3 bedroom system with up to 25 people using it)*
- next step - down the road = riparian residential and high density?
- does a home sitting in the middle of 40 acres really need an assessment?

Could we require actual Compliance Inspections for Riparian Businesses and Riparian VRBOs every 2-3 years – this may be more beneficial than Assessments at catching problems/failing systems.

Are local Maintainers set up to service 1,000+ septic systems within the city each year?

- Let's meet with local maintainers to determine if they could do this.
- could the property owner provide documentation instead of the maintainer? Most Maintainers are already overwhelmed with paperwork – now we want to increase the load... is that wise?

MPCA review of the changes:

- MN Rule 7082 requires a 30-day review period from the MPCA prior to adoption of septic ordinance changes. Staff has been in contact with the MPCA

MPCA Rules changes normally happen over the winter – one change may be a requirement to pump your tanks prior to a Compliance Inspection – again, additional work that Maintainers will need to schedule and added workload.

H.
3.
b.

**CITY OF CROSSLAKE
RESOLUTION NO. 19-_____**

RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS

WHEREAS, a resolution of the city council adopted the 5th day of September 2019, fixed a date for a council hearing on extending sanitary sewer and improving Daggett Bay Road and a portion of Brook Street between CSAH 66 and Brook Street and a portion of Brook Street north and south of the intersection with Daggett Bay Road, and

WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 9th day of September 2019, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the council resolution adopted the 9th day of September 2019.
3. The City Council has reviewed the proposed capital improvement plan and its findings as to compliance of the proposed improvement with the comprehensive municipal plan.
4. Widseth Smith Nolting is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.
5. The city council declares its official intent to reimburse itself for the costs of the improvement from the proceeds of tax-exempt bonds.

Adopted by the council this 9th day of September 2019.

David Nevin, Mayor

Charlene Nelson, City Clerk



Real People. Real Solutions.

H. 3.C.
7656 Design Road
Suite 200
Baxter, MN 56425-8676

Ph: (218) 825-0684
Fax: (218) 825-0685
Bolton-Menk.com

August 30, 2019

RE: Cross Lake Water Quality Improvements
Technical Summary Memo
Crosslake, MN

Project Summary

The City of Crosslake and Crow Wing County are undertaking a roadway and sanitary sewer service improvement project along County Road 66 south of County Road 16. The City, Crow Wing County Soil and Water Conservation District (SWCD) and Bolton & Menk have entered a partnership to couple roadway and sanitary sewer construction with water quality improvement projects along the corridor. The City and SWCD have developed water quality improvement projects north of this study area to improve water quality in the White Fish Chain of Lakes. The proposed water quality practices described herein will complement the current water quality improvement plan being implemented by the SWCD.

Numerous locations were identified along the project corridor that require engagement and partnership with public and private entities. These partnerships are not only critical in terms of grant financing, they are required to effectively communicate the White Fish Chain of Lakes' water quality story. The proposed project and technical summary memo are intended to:

- Supplement the City and SWCD's in-place regional planning.
- Support a Board of Water and Soil Resource (BSWR) Clean Water Fund (CWF) grant application (due September 9th, 2019).
- Strengthen existing and develop new partnerships towards shared environmental stewardship.
- Increase awareness of water quality issues and expand education throughout the lake community.

Preliminary Best Management Practice (BMP) Locations

Preliminary best management practice (BMP) locations have been identified along the County Road 66 corridor. It is assumed that BMPs will be constructed to improve water quality and reduce runoff volumes with infiltration being the primary stormwater management mechanism. Preliminary location criteria were based on the following critical factors.

- Access to stormwater runoff – Ideal locations have a contributing subwatershed area of approximately 5 acres, with a ratio of impervious area to BMP area of approximately 5:1. The largest potential contributing area will be at the lowest point in the subwatershed. While contributing area is variable, there must be enough stormwater runoff capture to substantiate the water quality benefit. Access to stormwater can be via storm sewer or direct overland flow.
- Public right of way – From property acquisition and maintenance access perspectives, public property is the most cost-effective location for BMPs.
- Private property and partnerships – When public right of way is not readily available, or BMP sizes are dramatically limited, open areas adjacent to the right of way corridor are considered. Partnerships with residential property owners can be effective but may change if property ownership changes. Therefore, identifying City property and potential willing

business/institutional partners may be necessary. This project does not propose partnerships with residential property owners; however, initial conversations have begun with:

- Old Log Landing Homeowners Association.
 - City of Crosslake (city hall location).
 - The Log Church.
 - Simonson Lumber of Crosslake.
 - Moonlite Bay & Moonlite Square (planned, not yet complete).
- Adequate soils for BMP types – Soils in Crosslake along the County Road 66 corridor are known to be sandy and/or alluvial in nature. Therefore, infiltration BMPs have been targeted. The City of Crosslake described the soils along the County Road 66 corridor as compacted through several generations of roadway layouts. Therefore, the soils will be investigated prior to final design to ensure that the BMP locations are conducive to infiltration BMPs. Drain tile and back up flow release valves have been included in the preliminary construction estimates. If need be, the basins will be converted to filtration practices and water quality calculations updated. Regional infiltration, or other methods for volume control that match the measurable outcomes described herein, will also be considered.
 - Maintenance – Should a BWSR CWF grant be successful, the grant agreement will require long term maintenance. Therefore, the BMP and access to it must consider maintenance practices, the type of equipment needed, and who will be performing. As the grant is developed and final workplan is approved, maintenance agreements will be developed. Often times, private entities and institutions are willing to help with planting installation, routine weeding, minor sediment removal and identification of planting replacement needs. Private partnerships for maintenance will also be confirmed after the grant is approved.

Summary of Preliminary BMPs

Locations for water quality and volume control BMPs have been identified, including preliminary design, water quality benefit estimates and preliminary construction costs. Overall project limits and BMP locations are identified in Figure 1. The Minimal Impact Design Standards (MIDS) calculator was used to calculate the anticipated annual volume, total suspended solids (TSS) and total phosphorus (TP) loading and reduction for each location. Additional information is provided below.

A. Old Log Landing Basin Improvements

The Old Log Landing Homeowners Association has a residential character dedicated lake access on the west side of County Road 66, across the street from Log Landing Road as shown in Figure 2. This location has a potential drainage area of 4.2 acres which discharges to the Old Log Landing parking and boat lift/dock storage area. The current parking area is approximately 0.70 acres, most of which appears to have exposed gravel or was once gravel covered. This is an indication that soils are compacted, and the gravel is acting as an impervious surface with limited infiltration. Regional storm sewer from County Road 66 discharges through the south side of the BMP area. The Old Log Landing Basin Improvement area includes the following.

- Redelineation of the parking/storage area. This will involve coordination with the Old Log Landing group to best understand the minimum parking/storage area required. Bituminous millings from the County Road 66 project could be used to establish and better define the parking/storage area.

- Soil corrections and native vegetation established on the down gradient edge of the parking/storage area. The compacted soils can be corrected with removal of the current trace gravel and organic material, tilling of the native sands, incorporation of compost into the soil. Revegetation options include native seed, targeted plantings, pollinator habitat or a cut flow garden for local users. The soil correction also disconnects the new parking/storage area and provides a natural buffer between the lake.
- New rain garden area. Storm sewer redirection and curb cuts along County Road 66 will direct stormwater runoff into a rain garden area. The potential BMP area is large enough to accommodate the subwatershed drainage area and has access to a low outlet and overflow to the lake. Adjacent trees will be protected. Vegetation options include native prairie seed or targeted flowers, shrubs and trees for nutrient uptake and evapotranspiration. The final location of the basin will be coordinated with the Old Log Landing group to ensure that parking and storage needs are clearly defined. Other locations for the BMPs have been considered and will be explored during final design.

The potential water quality improvements for the Old Log Landing Improvements location are summarized in Table 1. Table 2 is preliminary cost estimate for the Old Log Landing Improvements.

Table 1: Summary of Old Log Landing Basin Water Quality Improvements.

Pervious Area (Acres)	2.0
Impervious Area (Acres)	2.2
Total Area (Acres)	4.2
BMP Volume (CF)	2267
BMP Annual Volume Received (Acre-ft)	5.0
BMP Annual Volume Retained (Acre-ft)	3.4
Percent Retained (%)	68
Phosphorus Load Received (lbs)	4.1
Phosphorus Load Retained (lbs)	2.8
Percent Retained (%)	68
Total Suspended Solids Received (lbs)	746.5
Total Suspended Solids Retained (lbs)	508.5
Percent Retained (%)	68

Table 2: Preliminary Cost Estimate for Old Log Landing Improvements.

No.	Item	Units	Approx. Qty	Estimated Unit Price	Estimated Total Price
1	MOBILIZATION	LS	1	\$ 3,000.00	\$ 3,000.00
2	2-YEAR MAINTENANCE	LS	1	\$ 7,000.00	\$ 7,000.00
3	COMMON EXCAVATION (P)	CY	238.8	\$ 16.00	\$ 3,820.15
4	FINE FILTER AGGREGATE	CY	124	\$ 67.24	\$ 8,327.80
5	COMPOST GRADE 2	CY	31.0	\$ 50.22	\$ 1,554.96
6	MNDOT SEED MIX 35-241	LB	1.75	\$ 15.28	\$ 26.74
7	PLANTINGS	EA	800	\$ 6.00	\$ 4,800.00
8	6" PVC PIPE DRAIN CLEAN OUT	EA	4	\$ 425.00	\$ 1,700.00
9	6" PERF TP PIPE DRAIN	LF	130	\$ 16.40	\$ 2,132.00
10	6" GATE VALVE AND BOX	EA	1	\$ 1,697.29	\$ 1,697.29
11	CONNECT TO EXISTING STORM SEWER	EA	1	\$ 875.55	\$ 875.55
12	SILT FENCE, TYPE HI	LF	545	\$ 2.78	\$ 1,515.10
TOTAL ESTIMATED CONSTRUCTION COSTS					\$36,400.00
PROJECT CONTINGENCY (20%)					\$7,300.00
SURVEY/ENGINEERING/CONST ADMIN (20%)					\$7,280.00
TOTAL ESTIMATED PROJECT COSTS					\$50,980.00

B. City Hall Basin Improvements

The current Crosslake City Hall Complex is located along County Road 66 just south of Log Landing Road as shown in Figure 3. The site contains a building and parking throughout, including green spaces to the north and south of the front parking lot adjacent to County Road 66. The northernmost green area appears to be open and could include a new rain garden area. The contributing subwatershed drainage area is approximately 1.7 acres, of which approximately 1.0 acres is impervious. The City Hall Basin improvement includes the following.

- Direct surface runoff connection. The City Hall basin has the potential to serve surface runoff only. In other words, additional storm sewer reconfiguration is not needed. This helps improve the cost benefit ratio by eliminating the need for new infrastructure.
- New rain garden area. The green space adjacent to County Road 66 will be utilized for a shallow rain garden area. Adjacent trees will be protected. Vegetation options include native prairie seed or targeted flowers, shrubs and trees for nutrient uptake and evapotranspiration. The basin will overflow into the adjacent storm sewer along County Road 66.

The potential water quality improvements for the City Hall Basin location are summarized in Table 3. Table 4 is a preliminary cost estimate.

Table 3: Summary of City Hall Water Quality Improvements

Pervious Area (Acres)	0.6
Impervious Area (Acres)	1.1
Total Area (Acres)	1.7
BMP Volume (CF)	2282
BMP Annual Volume Received (Acre-ft)	2.4
BMP Annual Volume Retained (Acre-ft)	2.1
Percent Retained (%)	87
Phosphorus Load Received (lbs)	2.0
Phosphorus Load Retained (lbs)	1.7
Percent Retained (%)	87
Total Suspended Solids Received (lbs)	356.2
Total Suspended Solids Retained (lbs)	309.2
Percent Retained (%)	87

Table 4: Preliminary Cost Estimate for City Hall Improvements.

No.	Item	Units	Approx. Qty	Estimated Unit Price	Estimated Total Price
1	MOBILIZATION	LS	1	\$ 3,000.00	\$ 3,000.00
2	2-YEAR MAINTENANCE	LS	1	\$ 7,000.00	\$ 7,000.00
3	COMMON EXCAVATION (P)	CY	253.3	\$ 16.00	\$ 4,052.30
4	FINE FILTER AGGREGATE	CY	135	\$ 67.24	\$ 9,076.90
5	COMPOST GRADE 2	CY	33.7	\$ 50.22	\$ 1,694.83
6	PLANTINGS	EA	1200	\$ 6.00	\$ 7,200.00
7	6" PVC PIPE DRAIN CLEAN OUT	EA	8	\$ 425.00	\$ 3,400.00
8	6" PERF TP PIPE DRAIN	LF	165	\$ 16.40	\$ 2,706.00
9	6" GATE VALVE AND BOX	EA	1	\$ 1,697.29	\$ 1,697.29
10	CONNECT TO EXISTING STORM SEWER	EA	1	\$ 875.55	\$ 875.55
11	SILT FENCE, TYPE HI	LF	620	\$ 2.78	\$ 1,723.60
TOTAL ESTIMATED CONSTRUCTION COSTS					\$42,400.00
PROJECT CONTINGENCY (20%)					\$8,500.00
SURVEY/ENGINEERING/CONST ADMIN (20%)					\$8,480.00
TOTAL ESTIMATED PROJECT COSTS					\$59,380.00

C. The Log Church Basin Improvements

The Log Church is located along County Road 66 north of City Hall as shown in Figure 4. The site contains a building and parking throughout, including green spaces to the north and south of the three County Road 66 driveway access points. The vegetated median areas contain trees, but a clear area exists surrounding the Church's sign that could be used for water quality improvements. The contributing subwatershed drainage area is approximately 4.0 acres. The Log Church Basin improvement includes the following.

- Direct surface runoff connection. Similar to the City Hall basin, The Log Church basin has the potential to serve surface runoff only.

- New rain garden area. The Church currently maintains landscaping surround the information sign adjacent to County Road 66. A new rain garden area with targeted flower, shrub and tree plantings could be integrated with the signage to enhance the green space in front of the Church. Additional opportunities in the vegetated area between the access driveways may also be considered for stormwater quality improvements.
- Enhanced parishioner experience. Information/educational signage could be installed to inform parishioners of the benefit of the rain garden and how the area is protecting Cross Lake. Also, members of the Church may be interested in working with the project team to identify specific planting types and inform the planting plan, help maintain the garden by removing weeds and accumulated sediment, and engage other parishioners in environmental stewardship.

The potential water quality improvements for The Log Church Basin location are summarized in Table 5. Table 6 is a preliminary cost estimate.

Table 5: Summary of The Log Church Water Quality Improvements.

Pervious Area (Acres)	2.8
Impervious Area (Acres)	1.2
Total Area (Acres)	4.0
BMP Volume (CF)	1826
BMP Annual Volume Received (Acre-ft)	2.6
BMP Annual Volume Retained (Acre-ft)	2.0
Percent Retained (%)	78
Particulate phosphorus Load Received (lbs)	2.1
Particulate phosphorus Load Retained (lbs)	1.6
Percent Retained (%)	78
Total Suspended Solids Received (lbs)	379.2
Total Suspended Solids Retained (lbs)	296.1
Percent Retained(%)	78

Table 6: Preliminary Cost Estimate for The Log Church Improvements.

No.	Item	Units	Approx. Qty	Estimated Unit Price	Estimated Total Price
1	MOBILIZATION	LS	1	\$ 3,000.00	\$ 3,000.00
2	2-YEAR MAINTENANCE	LS	1	\$ 6,000.00	\$ 6,000.00
3	COMMON EXCAVATION (P)	CY	209.6	\$ 16.00	\$ 3,352.89
4	FINE FILTER AGGREGATE	CY	114	\$ 67.24	\$ 7,634.48
5	COMPOST GRADE 2	CY	28.4	\$ 50.22	\$ 1,425.50
6	PLANTINGS	EA	1000	\$ 6.00	\$ 6,000.00
7	6" PVC PIPE DRAIN CLEAN OUT	EA	8	\$ 425.00	\$ 3,400.00
8	6" PERF TP PIPE DRAIN	LF	165	\$ 16.40	\$ 2,706.00
9	6" GATE VALVE AND BOX	EA	1	\$ 1,697.29	\$ 1,697.29
10	CONNECT TO EXISTING STORM SEWER	EA	1	\$ 875.55	\$ 875.55
11	SILT FENCE, TYPE HI	LF	620	\$ 2.78	\$ 1,723.60
TOTAL ESTIMATED CONSTRUCTION COSTS					\$37,800.00
PROJECT CONTINGENCY (20%)					\$7,600.00
SURVEY/ENGINEERING/CONST ADMIN (20%)					\$7,560.00
TOTAL ESTIMATED PROJECT COSTS					\$52,960.00

D. Simonson Lumber Basin Improvements

Simonson Lumber is located along the east side County Road 66 as shown in Figure 5. The site is nearly all impervious with some low areas that may be wetlands along the north side of the site. A vegetated area on the north side of the access driveway could be used for water quality improvements. The potential contributing subwatershed drainage area is approximately 3.2 acres with some storm sewer reconfiguration. The Simonson Lumber Basin improvement includes the following key components.

- Manage site stormwater. Much of the impervious area on site discharges into the adjacent low areas untreated. By redirecting some of the site's current drainage, untreated water could be managed and water quality improved prior to discharging off site.
- Redirect County Road 66 runoff away from Cross Lake. A portion of the County Road 66 drainage currently being served by storm sewer could be directed into the Simonson Lumber Basin and discharged into the wetland system. The wetlands drain to the east away from Cross Lake or could be allowed to overflow back into Cross Lake after it has been treated.
- New rain garden area. The area north of the site drains away rapidly with steep slopes to the wetland. The depressed area north of driveway access could be regraded to serve the west portion of the site plus a portion of County Road 66, with storm sewer redirection. The outfall from the basin is such that all inflow, treated flows and overflows could be directed into the adjacent wetland and away from Cross Lake and then allowed to overflow back into Cross Lake after it has been treated. This will provide a substantial volume reduction and water quality benefit to the lake.

The potential water quality improvements for the Simonson Lumber Basin location are summarized in Table 7. Table 8 is a preliminary cost estimate.

Table 7: Summary of Simonson Lumber Water Quality Improvements.

Pervious Area (Acres)	1.3
Impervious Area (Acres)	2.0
Total Area (Acres)	3.2
BMP Volume (CF)	2725
BMP Annual Volume Received (Acre-ft)	4.0
BMP Annual Volume Retained (Acre-ft)	3.1
Percent Retained (%)	77
Phosphorus Load Received (lbs)	3.3
Phosphorus Load Retained (lbs)	2.5
Percent Retained (%)	77
Total Suspended Solids Received (lbs)	593.7
Total Suspended Solids Retained (lbs)	457.0
Percent Retained (%)	77

Table 8: Preliminary Cost Estimate for Simonson Lumber Improvements.

No.	Item	Units	Approx. Qty	Estimated Unit Price	Estimated Total Price
1	MOBILIZATION	LS	1	\$ 3,000.00	\$ 3,000.00
2	2-YEAR MAINTENANCE	LS	1	\$ 6,400.00	\$ 6,400.00
3	COMMON EXCAVATION (P)	CY	277.2	\$ 16.00	\$ 4,435.56
4	FINE FILTER AGGREGATE	CY	141	\$ 67.24	\$ 9,483.33
5	COMPOST GRADE 2	CY	35.3	\$ 50.22	\$ 1,770.72
6	MNDOT SEED MIX 35-241	LB	2.0	\$ 15.28	\$ 30.47
7	6" PVC PIPE DRAIN CLEAN OUT	EA	4	\$ 425.00	\$ 1,700.00
8	6" PERF TP PIPE DRAIN	LF	100	\$ 16.40	\$ 1,640.00
9	6" GATE VALVE AND BOX	EA	1	\$ 1,697.29	\$ 1,697.29
10	CONNECT TO EXISTING STORM SEWER	EA	1	\$ 875.55	\$ 875.55
11	SILT FENCE, TYPE HI	LF	535	\$ 2.78	\$ 1,487.30
TOTAL ESTIMATED CONSTRUCTION COSTS					\$31,000.00
PROJECT CONTINGENCY (20%)					\$6,200.00
SURVEY/ENGINEERING/CONST ADMIN (20%)					\$6,200.00
TOTAL ESTIMATED PROJECT COSTS					\$43,400.00

E. Moonlite Square Basin Improvements

Moonlite Square is located north of County Road 16 as shown in Figure 6. Much of Moonlite Square drains east towards County Road 66 where drainage combines in vegetated medians, discharges south then west into a low area west of the site. The total contributing area is approximately 3.5 acres, of which 2.4 acres is impervious area. The Moonlite Square Basins include the following key components.

- Modified infiltration ditches. A portion of County Road 66 on the north of the subwatershed area drains into vegetated median areas. These medians could be

converted into infiltration ditches by excavating the compacted soil, scarifying the native underlying sands and replacing the soil with a sand/compost blend. Coupled with native prairie seeding and overflow catch basins, volume control and water quality would be improved.

- New rain garden areas. The northwest quadrant of County Roads 16 and 66 contains some landscaped areas on the Moonlite Square property. These could be enhanced to take redirected stormwater from County Road 66 and untreated water from Moonlite Square. Trees will be protected and a strategic landscaping plan will be implemented with input from the Moonlite Square project partners.

The potential water quality improvements for the Moonlite Square Basins are summarized in Table 9. Table 10 is a preliminary cost estimate.

Table 9: Summary of Moonlite Square Water Quality Improvements.

Pervious Area (Acres)	1.4
Impervious Area (Acres)	2.2
Total Area (Acres)	3.5
BMP Volume (CF)	6013
BMP Annual Volume Received (Acre-ft)	4.4
BMP Annual Volume Retained (Acre-ft)	4.1
Percent Retained (%)	92
Phosphorus Load Received (lbs)	3.6
Phosphorus Load Retained (lbs)	3.3
Percent Retained (%)	92
Total Suspended Solids Received (lbs)	657.1
Total Suspended Solids Retained (lbs)	605.8
Percent Retained (%)	92

Table 10: Preliminary Cost Estimate for Moonlite Square Improvements.

No.	Item	Units	Approx. Qty	Estimated Unit Price	Estimated Total Price
1	MOBILIZATION	LS	1	\$ 3,000.00	\$ 3,000.00
2	2-YEAR MAINTENANCE	LS	1	\$ 10,000.00	\$ 10,000.00
3	COMMON EXCAVATION (P)	CY	434.6	\$ 16.00	\$ 6,953.78
4	FINE FILTER AGGREGATE	CY	170	\$ 67.24	\$ 11,399.92
5	COMPOST GRADE 2	CY	42.4	\$ 50.22	\$ 2,128.58
6	MNDOT SEED MIX 35-241	LB	5.8	\$ 15.28	\$ 89.07
7	PLANTINGS	EA	800	\$ 6.00	\$ 4,800.00
8	6" PVC PIPE DRAIN CLEAN OUT	EA	9	\$ 425.00	\$ 3,825.00
9	6" PERF TP PIPE DRAIN	LF	230	\$ 16.40	\$ 3,772.00
10	6" GATE VALVE AND BOX	EA	1	\$ 1,697.29	\$ 1,697.29
11	CONNECT TO EXISTING STORM SEWER	EA	1	\$ 875.55	\$ 875.55
12	SILT FENCE, TYPE HI	LF	2410	\$ 2.78	\$ 6,699.80
TOTAL ESTIMATED CONSTRUCTION COSTS					\$55,200.00
PROJECT CONTINGENCY (20%)					\$11,000.00
SURVEY/ENGINEERING/CONST ADMIN (20%)					\$11,040.00
TOTAL ESTIMATED PROJECT COSTS					\$77,240.00

Maintenance Plans and Agreement

Maintenance considerations have been included, assuming that a minimum of 2-years of maintenance will be required by the contractor during the grant period. Estimates for maintenance were developed from the MPCA Minnesota Stormwater Manual and adjusted for inflation. The approximate annual maintenance cost is estimated at about \$1.25 to \$1.50 per cubic foot water quality volume per year. During final design and construction, final maintenance plans will be developed and maintenance agreements will be established between both public and private partners.

Overall Project Measurable Outcomes

Table 11 summarizes the overall project's measurable water quality outcomes and relative cost per water quality improvement.

Table 11: Summary of Overall Measurable Outcomes.

Total Area (Acres)	16.6
BMP Annual Volume Retained (Acre-ft)	14.7
Total Phosphorus Load Retained (lbs)	11.98
Total Suspended Solids Retained (lbs)	2176.6
Total Estimated Cost	\$283,960
Total Cost per Volume Retained (\$/Acre-ft)	\$19,317
Total Cost per Pound TP Retained (\$/lb)	\$23,703
Total Cost per Pound TSS Retained (\$/lb)	\$130

Cross Lake Water Quality Improvements

08/30/2019

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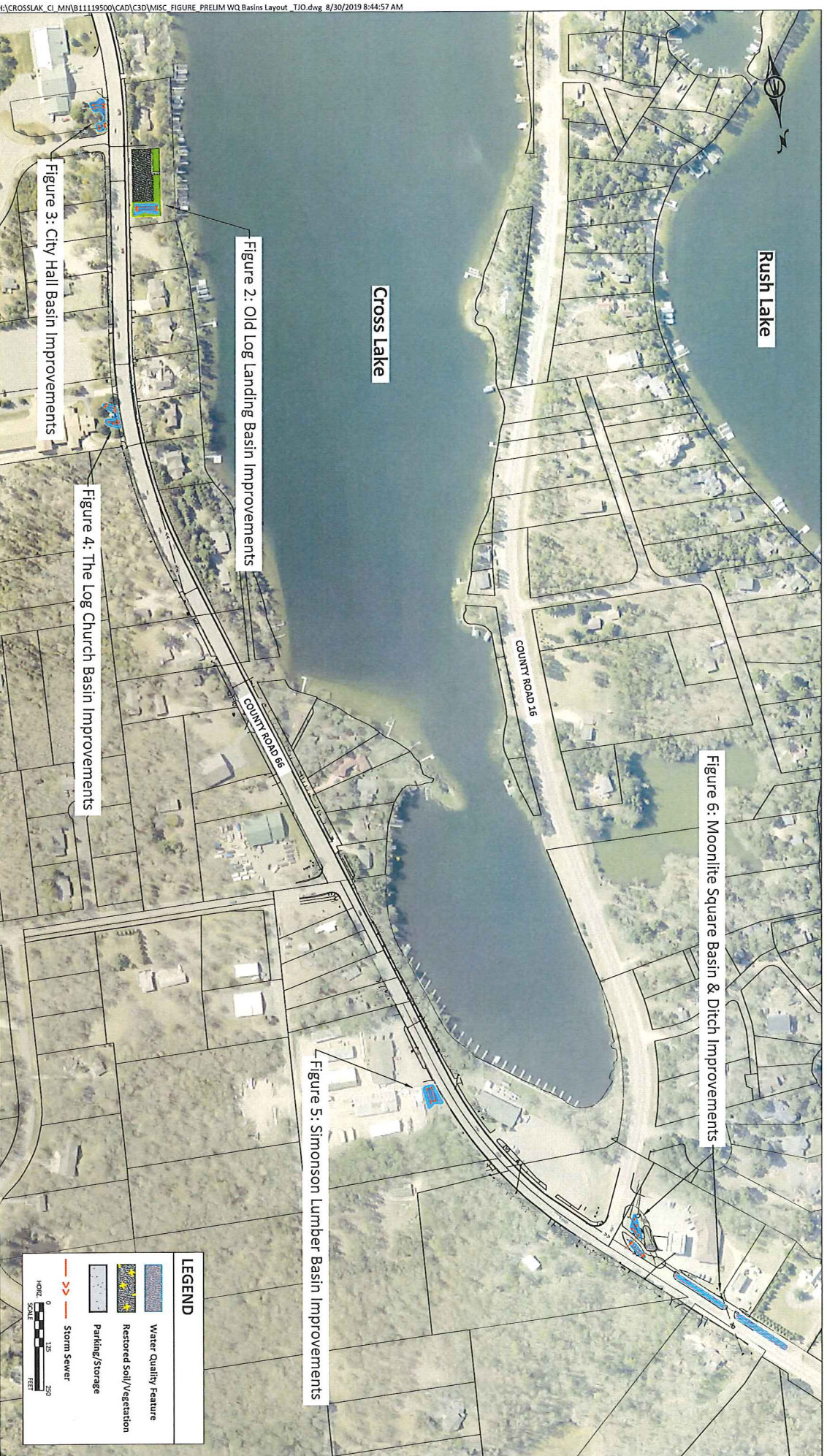
Bolton & Menk appreciates the opportunity to work on this exciting project and help facilitate strong and lasting partnerships between the City of Crosslake, it's committee groups, local businesses, the Crow Wing Highway Department, and Crow Wing County SWCD. The White Fish Chain is a regionally important chain of lakes and protecting its water quality for future generations is a goal that is shared between our project team and its partners. Please direct comments and questions to Tim Olson at timothy.olson@bolton-menk.com or 651-724-0404.

Sincerely,

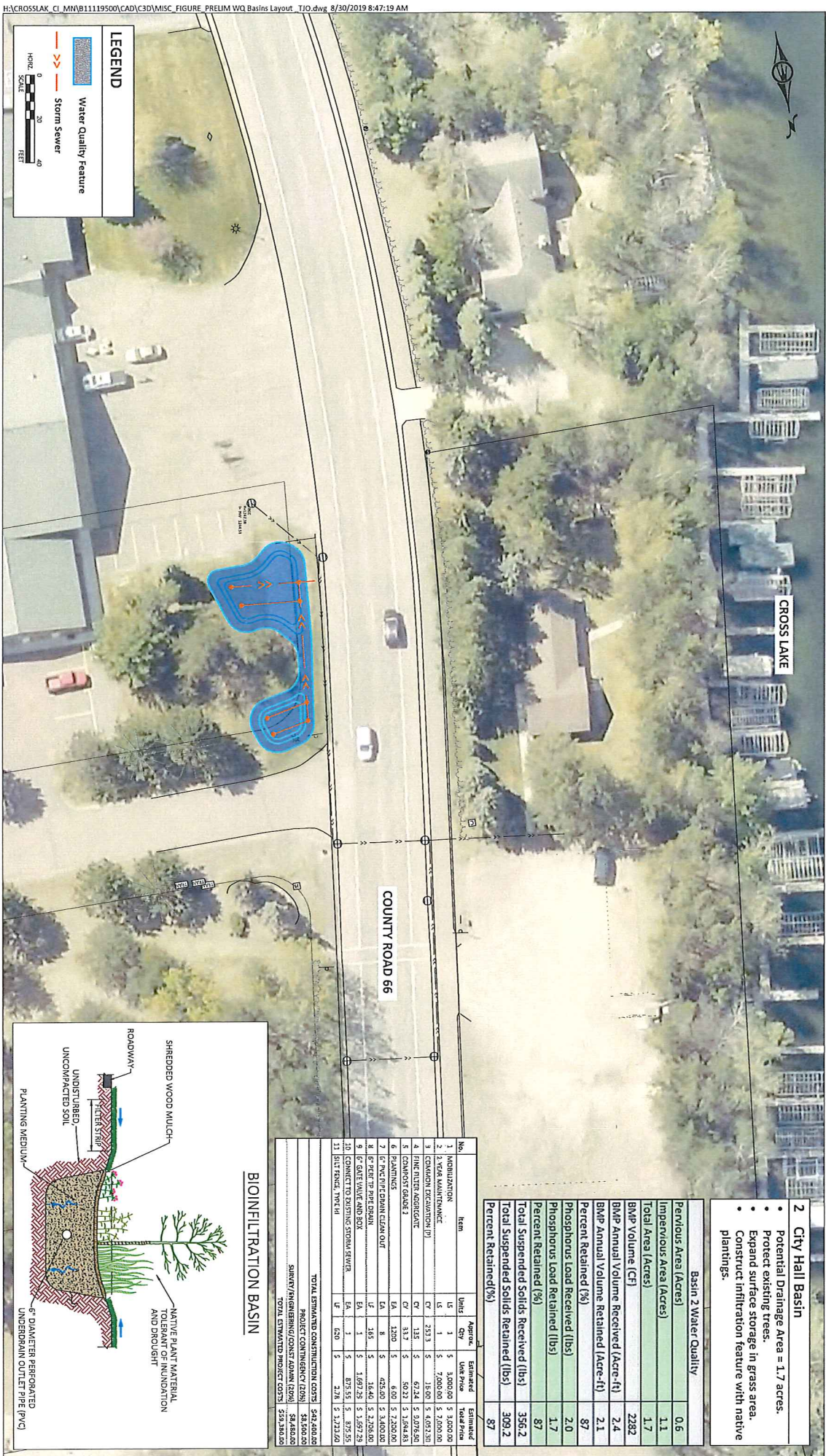
Bolton & Menk, Inc.

A handwritten signature in black ink, appearing to read "Timothy J. Olson", with a stylized flourish at the end.

Timothy J. Olson, PE, CFM
Water Resources Project Manager







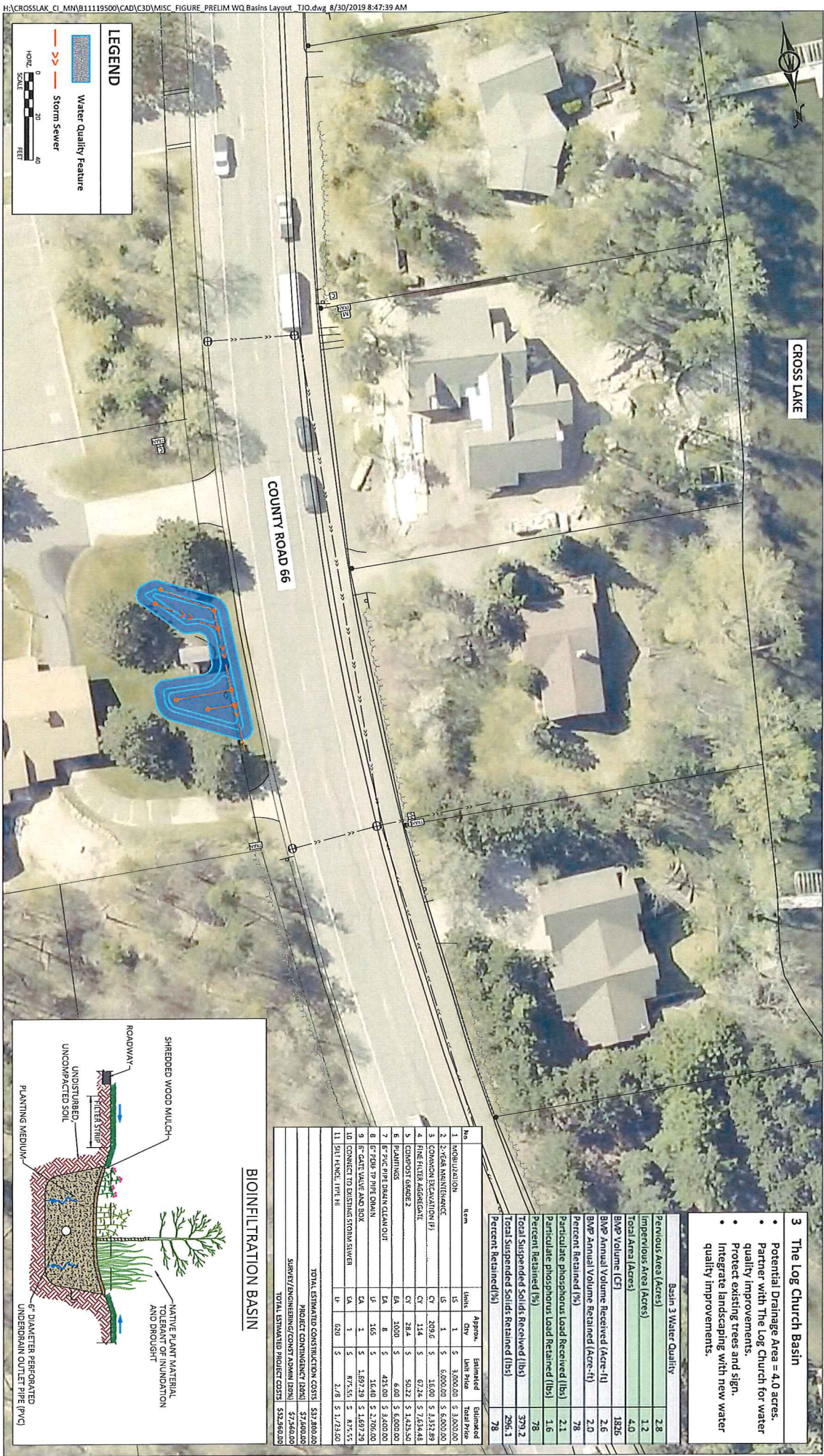
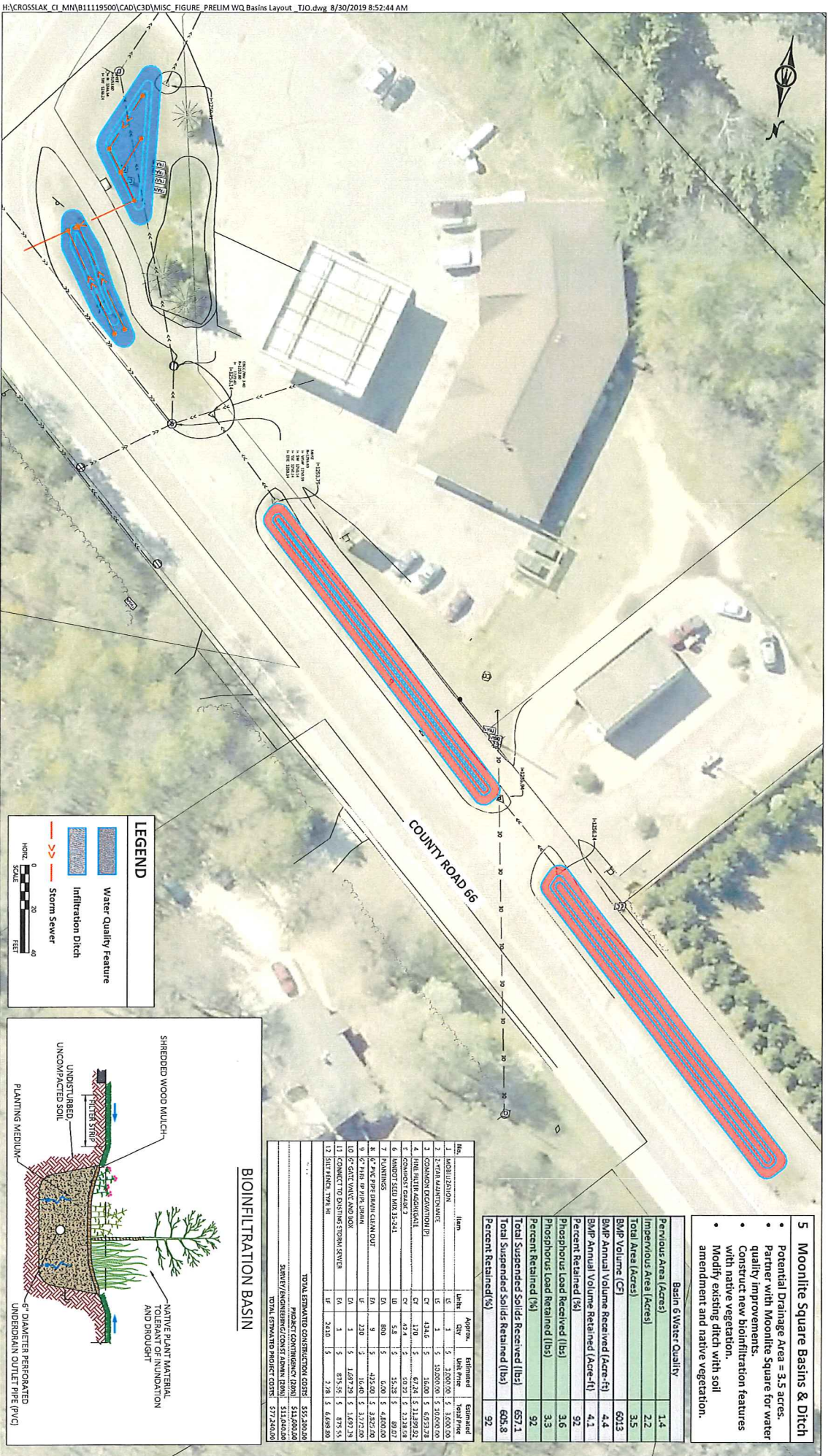




Figure 6: Moonlite Square Basin & Ditch Improvements
August 2019



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**CITY OF CROSSLAKE
RESOLUTION NO. 19-_____**

RESOLUTION ORDERING PREPARATION OF REPORT ON IMPROVEMENT

WHEREAS, it is proposed to extend the sanitary sewer collection system and reconstruct CSAH 66 from approximately the Crosslake City Hall to 400 feet north of the intersection of CSAH 66 and CSAH 16 and to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

That the proposed improvement, called the CSAH 66 Sanitary Sewer Collection System Extension Improvements be referred to Phil Martin from Bolton & Menk for study and that that person is instructed to report to the council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

Adopted by the council this 9th day of September 2019.

David Nevin, Mayor

Charlene Nelson, City Clerk