

**AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, OCTOBER 12, 2020
7:00 P.M. – CITY HALL**

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda (**Council Action-Motion**)

B. PUBLIC FORUM - No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three-minute time limit.

C. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by one **motion**. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Special Council Meeting Minutes of August 27, 2020
2. Budget Workshop Meeting Minutes of September 10, 2020
3. Regular Council Meeting Minutes of September 14, 2020
4. Special Council Meeting Minutes of September 28, 2020
5. City – Month End Revenue Report dated September 2020
6. City – Month End Expenditures Report dated September 2020
7. Police Report for Crosslake – September 2020
8. Police Report for Mission Township – September 2020
9. Fire Department Report – September 2020
10. North Ambulance Run Reports – September 2020
11. Planning and Zoning Monthly Statistics
12. Planning and Zoning Meeting Minutes of July 24, 2020
13. Community Center Updates
14. Park, Recreation/Library Commission Meeting Minutes of July 22, 2020
15. Public Works Meeting Minutes of September 8, 2020
16. Waste Partners Recycling Report for August 2020
17. Bills for Approval

D. CRITICAL ISSUES

1. Chip Lohmiller – Update on Cares Act Funds
2. Tyler Glynn of BLAEDC – Cares Act Funds

E. MAYOR’S AND COUNCIL MEMBERS’ REPORT

1. Email dated September 30, 2020 from Mary Sermeta Re: Donna Balzer
2. Update on Fire Hall Project
3. Approval of Lease with Dan Miller for Temporary Location of Fire Equipment (**Council Action-Motion**)
4. Pay Application #2 from Hytec for Fire Hall in the Amount of \$39,732.06 (**Council Action-Motion**)
5. Change Order #5 from Hytec for City Hall/Police Department (**Council Action-Motion**)

- a. Memo dated October 8, 2020 from Administration and P&Z Staff Re: Building Modifications (Council Action-Motion)
- 6. Pay Application #11 from Hytec for City Hall/Police Department in the Amount of \$37,724.31 (Council Action-Motion)
- 7. Resolution Accepting Donations (Council Action-Motion)

F. CITY ADMINISTRATOR'S REPORT

- 1. Transportation Alternatives Program Solicitation for Fiscal Year 2025 (Council Action-Motion)
- 2. Memo dated October 5, 2020 from City Administrator Re: MOU Amendment 1 – Island-Loon/Manhattan Boulevard Storm Water Pond (Council Action-Motion)
- 3. Approval of Draft Letter, Application, and Fees for Refuse Hauler's License (Council Action-Motion)
- 4. Memo dated September 30, 2020 from City Clerk Re: Lodging Tax (Council Action-Motion)
- 5. Memo dated September 30, 2020 Re: Repurchase Cemetery Lot (Council Action-Motion)
- 6. Memo dated October 6, 2020 from City Clerk Re: Set Special Meeting Date to Canvass Election Results (Council Action-Motion)
- 7. Resolution Regarding Unpaid Sewer Charges (Council Action-Motion)
- 8. Building Costs To-Date for City Hall/Police Department Project
- 9. Local Option Sales Tax Update

G. COMMISSION REPORTS

1. PUBLIC SAFETY

- a. Memo dated October 5, 2020 from Chief Lee Re: Probationary Status of Officer Adam Lane (Council Action-Motion)
- b. Memo dated October 6, 2020 from Chief Lee Re: Surplus Items (Council Action-Motion)
- c. Memo dated October 6, 2020 from Chief Lee Re: Donation Acceptance (Council Action-Motion)

2. PARK AND RECREATION/LIBRARY

- a. Request to Declare Refrigerator as Surplus (Council Action-Motion)
- b. Request to Collect Cash in Lieu of Land for Bolton Subdivision (Council Action-Motion)
- c. Request to Purchase Plow for Truck (Council Action-Motion)

3. PUBLIC WORKS/SEWER/CEMETERY

- a. Pay Request #4 from Borden Excavating for Perkins Road in the Amount of \$67,612.54 (Council Action-Motion)
- b. Memo dated October 7, 2020 from Public Works Commission Re: 2021 Road Projects (Council Action-Motion)
- c. Final Pay Request from Dechantel Excavating (Council Action-Motion)

H. PUBLIC FORUM - No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three-minute time limit.

I. CITY ATTORNEY REPORT

1. Resolution to Certify Road Assessment for Perkins Road – Sitarz (Council Action-Motion)
2. Resolution to Certify Road Assessment for Perkins Road – Umland (Council Action-Motion)

J. NEW BUSINESS

K. OLD BUSINESS

L. ADJOURN

C. 1.

CITY OF CROSSLAKE
SPECIAL MEETING
THURSDAY, AUGUST 27, 2020
3:00 P.M. – CITY HALL

The Council for the City of Crosslake held a Special Meeting on Thursday, August 27, 2020 in City Hall. The following Council Members were present: Dave Nevin, John Andrews, Aaron Herzog, Dave Schrupp, and Marcia Seibert-Volz. Also in attendance were City Administrator Mike Lyonais, City Clerk Char Nelson, Park Director TJ Graumann, Public Works Director Ted Strand, Fire Chief Chip Lohmiller, Police Chief Erik Lee, City Attorney Brad Person, City Engineer Dave Reese, Patty Norgaard and Catharine Funk. Attending via Zoom were Zoning Administrator Jon Kolstad, Northland Press Reporter Paul Boblett, Echo Publishing Reporter Nancy Vogt, Hytec Representative Andy Pickar and Doug Olson of Braun Intertec. There were five audience members.

Mayor Nevin called the meeting to order at 3:04 P.M. MOTION 08SP3-01-20 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE THE BILLS FOR PAYMENT IN THE AMOUNT OF \$85,856.54. MOTION CARRIED WITH ALL AYES.

Greg Olson of Braun Intertec reported that an environmental representative from Braun Intertec performed an air sampling on August 18, 2020 at the firehall. Mr. Olson summarized the results of the test and identified the types of fungal spores found in the building (reported attached). Six indoor samples were collected and one outdoor sample. Based on the air sampling for total fungal spores, the results suggest there are no apparent or significant indoor sources of fungal proliferation within the north half of the building. The air sampling for the south half of the building suggest there is a potential indoor source of fungal spores present.

Dave Nevin noted that there were no elevated levels of mold even though the walls were opened. Catharine Funk asked if the mold can be removed safely. Doug Olson replied that whenever there is moisture, you need to eliminate the source in order to remove the mold. Mr. Olson stated that remediation is possible, however, there appears to be wood rot, which would need to be removed and replaced, not cleaned. Dave Nevin asked if removing and replacing was adequate. Mr. Olson replied that as long as the source of the moisture is repaired, that type of repair is adequate.

Chip Lohmiller asked if the City proceeded with a remodel, what process should be used to remove the fungal spores. Doug Olson emphasized that the City needs to have the work done by a mold remediation specialist and that those sections need to be contained while the work is done. Catharine Funk asked what the cost of mold remediation is per square foot. Doug Olson replied that it could vary. Aaron Herzog asked if Hytec has the staff and technology that can remediate the mold and Andy Pickar stated that they do. Marcia Seibert-Volz asked if Hytec had opened walls and if the wood was rotten. Andy Pickar said they opened a few walls and did find some rot. Dave Nevin thanked Greg Olson for attending the meeting.

Dave Nevin asked how long the remodel project was shut down and Andy Pickar replied two months. Dave Schrupp suggested getting firm costs from Hytec on the remodel and mold remediation and then discussing the project with the public. Marcia Seibert-Volz said she would

like to find out the exact costs to remove the mold and how much more that is above the original estimate for the project. Andy Pickar stated that it would cost approximately \$100,000 to open all the walls and figure out what needs to be remediated. John Andrews stated that the residents he has spoken to are in favor of a new firehall and that he is in favor of building a commercial-type building.

Dave Nevin stated that a group of citizens worked hard to design a model for the firehall at a cost of \$1.3 Million. Two months of construction have been lost and more time will be lost if they open all the walls first. Mr. Nevin stated that the mold problem was blown way out of proportion. Mr. Nevin stated that the mold should be fixed as they go and that there is nothing wrong with the construction of the building, although the LMCIT forensic report stated otherwise. Mr. Nevin noted that there will be unforeseen expenses along the way. Marcia Seibert-Volz asked if Hytec gave a not to exceed cost. The original contract was for \$1.298 Million. Dave Nevin replied that change orders will keep coming throughout the project. MOTION 08SP3-02-20 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY DAVE NEVIN TO MOVE FORWARD WITH THE FIREHALL REMODEL. Chip Lohmiller stated that the motion should include the hiring of a specialist to identify and fix the areas of concern. Aaron Herzog asked when Hytec can start working again. Andy Pickar stated that they could be there by mid-September. Dave Schrupp stated that it is irresponsible of the Council to proceed without a not to exceed dollar amount from Hytec and that the cost should include PPE for the workers. Marcia Seibert-Volz stated that the not to exceed number is \$1.7 Million. Andy Pickar stated that Hytec cannot guarantee the cost of \$1.7 Million because they don't know what kind of damage they will find when they start construction. Dave Schrupp stated that everyone had been onboard with the project until the discovery of the mold damage. The Council should not rush through the process in order to meet a timeline. Aaron Herzog stated that he is not in favor of a new firehall and that the project has been postponed for too long. MOTION CARRIED 3-2 WITH ANDREWS AND SCHRUPP OPPOSED.

Chip Lohmiller asked Hytec how long the fire department would need to have equipment in storage. Andy Pickar replied 4 weeks. Dave Nevin asked if he could be authorized to be the go between the project and the Council. Andy Pickar stated that there could be some hefty sized change orders. Tom Swenson suggested that the Fire Chief, City Administrator and Mayor work together to oversee the project and make decisions on changes up to \$25,000. If the change will cost more than \$25,000 a Special Council Meeting could be called. Aaron Herzog stated that he agreed with Mr. Swenson and that the three should take care of it. Mr. Herzog stated that Andy Pickar needs to make sure that all three get equal notice. MOTION 08SP3-03-20 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO HAVE MAYOR, MIKE LYONAIIS AND FIRE CHIEF WORK IN CONJUNCTION AND MAKE THE DECISIONS. Aaron Herzog asked if the Council wanted to include a dollar figure and stated he did not think so. Mr. Herzog stated that he thinks they will be reasonable, the three of them. MOTION CARRIED WITH ALL AYES.

MOTION 08SP3-04-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO MOVE INTO CLOSED SESSION AT 3:56 P.M. TO DISCUSS PENDING LITIGATION. The litigation is in regards to Parcel 14050633. MOTION CARRIED WITH ALL AYES.

The Council resumed the open session. No final action was taken. The Council gave the City Attorney directions on how to handle ongoing negotiations. The Mayor adjourned the meeting at 4:07 P.M.

Respectfully submitted by,

Charlene Nelson
City Clerk

C. 2.

BUDGET WORKSHOP
CITY OF CROSSLAKE
THURSDAY, SEPTEMBER 10, 2020
2:00 P.M. – CITY HALL

The Council for the City of Crosslake held a Budget Workshop on September 10, 2020. The following Council Members were present: Mayor Dave Nevin, John Andrews, Marcia Seibert-Volz, Aaron Herzog, and Dave Schrupp. Also present were City Administrator/Treasurer Mike Lyonais, City Clerk Char Nelson, Fire Chief Chip Lohmiller, Park Director TJ Graumann, Public Works Director Ted Strand, Police Chief Erik Lee, and Council Candidate Patty Norgaard. There was one person in the audience.

1. Mayor Nevin called the meeting to order at 2:00 P.M.
2. The Mayor read a Proclamation for National Assisted Living Week September 13-19, 2020. MOTION 09SP2-01-20 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO AUTHORIZE MAYOR NEVIN TO SIGN THE PROCLAMATION FOR NATIONAL ASSISTED LIVING WEEK. MOTION CARRIED WITH ALL AYES.
3. The Council discussed the need to increase sewer user fees. The Public Works Commission recommended that the Council increase the fee by \$2. It was the consensus of the Council to increase sewer user fees from \$50 per month or ERU to \$52 per month or ERU. The City Clerk will provide a resolution for approval at the 9/14/20 meeting.
4. Ted Strand presented a quote for a 2020 Western Star Single Axle Cab and Chassis with Plow in the amount of \$212,610.05. The City has an opportunity to get grant funds of approximately \$20,000 for a plow truck that monitors road salt usage. Ted Strand has reached out to Melissa Barrick of Soil and Water Conservation District to find out the application process and is waiting to hear back. The purchase price is from the MN State Contract. MOTION 09SP2-02-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE THE PURCHASE OF THE 2020 WESTERN STAR 4700 4X2 TRUCK AND PLOW EQUIPMENT AT A COST OF \$212,610.05. Dave Nevin asked if Mr. Strand what other equipment he intended to purchase. Dave Schrupp noted that the 2020 Budget includes the purchase of a new water truck and asked if Mr. Strand could get a few more years out of the water truck before it is replaced. Ted Strand replied that the air brakes are bad but everything else works well. Mr. Schrupp suggested using \$10,000 from the water truck budget to repair the brakes on the water truck and using \$35,000 toward the purchase of The Western Star. Marcia Seibert-Volz suggested that \$20,000 from the miscellaneous items account in the Public Works 2020 Budget could be used for the purchase of the truck too. The 2020 Budget includes \$50,000 for a new sweeper which will not be purchased in 2020 because staff is waiting for a better model to become available and can be used toward the purchase of this truck. Dave Nevin asked if equipment was assigned to one driver. Ted Strand replied that he tries to have one driver per truck so that it is well maintained. MOTION CARRIED WITH ALL AYES.

5. Mr. Strand stated that there is \$51,000 in the proposed 2021 Budget for a new pickup. The truck to be replaced is a 2007 GMC hand-me-down from the phone company with 130,000 miles. Mr. Strand stated that it is falling apart. Dave Nevin asked what other trucks his department currently has. Ted Strand listed the types of the five pickups they have. MOTION 09SP2-03-20 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO APPROVE THE PURCHASE OF A 2021 CHEVY SILVERADO 3500HD 4WD CREW CAB FROM KARL CHEVROLET IN THE AMOUNT OF \$47,080 WITH FUNDS FROM THE 2020 BUDGET. Ted Strand noted that he would move his existing plow to the new plow. MOTION CARRIED WITH ALL AYES.
6. Chip Lohmiller reported that a request from the State of Oregon came for mutual aid for fighting wildfires. The State of Minnesota will negotiate a contract with Oregon for compensation. Mr. Lohmiller stated that there are a few guys who have volunteered to drive Tender 4 or Engine 2 for a deployment of 15-17 days. MOTION 09SP2-04-20 WAS MADE BY DAVE SCHRUPP AND SECONDED BY JOHN ANDREWS TO APPROVE THE RELEASE OF PERSONNEL AND EQUIPMENT TO PROVIDE MUTUAL AID TO THE STATE OF OREGON FOR FIGHTING WILDFIRES. Chip Lohmiller noted that Oregon provides liability insurance. MOTION CARRIED WITH ALL AYES.

Chip Lohmiller asked the Council if they had questions regarding the Buyer's Guide for Aerial Apparatus that was included in the packet. Marcia Seibert Volz asked when the last ISO inspection was done and what the current rating is. Chip Lohmiller replied that the last ISO inspection was in 2017 and the City has a rating of 6. Aaron Herzog asked how this piece of equipment could affect insurance rates. Mr. Lohmiller replied that having the aerial apparatus could lower the ISO rating to 5 and that businesses would probably see more benefit on their insurance than residential properties. A discussion ensued regarding the use of ladders and rescues from second or third floors, the age of equipment and operating budget. Mr. Lohmiller noted that Engine 2 is a 1997 and would be kept as a backup. The cost of the aerial truck is \$879,000. The city could replace the existing truck with the same model as Engine 1 at a cost of \$650,000. Dave Nevin noted that Mr. Lohmiller stated that more training would be required if they get a truck with a ladder. Mr. Lohmiller replied that the firefighters train twice a month and that there wouldn't be more classes, just more training in that specific area. MOTION 09SP2-05-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO APPROVE THE PURCHASE OF AN AERIAL FIRE APPARATUS AT A COST OF \$879,000. Marcia Seibert-Volz stated that she would prefer to purchase the truck after the next bond issue is paid off. Mike Lyonais noted that the next bond will be paid off in 2023 and that this truck will probably not be available at this price in 2023. Tom Swenson noted that the first payment on the equipment certificates would likely be in 2022. MOTION CARRIED 4-1 WITH NEVIN OPPOSED.

MOTION 09SP2-06-20 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JOHN ANDREWS TO USE ANY MONEY EARNED, MINUS THE COST OF SALARIES AND EXPENSES, ON THE MUTUAL AID AGREEMENT WITH THE STATE OF OREGON FOR THE PURCHASE OF THE TRUCK. MOTION CARRIED WITH ALL AYES.

7. TJ Graumann presented a quote for a 2021 Chevy Silverado 2500 Crew Cab at a cost of \$35,718.54. The installation of a plow would be approximately \$4,500. Mr. Graumann explained that a second truck is needed for the Park Department because he has two full time maintenance workers and with COVID, it is important that they don't drive in the same vehicle. The 2021 proposed Budget includes \$45,000 for a truck. Aaron Herzog asked where the Park Department plows. Mr. Graumann replied that they plow the community center, city hall, firehall and help Public Works with some roads. Dave Nevin stated that a crew cab seemed excessive for the park. Marcia Seibert-Volz suggested that Mr. Graumann check the cost of a different style truck. Dave Schrupp noted that the truck needs to have enough weight to push snow. John Andrews stated that Council should listen to staff's recommendations. Aaron Herzog asked Mr. Graumann to bring a second quote to the next meeting on September 14.
8. Mike Lyonais reported that this was the fourth budget meeting and reminded the Council that the preliminary levy needs to be certified to the County by September 30. Mr. Lyonais reviewed changes made to the proposed budget since the last meeting. Marcia Seibert-Volz asked what the consultant fees were for in the amount of \$15,000. Mike Lyonais replied that the City has used and will use a consultant for the implementation of sales tax. Ms. Seibert-Volz suggested that the amount be reduced to \$5,000.

Tom Swenson asked if the Council was taking public comment and the Mayor invited him to the podium. Mr. Swenson had questions on twenty-eight line items of the budget. Staff provided answers to all questions. MOTION 09SP2-07-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO APPROVE THE 2021 LEVY AT THE SAME TAX RATE AS 2020. MOTION CARRIED 4-1 WITH SEIBERT-VOLZ OPPOSED. Mike Lyonais stated that he would prepare a resolution for the Council to approve at the next meeting on September 14.

9. MOTION 09SP2-08-20 WAS MADE BY DAVE NEVIN AND SECONDED JOHN ANDREWS TO ADJOURN THE MEETING AT 4:45 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

C.3.

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, SEPTEMBER 14, 2020
7:00 P.M. – CITY HALL**

The Crosslake City Council held the Regular Council Meeting on Monday, September 14, 2020 in City Hall. The following Council Members were present: Mayor Dave Nevin, John Andrews, Aaron Herzog, Dave Schrupp and Marcia Seibert-Volz. Also in attendance were City Administrator Mike Lyonais, City Clerk Char Nelson, Park Director TJ Graumann, Police Chief Erik Lee, Fire Chief Chip Lohmiller, City Attorney Brad Person, City Engineer Dave Reese and Council Candidates Patty Norgaard and Catharine Funk. Northland Press Reporter Paul Boblett and Echo Journal Reporter Nancy Vogt attended via Zoom as well as two individuals. There were approximately twelve people in the audience.

A. CALL TO ORDER – Mayor Nevin called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. MOTION 09R-01-20 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

B. PUBLIC FORUM – Jessica Eide of 38083 County Road 66 asked the status of South Bay Park. TJ Graumann replied that after meeting with and getting direction from Corrine Hodapp of the Army Corps of Engineers, the Park Commission is working on a plan for the proposed site. The next step will be to obtain an archeological study. Once that is complete, the plan will be presented to the Council for approval. Mr. Graumann suggested that if residents are interested in certain features, they should speak with Ms. Hodapp, as she has suggested that the City steer away from installing docks at this point.

Cindy Myogeto of the Chamber reported that a “Meet the Candidates” forum will be held on September 24 at 6pm at the Community Center. Due to capacity restrictions, a limited number of attendees will be allowed. Reservations will be required and the event will be live streamed.

Cindy Myogeto reported that Crosslake Days will be held September 24-26, 2020. Although there will be no chili cookoff this year, many activities are planned.

C. CONSENT CALENDAR – Marcia Seibert-Volz requested that item #5. Special Council Meeting Minutes of August 27, 2020 be pulled from the consent calendar. Dave Schrupp questioned item #16. Char Nelson explained that Waste Partners still picks up recycling in Crosslake and is required to submit that information to Crow Wing County and the City is copied on the report. Dave Nevin asked that item #17. Bills for Approval be pulled from the consent calendar. MOTION 09R-02-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Regular Council Meeting Minutes of August 10, 2020
2. Budget Workshop Meeting Minutes of August 13, 2020
3. Special Council Meeting Minutes of August 13, 2020
4. Budget Workshop Meeting Minutes of August 27, 2020

5. *Removed*
6. Budget Workshop Meeting Minutes of September 3, 2020
7. City – Month End Revenue Report dated August 2020
8. City – Month End Expenditures Report dated August 2020
9. Police Report for Crosslake – August 2020
10. Police Report for Mission Township – August 2020
11. Fire Department Report – August 2020
12. North Ambulance Run Reports –August 2020
13. Planning and Zoning Monthly Statistics
14. Community Center Updates
15. Public Works Meeting Minutes of August 3, 2020
16. Waste Partners Recycling Report for July 2020
17. *Removed*
18. Additional Bills for Approval in the Amount of \$24,332.45
19. Resolution No. 20-19 for the Appointment of Election Judges to Serve for the General Election to be Held November 3, 2020
MOTION CARRIED WITH ALL AYES.

Regarding item #5, Marcia Seibert-Volz stated that the minutes did not reflect how Motion 08SP3-03-20 was stated and suggested that the minutes be corrected before they are approved. Ms. Seibert-Volz stated that motions should not be changed, they should be recorded as stated. Ms. Seibert-Volz also stated that in regards to the closed session, the subject matter should be identified on the agenda and in the minutes. MOTION 09R-03-20 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY DAVE NEVIN TO TABLE ACTION ON THE SPECIAL MEETING MINUTES AND DIRECT STAFF TO CORRECT THE MINUTES AS STATED. MOTION CARRIED WITH ALL AYES. Char Nelson stated that after listening to the audio of that meeting, it was unclear what the intent was and that she spoke with Aaron Herzog and he asked that the Council consider changing the motion tonight.

Dave Nevin questioned the bill for approval to Widseth for the firehall in the amount of \$3,305.00 and questioned if it was for the presentation made to the Council of a new building. Chip Lohmiller stated that the design was already complete and that the bill is not entirely for the presentation of a new firehall. The bill also included a meeting with Hytec and Widseth to go through the building to review the mold and engineering of the existing building. Dave Nevin read the description of the bill and stated that the majority of it was for designing a new firehall. Dave Reese suggested that if there are questions regarding any of their invoices, that it be pulled from the agenda and Widseth will get answers to their questions. MOTION 09R-04-20 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO PAY THE BILLS PRESENTED EXCEPT FOR THAT PARTICULAR BILL AND TO GET MORE INFORMATION ON IT AND DECIDE AT THE NEXT MEETING ON IT. MOTION CARRIED WITH ALL AYES.

D. PUBLIC HEARING – 7:15 P.M. – ROAD VACATION OF A PORTION OF PERKINS ROAD

Attorney Person presented a survey of the portion of Perkins Road that is to be vacated and reported that he met with all affected property owners except for two. All but those two have paid their assessments in full.

No public comments were received.

MOTION 09R-05-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE RESOLUTION NO. 20-20 VACATING PROPERTY ON PERKINS ROAD. MOTION CARRIED WITH ALL AYES. Attorney Person noted that the vacation is final and that he will hold the deeds of the two property owners that he has not heard from and the assessment will be certified to their taxes if they so wish.

E. MAYOR'S REPORT

1. Marcia Seibert-Volz stated that the City Council should approve the change orders for the Firehall Project without holding up the progress of construction. Ms. Seibert-Volz stated that the committee could agree to move forward with something and then have Hytec put together a change order for Council approval after. Ms. Seibert-Volz added that the Council should be aware of what changes are being made and that in accordance with the competitive bidding process, the committee could approve anything up to \$25,000 and keep going. Ms. Volz suggested that two Council members be on the committee rather than one. Dave Schrupp stated that he hopes there are not many change orders and agrees with Marcia that all change orders need to be approved by the Council. Mr. Schrupp stated that the Council needs to hold down the cost on this project. John Andrews agreed with Mr. Schrupp. Dave Nevin disagreed and stated that the committee should have a dollar amount limit of what they can approve, such as \$25,000.

Attorney Person clarified what a change order is and stated that with a remodel, there are going to be changes, but not necessarily change orders. Aaron Herzog stated that if Hytec goes in and says they found something they weren't aware of and that it will cost additional money beyond the bid, that would be a change order. Marcia Seibert-Volz stated that the City Council should approve the change orders and that she is not trying to stop the project, but she isn't sure that one council member and two staff should be approving \$25,000 here and \$25,000 there. Mike Lyonais stated that the Council has approved approximately \$1.4 Million so far for the project and there have been proposals presented to the Council but that they have not been approved.

Marcia Seibert-Volz asked the Mayor to address the need of a second council member on the committee. All members were in favor of this. Aaron Herzog volunteered to be on the committee because he lives close to the firehall. MOTION 09R-06-20 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JOHN ANDREWS TO PUT AARON HERZOG ON THE FIREHALL BUILDING COMMITTEE. MOTION CARRIED WITH ALL AYES.

Chip Lohmiller noted that Hytec was supposed to be onsite today but they did not come and stated he needs a schedule from them. Dave Nevin stated that he would contact Andy Pickar for more information.

2. The Council reviewed a change order from Hytec for the City Hall project which included costs for bullet proof glass, sneeze guards, added electrical and low voltage, and fire protection well screen. Erik Lee stated that bullet proof glass had always been in the plans and was not sure why that would be part of a change order. Dave Nevin asked Dave Reese for an explanation. Mr. Reese replied that he did not know the details but that there should be a record of conversations. Dave Nevin stated that he wanted to see those. Dave Schrupp questioned why the well screen was not included in the bid and stated that the lavatories have problems with sand in the lines. MOTION 09R-07-20 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO TABLE ACTION AND PAYMENT ON CHANGE ORDER. Dave Schrupp suggested that the City ask for clarification on why the City should pay for the well screen. Marcia Seibert-Volz agreed and said they will explain when they don't get paid. MOTION CARRIED WITH ALL AYES.
3. MOTION 09R-08-20 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPOINT GORDON WAGNER TO THE PUBLIC WORKS COMMISSION TO COMPLETE THE TERM ENDING 1/31/2023. MOTION CARRIED WITH ALL AYES.
4. Dave Nevin read a resolution accepting donations. Jessica Eide of the PAL Foundation presented a check to the Council in the amount of \$30,000 for the pickleball and basketball courts. Ms. Eide explained that the PAL Foundation is a 501c3 and that they accept donations from individuals and organizations for the park department and library, as well as for community events such as the fireworks. Dave Nevin thanked everyone for their donations. Pam Graves of 14131 Sugarloaf Road thanked the Lions for their donation of an AED at the park pavilion. MOTION 09R-09-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO APPROVE RESOLUTION NO. 20-21 ACCEPTING DONATIONS FROM JESSE AND STEPHANIE NEUMANN OF 24 YARDS OF BROWN RUBBER MULCH FOR THE PARK DEPARTMENT, FROM PETER AND PAM GRAVES OF \$1,148.38 FOR A PICNIC TABLE AND UMBRELLA FOR PICKLEBALL COURTS, FROM GREATER CROSSLAKE AREA FOUNDATION AND CROSSLAKE IDEAL LIONS OF \$6,400 FOR AED AT PARK PAVILION, AND FROM PAL FOUNDATION OF \$30,000 FOR PICKLEBALL AND BASKETBALL COURTS. MOTION CARRIED WITH ALL AYES.
5. The Council reviewed a letter dated August 27, 2020 to Mayor Nevin from the Coalition of Greater MN Cities asking for the City to become a member of their organization. MOTION 09R-10-20 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO NOT JOIN THE COALITION OF GREATER MN CITIES. MOTION CARRIED WITH ALL AYES.
6. MOTION 09R-11-20 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE PAYMENT TO HYTEC CONSTRUCTION IN THE AMOUNT OF \$10,000 FOR FIREHALL DESIGN. MOTION CARRIED WITH ALL AYES.

7. The Council reviewed Pay Application #11 from Hytec for City Hall/Police Department. Mike Lyonais noted that the invoice includes change orders 3 and 4. Change Order 4 was tabled earlier and Change Order 3 is for automatic doors that have yet to be installed. Mr. Lyonais questioned earthwork in the amount of \$6,921.67 and whether it was for hydroseeding, as the contract states. MOTION 09R-12-20 WAS MADE BY DAVE SCHRUPP AND SECONDED BY AARON HERZOG TO HOLD PAYMENT OF BILL UNTIL EXPLANATION IS RECEIVED FROM HYTEC. MOTION CARRIED WITH ALL AYES.

F. CITY ADMINISTRATOR'S REPORT

1. The Council reviewed the 2021 health insurance renewal from Resource Training and Solutions. Insurance Agent Harlan Johnson reported that insurance rates continue to rise and that the City joined a coop a few years ago to help mitigate large increases. The 2021 rates increased 4.8% for the City of Crosslake. The coop goes out for bids each year. A lengthy discussion ensued regarding the history of insurance rates in the City and how insurance rates affect the union contracts. Mike Lyonais noted that the two union contracts are in effect until the end of 2021 and that the City cannot change their level of benefits without opening the contracts for negotiations. MOTION 09R-13-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO ACCEPT THE HEALTH INSURANCE RENEWAL AS PRESENTED AND AUTHORIZE THE CITY ADMINISTRATOR TO EXECUTE THE RENEWAL DOCUMENTS. MOTION CARRIED WITH ALL AYES.
2. Mike Lyonais reported that at its budget meeting on September 10, the Council directed staff to keep the tax rate the same as last year for the approval of the preliminary levy. Mr. Lyonais noted that the levy will not be finalized until December. The Council can lower the levy but not increase the levy. By keeping the tax rate the same, the levy increase is 5.7%. MOTION 09R-14-20 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JOHN ANDREWS TO APPROVE RESOLUTION NO. 20-22 APPROVING PRELIMINARY 2020 TAX LEVY COLLECTIBLE IN 2021 AND TO HAVE A BUDGET MEETING IN NOVEMBER TO REDUCE IT. MOTION CARRIED WITH ALL AYES.
3. The Council reviewed a proposal from Digital Horizons for video switching additions in the amount of \$8,598.42. TJ Graumann noted that the overhead projector is not compatible with Zoom and extra equipment is needed so that people on Zoom can see documents on the display. Chip Lohmiller added that because the City has moved to Zoom meetings due to COVID, this purchase could be reimbursed with CARES Act. The City will sell the panel being replaced to try to recoup some of the cost. Jerry Volz of 37668 Moen Beach Trail asked if the new equipment will fix the video issues of the audio not matching the video. TJ Graumann stated that the glitch will be fixed. MOTION 09R-15-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE THE PROPOSAL FROM DIGITAL HORIZONS FOR VIDEO SWITCHING ADDITIONS IN THE AMOUNT OF \$8,598.42 AND TO SEEK REIMBURSEMENT FROM CARES ACT. MOTION CARRIED WITH ALL AYES.

4. MOTION 09R-16-20 WAS MADE BY DAVE NEVIN AND SECONDED BY AARON HERZOG TO APPROVE ORDINANCE NO. 366 NAMING AN UNNAMED ROAD AS ALMA POND DRIVE AND ADDING THE ROAD NAME TO THE MASTER ROAD NAME INDEX AND TO APPROVE THE PUBLICATION OF ORDINANCE NO. 366 IN SUMMARY FORM IN THE OFFICIAL NEWSPAPERS. MOTION CARRIED WITH ALL AYES.
5. Included in the packet for Council information was a letter dated August 28, 2020 from Crosslake Communications regarding capital investments made by Tri-Co Technologies.
6. Mike Lyonais presented a letter dated July 29th from Jerry Norgaard recognizing Zoning Administrator Jon Kolstad for his professionalism and quality of work.
7. Included in the packet for information was a letter dated August 11, 2020 from Jean Nybo recognizing the Crosslake Fire Department and Rescue Squad for their response to a fall and bee sting and making her transfer to the hospital as painless as possible.
8. MOTION 09R-17-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO APPROVE RESOLUTION NO. 20-23 INCREASING MONTHLY SEWER USER FEES FROM \$50 TO \$52 PER MONTH/ERU. MOTION CARRIED WITH ALL AYES.
9. MOTION 09R-18-20 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE PAY REQUEST NO. 3 FROM BORDEN EXCAVATING FOR PERKINS ROAD IN THE AMOUNT OF \$218,038.11. MOTION CARRIED WITH ALL AYES.
10. MOTION 09R-19-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO APPROVE PAY REQUEST NO. 3 FROM DECHANTEL EXCAVATING FOR THE WATER QUALITY PROJECT IN THE AMOUNT OF \$127,425.97. MOTION CARRIED WITH ALL AYES.
11. Dave Reese presented the final pay request and release of retainage from R L. Larson in the amount of \$24,324.79 for Daggett Bay Road. Mr. Reese stated that payment should not be released until the required IC134 forms are received. MOTION 09R-20-20 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE FINAL PAYMENT AND RELEASE OF RETAINAGE IN THE AMOUNT OF \$26,324.79 TO R.L. EXCAVATING AND HOLDING CHECK UNTIL IC134 FORMS ARE RECEIVED. MOTION CARRIED WITH ALL AYES. Dave Reese stated that the Council had approved a \$5,000 change order for this project and that the final total cost was only \$684 over the original bid.

G. COMMISSION REPORTS

1. PUBLIC SAFETY

- a. Erik Lee presented a request to order a 2021 Ford SUV in the amount of \$33,819.24. Marcia Seibert Volz asked why all officers have their own vehicles and why they take them home. A lengthy discussion ensued regarding the benefits of allowing the squads to be taken home including quick response to calls and better care of vehicles by the officers. Erik Lee noted that other small towns in the area such as Nisswa, Pequot Lakes and Breezy Point all have take home squads. Aaron Herzog and Tom Swenson of 36036 West Shore Drive agreed with Erik Lee. Tom Swenson asked what happens to the squad that is replaced. Erik Lee replied that normally the City has sold the vehicle and this is the first year that the vehicle is an SUV and not a Crow Vic. The City advertises for bids or sells vehicles on state auction website. MOTION 09R-21-20 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE THE PURCHASE OF A 2021 FORD SUV POLICE INTERCEPTOR FROM TENVOORDE FORD IN ST. CLOUD AT A COST OF \$33,819.24. MOTION CARRIED WITH ALL AYES.
- b. Chip Lohmiller gave a brief update on the deployment of firemen to Oregon to fight the wildfires. Three men from Crosslake Fire Department leave tomorrow morning at 6:30 with Engine 2 and are travelling with other departments from the area.

2. PARK, RECREATION, AND LIBRARY

- a. TJ Graumann presented two quotes for the purchase of a pickup truck for the Park Department. One quote was for a crew cab, the other for a double cab. The difference is \$1,838.80. MOTION 09R-22-20 WAS MADE BY DAVE NEVIN AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE THE PURCHASE OF A 2021 CHEVROLET SILVERADO 2500HD 4WD DOUBLE CAB 149" WORK TRUCK FROM KARL CHEVROLET IN THE AMOUNT OF \$33,879.74. John Andrews stated that the Council should be looking at this purchase long-term and that the crew cab is a better value and can handle more and will last 10-15 years. MOTION CARRIED 3-2 WITH ANDREWS AND SCHRUPP OPPOSED.
- b. TJ Graumann presented a quote for an irrigation system, noting that the irrigation system has been in the capital plan since before he started working for the City. MOTION 09R-23-20 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE THE QUOTE FOR IRRIGATION SYSTEM FROM NORTH CENTRAL LAWN CARE & IRRIGATION IN THE AMOUNT OF \$8,500. MOTION CARRIED WITH ALL AYES.

H. PUBLIC FORUM – None.

I. CITY ATTORNEY REPORT – None.

J. NEW BUSINESS – Marcia Seibert-Volz stated that closed meetings need to be recorded and asked the attorney if the last meeting was recorded. Attorney Person replied that he did not know.

Marcia Seibert-Volz asked the Council to consider allocating \$50,000 of CARES Act funds for Crosslake business grants. Dave Nevin stated that several businesses have applied for grants through the County and stated he would rather have the County disburse the funds than the City. Aaron Herzog stated that he would be cautious of giving the County the money. Cindy Myogeto of the Chamber stated that some cities are allocating funds to the County and suggested the Council reach out to BLAEDC for information. Patty Norgaard of 37104 Bunkhouse Road stated that she can invite Tyler Glynn of BLAEDC to attend the next Council meeting.

Chip Lohmiller gave a brief update on the CARES Act funds. Of the \$171,000 that the City received, the Council has approved \$40,000 in expenditures at its last meeting and approved \$8,500 tonight. Other expenditures yet to be purchased include no contact light switches, EOC set up, and a second set of turnout gear for the fire department. Dave Schrupp noted that the City will need to levy for those items if they are not paid for with CARES Act funds. Chip Lohmiller stated he will apply for more grants.

Catharine Funk of 14543 Whitebirch Lane stated that she applied for a small business grant through the County and the deadline to apply is 9-18-20.

K. OLD BUSINESS – MOTION 09R-24-20 WAS MADE BY DAVE NEVIN AND SECONDED BY JOHN ANDREWS TO APPOINT MARCIA SEIBERT-VOLZ AS ACTING MAYOR. MOTION CARRIED WITH ALL AYES.

L. ADJOURN – MOTION 09R-25-20 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO ADJOURN THE MEETING AT 9:08 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk

C.4.

CITY OF CROSSLAKE
SPECIAL MEETING
MONDAY, SEPTEMBER 28, 2020
2:00 P.M. – CITY HALL

The Council for the City of Crosslake held a Special Meeting on Monday, September 28, 2020 in City Hall. The following Council Members were present: Dave Nevin, John Andrews, Dave Schrupp, and Marcia Seibert-Volz. Aaron Herzog was absent. Also in attendance were City Administrator Mike Lyonais, City Clerk Char Nelson, Park Director TJ Graumann, Public Works Director Ted Strand, Fire Chief Chip Lohmiller, Police Chief Erik Lee, City Engineer Mike Angland, Hytec Representative Andy Pickar, and Patty Norgaard. There were three audience members.

Mayor Nevin called the meeting to order at 2:00 P.M. and stated that the purpose of the meeting was to decide how to address change orders for the Fire Hall Remodel Project.

Andy Pickar of Hytec stated that the project is moving forward and that as unforeseen problems or costs arise, they will need approval to continue in a timely manner. Mr. Pickar stated that it would work well if the Building Committee could make those decisions and then to bring a formal change order to the Council later. Andy Pickar added that the costs will not be final until they know the exact quantities of materials being used and thought that his estimates will be fairly close to the Gordion Contract numbers. Dave Schrupp stated that when there is a change in the contract, Andy Pickar should run the numbers through the Gordion Contract and then bring that to the committee for approval. The Council could approve the formal change order at its next meeting. Mr. Pickar stated that until the work is done, the cost would be an estimate because they won't know the exact quantities of material being used. Mike Angland of Widseth stated that he was in the building today and noticed more mold on the east and west sides of the building which were not exposed last time he was there. Andy Pickar stated that Hytec needs a commitment from the City that Hytec will be paid for the work they do moving forward, even if it is not yet approved by the Council.

Marcia Seibert-Volz stated that the committee should be given some idea of cost before they approve anything. Ms. Volz asked how many doors were being reused. Mr. Pickar stated that very few doors, if any, would be reused. Ms. Seibert-Volz asked about the entrance doors. Mr. Pickar replied that the front and back entrance doors would be reused. Ms. Seibert-Volz noted that the original contract included \$2,500 for casework, lockers and equipment and the current estimate shows \$70,000. Mr. Pickar replied that those items were taken out of the contract and would be purchased by the City.

Mike Lyonais stated that Hytec's best estimate for changes to the contract so far is \$372,600. If there are changes that will cost much more than this, the Council will need to approve. If the changes are fairly close to the estimate, the committee will approve. Andy Pickar stated that all of the walls should be exposed within the next month and at that point, they should know if there are any additional areas of concern. MOTION 09SP3-01-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE NEVIN TO APPROVE THE ESTIMATED CHARGES OF \$372,600 FOR THE FIRE HALL REMODEL PROJECT AS OUTLINED IN HYTEC LETTER

DATED 9/25/20 AND TO HAVE CHANGE ORDERS WRITTEN AS SOON AS POSSIBLE FOR THE COMMITTEE TO APPROVE. MOTION CARRIED WITH ALL AYES. The Council agreed that changes to the scope of the project would be handled in the same manner.

Chip Lohmiller presented a list of items that need to be purchased for the new fire hall at an estimated cost of \$70,000. Mr. Lohmiller stated that Dan Miller will rent space to the fire department to store equipment during construction at \$5,000 per month. A brief discussion ensued regarding the length of time that the fire department would be out of the fire hall. MOTION 09SP3-02-20 WAS MADE BY DAVE NEVIN AND SECONDED BY JOHN ANDREWS TO APPROVE THE COST OF BUILDING RENTAL AT \$5,000 PER MONTH FOR THREE MONTHS FROM DAN MILLER. MOTION CARRIED WITH ALL AYES.

Chip Lohmiller noted that the fire department is using five storage containers to hold equipment and furnishings while the remodel takes place. MOTION 09SP3-03-20 WAS MADE BY DAVE SCHRUPP AND SECONDED BY JOHN ANDREWS TO APPROVE THE ESTIMATED COST OF \$3,500 FOR STORAGE CONTAINERS. MOTION CARRIED WITH ALL AYES.

Chip Lohmiller stated that there will be a change to the design of the hose tower to make it flat rather than peaked. The well was tested for fire suppression and did not pass so the State Fire Marshall will review. Mr. Lohmiller noted that the AV equipment in the building cannot be reused and that the estimated cost for new equipment is \$20,000. Ted Strand added that the equipment is in very bad shape and there is no value to try to sell. Mr. Lohmiller stated that he wanted the Council to know that the contract with Hytec is for just the building and not for anything inside.

There being no further business at 2:50 P.M., MOTION 09SP3-04-20 WAS MADE BY DAVE SCHRUPP AND SECONDED BY JOHN ANDREWS TO ADJOURN THE MEETING.

Respectfully submitted by,

Charlene Nelson
City Clerk

C.5.

CITY OF CROSSLAKE
Month-End Revenue
 Current Period: SEPTEMBER 2020

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SRC	SRC Descr	2020 Budget	SEPTEMBER 2020 Amt	2020 YTD Amt	2020 YTD Balance	2020 % of Budget
FUND 101 GENERAL FUND						
31000	General Property Taxes	\$3,465,861.00	\$0.00	\$1,983,971.22	\$1,481,889.78	57.24%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$111,725.00	\$0.00	\$111,858.90	-\$133.90	100.12%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$123,275.00	\$0.00	\$70,656.10	\$52,618.90	57.32%
31800	Other Taxes	\$1,500.00	\$519.35	\$1,670.07	-\$170.07	111.34%
31900	Penalties and Interest DelTax	\$2,500.00	\$0.00	\$3,994.11	-\$1,494.11	159.76%
32110	Alcoholic Beverages	\$13,500.00	\$9,930.00	\$12,886.00	\$614.00	95.45%
32111	Club Liquor License	\$500.00	\$378.00	\$378.00	\$122.00	75.60%
32112	Beer and Wine License	\$100.00	\$128.25	\$128.25	-\$28.25	128.25%
32180	Other Licenses/Permits	\$200.00	\$0.00	\$100.00	\$100.00	50.00%
33400	State Grants and Aids	\$500.00	\$277,527.92	\$455,183.92	-\$454,683.92	91036.78%
33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33406	Taconite Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33416	Police Training Reimbursement	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
33417	Police State Aid	\$33,000.00	\$0.00	\$0.00	\$33,000.00	0.00%
33418	Fire State Aid	\$38,000.00	\$0.00	\$500.00	\$37,500.00	1.32%
33419	Fire Training Reimbursement	\$5,000.00	\$3,800.00	\$11,508.55	-\$6,508.55	230.17%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$1,022.00	-\$1,022.00	0.00%
33422	PERA State Aid	\$2,979.00	\$0.00	\$0.00	\$2,979.00	0.00%
33423	Insurance Claim Reimbursement	\$0.00	\$7,473.24	\$7,473.24	-\$7,473.24	0.00%
33650	Recycling Grant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34000	Charges for Services	\$500.00	\$87.25	\$111.85	\$388.15	22.37%
34010	Sale of Maps and Publications	\$100.00	\$0.00	\$10.00	\$90.00	10.00%
34050	Candidate Filing Fees	\$20.00	\$0.00	\$14.00	\$6.00	70.00%
34103	Zoning Permits	\$30,000.00	\$8,150.00	\$54,025.00	-\$24,025.00	188.67%
34104	Plat Check Fee/Subdivision Fee	\$1,500.00	\$250.00	\$975.00	\$525.00	65.00%
34105	Variances and CUPS/IUPS	\$9,000.00	\$1,000.00	\$7,750.00	\$1,250.00	86.11%
34106	Sign Permits	\$500.00	\$0.00	\$150.00	\$350.00	30.00%
34107	Assessment Search Fees	\$800.00	\$585.00	\$3,350.00	-\$2,550.00	460.00%
34108	Zoning Misc/Penalties	\$0.00	\$0.00	\$100.00	-\$100.00	0.00%
34109	Zoning Reimb Eng/Legal/Survey	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34111	Driveway Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34112	Septic Permits	\$5,000.00	\$1,600.00	\$10,350.00	-\$5,350.00	212.00%
34113	Landscape License Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34114	Zoning Map/Ordinance Amendment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34201	Fire Department Donations	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
34202	Fire Protection and Calls	\$30,000.00	\$0.00	\$32,131.31	-\$2,131.31	107.10%
34206	Animal Control Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34207	House Burning Fee	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34210	Police Contracts	\$55,742.00	\$0.00	\$46,466.67	\$9,275.33	83.36%
34211	Police Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34213	Police Receipts	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
34214	Tac Team Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34300	E911 Signs	\$1,000.00	\$1,000.00	\$4,600.00	-\$3,600.00	480.00%
34700	Park & Rec Donation	\$300.00	\$1,148.38	\$7,882.38	-\$7,582.38	2627.46%

CITY OF CROSSLAKE
Month-End Revenue
Current Period: SEPTEMBER 2020

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SRC	SRC Descr	2020 Budget	SEPTEMBER 2020 Amt	2020 YTD Amt	2020 YTD Balance	2020 % of Budget
34701	Halloween Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34711	Taxable Merchandise/Rentals	\$200.00	\$29.00	\$224.00	-\$24.00	112.00%
34740	Park Concessions	\$500.00	\$0.00	\$17.00	\$483.00	3.40%
34741	Gen Gov t Concessions	\$100.00	\$17.80	\$190.38	-\$90.38	199.38%
34742	Park Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34743	Public Works Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34744	Fire Department Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34750	CCC/Park User Fee	\$4,000.00	\$52.00	\$1,367.00	\$2,633.00	34.18%
34751	Shelter/Beer/Wine Fees	\$300.00	\$0.00	\$30.00	\$270.00	10.00%
34760	Library Cards	\$500.00	\$20.00	\$151.00	\$349.00	30.20%
34761	Library Donations	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
34762	Library Copies	\$300.00	\$0.00	\$58.00	\$242.00	19.33%
34763	Library Events	\$5,000.00	\$19.00	\$19.00	\$4,981.00	0.38%
34764	Library Miscellaneous	\$50.00	\$0.00	\$12.00	\$38.00	24.00%
34765	Summer Reading Program	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
34766	Library Luncheon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34767	New York Times Best Seller Pro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34768	PAL Foundation - Library	\$250.00	\$0.00	\$806.00	-\$556.00	322.40%
34769	PAL Foundation - Park	\$3,000.00	\$30,000.00	\$30,975.52	-\$27,975.52	1032.52%
34770	Silver Sneakers	\$9,000.00	\$681.00	\$9,388.00	-\$388.00	104.62%
34790	Park Dedication Fees	\$4,500.00	\$0.00	\$6,000.00	-\$1,500.00	133.33%
34800	Tennis Fees	\$1,500.00	\$0.00	\$1,120.00	\$380.00	74.67%
34801	Recreational-Program	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
34802	Softball/Baseball Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
34803	Recreation-Misc. Receipts	\$1,000.00	\$14.00	\$72.00	\$928.00	7.20%
34805	Aerobics Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34806	Weight Room Fees	\$30,000.00	\$561.00	\$11,355.05	\$18,644.95	38.46%
34807	Volleyball Fees	\$750.00	\$0.00	\$200.00	\$550.00	26.67%
34808	Silver and Fit	\$13,000.00	\$45.00	\$1,185.00	\$11,815.00	9.12%
34809	Soccer Fees	\$1,500.00	\$350.00	\$350.00	\$1,150.00	23.33%
34810	Pickle Ball	\$8,000.00	\$309.00	\$7,122.00	\$878.00	96.03%
34910	Transit Revenue	\$0.00	\$0.00	\$250.00	-\$250.00	0.00%
34940	Cemetery Lots	\$3,000.00	\$1,000.00	\$5,500.00	-\$2,500.00	200.00%
34941	Cemetery Openings	\$3,500.00	\$300.00	\$5,300.00	-\$1,800.00	151.43%
34942	Cemetery Other	\$450.00	\$50.00	\$300.00	\$150.00	66.67%
34950	Public Works Revenue	\$1,500.00	\$250.00	\$1,390.00	\$110.00	92.67%
34952	County Joint Facility Payments	\$45,000.00	\$0.00	\$19,643.44	\$25,356.56	43.65%
34953	Recycling Revenues	\$50.00	\$27.00	\$126.90	-\$76.90	306.80%
35100	Court Fines	\$10,000.00	\$288.31	\$4,529.75	\$5,470.25	45.30%
35103	Library Fines	\$600.00	\$0.00	\$55.00	\$545.00	9.17%
35105	Restitution Receipts	\$1,000.00	\$0.00	\$100.00	\$900.00	10.00%
36200	Miscellaneous Revenues	\$5,000.00	\$1,606.40	\$4,455.44	\$544.56	89.11%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36202	LIBRARY GRANTS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	100.00%
36210	Interest Earnings	\$60,500.00	\$3,803.95	\$82,617.87	-\$22,117.87	136.56%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Bridges	\$6,909.00	\$0.00	\$3,305.83	\$3,603.17	47.85%
36255	Sp Assess Int-Bridges	\$1,063.00	\$0.00	\$407.26	\$655.74	38.31%
36256	Andys Parking Lot Principal	\$5,790.00	\$0.00	\$3,039.87	\$2,750.13	52.50%
36257	Andys Parking Lot Interest	\$913.00	\$0.00	\$311.57	\$601.43	34.13%
38050	Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38051	Telephone True-Up	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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SRC	SRC Descr	2020 Budget	SEPTEMBER 2020 Amt	2020 YTD Amt	2020 YTD Balance	2020 % of Budget
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$1,097,980.00	\$0.00	\$0.00	\$1,097,980.00	0.00%
39330	Proceeds from Capital Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39400	Bond Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39700	Capital Contrib from CU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 101 GENERAL FUND		\$5,278,307.00	\$353,000.85	\$3,036,221.45	\$2,242,085.55	61.26%
FUND 301 DEBT SERVICE FUND						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31001		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31100	General Tax Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31200	Community Ctr Levy Refund 2002	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31301	1999 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31302	1999 Series B Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31303	2001 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31304	2002 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31306	2003 Disposal System Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31307	2004 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31308	2006 Series B Levy	\$0.00	\$0.00	\$16.51	-\$16.51	0.00%
31309	2006 Series C Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31311	2015 GO Equip Certs 2015B	\$0.00	\$0.00	\$3,382.30	-\$3,382.30	0.00%
31312	2017 GO Sewer Rev Imp Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31313	2018 ROADS-EST BOND LEVY	\$104,292.00	\$0.00	\$59,207.59	\$45,084.41	56.77%
31317	2019A City Hall/Police	\$270,483.00	\$0.00	\$148,999.90	\$121,483.10	55.09%
31900	Penalties and Interest DelTax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36105	Sp Assess Prin Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36106	Sp Assess Int Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36107	Sp Assess Prin Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36108	Sp Assess Int Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36109	Sp Assess Prin Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36110	Sp Assess Int Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36111	Sp Assess Prin Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36112	Sp Assess Int Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36113	Sp Assess Prin Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36114	Sp Assess Int Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36115	Sp Assess Prin Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36116	Sp Assess Int Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36117	Sp Assess Prin Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36118	Sp Assess Int Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36119	Sp Assess Prin Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36120	Sp Assess Int Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36121	Sp Assess Prin Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36122	Sp Assess Int Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36123	Sp Assess Prin Red Pine 99	\$0.00	\$0.00	\$779.60	-\$779.60	0.00%

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36124	Sp Assess Int Red Pine 99	\$0.00	\$0.00	\$445.20	-\$445.20	0.00%
36125	Sp Assess Prin Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36126	Sp Assess Int Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36127	Sp Assess Prin Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36128	Sp Assess Int Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36129	Sp Assess Prin Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36130	Sp Assess Int Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36131	Sp Assess Prin Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36132	Sp Assess Int Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36133	Sp Assess Prin Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36134	Sp Assess Int Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36135	Sp Assess Prin Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36136	Sp Assess Int Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36137	Sp Assess Prin Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36138	Sp Assess Int Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36139	Sp Assess Prin Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36140	Sp Assess Int Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36141	Sp Assess Prin Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36142	Sp Assess Int Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36143	Sp Assess Prin Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36144	Sp Assess Int Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36145	Sp Assess Prin Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36146	Sp Assess Int Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36147	Sp Assess Prin PineBay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36148	Sp Assess Int Pine Bay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36149	Sp Assess Prin White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36150	Sp Assess Int White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36151	Sp Assess Prin Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36152	Sp Assess Int Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36153	Sp Assess Prin Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36154	Sp Assess Int Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36155	Sp Assess Prin Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36156	Sp Assess Int Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36157	Sp Assess Prin Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36158	Sp Assess Int Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36159	Sp Assess Prin Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36160	Sp Assess Int Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36161	Sp Assess Prin Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36162	Sp Assess Int Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36163	Sp Assess Prin Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36164	Sp Assess Int Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36165	Sp Assess Prin 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36166	Sp Assess Int 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36167	Sp Assess Prin Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36168	Sp Assess Int Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36169	Sp Assess Prin Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36170	Sp Assess Int Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36171	Sp Assess Prin Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36172	Sp Assess Int Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36173	Sp Assess Prin Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36174	Sp Assess Int Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36175	Sp Assess Prin Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36176	Sp Assess Int Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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36177	Sp Assess Prin Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36178	Sp Assess Int Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36179	Sp Assess Prin Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36180	Sp Assess Int Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36181	Sp Assess Prin Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36182	Sp Assess Int Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36183	Sp Assess Prin Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36184	Sp Assess Int Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36185	Sp Assess Prin Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36186	Sp Assess Int Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36187	Sp Assess Prin Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36188	Sp Assess Int Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36189	Sp Assess Prin Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36190	Sp Assess Int Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36191	Sp Assess Prin Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36192	Sp Assess Int Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36193	Sp Assess Prin Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36194	Sp Assess Int Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36195	Sp Assess Prin ABC Dr 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36196	SpAssess Int ABC Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36197	SpAssess Prin Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36198	SpAssess Int Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36199	SpAssess Prin Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36235	SpAssess Int Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36236	SpAssess Prin East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36237	SpAssess Int East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36238	SpAssess Prin Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36239	SpAssess Int Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36240	SpAssess Prin Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36241	SpAssess Int Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36242	SpAssess Prin Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36243	SpAssess Int Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36244	Sp Assess Prin - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36245	Sp Assess Int - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36246	Sp Assess Prin - Sunset Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36247	Sp Assess Int - Sunset Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36248	Sp Assess Prin - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36249	Sp Assess Int - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36250	Sp Assess Prin - Johnie/Rober	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36251	Sp Assess Int - Johnie/Robert	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36252	Sp Assess Prin - Brita/Pinevie	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36253	Sp Assess Int - Brita/Pineview	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36255	Sp Assess Int-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36258	Special Assessments - P - Othe	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39311	Proceeds-Wilderness GO Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39314	Proceeds-2001 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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SRC	SRC Descr	2020 Budget	SEPTEMBER 2020 Amt	2020 YTD Amt	2020 YTD Balance	2020 % of Budget
39315	Proceeds-2002 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39900	02 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 301	DEBT SERVICE FUND	\$374,775.00	\$0.00	\$212,831.10	\$161,943.90	56.79%
FUND 401 GENERAL CAPITAL PROJECTS						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34790	Park Dedication Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39102	Sale of City Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39103	Sale of Fire Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39104	Sale of Lots-Gendreau Addn.	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39231	Proceeds-2006 Series C Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401	GENERAL CAPITAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31050	Tax Increments LeRever	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31051	Tax Increments Daggett Brook	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31052	Tax Increments Reeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31053	Tax Increments - Ace Hardware	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31054	Tax Increment - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31056	Tax Increment 1-9 C&J Develop	\$11,000.00	\$0.00	\$6,080.31	\$4,919.69	55.28%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJE	\$11,000.00	\$0.00	\$6,080.31	\$4,919.69	55.28%
FUND 412 DUCK LANE						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412	DUCK LANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
33400	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJEC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT						
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						

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SRC	SRC Descr	2020 Budget	SEPTEMBER 2020 Amt	2020 YTD Amt	2020 YTD Balance	2020 % of Budget
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39316	Proceeds-2003 Series A Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39317	Proceeds-2003 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
31000	General Property Taxes	\$0.00	\$0.00	\$206.88	-\$206.88	0.00%
31100	General Tax Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31802	EDA Tax Receipts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34101	City Hall User Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36212	Restricted Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36220	Lease Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$0.00	\$0.00	\$206.88	-\$206.88	0.00%
FUND 503 EDA (REVOLVING LOAN)						
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36211	Revolving Loan Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND						
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34410	Unallocated Reserves	\$0.00	-\$438.00	\$736.10	-\$736.10	0.00%
36104	Penalty & Interest	\$1,000.00	\$125.30	\$1,200.67	-\$200.67	120.57%
36200	Miscellaneous Revenues	\$1,000.00	\$385.95	\$1,245.40	-\$245.40	124.54%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37200	User Fee	\$280,000.00	\$25,915.47	\$226,145.19	\$53,854.81	81.26%
37250	Sewer Connection Payments	\$12,000.00	\$0.00	\$26,000.00	-\$14,000.00	216.67%
37500	Capital Contribution	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: SEPTEMBER 2020

SRC	SRC Descr	2020 Budget	SEPTEMBER 2020 Amt	2020 YTD Amt	2020 YTD Balance	2020 % of Budget
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$1,300,000.00	\$0.00	\$0.00	\$1,300,000.00	0.00%
FUND 601 SEWER OPERATING FUND		\$1,594,000.00	\$25,988.72	\$255,327.36	\$1,338,672.64	16.02%
FUND 614 TELEPHONE AND CABLE FUND						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39105	Sales Proceeds - Gain/Loss	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614 TELEPHONE AND CABLE FUND		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUND						
31306	2003 Disposal System Levy	\$221,000.00	\$0.00	\$126,649.58	\$94,350.42	57.31%
31312	2017 GO Sewer Rev Imp Bonds	\$121,228.00	\$0.00	\$69,124.96	\$52,103.04	57.02%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FU		\$344,228.00	\$0.00	\$195,774.54	\$148,453.46	56.87%
		\$7,602,310.00	\$378,989.57	\$3,706,441.64	\$3,895,868.36	51.35%

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Month End Expenditures
Current Period: SEPTEMBER 2020

OBJ	OBJ Descr	2020 Budget	SEPTEMBER 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
FUND 101 GENERAL FUND						
DEPT 41110 Council						
100	Wages and Salaries Dept Head	\$27,000.00	\$2,250.00	\$20,250.00	\$6,750.00	75.00%
122	FICA	\$2,066.00	\$172.15	\$1,549.35	\$516.65	74.99%
151	Workers Comp Insurance	\$120.00	\$0.00	\$75.00	\$45.00	62.50%
208	Instruction Fees	\$1,500.00	\$0.00	\$25.00	\$1,475.00	1.67%
321	Communications-Cellular	\$0.00	\$114.69	\$229.38	-\$229.38	0.00%
331	Travel Expenses	\$1,500.00	\$0.00	\$178.25	\$1,321.75	11.88%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$150.00	\$14.57	\$643.37	-\$493.37	428.91%
433	Dues and Subscriptions	\$706.00	\$30.00	\$30.00	\$676.00	4.25%
DEPT 41110 Council		\$33,042.00	\$2,581.41	\$22,980.35	\$10,061.65	69.55%
DEPT 41400 Administration						
100	Wages and Salaries Dept Head	\$101,515.00	\$11,712.66	\$78,154.40	\$23,360.60	76.99%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
109	Secretary/Bookkeeper	\$75,173.00	\$8,697.13	\$58,088.20	\$17,084.80	77.27%
121	PERA	\$13,252.00	\$1,530.72	\$10,218.10	\$3,033.90	77.11%
122	FICA	\$13,517.00	\$1,400.28	\$9,183.79	\$4,333.21	67.94%
131	Employer Paid Health	\$42,188.00	\$3,516.00	\$31,644.00	\$10,544.00	75.01%
132	Employer Paid Disability	\$1,517.00	\$126.41	\$1,137.69	\$379.31	75.00%
133	Employer Paid Dental	\$2,064.00	\$172.00	\$1,548.00	\$516.00	75.00%
134	Employer Paid Life	\$134.00	\$10.40	\$93.60	\$40.40	69.85%
136	Deferred Compensation	\$1,300.00	\$150.00	\$1,000.00	\$300.00	76.92%
151	Workers Comp Insurance	\$1,670.00	\$0.00	\$1,058.00	\$612.00	63.35%
152	Health Savings Account Contrib	\$12,000.00	\$0.00	\$9,000.00	\$3,000.00	75.00%
200	Office Supplies	\$1,800.00	\$86.58	\$1,516.35	\$283.65	84.24%
208	Instruction Fees	\$2,000.00	\$0.00	\$299.00	\$1,701.00	14.95%
210	Operating Supplies	\$1,500.00	\$20.00	\$603.83	\$896.17	40.26%
220	Repair/Maint Supply - Equip	\$3,834.00	\$1,756.66	\$3,145.03	\$688.97	82.03%
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$4,000.00	\$200.90	\$2,013.01	\$1,986.99	50.33%
322	Postage	\$1,000.00	\$149.43	\$327.78	\$672.22	32.78%
331	Travel Expenses	\$1,500.00	\$0.00	\$178.25	\$1,321.75	11.88%
334	Vehicle Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$1,000.00	\$0.00	\$212.50	\$787.50	21.25%
413	Office Equipment Rental/Repair	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues and Subscriptions	\$850.00	\$0.00	\$1,013.15	-\$163.15	119.19%
443	Sales Tax	\$100.00	\$0.00	\$1.00	\$99.00	1.00%
500	Capital Outlay	\$10,559.00	\$0.00	\$6,820.01	\$3,738.99	64.59%
600	Principal	\$835.00	\$74.90	\$650.53	\$184.47	77.91%
610	Interest	\$29.00	\$7.60	\$28.97	\$0.03	99.90%
DEPT 41400 Administration		\$294,637.00	\$29,611.67	\$217,935.19	\$76,701.81	73.97%
DEPT 41410 Elections						
107	Services	\$4,500.00	\$0.00	\$2,640.00	\$1,860.00	58.67%
122	FICA	\$344.00	\$0.00	\$121.65	\$222.35	35.36%
210	Operating Supplies	\$75.00	\$0.00	\$0.00	\$75.00	0.00%

OBJ	OBJ Descr	2020 Budget	SEPTEMBER 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
351	Legal Notices Publishing	\$75.00	\$0.00	\$25.50	\$49.50	34.00%
413	Office Equipment Rental/Repair	\$75.00	\$0.00	\$0.00	\$75.00	0.00%
430	Miscellaneous	\$131.00	\$0.00	\$1,108.70	-\$977.70	846.34%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41410 Elections		\$5,200.00	\$0.00	\$3,895.85	\$1,304.15	74.92%
DEPT 41600 Audit/Legal Services						
301	Auditing and Acct g Services	\$32,000.00	\$130.00	\$29,800.75	\$2,199.25	93.13%
304	Legal Fees (Civil)	\$7,000.00	\$1,032.50	\$5,390.00	\$1,610.00	77.00%
307	Legal Fees (Labor)	\$10,000.00	\$150.50	\$150.50	\$9,849.50	1.51%
DEPT 41600 Audit/Legal Services		\$49,000.00	\$1,313.00	\$35,341.25	\$13,658.75	72.13%
DEPT 41910 Planning and Zoning						
100	Wages and Salaries Dept Head	\$60,488.00	\$6,991.14	\$46,677.60	\$13,810.40	77.17%
101	Assistant	\$60,230.00	\$6,311.01	\$41,836.99	\$18,393.01	69.46%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$9,054.00	\$997.63	\$6,638.42	\$2,415.58	73.32%
122	FICA	\$9,235.00	\$908.86	\$5,885.50	\$3,349.50	63.73%
131	Employer Paid Health	\$42,188.00	\$3,516.00	\$31,734.26	\$10,453.74	75.22%
132	Employer Paid Disability	\$1,200.00	\$94.14	\$847.26	\$352.74	70.61%
133	Employer Paid Dental	\$2,064.00	\$86.00	\$774.00	\$1,290.00	37.50%
134	Employer Paid Life	\$134.00	\$10.40	\$93.60	\$40.40	69.85%
136	Deferred Compensation	\$650.00	\$0.00	\$0.00	\$650.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$0.00	\$0.00	\$621.00	-\$621.00	0.00%
152	Health Savings Account Contrib	\$12,000.00	\$1,435.19	\$9,553.00	\$2,447.00	79.61%
200	Office Supplies	\$700.00	\$328.75	\$1,315.11	-\$615.11	187.87%
208	Instruction Fees	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
210	Operating Supplies	\$1,500.00	\$45.39	\$513.94	\$986.06	34.26%
212	Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
220	Repair/Maint Supply - Equip	\$3,934.00	\$166.67	\$1,555.11	\$2,378.89	39.53%
221	Repair/Maint Vehicles 306	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
262	Unif Tony/Jon	\$500.00	\$0.00	\$294.99	\$205.01	59.00%
264	Unif Bobby/Cheryl	\$500.00	\$385.96	\$385.96	\$114.04	77.19%
303	Engineering Fees	\$2,500.00	\$0.00	\$170.00	\$2,330.00	6.80%
304	Legal Fees (Civil)	\$5,000.00	\$0.00	\$52.50	\$4,947.50	1.05%
305	Legal/Eng - Developer/Criminal	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
314	Surveyor	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
320	Communications	\$3,500.00	\$200.88	\$1,582.85	\$1,917.15	45.22%
321	Communications-Cellular	\$0.00	\$38.23	\$305.84	-\$305.84	0.00%
322	Postage	\$500.00	\$149.42	\$327.77	\$172.23	65.55%
331	Travel Expenses	\$5,500.00	\$218.44	\$842.24	\$4,657.76	15.31%
332	Travel Expense- P&Z Comm	\$1,500.00	\$0.00	\$1,400.00	\$100.00	93.33%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$2,000.00	\$93.50	\$1,377.02	\$622.98	68.85%
352	Filing Fees	\$1,500.00	\$138.00	\$506.00	\$994.00	33.73%
356	Mapping	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$500.00	\$0.00	\$3,256.00	-\$2,756.00	651.20%
387	Septic Inspections	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$860.00	-\$203.89	\$245.30	\$614.70	28.52%
430	Miscellaneous	\$500.00	\$0.00	\$13.40	\$486.60	2.68%
433	Dues and Subscriptions	\$0.00	\$0.00	\$1,040.00	-\$1,040.00	0.00%
441	Emergency Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2020 Budget	SEPTEMBER 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
443	Sales Tax	\$0.00	\$1.00	\$3.00	-\$3.00	0.00%
452	Refund	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
470	Consultant Fees	\$0.00	\$0.00	\$1,000.00	-\$1,000.00	0.00%
500	Capital Outlay	\$10,559.00	\$0.00	\$6,238.10	\$4,320.90	59.08%
600	Principal	\$835.00	\$74.90	\$650.53	\$184.47	77.91%
610	Interest	\$29.00	\$7.60	\$28.97	\$0.03	99.90%
DEPT 41910 Planning and Zoning		\$243,360.00	\$21,995.22	\$167,766.26	\$75,593.74	68.94%
DEPT 41940 General Government						
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$125.00	\$0.00	-\$20.79	\$145.79	-16.63%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
152	Health Savings Account Contrib	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$2,500.00	\$53.48	\$1,761.54	\$738.46	70.46%
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$795.24	\$4,497.15	-\$497.15	112.43%
235	Signs	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
254	Concessions - Pop	\$300.00	\$0.00	\$111.42	\$188.58	37.14%
302	Architects Fees	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
303	Engineering Fees	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
316	Security Monitoring	\$800.00	\$10.00	\$334.00	\$466.00	41.75%
320	Communications	\$0.00	\$85.22	\$378.10	-\$378.10	0.00%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$250.00	-\$27.63	\$361.26	-\$111.26	144.50%
354	Ordinance Codification	\$5,000.00	\$1,328.29	\$3,157.67	\$1,842.33	63.15%
360	Insurance	\$26,500.00	\$0.00	\$22,714.00	\$3,786.00	85.71%
381	Electric Utilities	\$14,500.00	\$1,068.00	\$12,890.00	\$1,610.00	88.90%
383	Gas Utilities	\$4,500.00	\$31.87	\$1,783.25	\$2,716.75	39.63%
384	Refuse/Garbage Disposal	\$500.00	\$56.20	\$446.00	\$54.00	89.20%
385	Sewer Utility	\$600.00	\$50.00	\$401.33	\$198.67	66.89%
389	Generator Expense	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
405	Cleaning Services	\$9,600.00	\$1,100.00	\$7,545.00	\$2,055.00	78.59%
430	Miscellaneous	\$2,500.00	\$10.00	\$1,993.15	\$506.85	79.73%
433	Dues and Subscriptions	\$3,500.00	\$2,680.00	\$5,290.88	-\$1,790.88	151.17%
437	Brainerd Lakes Area Dev Corp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
438	Initiative Foundation	\$1,650.00	\$0.00	\$1,650.00	\$0.00	100.00%
439	Emergency Mgmt Expense	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Emergency Supplies	\$300.00	\$2,267.29	\$42,283.81	-\$41,983.81	14094.60%
442	Safety Prog/Equipment	\$10,500.00	\$0.00	\$0.00	\$10,500.00	0.00%
443	Sales Tax	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
444	Transportation Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
446	Animal Control	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
449	Cobra Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
451	Health Comm Program Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
456	Fireworks	\$15,000.00	\$0.00	\$15,000.00	\$0.00	100.00%
460	Fines/Fees Reimburse	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
470	Consultant Fees	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
490	Donations to Civic Org s	\$5,000.00	\$2,500.00	\$3,750.00	\$1,250.00	75.00%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2020 Budget	SEPTEMBER 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
DEPT 41940	General Government	\$184,175.00	\$12,007.96	\$126,327.77	\$57,847.23	68.59%
DEPT 42110	Police Administration					
100	Wages and Salaries Dept Head	\$87,727.00	\$10,095.81	\$67,305.40	\$20,421.60	76.72%
101	Assistant	\$68,731.00	\$7,909.80	\$52,614.71	\$16,116.29	76.55%
103	Tech 1	\$56,240.00	\$6,656.72	\$41,545.33	\$14,694.67	73.87%
108	Tech 3	\$16,500.00	\$262.50	\$3,375.82	\$13,124.18	20.46%
110	Tech 4	\$54,790.00	\$6,233.17	\$30,765.30	\$24,024.70	56.15%
112	Tech 5	\$63,965.00	\$7,422.14	\$47,331.99	\$16,633.01	74.00%
113	Tech 6	\$63,336.00	\$6,893.55	\$40,656.02	\$22,679.98	64.19%
121	PERA	\$72,798.00	\$8,002.39	\$49,803.10	\$22,994.90	68.41%
122	FICA	\$5,964.00	\$616.93	\$3,720.57	\$2,243.43	62.38%
131	Employer Paid Health	\$113,912.00	\$8,439.20	\$69,799.55	\$44,112.45	61.27%
132	Employer Paid Disability	\$3,236.00	\$272.62	\$2,253.29	\$982.71	69.63%
133	Employer Paid Dental	\$4,926.00	\$410.48	\$3,356.65	\$1,569.35	68.14%
134	Employer Paid Life	\$403.00	\$31.20	\$256.80	\$146.20	63.72%
136	Deferred Compensation	\$1,300.00	\$150.00	\$987.50	\$312.50	75.96%
140	Unemployment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
151	Workers Comp Insurance	\$27,274.00	\$0.00	\$17,421.00	\$9,853.00	63.87%
152	Health Savings Account Contrib	\$21,000.00	\$0.00	\$22,500.00	-\$1,500.00	107.14%
200	Office Supplies	\$300.00	\$42.98	\$43.84	\$256.16	14.61%
208	Instruction Fees	\$5,000.00	\$0.00	\$1,332.24	\$3,667.76	26.64%
209	Physicals	\$0.00	\$0.00	\$425.00	-\$425.00	0.00%
210	Operating Supplies	\$1,800.00	\$122.28	\$3,358.29	-\$1,558.29	186.57%
212	Motor Fuels	\$18,000.00	\$3,524.49	\$9,683.69	\$8,316.31	53.80%
214	Auto Expense- Squad 301	\$500.00	\$65.36	\$284.79	\$215.21	56.96%
216	Auto Expense- Squad 305	\$1,200.00	\$0.00	\$160.00	\$1,040.00	13.33%
217	Auto Expense- Squad 303	\$1,000.00	\$0.00	\$1,067.29	-\$67.29	106.73%
218	Auto Expense- Squad 302	\$1,000.00	\$0.00	\$600.33	\$399.67	60.03%
219	Auto Expense- Squad 304	\$500.00	\$0.00	\$1,331.46	-\$831.46	266.29%
220	Repair/Maint Supply - Equip	\$15,000.00	\$250.00	\$6,216.20	\$8,783.80	41.44%
221	Repair/Maint Vehicles 306	\$2,000.00	\$351.62	\$580.16	\$1,419.84	29.01%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$35.58	-\$35.58	0.00%
258	Unif FIRE/Ted/Corey/Adam	\$675.00	\$181.50	\$2,219.11	-\$1,544.11	328.76%
259	Unif Erik/Joe	\$675.00	\$187.42	\$655.34	\$19.66	97.09%
260	Unif Eric/Josh/Nate	\$675.00	\$0.00	\$165.98	\$509.02	24.59%
261	Unif Jake/TJ/Seth	\$675.00	\$181.50	\$213.07	\$461.93	31.57%
262	Unif Tony/Jon	\$675.00	\$181.50	\$363.98	\$311.02	53.92%
264	Unif Bobby/Cheryl	\$675.00	-\$207.96	\$774.62	-\$99.62	114.76%
265	Unif & P/T Expense	\$500.00	\$353.61	\$353.61	\$146.39	70.72%
281	Tactical Team	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
282	Restitution Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
283	Forfeiture Expenditures	\$1,000.00	\$0.00	\$150.00	\$850.00	15.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$70.00	-\$70.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,800.00	\$434.69	\$2,682.60	\$117.40	95.81%
321	Communications-Cellular	\$5,400.00	\$413.78	\$3,296.35	\$2,103.65	61.04%
322	Postage	\$200.00	\$32.05	\$101.93	\$98.07	50.97%
331	Travel Expenses	\$2,500.00	\$0.00	\$66.61	\$2,433.39	2.66%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$14,000.00	\$0.00	\$23,278.00	-\$9,278.00	166.27%
405	Cleaning Services	\$0.00	\$400.00	\$1,200.00	-\$1,200.00	0.00%
413	Office Equipment Rental/Repair	\$400.00	\$0.00	\$4,729.00	-\$4,329.00	1182.25%
430	Miscellaneous	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
433	Dues and Subscriptions	\$250.00	\$0.00	\$494.67	-\$244.67	197.87%

OBJ	OBJ Descr	2020 Budget	SEPTEMBER 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
458	Undercover Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
460	Fines/Fees Reimburse	\$6,000.00	\$0.00	\$6,000.00	\$0.00	100.00%
500	Capital Outlay	\$32,600.00	\$6,119.87	\$27,876.33	\$4,723.67	85.51%
550	Capital Outlay - Vehicles	\$115,000.00	\$67,926.20	\$84,989.92	\$30,010.08	73.90%
600	Principal	\$139.00	\$78.63	\$188.89	-\$49.89	135.89%
610	Interest	\$5.00	\$8.05	\$13.13	-\$8.13	262.60%
DEPT 42110 Police Administration		\$895,146.00	\$144,044.08	\$638,695.04	\$256,450.96	71.35%
DEPT 42280 Fire Administration						
100	Wages and Salaries Dept Head	\$14,400.00	\$1,200.00	\$10,800.00	\$3,600.00	75.00%
101	Assistant	\$6,000.00	\$300.00	\$2,500.00	\$3,500.00	41.67%
106	Training	\$2,100.00	\$150.00	\$1,275.00	\$825.00	60.71%
107	Services	\$76,000.00	\$7,229.00	\$58,897.50	\$17,102.50	77.50%
122	FICA	\$7,535.00	\$679.25	\$5,620.79	\$1,914.21	74.60%
151	Workers Comp Insurance	\$6,657.00	\$0.00	\$4,123.00	\$2,534.00	61.93%
200	Office Supplies	\$100.00	\$37.49	\$37.49	\$62.51	37.49%
208	Instruction Fees	\$8,500.00	\$2,365.00	\$16,533.00	-\$8,033.00	194.51%
209	Physicals	\$3,500.00	\$0.00	\$3,095.00	\$405.00	88.43%
210	Operating Supplies	\$3,000.00	\$584.11	\$3,127.64	-\$127.64	104.25%
212	Motor Fuels	\$500.00	\$123.15	\$506.29	-\$6.29	101.26%
213	Diesel Fuel	\$2,500.00	\$117.80	\$457.63	\$2,042.37	18.31%
220	Repair/Maint Supply - Equip	\$3,000.00	\$208.00	\$6,626.99	-\$3,626.99	220.90%
221	Repair/Maint Vehicles 306	\$9,000.00	\$443.19	\$3,489.17	\$5,510.83	38.77%
222	Tires	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$2,500.00	\$0.00	\$894.76	\$1,605.24	35.79%
233	FIRE PREVENTION	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
240	Small Tools and Minor Equip	\$1,500.00	\$0.00	\$911.37	\$588.63	60.76%
258	Unif FIRE/Ted/Corey/Adam	\$1,000.00	\$0.00	\$1,374.59	-\$374.59	137.46%
266	Turnout Gear	\$0.00	\$0.00	\$14,191.20	-\$14,191.20	0.00%
299	Mutual Aid Exp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
316	Security Monitoring	\$0.00	\$172.00	\$172.00	-\$172.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,500.00	\$168.16	\$596.49	\$1,903.51	23.86%
321	Communications-Cellular	\$0.00	\$280.08	\$2,745.50	-\$2,745.50	0.00%
322	Postage	\$25.00	\$0.00	\$1.30	\$23.70	5.20%
331	Travel Expenses	\$6,000.00	\$0.00	\$4,473.12	\$1,526.88	74.55%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$7,000.00	\$0.00	\$5,174.00	\$1,826.00	73.91%
381	Electric Utilities	\$14,500.00	\$1,021.00	\$3,100.00	\$11,400.00	21.38%
383	Gas Utilities	\$5,100.00	-\$10.84	-\$10.84	\$5,110.84	-0.21%
384	Refuse/Garbage Disposal	\$0.00	\$33.02	\$144.52	-\$144.52	0.00%
385	Sewer Utility	\$0.00	\$50.00	\$150.00	-\$150.00	0.00%
430	Miscellaneous	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
433	Dues and Subscriptions	\$1,500.00	\$175.00	\$1,625.00	-\$125.00	108.33%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
455	House Burn	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
491	FDRA City Contribution	\$25,000.00	\$336.00	\$2,961.00	\$22,039.00	11.84%
492	FDRA State Aid	\$38,000.00	\$0.00	\$0.00	\$38,000.00	0.00%
500	Capital Outlay	\$42,000.00	\$0.00	\$33,175.49	\$8,824.51	78.99%
550	Capital Outlay - Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2020 Budget	SEPTEMBER 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42280	Fire Administration	\$293,667.00	\$15,661.41	\$188,769.00	\$104,898.00	64.28%
DEPT 42500	Ambulance Services					
223	Bldg Repair Suppl/Maintenance	\$1,800.00	\$0.00	\$291.13	\$1,508.87	16.17%
306	Ambulance Subsidy	\$13,200.00	\$1,100.00	\$8,800.00	\$4,400.00	66.67%
DEPT 42500	Ambulance Services	\$15,000.00	\$1,100.00	\$9,091.13	\$5,908.87	60.61%
DEPT 43000	Public Works (GENERAL)					
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$62,748.00	\$6,128.25	\$42,068.01	\$20,679.99	67.04%
104	Tech 2	\$62,748.00	\$5,994.15	\$40,083.58	\$22,664.42	63.88%
105	Part-time	\$0.00	\$0.00	\$667.92	-\$667.92	0.00%
108	Tech 3	\$61,027.00	\$6,201.29	\$43,457.15	\$17,569.85	71.21%
121	PERA	\$13,989.00	\$1,374.30	\$9,470.81	\$4,518.19	67.70%
122	FICA	\$14,269.00	\$1,242.56	\$8,357.48	\$5,911.52	58.57%
131	Employer Paid Health	\$63,282.00	\$5,274.00	\$47,337.88	\$15,944.12	74.80%
132	Employer Paid Disability	\$1,243.00	\$103.56	\$932.04	\$310.96	74.98%
133	Employer Paid Dental	\$3,096.00	\$258.00	\$2,327.77	\$768.23	75.19%
134	Employer Paid Life	\$202.00	\$15.60	\$141.05	\$60.95	69.83%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$21,978.00	\$0.00	\$14,255.00	\$7,723.00	64.86%
152	Health Savings Account Contrib	\$18,000.00	\$0.00	\$13,500.00	\$4,500.00	75.00%
200	Office Supplies	\$450.00	\$154.18	\$154.18	\$295.82	34.26%
208	Instruction Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
210	Operating Supplies	\$1,200.00	\$92.49	\$679.28	\$520.72	56.61%
212	Motor Fuels	\$8,000.00	\$4,595.98	\$8,911.86	-\$911.86	111.40%
213	Diesel Fuel	\$15,000.00	\$1,112.70	\$6,171.12	\$8,828.88	41.14%
215	Shop Supplies	\$2,750.00	\$222.13	\$1,030.45	\$1,719.55	37.47%
220	Repair/Maint Supply - Equip	\$18,000.00	\$77.98	\$19,326.48	-\$1,326.48	107.37%
221	Repair/Maint Vehicles 306	\$15,000.00	\$295.98	\$9,899.69	\$5,100.31	66.00%
222	Tires	\$1,500.00	\$0.00	\$4,855.01	-\$3,355.01	323.67%
223	Bldg Repair Suppl/Maintenance	\$4,500.00	\$648.48	\$1,712.70	\$2,787.30	38.06%
224	Street Maint Materials	\$30,000.00	\$587.83	\$22,239.60	\$7,760.40	74.13%
225	New Roads Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
226	Bridge Materials	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
228	Street Lighting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
232	Striping	\$16,000.00	\$0.00	\$12,858.00	\$3,142.00	80.36%
235	Signs	\$3,000.00	\$185.42	\$569.28	\$2,430.72	18.98%
240	Small Tools and Minor Equip	\$2,500.00	\$27.51	\$4,416.96	-\$1,916.96	176.68%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
259	Unif Erik/Joe	\$500.00	\$0.00	\$259.99	\$240.01	52.00%
260	Unif Eric/Josh/Nate	\$500.00	\$0.00	\$500.00	\$0.00	100.00%
261	Unif Jake/TJ/Seth	\$500.00	\$0.00	\$179.95	\$320.05	35.99%
303	Engineering Fees	\$25,000.00	\$2,082.50	\$6,937.50	\$18,062.50	27.75%
304	Legal Fees (Civil)	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
314	Surveyor	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
316	Security Monitoring	\$200.00	\$0.00	\$148.05	\$51.95	74.03%
320	Communications	\$1,600.00	\$114.27	\$909.98	\$690.02	56.87%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
331	Travel Expenses	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$100.00	\$0.00	\$0.00	\$100.00	0.00%

OBJ	OBJ Descr	2020 Budget	SEPTEMBER 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
360	Insurance	\$27,000.00	\$0.00	\$11,990.00	\$15,010.00	44.41%
381	Electric Utilities	\$14,000.00	\$625.75	\$6,079.77	\$7,920.23	43.43%
383	Gas Utilities	\$6,000.00	\$8.49	\$2,136.45	\$3,863.55	35.61%
384	Refuse/Garbage Disposal	\$1,000.00	\$70.86	\$616.08	\$383.92	61.61%
385	Sewer Utility	\$400.00	\$23.50	\$258.50	\$141.50	64.63%
405	Cleaning Services	\$3,700.00	\$470.00	\$3,525.00	\$175.00	95.27%
413	Office Equipment Rental/Repair	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
415	Equipment Rental	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
430	Miscellaneous	\$1,000.00	\$0.00	\$955.03	\$44.97	95.50%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
442	Safety Prog/Equipment	\$1,000.00	\$0.00	\$816.50	\$183.50	81.65%
443	Sales Tax	\$100.00	\$18.00	\$61.00	\$39.00	61.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
454	Joint Facility County Expense	\$45,000.00	\$2,225.88	\$22,379.80	\$22,620.20	49.73%
500	Capital Outlay	\$366,000.00	\$153,124.58	\$578,861.64	-\$212,861.64	158.16%
550	Capital Outlay - Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
553	Capital Outlay - Other	\$0.00	\$243,930.55	\$529,525.15	-\$529,525.15	0.00%
581	Capital Outlay -Seal Coat	\$76,000.00	\$0.00	\$74,440.00	\$1,560.00	97.95%
582	Capital Outlay - Crackfill	\$59,000.00	\$0.00	\$0.00	\$59,000.00	0.00%
583	Capital Outlay - Overlays	\$341,000.00	\$0.00	\$0.00	\$341,000.00	0.00%
584	Capital Outlay - Road Const	\$924,280.00	\$0.00	\$0.00	\$924,280.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$2,365,712.00	\$437,286.77	\$1,556,003.69	\$809,708.31	65.77%
DEPT 43100 Cemetery						
210	Operating Supplies	\$940.00	\$31.98	\$148.42	\$791.58	15.79%
220	Repair/Maint Supply - Equip	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
360	Insurance	\$60.00	\$0.00	\$72.00	-\$12.00	120.00%
381	Electric Utilities	\$350.00	\$0.93	\$4.88	\$345.12	1.39%
430	Miscellaneous	\$400.00	\$0.00	\$1,439.25	-\$1,039.25	359.81%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 Cemetery		\$7,000.00	\$32.91	\$1,664.55	\$5,335.45	23.78%
DEPT 45100 Park and Recreation (GENERAL)						
100	Wages and Salaries Dept Head	\$63,904.00	\$7,384.20	\$49,298.00	\$14,606.00	77.14%
101	Assistant	\$28,461.00	\$5,723.85	\$38,229.00	-\$9,768.00	134.32%
103	Tech 1	\$32,698.00	\$3,802.80	\$25,418.55	\$7,279.45	77.74%
104	Tech 2	\$23,512.00	\$0.00	\$0.00	\$23,512.00	0.00%
105	Part-time	\$27,040.00	\$1,700.00	\$17,237.50	\$9,802.50	63.75%
108	Tech 3	\$35,734.00	\$4,278.00	\$27,734.44	\$7,999.56	77.61%
121	PERA	\$15,851.00	\$1,664.17	\$11,060.65	\$4,790.35	69.78%
122	FICA	\$16,168.00	\$1,641.75	\$11,368.71	\$4,799.29	70.32%
131	Employer Paid Health	\$105,470.00	\$2,461.60	\$22,018.82	\$83,451.18	20.88%
132	Employer Paid Disability	\$1,749.00	\$127.45	\$1,147.05	\$601.95	65.58%
133	Employer Paid Dental	\$4,747.00	\$344.00	\$3,077.33	\$1,669.67	64.83%
134	Employer Paid Life	\$309.00	\$20.80	\$186.55	\$122.45	60.37%
136	Deferred Compensation	\$1,040.00	\$75.00	\$500.00	\$540.00	48.08%
140	Unemployment	\$5,000.00	\$0.00	\$128.92	\$4,871.08	2.58%

OBJ	OBJ Descr	2020 Budget	SEPTEMBER 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
151	Workers Comp Insurance	\$9,813.00	\$0.00	\$7,452.00	\$2,361.00	75.94%
152	Health Savings Account Contrib	\$30,000.00	\$0.00	\$6,750.00	\$23,250.00	22.50%
200	Office Supplies	\$200.00	\$0.00	\$78.53	\$121.47	39.27%
208	Instruction Fees	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
210	Operating Supplies	\$3,200.00	\$155.92	\$1,920.83	\$1,279.17	60.03%
212	Motor Fuels	\$2,000.00	\$1,360.94	\$2,151.59	-\$151.59	107.58%
213	Diesel Fuel	\$1,000.00	\$338.48	\$1,341.56	-\$341.56	134.16%
220	Repair/Maint Supply - Equip	\$3,000.00	\$372.82	\$6,136.47	-\$3,136.47	204.55%
221	Repair/Maint Vehicles 306	\$2,000.00	\$41.08	\$1,210.36	\$789.64	60.52%
223	Bldg Repair Suppl/Maintenance	\$15,000.00	\$1,752.89	\$15,459.18	-\$459.18	103.06%
231	Chemicals	\$5,000.00	\$0.00	\$1,517.50	\$3,482.50	30.35%
235	Signs	\$400.00	\$0.00	\$406.00	-\$6.00	101.50%
240	Small Tools and Minor Equip	\$0.00	\$0.00	\$70.07	-\$70.07	0.00%
254	Concessions - Pop	\$300.00	\$0.00	\$14.00	\$286.00	4.67%
255	Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif FIRE/Ted/Corey/Adam	\$500.00	\$0.00	\$220.82	\$279.18	44.16%
260	Unif Eric/Josh/Nate	\$0.00	\$0.00	\$396.91	-\$396.91	0.00%
261	Unif Jake/TJ/Seth	\$500.00	\$0.00	\$219.91	\$280.09	43.98%
264	Unif Bobby/Cheryl	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
303	Engineering Fees	\$4,400.00	\$0.00	\$382.50	\$4,017.50	8.69%
304	Legal Fees (Civil)	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
308	Instructors Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
309	Tennis	\$1,600.00	\$0.00	\$249.71	\$1,350.29	15.61%
310	Program Supplies	\$1,000.00	\$92.69	\$589.94	\$410.06	58.99%
311	Softball/Baseball	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
312	Aerobic Instruction	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	Warm House/Garage Exp	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
316	Security Monitoring	\$1,200.00	\$10.00	\$369.88	\$830.12	30.82%
317	Soccer/Skating	\$1,500.00	\$29.99	\$29.99	\$1,470.01	2.00%
318	Garage (North)	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
319	Donation Expenditures	\$0.00	\$2,527.80	\$2,527.80	-\$2,527.80	0.00%
320	Communications	\$3,500.00	\$424.21	\$3,354.17	\$145.83	95.83%
322	Postage	\$150.00	\$28.00	\$33.00	\$117.00	22.00%
323	Garage (East)	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
324	Disc Golf Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
331	Travel Expenses	\$1,000.00	\$7.50	\$246.99	\$753.01	24.70%
335	Background Checks	\$150.00	\$45.00	\$75.00	\$75.00	50.00%
340	Advertising	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$15,000.00	\$0.00	\$13,703.00	\$1,297.00	91.35%
381	Electric Utilities	\$13,000.00	\$1,233.79	\$8,792.24	\$4,207.76	67.63%
383	Gas Utilities	\$6,500.00	\$42.35	\$4,306.87	\$2,193.13	66.26%
384	Refuse/Garbage Disposal	\$800.00	\$79.24	\$639.68	\$160.32	79.96%
403	Improvements Other Than Bldgs	\$3,800.00	\$0.00	\$4,484.66	-\$684.66	118.02%
413	Office Equipment Rental/Repair	\$700.00	\$31.28	\$252.83	\$447.17	36.12%
415	Equipment Rental	\$500.00	\$0.00	\$315.50	\$184.50	63.10%
430	Miscellaneous	\$800.00	\$300.00	\$2,151.45	-\$1,351.45	268.93%
433	Dues and Subscriptions	\$500.00	\$0.00	\$536.33	-\$36.33	107.27%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$229.95	\$1,270.05	15.33%
443	Sales Tax	\$1,600.00	\$78.00	\$1,363.00	\$237.00	85.19%
445	Sr Meals Expense	\$400.00	\$0.00	\$30.97	\$369.03	7.74%
448	Weight Room Ins Reimbur	\$150.00	\$7.50	\$75.00	\$75.00	50.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$150.00	\$0.00	\$266.84	-\$116.84	177.89%
453	80 Acre Development Expense	\$1,000.00	\$0.00	\$25.00	\$975.00	2.50%

OBJ	OBJ Descr	2020 Budget	SEPTEMBER 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
457	Weight Room Expenses	\$2,000.00	\$409.61	\$860.54	\$1,139.46	43.03%
459	PAL Foundation Expenditures	\$3,000.00	\$0.00	\$33,939.62	-\$30,939.62	1131.32%
461	Silver Sneakers	\$6,500.00	\$810.00	\$4,536.00	\$1,964.00	69.78%
481	Park Master Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$139,500.00	\$0.00	\$170,461.80	-\$30,961.80	122.19%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
553	Capital Outlay - Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
557	Capital Outlay - Tennis Courts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$520.00	\$65.38	\$584.49	-\$64.49	112.40%
610	Interest	\$0.00	\$5.37	\$52.26	-\$52.26	0.00%
DEPT 45100 Park and Recreation (GENERA		\$660,116.00	\$39,473.46	\$508,218.26	\$151,897.74	76.99%
DEPT 45500 Library						
101	Assistant	\$18,924.00	\$0.00	\$0.00	\$18,924.00	0.00%
121	PERA	\$1,419.00	\$0.00	\$0.00	\$1,419.00	0.00%
122	FICA	\$1,448.00	\$0.00	\$0.00	\$1,448.00	0.00%
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
132	Employer Paid Disability	\$140.00	\$0.00	\$0.00	\$140.00	0.00%
133	Employer Paid Dental	\$413.00	\$0.00	\$0.00	\$413.00	0.00%
134	Employer Paid Life	\$27.00	\$0.00	\$0.00	\$27.00	0.00%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$260.00	\$0.00	\$0.00	\$260.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$350.00	\$0.00	\$1,461.00	-\$1,111.00	417.43%
152	Health Savings Account Contrib	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
201	Library Operating Supplies	\$2,000.00	\$339.82	\$765.20	\$1,234.80	38.26%
202	Library Subscriptions	\$500.00	\$0.00	\$286.63	\$213.37	57.33%
203	Library Books	\$5,000.00	\$497.10	\$3,357.51	\$1,642.49	67.15%
204	Children s Program Expense	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
205	Library Luncheon Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
206	Book Sale Expenses	\$0.00	\$0.00	\$137.70	-\$137.70	0.00%
207	Golf Fundraiser Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,000.00	\$64.17	\$511.39	\$488.61	51.14%
322	Postage	\$50.00	\$0.50	\$0.50	\$49.50	1.00%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$500.00	\$10.00	\$591.14	-\$91.14	118.23%
430	Miscellaneous	\$1,000.00	\$0.00	\$612.64	\$387.36	61.26%
433	Dues and Subscriptions	\$0.00	\$0.00	\$1,595.26	-\$1,595.26	0.00%
443	Sales Tax	\$100.00	\$0.00	\$5.00	\$95.00	5.00%
452	Refund	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
459	PAL Foundation Expenditures	\$250.00	\$0.00	\$357.00	-\$107.00	142.80%
500	Capital Outlay	\$3,438.00	\$0.00	\$2,938.00	\$500.00	85.46%
600	Principal	\$520.00	\$42.74	\$382.09	\$137.91	73.48%
610	Interest	\$0.00	\$3.51	\$34.16	-\$34.16	0.00%
DEPT 45500 Library		\$37,539.00	\$957.84	\$13,035.22	\$24,503.78	34.72%
DEPT 47007 2003 Series A Disposal						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2020 Budget	SEPTEMBER 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
DEPT 47014 2012 Series A						
600	Principal	\$195,000.00	\$0.00	\$195,000.00	\$0.00	100.00%
610	Interest	\$15,804.00	\$0.00	\$15,802.50	\$1.50	99.99%
620	Fiscal Agent s Fees	\$300.00	\$0.00	\$252.00	\$48.00	84.00%
DEPT 47014 2012 Series A		\$211,104.00	\$0.00	\$211,054.50	\$49.50	99.98%
DEPT 47015 47015 Series 2015B						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47015 47015 Series 2015B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 48000 Recycling						
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$384.88	-\$384.88	0.00%
388	Recycling Expenses	\$500.00	\$50.00	\$100.00	\$400.00	20.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 48000 Recycling		\$500.00	\$50.00	\$484.88	\$15.12	96.98%
FUND 101 GENERAL FUND		\$5,295,198.00	\$706,115.73	\$3,701,262.94	\$1,593,935.06	69.90%
FUND 301 DEBT SERVICE FUND						
DEPT 47000 Emer Svcs Ctr Refunding 2004						
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
602	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$69,865.00	\$0.00	\$69,865.14	-\$0.14	100.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$495.00	-\$495.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 200		\$69,865.00	\$0.00	\$70,360.14	-\$495.14	100.71%
DEPT 47001 Community Ctr Refunding 2002						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001 Community Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002 G.O. Improve-Wilderness						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002 G.O. Improve-Wilderness		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003 1999 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003 1999 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004 1999 Series B Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004 1999 Series B Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005 2001 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005 2001 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006 2002 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2020 Budget	SEPTEMBER 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006 2002 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010 2004 Series A						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010 2004 Series A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
621	Continung Disclosure Expene	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
DEPT 47013 Bond Disclosure		\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
DEPT 47014 2012 Series A						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$75,000.00	\$0.00	\$75,000.00	\$0.00	100.00%
610	Interest	\$20,356.00	\$0.00	\$20,356.25	-\$0.25	100.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$495.00	-\$495.00	0.00%
DEPT 47014 2012 Series A		\$95,356.00	\$0.00	\$95,851.25	-\$495.25	100.52%
DEPT 47015 47015 Series 2015B						
600	Principal	\$145,000.00	\$0.00	\$0.00	\$145,000.00	0.00%
610	Interest	\$2,900.00	\$0.00	\$1,450.00	\$1,450.00	50.00%
620	Fiscal Agent s Fees	\$300.00	\$0.00	\$1,000.00	-\$700.00	333.33%
DEPT 47015 47015 Series 2015B		\$148,200.00	\$0.00	\$2,450.00	\$145,750.00	1.65%

OBJ	OBJ Descr	2020 Budget	SEPTEMBER 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
FUND 301 DEBT SERVICE FUND		\$315,921.00	\$0.00	\$168,661.39	\$147,259.61	53.39%
FUND 401 GENERAL CAPITAL PROJECTS						
DEPT 42280 Fire Administration						
551 Capital Outlay-Building		\$1,400,000.00	\$10,000.00	\$103,923.25	\$1,296,076.75	7.42%
DEPT 42280 Fire Administration		\$1,400,000.00	\$10,000.00	\$103,923.25	\$1,296,076.75	7.42%
DEPT 44000 Capital Projects						
430 Miscellaneous		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 44000 Capital Projects		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert						
551 Capital Outlay-Building		\$2,000,000.00	\$46,395.95	\$2,168,163.57	-\$168,163.57	108.41%
615 Issuance Costs (Other Financin		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616 Bond Discount		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$2,000,000.00	\$46,395.95	\$2,168,163.57	-\$168,163.57	108.41%
DEPT 49300 Other Financing Uses						
720 Operating Transfers		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Financing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401 GENERAL CAPITAL PROJECTS		\$3,400,000.00	\$56,395.95	\$2,272,086.82	\$1,127,913.18	66.83%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
DEPT 46000 Tax Increment Financing						
351 Legal Notices Publishing		\$650.00	\$0.00	\$110.50	\$539.50	17.00%
640 Tax Increment 1		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
641 Tax Increment 2		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
642 Tax Increment 3		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
643 Tax Increment 6		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
644 Tax Increment 7 - Stone #1		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
645 Tax Increment 8 - Crosswoods		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
646 TaxIncrement 9-C&J Dev		\$10,200.00	\$0.00	\$5,472.28	\$4,727.72	53.65%
650 Administrative Costs		\$650.00	\$0.00	\$100.00	\$550.00	15.38%
720 Operating Transfers		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46000 Tax Increment Financing		\$11,500.00	\$0.00	\$5,682.78	\$5,817.22	49.42%
DEPT 46001 TIF 1-9 MidWest Asst Living						
646 TaxIncrement 9-C&J Dev		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46001 TIF 1-9 MidWest Asst Living		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJEC		\$11,500.00	\$0.00	\$5,682.78	\$5,817.22	49.42%
FUND 410 MARODA DRIVE						
DEPT 43000 Public Works (GENERAL)						
303 Engineering Fees		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410 MARODA DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE						
DEPT 43000 Public Works (GENERAL)						
303 Engineering Fees		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE						
DEPT 43000 Public Works (GENERAL)						
303 Engineering Fees		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2020 Budget	SEPTEMBER 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
DEPT 43000 Public Works (GENERAL)						
226	Bridge Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						
DEPT 45500 Library						
302	Architects Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45500 Library		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
DEPT 43200 Sewer						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses						

OBJ	OBJ Descr	2020 Budget	SEPTEMBER 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300	Other Finanacing Uses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432	SEWER PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463	BRITA LN/PINE VIEW LN					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463	BRITA LN/PINE VIEW LN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502	ECONOMIC DEVELOPMENT FUND					
DEPT 41940	General Government					
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940	General Government	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500	Economic Develop mt (GENERAL)					
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$1,900.00	-\$1,900.00	0.00%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500	Economic Develop mt (GENER	\$0.00	\$0.00	\$1,900.00	-\$1,900.00	0.00%
DEPT 47000	Emer Svcs Ctr Refunding 2004					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000	Emer Svcs Ctr Refunding 200	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility					
430	Miscellaneous	\$18,570.00	\$0.00	\$5,000.00	\$13,570.00	26.93%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility	\$18,570.00	\$0.00	\$5,000.00	\$13,570.00	26.93%
FUND 502	ECONOMIC DEVELOPMENT FUND	\$18,570.00	\$0.00	\$6,900.00	\$11,670.00	37.16%
FUND 503	EDA (REVOLVING LOAN)					
DEPT 46500	Economic Develop mt (GENERAL)					
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
447	Loan Disbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500	Economic Develop mt (GENER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503	EDA (REVOLVING LOAN)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601	SEWER OPERATING FUND					
DEPT 43200	Sewer					
100	Wages and Salaries Dept Head	\$85,220.00	\$9,726.79	\$64,940.36	\$20,279.64	76.20%
101	Assistant	\$36,219.00	\$0.00	\$0.00	\$36,219.00	0.00%

OBJ	OBJ Descr	2020 Budget	SEPTEMBER 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$9,108.00	\$729.51	\$4,866.20	\$4,241.80	53.43%
122	FICA	\$9,290.00	\$686.52	\$4,492.86	\$4,797.14	48.36%
131	Employer Paid Health	\$31,641.00	\$1,758.00	\$15,822.00	\$15,819.00	50.00%
132	Employer Paid Disability	\$1,110.00	\$61.66	\$554.94	\$555.06	49.99%
133	Employer Paid Dental	\$1,651.00	\$86.00	\$774.00	\$877.00	46.88%
134	Employer Paid Life	\$101.00	\$5.20	\$46.80	\$54.20	46.34%
136	Deferred Compensation	\$975.00	\$75.00	\$500.00	\$475.00	51.28%
151	Workers Comp Insurance	\$5,085.00	\$0.00	\$4,678.00	\$407.00	92.00%
152	Health Savings Account Contrib	\$12,000.00	\$0.00	\$4,500.00	\$7,500.00	37.50%
200	Office Supplies	\$250.00	\$0.00	\$242.98	\$7.02	97.19%
208	Instruction Fees	\$2,500.00	\$0.00	\$1,085.00	\$1,415.00	43.40%
210	Operating Supplies	\$3,500.00	\$0.00	\$340.51	\$3,159.49	9.73%
212	Motor Fuels	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
213	Diesel Fuel	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
220	Repair/Maint Supply - Equip	\$10,000.00	\$1,207.15	\$23,554.84	-\$13,554.84	235.55%
221	Repair/Maint Vehicles 306	\$1,500.00	\$0.00	\$18.54	\$1,481.46	1.24%
222	Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$0.00	\$2,866.59	\$1,133.41	71.66%
229	Oper/Maint - Lift Station	\$12,000.00	\$1,815.58	\$4,414.42	\$7,585.58	36.79%
230	Repair/Maint - Collection Syst	\$7,000.00	\$200.00	\$200.00	\$6,800.00	2.86%
231	Chemicals	\$18,000.00	\$1,241.30	\$6,905.94	\$11,094.06	38.37%
258	Unif FIRE/Ted/Corey/Adam	\$1,000.00	\$63.98	\$341.95	\$658.05	34.20%
303	Engineering Fees	\$1,000.00	\$0.00	\$1,347.00	-\$347.00	134.70%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
320	Communications	\$4,556.00	\$164.90	\$1,303.85	\$3,252.15	28.62%
321	Communications-Cellular	\$1,600.00	\$91.18	\$718.34	\$881.66	44.90%
322	Postage	\$800.00	\$367.50	\$652.55	\$147.45	81.57%
331	Travel Expenses	\$2,500.00	\$0.00	\$868.78	\$1,631.22	34.75%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
360	Insurance	\$8,000.00	\$0.00	\$12,163.00	-\$4,163.00	152.04%
381	Electric Utilities	\$27,000.00	\$3,204.50	\$26,605.55	\$394.45	98.54%
383	Gas Utilities	\$3,000.00	\$0.00	\$1,433.63	\$1,566.37	47.79%
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
406	Lab Testing	\$15,000.00	\$614.70	\$5,285.29	\$9,714.71	35.24%
407	Sludge Disposal	\$20,000.00	\$0.00	\$17,400.00	\$2,600.00	87.00%
420	Depreciation Expense	\$225,000.00	\$0.00	\$0.00	\$225,000.00	0.00%
430	Miscellaneous	\$100.00	\$0.00	\$28.54	\$71.46	28.54%
433	Dues and Subscriptions	\$300.00	\$214.00	\$1,225.08	-\$925.08	408.36%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$144.33	\$1,355.67	9.62%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
450	Permits	\$2,000.00	\$0.00	\$1,590.00	\$410.00	79.50%
452	Refund	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay	\$1,666,100.00	\$0.00	\$9,867.00	\$1,656,233.00	0.59%
553	Capital Outlay - Other	\$0.00	\$1,568.50	\$26,767.00	-\$26,767.00	0.00%
554	Capital Outlay - Ox Ditch Bldg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
555	Capital Outlay - Sewer Biosol	\$0.00	\$1,170.00	\$1,465.00	-\$1,465.00	0.00%
556	Capital Outlay - Sewer Exten	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$2,234,856.00	\$25,051.97	\$250,010.87	\$1,984,845.13	11.19%
DEPT 47007 2003 Series A Disposal						
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2020 Budget	SEPTEMBER 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
FUND 601 SEWER OPERATING FUND		\$2,234,856.00	\$25,051.97	\$250,010.87	\$1,984,845.13	11.19%
FUND 614 TELEPHONE AND CABLE FUND						
DEPT 49000 Miscellaneous (GENERAL)						
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
630	Loss on Bond Defeasance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49000 Miscellaneous (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614 TELEPHONE AND CABLE FUND		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUND						
DEPT 43200 Sewer						
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$190,000.00	\$0.00	\$190,000.00	\$0.00	100.00%
610	Interest	\$20,305.00	\$0.00	\$20,305.00	\$0.00	100.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$750.00	\$0.00	\$243.00	\$507.00	32.40%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$211,055.00	\$0.00	\$210,548.00	\$507.00	99.76%
DEPT 47008 2003 Series B Sewer						
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$95,000.00	\$0.00	\$95,000.00	\$0.00	100.00%
610	Interest	\$16,025.00	\$0.00	\$16,025.00	\$0.00	100.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$111,025.00	\$0.00	\$111,025.00	\$0.00	100.00%
FUND 651 SEWER RESTRICTED SINKING FUN		\$322,080.00	\$0.00	\$321,573.00	\$507.00	99.84%
FUND 652 WASTEWATER MGMT DISTRICT						
DEPT 41910 Planning and Zoning						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 Planning and Zoning		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 652 WASTEWATER MGMT DISTRICT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		11,598,125.00	\$787,563.65	\$6,726,177.80	\$4,871,947.20	57.99%



CROSSLAKE POLICE DEPARTMENT

MONTHLY REPORT

September

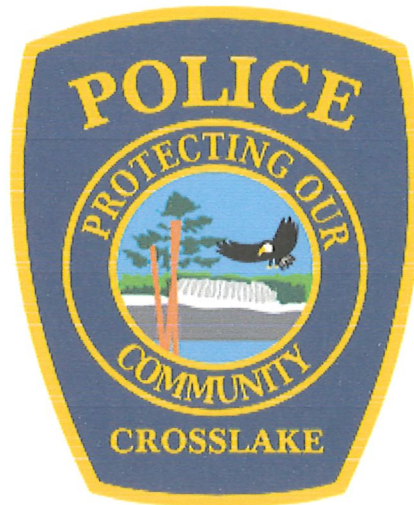
2020

**Crosslake Police Department
Monthly Report
September 2020**

911 Hangup	1
Abandoned Vehicle	1
Agency Assist	12
Alarm	20
Animal Complaint	6
ATV	7
Burglary	1
Civil Problem	2
Compliance Check	1
Damage To Property	1
Disturbance	5
Driving Complaint	2
Drug Investigation	1
Ems	20
Escort	1
Extra Patrol	2
Fight	1
Fireworks	2
Found Property	1
Fraud	1
Garbage Dumping	1
Gas Leak	3
Gun Permits	8
Hazard In Road	3
Information	8
Lost Property	2
Missing Persons	2
Motorist Assist	3
Noise Complaint	4
Parking Complaint	3
Personal In Accident	1
Property Damage Acc	2

Public Assist	8
Suicidal Person	2
Suspicious Activity	2
Suspicious Vehicle	2
Theft	3
Traffic Arrest	1
Traffic Citations	8
Traffic Warnings	40
Welfare Check	1
Total	195

C.8.



CROSSLAKE POLICE DEPARTMENT

MISSION TOWNSHIP MONTHLY REPORT

September
2020

**Crosslake Police Department
Mission Township Monthly Report
September 2020**

Agency Assist	10
Driving Complaint	2
Ems	1
Property Damage Acc	1
Public Assist	1
Suicidal Person	1
Suspicious Activity	3
Suspicious Person	1
Traffic Arrest	1
Traffic Citations	11
Traffic Stop	49
Trespass	1
Total	82



Crosslake Fire Department

Date: September 2020

C.9.

Incidents

Description of Incident	Incidents	
	Calls	YTD
3 - Rescue & Emergency Medical Services		
311 - Medical Assist - Assist EMS Crew	19	179
300 - Rescue, EMS Incident	1	4
322 - Motor Vehicle Accident with Injuries		3
324 - Motor Vehicle Accident with No Injuries		
326 - Snowmobile Accident With Injuries		
362 - Ice Rescue		
Total:	20	186
1 - Fire		
111 - Building Fire		1
111 - Building Fire (Mutual Aid)		3
112/118/113/114 - Fire Other / Chimney Fire		1
143 - Grass Fire/Wildland Fire		3
130/131/142 - Mobile Property/Automobile Fire/Off Road Vehicle		
Total:	0	8
4 - Hazardous Condition (No Fire)		
411 - Gasoline or other Flammable Liquid Spill		1
412 - Gas Leak (Natural Gas or LPG)	3	9
424 - Carbon Monoxide Incident		3
444 - Power Line Down/Trees on Road	1	1
445 - Arcing, Shorted Electrical Equipment		1
Total:	4	15
5 - Service Call		
571 - Cover Assignment, Standby		
561 - Unauthorized Burning		
550 - Public Assist		4
551 - Agency Assist - Drone	1	16
Total:	1	20
6 - Good Intent Call		
611 - Dispatched and Cancelled en route	3	11
600 - Good Intent Call		1
651 - Smoke scare, Odor of smoke		1
661 - EMS Party Transport - Aircare - Traffic Control	1	9
Total:	4	22
7 - False Alarm & False Call		
743 - Smoke Detector Activation - No Fire		9
746 - Carbon Monoxide Detector Activation - No CO		2
731 - Sprinkler Activation due to Malfunction		
Total:	0	11
8 - Severe Weather & Natural Disaster		
814 - Lightning Strike (No Fire)		1
815 - Severe Weather Standby		5
Total:	0	6
Total Incidents:	29	268

**NORTH AMBULANCE
CROSSLAKE**

SEPTEMBER 2020 RUN REPORT

TOTAL CALLOUTS: **65**

NIGHT: 14 DAY: 51

No Loads:	14
Cancels:	06
Fire Standbys:	00
Police Standbys:	00
Transported Patients:	45

CROSSLAKE:	30 (8 No Load, 2 Cancel)
BREEZY POINT:	12 (1 No Load, 2 Cancel)
IDEAL:	00
MISSION:	00
FIFTY LAKES:	02 (1 No Load)
MANHATTAN BEACH:	00
CENTER:	00
TIMOTHY:	00

MUTUAL AID TO:

PINE RIVER:	18 (4 No Load, 1 Cancel)
BRAINERD:	03 (1 Cancel)

BLS TRANSFERS:	01
ALS TRANSFERS:	00

ALS INTERCEPTS (ADVANCED LIFE SUPPORT):

BRAINERD:	01
PINE RIVER:	00
AIRCARE:	01

C. 11.

MONTHLY PLANNING & ZONING STATISTICS - CROSSLAKE

PERMITS	September-2020	Year-to-Date 2020	September-2019	Year-to-Date 2019
New Construction (Dwellings)	6	37	8	25
Septic - New	6	23	4	12
Septic Upgrades	2	19	5	21
Porch / Deck	5	33	13	42
Additions	2	17	5	15
Landscape Alterations	4	39	7	37
Access. Structures	7	40	5	32
Demo/Move	1	15	1	14
Signs	0	4	0	3
Fences	2	10	0	3
E911 Addresses Assigned	4	36	5	31
Total Permits	39	273	53	235

ENFORCEMENT / COMPLAINTS	Year-to-Date 2020	Year-to-Date Closed	Year-to-Date Open	Year-to-Date % Closed
Enforcement	14	13	1	93%

CUSTOMER SERVICE STATISTICS	September-2020	Year-to-Date 2020	September-2019	Year-to-Date 2019
Counter Visits	67	225	78	695
Phone Calls	211	1545	212	1577
Email	202	1285	74	548
Total	480	3055	364	2820

Call For Service	1	39	11	56
Shoreland Rapid Assessment Completed (Buffer)	2	13	6	24
Stormwater Plans Submitted	11	57	14	68
Site Visits	34	274	59	314

COMPLIANCE SEPTIC STATISTICS	Year-To-Date Received 2020	Year-To-Date Failed 2020	Year-To-Date Received 2019	Year-To-Date Failed 2019
Septic Compliance Inspections	136	6	133	1
Passing Septic Compliance Percentage		95.6%		99.2%

PUBLIC HEARINGS	September-2020	Year-to-Date 2020	September-2019	Year-to-Date 2019
DRT	6	24	2	21
Variance	1	8	1	11
CUP/IUP	0	3	0	1
Land Use Map Amendments	0	0	0	0
Subdivisions (Metes & Bounds; Preliminary; Final)	0	2	2	6
Consolidations/Lot Line Adjustments	0	4	0	5

TO: City Council

FROM: Jon Kolstad, Planning and Zoning Administrator

DATE: October 12, 2020

RE: Questions regarding changes to the septic portion of the Land Use Ordinance (Requiring Maintenance Inspections for all septic systems once every 3 years)

Staff has fielded questions regarding the discussion brought forward from the Water Quality Committee to require a Septic Maintenance Inspection from every septic system in the city, every three years. This was brought forward to the Planning Commission/Board of Adjustment and the Council at our December 6, 2019 Joint Special Meeting. The proposed language was:

Sec 26-821 SSTS Maintenance

The owner of an SSTS, shall regularly, but not less than every three (3) years, engage a State-licensed Septic Maintenance Business, which shall assess the tank(s) in order to maintain the system in accordance with the procedures specified in MN Rule 7080 for Maintenance of an SSTS. Removal of septage shall include complete removal of scum and sludge, Maintenance reports, on forms approved by the City, shall be submitted within 30-days of servicing the system. A filing fee, as set by resolution, shall be required to be paid by the Maintenance Business or owner upon filing the report.

Discussion at the meeting included the new County Short-term Rental Ordinance and the new MPCA tank pumping requirements. Information was presented showing the number of failures since 2014 and the reasons for the failures. Amy Wannebo presented detailed information about the number of parcels and septic systems by Section in the city.

It was discussed that a letter might be sent out to every property owner in the city requesting they submit their most recent maintenance inspection documentation to the City or have one completed if they don't know when it was done. The cost of such a mailing would exceed \$4,600 not including staff time.

I have since attempted to contact 12 Maintenance Businesses to get the number of systems they have serviced in the City over the past few years. I have received only 4 responses even after follow-up calls and emails requesting the information again.

The MPCA (Aaron Patrick – Brainerd office) has also been contacted and they do not feel that requiring property owners to have a Maintenance Inspection every three years is necessary. With a less than 3% failure rate over the past 7 years, there is no reason to require maintenance inspections.

There have been 136 Septic Compliance Inspections so far in 2020. 6 of those inspections have failed.

102 of the 136 were on riparian lots

91 were for Property Transfers

41 were for permits

2 were for system problem troubleshooting

The 6 failures were a graveless pipe failure and 5 were for leaky tanks (cracked or block construction).

Historic # of Inspections and failures:

YEAR	INSPECTIONS	FAILURES
2014	160	3
2015	141	3
2016	148	3
2017	160	9
2018	145	4
2019	170	1
2020	136	6
	1060	29

Historic failure rate: **2.735%**

Staff Recommendation:

Continue as-is, capturing Compliance Inspections:

1. Property Transfers
2. When property owner applies for a permit
3. Short-term Rentals will be required to always have a Compliance Inspection on file in order to comply with the CWC Ordinance
4. Complaints involving Septic Issues

Beginning in 2021, the MPCA will require a tank to be pumped before a Compliance Inspection.

Consider changing the Land Use Ordinance to require Waterfront Commercial properties to always have a Compliance Inspection on file (every three years) (Whether they are a commercial activity or residential) (65 parcels are Waterfront Commercial 11 are not on city sewer)

Take a relook at this issue in October/November of next year, after a season of Short-term rental inspections and the pumping mandate is in effect.



C.12.

STATED MINUTES

City of Crosslake Planning Commission/Board of Adjustment

July 24, 2020
9:00 A.M.

Crosslake City Hall
13888 Daggett Bay Road
Crosslake, MN 56442

1. Present: Chair Mark Wessels; Vice-Chair Mark Lindner; Randy Dymoke; Bill Schiltz; Jerome Volz; Kristin Graham, alternate and Liaison Council Member Aaron Herzog
2. Absent: None
3. Staff: Jon Kolstad, Planning & Zoning Administrator and Cheryl Stuckmayer, Planner-Zoning Coordinator
4. 6-26-2020 Minutes & Findings – **Motion by Schiltz; supported by Volz to approve the minutes & findings as written. All members voting “Aye”, Motion carried.**
5. Old Business-Variations are heard on their individual requests, past variations hold no precedents. Commissioners may table the request if needed and an applicant can withdraw their request. If the variance(s) is/are approved, all existing nonconformities will be eliminated and will hereafter be required to follow the variance decision. If a variance is denied the applicant can rebuild the nonconformity as is per the Crosslake Ordinance.
 - 5.1 Land Use Ordinance proposed changes
Articles: 5, 10, 11, 12, 13, 26, 29, 36, and 43
6. New Business
 - 6.1 Paul E & Dixie R Hiniker – Variance for density and time extension
 - 6.2 Paul E & Dixie R Hiniker – CUP for Multi-family dwellings and Commercial storage building/storage unit rental
7. Other Business
 - 7.1 Staff report
8. Open Forum – No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future PC/BOA meeting. Speakers must state their name and address. Each speaker is given a three-minute time limit.
9. Adjournment

Land Use Ordinance proposed changes

Article 5, Article 10, Article 11, Article 12, Article 13,
Article 26, Article 29, Article 36, Article 43

Wessels asked Kolstad to state for the record the reasoning behind the delay in the recommendation of the proposed ordinance changes. Kolstad explained that in previous public hearing meetings it was decided to wait until we had the opportunity to have a face-to-face open meeting in order to give all concerned parties the opportunity to voice their opinions or concerns. Kolstad also stated that during the open comment period there were no comments submitted. A discussion was held on the length of time proposed for temporary structures in relation to those residence that are seasonal (gone during winter).

Lindner felt 180 days were not enough and a suggestion of rewording the Temporary Storage Structures time limit to 210 days was approved by a **motion by Lindner and supported by Volz with all members voting Aye, motion carried.**

Kolstad asked if there were any more comments. Herzog suggested that the wording for the Temporary Living Structures time length requirement be reworded to add the word calendar. The commissioners discussed it and decided against it and to leave it as currently proposed. Wessels opened the hearing up to the public with no response.

Motion by Volz; supported by Lindner to recommend the land use ordinance with the one correction of 210 days instead of the 180 days for the temporary structure usage time, to the Crosslake City Council.

All members voting "Aye", Motion carried.

**Paul E & Dixie R Hiniker
14160833**

Wessels announced the variance request. Kolstad read the variance request, project details, location, impervious percentage, stormwater management plan submitted, city sewer connection required, Development Review Team (DRT) meeting was attended, ordinance requirements, 24 +/- comments with two agency comments received and history of the parcel into the record. Kolstad explained that a revised survey was submitted which added garages for the proposed 11 units (remodeling the existing two buildings). Paulson of High Point Homes, the representative, stated he did some building for Sundance Ridge, but this is a separate project, the impervious being well under the 50% with enough of green space leftover. Paulson clarified that the units are to be built as needed with the rented units funding the building of the additional units. Paulson addressed some of the written comment concerns. Paulson stated that this project was putting the best use to renovating the old charter school building. Wessels questioned the length of time to rent each unit with Paulson stating that he wasn't sure, but he was not ruling out any length of time. Wessels asked if he was going to accommodate the county highway request of reconfiguring the existing south access to 66 and he felt the crosswalk would be better left for the use of the Sundance Ridge clientele to use with Paulson agreeing. Commissioners all agreed that the crosswalk should stay. Kolstad stated that it was up to the county highway department since it was their road. The question was asked on the width of the road to the proposed villas and what was the plan for the parking of recreational equipment and extra cars. Paulson stated the road was proposed at 20 foot wide. Schiltz asked about the quantity of garages that were added to the survey in red and Paulson replied that if fit that area. Discussion was held on the new personal garages, added asphalt, sand box area, garage height, setback from resident lots, recreation for units and the square footage of the new units. Lindner stated he felt the 27 units where 11 units are allowed and the 15 rental storage units is too much. Wessels opened the public hearing.

Graham of 14193 Tall Timbers Trail, stated that since buying in 1993 she has watched this area grow, she stated that her background is in housing development, she has seen projects like this before with this type of time line with the way things are today the success rate is questionable and what would happen if the economy would fail? Graham questioned: how many of the proposed 16 units would be 3 bedrooms units; how many and size of storage units for family housing; has the fair housing law been addressed; is the five-year extension a good idea?

Bair of 37131 Blacksmith Place for 6 years, stated he has been coming up here his entire life and can not believe this is even being considered, this is ridiculous. Bair stated the developer can take the money that is involved and go back to where they came from and not have to sit here and deal with this, I think this is horrible.

Johnson of 36949 Sundance Loop Unit 824, Sundance owner, had owned on Daggett Lake and has been here since 1987. He stated that he believed that the project should go through and he is offended that people believe that we are going to become a crim ridden place because of a few more housing developments. Chief Lee and his staff do an excellent job of policing our roads, which for a 100 days out of a year it is chaotic. When they developed Old Log Landing there was issues and that worked out. They will work out the issues.

Norgaard (Jerry) of 37104 Bunkhouse Rd, has lived here for 15 years and designs lake homes/retreats for 20 years in the area with a lot of them needing variances. Norgaard stated that he personally believe that rules are written for a reason and it is not unreasonable that everyone should play by the same rules. People have spent a lot of time revising and improving the rules. Norgaard explained that he is opposed

to part of the project, but in regards to the use of the school buildings with creating different usable spaces and a variety of apartment units is probably a very good use of the buildings, but the storage units to the far east he can not understand how that fits at all. He stated that as far as the villas are concerned, that may be a fine idea, but they should operate within the same rules as the rest of us have to operate in as far as the 2-year limitation. He stated that he is concern that the storage units will be built but not the villas and if they believe we have an immediate need for housing 5 years is a long time to wait.

Norgaard (Patty) of 37104 Bunkhouse Rd, stated that we here in Crosslake have worked hard for our citizens and there was work done for many years trying to get a crosswalk at Crafts and Cones with a virtual No, because of the county's regulation and rules. To think that Tim Bray will let us keep that crosswalk is not going to happen. It is 45 miles per hour in that section and if we were going to try to lower that it would not happen because the county is just trying to get traffic through the town.

Senst of 37052 Lumberjack Lane, don't agree to this. It seems like they are trying to shove a lot into a small area. He stated he owns the lot adjoining it and sees a lot of extra foot traffic, noise, and that is not why he bought into this area for.

Kelm of 36955 Sundance Loop Unit 836, Sundance owner, explained that things have gotten so bad in the last 2 months or so that we had to put our unit up for sale, but we love the community and town. Kelm stated that within the last 5 or 6 weeks since he has been here, there is an average of no less than 10 people staying in a unit, but on the weekends, I have seen no less than 54 people jammed in 3 units. Kelm also stated that there was no place to park, so they had to park on the street and if an emergency vehicle would have had to use the street they would have had to back up and use the other entrance. Kelm further stated that they are moving due to the noise and you can hear the noise a couple of buildings away. Kelm said he would like to see this move forward, but don't do to the new people what is being done to the people at Sundance Ridge. Kelm specified that he purchased at Sundance Ridge for a vacation home, but it is hard when all the people come up to just drink and party, there are no quiet hours, it can go until 4:00 AM, no one cares, no one controls anything, one day 18 people in the pool, where is the safety and another couple is putting up their home for sale also. Kelm stated he believes it is a good idea, but if you jam that many people into such a small area you are creating a problem for the area and the entire town; great idea-way too many people.

Herzog of 14083 Tall Timbers Trail stated that there are a few items he would like to list for the commissioners to consider: 1. county ordinance will need to be followed and will someone be close by to handle any difficulties or problems and relieve our public safety people of a lot of any potential issues; 2. on the last two apartment complexes we required the county to give us traffic counts, if you have three bedroom complexes you will have 4 trips in and out per unit you will have 108 trips per day per unit on the highway 66 which is a lot of added traffic; 3. the units directly behind this proposal will have an effect to the property value and that would be hard to argue, my property is 3 or 4 blocks away but it would also effect my property value; 4. it is a short turn around from notice time to organize to come to the public hearing to talk, it is expensive to find out what causes there may be and we should not have to pay to get that; 5. You would probably need the city council on this, but the crosswalk should go away if your approve anything and a no parking zone on both side of the street as well.

Wessels closed the public hearing.

Wessels asked Kolstad if we were ready for the questions with Kolstad asking if there were any more questions based on the comments from the public for the developer. Schiltz asked for clarification that each of the 16 units to be built were to be 3 bedrooms with Paulson replying the proposed is for 3 bedrooms up, but we might design it differently. Paulson said there would be a half bath on the main and two up, the square footage would be 545 main floor, 784 second floor with a total of 1329 square feet and a single garage. Volz asked Kolstad to clarify that 2 years allowed with the approval and that the

applicant could come back for an extension with Kolstad replying certainly they could come back for an amendment to their variance. Wessels replied that if it is ok now it should be ok in 5 years from now. Paulson stated that the project would be self-funded for additional buildings. Wessels stated that if the applicant does short-term rental that he would have to go by the county ordinance, which at this time is 4 people per bedroom and that does get to be a lot of people. Wessels stated that short-term rental is a concern of his, if someone signs a long-term lease than noise could be an issue for them. Wessels also stated that there is a need in Crosslake for long term rentals. A discussion was held by commissioners on the size of the project, concern on this becoming an extension of Sundance Ridge, the length of rental time possibilities and what conditions could be put in place. Paulson replied I don't see us going that way but we don't have a crystal ball. Paulson also said that we don't agree with the comments made from the owner of the Sundance Association. Kolstad said that if less then 30-day rental on more than 3 units the city ordinance would consider it a resort with a lot of other items needing to be covered and it would need a Conditional Use Permit, and also stated that in the ordinance a resort is only allowed in Waterfront Commercial Districts, this is a Limited Commercial District so they can't do the short-term rentals. Wessels asked if the developer new that. Kolstad stated that we did not discuss that at the DRT meeting, because it was presented with a hope for it to be more of a seasonal rent if a longer term of lease agreement was not signed. Lindner stated that he is 100% behind the idea of repurposing the existing buildings, but was concern that it would make a commercial parcel into a residential parcel and it would throw a lot more onto the neighborhood, but 2 of the proposed new 4-unit buildings make more sense than 4 new proposed buildings of 4 units. Wessels asked if the commissioners were ready for the questions. Wessels requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

July 24, 2020 Action:

Motion by Schiltz; supported by Dymoke to deny the Variance for:

- **Density of 27 where 11 is allowed**
- **Time extension of 5 years where 2 years are allowed**

To construct and allow:

- **Residential units and accessory structures for storage**
- **Variances approved by the City of Crosslake have a time limit of 2 years; an extension of a total of 5 years is requested**

Per the findings of fact as discussed, the on-site conducted on 7-23-2020 and as shown on the certificate of survey received at the Planning & Zoning office dated 6-8-2020 for property located at 36974 County Road 66, Sec 16, City of Crosslake

Findings: See attached

All members voting "Aye", Motion carried.

**Paul E & Dixie R Hiniker
14160833**

Kolstad clarified that this conditional use permit (CUP) request will be for the renovation of the current buildings into 11 rental units and the commercial storage garage rental proposed at the far east of the parcel, which will be answered separately in the findings of fact. Kolstad read the conditional use permit requests, project details, location, surrounding districts, stormwater management plan submitted, Development Review Team (DRT) was attended via telephone, 24 +/- comments with two agency comments received, history of the parcel and possible conditions into the record. Kolstad went thru the comments and requests by the agencies for the record. Kolstad displayed the survey dated 6-8-2020 to show the far east proposed commercial storage garages, which are the ones needing the CUP and not the garages in the middle depicted in red. Discussion was held on the agency comments/requests, setback increases/location, proposed storage unit design, conditions to be placed, Sundance Ridge usage of gym, no water/lake usage per our ordinance, possible relocation of the proposed rental storage units and buffer needs. Schiltz asked if there were any comments specifically on the storage units and if so were they positive or negative. Kolstad replied that there were comments and they were mostly negative. Schiltz asked for the far right proposed structures to be called storage units and the ones in red to be called the garages. Wessels opened the public hearing. Paulson, the representative, stated the rental storage units would be open to Sundance Ridge, the villas, and the neighboring community first. Paulson also stated that an application maybe submitted in the future for 2 buildings of 4 units each and that a plan would need to be made to use the additional property which may be additional storage rental units. Lindner stated that there are storage units behind this parcel, but they are not rental and would not have the activity that rental units would have. Lindner also stated that he felt the residential residence should not have to look at this and he considers this area residential. Schiltz stated he whole heartedly agreed with Lindner. Wessels closed the public hearing. Wessels asked if any of the commissioners had additional questions or comments, but none were forthcoming. Wessels requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

July 24, 2020 Action:

Motion by Lindner; supported by Schiltz to approve the Conditional Use Permit for:

- **Multi-family dwellings**
- **Commercial storage building/storage unit rental**

Per the findings of fact as discussed, the on-site conducted on 7-23-2020 and as shown on the certificate of survey received at the Planning & Zoning office dated 6-8-2020 for property located at 36974 County Road 66, Sec 16, City of Crosslake

Conditions:

- 1. Rental of units for less than 30-day increments (Short Term) will require compliance with the City's Land Use Ordinance. If more than 2 units are rented on the property short term - the owner must abide by the Resort requirements of the Land Use Ordinance.**
- 2. Architectural matching of structures to existing buildings and must change in the future to match if other buildings change - including the roof.**

3. Requested that the developer ask the City Council look at 'No Parking' signs be installed along the street in both directions in front of the development on County Road 66.
4. The Rental Storage Units setback is increased to a total of 60-feet from the north property line. The increase to the setback is to accommodate a 40-foot easement for sewer extension to the east boundary line and an additional 20-foot setback from the 40-foot easement.
5. A 6-foot high visual barrier as per the Land Use Ordinance will be constructed (or Planted - must be evergreens to provide a year-round visual barrier)) within the additional 20-foot setback from the utility easement, prior to construction of the storage structures
6. No outside storage allowed; inside storage only
7. Hours of use of rental units are limited to the time frame of 8:00 AM to 9:00 PM
8. 15-unit maximum for storage structures as proposed in the application and on the survey dated 6/8/2020.

Findings: See attached

All members voting “Aye” for the Multi-family dwellings; Wessels, Dymoke, Volz and Schiltz voting “Aye” and Lindner voting “Apposed”, 4 to1 for the Commercial storage buildings/storage unit rental; Motions carried.

Other Business:

1. Staff report
 - a. Monthly city council report
 - b. Development Review Team (DRT) had five July monthly meetings
 - c. DRT meetings are still held for Lot Line Adjustments and Metes and Bounds Subdivisions to go over what is required. If an application were to be of a controversial nature than the staff has the option to bring it before the commissioners instead of doing the over-the-counter approval.
 - d. A lot more enforcement items/issues are being handled which may stem from the additional people in the community and the COVID-19 virus.
 - e. Short Term Rental Ordinance does not allow for a holding tank which may trigger more variances for drainfields on those properties
 - f. No public hearing applications were submitted for the August meeting
 - A heads up for the September meeting; we should have an after-the-fact water-oriented accessory structure and bluff work variance

Open Forum:

1. None

Matters not on the Agenda:

1. There were no matters not on the agenda

Motion by Wessels; supported by Volz to adjourn at 12:00 A.M.

All members voting “Aye”, Motion carried.

Respectfully submitted,

Cheryl Stuckmayer

Cheryl Stuckmayer
Planner-Zoning Coordinator

C. 13.

**Community Center Update
Crosslake Parks, Recreation and Library**

TO: Crosslake City Council
FROM: TJ Graumann – Director of Parks, Recreation & Library
DATE: October 5, 2020

Recreation/Services

The first annual Crosslake Days Pickleball Tournament was a success. The rain/mist created some challenges on Saturday but we were able to finish the tournament on Sunday. In all, 26 teams signed up between two divisions. Players traveled from Staples, Plymouth, Crosby, Hoffman, Grand Rapids, Bemidji, Brooklyn Park, Swan River, Cohasset, Shakopee, Pine Wood, Turtle River and St. Paul. As a result of the popularity of the tournament, staff is exploring the idea of hosting additional annual tournaments in the future.

With cold weather quickly approaching, pickleball will only have a couple more weeks of outdoor play. With that being considered, staff has established an indoor schedule – which was modified around our condensed operation hours and health guidelines. Beginning October 12, the Recreation League is scheduled to play Mondays & Thursdays from 12:30-3:30 pm, Intermediate/Advanced League is scheduled to play Tuesdays from 12:30-3:30 pm and Fridays from 10:00 am to 1:00 pm. We will utilize only the furthest east and west courts in the gym, leaving the middle court open. The maximum number of players allowed at each session will be 16. If necessary, we may consider reservations or Wednesday sessions to maximize participation opportunities.

After monitoring the usage in the weight room & fitness room over the past month, it was decided to remove the reservation system and revert to first come first serve. So far, we have not exceeded our capacity limit and things are going smooth.

After considerable deliberation and with regret we will not be hosting the annual Children's Halloween Party this year at the Crosslake Community Center due to the pandemic.

Projects

Prior to the pickleball tournament, staff installed poly fence cap, secured the AED to the Pavilion and assembled three Douglas Net Systems.

A sub-committee was formed at the September Park/Library Commission meeting. This sub-committee will be focused on South Bay Park with the goal of finalizing the Management Plan by year end 2020. The sub-committee members include; TJ Graumann, Joe Albrecht, Ann Schrupp and John Andrews.

The irrigation expansion project is set to break ground in 1-2 weeks. The project will be completed in 2-3 days, weather permitting.

Library

After being open to the public for the past month, it is evident that the re-opening plan was a success. Reservation numbers are increasing each week and the curbside pick-up service is still showing its importance.

Parks, Recreation/Library Commission Minutes

Wednesday, July 22, 2020

2:00 PM Meeting at City Hall

Members Present: Mic Tchida, Darrell Shannon, Joe Albrecht, Sandy Melberg, Ann Schrupp, Liaison, John Andrews and Parks and Recreation Director, TJ Graumann.

Guests: John Forney and Brian Evenson

I. Call to Order

The meeting was called to order at 2:00 pm.

II. Approve May Minutes

Motion to approve June Minutes. Albrecht/Schrupp Favor: All

III. Request to Improve ROW

John Forney (11797 Whitefish Ave) and Brian Evenson (11805 Whitefish Ave) approached the Commission with a request to improve a 20 X 430 foot City ROW located between their properties. Mr. Forney explained that the ROW has been used as a driveway for both adjoining properties since sometime prior to 1990. Mr. Forney continued by explaining that a significant portion of the steep section has been eroded by runoff. Both owners talked with Crosslake Planning and Zoning Administrator, Jon Kolstad, in the summer of 2018. Mr. Kolstad advised the owners to contact Crow Wing County Soil & Water District to acquire their input to alleviate the runoff issues. Based on what was recommended by CWC Soil & Water, the owners asked for approval to start managing the runoff. After looking at pictures showing the management plan followed by some discussion, the following motion was made.

Motion to approve their request as presented. Albrecht/Melberg Favor: All

IV. South Bay Park

TJ gave a brief update on the management plan for the park. He is gathering information and putting together a detailed budget for "phase I" of the park property.

V. Court Facilities Update

TJ informed the Commission that the courts are completed. A ribbon cutting ceremony was held on July 1st – TJ invited lead representatives from groups and organizations who played a big role in the completion of the project.

VI. Program Updates

- a. Youth Baseball – TJ reported that Youth Baseball has been cancelled for the 2020 season. Between low registration numbers and COVID-19 restrictions staff had to make the tough decision to cancel.
- b. Youth Tennis – TJ reported that the first session of the Summer Youth Tennis program is underway. The second session starts on July 27.
- c. Pickleball – TJ gave an update on pickleball numbers and scheduling. The courts have been busy since the day they opened. TJ also mentioned that silicone wristbands will be ordered and be given to players that have purchased the annual membership which will help staff and other players keep track of who has paid – day pass players will receive a stamp on their hand. Anne Schrupp stated that as we move into the fall and the days get shorter it would be nice to use the existing lights for pickleball. Mrs. Schrupp noted that it may be possible to install a coin machine to activate the lights for a period of time.

VII. Silver Sneakers

TJ reported that a plan has been developed to safely provide Silver Sneakers classes. Starting August 3rd, the Community Center will reintroduce classes Monday through Friday. The plan includes the following: reservations only, must bring your own yoga mat and follow social distancing guidelines.

VIII. Open Forum

- a. John Andrews informed the Commission that he has been appointed to fill the Park/Library Liaison spot.
- b. Joe Albrecht suggested the Commission consider a student member be an addition to the Commission through a selection process, with approval by Council. Students would be invited to apply for such a position. TJ added that this may be beneficial as it would add a different perspective to discussions and decision making. After some discussion it was decided to further look into this idea.

IX. Adjourn

Motion to Adjourn. Melberg/Shannon Favor: All



Public Works Meeting Notes
September 8, 2020

Members Present: Doug Vierzba, Dale Melberg, Mic Tchida, Tom Swenson

Others Present: Ted Strand, Mike Lyonais, Dave Nevin, Phil Martin, John Graupman, and Gordy Wagner (zoom), Dave Reese from Widseth, Dave Schrupp, Marcia Volz, Patty Norgaard, Bill Reed, John Andrews

1. **Call to Order at 4 pm.**
2. **Approve August 3rd, 2020 Meeting Minutes.** *Motion by Tchida, second by Swenson, all in favor to approve the notes, with the following changes on page 2 and 3. Page 2 reads "Dave Reese that...", should be Dave Reese stated that". Page 3, 9th line reads "processed" and should read "process".*
3. **Bill Reed-Discuss Sewer Easement at Reed's Market.** Bill Reed discussed his request to have the East West dedicated drainage and utility easement on land he owns north of Reed's Market in Town Square be reduced in width. Tom Swenson asked that if the width is reduced by the city, that should a need arise in the future regarding said easement, that Bill Reed will work with the City to accommodate. The need for sidewalks in the Town Square area was discussed and Bill Reed indicated he will work with the City on same. Dave Reese was asked to review the request and come back to the Commission with a response/recommendation. Bill Reed also asked about adding fill to a property he owns by the Cedar Chest. Bill is to contact Jon Kolstad.
4. **Bio-solids Project-John Graupman (Bolton and Menk) discussion.** John presented the attached letter summarizing the need for the Bio-Solids project at the WWTF. Ted is currently working on a Pilot project to prove the concept of reducing the amount of Bio-solids in the event the MPCA implements changes to disposal making it more difficult and costly to dispose. He indicated that parts just arrived for him to work on the project. Given the 1.0 Million estimated project cost, Commission and Council members present were leery about the project given all the other City projects on the list as well as the fact that the MPCA has not made a decision at this point regarding changing disposal methods/locations. It was felt that it might be good to complete the engineering tasks to get the project shovel ready.



**BOLTON
& MENK**

Real People. Real Solutions.

1960 Premier I
Mankato, MN 56001-

Ph: (507) 625-
Fax: (507) 625-
Bolton-Menk

VIA EMAIL

September 1, 2020

Ted Strand
City of Crosslake
37028 County Rd. 66
Crosslake, MN 56442-2528
publicwk@crosslake.net

RE: Biosolids Update
City of Crosslake, Minnesota
Project No. M25.119925

Dear Ted:

This letter is a summary of the biosolids planning considerations and impacts to the City of Crosslake regarding its biosolids treatment and disposal options and potential improvements.

The City of Crosslake currently utilizes a heated biosolids digestion process in its underground tanks. These tanks provide both treatment and storage of liquid biosolids (typically two percent solids). The City is currently disposing of solids by hauling the biosolids multiple times per year to a facility in Pine River that utilizes a reed bed treatment process. The current arrangement has worked well but is facing growing obstacles. The storage volume requires more frequent hauling and creates problems with winter storage limitations as the Pine River Facility is also not able to process in the winter. Second and more importantly, the reeds used in the natural treatment process have recently been classified as noxious weeds. This results in much more expensive disposal since the reeds can only be landfilled and have transportation limitations. The process is not officially banned but is essentially being regulated into obsolescence with the noxious weed classification of the reeds (see attached Department of Ag memo.)

The city does not have a long-term contract with Pine River; therefore, as the Pine River Facility nears reaching its design life in conjunction with the reed treatment process limitations, it is prudent to plan for future disposal options.

Note the other community within a reasonable drive distance, Brainerd, is limited on biosolids capacity and is beginning the same process of reviewing biosolids improvements; therefore, they are not a candidate for regional treatment at this time, and their future ability is unknown.

Biosolids processing and disposal is often based on the concept of handling a liquid product or dewatering to a cake product (15-20 percent solids) with a consistency similar to topsoil. Liquid biosolids are directly land applied for final disposal, while dewatered solids can be either land applied or disposed of in a landfill. We have performed a preliminary review of alternatives for both liquid and dewatered solids with City staff including:

- Additional liquid storage tanks with land application;
- Construct drying beds for dewatered cake;
- Construct biosolids dewatering tower for dewatered cake.

Option 1 – Additional Storage Tanks

Liquid storage and land application of solids is a common method of handling biosolids, particularly in the agricultural areas of the state. Land application sites need to be permitted which pass a public notice period. Sites must meet a set of criteria for soil type, ground slope, setbacks, etc. to ensure no runoff and nuisance issues. Permitting sites has become a growing issue for communities based both on limited land meeting the criteria and public resistance to municipal biosolids application.

Recommended storage volume is 365 days to allow fall application. Spring application is increasingly difficult due to road restrictions adding hauling costs, soil compaction concerns and changing farming practices limiting available time. It is also preferable to have sites near the wastewater treatment plant (WWTP) to limit hauling time and costs.

The City of Crosslake is located in an area with limited agricultural land, which makes land application a challenge both logistically and with public perception. For this reason, many communities in similar geographic regions have been moving away from liquid biosolids disposal.

Option 2 – Construct Drying Beds

Drying beds have a sand base that allow the clear liquid in biosolids to drain to a pump station while capturing the solids, allowing them to air dry naturally. These are of a similar style to reed beds but do not utilize reeds, and also require removal of biosolids multiple times a year. Drying beds are limited in operation during winter months, requiring the beds to be sized large enough to treat all the solids in the summer months. The large area needed for this is a challenge for the city. The WWTP does not currently have adequate space for construction of this alternative.

Once dewatered, the hauling volume is decreased by 90 percent, saving substantial costs. Final disposal can be either land application or landfill cover. Landfill cover is an effective option as it is not tied to seasonal farming practices but can be performed year round.

Drying beds would increase staff time to operate the beds, while decreasing hauling time and cost associated with handling liquid solids; however, given the lack of available land, this is not considered a viable alternative.

Option 3 – Construct Biosolids Dewatering Tower

This alternative would utilize a filter bag hung in a tower, allowing biosolids to dewater similar to the drying beds, but constructed within a small building to allow winter operation. The technology is essentially a hybrid of the natural drying beds and more complicated mechanical dewatering methods used by larger municipalities.

The final product (again with 90 percent volume reduction) would be targeted as landfill cover, although land application is an option.

This option will fit within the existing WWTP land area. The process can be pilot tested with smaller sample bags provided by the vendor at no cost. Staff is in the process of pilot testing this to confirm viability of the City's biosolids with this process.

Pending positive pilot testing, this option is the most viable and requires the least infrastructure improvements.

While all alternatives could be viable, the current preferred alternative is the biosolids dewatering tower. This is anticipated to be one of the lower cost alternatives, requires the least property area, and provides a high degree of operational flexibility.

Ted Strand
City of Crosslake
September 1, 2020
Page 3

The components of the final project are anticipated to include:

- Dewatering tower;
- Drain lift station;
- Feed pump station;
- Polymer feed system;
- Chemical building;
- Site layout and drainage;
- Road access for trucks;
- Electrical and SCADA upgrades.

City staff is being proactive in positioning the City to achieve independence and control of its biosolids processing and disposal prior to it becoming an emergency. We would recommend continuing with planning and design to get "shovel ready". Construction is projected for 2021, but can be delayed short-term as long as Pine River has capacity.

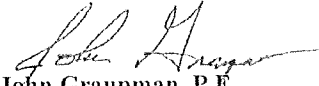
A full schedule is as follows:

- | | |
|----------------------------|----------------------------|
| • City Approval | September/October 2020 |
| • Piloting | In-Process |
| • Design Improvements | November 2020-January 2021 |
| • Bid Improvements | February-March 2021 |
| • Construction (tentative) | May-December 2021 |

We appreciate this opportunity to assist the City of Crosslake with the identified WWTP improvements. If you or the Council should have any questions, please feel free to contact us at (507) 380-0433.

Sincerely,

Bolton & Menk, Inc.


John Graupman, P.E.
Principal Environmental Engineer

JG:bj

cc: Phil Martin – Bolton & Menk, Inc.

Enclosure:

- MN Dept. of Ag Permit Conditions/Best Management Practices for Land Application of Biosolids with Non-Native Phragmites

5. **Discuss increase of Sewer Usage Charges (\$50/month currently).** Ted presented a document showing recent adjustments to the sewer rate. After discussion by the Commission, a **Motion was made by Swenson, second by Vierzba to increase the rate to \$52/month beginning in January 2021. All in favor.**

6. **Review Language in Current Assessment Policy Related to Roads and need to make Ordinance Amendment (see page 6).** The discussion at hand related to Overlays of roads in the city and whether or not to assess. The current policy states that overlays are assessed as an improvement (bottom of Page 6 states this, attached copy). Most of recent years road work involved total reconstruction and the topic of overlays has not surfaced. The Road Plan for 2021 involves overlays as a way to extend the life of those roads that have acceptable base material as a method to reduce the overall annual cost of road maintenance. Overlays have not been discussed or used in past years road work in the city until now. **Motion by Vierzba to recommend that we do assess for Overlays and that we obtain Benefit Appraisals for same for each project. Second by Melberg, all in favor.**

given improvement, such aid will be used first to reduce the "city cost" of the improvement. If the financial assistance is greater than the "city cost," the remainder of the aid will be placed in the capital improvement fund to be applied towards other city projects.

- (7) *Assessable property.* Property owned by the city including municipal building sites, parks and playgrounds, but not including public streets, alleys, and right-of-way, shall be regarded as being assessable on the same basis as if such property was privately owned. Private right-of-way shall be assessable. Federal, state, and county owned properties are not considered assessable.

(Ord. No. 358, 8-12-2019)

Editor's note— Ord. No. 358, adopted Aug. 12, 2019, amended § 42-93 in its entirety to read as herein set out. Former § 42-93 pertained to schedule of public meetings for certification of assessments, and derived from Ord. No. 94, § 2(10.4), adopted Feb. 9, 1998.

Sec. 42-94. - Policies of reassessment.

The city shall design public improvements to last for a definite period. The life expectancy or service life shall be as stated in the policy statement of this section, or if different, shall be as stated in the resolution ordering improvement and preparation of plans.

Policy Statement

The following are the "life expectancies" or "service lives" of public improvements except as may be otherwise stated in the resolution ordering improvement and preparation of plans.

- (1) Sidewalks—20 years.
- (2) Street improvements, including surfacing and curb and gutter—20 years.
- (3) Ornamental street lighting—20 years.
- (4) Sanitary sewers—30 years.
- (5) Storm sewers—30 years.

(Ord. No. 358, 8-12-2019)

Editor's note— Ord. No. 358, adopted Aug. 12, 2019, amended § 42-94 in its entirety to read as herein set out. Former § 42-94 pertained to costs to be assessed, and derived from Ord. No. 94, § 2(10.5), adopted Feb. 9, 1998; ; Ord. No. 114, § 2(10.5), adopted Oct. 13, 1999; and Ord. No. 259, § 1(10.5), adopted July 14, 2008.

Sec. 42-95. - Assessment computations.

The following is the typical city assessment for various specified improvements:

- (a) *Street, bridge, trail, and curb and gutter improvements.*
 - (1) *New construction.* New streets are assessed 100 percent to the abutting benefited properties.
 - (2) *Currently maintained bituminous roads.* Street reconstructions and overlays are assessed based on the benefit as determined by the city council based on the city's appraiser determination.

- 7. Update from Phil Martin on Storm Sewer Project.** Phil Martin presented the attached document at the meeting. He indicated the final plans would be completed by the end of October 2020. The plans indicate 4 locations for drainage ponds: North of the Ambulance facility by the Public Safety Facility, Old Log Church, Simonson's Lumber and Moonlite Square. He indicated the county has stated that their 1978 vintage storm sewer piping has reached end of life and will need to be replaced; how the costs for same will be covered is under discussion. Tom Swenson asked if we can extend the grant for the project and what was the county's schedule for #66 reconstruction (2024 in past discussions for mill and overlay by the county). He also asked if we can use the grant monies for land acquisition. Mike Lyonais will continue to work with Melissa Barrick regarding an extension of the Grant. Right now the grant must be used by December 2022. Mike reiterated the need to have a real project/contract in place to obtain the grant monies. We do not have this at this time.

City of Crosslake

From: Phil Martin <Phillip.Martin@bolton-menk.com>
Sent: Thursday, September 3, 2020 10:27 AM
To: Char Nelson
Cc: Ted Strand; Mike Lyonais (mlyonais@crosslake.net)
Subject: PW Meeting - Update
Attachments: BMP & Storm Sewer Reconfiguration 6-29-2020.pdf

Hi Char

My update for the PW Meeting is as follows:

We have continued on the design of the sanitary sewer and storm water quality on CSAH 66. For your review I have attached the developed storm water quality concepts that we need to further discuss with the City, Log Church, and Simonson Lumber. We don't anticipate much discussion with Moonlite Square and we are only intending to upgrade within the County right-of-way.

In addition, we recently met with Rob Hall from Crow Wing County to discuss impacts to the existing storm sewer pipe. We understand that the pipe was installed in 1978.

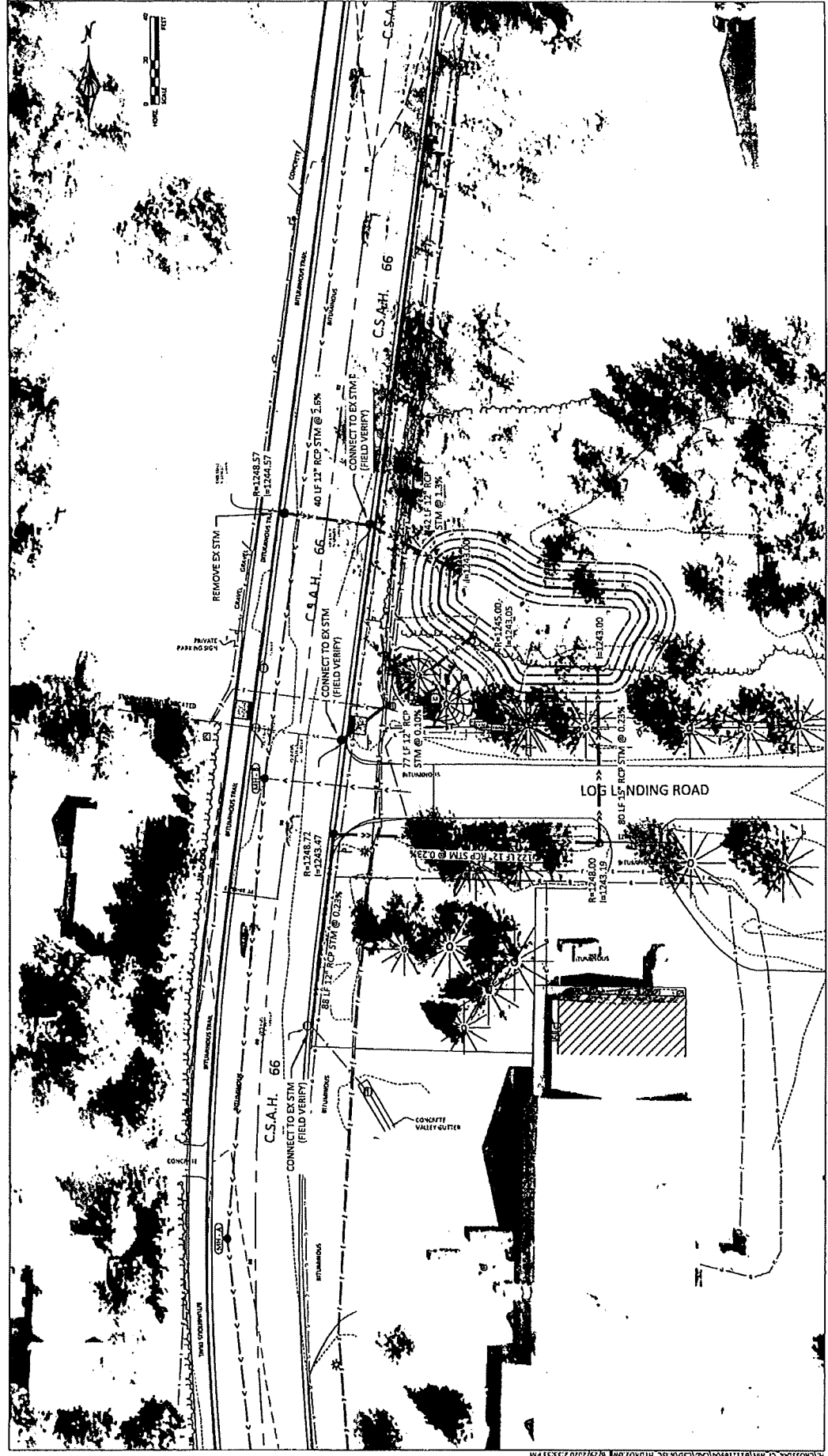
Within the project scope, there is 1,929 lin ft of existing storm pipe. Because of the depth of the sanitary sewer, proximity of the storm pipe to the proposed sanitary sewer pipe alignment, and storm pipe changes related to the stormwater quality basins, we anticipate impacts to all but 283 lin ft of storm pipe.

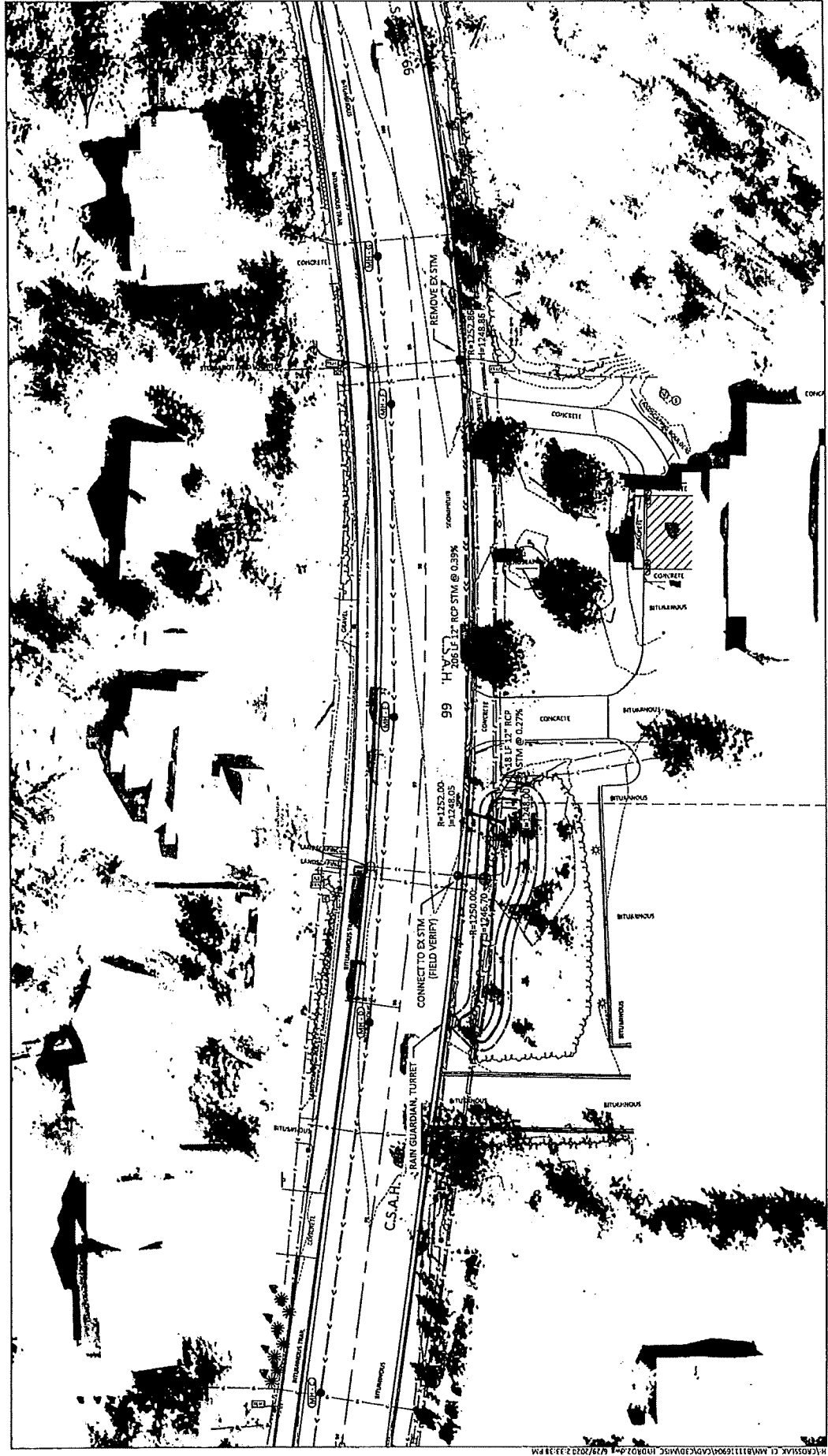
Based on discussions with the County, they are considering the pipe impact and if they want to consider replacing the remaining pipe as well. We anticipate further discussions regarding replacement scope and cost participation associated with their direction.

We are proceeding toward completing the plans and intent to have a 90% plan completed in mid-October for County review.

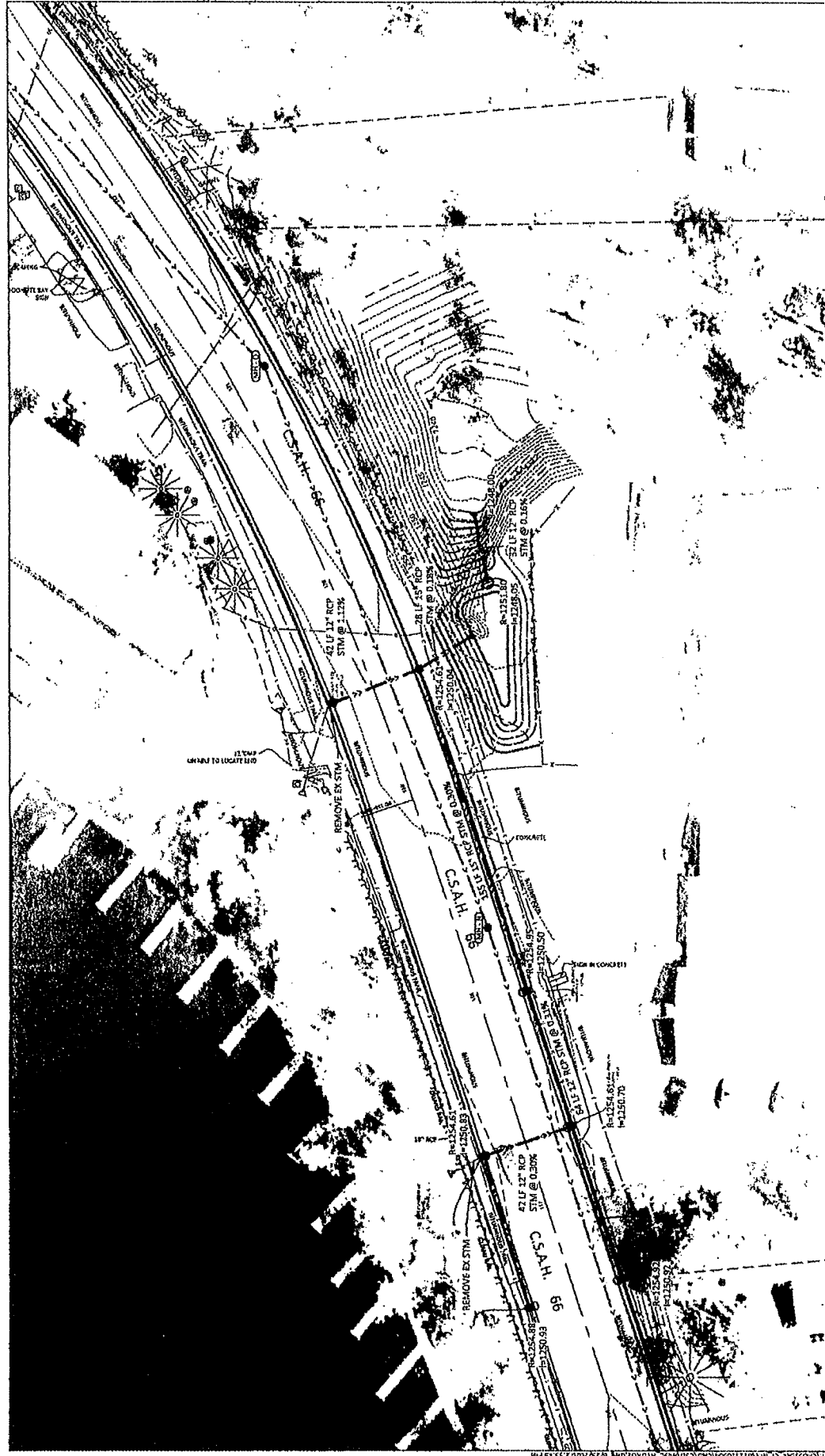
Thanks

Phil Martin P.E.
 Principal Engineer
Bolton & Menk, Inc.
 7656 Design Road
 Suite 200
 Baxter, MN 56425-8676
 Phone: 218-825-0684 ext. 2864
 Mobile: 218-821-7265
Bolton-Menk.com





Cross Lake Water Quality Improvements





square
moonlite

8. **Other Business as may arise.** None
9. **Adjourn.** Meeting adjourned at 5:15.
Notes by Dave Schrupp

SCORE REPORT FORM

Mo./Yr.

August

2020

CROSSLAKE REPORT

Organization:

Waste Partners, Inc.

PO Box 677 Pine River, MN 56474

Contact Person:

Eric Loge

Ph: (218) 824-8727

Fax: (218) 587-5122

Materials delivered to:

Cass County - Pine River Transfer Station

Cardboard & Mixed Paper - LDI or Rock-Tenn

Metal - Crow Wing Recycling or Pine River Iron & Metal

RESIDENTIAL

COMMERCIAL

Total Paper : (includes)

10,686

Corrugated Cardboard

4,360

Newspaper

-

Mixed Paper (News, Mags, Mixed Mail, CDBD)

6,327

Metal: Appliances, misc...

Commingled Materials: (includes)

30,246

%		lbs
5%	Metals- Aluminum Cans	1512
21%	Tin Cans	6352
61%	Glass-	18450
	Clear bottles	
	Green bottles	
	brown bottles	
10%	Plastic - #1 & #2 bottles	3025
3%	Rejects	907
100%		30246

Total LBS.

40,933

0

Total Tons

20.47

0

OUT OF COUNTY Waste Disposal

Final Destination:

N/A

Disposal Site Permit # :

Tons Delivered:

NONE

Total Number of

Households

Served this Month

1053

	Trash		Recycling		43,320	207,100
	Accounts	Rate	Accounts	%	Paper	Commingled
BRD	2917	70%	2047	36%	15,717	75,139
BAX	1867	95%	1771	31%	13,598	65,008
B.P.	663	98%	650	12%	4,991	23,859
P.L.	495	67%	331	6%	2,541	12,150
C.L.	1053	78%	824	15%	6,327	30,246
	0	0%	0	0%		
NIS	85	22%	19	0%	146	697
	7080	80%	5642	100%		

C. 17.

BILLS FOR APPROVAL
October 12, 2020

VENDORS	DEPT		AMOUNT
AAA Rental & Service Center, chipper rental	Park		412.50
Ace Hardware, impact driver, batteries	PW		329.98
Ace Hardware, air filters, antifreeze	Gov't		100.95
Ace Hardware, caulk, milorganite	Park		81.45
Ace Hardware, shovel, antifreeze, storage tool	Park		74.35
Ace Hardware, hardware	Park		8.07
Ace Hardware, salt blocks	Park		218.70
Ace Hardware, chainsaw chains	PW		47.98
Ace Hardware, gloves	Park		19.98
Ace Hardware, hand soap	Gov't		39.54
Ace Hardware, hardware	PW		31.77
Ace Hardware, wheel barrow	PW		99.99
Ace Hardware, sprinkler, wipes	Park		30.97
Ace Hardware, tape	Park		29.97
Ace Hardware, propane	PW		16.99
Ace Hardware, gloves	PW		17.99
Ace Hardware, fuel	PW		31.96
Ace Hardware, totes, towels	Fire		65.15
Ace Hardware, padlock	Fire		31.99
Ace Hardware, hardware	Park		16.55
Ace Hardware, batteries	Park		3.59
Ace Hardware, wheel wire, batteries	Park		76.97
Ace Hardware, tote, tarp, chainsaw shrpeneing	Park		151.93
Ace Hardware, antifreeze	Park		18.00
Ace Hardware, gloves	Fire		16.99
Ace Hardware, gloves, headlamp, glue, totes	Fire		321.17
Ace Hardware, wrench	PW		14.99
Ace Hardware, motion light	PW		69.75
Active Sports, portable pickleball system	Park		3,945.82
AT&T, ipad and cell phone fees	ALL		934.31
AW Research, water testing	Sewer		828.00
Baker & Taylor, books	Library		409.27
Beach Construction, whitefish ave curbing	PW		4,331.00
Birchdale Fire & Security, security monitoring	PW		105.00
Blue Cross, health insurance	ALL		31,206.00
Bolton & Menk, biosolids review	Sewer		3,755.00
Braun Intertec, fungal air sampling	Fire		2,173.66
Breen & Person, legal fees	ALL		1,282.30
Brock White, stakes, siltstock, straw	PW		293.46
Bryan Rock Products, red ball diamond	Park		1,176.21
Build All Lumber, lumber	PW		186.60
Cheryl Stuckmayer, reimburse for uniform	PZ	pd 9-23	277.99
City of Crosslake, sewer utilities	ALL		150.00
Clean Team, october cleaning	PW/Gov't		2,500.00
CTC I.T., september i.t. services	ALL		900.00

Culligan, water and cooler rental	ALL		176.87
Council #65, union dues	Gov't		228.00
Crosslake Communications, phone, fax, cable, internet	ALL		1,862.17
Crosslake Fire Relief Assn, state aid transfer	Fire		41,752.50
Crosslake Sheetmetal, replace capacitor and fuse	Ambulance		260.00
CTC, web hosting	Gov't		10.00
Dacotah Paper, janitorial supplies	Park		318.45
DeLage Landen Financial Services, copier lease	Park		117.00
Delta Dental, dental insurance	Gov't		1,695.60
Digital Horizons, installation and configuration of hdmi to usb	Gov't		431.84
Elevate Learning, safety program	Gov't		200.00
Fastenal, hardware	PW		321.49
Ferguson Water Works, meter	Sewer		741.88
Fire Instruction & Rescue, pumping scenarios	Fire		600.00
Fortis, disability insurance	ALL		785.84
Forum Communications, ordinance 366	Gov't		31.88
Galls, uniform	Police		99.46
Guardian Pest Solutions, pest control	ALL		77.60
Hawkins, chemicals	Sewer		1,369.66
Holiday Station, fuel	Police		20.18
Holiday Station, fuel	PW		40.03
Jefferson Fire and Safety, gear bags	Fire		1,368.41
Jims Electric, service call well and pressure tank	Gov't		420.00
Jims Electric, ran ground and bonded radio system	Gov't		824.50
Johnson, Killen & Seiler, legal fees	Gov't		215.00
Jon Kolstad, reimburse for uniform expense	PZ		203.00
Jon Kolstad, mileage reimbursement	PZ		108.85
Kay Eidem, refund for permit	PZ		100.00
Lakes Area Lock and Door, install entrance lever	PW		719.00
Lakes Area Rental, chisel blade	Park		29.95
League of MN Cities Insurance Trust, property coverage	ALL		4,780.00
Mastercard, Amazon, pageup holder	PZ	pd 9-23	28.68
Mastercard, Amazon, uniform	Park		112.50
Mastercard, Amazon, side mirrors	PW		10.99
Mastercard, Amazon, seat covers	Park		25.99
Mastercard, Amazon, microwave	Park		94.68
Mastercard, Amazon, soil sampler probe	Park		54.95
Mastercard, Discount Tire, balance tires	Park		30.00
Mastercard, Dog Waste Depot, bags	Park		76.22
Mastercard, Harbor Freight, welder, grinder, floor jack	Park		426.54
Mastercard, Lands End, uniform	PZ	pd 9-23	107.97
Mastercard, Microsoft, monthly premium	Police		75.16
Mastercard, Moonlite Square, fuel	Park		36.48
Mastercard, Moonlite Square, fuel	Park		37.44
Mastercard, Office Max, office supplies	Library/Park		223.54
Mastercard, Office Max, ink cartridges	Sewer		83.03
Mastercard, Office Max, foam board	Park		13.09
Mastercard, oregon expenses	Fire		3,491.69
Mastercard, unity manufacturing, new squad accessories	Police		517.32

Mastercard, Walmart, pickleball tournament	Park		30.24
Menards, clock, cleaners face shield	PW		94.93
Metro Sales, copier maintenance contract	PZ/Admin		484.02
Mid American Research Chemical, sanitizer	Park		1,643.73
Midwest Machinery, oil mix	Park		70.55
Midwest Machinery, bolts, lock nuts, oil, wear plate	Park		202.12
Midwest Machinery, gutter kit, hygard	PW		78.97
Mike Lyonais, reimburse petty cash, pickleball prizes	ALL		391.05
Mills, air filter	Fire		131.15
MN Life, life insurance	ALL		303.40
MN NCPERS, life insurance	ALL	pd 10-5	224.00
MR Sign, posts	PW		960.30
MR Signs, snowplow markers	PW		105.20
MR Sign, e911 address signs	PW		140.10
MR Sign, traffic signs	PW		925.42
National Fire Protection Assn, membership dues	Fire		175.00
Nelsons Irrigation, irrigation pump repair	Gov't		290.00
North Ambulance, september subsidy	Ambulance		1,100.00
Northland Press, meeting notice of 9/25	PZ		68.00
Northland Press, ordinance 366	Gov't		76.50
Northland Press, ordinance 365	PZ		182.75
Paper Storm, document shredding	Gov't		124.80
Paul Nelson, reimburse for truck parts	Fire		47.64
Peoples Security, security monitoring	Park		228.00
Planning & Zoning Commision, quarterly stipend	PZ		805.00
Quadient, postage meter rental	Gov't		219.21
Range Printing, lake country journal ad	EDA		475.00
Seth Wannebo, reimburse for meal	Fire		67.80
Shannons Auto, squad repair insurance claim	Police		7,178.99
Shannons Auto, hood replacement, install graphics	Police		1,905.00
Shannons Auto, bumper, front lights, fender	Police		554.38
Simonson Lumber, knee pads	Park		51.00
Simonson Lumber, plywood	Park		44.42
Sirchie, testing supplies	Police		250.66
Teamsters, union dues	Police		281.00
The Office Shop, calendar	Admin		13.95
The Office Shop, post it notes	PZ/Admin		4.99
TJ Graumann, mileage reimbursement	Park		235.80
TJ Graumann, reimburse for pickleball tournament	Park		17.46
US Autoforce, tires	Police		1,224.00
US Bank, copier lease	ALL		165.00
Viking Electric, bulbs	Park		69.30
Waste Partners, trash removal	ALL		319.24
Widseth, water quality project	PW		4,269.30
Widseth, perkins road	PW		6,228.98
Widseth, general engineering	PW		1,896.60
Widseth, cip update	PW		2,414.50
Xcel Energy, gas utilities	ALL		274.03
TOTAL			159,233.75

E. I.

From: mary sermeta <msermeta@yahoo.com>

Sent: Wednesday, September 30, 2020 6:24 PM

To: cityclerk@crosslake.net "info@nationallooncenter.org" <info@nationallooncenter.org>
"InfoStaff@explorebrainerdlakes.com" <InfoStaff@explorebrainerdlakes.com>

Subject: Donna Balzer

Good Morning! I'm hoping Cindy M. Is receiving this message. I'm writing on behalf of Donna. As you know, while she was on Rush Lake checking on the Loon's nest she was hit by a draft that pushed her toward a docked boat. The boats barely collided. As a result the boat she rented from Your Boat Club was slightly damaged. Since then the boat club has persisted in asking for a ridiculous amount of money for the damage. Since she was so upset and losing sleep because of their demands she paid them - \$4000! She's an 85 yr old woman who has done a lot of volunteer work for the area for years. My heart hurts for her and I would like to do whatever i can to help her with the \$4000 she paid. Do you have any ideas on how I/we could help her? I'm also going to send this email to the DNR, Corp of Engineers, City of Crosslake and anyone else who I would hope might be willing to help Donna. Thank you for your time. Mary Sermeta-Hall.

E. 3.

LEASE

This Lease is made as of 10-1-2020, by and between Daniel P. Miller and Deborah L. Miller, husband and wife ("Landlord") and City of Crosslake ("Tenant").

DATA SHEET

1. Premises. 33597 County Road 3, Crosslake, MN 56442
2. Term. 3 months; commencing 10/1/20
3. Permitted Use. Temporary location for city fire facilities
4. PREMISES:

Landlord hereby leases to Tenant, and Tenant hereby leases from Landlord, for the term and upon the conditions hereinafter provided the Premises.

5. TENANT'S LEASEHOLD IMPROVEMENTS: Landlord is under no obligation to make any structural or other alterations, decorations, additions or improvements in or to the Premises.

6. TERM: The lease shall automatically extend on a month to month basis after the three month minimum unless either party gives the other at least 15 day written notice before the month term expires.

7. BASE RENT:

Tenant shall pay \$5,000 per month for Base Rent due on the 1st day of every month.

8. MECHANICS' LIENS: Landlord and Tenant covenant, each to the other, not to permit any lien to be filed against the premises on account of non-payment for or disputes with respect to labor or materials furnished in connection with any construction, alterations, improvements or repairs to any structure on the premises, nor shall the parties permit any judgment, lien or attachment to stand against the premises. Should any lien of any nature be filed against the premises, the party from whose debt or alleged debt such lien arises shall within thirty days cause said lien to be removed or shall post bond or other security satisfactory to and in favor of the other party, in an amount not to exceed one and one-half times the amount of the lien, to hold the other party harmless from liens and to pay from said bond or security the amount of said lien, together with all costs and fees chargeable against the leased premises, if a decree of foreclosure is entered in any court of record.

9. ASSIGNMENT AND SUBLETTING:

Tenant will not assign, transfer, mortgage or encumber this Lease or sublet or rent or franchise or permit occupancy or use of the Premises, or any part thereof by any third party; nor shall any assignment or transfer of this Lease be effectuated by operation of law or otherwise, (any of the foregoing being hereinafter referred to as an "Assignment") without in each such case obtaining the prior written consent of Landlord.

10. MAINTENANCE: Tenant shall keep the Premises in a clean, good and professional condition and shall not commit or permit any waste upon the leased premises. Plowing shall be billed to Tenant.

11. COSTS, SERVICES AND UTILITIES:

Landlord shall pay electric and heat.

12. WAIVER AND INDEMNITY:

12.1 Notwithstanding anything apparently to the contrary in this Lease, Landlord and Tenant hereby release one another and their respective partners, officers and employees and property manager from any and all liability (to the other or anyone claiming through or under them by way of subrogation or otherwise) for any loss or damage covered by fire, property or extended coverage insurance, even if such loss or damage shall have been caused by the fault or negligence of the other party, or anyone for whom such party may be responsible.

12.2 Notwithstanding anything apparently to the contrary in this Lease, Landlord and its partners, officers and employees and property manager shall not be liable to Tenant, and Tenant hereby releases such parties from all damage, compensation or claims from any cause other than the intentional misconduct of Landlord or its partners, officers or employees or property manager arising from: loss or damage to personal property or trade fixtures in the Premises including books, records, files, computer equipment, computer data, money, securities, negotiable instruments or other papers; lost business or other consequential damage arising out of interruption in the use of the Premises; and any criminal act by any person other than Landlord or its partners, officers or employees.

12.3 Tenant agrees to indemnify, defend and hold Landlord and its partners, officers and employees and property manager harmless from and against any claim, loss or expense arising out of injury, death or property loss or damage occurring in the Premises, except only to the extent caused by the negligent act or intentional misconduct of Landlord or its partners, officers or employees or property manager.

13. Removed.

14. INSURANCE:

14.1 Tenant agrees to purchase, in advance, and to carry in full force and effect the following insurance:

The City shall insure all of its contents and confirms its general municipal policy shall cover any liability issues.

14.2 Landlord shall insure the buildings.

15. DEFAULT:

15.1 Any one of the following events shall constitute an Event of Default:

(i) Tenant shall fail to pay any monthly installment of Base Rent or additional rent as herein provided, and such default shall continue for a period of 5 days after the

due date therefor;

(ii) Tenant shall violate or fail to perform any of the other conditions, covenants or agreements herein made by Tenant and such default shall continue for 15 days after notice from Landlord; provided, however, that if the nature of such default is such that Tenant can cure the default, but not within fifteen (15) days, then the Event of Default shall be suspended for a period not in excess of thirty (30) additional days so long as Tenant commences cure within fifteen (15) days and thereafter diligently and continuously prosecutes the curing of the default, and so long as continuation of the default does not create material risk to the Project or to persons using the Project;

(iii) Tenant shall file or have filed against it or any guarantor of this Lease any bankruptcy or other creditor's action, or make an assignment for the benefit of its creditors.

15.2 If an Event of Default shall have occurred and be continuing, Landlord may at its sole option by written notice to Tenant terminate this Lease. Neither the passage of time after the occurrence of the Event of Default nor exercise by Landlord of any other remedy with regard to such Event of Default shall limit Landlord's rights under this Section.

15.3 If an Event of Default shall have occurred and be continuing, whether or not Landlord elects to terminate this Lease, Landlord may enter upon and repossess the Premises (said repossession being hereinafter referred to as "Repossession") by force, summary proceedings, ejectment or otherwise, and may remove Tenant and all other persons and property therefrom.

15.4 From time to time after Repossession of the Premises, whether or not this Lease has been terminated, Landlord may, but shall not be obligated to, attempt to relet the Premises for the account of Tenant in the name of Landlord or otherwise, for such term or terms (which may be greater or less than the period which would otherwise have constituted the balance of the Term) and for such terms (which may include concessions or free rent) and for such uses as Landlord, in its uncontrolled discretion, may determine, and may collect and receive the rent therefor. Any rent received shall be applied against Tenant's obligations hereunder, but Landlord shall not be responsible or liable for any failure to collect any rent due upon any such reletting.

15.5 No termination of this Lease and no Repossession of the Premises shall relieve Tenant of its liabilities and obligations under this Lease, all of which shall survive any such termination or Repossession. In the event of any such termination or Repossession, whether or not the Premises shall have been relet, Tenant shall pay to Landlord the Base Rent and other sums and charges to be paid by Tenant up to the time of such termination or Repossession, and thereafter Tenant, until the end of what would have been the Term in the absence of such termination or Repossession, shall pay to Landlord, as and for liquidated and agreed current damages for Tenant's default, the equivalent of the amount of the Base Rent and such other sums and charges which would be payable under this Lease by Tenant if this Lease were still in effect, less the net proceeds, if any, of any reletting effected pursuant to the provisions of Section 16.4 after deducting all of Landlord's expenses in connection with such reletting, including, without limitation, all repossession costs, brokerage and management commissions, operating expenses, legal expenses, attorneys' fees, alteration costs, and expenses of preparation for such reletting. Tenant shall pay such current damages to Landlord monthly on the days on which the Base Rent would have been payable under this Lease if this Lease were still in effect, and Landlord shall be entitled to recover the same from Tenant on each such day.

At any time after such termination or Repossession, whether or not Landlord shall have collected any current damages as aforesaid, Landlord shall be entitled to recover from Tenant, and Tenant shall pay to Landlord on demand, as and for liquidated and agreed final damages for Tenant's default, an amount equal to the then present value of the excess of the Base Rent and other sums or charges reserved under this Lease from the day of such termination or Repossession for what would be the then unexpired term if the same had remained in effect, over the amount of rent Tenant demonstrates that Landlord could in all likelihood actually collect for the Premises for the same period, said present value to be arrived at on the basis of a discount of four percent (4%) per annum.

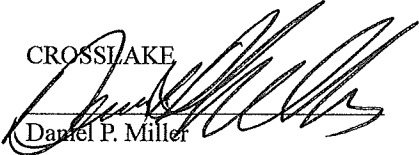
15.6 In addition to all other remedies of Landlord, Landlord shall be entitled to reimbursement upon demand of all reasonable attorneys fees incurred by Landlord in connection with any Event of Default.

15.7 Landlord shall in no event be considered to be in default of Landlord's obligations hereunder until the expiration of a reasonable time after notice of default from Tenant.

LANDLORD

TENANT

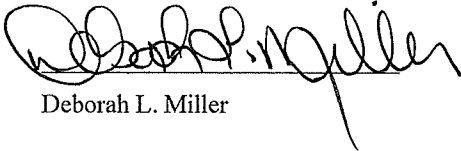
CROSSLAKE



Daniel P. Miller

CITY OF

By _____



Deborah L. Miller

Its _____



11360 Business 371, PO Box 621
Brainerd, MN 56401

(218) 829-8529 (218) 829-5383 FAX

Sold To:

Crosslake, City of
13888 Daggett Bay Rd

Crosslake, MN 56442

401-42280-551

Invoice Number : 11535
Invoice Date : 09/29/2020
Customer Number : CROS03
Job Number : 20009
Due Date : 10/28/2020

M.R. 2 10-1-2020

E.
4.

Job:

Crosslake Fire Hall Arc
37028 County Rd 66
Crosslake, MN

ALL INVOICES ARE DUE PER THE CONTRACT OR NET 30 DAYS. FINANCE CHARGES OF 18.0%/YR WILL BE
ASSESSED ON ALL LATE INVOICE

Date	Description	Amount
09/29/2020	Pay Application #2	39,731.06
	GROSS BILLINGS :	39,731.06
	NET BILLINGS :	39,731.06

Thank You

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF ???

PAGES

TO OWNER: City of Crosslake
37028 County Road 66
Crosslake, MN 56442

PROJECT: Crosslake Firehall
Crosslake, MN

FROM CONTRACTOR:
Hy-Tec Construction of Brainerd, Inc
PO Box 621, 11360 Business 371
Brainerd, MN 56401

VIA ARCHITECT: Hy-Tec Construction

CONTRACT FOR: General Construction

APPLICATION NO: TWO

PERIOD TO: September 30, 2020

PROJECT NO:

CONTRACT DATE: June 4, 2020

Distribution to:
☒ OWNER
☐ ARCHITECT
☐ CONTRACTOR

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM \$ 1,298,769.85
2. Net change by Change Orders \$ 0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2) \$ 1,298,769.85
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 43,654.31
5. RETAINAGE:
 - a. 0 % of Completed Work \$ 0.00
(Column D + E on G703)
 - b. % of Stored Material \$
(Column F on G703)
Total Retainage (Lines 5a + 5b or Total in Column I of G703)
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total) \$ 0.00
\$ 43,654.31
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 3,923.25
8. CURRENT PAYMENT DUE \$ 39,731.06
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ 1,255,115.54

CONTRACTOR: Hy-Tec Construction of Brainerd, Inc

By:  Date: September 29, 2020

State of: Minnesota County of: Crow Wing
Subscribed and sworn to before me this 29th day of September, 2020
Notary Public: 
My Commission Expires: 01/31/2025



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED\$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: Hy-Tec Construction

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	
Total approved this Month	\$0.00	
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NO: Crosslake Firehall

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

E. 5. a.

Memo To: City Council
From: Administration/Planning and Zoning Staff
Date: October 8, 2020
Re: Building Modifications

Attached is a quote from Hytec to secure a storage area in the basement of City Hall and to adjust the location of desks in the office. It was our understanding that both of these items were included in the original design. We do not know when changes were made.

In the old building, Administration had three secure vaults for storage. The new building has one. It was our understanding that the basement would be secure so that records could be stored down there. The basement is not secure.

Attached is a sketch of how the office space for Administration and Planning & Zoning was originally laid out. The outer walls of the cubicles were almost even with the entrance door. Somehow that was changed along the way. The cubicles are very small and the office space is huge. There is little room for cabinets as well as seating space. It was the understanding that the wall dividing the office space in the new building would be the same length as in the old building.

October 7, 2020

City of Crosslake
37028 County Road 66
Crosslake, MN 56442

Dear City Staff,

Hy-Tec Construction has been asked to provide pricing on the following extras for the Crosslake City Hall building:

- **Basement Secure Storage Area** **\$6,635.00**
 - Includes wood wall framing with painted plywood on inside and outside walls. Includes (1) door and frame, adjustments to lighting and fire protection system.

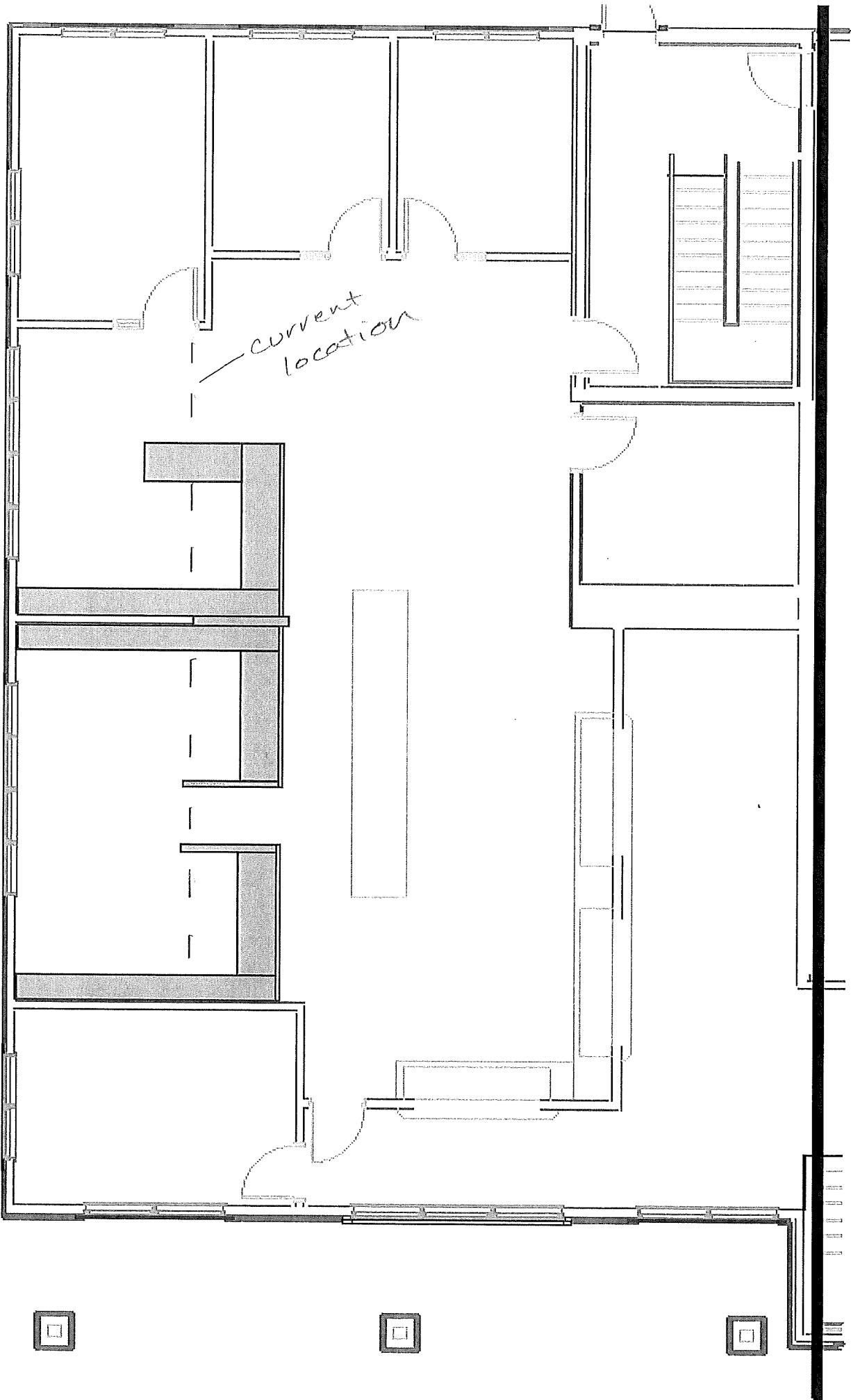
- **Relocate the City Admin Staff Desks** **\$12,772.00**
 - Adjust the (3) administration desk locations forward appx 2', remove and reframe walls, patch subfloor and carpeting, adjust electrical and data, painting and reinstall desks. Does not include adjusting location of the lights.

Thank you for your consideration on these items.

Sincerely,

Andy Pickar

Andy Pickar
Project Manager



E.
5.



Work Order Signature Document

Sourcewell EZIQC Contract No.: MN-NCM-GC05-120518-HTC

☐

New Work Order

☒

Modify an Existing Work Order

Work Order Number: 070832.05

Work Order Date: 08/25/2020

Owner PO No:

Work Order Title: City of Crosslake City Hall - Supplemental #5

Owner Name: City of Crosslake

Contractor Name: HY-Tec Construction of Brainerd, Inc.

Contact: David Nevin

Contact: Jack Steinke

Phone: (218) 820-3568

Phone:

Work to be Performed

Work to be performed as per the Final Detailed Scope of Work Attached and as per the terms and conditions of Sourcewell EZIQC Contract No MN-NCM-GC05-120518-HTC.

Brief Work Order Description:

Misc. additional items

Time of Performance

See Schedule Section of the Detailed Scope of Work

Duration

Liquidated Damages

Will apply:

☐

Will not apply:

☒

Work Order Firm Fixed Price: \$20,920.07

Owner Purchase Order Number:

Approvals

Owner

Date

Contractor

Date

 8/25/20

Detailed Scope of Work

To: Jack Steinke
HY-Tec Construction of Brainerd, Inc.
11360 Business 371
Brainerd, MN 56401
No Data Input

From: David Nevin
City of Crosslake
City Hall, 37028 County Rd 66
Crosslake, MN 56442
(218) 820-3568

Date Printed: August 25, 2020

Work Order Number: 070832.05

Owner PO No:

Work Order Title: City of Crosslake City Hall - Supplemental #5

Brief Scope: Misc. additional items

☐

Preliminary

☐

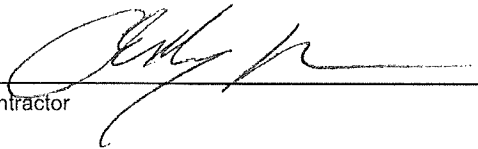
Revised

☒

Final

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

Added Bulletproof Glass; Sneeze Guards, Added Additional Electrical & Low Voltage, Extra Fire Protection Well Screen.



Contractor

Date_____
Owner_____
Date

Contractor's Price Proposal - Summary

Date: August 25, 2020

Re: IQC Master Contract #: MN-NCM-GC05-120518-HTC
Work Order #: 070832.05
Owner PO #:
Title: City of Crosslake City Hall - Supplemental #5
Contractor: HY-Tec Construction of Brainerd, Inc.
Proposal Value: \$20,920.07

Electrical Adds	\$5,540.05
Glass & Glazing	\$8,809.33
Well Screen	\$6,570.69
Proposal Total	\$20,920.07

The Percentage of NPP on this Proposal: %

Contractor's Price Proposal - Detail

Date: August 25, 2020

Re: IQC Master Contract #: MN-NCM-GC05-120518-HTC
 Work Order #: 070832.05
 Owner PO #:
 Title: City of Crosslake City Hall - Supplemental #5
 Contractor: HY-Tec Construction of Brainerd, Inc.
 Proposal Value: \$20,920.07

Sect.				Item	Modifier	UOM	Description	Line Total			
Labor	Equip.	Material	(Excluded if marked with an X)								
Electrical Adds											
1	26	05	33	13	0061	LF	1/2" Rigid Galvanized Steel (RGS) Conduit With Threaded Coupling	\$551.01			
						Installation	Quantity	Unit Price	Factor	=	Total
							80.00	5.14	x	1.3400	551.01
						Added conduit for (4) power recepticals					
2	26	05	33	13	0074	EA	1/2" Rigid Galvanized Steel (RGS) 90 Degree Standard Radius Elbow	\$109.56			
						Installation	Quantity	Unit Price	Factor	=	Total
							4.00	20.44	x	1.3400	109.56
						Added (4) power recepticals					
3	26	05	33	16	0004	EA	2-1/8" Depth, 4" Square Steel Box	\$127.78			
						Installation	Quantity	Unit Price	Factor	=	Total
							4.00	23.84	x	1.3400	127.78
						Added (4) power recepticals					
4	26	05	33	16	0009	EA	5/8" Depth, 1 Gang, 4" Square Steel Mud Ring	\$43.09			
						Installation	Quantity	Unit Price	Factor	=	Total
							4.00	8.04	x	1.3400	43.09
						Added (4) power recepticals					
5	28	15	11	13	0005	EA	Access Manager (Security Key Pad) Vindicator #548-31894-01	\$4,068.23			
						Installation	Quantity	Unit Price	Factor	=	Total
							1.00	3,035.99	x	1.3400	4,068.23
						Added key pad to back door for employee access location					
6	28	16	11	00	0144	EA	Access Control Systems Power Supply (Altronix AL400ULACMCB)	\$577.67			
						Installation	Quantity	Unit Price	Factor	=	Total
							1.00	431.10	x	1.3400	577.67
						Added door strike per city request					
7	28	16	11	00	0146	EA	Door Strike Relay (Altronix RBSN-TTL)	\$62.71			
						Installation	Quantity	Unit Price	Factor	=	Total
							1.00	46.80	x	1.3400	62.71
						Added door strike per city request					
Subtotal for Electrical Adds								\$5,540.05			

Sect.	Item	Modifier	UOM	Description	Line Total
Labor	Equip.	Material	(Excluded if marked with an X)		
Glass & Glazing					
8	06 22 13 00 0004		LF	1/4" x 2-1/2" Wood Lattice Strip	\$257.28
				Quantity	Unit Price
				Installation	96.00 x 2.00 x 1.3400 = 257.28
				Wood Trim at Sneeze Guards	

Contractor's Price Proposal - Detail Continues..

Work Order Number: 070832.05

Work Order Title: City of Crosslake City Hall - Supplemental #5

Sect.	Item	Modifier	UOM	Description	Line Total
Labor	Equip.	Material	(Excluded if marked with an X)		
Glass & Glazing					
9	08 51 13 00 0123		EA	>15 To 20 SF, 4" Frame Depth, HC 65, Fixed Aluminum Window (Traco TR-9500)	\$441.30
			Installation	Quantity 1.00 x Unit Price 329.33 x Factor 1.3400 = Total 441.30	
				Aluminum Frame for Bulletproof Glass	
10	08 84 00 00 0024		SF	6mm Thick, Clear Polycarbonate Multiwall Glazing (PolyGal)	\$1,197.64
			Installation	Quantity 96.00 x Unit Price 9.31 x Factor 1.3400 = Total 1,197.64	
				Added (3) plexiglass sneeze guards @ 8'x4' openings each	
11	08 88 53 00 0021		SF	1.25" Ballistic Resistant Acrylic Glass, Level 3, 7.5 LB/SF	\$6,913.11
			Installation	Quantity 16.00 x Unit Price 322.44 x Factor 1.3400 = Total 6,913.11	
				Added Bulletproof Glass at PD Front Desk	
Subtotal for Glass & Glazing					\$8,809.33
Sect.	Item	Modifier	UOM	Description	Line Total
Labor	Equip.	Material	(Excluded if marked with an X)		
Well Screen					
12	33 11 13 00 0086		LF	10" Stainless Steel Well Screen	\$6,570.69
			Installation	Quantity 50.00 x Unit Price 98.07 x Factor 1.3400 = Total 6,570.69	
				Additional well screen to acheive 425 GPM for Fire Protection System	
Subtotal for Well Screen					\$6,570.69
Proposal Total					\$20,920.07

This total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding.

The Percentage of NPP on this Proposal: %



11360 Business 371, PO Box 621
Brainerd, MN 56401

(218) 829-8529 (218) 829-5383 FAX

Sold To:

Crosslake, City of
37028 Cty Road 66

Crosslake, MN

Invoice Number : 11496
Invoice Date : 08/31/2020
Customer Number : CROS03
Job Number : 19182
Due Date : 09/30/2020

Job:

CrosslakeCity Hall Cons
36939 Brook Street
Crosslake, MN

E.
6.

ALL INVOICES ARE DUE PER THE CONTRACT OR NET 30 DAYS. FINANCE CHARGES OF 18.0%/YR WILL BE
ASSESSED ON ALL LATE INVOICE

Date	Description	Amount
08/31/2020	Pay Application #11	37,724.31
	GROSS BILLINGS :	37,724.31
	NET BILLINGS :	37,724.31

Thank You

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF ???

PAGES

TO OWNER City of Crosslake
37028 County Road 66
Crosslake, MN 56442

PROJECT: Crosslake City Hall
Crosslake, MN

APPLICATION NO: ELEVEN

FROM CONTRACTOR:
Hy-Tec Construction of Brainerd, Inc
PO Box 621, 11360 Business 371
Brainerd, MN 56401

VIA ARCHITECT: Widseth Smith Nolting

7804 Industrial Park Road
Baxter, MN 56425

PERIOD TO: August 31, 2020

PROJECT NO:

CONTRACT FOR: General Construction Work

CONTRACT DATE: August 26, 2019

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet. AIA Document G703. is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM \$ 2,949,515.59
2. Net change by Change Orders \$ 93,076.75
3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 3,042,592.34
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 3,042,592.34
5. RETAINAGE:
 - a. % of Completed Work \$ 0.00
 - (Column D + E on G703)
 - b. % of Stored Material \$
 - (Column F on G703)
 - Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$ 0.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total) \$ 3,042,592.34
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 3,004,868.03
8. CURRENT PAYMENT DUE \$ 37,724.31
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ 0.00

CONTRACTOR: Hy-Tec Construction of Brainerd, Inc

By:  Date: August 31, 2020

State of Minnesota County of: Crow Wing

Subscribed and sworn to before me this 31st day of August, 2020

Notary Public:

My Commission Expires: 01/31/2025



BRENDA BRAY
Notary Public-Minnesota
My Commission Expires Jan 31, 2025

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED\$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: Widseth Smith Nolting

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$65,690.94	
Total approved this Month	\$27,385.81	
TOTALS	\$93,076.75	\$0.00
NET CHANGES by Change Order	\$93,076.75	

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2 OF X PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

APPLICATION NO: ELEVEN

Contractor's signed certification is attached.

APPLICATION DATE: 08/26/2020

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: 08/31/2020

Use Column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NO: Crosslake City Hall Const.

A	B	C	D	E		F	G	H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	%	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
	Earthwork	\$346,083.27	\$339,161.60	\$6,921.67	\$0.00	\$346,083.27	100.00%	\$0.00	
	Exterior Concrete	\$35,479.00	\$34,769.42	\$709.58	\$0.00	\$35,479.00	100.00%	\$0.00	
	Structural Concrete	\$146,409.93	\$146,409.93	\$0.00	\$0.00	\$146,409.93	100.00%	\$0.00	
	Precast	\$111,044.87	\$111,044.87	\$0.00	\$0.00	\$111,044.87	100.00%	\$0.00	
	Masonry	\$278,876.49	\$278,876.49	\$0.00	\$0.00	\$278,876.49	100.00%	\$0.00	
	Steel	\$6,111.98	\$6,111.98	\$0.00	\$0.00	\$6,111.98	100.00%	\$0.00	
	Rough Framing	\$220,710.99	\$220,710.99	\$0.00	\$0.00	\$220,710.99	100.00%	\$0.00	
	Finish Carpentry	\$54,145.15	\$51,437.89	\$2,707.26	\$0.00	\$54,145.15	100.00%	\$0.00	
	Thermal & Moisture	\$356,012.96	\$356,012.96	\$0.00	\$0.00	\$356,012.96	100.00%	\$0.00	
	Openings	\$191,883.95	\$191,883.95	\$0.00	\$0.00	\$191,883.95	100.00%	\$0.00	
	Drywall	\$84,046.88	\$84,046.88	\$0.00	\$0.00	\$84,046.88	100.00%	\$0.00	
	Finishes	\$164,168.66	\$164,168.66	\$0.00	\$0.00	\$164,168.66	100.00%	\$0.00	
	Specialties	\$14,601.48	\$14,601.48	\$0.00	\$0.00	\$14,601.48	100.00%	\$0.00	
	Furnishings	\$94,305.31	\$94,305.31	\$0.00	\$0.00	\$94,305.31	100.00%	\$0.00	
	Appliances	\$2,229.33	\$2,229.33	\$0.00	\$0.00	\$2,229.33	100.00%	\$0.00	
	Conveying	\$128,166.63	\$128,166.63	\$0.00	\$0.00	\$128,166.63	100.00%	\$0.00	
	Fire Sprinkler	\$108,040.41	\$108,040.41	\$0.00	\$0.00	\$108,040.41	100.00%	\$0.00	
	HVAC	\$159,353.29	\$159,353.29	\$0.00	\$0.00	\$159,353.29	100.00%	\$0.00	
	Plumbing	\$109,446.01	\$109,446.01	\$0.00	\$0.00	\$109,446.01	100.00%	\$0.00	
	Electrical	\$338,399.00	\$338,399.00	\$0.00	\$0.00	\$338,399.00	100.00%	\$0.00	
	CO#1 - Low Voltage Requests	\$59,198.41	\$59,198.41	\$0.00	\$0.00	\$59,198.41	100.00%	\$0.00	
	CO#2 - Flammable Waste Interceptor	\$6,492.53	\$6,492.53	\$0.00	\$0.00	\$6,492.53	100.00%	\$0.00	
	CO#3 - ADA Door Operators	\$6,465.74	\$0.00	\$6,465.74	\$0.00	\$6,465.74	100.00%	\$0.00	
	CO#4 - Bulletproof glass, electrical	\$20,920.07	\$0.00	\$20,920.07	\$0.00	\$20,920.07	100.00%	\$0.00	
	PAGE TOTALS	\$3,042,592.34	\$3,004,868.02	\$37,724.32	\$0.00	\$3,042,592.34	100.00%	\$0.00	\$0.00

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

City of Crosslake

RESOLUTION 20-_____

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
Pickleball Tournament	\$1,030.00	Pickleball Expenses

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 12th day of October, 2020.

David Nevin
Mayor

ATTEST:

Michael R. Lyonais
City Administrator
(SEAL)

Transportation Alternatives (TA) Program Solicitation for Fiscal Year 2025

What is the Transportation Alternatives (TA) Program?

The TA Program provides Federal transportation funding for projects such as pedestrian and/or bicycle facilities, Safe Routes to School, historic preservation, environmental activities and more.

Who can apply for TA funding?

Eligible applicants include counties, cities, tribal units of government, natural resource or public land agencies, transit agencies, Regional Development Commissions, and school districts or educational agencies. If a non-State Aid City (City population under 5,000) would like to apply for funding, they would need to have their project sponsored, likely by their County.

Is there a local match required?

Yes, all TA funded projects require a minimum 20% local match of the eligible project costs.



How does the funding cycle work?

The solicitation taking place through the fall 2020 and winter 2021 is for projects that will be ready for construction in Federal Fiscal Year 2025.

Who reviews and evaluates the applications?

The central Minnesota ATP 3 incorporates a competitive process in selecting eligible projects. The ATP integrates recommendations from the four regions within it, including Region 5 Development Commission, East Central Regional Development Commission, Region 7W Joint Powers, and St. Cloud Area Planning Organization. The ATP also utilizes a Subcommittee that reviews and suggests TA projects to the ATP. www.mndot.gov/d3/atp/

Will the review process be competitive?

Yes - \$1.6 million is the anticipated programmable amount of funding for Fiscal Year 2025 in central Minnesota which includes the counties of:

- | | | |
|-------------|--------------|-----------|
| • Benton | • Kanabec | • Stearns |
| • Cass | • Mille Lacs | • Todd |
| • Crow Wing | • Morrison | • Wadena |
| • Isanti | • Sherburne | • Wright |

Learn more at a TA workshop

The Central Minnesota ATP 3 will host two workshops for potential applicants that want to learn about the program and its requirements

Skype/Conference Call

Thursday, Oct. 8

1:30-3:30 pm

MnDOT Baxter Office
7694 Industrial Park Road

Skype/Conference Call

Monday, Oct. 12

1:30-3:30 pm

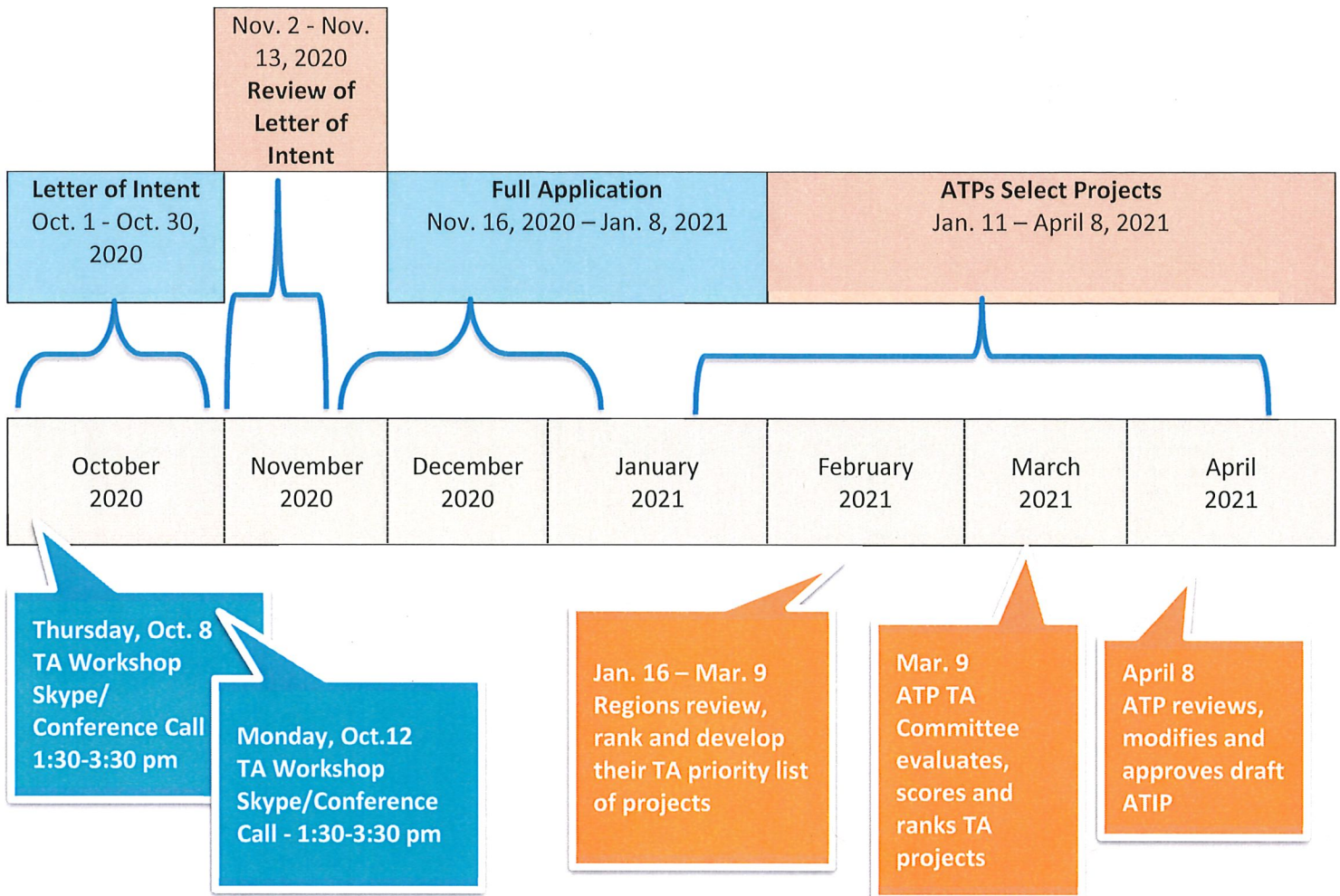
MnDOT St. Cloud Office
3725-12th Street North


**Applicants needing a
sponsoring agency for
their project are strongly
encouraged to attend.**

RSVP - Contact

Jeff Lenz
MnDOT District 3 Planning
218-828-5808
Jeff.Lenz@state.mn.us

Application schedule

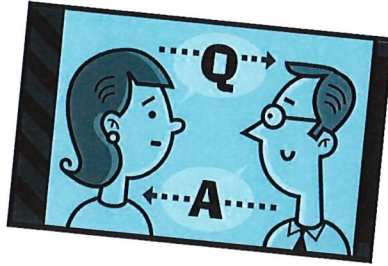


Key Dates		
	Oct. 1, 2020	Announce Solicitation / Begin process
	Oct. 30, 2020	Deadline to submit Letter of Intent (LOI) online through the fillable form
	Nov. 16, 2020	Applicant will be provided the full TA application by their Regional Planner if project meets eligibility requirements
	Jan. 8, 2021	Deadline to submit full TA Application to ATP 3 staff
	April 15, 2021	Applicant will be notified by ATP 3 staff and selected project(s) will be included in the Draft Area Transportation Improvement Program (ATIP)

Frequently asked Q&As

When can construction begin and end?

Fiscal Year 2025 is from July 1, 2024 to June 30, 2025. Since federal funds are not released for reimbursement until after October 1st, applicants typically wait until the second half of the fiscal year for which they are programmed for funding to start construction. In other words, for a FY 2025 project, applicants would complete their project development requirements by April 15, 2025 and then authorize, let, and award the project before June 30, 2025. Applicants can begin construction in the first half of the fiscal year, but would need to upfront these costs until they can be reimbursed for their costs after October 1st.



If awarded, can we move up fiscal years to complete early?

If an agency wishes to “Advance Construct (AC)” their project, they can do so, but the local funds need to be in place and the project needs to be ready. An agency that wishes to AC their project would be doing so at their own risk of reimbursement in the original year of programmed funding from the federal government. An agreement would also need to be signed stating that they are taking that risk.

Could we delay construction?

Agencies are highly discouraged from delaying their project from the programmed funding year because there is a risk the funds will go away. Instances such as wetland impacts, right of way issues, and local funding often play a role in an agencies inability to complete a project on schedule. Deliverability plays a significant role in TA project selection.

Could we divert funds to pay for another project?

TA projects that are selected and programmed for TA funding have been done so based on the application contents through the ATP 3 competitive process. Alterations to the scope of a project, once programmed, are highly discouraged as funding reimbursement could be jeopardized.

What’s the minimum and maximum request?

The minimum project cost (eligible work) is \$100,000 and the maximum TA amount that can be requested through ATP 3 this solicitation is \$800,000. Example: If an applicant had eligible work totaling \$1,200,000, a traditional 80% federal/20% local cost split would be \$960,000 (federal) and \$240,000 (local). Since the maximum amount of federal funds that can be requested is \$800,000, the applicant cannot request the full \$960,000 based on the 80/20 formula, they could only request \$800,000. In this case the applicant would need to increase their local share from \$240,000 to \$400,000 to make up the difference.

Can the local match be provided over multiple years?

The only requirement is that the local matching funds need to be available in the fiscal year for which the project is programmed. How the funds are secured and managed is a local responsibility. Since federal funds are available upon reimbursement, it is necessary for the local agency to have local funds available initially for the project’s construction.

Can engineering costs, right of way acquisition, or in-kind time or labor count towards match?

Funding under the TA is competitive. In-kind or “soft” matches affect your overall project cost and in-turn, the federal reimbursable amount of funding. This type of match is discouraged as it is cumbersome to manage and document and has been known to cause deliverability issues at the time of construction.

Are letters of support taken into consideration with the application?

The letters are not considered as part of the evaluation criteria. However, letters do show community support for the project and it is good to include them as it demonstrates the importance of the project to the community and the coordination of your application.

Contacts, resources



Jeff Lenz

MnDOT District 3 - ATP 3/Region 7W TA Contact

218-828-5808 – email: jeff.lenz@state.mn.us

Website: www.dot.state.mn.us/d3/region7w/

Tad Erickson

Region 5 Development Commission - TA Contact

218-894-6012 – email: terickson@regionfive.org

Website: www.regionfive.org/

Penny Simonsen

East Central Regional Development Commission (7E) - TA Contact

320-679-4065, ext. 23 – email: penny.simonsen@ecrdc.org

Website: www.ecrdc.org/

Vicki Johnson

St. Cloud Area Planning Organization - TA Contact

320-252-7568 – email: lkeogu@stcloudapo.org

Website: www.stcloudapo.org/

Steve Voss

MnDOT District 3 Planning Director

218-828-5779 – email: steve.voss@state.mn.us

Kelvin Howieson

MnDOT District 3 State Aid Engineer

218-828-5707 – email: kelvin.howieson@state.mn.us

Web

MnDOT TA program

www.dot.state.mn.us/ta/

Central Minnesota ATP 3

www.dot.state.mn.us/d3/atp/

MnDOT State Aid

www.dot.state.mn.us/stateaid/



F. 2.

MEMO TO: City Council

FROM: City Administrator

DATE: October 5, 2020

SUBJECT: MOU Amendment 1 - Island-Loon/Manhattan Boulevard Storm Water Pond

The Memorandum of Understanding dated June 10, 2019 between the City of Crosslake and the Crow Wing Soil and Water Conservation District (SWCD) allowed for \$475,000 in grant funding to be allocated between the City; \$405,000 and SWCD; \$70,000. The balance of the project budget in the amount of \$118,875 comes from local funding sources as noted below.

SWCD did not use their full amount of allocated funding and is willing to reallocate those unused funds to the City for reimbursable costs under the grant agreement. That reallocation would provide \$30,000 of additional funds to be used by the City for reimbursable project costs.

Funding	Budget	Actual
Local Share: (25% of Grant Fund \$'s)		
Crow Wing County Highway Department	\$ 50,000	\$ 50,000
City of Crosslake	58,875	88,271
Other Local Funding/Grants	10,000	6,900
Total Local Share	\$ 118,875	\$ 145,171
Grant Funding/SWCD:		
SWCD Grant Funds for Reimbursement to City	\$ 405,000	\$ 435,000
SWCD Costs Retained by SWCD	70,000	40,000
Total SWCD Share	\$ 475,000	\$ 475,000
Total Proposed Funding/Project Costs-to-Date	\$ 593,875	\$ 620,171

Council Action/Motion:

Approve Memorandum of Understanding Amendment 1 to allow a reallocation of grant funds allowing the City an additional \$30,000 in reimbursable costs.

(MOU Amendment 1 attached, also attached for reference is MOU.)

Memorandum of Understanding Amendment 1

This Memorandum of Understanding is entered into on the 10 day of June 2020 by and between the City of Crosslake and the Crow Wing Soil and Water Conservation District (SWCD),

WHEREAS, stormwater management and erosion and sediment control are a priority concern under the Crow Wing County Local Comprehensive Water Plan.

WHEREAS, SWCD successfully received a Board of Water and Soil Resources (BWSR) Clean Water Fund Grant in the amount of \$475,000.00 to install Hydrodynamic Separators and bioretention stormwater pond adjacent to HWY 66 and Manhattan Beach Boulevard near Island-Loon Lake. The grant requires a minimum of 25 percent match of cash or in-kind contributions and,

WHEREAS, City has agreed to manage the installation and construction oversight a of stormwater treatment system and annual maintenance of the stormwater system for a minimum of 25 years and,

WHEREAS Crow Wing County (CWC) is the road authority for County State Aid Highway (CSAH) 66 and currently owns and maintains stormwater system facilities in the CSAH 66 right-of-way. The stormwater treatment system to be installed and maintained by City will utilize County's existing stormwater system facilities. CWC will continue to own and maintain its current stormwater system facilities, and any future rehabilitation of the existing pipes and structures shall be the responsibility of the County and City as defined in the County Cost Sharing Agreement approved by the County Board on November 12, 2013.

NOW THEREFORE, Crow Wing Soil and Water Conservation District (SWCD) and City of Crosslake (City) hereby agree to amend the June 10, 2020 Memorandum of Understanding:

To authorize additional \$ 30,000 to City of Crosslake for the Construction of the Island Loon Stormwater Project for purchase of the land, legal, and contractor expenses.

IN WITNESS WHEREOF, the parties hereto have signed their respective names on the date first above written.

Crow Wing SWCD

City of Crosslake

Authorized Representative

Authorized Representative

Date _____

Date _____

Printed Name:

Printed Name:

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered into on the 10th day of June, 2019 by and between the City of Crosslake and the Crow Wing Soil and Water Conservation District (SWCD),

WHEREAS, Island-Loon Lake is a priority in the CWC Water Plan Reference Stormwater Management and Erosion and Control (Pages 15-16) and Measure Water Quality Data and Assess Trends (Pages 22-25) and,

WHEREAS, SWCD successfully received a Board of Water and Soil Resources (BWSR) Clean Water Fund Grant in the amount of \$475,000.00 to install Hydrodynamic Separators and bioretention stormwater pond adjacent to HWY 66 and Manhattan Beach Boulevard. The grant requires a minimum 25 percent match of cash or in-kind contributions and,

WHEREAS, City has agreed to manage the installation and construction oversight of stormwater treatment systems and annual maintenance to maintain stormwater systems for a minimum of 25 years and,

WHEREAS Crow Wing County (CWC) is the owner of County State Aid Highway (CSAH) 66 roadway, curb and gutter, storm sewer pipes and structures, culverts, and the right of way. CWC will remain the owner of the hydrodynamic separators and infrastructure installed in the County right of way. CWC will reassume responsibility for replacement/removal and repair of the County infrastructure as determined appropriate in the future.

NOW THEREFORE, Crow Wing Soil and Water Conservation District (SWCD) and City of Crosslake hereby agree to the following the Memorandum of Understanding:

A) SWCD agrees that:

- 1) SWCD will be the fiscal agent for the BWSR Clean Water Funds and be responsible for all reporting and fiscal duties. Grant funds will expire December 31, 2021.
- 2) SWCD will identify project implementation solutions and/or secure additional funding should actual project costs exceed current funding commitments.
- 3) SWCD will pay all associated bills for the projects within 30 days of receiving the bill.

B) City of Crosslake:

- 1) City acknowledges and understands that CSAH 66 is a public road. City will provide public notice of pending construction and require traffic controls consistent with customary standards required by the County for construction occurring within the County right of way. City will be responsible for injuries occurring during the construction of the project that arise out of City gross negligence or misconduct;
- 2) City acknowledges that it has assumed responsibility for CSAH 66 stormwater system project upon start date of installation through completion defined as final sign-

off and payment to project contractor and during that period is liable for claims, costs, loss, damages, expenses and causes of action, arising out of City's gross negligence or misconduct directly connected to this project.

- 3) The City will bill the SWCD for Island-Loon Stormwater Project construction expenses and contractor expenses monthly. This may not exceed \$ 405,000 and all bills must be received prior to December 31, 2021.
- 4) City and its contractors will conduct themselves in accordance with Minnesota Law and the above grant criteria,
- 5) City is required to complete annual maintenance of Hydrodynamic Separators and bioretention pond, consisting of monitoring, removing and disposing of sediments and debris from the separators and pond and repairing erosion of pond embankments, for 25 years after installation of the project.
- 6) See attached Construction Cost-share and Maintenance Agreement Crow Wing County and City of Crosslake for Water Quality Improvements at Loon Lake Adjacent to County State Aid Highway (CSAH) 66 and Manhattan Point Blvd. CWC Project NO C.P. 18-066-01

C. **General Provisions:**

- 1) **Compliance with Laws/Standards:** The Parties agree to abide by all federal, state, and local laws; statutes, ordinances, rules and regulations now in effect or hereafter adopted pertaining to this Agreement or to the facilities, programs, and staff for which the Agreement is responsible.
- 2) **Indemnification:** Each party to this Agreement shall be liable for the acts of its officers, employees or agents and the results thereof to the extent authorized or limited by law and shall not be responsible for the acts of any other party, its officers, employees or agents. The provisions of the Municipal Tort Claims Act, Minnesota Statute Chapter 466 and other applicable laws govern liability of the Parties. To the full extent permitted by law, actions by the Parties, their respective officers, employees, and agents pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity." It is the intent of the Parties that they shall be deemed a "single governmental unit" for the purpose of liability, as set forth in Minnesota Statutes § 471.59, subd. 1a(a). For purposes of Minnesota Statutes § 471.59, subd. 1a(a) it is the intent of each party that this Agreement does not create any liability or exposure of one party for the acts or omissions of any other party.
- 3) **Records Retention and Data Practices:** The Parties agree that records created pursuant to the terms of this Agreement will be retained in a manner that meets their respective entity's records retention schedules that have been reviewed and approved by the State in accordance with Minnesota Statutes § 138.17. The Parties further agree that records prepared or maintained in furtherance of the agreement shall be subject to the Minnesota Government Data Practices Act. At the time this agreement expires, all records will be turned over to Crow Wing SWCD for continued retention.

After termination of this Agreement, the parties of this agreement shall continue to have access to the records created pursuant to this Agreement.

- 4) **Timeliness:** The Parties agree to perform obligations under this Agreement in a timely manner as agreed upon by all parties and keep each other informed about any delays that may occur.
- 5) **Extension:** The Parties may extend the termination date of this Agreement upon agreement by all Parties.

D) The above represents the full and entire scope of this Memorandum of Understanding. This Memorandum of Understanding can only be altered in writing signed by all parties hereto.



Crow Wing Soil and Water Conservation District

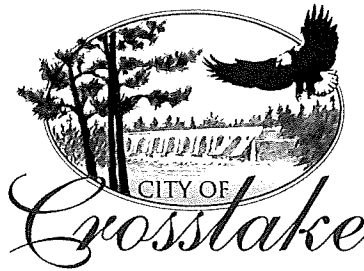
By: Diane Jacobson



City of Crosslake

By: _____

City Hall: 218-692-2688
Planning & Zoning: 218-692-2689
Fax: 218-692-2687



F. 3.
13888 Daggett Bay Rd
Crosslake, Minnesota 56442
www.cityofcrosslake.org

October 13, 2020

To All Refuse Haulers: (Waste Management, Pequot Sanitation, Nisswa Sanitation, Waste Partners)

This is notice that the City of Crosslake adopted Ordinance No. 364 on July 13, 2020. The purpose of this Ordinance is to require that all haulers obtain a license from the City and that licensed haulers provide for curbside recycling effective January 1, 2021. The license fee is \$1,000.

Enclosed is the application for Refuse Hauler's License for the year 2021. Please complete the enclosed information and return to the City of Crosslake, 13888 Daggett Bay Road, Crosslake, MN 56442 with your payment of \$1,000 by **December 18, 2020**.

You must also submit a Certificate of Liability Insurance covering the following requirements:

- A. Commercial general liability insurance coverage in an amount of not less than \$1,000,000 for injury to any one or more persons or property damage resulting from any one accident.
- B. Automobile liability coverage with a combined single limit of \$1,000,000 covering all owned, hired and non-owned vehicles.
- C. Statutory workers' compensation insurance.
- D. List the City of Crosslake as Additional Insured and Certificate Holder.

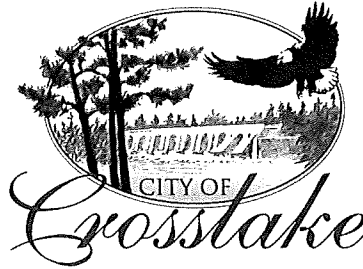
Feel free to contact City Hall with any questions at 218-692-2688.

Sincerely,

Charlene Nelson
City Clerk/Administrative Assistant

Enclosures

City Hall: 218-692-2688
Planning & Zoning: 218-692-2689
Fax: 218-692-2687



13888 Daggett Bay Rd
Crosslake, Minnesota 56442
www.cityofcrosslake.org

REFUSE HAULER'S LICENSE APPLICATION

Annual License Fee: **\$1,000**

License Year: January 1 – December 31 (license fees are not prorated)

I hereby make application for a license to collect garbage and recycling pursuant to Crosslake's City Code, Chapter 40, Article III. For the purpose of obtaining this license, I make the following representations:

Name of Business _____

Address of Business _____

Phone # of Business _____

Full Name of Applicant _____

Address of Applicant _____

Phone # of Applicant _____

State Tax Number _____ Federal Tax Number _____

Truck Information:

Licensee must provide a copy of current license year D.O.T. Inspection Report for each vehicle used to haul garbage and/or recycling in the City of Crosslake.

Make _____ Year _____ License Number _____

I hereby agree, if granted this license, to comply with the Crosslake City Code pertaining to
garbage collections:

Applicant Signature

Date

Certificate of Compliance

Minnesota Workers' Compensation Law

This form must be completed by the business license applicant.

Print in ink or type

Minnesota Statutes § 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of Minn. Stat. chapter 176. If the required information is not provided or is falsely stated, it shall result in a \$2,000 penalty assessed against the applicant by the commissioner of the Department of Labor and Industry. A valid workers' compensation policy must be kept in effect at all times by employers as required by law.

License or certificate number (if applicable)	Business telephone number	Alternate telephone number
---	---------------------------	----------------------------

Business name (Provide the legal name of the business entity. If the business is a sole proprietor or partnership, provide the owner's name(s), for example John Doe, or John Doe and Jane Doe.)
--

DBA ("doing business as" or "also known as" an assumed name), if applicable

Business address (must be physical street address, no P.O. boxes)	City	State	ZIP code
---	------	-------	----------

County	Email address
--------	---------------

You must complete number 1 or 2 below.

Note: You must resubmit this form to the authority issuing your license if any of the information you have provided changes.

1. ☐ **I have a workers' compensation insurance policy.**

Insurance company name (not the insurance agent)
--

Policy number	Effective date	Expiration date
---------------	----------------	-----------------

<input type="checkbox"/> I am self-insured for workers' compensation. (Attach a copy of the authorization to self-insure from the Minnesota Department of Commerce; see www.mn.gov/commerce/industries/insurance/licensing/self-insurance .)
--

2. **I am not required to have workers' compensation insurance because:**

- ☐ I only use independent contractors and do not have employees. (See Minn. Stat. § 176.043 for trucking and messenger courier industries; Minn. Stat. § 181.723, subd. 4, for building construction; and Minnesota Rules chapter 5224 for other industries.)
- ☐ I do not use independent contractors and have no employees. (See Minn. Stat. § 176.011, subd. 9, for the definition of an employee.)
- ☐ I use independent contractors and I have employees who are not required to be covered by the workers' compensation law. (Explain below.)
- ☐ I only have employees who are not required to be covered by the workers' compensation law. (Explain below.) (See Minn. Stat. § 176.041 for a list of excluded employees.)

Explain why your employees are not required to be covered

I certify the information provided on this form is accurate and complete. If I am signing on behalf of a business, I certify I am authorized to sign on behalf of the business.

Print name

Applicant signature (required)	Title	Date
--------------------------------	-------	------

If you have questions about completing this form or to request this form in Braille, large print or audio, call (651) 284-5032 or 1-800-342-5354.

ORDINANCE NO. 364
AN ORDINANCE AMENDING CHAPTER 40 SOLID WASTE
ARTICLE III RULES, REGULATIONS AND LICENSING RELATING TO SOLID
WASTE AND RECYCLABLE MATERIALS COLLECTION AND DISPOSAL
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

The City Council of the City of Crosslake, in the County of Crow Wing, State of Minnesota, does ordain as follows:

SECTION 1. Section 40, Article III is hereby amended as follows:

Sec. 40-31 – Definitions

The following terms, as used in this Section, shall have the meanings stated:

1. ***Collection*** is the aggregation of mixed municipal solid waste, yard waste and/or separate waste streams from the place at which it is generated and includes all activities up to the time the mixed municipal solid waste, yard waste and/or separate waste stream is delivered to a waste facility.
2. ***Compostable materials*** include but are not limited to kitchen wastes, food wastes, paper wastes, and other clean organic wastes, but not including yard waste.
3. ***Garbage*** is discarded material resulting from the handling, processing, storage, preparation, serving and consumption of food.
4. ***Mixed municipal solid waste*** shall mean garbage, refuse and other solid waste from residential, commercial, industrial, and community activities which is generated and collected in aggregate, but does not include recyclable materials, auto hulks, street sweepings, ash, construction debris, mining waste, sludge, tires, lead acid batteries, used oil, infectious waste and other materials collected, processed and disposed of as separate waste streams.
5. ***Recyclable materials*** shall mean materials that are separated from mixed municipal solid waste for the purpose of recycling, including, but not limited to, paper, glass bottles, metal, plastic containers, and other materials.
6. ***Recycling*** is the process of collecting and preparing recyclable materials and reusing them in their original form or using them in manufacturing processes that do not cause the destruction of recyclable materials in a manner that precludes further use.
7. ***Refuse*** is putrescible and non-putrescible solid waste, except body wastes, and includes garbage and rubbish.

8. ***Separate waste streams*** are materials that are collected, processed or disposed of separately from mixed municipal solid waste, including, but not limited to, compostable materials, auto hulks, street sweepings, ash, earthen fill, boulders, rocks and other material normally handled in construction operations, mining waste, tree and agricultural wastes, yard waste, tires, lead acid batteries, used motor oil and major appliances.
9. ***Yard waste*** shall mean lawn cuttings, leaves, weeds, garden wastes and soft bodied plants.

Sec. 40-32 - License Required

1. **Haulers License Required.** No person shall engage in the business of mixed municipal solid waste, garbage, refuse, compostable materials or recyclable materials collection or conveyance in the City of Crosslake unless such person shall first secure from the City, annually, a haulers license to do so and pay the license fee pursuant to the provisions contained in this article. The license is non-transferable, unless approved by the City Council.
2. **Application for Haulers License.** An applicant for a haulers license shall make application to the City Clerk on a form prepared by the City Clerk and in accordance with those procedures prescribed by the City Clerk. All applications shall be complete or shall be rejected. An applicant denied a license by the City Clerk may have the decision reviewed by the City Council. The applicant shall request review by the City Council in writing within ten days after denial of the license.

The application shall accurately provide at a minimum:

- A. The name, telephone number and current address of the applicant;
 - B. A description of each motor vehicle to be used for hauling, including the license number thereof;
 - C. Such other information as the City Clerk may require or as required by this article; and
 - D. A copy of the current D.O.T. inspection report.
3. **Insurance.** No license shall be issued until the applicant files with the City Clerk a valid certificate of insurance protecting the licensee from claims for damages and bodily injuries, including accidental death, as well as for claims for property damage which may arise from operations involving all phases of mixed municipal solid waste or disposal operations, as herein defined and evidencing the following minimum insurance coverages:

- E. Commercial general liability insurance coverage in an amount of not less than \$1,000,000.00 for injury to any one or more persons or property damage resulting from any one accident;
- F. Automobile liability coverage with a combined single limit of \$1,000,000.00 covering all owned, hired and non-owned vehicles; and
- G. Statutory workers' compensation insurance.

All obligations and costs regarding required insurance shall be the responsibility of the applicant. Such insurance shall be kept in force during the term of the license. Any license issued under this Section shall automatically be revoked upon notice of termination or cancellation of such insurance.

- 4. **Fee; Term.** The annual license fee shall be duly set by the City Council by resolution. Such license shall expire December 31 of each year. The license fee will not be prorated. The license fee shall be paid at the time of application for such license. The licensee shall not be entitled to refund of any license fee upon suspension, revocation or voluntarily ceasing to carry on the license activity.
- 5. **Indemnification.** The licensed hauler shall hold the City harmless from all damages and claims of damages that may arise by reason of any negligence of the licensed hauler or the licensee's agents or employees while engaged in the performance of the work and services covered by the license and shall indemnify the City against all claims, liens, expenses and claims for liens for work, tools, machinery, materials or insurance premiums or equipment or supplies and against all loss by reason of failure of the licensee in any respect to fully perform all obligations outlined in the license, or by law, regulation, ordinance or contract regarding solid waste collection.

Sec. 40-33 - Collection and Transportation of Recycling

- 1. All haulers licensed to do business in the City of Crosslake must offer collection of recyclable materials to residential dwelling units.
- 2. Collection of recyclable materials shall be made at least twice per month.
- 3. The recyclable materials collection shall be from a location at or near the customer's mixed municipal solid waste, garbage and/or refuse collection site or other location mutually agreeable to the hauler and the customer.
- 4. Nothing herein shall be construed to prevent a licensee from offering curbside collection for other recyclable materials, in addition to those defined in this article.
- 5. The licensed hauler shall be deemed the owner of the recyclable materials upon collection and may market and sell the same.

6. The licensed hauler shall not impose a greater charge on residential customers who recycle than those who do not recycle.

Sec. 40-34 – Service Requirements for Licensed Haulers

1. **Frequency of service.** Licensed haulers must offer collection service at least once per week with the exception of recyclable materials collection which shall be offered at least twice monthly.
2. **Compliance with law.** The licensed hauler shall comply with all state, county, local laws and regulations.

Sec. 40-35 – Transportation of Waste and Recyclable Materials

1. A licensed hauler shall transport mixed municipal solid waste, recyclable materials, compostable materials, yard waste, garbage and refuse in the City only in a covered vehicle having a watertight body which prevents scattering, dripping or removal of the contents from the vehicle during collection and transportation of the same to a disposal facility. The body of each such vehicle shall be designed for complete emptying at the disposal site.
2. Each such vehicle shall be maintained in a reasonably clean condition. The city council may revoke or suspend the license of the hauler for failure to comply with this subsection. Permitting mixed municipal solid waste, recyclable materials, compostable materials, yard waste, garbage or refuse to scatter, drip, fall, spill, blow or otherwise be removed from the licensee's vehicle during transportation of its contents is prohibited and is declared a public nuisance.

Sec. 40-36 – Required Collection and Disposal

1. The owner and/or occupant of any premises, business establishment or industry in the City shall be responsible for the sanitary storage of all mixed municipal solid waste, garbage, refuse and/or separate waste streams accumulated or stored at that premises, business establishment or industry.
2. No commercial or industrial mixed municipal solid waste, garbage, refuse and/or separate waste streams shall be collected or disposed of except by a duly licensed hauler.

Sec. 40-37 – Solid Waste Storage

1. The owner, occupant and/or the person in control of any residential property, business establishment or industry, shall be responsible for the satisfactory storage of all mixed municipal solid waste and separate waste streams accumulated at the premises, business establishment or industry.

2. Mixed municipal solid waste shall be stored in durable, rust-resistant, non-absorbent, watertight, rodent-proof and easily cleanable containers, with close-fitting, fly- tight covers and/or disposable plastic bags with tightly sealed openings.
3. All containers for the storage of mixed municipal solid waste shall be maintained in a manner as to prevent the creation of a nuisance or menace to public health.

Containers that are broken or otherwise fail to meet requirements of this chapter shall be replaced with acceptable containers.

Sec. 40-38 - Enforcement

1. Revocation or suspension of license. The city council may suspend or revoke any license when the licensed hauler neglects or fails to comply with the provisions of applicable law, regulations or ordinances.
2. Inspection. Inspection may be made of any premises, facilities or equipment in connection with the storage, collection, transportation, treatment, handling, utilization, processing and final disposal of mixed municipal solid waste and/or separate waste streams at any reasonable time upon showing proper identification. Inspection may be made by authorized personnel from the department of public works, Crow Wing County, the state pollution control agency, as appropriate, or any peace officer.
3. Violations. Whenever it is found that a violation of the provisions of this article exists, the department of public works, police department and/or the city clerk may take action to correct the conditions by serving a written order or notice upon the person responsible therefor directing him to discontinue the illegal action or correct the condition which is in violation of the provisions and regulations of this chapter. Any violation of this chapter is a misdemeanor, unless otherwise specified. The penalty provided herein may be imposed in addition to suspension or revocation of the license.

Passed by a 5/5ths vote if the City Council this 13th day of July, 2020.

David Nevin, Mayor

Michael R. Lyonais, City Administrator

F.
4.

MEMO TO: City Council

FROM: City Clerk

DATE: September 30, 2020

SUBJECT: Lodging Tax

Staff met with Ideal Township Board Member David Peterson and Clerk Craig Wallace on 9/11/20 to discuss the joint powers agreement and ordinance related to Lodging Tax. The agreement has been in place since January 1999. Ideal staff stated that the number of lodging businesses has grown and asked to change the collection terms to quarterly rather than monthly. The City has asked to receive annual reports as outlined in the agreement.

Attached you will find red-lined copies of the agreement and ordinance. Staff recommends approval of these so that Ideal can continue to administer the program efficiently.

ORDINANCE NO. _____
AN ORDINANCE AMENDING CHAPTER 46 RELATED TO TAXATION
FOR THE CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

The City Council for the City of Crosslake, in the County of Crow Wing, State of Minnesota, does ordain as follows:

SECTION 1. Section 46-28 is hereby amended as follows:

Sec. 46-28. - Payment and returns.

- (a) The taxes imposed by this article shall be paid by the operator to the tax administrator ~~monthly~~ **quarterly** not later than 25 days after the end of the ~~month~~ **quarter** in which the taxes were collected. At the time of payment, the operator shall submit a return upon such forms and containing such information as the tax administrator may require. The return shall contain the following minimum information:
1. The total amount of rent collected for lodging during the period covered by the return.
 2. The amount of tax required to be collected and due for the period.
 3. The signature of the person filing the return or that of his agent duly authorized in writing.
 4. The period covered by the return.
 5. The amount of uncollectible rental charges subject to the lodging tax.
- (b) The operator may offset against the taxes payable with respect to any reporting period, the amount of taxes imposed by this article previously paid as a result of any transaction the consideration for which became uncollectible during such reporting period, but only in proportion to the portion of such consideration which became uncollectible.

Passed by the Crosslake City Council on October 12, 2020.

David Nevin
Mayor

Michael R. Lyonais
City Administrator

JOINT POWERS AGREEMENT

THIS JOINT POWERS AGREEMENT, made pursuant to Minn. Stat. Sec. 471.59 between the City of Crosslake, a political subdivision of the State of Minnesota, hereinafter referred to as "Crosslake", and Ideal Township, a political subdivision of the State of Minnesota, hereinafter referred to as "Ideal".

RECITALS

WHEREAS, Crosslake and Ideal have each adopted an ordinance/resolution pursuant to Minn. Stat. Sec. 469.190 imposing a lodging tax; and

WHEREAS, said ordinance/resolution each imposes the same duties on a Tax Administrator; and

WHEREAS, Crosslake wishes to enter into a contract for the purpose of procuring Tax Administrator services from Ideal through the offices of the Ideal Town Clerk.

NOW, THEREFORE, Crosslake and Ideal, for good and valuable consideration, mutually agree as follows:

1. Tax Administrator Services:

- a. Ideal, through the office of the Ideal Town Clerk, shall perform the duties of Tax Administrator under Crosslake's aforesaid lodging tax ordinance for the terms of this Agreement.
- b. Tax Administrator's only obligation to Crosslake is to exercise a good faith effort to provide the services of Tax Administrator under Crosslake's ordinance. Tax Administrator shall have exclusive discretion to determine whether to undertake investigation or enforcement activities, beyond routine collection of tax payments. Provided, however, Crosslake may undertake investigation or enforcement activities at its option and sole expense.

2. Fee for Services:

As Payment for Tax Administrator services, Ideal shall retain five percent (5%) of each tax collection payment received pursuant to Crosslake's lodging tax ordinance.

3. Disposition of Tax Collection Proceeds:

Tax Administrator shall pay the lodging tax collection proceeds to the Whitefish Area Promotion Bureau (the Bureau), a separate entity of the Whitefish Area Lakes Association with such frequency as Tax Administrator deems appropriate, but no less frequently than ~~monthly~~ **quarterly**. Said payments are intended to be used by the Bureau solely in accordance with Minn. Stat. Sec. 469-190.

4. Accounting:

Tax Administrator shall account to Crosslake no less frequently than annually. Said accounting shall reflect total tax collections, total payments to the Bureau, total fees for

services, total expenditures by the Bureau for the purpose of marketing and promoting the area as a tourist or convention center, and such additional information as Crosslake deems appropriate in order to excuse compliance with Minnesota Law.

5. Ordinance Amendments:

Crosslake shall not amend its lodging tax ordinance except upon at least sixty (60) days advance notice to Tax Administrator of any proposed amendment.

6. Term. Cancellation:

- a. This Agreement shall be in effect from ~~January 1, 1999~~, **October 13, 2020**, and for one calendar year thereafter and shall automatically renew itself from year to year thereafter unless earlier canceled in accordance with Paragraph 6(b) hereof.
- b. Cancellation: This Agreement may be canceled by either party hereto upon thirty (30) days advance written notice by one party to the other.

Dated: _____

IDEAL TOWNSHIP

CITY OF CROSSLAKE

Township President

Mayor

Township Clerk

City Administrator

F. 5.

MEMO TO: City Council

FROM: Char Nelson
City Clerk

DATE: September 30, 2020

SUBJECT: REPURCHASE CEMETERY LOT

Gerry Leonard is requesting that the City buy back a cemetery lot, which she purchased on July 22, 1998 in the amount of \$75.00. The lot is located in Block 23, Lot 1, Site G in Pinewood Cemetery. Mrs. Leonard also owns Site F and does not want to sell that to the City.

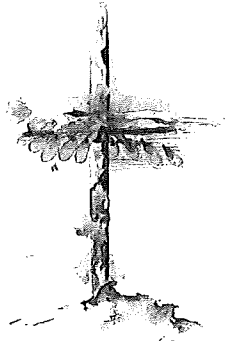
Attached please find a letter from Mrs. Leonard and a copy of the original Cemetery Deed showing the purchase price of the lot.

If you are in agreement with the City buying back this lot, a Quit Claim Deed will be prepared for Mrs. Leonard to sign. Upon return of the signed Quit Claim Deed, a check will be issued in the amount of \$75.00.

Council approval to repurchase the lot is requested. (Council Action – Motion)

Attachments

9-19-20



I would like
the City of Crosslake
to buy back the
extra lot I have
in the Pine Wood
Cemetery

Derry Leonard
1950 Oakwood View
Fergus Falls, MN 56537

CEMETERY DEED

Know all by These Presents: That the Pinewood

Cemetery Association of the City of Crosslake
 in the County of Crow Wing and State of Minnesota, in consideration of the sum
 of One hundred fifty dollars and no/100-----Dollars, to them
 in hand paid by Geraldine Leonard hereby grant, bargain, sell
 and convey unto the said Geraldine Leonard her heirs and assigns
 forever the following described piece of land as a place for the burial of the dead, to-wit:

Lot No. One, Block No. Twenty-three of the Cemetery situate on
Sites F and G, of Township 137, Range 27, Section 28 of the
City of Crosslake
 in the County of Crow Wing and State of Minnesota, according to the plat of said
 Cemetery on file in the office of ~~County Recorder of said County~~ City Administrator of said City

To have and to hold the same, subject to all the laws of this State, now or hereafter enacted for the
 management and regulation of Cemeteries, and also subject to all rules and by-laws of the said Ceme-
 tery Association now or hereafter made, for the regulation of the affairs of the same or any part thereof.

It is hereby covenanted, that said hereby granted premises are free from all incumbrances, and that
 the title now conveyed is perfect, and that said Pinewood Cemetery - City of Crosslake
 Cemetery Association will warrant and defend the same to said grantee, her heirs and assigns forever.

In testimony whereof the said Cemetery Association has caused these presents to be executed in its
 behalf by its ~~President and its~~ Mayor and its City Administrator

this 22nd day of July, 19 98

Signed, Sealed and Delivered in Presence of

Jay Backolake
Erny McCallum

By Bob Scott Its ~~President~~ Mayor
Thomas Swenson Its City Administrator

State of Minnesota,

County of Crow Wing } ss.

On this 22nd day of July, A. D. 19 98, before me appeared
Bob Scott and Thomas Swenson
 to me personally known, who, being by me duly sworn they did say, that they are
 respectively the ~~President~~ Mayor and the City Administrator of the City of Crosslake

and they are
 the persons named in the foregoing instrument, and that the

and that the said instrument was signed and sealed
 in behalf of said City of Crosslake by authority of its ~~Board of~~ City Council
 and said Bob Scott and Thomas Swenson
 acknowledged said instrument to be the free act and deed of said City of Crosslake

DARLENE ROACH
 Notary Public - State of
 MINNESOTA

My Commission Expires: Jan 31, 2000

Darlene Roach

My commission expires _____ Notary Public

F.6.

To: 2020 City of Crosslake City Council and Candidates

From: Char Nelson, City Clerk

Date: October 6, 2020

Re: Set Special Meeting Date to Canvass Election Results

Historically, at the end of election day the election judges would tally the votes and the clerk would bring the results to the Crow Wing County Court House. The County would add the results from early and absentee voting to the in-person results and the results would be final that night. The City Council would certify (meet as canvassing board) the results at its regular meeting.

The process will be different this year. On election night, November 3, 2020, the votes that were cast in-person at the city hall will be counted, including write-ins. Those results will be delivered to the courthouse where the absentee ballot results will be added. Those totals will be made public, but not final. Then at the end of each business day for the next seven days, the courthouse staff will add the results of absentee ballots processed that day. This year absentee ballots that are post marked November 3rd or earlier will be counted when they arrive at the court house and added to the vote totals for up to seven days. At the end of the day on November 10th, the county will officially forward the results to the City and the City Council must canvass the results on November 12th or 13th. This will require a special meeting.

Elections results on election day and subsequent days can be found at the Crow Wing County website crowwing.us/Elections.

I suggest that the Council hold a special meeting on November 12, 2020 at 2:00 P.M. for the purpose of canvassing the election results or change the date of the Regular Council Meeting for November to Thursday, November 12, 2020 at 7:00 P.M.

F. 7.

RESOLUTION NO. 20-_____

CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

RESOLUTION REGARDING UNPAID SEWER CHARGES

WHEREAS, Minnesota Statute Section 444.075 subd. 3 provides that municipalities may make the charges for connection to sewer facilities and the use charges for such sewer facilities a charge against the owner, lessee, occupant of the property, and may provide a covenant for certifying unpaid charges to the County Auditor with taxes against the property served for collection as other taxes are collected; and

WHEREAS, the City of Crosslake City Code, Chapter 50 Section 50-624 provides that each and every sewer service charge levied by and pursuant to this Chapter is hereby made a lien upon the lot or premises served, and all such charges which are on May 15th or October 15th of each year past due and delinquent, shall be certified to the County Auditor as taxes or assessments on the real estate; and

WHEREAS, as of **October 15, 2020**, the following sewer charges were past due and delinquent:

<u>TAX PAYER NAME</u>	<u>REAL ESTATE CODE</u>	<u>AMOUNT</u>
Fred Hoiberg	14290718	352.00
Bryan Schindel	14210724	<u>265.00</u>
	Total	\$617.00

THEREFORE, BE IT RESOLVED that the City of Crosslake City Council hereby certifies as delinquent the following sewer service charges as of **October 15, 2020**, as taxes or assessments on the real estate identified above:

Adopted by the Crosslake City Council this 12th day of October 2020.

David Nevin
Mayor

Michael Lyonais
City Administrator

F. 8.

City Hall Construction Project - Building Only- 09/30/2020			
Unassigned General Fund Levy Dollars Identified in Pay 2020 Budget		109,733	
Total Pay 2019 Budgeted Levy - All Funds		3,950,587	
Percent Increase over Pay 2019 Levy		2.78%	
	Building Only Construction Costs	Percent of Pay 2019 Levy	Percent of Original Construction Contract
BUILDING PORTION OF PROJECT:			
Contract Price with HyTec			
Building Design Services	\$ 200,000.00		
Building Construction	2,949,515.59		
Total Original Contract Price	\$ 3,149,515.59		
Change Orders - Approved			
AV System, Security and Access Control	\$ 59,130.66	1.50%	1.88%
Flammable Waste Interceptor (Police Garage)	6,492.53	0.16%	0.21%
Handicapped Automatic Doors	6,465.74	0.16%	0.21%
Total Change Orders - Approved	\$ 72,088.93	1.82%	2.29%
Change Orders - Pending Approval			
Bulletproof Glass (Police), Plexiglass	\$ 20,920.07	0.53%	0.66%
Sneeze Guards, Electrical for additional outlets and data, added security controller for employee entrance, additional screen for the fire suppression well			
Total Change Orders - Pending Approval	\$ 20,920.07	0.53%	0.66%
Total Change Orders to Date	\$ 93,009.00	2.35%	2.95%
Adjusted Contract Price Including Change Orders	3,242,524.59		

City Hall Construction Project - Building Only- 09/30/2020				
Approved Items Purchased Directly by the City				
ADDITIONAL VIDEO HARDWARE		8,598.42	0.22%	0.27%
Antenna for Police/EOC	Pending	13,910.27	0.35%	0.44%
CARDMEMBER SERVICE	CABLES/HEADPHONES	119.98	0.00%	0.00%
CDW GOVERNMENT	CABLES	128.44	0.00%	0.00%
CDW GOVERNMENT	CABLE	39.05	0.00%	0.00%
CROSSLAKE COMMUNICATIONS	PHONE SYSTEM	5,545.21	0.14%	0.18%
CROW WING COUNTY	CITY HALL SIGNS	141.99	0.00%	0.00%
CROW WING POWER	UTILITY LINE EXTENSIONS	1,500.00	0.04%	0.05%
CTC I.T.	SERVER/FIREWALL	4,180.00	0.11%	0.13%
DACOTAH PAPER COMPANY	DISPENSERS	233.44	0.01%	0.01%
DIGITAL HORIZONS	EQUIPMENT ORDERING	3,439.37	0.09%	0.11%
DIGITAL HORIZONS	DEPOSIT VIDEO SWITCHING	2,579.53	0.07%	0.08%
DIGITAL INK DESIGN	DROP BOX MAGNET	22.50	0.00%	0.00%
JIMS ELECTRIC - INSTALL ANTENNA FOR POLICE RADIOS		824.50	0.02%	0.03%
LA Lawn Care - Landscaping		15,291.00	0.39%	0.49%
MIDWEST SECURITY	INSTALL KEYPAD	2,393.14	0.06%	0.08%
MIDWEST SECURITY	LIGHTNING DAMAGE REPAIRS	939.50	0.02%	0.03%
MINNESOTA PULUTION CONTROL AGENCY - PERMITTING		310.00	0.01%	0.01%
NELSONS OUTDOOR LIGHTING - Irrigation System		9,000.00	0.23%	0.29%
NORTHLAND PRESS	PUBLIDHING	93.50	0.00%	0.00%
QUILL CORPORATION	4 LEGAL SIZE FIRE PROOF CABINETS	10,874.96	0.28%	0.35%
STEWART SOUND SYSTEMS LLC	HEARING ASSIST	3,372.10	0.09%	0.11%
STEWART SOUND SYSTEMS LLC	CHAMBER ACOUSTICS	4,078.45	0.10%	0.13%
STEWART SOUND SYSTEMS LLC	OFFICE ACOUSTICS	6,836.90	0.17%	0.22%
ULINE	SHELVING/DROP BOX	1,396.21	0.04%	0.04%
WIDSETH	SCHEMATIC DESIGNS	2,594.83	0.07%	0.08%
WIDSETH	SCHEMATIC DESIGNS	1,905.17	0.05%	0.06%
XX - ESTIMATED CONFERENCE ROOM TABLES(S)		3,000.00	0.08%	0.10%
Total Approved Items Purchased Directly By the City		\$ 103,348.46	2.62%	3.28%
Total Additional Costs-To-Date		\$ 196,357.46	4.97%	6.23%
Total Building Only Costs-To-Date		\$ 3,345,873.05		
OTHER PROJECT RELATED COSTS:				
LAND ACQUISITION COSTS		\$ 172,444.03		
DAGGETT BAY ROAD/SANITARY SEWER		301,799.28		
BOND ACQUISITION COSTS		34,000.00		
OTHER - DIFFERENCE IN CHANGE ORDER YET TO BE CORRECTED		67.75		
Total Other Project Related Costs		\$ 508,311.06		
GRAND TOTAL - PROJECT COSTS TO DATE		\$ 3,854,184.11		
PROJECT FUNDING				
NET BOND PROCEEDS USED FOR PROJECT COSTS		\$ 3,681,688.00		
CASH/UNASSIGNED GENERAL FUND BALANCE		172,496.11		
TOTAL PROJECT FUNDING		\$ 3,854,184.11		



City of Crosslake
POLICE DEPARTMENT
13888 Daggett Bay Rd
Crosslake, MN 56442
Police Chief Erik J. Lee
OFFICE: 218/692-2222 • FAX 218/692-3076

G.
I.
a.

Memorandum

Date: October 5, 2020

From: Police Chief Erik Lee

To: City Council

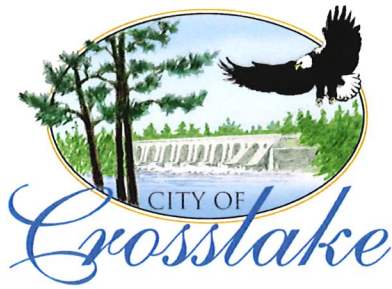
Re: Probationary Status of Officer Adam Lane

Police Officer Adam Lane has concluded his six month probationary period as of September 9, 2020. Officer Lane has shown great skills as an officer. He has fit well with the police department and the community.

I am asking the City Council that Adam be removed from probationary status to full-time status.

Respectfully,

Chief Erik Lee



City of Crosslake
POLICE DEPARTMENT
13888 Daggett Bay Rd
Crosslake, MN 56442
Police Chief Erik J. Lee
OFFICE: 218/692-2222 • FAX 218/692-3076

G.
l.
b.

Memorandum

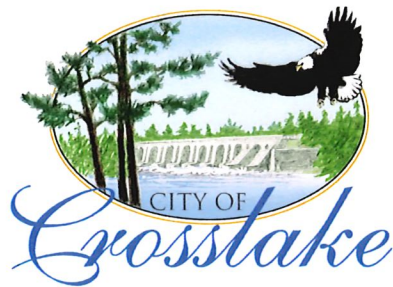
Date: October 6, 2020
From: Erik Lee
Subject: Surplus Items

Mayor/City Council,

I request that the City Council declare the 2014 Ford Sedan, the 2016 Ford SUV and the police department's radar trailer as surplus so it can be sold. The items will be listed on Govdeals.com. Money from the sale of the radar trailer will be used to purchase an enclosed trailer to store and haul firearm targets and stands.

Respectfully,

Erik Lee
Police Chief



City of Crosslake
POLICE DEPARTMENT
13888 Daggett Bay Rd
Crosslake, MN 56442
Police Chief Erik J. Lee
OFFICE: 218/692-2222 • FAX 218/692-3076

G.
I.
C.

Memorandum

Date: October 6, 2020
From: Erik Lee
Subject: Donation Acceptance

Mayor/City Council,

Last month the police department ordered eight steel silhouette targets from American Steel in Brainerd. The cost of the targets is \$160 each. Officer Maier went to pick up the targets from American Steel and was advised that an anonymous couple paid for the targets. I request that the City accept the donation and would like to thank the couple that purchased them for the Crosslake Police Department.

Respectfully,

Erik Lee
Police Chief

Crosslake
Parks & Recreation

G.
2.
a.

REQUEST FOR COUNCIL ACTION

October 5, 2020

Department: Parks & Recreation

Agenda Section: Commission Reports

Department Head: TJ Graumann

Agenda Item: Mark Fridge as Surplus

BACKGROUND

The fridge, which was primarily used by LSS Meals, has been replaced and is currently sitting in storage.

FINANCIAL IMPLICATIONS

N/A

STAFF RECOMMENDATIONS

The Parks Department recommends the approval to mark the fridge as surplus and list it for sale.

COUNCIL ACTION REQUESTED

Motion to mark the fridge as surplus and list it for sale.

ATTACHMENTS

N/A

Crosslake Parks & Recreation

G.
2.
b.

REQUEST FOR COUNCIL ACTION

October 5, 2020

Department: Parks & Recreation

Agenda Section: Commission Reports

Department Head: TJ Graumann

Agenda Item: Bolton Subdivision – Park Dedication Recommendation

BACKGROUND

The Crosslake Park/Library Commission met on September 23, in which they discussed the Bolton Subdivision.

FINANCIAL IMPLICATIONS

\$3,000.00 in Park Dedication Revenue.

STAFF RECOMMENDATIONS

The Park/Library Commission recommends to City Council that cash in lieu of land be collected for the Bolton Subdivision.

The Park Department also recommends the collection of cash in lieu of land for the Bolton Subdivision.

COUNCIL ACTION REQUESTED

Motion to collect cash in lieu of land for the Bolton Subdivision.

ATTACHMENTS

N/A

Crosslake
Parks & Recreation

G.
2.
C.

REQUEST FOR COUNCIL ACTION

October 5, 2020

Department: Parks & Recreation

Agenda Section: Commission Reports

Department Head: TJ Graumann

Agenda Item: Plow Estimate – Park Truck

BACKGROUND

N/A

FINANCIAL IMPLICATIONS

\$7,544.80

STAFF RECOMMENDATIONS

The Parks Department recommends the approval to accept Shannon's Auto Body estimate to install a new plow system on the previously approved 2021 park truck.

COUNCIL ACTION REQUESTED

Motion to approve Shannon's Auto Body estimate.

ATTACHMENTS

- a) Shannon's Auto Body estimate

SHANNON'S AUTO BODY INC.

13540 IRONWOOD DRIVE

BRAINERD, MN 56401

(218) 829 6764

9/10/2020 5:52 PM

page 1

Estimate #7050

CITY OF CROSSLAKE

37028 CO RD 66

CROSS LAKE MN 56442

Day Phone : 218-692-2688

Cell Number : 218-820-3444

Created : 9/9/2020 3:38:41 PM

Labor/Notes

Code/Tech*	Description	Price
	2015 AND NEWER TRUCKS	\$825.00
	INCLUDES; Mount, Wiring, Configure Plow to Vehicle. Remove Bumper, Grill, Headlights, Includes LED or Halogen Headlamps	
	HEAT SHRINK, CABLE TIES, ELECTRICAL TAPE, ETC	\$25.00

Parts

Qty	Code/Tech*	Description	Condition	Unit Price	Price
1		8' 6" MVP 3 BLADE ASSY	New	\$2,050.41	\$2,050.41
1		MOUNT GM 2020+ 25/3500	New	\$429.63	\$429.63
1		BIG BOX ASSY MVP3	New	\$2,977.74	\$2,977.74
1		LIGHT KIT, HALOGEN, COMPLETE	New	\$275.64	\$275.64
1		PLUG-IN HARNESS KIT	New	\$187.10	\$187.10
1		3 PORT ISOLATION MODULE SOFT START	New	\$108.56	\$108.56
1		HANDHELD CONTROLLER	New	\$324.92	\$324.92

Labor				\$825.00
Parts	\$8,607.89	less discount : \$2,253.89		\$6,354.00
Sublet/Misc.				\$0.00
Shop Supplies/EPA				\$25.00
Charges				\$25.00
Sales Tax		Tax Exempt		\$0.00
		Estimate		\$7,229.00

I hereby authorize the repair work herein set forth to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in vehicle in case of fire, theft or any other cause beyond your control. I hereby grant you and/or your employees permission to operate the vehicle herein described on streets, highways or elsewhere for the purpose of testing and/or inspection. An express garagekeeper's lien is hereby acknowledged on above vehicle to secure the amount or repairs thereto. Customer will be notified upon completion of work, All Vehicles WILL INCUR A \$40.00 PER DAY STORAGE FEE after 48 hours of notification. 12 Month or 12,000 Mile Warranty On Repairs. No warranty on customer purchased parts or certain value line parts, ask your Service Advisor on your specific extent of coverage.

Customer Signature _____

Estimates are valid for 30 days.

SHANNON'S AUTO BODY INC.

13540 IRONWOOD DRIVE

BRAINERD, MN 56401

(218) 829 6764

10/6/2020 10:34 AM

page 1

Estimate #7050 Sub-Estimate #3

CITY OF CROSSLAKE

37028 CO RD 66

CROSS LAKE MN 56442

Day Phone : 218-692-2688

Cell Number : 218-820-3444

Created : 9/9/2020 3:38:41 PM

Srv Writer : RL

Labor/Notes

Code/Tech*	Description	Price
	INSTALL DEFLECTOR	\$80.00

Parts

Qty	Code/Tech*	Description	Condition	Unit Price	Price
1		RUBBER DEFLECTOR KIT- 10"	New	\$231.00	\$231.00

Labor				\$80.00
Parts	\$311.88	less discount : \$80.88		\$231.00
Sublet/Misc.				\$0.00
Shop Supplies/EPA				\$4.80
Charges				\$0.00
Sales Tax		Tax Exempt		\$0.00
		Estimate		<u>\$315.80</u>

I hereby authorize the repair work herein set forth to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in vehicle in case of fire, theft or any other cause beyond your control. I hereby grant you and/or your employees permission to operate the vehicle herein described on streets, highways or elsewhere for the purpose of testing and/or inspection. An express garagekeeper's lien is hereby acknowledged on above vehicle to secure the amount or repairs thereto. Customer will be notified upon completion of work, All Vehicles WILL INCUR A \$40.00 PER DAY STORAGE FEE after 48 hours of notification. 12 Month or 12,000 Mile Warranty On Repairs. No warranty on customer purchased parts or certain value line parts, ask your Service Advisor on your specific extent of coverage.

Customer Signature _____

Estimates are valid for 30 days.

G.3.a.

FINAL PAYMENT ESTIMATE NUMBER 4									
Name of Contractor: Borden Excavating, Inc. 13110 Borden Road Merrifield, MN 56465									
Name of Owner: City of Crosslake									
Date of Completion: Original: October 16, 2020 Substantial Completion June 30, 2021 Final				Amount of Contract: Original: \$499,388.00		Dates of Estimate: From: 8/31/2020 To: 10/6/2020			
Revised: Description of Project: 2020 Perkins Road Improvements WSN No. 2019-10092									
ITEM NO.	ITEM DESCRIPTION	CONTRACT ITEMS			THIS PERIOD		TOTAL TO DATE		
		QTY.	UNIT	UNIT PRICE	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
1	MOBILIZATION	1	LUMP SUM	\$20,000.00	\$20,000.00		\$0.00	1	\$20,000.00
2	CLEARING	3.14	ACRE	\$5,000.00	\$15,700.00		\$0.00	3.14	\$15,700.00
3	GRUBBING	3.14	ACRE	\$5,000.00	\$15,700.00		\$0.00	3.14	\$15,700.00
4	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	81	LIN FT	\$10.00	\$810.00		\$0.00	40	\$400.00
5	REMOVE TRENCH DRAIN	30	LIN FT	\$40.00	\$1,200.00		\$0.00	30	\$1,200.00
6	REMOVE TRENCH DRAIN PIPE	30	LIN FT	\$40.00	\$1,200.00		\$0.00	30	\$1,200.00
7	REMOVE BITUMINOUS PAVEMENT	3328	SQ YD	\$3.00	\$9,984.00		\$0.00	3328	\$9,984.00
8	REMOVE AGGREGATE	425	CU YD	\$10.00	\$4,250.00	425	\$4,250.00	425	\$4,250.00
9	REMOVE BRICK PAVERS	750	SQ FT	\$5.00	\$3,750.00		\$0.00	782	\$3,910.00
10	COMMON EXCAVATION (P)	5335	CU YD	\$8.00	\$42,680.00	500	\$4,000.00	5835	\$46,680.00
11	GRANULAR BORROW (CV)	1577	CU YD	\$13.00	\$20,501.00	1000	\$13,000.00	2077	\$27,001.00
12	COMMON LABORERS	8	HOUR	\$65.00	\$520.00	13.5	\$877.50	13.5	\$877.50
13	SKID LOADER	8	HOUR	\$100.00	\$800.00	5	\$500.00	5	\$500.00
14	STREET SWEEPER (WITH PICKUP BROOM)	6	HOUR	\$125.00	\$750.00	6	\$750.00	6	\$750.00
15	AGGREGATE BASE (CV) CLASS 5 (P)	1111	CU YD	\$25.00	\$27,775.00		\$0.00	1150.6	\$28,765.00
16	SHOULDER BASE AGGREGATE CLASS 1	140	TON	\$50.00	\$7,000.00		\$0.00	140	\$7,000.00
17	CONCRETE PAVEMENT 7.0"	406	SQ YD	\$111.00	\$45,066.00		\$0.00	440.3	\$48,873.30
18	TYPE SP9.5 WEARING COURSE MIXTURE (2,C)	780	TON	\$90.00	\$70,200.00		\$0.00	725.69	\$65,312.10
19	TYPE SP12.5 WEARING COURSE MIXTURE (2,C)	696	TON	\$80.00	\$55,680.00		\$0.00	633.28	\$50,662.40
20	18" RC PIPE APRON (DESIGN 3100G)	4	EACH	\$2,000.00	\$8,000.00		\$0.00	4	\$8,000.00
21	18" CS PIPE APRON	2	EACH	\$250.00	\$500.00		\$0.00	2	\$500.00
22	12" CS PIPE APRON	12	EACH	\$250.00	\$3,000.00		\$0.00	12	\$3,000.00
23	18" RC PIPE CULVERT	108	LIN FT	\$50.00	\$5,400.00	64	\$3,200.00	108	\$5,400.00
24	18" CS PIPE CULVERT	44	LIN FT	\$45.00	\$1,980.00		\$0.00	44	\$1,980.00
25	12" CS PIPE CULVERT	180	LIN FT	\$40.00	\$7,200.00		\$0.00	180	\$7,200.00
26	6" PVC PIPE SEWER	32	LIN FT	\$100.00	\$3,200.00		\$0.00	34	\$3,400.00
27	12" RC PIPE SEWER DESIGN 3006 CLASS V	96	LIN FT	\$50.00	\$4,800.00		\$0.00	94	\$4,700.00
28	CASTING ASSEMBLY (STORM)	3	EACH	\$1,000.00	\$3,000.00		\$0.00	3	\$3,000.00
29	CONSTRUCT DRAINAGE STRUCTURE DESIGN G	3.67	LIN FT	\$600.00	\$2,202.00		\$0.00	3.67	\$2,202.00
30	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL	6.99	LIN FT	\$400.00	\$2,796.00		\$0.00	6.99	\$2,796.00
31	CONSTRUCT DRAINAGE STRUCTURE - TRENCH DRAIN	32	LIN FT	\$450.00	\$14,400.00		\$0.00	32	\$14,400.00
32	4" CONCRETE WALK	323	SQ FT	\$12.00	\$3,876.00		\$0.00	320	\$3,840.00
33	CONCRETE CURB AND GUTTER DESIGN B624	184	LIN FT	\$40.00	\$7,360.00		\$0.00	186	\$7,440.00
34	TRUNCATED DOMES	48	SQ FT	\$60.00	\$2,880.00		\$0.00	64	\$3,840.00
35	MAIL BOX SUPPORT	8	EACH	\$150.00	\$1,200.00	2	\$300.00	16	\$2,400.00
36	TRAFFIC CONTROL	1	LUMP SUM	\$2,000.00	\$2,000.00		\$0.00	1	\$2,000.00
37	SIGN PANELS TYPE C	2.25	SQ FT	\$100.00	\$225.00	2.25	\$225.00	2.25	\$225.00
38	EROSION CONTROL SUPERVISOR	1	LUMP SUM	\$1,000.00	\$1,000.00		\$0.00	1	\$1,000.00
39	STABILIZED CONSTRUCTION EXIT	1	LUMP SUM	\$1,000.00	\$1,000.00		\$0.00		\$0.00
40	STORM DRAIN INLET PROTECTION	4	EACH	\$100.00	\$400.00		\$0.00	4	\$400.00
41	CULVERT END CONTROLS	9	EACH	\$100.00	\$900.00		\$0.00	9	\$900.00
42	SILT FENCE TYPE MS	535	LIN FT	\$1.00	\$535.00		\$0.00		\$0.00
43	SEDIMENT CONTROL LOG TYPE COMPOST	320	LIN FT	\$3.00	\$960.00		\$0.00	300	\$900.00
44	SCREENED TOPSOIL BORROW (CV)	1545	CU YD	\$35.00	\$54,075.00	410	\$14,350.00	1610	\$56,350.00
45	FERTILIZER TYPE 1	582	POUND	\$1.00	\$582.00	150	\$150.00	500	\$500.00
46	SEEDING	2.91	ACRE	\$1,500.00	\$4,365.00		\$0.00	2.91	\$4,365.00
47	SEED MIXTURE 25-151	582	POUND	\$3.00	\$1,746.00	150	\$450.00	500	\$1,500.00
48	HYDRAULIC REINFORCED FIBER MATRIX	10160	POUND	\$1.50	\$15,240.00	1600	\$2,400.00	11100	\$16,650.00
49	MOBILIZATION COST ALLOWANCE	1	LUMP SUM	\$1,000.00	\$1,000.00		\$0.00		\$0.00
PROJECT TOTAL					\$499,388.00		\$44,452.50		\$507,653.30
					THIS PERIOD		TOTAL TO DATE		
AMOUNT EARNED					\$44,452.50				\$507,653.30
AMOUNT RETAINED (5% of Contract)					\$2,222.63				\$25,382.67
RETAINAGE RELEASED					\$25,382.67				\$25,382.67
PREVIOUS PAYMENTS									\$440,040.76
AMOUNT DUE					\$67,612.54				\$67,612.54

Estimated Percentage of Job Completed: 101.7%

Is Contractor's Const. Progress on Schedule: Yes

CONTRACTOR'S CERTIFICATION:

The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the Contractor for work for which previous payment estimates were issued and payments received from the Owner, and that current payment shown herein is now due.

ENGINEER'S CERTIFICATION:

The undersigned certifies that the work has been carefully inspected and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.

Borden Excavating, Inc.

BY: _____

Date: _____

APPROVED BY OWNER:

City of Crosslake

BY: Michael Lyonais, City Administrator

Date: _____

ENGINEER: WIDSETH SMITH NOLTING

BY:  _____

David S. Reese, P.E.

Date: 10-6-20

G.3.b.

Memo To: City Council
From: Public Works Commission
Date: October 7, 2020
Re: 2021 Road Projects

The following is an excerpt from the draft minutes of the October 5, 2020 Public Works Commission meeting:

“Motion made by Tom Swenson, seconded by Mic Tchida, and approved by all (relative to the below listed 2021 road projects), to recommend that the Council authorize the Initiation and Preliminary Assessment process (as described in Chapter 429) which means the City authorizes Widseth to prepare the required reports on the necessity, cost-effectiveness and feasibility of the proposed improvements and assessments to the following 2021 Road projects with an estimated total cost of \$1,433,850:

Sealcoat

- Perkins Road - \$13,000
- Daggett Bay Road - \$5,000

1.5” Bituminous Overlay

- Whitefish Avenue - \$349,000
- Hilltop Drive - \$12,000
- Woodland Avenue - \$15,000
- Cool Haven Lane - \$43,000

Reconstruction/New

- Wild Wind Ranch Drive - \$ 160,000
- Rushmoor Boulevard - \$278,250
- Harbor Lane (N-S Segment) - \$168,000
- Birch Narrows Road - \$390,600

City staff and Widseth are authorized to engage the services of an appraisal company to complete benefit opinions for the proposed improvements for each roadway to be assessed. This is the first step necessary to prepare for the 2021 road projects in a timely manner. This process has been initiated by the City and will follow Ch. 429 rules.”

G.3.C.

PARTIAL PAYMENT ESTIMATE
NUMBER 4

Name of Contractor: DeChantal Excavating, LLC 12209 State Highway 18 Brainerd, MN 56401		
Name of Owner: City of Crosslake		
Date of Completion: Original: July 31, 2020 Substantial Completion August 28, 2020 Final Revised: August 31, 2020 - September 18, 2020	Amount of Contract: Original: \$414,965.80 Revised:	Dates of Estimate: From: September 2, 2020 To: Final
Description of Project: 2020 Crosslake Water Quality Improvements WSN No. 2019-10089 (0107B0158)		

ITEM NO.	ITEM DESCRIPTION	CONTRACT ITEMS				THIS PERIOD		TOTAL TO DATE	
		QTY.	UNIT	UNIT PRICE	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
1	MOBILIZATION	1	LUMP SUM	\$23,124.00	\$23,124.00			1.00	\$23,124.00
2	CLEARING	0.35	ACRE	\$7,600.00	\$2,660.00			0.35	\$2,660.00
3	GRUBBING	0.35	ACRE	\$5,700.00	\$1,995.00			0.35	\$1,995.00
4	REMOVE CONCRETE APRON	3	EACH	\$125.00	\$375.00			3.00	\$375.00
5	REMOVE CATCH BASIN GRATE CASTING	1	EACH	\$115.00	\$115.00			1.00	\$115.00
6	REMOVE DRAINAGE STRUCTURE	1	EACH	\$465.00	\$465.00			1.00	\$465.00
7	SALVAGE COMMERCIAL SIGN	1	EACH	\$225.00	\$225.00			1.00	\$225.00
8	REMOVE SIGN TYPE C	5	EACH	\$77.00	\$385.00			3.00	\$231.00
9	SAWING CONCRETE PAVEMENT (FULL DEPTH)	6	LIN FT	\$12.00	\$72.00			0.00	\$0.00
10	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	130	LIN FT	\$4.25	\$552.50			106.00	\$450.50
11	REMOVE SEWER PIPE (STORM)	64	LIN FT	\$11.25	\$720.00			64.00	\$720.00
12	REMOVE CURB AND GUTTER	50	LIN FT	\$8.00	\$400.00			76.00	\$608.00
13	REMOVE BITUMINOUS PAVEMENT	80	SQ YD	\$12.50	\$1,000.00			80.00	\$1,000.00
14	COMMON EXCAVATION	3675	CU YD	\$12.50	\$45,937.50			3675.00	\$45,937.50
15	DEWATERING	1	LUMP SUM	\$28,113.00	\$28,113.00			1.00	\$28,113.00
16	GROUND SUPPORT SYSTEM (HS-103)	1	LUMP SUM	\$6,600.00	\$6,600.00			1.00	\$6,600.00
17	GROUND SUPPORT SYSTEM (HS-200)	1	LUMP SUM	\$6,900.00	\$6,900.00			1.00	\$6,900.00
18	GROUND SUPPORT SYSTEM (HS-400)	1	LUMP SUM	\$6,900.00	\$6,900.00			1.00	\$6,900.00
19	SOIL STABILIZATION GEOGRID	300	SQ YD	\$5.50	\$1,650.00			300.00	\$1,650.00
20	AGGREGATE SURFACING CLASS 5	16	TON	\$32.00	\$512.00			16.00	\$512.00
21	COMMON LABORERS	10	HOUR	\$87.00	\$870.00			50.80	\$4,419.60
22	STREET SWEEPER (WITH PICKUP BROOM)	20	HOUR	\$125.00	\$2,500.00			17.00	\$2,125.00
23	AGGREGATE BASE (CV) CLASS 5	30	CU YD	\$44.00	\$1,320.00			32.65	\$1,436.60
24	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B)	56	TON	\$160.00	\$8,960.00			28.08	\$4,492.80
25	18" RC PIPE APRON	3	EACH	\$622.00	\$1,866.00			3.00	\$1,866.00
26	24" RC PIPE APRON	1	EACH	\$751.00	\$751.00			1.00	\$751.00
27	18" RC SAFETY APRON	1	EACH	\$706.00	\$706.00			1.00	\$706.00
28	12" RC PIPE SEWER DESIGN 3006 CLASS V	107	LIN FT	\$42.00	\$4,494.00			107.00	\$4,494.00
29	18" RC PIPE SEWER DESIGN 3006 CLASS IV	581	LIN FT	\$56.00	\$32,536.00			581.00	\$32,536.00
30	24" RC PIPE SEWER DESIGN 3006 CLASS IV	21	LIN FT	\$67.00	\$1,407.00			21.00	\$1,407.00
31	CONNECT TO EXISTING STORM SEWER	6	EACH	\$1,125.00	\$6,750.00			6.00	\$6,750.00
32	CASTING ASSEMBLY	5	EACH	\$950.00	\$4,750.00			5.00	\$4,750.00
33	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-402	19.71	LIN FT	\$505.00	\$9,953.55			19.71	\$9,953.55
34	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-402	2.97	LIN FT	\$1,415.00	\$4,202.55			2.97	\$4,202.55
35	CONSTRUCT CONTROL STRUCTURE	1	EACH	\$3,860.00	\$3,860.00			1.69	\$6,523.40
36	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPEC	1	EACH	\$28,857.00	\$28,857.00			1.00	\$28,857.00
37	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPEC	1	EACH	\$46,832.00	\$46,832.00			1.00	\$46,832.00
38	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPEC	1	EACH	\$49,386.00	\$49,386.00			1.00	\$49,386.00
39	GEOTEXTILE FILTER TYPE 5	134	SQ YD	\$3.50	\$469.00			134.00	\$469.00
40	RANDOM RIPRAP CLASS III	40	CU YD	\$100.00	\$4,000.00			52.63	\$5,263.00
41	CONCRETE CURB AND GUTTER DESIGN B624	50	LIN FT	\$41.00	\$2,050.00			76.00	\$3,116.00
42	TRAFFIC CONTROL (MANHATTAN POINT BLVD./CSAH 66)	1	LUMP SUM	\$2,500.00	\$2,500.00			1.00	\$2,500.00
43	TRAFFIC CONTROL (LOON LAKE/CSAH 66)	1	LUMP SUM	\$2,700.00	\$2,700.00			1.49	\$4,023.00
44	INSTALL SIGN TYPE C	5	EACH	\$145.00	\$725.00			3.00	\$435.00
45	INSTALL COMMERCIAL SIGN	1	EACH	\$850.00	\$850.00			1.00	\$850.00
46	CONIFEROUS TREE 6' HT B&B	19	TREE	\$650.00	\$12,350.00			19.00	\$12,350.00
47	DECIDUOUS SHRUB NO 5 CONT	40	SHRUB	\$95.00	\$3,800.00			40.00	\$3,800.00
48	STABILIZE CONSTRUCTION EXIT	2	LUMP SUM	\$1,000.00	\$2,000.00			0.00	\$0.00
49	STORM DRAIN INLET PROTECTION	21	EACH	\$150.00	\$3,150.00			11.00	\$1,650.00
50	CULVERT END CONTROLS	8	EACH	\$155.00	\$1,240.00			2.00	\$310.00
51	SILT FENCE; TYPE MS	780	LIN FT	\$3.10	\$2,418.00			718.00	\$2,225.80
52	FLOTATION SILT CURTAIN TYPE STILL WATER	300	LIN FT	\$12.00	\$3,600.00			300.00	\$3,600.00
53	SEDIMENT CONTROL LOG TYPE COMPOST	500	LIN FT	\$4.00	\$2,000.00			0.00	\$0.00
54	SCREENED TOPSOIL BORROW (LV)	437	CU YD	\$31.00	\$13,547.00			586.84	\$18,192.04
55	FERTILIZER TYPE 3	275	POUND	\$0.80	\$220.00			262.00	\$209.60
56	EROSION CONTROL BLANKETS CATEGORY 3N	1718	SQ YD	\$2.50	\$4,295.00			1419.00	\$3,547.50
57	TURF REINFORCEMENT MAT CATEGORY 4	56	SQ YD	\$14.95	\$837.20			56.00	\$837.20
58	SEEDING	1.1	ACRE	\$350.00	\$385.00			1.10	\$385.00
59	SEED MIXTURE 25-141	450	POUND	\$3.50	\$1,575.00			420.00	\$1,470.00
60	HYDRAULIC REINFORCED FIBER MATRIX	4290	POUND	\$2.25	\$9,652.50			3913.00	\$8,804.25

PARTIAL PAYMENT ESTIMATE
NUMBER 4

Name of Contractor: DeChantal Excavating, LLC
12209 State Highway 18
Brainerd, MN 56401

Name of Owner: City of Crosslake

Date of Completion:
Original: July 31, 2020 Substantial Completion
August 28, 2020 Final
Revised: August 31, 2020 - September 18, 2020

Amount of Contract:
Original: \$414,965.80
Revised:

Dates of Estimate:
From: September 2, 2020
To: Final

Description of Project: 2020 Crosslake Water Quality Improvements
WSN No. 2019-10089 (0107B0158)

ITEM NO.	ITEM DESCRIPTION	CONTRACT ITEMS			AMOUNT	THIS PERIOD		TOTAL TO DATE	
		QTY.	UNIT	UNIT PRICE		QTY.	AMOUNT	QTY.	AMOUNT
61	RAPID STABILIZATION METHOD 3	3	MGALLON	\$450.00	\$1,350.00			0.00	\$0.00
62	4" SOLID LINE PAINT	50	LIN FT	\$11.00	\$550.00			77.00	\$847.00
PROJECT TOTAL					<u>\$414,965.80</u>		<u>\$0.00</u>		<u>\$414,953.89</u>

STORED MATERIAL

HANCOCK INVOICE #1648968	\$0.00
HANCOCK INVOICE #1648969	\$0.00
HANCOCK INVOICE #1649469	\$0.00
HANCOCK INVOICE #1649470	\$0.00
HANCOCK INVOICE #1649471	\$0.00
	\$0.00
	\$0.00

	THIS PERIOD	TOTAL TO DATE
AMOUNT EARNED	\$0.00	\$414,953.89
AMOUNT RETAINED (5%) FROM PREVIOUS	\$0.00	\$14,606.73
RELEASE OF RETAINAGE	\$10,000.00	\$14,606.73
PREVIOUS PAYMENTS		\$404,953.89
AMOUNT DUE	\$10,000.00	\$10,000.00

Estimated Percentage of Job Completed: 100.0%

Is Contractor's Const. Progress on Schedule: Yes

CONTRACTOR'S CERTIFICATION:

The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the Contractor for work for which previous payment estimates were issued and payments received from the Owner, and that current payment shown herein is now due.

ENGINEER'S CERTIFICATION:

The undersigned certifies that the work has been carefully observed and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.

DeChantal Excavating, LLC

BY:

ENGINEER: WIDSETH SMITH NOLTING

BY: Tony A. Pohl, P.E.

Date: 10/7/2020

Date: 09/07/2020

APPROVED BY OWNER:
City of Crosslake

BY:

Charlene Nelson, City Clerk

Date:

I.
l.

RESOLUTION NO. 20-_____

CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

RESOLUTION TO CERTIFY ROAD ASSESSMENT

WHEREAS, the City entered into an Assessment Agreement with John Sitarz on September 12, 2019 to reimburse the City of Crosslake for acquisition of land and relocation and reconstruction of Perkins Road;

WHEREAS, the City would now like to certify this assessment to the County Auditor to affect payment.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City of Crosslake, Minnesota, as follows:

That said Assessment Agreement is hereby ratified and the City hereby directs staff to certify an assessment to the County Auditor for \$36,975.00 as set forth in said agreement.

Adopted by the Crosslake City Council this 12th day of October 2020.

David Nevin
Mayor

Michael R. Lyonais
City Administrator

RESOLUTION NO. 20-_____

CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

RESOLUTION TO CERTIFY ROAD ASSESSMENT

WHEREAS, the City entered into an Assessment Agreement with Michael S. Umland and Rosemary A. Umland on October 1, 2019 to reimburse the City of Crosslake for acquisition of land and relocation and reconstruction of Perkins Road;

WHEREAS, the City would now like to certify this assessment to the County Auditor to affect payment.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City of Crosslake, Minnesota, as follows:

That said Assessment Agreement is hereby ratified and the City hereby directs staff to certify an assessment to the County Auditor for \$14,050.00 as set forth in said agreement.

Adopted by the Crosslake City Council this 12th day of October 2020.

David Nevin
Mayor

Michael R. Lyonais
City Administrator