

**AGENDA  
REGULAR COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, AUGUST 10, 2020  
7:00 P.M. – CITY HALL**

**A. CALL TO ORDER**

1. Pledge of Allegiance
2. Memo dated August 6, 2020 from Personnel Committee Re: Recommendation for Appointment of Council Member (**Council Action-Motion**)
3. Approval of Additions to the Agenda (**Council Action-Motion**)

**B. PUBLIC FORUM** - No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three-minute time limit.

**C. CONSENT CALENDAR – NOTICE TO THE PUBLIC** – All items here listed are considered to be routine by the City Council and will be acted on by one **motion**. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Special Council Meeting Minutes of July 9, 2020
2. Regular Council Meeting Minutes of July 13, 2020
3. Special Council Meeting Minutes of July 20, 2020
4. Special Council Meeting Minutes of July 30, 2020
5. City – Month End Revenue Report dated July 2020
6. City – Month End Expenditures Report dated July 2020
7. Police Report for Crosslake – July 2020
8. Police Report for Mission Township – July 2020
9. Fire Department Report – July 2020
10. North Ambulance Run Reports – July 2020
11. Parks, Recreation/Library Commission Meeting Minutes of June 24, 2020
12. Planning and Zoning Monthly Statistics
13. Planning and Zoning Commission Meeting Minutes of June 26, 2020
14. Waste Partners Recycling Report for June 2020
15. Bills for Approval

**D. CRITICAL ISSUES**

1. Ken Retka of Service Master – Presentation of Results of 2018 Instascope Air Sampling Service

**E. MAYOR’S AND COUNCIL MEMBERS’ REPORT**

1. Update on Firehall Construction Project
  - a. Letter dated August 5, 2020 from Hy-tec Constrcution Re: City of Crosslake Fire Station Remodel – Mold Issues (**Council Action-Motion**)
  - b. Draft Comparison of Build vs. Remodel for Discussion Purposes
2. Email dated July 10, 2020 from Richard and Mary Johnson Re: VRBO Issues
3. Resolution Accepting Donations (**Council Action-Motion**)

4. Letter dated August 6, 2020 from Northern MN Railroad Heritage Assn Re: Request for Property Tax Exemption (**Council Action-Motion**)
5. Cindy Myogeto of Chamber of Commerce – Permission to Host Crosslake Days Chili Cook-Off on 9/26/20 (**Council Action-Motion**)

#### **F. CITY ADMINISTRATOR'S REPORT**

1. Memo dated August 5, 2020 from City Clerk Re: Liquor License Fees (**Council Action-Motion**)
2. Memo dated August 5, 2020 from City Clerk Re: Acoustical Panels (**Council Action-Motion**)
3. Reminder of Upcoming Budget Meetings: August 13, August 27, and September 10 at 2:00 P.M.

#### **G. COMMISSION REPORTS**

##### **1. PUBLIC SAFETY**

- a. Memo dated August 3, 2020 from Chief Lee Re: Acceptance of Donation of POW/MIA Flag to the Crosslake Police Department (**Council Action Motion**)

##### **2. PARK, RECREATION & LIBRARY**

- a. Request for Council Action dated August 5, 2020 to Improve City Right of Way on Whitefish Ave (**Council Action-Motion**)

##### **3. PLANNING AND ZONING**

- a. Land Use Ordinance Amendment (**Council Action-Motion**)
  1. Memo dated August 10, 2020 from Jon Kolstad Re: Recommendation from Planning Commission/Board of Adjustment to Approve Revision to the City of Crosslake Land Use Ordinance (Chapter 26)
  2. Land Use Ordinance Summary for Publication

##### **4. PUBLIC WORKS/CEMETERY/SEWER**

- a. Quotes Curbing at Intersection of South Landing and Manhattan Point Blvd (**Council Action-Motion**)
  1. Fischer Works Quote
  2. Beach Construction Quote
- b. Change Order No. 1 from Borden Excavating on Perkins Road Project (**Council Action-Motion**)
- c. Pay Request #2 from Borden Excavating for Perkins Road Project in the Amount of \$162,817.65 (**Council Action-Motion**)
- d. Pay Request #2 from DeChantel Excavating for the Water Quality Project in the Amount of \$199,155.78 (**Council Action-Motion**)
- e. Quotes for Landscaping at New City Hall (will be distributed at meeting)

**H. PUBLIC FORUM** - No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three-minute time limit.



**I. CITY ATTORNEY REPORT**

**J. NEW BUSINESS**

**K. OLD BUSINESS**

**L. ADJOURN**

A. 2.

MEMO TO: City Council

FROM: Personnel Committee

DATE: August 5, 2020

SUBJECT: Council Appointment

At the Personnel Committee of August 6, 2020, the committee reviewed four Letters of Interest to fill the council vacancy created when Gary Heacox resigned. Kevin Sedivy, Brad Nelson, Patty Norgaard and Marcia Volz submitted letters. After much discussion and three motions, the Personnel Committee recommends that the City Council appoint Marcia Volz to fill the vacancy on the City Council.

**City of Crosslake  
13888 Daggett Bay Road  
Crosslake, MN 56442**

August 3, 2020

To whom it may concern,

I am interested in the open City Council position for the City of Crosslake. I am a permanent resident living at 15096 Wolf Trail, Crosslake, MN 56442.

I look forward to a chance to explain my values/experience/expertise with the decision makers.

Thank you,

A handwritten signature in cursive script that reads "Kevin J Sedivy".

Kevin J Sedivy  
15096 Wolf Trail  
[sedivy9625@gmail.com](mailto:sedivy9625@gmail.com)  
507-456-1262



**C&C  
BOAT  
WORKS**

*First In Power • First In Pride*

07-30-2020

CITY OF CROSSLAKE

CROSSLAKE, MN.

ATTN: MAYOR NEVIN

MR. NEVIN,

I, BRADLEY B. NELSON, AM REQUESTING  
OF YOU, AND THE PERSONAL COMMITTEE,  
TO CONSIDER ME TO FILL THE COUNCIL  
POSITION THAT WAS VACATED BY MR HEXCOX.  
AS YOU KNOW I HAVE SERVED A FOUR YEAR  
TERM ON COUNCIL PREVIOUSLY AND I HAVE,  
TO THE BEST OF MY ABILITY, STAYED CURRENT  
ON THE LOCAL ISSUES AND CITY BUSINESS.  
I BELIEVE I COULD BE AN ASSET AND  
A GOOD TRANSITIONAL MEMBER MUCH  
NEEDED AT THIS TIME. Sincerely,

*Brad Nelson*

Greetings,

Thank you for the opportunity to apply for the vacant council seat left by the retirement of Gary Heacox. As I was preparing my thoughts for the application, I referred to my priorities that I had during my campaign for Mayor in 2016.

1. Creating an **Inclusive Community** where all residents, guests and visitors are valued for their ideas and opinions. Crosslake needs to continue to prepare a place for all people from improving quality of life, to building trust, to feeling safe and protected, and to connect with others.
2. **Fiscal Responsibility** where decisions are made that lead us to a secure future whether it involves, roads, sewer expansion, city facilities, as well as public safety and fire protection. Infrastructure is one of our largest expenditures and it is important that we do it right the first time.
3. **Environmental Stewardship** is protecting our natural environment-lakes, rivers, and forests. The Whitefish Chain of Lakes is the economic engine of Crosslake. Our businesses and recreational opportunities survive because of the WFC.
4. **Effective Leadership** that plans for the future of the city. The Comprehensive Plan can be a tool to help guide and explore more sustainable ways to approach planning, development, and economic growth.

I believe Crosslake is moving in the right direction to create a more connected and collaborative city that can get things done. And as we move through the remainder of this year and beyond, we must ask ourselves –

How can we create new partnerships within our community?

How do we get ready for future challenges and opportunities?

How do we communicate effectively with the public, the media, and our city colleagues?

How do we create a community that everyone is proud to call home?

Thank you for your time and commitment to our city.

Respectfully,

Patty Norgaard

## **PATTY S. NORGAARD**

37104 Bunkhouse Road, Crosslake, Minnesota

218-692-5370

pattynorgaard@crosslake.net

Highly motivated, proven professional with diversified experience in a service industry. A results oriented/top level performer with strong communication and consultative skills combined with a demonstrated customer centered management style.

### **QUALIFICATIONS AND EXPERIENCE**

- **Competent and Effective.** Well-rounded background in the financial services industry working with homebuyers, builders, real estate agents, government representatives, Mortgage and Bank sales professionals and all levels of management.
- **Consistent Performer.** Exceeded Leverage the Enterprise (LTE) Cross Sell referral goals every year since rollout. Number One Marketing Representative in the RELS organization exceeding quota year after year. Achieved PNC Presidents Club and Gold Circle Member status as Loan Officer.
- **Knowledgeable.** Practical first-hand familiarity with all aspects of financial services business including Mortgage, Banking, Title Insurance, Homeowners Insurance.
- **Experienced.** Six years active consulting role, two years education and training, six years sales and marketing and product management, ten years on-street loan origination, four years new construction origination and two years loan processing.
- **Dedicated.** Strong work ethic with commitment to achieving organizational goals and a reputation for providing professional, responsive, efficient, and dependable service and support to both customers and colleagues.

### **CIVIC AND GOVERNMENTAL EXPERIENCE**

#### **Crosslake Economic Development Authority (2012 to present)**

- Served as President
- Adopted first Crosslake brochure
- Collaborated on EDA website and Small Business Resource Center with Emily Cooperative Telephone Company
- Hosted regional workshops for neighboring communities
- Chaired Minnesota Design Team project

**CIVIC AND GOVERNMENTAL EXPERIENCE (cont.)**

**City of Crosslake**

**Mayor 2017 -2018**

- Council approved hire of full-time city administrator
- Council approved City Comprehensive Plan update
- Initiated monthly column in local paper
- Worked to build inclusive relationships with city staff and employees
- Supported city departments for the benefit of the residents
- Approved resolutions supporting National Bird City, Green Step City, National Loon Center
- Initiated Storm Water Runoff Project
- Developed key relationships with local mayors, county, and state leaders

**AFFILIATIONS and RECOGNITION**

**Crosslake Park and Recreation Commission (2009-2016)**

**Board Memberships**

- Crosslake Area Senior Services
- Whitefish Area Property Owners Association (WAPOA)
- Lakes Area Music Festival

**EDUCATION**

**Certification**

- Minnesota Mortgage Bankers Association
- American Land Title Association

**College**

- North Dakota State University
- Valley City State University



Marcia Seibert-Volz  
37668 Moen Beach Trail  
Crosslake, MN 56442

July 24, 2020

Honorable Mayor Mike Nevin & Crosslake City Council  
13888 Daggett Bay Road  
Crosslake, MN 56442

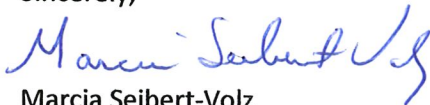
Dear Mayor Nevin & City Council members:

I am interested in being considered for appointment for the remaining term of the former Council person Gary Heacox following Council taking action on approval of his vacating the position due to moving out of the community.

I'm confident that my knowledge of City Administration and experience for over forty (40) years will be an asset to the City Council. I bring a resourceful approach with a knack for problem solving. I do my utmost to go above and beyond to meet goals and ensure timely completion.

I've attached my resume which further details my skills and experience. Thank you for your consideration.

Sincerely,



Marcia Seibert-Volz  
507-276-1600

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# MARCIA SEIBERT-VOLZ

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37668 Moen Beach Trail, Crosslake, MN 56442

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## SUMMARY

Retired Clerk Treasurer Administrator with over forty (40) years of experience in City Administration with a pro-active nature and extensive knowledge in City Administration.

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## SKILLS

- |                       |                    |
|-----------------------|--------------------|
| • Finance & Budgeting | Public Relations   |
| • Policy Development  | Project Management |
| • Leadership          | Communications     |
- 

## EXPERIENCE

### Clerk Treasurer Administrator

- Administered financial processes including Accounts Payable, Accounts Receivable, prepared financial statements, developed budget for review and approval by council and performed the investment activities.
- Administered Debt Service Funds
- City Code administration
- Administration and oversight of Street, Parks, Police and Fire.
- Administration of Zoning compliance and oversight of State Building Code and permitting.
- Developed Agenda packets for Council meetings.
- Responsible to administer council directives and issue correspondence on behalf of city.
- Under directive by council and mandated by new legislation I developed policies for consideration and adoption by council.
- Administered Assessment policy and developed Project Assessment rolls.
- Oversaw monthly reporting functions in General Administration and Utility funds.
- Alignment of activities in the departments of the City in order to develop a teamwork ethic.
- Administered daily operations to ensure policies were adhered to and understood by staff and citizens.
- Administered and safekeeping of city records and data privacy compliance
- Responsible for all legal notice publications.
- Received and handled complaints from the citizens, employees, and vendors/contractors.
- Oversight of Municipal Electric Distribution utility fund and standby generation.
- Oversight of Municipal Natural Gas Utility for city. This also included providing Natural gas to the neighboring community, as well as, transporting natural gas to the Ethanol Plant.
- Oversight of Sanitary Sewer utility fund

- Oversight of Storm Sewer utility fund
  - Performed Utility rate analysis and made recommendations to council in reference to rates for all utility funds in order to meet necessary financing of utility funds.
  - Oversaw the monthly utility billings.
  - Oversaw the billing of the Municipal Ambulance Service
  - Oversaw the Municipal Liquor Store On Sale/Off Sale Operations
  - Supervised Department Heads
  - Responsible for employee evaluations and reprimands.
  - Project Manager for a complete renovation of the Community Center building
  - HRA Director
  - Managed a section 8 elderly/disabled 25- unit complex and 12- unit multi-family apt. complex for the HRA.
  - EDA Director.
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I served on the building committee for the new City Administration and Police Station building.

Currently I am volunteering on the PAL Foundation Board and serve as Treasurer.

Appointed to the Crosslake Public Works Commission.

I would like to serve and contribute to the success of the City of Crosslake through hard work, attention to detail and facts. I feel I have a clear understanding of the council position and administration of a city organization.

Thank you for your consideration.

C.I.

CITY OF CROSSLAKE  
SPECIAL MEETING  
THURSDAY, JULY 9, 2020  
10:00 A.M. – ZOOM

The Council for the City of Crosslake held a Special Meeting on Thursday, July 9, 2020 via Zoom. The following Council Members participated: Mayor Dave Nevin, John Andrews, Dave Schrupp, and Aaron Herzog. Gary Heacox was absent. Also participating were City Administrator Mike Lyonais, City Clerk Char Nelson, Park Director TJ Graumann, Police Chief Erik Lee, Zoning Administrator Jon Kolstad, Echo Publishing Reporter Nancy Vogt, and Northland Press Reporter Paul Boblett. There were three audience members.

Mayor Nevin called the meeting to order at 10:00 A.M. The Mayor stated that he would like to hold in person meetings inside City Hall starting next week and to allow Council Members, staff and residents to attend via Zoom if they are uncomfortable gathering in a group setting. Aaron Herzog stated that if the audience attends via Zoom, they should be able to participate in the meeting. John Andrews stated that he attended a Zoom meeting with over 600 participants and that you are able to raise your hand or let the coordinator know that you would like to speak. Dave Schrupp stated that allowing people to Zoom in will be useful for those that live out of town, such as the City Attorney and City Engineer.

MOTION 07SP1-01-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO CONDUCT CITY COUNCIL AND COMMISSION MEETINGS IN-PERSON, TO CONTINUE SOCIAL DISTANCING AND WEARING MASKS DURING THE MEETINGS, AND TO ALLOW THE PUBLIC, STAFF, COUNCIL AND COMMISSION MEMBERS TO ATTEND VIA ZOOM IF NECESSARY. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

There was a brief discussion regarding video equipment and the ability to run the meetings smoothly while using Zoom.

MOTION 07SP1-02-20 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO ADJOURN THE MEETING AT 10:10 A.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson  
City Clerk

C.2.

**REGULAR COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, JULY 13, 2020  
7:00 P.M. – CITY HALL**

The Crosslake City Council held the Regular Council Meeting on Monday, July 13, 2020 in City Hall. The following Council Members were present: Mayor Dave Nevin, Gary Heacox, John Andrews, Aaron Herzog and Dave Schrupp. Also in attendance were City Administrator Mike Lyonais, City Clerk Char Nelson, Pak Director TJ Graumann, Public Works Director Ted Strand, Police Chief Erik Lee, Zoning Administrator Jon Kolstad, Fire Chief Chip Lohmiller, and City Engineer Dave Reese. City Attorney Brad Person, Andy Waletzko and Andy Pickar of Hytec Construction, Northland Press Reporter Paul Boblett, and Echo Journal Reporter Dan Determan attended via Zoom. There were approximately fourteen people in the audience.

- A. CALL TO ORDER** – Mayor Nevin called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited.

MOTION 07R-01-20 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

- B. CONSENT CALENDAR** – MOTION 07R-02-20 WAS MADE BY GARY HEACOX AND SECONDED BY JOHN ANDREWS TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Regular Council Meeting Minutes of June 8, 2020
  2. Special Council Meeting Minutes of June 17, 2020
  3. City – Month End Revenue Report dated June 2020
  4. City – Month End Expenditures Report dated June 2020
  5. Memo dated July 7, 2020 from City Administrator Re: TIF Reimbursement
  6. Police Report for Crosslake – June 2020
  7. Police Report for Mission Township – June 2020
  8. Fire Department Report – June 2020
  9. North Ambulance Run Reports – May and June 2020
  10. Community Center Update – 7/8/20
  11. Parks, Recreation/Library Commission Meeting Minutes of May 27, 2020
  12. Planning and Zoning Monthly Statistics
  13. Planning and Zoning Commission Meeting Minutes of May 22, 2020
  14. Memo dated June 1, 2020 from State Demographer Re: 2019 Population and Household Estimates
  15. Bills for Approval in the Amount of \$218,271.83
  16. Resolution No. 20-15 for the Appointment of Election Judges to Serve for the Primary Election to be Held August 11, 2020
  17. Additional Bills for Approval in the Amount of \$33,680.04
- MOTION CARRIED WITH ALL AYES.

- C. PUBLIC FORUM** – Pat Netko of 36084 County Road 66 thanked the Public Works crew for installing the flower baskets on the bridges and for working on the pump in the river due to the water being so low this year.

Tom Swenson of 36036 West Shore Drive hoped that the Council would provide an update on Perkins Road and asked to be able to speak during the item regarding Brita Lane because he has history of the issue.

**D. MAYOR'S REPORT**

1. Included in the packet was a quote from Anderson Brothers that the Mayor requested to pave Brita Lane.

Ted Strand reported that part of Brita Lane is city-maintained and paved and part of the road is considered private. The east half of Brita Lane was improved in 2006 and the residents along the improved portion paid 50% of the cost. A little portion of the west side of Brita Lane was not improved because those residents did not want to participate in the project and pay assessments. When the County upgraded County Road 36 this summer, the residents asked for a cost estimate to finish the paving of Brita Lane.

Dave Nevin stated that this is a through road that all residents use and that it would benefit the City to have the entire road improved for better traffic flow.

Mike Lyonais presented the City Code related to street improvements and noted that residents are required to pay for 100% of the improvement when the project is requested by the residents. Roads must be brought to City standards before the City would accept it.

Dave Schrupp stated that this project is not in this year's budget and that if the City paved this private road, everyone in town would want the City to pave their roads. Gary Heacox stated that the Council needs to follow the assessment policy.

Tom Swenson of 36036 West Shore Drive explained that when the road was improved in 2006 the City tried to get an easement from the Schmidt's, the property owners, but they were unwilling to participate. The City has no legal right to the land and taxpayers should not have to pay for the improvement of the road.

Cassandra Amsden of 14287 Brita Lane stated that the original road was public and the Council should take that into consideration.

Attorney Person stated that the City would be required to have an easement and title from the property owner before the project could be considered and that the Council needs to follow City Code. No action was taken.

2. Included in the Council packet was a letter dated July 2, 2020 from Mark Satz regarding the lack of mask wearing by employees and customers at businesses in Crosslake. Aaron Herzog stated that if the City mandated mask wearing, it would need to be enforced and that the City doesn't have manpower to enforce it. John Andrews stated that he is concerned about people not wearing masks. MOTION 07R-03-20 WAS MADE BY

DAVE SCHRUPP AND SECONDED BY AARON HERZOG TO RECOMMEND THAT ALL EMPLOYEES AND CUSTOMERS AT BUSINESSES IN CROSSLAKE WEAR MASKS. MOTION CARRIED WITH ALL AYES.

3. A letter from Pat Netko and an invoice from Northwedge were included the packet. The letter outlined the expenses of the flower baskets for this year. Due to a lack of communication, staff discarded the basket liners in the fall and Ms. Netko needed to purchase new ones at a cost of \$227. Ms. Netko stated that because both parties were at fault, she would donate the cost to the City. Dave Nevin stated that the City should reimburse Pat Netko for the expense. MOTION 07R-04-20 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO APPROVE BILL FOR PAYMENT TO NORTHWEDGE FOR FLOWERS ON BRIDGES IN THE AMOUNT OF \$527.83 AND TO REIMBURSE PAT NETKO FOR BASKET LINERS IN THE AMOUNT OF \$227.00. MOTION CARRIED WITH ALL AYES.
4. The Council reviewed a change order from Hytec Construction for City Hall for automatic door openers. Aaron Herzog asked why these were not included in the original bid. Andy Waletzko of Hytec Construction replied that these are not required to meet ADA standards. Dave Nevin stated that automatic doors are usually standard. MOTION 07R-05-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO APPROVE CHANGE ORDER FOR AUTOMATIC DOOR OPENERS IN THE AMOUNT OF \$6,465.74. Dave Schrupp asked that staff verify whether or not these are required. MOTION CARRIED WITH ALL AYES.
5. The Council reviewed a pay request from Hytec Construction in the amount of \$141,064.35 with retainage of \$10,338.50. The Council discussed if more retainage should be held until the project was complete. Andy Pickar of Hytec Construction stated that there was not much left to finish. Dave Schrupp asked that Hytec and staff make a list of unfinished items and estimated completion dates. MOTION 07R-06-20 WAS MADE BY DAVE NEVIN AND SECONDED BY DAVE SCHRUPP TO APPROVE PAY APPLICATION #10 FROM HY-TEC CONSTRUCTION IN THE AMOUNT OF \$100,000 FOR CITY HALL CONSTRUCTION PROJECT AND TO RETAIN \$51,402.85 UNTIL PROJECT IS COMPLETE. MOTION CARRIED WITH ALL AYES.
6. MOTION 07R-07-20 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE PAYMENT OF \$50,000 TO HYTEC CONSTRUCTION FOR FIRE HALL DESIGN. MOTION CARRIED WITH ALL AYES.

Mike Lyonais reported that the League of MN Cities Insurance representatives toured the old city hall and fire hall building today to inspect the water damage and thanked Hytec for working with staff on the issue. Chip Lohmiller displayed photographs of the black mold inside the walls and roof throughout the building. Mr. Lohmiller reminded the Council that this was brought to their attention two years ago by Five Bugles and no action was taken.

Hytec stated that it would cost approximately \$126,600 to repair the water damage. The estimate does not include repairs or replacement of the roof. Andy Pickar stated that roof replacement would be very expensive with an estimate of \$200,000-\$300,000.



Mike Lyonais stated that the League of MN Cities needs up to two weeks to prepare a report for the damage at the building and that the League asked that all work cease until the report is completed. Dave Schrupp questioned whether the City should put two million dollars into fixing the existing building or if they should build a new building to last 50 years. Dave Schrupp was in favor of slowing the project down and getting it done right. Mr. Schrupp suggested that Chief Lohmiller look at building designs of other departments and get some quotes. John Andrews noted that the sewer extension is still on the table to be completed and wondered if the citizens would be willing to take on the costs of both projects. Aaron Herzog suggested that the Council hold a special meeting when the report becomes available. It was the consensus of the Council to wait until the report from the League of MN Cities Insurance Trust is received before work resumes on the old city hall/fire department building.

7. MOTION 07R-08-20 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPROVE PAY APPLICATION NO. 1 FROM HYTEC CONSTRUCTION FOR THE FIRE HALL PROJECT IN THE AMOUNT OF \$3,923.25. MOTION CARRIED WITH ALL AYES.
8. MOTION 07R-09-20 WAS MADE BY AARON HERZOG AND SECONDED BY GARY HEACOX TO HOLD AN OPEN HOUSE AT THE NEW CITY HALL / POLICE STATION ON SATURDAY, SEPTEMBER 26, 2020. MOTION CARRIED WITH ALL AYES.

#### **E. CITY ADMINISTRATOR'S REPORT**

1. Mike Lyonais recognized Ted Strand and his staff for receiving the Certificate of Commendation from the MN Pollution Control Agency in recognition of exceptional compliance with its NPDES/SDS wastewater permit during the 2019 review year. Mr. Lyonais noted that this is not just a participation award and that few plants in the State receive it.
2. Mike Lyonais recognized Chip Lohmiller for his involvement with protecting property and lives during the civil unrest in Minneapolis and St. Paul following the death of George Floyd. The MN Public Safety Commissioner sent a thank you letter to Mr. Lohmiller for working together with EMS, Fire, Police, and National Guard during this time.
3. MOTION 07R-10-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY GARY HEACOX TO APPROVE THE SUBMITTAL OF CORONAVIRUS RELIEF FUND CERTIFICATION FORM TO THE MN DEPARTMENT OF REVENUE FOR ESTIMATED AID OF \$172,000. MOTION CARRIED WITH ALL AYES.
- 3.a. MOTION 07R-11-20 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE RESOLUTION NO. 20-16 SUPPORTING A COVID-19 RELIEF PARTNERSHIP WITH SOURCEWELL FOR EMERGENCY FUNDING. MOTION CARRIED WITH ALL AYES.

4. MOTION 07R-12-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO APPROVE MIDWEST SECURITY AND FIRE MONITORING AGREEMENT FOR SECURITY SYSTEM AT 13888 DAGGETT BAY ROAD IN THE AMOUNT OF \$3,600 FOR THREE YEAR PERIOD (TO BE BILLED ANNUALLY). MOTION CARRIED WITH ALL AYES. Mike Lyonais noted that the east side of the building was struck by lightning last week and knocked out the security on the police side of the building.
5. MOTION 07R-13-20 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO APPROVE MIDWEST SECURITY AND FIRE MONITORING AGREEMENT FOR FIRE SYSTEM AT 13888 DAGGETT BAY ROAD IN THE AMOUNT OF \$1,224 FOR THREE YEAR PERIOD (TO BE BILLED ANNUALLY). MOTION CARRIED WITH ALL AYES.
6. MOTION 07R-14-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO APPROVE THE PURCHASE OF 4- FIREPROOF FILE CABINETS AT A COST OF \$10,799.96 TO REPLACE THE 4 CABINETS THAT WERE DAMAGED BY WATER AT THE OLD CITY HALL BUILDING. MOTION CARRIED WITH ALL AYES.
7. The Council reviewed an ordinance amendment which would require trash haulers to be licensed by the City and to require licensed haulers to offer curb side recycling. This change was in response to Crosslake Roll Off and Recycling no longer accepting recycling due to losing funding from Crow Wing County. John Andrews stated that it was a great idea and has received positive feedback from residents. Dave Nevin said that people are in favor of this. MOTION 07R-15-20 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO ADOPT ORDINANCE NO. 364 RELATING TO SOLID WASTE AND RECYCLABLE MATERIALS COLLECTION AND DISPOSAL. MOTION CARRIED WITH ALL AYES.
8. MOTION 07R-16-20 WAS MADE BY AARON HERZOG AND SECONDED BY GARY HEACOX TO PUBLISH SUMMARY OF ORDINANCE NO. 364 RELATING TO SOLID WASTE AND RECYCLABLE MATERIALS COLLECTION AND DISPOSAL IN OFFICIAL NEWSPAPERS. MOTION CARRIED WITH ALL AYES.
9. MOTION 07R-17-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO HOLD BUDGET MEETINGS ON JULY 30, AUGUST 13, AUGUST 27 AND SEPTEMBER 10, 2020 AT 2:00 P.M. MOTION CARRIED WITH ALL AYES.

## **F. COMMISSION REPORTS**

### **1. PUBLIC SAFETY**

- a. Police Chief Erik Lee reported that the new facility has very little radio reception on the main level and no reception in the basement. Radio reception is necessary for the police department. MOTION 07R-18-20 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE THE PURCHASE AND

INSTALLATION OF A RADIO BOOSTER IN THE BUILDING AT AN ESTIMATED COST OF \$14,000. MOTION CARRIED WITH ALL AYES. Erik Lee noted that they may receive a grant to cover part of the cost.

- b. Ted Strand reported that the civil defense sirens were set off last week and two of them did not work. The City is waiting for parts for one of them as there is a delay in shipping. The electrician reported that the second siren was not working because it was hit by lightning.

Chip Lohmiller stated that the civil defense sirens are not meant to notify residents inside a building that a serious storm is approaching, rather they are meant to notify people that are outside and need to take cover. Mr. Lohmiller suggested that persons wanting to be alerted of impending weather download severe weather apps on cell phones or purchase a weather radio.

Erik Lee noted that the City of Crosslake has eleven civil defense sirens, the most in any other City in the area. Mr. Lee added that civil defense sirens are aging technology and that better information is available from smartphones and television.

## **2. PARK, RECREATION, AND LIBRARY**

- a. MOTION 07R-19-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY GARY HEACOX TO ACCEPT CASH IN LIEU OF LAND FOR THE NEUMANN LOT SPLIT AT PARCEL ID #14160829 IN THE AMOUNT OF \$1,500. MOTION CARRIED WITH ALL AYES.
- b. TJ Graumann gave an update on Park and Recreation. The new pickleball courts and new full-size basketball court are open. Mr. Graumann has received a lot of positive feedback from the users. The resurfacing of the tennis courts is complete. On July 3<sup>rd</sup>, the pickleball, basketball and tennis courts were all full.

Mr. Graumann gave an update on South Bay Park. Dave Schrupp, Dave Nevin and TJ Graumann met with Corrine Hodapp of the Corps of Engineers and had a productive discussion. Ms. Hodapp asked that the City present a solid plan and an archeological study of the park for approval by the Corp before any work is done. Ms. Hodapp informed the group that the park is intended for low recreation use, which would include restrooms, picnic shelter, walking trails, and parking. Docks and boats would not be allowed. Mr. Graumann is working on a site plan that can be discussed at the upcoming budget meetings.

## **3. PUBLIC WORKS/CEMETERY/SEWER**

- a. MOTION 07R-20-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO APPROVE THE ESTIMATE FROM LINESCAPE LINESTRIPING FOR ROAD STRIPING IN THE AMOUNT OF \$17,433 WHICH IS INCLUDED IN THE 2020 BUDGET. MOTION CARRIED WITH ALL AYES.
- b. Dave Reese gave a brief update on the Perkins Road Project. MOTION 07R-21-20 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO

APPROVE PAY REQUEST NO. 1 FROM BORDEN EXCAVATING FOR THE PERKINS ROAD PROJECT IN THE AMOUNT OF \$59,185. MOTION CARRIED WITH ALL AYES.

- c. Dave Reese gave a brief update on the Water Quality Project at Manhattan Point Blvd and County Road 66. There have been delays because DeChantal has been struggling with excess ground water. The substantial completion date is July 31 and that deadline will probably not be met. Dave Nevin and John Andrews both live in the area and stated they were discouraged that there are never any workers there and there has been very little progress. Dave Reese stated that part of the pay request is for materials on hand. MOTION 07R-22-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE PAY REQUEST NO. 1 FROM DECHANTAL EXCAVATING FOR THE WATER QUALITY PROJECT IN THE AMOUNT OF \$78,372.14. MOTION CARRIED WITH ALL AYES.
- d. Included in the packet for Council information was Active Projects Status Report from Dave Reese.
- e. Included in the packet for Council information was an update from Phil Martin regarding County Road 66 improvements.

**G. PUBLIC FORUM** – Marcia Volz of 37668 Moen Beach Trail noted that the Council levied for an additional 3% last year and wondered if those funds have been spent. Mr. Lyonais stated that some of those funds have been spent. Ms. Volz stated that the budget included funds to train a replacement for Ted Strand and asked what was done with that money since Ted's retirement is postponed. Mike Lyonais replied that the funds were reallocated to another project. Ms. Volz suggested that the Council adopt the Building Code or hire an inspector to make sure the firehall project is done properly.

**H. CITY ATTORNEY REPORT** – None.

**I. NEW BUSINESS** – None.

**J. OLD BUSINESS** – None.

**K. ADJOURN** – MOTION 07R-23-20 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO ADJOURN THE MEETING AT 8:45 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson  
City Clerk  
City Clerk/Minutes/7-13-20

C. 3.

CITY OF CROSSLAKE  
SPECIAL MEETING  
MONDAY, JULY 20, 2020  
9:00 A.M. – CITY HALL

The Council for the City of Crosslake held a Special Meeting on Monday, July 20, 2020 in City Hall. The following Council Members were present: Mayor Dave Nevin, John Andrews, Gary Heacox, Dave Schrupp, and Aaron Herzog. Also in attendance were City Administrator Mike Lyonais, City Clerk Char Nelson, Park Director TJ Graumann, Public Works Director Ted Strand, Police Chief Erik Lee, and Fire Chief Chip Lohmiller. City Attorney Brad Person and Northland Press Reporter Paul Boblett attended via Zoom. There were five people in the audience and one person on Zoom.

1. Mayor Nevin called the meeting to order at 9:00 A.M.
2. Dave Nevin reported that Gary Heacox submitted his resignation from the Council because he is moving. Mike Lyonais stated that this is Mr. Heacox's eighth year on the Council and that he was also active with the Planning and Zoning Commission, Park Commission, Personnel Committee and the Crosslake-Ideal Lions. Council and staff thanked him for his service. Mr. Heacox thanked all the residents, even if he didn't agree with all of them and urged the Council to follow through on their decisions and not let the audience dictate what they do. MOTION 07SP2-01-20 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO ACCEPT RESIGNATION FROM COUNCIL MEMBER GARY HEACOX EFFECTIVE 7/22/20. MOTION CARRIED WITH ALL AYES.
3. MOTION 07SP2-02-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE RESOLUTION NO. 20-17 DECLARING CITY COUNCIL VACANCY. MOTION CARRIED WITH ALL AYES.
4. Dave Nevin asked that Aaron Herzog be appointed to the Personnel Committee. MOTION 07SP2-03-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO APPOINT AARON HERZOG TO THE PERSONNEL COMMITTEE. MOTION CARRIED WITH ALL AYES.
5. John Andrews volunteered to be liaison to the Park Commission. MOTION 7SP2-04-20 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO APPOINT JOHN ANDREWS AS LIAISON TO THE PARK, RECREATION AND LIBRARY COMMISSION. MOTION CARRIED WITH ALL AYES.
6. MOTION 07SP2-05-20 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO ADVERTISE FOR LETTERS OF INTEREST TO FILL COUNCIL VACANCY IN THE 28<sup>TH</sup> AND 29<sup>TH</sup> EDITIONS OF THE OFFICIAL NEWSPAPERS, TO ASK THAT LETTERS BE SUBMITTED NO LATER THAN AUGUST 3, 2020, THAT INTERVIEWS TAKE PLACE AUGUST 7-9<sup>TH</sup> AND THAT APPOINTMENT TO THE COUNCIL BE MADE AUGUST 10, 2020. MOTION CARRIED WITH ALL AYES.
7. MOTION 07SP2-06-20 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO ADJOURN THE MEETING AT 9:11 A.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson  
City Clerk



C4.

CITY OF CROSSLAKE  
SPECIAL MEETING  
THURSDAY, JULY 30, 2020  
9:00 A.M. – CITY HALL

The Council for the City of Crosslake held a Special Meeting on Monday, July 30, 2020 in City Hall. The following Council Members were present: John Andrews, Dave Schrupp, and Aaron Herzog. Also in attendance were City Clerk Char Nelson, Park Director TJ Graumann, Public Works Director Ted Strand, Fire Chief Chip Lohmiller, City Attorney Brad Person and City Engineer Dave Reese. Attending via Zoom were Mayor Dave Nevin, City Administrator Mike Lyonais, League of MN Cities Insurance Adjuster Carol Geiger, Echo Publishing Reporter Dan Determan, and Northland Press Reporter Paul Boblett. There were seventeen people in the audience.

1. Mayor Nevin called the meeting to order at 9:00 A.M.
2. Carol Geiger of the League of MN Cities (LMC) reported that LMC staff and Encompassing Engineering Consultants toured the firehall on July 13, 2020 to review the mold issues and water damage. Included in the pack for Council review was a report from Encompassing Engineering Consultants Forensic Analysis regarding the condition of the building. Ms. Geiger reported that much of the damage would not be covered by insurance because the damage is due to faulty workmanship, construction or design which in turn caused rust, decay, deterioration and mold. Some damaged areas on the building appear to be from the time of the original construction. The two areas that can be considered for coverage are ice damage to the western dormer trim and minor water damages to the drywall in the closet in the day room located on the back wall to the slop/sink room of the firehall. Each area would have a \$250 deductible.

Andy Pickar of Hy-tec Construction outlined additional costs to fix the areas of concern that were discovered after construction demolition and after the initial quote for the remodel was submitted. The estimate for the additional work is \$126,000. John Andrews noted that the LMC showed problems on their report that were not addressed in the scope of repairs from Hy-tec. Andy Pickar replied that fixing the ventilation would cost approximately \$10,000.

Dave Nevin stated that the City has lost a month of construction time and questioned why they waited to receive the report from the LMC. Mr. Nevin wants to move forward right away. Mike Lyonais questioned the estimates for repair which now total \$136,000 and noted that the engineer consultant suggested that the roof be replaced and determine if the slab that the building sits on has a vapor barrier. Dave Nevin stated that the conditions of the building can be fixed and the mold mitigated and that the \$50,000 in Hy-tec's quote to do this is probably more than needed.

Aaron Herzog asked if there were any other areas that needed to be checked in the building. Andy Pickar replied that all the walls from top to bottom should be opened up which could cost an additional \$100,000. Aaron Herzog stated that the total cost to fix now was up to \$250,000 and Dave Nevin argued that the costs were inflated and realistically should be about \$186,000. John Andrews asked what the life of the building would be after the remodel. Andy Pickar replied that it will still be an old building with the same life expectancy of 20-30 years.



Dave Nevin said there was no need to replace the roof. Dave Schrupp stated that he is uncomfortable with each additional cost being proposed and that he would like to see a spreadsheet with costs that covered every possible issue. Mr. Schrupp added that renovations usually start with a sound building and this building is not sound. Dave Nevin stated that he disagreed.

Fire Chief Chip Lohmiller reported that the firefighters are not entering the construction area of the firehall due to the exposed mold. Mr. Lohmiller stated that he was tasked at the last meeting with getting quotes for the cost of a new building and that Mike Angland of Widseth was here to present a design.

Mike Angland of Widseth presented a design for a new firehall at the existing location. The structure presented would have two levels, with the bottom floor at 15,064 square feet. The upper level would be used for storage and training. The estimated cost is \$225 per square foot or \$3.5M. Mr. Angland discussed the water damage issues in the current building and stated that there are health and structural concerns with a remodel. John Andrews stated that he would have to consider the effects to taxpayers on building a new structure versus a remodel. Mike Lyonais stated that the City has allocated \$1.4M for the project and that there are approximately \$200,000 in proposed change orders. If the Council increased that cost by \$2M and bonded for that, the annual payment of a \$2M bond would be approximately \$160,000. Mr. Lyonais noted that there are benefits for either project, new or remodel. Mike Angland noted that the \$3.5M did not include engineering fees of approximately \$300,000. To date the City has incurred approximately \$125,000 in the building.

Firefighter Joel Carlton addressed the Council and stated that he has construction experience. Mr. Carlton discussed the issues and problems of the existing building and noted that remodels usually end up costing 50% more than anticipated because there are so many unknowns.

Dave Nevin stated that the question of building a new firehall could be put to the voters as a referendum question at the general election and that he thinks the public will be outraged. Aaron Herzog stated that the City has a contract with Hy-tec and that they need to dig into the building more and give the City a solid cost to remodel. Andy Pickar stated that he will prepare a spreadsheet with costs and that the more walls that they open, the better estimate they will have. It will take approximately 2-3 weeks to open the walls at an additional cost of \$30,000.

Dave Nevin stated that staff is using scare tactics to say that the remodel could cost up to \$2M. Mr. Nevin stated that a new building estimated at \$3.5M could easily turn into \$4.5M. Mr. Nevin suggested that the newspapers write a story about the proposals to see what reaction there is from the public. Mr. Angland noted that this is a big decision for the Council and that keeping staff and public safe should be the top priority.

Mr. Nevin stated that Hy-tec will remove the mold and put the building back together. Mr. Schrupp stated that he would like to know the life of the remodeled building versus the life of a new building. Mr. Nevin stated that you can't determine the life of a building and that the mold issue is a small hiccup and that everyone is overreacting. Mr. Schrupp replied that it is not a small hiccup and requested that true costs for both scenarios be given to the Council before a final decision is made.

Aaron Herzog stated that he agrees that the Council needs to have true cost estimates but that talking about a new building was premature and needed to stop. John Andrews worried that they could be putting good money after bad and that he agreed with Mr. Schrupp.

Dave Nevin agreed that the Council needs to see realistic numbers from the contractor and suggested that if the roof needs repairs that it could be done down the road, perhaps in 10 years. Mitch Feierabend of Hy-tec Construction addressed the Council and stated that it would take more than two weeks to tear down more walls and that remodels are tough, but they will do what the Council wants.

MOTION 07SP3-01-20 WAS MADE BY DAVE SCHRUPP AND SECONDED BY JOHN ANDREWS TO REQUEST FROM HYTEC CONSTRUCTION THE BEST ESTIMATED COST FOR THE FIREHALL REMODEL PROJECT, INCLUDING THE MOST RECENT FINDINGS FROM THE MOISTURE DAMAGE REVIEW, AS WELL AS AN ESTIMATED "LIFE EXPECTANCY" OF THE REMODELED BUILDING AND TO REQUEST FROM HYTEC CONSTRUCTION AND WIDSETH THE BEST ESTIMATED COST FOR THE ENGINEERING AND CONSTRUCTION OF A NEW FIREHALL AS PRESENTED BY WIDSETH, AND TO DIRECT MIKE LYONAIIS TO PREPARE FINANCIAL INFORMATION ON HOW EITHER BUILDING WOULD BE PAID FOR. ALL ITEMS TO BE PRESENTED AT AUGUST 10, 2020 COUNCIL MEETING.

Firefighter Neil Luzar addressed the Council and stated that he is concerned that the mold in the building could cause health issues for staff and that he would want to be reassured that the remodeled building will be safe when completed. Mr. Luzar is not in favor of remodeling the building and feels it is just a band aid on the existing issues.

ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Chip Lohmiller stated that the Mayor had a mold study done in 2018 and asked to see the results of the study. Dave Nevin stated that he will share the results and added that he should be reimbursed for the cost of the study. MOTION 07SP3-02-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO REIMBURSE DAVE NEVIN FOR THE COST OF THE 2018 MOLD STUDY. ROLL CALL VOTE WAS TAKEN AND ANDREWS AND SCHRUPP VOTED AYE AND HERZOG VOTED NAY. NEVIN ABSTAINED FROM VOTING. MOTION CARRIED. Dave Nevin suggested that an officer pick the study up from his house after the meeting and suggested that the Council invite Service Master to attend a council meeting to explain the results. MOTION 07SP3-03-20 WAS MADE BY DAVE NEVIN AND SECONDED BY JOHN ANDREWS TO INVITE SERVICE MASTER TO THE NEXT COUNCIL MEETING TO EXPLAIN THE RESULTS OF THE 2018 MOLD STUDY. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

3. The Council reviewed a request from DeChantel Excavating for a time extension for the Water Quality Project at the intersection of County Road 3 and Manhattan Point Blvd. The substantial completion date was July 31, 2020 and they are requesting it be delayed to August 31, 2020. Dave Reese explained that the contractor has had issues with dewatering. Dave Nevin stated that the project started before Memorial Day and that there have been no workers present at

the site the last 3-4 weeks. Mr. Nevin and Mr. Andrews both live down that road and have seen little activity throughout the project. There is a clause in the contract for liquidated damages. If the City has burdened any costs related to the extension, the contractor would require a list of damages from the City. MOTION 07SP3-04-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO GRANT THE EXTENSION OF TIME TO COMPLETE THE WATER QUALITY PROJECT AT THE INTERSECTION OF CSAH 66 AND MANHATTAN POINT BLVD TO 8/31/2020 FOR DECHANTEL EXCAVATING. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

4. MOTION 07SP3-05-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO ADJOURN THE MEETING AT 10:50 A.M. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson  
City Clerk

## CITY OF CROSSLAKE

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## Month-End Revenue

Current Period: JULY 2020

SRC	SRC Descr	2020 Budget	JULY 2020 Amt	2020 YTD Amt	2020 YTD Balance	2020 % of Budget
FUND 101 GENERAL FUND						
31000	General Property Taxes	\$3,465,861.00	\$451,407.13	\$1,983,971.22	\$1,481,889.78	57.24%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$111,725.00	\$3,670.92	\$111,858.90	-\$133.90	100.12%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$123,275.00	\$70,656.10	\$70,656.10	\$52,618.90	57.32%
31800	Other Taxes	\$1,500.00	\$0.00	\$1,150.72	\$349.28	76.71%
31900	Penalties and Interest DelTax	\$2,500.00	\$3,493.64	\$3,994.11	-\$1,494.11	159.76%
32110	Alcoholic Beverages	\$13,500.00	\$0.00	\$300.00	\$13,200.00	2.22%
32111	Club Liquor License	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
32112	Beer and Wine License	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
32180	Other Licenses/Permits	\$200.00	\$100.00	\$100.00	\$100.00	50.00%
33400	State Grants and Aids	\$500.00	\$171,399.00	\$172,656.00	-\$172,156.00	34531.20%
33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33406	Taconite Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33416	Police Training Reimbursement	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
33417	Police State Aid	\$33,000.00	\$0.00	\$0.00	\$33,000.00	0.00%
33418	Fire State Aid	\$38,000.00	\$0.00	\$500.00	\$37,500.00	1.32%
33419	Fire Training Reimbursement	\$5,000.00	\$254.00	\$3,004.00	\$1,996.00	60.08%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33422	PERA State Aid	\$2,979.00	\$0.00	\$0.00	\$2,979.00	0.00%
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33650	Recycling Grant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34000	Charges for Services	\$500.00	\$0.00	\$18.00	\$482.00	3.60%
34010	Sale of Maps and Publications	\$100.00	\$0.00	\$10.00	\$90.00	10.00%
34050	Candidate Filing Fees	\$20.00	\$0.00	\$0.00	\$20.00	0.00%
34103	Zoning Permits	\$30,000.00	\$8,450.00	\$29,250.00	\$750.00	97.50%
34104	Plat Check Fee/Subdivision Fee	\$1,500.00	\$100.00	\$550.00	\$950.00	36.67%
34105	Variances and CUPS/IUPS	\$9,000.00	\$0.00	\$5,250.00	\$3,750.00	58.33%
34106	Sign Permits	\$500.00	\$0.00	\$150.00	\$350.00	30.00%
34107	Assessment Search Fees	\$800.00	\$690.00	\$2,120.00	-\$1,320.00	265.00%
34108	Zoning Misc/Penalties	\$0.00	\$100.00	\$100.00	-\$100.00	0.00%
34109	Zoning Reimb Eng/Legal/Survey	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34111	Driveway Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34112	Septic Permits	\$5,000.00	\$1,000.00	\$6,750.00	-\$1,750.00	135.00%
34113	Landscape License Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34114	Zoning Map/Ordinance Amendment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34201	Fire Department Donations	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
34202	Fire Protection and Calls	\$30,000.00	\$0.00	\$32,131.31	-\$2,131.31	107.10%
34206	Animal Control Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34207	House Burning Fee	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34210	Police Contracts	\$55,742.00	\$0.00	\$32,416.67	\$23,325.33	58.15%
34211	Police Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34213	Police Receipts	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
34214	Tac Team Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34300	E911 Signs	\$1,000.00	\$1,400.00	\$2,800.00	-\$1,800.00	280.00%
34700	Park & Rec Donation	\$300.00	\$34.00	\$334.00	-\$34.00	111.33%

## CITY OF CROSSLAKE

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## Month-End Revenue

Current Period: JULY 2020

SRC	SRC Descr	2020 Budget	JULY 2020 Amt	2020 YTD Amt	2020 YTD Balance	2020 % of Budget
34701	Halloween Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34711	Taxable Merchandise/Rentals	\$200.00	\$10.00	\$195.00	\$5.00	97.50%
34740	Park Concessions	\$500.00	\$1.00	\$17.00	\$483.00	3.40%
34741	Gen Gov t Concessions	\$100.00	\$0.00	\$153.42	-\$53.42	153.42%
34742	Park Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34743	Public Works Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34744	Fire Department Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34750	CCC/Park User Fee	\$4,000.00	\$148.00	\$1,293.00	\$2,707.00	32.33%
34751	Shelter/Beer/Wine Fees	\$300.00	\$30.00	\$30.00	\$270.00	10.00%
34760	Library Cards	\$500.00	\$0.00	\$116.00	\$384.00	23.20%
34761	Library Donations	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
34762	Library Copies	\$300.00	\$0.00	\$58.00	\$242.00	19.33%
34763	Library Events	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
34764	Library Miscellaneous	\$50.00	\$0.00	\$3.00	\$47.00	6.00%
34765	Summer Reading Program	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
34766	Library Luncheon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34767	New York Times Best Seller Pro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34768	PAL Foundation - Library	\$250.00	\$0.00	\$806.00	-\$556.00	322.40%
34769	PAL Foundation - Park	\$3,000.00	\$0.00	\$975.52	\$2,024.48	32.52%
34770	Silver Sneakers	\$9,000.00	\$250.00	\$8,388.00	\$612.00	93.20%
34790	Park Dedication Fees	\$4,500.00	\$0.00	\$4,500.00	\$0.00	100.00%
34800	Tennis Fees	\$1,500.00	\$944.00	\$1,076.00	\$424.00	71.73%
34801	Recreational-Program	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
34802	Softball/Baseball Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
34803	Recreation-Misc. Receipts	\$1,000.00	\$0.00	\$58.00	\$942.00	5.80%
34805	Aerobics Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34806	Weight Room Fees	\$30,000.00	\$1,493.00	\$10,014.05	\$19,985.95	33.38%
34807	Volleyball Fees	\$750.00	\$0.00	\$200.00	\$550.00	26.67%
34808	Silver and Fit	\$13,000.00	\$48.00	\$1,116.00	\$11,884.00	8.58%
34809	Soccer Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34810	Pickle Ball	\$8,000.00	\$1,728.00	\$6,503.00	\$1,497.00	81.29%
34910	Transit Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34940	Cemetery Lots	\$3,000.00	\$750.00	\$4,000.00	-\$1,000.00	133.33%
34941	Cemetery Openings	\$3,500.00	\$0.00	\$3,750.00	-\$250.00	107.14%
34942	Cemetery Other	\$450.00	\$0.00	\$150.00	\$300.00	33.33%
34950	Public Works Revenue	\$1,500.00	\$125.00	\$875.00	\$625.00	58.33%
34952	County Joint Facility Payments	\$45,000.00	\$11,503.23	\$19,643.44	\$25,356.56	43.65%
34953	Recycling Revenues	\$50.00	\$39.00	\$99.90	-\$49.90	199.80%
35100	Court Fines	\$10,000.00	\$796.36	\$3,608.16	\$6,391.84	36.08%
35103	Library Fines	\$600.00	\$0.00	\$55.00	\$545.00	9.17%
35105	Restitution Receipts	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
36200	Miscellaneous Revenues	\$5,000.00	\$40.00	\$1,777.14	\$3,222.86	35.54%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36202	LIBRARY GRANTS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	100.00%
36210	Interest Earnings	\$60,500.00	\$5,732.47	\$73,917.61	-\$13,417.61	122.18%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Bridges	\$6,909.00	\$3,305.83	\$3,305.83	\$3,603.17	47.85%
36255	Sp Assess Int-Bridges	\$1,063.00	\$407.26	\$407.26	\$655.74	38.31%
36256	Andys Parking Lot Principal	\$5,790.00	\$3,039.87	\$3,039.87	\$2,750.13	52.50%
36257	Andys Parking Lot Interest	\$913.00	\$311.57	\$311.57	\$601.43	34.13%
38050	Telephone Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38051	Telephone True-Up	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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## Month-End Revenue

Current Period: JULY 2020

SRC	SRC Descr	2020 Budget	JULY 2020 Amt	2020 YTD Amt	2020 YTD Balance	2020 % of Budget
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$1,097,980.00	\$0.00	\$0.00	\$1,097,980.00	0.00%
39330	Proceeds from Capital Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39400	Bond Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39700	Capital Contrib from CU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 101	GENERAL FUND	\$5,278,307.00	\$743,457.38	\$2,615,513.80	\$2,662,793.20	49.55%
FUND 301	DEBT SERVICE FUND					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31001		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31100	General Tax Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31200	Community Ctr Levy Refund 2002	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31301	1999 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31302	1999 Series B Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31303	2001 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31304	2002 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31306	2003 Disposal System Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31307	2004 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31308	2006 Series B Levy	\$0.00	\$16.51	\$16.51	-\$16.51	0.00%
31309	2006 Series C Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31311	2015 GO Equip Certs 2015B	\$0.00	\$3,382.30	\$3,382.30	-\$3,382.30	0.00%
31312	2017 GO Sewer Rev Imp Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31313	2018 ROADS-EST BOND LEVY	\$104,292.00	\$59,207.59	\$59,207.59	\$45,084.41	56.77%
31317	2019A City Hall/Police	\$270,483.00	\$148,999.90	\$148,999.90	\$121,483.10	55.09%
31900	Penalties and Interest DelTax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36105	Sp Asses Prin Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36106	Sp Asses Int Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36107	Sp Assess Prin Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36108	Sp Assess Int Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36109	Sp Assess Prin Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36110	Sp Assess Int Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36111	Sp Assess Prin Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36112	Sp Assess Int Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36113	Sp Assess Prin Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36114	Sp Assess Int Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36115	Sp Assess Prin Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36116	Sp Assess Int Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36117	Sp Assess Prin Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36118	Sp Assess Int Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36119	Sp Assess Prin Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36120	Sp Assess Int Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36121	Sp Assess Prin Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36122	Sp Assess Int Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36123	Sp Assess Prin Red Pine 99	\$0.00	\$779.60	\$779.60	-\$779.60	0.00%

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## Month-End Revenue

Current Period: JULY 2020

SRC	SRC Descr	2020 Budget	JULY 2020 Amt	2020 YTD Amt	2020 YTD Balance	2020 % of Budget
36124	Sp Assess Int Red Pine 99	\$0.00	\$445.20	\$445.20	-\$445.20	0.00%
36125	Sp Assess Prin Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36126	Sp Assess Int Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36127	Sp Assess Prin Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36128	Sp Assess Int Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36129	Sp Assess Prin Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36130	Sp Assess Int Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36131	Sp Assess Prin Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36132	Sp Assess Int Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36133	Sp Assess Prin Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36134	Sp Assess Int Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36135	Sp Assess Prin Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36136	Sp Assess Int Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36137	Sp Assess Prin Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36138	Sp Assess Int Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36139	Sp Assess Prin Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36140	Sp Assess Int Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36141	Sp Assess Prin Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36142	Sp Assess Int Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36143	Sp Assess Prin Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36144	Sp Assess Int Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36145	Sp Assess Prin Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36146	Sp Assess Int Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36147	Sp Assess Prin PineBay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36148	Sp Assess Int Pine Bay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36149	Sp Assess Prin White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36150	Sp Assess Int White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36151	Sp Assess Prin Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36152	Sp Assess Int Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36153	Sp Assess Prin Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36154	Sp Assess Int Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36155	Sp Assess Prin Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36156	Sp Assess Int Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36157	Sp Assess Prin Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36158	Sp Assess Int Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36159	Sp Assess Prin Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36160	Sp Assess Int Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36161	Sp Assess Prin Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36162	Sp Assess Int Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36163	Sp Assess Prin Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36164	Sp Assess Int Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36165	Sp Assess Prin 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36166	Sp Assess Int 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36167	Sp Assess Prin Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36168	Sp Assess Int Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36169	Sp Assess Prin Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36170	Sp Assess Int Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36171	Sp Assess Prin Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36172	Sp Assess Int Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36173	Sp Assess Prin Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36174	Sp Assess Int Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36175	Sp Assess Prin Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36176	Sp Assess Int Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%



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## Month-End Revenue

Current Period: JULY 2020

SRC	SRC Descr	2020 Budget	JULY 2020 Amt	2020 YTD Amt	2020 YTD Balance	2020 % of Budget
36177	Sp Assess Prin Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36178	Sp Assess Int Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36179	Sp Assess Prin Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36180	Sp Assess Int Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36181	Sp Assess Prin Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36182	Sp Assess Int Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36183	Sp Assess Prin Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36184	Sp Assess Int Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36185	Sp Assess Prin Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36186	Sp Assess Int Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36187	Sp Assess Prin Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36188	Sp Assess Int Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36189	Sp Assess Prin Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36190	Sp Assess Int Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36191	Sp Assess Prin Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36192	Sp Assess Int Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36193	Sp Assess Prin Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36194	Sp Assess Int Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36195	Sp Assess Prin ABC Dr 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36196	SpAssess Int ABC Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36197	SpAssess Prin Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36198	SpAssess Int Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36199	SpAssess Prin Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36235	SpAssess Int Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36236	SpAssess Prin East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36237	SpAssess Int East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36238	SpAssess Prin Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36239	SpAssess Int Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36240	SpAssess Prin Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36241	SpAssess Int Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36242	SpAssess Prin Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36243	SpAssess Int Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36244	Sp Assess Prin - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36245	Sp Assess Int - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36246	Sp Assess Prin - Sunset Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36247	Sp Assess Int - Sunset Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36248	Sp Assess Prin - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36249	Sp Assess Int - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36250	Sp Assess Prin - Johnie/Rober	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36251	Sp Assess Int - Johnie/Robert	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36252	Sp Assess Prin - Brita/Pinevie	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36253	Sp Assess Int - Brita/Pineview	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36255	Sp Assess Int-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36258	Special Assessments - P - Othe	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39311	Proceeds-Wilderness GO Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39314	Proceeds-2001 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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## Month-End Revenue

Current Period: JULY 2020

SRC	SRC Descr	2020 Budget	JULY 2020 Amt	2020 YTD Amt	2020 YTD Balance	2020 % of Budget
39315	Proceeds-2002 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39900	02 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 301	DEBT SERVICE FUND	\$374,775.00	\$212,831.10	\$212,831.10	\$161,943.90	56.79%
FUND 401	GENERAL CAPITAL PROJECTS					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34790	Park Dedication Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39102	Sale of City Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39103	Sale of Fire Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39104	Sale of Lots-Gendreau Addn.	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39231	Proceeds-2006 Series C Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401	GENERAL CAPITAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJECTS					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31050	Tax Increments LeRever	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31051	Tax Increments Daggett Brook	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31052	Tax Increments Reeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31053	Tax Increments - Ace Hardware	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31054	Tax Increment - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31056	Tax Increment 1-9 C&J Develop	\$11,000.00	\$6,080.31	\$6,080.31	\$4,919.69	55.28%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJE	\$11,000.00	\$6,080.31	\$6,080.31	\$4,919.69	55.28%
FUND 412	DUCK LANE					
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412	DUCK LANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJECT					
33400	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJEC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT					
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420	LIBRARY PROJECT					

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## Month-End Revenue

Current Period: JULY 2020

SRC	SRC Descr	2020 Budget	JULY 2020 Amt	2020 YTD Amt	2020 YTD Balance	2020 % of Budget
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39316	Proceeds-2003 Series A Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39317	Proceeds-2003 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
31000	General Property Taxes	\$0.00	\$206.88	\$206.88	-\$206.88	0.00%
31100	General Tax Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31802	EDA Tax Receipts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34101	City Hall User Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36212	Restricted Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36220	Lease Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$0.00	\$206.88	\$206.88	-\$206.88	0.00%
FUND 503 EDA (REVOLVING LOAN)						
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36211	Revolving Loan Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND						
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34410	Unallocated Reserves	\$0.00	\$734.00	\$1,267.39	-\$1,267.39	0.00%
36104	Penalty & Interest	\$1,000.00	\$32.36	\$914.64	\$85.36	91.46%
36200	Miscellaneous Revenues	\$1,000.00	\$473.50	\$473.50	\$526.50	47.35%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37200	User Fee	\$280,000.00	\$23,850.00	\$171,433.38	\$108,566.62	61.23%
37250	Sewer Connection Payments	\$12,000.00	\$272.03	\$272.03	\$11,727.97	2.27%
37500	Capital Contribution	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

## CITY OF CROSSLAKE

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## Month-End Revenue

Current Period: JULY 2020

SRC	SRC Descr	2020 Budget	JULY 2020 Amt	2020 YTD Amt	2020 YTD Balance	2020 % of Budget
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$1,300,000.00	\$0.00	\$0.00	\$1,300,000.00	0.00%
FUND 601	SEWER OPERATING FUND	\$1,594,000.00	\$25,361.89	\$174,360.94	\$1,419,639.06	10.94%
FUND 614	TELEPHONE AND CABLE FUND					
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39105	Sales Proceeds - Gain/Loss	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614	TELEPHONE AND CABLE FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651	SEWER RESTRICTED SINKING FUND					
31306	2003 Disposal System Levy	\$221,000.00	\$126,649.58	\$126,649.58	\$94,350.42	57.31%
31312	2017 GO Sewer Rev Imp Bonds	\$121,228.00	\$69,124.96	\$69,124.96	\$52,103.04	57.02%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651	SEWER RESTRICTED SINKING FU	\$344,228.00	\$195,774.54	\$195,774.54	\$148,453.46	56.87%
		\$7,602,310.00	\$1,183,712.10	\$3,204,767.57	\$4,397,542.43	42.16%

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**CITY OF CROSSLAKE**  
**Month End Expenditures**  
 Current Period: JULY 2020

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OBJ	OBJ Descr	2020 Budget	JULY 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
FUND 101 GENERAL FUND						
DEPT 41110 Council						
100	Wages and Salaries Dept Head	\$27,000.00	\$2,250.00	\$15,750.00	\$11,250.00	58.33%
122	FICA	\$2,066.00	\$172.15	\$1,205.05	\$860.95	58.33%
151	Workers Comp Insurance	\$120.00	\$0.00	\$75.00	\$45.00	62.50%
208	Instruction Fees	\$1,500.00	\$0.00	\$25.00	\$1,475.00	1.67%
321	Communications-Cellular	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
331	Travel Expenses	\$1,500.00	\$0.00	\$178.25	\$1,321.75	11.88%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$150.00	-\$1,327.25	\$0.00	\$150.00	0.00%
433	Dues and Subscriptions	\$706.00	\$0.00	\$0.00	\$706.00	0.00%
DEPT 41110 Council		\$33,042.00	\$1,094.90	\$17,233.30	\$15,808.70	52.16%
DEPT 41400 Administration						
100	Wages and Salaries Dept Head	\$101,515.00	\$7,818.44	\$58,623.30	\$42,891.70	57.75%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
109	Secretary/Bookkeeper	\$75,173.00	\$5,813.42	\$43,577.65	\$31,595.35	57.97%
121	PERA	\$13,252.00	\$1,022.38	\$7,665.00	\$5,587.00	57.84%
122	FICA	\$13,517.00	\$911.89	\$6,871.62	\$6,645.38	50.84%
131	Employer Paid Health	\$42,188.00	\$3,516.00	\$24,612.00	\$17,576.00	58.34%
132	Employer Paid Disability	\$1,517.00	\$126.41	\$884.87	\$632.13	58.33%
133	Employer Paid Dental	\$2,064.00	\$172.00	\$1,204.00	\$860.00	58.33%
134	Employer Paid Life	\$134.00	\$10.40	\$72.80	\$61.20	54.33%
136	Deferred Compensation	\$1,300.00	\$100.00	\$750.00	\$550.00	57.69%
151	Workers Comp Insurance	\$1,670.00	\$0.00	\$1,058.00	\$612.00	63.35%
152	Health Savings Account Contrib	\$12,000.00	\$3,000.00	\$9,000.00	\$3,000.00	75.00%
200	Office Supplies	\$1,800.00	\$551.37	\$1,198.58	\$601.42	66.59%
208	Instruction Fees	\$2,000.00	\$0.00	\$299.00	\$1,701.00	14.95%
210	Operating Supplies	\$1,500.00	\$114.73	\$563.83	\$936.17	37.59%
220	Repair/Maint Supply - Equip	\$3,834.00	\$240.16	\$1,221.71	\$2,612.29	31.87%
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$4,000.00	\$252.83	\$1,629.93	\$2,370.07	40.75%
322	Postage	\$1,000.00	\$0.00	\$178.35	\$821.65	17.84%
331	Travel Expenses	\$1,500.00	\$0.00	\$178.25	\$1,321.75	11.88%
334	Vehicle Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$1,000.00	\$0.00	\$212.50	\$787.50	21.25%
413	Office Equipment Rental/Repair	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues and Subscriptions	\$850.00	\$425.00	\$790.00	\$60.00	92.94%
443	Sales Tax	\$100.00	\$0.00	\$1.00	\$99.00	1.00%
500	Capital Outlay	\$10,559.00	\$3,577.47	\$6,475.01	\$4,083.99	61.32%
600	Principal	\$835.00	\$74.66	\$500.85	\$334.15	59.98%
610	Interest	\$29.00	\$7.84	\$13.65	\$15.35	47.07%
DEPT 41400 Administration		\$294,637.00	\$27,735.00	\$167,581.90	\$127,055.10	56.88%
DEPT 41410 Elections						
107	Services	\$4,500.00	\$0.00	\$1,050.00	\$3,450.00	23.33%
122	FICA	\$344.00	\$0.00	\$0.00	\$344.00	0.00%
210	Operating Supplies	\$75.00	\$0.00	\$0.00	\$75.00	0.00%

OBJ	OBJ Descr	2020 Budget	JULY 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
351	Legal Notices Publishing	\$75.00	\$0.00	\$0.00	\$75.00	0.00%
413	Office Equipment Rental/Repair	\$75.00	\$0.00	\$0.00	\$75.00	0.00%
430	Miscellaneous	\$131.00	\$0.00	\$330.55	-\$199.55	252.33%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41410 Elections		\$5,200.00	\$0.00	\$1,380.55	\$3,819.45	26.55%
DEPT 41600 Audit/Legal Services						
301	Auditing and Acct g Services	\$32,000.00	\$484.50	\$26,470.75	\$5,529.25	82.72%
304	Legal Fees (Civil)	\$7,000.00	\$507.50	\$3,622.50	\$3,377.50	51.75%
307	Legal Fees (Labor)	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
DEPT 41600 Audit/Legal Services		\$49,000.00	\$992.00	\$30,093.25	\$18,906.75	61.41%
DEPT 41910 Planning and Zoning						
100	Wages and Salaries Dept Head	\$60,488.00	\$4,670.76	\$35,015.70	\$25,472.30	57.89%
101	Assistant	\$60,230.00	\$4,210.80	\$31,315.17	\$28,914.83	51.99%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$9,054.00	\$666.10	\$4,974.69	\$4,079.31	54.94%
122	FICA	\$9,235.00	\$583.96	\$4,392.68	\$4,842.32	47.57%
131	Employer Paid Health	\$42,188.00	\$3,606.26	\$24,702.26	\$17,485.74	58.55%
132	Employer Paid Disability	\$1,200.00	\$94.14	\$658.98	\$541.02	54.92%
133	Employer Paid Dental	\$2,064.00	\$86.00	\$602.00	\$1,462.00	29.17%
134	Employer Paid Life	\$134.00	\$10.40	\$72.80	\$61.20	54.33%
136	Deferred Compensation	\$650.00	\$0.00	\$0.00	\$650.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$0.00	\$0.00	\$621.00	-\$621.00	0.00%
152	Health Savings Account Contrib	\$12,000.00	\$2,049.14	\$8,015.98	\$3,984.02	66.80%
200	Office Supplies	\$700.00	\$404.20	\$920.65	-\$220.65	131.52%
208	Instruction Fees	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
210	Operating Supplies	\$1,500.00	\$276.96	\$431.49	\$1,068.51	28.77%
212	Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
220	Repair/Maint Supply - Equip	\$3,934.00	\$240.17	\$1,221.77	\$2,712.23	31.06%
221	Repair/Maint Vehicles 306	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
262	Unif Tony/Jon	\$500.00	\$195.00	\$294.99	\$205.01	59.00%
264	Unif Bobby/Cheryl	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
303	Engineering Fees	\$2,500.00	\$0.00	\$170.00	\$2,330.00	6.80%
304	Legal Fees (Civil)	\$5,000.00	\$0.00	\$52.50	\$4,947.50	1.05%
305	Legal/Eng - Developer/Criminal	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
314	Surveyor	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
320	Communications	\$3,500.00	\$257.18	\$1,199.87	\$2,300.13	34.28%
321	Communications-Cellular	\$0.00	\$38.23	\$229.38	-\$229.38	0.00%
322	Postage	\$500.00	\$0.00	\$178.35	\$321.65	35.67%
331	Travel Expenses	\$5,500.00	\$155.25	\$460.56	\$5,039.44	8.37%
332	Travel Expense- P&Z Comm	\$1,500.00	\$875.00	\$1,400.00	\$100.00	93.33%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$2,000.00	\$97.75	\$1,068.89	\$931.11	53.44%
352	Filing Fees	\$1,500.00	\$0.00	\$230.00	\$1,270.00	15.33%
356	Mapping	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$500.00	\$0.00	\$3,256.00	-\$2,756.00	651.20%
387	Septic Inspections	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$860.00	\$0.00	\$0.00	\$860.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$13.40	\$486.60	2.68%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Emergency Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2020 Budget	JULY 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
443	Sales Tax	\$0.00	\$1.00	\$2.00	-\$2.00	0.00%
452	Refund	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
470	Consultant Fees	\$0.00	\$0.00	\$1,000.00	-\$1,000.00	0.00%
500	Capital Outlay	\$10,559.00	\$1,716.68	\$5,893.10	\$4,665.90	55.81%
600	Principal	\$835.00	\$74.66	\$500.85	\$334.15	59.98%
610	Interest	\$29.00	\$7.84	\$13.65	\$15.35	47.07%
DEPT 41910 Planning and Zoning		\$243,360.00	\$20,317.48	\$128,908.71	\$114,451.29	52.97%
DEPT 41940 General Government						
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$125.00	\$0.00	-\$20.79	\$145.79	-16.63%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
152	Health Savings Account Contrib	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$2,500.00	\$322.33	\$1,395.84	\$1,104.16	55.83%
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$965.85	\$3,583.16	\$416.84	89.58%
235	Signs	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
254	Concessions - Pop	\$300.00	\$10.43	\$111.42	\$188.58	37.14%
302	Architects Fees	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
303	Engineering Fees	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
316	Security Monitoring	\$800.00	\$0.00	\$324.00	\$476.00	40.50%
320	Communications	\$0.00	\$207.66	\$207.66	-\$207.66	0.00%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$250.00	\$9.90	\$111.90	\$138.10	44.76%
354	Ordinance Codification	\$5,000.00	\$0.00	\$1,829.38	\$3,170.62	36.59%
360	Insurance	\$26,500.00	\$0.00	\$22,714.00	\$3,786.00	85.71%
381	Electric Utilities	\$14,500.00	\$733.00	\$10,677.00	\$3,823.00	73.63%
383	Gas Utilities	\$4,500.00	\$35.40	\$1,705.69	\$2,794.31	37.90%
384	Refuse/Garbage Disposal	\$500.00	\$26.21	\$333.60	\$166.40	66.72%
385	Sewer Utility	\$600.00	\$50.00	\$301.33	\$298.67	50.22%
389	Generator Expense	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
405	Cleaning Services	\$9,600.00	\$1,100.00	\$5,345.00	\$4,255.00	55.68%
430	Miscellaneous	\$2,500.00	\$537.83	\$1,839.48	\$660.52	73.58%
433	Dues and Subscriptions	\$3,500.00	\$1,355.71	\$2,610.88	\$889.12	74.60%
437	Brainerd Lakes Area Dev Corp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
438	Initiative Foundation	\$1,650.00	\$0.00	\$1,650.00	\$0.00	100.00%
439	Emergency Mgmt Expense	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Emergency Supplies	\$300.00	\$4,803.16	\$32,350.69	-\$32,050.69	10783.56%
442	Safety Prog/Equipment	\$10,500.00	\$0.00	\$0.00	\$10,500.00	0.00%
443	Sales Tax	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
444	Transportation Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
446	Animal Control	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
449	Cobra Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
451	Health Comm Program Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
456	Fireworks	\$15,000.00	\$0.00	\$15,000.00	\$0.00	100.00%
460	Fines/Fees Reimburse	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
470	Consultant Fees	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
490	Donations to Civic Org s	\$5,000.00	\$0.00	\$1,250.00	\$3,750.00	25.00%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2020 Budget	JULY 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
DEPT 41940	General Government	\$184,175.00	\$10,157.48	\$103,320.24	\$80,854.76	56.10%
DEPT 42110	Police Administration					
100	Wages and Salaries Dept Head	\$87,727.00	\$6,730.54	\$50,479.05	\$37,247.95	57.54%
101	Assistant	\$68,731.00	\$4,515.12	\$39,431.71	\$29,299.29	57.37%
103	Tech 1	\$56,240.00	\$4,653.29	\$30,444.80	\$25,795.20	54.13%
108	Tech 3	\$16,500.00	\$0.00	\$3,113.32	\$13,386.68	18.87%
110	Tech 4	\$54,790.00	\$4,975.65	\$20,316.81	\$34,473.19	37.08%
112	Tech 5	\$63,965.00	\$5,420.48	\$35,251.70	\$28,713.30	55.11%
113	Tech 6	\$63,336.00	\$5,295.39	\$29,156.79	\$34,179.21	46.04%
121	PERA	\$72,798.00	\$5,591.51	\$36,503.68	\$36,294.32	50.14%
122	FICA	\$5,964.00	\$421.29	\$2,706.47	\$3,257.53	45.38%
131	Employer Paid Health	\$113,912.00	\$8,439.20	\$52,921.15	\$60,990.85	46.46%
132	Employer Paid Disability	\$3,236.00	\$272.62	\$1,708.05	\$1,527.95	52.78%
133	Employer Paid Dental	\$4,926.00	\$410.48	\$2,535.69	\$2,390.31	51.48%
134	Employer Paid Life	\$403.00	\$31.60	\$194.00	\$209.00	48.14%
136	Deferred Compensation	\$1,300.00	\$100.00	\$737.50	\$562.50	56.73%
140	Unemployment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
151	Workers Comp Insurance	\$27,274.00	\$0.00	\$17,421.00	\$9,853.00	63.87%
152	Health Savings Account Contrib	\$21,000.00	\$7,500.00	\$22,500.00	-\$1,500.00	107.14%
200	Office Supplies	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
208	Instruction Fees	\$5,000.00	\$0.00	\$1,332.24	\$3,667.76	26.64%
209	Physicals	\$0.00	\$0.00	\$425.00	-\$425.00	0.00%
210	Operating Supplies	\$1,800.00	\$416.60	\$2,400.63	-\$600.63	133.37%
212	Motor Fuels	\$18,000.00	\$682.56	\$6,159.20	\$11,840.80	34.22%
214	Auto Expense- Squad 301	\$500.00	\$145.36	\$219.43	\$280.57	43.89%
216	Auto Expense- Squad 305	\$1,200.00	\$0.00	\$160.00	\$1,040.00	13.33%
217	Auto Expense- Squad 303	\$1,000.00	\$0.00	\$1,052.29	-\$52.29	105.23%
218	Auto Expense- Squad 302	\$1,000.00	\$0.00	\$62.11	\$937.89	6.21%
219	Auto Expense- Squad 304	\$500.00	\$33.34	\$1,331.46	-\$831.46	266.29%
220	Repair/Maint Supply - Equip	\$15,000.00	\$250.00	\$5,716.20	\$9,283.80	38.11%
221	Repair/Maint Vehicles 306	\$2,000.00	\$30.97	\$228.54	\$1,771.46	11.43%
258	Unif FIRE/Ted/Corey/Adam	\$675.00	\$0.00	\$2,037.61	-\$1,362.61	301.87%
259	Unif Erik/Joe	\$675.00	\$0.00	\$467.92	\$207.08	69.32%
260	Unif Eric/Josh/Nate	\$675.00	\$0.00	\$165.98	\$509.02	24.59%
261	Unif Jake/TJ/Seth	\$675.00	\$0.00	\$31.57	\$643.43	4.68%
262	Unif Tony/Jon	\$675.00	\$0.00	\$182.48	\$492.52	27.03%
264	Unif Bobby/Cheryl	\$675.00	\$0.00	\$982.58	-\$307.58	145.57%
265	Unif & P/T Expense	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
281	Tactical Team	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
282	Restitution Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
283	Forfeiture Expenditures	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$70.00	\$70.00	-\$70.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,800.00	\$491.65	\$1,850.42	\$949.58	66.09%
321	Communications-Cellular	\$5,400.00	\$411.66	\$2,470.41	\$2,929.59	45.75%
322	Postage	\$200.00	\$0.00	\$62.53	\$137.47	31.27%
331	Travel Expenses	\$2,500.00	\$28.27	\$66.61	\$2,433.39	2.66%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$14,000.00	\$0.00	\$23,278.00	-\$9,278.00	166.27%
405	Cleaning Services	\$0.00	\$400.00	\$400.00	-\$400.00	0.00%
413	Office Equipment Rental/Repair	\$400.00	\$44.20	\$4,519.20	-\$4,119.20	1129.80%
430	Miscellaneous	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
433	Dues and Subscriptions	\$250.00	\$64.43	\$413.07	-\$163.07	165.23%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%



OBJ	OBJ Descr	2020 Budget	JULY 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
458	Undercover Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
460	Fines/Fees Reimburse	\$6,000.00	\$0.00	\$6,000.00	\$0.00	100.00%
500	Capital Outlay	\$32,600.00	\$7,000.00	\$21,756.46	\$10,843.54	66.74%
550	Capital Outlay - Vehicles	\$115,000.00	\$0.00	\$17,063.72	\$97,936.28	14.84%
600	Principal	\$139.00	\$0.00	\$71.04	\$67.96	51.11%
610	Interest	\$5.00	\$0.00	\$0.96	\$4.04	19.20%
DEPT 42110 Police Administration		\$895,146.00	\$64,426.21	\$446,399.38	\$448,746.62	49.87%
DEPT 42280 Fire Administration						
100	Wages and Salaries Dept Head	\$14,400.00	\$1,200.00	\$8,400.00	\$6,000.00	58.33%
101	Assistant	\$6,000.00	\$300.00	\$1,900.00	\$4,100.00	31.67%
106	Training	\$2,100.00	\$150.00	\$975.00	\$1,125.00	46.43%
107	Services	\$76,000.00	\$4,922.00	\$45,917.00	\$30,083.00	60.42%
122	FICA	\$7,535.00	\$502.72	\$4,375.25	\$3,159.75	58.07%
151	Workers Comp Insurance	\$6,657.00	\$0.00	\$4,123.00	\$2,534.00	61.93%
200	Office Supplies	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
208	Instruction Fees	\$8,500.00	\$175.00	\$11,968.00	-\$3,468.00	140.80%
209	Physicals	\$3,500.00	\$0.00	\$3,095.00	\$405.00	88.43%
210	Operating Supplies	\$3,000.00	\$87.61	\$2,525.82	\$474.18	84.19%
212	Motor Fuels	\$500.00	\$13.57	\$191.38	\$308.62	38.28%
213	Diesel Fuel	\$2,500.00	\$29.53	\$339.83	\$2,160.17	13.59%
220	Repair/Maint Supply - Equip	\$3,000.00	\$0.00	\$3,491.54	-\$491.54	116.38%
221	Repair/Maint Vehicles 306	\$9,000.00	\$0.00	\$3,045.98	\$5,954.02	33.84%
222	Tires	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$2,500.00	\$0.00	\$894.76	\$1,605.24	35.79%
233	FIRE PREVENTION	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
240	Small Tools and Minor Equip	\$1,500.00	\$0.00	\$911.37	\$588.63	60.76%
258	Unif FIRE/Ted/Corey/Adam	\$1,000.00	\$0.00	\$1,374.59	-\$374.59	137.46%
266	Turnout Gear	\$0.00	\$0.00	\$14,191.20	-\$14,191.20	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,500.00	\$256.63	\$271.63	\$2,228.37	10.87%
321	Communications-Cellular	\$0.00	\$279.17	\$2,186.05	-\$2,186.05	0.00%
322	Postage	\$25.00	\$0.00	\$1.30	\$23.70	5.20%
331	Travel Expenses	\$6,000.00	\$148.48	\$4,473.12	\$1,526.88	74.55%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$7,000.00	\$0.00	\$5,174.00	\$1,826.00	73.91%
381	Electric Utilities	\$14,500.00	\$980.00	\$980.00	\$13,520.00	6.76%
383	Gas Utilities	\$5,100.00	\$0.00	\$0.00	\$5,100.00	0.00%
384	Refuse/Garbage Disposal	\$0.00	\$78.48	\$78.48	-\$78.48	0.00%
385	Sewer Utility	\$0.00	\$50.00	\$50.00	-\$50.00	0.00%
430	Miscellaneous	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
433	Dues and Subscriptions	\$1,500.00	\$0.00	\$1,450.00	\$50.00	96.67%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
455	House Burn	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
491	FDRA City Contribution	\$25,000.00	\$453.00	\$2,334.00	\$22,666.00	9.34%
492	FDRA State Aid	\$38,000.00	\$0.00	\$0.00	\$38,000.00	0.00%
500	Capital Outlay	\$42,000.00	\$0.00	\$33,175.49	\$8,824.51	78.99%
550	Capital Outlay - Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2020 Budget	JULY 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
DEPT 42280	Fire Administration	\$293,667.00	\$9,626.19	\$157,893.79	\$135,773.21	53.77%
DEPT 42500	Ambulance Services					
223	Bldg Repair Suppl/Maintenance	\$1,800.00	\$0.00	\$291.13	\$1,508.87	16.17%
306	Ambulance Subsidy	\$13,200.00	\$1,100.00	\$6,600.00	\$6,600.00	50.00%
DEPT 42500	Ambulance Services	\$15,000.00	\$1,100.00	\$6,891.13	\$8,108.87	45.94%
DEPT 43000	Public Works (GENERAL)					
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$62,748.00	\$4,318.78	\$31,882.60	\$30,865.40	50.81%
104	Tech 2	\$62,748.00	\$4,046.18	\$30,032.33	\$32,715.67	47.86%
105	Part-time	\$0.00	\$0.00	\$667.92	-\$667.92	0.00%
108	Tech 3	\$61,027.00	\$4,309.21	\$33,004.42	\$28,022.58	54.08%
121	PERA	\$13,989.00	\$950.57	\$7,169.09	\$6,819.91	51.25%
122	FICA	\$14,269.00	\$828.16	\$6,310.34	\$7,958.66	44.22%
131	Employer Paid Health	\$63,282.00	\$5,274.00	\$36,789.88	\$26,492.12	58.14%
132	Employer Paid Disability	\$1,243.00	\$103.56	\$724.92	\$518.08	58.32%
133	Employer Paid Dental	\$3,096.00	\$258.00	\$1,811.77	\$1,284.23	58.52%
134	Employer Paid Life	\$202.00	\$15.60	\$109.85	\$92.15	54.38%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$21,978.00	\$0.00	\$14,255.00	\$7,723.00	64.86%
152	Health Savings Account Contrib	\$18,000.00	\$4,500.00	\$13,500.00	\$4,500.00	75.00%
200	Office Supplies	\$450.00	\$0.00	\$0.00	\$450.00	0.00%
208	Instruction Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
210	Operating Supplies	\$1,200.00	\$41.42	\$453.75	\$746.25	37.81%
212	Motor Fuels	\$8,000.00	\$310.23	\$4,124.12	\$3,875.88	51.55%
213	Diesel Fuel	\$15,000.00	\$90.02	\$5,058.42	\$9,941.58	33.72%
215	Shop Supplies	\$2,750.00	\$387.05	\$727.37	\$2,022.63	26.45%
220	Repair/Maint Supply - Equip	\$18,000.00	\$59.78	\$16,464.58	\$1,535.42	91.47%
221	Repair/Maint Vehicles 306	\$15,000.00	\$0.00	\$8,758.41	\$6,241.59	58.39%
222	Tires	\$1,500.00	\$0.00	\$4,183.26	-\$2,683.26	278.88%
223	Bldg Repair Suppl/Maintenance	\$4,500.00	\$25.87	\$1,038.35	\$3,461.65	23.07%
224	Street Maint Materials	\$30,000.00	\$160.87	\$19,124.87	\$10,875.13	63.75%
225	New Roads Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
226	Bridge Materials	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
228	Street Lighting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
232	Striping	\$16,000.00	\$0.00	\$0.00	\$16,000.00	0.00%
235	Signs	\$3,000.00	\$95.64	-\$50.59	\$3,050.59	-1.69%
240	Small Tools and Minor Equip	\$2,500.00	\$540.50	\$4,247.60	-\$1,747.60	169.90%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
259	Unif Erik/Joe	\$500.00	\$225.00	\$259.99	\$240.01	52.00%
260	Unif Eric/Josh/Nate	\$500.00	\$285.07	\$500.00	\$0.00	100.00%
261	Unif Jake/TJ/Seth	\$500.00	\$0.00	\$179.95	\$320.05	35.99%
303	Engineering Fees	\$25,000.00	\$1,190.00	\$4,377.50	\$20,622.50	17.51%
304	Legal Fees (Civil)	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
314	Surveyor	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
316	Security Monitoring	\$200.00	\$49.35	\$148.05	\$51.95	74.03%
320	Communications	\$1,600.00	\$114.40	\$680.64	\$919.36	42.54%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
331	Travel Expenses	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
360	Insurance	\$27,000.00	\$0.00	\$11,990.00	\$15,010.00	44.41%
381	Electric Utilities	\$14,000.00	\$520.79	\$4,903.64	\$9,096.36	35.03%
383	Gas Utilities	\$6,000.00	\$169.27	\$2,127.96	\$3,872.04	35.47%

OBJ	OBJ Descr	2020 Budget	JULY 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
384	Refuse/Garbage Disposal	\$1,000.00	\$92.87	\$474.36	\$525.64	47.44%
385	Sewer Utility	\$400.00	\$23.50	\$211.50	\$188.50	52.88%
405	Cleaning Services	\$3,700.00	\$470.00	\$2,585.00	\$1,115.00	69.86%
413	Office Equipment Rental/Repair	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
415	Equipment Rental	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
430	Miscellaneous	\$1,000.00	\$482.73	\$820.28	\$179.72	82.03%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
442	Safety Prog/Equipment	\$1,000.00	\$41.90	\$816.50	\$183.50	81.65%
443	Sales Tax	\$100.00	\$9.00	\$35.00	\$65.00	35.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
454	Joint Facility County Expense	\$45,000.00	\$1,585.41	\$18,776.08	\$26,223.92	41.72%
500	Capital Outlay	\$366,000.00	\$89,833.89	\$215,271.35	\$150,728.65	58.82%
550	Capital Outlay - Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
553	Capital Outlay - Other	\$0.00	\$68,550.02	\$110,126.02	-\$110,126.02	0.00%
581	Capital Outlay -Seal Coat	\$76,000.00	\$73,037.50	\$74,440.00	\$1,560.00	97.95%
582	Capital Outlay - Crackfill	\$59,000.00	\$0.00	\$0.00	\$59,000.00	0.00%
583	Capital Outlay - Overlays	\$341,000.00	\$0.00	\$0.00	\$341,000.00	0.00%
584	Capital Outlay - Road Const	\$924,280.00	\$0.00	\$0.00	\$924,280.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$2,365,712.00	\$262,996.14	\$689,112.08	\$1,676,599.92	29.13%
DEPT 43100 Cemetery						
210	Operating Supplies	\$940.00	\$0.00	\$116.44	\$823.56	12.39%
220	Repair/Maint Supply - Equip	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
360	Insurance	\$60.00	\$0.00	\$72.00	-\$12.00	120.00%
381	Electric Utilities	\$350.00	\$0.93	\$3.16	\$346.84	0.90%
430	Miscellaneous	\$400.00	\$975.00	\$1,089.25	-\$689.25	272.31%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 Cemetery		\$7,000.00	\$975.93	\$1,280.85	\$5,719.15	18.30%
DEPT 45100 Park and Recreation (GENERAL)						
100	Wages and Salaries Dept Head	\$63,904.00	\$4,932.80	\$36,981.00	\$26,923.00	57.87%
101	Assistant	\$28,461.00	\$3,825.90	\$28,679.25	-\$218.25	100.77%
103	Tech 1	\$32,698.00	\$2,545.20	\$19,070.55	\$13,627.45	58.32%
104	Tech 2	\$23,512.00	\$0.00	\$0.00	\$23,512.00	0.00%
105	Part-time	\$27,040.00	\$1,065.00	\$13,780.00	\$13,260.00	50.96%
108	Tech 3	\$35,734.00	\$2,862.00	\$20,594.44	\$15,139.56	57.63%
121	PERA	\$15,851.00	\$1,106.32	\$8,280.78	\$7,570.22	52.24%
122	FICA	\$16,168.00	\$1,074.41	\$8,599.58	\$7,568.42	53.19%
131	Employer Paid Health	\$105,470.00	\$2,461.60	\$17,095.62	\$88,374.38	16.21%
132	Employer Paid Disability	\$1,749.00	\$127.45	\$892.15	\$856.85	51.01%
133	Employer Paid Dental	\$4,747.00	\$344.00	\$2,389.33	\$2,357.67	50.33%
134	Employer Paid Life	\$309.00	\$20.80	\$144.95	\$164.05	46.91%
136	Deferred Compensation	\$1,040.00	\$50.00	\$375.00	\$665.00	36.06%
140	Unemployment	\$5,000.00	\$0.00	\$128.92	\$4,871.08	2.58%
151	Workers Comp Insurance	\$9,813.00	\$0.00	\$7,452.00	\$2,361.00	75.94%
152	Health Savings Account Contrib	\$30,000.00	\$2,250.00	\$6,750.00	\$23,250.00	22.50%
200	Office Supplies	\$200.00	\$32.92	\$72.68	\$127.32	36.34%

OBJ	OBJ Descr	2020 Budget	JULY 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
208	Instruction Fees	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
210	Operating Supplies	\$3,200.00	\$38.97	\$1,601.55	\$1,598.45	50.05%
212	Motor Fuels	\$2,000.00	\$75.61	\$790.65	\$1,209.35	39.53%
213	Diesel Fuel	\$1,000.00	\$118.16	\$1,003.08	-\$3.08	100.31%
220	Repair/Maint Supply - Equip	\$3,000.00	\$183.54	\$5,340.86	-\$2,340.86	178.03%
221	Repair/Maint Vehicles 306	\$2,000.00	\$525.72	\$1,169.28	\$830.72	58.46%
223	Bldg Repair Suppl/Maintenance	\$15,000.00	\$496.45	\$13,298.89	\$1,701.11	88.66%
231	Chemicals	\$5,000.00	\$358.86	\$886.55	\$4,113.45	17.73%
235	Signs	\$400.00	\$255.00	\$406.00	-\$6.00	101.50%
254	Concessions - Pop	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
255	Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif FIRE/Ted/Corey/Adam	\$500.00	\$0.00	\$220.82	\$279.18	44.16%
260	Unif Eric/Josh/Nate	\$0.00	\$241.95	\$396.91	-\$396.91	0.00%
261	Unif Jake/TJ/Seth	\$500.00	\$0.00	\$219.91	\$280.09	43.98%
264	Unif Bobby/Cheryl	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
303	Engineering Fees	\$4,400.00	\$212.50	\$382.50	\$4,017.50	8.69%
304	Legal Fees (Civil)	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
308	Instructors Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
309	Tennis	\$1,600.00	\$100.94	\$140.94	\$1,459.06	8.81%
310	Program Supplies	\$1,000.00	\$53.44	\$126.39	\$873.61	12.64%
311	Softball/Baseball	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
312	Aerobic Instruction	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	Warm House/Garage Exp	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
316	Security Monitoring	\$1,200.00	\$359.88	\$359.88	\$840.12	29.99%
317	Soccer/Skating	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
318	Garage (North)	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$3,500.00	\$417.25	\$2,506.44	\$993.56	71.61%
322	Postage	\$150.00	\$0.00	\$5.00	\$145.00	3.33%
323	Garage (East)	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
324	Disc Golf Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
331	Travel Expenses	\$1,000.00	\$17.25	\$232.84	\$767.16	23.28%
335	Background Checks	\$150.00	\$0.00	\$30.00	\$120.00	20.00%
340	Advertising	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$15,000.00	\$0.00	\$13,703.00	\$1,297.00	91.35%
381	Electric Utilities	\$13,000.00	\$1,150.81	\$6,284.78	\$6,715.22	48.34%
383	Gas Utilities	\$6,500.00	\$131.09	\$4,143.66	\$2,356.34	63.75%
384	Refuse/Garbage Disposal	\$800.00	\$79.24	\$481.20	\$318.80	60.15%
403	Improvements Other Than Bldgs	\$3,800.00	\$373.00	\$4,160.43	-\$360.43	109.49%
413	Office Equipment Rental/Repair	\$700.00	\$60.00	\$191.55	\$508.45	27.36%
415	Equipment Rental	\$500.00	\$0.00	\$315.50	\$184.50	63.10%
430	Miscellaneous	\$800.00	\$533.63	\$1,844.46	-\$1,044.46	230.56%
433	Dues and Subscriptions	\$500.00	\$399.00	\$536.33	-\$36.33	107.27%
442	Safety Prog/Equipment	\$1,500.00	\$24.95	\$204.27	\$1,295.73	13.62%
443	Sales Tax	\$1,600.00	\$198.00	\$1,051.00	\$549.00	65.69%
445	Sr Meals Expense	\$400.00	\$0.00	\$30.97	\$369.03	7.74%
448	Weight Room Ins Reimbur	\$150.00	\$7.00	\$60.00	\$90.00	40.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$150.00	\$89.00	\$266.84	-\$116.84	177.89%
453	80 Acre Development Expense	\$1,000.00	\$0.00	\$25.00	\$975.00	2.50%
457	Weight Room Expenses	\$2,000.00	\$0.00	\$450.93	\$1,549.07	22.55%
459	PAL Foundation Expenditures	\$3,000.00	\$699.00	\$33,939.62	-\$30,939.62	1131.32%
461	Silver Sneakers	\$6,500.00	\$0.00	\$3,456.00	\$3,044.00	53.17%
481	Park Master Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2020 Budget	JULY 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
500	Capital Outlay	\$139,500.00	\$3,945.82	\$125,636.81	\$13,863.19	90.06%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
553	Capital Outlay - Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
557	Capital Outlay - Tennis Courts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$520.00	\$65.28	\$453.84	\$66.16	87.28%
610	Interest	\$0.00	\$5.47	\$41.41	-\$41.41	0.00%
DEPT 45100 Park and Recreation (GENERA		\$660,116.00	\$33,915.21	\$397,682.34	\$262,433.66	60.24%
DEPT 45500 Library						
101	Assistant	\$18,924.00	\$0.00	\$0.00	\$18,924.00	0.00%
121	PERA	\$1,419.00	\$0.00	\$0.00	\$1,419.00	0.00%
122	FICA	\$1,448.00	\$0.00	\$0.00	\$1,448.00	0.00%
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
132	Employer Paid Disability	\$140.00	\$0.00	\$0.00	\$140.00	0.00%
133	Employer Paid Dental	\$413.00	\$0.00	\$0.00	\$413.00	0.00%
134	Employer Paid Life	\$27.00	\$0.00	\$0.00	\$27.00	0.00%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$260.00	\$0.00	\$0.00	\$260.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$350.00	\$0.00	\$1,461.00	-\$1,111.00	417.43%
152	Health Savings Account Contrib	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
201	Library Operating Supplies	\$2,000.00	\$0.00	\$425.38	\$1,574.62	21.27%
202	Library Subscriptions	\$500.00	\$0.00	\$286.63	\$213.37	57.33%
203	Library Books	\$5,000.00	\$274.74	\$2,750.75	\$2,249.25	55.02%
204	Children s Program Expense	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
205	Library Luncheon Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
206	Book Sale Expenses	\$0.00	\$0.00	\$137.70	-\$137.70	0.00%
207	Golf Fundraiser Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,000.00	\$66.58	\$380.43	\$619.57	38.04%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$500.00	\$530.00	\$571.14	-\$71.14	114.23%
430	Miscellaneous	\$1,000.00	\$0.00	\$612.64	\$387.36	61.26%
433	Dues and Subscriptions	\$0.00	\$0.00	\$1,595.26	-\$1,595.26	0.00%
443	Sales Tax	\$100.00	\$0.00	\$5.00	\$95.00	5.00%
452	Refund	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
459	PAL Foundation Expenditures	\$250.00	\$0.00	\$357.00	-\$107.00	142.80%
500	Capital Outlay	\$3,438.00	\$0.00	\$2,938.00	\$500.00	85.46%
600	Principal	\$520.00	\$42.68	\$296.68	\$223.32	57.05%
610	Interest	\$0.00	\$3.57	\$27.07	-\$27.07	0.00%
DEPT 45500 Library		\$37,539.00	\$917.57	\$11,844.68	\$25,694.32	31.55%
DEPT 47007 2003 Series A Disposal						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47014 2012 Series A						
600	Principal	\$195,000.00	\$0.00	\$195,000.00	\$0.00	100.00%
610	Interest	\$15,804.00	\$6,926.25	\$15,802.50	\$1.50	99.99%
620	Fiscal Agent s Fees	\$300.00	\$0.00	\$252.00	\$48.00	84.00%

OBJ	OBJ Descr	2020 Budget	JULY 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
DEPT 47014 2012 Series A		\$211,104.00	\$6,926.25	\$211,054.50	\$49.50	99.98%
DEPT 47015 47015 Series 2015B						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47015 47015 Series 2015B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 48000 Recycling						
384	Refuse/Garbage Disposal	\$0.00	\$384.88	\$384.88	-\$384.88	0.00%
388	Recycling Expenses	\$500.00	\$50.00	\$50.00	\$450.00	10.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 48000 Recycling		\$500.00	\$434.88	\$434.88	\$65.12	86.98%
FUND 101 GENERAL FUND		\$5,295,198.00	\$441,615.24	\$2,371,111.58	\$2,924,086.42	44.78%
FUND 301 DEBT SERVICE FUND						
DEPT 47000 Emer Svcs Ctr Refunding 2004						
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
602	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$69,865.00	\$69,865.14	\$69,865.14	-\$0.14	100.00%
620	Fiscal Agent s Fees	\$0.00	\$495.00	\$495.00	-\$495.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 200		\$69,865.00	\$70,360.14	\$70,360.14	-\$495.14	100.71%
DEPT 47001 Community Ctr Refunding 2002						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001 Community Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002 G.O. Improve-Wilderness						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002 G.O. Improve-Wilderness		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003 1999 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003 1999 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004 1999 Series B Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004 1999 Series B Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005 2001 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005 2001 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006 2002 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006 2002 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						

OBJ	OBJ Descr	2020 Budget	JULY 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010 2004 Series A						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010 2004 Series A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
621	Continung Disclosure Expene	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
DEPT 47013 Bond Disclosure		\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
DEPT 47014 2012 Series A						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$75,000.00	\$0.00	\$75,000.00	\$0.00	100.00%
610	Interest	\$20,356.00	\$9,662.50	\$20,356.25	-\$0.25	100.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$495.00	-\$495.00	0.00%
DEPT 47014 2012 Series A		\$95,356.00	\$9,662.50	\$95,851.25	-\$495.25	100.52%
DEPT 47015 47015 Series 2015B						
600	Principal	\$145,000.00	\$0.00	\$0.00	\$145,000.00	0.00%
610	Interest	\$2,900.00	\$0.00	\$1,450.00	\$1,450.00	50.00%
620	Fiscal Agent s Fees	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
DEPT 47015 47015 Series 2015B		\$148,200.00	\$0.00	\$1,450.00	\$146,750.00	0.98%
FUND 301 DEBT SERVICE FUND		\$315,921.00	\$80,022.64	\$167,661.39	\$148,259.61	53.07%
FUND 401 GENERAL CAPITAL PROJECTS						
DEPT 42280 Fire Administration						
551	Capital Outlay-Building	\$1,400,000.00	\$53,923.25	\$93,923.25	\$1,306,076.75	6.71%

OBJ	OBJ Descr	2020 Budget	JULY 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
DEPT 42280	Fire Administration	\$1,400,000.00	\$53,923.25	\$93,923.25	\$1,306,076.75	6.71%
DEPT 44000	Capital Projects					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 44000	Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012	2006 Series C Equipment Cert					
551	Capital Outlay-Building	\$2,000,000.00	\$121,776.34	\$2,095,481.33	-\$95,481.33	104.77%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012	2006 Series C Equipment Cert	\$2,000,000.00	\$121,776.34	\$2,095,481.33	-\$95,481.33	104.77%
DEPT 49300	Other Financing Uses					
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300	Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401	GENERAL CAPITAL PROJECTS	\$3,400,000.00	\$175,699.59	\$2,189,404.58	\$1,210,595.42	64.39%
FUND 405	TAX INCREMENT FINANCE PROJECTS					
DEPT 46000	Tax Increment Financing					
351	Legal Notices Publishing	\$650.00	\$63.75	\$63.75	\$586.25	9.81%
640	Tax Increment 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
641	Tax Increment 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
642	Tax Increment 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
643	Tax Increment 6	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
644	Tax Increment 7 - Stone #1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
645	Tax Increment 8 - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
646	TaxIncrement 9-C&J Dev	\$10,200.00	\$5,472.28	\$5,472.28	\$4,727.72	53.65%
650	Administrative Costs	\$650.00	\$0.00	\$100.00	\$550.00	15.38%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46000	Tax Increment Financing	\$11,500.00	\$5,536.03	\$5,636.03	\$5,863.97	49.01%
DEPT 46001	TIF 1-9 MidWest Asst Living					
646	TaxIncrement 9-C&J Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46001	TIF 1-9 MidWest Asst Living	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJEC	\$11,500.00	\$5,536.03	\$5,636.03	\$5,863.97	49.01%
FUND 410	MARODA DRIVE					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410	MARODA DRIVE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411	SUNSET DRIVE					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411	SUNSET DRIVE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412	DUCK LANE					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412	DUCK LANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%



OBJ	OBJ Descr	2020 Budget	JULY 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
FUND 413 FAWN LAKE ROAD						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
DEPT 43000 Public Works (GENERAL)						
226	Bridge Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						
DEPT 45500 Library						
302	Architects Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45500 Library		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
DEPT 43200 Sewer						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN						

OBJ	OBJ Descr	2020 Budget	JULY 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
DEPT 41940 General Government						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940 General Government		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$1,425.00	-\$1,425.00	0.00%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$0.00	\$0.00	\$1,425.00	-\$1,425.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 2004						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$18,570.00	\$5,000.00	\$5,000.00	\$13,570.00	26.93%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$18,570.00	\$5,000.00	\$5,000.00	\$13,570.00	26.93%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$18,570.00	\$5,000.00	\$6,425.00	\$12,145.00	34.60%
FUND 503 EDA (REVOLVING LOAN)						
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
447	Loan Disbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND						
DEPT 43200 Sewer						
100	Wages and Salaries Dept Head	\$85,220.00	\$6,489.86	\$48,723.71	\$36,496.29	57.17%
101	Assistant	\$36,219.00	\$0.00	\$0.00	\$36,219.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$9,108.00	\$486.74	\$3,649.95	\$5,458.05	40.07%
122	FICA	\$9,290.00	\$446.32	\$3,360.02	\$5,929.98	36.17%

OBJ	OBJ Descr	2020 Budget	JULY 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
131	Employer Paid Health	\$31,641.00	\$1,758.00	\$12,306.00	\$19,335.00	38.89%
132	Employer Paid Disability	\$1,110.00	\$61.66	\$431.62	\$678.38	38.88%
133	Employer Paid Dental	\$1,651.00	\$86.00	\$602.00	\$1,049.00	36.46%
134	Employer Paid Life	\$101.00	\$5.20	\$36.40	\$64.60	36.04%
136	Deferred Compensation	\$975.00	\$50.00	\$375.00	\$600.00	38.46%
151	Workers Comp Insurance	\$5,085.00	\$0.00	\$4,678.00	\$407.00	92.00%
152	Health Savings Account Contrib	\$12,000.00	\$1,500.00	\$4,500.00	\$7,500.00	37.50%
200	Office Supplies	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
208	Instruction Fees	\$2,500.00	\$0.00	\$1,085.00	\$1,415.00	43.40%
210	Operating Supplies	\$3,500.00	\$39.54	\$340.51	\$3,159.49	9.73%
212	Motor Fuels	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
213	Diesel Fuel	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
220	Repair/Maint Supply - Equip	\$10,000.00	\$3,976.56	\$21,303.56	-\$11,303.56	213.04%
221	Repair/Maint Vehicles 306	\$1,500.00	\$18.54	\$18.54	\$1,481.46	1.24%
222	Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$0.00	\$2,772.62	\$1,227.38	69.32%
229	Oper/Maint - Lift Station	\$12,000.00	\$283.45	\$1,603.30	\$10,396.70	13.36%
230	Repair/Maint - Collection Syst	\$7,000.00	\$0.00	\$0.00	\$7,000.00	0.00%
231	Chemicals	\$18,000.00	\$0.00	\$4,030.53	\$13,969.47	22.39%
258	Unif FIRE/Ted/Corey/Adam	\$1,000.00	\$195.00	\$277.97	\$722.03	27.80%
303	Engineering Fees	\$1,000.00	\$0.00	\$1,347.00	-\$347.00	134.70%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
320	Communications	\$4,556.00	\$162.99	\$975.10	\$3,580.90	21.40%
321	Communications-Cellular	\$1,600.00	\$89.50	\$537.30	\$1,062.70	33.58%
322	Postage	\$800.00	\$0.00	\$285.05	\$514.95	35.63%
331	Travel Expenses	\$2,500.00	\$0.00	\$868.78	\$1,631.22	34.75%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
360	Insurance	\$8,000.00	\$0.00	\$12,163.00	-\$4,163.00	152.04%
381	Electric Utilities	\$27,000.00	\$2,925.18	\$20,112.05	\$6,887.95	74.49%
383	Gas Utilities	\$3,000.00	\$135.61	\$1,433.63	\$1,566.37	47.79%
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
406	Lab Testing	\$15,000.00	\$595.80	\$4,090.09	\$10,909.91	27.27%
407	Sludge Disposal	\$20,000.00	\$0.00	\$17,400.00	\$2,600.00	87.00%
420	Depreciation Expense	\$225,000.00	\$0.00	\$0.00	\$225,000.00	0.00%
430	Miscellaneous	\$100.00	\$28.54	\$28.54	\$71.46	28.54%
433	Dues and Subscriptions	\$300.00	\$0.00	\$332.00	-\$32.00	110.67%
442	Safety Prog/Equipment	\$1,500.00	\$40.41	\$144.33	\$1,355.67	9.62%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
450	Permits	\$2,000.00	\$0.00	\$1,590.00	\$410.00	79.50%
452	Refund	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay	\$1,666,100.00	\$2,622.72	\$9,520.31	\$1,656,579.69	0.57%
553	Capital Outlay - Other	\$0.00	\$0.00	\$24,574.00	-\$24,574.00	0.00%
554	Capital Outlay - Ox Ditch Bldg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
555	Capital Outlay - Sewer Biosol	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
556	Capital Outlay - Sewer Exten	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$2,234,856.00	\$21,997.62	\$205,495.91	\$2,029,360.09	9.20%
DEPT 47007 2003 Series A Disposal						
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND		\$2,234,856.00	\$21,997.62	\$205,495.91	\$2,029,360.09	9.20%
FUND 614 TELEPHONE AND CABLE FUND						
DEPT 49000 Miscellaneous (GENERAL)						
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2020 Budget	JULY 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
630	Loss on Bond Defeasance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49000 Miscellaneous (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614 TELEPHONE AND CABLE FUND		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUND						
DEPT 43200 Sewer						
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$190,000.00	\$0.00	\$190,000.00	\$0.00	100.00%
610	Interest	\$20,305.00	\$9,202.50	\$20,305.00	\$0.00	100.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$750.00	\$0.00	\$243.00	\$507.00	32.40%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$211,055.00	\$9,202.50	\$210,548.00	\$507.00	99.76%
DEPT 47008 2003 Series B Sewer						
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$95,000.00	\$0.00	\$95,000.00	\$0.00	100.00%
610	Interest	\$16,025.00	\$7,727.50	\$16,025.00	\$0.00	100.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$111,025.00	\$7,727.50	\$111,025.00	\$0.00	100.00%
FUND 651 SEWER RESTRICTED SINKING FUN		\$322,080.00	\$16,930.00	\$321,573.00	\$507.00	99.84%
FUND 652 WASTEWATER MGMT DISTRICT						
DEPT 41910 Planning and Zoning						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 Planning and Zoning		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 652 WASTEWATER MGMT DISTRICT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		11,598,125.00	\$746,801.12	\$5,267,307.49	\$6,330,817.51	45.42%



# CROSSLAKE POLICE DEPARTMENT

## MONTHLY REPORT

July  
2020

**Crosslake Police Department  
Monthly Report  
July 2020**

911 Hangup	1
Agency Assist	11
Alarm	26
Animal Complaint	12
Assault	1
ATV	9
Burning Complaint	1
Civil Problem	2
Counterfeit	1
Damage To Property	3
Disturbance	1
Domestic	1
Driving Complaint	2
Drug Investigation	1
Ems	22
Fire	1
Fireworks	3
Found Property	4
Fraud	2
Garbage Dumping	1
Gun Permits	6
Harass Comm	1
Hazard In Road	7
Information	11
Intoxicated Person	2
Licensing	1
Lost Property	2
Missing Persons	1
Motorist Assist	1
Noise Complaint	3
Open Door	2
Parking Complaint	5

Property Damage Acc	6
Public Assist	6
Scam/Con	1
Suicidal Person	1
Suspicious Activity	3
Suspicious Person	3
Suspicious Vehicle	2
Theft	5
Threats	1
Traffic Arrest	3
Traffic Citations	3
Traffic Warnings	65
Welfare Check	2

<b>Total</b>	<b>248</b>
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# CROSSLAKE POLICE DEPARTMENT

## MISSION TOWNSHIP MONTHLY REPORT

July  
2020



**Crosslake Police Department  
Mission Township Monthly Report  
July 2020**

Agency Assist	8
Alarm	3
Driving Complaint	4
Ems	2
Fire	2
Motorist Assist	2
Suspicious Vehicle	1
Traffic Citations	5
Traffic Stop	32
Welfare Check	1
<b>Total</b>	<b>60</b>



# Crosslake Fire Department

Date: July 2020

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Description of Incident	Incidents	
	Calls	YTD
<b>3 - Rescue &amp; Emergency Medical Services</b>		
311 - Medical Assist - Assist EMS Crew	24	127
300 - Rescue, EMS Incident		3
322 - Motor Vehicle Accident with Injuries		3
324 - Motor Vehicle Accident with No Injuries		
326 - Snowmobile Accident With Injuries		
362 - Ice Rescue		
<b>Total:</b>	<b>24</b>	<b>133</b>
<b>1 - Fire</b>		
111 - Building Fire	1	1
111 - Building Fire (Mutual Aid)		3
112/118/113/114 - Fire Other / Chimney Fire		1
143 - Grass Fire/Wildland Fire		3
130/131/142 - Mobile Property/Automobile Fire/Off Road Vehicle		
<b>Total:</b>	<b>1</b>	<b>8</b>
<b>4 - Hazardous Condition (No Fire)</b>		
411 - Gasoline or other Flammable Liquid Spill		1
412 - Gas Leak (Natural Gas or LPG)		6
424 - Carbon Monoxide Incident		2
444 - Power Line Down/Trees on Road		
445 - Arcing, Shorted Electrical Equipment		1
<b>Total:</b>	<b>0</b>	<b>10</b>
<b>5 - Service Call</b>		
571 - Cover Assignment, Standby		
561 - Unauthorized Burning		
550 - Public Assist	2	4
551 - Agency Assist - Drone	2	13
<b>Total:</b>	<b>4</b>	<b>17</b>
<b>6 - Good Intent Call</b>		
611 - Dispatched and Cancelled en route	3	7
600 - Good Intent Call		
651 - Smoke scare, Odor of smoke		1
661 - EMS Party Transport - Aircare - Traffic Control		3
<b>Total:</b>	<b>3</b>	<b>11</b>
<b>7 - False Alarm &amp; False Call</b>		
743 - Smoke Detector Activation - No Fire	5	8
746 - Carbon Monoxide Detector Activation - No CO		2
731 - Sprinkler Activation due to Malfunction		
<b>Total:</b>	<b>5</b>	<b>10</b>
<b>8 - Severe Weather &amp; Natural Disaster</b>		
814 - Lightning Strike (No Fire)		
815 - Severe Weather Standby	2	2
<b>Total:</b>	<b>2</b>	<b>2</b>
<b>Total Incidents:</b>	<b>39</b>	<b>191</b>

**NORTH AMBULANCE  
CROSSLAKE**

**JULY 2020 RUN REPORT**

**TOTAL CALLOUTS:** **84**

NIGHT: 27 DAY: 57

No Loads:	18
Cancels:	11
Fire Standbys:	00
Police Standbys:	00
Transported Patients:	55

CROSSLAKE:	37 (7 No Load, 6 Cancel)
BREEZY POINT:	05 (1 No Load, 1 Cancel)
IDEAL:	00
MISSION:	00
FIFTY LAKES:	06 (2 No Load, 1 Cancel)
MANHATTAN BEACH:	00
CENTER:	00
TIMOTHY:	00

**MUTUAL AID TO:**

PINE RIVER:	25 (6 No Load, 2 Cancel)
BRAINERD:	11 (2 No Load, 1 Cancel)

BLS TRANSFERS:	00
ALS TRANSFERS:	00

**ALS INTERCEPTS (ADVANCED LIFE SUPPORT):**

BRAINERD:	00
PINE RIVER:	00
AIRCARE:	01

C. 11.

**Parks, Recreation/Library Commission Minutes**  
**Wednesday, June 24, 2020**  
**2:00 PM Meeting Via Zoom**

**Members Present:** Darrell Shannon, Sandy Melberg, Ann Schrupp, Kristin Graham, Councilman John Andrews, Councilman Aaron Herzog and Parks and Recreation Department Director, TJ Graumann.

**I. Call to Order**

The meeting was called to order at 2:04 pm.

**II. Approve May Minutes**

**Motion to approve May Minutes. Shannon/Schrupp Favor: All**

**III. COVID-19**

Ann Schrupp expressed her concern regarding the facemask policy for the public in the Community Center. It was the consensus of the Commission that wearing a mask should be mandatory in the entrance and commons/public areas of the building but it would not be practical to mandate a mask in the gym or fitness room. TJ reported that everyone who uses the facility must read and sign a COVID-19 statement which describes assumption of risk and waves the City of any liability.

**IV. Pickleball and Basketball Courts Project Update**

TJ reported that Lee Sports expects to be done within 4-5 days depending on weather conditions. Once TJ has an accurate timeframe on when the courts will be ready for play, he plans on hosting a grand opening with a ribbon cutting ceremony.

**V. USTA Grant**

TJ reported that the City of Crosslake has been selected to receive \$10,000.00 in USTA Facility Funding for the resurfacing of four 78 foot tennis courts, complete with four 60 foot and four 36 foot blended lined courts.

**VI. South Bay Park Development Update**

TJ was tasked by City Council to meet with Corrine from the Corps of Engineers along with Councilman Schrupp and Mayor Nevin to talk about future development at South Bay Park. During the meeting, it was mentioned by Corrine that the Parks Department and the City of Crosslake must develop a detailed plan and have an archeological study done before moving forward with anything else. TJ asked the Commission their thoughts in regards to a detailed plan and what they would like to see developed. Ann Schrupp suggested that we mow the trail

more often, provide a few picnic tables and see how things progress from there. Kristn Graham added that we must have a satellite toilet available if we are going to start developing the land. Councilman Andrews noted that he has been receiving calls from residents that live near the park expressing their concerns about boat traffic and noise. It was the consensus between TJ and the Commission that during all future development discussions we must take boat traffic into account before making any decisions. TJ will continue to work on developing a detailed plan in preparation for upcoming budget meetings.

#### VII. Library Patron Computers

TJ reported the library patron computers have been installed and ready to go for library users.

#### VIII. Lot Split – Neumann

**Motion to accept cash in lieu of land. Shannon/Schrupp Favor: All**

#### IX. Open Forum

No items brought forth.

#### X. Adjourn

C.12.

## MONTHLY PLANNING &amp; ZONING STATISTICS - CROSSLAKE

PERMITS	July-2020	Year-to-Date 2020	July-2019	Year-to-Date 2019
New Construction (Dwellings)	6	17	2	11
Septic - New	3	14	2	7
Septic Upgrades	0	12	3	12
Porch / Deck	5	18	3	23
Additions	0	9	2	9
Landscape Alterations	3	22	10	20
Access. Structures	7	23	7	20
Demo/Move	3	8	0	8
Signs	0	4	0	3
Fences	0	7	2	3
E911 Addresses Assigned	9	25	4	24
<b>Total Permits</b>	<b>36</b>	<b>159</b>	<b>35</b>	<b>140</b>

ENFORCEMENT / COMPLAINTS	Year-to-Date 2020	Year-to-Date Closed	Year-to-Date Open	Year-to-Date % Closed
Enforcement	10	6	4	60%

CUSTOMER SERVICE STATISTICS	July-2020	Year-to-Date 2020	July-2019	Year-to-Date 2019
Counter Visits	38	138	140	543
Phone Calls	255	1235	234	1173
Email	231	1049	77	410
<b>Total</b>	<b>524</b>	<b>2422</b>	<b>451</b>	<b>2126</b>

Call For Service	6	28	12	39
Shoreland Rapid Assessment Completed (Buffer)	0	5	3	13
Stormwater Plans Submitted	7	31	14	41
Site Visits	50	184	52	218

COMPLIANCE SEPTIC STATISTICS	Year-To-Date Received 2020	Year-To-Date Failed 2020	Year-To-Date Received 2019	Year-To-Date Failed 2019
Septic Compliance Inspections	95	5	91	1
Passing Septic Compliance Percentage		94.7%		98.9%

PUBLIC HEARINGS	July-2020	Year-to-Date 2020	July-2019	Year-to-Date 2019
DRT	5	17	3	13
Variance	1	7	0	9
CUP/IUP	1	3	0	1
Land Use Map	0	0	0	0
Subdivisions (Metes & Bounds; Preliminary; Final)	0	1	0	4

Consolidations/Lot Line Adjustments	1	3	0	4
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C.13.

## STATED MINUTES

### City of Crosslake Planning Commission/Board of Adjustment

June 26, 2020  
9:00 A.M.

Crosslake City Hall  
13888 Daggett Bay Road  
Crosslake, MN 56442

1. Present: Chair Mark Wessels; Vice-Chair Mark Lindner; Randy Dymoke; Bill Schiltz; Jerome Volz; Kristin Graham, alternate; and Liaison Council Member Aaron Herzog
2. Absent: None
3. Staff: Jon Kolstad, Planning & Zoning Administrator and Cheryl Stuckmayer, Planner-Zoning Coordinator
4. 5-22-2020 Minutes & Findings – **Motion by Volz; supported by Schiltz to approve the minutes & findings as written. All members voting “Aye”, Motion carried.**
5. Old Business-Variations are heard on their individual requests, past variations hold no precedents. Commissioners may table the request if needed and an applicant can withdraw their request. If the variance(s) is/are approved, all existing nonconformities will be eliminated and will hereafter be required to follow the variance decision. If a variance is denied the applicant can rebuild the nonconformity as is per the Crosslake Ordinance.
  - 5.1 Land Use Ordinance proposed changes  
Article 5, Article 10, Article 11, Article 12, Article 13, Article 26, Article 29, Article 36, Article 43
6. New Business
  - 6.1 Randal L Darling Rev. Living Trust – Variance for lake setback and patio size
  - 6.2 Robert W & Barbara J Eng – Variance setbacks for lake, side yard, and dwelling
  - 6.3 Gerald M Cotten, Jr. - Variance for a lake setback
7. Other Business
  - 7.1 Staff report
8. Open Forum – No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future PC/BOA meeting. Speakers must state their name and address. Each speaker is given a three minute time limit.
9. Adjournment

June 26, 2020 Planning Commission/Board Of Adjustment Meeting

**Land Use Ordinance proposed changes**

Article 5, Article 10, Article 11, Article 12, Article 13,  
Article 26, Article 29, Article 36, Article 43

**Motion by Schiltz; supported by Volz to table the land use ordinance proposed changes until a face to face meeting can be held.**

**All members voting “Aye”, Motion carried.**



**Randal L Darling Rev. Living Trust  
14210628**

Wessels announced the variance request and asked Kolstad to proceed. Kolstad read the variance request, project details, location, impervious percentage, stormwater management plan submitted, septic design submitted, Development Review Team (DRT) was attended, no comments received, the DNR's determination that the wetland area is part of the lake, and the history of the parcel into the record. Wessels stated that the parcel was originally very large, but with the DNR and FEMA determinations it decreases the size of the building area significantly. Kolstad explained this parcel is a Natural Environment-NE lake, along with the requirements of the three lake types; General Development-GD, Recreational Development-RD, and Natural Environment-NE. It was stated that the proposed structure request is located significantly farther back from the wetland/lake in relation to the neighboring structures. Wessels opened and closed the public hearing. Wessels asked if any of the commissioners had any questions or additional comments, but none were forthcoming. Wessels requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

**June 26, 2020 Action:**

**Motion by Lindner; supported by Wessels to approve the variance for:**

- Lake setback of 101 feet where 150 feet is required to proposed structure
- Increase in patio size of 591 where 400 is allowed in the Shore Impact Zone 2 (SIZ2)

**To construct:**

- 3562 square foot dwelling with an attached garage (2607sf), covered entrance (100sf), and deck (855sf)
- 591 square foot patio

**Per the findings of fact as discussed, the on-site conducted on or before 6-25-2020 and as shown on the certificate of survey received at the Planning & Zoning office dated 5-11-2020 for property located at 14551 Wildwood Drive, Sec 21, City of Crosslake**

**Conditions:**

**Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 6-26-2022**

**Findings: See attached**

**All members voting “Aye”, Motion carried.**

**Robert W & Barbara J Eng  
14070613**

Wessels announced the variance request. Kolstad read the variance request, project details, location, impervious percentage, stormwater management plan submitted, septic design submitted, Development Review Team (DRT) was attended, two comments received (one opposed & one in favor), and history of the parcel into the record. Kolstad laid out the plans for developing the lot. Wessels asked for clarification on the existing setbacks and the proposed project setbacks from the lake with Kolstad displaying the survey and detailing the project requests. Kevin Yeager gave an explanation of the proposed gutters and downspouts that would direct the water runoff to the retainage areas for his stormwater management plan. Wessels commented that the septic system (drainfield) maintenance plan is very important to follow. Wessels opened and closed the public hearing. Wessels asked if any of the commissioners had additional questions, but none were forthcoming. Wessels requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

**June 26, 2020 Action:**

**Motion by Volz; supported by Lindner to approve the variance for:**

- 1. Lake setback of 46 feet where 75 feet is required to proposed addition**
- 2. Lake setback of 59 feet where 75 feet is required to proposed drainfield**
- 3. Side yard setback of 5 feet where 10 feet is required to proposed drainfield**
- 4. Dwelling setback of 17 feet where 20 feet is required to proposed drainfield**
- 5. Lake setback of 45 feet where 75 feet is required to proposed septic tank**

**To construct:**

- 559 square foot addition where 528 square feet require a variance**
- 348 square foot deck and steps**
- Septic system**

**Per the findings of fact as discussed and the on-site conducted on or before 6-25-2020 and as shown on the certificate of survey received at the Planning & Zoning office dated 5-19-2020 for property located at 37241 Twin Bay Drive, Sec 7, City of Crosslake**

**Conditions:**

**Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 6-26-2022**

- 1. Spoils/dirt to be stored on roadside of garage during construction and contained within a silt fence area**

**Findings: See attached**

**All members voting “Aye”, Motion carried.**

**Gerald M Cotten, Jr.  
14160710**

Wessels announced the variance request and invited Kolstad to detail out the proposal. Kolstad read the variance request, project details, location, impervious percentage, stormwater management plan submitted, septic design submitted, Development Review Team (DRT) was attended, no comments received, and history of the parcel into the record. Lindner stated the existing structure location will be moved back from the lake with the current proposed lake setback request. Schiltz said that there was a defiant difference from reviewing it on the paper copy versus attending the June 25, 2020 on-site, which showed that the location of the project is a good fit for the property. Wessels opened the public hearing with no response, therefore the public hearing was closed. Wessels asked if any of the commissioners had any questions or additional comments, but none were forthcoming. Wessels requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

**June 26, 2020 Action:**

**Motion by Schiltz; supported by Dymoke to approve the variance for:**

- **Lake setback of 38 feet where 75 feet is required to proposed dwelling**

**To construct:**

- **1,569 square foot structure where 1,070 square feet require a variance**
- **675 square foot deck**

**Per the findings of fact as discussed, the on-site conducted on or before 6-25-2020 and as shown on the certificate of survey received at the Planning & Zoning office dated 5-18-2020 for property located at 14398 Rabbit Lane, Sec 16, City of Crosslake**

**Conditions:**

**Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 6-26-2022**

**Findings: See attached**

**All members voting “Aye”, Motion carried.**

**Other Business:**

1. Staff report
  - a. Monthly city council report
  - b. Development Review Team (DRT) had no June monthly meetings
  - c. July public hearing applications consist of one variance and one CUP
  - d. July DRT consists of 5 applications
  - e. Short Term Rental Ordinance approved 6-9-2020
    - Short term rental – 30 days or less rental limit
    - Owner that is renting is required to register at Crow Wing County each year
    - Current certificate of installation or compliance inspection is required to be on file
    - No holding tanks
  - f. Discussion on maintenance of house hold, such as grass mowing requirements
    - Enforcement was part of the discussion; how, who, fee
    - This item is put on hold with a possibility of it being included on a city council agenda for the council members take on it or another discussion held in conjunction with the ordinance change

**Open Forum:**

1. Norgaard of the Whitefish Area Property Owners Association (WAPOA) explained what the association stands for, their mission, current campaigns, other groups they work with and how COVID-19 has changed their sponsored events. Such as the Walleye Run will be virtual this year with the funds going to the Pequot Lakes and Crosslake food shelves. She also stated that everyone that comes up to the Crosslake area has the same goal as WAPOA. A current campaign is a Protect Our Waters (POW) sticker. Norgaard explained the membership and the cost to join along with how WAPOA funds are spent. Norgaard invited Kolstad of Crosslake Planning and Zoning to come to a meeting to explain the start to finish public hearing process.

2. Nevin asked how our recent move to the new office was coming along. Nevin spoke about his recent stop at city hall and his desire to see things speeded up in the organization of the office (putting this away). Nevin also stated he would like to see city hall opened up, with Kolstad explaining that the city hall staff was working on putting things away as well as taking care of all of the staff full time duties. Kolstad also stated that the city hall is open to the public to assist anyone that would like a face to face discussion, with face masks required per the COVID-19 city hall policy.

**Matters not on the Agenda:**

1. There were no matters not on the agenda

**Motion by Wessels; supported by Lindner to adjourn at 10:35 A.M.  
All members voting “Aye”, Motion carried.**

Respectfully submitted,

*Cheryl Stuckmayer*

Cheryl Stuckmayer  
Planner-Zoning Coordinator

# SCORE REPORT FORM

Mo./Yr.

June

2020

CROSSLAKE REPORT

Organization:

Waste Partners, Inc.

PO Box 677 Pine River, MN 56474

Contact Person:

Eric Loge

Ph: (218) 824-8727

Fax: (218) 587-5122

Materials delivered to:

Cass County - Pine River Transfer Station

Cardboard & Mixed Paper - LDI or Rock-Tenn

Metal - Crow Wing Recycling or Pine River Iron & Metal

RESIDENTIAL

COMMERCIAL

Total Paper : (includes)

11,667

Corrugated Cardboard

3,289

Newspaper

-

Mixed Paper (News, Mags, Mixed Mail, CDBD)

8,378

Metal: Appliances, misc...

Commingled Materials: (includes)

34,163

%

lbs

5% Metals- Aluminum Cans 1708

21% Tin Cans 7174

61% Glass- 20840

Clear bottles

Green bottles

brown bottles

10% Plastic - #1 & #2 bottles 3416

3% Rejects 1025

100% 34163

Total LBS.

45,830

0

Total Tons

22.91

0

OUT OF COUNTY Waste Disposal

Final Destination:

N/A

Disposal Site Permit # :

Tons Delivered:

NONE

Total Number of

Households

Served this Month

1053

	Trash		Recycling		57,363	233,920
	Accounts	Rate	Accounts	%	Paper	Commingle
BRD	2917	70%	2047	36%	20,812	84,870
BAX	1867	95%	1771	31%	18,006	73,427
B.P.	663	98%	650	12%	6,609	26,949
P.L.	495	67%	331	6%	3,365	13,723
C.L.	1053	78%	824	15%	8,378	34,163
	0	0%	0	0%		
NIS	85	22%	19	0%	193	788
	7080	80%	5642	100%		

C.  
14.

C.15.

**BILLS FOR APPROVAL**  
**August 10, 2020**

VENDORS	DEPT		AMOUNT
AAA Equipment, exmark spreader repairs	PW		523.78
Ace Hardware, hardware	PW		12.18
Ace Hardware, 4 way shut off, hardware	PW		42.97
Ace Hardware, batteries, door chime	Police		35.58
Ace Hardware, casters, hardware	PW		22.90
Ace Hardware, hardware	Park		22.48
Ace Hardware, paint, strapping slot	Park		23.58
Ace Hardware, brace	Park		9.18
Ace Hardware, grub control, hardware	Park		147.00
Ace Hardware, water, round up	Park		35.48
Ace Hardware, pre-mix fuel	Fire		191.76
Ace Hardware, pre-mix fuel, bug spray, chain	PW		239.28
Ace Hardware, milorganite	Park		43.95
Ace Hardware, water	Park		3.50
Ace Hardware, batteries, spreader	Park		103.15
Ace Hardware, batteries, stakes	Park		33.96
Ace Hardware, towels, knife, towel dispenser	PW		85.96
Ace Hardware, flashlight, extension cord	PW		83.84
Ace Hardware, water, suet	Park		13.99
Ace Hardware, chair cart	Gov't		69.99
Ace Hardware, ball hitch	Sewer		14.99
Ace Hardware, husqvarna parts	Sewer		14.99
Ace Hardware, tiedowns	PW		24.99
Ace Hardware, roundup	PW		109.99
Ace Hardware, batteries	PW		37.98
Anderson Brothers, class 5	PW		276.30
Anderson Brothers, class 5, washed rock	PW		1,965.66
AT&T, cell phone and ipad charges	ALL		934.31
AW Research, water testing	Sewer		456.30
Baker and Taylor, books	Library		31.01
Blue Cross, health insurance	ALL		31,206.00
Bolton & Menk, moonlite sewer extension	Sewer		624.50
Bolton & Menk, storm water project	PW		2,854.50
Bolton & Menk, biosolids review	Sewer		295.00
Breen & Person, legal fees	ALL		1,271.00
Brock White, stakes, staples, straw net	PW		195.38
CDW, server rack	ALL		1,036.69
CDW, anti-virus	ALL		89.08
CDW, cable	Gov't		128.44
CDW, cable	Gov't		39.05
Char Nelson, mileage reimbursement	Election		118.24
Chemsearch, face masks	Gov't		2,786.53
City of Crosslake, sewer utilities	ALL		150.00
Clean Team, august cleaning	ALL		2,500.00
Culligan, water and cooler rental	ALL		182.40



Council #65, union dues	Gov't		228.00
Crosslake Communications, phone, fax, cable, internet	ALL		1,772.92
Crow Wing County, taxes on stormwater parcel	Gov't		463.30
Crow Wing County, polling location mailing	Election		317.84
Crow Wing County Recorder, filing fees	PZ		138.00
CTC, web hosting	Gov't		10.00
CTC I.T., july 2020 labor	ALL		900.00
Dacotah Paper, janitorial supplies	Park		279.26
DeLage Landen Financial Services, copier lease	Park		117.00
Delta Dental, dental insurance	Gov't		1,695.60
ESRI, arc gis licenses	PZ		1,010.00
Fire Catt, hose testing	Fire		2,927.45
Fortis, disability insurance	ALL		785.84
Forum Communications, meeting notice of 7/24	PZ		42.50
Forum Communications, ordinance 364	Gov't		27.63
Forum Communications, publication fees	Gov't		131.76
Guardian Pest Solutions, pest control	ALL		77.60
Hawkins, chemicals	Sewer		1,634.11
Heartland Tire, truck tire	PW		109.97
Heartland Tire, alignment	PW		107.99
Hildi, actuarial valuation	Gov't		3,200.00
Jon Kolstad, mileage reimbursement	PZ		163.24
Mastercard, Adobe, subscription	Admin		193.15
Mastercard, AED Superstore, aed batteries	Police		835.38
Mastercard, All Safe Industries, hazmat decon pools	Fire		902.89
Mastercard, Amazon, disinfectant atomizer machine	Park		569.99
Mastercard, Amazon, pickleball pickup tube	Park		29.95
Mastercard, Amazon, zip ties	Park		108.77
Mastercard, Amazon, calendar	Park		10.09
Mastercard, Amazon, hi yield spreader sticker	Park		15.57
Mastercard, Amazon, stamp kit	Park		13.99
Mastercard, Amazon, pump	Park		674.99
Mastercard, Amazon, basketballs	Park		29.94
Mastercard, Amazon, hand sanitizer	Park	pd 7-30	53.44
Mastercard, Amazon, paper towels	Park	pd 7-30	42.33
Mastercard, Amazon, earplugs	Park		25.68
Mastercard, DG, sanitizing wipes	Gov't	pd 7-30	26.13
Mastercard, Etsy, face masks	Gov't		139.13
Mastercard, Harbor Freight, air blow gun	PW		15.08
Mastercard, Monoprice, cables	Gov't	pd 7-30	42.62
Mastercard, Pequot Sand and Gravel, sewer rock	Park		128.85
Mastercard, Pickleball Central, balls	Park		199.99
Mastercard, Pure Green, disinfectant	Park		99.98
Mastercard, Safco, sanicloths, sanitizer	Gov't		861.91
Mastercard, Savvik, covid tests	Gov't		1,799.40
Mastercard, Savvik, face masks	Gov't		644.23
Mastercard, Versatile Vehicles, golf cart rental	PW		200.00
Mastercard, Wristband Bros, wristbands	Park		95.00
Mastercard, Zoom, annual subscription	Gov't		193.08

Menards, wire	Sewer		847.45
Menards, check valve, batteries, roundup	PW		218.93
MESRB, membership dues	Sewer		650.00
Metro Sales, maintenance contract	Police	pd 7-20	44.20
Mid American Research Chemical, cleaners	PW		433.50
Mid MN Drug Testing, drug tests	PW		100.00
Midwest Machinery, blades	Park		141.06
Midwest Machinery, pallet forks	PW		967.64
Midwest Machinery, install rim gard in tires	PW		561.78
Midwest Security, keypad	Gov't		2,393.14
Midwest Security, lightning repairs	Police		939.50
Mike Lyonais, reimburse petty cash	ALL		52.65
MN Life, life insurance	ALL		303.40
MN NCPERS, life insurance	ALL		112.00
MR Sign, street name and address sign	PW		79.91
MR Sign, address sign	PW		28.02
MR Sign, address signs	PW		120.88
Napa, digital caliper	PW		38.32
Napa, ignition coil	PW		47.79
Northland Press, meeting notice of 7/24	PZ		80.75
Northland Press, filing for candidacy	Election		42.50
Northland Press, ordinance 363	Gov't		66.60
Northland Press, ordinance 364	Gov't		76.50
Northland Press, council vacancy ad	Gov't		42.50
Premier Auto, valve stem	Park		15.00
Premier Towing, towing	Police		150.00
Premier Auto, tire repair	Police		15.00
Premier Auto, brakes	Police		538.22
Premier Auto, oil change, rotate tires	PW		91.37
Range Printing, eda ad in lake country journal magazine	EDA		475.00
Riteway, utility bills	Sewer		242.98
Riteway, fund accounting checks	Admin		209.61
State Chemical Solutions, cleaner	PW	pd 7-14	211.80
Teamsters, union dues	Police	pd 8-6	281.00
The Office Shop, packing tape	Gov't		10.94
The Office Shop, ink cartridge	PZ		37.06
The Office Shop, ink cartridge	PZ		41.99
The Office Shop, custom sign	Election		17.54
TJ Graumann, mileage reimbursement	Park		6.65
Traffic Marking Service, curb painting	PW		250.00
US Bank, copier lease	ALL		165.00
Waste Partners, trash removal	ALL		319.24
Widseth, water quality improvements	PW		6,850.13
Widseth, perkins road	PW		12,159.93
Widseth, daggett bay road	PW		1,201.25
Widseth, crack sealing	PW		477.50
Xcel Energy, gas utilities	Gov't		166.55
<b>TOTAL</b>			<b>105,502.19</b>



D.  
L.**Prepared By:****Inspector:**

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**Analysis Prepared For****Customer:**

Crosslake City Hall

CROSSLAKE, MN

**Job / Claim: /****Date Sampled:** 10/16/18**Time Sampled:** 10:25 AM**InstaScope ID:** IS0058-6.0.1-2.0.0.29

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Dear Crosslake City Hall,

Thank you for choosing to perform an inspection of your home with our InstaScope® mold-assessment system. The purpose of this inspection is to provide you with detailed information about the airborne concentrations of mold in your structure. The results of an InstaScope® test deliver critical insight into your property and your InstaScope® operator is trained to assist you in understanding this information.

As with any test, there are limitations you should understand. Your InstaScope® report presents our findings but it's important to understand certain factors related to your inspection.

1. There is an absence of regulatory standards for acceptable levels of airborne mold levels inside a home. InstaScope® detects and identifies particles one at a time and then applies advanced algorithms and analysis to the results. As there are no objective standards, the results are interpreted using published literature from relevant government agencies, expert indoor air quality research, and our experience.
2. The air outside affects the amount and make-up of mold inside. And factors such as weather, season, time of day and local ecology can impact indoor mold levels as well. So before scanning the inside of your home, your operator measures outdoor levels of mold. The average outdoor readings are then used as a local baseline to compare to the air inside your home. In the unusual cases where the outside measurements are not sufficient for a baseline, additional calculations are used to establish a baseline for this assessment.
3. Your report may include written observations taken by your InstaScope® operator. Your operator performs a visual inspection of your home and provides documentation of mold on surfaces where visible and observations related to structural conditions conducive to mold growth. InstaScope® measures airborne mold levels in each area scanned. It can help identify locations for active mold growth. The written observations taken by your operator represent their findings based on their knowledge, training and experience.

**Analysis of Results**

1. The results in this analysis pertain only to this job, collected on 10/16/18 at 10:25 AM and should not be used in the evaluation of any other property. This report may not be duplicated, except in full, without the written consent of .
2. To better understand your InstaScope® report, we provide a document titled "How To Read Your InstaScope® Mold Assessment." Your report will show all scanned areas and categorize each as Green, Yellow or Red. We provide recommendations for each color based on Centers for Disease Control and Prevention (CDC) guidelines and industry best practices.

Thank you for your time. Please feel free to contact with any questions you may have.

Sincerely,

**GREEN ROOMS**

These rooms had airborne mold concentrations that we would expect to find in a structure under normal conditions. The airborne mold in your home was not significantly higher in concentration or different in ecology than the mold outside on the day and time this inspection was done.

Room	Room Volume (ft3)	Mold Concentration
North hallway	2295 ft3	3,693 p/m3
Furnace room	2996 ft3	3,529 p/m3
Councils chambers retest	11377 ft3	1,850 p/m3
Bathroom #1 mens council chamber	1017 ft3	794 p/m3
Bathroom #2 councils chambers womens	1044 ft3	794 p/m3
Bathroom #3 back meeting tmath	714 ft3	3,482 p/m3
Police office	5606 ft3	1,084 p/m3
City office admin	11401 ft3	2,521 p/m3
Other #3 mayor	2180 ft3	1,588 p/m3
Other #4 center	1366 ft3	3,738 p/m3
Se office	1300 ft3	2,382 p/m3
Main corridor	6378 ft3	2,900 p/m3
Mens Bath	1144 ft3	4,433 p/m3
City Council Chambers	11377 ft3	0 p/m3
It room	1315 ft3	2,084 p/m3
Kitchen	2080 ft3	1,644 p/m3
File 1	685 ft3	4,680 p/m3
File room 2	354 ft3	3,043 p/m3

**YELLOW ROOMS**

These rooms had airborne mold concentrations that were moderately higher than we would expect to find in a structure under normal conditions when compared with the mold outside on the day and time this inspection was done. These levels suggest that these rooms might benefit from additional inspection.

Room	Room Volume (ft3)	Mold Concentration
Water tank area	1808 ft3	10,029 p/m3
File room	709 ft3	3,795 p/m3
Womens bath	1021 ft3	5,127 p/m3

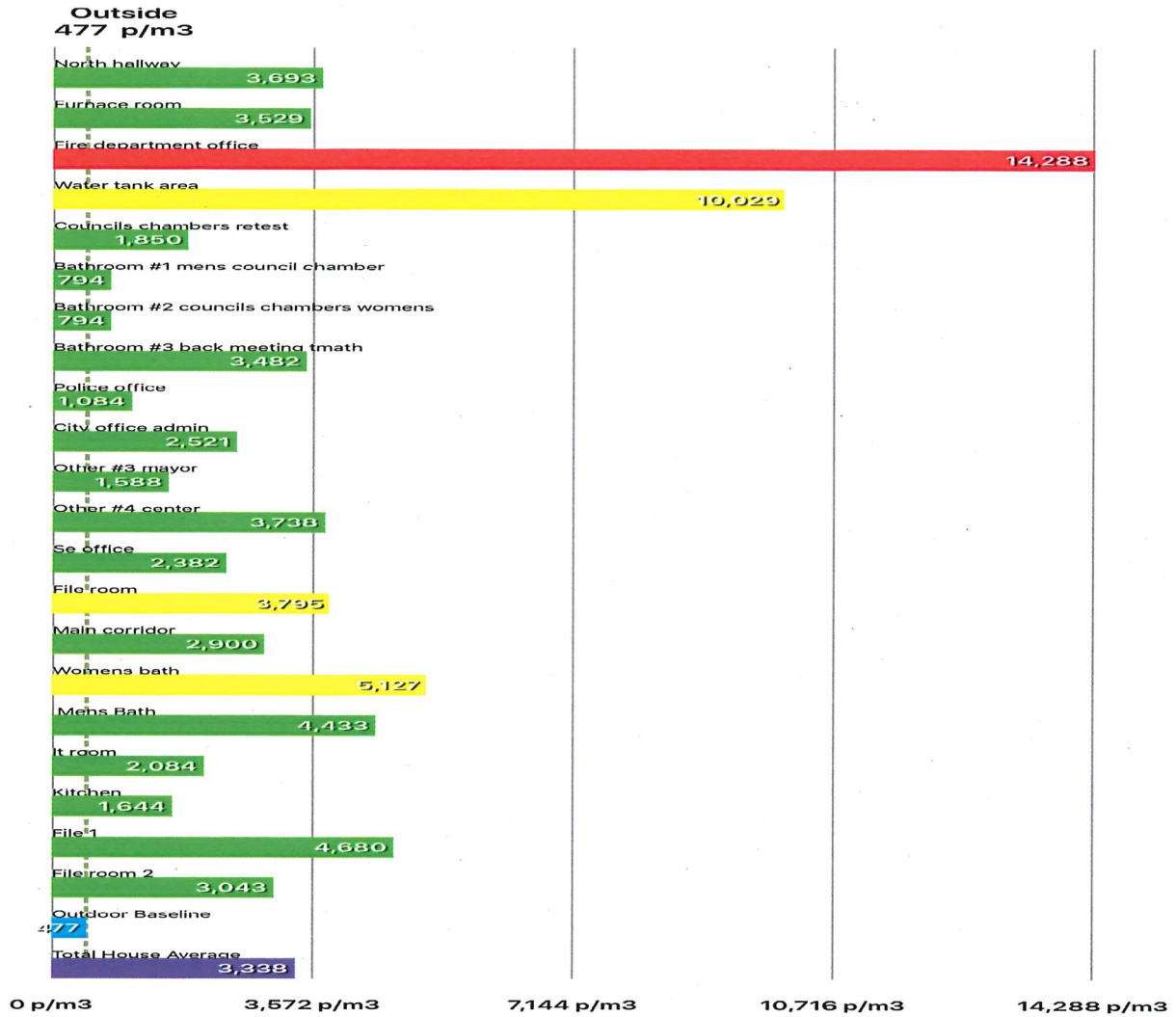
**RED ROOMS**

These rooms have airborne mold concentrations that were significantly higher and / or significantly different in ecology than we would expect to find in a structure under normal conditions when compared with the mold outside on the day and time this inspection was done. These levels suggest that these rooms require additional inspection.

Room	Room Volume (ft3)	Mold Concentration
Fire department office	1999 ft3	14,288 p/m3

## SCAN-BY-SCAN MOLD COMPARISON

The graph below displays how each room compares to other rooms, to the outside air, and to the total house average on the day of the test. Comparison of these values is one part of the logic InstaScope uses to determine whether a room is green, yellow, or red.



## INSPECTION DETAILS



North hallway - 2295 ft<sup>3</sup>

Conditions:

Mold Particles / m <sup>3</sup>	Temperature	Relative Humidity
3,693 p/m <sup>3</sup> 1051111	65.8 °F	32.5 %

Notes:

Furnace room - 2996 ft<sup>3</sup>

Conditions:

Mold Particles / m <sup>3</sup>	Temperature	Relative Humidity
3,529 p/m <sup>3</sup> 1011111	65.5 °F	33.1 %

Notes:

Fire department office - 1999 ft<sup>3</sup>

Conditions:

Mold Particles / m <sup>3</sup>	Temperature	Relative Humidity
14,288 p/m <sup>3</sup> 3061111	64.4 °F	34.5 %

**Notes:** The airborne mold concentrations in this room were significantly higher and / or significantly different in ecology than we would expect to find in a structure under normal conditions when compared with the mold outside on the day and time this inspection was done. These levels suggest that these rooms require additional inspection. Upon inspection and air sampling, this room has no evidence of visible mold present. One concern is that this rooms door to the garage is kept open the majority of the time and might be causing fumes and excessive mold spores from the garage doors being open. For starters this room should be cleaned completely from top to bottom, also the door to the garage should be kept closed at all times.

Water tank area - 1808 ft<sup>3</sup>

Conditions:

Mold Particles / m <sup>3</sup>	Temperature	Relative Humidity
10,029 p/m <sup>3</sup> 2061111	62.5 °F	40.1 %

**Notes:** The airborne mold concentrations in this room were moderately higher than we would expect to find in a structure under normal conditions when compared with the mold outside on the day and time this inspection was done. These levels suggest that this room might benefit from additional inspection. Upon inspection and air sampling the room has mold like staining on the drywall around the water storage tank, due to the nature of this room handling the water supply from the water pump it appears that the moisture gets above 60% rh and causes the mold spores on the surface to grow, this room needs to have something installed to automatically control the humidity to prevent mold growth. The mold mold like staining on the drywall needs to be remediated but a system to control the environment needs to be ready to be installed shortly after remediation is completed.

Councils chambers retest - 11377 ft<sup>3</sup>

Conditions:

Mold Particles / m <sup>3</sup>	Temperature	Relative Humidity
1,850 p/m <sup>3</sup> 1051111	68.4 °F	29.8 %

Notes:

Bathroom #1 mens council chamber - 1017 ft<sup>3</sup>

Conditions:

Mold Particles / m <sup>3</sup>	Temperature	Relative Humidity
794 p/m <sup>3</sup> 1081111	67.3 °F	31.8 %

Notes:

Bathroom #2 councils chambers womens - 1044 ft3

Conditions:

Mold Particles / m <sup>3</sup>	Temperature	Relative Humidity
794 p/m <sup>3</sup> 1051111	68.0 °F	30.5 %

Notes:

Bathroom #3 back meeting tmath - 714 ft3

Conditions:

Mold Particles / m <sup>3</sup>	Temperature	Relative Humidity
3,482 p/m <sup>3</sup> 1051111	67.7 °F	31.8 %

Notes:

Police office - 5606 ft3

Conditions:

Mold Particles / m <sup>3</sup>	Temperature	Relative Humidity
1,084 p/m <sup>3</sup> 1051111	69.9 °F	30.8 %

Notes:

City office admin - 11401 ft3

Conditions:

Mold Particles / m <sup>3</sup>	Temperature	Relative Humidity
2,521 p/m <sup>3</sup> 1051111	69.1 °F	31.8 %

Notes:



Other #3 mayor - 2180 ft3

Conditions:

Mold Particles / m <sup>3</sup>	Temperature	Relative Humidity
1,588 p/m <sup>3</sup> 1051111	69.9 °F	31.8 %

Notes:

Other #4 center - 1366 ft3

Conditions:

Mold Particles / m <sup>3</sup>	Temperature	Relative Humidity
3,738 p/m <sup>3</sup> 1051111	69.9 °F	31.8 %

Notes:

Se office - 1300 ft3

Conditions:

Mold Particles / m <sup>3</sup>	Temperature	Relative Humidity
2,382 p/m <sup>3</sup> 1051111	70.2 °F	31.8 %

Notes:



File room - 709 ft<sup>3</sup>

Conditions:

Mold Particles / m <sup>3</sup>	Temperature	Relative Humidity
3,795 p/m <sup>3</sup> 2011111	69.9 °F	33.8 %

**Notes:** The airborne mold concentrations in this room were moderately higher than we would expect to find in a structure under normal conditions when compared with the mold outside on the day and time this inspection was done. These levels suggest that this room might benefit from additional inspection. Upon inspection and air sampling, this room has no visible mold present, one question that comes to mind is did any of the files that are being stored there come from a location that has water or mold issues. This room should also be cleaned from top to bottom and any unnecessary papers discarded.

Main corridor - 6378 ft<sup>3</sup>

Conditions:

Mold Particles / m <sup>3</sup>	Temperature	Relative Humidity
2,900 p/m <sup>3</sup> 1051111	65.8 °F	32.8 %

**Notes:** Upon inspection and air sampling, there was mold like staining on the wall vent, the mold like staining in my opinion is being caused by the air coming out of the vents during the summer months being extremely cold and the air in the corridor being warm causing the metal to condensate which intern causes the mold spores in the dust laying on the vents to start to grow. In my opinion the heating and cooling system should be checked to see if it is operating properly, also the indoor relative humidity needs to be controlled in the building to prevent mold growth.

Womens bath - 1021 ft3

Conditions:

Mold Particles / m <sup>3</sup>	Temperature	Relative Humidity
5,127 p/m <sup>3</sup> 2011111	65.8 °F	33.5 %

**Notes:** The airborne mold concentrations in this room were moderately higher than we would expect to find in a structure under normal conditions when compared with the mold outside on the day and time this inspection was done. These levels suggest that this room might benefit from additional inspection. Upon inspection And air sampling, there is no visible mold present. One idea is that the water in the drain is

evaporated and causing sewage gas to cause the mold spores to be elevated, this room should also be cleaned from top to bottom,.

Mens Bath - 1144 ft3

Conditions:

Mold Particles / m <sup>3</sup>	Temperature	Relative Humidity
4,433 p/m <sup>3</sup> 1051111	65.8 °F	33.5 %

Notes:

City Council Chambers - 11377 ft3

Conditions:

Mold Particles / m <sup>3</sup>	Temperature	Relative Humidity
0 p/m <sup>3</sup> 1051111	67.7 °F	30.1 %

Notes:

It room - 1315 ft<sup>3</sup>

Conditions:

Mold Particles / m <sup>3</sup>	Temperature	Relative Humidity
2,084 p/m <sup>3</sup> 1051111	68.0 °F	30.1 %

Notes:

Kitchen - 2080 ft<sup>3</sup>

Conditions:

Mold Particles / m <sup>3</sup>	Temperature	Relative Humidity
1,644 p/m <sup>3</sup> 1051111	68.0 °F	30.8 %

Notes:

File 1 - 685 ft<sup>3</sup>

Conditions:

Mold Particles / m <sup>3</sup>	Temperature	Relative Humidity
4,680 p/m <sup>3</sup> 1051111	66.6 °F	38.8 %

Notes:

File room 2 - 354 ft<sup>3</sup>

Conditions:

Mold Particles / m <sup>3</sup>	Temperature	Relative Humidity
3,043 p/m <sup>3</sup> 1051111	66.6 °F	34.5 %

Notes:

## INSPECTION NOTES

No notes available

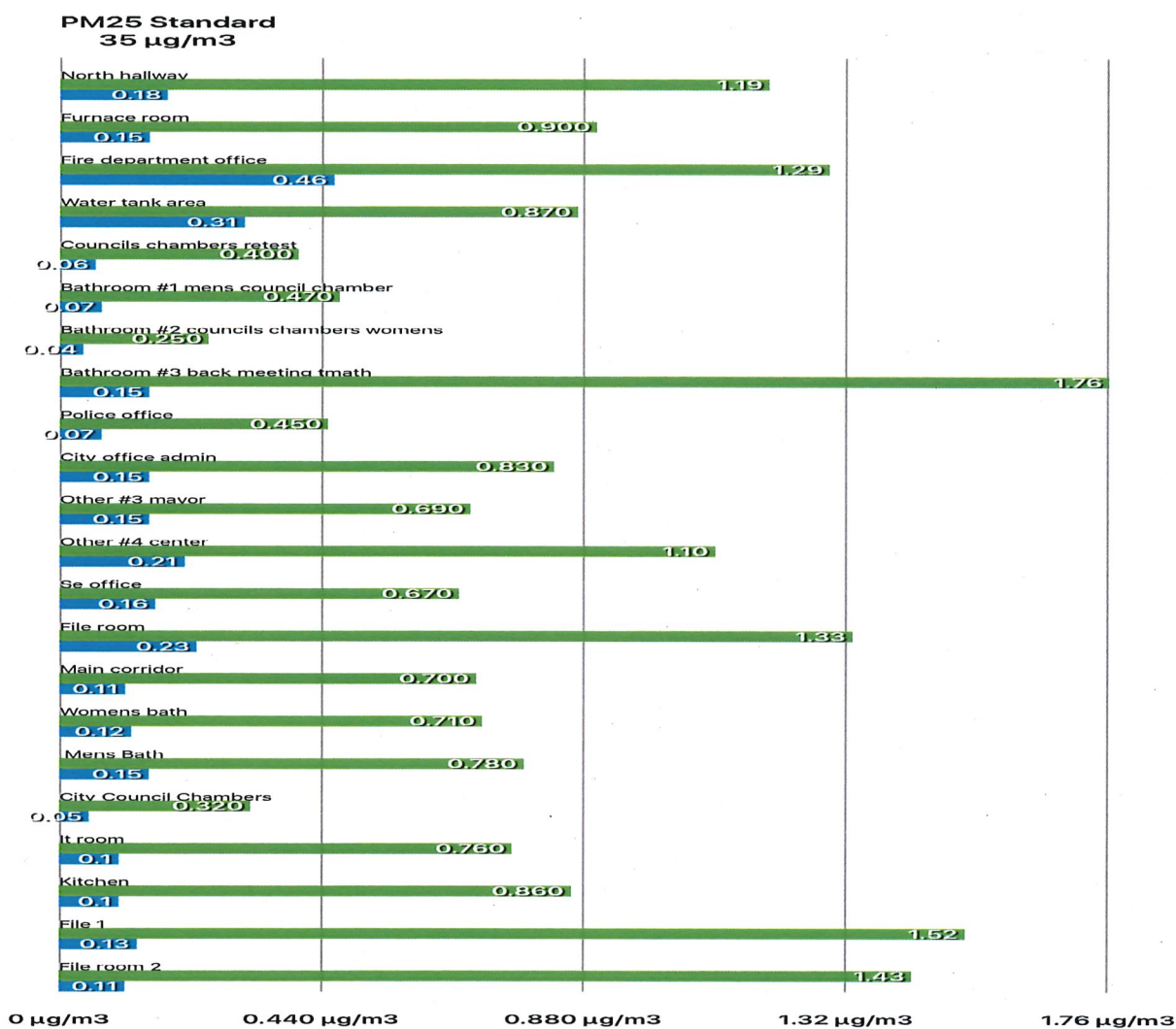
## COARSE (PM<sub>10</sub>) AND FINE (PM<sub>2.5</sub>) AIRBORNE PARTICLE REPORT

In addition to detecting airborne mold, InstaScope® also provides real-time information about the airborne concentrations of coarse (PM<sub>10</sub>) and fine (PM<sub>2.5</sub>) particles in your home. The EPA's National Ambient Air Quality Standards (NAAQS) define the amount in weight (expressed as particle mass PM) of fine particles smaller than 2.5 microns and coarse particles smaller than 10 microns that are acceptable for ambient air. For reference, the average human hair is about 70 microns in diameter – making it 30 times larger than the largest fine particle measured by InstaScope®. The NAAQS standards are used to regulate air pollution in U.S. cities and are also often referred to by regulatory agencies (OSHA) and non-governmental organizations (NIOSH, ACGIH, ASHRAE) as thresholds to judge the quality of indoor air as well. InstaScope® results also reference the NAAQS thresholds to help you better understand how clean the air in your home is. The current fine particle (PM<sub>2.5</sub>) exposure standard is 35 µg/m<sup>3</sup> and the coarse particle (PM<sub>10</sub>) exposure standard is 150 µg/m<sup>3</sup>. Homes whose airborne particle concentrations exceed the NAAQS standards should be remediated. Your InstaScope® inspector can give you more information on possible remediation options in this event.



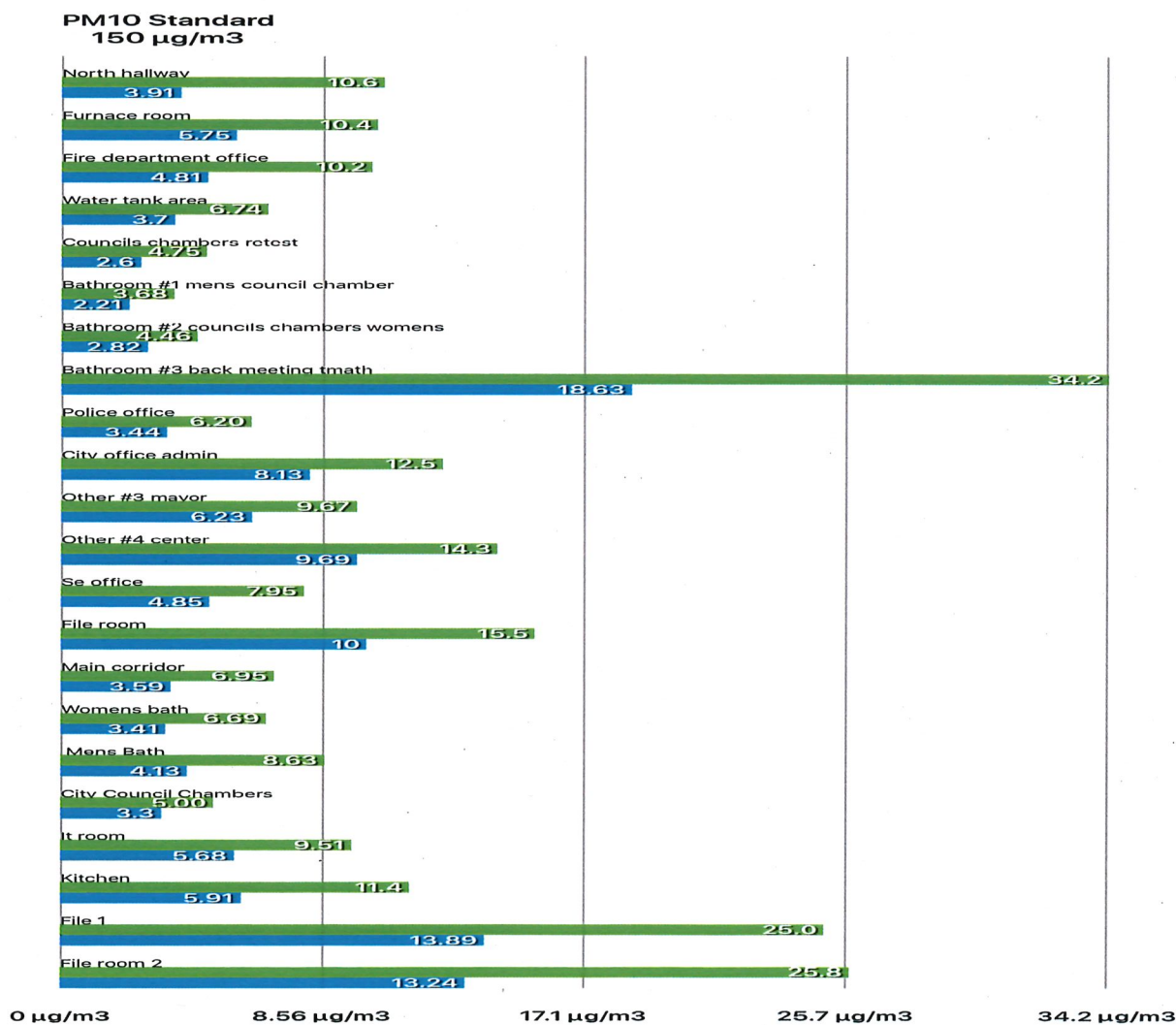
## SCAN-BY-SCAN COMPARISON OF FINE AIRBORNE PARTICLES (PM<sub>2.5</sub>)

The EPA NAAQS (National Ambient Air Quality Standards) define the amount of fine particles (smaller than 2.5 microns) that is acceptable for ambient air. The current PM<sub>2.5</sub> standard is 35 µg/m<sup>3</sup>. The graph below displays the total fine particles in green and the subset of biological fine particles in blue for each scan.



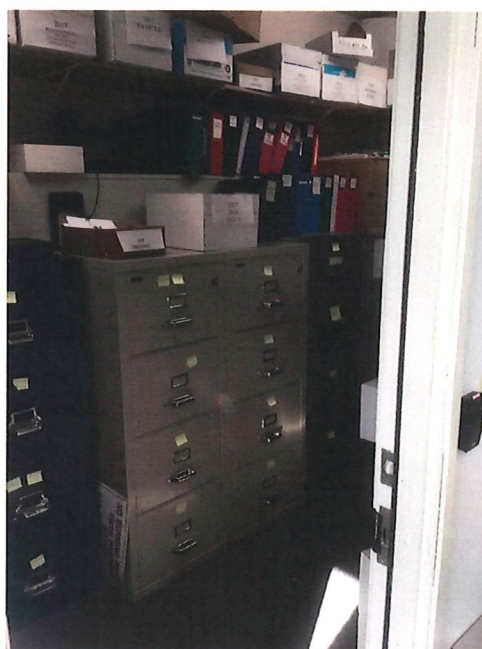
## SCAN-BY-SCAN COMPARISON OF COARSE AIRBORNE PARTICLES (PM<sub>10</sub>)

The EPA NAAQS (National Ambient Air Quality Standards) define the amount of coarse particles (smaller than 10 microns) that is acceptable for ambient air. The current PM<sub>10</sub> standard is 150 µg/m<sup>3</sup>. The graph below displays the total coarse particles in green and the subset of biological coarse particles in blue for each scan.

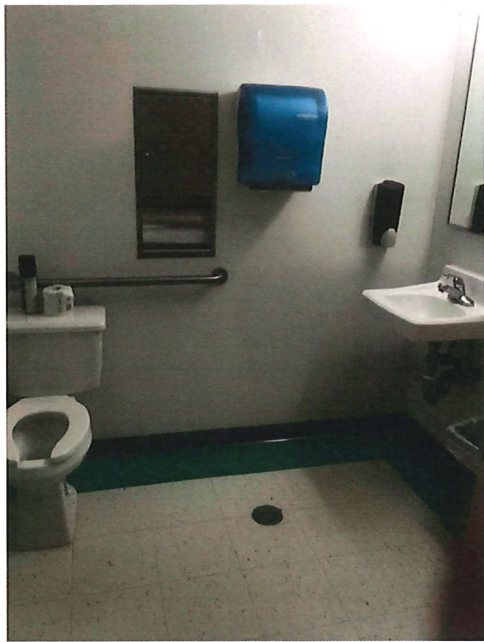




**Other #4 center**



**File room**



**Womens bath**



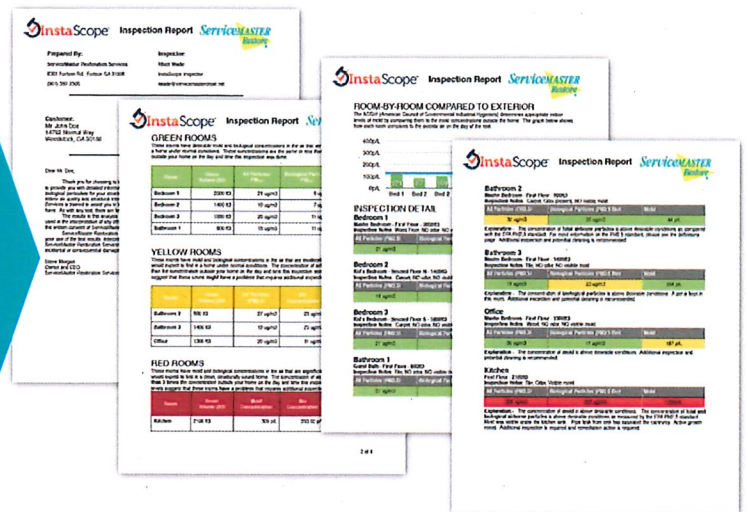
# HOW TO READ YOUR INSTASCOPE® MOLD ASSESSMENT

The following information will help you understand your InstaScope report, and offer helpful next steps to take based on the results.

- I. Green, yellow and red classifications by area
- II. Recommendations by color

## GREEN, YELLOW AND RED AREAS

Once the exterior is scanned and the amounts of outdoor mold, biogenic matter and total particulate matter are discovered, we use this result as a baseline to match against your home or building's indoor air. The InstaScope report will show all scanned areas and categorize each area scanned as Green, Yellow or Red. We scan the exterior of the home or building because the air outside affects the amount of mold inside. And factors such as weather, season, time of day and local ecology can impact mold totals even more.



## Green:

These areas have airborne mold levels that are equal to or less than the concentrations outside, which is indicative of a clean, structurally sound home or building.

## Yellow:

These areas have airborne mold levels that are moderately higher than the concentrations outside the home or building. These levels suggest a concern that may require additional action.

## Red:

These areas have airborne mold levels that are significantly higher than would be expected in a typical home or building or are otherwise significantly different from the airborne mold outside. This means that these indoor concentrations are at least three times higher than or materially different from outdoor conditions and suggest a problem that requires action. If InstaScope is used in an active source scan, it will then help identify the location of the source, along with detailed data.



# RECOMMENDATIONS BY COLOR

[Based on CDC guidelines  
and industry best practices]

**GREEN** — Green areas are indicative of a clean, structurally sound home or building. The CDC provides a simple maintenance checklist<sup>1</sup> to help maintain these conditions.

- Keep humidity levels as low as you can—no higher than 50 percent—all day long. An air conditioner or dehumidifier will help you keep the level low.
- Be sure your home or building has enough ventilation. Be sure all exhaust fans in the kitchen and bathroom, along with your clothes dryer, are vented to the outside.
- Fix any leaks in your home or building's roof, walls or plumbing so mold does not have moisture to grow. If your home or building has flooded, clean up and dry out your home or building thoroughly within 24–48 hours.
- Add mold inhibitors to paints before painting and clean bathrooms with mold-killing products.
- Remove or replace carpets and upholstery that have been soaked and cannot be dried promptly. Avoid using carpet in areas that may be susceptible to moisture, such as bathrooms or basements.

**YELLOW** — Yellow areas have the potential for mold problems.

- Consider calling a professional cleaning service or a mold remediation professional.
- Identify and address the source of any leaks. It is important to prevent a leak from adding moisture to the affected area.

**We recommend the following steps for Yellow areas if you decide to clean yourself.**

- Wipe all hard surface areas (floors, walls, ceilings, doors, cabinets, counters, blinds, shutters, etc.) with an antifungal/antimicrobial cleaning agent. Also, use a professional cleaning service to clean all carpets.
- Change or clean all air filters and, if HVAC ductwork has noticeable dust or debris, have it cleaned by a professional duct cleaning service.
- Launder or dry clean all drapes, decorative window treatments and fabric upholstered furniture.
- Wipe all leather or plastic upholstered furniture.
- Retest

**RED** — Red areas have a high airborne mold concentration or materially different mold make-up that requires action.

- Contact a mold remediation professional or industrial hygienist.

<sup>1</sup> "Facts about Mold and Dampness." Centers for Disease Control and Prevention. 18 September 2012. Web. [http://www.cdc.gov/mold/dampness\\_facts.htm](http://www.cdc.gov/mold/dampness_facts.htm)

**If you have any questions regarding your report or would like to discuss your next steps, don't hesitate to contact your InstaScope operator.**



August 5, 2020

Crosslake City Council  
City of Crosslake  
37028 County Rd 66  
Crosslake, MN 56442

RE: City of Crosslake Fire Station Remodel – Mold Issues

Dear City Council:

As requested by the Crosslake City Council on July 30<sup>th</sup>, 2020, Hy-Tec Construction has provided itemized budget pricing for each issue that has been identified and discussed on the Fire Station Renovation. We also provided budget pricing for the new proposed 15,454 sqft precast building.

**Renovation:**

As indicated in the Encompass report dated July 23, 2020, the existing city building is not in good condition. The original construction practices used to construct the building was very poor. We are now trying to correct these issues years later to the best of our ability, but there are and will be, unknown underlying issues with the building. The investigation that Hy-Tec and Widseth are doing will resolve many of the major know issues with the existing building, but the building shell and foundation will still be existing. We have included itemized cost budgets for each of the known issues.

Here is the list of the known issues that are included in the spreadsheet with cost budgets:

- South Wall Framing & Siding
- Re-Framing (8) Overhead Door Headers
- Mechanical Pump Room – Re-Framing
- Exterior Wall Sheathing at Doors & Openings
- Re-Roofing Steel Roof
- Expose and Replace All Walls in Building
- Attic Vapor Barrier and Ventilation
- Concrete Slab Moisture Mitigation
- Mold Mitigation Allowance

Note: The fire trucks and equipment will need to be relocated during the demolition and removal of the existing FRP in the garage. There is no cost included for temporary storage of the City vehicles or equipment.

The renovation will provide a great looking and functioning building for the City of Crosslake. The anticipated life expectancy for the building should be around 20+ years.

**New Precast Building:**

Widseth presented a new appx. 15,454 sqft precast building option that was also discussed at the July 30<sup>th</sup> City Council meeting. Hy-Tec Construction was requested to provide an accurate budget price based on the proposed building preliminary design.

Our budget pricing was based on past project history, current market and help from some subcontractors. The total budget for the new building is **\$3,610,000.00**. This includes all construction costs and design fees.

The use of precast walls for the new fire station would provide a great structure for the Fire Department. The life expectancy of the new precast building would be 50 years.

The phasing of the new building would allow the Fire Department to remain in the existing garage and continue operations during construction. The existing ambulance building would also remain in operation during the construction.

Thank you for the opportunity to work with you on this.

Sincerely,



Andy Pickar  
Project Manager  
HY-TEC CONSTRUCTION  
OF BRAINERD, INC.



# Crosslake Fire Department Renovation

Updated: 8/5/20

SCOPE OF WORK	NOTES	ITEMIZED BREAKDOWN	BUDGET TOTAL
<b>BASE BID - CROSSLAKE CITY HALL</b>	<b>Current Contract Amount</b>		<b>\$ 1,298,769.85</b>
City of Crosslake - Furniture, Casework Items	Casework, Lockers, FD Equipment, Furniture		\$ 69,833.00
<b>South Wall - Framing &amp; Siding</b>			\$ 28,800.00
Demo	Wall, brick, windows roof demo	\$ 3,400.00	
Dumpsters		\$ 500.00	
Framing		\$ 9,000.00	
Windows		\$ 1,000.00	
Siding	Siding to replace brick	\$ 4,500.00	
Insulation		\$ 2,200.00	
Drywall & Painting		\$ 8,200.00	
<b>Re-Frame Overhead Door Headers</b>			\$ 25,600.00
Demo	Demo sheathing and headers	\$ 6,400.00	
Dumpsters		\$ 800.00	
Temporary Shoring		\$ 4,000.00	
New Header Framing		\$ 14,400.00	
<b>Mechanical Pump Room</b>			\$ 12,200.00
Demo		\$ 2,400.00	
Temporary Shoring		\$ 1,800.00	
Framing		\$ 2,600.00	
Drywall		\$ 3,400.00	
FRP Paneling	On new walls	\$ 2,000.00	
<b>Exterior Wall Sheathing at Doors &amp; Openings</b>			\$ 10,000.00
Demo		\$ 1,000.00	
Wall Sheathing		\$ 8,000.00	
Weather Barrier		\$ 1,000.00	
<b>Expose &amp; Replace All Interior &amp; Exterior Walls</b>			\$ 113,000.00

Demo				\$	30,000.00
Wall Sheathing			Replace wall sheathing	\$	15,000.00
Drywall			New Drywall	\$	38,000.00
FRP			New FRP in Garage	\$	30,000.00
****Does not include any re-framing of walls					
<b>Attic Vapor Barrier &amp; Insulation</b>				\$	98,000.00
Removal of Insulation			No vapor barrier in the attic	\$	26,000.00
3" Sprayfoam & Re-insulate Blown-in Batt				\$	58,000.00
Additional attic vents				\$	14,000.00
<b>Concrete Slab Moisture Mitigation</b>				\$	35,000.00
Moisture Mitigation of the Concrete Slab				\$	35,000.00
<b>Mold Mitigation - If Needed ***ALLOWANCE***</b>				\$	50,000.00
Based on ServPro's site visit			Includes some abatement and air testing	\$	50,000.00
<b>TOTAL BUDGET CONSTRUCTION COST</b>				\$	1,741,202.85

\*\*\*After review of the roof and attic space, there is no indication of any water leaking. The roof is in good condition and has appx 25 years of life remaining.

<b>Re-Roofing</b>				\$	315,000.00
Demo Steel Roof & Sleepers				\$	35,000.00
Steel Roof				\$	280,000.00

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**City of Crosslake**  
**Draft Comparision of Build vs. Remodel For Discussion Puposos 08.06.2020**

Category	Build New	Remodel	Difference
Life Expectancy - Years	50	25	25
Contract Cost	3,610,000	1,298,770	2,311,230
Design Engineering	Included	100,000	(100,000)
City of Crosslake - Furniture, Casework Items	Included	69,833	(69,833)
South Wall - Framing & Siding	Included	28,800	(28,800)
Re-Frame Overhead Door Headers	Included	25,600	(25,600)
Mechanical Pump Room	Included	12,200	(12,200)
Exterior Wall Sheathing at Doors & Openings	Included	10,000	(10,000)
Expose & Replace All Interior & Exterior Walls	Included	113,000	(113,000)
Attic Vapor Barrier & Insulation	Included	98,000	(98,000)
Concrete Slab Moisture Mitigation	Included	35,000	(35,000)
Mold Mitigation - If Needed ***ALLOWANCE***	Included	50,000	(50,000)
<b>Subtotal</b>	<b>3,610,000</b>	<b>1,841,203</b>	<b>1,768,797</b>
Replace Roof	-	315,000	(315,000.00)
<b>Estimated Total Cost</b>	<b>3,610,000</b>	<b>2,156,203</b>	<b>1,453,797</b>
<b>Estimated Cost Per Year - No Roof Replacement</b>	<b>72,200</b>	<b>73,648</b>	<b>(1,448)</b>
<b>Estimated Cost Per Year - Replace Roof</b>	<b>72,200</b>	<b>86,248</b>	<b>(14,048)</b>
<b>Building Replacement Cost after 25 Years</b>	<b>N/A</b>	<b>Not Known</b>	

**How does the City Pay for these Costs? (Assumes No Roof Replacement)**

Budgeted Project Costs	1,400,000	1,400,000
Unbudgeted Project Costs	2,210,000	441,203
<b>Total Estimated Project Cost (Assumes No Roof Replacement)</b>	<b>3,610,000</b>	<b>1,841,203</b>
Unbudgeted Costs - Options to pay balance	Cash or Bonds	Cash
Cash Paid For Projects Costs Through 7/31/2020	(93,923)	N/A
Cash Available to Build New	1,306,077	N/A
Balance to Finance with Bonds or Cash	2,303,923	N/A
Issuance Costs - Estimated	196,077	N/A
Estimated Bond Amount	2,500,000	N/A
<b>Estimated Annual Bond Payment at 2.00% Interest</b>		
10 Years	278,316	N/A
15 Years	194,564	N/A
20 Years	152,892	N/A
<b>Notes:</b>		
Does not take into account the time value of money.		
Does not include transitional costs to run the Fire Department during construction.		
Assumes the City will successfully approve a new Capital Plan and use G.O. CIP Bonds.		

E.2.

**From:** Richard J <[rkj2288@gmail.com](mailto:rkj2288@gmail.com)>

**Date:** July 10, 2020 at 9:09:21 AM CDT

**To:** [mayornevin@crosslake.net](mailto:mayornevin@crosslake.net)

**Cc:** [councilandrews@crosslake.net](mailto:councilandrews@crosslake.net)

Dear Crosslake Mayor and City Counsel members. I am not exactly sure where the City is as far as cabin rentals. I wanted to get in touch with all of you and share my experiences and thoughts in regards to cabin rentals through airbnb or VRBO. Two years ago a good neighbor of ours, located at 12332 Brookwood Circle sold there cabin to a new owner who has turned it into a full time rental property. I do not have any problems with cabin owners wanting, or needing to rent thier cabin 2-3 times each summer for a 7 day minimum. This partcular owner, however, has renters coming and going constantly. Sometimes 2 nights, sometimes 3-4, but very seldom any longer than 4 nights. Most of the time its large groups of people with 3,4, or five vehicles, 2-3 dogs running around and it gets old very quickly. It is not unusual for them to be loud and party until early morning hours. Most troubling is how the property is now being maintained. Lawn goes unmowed, weeds have taken over portions of the property, and other things are left unrepaired and have become very unappealing. Please take strong consideration in limiting rental to these cabins. It is forcing the long term cabin owners, like ourselves, to consider other cabin options.

Best Regards,

Richard and Mary Johnson



E.3.

City of Crosslake

**RESOLUTION 20-\_\_\_\_\_**

**RESOLUTION ACCEPTING DONATION(S)**

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

<b>FROM</b>	<b>DONATION</b>	<b>INTENDED PURPOSE</b>
Christine Sesin	\$34	Park Department

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 10th day of August, 2020.

---

David Nevin  
Mayor

ATTEST:

---

Michael R. Lyonais  
City Administrator  
(SEAL)



E. 4.

36184 Cnty Rd 66 - Crosslake, MN 56442  
218-692-1900

August 6, 2020

City of Crosslake  
13888 Dagget Bay Road  
Crosslake, MN 56442

Re: NMRHA EXEMPTION

Dear Mayor Nevin and Council Members,

The Northern Minnesota Railroad Heritage Association (NMRHA) has requested to be on your agenda Monday, August 10, 2020. NMRHA is a group of senior citizens who are railroad history and modeling enthusiasts who collect old railroad items and build and operate large model train layouts. We are open to visitors weekly to share our collections and railroading knowledge with them. Each year thousands learn about area railroading and enjoy our operating trains. We are a 501(c)(3) non-profit all volunteer organization.

If approved by the City Council and we meet the terms of Minnesota Statute 272.02, Subd. 14, our property located at 36184 County Road 66 will be exempt from property tax like public schools, churches, public cemeteries, property owned by senior citizens' groups and other exempt properties. At your meeting on Monday, we will explain the NMRHA property tax exemption request and ask that you exercise your local option in favor of this exemption.

Yours Truly,

Robert Oden  
President  
Northern Minnesota Railroad Heritage Association

Enclosure



For Office Use Only

Name of organization \_\_\_\_\_ Assessment year \_\_\_\_\_

☐ Approved

PTE

Assessor's signature \_\_\_\_\_ Date \_\_\_\_\_

☐ Denied

## Application for Property Tax Exemption

Please read the back of this form before completing. If you are applying for exemption as an institution of purely public charity, please fill out the "Institution of Purely Public Charity Application for Property Tax Exemption" form.

**This section is to be completed by all applicants. Please provide the following information for the organization that owns the property on which exemption is being claimed.**

Name of Organization <b>NORTHERN MINNESOTA RR HERITAGE ASSC.</b>		Date Property Acquired by Organization <b>11-6-2018</b>	
Representative or Owner Name <b>ROBERT ODEN</b>		Title <b>PRESIDENT</b>	Date of Application <b>8-6-2020</b>
Mailing Address of Organization <b>36184 COUNTY ROAD 66</b>			
City <b>CROSSLAKE</b>	State <b>MN</b>	Zip Code <b>56442</b>	County <b>CROW WING</b>

Is the above organization exempt from federal income tax under section 501(c)(3)? ☒ Yes ☐ No

The above organization is seeking exemption from property tax under the following category (please check one):

- |   |   |
|---|---|
| <input type="checkbox"/> Academy, College, University or Seminary of Learning   | <input type="checkbox"/> Public Hospital  |
| <input type="checkbox"/> Church, Church Property or House of Worship  | <input type="checkbox"/> Public School House  |
| <input type="checkbox"/> Public Property used Exclusively for Public Purposes   | <input checked="" type="checkbox"/> Other (specify) <b>PROPERTY OF SENIOR CITIZENS' GROUP</b> |
| <input type="checkbox"/> Public Burying Ground  |   |
| <input type="checkbox"/> Institution of Purely Public Charity (If yes, please file for exemption using the "Institution of Purely Public Charity Application for Property Tax Exemption" form.) |   |

**This section is to be completed by all applicants. Please fill out the following information about the property on which exemption is being claimed.**

Property Address <b>36184 COUNTY ROAD 66</b>			
City <b>CROSSLAKE</b>	State <b>MN</b>	Zip Code <b>56442</b>	County <b>CROW WING</b>
Legal Description of Property (attach additional sheets if necessary) <b>SEE ATTACHED</b>		Parcel ID Number <b>14160806</b>	

**This section is to be completed by all applicants. Please answer the following questions about the use of the property.**

What is the principal use of the above-described property?

**SENIOR CITIZENS PLEASURE AND RECREATION RR MODELING, HISTORY AND EDUCATION**

Additional Uses of the Property (give percentage of use):

**NONE**

Are these uses directly related to the mission of the organization?

☒ Yes ☐ No

Is any part of this property used for commercial purposes?

☒ Yes ☐ No

If yes, please explain.

**A SMALL PORTION IS USED TO SELL T-SHIRTS, HATS, WHISTLES ETC. TO VISITORS**

Why is ownership of this property necessary?

**SPACE IS NEEDED TO WORKSHOP, LAYOUTS AND DISPLAYS AND NMRHA MEETINGS**

Is any part of this property used for residential purposes?

☐ Yes ☒ No

If yes, please fill out next section

# Application for Property Tax Exemption (Continued)

PTE


Residential Use of the Property

This section is to be completed if any part of the property is used for residential purposes. Please fill out the following information for each person who occupies the above-described property. List additional occupant's information on a separate sheet and attach it to this application.

Name of Occupant	Nature of Service/Employment	<input type="checkbox"/> Full-time	<input type="checkbox"/> Part-time
Is occupant required to reside on this property as a condition of employment?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, why is this required?			
Does occupant pay rent, either in cash or as a part of salary?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please give details.			
Why is ownership of this residence necessary?			

Sign Here

Signature of owner or authorized representative. By signing below, I certify that the above information is true and correct to the best of my knowledge, and I am the owner of the property or authorized representative of the organization that owns the property for which exemption is being claimed.

Applicant Signature 	Daytime Phone 218-851-9445	Date 8-6-2020
--	-------------------------------	------------------

## Exhibit A

Q That part of Government Lot 4 and the East Half of the Southwest Quarter, Section 16, Township 137, Range 27, described as follows: commencing at the southeast corner of the Southeast Quarter of the Southwest Quarter of said Section 16; thence North 89 degrees 50 minutes 34 seconds West along the South line of said Section 16 a distance of 1307.74 feet to an iron monument located at the position established by the Corps for the northeast corner of Government Lot 1, Section 21, said township; thence North 2 degrees 07 minutes 13 seconds West along the existing monument line for the east line of said Government Lot 4, 920.00 feet to the point of beginning of the tract to be described; thence continuing North 2 degrees 07 minutes 13 seconds West along the last described line a distance of 140.00 feet; thence North 89 degrees 51 minutes 03 seconds West, parallel with the South line of said Government Lot 4 a distance of 197.0 feet, more or less, to the Easterly right of way line of CSAH 6; thence South 23 degrees 08 minutes 10 seconds East along said right of way line 152.30 feet, more or less, to its intersection with a line bearing North 89 degrees 51 minutes 03 seconds West, parallel with the South line of Government Lot 4, from the point of beginning; thence South 89 degrees 51 minutes 03 seconds East 142.34 feet, more or less, to the point of beginning.

And

Q The South 40.00 feet of the North 1580.00 of Government Lot 4, Section 16, Township 137, Range 27, lying East of CSAH 6.

Subject to easements of record.

F. 1.

MEMO TO: City Council

FROM: City Clerk

DATE: August 5, 2020

SUBJECT: Liquor License Fees

At the regular meeting of April 13, 2020, the City Council voted to postpone payment of liquor license renewal fees from the City's liquor establishments. These businesses were required to shut down from March 17<sup>th</sup> to June 1<sup>st</sup>. Because the restaurants in Crosslake are now open, the Council should consider how many months of relief should be given for liquor license renewal fees for the 2020-2021 license period and should direct staff to invoice the businesses. Staff recommendation is to grant 3-months relief for On-Sale Liquor Licenses.

Council Action-Motion

F. 2.

MEMO TO: City Council  
FROM: City Clerk  
DATE: August 5, 2020  
SUBJECT: Acoustical Panels

After having several meetings in the new Council Chambers, it is apparent that acoustical panels will be needed to absorb sound and improve the acoustics of the room. Staff has received two quotes:

Stewart Sound Systems	\$4,078.45
Digital Horizons	\$7,992.20

Staff recommends awarding the job to low quote from Stewart Sound Systems and approving down payment of \$2,878.45.

Council Action-Motion

## Stewart Sound Systems LLC

703 Birch Street  
Crosby, MN 56441

## ESTIMATE

DATE 7/28/2020

ESTIMATE# 2924

REP

PHONE 218-851-6459

stewartsoundsystems@charter.net

City of Crosslake  
13888 Daggett Bay Road  
Crosslake, MN. 56442  
Attn; Jon Kolstad

PROJECT		CHAMBER ACOUSTIC PANELS		
QTY	ITEM	DESCRIPTION	PRICE	TOTAL
		ALL PANELS ARE CERTIFIED CLASS-A FIRE RATED		
18	APX432-2SQ	WALL PANELS AP 48" x 36" x 2" Acoustic Panel/ Custom Size/ Class A Fire Rating/ Multiple Colors/ Square Edge/ Plywood Backing/ Mounting Hardware Included	106.65	1,919.70
3	APX622-2SQ	OVER WINDOW PANELS AP 72" x 24" x 2" Acoustic Panel/ Custom Size/ Class A Fire Rating/ Multiple Colors/ Square Edge/ Plywood Backing/ Mounting Hardware Included	108.85	326.55
5	AP222-2SQ	CURVED DESK PANELS AP 24" x 24" x 2" Acoustic Panel/ Class A Fire Rating/ Multiple Colors/ Square Edge/ Plywood Backing/ Mounting Hardware Included	40.65	203.25
	SHIPPING	Shipping, Receiving & Insurance	428.95	428.95
	LABOR	Labor Cost for Assembly, Installation/ 2 People	1,200.00	1,200.00
		DOWN PAYMENT NEEDED.....\$2,878.45		
		For Beveled Edges Add \$5.00 per Panel/ 26 x \$5.00 = \$130.00		
		Stewart Sound Systems LLC is Licensed, Bonded and Insured for Business in the State of Minnesota. References available upon request.		
		Colors that are out of stock or back-ordered at this time. SUEDE-Navy/ Out of Stock EXECUTIVE-Beige, Cocoa, Granite, Linen and Papaya/ Back-ordered		

EQUIPMENT AND SHIPPING MUST BE PAID IN ADVANCE  
THANK YOU!

**Subtotal \$4,078.45**

**Tax (6.875%) \$0.00**

**TOTAL \$4,078.45**



Digital Horizons, LLC  
phone: 218-330-4140  
e-mail: [chris@digitalhorizonsmn.com](mailto:chris@digitalhorizonsmn.com)  
web: [www.digitalhorizonsmn.com](http://www.digitalhorizonsmn.com)  
office: 1924 S. 10th Street  
Brainerd, MN 56401



## **Proposal: Acoustical Panel Installation**

Prepared for:  
City of Crosslake

Prepared by:  
Chris Schucker  
on  
7/20/2020

## **About Digital Horizons, LLC:**

Digital Horizons, LLC was founded in May of 2013 in Brainerd, Minnesota with the goal of providing a superior audio & video experience for its clients. Being a locally owned and operated business, our customers and their opinion of us is vital to our success. Listening to our clients and meeting their needs is why our business thrives based almost entirely on referrals.

The company's owners, Chris Schucker and Scott Johannes, met in 2005 and over the years of working together developed a great synergy and decided to branch out and represent themselves and founded Digital Horizons. Combined the two have over 20 years of experience in the industry and thoroughly enjoy the everyday challenges that arise within the dynamic industry that is custom audio & video installation.

## **Our Mission:**

We believe in old school values and are proud to continue these traditions where businesses are honest in their practices and deliver high quality, reliable products and make them available for a fair price. Our company mission is to provide high quality and easy to use audio & video systems. We strive to be available to our clients at all times, (before and after the installation), and to make decisions and recommendations with the best interest of our clients in mind. We do not strive to make the most money (at the expense of poor customer service) or be the largest company (bigger is not always better in our book), but rather strive to build a strong resilient company that focuses on a quality experience for its customers.

## **Goals and Objectives:**

Here is the quote you requested.

## **Statement of Work:**

## **Recommendations:**

Please contact me if I can be of further assistance.

## **Included with every Purchase from Digital Horizons, LLC:**

All work performed by Digital Horizons will carry a 1 year labor warranty. Our 1 year warranty covers workmanship deemed to be defective under normal conditions of use. Any warranty on products is that of what is provided by the individual manufacturer. Labor costs to replace products covered under the manufacturer's warranty beyond our 1 year labor warranty is the responsibility of the end user.

If an issue arises with a product or service provided by Digital Horizons the end user should contact Digital Horizons *as soon as possible* at 218-330-4140 or by e-mail at [info@digitalhorizonsmn.com](mailto:info@digitalhorizonsmn.com) for a resolution. A representative of Digital Horizons will, in good faith, determine the issue at hand and discuss options with the end user.



Date	07/20/20
Proposal #	DHZQ2274

Qty	Mfg	Description	Price (ea)	Price (total)
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This proposal covers the cost of providing approximately 25% coverage with acoustical panels for the council chamber walls - 20% coverage is the minimum required to attain a noticeable improvement in sound absorbtion and we're aiming for 25% while having a few panels left over for spares/replacements. The panels will be 24" W x 48" H x 2" H, they will be black, grey, or beige in color, and will have beveled edges. They will be installed using a 'surface impaler clip' which is a 2-part installation process that involves attaching the impaler clip to the wall and then pressing the acousitcal panel onto it. The goal is primarily about coverage and the panels will be placed in an aesthetically pleasing pattern that will be laid out and discussed with the owner before installation.

### **ACOUSTICAL PANELS**

10	Primacoustic	24" x 48" x 2" broadband absorber, beveled edge (6pc box)	\$552.31	\$5,523.10
10	Primacoustic	Surface mounting clips (24pcs)	\$36.91	\$369.10
1	Digital Horizons	Digital Horizons product installation	\$1,800.00	\$1,800.00
1	Digital Horizons	Freight / shipping costs (estimated)	\$240.00	\$240.00
1	Digital Horizons	Misc. parts & materials	\$60.00	\$60.00
<b>SubTotal</b>				<b>\$7,992.20</b>

Sub Total	\$7,992.20
Sales Tax	\$0.00
<b>Total</b>	<b>\$7,992.20</b>

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_ PO: \_\_\_\_\_

All information contained within this document is valid for the next 30 days. Thereafter, all prices and applicable charges are subject to change.

## Contract for Services Rendered

This is a contract entered into by **Digital Horizons, LLC** (hereinafter referred to as "the Provider") and **City of Crosslake** (hereinafter referred to as "the Client") on this date, **7/20/2020**.

The Client hereby engages the Provider to provide services described herein under "Scope and Manner of Services." The Provider hereby agrees to provide the Client with such services in exchange for consideration described herein under "Payment for Services Rendered."

### Scope and Manner of Services

Services To Be Rendered By Provider: Proposal **DHZQ2274**

### Payment Schedule

**30%** Acceptance / **40%** Equipment Ordering / **30%** Final

- A deposit of **30%** is due upon acceptance
- Products must be paid for in full prior to delivery and installation
- Final balance, typically **30%**, to be due upon final invoice

### Payment for Services Rendered

The Client shall pay the Provider for services rendered according to the Payment Schedule, within **30** calendar days of the date on any invoice for services rendered from the Provider.

Should the Client fail to pay the Provider the full amount specified in any invoice within **30** calendar days of the invoice's date, an interest rate of **1** percent per month shall accrue.

### Applicable Law

This contract shall be governed by the laws of the County and State where work is to be performed and any applicable Federal law.

### Signatures

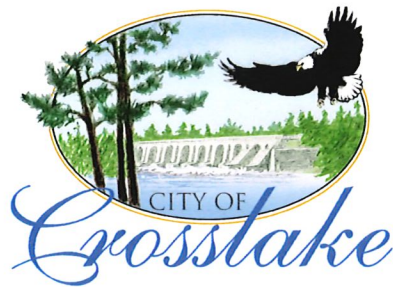
In witness of their agreement to the terms above, the parties or their authorized agents hereby affix their signatures:

\_\_\_\_\_  
(Printed Name of Client or agent)

\_\_\_\_\_  
(Printed Name of Provider or agent)

\_\_\_\_\_  
(Signature of Client or agent) (Date)

\_\_\_\_\_  
(Signature of Provider or agent) (Date)



City of Crosslake  
**POLICE DEPARTMENT**  
**13888 Daggett Bay Rd**  
**Crosslake, MN 56442**  
Police Chief Erik J. Lee  
OFFICE: 218/692-2222 • FAX 218/692-3076

G.I.a.

August 3, 2020

Mayor/Council Members,

The Crosslake American Legion recently donated a POW/MIA Flag to the Crosslake Police Department. I request the Council accept the donation and permission to fly the flag at the Crosslake City Hall/Police Facility. I would also like to acknowledge the Crosslake American Legion and thank them for their continued support of our police and fire department personnel.

Respectfully,

Erik Lee  
Police Chief

G.2.a.

## REQUEST FOR COUNCIL ACTION

August 5, 2020

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**Department:** Parks and Recreation

**Agenda Section:** Commission Reports

**Department Head:** TJ Graumann

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**Agenda Item:** Request to Improve City ROW

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### BACKGROUND

John Forney and Brian Evenson approached the Park/Library Commission with a formal request to improve the City right of way located between their properties – 11797 Whitefish Ave. and 11805 Whitefish Ave. Mr. Forney and Mr. Evenson are experiencing runoff and erosion issues on the ROW.

### FINANCIAL IMPLICATIONS

N/A

### STAFF RECOMMENDATIONS

The Park/Library Commission recommends City Council approve the request to improve the ROW to alleviate runoff and erosion issues.

### COUNCIL ACTION REQUESTED

Motion to approve the request to improve the City ROW located between 11797 Whitefish Ave. and 11805 Whitefish Ave.

### ATTACHMENTS

- a) Formal Request

## **City of Crosslake Parks and Recreation/Library Commission**

Request to improve city right of way located between properties located at 11797 Whitefish Ave. and 11805 Whitefish Ave.

**Situation:** John Forney et al is the owner of the property located at 11797 Whitefish Ave., Crosslake. Brian Evenson et al is the owner of the property located at 11805 Whitefish Ave., Crosslake. Located between the two properties is a 20 X 430 foot City of Crosslake right of way that runs north to south from Whitefish Ave. to Lower Whitefish Lake. There are three basic segments of the right of way:

Segment 1. From Whitefish Ave. running south for 270 feet, it has been used as a "driveway" for both adjoining properties since sometime prior to 1990 when Forney's purchased the property on the west side of the right of way.

Segment 2. From the south end of the driveway to the crest of the bank or hill is a grassy area that runs about 75 feet.

Segment 3. From the crest of the bank or hill, there is a steep section of about 85 feet that terminates at Lower Whitefish Lake. This section is natural growth of trees, bushes and weeds. This portion is about a 35 degree incline.

A significant portion of the steep section has been eroded by runoff. At some point prior to 1990, some effort was made to alleviate the runoff using wooden timbers or railroad ties. The timbers remain but the runoff now runs under the structure due to erosion. Today, there is more erosion than there was prior to the blacktopping of Whitefish Ave. (which was a gravel road until Crow Wing County transferred ownership to the City of Crosslake. At the time of ownership transfer, Whitefish Ave. was then paved. Due to the location of the right of way at the bottom of two hills (one east and one west of the right of way) and the runoff from the paved roadway runs onto the north/south right of way and then on south to the lake.

In investigating what could be done to minimize the runoff into the lake and erosion to the hill, the owners talked with John Kolstad at Crosslake City's Planning & Zoning in the summer of 2018. Mr. Kolstad advised the owners to contact Crow Wing County Soil & Water Conservation District to obtain their recommendations to alleviate the runoff and erosion. The owners contacted CWC Soil & Water and two of their staff visited the property and made a recommendation which included adding swales in Segment 2 to slow down and retain the runoff and extensive rebuilding of the eroded portion of the hill/bank (Segment 3). They also made recommendations for plantings that would retain the hill/bank. The project was then put on hold in the spring of 2019 when the owner of the property at 11805 decided to sell his property.

As a short term measure to reduce the impact of the runoff in 2017 to 2019, the owners created a series of temporary, very shallow furrows in the driveway section near Whitefish Ave. to divert or redirect the runoff onto the undeveloped portions of their properties. This worked fairly well and the redirected runoff seemed to then infiltrate into the sandy and porous soil. Depending on the amount of precipitation, the furrows needed to be rebuilt periodically.

**Request:** Based on the "furrow" idea and the swales recommended by CWC Soil & Water, the owners would like approval and permission to start management of the runoff about 25 feet from Whitefish Ave. The owners would like to have two to four small ridges (like "speed bumps") built on the driveway section of the right of way. The ridges would be built to direct the runoff to the east and west side of the right of way where it could be dispersed by



infiltration. The drive would also be crowned slightly so runoff would be dispersed. The owners have been advised to use crushed granite on the driveway rather than class 5 because it is a longer lasting product. (Note: The owners want to alleviate this runoff and erosion problem but would like to start where the problem begins rather than where the accumulated water ends up doing the significant damage. Rebuilding the eroded gully is a big and expensive project that may or may not solve the problem.)

Respectfully,


John and Carolyn Forney  
11797 Whitefish Ave.  
Crosslake, MN 56442

Brian & Cheryl Evenson  
11805 Whitefish Ave.  
Crosslake, MN 56442

July 15, 2020

N  
↑



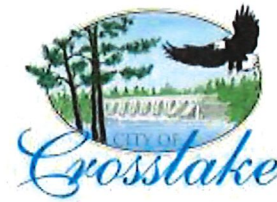
  
SPEED BUMP  
ARROW indicates  
direction of  
water diversion.







G.3.a.1.



To: City Council

From: Jon Kolstad, Planning & Zoning Administrator

Date: August 10, 2020

RE: Recommendation from Planning Commission/Board of Adjustment to Approve Revisions to the City of Crosslake Land Use Ordinance (Chapter 26)

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The Planning Commission has reviewed and made a recommendation at their regular meeting on July 24, 2020, for the City Council to approve changes to the following Articles in the Crosslake Land Use Ordinance:

Article 5 – NONCONFORMITIES

Article 11 – SHORELAND DISTRICT STANDARDS

Article 12 – RURAL RESIDENTIAL DISTRICT STANDARDS

Article 13 – COMMERCIAL DISTRICT STANDARDS

Article 26 – PARKING AND OFF STREET LOADING STANDARDS

Article 29 – COMMERCIAL AND RESIDENTIAL ARCHITECTURAL STANDARDS

Article 36 – ACCESSORY STRUCTURE STANDARDS

Article 43 – DEFINITIONS

The Land Use Ordinance revisions were published for public comments on March 5, 2020 and posted on the City website on March 5, 2020 through April 16, 2020, it was presented at a public hearing before the Planning Commission on July 24, 2020.

Zero comments were received from the public.

I am requesting that you make a motion and approve the changes to the Land Use Ordinance and approve the City Clerk publishing the changes, all changes would become effective once published on or about August 20, 2020.

## Proposed Land Use Ordinance Changes – 2019/2020

RED changes were proposed on 12/27/2019

BLUE changes were proposed on 1/24/2020

GREEN Changes were proposed on 7/24/2020

### **Article 5 – NONCONFORMITIES**

#### **Sec 26-138 existing nonconforming structures**

A nonconforming structure existing at the time of the adoption of this chapter and complying with City standards in effect at the time it was approved, shall remain a legal nonconforming structure and may be continued subject to the following provisions:

- (1) **Maintenance and replacement.** Existing nonconforming structures may be continued, including through repair, replacement, restoration, maintenance, or improvement but not including expansion. Expansions that meet setbacks and other provisions of this ordinance shall not require a variance. **Changes to wall height and roofline changes that do not increase the floor area of the living space are not considered an expansion according to this section and shall not require a variance.**
- (2) **Conforming Sewer System.** Dwellings are connected to a conforming sewage treatment system compliant with Minnesota Rules, Chapter 7080 and Article 31 of this Chapter or the lot is connected to a public sewer.

New structures shall meet all pertinent standards of this Chapter.

## Article 10 Land Use Classification List

### Sec. 26-281 Land Use Tables

<b>LAND USE TABLES</b>	<b>S D</b>	<b>RR 5</b>	<b>S S</b>	<b>L C</b>	<b>D C</b>	<b>W C</b>	<b>C/ LI</b>
<b>(1) Agricultural Uses</b>							
Farm buildings (barns, silo, hay shed, etc.)	P	P	P	P			
Farmland: Crop growing and harvesting	A	A	A	A			
Farmland: Livestock, poultry use, including related buildings	A	A		A			
Forest land: growth, harvest	A	A	A	A		A	A
<b>(2) Residential and Related Uses</b>							
Accessory structure	P	P	P	P	P	P	P
Auxiliary quarters/cottage - 24' or wider	PP	PP	PP	PP	PP	PP	PP
Controlled access lot							
Energy systems assoc. with a principal use (i.e. solar collectors and wind generators under 50KW)*	P/C U*	P		P		P/CU *	P
Garage/Yard Sales (Maximum 3 per calendar year)	A	A	A	A	A	A	A
Group home, detention or correction home (including detoxification center, rehabilitation home, etc.)	CU	CU	CU	CU		CU	
Home business	CU	CU		PP	PP	CU	PP
Home occupation	A	A	A	A	A	A	
Home: assisted living, nursing, supportive care	CU	CU		CU	CU		
Meteorological test station for wind energy conversion systems (WECS)	I	I		I		I	I
Mobile home park or development		CU					
Multi-family dwelling	CU	CU		CU	CU	CU	
Portable or temporary storage structure	P	P	P	P	P	P	P
Single-family dwelling—24' or wider	P	P	P	CU	CU	CU	CU
Two-family dwelling—duplex	CU	P	CU	CU	CU	CU	
Water-oriented accessory structures	P					P	
<b>(3) Recreational Uses</b>							
Campground, private, or commercial				CU		CU	
Shooting range, fire arms, archery - private				CU			CU
<b>(4) Civic, Educational and Institutional Uses</b>							
Athletic field/stadium; arena				CU			
Cemetery	A	A		A			
Church/Synagogue	P	P	P	P	P	P	
Transient Camps, Church Camps	CU	CU				PP	

\*--Type of Permit depends on wind energy tower height and power output



LAND USE TABLES	S D	RR 5	S S	L C	D C	W C	C/ LI
<b>(5) Commercial and Industrial Uses</b>							
Adult uses							CU
Amusement Park				CU			
Athletic club				PP	PP	PP	
Auto body shop				PP			PP
Auto repair shop, lubrication service station				PP	PP		PP
Bank or financial institution				P	P		PP
Beauty shop, barber shop				PP	PP	PP	PP
Bed and Breakfast Residence		CU		PP	PP	PP	
Bowling Lanes				PP	PP	PP	PP
Breeding and boarding of animals				CU	CU		CU
Bulk liquid storage				CU			PP
Business or professional office space				PP	PP	PP	PP
Car wash				PP	PP		PP
Cement/concrete/redi-mix plant, permanent							P
Commercial greenhouse/nursery				PP			PP
Commercial storage building/storage unit rental	CU	CU		CU	CU	CU	CU
Commercial Storage building/Storage Unit Rental Structures >600sq ft in a residential district	CU	CU					
Concrete/asphalt plant, portable				I			PP
Construction and contractor services-carpentry, electrical, plumbing, heating, ventilation, mechanical, flooring, insulation, siding, etc				P	P		P
Day care facility	PP	PP		PP	PP	PP	
Demolition Landfill							CU
Dry cleaners				CU	CU		CU
Extractive use, mining, gravel pit, aggregate							CU
Funeral home with crematorium				CU			
Funeral Home without crematorium				PP			
Gas station/convenience store with or without fuel sales				PP	PP	PP	
Golf Course				CU		CU	
Industrial park development							CU
Liquor: On and/or off sale				CU	CU	CU	CU
Lumber yard				PP	PP		PP
Manufacturing: light in general, assembly plant, machine shop, welding shop, packaging plant				CU			PP
Marina						CU	
Medical or dental clinic				PP	PP		PP
Miniature golf				PP	PP	PP	PP
Motel/hotel				CU	CU	CU	CU
Outdoor seasonal sales				PP	PP	PP	PP
Over-the-counter print shop				PP	PP		PP
Private clubs and lodges				PP	PP		PP
Race track: horse, auto, motorcycle, go cart							CU
Recycling collection site				I			PP
Rental equipment sales and service				PP	PP	PP	PP



<b>LAND USE TABLES</b>	<b>SD</b>	<b>RR5</b>	<b>SS</b>	<b>LC</b>	<b>DC</b>	<b>WC</b>	<b>C/LI</b>
Repair shop, equipment				PP	PP		PP
Resort						CU	
Restaurant				PP	PP	PP	
Retail store				PP	PP	PP	PP
Sawmill				CU			PP
Sign – on site	P	P	P	P	P	P	P
Storage buildings, Commercial				PP		PP	PP
Studio-art, music, photo, decorating, dance				P	P		
Telecommunication tower							CU
Temporary real estate office/model home	P	P		P	P	P	
Theater				PP	PP		PP
Vehicle, boat, recreational equipment sales				PP	PP	PP	PP
Veterinary clinic				CU	CU		PP
Wholesaling and/or warehousing, freight terminal				PP	PP		PP

## Article 11 Shoreland District Standards

### Sec. 26-322 Temporary Structures on Riparian Lots

#### (1) Temporary **Living** Structures

- a) A maximum of two temporary **living** structures at one time may be allowed without a permit for no more than 14 total days within a year provided there is a principal structure on the property and the criteria specified in subsection (d) ~~(4)~~ of this section are met.
- b) Temporary **living** structures such as travel trailers/travel vehicles, etc. are allowed to be stored on a property with a principal structure provided the temporary structure is licensed. The temporary **living** structure is not to be used as a dwelling for more than 14 **total continuous** days within a year. The temporary **living** structure must be highway ready, meaning on wheels or the internal jacking system, must not be attached to the on-site sewage treatment system, and can only be attached to the site by quick disconnect type utilities commonly used in campgrounds and trailer parks. The temporary **living** structure cannot have any type of structural additions, including, but not limited to, decks, patios and screened porches.
- c) A permit for a one-time two-year period is authorized to store one temporary **living** structure on a property without a principal structure **in conjunction with a Land Use Permit for a principle structure**. The temporary **living** structure can be used as a dwelling for more than 14 **total continuous** days per year provided all criteria specified in subsection (d) ~~(4)~~ of this section are met.
- d) Minimum facilities for camping under a temporary **living** structure permit shall include a fire pit (meeting DNR requirements), a method for the storage and/or treatment and disposal of sewage (meeting MPCA chapter 7080 standards), and provisions for solid waste; all recreational vehicles or other camping units shall be completely removed from the property after use during the allowed time limit, and no accessory structures shall be constructed or placed without a permit. All temporary structures shall meet all required structural setbacks.

#### (2) Temporary Storage Structures

- a) One temporary storage structure not to exceed 300 square feet may be allowed with a permit for no more than 180 days within a year provided there is a principal structure on the property.
- b) Temporary storage structures shall meet all structural setbacks, and may not be located over a septic drainfield.
- c) The maximum impervious surface limits for the lot shall not be exceeded.
- d) The structure shall not be used for human habitation.

### Sec. 26-323 Temporary Structures on Non-Riparian Lots

#### (1) Temporary **Living** Structures

- a) One Temporary **living** structure (a Tent or Travel Trailer) is allowed without a permit on non-riparian lots equal to or greater than 20 acres in size without a primary structure and will meet a 50-foot setback from all sides of the property lines and road right of way.

- b) Natural Screening shall be left in place or planted to ensure limited visibility of the temporary living structure from the roadway or adjacent properties.
- c) Temporary **living** structures such as travel trailers/travel vehicles, etc. are allowed to be stored on a property equal to or greater than 10 acres provided the temporary **living** structure is licensed. The temporary **living** structure must be highway ready, meaning on wheels or the internal jacking system, must not be attached to the on-site sewage treatment system, and can only be attached to the site by quick disconnect type utilities commonly used in campgrounds and trailer parks. Any structural additions, including, but not limited to, decks, patios and screened porches will require a land use permit.
- d) A maximum of two additional temporary **living** structures at one time may be allowed without a permit for no more than 14 total days within a year provided they meet the same restrictions for setbacks and screening as listed in **a-b 4-3** above.

**(2) Temporary Storage Structures**

- a) One temporary storage structure not to exceed 300 square feet may be allowed with a permit for no more than ~~210~~ 180 days within a year provided there is a principal structure on the property.
- b) Temporary storage structures shall meet all structural setbacks, and may not be located over a septic drainfield.
- c) The maximum impervious surface limits for the lot shall not be exceeded.
- d) The structure shall not be used for human habitation.

## ARTICLE 12 RURAL RESIDENTIAL DISTRICT STANDARDS

### Sec. 26-345 Rural Residential Density and Dimensional Standards

All lots, structures, and uses in the Rural Residential District shall meet the following density and dimensional requirements:

Minimum Lot Area	Minimum Lot Width	Structure Lot Line Setbacks	Public Right of Way Frontage	Road Right – of-Way Setback	Maximum Impervious Coverage	Structure Height
5 acres	300'	10'	50' 33'	35'	25%	35'

### Sec. 26-346 Rural Residential Performance Standards

The following performance standards shall apply in the Rural Residential District. Other general standards also apply:

- (1) The Best Management Practices for Minnesota for Agriculture and Water Quality, Minnesota Pollution Control Agency, shall hereby be adopted as a reference for agriculture areas.
- (2) The Best Management Practices in Minnesota for Water Quality in Forest Management, Minnesota Department of Natural Resources, shall hereby be adopted as a reference for timber management.
- (3) **Auxiliary Cottage/Auxiliary Quarters**
  - a) It meets all required setbacks.
  - b) The maximum impervious surface limits for the lot shall not be exceeded.
  - c) The maximum livable area does not exceed 900 square feet.
- (4) **Temporary living structures on parcels less than 20 acres.**
  - a) A maximum of two temporary living structures at one time may be allowed without a permit for no more than 14 total days within a year provided there is a principal structure on the property and the criteria specified in subsection (d) (4) of this section are met.
  - b) Temporary living structures such as travel trailers/travel vehicles, etc. are allowed to be stored on a property with a principal structure provided the temporary structure is licensed. The temporary living structure is not to be used as a dwelling for more than 14 total continuous days within a year. The temporary living structure must be highway ready, meaning on wheels or the internal jacking system, must not be attached to the on-site sewage treatment system, and can only be attached to the site by quick disconnect type utilities commonly used in campgrounds and trailer parks. The temporary living structure cannot have any type of structural additions, including, but not limited to, decks, patios and screened porches.
  - c) A permit for a one-time two-year period is authorized to store one temporary structure on a property without a principal structure in conjunction with a Land Use Permit for a principle structure. The temporary living structure can be used



as a dwelling for more than 14 ~~total~~ ~~continuous~~ days per year provided all criteria specified in subsection (d) ~~(4)~~ of this section are met.

- d) Minimum facilities for camping under a temporary living structure permit shall include a fire pit (meeting DNR requirements), a method for the storage and/or treatment and disposal of sewage (meeting MPCA chapter 7080 standards), and provisions for solid waste; all recreational vehicles or other camping units shall be completely removed from the property after use during the allowed time limit, and no accessory structures shall be constructed or placed without a permit. All temporary structures shall meet all required structural setbacks.

**(5) Temporary Living Structures and parcels equal to or greater than 20 acres**

- a) One Temporary Living Structure (a Tent or Travel Trailer) is allowed without a permit on lots equal to or greater than 20 acres in size without a primary structure and will meet a 50-foot setback from all sides of the property lines and road right of way.
- b) Natural Screening shall be left in place or planted to ensure limited visibility of the temporary living structure from the roadway or adjacent properties.
- c) Temporary living structures such as travel trailers/travel vehicles, etc. are allowed to be stored on a property equal to or greater than 10 acres provided the temporary living structure is licensed. The temporary living structure must be highway ready, meaning on wheels or the internal jacking system, must not be attached to the on-site sewage treatment system, and can only be attached to the site by quick disconnect type utilities commonly used in campgrounds and trailer parks. Any structural additions, including, but not limited to, decks, patios and screened porches will require a land use permit.
- d) A maximum of two additional temporary living structures at one time may be allowed without a permit for no more than 14 total days within a year provided they meet the same restrictions for setbacks and screening as listed in a-b 4-3 above.

**(6) Temporary Storage Structures**

- a) One temporary storage structure not to exceed 300 square feet may be allowed with a permit for no more than 210 ~~480~~ days within a year provided there is a principal structure on the property.
- b) Temporary storage structures shall meet all structural setbacks, and may not be located over a septic drainfield.
- c) The maximum impervious surface limits for the lot shall not be exceeded.
- d) The structure shall not be used for human habitation.

# ARTICLE 13 COMMERCIAL DISTRICT STANDARDS

## Sec. 26-377 Waterfront Commercial District

- (1) The purpose of this district is to accommodate commercial uses in the shoreland district including marinas, resorts, restaurants, bars, rental units, campgrounds, and related uses on General Development (GD) and Recreational Development (RD) lakes only where access to and use of a surface water feature is an integral part of the businesses.
- (2) **Waterfront Commercial Density and Dimensional Standards.** All commercial lots, structures, and uses in the Waterfront Commercial District created or constructed after March 1, 2015 of this Chapter shall meet the following density and dimensional requirements:

Lake Class	Minimum Lot Area	Minimum Lot Width	Structure Lot Line Setbacks-Residential	Structure Lot Line Setbacks-Commercial	Public Right of Way Frontage	Setback Between Bldgs.	City Street Right of Way setback	County Road Right-of-Way Setback	Maximum Impervious Coverage	Structure Height
GD	5 acres	400'	30'	10'	50' 33'	15'	15'	35'	35%	30'
RD	5 acres	400'	30'	10'	50' 33'	15'	15'	35'	25%	30'
NE (existing only)	10 acres	800'	30'	10'	50' 33'	15'	15'	35'	20%	30'

\* Unless using common wall construction

## Sec. 26-378 Limited Commercial District

- (1) The purpose of this district is to establish and provide a commercial environment with a limited mixture of commercial and office related development and services. A limited commercial district may be located within or outside the shoreland zone.
- (2) **Limited Commercial Density and Dimensional Standards.** All lots, structures, and uses in the Limited Commercial District created or constructed after March 1, 2015 shall meet the following density and dimensional requirements:

Minimum Lot Area sq. ft.	Minimum Lot Width	Structure Lot Line Setbacks-Residential	Structure Lot Line Setbacks-Commercial	Public Right of Way Frontage	Setback Between Bldgs.	City Street Right of Way setback	County Road Right-of-Way Setback	Maximum Impervious Coverage	Structure Height
20,000	100'	20'	5'	50' 33'	0	15'	35'	50%	30'



# ARTICLE 26 PARKING AND OFF STREET LOADING STANDARDS

## Sec. 26-672 Parking Areas Performance Standards

(1) **General parking standards.** All land use permit applications for commercial uses or buildings submitted after March 1, 2015 shall include provisions for off-street parking according to the following standards unless approved for alternative parking standards in 26-672, (2) below.

- a. The minimum parking space requirements in Table 26-672A shall be met.
- b. When a commercial structure is enlarged, off-street parking spaces shall be added to meet the minimum parking space requirements in Table 26-672A.
- c. If the use of a commercial structure is changed to a different use requiring additional spaces, the additional parking spaces shall be provided.
- d. All new commercial off-street parking shall be paved or concrete surfaced.
- e. The minimum size of all parking spaces shall be 10 feet wide by 20 feet long (10' x 20').

(2) **Alternative parking standards:**

- a. The Zoning Administrator may approve alternative parking standards if it is determined that such standards are appropriate for a business or use. An application for alternative parking standards may be submitted if:
  - i. A new business or use wishes to defer construction of a portion of the required parking spaces until a future date, or,
  - ii. A parking study indicates that fewer parking spaces are required, or,
  - iii. Maximum parking capacity is needed only on a seasonal or special event basis and overflow parking can be accommodated using a designated pervious vegetated area, or,
  - iv. Parking spaces are shared with another business or group of businesses.
  - v. Boat slip parking may be an appropriate alternative at Waterfront Commercial establishments at a 2 3 to 1 ratio of existing dock spaces to required motor vehicle spaces.
- b. An application for alternative parking standards shall include:
  - i. For deferred parking construction, a site plan indicating the area reserved to meet the minimum parking space requirements in Table 26-672A along with a parking construction schedule indicating when the total number of required parking spaces will be completed.
  - ii. For reduced parking space requirements, a parking study indicating the actual history of past parking use or parking use by similar businesses. An area to accommodate additional parking spaces to meet the minimum parking space requirements in Table 26-672A shall be preserved as open space.
  - iii. For overflow parking, a site plan indicating the vegetated area that is reserved for parking, stabilization treatment of the parking area (geo-grid, etc) if any, and how stormwater is to be managed.
  - iv. For shared parking, a plan indicating the minimum parking requirements for all businesses, the number of parking spaces to be shared, and the location of shared spaces relative to the businesses.

There shall be no more than ~~1/8~~ <sup>1/4</sup> mile between the shared parking location and any of the businesses using the shared spaces.

v. For boat slip/dock space, a site plan indicating the dock configuration and identifying the existing docking spaces that are available. Boat docking spaces may not be shared (i.e. item iv above).

c. Alternative parking performance standards:

i. Total parking spaces required in table 26-672A shall be used when calculating impervious surfaces, measuring setbacks, and determining other requirements for parking areas.

ii. For deferred parking construction applications, a minimum of 50% of the required parking spaces shall be constructed within two years of permit approval.

iii. For reduced parking space requirement applications, an area to accommodate additional parking spaces to meet the minimum parking space requirements in Table 26-672A shall be preserved as open space for future parking. Within 3 years from the date of permit approval, the applicant shall submit a follow up report on parking usage. If, after reviewing the follow up report, the Zoning Administrator finds that additional parking area is required, such parking spaces shall be added.

iv. For vegetated overflow parking applications, the total parking area must meet the minimum parking space requirements in Table 26-672A. A maximum of 40% of the total required parking spaces may be vegetated overflow parking. Overflow parking areas must be preserved as open space. No sediment from vegetated overflow parking areas shall be transported onto public roads or streets.

v. For shared parking applications, an easement, or in the case of shared wall construction a party wall easement or planned community agreement, between the participating landowners shall be recorded in the office of the County Recorder and a copy submitted to the Department specifying the number and location of shared parking spaces, who is authorized to use the shared spaces and under what conditions, how access to those spaces is achieved from a public street or road, and a plan indicating how the shared parking spaces will be managed and maintained. Within 3 years from the date of permit approval, the applicant(s) shall submit a follow up shared parking report. If, after reviewing the follow up report, the Zoning Administrator finds that additional parking area is required, such parking spaces shall be added.

vi. For boat dock parking applications, no less than ~~2~~ <sup>3</sup> boat slip/spaces shall count towards one vehicle parking space and shall not account for more than 30% of the overall parking space requirements. No handicapped spaces may be substituted with boat docking spots.

## ARTICLE 29 COMMERCIAL AND RESIDENTIAL ARCHITECTURAL STANDARDS

### Sec. 26-752 Prohibited Materials-Residential

The following exterior building materials are prohibited on residential properties:

- (1) Face materials that rapidly deteriorate or become unsightly such as galvanized metal, unfinished structural plywood, unfinished structural clay tile, **canvas, and plastic/vinyl sheeting or other flexible material of a similar nature, except as allowed for Portable or Temporary Storage Structures.**
- (2) Sheet metal, plastic or fiberglass siding, unless such siding is a component of a factory fabricated and finished panel and is enhanced with preferred materials.
- (3) Unadorned and/or painted concrete block, except exposed foundation or footing block.
- (4) Neon lighting as part of the architecture of the building or used as accent lighting for the building.



## ARTICLE 36 - Accessory Structure Standards

### Sec 26-960 Accessory Structures—Residential Districts

- (1) On lots 2 acres in size or less, each residential accessory structures must meet the following requirements:

STRUCTURE SIZE	Road right of way	Side yard	GD Lake	GD River	RD Lake	NE Lake	NE River	Bluff	Wetland	Building Height
Up to 1200 square feet in size	35	10	75	100	100	150	150	30	15	30 25

- (2) On Lots greater than 2 acres and less than 4 acres in size, residential accessory structures shall meet the following requirements:

STRUCTURE SIZE	Road right of way	Side yard	GD Lake	GD River	RD Lake	NE Lake	NE River	Bluff	Wetland	Building Height
Up to 2500 square feet in size	35	10	75	100	100	150	150	30	15	30

- (3) On Lots greater than 4 acres in size, each residential accessory structure must meet the following requirements:

STRUCTURE SIZE	Road right of way	Side yard	GD Lake	GD River	RD Lake	NE Lake	NE River	Bluff	Wetland	Building Height
Maximum impervious limit of 25% for the lot shall not be exceeded	35	10	75	100	100	150	150	30	15	30

- (4) A permit shall not be required for up to two accessory structures totaling no more than 160 square feet.
- (5) No accessory structure shall be used for human habitation except to allow for a permitted auxiliary quarter as listed in Section 26-314.
- (6) All setback and building height requirements shall be met.
- (7) Construction complies with all provisions of Articles 20 and 21 of this Chapter.
- (8) Semi-trailers, ~~cargo containers~~, railroad cars, manufactured houses, or similar structures shall not be used for storage.

## ARTICLE 43 DEFINITIONS

### **STORAGE, PORTABLE OR TEMPORARY**

~~A transportable building or enclosure that is not intended for human habitation but designed and used on a time limited basis primarily for temporary storage of building materials (before they are utilized for building purposes), household goods, equipment, and other such materials on a residential or commercial properties.~~

### **STRUCTURE, TEMPORARY LIVING**

A travel trailer, recreational vehicle, camper, or other structure (i.e. Tent) designed for human habitation without any foundation or footings which can be readily moved when a designated time period, activity, or use for which the temporary structure was erected has ceased.

### **STRUCTURE, PORTABLE OR TEMPORARY STORAGE**

A transportable building or enclosure that is not intended for human habitation but designed and used on a time limited basis primarily for temporary storage of building materials (before they are utilized for building purposes), household goods, equipment (watercraft, ATVs and RVs) , and other such materials on a residential or commercial property, such as a cargo container, fabric covered portable garage/carport or instant shelters.

### **WATER ORIENTED ACCESSORY STRUCTURE**

A small above ground building or other improvement, except stairways, fences, docks and retaining walls, which, because of the relationship of its use to a surface water feature, reasonably needs to be located closer to the public waters than the normal structure setback. Examples of such structures and facilities include equipment storage buildings, pergolas, gazebos, screen houses, fish houses, pump houses, patios, and detached decks.

G.3.a.2.

ORDINANCE NO. \_\_\_\_\_  
AN ORDINANCE AMENDING PORTIONS OF  
CHAPTER 26 LAND USE  
ARTICLES 5, 10, 11, 12, 13, 26, 29, 36 AND 43  
CITY OF CROSSLAKE  
COUNTY OF CROW WING  
STATE OF MINNESOTA

SUMMARY

On August 10, 2020, the City Council of the City of Crosslake, Minnesota, approved Ordinance No. \_\_\_\_ amending portions of Chapter 26, Land Use.

The City Council, by \_\_\_\_\_ vote, hereby agrees to publish such ordinance by summary publication pursuant to Minn. Stat. Section 412.191, subdivision 4.

Article 5 – NONCONFORMITIES

- Wall height and roofline changes not to be considered expansions (Sec 26-138 (1), P. 19)

Article 10 – LAND USE TABLES (Sec 26-281, p. 30-31)

- Added Auxiliary Quarters and Cottages be minimum 24' wide
- Added structure to Portable or temporary storage
- Commercial Storage Rentals in Residential Districts must be >600 sq ft

Article 11 – SHORELAND DISTRICT STANDARDS

- Clarify Temporary Living Structures and Temporary Storage Structures and allows permit for 210 days per year (Sec 26-322-323, p. 32)

Article 12 – RURAL RESIDENTIAL DISTRICT STANDARDS

- Increases ROW Frontage dimension from 33' to 50' (Sec 26-345, p. 41)
- Clarify Temporary Living Structures and Temporary Storage Structures and allows permit for 210 days per year (Sec 26-346, p. 41-42)

Article 13 – COMMERCIAL DISTRICT STANDARDS

- Increases ROW Frontage dimension from 33' to 50' (Sec 26-377, p. 44)
- Increases ROW Frontage dimension from 33' to 50' (Sec 26-378, p. 44)

Article 26 – PARKING AND OFF-STREET LOADING STANDARDS

- Allows Waterfront Commercial establishments to use dock spaces to count for Alternate Parking requirements (Sec 26-672 (2)(a), p. 74)
- Requires no more than 1/8 mile between shared parking spaces and business using shared spaces (Sec 26-672 (2)(b), p. 75)



- Existing Dock Spaces cannot account for more than 30% of total parking requirements (Sec 26-672 (c), p. 75)

Article 29 – COMMERCIAL AND RESIDENTIAL ARCHITECTURAL STANDARDS

- Adds exception to Prohibited Materials-Residential list (Sec 26-752(1), p. 89)

Article 36 – ACCESSORY STRUCTURE STANDARDS

- Increase Building Height to 30' at Mid-peak (Sec 26-960(1), p. 115)
- Limits Accessory structure size to 2,500 sq ft footprint on lots greater than 2 acres and less than 4 acres (Sec 26-960 (2), p. 115)
- Eliminates restriction on Cargo Containers (Sec 26-960 (8), p. 115) (See Article 12)

Article 43 – DEFINITIONS

- Redefines Temporary Living and Storage Structures and Adds Pergolas to allowed Water Oriented Accessory Structures (pages 148-149)

PLEASE TAKE NOTE that this is only a summary of this ordinance. A printed copy of the entire text is available for inspection during regular office hours in the office of the City Clerk at the City Hall, Crosslake, Minnesota.

Dated: August 10, 2020

CITY OF CROSSLAKE, MINNESOTA

By \_\_\_\_\_  
David Nevin, Its Mayor

ATTEST:

\_\_\_\_\_  
Charlene Nelson, City Clerk

## Proposal

Page # \_\_\_\_\_ of \_\_\_\_\_ pages

FISCHER WORKS  
8073 KIRKWOOD LANE N.  
MAPLE GROVE MINNESOTA 55369

G.4.a.1.

PROPOSAL SUBMITTED TO: CITY OF CROSSLAKE		JOB NAME CURBING	JOB # N/A
ADDRESS 37028 COUNTY RD 66		JOB LOCATION CORNER OF SOUTH LANDING & MANHATTEN BLVD	
CROSSLAKE MINNESOTA	56442	DATE 8-1-2020	DATE OF PLANS 7/30/20
PHONE # 1-218-692-2688	FAX # N/A	ARCHITECT TED STRAND	

We hereby submit specifications and estimates for:

THIS BID IS FOR INSTALLATION OF CONCRETE SLAB ALONG ASPHALT ROAD/GUTTER GOING NORTH TO SOUTH APPROX 130 FEET LONG X 3 FEET WIDE X 8 INCHES THICK USING 5000 PSI CONCRETE WITH MICRO FIBER WITH BROOMED FINISH WITH HAND CUT CONTROL JOINTS WITH ONE COAT OF KRISLOVANE SEALER APPLIED AFTER 28 DAYS FROM COMPLETION OF SLAB.

\$ 5900.00

- \* NO WARRANTY AGAINST SETTLING, FIRST HEAVING OR CRACKING OF SLABS.
- \* NO WARRANTY AGAINST SURFACE DEFECTS DUE TO SALTS AND DEICERS
- \* NO WARRANTY AGAINST UNIFORMITY AFTER POURED AND COMPLETED

THE CITY OF CROSSLAKE IS RESPONSIBLE FOR SAW CUTTING STREET, TRAFFIC BARRIERS AND DISPOSAL OF ALL EXTRA FILL REMOVED AND ASPHALT ETC THAT WILL BE PLACED ON CORNER OF STREET.

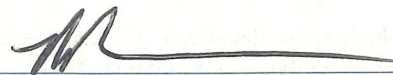
We propose hereby to furnish material and labor - complete in accordance with the above specifications for the sum of:

\$ TOTAL COST OF PROJECT \$5900.00 Dollars

with payments to be made as follows: PAID UPON COMPLETION OF JOB IN FULL WITH NO RETAINERS

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully  
submitted



Note — this proposal may be withdrawn by us if not accepted within \_\_\_\_\_ days.

## Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature \_\_\_\_\_

Date of Acceptance \_\_\_\_\_

Signature \_\_\_\_\_



G. 4. a. 2.

Phone: Eric- 218-838-3422, Keith-218-839-3364, Fax: 218-828-9595, Email: beachconstruct@gmail.com

**Bid Number:**

Bid Date: 8-5-2020

Item #	Description	Quantity & Unit	Unit Price	Subtotal
1	54-18 Curb+Gutter	180 Lf.	\$ 25.50	\$ 4590.00
2	Concrete Spillway	1 each	\$ 275.00	\$ 275.00
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			Total	\$ 4865.00

**\*Grade must be within +/- .10 ft. Material to correct grade must be onsite.**

**\*Price does not include any testing or testing services.**

**\*Price does not include any traffic control.**

\*Price for In curb catch basins include labor to adjust and concrete to encase exterior. Castings, adjustment rings and rubber sleeves not included.

\* Price does not include any temporary ped. access control.

\*Notification of acceptance within 10 days of bid letting requested.

**Keith Beach, Estimator**

**Keith Beach, Estimator**

G.4.b.

# CHANGE ORDER NO.1

Owner: City of Crosslake Owner's Project No.:  
 Engineer: Widseth Smith Nolting & Assoc., Inc. Engineer's Project No.: 0107B0160.000  
 Contractor: Borden Excavating, Inc. Contractor's Project No.:  
 Project: Perkins Road Improvements  
 Contract Name: Perkins Road Improvements

Effective Date of Change  
 Date Issued: August 6, 2020 Order: August 10, 2020

The Contract is modified as follows upon execution of this Change Order:

Description: Contract Milestone 2 time extension requested.

Attachments: Borden email request and attachments dated August 3, 2020.

Change in Contract Price	Change in Contract Times
Original Contract Price: \$ 499,388.00	Original Contract Times: Substantial Completion: August 7, 2020 Ready for final payment: June 30, 2021
[Increase] [Decrease] from previously approved Change Orders No. to No. [Number of previous Change Order]: \$ 0.00	[Increase] [Decrease] from previously approved Change Orders No.1 to No. [Number of previous Change Order]: Substantial Completion: Ready for final payment:
Contract Price prior to this Change Order: \$ 499,388.00	Contract Times prior to this Change Order: Substantial Completion: August 7, 2020 Ready for final payment: June 30, 2021
[Increase] [Decrease] this Change Order: \$	[Increase] [Decrease] this Change Order: Substantial Completion: August 28, 2020 Ready for final payment: June 30, 2021
Contract Price incorporating this Change Order: \$ 499,388.00	Contract Times with all approved Change Orders: Substantial Completion: August 28, 2020 Ready for final payment: June 30, 2021

## Recommended by Engineer (if required)

By: [Signature]  
 Title: Project Engineer  
 Date: August 6, 2020

Authorized by Owner  
 By:  
 Title: City Administrator  
 Date:

## Accepted by Contractor

[Signature]  
President  
Aug 6, 2020

Approved by Funding Agency (if applicable)  
 Not applicable

**Dave Reese**

---

**From:** Borden Matthew & Coralea <mcborden@brainerd.net>  
**Sent:** Monday, August 3, 2020 9:26 AM  
**To:** Dave Reese  
**Subject:** Perkins rd

Dave,

Due to certain factors in getting supplies and weather related delays, Borden Excavating Inc, is requesting a three week extension in the completion of Perkins Rd project in Crosslake. Thank you for your consideration.

Matt Borden,  
218-82-6531

*Borden Excavating Inc.  
13110 Borden Road  
Merrifield, MN 56465  
phone 218-765-3397  
fax 218-765-8346  
[mcborden@brainerd.net](mailto:mcborden@brainerd.net)*



## Dave Reese

---

**From:** Borden Matthew & Coralea <mcborden@brainerd.net>  
**Sent:** Monday, August 3, 2020 9:22 AM  
**To:** Dave Reese  
**Subject:** Fwd: Perkins Road trench drain.

*Borden Excavating Inc.  
13110 Borden Road  
Merrifield, MN 56465  
phone 218-765-3397  
fax 218-765-8346  
[mcborden@brainerd.net](mailto:mcborden@brainerd.net)*

--- Original message ---

**Subject:** Perkins Road trench drain.

**From:** Beach Construction LLC <beachconst@gmail.com>

**To:** <mcborden@brainerd.net>

**Date:** Thursday, 30/07/2020 7:28 PM

To whom it may concern, as you know we are dealing with different circumstances right now because of the new virus, and some products have been a little harder to get then usual with the previous shutdown, things have been backed up. The trench drain for the perkins rd project has been one of them. I have been dealing with the supplier on the quickest turn around on it. The last we talked it was scheduled to be in by 8-7and I pushed to have it by 8-5, Still waiting for confirmation. I had another project I needed a product from and it was 2 months out, luckily I found a supplier that had some instock but with this drain that was not the case. Another project manager I know has been waiting two and half months for one section of drain. We have been working with the supplier often to keep this project timely. The person I have been working with is ironically out with a confirmed case,so I am working with someone else to keep this moving forward,  
Sincerely, Eric Beach

--

Eric Beach  
Beach Construction LLC

## Dave Reese

---

**From:** Borden Matthew & Coralea <mcborden@brainerd.net>  
**Sent:** Monday, August 3, 2020 9:22 AM  
**To:** Dave Reese  
**Subject:** Fwd: Perkins road

*Borden Excavating Inc.  
13110 Borden Road  
Merrifield, MN 56465  
phone 218-765-3397  
fax 218-765-8346  
[mcborden@brainerd.net](mailto:mcborden@brainerd.net)*

--- Original message ---

**Subject:** Perkins road  
**From:** Scott Hendrickson <[shendrickson@andersonbrothers.com](mailto:shendrickson@andersonbrothers.com)>  
**To:** mcborden@brainerd.net <mcborden@brainerd.net>  
**Cc:** Brent Potvin <[bpotvin@andersonbrothers.com](mailto:bpotvin@andersonbrothers.com)>  
**Date:** Monday, 03/08/2020 6:39 AM

Matt

With the recent rain events our subcontractors are behind on other jobs and unable to get to our current job, this forces us to do other scheduling causing us to be unable to pave on your scheduled dates. Anderson brothers requests a extension on the contract.



**Scott Hendrickson**  
City & Township Division Manager

[shendrickson@andersonbrothers.com](mailto:shendrickson@andersonbrothers.com)  
Direct 218-822-4846 ~ Mobile 218-820-9917  
Fax 218-829-7607  
11325 State Highway 210, Brainerd, MN

56401



### **Anderson Brothers Construction Company of Brainerd, LLC**

**Building Our Communities Since 1940**

Asphalt Paving • Aggregates • Earth Work • Utilities • Concrete

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G. 4. C

Name of Owner: City of Crosslake

Amount of Contract:	
Original:	\$409,389.00

Dates of Estimate:	
From Start	7/1/2020
To:	8/3/2020

Revised: \_\_\_\_\_  
Description of Project: 2020 Perkins Road Improvements  
WSN No. 2010-10092

**Estimated Percentage of Job Completed:** 46.8%.

**Is Contractor's Const. Progress on Schedule:**

**ENGINEER'S CERTIFICATION:**

The undersigned certifies that the work has been carefully inspected and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.

ENGINEER: WIDSETH SMITH NOLTING

BY

Date \_\_\_\_\_

Date: 8-4-20

Michael Lyons, City Administrator

G.4. d.

PARTIAL PAYMENT ESTIMATE  
NUMBER 2

Name of Contractor: DeChantal Excavating, LLC  
12209 State Highway 18  
Brainerd, MN 56401

Name of Owner: City of Crosslake

Date of Completion:  
Original: July 31, 2020 Substantial Completion  
August 28, 2020 Final  
Revised: August 31, 2020 - September 18, 2020

Amount of Contract:  
Original: \$414,965.80  
Revised:

Dates of Estimate:  
From: July 2, 2020  
To: July 31, 2020

Description of Project: 2020 Crosslake Water Quality Improvements  
WSN No. 2019-10089 (0107B0158)

ITEM NO.	ITEM DESCRIPTION	CONTRACT ITEMS			AMOUNT	THIS PERIOD		TOTAL TO DATE	
		QTY.	UNIT	UNIT PRICE		QTY.	AMOUNT	QTY.	AMOUNT
1	MOBILIZATION	1	LUMP SUM	\$23,124.00	\$23,124.00	0.25	\$5,781.00	0.75	\$17,343.00
2	CLEARING	0.35	ACRE	\$7,600.00	\$2,660.00			0.35	\$2,660.00
3	GRUBBING	0.35	ACRE	\$5,700.00	\$1,995.00			0.35	\$1,995.00
4	REMOVE CONCRETE APRON	3	EACH	\$125.00	\$375.00	2	\$250.00	2.00	\$250.00
5	REMOVE CATCH BASIN GRATE CASTING	1	EACH	\$115.00	\$115.00	1	\$115.00	1.00	\$115.00
6	REMOVE DRAINAGE STRUCTURE	1	EACH	\$465.00	\$465.00	1	\$465.00	1.00	\$465.00
7	SALVAGE COMMERCIAL SIGN	1	EACH	\$225.00	\$225.00			1.00	\$225.00
8	REMOVE SIGN TYPE C	5	EACH	\$77.00	\$385.00				
9	SAWING CONCRETE PAVEMENT (FULL DEPTH)	6	LIN FT	\$12.00	\$72.00				
10	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	130	LIN FT	\$4.25	\$552.50				
11	REMOVE SEWER PIPE (STORM)	64	LIN FT	\$11.25	\$720.00	64	\$720.00	64.00	\$720.00
12	REMOVE CURB AND GUTTER	50	LIN FT	\$8.00	\$400.00	76	\$608.00	76.00	\$608.00
13	REMOVE BITUMINOUS PAVEMENT	80	SQ YD	\$12.50	\$1,000.00	80	\$1,000.00	80.00	\$1,000.00
14	COMMON EXCAVATION	3675	CU YD	\$12.50	\$45,937.50			1200.00	\$15,000.00
15	DEWATERING	1	LUMP SUM	\$28,113.00	\$28,113.00	0.25	\$7,028.25	0.75	\$21,084.75
16	GROUND SUPPORT SYSTEM (HS-103)	1	LUMP SUM	\$6,600.00	\$6,600.00	1	\$6,600.00	1.00	\$6,600.00
17	GROUND SUPPORT SYSTEM (HS-200)	1	LUMP SUM	\$6,900.00	\$6,900.00	1	\$6,900.00	1.00	\$6,900.00
18	GROUND SUPPORT SYSTEM (HS-400)	1	LUMP SUM	\$6,900.00	\$6,900.00	1	\$6,900.00	1.00	\$6,900.00
19	SOIL STABILIZATION GEOGRID	300	SQ YD	\$5.50	\$1,650.00	300	\$1,650.00	300.00	\$1,650.00
20	AGGREGATE SURFACING CLASS 5	16	TON	\$32.00	\$512.00				
21	COMMON LABORERS	10	HR	\$87.00	\$870.00				
22	STREET SWEEPER (WITH PICKUP BROOM)	20	HR	\$125.00	\$2,500.00	5	\$625.00	5.00	\$625.00
23	AGGREGATE BASE (CV) CLASS 5	30	CU YD	\$44.00	\$1,320.00	30	\$1,320.00	30.00	\$1,320.00
24	TYPE SP 9.5 WEARING COURSE MIXTURE (2:B)	56	TON	\$160.00	\$8,960.00				
25	18" RC PIPE APRON	3	EACH	\$822.00	\$1,866.00				
26	24" RC PIPE APRON	1	EACH	\$751.00	\$751.00	1	\$751.00	1.00	\$751.00
27	18" RC SAFETY APRON	1	EACH	\$706.00	\$706.00	1	\$706.00	1.00	\$706.00
28	12" RC PIPE SEWER DESIGN 3006 CLASS V	107	LIN FT	\$42.00	\$4,494.00	107	\$4,494.00	107.00	\$4,494.00
29	18" RC PIPE SEWER DESIGN 3006 CLASS IV	581	LIN FT	\$56.00	\$32,536.00	581	\$32,536.00	581.00	\$32,536.00
30	24" RC PIPE SEWER DESIGN 3006 CLASS IV	21	LIN FT	\$67.00	\$1,407.00	21	\$1,407.00	21.00	\$1,407.00
31	CONNECT TO EXISTING STORM SEWER	6	EACH	\$1,125.00	\$6,750.00	6	\$6,750.00	6.00	\$6,750.00
32	CASTING ASSEMBLY	5	EACH	\$950.00	\$4,750.00	2	\$1,900.00	2.00	\$1,900.00
33	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-402	19.71	LIN FT	\$505.00	\$9,953.55	19.71	\$9,953.55	19.71	\$9,953.55
34	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-402	2.97	LIN FT	\$1,415.00	\$4,202.55	2.97	\$4,202.55	2.97	\$4,202.55
35	CONSTRUCT CONTROL STRUCTURE	1	EACH	\$3,860.00	\$3,860.00	1	\$3,860.00	1.00	\$3,860.00
36	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPEC	1	EACH	\$28,857.00	\$28,857.00	1	\$28,857.00	1.00	\$28,857.00
37	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPEC	1	EACH	\$46,832.00	\$46,832.00	1	\$46,832.00	1.00	\$46,832.00
38	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPEC	1	EACH	\$49,386.00	\$49,386.00	1	\$49,386.00	1.00	\$49,386.00
39	GEOTEXTILE FILTER TYPE 5	134	SQ YD	\$3.50	\$469.00	50	\$175.00	50.00	\$175.00
40	RANDOM RIPRAP CLASS III	40	CU YD	\$100.00	\$4,000.00	20	\$2,000.00	20.00	\$2,000.00
41	CONCRETE CURB AND GUTTER DESIGN B624	50	LIN FT	\$41.00	\$2,050.00				
42	TRAFFIC CONTROL (MANHATTAN POINT BLVD./CSAH 66)	1	LUMP SUM	\$2,500.00	\$2,500.00	0.25	\$625.00	0.75	\$1,875.00
43	TRAFFIC CONTROL (LOON LAKE/CSAH 66)	1	LUMP SUM	\$2,700.00	\$2,700.00	0.25	\$675.00	0.75	\$2,025.00
44	INSTALL SIGN TYPE C	5	EACH	\$145.00	\$725.00				
45	INSTALL COMMERCIAL SIGN	1	EACH	\$850.00	\$850.00				
46	CONIFEROUS TREE 6" HT B&B	19	TREE	\$650.00	\$12,350.00				
47	DECIDUOUS SHRUB NO 5 CONT	40	SHRUB	\$95.00	\$3,800.00				
48	STABILIZE CONSTRUCTION EXIT	2	LUMP SUM	\$1,000.00	\$2,000.00				
49	STORM DRAIN INLET PROTECTION	21	EACH	\$150.00	\$3,150.00			11.00	\$1,650.00
50	CULVERT END CONTROLS	8	EACH	\$155.00	\$1,240.00				
51	SILT FENCE, TYPE MS	780	LIN FT	\$3.10	\$2,418.00			718.00	\$2,225.80
52	FLOTATION SILT CURTAIN TYPE STILL WATER	300	LIN FT	\$12.00	\$3,600.00			300.00	\$3,600.00
53	SEDIMENT CONTROL LOG TYPE COMPOST	500	LIN FT	\$4.00	\$2,000.00				
54	SCREENED TOPSOIL BORROW (LV)	437	CU YD	\$31.00	\$13,547.00	48	\$1,488.00	48.00	\$1,488.00
55	FERTILIZER TYPE 3	275	POUND	\$0.80	\$220.00				
56	EROSION CONTROL BLANKETS CATEGORY 3N	1718	SQ YD	\$2.50	\$4,295.00				
57	TURF REINFORCEMENT MAT CATEGORY 4	56	SQ YD	\$14.95	\$837.20				
58	SEEDING	1.1	ACRE	\$350.00	\$385.00				
59	SEED MIXTURE 25-141	450	POUND	\$3.50	\$1,575.00				
60	HYDRAULIC REINFORCED FIBER MATRIX	4290	POUND	\$2.25	\$9,652.50				

Name of Contractor: DeChantal Excavating, LLC  
12209 State Highway 18  
Brainerd, MN 56401

<b>Date of Completion:</b>	
<b>Original:</b>	July 31, 2020 Substantial Completion August 28, 2020 Final
<b>Revised:</b>	August 31, 2020 - September 18, 2020

Dates of Estimate:
From: July 2, 2020
To: July 31, 2020

ITEM NO.	ITEM DESCRIPTION	CONTRACT ITEMS				THIS PERIOD		TOTAL TO DATE		
		QTY.	UNIT	UNIT PRICE	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	
61	RAPID STABILIZATION METHOD 3	3	MGALLON	\$450.00	\$1,350.00					
62	4" SOLID LINE PAINT	50	LIN FT	\$11.00	\$550.00					
PROJECT TOTAL						<u>\$414,965.80</u>		<u>\$236,560.35</u>		<u>\$292,134.65</u>
STORED MATERIAL										
HANCOCK INVOICE #1648968								(\$7,798.26)		\$0.00
HANCOCK INVOICE #1648969								(\$6,114.54)		\$0.00
HANCOCK INVOICE #1649469								(\$5,099.02)		\$0.00
HANCOCK INVOICE #1649470								(\$5,099.02)		\$0.00
HANCOCK INVOICE #1649471								(\$2,811.85)		\$0.00
								(\$26,922.69)		\$0.00

<b>Estimated Percentage of Job Completed:</b>	<b>70.4%</b>
<b>Is Contractor's Const. Progress on Schedule:</b>	<b>Yes</b>

The undersigned certifies that the work has been carefully observed and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.

Date: 08/05/2020

Date: \_\_\_\_\_