

**AGENDA**  
**REGULAR COUNCIL MEETING**  
**CITY OF CROSSLAKE**  
**MONDAY, AUGUST 10, 2020**  
**7:00 P.M. – CITY HALL**

**A. CALL TO ORDER**

1. Pledge of Allegiance
2. Memo dated August 6, 2020 from Personnel Committee Re: Recommendation for Appointment of Council Member (Council Action-Motion)
3. Approval of Additions to the Agenda (Council Action-Motion)

**B. PUBLIC FORUM** - No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three-minute time limit.

**C. CONSENT CALENDAR – NOTICE TO THE PUBLIC** – All items here listed are considered to be routine by the City Council and will be acted on by one motion. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Special Council Meeting Minutes of July 9, 2020
2. Regular Council Meeting Minutes of July 13, 2020
3. Special Council Meeting Minutes of July 20, 2020
4. Special Council Meeting Minutes of July 30, 2020
5. City – Month End Revenue Report dated July 2020
6. City – Month End Expenditures Report dated July 2020
7. Police Report for Crosslake – July 2020
8. Police Report for Mission Township – July 2020
9. Fire Department Report – July 2020
10. North Ambulance Run Reports – July 2020
11. Parks, Recreation/Library Commission Meeting Minutes of June 24, 2020
12. Planning and Zoning Monthly Statistics
13. Planning and Zoning Commission Meeting Minutes of June 26, 2020
14. Waste Partners Recycling Report for June 2020
15. Bills for Approval
16. Additional Bills for Approval

**D. CRITICAL ISSUES**

1. Ken Retka of Service Master – Presentation of Results of 2018 Instascope Air Sampling Service

**E. MAYOR’S AND COUNCIL MEMBERS’ REPORT**

1. Update on Firehall Construction Project
  - a. Letter dated August 5, 2020 from Hy-tec Construction Re: City of Crosslake Fire Station Remodel – Mold Issues (Council Action-Motion)
  - b. Draft Comparison of Build vs. Remodel for Discussion Purposes
2. Email dated July 10, 2020 from Richard and Mary Johnson Re: VRBO Issues
3. Resolution Accepting Donations (Council Action-Motion)

4. Letter dated August 6, 2020 from Northern MN Railroad Heritage Assn Re: Request for Property Tax Exemption (Council Action-Motion)
5. Cindy Myogeto of Chamber of Commerce – Permission to Host Crosslake Days Chili Cook-Off on 9/26/20 (Council Action-Motion)

#### **F. CITY ADMINISTRATOR'S REPORT**

1. Memo dated August 5, 2020 from City Clerk Re: Liquor License Fees (Council Action-Motion)
2. Memo dated August 5, 2020 from City Clerk Re: Acoustical Panels (Council Action-Motion)
  - a. Estimate dated 8/9/20 from Stewart Sound Systems for Hearing Assist Program for Council Chambers (Council Action-Motion)
  - b. Estimate dated 8/9/20 from Stewart Sound Systems for Acoustical Panels in Administration Office (Council Action-Motion)
3. Reminder of Upcoming Budget Meetings: August 13, August 27, and September 10 at 2:00 P.M.

#### **G. COMMISSION REPORTS**

##### **1. PUBLIC SAFETY**

- a. Memo dated August 3, 2020 from Chief Lee Re: Acceptance of Donation of POW/MIA Flag to the Crosslake Police Department (Council Action Motion)

##### **2. PARK, RECREATION & LIBRARY**

- a. Request for Council Action dated August 5, 2020 to Improve City Right of Way on Whitefish Ave (Council Action-Motion)

##### **3. PLANNING AND ZONING**

- a. Land Use Ordinance Amendment (Council Action-Motion)
  1. Memo dated August 10, 2020 from Jon Kolstad Re: Recommendation from Planning Commission/Board of Adjustment to Approve Revision to the City of Crosslake Land Use Ordinance (Chapter 26)
  2. Land Use Ordinance Summary for Publication

##### **4. PUBLIC WORKS/CEMETERY/SEWER**

- a. Quotes Curbing at Intersection of South Landing and Manhattan Point Blvd (Council Action-Motion)
  1. Fischer Works Quote
  2. Beach Construction Quote
- b. Change Order No. 1 from Borden Excavating on Perkins Road Project (Council Action-Motion)
- c. Pay Request #2 from Borden Excavating for Perkins Road Project in the Amount of \$162,817.65 (Council Action-Motion)
- d. Pay Request #2 from DeChantel Excavating for the Water Quality Project in the Amount of \$199,155.78 (Council Action-Motion)
- e. Quotes for Landscaping at New City Hall (Council Action-Motion)

f. Email dated August 7, 2020 from Dave Reese Re: Perkins Road Concrete Damage  
(Council Action-Motion)

**H. PUBLIC FORUM** - No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three-minute time limit.

**I. CITY ATTORNEY REPORT**

**J. NEW BUSINESS**

**K. OLD BUSINESS**

**L. ADJOURN**



**Stewart Sound Systems LLC**  
 703 Birch Street  
 Crosby, MN 56441

F.2.a.

**ESTIMATE**

DATE 8/9/2020
ESTIMATE# 2927
REP
PHONE 218-851-6459

stewartsoundsystems@charter.net

City of Crosslake  
 13888 Daggett Bay Road  
 Crosslake, MN. 56442  
 Attn; Jon Kolstad

**PROJECT HEARING ASSIST SYSTEM**

QTY	ITEM	DESCRIPTION	PRICE	TOTAL
1	FM-558-PRO	HEARING ASSIST SYSTEM WITH 4 RECEIVERS Williams Sound FM+ Digital FM Hearing Assist System/ Includes; (1) FM T55 Transmitter, (4) PPA-R38N Receivers, (4) EAR-022 Surround Earphones, (2) NKL 001 Neckloops, (2) BAT KT6 Two-Bay Charging Cradles and Rechargeable Batteries (1) ANT 005 Remote Coaxial Antenna, (1) IDP 008 ADA Wall Plaque, (1) Power Supply and (1) Rack Panel Kit Frequency Agile/ 5 year Manufacturers Warranty/ Meets ADA (Americans with Disabilities Act) Accessibility Requirements/ UL Listed  ___NOTE!___ FM+ Supports The iOS and Android WaveCAST Apps/ Designed to support those who want to use their own smartphones and headphones for a more discreet assistive listening experience.  Router Requires WAN internet connection for Android Devices.	2,348.66	2,348.66
	ITEM	PROPRIETARY WiFi ROUTER FOR AUDIO STREAMING LUXUL XWR-3150 Epic3 Dual Band Wireless Router/ AC3100 Gigabit Router	394.42	394.42
1	FM R38	1 ADDITIONAL RECEIVER & EXTRA BATTERIES Williams Sound FM Wireless Receiver with Belt Clip for FM-T55 Hearing Assist Transmitters/ Easy to Read High Resolution Screen/ Includes (1) PPA R38N Receiver, (1) EAR 022 Surround Earphone and (2) AA Alkaline Batteries	162.55	162.55
4	BAT-026	Williams Sound Rechargeable AA Replacement Batteries for Wireless Hearing Assist Receivers	10.93	43.72
	SHIPPING	Shipping, Receiving & Insurance	22.75	22.75
	LABOR	Labor Cost for Consultation, Assembly, Installation, Programming & Testing  Stewart Sound Systems is Licensed, Bonded and Insured for Business in the State of Minnesota. Stewart Sound Systems Honors all Manufacturer Warranties and Includes a 1 Year Installation Warranty/ Service Contract for any Issues with Installed Components	400.00	400.00

EQUIPMENT AND SHIPPING MUST BE PAID IN ADVANCE  
 THANK YOU!

<b>Subtotal</b>	<b>\$3,372.10</b>
<b>Tax (6.875%)</b>	<b>\$0.00</b>
<b>TOTAL</b>	<b>\$3,372.10</b>

F.2.b.

Stewart Sound Systems LLC  
703 Birch Street  
Crosby, MN 56441

**ESTIMATE**

DATE 8/9/2020
ESTIMATE# 2928
REP
PHONE 218-851-6459

stewartsoundsystems@charter.net

City of Crosslake  
13888 Daggett Bay Road  
Crosslake, MN. 56442  
Attn; Jon Kolstad

**PROJECT OFFICE ACOUSTIC PANELS**

QTY	ITEM	DESCRIPTION	PRICE	TOTAL
16	NIMBUS	ACOUSTIC CEILING PANELS/ To be suspended no more than 6-inches from existing finished ceiling Primacoustic Cloud Acoustic Panels/ 24" x 48" x 1.5"/ Suspension Hardware Included/ 2 Panels per Box/ 4 Colors Available/ CLASS A FIRE RATED	292.00	4,672.00
	SHIPPING	Shipping, Receiving & Insurance	164.90	164.90
	LABOR	Labor Cost for Consultation, Assembly, Installation & Clean-Up/ 2 people  Stewart Sound Systems is Licensed, Bonded & Insured for Business in the State of Minnesota.	2,000.00	2,000.00

EQUIPMENT AND SHIPPING MUST BE PAID IN ADVANCE  
THANK YOU!

<b>Subtotal</b>	<b>\$6,836.90</b>
<b>Tax (6.875%)</b>	<b>\$0.00</b>
<b>TOTAL</b>	<b>\$6,836.90</b>

G.4.e.

# Estimate

ABRA LANDSCAPING/GRASS SO  
 GREEN LLC  
 PO BOX 900  
 34186 COUNTY ROAD 3  
 CROSSLAKE, MN 56442

Date	Estimate #
7/9/2020	7333

Name / Address
CITY OF CROSSLAKE 37028 COUNTY ROAD 66 CROSSLAKE, MN 56442

			Project
Description	Qty	Cost	Total
SOUTH SIDE (roadside)			
remove (24) shrubs & transplant		625.00	625.00
INSTALL TOPSOIL (top strip of lawn)		2,000.00	2,000.00
SLIT SEED PREMIUM MN GRASS SEED		650.00	650.00
PREP FOR LOW GROW FESCUE GRASS		300.00	300.00
SLIT SEED LOW GROW FESCUE GRASS WITH EROSION NETTING		2,700.00	2,700.00
EAST SIDE			
INSTALL POLY EDGING		400.00	400.00
INSTALL DRIP ZONE (for transplanted shrubs)		750.00	750.00
INSTALL 2"-3" RIVER ROCK		750.00	750.00
INSTALL TOPSOIL		6,250.00	6,250.00
SLIT SEED PREMIUM MN GRASS SEED		1,905.00	1,905.00
PREP FOR LOW GROW FESCUE GRASS		300.00	300.00
SLIT SEED LOW GROW FESCUE GRASS		500.00	500.00
NORTH SIDE			
INSTALL TOPSOIL		3,750.00	3,750.00
SLIT SEED PREMIUM MN GRASS SEED		1,200.00	1,200.00
WEST SIDE			
INSTALL TOPSOIL		1,350.00	1,350.00
SLIT SEED PREMIUM MN GRASS SEED		450.00	450.00
Contracts are to be paid 50% down & balance upon completion of the job. If contract price is above \$15,000 additional draws will be required throughout project. Accounts that become more than 30 days past due will be assessed 18% finance charge. Abra Landscaping LLC reserves the right to charge any legal fees, collection costs & court fees involved in collection of any amounts unpaid.		0.00	0.00
We look forward to working with you!		<b>Subtotal</b>	
		<b>Sales Tax (0.0%)</b>	
		<b>Total</b>	

ABRA LANDSCAPING/GRASS SO  
 GREEN LLC  
 PO BOX 900  
 34186 COUNTY ROAD 3  
 CROSSLAKE, MN 56442

# Estimate

Date	Estimate #
7/9/2020	7333

Name / Address
CITY OF CROSSLAKE 37028 COUNTY ROAD 66 CROSSLAKE, MN 56442

			Project
Description	Qty	Cost	Total
BY SIGNING BELOW - I UNDERSTAND THAT ANY REPAIRS TO LAWN AREAS WILL BE DONE @ TIME & MATERIAL. ANY REPAIRS OR MODIFICATIONS TO SPRINKLER SYSTEMS WILL BE DONE @ TIME & MATERIAL.  SIGNATURE _____  DATE _____		0.00	0.00T
We look forward to working with you!		<b>Subtotal</b>	\$23,880.00
		<b>Sales Tax (0.0%)</b>	\$0.00
		<b>Total</b>	\$23,880.00

L.A. Lawn Care Inc.  
 32848 Co. Road 3  
 Crosslake, MN 56442



Ted Strand  
 Crosslake City Hall

Job Site

# Estimate

Date	Estimate
8/6/2020	9074

Item	Description	Total
	Crosslake City Hall	
Landscaping	Transplant 24 shrubs to East side of building, 67' aluminum or granite edging, fabric and 2.5cy 1.5" rock ground cover	1,741.00
Landscaping	Prep site- grading/ leveling, removing sticks rocks etc.	3,600.00
Weed & Grass Killer	Spray weed & grass killer on 45,000/sf 2 weeks prior	500.00T
Landscaping	Soil condition / Harley rake site to loosen soil and prep for Hydroseeding 45000/sf	1,650.00
Landscaping	Hydro seeding 40,000/sf + Additional area- ditch area to road tar 5000/sf total 45,000/sf	7,600.00
Landscaping	Weed blocker added to hydroseeding to help reduce weed growth 45,000/sf	200.00

website: <a href="http://www.lalawncare.net">www.lalawncare.net</a> email: <a href="mailto:office@lalawncare.net">office@lalawncare.net</a>	<b>Subtotal</b>
	<b>Sales Tax (7.375%)</b>
	<b>Total</b>

**Thank you for your interest in L.A. Lawncare Inc.**

OTHER OFFERED SERVICES: MOWING SERVICE \* SPRING & FALL CLEAN-UPS \* FERTILIZATION & WEED CONTROL \* AERATION \* OVER-SEEDING \* DE-THATCHING \* WOODCHIP & MULCH REPLACEMENT \* PRUNING & TRIMMING \* LANDSCAPE DESIGN \* SOD & BLACK DIRT \* BOBCAT & SKID LOADER WORK \* TREE WORK & STUMP GRINDING \* SPRINKLER SYSTEM INSTALLATION \* FLAGSTONE/PAVER FIREPITS & WALKWAYS \* ROCK/BOULDER/KEystone WALLS \* PLANTINGS \* RIP RAP & SHORELINE WORK \* SAND BLANKETS \* BUFFER ZONES \* PRESSURE WASHING \* DECK RE-STAINING \* ROOF & GUTTER CLEANING \* PEST CONTROL \* SNOW PLOWING & SHOVELING \* DOCK & LIFT SERVICE \* WINDOW WASHING \* MAID SERVICE \* BEACH MAINTENANCE \* DEER REPELLENT \* MOSQUITO CONTROL

L.A. Lawn Care Inc.  
 32848 Co. Road 3  
 Crosslake, MN 56442



Ted Strand  
 Crosslake City Hall

Job Site

# Estimate

Date	Estimate
8/6/2020	9074

Item	Description	Total
Lien Waiver	<p>LIEN WAIVER</p> <p>We are authorized by law to provide you with his notice. You are hereby notified that:</p> <p>(A) ANY PERSON OR COMPANY SUPPLYING LABOR OR MATERIALS FOR THIS IMPROVEMENT TO YOUR PROPERTY MAY FILE A LIEN AGAINST YOUR PROPERTY IF THAT PERSON OR COMPANY IS NOT PAID FOR THE CONTRIBUTIONS.</p> <p>(B) UNDER MINNESOTA LAWS, YOU HAVE THE RIGHT TO PAY PERSONS WHO SUPPLIED LABOR OR MATERIALS FOR THIS IMPROVEMENT DIRECTLY AND DEDUCT THIS AMOUNT FROM OUR CONTRACT PRICE, OR WITHHOLD THE AMOUNTS DUE THEM FROM US UNTIL 120 DAYS AFTER COMPLETION OF THE IMPROVEMENTS UNLESS WE GIVE YOU A LIEN WAIVER SIGNED BY PERSONS WHO SUPPLIED ANY LABOR OR MATERIAL FOR THE IMPROVEMENT AND WHO GAVE YOU TIMELY NOTICE.</p>	0.00
Signature single item	<p>Please sign, date and return to our office to have work scheduled thank you!</p> <p>Customer Signature:</p> <p>_____</p> <p>Date: _____</p>	0.00

website: <a href="http://www.lalawncare.net">www.lalawncare.net</a> email: <a href="mailto:office@lalawncare.net">office@lalawncare.net</a>	<b>Subtotal</b>	\$15,291.00
	<b>Sales Tax (7.375%)</b>	\$36.88
	<b>Total</b>	<b>\$15,327.88</b>

Thank you for your interest in L.A. Lawncare Inc.

OTHER OFFERED SERVICES: MOWING SERVICE \* SPRING & FALL CLEAN-UPS \* FERTILIZATION & WEED CONTROL \* AERATION \* OVER-SEEDING \* DE-THATCHING \* WOODCHIP & MULCH REPLACEMENT \* PRUNING & TRIMMING \* LANDSCAPE DESIGN \* SOD & BLACK DIRT \* BOBCAT & SKID LOADER WORK \* TREE WORK & STUMP GRINDING \* SPRINKLER SYSTEM INSTALLATION \* FLAGSTONE/PAVER FIREPITS & WALKWAYS \* ROCK/BOULDER/KEYSTONE WALLS \* PLANTINGS \* RIP RAP & SHORELINE WORK \* SAND BLANKETS \* BUFFER ZONES \* PRESSURE WASHING \* DECK RE-STAINING \* ROOF & GUTTER CLEANING \* PEST CONTROL \* SNOW PLOWING & SHOVELING \* DOCK & LIFT SERVICE \* WINDOW WASHING \* MAID SERVICE \* BEACH MAINTENANCE \* DEER REPELLENT \* MOSQUITO CONTROL

G.4.f.

**City of Crosslake**

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**From:** Dave Reese <Dave.Reese@widseth.com>  
**Sent:** Friday, August 7, 2020 10:18 AM  
**To:** publicwk@crosslake.net; Mike Lyonais (mlyonais@crosslake.net); Charlene Nelson (cityclerk@crosslake.net)  
**Cc:** Steve Rugroden - WSN (rugrodens@yahoo.com); (mcborden@brainerd.net)  
**Subject:** Perkins Road Concrete Damage  
**Attachments:** IMG\_5637.jpg; IMG\_5638.jpg; IMG\_5635.jpg; IMG\_5636.jpg

The final area of concrete roadway and gutter drain were installed yesterday on Perkins Road. The area was barreled off by the contractor to keep traffic and pedestrians off of it. Sometime after the contractor left the site, someone damaged the surface finish by riding and skidding a bicycle around on the broomed and sealed surface. This damage will not cause any functional or strength issues; however, the markings cannot be removed or remedied without incurring significant expense. I fully anticipate the appearance will not meet the standards of the homeowner at this location. We do not know whether the damage was intentionally done (vandalism) or if it was an unintentional child. Removing and replacing these concrete sections entirely would be exceptionally expensive at this point. We can discuss further on Monday.

Regards,  
Dave

**Dave Reese, PE**  
Civil Engineer, VP  
218-316-3629  
7804 Industrial Park Road  
Baxter, MN 56425-2720

**WIDSETH**

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