

Due to the State's "stay at home" order, the regular monthly meeting of the Crosslake City Council will be held via teleconference. Anyone wishing to listen to the meeting is welcome to call in. However, there will be no Public Forum. After roll call is taken of Council and staff, all others will be asked to state their names and address.

Anyone wishing to address the Council may submit their comments or questions to the City Clerk at cityclerk@crosslake.net before or during the meeting. Those emails will be read to the Council during the meeting. Staff appreciates your patience as we work through these unprecedented times.

TELECONFERENCE CALLING INFO

CALL IN NUMBER: 218-763-8245

(This is a local number if you call from a landline)

CONFERENCE ID# 78156

**AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, APRIL 13, 2020
7:00 P.M. – CITY HALL**

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda (**Council Action-Motion**)

B. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by one **motion**. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Regular Council Meeting Minutes of March 9, 2020
2. Special Emergency Council Meeting Minutes of March 12, 2020
3. Special Emergency Council Meeting Minutes of March 13, 2020
4. Special Emergency Council Meeting Minutes of March 17, 2020
5. Special Council Meeting Minutes of March 24, 2020
6. City – Month End Revenue Report dated March 2020
7. City – Month End Expenditures Report dated March 2020
8. Police Report for Crosslake – February 2020
9. Police Report for Mission Township – February 2020
10. Police Report for Crosslake – March 2020
11. Police Report for Mission Township – March 2020
12. Fire Department Report – March 2020
13. North Memorial Ambulance Report – March 2020
14. Planning and Zoning Monthly Statistics
15. Planning and Zoning Commission Meeting Minutes of December 27, 2019
16. Planning and Zoning Commission Meeting Minutes of January 24, 2020
17. Community Center Updates dated March 31, 2020
18. Waste Partners Recycling Report for February 2020
19. Thank You Letter from Initiative Foundation
20. Bills for Approval

C. MAYOR’S AND COUNCIL MEMBERS’ REPORT

1. Letter dated March 1, 2020 from Crosslake Food Shelf Requesting Donation (**Council Action-Motion**)
2. Updates on New City Hall Project (**Council Action-Motion**)
 - a. Update of Direct Link on Minutes and Agendas Page of City Website to City of Crosslake’s YouTube Channel
 - b. Quote from Hy-Tec for Closed Captioning Equipment
 - c. Furniture Upgrades
3. Pay Application #7 from Hy-Tec Construction for City Hall Project in the Amount of \$277,905.85 (**Council Action-Motion**)

D. CITY ADMINISTRATOR'S REPORT

1. Memo dated April 7, 2020 from City Clerk Re: Reduction of and Payment Extension for Liquor License Renewal Fees Due to Mandatory Closing of Restaurants (**Council Action-Motion**)
2. Memo dated April 7, 2020 from City Clerk Re: Proposed Fees for Paying with Credit Card Online (**Council Action-Motion**)
3. Final Tax Rates for Taxes Payable in 2020
4. Update on Local Option Sales Tax
5. Email dated April 8, 2020 from Crow Wing County Environmental Services Re: Recycling Program

E. COMMISSION REPORTS

1. PUBLIC SAFETY

- a. Memo dated April 7, 2020 from Chief Lee Re: Covid-19 Pandemic Wages (**Council Action-Motion**)
- b. Memo dated April 8, 2020 from Chief Lee Re: Server Replacement (**Council Action-Motion**)

2. PARK AND RECREATION/LIBRARY COMMISSION

- a. Memo dated March 30, 2020 from TJ Graumann Re: Recommendation to Remove Employee from Probationary Status (**Council Action-Motion**)

3. PUBLIC WORKS/CEMETERY/SEWER

- a. Quote from Midwest Machinery for John Deere 4R Tractor (**Council Action-Motion**)
- b. Memo dated April 9, 2020 from City Clerk Re: Request from Pine Peaks Lodge for Sewer Payment Relief (**Council Action-Motion**)

F. CITY ATTORNEY REPORT

G. NEW BUSINESS

H. OLD BUSINESS

I. ADJOURN

B. 1.

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, MARCH 9, 2020
7:00 P.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Monday, March 9, 2020. The following Council Members were present: Mayor Dave Nevin, Gary Heacox, Aaron Herzog and John Andrews. Dave Schrupp was absent. Also present were City Administrator Mike Lyonais, City Clerk Char Nelson, Police Chief Erik Lee, Park Director TJ Graumann, Zoning Administrator Jon Kolstad, Public Works Director Ted Strand, City Engineer Dave Reese, Northland Press Reporter Paul Boblett, and Echo Journal Reporter Dan Determan. There were eight people in the audience.

- A. CALL TO ORDER** – Mayor Nevin called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited.

Police Chief Erik Lee introduced newly hired Police Officer Adam Lane. Officer Lane is originally from Minnesota but has been working in Bismarck, North Dakota for the last four years. Also in attendance were Officer Lane's wife and parents.

MOTION 03R-01-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

- B. CONSENT CALENDAR** – MOTION 03R-02-20 WAS MADE BY GARY HEACOX AND SECONDED BY JOHN ANDREWS TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Regular Council Meeting Minutes of February 10, 2020
2. Public Hearing for Wild Wind Ranch Drive Meeting Minutes of February 24, 2020
3. Public Hearing for Big Pine Trail Meeting Minutes of February 24, 2020
4. Special Council Meeting Minutes of February 24, 2020
5. City – Month End Revenue Report dated February 2020
6. City – Month End Expenditures Report dated February 2020
7. Fire Department Report – February 2020
8. North Memorial Ambulance Report – February 2020
9. Planning and Zoning Monthly Statistics
10. Community Center Updates dated March 4, 2020
11. EDA Meeting Minutes of February 5, 2020
12. Waste Partners Recycling Report for January 2020
13. Letter dated February 12, 2020 from Crow Wing County Highway Dept Re: Annual Bridge Inspection
14. Letter dated February 27, 2020 from Crow Wing County Land Services Department Re: Timber Auction
15. Application for Group Transient Merchant Permit for Crosslake/Ideal Lions
16. Memo dated February 26, 2020 from City Clerk Re: 2020-2021 Fire Service Contracts
17. Thank You Letter from Emily Emergency Food Shelf
18. Memo dated March 4, 2020 from City Clerk Re: Monument in Cemetery

19. Bills for Approval in the Amount of \$164,097.67
 20. Additional Bills for Approval in the Amount of \$62,742.85
- MOTION CARRIED WITH ALL AYES.

C. PUBLIC FORUM – Cindy Myogeto of the Chamber reported that they are ready for the St. Patrick's Day Parade and celebration and thanked Fire Chief Chip Lohmiller, Police Chief Erik Lee and Public Works Director Ted Strand for all their help with planning and setup.

Tom Swenson of 36036 West Shore Drive asked if a link could be added to the City's website for the council meeting videos on YouTube because they are not in order of date when he searched for them. Char Nelson replied that the developer of the City's new website encouraged staff to not have links to videos that are not closed-captioned because they are not ADA compliant. Mr. Swenson stated that the new equipment at the new building at a cost of \$89,000 should include closed-captioning ability and asked what equipment was included in that cost. Jon Kolstad reported that many cities have been sued because their websites were not ADA compliant and that was part of the reason for upgrading the City's website.

Marcia Volz of 37668 Moen Beach Trail stated that YouTube already has a link to closed-captioning so that the City should not be at risk by posting links to the videos on the website.

D. MAYOR'S REPORT

1. MOTION 03R-03-20 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE RESOLUTION NO. 20-11 ACCEPTING DONATION OF \$300 FROM NANCY KOCH FOR THE ADULT TENNIS PROGRAM IN MEMORY OF PEGGY STEPHENSON AND \$449 FROM PAL FOUNDATION FOR ROOMBA VACUUM FOR LIBRARY. MOTION CARRIED WITH ALL AYES.
2. MOTION 03R-04-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY GARY HEACOX TO ACCEPT RESIGNATION OF DON CHRISTNER FROM PARK AND RECREATION/LIBRARY COMMISSION. MOTION CARRIED WITH ALL AYES.
3. Tom Swenson of 36036 West Shore Drive questioned the pay request from Hy-Tec Construction. Mr. Swenson asked why there is no retainage being held, why the most recent change orders were not listed on the application for payment and who was supposed to be signing off on the pay requests. Mike Lyonais replied that he asked the same question when Pay Application #1 was received and was told Gordion Group through Sourcewell does not require that retainage be held. Mr. Lyonais added that the change orders should be included on the next pay request and that Hy-Tec and Gordion are signing off on the pay requests. MOTION 03R-05-20 WAS MADE BY AARON HERZOG AND SECONDED BY GARY HEACOX TO APPROVE PAY APPLICATION #6 FROM HY-TEC CONSTRUCTION IN THE AMOUNT OF \$501,035.41 FOR CITY HALL CONSTRUCTION PROJECT. MOTION CARRIED WITH ALL AYES.

4. Mayor Nevin stated that he would like to form a committee to discuss development of the land behind Andy's. Jim Anderson would like to be involved in those discussions.

Mayor Nevin stated that he would like to see changes to the assessment policy. Mike Lyonais stated that the current policy uses an appraisal to determine the value of benefit, which protects City. Both city engineers and the city attorney agree that this is a good method for assessing. Mr. Lyonais stated that the problem is that people do not want to be assessed and asked the Council: 1. Do you want an assessment policy? And 2. If you do want a policy, you must give staff direction on what you want it to say. Dave Nevin stated that he is okay with the road portion of the policy but not with the section regarding sanitary sewer assessments. Ted Strand suggested having a workshop with the engineers and Public Works Commission.

E. CITY ADMINISTRATOR'S REPORT

1. MOTION 03R-06-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE THE DRAFT LETTER DATED 2/27/20 TO CROW WING COUNTY ENGINEER REGARDING A REQUEST FOR INCLUSION OF CSAH 66 IMPROVEMENT WITH 2024 COUNTY IMPROVEMENT PROGRAM. Mike Lyonais explained that the County is updating their 5-Year road plan and needs to know the estimated cost that should be held for the project to be paid to the City in 2024. MOTION CARRIED WITH ALL AYES.
2. MOTION 03R-07-20 WAS MADE BY GARY HEACOX AND SECONDED BY JOHN ANDREWS TO APPROVE THE CITY OF CROSSLAKE POLICY FOR THE USE OF INTERACTIVE TELEVISION AT CITY COUNCIL AND COMMISSION MEETINGS WITH THE CHANGE OF MAKING THE LAST SENTENCE BULLET POINT #5 AND MOVING IT AFTER #4. MOTION CARRIED WITH ALL AYES.
3. MOTION 03R-08-20 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE THE PURCHASE OF SERVER AT ESTIMATED COST OF \$13,900 FROM CTC I.T. MOTION CARRIED WITH ALL AYES.

F. COMMISSION REPORTS

1. PUBLIC WORKS/CEMETERY/SEWER

- a. The Council reviewed a letter dated February 12, 2020 from Craig and Rachel Brolin of 34390 Sunrise Blvd. The Brolin's requested that the City remove a "no parking" sign from their front yard. Ted Strand reminded the Council that "no parking" signs were installed every 50 feet on West Shore Drive and Sunrise Blvd last summer after complaints were received from residents regarding cars parking on the road and poor visibility. Chief Lee stated that he did not see a problem with the removal of that sign. MOTION 03R-09-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO DIRECT STAFF TO REMOVE THE "NO PARKING" SIGN FROM THE YARD AT 34390 SUNRISE BLVD. MOTION CARRIED WITH ALL AYES.

- b. MOTION 03R-10-20 WAS MADE BY AARON HERZOG AND SECONDED BY GARY HEACOX TO APPROVE THE PROPOSAL FOR PROFESSIONAL ENGINEERING SERVICES FROM BOLTON & MENK FOR THE CSAH #66 STORM WATER QUALITY IMPROVEMENTS PROJECT AT AN ESTIMATED COST OF \$56,650. MOTION CARRIED WITH ALL AYES.
- c. MOTION 03R-11-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY GARY HEACOX TO APPROVE THE REPLACEMENT OF 10-YEAR OLD COMPUTER IN PUBLIC WORKS DEPARTMENT AT A COST OF \$1,104.45 FROM DELL. MOTION CARRIED WITH ALL AYES.

Dave Reese gave a brief update on Perkins Road. There are a few minor details to finish including getting an easement signed. The Army Corps of Engineers approved the latest version of plans.

2. PARK AND RECREATION/LIBRARY

- a. MOTION 03R-12-20 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO REPLACE WORKSTATION COMPUTERS IN THE LIBRARY AND PARK AND RECREATION OFFICE AT A COST OF \$5,479.39 FROM DELL. TJ Graumann noted that the computers in the Library are 10-years old and that there are funds in the Library and Park Budgets earmarked for this expense. MOTION CARRIED WITH ALL AYES.

G. PUBLIC FORUM – Tom Swenson of 36036 West Shore Drive reminded the Council that a 4/5 vote is required to approve the bids for the sewer and road project on Daggett Bay Road on March 24th. Two Council Members will be out of town that day and the Council approved the use of interactive television so that at least one member can participate at that meeting. If there is not a 4/5 vote on the project, the City Hall project will be delayed.

Jerome Volz of 37668 Moen Beach Trail asked how citizens can get a hold of Council Members who are out of town for the winter. Char Nelson replied that Council Members' cell phone numbers and email addresses are listed on the City's website.

H. CITY ATTORNEY REPORT– None.

I. NEW BUSINESS – None.

J. OLD BUSINESS – None.

K. ADJOURN – MOTION 03R-14-20 WAS MADE BY AARON HERZOG AND SECONDED BY GARY HEACOX TO ADJOURN THE MEETING AT 7:58 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,
Charlene Nelson
City Clerk
City Clerk/Minutes/3-9-20

B.2.

CITY OF CROSSLAKE
SPECIAL EMERGENCY MEETING
THURSDAY, MARCH 12, 2020
10:00 A.M. - CITY HALL

The Council for the City of Crosslake met in a Special Emergency Session on Thursday, March 12, 2020 at City Hall. The following Council Members were present: Mayor Dave Nevin, John Andrews, Gary Heacox and Aaron Herzog. Dave Schrupp was present via conference call. Also present were City Administrator Mike Lyonais, City Clerk Char Nelson, Police Chief Erik Lee, Police Sergeant Eric Swanson, Public Works Director Ted Strand, Park Director TJ Graumann, Fire Chief Chip Lohmiller via conference call, Northland Press Reporter Paul Boblett, and Echo Publishing Reporter Travis Grimler. There were approximately forty people in the audience.

Mayor Nevin called the meeting to order at 10:00 A.M. and announced that no public input would be taken at this special meeting.

Chief Lee presented current facts regarding the outbreak of COVID-19 and stated that the Council wanted to have responsible dialog regarding how the virus could affect the St. Patrick's Day parade on March 14th. Staff stated that they would support the decision of the Council.

Mayor Nevin stated that this is a new normal and that people needed to get educated, make wise decisions based on their individual circumstances, cover mouth when coughing or sneezing and to wash hands.

Aaron Herzog stated that because the parade is an outdoor event, he is not as worried about spreading the virus. Mr. Herzog stated that we were too close to the date of the event to cancel it.

Dave Schrupp stated that individuals must be smart about how the virus spreads and noted that there are no cases in Crow Wing County yet.

John Andrews stated that the Center for Disease Control and Minnesota Department of Health are trying to slow the outbreak so that there is enough medical equipment for all patients. Mr. Andrews noted that many people are already in town for the event.

Gary Heacox stated that he agrees with Mr. Andrews and Mr. Herzog and that it is too close to cancel. Mr. Heacox added that if it were last week, he would have canceled the parade.

Mayor Nevin stated that the Council had three options. 1) table the decision until Friday to see if any new information became available. 2) approve the parade to take place. 3) cancel the parade.

MOTION 03SP1-01-20 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE NEVIN TO ALLOW THE ST. PATRICK'S DAY PARADE TO TAKE PLACE ON MARCH 14, 2020 AS PLANNED. ROLL CALL VOTE WAS TAKEN: HERZOG: AYE. NEVIN: AYE. SCHRUPP: AYE. HEACOX: AYE. ANDREWS: AYE. MOTION CARRIED.

There being no further business at 10:11 A.M., the Mayor adjourned the meeting.

Respectfully submitted by,
Charlene Nelson
City Clerk

B.3

CITY OF CROSSLAKE
SPECIAL EMERGENCY MEETING
FRIDAY, MARCH 13, 2020
9:00 A.M. - CITY HALL

The Council for the City of Crosslake met in a Special Emergency Session on Friday, March 13, 2020 at City Hall. The following Council Members were present: Mayor Dave Nevin, John Andrews, Gary Heacox and Aaron Herzog. Dave Schrupp was present via conference call. Also present were City Clerk Char Nelson, Police Chief Erik Lee, Public Works Director Ted Strand, Park Director TJ Graumann, Fire Chief Chip Lohmiller, Assistant Fire Chief Neil Luzar, and Echo Publishing Reporter Nancy Vogt. There were approximately five people in the audience.

Mayor Nevin called the meeting to order at 9:05 A.M. The Mayor stated that it was unfortunate that this meeting had to be called, but things are changing quickly. Since the meeting yesterday, it is speculated that the Governor will announce later today that gatherings of 50 or more should be canceled. The Mayor said that he contacted a doctor that he personally knows last night at 10pm and the doctor told him it was a good idea to allow the parade to continue. Two hours later, at midnight, he texted the Mayor and said that the City should cancel the parade. Recommendations from the federal and state governments are changing minute by minute. The City could be liable if the virus were spread throughout the community from the parade.

Cindy Myogeto of the Chamber stated that there will be great disappointment but that no one wants the virus to come to our community. Ms. Myogeto warned that many people are already in town for the event and asked if the City was going to order that businesses also be closed. The Mayor responded that they do not have all the answers and that he is in favor of canceling the parade. Ms. Myogeto stated that the Council cannot please everyone. Some will be happy and some will be disappointed. Ms. Myogeto added that the City should have a plan for the stores and restaurants as well.

Chief Lee stated that it is appropriate for the Council to err on the side of caution. The City has no jurisdiction over private businesses. The police will still have high presence on Saturday. The Sheriff said he was also in favor of the parade being canceled. Chief Lee stated that he felt horrible that the parade may be canceled but that there are too many unknowns not to.

Chief Lohmiller stated that he agreed with Chief Lee and that the County Emergency Management team also was in favor of canceling the parade.

Dave Schrupp stated that the City needs to follow orders from the Governor and that there will be many more years for the parade to go on.

John Andrews stated that the only thing new today were recommendations from Governor and Sheriff and that he would follow their advice.

Aaron Herzog stated that he agreed with the rest of the Council.

Cindy Myogeto stated that she needs a statement from Council on what to tell the business community and added that the parade is only ½ mile long. The Mayor responded that there is still time for some people to cancel their plans and that he is uncomfortable to say that Crosslake is special and that we should still have our parade.

MOTION 03SP2-01-20 WAS MADE BY DAVE NEVIN AND SECONDED BY GARY HEACOX TO CANCEL THE ST. PATRICK'S DAY PARADE ON MARCH 14, 2020. ROLE CALL VOTE WAS TAKEN: ANDREWS: AYE. HERZOG: AYE. NEVIN: AYE. SCHRUPP: AYE. HEACOX: AYE. MOTION CARRIED.

MOTION 03SP2-02-20 WAS MADE BY DAVE NEVIN AND SECONDED BY GARY HEACOX TO ADJOURN THE MEETING AT 9:25 A.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk

B, 4,

CITY OF CROSSLAKE
SPECIAL EMERGENCY MEETING
TUESDAY, MARCH 17, 2020
9:00 A.M. - CITY HALL

The Council for the City of Crosslake met in a Special Emergency Session on Tuesday, March 17, 2020 at City Hall. The following Council Members were present: Mayor Dave Nevin, John Andrews, and Aaron Herzog. Dave Schrupp was present via conference call. Gary Heacox was absent. Also present were City Clerk Char Nelson, Police Chief Erik Lee, Police Sergeant Eric Swanson, Public Works Director Ted Strand, Park Director TJ Graumann, Fire Chief Chip Lohmiller, Planner Zoning Coordinator Cheryl Stuckmayer, Northland Press Reporter Paul Boblett, and Echo Publishing Reporter Travis Grimler. Mike Lyonais was present via conference call. There was one person in the audience.

Mayor Nevin called the meeting to order at 9:00 A.M. Police Chief Erik Lee gave an update on the latest information regarding COVID-19 and told the Council there were many actions they needed to consider to keep the City running, such as who is in charge when the Council is not in session, allowing staff to work from home, and allowing staff to use sick and vacation leave. A lengthy discussion ensued regarding virus outbreak, supplies, chain of command, suggested procedures for emergency responders, staff and visitors.

TJ Graumann stated that the Governor has ordered that recreational facilities close as of 5pm today and reported that there were at least twenty-five people in the community center this morning. MOTION 03SP3-01-20 WAS MADE BY DAVE NEVIN AND SECONDED BY JOHN ANDREWS TO CLOSE THE COMMUNITY CENTER IMMEDIATELY UNTIL FURTHER NOTICE. ROLE CALL VOTE WAS TAKEN: ANDREWS: AYE. HERZOG: AYE. NEVIN: AYE. SCHRUPP: AYE. MOTION CARRIED.

Mr. Graumann stated that his part-time staff would not be needed while the center is closed and that many workers rely on their checks for basic necessities. MOTION 03SP3-02-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO PAY PART-TIME EMPLOYEES FOR THE HOURS THEY WERE SCHEDULED FOR THE NEXT TWO WEEKS BECAUSE THEY WILL NOT WORK DUE TO COMMUNITY CENTER BEING CLOSED. ROLE CALL VOTE WAS TAKEN: ANDREWS: AYE. HERZOG: AYE. NEVIN: AYE. SCHRUPP: AYE. MOTION CARRIED.

MOTION 03SP3-03-20 WAS MADE BY DAVE NEVIN AND SECONDED BY JOHN ANDREWS TO ALLOW EMPLOYEE LEAVE BALANCES TO GO INTO THE NEGATIVE IF STAFF NEEDS TO STAY HOME TO CARE FOR OTHERS OR CHOOSES TO STAY HOME DUE TO VIRUS OUTBREAK. ROLE CALL VOTE WAS TAKEN: ANDREWS: AYE. HERZOG: AYE. NEVIN: AYE. SCHRUPP: AYE. MOTION CARRIED.

MOTION 03SP3-04-20 WAS MADE BY DAVE NEVIN AND SECONDED BY JOHN ANDREWS TO CLOSE CITY HALL TO THE PUBLIC, EXCEPT ON AN AS NEEDED BASIS, AND TO CONTINUE TO SERVE COMMUNITY VIA PHONE AND EMAIL. ROLE CALL VOTE WAS TAKEN: ANDREWS: AYE. HERZOG: AYE. NEVIN: AYE. SCHRUPP: AYE. MOTION CARRIED.

Mayor Nevin suggested that a sign be put in front of City Hall with that information.

MOTION 03SP3-05-20 WAS MADE BY DAVE NEVIN AND SECONDED BY AARON HERZOG TO AUTHORIZE THE PURCHASE OF EMERGENCY SUPPLIES WHICH WERE NOT INCLUDED IN THE 2020 BUDGET AND TO WORK WITH MIKE LYONAIIS REGARDING EXTRA PAY FOR OVERTIME HOURS OF EMERGENCY PERSONNEL. ROLE CALL VOTE WAS TAKEN: ANDREWS: AYE. HERZOG: AYE. NEVIN: AYE. SCHRUPP: AYE. MOTION CARRIED.

Chief Lee stated that officers will respond to medical calls as normal unless it is suspected to be a COVID-19 case.

MOTION 03SP3-06-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPOINT MIKE LYONAIIS AS CHIEF AUTHORITY ON DAY TO DAY ISSUES RELATED TO THE COVID-19 RESTRICTIONS AND EMERGENCIES. ROLE CALL VOTE WAS TAKEN: ANDREWS: AYE. HERZOG: AYE. NEVIN: AYE. SCHRUPP: AYE. HEACOX: AYE. MOTION CARRIED.

MOTION 03SP3-07-20 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO RECESS THE MEETING AT 10:00 A.M. UNTIL THE SPECIAL MEETING ON MARCH 24, 2020. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk

CITY OF CROSSLAKE
SPECIAL MEETING
TUESDAY, MARCH 24, 2020
4:00 P.M. – CITY HALL

The Council for the City of Crosslake reopened the recessed March 17, 2020 Special Session on Tuesday, March 24, 2020 at the City Hall. The following Council Members were present: Mayor Dave Nevin, John Andrews, Gary Heacox, and Aaron Herzog. Dave Schrupp was present via conference call. Also present were City Administrator Mike Lyonais, Public Works Director Ted Strand, Planner-Zoning Coordinator Cheryl Stuckmayer, Police Chief Erik Lee, and Fire Chief Chip Lohmiller. City Engineer Dave Reese, City Attorney Brad Person, and Dan Determan Echo Journal were present via conference call. No audience.

1. Mayor Nevin called the recessed March 17, 2020 Special Session meeting to order at 4:10 P.M.

2. Mr. Reese explained that the bids for the Daggett Bay Sanitary Sewer Extension were in line with the plans and specifications. Mr. Reese also went over the submitted bid amounts versus the estimate cost amount and WSN recommendation to accept R.L. Larson Excavating, Inc. bid for this project. Mr. Andrews asked Mr. Reese if R.L. Larson Excavating, Inc. had the required experience with Mr. Reese answering yes. Mr. Nevin asked if the time line would be upheld and Mr. Reese said they would coordinate with the appropriate departments. Mr. Reese said the paving to the city hall would be completed by April 23rd with the remainder of the road to be completed after the underground service is installed. Mr. Schrupp stated the difference between the estimate and the bid was approximately \$20,000 higher. MOTION 03SP4-01-20 WAS MADE BY DAVE SCHRUPP AND SECONDED BY JOHN ANDREWS TO AWARD R.L. LARSON EXCAVATING, INC. THE BID FOR DAGGETT BAY SANITARY SEWER EXTENSION AS RECOMMENDED BY WSN IN THE MARCH 19, 2020 LETTER IN THE AMOUNT OF \$255,402.35. MOTION CARRIED WITH ALL AYES.

3. Mr. Reese went over the Crosslake Water Quality Improvements bids in comparison to the estimate and WSN recommendation to accept DeChantal Excavating, LLC bid for this project. Mr. Reese explained that they have done other water quality projects and he believed that they also did the one at Manhattan Beach on Trout Lake. Mr. Herzog asked for clarification that all items were included in the bid due to the bid being lower than the estimate. Mr. Reese stated that they are professionals, that have done bidding in the past, and DeChantal Excavating, LLC are confident they can do this project at the bid price. Mr. Nevin asked if the material/fill would go to the city hall project. Mr. Reese said that the material belongs to DeChantal Excavating, LLC and we could ask to have it deposited at the city hall project. Mr. Reese stated there may be debris in the fill. Mr. Strand said the timing will make a difference as far as where we are on the project; parking lot and/or road may already be paved. MOTION 03SP4-02-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO AWARD DECHANTAL EXCAVATING, LLC THE BID FOR CROSSLAKE WATER QUALITY IMPROVEMENTS AS RECOMMENDED BY WSN IN THE MARCH 20, 2020 LETTER IN THE AMOUNT OF \$414,965.80. MOTION CARRIED WITH ALL AYES.

4. Mr. Reese explained the resolution initiated by the city along with the advertising that was completed and the public comments that were taken into consideration. Mr. Reese stated that the resolution would require a 4/5 vote to pass. MOTION 03SP4-03-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE RESOLUTION NO. 20-12 APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS FOR THE WILD WIND RANCH DRIVE ROAD IMPROVEMENT PROJECT. MOTION CARRIED WITH ALL AYES.

5. Mr. Lyonais explained the Public Works Capital Projects Update and how the city would pay for it; by bond, assessments and the levy. The idea is to try to keep up with the road plan. Mr. Lyonais explained past meeting discussions and motions on the road projects. Mr. Lyonais laid out the options the city council had; spend down the fund balance, push back to another year or the staff could update the road program. Mr. Andrews asked what would happen if we waited for next year and did a bond for the overlays. Mr. Lyonais stated the roads would continue to deteriorate and they would have to be reevaluated to see if they would still be viable for an overlay. Mr. Reese stated the crack seal program could be broadened. Mr. Schrupp asked why we are having this conversation today. Mr. Lyonais stated that the city needs to get a financial plan setup. Schrupp wanted clarification that 2 projects were going ahead with Mr. Lyonais replying yes. A discussion was held on the Big Pine Trail Road project along with the bonding needs. Mr. Nevin is in favor of listening to the residents and pushing road projects into another year. Mr. Herzog was concerned that too many roads may need to be worked on in one year if they keep pushing them off. Mr. Andrews stated as he understands it the overlays for this year will be paid for by the reserves and Mr. Lyonais replied that is right. Mr. Lyonais said the staff can firm up a new capital plan with the project changes. Mr. Nevin wanted clarification that there is an approved assessment policy in place with Mr. Lyonais replying yes. A discussion between, council, staff and Mr. Reese was held in relation to funding, what is assessable to owners and what is not along with the assessment policy. Mr. Strand commented that the roads are bad due to the winter weather and that roads that have never cracked are cracking this year. Mr. Strand stated he would like to step-up the crack seal in 2020 from \$40,000.00 to \$150,000.00. Mr. Strand stated that an overlay still will need to be crack sealed, but the overlay will help extend the life of the road by approximately 20 to 25 years. Mr. Herzog asked if a new road evaluation is called for. Mr. Strand and Mr. Reese said they are ready to do the reevaluation of the roads. MOTION 03SP4-04-20 WAS MADE BY DAVE NEVIN AND SECONDED BY AARON HERZOG TO REALLOCATE A TOTAL OF \$110,000.00 OF THE EXISTING PUBLIC WORKS BUDGET FOR A TOTAL CRACK SEALING BUDGET OF \$150,000.00 AND REEVALUATE THE ROADS. NEVIN, ANDREWS, HEACOX, AND HERZOG VOTED AYE, ANDREWS VOTED NAY. MOTION PASSED WITH A 4/5 VOTE.

6. Mr. Lee stated that Mr. Lohmiller gave him a printout from the Department of Health and the CDC that states there are 262 confirmed cases in Minnesota out of 5812 tests that have been completed, 1 death, 21 cases requiring hospitalization and 15 are still hospitalized as of today. Mr. Nevin asked for an explanation of the curve we are going to be seeing in the next weeks. Mr. Lee suggested that we are probably going to have more tests done showing a positive result which will bring the curve up; the more tests that are done the more positive results we will be seeing. Mr. Heacox stated that we will be having other people coming back from Florida and Arizona, with Florida having an automatic 14 day quarantine upon entering their state. Mr. Heacox stated there

have been 19 deaths in Florida and we will be having all those people coming back to this state. Mr. Lee stated that Mr. Heacox is right, that we will have to deal with a larger population that has been affected and some of those will be coming back into our population as carriers. Mr. Lee stated that there is no quarantine as of now and we have to control what we can control. Mr. Herzog asked how the fire and police department are doing with Mr. Lee replying fine and Mr. Lohmiller replying we are pretty slow. Mr. Lyonais explained that there is a link on our website that has real-time live updates. Mr. Lyonais also stated that the city staff and the planning and zoning staff are setup to work at home as need be.

7. MOTION 03SP4-05-20 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE MARCH 24, 2020 BILLS IN THE AMOUNT OF \$52,179.97. MOTION CARRIED WITH ALL AYES.

8. There being no further business, MOTION 03SP4-06-20 WAS MADE BY AARON HERZOG AND SECONDED BY GARY HEACOX TO ADJOURN THE MEETING AT 5:00 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Cheryl Stuckmayer
Planner-Zoning Coordinator

B. 6.

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Month-End Revenue

Current Period: MARCH 2020

SRC	SRC Descr	2020 Budget	MARCH 2020 Amt	2020 YTD Amt	2020 YTD Balance	2020 % of Budget
FUND 101 GENERAL FUND						
31000	General Property Taxes	\$3,465,861.00	\$0.00	\$0.00	\$3,465,861.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$111,725.00	\$0.00	\$0.00	\$111,725.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$123,275.00	\$0.00	\$0.00	\$123,275.00	0.00%
31800	Other Taxes	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
31900	Penalties and Interest DelTax	\$2,500.00	\$0.00	\$500.47	\$1,999.53	20.02%
32110	Alcoholic Beverages	\$13,500.00	\$0.00	\$0.00	\$13,500.00	0.00%
32111	Club Liquor License	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
32112	Beer and Wine License	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
32180	Other Licenses/Permits	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
33400	State Grants and Aids	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33406	Taconite Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33416	Police Training Reimbursement	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
33417	Police State Aid	\$33,000.00	\$0.00	\$0.00	\$33,000.00	0.00%
33418	Fire State Aid	\$38,000.00	\$0.00	\$0.00	\$38,000.00	0.00%
33419	Fire Training Reimbursement	\$5,000.00	\$1,200.00	\$2,750.00	\$2,250.00	55.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33422	PERA State Aid	\$2,979.00	\$0.00	\$0.00	\$2,979.00	0.00%
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33650	Recycling Grant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34000	Charges for Services	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
34010	Sale of Maps and Publications	\$100.00	\$0.00	\$10.00	\$90.00	10.00%
34050	Candidate Filing Fees	\$20.00	\$0.00	\$0.00	\$20.00	0.00%
34103	Zoning Permits	\$30,000.00	\$2,450.00	\$3,000.00	\$27,000.00	10.00%
34104	Plat Check Fee/Subdivision Fee	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34105	Variances and CUPS/IUPS	\$9,000.00	\$0.00	\$1,000.00	\$8,000.00	11.11%
34106	Sign Permits	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
34107	Assessment Search Fees	\$800.00	\$210.00	\$270.00	\$530.00	33.75%
34108	Zoning Misc/Penalties	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34109	Zoning Reimb Eng/Legal/Survey	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34111	Driveway Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34112	Septic Permits	\$5,000.00	\$250.00	\$250.00	\$4,750.00	5.00%
34113	Landscape License Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34114	Zoning Map/Ordinance Amendment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34201	Fire Department Donations	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
34202	Fire Protection and Calls	\$30,000.00	\$0.00	\$0.00	\$30,000.00	0.00%
34206	Animal Control Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34207	House Burning Fee	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34210	Police Contracts	\$55,742.00	\$0.00	\$13,775.00	\$41,967.00	24.71%
34211	Police Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34213	Police Receipts	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
34214	Tac Team Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34300	E911 Signs	\$1,000.00	\$200.00	\$500.00	\$500.00	50.00%
34700	Park & Rec Donation	\$300.00	\$300.00	\$300.00	\$0.00	100.00%

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Month-End Revenue

Current Period: MARCH 2020

SRC	SRC Descr	2020 Budget	MARCH 2020 Amt	2020 YTD Amt	2020 YTD Balance	2020 % of Budget
34701	Halloween Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34711	Taxable Merchandise/Rentals	\$200.00	\$0.00	\$185.00	\$15.00	92.50%
34740	Park Concessions	\$500.00	\$6.00	\$16.00	\$484.00	3.20%
34741	Gen Gov t Concessions	\$100.00	\$19.50	\$105.36	-\$5.36	105.36%
34742	Park Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34743	Public Works Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34744	Fire Department Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34750	CCC/Park User Fee	\$4,000.00	\$212.00	\$1,111.00	\$2,889.00	27.78%
34751	Shelter/Beer/Wine Fees	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
34760	Library Cards	\$500.00	\$45.00	\$116.00	\$384.00	23.20%
34761	Library Donations	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
34762	Library Copies	\$300.00	\$24.00	\$58.00	\$242.00	19.33%
34763	Library Events	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
34764	Library Miscellaneous	\$50.00	\$0.00	\$3.00	\$47.00	6.00%
34765	Summer Reading Program	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
34766	Library Luncheon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34767	New York Times Best Seller Pro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34768	PAL Foundation - Library	\$250.00	\$449.00	\$449.00	-\$199.00	179.60%
34769	PAL Foundation - Park	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
34770	Silver Sneakers	\$9,000.00	\$2,387.00	\$4,848.50	\$4,151.50	53.87%
34790	Park Dedication Fees	\$4,500.00	\$0.00	\$1,500.00	\$3,000.00	33.33%
34800	Tennis Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34801	Recreational-Program	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
34802	Softball/Baseball Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
34803	Recreation-Misc. Receipts	\$1,000.00	\$14.00	\$58.00	\$942.00	5.80%
34805	Aerobics Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34806	Weight Room Fees	\$30,000.00	\$892.00	\$6,620.50	\$23,379.50	22.07%
34807	Volleyball Fees	\$750.00	\$84.00	\$200.00	\$550.00	26.67%
34808	Silver and Fit	\$13,000.00	\$69.00	\$930.00	\$12,070.00	7.15%
34809	Soccer Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34810	Pickle Ball	\$8,000.00	\$636.00	\$3,918.00	\$4,082.00	48.98%
34910	Transit Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34940	Cemetery Lots	\$3,000.00	\$750.00	\$750.00	\$2,250.00	25.00%
34941	Cemetery Openings	\$3,500.00	\$1,000.00	\$1,000.00	\$2,500.00	28.57%
34942	Cemetery Other	\$450.00	\$50.00	\$50.00	\$400.00	11.11%
34950	Public Works Revenue	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34952	County Joint Facility Payments	\$45,000.00	\$0.00	\$0.00	\$45,000.00	0.00%
34953	Recycling Revenues	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
35100	Court Fines	\$10,000.00	\$273.29	\$704.87	\$9,295.13	7.05%
35103	Library Fines	\$600.00	\$35.00	\$55.00	\$545.00	9.17%
35105	Restitution Receipts	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
36200	Miscellaneous Revenues	\$5,000.00	\$179.00	\$368.97	\$4,631.03	7.38%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36202	LIBRARY GRANTS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	100.00%
36210	Interest Earnings	\$60,500.00	\$13,369.46	\$43,619.62	\$16,880.38	72.10%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Bridges	\$6,909.00	\$0.00	\$0.00	\$6,909.00	0.00%
36255	Sp Assess Int-Bridges	\$1,063.00	\$0.00	\$0.00	\$1,063.00	0.00%
36256	Andys Parking Lot Principal	\$5,790.00	\$0.00	\$0.00	\$5,790.00	0.00%
36257	Andys Parking Lot Interest	\$913.00	\$0.00	\$0.00	\$913.00	0.00%
38050	Telephone Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38051	Telephone True-Up	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: MARCH 2020

SRC	SRC Descr	2020 Budget	MARCH 2020 Amt	2020 YTD Amt	2020 YTD Balance	2020 % of Budget
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$1,097,980.00	\$0.00	\$0.00	\$1,097,980.00	0.00%
39330	Proceeds from Capital Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39400	Bond Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39700	Capital Contrib from CU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 101 GENERAL FUND		\$5,278,307.00	\$25,104.25	\$94,022.29	\$5,184,284.71	1.78%
FUND 301 DEBT SERVICE FUND						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31001		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31100	General Tax Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31200	Community Ctr Levy Refund 2002	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31301	1999 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31302	1999 Series B Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31303	2001 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31304	2002 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31306	2003 Disposal System Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31307	2004 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31308	2006 Series B Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31309	2006 Series C Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31311	2015 GO Equip Certs 2015B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31312	2017 GO Sewer Rev Imp Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31313	2018 ROADS-EST BOND LEVY	\$104,292.00	\$0.00	\$0.00	\$104,292.00	0.00%
31317	2019A City Hall/Police	\$270,483.00	\$0.00	\$0.00	\$270,483.00	0.00%
31900	Penalties and Interest DelTax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36105	Sp Assess Prin Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36106	Sp Assess Int Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36107	Sp Assess Prin Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36108	Sp Assess Int Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36109	Sp Assess Prin Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36110	Sp Assess Int Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36111	Sp Assess Prin Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36112	Sp Assess Int Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36113	Sp Assess Prin Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36114	Sp Assess Int Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36115	Sp Assess Prin Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36116	Sp Assess Int Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36117	Sp Assess Prin Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36118	Sp Assess Int Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36119	Sp Assess Prin Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36120	Sp Assess Int Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36121	Sp Assess Prin Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36122	Sp Assess Int Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36123	Sp Assess Prin Red Pine 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: MARCH 2020

SRC	SRC Descr	2020 Budget	MARCH 2020 Amt	2020 YTD Amt	2020 YTD Balance	2020 % of Budget
36124	Sp Assess Int Red Pine 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36125	Sp Assess Prin Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36126	Sp Assess Int Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36127	Sp Assess Prin Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36128	Sp Assess Int Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36129	Sp Assess Prin Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36130	Sp Assess Int Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36131	Sp Assess Prin Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36132	Sp Assess Int Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36133	Sp Assess Prin Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36134	Sp Assess Int Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36135	Sp Assess Prin Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36136	Sp Assess Int Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36137	Sp Assess Prin Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36138	Sp Assess Int Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36139	Sp Assess Prin Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36140	Sp Assess Int Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36141	Sp Assess Prin Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36142	Sp Assess Int Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36143	Sp Assess Prin Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36144	Sp Assess Int Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36145	Sp Assess Prin Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36146	Sp Assess Int Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36147	Sp Assess Prin PineBay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36148	Sp Assess Int Pine Bay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36149	Sp Assess Prin White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36150	Sp Assess Int White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36151	Sp Assess Prin Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36152	Sp Assess Int Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36153	Sp Assess Prin Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36154	Sp Assess Int Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36155	Sp Assess Prin Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36156	Sp Assess Int Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36157	Sp Assess Prin Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36158	Sp Assess Int Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36159	Sp Assess Prin Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36160	Sp Assess Int Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36161	Sp Assess Prin Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36162	Sp Assess Int Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36163	Sp Assess Prin Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36164	Sp Assess Int Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36165	Sp Assess Prin 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36166	Sp Assess Int 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36167	Sp Assess Prin Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36168	Sp Assess Int Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36169	Sp Assess Prin Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36170	Sp Assess Int Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36171	Sp Assess Prin Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36172	Sp Assess Int Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36173	Sp Assess Prin Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36174	Sp Assess Int Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36175	Sp Assess Prin Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36176	Sp Assess Int Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: MARCH 2020

SRC	SRC Descr	2020 Budget	MARCH 2020 Amt	2020 YTD Amt	2020 YTD Balance	2020 % of Budget
36177	Sp Assess Prin Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36178	Sp Assess Int Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36179	Sp Assess Prin Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36180	Sp Assess Int Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36181	Sp Assess Prin Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36182	Sp Assess Int Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36183	Sp Assess Prin Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36184	Sp Assess Int Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36185	Sp Assess Prin Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36186	Sp Assess Int Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36187	Sp Assess Prin Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36188	Sp Assess Int Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36189	Sp Assess Prin Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36190	Sp Assess Int Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36191	Sp Assess Prin Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36192	Sp Assess Int Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36193	Sp Assess Prin Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36194	Sp Assess Int Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36195	Sp Assess Prin ABC Dr 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36196	SpAssess Int ABC Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36197	SpAssess Prin Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36198	SpAssess Int Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36199	SpAssess Prin Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36235	SpAssess Int Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36236	SpAssess Prin East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36237	SpAssess Int East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36238	SpAssess Prin Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36239	SpAssess Int Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36240	SpAssess Prin Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36241	SpAssess Int Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36242	SpAssess Prin Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36243	SpAssess Int Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36244	Sp Assess Prin - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36245	Sp Assess Int - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36246	Sp Assess Prin - Sunset Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36247	Sp Assess Int - Sunset Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36248	Sp Assess Prin - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36249	Sp Assess Int - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36250	Sp Assess Prin - Johnie/Rober	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36251	Sp Assess Int - Johnie/Robert	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36252	Sp Assess Prin - Brita/Pinevie	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36253	Sp Assess Int - Brita/Pineview	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36255	Sp Assess Int-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36258	Special Assessments - P - Othe	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39311	Proceeds-Wilderness GO Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39314	Proceeds-2001 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

SRC	SRC Descr	2020 Budget	MARCH 2020 Amt	2020 YTD Amt	2020 YTD Balance	2020 % of Budget
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FUND 420 LIBRARY PROJECT

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Month-End Revenue

Current Period: MARCH 2020

SRC	SRC Descr	2020 Budget	MARCH 2020 Amt	2020 YTD Amt	2020 YTD Balance	2020 % of Budget
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39316	Proceeds-2003 Series A Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39317	Proceeds-2003 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31100	General Tax Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31802	EDA Tax Receipts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34101	City Hall User Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36212	Restricted Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36220	Lease Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503 EDA (REVOLVING LOAN)						
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36211	Revolving Loan Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND						
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34410	Unallocated Reserves	\$0.00	-\$649.80	\$1,041.70	-\$1,041.70	0.00%
36104	Penalty & Interest	\$1,000.00	\$224.25	\$742.59	\$257.41	74.26%
36200	Miscellaneous Revenues	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37200	User Fee	\$280,000.00	\$24,819.61	\$74,221.35	\$205,778.65	26.51%
37250	Sewer Connection Payments	\$12,000.00	\$0.00	\$0.00	\$12,000.00	0.00%
37500	Capital Contribution	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: MARCH 2020

SRC	SRC Descr	2020 Budget	MARCH 2020 Amt	2020 YTD Amt	2020 YTD Balance	2020 % of Budget
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$1,300,000.00	\$0.00	\$0.00	\$1,300,000.00	0.00%
FUND 601 SEWER OPERATING FUND		\$1,594,000.00	\$24,394.06	\$76,005.64	\$1,517,994.36	4.77%
FUND 614 TELEPHONE AND CABLE FUND						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39105	Sales Proceeds - Gain/Loss	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614 TELEPHONE AND CABLE FUND		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUND						
31306	2003 Disposal System Levy	\$221,000.00	\$0.00	\$0.00	\$221,000.00	0.00%
31312	2017 GO Sewer Rev Imp Bonds	\$121,228.00	\$0.00	\$0.00	\$121,228.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FU		\$344,228.00	\$0.00	\$0.00	\$344,228.00	0.00%
		\$7,602,310.00	\$49,498.31	\$170,027.93	\$7,432,282.07	2.24%

CITY OF CROSSLAKE
Month End Expenditures
 Current Period: MARCH 2020

OBJ	OBJ Descr	2020 Budget	MARCH 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
FUND 101 GENERAL FUND						
DEPT 41110 Council						
100	Wages and Salaries Dept Head	\$27,000.00	\$2,250.00	\$6,750.00	\$20,250.00	25.00%
122	FICA	\$2,066.00	\$172.15	\$516.45	\$1,549.55	25.00%
151	Workers Comp Insurance	\$120.00	\$75.00	\$75.00	\$45.00	62.50%
208	Instruction Fees	\$1,500.00	\$25.00	\$25.00	\$1,475.00	1.67%
321	Communications-Cellular	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
331	Travel Expenses	\$1,500.00	\$0.00	\$178.25	\$1,321.75	11.88%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
433	Dues and Subscriptions	\$706.00	\$0.00	\$0.00	\$706.00	0.00%
DEPT 41110 Council		\$33,042.00	\$2,522.15	\$7,544.70	\$25,497.30	22.83%
DEPT 41400 Administration						
100	Wages and Salaries Dept Head	\$101,515.00	\$7,818.44	\$23,455.32	\$78,059.68	23.11%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
109	Secretary/Bookkeeper	\$75,173.00	\$5,813.42	\$17,440.26	\$57,732.74	23.20%
121	PERA	\$13,252.00	\$1,022.38	\$3,067.14	\$10,184.86	23.14%
122	FICA	\$13,517.00	\$911.89	\$2,735.67	\$10,781.33	20.24%
131	Employer Paid Health	\$42,188.00	\$3,516.00	\$10,548.00	\$31,640.00	25.00%
132	Employer Paid Disability	\$1,517.00	\$126.41	\$379.23	\$1,137.77	25.00%
133	Employer Paid Dental	\$2,064.00	\$172.00	\$516.00	\$1,548.00	25.00%
134	Employer Paid Life	\$134.00	\$10.40	\$31.20	\$102.80	23.28%
136	Deferred Compensation	\$1,300.00	\$100.00	\$300.00	\$1,000.00	23.08%
151	Workers Comp Insurance	\$1,670.00	\$1,058.00	\$1,058.00	\$612.00	63.35%
152	Health Savings Account Contrib	\$12,000.00	\$0.00	\$3,000.00	\$9,000.00	25.00%
200	Office Supplies	\$1,800.00	\$74.98	\$529.57	\$1,270.43	29.42%
208	Instruction Fees	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
210	Operating Supplies	\$1,500.00	\$40.00	\$80.00	\$1,420.00	5.33%
220	Repair/Maint Supply - Equip	\$3,834.00	\$166.66	\$333.32	\$3,500.68	8.69%
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$4,000.00	\$263.90	\$511.37	\$3,488.63	12.78%
322	Postage	\$1,000.00	\$178.35	\$178.35	\$821.65	17.84%
331	Travel Expenses	\$1,500.00	\$0.00	\$178.25	\$1,321.75	11.88%
334	Vehicle Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$1,000.00	\$0.00	\$212.50	\$787.50	21.25%
413	Office Equipment Rental/Repair	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues and Subscriptions	\$850.00	\$0.00	\$0.00	\$850.00	0.00%
443	Sales Tax	\$100.00	\$0.00	\$1.00	\$99.00	1.00%
500	Capital Outlay	\$10,559.00	\$0.00	\$0.00	\$10,559.00	0.00%
600	Principal	\$835.00	\$70.96	\$212.43	\$622.57	25.44%
610	Interest	\$29.00	\$1.04	\$3.57	\$25.43	12.31%
DEPT 41400 Administration		\$294,637.00	\$21,344.83	\$64,771.18	\$229,865.82	21.98%
DEPT 41410 Elections						
107	Services	\$4,500.00	\$1,050.00	\$1,050.00	\$3,450.00	23.33%
122	FICA	\$344.00	\$0.00	\$0.00	\$344.00	0.00%
210	Operating Supplies	\$75.00	\$0.00	\$0.00	\$75.00	0.00%

OBJ	OBJ Descr	2020 Budget	MARCH 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
351	Legal Notices Publishing	\$75.00	\$0.00	\$0.00	\$75.00	0.00%
413	Office Equipment Rental/Repair	\$75.00	\$0.00	\$0.00	\$75.00	0.00%
430	Miscellaneous	\$131.00	\$301.80	\$330.55	-\$199.55	252.33%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41410 Elections		\$5,200.00	\$1,351.80	\$1,380.55	\$3,819.45	26.55%
DEPT 41600 Audit/Legal Services						
301	Auditing and Acct g Services	\$32,000.00	\$550.00	\$550.00	\$31,450.00	1.72%
304	Legal Fees (Civil)	\$7,000.00	\$595.00	\$1,750.00	\$5,250.00	25.00%
307	Legal Fees (Labor)	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
DEPT 41600 Audit/Legal Services		\$49,000.00	\$1,145.00	\$2,300.00	\$46,700.00	4.69%
DEPT 41910 Planning and Zoning						
100	Wages and Salaries Dept Head	\$60,488.00	\$4,670.76	\$14,012.28	\$46,475.72	23.17%
101	Assistant	\$60,230.00	\$4,210.80	\$12,381.57	\$47,848.43	20.56%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$9,054.00	\$666.10	\$1,979.49	\$7,074.51	21.86%
122	FICA	\$9,235.00	\$583.96	\$1,732.68	\$7,502.32	18.76%
131	Employer Paid Health	\$42,188.00	\$3,516.00	\$10,548.00	\$31,640.00	25.00%
132	Employer Paid Disability	\$1,200.00	\$94.14	\$282.42	\$917.58	23.54%
133	Employer Paid Dental	\$2,064.00	\$86.00	\$258.00	\$1,806.00	12.50%
134	Employer Paid Life	\$134.00	\$10.40	\$31.20	\$102.80	23.28%
136	Deferred Compensation	\$650.00	\$0.00	\$0.00	\$650.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$0.00	\$621.00	\$621.00	-\$621.00	0.00%
152	Health Savings Account Contrib	\$12,000.00	\$55.29	\$3,178.41	\$8,821.59	26.49%
200	Office Supplies	\$700.00	\$107.18	\$107.18	\$592.82	15.31%
208	Instruction Fees	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
210	Operating Supplies	\$1,500.00	\$0.00	-\$114.57	\$1,614.57	-7.64%
212	Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
220	Repair/Maint Supply - Equip	\$3,934.00	\$166.67	\$333.34	\$3,600.66	8.47%
221	Repair/Maint Vehicles 306	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
262	Unif Tony/Jon	\$500.00	\$99.99	\$99.99	\$400.01	20.00%
264	Unif Bobby/Cheryl	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
303	Engineering Fees	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
304	Legal Fees (Civil)	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
305	Legal/Eng - Developer/Criminal	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
314	Surveyor	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
320	Communications	\$3,500.00	\$182.70	\$362.11	\$3,137.89	10.35%
321	Communications-Cellular	\$0.00	\$38.23	\$76.46	-\$76.46	0.00%
322	Postage	\$500.00	\$178.35	\$178.35	\$321.65	35.67%
331	Travel Expenses	\$5,500.00	\$0.00	\$37.08	\$5,462.92	0.67%
332	Travel Expense- P&Z Comm	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$2,000.00	\$758.63	\$758.63	\$1,241.37	37.93%
352	Filing Fees	\$1,500.00	\$92.00	\$92.00	\$1,408.00	6.13%
356	Mapping	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
387	Septic Inspections	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$860.00	\$0.00	\$0.00	\$860.00	0.00%
430	Miscellaneous	\$500.00	\$3.00	\$13.40	\$486.60	2.68%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Emergency Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2020 Budget	MARCH 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
443	Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
470	Consultant Fees	\$0.00	\$1,000.00	\$1,000.00	-\$1,000.00	0.00%
500	Capital Outlay	\$10,559.00	\$0.00	\$0.00	\$10,559.00	0.00%
600	Principal	\$835.00	\$70.96	\$212.43	\$622.57	25.44%
610	Interest	\$29.00	\$1.04	\$3.57	\$25.43	12.31%
DEPT 41910 Planning and Zoning		\$243,360.00	\$17,213.20	\$48,185.02	\$195,174.98	19.80%
DEPT 41940 General Government						
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$125.00	-\$41.55	-\$20.79	\$145.79	-16.63%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
152	Health Savings Account Contrib	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$2,500.00	\$93.75	\$657.23	\$1,842.77	26.29%
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$200.22	\$2,484.21	\$1,515.79	62.11%
235	Signs	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
254	Concessions - Pop	\$300.00	\$51.01	\$100.99	\$199.01	33.66%
302	Architects Fees	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
303	Engineering Fees	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
316	Security Monitoring	\$800.00	\$162.00	\$162.00	\$638.00	20.25%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$250.00	\$102.00	\$102.00	\$148.00	40.80%
354	Ordinance Codification	\$5,000.00	\$0.00	\$1,829.38	\$3,170.62	36.59%
360	Insurance	\$26,500.00	\$840.00	\$840.00	\$25,660.00	3.17%
381	Electric Utilities	\$14,500.00	\$2,151.00	\$4,305.00	\$10,195.00	29.69%
383	Gas Utilities	\$4,500.00	\$559.58	\$1,137.19	\$3,362.81	25.27%
384	Refuse/Garbage Disposal	\$500.00	\$57.92	\$115.84	\$384.16	23.17%
385	Sewer Utility	\$600.00	\$50.00	\$100.00	\$500.00	16.67%
389	Generator Expense	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
405	Cleaning Services	\$9,600.00	\$707.50	\$2,122.50	\$7,477.50	22.11%
430	Miscellaneous	\$2,500.00	\$1,156.65	\$1,156.65	\$1,343.35	46.27%
433	Dues and Subscriptions	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
437	Brainerd Lakes Area Dev Corp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
438	Initiative Foundation	\$1,650.00	\$1,650.00	\$1,650.00	\$0.00	100.00%
439	Emergency Mgmt Expense	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Emergency Supplies	\$300.00	\$2,344.19	\$2,344.19	-\$2,044.19	781.40%
442	Safety Prog/Equipment	\$10,500.00	\$0.00	\$0.00	\$10,500.00	0.00%
443	Sales Tax	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
444	Transportation Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
446	Animal Control	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
449	Cobra Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
451	Health Comm Program Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
456	Fireworks	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
460	Fines/Fees Reimburse	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
470	Consultant Fees	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
490	Donations to Civic Org s	\$5,000.00	\$0.00	\$250.00	\$4,750.00	5.00%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940 General Government		\$184,175.00	\$10,084.27	\$19,336.39	\$164,838.61	10.50%

OBJ	OBJ Descr	2020 Budget	MARCH 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
DEPT 42110 Police Administration						
100	Wages and Salaries Dept Head	\$87,727.00	\$6,730.54	\$20,191.62	\$67,535.38	23.02%
101	Assistant	\$68,731.00	\$5,273.20	\$17,778.69	\$50,952.31	25.87%
103	Tech 1	\$56,240.00	\$4,218.05	\$11,093.64	\$45,146.36	19.73%
108	Tech 3	\$16,500.00	\$0.00	\$3,113.32	\$13,386.68	18.87%
110	Tech 4	\$54,790.00	\$954.24	\$986.24	\$53,803.76	1.80%
112	Tech 5	\$63,965.00	\$4,643.90	\$13,599.69	\$50,365.31	21.26%
113	Tech 6	\$63,336.00	\$5,260.05	\$7,475.34	\$55,860.66	11.80%
121	PERA	\$72,798.00	\$4,793.16	\$12,793.55	\$60,004.45	17.57%
122	FICA	\$5,964.00	\$355.90	\$914.60	\$5,049.40	15.34%
131	Employer Paid Health	\$113,912.00	\$6,857.10	\$19,252.05	\$94,659.95	16.90%
132	Employer Paid Disability	\$3,236.00	\$231.39	\$617.57	\$2,618.43	19.08%
133	Employer Paid Dental	\$4,926.00	\$324.48	\$915.27	\$4,010.73	18.58%
134	Employer Paid Life	\$403.00	\$26.00	\$67.60	\$335.40	16.77%
136	Deferred Compensation	\$1,300.00	\$100.00	\$300.00	\$1,000.00	23.08%
140	Unemployment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
151	Workers Comp Insurance	\$27,274.00	\$17,421.00	\$17,421.00	\$9,853.00	63.87%
152	Health Savings Account Contrib	\$21,000.00	\$0.00	\$6,000.00	\$15,000.00	28.57%
200	Office Supplies	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
208	Instruction Fees	\$5,000.00	\$575.00	\$1,060.00	\$3,940.00	21.20%
209	Physicals	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$1,800.00	\$1,018.26	\$1,298.06	\$501.94	72.11%
212	Motor Fuels	\$18,000.00	\$0.00	\$0.00	\$18,000.00	0.00%
214	Auto Expense- Squad 301	\$500.00	\$3.52	\$8.71	\$491.29	1.74%
216	Auto Expense- Squad 305	\$1,200.00	\$80.00	\$80.00	\$1,120.00	6.67%
217	Auto Expense- Squad 303	\$1,000.00	\$269.55	\$386.66	\$613.34	38.67%
218	Auto Expense- Squad 302	\$1,000.00	\$62.11	\$62.11	\$937.89	6.21%
219	Auto Expense- Squad 304	\$500.00	\$279.54	\$437.88	\$62.12	87.58%
220	Repair/Maint Supply - Equip	\$15,000.00	\$711.20	\$961.20	\$14,038.80	6.41%
221	Repair/Maint Vehicles 306	\$2,000.00	\$30.97	\$86.60	\$1,913.40	4.33%
258	Unif FIRE/Ted/Corey/Adam	\$675.00	\$1,878.68	\$1,878.68	-\$1,203.68	278.32%
259	Unif Erik/Joe	\$675.00	\$251.96	\$411.62	\$263.38	60.98%
260	Unif Eric/Josh/Nate	\$675.00	\$0.00	\$0.00	\$675.00	0.00%
261	Unif Jake/TJ/Seth	\$675.00	\$21.58	\$21.58	\$653.42	3.20%
262	Unif Tony/Jon	\$675.00	\$0.00	\$0.00	\$675.00	0.00%
264	Unif Bobby/Cheryl	\$675.00	\$0.00	\$0.00	\$675.00	0.00%
265	Unif & P/T Expense	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
281	Tactical Team	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
282	Restitution Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
283	Forfeiture Expenditures	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,800.00	\$278.14	\$543.76	\$2,256.24	19.42%
321	Communications-Cellular	\$5,400.00	\$411.81	\$823.62	\$4,576.38	15.25%
322	Postage	\$200.00	\$35.83	\$35.83	\$164.17	17.92%
331	Travel Expenses	\$2,500.00	\$0.00	\$38.34	\$2,461.66	1.53%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$14,000.00	\$841.00	\$841.00	\$13,159.00	6.01%
413	Office Equipment Rental/Repair	\$400.00	\$4,475.00	\$4,475.00	-\$4,075.00	1118.75%
430	Miscellaneous	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
433	Dues and Subscriptions	\$250.00	\$0.00	\$284.21	-\$34.21	113.68%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
458	Undercover Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
460	Fines/Fees Reimburse	\$6,000.00	\$0.00	\$6,000.00	\$0.00	100.00%

OBJ	OBJ Descr	2020 Budget	MARCH 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
500	Capital Outlay	\$32,600.00	\$1,116.00	\$13,058.40	\$19,541.60	40.06%
550	Capital Outlay - Vehicles	\$115,000.00	\$4,802.01	\$12,664.76	\$102,335.24	11.01%
600	Principal	\$139.00	\$11.83	\$35.41	\$103.59	25.47%
610	Interest	\$5.00	\$0.17	\$0.59	\$4.41	11.80%
DEPT 42110 Police Administration		\$895,146.00	\$74,343.17	\$178,014.20	\$717,131.80	19.89%
DEPT 42280 Fire Administration						
100	Wages and Salaries Dept Head	\$14,400.00	\$1,200.00	\$3,600.00	\$10,800.00	25.00%
101	Assistant	\$6,000.00	\$300.00	\$700.00	\$5,300.00	11.67%
106	Training	\$2,100.00	\$150.00	\$375.00	\$1,725.00	17.86%
107	Services	\$76,000.00	\$5,838.50	\$19,795.00	\$56,205.00	26.05%
122	FICA	\$7,535.00	\$572.91	\$1,872.00	\$5,663.00	24.84%
151	Workers Comp Insurance	\$6,657.00	\$4,123.00	\$4,123.00	\$2,534.00	61.93%
200	Office Supplies	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
208	Instruction Fees	\$8,500.00	\$2,329.00	\$6,843.00	\$1,657.00	80.51%
209	Physicals	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
210	Operating Supplies	\$3,000.00	\$917.71	\$2,372.70	\$627.30	79.09%
212	Motor Fuels	\$500.00	\$7.54	\$7.54	\$492.46	1.51%
213	Diesel Fuel	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
220	Repair/Maint Supply - Equip	\$3,000.00	\$2,049.80	\$2,711.28	\$288.72	90.38%
221	Repair/Maint Vehicles 306	\$9,000.00	\$0.00	\$0.00	\$9,000.00	0.00%
222	Tires	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$2,500.00	\$217.51	\$217.51	\$2,282.49	8.70%
233	FIRE PREVENTION	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
240	Small Tools and Minor Equip	\$1,500.00	\$645.42	\$645.42	\$854.58	43.03%
258	Unif FIRE/Ted/Corey/Adam	\$1,000.00	\$350.78	\$995.39	\$4.61	99.54%
266	Turnout Gear	\$0.00	\$14,191.20	\$14,191.20	-\$14,191.20	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,500.00	\$3.00	\$6.00	\$2,494.00	0.24%
321	Communications-Cellular	\$0.00	\$279.23	\$1,069.31	-\$1,069.31	0.00%
322	Postage	\$25.00	\$1.30	\$1.30	\$23.70	5.20%
331	Travel Expenses	\$6,000.00	\$1,700.32	\$3,497.80	\$2,502.20	58.30%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$7,000.00	\$0.00	\$168.00	\$6,832.00	2.40%
381	Electric Utilities	\$14,500.00	\$0.00	\$0.00	\$14,500.00	0.00%
383	Gas Utilities	\$5,100.00	\$0.00	\$0.00	\$5,100.00	0.00%
430	Miscellaneous	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
433	Dues and Subscriptions	\$1,500.00	\$690.00	\$1,150.00	\$350.00	76.67%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
455	House Burn	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
491	FDRA City Contribution	\$25,000.00	\$525.00	\$1,113.00	\$23,887.00	4.45%
492	FDRA State Aid	\$38,000.00	\$0.00	\$0.00	\$38,000.00	0.00%
500	Capital Outlay	\$42,000.00	\$3,526.67	\$24,822.17	\$17,177.83	59.10%
550	Capital Outlay - Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42280 Fire Administration		\$293,667.00	\$39,618.89	\$90,276.62	\$203,390.38	30.74%
DEPT 42500 Ambulance Services						
223	Bldg Repair Suppl/Maintenance	\$1,800.00	\$291.13	\$291.13	\$1,508.87	16.17%

OBJ	OBJ Descr	2020 Budget	MARCH 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
306	Ambulance Subsidy	\$13,200.00	\$1,100.00	\$2,200.00	\$11,000.00	16.67%
DEPT 42500	Ambulance Services	\$15,000.00	\$1,391.13	\$2,491.13	\$12,508.87	16.61%
DEPT 43000 Public Works (GENERAL)						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$62,748.00	\$4,318.84	\$13,400.57	\$49,347.43	21.36%
104	Tech 2	\$62,748.00	\$3,981.86	\$12,033.20	\$50,714.80	19.18%
105	Part-time	\$0.00	\$0.00	\$667.92	-\$667.92	0.00%
108	Tech 3	\$61,027.00	\$5,225.89	\$13,459.79	\$47,567.21	22.06%
121	PERA	\$13,989.00	\$1,014.49	\$2,967.13	\$11,021.87	21.21%
122	FICA	\$14,269.00	\$893.38	\$2,601.50	\$11,667.50	18.23%
131	Employer Paid Health	\$63,282.00	\$5,274.00	\$15,957.58	\$47,324.42	25.22%
132	Employer Paid Disability	\$1,243.00	\$103.56	\$310.68	\$932.32	24.99%
133	Employer Paid Dental	\$3,096.00	\$258.00	\$792.67	\$2,303.33	25.60%
134	Employer Paid Life	\$202.00	\$15.60	\$47.45	\$154.55	23.49%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$21,978.00	\$14,255.00	\$14,255.00	\$7,723.00	64.86%
152	Health Savings Account Contrib	\$18,000.00	\$0.00	\$4,500.00	\$13,500.00	25.00%
200	Office Supplies	\$450.00	\$0.00	\$0.00	\$450.00	0.00%
208	Instruction Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
210	Operating Supplies	\$1,200.00	\$50.39	\$142.21	\$1,057.79	11.85%
212	Motor Fuels	\$8,000.00	\$0.00	\$0.00	\$8,000.00	0.00%
213	Diesel Fuel	\$15,000.00	\$0.00	\$47.04	\$14,952.96	0.31%
215	Shop Supplies	\$2,750.00	\$132.83	\$132.83	\$2,617.17	4.83%
220	Repair/Maint Supply - Equip	\$18,000.00	\$7,978.28	\$11,309.78	\$6,690.22	62.83%
221	Repair/Maint Vehicles 306	\$15,000.00	\$0.00	\$8,097.26	\$6,902.74	53.98%
222	Tires	\$1,500.00	\$0.00	\$4,183.26	-\$2,683.26	278.88%
223	Bldg Repair Suppl/Maintenance	\$4,500.00	\$690.71	\$859.82	\$3,640.18	19.11%
224	Street Maint Materials	\$30,000.00	\$10,035.17	\$11,181.23	\$18,818.77	37.27%
225	New Roads Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
226	Bridge Materials	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
228	Street Lighting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
232	Striping	\$16,000.00	\$0.00	\$0.00	\$16,000.00	0.00%
235	Signs	\$3,000.00	\$318.35	-\$1,389.84	\$4,389.84	-46.33%
240	Small Tools and Minor Equip	\$2,500.00	\$1,305.69	\$1,924.24	\$575.76	76.97%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
259	Unif Erik/Joe	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
260	Unif Eric/Josh/Nate	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
261	Unif Jake/TJ/Seth	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
303	Engineering Fees	\$25,000.00	\$2,337.50	\$2,337.50	\$22,662.50	9.35%
304	Legal Fees (Civil)	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
314	Surveyor	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
316	Security Monitoring	\$200.00	\$0.00	\$49.35	\$150.65	24.68%
320	Communications	\$1,600.00	\$111.65	\$225.64	\$1,374.36	14.10%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
331	Travel Expenses	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
360	Insurance	\$27,000.00	\$0.00	\$0.00	\$27,000.00	0.00%
381	Electric Utilities	\$14,000.00	\$906.65	\$2,163.72	\$11,836.28	15.46%
383	Gas Utilities	\$6,000.00	\$586.41	\$1,260.31	\$4,739.69	21.01%
384	Refuse/Garbage Disposal	\$1,000.00	\$73.07	\$146.14	\$853.86	14.61%
385	Sewer Utility	\$400.00	\$47.00	\$94.00	\$306.00	23.50%
405	Cleaning Services	\$3,700.00	\$235.00	\$705.00	\$2,995.00	19.05%
413	Office Equipment Rental/Repair	\$100.00	\$0.00	\$0.00	\$100.00	0.00%

OBJ	OBJ Descr	2020 Budget	MARCH 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
415	Equipment Rental	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
430	Miscellaneous	\$1,000.00	\$250.50	\$250.50	\$749.50	25.05%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
442	Safety Prog/Equipment	\$1,000.00	\$756.00	\$756.00	\$244.00	75.60%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
454	Joint Facility County Expense	\$45,000.00	\$2,879.23	\$5,687.44	\$39,312.56	12.64%
500	Capital Outlay	\$366,000.00	\$28,946.08	\$31,245.08	\$334,754.92	8.54%
550	Capital Outlay - Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
553	Capital Outlay - Other	\$0.00	\$22,983.50	\$22,983.50	-\$22,983.50	0.00%
581	Capital Outlay -Seal Coat	\$76,000.00	\$0.00	\$0.00	\$76,000.00	0.00%
582	Capital Outlay - Crackfill	\$59,000.00	\$0.00	\$0.00	\$59,000.00	0.00%
583	Capital Outlay - Overlays	\$341,000.00	\$0.00	\$0.00	\$341,000.00	0.00%
584	Capital Outlay - Road Const	\$924,280.00	\$0.00	\$0.00	\$924,280.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$2,365,712.00	\$115,964.63	\$185,385.50	\$2,180,326.50	7.84%
DEPT 43100 Cemetery						
210	Operating Supplies	\$940.00	\$0.00	\$0.00	\$940.00	0.00%
220	Repair/Maint Supply - Equip	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
360	Insurance	\$60.00	\$0.00	\$0.00	\$60.00	0.00%
381	Electric Utilities	\$350.00	\$0.00	\$0.35	\$349.65	0.10%
430	Miscellaneous	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 Cemetery		\$7,000.00	\$0.00	\$0.35	\$6,999.65	0.01%
DEPT 45100 Park and Recreation (GENERAL)						
100	Wages and Salaries Dept Head	\$63,904.00	\$4,932.80	\$14,798.40	\$49,105.60	23.16%
101	Assistant	\$28,461.00	\$3,825.90	\$11,477.70	\$16,983.30	40.33%
103	Tech 1	\$32,698.00	\$2,545.20	\$7,632.15	\$25,065.85	23.34%
104	Tech 2	\$23,512.00	\$0.00	\$0.00	\$23,512.00	0.00%
105	Part-time	\$27,040.00	\$2,922.50	\$8,425.00	\$18,615.00	31.16%
108	Tech 3	\$35,734.00	\$2,724.40	\$7,950.60	\$27,783.40	22.25%
121	PERA	\$15,851.00	\$1,130.88	\$3,362.93	\$12,488.07	21.22%
122	FICA	\$16,168.00	\$1,241.25	\$3,681.00	\$12,487.00	22.77%
131	Employer Paid Health	\$105,470.00	\$2,461.60	\$7,249.22	\$98,220.78	6.87%
132	Employer Paid Disability	\$1,749.00	\$127.45	\$382.35	\$1,366.65	21.86%
133	Employer Paid Dental	\$4,747.00	\$344.00	\$1,013.33	\$3,733.67	21.35%
134	Employer Paid Life	\$309.00	\$20.80	\$61.75	\$247.25	19.98%
136	Deferred Compensation	\$1,040.00	\$50.00	\$150.00	\$890.00	14.42%
140	Unemployment	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
151	Workers Comp Insurance	\$9,813.00	\$7,452.00	\$7,452.00	\$2,361.00	75.94%
152	Health Savings Account Contrib	\$30,000.00	\$0.00	\$2,250.00	\$27,750.00	7.50%
200	Office Supplies	\$200.00	\$10.99	\$16.98	\$183.02	8.49%
208	Instruction Fees	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
210	Operating Supplies	\$3,200.00	\$369.98	\$900.01	\$2,299.99	28.13%
212	Motor Fuels	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
213	Diesel Fuel	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%

OBJ	OBJ Descr	2020 Budget	MARCH 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
220	Repair/Maint Supply - Equip	\$3,000.00	\$3,220.07	\$3,796.72	-\$796.72	126.56%
221	Repair/Maint Vehicles 306	\$2,000.00	\$163.06	\$308.70	\$1,691.30	15.44%
223	Bldg Repair Suppl/Maintenance	\$15,000.00	\$5,935.40	\$11,779.60	\$3,220.40	78.53%
231	Chemicals	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
235	Signs	\$400.00	\$151.00	\$151.00	\$249.00	37.75%
254	Concessions - Pop	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
255	Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif FIRE/Ted/Corey/Adam	\$500.00	\$0.00	\$220.82	\$279.18	44.16%
260	Unif Eric/Josh/Nate	\$0.00	\$0.00	\$64.98	-\$64.98	0.00%
261	Unif Jake/TJ/Seth	\$500.00	\$99.96	\$99.96	\$400.04	19.99%
264	Unif Bobby/Cheryl	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
303	Engineering Fees	\$4,400.00	\$0.00	\$0.00	\$4,400.00	0.00%
304	Legal Fees (Civil)	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
308	Instructors Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
309	Tennis	\$1,600.00	\$0.00	\$0.00	\$1,600.00	0.00%
310	Program Supplies	\$1,000.00	\$72.95	\$72.95	\$927.05	7.30%
311	Softball/Baseball	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
312	Aerobic Instruction	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	Warm House/Garage Exp	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
316	Security Monitoring	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
317	Soccer/Skating	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
318	Garage (North)	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$3,500.00	\$439.66	\$845.86	\$2,654.14	24.17%
322	Postage	\$150.00	\$5.00	\$5.00	\$145.00	3.33%
323	Garage (East)	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
324	Disc Golf Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
331	Travel Expenses	\$1,000.00	\$26.44	\$59.15	\$940.85	5.92%
335	Background Checks	\$150.00	\$15.00	\$30.00	\$120.00	20.00%
340	Advertising	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
381	Electric Utilities	\$13,000.00	\$1,309.79	\$2,712.97	\$10,287.03	20.87%
383	Gas Utilities	\$6,500.00	\$809.41	\$2,542.18	\$3,957.82	39.11%
384	Refuse/Garbage Disposal	\$800.00	\$81.71	\$163.42	\$636.58	20.43%
403	Improvements Other Than Bldgs	\$3,800.00	\$0.00	\$0.00	\$3,800.00	0.00%
413	Office Equipment Rental/Repair	\$700.00	\$71.55	\$71.55	\$628.45	10.22%
415	Equipment Rental	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$800.00	\$86.30	\$181.55	\$618.45	22.69%
433	Dues and Subscriptions	\$500.00	\$0.00	\$137.33	\$362.67	27.47%
442	Safety Prog/Equipment	\$1,500.00	\$99.18	\$147.34	\$1,352.66	9.82%
443	Sales Tax	\$1,600.00	\$221.00	\$725.00	\$875.00	45.31%
445	Sr Meals Expense	\$400.00	\$0.00	\$30.97	\$369.03	7.74%
448	Weight Room Ins Reimbur	\$150.00	\$8.25	\$29.25	\$120.75	19.50%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$150.00	\$0.00	\$124.50	\$25.50	83.00%
453	80 Acre Development Expense	\$1,000.00	\$0.00	\$25.00	\$975.00	2.50%
457	Weight Room Expenses	\$2,000.00	\$337.87	\$337.87	\$1,662.13	16.89%
459	PAL Foundation Expenditures	\$3,000.00	\$449.00	\$3,390.10	-\$390.10	113.00%
461	Silver Sneakers	\$6,500.00	\$1,242.00	\$2,592.00	\$3,908.00	39.88%
481	Park Master Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$139,500.00	\$37,523.36	\$37,523.36	\$101,976.64	26.90%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
553	Capital Outlay - Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2020 Budget	MARCH 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
557	Capital Outlay - Tennis Courts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$520.00	\$64.72	\$193.85	\$326.15	37.28%
610	Interest	\$0.00	\$6.03	\$18.40	-\$18.40	0.00%
DEPT 45100 Park and Recreation (GENERA		\$660,116.00	\$82,598.46	\$145,184.80	\$514,931.20	21.99%
DEPT 45500 Library						
101	Assistant	\$18,924.00	\$0.00	\$0.00	\$18,924.00	0.00%
121	PERA	\$1,419.00	\$0.00	\$0.00	\$1,419.00	0.00%
122	FICA	\$1,448.00	\$0.00	\$0.00	\$1,448.00	0.00%
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
132	Employer Paid Disability	\$140.00	\$0.00	\$0.00	\$140.00	0.00%
133	Employer Paid Dental	\$413.00	\$0.00	\$0.00	\$413.00	0.00%
134	Employer Paid Life	\$27.00	\$0.00	\$0.00	\$27.00	0.00%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$260.00	\$0.00	\$0.00	\$260.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$350.00	\$1,461.00	\$1,461.00	-\$1,111.00	417.43%
152	Health Savings Account Contrib	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
201	Library Operating Supplies	\$2,000.00	\$103.43	\$415.39	\$1,584.61	20.77%
202	Library Subscriptions	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
203	Library Books	\$5,000.00	\$616.88	\$1,163.58	\$3,836.42	23.27%
204	Children s Program Expense	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
205	Library Luncheon Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
206	Book Sale Expenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
207	Golf Fundraiser Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,000.00	\$62.17	\$124.94	\$875.06	12.49%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$500.00	\$21.14	\$21.14	\$478.86	4.23%
430	Miscellaneous	\$1,000.00	\$72.31	\$123.67	\$876.33	12.37%
433	Dues and Subscriptions	\$0.00	\$1,595.26	\$1,595.26	-\$1,595.26	0.00%
443	Sales Tax	\$100.00	\$2.00	\$3.00	\$97.00	3.00%
452	Refund	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
459	PAL Foundation Expenditures	\$250.00	\$357.00	\$357.00	-\$107.00	142.80%
500	Capital Outlay	\$3,438.00	\$2,938.00	\$2,938.00	\$500.00	85.46%
600	Principal	\$520.00	\$42.31	\$126.72	\$393.28	24.37%
610	Interest	\$0.00	\$3.94	\$12.03	-\$12.03	0.00%
DEPT 45500 Library		\$37,539.00	\$7,275.44	\$8,341.73	\$29,197.27	22.22%
DEPT 47007 2003 Series A Disposal						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47014 2012 Series A						
600	Principal	\$195,000.00	\$0.00	\$195,000.00	\$0.00	100.00%
610	Interest	\$15,804.00	\$0.00	\$8,876.25	\$6,927.75	56.16%
620	Fiscal Agent s Fees	\$300.00	\$0.00	\$252.00	\$48.00	84.00%
DEPT 47014 2012 Series A		\$211,104.00	\$0.00	\$204,128.25	\$6,975.75	96.70%
DEPT 47015 47015 Series 2015B						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2020 Budget	MARCH 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47015 47015 Series 2015B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 48000 Recycling						
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
388	Recycling Expenses	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 48000 Recycling		\$500.00	\$0.00	\$0.00	\$500.00	0.00%
FUND 101 GENERAL FUND		\$5,295,198.00	\$374,852.97	\$957,340.42	\$4,337,857.58	18.08%
FUND 301 DEBT SERVICE FUND						
DEPT 47000 Emer Svcs Ctr Refunding 2004						
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
602	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$69,865.00	\$0.00	\$0.00	\$69,865.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 200		\$69,865.00	\$0.00	\$0.00	\$69,865.00	0.00%
DEPT 47001 Community Ctr Refunding 2002						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001 Community Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002 G.O. Improve-Wilderness						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002 G.O. Improve-Wilderness		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003 1999 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003 1999 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004 1999 Series B Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004 1999 Series B Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005 2001 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005 2001 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006 2002 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006 2002 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2020 Budget	MARCH 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
DEPT 47008 2003 Series B Sewer						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010 2004 Series A						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010 2004 Series A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
621	Continung Disclosure Expene	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
DEPT 47013 Bond Disclosure		\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
DEPT 47014 2012 Series A						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$75,000.00	\$0.00	\$75,000.00	\$0.00	100.00%
610	Interest	\$20,356.00	\$0.00	\$10,693.75	\$9,662.25	52.53%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$495.00	-\$495.00	0.00%
DEPT 47014 2012 Series A		\$95,356.00	\$0.00	\$86,188.75	\$9,167.25	90.39%
DEPT 47015 47015 Series 2015B						
600	Principal	\$145,000.00	\$0.00	\$0.00	\$145,000.00	0.00%
610	Interest	\$2,900.00	\$0.00	\$0.00	\$2,900.00	0.00%
620	Fiscal Agent s Fees	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
DEPT 47015 47015 Series 2015B		\$148,200.00	\$0.00	\$0.00	\$148,200.00	0.00%
FUND 301 DEBT SERVICE FUND		\$315,921.00	\$0.00	\$86,188.75	\$229,732.25	27.28%
FUND 401 GENERAL CAPITAL PROJECTS						
DEPT 44000 Capital Projects						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 44000 Capital Projects		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert						
551	Capital Outlay-Building	\$3,400,000.00	\$502,395.66	\$846,732.36	\$2,553,267.64	24.90%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2020 Budget	MARCH 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012	2006 Series C Equipment Cert	\$3,400,000.00	\$502,395.66	\$846,732.36	\$2,553,267.64	24.90%
DEPT 49300	Other Finanacing Uses					
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300	Other Finanacing Uses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401	GENERAL CAPITAL PROJECTS	\$3,400,000.00	\$502,395.66	\$846,732.36	\$2,553,267.64	24.90%
FUND 405	TAX INCREMENT FINANCE PROJECTS					
DEPT 46000	Tax Increment Financing					
351	Legal Notices Publishing	\$650.00	\$0.00	\$0.00	\$650.00	0.00%
640	Tax Increment 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
641	Tax Increment 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
642	Tax Increment 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
643	Tax Increment 6	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
644	Tax Increment 7 - Stone #1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
645	Tax Increment 8 - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
646	TaxIncrement 9-C&J Dev	\$10,200.00	\$0.00	\$0.00	\$10,200.00	0.00%
650	Administrative Costs	\$650.00	\$0.00	\$0.00	\$650.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46000	Tax Increment Financing	\$11,500.00	\$0.00	\$0.00	\$11,500.00	0.00%
DEPT 46001	TIF 1-9 MidWest Asst Living					
646	TaxIncrement 9-C&J Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46001	TIF 1-9 MidWest Asst Living	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJEC	\$11,500.00	\$0.00	\$0.00	\$11,500.00	0.00%
FUND 410	MARODA DRIVE					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410	MARODA DRIVE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411	SUNSET DRIVE					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411	SUNSET DRIVE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412	DUCK LANE					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412	DUCK LANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413	FAWN LAKE ROAD					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413	FAWN LAKE ROAD	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2020 Budget	MARCH 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
DEPT 43000 Public Works (GENERAL)						
226	Bridge Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						
DEPT 45500 Library						
302	Architects Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45500 Library		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
DEPT 43200 Sewer						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2020 Budget	MARCH 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
FUND 502 ECONOMIC DEVELOPMENT FUND						
DEPT 41940 General Government						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940 General Government		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$20.00	\$495.00	-\$495.00	0.00%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$0.00	\$20.00	\$495.00	-\$495.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 2004						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$18,570.00	\$0.00	\$0.00	\$18,570.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$18,570.00	\$0.00	\$0.00	\$18,570.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$18,570.00	\$20.00	\$495.00	\$18,075.00	2.67%
FUND 503 EDA (REVOLVING LOAN)						
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
447	Loan Disbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND						
DEPT 43200 Sewer						
100	Wages and Salaries Dept Head	\$85,220.00	\$6,489.86	\$19,527.34	\$65,692.66	22.91%
101	Assistant	\$36,219.00	\$0.00	\$0.00	\$36,219.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$9,108.00	\$486.74	\$1,460.22	\$7,647.78	16.03%
122	FICA	\$9,290.00	\$446.32	\$1,334.54	\$7,955.46	14.37%
131	Employer Paid Health	\$31,641.00	\$1,758.00	\$5,274.00	\$26,367.00	16.67%
132	Employer Paid Disability	\$1,110.00	\$61.66	\$184.98	\$925.02	16.66%
133	Employer Paid Dental	\$1,651.00	\$86.00	\$258.00	\$1,393.00	15.63%
134	Employer Paid Life	\$101.00	\$5.20	\$15.60	\$85.40	15.45%
136	Deferred Compensation	\$975.00	\$50.00	\$150.00	\$825.00	15.38%
151	Workers Comp Insurance	\$5,085.00	\$4,678.00	\$4,678.00	\$407.00	92.00%
152	Health Savings Account Contrib	\$12,000.00	\$0.00	\$1,500.00	\$10,500.00	12.50%
200	Office Supplies	\$250.00	\$0.00	\$0.00	\$250.00	0.00%

OBJ	OBJ Descr	2020 Budget	MARCH 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
208	Instruction Fees	\$2,500.00	\$0.00	\$1,085.00	\$1,415.00	43.40%
210	Operating Supplies	\$3,500.00	\$13.77	\$133.69	\$3,366.31	3.82%
212	Motor Fuels	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
213	Diesel Fuel	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
220	Repair/Maint Supply - Equip	\$10,000.00	\$3,887.17	\$9,570.02	\$429.98	95.70%
221	Repair/Maint Vehicles 306	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
222	Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$23.68	\$564.68	\$3,435.32	14.12%
229	Oper/Maint - Lift Station	\$12,000.00	\$282.45	\$564.41	\$11,435.59	4.70%
230	Repair/Maint - Collection Syst	\$7,000.00	\$0.00	\$0.00	\$7,000.00	0.00%
231	Chemicals	\$18,000.00	\$1,238.73	\$1,725.09	\$16,274.91	9.58%
258	Unif FIRE/Ted/Corey/Adam	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
303	Engineering Fees	\$1,000.00	\$0.00	\$1,170.00	-\$170.00	117.00%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
320	Communications	\$4,556.00	\$161.62	\$325.07	\$4,230.93	7.13%
321	Communications-Cellular	\$1,600.00	\$89.60	\$179.20	\$1,420.80	11.20%
322	Postage	\$800.00	\$285.05	\$285.05	\$514.95	35.63%
331	Travel Expenses	\$2,500.00	\$763.78	\$868.78	\$1,631.22	34.75%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
360	Insurance	\$8,000.00	\$0.00	\$0.00	\$8,000.00	0.00%
381	Electric Utilities	\$27,000.00	\$3,673.72	\$7,616.77	\$19,383.23	28.21%
383	Gas Utilities	\$3,000.00	\$327.98	\$729.72	\$2,270.28	24.32%
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
406	Lab Testing	\$15,000.00	\$831.60	\$1,188.00	\$13,812.00	7.92%
407	Sludge Disposal	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
420	Depreciation Expense	\$225,000.00	\$0.00	\$0.00	\$225,000.00	0.00%
430	Miscellaneous	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
433	Dues and Subscriptions	\$300.00	\$0.00	\$332.00	-\$32.00	110.67%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
450	Permits	\$2,000.00	\$1,450.00	\$1,590.00	\$410.00	79.50%
452	Refund	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay	\$1,666,100.00	\$0.00	\$0.00	\$1,666,100.00	0.00%
553	Capital Outlay - Other	\$0.00	\$2,381.50	\$4,360.00	-\$4,360.00	0.00%
554	Capital Outlay - Ox Ditch Bldg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
555	Capital Outlay - Sewer Biosol	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
556	Capital Outlay - Sewer Exten	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$2,234,856.00	\$29,472.43	\$66,670.16	\$2,168,185.84	2.98%
DEPT 47007 2003 Series A Disposal						
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND		\$2,234,856.00	\$29,472.43	\$66,670.16	\$2,168,185.84	2.98%
FUND 614 TELEPHONE AND CABLE FUND						
DEPT 49000 Miscellaneous (GENERAL)						
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
630	Loss on Bond Defeasance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49000 Miscellaneous (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2020 Budget	MARCH 2020 Amt	2020 YTD Amt	2020 YTD Balance	%YTD Budget
FUND 614 TELEPHONE AND CABLE FUND		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUND						
DEPT 43200 Sewer						
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$190,000.00	\$0.00	\$190,000.00	\$0.00	100.00%
610	Interest	\$20,305.00	\$0.00	\$11,102.50	\$9,202.50	54.68%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$750.00	\$0.00	\$243.00	\$507.00	32.40%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$211,055.00	\$0.00	\$201,345.50	\$9,709.50	95.40%
DEPT 47008 2003 Series B Sewer						
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$95,000.00	\$0.00	\$95,000.00	\$0.00	100.00%
610	Interest	\$16,025.00	\$0.00	\$8,297.50	\$7,727.50	51.78%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$111,025.00	\$0.00	\$103,297.50	\$7,727.50	93.04%
FUND 651 SEWER RESTRICTED SINKING FUN		\$322,080.00	\$0.00	\$304,643.00	\$17,437.00	94.59%
FUND 652 WASTEWATER MGMT DISTRICT						
DEPT 41910 Planning and Zoning						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 Planning and Zoning		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 652 WASTEWATER MGMT DISTRICT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		11,598,125.00	\$906,741.06	\$2,262,069.69	\$9,336,055.31	19.50%

B.S.



CROSSLAKE POLICE DEPARTMENT

MONTHLY REPORT

February

2020

**Crosslake Police Department
Monthly Report
February 2020**

911 Hangup	1
Agency Assist	20
Alarm	13
Animal Complaint	3
Assault	1
Compliance Check	1
Damage To Property	1
Driving Complaint	2
Ems	18
Fraud	1
Garbage Dumping	1
Gas Leak	2
Hazard In Road	1
Information	6
Intoxicated Person	1
Property Damage Acc	1
Public Assist	5
Shooting Complaint	1
Suicidal Person	1
Suspicious Activity	2
Suspicious Person	1
Suspicious Vehicle	3
Theft	2
Traffic Arrest	2
Traffic Citations	3
Traffic Warnings	36
Welfare Check	3

Total 132

B.9.



CROSSLAKE POLICE DEPARTMENT

MISSION TOWNSHIP MONTHLY REPORT

February
2020

**Crosslake Police Department
Mission Township Monthly Report
February 2020**

Agency Assist	5
Alarm	1
Animal Complaint	1
Burglary	1
Damage To Property	1
Disturbance	1
Driving Complaint	1
Ems	1
Extra Patrol	1
Housewatch	1
Information	2
Property Damage Acc	1
Suicidal Person	1
Suspicious Activity	1
Suspicious Vehicle	1
Traffic Citations	8
Traffic Warnings	36
Vehicle Off Road	1
Total	65

B. 10.



CROSSLAKE POLICE DEPARTMENT

MONTHLY REPORT

March

2020

Crosslake Police Department

Monthly Report

March 2020

911 Hangup	1	Traffic Arrest	1
Agency Assist	13	Traffic Citations	7
Alarm	10	Traffic Warnings	42
Animal Complaint	3	Vulnerable Adult	1
ATV	1	Welfare Check	5
Burning Complaint	2		
Damage To Property	2	Total	143
Death	2		
Disturbance	3		
Driving Complaint	1		
Ems	19		
Escort	1		
Extra Patrol	3		
Fight	1		
Found Property	2		
Fraud	1		
Gas Leak	2		
Gun Permits	1		
Harass Comm	1		
Information	4		
Liquor Violation	1		
Open Door	2		
Parking Complaint	3		
Property Damage Acc	2		
Public Assist	2		
Suspicious Activity	1		
Suspicious Vehicle	2		
Threats	1		



CROSSLAKE POLICE DEPARTMENT

MISSION TOWNSHIP MONTHLY REPORT

March

2020

**Crosslake Police Department
Mission Township Monthly Report
March 2020**

Agency Assist	3
Alarm	1
Burglary	1
Dangerous Dog	1
Driving Complaint	1
Suspicious Activity	2
Suspicious Vehicle	2
Traffic Arrest	1
Traffic Citations	3
Traffic Warnings	26
Warrant Service Atmpt	2
Welfare Check	1
Total	44



Crosslake Fire Department

Date: March 2020

B.12.

Incidents

Description of Incident	Incidents	
	Calls	YTD
3 - Rescue & Emergency Medical Services		
311 - Medical Assist - Assist EMS Crew	17	51
300 - Rescue, EMS Incident		2
322 - Motor Vehicle Accident with Injuries	1	3
324 - Motor Vehicle Accident with No Injuries		
326 - Snowmobile Accident With Injuries		
362 - Ice Rescue		
Total:	18	56
1 - Fire		
111 - Building Fire		
111 - Building Fire (Mutual Aid)		2
112/118/113/114 - Fire Other / Chimney Fire		
143 - Grass Fire/Wildland Fire		
130/131/142 - Mobile Property/Automobile Fire/Off Road Vehicle		
Total:	0	2
4 - Hazardous Condition (No Fire)		
411 - Gasoline or other Flammable Liquid Spill		
412 - Gas Leak (Natural Gas or LPG)	2	3
424 - Carbon Monoxide Incident		2
444 - Power Line Down/Trees on Road		
445 - Arcing, Shorted Electrical Equipment		1
Total:	2	6
5 - Service Call		
571 - Cover Assignment, Standby		
561 - Unauthorized Burning		
550 - Public Assist		2
551 - Agency Assist - Drone	2	5
Total:	2	7
6 - Good Intent Call		
611 - Dispatched and Cancelled en route	1	1
600 - Good Intent Call		
651 - Smoke scare, Odor of smoke		
661 - EMS Party Transport - Aircare - Traffic Control		3
Total:	1	4
7 - False Alarm & False Call		
743 - Smoke Detector Activation - No Fire		
746 - Carbon Monoxide Detector Activation - No CO		
731 - Sprinkler Activation due to Malfunction		
Total:	0	0
8 - Severe Weather & Natural Disaster		
814 - Lightning Strike (No Fire)		
815 - Severe Weather Standby		
Total:	0	0
Total Incidents:	23	75

**NORTH AMBULANCE
CROSSLAKE**

MARCH 2020 RUN REPORT

TOTAL CALLOUTS: **35**

NIGHT: 13 DAY: 22

No Loads: 08
Cancels: 06
Fire Standbys: 00
Police Standbys: 00
Transported Patients: 00

CROSSLAKE: 21 (5 No Load, 2 Cancel)
BREEZY POINT: 02 (1 No Load)
IDEAL: 00
MISSION: 00
FIFTY LAKES: 02 (1 No Load)
MANHATTAN BEACH: 00
CENTER: 00
TIMOTHY: 00

MUTUAL AID TO:

PINE RIVER: 07 (4 Cancel)
BRAINERD: 03 (1 No Load)

BLS TRANSFERS: 00
ALS TRANSFERS: 00

ALS INTERCEPTS (ADVANCED LIFE SUPPORT):

BRAINERD: 00
PINE RIVER: 00
AIRCARE: 02

MONTHLY PLANNING & ZONING STATISTICS - CROSSLAKE

B. 14.

PERMITS	March-2020	Year-to-Date 2020	March-2019	Year-to-Date 2019
New Construction (Dwellings)	2	0	2	3
Septic - New	1	0	0	0
Septic Upgrades	1	0	1	1
Porch / Deck	5	0	4	4
Additions	1	0	0	2
Landscape Alterations	3	2	2	3
Access. Structures	1	1	2	2
Demo/Move	0	0	4	6
Signs	0	0	1	1
Fences	0	0	0	0
E911 Addresses Assigned	2	3	0	1
Total Permits	16	6	16	23

ENFORCEMENT / COMPLAINTS	Year-to-Date 2020	Year-to-Date Closed	Year-to-Date Open	Year-to-Date % Closed
Enforcement	0	0		

CUSTOMER SERVICE STATISTICS	March-2020	Year-to-Date 2020	March-2019	Year-to-Date 2019
Counter Visits	19	83	37	104
Phone Calls	189	364	96	252
Email	80	141	36	91
Total	288	588	169	447

Call For Service	0		0	1
Shoreland Rapid Assessment Completed (Buffer)	1		2	2
Stormwater Plans Submitted	1		4	4
Site Visits	5		6	9

COMPLIANCE SEPTIC STATISTICS	Year-To-Date Received 2020	Year-To-Date Failed 2020	Year-To-Date Received 2019	Year-To-Date Failed 2019
Septic Compliance Inspections	4	0	2	0
Passing Septic Compliance Percentage		100%		100%

PUBLIC HEARINGS	March-2020	Year-to-Date 2020	March-2019	Year-to-Date 2019
DRT	4	8	1	3
Variance	1	1	1	2
CUP/IUP	1	1	0	0
Land Use Map	0	0	0	0
Subdivisions (Metes & Bounds; Preliminary; Final)	0	0	0	0
Consolidations/Lot Line Adjustments	0	0	0	2



B. 15.

STATED MINUTES

City of Crosslake Planning Commission/Board of Adjustment

December 27, 2019
9:00 A.M.

Crosslake City Hall
37028 County Road 66
Crosslake, MN 56442

1. Present: Chair Mark Wessels; Vice-Chair Mark Lindner; Joel Knippel; Bill Schiltz; Jerome Volz; and Liaison Council Member Gary Heacox
2. Absent: None
3. Staff: Jon Kolstad, Planning & Zoning Administrator and Cheryl Stuckmayer, Planner-Zoning Coordinator
4. 10-25-19 Minutes & Findings and 12-6-19 Special Joint council Meeting with Planning Commission/Board of Adjustment Minutes– **Motion by Lindner; supported by Knippel to approve the findings and minutes of both meetings as written. All members voting “Aye”, Motion carried.**
5. Old Business-Variances are heard on their individual requests, past variances hold no precedents. Commissioners may table the request if needed and an applicant can withdraw their request. If the variance(s) is/are approved, all existing nonconformities will be eliminated and will hereafter be required to follow the variance decision. If a variance is denied the applicant can rebuild the nonconformity as is per the Crosslake Ordinance.
 - 5.1 None
6. New Business
 - 6.1 Donald H Pegler, Jr Irrev GST Trust – Variance for auxiliary quarter size
 - 6.2 Andrew Nelson – Metes & Bounds Subdivision
7. Other Business
 - 7.1 Staff report
8. Open Forum – No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future PC/BOA meeting. Speakers must state their name and address. Each speaker is given a three minute time limit.
9. Adjournment

**Donald H Pegler, Jr Irrev GST Trust
14290671**

Wessels announced the variance request. Kolstad read the variance request, project details, location of project, no comments received, impervious percentage, stormwater management plan submitted, septic certificate of installation dated October 2015, compliant septic system, all setbacks met, no permit required, no survey required/administrative decision, history of the parcel and the surrounding variance parcel history into the record. Wessels invited Hanson of Larry Hanson Construction, Inc., the applicant/owner's representative, to the podium. Hanson felt no additional explanation was needed and did not approach the podium. Wessels opened the public hearing. McEwen, 13552 East Shore Rd, stated that he was 100% in favor; they do an excellent job of keeping the property up. Public hearing was closed. Wessels asked if any of the commissioners had additional questions or comments. Volz asked what the allowable square footage for an auxiliary dwelling was at the time the garage was built. Kolstad replied that it was 700 square feet. Schiltz stated that at the time the garage was built that they were allowed to build more than 1200 square feet. Kolstad verified that that was correct, the size limitation in the ordinance came later. A discussion was held on the history of the ordinance requirements and timeline of accessory structures with clarification as how it pertained to the building of the garage and that a variance was not needed for the garage at the time of construction. Kolstad also stated that the ordinance and timeline did not change or effect the auxiliary quarter request, as there was no change of the allowed 700 square feet from the time it was built to the current date. Wessels stated that their architect should have notified the owner that the ordinance allowed 700 square feet for the auxiliary quarter. Wessels requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question. Nevin, friend of owner, stated that as previously read, there are no precedents set and that the owner had very reputable professionals build the garage and the owners were blind sided.

December 27, 2019 Action:

Motion by Wessels; supported by Lindner to deny the Variance for:

- Auxiliary living quarters to be 860 square feet where 700 square feet are allowed

To convert:

- 860 square foot existing second story garage space into an auxiliary living quarters

Per the findings of fact as discussed, and the on-site conducted on 12-27-19 for the property located at 13504 East Shore Road, Sec 29, City of Crosslake

Findings: See attached

Members voting 4 (Wessels, Knippel, Lindner, Volz) to 1 (Schiltz), Motion carried.

**Andrew Nelson
14030504**

Wessels announced the subdivision request. Kolstad read the variance request, project details, no comments received, location of subdivision, stormwater management plan submitted, septic certificate of installation dated October 2015, compliant septic system, septic site suitabilities, zoning district, no Development Review Team (DRT) attended, history of the parcel and a reminder that this is a recommendation to approve/table/deny to the city council. A discussion on the metes and bounds process and possible changes to the current process was held. Wessels invited Nelson, the applicant/owner to the podium. The commissioners discussed the access possibilities off of Wilderness Trail concerning Tract B. Wessels opened the public hearing with no response, therefore the public hearing was closed. Kolstad stated that the Parks department recommended a cash fee. Wessels requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

December 27, 2019 Action:

Motion by Lindner; supported by Schiltz to recommend to the Crosslake City Council the approval of the metes and bounds request of parcel 14030504, of 2 tracts involving 12.6 acres, Section 3, located at 15336 Wilderness Trail, Crosslake, MN 56442

Conditions:

Failure to pay the park dedication fee and record a certificate of survey or a signed deed within 90 days of city council subdivision approval shall void the approval of the metes and bounds subdivision unless such time is extended by a resolution of the city council prior to the expiration of the 90-day period per Chapter 44

Findings: See attached

All members voting “Aye”, Motion carried.

Other Business:

1. Staff report
 - a. Monthly city council report
 - b. Development Review Team (DRT) had two for the December monthly meeting
 - c. No January public hearing application(s)
 - d. Septic information – Kolstad sent out a request to septic maintenance businesses regarding the number of systems serviced in Crosslake over the last 3 years and he received 3 replies
 - e. Knippel's 2nd three year term ends January 31, 2020 (1 year break is needed before he could reapply)
 - f. Update language and/or any other changes to Land Use Ordinance

December 6, 2019 meeting ordinance results were handed out for review. A January workshop was scheduled to review the ordinance handouts from today's meeting. Handouts consisted of: Article 10, Sec. 26-281; Article 11, Sec. 26-322 & Sec. 26-323; Article 12, Sec. 26-345 & Sec. 26-346; Article 13, Sec. 26-377 & Sec. 26-378; Article 26, Sec. 26-672; Article 29, Sec. 26-752; Article 36, Sec. 26-960; Article 43. Kolstad explained that the handouts had the changes done in red and that he was available for discussions on the ordinance at any time. Kolstad also explained that the League of Minnesota informed him that to make changes to the subdivision ordinance did not require a public hearing. Kolstad stated the possible changes to the subdivision ordinance that he would like to see put in place along with how it would payout.

Lindner inquired about the temporary structures and the time limit. Kolstad explained the one time per parcel use. Lindner wanted to know about the storage of RV units. Kolstad said it is permitted with a principal structure.

Kolstad clarified the complaint procedure and gave an example of when he is out to a site and a hoop building or RV unit is visible he will not except or approve a permit until they are removed and the violation is taken care of. Kolstad suggested a possible time span for this type of storage unit use then remove it completely.

Open Forum:

1. Lindner wanted to state that there isn't a precedent set in a variance motion, but the history of other parcel use can be used for clarification.

Matters not on the Agenda:

1. There were no matters not on the agenda

Motion by Knippel; supported by Lindner to adjourn at 9:56 A.M.

All members voting "Aye", Motion carried.

Respectfully submitted,

Cheryl Stuckmayer

Cheryl Stuckmayer
Planner-Zoning Coordinator



B. 16.

STATED MINUTES

City of Crosslake Planning Commission/Board of Adjustment

January 24, 2020
8:00 A.M.

Crosslake City Hall
37028 County Road 66
Crosslake, MN 56442

1. The Planning and Zoning Commission met on January 24, 2020 for a workshop pertaining to the City of Crosslake's ordinance
2. Planning and Zoning Commission Chair Wessels called the Planning and Zoning Meeting to order
 - 2.1 Present: Chair Mark Wessels; Vice-Chair Mark Lindner; Joel Knippel; Bill Schiltz; Jerome Volz
 - 2.2 Absent: None
3. The pledge of Allegiance was recited
4. Staff present: Jon Kolstad, Planning & Zoning Administrator and Cheryl Stuckmayer, Planner-Zoning Coordinator
5. City Council members Aaron Herzog and John Andrews attended
6. Audience present: None
7. Chapter 26 Land Use; Code of Ordinance for the City of Crosslake

Crosslake Planning & Zoning City of Crosslake, Chapter 26 Land Use Revisions

Kolstad presented the below power point presentation. Kolstad also stated that everyone should keep in mind *"Changing the Ordinance is much easier than administering it"* as stated in the *League of MN Cities*

Purpose of today's meeting:

Establish Proposed Changes & Updates to the Land Use Ordinance – forward recommendation to City Council to open public comment period to solicit input on proposed changes

Changes/Updates should:

- Implement the Comprehensive Plan
- Clarify or add to definitions
- Provide more effective organization of the Land Use regulations

- Have Clear and Unambiguous Language
- Not deny the 'Reasonable Use' of the land
- Address concerns and problems expressed by the citizens and officials

Kolstad displayed the chart below on the Variances from 2017-2019 requests:

	Lake	ROW	Height	Side Yard	Septic	Density	Bluff	Aux Qtrs	Accessory Structure Size	Parking	Lot Size	Time
2019	8	5	6	2	3	2	2	1	0	0	0	0
2018	9	4	10	2	5	1	5	0	1	1	1	1
2017	12	6	5	4	8	1	7	0	0	0	2	2

Kolstad stated with the commissioners agreeing that one request (variance, conditional use, subdivision, etc) does not mean there is an urgent need to change the ordinance. The DRT meetings weed out some of the possible public hearings due to the requirements, possible costs, additional effort, and the outcome may not be what they are hoping for.

Kolstad preceded to outline the topics below for this workshop discussion:

Chapter 26 changes:

1. Article 10 - Land Use Tables
2. Article 11 – Temporary Living and Storage Structures
3. Article 12 – ROW lot width & Temporary Living and Storage Structures
4. Article 13 – ROW lot width
5. Article 26 – Parking (boats slips and shared parking)
6. Article 29 – Allow Temp Storage Structures w/permit
7. Article 36 - Accessory Structure Height & allow Cargo Containers w/permit
8. Article 43 – Definitions

Chapter 44 changes:

9. Metes & Bounds Subdivision – allow Administrative approval

ARTICLE 10 – LAND USE CLASSIFICATION LIST

Sec 26-281 Land Use Table

- Auxiliary quarters/cottage must be 24' or wider
- Portable or temporary storage structure in all districts
- Allow Commercial Storage building/storage unit rental with a CUP in Residential districts

Lindner asked who enforces the commercial storage item above, with Kolstad replying the planning and zoning department. Lindner thought possibly someone else should be handling that. The commissioners threw out some scenarios and asked how it is handled and possible conditions to be used for the CUP with further deliberation on the CUP item above. Kolstad displayed the Land Use Classification list and possible changes on it. The commissioners agreed that they would like the "Commercial Storage building/Storage Unit Rental Structures" item to be changed/added to >600 sf in the Residential Districts to state that a CUP will be needed.

ARTICLE 11 – SHORELAND DISTRICT STANDARDS

Sec 26-322 Temporary Structures on Riparian Lots

Separates Temporary Living Structures and Storage Structures, allowing for a 180-day permit for a cargo container or to erect a fabric covered structure to house a boat or RV.

Sec 26-323 Temporary Structures on Non-Riparian Lots

Separates Temporary Living Structures and Storage Structures, allowing for a 180-day permit for a cargo container or to erect a fabric covered structure to house a boat or RV.

Lindner asked if the setbacks needed to be met, with Kolstad replying yes. In Sec 26-322 and Sec 26-323 the locations that have the wording “continuous days” will be changed to “total days”. The commissioners discussed the types of exterior material requirements.

ARTICLE 12 – RURAL RESIDENTIAL DISTRICT STANDARDS

Sec 26-345 Rural Residential Density and Dimensional Standards

Changes minimum lot width along ROW from 33’ to 50’

Sec 26-346 Rural Residential Performance Standards

Clarifies when a Temporary Living Structure is allowed (during construction) and allows for a 180-day permit for a cargo container or to erect a fabric covered structure to house a boat or RV.

ARTICLE 13 – COMMERCIAL DISTRICT STANDARDS

Sec. 26-377 Waterfront Commercial District

Changes minimum lot width along ROW from 33’ to 50’

Sec. 26-378 Limited Commercial District

Changes minimum lot width along ROW from 33’ to 50’

ARTICLE 26 - PARKING AND OFF STREET LOADING STANDARDS

Sec. 26-672 Parking Areas Performance Standards

Allows Boats slips to count 1/3 of a parking space for Waterfront Commercial business

Requires shared parking be within ¼ mile of the business sharing the parking

The result of the discussion on the parking items resulted in: a change from 1/3 (3 to 1) to 1/2 (2 to 1) a change from ¼ mile to 1/8 mile.

ARTICLE 29 - COMMERCIAL AND RESIDENTIAL ARCHITECTURAL STANDARDS

Sec 26-752 Prohibited Materials – Residential

Except Portable or Temporary Storage Structures to allow flexible face materials with 180-day permit.

ARTICLE 36 – ACCESSORY STRUCTURE STANDARDS

Sec 26-960 Accessory Structures – Residential Districts

Changes Building Height limit from 25’ to 30’ for consistency with Sec 26-314 (7) Auxiliary Living Quarters.

Eliminates Cargo Container from prohibited list

A discussion on changing the size requirements resulted in: less than 2 acres 1200 sf maximum size; 2-4 acres with 2500 sf maximum size; 4+ acres maximum impervious limit of 25% of parcel.

ARTICLE 43 - DEFINITIONS

Changes to Temporary Living Structures, Portable and Temporary Storage Structures and adds Pergola to WOAS definition.

ARTICLE 5 - NONCONFORMITIES

Kolstad explained the non-conformities Sec 26-138 in relation to roofline and the need or lack of need for a variance. The commissioners agreed that a variance for a wall or roofline height change would not require a variance as long as it was not increasing the dwelling sf.

MOTION by Lindner to recommend the city council approve the seeking of public comments on the changes to the above Land Use Ordinance as presented and/or changed supported by Knippel.

All members voting “Aye”, Motion carried.

Chapter 44 – SUBDIVISIONS

The process for a property owner to get approval for a Metes and Bounds Subdivision can take up to 90-days.

Staff is proposing to allow M&B subdivision to follow the same procedures as a Lot Consolidation and a Lot Line Adjustment if the Park department doesn't want land in lieu of the Park Dedication Fee.

CH 44 Article IV – Metes and Bounds

Now requires a recommendation from the PC/BOA to proceed to the City Council for approval. This process requires a Public Hearing and does not allow splits of more than 2 new lots every 5 years from any parcel.

The limitations on splits would not change, Park Dedication would still be run through the Park Commission and any fees collected and lot size requirements would be enforced. Review by the City Engineer and City Attorney would occur at the Zoning Administrator's discretion.

Kolstad stated that if all requirements of chapter 44 were not being met or if there were any unique situations then he could bring it to the commissioners and it could go through the PC/BOA Public Hearing process.

MOTION by Wessels to recommend the city council to approve the administrative Metes & Bounds Subdivisions proposed changes/procedure supported by Knippel.

All members voting “Aye”, Motion carried.

Potential Timeline for the Land Use Ordinance update

(Proposed City Council Memo for 2/10/2020 meeting)

12/6/2019 - Joint session PC/BOA and City Council

1/24/2020 – Proposed Changes brought to PC/BOA for recommendation to City Council

1/27/2020 – Send Draft to City Attorney for review

2/10/2020 – Recommendation to City Council for approval to open public comment period

Moving forward...

2/12/2020 – Open Public Comment Period (30-Days)

2/12/2020 – Send proposed changes to MPCA and MNDNR for review

3/13/2020 – Close Public Comment Period

3/16/2020 to 3/20/2020 – respond to public comments

3/27/2020 – Public Hearing on Land Use Ordinance changes (@ PC/BOA meeting),
recommend changes for City Council approval.

4/13/2020 – Changes at City Council for approval.

4/23/2020 ~ Changes take effect.

Staff report:

No February PC/BOA meeting

Knippel's term ends 1-31-2020 with no applications submitted for this open position

A discussion was held on possible alternatives dealing with a commissioner's term length.

Next PC/BOA meeting to include the officer election and rules of business

Chair Wessels adjourned the planning and zoning commission meeting;

Motion by Knippel; supported by Lindner to adjourn at 10:00 A.M.

All members voting "Aye", Motion carried.

Respectfully submitted,

Cheryl Stuckmayer

Cheryl Stuckmayer

Planner-Zoning Coordinator

B. 17.

Community Center Update Crosslake Parks, Recreation and Library

TO: Crosslake City Council
FROM: TJ Graumann – Director of Parks, Recreation & Library
DATE: March 31, 2020

Outdoor Winter Amenities

The parks winter amenities were a great success this year due to adequate snowfall, mild temperatures and hard work by the Maintenance staff. We received a lot of positive feedback on the new hockey rink and free skate rink. The sledding hill was yet another success this year providing fun to all age groups. We implemented better signage/markers for the ski trail and snowshoe trail which really helped users that are not familiar with our trail system. Altogether, it was rewarding to see so many people utilize our amenities during the winter months.

Painting

Maintenance Staff spackled the cracks/holes on the walls and then painted the showcase hallway, Library hallway and both meeting rooms 1 & 2.

John Deere 1575

We have received our new 1575 and have since started to sweep trails with it. The Z950M Zero-turn mower is at Midwest Machinery's storage facility and will be delivered shortly.

Resurface Tennis Courts (USTA Grant)

We are in the process of completing the first technical review of the grant process. This step is to ensure all questions are answered and to confirm the plans before moving forward. After the technical review the next step will be the funding application.

Facility Cleaning

Full-time staff spent the latter half of the month cleaning the entire facility directly in response to Covid-19. Staff used disinfecting wipes, ammonium based floor cleaner and disinfecting spray to clean every section of the Community Center.

SCORE REPORT FORM

Mo./Yr.

February 2020

CROSSLAKE REPORT

Organization:

Waste Partners, Inc.

PO Box 677 Pine River, MN 56474

Contact Person:

Eric Loge

Ph: (218) 824-8727

Fax: (218) 587-5122

Materials delivered to:

Cass County - Pine River Transfer Station

Cardboard & Mixed Paper - LDI or Rock-Tenn

Metal - Crow Wing Recycling or Pine River Iron & Metal

RESIDENTIAL

COMMERCIAL

Total Paper : (includes)

6,200

Corrugated Cardboard

2,196

Newspaper

-

Mixed Paper (News, Mags, Mixed Mail, CDBD)

4,004

Metal: Appliances, misc...

Commingled Materials: (includes)

14,514

%

lbs

5% Metals- Aluminum Cans 726

21% Tin Cans 3048

61% Glass- 8854

Clear bottles

Green bottles

brown bottles

10% Plastic - #1 & #2 bottles 1451

3% Rejects 435

100% 14514

Total LBS.

20,714

0

Total Tons

10.36

0

OUT OF COUNTY Waste Disposal

Final Destination:

N/A

Disposal Site Permit # :

Tons Delivered:

NONE

Total Number of

Households

Served this Month

1053

	Trash		Recycling		Paper	Commingle
	Accounts	Rate	Accounts	%		
BRD	2917	70%	2047	36%	9,947	36,057
BAX	1867	95%	1771	31%	8,606	31,195
B.P.	663	98%	650	12%	3,159	11,449
P.L.	495	67%	331	6%	1,608	5,830
C.L.	1053	78%	824	15%	4,004	14,514
	0	0%	0	0%		
NIS	85	22%	19	0%	92	335
	7080	80%	5642	100%		

B.
18.

(320) 632-9255
405 First Street SE
Little Falls, MN 56345



ifound.org

March 12, 2020

Michael Lyonais, City Administrator
City of Crosslake
37028 Cty Rd 66
Crosslake, MN 56442-2528

Dear Michael,

We have received funding from the city of Crosslake, in support of the work of the Initiative Foundation. Please extend our appreciation to your city council and mayor.

Thank you!

Together, we work to build strong local economies and vibrant communities. Your investment supports economic development through business financing activities designed to create living-wage jobs, diversify economies and leverage private sector investment. Communities are strengthened through signature leadership training and capacity building programs, grants to local units of government and nonprofit organizations, early childhood initiatives, and scholarships. This work will provide lasting impact on the health of the region and the future of rural Minnesota.

We truly value your partnership and your support.

Sincerely,

Matt Varilek
President



Powering Possible

Equal opportunity lender, provider and employer.

B, 20,

BILLS FOR APPROVAL
April 13, 2020

VENDORS	DEPT		AMOUNT
AAA Equipment Center, hydro service kit, filter, oil	PW		445.32
Ace Hardware, batteries	PW		47.96
Ace Hardware, saw blade	PW		45.67
Ace Hardware, duster, baskets	Park		30.56
Ace Hardware, batteries	PW		9.00
Ace Hardware, painting supplies, air filter	Park		137.11
Ace Hardware, spark plug, trufuel	PW		58.97
Ace Hardware, keys	Police		3.99
Ace Hardware, funnel, hose	PW		16.38
Ace Hardware, tape	Park		3.99
Ace Hardware, paint supplies	Park		69.59
Ace Hardware, orbit sander, vent	Park		72.58
Ace Hardware, fuel	PW		125.95
Ace Hardware, painting supplies	Park		34.51
Ace Hardware, chemical sprayer, seafoam, fuel, tote	PW		355.16
Ace Hardware, glass, foam installation	Park		15.97
Ace Hardware, buffalo boots	Park		19.99
Ace Hardware, brush, glue	Park		17.55
Ace Hardware, uniform, ubolts	PW		45.33
Ace Hardware, pressure washer	Park		234.99
Ace Hardware, grout, sponge	Park		23.96
Ace Hardware, mop, spray paint	Park		22.98
Ace Hardware, caulkgun, caulk	PW		30.57
Ace Hardware, propane, flashlight	PW		82.46
Ace Hardware, gloves	PW		18.60
Ace Hardware, cleaning supplies	Fire		320.72
Ace Hardware, matches	PW		3.99
Ace Hardware, trufuel	Fire		99.96
Amercan Steel, tubing	PW		375.60
Applied Concepts, antennas, cables	Police		794.00
Aspen Mills, uniform	Fire		198.50
AT&T, cell phone charges	ALL		818.87
AW Research, water testing	Sewer		237.60
Baker & Taylor, books	Library		58.28
Blue Cross, health insurance	ALL		33,403.50
Breen & Person, legal fees	ALL		717.50
Brians Welding, receiver repair	PW		247.79
City of Crosslake, sewer utilities	PW/Gov't		100.00
Clean Team, april cleaning	PW/Gov't		1,707.50
Clifton Larson Allen, audit fees	Gov't		21,000.00
Council #65, union dues	Gov't		228.00
Crosslake Communications, phone, fax, cable, internet	ALL		1,522.07
Crow Wing County, property tax	Gov't		90.00
Crow Wing County, wetland delineation review	PW	pd 3-25	250.00
Crow Wing County, two months of fuel	ALL		10,302.75

Crow Wing County, wetland permit application: no loss	PW		150.00
CTC I.T., i.t. labor for march	ALL		900.00
Culligan, water and cooler rental	PW/Gov't		132.20
Dacotah Paper, janitorial supplies	PW		49.46
Delage Landen Financial Services, copier lease	Park		117.00
Delta Dental, dental insurance	Gov't		1,654.05
Elevate Learning, safety training	Fire		300.00
Fortis, disability insurance	ALL		744.61
Forum Communications, ad for bids	PW		119.00
Granite Electronics, chargers	Fire		677.25
Granite Electronics, reprogramming, update data base	Fire		636.27
Hawkins, chemicals	Sewer		1,074.41
Jefferson Fire & Safety, hoods	Fire		399.10
Jefferson Fire & Safety, boots	Fire		150.00
Jon Kolstad, reimburse for mouse	PZ	pd 3-30	32.20
Jory Danielson, reimburse for masks	Gov't		33.49
Kirvida Fire, replace air dryer on chassis	Fire		634.55
Lakes Gas Co, bulk lp	Park		479.80
Lakes Printing, book sale signs	Library		137.70
Mastercard, Amazon, vacuum	Library		380.98
Mastercard, Amazon, ceiling light	Park		314.64
Mastercard, Amazon, mouse pads	Library		14.99
Mastercard, Amazon, boots	PW		179.95
Mastercard, Amazon, number pad for laptop	Admin		14.99
Mastercard, Blauer, uniform	Police		106.94
Mastercard, CPE Solutions, training	Admin		299.00
Mastercard, Crosslake Drug, hand sanitizer	PW		18.00
Mastercard, DG, disinfectants	PW/Park		70.76
Mastercard, DG, disinfectants	PW		48.32
Mastercard, DG, cleaning supplies	Police		31.09
Mastercard, Microsoft, monthly premium	Police		64.43
Mastercard, POST, license renewal	Police		180.00
Mastercard, The Fire Store, radio straps	Fire		265.95
MCSI, copier maintenace contract	Park		48.56
Menards, ceiling tiles	Park		112.95
Metro Sales, maintenance contract	PZ/Admin		790.20
Mid American Research Chemical, cleaners	Park		433.78
MN DNR, water permit	PW		300.00
MN Life, life insurance	ALL		298.20
MN NCPERS, life insurance	ALL		112.00
Moonlite Square, fuel, carwashes	Fire		74.86
Napa, diesel additive	PW		816.48
Napa, light	PW		31.00
Napa, oil	PW		12.38
Napa, masks	PW		10.08
Napa, tubing, gloves	PW		59.76
North Memorial Ambulance, march subsidy	Gov't		1,100.00
Paul Nelson, lodging reimbursement	Fire	pd 3-30	294.00
Planning and Zoning Commission, 1st quarter meetings	PZ		525.00
Premier Auto, oil change	Police		65.36
Premier Auto, oil change, replace mud flap frame	PW		413.36

Premier Auto, replace brakes	Police		670.59
Quadient, postage meter rental	Gov't		219.21
Range Printing, eda ad in lake country journal	EDA		475.00
Seaberg Motorsports, demand drive fluid	Fire		13.99
Spa Partners, gym equipment wipes	Park		113.06
Squad Pro, squad parts	Police		3,604.96
Streichers, uniform	Police		9.99
Streichers, uniform	Police		29.99
Streichers, uniform	Police		148.98
Streichers, uniform	Police		29.99
Team Lab, fine road patch	PW		693.50
Teamsters, union dues	Police	pd 3-30	216.00
The Office Shop, paper	PW		37.49
TJ Graumann, reimburse mileage	Park		46.01
US Bank, copier lease	ALL		156.00
Waste Partners, trash removal	ALL		289.17
WSN, water quality improvements	PW		11,389.50
WSN, perkins road	PW		9,030.00
WSN, daggett bay road	PW		1,267.50
WSN, big pine trail	PW		200.00
WSN, wild wind ranch drive	PW		2,134.50
Xcel Energy, gas utilities	ALL		1,799.56
TOTAL			122,929.86

C. 1.

March 1, 2020

Dear Friends:

This winter many families will turn to the Crosslake Food Shelf because they are struggling to put food on the table. We need your help to refill the shelves for them this month and for the hungry months to come when kids are out of school for the summer.

Minnesota Food Share's March Campaign is an annual statewide effort to help stock the shelves of every food shelf in the state. All food and fund donations stay local, but count toward the statewide effort. The more we raise locally, the larger our share of the statewide campaign will be.

You can help so many of your friends and neighbors:

-Crosslake Food shelf serves an average of 99 families each month

About 52 Seniors

Over 56 Children

About 135 Adults

The Crosslake Food Shelf is open on the 1st and 3rd Friday of each month and serves hungry people in Crosslake, Fifty Lakes, Ideal, and Mission Townships.

You can count on us to use your gift wisely. Because of the efficiency of Second Harvest North Central Food Bank in Grand Rapids, where we are able to get most of our food, we can provide approximately 5 meals for every dollar donated. So please, reach out to help us fight hunger by sending your most generous 2020 March Food Share donation today.

Thank you for your past contributions to our food shelf and your support for our mission to feed the hungry.

With gratitude,

Doris Mezzenga

Director, Crosslake Food Shelf

C.2.b.

City of Crosslake

From: Andy Pickar <AndyP@hyteconstruction.com>
Sent: Tuesday, March 31, 2020 11:40 AM
To: Mike Lyonais; City of Crosslake; Dave Nevin
Cc: Steve Dettbarn; Andy Waletzko
Subject: Crosslake Closed-Caption

All,

As a follow up to our meeting regarding the AV System, below is the price to include a CC for the council meetings.

AV System – Closed Caption Option - \$7,995

- Includes new hardware, wiring and service from Digital Horizons to provide Closed-Caption for City Council recorded meetings.

Thanks,

Andy Pickar
Project Manager

Hy-Tec Construction of Brainerd, Inc.
PO Box 621
11360 Business 371
Brainerd, MN 56401
218-820-3454 Cell
218-829-8529 Office
218-829-5383 Fax
AndyP@hyteconstruction.com
An Equal Opportunity Employer/Contractor

The information contained in this email message, including any attachments, is intended solely for use by the individual or entity named above and may be confidential. If the reader of this message is not the intended recipient, you are hereby notified that you must not read, use, disclose, distribute or copy any part of this communication. If you have received this communication in error, please immediately notify me by email and destroy the original message, including any attachments. Thank you.

City of Crosslake

C. 2. C.

From: Andy Pickar <AndyP@hytecconstruction.com>
Sent: Thursday, April 2, 2020 11:26 AM
To: Mike Lyonais; Char Nelson; Dave Nevin
Cc: Andy Waletzko; Steve Dettbarn; Sarah Waletzko; Craig Feierabend
Subject: Crosslake Furniture Options
Attachments: City of Crosslake Council Chambers - 20NU-440272CB-C_Quote (2).pdf; Council Stools & Task Chairs.pdf; City of Crosslake New City Hall - Overall Furniture.pdf

All,

Following up with our meeting regarding the Furniture options, I have outlined the furniture options:

1. Council Chambers Chairs– Requested Fabric Chairs: There are several options listed on the attached sheet for fabric chairs. In the budget, the stackable poly chairs were \$5,838.48. Total cost TBD.

2. Police Dept. Chairs – It was requested to have a wider chair for the PD staff. This change for (9) Heavy Duty Chairs - Add \$3,872.00.

3. Conference Room Tables – Requested a different table option. Add \$6,105.52

4. Admin Staff Task Chairs – Requested chair option with lumbar adjustment. Add \$5,509.00

5. Added additional Stools/Chairs for Council Chambers – Added extra chairs at the council chambers once the chamber desk changed. Add \$6,417.70

5. Eliminate the desk furniture in office 115 – Credit (\$1,562.36)

6. Stand Up Desks – Provide (3) stand up desks to be model Victor High Rise Collection DC450 Dual Monitor Electric sit Stand Workstation. Add - \$1,442

All costs are approximate and are subject to appx. 10% increase with Sourcewell.

This is a little complex, so if you need to discuss please call me.

Thanks,

Andy Pickar
Project Manager

Hy-Tec Construction of Brainerd, Inc.
PO Box 621
11360 Business 371
Brainerd, MN 56401
218-820-3454 Cell
218-829-8529 Office
218-829-5383 Fax
AndyP@hytecconstruction.com
An Equal Opportunity Employer/Contractor



QUOTATION: 20NU-440272CB/C

City of Crosslake: Council Chambers

CREATED 3/18/2020 | Valid Through 6/16/2020





City of Crosslake: Council Chambers

KI is pleased to present the enclosed quotation. The following items are included:

- Quote
- Summary
- Itemized Quote
- Detailed PO requirements
- Product Options*

* TBDs exist and must be selected prior to purchase. Please contact a sales team member for assistance with specifications.

Quote Number: 20NU-440272CB/C

CREATED 3/18/2020 / | Valid Through 6/16/2020

PRODUCT TOTALS	\$75,747.60
See Quote Detail Summary	\$0.00
GRAND TOTAL	\$75,747.60

Requested Delivery Date:

To be Determined

Sales Team:

Tim Healy
Sales Rep
tim.healy@ki.com
(952) 929-5686

Sold To

To be Determined

End User

City of Crosslake
37028 County Road 66
Crosslake, MN 56442
P. (218) 692-2688

Ship To

To be Determined

Installation

To be Determined

Nate Unrue
Inside Sales Specialist
nate.unrue@ki.com

Client Notes:










QUOTATION

CREATED 3/18/2020
 VALID THROUGH 6/16/2020
 Prepared By Nate Unrue
 Quote Filename City of Crosslake: Council Chambers - 20NU-440272CB/C

Product options that must be determined (aka TBDs) exist and must be selected prior to purchase order submittal. These items are noted in the far right column with (?)

Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: Katera Uph Seat							
1.1	KT1200	Katera Four Leg Armless Chair with Glides, Uph Seat/Poly Back	106		\$183.15	\$19,413.90	?
		Poly Color To Be Determined TBD<< Frame/Leg Finish To Be Determined TBD<< Glide Option To Be Determined TBD<< Upholstery Grade/Color Compliance to TB 117-2013 /NFR Fabric Fabric Grade 1 GRD1 G1 Fabric To Be Determined TBD<< Price Description: Delivered/Open Market					
Tag 1: Katera Uph Seat						WorkGroup Product Subtotal	\$19,413.90
Tag 1: Opt4							
2.1	O4MSMB	Opt4 High Density Stacking Chair, Mesh Seat/Mesh Back	106		\$153.45	\$16,265.70	?
		Opt4 Frame Color To Be Determined TBD<< Opt4 Mesh Colors To Be Determined TBD<< Opt4 Glides To Be Determined TBD<< Price Description: Delivered/Open Market					
Tag 1: Opt4						WorkGroup Product Subtotal	\$16,265.70
Tag 1: Strive							
3.1	SLNAUB	Strive Four-Leg Armless Chair, Uph Seat/Back	106		\$148.05	\$15,693.30	?
		Upholstery Grade/Color Compliance to TB 117-2013 /NFR Upholstery Grade/Color Fabric Grade 1 GRD1 G1 Fabric To Be Determined TBD<< Frame Color To Be Determined TBD<< Glide Option To Be Determined TBD<< Poly Seat & Back Color To Be Determined TBD<< Price Description: Delivered/Open Market					
Tag 1: Strive						WorkGroup Product Subtotal	\$15,693.30
Tag 1: Strive HD							
4.1	SWNAU	Strive High Density Armless Chair, Uph Seat	106		\$121.05	\$12,831.30	?
		Frame Color To Be Determined TBD<< Upholstery Grade/Color Compliance to TB 117-2013 /NFR Upholstery Grade/Color Fabric Grade 1 GRD1 G1 Fabric To Be Determined TBD<< Glide Option No glides /NG Poly Seat & Back Color To Be Determined TBD<< Price Description: Delivered/Open Market					
Tag 1: Strive HD						WorkGroup Product Subtotal	\$12,831.30
Tag 1: Maestro							
5.1	MSUS	Maestro Stack Chair, Fixed Seat Cushion	106		\$108.90	\$11,543.40	?
		Maestro Frame Color To Be Determined TBD<< Upholstery Grade/Color Compliance to TB 117-2013 /NFR Maestro Upholstery Fabric Grade 1 GRD1 G1 Fabric To Be Determined TBD<< Glide Option No glides /NG Maestro Seat/Back Color To Be Determined TBD<<					



QUOTATION

CREATED 3/18/2020
VALID THROUGH 6/16/2020
Prepared By Nate Unrue
Quote Filename City of Crosslake: Council Chambers - 20NU-440272CB/C

Product options that must be determined (aka TBDs) exist and must be selected prior to purchase order submittal. These items are noted in the far right column with (?)

Line	Model	Qty.		Sell Price	Extended Total	TBD Options
	Price Description: Delivered/Open Market					
Tag 1: Maestro				WorkGroup Product Subtotal	\$11,543.40	

Quote Summary

Product SubTotal: \$75,747.60
Estimated Sales Tax: See Notes
Quote Total: \$75,747.60

NOTES:

- Images shown above are intended for approximate visual reference only and may not represent the exact models, numbers, descriptions or options selected. Refer to the model number/description/options shown for full product specifications.
- Sales Tax (For Shipment within the United States Only): Estimated sales/use tax will be calculated when order is entered. It is the customer's responsibility to pay any applicable sales/use tax due upon invoicing. A customer will not be charged sales tax if (1) a Resale Certificate, (2) an Exempt Organization Certificate, or (3) a Direct Pay permit is on file with KI's Finance Department. If no certificate is on file, the appropriate sales/use tax rate in effect at shipment will be applied and tax will be added to the customer's invoice.

**Final Considerations:**

To ensure your Purchase Order (PO) is processed quickly and efficiently, please adhere to the following requirements:

1. All purchase orders must be issued to KI or KI c/o the dealer with this address:
KI
1330 Bellevue Street
Green Bay, WI 54302
2. The following items must be included on all purchase orders:
 - Sold To/Bill To Information: complete legal name, address, telephone number and fax number
 - Ship To Information: complete legal name, address, contact name, contact phone number
 - Purchase Order Number: a customer-specific identifier, typically a sequential purchase order number or requisition number
 - Issue Date: date the purchase order was issued
 - Sales Tax: applicable sales tax will be added upon KI invoicing. If tax exempt, customer must provide or have the tax exempt certificate on file at KI
 - Purchase Order Total: total of all items and services included on the purchase order
 - Authorization: signature of authorized purchasing agent or buying entity
 - Order Details: reference a fully optioned KI quote (ex: 11KGH-85432) or include all the information listed below
 - Quantity of each item
 - Complete model number, including all finish and option information (by line item)
 - Net purchase price (by line item)
 - Extended net purchase price (all line items)
 - Any additional applicable charges (ex: installation and/or delivery charges)
 - Contract name and/or number if pricing is based on a contract reference
3. Signatures on a quote or a worksheet cannot be accepted as a purchase order.
4. In the event that you do not have a formal Purchase Order process, please contact your KI Sales Representative or call 1-800-424-2432, and we will assist you with creating a PO.

We appreciate your cooperation in providing us with all the required information listed above on your Purchase Order. Complete information helps us serve you better. Thank you for your order.

Purchase Orders that do not meet these requirements will be placed on hold until complete information is received by KI. Purchase orders on hold are not released to manufacturing or assigned a delivery date. KI order lead times begin once the order is released to manufacturing.

Customer represents that the product information contained within this quote is complete and accurate. Changes to quantities and/or options/finishes will affect this quote. If applicable, other charges such as freight, tax, installation and/or delivery fees may be added at time of order.

Sales resulting from purchase orders issued by the customer to KI (Whether related to this quotation or otherwise) are governed and controlled by the Terms and Conditions found at www.KI.com/terms

Prepared by Nate Unrue
Market Code: 9=9=State/Local Gov't

Opportunity #: 440272

Quote Filename: City of Crosslake: Council Chambers -
20NU-440272CB

QUOTATION



Allseating Corporation
5800 Avebury Road, Mississauga, ON L5R 3M3
PHONE: 905-502-7200 FAX: 800-272-9911

DATE: March 18, 2020



QUOTE: FV-THA-COC-03-18-20.1

TO: CITY OF CROSSLAKE
C/O
RE:

CONTRACT VIZIENT
CONTRACT # CE3371
MEMBER ID # 1027368
SQ #

SALES REPRESENTATIVE

TIM HEALY & ASSOCIATES

Preview	Mfg	Cat	Qty	Part Number	Part Description	Category	List	Ext List	Purchase %	Purchase	Ext Purchase
	ASC	ALL	11 14	85046-T2	YouToo, Midback, Dynamic Synchro w/ Seat Slider, Task 2 Arm	SEATING	\$965.00	\$10,615.00	54	\$443.90	\$4,882.90 \$6,214.60
				BKN	Black Nylon						
				(M3)	M3 Mesh						
				3EB	Ebony						
				MED	Upholstered Medium Seat 20"Wx18"D (Std)						
				~	No Selection						
				~	No Selection						
				~	No Selection						
				G1	Grade 1						
				(2)	Fleur						
				F-FBROS	Black Rose						
				~	No Selection						
				~	No Selection						
				KD	Knocked Down						
				AS	Allseating Standard						
	ASC	ALL	8 5	85019-T2	YouToo, Stool, Midback, Stool, Task 2 Arm		\$930.00	\$7440.00	54	\$427.80	\$3,422.40 \$2,139.00
				8	8" Stool Package						
				(M3)	M3 Mesh						
				3EB	Ebony						
				MED	Upholstered Medium Seat 20"Wx18"D (Std)						
				~	No Selection						
				G1	Grade 1						
				(2)	Fleur						
				F-FBROS	Black Rose						
				~	No Selection						
				~	No Selection						
				KD	Knocked Down						
				AS	Allseating Standard						
										EXT. MEMBER NET	\$8,305.30 \$8,353.60

**PLEASE ENSURE A COPY OF THIS QUOTE IS INCLUDED WITH YOUR ORDER, FAILURE TO DO SO MAY RESULT IN DELAYS IN PROCESSING

***IMAGES ABOVE ARE FOR REPRESENTATION PURPOSE ONLY AND MAY NOT ACCURATELY REFLECT THE PRODUCT CHOSEN

QUOTATION PREPARED BY: LISA BOOTH

THIS IS A QUOTATION ON THE GOODS NAMED, SUBJECT TO THE CONDITIONS NOTED BELOW:

CURRENCY: Net US Dollars

FOB: Destination

DISCOUNT: VIZIENT (54%)

QUOTE VALID FOR 90 DAYS: FOR LONGER TERM PROJECTS PLEASE CONTACT YOUR SALES REPRESENTATIVE

ALLSEATING DOES ITS BEST TO ENSURE THE ACCURACY OF OUR QUOTES & DRAWINGS, HOWEVER, IT IS ULTIMATELY THE RESPONSIBILITY OF THE DEALER TO DO A FINAL SPEC CHECK BEFORE SUBMITTING PRICING TO YOUR CUSTOMER.



QUOTATION: 19NU-440272.fin/C

City of Crosslake: New City Hall Option 2

CREATED 12/3/2019 | REVISED 3/18/2020 | Valid Through 3/2/2020





City of Crosslake: New City Hall Option 2

KI is pleased to present the enclosed quotation. The following items are included:

- Quote
- Summary
- Itemized Quote
- Detailed PO requirements
- Product Options*

* TBDs exist and must be selected prior to purchase. Please contact a sales team member for assistance with specifications.

Quote Number: 19NU-440272.fin/C

CREATED 12/3/2019 | REVISED 3/18/2020 | Valid Through 3/2/2020

PRODUCT TOTALS	\$56,441.47
See Quote Detail Summary	\$0.00
GRAND TOTAL	\$56,441.47

Contract Information:
SPA0027822 City of Crosslake

Requested Delivery Date: To be Determined

Sales Team:

Tim Healy
Sales Rep
tim.healy@ki.com
(952) 929-5686

Sold To
To be Determined

End User
City of Crosslake
37028 County Road 66
Crosslake, MN 56442
P. (218) 692-2688

Ship To
To be Determined

Installation
To be Determined

Nate Unrue
Inside Sales Specialist
nate.unrue@ki.com









Client Notes:



QUOTATION

CREATED 12/3/2019
 VALID THROUGH 3/2/2020
 Prepared By Nate Unrue
 Quote Filename City of Crosslake: New City Hall Option 2 - 19NU-440272.fin/C

Product options that must be determined (aka TBDs) exist and must be selected prior to purchase order submittal. These items are noted in the far right column with (?)








Line	Model	Qty.	Sell Price	Extended Total	TBD Options
Tag 1: 118-OPT 1					
3.1	AC8IF.108	2	\$91.14	\$182.28	
	 Price Description: Delivered/Open Market				
3.2	AC8JP.77	2	\$38.64	\$77.28	
	 Price Description: Delivered/Open Market				
3.3	AC8PUM	4	\$84.84	\$339.36	?
	 Module Color To Be Determined TBD<< Price Description: Delivered/Open Market				
3.4	CZBDA604872/F	1	\$274.80	\$274.80	?
	 Paint Color To Be Determined TBD<< Glide Color To Be Determined TBD<< Price Description: Delivered/Open Market				
3.5	CZBDS604872/F	1	\$401.60	\$401.60	?
	 Paint Color To Be Determined TBD<< Glide Color To Be Determined TBD<< Price Description: Delivered/Open Market				
3.6	CZBDSF3013/1	2	\$144.00	\$288.00	?
	 CZ Worksurface Divider Screen, 13"Hx30"W, Fabric, No Intersection Edge Style Option 74P edge /74P Divider Screen Location Fixed left end /FLE Paint Color To Be Determined TBD<< End Cap Color To Be Determined TBD<< Screen Fabric Fabric Grade 1 GRD1 VSG1 Fabric To Be Determined TBD<< Price Description: Delivered/Open Market				
3.7	CZBDSF3013/1	2	\$144.00	\$288.00	?
	 CZ Worksurface Divider Screen, 13"Hx30"W, Fabric, No Intersection Edge Style Option 74P edge /74P Divider Screen Location Fixed middle /FMI Paint Color To Be Determined TBD<< End Cap Color To Be Determined TBD<< Screen Fabric Fabric Grade 1 GRD1 VSG1 Fabric To Be Determined TBD<< Price Description: Delivered/Open Market				
3.8	CZBDSF3013/1	2	\$144.00	\$288.00	?
	 CZ Worksurface Divider Screen, 13"Hx30"W, Fabric, No Intersection Edge Style Option 74P edge /74P Divider Screen Location Fixed right end /FRE Paint Color To Be Determined TBD<< End Cap Color To Be Determined TBD<< Screen Fabric Fabric Grade 1 GRD1 VSG1 Fabric To Be Determined TBD<< Price Description: Delivered/Open Market				



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Line	Model		Qty.		Sell Price	Extended Total	TBD Options	
3.9	CZBPSF7213/1	CZ Worksurface Privacy Screen, 13"Hx72"W,Fabric,No Intersection Privacy Screen Location Dual adder /DAD Paint Color To Be Determined TBD<< End Cap Color To Be Determined TBD<< Screen Fabric Fabric Grade 1 GRD1 VSG1 Fabric To Be Determined TBD<< Price Description: Delivered/Open Market	1		\$212.40	\$212.40	?	
								
3.10	CZBPSF7213/1	CZ Worksurface Privacy Screen, 13"Hx72"W,Fabric,No Intersection Privacy Screen Location Dual starter /DST Paint Color To Be Determined TBD<< End Cap Color To Be Determined TBD<< Screen Fabric Fabric Grade 1 GRD1 VSG1 Fabric To Be Determined TBD<< Price Description: Delivered/Open Market	1		\$212.40	\$212.40	?	
								
3.11	CZBWR30722-74P	CZ 30" Deep Rectilinear Worksurface,Dual-Sided,Standard Height,No-power,30x72,74P Edge Grommet Location Grommet : Center /C Grommet Color To Be Determined TBD<< Surface Finish To Be Determined TBD<< Edge Color To Be Determined TBD<< Paint Color To Be Determined TBD<< Price Description: Delivered/Open Market	2		\$464.00	\$928.00	?	
								
3.12	CZPDS30MBF	CZ Mobile Pedestal,Steel Shell,Steel Drawer,Box/File,30" Nominal Depth Paint Color To Be Determined TBD<< Drawer Paint Color To Be Determined TBD<< Key Option To Be Determined TBD<< Pull Style To Be Determined TBD<< Price Description: Delivered/Open Market	4		\$172.00	\$688.00	?	
								
3.13	KI88/KR300	Pilot Chair,Adjustable T-Arm,Upholstered Pilot Base Option To Be Determined TBD<< Upholstery Grade/Color Compliance to TB 117-2013 NFR Pilot Upholstery Fabric Grade 1 GRD1 G1 Fabric To Be Determined TBD<< Price Description: Delivered/Open Market	4		\$716.32	\$2,865.28	?	
								
3.14	ULP24FBBF	U-Series Freestanding Pedestal,Box/Box/File,24" Nominal Depth Paint Color To Be Determined TBD<< Key Option To Be Determined TBD<< Pull Style To Be Determined TBD<< Price Description: Delivered/Open Market	1		\$151.80	\$151.80	?	
								
Tag 1: 118-OPT 1						WorkGroup Product Subtotal	\$7,197.20	
Tag 1: 126-OPT 1								
5.1	MSP	Maestro Stack Chair,Polypropylene Maestro Frame Color To Be Determined TBD<< Maestro Seat/Back Color No Fire Retardant /NFR Maestro Seat/Back Color To Be Determined TBD<< Glide Option No glides /NG Price Description: Delivered/Open Market	6		\$55.08	\$330.48	?	
								



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
Line	Model		Qty.		Sell Price	Extended Total	TBD Options
5.2	P256F-74P	Portico Fixed Leg, Rect, T Base, 74P Edge, 30x72"	1		\$332.97	\$332.97	?
		Edge Color To Be Determined TBD<< Surface Finish To Be Determined TBD<< Base Finish To Be Determined TBD<< Base Options No casters -NCST Plastic End Cap Color To Be Determined TBD<< Table Height Other Than 29" To Be Determined TBD<< Wire Management Options No wireway -NW Grommet Option No grommets -NG Price Description: Delivered/Open Market					
Tag 1: 126-OPT 1						WorkGroup Product Subtotal \$663.45	
7.1	KIDE82B	Diem Weight-Activated Task Chair, 1D Arms	10		\$232.20	\$2,322.00	?
		Base Finish Black plastic base /P Backrest Color To Be Determined TBD<< Upholstery Grade/Color Compliance to TB 117-2013 /NFR Upholstery Grade/Color Fabric Grade 1 GRD1 G1 Fabric To Be Determined TBD<< Price Description: Delivered/Open Market					
7.2	SEO48120PL	Serenade Racetrack Table, Panel Leg, Laminat, 48x120"	1		\$3,407.36	\$3,407.36	?
		Wood Stain for Edge To Be Determined TBD<< Edge Style To Be Determined TBD<< Vault Power Module No Module /NP Surface Finish To Be Determined TBD<< Access Panel No access panel /NAP Price Description: Delivered/Open Market					
Tag 1: 132-OPT 1						WorkGroup Product Subtotal \$5,729.36	
Tag 1: BREAKROOM 113-OPT 1							
9.1	MSP	Maestro Stack Chair, Polypropylene	8		\$55.08	\$440.64	?
		Maestro Frame Color To Be Determined TBD<< Maestro Seat/Back Color No Fire Retardant /NFR Maestro Seat/Back Color To Be Determined TBD<< Glide Option No glides /NG Price Description: Delivered/Open Market					
9.2	PR3FX-74P	Portico Fixed Leg, Round, LX Base, 74P Edge, 36" Dia	2		\$276.54	\$553.08	?
		Edge Color To Be Determined TBD<< Surface Finish To Be Determined TBD<< Base Finish To Be Determined TBD<< Base Options No casters -NCST Plastic End Cap Color To Be Determined TBD<< Table Height Other Than 29" To Be Determined TBD<< Price Description: Delivered/Open Market					
Tag 1: BREAKROOM 113-OPT 1						WorkGroup Product Subtotal \$993.72	



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






Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: CONFERENCE 105-OPT 1							
11.1	KIDE82B	Diem Weight-Activated Task Chair, 1D Arms	10		\$232.20	\$2,322.00	?
		Base Finish Backrest Color Upholstery Grade/Color Upholstery Grade/Color G1 Fabric Price Description: Delivered/Open Market		Black plastic base To Be Determined Compliance to TB 117-2013 Fabric Grade 1 To Be Determined	/P TBD<< /NFR GRD1 TBD<<		
11.2	SEO48120PL	Serenade Racetrack Table, Panel Leg, Laminate, 48x120"	1		\$3,407.36	\$3,407.36	?
		Wood Stain for Edge Edge Style Vault Power Module Surface Finish Access Panel Price Description: Delivered/Open Market		To Be Determined To Be Determined No Module To Be Determined No access panel	TBD<< TBD<< /NP TBD<< /NAP		
Tag 1: CONFERENCE 105-OPT 1						WorkGroup Product Subtotal	\$5,729.36
Tag 1: COUNCIL CHAMBER 112-OPT 1							
13.1	KT1300	Katera Four Leg Armless Chair with Glides, Uph Seat/Back	106		\$213.32	\$22,611.92	?
		Frame/Leg Finish Glide Option Upholstery Grade/Color Fabric G1 Fabric Price Description: Delivered/Open Market		To Be Determined To Be Determined Compliance to TB 117-2013 Fabric Grade 1 To Be Determined	TBD<< TBD<< /NFR GRD1 TBD<<		
Tag 1: COUNCIL CHAMBER 112-OPT 1						WorkGroup Product Subtotal	\$22,611.92
Tag 1: HALLWAY-OPT 1							
15.1	KT1300	Katera Four Leg Armless Chair with Glides, Uph Seat/Back	3		\$213.32	\$639.96	?
		Frame/Leg Finish Glide Option Upholstery Grade/Color Fabric G1 Fabric Price Description: Delivered/Open Market		To Be Determined To Be Determined Compliance to TB 117-2013 Fabric Grade 1 To Be Determined	TBD<< TBD<< /NFR GRD1 TBD<<		
Tag 1: HALLWAY-OPT 1						WorkGroup Product Subtotal	\$639.96
Tag 1: OFFICE 107-OPT 1							
17.1	KDB6024.H	Aristotle Rect Desk Shell, 1 Full & 1 Recess End Panl, 60x24"	1		\$255.68	\$255.68	?
		Laminate (Horizontal) Laminate Base (Vertical) Back Panel Option Grommet Option Price Description: Delivered/Open Market		To Be Determined To Be Determined 1/2 height back panel Grommet	TBD<< TBD<< /2Q /G		
17.2	KSPL7230B.H	Aristotle Single Ped Desk, Full MP, BBF Ped LT, 72x30"	1		\$530.40	\$530.40	?
		Laminate (Horizontal) Laminate Base (Vertical) End Panel Option File Pull Key Option Price Description: Delivered/Open Market		To Be Determined To Be Determined Full end panel both sides Standard integral pull To Be Determined	TBD<< TBD<< /FULL /NP TBD<<		



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







Line	Model		Qty.		Sell Price	Extended Total	TBD Options
17.3	KWMOD60.H	Aristotle Wall-Mounted Overhead,Closed,60"W	1		\$413.44	\$413.44	?
		Laminate (Horizontal) To Be Determined TBD<< Laminate Base (Vertical) To Be Determined TBD<< Lock Option No lock (standard) /NL					
		Price Description: Delivered/Open Market					
17.4	KWMTK60	Aristotle Wall-Mount Tackboard,59x3/4Dx17"H	1		\$85.68	\$85.68	?
		Fabric Selection Fabric Grade 1 GRD1 VSG1 Fabric To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
17.5	PR3FX-74P	Portico Fixed Leg,Round,LX Base,74P Edge,36" Dia	1		\$276.54	\$276.54	?
		Edge Color To Be Determined TBD<< Surface Finish To Be Determined TBD<< Base Finish To Be Determined TBD<< Base Options No casters -NCST Plastic End Cap Color To Be Determined TBD<< Table Height Other Than 29" To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
17.7	SLNAU	Strive Four-Leg Armless Chair,Uph Seat	4		\$116.53	\$466.12	?
		Frame Color To Be Determined TBD<< Glide Option To Be Determined TBD<< Upholstery Grade/Color Compliance to TB 117-2013 /NFR Upholstery Grade/Color Fabric Grade 1 GRD1 G1 Fabric To Be Determined TBD<< Poly Seat & Back Color To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
17.8	TLT5.48	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads	1		\$44.10	\$44.10	
							
		Price Description: Delivered/Open Market					
Tag 1: OFFICE 107-OPT 1						WorkGroup Product Subtotal	\$2,071.96
Tag 1: OFFICE 108-OPT 1							
19.1	KDB6024.H	Aristotle Rect Desk Shell,1 Full & 1 Recess End Panl,60x24"	1		\$255.68	\$255.68	?
		Laminate (Horizontal) To Be Determined TBD<< Laminate Base (Vertical) To Be Determined TBD<< Back Panel Option 1/2 height back panel /2Q Grommet Option Grommet /G					
		Price Description: Delivered/Open Market					
19.2	KSPL7230B.H	Aristotle Single Ped Desk,Full MP,BBF Ped LT,72x30"	1		\$530.40	\$530.40	?
		Laminate (Horizontal) To Be Determined TBD<< Laminate Base (Vertical) To Be Determined TBD<< End Panel Option Full end panel both sides /FULL File Pull Standard integral pull /NP Key Option To Be Determined TBD<<					
		Price Description: Delivered/Open Market					



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


Line	Model		Qty.		Sell Price	Extended Total	TBD Options
19.3	KWMOD60.H	Aristotle Wall-Mounted Overhead,Closed,60"W	1		\$413.44	\$413.44	?
		Laminate (Horizontal) To Be Determined TBD<< Laminate Base (Vertical) To Be Determined TBD<< Lock Option No lock (standard) /NL					
		Price Description: Delivered/Open Market					
19.4	KWMTK60	Aristotle Wall-Mount Tackboard,59x3/4Dx17"H	1		\$85.68	\$85.68	?
		Fabric Selection Fabric Grade 1 GRD1 VSG1 Fabric To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
19.6	SLNAU	Strive Four-Leg Armless Chair,Uph Seat	2		\$116.53	\$233.06	?
		Frame Color To Be Determined TBD<< Glide Option To Be Determined TBD<< Upholstery Grade/Color Compliance to TB 117-2013 /NFR Upholstery Grade/Color Fabric Grade 1 GRD1 G1 Fabric To Be Determined TBD<< Poly Seat & Back Color To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
19.7	TLT5.48	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads	1		\$44.10	\$44.10	
							
		Price Description: Delivered/Open Market					
Tag 1: OFFICE 108-OPT 1						WorkGroup Product Subtotal	\$1,562.36
Tag 1: OFFICE 109-OPT 1							
21.1	KDB6024.H	Aristotle Rect Desk Shell,1 Full & 1 Recess End Panl,60x24"	1		\$255.68	\$255.68	?
		Laminate (Horizontal) To Be Determined TBD<< Laminate Base (Vertical) To Be Determined TBD<< Back Panel Option 1/2 height back panel /2Q Grommet Option Grommet /G					
		Price Description: Delivered/Open Market					
21.2	KSPR7230B.H	Aristotle Single Ped Desk,Full MP,BBF Ped RT,72x30"	1		\$530.40	\$530.40	?
		Laminate (Horizontal) To Be Determined TBD<< Laminate Base (Vertical) To Be Determined TBD<< End Panel Option Full end panel both sides /FULL File Pull Standard integral pull /NP Key Option To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
21.3	KWMOD60.H	Aristotle Wall-Mounted Overhead,Closed,60"W	1		\$413.44	\$413.44	?
		Laminate (Horizontal) To Be Determined TBD<< Laminate Base (Vertical) To Be Determined TBD<< Lock Option No lock (standard) /NL					
		Price Description: Delivered/Open Market					
21.4	KWMTK60	Aristotle Wall-Mount Tackboard,59x3/4Dx17"H	1		\$85.68	\$85.68	?
		Fabric Selection Fabric Grade 1 GRD1 VSG1 Fabric To Be Determined TBD<<					
		Price Description: Delivered/Open Market					



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




Line	Model	Qty.	Sell Price	Extended Total	TBD Options
21.6	SLNAU 	2	\$116.53	\$233.06	?
	Strive Four-Leg Armless Chair, Uph Seat Frame Color To Be Determined TBD<< Glide Option To Be Determined TBD<< Upholstery Grade/Color Compliance to TB 117-2013 /NFR Upholstery Grade/Color Fabric Grade 1 GRD1 G1 Fabric To Be Determined TBD<< Poly Seat & Back Color To Be Determined TBD<< Price Description: Delivered/Open Market				
21.7	TLT5.48 	1	\$44.10	\$44.10	
	Universal Shelf/Cabinet Task Light, 48"W, For 54" and Larger Overheads Price Description: Delivered/Open Market				
Tag 1: OFFICE 109-OPT 1				WorkGroup Product Subtotal	\$1,562.36
Tag 1: OFFICE 115-OPT 1					
23.1	KDB6024.H 	1	\$255.68	\$255.68	?
	Aristotle Rect Desk Shell, 1 Full & 1 Recess End Panl, 60x24" Laminate (Horizontal) To Be Determined TBD<< Laminate Base (Vertical) To Be Determined TBD<< Back Panel Option 1/2 height back panel /2Q Grommet Option Grommet /G Price Description: Delivered/Open Market				
23.2	KI88/KR300 	1	\$716.32	\$716.32	?
	Pilot Chair, Adjustable T-Arm, Upholstered Pilot Base Option To Be Determined TBD<< Upholstery Grade/Color Compliance to TB 117-2013 NFR Pilot Upholstery Fabric Grade 1 GRD1 G1 Fabric To Be Determined TBD<< Price Description: Delivered/Open Market				
23.3	KSPL7230B.H 	1	\$530.40	\$530.40	?
	Aristotle Single Ped Desk, Full MP, BBF Ped LT, 72x30" Laminate (Horizontal) To Be Determined TBD<< Laminate Base (Vertical) To Be Determined TBD<< End Panel Option Full end panel both sides /FULL File Pull Standard integral pull /NP Key Option To Be Determined TBD<< Price Description: Delivered/Open Market				
23.4	KWMOD60.H 	1	\$413.44	\$413.44	?
	Aristotle Wall-Mounted Overhead, Closed, 60"W Laminate (Horizontal) To Be Determined TBD<< Laminate Base (Vertical) To Be Determined TBD<< Lock Option No lock (standard) /NL Price Description: Delivered/Open Market				
23.5	KWMTK60 	1	\$85.68	\$85.68	?
	Aristotle Wall-Mount Tackboard, 59x3/4Dx17"H Fabric Selection Fabric Grade 1 GRD1 VSG1 Fabric To Be Determined TBD<< Price Description: Delivered/Open Market				



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


Line	Model		Qty.		Sell Price	Extended Total	TBD Options
23.6	SLNAU	Strive Four-Leg Armless Chair, Uph Seat	2		\$116.53	\$233.06	?
		Frame Color To Be Determined TBD<< Glide Option To Be Determined TBD<< Upholstery Grade/Color Compliance to TB 117-2013 /NFR Upholstery Grade/Color Fabric Grade 1 GRD1 G1 Fabric To Be Determined TBD<< Poly Seat & Back Color To Be Determined TBD<< Price Description: Delivered/Open Market					
23.7	TLT5.48	Universal Shelf/Cabinet Task Light, 48"W, For 54" and Larger Overheads	1		\$44.10	\$44.10	
		Price Description: Delivered/Open Market					
Tag 1: OFFICE 115-OPT 1						WorkGroup Product Subtotal	\$2,278.68
Tag 1: OFFICE 116-OPT 1							
25.1	KDB6024.H	Aristotle Rect Desk Shell, 1 Full & 1 Recess End Panel, 60x24"	1		\$255.68	\$255.68	?
		Laminate (Horizontal) To Be Determined TBD<< Laminate Base (Vertical) To Be Determined TBD<< Back Panel Option 1/2 height back panel /2Q Grommet Option Grommet /G Price Description: Delivered/Open Market					
25.2	KI88/KR300	Pilot Chair, Adjustable T-Arm, Upholstered	1		\$716.32	\$716.32	?
		Pilot Base Option To Be Determined TBD<< Upholstery Grade/Color Compliance to TB 117-2013 NFR Pilot Upholstery Fabric Grade 1 GRD1 G1 Fabric To Be Determined TBD<< Price Description: Delivered/Open Market					
25.3	KSPL7230B.H	Aristotle Single Ped Desk, Full MP, BBF Ped LT, 72x30"	1		\$530.40	\$530.40	?
		Laminate (Horizontal) To Be Determined TBD<< Laminate Base (Vertical) To Be Determined TBD<< End Panel Option Full end panel both sides /FULL File Pull Standard integral pull /NP Key Option To Be Determined TBD<< Price Description: Delivered/Open Market					
25.4	KWMOD60.H	Aristotle Wall-Mounted Overhead, Closed, 60"W	1		\$413.44	\$413.44	?
		Laminate (Horizontal) To Be Determined TBD<< Laminate Base (Vertical) To Be Determined TBD<< Lock Option No lock (standard) /NL Price Description: Delivered/Open Market					
25.5	KWMTK60	Aristotle Wall-Mount Tackboard, 59x3/4Dx17"H	1		\$85.68	\$85.68	?
		Fabric Selection Fabric Grade 1 GRD1 VSG1 Fabric To Be Determined TBD<< Price Description: Delivered/Open Market					



QUOTATION

CREATED 12/3/2019
 VALID THROUGH 3/2/2020
 Prepared By Nate Unrue
 Quote Filename City of Crosslake: New City Hall Option 2 - 19NU-440272.fin/C

Product options that must be determined (aka TBDs) exist and must be selected prior to purchase order submittal. These items are notated in the far right column with (?)





Line	Model	Qty.	Sell Price	Extended Total	TBD Options
25.6	SLNAU 	2	\$116.53	\$233.06	?
Strive Four-Leg Armless Chair, Uph Seat Frame Color To Be Determined TBD<< Glide Option To Be Determined TBD<< Upholstery Grade/Color Compliance to TB 117-2013 /NFR Upholstery Grade/Color Fabric Grade 1 GRD1 G1 Fabric To Be Determined TBD<< Poly Seat & Back Color To Be Determined TBD<< Price Description: Delivered/Open Market					
25.7	TLT5.48 	1	\$44.10	\$44.10	
Universal Shelf/Cabinet Task Light, 48"W, For 54" and Larger Overheads Price Description: Delivered/Open Market					
Tag 1: OFFICE 116-OPT 1				WorkGroup Product Subtotal	\$2,278.68
Tag 1: OFFICE 117-OPT 1					
27.1	KDB6024.H 	1	\$255.68	\$255.68	?
Aristotle Rect Desk Shell, 1 Full & 1 Recess End Panl, 60x24" Laminate (Horizontal) To Be Determined TBD<< Laminate Base (Vertical) To Be Determined TBD<< Back Panel Option 1/2 height back panel /2Q Grommet Option Grommet /G Price Description: Delivered/Open Market					
27.2	KI88/KR300 	1	\$716.32	\$716.32	?
Pilot Chair, Adjustable T-Arm, Upholstered Pilot Base Option To Be Determined TBD<< Upholstery Grade/Color Compliance to TB 117-2013 NFR Pilot Upholstery Fabric Grade 1 GRD1 G1 Fabric To Be Determined TBD<< Price Description: Delivered/Open Market					
27.3	KSPR7230B.H 	1	\$530.40	\$530.40	?
Aristotle Single Ped Desk, Full MP, BBF Ped RT, 72x30" Laminate (Horizontal) To Be Determined TBD<< Laminate Base (Vertical) To Be Determined TBD<< End Panel Option Full end panel both sides /FULL File Pull Standard integral pull /NP Key Option To Be Determined TBD<< Price Description: Delivered/Open Market					
27.4	KWMOD60.H 	1	\$413.44	\$413.44	?
Aristotle Wall-Mounted Overhead, Closed, 60"W Laminate (Horizontal) To Be Determined TBD<< Laminate Base (Vertical) To Be Determined TBD<< Lock Option No lock (standard) /NL Price Description: Delivered/Open Market					
27.5	KWMTK60 	1	\$85.68	\$85.68	?
Aristotle Wall-Mount Tackboard, 59x3/4Dx17"H Fabric Selection Fabric Grade 1 GRD1 VSG1 Fabric To Be Determined TBD<< Price Description: Delivered/Open Market					



QUOTATION

CREATED 12/3/2019
VALID THROUGH 3/2/2020
Prepared By Nate Unrue
Quote Filename City of Crosslake: New City Hall Option 2 - 19NU-440272.fin/C

Product options that must be determined (aka TBDs) exist and must be selected prior to purchase order submittal. These items are notated in the far right column with (?)

Line	Model		Qty.		Sell Price	Extended Total	TBD Options
27.6	SLNAU	Strive Four-Leg Armless Chair, Uph Seat	2		\$116.53	\$233.06	?
		Frame Color To Be Determined TBD<< Glide Option To Be Determined TBD<< Upholstery Grade/Color Compliance to TB 117-2013 /NFR Upholstery Grade/Color Fabric Grade 1 GRD1 G1 Fabric To Be Determined TBD<< Poly Seat & Back Color To Be Determined TBD<< Price Description: Delivered/Open Market					
27.7	TLT5.48	Universal Shelf/Cabinet Task Light, 48"W, For 54" and Larger Overheads	1		\$44.10	\$44.10	
		Price Description: Delivered/Open Market					
Tag 1: OFFICE 117-OPT 1						WorkGroup Product Subtotal	\$2,278.68
Tag 1: WAITING 130-OPT 1							
31.1	KT1300	Katera Four Leg Armless Chair with Glides, Uph Seat/Back	3		\$213.32	\$639.96	?
		Frame/Leg Finish To Be Determined TBD<< Glide Option To Be Determined TBD<< Upholstery Grade/Color Compliance to TB 117-2013 /NFR Fabric Fabric Grade 1 GRD1 G1 Fabric To Be Determined TBD<< Price Description: Delivered/Open Market					
Tag 1: WAITING 130-OPT 1						WorkGroup Product Subtotal	\$639.96
Tag 1: Room 120 - OPT 1							
33.1	KIDE820	Diem Weight-Activated Task Chair, Armless	1		\$203.82	\$203.82	?
		Base Finish Black plastic base /P Backrest Color To Be Determined TBD<< Upholstery Grade/Color Compliance to TB 117-2013 /NFR Upholstery Grade/Color Fabric Grade 1 GRD1 G1 Fabric To Be Determined TBD<< Price Description: Delivered/Open Market					
Tag 1: Room 120 - OPT 1						WorkGroup Product Subtotal	\$203.82

Quote Summary

Product SubTotal: \$56,441.47
Estimated Sales Tax: See Notes
Quote Total: \$56,441.47

NOTES:

- Images shown above are intended for approximate visual reference only and may not represent the exact models, numbers, descriptions or options selected. Refer to the model number/description/options shown for full product specifications.
- Sales Tax (For Shipment within the United States Only): Estimated sales/use tax will be calculated when order is entered. It is the customer's responsibility to pay any applicable sales/use tax due upon invoicing. A customer will not be charged sales tax if (1) a Resale Certificate, (2) an Exempt Organization Certificate, or (3) a Direct Pay permit is on file with KI's Finance Department. If no certificate is on file, the appropriate sales/use tax rate in effect at shipment will be applied and tax will be added to the customer's invoice.

**Final Considerations:**

To ensure your Purchase Order (PO) is processed quickly and efficiently, please adhere to the following requirements:

Customer represents that the product information contained within this quote is complete and accurate. Changes to quantities and/or options/finishes will affect this quote. If applicable, other charges such as freight, tax, installation and/or delivery fees may be added at time of order.

Sales resulting from purchase orders issued by the customer to KI (Whether related to this quotation or otherwise) are governed and controlled by the Terms and Conditions found at www.KI.com/terms

Prepared by Nate Unrue
Market Code: 9=9=State/Local Gov't

Opportunity #: 440272

Quote Filename: City of Crosslake: New City Hall Option 2
- 19NU-440272.fin

1. All purchase orders must be issued to KI or KI c/o the dealer with this address:
KI
1330 Bellevue Street
Green Bay, WI 54302
2. The following items must be included on all purchase orders:
 - Sold To/Bill To Information: complete legal name, address, telephone number and fax number
 - Ship To Information: complete legal name, address, contact name, contact phone number
 - Purchase Order Number: a customer-specific identifier, typically a sequential purchase order number or requisition number
 - Issue Date: date the purchase order was issued
 - Sales Tax: applicable sales tax will be added upon KI invoicing. If tax exempt, customer must provide or have the tax exempt certificate on file at KI
 - Purchase Order Total: total of all items and services included on the purchase order
 - Authorization: signature of authorized purchasing agent or buying entity
 - Order Details: reference a fully optioned KI quote (ex: 11KGH-85432) or include all the information listed below
 - Quantity of each item
 - Complete model number, including all finish and option information (by line item)
 - Net purchase price (by line item)
 - Extended net purchase price (all line items)
 - Any additional applicable charges (ex: installation and/or delivery charges)
 - Contract name and/or number if pricing is based on a contract reference
3. Signatures on a quote or a worksheet cannot be accepted as a purchase order.
4. In the event that you do not have a formal Purchase Order process, please contact your KI Sales Representative or call 1-800-424-2432, and we will assist you with creating a PO.

We appreciate your cooperation in providing us with all the required information listed above on your Purchase Order. Complete information helps us serve you better. Thank you for your order.

Purchase Orders that do not meet these requirements will be placed on hold until complete information is received by KI. Purchase orders on hold are not released to manufacturing or assigned a delivery date. KI order lead times begin once the order is released to manufacturing.

MAR 27 4:38 PM 20
C-3



11360 Business 371, PO Box 621
Brainerd, MN 56401

(218) 829-8529 (218) 829-5383 FAX

Invoice Number : 11129
Invoice Date : 03/25/2020
Customer Number : CROS03
Job Number : 19182
Due Date : 04/15/2020

Sold To:

Crosslake, City of
37028 Cty Road 66

Crosslake, MN

Job:

CrosslakeCity Hall Cons
36939 Brook Street
Crosslake, MN

ALL INVOICES ARE DUE PER THE CONTRACT OR NET 30 DAYS. FINANCE CHARGES OF 18.0%/YR WILL BE
ASSESSED ON ALL LATE INVOICE

Date	Description	Amount
03/25/2020	Pay Application #7	277,905.85
	GROSS BILLINGS :	277,905.85
	NET BILLINGS :	277,905.85
	401-47012-551	

Thank You

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF ???

PAGES

TO OWNER: City of Crosslake
37028 County Road 66
Crosslake, MN 56442

PROJECT: Crosslake City Hall
Crosslake, MN

APPLICATION NO: SEVEN

Distribution to:
☒ OWNER
☐ ARCHITECT
☐ CONTRACTOR

FROM CONTRACTOR:
Hy-Tec Construction of Brainerd, Inc
PO Box 621, 11360 Business 371
Brainerd, MN 56401

PERIOD TO: March 31, 2020

PROJECT NO:

CONTRACT FOR: General Construction Work

CONTRACT DATE: August 26, 2019

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

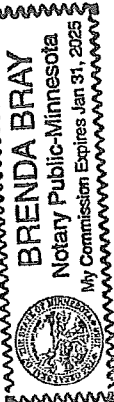
The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM \$ 2,949,515.59
2. Net change by Change Orders \$ 65,690.94
3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 3,015,206.53
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 2,272,885.64
5. RETAINAGE:
a. 0 % of Completed Work \$ 0.00
(Column D + E on G703)
b. % of Stored Material \$
(Column F on G703)
Total Retainage (Lines 5a + 5b or
Total in Column I of G703) \$ 0.00
6. TOTAL EARNED LESS RETAINAGE \$ 2,272,885.64
(Line 4 Less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 1,994,979.78
8. CURRENT PAYMENT DUE \$ 277,905.86
9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 742,320.89
(Line 3 less Line 6)

CONTRACTOR: Hy-Tec Construction of Brainerd, Inc

By: [Signature] Date: March 31, 2020

State of: Minnesota County of: Crow Wing
Subscribed and sworn to before me this 31st day of March, 2020
Notary Public: [Signature]
My Commission Expires: 01/31/2025



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 277,905.86

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: Widseth Smith Noltling

By: [Signature] Date: 2020-03-31

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month	\$65,690.94	
TOTALS	\$65,690.94	\$0.00
NET CHANGES by Change Order	\$65,690.94	

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2 OF X PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

APPLICATION NO: SEVEN

Contractor's signed certification is attached.

APPLICATION DATE: 03/25/2020

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: 03/31/2020

Use Column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NO: Crosslake City Hall Co

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
	Earthwork	\$346,083.27	\$190,345.80	\$17,304.16	\$0.00	\$0.00	\$207,649.96	\$138,433.31	
	Exterior Concrete	\$35,479.00	\$0.00	\$0.00	\$0.00	\$0.00	\$124,448.44	\$35,479.00	
	Structural Concrete	\$146,409.93	\$124,448.44	\$0.00	\$0.00	\$0.00	\$111,044.87	\$21,961.49	
	Precast	\$111,044.87	\$111,044.87	\$0.00	\$0.00	\$0.00	\$264,932.67	\$0.00	
	Masonry	\$278,876.49	\$250,988.84	\$13,943.83	\$0.00	\$0.00	\$6,111.98	\$13,943.82	
	Steel	\$6,111.98	\$4,889.58	\$1,222.40	\$0.00	\$0.00	\$220,710.99	\$0.00	
	Rough Framing	\$220,710.99	\$209,675.44	\$11,035.55	\$0.00	\$0.00	\$11,911.93	\$42,233.22	
	Finish Carpentry	\$54,145.15	\$8,121.77	\$3,790.16	\$0.00	\$0.00	\$338,212.31	\$17,800.65	
	Thermal & Moisture	\$356,012.96	\$302,611.02	\$35,601.29	\$0.00	\$0.00	\$161,182.52	\$30,701.43	
	Openings	\$191,883.95	\$134,318.77	\$26,863.75	\$0.00	\$0.00	\$79,844.54	\$4,202.34	
	Drywall	\$84,046.88	\$67,237.50	\$12,607.04	\$0.00	\$0.00	\$52,533.97	\$11,681.18	
	Finishes	\$164,168.66	\$24,625.30	\$27,908.67	\$0.00	\$0.00	\$2,920.30	\$94,305.31	
	Specialties	\$14,601.48	\$0.00	\$2,920.30	\$0.00	\$0.00	\$64,083.32	\$2,229.33	
	Furnishings	\$94,305.31	\$0.00	\$0.00	\$0.00	\$0.00	\$95,075.56	\$12,964.85	
	Appliances	\$2,229.33	\$0.00	\$0.00	\$0.00	\$0.00	\$127,482.63	\$31,870.66	
	Conveying	\$128,166.63	\$64,083.32	(\$0.00)	\$0.00	\$0.00	\$98,501.41	\$10,944.60	
	Fire Sprinkler	\$108,040.41	\$81,030.31	\$14,045.25	\$0.00	\$0.00	\$270,719.20	\$67,679.80	
	HVAC	\$159,353.29	\$119,514.97	\$7,967.66	\$0.00	\$0.00	\$35,519.05	\$23,679.36	
	Plumbing	\$109,446.01	\$82,084.51	\$16,416.90	\$0.00	\$0.00	\$0.00	\$6,492.53	
	Electrical	\$338,399.00	\$219,959.35	\$50,759.85	\$0.00	\$0.00	\$0.00	\$0.00	
	CO#1 - Low Voltage Requests	\$59,198.41	\$0.00	\$35,519.05	\$0.00	\$0.00	\$0.00	\$0.00	
	CO#2 - Flammable Waste Interceptor	\$6,492.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	PAGE TOTALS	\$3,015,206.53	\$1,994,979.79	\$277,905.85	\$0.00	\$0.00	\$2,272,885.64	\$742,320.89	\$0.00

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

MEMO TO: City Council

FROM: City Clerk

DATE: April 7, 2020

SUBJECT: Liquor License Fees

It is the time of year that I send out liquor license renewal paperwork to liquor establishments so that the Council can approve them at the regular May Council Meeting. The renewals are then mailed to the State so that they can be reviewed and renewed by July 1.

Attached is a notice from Crow Wing County on options they will consider on how to handle liquor license renewal fees for establishments that they license that have been required to shut down from March 17th to at least May 1st. I agree that the City should provide some relief for business owners affected by the COVID-19 pandemic.

If the City gave a two-month credit (March/April) to restaurants on their liquor license fees, the impact to the City would be a loss of about \$2,900 in revenue. If the City gave a four-month credit (through remaining current license period of June 30), the impact would be a loss of about \$5,800 in revenue. Council could make a recommendation regarding relief now or wait until we have more information on reopening dates.

I request the Council to make a motion to require all liquor license renewal paperwork be turned in by May 5, 2020 for action at the May 11, 2020 Council Meeting and to postpone payment of fees until establishments are up and running again. (Example: License renewal payments due by October 1st)



Liquor License Relief Options

Background

In accordance with Minnesota Statutes, the county licenses establishments for the sale of liquor that are within the townships or unincorporated areas of Crow Wing County. Establishments that are within the boundaries of cities are licensed by the individual cities.

Crow Wing County has twelve establishments who currently hold an On-Sale/Sunday liquor license and an additional eleven establishments who currently hold a combination On-Sale/Sunday/Off-Sale liquor license. The annual fee for an On-Sale/Sunday license is \$2,100 and the fee for a Combination license is \$2,450.

The license year runs from July 1st to June 30th. The Ordinance Regulating Liquor Licenses in Crow Wing County also requires that property taxes must remain current for their license to remain in good standing.

Considerations

The Governor's Executive Order required all bars and restaurants to close to customers and prohibits on site consumption of food and alcohol. Current Minnesota law does not allow for on-sale establishments to sell "to-go" alcohol. The closure was effective 5 p.m. March 17th and has been extended until at least 5 p.m. May 1st.

Options

As liquor establishments have not been allowed to sell their product but have the continued cost of liability insurance and other costs. Typically, establishments begin their renewal process for the following year's license in April/May to allow for the needed process time frames. To provide financial relief from the ordered closure, the following options could be considered for upcoming license renewal fees:

- Option 1: Provide a two-month reduction in the renewal license fee to recognize the loss of revenue for two months (March and April) assuming the establishments would be allowed to open on May 1st as currently ordered. Renewal fee would be reduced to \$1,750 for On-Sale/Sunday and \$2,040 for Combination licenses.
 - Financial impact to the county would be a loss of revenue of about \$8,700
- Option 2: Provide a four-month reduction in the renewal license fee to recognize potential loss of revenue for the remaining current license period (through June 30th)

Our Vision: Being Minnesota's favorite place.

Our Mission: Serve well. Deliver value. Drive results.

Our Values: Be responsible. Treat people right. Build a better future.



Renewal fee would be reduced to \$1,400 for On-Sale/Sunday and \$1,630 for Combination licenses.

- Financial impact to the county would be a loss of revenue of about \$17,400

Additionally, the board could consider suspending the provision of the ordinance requiring taxes to be kept current (paid 1st half by May 15th and second half by October 15th) and rely on statutory language requiring taxes to not be delinquent which would require all taxes paid by December 31st to keep license in good standing.

D. 2,

MEMO TO: City Council

FROM: City Clerk

DATE: April 7, 2020

SUBJECT: Credit Card Fees

Staff is in the process of working with GovPayNet to facilitate credit card payments for all City services. Currently only the Community Center takes credit card payments. The Community Center has not passed on the credit card company fees to the user, which are about a total of \$50 per month.

The proposed fees from GovPayNet are as follows:

2.65% or a minimum of \$1.00 for all sewer utility payments. Example: \$50.00 utility bill would pay \$1.33 additional to pay by credit card. If the charge was under \$38.00, the fee would be the minimum charge of \$1.00.

4.00% or a minimum of \$1.00 for all other payments. Examples: \$6.00 day pass for weight room would pay \$1.00 additional to pay by credit card. \$600.00 zoning permit would pay \$24.00 additional to pay by credit card.

The City could choose to pay the fees as a cost of doing business or pass the fees onto the consumer. With the current changes to our social system, I would like to encourage residents to submit online applications and pay with credit card and to avoid one-on-one contact when possible.

CITY CALCULATIONS

CITY OF CROSSLAKE
** FINAL RATES

INITIAL TAX CAPACITY:	14,069,520	14,034,062
less TIF Value:	20,605	
less FD Contrib Value:	14,853	
TAXABLE TAX CAPACITY:		14,034,062

PREV EMV:	1,240,887,000	6.5%
PREV TAXABLE MV: (FULLY TAXABLE)	1,227,696,933	6.6%
PREV TC:	13,100,647	7.1%
PREV NTC LEVY:	3,950,587	9.0%
PREV FD DIST:	38	6.6%
PREV FINAL LEVY:	3,950,549	9.0%

PREV TIF:
PREV FD CONT:

Population	2,275
------------	-------

12-Mar-20

20,932
17,062

PAYABLE 2020

LGA Relief:
Rate: 0.000%

Max. EDA Levy = .01813% of Prev. Yr. Estimated MV (469.107)
0.01813% 224,973.00

TOTAL	224,973.00	OK
-------	------------	----

REF MV: 474,680,244
TAX MV: 1,308,828,278
EST MV: 1,321,543,900
NEW CONST: 12,945,065

PREV RATE: 30.157%
0.527%

TYPE FUND NAME	TOTAL LEVY REQUEST	TACONITE AID	TIF EXCESS	ADJUSTED LEVY	FISC DISP DISTRIB	FINAL LEVY	SPREAD LEVY	GENERAL RATE
10 CITY REVENUE	3,465,861		0	3,465,861	40.00	3,465,821	3,465,851.95	24.696%
322 G.O. REFUNDING BONDS, 2012A	344,275		0	344,275	0.00	344,275	344,255.54	2.453%
347 G.O. SEWER REV IMP BONDS 2017	121,228		0	121,228	0.00	121,228	121,254.30	0.864%
352 G.O. RECONSTRUCTION BONDS 2018	104,292		0	104,292	0.00	104,292	104,273.08	0.743%
356 G.O. CIP BONDS 2019A	270,483		0	270,483	0.00	270,483	270,436.37	1.927%
TOTAL	4,306,139		0	4,306,139	40.00	4,306,099	4,306,071.24	30.684%

REQUIRED DEBT LEVY:	\$1,091,856.14
SEE BOND LEVY CERTIFICATION	Check Debt Levy

CITY OF CROSSLAKE

D. 3

*** 2020 FINAL TAX RATES Page 1

*** 2020 FINAL TAX RATES Page 1

[illegible]

CROW WING COUNTY TAX RATES FOR TAXES PAYABLE IN THE YEAR 2020

12-Mar-20 (Print Date)

*** 2020 FINAL TAX RATES

COUNTY RATES:

SCHOOL DISTRICT RATES:

COUNTY RATES:		SCHOOL DISTRICT RATES:	NTC RATES	MKT VAL RATES	TOWNSHIP RATES:	
Generally	33.154%	ISD 181 general	29.058%	0.13747%	Bay lake Fire Dist 1	8.927%
City of Baxter	33.154%	ISD 181, in Brainerd general	28.881%	0.13747%	Bay lake Fire Dist 2	9.141%
City of Brainerd general	32.507%	ISD 181, in Brainerd RSD	29.022%	0.13747%	Center	18.559%
Brainerd Rural Service Dist	32.593%	ISD 182 general	15.111%	0.08866%	Crow Wing	25.590%
City of Crosby	32.279%	ISD 182, in Crosby only	14.618%	0.08866%	Daggett Brook	17.295%
City of Deerwood	33.085%	ISD 182, in Deerwood City only	15.030%	0.08866%	Deerwood	19.483%
City of Ironton	32.467%	ISD 182, in Ironton only	14.291%	0.08866%	Fairfield	19.405%
CITY RATES:		ISD 186	12.170%	0.11665%	Fort Ripley	11.366%
Baxter	55.788%	ISD 001	3.975%	0.12580%	Gail Lake	9.012%
Brainerd Generally	79.332%	ISD 2174	6.233%	0.10468%	Garrison	21.358%
Brainerd Rural Service Dist	49.129%	ISD 480	20.820%	0.12280%	Ideal	9.829%
Breezy Point	46.697%	ISD 482	20.814%	0.16390%	Irondale	41.597%
Crosby	114.201%	ISD 484	29.571%	0.19508%	Jenkins	10.691%
Crosslake	30.684%				Lake Edward	8.260%
Cuyuna	55.101%				Little Pine	28.712%
Deerwood	89.193%				Long Lake	15.993%
Emily	37.374%				Maple Grove	11.225%
Fifty Lakes	22.147%				Mission	15.855%
Fort Ripley	28.332%				Nokay Lake	34.301%
Garrison	75.015%				Oak Lawn	20.689%
Ironton	102.359%				Pelican	11.790%
Jenkins	56.030%				Perry Lake	11.617%
Manhattan Beach	20.904%				Platte Lake	16.558%
Nisswa	31.642%				Rabbit Lake	26.205%
Pequot Lakes	56.412%				Roosevelt	17.093%
Riverton	39.239%				Ross Lake	12.056%
Trommald	43.872%				St. Mathias	24.091%
					Timothy	6.184%
					Wolford	16.590%
					Unorganized - Dean lake	17.831%
					Unorganized - 1st Assmt	12.344%

SPECIAL TAXING DISTRICT (STD) RATES:

Region 5 (countywide)	0.128%
County HRA (applies to all ex. Brainerd, Crosby, Pequot)	0.687%
Cuyuna Hospital Dist (HD)	0.993%
City of Brainerd HRA	1.692%
City of Pequot Lakes HRA	1.193%
Garrison-Kathio-West Mille Lacs Sewer Dist. (SD)	21.923%

Areawide Rate Iron Range Fiscal Disparities:

	1.666%
--	--------

Homestead Credit - Repealed for payable 2012 taxes and replaced with a homestead market value exclusion.

Agricultural Credit:

Eligibility: Ag Homestead classification	0.3%
First \$115,000 Ag MV	0.1%
Ag MV over \$115,000	\$490
Maximum Ag Credit Allowed	
(Max Ag Credit reached at \$260,000 Ag MV)	

State General Tax Rate:

Applied to Comm Ind	
Applied to Seas Rec Res/Seas Com	

COMPONENTS OF TOTAL RATES EXAMPLE:

City of Brainerd general =
32.507% + 79.332% + 28.881% + 0.128% + 1.692% = 142.540%

TOTAL RATES BY DISTRICT ON REVERSE SIDE

D. 5.

Mike Lyonais

From: Ryan Simonson <Ryan.Simonson@crowwing.us>
Sent: Wednesday, April 8, 2020 9:19 AM
To: John Plein; john.bilek@idealtownship.com; crosslakerolloff@crosslake.net; Leigh Reiner; Mike Lyonais; Jenny Max; Duane Ruona; Lisa Sova
Cc: Doug Morris; Gary Griffin
Subject: County Recycling

Good morning folks,

I hope you are all staying safe, keeping busy, and washing hands! I've been working from home for the past 2 weeks now and it's actually going pretty well. My dog sure seems to like it.

On the recycling front, we plan to move towards a system of having 2 drop site locations in the county; one at the landfill and the other at the Ideal Transfer Station. Both of these sites are fenced, secured, have set hours of operation, and are staffed at all times. They also serve as "one-stop-shop" facilities where folks can bring in multiple items in addition to their recyclables. These 2 sites are also located less than 15 miles of our most populated areas. Many folks will have less than a 10 mile drive to the site.

We know that this is not a popular decision, and full disclosure, not even everyone here at the county is fully on board with the decision. We have this topic scheduled for discussion at the May 19, 2020 County Committee of the Whole Meeting and each of you are encouraged to attend. We want to hear your feedback.

In the meantime, until a new plan is approved, we will continue with the current system. Feel free to reach out anytime if you have questions. My cell is 307-321-9149.

Thanks,

Ryan Simonson
Environmental Services Supervisor
Land Services Department
322 Laurel Street
Brainerd, MN 56401

Office: (218) 824-1010
Direct: (218) 824-1355
www.crowwing.us

Excellent customer service is our top priority. Please let me know if I was helpful!

Customer Service Survey



Our Vision: Being Minnesota's favorite place.
Our Mission: Serve well. Deliver value. Drive results.
Our Values: Be responsible. Treat people right. Build a better future

POLICE CHIEF
ERIK J. LEE

CITY OF CROSSLAKE
CROSSLAKE POLICE DEPARTMENT
CROSSLAKE, MN 56442

E. J. Lee
OFFICE 218/692-2222
FAX 218/692-3076

April 7, 2020

City Administrator Lyonais,

In preparing the City of Crosslake's response to the Covid-19 Pandemic, Chief Lohmiller put in an extensive amount of additional time. Chief Lohmiller has attended meetings with City, County and State Agencies assisting in the development of Covid-19 Protocols and Policies. Chief Lohmiller continually devotes time to the pandemic as it is constantly changing. Due to the additional amount of hours and the assistance he has given to the City of Crosslake, I feel that Chief Lohmiller should be compensated at a rate of \$30.00/hour (Consistent with others working in the same capacity). Chief Lohmiller's knowledge in Emergency Management has been greatly appreciated and will help serve in preparation for any similar situations in the future.

Respectfully,



Erik Lee
Police Chief

POLICE CHIEF
ERIK J. LEE

**CITY OF CROSSLAKE
CROSSLAKE POLICE DEPARTMENT
CROSSLAKE, MN 56442**

E.I.L.
OFFICE 218/692-2222
FAX 218/692-3076

April 8, 2020

Mayor/Council Members,

The existing server for the Police Department's squad car and body camera video system is seven years old and the operating system is no longer supported by Microsoft. I request permission to purchase a new server from WatchGuard for a total cost of \$12,940.00. Included in the cost is Cloud Storage for the year, system setup, testing, training, and a five year warranty (The quote is attached to this memo). Our videos would no longer be stored on site and would be stored in the Cloud. The project was included in this years budget and is part of the approved Capital Improvement Plan.

Respectfully,



Erik Lee
Police Chief



4RE/VISTA Price Quote

CUSTOMER: Crosslake Police Department

ISSUED: 8/6/2019 8:57 AM

EXPIRATION: 9/6/2019 5:00 AM

**TOTAL PROJECT ESTIMATED AT:
\$12,940.00**

ATTENTION: Chief Eric Lee

SALES CONTACT: Douglas Armstrong

PHONE: 218-692-2222

DIRECT: (469) 342-8968

E-MAIL: eriklee@crosslake.net

E-MAIL: DArmstrong@WatchGuardVideo.com

EvidenceLibrary.com

Evidence Library 4 Web Software and Licensing

Part Number	Detail	Qty	Direct	Discount	Total Price
ELC-SAH-UNL-ASD	Evidencelibrary.com, Software and Hosting, Unlimited Assigned, Annually per device	12.00	\$495.00	\$0.00	\$5,940.00

Server Hardware and Software

Part Number	Detail	Qty	Direct	Discount	Total Price
HDW-UPL-SRV-501	Server, Upload, 1U, EvidenceLibrary.com, 60 Concurrent Devices, 5 Year Warranty	1.00	\$4,500.00	\$0.00	\$4,500.00
					\$10,440.00

4RE and VISTA Proposal

WatchGuard Video Technical Services

Part Number	Detail	Qty	Direct	Discount	Total Price
SVC-4RE-ONS-400	4RE System Setup, Configuration, Testing and Training (WG-TS)	1.00	\$2,500.00	\$0.00	\$2,500.00

Shipping and Handling

Part Number	Detail	Qty	Direct	Discount	Total Price
Freight	Shipping/Handling and Processing Charges	1.00	\$0.00	\$0.00	\$0.00
					\$2,500.00

Total Estimated Tax, may vary from State to State \$0.00

Configuration Discounts **\$0.00**

Additional Quote Discount **\$0.00**

Total Amount \$12,940.00

415 E. Exchange Parkway • Allen, TX • 75002
Toll Free (800) 605-6734 • Main (972) 423-9777 • Fax (972) 423-9778
www.WatchGuardVideo.com



E.
2.
a.

MEMO TO: Crosslake City Council

FROM: TJ Graumann

DATE: March 30, 2020

SUBJECT: Review and Recommendation for Park Maintenance Employee Josh Runksmeier

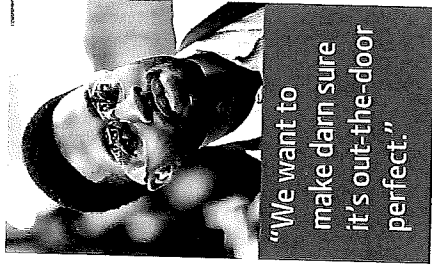
I have completed the review for Park Maintenance employee Josh Runksmeier. Josh started his employment with the City last October and has since proven to be a real asset to our park staff and the City of Crosslake. Josh is hardworking, articulate and reliable. I am recommending the removal of Josh Runksmeier from probationary status and be placed as a full-time employee. I am also recommending to move him from step 5 to step 6 under the 2020 salary schedule – effective April 29.

Action/Motion

The 4R Tractor all the bells, plus a bunch of "whistles"

The 4R models deliver more features and more options. There's Hitch Assist on the e-Hydro models for easier implement hookup; optional hydraulic down pressure for faster potholes and more aggressive scraping; an e-PTO that can cut fuel usage up to 20 percent; plus an optional cab to keep you comfortable all year.

- Open station or cab models: 4044R, 4052R, 4066R
- 4-cylinder diesel engine with great torque reserve (p. 6)
- Choice of PowerReverser™ or e-Hydro transmission (p. 8-9)
- Wet disk brakes (p. 10)
- Planetary final drives (p. 10)
- Independent PTO with modulated engagement (p. 6)
- Great rear hitch capacity (p. 11)
- 4-wheel drive (p. 10)
- Differential Lock for better traction (p. 10)
- HitchAssist™ 3-Point control for eHydro™ Models (p. 11)
- Folding roll-over protective structure (ROPS) on the open-operator station (OOS)
- Rugged, rust and dent-resistant composite hood
- Swivel seat (OOS) (p. 7)
- Optional fuel-saving e-PTO (p. 6)
- Optional wheel spacers (p. 14)
- Optional telescoping draft links (p. 11)
- Optional cruise control (p. 8)
- Optional hydraulic 3-point down pressure (p. 11)
- Optional ComfortGuard™ Cab (p. 7)
- Optional Air Ride seat (p. 7)

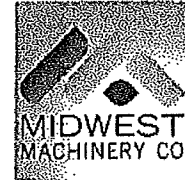


"We want to make darn sure it's out-the-door perfect."





JOHN DEERE



ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Midwest Machinery Co.
7045 Foley Road
Baxter, MN 56425
218-829-5356
sales@mmcjd.com

Trade In Summary	Qty	Each	Extended
2012 CHALLENGER MT465B	1	\$ 30,300.00	\$ 30,300.00
PayOff			\$ 0.00
Total Trade Allowance			\$ 30,300.00
Trade In Total			\$ 30,300.00

* Includes Fees and Non-contract items

Quote Summary

Equipment Total	\$ 70,258.75
Trade In	\$ (30,300.00)
SubTotal	\$ 39,958.75
Est. Service Agreement Tax	\$ 0.00
Total	\$ 39,958.75
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 39,958.75

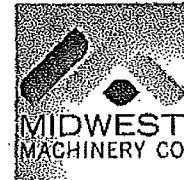
Salesperson : X _____

Accepted By : X _____

Confidential



JOHN DEERE



ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Midwest Machinery Co.
7045 Foley Road
Baxter, MN 56425
218-829-5356
sales@mmcj.com

Quote Summary

Prepared For:

City Of Crosslake
37028 County Road 66
Crosslake, MN 56442
Business: 218-820-3303
chase@crosslake.net

Delivering Dealer:

Midwest Machinery Co.
Christopher Butzer
7045 Foley Road
Baxter, MN 56425
Phone: 218-829-5356
cbutzer@mmcj.com

Quote ID: 21263502
Created On: 19 February 2020
Last Modified On: 21 February 2020
Expiration Date: 28 February 2020

Equipment Summary	Selling Price	Qty	Extended
JOHN DEERE 4066R Compact Utility Tractor (52 PTO hp) Contract: Sourcewell Grounds Maintenance 062117-DAC (PG NB CG 70) Price Effective Date: February 19, 2020	\$ 49,460.27 X	1 =	\$ 49,460.27
Frontier AS11E - 9 Ft. Medium Duty Snow Push with Trip Edge fits Current 300, 400, and 500 Series Carrier Contract: Sourcewell Grounds Maintenance 062117-DAC (PG NB CG 70) Price Effective Date: February 19, 2020	\$ 3,398.90 X	1 =	\$ 3,398.90
Frontier SB2176 - 76 In. Hydraulic, 400 Series Carrier Loader Mount Snowblower Contract: Sourcewell Grounds Maintenance 062117-DAC (PG NB CG 70) Price Effective Date: February 19, 2020	\$ 5,133.20 X	1 =	\$ 5,133.20
Frontier SW2184 - 84 In. Hydraulic, 400 Series Carrier Loader Mount Rotary Broom Contract: Sourcewell Grounds Maintenance 062117-DAC (PG NB CG 70) Price Effective Date: February 19, 2020	\$ 12,266.38 X	1 =	\$ 12,266.38
Equipment Total			\$ 70,258.75

Salesperson : X _____

Accepted By : X _____

Confidential

MEMO TO: City Council

FROM: City Clerk

DATE: April 9, 2020

SUBJECT: Request from Pine Peaks Lodge for Sewer Payment Relief

Attached is an email dated April 9, 2020 from Brian Lindgren of Pine Peaks Lodge requesting some form of relief for the recurring monthly sewer bill payment due to COVID-19 pandemic causing limited business at this time. The minimum monthly payment for Pine Peaks Lodge is \$600. One type of relief could be waiving late fees for a period of time. A motion is required to offer any type of relief for businesses.

City of Crosslake

From: Brian Lindgren <info@pinepeakscrosslake.com>
Sent: Thursday, April 9, 2020 9:00 AM
To: cityclerk@crosslake.net
Subject: Sewer Charges

Hello, my name is Brian Lindgren. I am the manager at Pine Peaks Lodge & Suites. I am emailing you in regards to our recurring monthly sewer charges. In lieu of the Covid pandemic we are reaching out to our service providers and asking if there is any type of relief that they can offer. Or possibly lower our bill for a agreed upon period of time. We are very slow here at the hotel averaging about five rooms a week. Please take a moment to consider our request. It would help greatly.

Thank You
Brian Lindgren

Pine Peaks Lodge
14047 Swann Drive
Crosslake, MN 56442
888-488-7829 / 218-692-7828 FAX