

**AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, FEBRUARY 10, 2014
7:00 P.M. – CITY HALL**

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda (Council Action-Motion)

B. CRITICAL ISSUES –

1. Cindy Myogeto, Mike O’Connell – Update on St. Patrick’s Day Celebration
2. Henry Praske, Clover Dash Co-Race Director – Request Approval for 5K Run/Walk on March 15th Before the St. Patrick’s Day Parade
3. Sheriff Todd Dahl – County Update

C. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by one motion. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Regular Council Meeting Minutes of January 13, 2014
2. City – Month End Revenue Report dated January 2014
3. City – Month End Expenditures Report dated January 2014
4. January 2014 Budget to Actual Analysis
5. Pledged Collateral Report from Mike Lyonais
6. Liability Coverage Waiver Form from League of MN Cities Insurance Trust
7. Crosslake Communications Balance Sheet/Income Statement dated November 30, 2013
8. Crosslake Communications Balance Sheet/Income Statement dated December 31, 2013
9. Crosslake Communications Check Register for November 2013
10. Crosslake Communications Check Register for December 2013
11. Crosslake Communications Regular Meeting Minutes of January 28, 2014
12. Crosslake Communications Customer Counts
13. Police Report for Crosslake – January 2014
14. Police Report for Mission Township – January 2014
15. Memo dated February 4, 2014 from Chief Hartman Re: 2014-2015 Law Enforcement Contract and Joint Powers Agreement Between Crosslake and Mission Township
16. Fire Department Report – January 2014
17. Memo dated February 6, 2014 from City Clerk Re: 2014-2015 Fire Service Contracts
18. North Ambulance Run Report – January 2014
19. EDA Meeting Minutes of January 8, 2014
20. Planning and Zoning Commission Meeting Minutes of December 16, 2013
21. Crosslake Park/Library Commission Meeting Minutes of November 20, 2013
22. December 2013 Wastewater Treatment Discharge Monitoring Report (Council Information)
23. Crosslake Roll-Off Recycling Report for January 2014
24. Waste Partners Recycling Report for December 2013
25. \$100 Donation to Pequot Lakes High School Grad Blast

26. LG220 Application for Exempt Permit from Crosslake Lutheran Church to Conduct Raffle
27. Memo dated February 4, 2014 from City Clerk Re: Cemetery Lots
28. Bills for Approval

D. MAYOR'S REPORT

1. Letter dated January 30, 2014 from Gary Griffin of Crow Wing County Land Services Department Re: Local Board of Appeal & Equalization Meeting Date (Council Action-Motion)

E. CITY ADMINISTRATOR'S REPORT

1. Memo dated February 6, 2014 from City Clerk Re: Estimates for Carpet in City Hall Offices and Council Chambers (Council Action-Motion)
2. Memo dated February 5, 2014 from City Clerk Re: Planning and Zoning Reimbursement Fees (Council Information)
3. Construction Cost Share Agreement Between Crow Wing County and the City of Crosslake for the Reconstruction of CSAH 3 from CSAH 66 to CSAH 1 in the Amount of \$237,062.70

F. COMMISSION REPORTS

1. PLANNING AND ZONING

- a. Chris Pence – Ordinance Revision Process Update

2. PUBLIC SAFETY

- a. Interlocal Contract for Cooperative Purchasing of Fire Truck (Council Action-Motion)

3. PARK AND RECREATION/LIBRARY

- a. Staff Report dated February 5, 2014 from Jon Henke Re: Community Center Activities (Council Action-Motion)

4. CROSSLAKE COMMUNICATIONS

- a. Highlights Report for January 2014 (Council Information)

G. CITY ATTORNEY REPORT

H. OLD BUSINESS

I. NEW BUSINESS

J. PUBLIC FORUM

K. ADJOURN

January 15, 2014

Crow Wing County
Permits & Roadway Regulations
7694 Industrial Park Rd.
Baxter, MN 56425

To Whom It May Concern:

I would like to formally request approval for a 5k run/walk that would take place on March 15th, 2014. I have attached our course layout and the approximate time frames that we would be utilizing the county highways in the area.

I want to emphasize that our main concern is the safety of the participants and volunteers. This will be our 6th year coordinating athletic events in the area and safety is always our primary concern. As with our other events, numerous precautions will be taken ensure that the participants will be able to take part in this event safely while having minimal impact on the local traffic flow.

There are a number of key places in the course that we will have extra precautions to ensure a safe transition through them. At these points extra volunteers will be present. Also I have calculated the approximate times that the first and last participants will reach these points.

All participants will know that the roads will not be closed and that they need to practice "The Rules of the Road", by staying on the shoulder. Also, proper and adequate signage will be present to notify motorists that an event is taking place.

We will have a chase vehicle following the last participant to ensure that everyone makes it through the course and to pick up any participants that cannot continue.

RUN Course Breakdown (See Attached Map) (Black Pins = Volunteers)

The race will start at 9:30 am (Green Flag on map) Participants will then follow the course map that is attached. Our #1 concern of this course is traffic traveling south on Hwy 3. This first .6 miles of the course will be on Hwy 3. This section of the route will have orange traffic cones between the shoulder and the highway. Also, two volunteers will be on the north as well as the south entrance of this section to help alert traffic to the event. The fastest runner will complete this section in approximately 4 minutes and the slowest participant will finish in approximately 12 minutes.

The runners will then continue on course until they reach highway 66 where they will take a left and head south. Highway 66 will have a number of road cones as well as

volunteers to direct participants towards the finish line (Blue Flag) as well as alert traffic that an event is taking place.

TIME BREAKDOWN (Estimated)

9:30 AM = First runners enter run course.
9:33 AM = First runners turn left on Pine Bay Rd.
9:35 AM = First runners turn left on Pine Bay Trail
9:42 AM = Last runners turn left on Pine Bay Rd.
9:42 AM = First runners turn left on Hwy 66
9:45 AM = First runners turn left on Swann Dr.
9:45 AM = Last runners turn left on Pine Bay Trail
9:47 AM = First runners turn finish course
10:00 AM = Last runners turn left on Hwy 66
10:12 AM = Last runners turn left on Swann Dr.
10:15 AM = Last runners finish course

If you have any questions or concerns please contact me. Thank you,

Sincerely,

Henry Praska
Clover Dash Co-Race Director

623 Willow St.
Brainerd, MN 56401

218-330-6151



1

2

4

5

3

Pine Bay Ct

Pine Bay Rd

Glee Ln

Echo Dr

Shore Dr

Pine Bay Trail

White Birch Ln

Whistling Wolf Mini Golf and Dark Moon Mega Mini Golf

US Army Corps of Engineers

Karma Race Management

Clover Dash 5k



Mission

One of our goals at Karma Race Management is to conduct community based events that promote healthy active lifestyles. We believe that giving back to communities & charities is just good “Karma”, so with each event we choose a charity beneficiary. Each charity is chosen based on the community need as well as the assistance they can provide the event.

About Us

Kara Schaefer & Henry Praska started Karma Race Management in 2012. We are an event management company locally based out of Brainerd, MN. We specialize in athletic and endurance based events, such as 5ks, 10ks, & triathlons. Between the two of us we have over twelve years of experience in coordinating & directing these types of events, and over 25 years of experience in participating in them. Our passion is helping others, especially in their journey to lead a healthy lifestyle.

Race Course

With any race we conduct, we work to find the safest course possible, while still allowing the potential for a great race experience. With the help of the Crosslake Chamber & the St. Patricks Day Committee we were able to find a suitable race course that will minimally impact the Crosslake area race day.

The 5k course we have come up with is ideal because at no point during the race do participants cross traffic. This maximizes participants safety and allows for minimal impact on traffic flow during the event. Please see the attached sheet for a course map. The course is run in a counterclockwise direction.

Race Course Breakdown

Please see attached county permit application.

Safety Requirements

With all of the events that Karma Race Management produces, safety is our number one concern. A number of precautions will need to take place to ensure the safety of not only the participants but the volunteers as well.

As soon as the race starts a sag vehicle will follow the last runner with hazard lights, picking up cones and any runners that may be unable finish.

Items to Note

With any new race there are logistic concerns that need to be solved or at least brought to the attention of city officials, volunteers, participants, and the general public so that they can be handled in the best possible manner.

1. We would ask that no parking be enforced on the east side of County Road 66 between the entrance to C&C Boatworks and Swann Drive, before and during the run. This will ensure that participants have a safe lane to run in. If a car is parked in the lane it could potentially force runners into the northbound traffic lane.
2. While the course is safe, there is still a need to notify traffic that they are entering the area of the event. To help do this we will have at least two volunteers at both ends of County Road 66 & County Road 3 where cars would be entering the course area. We will also have course volunteers spread throughout the course. Karma Race Management will also have signage & road cones along the course route to ensure a safe running environment.

REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JANUARY 13, 2014
7:00 P.M. – CITY HALL

The Council for the City of Crosslake met in the Council Chambers of City Hall on Monday, January 13, 2014. The following Council Members were present: Mayor Darrell Schneider, Steve Roe, Gary Heacox, John Moengen and Mark Wessels. Also present were City Administrator/Consultant Dan Vogt, City Clerk Char Nelson, Public Works Director Ted Strand, Park and Recreation Director Jon Henke, General Manager Paul Hoge, Finance Director/Treasurer Mike Lyonais, Police Chief Bob Hartman, City Attorney Brad Person, City Engineer Dave Reese, Crow Wing County Land Service Supervisor Chris Pence, Northland Press Reporter Paul Boblett, and Echo Publishing Reporter Kate Perkins. There were approximately sixteen people in the audience.

- A. CALL TO ORDER** – Mayor Schneider called the Regular Council Meeting to order at 7:05 P.M. The Pledge of Allegiance was recited. MOTION 01R-01-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY STEVE ROE TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

B. CRITICAL ISSUES –

1. Crow Wing County Highway Engineer Tim Bray appeared before the Council to answer questions or address issues related to county road projects or maintenance. Mr. Bray gave a brief update on the County Road 3 project that will take place in 2014. Bids for the project are going out approximately February 18th and construction could begin in April, depending on the weather. Crosslake's cost share for the project will be approximately 10% lower than anticipated. Mr. Bray gave the Council Members survey cards to fill out and return and suggested that they wait until the next snow storm to give comments regarding plowing issues.
2. Brent Christensen of the Minnesota Telecom Alliance appeared before the Council to discuss the issue of dropped calls. Mr. Christensen reported that dropped calls have been a nation-wide problem for the last 4-5 years. Small, unregulated companies such as Vonage are causing the problems. The problem is happening to cell phones as well as landline phones. Even though Crosslake Communications is a small company, the unregulated companies have an obligation to locate it so that calls can be completed. Mr. Christensen stated that small, regulated companies are important to rural Minnesota.

C. ORGANIZATIONAL MEETING APPOINTMENTS

1. MOTION 01R-02-14 WAS MADE BY DARRELL SCHNEIDER AND SECONDED BY MARK WESSELS TO APPOINT JOHN MOENGEN AS ACTING MAYOR. MOTION CARRIED WITH ALL AYES.
2. MOTION 01R-03-14 WAS MADE BY STEVE ROE AND SECONDED BY JOHN MOENGEN TO APPOINT THE MAYOR AND FINANCE DIRECTOR/TREASURER AS EX-OFFICIOS TO THE FIRE RELIEF ASSOCIATION.
3. MOTION 01R-04-14 WAS MADE BY STEVE ROE AND SECONDED BY JOHN MOENGEN TO SET THE SCHEDULE FOR THE REGULAR COUNCIL MEETINGS

ON THE SECOND MONDAY OF EVERY MONTH AT 7:00 P.M. MOTION CARRIED WITH ALL AYES.

4. Northland Press and Echo Publishing submitted 2014 publishing rates. The Council discussed whether the City should have two official newspapers. The consensus of the Council was to have Echo Publishing submit rates during the budget process in August. MOTION 01R-05-14 WAS MADE BY MARK WESSELS AND SECONDED BY STEVE ROE TO APPOINT THE OFFICIAL NEWSPAPER AS NORTHLAND PRESS. MOTION CARRIED WITH ALL AYES.

5. MOTION 01R-06-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY GARY HEACOX TO APPROVE THE RATE INCREASE FOR CONSULTANT DAN VOGT FROM \$60 PER HOUR TO \$65 PER HOUR EFFECTIVE 1/1/14. MOTION CARRIED WITH ALL AYES.

6. MOTION 01R-07-14 WAS MADE BY MARK WESSELS AND SECONDED BY STEVE ROE TO APPROVE THE FOLLOWING LIAISON APPOINTMENTS:

BUILDING AND GROUNDS: STEVE ROE

COMMUNICATIONS: JOHN MOENGEN

ECONOMIC DEVELOPMENT AUTHORITY: STEVE ROE

MARK WESSELS

EMERGENCY MANAGEMENT DIRECTOR: BOB HARTMAN

FIRE DEPARTMENT: JOHN MOENGEN

PARK&RECREATION/LIBRARY: MARK WESSELS

PERSONNEL COMMITTEE: DARRELL SCHNEIDER

JOHN MOENGEN

FINANCE DIRECTOR/TREASURER

GENERAL MANAGER

PLANNING AND ZONING COMMISSION: GARY HEACOX

PUBLIC SAFETY: DARRELL SCHNEIDER

FIRE CHIEF

POLICE CHIEF

CITY ADMINISTRATOR/CONSULTANT

PUBLIC WORKS/CEMETERY/SEWER: JOHN MOENGEN

RECYCLING: STEVE ROE

MOTION CARRIED WITH ALL AYES.

7. MOTION 01R-08-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY GARY HEACOX TO APPROVE THE FOLLOWING COMMISSION APPOINTMENTS:

PLANNING AND ZONING COMMISSION:

AARON HERZOG – APPOINTMENT TO 1ST-3 YEAR TERM TO EXPIRE 1/31/17

JOEL KNIPPEL – APPOINTMENT TO 1ST-3 YEAR TERM TO EXPIRE 1/31/17

PARK/LIBRARY COMMISSION:

RONALD LESSARD – APPOINTMENT TO 2ND-3 YEAR TERM TO EXPIRE 1/31/17

PUBLIC WORKS COMMISSION:

TIM BERG – APPOINTMENT TO 1ST-3 YEAR TERM TO EXPIRE 1/31/17

UTILITY ADVISORY BOARD:

ANN SCHRUPP - APPOINTMENT TO 1ST-3 YEAR TERM TO EXPIRE 1/31/17

GORDON SIEMERS - APPOINTMENT TO 1ST-3 YEAR TERM TO EXPIRE 1/31/17

MOTION CARRIED WITH ALL AYES.

D. CONSENT CALENDAR – MOTION 01R-09-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY GARY HEACOX TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

- (1.) REGULAR COUNCIL MEETING MINUTES OF NOVEMBER 18, 2013;
- (2.) PUBLIC INFORMATION MEETING MINUTES OF DECEMBER 3, 2013;
- (3.) REGULAR COUNCIL MEETING MINUTES OF DECEMBER 9, 2013;
- (4.) CITY MONTH END REVENUE REPORT DATED DECEMBER 2013;
- (5.) CITY MONTH END EXPENDITURE REPORT DATED DECEMBER 2013;
- (6.) DECEMBER 2013 BUDGET TO ACTUAL ANALYSIS;
- (7.) PLEDGED COLLATERAL REPORT FROM MIKE LYONAI;
- (8.) JOBZ PROJECT SUMMARY AND RECOMMENDATION TO CLOSE FUND;
- (9.) LETTER DATED DECEMBER 10, 2013 FROM LEAGUE OF MN CITIES INSURANCE TRUST RE: 2013 PROPERTY/CASUALTY DIVIDEND;
- (10.) OFFICIAL DEPOSITORIES – (FRANDSEN BANK, BLACKRIDGE BANK, LAKES STATE BANK, 4M FUND, RIVERWOOD BANK AND MERRILL LYNCH);
- (11.) DESIGNATE SIGNATORIES ON CITY CHECKING AND SAVINGS ACCOUNTS – (MAYOR, ACTING MAYOR, FINANCE DIRECTOR/TREASURER, GENERAL MANAGER AND CITY CLERK);
- (12.) DESIGNATE SIGNATORIES ON UTILITIES CHECKING AND SAVINGS ACCOUNTS – (MAYOR, ACTING MAYOR, FINANCE DIRECTOR/TREASURER, GENERAL MANAGER, CITY CLERK AND OFFICE MANAGER);
- (13.) APPOINTMENT OF CITY ENGINEER – (WIDSETH SMITH NOLTING);
- (14.) APPOINTMENT OF LEGAL SERVICES (CIVIL-BREEN AND PERSON, LABOR-JOHNSON KILLEN & SEILER, PROSECUTING-MALLIE, AND BOND COUNSEL-BRIGGS AND MORGAN);
- (15.) APPROVE 2014 MILEAGE REIMBURSEMENT RATE OF \$0.56;
- (16.) APPROVE WEED INSPECTOR (MAYOR SCHNEIDER);
- (17.) APPROVE ASSISTANT WEED INSPECTOR (TED STRAND);
- (18.) CROSSLAKE COMMUNICATIONS HIGHLIGHTS REPORT FOR DECEMBER 2013;
- (19.) CROSSLAKE COMMUNICATIONS REGULAR MEETING MINUTES OF DECEMBER 31, 2013;
- (20.) CROSSLAKE COMMUNICATIONS CUSTOMER COUNTS;
- (21.) DECEMBER 2013 POLICE REPORT FOR CROSSLAKE;
- (22.) DECEMBER 2013 POLICE REPORT FOR MISSION TOWNSHIP;
- (23.) 2013 ANNUAL POLICE REPORT FOR CROSSLAKE;
- (24.) 2013 ANNUAL POLICE REPORT FOR MISSION TOWNSHIP;
- (25.) CROW WING COUNTY SHERIFF'S OFFICE COMMUNITY UPDATE;
- (26.) DECEMBER 2013 FIRE DEPARTMENT REPORT;
- (27.) DECEMBER 2013 NORTH AMBULANCE RUN REPORT;
- (28.) NOVEMBER 2013 WASTEWATER TREATMENT DISCHARGE MONITORING REPORT;
- (29.) EDA MEETING MINUTES OF DECEMBER 4, 2013;

- (30.) PLANNING AND ZONING COMMISSION MEETING MINUTES OF NOVEMBER 22, 2013;
(31.) CROW WING COUNTY WATER PLAN NEWSLETTER;
(32.) CROSSLAKE ROLL-OFF RECYCLING REPORT FOR DECEMBER 2013;
(33.) WASTE PARTNERS RECYCLING REPORT FOR NOVEMBER 2013;
(34.) MEMO DATED JANUARY 3, 2014 FROM CHARLENE NELSON RE: GROUP TRANSIENT MERCHANT PERMIT;
(35.) APPLICATION FOR PERMIT FOR DISPLAY OF FIREWORKS FROM ZAMBELLI FIREWORKS DURING WINTERFEST ON JANUARY 31, 2014;
(36.) BILLS PAID FROM 12/10/13 TO 12/31/13;
(37.) BILLS FOR APPROVAL IN THE AMOUNT OF \$4,451,481.44; AND
(38.) ADDITIONAL BILLS FOR APPROVAL IN THE AMOUNT OF \$41,018.65.
MOTION CARRIED WITH ALL AYES.

E. MAYOR'S REPORT – None.

F. CITY ADMINISTRATOR'S REPORT

1. MOTION 01R-10-14 WAS MADE BY STEVE ROE AND SECONDED BY JOHN MOENGEN TO APPROVE ORDINANCE 318 PERTAINING TO CHAPTER 12, ARTICLE III OF THE CROSSLAKE CITY CODE DELETING DIVISION 1 ENTITLED "GENERALLY" IN ITS ENTIRETY. MOTION CARRIED WITH ALL AYES.
2. Dan Vogt read a letter dated January 9, 2014 from Labor Attorney Steven Fecker regarding a Separation Agreement, Waiver and Release for Kenneth R. Anderson and a Settlement Agreement, Waiver and Release for AFSCME Council 65 and Bryan Hargrave. A lengthy discussion ensued regarding the agreement terms and whether the City is setting a precedent by negotiating severance packages with former employees and whether the City should pay these employees more than what they have paid already. Dan Vogt replied that the labor attorney negotiated in good faith but that the City could request renegotiations. MOTION 01R-11-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY STEVE ROE TO APPROVE THE SEPARATION AGREEMENT, WAIVER AND RELEASE FOR KENNETH R. ANDERSON AS PRESENTED. MOTION CARRIED WITH ALL AYES.

MOTION 01R-12-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY STEVE ROE TO APPROVE THE SETTLEMENT AGREEMENT, WAIVER AND RELEASE FOR AFSCME COUNCIL 65 AND BRYAN HARGRAVE AS PRESENTED. MOTION CARRIED WITH ALL AYES.

3. Dan Vogt informed the Council that he could not be present at the next regular meeting of February 10, 2014.

G. COMMISSION REPORTS

1. PLANNING AND ZONING

- a. Chris Pence presented the year end permit summary for 2013. No action was required. Mr. Pence gave a brief summary of the two public comment meetings that took place

on January 6th and January 13th regarding the land use ordinance revision. Staff will respond to all comments made. The comment period ends January 31st; however, Mr. Pence stated he would accept additional comments after that date. Mr. Pence handed out a brief summary of proposed ordinance revisions compared to the existing ordinance.

2. PARK AND RECREATION/LIBRARY

- a. Jon Henke gave the Council an update on the library, aerobics, senior meals, fitness room/Silver Sneakers/Silver & Fit, December attendance, AAA classes, pickleball, and surplus equipment sales. It was the consensus of the Council to direct department heads to compile lists of surplus supplies that could be sold if the City decided to hold a sale at the Community Center. MOTION 01R-13-14 WAS MADE BY MARK WESSELS AND SECONDED BY GARY HEACOX TO ACCEPT THE FOLLOWING DONATIONS: \$2,855.35 FROM THE CROSSLAKE PARK AND LIBRARY FOUNDATION FOR THE LIGHT UP THE DAM PROJECT, \$200 FROM AN ANONYMOUS DONOR FOR THE LIBRARY, AND \$35 FROM CROSSWOODS GOLF COURSE FOR THE GOLF AND PIZZA LEAGUE. MOTION CARRIED WITH ALL AYES.

Jon Henke announced that Linda Guertin Henning retired from the Community Center effective January 12th. She will be greatly missed. MOTION 01R-14-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY MARK WESSELS TO ACCEPT LINDA GUERTIN HENNING'S RESIGNATION. MOTION CARRIED WITH ALL AYES.

MOTION 01R-15-14 WAS MADE BY DARRELL SCHNEIDER AND SECONDED BY STEVE ROE TO DIRECT STAFF TO RESEARCH OPTIONS FOR FILLING THE VACANT POSITION AND ADVERTISING FOR THE BUILDING ASSISTANT POSITION IF NECESSARY. MOTION CARRIED WITH ALL AYES.

Jon Henke reminded the Council that Winterfest would take place January 30th to February 1st. Activities at the Community Center will include fireworks, ice skating, sleigh rides and smores.

H. CITY ATTORNEY REPORT – None.

- I. OLD BUSINESS** – Mark Wessels asked for an update on the reimbursement of Planning and Zoning fees dating back to 2011. Char Nelson replied that approximately \$6,000 has been reimbursed to the City so far.

J. NEW BUSINESS –

- K. PUBLIC FORUM** – Cindy Mygeto of the Brainerd Lakes Chamber of Commerce thanked several people including city employees involved with the organization of Winterfest, especially committee chair Jess Eide.

L. ADJOURN – MOTION 01R-16-14 WAS MADE BY JOHN MOENGEN AND
SECONDED BY GARY HEACOX TO ADJOURN THE MEETING AT 8:40 P.M.
MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk

Deputy Clerk/Minutes/1-13-14

DRAFT

CITY OF CROSSLAKE

02/05/14 1:45 PM

Month-End Revenue

Page 1

Current Period: JANUARY 2014

SRC	SRC Descr	2014 Budget	JANUARY 2014 Amt	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
FUND 101 GENERAL FUND						
31000	General Property Taxes	\$2,188,747.00	\$50,155.58	\$50,155.58	\$2,138,591.42	2.29%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$112,839.00	\$0.00	\$0.00	\$112,839.00	0.00%
31300	Emergency Services Levy	\$0.00	\$1,087.65	\$1,087.65	-\$1,087.65	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$236.45	\$236.45	-\$236.45	0.00%
31310	2012 Series A Levy	\$122,161.00	\$2,801.84	\$2,801.84	\$119,359.16	2.29%
31800	Other Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31900	Penalties and Interest DelTax	\$2,000.00	\$736.78	\$736.78	\$1,263.22	36.84%
32110	Alcoholic Beverages	\$12,300.00	\$0.00	\$0.00	\$12,300.00	0.00%
32111	Club Liquor License	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
32112	Beer and Wine License	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
32180	Other Licenses/Permits	\$200.00	\$50.00	\$50.00	\$150.00	25.00%
33400	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33406	Taconite Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33416	Police Training Reimbursement	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
33417	Police State Aid	\$33,000.00	\$0.00	\$0.00	\$33,000.00	0.00%
33418	Fire State Aid	\$28,000.00	\$0.00	\$0.00	\$28,000.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33422	PERA State Aid	\$2,979.00	\$0.00	\$0.00	\$2,979.00	0.00%
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33650	Recycling Grant	\$30,000.00	\$30,000.00	\$30,000.00	\$0.00	100.00%
34000	Charges for Services	\$200.00	\$36.00	\$36.00	\$164.00	18.00%
34010	Sale of Maps and Publications	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
34050	Candidate Filing Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34103	Zoning Permits	\$28,000.00	\$1,750.00	\$1,750.00	\$26,250.00	6.25%
34104	Plat Check Fee/Subdivision Fee	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
34105	Variances and CUPS/IUPS	\$8,800.00	\$500.00	\$500.00	\$8,300.00	5.68%
34106	Sign Permits	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
34107	Assessment Search Fees	\$800.00	\$40.00	\$40.00	\$760.00	5.00%
34108	Zoning Misc/Penalties	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34109	Zoning Reimb Eng/Legal/Survey	\$5,000.00	\$1,339.50	\$1,339.50	\$3,660.50	26.79%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34111	Driveway Permits	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
34112	Septic Permits	\$3,750.00	\$475.00	\$475.00	\$3,275.00	12.67%
34113	Landscape License Fee	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
34114	Zoning Map/Ordinance Amendment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34201	Fire Department Donations	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
34202	Fire Protection and Calls	\$31,250.00	\$0.00	\$0.00	\$31,250.00	0.00%
34206	Animal Control Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34207	House Burning Fee	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34210	Police Contracts	\$48,000.00	\$0.00	\$0.00	\$48,000.00	0.00%
34211	Police Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34213	Police Receipts	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%
34214	Tac Team Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34300	E911 Signs	\$1,000.00	\$100.00	\$100.00	\$900.00	10.00%
34700	Park & Rec Donation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34701	Halloween Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: JANUARY 2014

SRC	SRC Descr	2014 Budget	JANUARY 2014 Amt	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
34711	Taxable Merchandise/Rentals	\$100.00	\$40.00	\$40.00	\$60.00	40.00%
34740	Park Concessions	\$250.00	\$15.00	\$15.00	\$235.00	6.00%
34741	Gen Gov t Concessions	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
34742	Park Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34743	Public Works Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34744	Fire Department Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34750	CCC/Park User Fee	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
34751	Shelter/Beer/Wine Fees	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
34760	Library Cards	\$1,500.00	\$116.00	\$116.00	\$1,384.00	7.73%
34761	Library Donations	\$0.00	\$200.00	\$200.00	-\$200.00	0.00%
34762	Library Copies	\$500.00	\$23.65	\$23.65	\$476.35	4.73%
34763	Library Events	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
34764	Library Miscellaneous	\$0.00	\$5.00	\$5.00	-\$5.00	0.00%
34765	Summer Reading Program	\$350.00	\$0.00	\$0.00	\$350.00	0.00%
34766	Library Luncheon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34767	New York Times Best Seller Pro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34768	PAL Foundation - Library	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
34769	PAL Foundation - Park	\$2,000.00	\$3,803.95	\$3,803.95	-\$1,803.95	190.20%
34770	Silver Sneakers	\$5,000.00	\$923.00	\$923.00	\$4,077.00	18.46%
34790	Park Dedication Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
34800	Tennis Fees	\$1,100.00	\$0.00	\$0.00	\$1,100.00	0.00%
34801	Recreational-Program	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
34802	Softball/Baseball Fees	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
34803	Recreation-Misc. Receipts	\$100.00	\$199.00	\$199.00	-\$99.00	199.00%
34805	Aerobics Fees	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%
34806	Weight Room Fees	\$30,000.00	\$3,617.00	\$3,617.00	\$26,383.00	12.06%
34807	Volleyball Fees	\$500.00	\$32.00	\$32.00	\$468.00	6.40%
34808	Silver and Fit	\$0.00	\$825.00	\$825.00	-\$825.00	0.00%
34809	Soccer Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
34910	Transit Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34940	Cemetery Lots	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
34941	Cemetery Openings	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
34942	Cemetery Other	\$450.00	\$0.00	\$0.00	\$450.00	0.00%
34950	Public Works Revenue	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34952	County Joint Facility Payments	\$45,000.00	\$8,422.39	\$8,422.39	\$36,577.61	18.72%
34953	Recycling Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
35100	Court Fines	\$15,000.00	\$1,284.83	\$1,284.83	\$13,715.17	8.57%
35103	Library Fines	\$0.00	\$60.00	\$60.00	-\$60.00	0.00%
35105	Restitution Receipts	\$900.00	\$0.00	\$0.00	\$900.00	0.00%
36200	Miscellaneous Revenues	\$500.00	\$75.00	\$75.00	\$425.00	15.00%
36201	Misc Reimbursements	\$715.00	\$19.22	\$19.22	\$695.78	2.69%
36210	Interest Earnings	\$3,000.00	\$300.36	\$300.36	\$2,699.64	10.01%
36230	Contributions and Donations	\$12,500.00	\$0.00	\$0.00	\$12,500.00	0.00%
36254	Sp Assess Prin-Sunrise Isl 11	\$3,963.00	\$0.00	\$0.00	\$3,963.00	0.00%
36255	Sp Assess Int-Sunrise Isl 11	\$1,461.00	\$0.00	\$0.00	\$1,461.00	0.00%
38050	Telephone Fees	\$265,000.00	\$22,083.37	\$22,083.37	\$242,916.63	8.33%
38051	Telephone True-Up	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$25,000.00	\$3,532.00	\$3,532.00	\$21,468.00	14.13%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39330	Proceeds from Capital Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

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SRC	SRC Descr	2014 Budget	JANUARY 2014 Amt	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
39400	Bond Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39700	Capital Contrib from CU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 101 GENERAL FUND		\$3,115,065.00	\$134,885.57	\$134,885.57	\$2,980,179.43	7.67%
FUND 301 DEBT SERVICE FUND						
31000	General Property Taxes	\$0.00	\$584.38	\$584.38	-\$584.38	0.00%
31100	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31200	Community Ctr Levy Refund 2002	\$0.00	\$12.24	\$12.24	-\$12.24	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31301	1999 Series A Levy	\$0.00	\$4.45	\$4.45	-\$4.45	0.00%
31302	1999 Series B Levy	\$0.00	\$9.55	\$9.55	-\$9.55	0.00%
31303	2001 Series A Levy	\$0.00	\$69.53	\$69.53	-\$69.53	0.00%
31304	2002 Series A Levy	\$0.00	\$49.06	\$49.06	-\$49.06	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31306	2003 Disposal System Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31307	2004 Series A Levy	\$0.00	\$227.19	\$227.19	-\$227.19	0.00%
31308	2006 Series B Levy	\$135,746.00	\$3,253.57	\$3,253.57	\$132,492.43	2.40%
31309	2006 Series C Levy	\$0.00	\$7.92	\$7.92	-\$7.92	0.00%
31310	2012 Series A Levy	\$109,346.00	\$2,460.40	\$2,460.40	\$106,885.60	2.25%
31900	Penalties and Interest DelTax	\$1,500.00	\$265.72	\$265.72	\$1,234.28	17.71%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36105	Sp Assess Prin Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36106	Sp Assess Int Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36107	Sp Assess Prin Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36108	Sp Assess Int Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36109	Sp Assess Prin Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36110	Sp Assess Int Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36111	Sp Assess Prin Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36112	Sp Assess Int Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36113	Sp Assess Prin Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36114	Sp Assess Int Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36115	Sp Assess Prin Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36116	Sp Assess Int Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36117	Sp Assess Prin Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36118	Sp Assess Int Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36119	Sp Assess Prin Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36120	Sp Assess Int Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36121	Sp Assess Prin Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36122	Sp Assess Int Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36123	Sp Assess Prin Red Pine 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36124	Sp Assess Int Red Pine 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36125	Sp Assess Prin Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36126	Sp Assess Int Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36127	Sp Assess Prin Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36128	Sp Assess Int Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36129	Sp Assess Prin Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36130	Sp Assess Int Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36131	Sp Assess Prin Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36132	Sp Assess Int Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36133	Sp Assess Prin Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36134	Sp Assess Int Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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SRC	SRC Descr	2014 Budget	JANUARY 2014 Amt	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
36135	Sp Assess Prin Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36136	Sp Assess Int Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36137	Sp Assess Prin Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36138	Sp Assess Int Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36139	Sp Assess Prin Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36140	Sp Assess Int Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36141	Sp Assess Prin Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36142	Sp Assess Int Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36143	Sp Assess Prin Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36144	Sp Assess Int Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36145	Sp Assess Prin Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36146	Sp Assess Int Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36147	Sp Assess Prin PineBay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36148	Sp Assess Int Pine Bay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36149	Sp Assess Prin White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36150	Sp Assess Int White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36151	Sp Assess Prin Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36152	Sp Assess Int Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36153	Sp Assess Prin Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36154	Sp Assess Int Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36155	Sp Assess Prin Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36156	Sp Assess Int Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36157	Sp Assess Prin Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36158	Sp Assess Int Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36159	Sp Assess Prin Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36160	Sp Assess Int Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36161	Sp Assess Prin Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36162	Sp Assess Int Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36163	Sp Assess Prin Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36164	Sp Assess Int Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36165	Sp Assess Prin 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36166	Sp Assess Int 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36167	Sp Assess Prin Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36168	Sp Assess Int Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36169	Sp Assess Prin Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36170	Sp Assess Int Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36171	Sp Assess Prin Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36172	Sp Assess Int Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36173	Sp Assess Prin Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36174	Sp Assess Int Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36175	Sp Assess Prin Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36176	Sp Assess Int Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36177	Sp Assess Prin Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36178	Sp Assess Int Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36179	Sp Assess Prin Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36180	Sp Assess Int Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36181	Sp Assess Prin Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36182	Sp Assess Int Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36183	Sp Assess Prin Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36184	Sp Assess Int Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36185	Sp Assess Prin Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36186	Sp Assess Int Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36187	Sp Assess Prin Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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SRC	SRC Descr	2014 Budget	JANUARY 2014 Amt	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
36188	Sp Assess Int Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36189	Sp Assess Prin Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36190	Sp Assess Int Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36191	Sp Assess Prin Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36192	Sp Assess Int Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36193	Sp Assess Prin Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36194	Sp Assess Int Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36195	Sp Assess Prin ABC Dr 03	\$4,413.00	\$176.53	\$176.53	\$4,236.47	4.00%
36196	SpAssess Int ABC Drive	\$276.00	\$15.98	\$15.98	\$260.02	5.79%
36197	SpAssess Prin Wildwood/White B	\$5,718.00	\$215.27	\$215.27	\$5,502.73	3.76%
36198	SpAssess Int Wildwood/White B	\$357.00	\$35.70	\$35.70	\$321.30	10.00%
36199	SpAssess Prin Greer Lake Rd 03	\$3,133.00	\$0.00	\$0.00	\$3,133.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$1,734.00	\$0.00	\$0.00	\$1,734.00	0.00%
36235	SpAssess Int Greer Lake Rd 03	\$196.00	\$0.00	\$0.00	\$196.00	0.00%
36236	SpAssess Prin East Shore 2004	\$1,538.00	\$0.00	\$0.00	\$1,538.00	0.00%
36237	SpAssess Int East Shore 2004	\$96.00	\$0.00	\$0.00	\$96.00	0.00%
36238	SpAssess Prin Margaret 2004	\$1,059.00	\$0.00	\$0.00	\$1,059.00	0.00%
36239	SpAssess Int Margaret 2004	\$66.00	\$0.00	\$0.00	\$66.00	0.00%
36240	SpAssess Prin Edgewater 2004	\$1,907.00	\$0.00	\$0.00	\$1,907.00	0.00%
36241	SpAssess Int Edgewater 2004	\$119.00	\$0.00	\$0.00	\$119.00	0.00%
36242	SpAssess Prin Gendreau 2004	\$1,940.00	\$0.00	\$0.00	\$1,940.00	0.00%
36243	SpAssess Int Gendreau 2004	\$121.00	\$19.38	\$19.38	\$101.62	16.02%
36244	Sp Assess Prin - Duck Lane	\$2,273.00	\$0.00	\$0.00	\$2,273.00	0.00%
36245	Sp Assess Int - Duck Lane	\$396.00	\$0.00	\$0.00	\$396.00	0.00%
36246	Sp Assess Prin - Sunset Drive	\$2,685.00	\$0.00	\$0.00	\$2,685.00	0.00%
36247	Sp Assess Int - Sunset Drive	\$468.00	\$0.00	\$0.00	\$468.00	0.00%
36248	Sp Assess Prin - Maroda Drive	\$993.00	\$0.00	\$0.00	\$993.00	0.00%
36249	Sp Assess Int - Maroda Drive	\$173.00	\$0.00	\$0.00	\$173.00	0.00%
36250	Sp Assess Prin - Johnie/Rober	\$4,024.00	\$0.00	\$0.00	\$4,024.00	0.00%
36251	Sp Assess Int - Johnie/Robert	\$701.00	\$0.00	\$0.00	\$701.00	0.00%
36252	Sp Assess Prin - Brita/Pinevie	\$13,755.00	\$633.20	\$633.20	\$13,121.80	4.60%
36253	Sp Assess Int - Brita/Pineview	\$2,397.00	\$140.48	\$140.48	\$2,256.52	5.86%
36254	Sp Assess Prin-Sunrise Isl 11	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36255	Sp Assess Int-Sunrise Isl 11	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39311	Proceeds-Wilderness GO Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39314	Proceeds-2001 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39315	Proceeds-2002 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39900	02 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 301 DEBT SERVICE FUND		\$297,130.00	\$8,180.55	\$8,180.55	\$288,949.45	0.50%
FUND 401 GENERAL CAPITAL PROJECTS						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34790	Park Dedication Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$2,000.00	\$53.21	\$53.21	\$1,946.79	2.66%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: JANUARY 2014

SRC	SRC Descr	2014 Budget	JANUARY 2014 Amt	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
39102	Sale of City Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39103	Sale of Fire Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39104	Sale of Lots-Gendreau Addn.	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39231	Proceeds-2006 Series C Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401 GENERAL CAPITAL PROJECTS		\$2,000.00	\$53.21	\$53.21	\$1,946.79	0.24%
FUND 404 JOBZ						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34204	JOBZ Recipient Deposit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34208	JOBZ Annual Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 404 JOBZ		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31050	Tax Increments LeRever	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31051	Tax Increments Daggett Brook	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31052	Tax Increments Reeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31053	Tax Increments - Ace Hardware	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31054	Tax Increment - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31056	Tax Increment 1-9 C&J Develop	\$14,000.00	\$0.00	\$0.00	\$14,000.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJECTS		\$14,000.00	\$0.00	\$0.00	\$14,000.00	0.00%
FUND 408 WEST SHORE DRIVE						
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 408 WEST SHORE DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
33400	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT						
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

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Current Period: JANUARY 2014

SRC	SRC Descr	2014 Budget	JANUARY 2014 Amt	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.14	\$0.14	-\$0.14	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39316	Proceeds-2003 Series A Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39317	Proceeds-2003 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.14	\$0.14	-\$0.14	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
31000	General Property Taxes	\$23,000.00	\$0.00	\$0.00	\$23,000.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31802	EDA Tax Receipts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34101	City Hall User Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36212	Restricted Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36220	Lease Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$23,000.00	\$0.00	\$0.00	\$23,000.00	0.00%
FUND 503 EDA (REVOLVING LOAN)						
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$2,000.00	\$157.26	\$157.26	\$1,842.74	7.86%
36211	Revolving Loan Interest	\$4,450.00	\$203.62	\$203.62	\$4,246.38	4.58%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$6,450.00	\$360.88	\$360.88	\$6,089.12	3.11%
FUND 601 SEWER OPERATING FUND						
33423	Insurance Claim Reimbursement	\$0.00	\$3,672.31	\$3,672.31	-\$3,672.31	0.00%
34410	Unallocated Reserves	\$0.00	\$2,902.60	\$2,902.60	-\$2,902.60	0.00%
36104	Penalty & Interest	\$1,200.00	\$565.36	\$565.36	\$634.64	47.11%
36200	Miscellaneous Revenues	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37200	User Fee	\$195,000.00	\$19,614.00	\$19,614.00	\$175,386.00	10.06%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37500	Capital Contribution	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND		\$198,200.00	\$26,754.27	\$26,754.27	\$171,445.73	5.20%
FUND 651 SEWER RESTRICTED SINKING FUND						
31306	2003 Disposal System Levy	\$221,000.00	\$5,399.64	\$5,399.64	\$215,600.36	2.44%

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Month-End Revenue

Current Period: JANUARY 2014

SRC	SRC Descr	2014 Budget	JANUARY 2014 Amt	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$2,000.00	\$1,032.97	\$1,032.97	\$967.03	51.65%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$11.11	\$11.11	\$488.89	2.22%
37250	Sewer Connection Payments	\$0.00	\$17,600.00	\$17,600.00	-\$17,600.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUND		\$223,500.00	\$24,043.72	\$24,043.72	\$199,456.28	7.04%
		\$3,879,345.00	\$194,278.34	\$194,278.34	\$3,685,066.66	3.01%

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Month End Expenditures
 Current Period: JANUARY 2014

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OBJ	OBJ Descr	2014 Budget	JANUARY 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
FUND 101 GENERAL FUND						
DEPT 41110 Council						
100	Wages and Salaries Dept Head	\$27,000.00	\$2,170.00	\$2,170.00	\$24,830.00	8.04%
122	FICA	\$2,066.00	\$166.03	\$166.03	\$1,899.97	8.04%
208	Instruction Fees	\$600.00	\$225.00	\$225.00	\$375.00	37.50%
321	Communications-Cellular	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
331	Travel Expenses	\$900.00	\$0.00	\$0.00	\$900.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$60.00	\$0.00	\$0.00	\$60.00	0.00%
430	Miscellaneous	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41110 Council		\$30,776.00	\$2,561.03	\$2,561.03	\$28,214.97	8.32%
DEPT 41400 Administration						
100	Wages and Salaries Dept Head	\$75,000.00	\$5,769.24	\$5,769.24	\$69,230.76	7.69%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$31,200.00	\$0.00	\$0.00	\$31,200.00	0.00%
105	Part-time	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
109	Secretary/Bookkeeper	\$51,637.00	\$3,988.12	\$3,988.12	\$47,648.88	7.72%
121	PERA	\$9,181.00	\$707.42	\$707.42	\$8,473.58	7.71%
122	FICA	\$9,774.00	\$729.08	\$729.08	\$9,044.92	7.46%
131	Employer Paid Health	\$53,185.00	\$3,473.29	\$3,473.29	\$49,711.71	6.53%
132	Employer Paid Disability	\$817.00	\$74.46	\$74.46	\$742.54	9.11%
133	Employer Paid Dental	\$2,502.00	\$192.50	\$192.50	\$2,309.50	7.69%
134	Employer Paid Life	\$130.00	\$11.20	\$11.20	\$118.80	8.62%
136	Deferred Compensation	\$1,300.00	\$100.00	\$100.00	\$1,200.00	7.69%
151	Workers Comp Insurance	\$1,600.00	\$0.00	\$0.00	\$1,600.00	0.00%
200	Office Supplies	\$1,800.00	\$19.19	\$19.19	\$1,780.81	1.07%
208	Instruction Fees	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
210	Operating Supplies	\$1,500.00	\$10.00	\$10.00	\$1,490.00	0.67%
220	Repair/Maint Supply - Equip	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$5,200.00	\$0.00	\$0.00	\$5,200.00	0.00%
322	Postage	\$900.00	\$0.00	\$0.00	\$900.00	0.00%
331	Travel Expenses	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
334	Vehicle Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
413	Office Equipment Rental/Repair	\$2,500.00	\$206.56	\$206.56	\$2,293.44	8.26%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues and Subscriptions	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
DEPT 41400 Administration		\$260,326.00	\$15,281.06	\$15,281.06	\$245,044.94	5.87%
DEPT 41410 Elections						
107	Services	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
413	Office Equipment Rental/Repair	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2014 Budget	JANUARY 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
DEPT 41410 Elections		\$4,500.00	\$0.00	\$0.00	\$4,500.00	0.00%
DEPT 41600 Audit/Legal Services						
301	Auditing and Acct g Services	\$32,000.00	\$240.00	\$240.00	\$31,760.00	0.75%
304	Legal Fees (Civil)	\$15,000.00	\$375.00	\$375.00	\$14,625.00	2.50%
307	Legal Fees (Labor)	\$3,000.00	\$2,476.45	\$2,476.45	\$523.55	82.55%
DEPT 41600 Audit/Legal Services		\$50,000.00	\$3,091.45	\$3,091.45	\$46,908.55	6.18%
DEPT 41910 Planning and Zoning						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
134	Employer Paid Life	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
200	Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
208	Instruction Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
212	Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
221	Repair/Maint Vehicles	\$0.00	\$32.00	\$32.00	-\$32.00	0.00%
303	Engineering Fees	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
304	Legal Fees (Civil)	\$14,000.00	\$521.00	\$521.00	\$13,479.00	3.72%
305	Legal/Eng - Developer/Criminal	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
314	Surveyor	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$4,600.00	\$0.00	\$0.00	\$4,600.00	0.00%
322	Postage	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
331	Travel Expenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
332	Travel Expense- P&Z Comm	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$99.60	\$99.60	-\$99.60	0.00%
352	Filing Fees	\$1,518.00	\$0.00	\$0.00	\$1,518.00	0.00%
356	Mapping	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$2,500.00	\$206.56	\$206.56	\$2,293.44	8.26%
430	Miscellaneous	\$0.00	\$50.00	\$50.00	-\$50.00	0.00%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Enhanced 911	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
470	Consultant Fees	\$190,000.00	\$15,834.00	\$15,834.00	\$174,166.00	8.33%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 Planning and Zoning		\$225,118.00	\$16,743.16	\$16,743.16	\$208,374.84	7.44%
DEPT 41940 General Government						
151	Workers Comp Insurance	\$0.00	\$2,500.00	\$2,500.00	-\$2,500.00	0.00%
210	Operating Supplies	\$1,500.00	\$181.19	\$181.19	\$1,318.81	12.08%
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,500.00	\$0.00	\$0.00	\$4,500.00	0.00%

OBJ	OBJ Descr	2014 Budget	JANUARY 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
235	Signs	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
254	Concessions - Pop	\$300.00	\$55.58	\$55.58	\$244.42	18.53%
302	Architects Fees	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
303	Engineering Fees	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
316	Security Monitoring	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
354	Ordinance Codification	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
360	Insurance	\$26,500.00	\$0.00	\$0.00	\$26,500.00	0.00%
381	Electric Utilities	\$14,500.00	\$1,273.00	\$1,273.00	\$13,227.00	8.78%
383	Gas Utilities	\$4,500.00	\$0.00	\$0.00	\$4,500.00	0.00%
384	Refuse/Garbage Disposal	\$500.00	\$38.48	\$38.48	\$461.52	7.70%
385	Sewer Utility	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
389	Generator Expense	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
405	Cleaning Services	\$9,600.00	\$1,512.28	\$1,512.28	\$8,087.72	15.75%
430	Miscellaneous	\$2,500.00	\$450.00	\$450.00	\$2,050.00	18.00%
433	Dues and Subscriptions	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
437	Brainerd Lakes Area Dev Corp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
438	Initiative Foundation	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
439	Emergency Mgmt Expense	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
440	Telephone Co Reimb Expense	\$25,000.00	\$3,532.00	\$3,532.00	\$21,468.00	14.13%
441	Enhanced 911	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
442	Safety Prog/Equipment	\$8,500.00	\$1,608.00	\$1,608.00	\$6,892.00	18.92%
443	Sales Tax	\$50.00	\$1.00	\$1.00	\$49.00	2.00%
444	Transportation Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
446	Animal Control	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
449	Cobra Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
451	Health Comm Program Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
456	Fireworks	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
460	Fines/Fees Reimburse	\$7,500.00	\$1,268.10	\$1,268.10	\$6,231.90	16.91%
490	Donations to Civic Org s	\$3,651.00	\$0.00	\$0.00	\$3,651.00	0.00%
493	Pass Thru Donations	\$0.00	\$2,846.55	\$2,846.55	-\$2,846.55	0.00%
500	Capital Outlay	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
551	Capital Outlay-Building	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940 General Government		\$158,301.00	\$15,266.18	\$15,266.18	\$143,034.82	9.64%
DEPT 42110 Police Administration						
100	Wages and Salaries Dept Head	\$67,568.00	\$5,162.22	\$5,162.22	\$62,405.78	7.64%
101	Assistant	\$56,403.00	\$4,311.72	\$4,311.72	\$52,091.28	7.64%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$16,500.00	\$2,193.76	\$2,193.76	\$14,306.24	13.30%
110	Tech 4	\$55,118.00	\$3,957.92	\$3,957.92	\$51,160.08	7.18%
112	Tech 5	\$55,658.00	\$3,938.90	\$3,938.90	\$51,719.10	7.08%
113	Tech 6	\$52,240.00	\$4,199.01	\$4,199.01	\$48,040.99	8.04%
121	PERA	\$46,434.00	\$3,635.82	\$3,635.82	\$42,798.18	7.83%
122	FICA	\$4,173.00	\$328.14	\$328.14	\$3,844.86	7.86%
131	Employer Paid Health	\$74,213.00	\$6,220.71	\$6,220.71	\$67,992.29	8.38%
132	Employer Paid Disability	\$1,946.00	\$177.32	\$177.32	\$1,768.68	9.11%
133	Employer Paid Dental	\$4,891.00	\$376.22	\$376.22	\$4,514.78	7.69%
134	Employer Paid Life	\$324.00	\$28.00	\$28.00	\$296.00	8.64%
136	Deferred Compensation	\$1,300.00	\$100.00	\$100.00	\$1,200.00	7.69%
140	Unemployment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%

OBJ	OBJ Descr	2014 Budget	JANUARY 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
151	Workers Comp Insurance	\$11,000.00	\$0.00	\$0.00	\$11,000.00	0.00%
200	Office Supplies	\$450.00	\$0.00	\$0.00	\$450.00	0.00%
208	Instruction Fees	\$3,000.00	\$1,275.00	\$1,275.00	\$1,725.00	42.50%
209	Physicals	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$1,300.00	\$0.00	\$0.00	\$1,300.00	0.00%
212	Motor Fuels	\$18,000.00	\$1,394.40	\$1,394.40	\$16,605.60	7.75%
214	Auto Expense- 08 Ford	\$1,700.00	\$0.00	\$0.00	\$1,700.00	0.00%
216	Auto Expense- 09 Ford	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
217	Auto Expense- 10 Ford	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
218	Auto Expense- 11 Ford	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
219	Auto Expense- 12 Dodge	\$1,000.00	\$26.99	\$26.99	\$973.01	2.70%
220	Repair/Maint Supply - Equip	\$5,500.00	\$167.45	\$167.45	\$5,332.55	3.04%
221	Repair/Maint Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif Bob/Ted/Terry	\$650.00	\$80.30	\$80.30	\$569.70	12.35%
259	Unif Erik/Mike	\$650.00	\$0.00	\$0.00	\$650.00	0.00%
260	Unif Eric & Bruce	\$650.00	\$0.00	\$0.00	\$650.00	0.00%
261	Unif Jake/Jon/Leigh	\$650.00	\$237.57	\$237.57	\$412.43	36.55%
264	Unif Bobby/Ron	\$650.00	\$41.99	\$41.99	\$608.01	6.46%
265	Unif & P/T Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
281	Tactical Team	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
282	Restitution Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
283	Forfeiture Expenditures	\$900.00	\$0.00	\$0.00	\$900.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,800.00	\$0.00	\$0.00	\$2,800.00	0.00%
321	Communications-Cellular	\$5,400.00	\$143.77	\$143.77	\$5,256.23	2.66%
322	Postage	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
331	Travel Expenses	\$1,200.00	\$32.92	\$32.92	\$1,167.08	2.74%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
413	Office Equipment Rental/Repair	\$400.00	\$30.01	\$30.01	\$369.99	7.50%
430	Miscellaneous	\$200.00	\$453.98	\$453.98	-\$253.98	226.99%
433	Dues and Subscriptions	\$250.00	\$165.00	\$165.00	\$85.00	66.00%
443	Sales Tax	\$200.00	\$34.00	\$34.00	\$166.00	17.00%
458	Undercover Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
460	Fines/Fees Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
550	Capital Outlay - Vehicles	\$40,000.00	\$0.00	\$0.00	\$40,000.00	0.00%
DEPT 42110 Police Administration		\$547,718.00	\$38,713.12	\$38,713.12	\$509,004.88	7.07%
DEPT 42280 Fire Administration						
100	Wages and Salaries Dept Head	\$6,000.00	\$530.00	\$530.00	\$5,470.00	8.83%
101	Assistant	\$1,200.00	\$100.00	\$100.00	\$1,100.00	8.33%
106	Training	\$2,100.00	\$100.00	\$100.00	\$2,000.00	4.76%
107	Services	\$26,000.00	\$0.00	\$0.00	\$26,000.00	0.00%
122	FICA	\$2,700.00	\$55.84	\$55.84	\$2,644.16	2.07%
151	Workers Comp Insurance	\$2,896.00	\$0.00	\$0.00	\$2,896.00	0.00%
200	Office Supplies	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
208	Instruction Fees	\$8,000.00	\$875.00	\$875.00	\$7,125.00	10.94%
209	Physicals	\$1,500.00	\$490.00	\$490.00	\$1,010.00	32.67%
210	Operating Supplies	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
212	Motor Fuels	\$250.00	\$3.66	\$3.66	\$246.34	1.46%
213	Diesel Fuel	\$2,500.00	\$33.86	\$33.86	\$2,466.14	1.35%
220	Repair/Maint Supply - Equip	\$3,000.00	\$89.65	\$89.65	\$2,910.35	2.99%
221	Repair/Maint Vehicles	\$9,000.00	\$545.00	\$545.00	\$8,455.00	6.06%

OBJ	OBJ Descr	2014 Budget	JANUARY 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
222	Tires	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
240	Small Tools and Minor Equip	\$850.00	\$254.77	\$254.77	\$595.23	29.97%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,100.00	\$0.00	\$0.00	\$1,100.00	0.00%
322	Postage	\$25.00	\$0.00	\$0.00	\$25.00	0.00%
331	Travel Expenses	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
340	Advertising	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$7,200.00	\$0.00	\$0.00	\$7,200.00	0.00%
430	Miscellaneous	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
433	Dues and Subscriptions	\$1,000.00	\$570.00	\$570.00	\$430.00	57.00%
443	Sales Tax	\$100.00	\$32.00	\$32.00	\$68.00	32.00%
450	Permits	\$10.00	\$0.00	\$0.00	\$10.00	0.00%
455	House Burn	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
491	FDRA City Contribution	\$14,300.00	\$0.00	\$0.00	\$14,300.00	0.00%
492	FDRA State Aid	\$28,000.00	\$0.00	\$0.00	\$28,000.00	0.00%
500	Capital Outlay	\$10,000.00	\$1,426.94	\$1,426.94	\$8,573.06	14.27%
550	Capital Outlay - Vehicles	\$146,771.00	\$0.00	\$0.00	\$146,771.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$14,896.00	\$14,896.22	\$14,896.22	-\$0.22	100.00%
610	Interest	\$1,446.00	\$1,445.71	\$1,445.71	\$0.29	99.98%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$425.00	\$0.00	\$0.00	\$425.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42280 Fire Administration		\$298,419.00	\$21,448.65	\$21,448.65	\$276,970.35	7.19%
DEPT 42500 Ambulance Services						
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
306	Ambulance Subsidy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42500 Ambulance Services		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$44,013.00	\$3,333.94	\$3,333.94	\$40,679.06	7.57%
104	Tech 2	\$52,087.00	\$4,439.99	\$4,439.99	\$47,647.01	8.52%
105	Part-time	\$0.00	\$96.65	\$96.65	-\$96.65	0.00%
108	Tech 3	\$52,888.00	\$3,098.21	\$3,098.21	\$49,789.79	5.86%
121	PERA	\$10,802.00	\$788.23	\$788.23	\$10,013.77	7.30%
122	FICA	\$11,287.00	\$742.07	\$742.07	\$10,544.93	6.57%
131	Employer Paid Health	\$46,136.00	\$3,868.79	\$3,868.79	\$42,267.21	8.39%
132	Employer Paid Disability	\$864.00	\$78.70	\$78.70	\$785.30	9.11%
133	Employer Paid Dental	\$1,774.00	\$136.44	\$136.44	\$1,637.56	7.69%
134	Employer Paid Life	\$194.00	\$16.80	\$16.80	\$177.20	8.66%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$12,000.00	\$0.00	\$0.00	\$12,000.00	0.00%
200	Office Supplies	\$124.00	\$91.50	\$91.50	\$32.50	73.79%
208	Instruction Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
210	Operating Supplies	\$1,200.00	\$417.17	\$417.17	\$782.83	34.76%
212	Motor Fuels	\$8,000.00	\$749.91	\$749.91	\$7,250.09	9.37%
213	Diesel Fuel	\$15,000.00	\$527.23	\$527.23	\$14,472.77	3.51%
215	Shop Supplies	\$2,750.00	\$0.00	\$0.00	\$2,750.00	0.00%
220	Repair/Maint Supply - Equip	\$12,000.00	\$443.32	\$443.32	\$11,556.68	3.69%
221	Repair/Maint Vehicles	\$15,000.00	\$156.00	\$156.00	\$14,844.00	1.04%
222	Tires	\$1,200.00	\$1,964.86	\$1,964.86	-\$764.86	163.74%

OBJ	OBJ Descr	2014 Budget	JANUARY 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
223	Bldg Repair Suppl/Maintenance	\$4,500.00	\$82.00	\$82.00	\$4,418.00	1.82%
224	Street Maint Materials	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
225	New Roads Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
226	Bridge Materials	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
228	Street Lighting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
232	Striping	\$8,000.00	\$0.00	\$0.00	\$8,000.00	0.00%
235	Signs	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
240	Small Tools and Minor Equip	\$2,000.00	\$622.51	\$622.51	\$1,377.49	31.13%
254	Concessions - Pop	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
259	Unif Erik/Mike	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
260	Unif Eric & Bruce	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
261	Unif Jake/Jon/Leigh	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
303	Engineering Fees	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
304	Legal Fees (Civil)	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
314	Surveyor	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
316	Security Monitoring	\$200.00	\$42.30	\$42.30	\$157.70	21.15%
320	Communications	\$1,600.00	\$0.00	\$0.00	\$1,600.00	0.00%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
331	Travel Expenses	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
360	Insurance	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
381	Electric Utilities	\$14,000.00	\$1,655.44	\$1,655.44	\$12,344.56	11.82%
383	Gas Utilities	\$2,500.00	\$593.70	\$593.70	\$1,906.30	23.75%
384	Refuse/Garbage Disposal	\$1,000.00	\$342.80	\$342.80	\$657.20	34.28%
385	Sewer Utility	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
405	Cleaning Services	\$4,000.00	\$317.97	\$317.97	\$3,682.03	7.95%
413	Office Equipment Rental/Repair	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
415	Equipment Rental	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
430	Miscellaneous	\$2,000.00	\$18.75	\$18.75	\$1,981.25	0.94%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
442	Safety Prog/Equipment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
454	Joint Facility County Expense	\$45,000.00	\$2,288.63	\$2,288.63	\$42,711.37	5.09%
500	Capital Outlay	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
550	Capital Outlay - Vehicles	\$130,000.00	\$0.00	\$0.00	\$130,000.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
581	Capital Outlay -Seal Coat	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
582	Capital Outlay - Crackfill	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
583	Capital Outlay - Overlays	\$169,194.00	\$0.00	\$0.00	\$169,194.00	0.00%
584	Capital Outlay - Road Const	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$797,763.00	\$26,913.91	\$26,913.91	\$770,849.09	3.37%
DEPT 43100 Cemetery						
210	Operating Supplies	\$940.00	\$0.00	\$0.00	\$940.00	0.00%
220	Repair/Maint Supply - Equip	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
360	Insurance	\$60.00	\$0.00	\$0.00	\$60.00	0.00%
381	Electric Utilities	\$350.00	\$14.09	\$14.09	\$335.91	4.03%
430	Miscellaneous	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2014 Budget	JANUARY 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
500	Capital Outlay	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 Cemetery		\$3,000.00	\$14.09	\$14.09	\$2,985.91	0.47%
DEPT 45100 Park and Recreation (GENERAL)						
100	Wages and Salaries Dept Head	\$59,535.00	\$4,625.62	\$4,625.62	\$54,909.38	7.77%
101	Assistant	\$27,005.00	\$2,149.54	\$2,149.54	\$24,855.46	7.96%
103	Tech 1	\$36,692.00	\$2,834.88	\$2,834.88	\$33,857.12	7.73%
104	Tech 2	\$25,121.00	\$1,407.50	\$1,407.50	\$23,713.50	5.60%
105	Part-time	\$5,390.00	\$1,056.25	\$1,056.25	\$4,333.75	19.60%
108	Tech 3	\$24,444.00	\$2,288.05	\$2,288.05	\$22,155.95	9.36%
121	PERA	\$12,528.00	\$933.76	\$933.76	\$11,594.24	7.45%
122	FICA	\$13,464.00	\$1,028.84	\$1,028.84	\$12,435.16	7.64%
131	Employer Paid Health	\$54,637.00	\$3,596.95	\$3,596.95	\$51,040.05	6.58%
132	Employer Paid Disability	\$1,353.00	\$95.26	\$95.26	\$1,257.74	7.04%
133	Employer Paid Dental	\$4,891.00	\$318.47	\$318.47	\$4,572.53	6.51%
134	Employer Paid Life	\$324.00	\$28.00	\$28.00	\$296.00	8.64%
136	Deferred Compensation	\$650.00	\$50.00	\$50.00	\$600.00	7.69%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$5,800.00	\$0.00	\$0.00	\$5,800.00	0.00%
200	Office Supplies	\$200.00	\$63.24	\$63.24	\$136.76	31.62%
208	Instruction Fees	\$500.00	\$15.00	\$15.00	\$485.00	3.00%
210	Operating Supplies	\$1,600.00	\$0.00	\$0.00	\$1,600.00	0.00%
212	Motor Fuels	\$2,000.00	\$219.04	\$219.04	\$1,780.96	10.95%
213	Diesel Fuel	\$1,200.00	\$66.49	\$66.49	\$1,133.51	5.54%
220	Repair/Maint Supply - Equip	\$1,500.00	\$27.06	\$27.06	\$1,472.94	1.80%
221	Repair/Maint Vehicles	\$1,300.00	\$48.00	\$48.00	\$1,252.00	3.69%
223	Bldg Repair Suppl/Maintenance	\$9,500.00	\$0.00	\$0.00	\$9,500.00	0.00%
231	Chemicals	\$2,600.00	\$0.00	\$0.00	\$2,600.00	0.00%
235	Signs	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
254	Concessions - Pop	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
255	Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif Bob/Ted/Terry	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
261	Unif Jake/Jon/Leigh	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
264	Unif Bobby/Ron	\$225.00	\$0.00	\$0.00	\$225.00	0.00%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
308	Instructors Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
309	Tennis	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
310	Program Supplies	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
311	Softball/Baseball	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
312	Aerobic Instruction	\$4,500.00	\$0.00	\$0.00	\$4,500.00	0.00%
315	Warm House/Garage Exp	\$1,000.00	\$5.09	\$5.09	\$994.91	0.51%
316	Security Monitoring	\$700.00	\$0.00	\$0.00	\$700.00	0.00%
317	Soccer/Skating	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
318	Garage (North)	\$2,000.00	\$116.00	\$116.00	\$1,884.00	5.80%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$3,600.00	\$0.00	\$0.00	\$3,600.00	0.00%
322	Postage	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
323	Garage (East)	\$500.00	\$10.39	\$10.39	\$489.61	2.08%
324	Disc Golf Expenses	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
331	Travel Expenses	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
335	Background Checks	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
340	Advertising	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%

OBJ	OBJ Descr	2014 Budget	JANUARY 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
381	Electric Utilities	\$14,000.00	\$1,352.85	\$1,352.85	\$12,647.15	9.66%
383	Gas Utilities	\$6,500.00	\$0.00	\$0.00	\$6,500.00	0.00%
384	Refuse/Garbage Disposal	\$800.00	\$67.40	\$67.40	\$732.60	8.43%
403	Improvements Other Than Bldgs	\$2,800.00	\$0.00	\$0.00	\$2,800.00	0.00%
413	Office Equipment Rental/Repair	\$700.00	\$0.00	\$0.00	\$700.00	0.00%
415	Equipment Rental	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$500.00	\$18.75	\$18.75	\$481.25	3.75%
433	Dues and Subscriptions	\$400.00	\$264.00	\$264.00	\$136.00	66.00%
442	Safety Prog/Equipment	\$1,600.00	\$0.00	\$0.00	\$1,600.00	0.00%
443	Sales Tax	\$3,500.00	\$693.00	\$693.00	\$2,807.00	19.80%
445	Sr Meals Expense	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
448	Weight Room Ins Reimbur	\$100.00	\$9.00	\$9.00	\$91.00	9.00%
450	Permits	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
452	Refund	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
453	80 Acre Development Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
457	Weight Room Expenses	\$300.00	-\$58.53	-\$58.53	\$358.53	-19.51%
459	PAL Foundation Expenditures	\$1,800.00	\$300.00	\$300.00	\$1,500.00	16.67%
461	Silver Sneakers	\$2,500.00	\$276.00	\$276.00	\$2,224.00	11.04%
481	Park Master Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
557	Capital Outlay - Tennis Courts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45100 Park and Recreation (GENERA		\$377,959.00	\$23,905.90	\$23,905.90	\$354,053.10	6.33%
DEPT 45500 Library						
101	Assistant	\$24,606.00	\$2,028.80	\$2,028.80	\$22,577.20	8.25%
121	PERA	\$1,784.00	\$147.09	\$147.09	\$1,636.91	8.24%
122	FICA	\$1,818.00	\$129.24	\$129.24	\$1,688.76	7.11%
131	Employer Paid Health	\$15,362.00	\$1,280.16	\$1,280.16	\$14,081.84	8.33%
132	Employer Paid Disability	\$171.00	\$15.55	\$15.55	\$155.45	9.09%
133	Employer Paid Dental	\$1,001.00	\$77.00	\$77.00	\$924.00	7.69%
134	Employer Paid Life	\$65.00	\$5.60	\$5.60	\$59.40	8.62%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
201	Library Operating Supplies	\$750.00	\$54.53	\$54.53	\$695.47	7.27%
202	Library Subscriptions	\$500.00	\$65.60	\$65.60	\$434.40	13.12%
203	Library Books	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
204	Children s Program Expense	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
205	Library Luncheon Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
206	NY Times Best Seller Program	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
207	Golf Fundraiser Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
322	Postage	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
430	Miscellaneous	\$1,000.00	\$470.00	\$470.00	\$530.00	47.00%
443	Sales Tax	\$0.00	\$5.00	\$5.00	-\$5.00	0.00%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
459	PAL Foundation Expenditures	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
500	Capital Outlay	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
DEPT 45500 Library		\$50,757.00	\$4,278.57	\$4,278.57	\$46,478.43	8.43%

OBJ	OBJ Descr	2014 Budget	JANUARY 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
DEPT 47014 2012 Series A						
600	Principal	\$175,000.00	\$175,000.00	\$175,000.00	\$0.00	100.00%
610	Interest	\$37,903.00	\$19,826.25	\$19,826.25	\$18,076.75	52.31%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47014 2012 Series A		\$212,903.00	\$194,826.25	\$194,826.25	\$18,076.75	91.51%
DEPT 48000 Recycling						
384	Refuse/Garbage Disposal	\$30,000.00	\$2,500.00	\$2,500.00	\$27,500.00	8.33%
388	Recycling Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
430	Miscellaneous	\$2,340.00	\$195.00	\$195.00	\$2,145.00	8.33%
DEPT 48000 Recycling		\$32,440.00	\$2,695.00	\$2,695.00	\$29,745.00	8.31%
FUND 101 GENERAL FUND		\$3,049,980.00	\$365,738.37	\$365,738.37	\$2,684,241.63	11.99%
FUND 301 DEBT SERVICE FUND						
DEPT 47000 Emer Svcs Ctr Refunding 2004						
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
602	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 2004		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001 Community Ctr Refunding 2002						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001 Community Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002 G.O. Improve-Wilderness						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002 G.O. Improve-Wilderness		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003 1999 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003 1999 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004 1999 Series B Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004 1999 Series B Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005 2001 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005 2001 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006 2002 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006 2002 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2014 Budget	JANUARY 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010 2004 Series A						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010 2004 Series A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement Bond						
600	Principal	\$145,000.00	\$0.00	\$0.00	\$145,000.00	0.00%
610	Interest	\$18,230.00	\$9,115.00	\$9,115.00	\$9,115.00	50.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement B		\$163,230.00	\$9,115.00	\$9,115.00	\$154,115.00	5.58%
DEPT 47012 2006 Series C Equipment Cert						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
621	Continung Disclosure Expene	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47014 2012 Series A						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$130,000.00	\$130,000.00	\$130,000.00	\$0.00	100.00%
610	Interest	\$3,900.00	\$2,600.00	\$2,600.00	\$1,300.00	66.67%
620	Fiscal Agent s Fees	\$0.00	\$495.00	\$495.00	-\$495.00	0.00%
DEPT 47014 2012 Series A		\$133,900.00	\$133,095.00	\$133,095.00	\$805.00	99.40%
FUND 301 DEBT SERVICE FUND		\$297,130.00	\$142,210.00	\$142,210.00	\$154,920.00	47.86%
FUND 401 GENERAL CAPITAL PROJECTS						
DEPT 44000 Capital Projects						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 44000 Capital Projects		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert						
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Financing Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2014 Budget	JANUARY 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
DEPT 49300	Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401	GENERAL CAPITAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 404	JOBZ					
DEPT 46002	JOBZ - Crosstech Mfg					
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46002	JOBZ - Crosstech Mfg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 404	JOBZ	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJECTS					
DEPT 46000	Tax Increment Financing					
351	Legal Notices Publishing	\$700.00	\$0.00	\$0.00	\$700.00	0.00%
640	Tax Increment 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
641	Tax Increment 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
642	Tax Increment 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
643	Tax Increment 6	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
644	Tax Increment 7 - Stone #1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
645	Tax Increment 8 - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
646	TaxIncrement 9-C&J Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
650	Administrative Costs	\$700.00	\$0.00	\$0.00	\$700.00	0.00%
DEPT 46000	Tax Increment Financing	\$1,400.00	\$0.00	\$0.00	\$1,400.00	0.00%
DEPT 46001	TIF 1-9 MidWest Asst Living					
646	TaxIncrement 9-C&J Dev	\$12,600.00	\$0.00	\$0.00	\$12,600.00	0.00%
DEPT 46001	TIF 1-9 MidWest Asst Living	\$12,600.00	\$0.00	\$0.00	\$12,600.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJEC	\$14,000.00	\$0.00	\$0.00	\$14,000.00	0.00%
FUND 408	WEST SHORE DRIVE					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 408	WEST SHORE DRIVE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 409	JOHNIE/ROBERT STREET					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 409	JOHNIE/ROBERT STREET	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410	MARODA DRIVE					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410	MARODA DRIVE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411	SUNSET DRIVE					

OBJ	OBJ Descr	2014 Budget	JANUARY 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
DEPT 43000 Public Works (GENERAL)						
226	Bridge Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						
DEPT 45500 Library						
302	Architects Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45500 Library		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
DEPT 43200 Sewer						

OBJ	OBJ Descr	2014 Budget	JANUARY 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
DEPT 46500 Economic Develop mnt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mnt (GENER		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 2004						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 2004		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$23,000.00	\$0.00	\$0.00	\$23,000.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$23,000.00	\$0.00	\$0.00	\$23,000.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$23,000.00	\$0.00	\$0.00	\$23,000.00	0.00%
FUND 503 EDA (REVOLVING LOAN)						
DEPT 46500 Economic Develop mnt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
447	Loan Disbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mnt (GENER		\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
FUND 601 SEWER OPERATING FUND						
DEPT 43200 Sewer						

OBJ	OBJ Descr	2014 Budget	JANUARY 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
100	Wages and Salaries Dept Head	\$64,802.00	\$5,000.62	\$5,000.62	\$59,801.38	7.72%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$4,698.00	\$362.54	\$362.54	\$4,335.46	7.72%
122	FICA	\$4,957.00	\$382.55	\$382.55	\$4,574.45	7.72%
131	Employer Paid Health	\$24,404.00	\$2,033.61	\$2,033.61	\$22,370.39	8.33%
132	Employer Paid Disability	\$480.00	\$43.73	\$43.73	\$436.27	9.11%
133	Employer Paid Dental	\$1,251.00	\$96.25	\$96.25	\$1,154.75	7.69%
134	Employer Paid Life	\$65.00	\$5.60	\$5.60	\$59.40	8.62%
136	Deferred Compensation	\$650.00	\$50.00	\$50.00	\$600.00	7.69%
151	Workers Comp Insurance	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
200	Office Supplies	\$300.00	\$77.25	\$77.25	\$222.75	25.75%
208	Instruction Fees	\$2,500.00	\$200.00	\$200.00	\$2,300.00	8.00%
210	Operating Supplies	\$1,500.00	\$114.00	\$114.00	\$1,386.00	7.60%
212	Motor Fuels	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
213	Diesel Fuel	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
220	Repair/Maint Supply - Equip	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
221	Repair/Maint Vehicles	\$1,500.00	\$16.00	\$16.00	\$1,484.00	1.07%
222	Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
229	Oper/Maint - Lift Station	\$15,000.00	\$235.51	\$235.51	\$14,764.49	1.57%
230	Repair/Maint - Collection Syst	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
231	Chemicals	\$12,000.00	\$702.32	\$702.32	\$11,297.68	5.85%
258	Unif Bob/Ted/Terry	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
303	Engineering Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
320	Communications	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
321	Communications-Cellular	\$1,400.00	\$122.15	\$122.15	\$1,277.85	8.73%
322	Postage	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
331	Travel Expenses	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
360	Insurance	\$7,500.00	\$0.00	\$0.00	\$7,500.00	0.00%
381	Electric Utilities	\$26,000.00	\$3,065.03	\$3,065.03	\$22,934.97	11.79%
383	Gas Utilities	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
406	Lab Testing	\$10,000.00	\$453.60	\$453.60	\$9,546.40	4.54%
407	Sludge Disposal	\$12,000.00	\$0.00	\$0.00	\$12,000.00	0.00%
420	Depreciation Expense	\$200,000.00	\$0.00	\$0.00	\$200,000.00	0.00%
430	Miscellaneous	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
433	Dues and Subscriptions	\$300.00	\$225.00	\$225.00	\$75.00	75.00%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
450	Permits	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
452	Refund	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
553	Capital Outlay - Sewer Filters	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
554	Capital Outlay - Ox Ditch Bldg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
555	Capital Outlay - Sewer Biosol	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
556	Capital Outlay - Sewer Exten	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$427,357.00	\$13,185.76	\$13,185.76	\$414,171.24	3.09%
FUND 601 SEWER OPERATING FUND		\$427,357.00	\$13,185.76	\$13,185.76	\$414,171.24	3.09%

OBJ	OBJ Descr	2014 Budget	JANUARY 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
FUND 651 SEWER RESTRICTED SINKING FUND						
DEPT 43200 Sewer						
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
DEPT 43200 Sewer		\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$1,905,000.00	\$130,000.00	\$130,000.00	\$1,775,000.00	6.82%
610	Interest	\$117,690.00	\$60,047.50	\$60,047.50	\$57,642.50	51.02%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
DEPT 47007 2003 Series A Disposal		\$2,023,690.00	\$190,047.50	\$190,047.50	\$1,833,642.50	9.39%
DEPT 47008 2003 Series B Sewer						
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUN		\$2,073,690.00	\$190,047.50	\$190,047.50	\$1,883,642.50	9.16%
FUND 652 WASTEWATER MGMT DISTRICT						
DEPT 41910 Planning and Zoning						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 Planning and Zoning		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 652 WASTEWATER MGMT DISTRICT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$5,886,157.00	\$711,181.63	\$711,181.63	\$5,174,975.37	12.08%

City of Crosslake
01/31/2014 Budget to Actual Analysis (Remove Debt Service, Capital Outlay and Operating Transfers)

Description	2014 Budget	01/31/2014 MTD	2014 YTD Amt	2014 YTD Balance	2014 %YTD Budget
Total Expense (From Month End Report For January 31, 2014)	\$ 5,886,157	\$ 711,182	\$ 711,182	\$ 5,174,975	12.08%
Adjustments:					
<u>Less: All DS Issues</u>					
(101) Fire Administration - Principal	(14,896)	(14,896)	(14,896)	0	100.00%
(101) Fire Administration - Interest	(1,446)	(1,446)	(1,446)	(0)	99.98%
(101) Fire Administration - Fiscal Agent Fees	(425)	0	0	(425)	0.00%
(101) 2012 Series A - Principal	(175,000)	(175,000)	(175,000)	0	100.00%
(101) 2012 Series A - Interest	(37,903)	(19,826)	(19,826)	(18,077)	52.31%
(301) 2006 Series B - Principal	(145,000)	0	0	(145,000)	0.00%
(301) 2006 Series B - Interest	(18,230)	(9,115)	(9,115)	(9,115)	50.00%
(301) 2012 Series A - Principal	(130,000)	(130,000)	(130,000)	0	100.00%
(301) 2012 Series A - Interest	(3,900)	(2,600)	(2,600)	(1,300)	66.67%
(301) Fiscal Agent Fees	0	(495)	(495)	495	0.00%
(651) 2003 Series A Disposal - Principal	(1,905,000)	(130,000)	(160,000)	(1,745,000)	8.40%
(651) 2003 Series A Disposal - Interest	(117,690)	(60,048)	(60,048)	(57,643)	51.02%
(651) 2003 Series A Disposal - Fiscal Agent Fees	(1,000)	0	0	(1,000)	0.00%
Total Debt Service	(2,550,490)	(527,084)	(573,426)	(1,977,064)	22.48%
<u>Less - All Capital Outlay Accounts:</u>					
(101) Administration	(3,000)	0	0	(3,000)	0.00%
(101) General Government Capital Outlay	(2,000)	(2,000)	0	(2,000)	0.00%
(101) General Government Capital Outlay - Bldgs	(5,000)	(5,000)	0	(5,000)	0.00%
(101) Police Administration Capital Outlay	(5,000)	0	0	(5,000)	0.00%
(101) Police Administration Capital Outlay - Vehicles	(40,000)	0	0	(40,000)	0.00%
(101) Fire Administration - Capital Outlay	(10,000)	(1,427)	(1,427)	(8,573)	14.27%
(101) Fire Administration - Capital Outlay - Vehicles	(146,771)	0	0	(146,771)	0.00%
(101) Public Works - Capital Outlay	(15,000)	0	0	(15,000)	0.00%
(101) Public Works - Capital Outlay - Vehicles	(130,000)	0	0	(130,000)	0.00%
(101) Public Works - Capital Outlay - Crackfill	(25,000)	0	0	(25,000)	0.00%
(101) Public Works - Capital Outlay - Overlays/Road Const.	(169,194)	0	0	(169,194)	0.00%
(101) Cemetery - Capital Outlay	(1,000)	0	0	(1,000)	0.00%
(101) Parks and Recreation - Capital Outlay	(15,000)	0	0	(15,000)	0.00%
(101) Library	(500)	0	0	(500)	0.00%
(601) Sewer - Capital Outlay	(10,000)	0	0	(10,000)	0.00%
Total Capital Outlay	(577,465)	(8,427)	(1,427)	(576,038)	0.25%
<u>Less: Operating Transfers Between Funds:</u>					
General Fund to Ambulance Project Fund	0	0	0	0	0%
General Capital Projects Fund to General Fund	0	0	0	0	0%
Total Operating Transfers Between Funds	0	0	0	0	0%
Adjusted Expenditures	\$ 2,758,202	\$ 175,671	\$ 136,329	\$ 2,621,873	4.94%
Linear Assumption (1 Month/12 Months) = 100.0%					
	8.33%	\$ 490,513			3.39%

City of Crosslake
Pledged Collateral
January 31, 2014

Depository	Percent of Total Bank Balance	Amount of Collateral Required			Less: Insurance FDIC/NCUA	Deposits Requiring Collateral	Deposits Requiring Collateral	Market Value of Collateral Provided	Sufficient (Insufficient) Collateral Coverage	Collateral Description	Expiration Date
		Bank Balance	Bank Balance	(110% of Deposits Requiring Collateral)							
Riverwood Bank	8.5%	\$	199,325	\$	250,000	\$	0	\$	0		
Lakes State Bank	16.3%	\$	382,742	\$	250,000	\$	132,742	\$	200,000	Letter of Credit #2552-14	11/14/2014
BlackRidge Bank	32.8%	\$	768,350	\$	250,000	\$	518,350	\$	1,000,000	Letter of Credit 4072-129	02/28/2014
Frandsen Bank and Trust	42.3%	\$	991,484	\$	250,000	\$	741,484	\$	1,545,810	31417YY84 MBS FNMA 38377TVJ7 GNR	05/01/2031; 05/20/2038
Totals	100.0%	\$	2,341,901	\$		\$	1,392,575	\$	2,745,810	\$ 1,213,977	

(4M Fund and Merrill Lynch deposits not included in the above since pledging is handled by Investment Company.)

Mike Lyonals
Finance Director/Treasurer
Updated 01/31/2014

SECTION I: LIABILITY COVERAGE WAIVER FORM

Cities obtaining liability coverage from the League of Minnesota Cities Insurance Trust must decide whether or not to waive the statutory tort liability limits to the extent of the coverage purchased. The decision to waive or not to waive the statutory limits has the following effects:

- *If the city does not waive the statutory tort limits*, an individual claimant would be able to recover no more than \$500,000. on any claim to which the statutory tort limits apply. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether or not the city purchases the optional excess liability coverage.
- *If the city waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could potentially recover up to \$1,500,000. on a single occurrence. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to \$1,500,000., regardless of the number of claimants.
- *If the city waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

This decision must be made by the city council. **Cities purchasing coverage must complete and return this form to LMCIT before the effective date of the coverage.** For further information, contact LMCIT. You may also wish to discuss these issues with your city attorney.

CITY OF
CROSSLAKE accepts liability coverage limits of \$500,000 / \$1.5 mil from the League of Minnesota Cities Insurance Trust (LMCIT).

Check one:

- ☒ The city **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minnesota Statutes 466.04.
- ☐ The city **WAIVES** the monetary limits on tort liability established by Minnesota Statutes 466.04, to the extent of the limits of the liability coverage obtained from LMCIT.

Date of city council meeting _____

Signature _____ Position _____

Return this completed form to LMCIT, 145 University Ave. W., St. Paul, MN. 55103-2044

Crosslake Communications

Balance Sheet

For The Eleven Months Ending November 30, 2013

	<u>YTD Amount</u>
ASSETS	
Current Assets	
Cash in Checking and Savings Accounts	477,604.48
Temporary Cash Investments	706,109.73
Restricted Cash Investments	765,299.57
Due From Customers	12,893.72
Other Accounts Receivable	93,467.41
Interest Receivable	3,625.90
Material - Regulated	79,059.93
Materials - Deregulated	12,508.60
Prepayments and Other	89,388.61
Total Current Assets	<u>2,239,957.95</u>
Noncurrent Assets	
Other Investments	49,800.11
Nonreg Plant and Equipment	307,447.60
Deferred Charges	75,042.36
Total Noncurrent Assets	<u>432,290.07</u>
Plant, Property and Equipment - Telephone	
Telecommunications Plant in Service	12,859,065.03
Plant Under Construction	297,378.14
Less Accumulated Depreciation - Telephone	(7,646,888.08)
Net Plant - Telephone	<u>5,509,555.09</u>
Plant, Property and Equipment - Cable	
Cable Plant in Service	2,720,565.33
Less Accumulated Depreciation - Cable	(2,336,950.71)
Net Plant - Cable	<u>383,614.62</u>
Total Assets	<u><u>\$ 8,565,417.73</u></u>
LIABILITIES	
Current Liabilities	
Accounts Payable	75,808.21
Advance Billings and Prepayment	21,550.14
Customer Deposits	55,626.00
Accrued Interest	2.10
Other Current Liabilities	61,430.19
Total Current Liabilities	<u>214,416.64</u>
Long-Term Debt	
2006 Utility Revenue Bond	2,930,000.00
Total Long-Term Debt	<u>2,930,000.00</u>
Other Liabilities and Deferred Credits	
Other Long-Term Liabilities	81,271.00
Other Deferred Credits	0.00
Total Other Liabilities and Credits	<u>81,271.00</u>
EQUITY	
Income Balance	(159,751.98)
Fund Equity	5,499,482.07
Total Equity	<u>5,339,730.09</u>
Total Liabilities and Equity	<u><u>\$ 8,565,417.73</u></u>

Crosslake Communications

Income Statement

For The Eleven Months Ending November 30, 2013

	<u>PTD Amount</u>	<u>LYPTD Amount</u>	<u>YTD Amount</u>	<u>LYTD Amount</u>
Revenues				
Local Network Service	35,875.66	38,067.07	424,902.28	451,587.05
Network Access Service Revenue	72,710.73	77,625.48	815,151.90	867,279.78
Directory and Other Misc. Reg Revenue	4,427.09	4,427.21	48,713.61	47,617.33
Internet, Computer Sales	59,845.77	56,788.57	698,831.43	666,599.75
Uncollectible Revenue	(2,210.60)	(1,739.55)	(2,484.40)	(1,887.45)
Cable Revenue	72,943.60	65,519.80	1,022,096.12	925,691.39
Tower, Rent and Ad Revenue	7,322.85	9,571.43	131,786.29	114,327.01
Other Sales, Lease and Install Revenue	11,225.07	9,476.39	144,173.95	129,633.10
Total Operating Revenue	262,140.17	259,736.40	3,283,171.18	3,200,847.96
Operating Expenses				
Plant Specific Operations Expense	25,680.08	27,141.54	372,403.34	379,761.12
Plant Nonspecific Operations Expense	24,373.94	29,765.69	325,167.16	337,145.00
Depreciation Expense	65,678.81	81,298.30	789,826.31	910,013.68
Customer Operations Expense	27,374.10	28,950.88	289,257.36	289,576.45
Corporate Operations Expense	29,721.90	30,252.43	367,635.62	377,808.61
Internet, Computer Sales Expense	21,642.66	17,631.91	276,568.08	269,928.64
Other Non Reg Expenses	1,646.52	1,735.38	26,405.80	30,051.20
Signal Purchases	48,705.13	44,586.74	609,629.47	565,016.02
Operating Transfers to City	23,154.01	23,098.50	254,141.84	254,109.42
Total Operating Expenses	267,977.15	284,461.37	3,311,034.98	3,413,410.14
Total Operating Income (Loss)	(5,836.98)	(24,724.97)	(27,863.80)	(212,562.18)
Total Operating Ratio	102.23 %	109.52 %	100.85 %	106.64 %
Other Income (Expense)				
Investment Income	1,893.17	1,669.13	17,292.76	16,431.99
Revenue Bond/Co Bank Interest	(12,825.83)	(13,882.75)	(141,084.13)	(152,710.25)
Amortize Debt Expense	(781.70)	(781.70)	(8,598.70)	(8,598.70)
Gain/(Loss) on Investments	(152.13)	0.00	491.70	2,213.92
Miscellaneous	(0.22)	(0.69)	10.19	(2.92)
Total Other Income (Expense)	(11,866.71)	(12,996.01)	(131,888.18)	(142,665.96)
Total Net Income (Loss)	(17,703.69)	(37,720.98)	(159,751.98)	(355,228.14)

Crosslake Communications

Detail of Reserve Balances

11/30/2013

<i>Restricted and Designated Investments</i>	
Revenue Bond Reserve	\$455,000.00
Cable Operations & Maintenance Reserve	\$32,911.69
Debt Service Revenue Bond	131,214.37
New Central Office Reserve (Switch)	0.00
Heavy Equipment Reserve	60,666.76
Vehicle Reserve	17,955.02
Building Maintenance Reserve	8,000.00
New Technology Reserve	59,551.73
<i>Total Restricted and Designated Investments</i>	<i>\$765,299.57</i>
Unrestricted Investments	706,109.73
<i>Total Investments</i>	<i>\$1,471,409.30</i>

Unposted Market Value Allow (\$45,208.52)

Wells Fargo	1,074,142.00
Riverwood Bank	199,273.85
4M Fund	152,784.93
<i>Total Per Statements</i>	<i>1,426,200.78</i>

Crosslake Communications

Balance Sheet

For The Twelve Months Ending December 31, 2013

	<u>YTD Amount</u>
ASSETS	
Current Assets	
Cash in Checking and Savings Accounts	522,311.93
Temporary Cash Investments	653,543.84
Restricted Cash Investments	802,833.74
Due From Customers	11,450.27
Other Accounts Receivable	76,963.14
Interest Receivable	2,860.09
Material - Regulated	72,386.11
Materials - Deregulated	11,102.49
Prepayments and Other	100,847.00
Total Current Assets	<u>2,254,298.61</u>
Noncurrent Assets	
Other Investments	49,800.11
Nonreg Plant and Equipment	307,775.65
Deferred Charges	74,260.66
Total Noncurrent Assets	<u>431,836.42</u>
Plant, Property and Equipment - Telephone	
Telecommunications Plant in Service	12,223,558.81
Plant Under Construction	71,024.00
Less Accumulated Depreciation - Telephone	(6,825,849.19)
Net Plant - Telephone	<u>5,468,733.62</u>
Plant, Property and Equipment - Cable	
Cable Plant in Service	2,721,366.91
Less Accumulated Depreciation - Cable	(2,344,882.26)
Net Plant - Cable	<u>376,484.65</u>
Total Assets	<u><u>\$ 8,531,353.30</u></u>
LIABILITIES	
Current Liabilities	
Accounts Payable	111,535.25
Advance Billings and Prepayment	25,834.87
Customer Deposits	55,806.00
Accrued Interest	11,702.93
Other Current Liabilities	68,230.27
Total Current Liabilities	<u>273,109.32</u>
Long-Term Debt	
2006 Utility Revenue Bond	2,930,000.00
Total Long-Term Debt	<u>2,930,000.00</u>
Other Liabilities and Deferred Credits	
Other Long-Term Liabilities	101,127.00
Other Deferred Credits	0.00
Total Other Liabilities and Credits	<u>101,127.00</u>
EQUITY	
Income Balance	(272,365.09)
Fund Equity	5,499,482.07
Total Equity	<u>5,227,116.98</u>
Total Liabilities and Equity	<u><u>\$ 8,531,353.30</u></u>

Crosslake Communications

Income Statement

For The Twelve Months Ending December 31, 2013

	<u>PTD Amount</u>	<u>LYPTD Amount</u>	<u>YTD Amount</u>	<u>LYTD Amount</u>
Revenues				
Local Network Service	36,494.28	38,215.83	461,396.56	489,802.88
Network Access Service Revenue	69,188.21	76,039.19	884,340.11	943,318.97
Directory and Other Misc. Reg Revenue	4,316.81	4,419.46	53,030.42	52,036.79
Internet, Computer Sales	60,121.60	54,637.19	758,953.03	721,236.94
Uncollectible Revenue	166.98	(384.93)	(2,317.42)	(2,272.38)
Cable Revenue	72,628.40	65,106.22	1,094,724.52	990,797.61
Tower, Rent and Ad Revenue	23,358.30	17,264.56	155,144.59	131,591.57
Other Sales, Lease and Install Revenue	10,830.99	13,640.04	155,004.94	143,273.14
Total Operating Revenue	277,105.57	268,937.56	3,560,276.75	3,469,785.52
Operating Expenses				
Plant Specific Operations Expense	44,623.50	38,358.16	417,026.84	418,119.28
Plant Nonspecific Operations Expense	31,849.58	40,126.27	357,016.74	377,271.27
Depreciation Expense	79,321.39	78,389.81	869,147.70	988,403.49
Customer Operations Expense	31,354.64	32,770.23	320,612.00	322,346.68
Corporate Operations Expense	39,729.82	38,411.30	407,365.44	416,219.91
Internet, Computer Sales Expense	27,772.81	24,290.58	304,340.89	294,219.22
Other Non Reg Expenses	2,452.11	1,309.02	28,857.91	31,360.22
Signal Purchases	43,536.18	42,755.72	653,165.65	607,771.74
Operating Transfers to City	23,096.32	23,099.34	277,238.16	277,208.76
Total Operating Expenses	323,736.35	319,510.43	3,634,771.33	3,732,920.57
Total Operating Income (Loss)	(46,630.78)	(50,572.87)	(74,494.58)	(263,135.05)
Total Operating Ratio	116.83 %	118.80 %	102.09 %	107.58 %
Other Income (Expense)				
Investment Income	1,613.49	1,688.05	18,906.25	18,120.04
Revenue Bond/Co Bank Interest	(11,700.83)	(12,825.83)	(152,784.96)	(165,536.08)
Amortize Debt Expense	(781.70)	(781.70)	(9,380.40)	(9,380.40)
Gain/(Loss) on Investments	(55,107.98)	(117.19)	(54,616.28)	2,096.73
Miscellaneous	(5.31)	(3.46)	4.88	(6.38)
Total Other Income (Expense)	(65,982.33)	(12,040.13)	(197,870.51)	(154,706.09)
Total Net Income (Loss)	(112,613.11)	(62,613.00)	(272,365.09)	(417,841.14)

Crosslake Communications

Detail of Reserve Balances

12/31/2013

<i>Restricted and Designated Investments</i>	
Revenue Bond Reserve	\$455,000.00
Cable Operations & Maintenance Reserve	\$32,911.69
Debt Service Revenue Bond	168,748.54
New Central Office Reserve (Switch)	0.00
Heavy Equipment Reserve	60,666.76
Vehicle Reserve	17,955.02
Building Maintenance Reserve	8,000.00
New Technology Reserve	59,551.73
<i>Total Restricted and Designated Investments</i>	<i>\$802,833.74</i>
Unrestricted Investments	653,543.84
<i>Total Investments</i>	<i>\$1,456,377.58</i>

Unposted Market Value Allow	\$0.00
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Wells Fargo	1,066,756.06
Riverwood Bank	199,300.05
4M Fund	190,321.47
<i>Total Per Statements</i>	<i>1,456,377.58</i>

CROSSLAKE COMMUNICATIONS
Accounts Payable
Check Register
11/01/2013 To 11/30/2013

Check	Date	Vendor Name	Reference	Amount
1158	11/01/2013	FRANDSEN BANK AND TRUST	SEPT/OCT VISA ACTIVITY	3,169.20
1172	11/08/2013	INTERNAL REVENUE SERVICE	FED, FICA MEDICARE	6,887.82
1173	11/08/2013	PERA	PERA EE & ER	3,792.60
1174	11/08/2013	MINNESOTA DEPT OF REVENUE	MN WITHHOLDING	1,182.74
1175	11/08/2013	ING-DEFERRED COMP	DEFERRED COMP EE & ER	2,236.92
1176	11/12/2013	CITY OF CROSSLAKE (SEWER)	OCTOBER SEWER	37.00
1177	11/29/2013	INTERNAL REVENUE SERVICE	NOVEMBER EXCISE TAX	1,276.12
1178	11/29/2013	MINNESOTA DEPT OF REVENUE	NOVEMBER SALES & USE TAX	10,212.00
1192	11/22/2013	INTERNAL REVENUE SERVICE	FED, FICA, MEDICARE	7,888.74
1193	11/22/2013	PERA	PERA EE & ER	3,883.23
1194	11/22/2013	MINNESOTA DEPT OF REVENUE	MN WITHHOLDING	1,376.67
1195	11/22/2013	ING-DEFERRED COMP	DEFERRED COMP	2,236.92
1196	11/26/2013	CROW WING POWER	ELECTRIC SERVICE	4,901.04
29356	11/08/2013	PAL FOUNDATION OF CROSSLAKE	CROSSLAKE EVENTS CALENDAR 2014	300.00
29357	11/08/2013	PAUL BUNYAN COMMUNICATIONS	NOVEMBER LOCAL CHANNEL TRANSPORT	800.00
29358	11/08/2013	NMN INC	325 EA 2014 CALENDARS	1,563.05
29359	11/08/2013	RONALD J. SCHMIDT	REIMBURSE FOR 2 PAIR OF JEANS	37.98
29360	11/08/2013	CROW WING POWER	REPAIR CHGS FOR POLE HIT & OUTAGE	633.00
29361	11/08/2013	GOPHER STATE ONE CALL	LOCATES	187.05
29362	11/08/2013	ONVOY VOICE SERVICES	6264 PROGRAM	256.43
29363	11/08/2013	OLSEN THIELEN CO LTD	MIC/MTA CHARGES	1,596.06
29364	11/08/2013	POWER & TELEPHONE SUPPLY	SPlicing SLEEVES	550.58
29365	11/08/2013	UNITED PARCEL SERVICE	WKLY SERVICE & MISC SHIPPING	107.57
29366	11/08/2013	CROSSLAKE COMMUNICATIONS	PHONE SERVICE & COMM CTR VOICE MAIL	1,089.00
29367	11/08/2013	CITY OF CROSSLAKE	NOVEMBER OPERATING TRANSFER	22,083.33
29368	11/08/2013	CITI LITES INC	LOCATES	2,618.25
29369	11/08/2013	THE OFFICE SHOP INC.	TONER CARTRIDGE - COPIER	181.68
29370	11/08/2013	DITCH WITCH OF MINNESOTA INC	DITCH WITCH PARTS	105.67
29371	11/08/2013	XCEL ENERGY	SEPT/OCT NATURAL GAS	67.82
29372	11/08/2013	NTCA	ANNUAL DUES	2,951.94
29373	11/08/2013	WILLIAM GORDON	SCTE CABLE EXPO EXPENSE REIMBURSEMENT	788.69
29374	11/08/2013	MINNESOTA 9-1-1 PROGRAM	911, TAP, TAM	1,478.29
29375	11/08/2013	NCPERS MINNESOTA	NOVEMBER LIFE PREMIUM	48.00
29376	11/08/2013	CENTRAL TRANSPORT GROUP LLC	4 EA DS1'S	2,332.32
29377	11/08/2013	ASSURANT EMPLOYEE BENEFITS	NOVEMBER LONG TERM DISABILITY	463.24
29378	11/08/2013	PINNACLE	TELEPHONE DIRECTORY-3	1,060.38
29379	11/08/2013	UNIVERSAL SERVICE ADMIN CO.	OCTOBER FUSC	2,739.00
29380	11/08/2013	SHOWTIME NETWORKS INC	AFFILIATE PAYMENT	240.96
29381	11/08/2013	FOX SPORTS NET NORTH	AFFILIATE PAYMENT	7,348.95
29382	11/08/2013	TOWER DISTRIBUTION COMPANY	AFFILIATE PAYMENT	328.30
29383	11/08/2013	JOAN HARRELL	CAFE PLAN REIMBURSEMENT - BALANCE 0	300.00
29384	11/08/2013	CROW WING COUNTY HIGHWAY DEPT.	SEPT UNLEAD & DIESEL FUEL	1,209.64
29385	11/08/2013	7SIGMA SYSTEMS INC	OCTOBER CONSULTING	2,000.00
29386	11/08/2013	CORNERSTONE PUBL GROUP INC.	NOVEMBER NEWSLETTER	1,829.40
29387	11/08/2013	CROSSLAKE ACE	HARDWARE, TOOLS, BATTERY, ETC.	351.02
29388	11/08/2013	NATIONAL CABLE TEL COOP INC	AFFILIATE PAYMENT	39,382.84
29389	11/08/2013	EQUUS COMPUTER SYSTEMS INC	2 PC'S FOR RESALE	1,384.89
29390	11/08/2013	WASTE PARTNERS INC.	OCTOBER TRASH REMOVAL	76.62
29391	11/08/2013	DISCOVERY COMMUNICATIONS INC.	AFFILIATE PAYMENT	180.68
29392	11/08/2013	WEATHER CENTRAL, LP	NOVEMBER WEATHER FEED	214.50
29393	11/08/2013	NORTHLAND PRESS	"GIVE FAMILY ROOM A MAKEOVER" AD	147.20
29394	11/08/2013	CHARTER COMMUNICATIONS	NOVEMBER INTERNET FEED	1,500.00
29395	11/08/2013	TIGER DIRECT	POWER SUPPLY & TESTER	145.11
29396	11/08/2013	HUBBARD BROADCASTING, INC.	AFFILIATE PAYMENT	610.40

29397	11/08/2013	4M FUND F.B.O. 35373-101	FUND DEBT SERVICE RESERVE	37,825.83
29398	11/08/2013	ONLINE INFORMATION SERVICES	6 EXCHANGE REPORTS	46.20
29399	11/08/2013	HUB TELEVISION NETWORKS, LLC	AFFILIATE PAYMENT	32.85
29400	11/08/2013	ONLINE COLLECTIONS	COLLECTION COMMISSION	36.53
29401	11/08/2013	BIG 10	AFFILIATE PAYMENT	1,660.00
29402	11/08/2013	TIME COMMUNICATIONS	OCT/NOV ANSWERING SERVICE	242.46
29403	11/08/2013	VERIZON WIRELESS	CELL PHONES	250.90
29404	11/08/2013	CROSSLAKE COMMUNITY SCHOOL	USAC SCHOOL REIMBURSEMENT PROGRAM	978.87
29405	11/08/2013	NISC	OCT LIC FEES & TRAINING	2,369.71
29406	11/08/2013	FOX TELEVISION STATIONS, INC.	AFFILIATE PAYMENT	2,422.51
29407	11/08/2013	CBS TELEVISION STATIONS	AFFILIATE PAYMENT	1,388.70
29408	11/08/2013	RED ROCK RADIO WWVI	LOCAL SPORTS AD	120.00
29409	11/08/2013	KATHERYN JENSON	CREDIT REFUND	300.31
29410	11/08/2013	KAYLA DIGIOVANNI	CREDIT REFUND	26.37
29411	11/08/2013	SANDRA SWEENEY	CREDIT REFUND	80.09
29412	11/08/2013	DENNIS AHSCHLAGER	CREDIT REFUND	36.72
29413	11/08/2013	LAWRENCE W BENDEL	CREDIT REFUND	142.06
29414	11/08/2013	VIOLETTE KILDAHL	CREDIT REFUND	45.36
29415	11/08/2013	ROBERT KVAM	CREDIT REFUND	40.00
29416	11/08/2013	JOHN G LIND	CREDIT REFUND	158.13
29417	11/08/2013	LEE MESNA	CREDIT REFUND	290.81
29418	11/08/2013	DONALD KARK	CREDIT REFUND	55.14
29419	11/08/2013	KEVIN J ZAHLER	CREDIT REFUND	13.91
29420	11/08/2013	L W CARLSON	CREDIT REFUND	56.60
29421	11/08/2013	MATT MCDEVITT	CREDIT REFUND	30.39
29422	11/08/2013	ANDREW GRANDE	CREDIT REFUND	30.49
29423	11/08/2013	DWIGHT LANDE	CREDIT REFUND	1,564.20
29424	11/08/2013	STEVEN SOUTHER	CREDIT REFUND	15.60
29425	11/08/2013	CAROLYN AUFDERHEIDE	CREDIT REFUND	13.89
29426	11/08/2013	MIKE PADILLA	CREDIT REFUND	19.19
29427	11/08/2013	JEREMY POLLOCK	CREDIT REFUND	93.23
29428	11/08/2013	JON GROERER	CREDIT REFUND	103.37
29429	11/08/2013	LEO PROKOTT	CREDIT REFUND	40.01
29430	11/08/2013	BENNETT GIBBS	CREDIT REFUND	28.79
29431	11/08/2013	JOSEPH LENCIONI	CREDIT REFUND	5.53
29432	11/08/2013	REYNOLD TVEITA	CREDIT REFUND	15.76
29433	11/08/2013	JOSEPH B OTTERSTETTER	CREDIT REFUND	5.69
29434	11/08/2013	JAMES TERRY	CREDIT REFUND	35.79
29435	11/08/2013	JENNIE FAUSER	CREDIT REFUND	188.26
29436	11/08/2013	JIM MCLELLAN	CREDIT REFUND	35.97
29437	11/08/2013	ALLISON OTTOSON	CREDIT REFUND	46.82
29438	11/08/2013	CHRIS DENEAU	CREDIT REFUND	37.49
29439	11/22/2013	IBEW LOCAL UNION 949	UNION DUES	441.96
29440	11/27/2013	EMILY COOPERATIVE TELEPHONE	OCTOBER INTERNET USAGE - 74 MBPS	2,840.00
29441	11/27/2013	LAKES PRINTING	500 #10 ENVELOPES	58.67
29442	11/27/2013	MINNESOTA TELECOM ALLIANCE	2014 MTA MEMBERSHIP	5,460.00
29443	11/27/2013	ONVOY VOICE SERVICES	SS7 SERVICE, OPR SERV, LAKES LONG DISTANCE	10,829.43
29444	11/27/2013	OLSEN THIELEN CO LTD	481 PREP & FILING	1,775.00
29445	11/27/2013	UNITED PARCEL SERVICE	WEEKLY SERVICE & MISC SHIPPING	102.19
29446	11/27/2013	XCEL ENERGY	METER CHARGES SUNRISE & 16	54.72
29447	11/27/2013	DELTA DENTAL PLAN OF MINNESOTA	DECEMBER DENTAL PREMIUM	940.55
29448	11/27/2013	RICOH USA, INC.	COPIER LEASE 45 OF 60	362.03
29449	11/27/2013	AMERIPRIDE LINEN & APPAREL	RUG & TOWEL SERVICE	103.40
29450	11/27/2013	ELECTRIC SCIENTIFIC CO INC	SEMI-ANNUAL MAINT. FIRE ALARM	571.78
29451	11/27/2013	NATIONAL CABLE TELEVISION COOP	MULTI CHANNEL FILTERS	1,697.18
29452	11/27/2013	NEUSTAR INC.	SOW & LNP CHARGES	140.86
29453	11/27/2013	ASSURANT EMPLOYEE BENEFITS	DECEMBER LONG TERM DISABILITY	463.24
29454	11/27/2013	MINNESOTA LIFE INSURANCE CO	DECEMBER LIFE PREMIUM	197.90
29455	11/27/2013	UNIVERSAL SERVICE ADMIN CO.	NOVEMBER FUSC	2,739.00
29456	11/27/2013	ROVI GUIDES	AFFILIATE PAYMENT	279.93
29457	11/27/2013	TV GUIDE NETWORK	AFFILIATE PAYMENT	565.69
29458	11/27/2013	VANTAGE POINT	OCTOBER TTP SERVICE	460.00
29459	11/27/2013	CROW WING COUNTY HIGHWAY DEPT.	OCT UNLEAD & DIESEL FUEL	1,174.23

29460	11/27/2013	CORNERSTONE PUBL GROUP INC.	DECEMBER NEWSLETTER	1,831.48
29461	11/27/2013	CYNTHIA PERKINS	CAFE PLAN REIMBURSEMENT	343.50
29462	11/27/2013	KARE GANNETT CO., INC	AFFILIATE PAYMENT	1,249.83
29463	11/27/2013	TIGER DIRECT	CONNECTOR FOR CHANNEL 12 INSTALL	49.65
29464	11/27/2013	CHERI E. AYD	NOVEMBER OFFICE CLEANING	689.34
29465	11/27/2013	TOTALFUNDS BY HASLER	POSTAGE	500.00
29466	11/27/2013	TIME COMMUNICATIONS	NOVEMBER/DECEMBER ANSWERING SERVICE	174.40
29467	11/27/2013	COOPERATIVE NETWORK SERV LLC	LOCAL CHANNEL TRANSPORT	500.00
29468	11/27/2013	AQUARIUS WATER CONDITIONING INC.	NOVEMBER WATER SOFTENER RENTAL	44.89
29469	11/27/2013	RED HOUSE MEDIA	COVER DESIGN-AREA PHONE BOOK	213.75
29470	11/27/2013	NTCA GROUP HEALTH PLAN	DECEMBER HEALTH & LIFE INSURANCE	14,230.53
29471	11/27/2013	NISC	NOVEMBER BILLING	6,523.86
29472	11/27/2013	ESSENTIA HEALTH	EE SCREENING	50.00
29473	11/27/2013	INTELLIWEATHER, INC	OCTOBER WEATHER FEED	349.00
29474	11/27/2013	EMILY GREENS GOLF COURSE	CREDIT REFUND	76.67
29475	11/27/2013	THOMAS BOARDMAN	CREDIT REFUND	36.35
		Total for General Account :		\$259,422.38
1238	11/12/2013	NORTHLAND TRUST SERVICES INC.	BOND PAYMENT	376,955.00
		Total for Investment Account :		376,955.00
		Grand Total :		\$ 636,377.38

CROSSLAKE COMMUNICATIONS
Accounts Payable
Check Register
 12/01/2013 To 12/31/2013

Check	Date	Vendor Name	Reference	Amount
1210	12/06/2013	INTERNAL REVENUE SERVICE	FED, FICA MEDICARE	8,360.88
1211	12/06/2013	PERA	PERA EE & ER	3,955.10
1212	12/06/2013	MINNESOTA DEPT OF REVENUE	MN WITHHOLDING	1,267.05
1213	12/06/2013	ING-DEFERRED COMP	DEFERRED COMP EE & ER	8,992.48
1214	12/09/2013	FRANDSEN BANK AND TRUST	VISA CHARGES	945.03
1215	12/10/2013	CITY OF CROSSLAKE (SEWER)	NOVEMBER SEWER	37.00
1216	12/10/2013	INTERNAL REVENUE SERVICE	DECEMBER EXCISE TAX	1,277.59
1230	12/20/2013	INTERNAL REVENUE SERVICE	FED, FICA, MEDICARE	7,893.03
1231	12/20/2013	PERA	PERA EE & ER	3,884.55
1232	12/20/2013	MINNESOTA DEPT OF REVENUE	MN WITHHOLDING	1,421.46
1233	12/20/2013	ING-DEFERRED COMP	DEFERRED COMP	2,236.92
1251	12/26/2013	CROW WING POWER	ELECTRIC SERVICE	3,748.76
1252	12/31/2013	MINNESOTA DEPT OF REVENUE	DECEMBER SALES & USE TAX	10,167.00
29476	12/10/2013	PAUL BUNYAN COMMUNICATIONS	DECEMBER LOCAL CHANNEL TRANSPORT	800.00
29477	12/10/2013	BRAINERD DAILY DISPATCH	VETERANS DAY AD	50.00
29478	12/10/2013	CROSSLAKE ROLLOFF	DIRECTORY RECYCLE NOV/DEC	110.00
29479	12/10/2013	GOPHER STATE ONE CALL	LOCATES	62.35
29480	12/10/2013	ONVOY VOICE SERVICES	6264 PROGRAM, LAKES LD, OPR SERV, SS7	9,355.64
29481	12/10/2013	CROSSLAKE COMMUNICATIONS	PHONE SERVICE	998.70
29482	12/10/2013	CITY OF CROSSLAKE	HEARING TEST-3 EMPLOYEES, OPR TRANSF	22,240.87
29483	12/10/2013	CITI LITES INC	LOCATES	1,028.60
29484	12/10/2013	THE OFFICE SHOP INC.	INK, FOLDERS, CALENDARS, PAPERTOWELS	110.34
29485	12/10/2013	XCEL ENERGY	OCT/NOV NAT'L GAS	180.32
29486	12/10/2013	MEDTOX LABORATORIES	RANDOM EE TESTING	139.02
29487	12/10/2013	MINNESOTA 9-1-1 PROGRAM	911, TAP, TAM	1,479.44
29488	12/10/2013	NCPERS MINNESOTA	DECEMBER LIFE PREMIUM	48.00
29489	12/10/2013	NATIONAL CABLE TELEVISION COOP	STRIPPER BLADES & SPLICE CONNECTORS	480.83
29490	12/10/2013	CENTRAL TRANSPORT GROUP LLC	4 EA DS1'S	2,332.32
29491	12/10/2013	PINNACLE	TELEPHONE DIRECTORY-4	1,060.38
29492	12/10/2013	AVID COMMUNICATION CONST. INC	SIMONSON PLOW, COUNTY RD 66 & 1	1,788.10
29493	12/10/2013	SHOWTIME NETWORKS INC	AFFILIATE PAYMENT	220.88
29494	12/10/2013	FOX SPORTS NET NORTH	AFFILIATE PAYMENT	6,763.95
29495	12/10/2013	TOWER DISTRIBUTION COMPANY	AFFILIATE PAYMENT	274.74
29496	12/10/2013	AZAR COMPUTER SOFTWARE SERVICES	SOFTWARE SUPPORT JAN-JUNE	2,250.00
29497	12/10/2013	BL BROADCASTING INC	XMAS RADIO ADS	165.00
29498	12/10/2013	7SIGMA SYSTEMS INC	NOVEMBER CONSULTING	2,000.00
29499	12/10/2013	CROSSLAKE ACE	SAW BLADES, CLEANER, SPRAY BOTTLE, TOOLS, ETC	47.08
29500	12/10/2013	NATIONAL CABLE TEL COOP INC	AFFILIATE PAYMENT	31,466.20
29501	12/10/2013	WASTE PARTNERS INC.	NOVEMBER TRASH REMOVAL	76.62
29502	12/10/2013	DISCOVERY COMMUNICATIONS INC.	AFFILIATE PAYMENT	163.01
29503	12/10/2013	WEATHER CENTRAL, LP	DECEMBER WEATHER FEED	214.50
29504	12/10/2013	GE CAPITAL	COPIER LEASE 45 OF 60	378.97
29505	12/10/2013	NORTHLAND PRESS	GIVE FAMILY ROOM A MAKE OVER AD	147.20
29506	12/10/2013	CHARTER COMMUNICATIONS	DECEMBER INTERNET FEED	1,500.00
29507	12/10/2013	TIGER DIRECT	HARD DRIVES, ADAPTOR, WIRELESS ROUTER, 7 PC'S	4,486.81
29508	12/10/2013	HUBBARD BROADCASTING, INC.	AFFILIATE PAYMENT	469.70
29509	12/10/2013	4M FUND F.B.O. 35373-101	FUND DEBT SERVICE RESERVE	37,534.17
29510	12/10/2013	ONLINE INFORMATION SERVICES	8 EXCHANGE REPORTS	51.60
29511	12/10/2013	HUB TELEVISION NETWORKS, LLC	AFFILIATE PAYMENT	29.64
29512	12/10/2013	BIG 10	AFFILIATE PAYMENT	1,535.00
29513	12/10/2013	VERIZON WIRELESS	CELL PHONES	250.88
29514	12/10/2013	AQUARIUS WATER CONDITIONING INC.	DECEMBER WATER SOFTENER RENTAL	44.89
29515	12/10/2013	FOX TELEVISION STATIONS, INC.	AFFILIATE PAYMENT	2,025.30

29516	12/10/2013	CBS TELEVISION STATIONS	AFFILIATE PAYMENT	1,161.00
29517	12/10/2013	METRO SALES, INC.	MONTHLY COPIER MAINT. 11/23-12/23	163.52
29518	12/10/2013	RED ROCK RADIO WWI	LOCAL SPORTS AD	120.00
29519	12/10/2013	PROLABS USA, INC	SFP'S FOR USE IN CNS BOX	491.63
29520	12/10/2013	CONNIE FRANZ	CREDIT REFUND	109.33
29521	12/10/2013	BRET SMITH	CREDIT REFUND	37.00
29522	12/20/2013	IBEW LOCAL UNION 949	UNION DUES	441.96
29523	12/30/2013	MINNESOTA DEPT OF COMMERCE	3RD QTR 2014 INDIRECT ASSESSMENT	891.09
29524	12/30/2013	EMILY COOPERATIVE TELEPHONE	NOVEMBER INTERNET USAGE 62 MBPS	2,170.00
29525	12/30/2013	OLSEN THIELEN CO LTD	MIC/MTA CHARGES SEPT/OCT, PARTIAL AUDIT	7,560.00
29526	12/30/2013	SIMONSON LUMBER	2 X 4 X 10 FOR TEMP LINE	4.47
29527	12/30/2013	CENTURYLINK	ACCESS MN CSLK-20	5.55
29528	12/30/2013	CITI LITES INC	LOCATES	21.20
29529	12/30/2013	THE OFFICE SHOP INC.	TOILET PAPER	64.11
29530	12/30/2013	XCEL ENERGY	METER CHARGES SUNRISE & 16 & NAT'L GAS	567.67
29531	12/30/2013	DELTA DENTAL PLAN OF MINNESOTA	JANUARY DENTAL PREMIUM	940.55
29532	12/30/2013	AMERIPRIDE LINEN & APPAREL	RUG SERVICE	137.95
29533	12/30/2013	NCPERS MINNESOTA	JANUARY LIFE PREMIUM	48.00
29534	12/30/2013	BRAINERD LAKES AREA CHAMBER	3/2014 - 3/2015 DUES	605.00
29535	12/30/2013	NATIONAL CABLE TELEVISION COOP	.500 TO F CONNECTORS, DTA'S, HDMI CABLES	614.94
29536	12/30/2013	NEUSTAR INC.	SOW & LNP CHARGES	142.55
29537	12/30/2013	THE DOOR DOCTOR	REPAIR GARAGE DOOR	82.05
29538	12/30/2013	ASSURANT EMPLOYEE BENEFITS	JANUARY LT DISABILITY	506.45
29539	12/30/2013	MINNESOTA LIFE INSURANCE CO	JANUARY LIFE PREMIUM	197.90
29540	12/30/2013	UNIVERSAL SERVICE ADMIN CO.	DECEMBER FUSC	2,739.00
29541	12/30/2013	ROVI GUIDES	AFFILIATE PAYMENT	266.48
29542	12/30/2013	TV GUIDE NETWORK	AFFILIATE PAYMENT	565.69
29543	12/30/2013	VANTAGE POINT	NOVEMBER TTP SERVICE	5,923.44
29544	12/30/2013	THELEN HEATING & ROOFING INC.	PREVENTATIVE MAINT OF HVAC	361.00
29545	12/30/2013	CORNERSTONE PUBL GROUP INC.	JANUARY NEWSLETTER	2,285.38
29546	12/30/2013	KARE GANNETT CO., INC	AFFILIATE PAYMENT	1,044.90
29547	12/30/2013	PAUL HOGE	CAFE PLAN REIMBURSEMENT - BAL 0	270.05
29548	12/30/2013	CHERIE. AYD	DECEMBER OFFICE CLEANING	689.34
29549	12/30/2013	TIME COMMUNICATIONS	DECEMBER/JANUARY ANSWERING SERVICE	199.29
29550	12/30/2013	COOPERATIVE NETWORK SERV LLC	LOCAL CHANNEL TRANSPORT	500.00
29551	12/30/2013	VERIZON WIRELESS	CELL PHONES	250.97
29552	12/30/2013	NISC	DECEMBER BILLING & OCTOBER TRAINING	10,291.40
29553	12/30/2013	METRO SALES, INC.	MONTHLY COPIER MAINT 12/23 TO 1/23/14	163.52
29554	12/30/2013	INTELLIWEATHER, INC	DECEMBER WEATHER FEED	349.00
			Total for General Account	<u>\$ 231,531.28</u>

CROSSLAKE COMMUNICATIONS

Regular Meeting, January 28, 2014

The Regular Meeting of the Crosslake Communications Advisory Board was called to order at 8:00 am by Chairman John Moengen. Members present: Mike Winkels, Gordy Siemers, Dennis Leaser, Ann Schrupp, and Jim Talbott. Members Absent: Steve Kohlmann and Mike Myogeto. Also present were General Manager Paul Hoge, Accountant Cyndi Perkins, Operations Manager Jared Johnson and Network Engineer Paul Davis. Also in attendance was Mayor Darrell Schneider.

Actions Taken

1. The Advisory Board recommends to the City Council approval that Gordon Siemers and Ann Schrupp be appointed to a first term on the Advisory Board.

The Minutes of the December 31, 2013 meeting were reviewed. Dennis Leaser moved to approve the December 31, 2013 minutes as presented. Second by Ann Schrupp. All in favor, motion carried.

The November 2013 and December 2013 Financial Statements were reviewed. Paul commented on current financial statements and upcoming auditor presentation. Jim Talbott moved to accept the November and December Financial Statements. Second by Mike Winkels. All in favor, motion carried.

The November 2013 and December 2013 Check Registers were reviewed. Mike Winkels moved to approve the November and December registers as presented. Second by Dennis Leaser. All in favor, motion carried.

COMMUNICATIONS

- 1) Commission Member Openings. Paul reported we needed to recommend to the City Council the approval of Gordy Siemers and Ann Schrupp be appointed to first terms on the Advisory Board. Jim Talbott moved to approve the appointments. Second by Dennis Leaser. All in favor, motion carried.
- 2) Meet the Manager Review. Paul discussed the meeting. A discussion followed.
- 3) NCTC – Tvonmyside.com. We will be putting this link on our web page in our attempt to be proactive in our upcoming negotiations with the broadcasters.
- 4) Watch TV Everywhere update. Paul demonstrated the registration process and how a channel works once you log in. A lengthy discussion followed not only on CATV but Internet bandwidth as well.

PERSONNEL

- 1) Employee Anniversary – Ron Schmidt 40 years.

Paul presented Ron with a plaque for his 40 years of service. The Advisory Board congratulated Ron.

OTHER BUSINESS

OLD BUSINESS

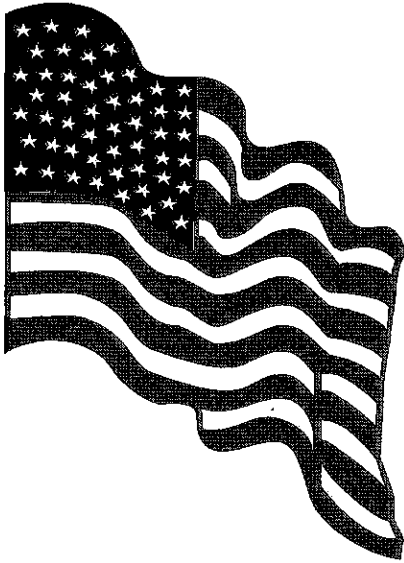
Dennis Leaser moved to adjourn the meeting at 9:32 am. Second by Jim Talbott. All in favor, motion carried.

Cc: Gordy Siemers
Dennis Leaser
Mike Winkels
Mike Myogeto
Steve Kohlmann
Ann Schrupp
Jim Talbott
Darrell Schneider, Mayor
Steve Roe
John Moengen
Gary Heacox
Mark Wessels


Paul Hoge

CROSSLAKE COMMUNICATIONS
CUSTOMER COUNTS

Telephone Service	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14
Telephone Lines	1839	1837	1831	1823	1818	1806	1792	1786	1775	1748	1747	1730	1719
Telephone Vacation Disconnected	222	219	163	31	20	22	20	20	37	133	155	167	182
Percentage of Telephone Customers Disconnected	12%	12%	9%	2%	1%	1%	1%	1%	2%	8%	9%	10%	11%
Extended Calling/Pequot	355	353	351	352	347	345	343	342	341	333	332	324	320
Expanded Calling/CTC, Emily	46	46	46	46	46	46	46	46	45	45	45	45	45
Cable TV Service													
Basic	224	227	227	227	232	237	233	230	232	240	246	248	255
Expanded Basic	1454	1448	1448	1447	1459	1453	1447	1432	1422	1407	1399	1397	1396
Digital TV	249	250	254	256	259	257	257	257	261	260	263	260	258
Total Crosslake Customers	1927	1925	1929	1930	1950	1947	1937	1919	1915	1907	1908	1905	1909
Total Cable Customers													
Cable Vacation Disconnected	786	787	669	291	58	24	17	21	171	565	670	730	767
Percentage of Cable Customers Disconnected	29%	29%	26%	13%	3%	1%	1%	1%	8%	23%	26%	28%	29%
Premium Channels													
HBO Pkg	74	68	67	69	67	69	70	69	66	64	63	62	59
Cinemax	42	42	41	43	42	42	41	41	38	36	35	37	35
Showtime Pkg	42	30	31	33	31	33	34	34	31	29	29	31	32
Starz/Encore Pkg	50	49	49	49	47	47	48	46	46	44	44	44	42
HD TV	235	234	241	243	254	266	276	276	278	279	278	280	281
DVR and 2nd HD boxes	113	116	119	121	124	189	194	196	198	193	195	194	196
1st Box No Charge						220	218	214	215	214	215	213	209
Internet Service													
Dial Up Internet	34	34	33	32	31	29	28	27	24	21	22	21	20
High Speed Internet	1248	1259	1268	1257	1281	1290	1291	1298	1300	1303	1309	1319	1324
Mail Box Only	223	224	223	201	197	199	197	199	197	190	197	205	206
Cable Modems	72	71	71	74	75	74	76	75	73	71	71	71	71
High Speed Vacation Disconnected	292	304	253	118	29	7	7	11	63	215	242	281	313
Percentage of High Speed Customers Disconnected	18%	19%	16%	8%	2%	1%	1%	1%	4%	14%	15%	17%	19%



CROSSLAKE POLICE DEPARTMENT

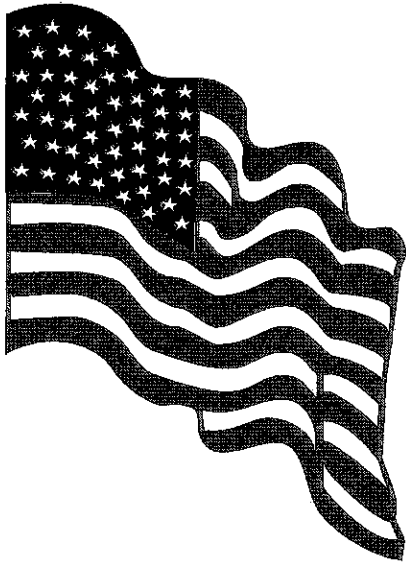
MONTHLY REPORT

January

2014

**Crosslake Police Department
Monthly Report
January 2014**

Agency Assist	13
Alarm	20
Assault	1
Civil Problem	1
Compliance Check	1
Damage To Property	1
Death	3
Ems	20
Found Property	2
Fraud	1
Gun Permits	5
Harass Comm	2
Hazard In Road	1
Housewatch	1
Information	4
Intoxicated Person	2
Licensing	1
Missing Persons	1
Parking Complaint	3
Property Damage Acc	2
Public Assist	2
Stalled Vehicle	1
Suspicious Activity	1
Suspicious Vehicle	1
Theft	2
Threats	1
Traffic Citation	1
Traffic Stop	24
Welfare Check	2
Total	120



CROSSLAKE POLICE DEPARTMENT

MISSION MONTHLY REPORT

January

2014

**Crosslake Police Department
Mission Monthly Report
January 2014**

Agency Assist	1
Alarm	3
Animal Complaint	1
Motorist Assist	1
Property Damage Acc	1
Public Assist	1
Traffic Arrest	2
Traffic Citations	2
Traffic Warnings	10
Total	22

MEMO TO: City Council

FROM: Chief Robert Hartman

DATE: February 4, 2014

SUBJECT: 2014-2015 LAW ENFORCEMENT CONTRACT AND JOINT POWERS
AGREEMENT BETWEEN CROSSLAKE AND MISSION TOWNSHIP

Attached is the proposed 2014-2015 Law Enforcement Contract and Joint Powers Agreement between Crosslake and Mission Township. The cost to Mission Township is \$48,000 and is payable in four increments. A motion authorizing the Mayor and Police Chief to sign the agreement is required.

LAW ENFORCEMENT CONTRACT AND JOINT POWERS AGREEMENT

This Contract made between the City of Crosslake (hereinafter referred to as "Crosslake", and Mission Township (hereinafter referred to as "Mission").

WHEREAS, Mission desires to obtain certain law enforcement services from Crosslake; and

WHEREAS, Crosslake agrees to furnish such law enforcement services on the terms and conditions set forth herein;

NOW, THEREFORE, it is agreed as follows:

I EFFECTIVE DATE

This Contract is made this 1st day of May, 2014 and is effective upon the dates hereinafter set forth.

II PURPOSE

The purpose of this contract is to provide the basis for and outline the terms and conditions upon which Crosslake will provide police service for and within the boundaries of Mission.

Crosslake hereby agrees to provide police service for Mission and Mission hereby engages Crosslake to provide such service in accordance with and subject to the terms of this contract.

III LEGAL BASIS

This contract is made pursuant to Minnesota Statutes Section 471.59. This contract is not made pursuant to Minnesota Statutes Section 436.06 and should not be construed as creating a joint municipal police department.

IV ADMINISTRATION

The administration of police service within Mission under this contract shall be the sole responsibility of the appropriate officials of Crosslake. To facilitate this contract, however, and in order to provide for an avenue of consultation and communication between Crosslake and Mission, on matters relating to police service, it is agreed that the Mission Board Chairman or his or her designee, shall confer with the Crosslake Mayor, or his or her designee, when requested by either party, on any matter relating to police service being provided to Mission by Crosslake. Crosslake officials shall participate in such discussions with the objective of providing for the satisfactory administration of this contract and for the satisfactory performance of police service for Mission.

V LEVEL OF SERVICE

During the time that this contract is in effect, Crosslake will provide Mission with police service, as defined herein, daily for six of the seven days of a work week, for periods of four hours per day.

The work shifts shall be determined by officials of the Crosslake Police Department.

When officers of the Crosslake Police Department are not actively on duty in Mission in accordance with the terms of this contract, Mission agrees that it shall be provided police protection by the Crow Wing County Sheriff's Department.

Officers of the Crosslake Police Department may respond to calls in Mission at times when they are not on duty in Mission, and are available to handle such calls if such calls do not hinder or diminish police service to Crosslake.

Except as otherwise specifically set forth, law enforcement service shall encompass only such duties and functions of the type coming within the jurisdiction of Crosslake pursuant to the laws of the State of Minnesota.

Petty misdemeanor, misdemeanor and gross misdemeanor offenses occurring within Mission which the Crosslake Police Department charges shall be prosecuted by the Crow Wing County Attorney, as appointed by the Crosslake City Council, and fines collected there from shall be distributed in accordance with state law.

IV HEADQUARTERS AND EQUIPMENT

The headquarters of the Crosslake personnel providing police service in Mission shall be in Crosslake, and members of the general public having need to communicate with the Crosslake Police Department on matters arising out of or involving person or property in Mission may communicate directly with Crosslake Police headquarters or the Crow Wing County Sheriff's Department. Crosslake, under the terms of this contract, will provide all communication devices, equipment, records, other materials and personnel necessary to the performance of this contract except to the extent that this contract specifically provides for the furnishing of any part thereof by Mission.

VII PUBLIC INFORMATION

Both parties agree to take reasonable steps necessary to inform the public of the fact that Crosslake is providing police service for Mission. Crosslake may, at its option, mark any or all of its police vehicles as "Crosslake Police Department", "Mission Township Police Department", or some similar designation.

VIII PERSONNEL: POLICIES AND FRINGE BENEFITS

All personnel used in providing police service to Mission under this contract shall be and remain employees of Crosslake. The personnel policies and contracts applicable to Crosslake Police employees shall apply, and compensation and applicable fringe benefits shall be the responsibility of and subject to determination from time to time by Crosslake.

IX DESIGNATION OF AUTHORITY

Under authority of Minnesota Statute Section 471.59, Subdivision 12, "Joint Exercise of Police Power", Mission authorizes all sworn officers of the Crosslake Police Department to exercise the powers of "Peace Officers" or "Police Officers" within the corporate limits of Mission, with the same authority as in the corporate limits of Crosslake, provided they meet the requirements of sub paragraphs (1) and (2) of Minnesota Statutes Section 471.59, Subdivision 12.

X OFF-DUTY POLICE SERVICE

Members of the Crosslake Police Department shall provide off-duty police service or special additional police service for which a special charge is made, within Mission on the same basis as such off-duty or special services are provided in Crosslake.

XI CHARGES BY CROSSLAKE FOR POLICE SERVICES

Crosslake shall charge and Mission shall pay for police services provided for under this contract on a basis as hereinafter provided. Police service shall begin May 1, 2014 and shall continue for a period of one year through April 30, 2015. The cost to Mission for services provided under this basic contract shall be \$48,000.00. Payments of \$12,000.00 shall be made to the City of Crosslake by Mission Township on May 1, 2014, August 1, 2014, November 1, 2014, and February 1, 2015.

XII TERM OF CONTRACT

This contract shall be effective as of May 1, 2014 and shall continue to April 30, 2015. This contract shall be in effect as determined above unless terminated by either party. Termination of the contract by either party shall be effective by serving the other party with a preliminary written notice of termination not less than ninety (90) days prior to the date of termination of the contract. Either party, at its option, may terminate the contract as set forth above if the other party fails to comply with the terms and conditions of this contract. However, Crosslake shall not have the right to terminate this contract for failure of Mission to make any payment due unless Crosslake has first given Mission written notice of such failure and its right to terminate and Mission has not made such payment within thirty (30) days of receiving such notice.

In the event that extraordinary changes occur in either community in the level and cost of police service, either party may terminate this contract on ninety (90) days written notice. The termination notice for the above paragraphs will be the same as set forth for termination at the end of the contract.

Crosslake shall make no special charges to Mission for police testimony, intoxilizer services, and related or similar services in connection with prosecution of any alleged offenses occurring in Mission.

XIII ASSUMPTION OF LIABILITY

1. Crosslake agrees to assume all liability for Crosslake personnel arising out of the following:
 - (a.) All liabilities incurred because of police activities in either Community.
 - (b.) All liability for injuries and sickness incurred because of workers' compensation laws.
 - (c.) All liabilities incurred for salaries and compensation.
2. Each party agrees that the acts of its officers and agents for any activity other than police work shall be their responsibility and each community indemnifies the other from any claims arising out of non-police activities caused by each community.
3. The Chief of Police, officers and employees and Crosslake shall not be deemed to assume any liability for intentional or negligent acts of Mission or any officer, agent or employee thereof. Mission shall defend Crosslake, the Chief of Police, its officers, employees, and agents against, and hold them harmless from, any claim for damages resulting from the enforcement of any duly enacted municipal ordinance of Mission.

IN WITNESS THEREOF, the parties hereto have executed this contract the day first above written.

IN PRESENCE OF:

CITY OF CROSSLAKE

By: _____
Its Mayor Date

By: _____
Its Chief of Police Date

IN PRESENCE OF:

TOWNSHIP OF MISSION

By: _____
Date

By: _____
Date

Crosslake Fire Department

Date: January 2014

Calls

Description of Incident	Calls	YTD	Jan 13	YTD 2013
3 - Rescue & Emergency Medical Services				
311 - Medical Assist - Assist EMS Crew	12	34	17	29
300 - Rescue, EMS Incident				
322 - Motor Vehicle Accident with Injuries	1	2		1
324 - Motor Vehicle Accident with No Injuries				1
340 - Search for Lost Person				1
342 - Search for Lost Person in Water				
362 - Ice Rescue				
326 - Snowmobile Accident With Injuries				
Total Medical:	13	36	17	32
1 - Fire				
111 - Building Fire				
111 - Building Fire (Mutual Aid)	2	3		
114 - Chimney Fire				
143 - Grass Fire/Wildland Fire				
131 - Automobile Fire				
Total Fire:	2	3	0	0
4 - Hazardous Condition (No Fire)				
412 - Gas Leak (Natural Gas or LPG)				
424 - Carbon Monoxide Alarm				
444 - Power Line Down/Trees on Road				
Total Hazardous Condition:	0	0	0	0
6 - Good Intent Call				
611 - Dispatched and Cancelled en route		1	1	2
609 - Smoke scare, Odor of smoke				
Total Good Intent:	0	1	1	2
7 - False Alarm & False Call				
743 - Smoke Detector Activation - No Fire	2	3	1	2
733 - Smoke Detector Activation due to Malfunction				
746 - Carbon Monoxide Detector Activation - No CO		1	1	1
731 - Sprinkler Activation due to Malfunction				
Total False Alarms:	2	4	2	3

Total Incidents:	17	44	20	37
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MEMO TO: City Council

FROM: Deputy Clerk

DATE: February 6, 2014

SUBJECT: 2014-2015 FIRE SERVICE CONTRACTS

The City of Manhattan Beach and the Township of Fairfield contract with the City of Crosslake for fire services. These contracts are reviewed and approved by the City Council each year and forwarded to the respective City and Township for renewal by April 1st. The cost of the contract is based on a percent of tax capacity for that portion of the City or Township covered by Crosslake. In addition, for each fire call responded to by the Crosslake Fire Department, a charge of \$350.00 for the first hour and \$300.00 for each additional hour is billed to the City or Township. The amount is payable upon execution of the agreement between both municipalities.

A motion is required to renew these contracts for the period of April 1, 2014 through March 31, 2015 for the two municipalities. (Council Action-Motion)

<u>Municipality</u>	<u>Tax Capacity</u>	<u>% of Tax Capacity</u>	<u>Amount</u>
Manhattan Beach	\$296,833	3.5%	\$10,389.15
Fairfield Township (Sections 6, 7, 8, 9, 16, 17, 18, 19, 20, 21, 28, 29, 30, 31, 32 and 33)	\$510,809	3.5%	\$17,878.31

Attachments

CITY OF CROSSLAKE

2014 / 2015 FIRE CONTRACT

This contract is made and entered into this 1st day of April, 2014 ("Anniversary Date") between the City of Crosslake, Crow Wing County, Minnesota, 37028 County Road 66, Crosslake, MN 56442, a public corporation ("Crosslake"), and the Township of Fairfield, Crow Wing County, Minnesota, 33108 Dangers Road, Crosby, MN 56441, a public corporation ("Fairfield Township").

In consideration of the mutual promises and agreements hereinafter set forth the parties do hereby agree as follows:

1. **Fire Service.** Fairfield Township agrees to purchase from Crosslake, and Crosslake agrees to provide Fairfield Township, the following fire services:

- Structural Firefighting

 - External Structural Firefighting

 - Interior Structural Firefighting

- Grass Firefighting

- General Firefighting

 - Vehicles & Equipment

 - Carbon Monoxide Calls

 - Other Non-Structural Firefighting

- Rescue

 - Vehicle & Equipment Extrication

 - General Search & Rescue

 - Confined Space Rescue

 - Water Rescue

- Emergency Medical Services

 - Fire Scenes

 - Rescue Scenes

- General Medicals – Level of Emergency Medical Response

 - First Responder

- Hazardous Materials Response – Level of Hazardous Materials Response

 - First Responder, Awareness

- Disaster Response

- Mutual Aid

The services indicated above are further explained, or limited, as follows:

- a. **Allocation of Resources.** The parties understand the fire department officer in charge of the particular scene shall exercise judgment to determine, in consideration of all the established policies, guidelines, procedures, and practices, how best to allocate the available resources of the fire department under the circumstances of a given situation. Failure to provide fire services because of poor weather conditions or other conditions beyond the control of Crosslake shall not be deemed a breach of this contract.
 - b. **No Guarantee.** The parties understand and agree Crosslake will endeavor to provide the services indicated above to the best of its ability given the circumstances, but Crosslake makes no guarantees that the services it actually provides in a given situation will meet any particular criteria or standard.
 - c. **Mutual Aid.** The City of Crosslake has a mutual aid agreement with Cuyuna Range Fire Departments. In the event another Cuyuna Range Fire Department is called by Crosslake Fire Department, Fairfield Township shall not be responsible for any third party claims that arise as a result of the mutual aid rendered by said Cuyuna Range Fire Department.
2. **Payment.** Fairfield Township agrees to pay Crosslake annually during the term of this contract the payment amount according to the following formula:
- a. 3 ½% of current years Tax Capacity calculated by Crow Wing County. 3 ½% of Tax Capacity of \$510,809 equals \$17,878.31.
 - b. Seventeen Thousand Eight Hundred Seventy Eight and 31/100th Dollars (\$17,878.31) Annual Payment for the contract year, April 1, 2014 through March 31, 2015 ("Annual Payment"). Said annual payment is due, in full, on or before April 1, 2014.
 - c. Three Hundred Fifty and 00/100th Dollars (\$350.00) for the first hour or any portion thereof that Crosslake Fire Department spends responding to a fire call; and Three Hundred and 00/100th Dollars (\$300.00) for each additional hour or fraction thereof.
 - d. One Hundred and 00/100th Dollars (\$100.00) per gallon for firefighting foam used in fighting a fire. The decision to use firefighting foam is solely the responsibility of the Crosslake Fire Department's Fire Chief or officer in charge of the fire incident.
 - e. Within 45 days after the fire incident Crosslake shall submit a written invoice (claim) to the owner of the property that received the service with a demand for payment; with instructions to remit the amount due to Fairfield Township. A

duplicate copy of said claim shall be sent to Fairfield Township with payment in full due from Fairfield Township 120 days from the date of the claim.

3. **Annual Meeting of Parties.** Fairfield Township shall have the right to request a meeting with Crosslake Fire Department and City staff to discuss contract and service issues. Fairfield Township reserves the right to appear before the Crosslake City Council to discuss any issues unresolved by Crosslake Fire Department or City staff.
4. **Emergency Service Charge.** Fairfield Township, in its sole discretion, may exercise its authority to impose and collect an emergency service charge on those receiving emergency services, including fire services, within Fairfield Township. Crosslake shall have no right to, or interest in, any service fees collected by Fairfield Township. If Fairfield Township imposes an emergency service charge it shall provide Crosslake a list of the specific types of information it determines it needs collected in order to successfully impose and collect the charge. Crosslake shall make a good faith effort to collect the requested information for each service call to the Service Territory and promptly provide Fairfield Township with the information it collected.
5. **Service Territory.** Crosslake shall provide fire services as indicated in this contract to the area in Fairfield Township described below and/or as indicated on a map which is attached hereto and made part of this contract. The identified area shall constitute the Fairfield Township Service Territory including Sections 6, 7, 8, 9, 16, 17, 18, 19, 20, 21, 28, 29, 30, 31, 32, and 33 for the purposes of this contract. See attached Exhibit "B".

The municipal boundaries of specific sections of Fairfield Township as shown in the public record.

6. **Term.** This contract shall commence on the effective date indicated above and shall expire at 11:59 P.M. March 31, 2015 unless terminated earlier as provided herein.
7. **Ownership.** Crosslake owns the buildings and equipment associated with the Fire Department and the amounts paid by Fairfield Township do not give rise to any ownership interest in, or responsibility toward, those items unless a specific ownership interest is indicated below: NONE
8. **Crosslake Responsibilities.** In addition to any other obligations described herein, Crosslake shall:
 - a. Authorize and direct the Crosslake Fire Department to provide the fire services described herein to Fairfield Township's Service Territory of which specific sections are identified;
 - b. Develop a detailed annual operational budget for the fire department for each year during the term of this contract by the Anniversary Date and present it to Fairfield

Township along with sufficient information to explain the items included in the budget figures;

- c. Upon Fairfield Township's request, provide Fairfield Township access to financial and cost data related to the fire department for five years prior to the current service year;
 - d. Disclose to Fairfield Township any proposed action Crosslake or the fire department intends to take that can reasonably be expected to affect the Insurance Services Office Fire Protection Grade in the Service Territory or Crosslake's ability to provide the fire services indicated above; and
 - e. Promptly disclose to Fairfield Township any information Crosslake can reasonably anticipate will directly affect its ability to perform its obligations under this contract.
9. **Fairfield Township's Responsibilities.** In addition to any other obligations described herein, Fairfield Township shall:
- a. Promptly pay Crosslake the payment amount as indicated above for the year of service, or a prorated share of the payment amount for the length of service actually provided if the contract is terminated early;
 - b. Approve a budget during the term of the contract that will provide funds needed to pay the payment amount; and
 - c. Promptly disclose to Crosslake any information Fairfield Township can reasonably anticipate will directly affect its ability to perform its obligations under this contract.

It is understood and agreed Fairfield Township shall have no responsibility whatsoever toward the firefighters or other emergency personnel including any employment related issues such as training, supervision, performance reviews, discipline, compensation, benefits, insurance coverage, compliance with any employment related federal, state, and local laws and rules such as OSHA, ERISA, RLSA, FMLA, or any other employment related issues, and Crosslake shall indemnify Fairfield Township from any such claims. It is further agreed Fairfield Township has no responsibility, beyond paying the agreed upon payment amount, for acquiring, operating, maintaining, housing, or replacing equipment as needed to provide the fire services described herein.

10. **Insurance Requirements.** Crosslake shall maintain general liability insurance for its services and shall include Fairfield Township as an additional insured for the term of this contract and any extensions thereof. Crosslake shall provide Fairfield Township proof of such insurance coverage and the additional insured endorsement naming the Township of Fairfield annually by the anniversary date of this contract.

11. **Indemnification.** Crosslake agrees to defend and indemnify Fairfield Township against any claims brought or actions filed against Fairfield Township or any officer, employee, or volunteer of Fairfield Township for injury to, death of, or damage to the property of any third person or persons, arising from Crosslake's performance under this contract for services. Under no circumstances, however, shall Crosslake be required to pay on behalf of itself and Fairfield Township, any amounts in excess of the limits on liability established in Minnesota Statutes Chapter 466 applicable to any one party. The limits of liability for Fairfield Township and Crosslake may not be added together to determine the maximum amount of liability for Crosslake. The intent of this subdivision is to impose on Crosslake a limited duty to defend and indemnify Fairfield Township for claims arising out of the performance of this contract subject to the limits of liability under Minnesota Statutes Chapter 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts between the parties and to permit liability claims against both parties from a single occurrence to be defended by a single attorney.
12. **No Waiver.** Nothing herein shall be construed to waive or limit any immunity from, or limitation on, liability available to either party, whether set forth in Minnesota Statutes Chapter 466 or otherwise.
13. **Modification.** This writing contains the entire agreement between the parties and no alterations, variations, modifications, or waivers of the provisions of this agreement are valid unless reduced to writing, signed by both Crosslake and Fairfield Township, and attached hereto.
14. **Subcontracting & Assignment.** Crosslake shall not subcontract or assign any portion of this contract to another without prior written permission from Fairfield Township. Services provided to Fairfield Township pursuant to a mutual aid agreement Crosslake has, or may enter into, with another entity does not constitute a subcontract or assignment requiring prior approval of Fairfield Township so long as Crosslake remains primarily responsible for providing the services to Fairfield Township's Service Territory.
15. **Termination.** This contract may be terminated at any time during its term by mutual agreement of the parties. Either party may terminate this agreement by personally serving a 120 day written notice of termination on the other party. This agreement shall terminate 120 days from the date of personal service of the written termination notice unless the party serving the notice withdraws the notice in writing before it is effective. If Fairfield Township fails to pay for the service according to the schedule established herein, this contract shall be null and void without further notice. Notice to Crosslake shall be served on the Crosslake City Clerk, and notice to Fairfield Township shall be served on the Clerk of Fairfield Township.

16. **Service Contract.** This is a service contract. The parties do not intend to undertake or create, and nothing herein shall be construed as creating a joint powers agreement, joint venture, or joint enterprise between the parties.

17. **Arbitration.** All claims or disputes between the parties arising out of, or relating to the Contract or the breach thereof shall be finally decided by arbitration in accordance with the rules of the American Arbitration Association, unless the parties mutually agree in writing otherwise. Written notice of the demand for arbitration shall be personally delivered to the other party and shall be made no longer than (90) days after the facts giving rise to the dispute have been discovered by the party requesting arbitration. The Arbitrator shall apply the laws of the State of Minnesota.

18. **Minnesota Law Governs.** This contract shall be governed by and construed in accordance with the internal laws of the State of Minnesota. All proceedings related to this contract shall be venued in the State of Minnesota.

19. **Severability.** The provisions of this contract shall be deemed severable. If any part of this contract is rendered void, invalid or otherwise unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this contract.

IN WITNESS WHEREOF, the parties have executed this contract effective on the date indicated above.

CITY OF CROSSLAKE

TOWNSHIP OF FAIRFIELD

By its Mayor:

By its Chair:

Signature

Signature

Print Name

Print Name

Date

Date

City Clerk

Clerk

Fire Chief

T.137N.-R.26W.





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/6/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

CROSSLAKE INSURANCE AGENCY INC
13683 County Rd 103
Crosslake, MN 56442

CONTACT NAME: John Weizenegger

PHONE (A/C, No, Ext): 218-961-7744

FAX (A/C, No): (218) 692-1137

E-MAIL: weizenegger@crosslake.net

ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC#

INSURER A: League of Minnesota Cities

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED

Crosslake City of
37028 County Rd 66
Crosslake, MI 56442
(218) 692-2688

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> retro date 4/1/87 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			CMC39394	04/01/2014	04/01/2015	EACH OCCURRENCE \$ 1,500,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED. EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ incl GENERAL AGGREGATE \$ NA PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANYAUTO ALLOWED AUTOS HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			CMC35394	04/01/2014	04/01/2015	COMBINED SINGLE LIMIT (Ea accident) \$ 1,500,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB DED <input type="checkbox"/> RETENTION \$ OCCUR CLAIMS-MADE			MEL7804	04/01/2014	04/01/2015	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder named as Additional Insured as respects to Fire Contract for the period 04/01/2014- 03/31/2015

CERTIFICATE HOLDER

FAIRFIELD TOWNSHIP
Crow Wing Co
33108 Dangers Road
Crosby MN 56441

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CITY OF CROSSLAKE

2014 / 2015 FIRE CONTRACT

This contract is made and entered into this 1st day of April, 2014 ("Anniversary Date") between the City of Crosslake, Crow Wing County, Minnesota, 37028 County Road 66, Crosslake, MN 56442, a public corporation ("Crosslake"), and the City of Manhattan Beach, Crow Wing County, Minnesota, 39148 County Road 66, Manhattan Beach, MN 56442, a public corporation ("Manhattan Beach").

In consideration of the mutual promises and agreements hereinafter set forth the parties do hereby agree as follows:

1. **Fire Service.** Manhattan Beach agrees to purchase from Crosslake, and Crosslake agrees to provide Manhattan Beach, the following fire services:

- Structural Firefighting

 - External Structural Firefighting

 - Interior Structural Firefighting

- Grass Firefighting

- General Firefighting

 - Vehicles & Equipment

 - Carbon Monoxide Calls

 - Other Non-Structural Firefighting

- Rescue

 - Vehicle & Equipment Extrication

 - General Search & Rescue

 - Confined Space Rescue

 - Water Rescue

- Emergency Medical Services

 - Fire Scenes

 - Rescue Scenes

- General Medicals – Level of Emergency Medical Response

 - First Responder

- Hazardous Materials Response – Level of Hazardous Materials Response

 - First Responder, Awareness

- Disaster Response

- Mutual Aid

The services indicated above are further explained, or limited, as follows:

- a. **Allocation of Resources.** The parties understand the fire department officer in charge of the particular scene shall exercise judgment to determine, in consideration of all the established policies, guidelines, procedures, and practices, how best to allocate the available resources of the fire department under the circumstances of a given situation. Failure to provide fire services because of poor weather conditions or other conditions beyond the control of Crosslake shall not be deemed a breach of this contract.
 - b. **No Guarantee.** The parties understand and agree Crosslake will endeavor to provide the services indicated above to the best of its ability given the circumstances, but Crosslake makes no guarantees that the services it actually provides in a given situation will meet any particular criteria or standard.
 - c. **Mutual Aid.** The City of Crosslake has a mutual aid agreement with Cuyuna Range Fire Departments. In the event another Cuyuna Range Fire Department is called by Crosslake Fire Department, Manhattan Beach shall not be responsible for any third parties claims that arise as a result of the mutual aid rendered by said Cuyuna Range Fire Department.
2. **Payment.** Manhattan Beach agrees to pay Crosslake annually during the term of this contract the payment amount according to the following formula:
- a. 3 ½% of current years Tax Capacity calculated by Crow Wing County. 3 ½% of Tax Capacity of \$296,833 equals \$10,389.15.
 - b. Ten Thousand Three Hundred Eighty Nine and 15/100th Dollars (\$10,389.15) Annual Payment for the contract year, April 1, 2014 through March 31, 2015 ("Annual Payment"). Said annual payment is due, in full, on or before April 1, 2014.
 - c. Three Hundred Fifty and 00/100th Dollars (\$350.00) for the first hour or any portion thereof that Crosslake Fire Department spends responding to a fire call; and Three Hundred and 00/100th Dollars (\$300.00) for each additional hour or fraction thereof.
 - d. One Hundred and 00/100th Dollars (\$100.00) per gallon for firefighting foam used in fighting a fire. The decision to use firefighting foam is solely the responsibility of the Crosslake Fire Department's Fire Chief or officer in charge of the fire incident.
 - e. Within 45 days after the fire incident Crosslake shall submit a written invoice (claim) to the owner of the property that received the service with a demand for

payment; with instructions to remit the amount due to Manhattan Beach. A duplicate copy of said claim shall be sent to Manhattan Beach with payment in full due from Manhattan Beach to Crosslake 120 days from the date of the claim.

3. **Annual Meeting of Parties.** Manhattan Beach shall have the right to request a meeting with Crosslake Fire Department and City staff to discuss contract and service issues. Manhattan Beach reserves the right to appear before the Crosslake City Council to discuss any issues unresolved by Crosslake Fire Department or City staff.
4. **Emergency Service Charge.** Manhattan Beach, in its sole discretion, may exercise its authority to impose and collect an emergency service charge on those receiving emergency services, including fire services, within Manhattan Beach. Crosslake shall have no right to, or interest in, any service fees collected by Manhattan Beach. If Manhattan Beach imposes an emergency service charge it shall provide Crosslake a list of the specific types of information it determines it needs collected in order to successfully impose and collect the charge. Crosslake shall make a good faith effort to collect the requested information for each service call to the Service Territory and promptly provide Manhattan Beach with the information it collected.
5. **Service Territory.** Crosslake shall provide fire services as indicated in this contract to the area in Manhattan Beach described below and/or as indicated on a map which is attached hereto and made part of this contract. The identified area shall constitute Manhattan Beach's Service Territory for the purposes of this contract.

The municipal boundaries of the City of Manhattan Beach as shown in the public record.

6. **Term.** This contract shall commence on the effective date indicated above and shall expire at 11:59 P.M. March 31, 2015 unless terminated earlier as provided herein.
7. **Ownership.** Crosslake owns the buildings and equipment associated with the Fire Department and the amounts paid by Manhattan Beach do not give rise to any ownership interest in, or responsibility toward, those items unless a specific ownership interest is indicated below: NONE
8. **Crosslake Responsibilities.** In addition to any other obligations described herein, Crosslake shall:
 - a. Authorize and direct the Crosslake Fire Department to provide the fire services described herein to Manhattan Beach's Service Territory;
 - b. Develop a detailed annual operational budget for the fire department for each year during the term of this contract by the Anniversary Date and present it to Manhattan Beach along with sufficient information to explain the items included in the budget figures;

- c. Upon Manhattan Beach's request, provide Manhattan Beach access to financial and cost data related to the fire department for five years prior to the current service year;
- d. Disclose to Manhattan Beach any proposed action Crosslake or the Fire Department intends to take that can reasonably be expected to affect the Insurance Services Office Fire Protection Grade in the Service Territory or Crosslake's ability to provide the fire services indicated above; and
- e. Promptly disclose to Manhattan Beach any information Crosslake can reasonably anticipate will directly affect its ability to perform its obligations under this contract.

9. Manhattan Beach's Responsibilities. In addition to any other obligations described herein, Manhattan Beach shall:

- a. Promptly pay Crosslake the payment amount as indicated above for the year of service, or a prorated share of the payment amount for the length of service actually provided if the contract is terminated early;
- b. Approve a budget during the term of the contract that will provide funds needed to pay the payment amount; and
- c. Promptly disclose to Crosslake any information Manhattan Beach can reasonably anticipate will directly affect its ability to perform its obligations under this contract.

It is understood and agreed Manhattan Beach shall have no responsibility whatsoever toward the firefighters or other emergency personnel including any employment related issues such as training, supervision, performance reviews, discipline, compensation, benefits, insurance coverage, compliance with any employment related federal, state, and local laws and rules such as OSHA, ERISA, RLSA, FMLA, or any other employment related issues, and Crosslake shall indemnify Manhattan Beach from any such claims. It is further agreed Manhattan Beach has no responsibility, beyond paying the agreed upon payment amount, for acquiring, operating, maintaining, housing, or replacing equipment as needed to provide the fire services described herein.

10. Insurance Requirements. Crosslake shall maintain general liability insurance for its services and shall include Manhattan Beach as an additional insured for the term of this contract and any extensions thereof. Crosslake shall provide Manhattan Beach proof of such insurance coverage and the additional insured endorsement naming the Manhattan Beach annually by the anniversary date of this contract.

11. Indemnification. Crosslake agrees to defend and indemnify Manhattan Beach against any claims brought or actions filed against Manhattan Beach or any officer,

employee, or volunteer of Manhattan Beach for injury to, death of, or damage to the property of any third person or persons, arising from Crosslake's performance under this contract for services. Under no circumstances, however, shall Crosslake be required to pay on behalf of itself and Manhattan Beach, any amounts in excess of the limits on liability established in Minnesota Statutes Chapter 466 applicable to any one party. The limits of liability for Manhattan Beach and Crosslake may not be added together to determine the maximum amount of liability for Crosslake. The intent of this subdivision is to impose on Crosslake a limited duty to defend and indemnify Manhattan Beach for claims arising out of the performance of this contract subject to the limits of liability under Minnesota Statutes Chapter 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts between the parties and to permit liability claims against both parties from a single occurrence to be defended by a single attorney.

12. **No Waiver.** Nothing herein shall be construed to waive or limit any immunity from, or limitation on, liability available to either party, whether set forth in Minnesota Statutes Chapter 466 or otherwise.
13. **Modification.** This writing contains the entire agreement between the parties and no alterations, variations, modifications, or waivers of the provisions of this agreement are valid unless reduced to writing, signed by both Crosslake and Manhattan Beach, and attached hereto.
14. **Subtracting & Assignment.** Crosslake shall not subcontract or assign any portion of this contract to another without prior written permission from Manhattan Beach. Services provided to Manhattan Beach pursuant to a mutual aid agreement Crosslake has, or may enter into, with another entity does not constitute a subcontract or assignment requiring prior approval of Manhattan Beach so long as Crosslake remains primarily responsible for providing for services to Manhattan Beach's Service Territory.
15. **Termination.** This contract may be terminated at any time during its term by mutual agreement of the parties. Either party may terminate this agreement by personally serving a 120 day written notice of termination on the other party. This agreement shall terminate 120 days from the date of personal service of the written termination notice unless the party serving the notice withdraws the notice in writing before it is effective. If Manhattan Beach fails to pay for the service according to the schedule established herein, this contract shall be null and void without further notice. Notice to Crosslake shall be served on the Crosslake City Clerk, and notice to Manhattan Beach shall be served on the Manhattan Beach Clerk.
16. **Service Contract.** This is a service contract. The parties do not intend to undertake or create, and nothing herein shall be construed as creating a joint powers agreement, joint venture, or joint enterprise between the parties.

17. **Arbitration.** All claims or disputes between the parties arising out of, or relating to the Contract or the breach thereof shall be finally decided by arbitration in accordance with the rules of the American Arbitration Association, unless the parties mutually agree in writing otherwise. Written notice of the demand for arbitration shall be personally delivered to the other party and shall be made no longer than (90) days after the facts giving rise to the dispute have been discovered by the party requesting arbitration. The Arbitrator shall apply the laws of the State of Minnesota.
18. **Minnesota Law Governs.** This contract shall be governed by and construed in accordance with the internal laws of the State of Minnesota. All proceedings related to this contract shall be venued in the State of Minnesota.
19. **Severability.** The provisions of this contract shall be deemed severable. If any part of this contract is rendered void, invalid or otherwise unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this contract.

IN WITNESS WHEREOF, the parties have executed this contract effective on the date indicated above.

CITY OF CROSSLAKE

By its Mayor:

Signature

Print Name

Date

City Clerk

Fire Chief

CITY OF MANHATTAN BEACH

By its Mayor:

Signature

Print Name

Date

Clerk

T.138N.-R.27W.

SEE PAGE 53

Crow Wing County, MN

11750

12750

13750

14750

15750

16750

17750

SEE PAGE 57

CITY OF MANHATTAN BEACH → ← CITY OF FIFTY LAKES

SEE PAGE 59

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/6/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

CROSSLAKE INSURANCE AGENCY INC
13683 County Rd 103
Crosslake, MN 56442

CONTACT NAME: John Weizenegger

PHONE (A/C, No, Ext): 218-961-7744

FAX (A/C, No): (218) 692-1137

E-MAIL: weizenegger@crosslake.net

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: League of Minnesota Cities

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED

Crosslake City of
37028 County Rd 66
Crosslake, MI 56442
(218) 692-2688

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL INSD	BOBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			CMC39394	04/01/2014	04/01/2015	EACH OCCURRENCE \$ 1,500,000
	<input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000
	<input checked="" type="checkbox"/> retro date 4/1/87						MED EXP (Any one person) \$ 1,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY \$ incl
A	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			CMC35394	04/01/2014	04/01/2015	GENERAL AGGREGATE \$ NA
	OTHER:						PRODUCTS - COMPIOP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY						
	<input checked="" type="checkbox"/> ANY AUTO						COMBINED SINGLE LIMIT (Ea accident) \$ 1,500,000
A	<input type="checkbox"/> ALLOWED AUTOS			MEL7804	04/01/2014	04/01/2015	BODILY INJURY (Per person) \$
	<input type="checkbox"/> HIRED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS						PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> NON-OWNED AUTOS						
A	UMBRELLA LIAB				04/01/2014	04/01/2015	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> EXCESS LIAB						AGGREGATE \$
	DED <input type="checkbox"/> RETENTION \$						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder named as Additional Insured as respects to Fire Contract for the period 04/01/2014- 03/31/2015

CERTIFICATE HOLDER

CITY OF MANHATTAN BEACH
PO BOX 808
CROSSLAKE MN 56442

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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NORTH AMBULANCE CROSSLAKE

JANUARY 2014 RUN REPORT

TOTAL CALLOUTS: 63

NIGHT: 24 DAY: 39

No Loads:	10
Cancels:	10
Fire Standbys:	00
Police Standbys:	00
Transported Patients:	43

CROSSLAKE:	21 (3 No Load, 2 Cancel)
BREEZY POINT:	06 (3 No Load)
IDEAL:	00
MISSION:	01
FIFTY LAKES:	04 (1 No Load, 1 Cancel)
MANHATTAN BEACH:	00
CENTER:	00
TIMOTHY:	00

MUTUAL AID TO:

PINE RIVER:	11 (2 No Load, 2 Cancel)
BRAINERD:	17 (1 No Load, 5 Cancel)

BLS TRANSFERS:	00
ALS TRANSFERS:	03

ALS INTERCEPTS (ADVANCED LIFE SUPPORT):

BRAINERD:	00
PINE RIVER:	00
AIRCARE:	02

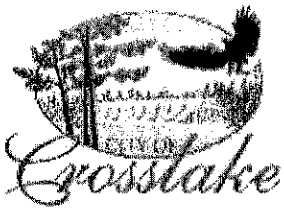
ECONOMIC DEVELOPMENT AUTHORITY
MEETING MINUTES
8:30 A.M. – JANUARY 8, 2014
City Hall

1. The regular monthly meeting of the Crosslake EDA was called to order at 8:30 A.M. by Patty Norgaard with the following members present: Patty Norgaard, Steve Roe, and Mark Wessels. Dennis Leaser and Bill Forsythe were absent. Also in attendance were Finance Director/Treasurer Mike Lyonais and Sheila Haverkamp of BLAEDC.
2. A MOTION WAS MADE BY MARK WESSELS, SECONDED BY STEVE ROE TO APPROVE THE MINUTES OF THE DECEMBER 4, 2013. AYES: ALL.
3. Mike Lyonais presented a summary regarding the JOBZ Project and noted that the last date of activity was in 2011. Sheila Haverkamp gave a brief history of the project. It was the consensus of the EDA to recommend that the City Council close the JOBZ Fund by moving the cash balance to the General Fund to reimburse the General Fund for administrative costs associated with the project. No further fund activity is expected. The Revolving Loan Fund balance information was included in the packet for information.
4. EDA Members reviewed a summary prepared by Sheila Haverkamp of the program purpose, eligibility requirements, loan terms and requirements, and loan application process for the Revolving Loan Fund. A discussion ensued regarding whether the Revolving Loan Fund should be used for incentive financing as well as gap financing. The Board had many questions regarding the terms and conditions and Ms. Haverkamp stated that she would research the original grant to see which conditions are required and which are changeable. Ms. Haverkamp will also bring a sample business plan to the next meeting. The EDA Members thought it would be a good idea to invite local lenders to a meeting to discuss the Revolving Loan Fund and make them aware of what is available.

Sheila Haverkamp gave an update on BLAEDC activities and shared the 2014 BLAEDC Work Plan with the EDA. The plan included strategies to achieve their goals. One new program is called Rent-A-Board provides local businesses the knowledge and skills of the Exec's in the form of an advisory council.
5. Patty Norgaard asked the Board to think of projects that they would like the EDA to work on in 2014. There are three buildings with available spaces (Liss Building, Pineberry, and Northland Press building). Ms. Norgaard would like to explore options to fill the office space. BREE is also important because it reaches out to existing businesses.
6. Patty Norgaard reported that the Light Up the Dam project was a success and approximately \$6,900 was raised in donations. The next BOOMTOWN meeting will be held January 9th from 7-9.
7. There being no further business at 10:20 A.M., PATTY NORGAARD ADJOURNED THE MEETING.

Respectfully Submitted,
Charlene Nelson
City Clerk





STATED MINUTES

City of Crosslake Planning and Zoning Commission

December 16, 2013
Special Meeting
9:00 A.M.

Crosslake City Hall
37028 County Road 66
Crosslake, MN 56442

1. Present: Aaron Herzog, Chair; Scott Johnson; Dave Nevin; Joel Knippel; Mark Lafon and Council Member Gary Heacox
2. Absent: None
3. Staff: Chris Pence, Crow Wing County Land Services Supervisor, Paul Herkenhoff, Crow Wing County Survey/Planning Coordinator, Sue Maske, Planning Assistant
4. 11-22-13 Minutes & Findings – **Motion by Knippel; supported by Johnson to approve the minutes as written. All members voting “Aye”, Motion carried.**
5. Public Forum
6. Old Business
 - 7.1 None
7. New Business
 - 8.1 Michael Stone - Conditional Use Permit Amendment
 - 8.2 Chatham Acquisitions, LLC - Variance for road right-of-way setback

7. Adjournment

December 16, 2013 Planning & Zoning Commission Meeting

Public Forum

There were no items for public forum

Motion by Lafon; supported by Knippel to close the public forum of the meeting.

All members voting "Aye", Motion carried.

**Michael Stone
Crosswoods Golf Course
120222100A00009**

Michael Stone was present. Herkenhoff read the request into the record. A letter dated 11-21-13 from David Reese, Widseth Smith Nolting stated we understand the proposal is to convert 50 acres of existing mixed timber/open into an additional 9 holes to the existing 18 hole golf course. We also understand no wetlands are proposed to be impacted also no wetland delineation or survey was provided in the material we received. Mr. Stone presented a letter from Great River Energy stating three possible conditions they would like added to the proposed Conditional Use Permit amendment. A letter dated 12-16-13 from the MN. Department of Natural Resources stated the approval of the Conditional Use Permit Amendment should include conditions that ensure stormwater flows coming off of the property are captured on-site and buffer areas should be required to capture runoff entering Tamarack Lake, specifically on the proposed holes located immediately adjacent to the lake. Discussion involved 2001 Conditional Use Permit; amount of dirt being moved; buffer along property lines; stormwater plan; wetland delineation being completed; 11-22-13 on-site; parking plan; types of fertilizer/chemicals used; height of proposed berm along Tamarack Lake; depth of Tamarack Lake and who performs inspections during construction for stormwater plan.

December 16, 2103 Action:

Motion by Knippel; supported by Nevin to approve the amendment to the 2001 Conditional Use Permit for a nine (9) hole expansion of Crosswoods Golf Course to include dirt moving:

- 1. In the Shore Impact Zone of more than ten (10) cubic yards**
- 2. In a Shoreland area of more than fifty (50) cubic yards**
- 3. Outside a Shoreland Area of more than one-hundred (100) cubic yards**
- 4. For a total amount of approximately 3,200 cubic yards of dirt moving**

Additional Conditions added to the Approved 2001 Conditional Use Permit Conditions:

- 1. An MPCA Stormwater Permit is obtained and submitted to Crosslake Planning and Zoning before any ground disturbance occurs**
- 2. A wetland delineation be conducted on all wetlands within 300 feet of Tamarack Lake**
- 3. A twenty (20) foot buffer be maintained around the wetlands**
- 4. Silt fence or other appropriate BMP's be installed around the wetlands to minimize impacts and to keep construction equipment out of the wetlands**
- 5. Property owner is to work with Planning and Zoning staff to develop the final stormwater plan and staff to follow up with a final inspection.**
- 6. All property lines be clearly marked prior to any clearing of the property**
- 7. Must obtain a DNR permit before any burning of trees or other vegetation occurs**
- 8. To be compliant with MPCA guidelines for the application of fertilizer/chemicals, maintain a log for the application of fertilizer/chemicals and have the log available to the Planning and Zoning office upon request**

(Continued on page 4)

Michael Stone/Crosswoods Golf Course Continued:

- 9. At Great River Energy's pole number 66, the tee box under the transmission line cannot exceed 1,266 feet in elevation or be constructed further than 160 feet from the pole.**
- 10. At Great River Energy's pole number 67, a 3 foot or more buffer is preferred between the pole and the start of the tee box slope. No fill, permanent or temporary, may be placed near the pole's base.**
- 11. Reasonable access to the poles must be maintained at all times.**

Findings: See attached

All members voting "Aye", Motion carried.



City of Crosslake Planning & Zoning/Board of Adjustment

Summary of Record

Michael Stone, Crosswoods Golf Course – NE1/4 of NW1/4, Sec 22, City of Crosslake, 120222100A00009 at 35878 County Road 3, Crosslake, MN 56442 on northwest shore of Tamarack Lake-NE

Request:

- To amend the 2001 Conditional Use Permit for a 9 hole expansion of Crosswoods Golf Course to include dirt moving:
 1. In the Shore Impact Zone of more than ten (10) cubic yards
 2. In a Shoreland area of more than fifty (50) cubic yards
 3. Outside a Shoreland area of more than one-hundred (100) cubic yards
 4. For a total amount of approximately three thousand two hundred (3,200) cubic yards of dirt moving

Chronology of events:

- November 13, 2013 – Application submitted
- November 26, 2013 – Notices sent out
- December 03, 2013 – Published in local newspaper
- November 22, 2013 – Planning and Zoning Commission on-site
- December 16, 2013 – Planning and Zoning Commission Meeting – Decision made to approve the amendment of the 2001 Conditional Use Permit

Packet Information:

- Public Hearing Notice
- Staff Report
- Conditional Use Application
- 2001 Conditional Use Permit conditions
- Submitted site plan

Correspondence:

- November 21, 2013 - Letter from Widseth Smith Nolting
- December 16, 2013 - Letter from MN Department of Natural Resources

FINDINGS OF FACT

SUPPORTING THE CONDITIONAL USE PERMIT AMENDMENT REQUEST

Findings shall be made in either recommending approval or denial of a conditional use permit application, and should reference specific sections of ordinances that apply to the project. The following questions are to be considered, but are not limited to:

1. Is the proposed use or development appropriate for the current land use zone?
Yes ☒ No ☐
 - The current use of the adjacent land is already a golf course
 - This is a proposed expansion of an existing golf course
 - Rural Residential allows for golf courses with an approved Conditional Use Permit

2. Does the proposed use with conditions conform to the City Comprehensive Plan?

Yes ☒ No

Why?

- **The Ordinance allows for the development of property with the city limits of Crosslake**
- **The adjacent land use is already an existing golf course**

3. Is the proposed use with conditions compatible with the existing neighborhood?

Yes ☒ No

Why?

- **There is county land to the east and south of the proposed use**
- **The property to the west is an existing golf course**

4. Will the use with conditions be injurious to the public health, safety, welfare, decency, order, comfort, convenience, appearance or prosperity of the city?

Yes No ☒

Why?

- **The proposed use will be productive and people will use it in a positive manner by people and there is nothing negative with golf courses**
- **With the conditions placed the proposed use will not have a negative impact to the city or the surrounding area**

5. Will the proposed use be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes permitted on that property, nor substantially diminish or impair property values in the immediate vicinity?

Yes No ☒

Why?

- **It will enhance the property value of the ranch located to the north of the proposed use**
- **The proposed conditions will protect the water quality of Tamarack Lake**
- **The proposed use will only benefit the County**

6. Will the proposed use impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area?

Yes No ☒

Why?

- **The predominant use in the area is already a golf course**
- **The proposed buffers will protect the surrounding properties**
- **The majority of the surrounding area is county land with only one private land owner in the area**

7. Will the proposed use create excessive additional requirements at public cost for public facilities and services and will not be detrimental to the economic welfare of the community?

Yes No ☒

Why?

- **There is nothing new it is just an expansion of the current use**
- **The infrastructure is already in place**
- **The parking area being proposed will handle the additional parking**

8. Does the Conditional Use have vehicular approaches to the property which are so designed as not to create traffic congestion or an indifference with traffic on surrounding public thoroughfares?

Yes ☒ No

- The County Highway Department will be planning appropriate approaches with the redevelopment of County Road 3
- The pedestrian crosswalk will be moved to the back side of the parking lot so pedestrians will not have to cross traffic turning into the parking lot

9. Have adequate measures been taken to provide sufficient off-street parking and loading space to serve the proposed use?

Yes ☒ No

- The parking across the street and the current parking lot will provide sufficient off-street parking and loading spaces

10. Have adequate measures have been taken or will be taken to prevent or control offensive odor, fumes, dust, noise and vibration, so none of these will constitute a nuisance and to control lights and signs in such a manner that no disturbance to neighboring properties will result?

Yes ☒ No

Why?

- With the buffers in place and the property lines marked will help protect the impact to neighboring properties

11. Will the proposed conditional use result in the destruction, loss or damage of a natural, scenic or historical feature of major significance.

Yes No

Why?

- N/A

12. Will the proposed conditional use promote the prevention and control of pollution of the ground and surface waters, including sedimentation and control of nutrients.

Yes ☒ No

Why?

- With the implementation of the NPDES Stormwater Plan, the proposed buffers and State regulations on the use of fertilizers/chemicals.

Decision: Motion by Knippel; supported by Nevin to approve the amendment to the 2001 Conditional Use Permit for a nine (9) hole expansion of Crosswoods Golf Course to include dirt moving:

1. In the Shore Impact Zone of more than ten (10) cubic yards
2. In a Shoreland area of more than fifty (50) cubic yards
3. Outside a Shoreland Area of more than one-hundred (100) cubic yards
4. For a total amount of approximately 3,200 cubic yards of dirt moving

Additional Conditions added to the approved 2001 Conditional Use Permit Conditions:

- 1. An MPCA Stormwater Permit is obtained and submitted to Crosslake Planning and Zoning before any ground disturbance occurs**
- 2. A wetland delineation be conducted on all wetlands within 300 feet of Tamarack Lake**
- 3. A twenty (20) foot buffer be maintained around the wetlands**
- 4. Silt fence or other appropriate BMP's be installed around the wetlands to minimize impacts and to keep construction equipment out of the wetlands**
- 5. Property owner is to work with Planning and Zoning staff to develop the final stormwater plan and staff to follow up with a final inspection**
- 6. All property lines be clearly marked prior to any clearing of the property**
- 7. Must obtain a DNR permit before any burning of trees or other vegetation occurs**
- 8. To be compliant with MPCA guidelines for the application of fertilizer/chemicals, maintain a log for the application of fertilizer/chemicals and have the log available to the Planning and Zoning office upon request**
- 9. At Great River Energy's pole number 66, the tee box under the transmission line cannot exceed 1,266 feet in elevation or be constructed further than 160 feet from the pole**
- 10. At Great River Energy's pole number 67, a 3 foot or more buffer is preferred between the pole and the start of the tee box slope. No fill, permanent or temporary, may be placed near the pole's base**
- 11. Reasonable access to the poles must be maintained at all times**

Findings: As listed above

All members voting "Aye", Motion carried.

Date: 1-24-14

Signature: _____

Chairman

**CHATHAM ACQUISITIONS, LLC
120094100A00009**

Douglas Murray represented the applicant. Herkzog read the request into the record and Herkenhoff went over the information that was submitted to the Planning Commission. The City of Crosslake received one (1) letter in support. Discussion involved 11-22-13 on-site; when the mobile home park was created; size of Lot N21; impervious coverage of 3.1% and when the garage was constructed.

December 16, 2013 Action:

Motion by Lafon; supported by Knippel to approve the variance for:

- 1. Road Right-of-Way setback of 27 feet to Deer Ridge Drive where 35 feet is required to existing dwelling;**
- 2. Road Right of Way setback of 31 feet to Daggett Pine Road where 35 feet is required to existing garage**

To construct:

- 439 square foot addition to existing dwelling**

Per the findings of fact as discussed, the on-sites conducted on 11-21-13 located on Lot N21 Chatham Trailer Park located in part of NE1/4 of SE1/4, Sec 9, City of Crosslake

Findings: See attached

All members voting "Aye", Motion carried.



City of Crosslake Planning & Zoning/Board of Adjustment

Summary of Record

Chatham Acquisition, LLC – Part of NE1/4 of SE1/4, Chatham Trailer Park, Lot N21, Sec 09, City of Crosslake, 120094100A00009 at 14585 Aspen Drive, Crosslake, MN 56442

Request is a Variance for:

- Road Right-of-Way Setback to Deer Ridge Drive of 27 feet where 35 feet is required to existing dwelling
- Road Right-of-Way Setback to Daggett Pine Road of 31 feet where 35 feet is required to existing garage

To construct:

- 439 square foot addition to existing dwelling

Chronology of events:

- November 13, 2013 – Application submitted
- November 26, 2013 – Notices sent out
- December 03, 2013 – Published in local newspaper
- November 22, 2013 – Board of Adjustment on-site
- December 16, 2013 – Board of Adjustment Meeting – Decision made to approve the variance request for road right-of-way setback

Packet Information:

- Notice of Hearing
- Staff Report
- Variance application
- Practical difficulty statement
- Certificate of Survey

Correspondence:

- October 21, 2013 - Letter from James & Cyndra Kaz

December 16, 2013

FINDINGS OF FACT

SUPPORTING THE VARIANCE REQUEST

A Variance may be granted by the Board of Adjustment when it is found that strict enforcement of the Land Use Ordinance will result in a "practical difficulty" according to Minnesota Statute 462. The Board of Adjustment should weigh each of the following questions to determine if the applicant has established that there are "practical difficulties" in complying with regulations and standards set forth in the Land Use Ordinance.

1. Is the Variance request in harmony with the purposes and intent of the Ordinance?

Yes ☒ No

Why?

- This is an existing lot of record
- The City Ordinance allows for development on existing properties
- There was a previous variance granted for the location of the garage and the proposed addition meets all required setbacks, although the information cannot be located in the City files

2. Is the Variance consistent with the Comprehensive Plan?

Yes ☒ No

Why?

- The proposed addition does not change the current use on the property

3. Is the property owner proposing to use the property in a reasonable manner not permitted by the Land Use Ordinance?

Yes ☒ No

Why:

- The road right-of-way setback to Deer Ridge Drive of 27 feet is a minimal request from the required 35 feet
- The road right-of-way setback to Daggett Pine Road of 31 feet is a minimal request from the required 35 feet
- The proposed addition does not change the current use as residential

4. Is the need for a Variance due to circumstances unique to the property and not created by the property owner?

Yes ☒ No

Why:

- The proposed addition will allow the existing dwelling to be attached to the existing garage
- The impervious surface coverage is 3.1% which is below the 25% maximum allowed by Ordinance
- The existing structures were non-conforming at the time the property was purchased

5. Will the issuance of a Variance maintain the essential character of the locality?

Yes ☒ No

Why:

- There are similar structures and land uses in the neighborhood with similar setbacks as noted during the on-site on 11-22-13

Decision: Motion by Lafon; supported by Knippel to approve the variance for:

- Road Right-of-Way Setback to Deer Ridge Drive of 27 feet where 35 feet is required to existing dwelling
- Road Right-of-Way Setback to Daggett Pine Road of 31 feet where 35 feet is required to existing garage

To construct:

- 439 square foot addition to existing dwelling

Per the findings of fact as discussed, the on-site conducted on 11-22-13 and the certificate of survey received by the Planning and Zoning Department on 11-13-13 located in part of NE1/4 of SE1/4, Chatham Trailer Park, Lot N21, Sec 9, City of Crosslake

Findings: As listed above

All members voting "Aye", Motion carried.

Date: 1-24-14

Signature: _____

Chairman

Matters not on the Agenda:

1. Mr. Pence went over the time line for the proposed revisions to the Ordinance and Land Use Map and reminded the board that there will be two open houses on 1-6-14 & 1-15-14 for the proposed revisions. Mr. Nevin asked how the general public is notified of the proposed revisions and the open houses. Mr. Nevin asked if the information could be put on City cable to help inform people of the proposed changes and open houses.

Motion by Nevin; supported by Knippel to adjourn at 10:00 A.M.

All members voting "Aye", Motion carried.

Respectfully yours,

Susan Maske

Susan Maske
Crow Wing County Planning Assistant

Crosslake Park/Library Commission Minutes

2:00 P.M. Wednesday, November 20, 2013

Members Present: Chair Joe Albrecht, John Pribyl, Robb Reed, Ron Lessard, Alden Hardwick, Patty Norgaard, Alternate Margo Jordan, Councilman Mark Wessels, Park, Recreation and Library Director Jon Henke, and guest Todd Lycsio

Meeting was called to order at 2:03

Motion to Approve September 2013 Minutes as Written: John P

Second: Ron L

Motion passed unanimously

I. Charter School Update

- A) Spaghetti Dinner—Held November 14th; \$4,600.00 was raised which goes to the PTO.
The total will amount to around \$11,000.00 with matching funds from “Give to the Max Day”.
- B) Donation money was received from the Crosslake/Ideal Lions Club for the snowshoes which will be of great benefit both to the School and to Community members. The snowshoes will be purchased from Crosslake Sales. Work will be done to establish separate trails for both skiers and snowshoers.
- C) Major Initiatives:
 - 1) Online School for 9-12 graders and a Pre-school for the next school year
 - 2) Increase offerings for after school programs/activities; basic gymnastics now offered
- D) Building project status report
Remodeling space and growing on-site being discussed with building owner for short-term. Long term goal is still a new building at a new location.

II. Library Update

- A) A letter from Marion Ridge, KRLS Director reviewed. She states having a Branch Library here will have adverse effects on Brainerd and KRLS regional headquarters. Making a decision on becoming a branch library is not recommended by Jon until all the issues have been addressed and the Council has all the information they need to make a decision. There should be more positives than negatives in order for us to become a branch library.
- B) Bird Feeder—The PAL Foundation, along with an anonymous donor, have started a bird feeder program for library guests and bird watchers in the area. Judd Brink of Backyard Birds has installed the first feeder and an information packet, containing magnets of what birds will be attracted at certain times of the year, will be received. Bird feeding and watching will be promoted to school children and area residents with the hope the program will continue to grow throughout the area.

III. Bench Donation

Jon was approached by a gentleman from Ideal Township who was willing to donate a bench in Crosslake as a memorial. The company we have previously purchased these benches from informed the Department that we could purchase two benches at a discount. Jon sent out an email and within a short time received enough donations to purchase the second bench.

IV. Road Vacation Request

It has been requested the Park/Library Commission consider the petition to vacate a portion of the right of way for Summit and Whitefish Ave. The Commission felt that without knowing how this area

will develop in the future it would not make sense to vacate a portion of public property.

The following motion was presented:

The Crosslake Park/Library Commission recommends to the Crosslake City Council that the petition to vacate a portion of Summit and Whitefish Ave. by John and Susan Derus be denied.

Motioned by: Alden Hardwick, Seconded by Robb Reed – Motion passed on a 5-1 vote.

V) Park Dedication

As no quorum was present at the October meeting, the consensus of the three attending members was to approve cash in lieu of land on the Park Dedication issue presented.

A motion to recommend the approval of cash (\$1,500.00) in lieu of land was presented by John P.

Second: Patty N Favor: All Motion carried

VI. Open Forum

A) Update on joint PAL/Chamber Calendar

Sponsors are needed for the calendar. Anyone interested in sponsorship, or including an event in the calendar, should contact the Chamber or the Community Center office.

Three thousand copies will be printed and are available at the Chamber, Community Center or sponsoring businesses.

B) Fitness Equipment

Jon would like to get the Commission thoughts on advertising the surplus weight room equipment on Craig's List. The Commission was supportive. Ads will also be placed around the Community, on the City website, and announced at the upcoming Council meetings.

C) Silver & Fit Program

A new Senior fitness program will be offered beginning January 1st in conjunction with several insurance companies. Jon will update in January.

D) New Commission Member Approved

Gary Nordstrom has been appointed to the Commission to fill the vacant seat. Gary has been a frequent Community Center visitor, supporter, and was instrumental in the development of the Community Garden project.

E) Chair Joe Albrecht addressed the members regarding the fact he would be gone for the next few meetings and would they want to appoint a Chair in his absence. The consensus was that Jon would send out an email reminder for the meetings to ensure a quorum was going to be present, and that they would appoint a separate Chair for each meeting from among those present.

VII. Adjourn

Motion to Adjourn: Patty N

Second: John P

Motion passed unanimously

* Values reported as BDL and 0 should be reported as "<" the lab reportable limit.

DATE	DAY OF WEEK	PRECIPITATION (INCHES)	INFLUENT FLOW (MGD)	EFFLUENT FLOW (MGD)	INFLUENT CHODS (mg/L)	EFFLUENT CHODS (mg/L)	PERCENT REMOVAL (CHODS)	EFFLUENT CHODS (kg/day)	INFLUENT TSS (mg/L)	EFFLUENT TSS (mg/L)	PERCENT REMOVAL TSS (%)	EFFLUENT TSS (kg/day)	INFLUENT pH	EFFLUENT pH	INFLUENT PHOSPHORUS (mg/L)	EFFLUENT PHOSPHORUS (mg/L)	EFFLUENT PHOSPHORUS (kg/day)	EFFLUENT AMMONIA (mg/L)	EFFLUENT D.O. (mg/L)	FECAL COLIFORM (number/100 ml)	EFFLUENT CHLORINE (mg/L)	
1	SUN	0.05	0.031	0.028									7.6	6.2					1.63			
2	MON	0.23	0.028	0.029									7.5	6.2					1.58			
3	TUE	0.11	0.029	0.035									7.5	6.4					1.67			
4	WED	0.41	0.016	0.011	690	2.4	99.6521739	0.099792	298	4	98.6577181	0.16632	7.4	6.5	8.05	0.047	0.00195426		1.66			
5	THUR		0.027	0.024									7.4	6.4					1.86			
6	FRI		0.021	0.017									7.6	6.4					1.71			
7	SAT		0.029	0.024									7.6	6.2					1.81			
8	SUN	0.08	0.024	0.021									7.5	6.4					1.86			
9	MON	0	0.021	0.019									7.2	6.5					1.81			
10	TUE		0.021	0.017									7.6	6.5					1.71			
11	WED		0.021	0.018	300	2	99.3333333	0.08316	249	4	98.3935743	0.16632	7.6	6.5	6.75	0.039	0.00182162		1.72			
12	THUR		0.022	0.018									7.6	6.3					1.91			
13	FRI	0.01	0.019	0.018									7.6	6.3					1.84			
14	SAT	0.02	0.022	0.019									7.6	6.4					1.82			
15	SUN		0.023	0.02									7.7	6.4					1.77			
16	MON	0.04	0.019	0.015									7.7	6.3					1.66			
17	TUE		0.02	0.016									7.6	6.3					1.78			
18	WED		0.019	0.016	250	2.2	99.12	0.091476	167	4	97.6047904	0.16632	7.7	6.3	6.13	0.045	0.0018711		1.97			
19	THUR	0.07	0.025	0.021									7.6	6.2					1.82			
20	FRI	0.01	0.021	0.017									7.5	6.3					1.78			
21	SAT	0.05	0.024	0.019									7.5	6.2					1.86			
22	SUN	0.04	0.021	0.019									7.4	6.2					1.69			
23	MON		0.026	0.022	430	2.4	99.44	0.099792	258	4	98	0.166	7.6	6.2	7.38	0.045	0.0018		1.57			
24	TUE	0.06	0.021	0.021									7.4	6.3					1.71			
25	WED	0.02	0.024	0.023							#DIV/0!	0	7.9	6.4			0		1.44			
26	THUR		0.018	0.021									7.7	6.4					1.44			
27	FRI		0.026	0.027									7.5	6.6					1.35			
28	SAT	0.04	0.029	0.03									7.6	6.7					1.17			
29	SUN		0.031	0.031									7.6	6.7					1.11			
30	MON		0.028	0.029	330	3.7	99	0.4	214	4	98	0.43	7.7	6.7	7.38	0.096	0.01		1.14			
31	TUE		0.03	0.03									7.6	6.7					1.23			
Total		1.190	0.685	0.836	2000,000	12,700		0.774	1188,000	20,000		1.095			35.690	0.272	0.017	0.000				0.000

Crosslake Roll-Off & Recycling Services

January 2014

	Mixed Paper	Aluminum	Tin	Glass	Plastic	Metal	Electronics	Total lbs	2000#	Total Tons
January	0	0	0	0	0	0	0	0	0	0
February	0	0	0	0	0	0	0	0	0	0
March	0	0	0	0	0	0	0	0	0	0
April	0	0	0	0	0	0	0	0	0	0
May	0	0	0	0	0	0	0	0	0	0
June	0	0	0	0	0	0	0	0	0	0
July	0	0	0	0	0	0	0	0	0	0
August	0	0	0	0	0	0	0	0	0	0
September	0	0	0	0	0	0	0	0	0	0
October	0	0	0	0	0	0	0	0	0	0
November	0	0	0	0	0	0	0	0	0	0
December	0	0	0	0	0	0	0	0	0	0

TOTAL IBS
2000#
TOTAL TONS

0 0 0 0 0 0 0 0 0 0 0
2000 2000 2000 2000 2000 2000 2000 2000 2000 2000 2000
0 0 0 0 0 0 0 0 0 0 0

Cardboard picked up by Waste Partners Twice a week 2 Dumpsters

SCORE REPORT FORM

Mo./Yr.

DEC 2013

CROSSLAKE REPORT

Organization: Waste Partners Environmental Services, Inc.
PO Box 677 Pine River, MN 56474
Contact Person: Eric Loge Ph: (218) 824-8727 Fax: (218) 765-3965

Materials delivered to: Cass County - Pine River Transfer Station
Metal - Crow Wing Recycling

RESIDENTIAL COMMERCIAL

Mixed Paper : (includes)

6612

Corrugated Cardboard
Newspaper
High grade office paper
Magazines
Phone Books
Other paper (specify)

Single Sort: Mixed Paper & Commingle

4391

Commingled Materials: (includes)

4111

%		lbs
0.05	Metals- Aluminum Cans	206
0.21	Tin Cans	863
0.61	Glass-	2508
	Clear bottles	
	Green bottles	
	brown bottles	
0.1	Plastic - #1 & #2 bottles	411
0.03	Reject	123
1.00		4111

Total LBS.

15114

0

Total Tons

7.56

0

OUT OF COUNTY Waste Disposal

Final Destination: **N/A**

Disposal Site Permit # : _____

Tons Delivered: **NONE**

Total Number of
Households
Served this Month

777

	Trash		Recycling		49540	30800	32900
	Accounts	Rate	Accounts	%	paper	commingle	Single sort
BRD	2191	0.87	1911	0.49	24393	15166	16200
BAX	865	0.88	764	0.20	9752	6063	6477
B.P.	630	0.83	526	0.14	6714	4174	4459
P.L.	258	0.63	162	0.04	2068	1286	1373
C.L.	777	0.67	518	0.13	6612	4111	4391
	4721	0.82	3881				

Pequot Lakes High School

GRAD BLAST 2014

The Pequot Lakes High School Grad Blast began in 1990 with just 60 graduates and a 1985 Buick was given as the grand prize. The goal of Grad Blast is to give the senior class one last chance to be together and celebrate their accomplishment of graduating from high school before they go their separate ways. To date, this event has achieved a 95% turnout rate and the committee's goal each year is to try and tailor the events to the class member's interests. The one offering that we have each year is a hypnotist at 1 AM in the auditorium, which has been a hit with each senior class.

The Grad Blast Committee is planning now for the 2014 Grad Blast event. There are 109 Pequot Lakes School district seniors this year and we are committed to our goal of providing a safe evening of fun, good food, and special memories for our graduating seniors, but we will need your help.

The Grad Blast Committee graciously asks for your donations, either monetary or in-kind. We know the businesses are asked constantly for donations, so whatever you can donate will be greatly appreciated by the seniors and the Grad Blast Committee. It is due to your generous contributions in the previous years that have enabled the seniors to have a memorable last night of high school together.

Thank you in advance for your support.

Sincerely,

Sue Galligan and Tina Grewe
Grad Blast Committee Members

Pequot Lakes Grad Blast Committee
PO Box 573
Pequot Lakes, MN 56472
PLGradBlast@gmail.com

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total prize value for the year will be \$1,500 or less, contact the licensing specialist assigned to your county.

Application fee (non refundable)

If application is postmarked or received 30 days or more before the event **\$50**; otherwise **\$100**.

ORGANIZATION INFORMATION

Organization name Crosslake Lutheran Church Previous gambling permit number _____

Minnesota tax ID number, if any 20280 Federal employer ID number (FEIN), if any 41-6105840

Type of nonprofit organization. Check one.

☐ Fraternal ☒ Religious ☐ Veterans ☐ Other nonprofit organization

Mailing address P.O. Box 248 City Crosslake State MN Zip code 56442 County Crow Wing

Name of chief executive officer [CEO] Pastor Greg Larsen Daytime phone number 218-692-3682 E-mail address clc@Crosslake.net

NONPROFIT STATUS

Attach a copy of ONE of the following for proof of nonprofit status.

Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.

Don't have a copy? This certificate must be obtained each year from:

Secretary of State, Business Services Div., 60 Empire Drive, Suite 100, St. Paul, MN 55103

Phone: 651-296-2803

IRS income tax exemption [501(c)] letter in your organization's name.

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization [charter]

If your organization falls under a parent organization, attach copies of both of the following:

- IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
- the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted. For raffles, list the site where the drawing will take place.

Crosslake Lutheran Church

Address [do not use PO box] 35960 County Road 66 City or township Crosslake Zip code 56442 County Crow Wing

Date[s] of activity. For raffles, indicate the date of the drawing.
March 15, 2014 and May 10, 2014

Check each type of gambling activity that your organization will conduct.

☐ Bingo* ☒ Raffle ☐ Paddlewheels* ☐ Pull-tabs* ☐ Tipboards*

***Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

To find a licensed distributor, go to www.gcb.state.mn.us and click on **Distributors** under the **WHO'S WHO? LIST OF LICENSEES**, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT

CITY APPROVAL for a gambling premises located within city limits

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days [60 days for a 1st class city].
- ☐ The application is denied.

Print city name Crosslake

Signature of city personnel _____

Title _____ Date _____

Local unit of government must sign

COUNTY APPROVAL for a gambling premises located in a township

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print county name _____

Signature of county personnel _____

Title _____ Date _____

TOWNSHIP. If required by the county.

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits.

[A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.166.]

Print township name _____

Signature of township officer _____

Title _____ Date _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief executive officer's signature _____ Date 1/28/14

Print name Greg Larsen

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days, or
 - all gambling conducted on one day.
- Only one application is required if one or more raffle drawings are conducted on the same day

Send application with:

- ☒ a copy of your proof of nonprofit status, and
- ☒ application fee (non refundable). Make check payable to "State of Minnesota."

To: Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Financial report and recordkeeping required

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.gcb.state.mn.us.

Within 30 days of the event date, complete and return the financial report form to the Gambling Control Board.

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

This form will be made available in alternative format (i.e. large print, Braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board.

All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney

General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

MEMO TO: City Council

FROM: Charlene Nelson
City Clerk

DATE: February 4, 2014

SUBJECT: CEMETERY LOTS

Patricia Devaney has requested that the City exchange six cemetery plots, which were purchased by Ms. Devaney in the summer of 2009 for six plots in another location of the cemetery, so that her family will have a full block of eight cemetery plots. Ms. Devaney owns plots that are located in Block 26, Lot 2 and consist of Sites A, B, E, F, G, and H. She wishes to have six plots located in Block 30 Lot 4 and plans to purchase two additional plots so that she owns a total of eight plots.

Attached please find a letter from Patricia Devaney and a copy of the cemetery deeds. If you are in agreement with the City exchanging the lots, a Quit Claim Deed will be prepared and sent to Ms. Devaney. Upon return of the signed Quit Claim Deed, the change will be made in the cemetery records.

Council approval to exchange the lots is requested. (Council Action – Motion)

Attachments

CEMETERY DEED

Know all by These Presents: That the City of Crosslake in the County of Crow Wing and State of Minnesota, in consideration of the sum of seventy five dollars and no/100, to it in hand paid by Patricia Devaney hereby grant, bargain, sell and convey unto the said Patricia Devaney her heirs and assigns forever the following described piece of land as a place for the burial of the dead, to-wit:

Lot Number Two, Block Number 26, of the Pinewood Cemetery situate on Site(s) H of Township 137, Range 27, Section 28 of the City of Crosslake in the County of Crow Wing and the State of Minnesota, according to the plat of said Cemetery on file in the Office of City Administrator of said City.

To have and to hold the same, subject to all the laws of this State, now or hereafter enacted for the management and regulation of Cemeteries, and also subject to all rules and by-laws of the said Pinewood Cemetery now or hereafter made, for the regulation of the affairs of the same or any part thereof.

It is hereby covenanted, that said hereby granted premises are free from all encumbrances, and that the title now conveyed is marketable, and that said City of Crosslake will warrant and defend the same to said grantee, her heirs and assigns.

In testimony whereof the said City of Crosslake has caused these presents to be executed in its behalf by its Mayor and its City Administrator this 16th day of July, 2009.

Signed, Sealed and Delivered in Presence of

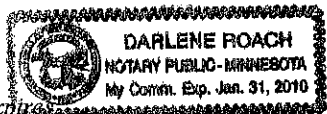
[Signature]
[Signature]

[Signature]
 Jay Andolshek, Mayor

[Signature]
 Thomas N. Swenson, City Administrator

State of Minnesota,
 County of Crow Wing

On this 16th day of July, A.D. 2009, before me appeared Jay Andolshek and Thomas Swenson. To me personally known, who, being by me duly sworn that they did say, that they are respectively the Mayor and the City Administrator of the City of Crosslake and they are the persons named in the foregoing instrument, and that the said instrument was signed and sealed on behalf of the said City of Crosslake by the authority of its City Council and said Mayor, Jay Andolshek and City Administrator, Thomas N. Swenson acknowledged the said instrument to be the free act and deed of the said City of Crosslake.



My Commission Expires

[Signature]

Darlene J. Roach
 Notary Public

CEMETERY DEED

Know all by These Presents: That the City of Crosslake in the County of Crow Wing and State of Minnesota, in consideration of the sum of three hundred seventy five dollars and no/100, to it in hand paid by Patricia Devaney hereby grant, bargain, sell and convey unto the said Patricia Devaney her heirs and assigns forever the following described piece of land as a place for the burial of the dead, to-wit:

Lot Number Two, Block Number 26, of the Pinewood Cemetery situate on Site(s) A, B, E, F and G of Township 137, Range 27, Section 28 of the City of Crosslake in the County of Crow Wing and the State of Minnesota, according to the plat of said Cemetery on file in the Office of City Administrator of said City.

To have and to hold the same, subject to all the laws of this State, now or hereafter enacted for the management and regulation of Cemeteries, and also subject to all rules and by-laws of the said Pinewood Cemetery now or hereafter made, for the regulation of the affairs of the same or any part thereof.

It is hereby covenanted, that said hereby granted premises are free from all encumbrances, and that the title now conveyed is marketable, and that said City of Crosslake will warrant and defend the same to said grantee, her heirs and assigns.

In testimony whereof the said City of Crosslake has caused these presents to be executed in its behalf by its Mayor and its City Administrator this 5th day of August, 2009.

Signed, Sealed and Delivered in Presence of

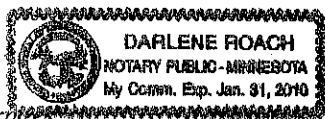
Bryan Hargrave
Charlene Nelson

Jay Andolshek
 Jay Andolshek, Mayor
Thomas N. Swenson
 Thomas N. Swenson, City Administrator

State of Minnesota,

County of Crow Wing

On this 5th day of August, A.D. 2009, before me appeared Jay Andolshek and Thomas Swenson. To me personally known, who, being by me duly sworn that they did say, that they are respectively the Mayor and the City Administrator of the City of Crosslake and they are the persons named in the foregoing instrument, and that the said instrument was signed and sealed on behalf of the said City of Crosslake by the authority of its City Council and said Mayor, Jay Andolshek and City Administrator, Thomas N. Swenson acknowledged the said instrument to be the free act and deed of the said City of Crosslake.



My Commission Expires

Darlene J. Roach

Darlene J. Roach

Notary Public

To Crosslake City Council -

I am a Longtime resident of Crosslake (Pre 1950) I purchased # 76 lots in Crosslake Cemetery. I would like to purchase 2 more and have a whole Block for my family - that I would like to have a bench on. Down from the block that I have 6 on is an open (8) block. That's the one I would like so we would be together.

I talked to a lady
in the office (telephone)

Please let me know
about \$ - She said
I had to put my request
in writing

Thank you

Pat Devaney
3937 Pillsbury
Mpls Minn
55409

612-669-0221

BILLS FOR APPROVAL
February 10, 2014

VENDORS	DEPT		AMOUNT
Ace Hardware, casters	P&R		25.96
Ace Hardware, antifreeze	P&R		3.99
Ace Hardware, drill, fuse, flashlight	P&R		97.27
Ace Hardware, bulbs	Police		47.97
Ace Hardware, hardware	P&R		0.60
Ace Hardware, heaters, brackets, tape	PW		121.93
Ace Hardware, hardware	PW		15.07
Ace Hardware, fan	PW		24.99
Ace Hardware, dropcloth	Police		3.00
Ace Hardware, hardware	Fire		5.80
Ace Hardware, hitch pin, hardware	Fire		31.56
Ace Hardware, tape	Fire		10.78
Ace Hardware, fuse	P&R		4.49
Ace Hardware, fuse, hardware	P&R		5.39
Ace Hardware, wd40	P&R		5.29
Ace Hardware, hardware	P&R		7.99
Ace Hardware, electrical supplies	Police		94.51
Ace Hardware, wallboard saw	Police		7.99
Alexandria Technical College, fire school	Fire		175.00
AW Research, water testing	Sewer		345.60
Banyon Data Systems, retirement module	Admin		595.00
Batteries Plus, battery	PW		34.99
Bob Hartman, reimburse travel expense	Police		11.00
Bobby Willard, reimburse for uniform	Police	pd 1-24	41.99
Bobby Willard, reimburse for office supplies	Police		74.78
Bobby Willard, reimburse for uniform	Police		75.13
Breen & Person, legal fees	ALL		862.50
Center for Business & Industry, fire school	Fire		480.00
City of Baxter, citation books	Police		91.35
City of Crosslake, sewer utilities	PW/Gov't		111.00
Clean Team, february cleaning	Gov't	pd 1-27	756.14
Council #65, union dues	ALL		385.00
Crosslake Communications, phone, fax, cable, internet	ALL		1,247.31
Crosslake Communications, reimburse for olsen thielen expense	Admin		309.50
Crosslake Rolloff, recycling	Gov't		2,695.00
Crow Wing County Auditor, audit confirmation	Gov't		30.00
Crow Wing County Highway Dept, fuel	ALL		4,427.32
Crow Wing County Sheriff's Office, radio	PW		3,079.00
Dacotah Paper, janitorial supplies	P&R		513.42
Deferred Comp	ALL		150.00
Delta Dental, dental insurance	ALL		1,533.25
Diamond Industrial Cleaning, hose, trigger, washer repair	PW		404.86
DJV Consulting, LLC, consulting fees	Admin		2,092.50
Dondelinger, oil change, repairs	PW		806.49
Essentia, drug test	PW		25.00

Fire Instruction & Rescue, first responder training	Fire		3,840.00
Fortis, disability	ALL		496.22
Guardian Pest Solutions, pest control	ALL		82.94
Hawkins, chemicals	Sewer		432.97
Heiman, gloves	Fire		69.95
Holiday, fuel	P&R		10.12
IAFC, membership dues	Fire		234.00
Keepers, uniform	Police		134.08
Keepers, uniform	Police		145.56
League of MN Cities, safety and loss control workshop	ALL		80.00
Little Falls Machine, blades, cutting edges	PW		1,596.72
Marco, copier lease	ALL	pd 1-24	443.13
Marsden, office cleaning	PW		676.52
Mastercard, Amazon.com, uniform	Police	pd 1-24	39.94
Mastercard, Indoor Shooting & Archery, range time	Police		32.21
Mastercard, NETA, fitness training	P&R		236.00
Mastercard, Newegg.com, computer security upgrade	Police		595.98
Mastercard, Office Max, monitor	Police		150.30
Mastercard, travel expenses	Police		335.15
Mastercard, travel expenses	P&R		183.06
Med Compass, medical exams	Fire		2,538.00
Medica, health insurance	ALL		22,705.30
Midwest Machinery, brushes	P&R		557.90
Midwest Machinery, cutting edge, blade, bolt	PW		188.79
MMUA, water utility member dues	Gov't		270.00
MN Life, life insurance	ALL		335.00
Moonlite Square, batteries	Fire		8.10
Napa, fuel additive, light	PW		42.74
National Rec & Park Assn, membership dues	P&R		159.00
NCPERS-Life Insurance	ALL		144.00
Nisswa Police Dept, crow wing county chiefs assn dues	Police		75.00
Northland Press, budget summary statement	Admin		132.80
Northland Press, ordinances 317 and 318	P&Z		128.65
Northland Securities, continuing disclosure report	Gov't		2,025.00
Power Lodge, heater, doors, seals	Fire		2,081.15
Premier Auto, oil change	Police		26.99
Premier Auto, replace wire	Police		169.60
Pure Pressure Mobile Wash, ice dam removal	P&R		990.00
Ron Harkin, reimburse for uniform expense	P&R		159.97
Seaberg Motorsports, parts	P&R		64.11
Shipman Auto Parts, repair ram	P&R		122.03
Streichers, uniform	Police		51.98
Teamsters Local Union #346, union dues	Police		191.00
The Office Shop, metal bulletin board	Cemetery		329.00
The Office Shop, gloves	Police		116.80
The Office Shop, gloves	Sewer		109.80
The Office Shop, pens	Admin		6.35
The Office Shop, batteries	Gov't		11.67
The Office Shop, office supplies	Gov't		64.00
The Office Shop, cd's	Police		30.69
Verizon, air card and ipad charges, cell phone charges	ALL		1,064.74

Volunteer FF Benefit Assn, annual renewal	Fire		161.00
Waste Partners, trash removal	ALL		217.52
Widseth Smith Nolting, engineering fees	ALL		1,710.80
Xcel Energy, gas utilities	ALL		4,149.26
Ziegler, cutting edges	PW		2,607.83
Ziegler, preventative maintenance service	PW		1,012.76
TOTAL			76,441.89

Land Services Department

Mark B. Liedl.....Land Services Director

Environmental Services

Christopher Pence.....Land Services Supervisor

Douglas R. Morris.....Solid Waste Coordinator

Property Valuation and Classification

Gary Griffin.....Land Services Supervisor

Public Land Management

Kirk Titus.....Land Services Supervisor

PROPERTY VALUATION AND
CLASSIFICATION
LAND SERVICES BUILDING
322 LAUREL STREET, SUITE 15
BRainerd, MN 56401

TELEPHONE (218) 824-1010

FAX (218) 824-1011

Gary.Griffin@crowwing.us

**CROW WING COUNTY**

BRainerd, MINNESOTA 56401

Memo to: Crow Wing County Cities & Townships

From: Gary Griffin, SAMA
Land Services Supervisor

Date: January 30, 2014

Re: Local Board of Appeal & Equalization

Enclosed is a copy of the preliminary schedule for the Local Boards of Appeal and Equalization as well as an Assessment Notice for you to post. Should this date not work for you, please contact me at the email or phone number listed above by February 14, 2014.

Reminder:

Again this year the Property Valuation and Classification (PVC) office will be making appointments for your Local Boards of Appeal and Equalization. Those who have made an appointment will be heard first and walk-ins will be heard in the order they sign up.

Reminder:

Each local board meeting must have one member who has attended the training course within the past four years and your city or township *must have a quorum* or your right to a local board is transferred to the County for the local board meeting and the following assessment year. Enclosed is a copy of the Local Board of Appeal and Equalization Certification List. Your township or city member representation has been highlighted. Please review and make note of member expiration dates. When we become aware of training dates and locations, we will forward that information on to you.

Our office looks forward to working with you during this process. If you have any further questions, please feel free to contact this office.

Gary Griffin

Enclosures

Important Notice Regarding Assessment and Classification of Property
This may affect your 2015 property tax payments.

Notice is hereby given that the Board of Appeal and Equalization of the City of **Crosslake** shall meet on **Friday, April 11, 2014**, at **10:00 AM**, in the office of the Clerk in said City. The purpose of this meeting is to determine whether taxable property in the jurisdiction has been properly valued and classified by the assessor, and to determine whether corrections need to be made.

If you believe the value or classification of your property is incorrect, please contact your assessor's office to discuss your concerns. If you are still not satisfied with the valuation or classification after discussing it with your assessor, you may appear before the local board of appeal and equalization. The board shall review the valuation, classification, or both if necessary, and shall correct it as needed. Generally, an appearance before your local board of appeal and equalization is required by law before an appeal can be taken to your county board of appeal and equalization.

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PRELIMINARY - 2014 LOCAL BOARDS OF APPEAL & EQUALIZATION

Friday, April 11th Crosslake	Time 10:00 AM	Assessor Sandra/Gary/Brian	Location City Hall -- 37028 Co Rd 66
Monday, April 14th Lake Edward Twp	Time 10:00 AM	Assessor Kay/Katrina	Location Town Hall -- 23977 Co Rd 4
Tuesday, April 15th Ross Lake Twp	Time 10:00 AM	Assessor Katrina/Gary	Location Town Hall -- 27853 Co Rd 36
Wednesday, April 16th Wolford Twp	Time 1:00 PM	Assessor Janelle/Kay	Location Town Hall -- 27027 Wolford Hall Rd
Thursday, April 17th Breezy Point	Time 10:00 AM	Assessor Vickie/Gary/Sam	Location City Hall -- 8319 Co Rd 11
Monday, April 21st Daggett Brook Twp Mission Twp	Time 10:00 AM 10:00 AM	Assessor Steve/Scott Vickie/Gary	Location Town Hall -- 14074 Co Rd 2 Town Hall -- 29474 Co Rd 3
Tuesday, April 22nd Jenkins Twp Nisswa	Time 10:00 AM 1:00 PM	Assessor Sam/Gary Sam/Gary/Brian	Location Town Hall -- 36233 Co Rd 15 City Hall -- 5442 City Hall St
Wednesday, April 23rd Deerwood Twp Irondale Twp	Time 10:00 AM 1:00 PM	Assessor Janelle/Gary Janelle/Gary	Location Town Hall -- 20782 State Hwy 6 Town Hall -- 19121 Co Rd 12
Thursday, April 24th Crow Wing Twp Timothy Twp Gall Lake Twp	Time 10:00 AM 10:00 AM 1:00 PM	Assessor Steve/Scott Katrina/Gary Katrina/Gary	Location Town Hall -- 6930 Cuyuna Ave Town Hall -- 10784 Co Rd 1 Town Hall -- 3304 Co Rd 56
Friday, April 25th Ideal Twp Long Lake Twp	Time 10:00 AM 1:00 PM	Assessor Sandra/Gary Steve/Scott	Location Town Hall -- 35489 Butternut Pt Rd Town Hall -- 9033 State Hwy 25
Monday, April 28th Maple Grove St. Mathias Twp	Time 10:00 AM 1:00 PM	Assessor Steve/Gary Steve/Gary	Location Town Hall -- 10013 Co Rd 108 Community Ctr -- 4548 Co Rd 121
Tuesday, April 29th Fort Ripley Twp Platte Lake Twp	Time 10:00 AM 1:00 PM	Assessor Steve/Gary Steve/Gary	Location Town Hall -- 5190 Legend Ln Town Hall -- 20023 Co Rd 2

**** OPEN BOOK MEETINGS -- THURSDAY & FRIDAY, MAY 1st & 2nd FROM 9 AM TO 3 PM ****

Cuyuna
Deerwood City
Ironton
Emily
Riverton
Crosby
Little Pine Twp
Center
Fifty Lakes

ASSESSOR

Janelle
Janelle
Janelle
Katrina
Janelle
Janelle
Katrina
Kay
Katrina

**** OPEN BOOK MEETINGS -- MONDAY & TUESDAY, MAY 5th & 6th FROM 9 AM TO 3 PM ****

Baxter
Pequot Lakes
Trommald
Fairfield Twp
1st Assessment
2nd Assessment
Rabbit Lake Twp
Nokay Lake Twp
Oak Lawn Twp
Perry Lake Twp
Roosevelt Twp

ASSESSOR

Bob/Brian
Sam
Janelle
Katrina
Kay
Katrina
Janelle
Scott
Scott
Katrina
Scott

**** OPEN BOOK MEETINGS -- THURSDAY & FRIDAY, MAY 8th & 9th FROM 9 AM TO 3 PM ****

Brainerd
Pelican Twp
Bay Lake Twp
Manhattan Beach
Fort Ripley City
Garrison City & Garrison Twp
Jenkins City

ASSESSOR

Bob/Brian
Vickie
Scott
Katrina
Steve
Scott
Sam

County Board -- TBD -- County Board Room

MEMO TO: City Council

FROM: Char Nelson, City Clerk

DATE: February 6, 2014

SUBJECT: Estimates for Carpet in City Hall Offices and Council Chambers

As requested by City staff, attached are quotes from JAG Interior Solutions, Home Interior Supply and Becker's Crosslake Floor Covering to remove and replace the existing carpet in City Hall and Council Chambers. The current carpet is the original which was installed in 1994. It is worn down and in need of replacement. Crosslake Communications replaced their carpet in 2012 and we chose the same carpet style to be quoted so that extra replacement squares could be shared between the two buildings. The use of carpet squares will reduce downtime of office operations. There are separate quotes for the City Hall office and for the Council Chambers. Home Interior Supply submitted the lowest estimate for the City Hall office at \$7,101.72 and the lowest estimate for the Council Chambers at \$5,106.28. I have added the cost of the vinyl base trim which shows as optional on the estimates. There are funds in the 2014 Budget to cover the cost.

If the Council is in agreement with the estimates as presented, a motion is requested.

Home Interior Supply, LLC

37542 Ox Lake Landing
Crosslake, MN 56442

Estimate

Date	Estimate #
2/6/2014	981

Name / Address
Crosslake City Hall 37028 Co Rd 66 Crosslake, mn 56442

City Hall Office

			Project
Description	Qty	Cost	Total
THE SCOPE OF THE PROJECT IS TO REMOVE AND REPLACE EXISTING CARPET IN CITY HALL ADMINISTRATIVE OFFICES. EXCLUDING THE FILE ROOM & UNDER THE 700 lb FIRE PROOF FILE CABINETS. THIS PROJECT WILL NEED TO BE DONE IN SEPERATE PHASES, SO AS TO HELP MINIMIZE DISRUPTION OF THE CITY HALL. THE AREAS TO BE WORKED ON WILL BE DETERMINED BY THE CITY OFFICE MANAGER AND CLEARED OF FURNITURE BY CITY EMPLOYEES, WE WILL THEN COMPLETE THAT AREA. A TIME LINE WILL NEED TO BE CREATED WITH COOPERATION OF HOME INTERIOR SUPPLY & INPUT FROM THE CITY OR OFFICE MANAGER FOR BREAKING THE PROJECT DOWN TO WORKABLE SIZES. MIGHT BE EVENINGS OR WEEKEND.			
Remove Existing Carpet and Cushion, Includes Disposal	178	2.75	489.50
Carpet Tile Queen Commercial Ripple Effect (Same carpet Tile as the Crosslake Telephone Company)	178	25.99	4,626.22
Shaw Carpet Tile Adhesive Low Odor	2	109.00	218.00
Glue Down Installation	178	6.00	1,068.00
Remove & Replace Existing Vinyl Base	275	1.00	275.00
Option to Replace Vinyl Base Trim / Color to be selected ADD			0.00
\$275.00			
Shipping	1	150.00	150.00
		Subtotal	\$6,826.72
		Sales Tax (6.875%)	\$0.00
		Total	\$6,826.72

Phone #	Fax #	E-mail
218.692.5565	218.818.5566	his@crosslake.net

including base trim
= \$7101.72

JAG INTERIOR SOLUTIONS, LLC

35762 West County Road 3
PO Box 638
Crosslake, MN 56442

jgowen19@hotmail.com
218-820-3800

City Hall Office
Proposal

Proposal Date: 2/3/2014

Project:

Proposal #: 032451

Bill To:

Crosslake City Hall
37028 Co Road 66
Crosslake, MN 56442

Customer Phone 218-692-2688

Customer Alt. Phone

Customer Contact

Qty.	U/M	Products	Price	Total
1		CITY HALL Includes Shaw~Ripple Effect~Word of Mouth, Adhesive, Install	5,822.89	5,822.89
1		Carpet base, Adhesive, Install	826.13	826.13
		OPTIONAL Vinyl Cove base 4" Black \$588.99		

Quote Valid for 30 days and is SUBJECT TO CHANGE, based on physical measure.
NO RETURNS!

Subtotal \$6,649.02

Tax (6.875%) ... \$0.00

Terms 50% Deposit to Order; Balance due upon installation.

Total \$6,649.02

Signature _____

including base trim
= 7238.01

Becker Crosslake Flooring,

175.7 County Road 3
Crosslake, MN 56442

City Hall Office
Estimate

Phone # 218-692-4157

Fax # 218-692-4757

Date	Estimate #
2/4/2014	826

Name / Address
Crosslake City Hall

Job Location
Char 692-2688 cityclerk@crosslake.net 2/4/13 revision of Office Area

Item	Description	Qty	Cost	Total
	Char, Following is the revised carpet bid dated 2/4/14 using the same carpet tile that was used at the phone company. Please review and contact us if you have any questions. If approved, please acknowledge by email. Thank you, Nancy			
Misc Services	Take up & dispose of existing floorcovering.		915.00	915.00
Carpet	Carpet Tiles - Ripple Effect/Word of Mouth installed. (same carpet tile as the phone company) Price includes freight. Floor prep is unknown at this time because the existing carpet is still in place. Floor prep is billed at \$35.00 per hour plus materials. Remove and replace furniture will be priced by quote depending on how much must be removed by Becker's. The price for removing and replacing furniture when carpet tile is installed will be less because some of the furniture can be left in place during installation.		6,496.50	6,496.50
			Total	\$7,411.50

Home Interior Supply, LLC

37542 Ox Lake Landing
Crosslake, MN 56442**Estimate**

Date	Estimate #
2/6/2014	980

Name / Address
Crosslake City Hall 37028 Co Rd 66 Crosslake, mn 56442

			Project
Description	Qty	Cost	Total
THE SCOPE OF THE PROJECT IS TO REMOVE AND REPLACE EXISTING CARPET IN CITY HALL CONFERENCE / COUNCIL MEETING ROOM, HALLWAY, & PLATFORM THIS PROJECT WILL NEED TO BE DONE IN SEPERATE PHASES, SO AS TO HELP MINIMIZE DISRUPTION OF THE CITY HALL. THE AREAS TO BE WORKED ON WILL BE DETERMINED BY THE CITY OFFICE MANAGER AND CLEARED OF FURNITURE BY CITY EMPLOYEES, WE WILL THEN COMPLETE THAT AREA. A TIME LINE WILL NEED TO BE CREATED WITH COOPERATION OF HOME INTERIOR SUPPLY & INPUT FROM THE CITY OR OFFICE MANAGER FOR BREAKING THE PROJECT DOWN TO WORKABLE SIZES. MIGHT BE EVENINGS OR WEEKEND.			
Remove Existing Carpet (disposal in our dumpster)	122	2.75	335.50
Carpet Tile Queen Commercial Ripple Effect (Same carpet Tile as the Crosslake Telephone Company)	122	25.99	3,170.78
Shaw Carpet Tile Adhesive Low Odor	2	109.00	218.00
Glue Down Installation	122	6.00	732.00
Remove and Replace Existing Vinyl Base Trim	1	250.00	250.00
OPTION Replace Vinyl Base Trim with new / Color to be selected / Blue Grey color <u>ADD \$250.00</u>			0.00
Shipping	1	150.00	150.00
		Subtotal	\$4,856.28
		Sales Tax (6.875%)	\$0.00
		Total	\$4,856.28

Phone #	Fax #	E-mail
218.692.5565	218.818.5566	his@crosslake.net

including base trim
= \$5106.28

JAG INTERIOR SOLUTIONS, LLC

Proposal

35762 West County Road 3
PO Box 638
Crosslake, MN 56442

jgowen19@hotmail.com
218-820-3800

Proposal Date: 2/3/2014

Project:

Proposal #: 032452

Bill To:

Crosslake City Hall Conference Center

Customer Phone

Customer Alt. Phone

Customer Contact

Qty.	U/M	Products	Price	Total
1		CONFERENCE CENTER Includes Shaw~Ripple Effect~Word of Mouth, Adhesive, Install	4,759.65	4,759.65
1		Carpet base, Adhesive, Install	588.99	588.99
		OPTIONAL Vinyl Cove base 4" Black \$420.99		

Quote Valid for 30 days and is SUBJECT TO CHANGE, based on physical measure.
NO RETURNS!

Subtotal \$5,348.64

Tax (6.875%) ... \$0.00

Terms 50% Deposit to Order: Balance due upon installation.

Total \$5,348.64

Signature _____

including base trim
= 5769.63

Becker Crosslake Flooring,

1105.7 County Road 3
Crosslake, MN 56442

Estimate

Date	Estimate #
2/4/2014	827

Phone # 218-692-4157

Fax # 218-692-4757

Name / Address
Crosslake City Hall

Job Location
Char 692-2688 cityclerk@crosslake.net 2/4/14 revision of Meeting Room

Item	Description	Qty	Cost	Total
	Char, Following is the revised carpet bid dated 2/4/14 using the same carpet tile that was used at the phone company. Please review and contact us if you have any questions. If approved, please acknowledge by email. Thank you, Nancy			
Misc Services	Take up & dispose of existing floorcovering.		840.00	840.00
Carpet	Carpet Tiles - Ripple Effect/Word of Mouth installed. (same carpet tile as the phone company) Price includes freight.		5,964.00	5,964.00
	Floor prep is unknown at this time because the existing carpet is still in place. Floor prep is billed at \$35.00 per hour plus materials.			
			Total	\$6,804.00

MEMO TO: City Council

FROM: Char Nelson, City Clerk

DATE: February 5, 2014

SUBJECT: Planning and Zoning Reimbursement Fees

To date, \$6,186.00 has been reimbursed to the City from property owners for outstanding Planning and Zoning fees. Second notices were mailed on January 22, 2013 and I asked for a reply by February 10th. There are 21 property owners that have not replied with fees totaling \$4,294.50. I would like to send a final notice via certified mail with a response due by March 5th. The Council could then act on the delinquent accounts and/or requests for reviews at the March 10th meeting. Most property owners have been very polite and apologetic for not having paid the fees earlier, however, most stated that they were never told that they owed money to the City.

Please note that at the bottom of each invoice it is noted:

“Sec. 26-1451. - Certification of unpaid charges. (Crosslake City code Chapter 26)
Nothing in this section shall be held or construed as in any way stopping or interfering with the city's right to certify as unpaid service charges or assessments against any premises affected, any past due and/or delinquent fees, including interest and late fees. Each and every unpaid fee is hereby made a lien upon the lot, land, or premises served, and such charges that are past due and/or delinquent on October 15 of each year shall be certified to the Crow Wing County auditor. The charges shall be collected and the collection thereof enforced in the same manner as Crow Wing County and State of Minnesota taxes, subject to like penalties, costs and interest charges. Upon certification to the Crow Wing County auditor, any past due and/or delinquent fees shall be due and payable to the office of the Crow Wing County auditor.

The City will have this option for collecting unpaid fees; however that may be difficult if the applicant is no longer the property owner.

**CONSTRUCTION COST SHARE AGREEMENT
BETWEEN CROW WING COUNTY, MN AND THE CITY OF CROSSLAKE, MN
FOR THE RECONSTRUCTION OF COUNTY STATE AID HIGHWAY (CSAH) 3
FROM CSAH 66 TO CSAH 1
CROW WING COUNTY PROJECT NO. S.A.P. 018-603-022**

This Agreement is made and entered into this day of _____, 2014, by and between the County of Crow Wing, State of Minnesota, a political subdivision of the State of Minnesota, 326 Laurel Street, Brainerd, Minnesota, 56401, hereinafter referred to as "County", and the City of Crosslake, a municipal corporation under the laws of the State of Minnesota, 37028 County Road 66, Crosslake, Minnesota 56442 hereinafter referred to as the "City". This Agreement is related to the reconstruction of CSAH 3 from CSAH 66 to CSAH 1, hereinafter referred to as "Project" and applies only to that portion of the Project from CSAH 66 to the north limits of the City.

WITNESSETH

WHEREAS, the parties mutually agree that the reconstruction of County State Aid Highway 3, (CSAH 3) including construction of storm sewer, curb and gutter system should be done as soon as possible; and,

WHEREAS, the Crow Wing County Highway Department has prepared plans and specifications for the improvements to CSAH 3 under Project No. S.A.P. 018-603-022, which plans and specifications are on file in the office of the County Engineer; and,

WHEREAS, the City requests that the County construct certain intersections, curb and gutter, a widened shoulder section and utility placements; and,

WHEREAS, the City granted Municipal Consent for the Project on July 22, 2013; and,

WHEREAS, the parties agree that it is in their best interest that certain costs of said Project be shared;

NOW, THEREFORE, IT IS MUTUALLY STIPULATED AND AGREED:

I. PURPOSE

The parties have joined together for the purpose of reconstructing the highway, segments of intersecting streets and driveways, drainage, curb and gutter, and utilities on a portion of CSAH 3 from CSAH 66 to CSAH 1; as described in the plans and specifications numbered Crow Wing County Project S.A.P. 018-603-022 on file in the office of the Crow Wing County Highway Department (hereinafter referred to as the "Project"). This agreement covers only the portion of the Project within the municipal limits of the City, specifically from CSAH 66 to the north limits of the City. This agreement does not include any aspects related to the City owned utility of Crosslake Communications, which for this Project is considered a separate entity responsible for relocation costs.

II. Duties

A. Construction

The County shall provide all design-engineering services for the Project unless otherwise stated in this agreement. The County shall provide all construction-engineering services, with the City being responsible for an amount equal to eight (8) percent of its actual final construction share costs. The County shall do the calling for all bids and the acceptance of all bid proposals.

B. Property Acquisition

The County shall acquire all property required for the project, including property currently held by the City.

C. Inspection and Approval

The County shall provide construction inspection and staking for the project and approval for acceptance of the work as it is completed. The City or their designated representative shall also be available to inspect any items the City is cost sharing in and notify the County of any concerns that arise during or after completion of the Project. Approval of the completed construction by the County shall be final, binding and conclusive upon the City as to the satisfactory completion of the construction.

III. COSTS

A. The construction costs for S.A.P. 018-603-022 identified in this agreement are based upon current estimates. Final cost share obligations for these items will be determined using completed construction costs. Attachment A to this agreement depicts the costs for construction and identifies the means by which the estimates were developed and how estimated cost share amounts were determined. This attachment will be updated once final costs are known, and final cost share obligations will be calculated.

B. RECONSTRUCTION OF CSAH 3 - The estimated construction cost of the Project is \$3,874,786.30. Participation in the construction costs is shown in Attachment A and summarized as follows:

1. The City shall pay for one hundred percent (100%) of the non-eligible portion of the storm sewer construction. Storm sewer includes all drainage items including pipes, catch basins, manholes, detention ponds, outlet structures and erosion control measures required to construct the permanent urban drainage system for CSAH 3. The non-eligible portion of the storm sewer construction is that portion that is not eligible for State Aid funding as determined by MnDOT. Zero percent (0%) is estimated to be non-eligible. The estimated cost to the City for storm sewer construction is \$0.00.

2. The City shall pay fifty percent (50%) of the mainline curb and gutter associated with the CSAH 3 portion of the project, and 50% of the items related to meeting ADA requirements. The estimated cost to the City for curb and gutter construction is \$73,600.00. The County shall be responsible for the remaining fifty percent of the mainline curb and gutter, and

ADA related items estimated at \$73,612.00.

3. The City requested that the County provide eight foot wide paved shoulders as part of the project, in lieu of the proposed six foot wide paved shoulders. The City shall be responsible for one hundred percent (100%) of the costs related to grading and paving the two additional feet. The estimated cost to the City for the wider shoulders is \$140,742.50.

3. The items common to the project as a whole (Mobilization and Traffic Control) shall be pro-rated to the City and County based upon each agency's construction costs. Based upon current estimates, the City will be responsible for \$5,160.00 and the County shall be responsible for \$79,120.00.

5. Based upon information shown in Attachment A, the total estimated cost to the City for reconstruction of CSAH 3 is \$219,502.50. Adding an 8% charge for construction inspection equates to an estimated City obligation of \$237,062.70 for construction.

C. RIGHT-OF-WAY ACQUISITION COSTS – The County will finalize the right-of-way acquisition process as stated in Section II.B above.

IV. TERM

This Agreement shall continue until terminated as provided hereinafter.

V. DISBURSEMENT OF FUNDS

All funds disbursed by the County or City pursuant to this Agreement shall be disbursed pursuant to law. Upon project completion, a final cost accounting will be performed totaling costs related to CSAH 3. The City shall have the option to pay all funds due within 30 days from the date of invoice, or to pay 50% of the funds within 30 days from the date of invoice and the remaining 50% one year from the date of the invoice.

VI. CONTRACTS AND PURCHASES

All contracts let and purchases made pursuant to this Agreement shall be made by the County in conformity with State law.

VII. ACCOUNTABILITY

An accounting shall be made of all receipts and disbursements upon request by either party.

VIII. TERMINATION

This Agreement may be terminated by either party only for breach of this Agreement or by mutual consent of the parties.

IX. MAINTENANCE

The maintenance of the completed storm sewer system including manholes, catch basins, catch basin leads, trunklines and detention basins (including ponds and their outlet structures) on the reconstruction of CSAH 3 shall be the responsibility of the City. Routine maintenance is considered all procedures required to keep the system in working order as designed. Rehabilitation of pipes and structures shall be the responsibility of the County.

X. NOTICE

For purposes of delivery of any notices hereunder, the notice shall be effective if delivered to the County Auditor of Crow Wing County, 326 Laurel Street, Brainerd, Minnesota, 56401, on behalf of the County, and the City of Crosslake, 37028 County Road 66, Crosslake, MN 56442, on behalf of the City.

XI. INDEMNIFICATION

The City and the County mutually agree to indemnify and hold harmless each other from any claims, losses, costs, expenses or damages resulting from the acts or omissions of the respective officers, agents, or employees relating to activities conducted by either party under this Agreement.

XII. ENTIRE AGREEMENT

It is understood and agreed that the entire agreement of the parties is contained herein and that this Agreement supersedes all oral agreements and all negotiations between the parties relating to the subject matter hereof, as well as any previous agreement presently in effect between the parties to the subject matter hereof. Any alterations, variations, or modifications of the provisions of this Agreement shall be valid only when they have been reduced to writing and duly signed by the parties.

IN WITNESS WHEREOF, the parties of this Agreement have hereunto set their hands on the dates written below:

COUNTY OF CROW WING

CITY OF CROSSLAKE

By: _____
Rosemary Franzen, Chair
Board of Commissioners

By: _____
Darrell Schneider, Mayor
City of Crosslake

Dated: _____

Dated: _____

ATTEST:

By: _____
Timothy J. Houle
Crow Wing County Administrator

By: _____
Charlene Nelson, City Clerk
City of Crosslake

Dated: _____

Dated: _____

RECOMMENDED FOR APPROVAL:

By: _____
Timothy Bray, P.E.
Crow Wing County Engineer

Dated: _____

APPROVED:

By: _____
Donald F. Ryan
Crow Wing County Attorney

Dated: _____

ITEM NUMBER	Description	Estimated Unit Price	Units	TOTAL	Estimated County Quantity	Estimated County cost	Estimated Crosslake Quantity	Estimated Crosslake Cost	Estimated Fifty Lakes Quantity	Estimated Fifty Lakes Cost	Estimated Total Project Cost
2021.501	MOBILIZATION	\$80,000.00	LUMP SUM	1.00	0.92	\$79,600.00	0.06	\$4,800.00	0.02	\$1,600.00	\$80,000.00
2101.501	CLEARING	\$1,000.00	ACRE	38.00	38.00	\$38,000.00		\$0.00		\$0.00	\$38,000.00
2101.502	CLEARING	\$100.00	TREE	51	51	\$5,100.00		\$0.00		\$0.00	\$5,100.00
2101.506	GRUBBING	\$1,500.00	ACRE	38.00	38.00	\$57,000.00		\$0.00		\$0.00	\$57,000.00
2101.507	GRUBBING	\$100.00	TREE	51	51	\$5,100.00		\$0.00		\$0.00	\$5,100.00
2104.501	REMOVE PIPE CULVERTS	\$6.00	LIN FT	496	496	\$2,976.00		\$0.00		\$0.00	\$2,976.00
2104.501	REMOVE FENCE	\$1.00	LIN FT	7644	7644	\$7,644.00		\$0.00		\$0.00	\$7,644.00
2104.501	REMOVE CONCRETE CURB & GUTTER	\$6.00	LIN FT	60	60	\$360.00		\$0.00		\$0.00	\$360.00
2104.505	REMOVE CONCRETE DRIVEWAY PAVEMENT	\$6.00	SQ YD	52	52	\$312.00		\$0.00		\$0.00	\$312.00
2104.505	REMOVE BITUMINOUS PAVEMENT	\$2.00	SQ YD	98083	98083	\$196,166.00		\$0.00		\$0.00	\$196,166.00
2104.511	SAWING CONCRETE PAVEMENT	\$5.00	LIN FT	20	20	\$100.00		\$0.00		\$0.00	\$100.00
2104.513	SAWING BITUMINOUS PAVEMENT	\$3.00	LIN FT	1085	1085	\$3,255.00		\$0.00		\$0.00	\$3,255.00
2104.523	SALVAGE SIGN TYPE SPECIAL	\$90.00	EACH	11	11	\$330.00		\$0.00		\$0.00	\$330.00
2105.501	COMMON EXCAVATION	\$3.00	CU YD	90499	82309	\$246,927.00	5845	\$17,535.00	2345	\$7,035.00	\$271,497.00
2105.505	MUCK EXCAVATION	\$5.00	CU YD	6144	6144	\$30,720.00		\$0.00		\$0.00	\$30,720.00
2105.507	SUBGRADE EXCAVATION	\$7.00	CU YD	284	284	\$1,988.00		\$0.00		\$0.00	\$1,988.00
2105.535	SALVAGED TOPSOIL (EV)	\$1.50	CU YD	24030	24030	\$36,045.00		\$0.00		\$0.00	\$36,045.00
2123.509	DOZER	\$150.00	HOUR	32	32	\$4,800.00		\$0.00		\$0.00	\$4,800.00
2123.610	STREET SWEEPER (WITH PICKUP BROOM)	\$110.00	HOUR	10	10	\$1,100.00		\$0.00		\$0.00	\$1,100.00
2130.501	WATER	\$30.00	M GALLONS	1000	1000	\$30,000.00		\$0.00		\$0.00	\$30,000.00
2211.501	AGGREGATE BASE CLASS 5	\$8.50	TON	73877	67941	\$577,498.50	4367	\$37,119.50	1569	\$13,336.50	\$627,954.50
2221.501	SHOULDER BASE AGGREGATE CLASS 1	\$20.00	TON	2405	2405	\$48,100.00		\$0.00		\$0.00	\$48,100.00
2221.501	SHOULDER BASE AGGREGATE CLASS 5	\$15.00	TON	3923	2756	\$41,340.00	824	\$12,360.00	543	\$5,145.00	\$58,845.00
2357.502	BITUMINOUS MATERIAL FOR TACK COAT	\$2.00	GALLON	7600	7359	\$14,718.00	204	\$408.00	37	\$74.00	\$15,200.00
2357.606	BITUMINOUS MATERIAL FOR SHOULDER TACK	\$2.00	GALLON	2370	2370	\$4,740.00		\$0.00		\$0.00	\$4,740.00
2360.501	TYPE SP 9.5 WEAR, COURSE MIX, (2,B) SPECIAL	\$48.00	TON	18112	16486	\$791,328.00	1196	\$57,408.00	430	\$20,640.00	\$869,376.00
2360.501	TYPE SP 12.5 WEAR, COURSE MIX, (2,B) SPECIAL	\$48.00	TON	12420	12073	\$579,504.00	294	\$14,112.00	53	\$2,544.00	\$596,160.00
2501.511	15" CS PIPE CULVERT	\$22.00	LIN FT	1800	1800	\$39,600.00		\$0.00		\$0.00	\$39,600.00
2501.515	15" GS PIPE APRON	\$125.00	EACH	110	110	\$13,750.00		\$0.00		\$0.00	\$13,750.00
2501.515	12" RC PIPE APRON	\$480.00	EACH	5	5	\$2,400.00		\$0.00		\$0.00	\$2,400.00
2501.515	15" RC PIPE APRON	\$480.00	EACH	3	3	\$1,440.00		\$0.00		\$0.00	\$1,440.00
2501.515	18" RC PIPE APRON	\$620.00	EACH	3	3	\$1,860.00		\$0.00		\$0.00	\$1,860.00
2501.515	21" RC PIPE APRON	\$660.00	EACH	1	1	\$660.00		\$0.00		\$0.00	\$660.00
2501.521	22" SPAN RC PIPE-ARCH CULVERT	\$50.00	LIN FT	828	776	\$38,800.00	36	\$1,800.00	16	\$800.00	\$41,400.00
2501.525	22" SPAN RC PIPE-ARCH APRON	\$600.00	EACH	28	28	\$16,800.00		\$0.00		\$0.00	\$16,800.00
2503.541	12" RC PIPE SEWER DESIGN 3006 CLASS III	\$25.00	LIN FT	3837	3837	\$95,925.00		\$0.00		\$0.00	\$95,925.00
2503.541	15" RC PIPE SEWER DESIGN 3006 CLASS III	\$27.00	LIN FT	2272	2272	\$61,344.00		\$0.00		\$0.00	\$61,344.00
2503.541	18" RC PIPE SEWER DESIGN 3006 CLASS III	\$28.00	LIN FT	909	909	\$25,452.00		\$0.00		\$0.00	\$25,452.00
2503.541	21" RC PIPE SEWER DESIGN 3006 CLASS III	\$32.00	LIN FT	74	74	\$2,368.00		\$0.00		\$0.00	\$2,368.00
2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	\$275.00	LIN FT	8	8	\$2,200.00		\$0.00		\$0.00	\$2,200.00
2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	\$340.00	LIN FT	273	273	\$92,820.00		\$0.00		\$0.00	\$92,820.00
2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	\$470.00	LIN FT	4	4	\$1,880.00		\$0.00		\$0.00	\$1,880.00
2506.516	CASTING ASSEMBLY	\$600.00	EACH	80	80	\$48,000.00		\$0.00		\$0.00	\$48,000.00
2511.501	RANDOM RIPRAP CLASS SPECIAL	\$150.00	CU YD	8	8	\$1,200.00		\$0.00		\$0.00	\$1,200.00
2511.501	RANDOM RIPRAP CLASS III	\$80.00	CU YD	139	139	\$11,120.00	0	\$0.00		\$0.00	\$11,120.00
2511.515	GEOTEXTILE FILTER TYPE IV	\$2.20	SQ YD	321	321	\$706.20		\$0.00		\$0.00	\$706.20
2531.501	CONCRETE CURB & GUTTER DESIGN B624	\$13.00	LIN FT	2042	1021	\$13,273.00	0	\$0.00	1021	\$13,273.00	\$26,546.00
2531.501	CONCRETE CURB & GUTTER DESIGN B418	\$12.00	LIN FT	11884	5942	\$71,304.00	5942	\$71,304.00	0	\$0.00	\$142,608.00
2531.501	CONCRETE CURB & GUTTER DESIGN D424	\$13.00	LIN FT	68	34	\$442.00		\$0.00	34	\$442.00	\$884.00
2531.501	CONCRETE CURB & GUTTER DESIGN D418	\$12.00	LIN FT	217	109	\$1,308.00	108	\$1,296.00		\$0.00	\$2,604.00
2531.507	6" CONCRETE DRIVEWAY PAVEMENT	\$40.00	SQ YD	62	51	\$2,040.00	11	\$440.00		\$0.00	\$2,480.00
2531.618	TRUNCATED DOMES	\$35.00	SQ FT	32	16	\$580.00	16	\$560.00		\$0.00	\$1,120.00
2540.602	TEMPORARY MAILBOX SUPPORT	\$50.00	EACH	52	52	\$2,600.00		\$0.00		\$0.00	\$2,600.00
2540.602	MAILBOX SUPPORT	\$100.00	EACH	52	52	\$5,200.00		\$0.00		\$0.00	\$5,200.00
2554.501	TRAFFIC BARRIER DESIGN 8331	\$8.60	LIN FT	450	450	\$3,870.00		\$0.00		\$0.00	\$3,870.00
2554.521	ANCHORAGE ASSEMBLY-CABLE	\$1,700.00	EACH	2	2	\$3,400.00		\$0.00		\$0.00	\$3,400.00
2563.601	TRAFFIC CONTROL	\$6,000.00	LUMP SUM	1.00	0.92	\$5,520.00	0.06	\$360.00	0.02	\$120.00	\$6,000.00
2564.531	SIGN PANELS TYPE C	\$35.00	SQ FT	846.00	846.00	\$29,610.00		\$0.00		\$0.00	\$29,610.00
2564.537	INSTALL SIGN TYPE SPECIAL	\$250.00	EACH	3	3	\$750.00		\$0.00		\$0.00	\$750.00
2573.502	SILT FENCE, TYPE MS	\$1.60	LIN FT	9625	9625	\$15,400.00		\$0.00		\$0.00	\$15,400.00
2573.502	SILT FENCE, TYPE TB	\$12.00	LIN FT	47	47	\$564.00		\$0.00		\$0.00	\$564.00
2573.505	FLOTATION SILT CURTAIN TYPE STILL WATER	\$12.00	LIN FT	199	199	\$2,388.00		\$0.00		\$0.00	\$2,388.00
2573.510	WATER TREATMENT	\$7,000.00	LUMP SUM	1	1	\$7,000.00		\$0.00		\$0.00	\$7,000.00
2573.520	SEDIMENT REMOVAL BACKHOE	\$150.00	HOUR	20	20	\$3,000.00		\$0.00		\$0.00	\$3,000.00
2573.521	SEDIMENT REMOVAL VAC TRUCK	\$150.00	HOUR	10	10	\$1,500.00		\$0.00		\$0.00	\$1,500.00
2573.530	STORM DRAIN INLET PROTECTION	\$100.00	EACH	80	80	\$8,000.00		\$0.00		\$0.00	\$8,000.00
2573.533	SEDIMENT CONTROL LOG TYPE WOOD FIBER	\$3.00	LIN FT	1962	1962	\$5,886.00		\$0.00		\$0.00	\$5,886.00
2573.535	STABILIZED CONSTRUCTION EXIT	\$1,000.00	LUMP SUM	1	1	\$1,000.00		\$0.00		\$0.00	\$1,000.00
2573.550	EROSION CONTROL SUPERVISOR	\$1,500.00	LUMP SUM	1	1	\$1,500.00		\$0.00		\$0.00	\$1,500.00
2573.560	CULVERT END CONTROLS	\$100.00	EACH	74	74	\$7,400.00		\$0.00		\$0.00	\$7,400.00
2574.508	FERTILIZER TYPE 1	\$0.50	POUND	8924	8924	\$4,462.00		\$0.00		\$0.00	\$4,462.00
2574.508	FERTILIZER TYPE 3	\$0.50	POUND	628	628	\$314.00		\$0.00		\$0.00	\$314.00
2574.525	COMMON TOPSOIL BORROW (CV)	\$2.00	CU YD	19860	19860	\$39,720.00		\$0.00		\$0.00	\$39,720.00
2574.578	SOIL BED PREPARATION	\$50.00	ACRE	47	47	\$2,350.00		\$0.00		\$0.00	\$2,350.00
2574.580	SOIL TRACKING	\$200.00	ACRE	1	1.00	\$200.00		\$0.00		\$0.00	\$200.00
2575.501	SEEDING	\$85.00	ACRE	48	48.00	\$4,080.00		\$0.00		\$0.00	\$4,080.00
2575.502	SEED MIXTURE 21-111	\$0.20	POUND	4776	4776	\$955.20		\$0.00		\$0.00	\$955.20
2575.502	SEED MIXTURE 25-121	\$2.40	POUND	2317	2317	\$5,560.80		\$0.00		\$0.00	\$5,560.80
2575.502	SEED MIXTURE 25-151	\$2.40	POUND	1086	1086	\$2,606.40		\$0.00		\$0.00	\$2,606.40
2575.502	SEED MIXTURE 33-361	\$20.00	POUND	26	26	\$520.00		\$0.00		\$0.00	\$520.00
2575.511	MULCH MATERIAL TYPE 1	\$100.00	TON	72	72	\$7,200.00		\$0.00		\$0.00	\$7,200.00

ITEM NUMBER	Description	Estimated Unit Price	Units	TOTAL	Estimated County Quantity	Estimated County cost	Estimated Crosslake Quantity	Estimated Crosslake Cost	Estimated Fifty Lakes Quantity	Estimated Fifty Lakes Cost	Estimated Total Project Cost
2575.519	DISK ANCHORING	\$60.00	ACRE	36.00	36.00	\$2,160.00		\$0.00		\$0.00	\$2,160.00
2575.523	EROSION CONTROL BLANKETS CATEGORY 3	\$1.20	SQ YD	26452	26452	\$31,742.40		\$0.00		\$0.00	\$31,742.40
2575.562	HYDRAULIC MATRIX TYPE MULCH	\$0.65	POUND	11560	11560	\$7,514.00		\$0.00		\$0.00	\$7,514.00
2575.562	HYDRAULIC MATRIX TYPE BONDED FIBER	\$1.20	POUND	2611	2611	\$3,133.20		\$0.00		\$0.00	\$3,133.20
2575.571	RAPID STABILIZATION METHOD 3	\$250.00	M GALLONS	24	24	\$6,000.00		\$0.00		\$0.00	\$6,000.00
2580.603	INTERIM PAVEMENT MARKING	\$0.15	LIN FT	93328	93328	\$13,999.20		\$0.00		\$0.00	\$13,999.20
2582.502	4" SOLID LINE WHITE-PAINT	\$0.05	LIN FT	67526	67526	\$4,051.56		\$0.00		\$0.00	\$4,051.56
2582.502	6" SOLID LINE WHITE-PAINT	\$3.00	LIN FT	80	80	\$240.00		\$0.00		\$0.00	\$240.00
2582.502	8" DOTTED LINE WHITE-PAINT	\$0.50	LIN FT	148	148	\$74.00		\$0.00		\$0.00	\$74.00
2582.502	4" SOLID LINE YELLOW-PAINT	\$0.06	LIN FT	43077	43077	\$2,584.62		\$0.00		\$0.00	\$2,584.62
2582.502	4" BROKEN LINE YELLOW-PAINT	\$0.05	LIN FT	3587	3587	\$215.22		\$0.00		\$0.00	\$215.22
TOTALS						\$3,590,274.30		\$219,502.50		\$65,009.50	\$3,874,786.30

City of Crosslake Estimated Construction Cost Share = \$219,502.50

City of Crosslake Estimated Construction Engineering = \$17,560.20

City of Crosslake Estimated Total Construction = \$237,062.70



INTERLOCAL CONTRACT FOR COOPERATIVE PURCHASING

ILC

No.: _____

Permanent Number assigned by H-GAC

THIS INTERLOCAL CONTRACT ("Contract"), made and entered into pursuant to the Texas Interlocal Cooperation Act, Chapter 791, Texas Government Code (the "Act"), by and between the Houston-Galveston Area Council, hereinafter referred to as "H-GAC," having its principal place of business at 3555 Timmons Lane, Suite 120, Houston, Texas 77027, and *

The City of Crosslake, Minnesota, a local government, a state agency, or a non-profit corporation created and operated to provide one or more governmental functions and services, hereinafter referred to as "End User," having its principal place of business at *37028 County Road 66, Crosslake, MN 56442

WITNESSETH

WHEREAS, H-GAC is a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code; and

WHEREAS, pursuant to the Act, H-GAC is authorized to contract with eligible entities to perform governmental functions and services, including the purchase of goods and services; and

WHEREAS, in reliance on such authority, H-GAC has instituted a cooperative purchasing program under which it contracts with eligible entities under the Act; and

WHEREAS, End User has represented that it is an eligible entity under the Act, that its governing body has authorized this Contract on * 10-February - 2014 (Date), and that it desires to contract with H-GAC on the terms set forth below;

NOW, THEREFORE, H-GAC and the End User do hereby agree as follows:

ARTICLE 1: LEGAL AUTHORITY

The End User represents and warrants to H-GAC that (1) it is eligible to contract with H-GAC under the Act because it is one of the following: a local government, as defined in the Act (a county, a municipality, a special district, or other political subdivision of the State of Texas or any other state), or a combination of two or more of those entities, a state agency (an agency of the State of Texas as defined in Section 771.002 of the Texas Government Code, or a similar agency of another state), or a non-profit corporation created and operated to provide one or more governmental functions and services, and (2) it possesses adequate legal authority to enter into this Contract.

ARTICLE 2: APPLICABLE LAWS

H-GAC and the End User agree to conduct all activities under this Contract in accordance with all applicable rules, regulations, and ordinances and laws in effect or promulgated during the term of this Contract.

ARTICLE 3: WHOLE AGREEMENT

This Contract and any attachments, as provided herein, constitute the complete contract between the parties hereto, and supersede any and all oral and written agreements between the parties relating to matters herein.

ARTICLE 4: PERFORMANCE PERIOD

The period of this Contract shall be for the balance of the fiscal year of the End User, which began * 01-January-2014 and ends * 31-December-2014. This Contract shall thereafter automatically be renewed annually for each succeeding fiscal year, provided that such renewal shall not have the effect of extending the period in which the End User may make any payment due an H-GAC contractor beyond the fiscal year in which such obligation was incurred under this Contract.

ARTICLE 5: SCOPE OF SERVICES

The End User appoints H-GAC its true and lawful purchasing agent for the purchase of certain products and services through the H-GAC Cooperative Purchasing Program. End User will access the Program through HGACBuy.com and by submission of any duly executed purchase order, in the form prescribed by H-GAC to a contractor having a valid contract with H-GAC. All purchases hereunder shall be in accordance with specifications and contract terms and pricing established by H-GAC. Ownership (title) to products purchased through H-GAC shall transfer directly from the contractor to the End User.

(over)

ARTICLE 6: PAYMENTS

H-GAC will confirm each order and issue notice to contractor to proceed. Upon delivery of goods or services purchased, and presentation of a properly documented invoice, the End User shall promptly, and in any case within thirty (30) days, pay H-GAC's contractor the full amount of the invoice. All payments for goods or services will be made from current revenues available to the paying party. In no event shall H-GAC have any financial liability to the End User for any goods or services End User procures from an H-GAC contractor.

ARTICLE 7: CHANGES AND AMENDMENTS

This Contract may be amended only by a written amendment executed by both parties, except that any alterations, additions, or deletions to the terms of this Contract which are required by changes in Federal and State law or regulations are automatically incorporated into this Contract without written amendment hereto and shall become effective on the date designated by such law or regulation.

H-GAC reserves the right to make changes in the scope of products and services offered through the H-GAC Cooperative Purchasing Program to be performed hereunder.

ARTICLE 8: TERMINATION PROCEDURES

H-GAC or the End User may cancel this Contract at any time upon thirty (30) days written notice by certified mail to the other party to this Contract. The obligations of the End User, including its obligation to pay H-GAC's contractor for all costs incurred under this Contract prior to such notice shall survive such cancellation, as well as any other obligation incurred under this Contract, until performed or discharged by the End User.

ARTICLE 9: SEVERABILITY

All parties agree that should any provision of this Contract be determined to be invalid or unenforceable, such determination shall not affect any other term of this Contract, which shall continue in full force and effect.

ARTICLE 10: FORCE MAJEURE

To the extent that either party to this Contract shall be wholly or partially prevented from the performance within the term specified of any obligation or duty placed on such party by reason of or through strikes, stoppage of labor, riot, fire, flood, acts of war, insurrection, accident, order of any court, act of God, or specific cause reasonably beyond the party's control and not attributable to its neglect or nonfeasance, in such event, the time for the performance of such obligation or duty shall be suspended until such disability to perform is removed; provided, however, force majeure shall not excuse an obligation solely to pay funds. Determination of force majeure shall rest solely with H-GAC.

ARTICLE 11: VENUE

Disputes between procuring party and Vendor are to be resolved in accord with the law and venue rules of the State of purchase.

THIS INSTRUMENT HAS BEEN EXECUTED IN TWO ORIGINALS BY THE PARTIES HERETO AS FOLLOWS:

* City of Crosslake, Minnesota

Name of End User (local government, agency, or non-profit corporation)

* 37028 County Road 66

Mailing Address

* Crosslake

MN

56442

City

State

ZIP Code

*By:

Signature of chief elected or appointed official

* Darrell Schneider

10-February-2014

Typed Name & Title of Signatory

Date

Houston-Galveston Area Council

3555 Timmons Lane, Suite 120, Houston, TX 77027

By: _____

Executive Director

Attest: _____

Manager

Date: _____

**Denotes required fields*

rev. 03/11

*Request for Information

To expedite service, please complete the following blanks relevant to your agency's administrative/elective personnel and return the completed for to **H-GAC, Cooperative Purchasing Program,**
P.O. Box 22777, Houston, TX 77227-2777.

Name of End User Agency: City of Crosslake County Name: Crow Wing
(Municipality/County/District/etc.)
Mailing Address: 37028 County Road 66 Crosslake MN 56442
(Street Address/P.O. Box) (City) (State) (ZIP Code)
Main Telephone Number: 218-692-2688 FAX Number: 218-692-2687
Physical Address: _____
(Street Address, if different from mailing address) (City) (State) (ZIP Code)
Web Site Address: www.cityofcrosslake.org

Official Contact: Chip Lohmiller Title: Fire Chief
(Point of Contact for HGACBuy Interlocal Contract)
Mailing Address: 37028 County Road 66 Ph No.: 218-692-2688 - _____
(Street Address/P.O. Box) Fx No.: 218-692-2688 - _____
Crosslake MN 56442 E-Mail Address: chief1@crosslake.net
(City) (State) (ZIP Code)

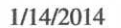
Authorized Official: Mayor Darrell Schneider Title: Mayor
(Mayor/City Manager/Executive Director etc.)
Mailing Address: 37028 County Road 66 Ph No.: 218-692-2688 - _____
(Street Address/O.O. Box) Fx No.: 218-692-2687 - _____
Crosslake MN 56442 E-Mail Address: dschneider@crosslake.net
(City) (State) (ZIP Code)

Official Contact: _____ Title: _____
(Purchasing Agent/Auditor etc.)
Mailing Address: _____ Ph No.: _____ - _____
(Street Address/O.O. Box) Fx No.: _____ - _____
E-Mail Address: _____
(City) (State) (ZIP Code)

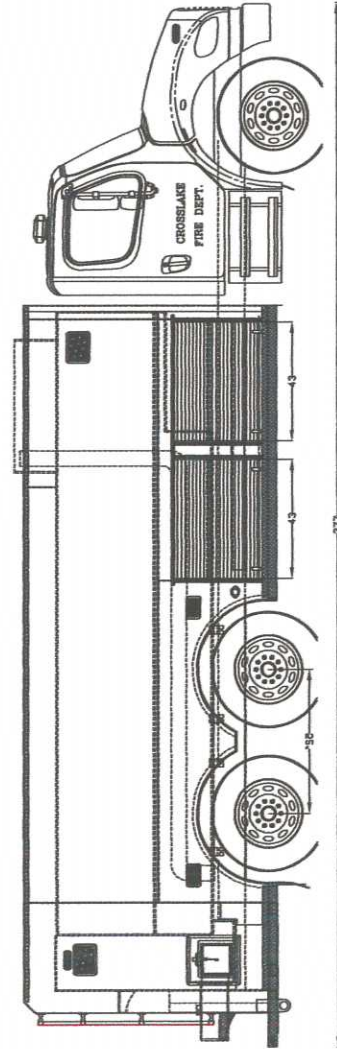
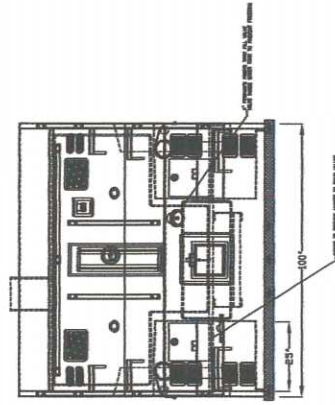
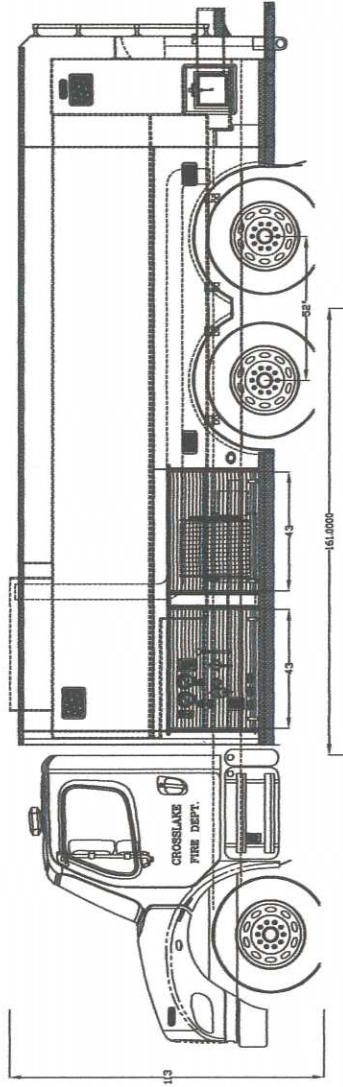
Official Contact: _____ Title: _____
(Public Works Director/Police Chief etc.)
Mailing Address: _____ Ph No.: _____ - _____
(Street Address/O.O. Box) Fx No.: _____ - _____
E-Mail Address: _____
(City) (State) (ZIP Code)

Official Contact: _____ Title: _____
(EMS Director/Fire Chief etc.)
Mailing Address: _____ Ph No.: _____ - _____
(Street Address/O.O. Box) Fx No.: _____ - _____
E-Mail Address: _____
(City) (State) (ZIP Code)

* denotes required fields



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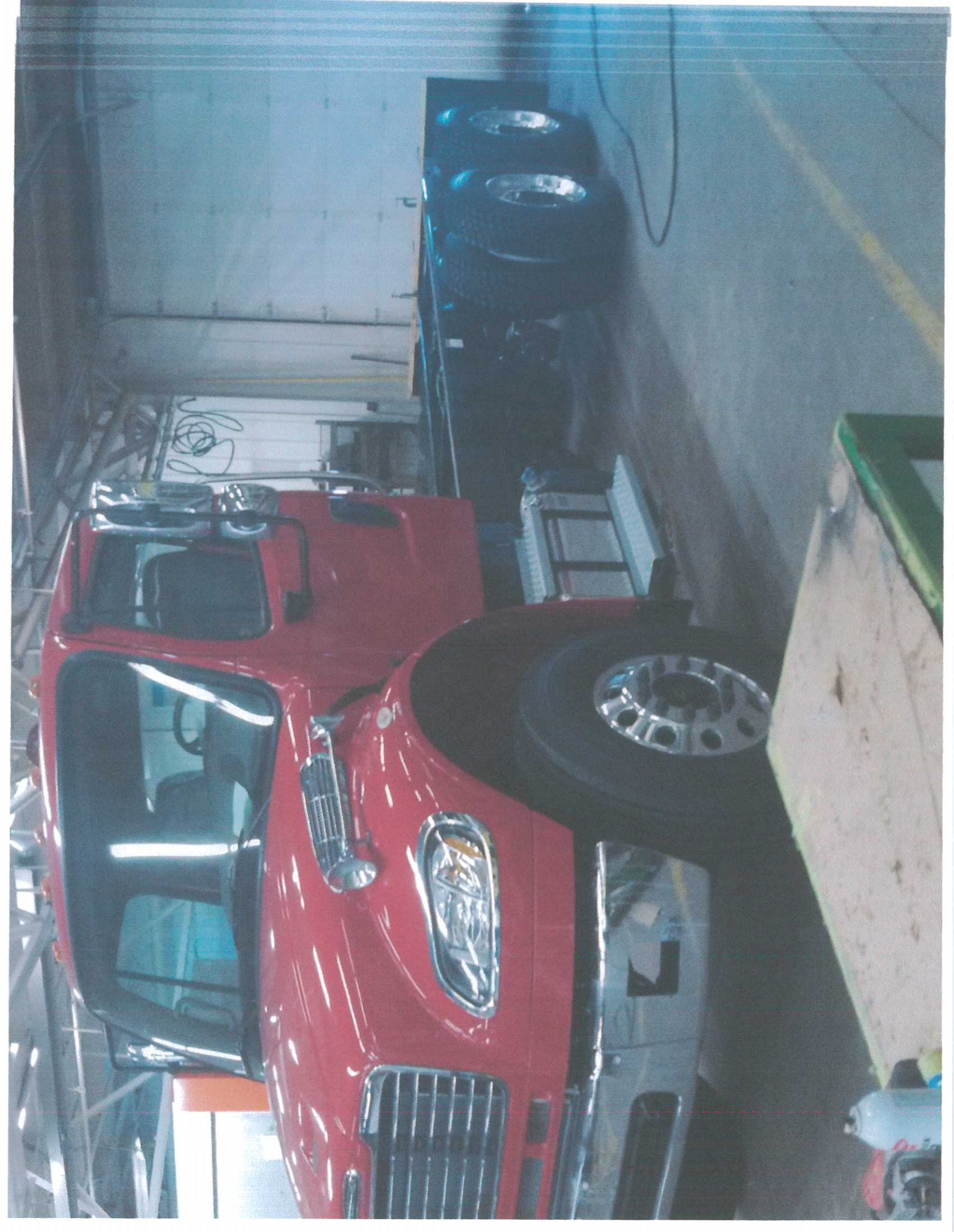


Chassis: FL M2
WB: 28', OAL: 377', OAH: 113"
Body: AL, Side In F-tank, Dry Side, Triple Dump
Pump: Waterous 500
Tank: 3000g
Generator: none

CROSSLAKE FIRE DEPT.
TENDER
NOTE: Detailed specifications for this apparatus supersede this presentation drawing. Items shown on this drawing but not detailed within the specifications are to be supplied by the manufacturer. This drawing is proprietary and confidential.



Onondaga, NY 13023 -- (315) 342-2555



Staff Report - Crosslake Parks, Recreation & Library

Date: February 5, 2014

To: Crosslake City Council

From: Jon Henke, Director of Parks, Recreation & Library 

1. Crosslake Area Library Update

Story hour for the Crosslake Area Library has a new day and time. The program will be held Wednesdays at 10:00 for preschool age children.

The Library is seeking volunteers. If you have a few hours each week to give back to your community we would love to have you help staff our library. Please contact Jon or Kim if you are interested.

Just a reminder that the Library will be closed Monday, February 17th for President's Day.

2. Senior Nutrition Program

Meals are offered at the Community Center Monday - Friday at 11:30 am. Interested participants can call (692-4271) to make a reservation by 4:00 p.m the day before their scheduled meal.

3. Fitness Room/SilverSneakers

The Community Center offers an array of fitness equipment. A certified personal trainer is available to walk you through all of the different equipment free of charge when you sign up for a membership. We also offer fitness incentive programs from a variety of insurance providers and very affordable rates. The SilverSneakers program is also available to those that are 65 or older and have a qualifying plan. On January 1st we will also be offering the new Silver and Fit Program that many current Silver Sneaker members will be switching too.

4. Community Center and Library Attendance for January.

Attendance for the Community Center was 4,640. Attendance for the Library was 1,568.

5. AAA

A full class for new participants will be held February 26th and 27th from 9-1 each day. Call the Community Center for info.

6. Pickleball

Pickleball is played on Tuesdays and Thursdays from 2-3 for those interested in trying a new sport. Equipment and court time is available for up to four players for only \$10.

7. Donations

The Crosslake Park and Library Foundation made a donation to the City of Crosslake in January for the Light Up the Dam Project in the amount of \$648.60. PAL also made a donation for \$300.00 to cover expenditures for Mn backyard birds who manage the bird feeding program at the park.

The Park Department would recommend a motion to accept the donations listed above for a total of \$948.60.

Council Action/Motion

8. Hiring part time employees for the Community Center

The Park Department advertised for two part time call in positions last week. These are not union positions as these employees typically only work 0-12 hours per week and will be available on an as needed basis. Typical shifts will include evenings and weekends. The deadline for applications is Monday February 10th at 4:30. Staff may recommend a motion to hire one or two employees pending a background check at Monday's meeting.

Council Action/Motion

9. AARP Tax Help Program

Tax help begins on February 19th. The program will take place Wednesday and Thursday mornings up until the tax deadline. Please call the Community Center to make an appointment. Please note that participants must have an appointment.

CROSSLAKE COMMUNICATIONS HIGHLIGHTS FOR JANUARY 2014

1. **Minutes** of January 28, 2014 Crosslake Communications Advisory Board are included.
2. The **Financial Statements** for November 2013 and December 2013 are included (motion carried).
3. The list of **November 2013 and December 2013 checks/disbursements** are included (motion carried).
4. The **Customer Counts Report** has been included in the packet.
5. We are putting a link on our website for **Tvonmyside.com** in an attempt to be proactive in our upcoming negotiations with the broadcasters.
6. We have **WatchTVEverywhere** now so our cable customers can watch some of our programming on their computers, smartphones and tablets.
7. **Ron Schmidt** was presented a plaque for 40 years of service.