

**AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JANUARY 11, 2016
7:00 P.M. – CITY HALL**

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda (Council Action-Motion)

B. ORGANIZATIONAL MEETING APPOINTMENTS

1. Designate Acting Mayor – (Council Action-Motion)
2. Appointment of 2-Ex Officios to the Fire Relief Association (Mayor and Finance Director/Treasurer) (Council Action-Motion)
3. Approve Schedule of Regular Council Meetings – (2nd Monday of Month at 7:00 P.M.) (Council Action-Motion)
4. Appointment of Official Newspaper (Currently Northland Press) (Council Action-Motion)
 - a. Letter dated January 4, 2016 from Paul Boblett Re: 2016 Rates
 - b. Letter from Echo Publishing Re: 2016 Rates
5. Memo dated January 11, 2016 from Mayor Roe Re: Commission Appointments (Council Action-Motion)

C. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by one motion. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Special Council Meeting Closed Session Minutes of December 14, 2015
2. Public Information Meeting Minutes of December 14, 2015
3. Regular Council Meeting Minutes of December 14, 2015
4. City – Month End Revenue Report dated December 2015
5. City – Month End Expenditures Report dated December 2015
6. December 2015 Budget to Actual Analysis
7. Crosslake Communications Balance Sheet, Income Statement, and Detail of Reserve Balances dated 11/30/15
8. Crosslake Communications Check Register for 11/1/15 to 11/30/15
9. Crosslake Communications Advisory Board Meeting Minutes of December 29, 2015
10. Crosslake Communications Customer Counts
11. Memo dated January 11, 2016 from Mike Lyonais Re: Recommendation to Include Eligible Staff of Crosslake Communications to Participate in the City's HSA Plan
12. League of MN Cities Liability Coverage – Waiver Form
13. Memo dated December 10, 2015 from League of MN Cities Re: 2015 Property/Casualty Dividend
14. Official Depositories – (Frandsen Bank, BlackRidge Bank, First National Bank, 4M Fund, RiverWood Bank and Wells Fargo)
15. Designate Signatories on City Checking and Savings Accounts – (Mayor, Acting Mayor, Finance Director/Treasurer, Local Manager, and City Clerk)

16. Designate Signatories on Utilities Checking and Savings Accounts – (Mayor, Acting Mayor, Finance Director/Treasurer, Local Manager, and City Clerk)
17. Appointment of Legal Services
 - a. Civil (Breen & Person)
 - b. Labor (Johnson, Killen & Seiler)
 - c. Prosecuting (Mallie)
 - d. Bond Counsel (Briggs & Morgan)
18. Approve 2016 Mileage Reimbursement Rate (Current IRS Amount is \$0.54)
19. Approve Weed Inspector – (Mayor Roe)
20. Approve Assistant Weed Inspector – (Ted Strand)
21. Police Report for Crosslake – December 2015
22. Police Report for Mission Township – December 2015
23. 2015 Annual Police Report for Crosslake
24. 2015 Annual Police Report for Mission Township
25. Fire Department Report – December 2015
26. EDA Meeting Minutes of December 2, 2015
27. Planning and Zoning Commission Meeting Minutes of November 25, 2015
28. Crosslake Roll-Off Recycling Report for December 2015
29. Letter dated December 30, 2015 from Delta Dental Re: Increased Rates for Contract Term 4/1/16-3/31/17
30. Application for Permit for Display of Fireworks from Zambelli Fireworks During Winterfest on February 5, 2016
31. Memo dated 1/6/16 from City Clerk Re: Group Transient Merchant Permit
32. Bills Paid from 12/14/15 to 12/31/15
33. Joint Council/Crosslake Communications Advisory Board Meeting Minutes of December 10, 2015
34. Bills for Approval

D. CRITICAL ISSUES –

1. Crosslake/Ideal Lions Club – Discuss Gambling Regulations
 - a. 2015 Contribution Report from Crosslake/Ideal Lions
 - b. Letter from Crosslake/Ideal Lions Club Re: Contributions
 - c. City's Current Ordinance No. 327 Regarding Charitable Gambling
 - d. League of MN Cities Information Memo Re: Lawful Gambling
2. Sheriff Todd Dahl – Annual Community Visit

E. PUBLIC FORUM - No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three minute time limit.

F. MAYOR'S REPORT

G. CITY ADMINISTRATOR'S REPORT

1. Resolution Changing Polling Locations Within the City (Council Action-Motion)

H. COMMISSION REPORTS

1. PLANNING AND ZONING

- a. Chris Pence –Year End Permit Summary
- b. Metes and Bounds Subdivision, 120081100BA0009, Anthony and Mary Fraser, Involving 24 Acres Into 3 Tracts
 1. Park Dedication Recommendation
- c. Metes and Bounds Subdivision, 1412200090B0009 and 1412200090AD009. Paul Kelly, Involving 13 Acres Into 3 Tracts
- d. Draft Planning and Zoning Meeting Minutes of 12/23/15 Re: Sign Ordinance
 1. Article 33 Signs: Changes to (18) Multi Business Pylon Signs (Council Action-Motion)
 2. Article 43 Definition of Multi-Business Sign (Council Action-Motion)
 3. Approval to Publish Summary of Ordinance in Newspaper (Council Action-Motion)

2. CROSSLAKE COMMUNICATIONS

- a. Highlights Report for December 2015 (Council Action-Motion)

3. PARK AND RECREATION/LIBRARY

- a. Staff Report dated January 6, 2016 from Jon Henke Re: Community Center Activities

I. CITY ATTORNEY REPORT

J. OLD BUSINESS

K. NEW BUSINESS

1. Letter dated November 30, 2015 from Northern Crow Wing Lakes AIS Committee to the Crow Wing County Board of Commissioners Re: Proposed 2016 Crow Wing County AIS Plan Re: Laws 2014, Chapter 308

L. PUBLIC FORUM – No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three minute time limit.

M. ADJOURN



B. 4. a.

P.O. Box 145, Outing 56662 • 13833 Riverwood Lane, Suite 2. Crosslake 56442
Phone: 218.692.5842 Fax: 218.692.5844 • news@northlandpress.com • www.northlandpress.com

January 4, 2016

To: Crosslake City Council
Re: 2016 Legal Newspaper Designation

Dear Mayor and City Council,

I would like to take this opportunity to thank the City of Crosslake for designating the Northland Press as your legal newspaper in 2015. We would like to continue as your resource for legal publishing in 2016.

We remain a free publication delivered through the U.S. Mail to every postal customer in Crosslake every week. This ensures that each resident has the opportunity to view every legal/public notice as well as follow any city business as reported in the paper.

The rate for publishing legal and public notices will remain the same in 2016 (\$8.50 per column inch). All notices will be posted on our website as required by Minnesota Statute. The paper is for sale at several retail outlets in the lakes area for residents that do not have a post office box, or are seasonal. We also offer subscriptions for six months and one year.

Enclosed with this letter is a copy of our filing with the Minnesota Secretary of State and rate card.

Again, thank you for your consideration to continue as your official newspaper. Please direct any questions to me. I can be reached at 218-692-5842 (office) or 218-340-4162 (cell), or email at paul@northlandpress.com.

Sincerely,

Paul Boblett
Owner/Editor
Northland Press



State of Minnesota
Office of the Minnesota Secretary of State
Steve Simon

Receipt

October 30, 2015

The Northland Express Inc
PO Box 145
OUTING, MINNESOTA 56662

Account Number: 112457797

<u>Work Item Number</u>	<u>Description</u>	<u>Fee Amount</u>
85145780003	Legal Newspapers	\$25.00
Total Fees		\$25.00

<u>Payment Type</u>	<u>Reference Number</u>	<u>Payment Amount</u>
Check	10613	\$25.00
Total Payments		\$25.00

An overage amount will be refunded after 60 days from the date on this notice if not used.

Business Services
MN Retirement Systems Building
60 Empire Drive #100
Saint Paul, MN 55103-2141
Phone: 651-296-2803 or 1-877-551-6767 Minnesota Relay Service: 711
E-mail: business.services@state.mn.us

Northland PRESS

Crosslake Office: 13833 Riverwood Lane, Suite 2, Crosslake, MN 56442

Phone: 218.692.5842 • **Fax:** 218.692.5844

Outing Office: P.O. Box 145, Outing, MN 56662 • **FAX:** 218.792.5844

Email: news@northlandpress.com • **website:** www.northlandpress.com

Frequency: Weekly, Tuesday, U.S. Mail **First Publication:** April 5, 2005
Circulation: Free Distribution with Total Market Saturation; Circulation Verification Council (CVC) Audit
Serving: Breezy Point, Crosslake, Emily, Fifty Lakes, Jenkins, Manhattan Beach, Merrifield, Outing, Pequot Lakes, Pine River and surrounding townships.
Owners: Joanne & Paul Boblett
Deadlines: Display Advertising: Thursday by 2:00 pm; Classifieds: Friday by 11:00 am
Page Specs: Broadsheet Format; Print Area: 11.75 inches wide by 20.5 inches tall; 6 Columns
Column sizes: 1 col. = 1.8" 2 col. = 3.79" 3 col. = 5.78" 4 col. = 7.77" 5 col. = 9.76" 6 col. = 11.75"
Office hours: Crosslake: Tuesday-Thursday 9 am - 4 pm, Friday 9 am - 12 noon; Outing: By appt. only

Display Advertising Rates: *(Deadline Thursday at 2:00 pm)*

Term And Volume Rate Discounts Are Available

- **Display Ads** - Open Rate \$9.60 per Column inch
- **Political** - *Prepaid only \$9.60 per Column inch
- **Classified Display** - Open Rate \$9.60 Column inch
- **National Commissionable** \$14.00 per Column inch
- **Legal Advertising** Available on Request
- *** Professional Directory** Available on Request

Process Color: \$110 - Some discounts are available based on size

Personal Display Ads: *(Deadline Thursday at 2:00 pm)*

- Birth and Death Notices FREE w/limited availability due to space constraints
- Milestone Anniversary FREE w/limited availability due to space constraints
- Milestone Birthday FREE w/limited availability due to space constraints
- Birthday/Anniversary \$8.50 per column inch (for first 4 column inches, then open rate applies)
- Personal (non-business) Thanks \$8.50 per column inch (for first 4 column inches, then open rate applies)

Classified Word Advertising Rate: *(Deadline Friday at 12 noon)*

- Lost and Found ads are free; all other Classifieds: 60¢ per word (\$7 minimum/week) + \$1 Box
- Options: **Bold Face** \$1.00

Preprinted Inserts: *(deadline Thursday 4:00 pm)*

- \$65 per thousand* for full run; Zoning is available with a flat broken route charge of \$50

**Rates may vary depending on size and weight of insert*

Northland Press Advertising Policy:

Our policy is simple: If you charge, we charge. We regularly receive requests for free publicity, including items with the words "Press Release" or "News Release" in large print across the top followed by a description promoting products or services of the individual, agency, organization or business that sent the request. If you charge for something, it is generally to cover expenses, and one of those expenses needs to be promotion (i.e. advertising). We want your news. We want your advertising. Let the Northland Press assist you in presenting both to our readers.

B.4.b.

To: The Crosslake City Council
Re: Legal Newspaper for 2016

The Echo Journal is applying to be the legal publication for the City of Crosslake in 2016. We also submitted a mid-year bid last summer to publish public notices for Crosslake.

The Echo Journal is a qualified publication for publishing public notices. The Echo Journal has also covered Crosslake City Council meetings for more than 40 years. The community counts on the Echo Journal for the council proceedings.

All legals are published in the Echo Journal classified section (with a total paid distribution of 4,590 copies based on the March 31, 2013 Circulation Verification Council audit) and also on the pineandlakes.com website.

Echo Publishing & Printing legal rate remains at \$8.50 per column inch, which includes online publishing.

Thanks again for considering the Echo Journal for publishing City of Crosslake legals/public notices in 2016.



Pete Mohs, publisher
Echo Publishing
(218) 855-5855
Pete.mohs@pineandlakes.com

B.5.

MEMO TO: City Council
FROM: Mayor Roe
DATE: January 11, 2016
SUBJECT: Commission Appointments

I hereby recommend the following appointments:

Planning and Zoning Commission

- Matt Kuker - appointment to 1st – 3 year term to expire 1/31/19
- Jeff Bisson - new appointment as alternate (see attached application)

Utility Advisory Board

- Mike Winkels - appointment to 2nd – 3 Year term to expire 1/31/19
- Dave Fischer - appointment to 1st – 3 Year term to expire 1/31/19

Park/Library Commission

- Robb Reed - appointment to 2nd – 3 year term to expire 1/31/19
- Mic Tchida - appointment to 1st – 3 year term to expire 1/31/19

Public Works Commission

- John Pribyl - appointment to 1st – 3 year term to expire 1/31/19
- Doug Vierzba - appointment to 1st – 3 year term to expire 1/31/19



CITY OF CROSSLAKE
APPLICATION FOR APPOINTMENT TO CITY BOARD OR COMMISSION

PERSONAL INFORMATION

Name: Last Bisson First Jeffrey

Address: _____

Phone: (H) _____ (W) _____ (Cell) _____

Occupation: Retired Employer: _____

Email Address: _____

Are you a Crosslake resident or property owner? ☒ Yes ☐ No If yes, ☐ Seasonal ☐ Permanent

If yes, how long have you been a Crosslake resident or property owner? 2 1/2 years

☐ Please check this box if you are currently on a board or commission and wish to be considered for reappointment. Please note below the current board or commission you are currently serving. You are not required to complete the remainder of the application.

Please rank in order which of the following boards and commissions you are interested in serving on:

- 1 Planning and Zoning Commission (Crosslake residency or property ownership required)
- _____ Economic Development Authority (Crosslake residency or property ownership required)
- _____ Public Works/Cemetery/Sewer Commission (Crosslake residency or property ownership required)
- _____ Parks and Recreation/Library Commission (Crosslake residency or property ownership not required)
- _____ Crosslake Communications Advisory Board (Must own property within service area)

Why are you interested in being appointed to a City advisory board or commission? I would like to serve our community

What strengths and abilities would you bring to the board or commission? Please include any education and experience that would assist you in serving on a board or commission. I have great

Leadership Skills/Communication Skills. I am
A disabled Vet, and also was an infield
Sales Trainer for the largest beer Dist. in U.S.

What are the most important issues facing our community over the next several years? What do you think the role of your board or commission should be in addressing those issues?

Economic Growth,
New School/Expansion

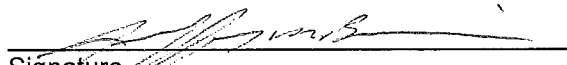
(over)

Attendance: Are you aware of the importance of regular meeting attendance, including the time commitment involved in preparing for meetings, and do you feel you have the time available to be an active participant? ☒ Yes ☐ No
Comments:

POTENTIAL CONFLICTS

Conflicts of Interest may arise by the participation in any activity, recommended action, or decision from which you receive or could potentially receive direct or indirect personal financial gain. In accordance with this definition, do you have any legal or equitable interest in any business which could be construed as a conflict of interest? ☐ Yes ☒ No

If yes, please explain:


Signature

Date 12-17-15

Note: The selection process will vary according to the number of applications and vacancies, and may not include interviews with all applicants.

THANK YOU FOR YOUR INTEREST IN SERVING ON A CITY BOARD OR COMMISSION!

Please return application to:
City of Crosslake
37028 County Road 66
Crosslake, MN 56442
218-692-2688 Phone
218-692-2687 Fax

DATA PRACTICES ADVISORY

We are required to provide the following information to you. Under Minnesota law, some of the information requested above is public information, which must be provided to anyone who requests it. Some of it is classified as private information, which is not generally available to the public. However, all of the information will be used by the City Council in determining whether you should be appointed to a Board or Commission. Therefore, the information will be provided to the City Council in a public forum and will be reviewed in public. It will therefore be part of the public record, which will be available to anyone. Failure to provide the requested information may result in your not being considered for appointment. If you have concerns about providing any of the requested information, please contact City Hall at 218-692-2688.

C. 1.

SPECIAL COUNCIL MEETING
CLOSED SESSION
CITY OF CROSSLAKE
MONDAY, DECEMBER 14, 2015
5:00 P.M. – CITY HALL

The Council for the City of Crosslake met in a Closed Session on December 14, 2015. The following Council Members were present: Mayor Steve Roe, Gary Heacox, Brad Nelson, Mark Wessels and Dave Schrupp. Also present was City Administrator/Consultant Dan Vogt. Labor Attorney Jessica Durbin was in attendance via phone.

Mayor Roe called the meeting to order at 5:00 P.M. Pursuant to Minnesota State Statute 13D.03, MOTION 12S2-01-15 WAS MADE BY BRAD NELSON AND SECONDED BY DAVE SCHRUPP TO MOVE INTO CLOSED SESSION. The Council discussed negotiation strategy for upcoming Union contract bargaining with the labor attorneys.

THE MAYOR OPENED THE SPECIAL MEETING AT 5:55 AND THE MEETING WAS THEN ADJOURNED.

Respectfully Submitted,

Charlene Nelson
City Clerk

C.2.

PUBLIC INFORMATION AND SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, DECEMBER 14, 2015
6:00 P.M. – CITY HALL

The Council for the City of Crosslake met in a Special Session on December 14, 2015. The following Council Members were present: Mayor Steve Roe, Dave Schrupp, Brad Nelson, Gary Heacox, and Mark Wessels. Also present were City Administrator/Consultant Dan Vogt, Finance Director/Treasurer Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, Police Chief Bob Hartman, Crow Wing County Land Service Supervisor Chris Pence, and Echo Publishing Reporter Dan Determan. There were approximately eight people in the audience.

Mayor Roe called the Special Council and Public Information Meeting to order at 6:00 P.M. and turned the meeting over to Finance Director Mike Lyonais.

Mike Lyonais gave a presentation of the 2016 Proposed Budget and Levy. Information included levy history, tax rates, tax capacity, sewer rates and capital expenses. Mr. Lyonais reported that he received several inquiries regarding the rate increase and that the majority of the properties in question had a substantial market value increase. Dave Schrupp observed that the Public Works and Sewer Capital Budgets increased from 2015 because of proposed improvements to be completed in 2016. Mark Wessels suggested that the Council postpone improvements to Manhattan Point Blvd to 2017 so that the City could collaborate with phone company construction. Ted Strand noted that the Manhattan Point Blvd project has been postponed since 2010 and that the utilities are located on the side of the street. Brad Nelson stated that it would be an inconvenience to have heavy equipment on the streets for two events rather than just one.

The Mayor opened the meeting to public comments. Jim Talbott of 12604 Manhattan Point Blvd addressed the Council and asked how much of Manhattan Point Blvd would be improved. Dave Reese arrived at 6:50 P.M. and gave the Council a brief update on the decisions that the Council needs to make regarding the type of road improvements to be made, including specifics on Manhattan Point Blvd. No further public comments were received.

MOTION 12SP1-01-15 WAS MADE BY BRAD NELSON AND SECONDED BY GARY HEACOX TO ADOPT RESOLUTION NO. 15-23 APPROVING THE FINAL 2015 TAX LEVY COLLECTIBLE IN 2016 IN THE AMOUNT OF \$3,348,877. MOTION CARRIED 4-1 WITH WESSELS OPPOSED.

MOTION 12SP1-02-15 WAS MADE BY STEVE ROE AND SECONDED BY BRAD NELSON TO APPROVE THE 2016 CITY REVENUE BUDGET TOTALING \$4,174,485 AND THE 2016 EXPENDITURE BUDGET TOTALING \$4,446,618. MOTION CARRIED WITH ALL AYES.

The meeting was adjourned at 7:02 P.M. by Mayor Roe.

Respectfully submitted by,

Charlene Nelson
City Clerk

C.3.

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, DECEMBER 14, 2015
7:00 P.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Monday, December 14, 2015. The following Council Members were present: Mayor Steve Roe, Gary Heacox, Mark Wessels, Brad Nelson and Dave Schrupp. Also present were City Administrator/Consultant Dan Vogt, Finance Director Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, Police Chief Bob Hartman, Park Director Jon Henke, Crosslake Communications General Manager Kevin Larson, Crow Wing County Land Service Supervisor Chris Pence, City Attorney Brad Person, City Engineer Dave Reese, Northland Press Reporter Kate Perkins, and Echo Publishing Reporter Dan Determan. There were six people in the audience.

- A. CALL TO ORDER** – Mayor Roe called the Regular Council Meeting to order at 7:05 P.M. The Pledge of Allegiance was recited. MOTION 12R-01-15 WAS MADE BY DAVE SCHRUPP AND SECONDED BY STEVE ROE TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.
- B. CONSENT CALENDAR** – MOTION 12R-02-15 WAS MADE BY BRAD NELSON AND SECONDED BY DAVE SCHRUPP TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:
1. REGULAR COUNCIL MEETING MINUTES OF NOVEMBER 9, 2015.
 2. CITY – MONTH END REVENUE REPORT DATED NOVEMBER 2015.
 3. CITY – MONTH END EXPENDITURES REPORT DATED NOVEMBER 2015.
 4. NOVEMBER 2015 BUDGET TO ACTUAL ANALYSIS.
 5. PLEDGED COLLATERAL REPORT FROM MIKE LYONAI.
 6. MEMO DATED DECEMBER 14, 2015 FROM MIKE LYONAI RE: TAX INCREMENT FINANCING REIMBURSEMENT.
 7. CROSSLAKE COMMUNICATIONS BALANCE SHEET, INCOME STATEMENT, AND DETAIL OF RESERVE BALANCES DATED 10/31/15.
 8. CROSSLAKE COMMUNICATIONS CHECK REGISTER FOR 10/1/15 TO 10/31/15 IN THE AMOUNT OF \$291,367.40.
 9. CROSSLAKE COMMUNICATIONS ADVISORY BOARD MEETING MINUTES OF NOVEMBER 24, 2015.
 10. CROSSLAKE COMMUNICATIONS CUSTOMER COUNTS.
 11. RETIREMENT NOTICE FROM CROSSLAKE COMMUNICATIONS EMPLOYEE.
 12. CROSSLAKE POLICE DEPARTMENT REPORT – NOVEMBER 2015.
 13. CROSSLAKE POLICE DEPARTMENT REPORT FOR MISSION TOWNSHIP – NOVEMBER 2015.
 14. FIRE DEPARTMENT REPORT – NOVEMBER 2015.
 15. NORTH AMBULANCE RUN REPORT FOR NOVEMBER 2015.
 16. MONTHLY PLANNING AND ZONING STATISTICS.
 17. 2016 PLANNING AND ZONING MEETING SCHEDULE.
 18. PLANNING AND ZONING COMMISSION MEETING MINUTES OF OCTOBER 23, 2015.

19. STAFF REPORT DATED DECEMBER 9, 2015 FROM JON HENKE RE: PROGRAM INFORMATION.
20. PUBLIC WORKS MEETING MINUTES OF NOVEMBER 2, 2015.
21. RESOLUTION NO. 15-24 ORDERING PREPARATION OF REPORT ON IMPROVEMENT TO REPLACE DREAM ISLAND BRIDGE.
22. REDUCTION OF SEWER CONNECTIONS AT GOLDEN RULE ASSOCIATION.
23. CROSSLAKE ROLL-OFF RECYCLING REPORT FOR NOVEMBER 2015.
24. ECONOMIC DEVELOPMENT AUTHORITY MEETING MINUTES OF NOVEMBER 4, 2015.
25. RESOLUTION NO 15-25 ACCEPTING DONATIONS.
26. MEMO DATED DECEMBER 14, 2015 FROM MIKE LYONNAIS RE: ANNUAL UPDATES TO THE CITY'S CAFETERIA PLAN AND RESOLUTION NO. 15-26 RELATING TO THE CITY OF CROSSLAKE CAFETERIA PLAN INCLUDING A HEALTH FLEXIBLE SPENDING ACCOUNT AND DEPENDENT CARE FLEXIBLE SPENDING ACCOUNT.
27. MEMO DATED DECEMBER 7, 2015 FROM CITY CLERK RE: RETROACTIVE APPROVAL OF BILLS FOR PAYMENT.
28. DRAFT APPLICATION FOR MN DESIGN TEAM COMMUNITY VISIT.
29. BILLS FOR APPROVAL IN THE AMOUNT OF \$121,843.56 AND
30. ADDITIONAL BILLS FOR APPROVAL IN THE AMOUNT OF \$16,319.74.
- MOTION CARRIED WITH ALL AYES.

- C. CRITICAL ISSUES** – Cindy Myogeto of the Brainerd Lakes Chamber of Commerce announced that Winterfest would be held February 4-6, 2016. MOTION 12R-03-15 WAS MADE BY MARK WESSELS AND SECONDED BY GARY HEACOX TO GRANT PERMISSION TO THE CHAMBER OF COMMERCE TO HOLD A "SOUPFEST" IN THE CITY OF CROSSLAKE ON FEBRUARY 6, 2016. MOTION CARRIED WITH ALL AYES.

Mike O'Connell, Chair of the St. Patrick's Day Celebration, announced that the St. Patrick's Day Parade would be held Saturday, March 12, 2016. MOTION 12R-04-15 WAS MADE BY MARK WESSELS AND SECONDED BY GARY HEACOX TO APPROVE LG220 APPLICATION FOR EXEMPT PERMIT FOR ST. PATRICK'S DAY RAFFLE AND TO APPROVE THE USE OF CITY ROADS FOR ST. PATRICK'S DAY PARADE. MOTION CARRIED WITH ALL AYES.

- D. PUBLIC FORUM** – None.

- E. MAYOR'S REPORT** – Mayor Roe reported that the Heartland Symphony Orchestra performed on December 4th at the Crosslake Lutheran Church and thought a thank you letter should be sent. It was the consensus of the Council that the Mayor writes a thank you letter on City letterhead to the orchestra and asks that the orchestra return to the City.

Mayor Roe stated that changes to the phone company are being considered and asked that residents be aware of the changes and that they ask questions if needed.

Mayor Roe reported that the Crow Wing County Board is considering a .50% sales tax increase to be used for road construction projects. This increase would affect Crosslake and every city/town in Crow Wing County.

Mayor Roe wished everyone a Merry Christmas.

F. CITY ADMINISTRATOR'S REPORT

1. A 5-year contract with the Army Corps of Engineers expired 10/21/15 for the use of banner poles near the dam at a cost of \$300. Staff recommended that the Council not renew the agreement because there have been problems with the banners ripping while hanging on the poles. Neither the City nor the chamber has used the poles in several years. MOTION 12R-05-15 WAS MADE BY MARK WESSELS AND SECONDED BY DAVE SCHRUPP TO DENY THE RENEWAL OF CONTRACT WITH ARMY CORPS OF ENGINEERS FOR USE OF FLAG POLES. MOTION CARRIED WITH ALL AYES.
2. MOTION 12R-06-15 WAS MADE BY GARY HEACOX AND SECONDED BY BRAD NELSON TO APPROVE THE CLOSING OF ALL CITY FACILITIES INCLUDING CITY HALL, PUBLIC WORKS (EXCEPT IN THE CASE OF A SNOWSTORM) AND CROSSLAKE COMMUNICATIONS AT 12:00 P.M. ON THURSDAY, DECEMBER 24, 2015 FOR THE CHRISTMAS HOLIDAY IN ADDITION TO BEING CLOSED ON CHRISTMAS DAY. Dan Vogt noted that the Community Center may remain open with limited hours and that employees would be required to use a personal day, vacation day, or compensatory time. The closing would not include the Police Department. MOTION CARRIED WITH ALL AYES.
3. MOTION 12R-07-15 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO ACCEPT THE ASSISTANCE TO FIREFIGHTERS GRANT IN THE AMOUNT OF \$24,810. MOTION CARRIED WITH ALL AYES.

MOTION 12R-08-15 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPROVE THE PURCHASE OF A BAUER MINI VERTICUS SHP 3-STAGE 6000 PSI COMPRESSOR FROM ALEX AIR APPARATUS IN THE AMOUNT OF \$18,900 AND TO APPROVE THE PURCHASE OF A UNIMAC 40LB CAPACITY RIGID MOUNT WASHER FROM BDS LAUNDRY SYSTEMS IN THE AMOUNT OF \$8,267. Dan Vogt noted that the grant funds will cover the cost of these two pieces of equipment except for \$2,357, which will come from the Fire Department 2016 budget. MOTION CARRIED WITH ALL AYES.

4. MOTION 12R-09-15 WAS MADE BY MARK WESSELS AND SECONDED BY DAVE SCHRUPP TO APPROVE THE 2016 FEE SCHEDULE EFFECTIVE JANUARY 1, 2016. MOTION CARRIED WITH ALL AYES.
5. Dan Vogt gave an update on health insurance rates for 2016. The current high deductible plan with Health Partners has a \$3000/\$6000 deductible. Health Partners does not offer this plan for 2016 and the deductible increased to \$3500/\$7000. A change to the level of benefits would need to be negotiated with the unions. Resource Training Solutions (RTS) is a coop that has offered the City a \$3000/\$6000 high deductible plan through Blue Cross Blue Shield. Coops are self-insured and can set their own rates and benefit level to match existing benefits. Although the benefit level is the same, the premium cost is 12%

higher. The premium is split 80/20 with employer/employee. MOTION 12R-10-15 WAS MADE BY DAVE SCHRUPP AND SECONDED BY MARK WESSELS TO ACCEPT THE HIGH DEDUCTIBLE \$3000/\$6000 HEALTH PLAN FROM BLUE CROSS BLUE SHIELD THROUGH RTS. Dan Vogt noted that the increase of approximately \$7,000 to the City is included in the 2016 Budget. MOTION CARRIED WITH ALL AYES.

6. MOTION 12R-11-15 WAS MADE BY MARK WESSELS AND SECONDED BY BRAD NELSON TO NAME CROSSLAKE INSURANCE AGENCY AS AGENT OF RECORD FOR THE LEAGUE OF MN CITIES INSURANCE TRUST WORKERS COMPENSATION POLICY AND TO END RELATIONSHIP WITH MN COMP ADVISORS. MOTION CARRIED WITH ALL AYES.
7. Dan Vogt reported that the City received an inquiry from a local engineering firm to offer a proposal for services to the City for 2016 and reminded the Council that the Public Works Director suggested hiring a new engineering firm during a budget workshop. Dave Schrupp stated that he is pleased with WSN's work. Mark Wessels stated that the City should review their options. MOTION 12R-12-15 WAS MADE BY MARK WESSELS AND SECONDED BY BRAD NELSON TO SOLICIT REQUESTS FOR PROPOSALS FOR ENGINEERING SERVICES. Steve Roe stated that the City is in the middle of many projects and that this may not be good timing. MOTION CARRIED WITH ALL AYES.

Dan Vogt thanked the Council for retaining his services for 2016 and wished everyone a Merry Christmas.

G. COMMISSION REPORTS

1. CROSSLAKE COMMUNICATIONS

- a. Kevin Larson reported that staff has completed 220 installations at customer's homes on Phase 1 of conversions for the new electronics in the fiber area which has them on track to meet the goal of 250 by the end of the year. Crosslake Communications is in negotiations with American Movie Channel (AMC) through the National Cable Television Coop. AMC is making extreme demands and asking for outrageous rate increases. Mr. Larson encouraged customers to take a short survey to determine customer interest in AMC programming. The Communications Vision Subcommittee met in a joint session with the Council on Thursday, December 10th at 10:00 AM. in City Hall. The City Council approved that Crosslake Communications Subcommittee pursue a strategic partnership with another coop. MOTION 12R-13-15 WAS MADE BY BRAD NELSON AND SECONDED BY GARY HEACOX TO APPROVE CROSSLAKE COMMUNICATIONS 2016 OPERATIONS AND CAPITAL BUDGET AS PRESENTED. MOTION CARRIED WITH ALL AYES. Mr. Larson reported that Installer/Repair Technician Larry Evenson is retiring effective December 31, 2015 and thanked him for his 21 years of service. Internet Help Desk position remains open and advertising continues.

2. PUBLIC SAFETY

- a. Chief Hartman reported that the new squad is ready for delivery and that Nelson Auto Center has requested that the Crosslake Police Department accept delivery as soon as possible rather than in 2016 as originally planned in order for the auto center to avoid interest charges. Chief Hartman reviewed the request with Dan Vogt and Mike Lyonais and they determined that these funds were available at this time. MOTION 12R-14-15 WAS MADE BY STEVE ROE AND SECONDED BY MARK WESSELS TO APPROVE THE EARLY PURCHASE OF THE 2016 SQUAD CAR. MOTION CARRIED WITH ALL AYES.

3. PUBLIC WORKS COMMISSION

- a.1. Dave Reese reported that WSN solicited three quotes for the Milinda Shores bridge project. One quote was received. Pratt's Affordable Excavating returned a quote in the amount of \$47,660 and said the work could be done in 3-4 days. WSN recommended approval of the quote which is within a reasonable margin for the type of work to be completed under winter conditions. The majority of the work is to be done under the bridge and the road will remain open. MOTION 12R-15-15 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO AWARD THE PROJECT TO PRATT'S AFFORDABLE EXCAVATING, INC. ON THE BASIS OF THEIR QUOTE AS SUBMITTED. MOTION CARRIED WITH ALL AYES.
- a.2. MOTION 12R-16-15 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPROVE THE PROPOSAL FOR CONSTRUCTION OBSERVATION FOR MILINDA SHORES BRIDGE FROM WSN IN THE AMOUNT OF \$8,500. MOTION CARRIED WITH ALL AYES.
- b. Due to mild weather conditions, the Public Works Commission recommended that the survey of the parking lot at the intersection of County Roads 66 and 3 be completed. MOTION 12R-17-15 WAS MADE BY MARK WESSELS AND SECONDED BY GARY HEACOX TO ORDER A SURVEY OF THE PARKING LOT AT THE INTERSECTION OF COUNTY ROAD 66 AND COUNTY ROAD 3 BY WSN AT A COST OF \$2,500. MOTION CARRIED WITH ALL AYES.

H. CITY ATTORNEY – The Council reviewed a draft ordinance relating to administrative fine enforcement and a proposed list of offenses/fines from the Planning and Zoning Commission. A lengthy discussion ensued regarding whether or not the City should pursue administrative fines, who would enforce the ordinance and how often a warning would be given before a citation. Attorney Person stated that the proposed ordinance gives the Council an alternate method of enforcing ordinance violations other than the court system, which could be expensive. Chris Pence stated that he supports the proposed ordinance and that there are very few times that it would be used. Staff would continue to work with property owners before a citation would have to be used. Attorney Person noted that the ordinance is changeable and that if some part of it is not working, it can be changed. It was the consensus of the Council that staff move forward with the proposed ordinance.

I. OLD BUSINESS – Mark Wessels urged property owners that want to build to obtain a survey and suggested that language encouraging this be added to zoning permits. Chris Pence

noted that Section 26-68 of the Land Use Ordinance allows staff the flexibility to require a survey if necessary. No action was taken.

J. NEW BUSINESS – None.

K. PUBLIC FORUM – None.

L. ADJOURN – MOTION 12R-18-15 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO ADJOURN THE MEETING AT 8:36 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk
City Clerk/Minutes/12-14-15

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Month-End Revenue

Current Period: DECEMBER 2015

SRC	SRC Descr	2015 Budget	DECEMBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	2015 % of Budget
FUND 101 GENERAL FUND						
31000	General Property Taxes	\$2,430,237.00	\$1,068,784.92	\$2,392,259.87	\$37,977.13	98.44%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$110,983.00	\$8,652.91	\$111,080.31	-\$97.31	100.09%
31300	Emergency Services Levy	\$0.00	\$93.59	\$171.30	-\$171.30	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$148.59	\$234.22	-\$234.22	0.00%
31310	2012 Series A Levy	\$124,017.00	\$54,734.41	\$122,245.97	\$1,771.03	98.57%
31800	Other Taxes	\$1,500.00	\$2,935.59	\$4,885.23	-\$3,385.23	325.68%
31900	Penalties and Interest DelTax	\$1,000.00	\$2,331.88	\$3,782.16	-\$2,782.16	378.22%
32110	Alcoholic Beverages	\$16,000.00	\$0.00	\$15,900.00	\$100.00	99.38%
32111	Club Liquor License	\$500.00	\$0.00	\$500.00	\$0.00	100.00%
32112	Beer and Wine License	\$1,000.00	\$0.00	\$100.00	\$900.00	10.00%
32180	Other Licenses/Permits	\$200.00	\$0.00	\$150.00	\$50.00	75.00%
33400	State Grants and Aids	\$500.00	\$31,116.50	\$62,145.00	-\$61,645.00	12429.00%
33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$160.65	\$160.65	-\$160.65	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33406	Taconite Homestead Credit	\$0.00	\$24.00	\$24.00	-\$24.00	0.00%
33416	Police Training Reimbursement	\$2,000.00	\$0.00	\$1,665.90	\$334.10	83.30%
33417	Police State Aid	\$33,000.00	\$0.00	\$39,878.03	-\$6,878.03	120.84%
33418	Fire State Aid	\$28,000.00	\$0.00	\$40,524.04	-\$12,524.04	144.73%
33419	Fire Training Reimbursement	\$0.00	\$450.00	\$5,593.09	-\$5,593.09	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$24,882.00	\$29,415.18	-\$29,415.18	0.00%
33422	PERA State Aid	\$2,979.00	\$1,489.50	\$2,979.00	\$0.00	100.00%
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33650	Recycling Grant	\$29,200.00	\$0.00	\$29,200.00	\$0.00	100.00%
34000	Charges for Services	\$200.00	\$0.00	\$190.00	\$10.00	95.00%
34010	Sale of Maps and Publications	\$30.00	\$0.00	\$40.00	-\$10.00	133.33%
34050	Candidate Filing Fees	\$20.00	\$0.00	\$0.00	\$20.00	0.00%
34103	Zoning Permits	\$28,000.00	\$1,125.00	\$46,260.00	-\$18,260.00	165.21%
34104	Plat Check Fee/Subdivision Fee	\$1,000.00	\$750.00	\$6,800.00	-\$5,800.00	680.00%
34105	Variances and CUPS/IUPS	\$8,800.00	\$1,000.00	\$8,500.00	\$300.00	96.59%
34106	Sign Permits	\$500.00	\$50.00	\$150.00	\$350.00	30.00%
34107	Assessment Search Fees	\$800.00	\$60.00	\$885.00	-\$85.00	110.63%
34108	Zoning Misc/Penalties	\$1,000.00	\$0.00	\$290.00	\$710.00	29.00%
34109	Zoning Reimb Eng/Legal/Survey	\$2,500.00	\$261.13	-\$1,143.75	\$3,643.75	-45.75%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34111	Driveway Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34112	Septic Permits	\$4,000.00	\$150.00	\$5,100.00	-\$1,100.00	127.50%
34113	Landscape License Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34114	Zoning Map/Ordinance Amendment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34201	Fire Department Donations	\$200.00	\$5,000.00	\$45,486.00	-\$45,286.00	22743.00%
34202	Fire Protection and Calls	\$31,250.00	\$299.60	\$28,495.68	\$2,754.32	91.19%
34206	Animal Control Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34207	House Burning Fee	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34210	Police Contracts	\$48,000.00	\$0.00	\$36,000.00	\$12,000.00	75.00%
34211	Police Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34213	Police Receipts	\$5,000.00	\$2,705.26	\$8,407.68	-\$3,407.68	168.15%
34214	Tac Team Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$4,000.00	-\$4,000.00	0.00%
34300	E911 Signs	\$1,000.00	\$100.00	\$1,700.00	-\$700.00	170.00%
34700	Park & Rec Donation	\$300.00	\$150.00	\$432.00	-\$132.00	144.00%

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Month-End Revenue

Current Period: DECEMBER 2015

SRC	SRC Descr	2015 Budget	DECEMBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	2015 % of Budget
34701	Halloween Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34711	Taxable Merchandise/Rentals	\$200.00	\$10.00	\$320.00	-\$120.00	160.00%
34740	Park Concessions	\$500.00	\$21.00	\$525.00	-\$25.00	105.00%
34741	Gen Gov t Concessions	\$100.00	\$34.69	\$426.80	-\$326.80	426.80%
34742	Park Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34743	Public Works Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34744	Fire Department Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34750	CCC/Park User Fee	\$3,800.00	\$116.00	\$4,477.75	-\$677.75	117.84%
34751	Shelter/Beer/Wine Fees	\$300.00	\$0.00	\$343.00	-\$43.00	114.33%
34760	Library Cards	\$1,300.00	\$76.00	\$1,294.00	\$6.00	99.54%
34761	Library Donations	\$500.00	\$200.00	\$523.11	-\$23.11	104.62%
34762	Library Copies	\$300.00	\$26.25	\$388.20	-\$88.20	129.40%
34763	Library Events	\$1,000.00	\$0.00	\$5,174.70	-\$4,174.70	517.47%
34764	Library Miscellaneous	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
34765	Summer Reading Program	\$300.00	\$0.00	\$112.00	\$188.00	37.33%
34766	Library Luncheon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34767	New York Times Best Seller Pro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34768	PAL Foundation - Library	\$1,000.00	\$1,493.76	\$2,262.09	-\$1,262.09	226.21%
34769	PAL Foundation - Park	\$6,000.00	\$2,590.49	\$32,269.85	-\$26,269.85	537.83%
34770	Silver Sneakers	\$6,000.00	\$576.50	\$8,223.00	-\$2,223.00	137.05%
34790	Park Dedication Fees	\$1,000.00	\$0.00	\$21,000.00	-\$20,000.00	2100.00%
34800	Tennis Fees	\$1,100.00	\$0.00	\$1,922.00	-\$822.00	174.73%
34801	Recreational-Program	\$3,000.00	\$310.00	\$3,553.00	-\$553.00	118.43%
34802	Softball/Baseball Fees	\$1,300.00	\$0.00	\$0.00	\$1,300.00	0.00%
34803	Recreation-Misc. Receipts	\$1,200.00	\$15.00	\$5,516.16	-\$4,316.16	459.68%
34805	Aerobics Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34806	Weight Room Fees	\$30,000.00	\$2,626.50	\$39,593.00	-\$9,593.00	131.98%
34807	Volleyball Fees	\$500.00	\$50.00	\$849.00	-\$349.00	169.80%
34808	Silver and Fit	\$10,000.00	\$1,176.00	\$14,566.00	-\$4,566.00	145.66%
34809	Soccer Fees	\$500.00	\$0.00	\$1,610.00	-\$1,110.00	322.00%
34910	Transit Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34940	Cemetery Lots	\$3,000.00	\$0.00	\$4,250.00	-\$1,250.00	141.67%
34941	Cemetery Openings	\$3,500.00	\$300.00	\$3,050.00	\$450.00	87.14%
34942	Cemetery Other	\$450.00	\$0.00	\$450.00	\$0.00	100.00%
34950	Public Works Revenue	\$1,500.00	\$0.00	\$109,668.15	-\$108,168.15	7311.21%
34952	County Joint Facility Payments	\$45,000.00	\$0.00	\$40,915.99	\$4,084.01	90.92%
34953	Recycling Revenues	\$50.00	\$56.62	\$56.62	-\$6.62	113.24%
35100	Court Fines	\$10,000.00	\$192.31	\$12,643.52	-\$2,643.52	126.44%
35103	Library Fines	\$600.00	\$19.00	\$675.50	-\$75.50	112.58%
35105	Restitution Receipts	\$1,000.00	\$1,000.00	\$2,734.68	-\$1,734.68	273.47%
36200	Miscellaneous Revenues	\$500.00	\$272.50	\$76,319.22	-\$75,819.22	15263.84%
36201	Misc Reimbursements	\$0.00	\$1,373.17	\$10,142.85	-\$10,142.85	0.00%
36202	LIBRARY GRANTS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	100.00%
36210	Interest Earnings	\$3,000.00	\$337.80	\$3,616.70	-\$616.70	120.56%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Sunrise Isl 11	\$4,121.00	\$1,177.53	\$6,711.02	-\$2,590.02	162.85%
36255	Sp Assess Int-Sunrise Isl 11	\$1,302.00	\$379.80	\$837.08	\$464.92	64.29%
38050	Telephone Fees	\$276,000.00	\$23,000.00	\$276,000.00	\$0.00	100.00%
38051	Telephone True-Up	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$25,000.00	\$88.00	\$19,683.53	\$5,316.47	78.73%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: DECEMBER 2015

SRC	SRC Descr	2015 Budget	DECEMBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	2015 % of Budget
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$552,368.00	-\$552,368.00	0.00%
39330	Proceeds from Capital Lease	\$28,800.00	\$0.00	\$8,790.04	\$20,009.96	30.52%
39400	Bond Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39700	Capital Contrib from CU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 101 GENERAL FUND		\$3,393,989.00	\$1,244,974.45	\$4,333,348.12	-\$939,359.12	127.68%
FUND 301 DEBT SERVICE FUND						
31000	General Property Taxes	\$0.00	\$59.80	\$109.87	-\$109.87	0.00%
31001		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31100	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31200	Community Ctr Levy Refund 2002	\$0.00	\$29.38	\$36.89	-\$36.89	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31301	1999 Series A Levy	\$0.00	\$14.80	\$35.22	-\$35.22	0.00%
31302	1999 Series B Levy	\$0.00	\$28.47	\$60.37	-\$60.37	0.00%
31303	2001 Series A Levy	\$0.00	\$45.16	\$69.80	-\$69.80	0.00%
31304	2002 Series A Levy	\$0.00	\$29.77	\$47.18	-\$47.18	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31306	2003 Disposal System Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31307	2004 Series A Levy	\$0.00	\$147.59	\$231.21	-\$231.21	0.00%
31308	2006 Series B Levy	\$136,746.00	\$60,330.47	\$134,644.14	\$2,101.86	98.46%
31309	2006 Series C Levy	\$0.00	\$25.02	\$30.99	-\$30.99	0.00%
31310	2012 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31311	2015 GO Equip Certs 2015B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31900	Penalties and Interest DelTax	\$500.00	\$209.02	\$324.64	\$175.36	64.93%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36105	Sp Assess Prin Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36106	Sp Assess Int Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36107	Sp Assess Prin Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36108	Sp Assess Int Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36109	Sp Assess Prin Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36110	Sp Assess Int Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36111	Sp Assess Prin Miller/Mary 99	\$0.00	\$0.00	\$181.31	-\$181.31	0.00%
36112	Sp Assess Int Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36113	Sp Assess Prin Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36114	Sp Assess Int Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36115	Sp Assess Prin Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36116	Sp Assess Int Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36117	Sp Assess Prin Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36118	Sp Assess Int Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36119	Sp Assess Prin Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36120	Sp Assess Int Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36121	Sp Assess Prin Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36122	Sp Assess Int Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36123	Sp Assess Prin Red Pine 99	\$0.00	\$0.00	\$163.49	-\$163.49	0.00%
36124	Sp Assess Int Red Pine 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36125	Sp Assess Prin Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36126	Sp Assess Int Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36127	Sp Assess Prin Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36128	Sp Assess Int Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36129	Sp Assess Prin Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: DECEMBER 2015

SRC	SRC Descr	2015 Budget	DECEMBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	2015 % of Budget
36130	Sp Assess Int Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36131	Sp Assess Prin Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36132	Sp Assess Int Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36133	Sp Assess Prin Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36134	Sp Assess Int Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36135	Sp Assess Prin Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36136	Sp Assess Int Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36137	Sp Assess Prin Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36138	Sp Assess Int Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36139	Sp Assess Prin Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36140	Sp Assess Int Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36141	Sp Assess Prin Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36142	Sp Assess Int Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36143	Sp Assess Prin Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36144	Sp Assess Int Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36145	Sp Assess Prin Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36146	Sp Assess Int Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36147	Sp Assess Prin PineBay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36148	Sp Assess Int Pine Bay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36149	Sp Assess Prin White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36150	Sp Assess Int White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36151	Sp Assess Prin Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36152	Sp Assess Int Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36153	Sp Assess Prin Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36154	Sp Assess Int Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36155	Sp Assess Prin Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36156	Sp Assess Int Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36157	Sp Assess Prin Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36158	Sp Assess Int Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36159	Sp Assess Prin Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36160	Sp Assess Int Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36161	Sp Assess Prin Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36162	Sp Assess Int Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36163	Sp Assess Prin Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36164	Sp Assess Int Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36165	Sp Assess Prin 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36166	Sp Assess Int 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36167	Sp Assess Prin Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36168	Sp Assess Int Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36169	Sp Assess Prin Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36170	Sp Assess Int Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36171	Sp Assess Prin Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36172	Sp Assess Int Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36173	Sp Assess Prin Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36174	Sp Assess Int Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36175	Sp Assess Prin Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36176	Sp Assess Int Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36177	Sp Assess Prin Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36178	Sp Assess Int Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36179	Sp Assess Prin Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36180	Sp Assess Int Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36181	Sp Assess Prin Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36182	Sp Assess Int Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: DECEMBER 2015

SRC	SRC Descr	2015 Budget	DECEMBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	2015 % of Budget
36183	Sp Assess Prin Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36184	Sp Assess Int Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36185	Sp Assess Prin Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36186	Sp Assess Int Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36187	Sp Assess Prin Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36188	Sp Assess Int Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36189	Sp Assess Prin Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36190	Sp Assess Int Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36191	Sp Assess Prin Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36192	Sp Assess Int Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36193	Sp Assess Prin Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36194	Sp Assess Int Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36195	Sp Assess Prin ABC Dr 03	\$0.00	\$0.00	\$259.60	-\$259.60	0.00%
36196	SpAssess Int ABC Drive	\$0.00	\$0.00	\$23.44	-\$23.44	0.00%
36197	SpAssess Prin Wildwood/White B	\$0.00	\$1,674.60	\$1,846.13	-\$1,846.13	0.00%
36198	SpAssess Int Wildwood/White B	\$0.00	\$269.58	\$335.98	-\$335.98	0.00%
36199	SpAssess Prin Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
36235	SpAssess Int Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36236	SpAssess Prin East Shore 2004	\$0.00	\$96.10	\$96.10	-\$96.10	0.00%
36237	SpAssess Int East Shore 2004	\$0.00	\$6.01	\$6.01	-\$6.01	0.00%
36238	SpAssess Prin Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36239	SpAssess Int Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36240	SpAssess Prin Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36241	SpAssess Int Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36242	SpAssess Prin Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36243	SpAssess Int Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36244	Sp Assess Prin - Duck Lane	\$2,398.00	\$1,065.72	\$2,397.97	\$0.03	100.00%
36245	Sp Assess Int - Duck Lane	\$271.00	\$120.48	\$271.00	\$0.00	100.00%
36246	Sp Assess Prin - Sunset Drive	\$2,833.00	\$1,192.80	\$2,832.90	\$0.10	100.00%
36247	Sp Assess Int - Sunset Drive	\$320.00	\$134.80	\$320.15	-\$0.15	100.05%
36248	Sp Assess Prin - Maroda Drive	\$1,048.00	\$523.97	\$1,047.89	\$0.11	99.99%
36249	Sp Assess Int - Maroda Drive	\$119.00	\$59.18	\$118.39	\$0.61	99.49%
36250	Sp Assess Prin - Johnie/Rober	\$4,245.00	\$1,678.68	\$4,552.64	-\$307.64	107.25%
36251	Sp Assess Int - Johnie/Robert	\$480.00	\$245.53	\$523.66	-\$43.66	109.10%
36252	Sp Assess Prin - Brita/Pinevie	\$16,865.00	\$5,883.14	\$16,123.75	\$741.25	95.60%
36253	Sp Assess Int - Brita/Pineview	\$1,876.00	\$827.70	\$1,793.65	\$82.35	95.61%
36254	Sp Assess Prin-Sunrise Isl 11	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36255	Sp Assess Int-Sunrise Isl 11	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$8,632.00	-\$8,632.00	0.00%
39311	Proceeds-Wilderness GO Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39314	Proceeds-2001 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39315	Proceeds-2002 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39900	02 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 301 DEBT SERVICE FUND		\$168,201.00	\$74,697.77	\$177,116.37	-\$8,915.37	105.30%
FUND 401 GENERAL CAPITAL PROJECTS						

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Month-End Revenue

Current Period: DECEMBER 2015

SRC	SRC Descr	2015 Budget	DECEMBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	2015 % of Budget
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34790	Park Dedication Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$53.52	\$629.29	-\$129.29	125.86%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39102	Sale of City Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39103	Sale of Fire Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39104	Sale of Lots-Gendreau Addn.	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39231	Proceeds-2006 Series C Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401 GENERAL CAPITAL PROJECTS		\$500.00	\$53.52	\$629.29	-\$129.29	125.86%
FUND 404 JOBZ						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34204	JOBZ Recipient Deposit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34208	JOBZ Annual Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 404 JOBZ		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31050	Tax Increments LeRever	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31051	Tax Increments Daggett Brook	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31052	Tax Increments Reeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31053	Tax Increments - Ace Hardware	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31054	Tax Increment - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31056	Tax Increment 1-9 C&J Develop	\$13,000.00	\$6,421.38	\$12,842.76	\$157.24	98.79%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJE		\$13,000.00	\$6,421.38	\$12,842.76	\$157.24	98.79%
FUND 408 WEST SHORE DRIVE						
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 408 WEST SHORE DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
33400	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJEC		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: DECEMBER 2015

SRC	SRC Descr	2015 Budget	DECEMBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	2015 % of Budget
FUND 415 AMBULANCE PROJECT						
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39316	Proceeds-2003 Series A Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39317	Proceeds-2003 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
31000	General Property Taxes	\$0.00	\$105.45	\$221.35	-\$221.35	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31802	EDA Tax Receipts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34101	City Hall User Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36212	Restricted Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36220	Lease Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$0.00	\$105.45	\$221.35	-\$221.35	0.00%
FUND 503 EDA (REVOLVING LOAN)						
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$1,300.00	\$114.35	\$1,433.07	-\$133.07	110.24%
36211	Revolving Loan Interest	\$7,483.00	\$854.56	\$7,726.96	-\$243.96	103.26%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$8,783.00	\$968.91	\$9,160.03	-\$377.03	104.29%
FUND 601 SEWER OPERATING FUND						
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34410	Unallocated Reserves	\$0.00	\$732.70	\$1,023.83	-\$1,023.83	0.00%
36104	Penalty & Interest	\$1,000.00	\$132.34	\$967.08	\$32.92	96.71%
36200	Miscellaneous Revenues	\$1,000.00	\$0.00	\$1,926.86	-\$926.86	192.69%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$1.20	-\$1.20	0.00%
37200	User Fee	\$195,000.00	\$16,387.07	\$207,857.52	-\$12,857.52	106.59%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSS LAKE

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Month-End Revenue

Current Period: DECEMBER 2015

SRC	SRC Descr	2015 Budget	DECEMBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	2015 % of Budget
37500	Capital Contribution	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND		\$197,000.00	\$17,252.11	\$211,776.49	-\$14,776.49	107.50%
FUND 651 SEWER RESTRICTED SINKING FUND						
31306	2003 Disposal System Levy	\$221,000.00	\$97,947.42	\$218,543.30	\$2,456.70	98.89%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$1,500.00	\$0.00	\$27.43	\$1,472.57	1.83%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$12.94	\$151.99	\$348.01	30.40%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FU		\$223,000.00	\$97,960.36	\$218,722.72	\$4,277.28	98.08%
		\$4,004,473.00	\$1,442,433.95	\$4,963,817.13	-\$959,344.13	123.96%

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CITY OF CROSS LAKE
Month End Expenditures
Current Period: DECEMBER 2015

OBJ	OBJ Descr	2015 Budget	DECEMBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
FUND 101 GENERAL FUND						
DEPT 41110 Council						
100	Wages and Salaries Dept Head	\$27,000.00	\$2,050.00	\$25,120.00	\$1,880.00	93.04%
122	FICA	\$2,065.00	\$156.85	\$1,943.39	\$121.61	94.11%
151	Workers Comp Insurance	\$109.00	\$0.00	\$0.00	\$109.00	0.00%
208	Instruction Fees	\$600.00	\$0.00	\$315.00	\$285.00	52.50%
321	Communications-Cellular	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
331	Travel Expenses	\$1,000.00	\$0.00	\$502.28	\$497.72	50.23%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$100.00	\$0.00	\$65.00	\$35.00	65.00%
430	Miscellaneous	\$236.00	\$0.00	\$200.00	\$36.00	84.75%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41110 Council		\$31,110.00	\$2,206.85	\$28,145.67	\$2,964.33	90.47%
DEPT 41400 Administration						
100	Wages and Salaries Dept Head	\$81,200.00	\$9,369.24	\$80,307.76	\$892.24	98.90%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$20,020.00	\$1,950.00	\$16,087.50	\$3,932.50	80.36%
105	Part-time	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
109	Secretary/Bookkeeper	\$57,487.00	\$6,649.12	\$57,075.89	\$411.11	99.28%
121	PERA	\$10,402.00	\$1,201.38	\$10,415.96	-\$13.96	100.13%
122	FICA	\$10,724.00	\$1,166.58	\$9,974.82	\$749.18	93.01%
131	Employer Paid Health	\$24,884.00	\$2,073.64	\$24,883.68	\$0.32	100.00%
132	Employer Paid Disability	\$1,038.00	\$102.87	\$1,162.92	-\$124.92	112.03%
133	Employer Paid Dental	\$2,231.00	\$161.82	\$2,067.46	\$163.54	92.67%
134	Employer Paid Life	\$134.00	\$11.20	\$134.40	-\$0.40	100.30%
136	Deferred Compensation	\$1,300.00	\$150.00	\$1,300.00	\$0.00	100.00%
151	Workers Comp Insurance	\$1,312.00	\$0.00	\$1,242.00	\$70.00	94.66%
152	Health Savings Account Contrib	\$12,000.00	\$0.00	\$12,000.00	\$0.00	100.00%
200	Office Supplies	\$1,800.00	\$63.90	\$1,899.88	-\$99.88	105.55%
208	Instruction Fees	\$2,000.00	\$0.00	\$814.95	\$1,185.05	40.75%
210	Operating Supplies	\$1,500.00	\$165.25	\$551.55	\$948.45	36.77%
220	Repair/Maint Supply - Equip	\$3,500.00	\$166.66	\$3,425.46	\$74.54	97.87%
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$4,000.00	\$521.41	\$2,943.10	\$1,056.90	73.58%
322	Postage	\$1,000.00	\$82.52	\$487.25	\$512.75	48.73%
331	Travel Expenses	\$1,500.00	\$0.00	\$678.43	\$821.57	45.23%
334	Vehicle Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$1,000.00	\$0.00	\$446.25	\$553.75	44.63%
413	Office Equipment Rental/Repair	\$1,000.00	\$0.00	\$725.00	\$275.00	72.50%
430	Miscellaneous	\$500.00	\$45.70	\$173.88	\$326.12	34.78%
433	Dues and Subscriptions	\$650.00	\$0.00	\$757.00	-\$107.00	116.46%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay	\$19,400.00	\$0.00	\$6,821.20	\$12,578.80	35.16%
600	Principal	\$1,890.00	\$127.49	\$1,481.04	\$408.96	78.36%
610	Interest	\$0.00	\$16.51	\$24.96	-\$24.96	0.00%
DEPT 41400 Administration		\$264,072.00	\$24,025.29	\$237,882.34	\$26,189.66	90.08%
DEPT 41410 Elections						
107	Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$0.00	\$0.00	\$10.00	-\$10.00	0.00%

OBJ	OBJ Descr	2015 Budget	DECEMBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41410 Elections		\$0.00	\$0.00	\$10.00	-\$10.00	0.00%
DEPT 41600 Audit/Legal Services						
301	Auditing and Acct g Services	\$28,000.00	\$0.00	\$27,435.50	\$564.50	97.98%
304	Legal Fees (Civil)	\$10,000.00	\$1,350.00	\$7,056.00	\$2,944.00	70.56%
307	Legal Fees (Labor)	\$14,000.00	\$3,762.50	\$5,180.00	\$8,820.00	37.00%
DEPT 41600 Audit/Legal Services		\$52,000.00	\$5,112.50	\$39,671.50	\$12,328.50	76.29%
DEPT 41910 Planning and Zoning						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
134	Employer Paid Life	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%
151	Workers Comp Insurance	\$82.00	\$0.00	\$104.00	-\$22.00	126.83%
200	Office Supplies	\$0.00	\$14.49	\$882.17	-\$882.17	0.00%
208	Instruction Fees	\$600.00	\$0.00	\$500.00	\$100.00	83.33%
210	Operating Supplies	\$1,500.00	\$91.16	\$134.41	\$1,365.59	8.96%
212	Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
220	Repair/Maint Supply - Equip	\$2,500.00	\$166.67	\$1,750.52	\$749.48	70.02%
221	Repair/Maint Vehicles	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
303	Engineering Fees	\$2,500.00	\$0.00	\$630.00	\$1,870.00	25.20%
304	Legal Fees (Civil)	\$5,000.00	\$0.00	\$5,060.00	-\$60.00	101.20%
305	Legal/Eng - Developer/Criminal	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
314	Surveyor	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
320	Communications	\$3,500.00	\$377.33	\$2,375.63	\$1,124.37	67.88%
322	Postage	\$500.00	\$83.71	\$448.71	\$51.29	89.74%
331	Travel Expenses	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
332	Travel Expense- P&Z Comm	\$1,500.00	\$300.00	\$1,175.00	\$325.00	78.33%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$2,000.00	\$85.00	\$1,053.10	\$946.90	52.66%
352	Filing Fees	\$1,500.00	\$368.00	\$1,216.00	\$284.00	81.07%
356	Mapping	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$500.00	\$0.00	\$116.25	\$383.75	23.25%
413	Office Equipment Rental/Repair	\$2,500.00	\$0.00	\$725.00	\$1,775.00	29.00%
430	Miscellaneous	\$500.00	\$0.00	\$31.44	\$468.56	6.29%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Enhanced 911	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
470	Consultant Fees	\$193,000.00	\$16,150.00	\$193,800.00	-\$800.00	100.41%
500	Capital Outlay	\$19,400.00	\$0.00	\$9,536.94	\$9,863.06	49.16%
600	Principal	\$1,890.00	\$127.49	\$1,481.04	\$408.96	78.36%

OBJ	OBJ Descr	2015 Budget	DECEMBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
610	Interest	\$0.00	\$16.51	\$24.96	-\$24.96	0.00%
DEPT 41910	Planning and Zoning	\$246,672.00	\$17,780.36	\$221,045.17	\$25,626.83	89.61%
DEPT 41940	General Government					
131	Employer Paid Health	\$10,049.00	\$702.42	\$17,683.18	-\$7,634.18	175.97%
133	Employer Paid Dental	\$118.00	\$0.00	\$0.00	\$118.00	0.00%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
152	Health Savings Account Contrib	\$3,750.00	\$0.00	\$3,000.00	\$750.00	80.00%
210	Operating Supplies	\$2,500.00	\$1,031.02	\$3,724.06	-\$1,224.06	148.96%
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$66.02	\$5,368.09	-\$1,368.09	134.20%
235	Signs	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
254	Concessions - Pop	\$300.00	\$55.69	\$345.84	-\$45.84	115.28%
302	Architects Fees	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
303	Engineering Fees	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
316	Security Monitoring	\$800.00	\$0.00	\$691.28	\$108.72	86.41%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$250.00	\$147.00	\$300.00	-\$50.00	120.00%
354	Ordinance Codification	\$15,000.00	\$0.00	\$1,410.70	\$13,589.30	9.40%
360	Insurance	\$26,500.00	\$0.00	\$22,900.51	\$3,599.49	86.42%
381	Electric Utilities	\$14,500.00	\$917.00	\$11,692.00	\$2,808.00	80.63%
383	Gas Utilities	\$4,500.00	\$357.93	\$2,510.25	\$1,989.75	55.78%
384	Refuse/Garbage Disposal	\$500.00	\$47.40	\$522.40	-\$22.40	104.48%
385	Sewer Utility	\$600.00	\$82.00	\$489.00	\$111.00	81.50%
389	Generator Expense	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
405	Cleaning Services	\$9,600.00	\$997.50	\$8,780.00	\$820.00	91.46%
430	Miscellaneous	\$2,500.00	\$481.98	\$1,508.73	\$991.27	60.35%
433	Dues and Subscriptions	\$3,500.00	\$0.00	\$4,063.40	-\$563.40	116.10%
437	Brainerd Lakes Area Dev Corp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
438	Initiative Foundation	\$1,500.00	\$0.00	\$1,500.00	\$0.00	100.00%
439	Emergency Mgmt Expense	\$2,000.00	\$0.00	\$260.00	\$1,740.00	13.00%
440	Telephone Co Reimb Expense	\$25,000.00	\$639.70	\$22,142.55	\$2,857.45	88.57%
441	Enhanced 911	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
442	Safety Prog/Equipment	\$8,500.00	\$0.00	\$6,832.67	\$1,667.33	80.38%
443	Sales Tax	\$50.00	\$0.00	\$133.00	-\$83.00	266.00%
444	Transportation Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
446	Animal Control	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
449	Cobra Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
451	Health Comm Program Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
456	Fireworks	\$10,000.00	\$0.00	\$14,000.00	-\$4,000.00	140.00%
460	Fines/Fees Reimburse	\$6,000.00	\$0.00	\$4,298.00	\$1,702.00	71.63%
470	Consultant Fees	\$2,500.00	\$4,750.00	\$4,750.00	-\$2,250.00	190.00%
490	Donations to Civic Org s	\$3,500.00	\$0.00	\$2,200.00	\$1,300.00	62.86%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$113,000.00	\$3,525.05	\$21,987.41	\$91,012.59	19.46%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940	General Government	\$274,817.00	\$13,800.71	\$163,093.07	\$111,723.93	59.35%
DEPT 42110	Police Administration					
100	Wages and Salaries Dept Head	\$73,658.00	\$8,600.05	\$73,522.70	\$135.30	99.82%
101	Assistant	\$62,323.00	\$7,701.55	\$65,785.66	-\$3,462.66	105.56%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2015 Budget	DECEMBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
108	Tech 3	\$17,000.00	\$1,370.01	\$23,549.91	-\$6,549.91	138.53%
110	Tech 4	\$53,230.00	\$6,285.86	\$53,483.51	-\$253.51	100.48%
112	Tech 5	\$53,730.00	\$6,374.58	\$54,206.41	-\$476.41	100.89%
113	Tech 6	\$53,295.00	\$6,300.56	\$53,415.05	-\$120.05	100.23%
121	PERA	\$50,744.00	\$5,934.50	\$52,917.34	-\$2,173.34	104.28%
122	FICA	\$4,542.00	\$491.93	\$4,367.31	\$174.69	96.15%
131	Employer Paid Health	\$56,199.00	\$4,683.23	\$56,220.76	-\$21.76	100.04%
132	Employer Paid Disability	\$2,225.00	\$215.05	\$2,470.28	-\$245.28	111.02%
133	Employer Paid Dental	\$4,841.00	\$354.61	\$4,352.90	\$488.10	89.92%
134	Employer Paid Life	\$336.00	\$28.00	\$336.00	\$0.00	100.00%
136	Deferred Compensation	\$1,300.00	\$150.00	\$1,300.00	\$0.00	100.00%
140	Unemployment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
151	Workers Comp Insurance	\$12,966.00	\$0.00	\$11,251.00	\$1,715.00	86.77%
152	Health Savings Account Contrib	\$27,000.00	\$0.00	\$27,000.00	\$0.00	100.00%
200	Office Supplies	\$300.00	\$0.00	\$54.68	\$245.32	18.23%
208	Instruction Fees	\$3,400.00	\$238.42	\$1,421.84	\$1,978.16	41.82%
209	Physicals	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$1,300.00	\$37.58	\$354.34	\$945.66	27.26%
212	Motor Fuels	\$18,000.00	\$1,665.09	\$10,888.59	\$7,111.41	60.49%
214	Auto Expense- 08 Ford	\$1,700.00	\$80.00	\$2,961.60	-\$1,261.60	174.21%
216	Auto Expense- 09 Ford	\$800.00	\$0.00	\$1,083.83	-\$283.83	135.48%
217	Auto Expense- 10 Ford	\$800.00	\$60.00	\$1,384.47	-\$584.47	173.06%
218	Auto Expense- 11 Ford	\$1,200.00	\$100.18	\$2,287.10	-\$1,087.10	190.59%
219	Auto Expense- 12 Dodge	\$1,200.00	\$235.21	\$4,215.40	-\$3,015.40	351.28%
220	Repair/Maint Supply - Equip	\$5,500.00	\$418.00	\$11,164.37	-\$5,664.37	202.99%
221	Repair/Maint Vehicles	\$0.00	\$0.00	\$2.24	-\$2.24	0.00%
258	Unif Bob/Ted/Gerald	\$600.00	\$0.00	\$671.92	-\$71.92	111.99%
259	Unif Erik/Joe	\$600.00	\$14.07	\$586.90	\$13.10	97.82%
260	Unif Eric & Nate	\$600.00	\$425.85	\$675.85	-\$75.85	112.64%
261	Unif Jake/Jon/Leigh	\$600.00	\$68.35	\$675.00	-\$75.00	112.50%
264	Unif Bobby/Ron	\$600.00	\$0.00	\$675.00	-\$75.00	112.50%
265	Unif & P/T Expense	\$0.00	\$0.00	\$471.36	-\$471.36	0.00%
281	Tactical Team	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
282	Restitution Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
283	Forfeiture Expenditures	\$1,000.00	\$0.00	\$996.20	\$3.80	99.62%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,800.00	\$517.62	\$3,056.39	-\$256.39	109.16%
321	Communications-Cellular	\$5,400.00	\$450.55	\$3,438.04	\$1,961.96	63.67%
322	Postage	\$200.00	\$7.14	\$56.85	\$143.15	28.43%
331	Travel Expenses	\$1,200.00	\$102.72	\$2,259.00	-\$1,059.00	188.25%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$14,000.00	\$0.00	\$16,137.43	-\$2,137.43	115.27%
413	Office Equipment Rental/Repair	\$400.00	\$0.00	\$300.00	\$100.00	75.00%
430	Miscellaneous	\$200.00	\$85.00	\$354.75	-\$154.75	177.38%
433	Dues and Subscriptions	\$250.00	\$0.00	\$240.00	\$10.00	96.00%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
458	Undercover Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
460	Fines/Fees Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$6,500.00	\$0.00	\$14,068.05	-\$7,568.05	216.43%
550	Capital Outlay - Vehicles	\$45,000.00	\$27,699.21	\$72,071.56	-\$27,071.56	160.16%
600	Principal	\$0.00	\$21.25	\$31.84	-\$31.84	0.00%
610	Interest	\$0.00	\$2.75	\$4.16	-\$4.16	0.00%
DEPT 42110 Police Administration		\$589,239.00	\$80,718.92	\$636,767.59	-\$47,528.59	108.07%

OBJ	OBJ Descr	2015 Budget	DECEMBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
DEPT 42280 Fire Administration						
100	Wages and Salaries Dept Head	\$6,000.00	\$500.00	\$5,500.00	\$500.00	91.67%
101	Assistant	\$1,200.00	\$100.00	\$1,075.00	\$125.00	89.58%
106	Training	\$2,100.00	\$75.00	\$1,075.00	\$1,025.00	51.19%
107	Services	\$43,500.00	\$43,699.85	\$43,599.85	-\$99.85	100.23%
122	FICA	\$4,039.00	\$3,394.66	\$3,974.05	\$64.95	98.39%
151	Workers Comp Insurance	\$4,231.00	\$0.00	\$3,811.00	\$420.00	90.07%
200	Office Supplies	\$100.00	\$0.00	\$35.90	\$64.10	35.90%
208	Instruction Fees	\$7,000.00	\$1,295.00	\$13,273.81	-\$6,273.81	189.63%
209	Physicals	\$500.00	\$0.00	\$3,145.00	-\$2,645.00	629.00%
210	Operating Supplies	\$3,000.00	\$0.00	\$5,791.59	-\$2,791.59	193.05%
212	Motor Fuels	\$500.00	\$0.00	\$390.07	\$109.93	78.01%
213	Diesel Fuel	\$2,500.00	\$43.03	\$782.91	\$1,717.09	31.32%
220	Repair/Maint Supply - Equip	\$3,000.00	\$1,866.50	\$5,899.42	-\$2,899.42	196.65%
221	Repair/Maint Vehicles	\$9,000.00	\$0.00	\$7,742.60	\$1,257.40	86.03%
222	Tires	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$1,000.00	\$76.91	\$4,946.61	-\$3,946.61	494.66%
233	FIRE PREVENTION	\$2,000.00	\$0.00	\$2,395.72	-\$395.72	119.79%
240	Small Tools and Minor Equip	\$1,500.00	\$0.00	\$1,817.93	-\$317.93	121.20%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,200.00	\$384.88	\$2,796.18	-\$1,596.18	233.02%
322	Postage	\$25.00	\$1.46	\$10.41	\$14.59	41.64%
331	Travel Expenses	\$2,500.00	\$0.00	\$4,128.94	-\$1,628.94	165.16%
340	Advertising	\$200.00	\$0.00	\$18.00	\$182.00	9.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$7,000.00	\$0.00	\$6,239.03	\$760.97	89.13%
430	Miscellaneous	\$150.00	\$0.00	\$6,615.30	-\$6,465.30	4410.20%
433	Dues and Subscriptions	\$1,200.00	\$0.00	\$1,377.00	-\$177.00	114.75%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
455	House Burn	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
491	FDRA City Contribution	\$21,000.00	\$0.00	\$0.00	\$21,000.00	0.00%
492	FDRA State Aid	\$28,000.00	\$38,024.04	\$38,024.04	-\$10,024.04	135.80%
500	Capital Outlay	\$46,902.00	\$0.00	\$44,110.78	\$2,791.22	94.05%
550	Capital Outlay - Vehicles	\$0.00	\$0.00	\$518,854.98	-\$518,854.98	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$15,602.00	\$0.00	\$15,602.32	-\$0.32	100.00%
610	Interest	\$740.00	\$0.00	\$740.61	-\$0.61	100.08%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$425.00	\$0.00	\$0.00	\$425.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42280 Fire Administration		\$218,214.00	\$89,461.33	\$743,774.05	-\$525,560.05	340.85%
DEPT 42500 Ambulance Services						
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
306	Ambulance Subsidy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42500 Ambulance Services		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$45,712.00	\$6,104.28	\$43,484.92	\$2,227.08	95.13%
104	Tech 2	\$49,631.00	\$5,972.45	\$53,935.74	-\$4,304.74	108.67%
105	Part-time	\$0.00	\$665.95	\$1,138.59	-\$1,138.59	0.00%
108	Tech 3	\$52,808.00	\$5,919.75	\$45,457.64	\$7,350.36	86.08%
121	PERA	\$11,110.00	\$1,399.67	\$10,485.67	\$624.33	94.38%
122	FICA	\$11,333.00	\$1,359.52	\$10,523.92	\$809.08	92.86%

OBJ	OBJ Descr	2015 Budget	DECEMBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
131	Employer Paid Health	\$31,315.00	\$2,742.83	\$32,012.99	-\$697.99	102.23%
132	Employer Paid Disability	\$929.00	\$86.41	\$998.46	-\$69.46	107.48%
133	Employer Paid Dental	\$2,610.00	\$200.49	\$2,419.20	\$190.80	92.69%
134	Employer Paid Life	\$202.00	\$17.95	\$210.21	-\$8.21	104.06%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$15,352.00	\$0.00	\$13,483.00	\$1,869.00	87.83%
152	Health Savings Account Contrib	\$15,000.00	\$0.00	\$16,500.00	-\$1,500.00	110.00%
200	Office Supplies	\$450.00	\$0.00	\$149.67	\$300.33	33.26%
208	Instruction Fees	\$1,000.00	\$0.00	\$849.22	\$150.78	84.92%
210	Operating Supplies	\$1,200.00	\$88.46	\$1,098.02	\$101.98	91.50%
212	Motor Fuels	\$8,000.00	\$812.40	\$5,795.25	\$2,204.75	72.44%
213	Diesel Fuel	\$15,000.00	\$819.10	\$7,348.94	\$7,651.06	48.99%
215	Shop Supplies	\$2,750.00	\$655.25	\$1,982.68	\$767.32	72.10%
220	Repair/Maint Supply - Equip	\$18,000.00	\$4,141.25	\$24,607.74	-\$6,607.74	136.71%
221	Repair/Maint Vehicles	\$15,000.00	\$5,166.12	\$12,576.07	\$2,423.93	83.84%
222	Tires	\$1,500.00	\$0.00	\$1,719.14	-\$219.14	114.61%
223	Bldg Repair Suppl/Maintenance	\$4,500.00	\$654.49	\$13,846.79	-\$9,346.79	307.71%
224	Street Maint Materials	\$20,000.00	\$9,489.17	\$23,496.77	-\$3,496.77	117.48%
225	New Roads Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
226	Bridge Materials	\$25,000.00	\$12,318.08	\$45,086.83	-\$20,086.83	180.35%
228	Street Lighting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
232	Striping	\$8,000.00	\$0.00	\$8,005.00	-\$5.00	100.06%
235	Signs	\$3,000.00	\$993.57	\$1,976.84	\$1,023.16	65.89%
240	Small Tools and Minor Equip	\$2,500.00	\$560.36	\$6,859.93	-\$4,359.93	274.40%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
259	Unif Erik/Joe	\$300.00	\$74.74	\$277.64	\$22.36	92.55%
260	Unif Eric & Nate	\$300.00	\$0.00	\$300.00	\$0.00	100.00%
261	Unif Jake/Jon/Leigh	\$300.00	\$5.58	\$305.58	-\$5.58	101.86%
303	Engineering Fees	\$25,000.00	\$1,421.00	\$8,258.00	\$16,742.00	33.03%
304	Legal Fees (Civil)	\$1,000.00	\$90.00	\$300.00	\$700.00	30.00%
314	Surveyor	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
316	Security Monitoring	\$200.00	\$0.00	\$169.20	\$30.80	84.60%
320	Communications	\$1,600.00	\$214.44	\$1,485.58	\$114.42	92.85%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
331	Travel Expenses	\$1,000.00	\$297.12	\$562.39	\$437.61	56.24%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$100.00	\$0.00	\$55.25	\$44.75	55.25%
360	Insurance	\$27,000.00	\$0.00	\$24,865.00	\$2,135.00	92.09%
381	Electric Utilities	\$14,000.00	\$987.66	\$10,046.80	\$3,953.20	71.76%
383	Gas Utilities	\$6,000.00	\$258.46	\$2,701.69	\$3,298.31	45.03%
384	Refuse/Garbage Disposal	\$1,000.00	\$56.64	\$1,177.07	-\$177.07	117.71%
385	Sewer Utility	\$400.00	\$136.77	\$484.57	-\$84.57	121.14%
405	Cleaning Services	\$3,700.00	\$176.25	\$2,628.55	\$1,071.45	71.04%
413	Office Equipment Rental/Repair	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
415	Equipment Rental	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
430	Miscellaneous	\$1,000.00	\$320.39	\$7,519.70	-\$6,519.70	751.97%
433	Dues and Subscriptions	\$0.00	\$25.00	\$25.00	-\$25.00	0.00%
442	Safety Prog/Equipment	\$1,000.00	\$26.15	\$1,007.26	-\$7.26	100.73%
443	Sales Tax	\$100.00	\$0.00	\$6,710.00	-\$6,610.00	6710.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
454	Joint Facility County Expense	\$45,000.00	\$2,238.97	\$45,982.54	-\$982.54	102.18%
500	Capital Outlay	\$116,667.00	\$0.00	\$34,722.98	\$81,944.02	29.76%
550	Capital Outlay - Vehicles	\$0.00	\$0.00	\$259,960.11	-\$259,960.11	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2015 Budget	DECEMBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
581	Capital Outlay -Seal Coat	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
582	Capital Outlay - Crackfill	\$25,000.00	\$0.00	\$55,370.00	-\$30,370.00	221.48%
583	Capital Outlay - Overlays	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
584	Capital Outlay - Road Const	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$635,419.00	\$66,496.72	\$850,964.14	-\$215,545.14	133.92%
DEPT 43100 Cemetery						
210	Operating Supplies	\$940.00	\$14.98	\$369.72	\$570.28	39.33%
220	Repair/Maint Supply - Equip	\$250.00	\$0.00	\$698.07	-\$448.07	279.23%
360	Insurance	\$60.00	\$0.00	\$65.42	-\$5.42	109.03%
381	Electric Utilities	\$350.00	\$13.63	\$303.01	\$46.99	86.57%
430	Miscellaneous	\$400.00	\$59.83	\$93.83	\$306.17	23.46%
452	Refund	\$0.00	\$0.00	\$900.00	-\$900.00	0.00%
500	Capital Outlay	\$1,000.00	\$0.00	\$1,533.98	-\$533.98	153.40%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 Cemetery		\$3,000.00	\$88.44	\$3,964.03	-\$964.03	132.13%
DEPT 45100 Park and Recreation (GENERAL)						
100	Wages and Salaries Dept Head	\$66,107.00	\$7,673.77	\$65,932.89	\$174.11	99.74%
101	Assistant	\$27,406.00	\$3,437.79	\$27,443.50	-\$37.50	100.14%
103	Tech 1	\$37,232.00	\$1,757.29	\$31,153.79	\$6,078.21	83.67%
104	Tech 2	\$12,750.00	\$0.00	\$0.00	\$12,750.00	0.00%
105	Part-time	\$13,500.00	\$3,276.00	\$28,726.88	-\$15,226.88	212.79%
108	Tech 3	\$25,376.00	\$3,801.83	\$28,816.46	-\$3,440.46	113.56%
121	PERA	\$12,666.00	\$1,250.34	\$11,643.74	\$1,022.26	91.93%
122	FICA	\$13,951.00	\$1,426.59	\$13,200.57	\$750.43	94.62%
131	Employer Paid Health	\$31,315.00	\$1,439.53	\$18,711.28	\$12,603.72	59.75%
132	Employer Paid Disability	\$1,624.00	\$115.26	\$1,374.16	\$249.84	84.62%
133	Employer Paid Dental	\$4,104.00	\$266.00	\$3,333.10	\$770.90	81.22%
134	Employer Paid Life	\$336.00	\$21.25	\$265.79	\$70.21	79.10%
136	Deferred Compensation	\$650.00	\$75.00	\$650.00	\$0.00	100.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$6,565.00	\$0.00	\$6,252.00	\$313.00	95.23%
152	Health Savings Account Contrib	\$15,000.00	\$0.00	\$9,000.00	\$6,000.00	60.00%
200	Office Supplies	\$200.00	\$0.00	\$250.15	-\$50.15	125.08%
208	Instruction Fees	\$500.00	\$0.00	\$233.31	\$266.69	46.66%
210	Operating Supplies	\$1,600.00	\$335.93	\$1,430.61	\$169.39	89.41%
212	Motor Fuels	\$2,000.00	\$333.78	\$1,588.66	\$411.34	79.43%
213	Diesel Fuel	\$1,500.00	\$0.00	\$352.74	\$1,147.26	23.52%
220	Repair/Maint Supply - Equip	\$3,000.00	\$120.71	\$2,239.06	\$760.94	74.64%
221	Repair/Maint Vehicles	\$2,000.00	\$440.62	\$1,652.61	\$347.39	82.63%
223	Bldg Repair Suppl/Maintenance	\$10,000.00	\$1,018.64	\$13,119.49	-\$3,119.49	131.19%
231	Chemicals	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
235	Signs	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
254	Concessions - Pop	\$300.00	\$0.00	\$469.80	-\$169.80	156.60%
255	Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif Bob/Ted/Gerald	\$300.00	\$64.98	\$364.98	-\$64.98	121.66%
261	Unif Jake/Jon/Leigh	\$300.00	\$299.95	\$299.95	\$0.05	99.98%
264	Unif Bobby/Ron	\$225.00	\$0.00	\$298.14	-\$73.14	132.51%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$0.00	\$250.00	0.00%

OBJ	OBJ Descr	2015 Budget	DECEMBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
308	Instructors Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
309	Tennis	\$1,600.00	\$0.00	\$270.41	\$1,329.59	16.90%
310	Program Supplies	\$1,000.00	\$18.35	\$1,711.80	-\$711.80	171.18%
311	Softball/Baseball	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
312	Aerobic Instruction	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	Warm House/Garage Exp	\$1,000.00	\$53.44	\$962.61	\$37.39	96.26%
316	Security Monitoring	\$700.00	\$0.00	\$1,073.76	-\$373.76	153.39%
317	Soccer/Skating	\$1,500.00	\$95.00	\$762.93	\$737.07	50.86%
318	Garage (North)	\$3,000.00	\$82.00	\$1,834.13	\$1,165.87	61.14%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$3,500.00	\$555.15	\$3,891.14	-\$391.14	111.18%
322	Postage	\$150.00	\$40.26	\$95.34	\$54.66	63.56%
323	Garage (East)	\$800.00	\$0.35	\$396.40	\$403.60	49.55%
324	Disc Golf Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
331	Travel Expenses	\$700.00	\$44.27	\$658.37	\$41.63	94.05%
335	Background Checks	\$150.00	\$0.00	\$15.00	\$135.00	10.00%
340	Advertising	\$500.00	\$0.00	\$449.20	\$50.80	89.84%
351	Legal Notices Publishing	\$0.00	\$0.00	\$34.00	-\$34.00	0.00%
360	Insurance	\$15,000.00	\$0.00	\$13,260.26	\$1,739.74	88.40%
381	Electric Utilities	\$13,000.00	\$1,161.49	\$14,324.06	-\$1,324.06	110.19%
383	Gas Utilities	\$7,500.00	\$697.99	\$4,571.99	\$2,928.01	60.96%
384	Refuse/Garbage Disposal	\$800.00	\$71.36	\$786.46	\$13.54	98.31%
403	Improvements Other Than Bldgs	\$3,800.00	\$0.00	\$2,633.00	\$1,167.00	69.29%
413	Office Equipment Rental/Repair	\$700.00	\$0.00	\$15.00	\$685.00	2.14%
415	Equipment Rental	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$800.00	\$0.00	\$884.42	-\$84.42	110.55%
433	Dues and Subscriptions	\$500.00	\$0.00	\$165.00	\$335.00	33.00%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$62.07	\$1,437.93	4.14%
443	Sales Tax	\$3,200.00	\$0.00	\$3,669.00	-\$469.00	114.66%
445	Sr Meals Expense	\$400.00	\$0.00	\$6.40	\$393.60	1.60%
448	Weight Room Ins Reimbur	\$150.00	\$18.00	\$149.50	\$0.50	99.67%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$150.00	\$0.00	\$456.57	-\$306.57	304.38%
453	80 Acre Development Expense	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
457	Weight Room Expenses	\$500.00	\$0.00	\$1,832.05	-\$1,332.05	366.41%
459	PAL Foundation Expenditures	\$3,000.00	\$1,390.74	\$29,153.85	-\$26,153.85	971.80%
461	Silver Sneakers	\$5,000.00	\$782.00	\$6,095.00	-\$1,095.00	121.90%
481	Park Master Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$69,250.00	\$8,350.00	\$105,230.48	-\$35,980.48	151.96%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
557	Capital Outlay - Tennis Courts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$1,250.00	\$104.14	\$1,249.68	\$0.32	99.97%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45100 Park and Recreation (GENERA		\$437,857.00	\$40,619.80	\$465,503.54	-\$27,646.54	106.31%
DEPT 45500 Library						
101	Assistant	\$27,872.00	\$3,232.00	\$27,782.60	\$89.40	99.68%
121	PERA	\$2,090.00	\$242.40	\$2,106.46	-\$16.46	100.79%
122	FICA	\$2,132.00	\$225.86	\$1,891.57	\$240.43	88.72%
131	Employer Paid Health	\$12,442.00	\$1,036.82	\$12,441.84	\$0.16	100.00%
132	Employer Paid Disability	\$216.00	\$20.67	\$238.84	-\$22.84	110.57%
133	Employer Paid Dental	\$1,116.00	\$80.91	\$995.02	\$120.98	89.16%
134	Employer Paid Life	\$67.00	\$5.60	\$67.20	-\$0.20	100.30%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2015 Budget	DECEMBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
151	Workers Comp Insurance	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$6,000.00	\$0.00	100.00%
201	Library Operating Supplies	\$2,000.00	\$245.89	\$1,416.97	\$583.03	70.85%
202	Library Subscriptions	\$500.00	\$0.00	\$1,043.01	-\$543.01	208.60%
203	Library Books	\$500.00	\$1,189.80	\$8,909.16	-\$8,409.16	1781.83%
204	Children s Program Expense	\$150.00	\$0.00	\$8.75	\$141.25	5.83%
205	Library Luncheon Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
206	NY Times Best Seller Program	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
207	Golf Fundraiser Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,000.00	\$119.36	\$712.65	\$287.35	71.27%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$500.00	\$0.00	\$1,015.00	-\$515.00	203.00%
430	Miscellaneous	\$1,000.00	\$0.00	\$88.38	\$911.62	8.84%
443	Sales Tax	\$0.00	\$0.00	\$356.00	-\$356.00	0.00%
452	Refund	\$50.00	\$3.00	\$3.00	\$47.00	6.00%
459	PAL Foundation Expenditures	\$250.00	\$174.99	\$2,437.08	-\$2,187.08	974.83%
500	Capital Outlay	\$500.00	\$0.00	\$2,191.88	-\$1,691.88	438.38%
600	Principal	\$1,250.00	\$104.14	\$1,249.68	\$0.32	99.97%
DEPT 45500 Library		\$59,885.00	\$6,681.44	\$70,955.09	-\$11,070.09	118.49%
DEPT 47014 2012 Series A						
600	Principal	\$175,000.00	\$0.00	\$175,000.00	\$0.00	100.00%
610	Interest	\$34,403.00	\$0.00	\$34,402.50	\$0.50	100.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$183.00	-\$183.00	0.00%
DEPT 47014 2012 Series A		\$209,403.00	\$0.00	\$209,585.50	-\$182.50	100.09%
DEPT 47015 47015 Series 2015B						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$2,500.00	-\$2,500.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47015 47015 Series 2015B		\$0.00	\$0.00	\$2,500.00	-\$2,500.00	0.00%
DEPT 48000 Recycling						
384	Refuse/Garbage Disposal	\$32,340.00	\$2,437.00	\$29,200.00	\$3,140.00	90.29%
388	Recycling Expenses	\$100.00	\$75.00	\$125.00	-\$25.00	125.00%
430	Miscellaneous	\$2,340.00	\$258.00	\$3,140.00	-\$800.00	134.19%
DEPT 48000 Recycling		\$34,780.00	\$2,770.00	\$32,465.00	\$2,315.00	93.34%
FUND 101 GENERAL FUND		\$3,056,468.00	\$349,762.36	\$3,706,326.69	-\$649,858.69	121.26%
FUND 301 DEBT SERVICE FUND						
DEPT 47000 Emer Svcs Ctr Refunding 2004						
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
602	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001 Community Ctr Refunding 2002						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001 Community Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002 G.O. Improve-Wilderness						

OBJ	OBJ Descr	2015 Budget	DECEMBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002 G.O. Improve-Wilderness		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003 1999 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003 1999 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004 1999 Series B Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004 1999 Series B Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005 2001 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005 2001 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006 2002 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006 2002 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010 2004 Series A						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010 2004 Series A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement Bond						
600	Principal	\$150,000.00	\$0.00	\$150,000.00	\$0.00	100.00%
610	Interest	\$12,430.00	\$0.00	\$12,430.00	\$0.00	100.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement B		\$162,430.00	\$0.00	\$162,430.00	\$0.00	100.00%
DEPT 47012 2006 Series C Equipment Cert						

OBJ	OBJ Descr	2015 Budget	DECEMBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
440	Telephone Co Reimb Expense	\$1,200.00	\$0.00	\$1,412.50	-\$212.50	117.71%
621	Continung Disclosure Expene	\$1,200.00	\$0.00	\$1,412.50	-\$212.50	117.71%
DEPT 47013 Bond Disclosure		\$2,400.00	\$0.00	\$2,825.00	-\$425.00	117.71%
DEPT 47014 2012 Series A						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$130,000.00	\$0.00	\$130,000.00	\$0.00	100.00%
610	Interest	\$1,300.00	\$0.00	\$1,300.00	\$0.00	100.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$134.00	-\$134.00	0.00%
DEPT 47014 2012 Series A		\$131,300.00	\$0.00	\$131,434.00	-\$134.00	100.10%
DEPT 47015 47015 Series 2015B						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$7,885.17	-\$7,885.17	0.00%
DEPT 47015 47015 Series 2015B		\$0.00	\$0.00	\$7,885.17	-\$7,885.17	0.00%
FUND 301 DEBT SERVICE FUND		\$296,130.00	\$0.00	\$304,574.17	-\$8,444.17	102.85%
FUND 401 GENERAL CAPITAL PROJECTS						
DEPT 44000 Capital Projects						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 44000 Capital Projects		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert						
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401 GENERAL CAPITAL PROJECTS		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 404 JOBZ						
DEPT 46002 JOBZ - Crosstech Mfg						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46002 JOBZ - Crosstech Mfg		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 404 JOBZ		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
DEPT 46000 Tax Increment Financing						
351	Legal Notices Publishing	\$650.00	\$0.00	\$59.50	\$590.50	9.15%
640	Tax Increment 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
641	Tax Increment 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
642	Tax Increment 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
643	Tax Increment 6	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
644	Tax Increment 7 - Stone #1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
645	Tax Increment 8 - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
646	TaxIncrement 9-C&J Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2015 Budget	DECEMBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
650	Administrative Costs	\$650.00	\$0.00	\$100.00	\$550.00	15.38%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46000 Tax Increment Financing		\$1,300.00	\$0.00	\$159.50	\$1,140.50	12.27%
DEPT 46001 TIF 1-9 MidWest Asst Living						
646	TaxIncrement 9-C&J Dev	\$11,700.00	\$5,779.24	\$11,558.48	\$141.52	98.79%
DEPT 46001 TIF 1-9 MidWest Asst Living		\$11,700.00	\$5,779.24	\$11,558.48	\$141.52	98.79%
FUND 405 TAX INCREMENT FINANCE PROJEC		\$13,000.00	\$5,779.24	\$11,717.98	\$1,282.02	90.14%
FUND 408 WEST SHORE DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 408 WEST SHORE DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 409 JOHNIE/ROBERT STREET						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 409 JOHNIE/ROBERT STREET		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410 MARODA DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410 MARODA DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2015 Budget	DECEMBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
DEPT 43000 Public Works (GENERAL)						
226	Bridge Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJEC		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						
DEPT 45500 Library						
302	Architects Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45500 Library		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
DEPT 43200 Sewer						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2015 Budget	DECEMBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
FUND 502 ECONOMIC DEVELOPMENT FUND						
DEPT 41940 General Government						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940 General Government		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 2004						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$10,000.00	\$0.00	\$7,337.40	\$2,662.60	73.37%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$10,000.00	\$0.00	\$7,337.40	\$2,662.60	73.37%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$10,000.00	\$0.00	\$7,337.40	\$2,662.60	73.37%
FUND 503 EDA (REVOLVING LOAN)						
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
447	Loan Disbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
FUND 601 SEWER OPERATING FUND						
DEPT 43200 Sewer						
100	Wages and Salaries Dept Head	\$70,847.00	\$8,272.39	\$70,423.84	\$423.16	99.40%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$5,314.00	\$620.43	\$5,340.26	-\$26.26	100.49%
122	FICA	\$5,420.00	\$605.72	\$5,142.12	\$277.88	94.87%
131	Employer Paid Health	\$12,442.00	\$1,036.82	\$12,441.84	\$0.16	100.00%
132	Employer Paid Disability	\$531.00	\$52.58	\$594.80	-\$63.80	112.02%
133	Employer Paid Dental	\$1,116.00	\$80.91	\$995.02	\$120.98	89.16%
134	Employer Paid Life	\$67.00	\$5.60	\$67.20	-\$0.20	100.30%
136	Deferred Compensation	\$650.00	\$75.00	\$650.00	\$0.00	100.00%
151	Workers Comp Insurance	\$3,674.00	\$0.00	\$3,553.00	\$121.00	96.71%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$6,000.00	\$0.00	100.00%
200	Office Supplies	\$250.00	\$124.53	\$823.79	-\$573.79	329.52%
208	Instruction Fees	\$2,000.00	\$0.00	\$2,313.21	-\$313.21	115.66%
210	Operating Supplies	\$1,500.00	\$43.82	\$1,832.31	-\$332.31	122.15%

OBJ	OBJ Descr	2015 Budget	DECEMBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
212	Motor Fuels	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
213	Diesel Fuel	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
220	Repair/Maint Supply - Equip	\$7,000.00	\$218.79	\$15,976.39	-\$8,976.39	228.23%
221	Repair/Maint Vehicles	\$1,500.00	\$0.00	\$139.17	\$1,360.83	9.28%
222	Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$1,500.00	\$1,170.73	\$6,330.27	-\$4,830.27	422.02%
229	Oper/Maint - Lift Station	\$12,000.00	\$3,238.05	\$7,240.89	\$4,759.11	60.34%
230	Repair/Maint - Collection Syst	\$7,000.00	\$0.00	\$4,307.21	\$2,692.79	61.53%
231	Chemicals	\$10,000.00	\$2,499.22	\$18,902.23	-\$8,902.23	189.02%
258	Unif Bob/Ted/Gerald	\$300.00	\$242.97	\$242.97	\$57.03	80.99%
303	Engineering Fees	\$1,000.00	\$3,800.00	\$3,800.00	-\$2,800.00	380.00%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
320	Communications	\$600.00	\$97.87	\$572.78	\$27.22	95.46%
321	Communications-Cellular	\$1,400.00	\$129.99	\$1,797.83	-\$397.83	128.42%
322	Postage	\$800.00	\$486.11	\$1,110.04	-\$310.04	138.76%
331	Travel Expenses	\$2,000.00	\$0.00	\$2,553.33	-\$553.33	127.67%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$200.00	\$0.00	\$119.00	\$81.00	59.50%
360	Insurance	\$7,500.00	\$0.00	\$7,845.51	-\$345.51	104.61%
381	Electric Utilities	\$26,000.00	\$2,260.15	\$25,851.58	\$148.42	99.43%
383	Gas Utilities	\$3,000.00	\$242.18	\$3,079.92	-\$79.92	102.66%
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
406	Lab Testing	\$10,000.00	\$1,539.60	\$11,518.31	-\$1,518.31	115.18%
407	Sludge Disposal	\$12,000.00	\$7,250.00	\$19,575.00	-\$7,575.00	163.13%
420	Depreciation Expense	\$200,000.00	\$0.00	\$0.00	\$200,000.00	0.00%
430	Miscellaneous	\$100.00	\$0.00	\$104.99	-\$4.99	104.99%
433	Dues and Subscriptions	\$300.00	\$0.00	\$505.00	-\$205.00	168.33%
442	Safety Prog/Equipment	\$1,500.00	\$59.96	\$59.96	\$1,440.04	4.00%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
450	Permits	\$200.00	\$0.00	\$1,450.00	-\$1,250.00	725.00%
452	Refund	\$100.00	\$0.00	\$144.00	-\$44.00	144.00%
500	Capital Outlay	\$72,302.00	\$0.00	\$12,126.03	\$60,175.97	16.77%
553	Capital Outlay - Sewer Filters	\$0.00	\$0.00	\$21,553.00	-\$21,553.00	0.00%
554	Capital Outlay - Ox Ditch Bldg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
555	Capital Outlay - Sewer Biosol	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
556	Capital Outlay - Sewer Exten	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$492,063.00	\$34,153.42	\$277,082.80	\$214,980.20	56.31%
FUND 601 SEWER OPERATING FUND		\$492,063.00	\$34,153.42	\$277,082.80	\$214,980.20	56.31%
FUND 651 SEWER RESTRICTED SINKING FUND						
DEPT 43200 Sewer						
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$170,000.00	\$0.00	\$0.00	\$170,000.00	0.00%
610	Interest	\$36,591.00	\$0.00	\$33,997.23	\$2,593.77	92.91%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$15,000.00	\$0.00	\$178.00	\$14,822.00	1.19%
DEPT 47007 2003 Series A Disposal		\$221,591.00	\$0.00	\$34,175.23	\$187,415.77	15.42%
DEPT 47008 2003 Series B Sewer						

OBJ	OBJ Descr	2015 Budget	DECEMBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUN		\$221,591.00	\$0.00	\$34,175.23	\$187,415.77	15.42%
FUND 652 WASTEWATER MGMT DISTRICT						
DEPT 41910 Planning and Zoning						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 Planning and Zoning		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 652 WASTEWATER MGMT DISTRICT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$4,090,252.00	\$389,695.02	\$4,341,214.27	-\$250,962.27	106.14%

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City of Crosslake 12/31/2015 Preliminary Budget to Actual Analysis (Remove Debt Service, Capital Outlay and Operating Transfers)					
Description	2015 Budget	30-Dec	2015 YTD Amount	2015 YTD Balance	2015 %YTD Budget
Total Expense (From Month End Report For December 31, 2015)	\$ 4,090,252	\$ 389,695	\$ 4,341,214	\$ (250,962)	106.14%
Adjustments:					
<u>Less: All DS Issues</u>					
(101-41400-600) Administration: Copier Lease	(1,890)	(144)	(1,506)	(384)	79.68%
(101-41910-600) Planning and Zoning: Copier Lease	(1,890)	(144)	(1,506)	(384)	79.68%
(101-42110-600) Police: Copier Lease	-	(24)	(36)	36	0.00%
(101-42280-600) Fire Administration - Principal	(15,602)	0	(15,602)	0	100.00%
(101-42280-600) Fire Administration - Interest	(740)	0	(741)	1	100.08%
(101-42280-620) Fire Administration - Fiscal Agent Fees	(425)	0	0	(425)	0.00%
(101-45100-600) Parks and Rec.: Copier Lease	(1,250)	(104)	(1,250)	(0)	99.97%
(101-45500-600) Library: Copier Lease	(1,250)	(104)	(1,250)	(0)	99.97%
(101-47014-600) 2012 Series A - Principal	(175,000)	0	(175,000)	0	100.00%
(101-47014-610) 2012 Series A - Interest	(34,403)	0	(34,403)	0	100.00%
(101-47014-620) 2012 Series A - Fiscal Agent Fees	0	0	(183)	183	0.00%
(101-47015-615) Series 2015B Equip. Cert. Issuance Costs	0	0	(2,500)	2,500	0.00%
(301-47011-600) 2006 Series B - Principal	(150,000)	0	(150,000)	0	100.00%
(301-47011-610) 2006 Series B - Interest	(12,430)	0	(12,430)	0	100.00%
(301-47014-600) 2012 Series A - Principal	(130,000)	0	(130,000)	0	100.00%
(301-47014-610) 2012 Series A - Interest	(1,300)	0	(1,300)	0	100.00%
(301-47014-621) Fiscal Agent Fees	0	0	(134)	134	0.00%
(301-47013-440/621) Fiscal Agent Fees	(2,400)	0	(2,825)	425	0.00%
(301-47015-610) 2015 Series B - Interest	0	0	(7,885)	7,885	0.00%
(651-47007-600) 2012 Series A Disposal - Prin.. (Reported on B/S)	(170,000)	0	0	(170,000)	0.00%
(651-47007-610) 2012 Series A Disposal -Interest	(36,590)	0	(33,997)	(2,593)	92.91%
(651-47007-620) 2012 Series A Disposal - Fiscal Agent Fees	(15,000)	0	(178)	(14,822)	1.19%
Total Debt Service	(750,170)	(520)	(572,725)	(177,444)	76.35%
<u>Less - All Capital Outlay Accounts:</u>					
(101-41400-600) Administration	(19,400)	0	(6,821)	(12,579)	35.16%
(101-41910-500) Planning and Zoning	(19,400)	0	(9,537)	(9,863)	49.16%
(101-41940-500) General Government Capital Outlay	(113,000)	(3,525)	(21,987)	(91,013)	19.46%
(101-42110-500) Police Administration Capital Outlay	(6,500)	0	(14,068)	7,568	216.43%
(101-42110-550) Police Administration Capital Outlay - Vehicles	(45,000)	0	(44,372)	(628)	98.61%
(101-42280-500) Fire Administration - Capital Outlay	(46,902)	0	(44,111)	(2,791)	94.05%
(101-42280-550) Fire Administration - Capital Outlay - Vehicles	0	0	(518,855)	518,855	0.00%
(101-43000-500) Public Works - Capital Outlay	(141,668)	0	(350,053)	208,385	247.09%
(101-43100-500) Cemetery - Capital Outlay	(1,000)	0	(1,534)	534	153.40%
(101-45100-500) Parks and Recreation - Capital Outlay	(69,250)	(8,350)	(105,230)	35,980	151.96%
(101-45500-500) Library	(500)	0	(2,192)	1,692	0.00%
(601-43200-500) Sewer - Capital Outlay	(72,302)	0	(33,679)	(38,623)	46.58%
Total Capital Outlay	(534,922)	(11,875)	(1,152,440)	617,518	215.44%
<u>Less: Construction in Progress - Bridge Projects:</u>					
Dream Island Bridge	0	(1,635)	(32,521)	32,521	0%
Milinda Shores Bridge	0	(9,353)	(12,172)	12,172	0%
Total Operating Transfers Between Funds	0	(10,988)	(44,693)	44,693	0%
<u>Less: Depreciation/Amortization</u>					
(601) Depreciation	(200,000)	0	0	(200,000)	0.00%
Adjusted Expenditures	\$ 2,605,161	\$ 366,312	\$ 2,571,356	\$ 33,804	98.70%
Linear Assumption (12 Month/12 Months) = 100.00%					
	100.00%	\$ 4,090,252			-1.30%

Crosslake Communications

Balance Sheet

For The Eleven Months Ending November 30, 2015

	<u>YTD Amount</u>
ASSETS	
Current Assets	
Cash in Checking and Savings Accounts	461,635.86
Temporary Cash Investments	847,425.11
Restricted Cash Investments	441,029.91
Due From Customers	19,504.64
Other Accounts Receivable	76,051.14
Interest Receivable	3,582.62
Material - Regulated	70,036.65
Materials - Deregulated	8,058.29
Prepayments and Other	49,371.11
Total Current Assets	<u><u>1,976,695.33</u></u>
Noncurrent Assets	
Other Investments	54,022.21
Nonreg Plant and Equipment	307,899.19
Deferred Charges	95,233.71
Total Noncurrent Assets	<u><u>457,155.11</u></u>
Plant, Property and Equipment - Telephone	
Telecommunications Plant in Service	12,318,841.78
Plant Under Construction	421,803.76
Less Accumulated Depreciation - Telephone	(7,796,541.30)
Net Plant - Telephone	<u><u>4,944,104.24</u></u>
Plant, Property and Equipment - Cable	
Cable Plant in Service	2,857,306.92
Less Accumulated Depreciation - Cable	(2,604,475.72)
Net Plant - Cable	<u><u>252,831.20</u></u>
Total Assets	<u><u>\$ 7,630,785.88</u></u>
LIABILITIES	
Current Liabilities	
Accounts Payable	142,633.09
Advance Billings and Prepayment	23,681.90
Customer Deposits	61,420.95
Accrued Interest	0.00
Other Current Liabilities	43,748.00
Total Current Liabilities	<u><u>271,483.94</u></u>
Long-Term Debt	
Utility Revenue Bond	2,130,000.00
Total Long-Term Debt	<u><u>2,130,000.00</u></u>
Other Liabilities and Deferred Credits	
Other Long-Term Liabilities	138,729.00
Other Deferred Credits	0.00
Total Other Liabilities and Credits	<u><u>138,729.00</u></u>
EQUITY	
Income Balance	(9,992.25)
Fund Equity	5,100,565.19
Total Equity	<u><u>5,090,572.94</u></u>
Total Liabilities and Equity	<u><u>\$ 7,630,785.88</u></u>

Crosslake Communications

Income Statement

For The Eleven Months Ending November 30, 2015

	<u>PTD Amount</u>	<u>LYPTD Amount</u>	<u>YTD Amount</u>	<u>LYTD Amount</u>
Revenues				
Local Network Service	31,633.08	34,137.47	386,423.12	402,150.43
Network Access Service Revenue	69,466.69	65,327.90	776,187.57	766,320.11
Directory and Other Misc. Reg Revenue	3,661.76	4,007.54	43,320.63	45,809.21
Internet, Computer Sales	73,187.66	65,653.20	854,711.18	798,595.37
Uncollectible Revenue	(1,741.23)	(899.82)	(1,664.93)	(925.52)
Cable Revenue	79,166.18	75,643.04	1,106,738.36	1,072,043.27
Tower, Rent and Ad Revenue	4,870.77	7,678.24	140,012.07	141,543.53
Other Sales, Lease and Install Revenue	13,097.51	9,477.18	151,426.52	150,739.83
Total Operating Revenue	273,342.42	261,024.75	3,457,154.52	3,376,276.23
Operating Expenses				
Plant Specific Operations Expense	31,358.27	20,948.96	373,227.72	405,902.47
Plant Nonspecific Operations Expense	23,345.13	19,861.84	282,443.54	296,536.67
Depreciation Expense	69,506.22	67,017.60	771,961.62	723,076.41
Customer Operations Expense	29,743.16	20,022.56	310,545.30	291,768.90
Corporate Operations Expense	36,180.58	25,879.16	338,810.72	361,234.09
Internet, Computer Sales Expense	24,574.71	19,419.53	305,497.71	288,018.69
Other Non Reg Expenses	1,214.76	789.11	17,180.91	15,331.82
Signal Purchases	61,444.42	55,930.82	750,288.52	671,640.99
Operating Transfers to City	24,065.05	23,149.22	264,685.68	254,573.09
Total Operating Expenses	301,432.30	253,018.80	3,414,641.72	3,308,083.13
Total Operating Income (Loss)	(28,089.88)	8,005.95	42,512.80	68,193.10
Total Operating Ratio	110.28 %	96.93 %	98.77 %	97.98 %
Other Income (Expense)				
Investment Income	1,325.75	1,590.72	19,875.36	17,978.06
Revenue Bond/Co Bank Interest	(4,475.91)	(11,700.83)	(58,658.02)	(128,709.13)
Amortize Debt Expense	(1,321.16)	(781.70)	(13,993.30)	(8,598.70)
Gain/(Loss) on Investments	0.00	546.56	275.22	504.85
Miscellaneous	(0.04)	(0.64)	(4.31)	(1.88)
Total Other Income (Expense)	(4,471.36)	(10,345.89)	(52,505.05)	(118,826.80)
Total Net Income (Loss)	(32,561.24)	(2,339.94)	(9,992.25)	(50,633.70)

Crosslake Communications

Detail of Reserve Balances

11/30/2015

<i>Restricted and Designated Investments</i>	
Revenue Bond Reserve	\$248,500.00
Bond Payment Account	\$0.00
Cable Operations & Maintenance Reserve	\$32,911.69
Reserve for BiAnnual Debt Payments	21,444.71
New Central Office Reserve (Switch)	0.00
Heavy Equipment Reserve	60,666.76
Vehicle Reserve	17,955.02
Building Maintenance Reserve	0.00
New Technology Reserve	59,551.73
<i>Total Restricted and Designated Investments</i>	<i>\$441,029.91</i>
Unrestricted Investments	847,425.11
<i>Total Investments</i>	<i>\$1,288,455.02</i>
Unposted Market Value Allow	(\$2,143.11)
Wells Fargo	1,085,623.91
Riverwood Bank	199,873.35
4M Fund	814.65
<i>Total Per Statements</i>	<i>1,286,311.91</i>

CROSSLAKE COMMUNICATIONS
Accounts Payable
Check Register
11/01/2015 To 11/30/2015

C.8.

Bank Account: 1 - GENERAL ACCOUNT

Check No.	Vendor Name	Reference	Amount
2098	11/02/2015 FRANDSEN BANK AND TRUST	SEPTEMBER VISA ACTIVITY	1,779.27
2107	11/06/2015 INTERNAL REVENUE SERVICE	FEDERAL, FICA, MEDICARE	4,042.50
2108	11/06/2015 PERA	PERA EE & ER	2,497.28
2109	11/06/2015 MINNESOTA DEPT OF REVENUE	MINNESOTA WITHHOLDING	633.93
2110	11/06/2015 DEFERRED COMP	DEFERRED COMP.	1,950.00
2111	11/27/2015 INTERNAL REVENUE SERVICE	NOVEMBER EXCISE TAX	1,215.55
2112	11/10/2015 CITY OF CROSSLAKE (SEWER)	OCTOBER SEWER	37.00
2121	11/20/2015 INTERNAL REVENUE SERVICE	FEDERAL, FICA, MEDICARE	4,723.71
2122	11/20/2015 PERA	PERA EE & ER	2,496.68
2123	11/20/2015 MINNESOTA DEPT OF REVENUE	MINNESOTA WITHHOLDING	777.34
2124	11/20/2015 DEFERRED COMP	DEFERRED COMP.	1,950.00
2125	11/12/2015 INTERNAL REVENUE SERVICE	OCTOBER EXCISE TAX	1,285.31
2126	11/27/2015 CROW WING POWER	OCTOBER ELECTRIC SERVICE	4,514.77
2127	11/30/2015 MINNESOTA DEPT OF REVENUE	NOVEMBER SALES & USE TAX	10,316.00
31720	11/10/2015 PAL FOUNDATION OF CROSSLAKE	CABIN CALENDAR	350.00
31721	11/10/2015 PAUL BUNYAN COMMUNICATIONS	NOVEMBER LOCAL CHANNEL TRANSPORT	800.00
31722	11/10/2015 NMN INC	325 EA 2016 CALENDARS	1,563.05
31723	11/10/2015 GOPHER STATE ONE CALL	LOCATES	188.50
31724	11/10/2015 ONVOY VOICE SERVICES	6264 PROGRAM, SS7, OPR SERV, LAKES LD	8,560.14
31725	11/10/2015 UNITED PARCEL SERVICE	WEEKLY SERVICE	90.40
31726	11/10/2015 CROSSLAKE COMMUNICATIONS	PHONE SERVICE, COMMUNITY CENTER VOICE MAIL	666.20
31727	11/10/2015 CITY OF CROSSLAKE	NOVEMBER OPERATING TRANSFER	23,000.00
31728	11/10/2015 CONSOLIDATED TELEPHONE	MGMT CONSULTING - HELP DESK SUPPORT, MKTING	27,877.50
31729	11/10/2015 CITI LITES INC	LOCATES	2,007.25
31730	11/10/2015 THE OFFICE SHOP INC.	TONER FOR HEADEND COPIER	74.80
31731	11/10/2015 XCEL ENERGY	METER CHARGES - SUNRISE & 16	126.87
31732	11/10/2015 NTCA	ANNUAL DUES	5,167.05
31733	11/10/2015 LYDIA ORLANDO	REIMB FOR MTA CONF. MEAL & WIPER BLADES ON PONTIAC	79.09
31734	11/10/2015 MINNESOTA 9-1-1 PROGRAM	911, TAP, TAM	1,358.24
31735	11/10/2015 NCPERS MINNESOTA	NOVEMBER LIFE PREMIUM	32.00
31736	11/10/2015 CENTRAL TRANSPORT GROUP LLC	4 EA DS1'S	2,332.32
31737	11/10/2015 ASSURANT EMPLOYEE BENEFITS	NOVEMBER LONG TERM DISABILITY	292.54
31738	11/10/2015 PINNACLE	TELEPHONE DIRECTORY - 3	1,020.38
31739	11/10/2015 LAKES AREA LOCK & DOOR HARDWARE, INC.	BATTERY PACK FOR TECH DOOR CYBER LOCK	136.21
31740	11/10/2015 AVID COMMUNICATION CONST. INC	CONTRACT PLOWS	7,210.47
31741	11/10/2015 ROVI GUIDES	AFFILIATE PAYMENT	776.76
31742	11/10/2015 SHOWTIME NETWORKS INC	AFFILIATE PAYMENT	340.38
31743	11/10/2015 FOX SPORTS NET NORTH	AFFILIATE PAYMENT	8,182.74
31744	11/10/2015 TOWER DISTRIBUTION COMPANY	AFFILIATE PAYMENT	330.66
31745	11/10/2015 POP MEDIA NETWORKS, LLC	AFFILIATE PAYMENT	623.67
31746	11/10/2015 AT&T - DALLAS TX	PARS NOVEMBER 2015 - BAN 1499	88.99
31747	11/10/2015 7SIGMA SYSTEMS INC	OCTOBER CONSULTING	4,000.00
31748	11/10/2015 CROSSLAKE ACE	PVC, TAPS, CONNECTORS, PLUGS, ETC	87.35
31749	11/10/2015 NATIONAL CABLE TEL COOP INC	AFFILIATE PAYMENT	47,163.58
31750	11/10/2015 CALIX NETWORKS INC	4 EA GPON SFP'S	3,010.34
31751	11/10/2015 WASTE PARTNERS INC.	OCTOBER TRASH REMOVAL	78.00
31752	11/10/2015 CHARTER BUSINESS	MONTH 16 OF 36 NOVEMBER INTERNET FEED	3,000.00
31753	11/10/2015 4M FUND F.B.O. 35373-101	FUND DEBT SERVICE RESERVE	20,882.00
31754	11/10/2015 ONLINE INFORMATION SERVICES	13 EXCHANGE REPORTS	65.10
31755	11/10/2015 ONLINE COLLECTIONS	COLLECTION COMMISSION	35.44
31756	11/10/2015 FIRST CHOICE COMMUNICATIONS	POWER SUPPLY FOR ANCHOR POINT	313.77
31757	11/10/2015 BIG 10	AFFILIATE PAYMENT	2,144.82
31758	11/10/2015 COOPERATIVE NETWORK SERV LLC	OCTOBER LOCAL CHANNEL TRANSPORT	500.00
31759	11/10/2015 VERIZON WIRELESS	CELL PHONES	200.28
31760	11/10/2015 AQUARIUS WATER CONDITIONING INC.	NOVEMBER SOFTENER RENTAL	44.89
31761	11/10/2015 CUMMINS NPOWER LLC	REPAIR BACK-UP GENERATOR	2,851.67
31762	11/10/2015 NISC	OCTOBER LICENSE FEES	2,430.34
31763	11/10/2015 FOX TELEVISION STATIONS, INC.	AFFILIATE PAYMENT	2,533.13
31764	11/10/2015 CBS TELEVISION STATIONS	AFFILIATE PAYMENT	2,243.63
31765	11/10/2015 JOBSHQ	HELP DESK AD SEPT-OCT	551.20
31766	11/10/2015 CANON FINANCIAL SERVICES, INC.	COPIER LEASE 8 OF 60 10/20-11/19	158.93
31767	11/10/2015 JON BURNS	CREDIT REFUND	63.54
31768	11/10/2015 CENTRAL LAKES CORVETTE CLUB DO	CREDIT REFUND	15.00

31770	11/10/2015	WM MATTOCKS	CREDIT REFUND	82.03
31771	11/10/2015	CHARLES JERNELL	CREDIT REFUND	2.85
31772	11/10/2015	FRANCES TAULELLE	CREDIT REFUND	24.04
31773	11/10/2015	ROBERT BOALS	CREDIT REFUND	12.63
31774	11/10/2015	ED BONTRAGER	CREDIT REFUND	106.88
31775	11/10/2015	JAMES R CLEMENS	CREDIT REFUND	104.21
31776	11/10/2015	MIKE KYLLONEN	CREDIT REFUND	23.07
31777	11/10/2015	HOLLY RUETHER	CREDIT REFUND	75.39
31778	11/10/2015	THOMAS BOARDMAN	CREDIT REFUND	14.10
31779	11/10/2015	LAKES MILLWORK LLC	CREDIT REFUND	10.41
31780	11/10/2015	STEVE MEYER	CREDIT REFUND	87.05
31781	11/10/2015	PAUL KELLY	CREDIT REFUND	268.74
31782	11/20/2015	IBEW LOCAL UNION 949	UNION DUES	364.73
31783	11/24/2015	LARRY EVENSON	CAFE PLAN REIMBURSEMENT - BAL 0	965.61
31784	11/24/2015	MINNESOTA TELECOM ALLIANCE	2016 MEMBERSHIP DUES	5,808.00
31785	11/24/2015	OLSEN THIELEN CO LTD	499Q, SPA CIRCUIT INFO, DATA COLL, 5YR P	1,630.00
31786	11/24/2015	POWER & TELEPHONE SUPPLY	25 EA 2 MTR JUMPERS	184.09
31787	11/24/2015	CONSOLIDATED TELEPHONE	150M INTERNET SERVICE	900.00
31788	11/24/2015	CITI LITES INC	LOCATES	685.40
31789	11/24/2015	AMERIPRIDE LINEN & APPAREL	RUG & TOWEL SERVICE	151.63
31790	11/24/2015	NATIONAL CABLE TELEVISION COOP	LABEL TAPE	127.61
31791	11/24/2015	NEUSTAR INC.	SOW & LNP CHARGES	186.53
31792	11/24/2015	CROSSWOODS GOLF COURSE INC	CROSSWOODS GOLF SCORECARD SPONSOR	250.00
31793	11/24/2015	MINNESOTA LIFE INSURANCE CO	DECEMBER LIFE PREMIUM	95.00
31794	11/24/2015	MIKES ELEC OF CROSSLAKE LLC.	REPLACE EXTERIOR FLOODS & ENTRY LIGHTS	264.60
31795	11/24/2015	VANTAGE POINT	OCTOBER TTP SERVICE	210.00
31796	11/24/2015	CROW WING COUNTY HIGHWAY DEPT.	OCTOBER UNLEAD FUEL	394.48
31797	11/24/2015	CORNERSTONE PUBL GROUP INC.	DECEMBER NEWSLETTER	1,908.97
31798	11/24/2015	TEGNA	AFFILIATE PAYMENT	2,244.40
31799	11/24/2015	CALIX NETWORKS INC	2 EA GPON SFP'S	1,510.39
31800	11/24/2015	NORTH COUNTRY PLUMBING & HEAT	REPAIR TOILET - MENS ROOM	201.22
31801	11/24/2015	CHERI E. AYD	NOVEMBER OFFICE CLEANING	748.13
31802	11/24/2015	AVNET, INC.	REPAR DCX3510	328.98
31803	11/24/2015	COOPERATIVE NETWORK SERV LLC	INSUR OPEN ENROLLMENT ASSISTANCE	623.75
31804	11/24/2015	NTCA GROUP HEALTH PLAN	DECEMBER HEALTH & LIFE PREMIUM	10,713.80
31805	11/24/2015	NISC	NOVEMBER BILLING-A	3,737.92
31806	11/24/2015	INTELLIWEATHER, INC	NOVEMBER WEATHER FEED	361.15
31807	11/24/2015	CITRUS COMMUNICATIONS, INC.	10 EA DCX700	1,291.72
31808	11/24/2015	MERRY KEEFE	CREDIT REFUND	129.22
31809	11/24/2015	STEVEN GIENEART	CREDIT REFUND	20.50
Investment Account			Total for General Account :	260,760.84
1245	11/27/2015	US BANK TRUST N.A.	BOND PAYMENT	381,950.00
			Total for Investment Account:	381,950.00
			Grand Total :	642,710.84

C-9.

CROSSLAKE COMMUNICATIONS

Regular Meeting, December 29, 2015

The Regular Meeting of the Crosslake Communications Advisory Board was called to order by Advisory Board Chair Mike Winkels at 8:00 am. Members present: Mike Winkels, Dave Fischer, Ann Schrupp, Doug Benzer and Jim Talbott via telephone. Members absent: Liaison Brad Nelson, Mike Myogeto and Steve Kollman. Also present were General Manager Kevin Larson, Local Manager Debby Floerchinger, Accountant Cyndi Perkins, Mayor Steve Roe and Helen Fraser.

Actions Taken:

- 1. The Crosslake Communications Advisory Board recommends to the City Council that JWFinke Consulting, LLC be added to the 2015 List of Professional Organizations Assisting Crosslake Communications.**
- 2. The Crosslake Communications Advisory Board recommends to the City Council that Mike Winkels be named to serve a second term on the Advisory Board and that Dave Fisher be appointed to a first term on the Advisory Board.**

The Minutes of the November 24, 2015 Regular Meeting and the December 10, 2015 Joint Advisory Board/City Council Meeting were reviewed. Ann Schrupp moved to approve the Minutes of both meetings as presented. Second by Doug Benzer. All in favor, motion carried.

COMMUNICATIONS

The November 2015 Financial Statements were reviewed. Cyndi reviewed the variations between 2015 and 2014. Dave Fischer moved to approve the November 2015 Financial Statements. Second by Ann Schrupp. All in favor, motion carried.

The November 2015 Check Disbursements were reviewed. Ann Schrupp moved to approve the November 2015 Check Disbursements. Second by Dave Fischer. All in favor, motion carried.

1. Operations Report

- Debby reported that we now have 256 customers converted to the new fiber electronics. We had a goal of 250 for this year and we were able to meet that goal with the hard work of our staff. We have over 700 to do in 2016 and our goal is to have them done by early July.
- We had an Internet outage Monday morning due to a circuit board that continued to reboot. Service was restored by 10:00 am. We were able to get a spare card from CTC. The outage only affected fiber customers.
- Kevin reported that we reached close to 1 gig of Internet usage on Sunday of Christmas weekend. That is how much we used during the 4th of July.

- The CSRs continue to input customer plant information from service orders.
 - We hosted a chamber meeting here on December 3rd with about 20 businesses attending. Debby and Andy Isackson from CTC made a 20 minute presentation on the "Internet of Things" and how Crosslake Communications can assist their businesses. Paulette Thoennes from CTC also attended. She has contacted 50 of our business customers to review their billing and services.
 - We held our Holiday Open House on December 9th. The attendance was very low so I don't anticipate repeating this event next year.
 - There were articles in both the Northland Press and the Lake Country Echo regarding the decision to pursue a strategic partnership with a coop.
 - Cyndi and Debby spent a good part of the month preparing for the joint Advisory Board/Council meeting.
 - Cyndi had pre-audit in December and is preparing for Final Audit, January 20-23.
 - Josh from CTC continues to assist us with our Internet Help desk position. Josh is here in Crosslake on Tuesdays and Thursdays and provides telephone support on Mondays, Wednesdays and Fridays.
2. Cable TV Programming Contract Renewals.
- Debby updated the Advisory Board on AMC negotiations. Not much progress has been made. We are preparing to take the channels off at the end of the day on Thursday and inserting other programming. We will also have a notice on Channel 12. The survey on our website has been a useful tool. Over 60% of our customers do not think AMC networks are worth paying significantly more to keep; over 65% are not interested in the additional channels and 63% desire no price increase. We are starting to research other options to replace AMC and IFC.
 - We are also at the end of the NBCU contract which is being negotiated by the NCTC also. Debby believes there will be extensions on this contract which also expires December 31, 2015.
 - The Turner Agreements will be expiring the end of February 2016 so the NCTC is beginning negotiations on those agreements too.
3. Subcommittee Report. Mike Winkels reported that the subcommittee met last week and discussed numerous items that need to be considered as we move forward. We discussed what kind of items we want to make sure we have listed on our "Request for Quote" such as fiber build out and timing, local presence, board seat guarantee, assets, and employee options and benefits. The committee would like to hire John Finke to manage the process because it will demand daily attention. John's quote was for \$60,000 with \$30,000 to be paid at the end of the first month and \$30,000 to be paid when finalized. John will be contacting and establishing legal and financial advisor teams, developing the offering memorandum and management presentation, outline the requirements for the purchaser, review legal documents and offers submitted by potential partners, summarize proposals for committee review and participate in contract negotiations. Dave Fischer made a motion that we employ John Finke of JWFinke Consulting, LLC to manage the negotiation process for a total of \$60,000 (\$30,000 to be paid at the end of the first month and \$30,000 to be at the end of the process). Second

by Ann Schrupp. All in favor, motion carried. Doug Benzer moved to recommend to the City Council that JWFinke Consulting, LLC be added to the 2015 List of Professional Organizations Assisting Crosslake Communications. Second by Dave Fischer. All in favor, motion carried.

Investments. Cyndi reviewed the investments held with Wells Fargo with the Board. In preparation for the strategic partnership, Cyndi started researching the current bond that Crosslake Communications owes. She reported that the bond cannot be paid off so the City will be responsible for the future payments. A defeasance of the bond will be required. This means an account will be established to continue payments until the bond is paid off. It may be possible to use the Wells Fargo account for this purpose, however some of the investments have maturities beyond when the bond would be due. In order to have the funds available for payment on the bond, Cyndi recommended that we try to sell those investments with maturities beyond 2021 and place the funds into CDs and government bonds. With talks of possible interest rate increases, now may be the best time to sell the securities. Mike Winkels moved to liquidate the specific securities and keep them in the Wells Fargo account to protect the city from future losses. Second by Doug Benzer. All in favor, motion carried.

4. AT&T Generator. Kevin reported that AT&T had contacted us a year ago to negotiate a contract for standby power. Our generator was too old and not large enough. After evaluation, it is not in Crosslake's best interest to be in the service of providing standby power. We informed them that we would be willing to lease land space for their own generator. Kevin asked for permission to enter into negotiations and offer to lease AT&T land for an outside generator so that they have backup power for emergency purposes. Doug Benzer moved to allow CTC staff on behalf of Crosslake Communications enter into negotiations with AT&T to lease land for a Standby Generator. Second by Dave Fischer. All in favor, motion carried.
5. Commission Member Openings. Debby reported that Mike Myogeto has served two terms so he will be going off the board the end of January. Dave Fischer, being the first alternate on the board, agreed to replace Mike Myogeto. Mike Winkels' first term is expiring and he has agreed to serve a second term. Ann Schrupp moved to recommend to the City Council that Mike Winkels be named to serve a second term on the Advisory Board and that Dave Fisher be appointed to a first term on the Advisory Board. Second by Mike Winkels. All in favor, motion carried.

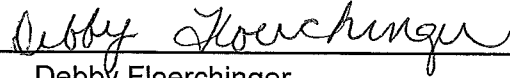
PERSONNEL

1. Larry Evenson Resignation. Debby reported that Larry Evenson retired effective December 31, 2015. Due to timing, the resignation has already been accepted by the Council. We are now down to two technicians but we have a contractor starting on Monday who will also be included in the on-call rotation.

The next regular meeting will be January 26, 2016 at 8:00 am at Crosslake Communications.

Mike Winkels moved to adjourn the meeting at 9:10 am.

Cc: Steve Kollmann
Mike Myogeto
Ann Schrupp
Jim Talbott
Mike Winkels
Doug Benzer
Dave Fischer
Steve Roe, Mayor
Gary Heacox
Brad Nelson
Dave Schrupp
Mark Wessels

A handwritten signature in cursive script, reading "Debby Floerchinger", is written over a horizontal line.

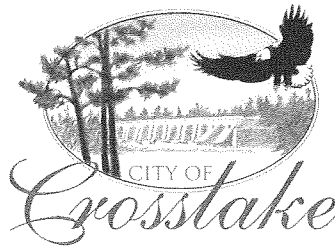
Debby Floerchinger
Recording Secretary and Local Manager

CROSSLAKE COMMUNICATIONS
CUSTOMER COUNTS

	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15
Telephone Service													
Telephone Lines	1618	1613	1607	1601	1591	1574	1575	1572	1561	1550	1537	1530	1521
Telephone Vacation Disconnected	153	158	156	117	37	21	19	20	22	40	104	123	133
Percentage of Telephone Customers Disconnected	9%	10%	10%	7%	2%	1%	1%	1%	1%	3%	7%	8%	9%
Extended Calling/Pegquot	271	288	285	280	279	280	278	278	278	277	271	268	265
Expanded Calling/CTC, Emily	40	42	41	41	41	40	42	42	42	42	42	42	44
Cable TV Service													
Basic	270	272	273	270	266	252	246	251	243	248	244	250	253
Expanded Basic	1342	1334	1330	1333	1327	1347	1344	1339	1339	1327	1277	1261	1241
Digital TV	261	250	260	256	259	257	257	256	255	252	249	251	253
Total Crosslake Customers	1873	1856	1863	1859	1852	1856	1847	1846	1837	1827	1770	1762	1747
Total Cable Customers													
Cable Vacation Disconnected	714	751	765	677	302	50	21	22	39	211	491	598	633
Percentage of Cable Customers Disconnected	38%	40%	41%	36%	16%	3%	1%	1%	2%	12%	28%	34%	36%
Premium Channels													
HBO Pkg	63	60	64	63	58	57	58	57	57	55	57	57	56
Cinemax	38	38	37	36	34	33	31	32	31	30	31	31	31
Showtime Pkg	36	38	36	34	33	32	33	33	34	33	35	35	34
Starz/Encore Pkg	44	45	43	44	42	41	43	43	43	42	42	43	43
HD TV	287	290	293	302	309	325	322	327	329	326	326	321	323
DVR and 2nd HD boxes	218	220	222	225	226	257	262	272	273	272	269	274	274
1st Box No Charge	197	195	193	187	184	180	181	179	177	177	174	175	175
Internet Service													
Dial Up Internet	13	13	12	11	11	12	12	10	10	10	9	8	7
High Speed Internet													
High Speed	1342	1343	1339	1355	1375	1401	1431	1449	1460	1465	1452	1438	1441
High Speed Plus	121	127	128	124	124	120	120	118	115	120	117	116	113
High Speed Super	21	20	24	23	26	28	27	29	30	30	30	30	34
High Speed Internet Totals	1484	1490	1491	1502	1525	1549	1578	1596	1605	1615	1599	1584	1588
High Speed Vacation Disconnected	320	369	374	331	151	23	12	12	21	88	221	273	286
Percentage of High Speed Customers Disconnected	22%	25%	25%	22%	10%	1%	1%	1%	1%	5%	14%	17%	18%
Mail Box Only	208	215	213	206	183	180	180	181	180	183	191	196	206

C.10.

City Hall: 218-692-2688
Planning & Zoning: 218-692-2689
Fax: 218-692-2687



C.H.
37028 County Road 66
Crosslake, Minnesota 56442
<http://crosslake.govoffice.com>

MEMO TO: City Council

FROM: *mlr* Mike Lyonais – City Finance Director/Treasurer

DATE: January 11, 2016

SUBJECT: Recommendation to Include Eligible Staff of Crosslake
Communications to Participate in the City's HSA Plan

Crosslake Communications staff currently have the option to participate in a high deductible health plan for calendar 2016 (similar to other City staff).

Recommendation:

Recommend inclusion of eligible Communications Company employees selecting to participate in the employer's high deductible health plan to provide for an allocation into an HSA for each employee who participates. This approval will be retroactive to the 1st of the calendar year 2016. After negotiations are completed with the City's two open union contracts, adjustments to the HSA allocation, if any, will be made at that time.

Council Action – Motion



C.12.

CONNECTING & INNOVATING
SINCE 1913

LIABILITY COVERAGE – WAIVER FORM

LMCIT members purchasing coverage must complete and return this form to LMCIT before the effective date of the coverage. Please return the completed form to your underwriter or email to pstech@lmc.org

This decision must be made by the member's governing body every year. You may also wish to discuss these issues with your attorney.

League of Minnesota Cities Insurance Trust (LMCIT) members that obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

If the member does not waive the statutory tort limits, an individual claimant would be able to recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits apply regardless of whether the city purchases the optional excess liability coverage.

If the member waives the statutory tort limits and does not purchase excess liability coverage, a single claimant could potentially recover up to \$2,000,000 for a single occurrence. (Under this option, the tort cap liability limits are waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2 million.) The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.

If the member waives the statutory tort limits and purchases excess liability coverage, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

City of Crosslake selects liability coverage limits of \$ 500K/1,500K from the League of Minnesota Cities Insurance Trust (LMCIT).

Check one:

- ☒ The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04.
- ☐ The member **WAIVES** the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04 to the extent of the limits of the liability coverage obtained from LMCIT.

Date of city council/governing body meeting January 11, 2016

Signature _____

Position City Finance Director/Treasurer

Michael R. Lyonais



C.13.
CONNECTING & INNOVATING
SINCE 1913

December 10, 2015

To: LMCIT Property/Casualty Members

From: LMCIT Board of Trustees

Joel Hanson, Administrator, Little Canada	Mark Karnowski, Administrator, Princeton
D. Love, Councilmember, Centerville	Dave Callister, Manager, Plymouth
Rhonda Pownell, Councilmember, Northfield	Todd Prafke, Administrator, St. Peter
Dave Unmacht, Executive Director, LMC	

Re: **2015 Property/Casualty Dividend**

We are very pleased to enclose a check for your share of the \$16.5 million dividend, which the League of Minnesota Cities Insurance Trust (LMCIT) property/casualty program is returning for 2015.

Also included in this mailing are:

- A memo providing background on the dividend, including a detailed explanation for how your dividend is calculated.
- A data sheet showing the earned premium and loss data used to calculate your dividend, as well as graphs showing your written premium and dividend history.

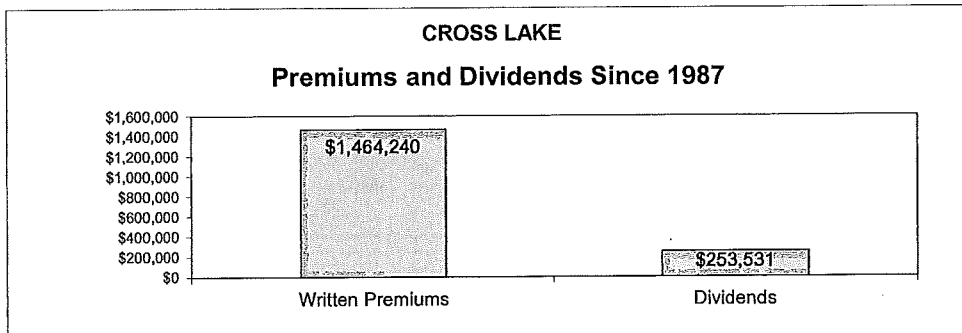
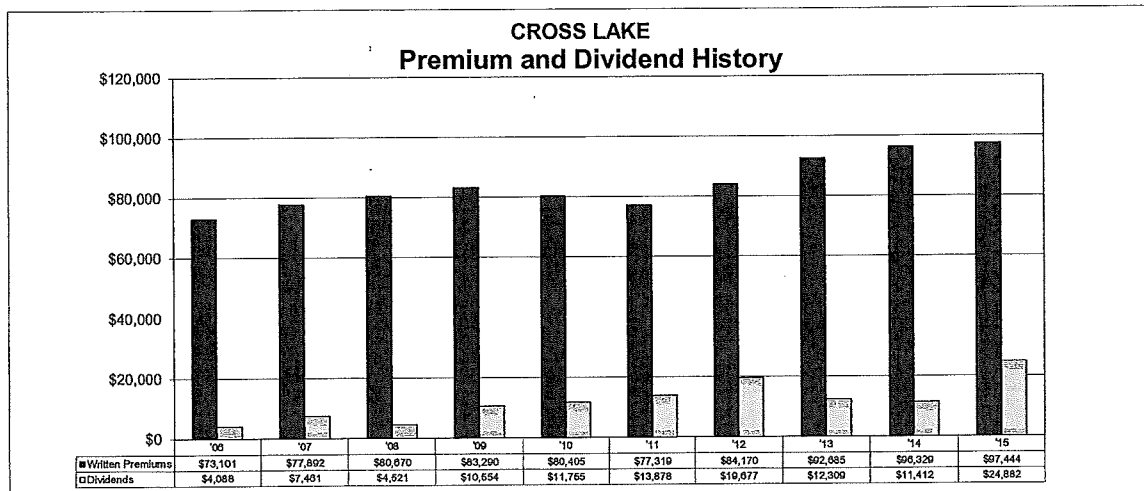
A copy of this same information will also be sent to your insurance agent. We also encourage you to share this information with your city council or other governing body.

We want to thank you again for your continued participation in LMCIT. Please feel free to contact Laura Honeck, LMCIT Operations Manager, at lhoneck@lmc.org or 651-281-1280 if you have any questions or need additional information.

**LEAGUE OF MINNESOTA CITIES INSURANCE TRUST
PROPERTY/CASUALTY
2015 DIVIDEND CALCULATION
AT MAY 31, 2015**

BG & P INSURANCE AGENCY INC
DBA CROSSLAKE INSURANCE AGENCY
13683 COUNTY RD 103
CROSSLAKE MN 56442-2755

CROSS LAKE	GROSS EARNED PREMIUM	\$1,209,602
37028 COUNTY ROAD 66	ADJUSTED LOSSES	\$296,201
	MEMBERS DIVIDEND PERCENTAGE	0.00150802853
CROSSLAKE, MN 56442-2528	DIVIDEND AMOUNT	\$24,882



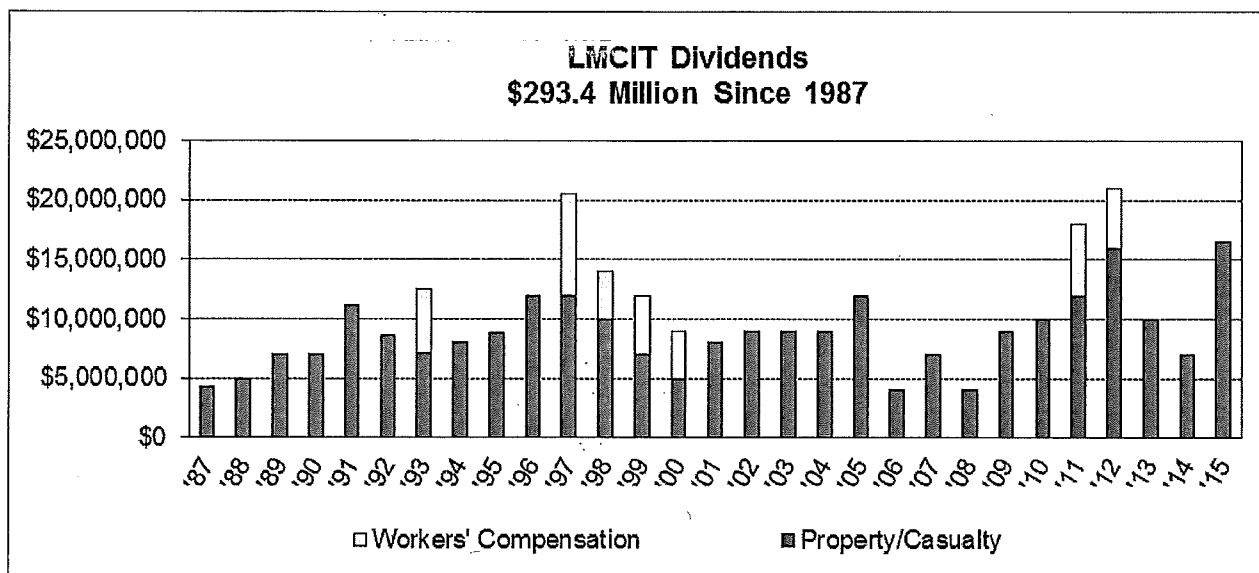
The "gross earned premium" figure is the city's total earned premiums as of May 31, 2015 for the past 20 years (prior to 2015 it was based on total earned premiums for all years the city participated in LMCIT). This is the premium figure that's used in the dividend calculation. The "2015 written premium" figure is the city's total premium for the city's most recent renewal prior to May 31, 2015. Note that for most cities, only a portion of that 2015 written premium would be earned as of May 31, 2015.



CONNECTING & INNOVATING
SINCE 1913

League of Minnesota Cities Insurance Trust 2015 Property/Casualty Dividend

Congratulations to members of the League of Minnesota Cities Insurance Trust (LMCIT) property/casualty program on another successful year! Property/casualty members will share in a \$16.5 million dividend this year, bringing the sum of dividends returned to members since 1987 to nearly \$294 million.



This year's dividend amount is possible because of some continued good experience in some of LMCIT's more significant loss areas. Police liability continues to be a driver in LMCIT's overall loss picture, and costs in 2013 and 2014 were much higher than normal due to a series of claims related to the Driver's Privacy Protection Act (DPPA). LMCIT has set aside appropriate reserves due to the uncertain cost of these claims.

Dividend Determination

Every year the LMCIT Board determines whether a dividend can be returned, and if so, how much. A number of considerations are weighed, with the ultimate decision involving a comparison of the LMCIT year-end fund balance (also known as member equity or surplus) to a targeted amount of fund balance.

Typically the major driver behind whether a dividend can be returned is how rates in recent years compare to LMCIT's loss experience. Premium rates are designed to pay for projected losses, expenses, and a safety margin in case losses turn out to be greater than expected. If losses turn out to be at or below LMCIT's projections, then the safety margin isn't needed and can either be returned to members as a dividend or used to strengthen LMCIT's fund balance.

Dividend Calculation

The first step the LMCIT Board takes in determining the dividend amount is to look at LMCIT's actual fund balance compared to the fund balance targets the Board has established. This year the Trustees determined that \$16.5 million could be returned to member cities.

The next step is to calculate the dividend. This year, and in future years, LMCIT will use a slightly revised formula for calculating the dividend. The following approach is designed to return proportionally greater amounts to members that have been with LMCIT for a longer period of time and that have been most successful in avoiding and controlling losses. Here are the steps to determine the dividend for each individual member:

- Step 1: Each member's adjusted losses are subtracted from its gross earned premiums.
- Step 2: After calculating Step 1, the remaining dollar amount for each member is added together. This is the total that is used to calculate each individual dividend amount.
- Step 3: The amount for each member calculated in Step 1 is then divided by the sum of all members calculated in Step 2. This results in each member's percentage, or share, of the \$16.5 million total that's available as a dividend this year.

The enclosed data sheet shows the exact figures, including your percentage of the dividend share, that were used to calculate your dividend. A few definitions may help as you look at this information.

Gross Earned Premium: This figure is your total of all earned premiums through May 31 for the past 20 years (previously the formula looked at premiums and losses for all years a member participated in LMCIT).

Adjusted Loss: This figure is your losses for the past 20 years, minus applicable deductibles, and after capping each individual large loss. Each individual loss is capped at the lesser of \$200,000 (previously \$100,000) or 200 percent (previously 100 percent) of the member's annual premium for the year of the loss. Without this cap, a small or mid-sized entity that experiences a catastrophic loss might not receive any dividend for many years.

Future Dividends

The ultimate goal of LMCIT is to manage *risk* – in other words, uncertainty. There's no guarantee that a dividend will always be returned to members because it is impossible to know precisely what losses will occur or cost. Dividend amounts will vary from year to year just as they have in the past.

LMCIT will do its best to estimate and project what loss costs will be, and will continue to return to members any funds that aren't needed for losses, expenses, or reserves. While we can't guarantee future dividends, members should be proud of their success accomplished in controlling losses during 2015.

CITY OF CROSSLAKE

DATE OF CHECK 12/10/15

INVOICE
P/C DVDND 2015 12/10/15 24,882.00

INVOICE
DATE AMOUNT

Check No 00163831

Total Stub 24,882.00

THIS DOCUMENT HAS A COLORED BACKGROUND, AN ULTRAVIOLET INK FEATURE AND A WATERMARK ON THE BACK



145 UNIVERSITY AVE. WEST
ST. PAUL, MN 55103-2044
651/281-1200
WWW.LMC.ORG



DATE	AMOUNT
12/10/15	\$24,882.00

NO. 163831

PAY *** Twenty four thousand eight hundred eighty two dollars and no cents

TO THE
ORDER
OF CITY OF CROSSLAKE
37028 COUNTY RD 66
CROSSLAKE, MN 56442-2528

⑈163831⑈ ⑆091215927⑆ 152100015329⑈

C.21.



CROSSLAKE POLICE DEPARTMENT

MONTHLY REPORT

December

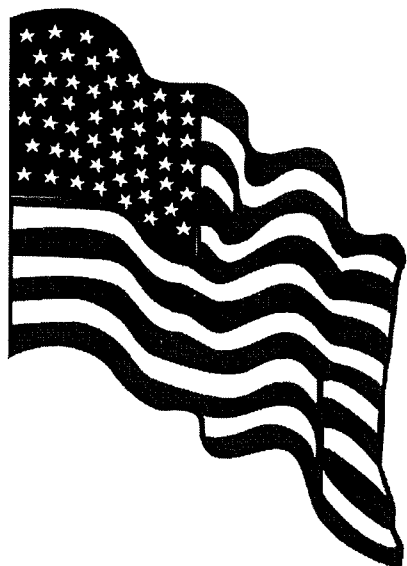
2015

**Crosslake Police Department
Monthly Report
December 2015**

Agency Assist	6
Alarm	17
Animal Complaint	4
Burglary	2
Civil Problem	1
Damage To Property	1
Disturbance	3
Domestic	1
Driving Complaint	4
Drug Information	1
Ems	20
Escort	1
Extra Patrol	1
Gun Permits	6
Harass Comm	1
Hazard In Road	2
Housewatch	4
Information	11
Motorist Assist	2
OFP Violation	1
Other	1
Property Damage Acc	5
Public Assist	4
Suicidal Person	1
Suspicious Activity	2
Suspicious Person	1
Suspicious Vehicle	1
Theft	2
Traffic Arrest	1
Traffic Citations	2
Traffic Warnings	38

Trespass	1
Welfare Check	4

Total	152
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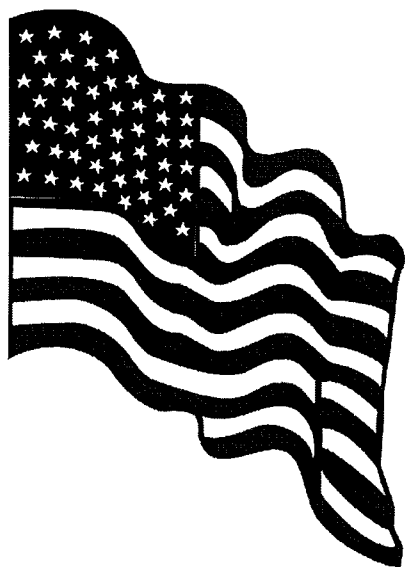


CROSSLAKE POLICE DEPARTMENT

MISSION
MONTHLY REPORT
December
2015

Crosslake Police Department
Mission Monthly Report
December 2015

Abandoned Vehicle	1
Agency Assist	3
Alarm	1
Disturbance	1
Housewatch	3
Motorist Assist	1
Personal In Accident	1
Traffic Warnings	14
Total	25



CROSSLAKE POLICE DEPARTMENT

ANNUAL REPORT

2015

Crosslake Police Department

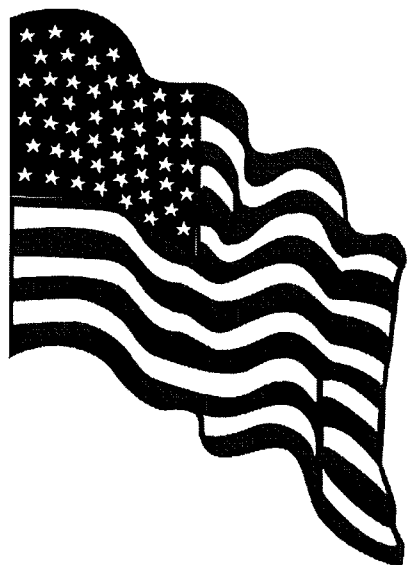
Annual Report

2015

911 Hangup	5
Abandoned Vehicle	1
Agency Assist	204
Alarm	240
Animal Bite	1
Animal Complaint	77
Attempt To Locate	1
ATV	4
Burglary	5
Burning Complaint	8
Chemical Spill	1
Civil Problem	13
Compliance Check	2
Counterfeit	3
Criminal Sexual Cond	1
Damage To Property	14
Dangerous Dog	1
Death	4
Disturbance	23
DOA Natural	1
Domestic	8
Driving Complaint	47
Drug Information	1
Ems	244
Escort	2
Extra Patrol	11
Fight	1
Fire	11
Fireworks	8
Fleeing	1
Forgery	1
Found Property	15

Fraud	8
Garbage Dumping	5
Gas Leak	5
Gun Permits	24
Harass Comm	4
Hazard In Road	14
Housewatch	21
Indecent Conduct	1
Information	100
Internet Crime	2
Intoxicated Person	14
Licensing	1
Liquor Violation	2
Lost Property	11
Missing Persons	4
Motorist Assist	11
Noise Complaint	9
OFP Violation	3
Open Door	4
Other	12
Parking Complaint	15
Party Complaint	1
Personal In Accident	10
Probation Violation	3
Property Damage Acc	43
Prowler	2
Public Assist	46
Shooting Complaint	10
Snowmobile	1
Suicidal Person	4
Suspicious Activity	18
Suspicious Person	12
Suspicious Vehicle	22
Theft	37
Tobacco Violation	1

Traffic Arrest	19
Traffic Citations	59
Traffic Warnings	687
Trespass	6
Warrant Oth Cnty	2
Warrant Service	2
Warrant Service Atmpt	4
Water Complaint	1
Welfare Check	41
Total	2260



CROSSLAKE POLICE DEPARTMENT

MISSION
ANNUAL REPORT

2015

Crosslake Police Department

Mission Annual Report

2015

Motorist Assist	1
Abandoned Vehicle	1
Agency Assist	39
Alarm	11
Animal Complaint	3
Civil Problem	1
Disturbance	1
Driving Complaint	8
Ems	15
Hazard In Road	6
Housewatch	13
Information	3
Motorist Assist	4
Open Door	1
Parking Complaint	2
Personal In Accident	3
Property Damage Acc	7
Public Assist	4
Shooting Complaint	1
Suspicious Activity	1
Suspicious Person	1
Suspicious Vehicle	2
Threats	1
Traffic Warnings	273
Traffic Citations	55
Traffic Arrest	2
Traffic Control	1
Welfare Check	3
Total	463

C.25.

Crosslake Fire Department**Calls****Date: December 2015**

Description of Incident	Calls	YTD
3 - Rescue & Emergency Medical Services		
311 - Medical Assist - Assist EMS Crew	20	20
300 - Rescue, EMS Incident		
322 - Motor Vehicle Accident with Injuries	1	1
324 - Motor Vehicle Accident with No Injuries		
340 - Search for Lost Person		
362 - Ice Rescue	1	1
326 - Snowmobile Accident With Injuries		
Total Medical:	22	22
1 - Fire		
111 - Building Fire		
111 - Building Fire (Mutual Aid)		
114 - Chimney Fire		
143 - Grass Fire/Wildland Fire		
131 - Automobile Fire		
Total Fire:	0	0
4 - Hazardous Condition (No Fire)		
411 - Gasoline or other Flammable Liquid Spill		
412 - Gas Leak (Natural Gas or LPG)		
424 - Carbon Monoxide Alarm		
444 - Power Line Down/Trees on Road		
Total Hazardous Condition:	0	0
5 - Service Call		
571 - Cover Assignment, Standby	2	2
Total Service Calls:	2	2
6 - Good Intent Call		
611 - Dispatched and Cancelled en route		
609 - Smoke scare, Odor of smoke		
Total Good Intent:	0	0
7 - False Alarm & False Call		
743 - Smoke Detector Activation - No Fire	1	1
733 - Smoke Detector Activation due to Malfunction		
746 - Carbon Monoxide Detector Activation - No CO		
731 - Sprinkler Activation due to Malfunction		
Total False Alarms:	1	1

Total Incidents:	25	25
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IMAGE TREND FIRE BRIDGE

Incident Type Report (Summary)
From 12/01/15 To 12/31/15
Report Printed On: 01/06/2016

Incident Type	Count	% of Incidents	Est. Property Loss	Est. Equipment Loss	Total Est. Loss	% of Losses
3 Rescue & Emergency Medical Service Incident						
Medical assist, assist EMS crew (311)	20	80.00%	\$0.00	\$0.00	\$0.00	0.00%
Motor vehicle accident with injuries (322)	1	4.00%	\$0.00	\$0.00	\$0.00	0.00%
Ice rescue (362)	1	4.00%	\$0.00	\$0.00	\$0.00	0.00%
5 Service Call	22	88.00%	\$0.00	\$0.00	\$0.00	0.00%
Cover assignment, standby, moveup (571)	2	8.00%	\$0.00	\$0.00	\$0.00	0.00%
	2	8.00%	\$0.00	\$0.00	\$0.00	0.00%
7 False Alarm & False Call						
Alarm system activation, no fire - unintentional (745)	1	4.00%	\$0.00	\$0.00	\$0.00	0.00%
	1	4.00%	\$0.00	\$0.00	\$0.00	0.00%
Total Incident Count:	25			Total Est. Loss:	\$0.00	

Search Criteria
Dates From 12/01/2015 To 12/31/2015 (mm/dd/yyyy)
Service CROSSLAKE
Staff All
Apparatus All
Station All
Alarm Type All
Zone/District All

Report Description

C.26.

ECONOMIC DEVELOPMENT AUTHORITY
MEETING MINUTES
8:30 A.M. – DECEMBER 2, 2015
City Hall

The regular monthly meeting of the Crosslake EDA was called to order at 8:30 A.M. by Patty Norgaard with the following members present: Patty Norgaard, Steve Roe, Jo Smith, and Mark Wessels. Bill Forsythe was absent. Also in attendance were Dan Frank of the Initiative Foundation, Sheila Haverkamp of BLAEDC and Crosslake Communications Local Manager Debby Floerchinger. There were approximately ten people in the audience.

A MOTION WAS MADE BY STEVE ROE, SECONDED BY JO SMITH TO APPROVE THE MINUTES OF THE NOVEMBER 4, 2015 EDA MEETING. AYES: ALL.

Patty Norgaard reported that Revolving Loan Fund payments are current.

Dan Frank addressed the EDA and gave a brief summary of his background in working with the Initiative Foundation and the Minnesota Design Team (MDT). Mr. Frank stated that the MDT is made up entirely of volunteers comprising of architects, landscape architects, urban designers, planners, and other experts in design and community development. The mission statement of the MDT is to use design and community development principles to help Minnesota communities, particularly those in rural areas, develop and act upon a shared vision of their future. The MDT gives fresh perspectives and ideas to communities and creates actual drawings for visual aids. Mr. Frank gave a lengthy explanation of the process and schedule of a typical Design Team visit.

Carol Ossell, business owner in Princeton, Minnesota, addressed the EDA and gave an overview of how the MDT helped the City of Princeton and told of her personal experience with the process. A discussion ensued regarding how the MDT and cities handle negative feedback from citizens and the many different interests of organizations. Mr. Frank stated that the meetings are a place for everyone to state their opinions.

Patty Norgaard reported that Todd Lyscio of the Crosslake Community School is invited to attend the January 2016 meeting to give an update on the building of a new school.

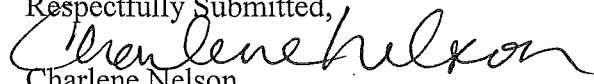
The Heartland Symphony Orchestra will perform on December 4th at the Crosslake Lutheran Church as a kickoff for the Holiday at the Dam festivities.

Sheila Haverkamp reported that BLAEDC's Annual Meeting will be held February 10, 2016 at Arrowwood Lodge.

Mark Wessels asked several questions regarding the MDT. Mr. Frank stated that cities are not always able to do all of the projects or upgrades that are proposed by the MDT. It may take several years for projects to be completed. Some suggestions are not affordable or realistic. But a city should do the projects that are affordable and agreeable to most. Leah Heggerston stated that it took Nisswa 10 years to complete the tunnel to the lake. Mr. Frank stated that it is important to bring everyone to the table, no matter what opinions they have.

There being no further business at 10:00 A.M., Patty Norgaard adjourned the meeting.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Charlene Nelson".

Charlene Nelson

City Clerk



C.27.

STATED MINUTES

City of Crosslake Planning Commission/Board of Adjustment

November 25, 2015
9:00 A.M.

Crosslake City Hall
37028 County Road 66
Crosslake, MN 56442

1. Present: Dave Nevin, Chair; Joel Knippel; Mark Lafon; and Council Member Mark Wessels
2. Absent: Aaron Herzog, Chair; and Matt Kuker
3. Staff: Chris Pence, Crow Wing County Land Services Supervisor; Jon Kolstad, Crosslake Land Services Specialist and Cheryl Stuckmayer, Technical/Administration Specialist
4. 10-23-15 Minutes & Findings – **Motion by Knippel; supported by Lafon to approve the minutes & findings as written. All members voting “Aye”, Motion carried.**
5. Old Business
 - 5.1 None
6. New Business
 - 6.1 Keith A Griffiths – Variance for lake setback
 - 6.2 Ritten Partners – Variance for bluff setback
 - 6.3 Chad & Barb Anderson – After-the-Fact Variance for side yard and bluff setback
 - 6.4 Ordinance Update
 - 6.5 Nuisance Fine
7. Adjournment

**Keith A Griffiths
142120020050009**

Kolstad read the variance request, history of the parcel and the surrounding parcel history into the record. Miller of Miller Construction, the representative, was invited to the podium. Miller explained the reduction in the request from the proposed original 380 sf to the 280 sf deck request; stormwater plan; post hole digging only; and no impervious added. Discussion on the use of the side yard building envelope area versus the requested variance location lake ward and the ability to add a walkway for the future lake side door. Nevin opened the public hearing with no response, so the public hearing was closed. It was stated that the Planning Commission/Board of Adjustment on-site visit on November 24, 2015 showed that the request was consistent with the neighborhood and there would be no additional visual impact on the neighbors or the view from Ox lake. The stormwater plan that was submitted with the application was discussed and the method of implementing it. Nevin asked if any of the commissioners had additional questions, but none were forthcoming. Kolstad initiated the findings of fact procedure with the board members deliberating and responding to each question.

November 25, 2015 Action:

Motion by Lafon; supported by Knippel to approve the variance for:

- 1. Lake setback of 67 feet where 75 feet is required to proposed deck**

To construct:

- 280 square foot deck**

Per the findings of fact as discussed, the on-sites conducted on 11-24-15 and as shown on the certificate of survey received at the Planning & Zoning office dated 10-19-15 located at 38393 Ox Lake Landing, Crosslake, MN 56442

Conditions:

- 1. Implement the submitted stormwater plan including temporary erosion control during construction**
- 2. Maintain the vegetation along the shoreline in the current state**
- 3. Construct deck per amended approval from the original 380 square feet to the new requested approved 28 length x 10 wide total 280 square feet not meeting the required setback**

Findings: See attached

All members voting "Aye", Motion carried.

**Ritten Partners
141470040070009**

Kolstad read the variance request, history of the parcel and the surrounding parcel history into the record. No representative or owner was available for questions.

November 25, 2015 Action:

Motion by Lafon; supported by Knippel to table the variance to allow the applicants and/or representative the opportunity to be present:

- 1. Bluff setback of 0 feet where 30 feet is required to proposed water-oriented accessory structure**

To construct:

- 96 square foot water-oriented accessory structure**

All members voting “Aye”, Motion carried.

**Chad & Barb Anderson
141490410090009**

Kolstad read the after-the-fact variance request, the two comments received, history of the parcel and the surrounding parcel history into the record. He stated that the Planning Commission/Board of Adjustment on-site visit on November 24, 2015 revealed that the surrounding parcels had decks at the bluff or hanging over the bluff. The Anderson's were invited up to the podium. Pence and the Andersons reviewed the previous meeting discussions. Anderson proposed to take all the surrounding stairs off the deck, except a four foot stairway section for access. Nevin asked why a permit was not obtained. Anderson stated that Rem-Whirl said they did not need to pull a permit for the deck. Nevin opened the public hearing. Whirley, Rem-Whirl, LLC stepped up to the podium and indicated that they had a preliminary design on file for a patio which included a permit fee in their estimate. Pence explained some of the findings or fact questions that need to be addressed. Nevin stated that the Planning Commission/Board of Adjustment on-site visit on November 24, 2015 revealed the replacement of the deck was extreme to what was existing and the size of the lot. Nevin further stated that the bluff was a big concern. Wessels, city council member, was concern on the after-the-fact variance approval on the size of the deck. Lafon and Nevin stated the replacement was triple the original deck and right at the bluff's edge. Discussion pursued as to the deck location in proximity of the bluff and the size (original removed, the current existing, and possible reduction); the impact on the bluff; the possible vegetation needs and current construction of the existing deck. Kolstad initiated the findings of fact procedure with the board members deliberating and responding to each question. Kolstad also stated that the Andersons had submitted the answers to these questions at the time of their application. Whirley addressed the visual impact issue with an opinion that he felt no railing should be used and the use of vegetation would be best.

November 25, 2015 Action:

Motion by Lafon; supported by Knippel to deny the after-the-fact variance for:

- 1. Side yard setback of 8 feet where 10 feet is required to deck**
- 2. Bluff setback of 1 foot where 30 feet is required to deck**

Per the findings of fact as discussed, the on-sites conducted on 11-24-15 and as shown on the certificate of survey received at the Planning & Zoning office dated 5-18-15 located at 11192 Manhattan Point Blvd, Crosslake, MN 56442

November 25, 2015 Planning & Zoning Commission Meeting

Conditions:

1. Remove existing 702 square foot deck by June 1, 2016
2. Applicants are allowed to replace the original 8' x 15' deck in the previous location with a permit from the City of Crosslake

Findings: See attached

All members voting "Aye", Motion carried.

Pence requested a recess.

Pence stated the meeting was reconvened at approximately 10:58

**Ordinance Update:
Articles 33 Signs
Pine River Setback/classification
2016 Planning Commission/Board of Adjustment
schedule**

Kolstad explained the sign ordinance update in respects to the November city council meeting discussion. The overview for the sign requirements per city council agreement: Maximum total pylon sign size of 200 square feet; 32 square feet per sign per business; 24 feet maximum total height; 8 foot clearance below sign; located on development parcel or adjacent parcel with shared access or parking and a condition use permit is required. A public hearing will be held in December to discuss any comments and upon agreement it will be presented to the city council for their approval.

Kolstad explained the Pine River setback of 100 feet – GD classified was different from the Crow Wing County setback of 150 feet – NE classified. Kolstad contacted the DNR with the DNR responding that the city could continue to classify the Pine River as GD. Discussion was held on the effects it would have on existing river properties with a result of leaving the Pine River setback as is at 100 feet – GD classified.

Kolstad lead a discuss on the 2016 Planning Commission/Board of Adjustment schedule with a request to have the board get back with any known conflicts or suggestions. Schedule to go to the December city council meeting for approval.

**November 25, 2015 Action:
No motion required.**

City of Crosslake Nuisance Fines

Kolstad explained the research he obtained from different government entities as to fine amounts for various offenses and how it relates to Crosslake. Discussion pursued with the Commissioners, Pence and Kolstad on the violation requirements according to certain Land Use Ordinance activity and how it would be used or approved. Procedure that is currently being used will continue to be used with adding a fine procedure. How it will be administered has not yet been determined. Agreement was made to present this at the December city council meeting.

November 25, 2015 Action:
No motion required.

Matters not on the Agenda:

1. There were no matters not on the agenda

Motion by Lafon; supported by Nevin to adjourn at 11:18 A.M.

All members voting "Aye", Motion carried.

Respectfully yours,

Cheryl Stuckmayer

Cheryl Stuckmayer
Technical/Administrative Specialist

Crosslake Roll-Off & Recycling Services

December 2015

Mixed

	Paper	Aluminum	Tin	Glass	Plastic	Metal	Cardboard	Electro	Total lbs	Total Tons
January	6420	740	2340	6740	1580	13020	3260	0	30840	15.42
February	10800	880	0	0	1460	0	4280	0	17420	8.71
March	0	0	0	6420	1580	4320	6760	0	19080	9.54
April	9620	760	2120	6980	2940	7680	6300	0	36400	18.2
May	10480	0	0	7080	3460	13500	12260	0	46780	23.39
June	16660	840	2220	13700	4740	8100	11500	42	57802	28.901
July	8040	2190	0	20760	6780	15010	10600	0	63380	31.69
August	9760	880	2160	15020	4460	13620	11300	0	57200	28.6
September	9340	750	0	13300	3960	9350	8600	0	45300	22.65
October	10540	790	0	6480	3220	0	7900	0	28930	14.465
November	11720	780	2160	0	1620		5040	0	21320	10.66
December	9760	0	0	7060	2520	0	7280		26620	13.31
TOTAL IBS	113140	8610	11000	103540	38320	84600	95080	42		
2000#	2000	2000	2000	2000	2000	2000	2000	2000		
TOTAL TONS	56.57	4.305	5.5	51.77	19.16	42.3	47.54	0.021		

Tires

C.28.

December 30, 2015

MICHAEL LYONAIIS
CITY OF CROSSLAKE
37028 CTY RD 66
CROSSLAKE MN 56442

RE: Group Contract # 296108
Contract Term: April 1, 2016 – March 31, 2017

Dear Michael:

Thank you for choosing Delta Dental of Minnesota as your partner in maintaining good oral health through the quality dental benefits provided under your dental policy.

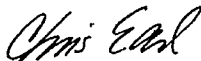
This letter is to inform you that your dental policy is currently up for renewal. To remain in your current dental plan for the above listed contract terms, simply continue to pay your premiums and your coverage will continue. Renewal of your contract is based on the assumption that your group continues to meet Delta Dental's underwriting guidelines. As part of the annual review of our dental policies, you may incur an adjustment in your monthly premium rates:

	# Enrolled	Current Rates	Renewal Rates
Employee	5	\$38.71	\$43.75
Family	13	\$101.14	\$116.25

Please note that this letter is not a bill. You will be billed separately or payment will be deducted automatically (based on your preferred payment method) according to your current payment schedule.

Delta Dental appreciates your on-going business and we look forward to continuing our commitment to excellent service and quality dental benefits for you and your employees. If you have any questions concerning your coverage, rates or wish to request a hard copy of your benefit booklet, please contact your broker or Delta Dental ConnectSM at 1-800-906-5250.

Sincerely,



Chris Earl
Senior Vice President Sales & Business Development

Copy: Delta Dental Connect
Harlan Johnson - Harlan V. Johnson Agency Inc.

Corporate Address

500 Washington Avenue South
Suite 2060
Minneapolis, MN 55415-1163

Telephone: 612-224-3300
Toll Free: 1-877-268-3384
DeltaDentalMN.org

Mailing Address

PO Box 9304
Minneapolis, MN 55440-9304

C. 30.

**APPLICATION / PERMIT
FOR DISPLAY OF FIREWORKS/PYROTECHNIC SPECIAL EFFECTS**

Applicant instructions:

This application must be completed and returned at least 15 day prior to date of display.

Fee upon application is \$ _____ and must be made payable to the _____

Name of applicant (Sponsoring Organization): CROSSLAKE CHAMBER OF COMMERCE

Address of Applicant: CTY RD 3566 PO. BOX 315 CROSSLAKE, MN 56442

Name of authorized agent of applicant: Zambelli Fireworks Internationale

Address of agent: 2240 Homebrook Trail SW Pequot Lakes, MN 56472

Telephone number of agent: 218 330 1788

Date of display: FRI FEB 5TH 2016 Time of display: 9:00 PM

Location of display: BASEBALL FIELD BEHIND THE COMMUNITY CENTER

Manner and place of storage of fireworks/pyrotechnic special effects prior to display: Zambelli Fireworks facility/Delivery and storage in truck on day of display.

Type & number of fireworks/pyrotechnic special effects to be discharged: 136 Cakes & shells
2 1/2", 3", 4" SHELLS (APPROX 350-400 ARMSHELLS)

Minnesota state law requires that this display be conducted under the direct supervision of a pyrotechnic operator certified by the State Fire Marshal.

Name of supervising operator: PAUL S. GRAPINSKI Certificate No. 0651

I understand and agree to comply with all provisions of this application and the requirements of the issuing authority, and will ensure that the fireworks/pyrotechnic special effects are discharged in a manner that will not endanger persons or property or constitute a nuisance.

Signature of applicant (or agent): Paul S. Grapinski Date of application: 1-4-16

Required attachments. The following attachments must be included with this application:

1. Proof of a certificate of insurance in amount of \$10,000,000.00
2. A diagram of the grounds, at which the display will be held. This diagram (drawn to scale or with dimensions included) must show the point at which the fireworks are to be discharged; the location of ground pieces; the location of all buildings, highways, streets, communication lines and other possible overhead obstructions; and the lines behind which the audience will be restrained.
3. Names and ages of all assistants that will be participating in the display.

The discharge of the listed fireworks on the date and at the location shown on this application is hereby approved, subject to the following conditions, if any:

Signature of fire chief: _____ Date: _____

And / or

Signature of issuing authority: _____ Date: _____

C.31.

MEMO TO: City Council

FROM: Charlene Nelson
City Clerk

DATE: January 6, 2016

SUBJECT: GROUP TRANSIENT MERCHANT PERMIT

Mission of the Cross Lutheran Church is requesting approval for a Group Transient Merchant Permit to hold flea markets on their Church property on the following dates in 2016:

May 28

July 2

September 3

Sales take place from 9:00 A.M. to 4:00 P.M.

The fee of \$50.00 has been paid to the City.

C.32

RETRO ACTIVE BILLS FOR APPROVAL
Bills Paid Between 12-14-15 through 12-31-15

VENDORS	DEPT		AMOUNT
Ace Hardware, hooks, clamp	Sewer	pd 12-31	35.95
Ace Hardware, bulbs, wire	PW	pd 12-31	125.33
Ace Hardware, stud cleat	Park	pd 12-31	13.97
Ace Hardware, wire cutter	PW	pd 12-31	38.95
Ace Hardware, electrical supplies	Police	pd 12-31	26.48
Ace Hardware, staples, lampholder	PW	pd 12-31	25.95
Ace Hardware, pvc cap	PW	pd 12-31	5.16
Ace Hardware, led bulb	Fire	pd 12-31	14.99
Ace Hardware, paint mixer	Sewer	pd 12-31	9.99
Ace Hardware, hardware	PW	pd 12-31	5.60
AW Research, water testing	Sewer	pd 12-23	237.60
Baker & Taylor, books	Library	pd 12-23	153.39
Batteries Plus Bulbs, socket, bulbs	PW	pd 12-31	288.90
Birchdale Fire & Security, install security camera system	Park	pd 12-23	5,835.00
Brainerd Hydraulics, parts	PW	pd 12-23	1,495.55
Char Nelson, reimburse for concessions	Gov't	pd 12-31	27.70
Chemsearch, cleaners	PW	pd 12-23	385.88
City of Baxter, citation books	Police	pd 12-29	36.54
City of Crosslake, sewer utilities	PW/Govt	pd 12-31	225.00
Compass Minerals, street salt	PW	pd 12-29	9,141.66
Crosslake Communications, reimb 50% PERA aid	Gov't	pd 12-31	744.75
Crosslake Communications, phone, fax, cable, internet	ALL	pd 12-31	1,219.04
Crow Wing County Highway Dept, fuel	ALL	pd 12-29	1,996.17
Crow Wing County Recorder, recording fees	PZ	pd 12-23	92.00
Crow Wing County Recorder, recording fees	PZ	pd 12-29	92.00
David Drown Associates, financial consulting	Gov't	pd 12-17	4,750.00
East Side Oil, recycling	Gov't	pd 12-29	25.00
Fastenal, hardware	PW	pd 12-21	66.96
Fastenal, hardware	PW	pd 12-31	44.03
Guardian Pest Solutions, pest control	ALL	pd 12-17	77.60
Hawkins, chemicals	Sewer	pd 12-21	1,410.84
Holden Electric, install led lights on lot poles	PW	pd 12-23	844.56
Holiday Station, propane refill	PW	pd 12-29	59.83
Johnson, Killen & Seiler, labor attorney fees	Gov't	pd 12-23	774.00
Jon Henke, reimburse mileage	Park	pd 12-31	16.11
Mastercard, Brainerd Dispatch, rfp ad	Gov't	pd 12-31	147.00
Mastercard, DVS, transfer title	Police	pd 12-31	21.26
Mastercard, JC Penneys, uniform	Sewer	pd 12-31	67.97
Mastercard, MN Sheriffs Assn, permits to acquire	Police	pd 12-31	60.00
Mastercard, travel expenses	Police	pd 12-31	41.22
Metro Sales, copier returns	Gov't	pd 12-23	600.00
Metro Sales, staples	PZ/Admin	pd 12-31	60.50
Mike Lyonais, reimburse petty cash	ALL	pd 12-17	25.84
Mills Motors, part	PW	pd 12-31	14.20
MN State Fire Chiefs Assn, training	Fire	pd 12-23	635.00

Napa, backup camera, brake control, floor mats	PW	pd 12-21	199.97
Napa, mpact	PW	pd 12-29	29.98
Napa, mpact	PW	pd 12-29	29.98
Napa, gloves	Sewer	pd 12-29	187.86
Napa, hitch pin, lubricant	PW	pd 12-29	30.96
Napa, gas cap	PW	pd 12-29	13.99
Napa, hydraulic fluid	PW	pd 12-31	225.12
Nelson Auto Center, 2016 squad	Police	pd 12-15	27,677.95
Neopost, finance charges	Admin	pd 12-29	45.70
Pine River Area Sanitary District, treatment of biosolids	Sewer	pd 12-21	4,250.00
Planning and Zoning Commission, 4th qtr meetings	PZ	pd 12-23	300.00
Premier Auto, oil change, air filter	Police	pd 12-23	58.21
Premier Auto, mount and balance tires, disposal fee	Police	pd 12-23	80.00
Presley Sikich, book fine refund	Library	pd 12-23	3.00
Quality Flow Systems, sensor transducer, float switch	Sewer	pd 12-29	1,191.70
Ritter & Ritter Sewer Service, clean lift stations	Sewer	pd 12-29	1,200.00
Simonson Lumber, reinforced poly, tape	Sewer	pd 12-31	174.52
The Office Shop, report covers	Admin	pd 12-31	63.90
US Bank, copier lease	ALL	pd 12-29	156.00
Verizon, air card and ipad charges	ALL	pd 12-31	235.13
WW Goetsch, pump repair	Sewer	pd 12-23	585.00
WSN, engineering fees	ALL	pd 12-29	9,546.50
Xcel Energy, gas utilities	ALL	pd 12-29	1,266.28
Ziegler, bolt, nut	PW	pd 12-31	101.22
TOTAL			79,668.44

CROSSLAKE COMMUNICATIONS ADVISORY BOARD / COUNCIL MEETING
THURSDAY, DECEMBER 10, 2015

The Crosslake City Council met in the Council Chambers of City Hall on Thursday, December 10, 2015. The following Council Members were present: Mayor Steve Roe, Gary Heacox, Mark Wessels, Brad Nelson and Dave Schrupp. Also present was the Crosslake Communications Advisory Board members Chair Mike Winkels, Ann Schrupp, Jim Talbott, Dave Fischer, Steve Kollmann. Absent were Mike Myogeto and Doug Benzer. Also present were Local Manager Debby Floerchinger, Accountant Cydni Perkins, John Finke, City Administrator/Consultant Dan Vogt, City Clerk Char Nelson, City Finance Director Mike Lyonais, Darrell Schneider, EDA Chair Patty Norgaard, Helen Fraser, and Northland Press Reporter Kate Perkins.

Mayor Roe called the Special Meeting to order at 10:00 am. Advisory Board Chair Mike Winkels called the Advisory Board to order at 10:00 am.

Debby Floerchinger made a presentation to the Council recapping the work of the Subcommittee. She began with a review of the previous Joint Council/Advisory Board Meetings consisting of the Strategic Planning Meeting in April, 2015 and the Joint Meeting in July of 2015. After that she reviewed each of the three subcommittee meetings held. She reviewed the committee's four options for the future of the company (Status Quo, Sell, Stand Alone Coop or Merge with another Coop). She also reviewed the pros and cons of each option. Cyndi Perkins reviewed the five year projections for Revenues, Cash Operating Expenses, Cash Provided by Operation, and EBITA Margins. After the presentation, there was Council discussion and questions asked. Advisory Board Chair Mike Winkels told the Council that the Crosslake Communications Advisory Board recommended to the City Council that we pursue a strategic partnership with another coop. MOTION 12S1-01-15 WAS MADE BY BRAD NELSON AND SECONDED BY GARY HEACOX THAT THE CROSSLAKE COMMUNICATIONS SUBCOMMITTEE PURSUE A STRATEGIC PARTNERSHIP WITH ANOTHER COOP. MOTION CARRIED WITH ALL AYES.

There was discussion on the next steps. Debby informed the Council that any expenses for legal and financial assistance could come out of Crosslake Communications since the City is no longer receiving the City Transfer. There was discussion on a dollar limit for these services but none was set. The subcommittee will report progress and disbursements monthly to the Advisory Board and Council.

MOTION 12S1-02-15 WAS MADE BY MARK WESSELS AND SECONDED BY GARY HEACOX TO ADJOURN THE MEETING AT 11:12 AM. MOTION CARRIED WITH ALL AYES.

The Advisory Board was also adjourned at 11:12 am by Chair Mike Winkels.

Respectfully submitted by,

Debby Floerchinger
Local Manager

C.34.

BILLS FOR APPROVAL
January 11, 2016

VENDORS	DEPT	AMOUNT
Alcopro, pbt mouth pieces	Police	90.80
AW Research, water testing	Sewer	712.80
Baker & Taylor, books	Library	106.13
Batteries Plus, socket, bulbs, batteries	PW	516.13
Birchdale Fire & Security, alarm monitoring	PW	90.00
Blue Cross Blue Shield, health insurance	ALL	20,526.50
Bob Hartman, reimburse for dues	Police	98.00
Char Nelson, reimburse for office supplies	Admin	40.76
Clean Team, january cleaning	PW/Gov't	1,082.50
Council #65, union dues	Gov't	385.00
Crosslake Rolloff, recycling	Gov't	2,695.00
Culligan, water and cooler rental	Gov't	32.63
Deferred Comp	ALL	300.00
Delta Dental, dental insurance	ALL	1,508.37
DVS Renewal, tabs	ALL	220.00
Fortis, disability	ALL	592.84
Grafix Shoppe, custom non-reflective kit	Police	333.98
Great Plains Fire, gloves	Fire	3,053.27
Great Plains Fire, super vac honda fan	Fire	1,734.00
Initiative Foundation, 2016 support	Gov't	1,600.00
Jake Maier, reimburse cost of dues	Police	48.00
Marco, copier lease	Park	218.05
Mastercard, CDW-G, ticket printer	Police	253.76
Mastercard, MN Chiefs of Police Assn, conference registration	Police	390.00
Mastercard, Mr. Tire, oil change, oil	PW	78.62
Mastercard, Shoebuy.com, boots	Police	219.95
Mastercard, Timberjack Smokehouse, chiefs meeting	Police	14.91
Metro Sales, base rate, usage	Gov't	283.07
MN Chiefs of Police Assn, membership dues	Police	165.00
MN Life, life insurance	ALL	408.20
Moonlite Square, fuel	Fire	77.22
Napa, blades	PW	21.78
Napa, oil, mops	PW	83.36
Napa, oil filter, bulb	PW	32.87
Napa, bulbs	PW	13.76
Napa, oil	PW	28.99
Napa, toggle switch	PW	10.87
NCPERS-Life Insurance	ALL	144.00
Northland Press, rfp notice	Gov't	42.50
Northland Trust Services, bond payments	Gov't	388,151.25
Paul Nelson, reimburse for vehicle brush heads, handle	Fire	45.87
Reeds Market, coffee	Park	15.00
Teamsters, union dues	Police	196.00
Ted Strand, reimburse for transmission fluid, diesel additive	PW	175.24
US Auto Force, tires	Police	549.64

Verizon, cell phone charges	ALL		580.07
Waste Partners, trash removal	ALL		282.27
Waterfront Services, parts for docks/irrigation	Park		100.50
Ziegler, cutting edges	PW		1,206.27
TOTAL			429,555.73

Contribution Report

Crosslake / Ideal Lions Club

For All Sites

From 1/1/2015 to 12/31/2015

D. h. a.

Date Written	Check Number	Payee	Description	Total
For A1				
2/12/2015	7163	Paul Bunyan Scenic Byway Ass	Interpretive Gardens Crosslake Recreation A	20000.00
2/28/2015	7169	Lakeshore Conservation Club	trap shooting team	3500.00
4/16/2015	7202	Central MN Adult & Teen Chal		100.00
5/22/2015	7221	Lutheran Social Services	Camp Knutson	200.00
5/22/2015	7222	MN Broken Wing Connection	fall hunt support	100.00
5/22/2015	7224	Patriot Athletic Club	grad blast	100.00
6/28/2015	7242	Mission Township Fire Fighte	fire dept equip.	1000.00
8/24/2015	7281	PAL Foundation	halloween party, kids	500.00
9/19/2015	7298	Blue Line Hockey Club	boys hockey	3000.00
9/19/2015	7300	Walk for CMT	Crosslake Dam Walk	500.00
9/19/2015	7302	Can Do Canines	Lic 01487	1000.00
9/19/2015	7303	Kamp KACE	Lic 01487	100.00
9/19/2015	7304	Lions Club Intl -LCIF	lic 01487	1000.00
9/19/2015	7305	Lions Leader Dogs for the Bl	Lic 01487	1000.00
9/19/2015	7306	LEHP	Lic 01487	100.00
9/19/2015	7307	Lions MD5M Hearing Foundatio	Lic 01487	1000.00
9/19/2015	7308	MN Lions Diabetes Foundation	5M9 Account for Diabetes from Lic 01487	1000.00
9/19/2015	7309	MN Lions Vision Foundation	Lic 01487	1000.00
9/19/2015	7310	Project New Hope	Lic 01487	100.00
9/19/2015	7311	Youth Exchange	Lic 01487	100.00
9/19/2015	7312	Youth Outreach	Lic 01487	100.00
11/19/2015	7342	PAL Foundation	light up the dam project	5000.00
11/19/2015	7346	Shriners Hospital for Childr	financial aid	1500.00
12/22/2015	7360	Central MN Adult & Teen Chal	financial assistance	3000.00
Total of A1				45000.00
For A10				
5/22/2015	7220	City of Crosslake	fire dept	8000.00
Total of A10				8000.00
For A14				
2/12/2015	7161	Crosslake Food Shelf	financial assistance	100.00
2/20/2015	7165	Crosslake Food Shelf	financial assistance	100.00
3/18/2015	7188	Crosslake Food Shelf	financial assistance	100.00
4/16/2015	7203	Crosslake Food Shelf	financial assistance	100.00
5/22/2015	7223	Crosslake Food Shelf	financial assistance	100.00
6/21/2015	7240	Crosslake Food Shelf	financial assistance	100.00
7/17/2015	7255	Crosslake Food Shelf	financial assistance	100.00
8/24/2015	7280	Crosslake Food Shelf	financial assistance	100.00
9/19/2015	7301	Crosslake Food Shelf	financial assistance	100.00
10/23/2015	7325	Crosslake Food Shelf	financial assistance	100.00
11/19/2015	7345	Crosslake Food Shelf	financial assistance	100.00
12/22/2015	7359	Crosslake Food Shelf	financial assistance	100.00
Total of A14				1200.00
For A18				
12/22/2015	7361	State of Minnesota	01487 annual license, 5 sites, GM	1200.00
Total of A18				1200.00
For A2				

Contribution Report

Crosslake / Ideal Lions Club

For All Sites

From 1/1/2015 to 12/31/2015

Date Written	Check Number	Payee	Description	Total
2/12/2015	7162	Bruce & Diane Prochniak	hardship	1000.00
Total of A2				1000.00
For A4				
3/18/2015	7189	Crosslake Community School	bullying program	200.00
10/23/2015	7326	Independent School Dist 186	Pequot Lakes Community Theatre	500.00
11/19/2015	7343	Crosslake Community School	bullying booklets	282.13
11/19/2015	7344	Crosslake Community School	T shirts positive behavior	1400.00
Total of A4				2382.13
For A5				
2/20/2015	7167	Crosslake/Ideal Scholarship	scholarships	5000.00
Total of A5				5000.00
Total of Organization				63782.13

D. 1. b.



Crosslake - Ideal **LIONS CLUB**

Crosslake, MN 56442

To Crosslake City Council Members:

The Crosslake Ideal Lions Club would like to clear up our position regarding charging a possible 10% fee to organizations conducting gambling within the city limits. As you know, our Lions club has consistently donated over 20% of our profits within the City of Crosslake, and will continue to do so. However, if more sites are lost to other organizations, we will of course have less to work with.

As more and more organizations are looking to expand, less money will be available for charitable donations to the City of Crosslake, and its departments such as fire and police, and parks and recreation. In addition, less funding will be available for area schools, celebrations and parades, activities, etc.

We want it to be clear that the Crosslake Ideal Lions Club is one hundred percent behind implementing the 10% fee, and applying it to all licensed gambling organizations operating in Crosslake.

Thank you for your consideration,

A handwritten signature in cursive script, appearing to read "Chuck Cole".

Chuck Cole, President

Crosslake Ideal Lions Club

D.
1.
C.

**ORDINANCE NO. 327
AN ORDINANCE REGARDING CHARITABLE GAMBLING
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA**

The City Council of the City of Crosslake, in the County of Crow Wing, State of Minnesota, does ordain as follows:

SECTION 1. Chapter 6, Article II is deleted in its entirety and replaced with the following:

II. Charitable Gambling


- A. DECLARATION OF POLICY:** In order to promote the health, safety and welfare of the citizens of the City of Crosslake, it is necessary that measures relating to the licensing and conduct of lawful gambling within the City be established. The Council shall grant, suspend, and revoke licenses subject to the applicable state laws and regulations relative to lawful gambling within the state, and shall endeavor to prevent syndicates, outside influences, and the like from infiltrating the organizations licensed to conduct such lawful gambling within the City. The council shall be satisfied that each applicant for a license is the operator in fact of its establishment and will conduct it in conformance with the laws of the state and this chapter.
- B. STATE LAW ADOPTED:** Chapter 349 of Minnesota statutes, as now exists or shall be hereinafter amended, as well as the adopted rules of the gambling control board, as now exist or are hereinafter amended, are hereby adopted and made a part of this chapter as if fully set out herein.
- C. LICENSE REQUIRED:** No person or organization shall conduct lawful gambling as defined by the laws of the state without the required state license issued through the gambling control board and as approved by the City under the terms of this chapter.
- D. APPLICATION:** Every application for a gambling license shall be verified and filed with the City Clerk and shall be in compliance with the statutes and the rules governing same adopted by the state and the gambling control board.
- E. ORGANIZATIONS INELIGIBLE FOR LICENSE APPROVAL:** No license shall be approved as to any organization or person not eligible for such license under state law. Applicants must have their home office or base of operations within Crow Wing County.
- F. CONDITIONS OF LICENSE:** Every license shall be approved subject to the conditions in the following subsections and all other provisions of this chapter and of any other applicable ordinance of the City or state law:
- 1) **Responsibilities of Licensee:** Every licensee shall be responsible for the conduct of its place of operation as described in its license application. Any peace officer

of the City shall have the unqualified right to enter, inspect and search such premises of the licensee during business hours in order to ensure that such premises are conducted in compliance with this chapter and applicable state laws and regulations.

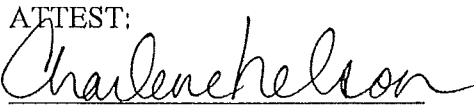
- 2) Management: All gambling operations conducted by the applicant must be managed by bona fide members of the organization applying for the license.
- 3) Profits: Every licensee shall be required to use gambling profits within Crow Wing County.
- 4) Premises: All charitable gambling operations conducted by the licensee must be within premises owned by said licensee or upon premises leased by said licensee. Any such lease shall be a written lease and shall provide for no greater monthly rent than the state gambling rules allow, with no other payments being made to the liquor establishment or its owners or agents, either directly or indirectly.
- 5) The City Council may revoke or suspend any gambling license for violation of any provision or condition of this chapter or any state law or rule incorporated herein, subject to the requirements and conditions as contained in state law and applicable rules of the gambling control board.
- 6) Any person violating any provision of this chapter shall be guilty of a misdemeanor; and, upon conviction, shall be subject to penalty as provided by City Code, plus the cost of prosecution in either case.

SECTION 2. This ordinance shall be in full force and effect upon its passage and publication according to law.

Passed by the Crosslake City Council on **October 12, 2015.**



Steve Roe
Its Mayor

ATTEST:


Charlene Nelson
City Clerk

Published on October 20, 2015.

THIS DOCUMENT DRAFTED BY:

J. Brad Person
Breen & Person
Box 472
Brainerd, MN 56401



INFORMATION MEMO

Lawful Gambling

Learn what gambling is allowed in Minnesota, like pull-tabs and raffles, and which organizations may conduct them. Understand state regulations on lawful purposes for which gambling money may be spent, licensing, gambling managers, and more. Find out how cities can regulate gambling with "10% funds", investigation fees, trade areas and local gambling taxes. Contains a sample ordinance and premises permit forms.

RELEVANT LINKS:

Minn. Stat. §§ 609.75-.763.

25 U.S.C. 2701 et seq. Minn.
Stat. § 3.9221.
Minn. Stat. ch. 349A.
Minn. Stat. ch. 240.
Minn. Stat. § 240.30.
Minn. Stat. ch. 349.
Minn. Stat. § 609.75, subd. 3.
Minn. Stat. § 609.761, subd.
3.
Minn. Stat. § 609.761, subd.
4.

Minn. Stat. § 349.12, subd.
24.

Minn. Stat. § 349.12, subd. 4.
Minn. Stat. § 349.17.
Gambling Control Board,
Lawful Gambling Manual,
Chapter 6: Bingo.

Minn. Stat. § 349.12, subd.
3c.

I. Permitted Forms of Gambling

Minnesota law generally criminalizes gambling conducted within the state. However, there are exceptions. Permitted forms of gambling include:

- Native American gaming conducted pursuant to a tribal-state compact.
- The Minnesota State Lottery.
- Pari-mutuel betting (horse racing).
- Card club operations.
- Lawful (often called "charitable") gambling.
- Private social bets.
- Social skill games.
- Social dice games.

This memo focuses on lawful gambling. It is the only type of gambling subject to municipal regulation.

II. Lawful gambling

Lawful gambling is the "operation, conduct, or sale of bingo, raffles, paddlewheels, tipboards, and pull-tabs."

A. Bingo

"Bingo" is a game where each player has a bingo hard card, bingo paper sheet, or facsimile of a bingo paper sheet when used in conjunction with an electronic bingo device, for which a consideration has been paid, and is played in accordance with state regulations regarding the conduct of bingo.

1. Bar bingo

"Bar bingo" is a bingo game conducted in an area where intoxicating liquor or 3.2 percent malt beverages are sold and where the licensed organization conducts another form of lawful gambling. Bar bingo does not include linked bingo games.

This material is provided as general information and is not a substitute for legal advice. Consult your attorney for advice concerning specific situations.

RELEVANT LINKS:

Minn. Stat. § 349.12, subd. 25a.
See Section II-F-*Electronic gambling devices*.

Minn. Stat. § 349.12, subd. 33.
Gambling Control Board,
Lawful Gambling Manual,
Chapter 7: Raffles.

Minn. Stat. § 349.12, subd. 29.
Gambling Control Board,
Lawful Gambling Manual,
Chapter 9: Paddlewheels.

Minn. Stat. § 349.12, subd. 34.
Gambling Control Board,
Lawful Gambling Manual,
Chapter 8: Tipboards.

Minn. Stat. § 349.12, subd. 32.
Gambling Control Board,
Lawful Gambling Manual,
Chapter 5: Pull-tabs.
See Section II-F-*Electronic gambling devices*.

2012 Minn. Laws ch. 299.
*"Frequently Asked Questions
Regarding Electronic Pull
Tabs and Electronic Linked
Bingo,"* LMC information
brief, May 2012.

2. Linked bingo

"Linked bingo" is a bingo game played at two or more locations with a common prize pool, a common selection of numbers or symbols, and where the results are transmitted to all participating locations by satellite, telephone or other means by a linked bingo game provider.

B. Raffles

A "raffle" is a game in which a participant buys a ticket (or other certificate of participation) for an event where prizes are awarded based on a method of random selection and all entries have an equal chance of winning.

C. Paddlewheels

A "paddlewheel" is a vertical wheel (or an electronic device that simulates a wheel) marked off into sections containing one or more numbers that, after being turned or spun, uses a pointer or marker to determine winning numbers matching purchased tickets.

D. Tipboards

A "tipboard" is a board, placard or other device containing a seal that conceals the winning number or symbol. Lawful gambling organizations often use tipboards for "meat raffles."

E. Pull-tabs

A "pull-tab" is a single folded or banded paper ticket, a multi-ply card with perforated break-open tabs, or a facsimile of a paper ticket used in conjunction with an electronic device, the face of which is initially covered to conceal one or more numbers or symbols, and where one or more of each set of tickets, cards, or facsimiles has been designated as a winner in advance.

F. Electronic gambling devices

The 2012 Minnesota Legislature authorized the use of electronic linked bingo and electronic pull-tab devices by licensed lawful gambling organizations. An "electronic device" is a small, portable hand-held device that is activated from a central sales facility and cannot accept any coin or currency, though players may play "credits" from previous winning games or tickets.

RELEVANT LINKS:

Minn. Stat. § 349.12, subd. 12a.

See Section V – *State Regulation*.

Minn. Stat. § 349.12, subd. 12c.

Minn. Stat. § 349.211.

See Section VII – *Local regulation*.

Minn. Stat. § 349.1721, subd. 4.

1. Electronic linked bingo

An electronic bingo device:

- Is used to play electronic linked bingo.
- Activates bingo numbers that are announced or displayed.
- Identifies winning bingo patterns.
- Is limited to 36 “faces” per game.
- Requires coded entry to activate play, but does not allow the use of coins, tokens, or other currency.
- May only be used for play against other bingo players in a bingo game.
- Has no additional function as an amusement or gaming device other than electronic pull-tabs.
- Has the capability to ensure adequate internal controls.
- Permits monitoring by the Gambling Control Board.
- Can be used by players who are visually impaired.

2. Electronic pull-tabs

a. Games

An electronic pull-tab game:

- Uses facsimiles of pull-tab tickets that are played on an electronic device.
- Has a predetermined, finite number of winning and losing tickets (not to exceed 7,500 tickets).
- Sells each ticket for the same price (which is not less than 25 cents per ticket).
- Is played in conformance with all applicable rules for pull-tabs.
- Complies with statutory prize limits.
- Has a unique serial number that may not be regenerated.
- Has an electronic flare that displays the game name, form number, and predetermined number of tickets in the game (as well as prize tier).
- Does not mimic a video slot machine.

The hours of operation for the devices are limited to 8 a.m. to 2 a.m. (although local regulations may be more restrictive). All electronic pull-tab games must be sold and played on the permitted premises and may not be linked to other locations.

Before playing, individuals must present and register a valid picture identification card that includes the player’s address and date of birth. Players are also limited to the use of one device at a time.

RELEVANT LINKS:

Minn. Stat. § 349.12, subd. 12b.

Minn. Stat. § 349.17, subd. 9.
Minn. Stat. § 349.1721, subd. 4.

Minn. Stat. § 349.17, subd. 9.
Minn. Stat. § 349.1721, subd. 4.

b. Devices

An electronic pull-tab device is a handheld, portable device that:

- Is used to play one or more electronic pull-tab games.
- Requires coded entry to activate play, but does not use coins, tokens, or other currency.
- Requires that a player activates or opens each electronic pull-tab ticket, as well as each individual line, row, or column on each ticket.
- Maintains information regarding accumulated credits that may be applied to games or redeemed upon termination of play.
- Has no spinning reels or other features that mimic a video slot machine.
- Has no additional gambling functions other than electronic linked bingo.
- May incorporate an “amusement game” feature, but may not require additional consideration for use of that feature.
- May have audio or visual enhancements.
- Maintains (on non-resettable meters) a printed, permanent record of play.
- Is not a pull-tab dispensing device.
- Can be used by players who are visually impaired.

3. Eligible locations

A lawful gambling organization that wants to offer electronic pull-tabs must sell paper pull-tabs at that location. The use of these electronic gambling devices (for bingo and pull-tabs) is limited to locations that are:

- Licensed for the on-sale or off-sale of intoxicating liquor or 3.2 malt beverages (except for general food stores or drug stores that sell alcoholic beverages).
- Bingo halls with a seating capacity of 100 or more (as determined under the local fire code).

4. Limitations

The number of electronic gambling devices allowed is based on the size of the premises and the location’s capacity as determined by the fire code. The lawful gambling organization is limited to having no more than:

- Six devices in play at locations with 200 seats or less.
- Twelve devices in play for locations with 201 seats or more.
- Fifty devices in play for locations where bingo is the primary business.

RELEVANT LINKS:

"Frequently Asked Questions Regarding Electronic Pull-Tab Games and Game Systems and Electronic Linked Bingo," Gambling Control Board, May, 2012.

Minn. Stat. § 349.12, subd. 28.

Minn. Stat. § 349.12, subd. 16a.
Minn. R. 7861.0210, subp. 45.
Minn. R. 7861.0210, subp. 50.

Minn. R. 7861.0210, subp. 39.

IRS – Charities and other Nonprofits.

Minn. Stat. ch. 317A.

Minnesota Secretary of State.

Minn. R. 7861.0220.
Gambling Control Board.
Minn. Stat. § 349.16, subd. 2.

See Section V – C –
Gambling managers.

Minn. Stat. § 424A.001, subd. 4.
LMC information memo,
Raise Funds, Not Red Flags.

State law allows for electronic devices that can be used for both pull-tab and linked bingo games, although the limitations would still apply. For example, an organization operating at a location with 200 seats or less could have 12 "combo" devices, but at any given time, only six could be "in play" for electronic pull-tabs and only six could be in play for electronic linked bingo.

III. Eligible organizations

Lawful gambling may only be conducted by:

- Fraternal organizations.
- Religious organizations.
- Veterans' organizations.
- "Other" nonprofit organizations.

For the purpose of lawful gambling eligibility, "other" nonprofit organizations meet at least one of the following criteria:

- Have a current letter of tax exemption from the Internal Revenue Service (IRS).
- Are incorporated as nonprofit corporations and registered with the Minnesota secretary of state.
- Are affiliates, subordinates, or chapters of a statewide parent organization that qualifies as a nonprofit.

Otherwise eligible organizations may not conduct lawful gambling without first obtaining a license from the state of Minnesota through the Gambling Control Board (Board). To qualify, an organization must:

- Have at least 15 active members at the time of its initial license application and at least 13 members eligible to vote on gambling matters thereafter.
- Have been in existence for the most recent three years preceding application.
- Identify a qualified gambling manager.
- Not exist for the sole purpose of conducting gambling.

Qualified organizations include American Legions, Veterans of Foreign Wars, Moose Lodges, local athletic associations, and churches.

Cities are not eligible organizations. As a result, neither a city nor any city department may conduct lawful gambling. However, while a city fire department is ineligible, a fire relief association may conduct lawful gambling because it is a separately incorporated nonprofit organization within the meaning of the law.

RELEVANT LINKS:

Minn. Stat. § 349.15.

Minn. Stat. § 349.12, subd. 3a.
Gambling Control Board,
Lawful Gambling Manual,
Chapter 12: Allowable
Expenses.

Minn. Stat. § 349.15, subd. 1.

Minn. Stat. § 349.15, subd. 1.

Minn. Stat. § 349.15, subd. 1.

IV. Revenues and expenditures

Organizations conduct lawful gambling to raise money, but are not free to spend it any way they please. Lawful gambling proceeds may only be used for allowable expenses or lawful purposes.

A. Allowable expenses

Allowable expenses include purchases of goods, services, or other items directly related to the conduct of lawful gambling. Advertising expenditures are also allowable expenses, provided the advertisement only publicizes the conduct of lawful gambling by the organization, and lawful gambling profits do not pay for any non-lawful gambling-related content.

Licensed organizations obtain a rating from the Board based on a comparison between annual lawful purpose expenditures and available profits for the same 12-month period. An organization that expends:

- Fifty percent or more of gross profits on lawful purposes will receive a five-star rating.
- More than 40 percent but less than 50 percent of gross profits on lawful purposes will receive a four-star rating.
- More than 30 percent but less than 40 percent of gross profits on lawful purposes will receive a three-star rating.
- More than 20 percent but less than 30 percent of gross profits on lawful purposes will receive a two-star rating.
- Less than 20 percent of gross profits on lawful purposes will receive a one-star rating.

Any organization that fails to obtain at least a three-star rating (or a two-star rating if the organization conducts lawful gambling in a location where the primary business is bingo) will be automatically placed on probation for one year. If the organization is unable to raise its rating after the probationary term, the Board may suspend the organization's license or impose a civil penalty.

When determining the appropriate punishment, the Board will consider any "unique factors or extraordinary circumstances" that caused an organization to not meet the minimum rate of profitability, including but not limited to:

- The purchase of capital assets necessary to conduct lawful gambling.
- Construction that impaired access to gambling premises.
- Flooding, tornadoes, or other catastrophes that had a direct impact on the gambling operations.

RELEVANT LINKS:

Minn. Stat. § 349.151, subd.
4. Minn. Stat. § 349.15.

Minn. Stat. § 349.12, subd.
25.

Minn. Stat. § 349.154.

Although there are limitations on the penalties the Board may normally impose, civil penalties for violating the expense limitation may be up to \$10,000.

B. Lawful purposes

Lawful purposes for which profits from lawful gambling may be expended include:

- Contributions to nonprofit or festival organizations.
- Contributions to individuals or families suffering from poverty, homelessness, or disability.
- Contributions to programs recognized by the Department of Human Services for the education, prevention, or treatment of problem gambling.
- Contributions to or expenditures on registered or accredited public or private nonprofit educational institutions.
- Contributions to an individual, public or private nonprofit educational institution registered with or accredited by this state or any other state, or to a scholarship fund of a nonprofit whose primary mission is to award scholarships, for defraying the cost of education to individuals where the funds are awarded through an open and fair selection process.
- Contributions funding activities by an organization or government entity that recognizes military service to the United States, the state of Minnesota, or a community.
- Contributions for recreational, community, and athletic facilities and activities intended primarily for persons under age 21, provided that such facilities and activities do not discriminate on the basis of gender, and the organization complies with other statutory requirements.
- Payment of federal, state, and local taxes.
- Contributions to the United States, the state of Minnesota, or any political subdivision, or any agency or any subdivision thereof, other than a direct contribution to a law enforcement or prosecutorial agency.
- Contributions to or expenditures on projects approved by the commissioner of Natural Resources for wildlife management projects that benefit the public at large, grant-in-aid (or other trail) maintenance and grooming, and supplies and training for safety training and education programs coordinated by the Department of Natural Resources.
- Nutritional programs, food shelves, and congregate dining rooms primarily for persons who are age 62 or older or disabled.
- Contributions to a community arts organization, or an expenditure to sponsor arts programs in the community, including but not limited to visual, literary, performing, or musical arts.

RELEVANT LINKS:

Minn. Stat. § 349.12, subd. 25 (c).
Minn. Stat. § 471.6151.

Gambling Control Board,
Lawful Gambling Manual,
Chapter 13: Lawful Purpose
Expenditures.

Minn. Stat. § 349.151.
Minn. R. ch. 7861.
Gambling Control Board.

Minn. Stat. § 349.16.
Minn. Stat. § 349.155.
New Organization License
Application.

Minn. Stat. § 349.16.
Minn. R. 7861.0220.
Gambling Control Board,
Lawful Gambling Manual,
Chapter 1: Organization
License.

Minn. Stat. § 349.16, subd. 3a.

Minn. Stat. § 349.167.

Minn. Stat. § 349.19.

- Contributions to honor an individual's humanitarian service as demonstrated through philanthropy or volunteerism to the United States, the state of Minnesota, or a local community.

Lawful gambling profits may not be used for the purpose of influencing the nomination or election of a candidate for public office, promoting or defeating a ballot question, or for influencing the governmental decision-making process. Organizations may not make a contribution to a city with the knowledge that the city intends to use the contribution for a pension or retirement fund, nor may cities use any contributions derived from lawful gambling for the benefit of a pension or retirement fund. While an organization can make contributions to a 501(c)(3) or other entity, it may not if the purpose (or effect) will be noncompliance with lawful purpose restrictions or requirements.

V. State regulation

The Board has the authority to make rules and regulate lawful gambling to ensure it is conducted in the public's interest. It issues organization licenses, premises permits, and gambling manager licenses. The Board has the authority to suspend or revoke licenses and permits and may impose civil penalties up to \$1,000 for each violation of the state's gambling laws or rules.

A. Organization licenses

Organizations must be licensed by the Board to conduct most types of lawful gambling. An organization desiring a gambling license must obtain an application from the Board. If the application complies with all legal requirements, the Board will grant the license.

Licenses issued are perpetual and valid unless suspended or revoked by the Board, terminated by the organization, or if the license lapses. A licensed organization must notify the Board within 10 days when any changes in the application information occur. The license, when issued, is not transferable from one organization to another.

A license will be considered to have lapsed if the organization does any of the following:

- Failed to conduct and report any gambling sales activity within seven months from the date of the last gambling activity.
- Failed to have a gambling manager as required.
- Failed to pay annual license and permit fees.
- Surrenders, withdraws, or otherwise terminates the license, and files a termination plan.

RELEVANT LINKS:

Minn. Stat. § 349.16, subd. 3a.

Minn. Stat. § 349.155.

Minn. Stat. § 349.19.

Minn. Stat. § 349.151, subd. 4.

Minn. Stat. § 349.151, subd. 7.

Minn. Stat. § 349.1641.

Minn. Stat. § 349.16, subd. 6.

Minn. Stat. § 349.16, subd. 6a.

Minnesota Revenue Lawful Gambling Monthly Tax.

Minn. Stat. § 349.165.
Minn. R. 7861.0240.

Gambling Control Board
Lawful Gambling Manual,
Chapter 3: Premises Permits
and Leases.

Minn. Stat. § 349.213.
*In re Dead Broke Saddle
Club*, No. A03-306 (Minn.
Ct. App. Jan. 13, 2004)
(unpublished opinion).

Minn. Stat. § 349.165.

Minn. Stat. § 349.167.
Minn. R. 7861.0230.

Gambling Control Board,
Lawful Gambling Manual,
Chapter 2: Gambling
Manager License.

When a license is determined to have lapsed, the Board may take one of the following actions:

- Conduct a contested case hearing to revoke or suspend a license.
- Require the organization to file a termination plan.
- Enter a revocation order as of the date the license was considered lapsed.
- Impose a civil penalty.
- Order a corrective action.
- Summarily suspend the license.

There is an annual fee of \$350 for an organization's license. Organizations that expect to receive less than \$100,000 in gross annual receipts may request a waiver of the organization license fees.

An organization must also report and pay to the commissioner of Revenue a monthly regulatory fee of 0.1 percent of the monthly gross receipts from lawful gambling conducted each month. Failing to pay the monthly regulatory fees in a timely manner may result in disciplinary action.

B. Premises permits

An organization applying for a gambling license must also apply for a premises permit to conduct lawful gambling at any specific location. The Board will not grant a license to an organization that has not applied for at least one premises permit. Because premises permits are location-specific, licensed organizations that want to conduct lawful gambling at multiple locations must first obtain a separate premises permit for each place before lawful gambling can occur.

The Board may not issue a premises permit unless the organization submits with its application a resolution from the city council approving the permit. The resolution must have been adopted within 90 days of the date of the application for the new permit.

Premises permit fees are \$150 per year. The premises permit(s) runs concurrently with the organization's license and is perpetual unless revoked or suspended by the Board, or terminated by the organization.

C. Gambling managers

The Board will not grant a license unless the applying organization has identified a gambling manager who will be licensed by the Board at the time the organization receives its license. All lawful gambling conducted by a licensed organization must be conducted under the supervision of a licensed gambling manager, someone who has passed the Board's gambling manager examination and receives continuing education training at least once during each calendar year.

RELEVANT LINKS:

Minn. Stat. § 349.167, subd. 2.

Minn. Stat. § 349.167.
Gambling Manager
Application.

Minn. Stat. § 349.165, subd. 5.
Application to Conduct Off-site Gambling.

See Section VII - E -
Investigation fees.

Minn. Stat. § 349.166, subd. 1.

The gambling manager is responsible for ensuring that the organization conducts lawful gambling in compliance with all applicable laws and administrative rules. The gambling manager is also responsible for all receipts derived from lawful gambling.

Upon the death, disability, or termination of the gambling manager, an organization must:

- Contact the Board within one business day and establish a plan to replace the gambling manager.
- Submit a complete application and fee within four business days.

The fee for a gambling manager license is \$100. The license runs concurrent with the organization license unless the gambling manager's license is suspended or revoked by the Board, or terminated by the organization or gambling manager. In addition to the license, the gambling manager must maintain a dishonesty bond in the sum of \$10,000 in favor of the organization, conditioned on the faithful performance of the manager's duties.

D. Off-site permits

There are limited circumstances where a licensed organization may hold lawful gambling events at a location for which it does not hold a premises permit. Subject to local approval, the Board may issue off-site permits in connection with a county fair, the state fair, a church festival, or a civil celebration. Up to four off-site events are allowed each calendar year, and each event is limited to three days. Neither the Board nor the city may charge a fee for issuing an off-site permit.

E. Bingo hall licenses

A distinct bingo hall license is no longer required in the state of Minnesota.

VI. Exclusions and exemptions

The state does not license all types of lawful gambling. State law provides exclusions and exemptions for some lawful gambling events. It is important for cities to know which events are excluded or exempted from state licensing because they may want to regulate these events through local permits.

A. Excluded gambling

The following types of gambling are excluded from state licensing:

RELEVANT LINKS:

Minn. R. 7861.0330.
Minn. Stat. § 349.213.
Permit for Fundraising
Events.

Minn. Stat. § 645.48.

See Appendix A - application
for premises permit.
Appendix B - resolution
approving the permit.
Appendix C - resolution
denying the permit.

Minn. Stat. § 349.166, subd.
2.

- **Bingo conducted by an organization in conjunction with a county fair, state fair, or a civic celebration for no more than 12 consecutive days.** The organization can make no more than four separate applications for activities applied for and approved per calendar year. This exclusion does not apply to linked bingo games.
- **Bingo conducted by an organization on four or fewer days in a calendar year.** This exclusion does not apply to linked bingo games.
- **Bingo conducted within a nursing home or senior citizens housing project, or by a senior citizens organization.** This exclusion applies if:
 - The prizes for a single bingo game do not exceed \$10.
 - Total prizes awarded at a single bingo occasion do not exceed \$200.
 - No more than two bingo occasions are held by the organization or at the facility each week.
 - Only members of the senior citizen organization, nursing home, or housing project are allowed to play.
 - No compensation is paid to any persons who conduct the bingo game.
 - A manager is appointed to supervise the bingo.
- **Raffles conducted by an organization that does not award raffle prizes with a total value in excess of \$1,500 in a calendar year or \$5,000 if the organization is a 501(c)(3).**

An organization that conducts the first two types of excluded bingo must register with the Board and obtain prior approval by the local governing body. Registration with the Board is not required for senior citizen or nursing home bingo, or raffles that award less than \$1,500 in a calendar year.

While the language is subject to interpretation, cities appear to have the authority to require local permits for organizations that conduct the first two types of excluded bingo and raffles with prizes under \$1,500 in a calendar year (though as previously indicated, these raffles may be conducted without registering with the Board and without prior local approval). However, the law appears to specifically prohibit cities from requiring a local permit to conduct senior citizen or nursing home bingo.

B. Exempted gambling

Certain lawful gambling events are exempt from the state licensing requirements. Under state law, bingo (except linked bingo games), raffles, paddlewheels, tipboards, and pull-tab operations may be conducted by an organization without a license, if the following conditions are met:

- The organization conducts lawful gambling on five or fewer days in a calendar year.

RELEVANT LINKS:

Application for Exempt Permit.

Minn. R. 7861.0340.

Minn. Stat. § 349.213.
See Section VII – A - *Local permits.*

Minn. Stat. § 349.213.

See *LMC sample ordinance regulating lawful gambling.*

Minn. Stat. § 349.213.

Minn. Stat. § 349.166.

See Appendix A - application for premises permit.
Appendix B - resolution approving the permit.
Appendix C - resolution denying the permit.

Minn. Stat. § 349.16, subd. 8.

- The organization does not award more than \$50,000 in prizes for lawful gambling in a calendar year.
- The organization pays a fee of \$50 and submits a Board-prescribed application in writing not less than 30 days before each lawful gambling occasion (the fee increases to \$100 if application is postmarked or received less than 30 days before the event). The application must include the date and location of the occasion, the types of lawful gambling to be conducted, and the prizes to be awarded.
- The organization notifies the city 30 days before the lawful gambling occasion (60-day notice is required in a city of the first class).
- The organization purchases all gambling equipment and supplies from a licensed distributor.
- The organization complies with all of the Board's reporting requirements.

The application submitted to the Board must include local government approval. A currently licensed organization may not obtain an exemption permit, but may once it is no longer licensed to perform lawful gambling.

Cities may require organizations that conduct exempted lawful gambling to obtain local permits. The fee for a local permit may not exceed \$100.

VII. Local regulation

While cities may not require state-licensed lawful gambling organizations to obtain local gambling licenses or permits, state law does provide cities the authority to regulate lawful gambling. Cities may adopt gambling regulations that are more stringent than state law or prohibit lawful gambling altogether. A city could restrict the conduct of lawful gambling to certain hours or certain days of the week. A city could prohibit licensed organizations from employing non-members and limit the prizes to be awarded.

Cities are specifically authorized to:

- Require a local permit for the conduct of gambling exempt from state licensing requirements.
- Require organizations to make specific expenditures of up to 10 percent of the net profit from lawful gambling.
- Require organizations to contribute 10 percent of the net profit from lawful gambling to a fund administered by the city.
- Require an organization to expend all or a portion of its expenditures within the cities trade area.
- Charge an investigation fee or impose a gambling tax.

RELEVANT LINKS:

Minn. Stat. § 349.213, subd. 1(h).

Minn. Stat. § 349.213, subd. 1(b).
Section VI – *Exclusions and exemptions.*

Minn. Stat. § 349.213, subd. 1(d).

U.S. Const. amend. I.
NAACP v. Alabama, 357 U.S. 449, 78 S.Ct. 1163 (1958).
Wooley v. Maynard, 430 U.S. 705, 97 S.Ct. 1428 (1977).

Int'l Ass'n of Machinists v. Street, 367 U.S. 740, 81 S.Ct. 1784 (1961).

Minn. Stat. § 349.213, subd. 1(f).

Annual Report - 10% Lawful Gambling Contribution Fund.

See *LMC sample ordinance regulating lawful gambling.*

A more stringent regulation or prohibition must apply equally to all forms of gambling within the jurisdiction, with one exception: paddlewheels. A city may exclusively prohibit the use of paddlewheels within its jurisdiction.

A. Local permits

Cities may require a local permit for the conduct of lawful gambling exempt from state licensing requirements. The fee for a local permit may not exceed \$100.

B. Specific expenditures

Cities may require organizations to make specific expenditures of up to 10 percent of net profits derived from lawful gambling, but must be careful when enacting such a regulation. Requiring specific expenditures may violate the U.S. Constitution, particularly when the city designates too specific a cause, and approval of a gambling license or permit is conditional on the organization abiding by the regulation.

The First Amendment prohibits any level of government from making laws that abridge the freedom of speech or the right of people to peaceably assemble. The Supreme Court has held that the First Amendment implies that people shall have a right to freedom of association. The First Amendment also provides some protections from compelled association (requiring an individual to support ideals or beliefs with which he or she disagrees).

Compelling an individual to support an organization or cause that he or she does not agree with is an infringement of that person's First Amendment rights. It is improper for a city to condition the granting of a benefit (approval of a lawful gambling operation) on the recipient's relinquishment of a constitutional right (freedom of association). Therefore, a municipal regulation that places a condition for the approval of a gambling license on the organization contributing to a cause it may not support is subject to challenge on constitutional grounds. Cities should use caution and work with their city attorney before requiring specific expenditures from gambling organizations.

C. City-administered funds

A city may accept donations from a gambling organization, but may not require a donation as a condition of license approval or permit issuance. A city can by ordinance require organizations to contribute up to 10 percent per year of their net profits derived from lawful gambling to a fund administered by the city. A report must be submitted to the Board by March 15 of each year.

RELEVANT LINKS:

Minn. Stat. § 349.12, subd. 7a.

Minn. Stat. § 349.12, subd. 25(10).

Minn. Stat. § 349.213, subd. 1(g).

See LMC sample ordinance regulating lawful gambling.

Minn. Stat. § 349.16, subd. 8.

Minn. Stat. § 349.213, subd. 3.

Minn. Stat. § 297E.02.
Minn. Stat. § 349.213, subd. 3.

Lawful Gambling Regulatory
Tax Annual Report.

The city may only disburse the funds for charitable contributions. Therefore, although a city may not require direct payments from a gambling organization to any city department, a city can establish a fund and disburse the proceeds of that fund to a city department for lawful purposes, such as a city park system. No direct contributions or payments of gambling money may be made to a law enforcement or prosecutorial agency.

D. Trade areas

A city may by ordinance require those organizations conducting lawful gambling within its jurisdiction to expend all or a portion of their expenditures on lawful purposes conducted or located within a city's trade area. The ordinance must define the trade area. A city's trade area must include every city and township contiguous to the defining city. The ordinance must also specify the percentage of expenditures an organization must make within the trade area.

E. Investigation fees

A city may assess an annual investigation fee on organizations that apply for state-issued premises permits or otherwise conduct lawful gambling operations within the jurisdiction. The fee may not exceed:

- \$500 in cities of the first class.
- \$250 in cities of the second class.
- \$100 in all other cities.

Cities that charge an investigation fee may not impose a local gambling tax.

F. Local gambling tax

With certain exceptions, the state generally levies an 8.5 percent tax on lawful gambling. A city may impose a local gambling tax on licensed organizations of up to 3 percent per year of the gross receipts from gambling, less prizes actually paid out. The tax must only raise the revenue necessary to cover the cost of regulating lawful gambling. A city may not use these tax revenues for any other purpose. Thus, if regulating lawful gambling only costs the city an amount equal to 2.5 percent of the gambling revenues, then the city may only impose a tax of 2.5 percent, not the 3 percent maximum.

The city must file an annual report with the Board by March 15 showing the amount of revenue raised by the tax and the use of the tax proceeds. Copies of the required form are available from the Board. All documents pertaining to local site inspections, fines, penalties or other corrective actions must be shared with the Board within 30 days of filing.

RELEVANT LINKS:

Minn. Stat. § 349.213, subd. 3.

Minn. Stat. § 349.18.
Minn. Stat. § 412.221.
Penn-O-Tex Oil Co. v. City of Minneapolis, 207 Minn. 307, 291 N.W. 131 (1940).
Minn. R. 7861.0240.
Lease for Lawful Gambling Activity.

Minn. Stat. § 349.18, subd. 1.
Worksheet for Calculating Lawful Gambling Monthly Rent.

Minn. Stat. § 349.12, subd. 6a.

Minn. Stat. § 349.18, subd. 1(b)(1).

If a city imposes a gambling tax, it may not assess an investigation fee against lawful gambling organizations.

VIII. Gambling in the municipal liquor store

Many cities lease space in the municipal liquor store to lawful gambling organizations because of the additional business and revenue gambling can draw. However, allowing gambling in the municipal liquor store raises a number of questions that should be resolved before city property is used for lawful gambling.

A. Lease

State law generally restricts gambling to premises owned or leased by the licensed organization, although exceptions are provided for raffles and other lawful gambling that is conducted in conjunction with fairs and other civic celebrations. Cities have the authority to lease city-owned property to private parties when the property is not needed for municipal purposes. Because of the limited space required, a city may lease space in the municipal liquor store to gambling organizations. Leases must be in the form prescribed by the Board.

B. Rent

State law regulates the rent that may be charged for a premises that is leased for lawful gambling. The lease must generally set forth all obligations between the city and the organization. Amounts paid as rent under lawful gambling leases are all-inclusive and, unless specifically and separately approved by the Board, will cover all matters such as electric, heat, and cleaning services, as well as the cost of any communications network or service required for electronic pull tabs and electronic bingo. The lease will not become effective until approved by the Board. The city should consult the city attorney before agreeing to lease space in a municipal liquor store to a gambling organization.

The regulations may be broadly separated into four classifications: booth operations, bar operations, booth and bar operations, and bingo premises.

1. Booth operations

A “booth operation” is a method of selling and redeeming disposable gambling equipment by an employee of a licensed organization on the premises that the lawful gambling organization leases or owns. Monthly rent for a booth operation may not exceed 10 percent of gross profits for that month. However, the maximum combined rent for all organizations conducting lawful gambling on the premises may not exceed \$1,750 per month.

RELEVANT LINKS:

Minn. Stat. § 349.12, subd. 3b.
Minn. Stat. § 349.18, subd. 1(b)(2).

Minn. Stat. § 349.18, subd. 1(b)(3).

Minn. Stat. § 349.18, subd. 1(b)(4).

Minn. Stat. § 349.18, subd. 1(b)(5).

2. Bar operations

A “bar operation” is a method of selling and redeeming disposable gambling equipment by an employee of the lessor within a leased premises which is licensed for the on-sale of alcoholic beverages. Monthly rent may not exceed:

- Fifteen percent of the gross profit from electronic pull-tabs and electronic bingo for that month.
- More than 20 percent of gross profits from all other forms of lawful gambling.

3. Booth and bar operations

For electronic linked bingo and electronic pull-tabs that are operated for separate time periods within a business day by a nonprofit organization and the lessor, monthly rent may be no more than:

- Fifteen percent of the monthly gross profits for the time periods operated by the lessor (the lessor is also responsible for any cash shortages that occur during these periods of operation).
- Ten percent of the monthly gross profits for the time periods operated by the lawful gambling organization (the lawful gambling organization is responsible for cash shortages during these periods of operation).

4. Bingo

Rent paid by an organization for premises leased primarily for the conduct of bingo is restricted to either one of the following:

- Not more than 10 percent of the monthly gross profit from all lawful gambling activities held during bingo occasions.
- At a rate based on a cost per square foot for leased space as approved by the director of the Gambling Control Board.

No rent may be charged for “bar” bingo.

C. City employees

Organizations that conduct lawful gambling may request that city employees sell pull-tabs from behind the bar at a municipal liquor store. This arrangement may benefit both the organization and the municipality. However, whether city employees can lawfully participate in such activity is open to debate.

RELEVANT LINKS:

Minn. Stat. § 340A.601.

A.G. Op. 218-R (Sept. 26, 1978).

Minn. Stat. § 349.18.

LMC information memo,
Public Purpose Expenditures.

Minn. Stat. § 349.168.

Minn. Stat. § 349.168, subd.
8(c).

Minn. Stat. § 609.761, subd.
5.

The case can certainly be made that municipal liquor store employees can sell pull-tabs from behind the bar. State law allows on-sale municipal liquor stores to sell any item that may lawfully be sold at an establishment with an on-sale liquor license. In a 1978 opinion, the attorney general indicated a city may operate a liquor store in the same manner as a private proprietor. Since employees of licensed, private on-sale liquor stores may sell pull-tabs from behind the bar, the argument can be made that city employees are also authorized to sell pull-tabs from behind the bar.

The League of Minnesota Cities does not recommend allowing city liquor store employees to sell pull-tabs. The city pays these employees and provides for other employment-related costs, such as workers' compensation. If city employees sell pull-tabs, they devote city-paid time to the benefit of a private organization and may be violating the constitutional requirement that all city expenditures be for a public purpose. Cities should consult their city attorneys before authorizing municipal liquor store employees to sell pull-tabs.

If the gambling organization compensates the employees, those individuals must register on a form prescribed by the Board. Registered employees must wear an identification card whenever they conduct lawful gambling for compensation.

An organization that leases a premises for lawful gambling may not pay compensation to the lessor, a member of the lessor's immediate family, or to the lessor's employees other than as a seller of pull-tabs and tipboards within a booth operation on the premises.

IX. High school raffles

School districts, or nonprofit organizations created primarily to support the programs of a school district, may conduct raffles if:

- Raffle tickets are sold and a drawing is conducted only at a high school event sponsored by the school district.
- All raffle tickets are sold for the same price.
- Raffle tickets are sold only to people 18 years of age or older attending the event.
- The drawing is held during or immediately after the conclusion of the event.
- Half the gross receipts from the sale of tickets are awarded as prizes for the raffle, and the remaining half may only be used to defray the school district's costs of sending event participants to high school activities held at other locations.

RELEVANT LINKS:

Minn. Stat. § 609.761, subd. 5(5).

Minn. Stat. § 340A.707.

Gambling Control Board.

Department of Public
Safety's Alcohol and
Gambling Enforcement
Division.

If a school district's (or nonprofit's) gross receipts from the conduct of raffles exceeds \$12,000 in a calendar year or \$5,000 in a single raffle, it must report the gross receipts received, the total expenses, total prizes, and an accounting of expenditures to the Board annually.

Because high school raffles are outside the lawful gambling chapter, and state law dedicates all of the receipts to specific purposes, cities probably do not have authority to regulate these activities. Cities that wish to regulate gambling conducted at high school events should consult their city attorney.

X. Liquor raffles

A nonprofit organization conducting a silent auction, raffle, or other fundraising event may conduct live, on-premises auctions or raffles of wine, beer, or intoxicating liquors—provided that the funds from the auction or raffle are dedicated to the charitable purposes of the nonprofit organization, that such auctions or raffles are limited to not more than six occasions per year, and that the alcohol may only be auctioned or raffled to persons who demonstrate they are 21 years of age or older and do not show signs of obvious intoxication.

An organization that intends to award a liquor prize as part of a raffle must qualify as a nonprofit under Minnesota Statutes and Rules, and would be subject to the same local and state regulations as any other raffle. Cities with questions concerning their role regulating these events should consult their city attorney or the state Alcohol and Gambling Enforcement Division.

XI. Enforcement

Lawful gambling benefits cities by providing entertainment for citizens and raising revenues to support worthy purposes. However, because of the large sums of money involved in lawful gambling, there is great potential for unlawful activity. Illegal gambling activity could result in loss of faith in the integrity of lawful gambling, defrauded citizens and organizations, and even organized crime. Cities must work with lawful gambling organizations and state agencies to ensure lawful gambling continues to have a positive impact upon the community.

The Legislature created the Gambling Control Board to maintain the integrity of lawful gambling through licensing and regulation. A city that believes an organization conducting lawful gambling is not complying with the lawful gambling laws should contact the Board for assistance.

The Department of Public Safety's Alcohol and Gambling Enforcement Division investigates allegations of criminal conduct related to all forms of gambling. If a city suspects that criminal gambling laws are being violated, it should contact Alcohol and Gambling Enforcement.

G. 1.

CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

RESOLUTION NO. 16-_____
RESOLUTION CHANGING POLLING LOCATIONS WITHIN THE CITY

WHEREAS, currently, the City of Crosslake has two polling locations for all residents of the City of Crosslake, and;

WHEREAS, it has been difficult to conduct an election in the Council Chambers of City Hall due to increased population of voting age residents, and;

WHEREAS, in order to conduct efficient elections that meet state and federal requirements and also offer the voter an opportunity to vote in a timely fashion, it is necessary to combine the City of Crosslake polling locations into one building.

NOW, THEREFORE, BE IT RESOLVED, in accordance with Minnesota Statutes 204B.14, the City of Crosslake in Crow Wing County, Minnesota hereby establishes one combined polling place with two separate voting precincts in the City of Crosslake for the purpose of conducting federal, state, county and municipal elections.

BE IT FURTHER RESOLVED, the combined polling place for Precinct 1 and Precinct 2 for the City of Crosslake will be the Crosslake Community Center.

Adopted by a ____/5ths vote of the Crosslake City Council, January 11, 2016.

Dated January 11, 2016

Steve Roe, Mayor

ATTEST:

Charlene Nelson
City Clerk

H.1.a.

MONTHLY PLANNING & ZONING STATISTICS - CROSSLAKE

PERMITS	December-2015	Year-to-Date 2015	December-2014	Year-to-Date 2014
New Construction (Dwellings)	1	30	0	36
Septic - New	1	11	0	27
Septic Upgrades	0	20	0	24
Porch / Deck	0	24	0	37
Additions	0	19	1	35
Landscape Alterations	0	54	1	47
Access. Structures	0	36	1	42
Demo/Move	0	2	0	13
Signs	1	5	1	4
Fences	0	5	0	10
E911 Addresses Assigned	1	19	0	10
Total Permits	4	225	4	285

ENFORCEMENT / COMPLAINTS	YTD 2015	YTD Closed 2015	YTD 2014	YTD Closed 2014
Enforcement	16	12	14	14

CUSTOMER SERVICE STATISTICS	December-2015	Year-to-Date 2015	December-2014	Year-to-Date 2014
Counter Visits	41	1074	43	1210
Phone Calls	92	1544	112	1983
Email	30	529	34	778
Total	163	3147	189	3971

Call For Service	0	95	0	94
Shoreland Rapid Assessment Completed (Buffer)	0	26	0	18
Stormwater Plans Submitted	0	64	0	34
Site Visits	7	629	0	368

COMPLIANCE SEPTIC STATISTICS	Year-To-Date Received 2015	Year-To-Date Failed 2015	Year-To-Date Received 2014	Year-To-Date Failed 2014
Septic Compliance Inspections	144	3	165	3
Passing Septic Compliance Percentage		97.9%		98.2%

PUBLIC HEARINGS	December-2015	Year-to-Date 2015	December-2014	Year-to-Date 2014
DRT	1	26	1	29
Variance	1	15	1	21
CUP/IUP	0	1	0	3
Land Use Map Amendments	0	0	0	1
Subdivisions (Metes & Bounds; Preliminary; Final)	2	9	0	3
Consolidations/Lot Line Adjustments	4	15	Not Available	Not Available

H.
1.
b.

**Anthony R & Mary L Fraser
120081100BA0009**

Herzog invited McCormick of Land Design Solutions, the applicant's representative to step up to the podium. Kolstad read the metes and bounds subdivision request, the history of the parcel and the surrounding parcel sizes in comparison to the proposed parcels into the record. Herzog asked if any of the commissioners had additional questions, but none were forthcoming. It was stated that it was a straight forward request by the applicant. Herzog opened the public hearing with no response, so the public hearing was closed. Nevin requested clarification on the metes and bounds process versus the plat process. Pence explained the differences in the procedural needs and process. Herzog requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

December 23, 2015 Action:

Motion by Lafon; supported by Nevin to approve a recommendation to the city council to:

1. Subdivide parcel 120081100BA0009 involving 24 acres into 3 tracts

Per the findings of fact as discussed, the on-sites conducted on 12-22-15 and as shown on the certificate of survey received at the Planning & Zoning office dated 12-8-15 located at 37754 County Road 66, Crosslake, MN 56442

Conditions:

1. Work with the county highway department to obtain an access off of County Road 66
2. Park dedication fee submitted to Planning & Zoning office prior to City Council meeting on January 4, 2016

Findings: See attached

All members voting "Aye", Motion carried.



**City of Crosslake
Planning Commission/Board of Adjustment**

Summary of Record

Anthony R & Mary L Fraser -Part of NE 1/4 of the NE 1/4, Sec 8, City of Crosslake,
120081100BA0009 at 37754 County Road 66, Crosslake, MN 56442

Request:

- To subdivide parcel #120081100BA0009 involving 24 acres into 3 tracts

Chronology of events:

- November 24, 2015 -Application submitted
- December 8, 2015 -Published in local newspaper
- December 8, 2015 -Notices sent out
- December 22, 2015 –Planning Commission/Board of Adjust on-site
- December 23, 2015 –Planning Commission/Board of Adjust meeting -Decision made to recommend approval for the subdivision of property
- January 4, 2016 -Crosslake City Council Meeting - Decision to **approve** the subdivision of parcel 120081100BA0009 involving 24 acres into 3 tracts

Packet Information:

- Public Hearing Notice
- Staff Report
- Development Review Team Minutes
- Certificate of Survey
- Subdivision application
- Quit Claim Deed
- Site Suitability
- Authorized Agent Form

Correspondence:

- There was no correspondence

December 23, 2015

Findings of Fact

Supporting/Denying a Metes and Bounds Subdivision

Findings should be made in either recommending for or against a metes and bounds subdivision, and should reference Chapter 44 of the City Ordinance. The following questions are to be considered, but are not limited to:

1. Does the proposed metes and bounds subdivision conform to the City's Comprehensive Plan?
Yes ☒ No
 - **Continue to guide residential growth in an orderly and compact manner so that new developments can be effectively served by public improvements and that the character and quality of the City's existing neighborhoods can be maintained and enhanced. Encourage well-designed residential subdivisions at urban densities in the planned growth areas of the City. Locate higher density residential developments in areas adjacent to moderate density developments and outside of the shoreland district.**
2. Is the proposed metes and bounds subdivision consistent with the existing City Ordinance?
Specify the applicable sections of the ordinance.
Yes ☒ No
 - **The current land use classification is shoreland district and the proposed subdivision meet or exceed the minimum requirements for lot width and lot area**
 - **There is adequate ingress/egress onto County Rd 66**
3. Are there any other standards, rules or requirements that this metes and bounds subdivision must meet?
Yes ☒ No Specify other required standards.
 - **The proposed lots have adequate area for septic systems**
4. Is the proposed metes and bounds subdivision compatible with the present land uses in the area of the proposal?
Yes ☒ No Zoning District Shoreland
 - **It is consistent with the surrounding zoning and uses in the area**
 - **As observed at the Planning Commission/Board of Adjustment on-site on December 22, 2015 the proposed tract sizes are consistent with the neighborhood and other residential uses.**
 - **Adjacent to Limited Commercial on the south**

5. Does the proposed metes and bounds subdivision conform to all applicable performance standards in Article 4 of the Subdivision Ordinance?

Yes **X** No

- **The proposed lots meet or exceed the minimum lot size requirements for Shoreland District**
- **There is adequate ingress/egress onto County Road 66**
- **The proposed lots have adequate area for septic system**

6. Other issues pertinent to this matter.

- **Work with the County Highway Department on any access needs**
- **Pay the park dedication fee before the city council meeting**

Decision: Motion by Lafon; supported by Nevin to approve a recommendation to the city council to:

- 1. Subdivide parcel 120081100BA0009 involving 24 acres into 3 tracts**

Per the findings of fact as discussed, the on-sites conducted on 12-22-15 and as shown on the certificate of survey received at the Planning & Zoning office dated 12-8-15 located at 37754 County Road 66, Crosslake, MN 56442

Conditions:

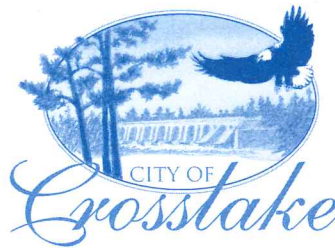
- 1. Work with the county highway department to obtain an access off of County Road 66**
- 2. Park dedication fee submitted to Planning & Zoning office prior to City Council meeting on January 4, 2016**

All members voting "Aye", Motion carried.

Date: 1-22-16

Signature: _____
Chairman

City Hall: 218-692-2688
Planning & Zoning: 218-692-2689
Fax: 218-692-2687



37028 County Road 66
Crosslake, Minnesota 56442
<http://crosslake.govoffice.com>

CITY OF CROSSLAKE

PLANNING COMMISSION/BOARD OF ADJUSTMENT

December 23, 2015

9:00 A.M.

Crosslake City Hall
37028 County Road 66, Crosslake MN 56442
(218) 692-2689

PUBLIC HEARING NOTICE

Applicant: Anthony R & Mary L Fraser

Site Location: 37754 County Road 66, Crosslake, MN 56442

Request:

- Subdivision of property

To:

- To subdivide parcel #120081100BA0009 involving 24 acres into 3 tracts

Notification: Pursuant to Minnesota Statutes Chapter 462 and the City of Crosslake Zoning Ordinance, you are hereby notified of a public hearing before the City of Crosslake Planning Commission/Board of Adjustment. Property owners have been notified according to MN State Statute 462 and has been published in the Northland Press. Please share this notice with any of your neighbors who may not have been notified by mail.

Information: Copies of the application and all maps, diagrams or documents are available at Crosslake City Hall or by contacting the Crosslake Planning & Zoning staff at 218-692-2689. Please submit your comments in writing including your name and mailing address to Crosslake City Hall or (crosslakepz@crosslake.net).



STAFF REPORT

Property Owner/Applicant: Anthony R & Mary L Fraser

Parcel Number(s): 120081100BA0009

Application Submitted: November 24, 2015

Action Deadline: January 22, 2016

60 Day Extension Letter sent: N/A

City Council Date: January 11, 2016

Authorized Agent: Kevin McCormick

Request: To subdivide parcel #120081100BA0009 involving 24 acres into 3 tracts

Current Zoning: Shoreland District

Adjacent Land Use/Zoning:

North – Shoreland District

South – Limited Commercial District

East – Shoreland District

West – Shoreland District

Development Review Team Minutes held on 11-10-15:

- Property is located at 37754 County Road 66, Crosslake, MN 56442
- Proposed to subdivide the 24.45 acre parcel into two approximately 5 + acres and one into approximately 14 +/- acres totaling three parcels
- A compliance inspection is filed and compliant dated October 26, 2015
- Planning Commission/Board of Adjustment will make a recommendation to the Crosslake City Council

Property owner was informed that before they could be placed on a public hearing agenda the following information is required:

1. A certificate of survey meeting the requirements outlined in Chapter 44 of the Code of Ordinances of the City of Crosslake
2. No septic site suitability's per parcel will be required due to parcels being over 5 acres
3. A complete Metes and Bounds application with all required paperwork
4. The public hearing fee of \$100.00 + \$75.00 per new lot
5. Upon recommendation from the Planning Commission/Board of Adjustment to the City Council and before the city council meeting a park dedication fee of \$1,500.00 or 10% of land per new lot or a combination thereof as outlined in Chapter 44, Sec. 44-402 is required

Parcel History:

- November 2007 – Permit to construct a fence
- October 2015 – Compliance Inspection

City Ordinance:

Land subdivision must be accomplished in a manner that contributes to an attractive, orderly, stable and wholesome community environment with adequate public services and safe streets. All land subdivisions, including plats, shall fully comply with the regulations in this chapter and as may be addressed in other chapters of this Code. (Sec. 44.1)

City Community Plan:

Continue to guide residential growth in an orderly and compact manner so that new developments can be effectively served by public improvements and that the character and quality of the City's existing neighborhoods can be maintained and enhanced. Encourage well-designed residential subdivisions at urban densities in the planned growth areas of the City. Locate higher density residential developments in areas adjacent to moderate density developments and outside of the shoreland district.

Agencies Notified and Responses Received:

County Highway: No comments were received as of 12-15-15

DNR: No comments were received as of 12-15-15

City Engineer:

City Attorney:

Lake Association: No comments were received as of 12-15-15

Crosslake Public Works: No comments were received as of 12-15-15

Crosslake Park, Recreation & Library: No comments were received as of 12-15-15

Concerned Parties: No comments were received as of 12-15-15

POSSIBLE MOTION:

To make a recommendation to the Crosslake City Council to approve/table/deny the subdivision of parcel #120081100BA0009 involving 24 acres into 3 tracts located at 37754 County Road 66, Sec 8, City of Crosslake

Wetlands Delineated by
Meister Environmental Services

Existing Lot Area
24.4 Acres +/-

Zoned Shoreland District

Tract A
5.3 Acres +/-
237688 Sq. Ft. +/-
5.2 Acres +/-
Excluding R.O.W.
2.0 Acres +/-
Buildable Area

Tract B
14.2 Acres +/-
611819.3 Sq. Ft. +/-
14.1 Acres +/-
Excluding R.O.W.
11.1 Acres +/-
Buildable Area

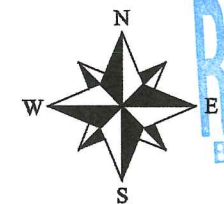
Tract C
4.9 Acres +/-
215463.2 Sq. Ft. +/-
4.8 Acres +/-
Excluding R.O.W.
3.5 Acres +/-
Buildable Area

Certificate of Survey

Part of NE 1/4 of NE 1/4

Section 8 Township 137 North Range 27 West

Crow Wing County, Minnesota



RECEIVED
DEC 10 2015
BY: _____

Point of Commencement
Northeast Corner
of the NE -NE

Tract A

That part of the Northeast Quarter of the Northeast Quarter of Section 8, Township 137, Range 27, Crow Wing County, Minnesota which lies northerly of the centerline of County State Aid Highway Number 66 as now laid out and traveled, and which lies West of a line drawn parallel with and distant 427.05 feet West of the East line of said Northeast Quarter of the Northeast Quarter, as measured at right angles from said East line, more particularly described as follows:

Commencing at the Northeast corner of said Northeast Quarter of the Northeast Quarter, thence North 89 degrees 16 minutes 06 seconds West, along the North line of said Northeast Quarter of the Northeast Quarter, a distance of 427.37 feet; thence South 02 degrees 56 minutes 12 seconds West 375.80 feet, along the West line of the East 427.05 feet of said Northeast Quarter of the Northeast Quarter to the point of beginning; thence South 49 degrees 26 minutes 13 seconds West 1045.57 feet; thence South 40 degrees 29 minutes 42 seconds West 111.69 feet, more or less to the Centerline of County Road 66; thence South 48 degrees 43 minutes 18 seconds East 240.56 feet; thence North 46 degrees 00 minutes 44 seconds East 933.93 feet; thence North 02 degrees 56 minutes 12 seconds West 273.30 feet, to the point of beginning.

Said Tract contains 5.3 Acres, more or less

Subject to the right of way of said CSAH 66

Subject to easement, restrictions and reservations of record

Tract B

That part of the Northeast Quarter of the Northeast Quarter of Section 8, Township 137, Range 27, Crow Wing County, Minnesota which lies northerly of the centerline of County State Aid Highway Number 66 as now laid out and traveled, and which lies West of a line drawn parallel with and distant 427.05 feet West of the East line of said Northeast Quarter of the Northeast Quarter, as measured at right angles from said East line, and lying northerly of the following described line:

Commencing at the Northeast corner of said Northeast Quarter of the Northeast Quarter, thence North 89 degrees 16 minutes 06 seconds West, along the North line of said Northeast Quarter of the Northeast Quarter, a distance of 427.37 feet; thence South 02 degrees 56 minutes 12 seconds West 375.80 feet, along the West line of the East 427.05 feet of said Northeast Quarter of the Northeast Quarter to the point of beginning of the line to be described; thence South 49 degrees 26 minutes 13 seconds West 1045.57 feet; thence South 40 degrees 29 minutes 42 seconds West 111.69 feet, more or less to the Centerline of County Road 66; thence North 48 degrees 43 minutes 18 seconds West 64.35 feet, more or less, to the West line of said Northeast Quarter of the Northeast Quarter, and said line there terminating.

And

Except the North 600.00 feet of the West 100.00 feet of said Northeast Quarter of the Northeast Quarter.

Said Tract contains 14.2 Acres, more or less.

Subject to the right of way of said CSAH 66

Subject to easement, restrictions and reservations of record

Tract C

That part of the Northeast Quarter of the Northeast Quarter of Section 8, Township 137, Range 27, Crow Wing County, Minnesota which lies northerly of the centerline of County State Aid Highway Number 66 as now laid out and traveled, and which lies West of a line drawn parallel with and distant 427.05 feet West of the East line of said Northeast Quarter of the Northeast Quarter, as measured at right angles from said East line, more particularly described as follows:

Commencing at the Northeast corner of said Northeast Quarter of the Northeast Quarter, thence North 89 degrees 16 minutes 06 seconds West, along the North line of said Northeast Quarter of the Northeast Quarter, a distance of 427.37 feet; thence South 02 degrees 56 minutes 12 seconds West 651.10 feet, to the point of beginning; Thence South 46 degrees 00 minutes 44 seconds West 933.93 feet; more or less, to the Centerline of County Road 66; thence South 48 degrees 43 minutes 18 seconds East 14.26 feet; thence South 89 Degrees 18 minutes 24 seconds East 627.13 feet; thence North 02 degrees 56 minutes 12 seconds East 666.49 feet, to the point of beginning.

Said Tract contains 4.9 Acres, more or less

Subject to the right of way of said CSAH 66

Subject to easement, restrictions and reservations of record

Tract A Existing Impervious Surface Calculations

Existing Structures = 2,164 Sq. Ft. +/-
Existing Drive = 2,107 Sq. Ft. +/-
Existing Concrete = 969 Sq. Ft. +/-

Total Impervious Surface Area = 5,330 Sq. Ft. +/- = 2%
Total Lot Area = 237,688 Sq. Ft. +/-

Revised 12/08/2015

Survey Prepared for Tony & Mary Fraser
Parcel ID 120081100BA0009

Orientation of this Bearing System
is Based on the Crow Wing County
Coordinate System

E 1/4
Section 8

I hereby certify that this survey was completed by me, or under my direct supervision and that I am a duly licensed land surveyor of the state of Minnesota.

Signature

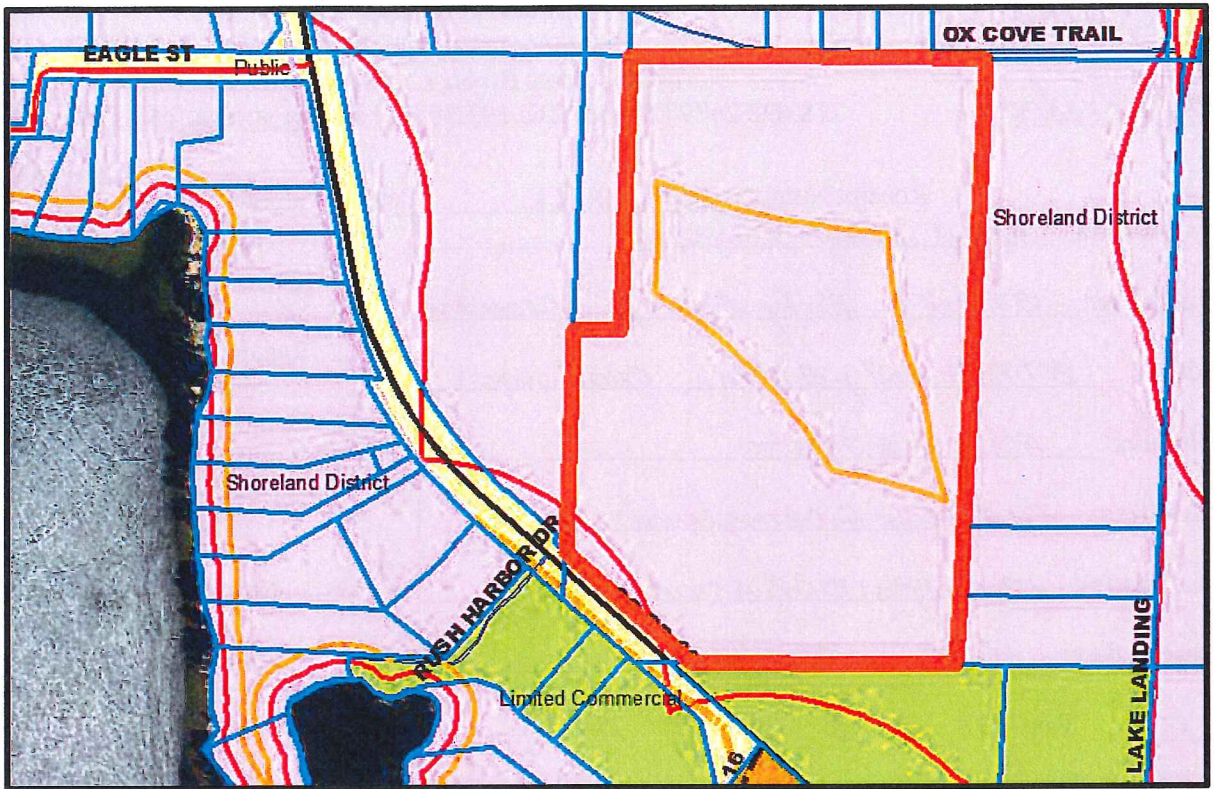
John J. Hinzmann Jr. Registration No. 15294

Date 12/08/15

Land Design Solutions

Complete Land Consultation Services

218-562-4202 PO Box 814 Nisswa MN 56468





Subdivisions Application
Planning and Zoning Department
37028 County Rd 66, Crosslake, MN 56442
218.692.2689 (Phone) 218.692.2687 (Fax) www.cityofcrosslake.org

RECEIVED
NOV 24 2015

Receipt Number: 645833

Permit Number: S 1510191

Property Owner(s): Tony & Mary Grover

Mailing Address: 37754 Cnty Rd 66 Crosslake

Site Address: 37754 Cnty Rd 66 Crosslake

Phone Number: 839-8745

E-Mail Address: FGROVER4@CROSSLAKE-MN

Parcel Number(s): 120081100BA0009

Legal Description: Sec 5 Twp 137 Rge 26/27/28

Sec 5 Twp 137 Rge 26/27/28

Land Involved: Width: _____ Length: _____ Acres: 24

Lake/River Name: N/A Rush

Do you own land adjacent to this parcel(s)? Yes ☒ No ☐

If yes, list Parcel Number(s) N/A

Authorized Agent: Kevin McCormick

Agent Address: PO BOX 814 NISSWA MN 56468

Agent Phone Number: 218-820-0854

Signature of Property Owner(s) [Signature]

Date 11/24/15

Signature of Authorized Agent(s) [Signature]

Date 11-24-15

Subdivision Type

(Check applicable request)

- ☒ Metes and Bounds
☐ Residential Preliminary Plat
☐ Residential Final Plat
☐ Commercial Preliminary Plat
☐ Commercial Final Plat

Development

2 new Number of proposed lots
_____ Number of proposed outlots

Access

_____ Public Road
_____ Easement
Easement recorded: Yes ☐ No ☐

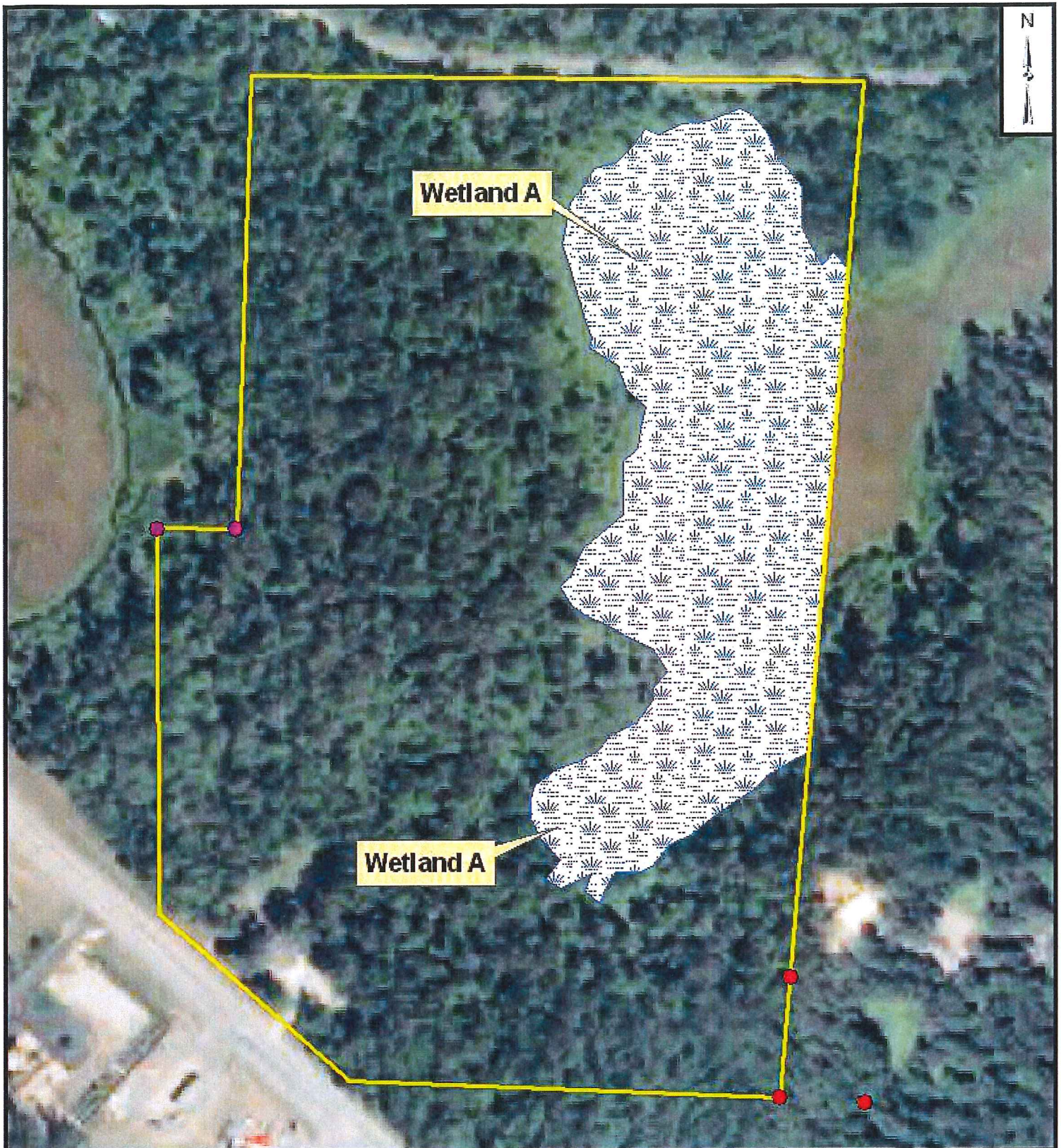
Septic

Compliance _____
SSTS Design _____
Site Suitability _____

- ☐ All applications must be accompanied by signed Certificate of Survey
☐ Residential Fee: Preliminary \$500 + \$100 per lot; Final \$500 + \$25 per lot Payable to "City of Crosslake"
☐ Commercial Fee: Preliminary \$750 + \$150 per lot; Final \$750 + \$50 per lot Payable to "City of Crosslake"
☒ Metes & Bounds: \$100 + \$75 per lot Payable to "City of Crosslake" $\$75 \times 2 = \$150 + \$100 = \250
☐ Above Fees will require additional Park Dedication Fees of \$1,500 per unit/lot or 10% of buildable land as measured pre-plat for park purposes or a combination of both Payable to "City of Crosslake"
☐ No decisions were made on an applicant's request at the DRT meeting. Submittal of an application after DRT does not constitute approval. Approval or denial of application is determined at a public meeting by the City Council after a recommendation from the Planning Commission/Board of Adjustment per Minnesota Statute 462 and the City of Crosslake Land Use Ordinance.

For Office Use:

Application accepted by CS Date 11-24-15 Land Use District SD Lake Class GA Park, Rec, Lib _____







0 70 140 280
Feet

Client/Job Number:
Fraser

Prepared
By: **Ben Meister**

Legend

-  **Boundary**
-  **FIPS**
-  **TPOST**
-  **Wetland**

Wetland Location Map

Map is for visual
Purposes only.
Data sources: MH DHR/LMIC

Date:
11/4/15

3. Are there any other standards, rules or requirements that this metes and bounds subdivision must meet?
- Yes No Specify other required standards.

4. Is the proposed metes and bounds subdivision compatible with the present land uses in the area of the proposal?

Yes No Zoning District

5. Does the proposed metes and bounds subdivision conform to all applicable performance standards in Article 4 of the Subdivision Ordinance?

Yes No

6. Other issues pertinent to this matter.

H. l. b. l.

Staff Report
Crosslake Parks, Recreation and Library

Date: December 29, 2015

To: Crosslake City Council
From: Jon Henke, Director

Subject: Fraser Park Dedication Recommendation

The Park/Library Commission will review the subdivision request the first week of January. The Park Department recommends cash in lieu of land for the Fraser Subdivision.

Jon Henke, Director
Crosslake Parks, Recreation and Library

H.
I.
C.

Paul Kelly

1412200090B0009 & 1412200090AD009

Herzog invited the applicant or a representative to the podium with no response. Kolstad read the metes and bounds subdivision request, the history of the parcel and the surrounding parcel sizes in comparison to the applicants proposed parcels into the record. A discussion with the commissioners and the staff centered around the proposed submitted request and a review on the metes and bounds requirements. Herzog opened and closed the public hearing due to no response. Herzog requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

December 23, 2015 Action:

Motion by Herzog; supported by Nevin to approve a recommendation to the city council to:

1. **Subdivide parcel 1412200090B0009 & 1412200090AD009 involving 13 acres into 3 tracts**

Per the findings of fact as discussed, the on-sites conducted on 12-22-15 and as shown on the registered land survey no. 8 received at the Planning & Zoning office on 11-24-15 located at 15487 Birch Narrow Road, Crosslake, MN 56442

Conditions:

1. **Work with Public Works to obtain an access off of Birch Narrow Road**
2. **Tract A to work with the county if access is needed from County Road 3**
3. **Park dedication fee submitted to Planning & Zoning office prior to City Council meeting on January 11, 2016**

Findings: See attached

All members voting "Aye", Motion carried.



**City of Crosslake
Planning Commission/Board of Adjustment**

Summary of Record

**Paul D Kelly - Sec 10, City of Crosslake, 1412200090B0009 & 1412200090AD009 at
15487 Birch Narrows Road, Crosslake, MN 56442**

Request:

- To subdivide parcel 1412200090B0009 & 1412200090AD009 involving 13 acres into 3 tracts

Chronology of events:

- November 24, 2015 -Application submitted
- December 8, 2015 -Published in local newspaper
- December 8, 2015 -Notices sent out
- December 22, 2015 – Planning Commission/Board of Adjust on-site
- December 23, 2015 – Planning Commission/Board of Adjust meeting -Decision made to recommend approval for the subdivision of property
- January 11, 2016 -Crosslake City Council Meeting -Decision to **approve** the subdivision of parcel 1412200090B0009 & 1412200090AD009 involving 13 acres into 3 tracts

Packet Information:

- Public Hearing Notice
- Staff Report
- Development Review Team Minutes
- Certificate of Survey
- Subdivision application
- Wetland Determination
- Certificate of Title
- Authorized Agent Form
- Site Suitability

Correspondence:

- There was no correspondence

December 23, 2015

Findings of Fact

Supporting/Denying a Metes and Bounds Subdivision

Findings should be made in either recommending for or against a metes and bounds subdivision, and should reference Chapter 44 of the City Ordinance. The following questions are to be considered, but are not limited to:

1. Does the proposed metes and bounds subdivision conform to the City's Comprehensive Plan?
Yes ☒ No

- **Continue to guide residential growth in an orderly and compact manner so that new developments can be effectively served by public improvements and that the character and quality of the City's existing neighborhoods can be maintained and enhanced. Encourage well-designed residential subdivisions at urban densities in the planned growth areas of the City. Locate higher density residential developments in areas adjacent to moderate density developments and outside of the shoreland district.**

2. Is the proposed metes and bounds subdivision consistent with the existing City Ordinance?
Specify the applicable sections of the ordinance.

Yes ☒ No

- **The current land use classification is Shoreland District and the proposed subdivision meet and exceed the minimum requirements for lot width and lot area**
- **There is adequate ingress/egress onto Birch Narrows Road**
- **No zoning change needed or proposed**

3. Are there any other standards, rules or requirements that this metes and bounds subdivision must meet?

Yes ☒ No

Specify other required standards.

- **The proposed lots have adequate area for septic systems**

4. Is the proposed metes and bounds subdivision compatible with the present land uses in the area of the proposal?

Yes **X** No Zoning District **Shoreland**

- **It is consistent with the surrounding zoning and uses in the area**
- **As observed at the Planning Commission/Board of Adjustment on-site on December 22, 2015 the proposed tract sizes are consistent with the neighborhood**

5. Does the proposed metes and bounds subdivision conform to all applicable performance standards in Article 4 of the Subdivision Ordinance?

Yes **X** No

- **The proposed lots meet or exceed the minimum lot size requirements for Shoreland District**
- **There is adequate ingress/egress onto Birch Narrows Road**

6. Other issues pertinent to this matter.

- **Work with the County Highway Department on any access needs or permits**
- **Work with the City Public Works Director on any access needs**
- **Pay the park dedication fee before the city council meeting**

Decision: Motion by Herzog; supported by Nevin to approve a recommendation to the city council to:

1. **Subdivide parcel 1412200090B0009 & 1412200090AD009 involving 13 acres into 3 tracts**

Per the findings of fact as discussed, the on-sites conducted on 12-22-15 and as shown on the registered land survey no. 8 received at the Planning & Zoning office on 11-24-15 located at 15487 Birch Narrow Road, Crosslake, MN 56442

Conditions:

1. **Work with Public Works to obtain an access off of Birch Narrow Road**
2. **Tract A to work with the county if access is needed from County Road 3**
3. **Park dedication fee submitted to Planning & Zoning office prior to City Council meeting on January 11, 2016**

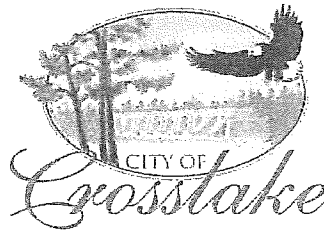
Findings: As listed above

All members voting "Aye", Motion carried.

Date: 1-22-16

Signature: _____
Chairman

City Hall: 218-692-2688
Planning & Zoning: 218-692-2689
Fax: 218-692-2687



37028 County Road 66
Crosslake, Minnesota 56442
www.cityofcrosslake.org

CITY OF CROSSLAKE
PLANNING COMMISSION/BOARD OF ADJUSTMENT
December 23, 2015
9:00 A.M.

Crosslake City Hall
37028 County Road 66, Crosslake MN 56442
(218) 692-2689

PUBLIC HEARING NOTICE

Applicant: Paul D Kelly

Site Location: 15487 Birch Narrows Road, Crosslake, MN 56442

Request:

- Subdivision of property

To:

- To subdivide parcel #1412200090B0009 & #1412200090AD009 involving 13 acres into 3 tracts

Notification: Pursuant to Minnesota Statutes Chapter 462 and the City of Crosslake Zoning Ordinance, you are hereby notified of a public hearing before the City of Crosslake Planning Commission/Board of Adjustment. Property owners have been notified according to MN State Statute 462 and has been published in the Northland Press. Please share this notice with any of your neighbors who may not have been notified by mail.

Information: Copies of the application and all maps, diagrams or documents are available at Crosslake City Hall or by contacting the Crosslake Planning & Zoning staff at 218-692-2689. Please submit your comments in writing including your name and mailing address to Crosslake City Hall or (crosslakepz@crosslake.net).



STAFF REPORT

Property Owner/Applicant: Paul D Kelly

Parcel Number(s): 1412200090B0009 & 1412200090AD009

Application Submitted: November 24, 2015

Action Deadline: January 22, 2016

60 Day Extension Letter sent: N/A

City Council Date: January 11, 2016

Authorized Agent: Chad Conner

Request: To subdivide parcel 1412200090B0009 & 1412200090AD009 involving 13 acres into 3 tracts

Current Zoning: Shoreland District

Adjacent Land Use/Zoning:

North – Shoreland District

South – Shoreland District

East – Shoreland District

West – Shoreland District

Development Review Team Minutes held on 10-13-15:

- Property is located at 15487 Birch Narrow Road, Crosslake, MN 56442
- Proposed to split the 6.6 acre & 6.0 acre parcels into three parcels
- A certificate of installation is on file dated August 17, 2010, which is beyond the five year requirement and a compliance inspection will need to be submitted
- Planning Commission/Board of Adjustment will make a recommendation to the Crosslake City Council

Property owner was informed that before they could be placed on a public hearing agenda the following information is required:

1. A certificate of survey meeting the requirements outlined in Chapter 44 of the Code of Ordinances of the City of Crosslake
2. Two septic site suitability's per vacant parcel
3. A complete Metes and Bounds application
4. The public hearing fee of \$100.00 + \$75.00 per new lot
5. Park dedication fee of \$1,500.00 or 10% of land per new lot as outlined in Chapter 44, Sec. 44-402

Parcel History:

- Daggett Shady Oaks plat established in 1952

1412200090AD009:

- December 2007 – Metes & Bounds Subdivision; two parcels approved

1412200090B0009:

- October 2006 – Metes & Bounds Subdivision; three parcels approved
- August 2009 – Addition to primary structure
- August 2009 – Pole building with living quarters, septic, E911, driveway
- October 2011 – Conditional Use Permit; after-the-fact CUP to allow mid-peak roof height of 19 feet and approximately 3,360 square foot accessory structure and use in the R-1, Low Density Residential district – Approved

City Ordinance:

Land subdivision must be accomplished in a manner that contributes to an attractive, orderly, stable and wholesome community environment with adequate public services and safe streets. All land subdivisions, including plats, shall fully comply with the regulations in this chapter and as may be addressed in other chapters of this Code. (Sec. 44.1)

City Community Plan:

Continue to guide residential growth in an orderly and compact manner so that new developments can be effectively served by public improvements and that the character and quality of the City's existing neighborhoods can be maintained and enhanced. Encourage well-designed residential subdivisions at urban densities in the planned growth areas of the City. Locate higher density residential developments in areas adjacent to moderate density developments and outside of the shoreland district.

Agencies Notified and Responses Received:

County Highway: No comments were received as of 12-15-15

DNR: No comments were received as of 12-15-15

City Engineer:

City Attorney:

Lake Association: No comments were received as of 12-15-15

Crosslake Public Works: No comments were received as of 12-15-15

Crosslake Park, Recreation & Library: No comments were received as of 12-15-15

Concerned Parties: No comments were received as of 12-15-15

POSSIBLE MOTION:

To make a recommendation to the Crosslake City Council to approve/table/deny the subdivision of parcel 1412200090B0009 & 1412200090AD009 involving 13 acres into 3 tracts located at 15487 Birch Narrow Road, Sec 10, City of Crosslake

REGISTERED LAND SURVEY NO. 8

RECEIVED
NOV 24 2015
BY: _____

I, Randy A. Quale, Licensed Land Surveyor, do hereby certify that, in accordance with the provisions of Minnesota Statutes, Section 508.47, I have surveyed the following described property situated in the County of Crow Wing, State of Minnesota:

Outlots A, B and D, DAGGETT SHADY OAKS, according to the recorded plat thereof, on file in the Crow Wing County, Minnesota, Recorder's office, EXCEPT that part of said Outlot A described as follows: Commencing at the point on the platted northwesterly right of way line of Michaelis Drive which is a common point for Lots 3 and 4, said DAGGETT SHADY OAKS; thence South 31 degrees 58 minutes East, assumed bearing, on a line perpendicular to said northwesterly right of way line of Michaelis Drive 33 feet to the platted southeasterly right of way line of said Michaelis Drive and the point of beginning of the parcel to be herein described; thence continuing South 31 degrees 58 minutes East 233 feet; thence North 58 degrees 02 minutes East 310.09 feet, more or less, to the westerly right of way line of said Michaelis Drive; thence North 0 degrees 38 minutes East along said right of way line 207.82 feet to an angle point thereon; thence continuing along said right of way line South 89 degrees 22 minutes East 64.85 feet to an angle point thereon; thence continuing along said right of way line South 58 degrees 02 minutes West 181.50 feet, more or less, to the point of beginning.

AND ALSO EXCEPT that part of said Outlot A described as follows: Commencing at the point on the platted northwesterly right of way line of Michaelis Drive which is a common point for Lots 3 and 4, said DAGGETT SHADY OAKS; thence South 31 degrees 58 minutes East, assumed bearing, on a line perpendicular to said northwesterly right of way line of Michaelis Drive 33 feet to the platted southeasterly right of way line of said Michaelis Drive and the point of beginning of the parcel to be herein described; thence South 58 degrees 02 minutes West, along said southeasterly line of Michaelis Drive 200 feet; thence South 31 degrees 58 minutes East 233 feet; thence North 58 degrees 02 minutes East 200 feet; thence North 31 degrees 58 minutes West 233 feet to the point of beginning.

AND ALSO EXCEPT that part of said Outlot A described as follows: Commencing at the point on the northerly right of way line of Michaelis Drive which is a common point for Lots 3 and 4, said DAGGETT SHADY OAKS; thence South 32 degrees 50 minutes 58 seconds East, bearings are based on the northerly right of way line for Michaelis Drive bearing North 57 degrees 09 minutes 02 seconds East, perpendicular to said northerly right of way line, a distance of 33.00 feet to the platted southerly right of way line of said Michaelis Drive; thence South 57 degrees 09 minutes 02 seconds West along said right of way line, a distance of 200.00 feet to the point of beginning of the tract to be described; thence South 32 degrees 50 minutes 58 seconds East, a distance of 233.00 feet; thence South 57 degrees 09 minutes 02 seconds West, a distance of 175.00 feet; thence North 32 degrees 50 minutes 58 seconds West, a distance of 233.00 feet to said southerly right of way line of Michaelis Drive; thence North 57 degrees 09 minutes 02 seconds East along said right of way line, a distance of 175.00 feet to the point of beginning.

AND ALSO EXCEPT that part of said Outlot B described as follows: Commencing at the point on the platted northwesterly right of way line of Michaelis Drive which is a common point for Lots 3 and 4, said DAGGETT SHADY OAKS; thence South 31 degrees 58 minutes 00 seconds East, assumed bearing, on a line perpendicular to said northwesterly right of way line of Michaelis Drive 33 feet to the platted southeasterly right of way line of said Michaelis Drive; thence South 58 degrees 02 minutes 00 seconds West, along said southeasterly right of way line a distance of 731.00 feet to the point of beginning; thence South 31 degrees 58 minutes 00 seconds East, on a line perpendicular to said southeasterly right of way line 233.00 feet; thence South 58 degrees 02 minutes 00 seconds West, along said southeasterly right of way line a distance of 559.00 feet to the point of beginning; thence continue South 58 degrees 02 minutes 00 seconds West, along said southeasterly right of way line 172.00 feet; thence South 31 degrees 58 minutes 00 seconds East, on a line perpendicular to said southeasterly right of way line 233.00 feet; thence North 58 degrees 02 minutes 00 seconds East, 172.00 feet to the east line of said Outlot B; thence North 31 degrees 58 minutes 00 seconds West, 233.00 feet to the point of beginning.

AND ALSO EXCEPT that part of said Outlot B described as follows: Commencing at the point on the platted northwesterly right of way line of Michaelis Drive which is a common point for Lots 3 and 4, said DAGGETT SHADY OAKS; thence South 31 degrees 58 minutes 00 seconds East, assumed bearing, on a line perpendicular to said northwesterly right of way line of Michaelis Drive 33 feet to the platted southeasterly right of way line of said Michaelis Drive; thence South 58 degrees 02 minutes 00 seconds West, along said southeasterly right of way line a distance of 559.00 feet to the point of beginning; thence continue South 58 degrees 02 minutes 00 seconds West, along said southeasterly right of way line 172.00 feet; thence South 31 degrees 58 minutes 00 seconds East, on a line perpendicular to said southeasterly right of way line 233.00 feet; thence North 58 degrees 02 minutes 00 seconds East, 172.00 feet to the east line of said Outlot B; thence North 31 degrees 58 minutes 00 seconds West, 233.00 feet to the point of beginning.

I hereby certify that this Registered Land Survey was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota and that this Registered Land Survey is a correct representation of said parcel of land.

Dated this _____ day of _____, 20 ____.

Randy A. Quale, Licensed Land Surveyor
Minnesota License No. 42630

State of Minnesota
County of Crow Wing

The foregoing Surveyor's Certificate was acknowledged before me this _____ day of _____, 20 ____, by Randy A. Quale, Minnesota License Number 42630.

Lori Williamson, Notary Public
Crow Wing County, Minnesota
My Commission Expires: 01-31-2020

CITY OF CROSSLAKE, MINNESOTA

We do hereby certify that on the _____ day of _____, 20 ____, the City Council of the City of Crosslake, Minnesota, approved this Registered Land Survey.

Mayor _____

Clerk _____

DEPARTMENT OF AUDITOR-TREASURER FOR CROW WING COUNTY

Pursuant to Minnesota Statutes, Section 508.47, Subd. 4, taxes payable in the year _____ on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfer entered this _____ day of _____, 20 ____.

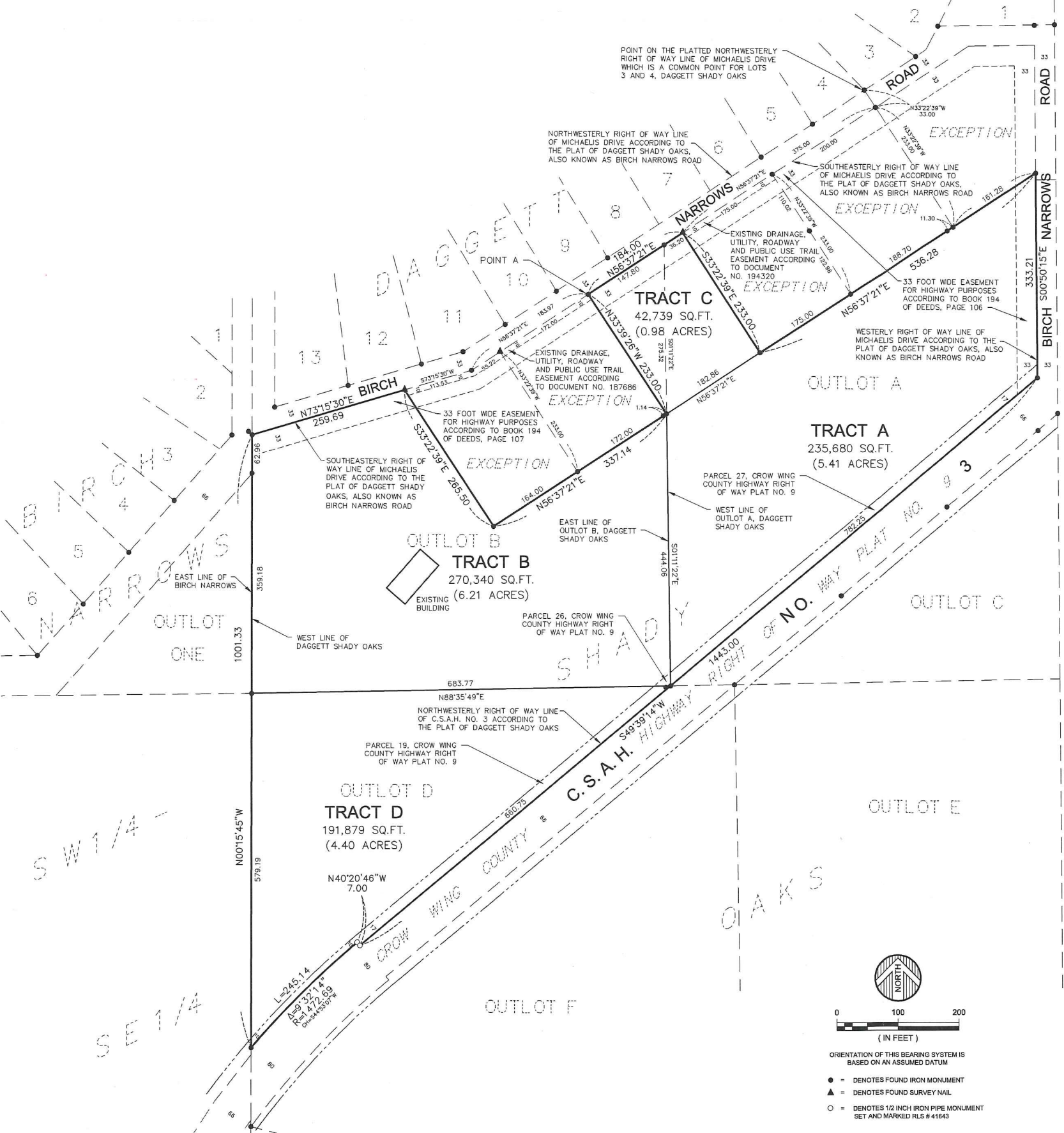
Crow Wing County Auditor-Treasurer _____

REGISTRAR OF TITLES, COUNTY OF CROW WING, STATE OF MINNESOTA

I hereby certify that this Registered Land Survey No. _____ was filed in this office this _____ day of _____, 20 ____, at _____ o'clock _____, as Document No. _____.

Deputy Registrar of Titles _____

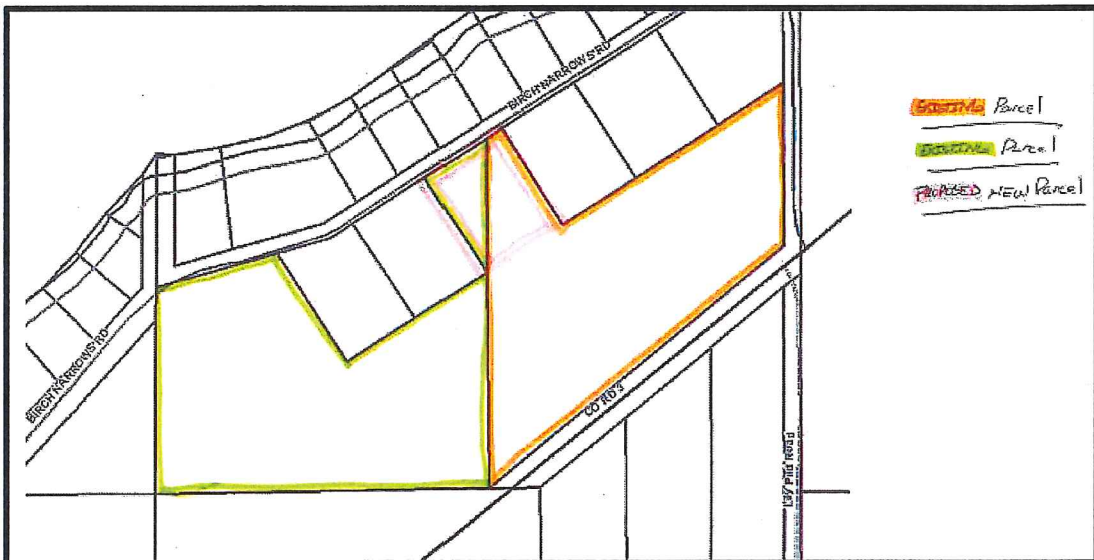
By _____, Deputy



THE EXISTING LEGAL DESCRIPTION FOR THE SUBJECT PROPERTY CONTAINS A NUMBER OF EXCEPTIONS WHICH UTILIZE VARYING BASES OF BEARING. ALTHOUGH THERE ARE DIFFERENT BEARINGS ASSIGNED TO THE SAME LINES FROM ONE EXCEPTION DESCRIPTION TO ANOTHER, THE ANGULAR RELATIONSHIP BETWEEN THE LINES REMAINS CONSISTENT WHICH ELIMINATES ANY POSSIBILITY FOR GAPS OR OVERLAPS.



WIDETH SMITH NOLTING
Engineering | Architecture | Surveying | Environmental





Subdivisions Application
Planning and Zoning Department
37028 County Rd 66, Crosslake, MN 56442
218.692.2689 (Phone) 218.692.2687 (Fax) www.cityofcrosslake.org

RECEIVED
JUN 24 2015

Receipt Number: 695832
Property Owner(s): Paul Kelly
Mailing Address: 601 Carlson Parkway Suite 1290
Minnetonka, MN 55305
Site Address: 15487 Birch Narrows Road
Phone Number: 612-803-0950
E-Mail Address: PaulKelly@qwestoffice.net
Parcel Number(s): 1412200090B0009 and 1412200090AD009
Legal Description: See Survey
Sec 10 Twp 137 Rge 26 / (27) / 28
Land Involved: Width: _____ Length: _____ Acres: 17.0
Lake/River Name: Daggett Lake
Do you own land adjacent to this parcel(s)? X Yes _____ No
If yes, list Parcel Number(s) 1412200090D0009
Authorized Agent: Chad Conner, WSN
Agent Address: 7804 Industrial Park Road, Baxter, MN 56425
Agent Phone Number: 218-316-3632
Signature of Property Owner(s) Paul Kelly
Signature of Authorized Agent(s) [Signature]

Permit Number: S 1510190

Subdivision Type

(Check applicable request)

- ☒ Metes and Bounds
☐ Residential Preliminary Plat
☐ Residential Final Plat
☐ Commercial Preliminary Plat
☐ Commercial Final Plat

Development

1 New Number of proposed lots

_____ Number of proposed outlots

Access

_____ Public Road

_____ Easement

Easement recorded: _____ Yes _____ No

Septic

Compliance _____

SSTS Design _____

Site Suitability _____

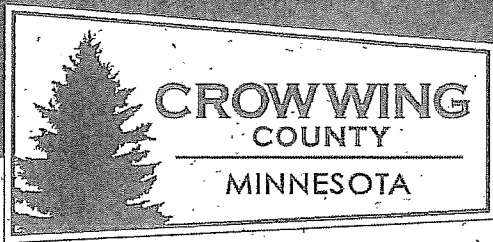
Date 9-29-15

Date 09-22-2015

- ☐ All applications must be accompanied by signed Certificate of Survey
☐ Residential Fee: Preliminary \$500 + \$100 per lot; Final \$500 + \$25 per lot Payable to "City of Crosslake"
☐ Commercial Fee: Preliminary \$750 + \$150 per lot; Final \$750 + \$50 per lot Payable to "City of Crosslake"
☒ Metes & Bounds: \$100 + \$75 per lot Payable to "City of Crosslake" **\$ 175.00**
☒ **Above Fees will require additional** Park Dedication Fees of \$1,500 per unit/lot or 10% of buildable land as measured pre-plat for park purposes or a combination of both Payable to "City of Crosslake"
☐ No decisions were made on an applicant's request at the DRT meeting. Submittal of an application after DRT does not constitute approval. Approval or denial of application is determined at a public meeting by the City Council after a recommendation from the Planning Commission/Board of Adjustment per Minnesota Statute 462 and the City of Crosslake Land Use Ordinance.

For Office Use:

Application accepted by CS Date 11-24-15 Land Use District S0 Lake Class 60 Park, Rec, Lib _____



Environmental Services:
218-824-1125
environmental.services@crowwing.us

Property Valuation and Classification:
218-824-1010
assessor.office@crowwing.us

Land Services Department
Mark B. Liedl, Director

Public Land Management:
218-824-1115
landservices@crowwing.us

November 6, 2015

Widseth, Smith, Nolting,
Attn: Randy Quale
7804 Industrial Park Rd
Baxter, MN 56425

RE: Wetland Determination, Paul-Kelly Site

Randy,

On Thursday, November 06, 2015, I visited the parcel #'s: 1412200090AD009, 1412200090B0009, and 1412200090D0009 located in section 10 of the City of Crosslake and conducted a no-wetland determination.

The wetland determination was conducted primarily by examining the vegetation and looking for indicators of hydric soils and wetland hydrology during the onsite visit as well as by reviewing available soils and hydrology data off-site. It was performed pursuant to the 1987 Army Corps of Engineers Wetlands Delineation Manual with subsequent clarification memoranda and supplements. The wetland determination was conducted at a level of care and skill generally accepted by professionals performing this type of work under the usual constraints of time and resources.

This letter is confirmation that there are no wetlands on the aforementioned parcel.

Sincerely,

Mitch Brinks, Minnesota Certified Wetland Delineator #1007
Water Protection Specialist
Crow Wing County
322 Laurel Street, Suite 14
Brainerd, MN 56401
218-824-1128

Our Vision: Being Minnesota's favorite place.
Our Mission: Serve well. Deliver value. Drive results.
Our Values: Be responsible. Treat people right. Build a better future.

Crow Wing County Land Services
322 Laurel Street
Brainerd Minnesota 56425



City of Crosslake Planning Commission/Board of Adjustment

Findings of Fact

Supporting/Denying a Metes and Bounds Subdivision

Findings should be made in either recommending for or against a metes and bounds subdivision, and should reference Chapter 44 of the City Ordinance. The following questions are to be considered, but are not limited to:

1. Does the proposed metes and bounds subdivision conform to the City's Comprehensive Plan?
Yes No

2. Is the proposed metes and bounds subdivision consistent with the existing City Ordinance?
Specify the applicable sections of the ordinance.
Yes No

3. Are there any other standards, rules or requirements that this metes and bounds subdivision must meet?
Yes No Specify other required standards.

4. Is the proposed metes and bounds subdivision compatible with the present land uses in the area of the proposal?

Yes No Zoning District

5. Does the proposed metes and bounds subdivision conform to all applicable performance standards in Article 4 of the Subdivision Ordinance?

Yes No

6. Other issues pertinent to this matter.

H.
I. d.

**Second Review of Sign Ordinance
Article 33 Signs
Article 43 Definitions**

Kolstad stated that there were no comments received pertaining to the update on the sign ordinance. Discussion pursued with the Commissioners, Pence and Kolstad on Articles 33 and 43 pertaining to size and height restrictions as a CUP permit with the option of a variance to alter the approved ordinance. The proposed sign ordinance recommendation to the city council to read as; CUP permit with maximum height of 24 feet, width of 16 feet, sign per business of 32 square feet, size of sign space of 200 square feet, a minimum clearance height of 8 feet and be located on adjacent parcels with shared access and/or parking.

December 23, 2015 Action:

Motion by Lafon; supported by Knippel to recommend the Crosslake City Council approve the revisions to the Code of Ordinances for the City of Crosslake, Chapter 26 Land Use – Signs, Article 33, and Definitions 43 per staff recommendations.

All members voting “Aye”, Motion carried.

Matters not on the Agenda:

1. Commission appointment discussion pertaining to procedure of appointment, length of appointment and each commissioner’s end of term date. Kuker will be contacted as to his wishes pertaining to his January 31, 2016 end of term.

Motion by Knippel; supported by Lafon to adjourn at 10:04 A.M.

All members voting “Aye”, Motion carried.

Respectfully yours,

Cheryl Stuckmayer

Cheryl Stuckmayer
Technical/Administrative Specialist

ARTICLE 33 SIGNS

Sec. 26-862 Purpose and Intent

Purpose. The purpose of this Article is to establish reasonable regulations for the design, construction, installation and maintenance of all exterior signs in land use districts where signs are allowed in order to:

- (1) Balance the right of individuals to identify their businesses and convey messages with the community's right to restrict unregulated billboards, sign construction, or placement;
- (2) Further the objectives of the Crosslake Comprehensive Plan;
- (3) Protect the public health, safety and welfare;
- (4) Reduce traffic hazards;
- (5) Facilitate the creation of an aesthetically pleasing and harmonious community and preserve the characteristics of the commercial, rural and residential character of the community;
- (6) Protect property values; and
- (7) Promote economic development.

Sec. 26-863 Administration

- (1) Permit required. With the exception of signs listed in Section 26-863 (2) below, no sign shall be erected, altered, reconstructed, maintained or moved in the city without first securing a permit from the Department.
 - (2) Exemptions. The following signs shall not require a permit:
 - a) The changing of the display surface on an existing painted or printed sign.
 - b) On-premises real estate and contractor/financial/institutional signs six square feet or less in size.
 - c) Campaign signs.
 - d) Generic real estate, off-premises directional signs.
 - e) No more than two off-premises directional signs for public and non-profit organizations shall be allowed. Signs shall not exceed 2 square feet in size and shall not be illuminated.
 - f) Signs advertising the sale or lease of the real property upon which the sign is displayed.
 - g) Signs identifying the property owner and/or tenant and /or facility name located on the premises in a residential district.
 - h) Holiday decorations. Decorations or banners, and similar items used to celebrate holidays.
 - i) "Private Property" signs; "No Hunting" signs; on-site directional, regulator and parking signs; and 911 address signs, street signs, or warning signs. Such signs shall not be considered in calculating the sign area of permitted signs. No such signs shall exceed three square feet in area, and shall not exceed eight feet in height.
 - j) Historical signs. No historical signs shall exceed eight square feet in area and shall not exceed eight feet in height. No sign shall be recognized as an historical sign unless authenticated in writing from the Crosslake Area Historical Society recognizing the historical significance of the event, structure, or site being memorialized.
 - k) Garage/yard sale signs.
 - l) Two temporary signs for community events (not to exceed 30 sq ft total) which shall be removed no later than 10 days after the event.
 - m) Temporary commercial signs allowed in Section 26-865 (9) below.
- (3) Prohibited signs. The following signs are prohibited:
 - a) Any sign, signal, marking or device which is an imitation of or resembles any official traffic control device or emergency vehicle signal, or which attempts to direct the

- movement of traffic or which hides from view or interferes with the effectiveness of any official traffic-control device;
- b) New commercial billboards erected after March 1 2015 except for a Multi-Business Pylon Sign pursuant to Section 26-864 (18) of this this ordinance;
- c) Signs with flashing or blinking lights;
- d) Moving or stationary searchlights;
- e) All new private off-premises signs advertising a business or commercial service;
- f) Signs painted, attached, or in any other manner affixed to trees, rocks, or similar natural surfaces, or attached to public utility poles, bridges, towers, or similar public structures;
- g) Roof-mounted signs;
- h) Electronic changing message signs;
- i) Real estate directional signs that are not white with black letters reading "Property for Sale" with a black, directional arrow not to exceed a total of three square feet in size;
- j) Notwithstanding part (2) e) above, new blue directional special service signs erected by Crow Wing County.

Sec. 26-864 Sign Requirements

- (1) Signs, logos, or other advertising materials are permitted on awnings or canopies when they are constructed of a durable, non-glowing material. This signage or advertising material shall be included in the calculation of total sign area for wall fascia or attached signs.
- (2) Any lighting used for signs, awnings or canopies must be directed downward and the source of illumination (lenses and filaments) screened from view.
- (3) **Height.** Unless otherwise regulated within this division, no freestanding or attached sign shall be higher than 15 feet in a 39-mile-per-hour or less zone and 20 feet in a 40-mile-per-hour or higher zone, as measured from the average existing grade underneath the sign to the highest point of the sign, including all supporting members.
- (4) **Existing commercial billboards** erected on or before March 1, 2015 shall be considered legal nonconforming signs and shall be regulated pursuant to Section 26-866 of this Article.
- (5) **Freestanding signs.** Freestanding signs shall be supported by one or more columns or uprights, which are firmly embedded in the ground. Exposed guy wires, chains or other connections shall not be used to support a freestanding sign.
- (6) **Illuminated signs.**
 - a) Internally illuminated sign cabinets that allow letters and/or logos to be illuminated shall be allowed. Internally illuminated sign cabinets that allow the entire sign face to illuminate are prohibited.
 - b) The lighting for externally lit signs shall be directed downward and away from adjacent properties and public road rights-of-way. Lights used for external lighting of signs shall be shielded or screened from any roadway to prevent distraction to driver vision. The source of illumination shall not be visible.
 - c) Light emanating from a business or property shall not exceed the light maximums established in this Section 26-739, (2) of this Chapter.
- (7) **Sign area.** Sign area is the maximum area enclosed within a connected geometric shape completely enclosing all individual signs. (See diagram below.)
- (8) **Signs with two exposures.** The area of the sign will be calculated by using the area of one side of the sign; however, both sides of the sign may be used for advertising. If site conditions dictate, the Administrator may permit the area of the sign with two exposures to be on separate sign faces that must be connected at one point and not more than ten feet apart at the furthest extension in order to optimize the sign exposure. (See diagram here.)

- (9) **Wall fascia or attached signs.** Wall fascia, suspended sign or attached signs shall be firmly attached to the exterior wall of the building and shall not project more than two feet from the building, nor be higher than the eave line of the building. The sign surface shall be composed of non-glow and non-reflective materials.
- (10) **Window signs.** Interior window signs shall not be considered in computing the allowable sign size. Lighted signs are allowed.
- (11) **Real Estate signs.**
- a) In all land use districts, one temporarily Real Estate sign advertising sale, rental, or lease may be located on a property adjacent to a road or street. On riparian properties, one additional Real Estate sign may be located facing a lake or river.
 - b) Temporary on-premises Real Estate signs shall not be located on public rights-of-way, in public waters, on docks, or other structures over public waters.
 - c) The height of temporary Real Estate signs shall not exceed six feet
 - d) The area of temporary Real Estate signs shall not exceed six square feet.
 - e) In lieu of the sign specified in 26-864 (12) a) above, one temporary Real Estate sign may be placed on a new development or subdivision advertising the sale of the combined lots, units, or tracts provided the sign does not exceed 32 square feet in size and the height does not exceed ten feet.
 - f) Temporary off-premises Real Estate directional signs are allowed at road intersections provided:
 - i. The sign has a white background with black letters, reading "Property For Sale" with a black, directional arrow;
 - ii. The sign does not exceed a total area of three square feet;
 - iii. Only one such directional sign per Real Estate company is allowed at each road intersection; and,
 - iv. Temporary off-premises Real Estate directional signs shall not create traffic hazards, restrict driver visibility, or interfere with the effectiveness of any official traffic-control device.
 - g) The time limit for placement of a temporary Real Estate sale sign is three years, or 2 months after the respective property is sold, rented, or leased, whichever is less.
 - h) A one-inch by three-inch label shall be affixed to all temporary Real Estate signs sign listing the name, company, address, and phone number of the sign owner.
 - i) Permanent signs naming or identifying a development shall require a sign permit.
- (12) **Yard/garage sales.** Placement of a yard/garage sale sign on residential property is allowed provided it is not in place for more than 12 days per year. Each yard/garage sale sign shall not be more than six square feet in size and shall contain the date of sale and the location of the sale and the name, address, and phone number of the sign owner. Signs shall not be placed where they create a traffic hazard and must be removed immediately after the sale.
- (13) **Contractor/financial/institutional signs.** Signs pertaining to construction and other construction related services are allowable without permits on the premises of the project. Only one sign per business is allowed per lot and shall not be more than six square feet in size for residential properties. Only one sign per business is allowed per lot and shall not be more than 32 square feet in size for commercial properties. These signs shall only be placed on the premises of the project site. Each sign must be removed within ten days after completion of construction.
- (14) **Political/Campaign signs.** Signs, posters or banners which pertain to an upcoming election of a candidate and/or political issue shall be permitted in all districts, provided the property owner has given permission to place the sign on the premises. Such signs or posters shall remain in place no longer than 90 days before and ten days after the election for which they are posted, or in the case of general state elections, from August 1 preceding the election until ten days after the election unless otherwise provided pursuant to Minnesota Statutes, Chapter 211B.045. Such signs or posters shall not be placed within public road rights-of-way or where they may create traffic hazards.

(15) Church, synagogue, other religious institutions. Any sign, symbol, logo, tablet, plaque, or similar memorial or informational material shall be limited to a cumulative total of 250 square feet on the premises. One freestanding sign shall be permitted for display of the organization name, affiliation, hours of worship, and similar general information. A second freestanding sign may be permitted only if the cumulative street frontage exceeds 250 lineal feet. No sign shall exceed 150 square feet. Temporary signs to market events or special ceremonies may be displayed for a period not to exceed 14 continuous days.

(16) Community sign. A community information sign with changeable copy may be permitted to advertise and promote civic and special events of community significance. The maximum size of the sign shall be 128 square feet.

(17) No more than two sides per sign. No sign shall have more than two faces on which text, graphics or other material, which delivers a message, may be displayed.

(18) Multi Business Pylon Signs (MBPS): MBPS shall require a conditional use permit and shall only be allowed in the Limited Commercial, Downtown Commercial and Commercial/Light Industrial Land Use Districts. The following standards shall apply to MBPS:

- a. Clustering of two or more area identification and/or commercial business identification signs may be allowed on a single MBPS in exchange for separate pylons on each business site.
- b. Commercial business identification on approved MBPS for developments and/or businesses located within a 3/4 mile radius of the MBPS location on adjacent parcels with shared access and/or parking.
- c. Architectural standards for MBPS shall be required to achieve an "up north" look which would incorporate natural wood, stone, brick or manufactured like products in the pylon structure
- d. The applicant(s) shall submit diagrams, drawings, pictures and other information as requested by City staff describing each MBPS proposed, the location of each MBPS and the identity of each property proposed to be included in the MBP Plan including the name of the property owner, and the size and location of each property proposed to utilize the MBPS.
- e. After the City's approval of an MBPS Plan via a conditional use permit, no sign pylons other than those included in the approved Plan shall be kept, erected, placed or maintained on the properties covered by the Plan.
- f. The permissible height of any MBPS shall be no greater than 30 24 ft. with a minimum clear zone below the sign of 40 8 feet unless approved as a monument type sign and a maximum sign width of 16 feet. Pylon height shall be measured from the curb height closest to the MBPS site.
- g. Total permissible sign face area on MBPS shall be no greater than 700 200 square feet per face, and shall be limited to 32 square feet per business.
- h. Setback standards in all applicable land use districts will be as follows:
 - i. The outer-most edge of the sign face must be a minimum of 10 feet from any road right-of-way
 - ii. The outer-most edge of the sign face must be a minimum of 40 feet from any side lot line when the adjacent property's land use classification is Shoreland District or Rural Residential 5 District.
 - iii. The outer-most edge of the sign face must be a minimum of 10 feet from any commercial land use district
- i. Each MBPS Plan shall consist of a development of at least 2 contiguous businesses. In addition thereto, each business displayed on the MBPS must be within the City of Crosslake.
- j. No signage shall be allowed on any MBP other than area identification and commercial business identification signs for developments and/or businesses located within the City of Crosslake on property covered by the MBPS Plan under

which such MBPS is approved. No sign advertising any product (rather than identifying an area or business) shall be allowed on any MBP.

Sec. 26-865 Commercial District Signs

Signs within commercial land use districts shall comply with the following standards:

- (1) Up to ten percent of any building facade area, which directly abuts a public road right-of-way, may be dedicated to signs. Facade area used to calculate allowable signs must only include that area associated with the respective building or business use. Only one freestanding sign per lot or one freestanding sign per building for multi-use buildings shall be allowed, whichever is a smaller number. Commercial uses that depend on patrons arriving by watercraft may have two freestanding signs with a limit of one placed on the roadside of the property and one placed on the lakeside of the property.
- (2) No advertising signs or supporting facilities for signs may be placed in or upon public waters. Signs conveying information or safety messages may be placed in or on public waters by a public authority or under a permit issued by the Crow Wing County sheriff.
- (3) Signs placed on the lakeside of a property must be designed and sized to be the minimum necessary to convey needed information. They must only convey the location and name of the establishment and the general types of goods or services available. The signs must be located higher than ten feet above the ground, must not be located in the shore impact zone, and must not exceed 32 square feet in area.
- (4) The setback for all on-premises signs shall be a minimum of five feet from a public road right-of-way.
- (5) The sign for each permitted use shall be no more than ten percent of the facade. The permitted sign area for wall fascia or attached signs may be split up into several signs on the facade or used for one sign. In multi-tenant buildings, each tenant may place a separate sign on that portion of the building facade that corresponds to the interior portion of the building that the tenant occupies. Such tenant sign area shall be limited to ten percent of the area of the facade occupied by such tenant.
- (6) A sign protruding from the front of the building more than two feet shall have a maximum area of 20 square feet.
- (7) All signs must be coordinated to create a consistent and uniform appearance. Multiple tenant, freestanding signs must have a singular border/sign structure to tie all tenants together. Buildings with multiple tenant spaces may have separate wall fascia signs or attached signs that shall not exceed the maximum sign area for the facade of each respective tenant space.
- (8) The sign area allowed for a freestanding sign shall be dependent upon the speed limit of the roadway in front of the building. Buildings located in a 40-mile-per-hour zone or higher shall have a maximum sign area of 128 square feet. Buildings located in an area with a speed limit of 39 miles per hour or less shall have a maximum sign area of 75 square feet.
- (9) Temporary signs.
 - a) Two temporary signs/banners/pennants at a time may be allowed per property or business, with a total sign area not to exceed 32 square feet.
 - b) One temporary sign that is portable (e.g., flipper sign) and is 16 square feet or less in area and a height not to exceed 10 feet shall be permitted; however the signs shall not obstruct pedestrian walkways or driver visibility and shall not be illuminated.

Sec. 26-866 Legal Nonconforming Signs

It is recognized that signs exist which were lawful before this Article was enacted, which would be prohibited, regulated, or restricted under the terms of this Article or future amendments to this Chapter. It is the intent of this Section that nonconforming signs shall not be enlarged upon,

expanded or extended, nor be used as grounds for adding other signs or uses prohibited elsewhere in the same land use district. It is further the intent of this Section to permit legal nonconforming signs existing on March 1, 2015 to continue as legal nonconforming signs, provided such signs are safe, are maintained so as not to be unsightly, and have not been abandoned or removed subject to the following provisions:

- (1) No sign shall be enlarged or altered in a way that increases its nonconformity.
- (2) Should such sign or sign structure be destroyed and no land use permit has been applied for within 180 days of when the property was damaged, it shall not be reconstructed except in conformity with the provisions of this Section.
- (3) If a nonconforming sign or sign structure is moved, except to become more conforming with setbacks, it shall thereafter conform to the regulations for the land use district in which it is located.

Secs. 26-867—26-897 Reserved

Article 43 Definitions

MULTI-BUSINESS SIGN:

A freestanding sign which displays, or is capable of displaying, more than one business, of which at least one business is located upon a different parcel of real estate.

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CROSSLAKE COMMUNICATIONS HIGHLIGHTS FOR DECEMBER 2015

1. **Minutes** of December 29, 2015 Crosslake Communications Advisory Board meeting are included.
2. The **Financial Statements** for November 2015 are included (motion needed).
3. The list of **November 2015 checks/disbursements** are included (motion needed).
4. The **Customer Counts Report** has been included in the packet.
5. We had a goal of completing 250 installations at customer's homes on Phase 1 of **conversions for the new electronics in our fiber area** by the end of the year. We actually converted 256 customers. Kudos to our staff.
6. We **reached 1 gig of Internet usage** almost daily the entire week between Christmas and New Year's weekend.
7. The agreement with **AMC through the National Cable Television Coop was reached without going dark**. We will be evaluating the contract to determine if it is in the best interest of our customers going forward.
8. CTC will be negotiating with **AT&T** on behalf of Crosslake Communications to **lease land for a stand-by generator**.

Subcommittee Report

1. The **Crosslake Communications Vision Subcommittee** has held two meetings. They have recommended to the Advisory Board to hire John Finke of JWFinke Consulting to manage the negotiation process for a fee of \$60,000, \$30,000 after the first month and \$30,000 upon completion of the process. This fee will be paid by Crosslake Communications.
2. The Crosslake Communications Advisory Board recommends to the City Council **approval of the 2015 List of Professional Organizations Assisting Crosslake Communications** which includes JWFinke Consulting, LLC.

2015 LIST OF PROFESSIONAL ORGANIZATIONS ASSISTING CROSSLAKE COMMUNICATIONS

Legal Firms:

Breen & Person, Ltd. (General Matters)
Moss & Barnett (Cable TV & Regulatory Issues)
Johnson, Killen & Seiler, P.A. (Labor Law)
Cinnamon Muehler (Cable TV Issues)
Briggs and Morgan (Bond Counsel)
Dorsey & Whitney (Certificate of Authority)
Seaton Law (Labor Law)

Engineers:

CNS

Accountants:

Olsen Thielen & Co., Ltd.

Consultants:

NISC (Billing)
7Sigma
CTC Telecom
CTC IT/Alpenglow
CNS
David Drown Associates
WiSP Engineering
JWFinke Consulting LLC

Financial Institutions:

Lakes State Bank
BlackRidge Bank
Frandsen Bank & Trust
Riverwood Bank
Northland Securities
4M Fund
Wells Fargo Advisors
RW Baird

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Staff Report - Crosslake Parks, Recreation & Library

Date: January 6, 2016

To: Crosslake City Council

From: Jon Henke, Director of Parks, Recreation & Library J.H.

1. Senior Nutrition Program

Meals are offered at the Community Center Monday - Friday at 11:30 am. Interested participants can call (692-4271) to make a reservation by 4:00 p.m the day before their scheduled meal.

2. Fitness Room

The Community Center offers an array of fitness equipment. A certified personal trainer is available to walk you through all of the different equipment free of charge when you sign up for a membership. We also offer fitness incentive programs from a variety of insurance providers and very affordable rates. The Silver Sneakers program is also available to those that are 65 or older and have a qualifying plan. Our new Silver and Fit Program is also available for those that qualify. Take advantage of these great programs and enjoy free use of the fitness room and a range of fitness classes.

3. Silver Sneakers classes offered

Come join instructor Donna Keiffer on Monday's and Wednesday's at 9:30 for the Silver Sneaker Yoga Class. We will also hold the Classic Silver Sneakers exercise class at 10:30. On Tuesday and Thursday join us for the Cardio Circuit class at 9:30. This class is one step up from the Classic class. Take the first step towards a healthy lifestyle.

4. Yoga

Yoga is offered at the Community Center on Tuesday mornings at 10:00 a.m.

5. AAA

The next AAA senior driving class will be held January 13th from 9-1 at the Community Center. Please call AAA to register at 888-234-1294.

6. Tax Preparation

The Community Center will be taking tax appointments for the AARP tax help program starting in mid January. Appointments are available starting in February on Wednesday and Thursday mornings from 8-12. The last day of tax help will be April 14th. Call the Community Center to make an appointment.

7. Basketball Clinic

The Community Center will be offering a series of clinics for children who want to learn more about the game of basketball. The clinics are designed for K-4th graders. Cost is just \$5.00. Dates are January 12, 19, 26 and February 2nd from 5:30-6:30.

8. Winter Outdoor Sports Update

The skating pond is ready for skaters. Lights are available until 8:00 p.m. The Community Center also has snowshoes available for rent for \$5.00. We could use more snow but when we do get snow the shoes will be available. The ski trails have not been groomed as of yet because of the lack of snow. We will hopefully start grooming as soon as we get more of a base. We do not have a roller so any grooming that is done can be more detrimental than beneficial without an adequate amount of snow.

9. Pickleball

The Community Center offers Pickleball Tuesday and Wednesday from 1:30-3:30 and Friday's from 9:30-11:00. Membership for the year is \$30. Day passes are \$4.00.

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November 30, 2015

Crow Wing County Board of Commissioners
Historic Courthouse
326 Laurel St.
Suite 13
Brainerd, MN 56401

RE: Proposed 2016 Crow Wing County AIS Plan; re: Laws 2014, Chapter 308

Dear Board of Commissioners:

On behalf of the Board of Directors of the undersigned lake and property owners associations, we offer comments, suggestions and recommendations regarding the 2016 Crow Wing County AIS (Aquatic Invasive Species) Plan (Plan). We appreciate this opportunity to provide our collective input for this Plan, which we want to believe is proposed, open for critical input and improvement, and not final.

As you know, the 2014 Minnesota Legislature enacted legislation that appropriated \$4.5 million for 2014 and \$10 million for 2015 and annually thereafter solely to prevent the introduction or limit the spread of aquatic invasive species (AIS) in our public waters. This annual appropriation is made to the Commissioner of Revenue who is required to confirm the quantities of public accesses and parking sites at those same accesses. The Commissioner has provided those quantities and the 2016 projected state aid amount for Crow Wing County AIS prevention is \$448,676, based fifty (50%) percent on 97 public accesses (launch) and the other fifty (50%) percent on 2,174 public access parking spaces.

At the present time, the annual funds from all sources spent on watercraft inspections, decontamination, milfoil treatment, and education and information is considerably less than needed to be effective in preventing the introduction and/or spread of AIS in Crow Wing County. The County has also used these state aids to supplant and subsidize County administration as well as compensate "site-level" service supervision.

We have reviewed the (proposed) 2016 Crow Wing County AIS Plan. The following table summarizes the 2016 budget and changes from estimated/actual 2015 and budget 2015:

	<u>2016 Bud</u>	<u>% chg</u>	<u>Inc/(Dec)</u>	<u>2015 Est/Act</u>	<u>2015 Bud</u>
Inspections					
Direct services	\$387,473	-13.8%	\$(32,527)	\$420,000	\$449,473
County staff	\$100,000	150.0%	\$48,000	\$52,000	\$40,000
Total	\$487,473	-0.4%	\$15,473	\$472,000	\$489,473

This 2016 budget and Plan is overstated and includes an estimated \$12,000 grant funds from the DNR, which will not occur for inspections and only for milfoil treatment.

We believe that this Plan, and the program to be conducted in 2016, can be strengthened and improved by considering the following items:

1. Increase the allocation of the state aids to "water-focused" services primarily watercraft inspections and education and training, which is the fundamental intent of Laws 2014, Chapter 308, considering that our lake associations with present 2015

funding from all of our sources was able to provide about fifty (50%) of weekend and holiday inspection coverage from May 15 to September 15.

- a. Allocation to watercraft inspections is minimal compared to (est) actual spending (as we were provided over the summer/fall) and compared to the 2015 Plan budget,
 - i. *2016 Plan = \$313,473; 2015 (est) actual = \$311,000; increase = \$2,473*
 - b. Allocation to County personnel increased from \$30,000 in 2015 Plan budget (2015 (est) actual of \$37,000) to \$52,000 in 2016 Plan; increase of \$15,000,
 - c. Loss of the State of MN, DNR grants for 2016 which provided several thousand hours of inspections for our lake associations, e.g. WAPOA (6 accesses) 749 hours, Lower Hay (1 access) 375 hours,
 - d. Increase County staffing to three (3) persons is unnecessary and disregards the coordination and “volunteer” work performed by members of our lake associations, and some of our associations will handle this service ourselves,
 - e. Recommend the County “bid” or “re-negotiate” the employment services, costing forty-four (44%) percent of wages that is extremely high considering the employment taxes and no benefits paid these inspectors, which should be a cost reduction, and savings reallocated to inspections,
 - f. Our suggestion to reallocate \$50,000 or more to inspections, which would add about 3,000 inspection hours that are needed more than any other item, especially to replace the lost DNR LGU 50/50 grant funded hours:
 - i. Mitch Brink’s compensation should be funded from County property tax funds, as other counties in this region have done, cognizant that Mitch’s valued responsibility remains County water planning, and reallocating our estimated \$25,000 to inspections.
 - ii. County coordination staffing cost for 2016 decontamination is a large increase (\$38,000) from 2015 budget of \$10,000 to 2016 budget of \$48,000; reallocate \$25,000 to inspections which are a clearly higher priority than decontamination, which has had little to no success.
 - iii. Savings from employment agency re-negotiated or re-bid agreement.
2. Provide a provision in the Plan that accounts for the “in-kind” spending by all organizations, including lake associations, participating in the AIS control and prevention program county-wide,
 - a. Our lake associations spend an amount equal to or more than the state aid allocation on watercraft inspection, education, and public information,
 - b. Our local lake associations organized, planned and conducted the two annual AIS roundtables in 2014 and 2015, and
 - c. The County AIS Plan fails to recognize the considerable “in-kind” efforts of our lake associations in AIS services, which accounting can be provided.
 3. Retaining annual state aid funds is neither responsible or appropriate
 - a. “Withholding” funds in any year is inconsistent with the fundamental intent of the 2014 legislation for annually preventing and controlling AIS. Delaying for

one year will NOT make the challenge and solution better and requires us to fully fund the last months' inspections,

- b. A second allocation should be provided in July to enable lake associations to plan their late summer and fall watercraft inspection schedules.
4. Established a Northern Crow Wing Lakes AIS Committee
 - a. Our lake associations have organized an AIS Committee for AIS planning among our lake associations, coordination of services, training, and addressing the County Annual AIS Plan. We believe that we have informally worked effectively with Mitch Brinks, CWC Water Protection Specialist, in conducting the present AIS program. However, we are rarely asked by the County for input, other than commenting on this annual Plan, even though our associations have a major role in the annual implementation.
 - b. Our lake associations recommended in 2014 and 2015 that Crow Wing County appoint an AIS services advisory committee/task force much like the County has for several functions; that has not received support from the County.
 5. Decontamination has not been effective
 - a. While we understand the expected importance of the decontamination units, the number of decontamination treatments in 2015 does "not measure up" to allocated costs for decontamination compared to inspections,
 - b. Location; the Crosslake location has been poorly identified, and the County should accept the ACOE offer to locate it at their Crosslake site, near several busy accesses, and have better visibility.
 6. Risk classification does NOT go far enough; need to reviewed and updated
 - a. The present risk classification is very arbitrary and not based on watercraft traffic measures and accurate number of public accesses, but simply inspection history per access recorded only when inspectors were present.
 - b. Risk ranges from Very High to Low on the same lake are not supported by "fact", as watercraft owners use social media and cellular phones to identify accesses without inspector staffing and avoid inspections.

The undersigned lake associations represent a large number of taxpaying property owners, including those who are members of our lake associations in Crow Wing County.

<i>Economic Market Value for Cities and Counties. Assessment Year 2014 for taxes payable in 2015</i>					
<i>COMBINED - Timothy, Jenkins, Ideal, 50 Lakes, Man Beach, Crosslake, Mission & Pelican</i>					
		<u>Estimated MV</u>	<u>Economic MV</u>		<u>% of CWC</u>
01	Residential	\$862,614,600	\$942,033,586	31.0%	20.8%
03	Non-Comm'l Seas Res Rec	\$1,804,230,200	\$1,896,269,451	62.3%	48.1%
06	Commercial	\$61,675,200	\$61,972,668	2.0%	7.9%
14	Commercial Seasonal Rec	\$27,464,100	\$27,464,100	0.9%	25.2%
97	Total Agriculture	\$94,556,900	\$100,229,912	3.3%	14.3%
	Other	<u>\$15,536,833</u>	<u>\$15,536,833</u>	<u>0.5%</u>	6.1%
	Total	<u>\$2,866,077,833</u>	<u>\$3,043,506,550</u>	<u>100.0%</u>	29.5%

As shown in this table, our lakes represent 29.5% of the Economic Market Value (2014 pay 2015), including 48.1% and 25.2% of the non-commercial seasonal residential recreational property and commercial seasonal recreational property, respectively. This data does not include Gull and Bay property and areas of southern Crow Wing County.

This area of Crow Wing County is a major “economic” contributor to the County, provides a significant source of employment, and serves as a destination as a result of the significant travel and tourism, seasonal visitors, watercraft traffic, and waters. The importance of clean and “quality” waters should be foremost in the County decision for this 2016 AIS Plan. The following table describes the “facts” supporting the importance of quality water in our area:

- Travel, tourism and second home owner spending in Crow Wing County is the third largest outside of the Twin Cities metropolitan seven county area after only Olmstead and St. Louis Counties.

2007-08	Traveler Exp	State Revenue	FTE Jobs
Crow Wing	\$294,295,204	\$135,953,389	7,218

Source: Univ of MN, Extension Service, June 2007-May 2008, Davidson-Peterson Associates

- Direct tourism (leisure and hospitality as defined by the State of Minnesota Departments of Revenue and Employment and Economic Development) spending in Crow Wing, as shown below for calendar year 2012 gross sales, sales tax revenue and employment:

2012	Gross Sales	Sales Tax Rev	Employment
Crow Wing	\$201,073,526	\$12,686,611	3,892

Source: State of Minnesota Departments of Revenue and Employment and Economic Development

We offer this property tax and economic data as evidence of the importance of managing water quality and AIS for our Crow Wing County lakes area and throughout Crow Wing County. Please improve the watercraft inspection budget, along with our recommendations to fund those services.

Our non-profit lake associations, IRS Code Sec 501(c)3 tax exempt organizations, have now and have had for many years AIS prevention and control programs. These programs include (1) boat inspections at the public accesses, (2) AIS and watercraft inspection materials purchased for distribution, (3) lake inspection surveys for non-native AIS plants and animals and (4) control of already identified non-native AIS plants and animals. Except for annual direct grants from the Minnesota Department of Natural Resources (DNR), our lake associations have funded with member dues and donations the majority of these AIS program costs for years. As property and business owners, we are prepared to effectively continue administering the AIS program for our respective lake associations and continue to make annual financial commitments to AIS control and prevention; a “true” public benefit.

Our lake associations will continue to be contributors to this AIS responsibility. We also would be available to meet to discuss our suggestions and recommendations prior to the County Board meeting addressing this 2016 Plan or invited to present at the Board meeting.

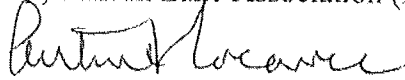
Sincerely,



Thomas N. (Tom) Watson

President, Whitefish Area Property Owners Association (WAPOA)

Arthur Weaver
President, Pelican Lake Association (PLA)



Steve Curry
President, Friends of Lower Hay Lake, Inc. (FOLH)



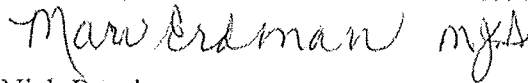
Fred Strohmeier
Past President/Sec-Treas, Fifty Lakes Property Owners Association (FLPOA)



Robert (Bob) Maas
President, Kimble Lake Homeowners Association (KLHA)



Marv Erdman
President, Clamshell-Bertha Lakes Association (CBLA)



Nick Bernier
Vice President, Mission Lakes Association (MLA)



Sue Manchester
President, Star Lake Area Property Owners Association



Uldis Birznieks
President, Gull Chain of Lakes Association

Art Patterson
President, Ruth Lake Improvement District



Michael O'Brien
Co-President, Crow Wing LARA



cc: Senator Carrie Ruud
Representative Josh Heintzeman
Representative Dale Lueck
Representative Denny McNamara
US Representative Rick Nolan
DNR Commissioner Tom Landwehr
Governor Mark Dayton
Tim Houle, Crow Wing County

Mitch Brinks, Crow Wing County
Jeff Forester, MN Lakes and Rivers Advocates
Henry Erdman, MN Lakes and Rivers Advocates
Paul Austin, Conservation MN/MN Waters
Sue Galatowitsch, Ph.D., MAISRC
Peter Sorensen, Ph.D., MAISRC
Tom Nelson, MNCOLA