

CLOSED – SPECIAL COUNCIL MEETING

**CITY OF CROSSLAKE
MONDAY, JUNE 13, 2016**

6:30 P.M. – CITY HALL

The City Council will meet on Monday, June 13, 2016 at 6:30 P.M. **Pursuant to Minnesota State Statute 13D.03, the meeting will be closed at 6:30 P.M. for the purpose of discussion related to Union negotiations/strategy.**

**AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JUNE 13, 2016
7:00 P.M. – CITY HALL**

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda (Council Action-Motion)

B. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by one motion. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Regular Council Meeting Minutes of May 9, 2016
2. Special Council Meeting Minutes of May 23, 2016
3. City – Month End Revenue Report dated May 2016
4. City – Month End Expenditures Report dated May 2016
5. 5/31/16 Preliminary Budget to Actual Analysis
6. Pledged Collateral Statement dated May 31, 2016
7. Crosslake Communications Balance Sheet, Income Statement, and Detail of Reserve Balances dated April 30, 2016
8. Crosslake Communications Check Register dated 4/1/2016-4/30/2016
9. Crosslake Communications Advisory Board Meeting Minutes of May 31, 2016
10. Customer Counts
11. Police Report for Crosslake – May 2016
12. Police Report for Mission Township – May 2016
13. Fire Department Report – May 2016
14. North Ambulance Run Report – May 2016
15. EDA Meeting Minutes of May 4, 2016
16. Planning and Zoning Commission Meeting Minutes of April 22, 2016
17. Monthly Planning & Zoning Statistics
18. Crosslake Park/Library Commission Meeting Minutes of April 27, 2016
19. Crosslake Rolloff Recycling Reports for April and May 2016
20. Northern Lakes Youth Hockey Association Annual Financial Summary dated March 2016
21. Resolution Accepting Donations

- 22. Resolution Regarding Unpaid Sewer Charges
- 23. Bills for Approval

C. CRITICAL ISSUES

- 1. Bunny Geiger, President of Crosslake Historical Society – Update on Projects and Request for Donation

D. PUBLIC FORUM - No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three minute time limit.

E. MAYOR'S REPORT

- 1. "Take It to the Box" Drug Recycling Information

F. CITY ADMINISTRATOR'S REPORT

- 1. Memo dated June 8, 2016 from City Clerk Re: Request for Signs (Council Action-Motion)
- 2. Memo dated June 13, 2016 from Mike Lyonais Re: Large Format Printer Replacement and Software Renewal for Data Backup (Council Action-Motion)
- 3. Update on AFSCME Union Settlement

G. COMMISSION REPORTS

1. PLANNING AND ZONING

- a. Summary of Record for Metes and Bounds Subdivision, Greg and Roseanne Haglin (Council Action-Motion)

2. CROSSLAKE COMMUNICATIONS

- a. Highlights Report for May 2016

3. PUBLIC WORKS/SEWER/CEMETERY

- a. 5 Year Capital Improvement Plan 2017-2021 (Council Action-Motion)
- b. Update on Capital Improvement Plan/Financing
 - 1. Memo dated June 8, 2016 from Dan Vogt Re: Street Reconstruction
 - 2. Letter dated May 5, 2016 from David Drown Associates Re: Street Reconstruction Funding Options
 - 3. Sample Resolution Calling a Public Hearing on the Proposal to Adopt a Street Reconstruction Plan and the Intent to Issue General Obligation Street Reconstruction Bonds
 - 4. Sample Resolution Adopting a Street Reconstruction Plan and Approving the Issuance of General Obligation Street Reconstruction Bonds

4. PARK AND RECREATION/LIBRARY

- a. Staff Report dated June 8, 2016 from Jon Henke (Council Action-Motion)

H. CITY ATTORNEY REPORT

1. Ordinance Regarding Public Lake Access
2. Ordinance Amending Article 2 to Add Administrative Fines
3. Resolution Setting Administrative Fine Schedule

I. OLD BUSINESS

J. NEW BUSINESS

K. PUBLIC FORUM – No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three minute time limit.

L. ADJOURN

B. 1.

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, MAY 9, 2016
7:00 P.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Monday, May 9, 2016. The following Council Members were present: Mayor Steve Roe, Gary Heacox, Mark Wessels, Dave Schrupp and Brad Nelson. Also present were City Administrator/Consultant Dan Vogt, Finance Director/Treasurer Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, Park and Rec. Director Jon Henke, Police Chief Bob Hartman, Local Manager of Crosslake Communications Debby Floerchinger, Crow Wing County Land Service Supervisor Chris Pence, Land Services Specialist Jon Kolstad, City Attorney Brad Person, City Engineer Mark Hallan, Northland Press Reporter Kate Perkins, and Echo Publishing Reporter Dan Determan. There were approximately twenty-six people in the audience.

- A. CALL TO ORDER** – Mayor Roe called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. MOTION 05R-01-16 WAS MADE BY GARY HEACOX AND SECONDED BY DAVE SCHRUPP TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.
- B. CONSENT CALENDAR** – MOTION 05R-02-16 WAS MADE BY DAVE SCHRUPP AND SECONDED BY BRAD NELSON TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:
1. SPECIAL COUNCIL (CLOSED SESSION) MEETING MINUTES OF APRIL 11, 2016
 2. REGULAR COUNCIL MEETING MINUTES OF APRIL 11, 2016
 3. SPECIAL COUNCIL MEETING MINUTES OF APRIL 14, 2016
 4. BOARD OF APPEAL AND EQUALIZATION MEETING MINUTES OF APRIL 15, 2016
 5. CITY – MONTH END REVENUE REPORT DATED APRIL 2016
 6. CITY – MONTH END EXPENDITURES REPORT DATED APRIL 2016
 7. 4/30/16 PRELIMINARY BUDGET TO ACTUAL ANALYSIS
 8. PLEDGED COLLATERAL STATEMENT DATED APRIL 30, 2016
 9. CROSSLAKE COMMUNICATIONS CHECK REGISTER DATED 2/1/2016-2/29/2016 IN THE AMOUNT OF \$219,494.50
 10. CROSSLAKE COMMUNICATIONS CHECK REGISTER DATED 3/1/2016-3/31/2016 IN THE AMOUNT OF \$307,408.22
 11. CROSSLAKE COMMUNICATIONS BALANCE SHEET, INCOME STATEMENT, AND DETAIL OF RESERVE BALANCES DATED FEBRUARY 29, 2016
 12. CROSSLAKE COMMUNICATIONS BALANCE SHEET, INCOME STATEMENT, AND DETAIL OF RESERVE BALANCES DATED MARCH 31, 2016
 13. CROSSLAKE COMMUNICATIONS ADVISORY BOARD MEETING MINUTES OF APRIL 26, 2016
 14. CUSTOMER COUNTS
 15. POLICE REPORT FOR CROSSLAKE – APRIL 2016
 16. POLICE REPORT FOR MISSION TOWNSHIP – APRIL 2016

17. RESOLUTION NO. 16-09 APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE CITY OF CROSSLAKE ON BEHALF OF ITS CITY ATTORNEY AND POLICE DEPARTMENT
18. FIRE DEPARTMENT REPORT – APRIL 2016
19. NORTH AMBULANCE RUN REPORT – APRIL 2016
20. EDA MEETING MINUTES OF APRIL 6, 2016
21. PLANNING AND ZONING COMMISSION MEETING MINUTES OF MARCH 25, 2016
22. MONTHLY PLANNING & ZONING STATISTICS
23. CROSSLAKE PARK/LIBRARY COMMISSION MEETING MINUTES OF MARCH 23, 2016
24. PUBLIC WORKS MEETING MINUTES OF APRIL 4, 2016
25. LETTER DATED MAY 2, 2016 FROM WSN TO PRATT'S AFFORDABLE EXCAVATING RE: PUNCH LIST FOR MILINDA SHORES BRIDGE PROJECT
26. WASTE PARTNERS RECYCLING REPORTS FOR MARCH 2016
27. RESOLUTION NO. 16-10 TO ADOPT FOR RENEWAL EXISTING LIQUOR LICENSE ESTABLISHMENTS FOR 2016-2017
28. RESOLUTION NO. 16-11 ACCEPTING DONATION
29. MEMO DATED MAY 9, 2016 FROM JON KOLSTAD RE: OUT-AS-SHOWN MAPS FEE FOR PROPERTY OWNERS NOT IN THE FLOODPLAIN
30. BILLS FOR APPROVAL IN THE AMOUNT OF \$182,686.92
31. ADDITIONAL BILLS FOR APPROVAL IN THE AMOUNT OF \$103,184.12 AND
32. LETTER DATED MAY 9, 2016 FROM WSN RE: RECOMMENDATION FOR PROJECT CLOSURE
MOTION CARRIED WITH ALL AYES.

C. MAYOR'S REPORT – Mayor Roe reported that the Crow Wing County Highway Department has released information regarding current and future road projects in the area. Mayor Roe received correspondence from the MN Department of Agriculture stating that cities are not allowed to sell nursery stock. Consolidated Telephone will hold its annual meeting and picnic on June 1st at the Crow Wing County Fairgrounds. The Council received a letter from Jason Moengen stating that he wants the City to allow the public right-of-ways to remain open for boat launching.

D. PUBLIC FORUM – Cindy Myogeto and Jess Eide announced that the new 2016-2017 Crosslake Cabin Calendars were now available at many local businesses.

Jim Martin of 14746 Wildwood Drive addressed the Council and provided reasons why the public right-of-ways should not be closed to boat launching. Mr. Martin stated that the accesses are used by local fishermen and that closing the accesses would not eliminate AIS in the lakes.

Scott Cordahl of 36149 Johnie Street addressed the Council and stated that the local fishermen do not want to spread AIS and that the primary accesses are only monitored limited hours and limited days, allowing boats to enter and leave the lake with no inspection.

Jeff Trippe of 36181 Robert Street addressed the Council and stated that his property is across the street from the Robert Street access. Closing this access would decrease the value of his property. Mr. Trippe suggested that the City restrict parking on the street or provide AIS training/permits to residents.

Drew Seeker of 36107 Johnie Street asked the Council to keep the accesses open. He purchased his property because of the location to the access.

Tom Fraser of 36288 Robert Street reported that he has owned his property since 1979 and that his deed stated that the access was given to the property owners in McLin Plat for gratuity. Mr. Fraser stated that the City should close all of the accesses or none of the accesses because AIS is in the chain already.

Mr. Murphy of 36237 Robert Street was told by his realtor in 1978 that the Robert Street access was for public use by the property owners in that plat. Allowing only commercial dock service providers to use the access was creating an inconvenience to the surrounding property owners.

Local fishing guide Brian Held of 37323 Aspen Lane addressed the Council and stated that there are many times that the official accesses are not monitored and that all boaters know that they are supposed to clean their boats.

Heather Jones of 37690 Egret Road addressed the Council and stated that only locals use the smaller accesses. She suggested that if the Council wanted to control these four accesses, that they should also monitor the other 54 unmarked accesses where private property is stored.

Craig Johnson of 12831 Cool Haven Lane stated that the infestation of invasive species must be stopped.

Jeff Trippe asked to address the Council again and reminded them that there are eight association ramps in the City that have no monitoring.

Scott Gallaway of 36080 Johnie Street addressed the Council and reported that the Crosslake Ideal Lions did not turn in the required paperwork to apply for a Group Transient Merchant Permit for the Lion's flea market. The first sale is set to take place on May 21st. MOTION 05R-03-16 WAS MADE BY MARK WESSELS AND SECONDED BY BRAD NELSON TO APPROVE THE ISSUANCE OF A GROUP TRANSIENT MERCHANT PERMIT TO THE CROSSLAKE IDEAL LIONS TO CONDUCT A FLEA MARKET ON MAY 21ST, JUNE 18TH, JULY 16TH, AUGUST 20TH, AND SEPTEMBER 24TH, 2016 PENDING A COMPLETE APPLICATION BEING SUBMITTED TO CITY HALL. MOTION CARRIED WITH ALL AYES.

Mayor Roe stated that he understood the concern of closing the accesses but that last summer he never saw anyone using the boat wash station and that he was not sure what to do. Mark Wessels stated that options include the City to change nothing, to put a chain across the access and allow no boat launching, to allow only commercial services to use them, or to

provide training and permits to residents. Mr. Wessels said that although it is too late to prevent AIS in the lakes, their spread could be limited and he will be able to say that he tried. Brad Nelson stated that he agreed with all of the comments that were made by citizens and that there are too many holes with the proposal of training and permitting. Mr. Nelson stated that the options are unenforceable and that it would be a waste of tax money to try to monitor the accesses. Mr. Nelson stated that having the accesses surveyed was good and that the City should have all of them surveyed. Gary Heacox agreed with Mr. Nelson and stated that the proposed type of restriction to accesses is unenforceable. Mayor Roe asked that the residents that use the accesses be ambassadors to help prevent the spread of AIS.

E. CITY ADMINISTRATOR'S REPORT

1. Dan Vogt gave an update on the capital improvement plan and financing options. Mr. Vogt stated that the 5-year road improvement plan is fluid and that the plan can change from year to year due to current road conditions. Mr. Vogt reported that the State allows two ways for cities to finance road projects: G.O. Improvement Bond-Statute 429 which requires that 20% of the project be assessed to benefitting property owners or Reconstruction Bond-Statute 475.5A. Because the City of Crosslake does not have a policy to assess reconstruction projects, the reconstruction bond would be the only option. The reconstruction bond requires that there be no change to the road specs, that no new amenities be added, that a 5-Year Road Improvement Project Plan be adopted by the Public Works Commission and the City Council, that a public hearing be held, and that the public be allowed to block the reconstruction by a petition. Mr. Vogt stated that the proposed financing would be for 2017 projects. Dave Schrupp suggested that the 5-year plan be updated so that the Public Works Commission could review it in June or July. Mayor Roe commented that he is not in favor of debt. MOTION 05R-04-16 WAS MADE BY STEVE ROE AND SECONDED BY GARY HEACOX TO DIRECT WSN TO UPDATE THE 5-YEAR ROAD IMPROVEMENT PLAN AT A COST NOT TO EXCEED \$2,500. MOTION CARRIED WITH ALL AYES.
2. Dan Vogt reported that the Anderson land use appeal was settled out of court. Planning and Zoning staff was commended by Attorney Reuvers for their cooperation and assistance in resolving the issue.

F. COMMISSION REPORTS

1. PLANNING AND ZONING

- a. Jon Kolstad presented a request to subdivide property on County Road 3. MOTION 05R-05-16 WAS MADE BY GARY HEACOX AND SECONDED BY MARK WESSELS TO APPROVE THE SUBDIVISION OF PARCEL #120113203A00009 INVOLVING 36 ACRES INTO 2 TRACTS BY THOMAS E. FUITH TRUST AND THAT CASH IN LIEU OF LAND FOR PARK DEDICATION BE ACCEPTED IN THE AMOUNT OF \$1,500. MOTION CARRIED WITH ALL AYES.
- b. Jon Kolstad presented a second request to subdivide property on County Road 3. MOTION 05R-06-16 WAS MADE BY GARY HEACOX AND SECONDED BY MARK WESSELS TO APPROVE THE SUBDIVISION OF PARCEL #120112402A00009 INVOLVING 40 ACRES INTO 3 TRACTS BY THOMAS E.

FUITH TRUST AND THAT CASH IN LIEU OF LAND FOR PARK DEDICATION IN THE AMOUNT OF \$3,000 BE ACCEPTED. MOTION CARRIED WITH ALL AYES.

- c. Jon Kolstad presented a request to subdivide property at 33106 Industrial Road. MOTION 05R-07-16 WAS MADE BY GARY HEACOX AND SECONDED BY BRAD NELSON TO APPROVE THE SUBDIVISION OF PARCEL #120323400BAA009 INVOLVING 14 ACRES INTO 3 TRACTS BY JAMES AND DIANE GALLAWAY TRUST AND THAT CASH IN LIEU OF LAND FOR PARK DEDICATION IN THE AMOUNT OF \$3,000 BE ACCEPTED. MOTION CARRIED WITH ALL AYES.

Jon Kolstad reminded the Council that Attorney Paul Reuvers, hired by the League of MN Cities to defend the City's land use appeals, will attend and observe the Planning Commission/Board of Adjustment meeting on May 27th and afterwards discuss with the commission members, staff and Council the legalities of the applications and effective ways to respond to these requests.

2. CROSSLAKE COMMUNICATIONS

- a. Local Manager Debby Floerchinger presented the Highlights Report for April 2016 and reported that there are approximately 350 homes left to convert in the fiber equipment upgrade project. Crosslake Communications has removed its generator and is renting a standby generator from CTC. To remove any concerns of soil contamination from the underground fuel tank, Crosslake Communications had the tank removed and a soil test done. The tank appeared to be in good condition and the results of the soil test should be received in a week. As part of the sale, the tower was inspected and the results should be received shortly. Crosslake Communications is providing Internet help and computer repairs to customers and staff Mondays through Fridays. Ms. Floerchinger reported that 11 companies showed interest in the sale of Crosslake Communications and that 7 companies toured the facility. Attorney Person is providing guidance on the procedure for evaluating the bids. The bid opening will take place on May 16th at 5:00 PM and a Special Council Meeting will be held May 23rd at 7:00 PM to review the bids.

3. PUBLIC WORKS/SEWER/CEMETERY

- a. Ted Strand reviewed several recommendations that were made to the Council from the Public Works Commission at their meeting of May 3rd.
 - 1. The Council reviewed WSN's Wastewater Treatment Facility Capital Improvements Study dated April 2016. The estimated total cost of improvements is just under one million dollars. Staff suggested that the entire plant be upgraded at one time rather than separate the projects on a yearly basis. Dan Vogt noted that a bond issue was ending in 2016 with a payment amount of \$135,000 and that a new bond could be issued in the same amount for the upgrades. This would not require the Council to increase the levy for this project. The upgrades should last between 10-15 years. Ted Strand stated that the City could remove the \$250,000 from the cost by eliminating the denitrification process and using chemicals to stabilize the pH level. MOTION 05R-08-16 WAS MADE BY DAVE SCHRUPP

AND SECONDED BY GARY HEACOX TO APPROVE THE UPGRADES TO THE WASTEWATER TREATMENT FACILITY AS OUTLINED IN WSN'S REPORT DATED APRIL 2016 AND AS RECOMMENDED BY THE PUBLIC WORKS COMMISSION, AND DIRECT STAFF TO PROVIDE A FINANCIAL REPORT ON THE PROJECT ON A QUARTERLY BASIS. The report should include estimate costs, actual costs, and projected final costs for each item. Staff needs to define the projects that Public Works employees can do themselves and then direct the engineer to provide a proposal for bidding the remainder of the project. MOTION CARRIED WITH ALL AYES.

2. As recommended by the Public Works Commission, MOTION 05R-09-16 WAS MADE BY STEVE ROE AND SECONDED BY MARK WESSELS TO ASSESS 50% OF THE RESURFACING COSTS OF THE PARKING LOT AT THE INTERSECTION OF COUNTY ROADS 66 AND 3 TO THE ADJACENT BUSINESS OWNERS AND TO DIRECT THE CITY ATTORNEY TO DRAFT THE NECESSARY AGREEMENT DOCUMENTATION FOR SUBMITTAL TO THE BUSINESS OWNERS IMPACTED BY THIS PLANNED ASSESSMENT. THIS PROJECT INCLUDES THE INSTALLATION OF 3 COMPLIANT STREET LIGHTS, WATER LINE AND POWER. MOTION CARRIED WITH ALL AYES.
3. As recommended by the Public Works Commission, MOTION 05R-10-16 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO DIRECT THE CITY ATTORNEY TO ASSIST WITH R-O-W ISSUES AT THE SOUTH END OF SOUTH LANDING ON THE LONNA ANDOLSHEK PROPERTY SO THAT THE SNOW PLOW HAS ROOM TO TURN AROUND. MOTION CARRIED WITH ALL AYES.
4. MOTION 05R-11-16 WAS MADE BY BRAD NELSON AND SECONDED BY DAVE SCHRUPP TO APPROVE THE REQUEST FROM DAN AND BETTY SOLLER TO SPREAD THE PAYMENTS FOR THE SEWER HOOKUP CHARGE FEE OF \$19,500 OVER A 5-YEAR PERIOD, PAID ON A MONTHLY BASIS, FOR A NEW LAUNDROMAT. Mike Lyonais stated that the Council needed to determine an interest rate for this "loan". The current prime rate is between 4.25-5.5%. Mr. Lyonais noted that customers on the payment plan 10 years ago paid 5% interest. Mayor Roe questioned why the City would charge interest and that new business should be welcomed. Attorney Person replied that most cities charge interest for loans and that this customer should be treated the same as the customers that hooked up 10 years ago. The Sollers were agreeable to a 5% interest rate. BRAD NELSON AND DAVE SCHRUPP AMENDED THE MOTION TO INCLUDE A 5% INTEREST RATE ON THE LOAN. MOTION CARRIED WITH ALL AYES.

4. PARK AND RECREATION/LIBRARY

- a. Jon Henke gave the Council an update on AAA classes and tax preparation services, thanked Fairfield Township for a \$250 donation to the library, reported that the Community Center would be closed on Memorial Day, announced that Norwegian musician Arna Rennan would perform on May 12th at the Community Center, and gave updates on the PAL Foundation, Day of Caring, and Chautauqua programs. Jon

Henke reported that the flooring at the Community Center is heaving in several locations and has become a tripping hazard. MOTION 05R-12-16 WAS MADE BY MARK WESSELS AND SECONDED BY GARY HEACOX TO APPROVE THE REPLACEMENT OF FLOORING AT THE COMMUNITY CENTER AT A COST NOT TO EXCEED \$16,500. MOTION CARRIED WITH ALL AYES.

Jon Henke asked for direction on how to proceed with the management of the four right-of-ways that are being used as boat launches and reported that a private dock has been placed on one of them. Because of the City's liability on these accesses, the City Attorney will work with Jon Henke to notify the owner of the dock to have it removed. A discussion ensued regarding the wording of the current ordinance and the lack of enforcement. Mayor Roe warned that decisions should not be made because most of the audience that spoke about this topic at public forum had left the meeting. Jon Henke will discuss this issue with his commission again and report back to the Council.

G. CITY ATTORNEY REPORT – None.

H. OLD BUSINESS – None.

I. NEW BUSINESS – None.

J. PUBLIC FORUM – None.

K. MOTION 05R-13-16 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO ADJOURN THE MEETING AT 9:00 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk
City Clerk/Minutes/5-9-16

B.2.

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, MAY 23, 2016
7:00 P.M. – CITY HALL

The Council for the City of Crosslake met in a Special Session on May 23, 2016. The following Council Members were present: Mayor Steve Roe, Gary Heacox, Brad Nelson, Dave Schrupp and Mark Wessels. Also present were City Administrator/Consultant Dan Vogt, Finance Director/Treasurer Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, City Attorney Brad Person, Crosslake Communications Consultant John Finke, Northland Press Reporter Kate Perkins, and Echo Publishing Report Dan Determan. There were approximately twenty people in the audience.

Mayor Roe called the meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. The Mayor turned the meeting over to John Finke.

John Finke reported that he had been hired by Crosslake Communications to assist in the pursuit of a strategic partnership with another coop. Mr. Finke would present the results of the sealed bid process for the sale of all of the assets used in the operations of Crosslake Communications. There were five important factors that were required from the bidders. They included the requirement that investments in infrastructure be made, that the company is involved in the community, that the company is financially stable, that the purchase price is sufficient and that there is commitment to the Crosslake Communications current employees.

Mr. Finke reported that 11 companies showed initial interest in the sale, 4 companies toured the facility, and two bids were received. The bids were opened on May 16th. Bids were made from Consolidated Telephone Company (CTC) and from Tri-Co Technologies, LLC (Tri-Co) and both companies met the five important requirements. Consultant Michael Mazer of Mazer Telecom Advisors reviewed the bids and found them to be compliant.

John Finke presented a summary of the bids to the Council and compared the two offers in detail. (Summary and complete bid documents to be attached to official minutes). Purchase price bid from CTC was \$5,200,000 and from Tri-Co was \$6,372,000. CTC offered to spend \$1,500,000 in infrastructure through 2021 and Tri-Co offered \$2,000,000. Both companies agreed to keep the Crosslake office open indefinitely. Both companies said they would employ all the Crosslake employees on the same terms and conditions, including wages and benefits that will be substantially the same as those that are currently being provided, including credit for their years of experience. Both companies stated that there is no plan for layoffs. Both companies provided financial information on how the transaction would be made.

Dave Schrupp asked how the long term agreement regarding infrastructure upgrades would be monitored. John Finke replied that both companies committed to spend a certain amount on infrastructure. After five years the company must provide a summary of the improvements to the City. If the conditions were not met, the City has legal recourse to collect the difference.

Steve Roe asked how the current bond payments would be handled. Mr. Finke responded that the current bond cannot be paid off early. The sale price includes principal and interest to cover the entire

amount of the bond and those funds would be placed in an escrow account until the bond matures in 2021.

Mr. Roe asked what happens to Crosslake Communications' cash on hand. Mr. Finke replied that cash on hand would transfer to the City. Approximately \$300,000 would be set aside for daily operations until the closing.

Mr. Roe asked what effect there would be on the Revolving Loan Fund from the USDA. Mr. Finke and Mr. Lyonais explained that the City of Crosslake would lose control of the Revolving Loans funds. The City has the choice to return the initial loan of \$300,000 to the USDA or to find a qualified utility company to take and disburse the funds. Both bidders would be eligible entities to take over the USDA loan.

John Finke compared the estimated values of Crosslake Communications that the 2015 Charles Mead Study reported and the actual bids that were received in this process. The estimates ranged from 5.2M to 6.3M, so the bids validate the study's results.

Crosslake Communications Advisory Board Chairman Mike Winkels addressed the Council and stated that the Advisory Board reviewed and discussed the two proposals at their meeting earlier in the day. Mr. Winkels reported that both companies were capable of providing good service and technological advances to the community. The Board discussed its relationship to CTC. Because of the large difference in price, the Board unanimously recommended that the City Council accept the bid from Tri-Co.

Steve Roe asked for any public comment. No one came forward to speak. The Council reviewed a resolution which would approve the sale of Crosslake Communications and Attorney Person noted that the Council could also reject all bids or table their decision to a later time.

Mark Wessels thanked the Advisory Board, Subcommittee, CTC management, John Finke, staff and everyone involved for all of the work put into the sale.

MOTION 05S1-01-16 WAS MADE BY BRAD NELSON AND SECONDED BY GARY HEACOX TO APPROVE RESOLUTION NO. 16-12 WHICH AWARDED THE SALE OF CROSSLAKE COMMUNICATIONS AND ITS ASSETS TO TRI-CO TECHNOLOGIES, LLC. MOTION CARRIED WITH ALL AYES.

Steve Roe asked if there was a list of assets which were included in the sale. Attorney Person replied that the purchase agreement included a very extensive list of assets.

There being no further business at 7:43 P.M., MOTION 05S1-02-16 WAS MADE BY MARK WESSELS AND SECONDED BY DAVE SCHRUPP TO ADJOURN THE MEETING.

Respectfully Submitted,

Charlene Nelson
City Clerk

City Clerk/Minutes/5-23-16 Special Meeting.doc

CITY OF CROSS LAKE

Month-End Revenue

Current Period: MAY 2016

B.3.

SRC	SRC Descr	2016 Budget	MAY 2016 Amt	2016 YTD Amt	2016 YTD Balance	2016 % of Budget
FUND 101 GENERAL FUND						
31000	General Property Taxes	\$2,843,909.00	\$0.00	\$0.00	\$2,843,909.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$112,467.00	\$0.00	\$104,186.72	\$8,280.28	92.64%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$123,249.00	\$0.00	\$0.00	\$123,249.00	0.00%
31800	Other Taxes	\$1,500.00	\$0.00	\$4,158.13	-\$2,658.13	277.21%
31900	Penalties and Interest DelTax	\$1,000.00	\$0.00	\$1,121.46	-\$121.46	112.15%
32110	Alcoholic Beverages	\$16,000.00	\$0.00	\$0.00	\$16,000.00	0.00%
32111	Club Liquor License	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
32112	Beer and Wine License	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
32180	Other Licenses/Permits	\$200.00	\$0.00	\$150.00	\$50.00	75.00%
33400	State Grants and Aids	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33406	Taconite Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33416	Police Training Reimbursement	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
33417	Police State Aid	\$33,000.00	\$0.00	\$0.00	\$33,000.00	0.00%
33418	Fire State Aid	\$28,000.00	\$0.00	\$24,810.00	\$3,190.00	88.61%
33419	Fire Training Reimbursement	\$0.00	\$0.00	\$4,840.00	-\$4,840.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33422	PERA State Aid	\$2,979.00	\$0.00	\$0.00	\$2,979.00	0.00%
33423	Insurance Claim Reimbursement	\$0.00	-\$9,196.24	\$0.00	\$0.00	0.00%
33650	Recycling Grant	\$29,200.00	\$0.00	\$29,200.00	\$0.00	100.00%
34000	Charges for Services	\$200.00	\$2.00	\$12.00	\$188.00	6.00%
34010	Sale of Maps and Publications	\$30.00	\$60.00	\$70.00	-\$40.00	233.33%
34050	Candidate Filing Fees	\$20.00	\$0.00	\$0.00	\$20.00	0.00%
34103	Zoning Permits	\$28,000.00	\$6,675.00	\$19,925.00	\$8,075.00	78.57%
34104	Plat Check Fee/Subdivision Fee	\$1,000.00	\$675.00	\$2,025.00	-\$1,025.00	202.50%
34105	Variances and CUPS/IUPS	\$8,800.00	\$0.00	\$3,000.00	\$5,800.00	34.09%
34106	Sign Permits	\$500.00	\$50.00	\$200.00	\$300.00	40.00%
34107	Assessment Search Fees	\$800.00	\$100.00	\$310.00	\$490.00	42.50%
34108	Zoning Misc/Penalties	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
34109	Zoning Reimb Eng/Legal/Survey	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34111	Driveway Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34112	Septic Permits	\$4,000.00	\$1,350.00	\$3,700.00	\$300.00	92.50%
34113	Landscape License Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34114	Zoning Map/Ordinance Amendment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34201	Fire Department Donations	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
34202	Fire Protection and Calls	\$31,250.00	\$1,400.00	\$36,858.01	-\$5,608.01	117.95%
34206	Animal Control Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34207	House Burning Fee	\$1,500.00	\$0.00	\$0.00	\$1,500.00	100.00%
34210	Police Contracts	\$48,000.00	\$12,000.00	\$28,000.00	\$20,000.00	58.33%
34211	Police Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34213	Police Receipts	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
34214	Tac Team Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$69.12	\$69.12	-\$69.12	0.00%
34300	E911 Signs	\$1,000.00	\$300.00	\$825.00	\$175.00	82.50%
34700	Park & Rec Donation	\$300.00	\$0.00	\$20.00	\$280.00	6.67%

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Month-End Revenue

Current Period: MAY 2016

SRC	SRC Descr	2016 Budget	MAY 2016 Amt	2016 YTD Amt	2016 YTD Balance	2016 % of Budget
34701	Halloween Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34711	Taxable Merchandise/Rentals	\$200.00	\$91.00	\$221.00	-\$21.00	110.50%
34740	Park Concessions	\$500.00	\$64.00	\$131.00	\$369.00	26.20%
34741	Gen Gov t Concessions	\$100.00	\$52.25	\$192.01	-\$92.01	192.01%
34742	Park Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34743	Public Works Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34744	Fire Department Concessions	\$0.00	\$0.00	\$16.00	-\$16.00	0.00%
34750	CCC/Park User Fee	\$3,800.00	\$406.00	\$975.00	\$2,825.00	26.24%
34751	Shelter/Beer/Wine Fees	\$300.00	\$0.00	\$54.00	\$246.00	18.00%
34760	Library Cards	\$1,300.00	\$70.00	\$298.00	\$1,002.00	22.92%
34761	Library Donations	\$500.00	\$250.00	\$325.00	\$175.00	65.00%
34762	Library Copies	\$300.00	\$20.30	\$131.20	\$168.80	43.73%
34763	Library Events	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
34764	Library Miscellaneous	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
34765	Summer Reading Program	\$300.00	\$5.00	\$5.00	\$295.00	1.67%
34766	Library Luncheon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34767	New York Times Best Seller Pro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34768	PAL Foundation - Library	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
34769	PAL Foundation - Park	\$6,000.00	\$953.48	\$5,705.48	\$294.52	95.09%
34770	Silver Sneakers	\$6,000.00	\$885.00	\$3,582.00	\$2,418.00	62.87%
34790	Park Dedication Fees	\$1,000.00	\$7,500.00	\$13,500.00	-\$12,500.00	1350.00%
34800	Tennis Fees	\$1,100.00	\$70.00	\$70.00	\$1,030.00	25.27%
34801	Recreational-Program	\$3,000.00	\$758.00	\$1,629.00	\$1,371.00	77.43%
34802	Softball/Baseball Fees	\$1,300.00	\$105.00	\$385.00	\$915.00	29.62%
34803	Recreation-Misc. Receipts	\$1,200.00	\$14.55	\$40.30	\$1,159.70	3.36%
34805	Aerobics Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34806	Weight Room Fees	\$30,000.00	\$2,514.00	\$13,130.00	\$16,870.00	47.50%
34807	Volleyball Fees	\$500.00	\$68.00	\$599.00	-\$99.00	119.80%
34808	Silver and Fit	\$10,000.00	\$2,198.00	\$5,658.00	\$4,342.00	56.58%
34809	Soccer Fees	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
34910	Transit Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34940	Cemetery Lots	\$3,000.00	\$0.00	\$250.00	\$2,750.00	8.33%
34941	Cemetery Openings	\$3,500.00	\$0.00	\$800.00	\$2,700.00	22.86%
34942	Cemetery Other	\$450.00	\$0.00	\$0.00	\$450.00	0.00%
34950	Public Works Revenue	\$1,500.00	\$0.00	\$267.50	\$1,232.50	17.83%
34952	County Joint Facility Payments	\$45,000.00	\$0.00	\$7,405.93	\$37,594.07	16.46%
34953	Recycling Revenues	\$50.00	\$26.50	\$86.00	-\$36.00	177.00%
35100	Court Fines	\$10,000.00	\$1,419.83	\$2,514.87	\$7,485.13	25.15%
35103	Library Fines	\$600.00	\$15.00	\$114.00	\$486.00	19.00%
35105	Restitution Receipts	\$1,000.00	\$0.00	\$172.80	\$827.20	17.28%
36200	Miscellaneous Revenues	\$500.00	\$443.66	\$1,463.66	-\$963.66	292.73%
36201	Misc Reimbursements	\$0.00	\$993.36	\$6,406.81	-\$6,406.81	0.00%
36202	LIBRARY GRANTS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	100.00%
36210	Interest Earnings	\$3,000.00	\$368.79	\$1,870.68	\$1,129.32	62.36%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Sunrise Isl 11	\$3,062.00	\$0.00	\$0.00	\$3,062.00	0.00%
36255	Sp Assess Int-Sunrise Isl 11	\$812.00	\$0.00	\$93.01	\$718.99	11.45%
38050	Telephone Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38051	Telephone True-Up	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$25,000.00	\$7,105.00	\$10,292.67	\$14,707.33	41.17%
39101	Sales of General Fixed Assets	\$0.00	\$19,143.00	\$21,143.00	-\$21,143.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: MAY 2016

SRC	SRC Descr	2016 Budget	MAY 2016 Amt	2016 YTD Amt	2016 YTD Balance	2016 % of Budget
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39330	Proceeds from Capital Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39400	Bond Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39700	Capital Contrib from CU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 101 GENERAL FUND		\$3,502,028.00	\$59,024.60	\$368,008.36	\$3,134,019.64	10.70%
FUND 301 DEBT SERVICE FUND						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31001		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31100	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31200	Community Ctr Levy Refund 2002	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31301	1999 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31302	1999 Series B Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31303	2001 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31304	2002 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31306	2003 Disposal System Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31307	2004 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31308	2006 Series B Levy	\$137,746.00	\$0.00	\$0.00	\$137,746.00	0.00%
31309	2006 Series C Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31311	2015 GO Equip Certs 2015B	\$10,473.00	\$0.00	\$0.00	\$10,473.00	0.00%
31900	Penalties and Interest DelTax	\$500.00	\$0.00	\$31.53	\$468.47	6.31%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36105	Sp Assess Prin Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36106	Sp Assess Int Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36107	Sp Assess Prin Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36108	Sp Assess Int Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36109	Sp Assess Prin Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36110	Sp Assess Int Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36111	Sp Assess Prin Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36112	Sp Assess Int Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36113	Sp Assess Prin Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36114	Sp Assess Int Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36115	Sp Assess Prin Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36116	Sp Assess Int Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36117	Sp Assess Prin Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36118	Sp Assess Int Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36119	Sp Assess Prin Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36120	Sp Assess Int Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36121	Sp Assess Prin Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36122	Sp Assess Int Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36123	Sp Assess Prin Red Pine 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36124	Sp Assess Int Red Pine 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36125	Sp Assess Prin Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36126	Sp Assess Int Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36127	Sp Assess Prin Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36128	Sp Assess Int Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36129	Sp Assess Prin Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Current Period: MAY 2016

SRC	SRC Descr	2016 Budget	MAY 2016 Amt	2016 YTD Amt	2016 YTD Balance	2016 % of Budget
36130	Sp Assess Int Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36131	Sp Assess Prin Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36132	Sp Assess Int Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36133	Sp Assess Prin Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36134	Sp Assess Int Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36135	Sp Assess Prin Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36136	Sp Assess Int Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36137	Sp Assess Prin Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36138	Sp Assess Int Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36139	Sp Assess Prin Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36140	Sp Assess Int Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36141	Sp Assess Prin Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36142	Sp Assess Int Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36143	Sp Assess Prin Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36144	Sp Assess Int Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36145	Sp Assess Prin Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36146	Sp Assess Int Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36147	Sp Assess Prin PineBay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36148	Sp Assess Int Pine Bay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36149	Sp Assess Prin White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36150	Sp Assess Int White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36151	Sp Assess Prin Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36152	Sp Assess Int Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36153	Sp Assess Prin Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36154	Sp Assess Int Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36155	Sp Assess Prin Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36156	Sp Assess Int Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36157	Sp Assess Prin Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36158	Sp Assess Int Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36159	Sp Assess Prin Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36160	Sp Assess Int Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36161	Sp Assess Prin Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36162	Sp Assess Int Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36163	Sp Assess Prin Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36164	Sp Assess Int Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36165	Sp Assess Prin 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36166	Sp Assess Int 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36167	Sp Assess Prin Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36168	Sp Assess Int Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36169	Sp Assess Prin Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36170	Sp Assess Int Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36171	Sp Assess Prin Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36172	Sp Assess Int Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36173	Sp Assess Prin Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36174	Sp Assess Int Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36175	Sp Assess Prin Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36176	Sp Assess Int Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36177	Sp Assess Prin Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36178	Sp Assess Int Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36179	Sp Assess Prin Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36180	Sp Assess Int Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36181	Sp Assess Prin Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36182	Sp Assess Int Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: MAY 2016

SRC	SRC Descr	2016 Budget	MAY 2016 Amt	2016 YTD Amt	2016 YTD Balance	2016 % of Budget
36183	Sp Assess Prin Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36184	Sp Assess Int Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36185	Sp Assess Prin Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36186	Sp Assess Int Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36187	Sp Assess Prin Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36188	Sp Assess Int Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36189	Sp Assess Prin Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36190	Sp Assess Int Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36191	Sp Assess Prin Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36192	Sp Assess Int Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36193	Sp Assess Prin Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36194	Sp Assess Int Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36195	Sp Assess Prin ABC Dr 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36196	SpAssess Int ABC Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36197	SpAssess Prin Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36198	SpAssess Int Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36199	SpAssess Prin Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
36235	SpAssess Int Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36236	SpAssess Prin East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36237	SpAssess Int East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36238	SpAssess Prin Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36239	SpAssess Int Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36240	SpAssess Prin Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36241	SpAssess Int Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36242	SpAssess Prin Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36243	SpAssess Int Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36244	Sp Assess Prin - Duck Lane	\$2,530.00	\$0.00	\$0.00	\$2,530.00	0.00%
36245	Sp Assess Int - Duck Lane	\$140.00	\$0.00	\$0.00	\$140.00	0.00%
36246	Sp Assess Prin - Sunset Drive	\$2,989.00	\$0.00	\$0.00	\$2,989.00	0.00%
36247	Sp Assess Int - Sunset Drive	\$164.00	\$0.00	\$0.00	\$164.00	0.00%
36248	Sp Assess Prin - Maroda Drive	\$1,105.00	\$0.00	\$0.00	\$1,105.00	0.00%
36249	Sp Assess Int - Maroda Drive	\$61.00	\$0.00	\$0.00	\$61.00	0.00%
36250	Sp Assess Prin - Johnie/Rober	\$4,270.00	\$0.00	\$0.00	\$4,270.00	0.00%
36251	Sp Assess Int - Johnie/Robert	\$235.00	\$0.00	\$11.18	\$223.82	4.76%
36252	Sp Assess Prin - Brita/Pinevie	\$16,137.00	\$0.00	\$0.00	\$16,137.00	0.00%
36253	Sp Assess Int - Brita/Pineview	\$888.00	\$0.00	\$0.00	\$888.00	0.00%
36254	Sp Assess Prin-Sunrise Isl 11	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36255	Sp Assess Int-Sunrise Isl 11	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39311	Proceeds-Wilderness GO Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39314	Proceeds-2001 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39315	Proceeds-2002 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39900	02 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 301 DEBT SERVICE FUND		\$177,738.00	\$0.00	\$42.71	\$177,695.29	0.02%

FUND 401 GENERAL CAPITAL PROJECTS

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Month-End Revenue

Current Period: MAY 2016

SRC	SRC Descr	2016 Budget	MAY 2016 Amt	2016 YTD Amt	2016 YTD Balance	2016 % of Budget
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34790	Park Dedication Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$55.31	\$262.62	\$237.38	52.52%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39102	Sale of City Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39103	Sale of Fire Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39104	Sale of Lots-Gendreau Addn.	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39231	Proceeds-2006 Series C Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401 GENERAL CAPITAL PROJECTS		\$500.00	\$55.31	\$262.62	\$237.38	52.52%
FUND 404 JOBZ						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34204	JOBZ Recipient Deposit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34208	JOBZ Annual Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 404 JOBZ		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31050	Tax Increments LeRever	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31051	Tax Increments Daggett Brook	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31052	Tax Increments Reeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31053	Tax Increments - Ace Hardware	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31054	Tax Increment - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31056	Tax Increment 1-9 C&J Develop	\$12,000.00	\$0.00	\$0.00	\$12,000.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJE		\$12,000.00	\$0.00	\$0.00	\$12,000.00	0.00%
FUND 408 WEST SHORE DRIVE						
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 408 WEST SHORE DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
33400	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJEC		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: MAY 2016

SRC	SRC Descr	2016 Budget	MAY 2016 Amt	2016 YTD Amt	2016 YTD Balance	2016 % of Budget
FUND 415 AMBULANCE PROJECT						
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39316	Proceeds-2003 Series A Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39317	Proceeds-2003 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
31000	General Property Taxes	\$12,500.00	\$0.00	\$0.00	\$12,500.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31802	EDA Tax Receipts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34101	City Hall User Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36212	Restricted Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36220	Lease Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$12,500.00	\$0.00	\$0.00	\$12,500.00	0.00%
FUND 503 EDA (REVOLVING LOAN)						
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$1,300.00	\$123.70	\$619.80	\$680.20	47.68%
36211	Revolving Loan Interest	\$6,359.00	\$864.81	\$2,698.03	\$3,660.97	43.90%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$7,659.00	\$988.51	\$3,317.83	\$4,341.17	44.54%
FUND 601 SEWER OPERATING FUND						
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34410	Unallocated Reserves	\$0.00	-\$582.50	-\$971.74	\$971.74	0.00%
36104	Penalty & Interest	\$1,000.00	\$105.25	\$446.38	\$553.62	44.64%
36200	Miscellaneous Revenues	\$1,000.00	\$0.00	\$398.00	\$602.00	39.80%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37200	User Fee	\$237,060.00	\$20,554.04	\$102,017.91	\$135,042.09	43.03%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: MAY 2016

SRC	SRC Descr	2016 Budget	MAY 2016 Amt	2016 YTD Amt	2016 YTD Balance	2016 % of Budget
37500	Capital Contribution	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND		\$239,060.00	\$20,076.79	\$101,890.55	\$137,169.45	44.25%
FUND 651 SEWER RESTRICTED SINKING FUND						
31306	2003 Disposal System Levy	\$221,000.00	\$0.00	\$0.00	\$221,000.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$1,500.00	\$0.00	\$10.95	\$1,489.05	0.73%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$13.38	\$63.53	\$436.47	12.71%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FU		\$223,000.00	\$13.38	\$74.48	\$222,925.52	0.03%
		\$4,174,485.00	\$80,158.59	\$473,596.55	\$3,700,888.45	11.60%

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CITY OF CROSS LAKE

Month End Expenditures

Current Period: MAY 2016

OBJ	OBJ Descr	2016 Budget	MAY 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
FUND 101 GENERAL FUND						
DEPT 41110 Council						
100	Wages and Salaries Dept Head	\$27,000.00	\$2,150.00	\$10,490.00	\$16,510.00	38.85%
122	FICA	\$2,066.00	\$164.50	\$827.09	\$1,238.91	40.03%
151	Workers Comp Insurance	\$78.00	\$0.00	\$0.00	\$78.00	0.00%
208	Instruction Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
321	Communications-Cellular	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
331	Travel Expenses	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$150.00	\$69.00	\$69.00	\$81.00	46.00%
430	Miscellaneous	\$706.00	\$0.00	\$200.00	\$506.00	28.33%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41110 Council		\$33,000.00	\$2,383.50	\$11,586.09	\$21,413.91	35.11%
DEPT 41400 Administration						
100	Wages and Salaries Dept Head	\$83,636.00	\$6,246.16	\$30,115.41	\$53,520.59	36.01%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$26,000.00	\$1,413.75	\$6,126.25	\$19,873.75	23.56%
105	Part-time	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
109	Secretary/Bookkeeper	\$59,212.00	\$4,438.08	\$21,400.74	\$37,811.26	36.14%
121	PERA	\$10,826.00	\$801.32	\$4,006.60	\$6,819.40	37.01%
122	FICA	\$11,043.00	\$748.68	\$3,744.32	\$7,298.68	33.91%
131	Employer Paid Health	\$27,926.00	\$2,327.20	\$11,636.00	\$16,290.00	41.67%
132	Employer Paid Disability	\$1,184.00	\$102.87	\$514.35	\$669.65	43.44%
133	Employer Paid Dental	\$2,233.00	\$186.00	\$881.64	\$1,351.36	39.48%
134	Employer Paid Life	\$134.00	\$11.20	\$56.00	\$78.00	41.79%
136	Deferred Compensation	\$1,300.00	\$100.00	\$500.00	\$800.00	38.46%
151	Workers Comp Insurance	\$1,496.00	\$1,123.00	\$1,123.00	\$373.00	75.07%
152	Health Savings Account Contrib	\$12,000.00	\$0.00	\$6,000.00	\$6,000.00	50.00%
200	Office Supplies	\$1,800.00	\$209.56	\$734.77	\$1,065.23	40.82%
208	Instruction Fees	\$2,000.00	\$53.55	\$318.55	\$1,681.45	15.93%
210	Operating Supplies	\$1,500.00	\$20.00	\$175.33	\$1,324.67	11.69%
220	Repair/Maint Supply - Equip	\$3,834.00	\$166.66	\$836.14	\$2,997.86	21.81%
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$4,000.00	\$366.70	\$1,136.99	\$2,863.01	28.42%
322	Postage	\$1,000.00	\$0.00	\$216.12	\$783.88	21.61%
331	Travel Expenses	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
334	Vehicle Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$1,000.00	\$170.00	\$433.50	\$566.50	43.35%
413	Office Equipment Rental/Repair	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues and Subscriptions	\$650.00	\$40.00	\$320.00	\$330.00	49.23%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
600	Principal	\$775.00	\$64.35	\$256.59	\$518.41	33.11%
610	Interest	\$89.00	\$7.65	\$31.41	\$57.59	35.29%
DEPT 41400 Administration		\$261,238.00	\$18,596.73	\$90,563.71	\$170,674.29	34.67%
DEPT 41410 Elections						
107	Services	\$4,200.00	\$0.00	\$0.00	\$4,200.00	0.00%
122	FICA	\$321.00	\$0.00	\$0.00	\$321.00	0.00%
210	Operating Supplies	\$100.00	\$137.17	\$137.17	-\$37.17	137.17%

OBJ	OBJ Descr	2016 Budget	MAY 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
351	Legal Notices Publishing	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
413	Office Equipment Rental/Repair	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$779.00	\$0.00	\$0.00	\$779.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41410 Elections		\$5,500.00	\$137.17	\$137.17	\$5,362.83	2.49%
DEPT 41600 Audit/Legal Services						
301	Auditing and Acct g Services	\$28,000.00	\$2,600.00	\$25,380.00	\$2,620.00	90.64%
304	Legal Fees (Civil)	\$10,000.00	\$510.00	\$2,750.00	\$7,250.00	27.50%
307	Legal Fees (Labor)	\$14,000.00	\$991.00	\$6,502.66	\$7,497.34	46.45%
DEPT 41600 Audit/Legal Services		\$52,000.00	\$4,101.00	\$34,632.66	\$17,367.34	66.60%
DEPT 41910 Planning and Zoning						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
134	Employer Paid Life	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$125.00	\$0.00	\$0.00	\$125.00	0.00%
200	Office Supplies	\$0.00	\$24.36	\$204.65	-\$204.65	0.00%
208	Instruction Fees	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
210	Operating Supplies	\$1,500.00	\$0.00	\$168.87	\$1,331.13	11.26%
212	Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
220	Repair/Maint Supply - Equip	\$3,834.00	\$166.67	\$750.18	\$3,083.82	19.57%
221	Repair/Maint Vehicles	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
303	Engineering Fees	\$2,500.00	\$72.50	\$72.50	\$2,427.50	2.90%
304	Legal Fees (Civil)	\$5,000.00	\$75.00	\$1,380.00	\$3,620.00	27.60%
305	Legal/Eng - Developer/Criminal	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
314	Surveyor	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
320	Communications	\$3,500.00	\$177.86	\$674.62	\$2,825.38	19.27%
322	Postage	\$500.00	\$0.00	\$201.31	\$298.69	40.26%
331	Travel Expenses	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
332	Travel Expense- P&Z Comm	\$1,500.00	\$0.00	\$980.00	\$520.00	65.33%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$2,000.00	\$0.00	\$471.75	\$1,528.25	23.59%
352	Filing Fees	\$1,500.00	\$46.00	\$92.00	\$1,408.00	6.13%
356	Mapping	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
387	Septic Inspections	\$0.00	\$700.00	\$700.00	-\$700.00	0.00%
413	Office Equipment Rental/Repair	\$860.00	\$0.00	\$0.00	\$860.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Enhanced 911	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$1.00	\$2.00	-\$2.00	0.00%
452	Refund	\$500.00	\$0.00	\$675.00	-\$175.00	135.00%
470	Consultant Fees	\$198,500.00	\$16,600.00	\$83,000.00	\$115,500.00	41.81%
500	Capital Outlay	\$3,000.00	\$0.00	\$449.00	\$2,551.00	14.97%

OBJ	OBJ Descr	2016 Budget	MAY 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
600	Principal	\$775.00	\$64.35	\$256.59	\$518.41	33.11%
610	Interest	\$89.00	\$7.65	\$31.41	\$57.59	35.29%
DEPT 41910 Planning and Zoning		\$230,483.00	\$17,935.39	\$90,109.88	\$140,373.12	39.10%
DEPT 41940 General Government						
131	Employer Paid Health	\$18,108.00	\$3,018.00	\$15,898.75	\$2,209.25	87.80%
133	Employer Paid Dental	\$391.00	\$131.25	\$393.75	-\$2.75	100.70%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
152	Health Savings Account Contrib	\$5,250.00	\$0.00	\$0.00	\$5,250.00	0.00%
210	Operating Supplies	\$2,500.00	\$82.97	\$1,158.78	\$1,341.22	46.35%
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$511.84	\$2,403.37	\$1,596.63	60.08%
235	Signs	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
254	Concessions - Pop	\$300.00	\$0.00	\$117.10	\$182.90	39.03%
302	Architects Fees	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
303	Engineering Fees	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
316	Security Monitoring	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$13,000.00	\$0.00	\$0.00	\$13,000.00	0.00%
351	Legal Notices Publishing	\$250.00	\$131.75	\$131.75	\$118.25	52.70%
354	Ordinance Codification	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
360	Insurance	\$26,500.00	\$20,858.00	\$20,858.00	\$5,642.00	78.71%
381	Electric Utilities	\$14,500.00	\$808.00	\$3,985.00	\$10,515.00	27.48%
383	Gas Utilities	\$4,500.00	\$165.77	\$1,308.44	\$3,191.56	29.08%
384	Refuse/Garbage Disposal	\$500.00	\$50.40	\$198.09	\$301.91	39.62%
385	Sewer Utility	\$600.00	\$45.00	\$180.00	\$420.00	30.00%
389	Generator Expense	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
405	Cleaning Services	\$9,600.00	\$707.50	\$3,537.50	\$6,062.50	36.85%
430	Miscellaneous	\$2,500.00	\$0.00	\$37.74	\$2,462.26	1.51%
433	Dues and Subscriptions	\$3,500.00	\$0.00	\$443.00	\$3,057.00	12.66%
437	Brainerd Lakes Area Dev Corp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
438	Initiative Foundation	\$1,500.00	\$0.00	\$1,600.00	-\$100.00	106.67%
439	Emergency Mgmt Expense	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
440	Telephone Co Reimb Expense	\$25,000.00	\$7,955.00	\$10,355.17	\$14,644.83	41.42%
441	Enhanced 911	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
442	Safety Prog/Equipment	\$8,500.00	\$1,700.00	\$3,585.33	\$4,914.67	42.18%
443	Sales Tax	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
444	Transportation Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
446	Animal Control	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
449	Cobra Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
451	Health Comm Program Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$0.00	\$70.10	\$70.10	-\$70.10	0.00%
456	Fireworks	\$14,000.00	\$0.00	\$14,000.00	\$0.00	100.00%
460	Fines/Fees Reimburse	\$6,000.00	\$674.20	\$674.20	\$5,325.80	11.24%
470	Consultant Fees	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
490	Donations to Civic Org s	\$3,700.00	\$100.00	\$100.00	\$3,600.00	2.70%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$20,000.00	\$0.00	\$196.41	\$19,803.59	0.98%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940 General Government		\$208,849.00	\$37,009.78	\$81,232.48	\$127,616.52	38.90%
DEPT 42110 Police Administration						
100	Wages and Salaries Dept Head	\$77,334.00	\$5,738.70	\$27,671.59	\$49,662.41	35.78%
101	Assistant	\$64,813.00	\$4,810.14	\$23,194.60	\$41,618.40	35.79%

OBJ	OBJ Descr	2016 Budget	MAY 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$25,000.00	\$197.50	\$3,865.55	\$21,134.45	15.46%
110	Tech 4	\$56,269.00	\$4,023.60	\$19,344.48	\$36,924.52	34.38%
112	Tech 5	\$56,769.00	\$4,079.60	\$20,802.45	\$35,966.55	36.64%
113	Tech 6	\$58,749.00	\$4,180.09	\$20,793.41	\$37,955.59	35.39%
121	PERA	\$54,907.00	\$3,730.82	\$19,312.71	\$35,594.29	35.17%
122	FICA	\$4,915.00	\$301.99	\$1,569.37	\$3,345.63	31.93%
131	Employer Paid Health	\$63,096.00	\$5,258.00	\$26,287.00	\$36,809.00	41.66%
132	Employer Paid Disability	\$2,536.00	\$215.05	\$1,075.25	\$1,460.75	42.40%
133	Employer Paid Dental	\$4,884.00	\$407.00	\$1,930.22	\$2,953.78	39.52%
134	Employer Paid Life	\$336.00	\$28.00	\$140.00	\$196.00	41.67%
136	Deferred Compensation	\$1,300.00	\$100.00	\$500.00	\$800.00	38.46%
140	Unemployment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
151	Workers Comp Insurance	\$13,550.00	\$13,396.00	\$13,396.00	\$154.00	98.86%
152	Health Savings Account Contrib	\$27,000.00	\$1,500.00	\$15,000.00	\$12,000.00	55.56%
200	Office Supplies	\$300.00	\$0.00	\$122.79	\$177.21	40.93%
208	Instruction Fees	\$3,500.00	\$300.00	\$737.11	\$2,762.89	21.06%
209	Physicals	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$1,300.00	\$0.00	\$8.00	\$1,292.00	0.62%
212	Motor Fuels	\$18,000.00	\$8.97	\$1,848.53	\$16,151.47	10.27%
214	Auto Expense- 08 Ford	\$2,000.00	\$0.00	\$1,308.38	\$691.62	65.42%
216	Auto Expense- 09 Ford	\$1,000.00	\$0.00	\$550.88	\$449.12	55.09%
217	Auto Expense- 10 Ford	\$800.00	\$60.00	\$91.39	\$708.61	11.42%
218	Auto Expense- 11 Ford	\$1,200.00	\$0.00	\$150.07	\$1,049.93	12.51%
219	Auto Expense- 12 Dodge	\$1,500.00	-\$3,961.19	\$1,530.37	-\$30.37	102.02%
220	Repair/Maint Supply - Equip	\$5,532.00	\$250.00	\$4,976.57	\$555.43	89.96%
221	Repair/Maint Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif Bob/Ted/Gerald	\$700.00	-\$23.74	\$360.13	\$339.87	51.45%
259	Unif Erik/Joe	\$700.00	\$176.82	\$328.62	\$371.38	46.95%
260	Unif Eric & Nate	\$700.00	\$0.00	\$48.00	\$652.00	6.86%
261	Unif Jake/Jon/Leigh	\$700.00	\$0.00	\$48.00	\$652.00	6.86%
264	Unif Bobby/Ron	\$700.00	\$52.68	\$336.54	\$363.46	48.08%
265	Unif & P/T Expense	\$0.00	\$0.00	\$100.00	-\$100.00	0.00%
281	Tactical Team	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
282	Restitution Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
283	Forfeiture Expenditures	\$1,000.00	\$0.00	\$260.75	\$739.25	26.08%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$60.00	-\$60.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,800.00	\$253.23	\$1,019.10	\$1,780.90	36.40%
321	Communications-Cellular	\$5,400.00	\$373.96	\$1,506.05	\$3,893.95	27.89%
322	Postage	\$200.00	\$0.00	\$21.18	\$178.82	10.59%
331	Travel Expenses	\$1,700.00	\$519.46	\$989.29	\$710.71	58.19%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$14,000.00	\$14,396.00	\$14,396.00	-\$396.00	102.83%
413	Office Equipment Rental/Repair	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
430	Miscellaneous	\$200.00	\$60.00	\$166.45	\$33.55	83.23%
433	Dues and Subscriptions	\$250.00	\$0.00	\$240.00	\$10.00	96.00%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
458	Undercover Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
460	Fines/Fees Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$10,200.00	\$0.00	\$0.00	\$10,200.00	0.00%
550	Capital Outlay - Vehicles	\$20,000.00	\$0.00	\$19,131.44	\$868.56	95.66%
600	Principal	\$128.00	\$10.72	\$42.76	\$85.24	33.41%
610	Interest	\$15.00	\$1.28	\$5.24	\$9.76	34.93%

OBJ	OBJ Descr	2016 Budget	MAY 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
DEPT 42110	Police Administration	\$608,083.00	\$60,444.68	\$245,266.27	\$362,816.73	40.33%
DEPT 42280	Fire Administration					
100	Wages and Salaries Dept Head	\$6,000.00	\$500.00	\$2,000.00	\$4,000.00	33.33%
101	Assistant	\$1,200.00	\$100.00	\$400.00	\$800.00	33.33%
106	Training	\$2,100.00	\$75.00	\$300.00	\$1,800.00	14.29%
107	Services	\$45,500.00	\$0.00	\$0.00	\$45,500.00	0.00%
122	FICA	\$4,193.00	\$51.63	\$258.15	\$3,934.85	6.16%
151	Workers Comp Insurance	\$4,590.00	\$4,111.00	\$4,111.00	\$479.00	89.56%
200	Office Supplies	\$100.00	\$0.00	\$133.88	-\$33.88	133.88%
208	Instruction Fees	\$7,000.00	\$450.00	\$10,966.00	-\$3,966.00	156.66%
209	Physicals	\$500.00	\$0.00	\$2,363.00	-\$1,863.00	472.60%
210	Operating Supplies	\$3,000.00	\$34.95	\$1,515.88	\$1,484.12	50.53%
212	Motor Fuels	\$500.00	\$32.61	\$237.34	\$262.66	47.47%
213	Diesel Fuel	\$2,500.00	\$0.00	\$221.47	\$2,278.53	8.86%
220	Repair/Maint Supply - Equip	\$3,000.00	\$0.00	\$3,495.68	-\$495.68	116.52%
221	Repair/Maint Vehicles	\$9,000.00	\$846.77	\$2,511.08	\$6,488.92	27.90%
222	Tires	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$1,000.00	\$765.00	\$2,229.64	-\$1,229.64	222.96%
233	FIRE PREVENTION	\$2,000.00	\$0.00	\$632.92	\$1,367.08	31.65%
240	Small Tools and Minor Equip	\$1,500.00	\$0.00	\$1,794.66	-\$294.66	119.64%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,200.00	\$251.78	\$1,358.33	-\$158.33	113.19%
322	Postage	\$25.00	\$0.00	\$0.49	\$24.51	1.96%
331	Travel Expenses	\$2,500.00	\$237.12	\$4,333.20	-\$1,833.20	173.33%
340	Advertising	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$7,000.00	\$6,236.00	\$6,398.00	\$602.00	91.40%
430	Miscellaneous	\$150.00	\$0.00	\$10.00	\$140.00	6.67%
433	Dues and Subscriptions	\$1,200.00	\$0.00	\$912.00	\$288.00	76.00%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
455	House Burn	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
491	FDRA City Contribution	\$21,000.00	\$0.00	\$0.00	\$21,000.00	0.00%
492	FDRA State Aid	\$28,000.00	\$0.00	\$0.00	\$28,000.00	0.00%
500	Capital Outlay	\$50,000.00	\$0.00	\$47,678.82	\$2,321.18	95.36%
550	Capital Outlay - Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42280	Fire Administration	\$207,058.00	\$13,691.86	\$93,861.54	\$113,196.46	45.33%
DEPT 42500	Ambulance Services					
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
306	Ambulance Subsidy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42500	Ambulance Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)					
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$48,455.00	\$3,457.73	\$16,579.03	\$31,875.97	34.22%
104	Tech 2	\$52,109.00	\$3,327.55	\$17,228.49	\$34,880.51	33.06%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$54,060.00	\$3,337.02	\$17,570.33	\$36,489.67	32.50%
121	PERA	\$11,597.00	\$759.18	\$3,971.44	\$7,625.56	34.25%

OBJ	OBJ Descr	2016 Budget	MAY 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
122	FICA	\$11,826.00	\$677.88	\$3,569.58	\$8,256.42	30.18%
131	Employer Paid Health	\$35,170.00	\$2,930.80	\$14,654.00	\$20,516.00	41.67%
132	Employer Paid Disability	\$1,030.00	\$86.41	\$345.64	\$684.36	33.56%
133	Employer Paid Dental	\$2,651.00	\$221.00	\$1,134.99	\$1,516.01	42.81%
134	Employer Paid Life	\$202.00	\$16.80	\$84.00	\$118.00	41.58%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$16,238.00	\$13,386.00	\$13,386.00	\$2,852.00	82.44%
152	Health Savings Account Contrib	\$15,000.00	\$0.00	\$7,500.00	\$7,500.00	50.00%
200	Office Supplies	\$450.00	\$0.00	\$156.14	\$293.86	34.70%
208	Instruction Fees	\$1,000.00	\$0.00	\$1,004.62	-\$4.62	100.46%
210	Operating Supplies	\$1,200.00	\$372.10	\$477.59	\$722.41	39.80%
212	Motor Fuels	\$8,000.00	\$0.00	\$708.65	\$7,291.35	8.86%
213	Diesel Fuel	\$15,000.00	\$0.00	\$1,626.49	\$13,373.51	10.84%
215	Shop Supplies	\$2,750.00	\$186.43	\$1,152.86	\$1,597.14	41.92%
220	Repair/Maint Supply - Equip	\$18,000.00	\$2,868.94	\$11,111.99	\$6,888.01	61.73%
221	Repair/Maint Vehicles	\$15,000.00	\$189.94	\$2,787.29	\$12,212.71	18.58%
222	Tires	\$1,500.00	\$1,292.57	\$1,292.57	\$207.43	86.17%
223	Bldg Repair Suppl/Maintenance	\$4,500.00	\$210.46	\$1,955.16	\$2,544.84	43.45%
224	Street Maint Materials	\$20,000.00	\$78.00	\$4,030.16	\$15,969.84	20.15%
225	New Roads Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
226	Bridge Materials	\$25,000.00	-\$17,129.55	\$0.00	\$25,000.00	0.00%
228	Street Lighting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
232	Striping	\$8,000.00	\$0.00	\$0.00	\$8,000.00	0.00%
235	Signs	\$3,000.00	\$713.71	\$818.81	\$2,181.19	27.29%
240	Small Tools and Minor Equip	\$2,500.00	\$909.60	\$3,307.14	-\$807.14	132.29%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
259	Unif Erik/Joe	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
260	Unif Eric & Nate	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
261	Unif Jake/Jon/Leigh	\$300.00	\$0.00	\$159.99	\$140.01	53.33%
303	Engineering Fees	\$25,000.00	-\$969.92	\$2,054.70	\$22,945.30	8.22%
304	Legal Fees (Civil)	\$1,000.00	\$30.00	\$105.00	\$895.00	10.50%
314	Surveyor	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
316	Security Monitoring	\$200.00	\$0.00	\$91.65	\$108.35	45.83%
320	Communications	\$1,600.00	\$106.36	\$422.89	\$1,177.11	26.43%
322	Postage	\$50.00	\$0.00	\$23.52	\$26.48	47.04%
331	Travel Expenses	\$1,000.00	\$12.82	\$1,004.69	-\$4.69	100.47%
340	Advertising	\$100.00	\$0.00	\$35.50	\$64.50	35.50%
351	Legal Notices Publishing	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
360	Insurance	\$27,000.00	\$12,962.00	\$12,962.00	\$14,038.00	48.01%
381	Electric Utilities	\$14,000.00	\$1,068.94	\$4,984.72	\$9,015.28	35.61%
383	Gas Utilities	\$6,000.00	\$115.91	\$1,193.06	\$4,806.94	19.88%
384	Refuse/Garbage Disposal	\$1,000.00	\$58.12	\$252.41	\$747.59	25.24%
385	Sewer Utility	\$400.00	\$21.15	\$211.50	\$188.50	52.88%
405	Cleaning Services	\$3,700.00	\$176.25	\$881.25	\$2,818.75	23.82%
413	Office Equipment Rental/Repair	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
415	Equipment Rental	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
430	Miscellaneous	\$1,000.00	\$125.75	\$988.33	\$11.67	98.83%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
442	Safety Prog/Equipment	\$1,000.00	\$77.77	\$107.76	\$892.24	10.78%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
454	Joint Facility County Expense	\$45,000.00	\$8,248.46	\$16,472.25	\$28,527.75	36.61%
500	Capital Outlay	\$95,000.00	\$65,908.97	\$126,012.22	-\$31,012.22	132.64%
550	Capital Outlay - Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2016 Budget	MAY 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
581	Capital Outlay -Seal Coat	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
582	Capital Outlay - Crackfill	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
583	Capital Outlay - Overlays	\$340,000.00	\$0.00	\$0.00	\$340,000.00	0.00%
584	Capital Outlay - Road Const	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$991,088.00	\$105,835.15	\$294,416.41	\$696,671.59	29.71%
DEPT 43100 Cemetery						
210	Operating Supplies	\$940.00	\$489.17	\$489.17	\$450.83	52.04%
220	Repair/Maint Supply - Equip	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
360	Insurance	\$60.00	\$67.00	\$67.00	-\$7.00	111.67%
381	Electric Utilities	\$350.00	\$9.75	\$44.95	\$305.05	12.84%
430	Miscellaneous	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$1,000.00	\$204.00	\$204.00	\$796.00	20.40%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 Cemetery		\$3,000.00	\$769.92	\$805.12	\$2,194.88	26.84%
DEPT 45100 Park and Recreation (GENERAL)						
100	Wages and Salaries Dept Head	\$68,752.00	\$5,131.18	\$24,747.83	\$44,004.17	36.00%
101	Assistant	\$28,228.00	\$2,108.16	\$10,605.71	\$17,622.29	37.57%
103	Tech 1	\$38,349.00	-\$4,601.79	\$108.66	\$38,240.34	0.28%
104	Tech 2	\$15,018.00	\$0.00	\$0.00	\$15,018.00	0.00%
105	Part-time	\$21,661.00	\$2,268.00	\$11,346.75	\$10,314.25	52.38%
108	Tech 3	\$32,672.00	\$2,478.88	\$12,691.77	\$19,980.23	38.85%
121	PERA	\$15,351.00	\$728.89	\$3,683.16	\$11,667.84	23.99%
122	FICA	\$15,656.00	\$874.31	\$4,458.92	\$11,197.08	28.48%
131	Employer Paid Health	\$35,170.00	\$1,163.60	\$5,818.00	\$29,352.00	16.54%
132	Employer Paid Disability	\$1,507.00	\$115.26	\$576.30	\$930.70	38.24%
133	Employer Paid Dental	\$3,767.00	\$279.00	\$1,322.46	\$2,444.54	35.11%
134	Employer Paid Life	\$274.00	\$16.80	\$89.60	\$184.40	32.70%
136	Deferred Compensation	\$650.00	\$50.00	\$250.00	\$400.00	38.46%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$7,330.00	\$8,215.00	\$8,215.00	-\$885.00	112.07%
152	Health Savings Account Contrib	\$15,000.00	\$0.00	\$4,500.00	\$10,500.00	30.00%
200	Office Supplies	\$200.00	\$0.00	\$52.12	\$147.88	26.06%
208	Instruction Fees	\$500.00	\$0.00	\$197.00	\$303.00	39.40%
210	Operating Supplies	\$1,600.00	\$11.15	\$473.86	\$1,126.14	29.62%
212	Motor Fuels	\$2,000.00	\$0.00	\$427.93	\$1,572.07	21.40%
213	Diesel Fuel	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
220	Repair/Maint Supply - Equip	\$3,000.00	\$81.02	\$945.13	\$2,054.87	31.50%
221	Repair/Maint Vehicles	\$2,000.00	\$0.00	\$16.00	\$1,984.00	0.80%
223	Bldg Repair Suppl/Maintenance	\$10,000.00	\$860.74	\$5,899.44	\$4,100.56	58.99%
231	Chemicals	\$3,000.00	\$1,484.80	\$1,484.80	\$1,515.20	49.49%
235	Signs	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
254	Concessions - Pop	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
255	Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif Bob/Ted/Gerald	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
261	Unif Jake/Jon/Leigh	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
264	Unif Bobby/Ron	\$225.00	\$0.00	\$195.60	\$29.40	86.93%

OBJ	OBJ Descr	2016 Budget	MAY 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
304	Legal Fees (Civil)	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
308	Instructors Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
309	Tennis	\$1,600.00	\$0.00	\$0.00	\$1,600.00	0.00%
310	Program Supplies	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
311	Softball/Baseball	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
312	Aerobic Instruction	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	Warm House/Garage Exp	\$1,000.00	\$73.08	\$147.19	\$852.81	14.72%
316	Security Monitoring	\$700.00	\$0.00	\$0.00	\$700.00	0.00%
317	Soccer/Skating	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
318	Garage (North)	\$3,000.00	\$53.00	\$345.00	\$2,655.00	11.50%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$3,500.00	\$353.91	\$1,185.52	\$2,314.48	33.87%
322	Postage	\$150.00	\$0.00	\$1.47	\$148.53	0.98%
323	Garage (East)	\$800.00	\$0.46	\$45.01	\$754.99	5.63%
324	Disc Golf Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
331	Travel Expenses	\$700.00	\$38.20	\$526.61	\$173.39	75.23%
335	Background Checks	\$150.00	\$30.00	\$30.00	\$120.00	20.00%
340	Advertising	\$500.00	\$0.00	\$33.40	\$466.60	6.68%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$15,000.00	\$12,407.00	\$12,407.00	\$2,593.00	82.71%
381	Electric Utilities	\$13,000.00	\$1,354.04	\$5,444.54	\$7,555.46	41.88%
383	Gas Utilities	\$7,500.00	\$261.04	\$2,438.11	\$5,061.89	32.51%
384	Refuse/Garbage Disposal	\$800.00	\$71.13	\$284.00	\$516.00	35.50%
403	Improvements Other Than Bldgs	\$3,800.00	\$0.00	\$0.00	\$3,800.00	0.00%
413	Office Equipment Rental/Repair	\$700.00	\$0.00	\$0.00	\$700.00	0.00%
415	Equipment Rental	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$800.00	\$0.00	\$63.00	\$737.00	7.88%
433	Dues and Subscriptions	\$500.00	\$0.00	\$442.00	\$58.00	88.40%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$127.50	\$1,372.50	8.50%
443	Sales Tax	\$3,200.00	\$181.00	\$796.00	\$2,404.00	24.88%
445	Sr Meals Expense	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
448	Weight Room Ins Reimbur	\$150.00	\$13.00	\$57.50	\$92.50	38.33%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$150.00	\$179.69	\$214.69	-\$64.69	143.13%
453	80 Acre Development Expense	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
457	Weight Room Expenses	\$500.00	\$0.00	\$700.00	-\$200.00	140.00%
459	PAL Foundation Expenditures	\$3,000.00	\$1,309.06	\$5,929.06	-\$2,929.06	197.64%
461	Silver Sneakers	\$5,000.00	\$552.00	\$2,622.00	\$2,378.00	52.44%
481	Park Master Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$34,500.00	\$0.00	\$0.00	\$34,500.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
557	Capital Outlay - Tennis Courts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$1,250.00	\$104.14	\$520.70	\$729.30	41.66%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45100 Park and Recreation (GENERA		\$433,910.00	\$38,245.75	\$132,466.34	\$301,443.66	30.53%
DEPT 45500 Library						
101	Assistant	\$30,037.00	\$2,259.21	\$10,954.58	\$19,082.42	36.47%
121	PERA	\$2,253.00	\$169.44	\$845.71	\$1,407.29	37.54%
122	FICA	\$2,297.00	\$148.80	\$742.96	\$1,554.04	32.34%
131	Employer Paid Health	\$13,963.00	\$1,163.60	\$5,818.00	\$8,145.00	41.67%
132	Employer Paid Disability	\$246.00	\$20.67	\$103.35	\$142.65	42.01%
133	Employer Paid Dental	\$1,117.00	\$93.00	\$440.82	\$676.18	39.46%
134	Employer Paid Life	\$67.00	\$5.60	\$28.00	\$39.00	41.79%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2016 Budget	MAY 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$3,000.00	\$3,000.00	50.00%
201	Library Operating Supplies	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
202	Library Subscriptions	\$500.00	\$0.00	\$354.22	\$145.78	70.84%
203	Library Books	\$500.00	\$1,145.90	\$2,747.52	-\$2,247.52	549.50%
204	Children s Program Expense	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
205	Library Luncheon Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
206	NY Times Best Seller Program	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
207	Golf Fundraiser Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,000.00	\$59.02	\$236.36	\$763.64	23.64%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$1,000.00	\$0.00	\$1,000.00	\$0.00	100.00%
443	Sales Tax	\$0.00	\$2.00	\$7.00	-\$7.00	0.00%
452	Refund	\$50.00	\$16.00	\$16.00	\$34.00	32.00%
459	PAL Foundation Expenditures	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
500	Capital Outlay	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
600	Principal	\$1,250.00	\$104.14	\$520.70	\$729.30	41.66%
DEPT 45500 Library		\$66,430.00	\$5,187.38	\$26,815.22	\$39,614.78	40.37%
DEPT 47014 2012 Series A						
600	Principal	\$180,000.00	\$0.00	\$180,000.00	\$0.00	100.00%
610	Interest	\$30,853.00	\$0.00	\$16,326.25	\$14,526.75	52.92%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$252.45	-\$252.45	0.00%
DEPT 47014 2012 Series A		\$210,853.00	\$0.00	\$196,578.70	\$14,274.30	93.23%
DEPT 47015 47015 Series 2015B						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47015 47015 Series 2015B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 48000 Recycling						
384	Refuse/Garbage Disposal	\$32,340.00	\$2,433.00	\$12,165.00	\$20,175.00	37.62%
388	Recycling Expenses	\$100.00	\$86.00	\$136.00	-\$36.00	136.00%
430	Miscellaneous	\$2,340.00	\$262.00	\$1,310.00	\$1,030.00	55.98%
DEPT 48000 Recycling		\$34,780.00	\$2,781.00	\$13,611.00	\$21,169.00	39.13%
FUND 101 GENERAL FUND		\$3,346,272.00	\$307,119.31	\$1,312,082.59	\$2,034,189.41	39.21%
FUND 301 DEBT SERVICE FUND						
DEPT 47000 Emer Svcs Ctr Refunding 2004						
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
602	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001 Community Ctr Refunding 2002						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001 Community Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2016 Budget	MAY 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
DEPT 47002	G.O. Improve-Wilderness					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002	G.O. Improve-Wilderness	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003	1999 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003	1999 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004	1999 Series B Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004	1999 Series B Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005	2001 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005	2001 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006	2002 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006	2002 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010	2004 Series A					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010	2004 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011	2006 Series B Improvement Bond					
600	Principal	\$155,000.00	\$0.00	\$0.00	\$155,000.00	0.00%
610	Interest	\$6,355.00	\$0.00	\$3,177.50	\$3,177.50	50.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011	2006 Series B Improvement B	\$161,355.00	\$0.00	\$3,177.50	\$158,177.50	1.97%

OBJ	OBJ Descr	2016 Budget	MAY 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
DEPT 47012	2006 Series C Equipment Cert					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012	2006 Series C Equipment Cert	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013	Bond Disclosure					
440	Telephone Co Reimb Expense	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
621	Continung Disclosure Expene	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
DEPT 47013	Bond Disclosure	\$2,400.00	\$0.00	\$0.00	\$2,400.00	0.00%
DEPT 47014	2012 Series A					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47014	2012 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47015	47015 Series 2015B					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$11,220.00	\$5,610.00	\$5,610.00	\$5,610.00	50.00%
DEPT 47015	47015 Series 2015B	\$11,220.00	\$5,610.00	\$5,610.00	\$5,610.00	50.00%
FUND 301	DEBT SERVICE FUND	\$174,975.00	\$5,610.00	\$8,787.50	\$166,187.50	5.02%
FUND 401	GENERAL CAPITAL PROJECTS					
DEPT 44000	Capital Projects					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 44000	Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012	2006 Series C Equipment Cert					
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012	2006 Series C Equipment Cert	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300	Other Finanacing Uses					
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300	Other Finanacing Uses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401	GENERAL CAPITAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 404	JOBZ					
DEPT 46002	JOBZ - Crosstech Mfg					
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46002	JOBZ - Crosstech Mfg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 404	JOBZ	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJECTS					
DEPT 46000	Tax Increment Financing					
351	Legal Notices Publishing	\$650.00	\$0.00	\$0.00	\$650.00	0.00%
640	Tax Increment 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
641	Tax Increment 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
642	Tax Increment 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
643	Tax Increment 6	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
644	Tax Increment 7 - Stone #1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
645	Tax Increment 8 - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2016 Budget	MAY 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
646	TaxIncrement 9-C&J Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
650	Administrative Costs	\$650.00	\$0.00	\$0.00	\$650.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46000 Tax Increment Financing		\$1,300.00	\$0.00	\$0.00	\$1,300.00	0.00%
DEPT 46001 TIF 1-9 MidWest Asst Living						
646	TaxIncrement 9-C&J Dev	\$10,200.00	\$0.00	\$0.00	\$10,200.00	0.00%
DEPT 46001 TIF 1-9 MidWest Asst Living		\$10,200.00	\$0.00	\$0.00	\$10,200.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJEC		\$11,500.00	\$0.00	\$0.00	\$11,500.00	0.00%
FUND 408 WEST SHORE DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 408 WEST SHORE DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 409 JOHNNIE/ROBERT STREET						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 409 JOHNNIE/ROBERT STREET		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410 MARODA DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410 MARODA DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2016 Budget	MAY 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
FUND 413 FAWN LAKE ROAD		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
DEPT 43000 Public Works (GENERAL)						
226	Bridge Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						
DEPT 45500 Library						
302	Architects Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45500 Library		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
DEPT 43200 Sewer						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2016 Budget	MAY 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
FUND 463 BRITA LN/PINE VIEW LN		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
DEPT 41940 General Government						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940 General Government		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 2004						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$12,500.00	\$2,508.41	\$2,682.53	\$9,817.47	21.46%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$12,500.00	\$2,508.41	\$2,682.53	\$9,817.47	21.46%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$12,500.00	\$2,508.41	\$2,682.53	\$9,817.47	21.46%
FUND 503 EDA (REVOLVING LOAN)						
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
447	Loan Disbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
FUND 601 SEWER OPERATING FUND						
DEPT 43200 Sewer						
100	Wages and Salaries Dept Head	\$73,681.00	\$5,520.26	\$26,618.40	\$47,062.60	36.13%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$5,526.00	\$414.02	\$2,070.10	\$3,455.90	37.46%
122	FICA	\$5,635.00	\$387.96	\$1,940.26	\$3,694.74	34.43%
131	Employer Paid Health	\$13,963.00	\$1,163.60	\$5,818.00	\$8,145.00	41.67%
132	Employer Paid Disability	\$606.00	\$52.58	\$262.90	\$343.10	43.38%
133	Employer Paid Dental	\$1,117.00	\$93.00	\$440.82	\$676.18	39.46%
134	Employer Paid Life	\$67.00	\$5.60	\$28.00	\$39.00	41.79%
136	Deferred Compensation	\$650.00	\$50.00	\$250.00	\$400.00	38.46%
151	Workers Comp Insurance	\$4,279.00	\$3,232.00	\$3,232.00	\$1,047.00	75.53%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$3,000.00	\$3,000.00	50.00%
200	Office Supplies	\$250.00	\$48.53	\$463.04	-\$213.04	185.22%

OBJ	OBJ Descr	2016 Budget	MAY 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
208	Instruction Fees	\$2,000.00	\$0.00	\$1,150.00	\$850.00	57.50%
210	Operating Supplies	\$1,500.00	\$1,204.23	\$2,036.97	-\$536.97	135.80%
212	Motor Fuels	\$2,000.00	\$0.00	\$299.75	\$1,700.25	14.99%
213	Diesel Fuel	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
220	Repair/Maint Supply - Equip	\$7,000.00	\$2,485.63	\$3,196.08	\$3,803.92	45.66%
221	Repair/Maint Vehicles	\$1,500.00	\$0.00	\$1,723.68	-\$223.68	114.91%
222	Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$1,500.00	\$0.00	\$4,009.38	-\$2,509.38	267.29%
229	Oper/Maint - Lift Station	\$12,000.00	\$199.85	\$851.93	\$11,148.07	7.10%
230	Repair/Maint - Collection Syst	\$7,000.00	\$0.00	\$950.00	\$6,050.00	13.57%
231	Chemicals	\$10,000.00	\$532.24	\$7,887.98	\$2,112.02	78.88%
258	Unif Bob/Ted/Gerald	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
303	Engineering Fees	\$1,000.00	\$1,425.00	\$5,700.00	-\$4,700.00	570.00%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
320	Communications	\$600.00	\$46.61	\$187.98	\$412.02	31.33%
321	Communications-Cellular	\$1,400.00	\$123.52	\$494.26	\$905.74	35.30%
322	Postage	\$800.00	\$0.00	\$360.83	\$439.17	45.10%
331	Travel Expenses	\$2,000.00	\$0.00	\$1,461.93	\$538.07	73.10%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
360	Insurance	\$7,500.00	\$8,299.00	\$8,299.00	-\$799.00	110.65%
381	Electric Utilities	\$26,000.00	\$1,892.76	\$9,236.08	\$16,763.92	35.52%
383	Gas Utilities	\$3,000.00	\$143.90	\$1,110.86	\$1,889.14	37.03%
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
406	Lab Testing	\$10,000.00	\$1,702.80	\$6,646.16	\$3,353.84	66.46%
407	Sludge Disposal	\$12,000.00	\$0.00	\$6,960.00	\$5,040.00	58.00%
420	Depreciation Expense	\$200,000.00	\$0.00	\$0.00	\$200,000.00	0.00%
430	Miscellaneous	\$100.00	\$0.00	\$117.65	-\$17.65	117.65%
433	Dues and Subscriptions	\$300.00	\$0.00	\$250.00	\$50.00	83.33%
442	Safety Prog/Equipment	\$1,500.00	\$1,242.97	\$1,242.97	\$257.03	82.86%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
450	Permits	\$200.00	\$1,450.00	\$1,450.00	-\$1,250.00	725.00%
452	Refund	\$100.00	\$0.00	\$187.13	-\$87.13	187.13%
500	Capital Outlay	\$273,800.00	\$9,776.16	\$15,914.32	\$257,885.68	5.81%
553	Capital Outlay - Sewer Filters	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
554	Capital Outlay - Ox Ditch Bldg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
555	Capital Outlay - Sewer Biosol	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
556	Capital Outlay - Sewer Exten	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$699,024.00	\$41,492.22	\$125,848.46	\$573,175.54	18.00%
FUND 601 SEWER OPERATING FUND		\$699,024.00	\$41,492.22	\$125,848.46	\$573,175.54	18.00%
FUND 651 SEWER RESTRICTED SINKING FUND						
DEPT 43200 Sewer						
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$170,000.00	\$0.00	\$0.00	\$170,000.00	0.00%
610	Interest	\$30,597.00	\$0.00	\$3,058.30	\$27,538.70	10.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$750.00	\$0.00	\$242.55	\$507.45	32.34%

OBJ	OBJ Descr	2016 Budget	MAY 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
DEPT 47007 2003 Series A Disposal		\$201,347.00	\$0.00	\$3,300.85	\$198,046.15	1.64%
DEPT 47008 2003 Series B Sewer						
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUN		\$201,347.00	\$0.00	\$3,300.85	\$198,046.15	1.64%
FUND 652 WASTEWATER MGMT DISTRICT						
DEPT 41910 Planning and Zoning						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 Planning and Zoning		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 652 WASTEWATER MGMT DISTRICT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$4,446,618.00	\$356,729.94	\$1,452,701.93	\$2,993,916.07	32.67%

B.5.

City of Crosslake 05/31/2016 Preliminary Budget to Actual Analysis (Remove Debt Service, Capital Outlay and Operating Transfers)					
Description	2016 Budget	31-May	2016 YTD Amount	2016 YTD Balance	2016 %YTD Budget
Total Expense (From Month End Report For May 31, 2016)	\$ 4,446,618	\$ 356,730	\$ 1,452,702	\$ 2,993,916	32.67%
Adjustments:					
<u>Less: All DS Issues</u>					
(101-41400-600) Administration: Copier Lease	(864)	(72)	(288)	(576)	33.33%
(101-41910-600) Planning and Zoning: Copier Lease	(864)	(72)	(288)	(576)	33.33%
(101-42110-600) Police: Copier Lease	(143)	(12)	(48)	(95)	0.00%
(101-42280-600) Fire Administration - Principal	0	0	0	0	0.00%
(101-42280-600) Fire Administration - Interest	0	0	0	0	0.00%
(101-42280-620) Fire Administration - Fiscal Agent Fees	0	0	0	0	0.00%
(101-45100-600) Parks and Rec.: Copier Lease	(1,250)	(104)	(521)	(729)	41.66%
(101-45500-600) Library: Copier Lease	(1,250)	(104)	(521)	(729)	41.66%
(101-47014-600) 2012 Series A - Principal	(180,000)	0	(180,000)	0	100.00%
(101-47014-610) 2012 Series A - Interest	(30,853)	0	(16,326)	(14,527)	52.92%
(101-47014-620) 2012 Series A - Fiscal Agent Fees	0	0	(252)	252	0.00%
(101-47015-615) Series 2015B Equip. Cert. Issuance Costs	0	0	0	0	0.00%
(301-47011-600) 2006 Series B - Principal	(155,000)	0	0	(155,000)	0.00%
(301-47011-610) 2006 Series B - Interest	(6,355)	0	(3,178)	(3,178)	50.00%
(301-47014-600) 2012 Series A - Principal	0	0	0	0	0.00%
(301-47014-610) 2012 Series A - Interest	0	0	0	0	0.00%
(301-47014-621) Fiscal Agent Fees	(2,400)	0	0	(2,400)	0.00%
(301-47013-440/621) Fiscal Agent Fees	0	0	0	0	0.00%
(301-47015-610) 2015 Series B - Interest	(11,220)	(5,610)	(5,610)	(5,610)	0.00%
(651-47007-600) 2012 Series A Disposal - Prin.. (Reported on B/S)	(170,000)	0	0	(170,000)	0.00%
(651-47007-610) 2012 Series A Disposal -Interest	(30,597)	0	(3,058)	(27,539)	10.00%
(651-47007-620) 2012 Series A Disposal - Fiscal Agent Fees	(750)	0	(243)	(507)	32.34%
Total Debt Service	(591,546)	(5,974)	(210,332)	(381,214)	35.56%
<u>Less - All Capital Outlay Accounts:</u>					
(101-41400-600) Administration	(3,000)	0	0	(3,000)	0.00%
(101-41910-500) Planning and Zoning	(3,000)	0	(449)	(2,551)	14.97%
(101-41940-500) General Government Capital Outlay	(20,000)	0	(196)	(19,804)	0.98%
(101-42110-500) Police Administration Capital Outlay	(10,200)	0	0	(10,200)	0.00%
(101-42110-550) Police Administration Capital Outlay - Vehicles	(20,000)	0	(19,131)	(869)	95.66%
(101-42280-500) Fire Administration - Capital Outlay	(50,000)	0	(47,679)	(2,321)	95.36%
(101-42280-550) Fire Administration - Capital Outlay - Vehicles	0	0	0	0	0.00%
(101-43000-500) Public Works - Capital Outlay	(485,000)	(65,909)	(126,012)	(358,988)	25.98%
(101-43100-500) Cemetery - Capital Outlay	(1,000)	(204)	(204)	(796)	20.40%
(101-45100-500) Parks and Recreation - Capital Outlay	(34,500)	0 #	0	(34,500)	0.00%
(101-45500-500) Library	(3,000)	0	0	(3,000)	0.00%
(601-43200-500) Sewer - Capital Outlay	(273,800)	(9,776)	(15,914)	(257,886)	5.81%
Total Capital Outlay	(903,500)	(75,889)	(209,586)	(693,914)	23.20%
<u>Less: Other Items:</u>					
	0	0	0	0	0%
	0	0	0	0	0%
Total Operating Transfers Between Funds	0	0	0	0	0%
<u>Less: Depreciation/Amortization</u>					
(601) Depreciation	(200,000)	0	0	(200,000)	0.00%
Adjusted Expenditures	\$ 2,751,572	\$ 274,867	\$ 1,032,783	\$ 1,718,789	37.53%
Linear Assumption (5 Month/12 Months) = 41.67%					
	41.67%	\$ 1,852,758			-4.13%

City of Crosslake
May 31, 2016

Depository	Percent of Total Bank Balance	Bank Balance	Less: Insurance FDIC/NCUA	Amount of Collateral Required (110% of		Market Value of Collateral Provided	Sufficient (Insufficient) Collateral Coverage	Collateral Description	Expiration Date
				Deposits Requiring Collateral	Deposits Requiring Collateral)				
Riverwood Bank	8.7% #	\$ 200,024	\$ 250,000	\$ 0	\$ 0	\$ 0	\$ 0		
First National Bank	15.2%	\$ 347,373	\$ 250,000	\$ 97,373	\$ 107,110	\$ 200,000	\$ 92,890	Letter of Credit #2552-16	11/14/2016
BlackRidge Bank	34.0%	\$ 777,642	\$ 250,000	\$ 527,642	\$ 580,406	\$ 1,000,000	\$ 419,594	Letter of Credit 4072-161	12/31/2016
Frandsen Bank and Trust	42.1%	\$ 962,333	\$ 250,000	\$ 712,333	\$ 783,566	\$ 1,401,272	\$ 617,706	3622A2JV5 GNMA; 3128MDTJ2 FHLMC	04/15/2026; 08/01/2028
Totals	100.0%	\$ 2,287,372		\$ 1,337,348	\$ 1,471,083	\$ 2,601,272	\$ 1,130,189		

B.6.

B. 7.

05/25/2016 3:33:53 pm

Crosslake Communications

Balance Sheet

For The Four Months Ending April 30, 2016

	<u>YTD Amount</u>
ASSETS	
Current Assets	
Cash in Checking and Savings Accounts	261,220.99
Temporary Cash Investments	863,514.89
Restricted Cash Investments	600,114.91
Due From Customers	1,079.70
Other Accounts Receivable	71,402.11
Interest Receivable	4,924.33
Material - Regulated	50,177.96
Materials - Deregulated	5,958.83
Prepayments and Other	43,979.02
Total Current Assets	<u>1,902,372.74</u>
Noncurrent Assets	
Other Investments	56,159.34
Nonreg Plant and Equipment	306,987.80
Deferred Charges	86,563.79
Total Noncurrent Assets	<u>449,710.93</u>
Plant, Property and Equipment - Telephone	
Telecommunications Plant in Service	12,247,601.62
Plant Under Construction	395,001.74
Less Accumulated Depreciation - Telephone	<u>(7,629,384.03)</u>
Net Plant - Telephone	<u>5,013,219.33</u>
Plant, Property and Equipment - Cable	
Cable Plant in Service	2,803,292.58
Less Accumulated Depreciation - Cable	<u>(2,576,426.73)</u>
Net Plant - Cable	<u>226,865.85</u>
Total Assets	<u><u>\$ 7,592,168.85</u></u>
LIABILITIES	
Current Liabilities	
Accounts Payable	156,156.97
Advance Billings and Prepayment	13,644.53
Customer Deposits	60,555.18
Accrued Interest	19,500.00
Other Current Liabilities	42,317.30
Total Current Liabilities	<u>292,173.98</u>
Long-Term Debt	
Utility Revenue Bond	2,130,000.00
Total Long-Term Debt	<u>2,130,000.00</u>
Other Liabilities and Deferred Credits	
Other Long-Term Liabilities	829,654.00
Other Deferred Credits	0.00
Total Other Liabilities and Credits	<u>829,654.00</u>
EQUITY	
Income Balance	(19,299.99)
Fund Equity	4,359,640.86
Total Equity	<u>4,340,340.87</u>
Total Liabilities and Equity	<u><u>\$ 7,592,168.85</u></u>

Crosslake Communications

Income Statement

For The Four Months Ending April 30, 2016

	PTD Amount	LYPTD Amount	YTD Amount	LYTD Amount
Revenues				
Local Network Service	32,307.89	33,120.04	127,859.13	132,275.93
Network Access Service Revenue	68,017.13	71,027.62	268,532.01	274,984.00
Directory and Other Misc. Reg Revenue	3,410.18	4,251.00	13,932.62	17,565.72
Internet, Computer Sales	74,775.27	68,952.65	289,434.78	266,697.40
Uncollectible Revenue	0.00	(118.27)	(171.07)	(77.82)
Cable Revenue	79,565.49	83,565.92	301,220.84	294,672.63
Tower, Rent and Ad Revenue	21,162.89	7,166.71	54,958.73	51,462.11
Other Sales, Lease and Install Revenue	12,860.56	11,137.10	57,749.89	42,847.29
Total Operating Revenue	292,099.41	279,102.77	1,113,516.93	1,080,427.26
Operating Expenses				
Plant Specific Operations Expense	39,333.63	24,124.06	101,762.62	128,255.02
Plant Nonspecific Operations Expense	20,975.26	22,951.50	87,578.16	99,326.64
Depreciation Expense	74,196.15	69,142.73	282,355.51	272,075.06
Customer Operations Expense	22,762.79	27,241.48	82,999.74	103,581.79
Corporate Operations Expense	31,642.61	35,726.89	137,421.41	139,439.24
Internet, Computer Sales Expense	22,956.84	24,799.25	94,036.68	90,666.63
Other Non Reg Expenses	1,552.52	2,288.72	5,367.40	3,988.05
Signal Purchases	62,980.23	58,556.68	232,941.08	218,304.97
Operating Transfers to City	1,069.04	24,066.11	4,275.44	96,234.46
Total Operating Expenses	277,469.07	288,897.42	1,028,738.04	1,151,871.86
Total Operating Income (Loss)	14,630.34	(9,794.65)	84,778.89	(71,444.60)
Total Operating Ratio	94.99 %	103.51 %	92.39 %	106.61 %
Other Income (Expense)				
Investment Income	1,108.62	1,416.80	5,476.89	10,223.32
Revenue Bond/Co Bank Interest	(3,900.00)	(4,475.91)	(15,600.00)	(27,326.65)
Amortize Debt Expense	(279.94)	(1,321.16)	(1,119.76)	(4,745.18)
Gain/(Loss) on Investments	0.00	0.00	15,975.14	390.92
Miscellaneous	(57,295.73)	(0.81)	(108,811.15)	(0.86)
Total Other Income (Expense)	(60,367.05)	(4,381.08)	(104,078.88)	(21,458.45)
Total Net Income (Loss)	(45,736.71)	(14,175.73)	(19,299.99)	(92,903.05)

Crosslake Communications

Detail of Reserve Balances

4/30/2016

<i>Restricted and Designated Investments</i>	
Revenue Bond Reserve	\$248,500.00
Cable Operations & Maintenance Reserve	\$32,911.69
Debt Service Revenue Bond	180,529.71
New Central Office Reserve (Switch)	0.00
Heavy Equipment Reserve	60,666.76
Vehicle Reserve	17,955.02
Building Maintenance Reserve	0.00
New Technology Reserve	59,551.73
<i>Total Restricted and Designated Investments</i>	<i>\$600,114.91</i>
Unrestricted Investments	863,514.89
<i>Total Investments</i>	<i>\$1,463,629.80</i>
Unposted Market Value Allow	(\$12,762.28)
Wells Fargo	1,090,946.83
Riverwood Bank	199,997.42
4M Fund	159,923.27
<i>Total Per Statements</i>	<i>1,450,867.52</i>

B.8.

CROSSLAKE COMMUNICATIONS
Accounts Payable
Check Register
04/01/2016 To 04/30/2016

Bank Account: 1 - GENERAL ACCOUNT

Check No.	Date	Vendor Name	Reference	Amount
2256	04/01/2016	FRANDSEN BANK AND TRUST	FEBRUARY VISA CHARGES	437.43
2265	04/08/2016	INTERNAL REVENUE SERVICE	FEDERAL, FICA, MEDICARE	3,359.07
2266	04/08/2016	PERA	PERA EE & ER	2,144.75
2267	04/08/2016	MINNESOTA DEPT OF REVENUE	MN WITHHOLDING	509.79
2268	04/08/2016	DEFERRED COMP	DEFERRED COMP.	1,925.00
2269	04/29/2016	INTERNAL REVENUE SERVICE	APRIL EXCISE TAX	1,219.25
2270	04/11/2016	CITY OF CROSSLAKE (SEWER)	MARCH SEWER	45.00
2278	04/22/2016	INTERNAL REVENUE SERVICE	FEDERAL, FICA, MEDICARE	3,994.64
2279	04/22/2016	PERA	PERA EE & ER	2,183.03
2280	04/22/2016	MINNESOTA DEPT OF REVENUE	MN WITHHOLDING	641.98
2281	04/22/2016	DEFERRED COMP	DEFERRED COMP	1,925.00
2282	04/26/2016	CROW WING POWER	APRIL ELECTRIC	4,444.02
2283	04/29/2016	MINNESOTA DEPT OF REVENUE	APRIL SALES & USE TAX	10,640.00
32156	04/01/2016	FRANDSEN BANK AND TRUST	2ND QUARTER HSA FUNDING	3,000.00
32158	04/01/2016	MINNESOTA INDEPENDENT PETROLEUM SERV	DEPOSIT FOR TANK REMOVAL	1,181.25
32159	04/07/2016	FRANDSEN BANK AND TRUST	HSA DEDUCTION	210.00
32160	04/11/2016	PAUL BUNYAN COMMUNICATIONS	APRIL LOCAL CHANNEL TRANSPORT	800.00
32161	04/11/2016	NEIL LUZAR	SNOW PLOWING 3-5-16	90.00
32162	04/11/2016	CROW WING CO AUDITOR-TREASURER	2016 SOLID WASTE FEE	15.00
32163	04/11/2016	CROSSLAKE ROLLOFF	MAR/APR RECYCLING	110.00
32164	04/11/2016	GOPHER STATE ONE CALL	LOCATES	59.45
32165	04/11/2016	ONVOY VOICE SERVICES	ANSWERING SERVICE	127.18
32166	04/11/2016	OLSEN THIELEN CO LTD	A-CAM, 477, AUDIT & REGULATORY ASSIST.	10,144.00
32167	04/11/2016	UNITED PARCEL SERVICE	WKLY SERVICE & MISC SHIPPING	135.96
32168	04/11/2016	CROSSLAKE COMMUNICATIONS	PHONE SERVICE	655.47
32169	04/11/2016	CITY OF CROSSLAKE	BRAD PERSON'S ASSISTANCE	1,305.00
32170	04/11/2016	CONSOLIDATED TELEPHONE	FIBER RING AGREEMENT FEB 16 - JAN 17	39,506.00
32171	04/11/2016	CITI LITES INC	LOCATES	197.20
32172	04/11/2016	THE OFFICE SHOP INC.	4TH QUARTER OF CONTRACT COPIER MAINT	234.51
32173	04/11/2016	XCEL ENERGY	METER CHGS, SUNRISE & 16, NAT'L GAS	270.85
32174	04/11/2016	AMERIPRIDE LINEN & APPAREL	RUG & TOWEL SERVICE	151.63
32175	04/11/2016	MINNESOTA 9-1-1 PROGRAM	TAP, TACIP, 911 TAX BILLING	1,585.70
32176	04/11/2016	NCPERS MINNESOTA	APRIL LIFE PREMIUM	16.00
32177	04/11/2016	WHITEFISH AUTOMOTIVE	SNOWBLOWER TIRES/TUBES MOUNTED	156.06
32178	04/11/2016	NATIONAL CABLE TELEVISION COOP	20 EA IR TETHER FOR DTA DCX 700S	61.29
32179	04/11/2016	CENTRAL TRANSPORT GROUP LLC	4 EA DSI'S	2,332.32
32180	04/11/2016	GRAYBAR ELECTRIC COMPANY INC	6 EA CLICK CLEANERS	394.89
32181	04/11/2016	PAUL BUNYAN SCENIC BYWAY ASSOC	ANNUAL MEMBERSHIP	200.00
32182	04/11/2016	ASSURANT EMPLOYEE BENEFITS	APRIL LONG TERM DISABILITY	266.28
32183	04/11/2016	PURCHASE POWER	METER RENTAL & POSTAGE FILL	415.23
32184	04/11/2016	PINNACLE	TELEPHONE DIRECTORY - 8	1,020.38
32185	04/11/2016	UNIVERSAL SERVICE ADMIN CO.	MARCH FUSC	3,132.43
32186	04/11/2016	ROVI GUIDES	AFFILIATE PAYMENT	765.88
32187	04/11/2016	SHOWTIME NETWORKS INC	AFFILIATE PAYMENT	332.92
32188	04/11/2016	FOX SPORTS NET NORTH	AFFILIATE PAYMENT	7,951.15
32189	04/11/2016	TOWER DISTRIBUTION COMPANY	AFFILIATE PAYMENT	264.74
32190	04/11/2016	HBI RADIO BRAINERD	ST PATTY'S DAY AD	192.00
32191	04/11/2016	CROW WING COUNTY HIGHWAY DEPT.	JANUARY UNLEADED FUEL	406.42
32192	04/11/2016	7SIGMA SYSTEMS INC	MARCH CONSULTING	4,000.00
32193	04/11/2016	CROSSLAKE ACE	WRENCH, HARDWARE, BATTERIES	23.87
32194	04/11/2016	NATIONAL CABLE TEL COOP INC	AFFILIATE PAYMENT'S	34,428.42
32195	04/11/2016	TEGNA	AFFILIATE PAYMENT	2,008.80
32196	04/11/2016	CALIX NETWORKS INC	20 ONT ENCLOS, 240 721GE ONTS	54,886.86
32197	04/11/2016	WASTE PARTNERS INC.	MARCH TRASH REMOVAL	82.59
32198	04/11/2016	CHARTER BUSINESS	MONTH 21 OF 36 INTERNET FEED	3,000.00
32199	04/11/2016	4M FUND F.B.O. 35373-101	TO FUND DEBT SERVICE RESERVE	31,817.00
32200	04/11/2016	ONLINE INFORMATION SERVICES	12 EXCHANGE REPORTS	21.60

32201	04/11/2016	BIG 10	AFFILIATE PAYMENT	1,939.50
32202	04/11/2016	COOPERATIVE NETWORK SERV LLC	MARCH LOCAL CHANNEL TRANSPORT	500.00
32203	04/11/2016	VERIZON WIRELESS	CELL PHONES	106.60
32204	04/11/2016	THE HARTFORD	TECH E&O POLICY 4/1/16 - 3/31/17	4,605.00
32205	04/11/2016	NISC	FEBRUARY LICENSE FEES	6,859.86
32206	04/11/2016	FOX TELEVISION STATIONS, INC.	AFFILIATE PAYMENT	2,074.83
32207	04/11/2016	CBS TELEVISION STATIONS	AFFILIATE PAYMENT	1,784.80
32208	04/11/2016	ADAMS CABLE EQUIPMENT, INC.	4000' CAT 5 OUTDOOR	387.30
32209	04/11/2016	CANON FINANCIAL SERVICES, INC.	COPIER LEASE 13/60 3/20-4/19/16	159.67
32210	04/11/2016	J CARLSON SERVICES, INC.	CONTRACT TECH LABOR	9,350.00
32211	04/11/2016	DORSEY & WHITNEY LLP	OPINION RE; REFERENDUM & BIDDING ISSUES	5,405.00
32212	04/11/2016	FRANK G SEIDEL	CREDIT REFUND	162.20
32213	04/11/2016	JEFF TRIPPE	CREDIT REFUND	7.26
32214	04/11/2016	JON NORLIN	CREDIT REFUND	6.78
32215	04/11/2016	JAY W PAPKE	CREDIT REFUND	90.11
32216	04/11/2016	LISA TAYLOR	CREDIT REFUND	361.43
32217	04/11/2016	KELLY BURNS	CREDIT REFUND	43.96
32218	04/21/2016	IBEW LOCAL UNION 949	UNION DUES	309.65
32219	04/21/2016	FRANDSEN BANK AND TRUST	HSA DEDUCTION	210.00
32220	04/25/2016	STINSON LEONARD STREET	LEGAL SERVICES RELATING TO POTENTIAL SALE	20,633.00
32221	04/25/2016	EMILY COOPERATIVE TELEPHONE	LOCAL CHANNEL TRANSPORT	250.00
32222	04/25/2016	LAKES PRINTING	MAILING ANNOUNCING CATV RATE INCREASE	1,726.34
32223	04/25/2016	GOPHER STATE ONE CALL	ANNUAL USER FEE	100.00
32224	04/25/2016	ONVOY VOICE SERVICES	SS7 SERVICE, OPR SERV, LAKES LD, 6264 PROG	5,041.93
32225	04/25/2016	MOSS & BARNETT	FCC SAI-2 FILING ASSISTANCE	2,837.00
32226	04/25/2016	POWER & TELEPHONE SUPPLY	24 EA BATTERY BACK-UPS	1,409.09
32227	04/25/2016	CITY OF CROSSLAKE	2ND QTR SAFETY TRAINING	850.00
32228	04/25/2016	CONSOLIDATED TELEPHONE	150M INTERNET	900.00
32229	04/25/2016	CENTURYLINK	ACCESS MN CSLK-20 FEB '15-APR '16	9.58
32230	04/25/2016	CITI LITES INC	LOCATES	1,049.85
32231	04/25/2016	THE OFFICE SHOP INC.	PAPER TOWELS	29.65
32232	04/25/2016	NATIONAL CABLE TELEVISION COOP	OM2000 OUT OF BAND MODULATOR	2,699.93
32233	04/25/2016	NEUSTAR INC.	SOW & LNP CHARGES	184.45
32234	04/25/2016	MINNESOTA LIFE INSURANCE CO	MAY LIFE PREMIUM	39.20
32235	04/25/2016	POP MEDIA NETWORKS, LLC	AFFILIATE PAYMENT	623.67
32236	04/25/2016	MIKES ELEC OF CROSSLAKE LLC.	REPLACE BALLAST & BULBS IN OFFICE	160.75
32237	04/25/2016	VANTAGE POINT	MARCH TTP SERVICE	210.00
32238	04/25/2016	AT&T - DALLAS TX	PARS - APRIL 2016 - BAN 1499	85.03
32239	04/25/2016	CORNERSTONE PUBL GROUP INC.	MAY NEWSLETTER	1,906.59
32240	04/25/2016	NORTHLAND PRESS	BID NOTICE	91.20
32241	04/25/2016	CHERIE AYD	APRIL OFFICE CLEANING	751.63
32242	04/25/2016	HUBBARD BROADCASTING, INC.	AFFILIATE PAYMENT	2,244.45
32243	04/25/2016	COOPERATIVE NETWORK SERV LLC	APRIL LOCAL CHANNEL TRANSPORT	500.00
32244	04/25/2016	AQUARIUS WATER CONDITIONING INC.	APRIL SOFTENER RENTAL	44.89
32245	04/25/2016	NTCA GROUP HEALTH PLAN	MAY LIFE & HEALTH	9,259.19
32246	04/25/2016	NISC	APRIL BILLING - B	965.01
32247	04/25/2016	ADAMS CABLE EQUIPMENT, INC.	10 EA DCX3510S	1,939.22
32248	04/25/2016	INTELLIWEATHER, INC	APRIL WEATHER FEED	399.00
32249	04/25/2016	JOHN W. FINKE	2ND HALF PAYMENT DUE	30,000.00
32250	04/25/2016	MINNESOTA INDEPENDENT PETROLEUM SERV	REMOVE UNDERGROUND TANK	3,543.75
32251	04/25/2016	GENERATOR POWER SYSTEMS	REMOVE GENERATOR & ADD ELEC HOOKUP PORT	4,321.84
32252	04/25/2016	PAPER STORM	PAPER SHREDDING - 2143 LBS	441.75

Total for General Account

\$371,037.23

CROSSLAKE COMMUNICATIONS

Regular Meeting, May 31, 2016

The Regular Meeting of the Crosslake Communications Advisory Board was called to order at 8:00 am by Chair Mike Winkels. Present were: Mike Winkels, Ann Schrupp, Jim Talbott, Steve Kollmann, Dave Fischer. Absent were Doug Benzer and Liaison Brad Nelson. Also present were General Manager Kevin Larson, Local Manager Debby Floerchinger, Accountant Cyndi Perkins, Helen Fraser and Mayor Steve Roe. Mark Wessels joined the meeting at 8:35 am.

The Minutes of the April 26, 2016 and the May 23, 2016 meetings were reviewed. Jim Talbott noted one misspelled word in the Minutes of May 23, 2016. Ann Schrupp moved to approve both sets of Minutes with the one correction. Second by Dave Fischer.

The April 2016 Financial Statements were reviewed by Cyndi Perkins. Dave Fischer moved to approve the April 2016 Financial Statements. Second by Ann Schrupp. All in favor, motion carried.

The April 2016 check disbursements were reviewed. Dave Fischer moved to approve the April 2016 check disbursements. All in favor, motion carried.

Cyndi brought up a question about using CTC staff to assist with the transition over to Tri-Co. She stated that she felt that the transition costs were beyond the scope of the Management Agreement with CTC and questioned if the costs should be split between Crosslake and Tri-Co. Mike Winkels felt that Tri-Co should be paying for CTC's extra help. Kevin offered to talk to John Finke about facilitating a discussion with Tri-Co on the boundaries of "management services" and "conversion responsibilities".

COMMUNICATIONS

Operations Report

Plant

- Debby reported that we are continuing our work on the fiber electronics conversion. We have less than 300 to complete. With the help of our new contract tech we should be able to reach our goal by closing.
- We have contracted with Emily Telephone for additional technicians. They are supplying us with one tech 3 days a week and sending over anyone available that has some free time to help out. Their techs are also in the on-call rotation for after-hours support. Last Friday was an extremely busy day with several cable TV issues and customers coming up for the weekend who hadn't planned ahead for reconnecting their service. We had trouble with the TV Guide on Channel 2 and are waiting for replacement equipment. We have had issues with tiling and freezing on several channels that CTC is helping

with. We also had a problem with clocks on the boxes being off and the interactive TV Guide not working which Emily Telephone assisted with.

- Kevin reported that when CTC took over, the pipe to the world was capped at 300 meg. Last year on Saturday night of Memorial Day weekend we capped out at 760 meg and on Sunday night it went to 790 meg. This year Saturday night we hit 1.65 Gig and Sunday night 1.62 Gig.

Customer Service Reps

- It's been a very busy month for the customer service staff with scheduling conversions and the seasonal return of our customers.

Administration

- I have met with Josh Netland from Emily Telephone and Chad Bulluck from West Central. Bill from Blue Earth will be here next Monday with some of his staff. A full staff meeting is scheduled for June 8th for our staff to meet with the new companies and some of their staff.
- We are working through the next steps in preparation for the closing and transitioning over to Tri-Co.

Internet Help Desk.

- Josh from CTC is now here 5 days a week for computer repairs and other technical support.

Subcommittee Report

Cyndi updated the staff on the subcommittee report.

- The mayor has signed the purchase agreement and the resolution.
- Work on the bond defeasement has started. An escrow account needs to be established for the bond and then a CPA's opinion needs to be done to make sure there is adequate funding.
- The Bevcomm Attorneys have started working on the regulatory filings with the FCC and the Minnesota Public Utilities Commission.
- The City has given CTC the 120 day notice to end the Management Agreement.
- We are starting to make preparations for moving the inventory from the storage area to this facility and cleaning that out.
- We need to get with Mike Lyonais and have him talk with Tri-Co about moving the EDA loan.
- The mayor has signed the paperwork authorizing the soil sample borings related to the underground storage tank. Cyndi has contracted for the 5 additional borings needed for further testing since the initial results came back showing 200 parts per million of diesel fuel that they found in the soil (the threshold is 100 parts per million). The MPCA wants further soil borings which will be done on Thursday. It will cost approximately \$5,500 including borings of which 90% is recoverable through the Petro Fund. If they find there is no contamination, they close the case. If they find there is other contamination, further work will be needed.

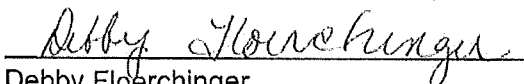
Personnel

Employee Resignation. Bill Gordon retired last week. Kevin explained that Bill was primarily responsible for the Cable TV headend and it doesn't take a full time person to manage the cable TV headend. We asked Bill to do more and he said it was too stressful.

The next meeting will be June 28, 2016 at 8:00 am at Crosslake Communications.

Jim Talbott moved to adjourn the meeting at 9:02 am. Second by Mike Winkels.

Cc: Steve Kollman
Ann Schrupp
Jim Talbott
Mike Winkels
Doug Benzer
Steve Roe, Mayor
Gary Heacox
Brad Nelson
Dave Schrupp
Mark Wessels

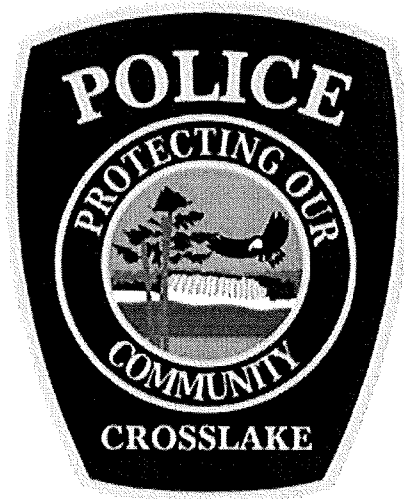

Debby Floerchinger
Recording Secretary and Local Manager

B.10.

CROSSLAKE COMMUNICATIONS
CUSTOMER COUNTS

	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16
Telephone Service													
Telephone Lines	1574	1575	1572	1561	1550	1537	1530	1521	1501	1497	1496	1484	1470
Telephone Vacation Disconnected	21	19	20	22	40	104	123	133	138	141	99	35	19
Percentage of Telephone Customers Disconnected	1%	1%	1%	1%	3%	7%	8%	9%	9%	9%	7%	2%	1%
Extended Calling/Pequot	280	278	278	278	277	271	268	265	263	262	260	261	259
Expanded Calling/CTC/Emily	40	42	42	42	42	42	42	44	44	44	43	43	42
Cable TV Service													
Basic	252	246	251	243	248	244	250	253	250	250	247	236	229
Expanded Basic	1347	1344	1339	1339	1327	1277	1261	1241	1235	1233	1239	1278	1308
Digital TV	257	257	256	255	252	249	251	253	250	251	249	249	251
Total Crosslake Customers	1856	1847	1846	1837	1827	1770	1762	1747	1735	1734	1735	1763	1788
Total Cable Customers													
Cable Vacation Disconnected	50	21	22	39	211	491	598	633	670	654	584	276	54
Percentage of Cable Customers Disconnected	3%	1%	1%	2%	12%	28%	34%	36%	39%	38%	34%	16%	3%
Premium Channels													
HBO Pkg	57	58	57	57	55	57	57	56	56	56	56	53	55
Cinemax	33	31	32	31	30	31	31	31	31	31	32	31	30
Showtime Pkg	32	33	33	34	33	35	35	34	33	33	34	32	31
Starz/Encore Pkg	41	43	43	43	42	42	43	43	42	41	41	41	39
HD TV	325	322	327	329	326	326	321	323	321	323	330	346	358
DVR and 2nd HD boxes	257	262	272	273	272	269	274	274	269	268	270	280	290
1st Box No Charge	180	181	179	177	177	174	175	175	173	171	170	168	167
Internet Service													
Dial Up Internet	12	12	10	10	10	9	8	7	7	7	7	8	8
High Speed Internet													
High Speed	1401	1431	1449	1460	1465	1452	1438	1441	1438	1437	1448	1504	1549
High Speed Plus	120	120	118	115	120	117	116	113	113	111	114	118	118
High Speed Super	28	27	29	30	30	30	30	34	34	32	33	32	34
High Speed Internet Totals	1549	1578	1596	1605	1615	1599	1584	1588	1585	1580	1595	1654	1701
High Speed Vacation Disconnected	23	12	12	21	88	221	273	286	323	327	285	129	31
Percentage of High Speed Customers Disconnected	1%	1%	1%	1%	5%	14%	17%	18%	20%	21%	18%	8%	2%
Mail Box Only	180	180	181	180	183	191	196	206	212	215	215	174	170

B.11.



CROSSLAKE POLICE DEPARTMENT

MONTHLY REPORT

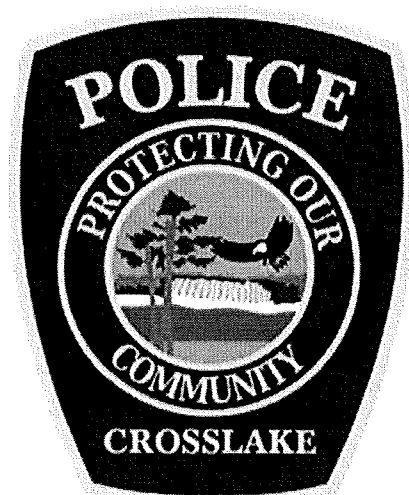
May

2016

Crosslake Police Department
Monthly Report
May 2016

Abandoned Vehicle	1
Agency Assist	22
Alarm	15
Animal Complaint	2
ATV	1
Burning Complaint	2
Compliance Check	3
Damage To Property	3
Disturbance	2
Domestic	1
Driving Complaint	3
Ems	26
Extra Patrol	1
Fire	3
Found Property	1
Garbage Dumping	1
Gun Permits	1
Hazard In Road	3
Information	10
Intoxicated Person	1
Lost Property	1
Missing Persons	1
OFP Violation	1
Parking Complaint	1
Personal In Accident	1
Property Damage Acc	4
Public Assist	2
Suspicious Activity	3
Suspicious Person	1
Suspicious Vehicle	5
Theft	3

Traffic Arrest	2
Traffic Citations	3
Traffic Warnings	39
Trespass	1
Vulnerable Adult	1
Warrant Oth Cnty	1
Welfare Check	3
Total	175



CROSSLAKE POLICE DEPARTMENT

MISSION MONTHLY REPORT

May
2016

Crosslake Police Department
Mission Monthly Report
May 2016

911 Hangup	1
Alarm	1
Driving Complaint	1
Ems	1
Fire	1
Garbage Dumping	1
Hazard In Road	1
Motorist Assist	1
Public Assist	1
Traffic Citations	9
Traffic Warnings	26
Warrant Service Atmpt	1
Total	45

B.13.

Crosslake Fire Department

Calls

Date: May 2016

Description of Incident	Calls	YTD
3 - Rescue & Emergency Medical Services		
311 - Medical Assist - Assist EMS Crew	21	100
300 - Rescue, EMS Incident		
322 - Motor Vehicle Accident with Injuries		3
324 - Motor Vehicle Accident with No Injuries		
340 - Search for Lost Person		
342 - Search for Lost Person in Water		
362 - Ice Rescue		1
326 - Snowmobile Accident With Injuries		
Total Medical:	21	104
1 - Fire		
111 - Building Fire	1	4
111 - Building Fire (Mutual Aid)		
114 - Chimney Fire		
143 - Grass Fire/Wildland Fire	4	8
131 - Automobile Fire		
Total Fire:	5	12
4 - Hazardous Condition (No Fire)		
412 - Gas Leak (Natural Gas or LPG)		1
424 - Carbon Monoxide Alarm		
444 - Power Line Down/Trees on Road		
Total Hazardous Condition:	0	1
5- Service Call		
571 - Cover Assignment , Standby		4
Total Service call:	0	4
6 - Good Intent Call		
611 - Dispatched and Cancelled en route	2	2
609 - Smoke scare, Odor of smoke	1	2
Total Good Intent:	3	4
7 - False Alarm & False Call		
743 - Smoke Detector Activation - No Fire		2
733 - Smoke Detector Activation due to Malfunction		
746 - Carbon Monoxide Detector Activation - No CO		1
731 - Sprinkler Activation due to Malfunction		
Total False Alarms:	0	3

Total Incidents:

29	128
----	-----



B. 14.

**NORTH AMBULANCE
CROSSLAKE**

MAY 2016 RUN REPORT

TOTAL CALLOUTS: 72
NIGHT: 22 DAY: 50

No Loads: 09
Cancels: 11
Fire Standbys: 00
Police Standbys: 00
Transported Patients: 52

CROSSLAKE: 33 (6 No Load, 2 Cancel)
BREEZY POINT: 05 (1 Cancel)
IDEAL: 00
MISSION: 00
FIFTY LAKES: 01
MANHATTAN BEACH: 01 (1 Cancel)
CENTER: 00
TIMOTHY: 00

MUTUAL AID TO:
PINE RIVER: 13 (2 No Load, 2 Cancel)
BRAINERD: 13 (1 No Load, 5 Cancel)

BLS TRANSFERS: 00
ALS TRANSFERS: 06

ALS INTERCEPTS (ADVANCED LIFE SUPPORT):
BRAINERD: 00
PINE RIVER: 00
AIRCARE: 00

Crosslake Development Authority
Meeting Minutes
8:30AM – May 4, 2016
City Hall

The regular monthly meeting of the Crosslake EDA was called to order at 8:30 A. M. by President Patty Norgaard with the following members present: Patty Norgaard, Steve Roe, Mark Wessels, Dean Fitch, Bill Forsythe and Jo Smith. Others present were Sandy Anderson and Ralph Lewis. Also in attendance was Sarah Hayden Shaw from Clean Energy Resource Team (Certs) in Brainerd and Sheila Haverkamp, Executive Director of BLAEDC.

A MOTION WAS MADE BY STEVE ROE AND SECONDED BY JO SMITH TO APPROVE THE MINUTES OF THE APRIL 6TH, 2016 MEETING: AYES: ALL

Bill Forsythe reviewed the status of the current loans. All loans are currently current.

Program:

Sarah Hayden Shaw from Certs presented a program on Minnesota GreenStep Cities. Minnesota GreenStep Cities is an action-oriented voluntary program offering Cities a cost-effective, step-wise path to implement sustainable development best practices. The EDA members decided to hold off until the fall and reconsider becoming a part of the GreenStep Program due to other events and activities during the summer. Jo Smith will be the project chair on this program.

A MOTION WAS MADE BY MARK WESSELS AND SECONDED BY STEVE ROE TO TABLE THE CITIES INVOLVMENT OF THE GREENSTEP PROGRAM UNTIL AFTER THE MINNESOTA DESIGN TEAM SEPTEMBER VISIT: AYES: ALL

New Business:

Jennifer Bergman from Crow Wing County Housing and Redevelopment Authority will be the June program.

Old Business:

A MOTION WAS MADE BY STEVE ROE AND SECONDED BY BILL FORSYTHE TO APPROVE THE 20216 BLAEDC CONTRACT: AYES: ALL

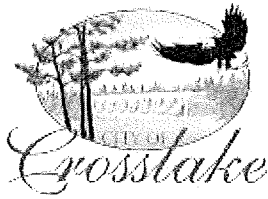
Sandy Anderson, MDT core committee member gave an update on Minnesota Design Team project.

Announcements:

Movie Night in the Park – May 19th

There being no further business or announcements at 10.AM. Patty Norgaard adjourned the meeting.

Respectfully Submitted,
Patty Norgaard, EDA Chair



B.16.

STATED MINUTES

City of Crosslake Planning Commission/Board of Adjustment

April 22, 2016
9:00 A.M.

Crosslake City Hall
37028 County Road 66
Crosslake, MN 56442

1. Present: Aaron Herzog, Chair; Dave Nevin, Vice-Chair; Joel Knippel; Mark LaFon; Matt Kuker; Jeff Bisson and Council Member Gary Heacox
2. Absent: None
3. Staff: Paul Herkenhoff, Crow Wing County Survey/Planning Coordinator; and Cheryl Stuckmayer, Technical/Administration Specialist
4. 3-25-16 Minutes & Findings – **Motion by Nevin; supported by Knippel to approve the minutes & findings as written. All members voting “Aye”, Motion carried.**
5. Old Business
 - 5.1 None
6. New Business
 - 6.1 Thomas E. Fuith Trust Agreement – Subdivide parcel involving 36 acres into two tracts
 - 6.2 Thomas E. Fuith Trust Agreement – Subdivide parcel involving 40 acres into three tracts
 - 6.3 James & Diana Gallaway - Subdivide parcel involving 14 acres into three tracts
 - 6.4 Greg & Roseanne Haglin – Subdivide parcel involving 2 acres into two tracts
 - 6.5 Terry & Victoria Kovacevich – Variance for lake setback for proposed deck extension & screen porch
 - 6.6 Kent & Connie Effinger – After-the-Fact Variance for bluff setback for water-oriented accessory structure
 - 6.7 Steven R. Guttormson – Conditional use permit for a brewery/tap room
7. Amend Agenda
 - 7.1 Greg & Roseanne Haglin – Subdivide parcel involving 2 acres into two tracts withdrawn from April agenda
8. Adjournment

**Thomas E. Fuith Trust Agreement
120113203A00009**

Herzog announced the subdivision request. Herkenhoff read the metes and bounds subdivision request and comments received into the record and stated that all ordinance requirements were met and or exceeded. Herzog invited Fuith, the owner, to the podium and asked the commissioners if they had any questions, but none were forthcoming. Herzog proceeded to open the public hearing. Kovacevich, neighboring property owner, stepped up to the podium in support of Fuith's subdivision. Herzog closed the public hearing and requested Herkenhoff to initiate the findings of fact procedure with the board members deliberating and responding to each question.

April 22, 2016 Action:

Motion by LaFon; supported by Kuker to approve a recommendation to the City Council to:

1. Subdivide parcel #120113203A00009 involving 36 acres into two tracts

Per the findings of fact as discussed, the on-site conducted on 4-21-16 and as shown on the certificate of survey received at the Planning & Zoning office dated 7-17-15 for property located on County Road 3, Part of government lot 3, Section 11, City of Crosslake

Conditions:

1. Work with the county highway and/or city public works department to obtain an access off of County Road 3 or Lily Pad Road
2. Park dedication fee submitted to Planning & Zoning office prior to City Council meeting on May 9, 2016

Findings: See attached

All members voting "Aye", Motion carried.

**Thomas E. Fuith Trust Agreement
120112402A00009**

Herzog announced the subdivision request. Herkenhoff read the metes and bounds subdivision request and comments received into the record and stated that all ordinance requirements were met and or exceeded. Herzog invited Fuith, the owner, to the podium. Fuith stated the history of the parcel. Kuker questioned the split shape of tract a. Fuith stated the tract will be for sale. Septic suitabilities and wetland items were discussed. Herzog proceeded to open the public hearing. Kovacevich, neighboring property owner, is in support of Fuith's subdivision. Herzog closed the public hearing and requested Herkenhoff to initiate the findings of fact procedure with the board members deliberating and responding to each question.

April 22, 2016 Action:

Motion by Kuker; supported by Knippel to approve a recommendation to the City Council to:

- 1. Subdivide parcel 120112402A00009 involving 40 acres into three tracts**

Per the findings of fact as discussed, the on-sites conducted on 4-21-16 and as shown on the certificate of survey received at the Planning & Zoning office dated 7-17-15 for property located on County Road 3, Crosslake, MN 56442

Conditions:

- 1. Work with the county highway department to obtain an access off of County Road 3**
- 2. Park dedication fee submitted to Planning & Zoning office prior to City Council meeting on May 9, 2016**

Findings: See attached

All members voting "Aye", Motion carried.

**James M & Diane A Gallaway Trust (1/2
interest each)
120323400BAA009**

Herzog announced the subdivision request. Herkenhoff read the metes and bounds subdivision request and comments received into the record. Discussion was held on the existing road and the need to possibly increase the setback to Industrial Road due to the comment submitted by the city engineer. Hidde, Stonemark Land Surveying, the representative for the Gallaway request stated the setbacks of the existing structures were not listed on the survey and increasing said setback could possibly make a structure non-conforming and cause future additions to be a variance. Herkenhoff stated as a staff member, we do not feel there is a need to increase the setback, that there is more than a sufficient amount of area to build. Herzog invited Gallaway, the owner, to the podium. Gallaway stated the history of the parcel and explained the easement/road and the lots available to use the existing easement. Herzog opened and closed the public hearing due to no response. Herzog asked if any of the commissioners had additional questions, but none were forthcoming. Herkenhoff initiated the findings of fact procedure with the board members deliberating and responding to each question.

April 22, 2016 Action:

Motion by Nevin; supported by LaFon to approve a recommendation to the city council to:

- 1. Subdivide parcel 120323400BAA009 involving 14 acres into three tracts**

Per the findings of fact as discussed, the on-sites conducted on 4-21-16 and as shown on the certificate of survey received at the Planning & Zoning office dated 3-17-16 for property located at 33106 Industrial Road, Crosslake, MN 56442

Conditions:

- 1. Park dedication fee submitted to Planning & Zoning office prior to City Council meeting on May 9, 2016**
- 2. Work with road authority for any future access**

Findings: See attached

All members voting "Aye", Motion carried.

**Terry J. & Victoria A. Kovacevich Land Use
141220000030009**

Herzog announced the variance request. Kovacevich stated he would like to table his request so that he can add to his current request. Nevin stated that the certificate of survey would need to be updated to include the additional request. Herzog opened and closed the public hearing due to no response.

April 22, 2016 Action:

Tabled to allow the applicant to update the certificate of survey:

- 1. Lake setback of 40 feet where 75 feet is required to proposed deck extension**
- 2. Lake setback of 41 feet where 75 feet is required to proposed screen porch**

To construct:

- 1. 223 square foot deck extension**
- 2. 239 square foot screen porch**

**Kent O. & Connie M. Effinger
14147004003Z009**

Herzog announced the request. Herkenhoff read the after-the-fact variance request, history and comments received into the record. Discussion pursued on the runoff, size, reduction of size, landing, height and stability of the existing structure. Effinger explained that he had spoken to a neighbor who stated he did not need a permit because he was not using footings on his structure. Nevin requested the explanation on how to measure the height of the structure and Herkenhoff read the definition to the commissions. Herzog opened and closed the public hearing due to no response. Herzog asked if any of the commissioners had additional questions, but none were forthcoming. Herkenhoff initiated the findings of fact procedure with the board members deliberating and responding to each question.

April 22, 2016 Action:

Motion by Nevin; supported by Kuker to approve a variance for:

- 1. Bluff setback of 0 feet where 30 feet is required to proposed water-oriented accessory structure**

To allow:

- 120 square foot water-orientated accessory structure**

Per the findings of fact as discussed and the on-site conducted on 4-21-16 and as shown on the exhibit received at the Planning & Zoning office dated 3-18-16 for property located on Lot 4 & part of lot 3, block 4, Manhattan Beach (A Replat of Twin Beach), Sec. 6 at 12320 Manhattan Point Blvd, Crosslake, MN 56442

Conditions:

- 1. Obtain a permit for the approved 120 square foot water-orientated accessory structure**
- 2. Work with the staff to implement and expand on the submitted stormwater plan**
- 3. Maintain the existing vegetation in the bluff impact zone**
- 4. Implement the required shoreline rapid assessment model results**
- 5. Applicant agreed to work with staff to stabilize the building in relation to the bluff erosion with sauna tubes**

Findings: See attached

All members voting "Aye", Motion carried.

**Steven R. Guttormson
142270010010009 & 14227001002A009**

Herzog announced the request. Herkenhoff read the conditional use permit request, history and comments received into the record. Discussion pursued on the parking and possible future needs upon expansions. Discussion was also held on the odor, hours of business, licenses required, food items, retail space, signs, fencing/screening, and method of sales. Herzog opened and closed the public hearing due to no response. Herzog asked if any of the commissioners had additional questions, but none were forthcoming. Herkenhoff initiated the findings of fact procedure with the board members deliberating and responding to each question.

April 22, 2016 Action:

Motion by Nevin; supported by LaFon to approve a Conditional Use Permit for a brewery/tap room in limited commercial district located at 36846 County Road 66, Crosslake, MN 56442

Per the findings of fact as discussed, the on-sites conducted on 4-21-16 and as shown on the certificate of survey received at the Planning & Zoning office dated 3-16-16 for property located at 36846 County Road 66, Crosslake, MN 56442

Conditions:

- 1. The on-sale of any liquor is limited to beer brewed on site as allowed by a valid liquor license(s).**
- 2. The off-sale of any liquor is limited to beer brewed on site as allowed by a valid liquor license(s).**
- 3. The hours of both on-sale and off-sale liquor are limited to the legal hours per each respective liquor license. Off-sale liquor must be secured and non-accessible before the applicable off-sale closing time.**
- 4. Any required federal, state, or city licenses and requirements are obtained and remain valid for the respective use.**
- 5. If offsite parking is utilized for future expansion of seating, then a notarized or recorded document would be needed for any offsite parking areas.**
- 6. Fencing/screening of any decks per the city liquor ordinance**

Findings: See attached

All members voting "Aye", Motion carried.

April 22, 2016 Planning & Zoning Commission Meeting

Matters not on the Agenda:

1. There were no matters not on the agenda

Motion by Nevin; supported by Knippel to adjourn at 11:20 A.M.

All members voting "Aye", Motion carried.

Respectfully yours,

Cheryl Stuckmayer

Cheryl Stuckmayer
Technical/Administrative Specialist

B.17.

MONTHLY PLANNING & ZONING STATISTICS - CROSSLAKE

PERMITS	May-2016	Year-to-Date 2016	May-2015	Year-to-Date 2015
New Construction (Dwellings)	3	12	4	7
Septic - New	3	10	0	0
Septic Upgrades	1	4	3	6
Porch / Deck	6	18	1	6
Additions	2	9	2	6
Landscape Alterations	11	26	7	17
Access, Structures	4	14	6	10
Demo/Move	0	0	0	0
Signs	2	4	1	3
Fences	0	2	1	1
E911 Addresses Assigned	1	10	0	1
Total Permits	33	109	25	57

ENFORCEMENT / COMPLAINTS	Year-to-Date 2016	Year-to-Date Closed	Year-to-Date Open	Year-to-Date % Closed
Enforcement	8*	6	2	75.0%

*4 carry-over complaints from 2015

CUSTOMER SERVICE STATISTICS	May-2016	Year-to-Date 2016	May-2015	Year-to-Date 2015
Counter Visits	109	378	104	381
Phone Calls	177	618	181	599
Email	52	236	60	238
Total	338	1232	345	1218

Call For Service	6	31	11	25
Shoreland Rapid Assessment Completed (Buffer)	4	17	1	4
Stormwater Plans Submitted	11	43	6	18
Site Visits	74	273	64	239

COMPLIANCE SEPTIC STATISTICS	Year-To-Date Received 2016	Year-To-Date Failed 2016	Year-To-Date Received 2015	Year-To-Date Failed 2015
Septic Compliance Inspections	57	0	35	2
Passing Septic Compliance Percentage		100%		97.1%

PUBLIC HEARINGS	May-2016	Year-to-Date 2016	May-2015	Year-to-Date 2015
DRT	3	17	1	11
Variance	2	7	2	5
CUP/IUP	0	1	0	1
Land Use Map	0	0	0	0
Subdivisions (Metes & Bounds; Preliminary; Final)	1	5	1	2
Consolidations/Lot Line Adjustments	0	5	1	4

Crosslake Park/Library Commission Minutes

2:00 P.M. Wednesday, April 27, 2016

Members Present: Gary Nordstrom, Patti Norgaard, Ron Lessard, Mick Tchida, Margo Jordan, John Pribyl, Councilman Mark Wessels and Park & Recreation/Library Director, Jon Henke
Also Present: Jeff Laurel and Dave Fischer representing WAPOA

Meeting called to order at 2:04 pm.

I. Motion to Approve Minutes from March 23rd as written: Lessard/Norgaard Favor: All

II. Update on ROW's

Recommendation approved at the March meeting was presented to the Crosslake City Council. The Council has taken the recommendation under advisement and has ordered surveys on these ROW's.

There has been some negative feedback from the public due to the assumption that the City is closing public accesses onto the Chain.

None of these ROW's has ever been designated as a public access.

The four best known ROW's are Robert St, Ginseng, Ivy and Park. Pictures, of these ROW's depicting proof of ROW's being used as boat launches, were presented.

Discussion of pros and cons regarding the closing of these ROW's to boat traffic ensued.

The DNR's main objective in AIS Inspections is to slow progression of AIS until technology can catch up to eliminate them.

The City is responsible for these 4 ROW's and is liable for any injuries that may occur on them. After discussion of several options of how to get the misinformation cleared up, the following motion was presented:

Motion to recommend informational article, with questions and answers, be placed in the Northland Press and the Echo Journal prior to a public hearing at the May 9th Council meeting during the open forum. Tchida/Norgaard Favor: All
 Jon and Mark Wessels will prepare the information for the article.

III. Update on Whitefish Warrior

Jon is still working on details for this event with PAL.

IV. Shuffleboard/Bocce Ball Courts

Fill and drainage issues will be addressed next week. Plans for grand opening on May 22 are in the works.

V. Sound System

Tom's TV has submitted a proposal for the equipment. There is a donation with PAL for this project.

VI. Community Garden

Three raised beds have been constructed for gardeners with physical limitations, etc., which may prevent them from enjoying an existing garden plot. The beds are 4x8 and 24" tall. We are also looking at the addition of a gate in that area to assist with accessibility.

VII. Irrigation Plan

A master plan currently exists to develop the parks irrigation zones in intervals. More to come on this in future meetings.

VIII. Open Forum

A) Estimates are being collected for winch systems for the basketball hoops and a divider in the gym. This improvement would provide one more Pickleball court and the addition of the divider would mean that more than one activity could take place in the gym at the same time. PAL would be in charge of funding for this project.

B) One estimate for \$5,500 has been returned for the cost of adding an office space for public use. Jon may look at trying to do the project with in-house employees.

C) Jon is in the process of getting estimates for new flooring options.

D) Gary has taken the lead on the volunteer t-shirt project. A volunteer "Appreciation Day" and incentives for volunteering here at the Community Center/Library were discussed.

IX. Motion to Adjourn: Lessard/Pribyl Favor: All

B.19.

Crosslake Roll-Off & Recycling Services

April 2016

	Mixed										Total Tons
	Paper	Aluminum	Tin	Glass	Plastic	Metal	Cardboard	Electro	Total lbs	2000#	
January	0	890	0	7540	1540	0	5500	0	15470	2000	7.735
February	9960	0	0	0	2240	5960	3220	0	21380	2000	10.69
March	0	850	2140	6480	2240	28700	4340	0	44750	2000	22.375
April	11800	0	0	6760	2380	21440	8200	0	50580	2000	25.29
May								0	0	2000	0
June								0	0	2000	0
July								0	0	2000	0
August								0	0	2000	0
September								0	0	2000	0
October								0	0	2000	0
November								0	0	2000	0
December								0	0	2000	0

TOTAL IBS	21760	1740	2140	20780	8400	56100	21260	0
2000#	2000	2000	2000	2000	2000	2000	2000	2000
TOTAL TONS	10.88	0.87	1.07	10.39	4.2	28.05	10.63	0

Tires 0

Crosslake Roll-Off & Recycling Services

		2016											
		May											
	Mixed Paper	Aluminum		Glass	Plastic	Metal	Cardboard	Electro	Total lbs	2000#	Total Tons		
			Tin										
January	0	890	0	7540	1540	0	5500	0	15470	2000	7.735		
February	9960	0	0	0	2240	5960	3220	0	21380	2000	10.69		
March	0	850	2140	6480	2240	28700	4340	0	44750	2000	22.375		
April	11800	0	0	6760	2380	21440	8200	0	50580	2000	25.29		
May	9060	820	1580	7580	3780	20300	10020	51	53191	2000	26.5955		
June								0	0	2000	0		
July								0	0	2000	0		
August								0	0	2000	0		
September								0	0	2000	0		
October								0	0	2000	0		
November								0	0	2000	0		
December								0	0	2000	0		

TOTAL IBS	30820	2560	3720	28360	12180	76400	31280	51
2000#	2000	2000	2000	2000	2000	2000	2000	2000
TOTAL TONS	15.41	1.28	1.86	14.18	6.09	38.2	15.64	0.026

Tires 0

Northern Lakes Youth Hockey Association
March 2016 - Annual Financial Summary

	Cedar Chest	Maucieri's	Zorbaz	Bourbon Roan	Total - All CL Sites
Revenue					
Bingo Gross			898.00	1,561.00	2,459.00
Bingo Prizes			599.00	1,020.00	1,619.00
Bingo Net			299.00	541.00	840.00
Raffle Gross	28,551.00	9,000.00		11,537.00	49,088.00
Raffle Prizes	20,000.00	9,000.00		8,660.00	37,660.00
Raffle Net	8,551.00	0.00		2,877.00	11,428.00
eBingo Gross			4178.00		4,178.00
eBingo Prizes			3551.30		3,551.30
eBingo Net			626.70		626.70
Tipboard Gross					-
Tipboard Prizes					-
Tipboard Net					-
Paper Pulltab Gross	414,873.00	40,482.00	150,208.00	162,122.00	767,685.00
Paper Pulltab Prizes	340,512.00	32,550.00	117,752.00	130,550.00	621,364.00
Paper Pulltab Net	74,361.00	7,932.00	32,456.00	31,572.00	146,321.00
ePulltab Gross			98,630.00		98,630.00
ePulltab Prizes			81,355.80		81,355.80
ePulltab Net			17274.20		17,274.20
Total Gross	443,424.00	49,482.00	253,914.00	175,220.00	922,040.00
Total Prizes	360,512.00	41,550.00	203,258.10	140,230.00	745,550.10
Total Net/Gross Profit	82,912.00	7,932.00	50,655.90	34,990.00	176,489.90
Lawful Purpose					-
Total Taxes, Fees, and Credits	6,639.26	635.16	4,056.32	2,801.86	14,132.60
A01 - 501(c)(3) and (4)	23,109.10	2,210.79	14,118.73	9,752.36	49,190.99
A08: Monthly State Gambling	16,849.47	1,611.95	10,294.35	7,110.71	35,866.48
A18 - Gambling Licenses	150.00	150.00	150.00	150.00	600.00
Total Lawful Purpose	46,747.83	4,607.91	28,619.40	19,814.92	99,790.07
Allowable Expenses					-
Gambling Product	8,816.53	1,343.33	3,078.40	5,110.19	18,348.45
Compensation and Payroll	7,522.45	786.84	2,818.61	5,768.18	16,896.08
Penalties and Interest					-
Advertising	8.65	1.13	4.64	4.43	18.85
Accounting and Legal Services	1,897.79	315.85	739.24	1272.59	4,225.47
Gambling Managers Bond					-
Local Gov't Investigation Fee					-
Rent	15,861.90	1,740.60	8,684.37	6,640.40	32,927.27
E-Pulltab Equipment and			5932.94		5,932.94
E-Linked Bingo Provider			142.14		142.14
Misc. Services and Supplies -	2,652.23	537.78	1,760.24	1,518.76	6,469.01
Cash Long/Short	295.00	-125.00	641.09	658.00	1,469.09
Excess Cash Short	(241.00)	(424.80)	(632.63)	(683.00)	(1,981.43)
Total Allowable Expenses	36,813.55	4,175.73	23,169.04	20,289.55	84,447.87
Net Profit before Donations	22,459.72	1,359.16	12,986.19	4,637.88	41,442.95

B.
20.

RESOLUTION 16-_____

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
C&C Boatworks	6 – High Quality Life Jackets Valued at \$140 Each	For Police Officers to Wear When Responding to Lake Rescues
PAL Foundation	\$9.00 \$499.98 \$444.50 \$143.00 \$575.00 \$175.90 \$300.00 \$950.00 \$450.00	Community Garden Supplies, Pickleball Nets, Bocce Ball and Shuffleboard Equipment, Bridge Club, Haglund Memorial Bench, Bocce Ball Equipment, Black Gold Soil for Gardens, Pickleball Lines, Bird Feeder Maintenance

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 13th day of June, 2016.

Steve Roe
Mayor

ATTEST:

Charlene Nelson
City Clerk
(SEAL)

B. 22.

RESOLUTION NO. 16-_____

CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

RESOLUTION REGARDING UNPAID SEWER CHARGES

WHEREAS, Minnesota Statute Section 444.075 subd. 3 provides that municipalities may make the charges for connection to sewer facilities and the use charges for such sewer facilities a charge against the owner, lessee, occupant of the property, and may provide a covenant for certifying unpaid charges to the County Auditor with taxes against the property served for collection as other taxes are collected; and

WHEREAS, the City of Crosslake City Code, Chapter 50 Section 50-624 provides that each and every sewer service charge levied by and pursuant to this Chapter is hereby made a lien upon the lot or premises served, and all such charges which are on May 15th or October 15th of each year past due and delinquent, shall be certified to the County Auditor as taxes or assessments on the real estate; and

WHEREAS, as of May 15, 2016, the following sewer charges were past due and delinquent:

<u>TAX PAYER NAME</u>	<u>REAL ESTATE CODE</u>	<u>AMOUNT</u>
Kay Nicholson/Donna Stinchfield	120163204GC0009	283.70
Kay Nicholson/Donna Stinchfield	120212400AHB009	283.70
Doug B. Junker	142410010010009	<u>243.00</u>
	Total	\$810.40

THEREFORE, BE IT RESOLVED that the City of Crosslake City Council hereby certifies as delinquent the following sewer service charges as of May 15, 2016, as taxes or assessments on the real estate identified above:

Adopted by the Crosslake City Council this 13th day of June 2016.

Steve Roe
Mayor

Charlene Nelson
City Clerk

B. 23.

BILLS FOR APPROVAL
June 13, 2016

VENDORS	DEPT		AMOUNT
Ace Hardware, nozzle, garden sprayer	Park		25.98
Ace Hardware, measuring cup	PW		13.99
Ace Hardware, battery slide pack, drill driver, hammer	PW		101.55
Ace Hardware, weedblock	Park		47.96
Ace Hardware, tool bags	PW		47.96
Ace Hardware, battery charger	Police		69.99
Ace Hardware, hose	PW		20.29
Ace Hardware, tiedowns, hardware	PW		65.93
Ace Hardware, fuel, gas can	PW		67.97
Ace Hardware, bug killer, fogger, cleaning supplies	Sewer		55.11
Ace Hardware, lawn and garden	Park		10.00
Ace Hardware, batteries	Park		5.99
Ace Hardware, poles	PW		44.97
Ace Hardware, wasp spray, spray paint, ratchets	PW		118.39
Ace Hardware, fuel	Fire		143.90
Ace Hardware, fuel	PW		31.96
Ace Hardware, fuel	Cemetery		7.99
Ace Hardware, tool box	Sewer		27.99
Ace Hardware, hardware	PW		16.10
Ace Hardware, fuel	PW		31.98
Ace Hardware, tire gauge	PW		15.99
Ace Hardware, hammer	PW		9.99
Ace Hardware, exygen cufts	PW		81.79
Ace Hardware, hitch pin	PW		9.99
Ace Hardware, straw bales	PW		172.50
Ace Hardware, valves	Park		8.99
American Door Works, door repair	Gov't		571.06
American Park and Recreation, benches	PW/Park		1,145.00
American Steel, repair soccer goals	Park		84.28
AW Research, water testing	Sewer		525.60
Baker & Taylor, books	Library		554.65
Batteries Plus, batteries	PW		15.95
BCA, background checks	Park	pd 5-16	30.00
BLAEDC, government funding	EDA		3,525.00
Blue Cross Blue Shield, health insurance march	ALL		20,664.00
Breen & Person, legal fees	ALL		3,300.00
Brock White, drain tubes	Park		305.64
Bryan Rock Products, bocce balls	Park		1,117.80
Char Nelson, reimburse mileage	Election		28.08
City of Crosslake, sewer utilities	PW/Gov't		135.00
Clean Team, june cleaning	PW/Gov't		1,082.50
Council #65, union dues	Gov't		385.00
Crosslake Communications, phone, fax, cable, internet	ALL		1,334.65
Crosslake Rolloff, recycling	Gov't		2,695.00
Crow Wing County Highway Department, fuel, trash removal	ALL		2,030.67

Crow Wing County Recorder, recording fee	PZ		276.00
Crow Wing County Treasurer, tif administration	Gov't		100.00
Crow Wing Power, electric service	ALL	pd 5-20	6,594.16
CTC I.T., may i.t. labor	ALL		750.00
Culligan, water and cooler rental	PW/Gov't		47.61
Deferred Comp	ALL		300.00
Delta Dental, dental insurance	ALL		1,730.00
Digital Link Design and Graphics, magnetic logos	PW		722.50
Earl F. Anderson, parking curbs	Gov't		1,289.50
Echo Journal, subscription	Gov't		57.00
Emergency Response Solutions, helmet	Fire		348.90
Fastenal, circular saw, wrenches, pliers, screwdrivers	PW		445.84
Fastenal, cleaning wipes	PW		104.62
Ferguson Waterworks, software update	Sewer		2,385.00
Fire Instruction & Rescue, emr quarterly training	Fire		400.00
Fire Instruction & Rescue, highway scene safety	Fire		500.00
Fire Instruction & Rescue, live burn training	Fire		1,500.00
First Supply, irrigation control module	PW		66.44
Fortis, disability	ALL		592.84
Gary Heacox, reimburse mileage	Council		24.84
Giardian Pest Solutions, pest control	ALL		77.60
Granite Electronics, pagers	Fire		1,404.00
Hawkins, chemicals	Sewer		695.09
Holiday, anti freeze	Fire		23.60
Jake Maier, reimburse uniform expense	Police		35.61
Johnson Killen & Seiler, labor attorney bills	Gov't		2,785.93
Kustom Signals, key lock	Police		17.60
Lakes Heating & Cooling, a/c repair	Gov't		119.00
League of MN Cities, land use appeal attorney fees	PZ		1,180.03
Lee Sports Surfacing, pickleball court lines	Park		950.00
Linescape Linestriping, road striping	PW		7,605.00
Mail Finance, postage meter rental	Gov't		236.49
Marco, copier lease	Park		218.05
Mastercard, Allen R Shuffleboard Co, cues, scoreboard	Park	pd 5-20	444.50
Mastercard, Amazon, fire relief purchases to be reimbursed	Fire		1,037.01
Mastercard, Amazon, bocce ball set	Park	pd 5-20	175.90
Mastercard, Brainerd Tools, tool	PW		12.50
Mastercard, Fleet Farm, pump, truck box tray	PW	pd 5-20	151.01
Mastercard, Magazine Rack Shop, magazine rack	Park	pd 5-20	179.68
Mastercard, MN Society of CPA's, case study and ethics course	Admin		299.00
Mastercard, Office Max, toner	PW	pd 5-20	48.53
Mastercard, Office Max, paper, pens, markers	Park		220.68
Mastercard, Office Max, tape	Library		49.97
Mastercard, Real Green Systems, caution flags	PW		110.98
Mastercard, Reeds Market, childrens program	Library		23.47
Mastercard, The Fire Store, shields	Fire		94.17
Mastecard, Walmart, tennis balls, flash drive	Park		99.01
Mike Lyonais, reimburse petty cash	ALL		102.28
MN Assn of Small Cities, membership dues	Gov't		1,123.40
MN BCA, training and auditing course	Police		115.00

MN Fire Service Certification Board, exams	Fire		160.00
MN Life, life insurance	ALL		387.20
Motorola Solutions, radios	Fire		4,234.13
MPCA, annual wastewater treatment plant permit	Sewer	pd 5-26	1,450.00
MPCA, wastewater certification renewal	Sewer		46.00
MR Sign, street signs	PW		162.07
MR Sign, address sign	PW		25.77
Napa, backup camera	PW		159.98
Napa, gloves	PW		17.99
NCPERS-Life Insurance	ALL		96.00
NMN, uniforms	Park		70.00
Northland Press, cemetery cleanup ad	Cemetery		68.00
Northland Press, vehicle/equipment sale ad	PW		55.25
Northland Press, meeting notice of 5/27	PZ		97.75
Northland Press, annual disclosure of tif report	Admin		63.75
Northland Press, summary financial report	Admin		382.50
Northland Press, letterhead	Police		88.00
Northwedge Nursery, soil	Park		300.00
Premier Auto, oil change	Police		30.07
Premier Auto, oil change	Police		31.39
Premier Auto, mount and balance tires, oil change	Police		125.24
Premier Auto, oil change	Police		35.79
Reed's Market, floor cleaner	Gov't		13.95
Riteway, checks	Admin		320.21
Specialty Turf & Ag, straw bales, herbicide	PW		459.35
Team Lab, road patch, crack filler	PW		883.00
Teamsters, union dues	Police	pd 6-1	196.00
Tech Sales, refrigerated sampler and equipment	Sewer		6,167.00
The Office Shop, nameplates	PZ		27.10
The Office Shop, receipts	PZ		74.90
The Office Shop, stamp, envelopes, poster board	Admin/Gov't		44.83
The Office Shop, calculator	PZ		63.95
Ultimate Safety Concepts, hoses	Fire		923.66
Uniforms Unlimited, uniform	Police		84.99
US Bank, copier lease	ALL		156.00
USA Bluebook, digital stirrer	Sewer		183.41
Verizon, ipad and air card charges	ALL		363.70
Verizon, cell phone charges	ALL		476.10
Viking Coca Cola, pop	Park		170.74
Waste Partners, trash removal	ALL		245.20
Whitefish Auto, brake check	Park		95.80
Whitefish Auto, ball joints, tires, rotors	PW		1,962.24
Whitefish Auto, ball joints, oil change, sway bar	PW		1,482.50
Whitefish Auto, starter	PW		289.39
Whitefish Auto, manifold, spark plug coil boots, oil change	PW		897.10
WW Goetsch, parts and service to repair pump	Sewer		4,262.75
WSN, engineering fees	ALL		22,521.30
Xcel Energy, gas utilities	ALL		431.23
Ziegler, element, filters, brush	PW		929.26
TOTAL			130,468.01

Take It To THE BOX

Safe Use • Safe Storage • Safe Disposal

CROW WING COUNTY MEDICATION DISPOSAL

WHAT IS "TAKE IT TO THE BOX"?

The Crow Wing County community is serious about preventing medication misuse/abuse and serious about healthy, environmentally safe disposal of unneeded medications. Safe medication disposal helps reduce such risks. There are now free medication disposal boxes located at three sites in Crow Wing County. The "drop off" box at each site will accept unneeded over-the-counter medications, prescriptions and narcotic drugs from community members.

SAFE USE

- Read and follow directions on all medications.
- Take the recommended dose - not more, not less.
- Don't share your prescription medicine with another or take someone else's medication.

SAFE STORAGE

- Keep all medication in a safe location that is unavailable to children, teens and guests.
- Lock up narcotics or mood altering medicines.
- Keep medicines in their original containers.
- Follow storage directions on the medicine.

SAFE DISPOSAL

- It is not safe to dispose by flushing down sinks, toilets and/or drains.
 - **Take It To The Box** sites are open Monday – Friday for the hours shown and are located at:

* Crow Wing Co. Sheriff's Office, 304 Laurel St., Brainerd, Open 8:00 am to 5:00 pm.
Contact: Lieutenant Joe Meyer, 218-829-4749

* City of Breezy Point Police Dept., 8361 Co. Rd. 11, Breezy Point, Open 8:00 am to 3:30 pm.
Contact: Chief Kevin Merschman, 218-562-4488

* City of Crosby Police Dept., 2 2nd St. SW, Crosby, Open 9:00 am to 5 pm.
Contact: Chief Kim Coughlin, 218-546-5137

* City of Nisswa Police Dept., 5442 City Hall Street, Nisswa, Open 8:00 am to 4:30 pm.
Contact: Chief Craig Taylor, 218-963-4444

* City of Pequot Lakes Police Dept., 4638 Cnty Rd 11, Pequot Lakes, Open 8:00 am to 4:30 pm.
Contact: Chief Eric Klang, 218-568-8111

- Leave medication in the original container and leave medication name on container.
- Remove your name and other identifying information.
- Drop medication bottle into the disposal box opening.
- NO syringes, needles, or sharps accepted. NO chemotherapy or radiological medicine.



Public Health
Prevent. Promote. Protect.
Crow Wing Co. Comm. Serv.
Health Division
Michelle Moritz
218-824-1089



Crow Wing Co. Land Services
Solid Waste Office
Doug Morris 218-824-1290



Crow Wing Co. Sheriff's Office
Lieutenant Joe Meyer
218-829-4749



City of Breezy Pt. Police Dept.
Chief Kevin Merschman
218-562-4488



City of Crosby Police Dept.
Chief Kim Coughlin
218-546-5137



City of Nisswa Police Dept.
Chief Craig Taylor
218-963-4444



City of Pequot Lakes Police Dept.
Chief Eric Klang
218-568-8111

MEMO TO: City Council

FROM: City Clerk

DATE: June 8, 2016

SUBJECT: Request for Signs

Attached is a picture of a sign located on County Road 66 near Manhattan Beach Lodge. Staff is requesting that additional signs be posted on County Roads 3 and 16 near the City Limits.

**CITY OF
CROSSLAKE**

**LAND USE
PERMIT REQUIRED
SHOOTING ORDINANCE
IN EFFECT**



F.
Z.

MEMO TO: City Council

FROM: Mike Lyonais – City Finance Director/Treasurer

DATE: June 13, 2016

SUBJECT: 1. Large Format Printer Replacement
2. Software Renewal – Barracuda (Data Backup)

1. Large Format Printer Replacement-

P & Z Staff utilize a large format printer to produce maps for a variety of purposes including flood zone areas, park trails, building sites/permits and sales of City maps to interested parties. Due to the age (10 plus years) of the existing printer, we are no longer able to obtain software upgrades or support to continue to enable the existing printer to interact with the P & Z GIS mapping system.

Recommendation (Council Action/Motion)

Replace the current large format printer with a current version similar to what we already have: Estimated Cost: Printer \$1,300 plus ink/supplies \$ 300 = \$1,600. This will be purchased via our NJPA Cooperative Purchasing Agreement. (This item is within our current budget.)

2. Software Renewal - Barracuda (Data Backup) -

It is time to renew the service contract for our network back-up system. We currently use an automatic back up system to back up the City's computer network (software programs and data files) on-site and to the cloud on a nightly basis. This includes the City's financial and non-financial records/data along with all electronic Planning and Zoning records.

- a. 1-year renewal estimate: \$ 2,134
- b. 3-year renewal estimate: \$ 5,468

Recommendation (Council Action/Motion)

Renew for 3 years as noted. Estimated cost savings per year vs. 1-year renewal is \$311 per year. This will be purchased via our NJPA Cooperative Purchasing Agreement. (This item is within our current budget.)



G. I. a.

**City of Crosslake
Planning Commission/Board of Adjustment**

Summary of Record

Greg C. & Roseanne Haglin – That part of government lot 1, Sec 29, City of Crosslake, 120291101C00009 at 34899 County Road 3, Crosslake, MN 56442

Request:

- To subdivide parcel 120291101C00009 involving 2 acres into two tracts

Chronology of events:

- March 8, 2016 – Development Review Team (DRT) Meeting
- March 18, 2016 -Application submitted
- March 25, 2016 –Crosslake Parks, Recreation and Library –Staff recommendation for cash in lieu of land
- April 1, 2016 -Notices sent out
- April 5, 2016 -Published in local newspaper
- April 21, 2016 –Planning Commission/Board of Adjust on-site
- April 22, 2016 –Planning Commission/Board of Adjust meeting -Decision made to table the subdivision of property to allow additional time to workout access
- May 9, 2016 -Notices sent out
- May 10, 2016 -Published in local newspaper
- May 26, 2016 –Planning Commission/Board of Adjust on-site
- May 27, 2016 –Planning Commission/Board of Adjust meeting -Decision made to recommend approval for the subdivision of property
- June 13, 2016 -Crosslake City Council Meeting

Packet Information:

- Public Hearing Notice (2)
- Staff Report
- Development Review Team Minutes
- Certificate of Survey
- Subdivision application
- Wetland Delineation

Correspondence:

- March 2, 2016 – Email from County Highway Department
- March 22, 2015 – Email from Crosslake City Attorney
- March 25, 2016 – Email from Crosslake Parks & Recreation recommendation
- March 28, 2016 – Email from County Highway Department

May 27, 2016

Findings of Fact

Supporting/Denying a Metes and Bounds Subdivision

Findings should be made in either recommending for or against a metes and bounds subdivision, and should reference Chapter 44 of the City Ordinance. The following questions are to be considered, but are not limited to:

1. Does the proposed metes and bounds subdivision conform to the City's Comprehensive Plan?

Yes ☒ No

- **Continue to guide residential growth in an orderly and compact manner so that new developments can be effectively served by public improvements and that the character and quality of the City's existing neighborhoods can be maintained and enhanced. Encourage well-designed residential subdivisions at urban densities in the planned growth areas of the City. Locate higher density residential developments in areas adjacent to moderate density developments and outside of the shoreland district.**

2. Is the proposed metes and bounds subdivision consistent with the existing City Ordinance?

Specify the applicable sections of the ordinance.

Yes ☒ No

- **Land subdivision must be accomplished in a manner that contributes to an attractive, orderly stable and wholesome community environment with adequate public services and safe streets. All land subdivisions, including plats, shall fully comply with the regulations in this chapter and as may be addressed in other chapters of this Code. (Sec. 44.1)**
- **The current land use classification is Shoreland District and the proposed subdivision meet or exceed the minimum requirements for lot width and lot area**
- **There is adequate ingress/egress onto County Rd 3 and/or Sandy Shores Road**

3. Are there any other standards, rules or requirements that this metes and bounds subdivision must meet?

Yes ☒ No

Specify other required standards.

- **The proposed lots have city sewer hookups available**
- **Utility easement of 10' on the south side of the current parcel for the proposed new parcel**
- **There is adequate ingress/egress onto County Rd 3 and/or Sandy Shores Road**
- **Except the plat as submitted with a 45 day window for neighboring parcel 120291101G00009 to get together with applicant to resolve access issues and allow unobstructed access during the 45 day window**

4. Is the proposed metes and bounds subdivision compatible with the present land uses in the area of the proposal?

Yes ☒ No

Zoning District **Shoreland District**

- **It is consistent with the surrounding zoning and uses in the area**
- **As observed at the Planning Commission/Board of Adjustment on-site on 5-26-16 the proposed tract sizes are consistent with the neighborhood**

5. Does the proposed metes and bounds subdivision conform to all applicable performance standards in Article 4 of the Subdivision Ordinance?

Yes ☒ No

- **The proposed lots meet or exceed the minimum lot size requirements for Shoreland District**
- **There is adequate ingress/egress onto County Road 3 and/or Sandy Shores Road**
- **The proposed lots have city sewer hookups available**
- **No new roads are proposed**

6. Other issues pertinent to this matter.

- **Work with the City Public Works Director and/or the County Highway Department on any access needs or permits**
- **Except the plat as submitted with a 45 day window for neighboring parcel 120291101G00009 to get together with applicant to resolve access issues and allow unobstructed access during the 45 day window**
- **Pay the park dedication fee before the city council meeting**

Decision: Motion by Nevin; supported by Knippel to approve a recommendation to the city council to:

1. **Subdivide parcel 120291101C00009 involving 2 acres into two tracts**

Per the findings of fact as discussed, the on-sites conducted on 4-21-16 and 5-26-16 and as shown on the certificate of survey received at the Planning & Zoning office dated 3-15-16 for property located at 34899 County Road 3, Crosslake, MN 56442

Conditions:

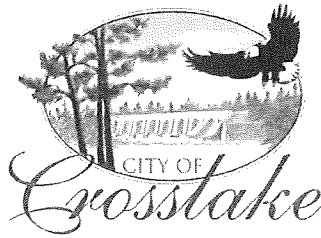
1. **Park dedication fee submitted to Planning & Zoning office prior to City Council meeting on June 13, 2016**
2. **Work with the City Public Works Director and/or the County Highway Department on any access needs or permits**
3. **Except the plat as submitted with a 45 day window for neighboring parcel 120291101G00009 to get together with applicant to resolve access issues and allow unobstructed access during the 45 day window**

All members voting "Aye", Motion carried.

Date: 6-24-16

Signature: _____
Chairman

City Hall: 218-692-2688
Planning & Zoning: 218-692-2689
Fax: 218-692-2687



37028 County Road 66
Crosslake, Minnesota 56442
<http://crosslake.govoffice.com>

April 29, 2016

Greg Haglin
P.O. Box 201
Staples, MN 56479

Dear Mr. Haglin,

Pursuant to MN State Statute Section 15.99 and Article 3, Section 26-74 (2) of the City of Crosslake Land Use Ordinance, the purpose of the letter is to inform you that our office is extending the 60-day deadline for Agency action up to an additional 60 days, no later than July 6th, 2016. For the Metes and Bounds Subdivision request at 34899 County Road 3 in Crosslake, MN. The purpose of the extension is to allow you time to work out the access and easement issues regarding your lot and the neighboring lot immediately to the north of you.

Thank you for your cooperation and flexibility. If you have any questions please don't hesitate to contact me.

Respectfully

Jon R. Kolstad
Land Services Specialist
218-692-2689
crosslakepz@crosslake.net

State of Minnesota
Crow Wing County

District Court
Ninth Judicial District

Court File Number: **18-CV-16-2325**

Case Type: Civil Other/Misc.

BRIAN T CARLSON
GENERATIONS LAW OFFICE LTD
PO BOX 406
CROSSLAKE MN 56442

**Notice of Case Filing and
Assignment**

Jerry W Ackerman, Susan L Ackerman vs Greg Haglin, Roseanne Haglin

Date Case Filed: **June 03, 2016**

Court file number **18-CV-16-2325** has been assigned to this matter. All future correspondence must include this file number, the attorney identification number, and must otherwise conform to format requirements or they WILL BE RETURNED. Correspondence and communication on this matter should be directed to the following court address:

**Crow Wing County Court Administration
213 Laurel Street, Suite 11
Brainerd MN 56401**

Assigned to: **District Court Judge Richard A. Zimmerman**

If ADR applies, a list of neutrals is available at www.mncourts.gov or at any court facility. Please direct all scheduling inquiries on this matter to Erica Smith at 218-824-1339.

Dated: June 3, 2016

Paula Lang
Court Administrator
Crow Wing County District Court

cc: Greg Haglin
Roseanne Haglin

G.2.a.

CROSSLAKE COMMUNICATIONS HIGHLIGHTS FOR MAY 2016

1. **Minutes** of the May 23, 2016 Special Advisory Board Meeting and May 31, 2016 Regular meeting are included. (motion needed)
2. The **Financial Statements** for April 2016 are included (motion needed)
3. The list of **April 2016 checks/disbursements** are included (motion needed).
4. The **Customer Counts Report** has been included in the packet.
5. Our **fiber equipment upgrade** continues.
6. **Bill Gordon retired** effective May 24th. We have contracted with Emily Telephone for additional technicians.
7. Over **Memorial Day Weekend our Internet Usage** hit a new high at 1.65 Gig (compared to 790 meg the same weekend last year).
8. To remove any concerns of soil contamination from the **underground fuel tank**, we had the tank removed and a soil test done. There was a small trace of diesel fuel detected in the soil so additional soil borings have been taken. We should have the results in about 2 weeks.
9. Our support person for our **Internet and computer repairs** is now in our office Monday through Friday to support customers and staff.

Subcommittee Report

1. Progress Update.
 - a. Mayor Roe has **signed the purchased agreement and resolution**.
 - b. **Work on the bond defeasement** has started.
 - c. **The necessary filing with the FCC and the Minnesota Public Utilities Commission has been done.**
 - d. We are starting to make preparations for **moving the inventory from the storage area to our location.**

G.
3.
a

CITY OF CROSSLAKE - 5-YEAR CAPITAL IMPROVEMENT PLAN (2017-2021)								LAST UPDATED: 6/4/16
YEAR	ROAD/BRIDGE/TRAIL/UTILITY	LENGTH OF ROAD (MILES)	DESCRIPTION OF IMPROVEMENTS	ESTIMATED 2016 COST (NO INFLATION FACTOR APPLIED)				FUNDING SOURCE
				ROAD	TRAIL	SAN.SWR.	BRIDGE	
2016	MANHATTAN POINT BOULEVARD	0.62	RECONSTRUCT FROM WHITEFISH AVENUE TO CSAH 66	<div>PROJECT POSTPONED</div> <div>PLANS COMPLETED/WAITING FOR EASEMENT TO BE SIGNED</div> <div>PLANS COMPLETED/WAITING FOR AGREEMENTS TO BE SIGNED</div> <div>COMPLETED</div> <div>PLANS COMPLETED/ PERMITTING, EASEMENT ACQUISITION AND FUNDING PHASE</div> <div>PLANS COMPLETED/WAITING FOR OTHER PROJECTS TO COMPLETE AGREEMENTS</div> <div>PLANS COMPLETED/WAITING FOR OTHER PROJECTS TO COMPLETE AGREEMENTS</div> <div>PLANS COMPLETED/WAITING FOR OTHER PROJECTS TO COMPLETE AGREEMENTS</div>				
	MANHATTAN POINT BOULEVARD TRAIL	0.62	NEW TRAIL FROM WHITEFISH AVENUE TO CSAH 66					
	SOUTH LANDING INTERSECTION	0.01	RECONSTRUCT WITH MANHATTAN POINT BOULEVARD					
	USACE PARKING LOT	NA	RE-SURFACING OF PARKING AREA					
	MELINDA SHORES BRIDGE	NA	MELINDA SHORES BRIDGE STABILIZATION (NON-PARTICIPATING)					
	DREAM ISLAND BRIDGE	NA	DESIGN AND CONSTRUCTION OF REPLACEMENT OF THE DREAM ISLAND BRIDGE					
	FOREST LODGE ROAD	0.11	RECLAIM/CONSTRUCT TURN-AROUND/REPAVE					
	SOUTH LANDING ROAD	0.29	RECLAIM/CONSTRUCT TURN-AROUND/REPAVE					
	URBANS POINT ROAD	0.41	RECLAIM/REPAVE					
2017	DREAM ISLAND BRIDGE (CONSTRUCTION)	NA	REPLACE THE DREAM ISLAND BRIDGE WITH PRE-CAST BEAM (PARTICIPATING)				\$454,500	BRIDGE BOND 50% CITY / 50% ASSESSED
	DREAM ISLAND BRIDGE (CONSTRUCTION)		REPLACE THE DREAM ISLAND BRIDGE WITH PRE-CAST BEAM (NON-PARTICIPATING)				\$80,000	
	MELINDA SHORES ROAD	0.78	RECLAIM/REPAVE	\$177,000				
	TAMARACK ROAD SEGMENT	0.09	REALIGN AND RECONSTRUCT NEW CURVE ALIGNMENT/APPLY FOR WETLAND FILL PERMITS	\$179,000				
				\$356,000			\$40,000	TOTAL CITY 2017 \$396,000
2018	MANHATTAN POINT BOULEVARD	0.62	RECONSTRUCT FROM WHITEFISH AVENUE TO CSAH 66	\$361,000				CITY FUNDS CITY FUNDS
	MANHATTAN POINT BOULEVARD TRAIL	0.62	NEW TRAIL FROM WHITEFISH AVENUE TO CSAH 66		\$188,000			
	CSAH 66 TRAIL FROM EXISTING TRAIL ENDPOINT TO MANHATTAN POINT BOULEVARD/CSAH 66 INTERSECTION	1.25	NEW TRAIL - CONSTRUCTION ALONG CSAH 66		\$251,000			CITY FUNDS
				\$361,000	\$439,000			TOTAL CITY 2018 \$800,000
2019	ANCHOR POINT ROAD	1.50	RECLAIM/REPAVE	\$511,000				CITY FUNDS CITY FUNDS
	ANCHOR POINT TRAIL (EXTENDED SHOULDER)	1.50	6' EXTENDED SHOULDER (TRAIL)		\$231,000			
	MANHATTAN POINT BOULEVARD	1.65	RECLAIM/REPAVE - WHITEFISH AVENUE TO THE 2010 PROJECT	\$588,000				CITY FUNDS
				\$1,099,000	\$231,000			TOTAL CITY 2019 \$1,330,000
2020	DAGGET BAY ROAD	0.16	RECLAIM/EXTEND SANITARY SEWER/REPAVE	\$53,000				CITY FUNDS 50% CITY / 50% ASSESSED
	NORWAY TRAIL	0.30	EXTEND SANITARY SEWER/NEW PAVEMENT (ASSESSED)	\$78,000				
	BROOK STREET	0.24	RECLAIM/EXTEND SANITARY SEWER/LIFT STATION/REPAVE	\$72,000				CITY FUNDS
	KIMBALL ROAD	0.34	RECLAIM/EXTEND SANITARY SEWER/REPAVE	\$107,000				CITY FUNDS
	Norway Trail, Brook Street, Kimball Road	0.88	SANITARY SEWER COST MINUS ABOVE ROAD COSTS FROM 2010 SANITARY SEWER EXTENSION STUDY - TOTAL PROJECT ESTIMATE - \$1,050,000 PLUS 3% INFLATION INCREASE PER YEAR TO DATE.			\$1,060,100		CITY FUNDS / SAC
				\$310,000		\$1,060,100		TOTAL CITY 2020 \$1,331,100
2021	LAKE STREET	0.23	RECLAIM/REPAVE	\$60,000				CITY FUNDS
	PERKINS ROAD	0.24	RECLAIM/REPAVE	\$81,000				CITY FUNDS
				\$141,000				TOTAL CITY 2021 \$141,000

NOTE: Bituminous pavement construction estimated at \$62/ton for City projects.

CITY OF CROSSLAKE - 5-YEAR CIP COSTS
Estimate of Probable Construction Cost
DATE PREPARED: JUNE 4, 2016

2017 PROJECTS										
ITEM NO.	REMARKS	ITEM DESCRIPTION	UNIT	ESTIMATED UNIT PRICE	DREAM ISLAND BRIDGE CONSTRUCTION (NON-PARTICIPATING)		MELINDA SHORES ROAD		TAMARACK ROAD SEGMENT	
					EST. QTY.	AMOUNT	EST. QTY.	AMOUNT	EST. QTY.	AMOUNT
	A,B				1.00	\$40,000.00				
1		MOBILIZATION	LUMP SUM	\$5,000.00			1	\$5,000.00	1	\$5,000.00
2		CLEARING	ACRE	\$5,000.00			0.20	\$1,000.00	0.75	\$3,750.00
3		GRUBBING	ACRE	\$5,000.00			0.20	\$1,000.00	0.75	\$3,750.00
4		REMOVE PIPE CULVERTS	LIN FT	\$4.00					30	\$120.00
5		REMOVE CURB & GUTTER	LIN FT	\$8.00						
6		REMOVE BITUMINOUS PAVEMENT	SQ YD	\$3.50			600	\$2,100.00	1,060	\$3,710.00
7		SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	\$4.50			800	\$3,600.00	50	\$225.00
8		COMMON EXCAVATION (P)	CU YD	\$12.00					1,200	\$14,400.00
9		GRANULAR BORROW (CV)	CU YD	\$15.00					4,600	\$69,000.00
10		TOPSOIL BORROW	CU YD	\$20.00					235	\$4,700.00
11		SUBGRADE PREPARATION	STA	\$75.00			4.1	\$307.50		
12		AGGREGATE SURFACING, CLASS 5	TON	\$12.00			100	\$1,200.00		
13		STREET SWEEPER (WITH PICKUP BROOM)	HOUR	\$100.00			2	\$200.00	2	\$200.00
14	C	AGGREGATE BASE, CLASS 5 (CV)	TON	\$13.00			1,670	\$21,710.00	350	\$4,550.00
15		FULL DEPTH RECLAMATION (FDR)	SQ YD	\$1.00			9,155	\$9,155.00		
16	D	TYPE SP 12.5 WEARING COURSE (2,C)	TON	\$62.00			1,325	\$82,150.00	180	\$11,160.00
17		24" RC PIPE APRON	EACH	\$450.00			2	\$900.00		
18		24" RC PIPE SEWER DES 3006	LIN FT	\$40.00			60	\$2,400.00		
19		MAILBOX SUPPORT/ASSEMBLY	EACH	\$75.00	40	\$3,000.00	3	\$225.00		
20		TRAFFIC CONTROL	LUMP SUM	\$2,500.00	1	\$2,500.00	1	\$2,500.00		
21		SILT FENCE	LIN FT	\$2.50	300	\$750.00	950	\$2,375.00		
22		EROSION CONTROL SUPERVISOR	LUMP SUM	\$500.00	1	\$500.00	1	\$500.00		
23		SEEDING (PERMANENT)	ACRE	\$1,000.00	1.00	\$1,000.00	1.00	\$1,000.00		
24		SEED MIXTURE 25-151	POUND	\$3.50	400	\$1,400.00	400	\$1,400.00		
25		MULCH MATERIAL, TYPE 5	TON	\$1,500.00	2	\$3,000.00	2	\$3,000.00		
26		FERTILIZER, TYPE 1 (PERMANENT)	POUND	\$1.25	200	\$250.00	200	\$250.00		
TOTAL ESTIMATED CONSTRUCTION COST 10% PROJECT CONTINGENCY ESTIMATED ENGINEERING, LEGAL, ADMINISTRATIVE TOTAL ESTIMATED PROJECT COST (ROUNDED UP TO NEAREST \$1,000)										
							\$139,822.50		\$135,115.00	
						\$40,000.00	\$13,982.25		\$13,511.50	
						\$40,000.00	\$23,070.71		\$29,725.30	
							\$177,000.00		\$179,000.00	

A - Dream Island Bridge - Local Share of Construction Cost; Melinda Shores Road Length - 4,120 feet; Tamarack Road Segment Length - 475 feet

B - Unit prices are based on bid prices experienced in 2016. No inflationary factor has been applied.

C - Quantity based on 3" of virgin Class 5 added to reclaimed base.

D - Quantity based on 2.5" of compacted bituminous wearing course for roadway.

CITY OF CROSSLAKE - 5-YEAR CIP COSTS
Estimate of Probable Construction Cost
DATE PREPARED: JUNE 4, 2016

2018 PROJECTS										
ITEM NO.	REMARKS	ITEM DESCRIPTION	UNIT	ESTIMATED UNIT PRICE	MH BLVD. (66 to WF Ave)		MH BLVD TR (66 to WF Ave)		CSAH 66 TRAIL	
					EST. QTY.	AMOUNT	EST. QTY.	AMOUNT	EST. QTY.	AMOUNT
	A,B									
1		MOBILIZATION	LUMP SUM	\$5,000.00	1.00	\$5,000.00	1.00	\$5,000.00	1.00	\$5,000.00
2		CLEARING	ACRE	\$5,000.00	0.25	\$1,250.00	0.75	\$3,750.00	1.50	\$7,500.00
3		GRUBBING	ACRE	\$5,000.00	0.25	\$1,250.00	0.75	\$3,750.00	1.50	\$7,500.00
4		REMOVE PIPE CULVERTS	LIN FT	\$4.00						
5		REMOVE CURB & GUTTER	LIN FT	\$8.00						
6		REMOVE BITUMINOUS PAVEMENT	SQ YD	\$3.50	1200	\$4,200.00	500	\$1,750.00	1100	\$3,850.00
7		SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	\$4.50	500	\$2,250.00	100	\$450.00	500	\$2,250.00
9		COMMON EXCAVATION (P)	CU YD	\$12.00	3000	\$36,000.00	1500	\$18,000.00	1000	\$12,000.00
10		GRANULAR BORROW (CV)	CU YD	\$15.00	500	\$7,500.00	1200	\$18,000.00	1500	\$22,500.00
11		TOPSOIL BORROW	CU YD	\$20.00	1175	\$23,500.00	220	\$4,400.00	815	\$16,300.00
12		SUBGRADE PREPARATION	STA	\$75.00	33	\$2,475.00			66	\$4,950.00
13		AGGREGATE SURFACING, CLASS 5	TON	\$12.00	200	\$2,400.00	150	\$1,800.00	100	\$1,200.00
14		STREET SWEEPER (WITH PICKUP BROOM)	HOUR	\$100.00	4	\$400.00	2	\$200.00	10	\$1,000.00
15	C	AGGREGATE BASE, CLASS 5 (CV)	TON	\$13.00	1700	\$22,100.00	800	\$10,400.00	1900	\$24,700.00
16		FULL DEPTH RECLAMATION (FDR)	SQ YD	\$1.00	8300	\$8,300.00				
17	D	TYPE SP 12.5 WEARING COURSE (2,C)	TON	\$62.00	1375	\$85,250.00	435	\$26,970.00	950.00	\$58,900.00
18		CONCRETE RETAINING WALL	SQ YD	\$60.00			350	\$21,000.00		
19		15" CS PIPE CULVERT	LIN FT	\$18.00						
20		24" CS PIPE CULVERT	LIN FT	\$26.00						
21		15" CS PIPE APRON	EACH	\$150.00						
22		24" CS PIPE APRON	EACH	\$250.00						
23		24" RC PIPE APRON	EACH	\$450.00						
24		15" RC PIPE SEWER DES 3006	LIN FT	\$32.00	750	\$24,000.00	36	\$1,152.00		
25		18" RC PIPE SEWER DES 3006	LIN FT	\$36.00						
26		24" RC PIPE SEWER DES 3006	LIN FT	\$40.00						
27		CONSTRUCT DRAINAGE STRUCTURE DESIGN C OR G	LIN FT	\$300.00	24	\$7,200.00				
28		CASTING ASSEMBLY	EACH	\$675.00	4	\$2,700.00				
29		SEAL DRAINAGE STRUCTURE	EACH	\$175.00	4	\$700.00				
30		4" CONCRETE WALK	SQ FT	\$4.50			4000	\$18,000.00		
31		CONCRETE CURB AND GUTTER, DESIGN B618	LIN FT	\$14.00	2250	\$31,500.00			80	\$1,120.00
32		TRUNCATED DOMES	SQ FT	\$50.00	24	\$1,200.00				
33		MAILBOX SUPPORT/ASSEMBLY	LUMP SUM	\$75.00	25	\$1,200.00				
34		TRAFFIC CONTROL	LUMP SUM	\$2,500.00	1.00	\$2,500.00	1.00	\$2,500.00	1	\$2,500.00
35		SILT FENCE	LIN FT	\$2.50	800	\$2,000.00	500	\$1,250.00	800	\$2,000.00
36		EROSION CONTROL SUPERVISOR	LUMP SUM	\$500.00	1.00	\$500.00	1.00	\$500.00	1	\$500.00
37		SEEDING (PERMANENT)	ACRE	\$1,000.00	1.80	\$1,800.00	0.50	\$500.00	1.50	\$1,500.00
38		SEED MIXTURE 25-151	POUND	\$3.50	540	\$1,890.00	240	\$840.00	600	\$2,100.00
39		MULCH MATERIAL, TYPE 5	TON	\$1,500.00	3.60	\$5,400.00	1.00	\$1,500.00	3.00	\$4,500.00
40		FERTILIZER, TYPE 1 (PERMANENT)	POUND	\$1.25	540	\$675.00	100	\$125.00	303	\$378.75
TOTAL ESTIMATED CONSTRUCTION COST						\$285,140.00		\$141,837.00		\$182,248.75
10% PROJECT CONTINGENCY						\$28,514.00		\$14,183.70		\$18,224.88
ESTIMATED ENGINEERING, LEGAL, ADMINISTRATIVE						\$47,048.10		\$31,204.14		\$50,118.41
TOTAL ESTIMATED PROJECT COST (ROUNDED UP TO NEAREST \$1,000)						\$361,000.00		\$188,000.00		\$251,000.00

A - Manhattan Point Blvd Length - 3,275 feet; Manhattan Point Blvd Trail Length - 3,275 feet; CSAH 66 Trail Length - 6,600 feet
B - Unit prices are based on bid prices experienced in 2016. No inflationary factor has been applied.
C - Quantity based on 3" of virgin Class 5 added to reclaimed base.
D - Quantity based on 2.5" of compacted bituminous wearing course.

CITY OF CROSSLAKE - 5-YEAR CIP COSTS
Estimate of Probable Construction Cost

DATE PREPARED: JUNE 4, 2016

2019 PROJECTS										
ITEM NO.	REMARKS	ITEM DESCRIPTION	UNIT	ESTIMATED UNIT PRICE	ANCHOR POINT ROAD		ANCHOR PT TRAIL (SHLDR)		MH BLVD (WF Ave to West)	
					EST. QTY.	AMOUNT	EST. QTY.	AMOUNT	EST. QTY.	AMOUNT
	A,B									
1		MOBILIZATION	LUMP SUM	\$5,000.00	1.00	\$5,000.00	1.00	\$5,000.00	1.00	\$5,000.00
2		CLEARING	ACRE	\$5,000.00	1.20	\$6,000.00	0.90	\$4,500.00	0.60	\$3,000.00
3		GRUBBING	ACRE	\$5,000.00	1.20	\$6,000.00	0.90	\$4,500.00	0.60	\$3,000.00
4		REMOVE BITUMINOUS PAVEMENT	SQ YD	\$3.50	1750	\$6,125.00	500	\$1,750.00	1500	\$5,250.00
5		SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	\$4.50	1185	\$5,332.50	300	\$1,350.00	1300	\$5,850.00
6		COMMON EXCAVATION (P)	CU YD	\$12.00			2400	\$28,800.00	2800	\$33,600.00
7		GRANULAR BORROW (CV)	CU YD	\$15.00			2000	\$30,000.00	1200	\$18,000.00
8		TOPSOIL BORROW	CU YD	\$20.00	1955	\$39,100.00	250	\$5,000.00	1800	\$36,000.00
9		SUBGRADE PREPARATION	STA	\$75.00	79	\$5,925.00			87	\$6,525.00
10		AGGREGATE SURFACING, CLASS 5	TON	\$12.00	300	\$3,600.00	150	\$1,800.00	330	\$3,960.00
11		STREET SWEEPER (WITH PICKUP BROOM)	HOUR	\$100.00	4	\$400.00	2	\$200.00	4	\$400.00
12	C	AGGREGATE BASE, CLASS 5 (CV)	TON	\$13.00	4150	\$53,950.00	1400	\$18,200.00	4600	\$59,800.00
13		FULL DEPTH RECLAMATION (FDR)	SQ YD	\$1.00	21120	\$21,120.00			23275	\$23,275.00
14	D	TYPE SP 12.5 WEARING COURSE (2,C)	TON	\$62.00	3350	\$207,700.00	850	\$52,700.00	3680	\$228,160.00
15		MAILBOX SUPPORT/ASSEMBLY	EACH	\$75.00	90	\$6,750.00			60	\$4,500.00
16		TRAFFIC CONTROL	LUMP SUM	\$2,500.00	1.00	\$2,500.00	1.00	\$2,500.00	1.00	\$2,500.00
17		SILT FENCE	LIN FT	\$2.50	500	\$1,250.00	1000	\$2,500.00	300	\$750.00
18		EROSION CONTROL SUPERVISOR	LUMP SUM	\$500.00	1.00	\$500.00	1.00	\$500.00	1.00	\$500.00
19		SEEDING (PERMANENT)	ACRE	\$1,000.00	2.80	\$2,800.00	2.80	\$2,800.00	4.50	\$4,500.00
20		MULCH MATERIAL, TYPE 1	TON	\$1,500.00	5.60	\$8,400.00	5.60	\$8,400.00	9.00	\$13,500.00
21		FERTILIZER, TYPE 1 (PERMANENT)	POUND	\$1.25	840	\$1,050.00	840	\$1,050.00	1350	\$1,687.50
22		SEED MIXTURE, 25-151	POUND	\$3.50	840	\$2,940.00	840	\$2,940.00	1350	\$4,725.00
TOTAL ESTIMATED CONSTRUCTION COST 10% PROJECT CONTINGENCY ESTIMATED ENGINEERING, LEGAL, ADMINISTRATIVE TOTAL ESTIMATED PROJECT COST (ROUNDED UP TO NEAREST \$1,000)						\$386,442.50		\$174,490.00		\$464,482.50
						\$38,644.25		\$17,449.00		\$46,448.25
						\$85,017.35		\$38,387.80		\$76,639.61
						\$511,000.00		\$231,000.00		\$588,000.00

A - Anchor Point Road Length - 7,920 feet; Anchor Point Trail Length - 7,920 feet; Manhattan Point Boulevard Road Length - 8,725

B - Unit prices are based on bid prices experienced in 2016. No inflationary factor has been applied.

C - Quantity based on 3" of virgin Class 5 added to reclaimed base and extended shoulder.

D - Quantity based on 2.5" of compacted bituminous wearing course for roadway and extended shoulder.

CITY OF CROSSLAKE - 5-YEAR CIP COSTS

Estimate of Probable Construction Cost

DATE PREPARED: JUNE 4, 2016

2020 PROJECTS												
ITEM NO.	REMARKS	ITEM DESCRIPTION	UNIT	ESTIMATED UNIT PRICE	DAGGETT BAY ROAD		NORWAY TRAIL		BROOK STREET		KIMBALL ROAD	
					EST. QTY.	AMOUNT	EST. QTY.	AMOUNT	EST. QTY.	AMOUNT	EST. QTY.	AMOUNT
	A,B											
1		MOBILIZATION	LUMP SUM	\$2,500.00	1.00	\$2,500.00	1.00	\$2,500.00	1.00	\$2,500.00	1.00	\$2,500.00
2		CLEARING	ACRE	\$5,000.00	0.05	\$250.00	0.05	\$250.00	0.10	\$500.00	0.20	\$1,000.00
3		GRUBBING	ACRE	\$5,000.00	0.05	\$250.00	0.05	\$250.00	0.10	\$500.00	0.20	\$1,000.00
4		REMOVE BITUMINOUS PAVEMENT	SQ YD	\$3.50	80	\$280.00	150	\$525.00	120	\$420.00	250	\$875.00
5		SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	\$4.50	120	\$540.00	180	\$810.00	140	\$630.00	200	\$900.00
6		TOPSOIL BORROW	CU YD	\$20.00	85	\$1,700.00	160	\$3,200.00	125	\$2,500.00	180	\$3,600.00
7		SUBGRADE PREPARATION	STA	\$75.00	9	\$675.00	16	\$1,200.00	13	\$975.00	18	\$1,350.00
8		AGGREGATE SURFACING, CLASS 5	TON	\$12.00	20	\$240.00	70	\$840.00	50	\$600.00	70	\$840.00
9		STREET SWEEPER (WITH PICKUP BROOM)	HOUR	\$100.00	1	\$100.00	2	\$200.00	1	\$100.00	2	\$200.00
10	C	AGGREGATE BASE, CLASS 5 (CV)	TON	\$13.00	425	\$5,525.00	640	\$8,320.00	585	\$7,605.00	900	\$11,700.00
11		FULL DEPTH RECLAMATION (FDR)	SQ YD	\$1.00	2250	\$2,250.00			3100	\$3,100.00	4800	\$4,800.00
12	D	TYPE SP 12.5 WEARING COURSE (2,C)	TON	\$62.00	340	\$21,080.00	530	\$32,860.00	470	\$29,140.00	725	\$44,950.00
13		MAILBOX SUPPORT/ASSEMBLY	EACH	\$75.00	5	\$375.00	12	\$900.00	15	\$1,125.00	20	\$1,500.00
14		TRAFFIC CONTROL	LUMP SUM	\$2,500.00	1.00	\$2,500.00	1.00	\$2,500.00	1.00	\$2,500.00	1.00	\$2,500.00
15		SILT FENCE	LIN FT	\$2.50	50	\$125.00	50	\$125.00	50	\$125.00	200	\$500.00
16		EROSION CONTROL SUPERVISOR	LUMP SUM	\$500.00	1.00	\$500.00	1.00	\$500.00	1.00	\$500.00	1.00	\$500.00
17		SEEDING (PERMANENT)	ACRE	\$1,000.00	0.20	\$200.00	0.40	\$400.00	0.30	\$300.00	0.50	\$500.00
18		MULCH MATERIAL, TYPE 1	TON	\$1,500.00	0.30	\$450.00	0.60	\$900.00	0.45	\$675.00	0.75	\$1,125.00
19		FERTILIZER, TYPE 1 (PERMANENT)	POUND	\$1.25	60	\$75.00	120	\$150.00	90	\$112.50	150	\$187.50
20		SEED MIXTURE, 25-151	POUND	\$3.50	24	\$84.00	48	\$168.00	36	\$126.00	60	\$210.00
TOTAL ESTIMATED CONSTRUCTION COST						\$39,699.00		\$56,598.00		\$54,033.50		\$80,737.50
10% PROJECT CONTINGENCY						\$3,969.90		\$5,659.80		\$5,403.35		\$8,073.75
ESTIMATED ENGINEERING, LEGAL, ADMINISTRATIVE						\$8,733.78		\$15,564.45		\$11,887.37		\$17,762.25
TOTAL ESTIMATED PROJECT COST (ROUNDED UP TO NEAREST \$1,000)						\$53,000.00		\$78,000.00		\$72,000.00		\$107,000.00

A - Daggett Bay Road Length - 845 feet; Norway Trail Length - 1,584 feet; Brook Street Length - 1,267 feet; Kimball Road - 1,795 feet

B - Unit prices are based on bid prices experienced in 2016. No inflationary factor has been applied.

C - Quantity based on 3" of virgin Class 5 added to reclaimed base.

D - Quantity based on 2.5" of compacted bituminous wearing course.

CITY OF CROSSLAKE - 5-YEAR CIP COSTS

Estimate of Probable Construction Cost

DATE PREPARED: JUNE 4, 2016

2021 PROJECTS								
ITEM NO.	REMARKS	ITEM DESCRIPTION	UNIT	ESTIMATED UNIT PRICE	LAKE STREET		PERKINS ROAD	
					EST. QTY.	AMOUNT	EST. QTY.	AMOUNT
	A,B							
1		MOBILIZATION	LUMP SUM	\$3,500.00	1.00	\$3,500.00	1.00	\$3,500.00
2		CLEARING	ACRE	\$5,000.00	0.05	\$250.00	0.10	\$500.00
3		GRUBBING	ACRE	\$5,000.00	0.05	\$250.00	0.10	\$500.00
4		REMOVE BITUMINOUS PAVEMENT	SQ YD	\$3.50	270	\$945.00	250	\$875.00
5		SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	\$4.50	120	\$540.00	150	\$675.00
6		TOPSOIL BORROW	CU YD	\$20.00	100	\$2,000.00	125	\$2,500.00
7		SUBGRADE PREPARATION	STA	\$75.00	12	\$900.00	14	\$1,050.00
8		AGGREGATE SURFACING, CLASS 5	TON	\$12.00	60	\$720.00	80	\$960.00
9		STREET SWEEPER (WITH PICKUP BROOM)	HOURL	\$100.00	2	\$200.00	2	\$200.00
10	C	AGGREGATE BASE, CLASS 5 (CV)	TON	\$13.00	100	\$1,300.00	680	\$8,840.00
11		FULL DEPTH RECLAMATION (FDR)	SQ YD	\$1.00	2700	\$2,700.00	3200	\$3,200.00
12	D	TYPE SP 12.5 WEARING COURSE (2,C)	TON	\$62.00	425	\$26,350.00	530	\$32,860.00
13		MAILBOX SUPPORT/ASSEMBLY	EACH	\$75.00	20	\$1,500.00	10	\$750.00
14		TRAFFIC CONTROL	LUMP SUM	\$2,500.00	1.00	\$2,500.00	1.00	\$2,500.00
15		SILT FENCE	LIN FT	\$2.50	50	\$125.00	50	\$125.00
16		EROSION CONTROL SUPERVISOR	LUMP SUM	\$500.00	1.00	\$500.00	1.00	\$500.00
17		SEEDING (PERMANENT)	ACRE	\$1,000.00	0.20	\$200.00	0.40	\$400.00
18		MULCH MATERIAL, TYPE 1	TON	\$1,500.00	0.30	\$450.00	0.60	\$900.00
19		FERTILIZER, TYPE 1 (PERMANENT)	POUND	\$1.25	60	\$75.00	120	\$150.00
20		SEED MIXTURE, 25-151	POUND	\$3.50	24	\$84.00	48	\$168.00
TOTAL ESTIMATED CONSTRUCTION COST 10% PROJECT CONTINGENCY ESTIMATED ENGINEERING, LEGAL, ADMINISTRATIVE TOTAL ESTIMATED PROJECT COST (ROUNDED UP TO NEAREST \$1,000)						\$45,089.00		\$61,153.00
						\$4,508.90		\$6,115.30
						\$9,919.58		\$13,453.66
						\$60,000.00		\$81,000.00

A - Lake Street Length - 1,215 feet; Perkins Road Length - 1,270 feet

B - Unit prices are based on bid prices experienced in 2016. No inflationary factor has been applied.

C - Quantity based on 3" of virgin Class 5 added to reclaimed base.

D - Quantity based on 2.5" of compacted bituminous wearing course.

MEMO

TO: Mayor and Council
FROM: City Administrator Dan Vogt
DATE: June 8, 2016
SUBJECT: Street Reconstruction

During our many discussions concerning the street reconstruction needs of the City, the main issues that have been identified have been to determine exactly what improvements to make (street standards, trails) and how to pay for the improvements. I distributed information at the last meeting from Financial Consultant David Drown that outlined the two methods for financing the improvements (other than paying cash), a copy of which is attached. With the size and scope of the projects, building up enough cash to finance the projects without borrowing in some years of the plan is not considered a viable option.

Since the City does not assess for street reconstruction work at this time, we cannot utilize G.O. Improvement Bonds issued under Minnesota Statutes Chapter 429. That leaves the City with the option of issuing G.O. Reconstruction Bonds authorized under Minnesota Statutes Section 475.58. As stated in the information provided by Mr. Drown, eligible projects are limited to replacement of existing streets and related utilities. This does not preclude reconstructing the streets to different standards. However, if the City wishes to widen or make other improvements to existing roadways, it would need to use cash from other sources. During preparation of plans and specifications for such projects, all aspects of the reconstruction project can be discussed including the placement of conduit for fiber optic cabling, determine the need/demand for trails, consider storm sewer improvements, etc. As noted above, some of the improvements may need to be financed outside of bonding.

The process to gain authority to issue Reconstruction Bonds has started when you gave direction to the City Engineer to update the 5-year Capital Improvement Plan (CIP). The update has now been completed and will be discussed at your next meeting. Such a review and update of the plan should occur annually.

On the path that we are on, it would be possible for the Council to approve the Plan, hold the required Public Hearing and wait the 30 days to see if a petition is submitted by the required number of voters to have this item voted on at the general election. This would allow the Council to direct the City Engineer to prepare the appropriate plans and specifications in time

for the optimum bidding environment in the late winter/early spring. Specifically, the following schedule could be followed:

- June 13 Regular Meeting – Review and adopt the updated 5-Year CIP and call the required Public Hearing
- July 11 Regular Meeting – Hold the Public Hearing
- August 13 – 30 Day petition period ends. If no petition, the City is allowed to issue the Reconstruction Bonds if necessary. If a petition is received, a ballot question asking the voters for authority to issue the bonds would be voted on at the next general election.
- August 19 – Date County Auditor would like general election ballot question, if necessary (August 26 is the last date to get the ballot question to the County).

Going through this process merely gives the City Council a viable option to use to make roadway improvements. It doesn't require you to issue bonds if an alternative funding option comes available. Also, if you wish to utilize different road reconstruction standards, add trails or other amenities, you are able to do so using other funds. It doesn't preclude anything but gives you an option to get caught up on these important improvements.

I hope that this information is helpful to you so that we can keep this process moving forward.

Please contact me if you have any questions.

**DDA****David Drown Associates, Inc.**
Public Finance Advisors

Minneapolis Office:
5029 Upton Avenue South
Minneapolis, MN 55410-2244
(612)920-3320 xtn 101 | fax (612) 605-2375
www.daviddrown.com

May 5, 2016

City Council
Dan Vogt, City Administrator
Mike Lyonais, City Finance Director/Treasurer
37028 County Road 66
Crosslake, MN 56442

RE: Street Reconstruction Funding Options

Dear Council Members, Mr. Vogt and Mr. Lyonais:

I have asked to review the options available under Minnesota law to issue debt to reconstruct city streets. There are two primary options: G.O. Improvement bonds and G.O. Reconstruction Bonds.

Improvement Bonds

G.O. Improvement bonds, issued under the authority of M.S. Chapter 429 are the most common means of financing street reconstruction projects. The primary requirement of this statute is that the City must assess at least 20% of project costs to properties that benefit from the project. If this requirement is satisfied, this type of bond can be issued without any other practical limitation.

Crosslake's current policy is NOT to use assessments for street reconstruction work, so this option is not workable.

Reconstruction Bonds

G.O. Reconstruction bonds are authorized by M.S. Chapter 475.58 and can be a good alternative. Eligible projects are limited to replacement of existing streets and related utilities. Costs associated with widening a roadway or adding curbs and gutters can't be included, but these costs CAN be funded with cash or from other sources. The City's share of county and state road projects can also be included.

The process required to issue this type of debt is reasonably simple:

1. The City must prepare a 5-year street reconstruction plan that identifies the streets to be reconstructed or overlaid, describes the nature of the work, and estimates the costs of each project.
2. The City must hold a public hearing on the plan, after publishing notice of hearing at least 10 days but not more than 28 days prior to the hearing date.
3. Once the hearing is completed, the public has 30 days to block the implementation of the plan by submitting a petition signed by not less than five percent (5%) of the votes cast in the last municipal general election. If no valid petition is filed, the City may proceed with the plan. (This process is often referred to as "reverse referendum.")

G.O. Reconstruction Bond debt does count toward the statutory debt limit of 3% of market value. Since Crosslake's debt limit is \$35 million, this limit will not pose a practical constraint to the use of Reconstruction Bonding.

Please let me know if you have questions regarding this review of street funding options.

Sincerely

A handwritten signature in cursive script, appearing to read 'D. Drown'.

David P. Drown, President
David Drown Associates, Inc.
david@daviddrown.com

G.3.b.3.

RESOLUTION NO. 16-_____

EXTRACT OF MINUTES OF A MEETING OF THE
CITY COUNCIL OF THE
CITY OF CROSSLAKE, MINNESOTA

HELD: _____, 2016

Pursuant to due call, a regular meeting of the City Council of the City of Crosslake, Crow Wing County, Minnesota, was duly held at the City Hall on _____, 2016, at _____ P.M., for the purpose, in part, of calling a public hearing on a street reconstruction plan and the intent to issue general obligation street reconstruction bonds.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION CALLING A PUBLIC HEARING ON THE PROPOSAL TO ADOPT A
STREET RECONSTRUCTION PLAN AND THE INTENT TO ISSUE GENERAL
OBLIGATION STREET RECONSTRUCTION BONDS

WHEREAS, the City of Crosslake, Minnesota (the "City"), proposes that it is the best interest of the City to issue and sell general obligation street reconstruction bonds pursuant to Minnesota Statutes, Section 475.58, subdivision 3b, as amended (the "Act"), to finance the cost of street reconstruction projects, as described in the proposed street reconstruction plan described below, a copy of which is on file in the City Clerk's office; and

WHEREAS, pursuant to the Act, the City is authorized to issue and sell general obligation street reconstruction bonds to finance street reconstruction under the circumstances and within the limitations set forth in the Act; and the Act provides that street reconstruction projects may be financed with general obligation street reconstruction bonds, following adoption of a street reconstruction plan, after a public hearing on the street reconstruction plan and on the issuance of general obligation street reconstruction bonds and other proceedings conducted in accordance with the requirements of the Act; and

WHEREAS, pursuant to the Act, the City has undertaken to prepare a five year street reconstruction plan, which describes the streets to be reconstructed, the estimated costs and any planned reconstruction of other streets in the City, including the issuance of general obligation street reconstruction bonds under the Act (the "Plan"), to determine the funding strategy for street reconstruction projects.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Crosslake, Minnesota, as follows:

1. Public Hearing. The Council hereby determines to call for and to hold a public hearing on the Plan and the issuance of general obligation street reconstruction bonds thereunder at a meeting of the Council to be held on _____, 2016, commencing at _____ p.m.

2. Publication. The staff of the City is hereby authorized and directed to cause the Notice of Public Hearing which is attached to this Resolution to be published in the City's official newspaper not more than 28 and not less than 10 days prior to the scheduled public hearing date.

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and, after a full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon the resolution was declared duly passed and adopted on _____, 2016.

Steve Roe
Mayor

ATTEST:

Charlene Nelson
City Clerk

(Seal)

STATE OF MINNESOTA
COUNTY OF CROW WING
CITY OF CROSSLAKE

I, the undersigned, being the duly qualified and acting City Clerk of the City of Crosslake, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council, duly called and held on the date therein indicated, insofar as such minutes relate to calling a public hearing on a street reconstruction plan and the issuance of general obligation street reconstruction bonds.

WITNESS my hand on _____, 2016.

City Clerk

CITY OF CROSSLAKE, MINNESOTA

NOTICE OF PUBLIC HEARING
ON THE PROPOSAL TO ADOPT A STREET RECONSTRUCTION PLAN AND THE
INTENT TO ISSUE GENERAL OBLIGATION STREET RECONSTRUCTION BONDS

Notice is hereby given that the City Council of the City of Crosslake, Minnesota, will meet on _____, 2016, at _____ p.m. at the _____, in Crosslake, Minnesota, for the purpose of conducting a public hearing on (a) the proposal to adopt a five year street reconstruction plan and (b) the intent to issue general obligation street reconstruction bonds not to exceed approximately \$ _____, under its street reconstruction plan for street reconstruction improvements described in the street reconstruction plan.

All persons may appear at the public hearing and present their views to the Council orally or in writing.

If a petition requesting a vote on the issuance of the general obligation street reconstruction bonds is signed by voters equal to five percent of the votes cast in the last municipal general election and is filed with the City Clerk within 30 days of [hearing date], 2016, the City may issue the general obligation street reconstruction bonds only after obtaining the approval of a majority of the voters voting on the question of the issuance of the general obligation street reconstruction bonds.

By order of the City Council

_____, 2016

By: Charlene Nelson, City Clerk

G.3.b.4

RESOLUTION NO. 16-_____

EXTRACT OF MINUTES OF A MEETING
OF THE CITY COUNCIL
CITY OF CROSSLAKE, MINNESOTA

HELD: _____, 2016

Pursuant to due call, a _____ meeting of the City Council of the City of Crosslake, Crow Wing County, Minnesota, was duly held at the City Hall on ____, 2106, at ____ P.M., for the purpose, in part, of adopting a street reconstruction plan and authorizing issuance of street reconstruction bonds.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION ADOPTING A STREET RECONSTRUCTION PLAN AND APPROVING
THE ISSUANCE OF GENERAL OBLIGATION STREET RECONSTRUCTION BONDS

WHEREAS, the City of Crosslake, Minnesota (the "City"), has determined that it is in the best interest of the City to authorize the issuance and sale of general obligation street reconstruction bonds pursuant to Minnesota Statutes, Section 475.58, subdivision 3b, as amended (the "Act"), to finance the cost of street reconstruction projects, as described in the proposed street reconstruction plan described below, a copy of which is on file in the City Clerk's office; and

WHEREAS, pursuant to the Act, the City is authorized to issue and sell general obligation street reconstruction bonds for street reconstruction under the circumstances and within the limitations set forth in the Act. The Act provides that a street reconstruction plan may be financed with general obligation street reconstruction bonds, following adoption of a street reconstruction plan, after a public hearing on the street reconstruction plan and on the issuance of general obligation street reconstruction bonds and other proceedings conducted in accordance with the requirements of the Act; and

WHEREAS, pursuant to the Act, the City has prepared a five year street reconstruction plan, which describes the streets to be reconstructed, the estimated costs and any planned reconstruction of other streets in the City, including the issuance of general obligation street reconstruction bonds under the Act (the "Plan"), to determine the funding strategy for street reconstruction projects; and

WHEREAS, on _____, 2016, the City Council held a public hearing on the adoption of the Plan and the issuance of not to exceed approximately \$_____ in general obligation street reconstruction bonds (the "Bonds") under the Plan for street reconstruction improvements to those streets described in the Plan (the "Street Reconstruction Projects") after publication of

the notice of public hearing not less than 10 days nor more than 28 days prior to the date thereof in the City's official newspaper; and

WHEREAS, all parties who appeared at the public hearing were given an opportunity to express their views with respect to the proposal to adopt the Plan and to undertake and finance the Street Reconstruction Projects by the issuance of Bonds and any written comments submitted prior to the public hearing were considered.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Crosslake, Minnesota, as follows:

1. City Policies and Goals. The financing of the Street Reconstruction Projects and the issuance and sale of the Bonds would further the policies and goals of the City as set forth in the Plan, herein adopted by the City Council in connection with the issuance of the Bonds.

2. Adoption of Street Reconstruction Plan. Based on information received at the public hearing, such written comments (if any) and such other facts and circumstances as the City Council deems relevant, it is hereby found, determined and declared that:

- (a) the Street Reconstruction Projects proposed in the Plan will allow the City to upgrade its transportation infrastructure to accommodate anticipated residential and commercial development; and
- (b) the Plan is hereby approved and adopted in the form presently on file with the City.

3. Authorization and Approval of Bonds. The City is hereby authorized to issue the Bonds, the proceeds of which will be used, together with any additional funds of the City which might be required, to finance certain costs of the Street Reconstruction Projects and to pay costs of issuance of the Bonds.

4. Execution of Documents. The Mayor and City Clerk are authorized and directed to execute such other documents and instruments as may be required to give effect to the transactions herein contemplated.

5. Voter Referendum Contingency. Pursuant to the Act, a petition requesting a vote on the question of issuing the Bonds, signed by voters equal to five percent of the votes cast in the last municipal general election, may be filed within thirty days of the public hearing. Upon receipt of such petition within the prescribed time period, the City may issue the Bonds only after obtaining the approval of a majority of the voters voting on the question of the issuance of the Bonds. The authorizations and approvals contained herein are subject to and contingent upon not receiving such a petition, or, in the event such a petition is filed, the approving vote of a majority of the voters voting on the question of the issuance of the Bonds.

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and, after a full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon the resolution was declared duly passed and adopted on _____, 2016.

Steve Roe
Mayor

ATTEST:

Charlene Nelson
City Clerk

(Seal)

STATE OF MINNESOTA
COUNTY OF CROW WING
CITY OF CROSSLAKE

I, the undersigned, being the duly qualified and acting Clerk of the City of Crosslake, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council, duly called and held on the date therein indicated, insofar as such minutes relate to adopting a street reconstruction plan and the issuance of general obligation street reconstruction bonds.

WITNESS my hand on _____, 2016.

Clerk

G.4.a.

Staff Report - Crosslake Parks, Recreation & Library

Date: June 8, 2016

To: Crosslake City Council

From: Jon Henke, Director of Parks, Recreation & Library

1. Senior Nutrition Program

Meals are offered at the Community Center Monday - Friday at 11:30 am. Interested participants can call (692-4271) to make a reservation by 4:00 p.m the day before their scheduled meal.

2. Fitness Room

The Community Center offers an array of fitness equipment. A certified personal trainer is available to walk you through all of the different equipment free of charge when you sign up for a membership. We also offer fitness incentive programs from a variety of insurance providers and very affordable rates.

3. Silver Sneakers classes offered

Come join instructor Donna Keiffer on Monday's and Wednesday's at 9:30 for the Silver Sneaker Yoga Class. We will also hold the Classic Silver Sneakers exercise class at 10:30. On Tuesday and Thursday join us for the Cardio Circuit class at 9:30. This class is one step up from the Classic class.

4. AAA

The next AAA senior driving class will be held on June 16th from 9-1. Call AAA to register at 888-234-1294.

5. Property Tax Preparation

The Community Center is taking tax appointments for Tuesday July 12th from 12-3 p.m. This will be the only day our volunteers will be completing property taxes. Call the Center to make an appointment.

6. Pickleball

The Community Center offers Pickleball Tues. & Wed. from 1:30-3:30 and Fri. from 9:30-11:00. Beginners only sessions are held Mon. from 1:00-2:30 and Wed. evenings from 6:30-8:30. The first Monday of the month we will have a free class with instructors to help community members learn the game of Pickleball. Membership is \$30. Day pass are \$4.

7. Joint Wellness Seminar

Presented by Essentia Health and Dr. Robertson, Orthopedic Surgeon on Tuesday, June 14 at 10:30 am. Free to the public.

8. Alzheimer's Disease – Know the 10 Signs

Presented by LAMAA, June 22, 1 pm, free to public

A community that is informed and respectful of individuals with Alzheimer's is a community prepared to support those touched by the disease and their caregivers. This presentation will prepare you to "Know the 10 Signs" of Alzheimer's – early detection matters.

9. Tennis Lessons for Children and Adults

The first session for kids tennis lessons started today. There will be three sessions this summer. Lessons take place Monday Tuesday and Wednesday mornings. Adult Tennis Lessons are held Monday, Tuesday and Wednesday mornings at 7:30 and noon. Interested participants must sign up in advance of the either a kids or an adult lesson.

10. Summer Children's Reading Club

This popular program for school-age children will be offered from July 7 through August 4 on Thursday mornings, beginning at 9:15 am for ages 5-7 and 9:45am for grades 2-5. Once a week, children will

participate in the "READ, EXPLORE, CREATE" program. We'll offer weekly presentations such as The Raptor Center, Horses, The Rocket Guy, and a few other surprises. Children will receive a free t-shirt, book bag, books, and other weekly prizes. Register early, this program fills up fast. The cost is \$5 per child and if the child doesn't have a library card one can be purchased for \$1.00. Also, we're opening this program up for drop-ins this year for a \$3.00 fee.

11. R.O.W. Update

The City Attorney and Park Director completed and sent letters to all property owners that live adjacent to ROW's that lead to the water. A few property owners have called the Park Department explaining situations with encroachment into the ROW's. Staff will gather information and review each specific situation with the Park Commission before bringing these items to the Council in July. The Commission also reviewed and made recommendations to the City Council on how the four ROW launches should be managed. Amendments to the current Ordinance will be proposed by the City Attorney during his report. I have included the excerpt from the Minutes of the Park Commission Meeting regarding the four ROW's that are used currently for boat launching.

Minutes:

The Park and Library Commission made a motion to recommend that the City Attorney and the Parks and Recreation Director draft an ordinance to present at the June Council meeting. Items to include in the ordinance are: Restrict parking on the street and place no parking signs a similar distance to the ones on West Shore Drive, Sign all 4 ROW's with AIS information, Suggestion to pay an annual fee of \$20 for a sticker, create a designated number of parking stalls at Robert Street, residents would apply at City Hall for a permit after acknowledging that they have watched the recommended AIS video (include website information on where the video can be watched) and complete the provided questionnaire, use of the ROW for launching boats without a permit would result in a \$500 fine. Motion made by Jordan, Seconded by Norgaard. Motion passed unanimously.

12. Run for the Walleye

Help support the local Walleye population by participating in the Run for the Walleye 5k/10K on July 2nd at the Crosslake Community Center. Registration information is available at the Community Center.

13. The Whitefish Warrior Adventure Run

Join the Crosslake Park Department and the PAL Foundation for the first annual Whitefish Warrior on August 6th at the Community Center. This adventure will include both a 3K and 5K trail run, take your pic they both will be exciting. Along the way participants will be able to Kayak, slide down scenic valleys, climb walls and crawl through the mud. This event is designed for fun! Families can participate in groups or just come as an individual. We have teamed up with Wind, Water and Wheels to supply the Kayaks and we have also teamed up with the North Central Mosquito Squad to help eliminate the insects along the route. The final touches on the race are being put together currently. We will limit the race to the first 360 that register. Look for more details in local news outlets soon.

H. 1.

**ORDINANCE NO. _____,
AN ORDINANCE REGARDING PUBLIC LAKE ACCESS
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA**

The City Council of the City of Crosslake, in the County of Crow Wing, State of Minnesota, does ordain as follows:

SECTION 1. Section 32-36 is hereby amended as follows:

- **Sec. 32-36. - Platted public rights-of-way to public waters.**

- (a) There are various public rights-of-way that lead to the water within the city which have been dedicated to the public through the approval of plats or dedicated to the public through use and maintenance by the city. The city views these areas as green space, with use of these areas controlled by the city.
- (b) The removal, maintenance or planting of any trees, vegetation or soils is prohibited.
- (c) Structures, equipment or storage of personal property of any sort on, above or below ground is prohibited in these areas.
- (d) Access to private property may be allowed over these access areas if alternative means of ingress and egress is not possible and the appropriate permit is first approved by the planning and zoning department. Impervious driveways are not permitted on these access areas unless authorized by the city council.
- (e) All regulations contained in the city open zoning district shall apply to these areas.
- (f) Structures on adjacent lots shall be set back a minimum of ten feet from the side lot lines and are subject to the respective zoning district standards.
- (g) Watercraft may be launched or removed only at accesses designated for such use. No watercraft may be operated in a designated swimming area
- (h) No person shall leave, store or moor on or directly in front of any public access any watercraft after such person has left the lake area or cause such watercraft to remain on the access site overnight.
- (i) Motorized use of accesses shall be permitted for winter recreational purposes.
- (j) Storage or placement of debris, leaves, grass clippings or brush is prohibited.
- (k) Watercraft may be launched by vehicle and trailer at these accesses: Robert Street, Ginseng Patch, East Shore Park Street, and Ivy Trail. The following rules shall apply at each of these four accesses:
 - 1) No parking shall be allowed within the platted lake access unless specifically allowed and no parking shall be permitted within 200 feet along the adjacent streets.
 - 2) Each access shall have signage alerting the public of the necessary steps required to help prevent the spread of aquatic invasive species. Any trailer used to launch a boat at one of these accesses must have a current sticker which confirms that the trailer owner has received an annual permit to use these accesses for boat launching. Said permits are available at city hall; fees and application requirements shall also be available at city hall.

SECTION 2. This ordinance shall be in full force and effect upon its passage and publication according to law.

Passed by the Crosslake City Council on _____, 2016.

Stephen Roe
Its Mayor

ATTEST:

Charlene Nelson
City Clerk

Published on _____.

THIS DOCUMENT DRAFTED BY:

J. Brad Person
Breen & Person
Box 472
Brainerd, MN 56401

H.
2.

ORDINANCE NO. ____

**AN ORDINANCE OF THE CITY OF CROSSLAKE AMENDING ARTICLE 2 TO ADD ADMINISTRATIVE
FINES
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA**

The City Council of the City of Crosslake, in the County of Crow Wing, State of Minnesota, does ordain as follows:

SECTION 1. Section 2 is hereby amended as follows:

2-3: Procedures for Enforcing Administrative Offenses.

a) Purpose. The City Council has determined that there is a need for alternative methods of enforcing the City Codes. While criminal fines and penalties have been the most frequent enforcement mechanism, there are certain negative consequences for both the City and the accused. The delay inherent in that system does not ensure prompt resolution. Citizens resent being labeled as criminals for violations of administrative regulations. The higher burden of proof and the potential of incarceration do not appear appropriate for most administrative violations. The criminal process does not always regard City Code violations as being important. Accordingly, the City Council finds the use of administrative citations and the imposition of civil penalties is legitimate and a necessary alternative method of enforcement. This method of enforcement is in addition to any other legal remedy that may be pursued for City Code violations.

b) Alternative Methods of Enforcement. This administrative enforcement procedure seeks to gain compliance with certain provisions of the City Code and serves as an alternate to any formal criminal or civil court action. The administrative hearing process provided for in this Section shall be in addition to any other legal or equitable remedy available to the City for City Code violations, except that if a determination is made by the hearing officer pursuant to the hearing process detailed in this Section that a violation did not occur, the City may not then proceed with criminal prosecution of the same act or conduct.

c) Authority to Issue Order to Correct Letters and Administrative Citations. The following City employees and agents are authorized to issue compliance letters and administrative citations for violations of the City Code:

1. Licensed peace officers of the Crosslake Police Department;

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- d) Administrative Offenses; Schedules of Fines and Fees.

1. Except as noted herein, a violation of any provision of the City Code is an administrative offense which may be subject to an administrative citation and civil penalties pursuant to this ordinance, but only if such violation is specifically mentioned in a fine schedule adopted by City Council. Each scheduled violation shall already be a violation of City Code. If the violation is listed in said fine schedule, the fine is simply another remedy available to the City but the City may choose to enforce the violation by other means in lieu of an administrative fine. Each day a violation exists constitutes a separate offense.

- a. The following offenses shall not be subject to administrative citation:
 - Traffic offenses under Minnesota State Statutes Chapter 169

2. An administrative offense may be subject to a civil penalty not exceeding \$2,000.

3. The City Council shall adopt by resolution a schedule of recommended fines for offenses initiated by administrative citation. The City Council is not bound by that schedule when a matter is appealed for administrative review.

4. The City Council may adopt a schedule of fees to be paid to administrative hearing officers.

5. The City Council shall adopt written procedures for administering the administrative citation program.

e) Order to Correct; Administrative Citations. Upon the reasonable belief that an administrative offense has occurred, the City officials listed above shall serve on the violator an order to correct the violation. If compliance is not achieved within the timeline prescribed in the order to correct the violation, the official is authorized to issue an administrative citation. An administrative citation shall be presented in person or by first class mail to the person responsible for the violation. Service shall be deemed complete upon depositing the citation in the United States Mail, properly addressed to last known address of the person to be served and postage prepaid. The citation shall state the following: date, time and nature of the offense, citing the relevant portion of the City Code that was allegedly violated, the amount of the scheduled civil fine, and the manner for paying the fine, a statement that the City Code violation and the amount of the administrative penalty may be contested to be heard before an independent hearing officer by notifying the City Administrator or designated representative in writing within 10 [ten] days of the date of the citation, and a statement that failure to pay the administrative civil penalty may result in it being assessed against the property as provided in Minnesota Statutes Chapter 429.

f) Exceptions to Issuance of Order to Correct Letter. For violations of the following section the City shall not be required to issue a compliance letter and may proceed directly to the issuance of an administrative citation as provided in Section E listed above.

1. Repeat Offender. If the same owner commits a subsequent violation within 12 months after a compliance letter has been issued for the same or similar offense.

2. License Violations. This constitutes any violation of a City Code license requirement including not having a license.

3. Noncriminal Violations of:

- a. Public nuisance.
- b. Unlawful deposit of garbage.
- c. Off road vehicle violations.
- d. Snowmobile violations.
- e. Boating violations.
- f. Animal complaints.
- g. Barking dog violation.
- h. Trespassing in a city park
- i. Skateboards, etc., sidewalks.

4. Land Use Code

g) Reasonable Extensions. Following service of the compliance letter, the City shall attempt to work with the owner to resolve the violation, including but not limited to responding to reasonable extensions for compliance.

h) Payment of Penalty and Correction of Violation. If the owner pays the administrative civil penalty and corrects the City Code violation, no further action will be taken against the owner or the owner's real property for that same violation. If payment is made but correction is not accomplished, a subsequent administrative citation may be issued, criminal proceedings may be initiated, or any other proceedings or remedies available in order to enforce correction of the violation. If no payment is made, no correction of the violation is made, and no request for hearing is made in accordance herein, the City may assess the administrative civil penalty against the property owner pursuant to Minnesota Statutes Chapter 429, issue a subsequent administrative citation and commence a new administrative process, initiate criminal proceedings or initiate other enforcement action authorized by law or a combination hereof.

i) Request for Hearing. An owner or occupant may contest the administrative citation and the amount of the fine by requesting a hearing, in writing, within ten [10] days of the date of the citation, to the City Administrator or designated representative.

j) Administrative Hearing Procedure.

1. Hearing Officers. The City Council will periodically approve a list of lawyers, from which the City Administrator will select a Hearing Officer to hear and determine a matter for which the hearing is requested. The person who has requested the hearing has the right to request, no later than fifteen [15] days before the date of the hearing, that the assigned Hearing Officer be removed from the case. One such request for each case will be granted by the City Administrator. A subsequent request must be directed to the assigned Hearing Officer who will decide whether the Hearing Officer can fairly and objectively review the case. If such a finding is made, the Hearing Officer shall remove himself or herself from the case, and the City Administrator shall assign another Hearing Officer. The Hearing Officer is not a judicial officer, but is a public officer as defined by Minnesota Statutes Section 609.415. The Hearing Officer shall not be a current or former employee of the City of Crosslake.

2. Notice of Hearing. Notice of the hearing must be served in person or by first class mail to the person responsible for the violation no less than 20 days in advance of the scheduled hearing, unless a shorter time is accepted by both parties. Service shall be deemed complete upon depositing the Notice of Hearing in the United States Mail, properly addressed to last known address of the person to be served and postage prepaid.

3. Payment for Cost of Hearing. The cost of the hearing shall be borne solely by the non-prevailing party. The City shall provide an estimate of the cost of the hearing at the time of the request for hearing. The City Council has the authority to reduce the non-prevailing party's costs where that party can demonstrate indigency by clear and convincing evidence.

Proof of indigency can be demonstrated by the party's receipt of means tested governmental benefits or a demonstrated lack of assets or current income. Such proof shall be presented to the City Council for determination subsequent to the hearing. However, the Hearing Officer at the time of the hearing shall make specific findings as to whether or not the party is indigent with said findings presented to the City Council. In all cases, where the party requesting the hearing is unable to attend and fails to request a continuance of the hearing at least 48 hours in advance of the scheduled hearing, all costs incurred by the City attributable to the hearing shall be charged to the requesting party.

4. Hearing Procedures. At the hearing, the parties shall have the opportunity to present testimony and question any witnesses, but strict rules of evidence shall not apply. The Hearing officer shall record the hearing and receive testimony and exhibits and the full record of the hearing shall be kept. The Hearing Officer shall receive and give weight to evidence, including hearsay evidence probative value commonly accepted by reasonable and prudent people in the conduct of their affairs.

5. Authority of the Hearing Officer. The Hearing Officer shall determine whether a violation did or did not occur. The Hearing Officer determines that a violation did not occur then the citation shall be dismissed. If the Hearing Officer determines that a violation did occur, then the officer may do any of the following: impose a fine anywhere within or up to, but not exceeding, the maximum penalty for an administrative offense, stay or waive a fine either unconditionally or upon compliance with the appropriate conditions. When imposing a penalty for a violation, the Hearing Officer may consider any or all of the following:

- a. The duration of the violation;
- b. The frequency of recurrence of the violation;
- c. The seriousness of the violation;
- d. The history of the violation;
- e. The violator's conduct after issuance of the notice of hearing;
- f. The good faith effort of the violator to comply;
- g. The economic impact of the penalty on the violator;
- h. The impact of the violation upon the community; and
- i. Any other factors appropriate to just result.

6. Fines for Continuing Violations. The Hearing Officer may exercise discretion to impose a fine for more than one day of a continuing violation but only on a finding that the violation caused a serious threat of harm to the public health, safety or welfare, or the accused intentionally and unreasonably refused to comply with the

Code requirement. The Hearing Officer's decision and supporting reasons for continuing violations must be in writing.

7. Decision of the Hearing Officer. The Hearing Officer shall issue a decision in writing to both parties within ten [10] days of the hearing. Any fines or penalties imposed must be paid no later than 30 days of the date of the Hearing Officer's order. If the fine is not paid, the City may assess the civil penalty against the owner's property pursuant to Minnesota Statutes Chapter 429. If the Hearing Officer determines that no violation occurred, the City may not proceed with criminal prosecution for the same act or conduct. The decision of the Hearing Officer is final and may only be appealed to the Minnesota Court of Appeals by petitioning for a writ of certiorari pursuant to Minnesota Statutes Section 606.01.

k) Payment of Fines. Prior to any assessment for unpaid fines, the City shall seek payment of the fines by notifying the owner of the property in writing of the fine imposed.

l) Recovery Of Civil Penalties:

1. Nonpayment: If a civil penalty is not paid within the time specified, it will constitute:

a. A lien on the real property upon which the violation occurred if the property or improvements on the property was the subject of the violation and the property owner was found responsible for that violation; or

b. A personal obligation of the violator in all other situations.

2. Lien: A lien may be assessed against the property and collected in the same manner as taxes.

3. Personal Obligation: A personal obligation may be collected by appropriate legal means.

4. Late Fees/Charges:

a. If after seven (7) days the fine has not been paid or a hearing requested, the fine will increase by ten percent (10%) for each seven (7) days thereafter for one month. After four (4) weeks and four (4) late fee charges have been added to the original fine, the total bill will be assessed to the property taxes and all city licenses will be revoked. For continued violations, the city will correct the violation and assess the charges for doing so onto the property taxes or criminal charges may be filed.

b. If the same property and property owner are charged with a subsequent violation within a twelve (12) month period for the same, or substantially similar offense, the fine will be increased by twenty five percent (25%). After a third infraction in a twelve (12) month period the fine will increase by fifty percent (50%), and after a fourth infraction by one hundred percent (100%).

5. License Revocation Or Suspension: Failure to pay a fine is grounds for suspending or revoking a license related to the violation.

m) Criminal Penalties:

1. The following are misdemeanors, punishable in accordance with state law:

a. Failure, without good cause, to pay a fine or request a hearing within thirty (30) days after issuance of an administrative citation.

b. Failure, without good cause, to appear at a hearing that was scheduled under subsection F of this section;

c. Failure to pay a fine imposed by a hearing officer within thirty (30) days after it was imposed, or such other time as may be established by the hearing officer.

2. If the final adjudication in the administrative penalty procedure is a finding of no violation, then the city may not prosecute a criminal violation in district court based on the same set of facts. This does not preclude the city from pursuing a criminal conviction for a violation of the same provisions based on a different set of facts. A different date of violation will constitute a different set of facts.

SECTION 2. This Ordinance shall be in full force and effect upon its passage and publication according to law.

Passed by the Crosslake City Council on _____, 2016.

Steven Roe
Its Mayor

ATTEST:

Charlene Nelson
City Clerk

Published on _____, 2016.

THIS DOCUMENT DRAFTED BY:

J. Brad Person
Breen and Person
Box 472
Brainerd, MN 56401

H. 3,

**CITY OF CROSSLAKE
RESOLUTION NO. _____**

RESOLUTION SETTING ADMINISTRATIVE FINE SCHEDULE

WHEREAS, the City of Crosslake has just authorized the use of administrative fines.

WHEREAS, the Council must set a fine schedule to implement said ordinance.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE,
MINNESOTA, AS FOLLOWS:**

Fines:

Violation of Section 32 – Use of City Parks	Up to \$700.
Violation of Section 30 – Offenses and Nuisances	Up to \$700.
Violation of Section 26 – Land Use	Up to \$700

Adopted by the City Council of the City of Crosslake on _____, 2016.

Approved:

Mayor

Attested:

City Clerk