

**AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, MARCH 13, 2017
7:00 P.M. – CITY HALL**

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda (Council Action-Motion)

B. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by one motion. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Regular Council Meeting Minutes of February 13, 2017
2. Special Council Workshop Meeting Minutes of February 22, 2017
3. City – Month End Revenue Report dated February 2017
4. City – Month End Expenditures Report dated February 2017
5. February 2017 Budget to Actual Analysis
6. Pledged Collateral Report dated February 28, 2017
7. Police Report for Crosslake – February 2017
8. Police Report for Mission Township – February 2017
9. Approval of 2017-2018 Law Enforcement Contract
10. Fire Department Report – February 2017
11. Approval of 2017-2018 Fire Service Contracts
12. North Memorial Ambulance Report – February 2017
13. Staff Report dated March 8, 2017 from Jon Henke Re: Community Center Updates
14. Planning and Zoning Monthly Statistics
15. Planning and Zoning Commission Meeting Minutes of January 27, 2017
16. Public Works Meeting Minutes of February 6, 2017
17. Accept Resignation of EDA Member
18. Crosslake Roll-Off Recycling Report for February 2017
19. Waste Partners Recycling Report for January 2017
20. Resolution Accepting Donations
21. Bills for Approval
22. Change to Schedule of Monthly Commission Meetings
23. EDA Meeting Minutes of December 7, 2016, January 11, 2017, February 1, 2017 and March 1, 2017
24. LG220 Application for Exempt Permit from the Lakes Foundation to Conduct a Raffle

C. CRITICAL ISSUES –

D. MAYOR’S REPORT

1. Letter from Sharon Bodie Re: 28th Annual Tour of Lakes Bicycle Ride (Council Information)
2. Memo dated March 3, 2017 Re: Commission Appointments (Council Action-Motion)

E. PUBLIC FORUM - No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three minute time limit.

F. CITY ADMINISTRATOR'S REPORT

1. Memo dated March 13, 2017 from the Personnel Committee Re: Recommendation to Allow Retirees to Participate in the Employee Wellness Program (Council Action-Motion)
2. Mike Lyonais – Update on Financial Statement Audits

G. COMMISSION REPORTS

1. PLANNING AND ZONING

- a. Letter dated January 27, 2017 from Crow Wing County Land Services Re: Classification to “Non-Conservation” and Future Direct Sale of the 33-Foot Lane, Big Pine Trail Annex, Subject to an Easement of Record (Council Action-Motion)

2. PUBLIC WORKS/CEMETERY/SEWER

- a. Memo dated March 8, 2017 from Ted Strand Re: Request to Purchase Asphalt Recycler (Council Action-Motion)

H. CITY ATTORNEY REPORT

I. PUBLIC FORUM – No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three minute time limit.

J. OLD BUSINESS

K. NEW BUSINESS

L. ADJOURN

B.1.

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, FEBRUARY 13, 2017
7:00 P.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Monday, February 13, 2017. The following Council Members were present: Mayor Patty Norgaard, Dave Nevin, Dave Schrupp, and Brad Nelson. Gary Heacox was absent. Also present were City Administrator/Consultant Dan Vogt via conference call, Finance Director/Treasurer Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, Park and Rec. Director Jon Henke, Police Chief Bob Hartman, Crow Wing County Land Service Supervisor Chris Pence, City Attorney Brad Person, City Engineer Mark Hallan, Northland Press Reporter Kate Perkins, and Echo Publishing Reporter Theresa Bourke. There were approximately sixteen people in the audience.

- A. CALL TO ORDER** – Mayor Norgaard called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. MOTION 02R-01-17 WAS MADE BY BRAD NELSON AND SECONDED BY DAVE SCHRUPP TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.
- B. CONSENT CALENDAR** – MOTION 02R-02-17 WAS MADE BY DAVE SCHRUPP AND SECONDED BY BRAD NELSON TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:
1. REGULAR COUNCIL MEETING MINUTES OF JANUARY 9, 2017
 2. SPECIAL JOINT COUNCIL WITH PLANNING AND ZONING COMMISSION MEETING MINUTES OF JANUARY 26, 2017
 3. CITY – MONTH END REVENUE REPORT DATED JANUARY 2017
 4. CITY – MONTH END EXPENDITURES REPORT DATED JANUARY 2017
 5. JANUARY 2017 BUDGET TO ACTUAL ANALYSIS
 6. PLEDGED COLLATERAL REPORT DATED JANUARY 31, 2017
 7. MEMO DATED FEBRUARY 7, 2017 FROM CITY FINANCE DIRECTOR RE: SALE OF CROSSLAKE COMMUNICATIONS PORT-CLOSING PURCHASE PRICE ADJUSTMENT
 8. POLICE REPORT FOR CROSSLAKE – JANUARY 2017
 9. POLICE REPORT FOR MISSION TOWNSHIP – JANUARY 2017
 10. FIRE DEPARTMENT REPORT – JANUARY 2017
 11. CROSSLAKE FIRE DEPARTMENT ANNUAL REPORT 2016
 12. NORTH MEMORIAL AMBULANCE REPORT – JANUARY 2017
 13. CROSSLAKE PARK/LIBRARY COMMISSION MEETING MINUTES OF SEPTEMBER 28, 2016
 14. PLANNING AND ZONING MONTHLY STATISTICS
 15. PLANNING AND ZONING COMMISSION MEETING MINUTES OF DECEMBER 23, 2016
 16. PUBLIC WORKS MEETING MINUTES OF DECEMBER 5, 2016
 17. PUBLIC WORKS MEETING MINUTES OF JANUARY 5, 2017
 18. CROSSLAKE ROLL-OFF RECYCLING REPORT FOR JANUARY 2017
 19. WASTE PARTNERS RECYCLING REPORT FOR DECEMBER 2016

20. BILLS FOR APPROVAL IN THE AMOUNT OF \$148,161.86
21. MEMO DATED FEBRUARY 10, 2017 RE: REVISION TO HANDBOOK AND
22. ADDITIONAL BILLS FOR APPROVAL IN THE AMOUNT OF \$26,954.35.
MOTION CARRIED WITH ALL AYES.

C. CRITICAL ISSUES –

1. Jon Henke recognized the Crosslake/Ideal Lions and PAL Foundation by presenting them “Friends of Crosslake” certificates. Mr. Henke thanked these organizations for their financial contributions to the City as well as for their volunteer hours. MOTION 02R-03-17 WAS MADE BY DAVE SCHRUPP AND SECONDED BY DAVE NEVIN TO ACCEPT A \$2,500 DONATION FROM PAL FOUNDATION TO BE USED TOWARDS THE PURCHASE OF THE TRAIL GROOMER. MOTION CARRIED WITH ALL AYES.

MOTION 02R-04-17 WAS MADE BY BRAD NELSON AND SECONDED BY DAVE NEVIN TO ACCEPT A \$2,500 DONATION FROM THE CROSSLAKE/IDEAL LIONS TO BE USED TOWARDS THE PURCHASE OF THE TRAIL GROOMER. MOTION CARRIED WITH ALL AYES.

2. Patty Norgaard stated that the packet included four proposals for the appointment of City Engineer and asked that the Council be given more time to review the information before a decision was made. MOTION 02R-05-17 WAS MADE BY DAVE SCHRUPP AND SECONDED BY DAVE NEVIN TO TABLE THE APPOINTMENT OF CITY ENGINEER AND SCHEDULE A WORKSHOP TO REVIEW THE PROPOSALS AS SOON AS POSSIBLE. MOTION CARRIED WITH ALL AYES.

D. MAYOR’S REPORT –

1. MOTION 02R-06-17 WAS MADE BY DAVE NEVIN AND SECONDED BY DAVE SCHRUPP TO APPROVE RESOLUTION NO. 17-02 ACCEPTING DONATIONS. MOTION CARRIED WITH ALL AYES.
2. Mayor Norgaard reported that the City has saved approximately \$16,056 in electric costs in the last 21 years due to Crow Wing Power’s municipal meter relief program. In 2016 the City received a credit of \$40,920 toward street lighting.
3. Mayor Norgaard announced that the City is receiving a 2016 Wastewater Treatment Facility Operational Award from the MPCA. The Certificate of Commendation is for outstanding operation, maintenance, and management of the wastewater treatment system. The Council congratulated the Public Works Department.
4. MOTION 02R-07-17 WAS MADE BY DAVE SCHRUPP AND SECONDED BY BRAD NELSON TO APPOINT THE FOLLOWING MEMBERS TO COMMISSIONS: PUBLIC WORKS COMMISSION MIC TCHIDA – ALTERNATE. PLANNING AND ZONING COMMISSION MARK LINDNER – ALTERNATE. MOTION CARRIED WITH ALL AYES.
5. Mayor Norgaard read a letter that she received from a property owner commending the snow plow driver that stopped and helped clear his driveway and mailbox.

E. PUBLIC FORUM – Doreen Gallaway of the Crosslake/Ideal Lions addressed the Council and asked for permission to conduct a flea market as the Lions have done in the past. MOTION 02R-08-17 WAS MADE BY DAVE NEVIN AND SECONDED BY BRAD NELSON TO APPROVE THE GROUP TRANSIENT MERCHANT PERMIT FOR THE CROSSLAKE/IDEAL LIONS PENDING ALL PAPERWORK IS COMPLETED AND SUBMITTED TO CITY CLERK. MOTION CARRIED WITH ALL AYES.

F. CITY ADMINISTRATOR'S REPORT

1. MOTION 02R-09-17 WAS MADE BY BRAD NELSON AND SECONDED BY DAVE SCHRUPP TO SCHEDULE THE LOCAL BOARD OF APPEAL AND EQUALIZATION FOR FRIDAY, MAY 5, 2017 AT 10:00 A.M. IN CITY HALL. MOTION CARRIED WITH ALL AYES.
2. MOTION 02R-10-17 WAS MADE BY DAVE SCHRUPP AND SECONDED BY BRAD NELSON TO APPROVE ORDINANCE NO. 339 NAMING AN UNNAMED ROAD AS HERITAGE WAY AND ADDING THE ROAD NAME TO THE MASTER ROAD NAME INDEX. MOTION CARRIED WITH ALL AYES.

MOTION 02R-11-17 WAS MADE BY DAVE SCHRUPP AND SECONDED BY DAVE NEVIN TO PUBLISH ORDINANCE NO. 339 IN SUMMARY FORM IN THE OFFICIAL NEWSPAPER. MOTION CARRIED WITH ALL AYES.

3. MOTION 02R-12-17 WAS MADE BY DAVE NEVIN AND SECONDED BY DAVE SCHRUPP TO HIRE NJPA TO UPDATE THE COMPREHENSIVE PLAN AT A COST NOT TO EXCEED \$8,000. MOTION CARRIED WITH ALL AYES.

G. COMMISSION REPORTS

1. PLANNING AND ZONING

- a. Chris Pence presented a request to subdivide property at 34899 County Road 3 and stated that the Planning and Zoning Commission was in favor of the subdivision. MOTION 02R-13-17 WAS MADE BY DAVE SCHRUPP AND SECONDED BY BRAD NELSON TO APPROVE THE SUBDIVISION OF PARCEL #120291101C00009 INVOLVING 2 ACRES INTO TWO TRACTS BY GREG C. AND ROSEANNE HAGLIN AND TO APPROVE CASH IN LIEU OF LAND FOR PARK DEDICATION IN THE AMOUNT OF \$1,500. MOTION CARRIED WITH ALL AYES.

2. PUBLIC WORKS/CEMETERY/SEWER

- a. Ted Strand reported that the item related the appointment of an engineering firm to complete the upgrades to the wastewater treatment facility was removed and would be discussed at the Special Workshop to be scheduled by the Council.
- b. The Public Works Commission reviewed a request from a property owner to improve part of the public right of way to create a better access to his property. Ted Strand stated that he sees no problem and that the costs associated with the access would be the property owner's responsibility. MOTION 02R-14-17 WAS MADE BY DAVE NEVIN AND SECONDED BY DAVE SCHRUPP TO DIRECT THE CITY ATTORNEY TO DRAFT AN AGREEMENT BETWEEN THE CITY OF

CROSSLAKE AND THE PROPERTY OWNER FOR USE OF THE PUBLIC RIGHT OF WAY. MOTION CARRIED WITH ALL AYES.

- c. The Public Works Commission recommended that right-of-way plats be completed for the upcoming 2017 Road Projects. Attorney Person stated that this is a good practice and eliminates many ownership issues that could arise during road construction. The City currently is in disputes with two property owners regarding right of way ownership on Anchor Point Road. MOTION 02R-15-17 WAS MADE BY BRAD NELSON AND SECONDED BY DAVE NEVIN TO APPROVE THE PROPOSED SCOPE OF SERVICES FOR THE PREPARATION OF RIGHT-OF-WAY PLATS FOR ANCHOR POINT ROAD AND MILINDA SHORES ROAD AT AN ESTIMATED COST OF \$22,000. MOTION CARRIED WITH ALL AYES.
- d. The Council reviewed a recommendation from the Public Works Commission to proceed with condemnation of two parcels adjacent to the Dream Island Bridge. Jeffrey Schwarze of 37696 Dream Island Road responded to WSN that the offer of \$27,600 was not adequate and verbally counter offered \$45,000. Mr. Schwarze had hoped that the City's offer would cover the cost of tree replacement. No response was received from Leonard and Karen Nyholm of 37703 Dream Island Road. Attorney Person explained that condemnation does not eliminate payment to the property owner; rather the court decides which appraisal is most fair. Dave Schrupp stated that it would be best to have clear title to the property before the State funding is approved. MOTION 02R-16-17 WAS MADE BY DAVE SCHRUPP AND SECONDED BY DAVE NEVIN TO DIRECT THE CITY ATTORNEY AND CITY ENGINEER TO PROCEED WITH CONDEMNATION OF EASEMENTS AT 37703 DREAM ISLAND ROAD AND 37696 DREAM ISLAND ROAD. MOTION CARRIED WITH ALL AYES.

3. PARK AND RECREATION/LIBRARY

- a. Jon Henke gave an update on Community Center activities including bunco club, AAA classes, roof project, and tax appointments. Jon Henke reported that City is considering the addition of a dog park near the Public Works facility. Mr. Henke reminded the Council that the public access permits are available. The cost is \$20. Signs have been installed at the affected accesses notifying users that a permit is required.

H. PUBLIC FORUM – None.

I. OLD BUSINESS – None.

J. NEW BUSINESS – None.

K. CITY ATTORNEY – Pursuant to M.S. 13D, Subd. 3b subject to attorney client privilege to discuss pending litigation/settlement information, MOTION 02R-17-17 WAS MADE BY DAVE SCHRUPP AND SECONDED BY DAVE NEVIN TO MOVE INTO CLOSED SESSION AT 7:59 P.M. MOTION CARRIED WITH ALL AYES.

L. ADJOURN - The Council resumed the open session and the Mayor adjourned the meeting at 8:25 P.M.

Respectfully submitted by,

Charlene Nelson
City Clerk
City Clerk/Minutes/2-13-17

B.2.

SPECIAL COUNCIL WORKSHOP
CITY OF CROSSLAKE
WEDNESDAY, FEBRUARY 22, 2017
4:00 P.M. – CITY HALL

The Council for the City of Crosslake held a workshop on February 22, 2017 at 4:00 P.M. in City Hall. The following Council Members were present: Mayor Patty Norgaard, Gary Heacox, Brad Nelson, Dave Schrupp and Dave Nevin. Also present were Finance Director/Treasurer Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, Public Works Commissioners Tim Berg, Darrell Shannon, Doug Vierzba, Mic Tchida, and Echo Journal Reporter Theresa Bourke. There was one person in the audience.

Mayor Norgaard called the workshop to order at 4:00 P.M.

Ted Strand gave a brief history of the wastewater treatment plant, stating that it became operational in 2003. The plant was built with limited funds. As the summer months have gotten busier throughout the years, the plant has increasingly had issues in handling peak flows and that problem needs to be addressed. Public Works staff was not satisfied with WSN's recommendations to upgrade the plant so a second opinion was obtained from Bolton & Menk. The Bolton & Menk proposal addresses all of staff's concerns and allows the plant to run for at least 25 more years. Ted Strand stated that he would like the Council to move forward with the upgrades as soon as possible. Dave Schrupp presented a side by side comparison of the proposals. The cost was basically the same. Ted Strand stated that the biggest difference was that Mark Hallan of WSN did not believe that the plant needed an equalization basin or generator. Mr. Strand thinks both pieces of equipment are essential. Public Works Commissioner Darrell Shannon stated that the commission agreed with Mr. Strand. MOTION 02S-01-17 WAS MADE BY BRAD NELSON AND SECONDED BY GARY HEACOX TO ACCEPT THE WASTEWATER TREATMENT PLANT UPGRADE PROPOSAL FROM BOLTON & MENK AT AN ESTIMATED COST OF \$1,602,000. MOTION CARRIED WITH ALL AYES.

Ted Strand presented a written recommendation to the Council for the appointment of City Engineer. Because there are many projects currently in the works, Mr. Strand suggested that WSN be appointed City Engineer through the end of 2017. Mr. Strand added that staff is looking forward to working with Bolton & Menk on the sewer project and that this will give them a chance to see if there will be a good working relationship with them. Mr. Strand stated that he is open to appointing a new City Engineer for 2018.

A lengthy discussion ensued regarding whether to hire a new City Engineer for 2017 or wait until 2018. Dave Nevin questioned why a new engineering firm couldn't take over the work on the 2017 road projects that were awarded to WSN last year. Brad Nelson replied that changing engineers could delay the road projects and that he would not want that to happen. Gary Heacox stated that he was in favor of having WSN finish the projects that are underway but that he would not want any more projects to be awarded to them. Patty Norgaard stated that she thinks it will be difficult for staff to work with different firms during the same year and that the engineering proposals acknowledged there would be a 6-week transition period for a new firm coming in. Public Works Commissioner Doug Vierzba stated that he was a City Engineer in Coon Rapids for 38 years and that longevity is an asset. Dave Schrupp suggested that the City

retain WSN as City Engineer through the end of June and then have the Council reevaluate the proposals. Patty Norgaard said it would be irresponsible for the Council to not name WSN as City Engineer because so many projects are underway. Dave Nevin suggested that the Council appoint Bolton & Menk as City Engineer through the end of June and then reevaluate the proposals. MOTION 02S-02-17 WAS MADE BY BRAD NELSON AND SECONDED BY DAVE NEVIN TO APPOINT BOLTON & MENK AS CITY ENGINEER THROUGH THE END OF JUNE 2017. Dave Schrupp asked if staff was okay with this decision. Ted Strand replied that he is fine with that decision. MOTION CARRIED 4-1 WITH NORGAARD OPPOSED. Ted Strand stated that he would contact both WSN and Bolton & Menk with the decision.

There being no further business at 4:50 P.M., MOTION 02S-03-17 WAS MADE BY PATTY NORGAARD AND SECONDED BY DAVE NEVIN TO ADJOURN THE MEETING. AYES: ALL.

Respectfully submitted by,

Charlene Nelson
City Clerk

City Clerk/Minutes/2-22-17

B.3.

CITY OF CROSS LAKE

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Month-End Revenue

Current Period: FEBRUARY 2017

SRC	SRC Descr	2017 Budget	FEBRUARY 2017 Amt	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
FUND 101 GENERAL FUND						
31000	General Property Taxes	\$3,005,707.00	\$0.00	\$0.00	\$3,005,707.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$112,467.00	\$105,883.01	\$105,883.01	\$6,583.99	94.15%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$122,533.00	\$0.00	\$0.00	\$122,533.00	0.00%
31800	Other Taxes	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
31900	Penalties and Interest DelTax	\$1,000.00	\$0.00	\$229.97	\$770.03	23.00%
32110	Alcoholic Beverages	\$16,000.00	\$0.00	\$0.00	\$16,000.00	0.00%
32111	Club Liquor License	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
32112	Beer and Wine License	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
32180	Other Licenses/Permits	\$200.00	\$0.00	\$50.00	\$150.00	25.00%
33400	State Grants and Aids	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33406	Taconite Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33416	Police Training Reimbursement	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
33417	Police State Aid	\$33,000.00	\$0.00	\$0.00	\$33,000.00	0.00%
33418	Fire State Aid	\$38,000.00	\$0.00	\$0.00	\$38,000.00	0.00%
33419	Fire Training Reimbursement	\$0.00	\$1,850.00	\$2,350.00	-\$2,350.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33422	PERA State Aid	\$2,979.00	\$0.00	\$0.00	\$2,979.00	0.00%
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33650	Recycling Grant	\$29,200.00	\$0.00	\$29,200.00	\$0.00	100.00%
34000	Charges for Services	\$200.00	\$0.00	\$20.00	\$180.00	10.00%
34010	Sale of Maps and Publications	\$30.00	\$0.00	\$0.00	\$30.00	0.00%
34050	Candidate Filing Fees	\$20.00	\$0.00	\$0.00	\$20.00	0.00%
34103	Zoning Permits	\$28,000.00	\$1,450.00	\$2,225.00	\$25,775.00	8.48%
34104	Plat Check Fee/Subdivision Fee	\$1,000.00	\$0.00	\$2,250.00	-\$1,250.00	225.00%
34105	Variances and CUPS/IUPS	\$8,800.00	\$500.00	\$1,500.00	\$7,300.00	17.05%
34106	Sign Permits	\$500.00	\$50.00	\$50.00	\$450.00	10.00%
34107	Assessment Search Fees	\$800.00	\$50.00	\$55.00	\$745.00	8.13%
34108	Zoning Misc/Penalties	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
34109	Zoning Reimb Eng/Legal/Survey	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34111	Driveway Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34112	Septic Permits	\$4,000.00	\$0.00	\$250.00	\$3,750.00	6.25%
34113	Landscape License Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34114	Zoning Map/Ordinance Amendment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34201	Fire Department Donations	\$200.00	\$0.00	\$3,500.00	-\$3,300.00	1750.00%
34202	Fire Protection and Calls	\$31,250.00	\$0.00	\$0.00	\$31,250.00	0.00%
34206	Animal Control Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34207	House Burning Fee	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34210	Police Contracts	\$48,000.00	\$12,000.00	\$12,000.00	\$36,000.00	25.00%
34211	Police Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34213	Police Receipts	\$5,000.00	\$40.00	\$40.00	\$4,960.00	17.31%
34214	Tac Team Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34300	E911 Signs	\$1,000.00	\$100.00	\$200.00	\$800.00	20.00%
34700	Park & Rec Donation	\$300.00	\$0.00	\$0.00	\$300.00	0.00%

CITY OF CROSS LAKE

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Month-End Revenue

Current Period: FEBRUARY 2017

SRC	SRC Descr	2017 Budget	FEBRUARY 2017 Amt	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
34701	Halloween Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34711	Taxable Merchandise/Rentals	\$200.00	\$30.00	\$90.00	\$110.00	45.00%
34740	Park Concessions	\$500.00	\$53.00	\$97.00	\$403.00	19.40%
34741	Gen Gov t Concessions	\$100.00	\$24.00	\$66.24	\$33.76	96.29%
34742	Park Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34743	Public Works Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34744	Fire Department Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34750	CCC/Park User Fee	\$3,800.00	\$239.00	\$316.00	\$3,484.00	8.58%
34751	Shelter/Beer/Wine Fees	\$300.00	\$27.00	\$27.00	\$273.00	9.00%
34760	Library Cards	\$1,300.00	\$40.00	\$85.00	\$1,215.00	7.31%
34761	Library Donations	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
34762	Library Copies	\$300.00	\$14.65	\$26.95	\$273.05	9.32%
34763	Library Events	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
34764	Library Miscellaneous	\$50.00	\$6.00	\$6.00	\$44.00	12.00%
34765	Summer Reading Program	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
34766	Library Luncheon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34767	New York Times Best Seller Pro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34768	PAL Foundation - Library	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
34769	PAL Foundation - Park	\$6,000.00	\$5,000.00	\$5,000.00	\$1,000.00	83.33%
34770	Silver Sneakers	\$6,000.00	\$405.00	\$991.00	\$5,009.00	17.12%
34790	Park Dedication Fees	\$1,000.00	\$1,500.00	\$1,500.00	-\$500.00	150.00%
34800	Tennis Fees	\$1,100.00	\$0.00	\$0.00	\$1,100.00	0.00%
34801	Recreational-Program	\$10,000.00	\$0.00	\$20.00	\$9,980.00	0.20%
34802	Softball/Baseball Fees	\$1,300.00	\$0.00	\$0.00	\$1,300.00	0.00%
34803	Recreation-Misc. Receipts	\$1,200.00	\$6.00	\$22.00	\$1,178.00	2.02%
34805	Aerobics Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34806	Weight Room Fees	\$30,000.00	\$2,362.50	\$4,942.50	\$25,057.50	19.30%
34807	Volleyball Fees	\$500.00	\$204.00	\$228.00	\$272.00	45.60%
34808	Silver and Fit	\$10,000.00	\$801.00	\$1,890.00	\$8,110.00	18.90%
34809	Soccer Fees	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
34810	Pickle Ball	\$0.00	\$35.00	\$654.00	-\$654.00	0.00%
34910	Transit Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34940	Cemetery Lots	\$3,000.00	\$1,500.00	\$1,500.00	\$1,500.00	50.00%
34941	Cemetery Openings	\$3,500.00	\$1,000.00	\$1,000.00	\$2,500.00	28.57%
34942	Cemetery Other	\$450.00	\$100.00	\$100.00	\$350.00	22.22%
34950	Public Works Revenue	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34952	County Joint Facility Payments	\$45,000.00	\$0.00	\$0.00	\$45,000.00	0.00%
34953	Recycling Revenues	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
35100	Court Fines	\$10,000.00	\$342.79	\$342.79	\$9,657.21	3.43%
35103	Library Fines	\$600.00	\$36.00	\$108.00	\$492.00	18.00%
35105	Restitution Receipts	\$1,000.00	\$1,896.00	\$1,896.00	-\$896.00	189.60%
36200	Miscellaneous Revenues	\$500.00	\$9,300.00	\$9,300.00	-\$8,800.00	1860.00%
36201	Misc Reimbursements	\$0.00	\$1,174.58	\$2,749.97	-\$2,749.97	0.00%
36202	LIBRARY GRANTS	\$5,000.00	\$0.00	\$6,000.00	-\$1,000.00	120.00%
36210	Interest Earnings	\$3,000.00	\$2,160.72	\$4,445.96	-\$1,445.96	148.20%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Sunrise Isl 11	\$7,799.00	\$0.00	\$0.00	\$7,799.00	0.00%
36255	Sp Assess Int-Sunrise Isl 11	\$2,003.00	\$0.00	\$0.00	\$2,003.00	0.00%
36256	Andys Parking Lot Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36257	Andys Parking Lot Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38050	Telephone Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38051	Telephone True-Up	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: FEBRUARY 2017

SRC	SRC Descr	2017 Budget	FEBRUARY 2017 Amt	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$1,595,500.00	\$0.00	\$0.00	\$1,595,500.00	0.00%
39330	Proceeds from Capital Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39400	Bond Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39700	Capital Contrib from CU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 101	GENERAL FUND	\$5,256,538.00	\$150,180.25	\$203,207.39	\$5,053,330.61	3.91%
FUND 301	DEBT SERVICE FUND					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31001		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31100	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31200	Community Ctr Levy Refund 2002	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31301	1999 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31302	1999 Series B Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31303	2001 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31304	2002 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31306	2003 Disposal System Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31307	2004 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31308	2006 Series B Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31309	2006 Series C Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$154,581.00	\$0.00	\$0.00	\$154,581.00	0.00%
31311	2015 GO Equip Certs 2015B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31312	Not Used	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31900	Penalties and Interest DelTax	\$0.00	\$0.00	\$81.64	-\$81.64	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36105	Sp Asses Prin Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36106	Sp Asses Int Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36107	Sp Assess Prin Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36108	Sp Assess Int Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36109	Sp Assess Prin Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36110	Sp Assess Int Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36111	Sp Assess Prin Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36112	Sp Assess Int Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36113	Sp Assess Prin Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36114	Sp Assess Int Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36115	Sp Assess Prin Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36116	Sp Assess Int Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36117	Sp Assess Prin Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36118	Sp Assess Int Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36119	Sp Assess Prin Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36120	Sp Assess Int Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36121	Sp Assess Prin Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36122	Sp Assess Int Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36123	Sp Assess Prin Red Pine 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36124	Sp Assess Int Red Pine 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36125	Sp Assess Prin Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: FEBRUARY 2017

SRC	SRC Descr	2017 Budget	FEBRUARY 2017 Amt	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
36126	Sp Assess Int Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36127	Sp Assess Prin Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36128	Sp Assess Int Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36129	Sp Assess Prin Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36130	Sp Assess Int Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36131	Sp Assess Prin Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36132	Sp Assess Int Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36133	Sp Assess Prin Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36134	Sp Assess Int Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36135	Sp Assess Prin Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36136	Sp Assess Int Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36137	Sp Assess Prin Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36138	Sp Assess Int Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36139	Sp Assess Prin Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36140	Sp Assess Int Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36141	Sp Assess Prin Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36142	Sp Assess Int Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36143	Sp Assess Prin Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36144	Sp Assess Int Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36145	Sp Assess Prin Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36146	Sp Assess Int Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36147	Sp Assess Prin PineBay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36148	Sp Assess Int Pine Bay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36149	Sp Assess Prin White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36150	Sp Assess Int White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36151	Sp Assess Prin Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36152	Sp Assess Int Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36153	Sp Assess Prin Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36154	Sp Assess Int Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36155	Sp Assess Prin Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36156	Sp Assess Int Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36157	Sp Assess Prin Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36158	Sp Assess Int Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36159	Sp Assess Prin Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36160	Sp Assess Int Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36161	Sp Assess Prin Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36162	Sp Assess Int Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36163	Sp Assess Prin Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36164	Sp Assess Int Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36165	Sp Assess Prin 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36166	Sp Assess Int 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36167	Sp Assess Prin Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36168	Sp Assess Int Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36169	Sp Assess Prin Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36170	Sp Assess Int Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36171	Sp Assess Prin Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36172	Sp Assess Int Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36173	Sp Assess Prin Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36174	Sp Assess Int Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36175	Sp Assess Prin Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36176	Sp Assess Int Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36177	Sp Assess Prin Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36178	Sp Assess Int Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: FEBRUARY 2017

SRC	SRC Descr	2017 Budget	FEBRUARY 2017 Amt	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
36179	Sp Assess Prin Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36180	Sp Assess Int Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36181	Sp Assess Prin Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36182	Sp Assess Int Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36183	Sp Assess Prin Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36184	Sp Assess Int Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36185	Sp Assess Prin Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36186	Sp Assess Int Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36187	Sp Assess Prin Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36188	Sp Assess Int Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36189	Sp Assess Prin Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36190	Sp Assess Int Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36191	Sp Assess Prin Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36192	Sp Assess Int Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36193	Sp Assess Prin Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36194	Sp Assess Int Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36195	Sp Assess Prin ABC Dr 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36196	SpAssess Int ABC Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36197	SpAssess Prin Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36198	SpAssess Int Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36199	SpAssess Prin Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36235	SpAssess Int Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36236	SpAssess Prin East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36237	SpAssess Int East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36238	SpAssess Prin Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36239	SpAssess Int Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36240	SpAssess Prin Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36241	SpAssess Int Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36242	SpAssess Prin Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36243	SpAssess Int Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36244	Sp Assess Prin - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36245	Sp Assess Int - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36246	Sp Assess Prin - Sunset Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36247	Sp Assess Int - Sunset Drive	\$0.00	\$0.00	\$12.98	-\$12.98	0.00%
36248	Sp Assess Prin - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36249	Sp Assess Int - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36250	Sp Assess Prin - Johnie/Rober	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36251	Sp Assess Int - Johnie/Robert	\$0.00	\$0.00	\$5.72	-\$5.72	0.00%
36252	Sp Assess Prin - Brita/Pinevie	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36253	Sp Assess Int - Brita/Pineview	\$0.00	\$0.00	\$45.52	-\$45.52	0.00%
36254	Sp Assess Prin-Sunrise Isl 11	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36255	Sp Assess Int-Sunrise Isl 11	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39311	Proceeds-Wilderness GO Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39314	Proceeds-2001 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39315	Proceeds-2002 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: FEBRUARY 2017

SRC	SRC Descr	2017 Budget	FEBRUARY 2017 Amt	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
39900	02 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 301	DEBT SERVICE FUND	\$154,581.00	\$0.00	\$145.86	\$154,435.14	0.09%
FUND 401	GENERAL CAPITAL PROJECTS					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34790	Park Dedication Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$48.51	\$103.94	\$396.06	20.79%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39102	Sale of City Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39103	Sale of Fire Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39104	Sale of Lots-Gendreau Addn.	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39231	Proceeds-2006 Series C Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401	GENERAL CAPITAL PROJECTS	\$500.00	\$48.51	\$103.94	\$396.06	20.79%
FUND 404	JOBZ					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34204	JOBZ Recipient Deposit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34208	JOBZ Annual Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 404	JOBZ	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJECTS					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31050	Tax Increments LeRever	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31051	Tax Increments Daggett Brook	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31052	Tax Increments Reeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31053	Tax Increments - Ace Hardware	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31054	Tax Increment - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31056	Tax Increment 1-9 C&J Develop	\$11,000.00	\$0.00	\$0.00	\$11,000.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJE	\$11,000.00	\$0.00	\$0.00	\$11,000.00	0.00%
FUND 408	WEST SHORE DRIVE					
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 408	WEST SHORE DRIVE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412	DUCK LANE					
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412	DUCK LANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJECT					
33400	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: FEBRUARY 2017

SRC	SRC Descr	2017 Budget	FEBRUARY 2017 Amt	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJEC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT					
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420	LIBRARY PROJECT					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420	LIBRARY PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432	SEWER PROJECT					
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39316	Proceeds-2003 Series A Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39317	Proceeds-2003 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432	SEWER PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502	ECONOMIC DEVELOPMENT FUND					
31000	General Property Taxes	\$12,500.00	\$0.00	\$0.00	\$12,500.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31802	EDA Tax Receipts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34101	City Hall User Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$60.00	\$60.00	-\$60.00	0.00%
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36212	Restricted Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36220	Lease Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502	ECONOMIC DEVELOPMENT FUND	\$12,500.00	\$60.00	\$60.00	\$12,440.00	0.48%
FUND 503	EDA (REVOLVING LOAN)					
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$133.90	\$279.75	-\$279.75	0.00%
36211	Revolving Loan Interest	\$0.00	\$178.90	\$869.20	-\$869.20	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503	EDA (REVOLVING LOAN)	\$0.00	\$312.80	\$1,148.95	-\$1,148.95	0.00%
FUND 601	SEWER OPERATING FUND					
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34410	Unallocated Reserves	\$0.00	-\$909.81	-\$500.54	\$500.54	0.00%
36104	Penalty & Interest	\$1,000.00	\$121.80	\$171.48	\$828.52	18.37%

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Month-End Revenue

Current Period: FEBRUARY 2017

SRC	SRC Descr	2017 Budget	FEBRUARY 2017 Amt	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
36200	Miscellaneous Revenues	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$35.14	\$35.14	-\$35.14	0.00%
37200	User Fee	\$237,060.00	\$19,657.06	\$39,232.61	\$197,827.39	16.58%
37250	Sewer Connection Payments	\$0.00	\$229.34	\$229.34	-\$229.34	0.00%
37500	Capital Contribution	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$217,805.00	\$0.00	\$0.00	\$217,805.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601	SEWER OPERATING FUND	\$456,865.00	\$19,133.53	\$39,168.03	\$417,696.97	8.59%
FUND 614	TELEPHONE AND CABLE FUND					
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39105	Sales Proceeds - Crosslake Com	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614	TELEPHONE AND CABLE FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651	SEWER RESTRICTED SINKING FUND					
31306	2003 Disposal System Levy	\$221,000.00	\$0.00	\$0.00	\$221,000.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	-\$18.74	\$0.00	\$0.00	0.00%
37250	Sewer Connection Payments	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651	SEWER RESTRICTED SINKING FU	\$223,000.00	-\$18.74	\$0.00	\$223,000.00	0.00%
		\$6,114,984.00	\$169,716.35	\$243,834.17	\$5,871,149.83	4.03%

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CITY OF CROSS LAKE
Month End Expenditures
 Current Period: FEBRUARY 2017

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OBJ	OBJ Descr	2017 Budget	FEBRUARY 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
FUND 101 GENERAL FUND						
DEPT 41110 Council						
100	Wages and Salaries Dept Head	\$27,000.00	\$2,150.00	\$4,240.00	\$22,760.00	15.70%
122	FICA	\$2,066.00	\$164.50	\$324.41	\$1,741.59	15.70%
151	Workers Comp Insurance	\$83.00	\$0.00	\$0.00	\$83.00	0.00%
208	Instruction Fees	\$1,500.00	\$0.00	\$650.00	\$850.00	43.33%
321	Communications-Cellular	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
331	Travel Expenses	\$1,500.00	\$397.46	\$397.46	\$1,102.54	26.50%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
430	Miscellaneous	\$704.00	\$0.00	\$0.00	\$704.00	0.00%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41110 Council		\$33,003.00	\$2,711.96	\$5,611.87	\$27,391.13	17.00%
DEPT 41400 Administration						
100	Wages and Salaries Dept Head	\$86,875.00	\$6,688.72	\$13,377.44	\$73,497.56	15.40%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$26,000.00	\$0.00	\$0.00	\$26,000.00	0.00%
105	Part-time	\$1,125.00	\$0.00	\$0.00	\$1,125.00	0.00%
109	Secretary/Bookkeeper	\$62,119.00	\$4,807.30	\$9,614.60	\$52,504.40	15.48%
121	PERA	\$11,259.00	\$862.20	\$1,724.40	\$9,534.60	15.32%
122	FICA	\$11,484.00	\$816.26	\$1,632.52	\$9,851.48	14.22%
131	Employer Paid Health	\$31,882.00	\$2,656.80	\$5,313.60	\$26,568.40	16.67%
132	Employer Paid Disability	\$1,296.00	\$116.03	\$232.06	\$1,063.94	17.91%
133	Employer Paid Dental	\$2,344.00	\$186.00	\$372.00	\$1,972.00	15.87%
134	Employer Paid Life	\$134.00	\$11.20	\$22.40	\$111.60	16.72%
136	Deferred Compensation	\$1,300.00	\$100.00	\$200.00	\$1,100.00	15.38%
151	Workers Comp Insurance	\$1,352.00	\$0.00	\$0.00	\$1,352.00	0.00%
152	Health Savings Account Contrib	\$12,000.00	\$0.00	\$3,000.00	\$9,000.00	25.00%
200	Office Supplies	\$1,800.00	\$576.50	\$576.50	\$1,223.50	32.03%
208	Instruction Fees	\$2,000.00	\$0.00	\$30.00	\$1,970.00	1.50%
210	Operating Supplies	\$1,500.00	\$0.00	\$20.00	\$1,480.00	1.33%
220	Repair/Maint Supply - Equip	\$3,834.00	\$166.66	\$166.66	\$3,667.34	4.35%
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$4,000.00	\$250.20	\$250.20	\$3,749.80	6.26%
322	Postage	\$1,000.00	\$158.96	\$158.96	\$841.04	15.90%
331	Travel Expenses	\$1,500.00	\$609.90	\$609.90	\$890.10	40.66%
334	Vehicle Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$1,000.00	\$93.50	\$93.50	\$906.50	9.35%
413	Office Equipment Rental/Repair	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues and Subscriptions	\$850.00	\$0.00	\$0.00	\$850.00	0.00%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay	\$3,063.00	\$0.00	\$0.00	\$3,063.00	0.00%
600	Principal	\$794.00	\$65.56	\$65.56	\$728.44	8.26%
610	Interest	\$70.00	\$6.44	\$6.44	\$63.56	9.20%
DEPT 41400 Administration		\$271,981.00	\$18,172.23	\$37,466.74	\$234,514.26	13.78%
DEPT 41410 Elections						
107	Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2017 Budget	FEBRUARY 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41410 Elections		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41600 Audit/Legal Services						
301	Auditing and Acct g Services	\$28,000.00	\$30.00	\$30.00	\$27,970.00	0.11%
304	Legal Fees (Civil)	\$10,000.00	\$555.00	\$555.00	\$9,445.00	5.55%
307	Legal Fees (Labor)	\$7,000.00	\$279.50	\$279.50	\$6,720.50	3.99%
DEPT 41600 Audit/Legal Services		\$45,000.00	\$864.50	\$864.50	\$44,135.50	1.92%
DEPT 41910 Planning and Zoning						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
134	Employer Paid Life	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
200	Office Supplies	\$700.00	\$0.00	\$0.00	\$700.00	0.00%
208	Instruction Fees	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
210	Operating Supplies	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
212	Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
220	Repair/Maint Supply - Equip	\$3,934.00	\$166.67	\$166.67	\$3,767.33	4.24%
221	Repair/Maint Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
304	Legal Fees (Civil)	\$5,000.00	\$180.00	\$180.00	\$4,820.00	3.60%
305	Legal/Eng - Developer/Criminal	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
314	Surveyor	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
320	Communications	\$3,500.00	\$197.27	\$197.27	\$3,302.73	5.64%
322	Postage	\$500.00	\$158.97	\$158.97	\$341.03	31.79%
331	Travel Expenses	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
332	Travel Expense- P&Z Comm	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$2,000.00	\$170.00	\$170.00	\$1,830.00	8.50%
352	Filing Fees	\$1,500.00	\$46.00	\$46.00	\$1,454.00	3.07%
356	Mapping	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
387	Septic Inspections	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$860.00	\$0.00	\$0.00	\$860.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Enhanced 911	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$1.00	\$1.00	-\$1.00	0.00%
452	Refund	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
470	Consultant Fees	\$205,448.00	\$33,864.00	\$33,864.00	\$171,584.00	16.48%
500	Capital Outlay	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%

OBJ	OBJ Descr	2017 Budget	FEBRUARY 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
600	Principal	\$794.00	\$65.56	\$65.56	\$728.44	8.26%
610	Interest	\$70.00	\$6.44	\$6.44	\$63.56	9.20%
DEPT 41910 Planning and Zoning		\$238,506.00	\$34,855.91	\$34,855.91	\$203,650.09	14.61%
DEPT 41940 General Government						
131	Employer Paid Health	\$1,993.00	\$664.50	\$1,993.50	-\$0.50	100.03%
133	Employer Paid Dental	\$138.00	\$43.75	\$87.50	\$50.50	63.41%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
152	Health Savings Account Contrib	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
210	Operating Supplies	\$2,500.00	\$110.34	\$110.34	\$2,389.66	4.41%
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$243.31	\$396.74	\$3,603.26	9.92%
235	Signs	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
254	Concessions - Pop	\$300.00	\$53.93	\$53.93	\$246.07	17.98%
302	Architects Fees	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
303	Engineering Fees	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
316	Security Monitoring	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$250.00	\$34.00	\$34.00	\$216.00	13.60%
354	Ordinance Codification	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
360	Insurance	\$26,500.00	\$0.00	\$0.00	\$26,500.00	0.00%
381	Electric Utilities	\$14,500.00	\$1,069.00	\$1,069.00	\$13,431.00	7.37%
383	Gas Utilities	\$4,500.00	\$0.00	\$0.00	\$4,500.00	0.00%
384	Refuse/Garbage Disposal	\$500.00	\$50.94	\$50.94	\$449.06	10.19%
385	Sewer Utility	\$600.00	\$45.00	\$45.00	\$555.00	7.50%
389	Generator Expense	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
405	Cleaning Services	\$9,600.00	\$707.50	\$1,415.00	\$8,185.00	14.74%
430	Miscellaneous	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
433	Dues and Subscriptions	\$3,500.00	\$0.00	\$224.00	\$3,276.00	6.40%
437	Brainerd Lakes Area Dev Corp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
438	Initiative Foundation	\$1,650.00	\$0.00	\$0.00	\$1,650.00	0.00%
439	Emergency Mgmt Expense	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Enhanced 911	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
442	Safety Prog/Equipment	\$10,500.00	\$2,913.00	\$2,913.00	\$7,587.00	27.74%
443	Sales Tax	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
444	Transportation Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
446	Animal Control	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
449	Cobra Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
451	Health Comm Program Expense	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
456	Fireworks	\$14,000.00	\$0.00	\$0.00	\$14,000.00	0.00%
460	Fines/Fees Reimburse	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
470	Consultant Fees	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
490	Donations to Civic Org s	\$3,700.00	\$0.00	\$0.00	\$3,700.00	0.00%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$36,000.00	\$724.92	\$724.92	\$35,275.08	2.01%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$217,805.00	\$0.00	\$0.00	\$217,805.00	0.00%
DEPT 41940 General Government		\$408,436.00	\$6,660.19	\$9,117.87	\$399,318.13	2.23%
DEPT 42110 Police Administration						
100	Wages and Salaries Dept Head	\$79,604.00	\$6,100.68	\$12,201.36	\$67,402.64	15.33%
101	Assistant	\$67,347.00	\$5,549.14	\$10,711.04	\$56,635.96	15.90%

OBJ	OBJ Descr	2017 Budget	FEBRUARY 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$25,000.00	\$3,459.26	\$6,865.39	\$18,134.61	27.46%
110	Tech 4	\$58,753.00	\$4,185.58	\$8,812.98	\$49,940.02	15.00%
112	Tech 5	\$58,681.00	\$4,240.46	\$8,670.15	\$50,010.85	14.78%
113	Tech 6	\$60,031.00	\$4,471.68	\$9,070.78	\$50,960.22	15.11%
121	PERA	\$56,605.00	\$4,537.14	\$9,125.79	\$47,479.21	16.12%
122	FICA	\$5,067.00	\$375.13	\$754.88	\$4,312.12	14.90%
131	Employer Paid Health	\$70,142.00	\$5,845.20	\$11,690.40	\$58,451.60	16.67%
132	Employer Paid Disability	\$2,710.00	\$241.87	\$483.74	\$2,226.26	17.85%
133	Employer Paid Dental	\$5,128.00	\$407.00	\$814.00	\$4,314.00	15.87%
134	Employer Paid Life	\$336.00	\$28.00	\$56.00	\$280.00	16.67%
136	Deferred Compensation	\$1,300.00	\$100.00	\$200.00	\$1,100.00	15.38%
140	Unemployment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
151	Workers Comp Insurance	\$16,128.00	\$0.00	\$0.00	\$16,128.00	0.00%
152	Health Savings Account Contrib	\$27,000.00	\$0.00	\$6,750.00	\$20,250.00	25.00%
200	Office Supplies	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
208	Instruction Fees	\$3,500.00	\$466.32	\$466.32	\$3,033.68	13.32%
209	Physicals	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$1,300.00	\$0.00	\$0.00	\$1,300.00	0.00%
212	Motor Fuels	\$18,000.00	\$58.20	\$58.20	\$17,941.80	0.32%
214	Auto Expense- 08 Ford	\$2,000.00	\$45.96	\$45.96	\$1,954.04	2.30%
216	Auto Expense- 09 Ford	\$1,200.00	\$39.07	\$39.07	\$1,160.93	3.26%
217	Auto Expense- 10 Ford	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
218	Auto Expense- 11 Ford	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
219	Auto Expense- 12 Dodge	\$1,200.00	\$46.52	\$46.52	\$1,153.48	3.88%
220	Repair/Maint Supply - Equip	\$5,532.00	\$1,586.88	\$1,630.06	\$3,901.94	29.47%
221	Repair/Maint Vehicles	\$0.00	\$359.51	\$359.51	-\$359.51	0.00%
258	Unif Bob/Ted/Gerald	\$675.00	\$0.00	\$176.89	\$498.11	26.21%
259	Unif Erik/Joe	\$675.00	\$239.99	\$239.99	\$435.01	35.55%
260	Unif Eric & Nate	\$675.00	\$56.00	\$56.00	\$619.00	8.30%
261	Unif Jake/Jon/Leigh	\$675.00	\$0.00	\$0.00	\$675.00	0.00%
264	Unif Bobby/Ron	\$675.00	\$0.00	\$0.00	\$675.00	0.00%
265	Unif & P/T Expense	\$500.00	\$240.00	\$240.00	\$260.00	48.00%
281	Tactical Team	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
282	Restitution Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
283	Forfeiture Expenditures	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,800.00	\$257.16	\$257.16	\$2,542.84	9.18%
321	Communications-Cellular	\$5,400.00	\$448.88	\$448.88	\$4,951.12	8.31%
322	Postage	\$200.00	\$6.58	\$6.58	\$193.42	3.29%
331	Travel Expenses	\$1,700.00	\$132.05	\$132.05	\$1,567.95	7.77%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$14,000.00	\$0.00	\$0.00	\$14,000.00	0.00%
413	Office Equipment Rental/Repair	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
430	Miscellaneous	\$200.00	-\$85.00	-\$85.00	\$285.00	-42.50%
433	Dues and Subscriptions	\$250.00	\$75.00	\$240.00	\$10.00	96.00%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
458	Undercover Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
460	Fines/Fees Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$10,023.00	\$0.00	\$4,780.00	\$5,243.00	47.69%
550	Capital Outlay - Vehicles	\$49,000.00	\$27,694.33	\$27,694.33	\$21,305.67	56.52%
600	Principal	\$132.00	\$10.93	\$10.93	\$121.07	8.28%
610	Interest	\$12.00	\$1.07	\$1.07	\$10.93	8.92%

OBJ	OBJ Descr	2017 Budget	FEBRUARY 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
DEPT 42110	Police Administration	\$659,556.00	\$71,220.59	\$123,051.03	\$536,504.97	18.66%
DEPT 42280	Fire Administration					
100	Wages and Salaries Dept Head	\$6,000.00	\$500.00	\$1,000.00	\$5,000.00	16.67%
101	Assistant	\$1,200.00	\$100.00	\$200.00	\$1,000.00	16.67%
106	Training	\$2,100.00	\$75.00	\$150.00	\$1,950.00	7.14%
107	Services	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
122	FICA	\$4,536.00	\$51.63	\$103.26	\$4,432.74	2.28%
151	Workers Comp Insurance	\$4,950.00	\$0.00	\$0.00	\$4,950.00	0.00%
200	Office Supplies	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
208	Instruction Fees	\$8,000.00	\$2,706.00	\$3,206.00	\$4,794.00	40.08%
209	Physicals	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
210	Operating Supplies	\$3,000.00	\$282.56	\$282.56	\$2,717.44	9.42%
212	Motor Fuels	\$500.00	\$36.32	\$36.32	\$463.68	7.26%
213	Diesel Fuel	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
220	Repair/Maint Supply - Equip	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
221	Repair/Maint Vehicles	\$9,000.00	\$66.21	\$66.21	\$8,933.79	0.74%
222	Tires	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
233	FIRE PREVENTION	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
240	Small Tools and Minor Equip	\$1,500.00	\$54.00	\$54.00	\$1,446.00	3.60%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,500.00	\$192.94	\$192.94	\$2,307.06	7.72%
322	Postage	\$25.00	\$0.00	\$0.00	\$25.00	0.00%
331	Travel Expenses	\$5,000.00	\$525.79	\$525.79	\$4,474.21	10.52%
340	Advertising	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$7,000.00	\$165.00	\$165.00	\$6,835.00	2.36%
430	Miscellaneous	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
433	Dues and Subscriptions	\$1,200.00	\$459.00	\$744.00	\$456.00	62.00%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
455	House Burn	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
491	FDRA City Contribution	\$21,000.00	\$0.00	\$0.00	\$21,000.00	0.00%
492	FDRA State Aid	\$28,000.00	\$0.00	\$0.00	\$28,000.00	0.00%
500	Capital Outlay	\$162,000.00	\$10,925.54	\$142,614.94	\$19,385.06	88.03%
550	Capital Outlay - Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42280	Fire Administration	\$329,061.00	\$16,139.99	\$149,341.02	\$179,719.98	45.38%
DEPT 42500	Ambulance Services					
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
306	Ambulance Subsidy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42500	Ambulance Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)					
100	Wages and Salaries Dept Head	\$6,240.00	\$0.00	\$0.00	\$6,240.00	0.00%
103	Tech 1	\$54,410.00	\$4,068.81	\$8,382.54	\$46,027.46	15.41%
104	Tech 2	\$56,181.00	\$4,785.96	\$9,919.30	\$46,261.70	17.66%
105	Part-time	\$0.00	\$0.00	\$622.40	-\$622.40	0.00%
108	Tech 3	\$56,181.00	\$4,456.20	\$8,525.55	\$47,655.45	15.18%
121	PERA	\$12,976.00	\$998.32	\$2,058.73	\$10,917.27	15.87%

OBJ	OBJ Descr	2017 Budget	FEBRUARY 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
122	FICA	\$13,235.00	\$913.66	\$1,890.24	\$11,344.76	14.28%
131	Employer Paid Health	\$38,261.00	\$3,188.40	\$6,376.80	\$31,884.20	16.67%
132	Employer Paid Disability	\$1,089.00	\$99.83	\$199.66	\$889.34	18.33%
133	Employer Paid Dental	\$2,785.00	\$221.00	\$463.62	\$2,321.38	16.65%
134	Employer Paid Life	\$202.00	\$16.80	\$36.20	\$165.80	17.92%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$16,117.00	\$0.00	\$0.00	\$16,117.00	0.00%
152	Health Savings Account Contrib	\$15,000.00	\$0.00	\$3,750.00	\$11,250.00	25.00%
200	Office Supplies	\$450.00	\$0.00	\$0.00	\$450.00	0.00%
208	Instruction Fees	\$1,000.00	\$1,170.00	\$1,170.00	-\$170.00	117.00%
210	Operating Supplies	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
212	Motor Fuels	\$8,000.00	\$0.00	\$0.00	\$8,000.00	0.00%
213	Diesel Fuel	\$15,000.00	\$94.70	\$275.47	\$14,724.53	1.84%
215	Shop Supplies	\$2,750.00	\$10.87	\$10.87	\$2,739.13	0.40%
220	Repair/Maint Supply - Equip	\$18,000.00	\$6,565.12	\$6,675.12	\$11,324.88	37.08%
221	Repair/Maint Vehicles	\$15,000.00	\$7,557.37	\$7,557.37	\$7,442.63	50.38%
222	Tires	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,500.00	\$370.17	\$619.86	\$3,880.14	13.77%
224	Street Maint Materials	\$20,000.00	\$6,132.71	\$6,132.71	\$13,867.29	30.66%
225	New Roads Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
226	Bridge Materials	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
228	Street Lighting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
232	Striping	\$8,000.00	\$0.00	\$0.00	\$8,000.00	0.00%
235	Signs	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
240	Small Tools and Minor Equip	\$2,500.00	\$25.98	\$75.97	\$2,424.03	3.04%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
259	Unif Erik/Joe	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
260	Unif Eric & Nate	\$300.00	\$0.00	\$174.99	\$125.01	58.33%
261	Unif Jake/Jon/Leigh	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
303	Engineering Fees	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
304	Legal Fees (Civil)	\$1,000.00	\$75.00	\$75.00	\$925.00	7.50%
314	Surveyor	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
316	Security Monitoring	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
320	Communications	\$1,600.00	\$107.14	\$107.14	\$1,492.86	6.70%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
331	Travel Expenses	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
360	Insurance	\$27,000.00	\$0.00	\$0.00	\$27,000.00	0.00%
381	Electric Utilities	\$14,000.00	\$1,435.04	\$1,435.04	\$12,564.96	10.25%
383	Gas Utilities	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
384	Refuse/Garbage Disposal	\$1,000.00	\$51.26	\$51.26	\$948.74	5.13%
385	Sewer Utility	\$400.00	\$63.45	\$63.45	\$336.55	15.86%
405	Cleaning Services	\$3,700.00	\$176.25	\$352.50	\$3,347.50	9.53%
413	Office Equipment Rental/Repair	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
415	Equipment Rental	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
430	Miscellaneous	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
442	Safety Prog/Equipment	\$1,000.00	\$0.00	\$29.98	\$970.02	3.00%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
454	Joint Facility County Expense	\$45,000.00	\$1,858.22	\$2,056.97	\$42,943.03	4.57%
500	Capital Outlay	\$65,000.00	\$7,993.60	\$7,993.60	\$57,006.40	12.30%
550	Capital Outlay - Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2017 Budget	FEBRUARY 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
581	Capital Outlay -Seal Coat	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
582	Capital Outlay - Crackfill	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
583	Capital Outlay - Overlays	\$1,826,500.00	\$0.00	\$0.00	\$1,826,500.00	0.00%
584	Capital Outlay - Road Const	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$2,471,927.00	\$52,435.86	\$77,082.34	\$2,394,844.66	3.12%
DEPT 43100 Cemetery						
210	Operating Supplies	\$940.00	\$0.00	\$0.00	\$940.00	0.00%
220	Repair/Maint Supply - Equip	\$250.00	\$84.99	\$84.99	\$165.01	34.00%
360	Insurance	\$60.00	\$0.00	\$0.00	\$60.00	0.00%
381	Electric Utilities	\$350.00	\$11.70	\$11.70	\$338.30	3.34%
430	Miscellaneous	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 Cemetery		\$3,000.00	\$96.69	\$96.69	\$2,903.31	3.22%
DEPT 45100 Park and Recreation (GENERAL)						
100	Wages and Salaries Dept Head	\$70,732.00	\$5,467.06	\$10,934.12	\$59,797.88	15.46%
101	Assistant	\$28,806.00	\$2,246.96	\$4,493.25	\$24,312.75	15.60%
103	Tech 1	\$26,408.00	\$0.00	\$0.00	\$26,408.00	0.00%
104	Tech 2	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
105	Part-time	\$43,680.00	\$2,327.50	\$4,873.50	\$38,806.50	11.16%
108	Tech 3	\$33,010.00	\$2,680.42	\$4,714.14	\$28,295.86	14.28%
121	PERA	\$15,198.00	\$779.57	\$1,510.61	\$13,687.39	9.94%
122	FICA	\$15,884.00	\$926.32	\$1,820.26	\$14,063.74	11.46%
131	Employer Paid Health	\$22,320.00	\$1,328.40	\$2,656.80	\$19,663.20	11.90%
132	Employer Paid Disability	\$1,452.00	\$104.29	\$176.36	\$1,275.64	12.15%
133	Employer Paid Dental	\$3,956.00	\$279.00	\$536.38	\$3,419.62	13.56%
134	Employer Paid Life	\$336.00	\$16.80	\$31.00	\$305.00	9.23%
136	Deferred Compensation	\$650.00	\$50.00	\$100.00	\$550.00	15.38%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$9,691.00	\$0.00	\$0.00	\$9,691.00	0.00%
152	Health Savings Account Contrib	\$9,000.00	\$0.00	\$1,500.00	\$7,500.00	16.67%
200	Office Supplies	\$200.00	\$96.44	\$96.44	\$103.56	48.22%
208	Instruction Fees	\$500.00	\$177.00	\$177.00	\$323.00	35.40%
210	Operating Supplies	\$3,200.00	\$0.00	\$276.18	\$2,923.82	8.63%
212	Motor Fuels	\$2,000.00	\$11.05	\$11.05	\$1,988.95	0.55%
213	Diesel Fuel	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
220	Repair/Maint Supply - Equip	\$3,000.00	\$280.44	\$280.44	\$2,719.56	9.35%
221	Repair/Maint Vehicles	\$2,000.00	\$35.98	\$35.98	\$1,964.02	1.80%
223	Bldg Repair Suppl/Maintenance	\$15,000.00	\$1,120.94	\$1,120.94	\$13,879.06	7.47%
231	Chemicals	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
235	Signs	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
254	Concessions - Pop	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
255	Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif Bob/Ted/Gerald	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
261	Unif Jake/Jon/Leigh	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
264	Unif Bobby/Ron	\$300.00	\$0.00	\$195.60	\$104.40	65.20%

OBJ	OBJ Descr	2017 Budget	FEBRUARY 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$250.00	\$180.00	\$180.00	\$70.00	72.00%
308	Instructors Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
309	Tennis	\$1,600.00	\$0.00	\$0.00	\$1,600.00	0.00%
310	Program Supplies	\$1,000.00	\$345.90	\$345.90	\$654.10	34.59%
311	Softball/Baseball	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
312	Aerobic Instruction	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	Warm House/Garage Exp	\$1,000.00	\$3.75	\$3.75	\$996.25	0.38%
316	Security Monitoring	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
317	Soccer/Skating	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
318	Garage (North)	\$3,000.00	\$95.00	\$95.00	\$2,905.00	3.17%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$3,500.00	\$358.48	\$358.48	\$3,141.52	10.24%
322	Postage	\$150.00	\$9.34	\$9.34	\$140.66	6.23%
323	Garage (East)	\$800.00	\$411.60	\$411.60	\$388.40	51.45%
324	Disc Golf Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
331	Travel Expenses	\$700.00	\$42.79	\$42.79	\$657.21	6.11%
335	Background Checks	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
340	Advertising	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
381	Electric Utilities	\$13,000.00	\$1,414.61	\$1,414.61	\$11,585.39	10.88%
383	Gas Utilities	\$7,500.00	\$0.00	\$0.00	\$7,500.00	0.00%
384	Refuse/Garbage Disposal	\$800.00	\$71.89	\$71.89	\$728.11	8.99%
403	Improvements Other Than Bldgs	\$3,800.00	\$0.00	\$0.00	\$3,800.00	0.00%
413	Office Equipment Rental/Repair	\$700.00	\$0.00	\$0.00	\$700.00	0.00%
415	Equipment Rental	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
433	Dues and Subscriptions	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
443	Sales Tax	\$1,600.00	\$231.00	\$231.00	\$1,369.00	14.44%
445	Sr Meals Expense	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
448	Weight Room Ins Reimbur	\$150.00	\$7.50	\$15.00	\$135.00	10.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
453	80 Acre Development Expense	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
457	Weight Room Expenses	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
459	PAL Foundation Expenditures	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
461	Silver Sneakers	\$6,300.00	\$552.00	\$936.00	\$5,364.00	14.86%
481	Park Master Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$60,000.00	\$0.00	\$25,506.57	\$34,493.43	42.51%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
557	Capital Outlay - Tennis Courts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$1,250.00	\$104.14	\$104.14	\$1,145.86	8.33%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45100 Park and Recreation (GENERA		\$456,523.00	\$21,756.17	\$65,266.12	\$391,256.88	14.30%
DEPT 45500 Library						
101	Assistant	\$31,616.00	\$2,478.00	\$4,920.00	\$26,696.00	15.56%
121	PERA	\$2,371.00	\$185.85	\$369.00	\$2,002.00	15.56%
122	FICA	\$2,419.00	\$162.39	\$322.03	\$2,096.97	13.31%
131	Employer Paid Health	\$15,941.00	\$1,328.40	\$2,656.80	\$13,284.20	16.67%
132	Employer Paid Disability	\$260.00	\$24.05	\$48.10	\$211.90	18.50%
133	Employer Paid Dental	\$1,172.00	\$93.00	\$186.00	\$986.00	15.87%
134	Employer Paid Life	\$67.00	\$5.60	\$11.20	\$55.80	16.72%

OBJ	OBJ Descr	2017 Budget	FEBRUARY 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$1,500.00	\$4,500.00	25.00%
201	Library Operating Supplies	\$2,000.00	\$433.70	\$433.70	\$1,566.30	21.69%
202	Library Subscriptions	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
203	Library Books	\$500.00	\$1,409.82	\$1,409.82	-\$909.82	281.96%
204	Children s Program Expense	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
205	Library Luncheon Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
206	NY Times Best Seller Program	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
207	Golf Fundraiser Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,000.00	\$58.23	\$58.23	\$941.77	5.82%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
443	Sales Tax	\$0.00	\$1.00	\$1.00	-\$1.00	0.00%
452	Refund	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
459	PAL Foundation Expenditures	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
500	Capital Outlay	\$3,063.00	\$0.00	\$0.00	\$3,063.00	0.00%
600	Principal	\$1,250.00	\$104.14	\$104.14	\$1,145.86	8.33%
DEPT 45500 Library		\$70,359.00	\$6,284.18	\$12,020.02	\$58,338.98	17.08%
DEPT 47007 2003 Series A Disposal						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47014 2012 Series A						
600	Principal	\$185,000.00	\$0.00	\$185,000.00	\$0.00	100.00%
610	Interest	\$31,155.00	\$0.00	\$14,526.25	\$16,628.75	46.63%
620	Fiscal Agent s Fees	\$300.00	\$0.00	\$253.00	\$47.00	84.33%
DEPT 47014 2012 Series A		\$216,455.00	\$0.00	\$199,779.25	\$16,675.75	92.30%
DEPT 47015 47015 Series 2015B						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47015 47015 Series 2015B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 48000 Recycling						
384	Refuse/Garbage Disposal	\$32,340.00	\$2,433.00	\$4,866.00	\$27,474.00	15.05%
388	Recycling Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
430	Miscellaneous	\$2,340.00	\$262.00	\$524.00	\$1,816.00	22.39%
DEPT 48000 Recycling		\$34,780.00	\$2,695.00	\$5,390.00	\$29,390.00	15.50%
FUND 101 GENERAL FUND		\$5,238,587.00	\$233,893.27	\$719,943.36	\$4,518,643.64	13.74%
FUND 301 DEBT SERVICE FUND						
DEPT 47000 Emer Svcs Ctr Refunding 2004						
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
602	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2017 Budget	FEBRUARY 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000	Emer Svcs Ctr Refunding 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001	Community Ctr Refunding 2002					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001	Community Ctr Refunding 200	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002	G.O. Improve-Wilderness					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002	G.O. Improve-Wilderness	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003	1999 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003	1999 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004	1999 Series B Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004	1999 Series B Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005	2001 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005	2001 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006	2002 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006	2002 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010	2004 Series A					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2017 Budget	FEBRUARY 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
DEPT 47010	2004 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011	2006 Series B Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011	2006 Series B Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012	2006 Series C Equipment Cert					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012	2006 Series C Equipment Cert	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013	Bond Disclosure					
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
621	Continung Disclosure Expene	\$2,400.00	\$0.00	\$0.00	\$2,400.00	0.00%
DEPT 47013	Bond Disclosure	\$2,400.00	\$0.00	\$0.00	\$2,400.00	0.00%
DEPT 47014	2012 Series A					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47014	2012 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47015	47015 Series 2015B					
600	Principal	\$136,000.00	\$0.00	\$0.00	\$136,000.00	0.00%
610	Interest	\$11,220.00	\$0.00	\$0.00	\$11,220.00	0.00%
620	Fiscal Agent s Fees	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
DEPT 47015	47015 Series 2015B	\$147,520.00	\$0.00	\$0.00	\$147,520.00	0.00%
FUND 301	DEBT SERVICE FUND	\$149,920.00	\$0.00	\$0.00	\$149,920.00	0.00%
FUND 401	GENERAL CAPITAL PROJECTS					
DEPT 44000	Capital Projects					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 44000	Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012	2006 Series C Equipment Cert					
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012	2006 Series C Equipment Cert	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300	Other Finanacing Uses					
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300	Other Finanacing Uses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401	GENERAL CAPITAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 404	JOBZ					
DEPT 46002	JOBZ - Crosstech Mfg					
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46002	JOBZ - Crosstech Mfg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 404	JOBZ	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2017 Budget	FEBRUARY 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
FUND 405 TAX INCREMENT FINANCE PROJECTS						
DEPT 46000 Tax Increment Financing						
351	Legal Notices Publishing	\$650.00	\$0.00	\$0.00	\$650.00	0.00%
640	Tax Increment 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
641	Tax Increment 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
642	Tax Increment 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
643	Tax Increment 6	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
644	Tax Increment 7 - Stone #1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
645	Tax Increment 8 - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
646	TaxIncrement 9-C&J Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
650	Administrative Costs	\$650.00	\$0.00	\$0.00	\$650.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46000 Tax Increment Financing		\$1,300.00	\$0.00	\$0.00	\$1,300.00	0.00%
DEPT 46001 TIF 1-9 MidWest Asst Living						
646	TaxIncrement 9-C&J Dev	\$10,200.00	\$0.00	\$0.00	\$10,200.00	0.00%
DEPT 46001 TIF 1-9 MidWest Asst Living		\$10,200.00	\$0.00	\$0.00	\$10,200.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJEC		\$11,500.00	\$0.00	\$0.00	\$11,500.00	0.00%
FUND 408 WEST SHORE DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 408 WEST SHORE DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 409 JOHNIE/ROBERT STREET						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 409 JOHNIE/ROBERT STREET		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410 MARODA DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410 MARODA DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2017 Budget	FEBRUARY 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
DEPT 43000 Public Works (GENERAL)						
226	Bridge Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						
DEPT 45500 Library						
302	Architects Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45500 Library		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
DEPT 43200 Sewer						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Financing Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Financing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2017 Budget	FEBRUARY 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
DEPT 41940 General Government						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940 General Government		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 2004						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 2004		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$12,500.00	\$0.00	\$0.00	\$12,500.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$12,500.00	\$0.00	\$0.00	\$12,500.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$12,500.00	\$0.00	\$0.00	\$12,500.00	0.00%
FUND 503 EDA (REVOLVING LOAN)						
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
447	Loan Disbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND						
DEPT 43200 Sewer						
100	Wages and Salaries Dept Head	\$71,540.00	\$5,883.82	\$11,767.64	\$59,772.36	16.45%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2017 Budget	FEBRUARY 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
121	PERA	\$5,366.00	\$441.28	\$882.56	\$4,483.44	16.45%
122	FICA	\$5,473.00	\$411.46	\$822.92	\$4,650.08	15.04%
131	Employer Paid Health	\$15,941.00	\$1,328.40	\$2,656.80	\$13,284.20	16.67%
132	Employer Paid Disability	\$663.00	\$59.87	\$119.74	\$543.26	18.06%
133	Employer Paid Dental	\$1,172.00	\$93.00	\$186.00	\$986.00	15.87%
134	Employer Paid Life	\$67.00	\$5.60	\$11.20	\$55.80	16.72%
136	Deferred Compensation	\$650.00	\$50.00	\$100.00	\$550.00	15.38%
151	Workers Comp Insurance	\$3,891.00	\$0.00	\$0.00	\$3,891.00	0.00%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$1,500.00	\$4,500.00	25.00%
200	Office Supplies	\$250.00	\$169.83	\$330.88	-\$80.88	132.35%
208	Instruction Fees	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
210	Operating Supplies	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
212	Motor Fuels	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
213	Diesel Fuel	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
220	Repair/Maint Supply - Equip	\$7,000.00	\$292.75	\$292.75	\$6,707.25	4.18%
221	Repair/Maint Vehicles	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
222	Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$1,500.00	\$0.00	\$20.00	\$1,480.00	1.33%
229	Oper/Maint - Lift Station	\$12,000.00	\$247.14	\$247.14	\$11,752.86	2.06%
230	Repair/Maint - Collection Syst	\$7,000.00	\$0.00	\$0.00	\$7,000.00	0.00%
231	Chemicals	\$10,000.00	\$1,200.77	\$2,683.64	\$7,316.36	26.84%
258	Unif Bob/Ted/Gerald	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
303	Engineering Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
320	Communications	\$600.00	\$46.04	\$46.04	\$553.96	7.67%
321	Communications-Cellular	\$1,400.00	\$123.30	\$123.30	\$1,276.70	8.81%
322	Postage	\$800.00	\$369.86	\$369.86	\$430.14	46.23%
331	Travel Expenses	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
360	Insurance	\$7,500.00	\$0.00	\$0.00	\$7,500.00	0.00%
381	Electric Utilities	\$26,000.00	\$2,919.78	\$2,919.78	\$23,080.22	11.23%
383	Gas Utilities	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
406	Lab Testing	\$10,000.00	\$1,052.20	\$1,052.20	\$8,947.80	10.52%
407	Sludge Disposal	\$12,000.00	\$0.00	\$0.00	\$12,000.00	0.00%
420	Depreciation Expense	\$200,000.00	\$0.00	\$0.00	\$200,000.00	0.00%
430	Miscellaneous	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
433	Dues and Subscriptions	\$300.00	\$0.00	\$275.00	\$25.00	91.67%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
450	Permits	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
452	Refund	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay	\$232,402.00	\$5,530.00	\$5,530.00	\$226,872.00	2.38%
553	Capital Outlay - Sewer Filters	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
554	Capital Outlay - Ox Ditch Bldg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
555	Capital Outlay - Sewer Biosol	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
556	Capital Outlay - Sewer Exten	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$656,865.00	\$20,225.10	\$31,937.45	\$624,927.55	4.86%
FUND 601 SEWER OPERATING FUND		\$656,865.00	\$20,225.10	\$31,937.45	\$624,927.55	4.86%
FUND 614 TELEPHONE AND CABLE FUND						
DEPT 49000 Miscellaneous (GENERAL)						
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2017 Budget	FEBRUARY 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
630	Loss on Bond Defeasance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49000 Miscellaneous (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614 TELEPHONE AND CABLE FUND		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUND						
DEPT 43200 Sewer						
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$175,000.00	\$0.00	\$175,000.00	\$0.00	100.00%
610	Interest	\$27,106.00	\$0.00	\$16,452.50	\$10,653.50	60.70%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$750.00	\$0.00	\$242.00	\$508.00	32.27%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$202,856.00	\$0.00	\$191,694.50	\$11,161.50	94.50%
DEPT 47008 2003 Series B Sewer						
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUN		\$202,856.00	\$0.00	\$191,694.50	\$11,161.50	94.50%
FUND 652 WASTEWATER MGMT DISTRICT						
DEPT 41910 Planning and Zoning						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 Planning and Zoning		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 652 WASTEWATER MGMT DISTRICT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$6,272,228.00	\$254,118.37	\$943,575.31	\$5,328,652.69	15.04%

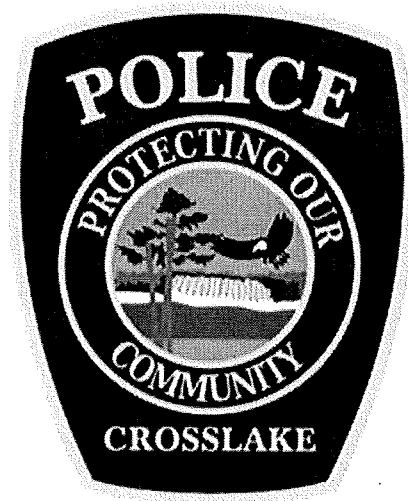
B.5.

City of Crosslake - Preliminary 02/28/2017 Preliminary Budget to Actual Analysis (Remove Debt Service, Capital Outlay and Operating Transfers)					
Description	2017 Budget	28-Feb	2017 YTD Amount	2017 YTD Balance	2017 %YTD Budget
Total Expense (From Month End Report For February 28, 2017)	\$ 6,272,228	\$ 254,118	\$ 943,575	\$ 5,328,653	15.04%
Adjustments:					
<u>Less: All DS Issues</u>					
(101-41400-600) Administration: Copier Lease	(864)	(72)	(72)	(792)	8.33%
(101-41910-600) Planning and Zoning: Copier Lease	(864)	(72)	(72)	(792)	8.33%
(101-42110-600) Police: Copier Lease	(144)	(12)	(12)	(132)	8.33%
(101-45100-600) Parks and Rec.: Copier Lease	(1,250)	(104)	(104)	(1,146)	8.33%
(101-45500-600) Library: Copier Lease	(1,250)	(104)	(104)	(1,146)	8.33%
(101-47014-600) 2012 Series A - Principal	(185,000)	0	(185,000)	0	100.00%
(101-47014-610) 2012 Series A - Interest	(31,155)	0	(14,526)	(16,629)	46.63%
(101-47014-620) 2012 Series A - Fiscal Agent Fees	(300)	0	(253)	(47)	0.0%
(301-47015-600) 2015 Series B - Principal	(136,000)	0	0	(136,000)	0.00%
(301-47015-610) 2015 Series B - Interest	(11,220)	0	0	(11,220)	0.00%
(301-47015-620) 2015 Series B - Fiscal Agent Fees	(300)	0	0	(300)	0.00%
(301-47013-440/621) Fiscal Agent Fees	(2,400)	0	0	(2,400)	0.00%
(651-47007-600) 2012 Series A Disposal - Prin.. (Reported on B/S)	(175,000)	0	(175,000)	0	100.00%
(651-47007-610) 2012 Series A Disposal -Interest	(27,105)	0	(16,453)	(10,652)	60.70%
(651-47007-620) 2012 Series A Disposal - Fiscal Agent Fees	(750)	(242)	(242)	(508)	32.27%
Total Debt Service	(573,602)	(606)	(391,839)	(181,763)	68.31%
<u>Less - All Capital Outlay Accounts:</u>					
(101-41400-500) Administration	(3,063)	0	0	(3,063)	0.00%
(101-41910-500) Planning and Zoning	(3,000)	0	0	(3,000)	0.00%
(101-41940-500) General Government Capital Outlay	(36,000)	(725)	(725)	(35,275)	2.01%
(101-42110-500) Police Administration Capital Outlay	(10,023)	0	(4,780)	(5,243)	47.69%
(101-42110-550) Police Administration Capital Outlay - Vehicles	(49,000)	(27,694)	(27,694)	(21,306)	56.52%
(101-42280-500) Fire Administration - Capital Outlay	(162,000)	(10,926)	(142,615)	(19,385)	88.03%
(101-42280-550) Fire Administration - Capital Outlay - Vehicles	0	0	0	0	0.00%
(101-43000-500) Public Works - Capital Outlay	(1,941,500)	(7,994)	(7,994)	(1,933,506)	0.41%
(101-43100-500) Cemetery - Capital Outlay	(1,000)	0	0	(1,000)	0.00%
(101-45100-500) Parks and Recreation - Capital Outlay	(60,000)	0	(25,507)	(34,493)	42.51%
(101-45500-500) Library	(3,063)	0	0	(3,063)	0.00%
(601-43200-500) Sewer - Capital Outlay	(232,402)	(5,530)	(5,530)	(226,872)	2.38%
Total Capital Outlay	(2,501,051)	(52,869)	(214,845)	(2,286,206)	8.59%
<u>Less: Other Items:</u>					
(Temporary Fund 614 - Telephone and Cable Fund)	0	0	0	0	0%
Operating Transfers from General Fund to Sewer Fund)	(217,805)	0	0	(217,805)	0%
Total Operating Transfers Between Funds	(217,805)	0	0	(217,805)	0%
<u>Less: Depreciation/Amortization</u>					
(601) Depreciation	(200,000)	0	0	(200,000)	0.00%
Adjusted Expenditures	\$ 2,779,770	\$ 200,643	\$ 336,892	\$ 2,442,878	12.12%
<u>Linear Assumption (2 Month/12 Months) = 16.67%</u>					
	16.67%	\$ 1,045,371			-4.55%

City of Crosslake
February 28, 2017

Depository	Percent of Total Bank Balance	Bank Balance	Less: Insurance FDIC/NCUA	Deposits Requiring Collateral	Amount of Collateral Required (110% of Deposits Requiring Collateral)	Market Value of Collateral Provided	Sufficient (Insufficient) Collateral Coverage	Collateral Description	Expiration Date
First National Bank	19.5%	\$ 326,989	\$ 250,000	\$ 76,989	\$ 84,688	\$ 100,000	\$ 15,312	Capital One Bank CD 1.55%; #140420B58	8/10/2021
BlackRidge Bank	30.9%	\$ 516,658	\$ 250,000	\$ 266,658	\$ 293,323	\$ 1,000,000	\$ 706,677	Letter of Credit 4072-192	2/27/2018
Frandsen Bank and Trust	49.6%	\$ 830,026	\$ 250,000	\$ 580,026	\$ 638,029	\$ 1,460,414	\$ 822,385	3132J4FG9 FHLMC POOL G30866, 4.00	4/1/2034
Totals	100.0%	\$ 1,673,672		\$ 923,672	\$ 1,016,040	\$ 2,560,414	\$ 1,544,374		

B.6.



CROSSLAKE POLICE DEPARTMENT

MONTHLY REPORT

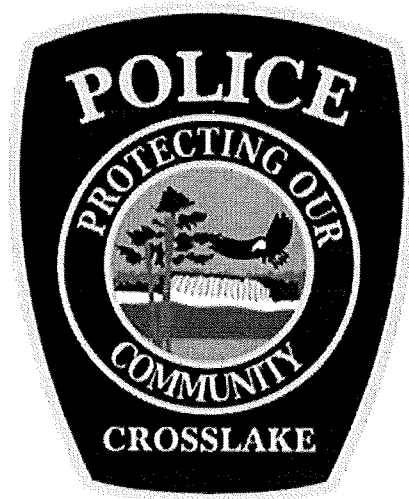
February

2017

**Crosslake Police Department
Monthly Report
February 2017**

Agency Assist	20
Alarm	14
Animal Complaint	3
ATV	1
Civil Problem	1
Disturbance	1
Driving Complaint	1
Ems	10
Escort	1
Fight	1
Fraud	1
Gas Leak	1
Gun Permits	1
Hazard In Road	1
Housewatch	3
Information	18
Intoxicated Person	3
Open Door	1
Parking Complaint	2
Property Damage Acc	1
Suicidal Person	1
Suspicious Activity	3
Suspicious Person	2
Suspicious Vehicle	2
Theft	1
Traffic Citations	3
Traffic Warnings	77
Trespass	1
Welfare Check	4
Worthless Check	1

Total 180



CROSSLAKE POLICE DEPARTMENT

MISSION TOWNSHIP MONTHLY REPORT

February

2017

Crosslake Police Department
Mission Monthly Report
February 2017

Agency Assist	1
Driving Complaint	1
Housewatch	2
Property Damage Acc	1
Traffic Citations	3
Traffic Warnings	25
Total	33

B.9.

MEMO TO: City Council

FROM: Chief Robert Hartman

DATE: March 9, 2017

SUBJECT: 2017-2018 LAW ENFORCEMENT CONTRACT AND JOINT POWERS
AGREEMENT BETWEEN CROSSLAKE AND MISSION TOWNSHIP

Attached is the proposed 2017-2018 Law Enforcement Contract and Joint Powers Agreement between Crosslake and Mission Township. The cost to Mission Township is \$48,000 and is payable in four increments. A motion authorizing the Mayor and Police Chief to sign the agreement is required.

LAW ENFORCEMENT CONTRACT AND JOINT POWERS AGREEMENT

This Contract made between the City of Crosslake (hereinafter referred to as "Crosslake", and Mission Township (hereinafter referred to as "Mission").

WHEREAS, Mission desires to obtain certain law enforcement services from Crosslake; and

WHEREAS, Crosslake agrees to furnish such law enforcement services on the terms and conditions set forth herein;

NOW, THEREFORE, it is agreed as follows:

I EFFECTIVE DATE

This Contract is made this 1st day of May, 2017 and is effective upon the dates hereinafter set forth.

II PURPOSE

The purpose of this contract is to provide the basis for and outline the terms and conditions upon which Crosslake will provide police service for and within the boundaries of Mission.

Crosslake hereby agrees to provide police service for Mission and Mission hereby engages Crosslake to provide such service in accordance with and subject to the terms of this contract.

III LEGAL BASIS

This contract is made pursuant to Minnesota Statutes Section 471.59. This contract is not made pursuant to Minnesota Statutes Section 436.06 and should not be construed as creating a joint municipal police department.

IV ADMINISTRATION

The administration of police service within Mission under this contract shall be the sole responsibility of the appropriate officials of Crosslake. To facilitate this contract, however, and in order to provide for an avenue of consultation and communication between Crosslake and Mission, on matters relating to police service, it is agreed that the Mission Board Chairman or his or her designee, shall confer with the Crosslake Mayor, or his or her designee, when requested by either party, on any matter relating to police service being provided to Mission by Crosslake. Crosslake officials shall participate in such discussions with the objective of providing for the satisfactory administration of this contract and for the satisfactory performance of police service for Mission.

V LEVEL OF SERVICE

During the time that this contract is in effect, Crosslake will provide Mission with police service, as defined herein, daily for six of the seven days of a work week, for periods of four hours per day.

The work shifts shall be determined by officials of the Crosslake Police Department.

When officers of the Crosslake Police Department are not actively on duty in Mission in accordance with the terms of this contract, Mission agrees that it shall be provided police protection by the Crow Wing County Sheriff's Department.

Officers of the Crosslake Police Department may respond to calls in Mission at times when they are not on duty in Mission, and are available to handle such calls if such calls do not hinder or diminish police service to Crosslake.

Except as otherwise specifically set forth, law enforcement service shall encompass only such duties and functions of the type coming within the jurisdiction of Crosslake pursuant to the laws of the State of Minnesota.

Petty misdemeanor, misdemeanor and gross misdemeanor offenses occurring within Mission which the Crosslake Police Department charges shall be prosecuted by the Crow Wing County Attorney, as appointed by the Crosslake City Council, and fines collected there from shall be distributed in accordance with state law.

IV HEADQUARTERS AND EQUIPMENT

The headquarters of the Crosslake personnel providing police service in Mission shall be in Crosslake, and members of the general public having need to communicate with the Crosslake Police Department on matters arising out of or involving person or property in Mission may communicate directly with Crosslake Police headquarters or the Crow Wing County Sheriff's Department. Crosslake, under the terms of this contract, will provide all communication devices, equipment, records, other materials and personnel necessary to the performance of this contract except to the extent that this contract specifically provides for the furnishing of any part thereof by Mission.

VII PUBLIC INFORMATION

Both parties agree to take reasonable steps necessary to inform the public of the fact that Crosslake is providing police service for Mission. Crosslake may, at its option, mark any or all of its police vehicles as "Crosslake Police Department", "Mission Township Police Department", or some similar designation.

VIII PERSONNEL: POLICIES AND FRINGE BENEFITS

All personnel used in providing police service to Mission under this contract shall be and remain employees of Crosslake. The personnel policies and contracts applicable to Crosslake Police employees shall apply, and compensation and applicable fringe benefits shall be the responsibility of and subject to determination from time to time by Crosslake.

IX DESIGNATION OF AUTHORITY

Under authority of Minnesota Statute Section 471.59, Subdivision 12, "Joint Exercise of Police Power", Mission authorizes all sworn officers of the Crosslake Police Department to exercise the powers of "Peace Officers" or "Police Officers" within the corporate limits of Mission, with the same authority as in the corporate limits of Crosslake, provided they meet the requirements of sub paragraphs (1) and (2) of Minnesota Statutes Section 471.59, Subdivision 12.

X OFF-DUTY POLICE SERVICE

Members of the Crosslake Police Department shall provide off-duty police service or special additional police service for which a special charge is made, within Mission on the same basis as such off-duty or special services are provided in Crosslake.

XI CHARGES BY CROSSLAKE FOR POLICE SERVICES

Crosslake shall charge and Mission shall pay for police services provided for under this contract on a basis as hereinafter provided. Police service shall begin May 1, 2017 and shall continue for a period of one year through April 30, 2018. The cost to Mission for services provided under this basic contract shall be \$48,000.00. Payments of \$12,000.00 shall be made to the City of Crosslake by Mission Township on May 1, 2017, August 1, 2017, November 1, 2017, and February 1, 2018.

XII TERM OF CONTRACT

This contract shall be effective as of May 1, 2017 and shall continue to April 30, 2018. This contract shall be in effect as determined above unless terminated by either party. Termination of the contract by either party shall be effective by serving the other party with a preliminary written notice of termination not less than ninety (90) days prior to the date of termination of the contract. Either party, at its option, may terminate the contract as set forth above if the other party fails to comply with the terms and conditions of this contract. However, Crosslake shall not have the right to terminate this contract for failure of Mission to make any payment due unless Crosslake has first given Mission written notice of such failure and its right to terminate and Mission has not made such payment within thirty (30) days of receiving such notice.

In the event that extraordinary changes occur in either community in the level and cost of police service, either party may terminate this contract on ninety (90) days written notice. The termination notice for the above paragraphs will be the same as set forth for termination at the end of the contract.

Crosslake shall make no special charges to Mission for police testimony, intoxilizer services, and related or similar services in connection with prosecution of any alleged offenses occurring in Mission.

XIII ASSUMPTION OF LIABILITY

1. Crosslake agrees to assume all liability for Crosslake personnel arising out of the following:
 - (a.) All liabilities incurred because of police activities in either Community.
 - (b.) All liability for injuries and sickness incurred because of workers' compensation laws.
 - (c.) All liabilities incurred for salaries and compensation.
2. Each party agrees that the acts of its officers and agents for any activity other than police work shall be their responsibility and each community indemnifies the other from any claims arising out of non-police activities caused by each community.
3. The Chief of Police, officers and employees and Crosslake shall not be deemed to assume any liability for intentional or negligent acts of Mission or any officer, agent or employee thereof. Mission shall defend Crosslake, the Chief of Police, its officers, employees, and agents against, and hold them harmless from, any claim for damages resulting from the enforcement of any duly enacted municipal ordinance of Mission.

IN WITNESS THEREOF, the parties hereto have executed this contract the day first above written.

IN PRESENCE OF:

CITY OF CROSSLAKE

By: _____
Its Mayor Date

By: _____
Its Chief of Police Date

IN PRESENCE OF:

TOWNSHIP OF MISSION

By: _____
Date

By: _____
Date



Crosslake Fire Department

Date: February 2017

B. 10.

Incidents

Description of Incident	Calls	YTD
3 - Rescue & Emergency Medical Services		
311 - Medical Assist - Assist EMS Crew	11	41
300 - Rescue, EMS Incident	1	1
322 - Motor Vehicle Accident with Injuries	1	5
324 - Motor Vehicle Accident with No Injuries		1
340 - Search for Lost Person		
362 - Ice Rescue		
326 - Snowmobile Accident With Injuries		
Total Medical:	13	48
1 - Fire		
111 - Building Fire		1
111 - Building Fire (Mutual Aid)		
114 - Chimney Fire		
143 - Grass Fire/Wildland Fire		
131 - Automobile Fire		
Total Fire:	0	1
4 - Hazardous Condition (No Fire)		
411 - Gasoline or other Flammable Liquid Spill	1	1
412 - Gas Leak (Natural Gas or LPG)		3
424 - Carbon Monoxide Alarm		
444 - Power Line Down/Trees on Road		
Total Hazardous Condition:	1	4
5 - Service Call		
571 - Cover Assignment, Standby		
Total Service Calls:	0	0
6 - Good Intent Call		
611 - Dispatched and Cancelled en route		
609 - Smoke scare, Odor of smoke	1	1
Total Good Intent:	1	1
7 - False Alarm & False Call		
743 - Smoke Detector Activation - No Fire	3	3
733 - Smoke Detector Activation due to Malfunction		
746 - Carbon Monoxide Detector Activation - No CO		
731 - Sprinkler Activation due to Malfunction		
Total False Alarms:	3	3

Total Incidents:	18	57
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B. 11.

MEMO TO: City Council

FROM: City Clerk

DATE: February 22, 2017

SUBJECT: 2017-2018 FIRE SERVICE CONTRACTS

The City of Manhattan Beach and the Township of Fairfield contract with the City of Crosslake for fire services. These contracts are reviewed and approved by the City Council each year and forwarded to the respective City and Township for renewal by April 1st. The cost of the contract is based on a percent of tax capacity for that portion of the City or Township covered by Crosslake. In addition, for each fire call responded to by the Crosslake Fire Department, a charge of \$350.00 for the first hour and \$300.00 for each additional hour is billed to the City or Township. The amount is payable upon execution of the agreement between both municipalities.

A motion is required to renew these contracts for the period of April 1, 2017 through March 31, 2018 for the two municipalities. (Council Action-Motion)

<u>Municipality</u>	<u>Tax Capacity</u>	<u>% of Tax Capacity</u>	<u>Amount</u>
Manhattan Beach	\$296,587	3.5%	\$10,380.55
Fairfield Township (Sections 6, 7, 8, 9, 16, 17, 18, 19, 20, 21, 28, 29, 30, 31, 32 and 33)	\$521,410	3.5%	\$18,249.35

Attachments

Deputy Clerk/Fire/Council Memo for Contracts

CITY OF CROSSLAKE

2017 / 2018 FIRE CONTRACT

This contract is made and entered into this 1st day of April, 2017 ("Anniversary Date") between the City of Crosslake, Crow Wing County, Minnesota, 37028 County Road 66, Crosslake, MN 56442, a public corporation ("Crosslake"), and the City of Manhattan Beach, Crow Wing County, Minnesota, 39148 County Road 66, Manhattan Beach, MN 56442, a public corporation ("Manhattan Beach").

In consideration of the mutual promises and agreements hereinafter set forth the parties do hereby agree as follows:

1. **Fire Service.** Manhattan Beach agrees to purchase from Crosslake, and Crosslake agrees to provide Manhattan Beach, the following fire services:

- Structural Firefighting

 - External Structural Firefighting

 - Interior Structural Firefighting

- Grass Firefighting

- General Firefighting

 - Vehicles & Equipment

 - Carbon Monoxide Calls

 - Other Non-Structural Firefighting

- Rescue

 - Vehicle & Equipment Extrication

 - General Search & Rescue

 - Confined Space Rescue

 - Water Rescue

- Emergency Medical Services

 - Fire Scenes

 - Rescue Scenes

- General Medicals – Level of Emergency Medical Response

 - First Responder

- Hazardous Materials Response – Level of Hazardous Materials Response

 - First Responder, Awareness

- Disaster Response

- Mutual Aid

The services indicated above are further explained, or limited, as follows:

- a. **Allocation of Resources.** The parties understand the fire department officer in charge of the particular scene shall exercise judgment to determine, in consideration of all the established policies, guidelines, procedures, and practices, how best to allocate the available resources of the fire department under the circumstances of a given situation. Failure to provide fire services because of poor weather conditions or other conditions beyond the control of Crosslake shall not be deemed a breach of this contract.
 - b. **No Guarantee.** The parties understand and agree Crosslake will endeavor to provide the services indicated above to the best of its ability given the circumstances, but Crosslake makes no guarantees that the services it actually provides in a given situation will meet any particular criteria or standard.
 - c. **Mutual Aid.** The City of Crosslake has a mutual aid agreement with Cuyuna Range Fire Departments. In the event another Cuyuna Range Fire Department is called by Crosslake Fire Department, Manhattan Beach shall not be responsible for any third parties claims that arise as a result of the mutual aid rendered by said Cuyuna Range Fire Department.
2. **Payment.** Manhattan Beach agrees to pay Crosslake annually during the term of this contract the payment amount according to the following formula:
- a. 3 ½% of current years Tax Capacity calculated by Crow Wing County. 3 ½% of Tax Capacity of \$296,587 equals \$10,380.55.
 - b. Ten Thousand Three Hundred Eighty and 55/100th Dollars (\$10,380.55) Annual Payment for the contract year, April 1, 2017 through March 31, 2018 ("Annual Payment"). Said annual payment is due, in full, on or before April 1, 2017.
 - c. Three Hundred Fifty and 00/100th Dollars (\$350.00) for the first hour or any portion thereof that Crosslake Fire Department spends responding to a fire call; and Three Hundred and 00/100th Dollars (\$300.00) for each additional hour or fraction thereof.
 - d. One Hundred and 00/100th Dollars (\$100.00) per gallon for firefighting foam used in fighting a fire. The decision to use firefighting foam is solely the responsibility of the Crosslake Fire Department's Fire Chief or officer in charge of the fire incident.
 - e. Within 45 days after the fire incident Crosslake shall submit a written invoice (claim) to the owner of the property that received the service with a demand for

payment; with instructions to remit the amount due to Manhattan Beach. A duplicate copy of said claim shall be sent to Manhattan Beach with payment in full due from Manhattan Beach to Crosslake 120 days from the date of the claim.

3. **Annual Meeting of Parties.** Manhattan Beach shall have the right to request a meeting with Crosslake Fire Department and City staff to discuss contract and service issues. Manhattan Beach reserves the right to appear before the Crosslake City Council to discuss any issues unresolved by Crosslake Fire Department or City staff.
4. **Emergency Service Charge.** Manhattan Beach, in its sole discretion, may exercise its authority to impose and collect an emergency service charge on those receiving emergency services, including fire services, within Manhattan Beach. Crosslake shall have no right to, or interest in, any service fees collected by Manhattan Beach. If Manhattan Beach imposes an emergency service charge it shall provide Crosslake a list of the specific types of information it determines it needs collected in order to successfully impose and collect the charge. Crosslake shall make a good faith effort to collect the requested information for each service call to the Service Territory and promptly provide Manhattan Beach with the information it collected.
5. **Service Territory.** Crosslake shall provide fire services as indicated in this contract to the area in Manhattan Beach described below and/or as indicated on a map which is attached hereto and made part of this contract. The identified area shall constitute Manhattan Beach's Service Territory for the purposes of this contract.

The municipal boundaries of the City of Manhattan Beach as shown in the public record.

6. **Term.** This contract shall commence on the effective date indicated above and shall expire at 11:59 P.M. March 31, 2018 unless terminated earlier as provided herein.
7. **Ownership.** Crosslake owns the buildings and equipment associated with the Fire Department and the amounts paid by Manhattan Beach do not give rise to any ownership interest in, or responsibility toward, those items unless a specific ownership interest is indicated below: NONE
8. **Crosslake Responsibilities.** In addition to any other obligations described herein, Crosslake shall:
 - a. Authorize and direct the Crosslake Fire Department to provide the fire services described herein to Manhattan Beach's Service Territory;
 - b. Develop a detailed annual operational budget for the fire department for each year during the term of this contract by the Anniversary Date and present it to Manhattan Beach along with sufficient information to explain the items included in the budget figures;

- c. Upon Manhattan Beach's request, provide Manhattan Beach access to financial and cost data related to the fire department for five years prior to the current service year;
 - d. Disclose to Manhattan Beach any proposed action Crosslake or the Fire Department intends to take that can reasonably be expected to affect the Insurance Services Office Fire Protection Grade in the Service Territory or Crosslake's ability to provide the fire services indicated above; and
 - e. Promptly disclose to Manhattan Beach any information Crosslake can reasonably anticipate will directly affect its ability to perform its obligations under this contract.
9. **Manhattan Beach's Responsibilities.** In addition to any other obligations described herein, Manhattan Beach shall:
- a. Promptly pay Crosslake the payment amount as indicated above for the year of service, or a prorated share of the payment amount for the length of service actually provided if the contract is terminated early;
 - b. Approve a budget during the term of the contract that will provide funds needed to pay the payment amount; and
 - c. Promptly disclose to Crosslake any information Manhattan Beach can reasonably anticipate will directly affect its ability to perform its obligations under this contract.

It is understood and agreed Manhattan Beach shall have no responsibility whatsoever toward the firefighters or other emergency personnel including any employment related issues such as training, supervision, performance reviews, discipline, compensation, benefits, insurance coverage, compliance with any employment related federal, state, and local laws and rules such as OSHA, ERISA, RLISA, FMLA, or any other employment related issues, and Crosslake shall indemnify Manhattan Beach from any such claims. It is further agreed Manhattan Beach has no responsibility, beyond paying the agreed upon payment amount, for acquiring, operating, maintaining, housing, or replacing equipment as needed to provide the fire services described herein.

- 10. **Insurance Requirements.** Crosslake shall maintain general liability insurance for its services and shall include Manhattan Beach as an additional insured for the term of this contract and any extensions thereof. Crosslake shall provide Manhattan Beach proof of such insurance coverage and the additional insured endorsement naming the Manhattan Beach annually by the anniversary date of this contract.
- 11. **Indemnification.** Crosslake agrees to defend and indemnify Manhattan Beach against any claims brought or actions filed against Manhattan Beach or any officer,

employee, or volunteer of Manhattan Beach for injury to, death of, or damage to the property of any third person or persons, arising from Crosslake's performance under this contract for services. Under no circumstances, however, shall Crosslake be required to pay on behalf of itself and Manhattan Beach, any amounts in excess of the limits on liability established in Minnesota Statutes Chapter 466 applicable to any one party. The limits of liability for Manhattan Beach and Crosslake may not be added together to determine the maximum amount of liability for Crosslake. The intent of this subdivision is to impose on Crosslake a limited duty to defend and indemnify Manhattan Beach for claims arising out of the performance of this contract subject to the limits of liability under Minnesota Statutes Chapter 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts between the parties and to permit liability claims against both parties from a single occurrence to be defended by a single attorney.

12. **No Waiver.** Nothing herein shall be construed to waive or limit any immunity from, or limitation on, liability available to either party, whether set forth in Minnesota Statutes Chapter 466 or otherwise.
13. **Modification.** This writing contains the entire agreement between the parties and no alterations, variations, modifications, or waivers of the provisions of this agreement are valid unless reduced to writing, signed by both Crosslake and Manhattan Beach, and attached hereto.
14. **Subcontracting & Assignment.** Crosslake shall not subcontract or assign any portion of this contract to another without prior written permission from Manhattan Beach. Services provided to Manhattan Beach pursuant to a mutual aid agreement Crosslake has, or may enter into, with another entity does not constitute a subcontract or assignment requiring prior approval of Manhattan Beach so long as Crosslake remains primarily responsible for providing for services to Manhattan Beach's Service Territory.
15. **Termination.** This contract may be terminated at any time during its term by mutual agreement of the parties. Either party may terminate this agreement by personally serving a 120 day written notice of termination on the other party. This agreement shall terminate 120 days from the date of personal service of the written termination notice unless the party serving the notice withdraws the notice in writing before it is effective. If Manhattan Beach fails to pay for the service according to the schedule established herein, this contract shall be null and void without further notice. Notice to Crosslake shall be served on the Crosslake City Clerk, and notice to Manhattan Beach shall be served on the Manhattan Beach Clerk.
16. **Service Contract.** This is a service contract. The parties do not intend to undertake or create, and nothing herein shall be construed as creating a joint powers agreement, joint venture, or joint enterprise between the parties.

17. **Arbitration.** All claims or disputes between the parties arising out of, or relating to the Contract or the breach thereof shall be finally decided by arbitration in accordance with the rules of the American Arbitration Association, unless the parties mutually agree in writing otherwise. Written notice of the demand for arbitration shall be personally delivered to the other party and shall be made no longer than (90) days after the facts giving rise to the dispute have been discovered by the party requesting arbitration. The Arbitrator shall apply the laws of the State of Minnesota.
18. **Minnesota Law Governs.** This contract shall be governed by and construed in accordance with the internal laws of the State of Minnesota. All proceedings related to this contract shall be venued in the State of Minnesota.
19. **Severability.** The provisions of this contract shall be deemed severable. If any part of this contract is rendered void, invalid or otherwise unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this contract.

IN WITNESS WHEREOF, the parties have executed this contract effective on the date indicated above.

CITY OF CROSSLAKE

By its Mayor:

Signature

Print Name

Date

City Clerk

Fire Chief

CITY OF MANHATTAN BEACH

By its Mayor:

Signature

Print Name

Date

Clerk

CITY OF CROSSLAKE

2017 / 2018 FIRE CONTRACT

This contract is made and entered into this 1st day of April, 2017 ("Anniversary Date") between the City of Crosslake, Crow Wing County, Minnesota, 37028 County Road 66, Crosslake, MN 56442, a public corporation ("Crosslake"), and the Township of Fairfield, Crow Wing County, Minnesota, 33108 Dangers Road, Crosby, MN 56441, a public corporation ("Fairfield Township").

In consideration of the mutual promises and agreements hereinafter set forth the parties do hereby agree as follows:

1. **Fire Service.** Fairfield Township agrees to purchase from Crosslake, and Crosslake agrees to provide Fairfield Township, the following fire services:

- Structural Firefighting

 - External Structural Firefighting

 - Interior Structural Firefighting

- Grass Firefighting

- General Firefighting

 - Vehicles & Equipment

 - Carbon Monoxide Calls

 - Other Non-Structural Firefighting

- Rescue

 - Vehicle & Equipment Extrication

 - General Search & Rescue

 - Confined Space Rescue

 - Water Rescue

- Emergency Medical Services

 - Fire Scenes

 - Rescue Scenes

- General Medicals – Level of Emergency Medical Response

 - First Responder

- Hazardous Materials Response – Level of Hazardous Materials Response

 - First Responder, Awareness

- Disaster Response

- Mutual Aid

The services indicated above are further explained, or limited, as follows:

- a. **Allocation of Resources.** The parties understand the fire department officer in charge of the particular scene shall exercise judgment to determine, in consideration of all the established policies, guidelines, procedures, and practices, how best to allocate the available resources of the fire department under the circumstances of a given situation. Failure to provide fire services because of poor weather conditions or other conditions beyond the control of Crosslake shall not be deemed a breach of this contract.
 - b. **No Guarantee.** The parties understand and agree Crosslake will endeavor to provide the services indicated above to the best of its ability given the circumstances, but Crosslake makes no guarantees that the services it actually provides in a given situation will meet any particular criteria or standard.
 - c. **Mutual Aid.** The City of Crosslake has a mutual aid agreement with Cuyuna Range Fire Departments. In the event another Cuyuna Range Fire Department is called by Crosslake Fire Department, Fairfield Township shall not be responsible for any third party claims that arise as a result of the mutual aid rendered by said Cuyuna Range Fire Department.
2. **Payment.** Fairfield Township agrees to pay Crosslake annually during the term of this contract the payment amount according to the following formula:
- a. 3 ½% of current years Tax Capacity calculated by Crow Wing County. 3 ½% of Tax Capacity of \$521,410 equals \$18,249.35.
 - b. Eighteen Thousand Two Hundred Forty Nine and 35/100th Dollars (\$18,249.35) Annual Payment for the contract year, April 1, 2017 through March 31, 2018 ("Annual Payment"). Said annual payment is due, in full, on or before April 1, 2017.
 - c. Three Hundred Fifty and 00/100th Dollars (\$350.00) for the first hour or any portion thereof that Crosslake Fire Department spends responding to a fire call; and Three Hundred and 00/100th Dollars (\$300.00) for each additional hour or fraction thereof.
 - d. One Hundred and 00/100th Dollars (\$100.00) per gallon for firefighting foam used in fighting a fire. The decision to use firefighting foam is solely the responsibility of the Crosslake Fire Department's Fire Chief or officer in charge of the fire incident.
 - e. Within 45 days after the fire incident Crosslake shall submit a written invoice (claim) to the owner of the property that received the service with a demand for payment; with instructions to remit the amount due to Fairfield Township. A

duplicate copy of said claim shall be sent to Fairfield Township with payment in full due from Fairfield Township 120 days from the date of the claim.

3. **Annual Meeting of Parties.** Fairfield Township shall have the right to request a meeting with Crosslake Fire Department and City staff to discuss contract and service issues. Fairfield Township reserves the right to appear before the Crosslake City Council to discuss any issues unresolved by Crosslake Fire Department or City staff.
4. **Emergency Service Charge.** Fairfield Township, in its sole discretion, may exercise its authority to impose and collect an emergency service charge on those receiving emergency services, including fire services, within Fairfield Township. Crosslake shall have no right to, or interest in, any service fees collected by Fairfield Township. If Fairfield Township imposes an emergency service charge it shall provide Crosslake a list of the specific types of information it determines it needs collected in order to successfully impose and collect the charge. Crosslake shall make a good faith effort to collect the requested information for each service call to the Service Territory and promptly provide Fairfield Township with the information it collected.
5. **Service Territory.** Crosslake shall provide fire services as indicated in this contract to the area in Fairfield Township described below and/or as indicated on a map which is attached hereto and made part of this contract. The identified area shall constitute the Fairfield Township Service Territory including Sections 6, 7, 8, 9, 16, 17, 18, 19, 20, 21, 28, 29, 30, 31, 32, and 33 for the purposes of this contract. See attached Exhibit "B".

The municipal boundaries of specific sections of Fairfield Township as shown in the public record.

6. **Term.** This contract shall commence on the effective date indicated above and shall expire at 11:59 P.M. March 31, 2018 unless terminated earlier as provided herein.
7. **Ownership.** Crosslake owns the buildings and equipment associated with the Fire Department and the amounts paid by Fairfield Township do not give rise to any ownership interest in, or responsibility toward, those items unless a specific ownership interest is indicated below: NONE
8. **Crosslake Responsibilities.** In addition to any other obligations described herein, Crosslake shall:
 - a. Authorize and direct the Crosslake Fire Department to provide the fire services described herein to Fairfield Township's Service Territory of which specific sections are identified;
 - b. Develop a detailed annual operational budget for the fire department for each year during the term of this contract by the Anniversary Date and present it to Fairfield

Township along with sufficient information to explain the items included in the budget figures;

- c. Upon Fairfield Township's request, provide Fairfield Township access to financial and cost data related to the fire department for five years prior to the current service year;
 - d. Disclose to Fairfield Township any proposed action Crosslake or the fire department intends to take that can reasonably be expected to affect the Insurance Services Office Fire Protection Grade in the Service Territory or Crosslake's ability to provide the fire services indicated above; and
 - e. Promptly disclose to Fairfield Township any information Crosslake can reasonably anticipate will directly affect its ability to perform its obligations under this contract.
9. **Fairfield Township's Responsibilities.** In addition to any other obligations described herein, Fairfield Township shall:
- a. Promptly pay Crosslake the payment amount as indicated above for the year of service, or a prorated share of the payment amount for the length of service actually provided if the contract is terminated early;
 - b. Approve a budget during the term of the contract that will provide funds needed to pay the payment amount; and
 - c. Promptly disclose to Crosslake any information Fairfield Township can reasonably anticipate will directly affect its ability to perform its obligations under this contract.

It is understood and agreed Fairfield Township shall have no responsibility whatsoever toward the firefighters or other emergency personnel including any employment related issues such as training, supervision, performance reviews, discipline, compensation, benefits, insurance coverage, compliance with any employment related federal, state, and local laws and rules such as OSHA, ERISA, RLSA, FMLA, or any other employment related issues, and Crosslake shall indemnify Fairfield Township from any such claims. It is further agreed Fairfield Township has no responsibility, beyond paying the agreed upon payment amount, for acquiring, operating, maintaining, housing, or replacing equipment as needed to provide the fire services described herein.

10. **Insurance Requirements.** Crosslake shall maintain general liability insurance for its services and shall include Fairfield Township as an additional insured for the term of this contract and any extensions thereof. Crosslake shall provide Fairfield Township proof of such insurance coverage and the additional insured endorsement naming the Township of Fairfield annually by the anniversary date of this contract.

11. **Indemnification.** Crosslake agrees to defend and indemnify Fairfield Township against any claims brought or actions filed against Fairfield Township or any officer, employee, or volunteer of Fairfield Township for injury to, death of, or damage to the property of any third person or persons, arising from Crosslake's performance under this contract for services. Under no circumstances, however, shall Crosslake be required to pay on behalf of itself and Fairfield Township, any amounts in excess of the limits on liability established in Minnesota Statutes Chapter 466 applicable to any one party. The limits of liability for Fairfield Township and Crosslake may not be added together to determine the maximum amount of liability for Crosslake. The intent of this subdivision is to impose on Crosslake a limited duty to defend and indemnify Fairfield Township for claims arising out of the performance of this contract subject to the limits of liability under Minnesota Statutes Chapter 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts between the parties and to permit liability claims against both parties from a single occurrence to be defended by a single attorney.
12. **No Waiver.** Nothing herein shall be construed to waive or limit any immunity from, or limitation on, liability available to either party, whether set forth in Minnesota Statutes Chapter 466 or otherwise.
13. **Modification.** This writing contains the entire agreement between the parties and no alterations, variations, modifications, or waivers of the provisions of this agreement are valid unless reduced to writing, signed by both Crosslake and Fairfield Township, and attached hereto.
14. **Subcontracting & Assignment.** Crosslake shall not subcontract or assign any portion of this contract to another without prior written permission from Fairfield Township. Services provided to Fairfield Township pursuant to a mutual aid agreement Crosslake has, or may enter into, with another entity does not constitute a subcontract or assignment requiring prior approval of Fairfield Township so long as Crosslake remains primarily responsible for providing the services to Fairfield Township's Service Territory.
15. **Termination.** This contract may be terminated at any time during its term by mutual agreement of the parties. Either party may terminate this agreement by personally serving a 120 day written notice of termination on the other party. This agreement shall terminate 120 days from the date of personal service of the written termination notice unless the party serving the notice withdraws the notice in writing before it is effective. If Fairfield Township fails to pay for the service according to the schedule established herein, this contract shall be null and void without further notice. Notice to Crosslake shall be served on the Crosslake City Clerk, and notice to Fairfield Township shall be served on the Clerk of Fairfield Township.

16. **Service Contract.** This is a service contract. The parties do not intend to undertake or create, and nothing herein shall be construed as creating a joint powers agreement, joint venture, or joint enterprise between the parties.
17. **Arbitration.** All claims or disputes between the parties arising out of, or relating to the Contract or the breach thereof shall be finally decided by arbitration in accordance with the rules of the American Arbitration Association, unless the parties mutually agree in writing otherwise. Written notice of the demand for arbitration shall be personally delivered to the other party and shall be made no longer than (90) days after the facts giving rise to the dispute have been discovered by the party requesting arbitration. The Arbitrator shall apply the laws of the State of Minnesota.
18. **Minnesota Law Governs.** This contract shall be governed by and construed in accordance with the internal laws of the State of Minnesota. All proceedings related to this contract shall be venued in the State of Minnesota.
19. **Severability.** The provisions of this contract shall be deemed severable. If any part of this contract is rendered void, invalid or otherwise unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this contract.

IN WITNESS WHEREOF, the parties have executed this contract effective on the date indicated above.

CITY OF CROSSLAKE

By its Mayor:

Signature

Print Name

Date

City Clerk

Fire Chief

TOWNSHIP OF FAIRFIELD

By its Chair:

Signature

Print Name

Date

Clerk



B.
12.

**NORTH AMBULANCE
CROSSLAKE**

FEBRUARY 2017 RUN REPORT

TOTAL CALLOUTS: 44
NIGHT: 19 DAY: 25

No Loads: 03
Cancels: 09
Fire Standbys: 00
Police Standbys: 00
Transported Patients: 32

CROSSLAKE: 27 (2 No Load, 6 Cancel)
BREEZY POINT: 07 (1 No Load)
IDEAL: 00
MISSION: 00
FIFTY LAKES: 00
MANHATTAN BEACH: 00
CENTER: 00
TIMOTHY: 00

MUTUAL AID TO:
PINE RIVER: 07 (3 Cancel)
BRAINERD: 03

BLS TRANSFERS: 00
ALS TRANSFERS: 00

ALS INTERCEPTS (ADVANCED LIFE SUPPORT):
BRAINERD: 00
PINE RIVER: 00
AIRCARE: 01

Staff Report - Crosslake Parks, Recreation & Library

Date: March 8, 2017

To: Crosslake City Council

From: Jon Henke, Director of Parks, Recreation & Library

1. New Kiosk for the Nordic Ridge Recreation Area

Crow Wing County will be supplying an informational kiosk at the trail head for the cross country ski trails adjacent to the Picnic Shelter at the Community Center. Park staff met with the County Staff last week and made some preliminary plans for this new addition. The Park Department is also working with a local business to create better signage for the Nordic Ridge Trail System so that hikers and skiers will have an easier time utilizing the trail system. Both of these improvements will be done without the use of tax dollars.

2. Bunco Club

The Parks Department has started a new club at the Community Center. Come and learn the game of Bunco. Bunco is played with Dice. The program will be played on Monday's from 1:00-3:30.

3. Dog Park Committee Update

The Committee is waiting for estimates on the fencing for the proposed park. Once the estimate is received fund raising will begin for the park. The group is recommending to locate the park to the west of the cold storage building at the Joint Maintenance Facility.

4. AAA

The Community Center will be hosting a senior driving refresher course on Wednesday April 5th from 9-

1. Interested participants can call AAA at 1-888-234-1294.

5. Roof Update

WSN, Norson and the City of Crosslake will be sharing the expense to repair the Community Center Roof. The work will be completed by Equity Builders this spring. The estimated cost for the city's portion of the project should be less than \$1,700.

6. Tax Appointments

AARP is once again performing free tax help at the Crosslake Community Center. Reservations are available on Tuesday's and Wednesday's from 9-12. Call the Community Center for an appointment.

7. Crosslake Conversations

The Community Center will not be hosting Chautauqua sessions this summer. The Park Department is working on a new program called "Crosslake Conversations". This new program will take place the second Wednesday of June and July at 1:30. Topics are yet to be determined. We hope to highlight MN Design Team Initiatives and also provide an update on the Crosslake Comprehensive Plan. Additional updates on this new program will be available in April.

8. South Bay Park

The Park Department is working on a conceptual plan to present to the City Council in April or May that will lay out Phase I of the potential development of South Bay Park. Park staff will be attempting to communicate with local property owners to re configure the current access road to the park. If the City Council and the key stakeholders along the current road provide positive support for the project, staff will start working with architects to develop the road, trail and parking area for the proposed park. The preliminary plan is to develop a special event park that will be available to rent for various gatherings. Revenue from the facility could then be used to develop the park in the future.

9. Library Book Sale Update

The Park and Library Department would like to extend our sincere appreciation to all of the volunteers that spearheaded the construction of new book shelves for meeting room #3 at the Community Center. The addition of the shelves has provided an aesthetically pleasing backdrop to an ordinarily plain meeting room. The shelves will provide room for more than 5,000 books that will be sold to raise additional funds for library improvements in the future. Book Sales will be held the first Friday of the month starting in May. In the months of June, July and August sales will take place on Friday's and also Saturday's. Times for the sale will be 12-4 on Friday's and 10-1 on Saturday's. Volunteers are needed for both the sales and the transfer of the books from storage boxes to the shelves. Interested volunteers should contact Kim Larson or Jon Henke at the Crosslake Community center.

10. Tennis Instructor Needed

The Park Department is in search of a Tennis Instructor for the annual summer program. Tennis lessons will be held Mon-Wed from 9-12 and will run for six weeks starting in June.

11. Whitefish Warrior/Clover Dash

Register for the Whitefish Warrior Adventure Run in the month of March and receive \$5.00 off your registration fee by using the promo code: Lucky17

Register at: thewhitefishwarrior.itsyourrace.com

Crosslake will also host the Crosslake Clover Dash on March 18th as part of the St. Patrick's Day Celebration. Register at: cloverdash.itsyourrace.com

12. Solar Gardens

The Park Department is researching the possibility of creating a solar garden at the Community Center. The addition of solar gardens have created significant energy savings to other municipalities across the state who have implemented them. Park Staff will try and organize a meeting for local volunteers who would like to assist with this exciting venture in the coming months.

13. Literature Come's Alive!

Joe Albrecht who was one of the key contributors to the Crosslake Chautauqua is developing a new program that will be held on Monday mornings from 9:30-11. This program will offer an opportunity to learn and practice a variety of techniques that expand and enrich the experience of reading literature. The program is scheduled to run for 7 weeks and will begin June 12th.

B.14.

MONTHLY PLANNING & ZONING STATISTICS - CROSSLAKE

PERMITS	February-2017	Year-to-Date 2017	February-2016	Year-to-Date 2016
New Construction (Dwellings)	0	1	1	1
Septic - New	0	1	1	1
Septic Upgrades	0	0	0	0
Porch / Deck	1	1	2	2
Additions	1	2	0	0
Access. Structures	1	1	1	1
Signs/Trees/Driveway...	1	1	0	0
Landscape Alterations	1	2	0	0
Demo/Move	0	0	0	0
Fences	0	0	0	0
E911 Addresses Assigned	1	2	1	1
Total Permits Issued	6	11	6	6

ENFORCEMENT / COMPLAINTS	Year-to-Date 2017	Year-to-Date Closed	Year-to-Date Open	Year-to-Date % Closed
Enforcement	0	0	0	N/A

CUSTOMER SERVICE STATISTICS	February-2017	Year-to-Date 2017	February-2016	Year-to-Date 2016
Counter Visits	56	92	46	84
Phone Calls	76	172	82	163
Email	27	47	28	63
Total	159	311	156	310

Call For Service	0	2	3	4
Shoreland Rapid Assessment Completed (Buffer)	0	0	0	0
Stormwater Plans Submitted	0	0	3	3
Site Visits	7	16	5	7

COMPLIANCE SEPTIC STATISTICS	Year-To-Date Received 2017	Year-To-Date Failed 2017	Year-To-Date Received 2016	Year-To-Date Failed 2016
Septic Compliance Inspections	3	0	3	0
Passing Septic Compliance Percentage		100%		100.0%

PUBLIC HEARINGS	February-2017	Year-to-Date 2017	February-2016	Year-to-Date 2016
DRT	3	4	2	7
Variance	2	3	2	2
CUP/IUP	0	0	0	0
Land Use Map	0	0	0	0
Subdivisions (Metes & Bounds; Preliminary; Final)	0	0	0	1
Consolidations/Lot Line Adjustments	0	0	3	4

B.15.



STATED MINUTES

City of Crosslake Planning Commission/Board of Adjustment

January 27, 2017
9:00 A.M.

Crosslake City Hall
37028 County Road 66
Crosslake, MN 56442

1. Present: Aaron Herzog, Chair; Mark Wessels; Mark LaFon; Matt Kuker and Council Member Dave Nevin
2. Absent: Joel Knippel
3. Staff: Chris Pence, Crow Wing County Land Services Supervisor; Jon Kolstad, Crosslake Land Services Specialist and Cheryl Stuckmayer, Customer Service Specialists II
4. 12-23-16 Minutes & Findings – Motion by Wessels; supported by Kuker to approve the minutes & findings as written. All members voting “Aye”, Motion carried.
5. Old Business
 - 5.1 None
6. New Business
 - 6.1 Thomas R & Lona J Kluge – Variance for lot size, lake setback and road right-of-way setback
7. Other Business
 - 7.1 None
8. Adjournment

**Thomas R & Lona J Kluge
120052405P00009**

Herzog announced the variance request then invited Kluge, Owner/applicant and Larson of RemWhirl, the representative, to the podium. Kolstad read the variance request, comment, history of the parcel and the surrounding parcel history into the record. Larson explained structure foundation. Pence and Kolstad explained the floodplain requirements and levels. Kluge stated he purchased the property in 1973, the owner for 43 years; that the cabin was built around 1918 or 1920; the history of their ownership and his family's history pertaining to the property along with the family's current needs. LaFon questioned Kluge as to a comment received from another resident stating that the property hasn't been used for 10 years. Kluge replied that it has been used by his family members only. Herzog opened the public hearing with Nelson (adult son & mother) coming up and stating that they were in support of the proposed project. Herzog asked for clarification on what can & can't be done without a variance approved. LaFon stated he was concerned about the size of the lot. Kuker indicated that along with the small lot, there is no building envelope. Wessels spoke about his personal history with this lot and the improvements that this project would bring to the parcel and neighbors. Discussion on 180 day state statue was held, along with the current easements. Herzog closed the public hearing and requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

January 27, 2017 Action:

Motion by Wessels; supported by Kuker to approve the variance for:

- 1. Building site lot size of 11,560 square feet where 30,000 square feet is required**
- 2. Lake setback of 23.5 feet where 75 feet is required to proposed dwelling**
- 3. Road Right-of-Way setback of 15.5 feet where 35 feet is required to proposed dwelling**

To construct:

- Building site on nonconforming lot size**
- 871 square foot dwelling**

Per the findings of fact as discussed, the on-sites conducted on 1-26-17 and as shown on the certificate of survey received at the Planning & Zoning office dated 12-20-16 for property located 38595 County Road 66, Sec 05, City of Crosslake

Conditions:

Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 1-27-19

- 1. Work with the staff to implement the submitted stormwater plan prepared by RemWhirl**
- 2. Implement a temporary erosion/sediment control plan**
- 3. Implement the required shoreline vegetation per the 2002 variance condition**

Findings: See attached

All members voting "Aye", Motion carried.

Matters not on the Agenda:

1. Upcoming agenda and joint meeting items were discussed pertaining to ordinance changes or wording and enforcement issues. Staff to work with Person to put together ordinance information.
2. Disclosure of upcoming:
 - a. Bourbon Room over the counter permit
 - b. Crosswoods Development LLC February public hearing applications

Motion by LaFon; supported by Kuker to adjourn at 10:46 A.M.

All members voting "Aye", Motion carried.

Respectfully yours,

Cheryl Stuckmayer

Cheryl Stuckmayer
Customer Service Specialists II

B. 16.

CITY OF CROSSLAKE
PUBLIC WORKS COMMISSION
MEETING MINUTES
MONDAY, FEBRUARY 6, 2017
4:00 P.M. – CITY HALL

Pursuant to due notice and call the Public Works Commission held its regular monthly meeting on Monday, February 6, 2017 in City Hall. The meeting was called to order at 4:01 P.M. by Chairman Darrell Shannon with the following members present: Darrell Shannon, Doug Vierzba, Tim Berg and Dale Melberg. Absent was John Pribyl and Council Liaison Dave Schrupp. Also in attendance were Finance Director/Treasurer Mike Lyonais, Public Works Director Ted Strand, Council Member Brad Nelson, and City Engineer Dave Reese.

A MOTION WAS MADE BY DOUG VIERZBA, SECONDED BY DALE MELBERG TO APPROVE THE DECEMBER 5, 2016 MEETING MINUTES. AYES: ALL.

A MOTION WAS MADE BY DOUG VIERZBA, SECONDED BY DALE MELBERG TO APPROVE THE JANUARY 5, 2017 MEETING MINUTES. AYES: ALL.

Included in the packet were the City-County-Township meeting notes and material order forms. Ted Strand explained that the City has the opportunity to work with Crow Wing County on certain projects as well as order supplies with them at a bulk rate. This program could save the City money. Mr. Strand will bring possible opportunities to the Commission when they arise. The City is currently purchasing road salt from the County because the City's salt has been used. Last month the City used 200 tons of road salt and sand.

A memo dated February 2, 2017 from Dave Reese regarding the status of easement offers/acquisitions for Dream Island Bridge was included in the packet. Easement appraisals were completed in September 2016 and the Council directed staff to move forward with the offers to the property owners based on the appraisal values in October 2016. As of January 23, 2017, no response from either party was received, so a second letter was sent via certified mail. Jeffrey Schwarze of 37696 Dream Island Road responded to WSN that the offer of \$27,600 was not adequate and he verbally counter offered \$45,000. He had hoped the City's offer would cover the cost of tree replacement. Dave Reese explained that there were three options for the Commission to consider: 1) accept the verbal counter offer, 2) negotiate a third offer, or 3) proceed with condemnation proceedings. No response was received from Leonard and Karen Nyholm of 37703 Dream Island Road and Dave Reese stated that an alternate method of contacting this party may be needed if communication cannot be made via mail or phone. Darrell Shannon stated that he was in favor of starting the condemnation process on both properties in hopes of getting reasonable responses. Doug Vierzba agreed with Mr. Shannon and stated that the offers were generous. Tim Berg stated that he would like to know which realtor gave Mr. Schwarze the property value and stated that he could understand the Schwarze's position. Mr. Berg hoped there could be a good resolution and that condemnation would be a good approach for the unresponsive property owner. Dave Reese explained that the City Attorney would need to be involved with the condemnation process and that it could take up to 180 days. A MOTION WAS MADE BY DALE MELBERG AND SECONDED BY DOUG VIERZBA TO RECOMMEND

TO THE CITY COUNCIL THAT CONDEMNATION PROCEEDINGS BEGIN FOR EASEMENTS AT 37696 AND 37703 DREAM ISLAND ROAD. AYES: ALL.

The Commission spent considerable time looking at preliminary maps of the 2017 road projects. Dave Reese reviewed each road with the Commission and showed them alignments and right of ways and pointed out possible issues. The Commission discussed possible soil issues on Tamarack Road.

Council Member Nelson arrived at 4:25 P.M.

A lengthy discussion ensued regarding Anchor Point Road improvements and the proposed extended paved shoulder. The right of way is sporadic and Dave Reese suggested having a right of way plat completed. Many parcels have personal property in the right of way including fences and sprinklers. Dave Reese reminded the Commission that there is a dispute on Forest Lodge Road of whether the City owns the right of way. The cost of the extended shoulder, and whether to assess the cost to the property owners, was discussed. Darrell Shannon stated that the City has paid for trails and extended shoulders in the past because they are enjoyed by the entire community. Brad Nelson stated that the estimated cost of \$240,000 for the extended shoulder would be hard for residents to accept if they don't live on Anchor Point Road. Mike Lyonais added that there is money in the budget to either pay for the extended shoulder or to reduce the debt of the road project bonds. Brad Nelson suggested that the City could save money if the extended shoulder ended a few hundred feet short of Ginseng Patch Road where there is another property ownership question being reviewed by the City.

Mike Lyonais left the meeting at 4:45 P.M.

A MOTION WAS MADE BY DALE MELBERG AND SECONDED BY TIM BERG TO RECOMMEND TO THE COUNCIL THAT A RIGHT OF WAY PLAT BE COMPLETED FOR THE ANCHOR POINT ROAD PROJECT. AYES: ALL.

A MOTION WAS MADE BY TIM BERG AND SECONDED BY DALE MELBERG TO RECOMMEND TO THE COUNCIL THAT A RIGHT OF WAY PLAT BE COMPLETED FOR THE MILINDA SHORES ROAD PROJECT. AYES: ALL.

Ted Strand stated that he would like to mail an informative postcard to the property owners on the roads being improved in 2017 so that they have time to ask questions and be involved in the process. There is also a link on the City's webpage for road project information.

Ted Strand reported that there is no change to the status of the wastewater treatment plant. The plant is running well. Staff is working with WSN and Quality Flow on a lift station control issue which will be done on Thursday. The Council will decide whether to proceed with improvements to the plant as proposed.

Ted Strand gave an update on Town Square roads and whether the City should accept them and take over maintenance. The Commission had many questions that were relayed to Jim Anderson from the City Attorney. Jim Anderson called Ted Strand last week and said he would talk to his

partners to see if they were agreeable to the changes in the agreement including the City collecting an escrow for future repairs.

Dave Reese reported that the Planning and Zoning Department sent out preliminary information on a possible Common Interest Community (CIC) in Town Square which would require the extension of the municipal sewer. The cost would be the developer's responsibility. Townhomes would each receive one Equivalent Residential Connection Charge (ERC). The apartment buildings will need further review to determine the number of ERCs for each building. Water meters were recommended for each apartment building that would be used by the City to determine monthly user charges.

It was the consensus of the Commission to retain Darrell Shannon as Chair.

There being no further business at 5:18 P.M., IT WAS MOVED BY DALE MELBERG, SECONDED BY DOUG VIERZBA THAT THE MEETING BE ADJOURNED. AYES: ALL.

A handwritten signature in cursive script, reading "Charlene Nelson", written in dark ink. The signature is fluid and stylized, with the first name "Charlene" being more prominent than the last name "Nelson".

Charlene Nelson
City Clerk

B. 17.

STEPHEN L. ROE
11663 Whitefish Ave.
Crosslake, Minnesota 56442-2042
218-692-3331
218-232-3554 cell
roetreat@crosslake.net

February 17, 2017

The Honorable Patty Norgaard, Mayor
City of Crosslake
37028 Co. Rd. 66
Crosslake, MN 56442

VIA E-MAIL

Dear Mayor Norgaard,

I am hereby submitting my resignation from the Crosslake Economic Development Authority and the Crosslakers. I have found that my personal life requires more of my attention. I am therefore going to refocus my time.

Respectfully,



Stephen L. Roe

cc: Charlene Nelson, Clerk
Dean Fitch, EDA
Bob Perkins, Crosslakers

B.18.

Crosslake Roll-Off & Recycling Services

	2017										Total Tons							
	February																	
Mixed Paper	9720	Aluminum Tin	750	Glass	2100	Plastic	2240	Metal	13740	Cardboard	5980	Electro	0	Total lbs	34530	2000#	2000	17.265
January	0	0	0	0	0	6660	1420	0	0	2540	0	0	0	10620	0	2000	5.31	0
February																		0
March																		0
April																		0
May																		0
June																		0
July																		0
August																		0
September																		0
October																		0
November																		0
December																		0
TOTAL IBS	9720	750	2100	6660	3660	13740	8520	0	0	0	0	0	0	0	0	0	0	0
2000#	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000
TOTAL TONS	4.86	0.375	1.05	3.33	1.83	6.87	4.26	0	0	0	0	0	0	0	0	0	0	0

Tires 0

SCORE REPORT FORM

B. 19.

Mo./Yr. **January 2017**

CROSSLAKE REPORT

Organization: Waste Partners, Inc.
PO Box 677 Pine River, MN 56474
Contact Person: Eric Loge Ph: (218) 824-8727 Fax: (218) 587-5122

Materials delivered to: Cass County - Pine River Transfer Station
Cardboard & Mixed Paper - LDI or Rock-Tenn
Metal - Crow Wing Recycling or Pine River Iron & Metal

RESIDENTIAL COMMERCIAL

Total Paper : (includes)

11,764

Corrugated Cardboard

2,384

Newspaper

-

Mixed Paper (News, Mags, Mixed Mail, CDBD)

9,380

Metal: Appliances, misc...

Commingled Materials: (includes)

10,191

%		lbs
5%	Metals- Aluminum Cans	510
21%	Tin Cans	2140
61%	Glass-	6216
	Clear bottles	
	Green bottles	
	brown bottles	
10%	Plastic - #1 & #2 bottles	1019
3%	Reject	306
100%		10191

Total LBS.

21954

0

Total Tons

10.98

0

OUT OF COUNTY Waste Disposal

Final Destination: **N/A**

Disposal Site Permit # : _____

Tons Delivered: **NONE**

**Total Number of
Households
Served this Month**

1015

	Trash		Recycling		59,736	64,900
	Accounts	Rate	Accounts	%	Paper	Commingle
BRD	2740	58%	1586	35%	21012	22828
BAX	1546	93%	1441	32%	19091	20741
B.P.	659	87%	572	13%	7578	8233
P.L.	263	77%	202	4%	2676	2907
C.L.	1015	70%	708	16%	9380	10191
NIS	70	0%	0	0%	0	0
	6293	0.72	4509			

B.20.

City of Crosslake

RESOLUTION 17-_____

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
Donald and Lynda Wilson	\$50.00	Tax Help Program

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 13th day of March, 2017.

Patty Norgaard
Mayor

ATTEST:

Charlene Nelson
City Clerk
(SEAL)

B.21.

BILLS FOR APPROVAL
March 13, 2017

VENDORS	DEPT		AMOUNT
Ace Hardware, hardware	Park		15.26
Ace Hardware, work bag	PW		4.99
Ace Hardware, propane	Cemetery		37.31
Ace Hardware, measuring tape, marking paint	Cemetery		26.97
Ace Hardware, hardware	Park		4.76
Ace Hardware, batteries	Park		15.98
Ace Hardware, drill bits, car wash, brace	Police		36.76
Ace Hardware, hardware	PW		77.08
Ace Hardware, lampholder	Park		2.99
Ace Hardware, picture hanging strip	Park		6.59
Ace Hardware, hardware	PW		7.47
Ace Hardware, calculator, shears	Sewer		42.97
Ace Hardware, janitorial supplies	PW		18.58
Ace Hardware, hardware	Sewer		8.98
Ace Hardware, hardware	Park		5.18
Ace Hardware, brace	Park		11.96
Ace Hardware, switchlock	Park		1.99
Ace Hardware, braces	Park		6.98
Ace Hardware, chest waders	Sewer		74.99
Ace Hardware, hardware	Gov't		24.34
Ace Hardware, batteries, pliers, screwdriver	PW		93.53
Ace Hardware, fuses, valve	PW		44.96
Applied Concepts, cables	Police		281.80
AW Research, water testing	Sewer		475.20
Baker & Taylor, books	Library		648.14
Banyon, backup storage	Admin		129.00
Blue Cross Blue Shield, health insurance	ALL		20,259.00
Bob Hartman, reimburse travel expense	Police	pd 3-6	16.17
Breen & Person, legal fees	ALL		5,310.00
Chemsearch, cleamers	PW		291.24
City of Crosslake, sewer utilities	PW/Gov't		135.00
Clean Team, march cleaning	PW/Gov't		1,082.50
Clement Plumbing, repair drinking fountain	Gov't		146.00
Council #65, union dues	Gov't		385.00
Crosslake Communications, phone, fax, cable, internet	ALL		1,353.60
Crosslake Rolloff, recycling	Gov't		2,695.00
Crow Wing County Attorney, forfeiture proceeds	Police		15.20
CTC I.T., february i.t. labor	ALL		750.00
Culligan, water and cooler rental	PW/Gov't		75.61
Dacotah Paper, janitorial supplies	Gov't		85.48
Dacotah Paper, janitorial supplies	Park		463.86
Dave Demcho, reimburse mileage	Fire	pd 3-6	144.46
Deferred Comp	ALL		300.00
Delta Dental, dental insurance	ALL		1,642.50
Diamond Industrial Cleaning Equipment, car soap	PW		499.95

DJV Consulting, january-march services	Admin		2,625.00
DVS, license plates	Police		6.00
East Side Oil, filter recycling	Gov't		25.00
Fastenal, safety cones, helmet, nozzles	PW		729.22
Fastenal, safety cones, nozzles	PW		397.62
Fire Instruction & Rescue, ems quarterly training	Fire		600.00
Fire Instruction & Rescue, emt refresher	Fire		300.00
Fire Instruction & Rescue, ropes and knots class	Fire	pd 3-6	750.00
Fire Instruction & Rescue, instructor 1 class	Fire	pd 3-6	180.00
Fire Instruction & Rescue, osha department refresher	Fire		550.00
Fire Safety USA, fan	Fire		2,199.00
Fire Safety USA, single gas co meters	Fire		2,215.00
First Supply, flush kit	PW		29.71
Follett, software support	Library		1,000.00
Fortis, disability	ALL		645.94
Grafix Shoppe, custom non-reflective kit	Police		335.17
Granite Electronics, program radio	Fire		55.00
Guardian Pest Solutions, pest control	ALL		77.60
Gull Lake Glass, install batteries	Park		155.00
Holden Electric, get circuit to fire panel	Gov't		155.41
Holiday Station, propane refill	PW		60.11
Holiday Station, propane refill	PW		36.49
Holiday Station, antifreeze	Police		10.73
Holiday Station, antifreeze	Police		10.73
Holiday Station, propane refill	PW		96.59
Initiative Foundation, annual contribution	Gov't		1,650.00
Jim Anderson, refund for application fee	PZ		3,250.00
Joe Chase, reimburse travel expenses	PW		532.20
Joe Chase, reimburse travel expenses	Fire		504.95
Jon Henke, reimburse mileage	Park		172.00
Lakes Area Gallery, framing	Gov't		356.44
Lakes Area Rental, mini kubota rental	PW		169.00
Lakes Heating and Cooling, hook up garage heater	Park		354.00
Mail Finance, postage meter rental	Gov't		236.49
Marco, copier lease	Park		223.30
Mars Supply, scba masks	Fire		688.22
Mastercard, Active 911, membership renewal	Fire		352.50
Mastercard, Amazon, exercise guidelines	Park		28.79
Mastercard, Arrowwood Resort, lodging	Fire	pd 2-28	503.32
Mastercard, CDW, server enclosure	Gov't	pd 2-24	647.60
Mastercard, Fleet Farm, uniform	Sewer		128.95
Mastercard, Insty Prints, no parking signs	PW		129.33
Mastercard, Marriott, lodging	Fire		546.96
Mastercard, Moonlite Square, diesel fuel	PW	pd 2-24	47.35
Mastercard, MRWA, conference registration	Sewer		460.00
Mastercard, Shoebuy.com, uniform	Police		167.94
Mastercard, travel expenses	Park		263.65
Mastercard, travel expenses	Police		217.72

Mastercard, Vintage Technologies, power converter	Police	pd 2-28	194.38
Menards, led wall pack, sump pump, bulbs	PW/Park		471.95
Menards, switches, cooler, video recorder, backup camera	PW		353.96
Menards, led area light, broom, squeegee	PW		286.82
Midwest Machinery, oil line	Park	pd 3-6	48.18
Mike Lyonais, reimburse petty cash	ALL		72.33
Napa, socket	PW		12.69
Napa, dry oil	Fire		52.14
NCPERS-Life Insurance	ALL		96.00
Northland Freightliner, brake repair, oil change	PW		554.26
Northland Press, ordinance 339	Gov't		68.00
Olsen Thielen, audit services	Phone Co	pd 2-14	15,000.00
Premier Auto, transmission service, oil change	Police		231.38
Premier Auto, floor mats	Police		109.95
Premier Auto, transmission service	PW		208.33
Quality Flow Systems, sensor, switch	Sewer		1,050.33
Rescue Pax, ropes, ice rescue kit	Fire	pd 3-6	5,550.00
Rich Irish, reimburse mileage	Fire	pd 3-6	153.01
Riteway, fund accounting checks	Admin		195.28
State Treasurer, forfeiture proceeds	Police		7.60
Teamsters, union dues	Police	pd 3-6	206.00
The Office Shop, receipts, clipboards	PW		8.19
The Office Shop, copy paper	PZ/Admin		79.87
The Office Shop, white boards, office furniture	Sewer		802.00
US Bank, copier lease	ALL		156.00
US Bank, agent fees	Phone Co		450.00
USA Bluebook, supplies	Sewer		171.84
Verizon, air card and ipad charges	ALL	pd 3-6	342.54
Verizon, cell phone charges	ALL		469.57
Viking Coke, pop	Park		107.11
Waste Partners, trash removal	ALL		231.90
WSN, engineering fees	ALL		38,852.36
Xcel Energy, gas utilities	ALL		2,272.70
TOTAL			131,498.03

B. 22.

CITY OF CROSSLAKE REGULAR SCHEDULED MONTHLY MEETINGS

City Council Meeting – Meets the second Monday of the month at 7:00 P.M. at City Hall

Economic Development Authority - Meets the first ~~Wednesday~~ **Thursday** of the month at 8:30 A.M. at City Hall

Planning & Zoning Commission – Monthly Tour – Meets the fourth Thursday of the month at 9:00 A.M. at City Hall; Meeting/Public Hearing – Meets the fourth Friday of the month at 9:00 A.M. at City Hall

Park & Recreation/Library Commission – Meets the fourth Wednesday of the month at 2:00 P.M. at the Community Center

Public Works/Cemetery/Sewer Commission – Meets the first Monday of the month at 4:00 P.M. at City Hall

Meetings may be rescheduled due to extenuating circumstances. Meeting date changes will be posted on the bulletin board in the lobby of City Hall.

A quorum of the City Council may be present at these meetings.

Updated 3/13/17
City Clerk/Commissions/Regular Meetings

B. 23.

Crosslake Economic Development Authority
Meeting Minutes
8:40 A.M. – 9:58 A.M.
December 7, 2017

Members present: Patty Norgaard, Dean Fitch, Mark Wessels and Steve Roe. Others present: Sheila Haverkamp, BLAEDC Executive Director, Martha Steele, BLAEDC EXEC, Josh Netland, Crosslake Communications.

The regular monthly meeting of the Crosslake EDA was called to order at 8:40 A.M. by President Patty Norgaard.

A motion was made by Steve Roe and seconded by Dean Fitch to approve the minutes of the November 2nd meeting. After determining that the motion in the minutes regarding the transfer of the revolving loan fund was stated as intended, the motion carried with all ayes.

A financial review by Dean Fitch indicated all revolving loan funds are current with nothing new to report.

Program:

Sheila Haverkamp provided an update of the 2016 year in review and a preview of BLAEDC's 2017 goals. Sheila Haverkamp and Char Kinzer of Crow Wing Power addressed the Crosslake City Council at the November meeting. The city council approved the transfer the Rural Utilities Service Funds to Crow Wing Power. The Crow Wing Power Board of Directors also approved the transfer. The transfer of funds needs to be signed off by the USDA Rural Utilities Services. Historically, there have been no issues in this type of transfer. Sheila Haverkamp is continuing to meet with an attorney regarding the regulations surrounding the consolidation of multiple funds into the Unified Fund. She feels that Unified Funds informational presentations will be made to the communities in January, February and March. The representative of Crosslake on the board will need to be finalized by the City of Crosslake. The term of the representatives is still being determined. Funding from the BLAEDC Unified Fund is expected to be available in 2017. Questions were raised regarding the odds of Crosslake getting funds and the response was that funds that are applied for will need to comply with the original terms of the funding and that it would need to fall under the role of economic development. BLAEDC United Funds will be processed by a combination of the support of the Initiative Foundation and BLAEDC staff with the Initiative Foundation doing the underwriting and the application process starting with BLAEDC. Sheila Haverkamp will be presenting to her Board of Directors the accomplishments and priorities for 2016. Although there were not as many "large" projects there were a lot of small business projects and overall there were quite a few success stories. A major project was accomplished with the hiring of Mike Bjerkness as workforce director of the Key Recruitment Program to work directly with local companies to identify their needs and find qualified applicants. The 2017 goals are to help current companies grow and to launch the BLAEDC Unified Fund.

Business Update:

Dean Fitch provided an implementation update of the four parts of the Crosslakers Design Process: The Strategic Advisory Commission—the interview committee is working to identify potential talent of seven to nine people with a completion date of January. The actual SAC will begin functioning late January of early February.

Public Relations—members are currently being recruited with a goal of establishing quarterly plans.

Funding Task Force—no new updates with a goal of being fully established by 2nd and 3rd quarters of 2017.

Work Groups—seven of the twelve groups have organized. Each work group has an area of focus and will define their goals. Overall, progress is taking longer than thought, but eight of the twelve work groups have had one or more meetings and are making headway.

New Business:

2017 EDA Planning

1. Where are we going?—changing roles due to transfer of funds.
2. What is our role?
3. Outreach—cultivate current businesses, identify potential businesses, contact seasonal businesses.
4. Partnerships—for example, Chamber of Commerce.

Patty Norgaard requested comments and ideas. The January EDA meeting will focus on establishing goals for each quarter of 2017. Dean Fitch commented that the focus of EDA needs to be driven by outreach rather than as a funding source. As BLAEDC will be an integral part of the process, Sheila Haverkamp was asked to define BLAEDC's goals and mission for 2017. She responded that the main focus is impacting the curve of job growth with the following key points:

1. Promotion and awareness
2. Work with prospective companies—what do they need to be successful
3. BRE visits—existing companies highest priority
4. Workforce issues
5. EXEC Program
6. Tech services

She is looking at areas to keep money local, identifying energy and natural resources and defining industry sectors including the identification of home base businesses with the potential to grow.

Announcements:

The next EDA meeting will be held on January 4, 2017.

There being no further business or announcements, Patty Norgaard adjourned the meeting at 9:58 AM.

Respectfully submitted,
Martha Steele
BLAEDC EXEC Volunteer

Crosslake Economic Development Authority
Meeting Minutes
8:30 A.M. – 10:05 A.M. January 11, 2017 City Hall

Members present: Patty Norgaard, Dean Fitch, Jo Smith, Steve Roe and Gary Heacox. Others present: Sheila Haverkamp, BLAEDC Executive Director, Martha Steele, BLAEDC EXEC, Josh Netland, Crosslake Communications/ECTC General Manager, Bart Taylor, Unified Funds Liaison.

The regular monthly meeting of the Crosslake EDA was called to order at 8:30 A.M. by President Patty Norgaard.

A motion was made by Jo Smith and seconded by Dean Fitch to approve the minutes of the December 7th meeting. Motion carried with all ayes.

A financial review by Dean Fitch indicated all revolving loan funds are current noting that amount listed as a credit fund pass through was connected to the MN Design effort.

Patty Norgaard introduced Bart Taylor as the BLAEDC Unified Funds liaison. Gary Heacox was introduced as the liaison from the Crosslake City Council to the Economic Development Authority.

Patty Norgaard presented the slate of officers: President-Dean Fitch, Vice President-Jo Smith, Secretary/Treasurer-Steve Roe and opened the nominations from the floor. No additional nominations were presented. A motion was made by Patty Norgaard and seconded by Dean Fitch to close the nominations. Motion carried with all ayes.

A motion was made by Jo Smith and seconded by Patty Norgaard to approve the slate of officers as presented for the 2017 Crosslake EDA. Motion carried with all ayes.

It was stated that although the EDA has the required five members two alternates are still needed.

The meeting was then turned over to Dean Fitch, President.

New Business:

The approval of the 2017 BLAEDC contract was required. Sheila Haverkamp highlighted the function of BLAEDC noting that it is a regional organization that is supported by dozens of local government units. BLAEDC works to grow and expand economic development. The financial request for BLAEDC is \$7,400 for 2017 which breaks down to \$5900 to enter into a contract with BLAEDC and \$1500 for marketing. The amount is \$50 more than 2016. A motion was made by Jo Smith and seconded by Patty Norgaard to approve the 2017 BLAEDC contract. Motion carried with all ayes.

Dean Fitch presented a worksheet designed to help define the purpose and role of the EDA in 2017 in light of the transfer of funds to the BLAEDC Unified Fund. Five questions were outlined on the worksheet:

1. Be more outreach oriented? (proactive rather than reactive to financial requests)
2. Coordinated with the Chamber of Commerce as a resource for prospective new businesses? (who is contacting the Chamber?)
3. Cultivate current businesses with new financing options? (explain the Unified Fund)

4. Work to identify companies that would be great additions to Crosslake and encourage them to locate here? (high tech, manufacturing)
5. Identify and contact business owners that have a home here to encourage them to locate some or all of the business to Crosslake? (seasonal homeowners)

Discussion ensued with Bart Taylor and Josh Netland invited to add their opinions. Many ideas were formulated including a presence at trade shows and college job fairs, improvement of the website with the addition of videos and overall being more outreach driven. Bart Taylor reminded the members that BLAEDC essentially was originated out of the relationship with the Chamber of Commerce to attract and retain businesses. The question of what Crosslake can provide over other areas and how to concentrate on prospects already located here was brought up. Continued discussion centered on the common themes with the Design Team and the EDA. It was suggested that meetings of the EDA and the Design Team possibly become more interactive. Objectives and goals of the Crosslake EDA to be an ongoing discussion with members encouraged to think about the topics discussed and to bring back their thoughts and possibly new ideas at the February meeting.

Programs for the first quarter of 2017 were outlined including the BLAEDC Unified Fund update in February, Green Step City requirements in March in addition to the planning workshop for EDA. It was suggested that a planning workshop be scheduled in addition to the regular monthly meeting and that the Crosslakers be contacted.

Announcements:

February 2nd, 3rd and 4th Winterfest

Date not set for the BLAEDC Annual Meeting as it is dependent on the keynote speaker. Sheila Haverkamp welcomed suggestions for a speaker.

Next EDA meetings—February 1st and March 1st.

There being no further business or announcements, Dean Fitch adjourned the meeting at 10:05 AM.

Respectfully submitted,
Martha Steele
BLAEDC EXEC Volunteer

Crosslake Economic Development Authority
Meeting Minutes
8:30 A.M. – 9:55 A.M. February 1, 2017 City Hall

Members present: Patty Norgaard, Dean Fitch, Steve Roe, Jo Smith via phone.

Also present: Sheila Halverkamp, BLAEDC Executive Director, Martha Steele, BLAEDC EXEC, Josh Netland, Crosslake Communications/ECTC General Manager

The regular monthly meeting of the Crosslake EDA was called to order at 8:30 A.M. by President Dean Fitch.

A motion was made by Patty Norgaard and seconded by Steve Roe to approve the minutes of the January 11, 2017 meeting. No discussion. Motion carried with all ayes.

A financial review indicated no change from last month. The trial balance reflected a balance of \$7,856.78. Steve Roe requested that he receive the reports prior to the meetings. The carryover from 2016 was questioned. Steve Roe is to check on the carryover.

Old Business:

Sheila Haverkamp gave an update on the status of the Unified Fund. She reported that Char Kinzer of Crow Wing Power is working with the USDA and it sounds like everything is going well and that they are very excited to get funds disbursed as soon as the approval is received. The BLAEDC Board authorized funding for the attorney fees for the legal opinion needed for integrating the five sources. The next step is finalizing the agreements. The Initiative Foundation will be joining with BLAEDC to manage the loans. The BLAEDC staff will determine if it is a good project, the loan write-up will be done by the Initiative Foundation and then it will be presented to the United Fund Committee with a Crosslake representative. The hope is that the first project under the umbrella of the Unified Fund will be this summer. A final presentation to the Crosslake City Council will be given when all the details have been worked out. The attorney is to draft the agreement between BLAEDC and Crosslake. The plan is to meet with all the entities involved in March and April and market the Unified Fund in May and June. Dean Fitch suggested that Crosslake be put in front of the process because of the money movement from Crosslake to Crow Wing Power. Discussion followed on how to determine business needs and then go to BLAEDC; impacts of workforce, commuting, housing and schools to the community; what can EDA do to make Crosslake more visible and promoting the website. It was determined that it would be beneficial to locate three prime properties for business development.

The Goals and Objectives discussion started with a continued emphasis on identifying available areas for development including property owner, size, and water/sewer facilities. Steve Roe stated that a map of prospective sites should be done. Dean Fitch proposed that before the March meeting an additional meeting is held to get the map started by visiting potential locations. Goals were set to identify four properties for BLAEDC, determine the perfect type of company keeping in mind the environmental impact and to ascertain what sets Crosslake apart from other communities. Jo Smith suggested surveying to find out the likes and dislikes of current businesses. Multiple projects are going forward including housing behind Town Square, the charter school and the loon center.

New Business:

None

Announcements:

Winterfest February 2nd – 4th

BLAEDC Annual Meeting will be held Monday, March 6th from 11:30 to 1:15 at the Arrowwood Lodge, Baxter. Charlie Weaver, Executive Director, Minnesota Business Partnership will be the keynote speaker.

Jo Smith announced that the dog park project initiated as part of the process of the MN Design Project was approved by the Park and Recreation Department and will be going for approval at the next City Council meeting.

March Meeting:

Green Step City

Map/Strategies and how this fits into comprehensive plan update

There being no further business or announcements, Dean Fitch adjourned the meeting at 9:55 A.M.

Respectfully submitted,

Martha Steele

BLAEDC EXEC Volunteer

Crosslake Economic Development Authority Special Meeting
Meeting Minutes
8:30 A.M. – 9:50 A.M. March 1, 2017 City Hall

Members Present: Patty Norgaard, Dean Fitch, Jo Smith (via phone)

Others Present: Sheila Haverkamp, BLAEDC Executive Director, Martha Steele, BLAEDC EXEC, Roger Roy, Cross-Tech Manufacturing, Jon Kolstad, Land Services Specialist

As a result of a plan of action during the February meeting, it was decided to identify potential properties that might be available for business development at a special meeting. President Dean Fitch called the special meeting to order at 8:30 A.M.

Before delving into the purpose of the special meeting, two items of business were presented by Dean Fitch. The first item of business was the submitted resignation of Steve Roe. Motion made by Patty Norgaard and seconded by Dean Fitch to accept the resignation. No discussion. Motion carried with all ayes. The second item of business was to address the meetings being held on Wednesdays as this day was difficult for Gary Heacock to attend. The regular meeting of the Crosslake EDA is currently scheduled for Wednesday, March 8th, that would include the traditional review of finances and business items and a presentation by the Crosslake School Foundation that is seeking support from the city. Dean Fitch recommended that the regular March meeting be moved to Thursday, March 9th and that going forward the regular meetings be held the first Thursday of each month. Keeping the meeting in the first week would ensure that the EDA meeting would be held before the City Council meeting. All present had no objections to moving the regular meetings to the first Thursday of the month.

Moving onto the topic of the day, Dean Fitch summarized it by recapping the sentiment that three to five properties be identified as sites for potential business development that would become a resource for BLAEDC. All types of properties including existing office/retail area and vacant lots would be identified with detailed information such as size, fiber optic, sewer, water and taxes. Maps were displayed that indicated the zoning of areas within Crosslake. A map showing the sites identified as potential business sites and the details of each site would be a tool for Sheila Haverkamp to encourage business prospects. As there were zoning differences in the maps displayed, Jon Kolstad, Land Services Specialist, was requested to join the meeting. Jon Kolstad identified the correct map and verified the location of the city sewer line. He stated that there were no potential zoning changes in the offing and spot zoning was discouraged. The question came up as to how aggressive does the EDA want to be and defining the type of projects to be pursued. Discussion continued on the topic of the downtown area, housing needs and the importance of walkability. It was suggested that conversations with property owners of potential business sites be initiated. Roger Roy was asked to contact Pat Murphy to start this process. Learning that one-third of the property in Crosslake is publicly owned, it was questioned if there are any public owned lands that would work for light industrial/commercial purposes. Discussion continued onto waterfront commercial areas and the prospect of having public docks with accessibility to the downtown area. Once the charter school has moved to its new facility, the buildings currently utilized by the school would be a potential site for development. Jo Smith brought up the MN Design Team suggestions for an arts/crafts area, a theatre site and temporary housing for seasonal workers. All potential uses for the present school site that would encourage meeting with the owner of the school property.

The meeting on Thursday, March 9th, will include a presentation by Mike Stone from the Crosslake School Foundation. Dean Fitch asked Roger Roy to host the April 6th meeting at his business, Cross-Tech. The possibility of inviting Pat Murphy to this meeting was suggested.

Jon Kolstad volunteered to create larger maps and maps that highlight the properties zoned for business development.

Sheila Haverkamp reminded everyone of the BLAEDC Annual Meeting on Monday, March 6th, with keynote speaker Charlie Weaver.

Meeting adjourned at 9:50 A.M.

Respectfully submitted,
Martha Steele
BLAEDC EXEC Volunteer

Recap of March 1st meeting by Sheila Haverkamp as requested by Dean Fitch

Existing sites and facilities were discussed to further understand the city's economic development opportunities including the city's land use map. Items noted:

- The city includes approximately 1/3 water, 1/3 government owned property, and 1/3 privately owned property.
- Whenever feasible, we should encourage development within the corridor that is served by city sewer.
- We need to further understand the commercial/light industrial zoned property in the city which is owned by Dean Eggena.
- We need to further understand the sites within the sewer corridor that are owned by the government that may be available for business development.
- We need to explore the future intent of strategic sites and facilities within the city to determine the owners vision – the Old Fire or current school building, The Exchange site, Little Yukon site.
- We need to continuing promoting and working with property owners in Downtown – Jim Anderson and Reed's.
- Ideas for existing facilities included a tech incubator, arts, culture, music, seasonal housing, etc.

D.1.

Dear Crosslake City Council,

My name is Sharon Bodie and I am the director of the "28th Annual Tour of Lakes Bicycle Ride". I thought you might appreciate some information in advance about the ride since we will be staging our event in Crosslake on June 3, 2017.

Tour of Lakes is a one day bicycle tour hosted by the Paul Bunyan Cyclists Bicycle Club. It is an all-volunteer event and is not a charity fund raiser. We do charge a fee but we put as much money into the ride as is needed. If there are left over funds we have for many years given away new quality bicycles, helmets and locks to needy children at Christmas time.

Our headquarters will be at the Community Center Picnic shelter. Riders will park and check in between 6 a.m. and 8 a.m. and then ride routes of 35 or 65 miles. We have four rest stops on the 65 mile route and two rest stops on the 35 mile route. They will return to the shelter for a picnic lunch, root beer floats and a low-key band to listen to. We have set a limit of no more than 1200 riders. Support vehicles monitor the routes with an Amateur Radio Club member (HAM radio operators) in the vehicles as well.

This is the 28th year of our ride and the third time we have started at the picnic shelter in Crosslake. We rotate our starting location each year between the towns of Brainerd, Baxter, Pequot Lakes, Crosby, Crosslake and have started several times at Manhattan Beach. This year we are happy to be back in Crosslake. I have talked with Jon Henke and I have completed the required Special Event Application and Community Center Reservation Application. I have presented Jon with an additional insured Insurance certificate for the City of Crosslake. Jon felt that with this letter we did not need to attend a city council meeting. We are certainly willing to do so if you would like us to. I have presented this information to Crosslake Police, CWC Sheriff's Department and Crow Wing County. Crow Wing County is also listed as additional insured on our Insurance policy.

I have attached our route maps and cue sheets so you will know what roads we will be on. We do not publish our route in advance.

We are looking forward to being in Crosslake this year. Please feel free to contact me at any time with any questions or concerns you might have.

Thank you,

Sharon Bodie, TOL Director

bodie@brainerd.net

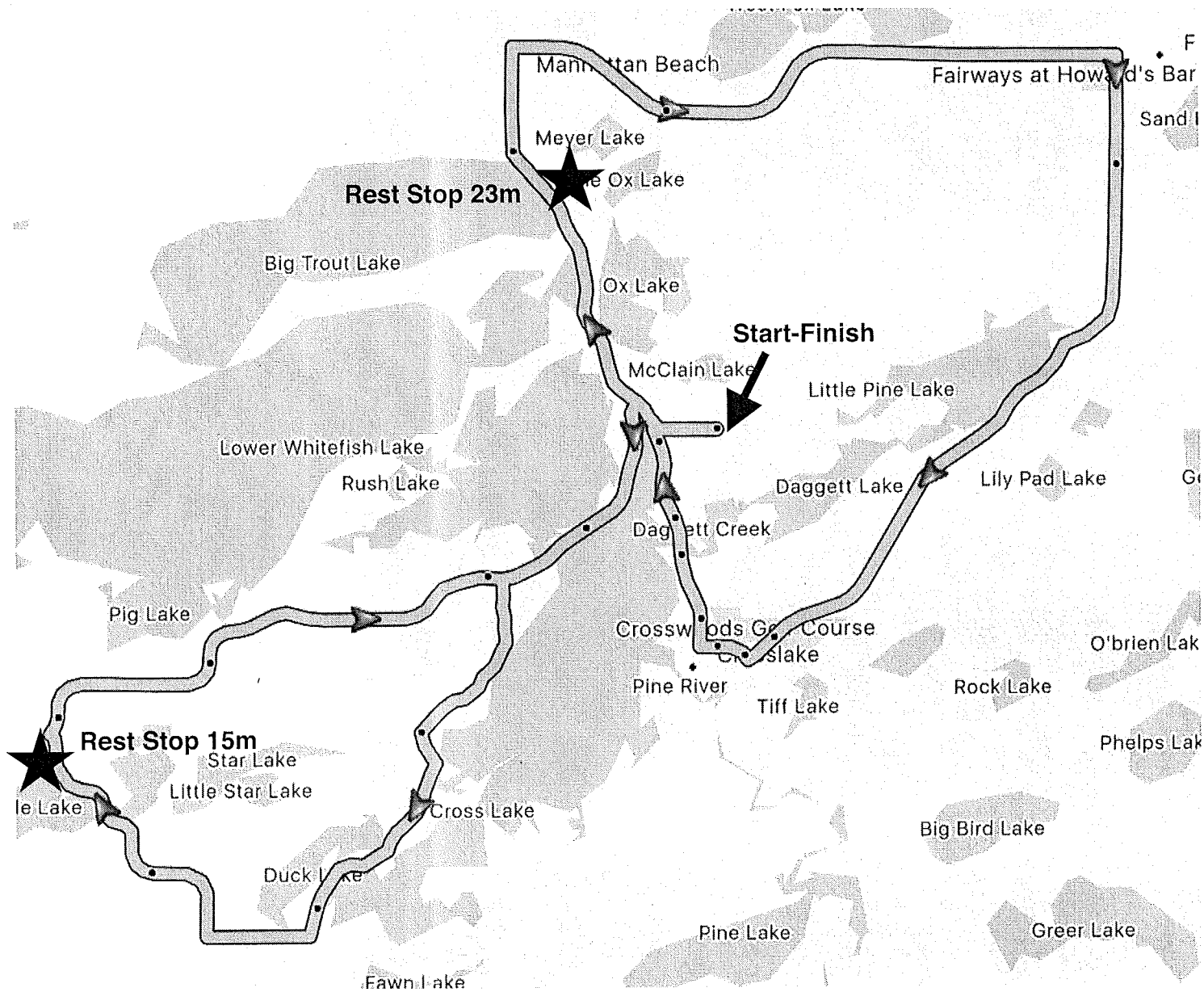
Home 218-829-5649, Cell 218-821-8379

Draft 2017 TOL short

36.4 miles

Leg	Dir	Type	Notes	Total
	→	Right	Turn right onto Co Hwy 66/Co Rd 66	0.5
0.2	←	Left	Turn left onto Co Rd 16	0.7
1.8	←	Left	Turn left onto W Shore Dr/Westshore Dr	2.6
3.3	←	Left	Turn left onto Echo Bay Dr	5.9
0.3	←	Left	Turn left onto Co Rd 103	6.1
2.6	→	Right	Turn right onto Co Rd 3	8.8
1.2	→	Right	Turn right onto Fawn Lake Rd	10.0
1.9	→	Right	Turn right onto Co Rd 39	11.9
3.2	→	Right	Turn right onto Co Rd 16	15.1
5.5	←	Left	Turn left onto Co Hwy 66/Co Rd 66	20.6
3.0	→	Right	Turn right onto Co Hwy 1/Co Rd 1	23.7
4.4	→	Right	Turn right onto Co Rd 3	28.1
5.6	→	Right	Turn right onto Swann Dr	33.7
0.5	→	Right	Turn right onto Co Hwy 66/Co Rd 66	34.1
1.8	→	Right	Turn right onto Daggett Pine Rd	35.9

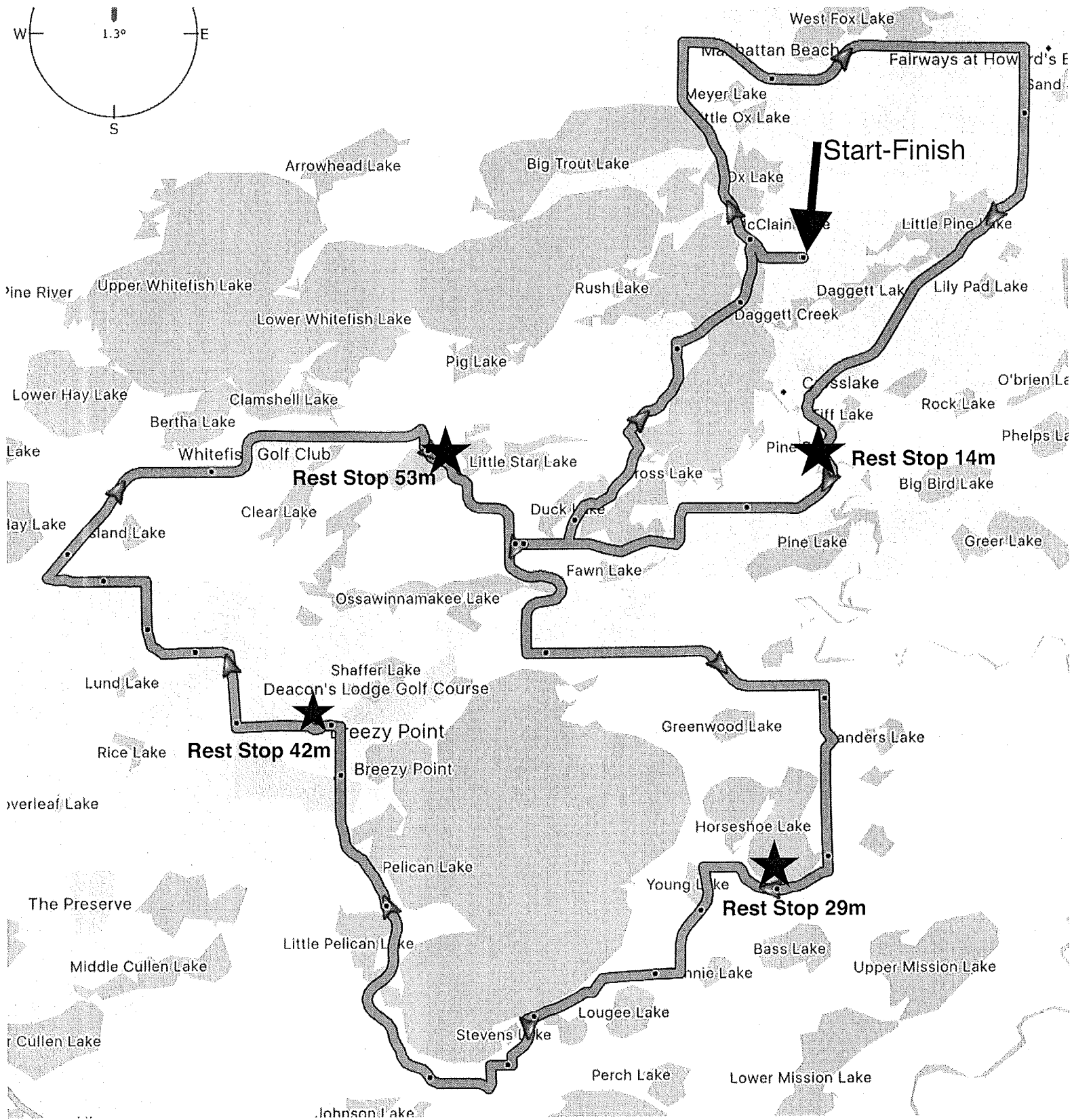
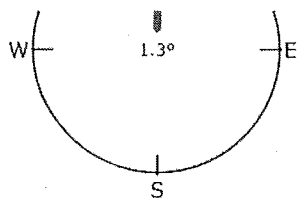
Ride With GPS · <https://ridewithgps.com>



draft 2017 TOL long

61.1 miles

Leg	Dir	Type	Notes	Total
	→	Right	Turn right onto Co Hwy 66/Co Rd 66	0.4
3.3	→	Right	Turn right onto Co Hwy 1/Co Rd 1	3.7
4.4	→	Right	Turn right onto Co Rd 3	8.1
5.9	←	Left	Turn left onto Co Hwy 37/Co Rd 37	14.0
0.7	↑	Straight	Continue straight onto Co Rd 36	14.7
1.6	↑	Straight	Continue onto Co Rd 103	16.3
3.5	←	Left	Turn left onto Co Rd 39	19.8
2.2	←	Left	Turn left onto Co Rd 11	22.0
3.7	→	Right	Turn right onto E Horseshoe Lake Rd	25.7
2.7	→	Right	Turn right onto Mission Park Dr	28.4
1.7	←	Left	Turn left onto Co Rd 3	30.1
1.6	→	Right	Turn right onto Pelican Beach Rd	31.7
1.0	→	Right	Slight right onto Pelican Lake Rd	32.6
1.0	←	Left	Turn left to stay on Pelican Lake Rd	33.7
0.6	←	Left	Turn left onto Ross Point Rd	34.2
0.1	→	Right	Turn right onto County Rd 118 N	34.4
0.3	←	Left	Turn left to stay on County Rd 118 N	34.6
0.3	→	Right	Turn right onto County Rd 4 N/Red Pine Dr	35.0
5.5	↑	Straight	Continue straight onto Co Rd 11	40.5
0.8	←	Left	Turn left onto Ski Chalet Dr	41.3
0.2	→	Right	Turn right to stay on Ski Chalet Dr	41.5
1.0	→	Right	Turn right onto Ranchette Dr	42.6
1.0	←	Left	Turn left onto Buschmann Rd	43.6
1.0	→	Right	Turn right onto Nelson Rd	44.6
0.9	←	Left	Turn left onto Wild Acres Rd	45.5
1.2	→	Right	Turn right onto Co Rd 16	46.7
5.6	→	Right	Turn right onto Co Rd 39	52.2
2.2	←	Left	Turn left onto Co Rd 103	54.5
0.7	←	Left	Turn left onto W Shore Dr	55.2
3.5	→	Right	Turn right onto Co Rd 16	58.6
1.8	→	Right	Turn right onto Co Hwy 66/Co Rd 66	60.5
0.2	←	Left	Turn left onto Daggett Pine Rd	60.7



D. 2.

MEMO TO: City Council

FROM: Mayor Norgaard

DATE: March 3, 2017

SUBJECT: Commission Appointments

I hereby recommend the following appointments:

Economic Development Authority

Roger Roy - appointment to fill vacancy expiring 1/31/18

Planning and Zoning Commission

Bill Schiltz - alternate

Jan Pierce - alternate



CITY OF CROSSLAKE

APPLICATION FOR APPOINTMENT TO CITY BOARD OR COMMISSION

PERSONAL INFORMATION

Name: Last Roy First Roger

Address: _____

Phone: (H) _____ (W) _____ (Cell) _____

Occupation: MANUFACTURING Employer: SELF-CROSS-TECH MFG INC.

Email Address: _____

Are you a Crosslake resident or property owner? ☒ Yes ☐ No If yes, ☐ Seasonal ☒ Permanent

If yes, how long have you been a Crosslake resident or property owner? 1985

☐ Please check this box if you are currently on a board or commission and wish to be considered for reappointment. Please note below the current board or commission you are currently serving. You are not required to complete the remainder of the application.

Please rank in order which of the following boards and commissions you are interested in serving on:

- ☒ Planning and Zoning Commission (Crosslake residency or property ownership required)
- ☒ Economic Development Authority (Crosslake residency or property ownership required)
- ☐ Public Works/Cemetery/Sewer Commission (Crosslake residency or property ownership required)
- ☐ Parks and Recreation/Library Commission (Crosslake residency or property ownership not required)
- ☐ Crosslake Communications Advisory Board (Must own property within service area)

Why are you interested in being appointed to a City advisory board or commission?

I ALWAYS HAVE BEEN AN ADVOCATE FOR BUSINESSES IN CROSSLAKE

What strengths and abilities would you bring to the board or commission? Please include any education and experience that would assist you in serving on a board or commission.

I WAS A MASONRY CONTRACTOR & BUILDER IN THE TWIN CITIES FOR 27 YEARS. OWNED & OPERATED CHANNEL LIQUOR FROM 1997-2004. OWNER OF CROSS-TECH MFG. INC. 1999 TO PRESENT 18 YEARS.

What are the most important issues facing our community over the next several years? What do you think the role of your board or commission should be in addressing those issues?

BUSINESS GROWTH AND LOCATING PROPERTY TO FIT THE BUSINESSES THAT ARE THINKING TO MOVE OR START A BUSINESS IN CROSSLAKE!

(over)

Attendance: Are you aware of the importance of regular meeting attendance, including the time commitment involved in preparing for meetings, and do you feel you have the time available to be an active participant? ☒ Yes ☐ No

Comments:

POTENTIAL CONFLICTS

Conflicts of Interest may arise by the participation in any activity, recommended action, or decision from which you receive or could potentially receive direct or indirect personal financial gain. In accordance with this definition, do you have any legal or equitable interest in any business which could be construed as a conflict of interest? ☐ Yes ☒ No

If yes, please explain:

Signature

Regan C. Ray

Date

MARCH 1, 2017

Note: The selection process will vary according to the number of applications and vacancies, and may not include interviews with all applicants.

THANK YOU FOR YOUR INTEREST IN SERVING ON A CITY BOARD OR COMMISSION!

Please return application to:

City of Crosslake

37028 County Road 66

Crosslake, MN 56442

218-692-2688 Phone

218-692-2687 Fax

DATA PRACTICES ADVISORY

We are required to provide the following information to you. Under Minnesota law, some of the information requested above is public information, which must be provided to anyone who requests it. Some of it is classified as private information, which is not generally available to the public. However, all of the information will be used by the City Council in determining whether you should be appointed to a Board or Commission. Therefore, the information will be provided to the City Council in a public forum and will be reviewed in public. It will therefore be part of the public record, which will be available to anyone. Failure to provide the requested information may result in your not being considered for appointment. If you have concerns about providing any of the requested information, please contact City Hall at 218-692-2688.

MARCH 13th



CITY OF CROSSLAKE
APPLICATION FOR APPOINTMENT TO CITY BOARD OR COMMISSION

PERSONAL INFORMATION

Name: Last SCHILTZ First Bill

Address: _____

Phone: (H) — (W) — (Cell) —

Occupation: Self Employed Employer: Semi Retired

Email Address: _____

Are you a Crosslake resident or property owner? ☒ Yes ☐ No If yes, ☐ Seasonal ☒ Permanent

If yes, how long have you been a Crosslake resident or property owner? 20+ years

☐ Please check this box if you are currently on a board or commission and wish to be considered for reappointment. Please note below the current board or commission you are currently serving. You are not required to complete the remainder of the application.

Please rank in order which of the following boards and commissions you are interested in serving on:

- ☒ Planning and Zoning Commission (Crosslake residency or property ownership required)
- ☐ Economic Development Authority (Crosslake residency or property ownership required)
- ☐ Public Works/Cemetery/Sewer Commission (Crosslake residency or property ownership required)
- ☐ Parks and Recreation/Library Commission (Crosslake residency or property ownership not required)
- ☐ Crosslake Communications Advisory Board (Must own property within service area)

Why are you interested in being appointed to a City advisory board or commission?

I now have the time needed to
volunteer in some capacity
to help the city & county

What strengths and abilities would you bring to the board or commission? Please include any education and experience that would assist you in serving on a board or commission.

I have been a business owner
for 30+ years. I am a mechanical
and structural engineer

What are the most important issues facing our community over the next several years? What do you think the role of your board or commission should be in addressing those issues?

lake water quality / lake over use
support the businesses / attract
visitors year round
more diverse economic base
ie manufacturing & industrial
not totally dependent on tourism

(over)

Attendance: Are you aware of the importance of regular meeting attendance, including the time commitment involved in preparing for meetings, and do you feel you have the time available to be an active participant? ☒ Yes ☐ No

Comments:

I AM SEN. RETIRED SELF EMPLOYED
MY WIFE SUPPORTS THIS NEW ROLE

POTENTIAL CONFLICTS

Conflicts of Interest may arise by the participation in any activity, recommended action, or decision from which you receive or could potentially receive direct or indirect personal financial gain. In accordance with this definition, do you have any legal or equitable interest in any business which could be construed as a conflict of interest? ☐ Yes ☒ No

If yes, please explain:

Signature

Date

2-22-17

Note: The selection process will vary according to the number of applications and vacancies, and may not include interviews with all applicants.

THANK YOU FOR YOUR INTEREST IN SERVING ON A CITY BOARD OR COMMISSION!

Please return application to:
City of Crosslake
37028 County Road 66
Crosslake, MN 56442
218-692-2688 Phone
218-692-2687 Fax

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CITY OF CROSSLAKE

APPLICATION FOR APPOINTMENT TO CITY BOARD OR COMMISSION

PERSONAL INFORMATION

Name: Last Pierce First Jan

Address: Crosslake, MN - 56442

Phone: (H) _____ (W) _____ (Cell) _____

Occupation: retired Employer: _____

Email Address: _____

Are you a Crosslake resident or property owner? ☒ Yes ☐ No If yes, ☐ Seasonal ☒ Permanent

If yes, how long have you been a Crosslake resident or property owner? 2 yrs -

☐ Please check this box if you are currently on a board or commission and wish to be considered for reappointment. Please note below the current board or commission you are currently serving. You are not required to complete the remainder of the application.

Please rank in order which of the following boards and commissions you are interested in serving on:

- ☒ Planning and Zoning Commission (Crosslake residency or property ownership required)
- ☐ Economic Development Authority (Crosslake residency or property ownership required)
- ☐ Public Works/Cemetery/Sewer Commission (Crosslake residency or property ownership required)
- ☐ Parks and Recreation/Library Commission (Crosslake residency or property ownership not required)
- ☐ Crosslake Communications Advisory Board (Must own property within service area)

Why are you interested in being appointed to a City advisory board or commission?

Life long resident/seasonal resident in Messner.

I believe that I have the experience and strong desire to support conservative progress and environmental enhancement/protection. I have time and passion to be a fully engaged participant.
What strengths and abilities would you bring to the board or commission? Please include any education and experience that would assist you in serving on a board or commission.

experience - 6 1/2 yrs p/z in Messner, plus 2+ yrs City Council.

Organized, understand the challenges in maintaining the "up north" feeling that is attractive to residents and visitors.
education, Administering BS Health Ed, MS Health Administration, adjunct professor of Human Resources, MBA program

What are the most important issues facing our community over the next several years? What do you think the role of your board or commission should be in addressing those issues?

- 1) Planning & implementation of realistic Comprehensive Plan that provides for conservative progress and the protection & maintenance of the environment that supports current and future generation needs.
- 2) Assisting the City Council in being a friendly, pro-active community without compromising the values and ideals and ordinances as defined by the City. (over)

Attendance: Are you aware of the importance of regular meeting attendance, including the time commitment involved in preparing for meetings, and do you feel you have the time available to be an active participant? ☒ Yes ☐ No

Comments:

I understand at this time I may be being considered for an alternate position. I believe that regular attendance and participation in discussions is essential to being a productive/effective alternate in times of need.

POTENTIAL CONFLICTS

Conflicts of Interest may arise by the participation in any activity, recommended action, or decision from which you receive or could potentially receive direct or indirect personal financial gain. In accordance with this definition, do you have any legal or equitable interest in any business which could be construed as a conflict of interest? ☐ Yes ☒ No

If yes, please explain:

Jan Pierce
Signature

March 1, 2017
Date

Note: The selection process will vary according to the number of applications and vacancies, and may not include interviews with all applicants.

THANK YOU FOR YOUR INTEREST IN SERVING ON A CITY BOARD OR COMMISSION!

Please return application to:

City of Crosslake
37028 County Road 66
Crosslake, MN 56442
218-692-2688 Phone
218-692-2687 Fax

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F. 1.

MEMO TO: City Council

FROM: Personnel Committee

DATE: March 13, 2017

SUBJECT: Recommendation to Allow Retirees to Participate in Employee Wellness Program

Following is an excerpt from the 2/14/17 Personnel Committee minutes:

“Patty Norgaard asked why the Employee Wellness Program was changed in 2014 to exclude retirees. Dan Vogt replied that the Council became aware that a retiree was signing in at the Community Center under the program and that the Council did not believe this employee benefit should be extended to retired employees. Tom Swenson stated that he was on the Personnel Committee when the program started and the intention was to allow people covered on the City’s insurance to have access to the fitness room. A MOTION WAS MADE BY PATTY NORGAARD AND SECONDED BY DAVE SCHRUPP TO CHANGE THE EMPLOYEE HANDBOOK TO ALLOW RETIREES THAT ARE STILL ON THE CITY’S HEALTH PLAN TO UTILIZE THE FITNESS ROOM AS DESCRIBED IN THE WELLNESS PROGRAM SECTION. MOTION CARRIED WITH ALL AYES.”

Attached is the proposed change to the Employee Handbook as recommended by the Personnel Committee.

Notice: Employees should request vacation time as soon as is practicable.

Accumulation/Carry Over: In general, full-time employees may carry over unused vacation time from one calendar year to another, but in no case may a full-time employee have more than 15 additional vacation days in any year. Any additional vacation days may not be carried over and will be forfeited. Part-time employees may carry over a prorated number of vacation days. The city council may, in its sole and complete discretion, permit additional accumulation for management personnel and for all other employees in unusual circumstances.

Payout: With City Council approval, an employee may receive pay in lieu of vacation time.

Upon voluntary termination of employment with proper advance notice, employees will be paid for all accrued unused vacation time available for use in that calendar year.

OTHER BENEFITS

The City currently provides life insurance, long-term disability, long-term care insurance, deferred compensation, flexible spending accounts and dependent care accounts as part of its employee benefits package. Some benefits are voluntary and require employee participation. For details regarding other benefits, contact the City Clerk or the Office Manager.

WELLNESS PROGRAM

The City of Crosslake Wellness Program allows current employees, spouses and family members who are eligible to receive City insurance benefit's the opportunity to utilize the Community Center Fitness Room. Part time employees are also eligible for the wellness program however, family members of part time employees will not be eligible. ~~Retired employees or their families will also not be eligible for the Wellness Program.~~

Procedure - Community Center Staff will track attendance for all Wellness Program participants.. A \$20.00 non-refundable fee will be collected to start the program. If participants utilize the fitness room a minimum of eight times per month, the participant will be granted free use of the fitness room the following month. This scenario will continue until such time as the participant fails to meet the minimum requirements for attendance in a given month. If the employee, spouse or family member fails to utilize the fitness facility at least eight times a month, a \$20.00 non refundable fee will once again be collected by the Community Center to re start the wellness program. Participation in the program will hopefully create healthier employees and family members which will result in reducing the City's insurance premium and reduce the probability of worker's compensation claims. It has also been proven that healthier employees use far less sick days than employees that do not lead a healthy lifestyle.

Details covering active Fire Department personnel and their eligibility for the Wellness Program can be obtained from the Fire Chief.



G.
l.
a.

January 27, 2017

City of Crosslake
City Hall
37028 County Rd 66
Crosslake, MN 56442

Re: Classification to "Non-Conservation" and Future Direct Sale of The 33 foot lane, Big Pine Trail Annex, subject to an easement of record

Dear Ms. Nelson:

In the near future, the Crow Wing County Board of Commissioners will classify the tax forfeited tract(s), below, as "Non-Conservation" which is required prior to sale pursuant to MS 282.01.

The 33 foot lane, Big Pine Trail Annex, subject to an easement of record.

RE Code: 14106000000A009

Before, however, Crow Wing County can proceed with its plans to offer this tract for sale, the city or township wherein these tracts lie, ***"must first approve the classification and intended sale"*** by the County Board. The city or township ***"is considered to have approved the classification and sale if the county board is not notified of the disapproval.....within 60 days of the date"*** of this letter.

If you respond within 60 days and do not support the County Board's action, ***"the County Board must follow the procedures in paragraphs (c) and (d), with regard to the parcel, and must additionally cause to be published in a newspaper a notice of the date, time, location, and purpose of the required meeting."***

Mark B. Liedl, Director
Land Services Department
322 Laurel Street, Suite 15
Brainerd, MN 56401

Our Vision: Being Minnesota's favorite place.
Our Mission: Serve well. Deliver value. Drive results.
Our Values: Be responsible. Treat people right. Build a better future.

Office: (218) 824-1010
Fax: (218) 824-1126
www.crowwing.us

According to MS 282.01, Subdivision 1, If the town or city ***"fails to submit an application and a resolution of the board or governing body to acquire the property within the six month withholding period, the county may offer the property for sale upon expiration of the withholding period."***

Whenever tax forfeited land is proposed to be sold, a generic form letter containing the language above is mailed to the township or city wherein the tax forfeited land lies. The language, above, stipulates the Statutes which apply and does reference a PUBLIC SALE which is the typical sale method. **IN THIS CASE, HOWEVER, CROW WING COUNTY PLANS TO PURSUE A POSSIBLE ALTERNATE SALE PROCEDURE PURSUANT TO MS 282.01, SUBD 7A, WHICH ALLOWS THE COUNTY BOARD TO SELL THE TAX FORFEIT PARCEL TO AN ADJOINING LANDOWNER ONLY.**

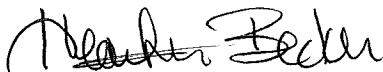
The tax forfeited tract.....

- Is 0.29 acre in size.
- Forfeited 6-28-2016
- The adjoining landowner to the east has inquired about the possibility of purchasing the parcel.

Please review the tax forfeited tract, attached, and inform this Department of your approval or disapproval of the County Board's future action to classify said tract to a "non-conservation" status with intentions to sell directly to an adjoining landowner.

If you have further questions, please give me a call.

Sincerely,

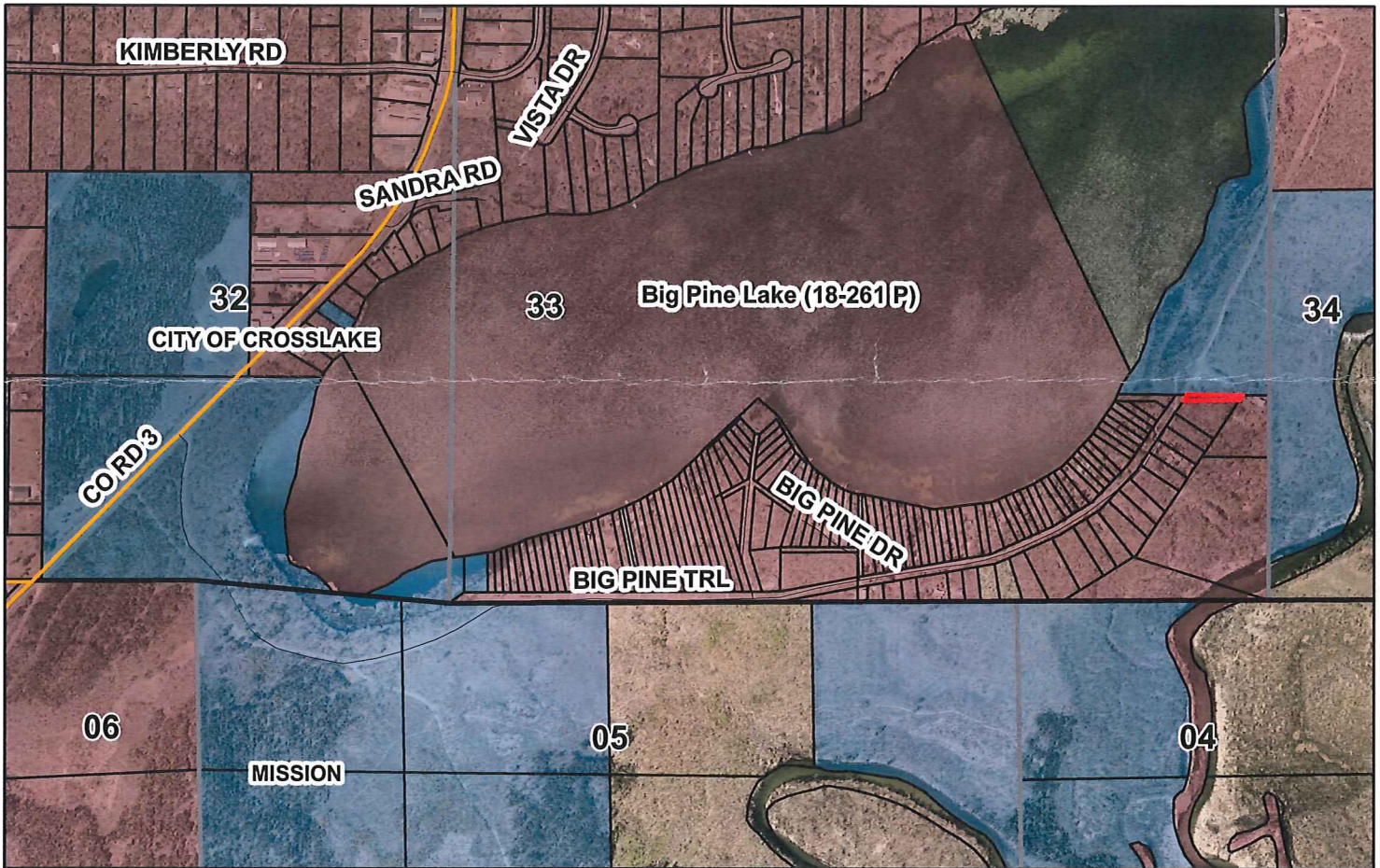


Heather Becker

Customer Service Specialist II

Encl: map

Direct Sale to Adjoining Landowner
City of Crosslake
Big Pine Trail Annex
The 33 foot lane, subject to an easement of record.
RE code: 14106000000A009



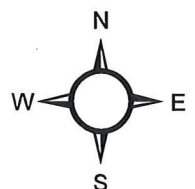
0 0.1 0.2 0.4 Miles

1 inch = 1,111 feet



Legend

- Unnamed Private Driveway
- US Highway
- State Highway
- County Road
- Township Road
- City Road
- Named Private Road
- Minimum Maintenance Road
- Cass County Road
- Boundary
- Sections
- Parcel Data
- Lakes



January 27, 2016

Crow Wing County Coordinates (projection) ArcGIS 10.1

G.2.a.

MEMO TO: City Council
FROM: Ted Strand
DATE: March 8, 2017
SUBJECT: Request to Purchase Asphalt Recycler

I am requesting approval to purchase an SMMT Asphalt Recycler for road patching. A demonstration unit is available at a cost of \$35,339.45. Following is an excerpt of the 3-6-17 Public Works Meeting minutes regarding this purchase:

"Ted Strand reported that he attended a demonstration of a hopper unit which melts asphalt for road repairs which could save the City money over several years. Staff would have access to hot asphalt all year long for permanent fixes rather than Band-Aid fixes. The State contract price for the unit is approximately \$38,000. A diesel unit is approximately \$48,000. Mr. Strand could purchase a demonstration diesel model for \$35,339.45. Mr. Strand stated that the 2017 Budget has \$50,000 assigned for crack sealing and asked that a portion of those funds be reallocated to purchase the hopper unit. A discussion ensued regarding how this compares with commercial units and how this could lower future budgets. A MOTION WAS MADE BY TIM BERG AND SECONDED BY DOUG VIERZBA TO RECOMMEND THE CITY COUNCIL APPROVE THE PURCHASE OF A HOPPER UNIT. MOTION CARRIED WITH ALL AYES."

SMMT

TRAILER ASPHALT RECYCLER



S SMMT ASPHALT RECYCLER

A Permanent Pothole repair in minutes...Hot Asphalt for under \$20.00 a ton..

St du ha pl W pa Stepp's SMMT Trailer Mounted Asphalt Recycler is a great solution for instant pothole repairs. The SMMT will produce 500 lbs of hot mix at 300-350° in minutes. Simply add millings or chunk asphalt into the hopper and in less than 10 minutes you are able to permanently repair your pothole.

Produce hot mix asphalt 24-7/365 days a year at any temperature. With the master mixer your repair is a one time repair no more cold patch!



Asphalt Recycling



THANK YOU FOR YOUR BUSINESS!