

**AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JULY 10, 2017
7:00 P.M. – CITY HALL**

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda (**Council Action-Motion**)

B. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by one **motion**. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Special Council Meeting Minutes of June 12, 2017
2. Regular Council Meeting Minutes of June 12, 2017
3. Special Council Meeting Minutes of June 26, 2017
4. City – Month End Revenue Report dated June 2017
5. City – Month End Expenditures Report dated June 2017
6. June 2017 Budget to Actual Analysis
7. Pledged Collateral Report dated June 30, 2017
8. Memo dated July 7, 2017 Re: TIF Reimbursement
9. Police Report for Crosslake – June 2017
10. Police Report for Mission Township – June 2017
11. Fire Department Report – June 2017
12. North Memorial Ambulance Report – June 2017
13. Planning and Zoning Monthly Statistics
14. Planning and Zoning Commission Meeting Minutes of May 26, 2017
15. Public Works Commission Meeting Minutes of June 5, 2017
16. Letter dated July 5, 2017 from Crow Wing County Highway Department Re: Future County Highway Projects
17. Crosslake Park/Library Commission Minutes of June 28, 2017
18. Crosslake Roll-Off Recycling Report for June 2017
19. Waste Partners Recycling Report for May 2017
20. Memos from League of MN Cities Re: Legislators of Distinction for 2017
21. Group Transient Merchant Permit for MN Assistance Council for Veterans for Rib Cookoff
22. Resolution Accepting Donations
23. Bills for Approval

C. CRITICAL ISSUES –

1. Request for Membership Dues from Paul Bunyan Scenic Byway Association (**Council Action-Motion**)

D. MAYOR'S REPORT

E. PUBLIC FORUM - No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three minute time limit.

F. CITY ADMINISTRATOR'S REPORT

1. Discuss Council's Role for Board of Appeal & Equalization
2. Resolution Establishing Procedures Relating to Compliance with Reimbursement Bond Regulations Under the Internal Revenue Code (Council Action-Motion)

G. COMMISSION REPORTS

1. PLANNING AND ZONING

- a. Ordinance Amending Multiple Sections of Land Use Ordinance (Council Action-Motion)
- b. Summary Ordinance for Publication (Council Action-Motion)

2. PUBLIC SAFETY

- a. Letter dated July 3, 2017 from Chief Lee Re: Purchase of Radar Signs (Council Action-Motion)
- b. Ordinance Amending Chapter 30 Offenses and Nuisances (Council Action-Motion)
 1. Recent Noise Complaint from Mark Scharenbroich (Council Information)
- c. Ordinance to Add an Administrative Fine (Council Action-Motion)
 1. Summary Ordinance for Publication (Council Action-Motion)
- d. Resolution Adding Fee to Administrative Fine Schedule (Council Action-Motion)

3. PARK & RECREATION/LIBRARY

- a. Staff Report dated July 10, 2017 from Jon Henke Re: Community Center Updates (Council Information)

4. PUBLIC WORKS/CEMETERY/SEWER

- a. Memo dated July 10, 2017 from PW Commission Re: Recommendation to Approve Quotes for New Well, Line Striping, and Road Patching (Council Action-Motion)
- b. Memo dated July 10, 2017 from PW Commission Re: Recommendations for Car Wash Connection to City Sewer (Council Action-Motion)
- c. Memo dated July 10, 2017 from PW Commission Re: Recommendation Regarding Easements for Dream Island Bridge Project (Council Action-Motion)

H. CITY ATTORNEY REPORT

I. PUBLIC FORUM – No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three minute time limit.

J. OLD BUSINESS

K. NEW BUSINESS

L. ADJOURN

B. 1.

SPECIAL COUNCIL WORKSHOP
CITY OF CROSSLAKE
MONDAY, JUNE 12, 2017
6:00 P.M. – CITY HALL

The Council for the City of Crosslake met for a Special Meeting on June 12, 2017. The following Council Members were present: Mayor Patty Norgaard, Gary Heacox, Dave Schrupp, Brad Nelson and Dave Nevin. Also present were Finance Director/Treasurer Mike Lyonais, Land Service Supervisor Chris Pence, Crow Wing County Land Service Specialist Jon Kolstad, City Engineer Mike Rardin, Northland Press Reporter Bill Monroe, and Echo Publishing Reporter Theresa Bourke. There were four people in the audience.

Mayor Norgaard called the meeting to order at 6:00 P.M. and turned the meeting over to Chris Pence. Chris Pence gave the history of the ordinance, the interim moratorium, and why changes were requested. The Council reviewed the Land Use Tables and the proposed changes. Most of the changes were to eliminate commercial activity in residential zoning districts.

Dave Nevin asked if there was a way for a person to build something that is not a permitted use in a certain zoning district. Chris Pence replied that the applicant would have to ask the City Council to change the ordinance to allow the use in that district. The Council does not have the authority to make an exception or grant a variance. The policy would need to be changed. Land owners that currently have non-permitted commercial businesses in the residential zoning district will be able to continue that activity, but will not be able to expand. Dave Schrupp added that if a property was located on the border of two zoning districts, the owner could petition to have the property rezoned.

An audience member addressed the Council and asked if the person, who was denied the permit to build storage buildings, would be able to reapply when the moratorium was rescinded. Chris Pence replied that commercial storage buildings in the RR5 Zoning District will no longer be allowed once this ordinance is passed.

Dave Nevin was concerned that many commercial activities were eliminated from the Land Use Table and suggested that the Council determine where those businesses should be located because there is a need for them. Chris Pence agreed and stated that the Council could consider those changes once the comp plan update is completed.

The Council, Commission and staff went line by line down the Land Use Table to determine what should be allowed in certain districts. Several discussions ensued regarding whether archery ranges, church camps, and storage buildings should be allowed in residential areas.

MOTION 06S1-01-17 WAS MADE BY DAVE NEVIN AND SECONDED BY GARY HEACOX TO APPROVE AND PUBLISH ORDINANCE NO. 343 RELATED TO THE LAND USE TABLES AND TO RESCIND THE INTERIM MORATORIUM OF THE COMMERCIAL C.U.P. ACTIVITIES IN RESIDENTIAL DISTRICTS ONCE ORDINANCE NO. 343 IS PUBLISHED. MOTION CARRIED WITH ALL AYES.

Chris Pence reported that the Planning and Zoning Department is accepting comments on the Flood Plain Ordinance as required by FEMA through June 19th. The Planning and Zoning Commission will hold a public hearing on June 23rd and the ordinance will be brought to the Council for approval on July 10th.

MOTION 06S1-02-17 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO ADJOURN THE MEETING AT 6:14 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JUNE 12, 2017
7:00 P.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Monday, June 12, 2017. The following Council Members were present: Mayor Patty Norgaard, Dave Nevin, Gary Heacox, Dave Schrupp and Brad Nelson. Also present were City Administrator/Consultant Dan Vogt, Finance Director/Treasurer Mike Lyonais, Public Works Director Ted Strand, Police Chief Erik Lee, Park Director Jon Henke, Land Service Supervisor Chris Pence, Crow Wing County Land Service Specialist Jon Kolstad, City Attorney Brad Person, City Engineer Mike Rardin, Northland Press Reporter Bill Monroe, and Echo Publishing Reporter Theresa Bourke. There were approximately twelve people in the audience.

- A. CALL TO ORDER** – Mayor Norgaard called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. MOTION 06R-01-17 WAS MADE BY GARY HEACOX AND SECONDED BY DAVE SCHRUPP TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.
- B. CONSENT CALENDAR** – MOTION 06R-02-17 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:
1. SPECIAL COUNCIL WORKSHOP MINUTES OF MAY 2, 2017
 2. LOCAL BOARD OF APPEAL AND EQUALIZATION MEETING MINUTES OF MAY 5, 2017
 3. REGULAR COUNCIL MEETING MINUTES OF MAY 8, 2017
 4. CONTINUATION OF REGULAR COUNCIL MEETING MINUTES OF MAY 11, 2017
 5. CITY – MONTH END REVENUE REPORT DATED MAY 2017
 6. CITY – MONTH END EXPENDITURES REPORT DATED MAY 2017
 7. MAY 2017 BUDGET TO ACTUAL ANALYSIS
 8. PLEDGED COLLATERAL REPORT DATED MAY 31, 2017
 9. POLICE REPORT FOR CROSSLAKE – MAY 2017
 10. POLICE REPORT FOR MISSION TOWNSHIP – MAY 2017
 11. FIRE DEPARTMENT REPORT – MAY 2017
 12. NORTH MEMORIAL AMBULANCE REPORT – MAY 2017
 13. PLANNING AND ZONING MONTHLY STATISTICS
 14. PLANNING AND ZONING COMMISSION MEETING MINUTES OF APRIL 28, 2017
 15. PLANNING AND ZONING COMMISSION MEETING MINUTES OF MAY 15, 2017
 16. PUBLIC WORKS COMMISSION MEETING MINUTES OF MAY 1, 2017
 17. CROSSLAKE PARK/LIBRARY COMMISSION MINUTES OF APRIL 26, 2017
 18. DRAFT CROSSLAKE PARK/LIBRARY COMMISSION MINUTES OF MAY 25, 2017
 19. EDA MEETING MINUTES OF MAY 4, 2017
 20. CROSSLAKE ROLL-OFF RECYCLING REPORT FOR MAY 2017
 21. WASTE PARTNERS RECYCLING REPORT FOR APRIL 2017

- 22. RESOLUTION NO. 17-08 REGARDING UNPAID SEWER CHARGES
- 23. LG220 APPLICATION FOR EXEMPT PERMIT FROM L.A.K.E. FOUNDATION FOR RAFFLE FOR SCHOOL FUNDRAISER
- 24. LETTER FROM BRUCE AND TARYN SCHULTZ RE: REMOVAL OF FLOWERS FROM PINEWOOD CEMETERY
- 25. BILLS FOR APPROVAL IN THE AMOUNT OF \$159,063.63
- 26. APPLICATION FOR PERMIT DISPLAY OF FIREWORKS FOR HOLLYWOOD PYROTECHNICS ON 7/1/17 AND
- 27. ADDITIONAL BILLS FOR APPROVAL IN THE AMOUNT OF \$7,211.26. MOTION CARRIED WITH ALL AYES.

C. CRITICAL ISSUES –

1. Leah Heggerston of 35533 Sand Pointe Drive appeared before the Council to give an update on the proposed housing development near Town Square. The development submitted an application in February for eight townhomes, a 32-unit apartment building with 19 parking spaces inside/38 outside, and a small park. Concerns of adequate fire protection were addressed. Two housing studies were completed and provided to the Council. The Planning and Zoning Commission approved the application for variance on height of the building, density and length of time to complete. The Crosslake Lutheran Church and the Chamber of Commerce are in support of the development. The next phase of the project will be the platting process. Ms. Heggerston asked that the Council consider reduced rates for sewer connections and park dedication fees. The plat for the townhomes will be done first and they hope to break ground this year. The plat for the apartments will be done next year.

Ted Strand addressed the Council and stated that he is familiar with the development and reported that the Council has not made reduction in sewer connection fees in the past. The Council would also need to determine if the townhomes and apartments were commercial units or residential units. Attorney Person stated that he would consider them residential units and that the Council should not make changes to the ordinance in response to one application. Park dedication fees are negotiable if the project adds to or benefits the park system. The Council will be holding a special meeting to discuss the fees in more detail.

MOTION 06R-03-17 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPROVE RESOLUTION 17-09 SUPPORTING THE DEVELOPMENT OF WORKFORCE HOUSING. MOTION CARRIED WITH ALL AYES.

2. Leah Heggerston and Mike O'Connell gave a brief update on the Crosslake Connectivity Walkshop which took place today and will take place for the public tomorrow from 9 A.M. to 2:30 P.M. at the Crosslake Lutheran Church.

D. MAYOR'S REPORT – None.

E. PUBLIC FORUM – None.

F. CITY ADMINISTRATOR'S REPORT

1. The Council reviewed an email from County Engineer Rob Hall regarding the installation of a street light at the intersection of County Roads 3 and 36. The installation is done on a 50/50 cost share between the City and County and monthly power costs would be funded by the City. Ted Strand reported that the County wants to install street lights at all county road intersections for better visibility. Chief Lee reported that there have been multiple accidents at this intersection including some fatalities. Chief Lee suggested that a lighted stop sign be considered along with the street light. MOTION 06R-04-17 WAS MADE BY DAVE NEVIN AND SECONDED BY BRAD NELSON TO APPROVE THE INSTALLATION OF AND COSTS ASSOCIATED WITH A STREET LIGHT AT THE INTERSECTION OF COUNTY ROADS 3 AND 36 AND TO REQUEST THAT THE COUNTY INSTALL LIGHTED STOP SIGNS AT THE SAME INTERSECTION. MOTION CARRIED WITH ALL AYES.
2. MOTION 06R-05-17 WAS MADE BY GARY HEACOX AND SECONDED BY DAVE SCHRUPP TO APPROVE A THREE-YEAR TERM LAW ENFORCEMENT AGREEMENT WITH MISSION TOWNSHIP RATHER THAN THE CURRENT ONE-YEAR TERM. Chief Lee stated that the City has had a contract with Mission Township for over 20 years and it works well for both parties. MOTION CARRIED WITH ALL AYES.
3. MOTION 06R-06-17 WAS MADE BY BRAD NELSON AND SECONDED BY DAVE NEVIN TO APPROVE THE CHARITABLE GAMBLING LICENSE RENEWALS FOR THE AMERICAN LEGION POST #500, CROSSLAKE IDEAL LIONS, MERRIFIELD MARATHONS, AND NORTHERN LAKES YOUTH HOCKEY ASSOCIATION. MOTION CARRIED WITH ALL AYES.
4. Dan Vogt reported that City staff applied for July 2016 storm damage reimbursement. The application was approved in May 2017 and funds in the amount of \$37,281 were received from the MN Department of Public Safety & Homeland Security & Emergency Management. The reimbursement was 75% of the actual cost of \$49,708. Mr. Vogt thanked staff for completing this time-consuming task.
5. Dan Vogt reported that the Mayor, Fire Chief Lohmiller, and he met with Mission Township representatives including a Board Member to discuss the possibility of providing firefighting services to Mission Township. Mission Township representatives plan to gather more information before a decision is made. Mr. Vogt stated that the City agreed to help the neighboring community if needed.
6. MOTION 06R-07-17 WAS MADE BY BRAD NELSON AND SECONDED BY GARY HEACOX TO EXTEND THE CONTRACT WITH BOLTON & MENK FOR ENGINEERING SERVICES THROUGH THE END OF 2017. Dave Schrupp stated that WSN should complete the 2017 Road Improvement Project and the Dream Island Bridge Project, which has been approved by the State for funding. The Council and Ted Strand agreed. MOTION CARRIED WITH ALL AYES.
7. Chief Erik Lee recommended that part-time officer Tony Marks fill the vacancy in the department and be offered full-time status. The Chief recommended that Tony Marks start at Step 1 of the Teamsters Union contract and that after a 6-month probation period, be moved to Step 2 at the beginning of the year. MOTION 06R-08-17 WAS MADE BY GARY HEACOX AND SECONDED BY BRAD NELSON TO MOVE OFFICER TONY MARKS FROM PART-TIME TO FULL TIME POSITION AT STEP 1 OF

UNION CONTRACT, RETROACTIVE TO JUNE 1, 2017. MOTION CARRIED WITH ALL AYES.

Dan Vogt gave an update on the job classification and compensation study and stated that it should be completed in a few months.

G. COMMISSION REPORTS

1. PUBLIC WORKS/CEMETERY/SEWER

- a. MOTION 06R-09-17 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPROVE FINAL PAYMENT AND RELEASE OF RETAINAGE TO TRI-CITY PAVING IN THE AMOUNT OF \$13,599.85 FOR THE 2016 STREET IMPROVEMENT PROJECT. MOTION CARRIED WITH ALL AYES.
- b. Ted Strand gave an update on the issues at the Wastewater Treatment Plant and stated that a backup occurred the weekend of May 27th when a pump got plugged with a rag. The basement of the plant was flooded with 58" of sewage. Staff has been working with the engineers and League of MN Cities Insurance Trust for cleanup. The cost of replacement pumps is approximately \$63,000, not including control panels or electrical supplies. Mr. Strand estimates the total cost of cleanup and replacement to be approximately \$100,000. The repairs are necessary to keep the plant running. Dan Vogt stated that the insurance company has received the claim and the City could expect some settlement on the repairs. The lead time on receiving parts is 12-14 weeks and Mr. Vogt asked that the Council approve the \$63,000 order before it was placed. A float alarm has been added in the basement to avoid future floods. MOTION 06R-10-17 WAS MADE BY DAVE SCHRUPP AND SECONDED BY BRAD NELSON TO APPROVE THE PURCHASE OF REPLACEMENT PUMPS FOR THE SEWER PLANT AT A COST OF APPROXIMATELY \$63,000. MOTION CARRIED WITH ALL AYES. Ted Strand congratulated his staff for getting the plant up and running again in a timely manner. Dan Vogt noted that there were no violations from a compliance stand point.

2. PARK & RECREATION/LIBRARY

- a. Jon Henke gave brief updates on Community Center activities including the Library book sale, holiday schedule, summer reading club, Crosslake Conversations, Literature Comes Alive, Grandpa's Run for the Walleye, lake access permits, and the Whitefish Warrior Adventure Run. MOTION 06R-11-17 WAS MADE BY DAVE NEVIN AND SECONDED BY DAVE SCHRUPP TO AUTHORIZE THE STRIPING OF TWO ADDITIONAL PICKLEBALL COURTS ON THE WEST BANK OF THE TENNIS FACILITY AT A COST OF APPROXIMATELY \$800. MOTION CARRIED WITH ALL AYES.

MOTION 06R-12-17 WAS MADE BY BRAD NELSON AND SECONDED BY GARY HEACOX TO APPROVE THE CONSTRUCTION OF THE TENNIS COURT SHADE FEATURE AT A COST OF APPROXIMATELY \$5,000-\$7,000 UTILIZING DONATED FUNDS FROM THE PAL FOUNDATION. MOTION

CARRIED WITH ALL AYES. Jon Henke thanked Dan Miller for helping with the construction of the project.

Jon Henke gave an update on South Bay Park including the relocation of Perkins Road and asked whether the Council is in favor of the concept of developing a park. Mr. Henke reported that most residents on Perkins Road are in favor of relocating the road. The development of the park has been discussed by the Council since 1973. Mr. Henke would like to create a Development Team to discuss the specific issues that arise as the project continues. Members would include Jon Henke, Ted Strand, City Engineer, Brad Nelson, Dave Schrupp, a Park Commission Member and a Public Works Commission Member. The estimate to relocate and pave the road is \$300,000. Dave Nevin was concerned about building a road before the park was developed. Jon Henke stated that the road needs to be done before the park can be developed because the current road is a single lane. Dave Nevin suggested that the road can be relocated now but could remain gravel until park plans are complete. Dave Schrupp noted that the existing road is in bad condition. Jon Henke added that the land owner donating the land to the City has expectations of a decent road. Dave Nevin stated that if a paved road is part of the deal with the land owner, the Council should know that now. Jon Henke replied that it was. MOTION 06R-13-17 WAS MADE BY DAVE SCHRUPP AND SECONDED BY DAVE NEVIN TO CONTINUE DEVELOPMENT OF THE PERKINS ROAD RELOCATION PROJECT AT A COST NOT TO EXCEED \$25,000 FOR SURVEY AND LEGAL FEES AND APPROVE THE CREATION OF A DEVELOPMENT TEAM. MOTION CARRIED WITH ALL AYES.

H. CITY ATTORNEY REPORT – None.

I. PUBLIC FORUM – None.

J. OLD BUSINESS – The Mayor stated that she would ask Char Nelson to contact Council Members to set date for Special Meeting.

K. NEW BUSINESS – None.

L. ADJOURN – MOTION 06R-14-17 WAS MADE BY GARY HEACOX AND SECONDED BY BRAD NELSON TO ADJOURN THE MEETING AT 8:25 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk
City Clerk/Minutes/6-12-17

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JUNE 26, 2017
8:00 A.M. – CITY HALL

The Council for the City of Crosslake met for a Special Meeting on June 26, 2017. The following Council Members were present: Mayor Patty Norgaard, Gary Heacox, Dave Schrupp, Brad Nelson and Dave Nevin. Also present were City Administrator/Consultant Dan Vogt, Finance Director/Treasurer Mike Lyonais, City Clerk Char Nelson, Crow Wing County Land Service Specialist Jon Kolstad, Public Works Director Ted Strand, Park Director Jon Henke, City Attorney Brad Person, City Engineer Mike Rardin, Northland Press Reporter Bill Monroe, and Echo Publishing Reporter Theresa Bourke. There was one audience member.

Mayor Norgaard called the meeting to order at 8:00 A.M. and turned the meeting over to Dan Vogt. Dan Vogt reported that staff met last week to discuss sewer connection charges and park dedication fees for the proposed eight unit townhomes in Town Square. Discussion of fees for the 32-unit apartment development will take place at later date after plat is submitted. Current ordinance is clear on determining these costs so any deviation would require an ordinance amendment. Mike Lyonais provided the Council with cost comparisons of sewer hookup fees from area cities. Crosslake's fees of \$4,000/residential and \$6,500/commercial are similar to others. Mr. Lyonais noted that the Council raised sewer usage rates a couple years ago so that the sewer plant would break even on operating costs. The City levies approximately \$221,000 a year for the sewer system.

Housing development representative Leah Heggerston addressed the Council and stated that the developer of the townhomes is not seeking a reduction for sewer connection fees but that the developer for the apartments could be interested in assistance. Because a park is part of the development for both the townhomes and apartments, Ms. Heggerston requested that the park dedication fees be reduced or eliminated. Town Square Developer Jim Anderson has provided green space, pavilion, water feature and bike paths in that area. Mr. Anderson would develop the park in the housing area. Jon Henke stated that the park dedication fees for eight townhomes would be \$13,500 and that the City could consider some type of credit for the proposed park. Brad Nelson and Gary Heacox stated that credit should be given for the park development because the cost of the park will be much more than \$13,500. Jon Henke suggested that a 25%-50% credit be considered. Dave Nevin stated that parks are expensive to build and maintain and that he would eliminate the park dedication fees for the housing development. Brad Nelson agreed that the City will save money by having the developer maintain the park. Attorney Person suggested that the Council list the findings of fact to support their decision and added that it would be helpful to see a site map and cost estimate of the park. Dave Nevin stated that he would be willing to contribute to the project as well as eliminate the fees. Mayor Norgaard stated that all applicants must be treated the same. Attorney Person added that the Council should not use a person's reputation or success to determine whether to reduce the fees. Dave Schrupp stated that he has not been convinced that there is a financial burden for the developer to receive reduced park dedication rates for the townhome development. Jon Henke added that he would rather have the Council reduce the park dedication fees rather than eliminate the fees. Dave Schrupp questioned if the City needed a park in this location.

Jon Kolstad asked that the Council determine whether the use of the townhomes is residential or commercial because it sits on commercial property. MOTION 06S2-01-17 WAS MADE BY GARY HEACOX AND SECONDED BY DAVE NEVIN TO CHARGE THE RESIDENTIAL SEWER CONNECTION FEE OF \$4,000 PER UNIT FOR EACH TOWNHOME. MOTION CARRIED WITH ALL AYES.

Jon Henke suggested that the Council consider reducing the park dedication fees for the townhomes by 50% so that there is room to negotiate the fees for the apartments. Dave Schrupp stated that Jon Henke should be directed to sign off on the design of the proposed park. Attorney Person replied that the park is privately owned and the City should not be involved in the design.

MOTION 06S2-02-17 WAS MADE BY DAVE SCHRUPP AND SECONDED BY PATTY NORGAAARD TO DIRECT THE PARK COMMISSION TO LOOK AT THE DRAWINGS OF THE PROPOSED PARK, TO APPROVE 50% REDUCTION IN PARK DEDICATION FEES FOR THE EIGHT TOWNHOMES, AND TO REQUIRE COMPLETION OF CONSTRUCTION OF TOWNHOMES AND APARTMENTS TO COINCIDE WITH VARIANCE TERM OF 5 YEARS. Dave Nevin stated that this was only a modest contribution from the City. MOTION CARRIED WITH ALL AYES.

The Council moved into closed session to discuss Dream Island Bridge Project easements at 9:30 A.M. No action was taken.

MOTION 06S2-03-17 WAS MADE BY GARY HEACOX AND SECONDED BY PATTY NORGAAARD TO ADJOURN THE MEETING AT 9:35 A.M. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

B.4.

CITY OF CROSS LAKE

07/06/17 12:38 PM

Page 1

Month-End Revenue

Current Period: JUNE 2017

SRC	SRC Descr	2017 Budget	JUNE 2017 Amt	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
FUND 101 GENERAL FUND						
31000	General Property Taxes	\$3,005,707.00	\$1,146,070.69	\$1,146,070.69	\$1,859,636.31	38.13%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$112,467.00	\$6,718.41	\$112,601.42	-\$134.42	100.12%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$122,533.00	\$46,728.65	\$46,728.65	\$75,804.35	38.14%
31800	Other Taxes	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
31900	Penalties and Interest DelTax	\$1,000.00	\$0.00	\$229.97	\$770.03	23.00%
32110	Alcoholic Beverages	\$16,000.00	\$0.00	\$574.99	\$15,425.01	3.59%
32111	Club Liquor License	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
32112	Beer and Wine License	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
32180	Other Licenses/Permits	\$200.00	\$54.00	\$104.00	\$96.00	52.00%
33400	State Grants and Aids	\$500.00	\$37,281.11	\$37,281.11	-\$36,781.11	7456.22%
33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33406	Taconite Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33416	Police Training Reimbursement	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
33417	Police State Aid	\$33,000.00	\$0.00	\$0.00	\$33,000.00	0.00%
33418	Fire State Aid	\$38,000.00	\$0.00	\$3,000.00	\$35,000.00	7.89%
33419	Fire Training Reimbursement	\$0.00	\$0.00	\$3,365.00	-\$3,365.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33422	PERA State Aid	\$2,979.00	\$0.00	\$0.00	\$2,979.00	0.00%
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$2,603.95	-\$2,603.95	0.00%
33650	Recycling Grant	\$29,200.00	\$0.00	\$29,200.00	\$0.00	100.00%
34000	Charges for Services	\$200.00	\$0.00	\$42.00	\$158.00	21.00%
34010	Sale of Maps and Publications	\$30.00	\$0.00	\$10.00	\$20.00	33.33%
34050	Candidate Filing Fees	\$20.00	\$0.00	\$0.00	\$20.00	0.00%
34103	Zoning Permits	\$28,000.00	\$7,575.00	\$26,125.00	\$1,875.00	93.30%
34104	Plat Check Fee/Subdivision Fee	\$1,000.00	\$2,100.00	\$4,525.00	-\$3,525.00	452.50%
34105	Variances and CUPS/IUPS	\$8,800.00	\$2,000.00	\$7,500.00	\$1,300.00	85.23%
34106	Sign Permits	\$500.00	\$0.00	\$150.00	\$350.00	30.00%
34107	Assessment Search Fees	\$800.00	\$90.00	\$325.00	\$475.00	40.63%
34108	Zoning Misc/Penalties	\$1,000.00	\$1.50	\$3.50	\$996.50	0.35%
34109	Zoning Reimb Eng/Legal/Survey	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34111	Driveway Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34112	Septic Permits	\$4,000.00	\$2,000.00	\$6,100.00	-\$2,100.00	152.50%
34113	Landscape License Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34114	Zoning Map/Ordinance Amendment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34201	Fire Department Donations	\$200.00	\$0.00	\$3,500.00	-\$3,300.00	1750.00%
34202	Fire Protection and Calls	\$31,250.00	\$465.00	\$29,094.90	\$2,155.10	93.10%
34206	Animal Control Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34207	House Burning Fee	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34210	Police Contracts	\$48,000.00	\$0.00	\$24,000.00	\$24,000.00	50.00%
34211	Police Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34213	Police Receipts	\$5,000.00	\$15.00	\$1,687.68	\$3,312.32	33.75%
34214	Tac Team Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$4,059.00	-\$4,059.00	0.00%
34300	E911 Signs	\$1,000.00	\$200.00	\$1,500.00	-\$500.00	150.00%
34700	Park & Rec Donation	\$300.00	\$0.00	\$235.00	\$65.00	78.33%

CITY OF CROSS LAKE

07/06/17 12:38 PM

Page 2

Month-End Revenue

Current Period: JUNE 2017

SRC	SRC Descr	2017 Budget	JUNE 2017 Amt	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
34701	Halloween Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34711	Taxable Merchandise/Rentals	\$200.00	\$99.00	\$254.00	-\$54.00	127.00%
34740	Park Concessions	\$500.00	\$13.00	\$170.00	\$330.00	34.00%
34741	Gen Gov t Concessions	\$100.00	\$47.62	\$295.23	-\$195.23	295.23%
34742	Park Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34743	Public Works Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34744	Fire Department Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34750	CCC/Park User Fee	\$3,800.00	\$313.15	\$1,405.15	\$2,394.85	36.98%
34751	Shelter/Beer/Wine Fees	\$300.00	\$127.00	\$181.00	\$119.00	60.33%
34760	Library Cards	\$1,300.00	\$194.00	\$435.00	\$865.00	33.46%
34761	Library Donations	\$500.00	\$5.00	\$16.00	\$484.00	3.20%
34762	Library Copies	\$300.00	\$50.45	\$122.30	\$177.70	40.77%
34763	Library Events	\$1,000.00	\$836.80	\$1,431.80	-\$431.80	143.18%
34764	Library Miscellaneous	\$50.00	\$0.00	\$6.00	\$44.00	12.00%
34765	Summer Reading Program	\$300.00	\$135.00	\$190.00	\$110.00	63.33%
34766	Library Luncheon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34767	New York Times Best Seller Pro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34768	PAL Foundation - Library	\$1,000.00	\$675.00	\$675.00	\$325.00	67.50%
34769	PAL Foundation - Park	\$6,000.00	\$1,223.91	\$6,783.40	-\$783.40	113.06%
34770	Silver Sneakers	\$6,000.00	\$782.50	\$3,538.00	\$2,462.00	58.97%
34790	Park Dedication Fees	\$1,000.00	\$0.00	\$1,500.00	-\$500.00	150.00%
34800	Tennis Fees	\$1,100.00	\$1,538.00	\$1,628.00	-\$528.00	148.00%
34801	Recreational-Program	\$10,000.00	\$566.00	\$586.00	\$9,414.00	5.86%
34802	Softball/Baseball Fees	\$1,300.00	\$35.00	\$350.00	\$950.00	26.92%
34803	Recreation-Misc. Receipts	\$1,200.00	\$4.00	\$173.85	\$1,026.15	14.49%
34805	Aerobics Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34806	Weight Room Fees	\$30,000.00	\$3,803.50	\$16,499.00	\$13,501.00	55.00%
34807	Volleyball Fees	\$500.00	\$0.00	\$380.00	\$120.00	76.00%
34808	Silver and Fit	\$10,000.00	\$1,443.00	\$7,569.00	\$2,431.00	75.69%
34809	Soccer Fees	\$500.00	\$308.00	\$308.00	\$192.00	61.60%
34810	Pickle Ball	\$0.00	\$757.00	\$2,922.00	-\$2,922.00	0.00%
34910	Transit Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34940	Cemetery Lots	\$3,000.00	\$1,000.00	\$3,000.00	\$0.00	100.00%
34941	Cemetery Openings	\$3,500.00	\$1,500.00	\$2,700.00	\$800.00	77.14%
34942	Cemetery Other	\$450.00	\$50.00	\$350.00	\$100.00	77.78%
34950	Public Works Revenue	\$1,500.00	\$0.00	\$107.49	\$1,392.51	7.17%
34952	County Joint Facility Payments	\$45,000.00	\$0.00	\$6,587.25	\$38,412.75	14.64%
34953	Recycling Revenues	\$50.00	\$5.00	\$41.52	\$8.48	83.04%
35100	Court Fines	\$10,000.00	\$226.63	\$1,802.19	\$8,197.81	18.02%
35103	Library Fines	\$600.00	\$51.00	\$349.00	\$251.00	58.17%
35105	Restitution Receipts	\$1,000.00	\$0.00	\$1,896.00	-\$896.00	189.60%
36200	Miscellaneous Revenues	\$500.00	-\$486.56	\$6,320.26	-\$5,820.26	1264.05%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36202	LIBRARY GRANTS	\$5,000.00	\$0.00	\$6,000.00	-\$1,000.00	120.00%
36210	Interest Earnings	\$3,000.00	\$3,640.68	\$16,516.49	-\$13,516.49	550.55%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Sunrise Isl 11	\$2,547.00	\$0.00	\$0.00	\$2,547.00	0.00%
36255	Sp Assess Int-Sunrise Isl 11	\$1,451.00	\$0.00	\$0.00	\$1,451.00	0.00%
36256	Andys Parking Lot Principal	\$5,252.00	\$0.00	\$0.00	\$5,252.00	0.00%
36257	Andys Parking Lot Interest	\$552.00	\$0.00	\$0.00	\$552.00	0.00%
38050	Telephone Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38051	Telephone True-Up	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSS LAKE

07/06/17 12:38 PM

Page 3

Month-End Revenue

Current Period: JUNE 2017

SRC	SRC Descr	2017 Budget	JUNE 2017 Amt	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$11,300.00	-\$11,300.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$1,595,500.00	\$0.00	\$0.00	\$1,595,500.00	0.00%
39330	Proceeds from Capital Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39400	Bond Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39700	Capital Contrib from CU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 101 GENERAL FUND		\$5,256,538.00	\$1,270,243.04	\$1,595,005.79	\$3,661,532.21	30.34%
FUND 301 DEBT SERVICE FUND						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31001		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31100	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31200	Community Ctr Levy Refund 2002	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31301	1999 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31302	1999 Series B Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31303	2001 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31304	2002 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31306	2003 Disposal System Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31307	2004 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31308	2006 Series B Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31309	2006 Series C Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$154,581.00	\$0.00	\$0.00	\$154,581.00	0.00%
31311	2015 GO Equip Certs 2015B	\$0.00	\$58,951.17	\$58,951.17	-\$58,951.17	0.00%
31312	Not Used	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31900	Penalties and Interest DelTax	\$0.00	\$0.00	\$81.64	-\$81.64	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36105	Sp Assess Prin Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36106	Sp Assess Int Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36107	Sp Assess Prin Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36108	Sp Assess Int Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36109	Sp Assess Prin Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36110	Sp Assess Int Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36111	Sp Assess Prin Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36112	Sp Assess Int Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36113	Sp Assess Prin Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36114	Sp Assess Int Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36115	Sp Assess Prin Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36116	Sp Assess Int Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36117	Sp Assess Prin Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36118	Sp Assess Int Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36119	Sp Assess Prin Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36120	Sp Assess Int Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36121	Sp Assess Prin Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36122	Sp Assess Int Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36123	Sp Assess Prin Red Pine 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36124	Sp Assess Int Red Pine 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36125	Sp Assess Prin Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSS LAKE

07/06/17 12:38 PM

Page 4

Month-End Revenue

Current Period: JUNE 2017

SRC	SRC Descr	2017 Budget	JUNE 2017 Amt	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
36126	Sp Assess Int Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36127	Sp Assess Prin Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36128	Sp Assess Int Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36129	Sp Assess Prin Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36130	Sp Assess Int Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36131	Sp Assess Prin Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36132	Sp Assess Int Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36133	Sp Assess Prin Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36134	Sp Assess Int Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36135	Sp Assess Prin Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36136	Sp Assess Int Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36137	Sp Assess Prin Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36138	Sp Assess Int Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36139	Sp Assess Prin Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36140	Sp Assess Int Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36141	Sp Assess Prin Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36142	Sp Assess Int Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36143	Sp Assess Prin Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36144	Sp Assess Int Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36145	Sp Assess Prin Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36146	Sp Assess Int Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36147	Sp Assess Prin PineBay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36148	Sp Assess Int Pine Bay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36149	Sp Assess Prin White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36150	Sp Assess Int White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36151	Sp Assess Prin Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36152	Sp Assess Int Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36153	Sp Assess Prin Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36154	Sp Assess Int Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36155	Sp Assess Prin Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36156	Sp Assess Int Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36157	Sp Assess Prin Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36158	Sp Assess Int Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36159	Sp Assess Prin Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36160	Sp Assess Int Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36161	Sp Assess Prin Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36162	Sp Assess Int Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36163	Sp Assess Prin Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36164	Sp Assess Int Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36165	Sp Assess Prin 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36166	Sp Assess Int 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36167	Sp Assess Prin Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36168	Sp Assess Int Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36169	Sp Assess Prin Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36170	Sp Assess Int Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36171	Sp Assess Prin Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36172	Sp Assess Int Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36173	Sp Assess Prin Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36174	Sp Assess Int Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36175	Sp Assess Prin Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36176	Sp Assess Int Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36177	Sp Assess Prin Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36178	Sp Assess Int Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSS LAKE

07/06/17 12:38 PM

Page 5

Month-End Revenue

Current Period: JUNE 2017

SRC	SRC Descr	2017 Budget	JUNE 2017 Amt	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
36179	Sp Assess Prin Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36180	Sp Assess Int Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36181	Sp Assess Prin Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36182	Sp Assess Int Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36183	Sp Assess Prin Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36184	Sp Assess Int Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36185	Sp Assess Prin Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36186	Sp Assess Int Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36187	Sp Assess Prin Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36188	Sp Assess Int Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36189	Sp Assess Prin Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36190	Sp Assess Int Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36191	Sp Assess Prin Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36192	Sp Assess Int Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36193	Sp Assess Prin Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36194	Sp Assess Int Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36195	Sp Assess Prin ABC Dr 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36196	SpAssess Int ABC Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36197	SpAssess Prin Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36198	SpAssess Int Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36199	SpAssess Prin Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36235	SpAssess Int Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36236	SpAssess Prin East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36237	SpAssess Int East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36238	SpAssess Prin Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36239	SpAssess Int Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36240	SpAssess Prin Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36241	SpAssess Int Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36242	SpAssess Prin Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36243	SpAssess Int Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36244	Sp Assess Prin - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36245	Sp Assess Int - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36246	Sp Assess Prin - Sunset Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36247	Sp Assess Int - Sunset Drive	\$0.00	\$0.00	\$12.98	-\$12.98	0.00%
36248	Sp Assess Prin - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36249	Sp Assess Int - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36250	Sp Assess Prin - Johnie/Rober	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36251	Sp Assess Int - Johnie/Robert	\$0.00	\$0.00	\$5.72	-\$5.72	0.00%
36252	Sp Assess Prin - Brita/Pinevie	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36253	Sp Assess Int - Brita/Pineview	\$0.00	\$0.00	\$45.52	-\$45.52	0.00%
36254	Sp Assess Prin-Sunrise Isl 11	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36255	Sp Assess Int-Sunrise Isl 11	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39311	Proceeds-Wilderness GO Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39314	Proceeds-2001 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39315	Proceeds-2002 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSS LAKE

07/06/17 12:38 PM

Page 6

Month-End Revenue

Current Period: JUNE 2017

SRC	SRC Descr	2017 Budget	JUNE 2017 Amt	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
39900	02 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 301	DEBT SERVICE FUND	\$154,581.00	\$58,951.17	\$59,097.03	\$95,483.97	38.23%
FUND 401	GENERAL CAPITAL PROJECTS					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34790	Park Dedication Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$52.03	\$315.43	\$184.57	63.09%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39102	Sale of City Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39103	Sale of Fire Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39104	Sale of Lots-Gendreau Addn.	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39231	Proceeds-2006 Series C Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401	GENERAL CAPITAL PROJECTS	\$500.00	\$52.03	\$315.43	\$184.57	63.09%
FUND 404	JOBZ					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34204	JOBZ Recipient Deposit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34208	JOBZ Annual Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 404	JOBZ	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJECTS					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31050	Tax Increments LeRever	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31051	Tax Increments Daggett Brook	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31052	Tax Increments Reeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31053	Tax Increments - Ace Hardware	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31054	Tax Increment - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31056	Tax Increment 1-9 C&J Develop	\$11,000.00	\$0.00	\$0.00	\$11,000.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJE	\$11,000.00	\$0.00	\$0.00	\$11,000.00	0.00%
FUND 408	WEST SHORE DRIVE					
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 408	WEST SHORE DRIVE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412	DUCK LANE					
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412	DUCK LANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJECT					
33400	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSS LAKE

07/06/17 12:38 PM

Page 7

Month-End Revenue

Current Period: JUNE 2017

SRC	SRC Descr	2017 Budget	JUNE 2017 Amt	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJEC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT					
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420	LIBRARY PROJECT					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420	LIBRARY PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432	SEWER PROJECT					
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39316	Proceeds-2003 Series A Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39317	Proceeds-2003 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432	SEWER PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502	ECONOMIC DEVELOPMENT FUND					
31000	General Property Taxes	\$12,500.00	\$4,765.19	\$4,765.19	\$7,734.81	38.12%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31802	EDA Tax Receipts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34101	City Hall User Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$35.00	\$295.00	-\$295.00	0.00%
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36212	Restricted Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36220	Lease Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502	ECONOMIC DEVELOPMENT FUND	\$12,500.00	\$4,800.19	\$5,060.19	\$7,439.81	40.48%
FUND 503	EDA (REVOLVING LOAN)					
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$279.75	-\$279.75	0.00%
36211	Revolving Loan Interest	\$0.00	\$0.00	\$1,172.65	-\$1,172.65	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503	EDA (REVOLVING LOAN)	\$0.00	\$0.00	\$1,452.40	-\$1,452.40	0.00%
FUND 601	SEWER OPERATING FUND					
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34410	Unallocated Reserves	\$0.00	\$30.03	-\$984.12	\$984.12	0.00%
36104	Penalty & Interest	\$1,000.00	\$253.71	\$1,269.70	-\$269.70	126.97%

CITY OF CROSS LAKE

07/06/17 12:38 PM

Page 8

Month-End Revenue

Current Period: JUNE 2017

SRC	SRC Descr	2017 Budget	JUNE 2017 Amt	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
36200	Miscellaneous Revenues	\$1,000.00	\$385.95	\$385.95	\$614.05	38.60%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$254.25	-\$254.25	0.00%
37200	User Fee	\$237,060.00	\$21,636.86	\$125,125.66	\$111,934.34	52.78%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$4,000.00	-\$4,000.00	0.00%
37500	Capital Contribution	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$217,805.00	\$0.00	\$0.00	\$217,805.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND		\$456,865.00	\$22,306.55	\$130,051.44	\$326,813.56	28.47%
FUND 614 TELEPHONE AND CABLE FUND						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39105	Sales Proceeds - Crosslake Com	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614 TELEPHONE AND CABLE FUND		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUND						
31306	2003 Disposal System Levy	\$221,000.00	\$84,279.60	\$84,279.60	\$136,720.40	38.14%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$18.15	-\$18.15	0.00%
37250	Sewer Connection Payments	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FU		\$223,000.00	\$84,279.60	\$84,297.75	\$138,702.25	37.80%
		\$6,114,984.00	\$1,440,632.58	\$1,875,280.03	\$4,239,703.97	30.67%

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CITY OF CROSS LAKE
Month End Expenditures
 Current Period: JUNE 2017

07/06/17 12:38 PM

Page 1

OBJ	OBJ Descr	2017 Budget	JUNE 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
FUND 101 GENERAL FUND						
DEPT 41110 Council						
100	Wages and Salaries Dept Head	\$27,000.00	\$2,150.00	\$12,640.00	\$14,360.00	46.81%
122	FICA	\$2,066.00	\$164.50	\$967.11	\$1,098.89	46.81%
151	Workers Comp Insurance	\$83.00	\$0.00	\$105.00	-\$22.00	126.51%
208	Instruction Fees	\$1,500.00	\$0.00	\$890.00	\$610.00	59.33%
321	Communications-Cellular	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
331	Travel Expenses	\$1,500.00	\$34.24	\$431.70	\$1,068.30	28.78%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
430	Miscellaneous	\$704.00	\$0.00	\$0.00	\$704.00	0.00%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41110 Council		\$33,003.00	\$2,348.74	\$15,033.81	\$17,969.19	45.55%
DEPT 41400 Administration						
100	Wages and Salaries Dept Head	\$86,875.00	\$6,688.72	\$43,461.68	\$43,413.32	50.03%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$26,000.00	\$2,137.50	\$7,331.25	\$18,668.75	28.20%
105	Part-time	\$1,125.00	\$0.00	\$0.00	\$1,125.00	0.00%
109	Secretary/Bookkeeper	\$62,119.00	\$4,807.30	\$31,224.45	\$30,894.55	50.27%
121	PERA	\$11,259.00	\$862.20	\$5,601.45	\$5,657.55	49.75%
122	FICA	\$11,484.00	\$803.33	\$5,278.32	\$6,205.68	45.96%
131	Employer Paid Health	\$31,882.00	\$2,656.80	\$15,940.80	\$15,941.20	50.00%
132	Employer Paid Disability	\$1,296.00	\$116.03	\$696.18	\$599.82	53.72%
133	Employer Paid Dental	\$2,344.00	\$172.00	\$1,060.00	\$1,284.00	45.22%
134	Employer Paid Life	\$134.00	\$11.20	\$67.20	\$66.80	50.15%
136	Deferred Compensation	\$1,300.00	\$100.00	\$650.00	\$650.00	50.00%
151	Workers Comp Insurance	\$1,352.00	\$0.00	\$1,787.00	-\$435.00	132.17%
152	Health Savings Account Contrib	\$12,000.00	\$3,000.00	\$9,000.00	\$3,000.00	75.00%
200	Office Supplies	\$1,800.00	\$0.00	\$908.11	\$891.89	50.45%
208	Instruction Fees	\$2,000.00	\$325.00	\$1,023.29	\$976.71	51.16%
210	Operating Supplies	\$1,500.00	\$292.63	\$460.59	\$1,039.41	30.71%
220	Repair/Maint Supply - Equip	\$3,834.00	\$166.66	\$1,008.80	\$2,825.20	26.31%
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$4,000.00	\$266.03	\$1,258.77	\$2,741.23	31.47%
322	Postage	\$1,000.00	\$0.00	\$158.96	\$841.04	15.90%
331	Travel Expenses	\$1,500.00	\$139.10	\$847.00	\$653.00	56.47%
334	Vehicle Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$1,000.00	\$0.00	\$204.00	\$796.00	20.40%
413	Office Equipment Rental/Repair	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues and Subscriptions	\$850.00	\$45.00	\$335.00	\$515.00	39.41%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay	\$3,063.00	\$0.00	\$0.00	\$3,063.00	0.00%
600	Principal	\$794.00	\$66.11	\$329.18	\$464.82	41.46%
610	Interest	\$70.00	\$5.89	\$30.82	\$39.18	44.03%
DEPT 41400 Administration		\$271,981.00	\$22,661.50	\$128,662.85	\$143,318.15	47.31%
DEPT 41410 Elections						
107	Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2017 Budget	JUNE 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41410 Elections		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41600 Audit/Legal Services						
301	Auditing and Acct g Services	\$28,000.00	\$249.34	\$26,976.99	\$1,023.01	96.35%
304	Legal Fees (Civil)	\$10,000.00	\$525.00	\$1,950.00	\$8,050.00	19.50%
307	Legal Fees (Labor)	\$7,000.00	\$150.50	\$430.00	\$6,570.00	6.14%
DEPT 41600 Audit/Legal Services		\$45,000.00	\$924.84	\$29,356.99	\$15,643.01	65.24%
DEPT 41910 Planning and Zoning						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
134	Employer Paid Life	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
200	Office Supplies	\$700.00	\$0.00	\$150.49	\$549.51	21.50%
208	Instruction Fees	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
210	Operating Supplies	\$1,500.00	\$0.00	\$147.95	\$1,352.05	9.86%
212	Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
220	Repair/Maint Supply - Equip	\$3,934.00	\$166.67	\$922.85	\$3,011.15	23.46%
221	Repair/Maint Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
304	Legal Fees (Civil)	\$5,000.00	\$270.00	\$2,430.00	\$2,570.00	48.60%
305	Legal/Eng - Developer/Criminal	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
314	Surveyor	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
320	Communications	\$3,500.00	\$208.97	\$992.38	\$2,507.62	28.35%
322	Postage	\$500.00	\$0.00	\$172.15	\$327.85	34.43%
331	Travel Expenses	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
332	Travel Expense- P&Z Comm	\$1,500.00	\$0.00	\$1,155.00	\$345.00	77.00%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$2,000.00	\$144.50	\$595.00	\$1,405.00	29.75%
352	Filing Fees	\$1,500.00	\$46.00	\$276.00	\$1,224.00	18.40%
356	Mapping	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
387	Septic Inspections	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$860.00	\$0.00	\$0.00	\$860.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Enhanced 911	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$2.00	-\$2.00	0.00%
452	Refund	\$500.00	\$75.00	\$3,475.00	-\$2,975.00	695.00%
470	Consultant Fees	\$205,448.00	\$16,932.00	\$101,592.00	\$103,856.00	49.45%
500	Capital Outlay	\$3,000.00	\$1,996.19	\$1,996.19	\$1,003.81	66.54%

OBJ	OBJ Descr	2017 Budget	JUNE 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
600	Principal	\$794.00	\$66.11	\$329.18	\$464.82	41.46%
610	Interest	\$70.00	\$5.89	\$30.82	\$39.18	44.03%
DEPT 41910 Planning and Zoning		\$238,506.00	\$19,911.33	\$114,267.01	\$124,238.99	47.91%
DEPT 41940 General Government						
131	Employer Paid Health	\$1,993.00	\$1,660.50	\$792.36	\$1,200.64	39.76%
133	Employer Paid Dental	\$138.00	\$149.05	\$169.23	-\$31.23	122.63%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
152	Health Savings Account Contrib	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
210	Operating Supplies	\$2,500.00	\$262.99	\$1,038.62	\$1,461.38	41.54%
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$123.15	-\$123.15	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$444.92	\$1,538.33	\$2,461.67	38.46%
235	Signs	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
254	Concessions - Pop	\$300.00	\$84.47	\$224.31	\$75.69	74.77%
302	Architects Fees	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
303	Engineering Fees	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
316	Security Monitoring	\$800.00	-\$131.36	-\$131.36	\$931.36	-16.42%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$250.00	\$153.00	\$255.00	-\$5.00	102.00%
354	Ordinance Codification	\$5,000.00	\$1,510.90	\$1,510.90	\$3,489.10	30.22%
360	Insurance	\$26,500.00	\$0.00	\$21,796.00	\$4,704.00	82.25%
381	Electric Utilities	\$14,500.00	\$833.00	\$4,545.00	\$9,955.00	31.34%
383	Gas Utilities	\$4,500.00	\$83.38	\$935.65	\$3,564.35	20.79%
384	Refuse/Garbage Disposal	\$500.00	\$50.93	\$254.67	\$245.33	50.93%
385	Sewer Utility	\$600.00	\$45.00	\$225.00	\$375.00	37.50%
389	Generator Expense	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
405	Cleaning Services	\$9,600.00	\$707.50	\$4,245.00	\$5,355.00	44.22%
430	Miscellaneous	\$2,500.00	\$0.00	\$15.00	\$2,485.00	0.60%
433	Dues and Subscriptions	\$3,500.00	\$1,186.40	\$1,739.40	\$1,760.60	49.70%
437	Brainerd Lakes Area Dev Corp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
438	Initiative Foundation	\$1,650.00	\$0.00	\$1,650.00	\$0.00	100.00%
439	Emergency Mgmt Expense	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Enhanced 911	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
442	Safety Prog/Equipment	\$10,500.00	\$0.00	\$6,069.95	\$4,430.05	57.81%
443	Sales Tax	\$50.00	\$1.00	\$1.00	\$49.00	2.00%
444	Transportation Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
446	Animal Control	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
449	Cobra Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
451	Health Comm Program Expense	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
456	Fireworks	\$14,000.00	\$0.00	\$12,000.00	\$2,000.00	85.71%
460	Fines/Fees Reimburse	\$6,000.00	\$0.00	\$651.35	\$5,348.65	10.86%
470	Consultant Fees	\$15,000.00	\$0.00	\$1,818.75	\$13,181.25	12.13%
490	Donations to Civic Org s	\$3,700.00	\$0.00	\$100.00	\$3,600.00	2.70%
493	Pass Thru Donations	\$0.00	\$0.00	\$4,059.00	-\$4,059.00	0.00%
500	Capital Outlay	\$36,000.00	\$8,808.00	\$33,763.20	\$2,236.80	93.79%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$217,805.00	\$0.00	\$0.00	\$217,805.00	0.00%
DEPT 41940 General Government		\$408,436.00	\$15,849.68	\$99,389.51	\$309,046.49	24.33%
DEPT 42110 Police Administration						
100	Wages and Salaries Dept Head	\$79,604.00	\$762.60	\$88,563.90	-\$8,959.90	111.26%
101	Assistant	\$67,347.00	\$6,386.58	\$41,551.79	\$25,795.21	61.70%

OBJ	OBJ Descr	2017 Budget	JUNE 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
103	Tech 1	\$0.00	\$2,699.04	\$2,699.04	-\$2,699.04	0.00%
108	Tech 3	\$25,000.00	\$1,915.75	\$19,697.66	\$5,302.34	78.79%
110	Tech 4	\$58,753.00	\$4,185.20	\$27,778.60	\$30,974.40	47.28%
112	Tech 5	\$58,681.00	\$4,281.18	\$27,887.57	\$30,793.43	47.52%
113	Tech 6	\$60,031.00	\$4,344.41	\$28,293.59	\$31,737.41	47.13%
121	PERA	\$56,605.00	\$3,981.14	\$28,485.76	\$28,119.24	50.32%
122	FICA	\$5,067.00	\$332.96	\$2,360.19	\$2,706.81	46.58%
131	Employer Paid Health	\$70,142.00	\$4,516.80	\$33,742.80	\$36,399.20	48.11%
132	Employer Paid Disability	\$2,710.00	\$115.32	\$1,324.67	\$1,385.33	48.88%
133	Employer Paid Dental	\$5,128.00	\$291.24	\$2,236.96	\$2,891.04	43.62%
134	Employer Paid Life	\$336.00	\$22.40	\$162.40	\$173.60	48.33%
136	Deferred Compensation	\$1,300.00	\$50.00	\$600.00	\$700.00	46.15%
140	Unemployment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
151	Workers Comp Insurance	\$16,128.00	\$0.00	\$21,094.00	-\$4,966.00	130.79%
152	Health Savings Account Contrib	\$27,000.00	\$6,750.00	\$23,250.00	\$3,750.00	86.11%
200	Office Supplies	\$300.00	\$150.65	\$150.65	\$149.35	50.22%
208	Instruction Fees	\$3,500.00	-\$281.05	\$1,002.27	\$2,497.73	28.64%
209	Physicals	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$1,300.00	\$126.82	\$126.82	\$1,173.18	9.76%
212	Motor Fuels	\$18,000.00	\$1,282.89	\$4,585.99	\$13,414.01	25.48%
214	Auto Expense- 08 Ford	\$2,000.00	\$0.00	\$86.03	\$1,913.97	4.30%
216	Auto Expense- 09 Ford	\$1,200.00	\$0.00	\$99.07	\$1,100.93	8.26%
217	Auto Expense- 10 Ford	\$800.00	\$0.00	\$91.39	\$708.61	11.42%
218	Auto Expense- 11 Ford	\$1,200.00	\$147.99	\$248.38	\$951.62	20.70%
219	Auto Expense- 12 Dodge	\$1,200.00	\$0.00	\$720.21	\$479.79	60.02%
220	Repair/Maint Supply - Equip	\$5,532.00	\$297.94	\$3,108.35	\$2,423.65	56.19%
221	Repair/Maint Vehicles	\$0.00	\$43.99	\$726.27	-\$726.27	0.00%
258	Unif Bob/Ted/Gerald	\$675.00	\$75.00	\$667.38	\$7.62	98.87%
259	Unif Erik/Joe	\$675.00	\$54.57	\$458.54	\$216.46	67.93%
260	Unif Eric & Nate	\$675.00	\$291.46	\$625.36	\$49.64	92.65%
261	Unif Jake/Jon/Leigh	\$675.00	\$243.95	\$653.37	\$21.63	96.80%
262	Unif Tony	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
264	Unif Bobby/Ron	\$675.00	\$511.35	\$544.01	\$130.99	80.59%
265	Unif & P/T Expense	\$500.00	\$0.00	\$496.51	\$3.49	99.30%
281	Tactical Team	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
282	Restitution Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
283	Forfeiture Expenditures	\$1,000.00	\$0.00	\$22.80	\$977.20	2.28%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,800.00	\$262.60	\$1,303.00	\$1,497.00	46.54%
321	Communications-Cellular	\$5,400.00	\$287.57	\$1,668.81	\$3,731.19	30.90%
322	Postage	\$200.00	\$0.00	\$21.98	\$178.02	10.99%
331	Travel Expenses	\$1,700.00	\$448.97	\$969.16	\$730.84	57.01%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$14,000.00	\$0.00	\$15,812.00	-\$1,812.00	112.94%
413	Office Equipment Rental/Repair	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
430	Miscellaneous	\$200.00	\$315.88	\$276.85	-\$76.85	138.43%
433	Dues and Subscriptions	\$250.00	\$165.00	\$405.00	-\$155.00	162.00%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
458	Undercover Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
460	Fines/Fees Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$10,023.00	\$225.48	\$5,005.48	\$5,017.52	49.94%
550	Capital Outlay - Vehicles	\$49,000.00	\$30,799.48	\$69,238.40	-\$20,238.40	141.30%
600	Principal	\$132.00	\$11.02	\$54.87	\$77.13	41.57%

OBJ	OBJ Descr	2017 Budget	JUNE 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
610	Interest	\$12.00	\$0.98	\$5.13	\$6.87	42.75%
DEPT 42110	Police Administration	\$659,556.00	\$76,097.16	\$458,903.01	\$200,652.99	69.58%
DEPT 42280	Fire Administration					
100	Wages and Salaries Dept Head	\$6,000.00	\$500.00	\$3,000.00	\$3,000.00	50.00%
101	Assistant	\$1,200.00	\$100.00	\$600.00	\$600.00	50.00%
106	Training	\$2,100.00	\$75.00	\$450.00	\$1,650.00	21.43%
107	Services	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
122	FICA	\$4,536.00	\$51.63	\$309.78	\$4,226.22	6.83%
151	Workers Comp Insurance	\$4,950.00	\$0.00	\$6,395.00	-\$1,445.00	129.19%
200	Office Supplies	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
208	Instruction Fees	\$8,000.00	\$2,650.00	\$11,256.00	-\$3,256.00	140.70%
209	Physicals	\$500.00	\$0.00	\$1,780.00	-\$1,280.00	356.00%
210	Operating Supplies	\$3,000.00	\$69.30	\$998.25	\$2,001.75	33.28%
212	Motor Fuels	\$500.00	\$0.00	\$43.81	\$456.19	8.76%
213	Diesel Fuel	\$2,500.00	\$30.78	\$109.90	\$2,390.10	4.40%
220	Repair/Maint Supply - Equip	\$3,000.00	\$0.00	\$327.40	\$2,672.60	10.91%
221	Repair/Maint Vehicles	\$9,000.00	\$0.00	\$66.21	\$8,933.79	0.74%
222	Tires	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$1,000.00	\$37.54	\$1,729.22	-\$729.22	172.92%
233	FIRE PREVENTION	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
240	Small Tools and Minor Equip	\$1,500.00	\$311.02	\$672.52	\$827.48	44.83%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,500.00	\$226.14	\$1,094.34	\$1,405.66	43.77%
322	Postage	\$25.00	\$0.00	\$0.00	\$25.00	0.00%
331	Travel Expenses	\$5,000.00	\$0.00	\$2,881.00	\$2,119.00	57.62%
340	Advertising	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$7,000.00	\$0.00	\$6,734.00	\$266.00	96.20%
430	Miscellaneous	\$150.00	\$0.00	\$10.00	\$140.00	6.67%
433	Dues and Subscriptions	\$1,200.00	\$0.00	\$1,396.50	-\$196.50	116.38%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
455	House Burn	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
491	FDRA City Contribution	\$21,000.00	\$0.00	\$0.00	\$21,000.00	0.00%
492	FDRA State Aid	\$28,000.00	\$0.00	\$0.00	\$28,000.00	0.00%
500	Capital Outlay	\$162,000.00	\$10,720.53	\$168,062.95	-\$6,062.95	103.74%
550	Capital Outlay - Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42280	Fire Administration	\$329,061.00	\$14,771.94	\$207,916.88	\$121,144.12	63.18%
DEPT 42500	Ambulance Services					
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
306	Ambulance Subsidy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42500	Ambulance Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)					
100	Wages and Salaries Dept Head	\$6,240.00	\$0.00	\$0.00	\$6,240.00	0.00%
103	Tech 1	\$54,410.00	\$4,074.35	\$25,997.86	\$28,412.14	47.78%
104	Tech 2	\$56,181.00	\$3,845.77	\$27,633.35	\$28,547.65	49.19%
105	Part-time	\$0.00	\$253.92	\$876.32	-\$876.32	0.00%
108	Tech 3	\$56,181.00	\$3,484.95	\$24,989.74	\$31,191.26	44.48%

OBJ	OBJ Descr	2017 Budget	JUNE 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
121	PERA	\$12,976.00	\$874.44	\$5,962.30	\$7,013.70	45.95%
122	FICA	\$13,235.00	\$787.59	\$5,434.86	\$7,800.14	41.06%
131	Employer Paid Health	\$38,261.00	\$3,188.40	\$19,130.40	\$19,130.60	50.00%
132	Employer Paid Disability	\$1,089.00	\$99.83	\$598.98	\$490.02	55.00%
133	Employer Paid Dental	\$2,785.00	\$205.24	\$1,284.58	\$1,500.42	46.12%
134	Employer Paid Life	\$202.00	\$16.80	\$103.40	\$98.60	51.19%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$16,117.00	\$0.00	\$22,868.00	-\$6,751.00	141.89%
152	Health Savings Account Contrib	\$15,000.00	\$3,750.00	\$11,250.00	\$3,750.00	75.00%
200	Office Supplies	\$450.00	\$0.00	\$294.97	\$155.03	65.55%
208	Instruction Fees	\$1,000.00	\$0.00	\$1,170.00	-\$170.00	117.00%
210	Operating Supplies	\$1,200.00	\$4.94	\$27.96	\$1,172.04	2.33%
212	Motor Fuels	\$8,000.00	\$221.77	\$1,442.01	\$6,557.99	18.03%
213	Diesel Fuel	\$15,000.00	\$408.12	\$3,744.64	\$11,255.36	24.96%
215	Shop Supplies	\$2,750.00	\$168.44	\$220.51	\$2,529.49	8.02%
220	Repair/Maint Supply - Equip	\$18,000.00	\$405.11	\$15,614.12	\$2,385.88	86.75%
221	Repair/Maint Vehicles	\$15,000.00	\$2,665.22	\$12,004.30	\$2,995.70	80.03%
222	Tires	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,500.00	\$204.35	\$2,858.12	\$1,641.88	63.51%
224	Street Maint Materials	\$20,000.00	\$4,888.40	\$20,645.01	-\$645.01	103.23%
225	New Roads Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
226	Bridge Materials	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
228	Street Lighting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
232	Striping	\$8,000.00	\$0.00	\$0.00	\$8,000.00	0.00%
235	Signs	\$3,000.00	\$184.58	\$197.05	\$2,802.95	6.57%
240	Small Tools and Minor Equip	\$2,500.00	\$242.94	\$1,027.82	\$1,472.18	41.11%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
259	Unif Erik/Joe	\$300.00	\$154.99	\$154.99	\$145.01	51.66%
260	Unif Eric & Nate	\$300.00	\$125.01	\$300.00	\$0.00	100.00%
261	Unif Jake/Jon/Leigh	\$300.00	\$159.99	\$159.99	\$140.01	53.33%
303	Engineering Fees	\$25,000.00	\$700.00	\$2,560.10	\$22,439.90	10.24%
304	Legal Fees (Civil)	\$1,000.00	\$0.00	\$225.00	\$775.00	22.50%
314	Surveyor	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
316	Security Monitoring	\$200.00	\$0.00	\$49.35	\$150.65	24.68%
320	Communications	\$1,600.00	\$108.52	\$540.25	\$1,059.75	33.77%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
331	Travel Expenses	\$1,000.00	\$0.00	\$532.20	\$467.80	53.22%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
360	Insurance	\$27,000.00	\$0.00	\$12,377.00	\$14,623.00	45.84%
381	Electric Utilities	\$14,000.00	\$803.54	\$5,517.77	\$8,482.23	39.41%
383	Gas Utilities	\$6,000.00	\$84.54	\$921.83	\$5,078.17	15.36%
384	Refuse/Garbage Disposal	\$1,000.00	\$115.94	\$407.12	\$592.88	40.71%
385	Sewer Utility	\$400.00	\$63.45	\$296.10	\$103.90	74.03%
405	Cleaning Services	\$3,700.00	\$176.25	\$1,057.50	\$2,642.50	28.58%
413	Office Equipment Rental/Repair	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
415	Equipment Rental	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
430	Miscellaneous	\$1,000.00	\$523.81	\$1,670.75	-\$670.75	167.08%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
442	Safety Prog/Equipment	\$1,000.00	\$301.18	\$2,044.94	-\$1,044.94	204.49%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
454	Joint Facility County Expense	\$45,000.00	\$1,284.21	\$15,843.57	\$29,156.43	35.21%
500	Capital Outlay	\$65,000.00	\$2,750.00	\$12,145.60	\$52,854.40	18.69%

OBJ	OBJ Descr	2017 Budget	JUNE 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
550	Capital Outlay - Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
581	Capital Outlay -Seal Coat	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
582	Capital Outlay - Crackfill	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
583	Capital Outlay - Overlays	\$1,826,500.00	\$14,481.43	\$107,180.74	\$1,719,319.26	5.87%
584	Capital Outlay - Road Const	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$2,471,927.00	\$51,808.02	\$369,361.10	\$2,102,565.90	14.94%
DEPT 43100 Cemetery						
210	Operating Supplies	\$940.00	\$0.00	\$0.00	\$940.00	0.00%
220	Repair/Maint Supply - Equip	\$250.00	\$28.57	\$113.56	\$136.44	45.42%
360	Insurance	\$60.00	\$0.00	\$66.00	-\$6.00	110.00%
381	Electric Utilities	\$350.00	\$4.56	\$42.58	\$307.42	12.17%
430	Miscellaneous	\$400.00	\$0.00	\$302.91	\$97.09	75.73%
452	Refund	\$0.00	\$375.00	\$375.00	-\$375.00	0.00%
500	Capital Outlay	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 Cemetery		\$3,000.00	\$408.13	\$900.05	\$2,099.95	30.00%
DEPT 45100 Park and Recreation (GENERAL)						
100	Wages and Salaries Dept Head	\$70,732.00	\$5,467.06	\$35,965.25	\$34,766.75	50.85%
101	Assistant	\$28,806.00	\$2,308.62	\$14,626.29	\$14,179.71	50.78%
103	Tech 1	\$26,408.00	\$1,846.76	\$3,156.04	\$23,251.96	11.95%
104	Tech 2	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
105	Part-time	\$43,680.00	\$2,605.50	\$16,603.77	\$27,076.23	38.01%
108	Tech 3	\$33,010.00	\$2,609.01	\$16,503.10	\$16,506.90	49.99%
121	PERA	\$15,198.00	\$917.35	\$5,233.62	\$9,964.38	34.44%
122	FICA	\$15,884.00	\$1,082.24	\$6,295.97	\$9,588.03	39.64%
131	Employer Paid Health	\$22,320.00	\$1,328.40	\$7,970.40	\$14,349.60	35.71%
132	Employer Paid Disability	\$1,452.00	\$104.29	\$593.52	\$858.48	40.88%
133	Employer Paid Dental	\$3,956.00	\$258.00	\$1,568.38	\$2,387.62	39.65%
134	Employer Paid Life	\$336.00	\$22.40	\$92.60	\$243.40	27.56%
136	Deferred Compensation	\$650.00	\$50.00	\$325.00	\$325.00	50.00%
140	Unemployment	\$0.00	\$0.00	\$338.00	-\$338.00	0.00%
151	Workers Comp Insurance	\$9,691.00	\$0.00	\$12,323.00	-\$2,632.00	127.16%
152	Health Savings Account Contrib	\$9,000.00	\$3,000.00	\$7,500.00	\$1,500.00	83.33%
200	Office Supplies	\$200.00	\$15.02	\$185.31	\$14.69	92.66%
208	Instruction Fees	\$500.00	\$0.00	\$197.00	\$303.00	39.40%
210	Operating Supplies	\$3,200.00	\$60.98	\$730.23	\$2,469.77	22.82%
212	Motor Fuels	\$2,000.00	\$112.28	\$567.12	\$1,432.88	28.36%
213	Diesel Fuel	\$1,500.00	\$47.50	\$139.11	\$1,360.89	9.27%
220	Repair/Maint Supply - Equip	\$3,000.00	\$89.94	\$1,344.32	\$1,655.68	44.81%
221	Repair/Maint Vehicles	\$2,000.00	\$228.85	\$298.17	\$1,701.83	14.91%
223	Bldg Repair Suppl/Maintenance	\$15,000.00	\$118.60	\$5,012.25	\$9,987.75	33.42%
231	Chemicals	\$5,000.00	\$0.00	\$1,080.00	\$3,920.00	21.60%
235	Signs	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
254	Concessions - Pop	\$300.00	\$0.00	\$107.11	\$192.89	35.70%
255	Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif Bob/Ted/Gerald	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
261	Unif Jake/Jon/Leigh	\$300.00	\$0.00	\$0.00	\$300.00	0.00%

OBJ	OBJ Descr	2017 Budget	JUNE 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
264	Unif Bobby/Ron	\$300.00	\$0.00	\$195.60	\$104.40	65.20%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$250.00	\$390.00	\$887.65	-\$637.65	355.06%
308	Instructors Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
309	Tennis	\$1,600.00	\$59.32	\$1,043.10	\$556.90	65.19%
310	Program Supplies	\$1,000.00	\$0.00	\$413.61	\$586.39	41.36%
311	Softball/Baseball	\$1,000.00	\$98.00	\$138.74	\$861.26	13.87%
312	Aerobic Instruction	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	Warm House/Garage Exp	\$1,000.00	\$80.98	\$234.80	\$765.20	23.48%
316	Security Monitoring	\$1,200.00	\$347.88	\$347.88	\$852.12	28.99%
317	Soccer/Skating	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
318	Garage (North)	\$3,000.00	\$63.00	\$753.48	\$2,246.52	25.12%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$3,500.00	\$351.44	\$1,815.01	\$1,684.99	51.86%
322	Postage	\$150.00	\$0.00	\$9.34	\$140.66	6.23%
323	Garage (East)	\$800.00	\$3.03	\$788.06	\$11.94	98.51%
324	Disc Golf Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
331	Travel Expenses	\$700.00	\$36.37	\$613.24	\$86.76	87.61%
335	Background Checks	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
340	Advertising	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$15,000.00	\$0.00	\$11,665.00	\$3,335.00	77.77%
381	Electric Utilities	\$13,000.00	\$1,102.22	\$6,127.68	\$6,872.32	47.14%
383	Gas Utilities	\$7,500.00	\$202.93	\$1,663.96	\$5,836.04	22.19%
384	Refuse/Garbage Disposal	\$800.00	\$71.88	\$359.44	\$440.56	44.93%
403	Improvements Other Than Bldgs	\$3,800.00	\$0.00	\$0.00	\$3,800.00	0.00%
413	Office Equipment Rental/Repair	\$700.00	\$0.00	\$0.00	\$700.00	0.00%
415	Equipment Rental	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$800.00	\$0.00	\$15.00	\$785.00	1.88%
433	Dues and Subscriptions	\$500.00	\$0.00	\$220.00	\$280.00	44.00%
442	Safety Prog/Equipment	\$1,500.00	\$27.58	\$27.58	\$1,472.42	1.84%
443	Sales Tax	\$1,600.00	\$288.00	\$1,161.00	\$439.00	72.56%
445	Sr Meals Expense	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
448	Weight Room Ins Reimbur	\$150.00	\$12.00	\$60.50	\$89.50	40.33%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
453	80 Acre Development Expense	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
457	Weight Room Expenses	\$2,000.00	\$539.21	\$568.00	\$1,432.00	28.40%
459	PAL Foundation Expenditures	\$3,000.00	\$1,102.43	\$2,007.92	\$992.08	66.93%
461	Silver Sneakers	\$6,300.00	\$672.00	\$3,528.00	\$2,772.00	56.00%
481	Park Master Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$60,000.00	\$0.00	\$25,506.57	\$34,493.43	42.51%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
553	Capital Outlay - Other	\$0.00	\$2,715.50	\$2,715.50	-\$2,715.50	0.00%
557	Capital Outlay - Tennis Courts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$1,250.00	\$104.14	\$520.70	\$729.30	41.66%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45100 Park and Recreation (GENERA		\$456,523.00	\$30,540.71	\$202,142.92	\$254,380.08	44.28%
DEPT 45500 Library						
101	Assistant	\$31,616.00	\$2,478.00	\$16,059.40	\$15,556.60	50.80%
121	PERA	\$2,371.00	\$185.85	\$1,204.45	\$1,166.55	50.80%
122	FICA	\$2,419.00	\$162.52	\$1,066.00	\$1,353.00	44.07%
131	Employer Paid Health	\$15,941.00	\$1,328.40	\$7,970.40	\$7,970.60	50.00%
132	Employer Paid Disability	\$260.00	\$24.05	\$144.30	\$115.70	55.50%

OBJ	OBJ Descr	2017 Budget	JUNE 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
133	Employer Paid Dental	\$1,172.00	\$86.00	\$530.00	\$642.00	45.22%
134	Employer Paid Life	\$67.00	\$5.60	\$33.60	\$33.40	50.15%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$1,500.00	\$4,500.00	25.00%
201	Library Operating Supplies	\$2,000.00	\$57.58	\$1,707.84	\$292.16	85.39%
202	Library Subscriptions	\$500.00	\$0.00	\$430.04	\$69.96	86.01%
203	Library Books	\$500.00	\$1,004.93	\$4,852.52	-\$4,352.52	970.50%
204	Children s Program Expense	\$150.00	\$27.21	\$27.21	\$122.79	18.14%
205	Library Luncheon Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
206	Book Sale Expenses	\$0.00	\$76.80	\$76.80	-\$76.80	0.00%
207	Golf Fundraiser Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,000.00	\$58.52	\$292.68	\$707.32	29.27%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$1,000.00	\$16.00	\$299.40	\$700.60	29.94%
443	Sales Tax	\$0.00	\$41.00	\$45.00	-\$45.00	0.00%
452	Refund	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
459	PAL Foundation Expenditures	\$250.00	\$675.00	\$675.00	-\$425.00	270.00%
500	Capital Outlay	\$3,063.00	\$0.00	\$1,528.14	\$1,534.86	49.89%
600	Principal	\$1,250.00	\$104.14	\$520.70	\$729.30	41.66%
DEPT 45500 Library		\$70,359.00	\$6,331.60	\$38,963.48	\$31,395.52	55.38%
DEPT 47007 2003 Series A Disposal						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$450.00	-\$450.00	0.00%
DEPT 47013 Bond Disclosure		\$0.00	\$0.00	\$450.00	-\$450.00	0.00%
DEPT 47014 2012 Series A						
600	Principal	\$185,000.00	\$0.00	\$185,000.00	\$0.00	100.00%
610	Interest	\$31,155.00	\$12,676.25	\$27,202.50	\$3,952.50	87.31%
620	Fiscal Agent s Fees	\$300.00	\$0.00	\$253.00	\$47.00	84.33%
DEPT 47014 2012 Series A		\$216,455.00	\$12,676.25	\$212,455.50	\$3,999.50	98.15%
DEPT 47015 47015 Series 2015B						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47015 47015 Series 2015B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 48000 Recycling						
384	Refuse/Garbage Disposal	\$32,340.00	\$2,485.36	\$14,650.36	\$17,689.64	45.30%
388	Recycling Expenses	\$100.00	\$61.00	\$136.00	-\$36.00	136.00%
430	Miscellaneous	\$2,340.00	\$262.00	\$1,572.00	\$768.00	67.18%
DEPT 48000 Recycling		\$34,780.00	\$2,808.36	\$16,358.36	\$18,421.64	47.03%
FUND 101 GENERAL FUND		\$5,238,587.00	\$257,138.26	\$1,894,161.47	\$3,344,425.53	36.16%
FUND 301 DEBT SERVICE FUND						
DEPT 47000 Emer Svcs Ctr Refunding 2004						
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2017 Budget	JUNE 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
602	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000	Emer Svcs Ctr Refunding 200	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001	Community Ctr Refunding 2002					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001	Community Ctr Refunding 200	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002	G.O. Improve-Wilderness					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002	G.O. Improve-Wilderness	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003	1999 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003	1999 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004	1999 Series B Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004	1999 Series B Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005	2001 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005	2001 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006	2002 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006	2002 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010	2004 Series A					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2017 Budget	JUNE 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010 2004 Series A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
621	Continung Disclosure Expene	\$2,400.00	\$0.00	\$0.00	\$2,400.00	0.00%
DEPT 47013 Bond Disclosure		\$2,400.00	\$0.00	\$0.00	\$2,400.00	0.00%
DEPT 47014 2012 Series A						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47014 2012 Series A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47015 47015 Series 2015B						
600	Principal	\$136,000.00	\$0.00	\$0.00	\$136,000.00	0.00%
610	Interest	\$11,220.00	\$0.00	\$5,610.00	\$5,610.00	50.00%
620	Fiscal Agent s Fees	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
DEPT 47015 47015 Series 2015B		\$147,520.00	\$0.00	\$5,610.00	\$141,910.00	3.80%
FUND 301 DEBT SERVICE FUND		\$149,920.00	\$0.00	\$5,610.00	\$144,310.00	3.74%
FUND 401 GENERAL CAPITAL PROJECTS						
DEPT 44000 Capital Projects						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 44000 Capital Projects		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert						
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401 GENERAL CAPITAL PROJECTS		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
DEPT 46000 Tax Increment Financing						
351	Legal Notices Publishing	\$650.00	\$63.75	\$63.75	\$586.25	9.81%
640	Tax Increment 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
641	Tax Increment 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
642	Tax Increment 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
643	Tax Increment 6	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2017 Budget	JUNE 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
644	Tax Increment 7 - Stone #1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
645	Tax Increment 8 - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
646	TaxIncrement 9-C&J Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
650	Administrative Costs	\$650.00	\$0.00	\$100.00	\$550.00	15.38%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46000 Tax Increment Financing		\$1,300.00	\$63.75	\$163.75	\$1,136.25	12.60%
DEPT 46001 TIF 1-9 MidWest Asst Living						
646	TaxIncrement 9-C&J Dev	\$10,200.00	\$0.00	\$0.00	\$10,200.00	0.00%
DEPT 46001 TIF 1-9 MidWest Asst Living		\$10,200.00	\$0.00	\$0.00	\$10,200.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJEC		\$11,500.00	\$63.75	\$163.75	\$11,336.25	1.42%
FUND 410 MARODA DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410 MARODA DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
DEPT 43000 Public Works (GENERAL)						
226	Bridge Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2017 Budget	JUNE 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						
DEPT 45500 Library						
302	Architects Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45500 Library		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
DEPT 43200 Sewer						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
DEPT 41940 General Government						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940 General Government		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
493	Pass Thru Donations	\$0.00	\$0.00	\$650.00	-\$650.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$0.00	\$0.00	\$650.00	-\$650.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 2004						

OBJ	OBJ Descr	2017 Budget	JUNE 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$12,500.00	\$0.00	\$20.00	\$12,480.00	0.16%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$12,500.00	\$0.00	\$20.00	\$12,480.00	0.16%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$12,500.00	\$0.00	\$670.00	\$11,830.00	5.36%
FUND 503 EDA (REVOLVING LOAN)						
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$447,873.11	-\$447,873.11	0.00%
447	Loan Disbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$0.00	\$0.00	\$447,873.11	-\$447,873.11	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$0.00	\$0.00	\$447,873.11	-\$447,873.11	0.00%
FUND 601 SEWER OPERATING FUND						
DEPT 43200 Sewer						
100	Wages and Salaries Dept Head	\$71,540.00	\$5,883.82	\$47,759.69	\$23,780.31	66.76%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$5,366.00	\$441.28	\$2,867.72	\$2,498.28	53.44%
122	FICA	\$5,473.00	\$404.83	\$2,660.96	\$2,812.04	48.62%
131	Employer Paid Health	\$15,941.00	\$1,328.40	\$7,970.40	\$7,970.60	50.00%
132	Employer Paid Disability	\$663.00	\$59.87	\$359.22	\$303.78	54.18%
133	Employer Paid Dental	\$1,172.00	\$86.00	\$530.00	\$642.00	45.22%
134	Employer Paid Life	\$67.00	\$5.60	\$33.60	\$33.40	50.15%
136	Deferred Compensation	\$650.00	\$50.00	\$325.00	\$325.00	50.00%
151	Workers Comp Insurance	\$3,891.00	\$0.00	\$4,788.00	-\$897.00	123.05%
152	Health Savings Account Contrib	\$6,000.00	\$1,500.00	\$4,500.00	\$1,500.00	75.00%
200	Office Supplies	\$250.00	\$32.20	\$406.05	-\$156.05	162.42%
208	Instruction Fees	\$2,000.00	\$0.00	\$1,115.00	\$885.00	55.75%
210	Operating Supplies	\$1,500.00	\$0.00	\$214.54	\$1,285.46	14.30%
212	Motor Fuels	\$2,000.00	\$125.12	\$357.33	\$1,642.67	17.87%
213	Diesel Fuel	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
220	Repair/Maint Supply - Equip	\$7,000.00	\$437.51	\$7,456.98	-\$456.98	106.53%
221	Repair/Maint Vehicles	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
222	Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$1,500.00	\$153.45	\$358.74	\$1,141.26	23.92%
229	Oper/Maint - Lift Station	\$12,000.00	\$517.78	\$2,963.61	\$9,036.39	24.70%
230	Repair/Maint - Collection Syst	\$7,000.00	\$2,157.00	\$3,101.76	\$3,898.24	44.31%
231	Chemicals	\$10,000.00	\$1,345.59	\$10,013.34	-\$13.34	100.13%
258	Unif Bob/Ted/Gerald	\$300.00	\$0.00	\$128.95	\$171.05	42.98%
303	Engineering Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$75.00	\$175.00	30.00%
320	Communications	\$600.00	\$104.91	\$396.90	\$203.10	66.15%

OBJ	OBJ Descr	2017 Budget	JUNE 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
321	Communications-Cellular	\$1,400.00	\$118.21	\$592.03	\$807.97	42.29%
322	Postage	\$800.00	\$0.00	\$369.86	\$430.14	46.23%
331	Travel Expenses	\$2,000.00	\$416.82	\$1,789.42	\$210.58	89.47%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$200.00	\$124.66	\$124.66	\$75.34	62.33%
360	Insurance	\$7,500.00	\$0.00	\$8,108.00	-\$608.00	108.11%
381	Electric Utilities	\$26,000.00	\$1,988.02	\$11,945.86	\$14,054.14	45.95%
383	Gas Utilities	\$3,000.00	\$101.66	\$884.31	\$2,115.69	29.48%
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
406	Lab Testing	\$10,000.00	\$494.10	\$4,321.85	\$5,678.15	43.22%
407	Sludge Disposal	\$12,000.00	\$6,960.00	\$15,660.00	-\$3,660.00	130.50%
420	Depreciation Expense	\$200,000.00	\$0.00	\$0.00	\$200,000.00	0.00%
430	Miscellaneous	\$100.00	\$0.00	\$26.47	\$73.53	26.47%
433	Dues and Subscriptions	\$300.00	\$0.00	\$275.00	\$25.00	91.67%
442	Safety Prog/Equipment	\$1,500.00	\$21.99	\$96.98	\$1,403.02	6.47%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
450	Permits	\$200.00	\$0.00	\$1,450.00	-\$1,250.00	725.00%
452	Refund	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay	\$232,402.00	\$13,271.50	\$27,103.82	\$205,298.18	11.66%
553	Capital Outlay - Other	\$0.00	\$3,603.43	\$3,603.43	-\$3,603.43	0.00%
554	Capital Outlay - Ox Ditch Bldg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
555	Capital Outlay - Sewer Biosol	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
556	Capital Outlay - Sewer Exten	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$656,865.00	\$41,733.75	\$174,734.48	\$482,130.52	26.60%
FUND 601 SEWER OPERATING FUND		\$656,865.00	\$41,733.75	\$174,734.48	\$482,130.52	26.60%
FUND 614 TELEPHONE AND CABLE FUND						
DEPT 49000 Miscellaneous (GENERAL)						
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
630	Loss on Bond Defeasance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49000 Miscellaneous (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614 TELEPHONE AND CABLE FUND		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUND						
DEPT 43200 Sewer						
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$175,000.00	\$0.00	\$175,000.00	\$0.00	100.00%
610	Interest	\$27,106.00	\$14,702.50	\$31,155.00	-\$4,049.00	114.94%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$750.00	\$0.00	\$242.00	\$508.00	32.27%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$202,856.00	\$14,702.50	\$206,397.00	-\$3,541.00	101.75%
DEPT 47008 2003 Series B Sewer						

OBJ	OBJ Descr	2017 Budget	JUNE 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUN		\$202,856.00	\$14,702.50	\$206,397.00	-\$3,541.00	101.75%
FUND 652 WASTEWATER MGMT DISTRICT						
DEPT 41910 Planning and Zoning						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 Planning and Zoning		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 652 WASTEWATER MGMT DISTRICT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$6,272,228.00	\$313,638.26	\$2,729,609.81	\$3,542,618.19	43.52%

B.6.

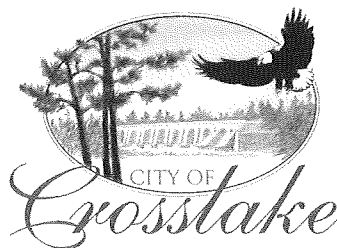
City of Crosslake - Preliminary					
06/30/2017 Preliminary Budget to Actual Analysis (Remove Debt Service, Capital Outlay and Operating Transfers)					
Description	2017 Budget	30-Jun	2017 YTD Amount	2017 YTD Balance	2017 %YTD Budget
Total Expense (From Month End Report For June 30, 2017)	\$ 6,272,228	\$ 313,638	\$ 2,729,610	\$ 3,542,618	43.52%
Adjustments:					
<u>Less: All DS Issues</u>					
(101-41400-600) Administration: Copier Lease	(864)	(72)	(360)	(504)	41.67%
(101-41910-600) Planning and Zoning: Copier Lease	(864)	(72)	(360)	(504)	41.67%
(101-42110-600) Police: Copier Lease	(144)	(12)	(60)	(84)	41.67%
(101-45100-600) Parks and Rec.: Copier Lease	(1,250)	(104)	(521)	(729)	41.66%
(101-45500-600) Library: Copier Lease	(1,250)	(104)	(521)	(729)	41.66%
(101-47014-600) 2012 Series A - Principal	(185,000)	0	(185,000)	0	100.00%
(101-47014-610) 2012 Series A - Interest	(31,155)	(12,676)	(27,203)	(3,953)	87.31%
(101-47014-620) 2012 Series A - Fiscal Agent Fees	(300)	0	(703)	403	0.0%
(301-47015-600) 2015 Series B - Principal	(136,000)	0	0	(136,000)	0.00%
(301-47015-610) 2015 Series B - Interest	(11,220)	0	(5,610)	(5,610)	50.00%
(301-47015-620) 2015 Series B - Fiscal Agent Fees	(300)	0	0	(300)	0.00%
(301-47013-440/621) Fiscal Agent Fees	(2,400)	0	0	(2,400)	0.00%
(651-47007-600) 2012 Series A Disposal - Prin.. (Reported on B/S)	(175,000)	0	(175,000)	0	100.00%
(651-47007-610) 2012 Series A Disposal -Interest	(27,105)	(14,703)	(31,155)	4,050	114.94%
(651-47007-620) 2012 Series A Disposal - Fiscal Agent Fees	(750)	0	(242)	(508)	32.27%
Total Debt Service	(573,602)	(27,743)	(426,734)	(146,868)	74.40%
<u>Less - All Capital Outlay Accounts:</u>					
(101-41400-500) Administration	(3,063)	0	0	(3,063)	0.00%
(101-41910-500) Planning and Zoning	(3,000)	(1,996)	(1,996)	(1,004)	66.54%
(101-41940-500) General Government Capital Outlay	(36,000)	(8,808)	(33,763)	(2,237)	93.79%
(101-42110-500) Police Administration Capital Outlay	(10,023)	(225)	(5,005)	(5,018)	49.94%
(101-42110-550) Police Administration Capital Outlay - Vehicles	(49,000)	(30,799)	(69,238)	20,238	141.30%
(101-42280-500) Fire Administration - Capital Outlay	(162,000)	(10,721)	(168,063)	6,063	103.74%
(101-42280-550) Fire Administration - Capital Outlay - Vehicles	0	0	0	0	0.00%
(101-43000-500) Public Works - Capital Outlay	(1,941,500)	(17,231)	(119,326)	(1,822,174)	6.15%
(101-43100-500) Cemetery - Capital Outlay	(1,000)	0	0	(1,000)	0.00%
(101-45100-500) Parks and Recreation - Capital Outlay	(60,000)	(2,716)	(28,222)	(31,778)	47.04%
(101-45500-500) Library	(3,063)	0	(1,528)	(1,535)	0.00%
(601-43200-500) Sewer - Capital Outlay	(232,402)	(16,875)	(30,707)	(201,695)	13.21%
Total Capital Outlay	(2,501,051)	(89,372)	(457,850)	(2,043,201)	18.31%
<u>Less: Other Items:</u>					
Transfer Revolving Loan Program to Crow Wing Cooperative	0	0	(447,873)	447,873	0%
Operating Transfers from General Fund to Sewer Fund)	(217,805)	0	0	(217,805)	0%
Total Operating Transfers Between Funds	(217,805)	0	(447,873)	230,068	0%
<u>Less: Depreciation/Amortization</u>					
(601) Depreciation	(200,000)	0	0	(200,000)	0.00%
Adjusted Expenditures	\$ 2,779,770	\$ 196,524	\$ 1,397,153	\$ 1,382,617	50.26%
<u>Linear Assumption (6 Month/12 Months) = 50.00%</u>					
	50.00%	\$ 3,136,114			0.26%

City of Crosslake
June 30, 2017

Depository	Percent of Total Bank Balance	Bank Balance	Less: Insurance FDIC/NCUA	Deposits Requiring Collateral	Amount of Collateral Required (110% of Deposits Requiring Collateral)	Market Value of Collateral Provided	Sufficient (Insufficient) Collateral Coverage	Collateral Description	Expiration Date
BlackRidge Bank	68.9%	\$ 517,329	\$ 250,000	\$ 267,329	\$ 294,062	\$ 1,000,000	\$ 705,938	Letter of Credit 4072-192	2/27/2018
Frandsen Bank and Trust	31.1%	\$ 233,222	\$ 250,000	\$ 0	\$ 0	\$ 1,394,209	\$ 1,407,758	3132J4FG9 FHLMC POOL G30866, 4.00	4/1/2034
Totals	100.0%	\$ 750,551		\$ 267,329	\$ 294,062	\$ 2,394,209	\$ 2,113,696		

B.7.

City Hall: 218-692-2688
Planning & Zoning: 218-692-2689
Fax: 218-692-2687



B. 8.
37028 County Road 66
Crosslake, Minnesota 56442
www.cityofcrosslake.org

MEMO TO: City Council

FROM: Michael R. Lyonais *ML*
Finance Director/Treasurer

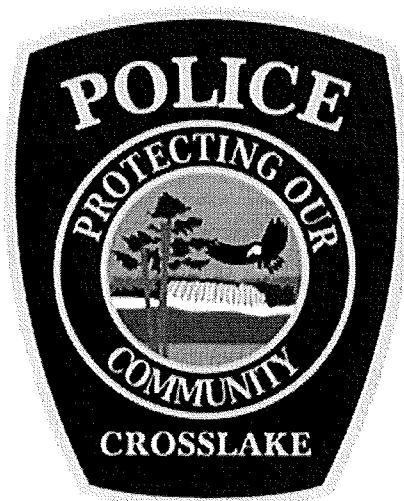
DATE: July 7, 2017

SUBJECT: Tax Increment Financing Reimbursement

I am requesting approval to reimburse 90% of the incremental tax revenue received from the Assisted Living Facility TIF District 1-9, Midwest Properties, for the first half tax payment paid the City in July 2017 from Crow Wing County. The amount received, the amount being retained for administrative costs and the amount to be released is listed below.

<u>Developer</u>	<u>City Taxes Paid</u>	<u>10% Administrative Fee</u>	<u>Amount Due Developer</u>
Assisted Living	\$ 7,081.07	\$ 708.11	\$ 6,372.96

A motion is required to release this payment subject to receipt of compliance certificate.
(Council Action – Motion)



CROSSLAKE POLICE DEPARTMENT

MONTHLY REPORT

June

2017

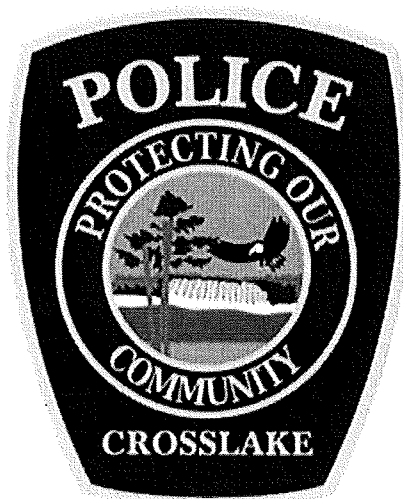
**Crosslake Police Department
Monthly Report
June 2017**

Agency Assist	17
Alarm	19
Animal Bite	1
Animal Complaint	6
Assault	1
Burglary In Prog	1
Burning Complaint	1
Civil Problem	1
Damage To Property	3
Disturbance	2
Domestic	1
Driving Complaint	2
Ems	28
Fire	2
Found Property	3
Fraud	1
Gun Permits	2
Hazard In Road	1
Indecent Conduct	1
Information	9
Intoxicated Person	1
Lost Property	1
Missing Persons	1
Noise Complaint	5
Other	1
Property Damage Acc	6
Public Assist	1
Suicidal Person	1
Suspicious Activity	3
Suspicious Person	4
Suspicious Vehicle	2

Theft	5
Traffic Arrest	1
Traffic Warnings	7
Traffic Citations	59
Welfare Check	4

Total	204
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B-10.



CROSSLAKE POLICE DEPARTMENT

MISSION TOWNSHIP MONTHLY REPORT

June
2017

**Crosslake Police Department
Mission Township Monthly Report
June 2017**

Agency Assist	2
Animal Complaint	1
Disturbance	1
Driving Complaint	1
Ems	2
Motorist Assist	2
Parking Complaint	1
Stalled Vehicle	1
Suspicious Person	1
Theft	4
Traffic Citations	5
Traffic Stop	26
Trespass	1
Welfare Check	3
Total	51

B.11.



Crosslake Fire Department

Date: June 2017

Incidents

Description of Incident	Calls	YTD
3 - Rescue & Emergency Medical Services		
311 - Medical Assist - Assist EMS Crew	31	141
300 - Rescue, EMS Incident		1
322 - Motor Vehicle Accident with Injuries		5
324 - Motor Vehicle Accident with No Injuries		1
340 - Search for Lost Person		
362 - Ice Rescue		
326 - Snowmobile Accident With Injuries		
Total Medical:	31	148
1 - Fire		
111 - Building Fire		2
111 - Building Fire (Mutual Aid)		1
114 - Chimney Fire		
112/118 - Fire Other		2
143 - Grass Fire/Wildland Fire	1	3
131 - Automobile Fire		
Total Fire:	1	8
4 - Hazardous Condition (No Fire)		
411 - Gasoline or other Flammable Liquid Spill		1
412 - Gas Leak (Natural Gas or LPG)		3
444 - Power Line Down/Trees on Road		
Total Hazardous Condition:	0	4
5 - Service Call		
571 - Cover Assignment, Standby		2
561 - Unauthorized Burning		
Total Service Calls:	0	2
6 - Good Intent Call		
611 - Dispatched and Cancelled en route	1	3
600 - Good Intent Call	1	2
609 - Smoke scare, Odor of smoke		1
Total Good Intent:	2	6
7 - False Alarm & False Call		
743 - Smoke Detector Activation - No Fire		6
746 - Carbon Monoxide Detector Activation - No CO		1
731 - Sprinkler Activation due to Malfunction		
Total False Alarms:	0	7

Total Incidents: 34 175



IMAGETREND **FIRE BRIDGE**

Incident Type Report (Summary)

From 06/01/17 To 06/30/17

Report Printed On: 07/05/2017

Incident Type	Count	% of Incidents	Est. Property Loss	Est. Content Loss	Total Est. Loss	% of Losses
1 Fire						
Grass fire (143)	1	2.94%	\$0.00	\$0.00	\$0.00	0.00%
	1	2.94%	\$0.00	\$0.00	\$0.00	0.00%
3 Rescue & Emergency Medical Service Incident						
Medical assist, assist EMS crew (311)	31	91.18%	\$0.00	\$0.00	\$0.00	0.00%
	31	91.18%	\$0.00	\$0.00	\$0.00	0.00%
6 Good Intent Call						
Dispatched and cancelled en route (611)	1	2.94%	\$0.00	\$0.00	\$0.00	0.00%
	1	2.94%	\$0.00	\$0.00	\$0.00	0.00%
8 Severe Weather & Natural Disaster						
Lightning strike (no fire) (814)	1	2.94%	\$0.00	\$0.00	\$0.00	0.00%
	1	2.94%	\$0.00	\$0.00	\$0.00	0.00%
Total Incident Count:	34			Total Est. Loss:	\$0.00	

Search Criteria

Dates From 06/01/2017 To 06/30/2017 (mm/dd/yyyy)
Service CROSSLAKE
Staff All
Apparatus All
Station All
Alarm Type All
Zone/District All


Report Description



IMAGETREND **FIRE BRIDGE**

Incident Type Report (Summary)
From 12/01/16 To 06/30/17
Report Printed On: 07/05/2017

Incident Type	Count	% of Incidents	Est. Property Loss	Est. Content Loss	Total Est. Loss	% of Losses
1 Fire						
Building fire (111)	3	1.71%	\$30,000.00	\$51,000.00	\$81,000.00	98.48%
Fires in structure other than in a building (112)	1	0.57%	\$0.00	\$50.00	\$50.00	0.06%
Trash or rubbish fire, contained (118)	1	0.57%	\$0.00	\$0.00	\$0.00	0.00%
Forest, woods or wildland fire (141)	1	0.57%	\$0.00	\$1,200.00	\$1,200.00	1.46%
Brush or brush-and-grass mixture fire (142)	1	0.57%	\$0.00	\$0.00	\$0.00	0.00%
Grass fire (143)	1	0.57%	\$0.00	\$0.00	\$0.00	0.00%
	8	4.56%	\$30,000.00	\$52,250.00	\$82,250.00	100.00%
3 Rescue & Emergency Medical Service Incident						
Rescue, EMS incident, other (300)	1	0.57%	\$0.00	\$0.00	\$0.00	0.00%
Medical assist, assist EMS crew (311)	141	80.57%	\$0.00	\$0.00	\$0.00	0.00%
Motor vehicle accident with injuries (322)	5	2.86%	\$0.00	\$0.00	\$0.00	0.00%
Motor vehicle accident with no injuries. (324)	1	0.57%	\$0.00	\$0.00	\$0.00	0.00%
	148	84.57%	\$0.00	\$0.00	\$0.00	0.00%
4 Hazardous Condition (No Fire)						
Gasoline or other flammable liquid spill (411)	1	0.57%	\$0.00	\$0.00	\$0.00	0.00%
Gas leak (natural gas or LPG) (412)	3	1.71%	\$0.00	\$0.00	\$0.00	0.00%
	4	2.28%	\$0.00	\$0.00	\$0.00	0.00%
5 Service Call						
Unauthorized burning (561)	2	1.14%	\$0.00	\$0.00	\$0.00	0.00%
	2	1.14%	\$0.00	\$0.00	\$0.00	0.00%
6 Good Intent Call						
Good intent call, other (600)	1	0.57%	\$0.00	\$0.00	\$0.00	0.00%
Dispatched and cancelled en route (611)	3	1.71%	\$0.00	\$0.00	\$0.00	0.00%
Smoke scare, odor of smoke (651)	1	0.57%	\$0.00	\$0.00	\$0.00	0.00%
	5	2.85%	\$0.00	\$0.00	\$0.00	0.00%
7 False Alarm & False Call						
Alarm system activation, no fire - unintentional (745)	6	3.43%	\$0.00	\$0.00	\$0.00	0.00%
Carbon monoxide detector activation, no CO (746)	1	0.57%	\$0.00	\$0.00	\$0.00	0.00%
	7	4.00%	\$0.00	\$0.00	\$0.00	0.00%
8 Severe Weather & Natural Disaster						
Lightning strike (no fire) (814)	1	0.57%	\$0.00	\$0.00	\$0.00	0.00%
	1	0.57%	\$0.00	\$0.00	\$0.00	0.00%
Total Incident Count:	175			Total Est. Loss:	\$82,250.00	

Search Criteria

Dates From 12/01/2016 To 06/30/2017 (mm/dd/yyyy)
Service CROSSLAKE
Staff All
Apparatus All
Station All
Alarm Type All
Zone/District All


Report Description

**NORTH AMBULANCE
CROSSLAKE**

JUNE 2017 RUN REPORT

TOTAL CALLOUTS: 87

NIGHT: 40 DAY: 47

No Loads:	11
Cancels:	16
Fire Standbys:	01
Police Standbys:	00
Transported Patients:	00

CROSSLAKE:	50 (8 No Load, 11 Cancel)
BREEZY POINT:	19 (3 No Load, 3 Cancel)
IDEAL:	00
MISSION:	00
FIFTY LAKES:	01
MANHATTAN BEACH:	01
CENTER:	00
TIMOTHY:	00

MUTUAL AID TO:

PINE RIVER:	10 (1 Fire Standby)
BRAINERD:	06 (2 Cancel)

BLS TRANSFERS:	00
ALS TRANSFERS:	00

ALS INTERCEPTS (ADVANCED LIFE SUPPORT):

BRAINERD:	00
PINE RIVER:	00
AIRCARE:	00

B.13.

MONTHLY PLANNING & ZONING STATISTICS - CROSSLAKE

PERMITS	June-2017	Year-to-Date 2017	June-2016	Year-to-Date 2016
New Construction (Dwellings)	4	16	4	16
Septic - New	3	14	3	13
Septic Upgrades	3	9	0	4
Porch / Deck	5	20	3	21
Additions	2	8	1	10
Landscape Alterations	10	29	5	31
Access. Structures	4	16	6	20
Demo/Move	3	9	0	0
Signs	0	1	0	4
Fences	0	5	0	2
E911 Addresses Assigned	2	15	1	11
Total Permits	36	142	23	132

ENFORCEMENT / COMPLAINTS	Year-to-Date 2017	Year-to-Date Closed	Year-to-Date Open	Year-to-Date % Closed
Enforcement	3	3	0	100

CUSTOMER SERVICE STATISTICS	June-2017	Year-to-Date 2017	June-2016	Year-to-Date 2016
Counter Visits	87	432	88	466
Phone Calls	214	802	147	765
Email	52	236	57	293
Total	353	1470	292	1524

Call For Service	8	31	9	40
Shoreland Rapid Assessment Completed (Buffer)	2	10	4	21
Stormwater Plans Submitted	4	24	5	48
Site Visits	40	279	65	338

COMPLIANCE SEPTIC STATISTICS	Year-To-Date Received 2017	Year-To-Date Failed 2017	Year-To-Date Received 2016	Year-To-Date Failed 2016
Septic Compliance Inspections	75	7	79	1
Passing Septic Compliance Percentage		90.7%		98.7%

PUBLIC HEARINGS	June-2017	Year-to-Date 2017	June-2016	Year-to-Date 2016
DRT	4	18	2	19
Variance	1	11	0	7
CUP/IUP	0	2	0	1
Land Use Map	0	0	1	1
Subdivisions (Metes & Bounds; Preliminary; Final)	0	1	1	6
Consolidations/Lot Line Adjustments	0	0	0	5



B. 14.

STATED MINUTES

City of Crosslake Planning Commission/Board of Adjustment

May 26, 2017
9:00 A.M.

Crosslake City Hall
37028 County Road 66
Crosslake, MN 56442

1. Present: Chair Aaron Herzog; Vice-Chair Mark Wessels; Joel Knippel; Mark LaFon; Matt Kuker and Alternate Mark Lindner; Alternate Bill Schiltz; Council Member Dave Nevin; and Council Member Gary Heacox
2. Absent: None
3. Staff: Chris Pence, Crow Wing County Land Services Manager; Jon Kolstad, Crosslake Land Services Specialist and Cheryl Stuckmayer, Customer Service Specialist
4. 5-15-17 Minutes & Findings – **Motion by LaFon; supported by Knippel to approve the minutes & findings as written. All members voting “Aye”, Motion carried.**
5. Old Business
 - 5.1 David M Nevin – Variance for a bluff setback
6. New Business
 - 6.1 Jon D & Leah A Grubb – Variance for lake setback
 - 6.2 John C & Sandra K Lindquist / Randy & Trina Becker – Variance for setbacks to lake, side yard & road easement
 - 6.3 John Brian & Nancy Jean Gross – Variance for a lake setback
 - 6.4 Lakes Area Kids Enrichment Foundation – Variance for the building height and time extension
 - 6.5 Crosswoods Development LLC – Variance for the building height, density and time extension
 - 6.6 Chapter 26 Land Use of the City of Crosslake Code of Ordinance, Article 10 Land Use Classification List, Sec. 26-281 Land Use Tables
7. Other Business
 - 7.1 Staff Report
8. Open Forum
9. Adjournment

**David M Nevin
14148007016B009, 141480070170009,
141480070180009**

Herzog explained the meeting procedure owing to the large agenda and resulting in a time limit of three minutes per person for the open public hearing section. Herzog announced the variance request. Wessels stated he was abstaining due to the fact that he was Nevin's realtor when purchasing this property. Alternate Lindner replaced Wessels. Kolstad read the variance request, comment received (from last month's tabled motion), stormwater plan, history/size of the parcel and the surrounding parcel history into the record. Herzog invited Nevin, the owner/applicant, to the podium. Nevin explained the drainage problems that existed when he purchased and landscaping that would occur to eliminate the drainage problem and better the stormwater issues. Kuker stated the stormwater adjustments made from last month's request is a large plus and a good plan. LaFon emphasized the needs and advantage of doing an on-site before the public hearings and applauds Nevin's foresight in protecting the bluff with the planned stormwater control. Knippel and Lindner agrees with the stormwater plan. Herzog opened the public hearing. Anderson, a Manhattan Point Blvd property owner, stated some issues from her public hearing and specified Nevin sat in on her request and denied it. Kolstad, upon Herzog's request, explained the Anderson timeline of the 2015 & 2016 bluff deck variance. Schiltz, Loon Lake resident, same lake as the applicant's property, noted the lot sizes, project requests, Nevin's great job on addressing the stormwater issues and 100% in favor of the project. Schiltz clarified that the city was not giving up much, but was gaining a lot in Nevin's plan to help protect the lake by addressing the current drainage issues as observed at the May 25, 2017 on-site. Nevin stated when he was a board member on the Anderson's project, a lot of time was spent on discussions before they came to a motion on the Anderson's request. Herzog closed the public hearing. Herzog asked if any of the commissioners had additional questions, but none were forthcoming. Herzog requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

May 26, 2017 Action:

Motion by Kuker; supported by Knippel to approve the variance for:

- 1. Bluff setback of 12 feet where 30 feet is required to proposed porch**
- 2. Bluff setback of 21 feet where 30 feet is required to proposed addition**
- 3. Bluff setback of 13 feet where 30 feet is required to proposed deck**

To construct:

- 290 square foot porch**
- 384 square foot addition**
- 176 square foot deck**

Per the findings of fact as discussed, the on-sites conducted on 4-27-17 & 5-25-17 and as shown on the certificate of survey received at the Planning & Zoning office dated 4-11-17 and Exhibit A for property located 38720 South Landing, Sec 05, City of Crosslake

May 26, 2017 Planning Commission/Board Of Adjustment Meeting

Conditions:

Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 5-26-19

- 1. Work with the staff to implement the submitted stormwater plan**

Findings: See attached

All members voting “Aye”, Motion carried.

**Jon D & Leah A Grubb
14151000090009**

Herzog announced the variance request and invited Jacobs of RemWhirl, the applicant's representative to the podium. Lindner stepped down with Wessels stepping in. Kolstad read the variance request of a minimal road side addition, no comments received, history of the parcel and the surrounding parcel history into the record. Jacobs clarified the square foot in the setback versus the square foot meeting the setback of the total project. Herzog asked if any of the commissioners had additional questions, but none were forthcoming. Herzog opened and closed the public hearing due to no response. Kuker clarified that all of the work would be in the rear or road side of the dwelling. Herzog requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

May 26, 2017 Action:

Motion by LaFon; supported by Wessels to approve the variance for:

- **Lake setback of 71 feet where 75 feet is required to proposed addition**

To construct:

- **262 square foot addition**

Per the findings of fact as discussed, the on-sites conducted on 5-25-17 and as shown on the certificate of survey received at the Planning & Zoning office dated 4-19-17 for property located at 36186 Robert Street, Sec 17, City of Crosslake.

Conditions:

Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 5-26-19

1. **Work with the staff to implement and verify that the submitted stormwater plan prepared by RemWhirl dated 4-13-17 is effectively protecting the lake.**

Findings: See attached

All members voting “Aye”, Motion carried.

**John C & Sandra K Lindquist/Owner
Randy & Trina Becker/Applicant
14157000050009**

Herzog announced the variance request and invited Becker, the owner's representative to the podium. Kolstad read the variance request, no comments received, history of the parcel and the surrounding parcel history into the record. Wessels indicated his concerns on expanding the deck and the basement excavation both so close to the lake. Kuker stated that on the May 25, 2017 on-site he noticed that the house may be able to be moved back 5 feet towards and still meet the holding tank setbacks. Pence felt it could be accomplished according to the scale of the certificate of survey and a quick estimated measurement. A discussion was held on all the floodplain requirement would have to be met. Lindquist, the owner, and Becker explained the project and the financial end. LaFon and Wessels both feel that the request is too much for the size of the lot. LaFon felt according to the May 25, 2017 on-site he attended, that the basement should not be a walkout. Nevin indicated that if the proposed retaining wall were raised higher it would detain more water from the lake. Herzog opened the public hearing with Haas, a neighboring owner, stating he was in favor of the request and the improvement it would make on the neighborhood pond. Herzog closed the public hearing. Herzog requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

May 26, 2017 Action:

Motion by Wessels; supported by Kuker to approve the variance for:

1. Lake setback of 33 feet (revised and agreed to 37 feet) where 75 feet is required to proposed addition
2. Lake setback of 21 feet (revised and agreed to 26 feet) where 75 feet is required to proposed deck extension
3. Side yard setback of 7.7 feet where 10 feet is required to proposed deck extension
4. Side yard setback of 0.4 feet where 10 feet is required to proposed shed
5. Road easement setback of 0 feet where 10 feet is required to proposed shed

To construct:

- 184 square foot addition
- 180 square foot deck extension
- 120 square foot shed

Per the findings of fact as discussed, the on-sites conducted on 5-25-17 and as shown on the certificate of survey received at the Planning & Zoning office dated 4-20-17 for property located at 13459 Island View Rd, Sec 8, City of Crosslake.

Conditions:

Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 5-26-19

1. Move the house back 5 feet (37 feet from the OHW to the foundation) from the original location road ward (approved and agreed for addition to 37 feet)
2. Meet the holding tank setback requirements
3. Shed approved in this variance to be flagged in by a surveyor and have no overhang over the property line or easement
4. Applicant agreed to no additional sheds or water-oriented accessory structure
5. Regulatory flood protection elevation determined by a surveyor
6. Erosion/sediment control implemented
7. Work with the staff to implement the submitted stormwater plan prepared by Stonemark Land Surveying dated 4-20-17

Findings: See attached

Herzog, Knippel, Kuker and Wessels voting "Aye" and LaFon voting "Apposed", four to one, Motion carried.

**John Brian & Nancy Jean Gross
14144001002Z009**

Herzog announced the variance request and invited Gross, the owner to the podium. Kolstad read the variance request, no comments received, improvements made, history of the parcel and the surrounding parcel history into the record. Gross stated a greenhouse alongside of the house has been removed. Kuker simplified that the deck will be replaced exactly as it had been built in the past. Knippel approved of the natural stormwater solution presented. Herzog opened the public hearing. Hawkin, a neighbor, approved of the project and the improvement to the neighborhood. Herzog closed the public hearing. Pence pointed out that this is a safety issue with a second story patio door to nowhere. Herzog requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

May 26, 2017 Action:

Motion by LaFon; supported by Knippel to approve the variance for:

- 1. Lake setback of 67 feet where 75 feet is required to proposed deck**

To construct:

- 452 square foot deck**

Per the findings of fact as discussed, the on-sites conducted on 5-25-17 and as shown on the certificate of survey received at the Planning & Zoning office dated 4-20-17 for property located at 37967 Dream Island Rd, Sec 10, City of Crosslake.

Conditions:

Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 5-26-19

- 1. Work with the staff to implement the submitted stormwater plan prepared by Terry Betley dated 4-20-17**

Findings: See attached

All members voting “Aye”, Motion carried.

**Lakes Area Kids Enrichment Foundation
120212100F00009**

LaFon not in attendance – Lindner took his position. Herzog announced the variance request and invited the applicants to the podium. Kolstad read the variance request, no comments received, fire chief's email-no ladder truck needed, history of the parcel and the surrounding parcel history into the record. Sesin and Heggerston of Lakes Area Kids Enrichment Foundation (LAKEF) discussed the project with the commissioners in respect to the traffic, building height, bus location, community use parking, parking turn around, current structure removal timeline, entrances, and funding in relation to building timeline with a possible fall start (one year from start to open for educational use). Pence asked for a detailed funding explanation with Sesin elaborating on the aspect that no city funding or future taxing is used and where the actual funding is coming from – ex fund raising and state funding. Heggerston explained the tax issue and current school needs. Feierabend of Hy-Tec Construction, elaborated on the construction timeline, gymnasium standard height, building construction details, checking into all inspections needed and codes that are required. Hidde of Stonemark Land Surveying presented and read a letter from Ideal Fire Department pertaining to the Cuyuna Range Mutual Aid agreement and stating that a 104 page plan document is available. Heggerston stated that Happy Dancing Turtle out of Pine River will help with the environmental aspects of the project. Pence suggested that a forum is put together to continue to keep the community and staff updated and to receive input on the project. Herzog mentioned that the city council should be kept in the loop and a condition that the city council receive a verbal in depth report periodically. Herzog opened the public hearing. McAfee, in neighborhood of the proposed school, questioned the traffic issues with the bus. Herzog closed the public hearing. Herzog asked if any of the commissioners had additional questions, but none were forthcoming. Herzog requested Kolstad to initiate the findings of fact procedure, along with an in depth explanation of the request, with the board members deliberating and responding to each question.

May 26, 2017 Action:

Motion by Kuker; supported by Wessels to approve the variance for:

- **Building height of (up to) 40 feet where 30 feet is allowed**
- **Time extension of 4 years where 2 years is allowed**

To construct:

- **Crosslake Community School**

Per the findings of fact as discussed, the on-sites conducted on 5-25-17 and as shown on the site plan C1.1 (For review April 2017) for property located at 35808 County Road 66, Sec 21, City of Crosslake.

Conditions:

Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire four years from the approval date or on 5-26-2021

May 26, 2017 Planning Commission/Board Of Adjustment Meeting

- 1. LAKEF apply to be on the agenda for the next city council meeting to make a presentation concerning this approval and future plans**
- 2. Meet with staff for an update of the project plans and allow for a time frame in which to update the commissioners and open it up for any public input prior to applying for the land use permit**

Findings: See attached

All members voting "Aye", Motion carried.

**Crosswoods Development LLC
1460400090B0009**

Herzog announced the variance request and invited Hidde of Stonemark Surveying and Heggerston of Crosswoods Development LLC, the applicant's representative to the podium. Kolstad read the variance request, comments received, future steps/procedure involving public hearing needs, history of the parcel and the surrounding parcel history into the record. Pence stated a Conditional Use Permit (CUP) will be needed along with the plat for the townhomes. Wessels would like the city council to weigh in on this request, since it is such an increase in density. A discussion was held on the density due to such an increase amount requested. Representatives gave a presentation/explanation on density in this particular downtown lot, the view, walkability, infrastructure in place, two current housing studies, city's needs, future housing, past city and fire department meetings, financial aspects, no city tax increase, green space/private park for public use, sewer costs, park dedication fees, inline with comprehensive plan, DWJones developer and manager, economy scale to meet the income needs, list of possible tenants, current Crosslake apartments always full, density needs are nationwide not just Crosslake, market rate rent not income restricted-available to anyone, no issues to city sewer, and no additional county road access. Herzog opened the public hearing. McAfee, citizen next to the golf course, brought up the safety issue of golf balls. Feierabend of Hy-Tec Construction, stated the timeline is important in the financial side of the project. O'Connell, Crosslake citizen, stepped up to answer Kuker's question on whether or not the city wanted the apartments and any other questions. O'Connell stated he was at a church meeting and their three concerns for the community was housing, youth, and worship. O'Connell also stated that this project a-lines with the comprehensive plan, the studies presented, the community and its needs. Hidde stated she had a need to rent upon calling some realtors for available affordable housing their comment was; good luck. Anderson, project developer, stated his job is visionary not the construction side, we need to look down the road and see what the needs will be, not just now. Herzog closed the public hearing. Herzog asked if any of the commissioners had additional questions, but none were forthcoming. Herzog requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

May 26, 2017 Action:

Motion by Kuker; supported by Knippel to approve the variance for:

- 1. Building height of (up to) 40 feet mid-peak where 30 feet mid-peak is allowed**
- 2. Density of 40 residential units where 9 residential units are allowed**
- 3. Time extension of 5 years where 2 years are allowed**

To construct:

- One apartment building containing 32 units**
- Two townhome buildings containing 4 units each**

Per the findings of fact as discussed, the on-sites conducted on 5-25-17 and as shown on the certificate of survey received at the Planning & Zoning office dated 4-19-17 for property located in Out Lot B, CIC #1034 Crosswoods, at Cty Rd 3 & Swann Dr, Crosslake, MN 56442

May 26, 2017 Planning Commission/Board Of Adjustment Meeting

Conditions:

Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire 5 years from the approval date or 5-26-2022

- 1. Conditional Use Permit (CUP) is required per Sec. 26-281 Land Use Table / (2) Residential and Related Uses / Multi-family dwelling before a permit will be issued to construct the apartment building**
- 2. A preliminary and final plat will be needed for the construction of the proposed townhomes**

Findings: See attached

All members voting “Aye”, Motion carried.

**Crosslake Planning & Zoning
Chapter 26 Land Use for the City of Crosslake
Code of Ordinance Revisions –Article 10 Land
Use Classification List, Sec. 26-281 Land Use
Tables**

Kolstad presented the Land Use Table to recommend to city council which was discussed at the joint meeting. A special meeting on June 12, 2017 will be held to present the recommendation for the Land Use Tables. Herzog open and closed the public hearing due to no comments. Pence presented to the board a summary of Chapter 26 of the City of Crosslake Land Use Ordinance, Article 10 Land Use Classification List, Sec. 26-281 Land Use Tables as was discussed at the joint meeting with no changes made since that meeting. Changes highlighted in gold in the below table. A discussion was held on the current and future ordinance and comprehensive plan along with the current Land Use Table effects. Wessels stated that the policy was not broken and this recommendation is just a reaction to one instance.

LAND USE TABLES	S D	RR 5	S S	L C	D C	W C	C/ LI
(1) Agricultural Uses							
Farm buildings (barns, silo, hay shed, etc.)	P	P	P	P			
Farmland: Crop growing and harvesting	A	A	A	A			
Farmland: Livestock, poultry use, including related buildings	A	A		A			
Forest land: growth, harvest	A	A	A	A		A	A
(2) Residential and Related Uses							
Accessory structure	P	P	P	P	P	P	P
Auxiliary quarters/cottage	PP	PP	PP	PP	PP	PP	PP
Controlled access lot							
Energy systems assoc. with a principal use (i.e. solar collectors and wind generators under 50KW)*	P/CU*	P		P		P/CU*	P
Garage/Yard Sales (Maximum 3 per calendar year)	A	A	A	A	A	A	A
Group home, detention or correction home (including detoxification center, rehabilitation home, etc.)	CU	CU	CU	CU		CU	
Home business	CU	CU		PP	PP	CU	PP
Home occupation	A	A	A	A	A	A	
Home: assisted living, nursing, supportive care	CU	CU		CU	CU		
Meteorological test station for wind energy conversion systems (WECS)	I	I		I		I	I
Mobile home park or development		CU					
Multi-family dwelling	CU	CU		CU	CU	CU	
Portable or temporary storage	P	P	P	P	P	P	P
Single-family dwelling—24' or wider	P	P	P	P CU	P CU	P CU	CU
Two-family dwelling—duplex	CU	P	P CU	P CU	CU	P CU	
Water-oriented accessory structures	P					P	

May 26, 2017 Planning Commission/Board Of Adjustment Meeting

(3) Recreational Uses							
Campground, private, or commercial	CU	CU		CU		CU	
Shooting range, fire arms, archery - private		CU		CU			CU
(4) Civic, Educational and Institutional Uses							
Athletic field/stadium; arena		CU		CU			
Cemetery	A	A		A			
Church/Synagogue	P	P	P	P	P	P	
Transient Camps, Church Camps	CU	CU				PP	
LAND USE TABLES	S D	RR 5	S S	L C	D C	W C	C/ LI
(5) Commercial and Industrial Uses							
Adult uses							CU
Amusement Park		CU		CU			
Athletic club				PP	PP	PP	
Auto body shop				PP			PP
Auto repair shop, lubrication service station				PP	PP		PP
Bank or financial institution				P	P		PP
Beauty shop, barber shop				PP	PP	PP	PP
Bed and Breakfast Residence	CU	CU	CU	PP	PP	PP	
Bowling Lanes				PP	PP	PP	PP
Breeding and boarding of animals	CU	CU		CU	CU		CU
Bulk liquid storage				CU			PP
Business or professional office space				PP	PP	PP	PP
Car wash				PP	PP		PP
Cement/concrete/redi-mix plant, permanent							P
Commercial greenhouse/nursery		CU		PP			PP
Commercial storage building/storage unit rental		CU		CU	CU	CU	PP CU
Concrete/asphalt plant, portable				I			PP
Construction and contractor services-carpentry, electrical, plumbing, heating, ventilation, mechanical, flooring, insulation, siding, etc				P	P		P
Day care facility	PP	PP		PP	PP	PP	
Demolition Landfill							CU
Dry cleaners				CU	CU		CU
Extractive use, mining, gravel pit, aggregate		CU					CU
Funeral home with crematorium				CU			
Funeral Home without crematorium				PP			
Gas station/convenience store with or without fuel sales	CU	CU		PP	PP	PP	
Golf Course	CU	CU		CU		CU	
Industrial park development							CU
Liquor: On and/or off sale	CU			CU	CU	CU	CU
Lumber yard				PP	PP		PP
Manufacturing: light in general, assembly plant, machine shop, welding shop, packaging plant				CU			PP
Marina						CU	
Medical or dental clinic				PP	PP		PP
Miniature golf	CU	CU		PP	PP	PP	PP
Motel/hotel	CU	CU		CU	CU	CU	CU
Outdoor seasonal sales		CU		PP	PP	PP	PP
Over-the-counter print shop				PP	PP		PP

May 26, 2017 Planning Commission/Board Of Adjustment Meeting

Portable concrete and asphalt plants				I			P
Private clubs and lodges	CU	CU		PP	PP		PP
Race track: horse, auto, motorcycle, go cart		CU		CU			CU
Recycling collection site		I		I			PP
Rental equipment sales and service	CU	CU		PP	PP	PP	PP
LAND USE TABLES	SD	RR5	SS	LC	DC	WC	C/LI
Repair shop, equipment				PP	PP		PP
Resort						CU	
Restaurant	CU	CU		PP	PP	PP	
Retail store				PP	PP	PP	PP
Sawmill		CU		CU			PP
Sign – on site	P	P	P	P	P	P	P
Storage buildings, Commercial	PP	PP		PP		PP	PP
Studio-art, music, photo, decorating, dance				P	P		
Telecommunication tower							CU
Temporary real estate office/model home	P	P		P	P	P	
Theater				PP	PP		PP
Vehicle, boat, recreational equipment sales				PP	PP	PP	PP
Veterinary clinic				CU	CU		PP
Wholesaling and/or warehousing, freight terminal				PP	PP		PP

May 26, 2017 Action:

Motion by Kuker; supported by Knippel to recommend the Crosslake City Council approve the revisions to the Code of Ordinances for the City of Crosslake, Chapter 26 Land Use Ordinance, Article 10 Land Use Classification List, Sec. 26-281 Land Use Tables per staff recommendations.

Herzog, Knippel, Kuker and Lindner voting “Aye” and Wessels voting “Apposed”, four to one, Motion carried.

Other Business:

1. Staff report
 - a. Monthly city council report with an explanation
 - b. Signs in violation-22, with 7 calls made to clarify sign ordinance
 - c. Development Review Team meetings - 3
 - d. Formal withdrawal of Bohall/Keil public hearing applications
 - e. Tree house permits
 - f. Senior/Assisted living inquiry
 - g. Ordinance changes

Open Forum:

1. None

May 26, 2017 Planning Commission/Board Of Adjustment Meeting

Matters not on the Agenda:

1. There were no matters on the agenda

Motion by Knippel; supported by Lindner to adjourn at 12:53 A.M.

All members voting "Aye", Motion carried.

Respectfully yours,

Cheryl Stuckmayer

Cheryl Stuckmayer
Customer Service Specialist

B. 15.

Public Works Meeting Notes

City of Crosslake

Monday, June 5, 2017

4:00 PM - City Hall

Members Present: Doug Vierzba, John Pribyl, Darrell Shannon, Dale Melberg, ~~Tim Berg~~, Mic Tchida (alternate)

Members Absent: Tim Berg, Ted Strand

Others Present: Mike Lyonais, Dave Schrupp, Mike Rardin, Gary Heacox, Dave Nevin, Brad Nelson, Dan Vogt, Jon Henke

1. Meeting called to order at 4:00 pm by Chairman Darrell Shannon.
2. Approve Minutes of May 1, 2017. Motion to approve by Melberg, with one change. The reference to County Road #2, item 3, line 10 should have read County Road #3. The motion was seconded by Vierzba, all in favor.
3. Dave Reese, WSN:
 - a. 2017 Road Project Update Including Dream Island Bridge.
 - i. Anchor Point Road. Preconstruction Conference has been set for June 14th at 2:00 pm to discuss the project with the selected contractor, DeChantel Excavating and the utility owners along the project. ROW platting has been provided service by the Quiet Title process and if no objections, the ROW officially is in the ownership of the city.
 - ii. Dream Island Bridge. Still waiting for funding from the State. WSN will check with the state to determine if Crosslake will be receiving funds to start the project as we have heard funds have been approved in a general category for bridge project. Two home owners have secured their own property appraisals regarding easements and our city attorney is working with the homeowners to secure the easements for the city to allow the project to begin. The DNR has yet to issue a Wetland Related Permit but is working the project now.
 - b. Mr. Dennis O'Hare request for reimbursement. Mr. O'Hare (12416 Anchor Point Road) was present at the meeting and is claiming damage to his property as a result of the work being completed on Anchor Point Road. Ted, Dave Reese and Mike have been at his property to discuss the situation. Several pictures were presented by Mr. O'Hare regarding the damage he claimed and he commented that he was not notified about the construction. Considerable discussion ensued regarding the location of the ROW as it appears that one of the utility companies had uprooted the marker. Given a property marker was removed by one of the utility firms, WSN agreed to see that the marker is reinstalled. Once installed, WSN will make another inspection of the site and come back to the next PW meeting to present their findings on the location of the ROW. The issue will be discussed in July.
 - c. Anchor Point Residence Request. A resident requested the city consider his request to install a culvert between a stagnant pond and Rush Lake close to Ginseng Patch Road. Ted indicated a culvert existed in the past but was removed. After some discussion, it was agreed WSN will contact the DNR regarding the request and report findings back to the city in the July meeting.
4. Bolton & Menk-Perkins Road Update. Jon Henke updated the commission regarding the potential road realignment of Perkins Road. The current road is very, very close to homeowners on the lake. One of the homeowners is willing to allow the road to be moved onto his property to better serve future development of the planned city park at the end of Perkins Road. Jon explained only one of the residents in the area, Mr. Heigl, does not the road moved where as all other property owners are in favor of the road realignment. As a result, Jon presented a new drawing showing another option for relocating the road that would not involve/impact Mr. Heigl's property. Due to personal reasons, Mr. Heigl is finding it difficult to work with the city on the possible

road project. Jon will continue to work with Mr. Heigl to explain the reasons for realigning the road through Mr. Heigl's property which is felt to be a better design for the road realignment project. Condemnation was discussed but no action was recommended at the meeting. Jon stated he would like the council to provide direction regarding continuation of the project or not. Doug Vierzba stated that the landowners south of the proposed new road would benefit tremendously from a road realignment as well as the city.

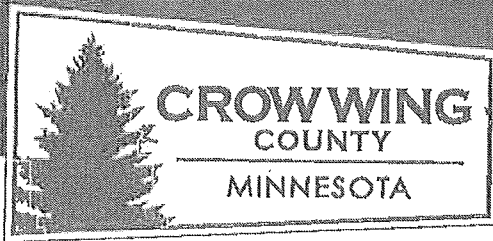
5. Siemer's Car Wash Discussion. In Ted Strand's absence, Dave Schrupp passed on comments from Ted regarding the project. The comments included Ted's concern that making the sewer connection may not be allowed by our MPCA permit, that the connection would have to be made through Town Square and that Ted was unsure if anyone had discussed this with the owners of Town Square and the fact that Ted knew little about the overall project. Jon Kolstad stated he has advised the owners of the connection fees the owners are responsible to pay for. He also stated a discussion was held regarding an on-site system and that Jon had contacted the county who told him to contact the MPCA as the project was beyond their scope. The MPCA was contacted and Jon stated that all waste water in the system would have to be treated to drinking water standards before it was discharge into the septic drain field. This was thought to be too expensive so the only choice would be to connect to city sewer. Jon explained their business plan which would include manual wash bays and a touchless wash bay. Based on their anticipated use, it was estimated they would consume 112,500 gallons per month which equates to 16 commercial equivalents or \$104,000 to connect to the city sewer system. Jon stated the owner requested the commission recommend that his anticipated use was correct and that the hookup fees would be as stated. After some discussion, it was decided the owner should have a registered professional Engineer explain the anticipated volume of water anticipated to be sent to the city sewer system as well as the quality of water to be discharged. It was agreed this was not the responsibility of the city. Jon indicated he has told them this in the past and felt the city was receiving pieces and parts of the project. Jon will pass the commission's request to the owners. Jon also indicated a second access road was not approved by the ~~city~~ county and that all fees for the project have been paid.
6. Bolton & Menk-Wastewater Treatment Facility Improvement Project Update. Mike Rardin stated plans are nearing completion and upon Ted's return from vacation, a review could be conducted with Ted, then submittal to the MPCA for review and approval. Late June or July would be the anticipated timing to send out the drawings for bidding. The water storage tank RFQs are due back on June 20th and will be reviewed by Ted and Bolton & Menk.
7. Bolton & Menk-Treatment Plant Issues. Mike indicated a memo was included in the packet. He indicated a filter was blocked causing one of the two filters to plug, causing a backup in the plant. Some motors were under water as well as a control cabinet. The plant is running in a bypass mode currently and is meeting the discharge requirements. Both filters will have new media installed and the old tanks from the Corp of Engineers will be used to temporarily serve as an EQ basins until the plant is upgraded. Bolton & Menk has completed a plant walk through with Ted and others to review the issues to discuss emergency repairs that were completed and possible interim improvements that might be necessary. It should be noted the plant lacks automation which includes alarms that might have alerted operators of the possible flooding. Some of the damages will be covered by insurance. Mr. Shannon commented that the holiday weekends present high flow times and we need to staff operators on the holiday weekends to monitor operation and prevent future reoccurrences.
8. Bolton & Menk-Salt and Sand Storage Facility repairs at Joint Maintenance Facility. A structural Engineer from Bolton & Menk has inspected the facility and will be making a recommendation to the city at the July meeting. At Ted's request, Bolton and Menk reviewed a possible 3,900 sq. ft. expansion of the Joint Maintenance facility. The rough cost estimate presented was \$525,000.
9. Bolton & Menk-Follow on discussion with ROW policy, info from the League of Minnesota Cities. Mike has presented information to Ted and indicated he would share the information with the commission members in

PDF form. Continued discussion of developing a ROW ordinance is necessary and was felt to be a multi-month project.

10. Other Business.

- a. Mike discussed road reconstruction planning. He indicated the city has a 5 year plan and discussed the plan details coming up in the next few years. The plan is fluid and some projects will be moved up in the schedule and some will be delayed. He discussed the need for a longer term Pavement Management Planning and indicated we need to continue to use the current 5 year plan until the PM plan is developed. John Pribyl asked about the process to notify land owners regarding future road projects; in an effort to see that we communicate our plans to all impacted residents. Mike indicated his plans would be to conduct neighborhood meetings regarding future road projects as part of an approved Pavement Management planning tool. Dale Melberg indicated that roughly 66% of property owners are not year round residents which make it difficult to notify them of future road projects. Mike indicated additional effort is required to notify these residents.
- b. PW July Meeting change. It was agreed the July Public Works meeting would be held on Wednesday, July 5th at 4 pm.

11. Adjourn. Meeting was adjourned at 5:56 PM.



July 5, 2017

City of Crosslake
Char Nelson, City Clerk
37028 County Rd 66
Crosslake, Minnesota 56442

RE: Future County Highway Project
SAP 018-636-018 (CSAH 36)
SAP 018-637-002 (CSAH 37)

The Crow Wing County Highway Department has previously contacted you regarding the 2017-2021 Highway Improvement Plan. I am following up as a Project Manager for the above referenced project that is within the City's jurisdiction. The information below will inform the City about the upcoming project and provide an opportunity for the City to give feedback.

The Crow Wing County Highway Department is planning to reconstruct the west approximate $\frac{3}{4}$ mile of County State Aid Highway (CSAH) 36. Additionally, from the termination of the reconstruction, CSAH 36 will be resurfaced northward to the intersection of CSAH 37, then continued through to the intersection of CSAH 37 and CSAH 3. This construction is planned for the summer of 2020. The resurfacing portion of the project involves a bituminous leveling and overlay on CSAH 36 from the termini of the reconstruction, northward to the intersection of CSAH 37 and CSAH 3. Additionally, there may be bridge deck repairs associated with bridge number 18518 over the Pine River.

Currently, this project is in the preliminary design phase. The County would appreciate any input or concerns that you may have towards these projects. Furthermore, detailed information will be shared with you and become available on our website as these projects progress towards the final design stage.

If you would like a representative from the County Highway Department to present this project at a future Council meeting, or have questions relating to the project, please contact me at the number listed below or e-mail at jordan.larson@crowwing.us. Also, please check our website for updates on current and upcoming projects.

Sincerely,

Jordan D. Larson
Staff Engineer/ Project Manager

Timothy V. Bray, P.E. County Engineer
Robert Hall, P.E. Assistant County Engineer
Highway Department
16589 County Road 142
Brainerd, MN 56401

Our Vision: Being Minnesota's favorite place.
Our Mission: Serve well. Deliver value. Drive results.
Our Values: Be responsible. Treat people right. Build a better future.

Office: (218) 824-1110
Fax: (218) 824-1111
www.crowwing.us

B. 17.

Crosslake Park/Library Commission Minutes 2:00 P.M. Wednesday, June 28, 2017

Members Present: John Pribyl, Mick Tchida, Sandy Melberg, Jim Talbott, Robb Reed and Park & Recreation/Library Director, Jon Henke

Meeting was called to order at 2:05 pm.

I. **Motion: Approve Minutes from May 25, 2017** Sandy/Mick Favor: All Opposed: None

II. Pickleball

Two additional courts have been painted outside; now have a total of 7 courts (4 outside/3 inside) . Registered participants now total 78 players.

III. Shade Feature

Dan Miller is in charge of the new shade feature for the tennis courts. The feature is being constructed in Emily. It will have white supports and a blue roof to match the courts. Footings, which were installed during the courts' construction phase, will be marked and ready for installation soon. The cost of the feature will be paid by PAL.

IV. Dog Park Update

The Dog Park Committee continues to look for a site. There is approximately 5 acres behind Public Works that would be an acceptable location however, the City does not own the parcel at this time.

V. Open Forum

A) Trees

Twenty five trees (15 maples, 5 crab apple and 5 oaks) were donated and planted around the park by Essentia Health volunteers.

B) Exterior Basketball Court

Robb Reed has been approached by several people asking when the outdoor basketball hoop is going to be replaced. Because the former location is no longer available, Jon stated at some point it will be replaced north of the tennis courts as it is in the Park plan. Discussion of the addition of a running track around the baseball field also took place.

VI. Anderson Development Update

Park Dedication for the planned development of 8 town homes and a 32 unit apartment complex behind Town Square was debated at a special council meeting. Because the development plans include a tot park, some of the Council members believe the development should be given a break on their Park Dedication fees. The Council approved a motion to reduce Park Dedication fees by 50% for the town home development and to extend the 50% reduction to the apartment complex as well, if the complex is constructed in the next 5 years. Discussion of the Council's consideration of an even larger reduction; how this will affect the Park budget/planning, and the setting of precedence on future Park Dedication issues followed.

Motion: To support the Council's Motion of 50% reduction with the caveat the amount of Park Dedication not be reduced any further. The Commission feels strongly that the reduction should not be increased and that the Commission should be asked for input before the Council makes a motion regarding Park Dedication in the future. Robb/Mick Favor: All Opposed: None

VI. South Bay Property

The Commission toured the South Bay Property to gain a better understanding of the site's possibilities.

VIII. Adjournment

Motion to Adjourn: Mick/John Favor: All Opposed: None

Crosslake Roll-Off & Recycling Services

June 2017

	Mixed Paper	Aluminum	Tin	Glass	Plastic	Metal	Cardboard	Electro	Total lbs	2000#	Total Tons
January	9720	750	2100	0	2240	13740	5980	0	34530	2000	17.265
February	0	0	0	6660	1420	0	2540	0	10620	2000	5.31
March	11260	770	0	6120	1500	0	8560	0	28210	2000	14.105
April	9980	0	0	6340	2380	11180	7900	37	37817	2000	18.9085
May	10100	720	2320	0	3860	0	10000	0	27000	2000	13.5
June	7460	1210	0	13120	5120	34400	13380	0	74690	2000	37.345
July								0	0	2000	0
August								0	0	2000	0
September								0	0	2000	0
October								0	0	2000	0
November								0	0	2000	0
December								0	0	2000	0

TOTAL IBS 48520 3450 4420 32240 16520 59320 48360 37
 2000# 2000 2000 2000 2000 2000 2000 2000
 TOTAL TONS 24.26 1.725 2.21 16.12 8.26 29.66 24.18 0.019

Tires 0

B. 18.

SCORE REPORT FORM

Mo./Yr.

May

2017

CROSSLAKE REPORT

Organization:

Waste Partners, Inc.

PO Box 677 Pine River, MN 56474

Contact Person:

Eric Loge

Ph: (218) 824-8727

Fax: (218) 587-5122

Materials delivered to:

Cass County - Pine River Transfer Station

Cardboard & Mixed Paper - LDI or Rock-Tenn

Metal - Crow Wing Recycling or Pine River Iron & Metal

RESIDENTIAL

COMMERCIAL

Total Paper : (includes)

13,315

Corrugated Cardboard

3,043

Newspaper

-

Mixed Paper (News, Mags, Mixed Mail, CDBD)

10,272

Metal: Appliances, misc...

Commingled Materials: (includes)

12,496

%

lbs

5% Metals- Aluminum Cans

625

21% Tin Cans

2624

61% Glass-

7622

Clear bottles

Green bottles

brown bottles

10% Plastic - #1 & #2 bottles

1250

3% Reject

375

100%

12496

Total LBS.

25811

0

Total Tons

12.91

0

OUT OF COUNTY Waste Disposal

Final Destination:

N/A

Disposal Site Permit # :

Tons Delivered:

NONE

Total Number of

Households

Served this Month

1015

	Trash		Recycling		65,420	79,580
	Accounts	Rate	Accounts	%	Paper	Commingle
BRD	2740	58%	1586	35%	23011	27992
BAX	1546	93%	1441	32%	20907	25432
B.P.	659	87%	572	13%	8299	10095
P.L.	263	77%	202	4%	2931	3565
C.L.	1015	70%	708	16%	10272	12496
NIS	70	0%	0	0%	0	0
	6293	0.72	4509			



B. 20.

CONNECTING & INNOVATING
SINCE 1913

Memorandum

To: Mayor Patty Norgaard, City of Crosslake

From: Gary Carlson, Director, Intergovernmental Relations, League of Minnesota Cities

Date: June 26, 2017

Re: League of Minnesota Cities Legislators of Distinction for 2017

Senator Carrie Ruud, who represents your city at the state legislature, has been selected as a League of Minnesota Cities Legislator of Distinction for 2017. The League's Board of Directors recognized a total of 32 legislators this year, including 18 House members and 14 Senate members, for their actions and leadership on a wide variety of legislative issues of importance to cities across our state. **The enclosed letter describes the specific reasons your legislator was chosen for this recognition.** A copy of this letter, and printed certificate, was sent to your legislator last Thursday.

Please share this recognition with your city council and the public at your next council meeting. We also encourage you to share this information with your local newspaper. Publicly acknowledging legislators for their support of city-friendly legislation helps to continue strengthening the partnership between state and local government officials in Minnesota.

If you have any questions, please feel free to contact Heather Corcoran, IGR Member Relations Coordinator at the League of Minnesota Cities at hcorcoran@lmc.org, (651) 281-1256, or toll-free at 800-925-1122. To read the complete list of all 32 legislators who received this designation, see the *Cities Bulletin* article online at www.lmc.org/lod.

Thank you, in advance, for your consideration and your support of the League's Legislators of Distinction recognition program.

Enclosure



CONNECTING & INNOVATING
SINCE 1913

June 21, 2017

The Honorable Carrie Ruud
8636 Bluebird Lane
Breezy Point, MN 56472

Dear Senator Ruud,

On behalf of our 833 member cities, I want to thank you for your efforts this past legislative session and to recognize you as a League of Minnesota Cities Legislator of Distinction for 2017.

League staff and member city officials appreciate your accessibility and your consultation with us on legislation affecting cities. Specifically, our members appreciate your work on environmental issues giving cities the resources necessary to protecting Minnesota's environment. Member city officials thank you for your authorship on stormwater reuse provisions as well as legislation that gave assurance to cities that once they invest in improvements to wastewater treatment facilities, in order to meet environmental standards, they will not need to reinvest in improvements until they have paid off a reasonable portion of the previous investment.

Our members know that in order to be successful in serving our common constituents, state and city officials must work together as partners to reach solutions that meet the unique needs of rural, suburban, and urban communities all across Minnesota. City leaders also understand that without the support of legislative leaders like you, this state-local partnership would not be possible.

To acknowledge your contributions last session, mayors of each city in your legislative district will receive notification of your recognition. A press release will also be issued to media in your area. City officials and League staff look forward to continuing to work with you in the future.

Sincerely,

Jo Emerson
Mayor, City of White Bear Lake
President, League of Minnesota Cities

Enclosure



CONNECTING & INNOVATING
SINCE 1913

Memorandum

To: Mayor Patty Norgaard, City of Crosslake

From: Gary Carlson, Director, Intergovernmental Relations, League of Minnesota Cities

Date: June 26, 2017

Re: League of Minnesota Cities Legislators of Distinction for 2017

Representative Dale Lueck, who represents your city at the state legislature, has been selected as a League of Minnesota Cities Legislator of Distinction for 2017. The League's Board of Directors recognized a total of 32 legislators this year, including 18 House members and 14 Senate members, for their actions and leadership on a wide variety of legislative issues of importance to cities across our state. **The enclosed letter describes the specific reasons your legislator was chosen for this recognition.** A copy of this letter, and printed certificate, was sent to your legislator last Thursday.

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If you have any questions, please feel free to contact Heather Corcoran, IGR Member Relations Coordinator at the League of Minnesota Cities at hcorcoran@lmc.org, (651) 281-1256, or toll-free at 800-925-1122. To read the complete list of all 32 legislators who received this designation, see the *Cities Bulletin* article online at www.lmc.org/lod.

Thank you, in advance, for your consideration and your support of the League's Legislators of Distinction recognition program.

Enclosure



CONNECTING & INNOVATING
SINCE 1913

June 21, 2017

The Honorable Dale Lueck
37489 – 295th St.
Aitkin, MN 56431

Dear Representative Lueck,

On behalf of our 833 member cities, I want to thank you for your efforts this past legislative session and to recognize you as a League of Minnesota Cities Legislator of Distinction for 2017.

League staff and member city officials appreciate your accessibility and your consultation with us on legislation affecting cities. Specifically, our members appreciate you authoring legislation to provide city wastewater treatment facilities with assurance that once they improve their facility to meet new environmental standards, they will not need to rebuild until they have been able to pay off a reasonable portion of the debt they incurred.

Our members know that in order to be successful in serving our common constituents, state and city officials must work together as partners to reach solutions that meet the unique needs of rural, suburban, and urban communities all across Minnesota. City leaders also understand that without the support of legislative leaders like you, this state-local partnership would not be possible.

To acknowledge your contributions last session, mayors of each city in your legislative district will receive notification of your recognition. A press release will also be issued to media in your area. City officials and League staff look forward to continuing to work with you in the future.

Sincerely,

Jo Emerson
Mayor, City of White Bear Lake
President, League of Minnesota Cities

Enclosure

\$0.00
State of Minnesota,
County of Crow Wing

B.
21.
No.17-04
City of Crosslake
Office of City Clerk

Group Transient Merchant Permit

IN CONSIDERATION OF THE STATEMENT MADE BY: **Jeff Bisson**

In his application therefore duly filed in this office, which application is hereby made a part hereof,

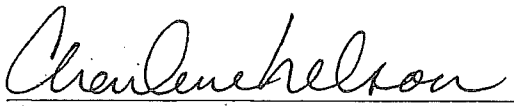
PERMISSION IS HEREBY GRANTED to **MN Assistance Council for Veterans** on behalf of vendors to operate a rib cook off for veterans upon that tract of land described as follows: **Crosslake Town Square**, which tract is of the size and area specified in said application.

The Cook Off will be held on July 8, 2017.

This permit is granted upon the express conditions that said agent and his contractors, agents, workers, and employees, shall comply in all respects with the ordinances of the City of Crosslake.

Given under the hand of the Mayor of said City and its corporate seal and attested to by its City Clerk this 28th day of June, 2017.

Attest:


Charlene Nelson
City Clerk


Patty Norgaard
Mayor

RESOLUTION 17-_____

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
Frestedt	\$100.00	Tax Help Program
Anonymous	\$40.00	Senior Meals
PAL Foundation	\$1,783.40	Community Garden, Bridge Rental, US Flags, Pickleball Courts, Whitefish Warrior Expenses

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 10th day of July, 2017.

Patty Norgaard
Mayor

ATTEST:

Charlene Nelson
City Clerk
(SEAL)

B. 23.

BILLS FOR APPROVAL
July 10, 2017

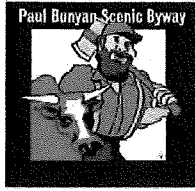
VENDORS	DEPT		AMOUNT
AAA Equipment, replace fuel	PW		46.75
Ace Hardware, rakes	PW		23.98
Ace Hardware, cord reel	Park		9.99
Ace Hardware, tarps, nail pegs	Sewer		193.68
Ace Hardware, flag	Park		36.99
Ace Hardware, bulb recycling	Park		28.00
Ace Hardware, keys, claw hammers	Park		21.17
Ace Hardware, wasp killer	PW		146.12
Ace Hardware, filters, oxygen cuft	Sewer		69.63
Ace Hardware, blade, magnetic driver	PW		23.57
Ace Hardware, rugs	Cemetery		40.18
Ace Hardware, hardware	PW		81.94
Ace Hardware, bug spray	PW		27.95
Ace Hardware, filter	PW		2.99
Ace Hardware, bulbs	Sewer		91.94
Ace Hardware, hardware	Sewer		168.46
Ace Hardware, bug repellent	Park		7.99
Ace Hardware, hardware	Sewer		9.56
Ace Hardware, cable ties	PW		44.95
Ace Hardware, hardware	PW		6.99
Ace Hardware, extension ladder, pipe wrench	Sewer		182.77
Ace Hardware, screws, bits	Park		7.66
Ace Hardware, drain	Sewer		3.99
Ace Hardware, socket set	Park		32.99
Ace Hardware, timer, cord, hardware	PW		77.93
Ace Hardware, pocket knife	Sewer		34.38
Ace Hardware, faucet	Sewer		99.99
Ace Hardware, keys, cable, wire	Fire		81.61
Applied Concepts, cables, latch	Police		493.00
Aspen Mills, jacket	Police		198.50
AW Research, water testing	Sewer		3,495.20
Axon, cartridge	Police		441.00
Baker & Taylor, books	Library		355.52
Birchdale Fire & Security, quarterly monitoring	PW		105.00
BLAEDC, government funding	EDA		3,700.00
Blue Cross Blue Shield, health insurance	ALL		20,259.00
Bolton & Menk, engineering services	ALL		1,750.00
Bolton & Menk, engineering services	Sewer		20,069.50
Brainerd Hydraulics, hoses, parts	PW		209.64
Breen & Person, legal fees	ALL		2,825.00
Brians Welding, broom repair	PW		825.05
Build All Lumber, microlam, treated lumber	PW		414.62
Build All Lumber, microlam lf	PW		143.52
Char Nelson, reimburse mileage	Sewer		27.82
City of Crosslake, sewer utilities	PW/Gov't		90.00

CMI, repair intoximeter	Police		145.41
Council #65, union dues	Gov't		385.00
Crosslake Communications, phone, fax, cable, internet	ALL		1,502.98
Crosslake Rolloff, recycling	Gov't		2,695.00
Crosslake Rolloff, roll off box	PW		468.00
Crow Wing County Highway Dept, fuel	ALL		2,288.85
Crow Wing County Recorder, filing fees	PZ		138.00
Crow Wing Power, electric services	ALL	pd 6-16	5,894.79
Culligan, water and cooler rental	PW/Gov't		76.25
Dacotah Paper, janitorial supplies	Park		297.43
Deferred Comp	ALL		300.00
Delta Dental, dental insurance	ALL		1,522.15
DJV Consulting, june/july services	Admin		1,087.50
Emergency Response Solutions, scba tics	Fire		7,200.00
Fastenal, vests, hardware	PW		194.10
Fastenal, drill impact driver, blades, tape measures, saw kit	PW		695.09
Ferguson Waterworks, transceiver, batteries	Sewer		3,087.41
Fire Instruction & Rescue, lp and car fire emergencies	Fire	pd 6-16	1,400.00
Fortis, disability	ALL		519.39
Granite Electronics, codeplug build	Fire		255.00
Granite Electronics, minitor single freq	Fire		468.00
Graphic Element, book sale signs	Library		240.00
Guardian Pest Solutions, pest control	ALL		77.60
Hawkins, chemicals	Sewer		864.60
Heartland Tire, tire	Park		102.95
Hibbing Community College, defensive tactics training	Police		450.00
Holden Electric, fix well	Cemetery		911.95
Holden Electric, replace motor in tank	Sewer		959.89
Intoximeters, mouthpieces	Police		38.00
Jon Henke, reimburse mileage	Park		32.08
Keepers, uniform	Police		28.96
Keepers, uniform	Police		28.96
Kellys Towing, fire training cars	Fire		300.00
Lakes Area Rental, trimmer line	Park		16.95
Lakes Heating & Cooling, a/c repair	PW		303.00
Little Falls Machine, labor on underbody	PW		184.80
Marco, copier lease	Park		230.23
Mastercard, Best Buy, tv	Park		129.44
Mastercard, Get a Room.com, lodging	Sewer	pd 6-27	416.82
Mastercard, POST, license renewal	Police		92.24
Mastercard, Sirchie, drug testing kits	Police	pd 6-22	126.82
Mastercard, Chemspe, gym equipment wipes	Park	pd 6-22	539.21
Mastercard, Learn 365, summer reading club	Park		204.52
Mastercard, Office Max, toner, file folders, paper	PW		146.11
Mastercard, Oriental Trading, toys	Park		28.25
Mastercard, Pickleball Central, nets	Park		499.98
Mastercard, The Home Depot, dewalt 20v framing nailer	PW		430.42
Mastercard, travel expenses	Police		297.90
Mastercard, travel expenses	Police	pd 6-22	34.41

Mastercard, Vintage Technologies, battery charger	Police		194.38
Menards, hd roundrive, fuel premix, ball system, hardware	PW		194.34
Menards, sewage pumps, grinder pumps	Sewer		1,780.96
Menards, sewage pump, hardware	Sewer		402.88
Menards, utility pump alarm, hardware	Sewer		141.34
Metro Sales, copier maintence, color copies	ALL		591.40
Midwest Machinery, arm, wheel, axle	Park		98.92
Midwest Machinery, chain	PW		113.04
Midwest Machinery, axle housing repair	PW		8,819.73
Midwest Machinery, a/c repair	Park		1,011.31
Midwest machinery, bolts, nuts, tire, knife, hammer	PW		1,002.10
Mike Lyonais, reimburse mileage	Admin	pd 6-27	139.10
Miranda Graceffa, fish frenzy program	Library		200.00
MMUA, quarterly safety program dues	Gov't		2,625.00
MN Life, life insurance	ALL		450.80
Motorola, radio	Police		3,740.75
MR Sign, address number signs	PW		144.79
Municode, annual web hosting	Gov't		800.00
National Independent Health Club Assn, membership dues	Park		399.00
NCPERS-Life Insurance	ALL		80.00
Neofunds, postage meter rental	ALL		700.00
NLES, childrens program	Library		480.00
North Central Lawn Care, field rotor	Park		255.00
Northland Press, meeting notice of 6/23	PZ		68.00
Northland Press, ordinance 343	PZ		76.50
Oriental Trading, halloween party	Park		57.35
Paper Storm, document shredding	Admin		63.34
Patty Norgaard, reimburse travel expenses, hose	Gov't		533.91
Pine River DMV, tax, title, license	Police	pd 6-22	1,910.53
Planning and Zoning Commissioners, 2nd quarter meetings	PZ		1,400.00
Premier Auto, oil change	Police		31.39
Premier Auto, oil change	Police		57.37
Premier Auto, brake repair	Police		435.72
Premier Auto, oil change	Police		39.59
RDJ Specialties, public education	Fire		2,698.10
Ritter & Ritter Sewer Services, clean sand filters	Sewer		812.50
Simonson Lumber, pontoon deck repair	Park		104.96
Simonson Lumber, 2x4	Library		36.40
Smart Sign, signs	Park		437.00
Squad Pro, remove cage, reroute wiring	Fire		78.00
Squad Pro, remove equipment from old squad, replace speaker	Police		532.00
Teamsters, union dues	Police		206.00
Thelen Heating, replace capacitor	Park		368.00
The Office Shop, name plates	PZ		29.14
Ultimate Safety Concepts, turnout gear wash	Fire		282.76
University of Minnesota, raptor education program	Library		949.88
US Bank, copier lease	ALL		156.00
Verizon, ipad, air card and internet charges	ALL		342.54

Verizon, cell phone charges	ALL		662.63
Waste Partners, trash removal	ALL		238.43
WSN, engineering fees	PW		7,006.20
Xcel Energy, gas utilities	ALL		346.44
Ziegler, forks	PW		850.00
TOTAL			140,518.48

**Support
what you
enjoy!**



Explore the Lore

Paul Bunyan Scenic Byway Association

P.O. Box 401

Pequot Lakes, MN 56472

www.paulbunyan scenicbyway.org

Membership Dues / Donation Renewal

Print and complete this Membership/Donation form. Please make check payable and Mail with this form to:

Paul Bunyan Scenic Byway Assoc. (PBSBA)

P. O. BOX 401

PEQUOT LAKES, MN 56472

Your Contribution in 2016: \$200.00

Name (Business/Individual/Organization) Patty Norgaard, Mayor

Mailing address: City of Crosslake, 37028 County Rd 66, Crosslake, Mn. 56442

Contact person:

Website:

Email address:

Phone number: 218-692-2688

Unless you request to not be included, we publish your business/name on paulbunyan scenicbyway.org and the *Inkslinger* newsletter as recognition of your support.

The Group of 54 category has officially ended. Our membership levels are changed to make it easier for all to participate financially. We will continue to publish and thank the original Group of 54 along with the individual Kiosk sponsors.

In 2017 I will participate as:

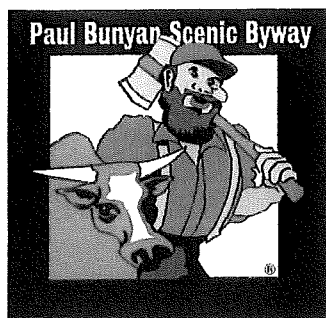
- _____ Member (\$200 and up)
- _____ Donor (\$50 and up)

Write in your donation. Any amount is appreciated! \$50 is only a suggested minimum.

Make your tax deductible check payable to: Paul Bunyan Scenic Byway Association

Thank you for your support! Send check and this completed form to:

Paul Bunyan Scenic Byway Association, P.O. Box 401, Pequot Lakes, MN 56472



Paul Bunyan Scenic Byway Association

P.O. Box 401

Pequot Lakes, MN 56472

www.paulbunyan scenicbyway.org

Hello, Paul Bunyan Scenic Byway members, supporters, friends and Byway area businesses

This is our 2017 Membership Drive Welcome New Members!

Thank You Renewing Members, for Your Continuing Support!

The Paul Bunyan Scenic Byway is your Scenic Byway comprised of five county roads -looping its routes through a community of six cities, eight townships and two counties. The Paul Bunyan Scenic Byway Association is a 501(c)3 non-profit organization with a vision to strengthen the quality of life and visitor experiences along the route by promoting and enhancing the area's resources and amenities that support economic vitality.

The Paul Bunyan Scenic Byway Association needs your financial support to continue enhancing our byway communities through Scenic Byway route projects that further this long-term vision, so future years will continue to be as extraordinary as past years.

For more than 15 years, the 54-mile nationally designated Paul Bunyan Scenic Byway, along with Explore Minnesota Tourism, local chambers of commerce and others, have worked together to spread the word about the Scenic Byway's resources; walking trails, recreational parks, wildlife management areas, paved shoulders for biking, fourteen informational panel kiosks, historic sites, exhibits, and so much more. This spring, along with our cooperative partner, the US Army Corps of Engineers, the PBSBA celebrated the grand opening of the Linda Ulland Memorial Gardens located at the Crosslake Corps of Engineers Recreation Area.

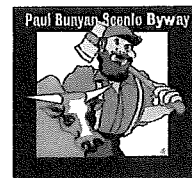
During just the first ten years of Scenic Byway designation, efforts to spread the word about the PBSB resulted in nearly \$22 million spent by more than 24,000 travelers visiting the region, generating \$7.2 million in labor income. *

Choose membership or donor; whichever fits your situation best.
Have fun exploring your Scenic Byway and Support What You Enjoy!

Visit www.PaulBunyanScenicByway.org for information about what PBSBA has done and is currently doing, including the new Linda Ulland Memorial Gardens (click Gardens blog).

* Source: PBSBA 2010 survey project supported through the Central Region Sustainability Development Partnership, the Carlson Chair for Travel, Tourism & Hospitality, and Explore Minnesota Tourism, with agency support from the Pine River Chamber of Commerce.

**Support
what you
enjoy!**



F. 2.

RESOLUTION NO. _____
CITY OF CROSSLAKE

**RESOLUTION ESTABLISHING PROCEDURES
RELATING TO COMPLIANCE WITH REIMBURSEMENT BOND
REGULATIONS UNDER THE INTERNAL REVENUE CODE**

BE IT RESOLVED by the City Council (the "Council") of the City of Crosslake, Minnesota (the "City"), as follows:

1. Recitals.

- (a) The Internal Revenue Service has issued final Treasury Regulations Section 1.103-18 (the "Regulations") dealing with reimbursement bond proceeds, which would include those proceeds of the City's bonds to be used to reimburse the City for any project expenditure paid by the City prior to the time of the issuance of those bonds.
- (b) The Regulations generally require that the City make a prior declaration of its official intent to reimburse itself for such prior expenditures out of the proceeds of subsequent borrowings, that such declaration generally be made on or before the date the expenditure is actually paid, that the bonding occur and the reimbursement allocation be made from the proceeds of such bonds within one year of the payment of the expenditure (or not later than one year after the project is placed in service, if that is a longer period), and that the expenditure be a capital expenditure.
- (c) The City desires to comply with the Regulations and to establish certain procedures relating thereto.
- (d) The City's bond counsel has advised the City that the Regulations do not apply, and hence the provisions of this Resolution are intended to have no application, to payments of City project costs first made by the City out of the proceeds of bonds issued prior to the date of such payments.

2. Official Intent Declaration. The Regulations, in the situations in which they apply, require the City to have made an official declaration of its reasonable intention (hereinafter referred to as the "Official Intent Declaration" or the "Declaration") to reimburse itself for previously paid project expenditures out of the proceeds of subsequent bonds or other borrowings. The Council hereby authorizes the Finance Director to make the City's Official Intent Declarations or to delegate from time to time that responsibility to other appropriate City employees. Each Declaration shall comply with the requirements of the Regulations, including without limitation the following:

- (a) Each Declaration shall be made on or before the date the City pays the applicable project cost and shall state that the City reasonably intends and expects to reimburse itself for the expenditure with proceeds of a borrowing. Each Declaration may be made substantially in

the form of the "Declaration of Official Intent" which is attached to and made a part of this Resolution.

- (b) Each Declaration shall specifically contain the following statement: "This Declaration is a declaration of official intent under Treasury Regulations Section 1.103-18.11."
- (c) Each Declaration shall and is hereby declared to be made and filed in the publicly available official books, records, or proceedings of the City, which shall be reasonably available for public inspection at City Hall during normal business hours of the City on every business day during the period beginning on the earlier of 10 days after the making of the Declaration or the date of issuance of the reimbursement bonds and ending on the day after the issuance of such bonds.
- (d) Each Declaration shall, at a minimum, contain a general functional description of the property, project, or program for which the expenditure to be reimbursed is paid or, in the alternative, shall identify the particular fund or account of the City from which the expenditure to be reimbursed is paid, including a description of the general functional purpose of that fund or account.
- (e) Each Declaration shall also contain a statement of the maximum principal amount of debt expected to be issued for the subject project.
- (f) Care shall be taken so that the City, or its authorized representatives under this Resolution, not make Declarations in cases where the City does not reasonably expect that it will ultimately issue reimbursement bonds to provide long-term financing for the subject project costs, and the City officials are hereby authorized to consult with bond counsel to the city concerning the requirements of the Regulations in general and their application in particular circumstances. It is the Council's intention that Declarations not be made (i) when available funds of the City have been or are reasonably expected to be dedicated or otherwise reserved to fund on a long-term basis the particular expenditures involved or (ii) when it is not reasonably expected that reimbursement bonding will occur.
- (g) The Council shall be advised from time to time on the desirability and timing of the issuance of reimbursement bonds relating to project expenditures for which the City has made Official Intent Declarations, including recommendations on the timing of the issuance of such bonds so that the "reimbursement allocation" described in the Regulations and in paragraph 3 below can be made within the 1 year time limits prescribed in the Regulations.
- (h) This Resolution shall supplement and amend all prior determinations and policies adopted by the City in regard to complying with the Regulations, as initially proposed, and in the event of any inconsistency between the terms provided in this Resolution and said prior determinations or policies, the provisions of this Resolution shall govern.

3. Reimbursement Allocations. The designated City officials shall also be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of reimbursement bond proceeds to reimburse the source of temporary

financing used by the City to make payment of the prior expenditure. Each allocation shall be evidenced by an entry on the official books or records of the City maintained for such reimbursement bonds; shall specifically identify the actual prior expenditure being reimbursed or, in the case of the reimbursement of a particular fund or account, the fund or account from which the expenditure was paid; and shall be effective to relieve the bond proceeds involved from any restriction under the bond resolution or other relevant legal documents for those bonds and under any applicable state statute applicable to unspent proceeds of such bond issue.

Adopted this 10th day of July 2017, by the Crosslake City Council.

Patty Norgaard
Mayor

ATTEST:

Charlene Nelson
City Clerk

Declaration of Official Intent

The undersigned, being the duly appointed and acting Finance Director of the City of Crosslake, Minnesota (the "City"), pursuant to and for purposes of compliance with Treasury Regulations Section 1.103-18 (the "Regulations") under the Internal Revenue Code of 1986, as amended, hereby states and certifies as follows:

1. The undersigned has been and is on the date hereof duly authorized by the governing body of the City, the City Council, to make and execute this Declaration of Official Intent (the "Declaration") for and on behalf of the City. This Declaration is a declaration of official intent under Treasury Regulations Section 1.103-18.
- 2A. The property, project, or program to which this Declaration relates is generally and functionally described as follows:

(insert project description)

- 2B. The specific fund(s) or account(s) of the City from which the expenditure to be reimbursed will be paid, and the general functional purpose of that fund or account, are as follows:

(insert internal funding source)

3. The maximum principal amount of the debt expected to be issued by the City for the purpose of reimbursing the expenditures to which this Declaration relates (the "Expenditures") is on the date hereof reasonably estimated to be \$XXXXXXX. Each of the Expenditures is (or would be with a proper election) a capital expenditure under federal tax law principles, as described in the Regulations.
4. The City intends and reasonably expects to reimburse itself for the payment of the Expenditures out of the proceeds of a borrowing (the "Bonds") to be made by the City after the date of payment of the Expenditures.
5. As of the date hereof, there are no sources of City funds which have been or are reasonably expected to be allocated or available on a long-term basis, reserved, or otherwise set aside to provide permanent financing for the Expenditures, other than pursuant to the subsequent issuance of the Bonds. On the basis on the foregoing, the statements and certifications contained in this Declaration are believed to be reasonable and accurate, and this Declaration is believed to be consistent with the City's budgetary and financial circumstances as they exist or are reasonably foreseeable on the date hereof, all within the meaning and content of the Regulations.
6. This Declaration is and shall remain a part of the publicly available official books, records, or proceedings of the City and shall be continuously available for inspection by the general public at City Hall during regular City hours for a period ending not earlier than the day after the issuance of the Bonds.

IN WITNESS WHEREOF, the undersigned has executed this Declaration and placed it on file in the official City records this 10th day of July, 2017

Michael R. Lyonais
Finance Director
City of Crosslake, Minnesota

CERTIFICATION

The undersigned, being the duly qualified and acting City Clerk of the City of Crosslake, Minnesota, hereby certifies the following:

The foregoing is a true and correct copy of a Resolution on file and of official, publicly available record in the offices of the City, which Resolution relates to procedures of the City for compliance with certain IRS Regulations on reimbursement bonds. Said Resolution was duly adopted by the governing body of the City (the "Council") at a regular or special meeting of the Council held on _____. Said meeting was duly called, regularly held, open to the public, and held at the place at which meetings of the Council are regularly held.

Councilmember _____ moved the adoption of the Resolution, which motion was seconded by Councilmember _____. A vote being taken on the motion, the following members of the Council voted in favor of the motion to adopt the Resolution:

and the following voted against the same:

Whereupon said Resolution was declared duly passed and adopted. The Resolution is in full force and effect and no action has been taken by the Council which would in any way alter or amend the Resolution.

WITNESS MY HAND officially as the City Clerk of the City of Crosslake, Minnesota, this _____ day of _____ 2017.

Charlene Nelson
City Clerk
City of Crosslake, Minnesota

G.I.a.

ORDINANCE NO. _____
AN ORDINANCE AMENDING CHAPTER 26,
ARTICLE 3 ADMINISTRATION
ARTICLE 7 CONDITIONAL/INTERIM USE PERMITS
ARTICLE 8 VARIANCES/APPEALS
ARTICLE 11 SHORELAND DISTRICT STANDARDS
ARTICLE 14 FLOODPLAIN OVERLAY DISTRICT STANDARDS
ARTICLE 20 STORMWATER MANAGEMENT
ARTICLE 25 FENCE STANDARDS
ARTICLE 29 COMMERCIAL AND RESIDENTIAL ARCHITECTURAL STANDARDS
ARTICLE 43 DEFINITIONS
FOR THE CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

The City Council of the City of Crosslake does ordain as follows:

ARTICLE 3 ADMINISTRATION

Sec. 26-67 Administration

The Administrator shall issue all approved permits and certificates under this chapter, either as authorized or as directed by the Planning Commission/Board of Adjustment. The Administrator shall interpret this Chapter, subject to appeal. The Administrator may delegate responsibilities as appropriate.

Sec. 26-68 Application for a Permit

- (1) **Scope of work subject to permitting.** Prior to engaging in any land use activity regulated under the provision of this Chapter, the owner of the property shall make application for the necessary permit or permits required by this Chapter. A permit or fee is not required for inside or outside residential maintenance provided the exterior dimensions of the structure remain the same.
- (2) **Issuing authority/Applicant responsibility.** A permit shall be issued by the Department only when the applicant has met all applicable requirements of this Chapter. An authorized agent of the owner may make application for the permit or permits. Conditional uses, variances, or permits will be processed by the City pursuant to procedures established within this Chapter. The accuracy and completeness of all permit applications and accompanying documents are solely the responsibility of the applicant. No permit application will be approved for property on which there are unresolved violations, unless the permit will resolve the violation.
- (3) **Other Permits.** The granting of any permit or variance under provisions of this Chapter shall in no way affect the landowner's responsibility to obtain the approval required under any federal or state statute, Chapter, or legislation of any state agency or state subdivision thereof. Approval may be expressly given in conjunction with other

permit(s) applied for, but no approval shall be implied from the granting of any City permits nor from the necessity to apply for a permit described in this Chapter.

- (4) **Application information requirements.** The application for any permit, including public hearing requests, required under this Chapter shall include:
- a) The legal description of the property.
 - b) Property identification number.
 - c) Current and proposed land use.
 - d) A description of the type and scope of construction, use, development, or alteration proposed.
 - e) A sketch plan showing the location of public waters, wetlands, existing and proposed structures, road rights of way, driveways, parking spaces, water and sanitary facilities, and utility lines.
 - f) Topographic features including but not limited to wetlands, bluffs, ordinary high water level designations, or steep slopes.
 - g) Additional information as may be required by the City in order to determine compliance with this Chapter and other ordinances.
- (5) **Certificate of Survey.** The Administrator may require a certificate of survey with any permit application required by this Chapter, including variance, land use reclassification, and conditional use permit applications, upon a determination by the Administrator that such a survey will assist in achieving the purposes of this Chapter.
- (6) **Site suitability / Sewage treatment.** The application shall also include a compliance inspection ~~or field evaluation~~ conducted by a State-licensed inspector indicating the condition of any existing subsurface sewage treatment systems ~~or the site's suitability for a compliant sewage treatment system.~~ **The Administrator may require a site suitability upon determination by the Administrator that a site suitability will assist in achieving the purposes of this Ordinance.**
- (7) **Compliance with State Well Code.** Water supply wells installed in conjunction with permitted land uses shall comply with the standards established in Minnesota Rules, Chapter 4725.
- (8) **Fee.** The application shall be accompanied by a remittance, payable to the City of Crosslake. A current Fee Schedule is on file in the City Hall as approved by the City Council.
- (9) **Permits for activities in Floodplain.** Land use permits for activities within any Floodplain zone shall meet the standards in Article 14 of this Chapter relating to Floodplain Management.
- (10) **Checklist.** An application check list shall be available from the Department.

Sec. 26-69 Permit Card

The Department shall issue a permit card upon approval of a permit. Such permit card shall be continuously posted in a conspicuous location on the premises concerned, from the time the authorized work is commenced until it is completed.

Sec. 26-70 Expiration of Permits

All permits are valid for a period of two years from the date of approval, unless otherwise specified. Permits are transferrable to future landowners provided the two year time limit is not exceeded.

Sec. 26-71 Enforcement

- (1) **Responsibility for enforcement.** The Crosslake City Attorney, the Crosslake City Police Department, and the Administrator shall have a duty to enforce this Chapter.
- (2) **Civil and criminal enforcement.** Any violations of the provisions of this Chapter or failure to comply with any of its requirements by a landowner or authorized agent, including violations of or failure to comply with the conditions and safeguards established in connection with the granting of a structure, land use, or shoreland alteration permit, or contained within variances or conditional uses, shall constitute a misdemeanor and shall be processed pursuant to Minnesota Statutes, Chapter 412.861. The provisions of this Chapter may be enforced through criminal prosecution, civil remedy, or both. Utilization of a civil remedy shall not prevent a criminal prosecution for the same violation. A criminal prosecution for a violation shall not be a bar to a civil remedy.
- (3) **Permit does not protect permit holder.** Violations of this Chapter can occur regardless of whether or not a permit is required for a regulated activity pursuant to Sec 26-68 of this Chapter.
- (4) **Separate offenses.** Each day that a violation of this Chapter continues shall constitute a separate offense.
- (5) **Citations.** The Administrator shall have the power to enforce this Chapter by issuing citations for criminal violations of this Chapter upon the owner of a property and/or their authorized agent.
- (6) **Cease and desist order.** The Administrator, or duly authorized representative, may issue cease and desist orders to halt the progress of any property modification, based upon probable cause that a violation of this Chapter has been committed. When any work has been stopped by a cease and desist order, it shall not be resumed until the reason for the work stoppage has been completely satisfied and the cease and desist order lifted.
- (7) **Injunctive relief allowed.** The Crosslake City Attorney, in cooperation with the Department, may sue for injunctive relief on any violation, including restoration of the premises to its existing condition prior to the violation.
- (8) **Administrative fee for enforcement.** The Department may charge an administrative fee, according to a schedule established by the City Council, to compensate for staff time and other expenses incurred during the investigation and prosecution of violations that are found to have merit.
- (9) **After the fact applications and fees.** Any person making application for a permit after the commencement of work requiring a permit may be charged an administrative fee. In the event the application for a permit is denied or the activity permitted does not include all of the work commenced prior to approval of said permit, the Planning Commission/Board of Adjustment or the Department may require restoration of the subject property to its condition before such work commenced, including removal of structures or improvements not approved.

- (10) **Certificate of Survey.** The Administrator or duly authorized representative may require a certificate of survey when it is determined that said survey will or may assist with the resolution of a violation.

Sec. 26-72 Performance Security

Upon approval of a conditional use, variance, or other permit application, the Planning Commission/Board of Adjustment, City Council, or the Administrator may, if reasonably necessary to achieve the purposes of this Chapter, require a surety bond, cash escrow, or cash deposit prior to issuing a land use permit or initiation of work on a proposed improvement or development. Said security shall be irrevocable and shall guarantee conformance and compliance with the conditions of the permit, conditional use, or variance. The amount of the security may be set at up to 150% of the estimated cost of compliance with the conditions including but not limited to vegetation establishment, stormwater plan implementation, soil stabilization, water quality protection, or pollution control measures.

Sec. 26-73 Right of Inspection

An applicant for any permit under this Chapter does thereby give the Administrator and/or his/her agent right of access to the premises concerned for inspection, and enforcement of this Chapter. Additionally, the Administrator and/or his/her agent are authorized to enter upon lands within the incorporated area of the City for the purpose of carrying out the duties and functions imposed under this Chapter, and/or make investigations of any violations of this Chapter and/or cause proceedings to be instituted when warranted.

Sec. 26-74 General Review Proceedings

Timeline for review. Pursuant to MN Statutes, Chapter 15.99, the Administrator, Planning Commission/Board of Adjustment or City Council must approve or deny a completed application within 60 days of a written request relating to zoning, septic system, expansions, permit, license or other approval action. Failure of the Administrator, Planning Commission/Board of Adjustment or City Council to deny a request within 60 days shall constitute approval of the request. If the Administrator, Planning Commission/Board of Adjustment, or City Council denies the request, it must state in writing the reasons for denial at the time that it denies the request.

- (1) **Completed application.** The timeline for review in this section begins upon the receipt of a completed application by the City. An application shall be deemed complete when a written request containing all information required by this Chapter is submitted to the City. If the City receives a written request that does not contain all required information, the 60 day limit shall not start if the City sends written notice within 15 business days of receipt of the request telling the applicant what information is missing.
- (2) **Extension of time line for review by multiple agencies.** The time limit in this section is automatically extended if:
 - a) A completed application submitted to a State agency requires prior approval of a Federal agency.

- b) A completed application submitted to a city, county, town, school district, metropolitan, or regional entity, or other political subdivision requires prior approval of a State or Federal agency.
- c) In cases described in this paragraph, the deadline for action by the City is extended for 60 days after the required approval is granted.
- (3) **City extension of time line.** The Administrator may extend the time line before the end of the initial 60 day period described in this section by providing written notice of the extension to the applicant. The notice must state the reasons for the extension and its anticipated length, which may not exceed 60 days unless approved by the applicant.
- (4) **Extension of time line by applicant.** The applicant may, in writing, waive the 60 day time deadline.

Sec. 26-75 Fees

- (1) **Schedule of fees.** The schedule of fees for all land use and zoning-related activities and permits shall be posted in the City Hall and may be altered or amended only by resolution of the City Council.
- (2) **Collection of fees.** The Department shall collect all required fees in full in conjunction with any application.
- (3) **Administrative fees.** When work has commenced before approval of a permit, a variance, a conditional use, or other approval requiring a public hearing, the applicant may be charged an administrative fee in conjunction with a late application according to the schedule established by the City Council.
- (4) **Fee refunds.** In the event the application is made for a permit or a petition is filed and the applicable fees shall have been paid in full, and subsequent action denies the permit or petition, the fees paid may be refunded by the Department. Any fees paid in error will be refunded by the Department.
- (5) **Certification of Unpaid Charges.** Nothing in this section shall be held or construed as in any way stopping or interfering with the city's right to certify as unpaid service charges or assessments against any premises affected, any past due and/or delinquent fees, including interest and late fees. Each and every unpaid fee is hereby made a lien upon the lot, land, or premises served, and such charges that are past due and/or delinquent on May 15 and/or October 15 of each year shall be certified to the Crow Wing County Auditor. The charges shall be collected and the collection thereof enforced in the same manner as Crow Wing County and State of Minnesota taxes, subject to penalties, costs and interest charges. Upon certification to the Crow Wing County Auditor, any past due and/or delinquent fees shall be due and payable to the office of the Crow Wing County Auditor.

Sec. 26-76 Environmental Review

- (1) **Environmental review:** An environmental review may be required for projects that could result in significant environmental impacts. The Minnesota Environmental Policy Act of 1973 and Minnesota Rules Chapter 4410 allow for the preparation of Environmental Impact Statements (EIS) and Environmental Assessment Worksheets (EAW) for mandatory development thresholds or discretionary environmental reviews or

alternative urban area wide reviews (AUAR) ordered by the responsible government unit (RGU). The RGU is the designated review authority.

a) Approval before consideration of application. Once the environmental review process is determined to be necessary, no permits or other final approvals shall be granted until the environmental review process has been completed. No permit shall be issued unless and until all issues identified in the EAW/EIS/AUAR have been addressed.

b) Payment for cost of review. The City shall prepare or cause to have prepared, at the developer's expense, any mandated or discretionary EAW or EIS for the project.

(2) Development Review Team. In order to address environmental and infrastructure concerns, reduce surveying and platting costs, avoid unnecessary EAW's, and offer expertise to applicants, developers, and planning officials, the Development Review Team (DRT) shall conduct a pre-project review of all conditional use, variance, land use reclassification, and development proposals.

a) The DRT shall adopt policies and rules of business governing its timely review and reporting on conditional use, variance, land use reclassification, and development proposals.

(3) The City Council shall make all final EAW/EIS decisions.

Sec. 26-77 General Public Hearing Notice Requirements

All public hearings shall be conducted pursuant to Minnesota Statutes, Chapter 462.357 and 462.359, and the adopted Planning Commission/Board of Adjustment rules of business.

Secs. 26-78—26-104 Reserved

ARTICLE 7 CONDITIONAL/INTERIM USE PERMITS

Sec. 26-185 Conditional Use Permit

Land uses shown as Conditional Uses in the Land Use Tables in Article 10.3, shall be allowed only after a Conditional Use Permit application has been made to and approved by the Planning Commission/Board of Adjustment. An Application for a conditional use permit shall be filed with the Department including:

- (1) A certificate of survey signed by a Registered Land Surveyor licensed in the State of Minnesota, unless the Administrator determines otherwise. A negative determination, signed by the Administrator, shall be made in writing and forwarded to the applicant and the Planning Commission/Board of Adjustment setting forth the facts upon which the determination was made. Required certificates of survey shall indicate information pertinent to the application which may include the following:
 - a) Graphic scale;
 - b) North point;
 - c) Bearing/coordinate system;
 - d) Date of Preparation;
 - e) Legal description of subject parcel boundary and resulting parcels;
 - f) Property boundary with sufficient survey and mathematical data to locate and retrace the boundary;
 - g) Location of right of ways, public roads and easements of record;
 - h) Structure setbacks including all pertinent dimensions;
 - i) Area of parcel(s) in square feet and acres;
 - j) Total area of riparian parcel and area above ordinary high water elevation level;
 - k) Buildable area of parcel(s);
 - l) Building envelope;
 - m) Location, square footage and height of all existing and proposed structures/additions;
 - n) Location of all wells (existing and proposed) and septic systems;
 - o) Location and size of all existing and proposed driveways, roads and easements;
 - p) Nonconforming structure setbacks including all pertinent dimensions;
 - q) Bluff or steep slopes including all pertinent dimensions and setbacks;
 - r) Shoreline and ordinary high water elevation line, if riparian;
 - s) Location of delineated wetlands;
 - t) Impervious coverage calculation
- (2) Grading and storm water plans utilizing the current certificate of survey as a base for the subject property depicting the following:
 - a) Existing contours at two (2) foot intervals.
 - b) Drainage plan, including the configuration of drainage areas and calculations.
 - c) Surface water ponding and treatment areas.
 - d) Erosion control measures.
- (3) Building elevation drawings of effected buildings and Cut and Fill calculations with drawings shall be included with all Conditional Use applications.
- (4) After determining that the application is complete, the Administrator, shall forward the application and supporting documentation to the Planning Commission/Board of Adjustment for consideration at their next meeting.

Sec. 26-186 Public Hearing

The Planning Commission/Board of Adjustment shall hold at least one public hearing on an application for a conditional use permit pursuant to Minnesota Statutes, Chapter 462.357, subd. 3 and its adopted rules of business. The Administrator must submit hearing notices for proposed variances to the Department of Natural Resources sufficiently in advance to provide at least ten days' notice of the hearing. The notice may be sent by electronic mail or U.S. Mail to the respective DNR area hydrologist.

Sec. 26-187 Delayed Action

In considering the application for a Conditional Use, the Planning Commission/Board of Adjustment may adjourn the hearing to a future time and defer action or consideration until further information desired from the applicant is submitted. The applicant shall be formally notified of the information needed or reason for tabling the item. The provisions for action on an application shall be in compliance with Minnesota Statutes, Chapter 15.99 and Section 26-74 of this Chapter.

Sec. 26-188 Determination

In considering an application, the Planning Commission/Board of Adjustment shall determine and make findings for approval or denial on:

- (1) The impact of the proposed use on the health, safety, and general welfare of the occupants in the surrounding neighborhood;
- (2) The ability of the proposed use to meet the standards of this Chapter.
- (3) The ability of the proposed use to meet goals and policies adopted within the Crosslake Comprehensive Plan;
- (4) The effect of the proposed use on property values and future development of the land in the surrounding neighborhood;
- (5) The effect of the proposed use on public utility, public services, roads and schools;
- (6) The effects of the proposed use on the environment including its impact on groundwater, surface water and air quality;
- (7) The adequacy of water supply, public sewer or subsurface sewage treatment system facilities, erosion control and stormwater management are provided pursuant to applicable standards;

Sec. 26-189 Conditions May Apply

The Planning Commission/Board of Adjustment, in approving any such application, may impose additional conditions to the granting of the permit that shall fulfill the purposes of this Chapter. Such conditions may include, but are not limited to, the following:

- (1) Limitations on the natural vegetation to be removed or the requirement that additional vegetation be planted.
- (2) Special provisions for the location, use of structures, sewage treatment systems, water craft launching and docking areas, and vehicle parking areas.
- (3) Performance security as prescribed in Section 26-72 of this Chapter.

- (4) Provisions to insure that the conditional use will not be detrimental to the use and enjoyment of the environment or of other properties.
- (5) Buffers between potentially conflicting uses or along shorelines.
- (6) Designated length of time in which work must be completed.

Sec. 26-190 Special Review Criteria for Floodplain Conditional Use Permits

In reviewing Conditional Use applications in Floodplain areas, the Planning Commission/Board of Adjustment shall consider all relevant factors specified in other sections of these standards, and:

- (1) The danger to life and property due to increased flood heights or velocities caused by encroachments.
- (2) The danger that materials may be swept onto other lands or downstream to the injury of others or they may block bridges, culverts or other hydraulic structures.
- (3) The proposed water supply and sanitation systems and the ability of these systems to prevent disease, contamination and unsanitary conditions.
- (4) The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner.
- (5) The importance of the services provided by the proposed facility to the community.
- (6) The requirements of the facility for a waterfront location.
- (7) The availability of alternative locations not subject to flooding for the proposed use.
- (8) The compatibility of the proposed use with existing development and development anticipated in the foreseeable future.
- (9) The relationship of the proposed use to the comprehensive plan and Floodplain management program for the City.
- (10) The safety of access to the property in times of flood for ordinary and emergency vehicles.
- (11) The expected heights, velocity, duration, rate of rise and sediment transport of the flood waters expected at the site.
- (12) Such other factors which are relevant to the purposes of these standards.

Sec. 26-191 Conditional Use Permit Decision

After reviewing the application, considering all pertinent facts, and hearing testimony at the public hearing, the Planning Commission/Board of Adjustment shall determine if the conditional use requested be approved, denied, or modified. The Planning Commission/Board of Adjustment shall prepare written findings of fact to support its decision. A copy of the decision and findings of fact shall be forwarded to the applicant. If the conditional use is approved by the Planning Commission/Board of Adjustment, the Department shall cause a copy of the conditional use to be recorded with the land records for the subject property in the Office of the County Recorder. A copy of the final decision granting a conditional use within a shoreland or floodplain area shall be sent to the Commissioner of the Department of Natural Resources within 10 days of final action.

Sec. 26-192 Status of Conditional Use Permit

Any use permitted under the terms of a conditional use permit shall be established and conducted in conformity with the terms and conditions designated in connection with the approval of the permit and all other applicable provisions of this Chapter. A conditional use permit shall remain in effect so long as the conditions agreed upon are observed. Nothing in this Article shall prevent the City Council from enacting this Chapter or any other Chapter or Ordinance to change the status of a conditional use.

Sec. 26-193 Amendments to Conditional Use Permits

Amendments to approved conditional use permits or requests for changes in conditions attached to conditional use permits shall be referred to the Planning Commission/Board of Adjustment and processed in the same manner as new conditional use permits.

Sec. 26-194 Appeals of Planning Commission/Board of Adjustment Decision on Conditional Use Permits

Acting in its capacity as the Planning Commission, all Planning Commission/Board of Adjustment decisions under this Chapter regarding conditional use permits are final. Any aggrieved person or department, board, or commission, County, or Department of the State of Minnesota may appeal such Planning Commission/Board of Adjustment decision by writ of certiorari to the Minnesota Court of Appeals.

Sec. 26-195 Revocation of Conditional Use Permit

The Planning Commission/Board of Adjustment, subsequent to a public hearing, may revoke a conditional use permit if any conditions imposed as part of granting the conditional use permit request, are violated.

Sec. 26-196 Interim Use Permits

- (1) Applications for interim uses as designated in the land use tables in Section 26-281 shall be processed in the same manner as conditional uses under this Article with the exception that the Planning Commission/Board of Adjustment shall make a recommendation to the City Council. The City Council shall take final action on the interim use application.
- (2) The Planning Commission/Board of Adjustment may recommend approval of an interim use of property to the City Council if:
 - a) the use conforms to the land use district regulations;
 - b) the date or event that will terminate the use can be identified with certainty;
 - c) permission of the use will not impose additional costs on the public if it is necessary for the public to take the property in the future; and
 - d) the user agrees to any conditions that the governing body deems appropriate for permission of the use.
- (3) Any interim use may be terminated by a change in zoning regulations.

Secs. 26-197—26-221 Reserved

ARTICLE 8 VARIANCES/APPEALS

Sec. 26-222 Applications

Application for variances shall be filed with the Department. The Department shall forward to the Planning Commission/Board of Adjustment:

- (1) A copy of the application and additional information determined by the Administrator to be pertinent to the application; and,
- (2) A Certificate of Survey shall be required showing:
 - a) Property boundary with dimensions shown including square footage of parcel;
 - b) Buildable area;
 - c) Location, size and height dimensions of all existing and proposed structures/additions;
 - d) Location of all wells (existing and proposed) and septic systems;
 - e) Location and size of all existing and proposed driveways, roads and easements;
 - f) Nonconforming structure setbacks including all pertinent dimensions;
 - g) Two foot contours;
 - h) Existing and proposed impervious surface calculations;
 - i) Bluff or steep slopes;
 - j) Ordinary high water elevation;
 - k) Delineated Wetlands;
 - l) Stormwater Management Plan according to Article 20 of this Chapter;
 - m) No-Maintenance Shoreline Buffer according to Article 19 of this Chapter;
- (3) Building elevation drawings of effected buildings and Cut and Fill calculations with drawings shall be included with all Variance applications.
- (4) (3) The Administrator shall have the discretion to determine whether an application may be forwarded to the Planning Commission/Board of Adjustment without an accompanying Certificate of Survey. A determination by the Administrator that a Certificate of Survey is not necessary shall be made in writing on a form approved by the City Council for this purpose. The form shall specifically set forth the facts upon which the determination was made, and a copy of said form, signed by the Administrator, shall be forwarded to the City Council and to the Planning Commission/Board of Adjustment.

Sec. 26-223 Public Hearing

Acting in its capacity as the Board of Adjustment, the Planning Commission/Board of Adjustment shall hold at least one public hearing on an application for a variance pursuant to Minnesota Statutes, Chapter 462.357, subd. 3 and its adopted rules of business. The Planning Commission/Board of Adjustment may hold additional public hearings when it determines that such hearings will be in the public interest. The Administrator must submit hearing notices for proposed variances to the Department of Natural Resources sufficiently in advance to provide at least ten days' notice of the hearing. The notice may be sent by electronic mail or U.S. Mail to the respective DNR area hydrologist.

Sec. 26-224 Delayed Action

In considering the application for a Variance, the Planning Commission/Board of Adjustment may adjourn the hearing to a future time and defer action or consideration until further information desired from the applicant is submitted. The applicant shall be notified in writing of the information needed or reason for tabling the item. The provisions for action on an application shall be in compliance with Minnesota Statutes, Chapter 15.99 and Section 26-74 of this Chapter.

Sec. 26-225 Variance Criteria

- (1) Variances shall only be permitted in accordance with Minnesota Statutes, Chapter 462.357 subd. 6.
- (2) No variance shall be granted that would allow any use that is prohibited in the land use district in which the subject property is located.
- (3) In considering a variance request, the Planning Commission/Board of Adjustment must determine that practical difficulties exist according to the following factors:
 - a) Is the variance request in harmony with the purposes and intent of this Chapter?
 - b) Is the variance consistent with the Crosslake Comprehensive Plan?
 - c) Is the property owner proposing to use the property in a reasonable manner not permitted by the Land Use Ordinance?
 - d) Is the need for a variance due to circumstances unique to the property and not created by the property owner?
 - e) Will the issuance of a variance maintain the essential character of the locality?
 - f) Does the need for a variance involve more than economic considerations?
- (4) Variances shall be granted for earth sheltered construction as defined in Minnesota Statutes, Chapter 216C.06, subd. 14, when in harmony with the Chapter.
- (5) The Planning Commission/Board of Adjustment may permit as a variance the temporary use of a one family dwelling as a two family dwelling.

Sec. 26-226 Conditions May Apply

- (1) If the variance criteria in Section 26-225 have been met, the Planning Commission/Board of Adjustment, in approving any such application, may require additional conditions and mitigating requirements to protect the public health, safety, or the environment, as may be reasonable under all circumstances concerned therewith, to be imposed as a condition for granting of the permit that shall fulfill the purposes of this Chapter. A condition must be directly related to and must bear a rough proportionality to the impact created by the variance. Such conditions may include, but are not limited to, the following:
 - a) Mitigation actions to off-set environmental consequences of variance approval according to Articles 19 and 20;
 - b) Increased setbacks from the ordinary high water level;
 - c) Limitations on the natural vegetation to be removed or the requirement that additional vegetation be planted according to Article 19;
 - d) Special provisions for the location, design, size and use of allowed structures, sewage treatment systems, and vehicle parking areas;
 - e) Performance security as prescribed in Section 26-72 of this Chapter.
 - f) Extension of the time frame upon which the variance must be substantially completed.

- (2) The Department may conduct follow up inspections as necessary to insure that the conditions established by the Board of Adjustment are met.
- (3) Failure to comply with variance conditions as imposed by the Planning Commission/Board of Adjustment is a violation of this Chapter punishable under Section 26-71.

Sec. 26-227 Variance Decision

After reviewing the application, considering all pertinent facts, and hearing testimony at the public hearing, the Planning Commission/Board of Adjustment may approve, deny, or modify the variance request. The Planning Commission/Board of Adjustment shall prepare written findings of fact to support its decision. A copy of the decision and findings of fact shall be forwarded to the applicant. If the variance is approved, the Administrator shall cause a copy of the variance to be recorded with the land records for the subject property in the Office of the County Recorder. Variances must be substantially completed within two years of receiving approval. A copy of the final decision granting a variance within a shoreland or floodplain area shall be sent to the Commissioner of the Department of Natural Resources within 10 days of final action.

Sec. 26-228 Appeals of Administrative Actions to the Planning Commission/Board of Adjustment

- (1) Acting in its capacity as the Board of Adjustment, the Planning Commission/Board of Adjustment shall hear all appeals of final administrative orders, requirements, decisions, or determinations. Appeals to the Planning Commission/Board of Adjustment shall be filed with the Department within 30 days of the date the order, action, or determination was made. The appeal shall be filed in writing specifying the grounds thereof, together with a fee according to the most recent City Council approved fee schedule. The Administrator shall notify the Planning Commission/Board of Adjustment of the appeal within 5 working days. The Administrator shall, within 30 days of such notice call a properly noticed public hearing to hear such appeal. The appellant may appear in person at the hearing and/or be represented by an agent or attorney.
- (2) **Determination of appeal.** The Planning Commission/Board of Adjustment shall review the information submitted by the appellant, a report from the Administrator, and the provisions of this Chapter, and affirm the original decision unless the Planning Commission/Board of Adjustment determines that:
 - a) The decision was arbitrary and capricious, or;
 - b) The decision did not comply with the standards in this Chapter.
- (3) The Planning Commission/Board of Adjustment shall decide the matter appealed within 30 days after the date of the hearing. The Planning Commission/Board of Adjustment may reverse or affirm, wholly or in part, or may modify the order, requirement, decision, or determination appealed, and to that end shall have all the powers of the officer whose decision was appealed, and may direct the issuance of a permit. The reasons for the Planning Commission/Board of Adjustment decision shall be stated in writing and provided to the appellant and the City Council.

Sec. 26-229 Appeals of Planning Commission/Board of Adjustment Decisions

Pursuant to Minnesota Statutes, Chapter 462.361, all decisions by the Planning Commission/Board of Adjustment in granting variances or in hearing appeals from any administrative order, requirement, decision, or determination shall be final, except that any aggrieved person or persons, or any department, board, or commission of the jurisdiction or of the State shall have the right to appeal within 30 days after receipt of notice of the decision, to District Court on questions of law and fact.

Secs. 26-230—26-250 Reserved

ARTICLE 11 SHORELAND DISTRICT STANDARDS

Sec. 26-305 Purpose and Intent

The purpose of this district is to preserve and enhance the quality of surface waters, conserve the economic and natural environmental values of shorelands, **control nutrient movement**, protect drinking water sources, **wetlands, steep slopes, bluff areas, riparian habitat, filter stormwater runoff and** provide for the wise use of water and related land resources. The primary use within this district is seasonal and year-round single family residential. Compatible commercial or water-oriented commercial uses may be allowed as permitted or conditional uses.

Sec. 26-306 Public Waters Classification System

- (1) **Lake classification system.** The Public Waters lakes of the City of Crosslake, Minnesota are hereby classified into the following categories:
 - a) **Natural environment lakes (NE).** Natural Environment lakes are generally small, often shallow lakes with limited capacities for assimilating the impacts of development and recreational use. They often have adjacent lands with substantial constraints for development such as high water tables and unsuitable soils. These lakes, particularly in rural areas, usually do not have much existing development or recreational use.
 - b) **Recreational development lakes (RD).** These lakes are generally medium-sized lakes of varying depths and shapes with a variety of landform, soil, and groundwater situations on the lands around them. At the time of the original classification, they were characterized by moderate levels of recreational use and existing development consisting mainly of seasonal and year-round residences and recreationally oriented commercial uses.
 - c) **General development lakes (GD).** These lakes are generally large, deep lakes or lakes of varying sizes and depths with high levels and mixes of existing development at the time of the original classification. These lakes often are extensively used for recreation.
- (2) **River classification system.** The Public Waters rivers of the City of Crosslake, Minnesota are hereby classified into the following categories:
 - a) **Natural Environment Rivers (NER).** This river class includes previously classified remote, forested, transitional, and tributary river segments that flow into natural environment lakes. The types and intensities of recreational uses within this class vary widely.
 - b) **General Development Rivers (GDR).** This river class includes previously classified agricultural and urban river segments and those tributary river segments that do not flow into natural environment lakes. This class has a wide variety of existing land and recreational use characteristics.
- (3) **Ox Lake Multiple Lake Classification.**
 - a) For purposes of the public waters list in Appendix A, the following described portion of the shoreline of Ox Lake in Sections 4 and 5, Township 137, Range [27](#), City of Crosslake, Minnesota, shall be classified as General Development: Beginning at a point on the West shore of Ox Lake where the South line of Lot 6, Block 1 in the plat

of Ox Lake Crossing intersects said shoreline; thence Southerly and Easterly along said shoreline to its intersection with the Southwesterly line of Lot [22](#), Block 3, in the plat of Ox Lake Landings; thence continuing along said shoreline to its intersection with the North line of Lot 13, Block 4, of the plat of Ox Lake Landings and there terminating.

- b) All other shoreline of Ox Lake, including islands, shall be classified as Natural Environment.

(4) A complete list of Crosslake public waters is included in Appendix A of this Chapter.

Sec. 26-307 Lot Area, Buildable Area, and Width Standards

After the effective date of this Chapter, all new lots in a Shoreland District created by plat, minor subdivision, or metes and bounds shall meet the minimum lot area, buildable area, and lot width requirements in the tables below. Only land above the ordinary high water level of public waters can be used to meet lot area and buildable area standards.

TABLE 26-307A Lot Area, Buildable Area, and Lot Width Requirements for the Shoreland District

SINGLE FAMILY RESIDENTIAL DUPLEX						
RESIDENTIAL LOT						
Lake Classification	Min. Lot Area (ft ²)	Min. Lot Width	Min. Buildable Area (ft ²)	Min. Lot Area (ft ²)	Min. Lot Width	Min. Buildable Area (ft ²)
General Development -Riparian	30,000	100	12,000	40,000	200	27,000
General Development -Non-Riparian	40,000	150	20,000	60,000	265	40,000
Recreational Development- Riparian	40,000	150	16,000	60,000	225	30,000
Recreational Development-Non-Riparian	60,000	150	25,000	80,000	265	40,000
Natural Environment-Riparian	80,000	200	40,000	120,000	400	60,000
Natural Environment-Non-Riparian	120,000	200	60,000	160,000	400	80,000
Sensitive Shoreland Districts-Riparian--all lake classes	80,000	200	40,000	120,000	300	60,000
Sensitive Shoreland Districts-Non-riparian--all lake classes	80,000	200	40,000	160,000	400	80,000

*-- Duplex lots are not allowed within natural environment - special shallow lake shorelands.

SINGLE FAMILY RESIDENTIAL DUPLEX						
RESIDENTIAL LOT						
River Classification	Min. Lot Area (ft ²)	Min. Lot Width	Min. Buildable Area (ft ²)	Min. Lot Area (ft ²)	Min. Lot Width	Min. Buildable Area (ft ²)**
General Development -Riparian	30,000	100	12,000	40,000	200	20,000
General Development -Non-Riparian	40,000	150	20,000	60,000	265	30,000
Natural Environment -Riparian	80,000	200	40,000	120,000	400	60,000

Natural Environment -Non-Riparian	120,000	200	60,000	160,000	400	80,000
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Sec. 26-308 Setbacks and Placement of Structures

- (1) Structures shall meet all required setbacks.
- (2) **Measurement.** All setbacks shall be measured as the shortest horizontal distance between the structure and the feature from which the setback is required. All setbacks shall be measured to the vertical side of the structure. No part of the structure, such as eaves, can overhang or reduce such setback by more than three feet.

(3) Lake and River Setbacks

TABLE 26-308A Structure and SSTS setbacks from Public Waters in feet from the OHWL

Class of Incentive Public	Standard SSTS Setback Setback	Conservation Development	Conservation Development Density
		Structure	Structure
		Setback	Setback
Lakes:			
General Development (GD)	75	120	150
	75		
Recreational Development (RD)	100	160	200
	100		
Natural Environment (NE)	150	200	250
	150		
Sensitive Shoreland Districts (SS)--			
All Lake Classes	150	200	250
	150		
Rivers:			
General Development	100	200	200
	100		
Natural Environment	150	200	250
	150		

- (4) **Additional structure setbacks.** The following additional structure setbacks apply, regardless of public water classification:

TABLE 26-308B Additional Structure Setbacks

Setback from:	Setback (in feet)
Bluff (top and bottom or sides)	30
Significant Cultural or Historic Site	50
Unplatted Cemetery	50

City, County, State, or Federal road right-of-way	35
All Other Roads	10
Property Line	10
Publicly-owned Recreational Trail (not easements)	10
New Parking Lot (from public road right-of-way)	10
New Driveway (from side yard)	10
Subsurface Sewage Treatment System--Septic Tank (to dwelling unit)	10
Subsurface Sewage Treatment System--Drainfield (to dwelling unit)	20
Minnesota Department of Natural Resources permitted harbors	One-half (1/2) of the lake setback for the respective class of public water
Wetland	15

(5) Riparian Commercial Lots

- a) Commercial, industrial, public or semipublic uses on commercially zoned lots without water-oriented needs shall meet a double setback from the ordinary high water level or be substantially screened from view from the water by vegetation or topography, assuming summer, leaf on conditions.

(6) High Water Elevations

- a) For lakes, rivers and streams by placing the lowest floor at a level at or above the established regulatory flood protection elevation. If no regulatory flood protection elevation is available, all structures must be elevated so that the lowest floor is three feet above the highest known water level. If highest known water level is not available, all structures must be elevated so that the lowest floor is at least ~~or~~ three feet above the ordinary high water level (OHWL). As an alternative to elevation on fill, an accessory structure that constitutes a minimal investment and that does not exceed 576 square feet in size may be internally flood proofed in accordance with Section 26-416 (5).
- b) All buildings hereafter erected in the Floodplain shall not be constructed unless in compliance with Article 14 of this Chapter.

Sec. 26-309 Shoreland District Performance Standards

- (1) The following performance standards shall be required in conjunction with the issuance of any permit in the Shoreland Protection Zone:
 - a) Analysis of existing shoreland vegetation according to the Crow Wing Shoreline Rapid Assessment Model and development of a shoreland vegetation restoration plan, if applicable, as set forth in Article 19.
 - b) Footing placement inspection, as defined in Article 43, by Department staff to verify that permit requirements and setbacks are met.
 - c) Analysis of stormwater runoff—BMP's, plan, or engineered plan according to the standards in Article 20.
 - d) Erosion and sediment control best management practices as required by the Department shall be used during and immediately after construction.

- e) Evidence of subsurface sewage treatment system (SSTS) compliance and assessment as provided in Article 31 and Minnesota Rules Chapter 7080.0175, Subpart 2 & 3.
- f) Calculation of total impervious coverage meeting the standards set forth in Article 20.
- (2) The following performance standards shall be required in conjunction with the issuance of any permit in the Shoreland Buffer Zone:
 - a) Analysis of stormwater runoff BMP's, according to the standards in Article 20 of this Chapter.
 - b) Evidence of subsurface sewage treatment system (SSTS) compliance and assessment as provided in Article 31 and Minnesota Rules Chapter 7080.0175, Subpart 2 & 3.
 - c) Calculation of total impervious coverage meeting the standards set forth in Article 20.

Sec. 26-310 Height of Structures

Unless otherwise specified, structures in the shoreland district shall not exceed 35 feet in height.

Sec. 26-311 Decks

Construction of new decks or replacement of existing decks shall require permits and comply with the following standards:

- (1) Decks adjacent to dwellings shall meet structure setbacks in Tables 26-308 A & B of this Article except as provided under Minnesota Rules Chapter 6120.3300 Subpart 3 J.
- (2) A 4 foot walkway, for access purposes, may be added without a variance lakeward and located closer than the required structure setback from the ordinary high water level. A permit shall not be necessary for a 4 foot walkway. A walkway shall be no wider than the existing structure.
- (3) Deck construction shall comply with all provisions of Articles 20 and 21 of this Chapter
- (4) Decks should be constructed as to be pervious, allowing water to reach a pervious surface below the deck. Decks not meeting this requirement shall be considered impervious surfaces.

Sec. 26-312 Patios

Patios placed within the structure setback require a shoreland alteration permit.

- (1) Patios within the structure setback shall comply with the following standards:
 - a) Not be located in shore impact zone 1 except as a water-oriented accessory structure according to Section 26-317;
 - b) Be free standing;
 - c) Have no railings;
 - d) Be a maximum of 250 square feet in size and allow up to 400 sq ft with an approved and implemented Stormwater Management Plan according to Article 20 of this ordinance;
 - e) Not be more than one foot below or above natural ground level; and;
 - f) Construction complies with all provisions of Articles 20 and 21 of this Chapter;
 - g) The maximum impervious surface limits for the lot shall not be exceeded.
- (2) Patios are allowed behind the structure setback without a permit provided that all setbacks are met and the property does not exceed the maximum allowable impervious surface standards.

Sec. 26-313 Stairways, Lifts, and Landings

Stairways, lifts and landings for public water access shall require shoreland alteration permits, meet side yard setbacks and comply with the following standards:

- (1) **Preferred to topographic changes.** Stairways and lifts are the preferred alternative to major topographic alterations for achieving access up and down bluffs and steep slopes to shore areas.
- (2) **Maximum width.** Stairways and lifts shall not exceed four feet in width on residential lots. Up to eight foot wide stairways may be permitted on water-oriented commercial lots.
- (3) Construction complies with all provisions of Articles 20 and 21 of this Chapter
- (4) The maximum impervious surface limits for the lot shall not be exceeded.
- (5) **Landings.** Landings for stairways and lifts on residential lots must not exceed 32 square feet in area and be integral to the function of the stairway and not constitute a deck. Landings for stairways and lifts on water-oriented commercial lots must not exceed 64 square feet in area and be integral to the function of the stairway and not constitute a deck.
- (6) **Roofs.** Canopies or roofs are not allowed on stairways, lifts or landings.
- (7) **Design.** Stairways, lifts and landings may be either constructed above the ground on posts or pilings or placed into the ground, provided they are designed and built in a manner that ensures control of soil erosion.
- (8) **Location.** Stairways, lifts and landings must be located in the most visually inconspicuous portions of lots, as viewed from the surface of the public water assuming summer, leaf-on conditions.
- (9) Facilities such as ramps or mobility paths for handicapped access to shoreline areas may be allowed, provided that:
 - a) The Department determines that there is no other reasonable way to achieve access, and;
 - b) The dimensional and performance standards of this section are met, and;
 - c) The requirements of Minnesota Rules, Chapters 1307 and 134 are met.

Sec. 26-314 Auxiliary Cottage/Auxiliary Quarter

An **auxiliary** cottage or **auxiliary** quarter may be permitted on a residential lot in the Shoreland District and shall comply with the following standards:

- (1) All required setbacks are met.
- (2) The maximum impervious surface limits for the lot shall not be exceeded.
- (3) The maximum building footprint for an **auxiliary** cottage does not exceed 700 square feet.
- (4) The building footprint for an accessory structure containing an **auxiliary** quarter is limited by #2 of this Section. The livable area shall not exceed 700 square feet.
- (5) Construction complies with all provisions of Articles 20 and 21 of this Chapter.
- (6) An **auxiliary** cottage does not exceed 15 feet in building height.
- (7) An **auxiliary** quarter does not exceed 30 feet in building height.

- (8) It is located or designed to reduce visibility as viewed from public waters and adjacent shorelands by vegetation, topography, increased setbacks or color, assuming summer leaf-on conditions.
- (9) Analysis of existing shoreland vegetation according to the Crosslake Shoreline Rapid Assessment Model and development of a shoreland vegetation restoration plan, if applicable, as set forth in Article 19.
- (10) Only one **auxiliary** cottage or **auxiliary** quarter is allowed on a lot.

Sec. 26-315 Duplex Dwellings

A duplex dwelling may be permitted on a residential lot in the Shoreland District provided it meets the following standards:

- (1) The lot meets the duplex lot standards in Table 26-307A.
- (2) Each building shall have a conforming sewage treatment and water systems.
- (3) For riparian lots, watercraft docking facilities shall be centralized in one location and serve both dwelling units in the building.
- (4) The maximum impervious surface limits for the lot are not exceeded.
- (5) Construction complies with all provisions of Articles 20 and 21 of this Chapter.

Sec. 26-316 Reserved

Sec. 26-317 Water-oriented Accessory Structures

- (1) **Water-Oriented Accessory Structures on Waterfront Commercial Lots.** One water oriented accessory structure not meeting the structure setbacks in Table 26-308A of this Article may be placed with a permit on a waterfront commercial lot provided the following standards are met:
 - a) The structure or facility shall not exceed 15 feet in height and cannot occupy an area greater than 250 square feet;
 - b) The minimum setback of the structure or facility from the OHWL level shall be 20 feet, and/or 10 feet from a DNR permitted harbor;
 - c) The structure or facility is treated to reduce visibility as viewed from Public waters and adjacent shorelands by vegetation, topography, increased setbacks or color, assuming summer, leaf-on conditions;
 - d) The structure shall not be used for human habitation.
 - e) The structure shall not be located within a bluff impact zone.
 - f) Construction complies with all provisions of Articles 20 and 21 of this Chapter.
 - g) The maximum impervious surface limits for the lot are not exceeded.
- (2) **Water-Oriented Accessory Structures on Riparian Residential Lots.** One water oriented accessory structure not meeting the structure setbacks in Table 26-308A of this Chapter may be placed with a shoreland alteration permit on a riparian residential lot provided the following standards are met:
 - a) The structure or facility must not exceed 12 feet in height and cannot occupy an area greater than 120 square feet.
 - b) The setback of the structure or facility from the ordinary high water level must be at least 20 feet.

- c) The structure must be treated to reduce visibility as viewed from public waters and adjacent shorelands by vegetation, topography, increased setbacks, color, or other means acceptable to the Department, assuming summer, leaf-on conditions
- d) Construction complies with all provisions of Articles 20 and 21 of this Chapter.
- e) The maximum impervious surface limits for the lot are not exceeded.
- f) The structure shall not be located within a bluff impact zone.
- g) The structure shall not be used for human habitation.
- h) The structure shall not include bathroom facilities.

(3) Boathouses

- a) New boathouses and boat storage structures that do not meet the setback requirements in Tables 26-308A & 308B of this Article are prohibited.
- b) Existing boathouses and boat storage structures may be repaired or replaced pursuant to Minn. Statutes. Chapter 462.357, subd. 1e.

Sec. 26-318 Retaining Walls

- (1) A retaining wall may be installed with a shoreland alteration permit in shore impact zones 1 or 2 provided the following standards are met:
 - a) The Department determines that there is no other alternative to control erosion.
 - b) No tier of the retaining wall shall exceed four feet in height without a plan signed by a Minnesota-licensed professional engineer.
 - c) Construction complies with all provisions of Articles 20 and 21 of this Chapter.
- (2) A retaining wall may be installed without a permit behind the structure setback provided that:
 - a) It does not significantly alter the character of the property or does not create runoff or erosion problems.
 - b) Construction complies with all provisions of Articles 20 and 21 of this Chapter.

Sec. 26-319 Boardwalks

A boardwalk used ~~for lake access to cross~~ over wetlands ~~within the structure setback area~~ shall require a shoreland alteration permit and meet the following standards:

- (1) A boardwalk shall not exceed ~~six~~ eight feet in width. ~~on residential properties or eight feet for water-oriented commercial properties;~~
- (2) May be placed on temporary or permanent supports;
- (3) May have railings attached;
- (4) Shall meet property line setbacks.

Sec. 26-320 Watercraft Access Ramps

Watercraft access ramps, approach roads, and access related parking areas require shoreland alteration permits and shall comply with the following standards:

- (1) Are permitted for private residential lots only on lakes without Public Accesses.
- (2) May be permitted for Conservation Development lake access, if authorized, or water-oriented commercial uses on any lake classified General Development or Recreational Development.
- (3) Shall only consist of pervious surfaces in shore impact zone 1.

- (4) Shall not exceed 15 feet in width from the lake to the structure setback line.
- (5) Shall not include filling of wetlands.
- (6) Construction complies with all provisions of Articles 20 and 21 of this Chapter.
- (7) The maximum impervious surface limits for the lot are not exceeded.

Sec. 26-321 Controlled and Alternative Access Lots

- (1) Controlled access lots, or any lot, tract, or parcel of land, however designated or described, intended to be used to provide accesses to public waters for owners of non-riparian lots within new subdivisions or plats, are prohibited.
- (2) Alternative access lots, or parcels of land that provide access to public waters for owners of riparian lots within subdivisions, shall be used where the Planning Commission/Board of Adjustment determines that direct riparian access is not feasible due to the presence of protected vegetation, wetlands, or other critical fish or wildlife habitat.
- (3) As of (effective date of ordinance) no new formal recorded easements and or agreements, however designated or described, intended to be used to provide accesses to public waters for owners of non-riparian lots are prohibited.

Sec. 26-322 Temporary Structures ~~in the Shoreland District~~ on Riparian Lots

- (1) A maximum of two temporary structures at one time may be allowed without a permit for no more than 14 total days within a year provided there is a principal structure on the property and the criteria specified in subsection (4) of this section are met.
- (2) Temporary structures such as travel trailers/travel vehicles, etc. are allowed to be stored on a property with a principal structure provided the temporary structure is licensed. The temporary structure is not to be used as a dwelling for more than 14 continuous days within a year. The temporary structure must be highway ready, meaning on wheels or the internal jacking system, must not be attached to the on-site sewage treatment system, and can only be attached to the site by quick disconnect type utilities commonly used in campgrounds and trailer parks. The temporary structure cannot have any type of structural additions, including, but not limited to, decks, patios and screened porches.
- (3) A permit for a one-time two-year period is authorized to store one temporary structure on a property without a principal structure. The temporary structure can be used as a dwelling for more than 14 continuous days per year provided all criteria specified in subsection (4) of this section are met.
- (4) Minimum facilities for camping under a temporary structure permit shall include a fire pit (meeting DNR requirements), a method for the storage and/or treatment and disposal of sewage (meeting MPCA chapter 7080 standards), and provisions for solid waste; all recreational vehicles or other camping units shall be completely removed from the property after use during the allowed time limit, and no accessory structures shall be constructed or placed without a permit. All temporary structures shall meet all required structural setbacks.

Sec. 26-323 Temporary Structures on Non-Riparian Lots

- (1) One Temporary Structure (a Tent or Travel Trailer) is allowed without a permit on non-riparian lots equal to or greater than 20 acres in size without a primary structure and will meet a 50-foot setback from all sides of the property lines and road right of way.

- (2) Natural Screening shall be left in place or planted to ensure limited visibility of the temporary structure from the roadway or adjacent properties.
- (3) Temporary structures such as travel trailers/travel vehicles, etc. are allowed to be stored on a property equal to or greater than 10 acres provided the temporary structure is licensed. The temporary structure must be highway ready, meaning on wheels or the internal jacking system, must not be attached to the on-site sewage treatment system, and can only be attached to the site by quick disconnect type utilities commonly used in campgrounds and trailer parks. Any structural additions, including, but not limited to, decks, patios and screened porches will require a land use permit.
- (4) A maximum of two additional temporary structures at one time may be allowed without a permit for no more than 14 total days within a year provided they meet the same restrictions for setbacks and screening as listed in 1-3 above.

Sec. 26-32~~34~~ Use of Fertilizer

All application of fertilizer containing phosphorus within the shoreland zone shall be done pursuant to Minnesota Statutes, Chapter 18C.60.

Secs. 26-32~~45~~—26-343 Reserved

ARTICLE 14 FLOODPLAIN OVERLAY DISTRICT STANDARDS

Sec. 26-412 Statutory Authorization

The legislature of the State of Minnesota has, in Minnesota Statutes Chapter 103F and Chapter 462 delegated the responsibility to local government units to adopt regulations designed to minimize flood losses. Therefore, the City Council of Crosslake, Minnesota, does ordain as follows.

Sec. 26-413 Purpose

- (1) This Article regulates development in the flood hazard areas of Crosslake. These flood hazard areas are subject to periodic inundation, which may result in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base. It is the purpose of this Article to promote the public health, safety, and general welfare by minimizing these losses and disruptions.
- (2) National Flood Insurance Program Compliance. This Article is adopted to comply with the rules and regulations of the National Flood Insurance Program codified as 44 Code of Federal Regulations Parts 59 -78, as amended, so as to maintain the community's eligibility in the National Flood Insurance Program.
- (3) This Article is also intended to preserve the natural characteristics and functions of watercourses and floodplains in order to moderate flood and stormwater impacts, improve water quality, reduce soil erosion, protect aquatic and riparian habitat, provide recreational opportunities, provide aesthetic benefits and enhance community and economic development.

Sec. 26-414 General Provisions.

- (1) This Article adopts the floodplain maps applicable to the City of Crosslake and includes three floodplain districts: Floodway, Floodway Fringe, and General Floodplain.
 - a) Where Floodway and Flood Fringe districts are delineated on the floodplain maps, the standards in Sections 26-416 or 26-417 will apply, depending on the location of a property.
 - b) Locations where Floodway and Flood Fringe districts are not delineated on the floodplain maps are considered to fall within the General Floodplain district. Within the General Floodplain district, the Floodway District standards in Section 26-416 apply unless the floodway boundary is determined, according to the process outlined in Section 26-418. Once the floodway boundary is determined, the Flood Fringe District standards in Section 26-417 may apply outside the floodway.
- (2) **Lands to Which Article Applies:** This Article shall apply to all lands within the jurisdiction of the City of Crosslake shown on the Official Zoning Map and/or the attachments thereto as being located within the boundaries of the Floodway, Flood Fringe, or General Floodplain Districts.
 - a) The Floodway, Flood Fringe and General Floodplain Districts are overlay districts that are superimposed on all existing land use districts. The standards imposed in the

overlay districts shall be in addition to any other requirements in this Chapter. In case of a conflict, the more restrictive standards shall apply.

- (3) **Incorporation of Maps by Reference:** The following maps together with all attached material are hereby adopted by reference and declared to be a part of the Land Use District Map and this Chapter. The attached material includes ~~the Flood Insurance Study for Crow Wing County, Minnesota, and Incorporated Areas, dated July 1, 1987,~~ and the Flood Insurance Rate Map panels ~~enumerated below, all dated August 15, 2017,~~ prepared by the Federal Emergency Management Agency. These materials are on file in the City Clerk's office.

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27035C0195C

- ~~(4) **Regulatory Flood Protection Elevation:** The regulatory flood protection elevation (RFPE) shall be an elevation no lower than one foot above the elevation of the regional flood plus any increases in flood elevation caused by encroachments on the floodplain that result from designation of a floodway.~~

- (4) **Interpretation:** The boundaries of the land use districts shall be determined by scaling distances on the Flood Insurance Rate Map.
- Where a conflict exists between the floodplain limits illustrated on the official zoning map and actual field conditions, the flood elevations shall be the governing factor. The Zoning Administrator shall interpret the boundary location based on the ground elevations that existed on the site on the date of the first National Flood Insurance Program map showing the area within the regulatory floodplain, and other available technical data.
 - Persons contesting the location of the district boundaries will be given a reasonable opportunity to present their case to the Planning Commission/Board of Adjustment and to submit technical evidence.

- (5) **Abrogation and Greater Restriction:** It is not intended by this ordinance to repeal, abrogate, or impair any existing easements, covenants, or other private agreements. However, where this ordinance imposes greater restrictions, the provisions of this ordinance prevail. All other ordinances inconsistent with this ordinance are hereby repealed to the extent of the inconsistency only.

- (6) **Severability:** If any section, clause, provision, or portion of this ordinance is adjudged unconstitutional or invalid by a court of law, the remainder of this ordinance shall not be affected and shall remain in full force.

- (7) ~~(5)~~ **Warning and Disclaimer of Liability:** This Article does not imply that areas outside the floodplain districts or land uses permitted within such districts will be free from flooding or flood damages. This Article does not create liability on the part of the City of Crosslake or its officers or employees for any flood damages that result from reliance on this Article or any administrative decision lawfully made hereunder.

- (8) ~~(6)~~ **Annexations:** The Flood Insurance Rate Map panels adopted by reference into Section 26-414 (3) above may include floodplain areas that lie outside of the corporate

boundaries of the City of Crosslake at the time of adoption of this Article. If any of these floodplain land areas are annexed into the City of Crosslake after the date of adoption of this Chapter, the newly annexed floodplain lands shall be subject to the provisions of this Article immediately upon the date of annexation.

Sec. 26-415 Establishment of Flood Land use districts.

(1) Districts:

- a) Floodway District. The Floodway District shall include **all lakes, wetlands and other basins within Zone A as shown** on the Flood Insurance Rate Maps adopted in 26-414 (3), **and are located at or below the ordinary high water level as defined in Minnesota Statutes, Section 103G.005, subdivision 14.**
- b) Flood Fringe District. The Flood Fringe District shall include **all lakes, wetlands and other basins within Zone A as shown** on the Flood Insurance Rate Maps adopted in 26-414 (3), **and are located below the 1% annual chance (100-year) flood elevation but above the ordinary high water level as defined in Minnesota Statutes, Section 103G.005, subdivision 14.**
- c) General Floodplain District. The General Floodplain District shall include those **riverine** areas designated as Zone A **as shown** on the Flood Insurance Rate Maps adopted in 26-414 (3).

~~(2) **Compliance:** Within the floodplain districts established in this Article, the use of any land, the use, size, type and location of structures on lots, the installation and maintenance of transportation, utility, water supply and waste treatment facilities, and the subdivision of land shall comply with the terms of this Article and other applicable regulations. All uses not listed as permitted uses or conditional uses in Sections 26-416, 26-417, and 26-418 respectively, shall be prohibited. In addition, a caution is provided here that:~~

- ~~a) New and replacement manufactured homes and certain recreational vehicles are subject to the general provisions of this Article and specifically Section 26-421.~~
- ~~b) Modifications, additions, structural alterations, normal maintenance and repair, or repair after damage to existing nonconforming structures and nonconforming uses of structures or land are regulated by the general provisions of this Article and specifically Section 26-423.~~
- ~~c) As-built elevations for elevated or flood-proofed structures must be certified by ground surveys and flood-proofing techniques must be designed and certified by a registered professional engineer or architect as specified in the general provisions of this Article and specifically as stated in Section 26-422 of this Article.~~

Sec. 26-416 Floodway District (FW)

(1) Permitted Uses: The following uses, subject to the standards set forth in Section 26-416 (2), are permitted uses if otherwise allowed in the underlying land use district or any applicable overlay district:

- a) General farming, pasture, grazing, outdoor plant nurseries, horticulture, truck farming, forestry, sod farming, and wild crop harvesting.
- b) Industrial-commercial loading areas, parking areas, and airport landing strips.

- c) Open space uses, including but not limited to private and public golf courses, tennis courts, driving ranges, archery ranges, picnic grounds, boat launching ramps, swimming areas, parks, wildlife and nature preserves, game farms, fish hatcheries, shooting preserves, hunting and fishing areas, and single or multiple purpose recreational trails.
- d) Residential lawns, gardens, parking areas, and play areas.
- e) Railroads, streets, bridges, utility transmission lines and pipelines, provided that the Department of Natural Resources' Area Hydrologist is notified at least ten days prior to issuance of any permit, and that the standards in Sections 26-416 (4) a), 26-416 (5) a) and 26-416 (8) of this Article are met.

(2) Standards for Floodway Permitted Uses.

- a) The use shall have a low flood damage potential.
- b) With the exception of the uses listed in Section 26-416 (1) e), the use shall not obstruct flood flows or increase flood elevations and shall not involve structures, fill, obstructions, excavations or storage of materials or equipment.
- c) Any facility that will be used by employees or the general public must be designed with a flood warning system that provides adequate time for evacuation if the area is inundated to a depth and velocity such that the depth (in feet) multiplied by the velocity (in feet per second) would exceed a product of four upon occurrence of the regional (1% chance) flood.

(3) Conditional Uses: The following uses may be allowed as conditional uses following the standards and procedures set forth in Section 26-422 (5) of this Article and further subject to the standards set forth in Section 26-416 (4), if otherwise allowed in the underlying land use district or any applicable overlay district:

- a) Structures accessory to the uses listed in Section 26-416 (1), above and the uses listed in b)-f) below.
- b) Extraction and storage of sand, gravel, and other materials.
- c) Marinas, boat rentals, docks, piers, wharves, and water control structures.
- d) Storage yards for equipment, machinery, or materials.
- e) Placement of fill or construction of fences that obstruct flood flows.
- f) Road-ready recreational vehicles meeting the exception standards in Section 26-421 (3)

(4) Standards for Floodway Conditional Uses:

- a) All Uses. No conditional use shall be allowed that will cause any increase in the stage of the 1% chance or regional flood or cause an increase in flood damages in the reach or reaches affected.
- b) Fill; Storage of Materials and Equipment:
 - i. The storage or processing of materials that are, in time of flooding, flammable, explosive, or potentially injurious to human, animal, or plant life is prohibited.
 - ii. Fill, dredge spoil, and other similar materials deposited or stored in the floodplain must be protected from erosion by vegetative cover, mulching, riprap or other acceptable method. Permanent sand and gravel operations and similar uses must be covered by a long-term site development plan.
 - iii. Temporary placement of fill, other materials, or equipment which would cause an increase to the stage of the 1% percent chance or regional flood shall only be

allowed if the City of Crosslake has approved a plan that assures removal of the materials from the floodway based upon the flood warning time available.

(5) Accessory Structures:

- a) Accessory structures shall not be designed for human habitation.
 - b) Accessory structures, if permitted, must be constructed and placed on the building site so as to offer the minimum obstruction to the flow of flood waters:
 - i. Whenever possible, structures shall be constructed with the longitudinal axis parallel to the direction of flood flow; and
 - ii. So far as practicable, structures shall be placed approximately on the same flood flow lines as those of adjoining structures.
 - c) Accessory structures shall be elevated on fill or structurally dry flood proofed in accordance with the FP-1 or FP-2 flood proofing classifications in the State Building Code. All flood proofed accessory structures must meet the following additional standards:
 - i. The structure must be adequately anchored to prevent flotation, collapse or lateral movement and designed to equalize hydrostatic flood forces on exterior walls, and;
 - ii. Any mechanical and utility equipment in the structure must be elevated to or above the regulatory flood protection elevation or properly flood proofed.
 - d) As an alternative, an accessory structure may be internally/wet flood proofed to the FP-3 or FP-4 flood proofing classifications in the State Building Code, provided the accessory structure constitutes a minimal investment and does not exceed 576 square feet in size. A detached garage may only be used for parking of vehicles and limited storage. All structures must meet the following standards:
 - i. To allow for the equalization of hydrostatic pressure, there must be a minimum of two “automatic” openings in the outside walls of the structure, with a total net area of not less than one square inch for every square foot of enclosed area subject to flooding; and
 - ii. There must be openings on at least two sides of the structure and the bottom of all openings must be no higher than one foot above the lowest adjacent grade to the structure. Using human intervention to open a garage door prior to flooding will not satisfy this requirement for automatic openings.
- (6) Structural works for flood control that will change the course, current or cross section of protected wetlands or public waters are subject to the provisions of Minnesota Statutes, Section 103G.245.
- (7) A levee, dike or floodwall constructed in the floodway shall not cause an increase to the 1% chance or regional flood. The technical analysis must assume equal conveyance or storage loss on both sides of a stream.
- (8) Floodway developments shall not adversely affect the hydraulic capacity of the channel and adjoining floodplain of any tributary watercourse or drainage system.

Sec. 26-417 Flood Fringe District (FF)

- (1) **Permitted Uses:** Permitted uses are those uses of land or structures allowed in the underlying land use district(s) that comply with the standards in Section 26-417 (2) below.
- (2) **Standards for Flood Fringe Permitted Uses:**
- a) All structures, including accessory structures, must be elevated on fill so that the lowest floor, as defined, is at or above the regulatory flood protection elevation. The finished fill elevation for structures must be no lower than one foot below the regulatory flood protection elevation and the fill must extend at the same elevation at least 15 feet beyond the outside limits of the structure. As an alternative to elevation on fill, an accessory structure that constitutes a minimal investment and that does not exceed 576 square feet in size may be internally flood proofed in accordance with Section 26-416 (5).
 - b) The cumulative placement of fill or similar material on a parcel shall not exceed 1,000 cubic yards, unless the fill is specifically intended to elevate a structure in accordance with Section 26-417 (2) a) of this Article, or if allowed as a conditional use under Section 26-417 (3) c) below.
 - c) The storage of any materials or equipment must be elevated on fill to the regulatory flood protection elevation.
 - d) The storage or processing of materials that are, in time of flooding, flammable, explosive, or potentially injurious to human, animal, or plant life is prohibited.
 - e) Fill shall be properly compacted and the slopes shall be properly protected by the use of riprap, vegetative cover or other acceptable method.
 - f) All new principal structures must have vehicular access at or above an elevation not more than two feet below the regulatory flood protection elevation, or must have a flood warning /emergency evacuation plan acceptable to the City of Crosslake.
 - g) Accessory uses such as yards, railroad tracks, and parking lots may be at an elevation lower than the regulatory flood protection elevation. However, any facilities used by employees or the general public must be designed with a flood warning system that provides adequate time for evacuation if the area is inundated to a depth and velocity such that the depth (in feet) multiplied by the velocity (in feet per second) would exceed a product of four upon occurrence of the regional (1% chance) flood.
 - h) Interference with normal manufacturing/industrial plant operations shall be minimized, especially along streams having protracted flood durations. In considering permit applications, due consideration shall be given to the needs of industries with operations that require a floodplain location.
 - i) Flood fringe developments shall not adversely affect the hydraulic capacity of the channel and adjoining floodplain of any tributary watercourse or drainage system.
 - j) Manufactured homes and recreational vehicles must meet the standards of Section 26-421 of this Article.
- (3) **Conditional Uses:** The following uses and activities may be allowed as conditional uses, if allowed in the underlying land use district(s) or any applicable overlay district, following the procedures in Section 26-422 of this Article. Conditional uses shall meet the standards in Sections 26-417 (2) d) through j) and Sections 26-417 (4).
- a) Any structure that is not elevated on fill or flood proofed in accordance with Sections 26-417 (2) a) of this Article.
 - b) Storage of any material or equipment below the regulatory flood protection elevation.

- c) The cumulative placement of more than 1,000 cubic yards of fill when the fill is not being used to elevate a structure in accordance with Sections 26-417 (2) a) of this Article.

(4) Standards for Flood Fringe Conditional Uses:

- a) The standards listed in Sections 26-417 (2) d) through j) apply to all conditional uses.
- b) Alternative elevation methods other than the use of fill may be utilized to elevate a structure's lowest floor above the regulatory flood protection elevation. These alternative methods may include the use of stilts, pilings, parallel walls, etc., or above-grade, enclosed areas such as crawl spaces or tuck-under garages. The base or floor of an enclosed area shall be considered above-grade and not a structure's basement or lowest floor if: 1) the enclosed area is above-grade on at least one side of the structure; 2) it is designed to internally flood and is constructed with flood resistant materials; and 3) it is used solely for parking of vehicles, building access or storage. These alternative elevation methods are subject to the following additional standards:
 - i. Design and Certification - The structure's design and as-built condition must be certified by a registered professional engineer or architect as being in compliance with the general design standards of the State Building Code and, specifically, that all electrical, heating, ventilation, plumbing and air conditioning equipment, including ductwork, and other service facilities are placed at or above the regulatory flood protection elevation or are designed to prevent flood water from entering or accumulating within these components during times of flooding.
 - ii. Specific Standards for Above-grade, Enclosed Areas - Above-grade, fully enclosed areas such as crawl spaces or tuck under garages must be designed to internally flood. The design plans must stipulate that A minimum area of openings in the walls where internal flooding is to be used as a flood proofing technique. There shall be a minimum of two openings on at least two sides of the structure and the bottom of all openings shall be a maximum of one foot above grade. The automatic openings shall have a net area of at least one square inch for every square foot of enclosed area subject to flooding, unless a registered professional engineer or architect certifies that a smaller net area would suffice. The automatic openings may be equipped with screens, louvers, valves, or other coverings or devices, provided that they permit the automatic entry and exit of floodwaters without any form of human intervention; and That the enclosed area will be designed of flood resistant materials in accordance with the FP-3 or FP-4 classifications in the State Building Code and shall be used solely for building access, parking of vehicles, or storage.
- c) Basements, as defined in Article 43 of this Chapter, shall be subject to the following:
 - i. Residential basement construction is not allowed below the regulatory flood protection elevation.
 - ii. Non-residential basements may be allowed below the regulatory flood protection elevation provided the basement is structurally dry flood proofed in accordance with 26-417 (4) d) of this Article.
- d) All areas of nonresidential structures, including basements, to be placed below the regulatory flood protection elevation shall be flood proofed in accordance with the structurally dry flood proofing classifications in the State Building Code. Structurally

dry flood proofing must meet the FP-1 or FP-2 flood proofing classification in the State Building Code, which requires making the structure watertight with the walls substantially impermeable to the passage of water and with structural components capable of resisting hydrostatic and hydrodynamic loads and the effects of buoyancy. Structures wet flood proofed to the FP-3 or FP-4 classification shall not be permitted.

- e) Storage of materials and equipment below the regulatory flood protection elevation must comply with an approved emergency plan providing for removal of such materials within the time available after a flood warning.

Sec. 26-418 General Floodplain District (GF)

(1) Permitted Uses:

- a) The uses listed in Section 26-416 (1) of this Article, Floodway District Permitted Uses, shall be permitted uses.
- b) All other uses shall be subject to the floodway/flood fringe evaluation criteria specified in Section 26-418 (2) below. Section 26-416 shall apply if the proposed use is determined to be in the Floodway District. Section 26-417 shall apply if the proposed use is determined to be in the Flood Fringe District.

(2) Procedures for Floodway and Flood Fringe Determinations:

- a) Upon receipt of an application for a permit or other approval within the General Floodplain District, the Administrator must obtain, review and reasonably utilize any regional flood elevation and floodway data available from a federal, state, or other source.
- b) If regional flood elevation and floodway data are not readily available, the applicant must furnish additional information, as needed, to determine the regulatory flood protection elevation and whether the proposed use would fall within the Floodway or Flood Fringe District. Information shall be consistent with accepted hydrological and hydraulic engineering standards and the standards in Section 26-418 (2) c) below.
- c) The determination of floodway and flood fringe must include the following components, as applicable:
 - i. Estimate the peak discharge of the regional (1% chance) flood.
 - ii. Calculate the water surface profile of the regional flood based upon a hydraulic analysis of the stream channel and overbank areas.
 - iii. Compute the floodway necessary to convey or store the regional flood without increasing flood stages more than one-half (0.5) foot. A lesser stage increase than 0.5 foot is required if, as a result of the stage increase, increased flood damages would result. An equal degree of encroachment on both sides of the stream within the reach must be assumed in computing floodway boundaries.
- d) The Administrator shall review the submitted information and assess the technical evaluation and the recommended Floodway and/or Flood Fringe District boundary. The assessment must include the cumulative effects of previous floodway encroachments. The Administrator may seek technical assistance from a designated engineer or other expert person or agency, including the Department of Natural Resources. Based on this assessment, the Administrator may approve or deny the application.

- e) Once the Floodway and Flood Fringe District Boundaries have been determined, the Administrator shall process the permit application consistent with the applicable provisions of Sections 26-416 and 417 of this Article.

Sec. 26-419 Land Development Standards

- (1) **In General:** Recognizing that flood prone areas may exist outside of the designated floodplain districts, the requirements of this section apply to all land within the City of Crosslake.
- (2) **Subdivisions:** No land shall be subdivided which is unsuitable for reasons of flooding or inadequate drainage, water supply or sewage treatment facilities. Manufactured home parks and recreational vehicle parks or campgrounds are considered subdivisions under this Article.
 - a) All lots within the floodplain districts shall be able to contain a building site outside of the Floodway District at or above the regulatory flood protection elevation.
 - b) All subdivisions shall have road access both to the subdivision and to the individual building sites no lower than two (2) feet below the regulatory flood protection elevation, unless a flood warning emergency plan for the safe evacuation of all vehicles and people during the regional (1% chance) flood has been approved by the City of Crosslake. The plan shall be prepared by a registered engineer or other qualified individual, and shall demonstrate that adequate time and personnel exist to carry out the evacuation.
 - c) For all subdivisions in the floodplain, the Floodway and Flood Fringe District boundaries, the regulatory flood protection elevation and the required elevation of all access roads shall be clearly labeled on all required subdivision drawings and platting documents.
 - d) In the General Floodplain District, applicants shall provide the information required in Section 26-418 (2) of this Article to determine the regional flood elevation, the Floodway and Flood Fringe District boundaries and the regulatory flood protection elevation for the subdivision site.
 - i. If a subdivision proposal or other proposed new development is in a flood prone area, any such proposal shall be reviewed to assure that;
 - ii. All such proposals are consistent with the need to minimize flood damage within the flood prone area;
 - iii. All public utilities and facilities, such as sewer, gas, electrical, and water systems are located and constructed to minimize or eliminate flood damage, and;
 - iv. Adequate drainage is provided to reduce exposure of flood hazard.
- (3) **Building Sites.** If a proposed building site is in a flood prone area, all new construction and substantial improvements (including the placement of manufactured homes) shall be:
 - a) Designed (or modified) and adequately anchored to prevent floatation, collapse, or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy,
 - b) Constructed with materials and utility equipment resistant to flood damage,
 - c) Constructed by methods and practices that minimize flood damage, and

- d) Constructed with electrical, heating, ventilation, plumbing, and air conditioning equipment and other service facilities that are designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding.

Sec. 26-420 Public ~~Transportation Facilities: Utilities, Railroads, Roads and Bridges~~

- (1) **Public Utilities:** All public utilities and facilities such as gas, electrical, sewer, and water supply systems to be located in the floodplain shall be flood proofed in accordance with the State Building Code or elevated to the regulatory flood protection elevation.
- (2) **Public Transportation Facilities:** Railroad tracks, roads, and bridges to be located within the floodplain shall comply with Sections 26-416 and 417 of this Article. These transportation facilities shall be elevated to the regulatory flood protection elevation where failure or interruption of these facilities would result in danger to the public health or safety or where such facilities are essential to the orderly functioning of the area. Minor or auxiliary roads or railroads may be constructed at a lower elevation where failure or interruption of transportation services would not endanger the public health or safety.
- (3) **On-site Water Supply and Sewage Treatment Systems:** Where public utilities are not provided: 1) On-site water supply systems must be designed to minimize or eliminate infiltration of flood waters into the systems; and 2) New or replacement on-site sewage treatment systems must be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters and they shall not be subject to impairment or contamination during times of flooding. Any sewage treatment system designed in accordance with the State's current statewide standards for on-site sewage treatment systems shall be determined to be in compliance with this Section.

Sec. 26-421 Manufactured Homes, Manufactured Home Parks, and Recreational Vehicles

- (1) **Manufactured Homes:** New manufactured home parks, expansions to existing manufactured home parks, and new or replacement manufactured home units on lots of record are prohibited in the Floodway District. If allowed in the Flood Fringe District, these uses shall be subject to the requirements of Section 26-417 of this Article and the following standards.
- (2) **Placement of Manufactured Homes:** New and replacement manufactured homes in the Flood Fringe District must comply with the following standards:
 - a) New and replacement manufactured homes must be elevated in compliance with Section 26-417 of this Article and must be securely anchored to an adequately anchored foundation system that resists flotation, collapse and lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. This requirement is in addition to applicable state or local anchoring requirements for resisting wind forces.
 - b) New or replacement manufactured homes in existing manufactured home parks must meet the vehicular access requirements for subdivisions in Section 26-419 (2) b).
- (3) **Recreational Vehicles:** Placement of recreational vehicles in the floodplain must meet the exemption criteria below or be treated as new structures meeting the requirements of this Article.

- a) Recreational vehicles are exempt from the provisions of this Article if they are placed in any of the following areas and meet the criteria listed in Section 26-421 (3) b):
 - i. Individual lots or parcels of record.
 - ii. Existing commercial recreational vehicle parks or campgrounds.
 - iii. Existing condominium-type associations.
- b) Criteria for Exempt Recreational Vehicles:
 - i. The vehicle must have a current license required for highway use.
 - ii. The vehicle must be highway ready, meaning on wheels or the internal jacking system, attached to the site only by quick disconnect type utilities commonly used in campgrounds and recreational vehicle parks.
 - iii. No permanent structural type additions may be attached to the vehicle.
 - iv. The vehicle and associated use must be permissible in any pre-existing, underlying land use district.
 - v. Accessory structures are not permitted within the Floodway District. Any accessory structure in the Flood Fringe District must be constructed of flood-resistant materials and be securely anchored, meeting the requirements applicable to manufactured homes in Section 26-421 (2) b).
 - vi. An accessory structure shall constitute a minimal investment.
- c) Recreational vehicles that are exempt in Section 26-421 (3) b) lose this exemption when development occurs on the site that exceeds a minimal investment for an accessory structure such as a garage or storage building. The recreational vehicle and all accessory structures will then be treated as new structures subject to the elevation and flood proofing requirements of Section 26-417 of this Article. No development or improvement on the parcel or attachment to the recreational vehicle is allowed that would hinder the removal of the vehicle should flooding occur.
- d) New commercial recreational vehicle parks or campgrounds, subdivisions or condominium associations, and the expansion of any similar existing use exceeding five (5) units or dwelling sites may be allowed subject to the following:
 - i. On any new or replacement recreational vehicle site in the Flood Fringe District, the recreational vehicle and its contents must be placed on fill at or above the regulatory flood protection elevation and adequate road access to the site must be provided in accordance with Section 26-419 (2) b) of this Article.
 - ii. Any new or replacement recreational vehicle site located in the Floodway District or as an alternative to (a) above in the Flood Fringe District, may be allowed as a conditional use in accordance with the following provisions and the provisions of Section 26-422 (5) of the Article.
 - (1) The applicant must submit an emergency plan for the safe evacuation of all vehicles and people acceptable to the City of Crosslake, as specified in Section 26-419 (2) b). The plan shall demonstrate that adequate time and personnel exist to carry out an evacuation, and that the exemption provisions of Section 26-421 (3) a) of this Article will be met; and
 - (2) All attendant sewage and water facilities for new or replacement recreational vehicles must be protected or constructed so as to not be impaired or contaminated during times of flooding in accordance with Section 26-420 (3) of this Article.

- (3) Any fill placed in the floodway to meet the requirements of this section must not increase the flood stage of the regional (1% chance) flood.

Sec. 26-422 Floodplain Overlay District Administration

- (1) **Permit Requirements.** In addition to the other requirements of this Chapter, the following shall require a permit in the Floodplain Overlay District:
 - a) The erection, addition, modification, rehabilitation, or alteration of any building, structure, or portion thereof. Normal maintenance and repair also requires a permit if such work, separately or in conjunction with other planned work, constitutes a substantial improvement as defined in this Article 43 of this Chapter.
 - b) The use or change of use of a building, structure, or land;
 - c) The construction of a dam, fence, or on-site septic system;
 - d) The change or extension of a nonconforming use;
 - e) The repair of a structure that has been damaged by flood, fire, tornado, or any other source;
 - f) The placement of fill, excavation of materials, or the storage of materials or equipment within the floodplain;
 - g) Relocation or alteration of a watercourse, unless a public waters work permit has been applied for;
 - h) Any other type of “development” as defined in this Article 43 of this Chapter.
- (2) **Certification.** Applicants shall be required to submit certification by a registered professional engineer, registered architect, or registered land surveyor that the finished fill and building elevations were accomplished in compliance with the provisions of this Article. Flood proofing measures shall be certified by a registered professional engineer or registered architect.
- (3) **Record of First Floor Elevation.** The Administrator shall maintain a record of the elevation of the lowest floor (including basement) of all new structures and alterations or additions to existing structures in the floodplain. The Administrator shall also maintain a record of the elevation to which structures and alterations or additions to structures are flood proofed.
- (4) **Notifications for Watercourse Alterations:** Before authorizing any alteration or relocation of a river or stream, the Zoning Administrator must notify adjacent communities. If the applicant has applied for a permit to work in public waters pursuant to Minnesota Statutes, Section 103G.245, this will suffice as adequate notice. A copy of the notification must also be submitted to the Chicago Regional Office of the Federal Emergency Management Agency (FEMA).
- (5) **Notification to FEMA When Physical Changes Increase or Decrease Base Flood Elevations:** As soon as is practicable, but not later than six months after the date such supporting information becomes available, the Zoning Administrator must notify the Chicago Regional Office of FEMA of the changes by submitting a copy of the relevant technical or scientific data.
- (6) **Variances:**
 - a) **Adherence to State Floodplain Management Standards.** A variance must not permit a lower degree of flood protection than the regulatory flood protection elevation for the particular area, or permit standards lower than those required by state law.

- b) **Additional Variance Criteria.** The following additional variance criteria of the Federal Emergency Management Agency must be satisfied:
- i. Variances shall not be issued by the Planning Commission/Board of Adjustment within any designated regulatory floodway if any increase in flood levels during the base flood discharge would result.
 - ii. Variances shall only be issued by the Planning Commission/Board of Adjustment upon (a) a showing of good and sufficient cause, (b) a determination that failure to grant the variance would result in exceptional hardship to the applicant, and (c) a determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public, or conflict with existing local laws or ordinances.
 - iii. Variances shall only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.
- c) **Flood Insurance Notice.** The Administrator shall notify the applicant for a variance that: 1) The issuance of a variance to construct a structure below the base flood level will result in increased premium rates for flood insurance; and 2) Such construction below the base or regional flood level increases risks to life and property. Such notification shall be maintained with a record of all variance actions.
- d) **General Considerations.** The Planning Commission/Board of Adjustment shall consider the following factors in granting variances and imposing conditions on variances and conditional uses in floodplains:
- i. The potential danger to life and property due to increased flood heights or velocities caused by encroachments;
 - ii. The danger that materials may be swept onto other lands or downstream to the injury of others;
 - iii. The proposed water supply and sanitation systems, if any, and the ability of these systems to minimize the potential for disease, contamination and unsanitary conditions;
 - iv. The susceptibility of any proposed use and its contents to flood damage and the effect of such damage on the individual owner;
 - v. The importance of the services to be provided by the proposed use to the community;
 - vi. The requirements of the facility for a waterfront location;
 - vii. The availability of viable alternative locations for the proposed use that are not subject to flooding;
 - viii. The compatibility of the proposed use with existing development and development anticipated in the foreseeable future;
 - ix. The relationship of the proposed use to the Comprehensive Land Use Plan and Floodplain management program for the area;
 - x. The safety of access to the property in times of flood for ordinary and emergency vehicles;
 - xi. The expected heights, velocity, duration, rate of rise and sediment transport of the flood waters expected at the site.
- e) **Record-Keeping.** The Administrator shall maintain a record of all variance actions, including justification for their issuance, and shall report such variances in an annual

or biennial report to the Administrator of the National Flood Insurance Program, when requested by the Federal Emergency Management Agency.

(7) Conditional Uses

- a) **Factors Upon Which the Decision of the City Shall Be Based.** In passing upon conditional use applications, the Planning Commission/Board of Adjustment shall consider all relevant factors specified in Section 26-422 (4) d) of this Article.
- b) **Conditions Attached to Conditional Use Permits.** The Planning Commission/Board of Adjustment may attach such conditions to the granting of conditional use permits as it deems necessary to fulfill the purposes of this Article. Such conditions may include, but are not limited to, the following:
 - i. Modification of waste treatment facilities.
 - ii. Limitations on period of use, occupancy, and operation.
 - iii. Imposition of operational controls, sureties, and deed restrictions.
 - iv. Requirements for construction of channel modifications, compensatory storage, dikes, levees, and other protective measures.
 - v. Flood proofing measures. The applicant shall submit a plan or document certified by a registered professional engineer or architect that the flood proofing measures are consistent with the regulatory flood protection elevation and associated flood factors for the particular area.

Sec. 26-423 Nonconformities

- (1) **Continuance of Nonconformities:** A use, structure, or occupancy of land which was lawful before the passage or amendment of this Article but which is not in conformity with the provisions of this Article may be continued subject to the following conditions:
 - a) No such use, structure, or occupancy shall be expanded, changed, enlarged, or altered in a way that increases its nonconformity. Expansion or enlargement of uses, structures or occupancies within the Floodway District is prohibited.
 - b) Any structural alteration or addition to a nonconforming structure or nonconforming use which would result in increasing the flood damage potential of that structure or use shall be protected to the regulatory flood protection elevation in accordance with any of the elevation on fill or flood proofing techniques (i.e., FP-1 thru FP-4 flood proofing classifications) allowable in the State Building Code, except as further restricted in Sections 26-423 (c) and (g) below.
 - c) If any nonconforming use, or any use of a nonconforming structure, is discontinued for more than one year, any future use of the premises shall conform to this Article. The Assessor shall notify the Administrator in writing of instances of nonconformities that have been discontinued for a period of more than one year.
 - d) If any nonconformity is substantially damaged, as defined in Article 43 of this Chapter, it shall not be reconstructed except in conformity with the provisions of this Article. The applicable provisions for establishing new uses or new structures in Sections 26-416 or 417 will apply depending upon whether the use or structure is in the Floodway or Flood Fringe, respectively.
 - e) If any nonconforming use or structure experiences a repetitive loss, as defined in Article 43 of this Chapter, it shall not be reconstructed except in conformity with the provisions of this Article.

- f) Any substantial improvement, as defined in Article 43 of this Chapter, to a nonconforming structure requires that the existing structure and any additions must meet the requirements of Sections 26-416 or 417 of this Article for new structures, depending upon whether the structure is in the Floodway or Flood Fringe District.

Sec. 26-424 Amendments

- (1) **Floodplain Designation – Restrictions on Removal:** The floodplain designation on the Official Zoning Map shall not be removed from floodplain areas unless it can be shown that the designation is in error or that the area has been filled to or above the elevation of the regulatory flood protection elevation and is contiguous to lands outside the floodplain. Special exceptions to this rule may be permitted by the Commissioner of the Department of Natural Resources (DNR) if the Commissioner determines that, through other measures, lands are adequately protected for the intended use.
- (2) **Amendments Require DNR Approval:** All amendments to this Article must be submitted to and approved by the Commissioner of the Department of Natural Resources (DNR) prior to adoption. The Commissioner must approve the amendment prior to community approval.
- (3) **Map Revisions Require Ordinance Amendments.** The floodplain district regulations must be amended to incorporate any revisions by the Federal Emergency Management Agency to the floodplain maps adopted in Section 26-414 of this Article.

Secs. 26-425—26-437 Reserved

ARTICLE 20 STORMWATER MANAGEMENT

Sec. 26-547 Purpose and Intent

- (1) The purpose of this part is to protect surface waters and private property from damage resulting from storm water runoff and erosion, ensure the annual storm water runoff rates and volumes from post-development site conditions mimic the annual runoff rates and volumes from predevelopment site conditions, ensure site development minimizes the generation of storm water and maximizes storm water treatment and infiltration, and protect water quality from nutrients, pathogens, toxins, debris, and thermal stress.
- (2) The Department shall evaluate the storm water management needs of each lot in doing all reviews, approvals, and permit issuances.
- (3) Treated storm water runoff shall use existing natural drainage ways and vegetated soil surfaces to convey, store, further filter, and retain storm water runoff before discharge to public waters. Preference shall be given to designs using surface drainage, vegetation, and infiltration rather than buried pipes and man-made materials and facilities.

Sec. 26-548 Impervious Surface Standards

- (1) Shoreland District--Shoreland Protection Zone. Impervious surface coverage shall not exceed the limits as set forth in Table 26-548A:
 - a) On lots with total impervious surface coverage that does not exceed 15% , a stormwater management plan shall not be required for permit approval except as required under Section 26-549, and the following:
 - i. The Department shall consider proper stormwater management and recommend to applicants best management practices as set forth in the Minnesota Stormwater Manual.
 - b) On lots with total impervious surface coverage that exceeds 15% but does not exceed 20%, a stormwater management plan shall be prepared by the applicant or their designated agent pursuant to the stormwater management plan design guide and worksheet provided by the Department and be submitted to the Department for approval prior to issuance of a permit and shall be effectively implemented, subject to the provisions of Section 26-549, and the following:
 - i. Permit holders or their designated agent shall notify the Department within 24 hours after implementation of the approved stormwater management plan.
 - ii. The Department shall conduct an on-site inspection of stormwater management system to ensure compliance with the approved stormwater management plan.
 - iii. The Administrator shall have the discretion to determine whether an engineered stormwater plan is required. A determination by the Administrator that an engineered stormwater plan is necessary shall be made in writing on a form approved by the Department for this purpose. The form shall specifically set forth the facts upon which the determination was made, and a copy of said form, signed by the Administrator, shall be forwarded to the City Council.
 - c) On lots with total impervious surface coverage that exceeds 20% ~~but does not exceed 25%~~, a stormwater management plan shall be prepared by the applicant or their designated agent pursuant to the stormwater management plan design guide and worksheet provided by the Department and be submitted to the Department for

approval prior to issuance of a permit and shall be effectively implemented, subject to the provisions of Section 26-549, and the following:

- i. A no maintenance shoreline buffer shall be created on riparian lots pursuant to Section 26-518 of this Chapter.
 - ii. A permitted path not exceeding 15 feet and a new shoreline recreation use area shall be allowed pursuant to Section 26-517 of this Chapter.
 - iii. Permit holders or their designated agent shall notify the Department within 24 hours after implementation of the approved stormwater management plan.
 - iv. The Department shall conduct an on-site inspection of stormwater management systems to ensure compliance with the approved stormwater management plan.
 - v. The Administrator shall have the discretion to determine whether an engineered stormwater plan is required. A determination by the Administrator that an engineered stormwater plan is necessary shall be made in writing on a form approved by the City Council for this purpose. The form shall specifically set forth the facts upon which the determination was made, and a copy of said form, signed by the Administrator, shall be forwarded to the Planning Commission/Board of Adjustment.
- d) Maximum impervious surface coverage in the Shoreland Protection Zone shall not exceed the following:

Table 26-548A Shoreland Protection Zone Impervious Surface Limits

Development or Use	Maximum Impervious Surface	Applicable Area
Residential lots-with no stormwater plan required per Section 26-548, (1) a)	15%	Total lot area above the OHW
Residential lots with stormwater plan as per Section 26-548, (1) b)	20%	Total lot area above the OHW
Residential lots with stormwater plan & shoreline buffer per Section 26-548, (1) c)	25%	Total lot area above the OHW
New Conservation Developments with stormwater plans per Article 27*	30%	Average Dwelling unit lot
Existing Planned Unit Developments with stormwater plans per Section 26-549*	60%	Average Dwelling unit lot

*-Provided the total impervious coverage for the lot is not exceeded and that a minimum of 50% of the lot is common open space.

(2) Shoreland District--Shoreland Buffer Zone. Impervious surface coverage shall not exceed the limits in table 26-548B.

- a) The Department shall consider proper stormwater management for all permits in the shoreland buffer zone and recommend to applicants best management practices as set forth in the Minnesota Stormwater Manual.

Table 26-548B Shoreland Buffer Zone Impervious Surface Limits

Development or Use	Maximum Impervious Surface	Applicable Area
Residential lots with BMP's per Section 26-548, (2)	25%	Total lot area
New Conservation Developments with stormwater plans per Section 26-549*	30%	Average Dwelling unit lot
Existing Planned Unit Developments with stormwater plans per Section 26-549*	60%	Average Dwelling unit lot

*-Provided the total impervious coverage for the lot is not exceeded and that a minimum of 50% of the lot is common open space.

(3) Non-Shoreland Districts. Impervious surface coverage outside the Shoreland District shall not exceed the limits in table 26-548C:

Table 26-548C Non-Shoreland Impervious Surface Limits

Development or Use	Maximum Impervious Surface	Applicable Area
Residential lots	25%	Total lot area
New Conservation Developments with stormwater plans per Section 26-549*	40%	Average dwelling unit lot
Existing Planned Unit Developments with stormwater plans per Section 26-549*	75%	Average dwelling unit lot

*-Provided the total impervious coverage for the lot is not exceeded and that a minimum of 50% of the lot is common open space.

(4) Commercial Districts. Impervious surface coverage in Commercial Districts shall not exceed the limits in table 26-548D:

Table 26-548D Commercial Impervious Surface Limits

Development or Use	Maximum Impervious Surface	Applicable Area
GD Waterfront Commercial with stormwater plans per the standards in this Article	35%	Total lot area
RD Waterfront Commercial with stormwater plans per the standards in this Article	25%	Total lot area

NE Waterfront Commercial with stormwater plans per the standards in this Article (existing only)	20%	Total lot area
Limited Commercial with stormwater plans per the standards in this Article	50%	Total lot area
Downtown Commercial with stormwater plans per the standards in this Article	80%	Total lot area
Commercial/Light Industrial with stormwater plans the standards in this Article	50%	Total lot area

Sec. 26-549 General Standards

- (1) All Stormwater plans shall be designed for permanent on-site treatment of one inch of stormwater runoff on all impervious surface coverage on the lot. This means that a volume of water equal to one inch multiplied by the area of impervious surface must be treated. Preference should be given to volume reduction techniques that include infiltration basins, rain gardens, enhanced infiltration swales, filter strips, disconnected impervious areas, soil amendments, bioretention, and other approved volume reduction techniques. The plan shall be approved by the Department and effectively implemented.
- (2) For approved permits that create over 10,000 square feet of new impervious surface on a lot in the Shoreland District and for all plats, the Department shall require the applicant to submit a plan for permanent on-site treatment of one inch of stormwater runoff designed by a Minnesota-licensed professional engineer.
- (3) All stormwater management systems shall be capable of safely passing a 100 year-24 hour storm event, including grassed swales, grit chambers, vegetated filter strips, bioretention areas, off-line retention areas, and natural depressions for infiltration, is required before the runoff leaves the project site or enters surface waters. Constructed storm water outfalls to public waters must provide for filtering or settling of suspended solids and skimming of surface debris before discharge.
- (4) All management technologies must be consistent with the most current version of the Minnesota Stormwater Manual, which is incorporated herein by reference.
- (5) Performance security as specified in Sec 26-72 may be required to assure implementation of stormwater plan recommendations or designs. For engineered designs, certification that installation meets the design standards must be received from the design engineer before the performance security will be released.
- (6) A minimum 12-foot wide driveway from the nearest road right-of-way to the principal structure must be included in the impervious surface coverage calculation unless the driveway is constructed with approved pervious materials. The Department shall use actual on-site driveway dimensions if such data is provided by the applicant.
- (7) The Department may give credit for up to 100% of the area covered by a permeable surfacing system as pervious surface if it is designed and inspected by a Minnesota-licensed professional engineer and is certified annually to the Department that it is

functioning as a pervious surface. Best management practices shall be followed in design, installation, and maintenance as found in the latest Minnesota Stormwater Manual, subject to the following standards:

- a) No credit may be given for a permeable pavement system in **a-shore impact Zone 1 (SIZ1)** or bluff impact zone, except as otherwise allowed for watercraft access ramps;
- b) The base of the installed permeable pavement system must have a minimum of three feet separation from the seasonally saturated soils or from the bedrock unless there is an outlet to another stormwater treatment area; and
- c) The design of a permeable pavement system must allow the infiltration of one inch of stormwater on the pavement surface.
- d) **Permeable surfacing systems for projects 400 square feet in size or smaller shall not require an engineered design provided that the manufacturer's specifications, industry standards, the Minnesota Stormwater Manual and all other aspects of this ordinance are followed.**

Sec. 26-550 Management of Stormwater Facilities

- (1) All storm water management facilities shall be designed to minimize the need for maintenance, to provide access for maintenance purposes and to be structurally sound. All storm water management facilities shall have a plan of operation and maintenance that assures continued effective removal of pollutants carried in storm water runoff. It shall be the responsibility of the applicant to obtain any necessary easements or other property interests to allow access to the storm water management facilities for inspection and maintenance purposes. The Council may require a developer to enter into a contract providing for access to perform maintenance and inspection to public or private storm water management facilities.
- (2) Newly installed and rehabilitated catch basins shall be provided with a sump area for the collection of coarse grained material as specified by the Department. Such basins shall be cleaned when sediment or other material has accumulated to occupy 25% percent of the basin's original volume.

Sec. 26-551 Minnesota Pollution Control Agency Permit

Construction activity that results in the disturbance of one or more acres will require a stormwater permit from the Minnesota Pollution Control Agency (MPCA). Construction activity that results in the disturbance of less than one acre may also require a MPCA permit depending on the nature of the activity. Permit applicants are responsible to contact MPCA to determine if a permit is required.

Secs. 26-552—26-572 Reserved

ARTICLE 25 FENCE STANDARDS

Sec. 26-656 General Fence Standards

- (1) Construction of all fences shall require a permit.
- (2) Fences shall not be erected where they create a safety hazard.
- (3) Fences shall consist of posts and metal, wood, concrete, brick or smooth wire. No barbed wire shall be used except in conjunction with agricultural or commercial use where allowed.
- (4) All finished sides of a fence shall face out from the interior of the lot on which the fence is located, meaning that the fence posts shall be constructed on the interior side of the fence.
- (5) All finished exteriors of a fence shall be colored in a uniform manner; no florescent colored paint will be applied to any exterior portion of a fence. All exteriors of fences shall not include any signage that is not integral to the construction elements of the fence.
- (6) Fences shall not exceed 54 inches in height in shore impact zones 1 and 2 (SIZ2).
- (7) It shall be the responsibility of the property owner to determine and mark the property line prior to erecting a fence.
- (8) Temporary fences, including but not limited, to construction site enclosure, snow drift fencing, or for special events shall be allowed without a permit provided:
 - a. Fence shall be setback 5 feet from property line or ordinary high water mark;
 - b. Fence shall not exceed 4 feet in height;
 - c. Snow fencing shall only be allowed from October 1 to May 1;
 - d. Fence shall be removed within 10 days of completion of construction project or 48 hours of the conclusion of a special event.

Sec. 26-657 ~~Residential District Fences~~ RESERVED

~~In residential zoning districts, fences not exceeding 78 inches in height may be constructed.~~

Sec. 26-658 ~~Commercial District Fences~~ RESERVED

~~In commercial zoning districts, fences not exceeding 96 inches in height, plus up to three strands of barb wire on the top may be constructed around storage yards, in rear yard areas~~

Sec. 26-659 Fence Setbacks

Fences shall meet the following setback standards**:

Land Use District	Sidyard	Public Road Right-of-Way	Public Waters	Bluff	Adjacent Residential Use
Shoreland	0'	10'	Per lake or river class	30'	0'

			structure setback*		
Rural Residential-5	0'	10'			0'
Water Oriented Commercial	0'	10'	Per lake or river class structure setback*	30'	
Limited Commercial	0'	10'	Per lake or river class structure setback*	30'	10'
Downtown Commercial	0'	10'	Per lake or river class structure setback*	30'	10'
Commercial/Light Industrial	0'	10'	Per lake or river class structure setback*	30'	10'

*-- fences no greater than 36 54 inches in height may be erected from the structure setback up to shore impact zones 1(SIZ1)

~~** it shall be the responsibility of the property owner to determine and mark the property line prior to erecting a fence.~~

Secs. 26-660—26-669 Reserved

ARTICLE 29 COMMERCIAL AND RESIDENTIAL ARCHITECTURAL STANDARDS

Sec. 26-746 Purpose and Intent

- (1) **Purpose:** The purpose of this Article is to:
 - a) Promote high standards of building and site design in commercial and residential land use districts with the purpose of preserving an atmosphere consistent with the rural/northwoods character of the City.
 - b) Identify exterior building materials to be used in the various commercial and residential land use districts.
 - c) Provide a more pleasant pedestrian environment and driving experience.
 - d) Protect and enhance the appeal and attraction of the City to residents, visitors, and tourists, and to serve as a support and stimulus to business and residences.
- (2) **Intent:** The City intends that all projects shall strive toward the highest level of quality in both design and construction. The criteria by which all commercial development and redevelopment in the City shall be judged are:
 - a) Consistency with all provisions of the comprehensive plan and City ordinances.
 - b) Complementary physical and visual relationships among existing, new and proposed buildings, park areas and landscape treatments with the intent of creating a cohesive appearance for the entire City.
 - c) Use of appropriate façade proportions, materials, and colors that are compatible with adjacent uses and create a pleasant pedestrian environment and driving experience.

Sec. 26-747 Application

- (1) **Existing buildings.** Facades on buildings in commercial land use districts-existing on March 1, 2015 shall be allowed to continue with the present materials subject to the following criteria: All subsequent additions and exterior alterations to buildings must be constructed with the materials required in this chapter.
- (2) **New buildings.** New buildings in commercial land use districts built subsequent to March 1, 2015 must comply with the design standards set forth in this Article.

Sec. 26-748 – 749 Reserved

Sec. 26-750 Allowable Exterior Materials for Commercial Structures in Commercial Land Use Districts

- (1) Percentages of allowable exterior façade materials shall be calculated excluding windows and doors except for architectural glass.
- (2) **Waterfront Commercial District.**
 - a. Face brick
 - b. Natural stone
 - c. Architectural glass
 - d. Wood finished for exterior use

- e. Architectural concrete masonry units shall be limited to a maximum of ~~fifty~~ **twenty-five** percent (~~50-25~~%) on any front facade. Architectural concrete masonry units may be used up to one hundred percent (100%) on nonfront facades.
- f. Architectural metal panels shall be limited to a maximum of ~~fifty~~ **twenty-five** percent (~~50-25~~%) on any **front** facade.
- g. Other materials may be approved under number 6 of this section.

(3) Limited Commercial District

- a. Face brick.
- b. Natural stone.
- c. Architectural glass.
- d. Wood finished for exterior use
- e. Stucco.
- f. Exterior insulation finishing system (synthetic stucco)
- g. Architectural concrete masonry units shall be limited to a maximum of ~~fifty~~ **twenty-five** percent (~~50-25~~%) on any front facade. Architectural concrete masonry units may be used up to one hundred percent (100%) on nonfront facades.
- h. Architectural precast concrete panels.
- i. Architectural metal panels shall be limited to a maximum of ~~fifty~~ **twenty-five** percent (~~50-25~~%) on any **front** facade.
- j. Plastic sheeting on commercial greenhouses only
- k. Other materials may be approved under number 6 of this section.

(4) Downtown Commercial District

- a. Face brick.
- b. Natural stone.
- c. Architectural glass.
- d. Wood finished for exterior use
- e. Stucco.
- f. Exterior insulation finishing system (synthetic stucco)
- g. Architectural concrete masonry units shall be limited to a maximum of twenty five percent (25%) on any front facade. Architectural concrete masonry units may be used up to one hundred percent (100%) on nonfront facades.
- h. Architectural metal panels shall be limited to rear-facing facades.
- i. Other materials may be approved under number 6 of this section.

(5) Commercial/Light Industrial District

- a. Face brick.
- b. Natural stone.
- c. Architectural glass.
- d. Stucco.
- e. Exterior insulation finishing system (synthetic stucco)
- f. Architectural concrete masonry units shall be limited to a maximum of ~~fifty~~ **twenty-five** percent (~~50-25~~%) on any front facade. Architectural concrete masonry units may be used up to one hundred percent (100%) on nonfront facades.
- g. Architectural precast concrete panels.
- h. Architectural metal panels shall be limited to a maximum of ~~fifty~~ **twenty-five** percent (~~50-25~~%) on any **front** facade.
- i. Plastic sheeting on commercial greenhouses only

- j. Other materials may be approved under number 6 of this section.
- (6) **Other materials.** Materials not specifically listed may be approved for use by the Zoning Administrator. When materials not specifically listed are proposed for use, the Development Review Team shall review and make recommendations regarding the use of those materials.

Sec. 26-751 Allowable Exterior Materials for Primary Residential Structures and Accessory Structures in All Land Use Districts

- (1) The following exterior building materials are allowed:
- a) Face brick
 - b) Natural stone
 - c) Architectural glass
 - d) Wood finished for exterior use including logs and log siding
 - e) Factory fabricated concrete or vinyl siding
 - f) Stucco
 - g) Exterior insulation finishing system (synthetic stucco)
 - h) Architectural concrete masonry units
 - i) Factory fabricated metal panels.
- (2) **Other materials.** Materials not specifically listed may be approved for use by the Zoning Administrator. When materials not specifically listed are proposed for use, the Development Review Team shall review and make recommendations regarding the use of those materials.

Sec. 26-752 Prohibited Materials-Residential

The following exterior building materials are prohibited on residential properties:

- (1) Face materials that rapidly deteriorate or become unsightly such as galvanized metal, unfinished structural plywood, unfinished structural clay tile, canvas, and plastic/vinyl sheeting or other flexible material of a similar nature.
- (2) Sheet metal, plastic or fiberglass siding, unless such siding is a component of a factory fabricated and finished panel and is enhanced with preferred materials.
- (3) Unadorned and/or painted concrete block, except exposed foundation or footing block.
- (4) Neon lighting as part of the architecture of the building or used as accent lighting for the building.

Secs. 26-753—26-761 Reserved

ARTICLE 43 DEFINITIONS

To be added:

BUILDING ELEVATION: When applying for a variance that includes a physical change to the outside of a building, (or the creation of a new building) include a drawing of each side of the building showing what it will look like when the project is complete. A drawing of each side of a building - the front, the rear and the sides, to include the location of all the elements of the building - rooflines, windows, doors, and indicate the siding and roof materials, dimensions of windows and doors, the roof pitch, details of the trim, etc. Also include any gable and roof vents, exterior meters, utility boxes, lights or signs that may be planned for the structure. Elevation drawings do not need to be prepared by an architect, but must be drawn to scale (i.e. 1/4 inch equals one foot), and be easy to read and photocopy.

CUT AND FILL – The desired final grade of the project after dirt is removed and/or deposited onto the site. This also includes the movement of dirt from one area on the property to another. Calculations of the amount of dirt moved will be included on or with the required drawings.

TRAILER, TENT

A trailer towed by a motor vehicle; provides primitive living accommodations with folding tent shelter which folds up into the trailer for moving from place to place.

SECTION 2. This ordinance shall be in full force and effect upon its passage and publication according to law.

Passed by the Crosslake City Council on July 10, 2017.

Patty Norgaard
Its Mayor

ATTEST:

Charlene Nelson
City Clerk

Published on July 18, 2017.

G. l. b.

ORDINANCE NO. _____
AN ORDINANCE AMENDING CHAPTER 26,
ARTICLE 3 ADMINISTRATION
ARTICLE 7 CONDITIONAL/INTERIM USE PERMITS
ARTICLE 8 VARIANCES/APPEALS
ARTICLE 11 SHORELAND DISTRICT STANDARDS
ARTICLE 14 FLOODPLAIN OVERLAY DISTRICT STANDARDS
ARTICLE 20 STORMWATER MANAGEMENT
ARTICLE 25 FENCE STANDARDS
ARTICLE 29 COMMERCIAL AND RESIDENTIAL ARCHITECTURAL
STANDARDS
ARTICLE 43 DEFINITIONS
FOR THE CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

SUMMARY

On July 10, 2017, the City Council of the City of Crosslake, Minnesota, approved Ordinance No. _____ as follows:

Article 3 – Administration

- Deleted the requirement for a site suitability for permits (*Sec 26-68*)

Article 7 – Conditional Use/Interim Use Permits

- Added requirements for Building elevation drawings and Cut and Fill *calculations* (*Sec 26-185*)

Article 8 – Variances

- Added requirements for Building elevation drawings and Cut and Fill calculations (*Sec 26-222*)

Article 11 – Shoreland District Standards

- Bluff Setback to top and bottom – not side (*Sec 26-308*)
- Increased boardwalk with from 6' to 8' to meet DNR standards for dock width (*Sec 26-319*)
- Added that no new formal recorded easements or agreements are allowed to create a controlled access lot. (*Sec 26-321*)
- Relaxed Temporary Structure limitations on riparian lots greater than 20 acres. (*new Sec 26-323*)

Article 14 – Floodplain Overlay District Standards

- Required updates from DNR (*Updated with DNR comments regarding the new FEMA Maps that become effective on August 15, 2017*)

Article 20 – Stormwater Management

- 10,000 square feet of new impervious surface applies to shoreland only (*Sec 26-549*)
- All 100% credit for permeable systems in SIZ2 (*Sec 26-549*)
- Allow for 400 square feet of permeable surface to be designed by someone other than an engineer (*Sec 26-549*)

Article 25 – Screening – Fencing

- Clarified the height restriction on a fence and setback requirements *Sec 26-656*)

Article 29 – Commercial and Residential Architectural Standards

- Clarified commercial architectural requirements (*Sec 26-750*)

Article 43 – Definitions

- A total of 3 definitions were added

The City Council, by unanimous vote, hereby agrees to publish such ordinance by summary publication pursuant to Minn. Stat. Section 412.191, subdivision 4.

PLEASE TAKE NOTICE that this is only a summary of this ordinance. A printed copy of the entire text is available for inspection during regular office hours in the office of the City Clerk at the City Hall, Crosslake, Minnesota

Dated: July 10, 2017.

CITY OF CROSSLAKE, MINNESOTA

By _____
Patty Norgaard, Its Mayor

ATTEST:

Charlene Nelson, City Clerk

CITY OF CROSSLAKE
CROSSLAKE POLICE DEPARTMENT
CROSSLAKE, MN 56442

Memorandum

Date: July 3, 2017
From: Police Chief Erik Lee
Subject: Purchase of Radar Signs

Mayor/City Council,

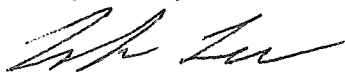
I am requesting permission to purchase radar signs for the city. Specifically, I am requesting permission to purchase two permanent solar powered radar signs to be placed on Daggett Pine Rd on either side of the Community Center. Speed and the high amount of traffic has become a concern to Parks and Rec Director Jon Henke and myself. In addition to the two permanent signs, I request permission to purchase two additional mobile signs that would be placed throughout the City, as the Police Department deems necessary. Included with the purchase of these signs, there would be software that would allow for traffic count and speed monitoring.

DWI and Drug Forfeiture funds would be used to purchase one of the Community Center signs and the two mobile signs. Funds from the Parks and Rec Department would purchase the second sign. Forfeiture funds are to be used for unbudgeted public safety needs. These signs would fall into that category.

Quotes were received from multiple manufacturers and the best quote appears to be from Radarsign Co.

Documentation about the signs are included in the packet.

Respectfully,



Chief Erik Lee



Quotation

Date: 6/20/2017

1095 Windward Ridge Pkwy
Suite 150
Alpharetta, GA 30005

PROPOSED BY:	
Name	Lee Robeson
Phone	678-522-5558
Fax	678-278-1256

SOLD/PROPOSED TO:	SHIP TO:	
Crosslake Police Department	Crosslake Police Department	Account
37028 Co. Rd. #66	37028 Co. Rd. #66	Address
Crosslake, MN 56442	Crosslake, MN 56442	City, ST, Zip
218-692-2222	218-692-2222	Phone
eriklee@crosslake.net	eriklee@crosslake.net	Email
Chief Erik Lee	Chief Erik Lee	Attention

P. O. NUMBER		TERMS			F.O.B
					Alpharetta, GA
LINE #	QTY	PART #	DESCRIPTION	PRICE EACH	TOTALS
1	2	TC-400	Modular Battery Power Radar Sign - 11" Display 11" LED display area - superbright amber with est. 100,000 hour life Two 12V 18 amp hour Ni-MH battery packs, provides up to 14 days operation AC battery charger (24 hours for full charge) 24" w x 21" h YOUR SPEED faceplate with 3" lettering on one line Battery Housing (field accessible to swap batteries), holds 2 battery packs, lock included Universal GoBracket mounting - accepts bolting, banding or strapping to existing poles Bashplate™ (provides the ultimate in vandal protection of sign) Wifi wireless transmitter, communication range up to 300 feet	\$2,895.00 Included Included Included Included Included Included Included	\$5,790.00
5	2	RW002	Two year warranty (includes parts & labor) Turnaround time to repair after receipt, 10 business days	Included	
6	2	SS002	StreetSmart™ Data Collection software license (per sign) 35 charts & graphs Provides weekly, daily, hourly, and 1/2 hour data on # of vehicles, # of speeders, average speeds, peak speeds, 50th & 85th percentile	\$275.00	\$550.00
7	2	SH400	Ground Shipping for TC-400	\$95.00	\$190.00
8	2	TC-600BOX	Safety in a Box Bundle: Solar TC-600S - 13" Full Matrix Display Area 13" LED display - superbright amber with est. 100,000 hour life 40 watt solar panel with pole mounting bracket Two 12V 18 amp hour AGM batteries, provides up to 12 days backup operation 28" w x 33" h YOUR SPEED faceplate with 4" lettering "SLOW DOWN" & "TOO FAST" speeder alert messages Bashplate™ (provides the ultimate in vandal protection of sign) WiFi transmitter - use web browser to communicate with sign up to 300 feet	\$4,350.00 Included Included Included Included Included Included	\$8,700.00
9	2	AA010	Sign mounting clamp set (specify 4.5"OD)	Included	
10	2	SL00xx	Regulatory speed limit sign 24" x 30" (please indicate MPH on PO)	Included	
11	2	AR005	Sign Extender brackets for regulatory speed limit sign	Included	
12	2	AC027	Large pole clamp set	Included	
13	2	RH003	12' Aluminum Pole (4.5" OD) w/square breakaway base & pole cap (+ RH-002 & RH-008)	Included	
14	2	SS002	StreetSmart™ Data Collection software license (per sign) 35 charts & graphs Provides weekly, daily, hourly, and 1/2 hour data on # of vehicles, # of speeders, average speeds, peak speeds, 50th & 85th percentile	Included	
15	2	CF001	Concrete Form Kit Prefabricated for pouring base pad (includes four anchor bolts & rebar)	Included	
16	2	AA061	Optional Simulated Camera Flash	\$90.00	\$180.00
17	2	RW002	Two year warranty (includes parts & labor) Turnaround time to repair after receipt, 10 business days	Included	
18	2	SH-600SB	Ground Shipping for TC-600BOX	\$220.00	\$440.00
19	1	-	Customer Discount	(\$1,500.00)	(\$1,500.00)

Minimum re-stock fee: 15%

* Quote valid for 60 days. Pricing does not include any international applicable taxes, fees, or duties or US Sales Tax.

TOTAL \$14,350.00

Authorized Signature

Print Name/Title

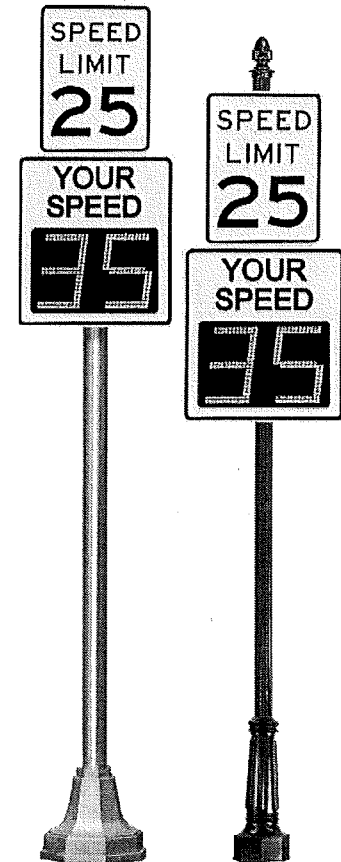
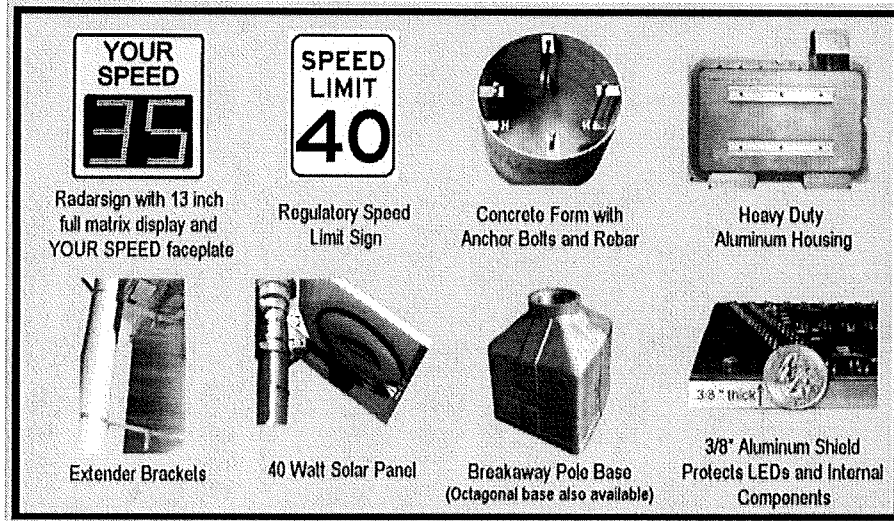
Date
Radarsign Quote

SAFETY IN A BOX

Easy as 1-2-3

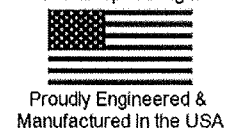
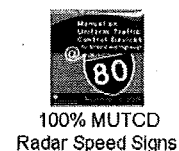


Radarsign's Safety in a Box™ is easy to order, requires no configuration and is a complete package for the end user. This all inclusive sign package has everything needed for installation except the shovel and the concrete. All that is required is digging a hole, pouring the concrete, and installing the sign. It's that easy.



Safety in a Box™ Package includes:

- TC-600 solar powered radar speed sign with 13" full matrix LED display
- 28"W x 33"H YOUR SPEED faceplate with 4" high lettering; available in white, fluorescent yellow/green, and safety orange
- Speed violator alert choices: Slow flash of actual speed; Fast flash of actual speed; SLOW DOWN message; TOO FAST message; Simulated camera flash (optional)
- 40 watt solar panel with mounting bracket
- Two 12V 18 amp hour AGM batteries
- Regulatory speed limit sign (24W" x 30"H) and sign extender bracket set; Choose from 10, 15, 20, 25, 30 or 35 MPH
- 3/8" aluminum Bashplate™ provides maximum vandal resistance
- Stainless steel mounting hardware included for poles up to 4.5" OD
- Concrete form for the pole base; includes mounted anchor bolts and rebar; aluminum pole only
- 12 ft. aluminum pole with breakaway base and pole cap; Optional black decorative pole is available
- Wi-Fi enabled: allows access to program signs from most web enabled devices (Apple, Android, Windows, etc.)
- StreetSmart traffic data reporting software
- 2 year warranty on parts and labor, including batteries





TC-400 Radar Speed Sign

Effective. Portable. Affordable

Durable Design: Thick aluminum Bashplate shields the LED display and protects electronic components from abuse and vandalism.

Lightweight: Radar speed sign weighs only 20 lbs.

Exceptional Visibility: 11" LED display with directional beam technology focus light toward the road; automatically adjusts to ambient light conditions, providing the highest quality viewable display with minimum energy usage. Easily readable up to 400 feet.

Speed Violator Alert: 2 speeds of flashing LEDs to notify drivers that are exceeding the speed limit.

Faceplate: 24"W x 21"H YOUR SPEED faceplate with 3" high lettering; Available in white, fluorescent yellow/green, or safety orange.

Design Standards: 100% MUTCD compliant. 1/4" Makrolon® polycarbonate cover provides maximum UV protection and is abrasion, shatter, and graffiti resistant.

Field Exchangeable Battery Packs: Runs for +/- 2 weeks on two fully charged battery packs. The modular design allows the battery packs to be easily swapped in the field for the extended use of the sign in a location.

Radar: Detects vehicles up to 1200 feet away.

Value: The TC-400 is a portable system that allows a single radar speed sign to be used in multiple locations making it a valuable investment for any community, police department, school, or business. At half the price of a speed trailer, you can get two TC-400 radar speed signs resulting in twice the coverage.

Flexibility: A TC-400 radar speed sign can be used in many places a speed trailer simply will not fit or would be unsafe, and can be securely mounted to any existing pole. Use temporarily for back to school, seasonal tourist activity, special events, holiday shopping - anywhere a short term use is desired.

Wi-Fi Enabled: Allows access to program signs from most any web enabled devices (Apple devices, Android devices, Windows devices, etc.).

Ideal for: 5-35 mph speed limit roads

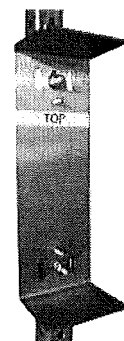
Warranty: Two year warranty on parts and labor; One year on battery packs. Does not cover malicious abuse, theft, or damage due to unauthorized modification.

Optional Feature:

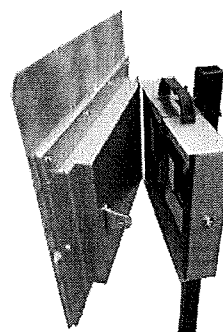
Streetsmart Traffic Data Reporting: Records traffic data that can be used to confirm date, time, and severity of speeding problem.



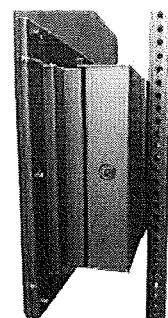
TC-400 with 11" LED display



Quick Mount Go Bracket



Easy Carry Handle for Ultimate Portability



Install in Minutes



Certified Quality System
ISO 9001:2008



Our
Radar Speed Signs
are 100% MUTCD
Compliant



Proudly Engineered and
Manufactured in the USA

POWER OPTIONS/BATTERY SPECIFICATIONS

- TC-400 (Battery Powered): Dual 12-volt, 18 A/H Ni-MH battery packs; includes battery charger
- Power Consumption: < 2.5 amps (24w) at maximum intensity;
- Idle mode < 1/2 watt; Circuit Breaker: Multi-circuit, 5 amp fuses
- Field exchangeable battery packs
- Runs for +/- 2 weeks on two fully charged battery packs.
- Modular design allows the battery packs to be easily swapped in the field for the extended use of the sign in a location.
- Battery Status: Via Wi-Fi can check battery charge levels and solar amperage

HOUSING SPECIFICATIONS

Radar Speed Sign Housing

- Dimensions: 16.25"H x 22.75"W x 2.375"D
- .185 thick aluminum with silver powder coat finish
- NEMA 3R level compliant
- Humidity Maximum: 100%
- Provides maximum protection from the elements & vandalism

Bashplate™ with LED Cones

- Thick aluminum Bashplate shields the LED display and protects electronic components from abuse and vandalism.
- Individual holes for each LED focus and reflect light toward the road, providing the highest quality viewable display with minimum energy usage .

LEDs

- 2 digits, 11" high super bright amber LEDs (life up to 100,000 hours) with directional beam technology
- Easily readable up to 400 feet
- Automatic intensity adjustment to ambient light conditions for maximum visibility
- Provides directed viewing or display to oncoming traffic

Makrolon® Polycarbonate Display Cover

- .25" thick protective cover
- Abrasion, graffiti and shatter resistant and UV protection

Battery Housing

- 12.5"H x 17"W x 2.75"D
- .1875" thick powder-coated aluminum
- Holds up to two 12 volt, Ni-MH battery packs (field exchangeable)

Stainless Steel Universal Go Bracket

- 12.75"H x 4.5"W x 2.9"D
- Universal design allows strapping, banding, pipe clamps, or bolting to almost any size/style of pole.
- Go Bracket allows for easy mounting of battery housing and radar speed sign in about a minute.

WEIGHT AND OPERATING TEMPERATURE

- Weight: Radar speed sign: 20 lbs.
- Operating Temperature: -40°F to +138° F

WARRANTY

- 2 year warranty on parts and labor; 1 year on battery packs.
- Exceptions: Does not cover malicious abuse, theft, or damage due to unauthorized modification.

DISPLAY AND RADAR SPECIFICATIONS

YOUR SPEED Faceplate

- 24"W x 21"H YOUR SPEED faceplate with 3" high lettering
- Manufactured with highest grade reflectivity backing
- Ideal for 5-35 mph speed limit roads or lower
- Available in white, fluorescent yellow/green, or safety orange

Violator Alert

- 2 speeds of flashing LEDs to notify drivers that are exceeding the speed limit: Slow flash and Fast flash of actual speed

Radar

- Type: K Band, single direction Doppler radar, FCC part 15 compliant; no license required
- Sensor Range: Detects vehicles up to 1200 feet
- Beam Width: 12 degrees, +/- 2 degrees
- Operating Frequency: 24.125 GHz, +/- 50 MHz
- Accuracy: +/- 1.0 mph
- Speed Detection Range: 5 - 127 mph

Standard Programming

- On/Off Timer Options: 4 timers per day, also by day of week Settings allow lower speed limits for school zone times and for late night display shutoff.
- Display On/Off: Allows traffic data collection to continue even when display is off.
- Display Brightness Control: Auto adjusts to light conditions, up to 100 levels.
- Setup Functions: Easy to follow menu – software managed, no mechanical switches to operate
- Maximum Speed Cutoff: Prevents unwanted high speed displays; up to 99 mph; discourages "racing" of sign. Choice of flashing matrix, or LED display cutoff.
- Date/Time Control: Battery backed real-time clock auto-adjusts for daylight savings time.

Wi-Fi Enabled

- Allows access to program signs from most web enabled devices (Apple, Android, Windows, etc.)
- WPA2 encrypted security
- Password protection
- Range of up to 300 feet from sign

TRAFFIC REPORTING

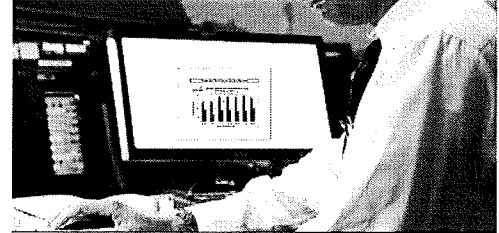
StreetSmart (optional)

- Traffic data reporting software to report, organize & analyze speed & traffic data. The information collected by the radar sign is loaded into Excel™ ready .csv files, and can generate 35 charts and graphs.

Mini SD Memory Card

- System Storage Capacity: stores data on up to 5 million vehicles
- Retains data for retrieval for 12 months.

Radarsign's StreetSmart data collection and reporting software allows you to determine if you have a speeding problem, how bad it is, and what time of the day or day of week the problem is worst. All of our radar speed signs contain an SD card that stores records on over 5 million vehicles as they approach and pass the sign. Using StreetSmart, the data is converted to .csv file format, allowing our program with Excel to generate over 35 charts and graphs with just a few mouse clicks.



Each model of radar speed sign stores the raw data for 12 months (before writing over the oldest data first), allowing customers to go back in time if need be for a specific day, week, or month of information.

Standard reports available:

- Vehicle Counts – Weekly, Daily, Hourly, ½ & ¼ hour data
- Speed Limit Violations – Weekly, Daily, Hourly, ½ & ¼ hour data
- % of Vehicles Speeding – Daily, Hourly, ½ & ¼ hour data
- Average Vehicle Speeds – Daily, Hourly, ½ & ¼ hour data
- Vehicle Average Speeds by Bins – counts in 12 speed bins (21-25 mph, 26-30 mph, 31-35 mph, etc.)
- Vehicle Peak Speeds by Bins – counts in 12 speed bins (21-25 mph, 26-30 mph, 31-35 mph, etc)
- Daily 50th & 85th percentile speeds
- # and % of daily speeders > 5 mph over speed limit
- # and % of daily speeders > 10 mph over speed limit
- 30 day charts for trend analysis
- Customer selectable times for School Zone period data

If customized tables, graphs or charts are needed, the speeding statistics collected by StreetSmart are available to work with as needed to show the effectiveness of a radar sign as a traffic calming solution.

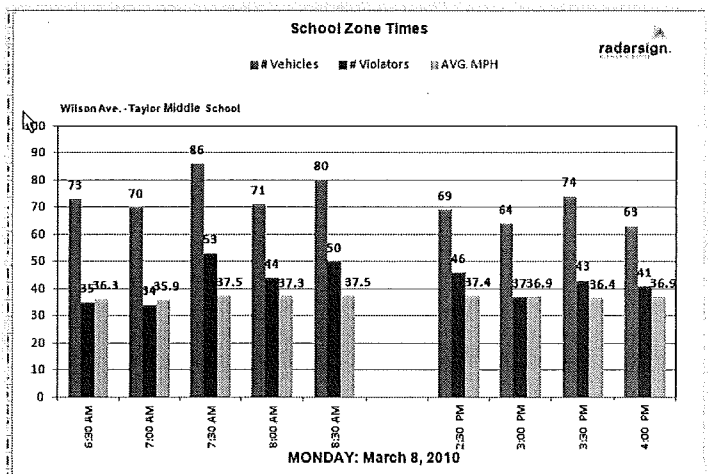
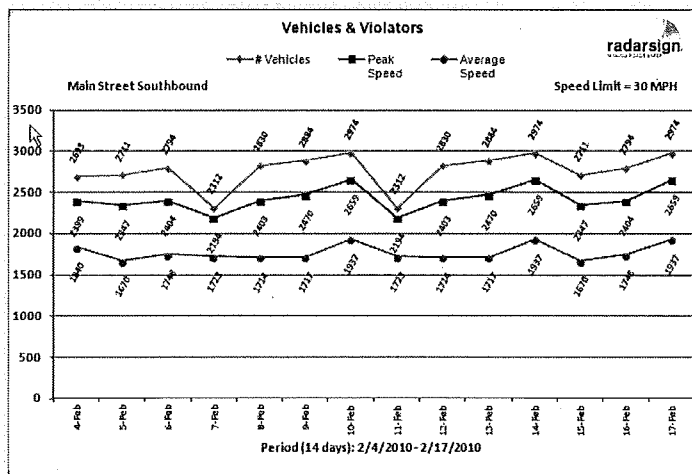
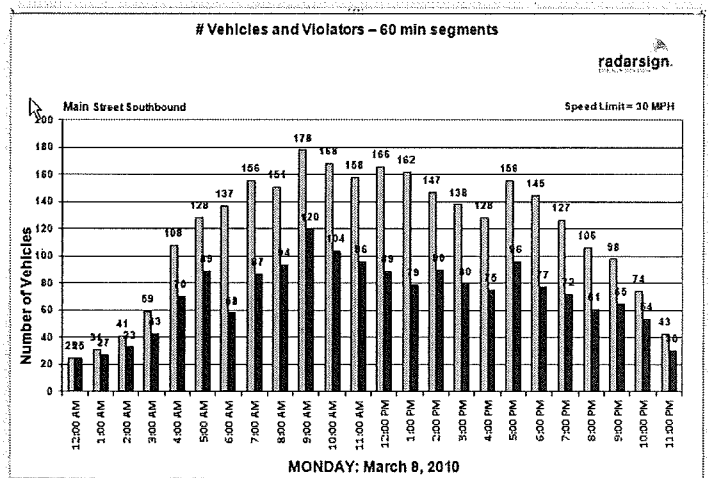
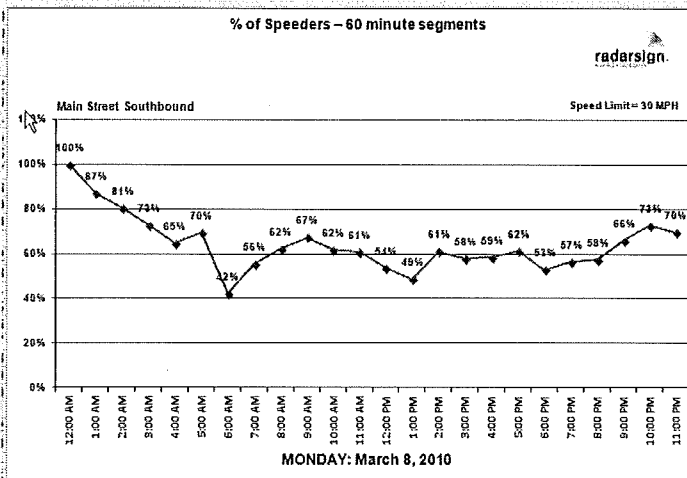
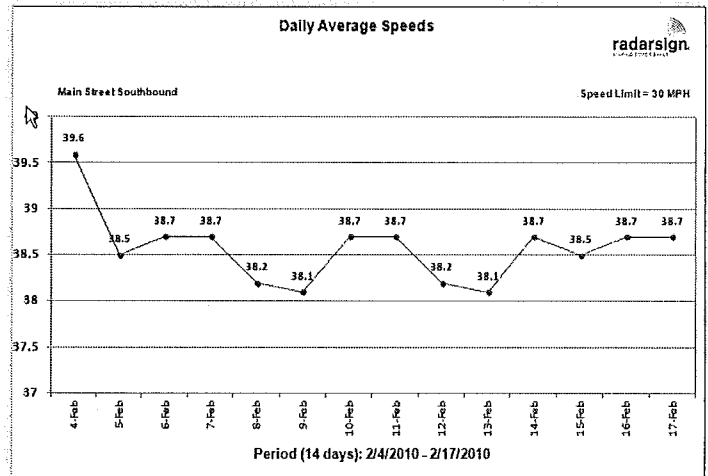
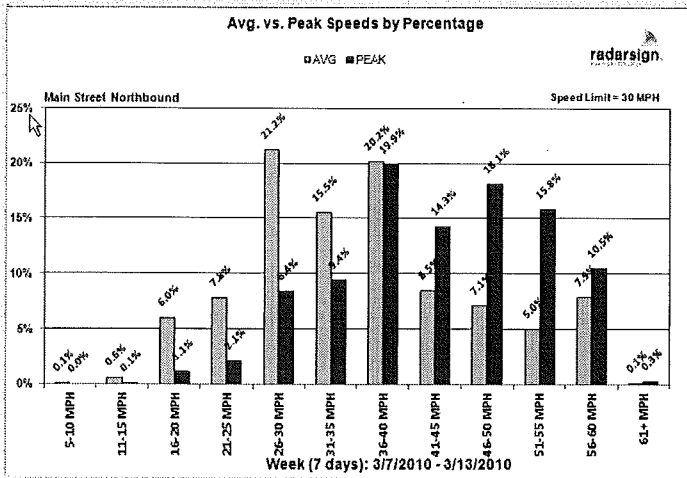
StreetSmart Benefits:

- Pinpoints specific speeding times during the day, providing law enforcement the best information about when to patrol
- Provides a baseline of the actual speeding problem when traffic speed data is collected with the LED display off and compared with data captured with the LED display on
- Provides actual data as to how effective the radar sign is at reducing speeds, and lowering the percentage of drivers who speed
- Allows the owner to monitor the traffic calming effectiveness of the radar sign on an ongoing basis

Computer Requirements:

- Microsoft Excel 2007 or newer (no other brand of spreadsheet supported)
 - Excel 2003 will work, but is not supported by Radarsign

Sample Streetsmart Reports



City of Crosslake

From: Michael Scharenbroich <mmscharenbroich@gmail.com>
Sent: Wednesday, July 5, 2017 9:11 AM
To: pattynorgaard@crosslake.net; bradleybnelson@icloud.com; dschrupp@crosslake.net; ctycrslk@crosslake.net; nevconst@crosslake.net; denny.lashet@crowwing.us; dj.downie@crowwing.us
Subject: Music in Crosslake by Sunrise Island

Crosslake and Crow Wing Representatives and Staff,

My parents have owned a place on Cross for the last 30+ years. My uncle also owns a resort on Whitefish. The lake is a wonderful place. We have enjoyed Crosslake year round and seen it grow.

Near our place is a sandbar that has become a party zone bringing in almost a 100 boats on this last sat and Sunday. This has grown as a Crosslake party location similar to big island on Lake Minnetonka. I like to get up to Cross to get away from that but I also understand that those are all boater bringing in sales tax, lodging tax, and property tax if they are on the lake. I can handle that trade off and the sheriff does a good job of patrolling it for boat drivers who have been drinking.

What I believe is disrespectful and unfair to the bay is when a pontoon boat straps large concert quality pa system to the front of the boat and blasts music (at time profane) for over 6 hours so the whole bay can hear. I could hear the music inside our house with the doors closed. That's ridiculous. We did call the sheriff and they did respond but the music would turn down for 15 mins and then turn back up again. This is unacceptable, rude, and, from what I found online, illegal based on MN state statute.

I am not sure what the ticket fine is but it seems like if he was getting tickets he was just paying them and playing the music anyway. If they could be escalating costs - 1st ticket is \$100, 2nd is \$250, 3rd is \$1,000.

I can accept and understand the standard noise from jetskis, boats, singing and all the noise that comes with having a great time. It's the 4th and summer in MN, it's a time to have fun.

I believe water patrol is a sheriff's responsibility but it is a community issue for those who have property near the sandbar.

Please let me know what can be done to effectively prevent this type of noise in the future and please educate me to the rules and regulations regarding noise on the lake.

Thank you,

Michael Scharenbroich

G. 2. b.

ORDINANCE NO. _____
AN ORDINANCE AMENDING CHAPTER 30 OFFENCES AND NUISANCES
ARTICLE V NUISANCES
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

The City Council of the City of Crosslake, in the County of Crow Wing, State of Minnesota, does ordain as follows:

SECTION 1. Sec. 30-107. – “Noise Violations” is added to City Code as follows:

(A.) Prohibited Noises

The following are declared to be nuisances affecting public health, safety, peace, or welfare:

1. Any distinctly and loudly audible noise that unreasonably annoys, disturbs, injures, or endangers the comfort, repose, health, peace, safety, or welfare of any person, or precludes their enjoyment of property, or affects their property's value;
2. All obnoxious noises, motor vehicle or otherwise, in violation of Minn. Admin. Rules chapter 7030, as they may be amended from time to time, are hereby incorporated into this ordinance by reference;
3. The use of any vehicle so out of repair or so loaded as to create loud and unnecessary grating, grinding, rattling, or other noise;
4. The discharging of the exhaust or permitting the discharge of the exhaust of any statutory internal combustion engine, motor boat, motor vehicle, motorcycle, all-terrain vehicle (ATV), snowmobile, or any recreational device, except through a muffler or other device that effectively prevents loud or explosive noises therefrom and complies with all applicable state laws and regulations;
5. Any loud or excessive noise in the loading, unloading, or unpacking of any vehicle;
6. Barking dogs for an extended period of time; and
7. The use or operation, or permitting the use or operation, of any radio receiving set, television set, musical instrument, music device, paging system, machine, or other device for producing or reproduction of sound in a distinctly and loudly audible manner so as to disturb the peace, quiet, and comfort of any person nearby.

(B) Hourly Restriction of Certain Operations

1. Domestic Power Equipment. No person shall operate a power lawn mower, power hedge clipper, chain saw, mulcher, garden tiller, edger, drill, or other similar domestic power equipment, except between the hours of 7:00 A.M. and 10:00 P.M. Snow removal equipment is exempt from this provision.
2. Construction Activities. No person shall engage in or permit construction activities involving the use of any kind of electric, diesel, or gas-powered

machine or other power equipment, except between the hours of 7:00 A.M. and 10:00 P.M.

(C) **Exceptions: The following are exempt from violation of this chapter:**

1. Activities which are duly authorized, sponsored, or licensed by the City, so long as the activity is conducted pursuant to the conditions of the license, permit, or contract authorizing such activity.
2. Church bells, school bells, chimes, or carillons.
3. Antitheft devices.
4. Machines or devices for the production of sound on or in authorized emergency vehicles or for authorized emergency purposes.

SECTION 2. This ordinance shall be in full force and effect upon its passage and publication according to law.

Passed by the Crosslake City Council on July 10, 2017.

Patty Norgaard
Its Mayor

ATTEST:

Charlene Nelson
City Clerk

Published on July 18, 2017.

G.2.C.1.

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF CROSSLAKE AMENDING ARTICLE 2
TO ADD AN ADMINISTRATIVE FINE
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA
SUMMARY**

On July 10, 2017, the City Council of the City of Crosslake, Minnesota, approved Ordinance No. _____ amending Article 2 of the City Code to add an administrative fine.

The City Council, by unanimous vote, hereby agrees to publish such ordinance by summary publication pursuant to Minn. Stat. Section 412.191, subdivision 4.

PLEASE TAKE NOTICE that this is only a summary of this ordinance. A printed copy of the entire text is available for inspection during regular office hours in the office of the City Clerk at the City Hall, Crosslake, Minnesota.

Dated: July 10, 2017.

CITY OF CROSSLAKE, MINNESOTA

By _____
Its Mayor
Patty Norgaard

ATTEST:

City Clerk
Charlene Nelson

Published on July 18, 2017

ORDINANCE NO. _____

G.2.C.

AN ORDINANCE OF THE CITY OF CROSSLAKE AMENDING ARTICLE 2
TO ADD AN ADMINISTRATIVE FINE
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

The City Council of the City of Crosslake, in the County of Crow Wing, State of Minnesota, does ordain as follows:

SECTION 1. Section 2 is hereby amended as follows:

2-3: Procedures for Enforcing Administrative Offenses.

- a) Purpose. The City Council has determined that there is a need for alternative methods of enforcing the City Codes. While criminal fines and penalties have been the most frequent enforcement mechanism, there are certain negative consequences for both the City and the accused. The delay inherent in that system does not ensure prompt resolution. Citizens resent being labeled as criminals for violations of administrative regulations. The higher burden of proof and the potential of incarceration do not appear appropriate for most administrative violations. The criminal process does not always regard City Code violations as being important. Accordingly, the City Council finds the use of administrative citations and the imposition of civil penalties is legitimate and a necessary alternative method of enforcement. This method of enforcement is in addition to any other legal remedy that may be pursued for City Code violations.
- b) Alternative Methods of Enforcement. This administrative enforcement procedure seeks to gain compliance with certain provisions of the City Code and serves as an alternate to any formal criminal or civil court action. The administrative hearing process provided for in this Section shall be in addition to any other legal or equitable remedy available to the City for City Code violations, except that if a determination is made by the hearing officer pursuant to the hearing process detailed in this Section that a violation did not occur, the City may not then proceed with criminal prosecution of the same act or conduct.
- c) Authority to Issue Order to Correct Letters and Administrative Citations. The following City employees and agents are authorized to issue compliance letters and administrative citations for violations of the City Code:
 1. Planning and Zoning Staff and
 2. Police Officers
- d) Administrative Offenses; Schedules of Fines and Fees.
 1. Except as noted herein, a violation of any provision of the City Code is an administrative offense which may be subject to an administrative citation and civil penalties pursuant to this ordinance, but only if such violation is specifically mentioned in a fine schedule adopted by City Council. Each scheduled violation shall already be a violation of City Code. If the violation is listed in said fine schedule, the fine is simply another remedy available to the City but the City may choose to enforce the violation by other means in lieu of an administrative fine. Each day a violation exists constitutes a separate offense.
 - a. The following offenses shall not be subject to administrative citation:
 - Traffic offenses under Minnesota State Statutes Chapter 169
 2. An administrative offense may be subject to a civil penalty not exceeding \$2,000.
 3. The City Council shall adopt by resolution a schedule of recommended fines for offenses initiated by administrative citation. The City Council is not bound by that schedule when a matter is appealed for administrative review.
 4. The City Council may adopt a schedule of fees to be paid to administrative hearing officers.

5. The City Council shall adopt written procedures for administering the administrative citation program.

- e) **Order to Correct; Administrative Citations.** Upon the reasonable belief that an administrative offense has occurred, the City officials listed above shall serve on the violator an order to correct the violation. If compliance is not achieved within the timeline prescribed in the order to correct the violation, the official is authorized to issue an administrative citation. An administrative citation shall be presented in person or by first class mail to the person responsible for the violation. Service shall be deemed complete upon depositing the citation in the United States Mail, properly addressed to last known address of the person to be served and postage prepaid. The citation shall state the following: date, time and nature of the offense, citing the relevant portion of the City Code that was allegedly violated, the amount of the scheduled civil fine, and the manner for paying the fine, a statement that the City Code violation and the amount of the administrative penalty may be contested to be heard before an independent hearing officer by notifying the City Administrator or designated representative in writing within 10 [ten] days of the date of the citation, and a statement that failure to pay the administrative civil penalty may result in it being assessed against the property as provided in Minnesota Statutes Chapter 429.
- f) **Exceptions to Issuance of Order to Correct Letter.** For violations of the following section the City shall not be required to issue a compliance letter and may proceed directly to the issuance of an administrative citation as provided in Section E listed above.
1. **Repeat Offender.** If the same owner commits a subsequent violation within 12 months after a compliance letter has been issued for the same or similar offense.

2. Land Use Code

Offense	Ordinance Reference		Compliance Time frame
Abandoned Motor Vehicle	Chapter 30, Article V	Sec 30-104	14 days
Littering, dumping	Chapter 30, Article II	Sec 30-23	7 days
Construction without a permit	Chapter 26, Article 3	Sec 26-68 (1)	7 days*
Failure to follow Conditions of Approved Variance/CUP	Chapter 26, Article 7 & 8	Sec 26-195	7 days*
		Sec 26-226 (3)	
Earth Moving without permit	Chapter 26, Article 21	Sec 26-574 (1)	24 hrs
Erosion control	Chapter 26, Article 20	Sec 26-549	24 hrs
Unfinished Construction Project	Chapter 26, Article 3	Sec 26-70	14 days*
Sign Violation	Chapter 26, Article 33	Sec 26-863	14 days*
Septic Violation	Chapter 26, Article 31		24 hrs
Public Property Infringement	Chapter 32, Article II	Sec 32-36	14 days
Land Use Ordinance Violation	Chapter 26		7 days*
Noise Violation	Chapter 30	Sec 30-107	Immediate*
* Compliance deadline may vary depending on individual circumstances - at the discretion of the Zoning Administrator or Police Officer			

- g) **Reasonable Extensions.** Following service of the compliance letter, the City shall attempt to work with the owner to resolve the violation, including but not limited to responding to reasonable extensions for compliance.
- h) **Payment of Penalty and Correction of Violation.** If the owner pays the administrative civil penalty and corrects the City Code violation, no further action will be taken against the owner or the owner's real property for that same violation. If payment is made but correction is not accomplished, a subsequent administrative citation may be issued, criminal proceedings may be initiated, or any other proceedings or remedies available in order to enforce correction of the violation. If no payment is made, no correction of the

violation is made, and no request for hearing is made in accordance herein, the City may assess the administrative civil penalty against the property owner pursuant to Minnesota Statutes Chapter 429, issue a subsequent administrative citation and commence a new administrative process, initiate criminal proceedings or initiate other enforcement action authorized by law or a combination hereof.

- i) Request for Hearing. An owner or occupant may contest the administrative citation and the amount of the fine by requesting a hearing, in writing, within ten [10] days of the date of the citation, to the City Administrator or designated representative.
- j) Administrative Hearing Procedure.
 - 1. Hearing Officers. The City Council will periodically approve a list of lawyers, from which the City Administrator will select a Hearing Officer to hear and determine a matter for which the hearing is requested. The person who has requested the hearing has the right to request, no later than fifteen [15] days before the date of the hearing, that the assigned Hearing Officer be removed from the case. One such request for each case will be granted by the City Administrator. A subsequent request must be directed to the assigned Hearing Officer who will decide whether the Hearing Officer can fairly and objectively review the case. If such a finding is made, the Hearing Officer shall remove himself or herself from the case, and the City Administrator shall assign another Hearing Officer. The Hearing Officer is not a judicial officer, but is a public officer as defined by Minnesota Statutes Section 609.415. The Hearing Officer shall not be a current or former employee of the City of Crosslake.
 - 2. Notice of Hearing. Notice of the hearing must be served in person or by first class mail to the person responsible for the violation no less than 20 days in advance of the scheduled hearing, unless a shorter time is accepted by both parties. Service shall be deemed complete upon depositing the Notice of Hearing in the United States Mail, properly addressed to last known address of the person to be served and postage prepaid.
 - 3. Payment for Cost of Hearing. The cost of the hearing shall be borne solely by the non-prevailing party. The City shall provide an estimate of the cost of the hearing at the time of the request for hearing. The City Council has the authority to reduce the non-prevailing party's costs where that party can demonstrate indigency by clear and convincing evidence.

Proof of indigency can be demonstrated by the party's receipt of means tested governmental benefits or a demonstrated lack of assets or current income. Such proof shall be presented to the City Council for determination subsequent to the hearing. However, the Hearing Officer at the time of the hearing shall make specific findings as to whether or not the party is indigent with said findings presented to the City Council. In all cases, where the party requesting the hearing is unable to attend and fails to request a continuance of the hearing at least 48 hours in advance of the scheduled hearing, all costs incurred by the City attributable to the hearing shall be charged to the requesting party.
 - 4. Hearing Procedures. At the hearing, the parties shall have the opportunity to present testimony and question any witnesses, but strict rules of evidence shall not apply. The Hearing officer shall record the hearing and receive testimony and exhibits and the full record of the hearing shall be kept. The Hearing Officer shall receive and give weight to evidence, including hearsay evidence probative value commonly accepted by reasonable and prudent people in the conduct of their affairs.
 - 5. Authority of the Hearing Officer. The Hearing Officer shall determine whether a violation did or did not occur. The Hearing Officer determines that a violation did not occur then the citation shall be dismissed. If the Hearing Officer determines that a violation did occur, then the officer may do any of the following: impose a fine anywhere within or up to, but not exceeding, the maximum penalty for an administrative offense, stay or waive a fine either unconditionally or upon compliance with the appropriate conditions. When imposing a penalty for a violation, the Hearing Officer may consider any or all of the following:
 - a. The duration of the violation;
 - b. The frequency of recurrence of the violation;
 - c. The seriousness of the violation;

- d. The history of the violation;
- e. The violator's conduct after issuance of the notice of hearing;
- f. The good faith effort of the violator to comply;
- g. The economic impact of the penalty on the violator;
- h. The impact of the violation upon the community; and
- i. Any other factors appropriate to just result.

6. Fines for Continuing Violations. The Hearing Officer may exercise discretion to impose a fine for more than one day of a continuing violation but only on a finding that the violation caused a serious threat of harm to the public health, safety or welfare, or the accused intentionally and unreasonably refused to comply with the Code requirement. The Hearing Officer's decision and supporting reasons for continuing violations must be in writing.
7. Decision of the Hearing Officer. The Hearing Officer shall issue a decision in writing to both parties within ten [10] days of the hearing. Any fines or penalties imposed must be paid no later than 30 days of the date of the Hearing Officer's order. If the fine is not paid, the City may assess the civil penalty against the owner's property pursuant to Minnesota Statutes Chapter 429. If the Hearing Officer determines that no violation occurred, the City may not proceed with criminal prosecution for the same act or conduct. The decision of the Hearing Officer is final and may only be appealed to the Minnesota Court of Appeals by petitioning for a writ of certiorari pursuant to Minnesota Statutes Section 606.01.

- k) Payment of Fines. Prior to any assessment for unpaid fines, the City shall seek payment of the fines by notifying the owner of the property in writing of the fine imposed.

l) Recovery Of Civil Penalties:

1. Nonpayment: If a civil penalty is not paid within the time specified, it will constitute:

- a. A lien on the real property upon which the violation occurred if the property or improvements on the property was the subject of the violation and the property owner was found responsible for that violation; or
- b. A personal obligation of the violator in all other situations.

2. Lien: A lien may be assessed against the property and collected in the same manner as taxes.

3. Personal Obligation: A personal obligation may be collected by appropriate legal means.

4. Late Fees/Charges:

- a. If after seven (7) days the fine has not been paid or a hearing requested, the fine will increase by ten percent (10%) for each seven (7) days thereafter for one month. After four (4) weeks and four (4) late fee charges have been added to the original fine, the total bill will be assessed to the property taxes and all city licenses will be revoked. For continued violations, the city will correct the violation and assess the charges for doing so onto the property taxes or criminal charges may be filed.
- b. If the same property and property owner are charged with a subsequent violation within a twelve (12) month period for the same, or substantially similar offense, the fine will be increased by twenty five percent (25%). After a third infraction in a twelve (12) month period the fine will increase by fifty percent (50%), and after a fourth infraction by one hundred percent (100%).

5. License Revocation Or Suspension: Failure to pay a fine is grounds for suspending or revoking a license related to the violation.

m) Criminal Penalties:

1. The following are misdemeanors, punishable in accordance with state law:
 - a. Failure, without good cause, to pay a fine or request a hearing within thirty (30) days after issuance of an administrative citation;
 - b. Failure, without good cause, to appear at a hearing that was scheduled under subsection F of this section;
 - c. Failure to pay a fine imposed by a hearing officer within thirty (30) days after it was imposed, or such other time as may be established by the hearing officer.
2. If the final adjudication in the administrative penalty procedure is a finding of no violation, then the city may not prosecute a criminal violation in district court based on the same set of facts. This does not preclude the city from pursuing a criminal conviction for a violation of the same provisions based on a different set of facts. A different date of violation will constitute a different set of facts.

SECTION 2. This Ordinance shall be in full force and effect upon its passage and publication according to law.

Passed by the Crosslake City Council on July 10, 2017.

Patty Norgaard
Its Mayor

ATTEST:

Charlene Nelson
City Clerk

Published on July 18, 2017.

THIS DOCUMENT DRAFTED BY:

J. Brad Person
Breen and Person
Box 472
Brainerd, MN 56401

G.2.d.

**CITY OF CROSSLAKE
RESOLUTION NO. 17-_____**

RESOLUTION ADDING FEE TO ADMINISTRATIVE FINE SCHEDULE

WHEREAS, the City of Crosslake has just authorized the use of administrative fines.

WHEREAS, the Council must set a fine schedule to implement said ordinance.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE,
MINNESOTA, AS FOLLOWS:**

See Attached list of offenses, fines and ordinance references.

Adopted by the City Council of the City of Crosslake on July 10, 2017.

Approved:

Patty Norgaard, Mayor

Attested:

Charlene Nelson, City Clerk

Proposed Administrative Fines

Offense	Amount of Fine	Ordinance Reference	
Abandoned Motor Vehicle	\$75	Chapter 30, Article V	Sec 30-104
Littering, dumping	\$75	Chapter 30, Article II	Sec 30-23
Construction without a permit	\$75	Chapter 26, Article 3	Sec 26-68 (1)
Failure to follow Conditions of Approved Variance/CUP	\$75	Chapter 26, Article 7 & 8	Sec 26-195 Sec 26-226 (3)
Earth Moving without permit	\$75	Chapter 26, Article 21	Sec 26-574 (1)
Erosion control	\$75	Chapter 26, Article 20	Sec 26-549
Unfinished Construction Project	\$75	Chapter 26, Article 3	Sec 26-70
Sign Violation	\$75	Chapter 26, Article 33	Sec 26-863
Septic Violation	\$75	Chapter 26, Article 31	
Public Property Infringement	\$75	Chapter 32, Article II	Sec 32-36
Land Use Ordinance Violation	\$75	Chapter 26	
Noise	\$75	Chapter 30	Sec 30-107

Sec. 30-104. - Abandonment of motor vehicles.

It is unlawful for any person to abandon a motor vehicle on any public or private property without the consent of the person in control of such property. For the purpose of this section, a "motor vehicle" is as defined in M.S.A. ch. 169.

Sec. 30-23. - Dumping.

a) It is unlawful for any person to throw or deposit on public property any nails, dirt, glass or glassware, cans, discarded cloth or clothing, metal scraps, garbage, leaves, grass or tree limbs, paper or paper products, shreds or rubbish, oil, grease or other petroleum products, or to empty any water containing salt or other injurious chemical thereon.

b) It is a violation of this section to place or store any building materials or waste resulting from building construction or demolition on public property without first having obtained a written permit from the council.

Sec. 26-68 Application for a Permit

(1) **Scope of work subject to permitting.** Prior to engaging in any land use activity regulated under the provision of this Chapter, the owner of the property shall make application for the necessary permit or permits required by this Chapter. A permit or fee is not required for inside or outside residential maintenance provided the exterior dimensions of the structure remain the same.

Sec. 26-195 Revocation of Conditional Use Permit

The Planning Commission/Board of Adjustment, subsequent to a public hearing, may revoke a conditional use permit if any conditions imposed as part of granting the conditional use permit request, are violated.

Sec. 26-226 Conditions May Apply

(1) If the variance criteria in Section 26-225 have been met, the Planning Commission/Board of Adjustment, in approving any such application, may require additional conditions and mitigating requirements to protect the public health, safety, or the environment, as may be reasonable under all circumstances concerned therewith, to be imposed as a condition for granting of the permit that shall fulfill the purposes of this Chapter. A condition must be directly related to and must bear a rough proportionality to the impact created by the variance. Such conditions may include, but are not limited to, the following:

- a) Mitigation actions to off-set environmental consequences of variance approval according to Articles 19 and
- b) Increased setbacks from the ordinary high water level;
- c) Limitations on the natural vegetation to be removed or the requirement that additional vegetation be planted according to Article 19;
- d) Special provisions for the location, design, size and use of allowed structures, sewage treatment systems, and vehicle parking areas;
- e) Performance security as prescribed in Section 26-72 of this Chapter.
- f) Extension of the time frame upon which the variance must be substantially completed.

(2) The Department may conduct follow up inspections as necessary to insure that the conditions established by the Board of Adjustment are met.

(3) Failure to comply with variance conditions as imposed by the Planning Commission/Board of Adjustment is a violation of this Chapter punishable under Section 26-71.

Sec. 26-574 Applicability and Permits

(1) The standards in this Article shall apply to all dirt moving activities within the City. Except as specified in 2, a through j below, dirt moving activities shall require permits and may require a site plan, scope of work, and additional supporting documents including, but not limited to, surveys, wetland delineation reports, engineered grading plans with profile view, engineered drainage plans including erosion and sediment control and stormwater management plans according to Article 20 of this Chapter.

Sec. 26-549 General Standards

(1) All Stormwater plans shall be designed for permanent on-site treatment of one inch of stormwater runoff on all impervious surface coverage on the lot. This means that a volume of water equal to one inch multiplied by the area of impervious surface must be treated. Preference should be given to volume reduction techniques that include infiltration basins, rain gardens, enhanced infiltration swales, filter strips, disconnected impervious areas, soil amendments, bioretention, and other approved volume reduction techniques. The plan shall be approved by the Department and effectively implemented.

(2) Approved permits that create over 10,000 square feet of new impervious surface on a lot and for all plats, the Department shall require the applicant to submit a plan for permanent on-site treatment of one inch of stormwater runoff designed by a Minnesota-licensed professional engineer.

(3) All stormwater management systems shall be capable of safely passing a 100 year-24 hour storm event, including grassed swales, grit chambers, vegetated filter strips, bioretention areas, off-line retention areas, and natural depressions for infiltration, is required before the runoff leaves the project site or enters surface waters. Constructed storm water outfalls to public waters must provide for filtering or settling of suspended solids and skimming of surface debris before discharge.

(4) All management technologies must be consistent with the most current version of the Minnesota Stormwater Manual, which is incorporated herein by reference.

(5) Performance security as specified in Sec 26-72 may be required to assure implementation of stormwater plan recommendations or designs. For engineered designs, certification that installation meets the design standards must be received from the design engineer before the performance security will be released.

(6) A minimum 12-foot wide driveway from the nearest road right-of-way to the principal structure must be included in the impervious surface coverage calculation unless the driveway is constructed with approved pervious materials. The Department shall use actual on-site driveway dimensions if such data is provided by the applicant.

(7) The Department may give credit for up to 100% of the area covered by a permeable surfacing system as pervious surface if it is designed and inspected by a Minnesota-licensed professional engineer and is certified annually to the Department that it is functioning as a pervious surface. Best management practices shall be followed in design, installation, and maintenance as found in the latest Minnesota Stormwater Manual, subject to the following standards:

- a) No credit may be given for a permeable pavement system in a shore or bluff impact zone, except as otherwise allowed for watercraft access ramps;
- b) The base of the installed permeable pavement system must have a minimum of three feet separation from the seasonally saturated soils or from the bedrock unless there is an outlet to another stormwater treatment area; and
- c) The design of a permeable pavement system must allow the infiltration of one inch of stormwater on the pavement surface.

Sec. 26-70 Expiration of Permits

All permits are valid for a period of two years from the date of approval, unless otherwise specified. Permits are transferrable to future landowners provided the two year time limit is not exceeded.

Sec. 26-863 Administration

(1) Permit required. With the exception of signs listed in Section 26-863 (2) below, no sign shall be erected, altered, reconstructed, maintained or moved in the city without first securing a permit from the Department.

(2) Exemptions. The following signs shall not require a permit:

- a) The changing of the display surface on an existing painted or printed sign.
- b) On-premises real estate and contractor/financial/institutional signs six square feet or less in size.
- c) Campaign signs.
- d) Generic real estate, off-premises directional signs.
- e) No more than two off-premises directional signs for public and non-profit organizations shall be allowed. Signs shall not exceed 2 square feet in size and shall not be illuminated.
- f) Signs advertising the sale or lease of the real property upon which the sign is displayed.
- g) Signs identifying the property owner and/or tenant and /or facility name located on the premises in a residential district.
- h) Holiday decorations. Decorations or banners, and similar items used to celebrate holidays.
- i) "Private Property" signs; "No Hunting" signs; on-site directional, regulator and parking signs; and 911 address signs, street signs, or warning signs. Such signs shall not be considered in calculating the sign area of permitted signs. No such signs shall exceed three square feet in area, and shall not exceed eight feet in height.
- j) Historical signs. No historical signs shall exceed eight square feet in area and shall not exceed eight feet in height. No sign shall be recognized as an historical sign unless authenticated in writing from the Crosslake Area Historical Society recognizing the historical significance of the event, structure, or site being memorialized.
- k) Garage/yard sale signs.
- l) Two temporary signs for community events (not to exceed 30 sq ft total) which shall be removed no later than 10 days after the event.
- m) Temporary commercial signs allowed in Section 26-865 (9) below.

(3) Prohibited signs. The following signs are prohibited:

- a) Any sign, signal, marking or device which is an imitation of or resembles any official traffic control device or emergency vehicle signal, or which attempts to direct the movement of traffic or which hides from view or interferes with the effectiveness of any official traffic-control device;
- b) New commercial billboards erected after March 1 2015 except for a Multi-Business Pylon Sign pursuant to Section 26-864 (18) of this ordinance;
- c) Signs with flashing or blinking lights;
- d) Moving or stationary searchlights;
- e) All new private off-premises signs advertising a business or commercial service;
- f) Signs painted, attached, or in any other manner affixed to trees, rocks, or similar natural surfaces, or attached to public utility poles, bridges, towers, or similar public structures;
- g) Roof-mounted signs;
- h) Electronic changing message signs;
- i) Real estate directional signs that are not white with black letters reading "Property for Sale" with a black, directional arrow not to exceed a total of three square feet in size;
- j) Notwithstanding part (2) e) above, new blue directional special service signs erected by Crow Wing County.

Sec. 32-36. - Platted public rights-of-way to public waters.

- a) There are various public rights-of-way that lead to the water within the city which have been dedicated to the public through the approval of plats or dedicated to the public through use and maintenance by the city. The city views these areas as green space, with use of these areas controlled by the city.
- b) The removal, maintenance or planting of any trees, vegetation or soils is prohibited.
- c) Structures, equipment or storage of personal property of any sort on, above or below ground is prohibited in these areas.
- d) Access to private property may be allowed over these access areas if alternative means of ingress and egress is not possible and the appropriate permit is first approved by the planning and zoning department. Impervious driveways are not permitted on these access areas unless authorized by the city council.
- e) All regulations contained in the city open zoning district shall apply to these areas.
- f) Structures on adjacent lots shall be set back a minimum of ten feet from the side lot lines and are subject to the respective zoning district standards.

g) Watercraft may be launched or removed only at accesses designated for such use. No watercraft may be operated in a designated swimming area

h) No person shall leave, store or moor on or directly in front of any public access any watercraft after such person has left the lake area or cause such watercraft to remain on the access site overnight.

i) Motorized use of accesses shall be permitted for winter recreational purposes.

j) Storage or placement of debris, leaves, grass clippings or brush is prohibited.

Sec. 30-107. – “Noise Violations” is added to City Code as follows:

(A.) Prohibited Noises

The following are declared to be nuisances affecting public health, safety, peace, or welfare:

1. Any distinctly and loudly audible noise that unreasonably annoys, disturbs, injures, or endangers the comfort, repose, health, peace, safety, or welfare of any person, or precludes their enjoyment of property, or affects their property's value;
2. All obnoxious noises, motor vehicle or otherwise, in violation of Minn. Admin. Rules chapter 7030, as they may be amended from time to time, are hereby incorporated into this ordinance by reference;
3. The use of any vehicle so out of repair or so loaded as to create loud and unnecessary grating, grinding, rattling, or other noise;
4. The discharging of the exhaust or permitting the discharge of the exhaust of any statutory internal combustion engine, motor boat, motor vehicle, motorcycle, all-terrain vehicle (ATV), snowmobile, or any recreational device, except through a muffler or other device that effectively prevents loud or explosive noises therefrom and complies with all applicable state laws and regulations;
5. Any loud or excessive noise in the loading, unloading, or unpacking of any vehicle;
6. Barking dogs for an extended period of time; and
7. The use or operation, or permitting the use or operation, of any radio receiving set, television set, musical instrument, music device, paging system, machine, or other device for producing or reproduction of sound in a distinctly and loudly audible manner so as to disturb the peace, quiet, and comfort of any person nearby.

(B) Hourly Restriction of Certain Operations

1.Domestic Power Equipment. No person shall operate a power lawn mower, power hedge clipper, chain saw, mulcher, garden tiller, edger, drill, or other similar domestic power equipment, except between the hours of 7:00 A.M. and 10:00 P.M. Snow removal equipment is exempt from this provision.

2.Construction Activities. No person shall engage in or permit construction activities involving the use of any kind of electric, diesel, or gas-powered machine or other power equipment, except between the hours of 7:00 A.M. and 10:00 P.M.

(C) Exceptions: The following are exempt from violation of this chapter:

- 1.Activities which are duly authorized, sponsored, or licensed by the City, so long as the activity is conducted pursuant to the conditions of the license, permit, or contract authorizing such activity.
- 2.Church bells, school bells, chimes, or carillons.
- 3.Antitheft devices.
- 4.Machines or devices for the production of sound on or in authorized emergency vehicles or for authorized emergency purposes.

G. 3. a.

Staff Report - Crosslake Parks, Recreation & Library

Date: July 6, 2017

To: Crosslake City Council

From: Jon Henke, Director of Parks, Recreation & Library J.H.

1. Book Sale Report

The third book sale of the year took place last Friday and Saturday. A report on the sale will be provided at the Council meeting. The next Book Sale will take place August 4th from 12-4 and August 5th from 10-1.

2. Crosslake Conversations

The Crosslake Community Center will be hosting Crosslake Conversations on July 12th from 1:30-3. What is Crosslake Conversations? It is...Simple conversation to share perspectives on community happenings, fun and heritage. At this week's event Crosslake Fire Chief Chip Lohmiller will share pictures and provide prospective on all aspects of fighting the Manhattan Beach Condominium fire. We will also have updates from Mayor Norgaard and the Crosslakers group on current city projects and happenings. Our mystery topic will be one you won't want to miss. Come join us for a new and exciting program starting July 12th at 1:30 at the Crosslake Community Center. Admission is free!

3. Literature Comes Alive

Literature Comes Alive is a free weekly seminar. In the sessions we will examine the marvel of what our minds accomplish as we read; we will explore the sources of "meaning" in literature. Join us each Monday from 9:30-11 a.m. at the Community Center.

4. Crosslake Art Show

The Crosslake Area Art Club will host their annual art show at the Crosslake Community Center on August 13th, 14th and 15th. The show will take place from 10-5 daily. This is one of the community's biggest events of the year. Stop in and discover our incredible local artists.

5. 2nd Annual Whitefish Warrior Adventure Run

Join the PAL Foundation for their largest fundraiser of the year and help our parks and library programs prosper here in Crosslake. The Whitefish Warrior Adventure Run will take place at the Crosslake Community Center and will include a trail run, archery, kayaking, mud crawl, a slip and slide and so much more. Last year the reviews for the event were great and this year the event will be even better. The event will take place Saturday August 5th. Register as a team or an individual. Register at thewhitefishwarrior.itsyourrace.com

6. South Bay Park Update

City Staff continues to meet with the residents of Perkins Road. The Park Commission toured the property at their meeting June 28th.

7. Essentia Health Tree Donation

The Park Department would like to extend a sincere thank you to Essentia Health for donating and planting 25 trees at the park on June 24th. The park received 15 maple, 5 crabapple and 5 oak trees. The trees look great and will one day supply a great amount of shade for the playground and in various areas of the park.

8. Learn to Paint at the Community Center with Laurel LaBorde

Introduction to Watercolor

This class is for first time watercolor painters and will be held July 20th from 1:30-4:30. Cost for the class is \$20 and is payable to Laurel LaBorde. Supplies are provided. Deadline to register is July 17th.

Beginning Watercolor

If you have some experience watercolor painting or have completed the intro class then this is the class for you. Join us August 17 and 24th and September 7th and 14th. Cost for the class is \$50.00 and is payable to Laurel LaBorde. Stop by the Community Center for the supply list. Registration deadline is August 7th.

G.4.a.

MEMO TO: City Council

FROM: Public Works Commission

DATE: July 10, 2017

SUBJECT: Recommendation to Approve Quotes for New Well, Line Striping, and Road Patching

At its meeting of July 6, 2017, the Public Works Commission recommended that the City Council approve the following quotes for services:

- 1.) Award New Well Construction at Wastewater Treatment Facility to Blue Water Wells, Inc. with quote of \$68,395. (engineer estimate was \$80,000)
- 2.) Award Line Striping Project to Linscape Linestriping with quote of \$16,920. (\$8,000 in budget for line striping)
- 3.) Award Road Patching Project to Anderson Brothers Construction Company with quote of \$45,223.21. (\$50,000 in budget for crack sealing)



Real People. Real Solutions.

1960 Premier Drive
Mankato, MN 56001-5900

Ph: (507) 625-4177
Fax: (507) 625-4177
Bolton-Menk.com

June 23, 2017

**QUOTE EVALUATION FOR THE
WELL CONSTRUCTION
CROSSLAKE, MINNESOTA**

Three (3) proposals were received on June 22, 2017 for the construction of a well at the Crosslake Wastewater Treatment Facility Site. The quotes for the well ranged from a low base bid of \$68,395 to a high of \$77,350. The low quote was Blue Water Wells, Inc. of Pequot Lakes, Minnesota.

Requests for proposals was sent to four (4) contractors, with three returned (Blue Water Wells, Traut Companies, and Lambert Water Wells).

The engineers estimate was \$80,000 for this portion of the work. The low quote was about 15% below engineers estimate. The work was quoted direct to allow a well driller to begin work sooner and reduce mark-up if this was part of the upcoming WWTP Improvement project.

Blue Water Wells, Inc. is experienced in the type of work required for this project. Therefore, we recommend that the quote from Blue Water Wells, Inc. be accepted contingent proof of insurance is provided. The completion date for this work per the proposal is September 1, 2017.

Respectfully Submitted,

BOLTON & MENK, INC.

John Graupman, P.E.
Principal Environmental Engineer

Ted, We kept all pricing
same as last year since you
thinking everything. Thanks and
let us know. ERIK

Number: E573

Date: 4/18/2010

2017 QUOTE

CITY OF CROSSLAKE
ATTN: TED STRAND
37028 CO RD 66
CROSSLAKE, MN, 56442

P.O. Number	Terms	Customer #	Service Rep	Project
				MISC STRIPING

Description	Quantity/Hours	Price/Rate	Tax	Amount
SWAN PIONEER		\$1,730.00		\$1,730.00
TAMARACK		\$785.00		\$785.00
PHONE CO/TURN LANES		\$280.00		\$280.00
CITY HALL/HELO		\$280.00		\$280.00
DAGGETT PINE		\$1,270.00		\$1,270.00
WILDERNESS		\$1,770.00		\$1,770.00
COMM CTR LOTS		\$615.00		\$615.00
OX LAKE		\$650.00		\$650.00
MOONLITE BLOCK CW		\$250.00		\$250.00
WEST SHORE		\$3,240.00		\$3,240.00
CITY LOT BY CAMPGROUND NEW QUOTE		\$500.00		\$500.00
SHOP		\$155.00		\$155.00
MANHATTAN/WHITEFISH/BIKE LINES/CW		\$4,275.00		\$4,275.00

Number: E573

Date: ~~4/16/2016~~

2017 QUOTE

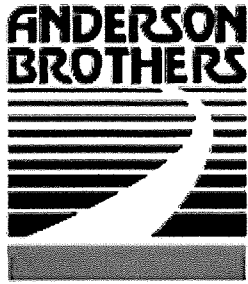
CITY OF CROSSLAKE
ATTN: TED STRAND
37028 CO RD 66
CROSSLAKE, MN, 56442

P.O. Number	Terms	Customer #	Service Rep	Project
				MISC STRIPING

Description	Quantity/Hours	Price/Rate	Tax	Amount
BONNIE LAKES RD		\$1,400.00		\$1,400.00

SubTotal	\$17,200.00
State Tax 0.00% on \$0.00	\$0.00
0.00% on \$0.00	\$0.00

~~\$17,200.00~~
\$16,920.⁰⁰



Anderson Brothers Construction Company
11325 State Highway 210
Brainerd, MN 56401
218-829-1768
218-829-7607 Fax

To:	CITY OF CROSSLAKE	Contact:	Ted Strand
Address:	37028 County Rd 66 Crosslake, MN 56442	Phone:	218-820-3303
		Fax:	218-692-4387
Project Name:	Poly-Patch	Bid Number:	
Project Location:	City Streets, Crosslake, MN	Bid Date:	6/20/2017

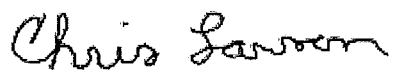
Item Description

Poly-Patch (5182')
Mobilization

Total Bid Price: \$45,223.21

Notes:

- We are pleased to quote the following on the above-referenced project.
- This proposal may be withdrawn by us if not accepted within 30 days.
- *See Pre-Lien Notice
- All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.
- A land use or alteration permit may be required through your local County or Municipal Planning and Zoning office. All required permits and associated fees are the sole responsibility of the private property owner.
- Crafcro Polypatch has been specifically designed for cracks too large for crack sealing and distressed surfaces that are too small for re-paving. Polypatch will seal distresses and remains flexible. It is a versatile hot-applied, pourable, self-adhesive polymer modified asphalt binder containing selected aggregate to ensure good load bearing and skid resistant characteristics.
- Over time small cracking will reflect through Poly-Patch and can be treated with a typical crack seal application as further maintenance.
- Final Balance Due Within Ten Days of Invoice Date. Past Due Accounts Are Subject To A Service Charge Of 1.50 % Per Month (18% per annum.)
- Roads to be Poly-Patch: Northern Terrace, Black Bear Path, Antler Road, Shafer Road, Brita Lane, Pine View Lane, Sugar Loaf Road, Vista Drive, Scenic CT, Kimberly, Wild Wind Ranch Drv, White Oak Drive, Dancing Bear Drv, Anderson CT, Duckwood Trl, Willwood Ln, Lake Street, Cross Ave, Lake Tr. Total Feet= 5182'

ACCEPTED: The above prices, specifications and conditions are satisfactory and hereby accepted. Buyer: _____ Signature: _____ Date of Acceptance: _____	CONFIRMED: Anderson Brothers Construction Company Of Brainerd, LLC  Authorized Signature: Estimator: Chris Larson 218-829-1768 clarson@andersonbrothers.com
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G.
4.b.

MEMO TO: City Council

FROM: Public Works Commission

DATE: July 10, 2017

SUBJECT: Recommendations for Car Wash Connection to City Sewer

At its meeting of July 6, 2017, the Public Works Commission discussed the request from Scott Siemers to hook up to the municipal sewer system. The Commission recommended that the City Council approve the request with the following conditions:

1. Commercial hook up fee of \$6,500 be paid by Siemers for hand-held, self-service car wash. If upgrades to automated wash bays, additional hook-up fees would be required.
2. All construction costs and restoration costs to be paid by Siemers.
3. City Engineer review and approve chemicals to be used at the car wash as it relates to processing through the sewer treatment plant.
4. Permanent flow meter be installed to determine volume.
5. Random effluent content testing be conducted by City Staff to determine chemical content,
6. Related costs to testing be paid by Siemers.
7. Only effluent to be processed by sewer treatment plant.

G. 4. C.

MEMO TO: City Council

FROM: Public Works Commission

DATE: July 10, 2017

SUBJECT: Recommendation Regarding Easements for Dream Island Bridge Project

At its meeting of July 6, 2017, the Public Works Commission recommended that the City Council direct the City Attorney to come to agreement in 30 days or less from July 5, 2017 with Leonard and Karen Nyholm of 37703 Dream Island Road and Jeffrey Schwarze of 37696 Dream Island Road for easements required for Dream Island Bridge project. If City Attorney believes that no agreement can be reached, the Commission recommended that the City move forward with condemnation which could take 90 days.