

**AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, SEPTEMBER 11, 2017
7:00 P.M. – CITY HALL**

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda (Council Action-Motion)

B. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by one motion. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Budget Workshop Minutes of August 8, 2017
2. Regular Council Meeting Minutes of August 14, 2017
3. Budget Workshop Minutes of August 21, 2017
4. City – Month End Revenue Report dated August 2017
5. City – Month End Expenditures Report dated August 2017
6. August 2017 Budget to Actual Analysis
7. Pledged Collateral Report dated August 31, 2017
8. Police Report for Crosslake – August 2017
9. Police Report for Mission Township – August 2017
10. Fire Department Report – August 2017
11. North Memorial Ambulance Report – August 2017
12. Planning and Zoning Monthly Statistics
13. Planning and Zoning Commission Meeting Minutes of July 28, 2017
14. Public Works Commission Meeting Minutes of August 7, 2017
15. City-County-Township Roadway Maintenance and Construction Coordinating Meeting Minutes of July 24, 2017
16. Crosslake Park/Library Commission Minutes of August 23, 2017
17. Waste Partners Recycling Report for July 2017
18. Resolution Accepting Donations
19. Pay Request No. 2 from DeChantel for 2017 Road Improvements
20. Bills for Approval
21. Crosslake Roll-Off Recycling Report for August 2017
22. Memo dated 9/7/17 from Chief Lee Re: Purchase of Squad Computer/Docking Station/Software

C. MAYOR'S REPORT

D. PUBLIC FORUM - No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three minute time limit.

E. CITY ADMINISTRATOR'S REPORT

1. Resolution Approving Preliminary 2017 Tax Levy Collectible in 2018 – to be distributed at meeting (Council Action-Motion)

2. Letter dated September 1, 2017 from Briggs & Morgan Re: Lease Revenue Bonds (LAKE Foundation Project) Series 2017 (Council Information)
3. Letter dated August 29, 2017 from Crosslake Communications Re: Tri-Co Technologies, LLC Capital Investments (Council Information)

F. COMMISSION REPORTS

1. PLANNING AND ZONING

- a. Parcel #120092300B00009 Metes and Bounds Subdivision Involving 6.88 Acres into 3 Tracts for Leo and Doris Fraser (Council Action-Motion)
- b. Parcel #120193400AHB009 Metes and Bounds Subdivision Involving 5 Acres into 2 Tracts for Don Wetter Trust (Council Action-Motion)
- c. Parcel #14181000901Z009 Metes and Bounds Subdivision Involving 2.6 Acres into 2 Tracts for Roger and Sigrid Hubley (Council Action-Motion)

2. PARK & RECREATION/LIBRARY

- a. Staff Report dated September 6, 2017 from Jon Henke Re: Community Center Updates (Council Information)

3. PUBLIC WORKS/CEMETERY/SEWER

- a. Letter dated September 5, 2017 from WSN Re: Proposal for Engineering Services for 2018 Crosslake Street Improvements – Design, Bidding, and Construction Phase Services (Council Action-Motion)
- b. Letter dated September 6, 2017 from WSN Re: Dream Island Bridge Replacement Engineer's Letter of Recommendation for Bid Award
 1. Resolution Accepting Bid (Council Action-Motion)
 2. Resolution Declaring Cost to be Assessed, and Ordering Preparation of Proposed Assessment (Council Action-Motion)
 3. Resolution for Hearing on Proposed Assessment (Council Action-Motion)

4. PUBLIC SAFETY

- a. Nuisance Dog Ordinance
 1. Ordinance Amendment Eliminating Chapter 8 – Animals (Council Action-Motion)
 2. Ordinance Amending Chapter 30 Offenses and Nuisances, Article V Nuisances (Council Action-Motion)
 3. Ordinance Amending Article 2 to Add an Administrative Fine (Council Action-Motion)
 4. Publish Summary of Administrative Fine Ordinance (Council Action-Motion)
 5. Resolution Adding Fee to Administrative Fine Schedule (Council Action-Motion)

G. CITY ATTORNEY REPORT

H. PUBLIC FORUM – No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three minute time limit.

I. OLD BUSINESS

J. NEW BUSINESS

K. ADJOURN

B.1.

BUDGET WORKSHOP
CITY OF CROSSLAKE
TUESDAY, AUGUST 8, 2017
6:00 P.M. – CITY HALL

The Council for the City of Crosslake met for a Budget Workshop on August 8, 2017. The following Council Members were present: Mayor Patty Norgaard, Gary Heacox, Dave Schrupp, Brad Nelson and Dave Nevin. Also present were City Administrator/Treasurer Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, Fire Chief Chip Lohmiller, Police Chief Erik Lee, Park Director Jon Henke, Engineer Mike Rardin and Northland Press Reporter Bill Monroe. There was one person in the audience.

Mayor Norgaard called the meeting to order at 6:00 P.M. and turned the meeting over to Mike Lyonais. Mike Lyonais reviewed the timeline for certifying the levy and suggested dates be set for budget meetings. It was the consensus of the Council to hold Budget Workshops on August 21st and October 23rd at 3:00 P.M., to certify the Preliminary Budget to the County on September 11th at 7:00 P.M., and to approve the 2018 Budget/certify Final Levy on December 11th at 7:00 P.M. MOTION 08S2-01-17 WAS MADE BY GARY HEACOX AND SECONDED BY DAVE SCHRUPP TO HOLD A PUBLIC INPUT MEETING REGARDING THE 2018 BUDGET ON DECEMBER 11, 2017 AT 6:00 P.M. IN CITY HALL. MOTION CARRIED WITH ALL AYES.

Mike Lyonais reminded the Council that there are expensive projects proposed for 2018 between the sewer upgrades and road projects. Mr. Lyonais explained that the Council needs to decide whether to bond and levy for the projects or to use cash from the proceeds of the sale of Crosslake Communications for the major capital items. It was the consensus of the Council to use cash already on hand to pay for the 2017 Road Improvements.

Dave Schrupp stated that he was concerned that the estimate for the sewer improvements was so low compared to the bids that were received and suggested that the Council consider spreading the upgrades out over several years rather than all at once. Mr. Schrupp asked for an explanation for the discrepancy. Ted Strand stated that the electrical portion of the quotes which includes all of the automated features was higher than expected. The contractors also have large workloads at this time. Gary Heacox and Brad Nelson stated that the plant should be upgraded at one time. Ted Strand stated that the City may end up replacing parts twice if the project is done in pieces and that the costs will continue to rise. Brad Nelson suggested bonding for part of the sewer project and using the phone company proceeds for the other part.

Ted Strand reported that the salt/sand building has started to lean to the north and that it has become a safety issue. The estimate to replace the building is \$500,000. Mr. Strand is also obtaining quotes to fix the building.

Dave Schrupp and Brad Nelson stated that they were in favor of using phone company proceeds to acquire land near the sewer plant. A lengthy discussion ensued regarding how to use the proceeds from Crosslake Communications, whether to raise the levy for 2018 and which projects/purchases should be done in 2018.

Mike Lyonais stated that he would put scenarios together for the Council to consider at the next budget meeting on August 21st. Patty Norgaard adjourned the meeting at 7:25 P.M.

Respectfully Submitted,

Charlene Nelson
City Clerk

B.
2.

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, AUGUST 14, 2017
7:00 P.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Monday, August 14, 2017. The following Council Members were present: Mayor Patty Norgaard, Dave Nevin, Gary Heacox, Dave Schrupp and Brad Nelson. Also present were City Administrator/Treasurer Mike Lyonais, City Clerk Char Nelson, Police Chief Erik Lee, Park Director Jon Henke, Public Works Director Ted Strand, Land Service Supervisor Chris Pence, City Attorney Brad Person, City Engineer Mike Rardin, Consultant Dan Vogt, Northland Press Reporter Bill Monroe, and Echo Publishing Reporter Theresa Bourke. There were approximately fifteen people in the audience.

- A. CALL TO ORDER** – Mayor Norgaard called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. MOTION 08R-01-17 WAS MADE BY GARY HEACOX AND SECONDED BY BRAD NELSON TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.
- B. CONSENT CALENDAR** – MOTION 08R-02-17 WAS MADE BY BRAD NELSON AND SECONDED BY DAVE SCHRUPP TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:
1. REGULAR COUNCIL MEETING MINUTES OF JULY 10, 2017
 2. SPECIAL COUNCIL MEETING MINUTES OF AUGUST 1, 2017
 3. CITY – MONTH END REVENUE REPORT DATED JULY 2017
 4. CITY – MONTH END EXPENDITURES REPORT DATED JULY 2017
 5. JULY 2017 BUDGET TO ACTUAL ANALYSIS
 6. PLEDGED COLLATERAL REPORT DATED JULY 31, 2017
 7. POLICE REPORT FOR CROSSLAKE – JULY 2017
 8. POLICE REPORT FOR MISSION TOWNSHIP – JULY 2017
 9. FIRE DEPARTMENT REPORT – JULY 2017
 10. NORTH MEMORIAL AMBULANCE REPORT – JULY 2017
 11. PLANNING AND ZONING MONTHLY STATISTICS
 12. PLANNING AND ZONING COMMISSION MEETING MINUTES OF JUNE 23, 2017
 13. PUBLIC WORKS COMMISSION MEETING MINUTES OF JULY 5, 2017
 14. CROSSLAKE PARK/LIBRARY COMMISSION MINUTES OF JULY 26, 2017
 15. CROSSLAKE ROLL-OFF RECYCLING REPORT FOR JULY 2017
 16. WASTE PARTNERS RECYCLING REPORT FOR JUNE 2017
 17. ACCEPT RESIGNATION OF EDA MEMBER
 18. PAYMENT ESTIMATE #1 FOR 2017 ROAD IMPROVEMENTS IN THE AMOUNT OF \$38,014.16
 19. RESOLUTION NO. 17-15 ACCEPTING DONATIONS
 20. BILLS FOR APPROVAL IN THE AMOUNT OF \$143,887.19
 21. MEMO DATED AUGUST 14, 2017 FROM CITY CLERK RE: REPURCHASE CEMETERY LOTS AND
 22. ADDITIONAL BILLS FOR APPROVAL IN THE AMOUNT OF \$34,900.66
- MOTION CARRIED WITH ALL AYES.

C. CRITICAL ISSUES –

1. Ann Antonsen, Vice President of Springsted, Inc., presented preliminary results of the Classification and Compensation Study for the City of Crosslake. Ms. Antonsen met with employees last fall to explain the process and asked staff to complete position analysis questionnaires. Part of the study included a market survey from similar sized cities. The study compared salaries not benefits. Brad Nelson stated that he did not think the cities used for the market survey were comparable to Crosslake. Gary Heacox agreed. Patty Norgaard stated that the Council could review the study and discuss at the next budget meeting on August 21st and asked if the study considered the extra duties assigned to employees because of the small staff size. Ms. Antonsen replied that the research included that information and suggested that the Council and staff send all of their questions/concerns to the City Clerk so that they can be sent to her all at once. Ms. Antonsen will answer the questions and make changes as requested.
2. Cindy Myogeto and Heather Jones gave an update on the events planned for Crosslake Days set for September 28-September 30. MOTION 08R-03-17 WAS MADE BY DAVE NEVIN AND SECONDED BY GARY HEACOX TO APPROVE THE PUBLIC TASTING OF CHILI IN THE CITY OF CROSSLAKE ON SEPTEMBER 29, 2017. MOTION CARRIED WITH ALL AYES.
3. Tad Erickson of Region 5 Development appeared before the Council and gave a brief update on the status of the Comprehensive Plan. In order to incorporate the ideas and aspirations of people who live, work and play in Crosslake, a survey will be available starting August 15th.

D. MAYOR'S REPORT – Leah Heggerston of 35533 Sand Pointe Drive announced that a ground breaking celebration for the new Crosslake Community School will take place on Saturday, August 19th at the site of the new school. Completion date of the school building is October 2018. The school is still accepting donations at www.buildtheschool.org.

E. PUBLIC FORUM – None.

F. CITY ADMINISTRATOR'S REPORT

1. Chris Pence reported that State Law mandates that commercial businesses comply with the Americans with Disabilities Act by having accessible buildings. Because the City does not enforce the building code, business owners applying for a zoning permit will be required to prove to Planning and Zoning that their building is compliant with the law. To avoid any cost to the City, Chris Pence suggested that staff provide names of inspectors to the applicants. MOTION 08R-04-17 WAS MADE BY PATTY NORGAARD AND SECONDED BY DAVE NEVIN TO DIRECT STAFF TO COMPILE A LIST OF BUILDING INSPECTORS THAT CAN APPROVE OR DENY ADA COMPLIANCE STANDARDS AND TO PROVIDE THIS LIST TO COMMERCIAL BUSINESS OWNERS APPLYING FOR A ZONING PERMIT. MOTION CARRIED WITH ALL AYES.
2. Mike Lyonais reported that the Fire Department sold the 2004 Hovercraft for \$15,000 and would like to use the proceeds for a rescue boat. MOTION 08R-05-17 WAS MADE BY BRAD NELSON AND SECONDED BY DAVE SCHRUPP TO APPROVE THE

PURCHASE OF AN INFLATABLE ZODIAC RESCUE BOAT AT A COST OF \$13,125. MOTION CARRIED WITH ALL AYES.

3. Mike Lyonais reported that National Joint Powers Alliance (NJPA) has approved payment for a feasibility study to be completed for the National Loon Center by researchers at the University of Minnesota. NJPA is limited to dispersing funds to government entities and asked the City to receive the funds and pass through to the university. MOTION 08R-06-17 WAS MADE BY BRAD NELSON AND SECONDED BY DAVE SCHRUPP TO ALLOW STAFF TO RECEIPT FUNDS FROM NJPA IN THE AMOUNT OF \$7,680 AND DISPERSE FUNDS TO THE UNIVERSITY OF MINNESOTA IN THE AMOUNT OF \$7,680 FOR RESEARCH OF THE NATIONAL LOON CENTER. MOTION CARRIED WITH ALL AYES. Leah Heggerston gave a brief update on the Loon Center.
4. Mike Lyonais reported that the Insurance Service Office (ISO) has upgraded its protection rating of the area served by the Crosslake Fire Department effective November 1, 2017. The rating changed from 7/10 to 6/10 which could result in lower premiums for home, property and commercial building insurance.

G. COMMISSION REPORTS

1. PLANNING AND ZONING

- a. MOTION 08R-07-17 WAS MADE BY GARY HEACOX AND SECONDED BY DAVE SCHRUPP TO APPROVE THE PRELIMINARY PLAT OF GOLF VIEW TOWNHOMES AT TOWN SQUARE CONTINGENT ON THE CHANGE TO THE DECLARATION THAT PARKS WILL BE FOR PUBLIC USE, NOT PRIVATE USE AND THAT THE PARKS WILL BE MAINTAINED BY THE PROPERTY OWNER, NOT THE CITY OF CROSSLAKE. MOTION CARRIED WITH ALL AYES.
- b. MOTION 08R-08-17 WAS MADE BY BRAD NELSON AND SECONDED BY GARY HEACOX TO APPROVE THE FINAL PLAT OF GOLF VIEW TOWNHOMES AT TOWN SQUARE CONTINGENT ON THE CHANGE TO THE DECLARATION THAT PARKS WILL BE FOR PUBLIC USE, NOT PRIVATE USE AND THAT THE PARKS WILL BE MAINTAINED BY THE PROPERTY OWNER, NOT THE CITY OF CROSSLAKE. MOTION CARRIED WITH ALL AYES.
- c. Chris Pence reported that the Floodplain Ordinance for the City of Crosslake has been accepted by the MN Department of Natural Resources Floodplain Unit. A lengthy discussion ensued regarding changes to floodplain insurance and floodplain maps, and how the changes will affect property owners and zoning permits in Crow Wing County.
- d. Chris Pence reported that he received an email from a person who recently used the decontamination station in Crosslake and reported how easy it was to get their boat cleaned.

2. PUBLIC SAFETY

- a. Chief Lee reported that Public Works staff has cleared the ditches allowing for better visibility, installed no parking signs, and painted a crosswalk near the public access

on West Shore Drive. Dave Nevin stated that more safety precautions should be made to ensure the safety of pedestrians. Brad Nelson stated that the issue of parking on the roads is a problem throughout the City and not just on West Shore Drive. Patty Norgaard suggested that staff monitor the situation to see if the implemented changes improve safety before more action is taken.

3. PARK & RECREATION/LIBRARY

- a. Jon Henke gave brief updates on Community Center activities including the Library book sale, 2nd Annual Whitefish Warrior Adventure Run, soccer, Crosslake Conversations, Zumba classes, community center schedule, Medicare classes, AAA, free trail rides, and grant for new office space. Mr. Henke thanked the Crosslake Ideal Lions for adding fans to the picnic shelter.

4. PUBLIC WORKS/CEMETERY/SEWER

- a. MOTION 08R-09-17 WAS MADE BY GARY HEACOX AND SECONDED BY BRAD NELSON TO APPROVE THE EASEMENT AND MAINTENANCE AGREEMENT BETWEEN THE CITY OF CROSSLAKE AND CROSSWOODS DEVELOPMENT LLC FOR THE STREETS IN TOWN SQUARE. MOTION CARRIED WITH ALL AYES.
- b. MOTION 08R-10-17 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPROVE THE QUOTE FROM RITTER & RITTER FOR SANITARY SEWER CLEANING AT A COST OF \$17,800. MOTION CARRIED WITH ALL AYES.
- c. MOTION 08R-11-17 WAS MADE BY DAVE NEVIN AND SECONDED BY BRAD NELSON TO AWARD THE BID FOR WASTEWATER TREATMENT FACILITY IMPROVEMENTS TO EAGLE CONSTRUCTION CO, INC. OF LITTLE FALLS AT A BASE BID PRICE OF \$2,227,000. Dave Nevin stated that he would prefer to use the proceeds from the sale of Crosslake Communications rather than raise the levy to pay for the improvements. MOTION CARRIED WITH ALL AYES.
- d. MOTION 08R-12-17 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO ACCEPT THE LOW QUOTE OF \$10,017 FROM COLONIAL MASONRY FOR THE REPLACEMENT OF SIDEWALKS AT CITY HALL. MOTION CARRIED WITH ALL AYES.
- e. Included in the packet was information regarding the salt/sand building. Ted Strand asked that this item be removed from the agenda because he was in the process of gathering more information.

Ted Strand gave a brief update on Dream Island Bridge and the 2017 Road Improvements.

- H. PUBLIC FORUM** – Tim Berg of 11905 County Road 16 addressed the Council and asked that the Council consider alternative ways for pay for the wastewater facility improvements other than using the proceeds from the phone company. Mr. Berg expressed his

disappointment with the discrepancy between the Engineer's estimate and actual bids for the project.

I. OLD BUSINESS – None.

J. NEW BUSINESS – None.

K. CITY ATTORNEY – Pursuant to M.S. 13D, Subd. 3b subject to attorney client privilege to discuss pending litigation/settlement information, MOTION 08R-13-17 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO MOVE INTO CLOSED SESSION AT 8:56 P.M. MOTION CARRIED WITH ALL AYES.

L. ADJOURN - The Council resumed the open session and the Mayor adjourned the meeting at 9:20 P.M.

Respectfully submitted by,

Charlene Nelson
City Clerk
City Clerk/Minutes/8-14-17

B. 3.

BUDGET WORKSHOP
CITY OF CROSSLAKE
MONDAY, AUGUST 21, 2017
3:00 P.M. – CITY HALL

The Council for the City of Crosslake met for a Budget Workshop on August 21, 2017. The following Council Members were present: Mayor Patty Norgaard, Gary Heacox, Brad Nelson and Dave Nevin. Also present were City Administrator/Treasurer Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, Fire Chief Chip Lohmiller, Police Chief Erik Lee, Park Director Jon Henke, Northland Press Reporter Bill Monroe and Echo Publishing Reporter Theresa Rourke.

Mayor Norgaard called the meeting to order at 3:00 P.M. and turned the meeting over to Mike Lyonais. Mike Lyonais reviewed the changes that were made from the draft 8/8/17 budget proposal. The proposed budget presented at this meeting included a 5% increase from 2017.

Fire Chief Lohmiller requested that the hourly pay rate for firefighter training and fire calls be increased from \$10 to \$15. This is more in line with surrounding fire departments. Chief Lohmiller requested that the City's contribution to the Crosslake Firefighter Relief Association be increased from \$850 to \$1,000 per firefighter. There are currently 23 members of the Fire Department. Recruitment and retention of members is difficult. Both increases are reflected in the 5% budget increase. It was the consensus of the Council to approve these requests. Chief Lohmiller added that the proposed budget includes \$10,000 for the purchase of a 2003 grass rig, fully loaded with 38,000 miles, from the DNR. The old grass rig will be sold.

Police Chief Lee requested a budget increase for camera/computer maintenance contracts/extended warranties and for officer training. In the past officers have participated in required training only. Chief Lee would like officers to attend courses that are of personal interest to each one. These requests are included in the proposed budget. It was the consensus of the Council to approve these requests. Mike Lyonais reported that there is a placeholder in the budget for promoting an officer to sergeant. There is a line item in the budget for a new squad. The City purchased the 2018 squad in 2017, so this amount will be used to pay back the general fund for the early purchase.

Mike Lyonais reported that the estimated cost of \$332,284 for the Perkins Road project is not included in the proposed budget and that the Council needs to decide how to pay for that if they choose to move forward. A lengthy discussion ensued regarding how to obtain the land needed for the road, the cost of the road, the urgency to complete the road, and the future of South Bay Park. It was the consensus of the Council that Brad Nelson and Jon Henke would meet with the landowners and Attorney Person could help determine what options the City has to obtain the needed land. Dave Schrupp arrived at 3:45 P.M.

Mike Lyonais reported that the Council approved the replacement of sidewalks at City Hall at the last meeting. This unbudgeted item will be paid for with extra funds in the Comp Plan budget. The City budgeted \$20,000 in 2017 for the Comp Plan and the project was awarded to NJPA for \$8,500.

Ted Strand gave an update on the salt/sand building. Both Structural and Hy-Tec Construction said that the building is fixable. Bolton & Menk's structural engineer suggested that the building be torn down and rebuilt at an estimated cost of \$500,000. Ted Strand stated that the estimate to fix the building is less than \$100,000. WSN gave an estimate of \$8,500 to update the building specs for the repair of the building. MOTION 08S3-01-17 WAS MADE BY DAVE SCHRUPP AND SECONDED BY BRAD NELSON TO APPROVE THE WSN PROPOSAL FOR ENGINEERING SERVICES FOR THE SALT/SAND BUILDING REVIEW AND MODIFICATIONS AT A COST OF \$8,500. MOTION CARRIED WITH ALL AYES.

Mike Lyonais reported that the proposed budget reflects the Council's decision to pay \$1,500,000 cash and to issue \$1,000,000 bonds for the Wastewater Treatment Facility upgrades. The estimated cost for the 2018 road projects which includes Manhattan Point Blvd, which has been postponed for many years, is \$1,001,800. The Council could bond for this in 2018 and the first payment would be due in 2019. The estimated cost for the trail on Manhattan Point Blvd is \$439,000 and the City cannot issue bonds for this. This amount has not been added to the proposed budget. Ted Strand suggested that the Council change the ordinance so that property owners can be assessed for road repairs. Dave Schrupp suggested doing part of Manhattan Point Blvd in 2018 and part in 2019.

Mike Lyonais asked that staff and council forward questions related to the classification and compensation study to the City Clerk so that those concerns can be addressed by Springsted.

There being no further business, MOTION 08S3-02-17 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO ADJOURN THE MEETING AT 5:10 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

CITY OF CROSS LAKE

09/05/17 2:18 PM

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Month-End Revenue

Current Period: AUGUST 2017

SRC	SRC Descr	2017 Budget	AUGUST 2017 Amt	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
FUND 101 GENERAL FUND						
31000	General Property Taxes	\$3,005,707.00	\$606.32	\$1,666,712.56	\$1,338,994.44	55.45%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$112,467.00	\$0.00	\$112,601.42	-\$134.42	100.12%
31300	Emergency Services Levy	\$0.00	\$0.00	\$18.74	-\$18.74	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$26.22	-\$26.22	0.00%
31310	2012 Series A Levy	\$122,533.00	\$0.00	\$68,002.42	\$54,530.58	55.50%
31800	Other Taxes	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
31900	Penalties and Interest DelTax	\$1,000.00	\$0.00	\$2,132.29	-\$1,132.29	213.23%
32110	Alcoholic Beverages	\$16,000.00	\$0.00	\$16,474.99	-\$474.99	102.97%
32111	Club Liquor License	\$500.00	\$0.00	\$500.00	\$0.00	100.00%
32112	Beer and Wine License	\$1,000.00	\$0.00	\$975.00	\$25.00	97.50%
32180	Other Licenses/Permits	\$200.00	\$0.00	\$204.00	-\$4.00	102.00%
33400	State Grants and Aids	\$500.00	\$309.54	\$57,448.65	-\$56,948.65	11489.73%
33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33406	Taconite Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33416	Police Training Reimbursement	\$2,000.00	\$1,589.63	\$1,589.63	\$410.37	79.48%
33417	Police State Aid	\$33,000.00	\$0.00	\$0.00	\$33,000.00	0.00%
33418	Fire State Aid	\$38,000.00	\$0.00	\$3,000.00	\$35,000.00	7.89%
33419	Fire Training Reimbursement	\$0.00	\$6,565.00	\$9,930.00	-\$9,930.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33422	PERA State Aid	\$2,979.00	\$0.00	\$590.50	\$2,388.50	19.82%
33423	Insurance Claim Reimbursement	\$0.00	-\$2,603.95	\$0.00	\$0.00	0.00%
33650	Recycling Grant	\$29,200.00	\$0.00	\$29,200.00	\$0.00	100.00%
34000	Charges for Services	\$200.00	\$22.65	\$66.65	\$133.35	33.33%
34010	Sale of Maps and Publications	\$30.00	\$0.00	\$10.00	\$20.00	33.33%
34050	Candidate Filing Fees	\$20.00	\$0.00	\$0.00	\$20.00	0.00%
34103	Zoning Permits	\$28,000.00	\$10,050.00	\$40,675.00	-\$12,675.00	145.27%
34104	Plat Check Fee/Subdivision Fee	\$1,000.00	-\$975.00	\$4,075.00	-\$3,075.00	407.50%
34105	Variances and CUPS/IUPS	\$8,800.00	\$0.00	\$9,000.00	-\$200.00	102.27%
34106	Sign Permits	\$500.00	\$0.00	\$150.00	\$350.00	30.00%
34107	Assessment Search Fees	\$800.00	\$140.00	\$570.00	\$230.00	71.25%
34108	Zoning Misc/Penalties	\$1,000.00	\$0.00	\$3.50	\$996.50	0.35%
34109	Zoning Reimb Eng/Legal/Survey	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34111	Driveway Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34112	Septic Permits	\$4,000.00	\$2,100.00	\$9,200.00	-\$5,200.00	230.00%
34113	Landscape License Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34114	Zoning Map/Ordinance Amendment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34201	Fire Department Donations	\$200.00	\$0.00	\$3,500.00	-\$3,300.00	1750.00%
34202	Fire Protection and Calls	\$31,250.00	\$0.00	\$29,094.90	\$2,155.10	93.10%
34206	Animal Control Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34207	House Burning Fee	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34210	Police Contracts	\$48,000.00	\$12,000.00	\$36,000.00	\$12,000.00	75.00%
34211	Police Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34213	Police Receipts	\$5,000.00	\$437.85	\$2,130.53	\$2,869.47	42.61%
34214	Tac Team Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$49,600.00	\$53,659.00	-\$53,659.00	0.00%
34300	E911 Signs	\$1,000.00	\$300.00	\$2,100.00	-\$1,100.00	210.00%
34700	Park & Rec Donation	\$300.00	\$25.00	\$285.00	\$15.00	95.00%

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Month-End Revenue

Current Period: AUGUST 2017

SRC	SRC Descr	2017 Budget	AUGUST 2017 Amt	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
34701	Halloween Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34711	Taxable Merchandise/Rentals	\$200.00	\$260.00	\$725.00	-\$525.00	362.50%
34740	Park Concessions	\$500.00	\$29.00	\$287.00	\$213.00	57.40%
34741	Gen Gov t Concessions	\$100.00	\$140.90	\$476.53	-\$376.53	476.53%
34742	Park Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34743	Public Works Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34744	Fire Department Concessions	\$0.00	\$8.00	\$8.00	-\$8.00	0.00%
34750	CCC/Park User Fee	\$3,800.00	\$1,024.00	\$2,658.15	\$1,141.85	69.95%
34751	Shelter/Beer/Wine Fees	\$300.00	\$54.00	\$389.00	-\$89.00	129.67%
34760	Library Cards	\$1,300.00	\$204.00	\$875.00	\$425.00	67.31%
34761	Library Donations	\$500.00	\$190.00	\$306.00	\$194.00	61.20%
34762	Library Copies	\$300.00	\$58.75	\$270.60	\$29.40	90.20%
34763	Library Events	\$1,000.00	\$1,287.85	\$4,343.15	-\$3,343.15	434.32%
34764	Library Miscellaneous	\$50.00	\$0.00	\$6.00	\$44.00	12.00%
34765	Summer Reading Program	\$300.00	\$0.00	\$226.00	\$74.00	75.33%
34766	Library Luncheon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34767	New York Times Best Seller Pro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34768	PAL Foundation - Library	\$1,000.00	\$679.76	\$2,740.41	-\$1,740.41	274.04%
34769	PAL Foundation - Park	\$6,000.00	\$6,893.73	\$13,839.44	-\$7,839.44	230.66%
34770	Silver Sneakers	\$6,000.00	\$893.50	\$5,262.00	\$738.00	87.70%
34790	Park Dedication Fees	\$1,000.00	\$0.00	\$1,500.00	-\$500.00	150.00%
34800	Tennis Fees	\$1,100.00	\$0.00	\$1,922.00	-\$822.00	174.73%
34801	Recreational-Program	\$10,000.00	\$15.00	\$675.00	\$9,325.00	6.75%
34802	Softball/Baseball Fees	\$1,300.00	\$0.00	\$350.00	\$950.00	26.92%
34803	Recreation-Misc. Receipts	\$1,200.00	\$13.00	\$191.85	\$1,008.15	15.99%
34805	Aerobics Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34806	Weight Room Fees	\$30,000.00	\$3,206.50	\$23,328.00	\$6,672.00	77.76%
34807	Volleyball Fees	\$500.00	\$0.00	\$380.00	\$120.00	76.00%
34808	Silver and Fit	\$10,000.00	\$1,746.00	\$11,091.00	-\$1,091.00	110.91%
34809	Soccer Fees	\$500.00	\$1,720.00	\$2,028.00	-\$1,528.00	405.60%
34810	Pickle Ball	\$0.00	\$104.00	\$3,345.00	-\$3,345.00	0.00%
34910	Transit Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34940	Cemetery Lots	\$3,000.00	\$500.00	\$4,000.00	-\$1,000.00	133.33%
34941	Cemetery Openings	\$3,500.00	\$550.00	\$3,650.00	-\$150.00	104.29%
34942	Cemetery Other	\$450.00	\$100.00	\$450.00	\$0.00	100.00%
34950	Public Works Revenue	\$1,500.00	\$1,081.59	\$1,189.08	\$310.92	79.27%
34952	County Joint Facility Payments	\$45,000.00	\$0.00	\$18,034.10	\$26,965.90	40.08%
34953	Recycling Revenues	\$50.00	\$1.75	\$345.97	-\$295.97	691.94%
35100	Court Fines	\$10,000.00	\$1,515.52	\$4,482.61	\$5,517.39	44.83%
35103	Library Fines	\$600.00	\$28.00	\$431.00	\$169.00	71.83%
35105	Restitution Receipts	\$1,000.00	\$0.00	\$1,896.00	-\$896.00	189.60%
36200	Miscellaneous Revenues	\$500.00	\$150.00	\$6,630.26	-\$6,130.26	1326.05%
36201	Misc Reimbursements	\$0.00	-\$9,188.16	\$0.00	\$0.00	0.00%
36202	LIBRARY GRANTS	\$5,000.00	\$0.00	\$6,000.00	-\$1,000.00	120.00%
36210	Interest Earnings	\$3,000.00	\$5,123.13	\$26,874.21	-\$23,874.21	895.81%
36230	Contributions and Donations	\$0.00	\$9,328.95	\$9,328.95	-\$9,328.95	0.00%
36254	Sp Assess Prin-Sunrise Isl 11	\$2,547.00	\$0.00	\$1,261.38	\$1,285.62	49.52%
36255	Sp Assess Int-Sunrise Isl 11	\$1,451.00	\$0.00	\$288.20	\$1,162.80	19.86%
36256	Andys Parking Lot Principal	\$5,252.00	\$0.00	\$1,969.47	\$3,282.53	37.50%
36257	Andys Parking Lot Interest	\$552.00	\$0.00	\$544.11	\$7.89	98.57%
38050	Telephone Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38051	Telephone True-Up	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: AUGUST 2017

SRC	SRC Descr	2017 Budget	AUGUST 2017 Amt	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
39101	Sales of General Fixed Assets	\$0.00	\$15,000.00	\$26,300.00	-\$26,300.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$1,595,500.00	\$0.00	\$0.00	\$1,595,500.00	0.00%
39330	Proceeds from Capital Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39400	Bond Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39700	Capital Contrib from CU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 101 GENERAL FUND		\$5,256,538.00	\$122,885.81	\$2,350,824.47	\$2,905,713.53	44.72%
FUND 301 DEBT SERVICE FUND						
31000	General Property Taxes	\$0.00	\$0.00	\$14.83	-\$14.83	0.00%
31001		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31100	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31200	Community Ctr Levy Refund 2002	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31301	1999 Series A Levy	\$0.00	\$0.00	-\$10.75	\$10.75	0.00%
31302	1999 Series B Levy	\$0.00	\$0.00	-\$2.08	\$2.08	0.00%
31303	2001 Series A Levy	\$0.00	\$0.00	\$7.15	-\$7.15	0.00%
31304	2002 Series A Levy	\$0.00	\$0.00	\$5.15	-\$5.15	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31306	2003 Disposal System Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31307	2004 Series A Levy	\$0.00	\$0.00	\$26.00	-\$26.00	0.00%
31308	2006 Series B Levy	\$0.00	\$0.00	\$1,404.85	-\$1,404.85	0.00%
31309	2006 Series C Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$154,581.00	\$0.00	\$0.00	\$154,581.00	0.00%
31311	2015 GO Equip Certs 2015B	\$0.00	\$0.00	\$84,307.33	-\$84,307.33	0.00%
31312	Not Used	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31900	Penalties and Interest DelTax	\$0.00	\$0.00	\$129.80	-\$129.80	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36105	Sp Assess Prin Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36106	Sp Assess Int Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36107	Sp Assess Prin Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36108	Sp Assess Int Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36109	Sp Assess Prin Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36110	Sp Assess Int Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36111	Sp Assess Prin Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36112	Sp Assess Int Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36113	Sp Assess Prin Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36114	Sp Assess Int Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36115	Sp Assess Prin Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36116	Sp Assess Int Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36117	Sp Assess Prin Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36118	Sp Assess Int Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36119	Sp Assess Prin Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36120	Sp Assess Int Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36121	Sp Assess Prin Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36122	Sp Assess Int Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36123	Sp Assess Prin Red Pine 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36124	Sp Assess Int Red Pine 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36125	Sp Assess Prin Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Current Period: AUGUST 2017

SRC	SRC Descr	2017 Budget	AUGUST 2017 Amt	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
36126	Sp Assess Int Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36127	Sp Assess Prin Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36128	Sp Assess Int Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36129	Sp Assess Prin Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36130	Sp Assess Int Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36131	Sp Assess Prin Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36132	Sp Assess Int Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36133	Sp Assess Prin Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36134	Sp Assess Int Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36135	Sp Assess Prin Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36136	Sp Assess Int Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36137	Sp Assess Prin Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36138	Sp Assess Int Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36139	Sp Assess Prin Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36140	Sp Assess Int Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36141	Sp Assess Prin Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36142	Sp Assess Int Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36143	Sp Assess Prin Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36144	Sp Assess Int Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36145	Sp Assess Prin Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36146	Sp Assess Int Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36147	Sp Assess Prin PineBay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36148	Sp Assess Int Pine Bay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36149	Sp Assess Prin White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36150	Sp Assess Int White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36151	Sp Assess Prin Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36152	Sp Assess Int Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36153	Sp Assess Prin Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36154	Sp Assess Int Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36155	Sp Assess Prin Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36156	Sp Assess Int Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36157	Sp Assess Prin Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36158	Sp Assess Int Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36159	Sp Assess Prin Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36160	Sp Assess Int Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36161	Sp Assess Prin Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36162	Sp Assess Int Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36163	Sp Assess Prin Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36164	Sp Assess Int Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36165	Sp Assess Prin 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36166	Sp Assess Int 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36167	Sp Assess Prin Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36168	Sp Assess Int Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36169	Sp Assess Prin Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36170	Sp Assess Int Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36171	Sp Assess Prin Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36172	Sp Assess Int Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36173	Sp Assess Prin Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36174	Sp Assess Int Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36175	Sp Assess Prin Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36176	Sp Assess Int Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36177	Sp Assess Prin Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36178	Sp Assess Int Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: AUGUST 2017

SRC	SRC Descr	2017 Budget	AUGUST 2017 Amt	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
36179	Sp Assess Prin Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36180	Sp Assess Int Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36181	Sp Assess Prin Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36182	Sp Assess Int Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36183	Sp Assess Prin Sandra Rd/02	\$0.00	\$0.00	\$94.19	-\$94.19	0.00%
36184	Sp Assess Int Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36185	Sp Assess Prin Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36186	Sp Assess Int Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36187	Sp Assess Prin Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36188	Sp Assess Int Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36189	Sp Assess Prin Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36190	Sp Assess Int Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36191	Sp Assess Prin Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36192	Sp Assess Int Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36193	Sp Assess Prin Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36194	Sp Assess Int Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36195	Sp Assess Prin ABC Dr 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36196	SpAssess Int ABC Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36197	SpAssess Prin Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36198	SpAssess Int Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36199	SpAssess Prin Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36235	SpAssess Int Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36236	SpAssess Prin East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36237	SpAssess Int East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36238	SpAssess Prin Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36239	SpAssess Int Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36240	SpAssess Prin Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36241	SpAssess Int Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36242	SpAssess Prin Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36243	SpAssess Int Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36244	Sp Assess Prin - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36245	Sp Assess Int - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36246	Sp Assess Prin - Sunset Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36247	Sp Assess Int - Sunset Drive	\$0.00	\$0.00	\$12.98	-\$12.98	0.00%
36248	Sp Assess Prin - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36249	Sp Assess Int - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36250	Sp Assess Prin - Johnie/Rober	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36251	Sp Assess Int - Johnie/Robert	\$0.00	\$0.00	\$5.72	-\$5.72	0.00%
36252	Sp Assess Prin - Brita/Pinevie	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36253	Sp Assess Int - Brita/Pineview	\$0.00	\$0.00	\$45.52	-\$45.52	0.00%
36254	Sp Assess Prin-Sunrise Isl 11	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36255	Sp Assess Int-Sunrise Isl 11	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39311	Proceeds-Wilderness GO Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39314	Proceeds-2001 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39315	Proceeds-2002 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: AUGUST 2017

SRC	SRC Descr	2017 Budget	AUGUST 2017 Amt	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
39900	02 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 301	DEBT SERVICE FUND	\$154,581.00	\$0.00	\$86,040.69	\$68,540.31	55.66%
FUND 401	GENERAL CAPITAL PROJECTS					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34790	Park Dedication Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$53.79	\$422.99	\$77.01	84.60%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39102	Sale of City Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39103	Sale of Fire Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39104	Sale of Lots-Gendreau Addn.	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39231	Proceeds-2006 Series C Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401	GENERAL CAPITAL PROJECTS	\$500.00	\$53.79	\$422.99	\$77.01	84.60%
FUND 404	JOBZ					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34204	JOBZ Recipient Deposit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34208	JOBZ Annual Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 404	JOBZ	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJECTS					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31050	Tax Increments LeRever	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31051	Tax Increments Daggett Brook	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31052	Tax Increments Reeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31053	Tax Increments - Ace Hardware	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31054	Tax Increment - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31056	Tax Increment 1-9 C&J Develop	\$11,000.00	\$0.00	\$7,081.07	\$3,918.93	64.37%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJE	\$11,000.00	\$0.00	\$7,081.07	\$3,918.93	64.37%
FUND 408	WEST SHORE DRIVE					
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 408	WEST SHORE DRIVE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412	DUCK LANE					
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412	DUCK LANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJECT					
33400	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: AUGUST 2017

SRC	SRC Descr	2017 Budget	AUGUST 2017 Amt	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJEC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT					
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420	LIBRARY PROJECT					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420	LIBRARY PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432	SEWER PROJECT					
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39316	Proceeds-2003 Series A Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39317	Proceeds-2003 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432	SEWER PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502	ECONOMIC DEVELOPMENT FUND					
31000	General Property Taxes	\$12,500.00	\$0.00	\$6,919.67	\$5,580.33	55.36%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31802	EDA Tax Receipts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34101	City Hall User Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$295.00	-\$295.00	0.00%
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36212	Restricted Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36220	Lease Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502	ECONOMIC DEVELOPMENT FUND	\$12,500.00	\$0.00	\$7,214.67	\$5,285.33	57.72%
FUND 503	EDA (REVOLVING LOAN)					
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$279.75	-\$279.75	0.00%
36211	Revolving Loan Interest	\$0.00	\$0.00	\$1,172.65	-\$1,172.65	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503	EDA (REVOLVING LOAN)	\$0.00	\$0.00	\$1,452.40	-\$1,452.40	0.00%
FUND 601	SEWER OPERATING FUND					
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34410	Unallocated Reserves	\$0.00	\$53.85	-\$479.42	\$479.42	0.00%
36104	Penalty & Interest	\$1,000.00	\$108.89	\$1,591.25	-\$591.25	159.13%

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Month-End Revenue

Current Period: AUGUST 2017

SRC	SRC Descr	2017 Budget	AUGUST 2017 Amt	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
36200	Miscellaneous Revenues	\$1,000.00	\$385.95	\$1,145.40	-\$145.40	114.54%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$254.25	-\$254.25	0.00%
37200	User Fee	\$237,060.00	\$21,212.07	\$168,511.07	\$68,548.93	71.08%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$4,000.00	-\$4,000.00	0.00%
37500	Capital Contribution	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$217,805.00	\$0.00	\$0.00	\$217,805.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND		\$456,865.00	\$21,760.76	\$175,022.55	\$281,842.45	38.31%
FUND 614 TELEPHONE AND CABLE FUND						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39105	Sales Proceeds - Crosslake Com	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614 TELEPHONE AND CABLE FUND		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUND						
31306	2003 Disposal System Levy	\$221,000.00	\$0.00	\$122,763.72	\$98,236.28	55.55%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$18.15	-\$18.15	0.00%
37250	Sewer Connection Payments	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FU		\$223,000.00	\$0.00	\$122,781.87	\$100,218.13	55.06%
		\$6,114,984.00	\$144,700.36	\$2,750,840.71	\$3,364,143.29	44.99%

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CITY OF CROSS LAKE
Month End Expenditures
Current Period: AUGUST 2017

OBJ	OBJ Descr	2017 Budget	AUGUST 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
FUND 101 GENERAL FUND						
DEPT 41110 Council						
100	Wages and Salaries Dept Head	\$27,000.00	\$2,010.00	\$16,780.00	\$10,220.00	62.15%
122	FICA	\$2,066.00	\$153.79	\$1,283.87	\$782.13	62.14%
151	Workers Comp Insurance	\$83.00	\$0.00	\$105.00	-\$22.00	126.51%
208	Instruction Fees	\$1,500.00	\$0.00	\$890.00	\$610.00	59.33%
321	Communications-Cellular	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
331	Travel Expenses	\$1,500.00	\$0.00	\$913.50	\$586.50	60.90%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
430	Miscellaneous	\$704.00	\$0.00	\$0.00	\$704.00	0.00%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41110 Council		\$33,003.00	\$2,163.79	\$19,972.37	\$13,030.63	60.52%
DEPT 41400 Administration						
100	Wages and Salaries Dept Head	\$86,875.00	\$6,688.72	\$56,839.12	\$30,035.88	65.43%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$26,000.00	\$825.00	\$9,243.75	\$16,756.25	35.55%
105	Part-time	\$1,125.00	\$0.00	\$0.00	\$1,125.00	0.00%
109	Secretary/Bookkeeper	\$62,119.00	\$4,807.30	\$40,839.05	\$21,279.95	65.74%
121	PERA	\$11,259.00	\$862.20	\$7,325.85	\$3,933.15	65.07%
122	FICA	\$11,484.00	\$803.33	\$6,884.98	\$4,599.02	59.95%
131	Employer Paid Health	\$31,882.00	\$2,656.80	\$21,254.40	\$10,627.60	66.67%
132	Employer Paid Disability	\$1,296.00	\$116.03	\$928.24	\$367.76	71.62%
133	Employer Paid Dental	\$2,344.00	\$172.00	\$1,404.00	\$940.00	59.90%
134	Employer Paid Life	\$134.00	\$11.20	\$89.60	\$44.40	66.87%
136	Deferred Compensation	\$1,300.00	\$100.00	\$850.00	\$450.00	65.38%
151	Workers Comp Insurance	\$1,352.00	\$0.00	\$1,787.00	-\$435.00	132.17%
152	Health Savings Account Contrib	\$12,000.00	\$0.00	\$9,000.00	\$3,000.00	75.00%
200	Office Supplies	\$1,800.00	\$63.64	\$971.75	\$828.25	53.99%
208	Instruction Fees	\$2,000.00	\$0.00	\$1,023.29	\$976.71	51.16%
210	Operating Supplies	\$1,500.00	\$321.20	\$1,194.19	\$305.81	79.61%
220	Repair/Maint Supply - Equip	\$3,834.00	\$166.66	\$1,431.62	\$2,402.38	37.34%
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$4,000.00	\$252.80	\$1,761.96	\$2,238.04	44.05%
322	Postage	\$1,000.00	\$0.00	\$158.96	\$841.04	15.90%
331	Travel Expenses	\$1,500.00	\$0.00	\$847.00	\$653.00	56.47%
334	Vehicle Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$1,000.00	\$72.25	\$276.25	\$723.75	27.63%
413	Office Equipment Rental/Repair	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues and Subscriptions	\$850.00	\$395.00	\$730.00	\$120.00	85.88%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay	\$3,063.00	\$0.00	\$0.00	\$3,063.00	0.00%
600	Principal	\$794.00	\$66.39	\$461.82	\$332.18	58.16%
610	Interest	\$70.00	\$5.61	\$42.18	\$27.82	60.26%
DEPT 41400 Administration		\$271,981.00	\$18,386.13	\$165,345.01	\$106,635.99	60.79%
DEPT 41410 Elections						
107	Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2017 Budget	AUGUST 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41410 Elections		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41600 Audit/Legal Services						
301	Auditing and Acct g Services	\$28,000.00	\$0.00	\$26,976.99	\$1,023.01	96.35%
304	Legal Fees (Civil)	\$10,000.00	\$450.00	\$3,375.00	\$6,625.00	33.75%
307	Legal Fees (Labor)	\$7,000.00	\$193.50	\$623.50	\$6,376.50	8.91%
DEPT 41600 Audit/Legal Services		\$45,000.00	\$643.50	\$30,975.49	\$14,024.51	68.83%
DEPT 41910 Planning and Zoning						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
134	Employer Paid Life	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
200	Office Supplies	\$700.00	\$9.24	\$159.73	\$540.27	22.82%
208	Instruction Fees	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
210	Operating Supplies	\$1,500.00	\$30.25	\$207.34	\$1,292.66	13.82%
212	Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
220	Repair/Maint Supply - Equip	\$3,934.00	\$166.67	\$1,345.69	\$2,588.31	34.21%
221	Repair/Maint Vehicles 306	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$2,500.00	\$150.00	\$150.00	\$2,350.00	6.00%
304	Legal Fees (Civil)	\$5,000.00	\$225.00	\$2,880.00	\$2,120.00	57.60%
305	Legal/Eng - Developer/Criminal	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
314	Surveyor	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
320	Communications	\$3,500.00	\$196.79	\$1,395.92	\$2,104.08	39.88%
322	Postage	\$500.00	\$0.00	\$491.89	\$8.11	98.38%
331	Travel Expenses	\$1,000.00	\$0.00	\$68.00	\$932.00	6.80%
332	Travel Expense- P&Z Comm	\$1,500.00	\$32.10	\$2,587.10	-\$1,087.10	172.47%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$2,000.00	\$272.00	\$943.50	\$1,056.50	47.18%
352	Filing Fees	\$1,500.00	\$276.00	\$690.00	\$810.00	46.00%
356	Mapping	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
387	Septic Inspections	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$860.00	\$0.00	\$0.00	\$860.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Enhanced 911	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$2.00	-\$2.00	0.00%
452	Refund	\$500.00	-\$3,475.00	\$0.00	\$500.00	0.00%
470	Consultant Fees	\$205,448.00	\$16,932.00	\$135,456.00	\$69,992.00	65.93%
500	Capital Outlay	\$3,000.00	\$0.00	\$1,996.19	\$1,003.81	66.54%

OBJ	OBJ Descr	2017 Budget	AUGUST 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
600	Principal	\$794.00	\$66.39	\$461.82	\$332.18	58.16%
610	Interest	\$70.00	\$5.61	\$42.18	\$27.82	60.26%
DEPT 41910 Planning and Zoning		\$238,506.00	\$14,887.05	\$148,877.36	\$89,628.64	62.42%
DEPT 41940 General Government						
131	Employer Paid Health	\$1,993.00	\$996.00	\$4,219.58	-\$2,226.58	211.72%
133	Employer Paid Dental	\$138.00	\$55.54	\$373.82	-\$235.82	270.88%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
152	Health Savings Account Contrib	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
210	Operating Supplies	\$2,500.00	\$36.75	\$1,175.46	\$1,324.54	47.02%
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$123.15	-\$123.15	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$65.91	\$1,682.21	\$2,317.79	42.06%
235	Signs	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
254	Concessions - Pop	\$300.00	\$68.33	\$292.64	\$7.36	97.55%
302	Architects Fees	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
303	Engineering Fees	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
316	Security Monitoring	\$800.00	\$372.00	\$240.64	\$559.36	30.08%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$250.00	\$0.00	\$255.00	-\$5.00	102.00%
354	Ordinance Codification	\$5,000.00	\$0.00	\$1,510.90	\$3,489.10	30.22%
360	Insurance	\$26,500.00	\$0.00	\$21,796.00	\$4,704.00	82.25%
381	Electric Utilities	\$14,500.00	\$1,184.00	\$6,686.00	\$7,814.00	46.11%
383	Gas Utilities	\$4,500.00	\$28.53	\$996.66	\$3,503.34	22.15%
384	Refuse/Garbage Disposal	\$500.00	\$50.93	\$372.30	\$127.70	74.46%
385	Sewer Utility	\$600.00	\$90.00	\$360.00	\$240.00	60.00%
389	Generator Expense	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
405	Cleaning Services	\$9,600.00	\$707.50	\$5,660.00	\$3,940.00	58.96%
430	Miscellaneous	\$2,500.00	\$0.00	\$15.00	\$2,485.00	0.60%
433	Dues and Subscriptions	\$3,500.00	\$0.00	\$2,739.40	\$760.60	78.27%
437	Brainerd Lakes Area Dev Corp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
438	Initiative Foundation	\$1,650.00	\$0.00	\$1,650.00	\$0.00	100.00%
439	Emergency Mgmt Expense	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Enhanced 911	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
442	Safety Prog/Equipment	\$10,500.00	\$0.00	\$8,694.95	\$1,805.05	82.81%
443	Sales Tax	\$50.00	\$0.00	\$1.00	\$49.00	2.00%
444	Transportation Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
446	Animal Control	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
449	Cobra Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
451	Health Comm Program Expense	\$20,000.00	\$325.00	\$325.00	\$19,675.00	1.63%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
456	Fireworks	\$14,000.00	\$0.00	\$12,000.00	\$2,000.00	85.71%
460	Fines/Fees Reimburse	\$6,000.00	\$574.11	\$1,225.46	\$4,774.54	20.42%
470	Consultant Fees	\$15,000.00	\$0.00	\$1,818.75	\$13,181.25	12.13%
490	Donations to Civic Org s	\$3,700.00	\$0.00	\$100.00	\$3,600.00	2.70%
493	Pass Thru Donations	\$0.00	\$48,600.00	\$52,659.00	-\$52,659.00	0.00%
500	Capital Outlay	\$36,000.00	\$1,676.00	\$35,439.20	\$560.80	98.44%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$217,805.00	\$0.00	\$0.00	\$217,805.00	0.00%
DEPT 41940 General Government		\$408,436.00	\$54,830.60	\$162,412.12	\$246,023.88	39.76%
DEPT 42110 Police Administration						
100	Wages and Salaries Dept Head	\$79,604.00	\$0.00	\$88,563.90	-\$8,959.90	111.26%
101	Assistant	\$67,347.00	\$6,100.68	\$53,924.69	\$13,422.31	80.07%

OBJ	OBJ Descr	2017 Budget	AUGUST 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
103	Tech 1	\$0.00	\$3,292.66	\$9,464.71	-\$9,464.71	0.00%
108	Tech 3	\$25,000.00	\$1,066.50	\$21,494.91	\$3,505.09	85.98%
110	Tech 4	\$58,753.00	\$4,185.21	\$36,149.01	\$22,603.99	61.53%
112	Tech 5	\$58,681.00	\$4,169.20	\$36,368.26	\$22,312.74	61.98%
113	Tech 6	\$60,031.00	\$4,153.99	\$36,614.18	\$23,416.82	60.99%
121	PERA	\$56,605.00	\$3,720.89	\$35,955.22	\$20,649.78	63.52%
122	FICA	\$5,067.00	\$309.69	\$2,982.02	\$2,084.98	58.85%
131	Employer Paid Health	\$70,142.00	\$5,048.40	\$43,839.60	\$26,302.40	62.50%
132	Employer Paid Disability	\$2,710.00	\$212.23	\$1,781.73	\$928.27	65.75%
133	Employer Paid Dental	\$5,128.00	\$324.48	\$2,885.92	\$2,242.08	56.28%
134	Employer Paid Life	\$336.00	\$28.00	\$212.80	\$123.20	63.33%
136	Deferred Compensation	\$1,300.00	\$50.00	\$700.00	\$600.00	53.85%
140	Unemployment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
151	Workers Comp Insurance	\$16,128.00	\$0.00	\$21,094.00	-\$4,966.00	130.79%
152	Health Savings Account Contrib	\$27,000.00	\$0.00	\$23,250.00	\$3,750.00	86.11%
200	Office Supplies	\$300.00	\$0.00	\$170.91	\$129.09	56.97%
208	Instruction Fees	\$3,500.00	\$200.00	\$2,738.27	\$761.73	78.24%
209	Physicals	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$1,300.00	\$675.36	\$985.59	\$314.41	75.81%
212	Motor Fuels	\$18,000.00	\$1,043.72	\$6,735.53	\$11,264.47	37.42%
214	Auto Expense- Squad 301	\$2,000.00	\$0.00	\$86.03	\$1,913.97	4.30%
216	Auto Expense- Squad 305	\$1,200.00	\$0.00	\$156.44	\$1,043.56	13.04%
217	Auto Expense- Squad 303	\$800.00	\$31.39	\$558.50	\$241.50	69.81%
218	Auto Expense- Squad 302	\$1,200.00	\$253.58	\$501.96	\$698.04	41.83%
219	Auto Expense- Squad 304	\$1,200.00	\$9.82	\$761.42	\$438.58	63.45%
220	Repair/Maint Supply - Equip	\$5,532.00	\$6,380.00	\$9,748.35	-\$4,216.35	176.22%
221	Repair/Maint Vehicles 306	\$0.00	\$71.83	\$837.69	-\$837.69	0.00%
258	Unif Tony/Ted/Gerald/Fire	\$675.00	\$0.00	\$667.38	\$7.62	98.87%
259	Unif Erik/Joe	\$675.00	\$28.96	\$487.50	\$187.50	72.22%
260	Unif Eric & Nate	\$675.00	\$0.00	\$625.36	\$49.64	92.65%
261	Unif Jake/Jon/Leigh	\$675.00	\$2.35	\$655.72	\$19.28	97.14%
262	Unif Tony	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
264	Unif Bobby/Ron	\$675.00	\$28.96	\$572.97	\$102.03	84.88%
265	Unif & P/T Expense	\$500.00	\$0.00	\$496.51	\$3.49	99.30%
281	Tactical Team	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
282	Restitution Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
283	Forfeiture Expenditures	\$1,000.00	\$5,941.35	\$5,964.15	-\$4,964.15	596.42%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$135.00	-\$135.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,800.00	\$280.24	\$1,902.55	\$897.45	67.95%
321	Communications-Cellular	\$5,400.00	\$207.51	\$2,326.40	\$3,073.60	43.08%
322	Postage	\$200.00	\$0.00	\$28.36	\$171.64	14.18%
331	Travel Expenses	\$1,700.00	\$13.26	\$1,280.32	\$419.68	75.31%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$157.25	\$157.25	-\$157.25	0.00%
360	Insurance	\$14,000.00	\$0.00	\$16,284.00	-\$2,284.00	116.31%
413	Office Equipment Rental/Repair	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
430	Miscellaneous	\$200.00	\$0.00	\$276.85	-\$76.85	138.43%
433	Dues and Subscriptions	\$250.00	\$0.00	\$497.24	-\$247.24	198.90%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
458	Undercover Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
460	Fines/Fees Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$10,023.00	\$0.00	\$5,005.48	\$5,017.52	49.94%
550	Capital Outlay - Vehicles	\$49,000.00	\$11,813.53	\$83,009.31	-\$34,009.31	169.41%
600	Principal	\$132.00	\$11.06	\$76.97	\$55.03	58.31%

OBJ	OBJ Descr	2017 Budget	AUGUST 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
610	Interest	\$12.00	\$0.94	\$7.03	\$4.97	58.58%
DEPT 42110	Police Administration	\$659,556.00	\$59,813.04	\$559,017.99	\$100,538.01	84.76%
DEPT 42280	Fire Administration					
100	Wages and Salaries Dept Head	\$6,000.00	\$500.00	\$4,000.00	\$2,000.00	66.67%
101	Assistant	\$1,200.00	\$100.00	\$800.00	\$400.00	66.67%
106	Training	\$2,100.00	\$75.00	\$600.00	\$1,500.00	28.57%
107	Services	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
122	FICA	\$4,536.00	\$51.63	\$413.04	\$4,122.96	9.11%
151	Workers Comp Insurance	\$4,950.00	\$0.00	\$6,395.00	-\$1,445.00	129.19%
200	Office Supplies	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
208	Instruction Fees	\$8,000.00	\$0.00	\$11,556.00	-\$3,556.00	144.45%
209	Physicals	\$500.00	\$0.00	\$1,780.00	-\$1,280.00	356.00%
210	Operating Supplies	\$3,000.00	\$1,668.47	\$2,949.48	\$50.52	98.32%
212	Motor Fuels	\$500.00	\$0.00	\$107.39	\$392.61	21.48%
213	Diesel Fuel	\$2,500.00	\$21.05	\$228.94	\$2,271.06	9.16%
220	Repair/Maint Supply - Equip	\$3,000.00	\$0.00	\$582.40	\$2,417.60	19.41%
221	Repair/Maint Vehicles 306	\$9,000.00	\$4,375.65	\$4,534.86	\$4,465.14	50.39%
222	Tires	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$1,000.00	\$397.99	\$2,127.21	-\$1,127.21	212.72%
233	FIRE PREVENTION	\$2,000.00	\$0.00	\$2,698.10	-\$698.10	134.91%
240	Small Tools and Minor Equip	\$1,500.00	\$160.70	\$833.22	\$666.78	55.55%
258	Unif Tony/Ted/Gerald/Fire	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,500.00	\$226.48	\$1,760.70	\$739.30	70.43%
322	Postage	\$25.00	\$0.00	\$0.00	\$25.00	0.00%
331	Travel Expenses	\$5,000.00	\$0.00	\$2,881.00	\$2,119.00	57.62%
340	Advertising	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$7,000.00	\$0.00	\$6,734.00	\$266.00	96.20%
430	Miscellaneous	\$150.00	\$912.66	\$1,121.16	-\$971.16	747.44%
433	Dues and Subscriptions	\$1,200.00	\$0.00	\$1,396.50	-\$196.50	116.38%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
455	House Burn	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
491	FDRA City Contribution	\$21,000.00	\$0.00	\$0.00	\$21,000.00	0.00%
492	FDRA State Aid	\$28,000.00	\$0.00	\$0.00	\$28,000.00	0.00%
500	Capital Outlay	\$162,000.00	\$3,861.00	\$182,864.70	-\$20,864.70	112.88%
550	Capital Outlay - Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42280	Fire Administration	\$329,061.00	\$12,350.63	\$236,363.70	\$92,697.30	71.83%
DEPT 42500	Ambulance Services					
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
306	Ambulance Subsidy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42500	Ambulance Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)					
100	Wages and Salaries Dept Head	\$6,240.00	\$0.00	\$0.00	\$6,240.00	0.00%
103	Tech 1	\$54,410.00	\$3,581.28	\$34,332.86	\$20,077.14	63.10%
104	Tech 2	\$56,181.00	\$3,996.45	\$35,321.02	\$20,859.98	62.87%
105	Part-time	\$0.00	\$0.00	\$1,130.24	-\$1,130.24	0.00%

OBJ	OBJ Descr	2017 Budget	AUGUST 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
108	Tech 3	\$56,181.00	\$3,589.48	\$31,964.42	\$24,216.58	56.90%
121	PERA	\$12,976.00	\$837.55	\$7,706.16	\$5,269.84	59.39%
122	FICA	\$13,235.00	\$749.96	\$7,004.90	\$6,230.10	52.93%
131	Employer Paid Health	\$38,261.00	\$3,188.40	\$25,507.20	\$12,753.80	66.67%
132	Employer Paid Disability	\$1,089.00	\$99.83	\$798.64	\$290.36	73.34%
133	Employer Paid Dental	\$2,785.00	\$205.24	\$1,713.17	\$1,071.83	61.51%
134	Employer Paid Life	\$202.00	\$16.80	\$137.00	\$65.00	67.82%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$16,117.00	\$0.00	\$22,868.00	-\$6,751.00	141.89%
152	Health Savings Account Contrib	\$15,000.00	\$0.00	\$11,250.00	\$3,750.00	75.00%
200	Office Supplies	\$450.00	\$0.00	\$294.97	\$155.03	65.55%
208	Instruction Fees	\$1,000.00	\$140.00	\$1,310.00	-\$310.00	131.00%
210	Operating Supplies	\$1,200.00	\$228.05	\$502.64	\$697.36	41.89%
212	Motor Fuels	\$8,000.00	\$373.53	\$2,350.82	\$5,649.18	29.39%
213	Diesel Fuel	\$15,000.00	\$393.13	\$4,370.91	\$10,629.09	29.14%
215	Shop Supplies	\$2,750.00	\$92.52	\$580.27	\$2,169.73	21.10%
220	Repair/Maint Supply - Equip	\$18,000.00	-\$9,943.48	\$8,495.81	\$9,504.19	47.20%
221	Repair/Maint Vehicles 306	\$15,000.00	\$6,981.84	\$28,037.42	-\$13,037.42	186.92%
222	Tires	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,500.00	\$4,642.78	\$7,728.71	-\$3,228.71	171.75%
224	Street Maint Materials	\$20,000.00	\$3,323.60	\$23,993.06	-\$3,993.06	119.97%
225	New Roads Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
226	Bridge Materials	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
228	Street Lighting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
232	Striping	\$8,000.00	\$16,555.00	\$16,555.00	-\$8,555.00	206.94%
235	Signs	\$3,000.00	\$391.90	\$733.74	\$2,266.26	24.46%
240	Small Tools and Minor Equip	\$2,500.00	\$453.03	\$2,956.71	-\$456.71	118.27%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
259	Unif Erik/Joe	\$300.00	\$0.00	\$154.99	\$145.01	51.66%
260	Unif Eric & Nate	\$300.00	\$0.00	\$300.00	\$0.00	100.00%
261	Unif Jake/Jon/Leigh	\$300.00	\$0.00	\$159.99	\$140.01	53.33%
303	Engineering Fees	\$25,000.00	\$0.00	\$2,560.10	\$22,439.90	10.24%
304	Legal Fees (Civil)	\$1,000.00	\$0.00	\$225.00	\$775.00	22.50%
314	Surveyor	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
316	Security Monitoring	\$200.00	\$0.00	\$98.70	\$101.30	49.35%
320	Communications	\$1,600.00	\$108.73	\$756.16	\$843.84	47.26%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
331	Travel Expenses	\$1,000.00	\$0.00	\$532.20	\$467.80	53.22%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
360	Insurance	\$27,000.00	\$0.00	\$12,377.00	\$14,623.00	45.84%
381	Electric Utilities	\$14,000.00	\$645.58	\$7,345.90	\$6,654.10	52.47%
383	Gas Utilities	\$6,000.00	\$63.40	\$1,044.94	\$4,955.06	17.42%
384	Refuse/Garbage Disposal	\$1,000.00	\$76.33	\$998.38	\$1.62	99.84%
385	Sewer Utility	\$400.00	\$21.15	\$338.40	\$61.60	84.60%
405	Cleaning Services	\$3,700.00	\$176.25	\$1,410.00	\$2,290.00	38.11%
413	Office Equipment Rental/Repair	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
415	Equipment Rental	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
430	Miscellaneous	\$1,000.00	\$0.00	\$1,394.90	-\$394.90	139.49%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
442	Safety Prog/Equipment	\$1,000.00	\$67.56	\$2,180.46	-\$1,180.46	218.05%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
454	Joint Facility County Expense	\$45,000.00	\$1,596.50	\$17,989.81	\$27,010.19	39.98%

OBJ	OBJ Descr	2017 Budget	AUGUST 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
500	Capital Outlay	\$65,000.00	\$0.00	\$12,995.60	\$52,004.40	19.99%
550	Capital Outlay - Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
581	Capital Outlay -Seal Coat	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
582	Capital Outlay - Crackfill	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
583	Capital Outlay - Overlays	\$1,826,500.00	\$46,597.06	\$189,874.00	\$1,636,626.00	10.40%
584	Capital Outlay - Road Const	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$2,471,927.00	\$89,249.45	\$530,380.20	\$1,941,546.80	21.46%
DEPT 43100 Cemetery						
210	Operating Supplies	\$940.00	\$28.47	\$28.47	\$911.53	3.03%
220	Repair/Maint Supply - Equip	\$250.00	\$0.00	\$1,065.69	-\$815.69	426.28%
360	Insurance	\$60.00	\$0.00	\$66.00	-\$6.00	110.00%
381	Electric Utilities	\$350.00	\$28.49	\$98.11	\$251.89	28.03%
430	Miscellaneous	\$400.00	\$0.00	\$762.91	-\$362.91	190.73%
452	Refund	\$0.00	\$150.00	\$925.00	-\$925.00	0.00%
500	Capital Outlay	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 Cemetery		\$3,000.00	\$206.96	\$2,946.18	\$53.82	98.21%
DEPT 45100 Park and Recreation (GENERAL)						
100	Wages and Salaries Dept Head	\$70,732.00	\$5,451.06	\$46,883.37	\$23,848.63	66.28%
101	Assistant	\$28,806.00	\$2,324.90	\$19,173.21	\$9,632.79	66.56%
103	Tech 1	\$26,408.00	\$2,554.73	\$7,874.93	\$18,533.07	29.82%
104	Tech 2	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
105	Part-time	\$43,680.00	\$2,957.00	\$22,489.77	\$21,190.23	51.49%
108	Tech 3	\$33,010.00	\$2,615.20	\$21,673.50	\$11,336.50	65.66%
121	PERA	\$15,198.00	\$970.94	\$7,135.19	\$8,062.81	46.95%
122	FICA	\$15,884.00	\$1,163.78	\$8,580.27	\$7,303.73	54.02%
131	Employer Paid Health	\$22,320.00	\$1,328.40	\$10,627.20	\$11,692.80	47.61%
132	Employer Paid Disability	\$1,452.00	\$104.29	\$802.10	\$649.90	55.24%
133	Employer Paid Dental	\$3,956.00	\$344.00	\$2,238.27	\$1,717.73	56.58%
134	Employer Paid Life	\$336.00	\$22.40	\$137.40	\$198.60	40.89%
136	Deferred Compensation	\$650.00	\$50.00	\$425.00	\$225.00	65.38%
140	Unemployment	\$0.00	\$0.00	\$338.00	-\$338.00	0.00%
151	Workers Comp Insurance	\$9,691.00	\$0.00	\$12,323.00	-\$2,632.00	127.16%
152	Health Savings Account Contrib	\$9,000.00	\$0.00	\$7,500.00	\$1,500.00	83.33%
200	Office Supplies	\$200.00	\$52.44	\$259.70	-\$59.70	129.85%
208	Instruction Fees	\$500.00	\$0.00	\$197.00	\$303.00	39.40%
210	Operating Supplies	\$3,200.00	\$0.00	\$744.37	\$2,455.63	23.26%
212	Motor Fuels	\$2,000.00	\$244.35	\$1,080.74	\$919.26	54.04%
213	Diesel Fuel	\$1,500.00	\$121.96	\$261.07	\$1,238.93	17.40%
220	Repair/Maint Supply - Equip	\$3,000.00	\$2,921.66	\$5,479.16	-\$2,479.16	182.64%
221	Repair/Maint Vehicles 306	\$2,000.00	\$708.76	\$1,006.93	\$993.07	50.35%
223	Bldg Repair Suppl/Maintenance	\$15,000.00	\$1,084.90	\$8,130.98	\$6,869.02	54.21%
231	Chemicals	\$5,000.00	\$0.00	\$1,080.00	\$3,920.00	21.60%
235	Signs	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
254	Concessions - Pop	\$300.00	\$0.00	\$107.11	\$192.89	35.70%
255	Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif Tony/Ted/Gerald/Fire	\$300.00	\$0.00	\$0.00	\$300.00	0.00%

OBJ	OBJ Descr	2017 Budget	AUGUST 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
261	Unif Jake/Jon/Leigh	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
264	Unif Bobby/Ron	\$300.00	\$104.40	\$300.00	\$0.00	100.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$887.65	-\$637.65	355.06%
308	Instructors Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
309	Tennis	\$1,600.00	\$37.82	\$1,080.92	\$519.08	67.56%
310	Program Supplies	\$1,000.00	\$41.52	\$955.11	\$44.89	95.51%
311	Softball/Baseball	\$1,000.00	\$0.00	\$138.74	\$861.26	13.87%
312	Aerobic Instruction	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	Warm House/Garage Exp	\$1,000.00	\$133.10	\$496.35	\$503.65	49.64%
316	Security Monitoring	\$1,200.00	\$0.00	\$347.88	\$852.12	28.99%
317	Soccer/Skating	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
318	Garage (North)	\$3,000.00	\$78.00	\$900.48	\$2,099.52	30.02%
319	Donation Expenditures	\$0.00	\$1,700.00	\$1,700.00	-\$1,700.00	0.00%
320	Communications	\$3,500.00	\$361.28	\$2,534.75	\$965.25	72.42%
322	Postage	\$150.00	\$0.00	\$34.89	\$115.11	23.26%
323	Garage (East)	\$800.00	\$3.46	\$794.85	\$5.15	99.36%
324	Disc Golf Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
331	Travel Expenses	\$700.00	\$45.21	\$690.53	\$9.47	98.65%
335	Background Checks	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
340	Advertising	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$15,000.00	\$0.00	\$11,665.00	\$3,335.00	77.77%
381	Electric Utilities	\$13,000.00	\$1,886.47	\$9,079.65	\$3,920.35	69.84%
383	Gas Utilities	\$7,500.00	\$106.40	\$2,497.28	\$5,002.72	33.30%
384	Refuse/Garbage Disposal	\$800.00	\$71.90	\$503.22	\$296.78	62.90%
403	Improvements Other Than Bldgs	\$3,800.00	\$0.00	\$0.00	\$3,800.00	0.00%
413	Office Equipment Rental/Repair	\$700.00	\$0.00	\$0.00	\$700.00	0.00%
415	Equipment Rental	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$800.00	\$480.00	\$495.00	\$305.00	61.88%
433	Dues and Subscriptions	\$500.00	\$0.00	\$220.00	\$280.00	44.00%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$27.58	\$1,472.42	1.84%
443	Sales Tax	\$1,600.00	\$316.00	\$1,836.00	-\$236.00	114.75%
445	Sr Meals Expense	\$400.00	\$492.36	\$492.36	-\$92.36	123.09%
448	Weight Room Ins Reimbur	\$150.00	\$11.00	\$80.75	\$69.25	53.83%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
453	80 Acre Development Expense	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
457	Weight Room Expenses	\$2,000.00	\$87.00	\$1,183.44	\$816.56	59.17%
459	PAL Foundation Expenditures	\$3,000.00	\$6,427.74	\$9,740.60	-\$6,740.60	324.69%
461	Silver Sneakers	\$6,300.00	\$720.00	\$4,968.00	\$1,332.00	78.86%
481	Park Master Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$60,000.00	\$0.00	\$25,506.57	\$34,493.43	42.51%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
553	Capital Outlay - Other	\$0.00	\$350.00	\$4,815.50	-\$4,815.50	0.00%
557	Capital Outlay - Tennis Courts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$1,250.00	\$104.14	\$728.98	\$521.02	58.32%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45100 Park and Recreation (GENERA		\$456,523.00	\$38,578.57	\$271,250.35	\$185,272.65	59.42%
DEPT 45500 Library						
101	Assistant	\$31,616.00	\$2,478.00	\$21,015.40	\$10,600.60	66.47%
121	PERA	\$2,371.00	\$185.85	\$1,576.15	\$794.85	66.48%
122	FICA	\$2,419.00	\$162.52	\$1,391.04	\$1,027.96	57.50%
131	Employer Paid Health	\$15,941.00	\$1,328.40	\$10,627.20	\$5,313.80	66.67%

OBJ	OBJ Descr	2017 Budget	AUGUST 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
132	Employer Paid Disability	\$260.00	\$24.05	\$192.40	\$67.60	74.00%
133	Employer Paid Dental	\$1,172.00	\$86.00	\$702.00	\$470.00	59.90%
134	Employer Paid Life	\$67.00	\$5.60	\$44.80	\$22.20	66.87%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$1,500.00	\$4,500.00	25.00%
201	Library Operating Supplies	\$2,000.00	\$0.00	\$1,707.84	\$292.16	85.39%
202	Library Subscriptions	\$500.00	\$0.00	\$430.04	\$69.96	86.01%
203	Library Books	\$500.00	\$176.66	\$5,384.70	-\$4,884.70	1076.94%
204	Children s Program Expense	\$150.00	\$0.00	\$27.21	\$122.79	18.14%
205	Library Luncheon Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
206	Book Sale Expenses	\$0.00	\$0.00	\$353.20	-\$353.20	0.00%
207	Golf Fundraiser Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,000.00	\$60.34	\$413.43	\$586.57	41.34%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$1,000.00	\$0.00	\$299.40	\$700.60	29.94%
443	Sales Tax	\$0.00	\$118.00	\$223.00	-\$223.00	0.00%
452	Refund	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
459	PAL Foundation Expenditures	\$250.00	\$679.76	\$2,270.53	-\$2,020.53	908.21%
500	Capital Outlay	\$3,063.00	\$0.00	\$1,528.14	\$1,534.86	49.89%
600	Principal	\$1,250.00	\$104.14	\$728.98	\$521.02	58.32%
DEPT 45500 Library		\$70,359.00	\$5,409.32	\$50,415.46	\$19,943.54	71.65%
DEPT 47007 2003 Series A Disposal						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$450.00	-\$450.00	0.00%
DEPT 47013 Bond Disclosure		\$0.00	\$0.00	\$450.00	-\$450.00	0.00%
DEPT 47014 2012 Series A						
600	Principal	\$185,000.00	\$0.00	\$185,000.00	\$0.00	100.00%
610	Interest	\$31,155.00	\$0.00	\$27,202.50	\$3,952.50	87.31%
620	Fiscal Agent s Fees	\$300.00	\$0.00	\$253.00	\$47.00	84.33%
DEPT 47014 2012 Series A		\$216,455.00	\$0.00	\$212,455.50	\$3,999.50	98.15%
DEPT 47015 47015 Series 2015B						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47015 47015 Series 2015B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 48000 Recycling						
384	Refuse/Garbage Disposal	\$32,340.00	\$2,433.00	\$19,516.36	\$12,823.64	60.35%
388	Recycling Expenses	\$100.00	\$100.00	\$236.00	-\$136.00	236.00%
430	Miscellaneous	\$2,340.00	\$262.00	\$2,096.00	\$244.00	89.57%
DEPT 48000 Recycling		\$34,780.00	\$2,795.00	\$21,848.36	\$12,931.64	62.82%
FUND 101 GENERAL FUND		\$5,238,587.00	\$299,314.04	\$2,412,710.09	\$2,825,876.91	46.06%
FUND 301 DEBT SERVICE FUND						
DEPT 47000 Emer Svcs Ctr Refunding 2004						
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2017 Budget	AUGUST 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
602	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000	Emer Svcs Ctr Refunding 200	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001	Community Ctr Refunding 2002					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001	Community Ctr Refunding 200	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002	G.O. Improve-Wilderness					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002	G.O. Improve-Wilderness	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003	1999 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003	1999 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004	1999 Series B Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004	1999 Series B Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005	2001 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005	2001 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006	2002 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006	2002 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010	2004 Series A					

OBJ	OBJ Descr	2017 Budget	AUGUST 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010 2004 Series A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
621	Continung Disclosure Expene	\$2,400.00	\$0.00	\$0.00	\$2,400.00	0.00%
DEPT 47013 Bond Disclosure		\$2,400.00	\$0.00	\$0.00	\$2,400.00	0.00%
DEPT 47014 2012 Series A						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47014 2012 Series A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47015 47015 Series 2015B						
600	Principal	\$136,000.00	\$0.00	\$0.00	\$136,000.00	0.00%
610	Interest	\$11,220.00	\$0.00	\$5,610.00	\$5,610.00	50.00%
620	Fiscal Agent s Fees	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
DEPT 47015 47015 Series 2015B		\$147,520.00	\$0.00	\$5,610.00	\$141,910.00	3.80%
FUND 301 DEBT SERVICE FUND		\$149,920.00	\$0.00	\$5,610.00	\$144,310.00	3.74%
FUND 401 GENERAL CAPITAL PROJECTS						
DEPT 44000 Capital Projects						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 44000 Capital Projects		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert						
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401 GENERAL CAPITAL PROJECTS		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
DEPT 46000 Tax Increment Financing						
351	Legal Notices Publishing	\$650.00	\$0.00	\$63.75	\$586.25	9.81%
640	Tax Increment 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
641	Tax Increment 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
642	Tax Increment 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2017 Budget	AUGUST 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
643	Tax Increment 6	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
644	Tax Increment 7 - Stone #1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
645	Tax Increment 8 - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
646	TaxIncrement 9-C&J Dev	\$0.00	\$0.00	\$6,372.96	-\$6,372.96	0.00%
650	Administrative Costs	\$650.00	\$0.00	\$100.00	\$550.00	15.38%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46000 Tax Increment Financing		\$1,300.00	\$0.00	\$6,536.71	-\$5,236.71	502.82%
DEPT 46001 TIF 1-9 MidWest Asst Living						
646	TaxIncrement 9-C&J Dev	\$10,200.00	\$0.00	\$0.00	\$10,200.00	0.00%
DEPT 46001 TIF 1-9 MidWest Asst Living		\$10,200.00	\$0.00	\$0.00	\$10,200.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJEC		\$11,500.00	\$0.00	\$6,536.71	\$4,963.29	56.84%
FUND 410 MARODA DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410 MARODA DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
DEPT 43000 Public Works (GENERAL)						
226	Bridge Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT						
DEPT 43000 Public Works (GENERAL)						

OBJ	OBJ Descr	2017 Budget	AUGUST 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						
DEPT 45500 Library						
302	Architects Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45500 Library		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
DEPT 43200 Sewer						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
DEPT 41940 General Government						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940 General Government		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
493	Pass Thru Donations	\$0.00	\$265.86	\$1,113.86	-\$1,113.86	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$0.00	\$265.86	\$1,113.86	-\$1,113.86	0.00%

OBJ	OBJ Descr	2017 Budget	AUGUST 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
DEPT 47000 Emer Svcs Ctr Refunding 2004						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$12,500.00	\$0.00	\$3,720.00	\$8,780.00	29.76%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$12,500.00	\$0.00	\$3,720.00	\$8,780.00	29.76%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$12,500.00	\$265.86	\$4,833.86	\$7,666.14	38.67%
FUND 503 EDA (REVOLVING LOAN)						
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$447,873.11	-\$447,873.11	0.00%
447	Loan Disbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$0.00	\$0.00	\$447,873.11	-\$447,873.11	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$0.00	\$0.00	\$447,873.11	-\$447,873.11	0.00%
FUND 601 SEWER OPERATING FUND						
DEPT 43200 Sewer						
100	Wages and Salaries Dept Head	\$71,540.00	\$5,883.82	\$59,527.33	\$12,012.67	83.21%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$5,366.00	\$441.28	\$3,750.28	\$1,615.72	69.89%
122	FICA	\$5,473.00	\$404.83	\$3,470.62	\$2,002.38	63.41%
131	Employer Paid Health	\$15,941.00	\$1,328.40	\$10,627.20	\$5,313.80	66.67%
132	Employer Paid Disability	\$663.00	\$59.87	\$478.96	\$184.04	72.24%
133	Employer Paid Dental	\$1,172.00	\$86.00	\$702.00	\$470.00	59.90%
134	Employer Paid Life	\$67.00	\$5.60	\$44.80	\$22.20	66.87%
136	Deferred Compensation	\$650.00	\$50.00	\$425.00	\$225.00	65.38%
151	Workers Comp Insurance	\$3,891.00	\$0.00	\$4,788.00	-\$897.00	123.05%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$6,000.00	\$0.00	100.00%
200	Office Supplies	\$250.00	\$0.00	\$552.16	-\$302.16	220.86%
208	Instruction Fees	\$2,000.00	\$400.00	\$1,790.00	\$210.00	89.50%
210	Operating Supplies	\$1,500.00	\$505.08	\$949.77	\$550.23	63.32%
212	Motor Fuels	\$2,000.00	\$0.00	\$357.33	\$1,642.67	17.87%
213	Diesel Fuel	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
220	Repair/Maint Supply - Equip	\$7,000.00	\$525.79	\$11,240.84	-\$4,240.84	160.58%
221	Repair/Maint Vehicles 306	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
222	Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$1,500.00	\$5,287.47	\$6,396.28	-\$4,896.28	426.42%
229	Oper/Maint - Lift Station	\$12,000.00	\$3,050.52	\$6,248.35	\$5,751.65	52.07%
230	Repair/Maint - Collection Syst	\$7,000.00	\$0.00	\$3,101.76	\$3,898.24	44.31%
231	Chemicals	\$10,000.00	\$3,728.06	\$14,606.00	-\$4,606.00	146.06%
258	Unif Tony/Ted/Gerald/Fire	\$300.00	\$0.00	\$128.95	\$171.05	42.98%
303	Engineering Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$75.00	\$175.00	30.00%

OBJ	OBJ Descr	2017 Budget	AUGUST 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
320	Communications	\$600.00	\$152.44	\$656.00	-\$56.00	109.33%
321	Communications-Cellular	\$1,400.00	\$118.28	\$828.52	\$571.48	59.18%
322	Postage	\$800.00	\$0.00	\$715.98	\$84.02	89.50%
331	Travel Expenses	\$2,000.00	\$0.00	\$1,848.27	\$151.73	92.41%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$200.00	\$0.00	\$124.66	\$75.34	62.33%
360	Insurance	\$7,500.00	\$0.00	\$8,108.00	-\$608.00	108.11%
381	Electric Utilities	\$26,000.00	\$2,495.36	\$16,567.51	\$9,432.49	63.72%
383	Gas Utilities	\$3,000.00	\$26.52	\$967.70	\$2,032.30	32.26%
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
406	Lab Testing	\$10,000.00	\$1,234.04	\$9,231.99	\$768.01	92.32%
407	Sludge Disposal	\$12,000.00	\$0.00	\$15,660.00	-\$3,660.00	130.50%
420	Depreciation Expense	\$200,000.00	\$0.00	\$0.00	\$200,000.00	0.00%
430	Miscellaneous	\$100.00	\$25.00	\$51.47	\$48.53	51.47%
433	Dues and Subscriptions	\$300.00	\$0.00	\$275.00	\$25.00	91.67%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$96.98	\$1,403.02	6.47%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
450	Permits	\$200.00	\$0.00	\$1,450.00	-\$1,250.00	725.00%
452	Refund	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay	\$232,402.00	\$1,577.34	\$88,231.48	\$144,170.52	37.97%
553	Capital Outlay - Other	\$0.00	\$16,196.12	\$27,586.75	-\$27,586.75	0.00%
554	Capital Outlay - Ox Ditch Bldg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
555	Capital Outlay - Sewer Biosol	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
556	Capital Outlay - Sewer Exten	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$656,865.00	\$43,581.82	\$307,660.94	\$349,204.06	46.84%
FUND 601 SEWER OPERATING FUND		\$656,865.00	\$43,581.82	\$307,660.94	\$349,204.06	46.84%
FUND 614 TELEPHONE AND CABLE FUND						
DEPT 49000 Miscellaneous (GENERAL)						
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
630	Loss on Bond Defeasance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49000 Miscellaneous (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614 TELEPHONE AND CABLE FUND		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUND						
DEPT 43200 Sewer						
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$175,000.00	\$0.00	\$175,000.00	\$0.00	100.00%
610	Interest	\$27,106.00	\$0.00	\$31,155.00	-\$4,049.00	114.94%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$750.00	\$0.00	\$242.00	\$508.00	32.27%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$202,856.00	\$0.00	\$206,397.00	-\$3,541.00	101.75%

OBJ	OBJ Descr	2017 Budget	AUGUST 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
DEPT 47008 2003 Series B Sewer						
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUN		\$202,856.00	\$0.00	\$206,397.00	-\$3,541.00	101.75%
FUND 652 WASTEWATER MGMT DISTRICT						
DEPT 41910 Planning and Zoning						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 Planning and Zoning		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 652 WASTEWATER MGMT DISTRICT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$6,272,228.00	\$343,161.72	\$3,391,621.71	\$2,880,606.29	54.07%

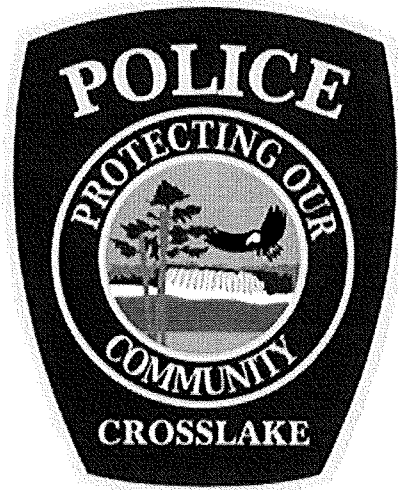
B.L.

City of Crosslake - Preliminary 08/31/2017 Preliminary Budget to Actual Analysis (Remove Debt Service, Capital Outlay and Operating Transfers)					
Description	2017 Budget	31-Aug	2017 YTD Amount	2017 YTD Balance	2017 %YTD Budget
Total Expense (From Month End Report For August 31, 2017)	\$ 6,272,228	\$ 343,162	\$ 3,391,622	\$ 2,880,606	54.07%
Adjustments:					
<u>Less: All DS Issues</u>					
(101-41400-600) Administration: Copier Lease	(864)	(72)	(504)	(360)	58.33%
(101-41910-600) Planning and Zoning: Copier Lease	(864)	(72)	(504)	(360)	58.33%
(101-42110-600) Police: Copier Lease	(144)	(12)	(84)	(60)	58.33%
(101-45100-600) Parks and Rec.: Copier Lease	(1,250)	(104)	(729)	(521)	58.32%
(101-45500-600) Library: Copier Lease	(1,250)	(104)	(729)	(521)	58.32%
(101-47014-600) 2012 Series A - Principal	(185,000)	0	(185,000)	0	100.00%
(101-47014-610) 2012 Series A - Interest	(31,155)	0	(27,203)	(3,953)	87.31%
(101-47014-620) 2012 Series A - Fiscal Agent Fees	(300)	0	(703)	403	0.0%
(301-47015-600) 2015 Series B - Principal	(136,000)	0	0	(136,000)	0.00%
(301-47015-610) 2015 Series B - Interest	(11,220)	0	(5,610)	(5,610)	50.00%
(301-47015-620) 2015 Series B - Fiscal Agent Fees	(300)	0	0	(300)	0.00%
(301-47013-440/621) Fiscal Agent Fees	(2,400)	0	0	(2,400)	0.00%
(651-47007-600) 2012 Series A Disposal - Prin.. (Reported on B/S)	(175,000)	0	(175,000)	0	100.00%
(651-47007-610) 2012 Series A Disposal -Interest	(27,105)	0	(31,155)	4,050	114.94%
(651-47007-620) 2012 Series A Disposal - Fiscal Agent Fees	(750)	0	(242)	(508)	32.27%
<u>Total Debt Service</u>	<u>(573,602)</u>	<u>(364)</u>	<u>(427,462)</u>	<u>(146,140)</u>	<u>74.52%</u>
<u>Less - All Capital Outlay Accounts:</u>					
(101-41400-500) Administration	(3,063)	0	0	(3,063)	0.00%
(101-41910-500) Planning and Zoning	(3,000)	0	(1,996)	(1,004)	66.54%
(101-41940-500) General Government Capital Outlay	(36,000)	(1,676)	(35,439)	(561)	98.44%
(101-42110-500) Police Administration Capital Outlay	(10,023)	0	(5,005)	(5,018)	49.94%
(101-42110-550) Police Administration Capital Outlay - Vehicles	(49,000)	(11,814)	(83,009)	34,009	169.41%
(101-42280-500) Fire Administration - Capital Outlay	(162,000)	(3,861)	(182,865)	20,865	112.88%
(101-42280-550) Fire Administration - Capital Outlay - Vehicles	0	0	0	0	0.00%
(101-43000-500) Public Works - Capital Outlay	(1,941,500)	(46,597)	(202,870)	(1,738,630)	10.45%
(101-43100-500) Cemetery - Capital Outlay	(1,000)	0	0	(1,000)	0.00%
(101-45100-500) Parks and Recreation - Capital Outlay	(60,000)	(350)	(30,322)	(29,678)	50.54%
(101-45500-500) Library	(3,063)	0	(1,528)	(1,535)	0.00%
(601-43200-500) Sewer - Capital Outlay	(232,402)	(17,773)	(115,818)	(116,584)	49.84%
<u>Total Capital Outlay</u>	<u>(2,501,051)</u>	<u>(82,071)</u>	<u>(658,853)</u>	<u>(1,842,198)</u>	<u>26.34%</u>
<u>Less: Other Items:</u>					
Transfer Revolving Loan Program to Crow Wing Cooperative	0	0	(447,873)	447,873	0%
Operating Transfers from General Fund to Sewer Fund)	(217,805)	0	0	(217,805)	0%
<u>Total Operating Transfers Between Funds</u>	<u>(217,805)</u>	<u>0</u>	<u>(447,873)</u>	<u>230,068</u>	<u>0%</u>
<u>Less: Depreciation/Amortization</u>					
(601) Depreciation	(200,000)	0	0	(200,000)	0.00%
Adjusted Expenditures	\$ 2,779,770	\$ 260,726	\$ 1,857,433	\$ 922,337	66.82%
Linear Assumption (8 Month/12 Months) = 66.67%					
	66.67%	\$ 4,181,485			0.15%

City of Crosslake
August 31, 2017

Depository	Percent of Total Bank Balance	Amount of Collateral Required (110% of Deposits Requiring Collateral)				Market Value of Collateral Provided	Sufficient (Insufficient) Collateral Coverage	Collateral Description	Expiration Date
		Bank Balance	Less: Insurance FDIC/NCUA	Deposits Requiring Collateral	Deposits Requiring Collateral)				
BlackRidge Bank	64.8%	\$ 517,671	\$ 250,000	\$ 267,671	\$ 294,438	\$ 1,000,000	\$ 705,562	Letter of Credit 4072-192	2/27/2018
Frandsen Bank and Trust	35.2%	\$ 281,247	\$ 250,000	\$ 31,247	\$ 34,372	\$ 1,348,436	\$ 1,314,064	3132J4FG9 FHLMC POOL G30866, 4.00	4/1/2034
Totals	100.0%	\$ 798,918		\$ 298,918	\$ 328,810	\$ 2,348,436	\$ 2,019,626		

B. 7.



CROSSLAKE POLICE DEPARTMENT

MONTHLY REPORT

August

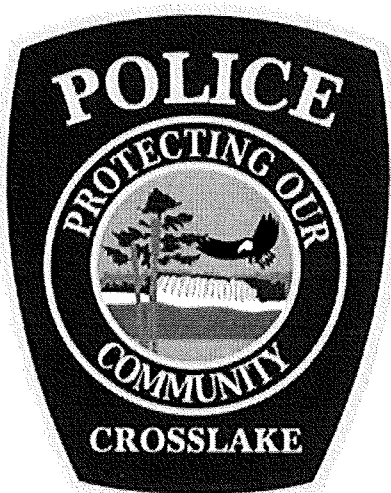
2017

Crosslake Police Department
Monthly Report
August 2017

911 Hangup	1
Agency Assist	31
Alarm	14
Animal Complaint	3
Burglary In Prog	1
Burning Complaint	1
Civil Problem	3
Compliance Check	1
Damage To Property	2
Disturbance	2
Domestic	2
Driving Complaint	5
Ems	20
Escort	1
Fight	1
Fireworks	1
Found Property	5
Gun Permits	3
Hazard In Road	1
Housewatch	1
Indecent Conduct	1
Information	1
Motorist Assist	1
Noise Complaint	4
Property Damage Acc	2
Public Assist	5
Scam/Con	1
Shooting Complaint	1
Suspicious Activity	3
Suspicious Person	1
Suspicious Vehicle	1

Theft	1
Traffic Arrest	3
Traffic Citations	4
Traffic Warnings	70
Warrant CWC	1
Warrant Service	1
Welfare Check	2
Total	202

B.9.



CROSSLAKE POLICE DEPARTMENT

MISSION TOWNSHIP MONTHLY REPORT

August

2017

**Crosslake Police Department
Mission Township Monthly Report
August 2017**

Agency Assist	1
Alarm	1
Animal Complaint	1
Burglary	1
Driving Complaint	3
Ems	1
Motorist Assist	4
Suspicious Activity	1
Suspicious Vehicle	2
Theft	1
Traffic Arrest	2
Traffic Citations	8
Traffic Warnings	43
Total	69



Crosslake Fire Department
Date: August 2017

B.
10.

Incidents

Description of Incident	Calls	YTD
3 - Rescue & Emergency Medical Services		
311 - Medical Assist - Assist EMS Crew	15	190
300 - Rescue, EMS Incident		1
322 - Motor Vehicle Accident with Injuries		6
324 - Motor Vehicle Accident with No Injuries		1
340 - Search for Lost Person		1
362 - Ice Rescue		
326 - Snowmobile Accident With Injuries		
Total Medical:	15	199
1 - Fire		
111 - Building Fire		3
111 - Building Fire (Mutual Aid)		1
114 - Chimney Fire		
112/118 - Fire Other		2
143 - Grass Fire/Wildland Fire		3
131 - Automobile Fire		
Total Fire:	0	9
4 - Hazardous Condition (No Fire)		
411 - Gasoline or other Flammable Liquid Spill		1
412 - Gas Leak (Natural Gas or LPG)	1	4
444 - Power Line Down/Trees on Road		
Total Hazardous Condition:	1	5
5 - Service Call		
571 - Cover Assignment, Standby		2
561 - Unauthorized Burning		
Total Service Calls:	0	2
6 - Good Intent Call		
611 - Dispatched and Cancelled en route	3	7
600 - Good Intent Call		2
609 - Smoke scare, Odor of smoke		1
Total Good Intent:	3	10
7 - False Alarm & False Call		
743 - Smoke Detector Activation - No Fire	1	10
746 - Carbon Monoxide Detector Activation - No CO		1
731 - Sprinkler Activation due to Malfunction		
Total False Alarms:	1	11

Total Incidents: **20** **236**

**NORTH AMBULANCE
CROSSLAKE**

AUGUST 2017 RUN REPORT

TOTAL CALLOUTS: 66

NIGHT: 25 DAY: 41

No Loads: 10
Cancels: 08
Fire Standbys: 00
Police Standbys: 00
Transported Patients: 48

CROSSLAKE: 33 (6 No Load, 4 Cancel)
BREEZY POINT: 15 (1 No Load, 2 Cancel)
IDEAL: 00
MISSION: 00
FIFTY LAKES: 06 (3 No Load, 1 Cancel)
MANHATTAN BEACH: 00
CENTER: 00
TIMOTHY: 00

MUTUAL AID TO:

PINE RIVER: 11
BRAINERD: 01 (1 Cancel)

BLS TRANSFERS: 00
ALS TRANSFERS: 00

ALS INTERCEPTS (ADVANCED LIFE SUPPORT):

BRAINERD: 00
PINE RIVER: 00
AIRCARE: 00

B.12.

MONTHLY PLANNING & ZONING STATISTICS - CROSSLAKE

PERMITS	August-2017	Year-to-Date 2017	August-2016	Year-to-Date 2016
New Construction (Dwellings)	5	22	3	22
Septic - New	3	19	1	16
Septic Upgrades	5	18	2	7
Porch / Deck	6	28	2	24
Additions	5	16	2	15
Landscape Alterations	14	47	2	39
Access. Structures	6	29	7	29
Demo/Move	1	11	1	1
Signs	0	2	0	4
Fences	1	9	0	3
E911 Addresses Assigned	3	21	1	14
Total Permits	49	222	21	174

ENFORCEMENT / COMPLAINTS	Year-to-Date 2017	Year-to-Date Closed	Year-to-Date Open	Year-to-Date % Closed
Enforcement	6	5	1	83.30%

CUSTOMER SERVICE STATISTICS	August-2017	Year-to-Date 2017	August-2016	Year-to-Date 2016
Counter Visits	134	689	102	646
Phone Calls	186	1167	146	1058
Email	61	355	61	390
Total	381	2211	309	2094

Call For Service	8	52	13	61
Shoreland Rapid Assessment Completed (Buffer)	5	17	2	24
Stormwater Plans Submitted	9	43	8	66
Site Visits	47	384	48	418

COMPLIANCE SEPTIC STATISTICS	Year-To-Date Received 2017	Year-To-Date Failed 2017	Year-To-Date Received 2016	Year-To-Date Failed 2016
Septic Compliance Inspections	111	9	101	1
Passing Septic Compliance Percentage		91.9%		99.0%

PUBLIC HEARINGS	August-2017	Year-to-Date 2017	August-2016	Year-to-Date 2016
DRT	2	24	2	24
Variance	2	14	1	10
CUP/IUP	1	5	0	1
Land Use Map Amendments	0	0	1	2
Subdivisions (Metes & Bounds; Preliminary; Final)	3	5	1	7

Consolidations/Lot Line Adjustments	0	1	0	5
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B.13.



STATED MINUTES

City of Crosslake Planning Commission/Board of Adjustment

July 28, 2017
9:00 A.M.

Crosslake City Hall
37028 County Road 66
Crosslake, MN 56442

1. Present: Chair Mark Wessels; Joel Knippel; Mark LaFon; Matt Kuker and Alternate Bill Schiltz; and Council Member Dave Nevin
2. Absent: Aaron Herzog
3. Staff: Chris Pence, Crow Wing County Land Services Manager; Jon Kolstad, Crosslake Land Services Specialist and Cheryl Stuckmayer, Customer Service Specialist
4. 6-23-17 Minutes & Findings – **Motion by Kuker; supported by Knippel to approve the minutes & findings as written. All members voting “Aye”, Motion carried.**
5. Old Business
 - 5.1 None
6. New Business
 - 6.1 Bruce & Donna MacGregor – Variance for lake setback
 - 6.2 Gregory J & Mary P Kuehn – Variance for setbacks to the bluff, and side yard
 - 6.3 Tom & Amy Courneya – Conditional Use Permit for dirt moving
 - 6.4 Wilderness Park Owner’s Association – Conditional Use Permit Amendment
 - 6.5 Crosswoods Development LLC –Preliminary plat
7. Other Business
 - 7.1 Staff Report
8. Open Forum
9. Adjournment

**Bruce & Donna MacGregor
14176000060009**

Wessels requested Kolstad to announce the variance. Kolstad read the variance request, comments received and history of the parcel into the record. Wessels invited MacGregor, the applicant to the podium. MacGregor stated he purchased the parcel in 1998; he gave a history and personal use of the parcel along with his current needs. Wessels opened the public hearing with no response, so the public hearing was closed. Kuker inquired about the cut and fill, elevations, walkout impact and the building envelope. Schiltz questioned the setback request versus the existing setback and shoreline buffer requirements. The July 27, 2017 on-site showed little to nothing of a current buffer. Nevin pointed out that the stormwater plan is a plus and will capture runoff from the walkout type structure. LaFon specified the need to use the building envelope when there is one available per the city ordinance and the DNR requirements. Wessels indicated that the square footage of encroachment to the lake would be less than the existing structure. Wessels asked if any of the commissioners had additional questions for the applicants. Schiltz questioned the existing fire pit location as a possible condition to be moved and/or raised. MacGregor was asked the height of the proposed structure, with his response being approximately a story and a half. Wessels initiate the findings of fact procedure with the board members deliberating and responding to each question.

July 28, 2017 Action:

Motion by Schiltz; supported by Knippel to approve the variance for:

1. Lake setback of 57 feet where 75 feet is required to proposed dwelling
2. Lake setback of 51 feet where 75 is required to proposed deck

To construct:

- 1958 square foot dwelling including overhangs/covered entries
- 715 square foot deck/covered entries

Per the findings of fact as discussed, the on-sites conducted on 7-27-17 and as shown on the certificate of survey received at the Planning & Zoning office dated 6-17-17 for property located at 36560 Tamarack Trail, Crosslake, MN 56442

Conditions:

1. Work with the staff to implement and expand on the submitted stormwater plan
2. Implement a temporary erosion/sediment control during construction
3. Implement and maintain the Shoreline Rapid Assessment results.
4. Fire pit to be moved per city ordinance requirements

Findings: See attached

Members Knippel, Schiltz and Wessels voting “Aye” and Kuker and LaFon voting “Apposed”, three to two, Motion carried.

**Gregory J & Mary P Kuehn
141490410140009**

Wessels requested Kolstad to announce the variance. Kolstad read the variance request, no comments received and history of the parcel into the record. Wessels invited Kuehn, the applicant to the podium. Kuehn explained the parcel history and topography, along with his personal history of the use of the parcel. Kuehn also agreed to construct a 20' crawl space within the bluff setback per the July 27, 2017 on-site discussion. Wessels opened the public hearing with no response, so the public hearing was closed. A discussion was held pertaining to the July 27, 2017 on-site which consisted of the basement versus the impact to the bluff, needed construction equipment, the ability to limit personnel on the top of the bluff during construction, contours of parcel, patio side yard encroachment with applicants agreeing to eliminate that portion, house set into current topography, and the stormwater plan. Wessels requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question. Commissioners discussed tabling the variance request with a possibility of the applicant coming back with a revised proposal.

July 28, 2017 Action:

Motion by Kuker; supported by Schiltz to table the variance for possible revisions to the current bluff setback request.

All members voting "Aye", Motion carried.

Tom & Amy Courneya
1417300000B0009
1417300000C0009
1417300000D0009

Kolstad read the Conditional Use Permit (CUP) request, comments received, history of the parcel and the various government agencies that have input to making a wetland determination. Wessels invited Courneya, the applicant/owner to the podium. Courneya explained the topography of the parcel and how it pertains to the neighboring parcels on each side. A discussion followed pertaining to the allowable maximum dirt moving per cubic yards of 50 in the SIZ2 and 30 in the SIZ1 annually, along with the need to vegetate, control erosion, stabilization, elevation grade to both neighbors, impact on Big Pine Lake and the neighbors. Wessels opened and closed the public hearing due to no response. Kolstad initiate the findings of fact procedure with the board members deliberating and responding to each question.

July 28, 2017 Action:

Motion by LaFon; supported by Knippel to approve a Conditional Use Permit for dirt moving of up to 310 cubic yards in the shore impact zone one and two where 30 and 50 cubic yards are allowed consecutively, at 33179 Big Pine Hollow, Sec 33, City of Crosslake.

Per the findings of fact as discussed, the on-sites conducted on 7-27-17 and as shown on the certificate of survey received at the Planning & Zoning office dated 6-22-17 for property located at 33179 Big Pine Hollow, Crosslake, MN 56442

Conditions:

- 1. Work with the staff to implement and expand on the submitted stormwater plan**
- 2. Implement a temporary erosion/sediment control during the project**
- 3. Stabilize within 21 days**
- 4. Establish vegetation**
- 5. Water-oriented accessory structure (WOAS) to meet the FEMA flood proofing standards and install anchors to secure the structure**

Findings: See attached

All members voting "Aye", Motion carried.

**Wilderness Park Owner's Association
120034100B00009, 120023306000889**

Kolstad read the Conditional Use Permit (CUP) request, comments received, history of the parcel and the July 27, 2017 on-site discussion on what is considered impervious. Wessels departed and Kuker filled the Chairman position. Clemens, Wilderness Park Owner's Association (WPOA) Treasurer, stated that the board has been working on this application for 2 or 3 years and that the board is neutral. Kuker opened the public hearing. Neer, WPOA member, stated the storm shelter was calculated for use/built with the existing park conditions, not the possible additional people with porches. McCluskey, unit #103, indicated the porches would not bring in more people than current conditions already do. Kuker closed the public hearing. LaFon asked for and received clarification on the stormwater plan. Kuker asked Nevin, city council liaison, his opinion with Nevin stating porches are good to help enjoy the outside in comfort and bug free. A discussion was held on existing impervious use, more exterior enjoyment, WPOA member majority approval, park board enforcement, and storm shelter capacity. Kolstad initiate the findings of fact procedure with the board members deliberating and responding to each question.

July 28, 2017 Action:

Motion by LaFon; supported by Knippel to approve the Conditional Use Permit for an amendment to Resolution No. PZ-2007-003 as written, discussed and submitted.

Per the findings of fact as discussed, the on-sites conducted on 7-27-17 and as shown on the Site Plans received at the Planning & Zoning office dated 6-30-16 through 8-26-16 for property located at 15827 Wilderness Trail, Sec. 2 & 3, City of Crosslake

Conditions:

- 1. Porch location/construction for each unit per site plan submitted with application and as written in the amendment**
- 2. No porch to be used as a bedroom/sleeping area**
- 3. No utility services other than legally installed electrical**
- 4. No additional impervious surface to be added**

Findings: See attached

All members voting "Aye", Motion carried.

**Crosswoods Development LLC
1460400090B0009**

Kolstad read the preliminary plat request, comments received, park dedication fee has been waived with requirements, history of the parcel, stormwater management plan/state and the city sewer items into the record. Hidde of Stonemark Surveying and Heggerston of Crosswoods Development LLC stated the Condition Use Permit (CUP) is scheduled for the next month PC/BOA public hearing and listed some of the items that the application includes. Kolstad stated that there is an updated configuration of the multi-family units for the CUP. Kuker opened the public hearing with no one in attendance to respond, therefore the public hearing was closed. Kuker asked if any of the commissioners had additional questions. Kolstad proceeded to initiate the findings of fact procedure with the board members deliberating and responding to each question.

July 28, 2017 Action:

Motion by LaFon; supported by Schiltz to recommend to the Crosslake City Council the approval of the preliminary plat of Common Interest Community No. 1144 A Planned Community Golf View Townhomes At Town Square of parcel 1460400090B0009 consisting of 10 tracts involving 3.17 acres located in Out Lot B, CIC #1034 Crosswoods, at Cty Rd 3 & Swann Dr, Crosslake, MN 56442

Per the findings of fact as discussed, the on-sites conducted on 7-27-17 and shown on the preliminary plat received at the Planning & Zoning office dated 6-21-17

Conditions: None

Findings: See attached

All members voting "Aye", Motion carried.

Other Business:

1. Staff report
 - a. Monthly city council report
 - b. Development Review Team (DRT) monthly meeting(s)
 - c. Minnesota State Accessibility Code pertaining to commercial applications
 - d. August public hearing applications
2. Floodplain items:
 - a. Floodplain city ordinance approved by the city council
 - b. FEMA maps effective 8-15-17
 - c. Mortgages will be effected – flood insurance
 - d. Permit requirements being effected
3. Variance procedure

Open Forum:

1. None

Matters not on the Agenda:

1. There were no matters on the agenda

Motion by LaFon; supported by Knippel to adjourn at 12:44 A.M.

All members voting “Aye”, Motion carried.

Respectfully yours,

Cheryl Stuckmayer

Cheryl Stuckmayer
Customer Service Specialist

B
14.

CITY OF CROSSLAKE
PUBLIC WORKS COMMISSION
MEETING MINUTES
MONDAY, AUGUST 7, 2017
4:00 P.M. – CITY HALL

Pursuant to due notice and call the Public Works Commission held its regular monthly meeting on Monday, August 7, 2017 in City Hall. The meeting was called to order at 4:00 P.M. by Chairman Darrell Shannon with the following members present: Darrell Shannon, Doug Vierzba, Tim Berg, Dale Melberg, John Pribyl and Alternate Mic Tchida. Council Liaison Dave Schrupp was absent. Also in attendance were City Administrator/Treasurer Mike Lyonais, Public Works Director Ted Strand, and Engineer Mike Rardin.

A MOTION WAS MADE BY DALE MELBERG, SECONDED BY DOUG VIERZBA TO APPROVE THE JULY 5, 2017 MEETING MINUTES. AYES: ALL.

Ted Strand presented an updated agreement between the City of Crosslake and Jim Anderson of Crosswoods Development for the maintenance of streets and alleys in Town Square. Ted Strand and Mike Lyonais met with Jim Anderson to discuss the terms of the agreement. Mr. Anderson agreed to dedicate the streets to the public. Some storefronts will face the alleys and the alleys will be named. The sidewalks would not be maintained by the City. A discussion ensued regarding snow plow routes and snow storage. A MOTION WAS MADE BY DOUG VIERZBA AND SECONDED BY JOHN PRIBYL TO RECOMMEND TO THE CITY COUNCIL APPROVAL OF THE EASEMENT AND MAINTENANCE AGREEMENT BETWEEN THE CITY OF CROSSLAKE AND CROSSWOODS DEVELOPMENT, LLC. MOTION CARRIED WITH ALL AYES.

Ted Strand presented the bid tabulation for the Wastewater Treatment Facility Upgrades and reported that the bids came in much higher than anticipated. The engineer's estimate was \$1,400,000. The bids ranged from \$2,227,000 to 2,699,400. Mike Rardin of Bolton & Menk stated that the bids were not submitted by line item; rather they were lump sum bids, so it is difficult to know what sections came in high. Feedback from the bidders included that the electrical and generator quotes were approximately \$500,000 higher than the estimate because the bidders all felt that the existing equipment would need to be replaced. There is also not a strong need for work because the contractors are very busy. Mr. Rardin stated that the Commission and Council may want to consider doing the project in phases to spread the cost out overtime, but that he would not be in favor of that. Mr. Rardin does not suggest that the City re-bid the project. Because they are competitive bids. A lengthy discussion ensued regarding the impact of the cost to the taxpayers. Tim Berg expressed his disappointment with the engineer's estimate. Mike Lyonais reported that if the City bonds for the wastewater treatment facility upgrades, the levy increase over last year would be approximately 6%. Tim Berg suggested looking at other options to running and fixing the sewer plant. Darrell Shannon asked that Ted give the Council the option of increasing staff to manually run the plant so that the project could be postponed three to five years. A MOTION WAS MADE BY JOHN PRIBYL AND SECONDED BY DALE MELBERG TO GIVE THE COUNCIL THREE CHOICES REGARDING THE TREATMENT PLANT UPGRADES: 1.) APPROVE BID AS

PRESENTED. 2.) USE PROCEEDS OF SALE OF CROSSLAKE COMMUNICATIONS TO PAY FOR UPGRADES. 3.) POSTPONE PROJECT BY ADDING STAFF TO MANUALLY RUN PLANT. MOTION CARRIED WITH ALL AYES.

Ted Strand and Mike Lyonais suggested a \$1 increase to sewer usage charges from \$45 to \$46 per month per ERU. Two years ago the Commission and Council approved an increase from \$37 to \$45 which was over 21%. At \$46 per month, the rates barely cover operating costs and do not cover equipment repair/replacement and bond payments. Mike Lyonais stated that any increase will be difficult for the users to accept. A MOTION WAS MADE BY JOHN PRIBYL AND SECONDED BY DOUG VIERZBA TO INCREASE SEWER USAGE RATES FROM \$45 TO \$48 PER MONTH PER ERU EFFECTIVE 1/1/18. MOTION CARRIED WITH ALL AYES.

Ted Strand reviewed the problems of the salt/sand building that is leaning approximately 6.5 inches to the north. It has become structurally unsafe. Replacement cost is estimated at \$500,000. The building is 14 years old. Ted Strand is having Structural of Becker come to give an opinion whether the building can be repaired and what the cost would be. A discussion ensued on factors contributing to the problem and possible fixes.

Ted Strand reported that because of the heavy workload of the Public Works Department, staff has no time to clean the sewer system and seven lift station. Mr. Strand presented a quote from Ritter & Ritter of Aitkin to perform the work. A MOTION WAS MADE BY DALE MELBERG AND SECONDED BY DOUG VIERZBA TO RECOMMEND TO THE CITY COUNCIL THAT RITTER & RITTER BE HIRED TO CLEAN THE SEWER SYSTEM AND SEVEN LIFT STATIONS AT A COST OF \$17,800. MOTION CARRIED WITH ALL AYES.

Ted Strand gave an update on the Dream Island Bridge Project and 2017 Road Projects. Darrell Shannon asked that the Council consider creating a sewer district. Mike Rardin offered to research the topic.

There being no further business at 5:17 P.M., the meeting was adjourned.

Charlene Nelson
City Clerk

**CITY – COUNTY – TOWNSHIP
ROADWAY MAINTENANCE AND CONSTRUCTION COORDINATING MEETING
July 24, 2017, - 6:30 PM – 7:45 PM**

**Joint Maintenance Facility
Crosslake, MN 56442**

NJPA Organization Benefits – NJPA is a public agency, whom provides cooperative purchasing services to participating local municipalities for equipment, products and services. NJPA is located in Staples and serves the five counties of Todd, Wadena, Cass, Crow Wing and Morrison. Some of the benefits of being a NJPA member include purchasing from formal competitively solicited contracts, similar to the State Contract for purchasing. It is a no cost, liability or obligation membership, which offers high quality equipment, products and services from nearly 200 national vendors with over five hundred construction related contracts. Some of their services include training, planning and zoning, information technology, internships and risk management. For more information visit NJPAcoop.org or contact Jon Andres, Regional Membership Specialist at 218-895-4131 or jon.andres@NJPAcoop.org.

Local Option Sales Tax Update

- Anticipated 2.254 million dollars in 2016
- Actual was 3.609 million dollars in 2016
- Anticipate 4.085 million dollars in 2017
- In 2026, the CWC Board will decide to extend the sales tax or end it.
- The Board does have the authority to lower the percentage taxed but cannot increase it.
- The L.O.S.T. is out performing expectations due to a strong economy.
- Unfortunately, State Statute restricts the County from sharing these funds with cities and townships.

Engineering Project Updates

- **Partnerships**
 - Sealcoats – Cass County, City of Jenkins, City of Breezy Point, City of Fifty Lakes, Deerwood Township, Oak Lawn Township & Ideal Township.
 - Pavement Markings – City of Baxter, City of Brainerd, Ideal Township
- Chip sealing - CR 125 & 142, CSAH 36 (CSAH 37 to Fairfield 114), CSAH 3 (Mill Ave. and a one mile segment north of Crosslake)
- Surfacing - CSAH 11, 16, 23, 25, 36, 48, CR 127, 137
- Surfacing – Unorganized Territory (FAD) – Gilbert Lake Road, Smith Road, Sandberg Road, Pine Circle, Blakeman Road, Jean St., Paul St.
- Reclaiming - portions of CR 30
- Reconstruction CSAH 33 and short segment of CR 145
- Annual pavement markings

5 Year Highway Improvement Plan

- The CWC Highway Department 5 Year Highway Improvement Plan is available online at crowing.us
- CR 115 is not in the 5 Year plan, however it has a line item for funding and the County Board has authorized survey and data collection work, to determine the next steps for the road.

Maintenance Project Updates

- **Contract Updates**
 - **Crack Sealing** – 84 miles completed by two different contractors ~\$2350 mile on county roads and 8.5 miles completed by the contractor in FAD Unorganized Territory ~\$1110 mile.
 - **Spot Paver Patching** – approximately 2188 tons on 4 roads (130, 2, 22, 144) ~1 mile, ~\$54 ton, ~\$120,000 mile.
 - **Shouldering** – 20 miles completed using 2250 tons on CR 12, 133, 24, 113 by the contractor, ~ \$2850 mile.
 - **Graveling** – CR 56 & 106 plus FAD roads are complete. ~\$20,100 per mile. These roads are on a five-year cycle.
 - **Dust Control** – 44 miles on county roads and 1.75 miles in the FAD. ~\$2600 per mile
- **Maintenance Plan Update**
 - **Crack Sealing** – 141 miles of sealing has taken place, ~\$2200 mile.
 - **Shouldering** – 20 miles completed ~\$2850 mile. Placement of ~2000 tons of gravel on Cr 3 will take place this fall.
 - **Mowing** - First Cut mowing was complete by July 4; second cut will begin after August 1.
 - **Bridges** - Washing and sealing will take place over the next couple of weeks.
 - **Emergency Call Ins** – 23 after hours call ins for road emergencies so far in 2017.
 - **Misc.** – Trapping of forty-four beavers from County culverts and removal of 115 deer from County roadways so far this year.
 - **Spray Patching** – Two spray-patching machines are out spray patching to reduce ruts, alligator cracking areas and deep cracks.

5 Year Road Plans for Cities and Townships

- Cities and Townships are encouraged to develop a five-year construction and maintenance plan to help identify, plan, partner on projects and budget for their needs.
- The County Highway Department is willing to assist municipalities in developing their plans or offering suggestions for the best practice approach on certain roads.

Local Road Improvement Program (LRIP)

- Solicitations will be coming out in August 2017, with applications due October 2017.
- Available to townships and cities on routes of regional significance (see handout)
- County needs to sponsor local agencies
- Past projects on local roadways include Fawn Lake Road (Breezy Point, Crosslake, Mission Twp., Ideal Twp.), Inglewood Dr. (City of Baxter), Dellwood Dr. (Cities of Brainerd and Baxter), Rosewood St. (City of Jenkins)

Intersection Street Lights

- Cities and Townships can collaborate with the County to improve safety by adding streetlights to intersections.
- Depending on the power company, the County will help with installation and then the municipality will pay for the power, generally \$12 - \$26 per month.

The next City County Township Meeting will be at 6:30 PM, Monday, January 22, 2018 at the Brainerd Highway Complex behind the airport.

CROW WING COUNTY
CITY - COUNTY - TOWNSHIP
ROADWAY MAINTENANCE AND CONSTRUCTION COORDINATION MEETING
July 24, 2017
SIGN IN SHEET

NAME	REPRESENTING	CONTACT INFO (phone and/or email)
Mike Debar	Jenkins Twp	568-7328
Bill Bright	SOLKE	612-6551856
GARY HENDOX	CROSSLAKE	651-528-3195
STEVE REILLY	DEERWOOD	218 820 7211
BILL SAVAGE	JENKINS TWP	218-831-1100
Sharon Lindsey, Con	Jenkins Twp	587-4834
Gom Shalleg	Long Lake	829-2238
Dick Moser	L - L	
Jim Vath	Deerwood Twp	218-684-1214
Midgemonis	Amble	218-692-2688
Sharon Pike	Oak Lawn	Pike@brevinard.net 828-9278
Patty Norwood	Crosslake	patty.norwood@crosslake.net
Mike	Idaol Township	
Ted Strand	City Crosslake	
Jeff Warzahn	CWC	
15 Totals		

B.16.

Crosslake Park/Library Commission Minutes 2:00 P.M. Wednesday, August 23, 2017

Members Present: John Pribyl, Mick Tchida, Sandy Melberg, Jim Talbott, Robb Reed, Don Christner, Margo Jordan and Park & Recreation/Library Director, Jon Henke

Meeting was called to order at 2:03 pm.

I. **Motion: Approve Minutes from July 26, 2017.** John/Sandy Favor: All Opposed: None

II. South Bay Park Update

Council ordered appraisal on process to condemn needed property to move Perkins Road from its existing location to the option of redirecting off Cherry Lane.

III. Dog Park Locations

Jon would like recommendations for the three sites currently being considered for the new dog park. The Parks and Recreation Department will be in charge of overseeing whatever option is chosen.

1) The Canoe Landing on County Road 36 (School Trust Land) Option

Jon entertained questions on this location. Canoe landing would remain as is.

2) Black Bear Path Road Option

A City-owned strip of property 66 ft wide x 300 ft long located close to County Rd 3. Sand point well would have to be added. Easily accessed in the vicinity of many storage units so noise would not be an issue, but size is very limited.

3) Behind Public Works Property Option

Located along Pine River and right beside property already owned by the City. However, may be least desirable at this time due to resident close by who is opposed to the site. Jon entertained questions on this location.

Motion: to recommend the DNR Canoe Landing site as a possible location for the new Crosslake dog park. Don/John Favor: All Opposed: None

Motion: to recommend the Public Works site with the following provisions: the adjacent resident no longer objects and/or the City acquires the said private property. Robb/Mick

Favor: All Opposed: None

Motion: to recommend the Black Bear Path Option. John/Don Favor: All Opposed: None

IV. Park Dedication

1) Hubley property off of Urban's Point Rd. Split existing plot. (Park Dedication on one new plot.)

Motion: to accept cash in lieu of land. John/Don Favor: All Opposed: None

2) Don Wetter Trust off of West Shore Drive. Split existing plot. (Park Dedication on one new plot.)

Motion: to accept cash in lieu of land. Jim/Mick Favor: All Opposed: None

3) Fraser Trust off of County Road 66. Create 3 new plots. (Park Dedication on two new plots.)

Motion: to accept cash in lieu of land. John/Jim Favor: All Opposed: None

V. Rental Office Space

Jon updated the Commission on the status of the proposed rental office space. The office would be a valuable addition for both the public and non-profit use.

Motion: to pursue grant funding for the construction and furnishing of a public use office.

Mick/Robb Favor: All Opposed: None

VI. Map of Nordic Ridge Trail

Crow Wing County will be printing and providing maps of the trail system at no cost to the City. They will also provide a map at the trail head kiosk with information on our trail and other trails in the County Park System. Jon has secured their permission to have the Crosslake Parks and Recreation/City logo on the maps as well as "you are here" signage to be placed out on the trails.

VII. Open Forum

No old/new business.

VIII. Adjourn

Motion: to adjourn. Mick/John Favor: All Opposed: None

SCORE REPORT FORM

B.
17.

Mo./Yr. **July 2017**

CROSSLAKE REPORT

Organization: Waste Partners, Inc.
PO Box 677 Pine River, MN 56474
Contact Person: Eric Loge Ph: (218) 824-8727 Fax: (218) 587-5122

Materials delivered to: Cass County - Pine River Transfer Station
Cardboard & Mixed Paper - LDI or Rock-Tenn
Metal - Crow Wing Recycling or Pine River Iron & Metal

RESIDENTIAL COMMERCIAL

Total Paper : (includes)

13,860

Corrugated Cardboard

3,491

Newspaper

-

Mixed Paper (News, Mags, Mixed Mail, CDBD)

10,369

Metal: Appliances, misc...

Commingled Materials: (includes)

18,156

%		lbs
5%	Metals- Aluminum Cans	908
21%	Tin Cans	3813
61%	Glass-	11075
	Clear bottles	
	Green bottles	
	brown bottles	
10%	Plastic - #1 & #2 bottles	1816
3%	Reject	545
100%		18156

Total LBS.

32016

0

Total Tons

16.01

0

OUT OF COUNTY Waste Disposal

Final Destination: N/A

Disposal Site Permit # :

Tons Delivered: **NONE**

**Total Number of
Households
Served this Month**

1015

	Trash		Recycling		66,034	115,632
	Accounts	Rate	Accounts	%	Paper	Commingle
BRD	2740	58%	1586	35%	23,227	40,673
BAX	1546	93%	1441	32%	21,103	36,954
B.P.	659	87%	572	13%	8,377	14,669
P.L.	263	77%	202	4%	2,958	5,180
C.L.	1015	70%	708	16%	10,369	18,156
C TWNSP	0	0%	0	0%	2,442	868
NIS	70	0%	0	0%	-	-
	6293	72%	4509	100%		

B. 18.

City of Crosslake

RESOLUTION 17-_____

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
Terri Johnson	\$150.00	Library/Ken Merrill
PAL Foundation	\$5,801.98	Tennis Court Shade Feature
	\$691.75	Whitefish Warrior Race
	\$679.76	Summer Reading Program
	\$400.00	Radar Sign

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 11th day of September, 2017.

Patty Norgaard
Mayor

ATTEST:

Michael R. Lyonais
City Administrator
(SEAL)

B.19.

PARTIAL PAYMENT ESTIMATE NUMBER 2									
Name of Contractor: DeChantal Excavating, LLC 12209 State Highway 18, PO Box 315 Brainerd, MN 56401									
Name of Owner: City of Crosslake									
Date of Completion: Original: September 29, 2017 Substantial Completion October 31, 2017 Final					Amount of Contract: Original: \$527,031.79 Revised:		Dates of Estimate: From: Start July 29, 2017 To: August 31, 2017		
Description of Project: 2017 Crosslake Street Improvements WSN No. 0107B0153.000									
ITEM NO.	ITEM DESCRIPTION	CONTRACT ITEMS			AMOUNT	THIS PERIOD		TOTAL TO DATE	
		QTY.	UNIT	UNIT PRICE		QTY.	AMOUNT	QTY.	AMOUNT
1	MOBILIZATION	1	LUMP SUM	\$16,300.00	\$16,300.00	0.25	\$4,075.00	0.75	\$12,225.00
2	CLEARING	0.14	ACRE	\$7,500.00	\$1,050.00		\$0.00	0.14	\$1,050.00
3	GRUBBING	0.14	ACRE	\$7,500.00	\$1,050.00		\$0.00	0.14	\$1,050.00
4	REMOVE PIPE CULVERTS	64	LIN FT	\$5.00	\$320.00	56	\$280.00	137	\$685.00
5	REMOVE BITUMINOUS PAVEMENT	3143	SQ YD	\$1.25	\$3,928.75	317.8	\$397.00	3075.8	\$3,844.75
6	REMOVE CONCRETE PAVEMENT	73	SQ YD	\$5.00	\$365.00	78.4	\$392.00	132.8	\$664.00
7	REMOVE MAIL BOX SUPPORT	100	EACH	\$11.00	\$1,100.00		\$0.00		\$0.00
8	SAWING CONCRETE PAVEMENT (FULL DEPTH)	49	LIN FT	\$4.50	\$220.50	125	\$562.50	168	\$755.00
9	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	1095	LIN FT	\$1.90	\$2,080.50	316	\$600.40	1036	\$1,968.40
10	SALVAGE RETAINING WALL	15	LIN FT	\$24.95	\$374.25		\$0.00		\$0.00
11	SALVAGE SIGN	12	EACH	\$25.00	\$300.00		\$0.00		\$0.00
12	SALVAGE STONE PAVERS	13	SQ YD	\$24.95	\$324.35		\$0.00		\$0.00
13	SUBGRADE EXCAVATION (LV)	150	CU YD	\$6.75	\$1,012.50	150	\$1,012.50	150	\$1,012.50
14	GRANULAR BORROW (CV)	740	CU YD	\$8.50	\$6,290.00	952	\$8,092.00	952	\$8,092.00
15	SUBGRADE PREPARATION	125.3	ROAD STA	\$101.00	\$12,655.30	117.5	\$11,867.50	124.3	\$12,554.30
16	AGGREGATE SURFACING CLASS 5	300	TON	\$22.75	\$6,825.00		\$0.00		\$0.00
17	COMMON LABORERS	14	HR	\$54.00	\$756.00		\$0.00		\$0.00
18	STREET SWEEPER (WITH PICKUP BROOM)	8	HR	\$92.00	\$736.00		\$0.00		\$0.00
19	AGGREGATE BASE CLASS 5	6014	TON	\$15.25	\$91,713.50	6169.04	\$94,032.11	6551.96	\$99,917.39
20	FULL DEPTH RECLAMATION	33499	SQ YD	\$0.41	\$13,734.59		\$0.00	28698	\$11,848.18
21	TYPE SP 9.5 WEARING COURSE MIXTURE (2,C)	6278	TON	\$49.00	\$307,622.00		\$0.00		\$0.00
22	INSTALL RETAINING WALL	15	LIN FT	\$24.95	\$374.25		\$0.00		\$0.00
23	8" CS PIPE CULVERT	65	LIN FT	\$27.85	\$1,810.25		\$0.00	64	\$1,782.40
24	8" CS PIPE APRON	4	EACH	\$145.00	\$580.00	4	\$580.00	4	\$580.00
25	6" CONCRETE DRIVEWAY PAVEMENT	73	SQ YD	\$112.50	\$8,212.50		\$0.00		\$0.00
26	MAIL BOX SUPPORT	100	EACH	\$95.50	\$9,550.00		\$0.00		\$0.00
27	INSTALL STONE PAVERS	13	SQ YD	\$24.95	\$324.35		\$0.00		\$0.00
28	TRAFFIC CONTROL	1	LUMP SUM	\$1,300.00	\$1,300.00	0.25	\$325.00	0.75	\$975.00
29	INSTALL SIGN	12	EACH	\$100.00	\$1,200.00		\$0.00		\$0.00
30	SILT FENCE, TYPE MS	1450	LIN FT	\$2.00	\$2,900.00		\$0.00	1488	\$2,976.00
31	EROSION CONTROL BLANKETS CATEGORY 3	1200	SQ YD	\$1.65	\$1,980.00		\$0.00		\$0.00
32	SEDIMENT CONTROL LOG TYPE STRAW	35	LIN FT	\$4.50	\$157.50		\$0.00		\$0.00
33	STABILIZED CONSTRUCTION EXIT	4	EACH	\$325.00	\$1,300.00		\$0.00		\$0.00
34	EROSION CONTROL SUPERVISOR	1	LUMP SUM	\$500.00	\$500.00	0.25	\$125.00	0.75	\$375.00
35	FERTILIZER TYPE 1	400	POUND	\$0.69	\$276.00		\$0.00		\$0.00
36	SCREENED TOPSOIL BORROW (LV)	738	CU YD	\$26.50	\$19,557.00		\$0.00		\$0.00
37	SEEDING	2	ACRE	\$500.00	\$1,000.00		\$0.00		\$0.00
38	SEED MIXTURE 25-151	400	POUND	\$3.25	\$1,300.00		\$0.00		\$0.00
39	HYDRAULIC MULCH MATRIX	5005	POUND	\$0.72	\$3,603.60		\$0.00		\$0.00
40	4" DOUBLE SOLID LINE PAINT	767	LIN FT	\$0.30	\$230.10		\$0.00		\$0.00
41	8" SOLID LINE PAINT	7060	LIN FT	\$0.30	\$2,118.00		\$0.00		\$0.00
PROJECT TOTAL					\$527,031.79		\$122,341.01		\$162,355.92
					THIS PERIOD		TOTAL TO DATE		
AMOUNT EARNED					\$122,341.01			\$102,355.92	
AMOUNT RETAINED (5% of Contract)					\$5,117.05			\$8,117.80	
PREVIOUS PAYMENTS								\$38,014.16	
AMOUNT DUE					\$116,223.96			\$118,223.96	

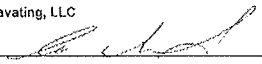
Estimated Percentage of Job Completed: 23.2%

Is Contractor's Const. Progress on Schedule: Yes

CONTRACTOR'S CERTIFICATION:

The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the Contractor for work for which previous payment estimates were issued and payments received from the Owner, and that current payment shown herein is now due.

DeChantal Excavating, LLC

BY: 

Date: 9-6-17

APPROVED BY OWNER:
City of Crosslake


BY:
Charlene Nelson, City Clerk

Date:

ENGINEER'S CERTIFICATION:

The undersigned certifies that the work has been carefully inspected and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.

ENGINEER: WIDSETH SMITH NOLTING

BY: 
David S. Reese, P. E.

Date: 09-06-17

B. 20.

BILLS FOR APPROVAL
September 11, 2017

VENDORS	DEPT	AMOUNT
AAA Equipment Center, belts	PW	179.03
Ace Hardware, velcro, cord	Police	7.78
Ace Hardware, nozzle	Sewer	19.96
Ace Hardware, hardware	Sewer	31.98
Ace Hardware, hardware	PW	25.67
Ace Hardware, pool noodles	Park	5.74
Ace Hardware, worktunes hearing protection	Park	39.99
Ace Hardware, hose	Park	19.99
Ace Hardware, hardware	Police	23.58
Ace Hardware, hardware	Park	8.81
Ace Hardware, adhesive	Park	6.99
Ace Hardware, hardware	Park	3.49
Ace Hardware, blade, whell, tape, flags	PW	36.07
Ace Hardware, batteries, knife, chalk and reel	PW	18.96
Ace Hardware, blade, adapter	PW	28.98
Ace Hardware, handset cord	Police	2.99
Ace Hardware, fuse	Park	4.99
Ace Hardware, torch kit, propane, air freshner	PW	121.26
Ace Hardware, sign	Sewer	46.99
Ace Hardware, faucet, rack	Sewer	74.98
Ace Hardware, potassium permangnate	Sewer	38.99
American Park & Rec, bench	Park	546.00
Aspen Mills, uniforms	Fire	4,371.75
AW Research, water testing	Sewer	760.20
Baker & Taylor, books	Library	1,426.69
Banyon Data Systems, payroll and accounting support	Admin	1,590.00
Birchdale Fire & Security, fire extinguishers	Fire	209.85
Birchdale Fire & Security, quarterly monitoring	Gov't	162.00
Blue Cross Blue Shield, health insurance	ALL	20,923.50
Batteries Plus Bulbs, batteries	Park	64.74
Bolton & Menk, wwtf improvements	Sewer	43,296.75
Brainerd Lakes Chamber, yearly contribution	Gov't	2,500.00
Breen & Person, legal fees	ALL	1,169.00
Brock White, creteseal	PW	91.99
Build All Lumber, gutter repair	Gov't	33.72
City of Crosslake, sewer utilities	PW/Gov't	90.00
Clean Team, september cleaning	PW/Gov't	1,082.50
Council #65, union dues	Gov't	385.00
Crosslake Auto Body, inusrance claim repairs	PW	8,260.49
Crosslake Communications, phone, fax, cable, internet	ALL	1,394.79
Crosslake Demolition, washed sand	PW	56.00
Crosslake Demolition, bulk demolition	Gov't	275.00
Crosslake Demolition, bulk demolition	Gov't	198.00
Crosslake Rolloff, recycling	Gov't	2,695.00
Crosslake Rolloff, rolloff box	PW	514.80

Crow Wing County, heater	PW		1,934.05
Crow Wing County Highway Dept, reimburse for door repairs	PW		2,118.14
Crow Wing County Highway Dept, fuel	ALL		2,185.34
Crow Wing County Highway Dept, cutting edges	PW		1,500.00
Crow Wing County Recorder, filing fees	PZ		92.00
CTC I.T., august 2017 i.t. labor	ALL		750.00
Culligan, water and cooler rental	PW/Gov't		49.23
Deferred Comp	ALL		300.00
Delta Dental, dental insurance	ALL		1,671.20
Diamond Industrial Cleaning, car wash repair	PW		149.95
DJV Consulting, august services	Admin		206.25
Elite Fence and Deck, fence	Sewer		19,225.00
Fastenal, dewalt 18 to 20v converter kit	PW		158.99
Fastenal, gloves	PW		60.80
Fortis, disability	ALL		616.30
Guardian Pest Solutions, pest control	ALL		77.60
Hawkins, chemicals	Sewer		1,229.89
Holden Electric, add sub panel with circuits for duplexes	Sewer		3,113.37
Holiday Station, premium fuel	Park		6.15
Intintsity Window Tinting, window tinting	Police		190.00
Keepers, uniform	Police		52.98
Lakes Area Rental, concrete saw, blades	PW		284.00
League of MN Cities, membership dues	Gov't		2,470.00
Mail Finance, postage meter rental	Gov't	pd 9-5	236.49
Marco, copier lease	Park		230.23
Mastercard, Amazon.com, aquatic weed eradicator rake blade	Park	pd 8-28	58.45
Mastercard, Amazon.com, vacuum cleaner bags and filters	Park		46.00
Mastercard, BeMobile.com, phone cover	PW		69.78
Mastercard, Best Buy, exchange tv	Park	pd 8-28	10.79
Mastercard, Brainerd Tools, lights	PW		186.00
Mastercard, Crow Wing County, alarm registration	Gov't		40.00
Mastercard, Matrix, switch	Park	pd 8-28	76.21
Mastercard, Office Max, office supplies	Park		247.69
Mastercard, The Feet People, boots	Sewer		191.00
Menards, emergency light kit, lumber	PW		351.61
Midwest Machinery, part for mower	Park		22.72
Midwest Machinery, part for tractor	Park		33.08
Midwest Machinery, hy-gard	PW		29.78
Mills Motors, alignment, rotate tires, oil change	PW		186.64
MN Life, life insurance	ALL		456.40
MN Mayors Assn, membership dues	Council		30.00
Moonlite Square, fuel	Fire		62.02
MR Sign, street signs	PW		188.32
MR Sign, address signs	PW		85.58
Napa, gauge, 13 pc set	PW		34.92
Napa, battery cables	PW		5.05
Napa, telescopic blowgun	PW		32.80
NCPERS-Life Insurance	ALL		80.00
Northern Lakes Electric, wire generator	Sewer		655.00

Northern Lakes Electric, add switch to door	PW		442.00
Northland Freightliner, mack truck repairs	PW		1,584.28
Northland Press, meeting notice of 8/25	PZ		102.00
Northland Press, whitefish warrior ad	Park		103.68
Northland Press, ad for bids for bridge replacement	PW		471.75
Pinnacle Property Management, stump removal	PW		435.00
Pinnacle Property Management, stump removal	PW		500.00
Premier Auto, headlight bulb	Police		12.23
Premier Auto, mount tire	Police		15.00
Radarsign, permanent radar signs	Police		9,320.00
Reeds Market, pop	Gov't		50.71
Sarah Lovejoy, refund registration	Park		65.00
Simonson Lumber, treated lumber, torx bits	PW		165.01
Simonson Lumber, treated lumber for mailboxes	PW		108.36
Simonson Lumber, nails, bits	PW		56.65
Streichers, ammunition	Police		951.13
Teamsters, union dues	Police		310.00
The Office Shop, copy paper	PZ/Admin		215.40
The Office Shop, stamp	Admin		22.50
Total Compliance Solutions, random drug test	PW		37.99
Ultimate Safety Concepts, calibration	Fire		100.00
US Auto Force, tire	Police		136.02
US Bank, copier lease	ALL		156.00
USA Bluebook, clamp	Sewer		193.95
USA Bluebook, saddle	Sewer		285.31
USA Bluebook, eyewash station, tempering valve	Sewer		5,619.85
USA Bluebook, chain slings	Sewer		353.95
Verizon, internet connection	Police	pd 9-5	77.29
Verizon, air card, ipad and internet charges	ALL	pd 9-5	303.10
Verizon, cell phone fees	ALL		627.40
Viking Electric, bulbs	Park		155.90
Waste Partners, trash removal	ALL		294.59
Widseth Smith Nolting, dream island bridge, roads	PW		51,009.63
Xcel Energy, gas utilities	ALL		283.02
Ziegler, broom repairs	PW		5,154.42
TOTAL			214,651.91

Crosslake Roll-Off & Recycling Services

August 2017

Mixed	Paper	Aluminum	Tin	Glass	Plastic	Metal	Cardboard	Electro	Total lbs	2000#	Total Tons
January	9720	750	2100	0	2240	13740	5980	0	34530	2000	17.265
February	0	0	0	6660	1420	0	2540	0	10620	2000	5.31
March	11260	770	0	6120	1500	0	8560	0	28210	2000	14.105
April	9980	0	0	6340	2380	11180	7900	37	37817	2000	18.9085
May	10100	720	2320	0	3860	0	10000	0	27000	2000	13.5
June	7460	1210	0	13120	5120	34400	13380	0	74690	2000	37.345
July	6740	1720	1580	20960	6980	0	8900	0	46880	2000	23.44
August	8840	1605	1980	14460	4600	0	16580	0	48065	2000	24.0325
September								0	0	2000	0
October								0	0	2000	0
November								0	0	2000	0
December									0	2000	0

TOTAL IBS	64100	6775	7980	67660	28100	59320	73840	37			
2000#	2000	2000	2000	2000	2000	2000	2000	2000			
TOTAL TONS	32.05	3.3875	3.99	33.83	14.05	29.66	36.92	0.019			

Tires 0

B.
21.

CITY OF CROSSLAKE
CROSSLAKE POLICE DEPARTMENT
CROSSLAKE, MN 56442

Memorandum

Date: September 7, 2017
From: Police Chief Erik Lee
Subject: Purchase of Squad Computer/Docking Station/Software

Mayor/City Council,

I am requesting permission to purchase a new computer, docking station and Microsoft Office Standard Software. The computer will replace the seven year old computer that is currently being used in the 2017 squad car. I have received multiple quotes for the items and the cheapest quote was from CDWG through the NJPA Contract. The total cost of the items are \$4,765.08.

Respectfully,



Chief Erik Lee



2200 IDS Center
80 South 8th Street
Minneapolis MN 55402-2157
tel 612.977.8400
fax 612.977.8650

E. 2.

September 1, 2017

Michael Bilski
North American Banking Company
2230 Albert Street
Roseville, MN 55113

Mike Lyonais
City of Crosslake
37028 County Road 66
Crosslake, MN 56442-2528

Re: Lease Revenue Bonds (LAKE Foundation Project) Series 2017

Gentlemen:

We have been asked to serve as Bond Counsel and counsel to the Bank for a proposed issue of lease revenue bonds (the "Bonds") of the City of Crosslake, Minnesota (the "Issuer"). North American Baking Company (the "Bank") shall purchase the Bonds and the proceeds of the Bonds will be loaned by the Issuer to the Lakes Area Kids Enrichment Foundation (the "Borrower") and used to pay certain costs to be incurred by the Borrower in the acquisition, construction, and equipping of a charter school facility located in the City of Crosslake, Minnesota that will be leased by the Borrower to Crosslake Community School (the "School").

Our principal responsibility as Bond Counsel is to provide an expert opinion (the "Bond Opinion") as to (i) the validity and enforceability of the Bonds and the Issuer's obligations under the financing documents, and (ii) exemption of interest on the Bonds from federal and Minnesota income taxes. We will also assume principal responsibility for drafting the financing documents and any security documents agreed to by the parties. You are also in agreement that we will not be acting as a municipal advisor in regards to this transaction.

The Bond Opinion will be executed and delivered by us in written form on the date the Bonds are purchased by the Bank and will be based on facts and law existing as of that date. Upon delivery of the Bond Opinion, our responsibilities as Bond Counsel will be concluded with respect to this financing.

In rendering the Bond Opinion, we will rely upon representations of the Issuer, the Borrower, and the School set forth in the financing documents, the certified proceedings, and other certifications of public officials, officials of the Borrower and the School, and other persons (including certifications as to the use of Bond proceeds and various tax matters) without undertaking to verify the same by independent investigation. As Bond Counsel, we do not review the financial condition of the Borrower or the financial feasibility of the financing, and we will express no opinion relating to the foregoing.

B R I G G S A N D M O R G A N
Michael Bilski
Mike Lyonais
September 1, 2017
Page 2

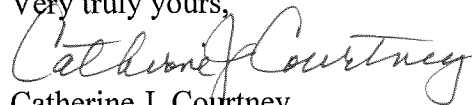
The parties are aware that we are also acting as both Bond Counsel and counsel to the Bank on this transaction. In this transaction, the Issuer and the Bank are not typically viewed as "adverse" but may be considered so under certain applicable ethics rules. This letter will confirm our understanding that the parties are agreeable to our acting as Bond Counsel and as counsel to the Bank in this proposed financing. If our understanding is not correct, please contact me.

We understand that the Bank will be responsible for payment of our fees and disbursements as Bond Counsel. Our fee will be based upon (i) our current understanding of the terms, structure, size and schedule of the financing represented by the Bonds and (ii) the time we anticipate devoting to the financing. Such fee may vary: (i) if the principal amount of Bonds actually issued differs significantly from the amount stated above, (ii) if the manner in which the Bonds are marketed (private placement, public offering, etc.) changes, (iii) if material changes in the structure of the financing occur, or (iv) if unusual or unforeseen circumstances arise which require a significant increase in our time or responsibility. If Bonds are in fact issued we will submit our statements for services and disbursements to the Bank at or promptly after the closing.

However, our fees are not contingent on closing and if the transaction is cancelled before closing for whatever reason, we would then submit our bill to the Bank for the time expended and disbursements made by us to the date of termination at our standard hourly rates.

If the foregoing omits or misstates any item, please contact me. Otherwise, we will assume our participation as Bond Counsel and as counsel to the Bank and the scope of our engagement as Bond Counsel and as counsel to the Bank are acceptable to you. We are pleased to be working on this matter and look forward to bringing it to a successful conclusion.

Very truly yours,


Catherine J. Courtney



E: 3.

August 29, 2017

Mike Lyonais
City of Crosslake Finance Director/Treasurer
37028 County Road 66
Crosslake, MN 56442

Dear Mr. Lyonais,

This letter is to inform the City of Crosslake of investments made by Tri-Co Technologies, LLC for calendar year 2016. Per the asset purchase agreement, Tri-Co Technologies must provide on each anniversary date of closing until the year 2022, a report of capital investments. Tri-Co Technologies invested \$134,116.10 for period 9/1/2016 through 12/31/2016. Capital investments are listed as follows:

- Building and office equipment -- \$58,636.92
- Central office and circuit equipment -- \$44,562.79
- Network equipment and buried cable facilities -- \$30,916.39

Forecasted capital improvements for 2017 are estimated to exceed \$500,000.

If you have any questions, feel free to contact me at 692-2777.

Sincerely,

A handwritten signature in black ink, appearing to read "Josh Netland", is written over a horizontal line.

Josh Netland
General Manager – Tri-Co Technologies LLC, dba Crosslake Communications



F. I. a.

**City of Crosslake
Planning Commission/Board of Adjustment**

Summary of Record

Leo H & Doris C Fraser (Trust) -Part of SW 1/4 of the NW 1/4, Sec 9, 120092300B00009 on Ox Lake Landing, Crosslake, MN 56442

Request:

- To subdivide parcel #120092300B00009 involving 6.88 acres into 3 tracts

Chronology of events:

- July 11, 2017 -Development Review Team Meeting
- July 20, 2017 -Application submitted
- August 2, 2017 -Notices sent out
- August 8, 2017 -Published in local newspaper
- August 24, 2017 - Planning Commission/Board of Adjust on-site
- August 25, 2017 - Planning Commission/Board of Adjust meeting -Decision made to recommend approval for the subdivision of property
- September 11, 2017 -Crosslake City Council Meeting -Decision to approve/deny the subdivision of parcel #120092300B00009 involving 6.88 acres into 3 tracts

Packet Information:

- City Council Minutes
- Planning Commission/Board of Adjustment Minutes & Findings
- Meeting Decision
- Publication
- Public Hearing Notice
- Staff Report
- Development Review Team Minutes
- Certificate of Survey/Wetland Delineation
- Subdivision Application
- Site Suitability/Septic requirements

Correspondence:

- August 23, 2017 Park Dedication Recommendation of cash in lieu of land

August 25, 2017

Findings of Fact

Supporting/Denying a Metes and Bounds Subdivision

Findings should be made in either recommending for or against a metes and bounds subdivision, and should reference Chapter 44 of the City Ordinance. The following questions are to be considered, but are not limited to:

1. Does the proposed metes and bounds subdivision conform to the City's Comprehensive Plan?
Yes ☒ No

- **Continue to guide residential growth in an orderly and compact manner so that new developments can be effectively served by public improvements and that the character and quality of the City's existing neighborhoods can be maintained and enhanced. Encourage well-designed residential subdivisions at urban densities in the planned growth areas of the City. Locate higher density residential developments in areas adjacent to moderate density developments and outside of the shoreland district.**

2. Is the proposed metes and bounds subdivision consistent with the existing City Ordinance?
Specify the applicable sections of the ordinance.

Yes ☒ No

- **Land subdivision must be accomplished in a manner that contributes to an attractive, orderly stable and wholesome community environment with adequate public services and safe streets. All land subdivisions, including plats, shall fully comply with the regulations in this chapter and as may be addressed in other chapters of this Code. (Sec. 44.1)**
- **The current land use classification is Shoreland and the proposed subdivision meet or exceed the minimum requirements for lot width and lot area**
- **There is adequate ingress/egress onto Ox Lake Landing**

3. Are there any other standards, rules or requirements that this metes and bounds subdivision must meet?

Yes ☒ No Specify other required standards.

- **The proposed lots have adequate area for septic systems per survey dated 7-20-17**

4. Is the proposed metes and bounds subdivision compatible with the present land uses in the area of the proposal?

Yes ☒ No Zoning District **Shoreland**

- **It is consistent with the surrounding zoning and uses in the area**
- **As observed at the Planning Commission/Board of Adjustment on-site on 8-24-17 the proposed tract sizes are consistent with the neighborhood**

5. Does the proposed metes and bounds subdivision conform to all applicable performance standards in Article 4 of the Subdivision Ordinance?

Yes **X** No

- **The proposed southern two lots exceed the minimum lot size requirements for Shoreland District, while the northern meet requirements due to approved variance**
- **There is adequate ingress/egress on Ox Lake Landing**
- **The proposed lots have adequate area for septic system per survey dated 7-20-17**

6. Other issues pertinent to this matter.

- **Work with the City Public Works Director on any access needs**
- **Pay the park dedication fee before the city council meeting**

Decision: Motion by Lafon; supported by Knippel to approve a recommendation to the city council to:

1. **Subdivide parcel #120092300B00009 involving 6.88 acres into 3 tracts**

Per the findings of fact as discussed, the on-sites conducted on 8-24-17 and as shown on the certificate of survey received at the Planning & Zoning office dated 7-20-17 for property located in Part of SW 1/4 of the NW 1/4, Sec 9, 120092300B00009 on Ox Lake Landing, Crosslake, MN 56442

Conditions:

1. **Work with the city public works department to obtain an access off of Ox Lake Landing**
2. **Park dedication fee submitted to Planning & Zoning office prior to City Council meeting on September 11, 2017**

All members voting "Aye", Motion carried.

Date: 9-22-17

Signature: _____
Chairman

**Leo H & Doris C Fraser (Trust)
120092300B00009**

Herzog announced the subdivision request. Applicant/owner's representative was McCormick of Land Design Solutions. Pence read the submitted metes & bounds request, no comments received from the public, and the Parks/Library Commission comment. Herzog asked if there were any questions, none were forthcoming due to the previous variance from the same owner allowing this metes and bounds to be requested as submitted. Herzog opened and closed the public hearing. Pence initiated the findings of fact procedure with the board members deliberating and responding to each question.

August 25, 2017 Action:

Motion by LaFon; supported by Knippel to approve the recommendation to the city council to:

- 1. Subdivide parcel #120092300B00009 involving 6.88 acres into 3 tracts**

Per the findings of fact as discussed, the on-sites conducted on 8-24-17 and as shown on the certificate of survey received at the Planning & Zoning office dated 7-20-17 for property located in Part of SW 1/4 of the NW 1/4, Sec 9, 120092300B00009 on Ox Lake Landing, Crosslake, MN 56442

Conditions:

- 1. Work with the city public works department to obtain an access off of Ox Lake Landing**
- 2. Park dedication fee submitted to Planning & Zoning office prior to City Council meeting on September 11, 2017**

Findings: See attached

All members voting "Aye", Motion carried.

City Hall: 218-692-2688
Planning & Zoning: 218-692-2689
Fax: 218-692-2687



37028 County Road 66
Crosslake, Minnesota 56442
www.cityofcrosslake.org

CITY OF CROSSLAKE
PLANNING COMMISSION/BOARD OF ADJUSTMENT
August 25, 2017
9:00 A.M.

Crosslake City Hall
37028 County Road 66, Crosslake MN 56442
(218) 692-2689

PUBLIC HEARING NOTICE

Applicant: Leo H & Doris C Fraser (Trust)

Authorized Agent: Kevin McCormick/Land Design Solutions LLC

Site Location: Part of SW ¼ of the NW ¼, Ox Lake Landing, Crosslake, MN 56442

Request:

- Subdivision of property

To:

- Subdivide parcel #120092300B00009 involving 6.88 acres into 3 tracts

Notification: Pursuant to Minnesota Statutes Chapter 462 and the City of Crosslake Zoning Ordinance, you are hereby notified of a public hearing before the City of Crosslake Planning Commission/Board of Adjustment. Property owners have been notified according to MN State Statute 462 and has been published in the Northland Press. Please share this notice with any of your neighbors who may not have been notified by mail.

Information: Copies of the application and all maps, diagrams or documents are available at Crosslake City Hall or by contacting the Crosslake Planning & Zoning staff at 218-692-2689. Please submit your comments in writing including your name and mailing address to Crosslake City Hall or (crosslakepz@crosslake.net).



STAFF REPORT

Property Owner/Applicant: Leo H & Doris C Fraser (Trust)

Parcel Number(s): 120092300B00009

Application Submitted: July 20, 2017

Action Deadline: September 17, 2017

City 60 Day Extension Letter sent / Deadline: N/A / N/A

Applicant Extension Received / Request: N/A / N/A

City Council Date: September 11, 2017

Authorized Agent: Kevin McCormick/Land Design Solutions LLC

Request: To subdivide parcel #120092300B00009 involving 6.88 acres into 3 tracts

Current Zoning: Shoreland District

Adjacent Land Use/Zoning:

North – Shoreland District

South – Shoreland District

East – Shoreland District

West – Limited Commercial

Development Review Team Minutes held on 7-11-17:

- Property is located off of Ox Lake Landing, Crosslake, MN 56442
- Proposed to split the 6.88 +/- acre parcel into three parcels
- Access from Ox Lake Landing, work with Ted Strand, Public Work Director
- Determination will need to be made as to which lake the created or existing parcels are closer to – McClain Lake, NE or Crosslake, GD (given a handout for Lot Size Requirements)
- Variance was discussed pertaining to a possible lot size reduction from the lot size requirements in the ordinance, due to the fact that the plan/application was to keep all lots the same size
- A conversation was held on the possibility of submitting with their application a type of covenants in order to place restrictions on the parcels
- If your parcel is located within an organization that has restrictions, you would need to verify those restrictions and clarify that your request is approved by that organization
- Two site suitabilities will be required for each parcel
- Wetland Delineation is a requirement for a subdivision or a no wetland statement/letter
- Planning Commission/Board of Adjustment will make a recommendation to the Crosslake City Council
- Discuss pertaining to staff recommendations

Property owner was informed that before they could be placed on a public hearing agenda the following information is required:

1. A certificate of survey meeting the requirements outlined in Chapter 44 of the Code of Ordinances of the City of Crosslake
2. Wetland delineation or a no wetland statement/letter
3. Two site suitabilities per parcel
4. A complete Subdivisions application with all required paperwork
5. The public hearing fee of \$100.00 + \$75.00 per new lot
6. Upon recommendation from the Planning Commission/Board of Adjustment to the City Council and before the city council meeting a park dedication fee of \$1,500.00 or 10% of land per new lot or a combination thereof as outlined in Chapter 44, Sec. 44-402 is required for newly created lots

Parcel History:

There is no history of previous action regarding this undeveloped property

City Ordinance:

Land subdivision must be accomplished in a manner that contributes to an attractive, orderly, stable and wholesome community environment with adequate public services and safe streets. All land subdivisions, including plats, shall fully comply with the regulations in this chapter and as may be addressed in other chapters of this Code. (Sec. 44.1)

City Community Plan:

Continue to guide residential growth in an orderly and compact manner so that new developments can be effectively served by public improvements and that the character and quality of the City's existing neighborhoods can be maintained and enhanced. Encourage well-designed residential subdivisions at urban densities in the planned growth areas of the City. Locate higher density residential developments in areas adjacent to moderate density developments and outside of the shoreland district.

Agencies Notified and Responses Received:

County Highway: N/A

DNR: No comments were received as of 8-16-17

City Engineer: No comments were received as of 8-16-17

City Attorney: No comments were received as of 8-16-17

Lake Association: N/A

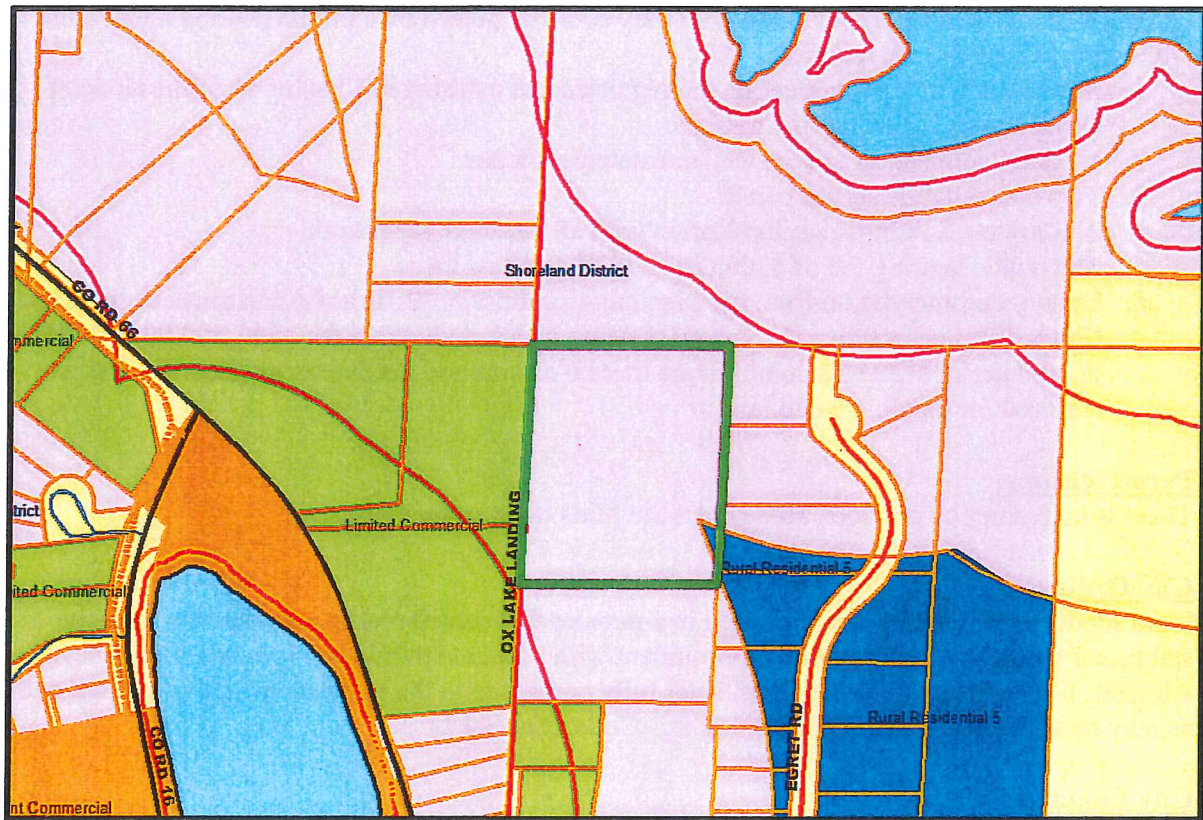
Crosslake Public Works: No comments were received as of 8-16-17

Crosslake Park, Recreation & Library: No comments were received as of 8-16-17

Concerned Parties: No comments were received as of 8-16-17

POSSIBLE MOTION:

To make a recommendation to the Crosslake City Council to approve/table/deny the subdivision of parcel #120092300B00009 involving 6.88 acres into 3 tracts located in part of the SW1/4 of NW1/4, Sec 9, City of Crosslake





Subdivisions Application
Planning and Zoning Department
37028 County Rd 66, Crosslake, MN 56442
218.692.2689 (Phone) 218.692.2687 (Fax) www.cityofcrosslake.org

Receipt Number: 969732

Permit Number: S 1710134

Property Owner(s): Leo & Doris Fraser

Subdivision Type

(Check applicable request)

- ☒ Metes and Bounds \$ 175
☐ Residential Preliminary Plat
☐ Residential Final Plat
☐ Commercial Preliminary Plat
☐ Commercial Final Plat

Mailing Address: 37670 County Road 66 Crosslake MN 56442

Site Address: Vacant Land SW 1/4 - NW 1/4

Phone Number: 692-4056

E-Mail Address: N/A

Development

Parcel Number(s): 120092300B00009

3 Number of proposed lots

Legal Description: See Attached

_____ Number of proposed out lots

Sec 9 Twp 137 Rge 27

Access

Land Involved: Width: 500 Length: 600 Acres: 6.8 +/-

X Public Road

Lake/River Name: N/A

_____ Easement

Do you own land adjacent to this parcel(s)? _____ Yes X No

Easement recorded: _____ Yes _____ No

If yes, list Parcel Number(s) _____

Septic

Authorized Agent: Kevin McCormick Land Design Solutions LLC

Compliance _____

Agent Address: PO Box 814 Nisswa MN 56468

SSTS Design _____

Agent Phone Number: 218-562-4202

Site Suitability X

Signature of Property Owner(s) _____

Date 7/2017

Signature of Authorized Agent(s) [Signature]

Date 7/20/17

- ☐ All applications must be accompanied by signed Certificate of Survey
- ☐ Residential Fee: Preliminary \$500 + \$100 per lot; Final \$500 + \$25 per lot Payable to "City of Crosslake"
- ☐ Commercial Fee: Preliminary \$750 + \$150 per lot; Final \$750 + \$50 per lot Payable to "City of Crosslake"
- ☐ Metes & Bounds: \$100 + \$75 per lot Payable to "City of Crosslake"
- ☐ Above Fees will require additional Park Dedication Fees of \$1,500 per unit/lot or 10% of buildable land as measured pre-plat for park purposes or a combination of both Payable to "City of Crosslake"
- ☐ No decisions were made on an applicant's request at the DRT meeting. Submittal of an application after DRT does not constitute approval. Approval or denial of application is determined at a public meeting by the City Council after a recommendation from the Planning Commission/Board of Adjustment per Minnesota Statute 462 and the City of Crosslake Land Use Ordinance.

For Office Use:

Application accepted by [Signature] Date 7/20/17 Land Use District 4D Lake Class NE Park, Rec, Lib _____



City of Crosslake Planning Commission/Board of Adjustment

Findings of Fact

Supporting/Denying a Metes and Bounds Subdivision

Findings should be made in either recommending for or against a metes and bounds subdivision, and should reference Chapter 44 of the City Ordinance. The following questions are to be considered, but are not limited to:

1. Does the proposed metes and bounds subdivision conform to the City's Comprehensive Plan?

Yes No

2. Is the proposed metes and bounds subdivision consistent with the existing City Ordinance?
Specify the applicable sections of the ordinance.

Yes No

3. Are there any other standards, rules or requirements that this metes and bounds subdivision must meet?

Yes No Specify other required standards.

4. Is the proposed metes and bounds subdivision compatible with the present land uses in the area of the proposal?

Yes No Zoning District

5. Does the proposed metes and bounds subdivision conform to all applicable performance standards in Article 4 of the Subdivision Ordinance?

Yes No

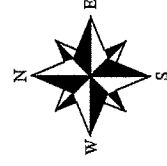
6. Other issues pertinent to this matter.

Certificate of Survey

Part of Southwest Quarter of the Northwest Quarter

Section 9 Twn 137 N Rng 27 W

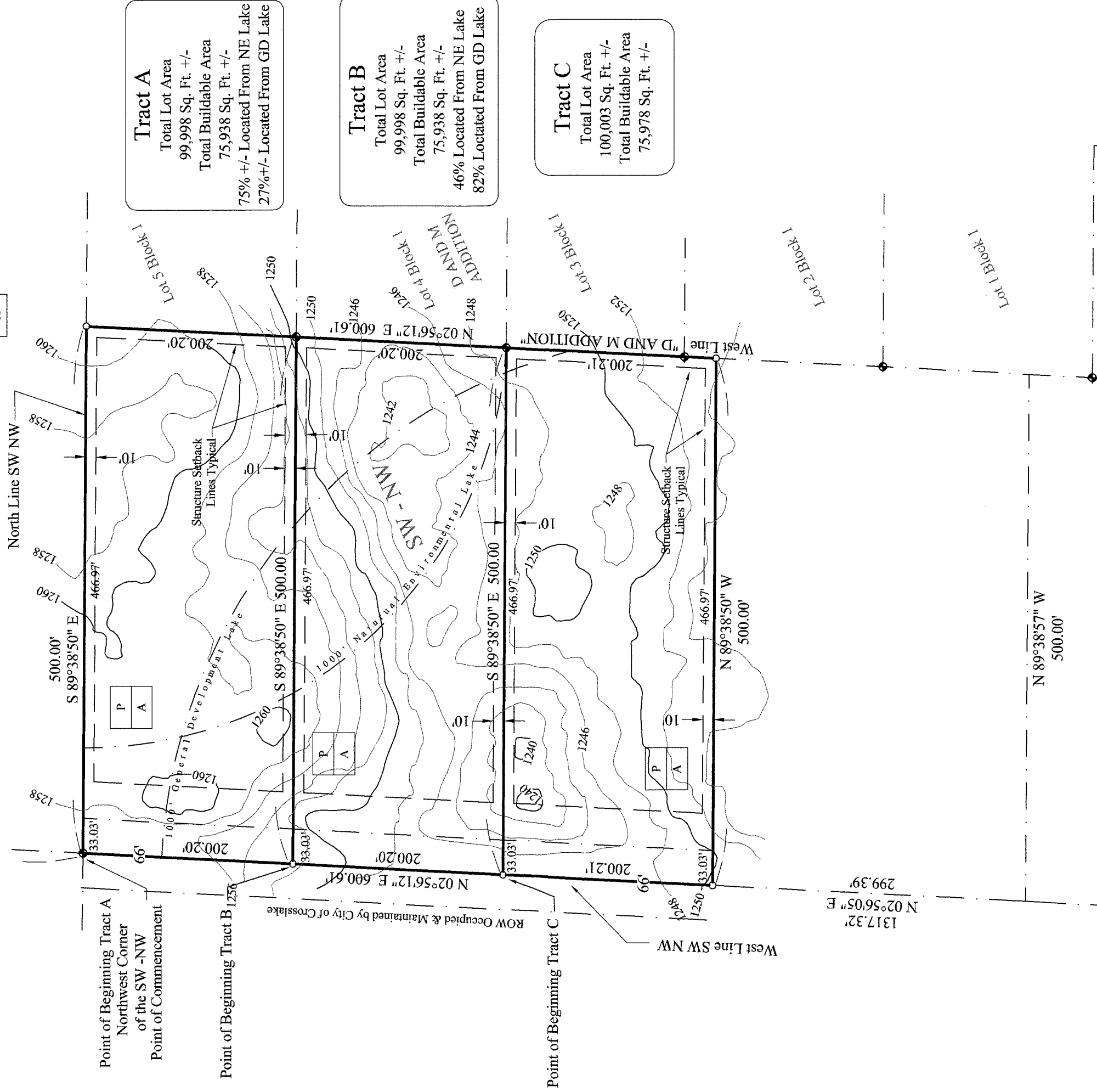
Crow Wing County, Minnesota



Legend

- Found Survey Monument
- Set Iron Pipe cap No. 15294
- Possible Primary /Alternate Septic Sites

P
A



Note: 2' Contour Elevations Provided by
Crow Wing County Lidar Data

NAD83/94
County Coordinate N= 297146.468042
County Coordinate E= 588415.144718

West Quarter
Section 9-137-27

SE Corner SW NW
Section 9-137-27

South Line SW NW
N 89°37'00\" W 1366.25'

Sheet 1 of 2

Survey Prepared for:
Leo & Dorris Fraser
Parcel ID No. 120092300B0009

ORIENTATION OF THIS BEARING SYSTEM IS BASED ON THE WEST LINE OF
THE SW 1/4 OF THE NW 1/4 TO HAVE AN ASSUMED BEARING OF N 02°56' 05\" E

I hereby certify that this survey was completed by me, or under my
direct supervision and that I am a fully licensed land surveyor of the
state of Minnesota.
Signature *John J. Hoffmann Jr.* Date 07/20/2017
John J. Hoffmann Jr. Registration No. 15394

Land Design Solutions
Complete Land & Construction Services

Certificate of Survey

Part of Southwest Quarter of the Northwest Quarter

Section 9 Twn 137 N Rng 27 W

Crow Wing County, Minnesota

TRACT A

That part of the Southwest Quarter of the Northwest Quarter, Section 9, Township 137 North, Range 27 West, Crow Wing County, Minnesota, described as follows:

Beginning at the Northwest corner of said Southwest Quarter of the Northwest Quarter; thence South along the West line of said Southwest Quarter of the Northwest Quarter a distance of 200.20 feet; thence Easterly on a line parallel with the Northerly line of the Southwest Quarter of the Northwest Quarter a distance of 500.00; thence Northerly on a line parallel with the West line of said Southwest Quarter of the Northwest Quarter a distance of 200.20 feet; thence Westerly parallel with said northerly line of said Southwest Quarter of the Northwest Quarter a distance of 500 feet to the point of beginning.

Subject to easements restrictions and reservations of record.

TRACT B

That part of the Southwest Quarter of the Northwest Quarter, Section 9, Township 137 North, Range 27 West, Crow Wing County, Minnesota, described as follows:

Commencing at the Northwest corner of said Southwest Quarter of the Northwest Quarter; thence South along the West line of said Southwest Quarter of the Northwest Quarter a distance of 200.20 feet to the point of beginning of the tract to be herein described; thence continuing South along said West line a distance of 200.20 feet; thence Easterly on a line parallel with the Northerly line of the Southwest Quarter of the Northwest Quarter a distance of 500.00; thence Northerly on a line parallel with the West line of said Southwest Quarter of the Northwest Quarter a distance of 200.20 feet; thence Westerly parallel with said northerly line of said Southwest Quarter of the Northwest Quarter a distance of 500 feet to the point of beginning.

Subject to easements restrictions and reservations of record.

TRACT C

That part of the Southwest Quarter of the Northwest Quarter, Section 9, Township 137 North, Range 27 West, Crow Wing County, Minnesota, described as follows:

Commencing at the Northwest corner of said Southwest Quarter of the Northwest Quarter; thence South along the West line of said Southwest Quarter of the Northwest Quarter a distance of 400.40 feet to the point of beginning of the tract to be herein described; thence continuing South along said West line a distance of 200.21 feet; thence Easterly on a line parallel with the Northerly line of the Southwest Quarter of the Northwest Quarter a distance of 500.00; thence Northerly on a line parallel with the West line of said Southwest Quarter of the Northwest Quarter a distance of 200.21 feet; thence Westerly parallel with said northerly line of said Southwest Quarter of the Northwest Quarter a distance of 500 feet to the point of beginning.

Subject to easements restrictions and reservations of record.

Survey Prepared for:
Leo & Dorris Fraser
Parcel ID No. 120092300B0009

Sheet 2 of 2

I hereby certify that this survey was completed by me, or under my direct supervision and that I am a fully licensed land surveyor of the state of Minnesota.

Signature

John J. Hittmann Jr.

Registration No. 15294

Date

07/20/2017

Land Design Solutions
Complete Land & Construction Services



F. 1. b.

**City of Crosslake
Planning Commission/Board of Adjustment**

Summary of Record

**Don R Wetter Trust AGR (1/2) - Part of the SE1/4 of SW1/4, Sec 19, 120193400AHB009,
City of Crosslake**

Request:

- To subdivide parcel #120193400AHB009 involving 5 acres into 2 tracts

Chronology of events:

- July 11, 2017–Development Review Team Meeting
- July 20, 2017 -Application submitted
- August 2, 2017 -Notices sent out
- August 8, 2017 -Published in local newspaper
- August 24, 2017 - Planning Commission/Board of Adjust on-site
- August 25, 2017 - Planning Commission/Board of Adjust meeting -Decision made to recommend approval for the subdivision of property
- April 13, 2015 -Crosslake City Council Meeting -Decision to approve/deny the subdivision of parcel 120193400AHB009 involving 5 acres into 2 tracts

Packet Information:

- City Council Minutes
- Planning Commission/Board of Adjustment Minutes & Findings
- Meeting Decision
- Publication
- Public Hearing Notice
- Staff Report
- Development Review Team Minutes
- Certificate of Survey/Wetland Delineation
- Subdivision Application
- Site Suitability/Septic requirements

Correspondence:

- August 23, 2017 Park Dedication Recommendation of cash in lieu of land

August 25, 2017

Findings of Fact

Supporting/Denying a Metes and Bounds Subdivision

Findings should be made in either recommending for or against a metes and bounds subdivision, and should reference Chapter 44 of the City Ordinance. The following questions are to be considered, but are not limited to:

1. Does the proposed metes and bounds subdivision conform to the City's Comprehensive Plan?
Yes ☒ No

- **Continue to guide residential growth in an orderly and compact manner so that new developments can be effectively served by public improvements and that the character and quality of the City's existing neighborhoods can be maintained and enhanced. Encourage well-designed residential subdivisions at urban densities in the planned growth areas of the City. Locate higher density residential developments in areas adjacent to moderate density developments and outside of the shoreland district.**
- **Parcel is currently zoned residential and shall remain residential**

2. Is the proposed metes and bounds subdivision consistent with the existing City Ordinance?
Specify the applicable sections of the ordinance.

Yes ☒ No

- **Land subdivision must be accomplished in a manner that contributes to an attractive, orderly stable and wholesome community environment with adequate public services and safe streets. All land subdivisions, including plats, shall fully comply with the regulations in this chapter and as may be addressed in other chapters of this Code. (Sec. 44.1)**
- **The current land use classification is Shoreland and the proposed subdivision exceed the minimum requirements for lot width and lot area**
- **There is adequate ingress/egress onto West Shore Drive**

3. Are there any other standards, rules or requirements that this metes and bounds subdivision must meet?

Yes ☒ No Specify other required standards.

- **The proposed lots have adequate area for septic systems per survey dated 7-20-17**

4. Is the proposed metes and bounds subdivision compatible with the present land uses in the area of the proposal?

Yes ☒ No Zoning District **Shoreland**

- **It is consistent with the surrounding zoning and uses in the area**
- **As observed at the Planning Commission/Board of Adjustment on-site on 8-24-17 the proposed tract sizes are consistent with the neighborhood**
- **Parcel is currently zoned residential and shall remain residential**

5. Does the proposed metes and bounds subdivision conform to all applicable performance standards in Article 4 of the Subdivision Ordinance?

Yes **X** No

- **The proposed lots meet or exceed the minimum lot size requirements for Shoreland District**
- **There is adequate ingress/egress onto West Shore Drive**
- **The proposed lots have adequate area for septic system per survey dated 7-20-17**

6. Other issues pertinent to this matter.

- **Work with the City Public Works Director on any access needs**
- **Pay the park dedication fee before the city council meeting**

Decision: Motion by Lindner; supported by Knippel to approve a recommendation to the city council to:

1. **Subdivide parcel #120193400AHB009 involving 5 acres into 2 tracts**

Per the findings of fact as discussed, the on-sites conducted on 8-24-17 and as shown on the certificate of survey received at the Planning & Zoning office dated 7-20-17 for property located at 35184 West Shore Dr, Crosslake, MN 56442

Conditions:

1. **Work with the road authority to obtain an access**
2. **Park dedication fee submitted to Planning & Zoning office prior to the City Council meeting**

All members voting "Aye", Motion carried.

Date: 9-22-17

Signature: _____
Chairman

**Don R Wetter Trust AGR (1/2)
120193400AHB009**

Herzog announced the subdivision request. Herzog asked the applicant/owner, Wetter, to come up to the podium. Pence read the submitted metes & bounds request, no comments received from the public, the Parks/Library Commission recommendation, details on the survey, ordinance requirements, and deed requirement/restrictions dealing with structure locations. Discussion was held on the deed restrictions of only residential dwellings in the road side half and other structures in the back half. Herzog voiced his positive opinion on the deed restriction. Herzog asked if there were any questions, none were forthcoming. Herzog opened and closed the public hearing. Pence initiated the findings of fact procedure with the board members deliberating and responding to each question.

August 25, 2017 Action:

Motion by Lindner; supported by Knippel to approve the recommendation to the city council to:

- 1. Subdivide parcel #120193400AHB009 involving 5 acres into 2 tracts**

Per the findings of fact as discussed, the on-sites conducted on 8-24-17 and as shown on the certificate of survey received at the Planning & Zoning office dated 7-20-17 for property located at 35184 West Shore Dr, Crosslake, MN 56442

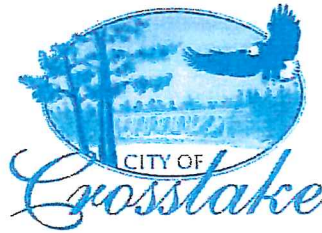
Conditions:

- 1. Work with the road authority to obtain an access**
- 2. Park dedication fee submitted to Planning & Zoning office prior to the City Council meeting**

Findings: See attached

All members voting "Aye", Motion carried.

City Hall: 218-692-2688
Planning & Zoning: 218-692-2689
Fax: 218-692-2687



37028 County Road 66
Crosslake, Minnesota 56442
www.cityofcrosslake.org

CITY OF CROSSLAKE

PLANNING COMMISSION/BOARD OF ADJUSTMENT

August 25, 2017

9:00 A.M.

Crosslake City Hall
37028 County Road 66, Crosslake MN 56442
(218) 692-2689

PUBLIC HEARING NOTICE

Applicant: Don R Wetter Trust AGR (1/2)

Authorized Agent:

Site Location: 35184 West Shore Dr, Crosslake, MN 56442

Request:

- Subdivision of property

To:

- Subdivide parcel #120193400AHB009 involving 5 acres into 2 tracts

Notification: Pursuant to Minnesota Statutes Chapter 462 and the City of Crosslake Zoning Ordinance, you are hereby notified of a public hearing before the City of Crosslake Planning Commission/Board of Adjustment. Property owners have been notified according to MN State Statute 462 and has been published in the Northland Press. Please share this notice with any of your neighbors who may not have been notified by mail.

Information: Copies of the application and all maps, diagrams or documents are available at Crosslake City Hall or by contacting the Crosslake Planning & Zoning staff at 218-692-2689. Please submit your comments in writing including your name and mailing address to Crosslake City Hall or (crosslakepz@crosslake.net).



STAFF REPORT

Property Owner/Applicant: Don R Wetter Trust AGR (1/2)

Parcel Number(s): 120193400AHB009

Application Submitted: July 20, 2017

Action Deadline: September 17, 2017

City 60 Day Extension Letter sent/ Deadline: N/A / N/A

Applicant Extension Received / Request: N/A / N/A

City Council Date: September 11, 2017

Authorized Agent: N/A

Request: To subdivide parcel #120193400AHB009 involving 5 acres into 2 tracts

Current Zoning: Shoreland District

Adjacent Land Use/Zoning:

North – Shoreland District

South – Shoreland District

East – Shoreland District

West – Shoreland District

Development Review Team Minutes held on 7-11-17:

- Property is located at 35187 West Shore Dr., Crosslake, MN 56442
- Proposed to split the 218,015 square foot (5 Acre) parcel into two parcels
- Access from West Shore Drive, work with Ted Strand, Public works Director
- If your parcel is located within an organization that has restrictions, you would need to verify those restrictions and clarify that your request is approved by that organization
- Two site suitabilities will be required for each parcel
- Wetter stated septic system that is on file was most likely before the previous lot split and belonged to the house to the west of the parcel
- Wetland Delineation is a requirement for a subdivision or a no wetland statement/letter
- Planning Commission/Board of Adjustment will make a recommendation to the Crosslake City Council

Property owner was informed that before they could be placed on a public hearing agenda the following information is required:

1. A certificate of survey meeting the requirements outlined in Chapter 44 of the Code of Ordinances of the City of Crosslake
2. Wetland delineation or a no wetland statement/letter
3. Two site suitabilities per parcel
4. A complete Subdivisions application with all required paperwork

5. The public hearing fee of \$100.00 + \$75.00 per new lot
6. Upon recommendation from the Planning Commission/Board of Adjustment to the City Council and before the city council meeting a park dedication fee of \$1,500.00 or 10% of land per new lot or a combination thereof as outlined in Chapter 44, Sec. 44-402 is required for newly created lots

Parcel History:

- September 1991 – Septic install and Certificate of Installation
- October 1994 – Detached garage 26' x 28' with 6' lean too on the back for wood
- August 2014 – Address/E911
- October 2014 – Accessory Structure 40' x 64'

City Ordinance:

Land subdivision must be accomplished in a manner that contributes to an attractive, orderly, stable and wholesome community environment with adequate public services and safe streets. All land subdivisions, including plats, shall fully comply with the regulations in this chapter and as may be addressed in other chapters of this Code. (Sec. 44.1)

City Community Plan:

Continue to guide residential growth in an orderly and compact manner so that new developments can be effectively served by public improvements and that the character and quality of the City's existing neighborhoods can be maintained and enhanced. Encourage well-designed residential subdivisions at urban densities in the planned growth areas of the City. Locate higher density residential developments in areas adjacent to moderate density developments and outside of the shoreland district.

Agencies Notified and Responses Received:

County Highway: N/A

DNR: No comments were received as of 8-16-17

City Engineer: No comments were received as of 8-16-17

City Attorney: No comments were received as of 8-16-17

Lake Association: N/A

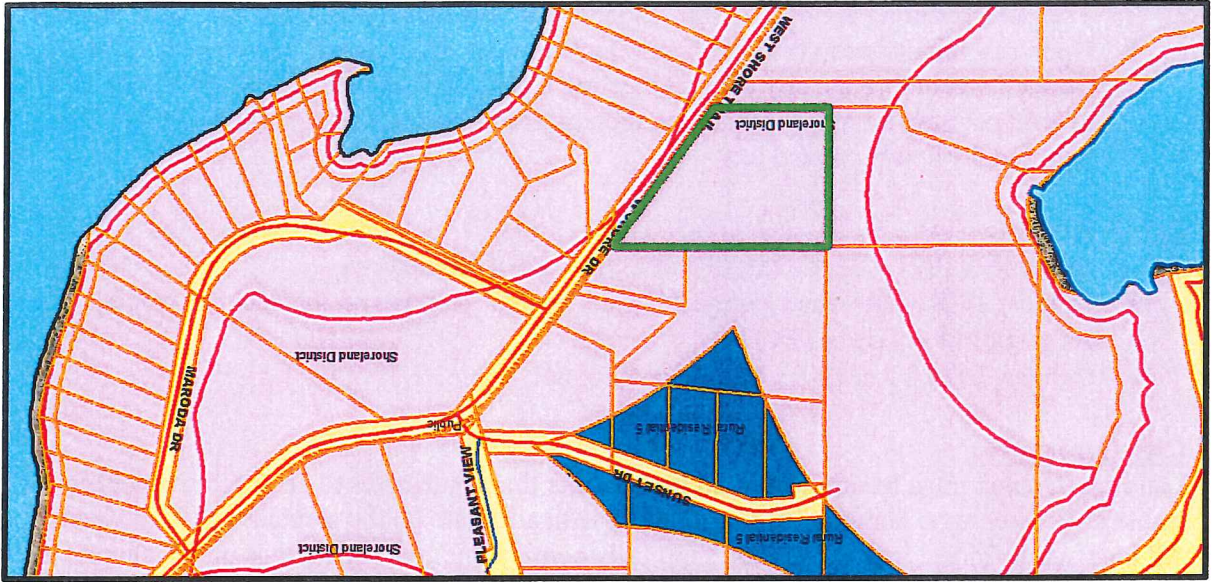
Crosslake Public Works: No comments were received as of 8-16-17

Crosslake Park, Recreation & Library: No comments were received as of 8-16-17

Concerned Parties: No comments were received as of 8-16-17

POSSIBLE MOTION:

To make a recommendation to the Crosslake City Council to approve/table/deny the subdivision of parcel #120193400AHB009 involving 5 acres into 2 tracts located in part of the SE1/4 of SW1/4, Sec 19, City of Crosslake





Subdivisions Application
Planning and Zoning Department
37028 County Rd 66, Crosslake, MN 56442
218.692.2689 (Phone) 218.692.2687 (Fax) www.cityofcrosslake.org

Receipt Number: 969729 Permit Number: \$1710130

Property Owner(s): Don R. Wetter Revocable Trust and
Barbara A. Wetter Revocable Trust

Mailing Address: 35184 W. Shore Dr., Crosslake

Site Address: 35187 W. Shore Dr., Crosslake

Phone Number: 320-339-1618 (C) 218-692-2339

E-Mail Address: dbwetter@crosslake.net

Parcel Number(s): 120193400 AHB 009

Legal Description: The North 422.58 Feet of the East 665.15
Feet of the Southeast 1/4 of the Southwest
1/4 of Section 19, Twp 137, Range 27

Sec 19 Twp 137 Rge 26 (27) / 28

Land Involved: Width: 422.51 Length: 665.15 Acres: 3

Lake/River Name: Cross Lake

Do you own land adjacent to this parcel(s)? X Yes No

If yes, list Parcel Number(s) 120193400 ADA 009

Authorized Agent: N/A

Agent Address: N/A

Agent Phone Number: N/A

Signature of Property Owner(s) [Signature]

Signature of Authorized Agent(s) [Signature]

Subdivision Type (Check applicable request) <input checked="" type="checkbox"/> Metes and Bounds <input type="checkbox"/> Residential Preliminary Plat <input type="checkbox"/> Residential Final Plat <input type="checkbox"/> Commercial Preliminary Plat <input type="checkbox"/> Commercial Final Plat
Development Number of proposed lots <u> </u> Number of proposed outlots <u> </u>
Access <u> </u> Public Road <u> </u> Easement Easement recorded: <u> </u> Yes <u> </u> No
Septic Compliance <u> </u> SSTS Design <u> </u> Site Suitability <u> </u>

Date 7/19/17

Date

- ☐ All applications must be accompanied by signed Certificate of Survey
- ☐ Residential Fee: Preliminary \$500 + \$100 per lot; Final \$500 + \$25 per lot Payable to "City of Crosslake"
- ☐ Commercial Fee: Preliminary \$750 + \$150 per lot; Final \$750 + \$50 per lot Payable to "City of Crosslake"
- ☒ Metes & Bounds: \$100 + \$75 per lot Payable to "City of Crosslake" \$175.00
- ☐ Above Fees will require additional Park Dedication Fees of \$1,500 per unit/lot or 10% of buildable land as measured pre-plat for park purposes or a combination of both Payable to "City of Crosslake"
- ☐ No decisions were made on an applicant's request at the DRT meeting. Submittal of an application after DRT does not constitute approval. Approval or denial of application is determined at a public meeting by the City Council after a recommendation from the Planning Commission/Board of Adjustment per Minnesota Statute 462 and the City of Crosslake Land Use Ordinance.

For Office Use:
Application accepted by C.S. Date 7-20-17 Land Use District 5.0 Lake Class 6.0 Park, Rec, Lib X



City of Crosslake Planning Commission/Board of Adjustment

Findings of Fact

Supporting/Denying a Metes and Bounds Subdivision

Findings should be made in either recommending for or against a metes and bounds subdivision, and should reference Chapter 44 of the City Ordinance. The following questions are to be considered, but are not limited to:

1. Does the proposed metes and bounds subdivision conform to the City's Comprehensive Plan?
Yes No

2. Is the proposed metes and bounds subdivision consistent with the existing City Ordinance?
Specify the applicable sections of the ordinance.
Yes No

3. Are there any other standards, rules or requirements that this metes and bounds subdivision must meet?
Yes No Specify other required standards.

4. Is the proposed metes and bounds subdivision compatible with the present land uses in the area of the proposal?

Yes No Zoning District

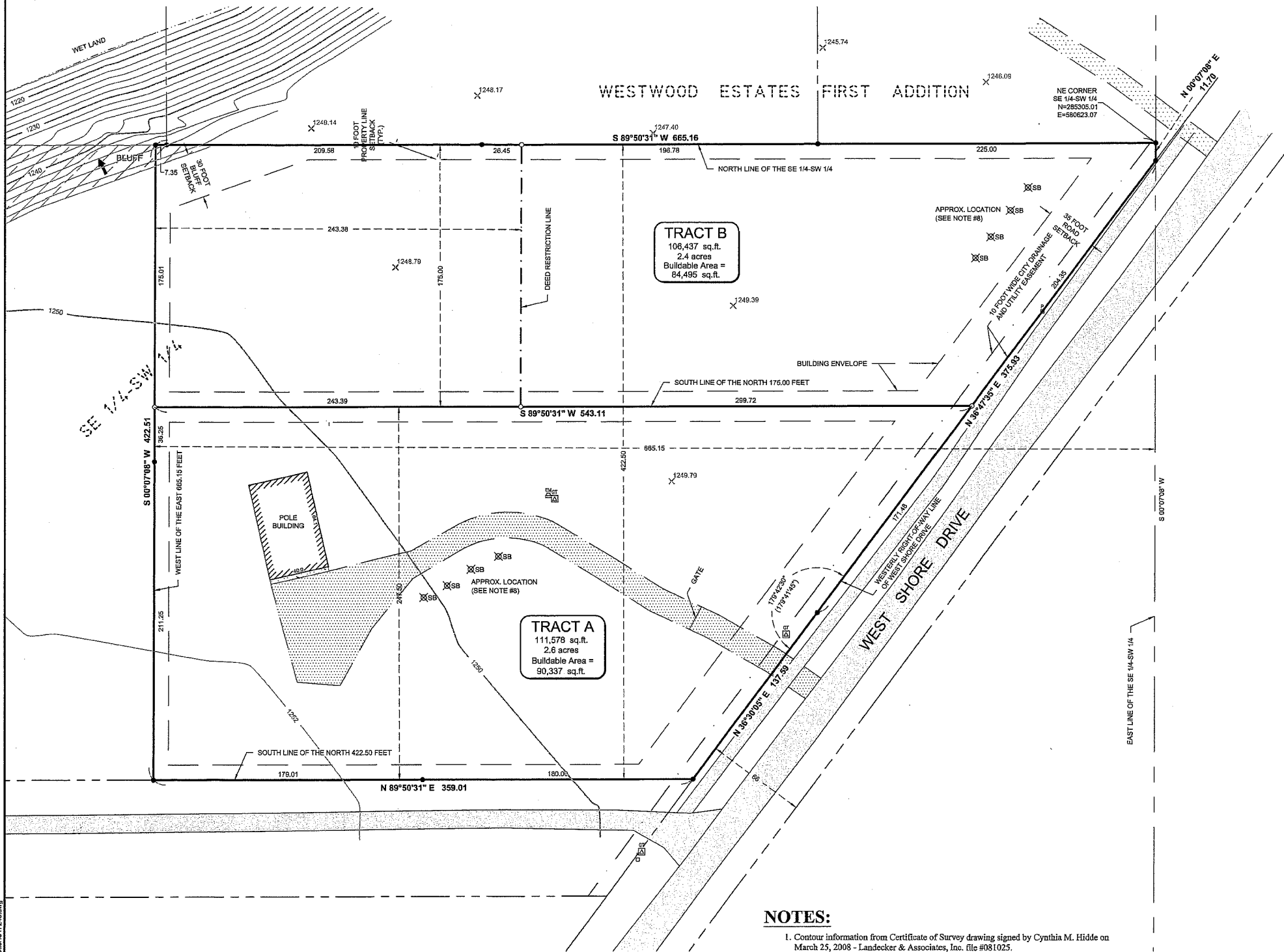
5. Does the proposed metes and bounds subdivision conform to all applicable performance standards in Article 4 of the Subdivision Ordinance?

Yes No

6. Other issues pertinent to this matter.

CERTIFICATE OF SURVEY

PART OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER,
SECTION 19, TOWNSHIP 137 NORTH, RANGE 27 WEST,
CROW WING COUNTY, MINNESOTA



NOTES:

- Contour information from Certificate of Survey drawing signed by Cynthia M. Hidde on March 25, 2008 - Landecker & Associates, Inc. file #081025.
- Zoning for subject tract = "Shoreland District".
- Wetland delineation was completed on 2-21-2008, by Ben Meister, Landecker & Associates, Inc. See Certificate of Survey drawing signed by Cynthia M. Hidde on March 25, 2008 - Landecker & Associates, Inc. file #081025.
- Parcel ID of subject parcel: 120193400AHB009.
- The property address of subject parcel: 35187 West Shore Drive.
- Subject Property is approximately 630' from Little Beaver Lake (RD) and 555' from Cross Lake (GD).
- Property is in "Zone C" as per the FIRM, Flood Insurance Rate Map. "Zone C" definition: Areas of minimal flooding.
- Approximate location of soil borings as shown on sketch prepared by Amy Waunebo License Number L1840.

LEGAL DESCRIPTION PER DOCUMENT NUMBER T-226246

That part of the North 422.50 feet of the East 665.15 feet of the Southeast Quarter of the Southwest Quarter (SE1/4SW1/4) of Section Nineteen (19), Township One hundred thirty-seven (137) North, Range Twenty-seven (27) West, Crow Wing County, Minnesota lying westerly of the westerly right-of-way line of West Shore Drive.

REGISTERED PROPERTY

CITY EASEMENT

A 10.00 foot wide city drainage and utility easement over, under, and across that part of the North 500.00 feet of the Southeast Quarter of the Southwest Quarter, Section 19, Township 137 North, Range 27 West, Crow Wing County, Minnesota, lying Westerly of and parallel with the Westerly right-of-way line of West Shore Drive.

PROPOSED BOUNDARY DESCRIPTIONS:

TRACT A

That part of the south 247.50 feet of the North 422.50 feet of the East 665.15 feet of the Southeast Quarter of the Southwest Quarter, Section 19, Township 137 North, Range 27 West, Crow Wing County, Minnesota lying westerly of the westerly right-of-way line of West Shore Drive.

Subject to easements, restrictions and reservations of record.

TRACT B

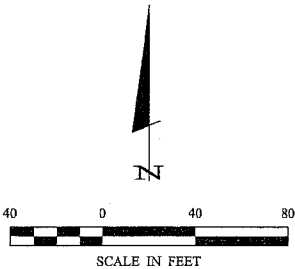
That part of the North 175.00 feet of the East 665.15 feet of the Southeast Quarter of the Southwest Quarter, Section 19, Township 137 North, Range 27 West, Crow Wing County, Minnesota lying westerly of the westerly right-of-way line of West Shore Drive.

Subject to easements, restrictions and reservations of record.

LEGEND

- DENOTES EDGE OF EXISTING BITUMINOUS
- DENOTES EDGE OF EXISTING GRAVEL
- DENOTES EDGE OF EXISTING CONCRETE
- DENOTES BLUFF AREA
- DENOTES EXISTING INTERMEDIATE CONTOURS
- DENOTES EXISTING INDEX CONTOURS
- DENOTES SPOT ELEVATION (EXISTING GRADE)
- DENOTES EXISTING ELECTRIC METER
- DENOTES EXISTING GROUND TRANSFORMER
- DENOTES EXISTING PHONE PEDESTAL & PHONE BOX
- DENOTES MONUMENT FOUND
- DENOTES IRON MONUMENT SET MARKED BY LICENSE No. 41002

ORIENTATION OF THIS BEARING SYSTEM IS BASED ON THE CROW WING COUNTY COORDINATE SYSTEM.



IMPERVIOUS CALCULATIONS			
EXISTING TRACT A	IMPERVIOUS AREA (sq.ft.)	Net Area (sq.ft.)	Percent Impervious (sq.ft.)
Pole Building	2,563	111,578	2.3%
Concrete	122	111,578	0.1%
Gravel	9,461	111,578	8.5%
Total	12,146	111,578	10.9%

30176 Old Highway #371
P.O. Box 1874
Pequot Lakes, MN 56472
218-565-4940
www.stonemasterurvey.com



I HEREBY CERTIFY THAT THIS SURVEY, PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A LICENSED PROFESSIONAL LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

Cynthia M. Hidde
4/26/17
DATE

REVISIONS	DATE	DESCRIPTION	BY

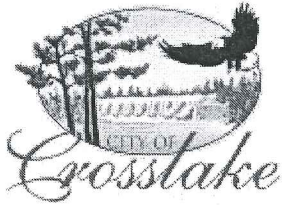
DATE:	7-20-2017
SCALE:	1"=40'
HORIZ.:	NONE
VERT.:	NONE

PROJECT No.:	17246
FILE NAME:	C17246.dwg
FIELD BOOK:	BOOK 442 PG. 68

PROJECT MANAGER:	CMH
CHECKED BY:	CMH
DRAWN BY:	RJF

CERTIFICATE OF SURVEY

Don Walter
35184 W Shore Drive
Crosslake, MN 56442



F.
L.
C.

**City of Crosslake
Planning Commission/Board of Adjustment**

Summary of Record

Roger A & Sigrid Hubley –Outlot 1, Urban's Point and part of vacated public road, Sec 30, City of Crosslake, 14181000901Z009 at 34269 White Oak Dr, Crosslake, MN 56442

Request:

- To subdivide parcel #14181000901Z009 involving 2.6 acres into 2 tracts

Chronology of events:

- July 11, 2017 –Development Review Team Meeting
- September 17, 2017 -Application submitted
- August 2, 2017 -Notices sent out
- August 8, 2017 -Published in local newspaper
- August 24, 2017 - Planning Commission/Board of Adjust on-site
- August 25, 2017 - Planning Commission/Board of Adjust meeting -Decision made to recommend approval for the subdivision of property
- September 11, 2017 -Crosslake City Council Meeting -Decision to approve/deny the subdivision of parcel 14181000901Z009 involving 2.6 acres

Packet Information:

- City Council Minutes
- Planning Commission/Board of Adjustment Minutes & Findings
- Meeting Decision
- Publication
- Public Hearing Notice
- Staff Report
- Development Review Team Minutes
- Certificate of Survey/Wetland Delineation
- Subdivision Application
- Site Suitability/Septic requirements

Correspondence:

- August 22, 2017 Wordeman letter
- August 23, 2017 Park Dedication Recommendation of cash in lieu of land

August 25, 2017

Findings of Fact

Supporting/Denying a Metes and Bounds Subdivision

Findings should be made in either recommending for or against a metes and bounds subdivision, and should reference Chapter 44 of the City Ordinance. The following questions are to be considered, but are not limited to:

1. Does the proposed metes and bounds subdivision conform to the City's Comprehensive Plan?
Yes ☒ No

- **Continue to guide residential growth in an orderly and compact manner so that new developments can be effectively served by public improvements and that the character and quality of the City's existing neighborhoods can be maintained and enhanced. Encourage well-designed residential subdivisions at urban densities in the planned growth areas of the City. Locate higher density residential developments in areas adjacent to moderate density developments and outside of the shoreland district.**

2. Is the proposed metes and bounds subdivision consistent with the existing City Ordinance?
Specify the applicable sections of the ordinance.

Yes ☒ No

- **Land subdivision must be accomplished in a manner that contributes to an attractive, orderly stable and wholesome community environment with adequate public services and safe streets. All land subdivisions, including plats, shall fully comply with the regulations in this chapter and as may be addressed in other chapters of this Code. (Sec. 44.1)**
- **The current land use classification is Shoreland and the proposed subdivision meet or exceed the minimum requirements for lot width and lot area**
- **There is adequate ingress/egress onto White Oak Drive or Urbans Point Road**
- **Parcel is currently zoned residential and shall remain residential**

3. Are there any other standards, rules or requirements that this metes and bounds subdivision must meet?

Yes ☒ No Specify other required standards.

- **The proposed lots have adequate area for septic systems per survey dated 7-20-17**

4. Is the proposed metes and bounds subdivision compatible with the present land uses in the area of the proposal?

Yes ☒ No Zoning District **Shoreland**

- **It is consistent with the surrounding zoning and uses in the area**
- **As observed at the Planning Commission/Board of Adjustment on-site on 8-24-17 the proposed tract sizes are consistent with the neighborhood**
- **Parcel is currently zoned residential and shall remain residential**

5. Does the proposed metes and bounds subdivision conform to all applicable performance standards in Article 4 of the Subdivision Ordinance?

Yes **X** No

- **The proposed lots meet or exceed the minimum lot size requirements for Shoreland District**
- **There is adequate ingress/egress onto White Oak Drive or Urbans Point Road**
- **The proposed lots have adequate area for septic system per the survey dated 7-20-17**

6. Other issues pertinent to this matter.

- **Work with the City Public Works Director on any access needs**
- **Pay the park dedication fee before the city council meeting**

Decision: Motion by Kuker; supported by Knippel to approve a recommendation to the city council to:

1. **Subdivide parcel #14181000901Z009 involving 2.6 acres into 2 tracts**

Per the findings of fact as discussed, the on-sites conducted on 8-24-17 and as shown on the certificate of survey received at the Planning & Zoning office dated 7-20-17 for property located at 34269 White Oak Drive, Crosslake, MN 56442

Conditions:

1. **Work with the road authority to obtain an access**
2. **Park dedication fee submitted to Planning & Zoning office prior to the City Council meeting**
3. **One ingress/egress per parcel**

All members voting "Aye", Motion carried.

Date: 9-22-17

Signature: _____
Chairman

**Roger & Sigrid Hubley
14181000901Z009**

Herzog announced the subdivision request. Herzog asked the applicant/owner, Hubley, to come up to the podium. Pence read the submitted metes & bounds request, one comment received from the public, the Parks/Library Commission recommendation, and details on the survey. Discussion was held on the access of the proposed southern new parcel; Strand, Public Works Director's suggestion of using Urbans Point Road as access and Hubley at the on-site dated August 24, 2017 agreement to put the access off of Urbans Point Road. Herzog opened the public hearing with Wordeman, neighbor to the south of the proposed subdivision, stepping up to address the comments he stated in his letter; oversized, number of and types of structures, driveways, private through traffic, and his ability to subdivide his parcels. Herzog closed the public hearing. Kuker asked Hubley what his current plans were for the subdivision; hold or sell, with Hubley stating he was not planning to sell at this time. Herzog asked if there were any additional questions, none were forthcoming. Pence initiated the findings of fact procedure with the board members deliberating and responding to each question.

August 25, 2017 Action:

Motion by Kuker; supported by Knippel to approve the recommendation to the city council to:

1. **Subdivide parcel #14181000901Z009 involving 2.6 acres into 2 tracts**

Per the findings of fact as discussed, the on-sites conducted on 8-24-17 and as shown on the certificate of survey received at the Planning & Zoning office dated 7-20-17 for property located at 34269 White Oak Drive, Crosslake, MN 56442

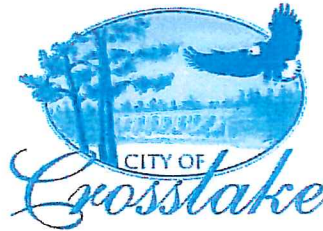
Conditions:

1. **Work with the road authority to obtain an access**
2. **Park dedication fee submitted to Planning & Zoning office prior to the City Council meeting**
3. **One ingress/egress per parcel**

Findings: See attached

All members voting "Aye", Motion carried.

City Hall: 218-692-2688
Planning & Zoning: 218-692-2689
Fax: 218-692-2687



37028 County Road 66
Crosslake, Minnesota 56442
www.cityofcrosslake.org

CITY OF CROSSLAKE

PLANNING COMMISSION/BOARD OF ADJUSTMENT

August 25, 2017

9:00 A.M.

Crosslake City Hall
37028 County Road 66, Crosslake MN 56442
(218) 692-2689

PUBLIC HEARING NOTICE

Applicant: Roger A & Sigrid Hubley

Authorized Agent:

Site Location: Outlot 1, Urban's Point and part of vacated public road, Crosslake, MN 56442

Request:

- Subdivision of property

To:

- Subdivide parcel #14181000901Z009 involving 2.6 acres into 2 tracts

Notification: Pursuant to Minnesota Statutes Chapter 462, and the City of Crosslake Zoning Ordinance, you are hereby notified of a public hearing before the City of Crosslake Planning Commission/Board of Adjustment. Property owners have been notified according to MN State Statute 462 & published in the local newspaper. Please share this notice with any of your neighbors who may not have been notified by mail.

Information: Copies of the application and all maps, diagrams or documents are available at Crosslake City Hall or by contacting the Crosslake Planning & Zoning staff at 218-692-2689. Please submit your comments in writing including your name and mailing address to Crosslake City Hall or (crosslakepz@crosslake.net).



STAFF REPORT

Property Owner/Applicant: Roger A & Sigrid Hubley

Parcel Number(s): 14181000901Z009

Application Submitted: July 20, 2017

Action Deadline: September 17, 2017

City 60 Day Extension Letter sent/ Deadline: N/A / N/A

Applicant Extension Received / Request: N/A / N/A

City Council Date: September 11, 2017

Authorized Agent: N/A

Request: To subdivide parcel #14181000901Z009 involving 2.6 acres into 2 tracts

Current Zoning: Shoreland District

Adjacent Land Use/Zoning:

North – Shoreland District

South – Shoreland District

East – Shoreland District

West – Shoreland District

Development Review Team Minutes held on 7-11-17:

- Property is located at 34269 White Oak Drive, Crosslake, MN 56442
- Proposed to split the approximately 121583.53 square foot (2.79Acre) parcel into two parcels
- Access from White Oak Drive or Urban's Point Road, work with Ted Strand, Public Works Director
- If your parcel is located within an organization that has restrictions, you would need to verify those restrictions and clarify that your request is approved by that organization (Per Hubley; Oakcrest is next to the parcel but the parcel is not Oakcrest)
- Two site suitabilities will be required for each parcel
- Wetland Delineation is a requirement for a subdivision or a no wetland statement/letter
- Hubley stated Stonemark surveying is working on the survey and he would be representing his request (no authorized agent form at this time)
- Planning Commission/Board of Adjustment will make a recommendation to the Crosslake City Council

Property owner was informed that before they could be placed on a public hearing agenda the following information is required:

1. A certificate of survey meeting the requirements outlined in Chapter 44 of the Code of Ordinances of the City of Crosslake

2. An authorized agent form completed, signed and dated if necessary
3. Wetland delineation or a no wetland statement/letter
4. Two site suitabilities per parcel
5. A complete Subdivisions application with all required paperwork
6. The public hearing fee of \$100.00 + \$75.00 per new lot
7. Upon recommendation from the Planning Commission/Board of Adjustment to the City Council and before the city council meeting a park dedication fee of \$1,500.00 or 10% of land per new lot or a combination thereof as outlined in Chapter 44, Sec. 44-402 is required for newly created lots

Parcel History:

- Urban's Point plat established in 1923
- December 2012 – Driveway

City Ordinance:

Land subdivision must be accomplished in a manner that contributes to an attractive, orderly, stable and wholesome community environment with adequate public services and safe streets. All land subdivisions, including plats, shall fully comply with the regulations in this chapter and as may be addressed in other chapters of this Code. (Sec. 44.1)

City Community Plan:

Continue to guide residential growth in an orderly and compact manner so that new developments can be effectively served by public improvements and that the character and quality of the City's existing neighborhoods can be maintained and enhanced. Encourage well-designed residential subdivisions at urban densities in the planned growth areas of the City. Locate higher density residential developments in areas adjacent to moderate density developments and outside of the shoreland district.

Agencies Notified and Responses Received:

County Highway: N/A

DNR: No comments were received as of 8-16-17

City Engineer: No comments were received as of 8-16-17

City Attorney: No comments were received as of 8-16-17

Lake Association: N/A

Crosslake Public Works: No comments were received as of 8-16-17

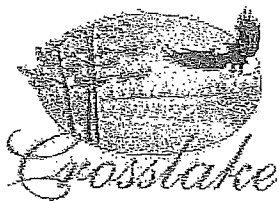
Crosslake Park, Recreation & Library: No comments were received as of 8-16-17

Concerned Parties: No comments were received as of 8-16-17

POSSIBLE MOTION:

To make a recommendation to the Crosslake City Council to approve/table/deny the subdivision of parcel #14181000901Z009 involving 2.6 acres into 2 tracts located at Outlot 1, Urban's Point and part of vacated public road, Sec 30, City of Crosslake





Subdivisions Application
Planning and Zoning Department
37028 County Rd 66, Crosslake, MN 56442
218.692.2689 (Phone) 218.692.2687 (Fax) www.cityofcrosslake.org

Receipt Number:

918730

Permit Number:

S 1710131

Property Owner(s): Roger And Sigrid Hubley

Mailing Address: 34276 White Oak Drive

Site Address: 34269 White Oak Drive

Phone Number: (763) 458-9595

E-Mail Address: rhubley001@gmail.com

Parcel Number(s): 14181 000901 Z 009

Legal Description: Lot 1, Block 2 Crosslake Homesites

Sec 3D Twp 137 Rge 26 (27) / 28

Land Involved: Width: Length: Acres: 2.79

Lake/River Name: Crosslake

Do you own land adjacent to this parcel(s)? Yes X No

If yes, list Parcel Number(s)

Authorized Agent: N/A

Agent Address: N/A

Agent Phone Number: N/A

Signature of Property Owner(s): R. A. Hubley

Signature of Authorized Agent(s)

Subdivision Type

(Check applicable request)

- ☒ Metes and Bounds \$175
☐ Residential Preliminary Plat
☐ Residential Final Plat
☐ Commercial Preliminary Plat
☐ Commercial Final Plat

Development

Number of proposed lots

Number of proposed outlots

Access

Public Road

Easement

Easement recorded: Yes No

Septic

Compliance

SSTS Design

Site Suitability ☒

Date 7/19/17

Date

- ☐ All applications must be accompanied by signed Certificate of Survey
☐ Residential Fee: Preliminary \$500 + \$100 per lot; Final \$500 + \$25 per lot Payable to "City of Crosslake"
☐ Commercial Fee: Preliminary \$750 + \$150 per lot; Final \$750 + \$50 per lot Payable to "City of Crosslake"
☒ Metes & Bounds: \$100 + \$75 per lot Payable to "City of Crosslake" \$175.00
☒ Above Fees will require additional Park Dedication Fees of \$1,500 per unit/lot or 10% of buildable land as measured pre-plat for park purposes or a combination of both Payable to "City of Crosslake"
☒ No decisions were made on an applicant's request at the DRT meeting. Submittal of an application after DRT does not constitute approval. Approval or denial of application is determined at a public meeting by the City Council after a recommendation from the Planning Commission/Board of Adjustment per Minnesota Statute 462 and the City of Crosslake Land Use Ordinance.

For Office Use:

Application accepted by SK Date 7/20/17 Land Use District SD Lake Class 6D Park, Rec, Lib



City of Crosslake Planning Commission/Board of Adjustment

Findings of Fact

Supporting/Denying a Metes and Bounds Subdivision

Findings should be made in either recommending for or against a metes and bounds subdivision, and should reference Chapter 44 of the City Ordinance. The following questions are to be considered, but are not limited to:

1. Does the proposed metes and bounds subdivision conform to the City's Comprehensive Plan?
Yes No

2. Is the proposed metes and bounds subdivision consistent with the existing City Ordinance?
Specify the applicable sections of the ordinance.
Yes No

3. Are there any other standards, rules or requirements that this metes and bounds subdivision must meet?
Yes No Specify other required standards.

4. Is the proposed metes and bounds subdivision compatible with the present land uses in the area of the proposal?

Yes No Zoning District

5. Does the proposed metes and bounds subdivision conform to all applicable performance standards in Article 4 of the Subdivision Ordinance?

Yes No

6. Other issues pertinent to this matter.

CERTIFICATE OF SURVEY

OUTLOT 1, URBAN'S POINT AND PART
OF VACATED PUBLIC ROAD,
SECTION 30, TOWNSHIP 137 NORTH, RANGE 27 WEST
CROW WING COUNTY, MINNESOTA

PROPOSED BOUNDARY DESCRIPTIONS:

TRACT A

That part of Outlot 1, URBAN'S POINT, according to the recorded plat thereof, Crow Wing County, Minnesota, lying north of the south 150.00 feet thereof.

Subject to easements, restrictions and reservations of record.

TRACT B

The south 150.00 feet of Outlot 1, URBAN'S POINT, according to the recorded plat thereof, Crow Wing County, Minnesota, AND

That part of the vacated portion of the Public Road as dedicated in said plat which lies adjacent to the east line of said Outlot 1, pursuant to judgment as recorded in document number 0577929, Crow Wing Records Office.

Subject to easements, restrictions and reservations of record.

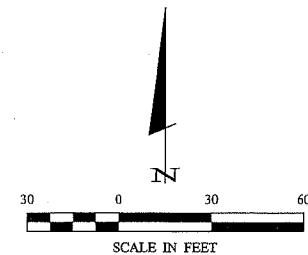
LEGEND

- DENOTES EDGE OF EXISTING BITUMINOUS
- DENOTES EDGE OF EXISTING GRAVEL
- DENOTES EDGE OF EXISTING CONCRETE
- (123.45) DENOTES PLAT AND/OR DEEDED MEASURE
- DENOTES FOUND PK NAIL
- DENOTES MONUMENT FOUND
- DENOTES IRON MONUMENT SET MARKED BY LICENSE No. 41002

ORIENTATION OF THIS BEARING SYSTEM IS BASED ON THE SOUTH LINE OF OUTLOT 1 TO HAVE AN ASSUMED BEARING OF N 87°53'32" W.

NOTES:

- Zoning for subject tract = "Shoreland District".
- There are no bluffs or wet lands within surveyed property.
- Parcel ID of subject parcel: 14181000901Z009.
- The property address of subject parcel: 34269 White Oak Drive.
- Impervious coverage Tract A = 7.9%. Tract B is vacant.
- Approximate location of soil borings as shown on sketch prepared by Martin Joyce License Number 2129.



30176 Old Highway #371 P.O. Box 874 Rego Lakes, MN 56472 218-568-4940 www.danmillerland.com	
I HEREBY CERTIFY THAT THIS SURVEY, PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY CLOSE PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER OR LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.	
DATE	7-20-17
BY	PAT
REVISIONS	
DATE	
DESCRIPTION	
DATE	7-20-2017
SCALE	1"=30'
HORIZ	NONE
VERT	NONE
PROJECT No.	17223
FILE NAME	C17223.dwg
FIELD BOOK	
BOOK No.	
PAGE No.	
CERTIFICATE OF SURVEY	
SHEET	1 OF 1

F.2.a.

Staff Report - Crosslake Parks, Recreation & Library

Date: September 6, 2017

To: Crosslake City Council

From: Jon Henke, Director of Parks, Recreation & Library D.A.

1. Book Sale Report

The 5th book sale of the year took place Labor Day Weekend. The sale produced \$610.10. The next sale is scheduled for Friday, October 6th. Thanks goes out to all who donated books, volunteered to work and for those of you who purchased materials from the sale.

2. Zumba Class

Zumba is a fitness program that combines Latin and international music with dance moves. Zumba routines incorporate interval training — alternating fast and slow rhythms — and resistance training. The Community Center is offering classes Tuesday's from 5-6 p.m. and Saturday's from 8:30-9:30. A 10 pass punch card can be purchased for \$50 or a day pass is \$8.00.

3. AAA

The Community Center will host another AAA Senior Driving Refresher Course on September 28th from 9-1. To register for the class please call AAA at 888-234-1294.

4. Free Trail Rides

Join us on Wednesday's for free trail rides to witness the beauty of the Nordic Ridge Recreation Area. The trail rides are free but participants must register in advance. Tour times are 10, 11 and 12. The PAL Foundation has provided the touring cart and the volunteers to make this program possible.

5. Crosslake Days Disc Golf Tournament

The Crosslake Disc Golf Tournament will start at 2:00. Entry fee is \$10.00 per person. Prizes will be awarded.



Brainerd/Baxter
7804 Industrial Park Road
PO Box 2720
Baxter, MN 56425-2720

218.829.5117

218.829.2517

Brainerd@wsn.us.com

WidsethSmithNolting.com

September 5, 2017

Honorable Mayor and City Council
City of Crosslake
37028 County Road 66
Crosslake, MN 56442

**RE: Proposal for Engineering Services
2018 Crosslake Street Improvements – Design, Bidding, and Construction Phase Services**

Dear Mayor and Council Members:

Widseth Smith Nolting is providing this letter proposal for consideration of the City Council related to the preparation of plans, specifications, and contract bidding documents that will be needed for the proposed 2018 Street Improvements. This proposal also provides an estimate of the construction phase engineering services that will be needed during construction. This proposal is based on the improvements as described for the following roadways. It is our understanding no City utilities, or utility extensions, are being considered for these areas.

- Manhattan Point Boulevard Pavement Reclamation/Resurfacing and New Trail Construction
- Shadywood Street Pavement Reclamation/Resurfacing
- City Hall Parking Lot and Drive Pavement Removal/Resurfacing and Drainage Improvements

Proposed Scope of Services – Design and Bidding Phase

1. A topographic survey of selected road corridors and parking lot areas will be completed for design purposes. A Gopher State utility locate will be requested to mark the location of existing underground utilities; utilities that are marked will be surveyed and included in the plans. Existing WSN survey data of Manhattan Point Boulevard will be utilized; utility information and current conditions will be updated.
2. No geotechnical investigation is being proposed based on prior work experience and work with City staff in these areas.
3. A design concept for each roadway will be prepared for holding public informational meetings, and to acquire public input/concerns.
4. Geometric roadway design will be completed based on the final design concept approved by the City Council, and plan/profile alignment drawings will be prepared with cross-sections.
5. We anticipate all proposed roadway improvements will be located within existing right-of-way and easements. Trail construction may require acquisition of easements in certain areas. If it is determined during the design process that easements are needed to attain the desired trail route, we will complete easement drawings and legal descriptions as additional services on an hourly basis, and work with the City Attorney to acquire the necessary easements from landowners. Please note, this proposal is based on a trail concept that will follow the existing Manhattan Point Boulevard roadway corridor and road grades. Road grades within the corridor exceed Americans with Disabilities Act (ADA) maximum grades in several areas. To meet ADA requirements for the trail, the scope of the project would be significantly increased, and more right-of-way and/or easements would have to be acquired.
6. No wetland impacts or permitting is anticipated.
7. Special Provisions (technical specifications), General Contract Provisions, and other required standard bidding documents will be prepared by WSN using EJCDC 2013 Edition documents.
8. An engineering estimate of construction cost will be prepared following completion of final plans.
9. The completed bidding documents will be publicly advertised after the City has reviewed and approved the plans. We will answer bidder questions, issue Addenda as needed, and assist with the bid opening.
10. We will prepare a Bid Tabulation, and make a recommendation for award of the Contract based on the outcome of the bidding process.

If the City Council decides to modify its assessment policy and assess properties in accordance with Minnesota Statutes Ch. 429, then a Feasibility Study will need to be completed, and hearings will be required. We anticipate the engineering cost to complete the Ch. 429 process would be \$8,000-10,000, which includes preparation of the study, preliminary and final assessment hearings, and preparation of assessment rolls. As this decision has not been made as of this date, we have not included any Ch. 429 related services in the proposed fees for this phase of the work.

The WSN fees proposed to complete the Design and Bidding Phase Services outlined above total **\$105,000**. These design fees include WSN staff time and expenses.



Proposed Scope of Services – Construction Phase

11. We will submit construction materials (aggregates and bituminous mixtures) to a certified material testing firm for quality assurance. We estimate the cost of testing to be approximately \$3,000-4,000, which will be billed separately by the geotechnical testing firm to the City.
12. We will review Contractor shop drawings and material submittals.
13. We will provide construction staking necessary for the Contractor to construct the improvements in compliance with the contract documents.
14. We will interpret the Special Provisions and Contract Documents, and provide Construction Administration services on behalf of the City.
15. We will observe the construction at critical phases as it progresses for the purpose of verifying compliance with the approved Plans and specifications.
16. We will review payment requests, and recommend payments to the City.
17. We will assist the City with standard project close-out procedures. This proposal does not include preparation of record (as-built) drawings.

We propose to complete the Construction Phase Services for the scope of work described above, including our time and expenses, for **\$75,000**, and anticipating the Contractor will complete the projects within a 60-day period.

WSN fees will be billed on an hourly basis in accordance with the attached Fee Schedule. The total WSN fees for the proposed projects are estimated to be **\$180,000**. If the City is agreeable to this proposal, please sign and return one copy to us as our notice to proceed. Thank you for this opportunity to provide our services to the City of Crosslake.

Very truly yours,

Widseth Smith Nolting

A handwritten signature in dark ink, appearing to read "David S. Reese".

David S. Reese, P.E.
Civil Engineer | Vice-President

Attachments: General Provisions of Professional Services Agreement
2017 WSN Fee Schedule

Proposed by Widseth Smith Nolting

A handwritten signature in dark ink, appearing to read "Kevin B. Wernberg".

Kevin B. Wernberg, Executive Vice President

Accepted by City of Crosslake: The above proposal is satisfactory and WSN is authorized to do the work as specified and in accordance with the attached General Conditions. Payment will be made monthly in accordance with the terms on the attached fee schedule.

Patty Norgaard, Mayor

Date

Mike Lyonais, City Administrator

Date

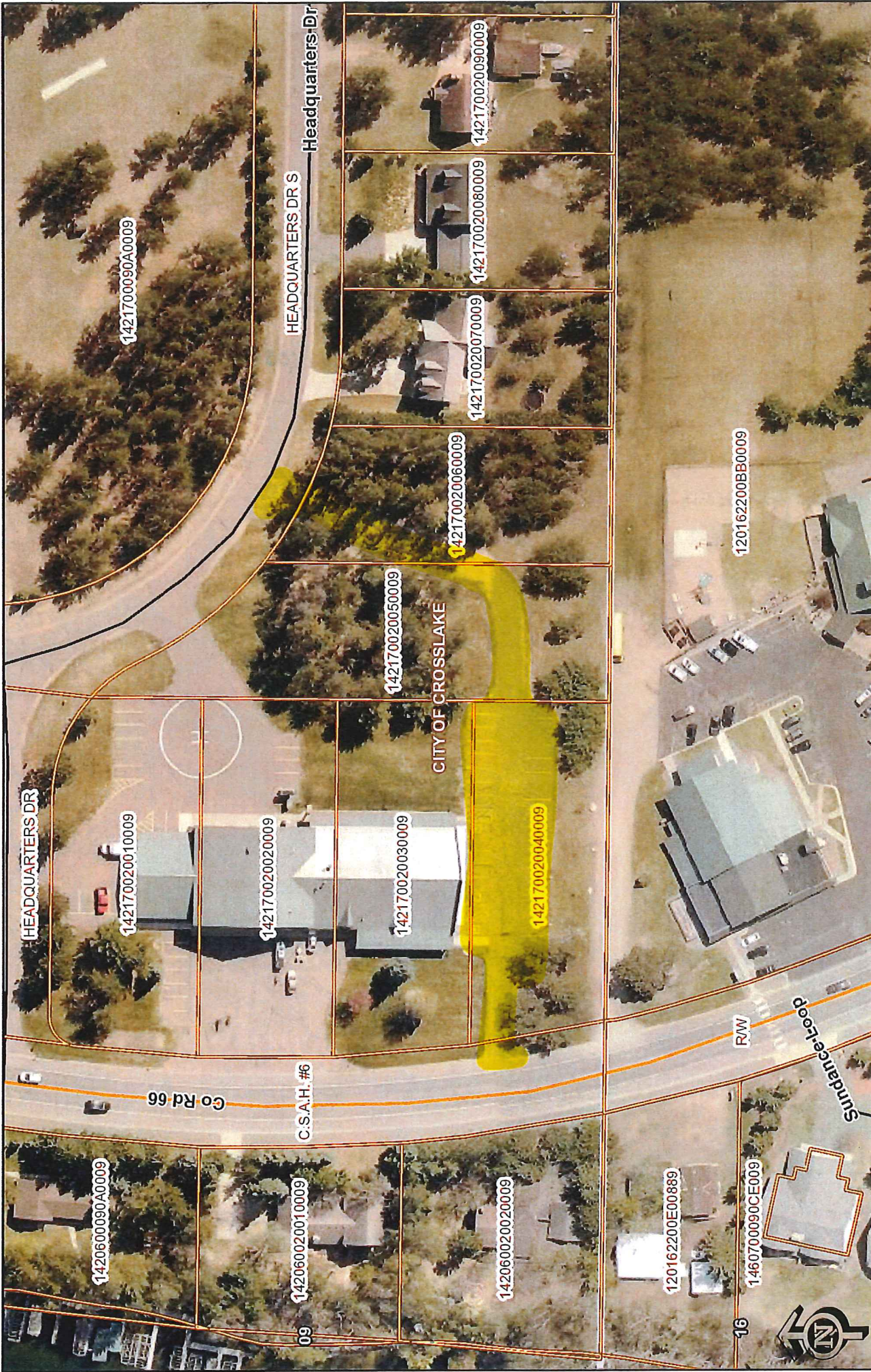


These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

Manhattan Point Boulevard



Date: 9/1/2017 Time: 2:28:49 PM



These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

City Hall Parking Lot



Date: 9/1/2017 Time: 2:32:30 PM

WIDSETH SMITH NOLTING



2017 FEE SCHEDULE

CLASSIFICATION	HOURLY RATE
<u>Engineer/Architect/Surveyor/Scientist/Wetland Specialist/Geographer</u>	
Level I	\$ 94.00
Level II	\$113.00
Level III	\$138.00
Level IV	\$148.00
Level V	\$165.00
<u>Technician</u>	
Level I	\$ 63.00
Level II	\$ 80.00
Level III	\$ 95.00
Level IV	\$110.00
Level V	\$120.00
Computer Systems Specialist	\$120.00
Senior Funding Specialist	\$110.00
Marketing Specialist	\$ 95.00
Funding Specialist	\$ 80.00
Administrative Assistant	\$ 54.00

OTHER EXPENSES	RATE
Mileage (Federal Standard Rate) <i>subject to IRS Guidelines</i>	Cost
Meals/Lodging	Cost
Stakes & Expendable Materials	Cost
Waste Water Sampler	\$40.00/Day
ISCO Flow Recorder	\$60.00/Day
Photoionization Detection Meter	\$80.00/Day
Explosimeter	\$50.00/Day
Product Recovery Equipment	\$35.00/Day
Survey-Grade GPS (Global Positioning System)	\$75.00/Hour
Mapping GPS (Global Positioning System)	\$150.00/Day
Soil Drilling Rig	\$35.00/Hour
Groundwater Sampling Equipment	\$75.00/Day
Subcontractors	Cost Plus 10%

Reproduction Costs	RATE
Black & White Copies: 8 1/2 x 11	\$0.10
Black & White Copies: 11 x 17	\$0.50
Black & White Copies: 24 x 36	\$3.00
Color Copies: 8 1/2 x 11	\$2.00
Color Copies: 11 x 17	\$4.00
Color Copies: 24 x 36	\$12.00
Color Plots: 42 x 48	\$22.00

These rates are effective for only the year indicated and are subject to yearly adjustments which reflect equitable changes in the various components.

General Provisions of Professional Services Agreement

These General Provisions are intended to be used in conjunction with a letter-type Agreement or a Request for Services between Widseth Smith Nolting, a Minnesota Corporation, hereinafter referred to as WSN, and a CLIENT, wherein the CLIENT engages WSN to provide certain Architectural, and/or Engineering services on a Project.

As used herein, the term "this Agreement" refers to (1) the WSN Proposal Letter which becomes the Letter Agreement upon its acceptance by the Client, (2) these General Provisions and (3) any attached Exhibits, as if they were part of one and the same document. With respect to the order of precedence, any attached Exhibits shall govern over these General Provisions, and the Letter Agreement shall govern over any attached Exhibits and these General Provisions. These documents supersede all prior communications and constitute the entire Agreement between the parties. Amendments to this Agreement must be in writing and signed by both CLIENT and WSN.

ARTICLE 1. PERIOD OF SERVICE

The term of this Agreement for the performance of services hereunder shall be as set forth in the Letter Agreement. In this regard, any lump sum or estimated maximum payment amounts set forth in the Letter Agreement have been established in anticipation of an orderly and continuous progress of the Project in accordance with the schedule set forth in the Letter Agreement or any Exhibits attached thereto. WSN shall be entitled to an equitable adjustment to its fee should there be an interruption of services, or amendment to the schedule.

ARTICLE 2. SCOPE OF SERVICES

The scope of services covered by this Agreement shall be as set forth in the Letter Agreement or a Request for Services. Such scope of services shall be adequately described in order that both the CLIENT and WSN have an understanding of the expected work to be performed.

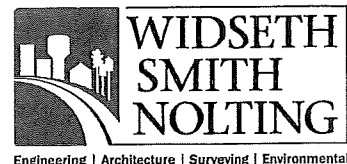
If WSN is of the opinion that any work they have been directed to perform is beyond the Scope of this Agreement, or that the level of effort required significantly exceeds that estimated due to changed conditions and thereby constitutes extra work, they shall notify the CLIENT of that fact. Extra work, additional compensation for same, and extension of time for completion shall be covered by a revision to the Letter Agreement or Request for Services and entered into by both parties.

ARTICLE 3. COMPENSATION TO WSN

A. Compensation to WSN for services described in this Agreement shall be on a Lump Sum basis, Percentage of Construction, and/or Hourly Rate basis as designated in the Letter Agreement and as hereinafter described.

1. A Lump Sum method of payment for WSN's services shall apply to all or parts of a work scope where WSN's tasks can be readily defined and/or where the level of effort required to accomplish such tasks can be estimated with a reasonable degree of accuracy. The CLIENT shall make monthly payments to WSN within 30 days of date of invoice based on an estimated percentage of completion of WSN's services.
2. A Percentage of Construction or an Hourly Rate method of payment of WSN's services shall apply to all or parts of a work scope where WSN's tasks cannot be readily defined and/or where the level of effort required to accomplish such tasks cannot be estimated with any reasonable degree of accuracy. Under an Hourly Rate method of payment, WSN shall be paid for the actual hours worked on the Project by WSN technical personnel times an hourly billing rate established for each employee. Hourly billing rates shall include compensation for all salary costs, payroll burden, general, and administrative overhead and professional fee. In a Percentage of Construction method of payment, final compensation will be based on actual bids if the project is bid and WSN's estimate to the CLIENT if the project is not bid. A rate schedule shall be furnished by WSN to CLIENT upon which to base periodic payments to WSN.
3. In addition to the foregoing, WSN shall be reimbursed for items and services as set forth in the Letter Agreement or Fee Schedule and the following Direct Expenses when incurred in the performance of the work:
 - (a) Travel and subsistence.
 - (b) Specialized computer services or programs.
 - (c) Outside professional and technical services with cost defined as the amount billed WSN.
 - (d) Identifiable reproduction and reprographic costs.
 - (e) Other expenses for items such as permit application fees, license fees, or other additional items and services whether or not specifically identified in the Letter Agreement or Fee Schedule.
4. The CLIENT shall make monthly payments to WSN within 30 days of date of invoice based on computations made in accordance with the above charges for services provided and expenses incurred to date, accompanied by supporting evidence as available.

B. The CLIENT will pay the balance stated on the invoice unless CLIENT notifies WSN in writing of the particular item that is alleged to be incorrect within 15 days from the date of invoice, in which case, only the disputed item will remain undue until resolved by the parties. All accounts unpaid after 30 days from the date of original invoice shall be subject to a service charge of 1 % per month, or the maximum amount authorized by law, whichever is less. WSN shall be entitled to recover all reasonable costs and disbursements, including reasonable attorneys fees, incurred in connection with collecting amount owed by CLIENT. In addition, WSN may, after giving seven days written notice to the CLIENT, suspend services and withhold deliverables under this Agreement until WSN has been paid in full for all amounts then due for services, expenses and charges. CLIENT agrees that WSN shall not be responsible for any claim for delay or other consequential damages arising from suspension of services hereunder. Upon payment in full by Client and WSN's resumption of services, the time for performance of WSN's services shall be equitably adjusted to account for the period of suspension and other reasonable time necessary to resume performance.



ARTICLE 4. ABANDONMENT, CHANGE OF PLAN AND TERMINATION

Either Party has the right to terminate this Agreement upon seven days written notice. In addition, the CLIENT may at any time, reduce the scope of this Agreement. Such reduction in scope shall be set forth in a written notice from the CLIENT to WSN. In the event of unresolved dispute over change in scope or changed conditions, this Agreement may also be terminated upon seven days written notice as provided above.

In the event of termination, and upon payment in full for all work performed and expenses incurred to the date of termination, documents that are identified as deliverables under the Letter Agreement whether finished or unfinished shall be made available by WSN to the CLIENT pursuant to Article 5, and there shall be no further payment obligation of the CLIENT to WSN under this Agreement except for payment of an amount for WSN's anticipated profit on the value of the services not performed by WSN and computed in accordance with the provisions of Article 3 and the Letter Agreement.

In the event of a reduction in scope of the Project work, WSN shall be paid for the work performed and expenses incurred on the Project work thus reduced and for any completed and abandoned work, for which payment has not been made, computed in accordance with the provisions of Article 3 and the Letter Agreement.

ARTICLE 5. DISPOSITION OF PLANS, REPORTS AND OTHER DATA

All reports, plans, specifications, field data and notes and other documents, including all documents on electronic media, prepared by WSN or its consultants are Instruments of Service and shall remain the property of WSN or its consultants, respectively. WSN and its subconsultants retain all common law, statutory and other reserved rights, including, without limitation, copyright. WSN and its subconsultants maintain the right to determine if production will be made, and allowable format for production, of any electronic media or data to CLIENT or any third-party. Upon payment in full of monies due pursuant to the Agreement, WSN shall make hard copies available to the CLIENT, of all documents that are identified as deliverables under the Letter Agreement. If the documents have not been finished (including, but not limited to, completion of final quality control), then WSN shall have no liability for any claims expenses or damages that may arise out of items that could have been corrected during completion/quality control. Any Instruments of Service provided are not intended or represented to be suitable for reuse by the CLIENT or others on extensions of the Project or any other project. Any modification or reuse without written verification or adaptation by WSN for the specific purpose intended will be at CLIENT's sole risk and without liability or legal exposure to WSN. CLIENT shall indemnify, defend and hold harmless WSN from any and all suits or claims of third parties arising out of use of unfinished documents, or modification or reuse of finished documents, which is not specifically verified, adapted, or authorized in writing by WSN. This indemnity shall survive the termination of this Agreement.

Should WSN choose to deliver to CLIENT documents in electronic form, CLIENT acknowledges that differences may exist between any electronic files delivered and the printed hard-copy. Copies of documents that may be relied upon by CLIENT are limited to the printed hard-copies that are signed and/or sealed by WSN. Files in electronic form are only for convenience of CLIENT. Any conclusion or information obtained or derived from such electronic documents will be at user's sole risk. CLIENT acknowledges that the useful life of some forms of electronic media may be limited because of deterioration of the media or obsolescence of the computer hardware and/or software systems. Therefore, WSN makes no representation that such media will be fully usable beyond 30 days from date of delivery to CLIENT.

ARTICLE 6. CLIENT'S ACCEPTANCE BY PURCHASE ORDER OR OTHER MEANS

In lieu of or in addition to signing the acceptance blank on the Letter Agreement, the CLIENT may accept this Agreement by permitting WSN to commence work on the project or by issuing a purchase order signed by a duly authorized representative. Such purchase order shall incorporate by reference the terms and conditions of this Agreement. In the event of a conflict between the terms and conditions of this Agreement and those contained in the CLIENT's purchase order, the terms and conditions of this Agreement shall govern. Notwithstanding any purchase order provisions to the contrary, no warranties, express or implied, are made by WSN.

ARTICLE 7. CLIENT'S RESPONSIBILITIES

A. To permit WSN to perform the services required hereunder, the CLIENT shall supply, in proper time and sequence, the following at no expense to WSN:

1. Provide all program, budget, or other necessary information regarding its requirements as necessary for orderly progress of the work.
2. Designate in writing, a person to act as CLIENT's representative with respect to the services to be rendered under this Agreement. Such person shall have authority to transmit instructions, receive instructions, receive information, interpret and define CLIENT's policies with respect to WSN's services.
3. Furnish, as required for performance of WSN's services (except to the extent provided otherwise in the Letter Agreement or any Exhibits attached hereto), data prepared by or services of others, including without limitation, core borings, probes and subsurface explorations, hydrographic and geohydrologic surveys, laboratory tests and inspections of samples, materials and equipment; appropriate professional interpretations of all of the foregoing; environmental assessment and impact statements; property, boundary easement, right-of-way, topographic and utility surveys; property descriptions; zoning, deed and other land use restriction; and other special data not covered in the Letter Agreement or any Exhibits attached hereto.
4. Provide access to, and make all provisions for WSN to enter upon publicly or privately owned property as required to perform the work.
5. Act as liaison with other agencies or involved parties to carry out necessary coordination and negotiations; furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.
6. Examine all reports, sketches, drawings, specifications and other documents prepared and presented by WSN, obtain advice of an attorney, insurance counselor or others as CLIENT deems necessary for such examination and render in writing, decisions pertaining thereto within a reasonable time so as not to delay the services of WSN.
7. Give prompt written notice to WSN whenever CLIENT observes or otherwise becomes aware of any development that affects the scope of timing of WSN's services or any defect in the work of Construction Contractor(s), Consultants or WSN.
8. Initiate action, where appropriate, to identify and investigate the nature and extent of asbestos and/or pollution in the Project and to abate and/or remove the same as may be required by federal, state or local statute, ordinance, code, rule, or regulation now existing or hereinafter enacted or amended. For purposes of this Agreement, "pollution" and "pollutant" shall mean any solid, liquid, gaseous or thermal irritant or contaminant, including smoke, vapor, soot, alkalis, chemicals and hazardous or toxic waste. Hazardous or toxic waste means any substance, waste pollutant or contaminant now or hereafter included within such terms under any federal, state or local statute, ordinance, code, rule or regulation now existing or hereinafter enacted or amended. Waste further includes materials to be recycled, reconditioned or reclaimed.

If WSN encounters, or reasonably suspects that it has encountered, asbestos or pollution in the Project, WSN shall cease activity on the Project and promptly notify the CLIENT, who shall proceed as set forth above. Unless otherwise specifically provided in the Letter Agreement, the services to be provided by WSN do not include identification of asbestos or pollution, and WSN has no duty to identify or attempt to identify the same within the area of the Project.

With respect to the foregoing, CLIENT acknowledges and agrees that WSN is not a user, handler, generator, operator, treater, storer, transporter or disposer of asbestos or pollution which may be encountered by WSN on the Project. It is further understood and agreed that services WSN will undertake for CLIENT may be uninsurable obligations involving the presence or potential presence of asbestos or pollution. Therefore, CLIENT agrees, except (1) such liability as may arise out of WSN's sole negligence in the performance of services under this Agreement or (2) to the extent of insurance coverage available for the claim, to hold harmless, indemnify and defend WSN and WSN's officers; subcontractor(s), employees and agents from and against any and all claims, lawsuits, damages, liability and costs, including, but not limited to, costs of defense, arising out of or in any way connected with the presence, discharge, release, or escape of asbestos or pollution. This indemnification is intended to apply only to existing conditions and not to conditions caused or created by WSN. This indemnification shall survive the termination of this Agreement.

9. Provide such accounting, independent cost estimating and insurance counseling services as may be required for the Project, such legal services as CLIENT may require or WSN may reasonably request with regard to legal issues pertaining to the Project including any that may be raised by Contractor(s), such auditing service as CLIENT may require to ascertain how or for what purpose any Contractor has used the moneys paid under the construction contract, and such inspection services as CLIENT may require to ascertain that Contractor(s) are complying with any law, rule, regulation, ordinance, code or order applicable to their furnishing and performing the work.

10. Provide "record" drawings and specifications for all existing physical features, structures, equipment, utilities, or facilities which are pertinent to the Project, to the extent available.

11. Provide other services, materials, or data as may be set forth in the Letter Agreement or any Exhibits attached hereto.

B. WSN may use any CLIENT provided information in performing its services. WSN shall be entitled to rely on the accuracy and completeness of information furnished by the CLIENT. If WSN finds that any information furnished by the CLIENT is in error or is inadequate for its purpose, WSN shall endeavor to notify the CLIENT. However, WSN shall not be held responsible for any errors or omissions that may arise as a result of erroneous or incomplete information provided by CLIENT.

ARTICLE 8. OPINIONS OF COST

Opinions of probable project cost, construction cost, financial evaluations, feasibility studies, economic analyses of alternate solutions and utilitarian considerations of operations and maintenance costs provided for in the Letter Agreement or any Exhibits attached hereto are to be made on the basis of WSN's experience and qualifications and represent WSN's judgment as an experienced design professional. It is recognized, however, that WSN does not have control over the cost of labor, material, equipment or services furnished by others or over market conditions or contractors' methods of determining their prices, and that any evaluation of any facility to be constructed, or acquired, or work to be performed on the basis of WSN's cost opinions must, of necessity, be speculative until completion of construction or acquisition. Accordingly, WSN does not guarantee that proposals, bids or actual costs will not substantially vary from opinions, evaluations or studies submitted by WSN to CLIENT hereunder.

ARTICLE 9. CONSTRUCTION PHASE SERVICES

CLIENT acknowledges that it is customary for the architect or engineer who is responsible for the preparation and furnishing of Drawings and Specifications and other construction-related documents to be employed to provide professional services during the Bidding and Construction Phases of the Project, (1) to interpret and clarify the documentation so furnished and to modify the same as circumstances revealed during bidding and construction may dictate, (2) in connection with acceptance of substitute or equal items of materials and equipment proposed by bidders and Contractor(s), (3) in connection with approval of shop drawings and sample submittals, and (4) as a result of and in response to WSN's detecting in advance of performance of affected work inconsistencies or irregularities in such documentation. CLIENT agrees that if WSN is not employed to provide such professional services during the Bidding (if the work is put out for bids) and the Construction Phases of the Project, WSN will not be responsible for, and CLIENT shall indemnify and hold WSN, its officers, consultant(s), subcontractor(s), employees and agents harmless from, all claims, damages, losses and expenses including attorneys' fees arising out of, or resulting from, any interpretation, clarification, substitution acceptance, shop drawing or sample approval or modification of such documentation issued or carried out by CLIENT or others. Nothing contained in this paragraph shall be construed to release WSN, its officers, consultant(s), subcontractor(s), employees and agents from liability for failure to perform in accordance with professional standards any duty or responsibility which WSN has undertaken or assumed under this Agreement.

ARTICLE 10. REVIEW OF SHOP DRAWINGS AND SUBMITTALS

WSN may review and approve or take other appropriate action on the contractor's submittals or shop drawings for the limited purpose of checking for general conformance with information given and design concept expressed in the Contract Documents. Review and/or approval of submittals is not conducted for the purpose of determining accuracy and completeness of other details or for substantiating instructions for installation or performance of equipment or systems, all of which remain the exclusive responsibility of the contractor. WSN's review and/or approval shall not constitute approval of safety precautions, or any construction means, methods, techniques, sequences or procedures. WSN's approval of a specific item shall not indicate approval of an assembly of which the item is a component. WSN's review and/or approval shall not relieve contractor for any deviations from the requirements of the contract documents nor from the responsibility for errors or omissions on items such as sizes, dimensions, quantities, colors, or locations. Contractor shall remain solely responsible for compliance with any manufacturer requirements and recommendations.

ARTICLE 11. REVIEW OF PAY APPLICATIONS

If included in the scope of services, any review or certification of any pay applications, or certificates of completion shall be based upon WSN's observation of the Work and on the data comprising the contractor's application for payment, and shall indicate that to the best of WSN's knowledge, information and belief, the quantity and quality of the Work is in general conformance with the Contract Documents. The issuance of a certificate for payment or substantial completion is not a representation that WSN has made exhaustive or continuous inspections, reviewed construction means and methods, verified any back-up data provided by the contractor, or ascertained how or for what purpose the contractor has used money previously paid by CLIENT.

ARTICLE 12. REQUESTS FOR INFORMATION (RFI)

If included in the scope of services, WSN will provide, with reasonable promptness, written responses to requests from any contractor for clarification, interpretation or information on the requirements of the Contract Documents. If Contractor's RFI's are, in WSN's professional opinion, for information readily apparent from reasonable observation of field conditions or review of the Contract Documents, or are reasonably inferable therefrom, WSN shall be entitled to compensation for Additional Services for WSN's time in responding to such requests. CLIENT may wish to make the Contractor responsible to the CLIENT for all such charges for additional services as described in this article.

ARTICLE 13. CONSTRUCTION OBSERVATION

If included in the scope of services, WSN will make site visits as specified in the scope of services in order to observe the progress of the Work completed. Such site visits and observations are not intended to be an exhaustive check or detailed inspection, but rather are to allow WSN to become generally familiar with the Work. WSN shall keep CLIENT informed about the progress of the Work and shall advise the CLIENT about observed deficiencies in the Work. WSN shall not supervise, direct or have control over any Contractor's work, nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the Contractor nor for the Contractor's safety precautions or programs in connection with the Work. These rights and responsibilities are solely those of the Contractor. WSN shall not be responsible for any acts or omissions of any Contractor and shall not be responsible for any Contractor's failure to perform the Work in accordance with the Contract Documents or any applicable laws, codes, regulations, or industry standards.

If construction observation services are not included in the scope of services, CLIENT assumes all responsibility for interpretation of the Contract Documents and for construction observation, and the CLIENT waives any claims against WSN that are connected with the performance of such services.

ARTICLE 14. BETTERMENT

If, due to WSN's negligence, a required item or component of the Project is omitted from the construction documents, WSN shall not be responsible for paying the cost required to add such item or component to the extent that such item or component would have been required and included in the original construction documents. In no event, will WSN be responsible for any cost or expense that provides betterment or upgrades or enhances the value of the Project.

ARTICLE 15. CERTIFICATIONS, GUARANTEES AND WARRANTIES

WSN shall not be required to sign any documents, no matter by who requested, that would result in WSN having to certify, guarantee or warrant the existence of conditions whose existence WSN cannot ascertain. CLIENT agrees not to make resolution of any dispute with WSN or payment of any amount due to WSN in any way contingent upon WSN signing such certification.

ARTICLE 16. CONTINGENCY FUND

CLIENT and WSN agree that certain increased costs and changes may be required because of possible omissions, ambiguities or inconsistencies in the plans and specifications prepared by WSN, and therefore, that the final construction cost of the Project may exceed the bids, contract amount or estimated construction cost. CLIENT agrees to set aside a reserve in the amount of 5% of the Project construct costs as a contingency to be used, as required, to pay for any such increased costs and changes. CLIENT further agrees to make no claim by way of direct or third-party action against WSN with respect to any increased costs within the contingency because of such changes or because of any claims made by any Contractor relating to such changes.

ARTICLE 17. INSURANCE

WSN shall procure and maintain insurance for protection from claims against it under workers' compensation acts, claims for damages because of bodily injury including personal injury, sickness or disease or death of any and all employees or of any person other than such employees, and from claims against it for damages because of injury to or destruction of property including loss of use resulting therefrom.

Also, WSN shall procure and maintain professional liability insurance for protection from claims arising out of performance of professional services caused by any negligent act, error, or omission for which WSN is legally liable.

Certificates of insurance will be provided to the CLIENT upon request.

ARTICLE 18. ASSIGNMENT

Neither Party to this Agreement shall transfer, sublet or assign any rights or duties under or interest in this Agreement, including but not limited to monies that are due or monies that may be due, without the prior written consent of the other party. Subcontracting to subconsultants, normally contemplated by WSN as a generally accepted business practice, shall not be considered an assignment for purposes of this Agreement.

ARTICLE 19. NO THIRD-PARTY BENEFICIARIES

Nothing contained in this Agreement shall create a contractual relationship or a cause of action by a third-party against either WSN or CLIENT. WSN's services pursuant to this Agreement are being performed solely for the CLIENT's benefit, and no other party or entity shall have any claim against WSN because of this Agreement.

ARTICLE 20. CORPORATE PROTECTION

It is intended by the parties to this Agreement that WSN's services in connection with the Project shall not subject WSN's individual employees, officers or directors to any personal legal exposure for the risks associated with this Project. Therefore, and notwithstanding anything to the contrary, CLIENT agrees that as the CLIENT's sole and exclusive remedy, any claim, demand or suit shall be directed and/or asserted only against WSN, a Minnesota corporation, and not against any of WSN's individual employees, officers or directors.

ARTICLE 21. CONTROLLING LAW

This Agreement is to be governed by the laws of the State of Minnesota.

ARTICLE 22. ASSIGNMENT OF RISK

In recognition of the relative risks and benefits of the project to both the CLIENT and WSN, the risks have been allocated such that the CLIENT agrees, to the fullest extent permitted by law, to limit the liability of WSN, employees of WSN and sub-consultants, to the CLIENT and to all construction contractors, subcontractors, agents and assigns on the project for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, so that total aggregate liability of WSN, employees of WSN and sub-consultants, to all those named shall not exceed WSN's total fee received for services rendered on this project. Such claims and causes include, but are not limited to negligence, professional errors or omissions, strict liability, breach of contract or warranty.

ARTICLE 23. NON-DISCRIMINATION

WSN will comply with the provisions of applicable federal, state and local statutes, ordinances and regulations pertaining to human rights and non-discrimination.

ARTICLE 24. SEVERABILITY

Any provision or portion thereof in this Agreement which is held to be void or unenforceable under any law shall be deemed stricken and all remaining provisions shall continue to be valid and binding between CLIENT and WSN. All limits of liability and indemnities contained in the Agreement shall survive the completion or termination of the Agreement.

ARTICLE 25. PRE-LIEN NOTICE

Pursuant to the Agreement WSN will be performing services in connection with improvements of real property and may contract with subconsultants or subcontractors as appropriate to furnish labor, skill and/or materials in the performance of the work. Accordingly, CLIENT is entitled under Minnesota law to the following Notice:

- (a) Any person or company supplying labor or materials for this improvement to your property may file a lien against your property if that person or company is not paid for its contributions.
- (b) Under Minnesota law, you have the right to pay persons who supplied labor or materials for this improvement directly and deduct this amount from our contract price, or withhold the amounts due from us until 120 days after completion of the improvement unless we give you a lien waiver signed by persons who supplied any labor or materials for the improvement and who gave you timely notice.



September 6, 2017

Honorable Mayor and City Council Via Email
City of Crosslake
37028 County Road 66
Crosslake, MN 56442

Baxter/Brainerd
7804 Industrial Park Road
PO Box 2720
Baxter, MN 56425-2720

218.829.5117
218.829.2517
Brainerd@wsn.us.com
WidethSmithNolting.com

RE: SAP 018-597-009 Dream Island Bridge Replacement
Engineer's Letter of Recommendation for Bid Award
WSN No. 0107B0147.000

Dear Mayor and City Council:

Pursuant to authority of the City Council and after proper legal advertisement, bids for the referenced project were obtained at 10:00 a.m. in the Crosslake City Hall on August 30, 2017.

The following bids were received:

Redstone Construction Co., Inc. of Mora, MN	\$ 465,787.25
Gerit Hanson Contracting, Inc. of Blackduck, MN	\$ 515,121.70
Northland Constructors, Inc. of Duluth, MN	\$ 517,120.75
Robert R. Schroeder Construction, Inc. of Glenwood, MN	\$ 532,304.70
Swingen Construction Company of Grand Forks, ND	\$ 534,877.20
Duininck, Inc. of Prinsburg, MN	\$ 555,817.20

The Engineering Estimate of the construction cost was \$454,476.50. Details of all bids are shown on the attached Abstract. Mathematical errors were found in Gerit Hanson Contracting and Robert R. Schroeder's bids; however, this did not result in a change of low bidder. The bids were conforming to the plans, specifications and advertisement.

We recommend the Contract be awarded to Redstone Construction Co., Inc., the lowest responsible bidder, based on the unit prices in the bid proposal. MnDOT concurrence with this award recommendation was received from the District State Aid Engineer on September 1, 2017.

Wideth Smith Nolting & Assoc., Inc.

David S. Reese, P.E.

Enc. (Tabulation of Bids – 1 page)
CC: Charlene Nelson, City of Crosslake
Brad Person, City Attorney
WSN File

WIDSETH SMITH NOLTING
7804 Industrial Park Road, Baxter, MN 56425

PHONE 218-829-5117

TABULATION OF BIDS

NAME: DREAM ISLAND BRIDGE REPLACEMENT
NEW BRIDGE NO. 18533 SAP 018-597-009


CLIENT: City of Crosslake, Minnesota
PROJECT NO: 0107B0147.000

DATE: August 30, 2017
TIME: 10:00 a.m.

				ENGINEER'S ESTIMATE		Redstone Construction Co., Inc. PO Box 218 Mora, MN 55051		Gerit Hanson Contracting, Inc. 18501 Boat Landing Road NE Blackduck, MN 56630		Northland Constructors of Duluth, LLC 4843 Rice Lake Road Duluth, MN 55803		Robert R. Schroeder Construction, Inc. 880 14th Avenue NE Glenwood, MN 56334		Swingen Construction Company PO Box 13456 Grand Forks, ND 58208		Duininch, Inc. 408 6th Street, PO Box 208 Prinsburg, MN 56281	
ITEM NO	ITEM DESCRIPTION	CONTRACT QUANTITY	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
2021.501	MOBILIZATION	1	LS	35000.00	\$35,000.00	50000.00	\$50,000.00	29450.00	\$29,450.00	65000.00	\$65,000.00	66315.00	\$66,315.00	46000.00	\$46,000.00	95000.00	\$95,000.00
2101.511	CLEARING & GRUBBING	1	LS	1000.00	\$1,000.00	5000.00	\$5,000.00	3300.00	\$3,300.00	2900.00	\$2,900.00	6270.00	\$6,270.00	6600.00	\$6,600.00	5000.00	\$5,000.00
2104.501	REMOVE 1-CABLE GUARDRAIL	334	LIN FT	6.00	\$2,004.00	13.50	\$4,509.00	13.50	\$4,509.00	14.00	\$4,676.00	13.50	\$4,509.00	14.20	\$4,742.80	13.50	\$4,509.00
2104.505	REMOVE BITUMINOUS PAVEMENT	1430	SQ YD	4.00	\$5,720.00	4.00	\$5,720.00	3.00	\$4,290.00	2.20	\$3,146.00	3.90	\$5,577.00	4.10	\$5,863.00	4.50	\$6,435.00
2104.513	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	91	LIN FT	5.00	\$455.00	4.25	\$386.75	8.00	\$728.00	3.25	\$295.75	4.25	\$386.75	4.40	\$400.40	10.00	\$910.00
2105.522	SELECT GRANULAR BORROW MOD 10% (CV)	220	CU YD	16.00	\$3,520.00	30.50	\$6,710.00	35.00	\$7,700.00	32.00	\$7,040.00	43.60	\$9,592.00	45.80	\$10,076.00	25.00	\$5,500.00
2105.523	COMMON BORROW (LV)	841	CU YD	12.00	\$10,092.00	5.00	\$4,205.00	24.00	\$20,184.00	20.00	\$16,820.00	26.25	\$22,076.25	27.50	\$23,127.50	22.50	\$18,922.50
2105.601	ONE LANE BYPASS	1	LS	100000.00	\$100,000.00	57000.00	\$57,000.00	74000.00	\$74,000.00	34600.00	\$34,600.00	89420.00	\$89,420.00	78000.00	\$78,000.00	58000.00	\$58,000.00
2105.607	EXCAVATION SPECIAL (P)	321	CU YD	10.00	\$3,210.00	21.00	\$6,741.00	12.00	\$3,852.00	20.00	\$6,420.00	11.60	\$3,723.60	12.20	\$3,916.20	16.00	\$5,136.00
2123.509	DOZER	10	HOURL	150.00	\$1,500.00	120.00	\$1,200.00	100.00	\$1,000.00	140.00	\$1,400.00	140.60	\$1,406.00	140.00	\$1,400.00	150.00	\$1,500.00
2211.501	AGGREGATE BASE CLASS 5	853	TON	20.00	\$17,060.00	22.50	\$19,192.50	22.50	\$19,192.50	24.00	\$20,472.00	22.50	\$19,192.50	23.60	\$20,130.80	22.50	\$19,192.50
2360.501	TYPE SP 12.5 WEARING COURSE MIX (2,C)	271	TON	50.00	\$13,550.00	83.00	\$22,493.00	83.00	\$22,493.00	87.00	\$23,577.00	83.00	\$22,493.00	87.10	\$23,604.10	83.00	\$22,493.00
2401.501	STRUCTURAL CONCRETE (3B52)	39	CU YD	800.00	\$31,200.00	950.00	\$37,050.00	825.00	\$32,175.00	1100.00	\$42,900.00	700.00	\$27,300.00	1150.00	\$44,850.00	1000.00	\$39,000.00
2401.541	REINFORCEMENT BARS (EPOXY COATED) (P)	11270	POUND	1.25	\$14,087.50	1.50	\$22,500.00	2.00	\$22,540.00	1.50	\$16,905.00	1.10	\$12,397.00	1.86	\$20,962.20	1.55	\$17,468.50
2401.601	STRUCTURE EXCAVATION	1	LS	3500.00	\$3,500.00	5000.00	\$5,000.00	7500.00	\$7,500.00	3500.00	\$3,500.00	2000.00	\$2,000.00	2800.00	\$2,800.00	3000.00	\$3,000.00
2401.601	SLOPE PREPARATION	1	LS	5000.00	\$5,000.00	4000.00	\$4,000.00	7500.00	\$7,500.00	6000.00	\$6,000.00	2000.00	\$2,000.00	2800.00	\$2,800.00	1500.00	\$1,500.00
2401.618	BRIDGE SLAB CONCRETE (3YHPC-M) (P)	1060	SQ FT	25.00	\$26,500.00	40.00	\$42,400.00	24.00	\$25,440.00	60.00	\$63,600.00	38.00	\$40,280.00	47.40	\$50,244.00	50.00	\$53,000.00
2402.521	STRUCTURAL STEEL (3306) (P)	310	POUND	5.00	\$1,550.00	7.00	\$2,170.00	7.00	\$2,170.00	8.50	\$2,635.00	4.50	\$1,395.00	18.00	\$5,580.00	6.25	\$1,937.50
2402.590	ELASTOMERIC BEARING PAD TYPE 1	8	EACH	200.00	\$1,600.00	100.00	\$800.00	225.00	\$1,800.00	100.00	\$800.00	150.00	\$1,200.00	238.00	\$1,904.00	120.00	\$960.00
2403.603	GLUED LAMINATED RAIL	99	LIN FT	135.00	\$13,365.00	200.00	\$19,800.00	265.00	\$26,235.00	320.00	\$31,680.00	340.00	\$33,660.00	274.00	\$27,126.00	250.00	\$24,750.00
2405.502	PRESTRESSED CONCRETE BEAMS 18RB-48	189	LIN FT	180.00	\$34,020.00	235.00	\$44,415.00	195.00	\$36,855.00	220.00	\$41,580.00	320.00	\$60,480.00	214.00	\$40,446.00	235.00	\$44,415.00
2442.501	REMOVE EXISTING BRIDGE	1	LS	7500.00	\$7,500.00	8500.00	\$8,500.00	15000.00	\$15,000.00	7000.00	\$7,000.00	3500.00	\$3,500.00	8500.00	\$8,500.00	21000.00	\$21,000.00
2452.507	C.I.P. CONC. PILING DELIVERED 12"	450	LIN FT	40.00	\$18,000.00	25.50	\$11,475.00	22.00	\$9,900.00	42.00	\$18,900.00	21.00	\$9,450.00	23.00	\$10,350.00	26.00	\$11,700.00
2452.508	C.I.P. CONC. PILING DRIVEN 12"	450	LIN FT	5.00	\$2,250.00	1.00	\$450.00	2.00	\$900.00	1.00	\$450.00	4.00	\$1,800.00	21.00	\$9,450.00	1.00	\$450.00
2452.519	C.I.P. CONC. TEST PILES 85 FT. LONG 12"	2	EACH	8500.00	\$17,000.00	7500.00	\$15,000.00	25000.00	\$50,000.00	4500.00	\$9,000.00	6500.00	\$13,000.00	4400.00	\$8,800.00	7250.00	\$14,500.00
2452.529	PILE POINTS 12"	8	EACH	200.00	\$1,600.00	200.00	\$1,600.00	200.00	\$1,600.00	250.00	\$2,000.00	200.00	\$1,600.00	220.00	\$1,760.00	215.00	\$1,720.00
2511.501	RANDOM RIPRAP CLASS III	368	CU YD	50.00	\$18,400.00	46.00	\$16,928.00	65.00	\$23,920.00	55.00	\$20,240.00	38.30	\$14,094.40	40.20	\$14,793.60	50.00	\$18,400.00
2511.515	GEOTEXTILE FILTER TYPE VII	796	SQ YD	5.00	\$3,980.00	3.00	\$2,388.00	3.00	\$2,388.00	3.20	\$2,547.20	3.50	\$2,786.00	3.80	\$3,024.80	3.75	\$2,985.00
2521.618	SPECIAL SURFACE TREATMENT	540	SQ FT	4.50	\$2,430.00	4.00	\$2,160.00	6.50	\$3,510.00	7.50	\$4,050.00	2.50	\$1,350.00	4.00	\$2,160.00	7.25	\$3,915.00
2554.603	INSTALL 3-CABLE GUARDRAIL	313	LIN FT	50.00	\$15,650.00	41.00	\$12,833.00	41.00	\$12,833.00	43.00	\$13,459.00	41.00	\$12,833.00	43.00	\$13,459.00	41.00	\$12,833.00
2563.601	TRAFFIC CONTROL	1	LS	7500.00	\$7,500.00	14500.00	\$14,500.00	15000.00	\$15,000.00	16500.00	\$16,500.00	15500.00	\$15,500.00	16600.00	\$16,600.00	15820.00	\$15,820.00
2573.502	SILT FENCE, TYPE HEAVY DUTY	744	LIN FT	5.00	\$3,720.00	2.50	\$1,860.00	2.50	\$1,860.00	2.70	\$2,008.80	2.50	\$1,860.00	2.60	\$1,934.40	2.50	\$1,860.00
2573.505	FLOTATION SILT CURTAIN TYPE STILL WATER (5 FT DEPTH)	465	LIN FT	25.00	\$11,625.00	12.50	\$5,812.50	12.50	\$5,812.50	14.00	\$6,510.00	12.50	\$5,812.50	13.20	\$6,138.00	12.50	\$5,812.50
2573.550	EROSION CONTROL SUPERVISOR	1	LS	2000.00	\$2,000.00	250.00	\$250.00	3500.00	\$3,500.00	500.00	\$500.00	500.00	\$500.00	28.00	\$28.00	1000.00	\$1,000.00
2574.525	COMMON TOPSOIL BORROW	66	CU YD	18.00	\$1,188.00	45.00	\$2,970.00	40.00	\$2,640.00	58.00	\$3,828.00	48.50	\$3,201.00	51.00	\$3,366.00	28.00	\$1,848.00
2575.523	EROSION CONTROL BLANKETS CATERGORY 3N	1130	SQ YD	4.00	\$4,520.00	1.95	\$2,203.50	1.95	\$2,203.50	2.10	\$2,373.00	1.95	\$2,203.50	2.00	\$2,260.00	1.95	\$2,203.50
2575.525	TURF REINFORCEMENT MAT CATEGORY 3	376	SQ YD	5.00	\$1,880.00	10.00	\$3,760.00	9.95	\$3,741.20	10.50	\$3,948.00	9.95	\$3,741.20	10.40	\$3,910.40	9.95	\$3,741.20
2575.555	TURF ESTABLISHMENT	1	LS	5000.00	\$5,000.00	2000.00	\$2,000.00	2000.00	\$2,000.00	2100.00	\$2,100.00	2000.00	\$2,000.00	2100.00	\$2,100.00	2000.00	\$2,000.00
2575.571	RAPID STABILIZATION METHOD 3	18	MGAL	350.00	\$6,300.00	300.00	\$5,400.00	300.00	\$5,400.00	320.00	\$5,760.00	300.00	\$5,400.00	315.00	\$5,670.00	300.00	\$5,400.00
TOTAL					\$454,476.50		\$465,787.25		\$515,121.70		\$517,120.75		\$532,304.70		\$534,877.20		\$555,817.20

I hereby certify that this tabulation is a true and correct copy of the bids for the
Dream Island Bridge Replacement - New Bridge No. 18533 - SAP 018-597-009

NOTE: HIGHLIGHTED ENTRIES REPRESENT CORRECTED TOTALS THAT CONTAINED MATHEMATICAL ERRORS IN THE SUBMITTED BID.



23432
NAME: David S. Reese, PE

August 30, 2017
REG. NO. DATE

F.3.b.1.

**CITY OF CROSSLAKE
RESOLUTION 17 - _____**

RESOLUTION ACCEPTING BID

WHEREAS, pursuant to an advertisement for bids for SAP 018-597-009, Dream Island Bridge Replacement, including portions of Dream Island Road comprising the bridge approaches, bids were received, opened, and tabulated according to the law, and the following bids were received complying with the advertisement:

Redstone Construction Co., Inc. of Mora, MN	\$ 465,787.25
Gerit Hanson Contracting, Inc. of Blackduck, MN	\$ 515,121.70
Northland Constructors, Inc. of Duluth, MN	\$ 517,120.75
Robert R. Schroeder Construction, Inc. of Glenwood, MN	\$ 532,304.70
Swingen Construction Company of Grand Forks, ND	\$ 534,877.20
Duininck, Inc. of Prinsburg, MN	\$ 555,817.20

AND WHEREAS, it appears that Redstone Construction Co. of Mora, MN is the lowest responsible bidder,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

1. The mayor and clerk are hereby authorized and directed to execute the contract with Redstone Construction Co. of Mora, MN in the name of the city of Crosslake for the improvement of SAP 018-597-009, Dream Island Bridge Replacement, including portions of Dream Island Road comprising the bridge approaches according to the plans and specifications therefor approved by the city council and on file in the office of the city clerk.

2. The city clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

Adopted by the city council this 11th day of September, 2017.

Patty Norgaard, Mayor

Charlene Nelson, City Clerk

F.
3.
b. 2.

**CITY OF CROSSLAKE
RESOLUTION 17 - _____**

**RESOLUTION DECLARING COST TO BE ASSESSED, AND ORDERING
PREPARATION OF PROPOSED ASSESSMENT**

WHEREAS, a contract has been let for SAP 018-597-009, Dream Island Bridge Replacement, including portions of Dream Island Road comprising the bridge approaches, and the contract bid for such improvement is \$465,787.25, and the expenses incurred or to be incurred in the making of such improvement have been estimated to be \$222,829.05 so that the total cost of the improvement is estimated to be \$688,616.30.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

1. With consideration of State Bridge Funds in the amount of \$608,616.30, and the remaining City Local funds being estimated at \$80,000.00, the portion of the cost of such improvement to be paid by the city is hereby declared to be \$40,000.00 and the portion of the cost to be assessed against benefited property owners is declared to be \$40,000.00.
2. Assessments shall be payable in equal annual installments extending over a period of 10 years, the first of the installments to be payable on or before the first Monday in January, 2018, and shall bear interest at the rate of 4 percent per annum from the date of the adoption of the assessment resolution.
3. The city clerk, with the assistance of the consulting engineer, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece or parcel of land within the district affected, without regard to cash valuation, as provided by law, and he/she shall file a copy of such proposed assessment in his/her office for public inspection.
4. The clerk shall upon the completion of such proposed assessment, notify the council thereof.

Adopted by the council this 11th day of September, 2017.

Patty Norgaard, Mayor

Charlene Nelson, City Clerk

F.
3.
b.
3.

**CITY OF CROSSLAKE
RESOLUTION 17 - _____**

RESOLUTION FOR HEARING ON PROPOSED ASSESSMENT

WHEREAS, by a resolution passed by the council on September 11th, 2017, the City Clerk was directed to prepare a proposed assessment of the cost of SAP 018-597-009, Dream Island Bridge Replacement, including portions of Dream Island Road comprising the bridge approaches, and

WHEREAS, the Clerk has notified the Council that such proposed assessment has been completed and filed in his/her office for public inspection,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

1. A hearing shall be held at 6:00 p.m. on October 4th, 2017 in the City Hall located at 37028 County Road 66 to pass upon such proposed assessment. All persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The City Clerk is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and he/she shall state in the notice the total cost of the improvement. He/She shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Clerk, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. An owner may at any time thereafter, pay to the County Auditor the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

Adopted by the council this 11th day of September, 2017.

Patty Norgaard, Mayor

Charlene Nelson, City Clerk

F.4.a.1.

ORDINANCE NO. _____
CHAPTER 8 - ANIMALS
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

The City Council of the City of Crosslake, in the County of Crow Wing, State of Minnesota, does ordain as follows:

SECTION 1. Chapter 8 is hereby amended by deleting it in its entirety.

~~ARTICLE I. - IN GENERAL~~

~~Sees. 8-1 - 8-18. - Reserved.~~

~~ARTICLE II. - CARE AND CONTROL REGULATIONS~~

~~Sec. 8-19. - Public nuisance dogs.~~

- ~~(a) Anyone, including dog owners or keepers, who intentionally or knowingly does any of the following is guilty of maintaining a public nuisance, which is a misdemeanor:~~
- ~~(1) Maintains, keeps, harbors, or controls any dog:~~
 - ~~a. That habitually worries, chases or molests persons;~~
 - ~~b. Which interferes with, obstructs or renders dangerous vehicles or teams travelling peaceable on a public road; or~~
 - ~~c. Which worries, chases, or molests persons while on the private residential property of a complainant.~~
 - ~~(2) Fails to have a dog properly and currently vaccinated against rabies. Lack of a current rabies vaccination tag shall be prima facie evidence of violation of this subsection.~~
- ~~(b) The term "owner" includes any person harboring or keeping the dog.~~

~~(Code 1983, § 7.04; Ord. No. 16, § 7.04, 8-8-1988)~~

SECTION 2. This ordinance shall be in full force and effect upon its passage and publication according to law.

Passed by the Crosslake City Council on September 11, 2017.

Patty Norgaard
Its Mayor

ATTEST:

Charlene Nelson
City Clerk

Published on September 19, 2017.

F.4.a.2.

ORDINANCE NO. _____
AN ORDINANCE AMENDING CHAPTER 30 OFFENCES AND NUISANCES
ARTICLE V NUISANCES
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

The City Council of the City of Crosslake, in the County of Crow Wing, State of Minnesota, does ordain as follows:

SECTION 1. Sec. 30-108. – “Running at Large” is added to City Code as follows:

- (a) Definitions: As used in this chapter, the following words and terms shall have the meanings ascribed to them in this section:

RUN AT LARGE: Permitting any dog to go on or about the public streets, alleys or other places within the corporate limits of this municipality other than the premises of the owner or harborer thereof, and except such dog be on a leash, under the immediate direction and control of the accompanying person, or in an automobile or other similar confinement.

UNDER THE IMMEDIATE DIRECTION: In order to be considered under the immediate direction and control of the accompanying person, the dog must at all times be within at least thirty feet (30') of said person, be responsive to the commands of said person, and not be endangering or causing damage in any way to any person or property.

- (b) Prohibited: No dog shall be permitted to run at large within the limits of this city.

State Law reference— Similar provision, M.S.A. § 609.675.

SECTION 2. This ordinance shall be in full force and effect upon its passage and publication according to law.

Passed by the Crosslake City Council on September 11, 2017.

Patty Norgaard
Its Mayor

ATTEST:

Charlene Nelson
City Clerk
Published on September 19, 2017.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF CROSSLAKE AMENDING ARTICLE 2
TO ADD AN ADMINISTRATIVE FINE
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

F. 4. a. 3.

The City Council of the City of Crosslake, in the County of Crow Wing, State of Minnesota, does ordain as follows:

SECTION 1. Section 2 is hereby amended as follows:

2-3: Procedures for Enforcing Administrative Offenses.

- a) Purpose. The City Council has determined that there is a need for alternative methods of enforcing the City Codes. While criminal fines and penalties have been the most frequent enforcement mechanism, there are certain negative consequences for both the City and the accused. The delay inherent in that system does not ensure prompt resolution. Citizens resent being labeled as criminals for violations of administrative regulations. The higher burden of proof and the potential of incarceration do not appear appropriate for most administrative violations. The criminal process does not always regard City Code violations as being important. Accordingly, the City Council finds the use of administrative citations and the imposition of civil penalties is legitimate and a necessary alternative method of enforcement. This method of enforcement is in addition to any other legal remedy that may be pursued for City Code violations.
- b) Alternative Methods of Enforcement. This administrative enforcement procedure seeks to gain compliance with certain provisions of the City Code and serves as an alternate to any formal criminal or civil court action. The administrative hearing process provided for in this Section shall be in addition to any other legal or equitable remedy available to the City for City Code violations, except that if a determination is made by the hearing officer pursuant to the hearing process detailed in this Section that a violation did not occur, the City may not then proceed with criminal prosecution of the same act or conduct.
- c) Authority to Issue Order to Correct Letters and Administrative Citations. The following City employees and agents are authorized to issue compliance letters and administrative citations for violations of the City Code:
 1. Planning and Zoning Staff and
 2. Police Officers
- d) Administrative Offenses; Schedules of Fines and Fees.
 1. Except as noted herein, a violation of any provision of the City Code is an administrative offense which may be subject to an administrative citation and civil penalties pursuant to this ordinance, but only if such violation is specifically mentioned in a fine schedule adopted by City Council. Each scheduled violation shall already be a violation of City Code. If the violation is listed in said fine schedule, the fine is simply another remedy available to the City but the City may choose to enforce the violation by other means in lieu of an administrative fine. Each day a violation exists constitutes a separate offense.
 - a. The following offenses shall not be subject to administrative citation:
 - Traffic offenses under Minnesota State Statutes Chapter 169
 2. An administrative offense may be subject to a civil penalty not exceeding \$2,000.
 3. The City Council shall adopt by resolution a schedule of recommended fines for offenses initiated by administrative citation. The City Council is not bound by that schedule when a matter is appealed for administrative review.
 4. The City Council may adopt a schedule of fees to be paid to administrative hearing officers.

5. The City Council shall adopt written procedures for administering the administrative citation program.

- e) **Order to Correct; Administrative Citations.** Upon the reasonable belief that an administrative offense has occurred, the City officials listed above shall serve on the violator an order to correct the violation. If compliance is not achieved within the timeline prescribed in the order to correct the violation, the official is authorized to issue an administrative citation. An administrative citation shall be presented in person or by first class mail to the person responsible for the violation. Service shall be deemed complete upon depositing the citation in the United States Mail, properly addressed to last known address of the person to be served and postage prepaid. The citation shall state the following: date, time and nature of the offense, citing the relevant portion of the City Code that was allegedly violated, the amount of the scheduled civil fine, and the manner for paying the fine, a statement that the City Code violation and the amount of the administrative penalty may be contested to be heard before an independent hearing officer by notifying the City Administrator or designated representative in writing within 10 [ten] days of the date of the citation, and a statement that failure to pay the administrative civil penalty may result in it being assessed against the property as provided in Minnesota Statutes Chapter 429.
- f) **Exceptions to Issuance of Order to Correct Letter.** For violations of the following section the City shall not be required to issue a compliance letter and may proceed directly to the issuance of an administrative citation as provided in Section E listed above.
1. **Repeat Offender.** If the same owner commits a subsequent violation within 12 months after a compliance letter has been issued for the same or similar offense.

2. **Land Use City Code**

Offense	Ordinance Reference		Compliance Time frame
Abandoned Motor Vehicle	Chapter 30, Article V	Sec 30-104	14 days
Littering, dumping	Chapter 30, Article II	Sec 30-23	7 days
Construction without a permit	Chapter 26, Article 3	Sec 26-68 (1)	7 days*
Failure to follow Conditions of Approved Variance/CUP	Chapter 26, Article 7 & 8	Sec 26-195	7 days*
		Sec 26-226 (3)	
Earth Moving without permit	Chapter 26, Article 21	Sec 26-574 (1)	24 hrs
Erosion control	Chapter 26, Article 20	Sec 26-549	24 hrs
Unfinished Construction Project	Chapter 26, Article 3	Sec 26-70	14 days*
Sign Violation	Chapter 26, Article 33	Sec 26-863	14 days*
Septic Violation	Chapter 26, Article 31		24 hrs
Public Property Infringement	Chapter 32, Article II	Sec 32-36	14 days
Land Use Ordinance Violation	Chapter 26		7 days*
Noise Violation	Chapter 30	Sec 30-107	Immediate*
Running at Large	Chapter 30	Sec 30-108	Immediate*
* Compliance deadline may vary depending on individual circumstances - at the discretion of the Zoning Administrator or Police Officer			

- g) **Reasonable Extensions.** Following service of the compliance letter, the City shall attempt to work with the owner to resolve the violation, including but not limited to responding to reasonable extensions for compliance.
- h) **Payment of Penalty and Correction of Violation.** If the owner pays the administrative civil penalty and corrects the City Code violation, no further action will be taken against the owner or the owner's real property for that same violation. If payment is made but correction is not accomplished, a subsequent administrative citation may be issued, criminal proceedings may be initiated, or any other proceedings or

remedies available in order to enforce correction of the violation. If no payment is made, no correction of the violation is made, and no request for hearing is made in accordance herein, the City may assess the administrative civil penalty against the property owner pursuant to Minnesota Statutes Chapter 429, issue a subsequent administrative citation and commence a new administrative process, initiate criminal proceedings or initiate other enforcement action authorized by law or a combination hereof.

- i) Request for Hearing. An owner or occupant may contest the administrative citation and the amount of the fine by requesting a hearing, in writing, within ten [10] days of the date of the citation, to the City Administrator or designated representative.
- j) Administrative Hearing Procedure.
 - 1. Hearing Officers. The City Council will periodically approve a list of lawyers, from which the City Administrator will select a Hearing Officer to hear and determine a matter for which the hearing is requested. The person who has requested the hearing has the right to request, no later than fifteen [15] days before the date of the hearing, that the assigned Hearing Officer be removed from the case. One such request for each case will be granted by the City Administrator. A subsequent request must be directed to the assigned Hearing Officer who will decide whether the Hearing Officer can fairly and objectively review the case. If such a finding is made, the Hearing Officer shall remove himself or herself from the case, and the City Administrator shall assign another Hearing Officer. The Hearing Officer is not a judicial officer, but is a public officer as defined by Minnesota Statutes Section 609.415. The Hearing Officer shall not be a current or former employee of the City of Crosslake.
 - 2. Notice of Hearing. Notice of the hearing must be served in person or by first class mail to the person responsible for the violation no less than 20 days in advance of the scheduled hearing, unless a shorter time is accepted by both parties. Service shall be deemed complete upon depositing the Notice of Hearing in the United States Mail, properly addressed to last known address of the person to be served and postage prepaid.
 - 3. Payment for Cost of Hearing. The cost of the hearing shall be borne solely by the non-prevailing party. The City shall provide an estimate of the cost of the hearing at the time of the request for hearing. The City Council has the authority to reduce the non-prevailing party's costs where that party can demonstrate indigency by clear and convincing evidence.

Proof of indigency can be demonstrated by the party's receipt of means tested governmental benefits or a demonstrated lack of assets or current income. Such proof shall be presented to the City Council for determination subsequent to the hearing. However, the Hearing Officer at the time of the hearing shall make specific findings as to whether or not the party is indigent with said findings presented to the City Council. In all cases, where the party requesting the hearing is unable to attend and fails to request a continuance of the hearing at least 48 hours in advance of the scheduled hearing, all costs incurred by the City attributable to the hearing shall be charged to the requesting party.
 - 4. Hearing Procedures. At the hearing, the parties shall have the opportunity to present testimony and question any witnesses, but strict rules of evidence shall not apply. The Hearing officer shall record the hearing and receive testimony and exhibits and the full record of the hearing shall be kept. The Hearing Officer shall receive and give weight to evidence, including hearsay evidence probative value commonly accepted by reasonable and prudent people in the conduct of their affairs.
 - 5. Authority of the Hearing Officer. The Hearing Officer shall determine whether a violation did or did not occur. The Hearing Officer determines that a violation did not occur then the citation shall be dismissed. If the Hearing Officer determines that a violation did occur, then the officer may do any of the following: impose a fine anywhere within or up to, but not exceeding, the maximum penalty for an administrative offense, stay or waive a fine either unconditionally or upon compliance with the appropriate conditions. When imposing a penalty for a violation, the Hearing Officer may consider any or all of the following:
 - a. The duration of the violation;
 - b. The frequency of recurrence of the violation;

- c. The seriousness of the violation;
- d. The history of the violation;
- e. The violator's conduct after issuance of the notice of hearing;
- f. The good faith effort of the violator to comply;
- g. The economic impact of the penalty on the violator;
- h. The impact of the violation upon the community; and
- i. Any other factors appropriate to just result.

6. Fines for Continuing Violations. The Hearing Officer may exercise discretion to impose a fine for more than one day of a continuing violation but only on a finding that the violation caused a serious threat of harm to the public health, safety or welfare, or the accused intentionally and unreasonably refused to comply with the Code requirement. The Hearing Officer's decision and supporting reasons for continuing violations must be in writing.
7. Decision of the Hearing Officer. The Hearing Officer shall issue a decision in writing to both parties within ten [10] days of the hearing. Any fines or penalties imposed must be paid no later than 30 days of the date of the Hearing Officer's order. If the fine is not paid, the City may assess the civil penalty against the owner's property pursuant to Minnesota Statutes Chapter 429. If the Hearing Officer determines that no violation occurred, the City may not proceed with criminal prosecution for the same act or conduct. The decision of the Hearing Officer is final and may only be appealed to the Minnesota Court of Appeals by petitioning for a writ of certiorari pursuant to Minnesota Statutes Section 606.01.

- k) Payment of Fines. Prior to any assessment for unpaid fines, the City shall seek payment of the fines by notifying the owner of the property in writing of the fine imposed.

l) Recovery Of Civil Penalties:

1. Nonpayment: If a civil penalty is not paid within the time specified, it will constitute:

- a. A lien on the real property upon which the violation occurred if the property or improvements on the property was the subject of the violation and the property owner was found responsible for that violation; or
- b. A personal obligation of the violator in all other situations.

2. Lien: A lien may be assessed against the property and collected in the same manner as taxes.

3. Personal Obligation: A personal obligation may be collected by appropriate legal means.

4. Late Fees/Charges:

- a. If after seven (7) days the fine has not been paid or a hearing requested, the fine will increase by ten percent (10%) for each seven (7) days thereafter for one month. After four (4) weeks and four (4) late fee charges have been added to the original fine, the total bill will be assessed to the property taxes and all city licenses will be revoked. For continued violations, the city will correct the violation and assess the charges for doing so onto the property taxes or criminal charges may be filed.
- b. If the same property and property owner are charged with a subsequent violation within a twelve (12) month period for the same, or substantially similar offense, the fine will be increased by twenty five percent (25%). After a third infraction in a twelve (12) month period the fine will increase by fifty percent (50%), and after a fourth infraction by one hundred percent (100%).

5. License Revocation Or Suspension: Failure to pay a fine is grounds for suspending or revoking a license related to the violation.

m) Criminal Penalties:

1. The following are misdemeanors, punishable in accordance with state law:

- a. Failure, without good cause, to pay a fine or request a hearing within thirty (30) days after issuance of an administrative citation;
- b. Failure, without good cause, to appear at a hearing that was scheduled under subsection F of this section;
- c. Failure to pay a fine imposed by a hearing officer within thirty (30) days after it was imposed, or such other time as may be established by the hearing officer.

2. If the final adjudication in the administrative penalty procedure is a finding of no violation, then the city may not prosecute a criminal violation in district court based on the same set of facts. This does not preclude the city from pursuing a criminal conviction for a violation of the same provisions based on a different set of facts. A different date of violation will constitute a different set of facts.

SECTION 2. This Ordinance shall be in full force and effect upon its passage and publication according to law.

Passed by the Crosslake City Council on September 11, 2017.

Patty Norgaard
Its Mayor

ATTEST:

Charlene Nelson
City Clerk

Published on September 19, 2017.

THIS DOCUMENT DRAFTED BY:

J. Brad Person
Breen and Person
Box 472
Brainerd, MN 56401

F.4.a.4.

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF CROSSLAKE AMENDING ARTICLE 2
TO ADD AN ADMINISTRATIVE FINE
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA
SUMMARY**

On September 11, 2017, the City Council of the City of Crosslake, Minnesota, approved Ordinance No. _____ amending Article 2 of the City Code to add an administrative fine.

The City Council, by unanimous vote, hereby agrees to publish such ordinance by summary publication pursuant to Minn. Stat. Section 412.191, subdivision 4.

PLEASE TAKE NOTICE that this is only a summary of this ordinance. A printed copy of the entire text is available for inspection during regular office hours in the office of the City Clerk at the City Hall, Crosslake, Minnesota.

Dated: September 11, 2017.

CITY OF CROSSLAKE, MINNESOTA

By _____
Its Mayor
Patty Norgaard

ATTEST:

City Clerk
Charlene Nelson

Published on September 19, 2017

F.4. a.5.

**CITY OF CROSSLAKE
RESOLUTION NO. 17-_____**

RESOLUTION ADDING FEE TO ADMINISTRATIVE FINE SCHEDULE

WHEREAS, the City of Crosslake has just authorized the use of administrative fines.

WHEREAS, the Council must set a fine schedule to implement said ordinance.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE,
MINNESOTA, AS FOLLOWS:**

See Attached list of offenses, fines and ordinance references.

Adopted by the City Council of the City of Crosslake on September 11, 2017.

Approved:

Patty Norgaard, Mayor

Attested:

Charlene Nelson, City Clerk

Proposed Administrative Fines

Offense	Amount of Fine	Ordinance Reference	
Abandoned Motor Vehicle	\$75	Chapter 30, Article V	Sec 30-104
Littering, dumping	\$75	Chapter 30, Article II	Sec 30-23
Construction without a permit	\$75	Chapter 26, Article 3	Sec 26-68 (1)
Failure to follow Conditions of Approved Variance/CUP	\$75	Chapter 26, Article 7 & 8	Sec 26-195 Sec 26-226 (3)
Earth Moving without permit	\$75	Chapter 26, Article 21	Sec 26-574 (1)
Erosion control	\$75	Chapter 26, Article 20	Sec 26-549
Unfinished Construction Project	\$75	Chapter 26, Article 3	Sec 26-70
Sign Violation	\$75	Chapter 26, Article 33	Sec 26-863
Septic Violation	\$75	Chapter 26, Article 31	
Public Property Infringement	\$75	Chapter 32, Article II	Sec 32-36
Land Use Ordinance Violation	\$75	Chapter 26	
Noise	\$75	Chapter 30	Sec 30-107
Dogs Running at Large	\$75	Chapter 30	Sec 30-108

Sec. 30-104. - Abandonment of motor vehicles.

It is unlawful for any person to abandon a motor vehicle on any public or private property without the consent of the person in control of such property. For the purpose of this section, a "motor vehicle" is as defined in M.S.A. ch. 169.

Sec. 30-23. - Dumping.

- a) It is unlawful for any person to throw or deposit on public property any nails, dirt, glass or glassware, cans, discarded cloth or clothing, metal scraps, garbage, leaves, grass or tree limbs, paper or paper products, shreds or rubbish, oil, grease or other petroleum products, or to empty any water containing salt or other injurious chemical thereon.
- b) It is a violation of this section to place or store any building materials or waste resulting from building construction or demolition on public property without first having obtained a written permit from the council.

Sec. 26-68 Application for a Permit

(1) **Scope of work subject to permitting.** Prior to engaging in any land use activity regulated under the provision of this Chapter, the owner of the property shall make application for the necessary permit or permits required by this Chapter. A permit or fee is not required for inside or outside residential maintenance provided the exterior dimensions of the structure remain the same.

Sec. 26-195 Revocation of Conditional Use Permit

The Planning Commission/Board of Adjustment, subsequent to a public hearing, may revoke a conditional use permit if any conditions imposed as part of granting the conditional use permit request, are violated.

Sec. 26-226 Conditions May Apply

(1) If the variance criteria in Section 26-225 have been met, the Planning Commission/Board of Adjustment, in approving any such application, may require additional conditions and mitigating requirements to protect the public health, safety, or the environment, as may be reasonable under all circumstances concerned therewith, to be imposed as a condition for granting of the permit that shall fulfill the purposes of this Chapter. A condition must be directly related to and must bear a rough proportionality to the impact created by the variance. Such conditions may include, but are not limited to, the following:

- a) Mitigation actions to off-set environmental consequences of variance approval according to Articles 19 and
- b) Increased setbacks from the ordinary high water level;
- c) Limitations on the natural vegetation to be removed or the requirement that additional vegetation be planted according to Article 19;
- d) Special provisions for the location, design, size and use of allowed structures, sewage treatment systems, and vehicle parking areas;
- e) Performance security as prescribed in Section 26-72 of this Chapter.
- f) Extension of the time frame upon which the variance must be substantially completed.

(2) The Department may conduct follow up inspections as necessary to insure that the conditions established by the Board of Adjustment are met.

(3) Failure to comply with variance conditions as imposed by the Planning Commission/Board of Adjustment is a violation of this Chapter punishable under Section 26-71.

Sec. 26-574 Applicability and Permits

(1) The standards in this Article shall apply to all dirt moving activities within the City. Except as specified in 2, a through j below, dirt moving activities shall require permits and may require a site plan, scope of work, and additional supporting documents including, but not limited to, surveys, wetland delineation reports, engineered grading plans with profile view, engineered drainage plans including erosion and sediment control and stormwater management plans according to Article 20 of this Chapter.

Sec. 26-549 General Standards

(1) All Stormwater plans shall be designed for permanent on-site treatment of one inch of stormwater runoff on all impervious surface coverage on the lot. This means that a volume of water equal to one inch multiplied by the area of impervious surface must be treated. Preference should be given to volume reduction techniques that include infiltration basins, rain gardens, enhanced infiltration swales, filter strips, disconnected impervious areas, soil amendments, bioretention, and other approved volume reduction techniques. The plan shall be approved by the Department and effectively implemented.

(2) Approved permits that create over 10,000 square feet of new impervious surface on a lot and for all plats, the Department shall require the applicant to submit a plan for permanent on-site treatment of one inch of stormwater runoff designed by a Minnesota-licensed professional engineer.

(3) All stormwater management systems shall be capable of safely passing a 100 year-24 hour storm event, including grassed swales, grit chambers, vegetated filter strips, bioretention areas, off-line retention areas, and natural depressions for infiltration, is required before the runoff leaves the project site or enters surface waters. Constructed storm water outfalls to public waters must provide for filtering or settling of suspended solids and skimming of surface debris before discharge.

(4) All management technologies must be consistent with the most current version of the Minnesota Stormwater Manual, which is incorporated herein by reference.

(5) Performance security as specified in Sec 26-72 may be required to assure implementation of stormwater plan recommendations or designs. For engineered designs, certification that installation meets the design standards must be received from the design engineer before the performance security will be released.

(6) A minimum 12-foot wide driveway from the nearest road right-of-way to the principal structure must be included in the impervious surface coverage calculation unless the driveway is constructed with approved pervious materials. The Department shall use actual on-site driveway dimensions if such data is provided by the applicant.

(7) The Department may give credit for up to 100% of the area covered by a permeable surfacing system as pervious surface if it is designed and inspected by a Minnesota-licensed professional engineer and is certified annually to the Department that it is functioning as a pervious surface. Best management practices shall be followed in design, installation, and maintenance as found in the latest Minnesota Stormwater Manual, subject to the following standards:

- a) No credit may be given for a permeable pavement system in a shore or bluff impact zone, except as otherwise allowed for watercraft access ramps;
- b) The base of the installed permeable pavement system must have a minimum of three feet separation from the seasonally saturated soils or from the bedrock unless there is an outlet to another stormwater treatment area; and
- c) The design of a permeable pavement system must allow the infiltration of one inch of stormwater on the pavement surface.

Sec. 26-70 Expiration of Permits

All permits are valid for a period of two years from the date of approval, unless otherwise specified. Permits are transferrable to future landowners provided the two year time limit is not exceeded.

Sec. 26-863 Administration

(1) Permit required. With the exception of signs listed in Section 26-863 (2) below, no sign shall be erected, altered, reconstructed, maintained or moved in the city without first securing a permit from the Department.

(2) Exemptions. The following signs shall not require a permit:

- a) The changing of the display surface on an existing painted or printed sign.
- b) On-premises real estate and contractor/financial/institutional signs six square feet or less in size.
- c) Campaign signs.
- d) Generic real estate, off-premises directional signs.
- e) No more than two off-premises directional signs for public and non-profit organizations shall be allowed. Signs shall not exceed 2 square feet in size and shall not be illuminated.

- f) Signs advertising the sale or lease of the real property upon which the sign is displayed.
 - g) Signs identifying the property owner and/or tenant and /or facility name located on the premises in a residential district.
 - h) Holiday decorations. Decorations or banners, and similar items used to celebrate holidays.
 - i) "Private Property" signs; "No Hunting" signs; on-site directional, regulator and parking signs; and 911 address signs, street signs, or warning signs. Such signs shall not be considered in calculating the sign area of permitted signs. No such signs shall exceed three square feet in area, and shall not exceed eight feet in height.
 - j) Historical signs. No historical signs shall exceed eight square feet in area and shall not exceed eight feet in height. No sign shall be recognized as an historical sign unless authenticated in writing from the Crosslake Area Historical Society recognizing the historical significance of the event, structure, or site being memorialized.
 - k) Garage/yard sale signs.
 - l) Two temporary signs for community events (not to exceed 30 sq ft total) which shall be removed no later than 10 days after the event.
 - m) Temporary commercial signs allowed in Section 26-865 (9) below.
- (3) Prohibited signs. The following signs are prohibited:
- a) Any sign, signal, marking or device which is an imitation of or resembles any official traffic control device or emergency vehicle signal, or which attempts to direct the movement of traffic or which hides from view or interferes with the effectiveness of any official traffic-control device;
 - b) New commercial billboards erected after March 1 2015 except for a Multi-Business Pylon Sign pursuant to Section 26-864 (18) of this ordinance;
 - c) Signs with flashing or blinking lights;
 - d) Moving or stationary searchlights;
 - e) All new private off-premises signs advertising a business or commercial service;
 - f) Signs painted, attached, or in any other manner affixed to trees, rocks, or similar natural surfaces, or attached to public utility poles, bridges, towers, or similar public structures;
 - g) Roof-mounted signs;
 - h) Electronic changing message signs;
 - i) Real estate directional signs that are not white with black letters reading "Property for Sale" with a black, directional arrow not to exceed a total of three square feet in size;
 - j) Notwithstanding part (2) e) above, new blue directional special service signs erected by Crow Wing County.

Sec. 32-36. - Platted public rights-of-way to public waters.

- a) There are various public rights-of-way that lead to the water within the city which have been dedicated to the public through the approval of plats or dedicated to the public through use and maintenance by the city. The city views these areas as green space, with use of these areas controlled by the city.
- b) The removal, maintenance or planting of any trees, vegetation or soils is prohibited.
- c) Structures, equipment or storage of personal property of any sort on, above or below ground is prohibited in these areas.
- d) Access to private property may be allowed over these access areas if alternative means of ingress and egress is not possible and the appropriate permit is first approved by the planning and zoning department. Impervious driveways are not permitted on these access areas unless authorized by the city council.
- e) All regulations contained in the city open zoning district shall apply to these areas.
- f) Structures on adjacent lots shall be set back a minimum of ten feet from the side lot lines and are subject to the respective zoning district standards.
- g) Watercraft may be launched or removed only at accesses designated for such use. No watercraft may be operated in a designated swimming area
- h) No person shall leave, store or moor on or directly in front of any public access any watercraft after such person has left the lake area or cause such watercraft to remain on the access site overnight.
- i) Motorized use of accesses shall be permitted for winter recreational purposes.
- j) Storage or placement of debris, leaves, grass clippings or brush is prohibited.

Sec. 30-107. – "Noise Violations" is added to City Code as follows:

(A.) Prohibited Noises

The following are declared to be nuisances affecting public health, safety, peace, or welfare:

1. Any distinctly and loudly audible noise that unreasonably annoys, disturbs, injures, or endangers the comfort, repose, health, peace, safety, or welfare of any person, or precludes their enjoyment of property, or affects their property's value;
2. All obnoxious noises, motor vehicle or otherwise, in violation of Minn. Admin. Rules chapter 7030, as they may be amended from time to time, are hereby incorporated into this ordinance by reference;
3. The use of any vehicle so out of repair or so loaded as to create loud and unnecessary grating, grinding, rattling, or other noise;
4. The discharging of the exhaust or permitting the discharge of the exhaust of any statutory internal combustion engine, motor boat, motor vehicle, motorcycle, all-terrain vehicle (ATV), snowmobile, or any recreational device, except through a muffler or other device that effectively prevents loud or explosive noises therefrom and complies with all applicable state laws and regulations;
5. Any loud or excessive noise in the loading, unloading, or unpacking of any vehicle;
6. Barking dogs for an extended period of time; and
7. The use or operation, or permitting the use or operation, of any radio receiving set, television set, musical instrument, music device, paging system, machine, or other device for producing or reproduction of sound in a distinctly and loudly audible manner so as to disturb the peace, quiet, and comfort of any person nearby.

(B) Hourly Restriction of Certain Operations

- 1.Domestic Power Equipment. No person shall operate a power lawn mower, power hedge clipper, chain saw, mulcher, garden tiller, edger, drill, or other similar domestic power equipment, except between the hours of 7:00 A.M. and 10:00 P.M. Snow removal equipment is exempt from this provision.
- 2.Construction Activities. No person shall engage in or permit construction activities involving the use of any kind of electric, diesel, or gas-powered machine or other power equipment, except between the hours of 7:00 A.M. and 10:00 P.M.

(C) Exceptions: The following are exempt from violation of this chapter:

- 1.Activities which are duly authorized, sponsored, or licensed by the City, so long as the activity is conducted pursuant to the conditions of the license, permit, or contract authorizing such activity.
- 2.Church bells, school bells, chimes, or carillons.
- 3.Antitheft devices.
- 4.Machines or devices for the production of sound on or in authorized emergency vehicles or for authorized emergency purposes.

SECTION 1. Sec. 30-108. – "Running at Large" is added to City Code as follows:

(a) Definitions: As used in this chapter, the following words and terms shall have the meanings ascribed to them in this section:

RUN AT LARGE: Permitting any dog to go on or about the public streets, alleys or other places within the corporate limits of this municipality other than the premises of the owner or harbinger thereof, and except such dog be on a leash, under the immediate direction and control of the accompanying person, or in an automobile or other similar confinement.

UNDER THE IMMEDIATE DIRECTION: In order to be considered under the immediate direction and control of the accompanying person, the dog must at all times be within at least thirty feet (30') of said person, be responsive to the commands of said person, and not be endangering or causing damage in any way to any person or property.

(b) Prohibited: No dog shall be permitted to run at large within the limits of this city.