

**AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, OCTOBER 9, 2017
7:00 P.M. – CITY HALL**

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda (Council Action-Motion)

B. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by one motion. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Budget Workshop Minutes of September 11, 2017
2. Regular Council Meeting Minutes of September 11, 2017
3. City – Month End Revenue Report dated September 2017
4. City – Month End Expenditures Report dated September 2017
5. September 2017 Budget to Actual Analysis
6. Pledged Collateral Report dated September 30, 2017
7. Police Report for Crosslake – September 2017
8. Police Report for Mission Township – September 2017
9. Fire Department Report – September 2017
10. North Memorial Ambulance Report – September 2017
11. Planning and Zoning Monthly Statistics
12. Planning and Zoning Commission Meeting Minutes of August 25, 2017
13. Public Works Commission Meeting Minutes of September 5, 2017
14. Proposal from Braun Intertec for Materials Testing Services for Dream Island Bridge
15. Pay Request No. 3 from DeChantel Excavating for 20107 Road Projects
16. Pay Request No. 1 from Redstone Construction for Dream Island Bridge
17. Letter dated September 21, 2017 from Crow Wing County Re: CSAH Reconstruction Scheduled for 2020
18. EDA Meeting Minutes of June 1, 2017
19. Crosslake Roll Off Recycling Report for September 2017
20. Waste Partners Recycling Report for August 2017
21. Resolution Regarding Unpaid Sewer Charges
22. Resolution Accepting Donations
23. Memo dated October 5, 2017 from City Clerk Re: Relocation of Cemetery Lot
24. Bills for Approval

C. CRITICAL ISSUES

1. Letter dated October 2, 2017 from Cindy Myogeto of Chamber Re: Date of 2018 Fireworks (Council Action-Motion)
2. Christine Davis – Update on Building of New Crosslake Community School
3. Bill Monroe – Update from Crosslakiers
4. Tom Watson – Notice of Enbridge Pipeline Meeting and Update on Aquatic Invasive Species

D. MAYOR'S REPORT

1. Set Date for Special Council Meeting to Review Comp Plan Progress (*Suggested date Monday, November 13th at 6pm*)

E. PUBLIC FORUM - No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three minute time limit.

F. CITY ADMINISTRATOR'S REPORT

1. Resolution Calling for a Public Hearing on the Issuance of Educational Facilities Revenue Notes, Series 2017 and Authorizing the Publication of a Notice of Hearing (Council Action-Motion)
2. Local Bridge Replacement Program Grant Agreement for Dream Island Bridge (Council Action-Motion)
3. Sewer Project Funding Update
4. Draft Investment Policy

G. COMMISSION REPORTS

1. PLANNING AND ZONING

- a. Letter dated September 14, 2017 from Crow Wing County Re: Classification to "Non-Conservation" and Future Direct Sale of a Non-Conforming Tax Forfeited Tract (Council Action-Motion)

2. PARK & RECREATION/LIBRARY

- a. Staff Report dated October 4, 2017 from Jon Henke Re: Community Center Updates (Council Action-Motion)

3. PUBLIC WORKS/CEMETERY/SEWER

- a. Proposed Snowplowing Policy (Council Action-Motion)

H. CITY ATTORNEY REPORT

I. PUBLIC FORUM – No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three minute time limit.

J. OLD BUSINESS

K. NEW BUSINESS

L. ADJOURN

B. 1.

BUDGET WORKSHOP
CITY OF CROSSLAKE
MONDAY, SEPTEMBER 11, 2017
6:00 P.M. – CITY HALL

The Council for the City of Crosslake met for a Budget Workshop on September 11, 2017. The following Council Members were present: Mayor Patty Norgaard, Gary Heacox, Brad Nelson, Dave Schrupp, and Dave Nevin. Also present were City Administrator/Treasurer Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, Police Chief Erik Lee, Park Director Jon Henke, City Engineer Mike Rardin, Northland Press Reporter Bill Monroe and Echo Publishing Reporter Theresa Rourke.

Mayor Norgaard called the meeting to order at 6:00 P.M. and turned the meeting over to Mike Lyonais. Mr. Lyonais reviewed the changes that were made from the draft 8/21/17 budget proposal. The proposed budget presented at this meeting included a 7% increase from 2017. Mr. Lyonais shared a graph depicting debt obligations through the year 2028. The 2015 Equipment Certificates will be paid off in 2020.

Mr. Lyonais presented a list of projects and capital items that could be removed from the proposed budget to bring the increase down to 0-5%. Dave Nevin suggested using the proceeds from the sale of Crosslake Communications to pay for the entire sewer project at a cost of \$2.5 Million. Dave Schrupp questioned where the cash was from the 2017 Public Works and Sewer Department's capital budget that was not used in 2017. Mr. Lyonais reminded the Council that the 2017 Road Improvements were to be paid with cash that was not used for prior years projects. Gary Heacox asked why the EDA needed a budget of \$12,500. Mr. Lyonais stated that the EDA has not spent money this year other than for the BLAEDC contract. The Council could eliminate the 2018 EDA budget and still have cash left over from 2017 to pay the 2018 BLAEDC contract. The impact on the overall budget would be minimal.

Dave Schrupp stated that he would like the budget increase to be no more than 5%. Mayor Norgaard stated that 5% would be good, but that she is not opposed to a 7% increase because the City needs to make up for projects not completed in the past and the residents should know that they can't live here at a flat rate. Dave Nevin asked if the monthly sewer rates could increase to help pay for sewer improvements. Mike Lyonais reported that a study of sewer rates was done in 2015 and it concluded that the rates would need to be almost \$200 per month per home to break even on sewer operating costs. Dave Schrupp stated that he did not want to cut any projects from the proposed budget and suggested that the City use more proceeds from the sale of Crosslake Communications to bring the budget increase down to 5%. It was the consensus of the Council to direct staff to research the impact on the budget if the City used \$1.6 Million rather than \$1.5 and to set the Preliminary Levy using the proposed budget with the intent of lowering it by December.

Mike Lyonais reported that the Personnel Committee reviewed the health insurance renewal from Resource Training Solutions (RTS). The City policy increased 17.2% for 2018. The average small group policy increased 28.8%. MOTION 09S1-01-17 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO ACCEPT THE 2018 BLUE CROSS BLUE SHIELD

HEALTH INSURANCE RENEWAL THROUGH RTS. MOTION CARRIED WITH ALL AYES.

Jon Henke presented proposals to appraise a parcel on Perkins Road, which would be necessary for the proposed new road to the South Bay Park development. Gary Heacox stated that the City has spent a lot of money so far for nothing. Dave Nevin questioned if the project is ever going to happen. Brad Nelson agreed with both Heacox and Nevin but thought this appraisal could help determine whether the City should continue its quest to build a new road to South Bay Park. MOTION 09S1-02-17 WAS MADE BY DAVE NEVIN AND SECONDED BY BRAD NELSON TO AWARD THE PROJECT FOR APPRAISAL OF PID #120311100A00009 TO LOW BIDDER BILL LUDENIA APPRAISALS, INC. AT A COST OF \$2,500. MOTION CARRIED WITH ALL AYES.

There being no further business, MOTION 09S1-03-17 WAS MADE BY DAVE SCHRUPP AND SECONDED BY DAVE NEVIN TO ADJOURN THE MEETING AT 7:00 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
City Clerk

B.2.

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, SEPTEMBER 11, 2017
7:00 P.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Monday, September 11, 2017. The following Council Members were present: Mayor Patty Norgaard, Dave Nevin, Gary Heacox, Dave Schrupp and Brad Nelson. Also present were City Administrator/Treasurer Mike Lyonais, City Clerk Char Nelson, Police Chief Erik Lee, Park Director Jon Henke, Public Works Director Ted Strand, Land Service Supervisor Chris Pence, Land Service Specialist Jon Kolstad, City Attorney Brad Person, City Engineer Mike Rardin, Dave Reese of WSN, Northland Press Reporter Bill Monroe, and Echo Publishing Reporter Theresa Bourke. There were approximately six people in the audience.

A. CALL TO ORDER – Mayor Norgaard called the Regular Council Meeting to order at 7:05 P.M. The Pledge of Allegiance was recited. MOTION 09R-01-17 WAS MADE BY BRAD NELSON AND SECONDED BY DAVE NEVIN TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

B. CONSENT CALENDAR – MOTION 09R-02-17 WAS MADE BY DAVE NEVIN AND SECONDED BY DAVE SCHRUPP TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Budget Workshop Minutes of August 8, 2017
 2. Regular Council Meeting Minutes of August 14, 2017
 3. Budget Workshop Minutes of August 21, 2017
 4. City – Month End Revenue Report dated August 2017
 5. City – Month End Expenditures Report dated August 2017
 6. August 2017 Budget to Actual Analysis
 7. Pledged Collateral Report dated August 31, 2017
 8. Police Report for Crosslake – August 2017
 9. Police Report for Mission Township – August 2017
 10. Fire Department Report – August 2017
 11. North Memorial Ambulance Report – August 2017
 12. Planning and Zoning Monthly Statistics
 13. Planning and Zoning Commission Meeting Minutes of July 28, 2017
 14. Public Works Commission Meeting Minutes of August 7, 2017
 15. City-County-Township Roadway Maintenance and Construction Coordinating Meeting Minutes of July 24, 2017
 16. Crosslake Park/Library Commission Minutes of August 23, 2017
 17. Waste Partners Recycling Report for July 2017
 18. Resolution No. 17-16 Accepting Donations
 19. Pay Request No. 2 from DeChantel for 2017 Road Improvements
 20. Bills for Approval in the Amount of \$214,651.91
 21. Crosslake Roll-Off Recycling Report for August 2017
 22. Memo dated 9/7/17 from Chief Lee Re: Purchase of Squad Computer/Docking Station/Software
 23. Additional Bills for Approval in the Amount of \$9,532.42
- MOTION CARRIED WITH ALL AYES.

C. MAYOR'S REPORT – The Mayor announced that a listening session for the Comprehensive Plan update would be held on Thursday, September 28th from 5:30-7:30 at the American Legion. Representatives from NJPA and Region 5 will lead the event. The City is asking residents and visitors to participate in a survey so that everyone's ideas could be included in the plan.

D. PUBLIC FORUM – None.

E. CITY ADMINISTRATOR'S REPORT

1. Mike Lyonais reported that the Council just finished a workshop to complete the preliminary budget for 2018. The Preliminary Tax Levy is due to the County by September 30th. Once the Preliminary Levy is set, the Council can reduce it, but not increase it. The Council plans to hold another budget meeting in October to discuss reducing the budget increase from 7% to 5%. Mr. Lyonais noted that over half of the increase is for the bond payment associated with the Wastewater Treatment Facility improvements. MOTION 09R-03-17 WAS MADE BY DAVE NEVIN AND SECONDED BY GARY HEACOX TO ADOPT RESOLUTION NO. 17-17 APPROVING THE PRELIMINARY 2017 TAX LEVY COLLECTIBLE IN 2018. MOTION CARRIED WITH ALL AYES.
2. Mike Lyonais reported that the City received a letter dated September 1, 2017 from Briggs and Morgan regarding the Lease Revenue Bonds (LAKE Foundation Project) Series 2017 and the process for the City to participate in issuing the bonds for the Crosslake Community School.
3. Included in the packet was a letter dated August 29, 2017 from Crosslake Communications regarding the Capital Investments made by Tri-Co Technologies from 9/1/2016 through 12/31/2016. This letter complies with the terms of the asset purchase agreement and is due annually until the year 2022.

F. COMMISSION REPORTS

1. PLANNING AND ZONING

- a. MOTION 09R-04-17 WAS MADE BY GARY HEACOX AND SECONDED BY DAVE SCHRUPP TO APPROVE THE METES AND BOUNDS SUBDIVISION OF PARCEL #120092300B00009 INVOLVING 6.88 ACRES INTO THREE TRACTS BY LEO H AND DORIS C FRASER (TRUST) AND TO APPROVE CASH IN LIEU OF LAND FOR PARK DEDICATION IN THE AMOUNT OF \$3,000. MOTION CARRIED WITH ALL AYES.
- b. MOTION 09R-05-17 WAS MADE BY BRAD NELSON AND SECONDED BY GARY HEACOX TO APPROVE THE METES AND BOUNDS SUBDIVISION OF PARCEL #120193400AHB009 INVOLVING 5 ACRES INTO TWO TRACTS BY DON R WETTER TRUST AND TO APPROVE CASH IN LIEU OF LAND FOR PARK DEDICATION IN THE AMOUNT OF \$1,500. MOTION CARRIED WITH ALL AYES.
- c. MOTION 09R-06-17 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPROVE THE METES AND BOUNDS SUBDIVISION OF PARCEL #14181000901Z009 INVOLVING 2.6 ACRES INTO TWO TRACTS BY ROGER A AND SIGRID HUBLEY AND TO APPROVE CASH IN LIEU OF

LAND FOR PARK DEDICATION IN THE AMOUNT OF \$1,500. MOTION CARRIED WITH ALL AYES.

- d. Chris Pence reported that staff has seen an increase in activity and asked the Council to review the monthly statistics report in the consent calendar. The number of permits issued for 2017 is 222 compared to 174 in 2016 and the number of customer service contacts is 2211 compared to 2094 in 2016.

2. PARK & RECREATION/LIBRARY

- a. Jon Henke gave brief updates on Community Center activities including the Library book sale, new Zumba class, AAA courses, free trail rides and upcoming disc golf tournament.

3. PUBLIC WORKS/CEMETERY/SEWER

- a. The Council reviewed a proposal for engineering services from WSN for the 2018 Street Improvements at an estimated cost of \$180,000. Ted Strand reported that WSN completed the survey work on Manhattan Point Boulevard in 2009 and that the City has invested approximately \$85,000 to date. MOTION 09R-07-17 WAS MADE BY DAVE SCHRUPP AND SECONDED BY PATTY NORGAARD TO APPROVE THE PROPOSAL FOR ENGINEERING SERVICES FROM WSN FOR THE 2018 STREET IMPROVEMENTS INCLUDING DESIGN, BIDDING AND CONSTRUCTION PHASES AT AN ESTIMATED COST OF \$180,000. MOTION CARRIED WITH ALL AYES.
- b. Dream Island Bridge Replacement
 - 1. MOTION 09R-08-17 WAS MADE BY DAVE NEVIN AND SECONDED BY GARY HEACOX TO APPROVE RESOLUTION NO. 17-18 ACCEPTING BID FROM LOWEST RESPONSIBLE BIDDER, REDSTONE CONSTRUCTION CO., AT A COST OF \$465,787.25 FOR THE DREAM ISLAND BRIDGE REPLACEMENT. MOTION CARRIED WITH ALL AYES.
 - 2. MOTION 09R-09-17 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPROVE RESOLUTION NO. 17-19 DECLARING COST TO BE ASSESSED AND ORDERING PREPARATION OF PROPOSED ASSESSMENT WITH THE CHANGE OF TERMS FROM 10 YEARS TO FIVE YEARS. MOTION CARRIED WITH ALL AYES.
 - 3. MOTION 09R-10-17 WAS MADE BY DAVE NEVIN AND SECONDED BY GARY HEACOX TO APPROVE RESOLUTION NO. 17-20 FOR HEARING ON PROPOSED ASSESSMENT ON OCTOBER 4, 2017 AT 6:00 P.M. IN CITY HALL. MOTION CARRIED WITH ALL AYES.

Dave Reese provided the Council with an updated schedule for the Dream Island Bridge Replacement project.

4. PUBLIC SAFETY

- a. Nuisance Dog Ordinance – Chief Erik Lee reported that the proposed ordinances were developed because the Police Department has not had an enforceable policy to handle dog complaints.

1. MOTION 09R-11-17 WAS MADE BY DAVE SCHRUPP AND SECONDED BY DAVE NEVIN TO APPROVE ORDINANCE NO. 347 DELETING CHAPTER 8 ANIMALS IN ITS ENTIRETY FROM CITY CODE. MOTION CARRIED WITH ALL AYES.
2. MOTION 09R-12-17 WAS MADE BY DAVE NEVIN AND SECONDED BY GARY HEACOX TO APPROVE ORDINANCE NO. 348 AMENDING CHAPTER 30 OFFENCES AND NUISANCES WITH THE ADDITION OF DOGS "RUNNING AT LARGE". MOTION CARRIED WITH ALL AYES.
3. MOTION 09R-13-17 WAS MADE BY DAVE NEVIN AND SECONDED BY BRAD NELSON TO APPROVE ORDINANCE NO. 349 AMENDING ARTICLE 2 TO ADD AN ADMINISTRATIVE FINE FOR DOGS RUNNING AT LARGE. MOTION CARRIED WITH ALL AYES.
4. MOTION 09R-14-17 WAS MADE BY DAVE NEVIN AND SECONDED BY BRAD NELSON TO APPROVE THE PUBLICATION OF ORDINANCE NO. 349 IN SUMMARY FORM IN THE OFFICIAL NEWSPAPER.
5. MOTION 09R-15-17 WAS MADE BY DAVE NEVIN AND SECONDED BY GARY HEACOX TO APPROVE RESOLUTION NO. 17-21 ADDING A FEE TO THE ADMINISTRATIVE FINE SCHEDULE FOR DOGS RUNNING AT LARGE. MOTION CARRIED WITH ALL AYES.

Chief Lee reported that the new radar signs are up and thanked Public Works for installing them.

G. CITY ATTORNEY – Attorney Person reported that a settlement has been reached with Jeffrey and Pamela Schwarze for the easement on the Dream Island Bridge project and that a hearing will be held on October 26th for the Nyholm easement. MOTION 09R-16-17 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPROVE THE DISBURSEMENT OF FUNDS TO THE CITY ATTORNEY FOR THE NEGOTIATED SETTLEMENTS FOR DREAM ISLAND BRIDGE REPLACEMENT PROJECT. MOTION CARRIED WITH ALL AYES.

H. PUBLIC FORUM – None

I. OLD BUSINESS – None.

J. NEW BUSINESS – None.

K. ADJOURN - The Mayor adjourned the meeting at 8:47 P.M.

Respectfully submitted by,

Charlene Nelson
City Clerk
City Clerk/Minutes/9-11-17

B. 3.

CITY OF CROSS LAKE

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Month-End Revenue

Current Period: SEPTEMBER 2017

SRC	SRC Descr	2017 Budget	SEPTEMBER 2017 Amt	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
FUND 101 GENERAL FUND						
31000	General Property Taxes	\$3,005,707.00	\$0.00	\$1,666,712.56	\$1,338,994.44	55.45%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$112,467.00	\$0.00	\$112,601.42	-\$134.42	100.12%
31300	Emergency Services Levy	\$0.00	\$0.00	\$18.74	-\$18.74	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$26.22	-\$26.22	0.00%
31310	2012 Series A Levy	\$122,533.00	\$0.00	\$68,002.42	\$54,530.58	55.50%
31800	Other Taxes	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
31900	Penalties and Interest DelTax	\$1,000.00	\$0.00	\$2,132.29	-\$1,132.29	213.23%
32110	Alcoholic Beverages	\$16,000.00	\$0.00	\$16,474.99	-\$474.99	102.97%
32111	Club Liquor License	\$500.00	\$0.00	\$500.00	\$0.00	100.00%
32112	Beer and Wine License	\$1,000.00	\$0.00	\$975.00	\$25.00	97.50%
32180	Other Licenses/Permits	\$200.00	\$0.00	\$204.00	-\$4.00	102.00%
33400	State Grants and Aids	\$500.00	\$0.00	\$57,448.65	-\$56,948.65	11489.73%
33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33406	Taconite Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33416	Police Training Reimbursement	\$2,000.00	\$0.00	\$1,589.63	\$410.37	79.48%
33417	Police State Aid	\$33,000.00	\$41,986.48	\$41,986.48	-\$8,986.48	127.23%
33418	Fire State Aid	\$38,000.00	\$38,406.34	\$41,406.34	-\$3,406.34	108.96%
33419	Fire Training Reimbursement	\$0.00	\$0.00	\$9,930.00	-\$9,930.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$3,438.00	\$3,438.00	-\$3,438.00	0.00%
33422	PERA State Aid	\$2,979.00	\$0.00	\$590.50	\$2,388.50	19.82%
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33650	Recycling Grant	\$29,200.00	\$0.00	\$29,200.00	\$0.00	100.00%
34000	Charges for Services	\$200.00	\$4.15	\$70.80	\$129.20	35.40%
34010	Sale of Maps and Publications	\$30.00	\$10.00	\$20.00	\$10.00	66.67%
34050	Candidate Filing Fees	\$20.00	\$0.00	\$0.00	\$20.00	0.00%
34103	Zoning Permits	\$28,000.00	\$12,375.00	\$53,050.00	-\$25,050.00	189.46%
34104	Plat Check Fee/Subdivision Fee	\$1,000.00	\$0.00	\$4,075.00	-\$3,075.00	407.50%
34105	Variances and CUPS/IUPS	\$8,800.00	\$0.00	\$9,000.00	-\$200.00	102.27%
34106	Sign Permits	\$500.00	\$0.00	\$150.00	\$350.00	30.00%
34107	Assessment Search Fees	\$800.00	\$115.00	\$685.00	\$115.00	85.63%
34108	Zoning Misc/Penalties	\$1,000.00	\$0.00	\$3.50	\$996.50	0.35%
34109	Zoning Reimb Eng/Legal/Survey	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34111	Driveway Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34112	Septic Permits	\$4,000.00	\$750.00	\$9,950.00	-\$5,950.00	248.75%
34113	Landscape License Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34114	Zoning Map/Ordinance Amendment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34201	Fire Department Donations	\$200.00	\$3,000.00	\$6,500.00	-\$6,300.00	3250.00%
34202	Fire Protection and Calls	\$31,250.00	\$0.00	\$29,094.90	\$2,155.10	93.10%
34206	Animal Control Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34207	House Burning Fee	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	100.00%
34210	Police Contracts	\$48,000.00	\$0.00	\$36,000.00	\$12,000.00	75.00%
34211	Police Donations	\$0.00	\$3,000.00	\$3,000.00	-\$3,000.00	0.00%
34213	Police Receipts	\$5,000.00	\$0.00	\$2,130.53	\$2,869.47	42.61%
34214	Tac Team Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$53,659.00	-\$53,659.00	0.00%
34300	E911 Signs	\$1,000.00	\$1,500.00	\$3,600.00	-\$2,600.00	360.00%
34700	Park & Rec Donation	\$300.00	\$20.00	\$305.00	-\$5.00	101.67%

CITY OF CROSS LAKE

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Month-End Revenue

Current Period: SEPTEMBER 2017

SRC	SRC Descr	2017 Budget	SEPTEMBER 2017 Amt	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
34701	Halloween Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34711	Taxable Merchandise/Rentals	\$200.00	\$185.00	\$910.00	-\$710.00	455.00%
34740	Park Concessions	\$500.00	\$39.05	\$326.05	\$173.95	65.21%
34741	Gen Gov t Concessions	\$100.00	\$63.67	\$540.20	-\$440.20	540.20%
34742	Park Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34743	Public Works Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34744	Fire Department Concessions	\$0.00	\$0.00	\$8.00	-\$8.00	0.00%
34750	CCC/Park User Fee	\$3,800.00	\$337.00	\$2,995.15	\$804.85	78.82%
34751	Shelter/Beer/Wine Fees	\$300.00	\$27.00	\$416.00	-\$116.00	138.67%
34760	Library Cards	\$1,300.00	\$91.00	\$966.00	\$334.00	74.31%
34761	Library Donations	\$500.00	\$0.00	\$306.00	\$194.00	61.20%
34762	Library Copies	\$300.00	\$34.86	\$305.46	-\$5.46	101.82%
34763	Library Events	\$1,000.00	\$610.10	\$4,953.25	-\$3,953.25	495.33%
34764	Library Miscellaneous	\$50.00	\$0.00	\$6.00	\$44.00	12.00%
34765	Summer Reading Program	\$300.00	\$0.00	\$226.00	\$74.00	75.33%
34766	Library Luncheon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34767	New York Times Best Seller Pro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34768	PAL Foundation - Library	\$1,000.00	\$0.00	\$2,740.41	-\$1,740.41	274.04%
34769	PAL Foundation - Park	\$6,000.00	\$962.44	\$14,801.88	-\$8,801.88	246.70%
34770	Silver Sneakers	\$6,000.00	\$635.50	\$5,897.50	\$102.50	98.29%
34790	Park Dedication Fees	\$1,000.00	\$6,000.00	\$7,500.00	-\$6,500.00	750.00%
34800	Tennis Fees	\$1,100.00	\$0.00	\$1,922.00	-\$822.00	174.73%
34801	Recreational-Program	\$10,000.00	\$170.00	\$845.00	\$9,155.00	8.45%
34802	Softball/Baseball Fees	\$1,300.00	\$0.00	\$350.00	\$950.00	26.92%
34803	Recreation-Misc. Receipts	\$1,200.00	\$13.00	\$204.85	\$995.15	17.07%
34805	Aerobics Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34806	Weight Room Fees	\$30,000.00	\$3,316.00	\$26,644.00	\$3,356.00	88.81%
34807	Volleyball Fees	\$500.00	\$192.00	\$572.00	-\$72.00	114.40%
34808	Silver and Fit	\$10,000.00	\$1,896.00	\$12,987.00	-\$2,987.00	129.87%
34809	Soccer Fees	\$500.00	\$495.00	\$2,523.00	-\$2,023.00	504.60%
34810	Pickle Ball	\$0.00	\$92.00	\$3,437.00	-\$3,437.00	0.00%
34910	Transit Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34940	Cemetery Lots	\$3,000.00	\$1,000.00	\$5,000.00	-\$2,000.00	166.67%
34941	Cemetery Openings	\$3,500.00	\$750.00	\$4,400.00	-\$900.00	125.71%
34942	Cemetery Other	\$450.00	\$150.00	\$600.00	-\$150.00	133.33%
34950	Public Works Revenue	\$1,500.00	\$153.45	\$1,342.53	\$157.47	89.50%
34952	County Joint Facility Payments	\$45,000.00	\$0.00	\$18,034.10	\$26,965.90	40.08%
34953	Recycling Revenues	\$50.00	\$15.00	\$360.97	-\$310.97	721.94%
35100	Court Fines	\$10,000.00	\$1,232.65	\$5,715.26	\$4,284.74	57.15%
35103	Library Fines	\$600.00	\$95.00	\$526.00	\$74.00	87.67%
35105	Restitution Receipts	\$1,000.00	\$0.00	\$1,896.00	-\$896.00	189.60%
36200	Miscellaneous Revenues	\$500.00	\$11.14	\$6,641.40	-\$6,141.40	1328.28%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36202	LIBRARY GRANTS	\$5,000.00	\$0.00	\$6,000.00	-\$1,000.00	120.00%
36210	Interest Earnings	\$3,000.00	\$5,381.35	\$32,255.56	-\$29,255.56	1075.19%
36230	Contributions and Donations	\$0.00	\$56.16	\$9,385.11	-\$9,385.11	0.00%
36254	Sp Assess Prin-Sunrise Isl 11	\$2,547.00	\$0.00	\$1,261.38	\$1,285.62	49.52%
36255	Sp Assess Int-Sunrise Isl 11	\$1,451.00	\$0.00	\$288.20	\$1,162.80	19.86%
36256	Andys Parking Lot Principal	\$5,252.00	\$0.00	\$1,969.47	\$3,282.53	37.50%
36257	Andys Parking Lot Interest	\$552.00	\$0.00	\$544.11	\$7.89	98.57%
38050	Telephone Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38051	Telephone True-Up	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: SEPTEMBER 2017

SRC	SRC Descr	2017 Budget	SEPTEMBER 2017 Amt	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$26,300.00	-\$26,300.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$1,595,500.00	\$0.00	\$0.00	\$1,595,500.00	0.00%
39330	Proceeds from Capital Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39400	Bond Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39700	Capital Contrib from CU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 101 GENERAL FUND		\$5,256,538.00	\$130,109.34	\$2,480,933.81	\$2,775,604.19	47.20%
FUND 301 DEBT SERVICE FUND						
31000	General Property Taxes	\$0.00	\$0.00	\$14.83	-\$14.83	0.00%
31001		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31100	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31200	Community Ctr Levy Refund 2002	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31301	1999 Series A Levy	\$0.00	\$0.00	-\$10.75	\$10.75	0.00%
31302	1999 Series B Levy	\$0.00	\$0.00	-\$2.08	\$2.08	0.00%
31303	2001 Series A Levy	\$0.00	\$0.00	\$7.15	-\$7.15	0.00%
31304	2002 Series A Levy	\$0.00	\$0.00	\$5.15	-\$5.15	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31306	2003 Disposal System Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31307	2004 Series A Levy	\$0.00	\$0.00	\$26.00	-\$26.00	0.00%
31308	2006 Series B Levy	\$0.00	\$0.00	\$1,404.85	-\$1,404.85	0.00%
31309	2006 Series C Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$154,581.00	\$0.00	\$0.00	\$154,581.00	0.00%
31311	2015 GO Equip Certs 2015B	\$0.00	\$0.00	\$84,307.33	-\$84,307.33	0.00%
31312	Not Used	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31900	Penalties and Interest DelTax	\$0.00	\$0.00	\$129.80	-\$129.80	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36105	Sp Assess Prin Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36106	Sp Assess Int Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36107	Sp Assess Prin Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36108	Sp Assess Int Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36109	Sp Assess Prin Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36110	Sp Assess Int Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36111	Sp Assess Prin Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36112	Sp Assess Int Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36113	Sp Assess Prin Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36114	Sp Assess Int Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36115	Sp Assess Prin Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36116	Sp Assess Int Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36117	Sp Assess Prin Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36118	Sp Assess Int Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36119	Sp Assess Prin Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36120	Sp Assess Int Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36121	Sp Assess Prin Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36122	Sp Assess Int Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36123	Sp Assess Prin Red Pine 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36124	Sp Assess Int Red Pine 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36125	Sp Assess Prin Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: SEPTEMBER 2017

SRC	SRC Descr	2017 Budget	SEPTEMBER 2017 Amt	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
36126	Sp Assess Int Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36127	Sp Assess Prin Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36128	Sp Assess Int Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36129	Sp Assess Prin Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36130	Sp Assess Int Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36131	Sp Assess Prin Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36132	Sp Assess Int Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36133	Sp Assess Prin Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36134	Sp Assess Int Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36135	Sp Assess Prin Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36136	Sp Assess Int Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36137	Sp Assess Prin Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36138	Sp Assess Int Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36139	Sp Assess Prin Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36140	Sp Assess Int Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36141	Sp Assess Prin Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36142	Sp Assess Int Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36143	Sp Assess Prin Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36144	Sp Assess Int Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36145	Sp Assess Prin Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36146	Sp Assess Int Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36147	Sp Assess Prin PineBay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36148	Sp Assess Int Pine Bay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36149	Sp Assess Prin White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36150	Sp Assess Int White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36151	Sp Assess Prin Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36152	Sp Assess Int Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36153	Sp Assess Prin Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36154	Sp Assess Int Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36155	Sp Assess Prin Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36156	Sp Assess Int Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36157	Sp Assess Prin Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36158	Sp Assess Int Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36159	Sp Assess Prin Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36160	Sp Assess Int Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36161	Sp Assess Prin Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36162	Sp Assess Int Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36163	Sp Assess Prin Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36164	Sp Assess Int Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36165	Sp Assess Prin 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36166	Sp Assess Int 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36167	Sp Assess Prin Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36168	Sp Assess Int Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36169	Sp Assess Prin Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36170	Sp Assess Int Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36171	Sp Assess Prin Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36172	Sp Assess Int Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36173	Sp Assess Prin Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36174	Sp Assess Int Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36175	Sp Assess Prin Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36176	Sp Assess Int Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36177	Sp Assess Prin Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36178	Sp Assess Int Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: SEPTEMBER 2017

SRC	SRC Descr	2017 Budget	SEPTEMBER 2017 Amt	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
36179	Sp Assess Prin Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36180	Sp Assess Int Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36181	Sp Assess Prin Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36182	Sp Assess Int Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36183	Sp Assess Prin Sandra Rd/02	\$0.00	\$0.00	\$94.19	-\$94.19	0.00%
36184	Sp Assess Int Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36185	Sp Assess Prin Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36186	Sp Assess Int Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36187	Sp Assess Prin Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36188	Sp Assess Int Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36189	Sp Assess Prin Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36190	Sp Assess Int Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36191	Sp Assess Prin Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36192	Sp Assess Int Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36193	Sp Assess Prin Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36194	Sp Assess Int Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36195	Sp Assess Prin ABC Dr 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36196	SpAssess Int ABC Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36197	SpAssess Prin Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36198	SpAssess Int Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36199	SpAssess Prin Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36235	SpAssess Int Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36236	SpAssess Prin East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36237	SpAssess Int East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36238	SpAssess Prin Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36239	SpAssess Int Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36240	SpAssess Prin Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36241	SpAssess Int Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36242	SpAssess Prin Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36243	SpAssess Int Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36244	Sp Assess Prin - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36245	Sp Assess Int - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36246	Sp Assess Prin - Sunset Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36247	Sp Assess Int - Sunset Drive	\$0.00	\$0.00	\$12.98	-\$12.98	0.00%
36248	Sp Assess Prin - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36249	Sp Assess Int - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36250	Sp Assess Prin - Johnie/Rober	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36251	Sp Assess Int - Johnie/Robert	\$0.00	\$0.00	\$5.72	-\$5.72	0.00%
36252	Sp Assess Prin - Brita/Pinevie	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36253	Sp Assess Int - Brita/Pineview	\$0.00	\$0.00	\$45.52	-\$45.52	0.00%
36254	Sp Assess Prin-Sunrise Isl 11	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36255	Sp Assess Int-Sunrise Isl 11	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39311	Proceeds-Wilderness GO Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39314	Proceeds-2001 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39315	Proceeds-2002 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

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SRC	SRC Descr	2017 Budget	SEPTEMBER 2017 Amt	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
39900	02 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 301	DEBT SERVICE FUND	\$154,581.00	\$0.00	\$86,040.69	\$68,540.31	55.66%
FUND 401	GENERAL CAPITAL PROJECTS					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34790	Park Dedication Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$50.33	\$473.32	\$26.68	94.66%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39102	Sale of City Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39103	Sale of Fire Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39104	Sale of Lots-Gendreau Addn.	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39231	Proceeds-2006 Series C Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401	GENERAL CAPITAL PROJECTS	\$500.00	\$50.33	\$473.32	\$26.68	94.66%
FUND 404	JOBZ					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34204	JOBZ Recipient Deposit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34208	JOBZ Annual Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 404	JOBZ	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJECTS					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31050	Tax Increments LeRever	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31051	Tax Increments Daggett Brook	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31052	Tax Increments Reeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31053	Tax Increments - Ace Hardware	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31054	Tax Increment - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31056	Tax Increment 1-9 C&J Develop	\$11,000.00	\$0.00	\$7,081.07	\$3,918.93	64.37%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJE	\$11,000.00	\$0.00	\$7,081.07	\$3,918.93	64.37%
FUND 408	WEST SHORE DRIVE					
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 408	WEST SHORE DRIVE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412	DUCK LANE					
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412	DUCK LANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJECT					
33400	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: SEPTEMBER 2017

SRC	SRC Descr	2017 Budget	SEPTEMBER 2017 Amt	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJEC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT					
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420	LIBRARY PROJECT					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420	LIBRARY PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432	SEWER PROJECT					
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39316	Proceeds-2003 Series A Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39317	Proceeds-2003 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432	SEWER PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502	ECONOMIC DEVELOPMENT FUND					
31000	General Property Taxes	\$12,500.00	\$0.00	\$6,919.67	\$5,580.33	55.36%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31802	EDA Tax Receipts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34101	City Hall User Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$40.00	\$335.00	-\$335.00	0.00%
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36212	Restricted Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36220	Lease Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502	ECONOMIC DEVELOPMENT FUND	\$12,500.00	\$40.00	\$7,254.67	\$5,245.33	58.04%
FUND 503	EDA (REVOLVING LOAN)					
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$279.75	-\$279.75	0.00%
36211	Revolving Loan Interest	\$0.00	\$0.00	\$1,172.65	-\$1,172.65	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503	EDA (REVOLVING LOAN)	\$0.00	\$0.00	\$1,452.40	-\$1,452.40	0.00%
FUND 601	SEWER OPERATING FUND					
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34410	Unallocated Reserves	\$0.00	\$14.41	-\$465.01	\$465.01	0.00%
36104	Penalty & Interest	\$1,000.00	\$122.30	\$1,713.55	-\$713.55	171.36%

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Month-End Revenue

Current Period: SEPTEMBER 2017

SRC	SRC Descr	2017 Budget	SEPTEMBER 2017 Amt	2017 YTD Amt	2017 YTD Balance	2017 % of Budget
36200	Miscellaneous Revenues	\$1,000.00	\$385.95	\$1,531.35	-\$531.35	153.14%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$254.25	-\$254.25	0.00%
37200	User Fee	\$237,060.00	\$21,922.29	\$190,433.36	\$46,626.64	80.33%
37250	Sewer Connection Payments	\$0.00	\$40,000.00	\$44,000.00	-\$44,000.00	0.00%
37500	Capital Contribution	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$217,805.00	\$0.00	\$0.00	\$217,805.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND		\$456,865.00	\$62,444.95	\$237,467.50	\$219,397.50	51.98%
FUND 614 TELEPHONE AND CABLE FUND						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39105	Sales Proceeds - Crosslake Com	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614 TELEPHONE AND CABLE FUND		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUND						
31306	2003 Disposal System Levy	\$221,000.00	\$0.00	\$122,763.72	\$98,236.28	55.55%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$18.15	-\$18.15	0.00%
37250	Sewer Connection Payments	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FU		\$223,000.00	\$0.00	\$122,781.87	\$100,218.13	55.06%
		\$6,114,984.00	\$192,644.62	\$2,943,485.33	\$3,171,498.67	48.14%

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CITY OF CROSS LAKE
Month End Expenditures
 Current Period: SEPTEMBER 2017

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OBJ	OBJ Descr	2017 Budget	SEPTEMBER 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
FUND 101 GENERAL FUND						
DEPT 41110 Council						
100	Wages and Salaries Dept Head	\$27,000.00	\$2,130.00	\$18,910.00	\$8,090.00	70.04%
122	FICA	\$2,066.00	\$162.97	\$1,446.84	\$619.16	70.03%
151	Workers Comp Insurance	\$83.00	\$0.00	\$105.00	-\$22.00	126.51%
208	Instruction Fees	\$1,500.00	\$0.00	\$890.00	\$610.00	59.33%
321	Communications-Cellular	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
331	Travel Expenses	\$1,500.00	\$0.00	\$913.50	\$586.50	60.90%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
430	Miscellaneous	\$704.00	\$0.00	\$0.00	\$704.00	0.00%
433	Dues and Subscriptions	\$0.00	\$30.00	\$30.00	-\$30.00	0.00%
DEPT 41110 Council		\$33,003.00	\$2,322.97	\$22,295.34	\$10,707.66	67.56%
DEPT 41400 Administration						
100	Wages and Salaries Dept Head	\$86,875.00	\$6,688.72	\$63,527.84	\$23,347.16	73.13%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$26,000.00	\$206.25	\$9,450.00	\$16,550.00	36.35%
105	Part-time	\$1,125.00	\$0.00	\$0.00	\$1,125.00	0.00%
109	Secretary/Bookkeeper	\$62,119.00	\$4,807.30	\$45,646.35	\$16,472.65	73.48%
121	PERA	\$11,259.00	\$862.20	\$8,188.05	\$3,070.95	72.72%
122	FICA	\$11,484.00	\$803.33	\$7,688.31	\$3,795.69	66.95%
131	Employer Paid Health	\$31,882.00	\$2,656.80	\$23,911.20	\$7,970.80	75.00%
132	Employer Paid Disability	\$1,296.00	\$120.01	\$1,048.25	\$247.75	80.88%
133	Employer Paid Dental	\$2,344.00	\$172.00	\$1,576.00	\$768.00	67.24%
134	Employer Paid Life	\$134.00	\$11.20	\$100.80	\$33.20	75.22%
136	Deferred Compensation	\$1,300.00	\$100.00	\$950.00	\$350.00	73.08%
151	Workers Comp Insurance	\$1,352.00	\$0.00	\$1,787.00	-\$435.00	132.17%
152	Health Savings Account Contrib	\$12,000.00	\$0.00	\$9,000.00	\$3,000.00	75.00%
200	Office Supplies	\$1,800.00	\$131.33	\$1,103.08	\$696.92	61.28%
208	Instruction Fees	\$2,000.00	\$0.00	\$1,023.29	\$976.71	51.16%
210	Operating Supplies	\$1,500.00	\$10.00	\$1,204.19	\$295.81	80.28%
220	Repair/Maint Supply - Equip	\$3,834.00	\$1,756.66	\$3,188.28	\$645.72	83.16%
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$4,000.00	\$251.62	\$2,013.58	\$1,986.42	50.34%
322	Postage	\$1,000.00	\$195.91	\$354.87	\$645.13	35.49%
331	Travel Expenses	\$1,500.00	\$0.00	\$847.00	\$653.00	56.47%
334	Vehicle Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$1,000.00	\$0.00	\$276.25	\$723.75	27.63%
413	Office Equipment Rental/Repair	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues and Subscriptions	\$850.00	\$0.00	\$730.00	\$120.00	85.88%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay	\$3,063.00	\$0.00	\$0.00	\$3,063.00	0.00%
600	Principal	\$794.00	\$66.53	\$528.35	\$265.65	66.54%
610	Interest	\$70.00	\$5.47	\$47.65	\$22.35	68.07%
DEPT 41400 Administration		\$271,981.00	\$18,845.33	\$184,190.34	\$87,790.66	67.72%
DEPT 41410 Elections						
107	Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2017 Budget	SEPTEMBER 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41410 Elections		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41600 Audit/Legal Services						
301	Auditing and Acct g Services	\$28,000.00	\$0.00	\$26,976.99	\$1,023.01	96.35%
304	Legal Fees (Civil)	\$10,000.00	\$450.00	\$3,825.00	\$6,175.00	38.25%
307	Legal Fees (Labor)	\$7,000.00	\$0.00	\$623.50	\$6,376.50	8.91%
DEPT 41600 Audit/Legal Services		\$45,000.00	\$450.00	\$31,425.49	\$13,574.51	69.83%
DEPT 41910 Planning and Zoning						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
134	Employer Paid Life	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
200	Office Supplies	\$700.00	\$149.55	\$309.28	\$390.72	44.18%
208	Instruction Fees	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
210	Operating Supplies	\$1,500.00	\$42.90	\$250.24	\$1,249.76	16.68%
212	Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
220	Repair/Maint Supply - Equip	\$3,934.00	\$166.67	\$1,512.36	\$2,421.64	38.44%
221	Repair/Maint Vehicles 306	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$2,500.00	\$0.00	\$150.00	\$2,350.00	6.00%
304	Legal Fees (Civil)	\$5,000.00	\$0.00	\$2,880.00	\$2,120.00	57.60%
305	Legal/Eng - Developer/Criminal	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
314	Surveyor	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
320	Communications	\$3,500.00	\$183.63	\$1,579.55	\$1,920.45	45.13%
322	Postage	\$500.00	\$195.91	\$687.80	-\$187.80	137.56%
331	Travel Expenses	\$1,000.00	\$0.00	\$68.00	\$932.00	6.80%
332	Travel Expense- P&Z Comm	\$1,500.00	\$0.00	\$2,587.10	-\$1,087.10	172.47%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$2,000.00	\$102.00	\$1,045.50	\$954.50	52.28%
352	Filing Fees	\$1,500.00	\$92.00	\$782.00	\$718.00	52.13%
356	Mapping	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
387	Septic Inspections	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$860.00	\$0.00	\$0.00	\$860.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Enhanced 911	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$2.00	\$4.00	-\$4.00	0.00%
452	Refund	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
470	Consultant Fees	\$205,448.00	\$16,932.00	\$152,388.00	\$53,060.00	74.17%
500	Capital Outlay	\$3,000.00	\$0.00	\$1,996.19	\$1,003.81	66.54%

OBJ	OBJ Descr	2017 Budget	SEPTEMBER 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
600	Principal	\$794.00	\$66.53	\$528.35	\$265.65	66.54%
610	Interest	\$70.00	\$5.47	\$47.65	\$22.35	68.07%
DEPT 41910 Planning and Zoning		\$238,506.00	\$17,938.66	\$166,816.02	\$71,689.98	69.94%
DEPT 41940 General Government						
131	Employer Paid Health	\$1,993.00	\$1,660.50	\$5,880.08	-\$3,887.08	295.04%
133	Employer Paid Dental	\$138.00	\$149.05	\$522.87	-\$384.87	378.89%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
152	Health Savings Account Contrib	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
210	Operating Supplies	\$2,500.00	\$275.22	\$1,450.68	\$1,049.32	58.03%
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$123.15	-\$123.15	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$117.56	\$1,799.77	\$2,200.23	44.99%
235	Signs	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
254	Concessions - Pop	\$300.00	\$43.92	\$336.56	-\$36.56	112.19%
302	Architects Fees	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
303	Engineering Fees	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
316	Security Monitoring	\$800.00	\$182.00	\$422.64	\$377.36	52.83%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$250.00	\$0.00	\$255.00	-\$5.00	102.00%
354	Ordinance Codification	\$5,000.00	\$0.00	\$1,510.90	\$3,489.10	30.22%
360	Insurance	\$26,500.00	\$0.00	\$21,796.00	\$4,704.00	82.25%
381	Electric Utilities	\$14,500.00	\$1,164.00	\$7,850.00	\$6,650.00	54.14%
383	Gas Utilities	\$4,500.00	\$27.92	\$1,024.58	\$3,475.42	22.77%
384	Refuse/Garbage Disposal	\$500.00	\$50.95	\$423.25	\$76.75	84.65%
385	Sewer Utility	\$600.00	\$45.00	\$405.00	\$195.00	67.50%
389	Generator Expense	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
405	Cleaning Services	\$9,600.00	\$707.50	\$6,367.50	\$3,232.50	66.33%
430	Miscellaneous	\$2,500.00	\$23.95	\$38.95	\$2,461.05	1.56%
433	Dues and Subscriptions	\$3,500.00	\$2,470.00	\$5,209.40	-\$1,709.40	148.84%
437	Brainerd Lakes Area Dev Corp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
438	Initiative Foundation	\$1,650.00	\$0.00	\$1,650.00	\$0.00	100.00%
439	Emergency Mgmt Expense	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Enhanced 911	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
442	Safety Prog/Equipment	\$10,500.00	\$6.79	\$8,701.74	\$1,798.26	82.87%
443	Sales Tax	\$50.00	\$0.00	\$1.00	\$49.00	2.00%
444	Transportation Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
446	Animal Control	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
449	Cobra Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
451	Health Comm Program Expense	\$20,000.00	\$0.00	\$325.00	\$19,675.00	1.63%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
456	Fireworks	\$14,000.00	\$0.00	\$12,000.00	\$2,000.00	85.71%
460	Fines/Fees Reimburse	\$6,000.00	\$0.00	\$1,225.46	\$4,774.54	20.42%
470	Consultant Fees	\$15,000.00	\$1,251.09	\$3,069.84	\$11,930.16	20.47%
490	Donations to Civic Org s	\$3,700.00	\$2,500.00	\$2,600.00	\$1,100.00	70.27%
493	Pass Thru Donations	\$0.00	\$0.00	\$52,659.00	-\$52,659.00	0.00%
500	Capital Outlay	\$36,000.00	\$10,215.85	\$45,655.05	-\$9,655.05	126.82%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$217,805.00	\$0.00	\$0.00	\$217,805.00	0.00%
DEPT 41940 General Government		\$408,436.00	\$20,891.30	\$183,303.42	\$225,132.58	44.88%
DEPT 42110 Police Administration						
100	Wages and Salaries Dept Head	\$79,604.00	\$0.00	\$88,563.90	-\$8,959.90	111.26%
101	Assistant	\$67,347.00	\$6,558.12	\$60,482.81	\$6,864.19	89.81%

OBJ	OBJ Descr	2017 Budget	SEPTEMBER 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
103	Tech 1	\$0.00	\$3,756.33	\$13,221.04	-\$13,221.04	0.00%
108	Tech 3	\$25,000.00	\$918.38	\$22,413.29	\$2,586.71	89.65%
110	Tech 4	\$58,753.00	\$4,327.50	\$40,476.51	\$18,276.49	68.89%
112	Tech 5	\$58,681.00	\$4,169.20	\$40,537.46	\$18,143.54	69.08%
113	Tech 6	\$60,031.00	\$4,360.49	\$40,974.67	\$19,056.33	68.26%
121	PERA	\$56,605.00	\$3,902.61	\$39,857.83	\$16,747.17	70.41%
122	FICA	\$5,067.00	\$325.87	\$3,307.89	\$1,759.11	65.28%
131	Employer Paid Health	\$70,142.00	\$5,048.40	\$48,888.00	\$21,254.00	69.70%
132	Employer Paid Disability	\$2,710.00	\$226.75	\$2,008.48	\$701.52	74.11%
133	Employer Paid Dental	\$5,128.00	\$324.48	\$3,210.40	\$1,917.60	62.61%
134	Employer Paid Life	\$336.00	\$28.00	\$240.80	\$95.20	71.67%
136	Deferred Compensation	\$1,300.00	\$50.00	\$750.00	\$550.00	57.69%
140	Unemployment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
151	Workers Comp Insurance	\$16,128.00	\$0.00	\$21,094.00	-\$4,966.00	130.79%
152	Health Savings Account Contrib	\$27,000.00	\$0.00	\$23,250.00	\$3,750.00	86.11%
200	Office Supplies	\$300.00	\$0.00	\$170.91	\$129.09	56.97%
208	Instruction Fees	\$3,500.00	\$0.00	\$2,738.27	\$761.73	78.24%
209	Physicals	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$1,300.00	\$933.72	\$1,919.31	-\$619.31	147.64%
212	Motor Fuels	\$18,000.00	\$1,011.73	\$7,747.26	\$10,252.74	43.04%
214	Auto Expense- Squad 301	\$2,000.00	\$151.02	\$237.05	\$1,762.95	11.85%
216	Auto Expense- Squad 305	\$1,200.00	\$0.00	\$156.44	\$1,043.56	13.04%
217	Auto Expense- Squad 303	\$800.00	\$2.99	\$561.49	\$238.51	70.19%
218	Auto Expense- Squad 302	\$1,200.00	\$0.00	\$501.96	\$698.04	41.83%
219	Auto Expense- Squad 304	\$1,200.00	\$0.00	\$761.42	\$438.58	63.45%
220	Repair/Maint Supply - Equip	\$5,532.00	\$250.00	\$9,998.35	-\$4,466.35	180.74%
221	Repair/Maint Vehicles 306	\$0.00	\$12.23	\$849.92	-\$849.92	0.00%
258	Unif Tony/Ted/Gerald/Fire	\$675.00	\$0.00	\$667.38	\$7.62	98.87%
259	Unif Erik/Joe	\$675.00	\$93.97	\$581.47	\$93.53	86.14%
260	Unif Eric & Nate	\$675.00	\$0.00	\$625.36	\$49.64	92.65%
261	Unif Jake/Jon/Leigh	\$675.00	\$0.00	\$655.72	\$19.28	97.14%
262	Unif Tony	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
264	Unif Bobby/Ron	\$675.00	\$0.00	\$572.97	\$102.03	84.88%
265	Unif & P/T Expense	\$500.00	\$0.00	\$496.51	\$3.49	99.30%
281	Tactical Team	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
282	Restitution Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
283	Forfeiture Expenditures	\$1,000.00	\$4,660.00	\$10,624.15	-\$9,624.15	1062.42%
304	Legal Fees (Civil)	\$0.00	\$45.00	\$180.00	-\$180.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,800.00	\$270.26	\$2,172.81	\$627.19	77.60%
321	Communications-Cellular	\$5,400.00	\$435.09	\$2,761.49	\$2,638.51	51.14%
322	Postage	\$200.00	\$6.59	\$34.95	\$165.05	17.48%
331	Travel Expenses	\$1,700.00	\$0.00	\$1,280.32	\$419.68	75.31%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$157.25	-\$157.25	0.00%
360	Insurance	\$14,000.00	\$0.00	\$16,284.00	-\$2,284.00	116.31%
413	Office Equipment Rental/Repair	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
430	Miscellaneous	\$200.00	\$0.00	\$276.85	-\$76.85	138.43%
433	Dues and Subscriptions	\$250.00	\$0.00	\$497.24	-\$247.24	198.90%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
458	Undercover Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
460	Fines/Fees Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$10,023.00	\$0.00	\$5,005.48	\$5,017.52	49.94%
550	Capital Outlay - Vehicles	\$49,000.00	\$197.78	\$83,207.09	-\$34,207.09	169.81%
600	Principal	\$132.00	\$11.09	\$88.06	\$43.94	66.71%

OBJ	OBJ Descr	2017 Budget	SEPTEMBER 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
610	Interest	\$12.00	\$0.91	\$7.94	\$4.06	66.17%
DEPT 42110	Police Administration	\$659,556.00	\$42,078.51	\$601,096.50	\$58,459.50	91.14%
DEPT 42280	Fire Administration					
100	Wages and Salaries Dept Head	\$6,000.00	\$500.00	\$4,500.00	\$1,500.00	75.00%
101	Assistant	\$1,200.00	\$100.00	\$900.00	\$300.00	75.00%
106	Training	\$2,100.00	\$75.00	\$675.00	\$1,425.00	32.14%
107	Services	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
122	FICA	\$4,536.00	\$51.63	\$464.67	\$4,071.33	10.24%
151	Workers Comp Insurance	\$4,950.00	\$0.00	\$6,395.00	-\$1,445.00	129.19%
200	Office Supplies	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
208	Instruction Fees	\$8,000.00	\$0.00	\$11,556.00	-\$3,556.00	144.45%
209	Physicals	\$500.00	\$0.00	\$1,780.00	-\$1,280.00	356.00%
210	Operating Supplies	\$3,000.00	\$0.00	\$2,949.48	\$50.52	98.32%
212	Motor Fuels	\$500.00	\$62.02	\$169.41	\$330.59	33.88%
213	Diesel Fuel	\$2,500.00	\$45.72	\$274.66	\$2,225.34	10.99%
220	Repair/Maint Supply - Equip	\$3,000.00	\$309.85	\$892.25	\$2,107.75	29.74%
221	Repair/Maint Vehicles 306	\$9,000.00	\$14.15	\$4,549.01	\$4,450.99	50.54%
222	Tires	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$1,000.00	\$0.00	\$2,127.21	-\$1,127.21	212.72%
233	FIRE PREVENTION	\$2,000.00	\$0.00	\$2,698.10	-\$698.10	134.91%
240	Small Tools and Minor Equip	\$1,500.00	\$0.00	\$833.22	\$666.78	55.55%
258	Unif Tony/Ted/Gerald/Fire	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,500.00	\$208.37	\$1,969.07	\$530.93	78.76%
322	Postage	\$25.00	\$0.00	\$0.00	\$25.00	0.00%
331	Travel Expenses	\$5,000.00	\$0.00	\$2,881.00	\$2,119.00	57.62%
340	Advertising	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$7,000.00	\$0.00	\$6,734.00	\$266.00	96.20%
430	Miscellaneous	\$150.00	\$56.16	\$1,177.32	-\$1,027.32	784.88%
433	Dues and Subscriptions	\$1,200.00	\$0.00	\$1,396.50	-\$196.50	116.38%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
455	House Burn	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
491	FDRA City Contribution	\$21,000.00	\$0.00	\$0.00	\$21,000.00	0.00%
492	FDRA State Aid	\$28,000.00	\$0.00	\$0.00	\$28,000.00	0.00%
500	Capital Outlay	\$162,000.00	\$13,339.75	\$196,204.45	-\$34,204.45	121.11%
550	Capital Outlay - Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42280	Fire Administration	\$329,061.00	\$14,762.65	\$251,126.35	\$77,934.65	76.32%
DEPT 42500	Ambulance Services					
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
306	Ambulance Subsidy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42500	Ambulance Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)					
100	Wages and Salaries Dept Head	\$6,240.00	\$0.00	\$0.00	\$6,240.00	0.00%
103	Tech 1	\$54,410.00	\$3,889.37	\$38,222.23	\$16,187.77	70.25%
104	Tech 2	\$56,181.00	\$4,540.31	\$39,861.33	\$16,319.67	70.95%
105	Part-time	\$0.00	\$380.88	\$1,511.12	-\$1,511.12	0.00%

OBJ	OBJ Descr	2017 Budget	SEPTEMBER 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
108	Tech 3	\$56,181.00	\$3,403.77	\$35,368.19	\$20,812.81	62.95%
121	PERA	\$12,976.00	\$916.08	\$8,622.24	\$4,353.76	66.45%
122	FICA	\$13,235.00	\$830.07	\$7,834.97	\$5,400.03	59.20%
131	Employer Paid Health	\$38,261.00	\$3,188.40	\$28,695.60	\$9,565.40	75.00%
132	Employer Paid Disability	\$1,089.00	\$104.09	\$902.73	\$186.27	82.90%
133	Employer Paid Dental	\$2,785.00	\$222.10	\$1,935.27	\$849.73	69.49%
134	Employer Paid Life	\$202.00	\$17.97	\$154.97	\$47.03	76.72%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$16,117.00	\$0.00	\$22,868.00	-\$6,751.00	141.89%
152	Health Savings Account Contrib	\$15,000.00	\$0.00	\$11,250.00	\$3,750.00	75.00%
200	Office Supplies	\$450.00	\$0.00	\$294.97	\$155.03	65.55%
208	Instruction Fees	\$1,000.00	\$0.00	\$1,310.00	-\$310.00	131.00%
210	Operating Supplies	\$1,200.00	\$4.94	\$507.58	\$692.42	42.30%
212	Motor Fuels	\$8,000.00	\$290.93	\$2,641.75	\$5,358.25	33.02%
213	Diesel Fuel	\$15,000.00	\$480.59	\$4,851.50	\$10,148.50	32.34%
215	Shop Supplies	\$2,750.00	\$92.77	\$673.04	\$2,076.96	24.47%
220	Repair/Maint Supply - Equip	\$18,000.00	\$10,198.56	\$18,694.37	-\$694.37	103.86%
221	Repair/Maint Vehicles 306	\$15,000.00	\$5,532.07	\$33,569.49	-\$18,569.49	223.80%
222	Tires	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,500.00	\$4,339.93	\$12,068.64	-\$7,568.64	268.19%
224	Street Maint Materials	\$20,000.00	\$1,184.84	\$25,177.90	-\$5,177.90	125.89%
225	New Roads Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
226	Bridge Materials	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
228	Street Lighting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
232	Striping	\$8,000.00	\$0.00	\$16,555.00	-\$8,555.00	206.94%
235	Signs	\$3,000.00	\$303.22	\$1,036.96	\$1,963.04	34.57%
240	Small Tools and Minor Equip	\$2,500.00	\$158.89	\$3,115.60	-\$615.60	124.62%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
259	Unif Erik/Joe	\$300.00	\$0.00	\$154.99	\$145.01	51.66%
260	Unif Eric & Nate	\$300.00	\$0.00	\$300.00	\$0.00	100.00%
261	Unif Jake/Jon/Leigh	\$300.00	\$0.00	\$159.99	\$140.01	53.33%
303	Engineering Fees	\$25,000.00	\$0.00	\$2,560.10	\$22,439.90	10.24%
304	Legal Fees (Civil)	\$1,000.00	\$0.00	\$225.00	\$775.00	22.50%
314	Surveyor	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
316	Security Monitoring	\$200.00	\$0.00	\$98.70	\$101.30	49.35%
320	Communications	\$1,600.00	\$109.94	\$866.10	\$733.90	54.13%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
331	Travel Expenses	\$1,000.00	\$0.00	\$532.20	\$467.80	53.22%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
360	Insurance	\$27,000.00	\$0.00	\$12,377.00	\$14,623.00	45.84%
381	Electric Utilities	\$14,000.00	\$693.08	\$8,038.98	\$5,961.02	57.42%
383	Gas Utilities	\$6,000.00	\$61.30	\$1,106.24	\$4,893.76	18.44%
384	Refuse/Garbage Disposal	\$1,000.00	\$54.34	\$1,052.72	-\$52.72	105.27%
385	Sewer Utility	\$400.00	\$21.15	\$359.55	\$40.45	89.89%
405	Cleaning Services	\$3,700.00	\$176.25	\$1,586.25	\$2,113.75	42.87%
413	Office Equipment Rental/Repair	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
415	Equipment Rental	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
430	Miscellaneous	\$1,000.00	\$0.00	\$1,394.90	-\$394.90	139.49%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
442	Safety Prog/Equipment	\$1,000.00	\$0.00	\$2,180.46	-\$1,180.46	218.05%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
454	Joint Facility County Expense	\$45,000.00	\$1,069.76	\$19,059.57	\$25,940.43	42.35%

OBJ	OBJ Descr	2017 Budget	SEPTEMBER 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
500	Capital Outlay	\$65,000.00	\$1,934.05	\$14,929.65	\$50,070.35	22.97%
550	Capital Outlay - Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
581	Capital Outlay -Seal Coat	\$0.00	\$45,223.21	\$45,223.21	-\$45,223.21	0.00%
582	Capital Outlay - Crackfill	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
583	Capital Outlay - Overlays	\$1,826,500.00	\$193,179.34	\$383,053.34	\$1,443,446.66	20.97%
584	Capital Outlay - Road Const	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$2,471,927.00	\$282,602.20	\$812,982.40	\$1,658,944.60	32.89%
DEPT 43100 Cemetery						
210	Operating Supplies	\$940.00	\$0.00	\$28.47	\$911.53	3.03%
220	Repair/Maint Supply - Equip	\$250.00	\$0.00	\$1,065.69	-\$815.69	426.28%
360	Insurance	\$60.00	\$0.00	\$66.00	-\$6.00	110.00%
381	Electric Utilities	\$350.00	\$39.95	\$138.06	\$211.94	39.45%
430	Miscellaneous	\$400.00	\$0.00	\$762.91	-\$362.91	190.73%
452	Refund	\$0.00	\$0.00	\$925.00	-\$925.00	0.00%
500	Capital Outlay	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 Cemetery		\$3,000.00	\$39.95	\$2,986.13	\$13.87	99.54%
DEPT 45100 Park and Recreation (GENERAL)						
100	Wages and Salaries Dept Head	\$70,732.00	\$5,467.06	\$52,350.43	\$18,381.57	74.01%
101	Assistant	\$28,806.00	\$2,269.96	\$21,443.17	\$7,362.83	74.44%
103	Tech 1	\$26,408.00	\$1,529.36	\$9,404.29	\$17,003.71	35.61%
104	Tech 2	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
105	Part-time	\$43,680.00	\$2,432.00	\$24,921.77	\$18,758.23	57.06%
108	Tech 3	\$33,010.00	\$2,585.20	\$24,258.70	\$8,751.30	73.49%
121	PERA	\$15,198.00	\$888.85	\$8,024.04	\$7,173.96	52.80%
122	FICA	\$15,884.00	\$1,039.93	\$9,620.20	\$6,263.80	60.57%
131	Employer Paid Health	\$22,320.00	\$1,328.40	\$11,955.60	\$10,364.40	53.56%
132	Employer Paid Disability	\$1,452.00	\$112.77	\$914.87	\$537.13	63.01%
133	Employer Paid Dental	\$3,956.00	\$327.14	\$2,565.41	\$1,390.59	64.85%
134	Employer Paid Life	\$336.00	\$21.23	\$158.63	\$177.37	47.21%
136	Deferred Compensation	\$650.00	\$50.00	\$475.00	\$175.00	73.08%
140	Unemployment	\$0.00	\$0.00	\$338.00	-\$338.00	0.00%
151	Workers Comp Insurance	\$9,691.00	\$0.00	\$12,323.00	-\$2,632.00	127.16%
152	Health Savings Account Contrib	\$9,000.00	\$0.00	\$7,500.00	\$1,500.00	83.33%
200	Office Supplies	\$200.00	\$21.95	\$281.65	-\$81.65	140.83%
208	Instruction Fees	\$500.00	\$0.00	\$197.00	\$303.00	39.40%
210	Operating Supplies	\$3,200.00	\$247.69	\$992.06	\$2,207.94	31.00%
212	Motor Fuels	\$2,000.00	\$107.80	\$1,188.54	\$811.46	59.43%
213	Diesel Fuel	\$1,500.00	\$80.39	\$341.46	\$1,158.54	22.76%
220	Repair/Maint Supply - Equip	\$3,000.00	\$55.80	\$5,534.96	-\$2,534.96	184.50%
221	Repair/Maint Vehicles 306	\$2,000.00	\$0.00	\$1,006.93	\$993.07	50.35%
223	Bldg Repair Suppl/Maintenance	\$15,000.00	\$438.51	\$8,569.49	\$6,430.51	57.13%
231	Chemicals	\$5,000.00	\$0.00	\$1,080.00	\$3,920.00	21.60%
235	Signs	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
254	Concessions - Pop	\$300.00	\$0.00	\$107.11	\$192.89	35.70%
255	Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif Tony/Ted/Gerald/Fire	\$300.00	\$0.00	\$0.00	\$300.00	0.00%

OBJ	OBJ Descr	2017 Budget	SEPTEMBER 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
261	Unif Jake/Jon/Leigh	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
264	Unif Bobby/Ron	\$300.00	\$0.00	\$300.00	\$0.00	100.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$887.65	-\$637.65	355.06%
308	Instructors Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
309	Tennis	\$1,600.00	\$0.00	\$1,080.92	\$519.08	67.56%
310	Program Supplies	\$1,000.00	\$0.00	\$955.11	\$44.89	95.51%
311	Softball/Baseball	\$1,000.00	\$0.00	\$138.74	\$861.26	13.87%
312	Aerobic Instruction	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	Warm House/Garage Exp	\$1,000.00	\$150.42	\$646.77	\$353.23	64.68%
316	Security Monitoring	\$1,200.00	\$20.00	\$367.88	\$832.12	30.66%
317	Soccer/Skating	\$1,500.00	\$100.00	\$100.00	\$1,400.00	6.67%
318	Garage (North)	\$3,000.00	\$81.00	\$981.48	\$2,018.52	32.72%
319	Donation Expenditures	\$0.00	\$58.97	\$1,758.97	-\$1,758.97	0.00%
320	Communications	\$3,500.00	\$364.20	\$2,898.95	\$601.05	82.83%
322	Postage	\$150.00	\$23.92	\$58.81	\$91.19	39.21%
323	Garage (East)	\$800.00	\$3.87	\$798.72	\$1.28	99.84%
324	Disc Golf Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
331	Travel Expenses	\$700.00	\$46.01	\$736.54	-\$36.54	105.22%
335	Background Checks	\$150.00	\$60.00	\$60.00	\$90.00	40.00%
340	Advertising	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$15,000.00	\$0.00	\$11,665.00	\$3,335.00	77.77%
381	Electric Utilities	\$13,000.00	\$1,787.04	\$10,866.69	\$2,133.31	83.59%
383	Gas Utilities	\$7,500.00	\$100.19	\$2,597.47	\$4,902.53	34.63%
384	Refuse/Garbage Disposal	\$800.00	\$71.88	\$575.10	\$224.90	71.89%
403	Improvements Other Than Bldgs	\$3,800.00	\$0.00	\$0.00	\$3,800.00	0.00%
413	Office Equipment Rental/Repair	\$700.00	\$0.00	\$0.00	\$700.00	0.00%
415	Equipment Rental	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$800.00	\$0.00	\$495.00	\$305.00	61.88%
433	Dues and Subscriptions	\$500.00	\$0.00	\$220.00	\$280.00	44.00%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$27.58	\$1,472.42	1.84%
443	Sales Tax	\$1,600.00	\$438.00	\$2,274.00	-\$674.00	142.13%
445	Sr Meals Expense	\$400.00	\$0.00	\$492.36	-\$92.36	123.09%
448	Weight Room Ins Reimbur	\$150.00	\$10.75	\$91.50	\$58.50	61.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$150.00	\$65.00	\$65.00	\$85.00	43.33%
453	80 Acre Development Expense	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
457	Weight Room Expenses	\$2,000.00	\$0.00	\$1,183.44	\$816.56	59.17%
459	PAL Foundation Expenditures	\$3,000.00	\$649.68	\$10,390.28	-\$7,390.28	346.34%
461	Silver Sneakers	\$6,300.00	\$720.00	\$5,688.00	\$612.00	90.29%
481	Park Master Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$60,000.00	\$2,330.00	\$27,836.57	\$32,163.43	46.39%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
553	Capital Outlay - Other	\$0.00	\$0.00	\$4,815.50	-\$4,815.50	0.00%
557	Capital Outlay - Tennis Courts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$1,250.00	\$104.14	\$833.12	\$416.88	66.65%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45100 Park and Recreation (GENERA		\$456,523.00	\$26,189.11	\$297,439.46	\$159,083.54	65.15%
DEPT 45500 Library						
101	Assistant	\$31,616.00	\$2,478.00	\$23,493.40	\$8,122.60	74.31%
121	PERA	\$2,371.00	\$185.85	\$1,762.00	\$609.00	74.31%
122	FICA	\$2,419.00	\$162.52	\$1,553.56	\$865.44	64.22%
131	Employer Paid Health	\$15,941.00	\$1,328.40	\$11,955.60	\$3,985.40	75.00%

OBJ	OBJ Descr	2017 Budget	SEPTEMBER 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
132	Employer Paid Disability	\$260.00	\$25.56	\$217.96	\$42.04	83.83%
133	Employer Paid Dental	\$1,172.00	\$86.00	\$788.00	\$384.00	67.24%
134	Employer Paid Life	\$67.00	\$5.60	\$50.40	\$16.60	75.22%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$1,500.00	\$4,500.00	25.00%
201	Library Operating Supplies	\$2,000.00	\$0.00	\$1,707.84	\$292.16	85.39%
202	Library Subscriptions	\$500.00	\$0.00	\$430.04	\$69.96	86.01%
203	Library Books	\$500.00	\$1,426.69	\$6,811.39	-\$6,311.39	1362.28%
204	Children s Program Expense	\$150.00	\$0.00	\$27.21	\$122.79	18.14%
205	Library Luncheon Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
206	Book Sale Expenses	\$0.00	\$0.00	\$353.20	-\$353.20	0.00%
207	Golf Fundraiser Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,000.00	\$59.57	\$473.00	\$527.00	47.30%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$1,000.00	\$0.00	\$299.40	\$700.60	29.94%
443	Sales Tax	\$0.00	\$92.00	\$315.00	-\$315.00	0.00%
452	Refund	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
459	PAL Foundation Expenditures	\$250.00	\$0.00	\$2,270.53	-\$2,020.53	908.21%
500	Capital Outlay	\$3,063.00	\$2,330.00	\$3,858.14	-\$795.14	125.96%
600	Principal	\$1,250.00	\$104.14	\$833.12	\$416.88	66.65%
DEPT 45500 Library		\$70,359.00	\$8,284.33	\$58,699.79	\$11,659.21	83.43%
DEPT 47007 2003 Series A Disposal						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$450.00	-\$450.00	0.00%
DEPT 47013 Bond Disclosure		\$0.00	\$0.00	\$450.00	-\$450.00	0.00%
DEPT 47014 2012 Series A						
600	Principal	\$185,000.00	\$0.00	\$185,000.00	\$0.00	100.00%
610	Interest	\$31,155.00	\$0.00	\$27,202.50	\$3,952.50	87.31%
620	Fiscal Agent s Fees	\$300.00	\$0.00	\$253.00	\$47.00	84.33%
DEPT 47014 2012 Series A		\$216,455.00	\$0.00	\$212,455.50	\$3,999.50	98.15%
DEPT 47015 47015 Series 2015B						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47015 47015 Series 2015B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 48000 Recycling						
384	Refuse/Garbage Disposal	\$32,340.00	\$2,433.00	\$21,949.36	\$10,390.64	67.87%
388	Recycling Expenses	\$100.00	\$0.00	\$236.00	-\$136.00	236.00%
430	Miscellaneous	\$2,340.00	\$262.00	\$2,358.00	-\$18.00	100.77%
DEPT 48000 Recycling		\$34,780.00	\$2,695.00	\$24,543.36	\$10,236.64	70.57%
FUND 101 GENERAL FUND		\$5,238,587.00	\$437,100.01	\$2,849,810.10	\$2,388,776.90	54.40%
FUND 301 DEBT SERVICE FUND						
DEPT 47000 Emer Svcs Ctr Refunding 2004						
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2017 Budget	SEPTEMBER 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
602	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000	Emer Svcs Ctr Refunding 200	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001	Community Ctr Refunding 2002					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001	Community Ctr Refunding 200	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002	G.O. Improve-Wilderness					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002	G.O. Improve-Wilderness	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003	1999 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003	1999 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004	1999 Series B Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004	1999 Series B Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005	2001 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005	2001 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006	2002 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006	2002 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010	2004 Series A					

OBJ	OBJ Descr	2017 Budget	SEPTEMBER 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010 2004 Series A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
621	Continung Disclosure Expene	\$2,400.00	\$0.00	\$0.00	\$2,400.00	0.00%
DEPT 47013 Bond Disclosure		\$2,400.00	\$0.00	\$0.00	\$2,400.00	0.00%
DEPT 47014 2012 Series A						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47014 2012 Series A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47015 47015 Series 2015B						
600	Principal	\$136,000.00	\$0.00	\$0.00	\$136,000.00	0.00%
610	Interest	\$11,220.00	\$0.00	\$5,610.00	\$5,610.00	50.00%
620	Fiscal Agent s Fees	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
DEPT 47015 47015 Series 2015B		\$147,520.00	\$0.00	\$5,610.00	\$141,910.00	3.80%
FUND 301 DEBT SERVICE FUND		\$149,920.00	\$0.00	\$5,610.00	\$144,310.00	3.74%
FUND 401 GENERAL CAPITAL PROJECTS						
DEPT 44000 Capital Projects						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 44000 Capital Projects		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert						
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401 GENERAL CAPITAL PROJECTS		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
DEPT 46000 Tax Increment Financing						
351	Legal Notices Publishing	\$650.00	\$0.00	\$63.75	\$586.25	9.81%
640	Tax Increment 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
641	Tax Increment 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
642	Tax Increment 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2017 Budget	SEPTEMBER 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
643	Tax Increment 6	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
644	Tax Increment 7 - Stone #1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
645	Tax Increment 8 - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
646	TaxIncrement 9-C&J Dev	\$0.00	\$0.00	\$6,372.96	-\$6,372.96	0.00%
650	Administrative Costs	\$650.00	\$0.00	\$100.00	\$550.00	15.38%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46000 Tax Increment Financing		\$1,300.00	\$0.00	\$6,536.71	-\$5,236.71	502.82%
DEPT 46001 TIF 1-9 MidWest Asst Living						
646	TaxIncrement 9-C&J Dev	\$10,200.00	\$0.00	\$0.00	\$10,200.00	0.00%
DEPT 46001 TIF 1-9 MidWest Asst Living		\$10,200.00	\$0.00	\$0.00	\$10,200.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJEC		\$11,500.00	\$0.00	\$6,536.71	\$4,963.29	56.84%
FUND 410 MARODA DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410 MARODA DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
DEPT 43000 Public Works (GENERAL)						
226	Bridge Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT						
DEPT 43000 Public Works (GENERAL)						

OBJ	OBJ Descr	2017 Budget	SEPTEMBER 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						
DEPT 45500 Library						
302	Architects Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45500 Library		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
DEPT 43200 Sewer						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
DEPT 41940 General Government						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940 General Government		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
493	Pass Thru Donations	\$0.00	\$802.00	\$1,915.86	-\$1,915.86	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$0.00	\$802.00	\$1,915.86	-\$1,915.86	0.00%

OBJ	OBJ Descr	2017 Budget	SEPTEMBER 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
DEPT 47000 Emer Svcs Ctr Refunding 2004						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$12,500.00	\$0.00	\$3,720.00	\$8,780.00	29.76%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$12,500.00	\$0.00	\$3,720.00	\$8,780.00	29.76%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$12,500.00	\$802.00	\$5,635.86	\$6,864.14	45.09%
FUND 503 EDA (REVOLVING LOAN)						
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$447,873.11	-\$447,873.11	0.00%
447	Loan Disbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$0.00	\$0.00	\$447,873.11	-\$447,873.11	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$0.00	\$0.00	\$447,873.11	-\$447,873.11	0.00%
FUND 601 SEWER OPERATING FUND						
DEPT 43200 Sewer						
100	Wages and Salaries Dept Head	\$71,540.00	\$5,883.82	\$65,411.15	\$6,128.85	91.43%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$5,366.00	\$441.28	\$4,191.56	\$1,174.44	78.11%
122	FICA	\$5,473.00	\$404.83	\$3,875.45	\$1,597.55	70.81%
131	Employer Paid Health	\$15,941.00	\$1,328.40	\$11,955.60	\$3,985.40	75.00%
132	Employer Paid Disability	\$663.00	\$61.66	\$540.62	\$122.38	81.54%
133	Employer Paid Dental	\$1,172.00	\$86.00	\$788.00	\$384.00	67.24%
134	Employer Paid Life	\$67.00	\$5.60	\$50.40	\$16.60	75.22%
136	Deferred Compensation	\$650.00	\$50.00	\$475.00	\$175.00	73.08%
151	Workers Comp Insurance	\$3,891.00	\$0.00	\$4,788.00	-\$897.00	123.05%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$6,000.00	\$0.00	100.00%
200	Office Supplies	\$250.00	\$0.00	\$552.16	-\$302.16	220.86%
208	Instruction Fees	\$2,000.00	\$0.00	\$1,790.00	\$210.00	89.50%
210	Operating Supplies	\$1,500.00	\$19.96	\$969.73	\$530.27	64.65%
212	Motor Fuels	\$2,000.00	\$174.21	\$531.54	\$1,468.46	26.58%
213	Diesel Fuel	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
220	Repair/Maint Supply - Equip	\$7,000.00	\$1,159.24	\$12,400.08	-\$5,400.08	177.14%
221	Repair/Maint Vehicles 306	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
222	Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$1,500.00	\$189.62	\$6,585.90	-\$5,085.90	439.06%
229	Oper/Maint - Lift Station	\$12,000.00	\$894.39	\$7,142.74	\$4,857.26	59.52%
230	Repair/Maint - Collection Syst	\$7,000.00	\$0.00	\$3,101.76	\$3,898.24	44.31%
231	Chemicals	\$10,000.00	\$1,229.89	\$15,835.89	-\$5,835.89	158.36%
258	Unif Tony/Ted/Gerald/Fire	\$300.00	\$191.00	\$319.95	-\$19.95	106.65%
303	Engineering Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$75.00	\$175.00	30.00%

OBJ	OBJ Descr	2017 Budget	SEPTEMBER 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
320	Communications	\$600.00	\$152.57	\$808.57	-\$208.57	134.76%
321	Communications-Cellular	\$1,400.00	\$388.05	\$1,216.57	\$183.43	86.90%
322	Postage	\$800.00	\$277.67	\$993.65	-\$193.65	124.21%
331	Travel Expenses	\$2,000.00	\$0.00	\$1,848.27	\$151.73	92.41%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$200.00	\$0.00	\$124.66	\$75.34	62.33%
360	Insurance	\$7,500.00	\$0.00	\$8,108.00	-\$608.00	108.11%
381	Electric Utilities	\$26,000.00	\$2,184.83	\$18,752.34	\$7,247.66	72.12%
383	Gas Utilities	\$3,000.00	\$27.92	\$995.62	\$2,004.38	33.19%
384	Refuse/Garbage Disposal	\$0.00	\$514.80	\$514.80	-\$514.80	0.00%
406	Lab Testing	\$10,000.00	\$893.99	\$10,125.98	-\$125.98	101.26%
407	Sludge Disposal	\$12,000.00	\$0.00	\$15,660.00	-\$3,660.00	130.50%
420	Depreciation Expense	\$200,000.00	\$0.00	\$0.00	\$200,000.00	0.00%
430	Miscellaneous	\$100.00	\$45.99	\$97.46	\$2.54	97.46%
433	Dues and Subscriptions	\$300.00	\$196.00	\$471.00	-\$171.00	157.00%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$96.98	\$1,403.02	6.47%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
450	Permits	\$200.00	\$0.00	\$1,450.00	-\$1,250.00	725.00%
452	Refund	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay	\$232,402.00	\$69,475.17	\$157,706.65	\$74,695.35	67.86%
553	Capital Outlay - Other	\$0.00	\$3,113.37	\$30,700.12	-\$30,700.12	0.00%
554	Capital Outlay - Ox Ditch Bldg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
555	Capital Outlay - Sewer Biosol	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
556	Capital Outlay - Sewer Exten	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$656,865.00	\$89,390.26	\$397,051.20	\$259,813.80	60.45%
FUND 601 SEWER OPERATING FUND		\$656,865.00	\$89,390.26	\$397,051.20	\$259,813.80	60.45%
FUND 614 TELEPHONE AND CABLE FUND						
DEPT 49000 Miscellaneous (GENERAL)						
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
630	Loss on Bond Defeasance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49000 Miscellaneous (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614 TELEPHONE AND CABLE FUND		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUND						
DEPT 43200 Sewer						
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$175,000.00	\$0.00	\$175,000.00	\$0.00	100.00%
610	Interest	\$27,106.00	\$0.00	\$31,155.00	-\$4,049.00	114.94%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$750.00	\$0.00	\$242.00	\$508.00	32.27%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$202,856.00	\$0.00	\$206,397.00	-\$3,541.00	101.75%

OBJ	OBJ Descr	2017 Budget	SEPTEMBER 2017 Amt	2017 YTD Amt	2017 YTD Balance	%YTD Budget
DEPT 47008 2003 Series B Sewer						
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUN		\$202,856.00	\$0.00	\$206,397.00	-\$3,541.00	101.75%
FUND 652 WASTEWATER MGMT DISTRICT						
DEPT 41910 Planning and Zoning						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 Planning and Zoning		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 652 WASTEWATER MGMT DISTRICT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$6,272,228.00	\$527,292.27	\$3,918,913.98	\$2,353,314.02	62.48%

B.5.

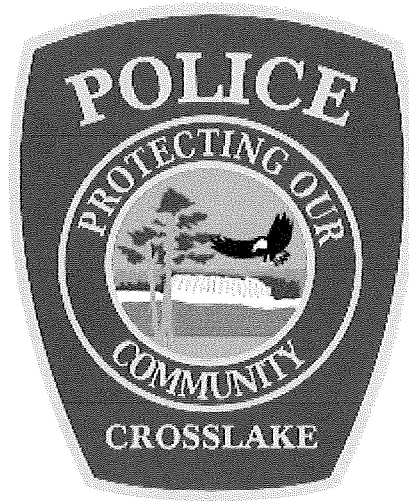
City of Crosslake - Preliminary					
09/30/2017 Preliminary Budget to Actual Analysis (Remove Debt Service, Capital Outlay and Operating Transfers)					
Description	2017 Budget	30-Sep	2017 YTD Amount	2017 YTD Balance	2017 %YTD Budget
Total Expense (From Month End Report For September 30, 2017)	\$ 6,272,228	\$ 527,292	\$ 3,918,914	\$ 2,353,314	62.48%
Adjustments:					
<u>Less: All DS Issues</u>					
(101-41400-600) Administration: Copier Lease	(864)	(72)	(576)	(288)	66.67%
(101-41910-600) Planning and Zoning: Copier Lease	(864)	(72)	(576)	(288)	66.67%
(101-42110-600) Police: Copier Lease	(144)	(12)	(96)	(48)	66.67%
(101-45100-600) Parks and Rec.: Copier Lease	(1,250)	(104)	(833)	(417)	66.65%
(101-45500-600) Library: Copier Lease	(1,250)	(104)	(833)	(417)	66.65%
(101-47014-600) 2012 Series A - Principal	(185,000)	0	(185,000)	0	100.00%
(101-47014-610) 2012 Series A - Interest	(31,155)	0	(27,203)	(3,953)	87.31%
(101-47014-620) 2012 Series A - Fiscal Agent Fees	(300)	0	(703)	403	0.0%
(301-47015-600) 2015 Series B - Principal	(136,000)	0	0	(136,000)	0.00%
(301-47015-610) 2015 Series B - Interest	(11,220)	0	(5,610)	(5,610)	50.00%
(301-47015-620) 2015 Series B - Fiscal Agent Fees	(300)	0	0	(300)	0.00%
(301-47013-440/621) Fiscal Agent Fees	(2,400)	0	0	(2,400)	0.00%
(651-47007-600) 2012 Series A Disposal - Prin.. (Reported on B/S)	(175,000)	0	(175,000)	0	100.00%
(651-47007-610) 2012 Series A Disposal -Interest	(27,105)	0	(31,155)	4,050	114.94%
(651-47007-620) 2012 Series A Disposal - Fiscal Agent Fees	(750)	0	(242)	(508)	32.27%
Total Debt Service	(573,602)	(364)	(427,827)	(145,775)	74.59%
<u>Less - All Capital Outlay Accounts:</u>					
(101-41400-500) Administration	(3,063)	0	0	(3,063)	0.00%
(101-41910-500) Planning and Zoning	(3,000)	0	(1,996)	(1,004)	66.54%
(101-41940-500) General Government Capital Outlay	(36,000)	(10,216)	(45,655)	9,655	126.82%
(101-42110-500) Police Administration Capital Outlay	(10,023)	0	(5,005)	(5,018)	49.94%
(101-42110-550) Police Administration Capital Outlay - Vehicles	(49,000)	(198)	(83,207)	34,207	169.81%
(101-42280-500) Fire Administration - Capital Outlay	(162,000)	(13,340)	(196,204)	34,204	121.11%
(101-42280-550) Fire Administration - Capital Outlay - Vehicles	0	0	0	0	0.00%
(101-43000-500) Public Works - Capital Outlay	(1,941,500)	(240,337)	(443,206)	(1,498,294)	22.83%
(101-43100-500) Cemetery - Capital Outlay	(1,000)	0	0	(1,000)	0.00%
(101-45100-500) Parks and Recreation - Capital Outlay	(60,000)	(2,330)	(32,652)	(27,348)	54.42%
(101-45500-500) Library	(3,063)	(2,330)	(3,858)	795	0.00%
(601-43200-500) Sewer - Capital Outlay	(232,402)	(72,589)	(188,407)	(43,995)	81.07%
Total Capital Outlay	(2,501,051)	(341,339)	(1,000,191)	(1,500,860)	39.99%
<u>Less: Other Items:</u>					
Transfer Revolving Loan Program to Crow Wing Cooperative	0	0	(447,873)	447,873	0%
Operating Transfers from General Fund to Sewer Fund)	(217,805)	0	0	(217,805)	0%
Total Operating Transfers Between Funds	(217,805)	0	(447,873)	230,068	0%
<u>Less: Depreciation/Amortization</u>					
(601) Depreciation	(200,000)	0	0	(200,000)	0.00%
Adjusted Expenditures	\$ 2,779,770	\$ 185,589	\$ 2,043,023	\$ 736,747	73.50%
<u>Linear Assumption (9 Month/12 Months) = 75.00%</u>					
	75.00%	\$ 4,704,171			-1.50%

City of Crosslake
September 30, 2017

Depository	Percent of Total Bank Balance	Bank Balance	Less: Insurance FDIC/NCUA	Deposits Requiring Collateral	Amount of Collateral Required (110% of Deposits Requiring Collateral)	Market Value of Collateral Provided	Sufficient (Insufficient) Collateral Coverage	Collateral Description	Expiration Date
BlackRidge Bank	77.5%	\$ 517,831	\$ 250,000	\$ 267,831	\$ 294,614	\$ 1,000,000	\$ 705,386	Letter of Credit 4072-192	2/27/2018
Frandsen Bank and Trust	22.5%	\$ 150,290	\$ 250,000	\$ 0	0	\$ 1,317,812	\$ 1,317,812	3132J4FG9 FHLMC POOL G30866, 4.00	4/1/2034
Totals	100.0%	\$ 668,121		\$ 267,831	\$ 294,614	\$ 2,317,812	\$ 2,023,198		

B.6.

B.7.



CROSSLAKE POLICE DEPARTMENT

MONTHLY REPORT

September

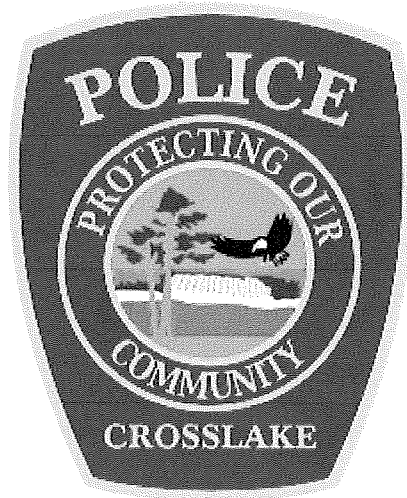
2017

**Crosslake Police Department
Monthly Report
September 2017**

Agency Assist	24
Alarm	36
Animal Bite	1
Animal Complaint	11
Assault	1
Civil Problem	1
Compliance Check	1
Damage To Property	2
Death	1
Disturbance	2
Driving Complaint	6
Ems	19
Fight	1
Fire	1
Gas Leak	2
Gun Permits	2
Hazard In Road	5
Information	9
Lost Property	3
Noise Complaint	1
Open Door	2
Other	1
Parking Complaint	3
Personal In Accident	1
Property Damage Acc	4
Public Assist	3
Shooting Complaint	1
Stolen Recovered	1
Suspicious Activity	3
Suspicious Person	1
Suspicious Vehicle	3

Theft	1
Traffic Arrest	2
Traffic Citations	7
Traffic Stop	59
Vulnerable Adult	1
Warrant Service Atmpt	1
Weather W/W	1
Welfare Check	3

Total	227
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CROSSLAKE POLICE DEPARTMENT

MISSION TOWNSHIP MONTHLY REPORT

September
2017

**Crosslake Police Department
Mission Township Monthly Report
September 2017**

Alarm	3
Animal Complaint	1
Damage To Property	1
Driving Complaint	4
Ems	3
Fire	1
Information	1
Personal In Accident	1
Scam/Con	1
Suspicious Person	1
Traffic Arrest	1
Traffic Citations	11
Traffic Stop	55
Total	84



Crosslake Fire Department

Date: September 2017

B.9.

Incidents

Description of Incident	Calls	YTD
3 - Rescue & Emergency Medical Services		
311 - Medical Assist - Assist EMS Crew	23	213
300 - Rescue, EMS Incident		1
322 - Motor Vehicle Accident with Injuries	1	7
324 - Motor Vehicle Accident with No Injuries		1
340 - Search for Lost Person		1
362 - Ice Rescue		
326 - Snowmobile Accident With Injuries		
Total Medical:	24	223
1 - Fire		
111 - Building Fire	1	4
111 - Building Fire (Mutual Aid)		1
114 - Chimney Fire		
112/118 - Fire Other		2
143 - Grass Fire/Wildland Fire		3
131 - Automobile Fire		
Total Fire:	1	10
4 - Hazardous Condition (No Fire)		
411 - Gasoline or other Flammable Liquid Spill		1
412 - Gas Leak (Natural Gas or LPG)	2	6
444 - Power Line Down/Trees on Road	2	2
Total Hazardous Condition:	4	9
5 - Service Call		
571 - Cover Assignment, Standby		2
561 - Unauthorized Burning		
Total Service Calls:	0	2
6 - Good Intent Call		
611 - Dispatched and Cancelled en route		7
600 - Good Intent Call	1	3
609 - Smoke scare, Odor of smoke		1
Total Good Intent:	1	11
7 - False Alarm & False Call		
743 - Smoke Detector Activation - No Fire	2	12
746 - Carbon Monoxide Detector Activation - No CO		1
731 - Sprinkler Activation due to Malfunction		
Total False Alarms:	2	13

Total Incidents: 32 268

**NORTH AMBULANCE
CROSSLAKE**

SEPTEMBER 2017 RUN REPORT

TOTAL CALLOUTS: 76

NIGHT: 30 DAY: 46

No Loads: 11
Cancels: 15
Fire Standbys: 00
Police Standbys: 00
Transported Patients: 50

CROSSLAKE: 40 (7 No Load, 6 Cancel)
BREEZY POINT: 16 (1 No Load, 2 Cancel)
IDEAL: 00
MISSION: 00
FIFTY LAKES: 01 (1 No Load)
MANHATTAN BEACH: 00
CENTER: 00
TIMOTHY: 00

MUTUAL AID TO:

PINE RIVER: 14 (2 No Load, 5 Cancel)
BRAINERD: 05 (2 Cancel)

BLS TRANSFERS: 00
ALS TRANSFERS: 00

ALS INTERCEPTS (ADVANCED LIFE SUPPORT):

BRAINERD: 01
PINE RIVER: 00
AIRCARE: 00

B.11.

MONTHLY PLANNING & ZONING STATISTICS - CROSSLAKE

PERMITS	September-2017	Year-to-Date 2017	September-2016	Year-to-Date 2016
New Construction (Dwellings)	17	39	2	24
Septic - New	17	36	1	17
Septic Upgrades	1	19	4	11
Porch / Deck	11	39	4	28
Additions	3	19	2	17
Landscape Alterations	5	52	5	44
Access, Structures	4	33	5	34
Demo/Move	5	16	0	1
Signs	0	2	0	4
Fences	0	9	1	4
E911 Addresses Assigned	16	37	2	16
Total Permits	79	301	26	200

ENFORCEMENT / COMPLAINTS	Year-to-Date 2017	Year-to-Date Closed	Year-to-Date Open	Year-to-Date % Closed
Enforcement	8	7	1	87.5%

CUSTOMER SERVICE STATISTICS	September-2017	Year-to-Date 2017	September-2016	Year-to-Date 2016
Counter Visits	94	783	87	733
Phone Calls	186	1353	165	1223
Email	53	408	48	438
Total	333	2544	300	2394

Call For Service	10	62	11	72
Shoreland Rapid Assessment Completed (Buffer)	1	18	2	26
Stormwater Plans Submitted	15	58	9	75
Site Visits	65	449	44	462

COMPLIANCE SEPTIC STATISTICS	Year-To-Date Received 2017	Year-To-Date Failed 2017	Year-To-Date Received 2016	Year-To-Date Failed 2016
Septic Compliance Inspections	135	9	119	2
Passing Septic Compliance Percentage		93.3%		98.3%

PUBLIC HEARINGS	September-2017	Year-to-Date 2017	September-2016	Year-to-Date 2016
DRT	0	24	3	27
Variance	2	16	1	11
CUP/IUP	0	5	0	1
Land Use Map Amendments	0	0	0	2
Subdivisions (Metes & Bounds; Preliminary; Final)	0	5	0	7
Consolidations/Lot Line Adjustments	0	1	0	5

B. 12



STATED MINUTES

City of Crosslake Planning Commission/Board of Adjustment

August 25, 2017
9:00 A.M.

Crosslake City Hall
37028 County Road 66
Crosslake, MN 56442

1. Present: Chair Aaron Herzog; Joel Knippel; Mark LaFon; Matt Kuker and Alternate Mark Lindner; Alternate Bill Schiltz; and Council Member Dave Nevin
2. Absent: Vice-Chair Mark Wessels
3. Staff: Chris Pence, Crow Wing County Land Services Manager and Cheryl Stuckmayer, Customer Service Specialist
4. 7-28-17 Minutes & Findings – **Motion by LaFon; supported by Knippel to approve the minutes & findings as written. All members voting “Aye”, Motion carried.**
5. Old Business
 - 5.1 None
6. New Business
 - 6.1 Penny K Skog Rev Trust U/A (Karl) – Variance for lake setback
 - 6.2 Leo H & Doris C Fraser (Trust) – Variance for lot size
 - 6.3 Leo H & Doris C Fraser (Trust) – Metes & Bounds Subdivision
 - 6.4 Don R Wetter Trust AGR (1/2) – Metes & Bounds Subdivision
 - 6.5 Roger A & Sigrid Hubley – Metes & Bounds Subdivision
 - 6.6 Crosswoods Development LLC – Conditional Use Permit (CUP) for multi-family dwellings
7. Other Business
 - 7.1 Staff Report
8. Open Forum
9. Adjournment

**Penny K Skog Rev Trust U/A (Karl)
141030010050009**

Herzog announced the variance request. Herzog invited Skog the owner/applicant to the podium. Pence read the request and no comments received into the record. Discussion was held on the stormwater plan and the shoreline buffer. It was stated that at the on-site on August 24, 2017 and confirmed at the public hearing on August 25, 2017, Skog agreed to install gutters on the screen porch. Skog had no other details to add to the discussion. Herzog opened the public hearing with support for the application from Bodle, southern neighbor at 12436 Arrowhead Lane, stepping up to the podium. Herzog closed the public hearing. Herzog requested Pence to initiate the findings of fact procedure with the board members deliberating and responding to each question.

August 25, 2017 Action:

Motion by Lindner; supported by Knippel to approve the variance for:

- Lake setback of 61 feet where 75 feet is required to proposed screen porch

To construct:

- 279 square foot screen porch

Per the findings of fact as discussed, the on-sites conducted on 8-24-17 and as shown on the certificate of survey received at the Planning & Zoning office dated 7-21-17 for property located at 34617 Arrowhead Trail, Sec 30, City of Crosslake

Conditions:

Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 8-25-19

1. Work with the staff to implement and expand on the submitted stormwater plan
2. Applicant, Skog agreed to install gutters on screen porch

Findings: See attached

All members voting “Aye”, Motion carried.

Leo H & Doris C Fraser (Trust)
120092300B00009

Herzog announced the variance request. Herzog invited McCormick of Land Design Solutions, the applicant's representative to the podium. Pence read the submitted request, no comments received, land district details & requirements, surrounding lot sizes, septic needs met and topography into the record. Kuker stated the lots being similar on the request with neighboring similar boundary lines contributes in keeping things clean and consistent. McCormick stated the requested lot sizes allows you to work with the land topography and is better planning. Discussion on where the lot size dictation came from and why, also the number of lots that could be created doing a plat. Herzog asked if there were any additional questions. Herzog opened and closed the public hearing. Herzog requested Pence to initiate the findings of fact procedure with the board members deliberating and responding to each question.

August 25, 2017 Action:

Motion by Kuker; supported by LaFon to approve the variance for:

- Lot size of 99,998 square feet where 120,000 square feet is required (NE)

To create:

- A new parcel

Per the findings of fact as discussed, the on-sites conducted on 8-24-17 and as shown on the certificate of survey received at the Planning & Zoning office dated 7-20-17 for property located on Ox Lake Landing, Sec 9, City of Crosslake

Conditions:

Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 8-25-19

Findings: See attached

All members voting “Aye”, Motion carried.

**Leo H & Doris C Fraser (Trust)
120092300B00009**

Herzog announced the subdivision request. Applicant/owner's representative was McCormick of Land Design Solutions. Pence read the submitted metes & bounds request, no comments received from the public, and the Parks/Library Commission comment. Herzog asked if there were any questions, none were forthcoming due to the previous variance from the same owner allowing this metes and bounds to be requested as submitted. Herzog opened and closed the public hearing. Pence initiated the findings of fact procedure with the board members deliberating and responding to each question.

August 25, 2017 Action:

Motion by LaFon; supported by Knippel to approve the recommendation to the city council to:

1. **Subdivide parcel #120092300B00009 involving 6.88 acres into 3 tracts**

Per the findings of fact as discussed, the on-sites conducted on 8-24-17 and as shown on the certificate of survey received at the Planning & Zoning office dated 7-20-17 for property located in Part of SW 1/4 of the NW 1/4, Sec 9, 120092300B00009 on Ox Lake Landing, Crosslake, MN 56442

Conditions:

1. **Work with the city public works department to obtain an access off of Ox Lake Landing**
2. **Park dedication fee submitted to Planning & Zoning office prior to City Council meeting on September 11, 2017**

Findings: See attached

All members voting "Aye", Motion carried.

**Don R Wetter Trust AGR (1/2)
120193400AHB009**

Herzog announced the subdivision request. Herzog asked the applicant/owner, Wetter, to come up to the podium. Pence read the submitted metes & bounds request, no comments received from the public, the Parks/Library Commission recommendation, details on the survey, ordinance requirements, and deed requirement/restrictions dealing with structure locations. Discussion was held on the deed restrictions of only residential dwellings in the road side half and other structures in the back half. Herzog voiced his positive opinion on the deed restriction. Herzog asked if there were any questions, none were forthcoming. Herzog opened and closed the public hearing. Pence initiated the findings of fact procedure with the board members deliberating and responding to each question.

August 25, 2017 Action:

Motion by Lindner; supported by Knippel to approve the recommendation to the city council to:

- 1. Subdivide parcel #120193400AHB009 involving 5 acres into 2 tracts**

Per the findings of fact as discussed, the on-sites conducted on 8-24-17 and as shown on the certificate of survey received at the Planning & Zoning office dated 7-20-17 for property located at 35184 West Shore Dr, Crosslake, MN 56442

Conditions:

- 1. Work with the road authority to obtain an access**
- 2. Park dedication fee submitted to Planning & Zoning office prior to the City Council meeting**

Findings: See attached

All members voting "Aye", Motion carried.

**Roger & Sigrid Hubley
14181000901Z009**

Herzog announced the subdivision request. Herzog asked the applicant/owner, Hubley, to come up to the podium. Pence read the submitted metes & bounds request, one comment received from the public, the Parks/Library Commission recommendation, and details on the survey. Discussion was held on the access of the proposed southern new parcel; Strand, Public Works Director's suggestion of using Urbans Point Road as access and Hubley at the on-site dated August 24, 2017 agreement to put the access off of Urbans Point Road. Herzog opened the public hearing with Wordeman, neighbor to the south of the proposed subdivision, stepping up to address the comments he stated in his letter; oversized, number of and types of structures, driveways, private through traffic, and his ability to subdivide his parcels. Herzog closed the public hearing. Kuker asked Hubley what his current plans were for the subdivision; hold or sell, with Hubley stating he was not planning to sell at this time. Herzog asked if there were any additional questions, none were forthcoming. Pence initiated the findings of fact procedure with the board members deliberating and responding to each question.

August 25, 2017 Action:

Motion by Kuker; supported by Knippel to approve the recommendation to the city council to:

1. Subdivide parcel #14181000901Z009 involving 2.6 acres into 2 tracts

Per the findings of fact as discussed, the on-sites conducted on 8-24-17 and as shown on the certificate of survey received at the Planning & Zoning office dated 7-20-17 for property located at 34269 White Oak Drive, Crosslake, MN 56442

Conditions:

1. Work with the road authority to obtain an access
2. Park dedication fee submitted to Planning & Zoning office prior to the City Council meeting
3. One ingress/egress per parcel

Findings: See attached

All members voting "Aye", Motion carried.

**Crosswoods Development LLC
1460400090B0009**

Herzog announced the conditional use permit (CUP) request and invited the representatives up to the podium, Hidde of Stonemark Surveying and Heggstrom. Pence read the CUP request, city engineer comments, park dedication fee waived by the city council and the history of the parcel into the record. Heggstrom clarified that the private park will be connected to the walking trail and open for public use, and that the townhomes will be at grade level with patios. Hidde explained the 2 ponds for the stormwater retention nearest the townhomes will be in phase I and the other ponds nearest the apartment building area will be in phase II at the time of the apartment's construction. Herzog opened the public hearing with no one in attendance to respond, therefore the public hearing was closed. A discussion was held on the architect of the structures and the possible conditions to accompany the motion. Pence initiated the findings of fact procedure with the board members deliberating and responding to each question.

August 25, 2017 Action:

Motion by Kuker; supported by Knippel to approve a Conditional Use Permit for multi-family dwellings located in Out Lot B, CIC #1034 Crosswoods, at Cty Rd 3 & Swann Dr, Crosslake, MN 56442

Per the findings of fact as discussed, the on-sites conducted on 8-24-17 and as shown on the certificate of survey (preliminary plat) received at the Planning & Zoning office dated 6-21-17 for property located in Out Lot B, CIC #1034 Crosswoods, at Cty Rd 3 & Swann Dr, Crosslake, MN 56442

Conditions:

- 1. Work with staff to implement and maintain the submitted stormwater management plan.**
- 2. Work with staff to implement a temporary and permanent erosion and sediment control plan.**
- 3. Walking trail to remain open and undamaged before, during and after construction.**
- 4. Work with the City of Crosslake Public Works on the wastewater treatment plan.**
- 5. Work with the City of Crosslake Public Works pertaining to any street, parking curb, and gutter plans. Public assets (streets, trails, walks, sewers, etc) affected during construction should be kept open for public use (to the extent possible), protected and restored. Alterations/restorations should be inspected/approved by the appropriate City Department(s).**
- 6. Work with the City of Crosslake Public Works pertaining to any public sidewalk and pedestrian ramp plans.**
- 7. No sale allowed until final plat is recorded.**
- 8. ADA requirement plans need to be submitted for city review and approval.**
- 9. Swann Drive drainage on the north side of the units will need to be approved by the City Engineer and the Crosslake Public Works Director.**

August 25, 2017 Planning Commission/Board Of Adjustment Meeting

- 10. Private park to be implemented and maintained by CIC #1034 Crosswoods/CIC #1144 A Planned Community Golf View Townhomes At Town Square for the use of the public with no liability or expense to the City of Crosslake.**
- 11. Fence off construction area for safety purposes.**
- 12. The ultimate design of the structures to be similar to the submitted proposed design and current town square.**
- 13. Recommend Crosslake Public Works department to install no parking signs on the residential side of Swann Dr (proposed townhomes side) for safety purposes.**

Findings: See attached

All members voting "Aye", Motion carried.

Other Business:

1. Staff report
 - a. Monthly city council report
 - b. Development Review Team (DRT) monthly meeting(s)
 - c. Three variances for the September public hearing
 - d. September agenda Old Business – Dave Nevin’s variance project update
 - e. DNR approved ordinance with a few definitions to be added/changed

Open Forum:

1. None

Matters not on the Agenda:

1. None

Motion by Knippel; supported by LaFon to adjourn at 10:45 A.M.

All members voting “Aye”, Motion carried.

Respectfully yours,

Cheryl Stuckmayer

Cheryl Stuckmayer
Customer Service Specialist

B.
13.

CITY OF CROSSLAKE
PUBLIC WORKS COMMISSION
MEETING MINUTES
TUESDAY, SEPTEMBER 5, 2017
4:00 P.M. – CITY HALL

Pursuant to due notice and call the Public Works Commission held its regular monthly meeting on Tuesday, September 5, 2017 in City Hall. The meeting was called to order at 4:00 P.M. by Chairman Darrell Shannon with the following members present: Darrell Shannon, John Pribyl, Doug Vierzba, Tim Berg, and Alternate Mic Tchida. Dale Melberg was absent. Also in attendance were City Administrator/Treasurer Mike Lyonais, Council Liaisons Dave Schrupp and Brad Nelson, Mayor Patty Norgaard, Public Works Director Ted Strand, Engineer Mike Rardin and Dave Reese of WSN. There were two people in the audience.

A MOTION WAS MADE BY DOUG VIERZBA, SECONDED BY TIM BERG TO APPROVE THE AUGUST 7, 2017 MEETING MINUTES. AYES: ALL.

Ted Strand gave a brief update on the Wastewater Treatment Facility improvements. Mike Lyonais reported that the Council's direction at the last budget meeting was to use 1.5 Million from the proceeds of the sale of Crosslake Communications and 1 Million in bonds to pay for the project. The estimated payment is \$115,000 for 10 years with the first payment due in 2018.

Ted Strand reported that WSN is preparing a spec sheet for the repairs of the salt/sand building. The estimated cost for repairs is \$75,000 and the work must be done as soon as possible.

Ted Strand gave a brief update on the 2017 Road Improvements. All roads are ready to be paved. Anderson Brothers has been delayed due to Highway 371 construction.

Ted Strand reported that Manhattan Point Boulevard is scheduled to be repaved in 2018. Preliminary work began on this project in 2009 and the City has spent approximately \$85,000 on engineering to date. WSN has given an estimate for Proposal for Engineering Services for 2018 Crosslake Street Improvements – Design, Bidding, and Construction Phase at a cost of \$180,000. A lengthy discussion ensued regarding whether the City should assess property owners for street maintenance, whether Perkins Road should be part of the 2018 road projects, and whether Manhattan Point should be completed in one year. Mike Lyonais explained the process of issuing reconstruction bonds. If the City issues these bonds in 2018, the first payment would be due in 2019. Shadywood Street and City Hall parking lot are also part of the 2018 road projects. A MOTION WAS MADE BY JOHN PRIBYL AND SECONDED BY DOUG VIERZBA TO RECOMMEND TO THE CITY COUNCIL APPROVAL OF PROPOSAL FOR ENGINEERING SERVICES FOR 2018 CROSSLAKE STREET IMPROVEMENTS – DESIGN, BIDDING, AND CONSTRUCTION PHASE AT A COST OF \$180,000 FROM WSN. MOTION CARRIED 3-2 WITH BERG OPPOSED AND TCHIDA ABSTAINED.

Dave Reese gave a brief update on Dream Island Bridge. The City received six bids. The State is in favor of funding the low bidder for the project which is Redstone Construction at a cost of \$465,787.25. The City is responsible to pay the first \$10,000 in engineering costs, the first

\$10,000 in construction costs, and the entire amount needed to obtain easements. The City is still negotiating with property owners for two easements. The contract with the State requires that the City maintain the bridge. Construction could begin by October 1st. Substantial completion date, allowing property owners to drive over the bridge, is November 30th. All time estimates are subject to weather conditions. Rich Hoppe of 37931 Dream Island Road addressed the Commission and had questions about power lines, schedule, assessments and assessment hearing. Regarding assessments, Mr. Hoppe asked that the Council consider assessing the property owners on Moen Beach trail, as they were very vocal in asking for a large bridge.

Ted Strand reported that the radar signs are up and running on Daggett Pine Road.

There being no further business at 4:45 P.M., the meeting was adjourned.

A handwritten signature in cursive script, reading "Charlene Nelson". The signature is written in dark ink and is positioned above a horizontal line.

Charlene Nelson
City Clerk



Braun Intertec Corporation
3900 Roosevelt Road, Suite 113
Saint Cloud, MN 56301

Phone: 320.253.9940
Fax: 320.253.3054
Web: braunintertec.com

B.14.

September 26, 2017

Proposal QTB065795

Mike Lyonais
City of Crosslake
Crosslake City Hall
37028 County Road 66
Crosslake, MN 56442

Re: Proposal for Construction Materials Testing Services
Bridge 18533, SAP 018-597-009
Dream Island Road
Crosslake, Minnesota

Dear Mr. Lyonais:

Braun Intertec Corporation is pleased to submit this proposal to provide construction materials testing services for the construction of Bridge 18533 in Crosslake, Minnesota.

Our Understanding of Project

We understand this project will include the removal of Bridge L6376 and replace with the construction of Bridge 1853. The new bridge will be a single-span 50 foot long concrete beam bridge. Approximately 560 feet of roadway will be reconstructed.

This project is a City of Crosslake project with state-aid funding. Projects that are constructed with state-aid funding are required to perform Quality Control and Quality Assurance (QC/QA) testing in accordance with the Minnesota Department of Transportation's (MnDOT's) 2016 Standard Specifications for construction. This project is using MnDOT's 2017 State Aid for Local Transportation (SALT) Schedule of Materials Control. Personnel with MnDOT certifications must complete the monitoring and testing. Braun Intertec will perform the QA plant monitoring on the project as listed in our scope of services and as shown on our attached cost estimate table. The contractor will be responsible for performing all of the required QC testing and submitting all the documentation upon completion of the project.

Available Project Information

This proposal was prepared using the following documents and information.

- Project plans and specifications prepared by Widseth Smith Nolting (WSN), dated June 17, 2016.
- Project Addendum numbered #1, dated August 24, 2017.
- Construction testing scope of services prepared by Mr. David Reese with WSN.

AA/EOE ▪ Discussions with Mr. David Reese.

Braun Intertec Project Personnel

For this project, we will provide technicians that are MnDOT certified in each specialized field. We have many MnDOT certified employees. For the proposed scope of services, our staff will have the following certifications:

- Aggregate Production
- Grading & Base I
- Concrete Plant I
- MnDOT or ACI Strength Testing

Scope of Services

Testing services will be performed on an on-call, as-needed basis as requested and scheduled by you or your on-site project personnel. Based on our understanding of the project, we propose the following services.

Soil Related Services

Perform moisture and gradation tests on aggregate base materials.

Concrete Field Testing Related Services

- Laboratory compressive strength testing of cylinders.
- Perform concrete ready-mix batch plant inspections which include periodic observations of plant operations, collecting and submitting aggregate samples, cement samples and admixture samples for testing.
- Perform coarse and fine aggregate gradation tests.
- Develop the Weekly Concrete Reports for the Project Engineer's review and their submittal to MnDOT's Concrete Office.

Reporting and Project Management

Test results will be issued weekly for the project as the various tasks are performed. If, at any time, there are failing tests which do not appear to be in accordance with the plans and specifications or MnDOT's Schedule of Materials Control, we will notify the engineer's representative and any others that we are directed to notify.

Before the final project closeout, we could issue a final report. The report will include the following:

- Braun Intertec technician roster for technicians that conducted testing on the project.

- Completed MnDOT Materials Certification Exceptions Summary for items tested by Braun Intertec.
- Moisture and Gradation tests.
- Concrete mix designs.
- Weekly concrete reports.
- Concrete compressive strength results.
- Copies of concrete plant certifications.

Basis of Scope of Work

The costs associated with the proposed scope of services were estimated using the following assumptions. If the construction schedule is modified or the contractor completes the various phases of the project at different frequencies or durations than shown in this proposal, we may need to adjust the overall cost accordingly. The scope of work and number of trips required to perform these services are as shown in the attached table. Notable assumptions in developing our estimate include:

- We understand six sets of concrete tests will be required to complete the project.
- We understand one coarse aggregate and one fine aggregate sample will be obtained in the ready mix concrete batch plant for each plant inspection performed.
- We understand that soil samples and concrete cylinders will be delivered to our office by WSN personnel.
- No bituminous testing is required because the project has small tonnage.
- We assume the project engineer of record will review and approve the contractor's quality control submittals and test results.
- You, or others you may designate, will provide us with current and approved plans and specifications for the project. Modification to these plans must also be sent to us so we can review their incorporation into the work.
- We will require a minimum of 24 hours' notice for scheduling inspections for a specific time. Shorter than 24 hours' notice may impact our ability to perform the requested services, and the associated impacts will be the responsibility of others.

If the work is completed at different rates than described above, this proposal should be revised.

Cost and Invoicing

We will furnish the services described herein for an estimated fee of **\$8,240**. **Our estimated costs are based on industry averages for construction production. Depending on the contractor's performance, our costs may be significantly reduced or slightly higher than estimated.** A tabulation showing our estimated hourly and/or unit rates associated with our proposed scope of services is also attached.

Additional Services and Overtime

It is difficult to estimate all of the services, and the quantity of each service, that will be required for any project. Our services are also directly controlled by the schedule and performance of others. For these reasons, our actual hourly or unit quantities and associated fees may vary from those reported herein.

If the number of hours or units ultimately required exceed those assumed for purposes of this proposal, they will be invoiced at the hourly or unit rates shown in the attached tabulation. If services are ultimately required that have not been identified or described herein, they will be invoiced in accordance with our current Schedule of Charges. Prior to exceeding our estimated fees, we will update you regarding the progress of our work.

This cost estimate was developed with the understanding that the scope of services defined herein will be required and requested during our normal work hours of 7:00 a.m. to 4:00 p.m., Monday through Friday. Services that we are asked to provide to meet the project requirements or the contractor's construction schedule **outside** our normal work hours will be invoiced using an overtime rate factor. The factor for services provided outside our normal work hours or on Saturday will be 1.25 times the normal hourly rate for the service provided. The factor for services provided on Sunday or legal holidays will be 1.5 times the normal hourly rate for the service provided. We have not included premiums for overtime; however, we recommend that allowances and contingencies be made for overtime charges based on conversations with the contractor. You will be billed only for services provided on a time and material basis.

General Remarks

We will be happy to meet with you to discuss our proposed scope of services further and clarify the various scope components.

We appreciate the opportunity to present this proposal to you. After reviewing this proposal, **please sign and return one copy to our office as notification of acceptance and authorization to proceed.** If anything in this proposal is not consistent with your requirements, please let us know immediately. Braun Intertec will not release any written reports until we have received a signed agreement. Also, ordering services from Braun Intertec constitutes acceptance of the terms of this proposal (including the attached General Conditions).

The proposed fee is based on the scope of services described and the assumption that our services will be authorized within 30 days and that others will not delay us beyond our proposed schedule.

We include the Braun Intertec General Conditions, which provide additional terms and are a part of our agreement.

To have questions answered or schedule a time to meet and discuss our approach to this project further, please contact Tom Henkemeyer at 320.980.3177 or thenkemeyer@braunintertec.com.

Sincerely,

BRAUN INTERTEC CORPORATION



Thomas L. Henkemeyer
Senior Project Manager-Associate Principal



Shaun W. Sevigny, PE
Principal

Attachments:
Cost Estimate Table
General Conditions – CMT (7/18/16)

The proposal is accepted. We will reimburse you in accordance with this agreement, and you are authorized to proceed:

Authorizer's Firm

Authorizer's Signature

Authorizer's Name (please print or type)

Authorizer's Title

Date

Project Proposal

QTB065795

Bridge 18533, SAP 018-597-009

Client:

City of Crosslake
Mike Lyonais
Cross Lake, MN 56442
218.692.2688

Work Site Address:

Dream Island Road
Crosslake, MN

Service Description:

Construction Materials Testing

	Description	Quantity	Units	Unit Price	Extension
Phase 1	MnDOT Testing				
Activity 1.1	Soil Testing				\$253.00
267	Field Moisture Testing	0.50	Hour	78.00	\$39.00
1162	Sieve analysis & 200 wash (ASTM C 136 & C 117) per sample	1.00	Each	132.00	\$132.00
1688	Percent crushed (ASTM D5821), per sample	1.00	Each	82.00	\$82.00
Activity 1.2	Concrete Testing				\$6,651.00
1364	Compressive strength of concrete cylinders (ASTM C 39), per specimen	18.00	Each	30.00	\$540.00
	<i>Work Activity Detail</i>	<i>Qty</i>	<i>Units</i>	<i>Hrs/Unit</i>	<i>Extension</i>
	Bridge Pours	6.00	Sets	3.00	18.00
215	Concrete Ready Mix Plant Monitoring	35.00	Hour	102.00	\$3,570.00
	<i>Work Activity Detail</i>	<i>Qty</i>	<i>Units</i>	<i>Hrs/Unit</i>	<i>Extension</i>
	Plant Inspections	7.00	Trips	5.00	35.00
1162	Sieve analysis & 200 wash (ASTM C 136 & C 117) per sample	14.00	Each	132.00	\$1,848.00
1861	CMT Trip Charge	7.00	Each	99.00	\$693.00
Activity 1.3	Project Management				\$1,336.00
226	Project Manager	4.00	Hour	167.00	\$668.00
238	Project Assistant	2.00	Hour	84.00	\$168.00
1230	MnDOT Final Report (If Requested)	1.00	Each	500.00	\$500.00
Phase 1 Total:					\$8,240.00

Proposal Total:

\$8,240.00

General Conditions

Construction Material Testing and Special Inspections

Section 1: Agreement

1.1 Our agreement with you consists of these General Conditions and the accompanying written proposal or authorization ("Agreement"). This Agreement is the entire agreement between you and us. It supersedes prior agreements. It may be modified only in a writing signed by us, making specific reference to the provision modified.

1.2 The words "you," "we," "us," and "our" include officers, employees, and subcontractors.

1.3 In the event you use a purchase order or other documentation to authorize our scope of work ("Services"), any conflicting or additional terms are not part of this Agreement. Directing us to start work prior to execution of this Agreement constitutes your acceptance. If, however, mutually acceptable terms cannot be established, we have the right to terminate this Agreement without liability to you or others, and you will compensate us for costs and expenses incurred up to the time of termination.

Section 2: Our Responsibilities

2.1 We will provide Services specifically described in this Agreement. You agree that we are not responsible for services that are not expressly included in this Agreement. Unless otherwise agreed in writing, our findings, opinions, and recommendations will be provided to you in writing. You agree not to rely on oral findings, opinions, or recommendations without our written approval.

2.2 In performing our professional services, we will use that degree of care and skill ordinarily exercised under similar circumstances by reputable members of our profession practicing in the same locality. If you direct us to deviate from our recommended procedures, you agree to hold us harmless from claims, damages, and expenses arising out of your direction. If during the one year period following completion of Services it is determined that the above standards have not been met and you have promptly notified us in writing of such failure, we will perform, at our cost, such corrective services as may be necessary, within the original scope in this Agreement, to remedy such deficiency. Remedies set forth in this section constitute your sole and exclusive recourse with respect to the performance or quality of Services.

2.3 We will reference our field observations and sampling to available reference points, but we will not survey, set, or check the accuracy of those points unless we accept that duty in writing. Locations of field observations or sampling described in our report or shown on our sketches are based on information provided by others or estimates made by our personnel. You agree that such dimensions, depths, or elevations are approximations unless specifically stated otherwise in the report. You accept the inherent risk that samples or observations may not be representative of things not sampled or seen and

further that site conditions may vary over distance or change over time.

2.4 Our duties do not include supervising or directing your representatives or contractors or commenting on, overseeing, or providing the means and methods of their services unless expressly set forth in this Agreement. We will not be responsible for the failure of your contractors, and the providing of Services will not relieve others of their responsibilities to you or to others.

2.5 We will provide a health and safety program for our employees, but we will not be responsible for contractor, owner, project, or site health or safety.

2.6 You will provide, at no cost to us, appropriate site safety measures as to work areas to be observed or inspected by us. Our employees are authorized by you to refuse to work under conditions that may be unsafe.

2.7 Unless a fixed fee is indicated, our price is an estimate of our project costs and expenses based on information available to us and our experience and knowledge. Such estimates are an exercise of our professional judgment and are not guaranteed or warranted. Actual costs may vary. You should allow a contingency in addition to estimated costs.

Section 3: Your Responsibilities

3.1 You will provide us with prior environmental, geotechnical and other reports, specifications, plans, and information to which you have access about the site. You agree to provide us with all plans, changes in plans, and new information as to site conditions until we have completed Services.

3.2 You will provide access to the site. In the performance of Services some site damage is normal even when due care is exercised. We will use reasonable care to minimize damage to the site. We have not included the cost of restoration of damage in the estimated charges.

3.3 If we notify you that radiographic or gamma ray equipment or other nuclear testing or measuring device will be used, you will be responsible for the cooperation of your employees and your contractors in observing all radiation safety standards.

3.4 You will notify us of any knowledge or suspicion of the presence of hazardous or dangerous materials present on any work site. If we observe or suspect the presence of contaminants not anticipated in this Agreement, we may terminate Services without liability to you or to others, and you will compensate us for costs and expenses incurred up to the time of termination.

3.5 The time our field personnel spend on the job site depends upon the scheduling of the work we are observing or testing. You agree that any changes in scheduling may result in additional

costs and agree to pay for those services at the rates listed in our cost estimate.

3.6 You agree to include us as an indemnified party in your contracts, if any, for work by others on the project, protecting us to the same degree as you are protected. You agree to list us as an Additional Insured under your liability insurance policies and to require subrogation be waived against us and that we will be added as an Additional Insured on all policies of insurance, including any policies required of your contractors or subcontractors, covering any construction or development activities to be performed on the project site.

Section 4: Reports and Records

4.1 Unless you request otherwise, we will provide our report(s) in an electronic format.

4.2 Our reports, notes, calculations, and other documents and our computer software and data are instruments of our service to you, and they remain our property. We hereby grant you a license to use the reports and related information we provide only for the related project and for the purposes disclosed to us. You may not transfer our reports to others or use them for a purpose for which they were not prepared without our written approval. *You agree to indemnify, defend, and hold us harmless from claims, damages, losses, and expenses, including attorney fees, arising out of such a transfer or use.*

4.3 If you do not pay for Services in full as agreed, we may retain work not yet delivered to you and you agree to return to us all of our work that is in your possession or under your control.

4.4 Electronic data, reports, photographs, samples, and other materials provided by you or others may be discarded or returned to you, at our discretion, unless within 15 days of the report date you give us written direction to store or transfer the materials at your expense.

Section 5: Compensation

5.1 You will pay for Services as stated in this Agreement. If such payment references our Schedule of Charges, the invoicing will be based upon the most current schedule. An estimated cost is not a firm figure. You agree to pay all sales taxes and other taxes based on your payment of our compensation. Our performance is subject to credit approval and payment of any specified retainer.

5.2 You will notify us of billing disputes within 15 days. You will pay undisputed portions of invoices upon receipt. You agree to pay interest on unpaid balances beginning 30 days after invoice dates at the rate of 1.5% per month, or at the maximum rate allowed by law.

5.3 If you direct us to invoice a third party, we may do so, but you agree to be responsible for our compensation unless the third party is

creditworthy (in our sole opinion) and provides written acceptance of all terms of this Agreement.

5.4 Your obligation to pay for Services under this Agreement is not contingent on your ability to obtain financing, governmental or regulatory agency approval, permits, final adjudication of any lawsuit, your successful completion of any project, receipt of payment from a third party, or any other event. No retainage will be withheld.

5.5 If you do not pay us in accordance with this Agreement, you agree to reimburse our costs and expenses for collection of the moneys invoiced, including but not limited to attorney fees, staff time, and other costs and expenses.

5.6 You agree to compensate us in accordance with our Schedule of Charges if we are asked or required to respond to legal process arising out of a proceeding related to the project and as to which we are not a party.

5.7 If we are delayed by factors beyond our control, or if project conditions or the scope or amount of work changes, or if changed labor conditions result in increased costs, decreased efficiency, or delays, or if the standards or methods change, we will give you timely notice, the schedule will be extended for each day of delay, and we will be compensated for costs and expenses incurred in accordance with our Schedule of Charges.

5.8 If you fail to pay us in accordance with this Agreement, we may consider the default a total breach of this Agreement and, at our option, terminate our duties without liability to you or to others, and you will compensate us for costs and expenses incurred up to the time of termination.

5.9 In consideration of our providing insurance to cover claims made by you, you hereby waive any right to offset fees otherwise due us.

Section 6: Disputes, Damage, and Risk Allocation

6.1 Each of us will exercise good faith efforts to resolve disputes without litigation. Such efforts will include, but not be limited to, a meeting(s) attended by each party's representative(s) empowered to resolve the dispute. Before either of us commences an action against the other, disputes (except collections) will be submitted to mediation.

6.2 Notwithstanding anything to the contrary in this Agreement, neither party hereto shall be responsible or held liable to the other for punitive, indirect, incidental, or consequential damages, or liability for loss of use, loss of business opportunity, loss of profit or revenue,

loss of product or output, or business interruption.

6.3 You and we agree that any action in relation to an alleged breach of our standard of care or this Agreement shall be commenced within one year of the date of the breach or of the date of substantial completion of Services, whichever is earlier, without regard to the date the breach is discovered. Any action not brought within that one year time period shall be barred, without regard to any other limitations period set forth by law or statute. We will not be liable unless you have notified us within 30 days of the date of such breach and unless you have given us an opportunity to investigate and to recommend ways of mitigating damages. You agree not to make a claim against us unless you have provided us at least 30 days prior to the institution of any legal proceeding against us with a written certificate executed by an appropriately licensed professional specifying and certifying each and every act or omission that you contend constitutes a violation of the standard of care governing our professional services. Should you fail to meet the conditions above, you agree to fully release us from any liability for such allegation.

6.4 For you to obtain the benefit of a fee which includes a reasonable allowance for risks, you agree that our aggregate liability for all claims will not exceed the fee paid for Services or \$50,000, whichever is greater. If you are unwilling to accept this allocation of risk, we will increase our aggregate liability to \$100,000 provided that, within 10 days of the date of this Agreement, you provide payment in an amount that will increase our fees by 10%, but not less than \$500, to compensate us for the greater risk undertaken. This increased fee is not the purchase of insurance.

6.5 You agree to indemnify us from all liability to others in excess of the risk allocation stated herein and to insure this obligation. In addition, all indemnities and limitations of liability set forth in this Agreement apply however the same may arise, whether in contract, tort, statute, equity or other theory of law, including, but not limited to, the breach of any legal duty or the fault, negligence, or strict liability of either party.

6.6 This Agreement shall be governed, construed, and enforced in accordance with the laws of the state in which our servicing office is located, without regard to its conflict of laws rules. The laws of the state of our servicing office will govern all disputes, and all claims shall be heard in the state or federal courts for that state. Each of us waives trial by jury.

6.7 No officer or employee acting within the scope of employment shall have individual liability for his or her acts or omissions, and you agree not to make a claim against individual officers or employees.

Section 7: General Indemnification

7.1 We will indemnify and hold you harmless from and against demands, damages, and expenses of others to the comparative extent they are caused by our negligent acts or omissions or those negligent acts or omissions of persons for whom we are legally responsible. You will indemnify and hold us harmless from and against demands, damages, and expenses of others to the comparative extent they are caused by your negligent acts or omissions or those negligent acts or omissions of persons for whom you are legally responsible.

7.2 To the extent it may be necessary to indemnify either of us under Section 7.1, you and we expressly waive, in favor of the other only, any immunity or exemption from liability that exists under any worker compensation law.

Section 8: Miscellaneous Provisions

8.1 We will provide a certificate of insurance to you upon request. Any claim as an Additional Insured shall be limited to losses caused by our negligence.

8.2 You and we, for ourselves and our insurers, waive all claims and rights of subrogation for losses arising out of causes of loss covered by our respective insurance policies.

8.3 Neither of us will assign or transfer any interest, any claim, any cause of action, or any right against the other. Neither of us will assign or otherwise transfer or encumber any proceeds or expected proceeds or compensation from the project or project claims to any third person, whether directly or as collateral or otherwise.

8.4 This Agreement may be terminated early only in writing. You will compensate us for costs and expenses incurred up to the time of termination.

8.5 If any provision of this Agreement is held invalid or unenforceable, then such provision will be modified to reflect the parties' intention. All remaining provisions of this Agreement shall remain in full force and effect.

8.6 No waiver of any right or privilege of either party will occur upon such party's failure to insist on performance of any term, condition, or instruction, or failure to exercise any right or privilege or its waiver of any breach.

max 10/4/2017
B. 15.

PARTIAL PAYMENT ESTIMATE NUMBER 3									
Name of Contractor: DeChantal Excavating, LLC 12209 State Highway 18, PO Box 315 Brainerd, MN 56401									
Name of Owner: City of Crosslake									
Date of Completion: Original: September 29, 2017 Substantial Completion October 31, 2017 Final				Amount of Contract: Original: \$527,031.79 Revised:		Dates of Estimate: From: Start September 1, 2017 To: September 30, 2017			
Description of Project: 2017 Crosslake Street Improvements WSN No. 0107B0153.000									
ITEM NO.	ITEM DESCRIPTION	CONTRACT ITEMS			AMOUNT	THIS PERIOD		TOTAL TO DATE	
		QTY.	UNIT	UNIT PRICE		QTY.	AMOUNT	QTY.	AMOUNT
1	MOBILIZATION	1	LUMP SUM	\$16,300.00	\$16,300.00	0.25	\$4,075.00	1	\$16,300.00
2	CLEARING	0.14	ACRE	\$7,500.00	\$1,050.00		\$0.00	0.14	\$1,050.00
3	GRUBBING	0.14	ACRE	\$7,500.00	\$1,050.00		\$0.00	0.14	\$1,050.00
4	REMOVE PIPE CULVERTS	64	LIN FT	\$5.00	\$320.00		\$0.00	137	\$665.00
5	REMOVE BITUMINOUS PAVEMENT	3143	SQ YD	\$1.25	\$3,928.75	31	\$38.75	3106.8	\$3,083.50
6	REMOVE CONCRETE PAVEMENT	73	SQ YD	\$5.00	\$365.00	24	\$120.00	156.8	\$784.00
7	REMOVE MAIL BOX SUPPORT	100	EACH	\$11.00	\$1,100.00	82	\$902.00	82	\$902.00
8	SAWING CONCRETE PAVEMENT (FULL DEPTH)	49	LIN FT	\$4.50	\$220.50	12	\$54.00	180	\$810.00
9	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	1095	LIN FT	\$1.90	\$2,080.50	25	\$47.50	1061	\$2,015.90
10	SALVAGE RETAINING WALL	15	LIN FT	\$24.95	\$374.25		\$0.00		\$0.00
11	SALVAGE SIGN	12	EACH	\$25.00	\$300.00		\$0.00		\$0.00
12	SALVAGE STONE PAVERS	13	SQ YD	\$24.95	\$324.35		\$0.00		\$0.00
13	SUBGRADE EXCAVATION (LV)	150	CU YD	\$6.75	\$1,012.50		\$0.00	150	\$1,012.50
14	GRANULAR BORROW (CV)	740	CU YD	\$8.50	\$6,290.00	130	\$1,105.00	1082	\$9,197.00
15	SUBGRADE PREPARATION	125.3	ROAD STA	\$101.00	\$12,655.30		\$0.00	124.3	\$12,554.30
16	AGGREGATE SURFACING CLASS 5	300	TON	\$22.75	\$6,825.00	89.12	\$2,027.48	89.12	\$2,027.48
17	COMMON LABORERS	14	HOUR	\$54.00	\$756.00		\$0.00		\$0.00
18	STREET SWEEPER (WITH PICKUP BROOM)	8	HOUR	\$92.00	\$736.00		\$0.00		\$0.00
19	AGGREGATE BASE CLASS 5	6014	TON	\$15.25	\$91,713.50		\$0.00	6551.06	\$99,917.39
20	FULL DEPTH RECLAMATION	33499	SQ YD	\$0.41	\$13,734.59		\$0.00	28698	\$11,848.18
21	TYPE SP 9.5 WEARING COURSE MIXTURE (2,C)	6278	TON	\$49.00	\$307,622.00	6278.34	\$307,638.66	6278.34	\$307,638.66
22	INSTALL RETAINING WALL	15	LIN FT	\$24.95	\$374.25		\$0.00		\$0.00
23	8" CS PIPE CULVERT	65	LIN FT	\$27.85	\$1,810.25		\$0.00	64	\$1,782.40
24	8" CS PIPE APRON	4	EACH	\$145.00	\$580.00		\$0.00	4	\$580.00
25	6" CONCRETE DRIVEWAY PAVEMENT	73	SQ YD	\$112.50	\$8,212.50	87.1	\$9,798.75	87.1	\$9,798.75
26	MAIL BOX SUPPORT	100	EACH	\$95.50	\$9,550.00	82	\$7,831.00	82	\$7,831.00
27	INSTALL STONE PAVERS	13	SQ YD	\$24.95	\$324.35		\$0.00		\$0.00
28	TRAFFIC CONTROL	1	LUMP SUM	\$1,300.00	\$1,300.00	0.25	\$325.00	1	\$1,300.00
29	INSTALL SIGN	12	EACH	\$100.00	\$1,200.00		\$0.00		\$0.00
30	SILT FENCE; TYPE MS	1450	LIN FT	\$2.00	\$2,900.00		\$0.00	1488	\$2,976.00
31	EROSION CONTROL BLANKETS CATEGORY 3	1200	SQ YD	\$1.65	\$1,980.00		\$0.00		\$0.00
32	SEDIMENT CONTROL LOG TYPE STRAW	35	LIN FT	\$4.50	\$157.50		\$0.00		\$0.00
33	STABILIZED CONSTRUCTION EXIT	4	EACH	\$325.00	\$1,300.00		\$0.00		\$0.00
34	EROSION CONTROL SUPERVISOR	1	LUMP SUM	\$500.00	\$500.00	0.25	\$125.00	1	\$500.00
35	FERTILIZER TYPE I	400	POUND	\$0.69	\$276.00		\$0.00		\$0.00
36	SCREENED TOPSOIL BORROW (LV)	738	CU YD	\$26.50	\$19,557.00	573.16	\$15,188.74	573.16	\$15,188.74
37	SEEDING	2	ACRE	\$500.00	\$1,000.00		\$0.00		\$0.00
38	SEED MIXTURE 25-151	400	POUND	\$3.25	\$1,300.00		\$0.00		\$0.00
39	HYDRAULIC MULCH MATRIX	5005	POUND	\$0.72	\$3,603.60		\$0.00		\$0.00
40	4" DOUBLE SOLID LINE PAINT	767	LIN FT	\$0.30	\$230.10		\$0.00		\$0.00
41	8" SOLID LINE PAINT	7060	LIN FT	\$0.30	\$2,118.00		\$0.00		\$0.00
PROJECT TOTAL					\$527,031.79		\$349,276.88		\$511,632.80
					THIS PERIOD		TOTAL TO DATE		
AMOUNT EARNED					\$349,276.88		\$511,632.80		
AMOUNT RETAINED (5% of Contract)					\$17,463.84		\$25,581.64		
PREVIOUS PAYMENTS							\$154,238.12		
AMOUNT DUE					\$331,813.04		\$331,813.04		

Estimated Percentage of Job Completed: 97.1%

Is Contractor's Const. Progress on Schedule: Yes

CONTRACTOR'S CERTIFICATION:

The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the Contractor for work for which previous payment estimates were issued and payments received from the Owner, and that current payment shown herein is now due.

DeChantal Excavating, LLC

BY: 

Date: 10-4-17

APPROVED BY OWNER:
City of Crosslake

BY:

Charlene Nelson, City Clerk

Date:

ENGINEER'S CERTIFICATION:

The undersigned certifies that the work has been carefully inspected and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.

ENGINEER: WIDSETH SMITH NOLTING

BY: 

David S. Reese, P. E.

Date: 10-4-17

101-43000-583

MAR 2 10/5/2017

B.16.

PARTIAL PAYMENT ESTIMATE NUMBER 1									
Name of Contractor: Redstone Construction, LLC P.O. Box 218 Mora, MN 55051									
Name of Owner: City of Crosslake									
Date of Completion: Original: November 30, 2017 Substantial Completion July 13, 2018 Final				Amount of Contract: Original: \$465,787.25		Dates of Estimate: From: Start September 25, 2017 To: October 3, 2017			
Revised: _____									
Description of Project: SAP 018-597-009 Dream Island Bridge Replacement WSN No. 0107B0147.000									
ITEM NO.	ITEM DESCRIPTION	CONTRACT ITEMS				THIS PERIOD		TOTAL TO DATE	
		QTY.	UNIT	UNIT PRICE	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
1	MOBILIZATION	1	LUMP SUM	\$50,000.00	\$50,000.00	0.25	\$12,500.00	0.25	\$12,500.00
2	CLEARING & GRUBBING	1	LUMP SUM	\$5,000.00	\$5,000.00	1	\$5,000.00	1	\$5,000.00
3	REMOVE 1-CABLE GUARDRAIL	334	LIN FT	\$13.50	\$4,509.00		\$0.00		\$0.00
4	REMOVE BITUMINOUS PAVEMENT	1430	SY	\$4.00	\$5,720.00	1430	\$5,720.00	1430	\$5,720.00
5	SAWING BITUMINOUS PAVEMENT (FD)	91	LIN FT	\$4.25	\$386.75		\$0.00		\$0.00
6	SELECT GRANULAR BORROW MOD. 10% (CV)	220	CY	\$30.50	\$6,710.00		\$0.00		\$0.00
7	COMMON BORROW (LV)	841	CY	\$5.00	\$4,205.00		\$0.00		\$0.00
8	ONE-LANE BYPASS	1	LUMP SUM	\$57,000.00	\$57,000.00	0.75	\$42,750.00	0.75	\$42,750.00
9	EXCAVATION SPECIAL (P)	321	CY	\$21.00	\$6,741.00		\$0.00		\$0.00
10	DOZER	10	HOURL	\$120.00	\$1,200.00		\$0.00		\$0.00
11	AGGREGATE BASE, CLASS 5	853	TON	\$22.50	\$19,192.50		\$0.00		\$0.00
12	TYPE SP 12.5 WEARING COURSE MIXTURE (2,C)	271	TON	\$83.00	\$22,493.00		\$0.00		\$0.00
13	STRUCTURAL CONCRETE (3B52) (P)	39	CY	\$950.00	\$37,050.00		\$0.00		\$0.00
14	REINFORCEMENT BARS (EPOXY COATED) (P)	11270	POUND	\$1.50	\$16,905.00		\$0.00		\$0.00
15	STRUCTURE EXCAVATION	1	LUMP SUM	\$5,000.00	\$5,000.00		\$0.00		\$0.00
16	SLOPE PREPARATION	1	LUMP SUM	\$4,000.00	\$4,000.00		\$0.00		\$0.00
17	BRIDGE SLAB CONCRETE (3YHPC-M) (P)	1060	SF	\$40.00	\$42,400.00		\$0.00		\$0.00
18	STRUCTURAL STEEL (3306) (P)	310	POUND	\$7.00	\$2,170.00		\$0.00		\$0.00
19	ELASTOMERIC BEARING PAD TYPE 1	8	EACH	\$100.00	\$800.00		\$0.00		\$0.00
20	GLUED LAMINATED RAIL	99	LIN FT	\$200.00	\$19,800.00		\$0.00		\$0.00
21	PRESTRESSED CONCRETE BEAMS 18RB-48	189	LIN FT	\$235.00	\$44,415.00		\$0.00		\$0.00
22	REMOVE EXISTING BRIDGE	1	LUMP SUM	\$8,500.00	\$8,500.00		\$0.00		\$0.00
23	C.I.P. CONC. PILING DELIVERED 12"	450	LIN FT	\$25.50	\$11,475.00		\$0.00		\$0.00
24	C.I.P. CONC. PILING DRIVEN 12"	450	LIN FT	\$1.00	\$450.00		\$0.00		\$0.00
25	C.I.P. CONC. TEST PILES 85 FT. LONG 12"	2	EACH	\$7,500.00	\$15,000.00		\$0.00		\$0.00
26	PILE POINTS 12"	8	EACH	\$200.00	\$1,600.00		\$0.00		\$0.00
27	RANDOM RIPRAP CLASS III	366	CY	\$46.00	\$16,928.00		\$0.00		\$0.00
28	GEOTEXTILE FILTER TYPE VII	796	SY	\$3.00	\$2,388.00		\$0.00		\$0.00
29	SPECIAL SURFACE TREATMENT	540	SF	\$4.00	\$2,160.00		\$0.00		\$0.00
30	INSTALL 3-CABLE GUARDRAIL	313	LIN FT	\$41.00	\$12,833.00		\$0.00		\$0.00
31	TRAFFIC CONTROL	1	LUMP SUM	\$14,500.00	\$14,500.00	0.25	\$3,625.00	0.25	\$3,625.00
32	SILT FENCE, TYPE HEAVY DUTY	744	LIN FT	\$2.50	\$1,860.00		\$0.00		\$0.00
33	FLOTATION SILT CURTAIN TYPE STILL WATER (5 F	465	LIN FT	\$12.50	\$5,812.50	465	\$5,812.50	465	\$5,812.50
34	EROSION CONTROL SUPERVISOR	1	LUMP SUM	\$250.00	\$250.00	0.25	\$62.50	0.25	\$62.50
35	COMMON TOPSOIL BORROW	66	CY	\$45.00	\$2,970.00		\$0.00		\$0.00
36	EROSION CONTROL BLANKET CAT. 3N	1130	SY	\$1.95	\$2,203.50		\$0.00		\$0.00
37	TURF REINFORCEMENT MAT CAT. 3	376	SY	\$10.00	\$3,760.00		\$0.00		\$0.00
38	TURF ESTABLISHMENT	1	LUMP SUM	\$2,000.00	\$2,000.00		\$0.00		\$0.00
39	RAPID STABILIZATION METHOD 3	18	MGAL	\$300.00	\$5,400.00		\$0.00		\$0.00
PROJECT TOTAL					\$465,787.25	\$75,470.00	\$75,470.00		
					THIS PERIOD		TOTAL TO DATE		
AMOUNT EARNED					\$75,470.00	\$75,470.00			
AMOUNT RETAINED (5% of Contract)					\$3,773.50	\$3,773.50			
PREVIOUS PAYMENTS									
AMOUNT DUE					\$71,696.50	\$71,696.50			

Estimated Percentage of Job Completed: 16.2%

Is Contractor's Const. Progress on Schedule: Yes

CONTRACTOR'S CERTIFICATION:

The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the Contractor for work for which previous payment estimates were issued and payments received from the Owner, and that current payment shown herein is now due.

Redstone Construction, LLC

BY: Adam N. LarsonDate: 10/4/17

APPROVED BY OWNER:

City of Crosslake

BY:

Charlene Nelson, City Clerk

Date:

ENGINEER'S CERTIFICATION:

The undersigned certifies that the work has been carefully inspected and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.

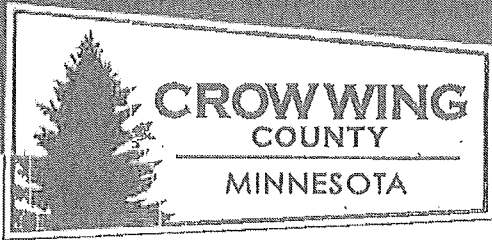
ENGINEER: WIDSETH SMITH NOLTING

BY: David S. Reese

David S. Reese, P. E.

Date: 10-4-17

101-43000-583



September 21, 2017

To: Adjacent Property owners on CSAH 36

Re: CSAH 36 Reconstruction
SAP 018-636-018

Dear Property Owner:

The Crow Wing County Highway Department is planning to reconstruct County State Aid Highway (CSAH) 36 from CSAH 3 to 0.72 miles east in 2020. Preliminary discussion with the City of Crosslake and the public has begun for planning purposes. Public meetings will be held in the future to discuss the specifics of the project and you will be notified accordingly.

The purpose of this letter is to inform you that Crow Wing County engineering personnel will be searching for section corners, property corners, and gathering survey data starting in October and continuing into the spring of 2018. The survey work may require the need to enter your property. This survey work will result in no impact to your property. We may need to place some survey stakes to mark property corners or to establish control points. The stakes will be clearly marked and we ask that you do not disturb them.

We greatly appreciate your rights as a property owner and we want to work closely with you as we proceed with this project. We appreciate your cooperation as this important work is performed in preparation for the highway improvement. If you have any questions or concerns, please give me a call at 218-824-1110 or e-mail me at jordan.larson@crowwing.us. As project information becomes available, it will be posted on our website at <http://www.crowwing.us/150/future-projects>.

Sincerely,

Jordan D. Larson
Staff Engineer/Project Manager

CC: City of Crosslake
Commissioner Thiede

Our Vision: Being Minnesota's favorite place.
Our Mission: Serve well. Deliver value. Drive results.
Our Values: Be responsible. Treat people right. Build a better future.

B.18.

Crosslake Economic Development Authority
Meeting Minutes
8:30 A.M. – 9:55 A.M. June 1, 2017 Crosslake Communications

Members present: Dean Fitch, Jo Smith, Roger Roy, Gary Heacox, Jim Funk (alternate)
Others present: Josh Netland, Crosslake Communications/ECTC General Manager, David Heyer, MN Department of Employment and Economic Development, Dean Eggena, Crosslake Ready-Mix, Gravel and Landfill, Martha Steele, BLAEDC EXEC

The regular monthly meeting of the Crosslake EDA was called to order at 8:30 A.M. by President Dean Fitch.

A motion was made by Gary Heacox and seconded by Roger Roy to approve the minutes of the May 4, 2017 meeting. Motion carried with all ayes.

Old Business:

Dean Fitch described the ongoing quest to identify property/space that would be eligible for business development. Sheila Haverkamp, BLAEDC Executive Director, is compiling the information of facilities and land available based on needs of the inquiring potential developer. Dean Eggena was asked to provide his input on business development for Crosslake. He explained that he has been in the area for 45 years and when he first came to Crosslake there were a lot of "Mom and Pop" resorts and few cabins. Dean Eggena felt it was important to understand the history of why Crosslake is here stating that logging was the first resource identified for development. The next resource was land and the lakes and the great quality of life. Development was created out the style of living and a retirement area that is not conducive to blending in less expensive housing. He stated he was not sure how to try to develop anymore in Crosslake and part of the issue is the variation in population during the week and in the winter and how to increase the use of the area during those times. He talked about the rental home venues and four wheeling groups that would require change to the rules but they are markets that could be tapped. Even with the congestion on the lakes, he felt that it was not a good idea to expand in the manufacturing sector because of the workforce and housing issues. Dean Fitch mentioned that part of the MN Design Team results was a focus on maintaining an "Up North" feel, but that does make the task of expansion more difficult. When asked about what can be done, Dean Eggena thought that economic development should be fueled by recreational avenues rather than by manufacturing. Dean Fitch talked about encouraging seasonal homeowners with businesses to work where they play. When asked about what land might be available for light manufacturing, Dean Eggena talked about the gravel pit on the 40 acres that was rezoned industrial residential and the 200 acres zoned industrial available for development without residential, but he has not had a demand for these properties. Cost would be \$4-5 thousand per acre if 20 acres were purchased. No city sewer, but water is easily accessible at 40 feet. Road is set up for heavy equipment. A plat was developed with the intention of a phased development, but capital costs were too high in Crosslake to attract investors. Dean Eggena felt that Crosslake is too restrictive, too expensive, and too risky for developers. On the positive side, he felt that commerce hinges on the highway system and that it is an advantage for businesses not to have a conflict between residential and commercial. He was willing to talk to Sheila Haverkamp to chat about more specifics.

Dean Fitch reported that the Unified Fund is still in progress and that Sheila Haverkamp is still working with the lawyers. More information will be provided at the next meeting.

New Business:

Josh Netland, Business Manager for Crosslake Communications and Emily Telephone, provided a background of the Tri-Co Technologies which purchased Crosslake Communications on September 1, 2016. Currently there are 18 employees between the Emily and Crosslake offices. All business locations in Crosslake will be upgraded to fiber facility. He stated that the virtual point to point service is important to businesses and any business can provide connection between branches which is a big positive. A tour of the facility included highlights of the upgrades to their computer system.

David Heyer, the new regional representative for the Department of Employment and Economic Development, provided a personal background and his goal to visit all communities within his jurisdiction. He stated that the infrastructure change in Crosslake--from logging to residential/recreation is unique in trying to look at what the future holds--more and more recreation/year round businesses/importance of technology. He stated that this is definitely an area to look at. Many benefits of DEED include a job creation program and community financing through the MN Investment Fund. A networking opportunity is available at the end of June with the EDAM Group Conference in Nisswa. David Heyer will send the information to the Crosslake City Clerk. Crosslake has a great story to tell and expanding the marketing story with BLAEDC is a great move. The hope is that the process is managed and that a closer relationship with DEED will be developed.

Due to conflicting schedules around the 4th of July holiday, it was decided to cancel the July 6th meeting. Next meeting will be held on the 1st Thursday in August at the Crosslake City Hall.
Next meeting: August 3rd.

There being no further business or announcements, Dean Fitch adjourned the meeting at 9:55 A.M.

Respectfully submitted,
Martha Steele
BLAEDC EXEC Volunteer

B.19.

Crosslake Roll-Off & Recycling Services

September 2017

	Mixed Paper	Aluminum	Tin	Glass	Plastic	Metal	Cardboard	Electro	Total lbs	2000#	Total Tons
January	9720	750	2100	0	2240	13740	5980	0	34530	2000	17.265
February	0	0	0	6660	1420	0	2540	0	10620	2000	5.31
March	11260	770	0	6120	1500	0	8560	0	28210	2000	14.105
April	9980	0	0	6340	2380	11180	7900	37	37817	2000	18.9085
May	10100	720	2320	0	3860	0	10000	0	27000	2000	13.5
June	7460	1210	0	13120	5120	34400	13380	0	74690	2000	37.345
July	6740	1720	1580	20960	6980	0	8900	0	46880	2000	23.44
August	8840	1605	1980	14460	4600	0	16580	0	48065	2000	24.0325
September	9520	860	0	6400	5500	32600	12940	0	67820	2000	33.91
October								0	0	2000	0
November								0	0	2000	0
December									0	2000	0
TOTAL IBS	73620	7635	7980	74060	33600	91920	86780	37			
2000#	2000	2000	2000	2000	2000	2000	2000	2000			
TOTAL TONS	36.81	3.8175	3.99	37.03	16.8	45.96	43.39	0.019			

Tires 0

SCORE REPORT FORM

Mo./Yr.

August

2017

CROSSLAKE REPORT

Organization:

Waste Partners, Inc.

PO Box 677 Pine River, MN 56474

Contact Person:

Eric Loge

Ph: (218) 824-8727

Fax: (218) 587-5122

Materials delivered to:

Cass County - Pine River Transfer Station

Cardboard & Mixed Paper - LDI or Rock-Tenn

Metal - Crow Wing Recycling or Pine River Iron & Metal

RESIDENTIAL

COMMERCIAL

Total Paper : (includes)

13,229

Corrugated Cardboard

3,462

Newspaper

-

Mixed Paper (News, Mags, Mixed Mail, CDBD)

9,767

Metal: Appliances, misc...

Commingled Materials: (includes)

17,016

%

lbs

5% Metals- Aluminum Cans

851

21% Tin Cans

3573

61% Glass-

10380

Clear bottles

Green bottles

brown bottles

10% Plastic - #1 & #2 bottles

1702

3% Reject

510

100%

17016

Total LBS.

30245

0

Total Tons

15.12

0

OUT OF COUNTY Waste Disposal

Final Destination:

N/A

Disposal Site Permit # :

Tons Delivered:

NONE

Total Number of

Households

Served this Month

1015

	Trash		Recycling		62,205	108,368
	Accounts	Rate	Accounts	%	Paper	Commingle
BRD	2740	58%	1586	35%	21,880	38,117
BAX	1546	93%	1441	32%	19,880	34,633
B.P.	659	87%	572	13%	7,891	13,747
P.L.	263	77%	202	4%	2,787	4,855
C.L.	1015	70%	708	16%	9,767	17,016
C TWNSP	0	0%	0	0%	2,267	832
NIS	70	0%	0	0%	-	-
	6293	72%	4509	100%		

B.
21.

RESOLUTION NO. 17-_____

CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

RESOLUTION REGARDING UNPAID SEWER CHARGES

WHEREAS, Minnesota Statute Section 444.075 subd. 3 provides that municipalities may make the charges for connection to sewer facilities and the use charges for such sewer facilities a charge against the owner, lessee, occupant of the property, and may provide a covenant for certifying unpaid charges to the County Auditor with taxes against the property served for collection as other taxes are collected; and

WHEREAS, the City of Crosslake City Code, Chapter 50 Section 50-624 provides that each and every sewer service charge levied by and pursuant to this Chapter is hereby made a lien upon the lot or premises served, and all such charges which are on May 15th or October 15th of each year past due and delinquent, shall be certified to the County Auditor as taxes or assessments on the real estate; and

WHEREAS, as of October 15, 2017, the following sewer charges were past due and delinquent:

<u>TAX PAYER NAME</u>	<u>REAL ESTATE CODE</u>	<u>AMOUNT</u>
Edge Motorsports Inc	120163204JCB009	\$ 597.50
TwoPaul Enterprises LLC	146040040020009	\$ 292.50
William Johnson	14607000004C009	\$ 247.50
	Total	\$1,137.50

THEREFORE, BE IT RESOLVED that the City of Crosslake City Council hereby certifies as delinquent the following sewer service charges as of October 15, 2017, as taxes or assessments on the real estate identified above:

Adopted by the Crosslake City Council this 9th day of October 2017.

Patty Norgaard
Mayor

Charlene Nelson
City Clerk

RESOLUTION 17-_____

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
American Legion Post 500	\$3,000.00	Fire Department
American Legion Post 500	\$3,000.00	Police Department
PAL Foundation	\$132.00	Friday Bridge
	\$600.00	Benches
	\$230.44	Whitefish Warrior

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 9th day of October, 2017.

Patty Norgaard
Mayor

ATTEST:

Michael R. Lyonais
City Administrator
(SEAL)

MEMO TO: City Council

FROM: Charlene Nelson
City Clerk

DATE: October 5, 2017

SUBJECT: RELOCATION OF CEMETERY LOT

Charles and Jean Askov have asked to exchange their lot in the Pinewood Cemetery Annex for a lot at the other end of the cemetery. Block 16 Lot 1 Site M was purchased by the Askov's on October 6, 2011. They recently purchased a headstone and had it installed. Upon installation they realized that the surrounding headstones are all facing different directions and that there is no consistency. (It is a personal choice of owner to decide which way to set the marker). They prefer to be in a section where their stone looks the same as the surrounding stones. The Askov's will have the monument company move the headstone to the new location.

If you are in agreement, a Quit Claim Deed will be prepared for Block 16 Lot 1 Site M in the Pinewood Cemetery Annex and a new deed for Block 1 Lot 2 Site G in the Pinewood Cemetery Annex will be issued.

10-4-17

TO CROSS LAKE CITY COUNCIL

RE. CEMETARY LOT

WE WISH TO EXCHANGE CEMETARY
LOT BLOCK 16, LOT 2, M FOR
BLOCK 1, LOT 2, G.

THANK YOU

SINCERELY

Charles D. Askov &
Jean C. Askov

218 763 3630

or

612 718 2937 cell

B. 24.

BILLS FOR APPROVAL
October 9, 2017

VENDORS	DEPT	AMOUNT
AAA Rental, power box rake	Park	368.33
AAA Rental, wheel assembly	PW	149.71
AAA Rental, roller bearing, seal caster	PW	41.84
Ace Hardware, janitorial supplies	Sewer	17.98
Ace Hardware, hardware	PW	61.66
Ace Hardware, jack stands, coil, gauge, brushes, cleaner	PW	158.31
Ace Hardware, deet	PW	7.99
Ace Hardware, batteries, knife set	PW	8.17
Ace Hardware, trash can	Police	27.58
Ace Hardware, respirator, paint, squeegee, outlet cord	Sewer	118.90
Ace Hardware, concrete mix, float	Cemetery	61.94
Ace Hardware, magnesium float	Park	26.99
Ace Hardware, weedblock	Gov't	24.99
Ace Hardware, trufuel	PW	47.98
Ace Hardware, wd40	Fire	11.18
Ace Hardware, light	PW	11.99
Ace Hardware, mouse trap	Park	13.18
Ace Hardware, spot lifter	Park	6.99
Ace Hardware, hardware	Park	3.20
Ace Hardware, staples, lumber tite, buckets	PW	157.90
American Door Works, door repair	Gov't	47.00
American Park and Recreation, bench	Park	546.00
Anderson Brothers, washed rock	Gov't	181.20
Aspen Mills, badges	Fire	450.65
AW Research, water testing	Sewer	614.70
Baker & Taylor, books	Library	714.41
Batteries Plus Bulbs, batteries	PW	11.20
Becker Crosslake Flooring, carpet	Park	5,280.50
Birchdale Fire & Security, 4th quarter monitoring	PW	105.00
Blue Cross Blue Shield, health insurance	ALL	20,923.50
Bolton & Menk, sewer improvements	Sewer	12,881.25
Bolton & Menk, wastewater reapiir and salt/sand building	PW/Sewer	400.00
Brians Welding, install hinges	PW	475.04
Brock White, edging	PW	133.20
BSN Sports, striping paint	Park	319.98
BSN Sports, soccer balls	Park	266.88
Build All Lumber, lumber	PW	80.64
Build All Lumber, treated lumber	PW	97.69
City of Crosslake, sewer utilities	PW/Govt	90.00
Clean Team, october cleaning	PW/Govt	1,082.50
Council #65, union dues	Gov't	385.00
Crosslake Communications, phone, fax, internet, cable	ALL	1,409.58
Crosslake Demolition, plant cleanup	Sewer	33.00
Crosslake Drug, epipens	Fire	596.97
Crosslake Rolloff, recycling	Gov't	2,695.00

Crosslake Sheetmetal, clean condensers and repair terminals	Gov't		190.00
Crow Wing County Highway Dept, fuel	ALL		3,129.39
Crow Wing County Highway Dept, street sign	PW		43.26
Crow Wing County Recorder, filing fees	PZ		184.00
Culligan, water and cooler rental	PW/Govt		69.00
Dacotah Paper, janitorial supplies	Park		565.52
Deferred Comp	ALL		250.00
Delta Dental, dental insurance	ALL		1,671.20
Digital Horizons, sound system	Park		3,977.37
Fastenal, saw battery kit	PW		293.12
Fastenal, hose	PW		94.11
Ferguson, belt clip repair	Sewer		135.00
Fortis, disability	ALL		650.84
Fyles, portable restrooms	Park		250.00
Galls, uniform	Police		145.99
Guardian Pest Solutions, pest control	ALL		77.60
Hawkins, chemicals	Sewer		1,100.49
Holmwig Excavating, ski trails	Park		3,200.00
Kirvida Fire, oil changes, annual pump tests, repairs	Fire		5,977.93
Lakes Area Rental, saw rental	PW		140.00
Lakes Printing, labels	PZ		28.60
League of MN Cities, regional meeting	Council		45.00
MR Sign, traffic signs	PW		1,076.33
MR Sign, address number signs	PW		85.58
Marco, copier lease	Park		230.23
Mastercard, Amazon, flash drives	Police		48.59
Mastercard, Amazon, ink cartridges	Police		51.10
Mastercard, Best Buy, tv	Park		140.23
Mastercard, Costco, batteries	Gov't		103.05
Mastercard, Fleet Farm, oil, diesel additive	PW		138.32
Mastercard, Go Daddy, domain renewal	Gov't		80.68
Mastercard, Lynn Card Company, stationery	Police		132.53
Mastercard, MN DNR, water appropriation permit	Sewer		150.00
Mastercard, Oriental Trading, halloween supplies	Park		137.63
Mastercard, Party City, halloween supplies	Park	pd 9-25	58.97
Mastercard, Rhode Island Novelty, halloween supplies	Park		64.45
Mastercard, Sherwin Williams, epoxy	Sewer	pd 9-25	833.57
Mastercard, Walmart, envelopes, gloves, coffee	Park		33.15
Mastercard, Walmart, frames	Gov't		61.91
Mastercard, Winzip.com, software	PZ	pd 9-25	42.90
Mastercard, travel expenses	Police		359.70
MCFOA, regional training	Admin		25.00
Menards, hardware	PW		89.62
Metro Sales, copier maintenance and copies	PZ/Admin		495.33
Mid American Research, cleaner	Park		141.35
Midwest Machinery, hydraulic cylinder	PW		1,034.79
Mike Lyonais, petty cash reimbursement	ALL		77.43
Mills Motors, replace windshield washer pump	Police		127.63
MN BCA, conference	Police		175.00

MN Life, life insurance	ALL		456.40
Napa, gloves	Sewer	pd 9-18	94.80
Napa, lamp	Sewer		20.74
Napa, halogen capsule	Police		27.40
National Fire Protection Assn, membership dues	Fire		315.00
NCPERS-Life Insurance	ALL		80.00
Neopost, postage meter refill	ALL	pd 9-25	700.00
NJPA, comp plan services	Gov't		450.00
NLES, soccer uniforms	Park		596.00
Northland Press, envelopes	PZ/Admin		86.90
Northland Press, ordinances 347, 348, 349	Gov't		263.50
Northland Press, meeting notice of 9/22	PZ		68.00
Northland Press, assessment hearing notice	PW		357.00
Patty Norgaard, reimburse for frames	Gov't		35.58
Pinnacle Property Management, tree removal	PW		150.00
Planning and Zoning Commissioners, 3rd quarter meetings	PZ		1,120.00
Police and Sheriffs Press, id card	PZ		17.49
Premier Auto, oil change, wiper blades	Police		73.85
Premier Auto, oil change	Police		31.39
Premier Auto, tire repair	Park		15.00
Robb Reed, summer soccer and basketball clubs	Park		385.00
Robb Reed, reimburse mileage	Park		51.36
Sandia Card Solutions, library cards	Library		795.00
Simonson Lumber, concrete mix	Park		50.60
Simonson Lumber, pine, bits	PW		11.87
Simonson Lumber, concrete mix	Park		60.72
Simonson Lumber, lath	Park		17.75
Stinson Leonard Street, legal fees	Phone Co		486.00
Streichers, badge case	Police		44.99
Streichers, mag holder	Police		40.99
Tactical Solutions, radar certification	Police		234.00
Teamsters, union dues	Police	pd 10-3	308.00
The Office Shop, chair	Gov't		189.99
The Office Shop, folder frame	Admin		15.90
The Office Shop, markers	PZ		11.01
The Office Shop, pens	Admin		4.58
The Office Shop, batteries, pens	Admin/Govt		29.41
The Office Shop, envelopes	Gov't		17.86
Tonka Water, filter media, airwash, valves	Sewer		11,458.00
Total Compliance, random drug test program	Gov't		157.00
US Bank, copier lease	ALL		156.00
Verizon, air card charges	Police	pd 10-3	31.27
Verizon, air card, internet and ipad charges	Fire/Police		1,015.52
Verizon, cell phone charges	ALL		323.96
Waste Partners, trash removal	ALL		240.93
WSN, salt-sand building modifications	PW		1,581.00
WSN, dream island bridge	PW		7,748.70
WSN, 2017 road improvements	PW		15,433.33

WSN, 2018 road improvements	PW		175.00
Xcel Energy, gas utilites	ALL		284.25
Ziegler, wiper blades	PW		237.84
TOTAL			125,918.07



October 2, 2017

Mayor Patty Norgaard and Crosslake City Councilmen,

The 4th of July Holiday falls on a Wednesday in 2018. The Crosslake Chamber's Advisory Board* met in August and would like to recommend the display take place on Saturday, July 7th, 2018. This is out of line with our traditional custom that the fireworks take place on the Saturday prior to the 4th which would be Saturday, June 30, 2017. The Advisory Board cited the following reason for their recommendation:

- A July date is more fitting for a July holiday.
- The July 7th date is closer to the holiday, 3 nights later versus June 30th which is 4 nights earlier.
- Weekend residents will likely come to Crosslake Tuesday night for the Wednesday holiday and stay thru the following weekend – thus more attendees than the June date.

Contradictory arguments would advise the display take place on June 30th

- to expand the "high peak" season a few days earlier
- It's going to be super busy the weekend of 7/7/18 regardless, but the 6/30/18 weekend could be enhanced by the fireworks.

Please consider both options as I look to you to determine the date at the October city council meeting.

Thank you!

Cindy Myogeto

Director, Crosslake Chamber of Commerce

Office (218) 692-4027

Mobile (218) 251-6323

County Road 3 and Route 66

P.O. Box 315, Crosslake, MN 56442

www.crosslake.com



*Advisory Board Members include
Doreen Gallaway – Passages of Time
Mike O'Connell – Larson Group Real Estate
Mike Schwieters – Boyd Lodge
Craig Henningson – BlackRidgeBANK
Jeremy Pollock – Anytime Fitness
Rene Milner – Breen & Person Attorneys
Russ Seaberg – Seaberg Motor Sports
Ed Money – Andy's Bar & Grill, Wine & Spirits

Christine Davis – Birch Lake Counseling
Bart Taylor – RiverWoodBANK



C. 4.
October 3, 2017

Patty Norgaard, Mayor
City Council Members
City of Crosslake
37028 County Road 66
Crosslake, MN 56442

Re: In the Matter of the Application of Enbridge Energy, Limited Partnership, for a Certificate of Need and Routing Permit for the Line 3 Expansion and Replacement Pipeline Project in Minnesota; Environmental Impact Statement – PUC Dockets CN-14-916 and PPL-15-137

Dear Mayor Norgaard and Council Members:

As you may know, the Minnesota Public Utilities Commission (PUC) is considering an application from Enbridge Energy for a Line 3 Expansion and Replacement crude oil pipeline they would like to construct along a NEW corridor of about 130 miles from Park Rapids to Carlton. This NEW corridor of about 130 miles would traverse about 35 miles of the Pine River Watershed. The Pine River Watershed, comprised of over 500,000 acres of land and water includes the Whitefish Chain of Lakes and the rivers, creeks, and streams feeding into it.

The Board of Directors of the Whitefish Area Property Owners Association (WAPOA), along with the Pine River Watershed Alliance, has taken an active interest in this Line 3 matter, as we did with the proposed Sandpiper pipeline matter which was withdrawn in September 2015, when Barr Engineering, a contractor to Enbridge, reported about the downstream risks from oil spills saying that “only Norway Lake, the Whitefish Lakes, and Roosevelt Lake” were at risk from an oil spill. That would be the consequence of a “Routing Permit” decision.

The first decision for the PUC is a favorable decision to issue a Certificate of Need (CN). A month ago, three parties, including two energy, environment and petroleum industry economists, advised the State of Minnesota that there was NO NEED for the additional oil pipeline capacity for Canadian tar sands crude oil in Minnesota and our neighboring states. That is one of four requirements for approving a CN. Another criteria is the impact on the “natural and socioeconomic environments” for the proposed pipeline and route. WAPOA has provided comments on both criteria, and included all of the information on the two-page outline.

Post Office Box 342 Crosslake, MN 56442

ARROWHEAD MUD BIG TROUT ISLAND LOON UPPER WHITEFISH LOWER WHITEFISH RUSH HIDDEN DAGGETT LITTLE
PINE BERTHA CLAMSHELL PIG CROSS LOWER HAY UPPER HAY STAR CLEAR KIMBLE OSSAWINNAMAKEE EAST FOX
WEST FOX GOODRICH O'BRIEN OX BASS DUCK

Crosslake is hosting on October 25th a public hearing on this Line 3 application for a CN and routing permit. The public hearings that day (1 to 4PM) and (6 to 9PM) will be conducted by Ann O'Reilly, a Minnesota Administrative Law Judge, at the Crosslake Community Center.

We encourage the City and area residents to attend and testify about the NEED and proposed routing through "our area" and the Watershed considering the potential negative impacts from construction within the Watershed, oil spills which have occurred on the Enbridge system (about 1.6 spills per week and 200 barrels of crude oil or 8,400 gallons), and the resulting threat to the "water-based" economy of the area.

Recent Enbridge publicity in television and newspaper ads states that Minnesota and northern Minnesota will be "unable to survive" without this replacement Line 3. The facts prove just the opposite. Minnesota refineries, along with Murphy refinery in Superior, are operating at near 100% of capacity and present Enbridge system capacity of 2.4 million barrels per day is adequate to maintain the crude oil supply.

I plan to attend the October 9 Council meeting and briefly address this matter. In the meantime, if there are any questions or items to be discussed, please contact me (cell: 612-751-0124 or home: 218-543-6064).

Regards,

Tom

Thomas N. Watson President
Whitefish Area Property Owners Association
39195 Swanburg Court
Pine River, MN 56474

Attachment: Environmental Impact Statement for Enbridge's Line 3 Pipeline

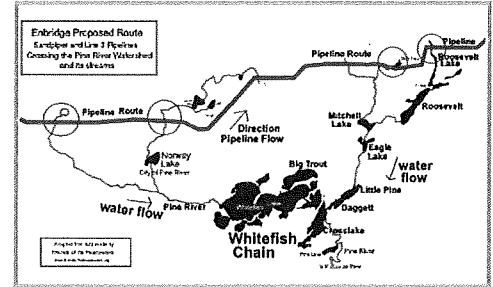
Environmental Impact Statement for Enbridge's Line 3 Pipeline

By Tom Watson, WAPOA President

Crude oil and fresh water do not mix. We are baffled why Enbridge Energy, a Canadian company that asserts to be “environmentally conscientious”, has proposed constructing a new crude oil pipeline corridor through the clear and clean waters of North Central Minnesota primarily to transport Canadian crude oil to non-Minnesota markets (Enbridge: 85% volume). The harmful impacts for our natural environment during construction, maintenance, spillage, and repairing “anomalies” have been under-analyzed or ignored. WAPOA submitted comments on July 10th for the Final Environmental Impact Statement (EIS).

Are WAPOA members concerned about the Line 3 proposal?

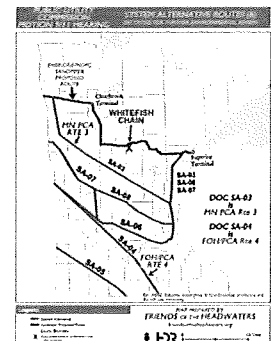
YES; after Enbridge's Project Manager told the Brainerd Lakes Chamber of Commerce in December 2014 their engineer (Barr Engineering) reported that constructing and operating crude oil pipelines was risky for the Whitefish Chain of Lakes (the ninth (9th) largest lake body in Minnesota), Norway Lake and Roosevelt Lake. This map shows the proposed Line 3 pipeline route that crosses about 35 miles of the northern part of the Pine River Watershed, which includes these three lakes.



Why is WAPOA interested in this EIS?

WAPOA presented the following items in our letters about the Draft EIS (DEIS) and Final EIS (FEIS):

1. **Line 3 Oil Pipeline Need.** The Minnesota Public Utilities Commission (PUC), to approve or deny a permit for Line 3, must first affirm the pipeline need, or a Certificate of Need (CON). After the CON, a second decision is the route permit. Minnesota law for determining pipeline need must address:
 - a. MN Statute 2017, Section 216B.243 states --- “. . . the commission shall evaluate (1) the accuracy of the long-range energy demand forecasts on which the necessity for the facility is based”
 - b. MN Administrative Rules Sec 7853.0130 states that the CON shall be granted “A. if the probable result of denial would adversely affect the future adequacy, reliability, or efficiency of energy supply to the applicant, to the applicant's customers, or to the people of Minnesota and neighboring states”
 - c. **Comment:** Enbridge must address the demand forecast, Minnesota crude oil needs, and energy conservation.
 - d. **Recent MN Dept of Commerce report (Sept 2017):** Dr. Marie Fagan, an energy economist, reported:
 - i. There is no demonstrated NEED for the new Line 3 capacity; excess would be exported and “not likely used in Minnesota”;
 - ii. MN refineries are operating “close to 100% for the past few years . . . , they are processing all the crude they possibly can” [Fagan report, P. 14];
 - iii. Present Line 3 due to present condition should be abandoned; and
 - iv. Demand for refined products, e.g. gasoline, is declining, and supply exceeds demand.
2. Enbridge must address other three (3) criteria before a CON can be approved for Line 3, especially the reasonable alternatives and predictable consequences.
 - a. “B. a more reasonable and prudent alternative to the proposed facility has not been demonstrated by a preponderance of the evidence on the record by parties or persons other than the applicant,
 - b. C. the consequences to society of granting the certificate of need are more favorable than the consequences of denying the certificate,
 - c. D. it has not been demonstrated on the record that the design, construction, or operation of the proposed facility will fail to comply with those relevant policies, rules, and regulations of other . . . governments.”
 - a. Enbridge's project manager stated: “many of the alternate routes that veer west and south of the state's northern lakes country would cost more”
 - b. “Norway Lake, the Whitefish Chain and Roosevelt Lake are three lakes at risk” with the new Line 3 route, a 130 mile pipeline corridor from Park Rapids to Superior, in Minnesota that has never “housed” oil pipelines.
 - c. Friends of Headwaters (FOH), MN DNR and MN PCA offered alternate routes favoring SA-04, an existing pipeline corridor directly to Joliet, Illinois, Enbridge's refinery destination; see Alternate Routes map.



- d. Comment: Evaluate SA-04, a 1551 mile direct route to Joliet, IL compared to Enbridge's preferred route, a 1552 miles via Superior to Joliet; only ONE MILE!
3. Connected Actions. Is there a possibility that the new corridor would be the location for additional oil pipelines if Line 3 were approved?
 - a. Comment: Analyze Enbridge's preferred and alternate routes for "connected actions", building more oil pipelines along each route, likely with larger capacity, like the present Highway 2 Mainline corridor.
4. Natural environment, socioeconomic environment, and cultural resources in the "Lake District" (likely Hubbard, Cass, Crow Wing and Aitkin Counties); evaluate pipeline impacts for these items:
 - a. Water Quality. The EIS must assess water quality in the "Lake District".
 - i. WAPOA oversees annual water quality testing on 39 lakes and six streams located in the Watershed. From May through September for 30 years, water quality Trophic State Index (TSI), composed of clarity, phosphorus, and chlorophyll-a, is tested monthly.
 - b. Walleye Management. The EIS omitted information about the MN DNR Brainerd Office's annual spring walleye egg harvesting at the Pine River in Upper Whitefish. This operation annually produces 25 to 70 million walleye fry and fingerlings that are stocked in MN lakes.
 - i. Line 3 would cross the North and West branches of the Pine River, the site of the vital annual egg harvesting operation.
 - c. Sensitive Shorelands. Areas that have been regularly studied for habitat management for fish, migratory waterfowl, birds, and other aquatic plants and animals.
 - i. The DNR surveyed the diverse aquatic plant and animal communities in the Whitefish Chain stating - "10 primary sensitive shoreland areas to be considered for potential resources protection districts"
 - d. Watersheds. Major and minor watersheds in this area are extremely important to managing, sustaining and restoring water quality and MUST be addressed.
 - i. The Final EIS is required to address "potentially significant human and environmental consequences" of the proposed pipeline and contrast with the present Line 3 Mainline Corridor watersheds impacts.
 - e. Economic. The economic significance of North Central Minnesota lakes must be addressed. Annual expenditures for travel, tourism, second homeowners, conventions, and reunions/weddings - nearly \$300 million annually in Crow Wing County and over \$700 million for "Lake District" Counties; only exceeded by Hennepin and Ramsey Counties. [Source: Univ of MN Extension Service, June 2007-May 2008, Davidson-Peterson Associates]
5. Impact of Crude Oil Releases in the "Lake District"

The area lakes, rivers, creeks, wetlands, forests, lands and wildlife are vulnerable to "significant environmental effects" from oil pipelines.

 - a. Spills, leaks, fires and other pipeline breaches have occurred in Enbridge operations with over 800 spills in twelve years and over 200 barrels or 8,430 gallons per spill, with large oil spills in Kalamazoo, MI (over 1 million gallons), Montana, Illinois, and Bemidji and Grand Rapids, MN.
 - b. Comment: The impacts of the predicted spills associated with this Line 3 oil pipeline proposal, including all system alternatives like SA-04, must be addressed.

The Minnesota Court of Appeals decision ruled that an EIS must be completed prior to any CON decision, and opined on the importance of an EIS for large oil pipeline CON decisions:

"... decision to grant a certificate of need for a large oil pipeline constitutes a major governmental action that has the potential to cause significant environmental effects."

[Judge Klaphake opinion Sept 14, 2015: STATE OF MINNESOTA IN COURT OF APPEALS A15-0016]

We have stated that WAPOA is not opposed to transporting oil by pipeline, but only after a thorough analysis of the Minnesota need and proposed routing. Minnesota is the "Land of 10,000 Lakes" and that is who we are and what is important to the majority of our citizens!

F. 1.

EXTRACT OF MINUTES OF A MEETING OF THE
CITY COUNCIL OF THE CITY OF
CROSSLAKE, MINNESOTA

Pursuant to due call and notice thereof, a regular or special meeting of the City Council of the City of Crosslake, Minnesota, was duly held in the City Hall in said City on Monday, October 9, 2017, commencing at 7:00 P.M.

The following Council members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. _____

RESOLUTION CALLING FOR A PUBLIC HEARING ON
THE ISSUANCE OF EDUCATIONAL FACILITIES REVENUE NOTES, SERIES 2017 AND
AUTHORIZING THE PUBLICATION OF A NOTICE OF HEARING
(CROSSLAKE COMMUNITY SCHOOL PROJECT)

WHEREAS, Minnesota Statutes, Sections 469.152 through 469.165, relating to municipal industrial development (the "Act"), gives municipalities the power to issue revenue obligations for the purpose of promoting the welfare of the state by the active attraction and encouragement and development of economically sound industry and commerce to prevent so far as possible the emergence of blighted and marginal lands and areas of chronic unemployment; and

WHEREAS, the City of Crosslake, Minnesota (the "Issuer"), has received from Lakes Area Kids Enrichment Foundation, a Minnesota nonprofit corporation and 501(c)(3) organization (the "Borrower"), a proposal that the Issuer undertake a program to assist in financing a Project hereinafter described, through the issuance of a revenue note or obligation (in one or more series) (the "Note") pursuant to the Act; and

WHEREAS, before proceeding with consideration of the request of the Borrower it is necessary for the City to hold a public hearing on the proposal pursuant to Section 147(f) of the Internal Revenue Code and Section 469.154, Subdivision 4, of the Act:

NOW, THEREFORE, BE IT RESOLVED by the City Council of Crosslake, Minnesota, as follows:

1. A public hearing on the proposal of the Borrower will be held at the time and place set forth in the form of Notice of Public Hearing attached hereto as Exhibit A. The general nature of the Project and an estimate of the aggregate principal amount of revenue bonds or other obligations to be issued to finance the proposal are described in the Notice of Public Hearing.

2. The City Administrator of the Issuer is hereby authorized and directed to cause notice of the hearing to be given one publication in the official newspaper of the Issuer and a newspaper of general circulation available in the City of Crosslake, Minnesota (the "City") not less than 14 days nor more than 30 days prior to the date fixed for the hearing, substantially in the form of the attached Notice of Public Hearing.

3. Official Intent Declaration.

(a) The Borrower has determined to undertake the Project located in the City.

(b) Other than (i) expenditures to be paid or reimbursed from sources other than the Note, (ii) expenditures permitted to be reimbursed under prior Treasury Regulations pursuant to the transitional provision contained in Section 1.150-2(j)(2) of the regulations (the "Regulations"), (iii) expenditures constituting "preliminary expenditures" within the meaning of Section 1.150-2(f)(2) of the Regulations, or (iv) expenditures in a "de minimus" amount (as defined in Section 1.150-2(f)(1) of the Regulations), the Borrower has represented to the Issuer that no expenditures for the Project for which the Borrower expects reimbursement from Note proceeds have been paid by the Borrower more than 60 days before the date of adoption of this resolution.

(c) The Borrower has represented to the Issuer that it reasonably expects to reimburse all or a portion of the expenditures made for costs of the Project out of the proceeds of debt to be issued by the Issuer at the request of and on behalf of the Borrower. All reimbursed expenditures shall be capital expenditures, costs of issuance of the Note, or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Regulations.

The motion for the adoption of the foregoing resolution was duly seconded by member _____, and after full discussion thereof and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA
COUNTY OF CROW WING
CITY OF CROSSLAKE

I, the undersigned, being the duly qualified and acting City Administrator of the City of Crosslake, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council of said City duly called and held on the date therein indicated, insofar as such minutes relate to calling for a public hearing on the Issuer's revenue bonds to finance the construction and equipping of a new public (charter) school that will leased to the Crosslake Community School by the Borrower.

WITNESS my hand this ____ day of October, 2017.

City Administrator

EXHIBIT A

NOTICE OF PUBLIC HEARING ON A PROPOSAL FOR ISSUANCE OF EDUCATIONAL FACILITIES REVENUE NOTES, SERIES 2017 (CROSSLAKE COMMUNITY SCHOOL PROJECT)

Notice is hereby given that a public hearing shall be conducted by the City Council of the City of Crosslake (the "Issuer") on Monday, November 13, 2017 at 7:00 P.M. at the City Hall located at 37028 County Road 66, Crosslake, Minnesota, to consider the proposal of Lakes Area Kids Enrichment Foundation, a Minnesota nonprofit corporation (the "Borrower"), that the Issuer assist in the acquisition, construction, and equipping of an approximately 36,160 square-foot, grades Kindergarten through 12 public (charter) school facility that will be leased to the Crosslake Community School, a Minnesota nonprofit corporation (the "School"), by the Borrower, to be located on approximately 10 acres at 35808 County Road 66, in the City of Crosslake, Minnesota (the "Project"), and certain other costs related to the Project, by the issuance of a revenue note or other obligation in an amount not to exceed \$8,200,000 pursuant to Minnesota Statutes, Sections 469.152 to 469.165, as amended. The Project will be owned and operated by the Borrower and leased to and operated by the School.

The notes or other obligations, as and when issued, will not constitute a charge, lien or encumbrance upon any property of the Issuer, except the Project and the revenues to be derived from the Project. Such notes or obligations will not be a charge against the Issuer's general credit or taxing powers, but will be payable from sums to be paid by the Borrower pursuant to a revenue agreement.

A draft copy of the proposed application to the Commissioner of the Department of Employment and Economic Development, State of Minnesota, for approval of the Project, together with all attachments and exhibits thereto, is available for public inspection during normal business hours, Monday through Friday, at the City Hall in the City of Crosslake.

At the time and place fixed for the public hearing, the Issuer will give all persons who appear at the hearing an opportunity to express their views with respect to the proposal. In addition, interested persons may file written comments respecting the proposal with the City Administrator at or prior to the public hearing.

City of Crosslake, Minnesota

/s/

Mike Lyonais
City Administrator

\$8,000,000 (Tentative)
CITY OF CROSSLAKE, MINNESOTA
EDUCATIONAL FACILITIES REVENUE NOTES (CROSSLAKE COMMUNITY SCHOOL)
SERIES 2017

TIMELINE

September 2017							October 2017							November 2017							December 2017						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2	1	2	3	4	5	6	7				1	2	3	4						1	2
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23
24	25	26	27	28	29	30	29	30	31					26	27	28	29	30			24	25	26	27	28	29	30
																					31						

DATE	DESCRIPTION
TBD	Borrower to adopt Reimbursement Resolution
10-9-17	Issuer sets the Public Hearing date; 7:00 PM City Hall
10-12-17	Public Hearing Notice sent to Issuer's local newspaper (Northland Press); due by 2:00 pm every Thursday (published the following Tuesday)
10-17-17	Public Hearing Notice published in the Northland Press
TBD	Borrower to adopt resolution to approve bond financing
11-13-17	Issuer Public Hearing and Final Approval; 7:00 PM City Hall
11-14-17	Submit DEED Application
11-23-17	THANKSGIVING
11-28-17	Receive DEED Approval
12-1-17	Finalize bond documents
12-5-17	Pre-Closing: Documents signed by Borrower, School, Bank and Issuer
12-6-17	Closing: Bonds funded per Bank's instructions (Tentative)

LOCAL BRIDGE REPLACEMENT PROGRAM (LBRP)
GRANT AGREEMENT

This Agreement between the Minnesota Department of Transportation (“MnDOT”) and the Grantee named below is made pursuant to Minnesota Statutes Section 174.50 and pursuant to Minn. Laws 2017, 1st Special Session, Chapter 8- H.F. 5. The provisions in that section and the Exhibits attached hereto and incorporated by reference constitute this Agreement and the persons signing below agree to fully comply with all of the requirements of this Agreement. This Agreement will be effective on the date State obtains all required signatures under Minnesota Statutes §16C.05, subdivision 2.

1. Public Entity (Grantee) name, address and contact person:

City of Crosslake
37028 County Road 66
Crosslake, Minnesota 56425

Contact: Mike Lyonais, City Administrator

2. Project(s):

Name of Project & Project Number (See Exhibit C for location)	Amount of LBRP Funds	Amount of Required Matching Funds	Completion Date
Replace Bridge No. L6376 with new Bridge No. 18533	\$619,927.05	\$20,000.00	July, 2018

3. Total Amount of LBRP Grant for all projects under this Agreement: \$619,927.05.
4. The following Exhibits for each project are attached and incorporated by reference as part of this Agreement:

Exhibit A	Completed Sources and Uses of Funds Schedule
Exhibit B	Project Completion Schedule
Exhibit C	Bond Financed Property Certification
Exhibit D	Grant Application
Exhibit E	Grantee Resolution Approving Grant Agreement
Exhibit F	General Terms and Conditions

5. Additional requirements, if any:
The City of Crosslake's estimated cost for right-of-way acquisition is \$60,000.00; this cost is non-participating, and no LBRP funds are being used for right-of-way acquisition.
6. Any modification of this Agreement must be in writing and signed by both parties.

(The remaining portion of this page was intentionally left blank.)

PUBLIC ENTITY (GRANTEE)

By: _____

Title: Patty Norgaard, Mayor

Date: _____

By: _____

Title: Mike Lyonais, City Administrator

Date: _____

DEPARTMENT OF TRANSPORTATION

Approval and Certifying Encumbrance

By: _____

Title: State Aid Programs Engineer

Date: _____

Office of Financial Management, Grant Unit

By: _____

Agency Grant Supervisor

Date: _____

OFFICE OF CONTRACT MANAGEMENT

By: _____

Contract Administrator

Date: _____

EXHIBIT A**SOURCES AND USES OF FUNDS SCHEDULE**

SOURCES OF FUNDS		USES OF FUNDS	
Entity Supplying Funds	Amount	Expenses	Amount
State Funds:		Items Paid for with LBRP	
LBRP Grant	\$619,927.05	Grant Funds:	
		Bridge Construction and Engineering Participating	\$619,927.05
Other:			\$
	\$		\$
	\$		\$
	\$		\$
Subtotal	\$619,927.05	Subtotal	\$619,927.05
Public Entity Funds:		Items paid for with Non-LBRP Grant Funds:	
Matching Funds	\$20,000.00	Bridge Construction and Engineering Non-Participating	\$20,000.00
Other:		Right-of-Way	\$60,000.00
Right-of-Way	\$60,000.00		\$
	\$		\$
	\$		
Subtotal	\$80,000.00	Subtotal	\$80,000.00
TOTAL FUNDS	\$699,927.05	TOTAL PROJECT COSTS	\$699,927.05

EXHIBIT B

PROJECT COMPLETION SCHEDULE

(Provide for enough time to final the project through the MnDOT state aid pay request process.)

Letting – S.A.P. 018-597-009	August 30, 2017
Award – S.A.P. 018-597-009	September 11, 2017
Construction Completion Date – S.A.P. 018-597-009	July 13, 2018
Estimated Completion Date – S.A.P. 018-597-009	August 31, 2018

EXHIBIT C

BOND FINANCED PROPERTY CERTIFICATION

State of Minnesota
General Obligation Bond Financed Property

The undersigned states that it has a fee simple, leasehold and/or easement interest in the real property located in the County(ies) of Crow Wing, State of Minnesota that is generally described or illustrated graphically in **Attachment 1** attached hereto and all improvements thereon (the "Restricted Property") and acknowledges that the Restricted Property is or may become State bond-financed property. To the extent that the Restricted Property is or becomes State bond-financed property, the undersigned acknowledges that:

- A. The Restricted Property is State bond-financed property under Minn. Stat. Sec. 16A.695, is subject to the requirements imposed by that statute, and cannot be sold, mortgaged, encumbered or otherwise disposed of without the approval of the Commissioner of Minnesota Management and Budget; and
- B. The Restricted Property is subject to the provisions of the Local Bridge Replacement Program Grant Agreement between the Minnesota Department of Transportation and the undersigned dated _____, 2017; and
- C. The Restricted Property shall continue to be deemed State bond-financed property for 37.5 years or until the Restricted Property is sold with the written approval of the Commissioner of Minnesota Management and Budget.

Date: _____, 20____

City of Crosslake, a political subdivision of the
State of Minnesota

By: _____
Name: Patty Norgaard
Title: Mayor

By: _____
Name: Mike Lyonais
Title: City Administrator

Attachment 1 to Exhibit C

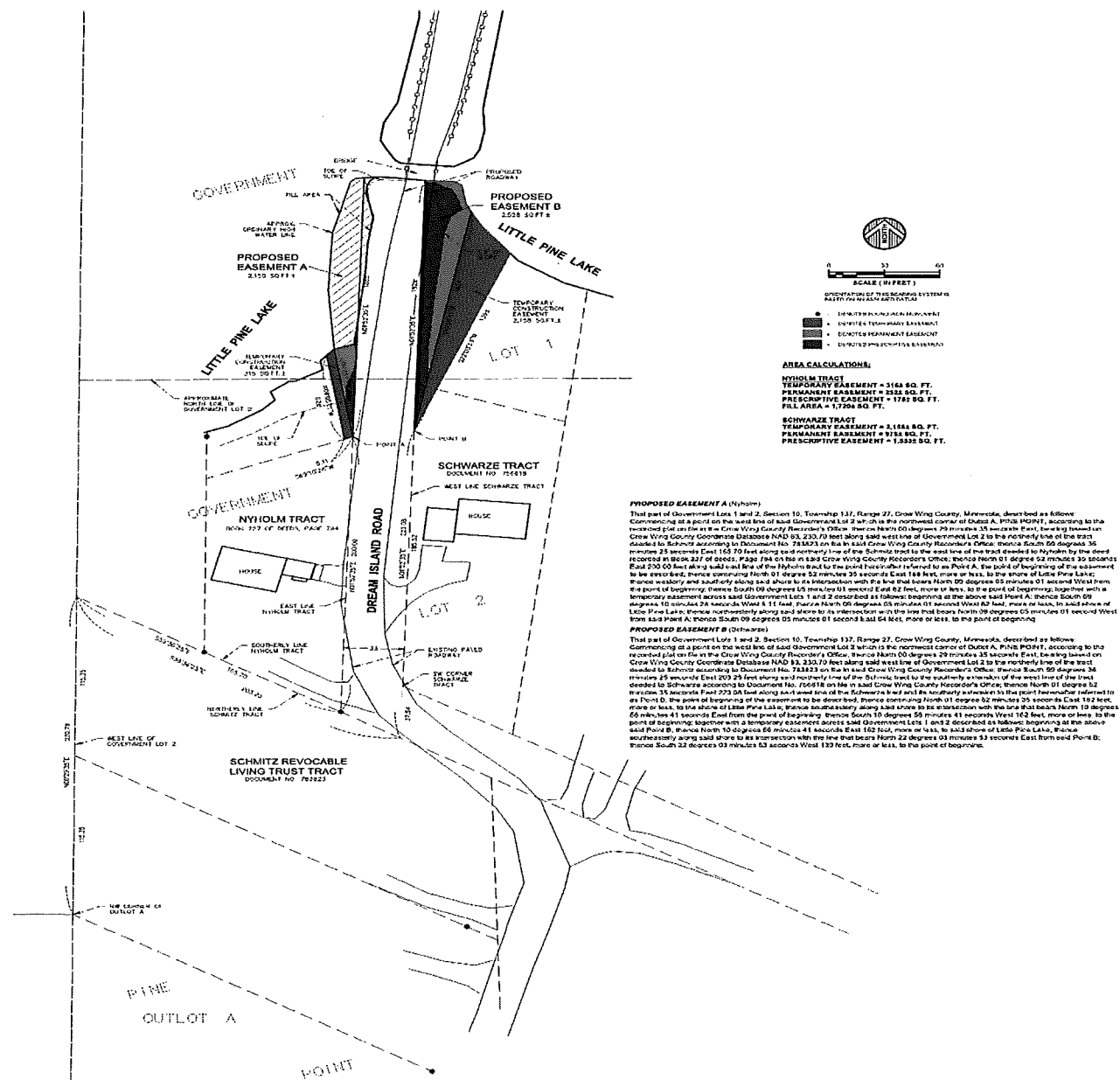
GENERAL DESCRIPTION OF RESTRICTED PROPERTY

(Insert a narrative or graphic description of the Restricted Property for the project. It need not be a legal description if a legal description is unavailable.)

The property consists of permanent public roadway easements of record of varying widths described in the surveys of description provided below:

SKETCH AND DESCRIPTION

PART OF GOVERNMENT LOTS 1 AND 2, SECTION 10, TOWNSHIP 137, RANGE 27, CROW WING COUNTY, MINNESOTA



DATE: 11/10/2018	DATE:	APPROVED:	BY:	PREPARED FOR: CITY OF CROSS LAKE
SCALE: AS SHOWN				
DRAWN BY: CMN				
CHECKED BY: GMS				
FILE NUMBER: 10/2018/000				



WIDSETH SMITH NOLTING
Engineering | Architecture | Surveying | Environmental

DEAN M. ANDERSON
REGISTERED PROFESSIONAL ENGINEER & LAND SURVEYOR
310 South Third Street
BRainerd, MINN. 56401

PLAT OF SURVEY
PART OF GOVT. LOT 1,
SEC. 10, T.137N., R.27W.

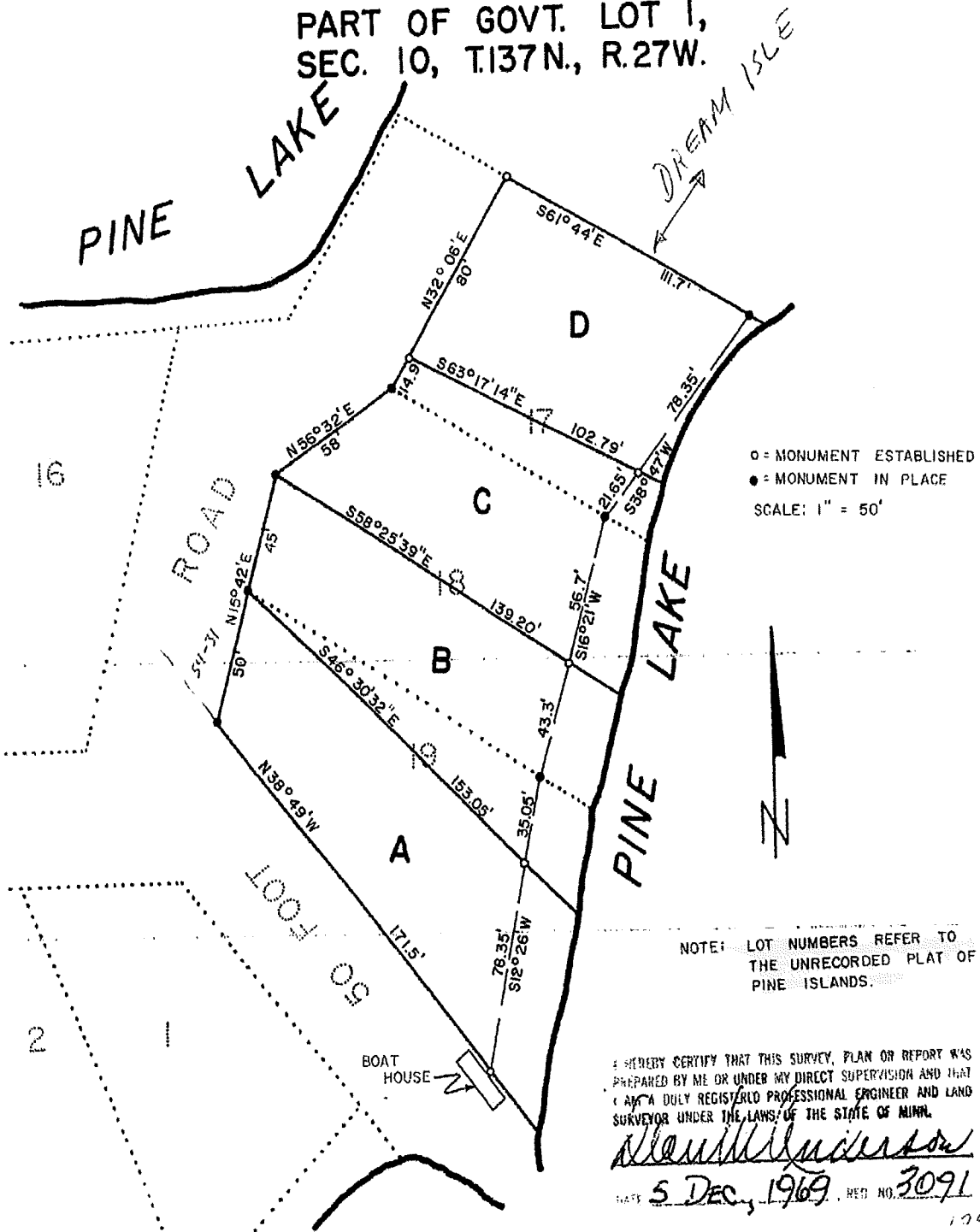


EXHIBIT D

GRANT APPLICATION

Attach the grant application for the project

MnDOT 30809(11/2014)



APPLICATION FOR BRIDGE FUNDS

State of Minnesota - Department of Transportation
State Aid for Local Transportation

Identification	Project Number	018-587-009	Old Bridge Number	L6376
	New Bridge No.	18533	Over	LITTLE PINE LAKE CHANNEL
	County of	CROW WING	Road or Street No.	DREAM ISLAND ROAD
	Township of	CITY OF CROSSLAKE	Road or Street Name	DREAM ISLAND ROAD
	Municipality of		Proposed Const Year	2018
	Does the municipality have a population of 5,000 or less? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
Eligibility	Bridge Sufficiency Rating	32.6	Is this bridge hydraulically deficient? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	Adequacy Status from Structure Inventory	<input checked="" type="checkbox"/> Structurally Deficient	<input type="checkbox"/> Functionally Obsolete <input type="checkbox"/> Adequate	
	Date of Council/Board action prioritizing this bridge	2/10/15		
	Is this a road-in-lieu of bridge project?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Prioritization	How many people are affected by this deficiency? 75		What is the ADT on this bridge? <50VPD	
	Describe the economic importance of replacing this bridge.			
	Provides access to residences between Dream Island and the nearby corridor of CSAH 66, with no additional outlet except by water.			
	Is the road designated or planned to be designated as a Minimum Maintenance road?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	(Attach additional sheets for explanation if necessary)			
Cost Estimate	Is the township net tax capacity less than \$300,000?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	Is the bridge listed on the National Register of Historic Places or been determined to be eligible?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	National Register of Historic Places link here: http://www.nps.gov/history/nr/research/			
		Eligible Amount	Ineligible Amount	
	Structure Costs	\$ 325,600	\$ 10,000	
	Approach Costs	\$ 128,900	\$	
	Engineering Costs	\$ 130,000	\$ 10,000	
	Total Costs	\$ 684,500	\$ 20,000	
	Total Project Cost	\$ 684,500		
	DSAE	County/City Engineer <i>[Signature]</i>		Date 7/7/16
DISTRICT STATE AID ENGINEER RECOMMENDATION				
Approval	Replace	<input checked="" type="checkbox"/>	Defer	<input type="checkbox"/>
	District State Aid Engineer Signature <i>[Signature]</i>		Date 7/8/16	
	STATE AID USE ONLY	Federal-Aid	\$	
		State-Aid	\$	
		Local/Other	\$	
		Town Bridge	\$	
		Unallocated Town Bridge	\$	
	State Bridge Funds	\$		
	Total	\$		

EXHIBIT E

GRANTEE RESOLUTION APPROVING GRANT AGREEMENT

**RESOLUTION NO. 17-14
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA**

**RESOLUTION APPROVING AGREEMENT TO STATE TRANSPORTATION FUND
(BRIDGE BONDS)
RELATED TO CROW WING COUNTY BEING THE FISCAL AGENT
AND THE CITY OF CROSSLAKE BEING RESPONSIBLE FOR ALL LOCAL COSTS
S.A.P. 018-597-009 (DREAM ISLAND BRIDGE)**

WHEREAS, Crow Wing County, on behalf of the City of Crosslake, has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 18533, and

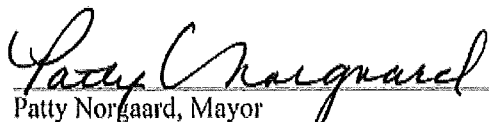
WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available, and

WHEREAS, the amount of the grant has preliminarily been determined to be \$608,616.30 based upon the engineer's estimate with a final amount to be determined based upon actual bid amounts, and

WHEREAS, the intent of the project is to replace a bridge that is under jurisdiction of the City of Crosslake, and Crow Wing County must administer the funds for the project, enter into agreements with the State, act as the fiscal agent and assure the State that the local costs of the project not covered by the grant will be paid,

NOW, THEREFORE, BE IT RESOLVED that the City of Crosslake hereby agrees to allow Crow Wing County to accept the grant, and further agrees to be responsible for all costs related to the project above and beyond the amount of the grant. In addition, the City of Crosslake shall be responsible for all phases of the project including but not limited to design, permitting, award and construction, and understands that the sole function of Crow Wing County related to the project is as the pass-through, fiscal agent.

Adopted by the Crosslake City Council this 1st day of August, 2017.


Patty Norgaard, Mayor



Charlene Nelson, City Clerk

EXHIBIT F

GENERAL TERMS AND CONDITIONS FOR LOCAL BRIDGE REPLACEMENT PROGRAM (LBRP) GRANTS

Article I DEFINITIONS

Section 1.01 **Defined Terms.** The following terms shall have the meanings set out respectively after each such term (the meanings to be equally applicable to both the singular and plural forms of the terms defined) unless the context specifically indicates otherwise:

“Advance(s)” - means an advance made or to be made by MnDOT to the Public Entity and disbursed in accordance with the provisions contained in Article VI hereof.

“Agreement” - means the Local Bridge Replacement Program Grant Agreement between the Public Entity and the Minnesota Department of Transportation to which this Exhibit is attached.

“Certification” - means the certification, in the form attached as **Exhibit C**, in which the Public Entity acknowledges that its interest in the Real Property is bond financed property within the meaning of Minn. Stat. Sec. 16A.695 and is subject to certain restrictions imposed thereby.

“Code” - means the Internal Revenue Code of 1986, as amended, and all treasury regulations, revenue procedures and revenue rulings issued pursuant thereto.

“Commissioner” - means the Commissioner of Minnesota Management & Budget.

“Commissioner’s Order” - means the “Fourth Order Amending Order of the Commissioner of Minnesota Management & Budget Relating to Use and Sale of State Bond Financed Property” dated July 30, 2012, as it may be amended or supplemented.

“Completion Date” - means the projected date for completion of the Project as indicated in the Agreement.

“Construction Contract Documents” - means the document or documents, in form and substance acceptable to MnDOT, including but not limited to any construction plans and specifications and any exhibits, amendments, change orders, modifications thereof or supplements thereto, which collectively form the contract between the Public Entity and the Contractor(s) for the completion of the Construction Items on or before the Completion Date for either a fixed price or a guaranteed maximum price.

“Construction Items” - means the work to be performed under the Construction Contract Documents.

“Contractor” - means any person engaged to work on or to furnish materials and supplies for the Construction Items including, if applicable, a general contractor.

“Draw Requisition” - means a draw requisition that the Public Entity, or its designee, submits to MnDOT when an Advance is requested, as referred to in Section 4.02.

“G.O. Bonds” - means the state general obligation bonds issued under the authority granted in Article XI, Sec. 5(a) of the Minnesota Constitution, the proceeds of which are used to fund the LBRP Grant, and any bonds issued to refund or replace such bonds.

“Grant Application” - means the grant application that the Public Entity submitted to MnDOT which is attached as **Exhibit D**.

“LBRP Grant” - means a grant from MnDOT to the Public Entity under the LBRP in the amount specified in the Agreement, as such amount may be modified under the provisions hereof.

“LBRP” - means the Local Bridge Replacement Program pursuant to Minn. Stat. Sec. 174.50 and rules relating thereto.

“MnDOT” - means the Minnesota Department of Transportation.

“Outstanding Balance of the LBRP Grant” - means the portion of the LBRP Grant that has been disbursed to the Public Entity minus any amounts returned to the Commissioner.

“Project” - means the Project identified in the Agreement to be totally or partially funded with a LBRP grant.

“Public Entity” - means the grantee of the LBRP Grant and identified as the Public Entity in the Agreement.

“Real Property” - means the real property identified in the Agreement on which the Project is located.

Article II

GRANT

Section 2.01 Grant of Monies. MnDOT shall make the LBRP Grant to the Public Entity, and disburse the proceeds in accordance with the terms and conditions herein.

Section 2.02 Public Ownership. The Public Entity acknowledges and agrees that the LBRP Grant is being funded with the proceeds of G.O. Bonds, and as a result all of the Real Property must be owned by one or more public entities. The Public Entity represents and warrants to MnDOT that it has one or more of the following ownership interests in the Real Property: (i) fee simple ownership, (ii) an easement that is for a term that extends beyond the date that is 37.5 years from the Agreement effective date, or such shorter term as authorized by statute, and which cannot be modified or terminated early without the prior written consent of MnDOT and the Commissioner; and/or (iii) a prescriptive easement for a term that extends beyond the date that is 37.5 years from the Agreement effective date.

Section 2.03 Use of Grant Proceeds. The Public Entity shall use the LBRP Grant solely to reimburse itself for expenditures it has already made, or will make, to pay the costs of one of the following applicable activities: (i) constructing or reconstructing city streets, county highways, or town roads with statewide or regional significance that have not been fully funded through other state, federal, or local funding sources; or (ii) capital improvement projects on county state-aid highways that are intended primarily to reduce traffic crashes, deaths, injuries, and property damage. The Public Entity shall not use the LBRP Grant for any other purpose, including but not limited to, any work to be done on a state trunk highway or within a trunk highway easement.

Section 2.04 Operation of the Real Property. The Real Property must be used by the Public Entity in conjunction with or for the operation of a county highway, county state-aid highway, town road, or city street and for other uses customarily associated therewith, such as trails and utility corridors, and for no other purposes or uses. The Public Entity shall have no intention on the effective date of the Agreement to use the Real Property as a trunk highway or any part of a trunk highway. The Public Entity must annually determine that the Real Property is being used for the purposes specified in this Section and, upon written request by either MnDOT or the Commissioner, shall supply a notarized statement to that effect.

Section 2.05 Sale or Lease of Real Property. The Public Entity shall not (i) sell or transfer any part of its ownership interest in the Real Property, or (ii) lease out or enter into any contract that would allow another entity to use or operate the Real Property without the written consent of both MnDOT and the Commissioner. The sale or transfer of any part of the Public Entity's ownership interest in the Real Property, or any lease or contract that would allow another entity to use or operate the Real Property, must comply with the requirements imposed by Minn. Stat. Sec. 16A.695 and the Commissioner's Order regarding such sale or lease.

Section 2.06 Public Entity's Representations and Warranties. The Public Entity represents and warrants to MnDOT that:

- A. It has legal authority to execute, deliver and perform the Agreement and all documents referred to therein, and it has taken all actions necessary to its execution and delivery of such documents.
- B. It has the ability and a plan to fund the operation of the Real Property for the purposes specified in Section 2.04, and will include in its annual budget all funds necessary for the operation of the Real Property for such purposes.
- C. The Agreement and all other documents referred to therein are the legal, valid and binding obligations of the Public Entity enforceable against the Public Entity in accordance with their respective terms.
- D. It will comply with all of the provisions of Minn. Stat. Sec. 16A.695, the Commissioner's Order and the LBRP. It has legal authority to use the G.O. Grant for the purpose or purposes described in this Agreement.
- E. All of the information it has submitted or will submit to MnDOT or the Commissioner relating to the LBRP Grant or the disbursement of the LBRP Grant is and will be true and correct.
- F. It is not in violation of any provisions of its charter or of the laws of the State of Minnesota, and there are no actions or proceedings pending, or to its knowledge threatened, before any judicial body or governmental authority against or affecting it relating to the Real Property, or its ownership interest therein, and it is not in default with respect to any order, writ, injunction, decree, or demand of any court or any governmental authority which would impair its ability to enter into the Agreement or any document referred to herein, or to perform any of the acts required of it in such documents.
- G. Neither the execution and delivery of the Agreement or any document referred to herein nor compliance with any of the provisions or requirements of any of such documents is prevented by, is a breach of, or will result in a breach of, any provision of any agreement or document to which it is now a party or by which it is bound.

- H. The contemplated use of the Real Property will not violate any applicable zoning or use statute, ordinance, building code, rule or regulation, or any covenant or agreement of record relating thereto.
- I. The Project will be completed and the Real Property will be operated in full compliance with all applicable laws, rules, ordinances, and regulations of any federal, state, or local political subdivision having jurisdiction over the Project and the Real Property.
- J. All applicable licenses, permits and bonds required for the performance and completion of the Project and for the operation of the Real Property as specified in Section 2.04 have been, or will be, obtained.
- K. It reasonably expects to possess its ownership interest in the Real Property described in Section 2.02 for at least 37.5 years, and it does not expect to sell such ownership interest.
- L. It does not expect to lease out or enter into any contract that would allow another entity to use or operate the Real Property.
- M. It will supply whatever funds are needed in addition to the LBRP Grant to complete and fully pay for the Project.
- N. The Construction Items will be completed substantially in accordance with the Construction Contract Documents by the Completion Date and all such items will be situated entirely on the Real Property.
- O. It will require the Contractor or Contractors to comply with all rules, regulations, ordinances, and laws bearing on its performance under the Construction Contract Documents.
- P. It shall furnish such satisfactory evidence regarding the representations and warranties described herein as may be required and requested by either MnDOT or the Commissioner.
- Q. It has made no material false statement or misstatement of fact in connection with its receipt of the G.O. Grant, and all the information it has submitted or will submit to the State Entity or Commissioner of MMB relating to the G.O. Grant or the disbursement of any of the G.O. Grant is and will be true and correct.

Section 2.07 **Event(s) of Default.** The following events shall, unless waived in writing by MnDOT and the Commissioner, constitute an Event of Default under the Agreement upon either MnDOT or the Commissioner giving the Public Entity 30 days' written notice of such event and the Public Entity's failure to cure such event during such 30-day time period for those Events of Default that can be cured within 30 days or within whatever time period is needed to cure those Events of Default that cannot be cured within 30 days as long as the Public Entity is using its best efforts to cure and is making reasonable progress in curing such Events of Default; however, in no event shall the time period to cure any Event of Default exceed six (6) months unless otherwise consented to, in writing, by MnDOT and the Commissioner.

- A. If any representation, covenant, or warranty made by the Public Entity herein or in any other document furnished pursuant to the Agreement, or to induce MnDOT to disburse the LBRP Grant, shall prove to have been untrue or incorrect in any material respect or materially misleading as of the time such representation, covenant, or warranty was made.

- B. If the Public Entity fails to fully comply with any provision, covenant, or warranty contained herein.
- C. If the Public Entity fails to fully comply with any provision, covenant or warranty contained in Minn. Stat. Sec. 16A.695, the Commissioner's Order, or Minn. Stat. Sec. 174.52 and all rules related thereto.
- D. If the Public Entity fails to use the proceeds of the LBRP Grant for the purposes set forth in Section 2.03, the Grant Application, and in accordance with the LBRP.
- E. If the Public Entity fails to operate the Real Property for the purposes specified in Section 2.04.
- F. If the Public Entity fails to complete the Project by the Completion Date.
- G. If the Public Entity sells or transfers any portion of its ownership interest in the Real Property without first obtaining the written consent of both MnDOT and the Commissioner.
- H. If the Public Entity fails to provide any additional funds needed to fully pay for the Project.
- I. If the Public Entity fails to supply the funds needed to operate the Real Property in the manner specified in Section 2.04.

Notwithstanding the foregoing, any of the above events that cannot be cured shall, unless waived in writing by MnDOT and the Commissioner, constitute an Event of Default under the Agreement immediately upon either MnDOT or the Commissioner giving the Public Entity written notice of such event.

Section 2.08 **Remedies.** Upon the occurrence of an Event of Default and at any time thereafter until such Event of Default is cured to the satisfaction of MnDOT, MnDOT or the Commissioner may enforce any or all of the following remedies.

- A. MnDOT may refrain from disbursing the LBRP Grant; provided, however, MnDOT may make such disbursements after the occurrence of an Event of Default without waiving its rights and remedies hereunder.
- B. If the Event of Default involves a sale of the Public Entity's interest in the Real Property in violation of Minn. Stat. Sec. 16A.695 or the Commissioner's Order, the Commissioner, as a third party beneficiary of the Agreement, may require that the Public Entity pay the amounts that would have been paid if there had been compliance with such provisions. For other Events of Default, the Commissioner may require that the Outstanding Balance of the LBRP Grant be returned to it.
- C. Either MnDOT or the Commissioner, as a third party beneficiary of the Agreement, may enforce any additional remedies it may have in law or equity.

The rights and remedies specified herein are cumulative and not exclusive of any rights or remedies that MnDOT or the Commissioner would otherwise possess.

If the Public Entity does not repay the amounts required to be paid under this Section or under any other provision contained herein within 30 days of demand by the Commissioner, or any amount ordered by a court of competent jurisdiction within 30 days of entry of judgment against the Public Entity and in favor

of MnDOT and/or the Commissioner, then such amount may, unless precluded by law, be offset against any aids or other monies that the Public Entity is entitled to receive from the State of Minnesota.

Section 2.09 Notification of Event of Default. The Public Entity shall furnish to MnDOT and the Commissioner, as soon as possible and in any event within seven (7) days after it has obtained knowledge of the occurrence of each Event of Default, a statement setting forth details of each Event of Default and the action which the Public Entity proposes to take with respect thereto.

Section 2.10 Effect of Event of Default. The Agreement shall survive Events of Default and remain in full force and effect, even upon full disbursement of the LBRP Grant, and shall only be terminated under the circumstances set forth in Section 2.11.

Section 2.11 Termination of Agreement and Modification of LBRP Grant.

A. If the Project is not started within five (5) years after the effective date of the Agreement or the LBRP Grant has not been disbursed within four (4) years after the date the Project was started, MnDOT's obligation to fund the LBRP Grant shall terminate. In such event, (i) if none of the LBRP Grant has been disbursed by such date, MnDOT shall have no obligation to fund the LBRP Grant and the Agreement will terminate, and (ii) if some but not all of the LBRP Grant has been disbursed by such date, MnDOT shall have no further obligation to provide any additional funding for the LBRP Grant and the Agreement shall remain in force but shall be modified to reflect the amount of the LBRP Grant that was actually disbursed and the Public Entity is still obligated to complete the Project by the Completion Date.

B. The Agreement shall terminate upon the Public Entity's sale of its interest in the Real Property and transmittal of the required portion of the proceeds of the sale to the Commissioner in compliance with Minn. Stat. Sec. 16A.695 and the Commissioner's Order, or upon the termination of the Public Entity's ownership interest in the Real Property if such ownership interest is an easement.

Section 2.12 Excess Funds. If the full amount of the G.O. Grant and any matching funds referred to in Section 5.13 are not needed to complete the Project, then, unless language in the G.O. Bonding Legislation indicates otherwise, the G.O. Grant shall be reduced by the amount not needed.

Article III
COMPLIANCE WITH MINNESOTA STATUTE, SEC. 16A.695
AND THE COMMISSIONER'S ORDER

Section 3.01 State Bond Financed Property. The Public Entity acknowledges that its interest in the Real Property is, or when acquired by it will be, "state bond financed property", as such term is used in Minn. Stat. Sec. 16A.695 and the Commissioner's Order and, therefore, the provisions contained in such statute and order apply, or will apply, to its interest in the Real Property, even if the LBRP Grant will only pay for a portion of the Project.

Section 3.02 Preservation of Tax Exempt Status. In order to preserve the tax-exempt status of the G.O. Bonds, the Public Entity agrees as follows:

- A. It will not use the Real Property or use or invest the LBRP Grant or any other sums treated as "bond proceeds" under Section 148 of the Code (including "investment proceeds," "invested sinking funds" and "replacement proceeds") in such a manner as to cause the G.O. Bonds to be classified as "arbitrage bonds" under Code Section 148.

- B. It will deposit and hold the LBRP Grant in a segregated non-interest-bearing account until such funds are used for payments for the Project.
- C. It will, upon written request, provide the Commissioner all information required to satisfy the informational requirements set forth in the Code, including Sections 103 and 148, with respect to the G.O. Bonds.
- D. It will, upon the occurrence of any act or omission by the Public Entity that could cause the interest on the G.O. Bonds to no longer be tax exempt and upon direction from the Commissioner, take such actions and furnish such documents as the Commissioner determines to be necessary to ensure that the interest to be paid on the G.O. Bonds is exempt from federal taxation, which such action may include: (i) compliance with proceedings intended to classify the G.O. Bonds as a "qualified bond" within the meaning of Code Section 141(e), or (ii) changing the nature of the use of the Real Property so that none of the net proceeds of the G.O. Bonds will be deemed to be used, directly or indirectly, in an "unrelated trade or business" or for any "private business use" within the meaning of Code Sections 141(b) and 145(a).
- E. It will not otherwise use any of the LBRP Grant or take, permit or cause to be taken, or omit to take, any action that would adversely affect the exemption from federal income taxation of the interest on the G.O. Bonds, and if it should take, permit or cause to be taken, or omit to take, as appropriate, any such action, it shall take all lawful actions necessary to correct such actions or omissions promptly upon obtaining knowledge thereof.

Section 3.03 **Changes to G.O. Compliance Legislation or the Commissioner's Order.** If Minn. Stat. Sec. 16A.695 or the Commissioner's Order is amended in a manner that reduces any requirement imposed against the Public Entity, or if the Public Entity's interest in the Real Property becomes exempted from Minn. Stat. Sec. 16A.695 and the Commissioner's Order, then upon written request by the Public Entity, MnDOT shall execute an amendment to the Agreement to implement such amendment or exempt the Public Entity's interest in the Real Property from Minn. Stat. Sec. 16A.695 and the Commissioner's Order.

Article IV DISBURSEMENT OF GRANT PROCEEDS

Section 4.01 **The Advances.** MnDOT agrees, on the terms and subject to the conditions set forth herein, to make Advances of the LBRP Grant to the Public Entity from time to time in an aggregate total amount not to exceed the amount of the LBRP Grant. If the amount of LBRP Grant that MnDOT cumulatively disburses hereunder to the Public Entity is less than the amount of the LBRP Grant delineated in Section 1.01, then MnDOT and the Public Entity shall enter into and execute whatever documents MnDOT may request in order to amend or modify this Agreement to reduce the amount of the LBRP Grant to the amount actually disbursed. Provided, however, in accordance with the provisions contained in Section 2.11, MnDOT's obligation to make Advances shall terminate as of the dates specified in Section 2.11 even if the entire LBRP Grant has not been disbursed by such dates.

Advances shall only be for expenses that (i) are for those items of a capital nature delineated in Source and Use of Funds that is attached as **Exhibit A**, (ii) accrued no earlier than the effective date of the legislation that appropriated the funds that are used to fund the LBRP Grant, or (iii) have otherwise been consented to, in writing, by the Commissioner.

It is the intent of the parties hereto that the rate of disbursement of the Advances shall not exceed the rate of completion of the Project or the rate of disbursement of the matching funds required, if any, under Section

5.13. Therefore, the cumulative amount of all Advances disbursed by the State Entity at any point in time shall not exceed the portion of the Project that has been completed and the percentage of the matching funds required, if any, under Section 5.13 that have been disbursed as of such point in time. This requirement is expressed by way of the following two formulas:

Formula #1:

$$\text{Cumulative Advances} \leq (\text{Program Grant}) \times (\text{percentage of matching funds, if any, required under Section 5.13 that have been disbursed})$$

Formula #2:

$$\text{Cumulative Advances} \leq (\text{Program Grant}) \times (\text{percentage of Project completed})$$

Section 4.02 **Draw Requisitions.** Whenever the Public Entity desires a disbursement of a portion of the LBRP Grant the Public Entity shall submit to MnDOT a Draw Requisition duly executed on behalf of the Public Entity or its designee. Each Draw Requisition with respect to construction items shall be limited to amounts equal to: (i) the total value of the classes of the work by percentage of completion as approved by the Public Entity and MnDOT, plus (ii) the value of materials and equipment not incorporated in the Project but delivered and suitably stored on or off the Real Property in a manner acceptable to MnDOT, less (iii) any applicable retainage, and less (iv) all prior Advances.

Notwithstanding anything herein to the contrary, no Advances for materials stored on or off the Real Property will be made by MnDOT unless the Public Entity shall advise MnDOT, in writing, of its intention to so store materials prior to their delivery and MnDOT has not objected thereto.

At the time of submission of each Draw Requisition, other than the final Draw Requisition, the Public Entity shall submit to MnDOT such supporting evidence as may be requested by MnDOT to substantiate all payments which are to be made out of the relevant Draw Requisition or to substantiate all payments then made with respect to the Project.

The final Draw Requisition shall not be submitted before completion of the Project, including any correction of material defects in workmanship or materials (other than the completion of punch list items). At the time of submission of the final Draw Requisition the Public Entity shall submit to MnDOT: (I) such supporting evidence as may be requested by MnDOT to substantiate all payments which are to be made out of the final Draw Requisition or to substantiate all payments then made with respect to the Project, and (ii) satisfactory evidence that all work requiring inspection by municipal or other governmental authorities having jurisdiction has been duly inspected and approved by such authorities and that all requisite certificates and other approvals have been issued.

If on the date an Advance is desired the Public Entity has complied with all requirements of this Agreement and MnDOT approves the relevant Draw Requisition, then MnDOT shall disburse the amount of the requested Advance to the Public Entity.

Section 4.03 **Additional Funds.** If MnDOT shall at any time in good faith determine that the sum of the undisbursed amount of the LBRP Grant plus the amount of all other funds committed to the Project is less than the amount required to pay all costs and expenses of any kind which reasonably may be anticipated in connection with the Project, then MnDOT may send written notice thereof to the Public Entity specifying the amount which must be supplied in order to provide sufficient funds to complete the Project. The Public Entity agrees that it will, within 10 calendar days of receipt of any such notice, supply or have some other entity supply the amount of funds specified in MnDOT's notice.

Section 4.04 **Condition Precedent to Any Advance.** The obligation of MnDOT to make any Advance hereunder (including the initial Advance) shall be subject to the following conditions precedent:

- A. MnDOT shall have received a Draw Requisition for such Advance specifying the amount of funds being requested, which such amount when added to all prior requests for an Advance shall not exceed the amount of the LBRP Grant set forth in Section 1.01.
- B. No Event of Default under this Agreement or event which would constitute an Event of Default but for the requirement that notice be given or that a period of grace or time elapse shall have occurred and be continuing.
- C. No determination shall have been made by MnDOT that the amount of funds committed to the Project is less than the amount required to pay all costs and expenses of any kind that may reasonably be anticipated in connection with the Project, or if such a determination has been made and notice thereof sent to the Public Entity under Section 4.03, then the Public Entity has supplied, or has caused some other entity to supply, the necessary funds in accordance with such section or has provided evidence acceptable to MnDOT that sufficient funds are available.
- D. The State Entity shall have received evidence, in form and substance acceptable to the State Entity, that the Public Entity has sufficient funds to fully and completely pay for the Project and all other expenses that may occur in conjunction therewith.
- E. The Public Entity has supplied to the State Entity all other items that the State Entity may reasonably require

Section 4.05 **Processing and Disbursement of Advances.** The Public Entity acknowledges and agrees as follows:

- A. Advances are not made prior to completion of work performed on the Project.
- B. All Advances are processed on a reimbursement basis.
- C. The Public Entity must first document expenditures to obtain an Advance.
- D. Reimbursement requests are made on a partial payment basis or when the Project is completed.
- E. All payments are made following the “Delegated Contract Process or State Aid Payment Request” as requested and approved by the appropriate district state aid engineer.

Section 4.06 **Construction Inspections.** The Public Entity shall be responsible for making its own inspections and observations regarding the completion of the Project, and shall determine to its own satisfaction that all work done or materials supplied have been properly done or supplied in accordance with all contracts that the Public Entity has entered into regarding the completion of the Project.

Article V MISCELLANEOUS

Section 5.01 **Insurance.** If the Public Entity elects to maintain general comprehensive liability insurance regarding the Real Property, then the Public Entity shall have MnDOT named as an additional named insured therein.

Section 5.02 Condemnation. If, after the Public Entity has acquired the ownership interest set forth in Section 2.02, all or any portion of the Real Property is condemned to an extent that the Public Entity can no longer comply with Section 2.04, then the Public Entity shall, at its sole option, either: (i) use the condemnation proceeds to acquire an interest in additional real property needed for the Public Entity to continue to comply with Section 2.04 and to provide whatever additional funds that may be needed for such purposes, or (ii) submit a request to MnDOT and the Commissioner to allow it to sell the remaining portion of its interest in the Real Property. Any condemnation proceeds which are not used to acquire an interest in additional real property shall be applied in accordance with Minn. Stat. Sec. 16A.695 and the Commissioner's Order as if the Public Entity's interest in the Real Property had been sold. If the Public Entity elects to sell its interest in the portion of the Real Property that remains after the condemnation, such sale must occur within a reasonable time period after the date the condemnation occurred and the cumulative sum of the condemnation and sale proceeds applied in accordance with Minn. Stat. Sec. 16A.695 and the Commissioner's Order.

If MnDOT receives any condemnation proceeds referred to herein, MnDOT agrees to or pay over to the Public Entity all of such condemnation proceeds so that the Public Entity can comply with the requirements of this Section.

Section 5.03 Use, Maintenance, Repair and Alterations. The Public Entity shall not, without the written consent of MnDOT and the Commissioner, (i) permit or allow the use of any of the Real Property for any purpose other than the purposes specified in Section 2.04, (ii) substantially alter any of the Real Property except such alterations as may be required by laws, ordinances or regulations, or such other alterations as may improve the Real Property by increasing its value or which improve its ability to be used for the purposes set forth in Section 2.04, (iii) take any action which would unduly impair or depreciate the value of the Real Property, (iv) abandon the Real Property, or (v) commit or permit any act to be done in or on the Real Property in violation of any law, ordinance or regulation.

If the Public Entity fails to maintain the Real Property in accordance with this Section, MnDOT may perform whatever acts and expend whatever funds necessary to so maintain the Real Property, and the Public Entity irrevocably authorizes MnDOT to enter upon the Real Property to perform such acts as may be necessary to so maintain the Real Property. Any actions taken or funds expended by MnDOT shall be at its sole discretion, and nothing contained herein shall require MnDOT to take any action or incur any expense and MnDOT shall not be responsible, or liable to the Public Entity or any other entity, for any such acts that are performed in good faith and not in a negligent manner. Any funds expended by MnDOT pursuant to this Section shall be due and payable on demand by MnDOT and will bear interest from the date of payment by MnDOT at a rate equal to the lesser of the maximum interest rate allowed by law or 18% per year based upon a 365-day year.

Section 5.04 Recordkeeping and Reporting. The Public Entity shall maintain books and records pertaining to Project costs and expenses needed to comply with the requirements contained herein, Minn. Stat. Sec. 16A.695, the Commissioner's Order, and Minn. Stat. Sec. 174.52 and all rules related thereto, and upon request shall allow MnDOT, its auditors, the Legislative Auditor for the State of Minnesota, or the State Auditor for the State of Minnesota, to inspect, audit, copy, or abstract all of such items. The Public Entity shall use generally accepted accounting principles in the maintenance of such items, and shall retain all of such books and records for a period of six years after the date that the Project is fully completed and placed into operation.

Section 5.05 Inspections by MnDOT. The Public Entity shall allow MnDOT to inspect the Real Property upon reasonable request by MnDOT and without interfering with the normal use of the Real Property.

Section 5.06 Liability. The Public Entity and MnDOT agree that each will be responsible for its own acts and the results thereof to the extent authorized by law, and neither shall be responsible for the acts of the other party and the results thereof. The liability of MnDOT and the Commissioner is governed by the provisions of Minn. Stat. Sec. 3.736. If the Public Entity is a “municipality” as that term is used in Minn. Stat. Chapter 466, then the liability of the Public Entity is governed by the provisions of Chapter 466. The Public Entity’s liability hereunder shall not be limited to the extent of insurance carried by or provided by the Public Entity, or subject to any exclusion from coverage in any insurance policy.

Section 5.07 Relationship of the Parties. Nothing contained in the Agreement is to be construed as establishing a relationship of co-partners or joint venture among the Public Entity, MnDOT, or the Commissioner, nor shall the Public Entity be considered to be an agent, representative, or employee of MnDOT, the Commissioner, or the State of Minnesota in the performance of the Agreement or the Project.

No employee of the Public Entity or other person engaging in the performance of the Agreement or the Project shall be deemed have any contractual relationship with MnDOT, the Commissioner, or the State of Minnesota and shall not be considered an employee of any of those entities. Any claims that may arise on behalf of said employees or other persons out of employment or alleged employment, including claims under the Workers’ Compensation Act of the State of Minnesota, claims of discrimination against the Public Entity or its officers, agents, contractors, or employees shall in no way be the responsibility of MnDOT, the Commissioner, or the State of Minnesota. Such employees or other persons shall not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from MnDOT, the Commissioner, or the State of Minnesota, including tenure rights, medical and hospital care, sick and vacation leave, disability benefits, severance pay and retirement benefits.

Section 5.08 Notices. In addition to any notice required under applicable law to be given in another manner, any notices required hereunder must be in writing and personally served or sent by prepaid, registered, or certified mail (return receipt requested), to the address of the party specified below or to such different address as may in the future be specified by a party by written notice to the others:

To the Public Entity: At the address indicated on the first page of the Agreement.

To MnDOT at: Minnesota Department of Transportation
Office of State Aid
395 John Ireland Blvd., MS 500
Saint Paul, MN 55155
Attention: Patti Loken, State Aid Programs Engineer

To the Commissioner at: Minnesota Management & Budget
400 Centennial Office Bldg.
658 Cedar St.
St. Paul, MN 55155
Attention: Commissioner

Section 5.09 Assignment or Modification. Neither the Public Entity nor MnDOT may assign any of its rights or obligations under the Agreement without the prior written consent of the other party.

Section 5.10 Waiver. Neither the failure by the Public Entity, MnDOT, or the Commissioner, as a third party beneficiary of the Agreement, in one or more instances to insist upon the complete observance or performance of any provision hereof, nor the failure of the Public Entity, MnDOT, or the Commissioner to exercise any right or remedy conferred hereunder or afforded by law shall be construed as waiving any breach of such provision or the right to exercise such right or remedy thereafter. In addition, no delay by

any of the Public Entity, MnDOT, or the Commissioner in exercising any right or remedy hereunder shall operate as a waiver thereof, nor shall any single or partial exercise of any right or remedy preclude other or further exercise thereof or the exercise of any other right or remedy.

Section 5.11 Choice of Law and Venue. All matters relating to the validity, interpretation, performance, or enforcement of the Agreement shall be determined in accordance with the laws of the State of Minnesota. All legal actions arising from any provision of the Agreement shall be initiated and venued in the State of Minnesota District Court located in St. Paul, Minnesota.

Section 5.12 Severability. If any provision of the Agreement is finally judged by any court to be invalid, then the remaining provisions shall remain in full force and effect and they shall be interpreted, performed, and enforced as if the invalid provision did not appear herein.

Section 5.13 Matching Funds. Any matching funds as shown on Page 1 of the Grant Agreement that are required to be obtained and supplied by the Public Entity must either be in the form of (i) cash monies, (ii) legally binding commitments for money, or (iii) equivalent funds or contributions, including equity, which have been or will be used to pay for the Project. The Public Entity shall supply to MnDOT whatever documentation MnDOT may request to substantiate the availability and source of any matching funds.

Section 5.14 Sources and Uses of Funds. The Public Entity represents to MnDOT and the Commissioner that the Sources and Uses of Funds Schedule attached as **Exhibit A** accurately shows the total cost of the Project and all of the funds that are available for the completion of the Project. The Public Entity will supply any other information and documentation that MnDOT or the Commissioner may request to support or explain any of the information contained in the Sources and Uses of Funds Schedule. If any of the funds shown in the Sources and Uses of Funds Schedule have conditions precedent to the release of such funds, the Public Entity must provide to MnDOT a detailed description of such conditions and what is being done to satisfy such conditions.

Section 5.15 Project Completion Schedule. The Public Entity represents to MnDOT and the Commissioner that the Project Completion Schedule attached as **Exhibit B** correctly and accurately sets forth the projected schedule for the completion of the Project.

Section 5.16 Third-Party Beneficiary. The Governmental Program will benefit the State of Minnesota and the provisions and requirements contained herein are for the benefit of both the State Entity and the State of Minnesota. Therefore, the State of Minnesota, by and through its Commissioner of MMB, is and shall be a third-party beneficiary of this Agreement.

Section 5.16 Public Entity Tasks. Any tasks that the Agreement imposes upon the Public Entity may be performed by such other entity as the Public Entity may select or designate, provided that the failure of such other entity to perform said tasks shall be deemed to be a failure to perform by the Public Entity.

Section 5.17 Data Practices. The Public Entity agrees with respect to any data that it possesses regarding the G.O. Grant or the Project to comply with all of the provisions and restrictions contained in the Minnesota Government Data Practices Act contained in Minnesota Statutes Chapter 13, as such may subsequently be amended or replaced from time to time.

Section 5.18 Non-Discrimination. The Public Entity agrees to not engage in discriminatory employment practices regarding the Project and it shall fully comply with all of the provisions contained in Minnesota Statutes Chapters 363A and 181, as such may subsequently be amended or replaced from time to time.

Section 5.19 **Worker's Compensation.** The Public Entity agrees to comply with all of the provisions relating to worker's compensation contained in Minn. Stat. Secs. 176.181 subd. 2 and 176.182, as they may be amended or replaced from time to time with respect to the Project.

Section 5.20 **Antitrust Claims.** The Public Entity hereby assigns to MnDOT and the Commissioner of MMB all claims it may have for over charges as to goods or services provided with respect to the Project that arise under the antitrust laws of the State of Minnesota or of the United States of America.

Section 5.21 **Prevailing Wages.** The Public Entity agrees to comply with all of the applicable provisions contained in Minnesota Statutes Chapter 177, and specifically those provisions contained in Minn. Stat. §. 177.41 through 177.435 as they may be amended or replaced from time to time with respect to the Project. By agreeing to this provision, the Public Entity is not acknowledging or agreeing that the cited provisions apply to the Project.

Section 5.22 **Entire Agreement.** The Agreement and all of the exhibits attached thereto embody the entire agreement between the Public Entity and MnDOT, and there are no other agreements, either oral or written, between the Public Entity and MnDOT on the subject matter hereof.

Section 5.23 **E-Verification.** The Public Entity agrees and acknowledges that it is aware of Minn.Stat. § 16C.075 regarding e-verification of employment of all newly hired employees to confirm that such employees are legally entitled to work in the United States, and that it will, if and when applicable, fully comply with such order.

F.4.

CITY OF CROSSLAKE DEPOSITS AND INVESTMENT POLICY

I. PURPOSE AND NEED FOR POLICY

It is the policy of the City to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow requirements of the City and conforming to all state and local statutes governing the investment of public funds. The purpose of this Policy is to develop an overall program for cash investments, designed and managed with a high degree of professionalism, worthy of the public trust; to establish that elected and appointed officials and employees are custodians of a portfolio which shall be subject to public review; to establish cash investment objectives, delegation of authority, standards of prudence, internal controls, authorized investments, selection process for investments, and broker representations.

II. SCOPE

This Policy applies to the investment and deposit of all funds of the City.

A. Pooling of Funds

Except for cash in certain restricted and special funds, the City will consolidate cash and reserve balances from all funds to maximize investment earnings and to increase efficiencies with regard to investment pricing, safekeeping and administration. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

III. OBJECTIVE

At all times, investments of the City shall be in accordance with Minnesota Statutes Chapter 118A and amendments thereto. The primary objectives of the City's investment activities shall be in the following order of priority:

A. Safety

Safety of principal is the foremost objective of the investment portfolio. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk, interest rate risk, and custodial risk.

Credit Risk: Credit Risk is the risk of loss due to failure of the security issuer or backer. Thus, designated depositories shall have insurance through the FDIC (Federal Insurance) or the SIPC (Securities Investor Protection Corporation). To ensure safety, it is the policy of the City that when considering an investment, all depositories under consideration be cross-checked against existing investments to make certain that funds in excess of insurance limits are not made in the same institution unless collateralized as outlined below. Furthermore, the City Council will approve all financial institutions, brokers, and advisers with which the City will do business.

Interest Rate Risk: Interest Rate Risk is the risk that the market value of securities in the portfolio will fall due to changes in general interest rates. The City will minimize Interest Rate Risk by structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.

Custodial Risk: The City will minimize deposit Custodial Risk, which is the risk of loss due to failure of the depository bank (or credit union), by obtaining collateral or bond for all uninsured amounts on deposit, and by obtaining necessary documentation to show compliance with state law and a perfected security interest under federal law.

B. Liquidity

The investment portfolio shall remain sufficiently liquid to meet projected disbursement requirements. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands. Generally, investments shall have “laddered” maturities so that money becomes available on a regular schedule. Liquid funds will allow the City to meet possible cash emergencies without being penalized on investments.

C. Yield

The investment portfolio shall be designed to manage the funds to maximize returns consistent with items A and B above and within the requirements set forth in this Policy. Subject to the requirements of the above objectives, it is the policy of the City to offer financial institutions and companies within the City the opportunity to bid on investments; however, the City will seek the best investment yields.

IV. DELEGATION OF AUTHORITY

Responsibility for the investment program is hereby delegated from the City Council to the City Administrator and City Clerk. Authority to conduct actual investment transactions may be delegated to the City Administrator and City Clerk who shall act in accordance with procedures as established with this investment policy. The authorized individuals, when acting in accordance with this Policy and exercising due diligence, shall not be held responsible for losses, provided that the losses are reported immediately and that appropriate action is taken to control further losses.

V. PRUDENCE

The standard of prudence to be used by investment officials shall be the “prudent investor”, and shall be applied in the context of managing the investments. All investment transactions shall be made in good faith with the degree of judgment and care, under the circumstances, that a person of prudence, discretion and intelligence would exercise in the management of their own affairs. This standard of prudence shall mean not for speculation, and with consideration of the probable safety of the capital as well as the probable investment return derived from assets.

VI. INTERNAL CONTROLS

Internal controls are designed to prevent loss of public funds due to fraud, error, misrepresentation, unanticipated market changes, or imprudent actions. Before the City invests any surplus funds, competitive quotations shall be obtained. Written quotations from financial institutions shall be obtained via fax, email or other form of written documentation, with all of them receiving the exact same rate request. Verbal quotations shall be received from all other brokers, along with a subsequent confirmation. If a specific maturity date is required, either for cash flow purposes or for conformance to maturity guidelines, quotations will be requested for instruments that meet the maturity requirement. If no specific maturity is required, a yield analysis will be conducted to determine which maturities would be most advantageous. Quotations will be requested from financial institutions for various options with regard to term and investment type. The City will accept the quotation, which provides the highest rate of return within the maturity required and within the limits of this Policy.

The City Administrator and City Clerk will report periodically to the City Council on the total of all funds invested and the total interest received on all securities year to date.

VII. AUTHORIZED INVESTMENTS AND COLLATERALIZATION

All City investments and deposits shall be those allowable by Minnesota Statutes Chapter 118A and amendments thereto. In accordance with MN Statutes 118A, collateralization will be required on all demand deposit accounts, including checking, savings, and money market accounts, and non-negotiable certificates of deposit in excess of federal deposit insurance.

State law defines the types of securities that a financial institution may pledge as collateral for public deposits. These securities include:

- United States Treasury Issues
- Issues of US Government Agencies and Instrumentalities
- Obligations of State and Local Governments
- Time Deposits (Certificates of Deposits fully insured by the federal deposit insurance company or federal agency).

Since the amount a public entity has on deposit will vary from time to time, the financial institution needs sufficient amounts of pledged collateral to cover 110% of the uninsured amount on deposit during peak deposit times.

VIII. DIVERSIFICATION

The City will attempt to diversify its investments according to type and maturity. The portfolio, as much as possible, will contain both short-term and long-term investments. The City will attempt to match its investments with anticipated cash flow requirements. Extended maturities may be utilized to take advantage of higher yields.

IX. CONFLICT OF INTEREST

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. For further details, please refer to the City's policies and ordinances.

X. BROKER REPRESENTATIONS

Municipalities must obtain from their brokers certain representations regarding future investments. Pursuant to Minnesota Statutes 118A, the City shall provide each broker with the City's investment policy, and the securities broker shall submit a certification annually to the City stating that the officer has reviewed the investment policies and objectives, as well as applicable state law, and agrees to disclose potential conflicts of interest or risk to public funds that might arise out of business transactions between the firm and the City. All financial institutions shall agree to undertake reasonable efforts to preclude imprudent transactions involving the City's funds.

ADOPTED _____



G.
l.
a.

September 14, 2017

City of Crosslake
Char Nelson, Clerk
37028 County Rd 66
Crosslake, MN 56442

Re: Classification to "Non-Conservation" and Future Direct Sale of a Non-Conforming Tax Forfeited Tract

Dear Ms. Nelson:

On September 12th, the Crow Wing County Board of Commissioners approved the classification of the tax forfeited tract(s), below, as "Non-Conservation" which is required prior to sale pursuant to MS 282.01.

That part of Government Lot 1 lying North of Village Road except the West 610 feet thereof, & except East 667 feet thereof.

Section 7, Township 137, Range 27

RE Code: 120071101Y00009

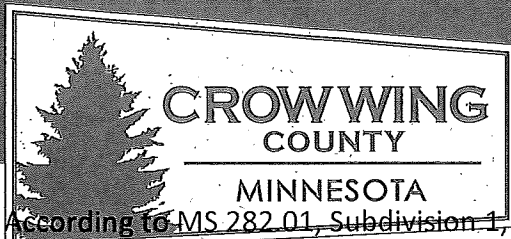
Before, however, Crow Wing County can proceed with its plans to offer this tract for sale, the city or township wherein these tracts lie, ***"must first approve the classification and intended sale"*** by the County Board. The city or township ***"is considered to have approved the classification and sale if the county board is not notified of the disapproval.....within 60 days of the date"*** of this letter.

If you respond within 60 days and do not support the County Board's action, ***"the County Board must follow the procedures in paragraphs (c) and (d), with regard to the parcel, and must additionally cause to be published in a newspaper a notice of the date, time, location, and purpose of the required meeting."***

Gary Griffin, Director
Land Services Department
322 Laurel Street, Suite 15
Brainerd, MN 56401

Our Vision: Being Minnesota's favorite place.
Our Mission: Serve well. Deliver value. Drive results.
Our Values: Be responsible. Treat people right. Build a better future.

Office: (218) 824-1010
Fax: (218) 824-1126
www.crowwing.us



According to MS 282.01, Subdivision 1, If the town or city *"fails to submit an application and a resolution of the board or governing body to acquire the property within the six month withholding period, the county may offer the property for sale upon expiration of the withholding period."*

Whenever tax forfeited land is proposed to be sold, a generic form letter containing the language above is mailed to the township or city wherein the tax forfeited land lies. The language, above, stipulates the Statutes which apply and does reference a PUBLIC SALE which is the typical sale method. **IN THIS CASE, HOWEVER, CROW WING COUNTY PLANS TO PURSUE AN ALTERNATE SALE PROCEDURE PURSUANT TO MS 282.01, SUBD 7A, WHICH ALLOWS THE COUNTY BOARD TO SELL A NON-CONFORMING TRACT TO AN ADJOINING LANDOWNER.**

The tax forfeited tract.....

- Is 0.27 acre in size.
- Forfeited 4-26-1978
- Is approx. 35' water frontage on Island Lake
- The adjacent owner to the East has a cabin encroachment and a direct sale to them would eliminate the encroachment issue. A survey is included that reflects the issue.

Please review the tax forfeited tract, attached; and inform this Department of your approval or disapproval of the County Board's action to classify said tract to a "non-conservation" status with intentions to sell directly to an adjoining landowner.

If you have further questions, please give me a call.

Sincerely,

Heather Becker
Assessment Specialist

Encl: map

Our Vision: Being Minnesota's favorite place.

Our Mission: Serve well. Deliver value. Drive results.

Our Values: Be responsible. Treat people right. Build a better future.

Direct Sale to Adjoining Landowner

City of Crosslake

Section 7, Township 137, Range 27

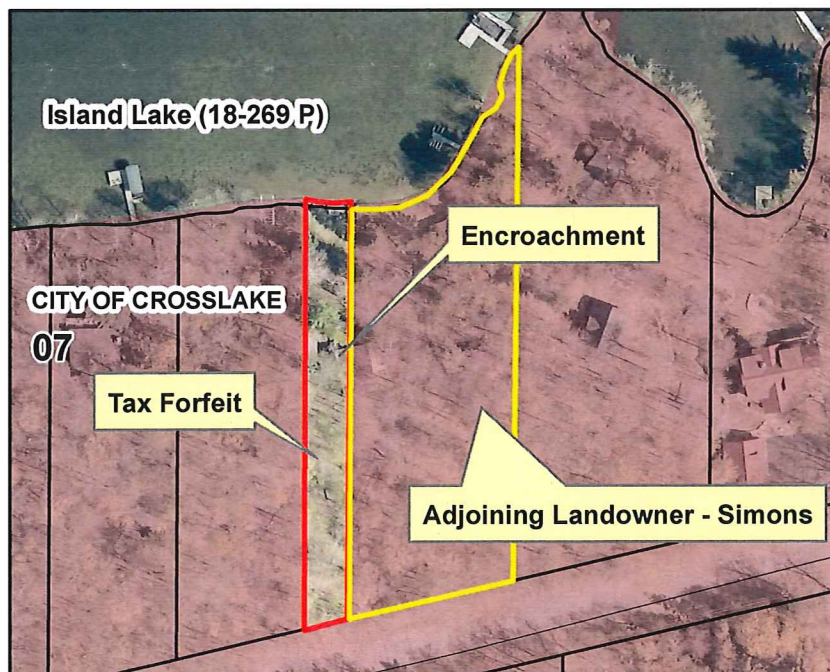
That part of Government Lot 1 lying North of Village Road, except the West 610 feet thereof, & except East 667 feet thereof.

RE code: 120071101Y00009



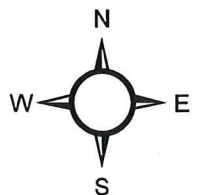
0 0.125 0.25 0.5 Miles

1 inch = 1,250 feet



Legend

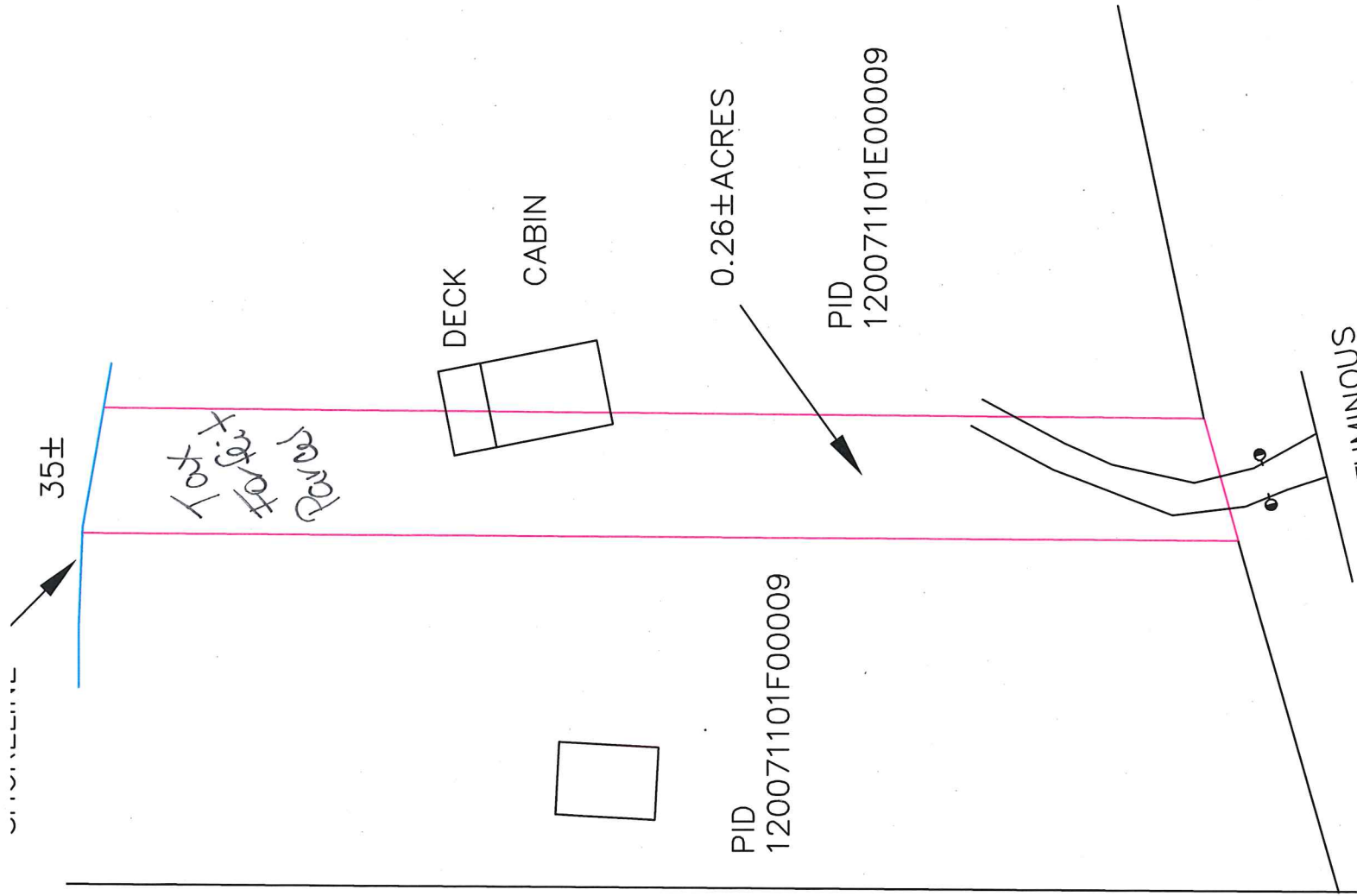
- Unnamed Private Driveway
- US Highway
- State Highway
- County Road
- Township Road
- City Road
- Named Private Road
- Minimum Maintenance Road
- Cass County Road
- Boundary
- Sections
- Parcel Data
- County
- Private
- State (DNR)
- Federal
- Municipal
- Lakes
- Streams



September 6, 2017

Crow Wing County Coordinates (projection) ArcGIS 10.1

CONTINUED



SKETCH

G.2.a.

Staff Report - Crosslake Parks, Recreation & Library

Date: October 4, 2017

To: Crosslake City Council

From: Jon Henke, Director of Parks, Recreation & Library 7.4.

1. Pequot Lakes Cross Country Meet

Pequot Lakes High School will be hosting a Cross Country Meet on the Nordic Ridge Trails on Tuesday, October 10th at 3:00. Come out and see these athletes compete at the Crosslake Park.

2. Annual Halloween Party

The Community Center will host our annual Halloween Party on Saturday, October 28th from noon-2 p.m. The party is designed for children up to 10 years of age. The annual party would not be possible without the help from our local Lions Club and also the volunteers that donate their time to man all the fun games.

3. New Zumba Class

The Community Center is starting a new Zumba class on Tuesday, October 17th from 5:30-6:30. Denise Thompson will be the instructor. Day passes or a 10 visit punch card will be available. Come check out this new class!

4. Music of the Mississippi

Consider a visit to the Community Center on Thursday, October 17th at 1:30 to see the Evertt Smithson Band. After the concert guest can join in on a free Harmonica Lesson taught by Evertt Smithson himself. The MN Blues Society will sponsor the lessons. The concert is sponsored by the Legacy Program. The Legacy Program is designed to preserve Minnesota's arts and cultural heritage.

5. Fall Basketball

Registrations are now available for the fall basketball program. Practices will be held Tuesday's from 3:30-4:45 and Thursday's from 6-7 at the Crosslake Community Center. Scrimmages will be held on Saturdays in Pequot Lakes.

6. New to Medicare

The Senior Linkage Line and the Crosslake Community Center are offering a new to Medicare Class at the Community Center on Friday, September 8th from 9:00- noon. Pre registration is required for the class please call 1-800-333-2433.

7. Book Sale Report

The 5th book sale of the year took place Friday, October 6th. Results of the sale will be announced at the Council Meeting. Thanks goes out to all who donated books, volunteered to work and for those of you who purchased materials from the sale.

8. Community Center Sound System's

The Community Center has been experiencing problems with the sound system in the meeting rooms for the last couple of years. The sound system for the meeting rooms was installed in July of 2007. The Center has relied on community volunteers to repair and maintain the system for

the last three years. Many of our meetings and presentations that were meant to be recorded resulted in video but no sound. We have also had trouble with the sound at the last two candidate forums. Another program that has struggled as a result of inadequate sound is our popular AAA Senior Driving Programs. In the past two months we have reverted to using computer speakers for these presentations. It is important to have a working sound system for both the gymnasium and the Community Center Meeting Rooms. The gymnasium sound system was installed in 1996 and hasn't worked for years. We have been using a boom box for our aerobics classes and our instructor has not had the opportunity to have her voice amplified so the class struggles to hear her instructions. As a result a frustrated patron donated \$500.00 to improve the sound system for the gymnasium. The PAL Foundation has issued a check in this amount to go towards an improved sound system for the gym. We have many patrons that use the Community Center that have hearing issues. Having adequate sound for community presentations and classes is essential for the Community Center. I have reviewed both the sound proposals with the City Administrator and several Council members. The 2017 Park Capital Outlay Budget has the funds to complete the sound improvements we are recommending. We have received two quotes to complete the project.

The Park Department is recommending that Digital Horizons be hired to complete the sound and video improvements at the Crosslake Community Center. The cost of the system for the gym and the system for the meeting rooms is \$16,783.01. \$500.00 in funding will also be used from the PAL Foundation to offset the overall cost of the project.

Council Action/Motion

9. Enbridge Meeting October 25th

The MN Public Utilities Commission will hold public hearings and evidentiary hearings on the certificate of need and route permit applications filed by Enbridge Energy, Limited Partnership for its proposed Line 3 Replacement Project. The Community Center will play host to these meetings. The hearings are scheduled for 1:00 and 6:00 p.m. on October 25th.

G.3.a.

CITY OF CROSSLAKE SNOWPLOWING POLICY

1. **Introduction:** The City of Crosslake believes it is in the best interest of the residents of the City to assume basic responsibility for control of snow and ice on City streets. Reasonable ice and snow control is necessary for routine travel and emergency services. The City will provide such control in a safe and cost effective manner, keeping in mind safety, budget, personnel, and environmental concerns. The City will use City employees, equipment, and/or private contractors to provide this service.

The City does not maintain a "clear lane" policy. Clear lane policies dictate heavy salt use and multiple passes of plow trucks to get back to a dry road as fast as possible. It also relies on heavy traffic volumes to help clear the lanes which either blows the snow off the road or wears the snow out with repeated tire passes on the same spot.

2. **Operations:** The Public Works Director will determine when snow and ice control operations shall begin. Hours of plow operations is dependent on the timing of snowfall. Criteria for commencing operations are as follows:
 - a. Snow accumulation of 3" or more
 - b. Drifting snow that causes problems for travel
 - c. Icy conditions which seriously affect travel
 - d. Time of snowfall in relationship to heavy use of streets

Generally, operations shall continue until all roads are passable. Widening and cleanup operations may continue immediately or on the following working day depending upon conditions and circumstances. Safety of the plow operators and the public is important.

3. **How Snow will be Plowed:** Snow and ice control operations are expensive and involve the use of limited personnel and equipment. Consequently, snowplowing operations will not generally be conducted for snowfall of less than 2 inches. Dependent upon snowfall conditions and the duration of the storm, cleanup operations can fluctuate.

Plow Routes: The City has classified City streets based on the street function, traffic volume and importance to the safety and welfare of the community.

- a. First Priority are main artery roads, school bus routes and Emergency Services Building parking lots.
- b. Second Priority are streets providing access to commercial businesses and high density neighborhoods.
- c. Third Priority are low volume residential streets and opening cul-de-sacs.

During light to normal snowfall, streets shall be plowed to their full width as soon after the initial pass as possible. During heavier snowfalls, the streets shall be widened as the storm intensity lessens. After the storm passes, clean-up operations shall begin to clear intersections and snow storage areas along corners and road right-of-ways. It is the City's intent to complete the initial plowing and widening operation within 24 hours for light snow fall and within 72 hours for heavy snowfalls. Extreme weather conditions (i.e. blizzards/high winds, ice/rain, or other unusual weather events) may require additional time to complete operations.

4. **Use of Salt and Sand:** The City is concerned about the effect of salt and sand on the environment and will limit its use for that reason. Therefore, it is the policy of the City to utilize a salt and sand mixture ratio of approximately a part salt and 3 parts sand. This provides for traction, but is not intended to provide bare pavement during winter conditions. The City cannot be responsible for damage to grass caused by the salt/sand mixture and therefore will not make repairs or compensate residents for salt damage to turf areas in the street right-of-way.
5. **Weather Conditions:** Snow plowing and ice control operations will be conducted only when weather conditions do not endanger the safety of City employees and equipment. Factors that may delay snow plowing and ice control operations include: severe cold, significant winds and limited visibility.
6. **Property Damage:** Snowplowing operations can cause property damage in spite of proper care and precautions taken. The City of Crosslake practices the following property damage policy:
 - a. Mailboxes and mailbox posts physically hit by a plow will be repaired or replaced at the expense of the City in accordance with U.S. Postal regulations. Damage caused by the weight of snow is not the responsibility of the City. (Swing away mailbox posts are available to purchase).
 - b. Snow and ice control operations can cause damage to the public right-of-way (which extends approximately 10' – 15' beyond the edge of the road) even under the best of circumstances and care on the part of operators. The intent of the right-of-way is to provide room for snow storage, utilities, drainage, and other City uses.
 - c. The City will assume no responsibility for damage to personal property placed in the public right-of-way such as underground lawn sprinkling systems, exterior lighting systems, and similar landscaping.

The snow plow operators make every effort to remove snow as close to the edge of the road as practical and to provide access to mailboxes for the Postal Department. However, it is not possible to provide perfect conditions and minimize damage to mailboxes with the size and type of equipment the City operates. Therefore, the final cleaning adjacent to mailboxes is the responsibility of each resident.

7. **Driveways:** One of the most frequent and irritable problems in removal of snow from the public street is the snow deposited in driveways during plowing operations. Snow being accumulated on the plow blade has no place to go but in the driveway. The drivers make every attempt to minimize the amount of snow deposited in driveways, but the amount still can be significant. City personnel do not provide driveway cleaning. Driveways are to be cleaned by the person taking residency along a public street. When moving snow off of private property, DO NOT push or blow the snow back onto the street. This unsafe act is against Minnesota State Law.

DRAFT