

**AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, OCTOBER 8, 2018
7:00 P.M. – CITY HALL**

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda (**Council Action-Motion**)

B. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by **one motion**. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Regular Council Meeting Minutes of September 10, 2018
2. Special Council Meeting Minutes of September 21, 2018
3. City – Month End Revenue Report dated September 2018
4. City – Month End Expenditures Report dated September 2018
5. September 2018 Budget to Actual Analysis
6. Police Report for Crosslake – September 2018
7. Police Report for Mission Township – September 2018
8. Fire Department Report – September 2018
9. North Ambulance Run Report – August 2018
10. Planning and Zoning Monthly Statistics
11. Planning and Zoning Commission Meeting Minutes of August 24, 2018
12. Public Works Meeting Minutes of September 5, 2018
13. Pay Request #13 from Eagle Construction for the WWTF Improvements in the Amount of \$108,832.00
14. Final Pay Request from Anderson Brothers for 2018 Street Improvement Project in the Amount of \$18,085.52
15. EDA Meeting Minutes of September 6, 2018
16. Crosslake Park/Library Commission Minutes of August 22, 2018
17. Crosslake Roll-Off Recycling Report for September 2018
18. Waste Partners Recycling Report for August 2018
19. Resolution for the Appointment of Election Judges to Serve for the General Election to be Held November 6, 2018
20. Request for Refund of Fee for Withdrawn Variance Application
21. Prosecution Contract Between City of Crosslake and Crow Wing County
22. Resolution Accepting Donations
23. Bills for Approval

C. PUBLIC HEARING – 7:15 P.M. – ROW VACATION REQUEST ON LONE PINE BEACH

1. Application from John Schultz for Vacation of Right of Way at 11874 Manhattan Point Blvd
2. Survey
3. Affidavit of Mailing
4. Notice of Public Hearing

5. Deed of Sale
6. Notice of Completion
7. Resolution Vacating Property (**Council Action-Motion**)

D. CRITICAL ISSUES

1. Hy-Tec Construction – Update on Old Fire Hall and Old School Property
2. Request to Alter City Logo for New Pickle Ball Courts at Community Center (**Council Action-Motion**)

E. PUBLIC FORUM - No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three-minute time limit.

F. MAYOR'S REPORT

G. CITY ADMINISTRATOR'S REPORT

1. Resolution Approving the Issuance of Up to \$690,000 G.O. Street Reconstruction Bonds, Series 2018A (**Council Action-Motion**)
2. Update on Union Negotiations

H. COMMISSION REPORTS

1. PLANNING AND ZONING

- a. Ordinance No. 354 Revising Portions of Chapter 26 Land Use (**Council Action-Motion**)
- b. Publish Summary of Ordinance Amendment No. 354 (**Council Action-Motion**)

2. PARK AND RECREATION/LIBRARY

- a. Staff Report dated October 8, 2018 from TJ Graumann Re: Community Center Activities (Council Information)

3. PUBLIC WORKS/CEMETERY/SEWER

- a. Recommendation from Public Works Commission to Join MESERB (**Council Action-Motion**)
- b. Recommendation from Public Works Commission to Negotiate Purchase of Land at 35205 Riverwood Trail (**Council Action-Motion**)
- c. Discussion of Old Generator at Wastewater Treatment Plant
- d. Memo dated October 1, 2018 from WSN Re: Salt/Sand Storage Building Modifications (**Council Action-Motion**)
- e. Memo dated October 4, 2018 from Mike Rardin Re: Monthly Project Update

4. PERSONNEL COMMITTEE

- a. Job Description for Assistant to the Director of Parks, Recreation, and Library (*To be distributed at council meeting*)

I. PUBLIC FORUM – No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three-minute time limit.

J. CITY ATTORNEY REPORT

K. OLD BUSINESS

L. NEW BUSINESS

M. ADJOURN

B. 1.

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, SEPTEMBER 10, 2018
7:00 P.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Monday, September 10, 2018. The following Council Members were present: Mayor Patty Norgaard, Dave Nevin, Dave Schrupp, Brad Nelson, and Gary Heacox. Also present were City Administrator Mike Lyonais, City Clerk Char Nelson, Police Chief Erik Lee, Public Works Director Ted Strand, Park Director TJ Graumann, Land Service Specialist Jon Kolstad, City Attorney Brad Person, City Engineer Mike Rardin, Northland Press Reporter Bill Monroe, and Echo Publishing Reporter Dan Determan. Council Candidates Jon Andrews and Aaron Herzog were also in attendance. There were approximately twelve people in the audience.

A. CALL TO ORDER – Mayor Norgaard called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. MOTION 09R-01-18 WAS MADE BY DAVE NEVIN AND SECONDED BY DAVE SCHRUPP TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

B. CONSENT CALENDAR – MOTION 09R-02-18 WAS MADE BY GARY HEACOX AND SECONDED BY DAVE NEVIN TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Regular Council Meeting Minutes of July 9, 2018
2. Special Council Meeting Minutes of July 12, 2018
3. Special Council Meeting Minutes of July 23, 2018
4. Regular Council Meeting Minutes of August 13, 2018
5. Special Council Meeting Minutes of August 20, 2018
6. Special Council Meeting Minutes of August 27, 2018
7. City – Month End Revenue Report dated August 2018
8. City – Month End Expenditures Report dated August 2018
9. August 2018 Budget to Actual Analysis
10. Police Report for Crosslake – August 2018
11. Police Report for Mission Township – August 2018
12. Fire Department Report – August 2018
13. Planning and Zoning Monthly Statistics
14. Planning and Zoning Commission Meeting Minutes of July 27, 2018
15. Public Works Meeting Minutes of July 2, 2018
16. Pay Request #12 from Eagle Construction for the WWTF Improvements in the Amount of \$133,183.02
17. Pay Request #4 from Anderson Brothers for 2018 Street Improvement Project in the Amount of \$30,799.61
18. EDA Meeting Minutes of August 2, 2018
19. Crosslake Park/Library Commission Minutes of July 25, 2018
20. Crosslake Roll-Off Recycling Report for August 2018
21. Waste Partners Recycling Report for July 2018
22. Bills for Approval in the Amount of \$65,564.70
23. Additional Bills for Approval in the Amount of \$1,462.14

MOTION CARRIED WITH ALL AYES.

C. MAYOR'S REPORT

1. Catherine McGoldrick of 13625 County Road 109 in Merrifield read a resolution to the Council regarding International Migratory Bird Day and told the Council that three other cities in Minnesota (Hastings, St. Paul and Bemidji) are designated as "Bird Cities". Approving this resolution is the first step in becoming a Bird City. MOTION 09R-03-18 WAS MADE BY DAVE SCHRUPP AND SECONDED BY PATTY NORGAARD TO APPROVE RESOLUTION NO. 18-24 PROCLAIMING INTERNATIONAL MIGRATORY BIRD DAY IN THE CITY OF CROSSLAKE ON MAY 18, 2019. MOTION CARRIED WITH ALL AYES.
2. A letter dated July 30, 2018 from the League of MN Cities announcing Dale Lueck, LMC Legislator of Distinction for 2018 was included in the packet.

D. CRITICAL ISSUES

1. Tyler Glynn of BLAEDC was unable to attend. This item will be placed on October's agenda.

E. PUBLIC FORUM – Denise McAlpine of 12210 Pinedale Street addressed the Council and disputed the information that the Council received from Jeff Bisson at the 8/13/18 Council Meeting regarding Pinedale Street, Kavli Woods Association and road maintenance. As a property owner on Pinedale Street, Ms. McAlpine was surprised to learn that a person came to the Council, representing the property owners on this street, and that she knew nothing about it. Ms. McAlpine owns lots 26, 27, 28, and 29 and suggested that the Council research the issue and get more information from the residents.

F. CITY ADMINISTRATOR'S REPORT

1. MOTION 09R-04-18 WAS MADE BY DAVE NEVIN AND SECONDED BY GARY HEACOX TO ADOPT RESOLUTION NO. 18-25 APPROVING PRELIMINARY 2018 TAX LEVY COLLECTIBLE IN 2019. It was noted that another Budget Meeting is scheduled for October 22, 2018 at 3:00 P.M. MOTION CARRIED WITH ALL AYES.
2. MOTION 09R-05-18 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO RESCHEDULE NOVEMBER'S REGULAR COUNCIL MEETING DUE TO THE VETERAN'S DAY HOLIDAY FROM MONDAY, NOVEMBER 12TH TO TUESDAY, NOVEMBER 13TH AT 7:00 P.M. MOTION CARRIED WITH ALL AYES.
3. MOTION 09R-06-18 WAS MADE BY DAVE NEVIN AND SECONDED BY DAVE SCHRUPP TO SCHEDULE A WORKSHOP ON OCTOBER 8, 2018 AT 4:00 P.M. TO LISTEN TO PRESENTATION FROM 5 BUGLES ARCHITECTS REGARDING THE SPACE NEEDS STUDY FOR CITY HALL. MOTION CARRIED WITH ALL AYES.
4. MOTION 09R-07-18 WAS MADE BY BRAD NELSON AND SECONDED BY PATTY NORGAARD TO APPROVE RESOLUTION NO. 18-26 TO ALLOW COUNTY TO RECLASSIFY PARCELS AS NON-CONSERVATION. MOTION CARRIED WITH ALL AYES.
5. Included in the packet for information was a letter dated August 29, 2018 from Crosslake Communications regarding the required reporting of capital investments.

G. COMMISSION REPORTS

1. PLANNING AND ZONING

- a. MOTION 09R-08-18 WAS MADE BY DAVE NEVIN AND SECONDED BY GARY HEACOX TO APPROVE THE PRELIMINARY PLAT OF 120323300000009, CYNTHIA HOLDEN, ON FAWN LAKE ROAD INVOLVING 39.1 ACRES INTO TEN TRACTS WITH THE CONDITION THAT THE SURVEY OF LOT 9 INCLUDE THE 50-FOOT EASEMENT FOR THE POWERLINE AND TO ACCEPT CASH IN LIEU OF LAND FOR PARK DEDICATION FEE, DUE WHEN FINAL PLAT IS APPROVED. MOTION CARRIED WITH ALL AYES.

2. PARK AND RECREATION/LIBRARY

- a. Park Director TJ Graumann reported that the Crosslake Disc Golf Classic has been cancelled, 53 kids are registered for the soccer program, and the new fitness equipment will be ordered shortly. Mr. Graumann reported that Park Commissioner Gary Nordstrom passed away and that staff will miss his active participation at the park.

3. PUBLIC WORKS/CEMETERY/SEWER

- a. Ted Strand reported that the Public Works Commission is in favor of permanently closing the brush/yard waste site at the Public Works Shop. Problems include lack of staff for monitoring, no rules, and elimination of current debris. Gary Heacox stated that he is not in favor of closing the site and asked that Mr. Strand get a cost for the land adjacent to the shop that could be used for yard waste and sewer plant expansion. Dave Schrupp stated that the site is currently full but could maybe open in the spring. Mr. Schrupp stated that there would have to be rules regarding who can dump, limited hours of operation, and possible user fees. No action was taken.
- b. The Council reviewed a proposal for services from Bolton & Menk for sanitary sewer collection system extension to Moonlite Bay. The total engineering costs are approximately \$179,000 plus \$33,210 for geotechnical services and application. Ted Strand suggested that the survey and geotechnical services be completed now because that information won't change, should the Council decide to wait a year or two to proceed with the project. Mike Lyonais noted that there are no funds in the 2018 Budget for this project because the Council planned on issuing bonds for the entire project. Funds to pay for the engineering would need to come from the general fund in 2019. MOTION 09R-09-18 WAS MADE BY DAVE NEVIN AND SECONDED BY DAVE SCHRUPP TO PROCEED WITH SURVEY AND GEOTECHNICAL SERVICES AT AN ESTIMATED COST OF \$50,000 AND TO AUTHORIZE CITY ADMINISTRATOR TO TRANSFER FUNDS FROM THE GENERAL FUND TO PAY FOR THIS WORK. MOTION CARRIED WITH ALL AYES.
- c. A memo dated September 6, 2018 from Bolton & Menk regarding the monthly sewer project update was included in the packet for Council information. Ted Strand reported that the project should be 100% complete in a few weeks.

Ted Strand reported that he purchased a plow for the 2010 Mack truck to replace the plow that was worn out.

4. PUBLIC SAFETY

- a. Chief Lee reported that the deadline to order a 2019 squad is September 21st. Delivery and payment would not happen until 2019. This squad would replace the 2014 Ford Sedan. MOTION 09R-10-18 WAS MADE BY GARY HEACOX AND SECONDED BY BRAD NELSON TO APPROVE THE PLACEMENT OF THE ORDER FOR THE 2019 FORD SUV POLICE INTERCEPTOR FROM HIBBING FORD AT A COST OF \$28,475.45. Dave Nevin stated that the request is misleading because there is the expense of all the accessories to the squad in addition to the squad. Mike Lyonais stated that there is \$53,000 in the 2019 Budget for the new squad. MOTION CARRIED WITH ALL AYES.

H. PUBLIC FORUM – Denise McAlpine of 12210 Pinedale Street stated that she has concerns about the tree trimming that the Council approved at the last meeting and that the contractor was not aware that he was to install the culvert that the City supplied. Ms. McAlpine gave no one permission to represent her at a meeting.

I. CITY ATTORNEY REPORT – None.

J. OLD BUSINESS – None.

K. NEW BUSINESS – Dave Nevin asked permission to meet with owner of Old Fire Hall property and find out the cost for the City to purchase the land. It was the consensus of the Council to allow the meeting as long as no promises are made to purchase it.

L. ADJOURN – MOTION 09R-11-18 WAS MADE BY DAVE SCHRUPP AND SECONDED BY BRAD NELSON TO ADJOURN THE MEETING AT 7:57 P.M.
MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk
City Clerk/Minutes/9-10-18

B.2.

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
FRIDAY, SEPTEMBER 21, 2018
8:15 A.M. – CITY HALL

The Council for the City of Crosslake met for a special meeting on Friday, September 21, 2018. The following Council Members were present: Gary Heacox, Dave Schrupp, Brad Nelson and Dave Nevin. Patty Norgaard was absent. Also present were City Administrator Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, Police Chief Erik Lee, Fire Chief Chip Lohmiller, Northland Press Reporter Bill Monroe, and Council Candidates Aaron Herzog, Clay Porter, and John Andrews. There were approximately thirteen people in the audience.

Deputy Mayor Gary Heacox called the meeting to order at 8:15 A.M. and announced that the Council would take a tour of the property and buildings next door which are for sale.

The meeting reconvened at 8:40 A.M. in City Hall.

Police Chief Erik Lee stated that the property is great but wasn't sure if the buildings would serve the City. 5 Bugles has reviewed the space needs of the City and developed a building that would last 40-50 years of growth.

Dave Nevin stated that this is a once in a lifetime opportunity for the City to acquire five plus acres of land adjacent to City Hall. Mr. Nevin added that it could work as a temporary office if City Hall is remodeled or rebuilt and the City could sell it later.

Fire Chief Chip Lohmiller stated that the property would have no benefit to the fire department because they need more space.

Business owner Linda Randall suggested that the City could rent the buildings for employee housing or youth hostel for seasonal workers.

Dave Schrupp stated that he needed more information to make a good decision and added that he would like to see the presentation from 5 Bugles first.

Dave Nevin stated that he didn't think the current footprint of City Hall was big enough for a remodel.

Paul Hiniker, owner of the adjacent property, stated that the Old Fire Hall was built first as a youth center. The back building was built specifically for the school. The last appraisal of the property came in at 1.5 million. Mr. Hiniker stated that he is asking \$900,000 and that there are other interested parties.

Brad Nelson stated that it would be great to have more land next to City Hall but was unsure if the buildings would be of any use. Mr. Nelson stated that he is not in favor of the City renting out property.

Tom Schreiber stated that this is a unique opportunity for the City and that it made sense for the City to purchase it because it was a good price.

Business owner Pat Netko stated that the land alone is valuable to the City and could sell off part of it later. Ms. Netko asked where the funds to purchase the land would come from.

Mike Lyonais noted that the estimated value from the County is much lower than the asking price. The City could bond or use existing cash from the proceeds of the phone company sale. The estimated cost to remodel City Hall or to demo and rebuild were very close.

A lengthy discussion ensued regarding the value of the land to the City and whether the buildings could be remodeled for use by the City, whether the City could divide and sell the land, and whether it made it sense to purchase the land and remove the buildings. Brad Nelson noted that if the lot was empty, the cost would be much less than \$900,000.

MOTION 09S1-01-18 WAS MADE BY DAVE SCHRUPP AND SECONDED BY BRAD NELSON TO DIRECT DAVE NEVIN TO ASK HY-TEC CONSTRUCTION TO LOOK AT BUILDINGS TO DETERMINE IF THEY COULD BE REMODELED FOR USE AS CITY HALL AND POLICE DEPARTMENT. MOTION CARRIED WITH ALL AYES.

There being no further business at 9:30 A.M., the Gary Heacox adjourned the meeting.

Respectfully Submitted,

Charlene Nelson
Administrative Assistant/City Clerk

CITY OF CROSSLAKE
Month-End Revenue
 Current Period: SEPTEMBER 2018

SRC	SRC Descr	2018 Budget	SEPTEMBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	2018 % of Budget
FUND 101 GENERAL FUND						
31000	General Property Taxes	\$3,066,329.00	\$0.00	\$1,920,499.53	\$1,145,829.47	62.63%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$113,130.00	\$0.00	\$113,266.03	-\$136.03	100.12%
31300	Emergency Services Levy	\$0.00	\$0.00	-\$30.08	\$30.08	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	-\$72.84	\$72.84	0.00%
31310	2012 Series A Levy	\$121,870.00	\$0.00	\$76,367.04	\$45,502.96	62.66%
31800	Other Taxes	\$1,500.00	\$0.00	\$4,976.16	-\$3,476.16	331.74%
31900	Penalties and Interest DelTax	\$1,000.00	\$0.00	\$1,531.41	-\$531.41	153.14%
32110	Alcoholic Beverages	\$16,000.00	\$0.00	\$14,100.00	\$1,900.00	88.13%
32111	Club Liquor License	\$500.00	\$0.00	\$500.00	\$0.00	100.00%
32112	Beer and Wine License	\$100.00	\$0.00	\$875.00	-\$775.00	875.00%
32180	Other Licenses/Permits	\$200.00	\$0.00	\$2,155.00	-\$1,955.00	1077.50%
33400	State Grants and Aids	\$500.00	\$0.00	\$19,858.95	-\$19,358.95	3971.79%
33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33406	Taconite Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33416	Police Training Reimbursement	\$2,000.00	\$0.00	\$4,785.02	-\$2,785.02	239.25%
33417	Police State Aid	\$33,000.00	\$0.00	\$0.00	\$33,000.00	0.00%
33418	Fire State Aid	\$38,000.00	\$0.00	\$0.00	\$38,000.00	0.00%
33419	Fire Training Reimbursement	\$5,000.00	\$6,150.00	\$7,245.79	-\$2,245.79	144.92%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$1,069.00	-\$1,069.00	0.00%
33422	PERA State Aid	\$2,979.00	\$0.00	\$590.50	\$2,388.50	19.82%
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33650	Recycling Grant	\$29,200.00	\$0.00	\$29,200.00	\$0.00	100.00%
34000	Charges for Services	\$200.00	\$10.00	\$535.30	-\$335.30	267.65%
34010	Sale of Maps and Publications	\$30.00	\$20.00	\$130.00	-\$100.00	433.33%
34050	Candidate Filing Fees	\$20.00	\$0.00	\$14.00	\$6.00	70.00%
34103	Zoning Permits	\$30,000.00	\$6,925.00	\$38,275.00	-\$8,275.00	127.58%
34104	Plat Check Fee/Subdivision Fee	\$1,500.00	\$0.00	\$3,325.00	-\$1,825.00	221.67%
34105	Variances and CUPS/IUPS	\$9,000.00	\$2,000.00	\$11,000.00	-\$2,000.00	122.22%
34106	Sign Permits	\$500.00	\$0.00	\$200.00	\$300.00	40.00%
34107	Assessment Search Fees	\$800.00	\$105.00	\$650.00	\$150.00	81.25%
34108	Zoning Misc/Penalties	\$0.00	\$500.00	\$500.00	-\$500.00	0.00%
34109	Zoning Reimb Eng/Legal/Survey	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34111	Driveway Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34112	Septic Permits	\$5,000.00	\$1,750.00	\$8,700.00	-\$3,700.00	174.00%
34113	Landscape License Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34114	Zoning Map/Ordinance Amendment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34201	Fire Department Donations	\$200.00	\$0.00	\$3,300.00	-\$3,100.00	1650.00%
34202	Fire Protection and Calls	\$30,000.00	\$0.00	\$29,055.74	\$944.26	96.85%
34206	Animal Control Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34207	House Burning Fee	\$1,500.00	\$0.00	\$2,800.00	-\$1,300.00	186.67%
34210	Police Contracts	\$48,000.00	\$0.00	\$39,000.00	\$9,000.00	81.25%
34211	Police Donations	\$0.00	\$0.00	\$5,075.00	-\$5,075.00	0.00%
34213	Police Receipts	\$5,000.00	\$0.00	\$1,976.14	\$3,023.86	39.52%
34214	Tac Team Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$11,520.00	-\$11,520.00	0.00%
34300	E911 Signs	\$1,000.00	\$100.00	\$2,500.00	-\$1,500.00	250.00%
34700	Park & Rec Donation	\$300.00	\$10.00	\$110.00	\$190.00	36.67%

CITY OF CROSSLAKE

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Month-End Revenue

Current Period: SEPTEMBER 2018

SRC	SRC Descr	2018 Budget	SEPTEMBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	2018 % of Budget
34701	Halloween Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34711	Taxable Merchandise/Rentals	\$200.00	\$20.00	\$646.00	-\$446.00	323.00%
34740	Park Concessions	\$500.00	\$8.00	\$122.00	\$378.00	24.40%
34741	Gen Gov t Concessions	\$100.00	\$201.23	\$749.59	-\$649.59	749.59%
34742	Park Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34743	Public Works Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34744	Fire Department Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34750	CCC/Park User Fee	\$4,000.00	\$325.00	\$4,119.25	-\$119.25	102.98%
34751	Shelter/Beer/Wine Fees	\$300.00	\$0.00	\$189.00	\$111.00	63.00%
34760	Library Cards	\$500.00	\$103.00	\$1,024.00	-\$524.00	204.80%
34761	Library Donations	\$500.00	\$0.00	\$16.00	\$484.00	3.20%
34762	Library Copies	\$300.00	\$61.25	\$343.67	-\$43.67	114.56%
34763	Library Events	\$5,000.00	\$431.75	\$4,220.60	\$779.40	84.41%
34764	Library Miscellaneous	\$50.00	\$0.00	\$2.00	\$48.00	4.00%
34765	Summer Reading Program	\$300.00	\$0.00	\$195.00	\$105.00	65.00%
34766	Library Luncheon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34767	New York Times Best Seller Pro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34768	PAL Foundation - Library	\$250.00	\$0.00	\$1,818.36	-\$1,568.36	727.34%
34769	PAL Foundation - Park	\$3,000.00	\$132.00	\$2,935.75	\$64.25	97.86%
34770	Silver Sneakers	\$6,000.00	\$1,469.50	\$10,320.00	-\$4,320.00	172.00%
34790	Park Dedication Fees	\$4,500.00	\$0.00	\$7,500.00	-\$3,000.00	166.67%
34800	Tennis Fees	\$1,500.00	\$0.00	\$1,513.00	-\$13.00	100.87%
34801	Recreational-Program	\$3,000.00	\$0.00	\$555.00	\$2,445.00	18.50%
34802	Softball/Baseball Fees	\$1,000.00	\$0.00	\$485.00	\$515.00	48.50%
34803	Recreation-Misc. Receipts	\$1,000.00	\$3.00	\$96.65	\$903.35	9.67%
34805	Aerobics Fees	\$0.00	\$192.00	\$814.00	-\$814.00	0.00%
34806	Weight Room Fees	\$30,000.00	\$3,627.50	\$30,151.50	-\$151.50	100.51%
34807	Volleyball Fees	\$750.00	\$172.00	\$520.00	\$230.00	69.33%
34808	Silver and Fit	\$13,000.00	\$1,041.00	\$9,726.00	\$3,274.00	74.82%
34809	Soccer Fees	\$1,500.00	\$2,075.00	\$2,796.00	-\$1,296.00	186.40%
34810	Pickle Ball	\$5,500.00	\$130.00	\$4,925.00	\$575.00	89.55%
34910	Transit Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34940	Cemetery Lots	\$3,000.00	\$1,000.00	\$9,000.00	-\$6,000.00	300.00%
34941	Cemetery Openings	\$3,500.00	\$500.00	\$5,600.00	-\$2,100.00	160.00%
34942	Cemetery Other	\$450.00	\$50.00	\$1,000.00	-\$550.00	222.22%
34950	Public Works Revenue	\$1,500.00	\$75.00	\$175.00	\$1,325.00	11.67%
34952	County Joint Facility Payments	\$45,000.00	\$0.00	\$21,536.45	\$23,463.55	47.86%
34953	Recycling Revenues	\$50.00	\$21.01	\$1,850.36	-\$1,800.36	3700.72%
35100	Court Fines	\$10,000.00	\$1,427.54	\$10,980.36	-\$980.36	109.80%
35103	Library Fines	\$600.00	\$0.00	\$268.00	\$332.00	44.67%
35105	Restitution Receipts	\$1,000.00	\$0.00	\$2,028.71	-\$1,028.71	202.87%
36200	Miscellaneous Revenues	\$5,000.00	\$0.00	\$2,755.34	\$2,244.66	55.11%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36202	LIBRARY GRANTS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	100.00%
36210	Interest Earnings	\$30,500.00	\$11,539.23	\$97,126.20	-\$66,626.20	318.45%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Bridges	\$6,914.00	\$0.00	\$4,409.88	\$2,504.12	63.78%
36255	Sp Assess Int-Bridges	\$1,374.00	\$0.00	\$983.18	\$390.82	71.56%
36256	Andys Parking Lot Principal	\$5,514.00	\$0.00	\$2,757.24	\$2,756.76	50.00%
36257	Andys Parking Lot Interest	\$1,188.00	\$0.00	\$956.95	\$231.05	80.55%
38050	Telephone Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38051	Telephone True-Up	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: SEPTEMBER 2018

SRC	SRC Descr	2018 Budget	SEPTEMBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	2018 % of Budget
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$1,001,800.00	\$0.00	\$0.00	\$1,001,800.00	0.00%
39330	Proceeds from Capital Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39400	Bond Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39700	Capital Contrib from CU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 101 GENERAL FUND		\$4,769,498.00	\$42,175.01	\$2,607,793.73	\$2,161,704.27	54.68%
FUND 301 DEBT SERVICE FUND						
31000	General Property Taxes	\$0.00	\$0.00	-\$116.11	\$116.11	0.00%
31001		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31100	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31200	Community Ctr Levy Refund 2002	\$0.00	\$0.00	-\$42.76	\$42.76	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31301	1999 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31302	1999 Series B Levy	\$0.00	\$0.00	-\$79.42	\$79.42	0.00%
31303	2001 Series A Levy	\$0.00	\$0.00	-\$19.72	\$19.72	0.00%
31304	2002 Series A Levy	\$0.00	\$0.00	-\$14.68	\$14.68	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31306	2003 Disposal System Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31307	2004 Series A Levy	\$0.00	\$0.00	-\$67.43	\$67.43	0.00%
31308	2006 Series B Levy	\$0.00	\$0.00	\$164.39	-\$164.39	0.00%
31309	2006 Series C Levy	\$0.00	\$0.00	-\$38.61	\$38.61	0.00%
31310	2012 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31311	2015 GO Equip Certs 2015B	\$153,825.00	\$0.00	\$96,230.48	\$57,594.52	62.56%
31312	2017 GO Sewer Rev Imp Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31900	Penalties and Interest DelTax	\$0.00	\$0.00	\$265.44	-\$265.44	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36105	Sp Assess Prin Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36106	Sp Assess Int Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36107	Sp Assess Prin Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36108	Sp Assess Int Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36109	Sp Assess Prin Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36110	Sp Assess Int Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36111	Sp Assess Prin Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36112	Sp Assess Int Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36113	Sp Assess Prin Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36114	Sp Assess Int Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36115	Sp Assess Prin Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36116	Sp Assess Int Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36117	Sp Assess Prin Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36118	Sp Assess Int Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36119	Sp Assess Prin Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36120	Sp Assess Int Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36121	Sp Assess Prin Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36122	Sp Assess Int Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36123	Sp Assess Prin Red Pine 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36124	Sp Assess Int Red Pine 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36125	Sp Assess Prin Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: SEPTEMBER 2018

SRC	SRC Descr	2018 Budget	SEPTEMBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	2018 % of Budget
36126	Sp Assess Int Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36127	Sp Assess Prin Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36128	Sp Assess Int Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36129	Sp Assess Prin Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36130	Sp Assess Int Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36131	Sp Assess Prin Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36132	Sp Assess Int Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36133	Sp Assess Prin Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36134	Sp Assess Int Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36135	Sp Assess Prin Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36136	Sp Assess Int Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36137	Sp Assess Prin Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36138	Sp Assess Int Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36139	Sp Assess Prin Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36140	Sp Assess Int Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36141	Sp Assess Prin Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36142	Sp Assess Int Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36143	Sp Assess Prin Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36144	Sp Assess Int Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36145	Sp Assess Prin Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36146	Sp Assess Int Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36147	Sp Assess Prin PineBay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36148	Sp Assess Int Pine Bay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36149	Sp Assess Prin White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36150	Sp Assess Int White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36151	Sp Assess Prin Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36152	Sp Assess Int Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36153	Sp Assess Prin Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36154	Sp Assess Int Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36155	Sp Assess Prin Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36156	Sp Assess Int Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36157	Sp Assess Prin Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36158	Sp Assess Int Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36159	Sp Assess Prin Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36160	Sp Assess Int Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36161	Sp Assess Prin Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36162	Sp Assess Int Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36163	Sp Assess Prin Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36164	Sp Assess Int Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36165	Sp Assess Prin 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36166	Sp Assess Int 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36167	Sp Assess Prin Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36168	Sp Assess Int Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36169	Sp Assess Prin Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36170	Sp Assess Int Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36171	Sp Assess Prin Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36172	Sp Assess Int Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36173	Sp Assess Prin Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36174	Sp Assess Int Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36175	Sp Assess Prin Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36176	Sp Assess Int Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36177	Sp Assess Prin Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36178	Sp Assess Int Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: SEPTEMBER 2018

SRC	SRC Descr	2018 Budget	SEPTEMBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	2018 % of Budget
36179	Sp Assess Prin Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36180	Sp Assess Int Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36181	Sp Assess Prin Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36182	Sp Assess Int Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36183	Sp Assess Prin Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36184	Sp Assess Int Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36185	Sp Assess Prin Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36186	Sp Assess Int Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36187	Sp Assess Prin Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36188	Sp Assess Int Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36189	Sp Assess Prin Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36190	Sp Assess Int Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36191	Sp Assess Prin Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36192	Sp Assess Int Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36193	Sp Assess Prin Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36194	Sp Assess Int Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36195	Sp Assess Prin ABC Dr 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36196	SpAssess Int ABC Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36197	SpAssess Prin Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36198	SpAssess Int Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36199	SpAssess Prin Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36235	SpAssess Int Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36236	SpAssess Prin East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36237	SpAssess Int East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36238	SpAssess Prin Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36239	SpAssess Int Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36240	SpAssess Prin Edgewater 2004	\$0.00	\$0.00	-\$460.13	\$460.13	0.00%
36241	SpAssess Int Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36242	SpAssess Prin Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36243	SpAssess Int Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36244	Sp Assess Prin - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36245	Sp Assess Int - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36246	Sp Assess Prin - Sunset Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36247	Sp Assess Int - Sunset Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36248	Sp Assess Prin - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36249	Sp Assess Int - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36250	Sp Assess Prin - Johnie/Rober	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36251	Sp Assess Int - Johnie/Robert	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36252	Sp Assess Prin - Brita/Pinevie	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36253	Sp Assess Int - Brita/Pineview	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36255	Sp Assess Int-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39311	Proceeds-Wilderness GO Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39314	Proceeds-2001 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39315	Proceeds-2002 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: SEPTEMBER 2018

SRC	SRC Descr	2018 Budget	SEPTEMBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	2018 % of Budget
39900	02 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 301	DEBT SERVICE FUND	\$153,825.00	\$0.00	\$95,821.45	\$58,003.55	62.29%
FUND 401	GENERAL CAPITAL PROJECTS					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34790	Park Dedication Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39102	Sale of City Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39103	Sale of Fire Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39104	Sale of Lots-Gendreau Addn.	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39231	Proceeds-2006 Series C Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401	GENERAL CAPITAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJECTS					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31050	Tax Increments LeRever	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31051	Tax Increments Daggett Brook	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31052	Tax Increments Reeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31053	Tax Increments - Ace Hardware	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31054	Tax Increment - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31056	Tax Increment 1-9 C&J Develop	\$11,000.00	\$0.00	\$6,239.86	\$4,760.14	56.73%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJE	\$11,000.00	\$0.00	\$6,239.86	\$4,760.14	56.73%
FUND 412	DUCK LANE					
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412	DUCK LANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJECT					
33400	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJEC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT					
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420	LIBRARY PROJECT					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: SEPTEMBER 2018

SRC	SRC Descr	2018 Budget	SEPTEMBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	2018 % of Budget
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420	LIBRARY PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432	SEWER PROJECT					
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39316	Proceeds-2003 Series A Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39317	Proceeds-2003 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432	SEWER PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502	ECONOMIC DEVELOPMENT FUND					
31000	General Property Taxes	\$12,500.00	\$0.00	\$7,845.39	\$4,654.61	62.76%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31802	EDA Tax Receipts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34101	City Hall User Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$500.00	\$1,325.00	-\$1,325.00	0.00%
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36212	Restricted Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36220	Lease Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502	ECONOMIC DEVELOPMENT FUND	\$12,500.00	\$500.00	\$9,170.39	\$3,329.61	73.36%
FUND 503	EDA (REVOLVING LOAN)					
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36211	Revolving Loan Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503	EDA (REVOLVING LOAN)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601	SEWER OPERATING FUND					
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34410	Unallocated Reserves	\$0.00	-\$255.48	\$430.63	-\$430.63	0.00%
36104	Penalty & Interest	\$1,000.00	\$105.23	\$1,541.79	-\$541.79	154.18%
36200	Miscellaneous Revenues	\$1,000.00	\$385.95	\$1,220.40	-\$220.40	122.04%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$24.82	-\$24.82	0.00%
37200	User Fee	\$252,872.00	\$24,498.49	\$208,928.94	\$43,943.06	82.62%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$4,000.00	-\$4,000.00	0.00%
37500	Capital Contribution	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$1,559,537.00	\$250,000.00	\$1,500,000.00	\$59,537.00	96.18%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601	SEWER OPERATING FUND	\$1,814,409.00	\$274,734.19	\$1,716,146.58	\$98,262.42	94.58%
FUND 614	TELEPHONE AND CABLE FUND					
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: SEPTEMBER 2018

SRC	SRC Descr	2018 Budget	SEPTEMBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	2018 % of Budget
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39105	Sales Proceeds - Gain/Loss	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614 TELEPHONE AND CABLE FUND		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUND						
31306	2003 Disposal System Levy	\$221,000.00	\$0.00	\$138,348.14	\$82,651.86	62.60%
31312	2017 GO Sewer Rev Imp Bonds	\$116,613.00	\$0.00	\$72,134.65	\$44,478.35	61.86%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FU		\$339,613.00	\$0.00	\$210,482.79	\$129,130.21	61.98%
		\$7,100,845.00	\$317,409.20	\$4,645,654.80	\$2,455,190.20	65.42%

CITY OF CROSSLAKE
Month End Expenditures
 Current Period: SEPTEMBER 2018

OBJ	OBJ Descr	2018 Budget	SEPTEMBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
FUND 101 GENERAL FUND						
DEPT 41110 Council						
100	Wages and Salaries Dept Head	\$27,000.00	\$2,170.00	\$19,150.00	\$7,850.00	70.93%
122	FICA	\$2,066.00	\$166.03	\$1,465.20	\$600.80	70.92%
151	Workers Comp Insurance	\$131.00	\$0.00	\$88.00	\$43.00	67.18%
208	Instruction Fees	\$1,500.00	\$45.00	\$175.00	\$1,325.00	11.67%
321	Communications-Cellular	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
331	Travel Expenses	\$1,500.00	\$0.00	\$672.10	\$827.90	44.81%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
430	Miscellaneous	\$706.00	\$0.00	\$40.79	\$665.21	5.78%
433	Dues and Subscriptions	\$0.00	\$30.00	\$30.00	-\$30.00	0.00%
DEPT 41110 Council		\$33,053.00	\$2,411.03	\$21,621.09	\$11,431.91	65.41%
DEPT 41400 Administration						
100	Wages and Salaries Dept Head	\$94,516.00	\$7,299.98	\$69,334.81	\$25,181.19	73.36%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$7,405.00	\$0.00	\$0.00	\$7,405.00	0.00%
105	Part-time	\$1,125.00	\$0.00	\$0.00	\$1,125.00	0.00%
109	Secretary/Bookkeeper	\$64,990.00	\$5,430.62	\$48,324.64	\$16,665.36	74.36%
121	PERA	\$12,047.00	\$954.78	\$8,824.29	\$3,222.71	73.25%
122	FICA	\$12,288.00	\$885.84	\$8,199.67	\$4,088.33	66.73%
131	Employer Paid Health	\$37,373.00	\$3,114.40	\$28,029.60	\$9,343.40	75.00%
132	Employer Paid Disability	\$1,392.00	\$184.21	\$1,024.28	\$367.72	73.58%
133	Employer Paid Dental	\$2,064.00	\$172.00	\$1,548.00	\$516.00	75.00%
134	Employer Paid Life	\$134.00	\$11.20	\$100.80	\$33.20	75.22%
136	Deferred Compensation	\$1,300.00	\$100.00	\$950.00	\$350.00	73.08%
151	Workers Comp Insurance	\$2,244.00	\$0.00	\$1,608.00	\$636.00	71.66%
152	Health Savings Account Contrib	\$12,000.00	\$0.00	\$9,000.00	\$3,000.00	75.00%
200	Office Supplies	\$1,800.00	\$140.98	\$1,015.92	\$784.08	56.44%
208	Instruction Fees	\$2,000.00	\$0.00	\$578.00	\$1,422.00	28.90%
210	Operating Supplies	\$1,500.00	\$10.00	\$573.16	\$926.84	38.21%
220	Repair/Maint Supply - Equip	\$3,834.00	\$1,756.66	\$3,370.99	\$463.01	87.92%
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$4,000.00	\$251.85	\$1,988.84	\$2,011.16	49.72%
322	Postage	\$1,000.00	\$236.06	\$378.46	\$621.54	37.85%
331	Travel Expenses	\$1,500.00	\$65.40	\$207.10	\$1,292.90	13.81%
334	Vehicle Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$1,000.00	\$0.00	\$816.00	\$184.00	81.60%
413	Office Equipment Rental/Repair	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues and Subscriptions	\$850.00	\$0.00	\$765.00	\$85.00	90.00%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay	\$4,020.00	\$0.00	\$0.00	\$4,020.00	0.00%
600	Principal	\$794.00	\$136.56	\$610.05	\$183.95	76.83%
610	Interest	\$70.00	\$7.44	\$37.95	\$32.05	54.21%
DEPT 41400 Administration		\$272,646.00	\$20,757.98	\$187,285.56	\$85,360.44	68.69%
DEPT 41410 Elections						
107	Services	\$4,500.00	\$0.00	\$1,705.00	\$2,795.00	37.89%
122	FICA	\$344.00	\$0.00	\$0.00	\$344.00	0.00%
210	Operating Supplies	\$75.00	\$0.00	\$0.00	\$75.00	0.00%

OBJ	OBJ Descr	2018 Budget	SEPTEMBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
351	Legal Notices Publishing	\$75.00	\$0.00	\$29.75	\$45.25	39.67%
413	Office Equipment Rental/Repair	\$75.00	\$0.00	\$0.00	\$75.00	0.00%
430	Miscellaneous	\$131.00	\$155.45	\$406.07	-\$275.07	309.98%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41410 Elections		\$5,200.00	\$155.45	\$2,140.82	\$3,059.18	41.17%
DEPT 41600 Audit/Legal Services						
301	Auditing and Acct g Services	\$32,000.00	\$0.00	\$26,035.00	\$5,965.00	81.36%
304	Legal Fees (Civil)	\$7,000.00	\$450.00	\$3,450.00	\$3,550.00	49.29%
307	Legal Fees (Labor)	\$7,000.00	\$0.00	\$1,526.50	\$5,473.50	21.81%
DEPT 41600 Audit/Legal Services		\$46,000.00	\$450.00	\$31,011.50	\$14,988.50	67.42%
DEPT 41910 Planning and Zoning						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
134	Employer Paid Life	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
200	Office Supplies	\$700.00	\$0.00	\$358.26	\$341.74	51.18%
208	Instruction Fees	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
210	Operating Supplies	\$1,500.00	-\$145.43	\$367.89	\$1,132.11	24.53%
212	Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
220	Repair/Maint Supply - Equip	\$3,934.00	\$166.67	\$2,776.19	\$1,157.81	70.57%
221	Repair/Maint Vehicles 306	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$2,500.00	\$0.00	\$500.00	\$2,000.00	20.00%
304	Legal Fees (Civil)	\$5,000.00	\$375.00	\$1,215.00	\$3,785.00	24.30%
305	Legal/Eng - Developer/Criminal	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
314	Surveyor	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
320	Communications	\$3,500.00	\$203.49	\$1,560.70	\$1,939.30	44.59%
322	Postage	\$500.00	\$236.06	\$358.35	\$141.65	71.67%
331	Travel Expenses	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
332	Travel Expense- P&Z Comm	\$1,500.00	\$175.00	\$2,415.00	-\$915.00	161.00%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$2,000.00	\$44.63	\$920.15	\$1,079.85	46.01%
352	Filing Fees	\$1,500.00	-\$175.00	\$618.00	\$882.00	41.20%
356	Mapping	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
387	Septic Inspections	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$860.00	\$0.00	\$0.00	\$860.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues and Subscriptions	\$0.00	\$0.00	\$1.00	-\$1.00	0.00%
441	Enhanced 911	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$1.00	\$10.00	-\$10.00	0.00%
452	Refund	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
470	Consultant Fees	\$209,280.00	\$16,932.00	\$152,388.00	\$56,892.00	72.82%
500	Capital Outlay	\$4,020.00	\$17.81	\$17.81	\$4,002.19	0.44%

OBJ	OBJ Descr	2018 Budget	SEPTEMBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
600	Principal	\$794.00	\$136.56	\$610.05	\$183.95	76.83%
610	Interest	\$70.00	\$7.44	\$37.95	\$32.05	54.21%
DEPT 41910 Planning and Zoning		\$243,358.00	\$17,975.23	\$164,154.35	\$79,203.65	67.45%
DEPT 41940 General Government						
131	Employer Paid Health	\$0.00	\$1,946.50	\$4,979.43	-\$4,979.43	0.00%
133	Employer Paid Dental	\$125.00	\$149.05	\$803.95	-\$678.95	643.16%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
152	Health Savings Account Contrib	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$2,500.00	\$314.57	\$1,632.03	\$867.97	65.28%
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$163.30	-\$163.30	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$723.86	\$5,612.66	-\$1,612.66	140.32%
235	Signs	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
254	Concessions - Pop	\$300.00	\$44.53	\$342.71	-\$42.71	114.24%
302	Architects Fees	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
303	Engineering Fees	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
316	Security Monitoring	\$800.00	\$182.00	\$463.50	\$336.50	57.94%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$250.00	\$0.00	\$240.13	\$9.87	96.05%
354	Ordinance Codification	\$5,000.00	\$0.00	\$2,230.62	\$2,769.38	44.61%
360	Insurance	\$26,500.00	\$0.00	\$22,945.00	\$3,555.00	86.58%
381	Electric Utilities	\$14,500.00	\$1,130.00	\$7,990.00	\$6,510.00	55.10%
383	Gas Utilities	\$4,500.00	\$26.00	\$2,296.14	\$2,203.86	51.03%
384	Refuse/Garbage Disposal	\$500.00	\$53.06	\$420.76	\$79.24	84.15%
385	Sewer Utility	\$600.00	\$144.00	\$576.00	\$24.00	96.00%
389	Generator Expense	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
405	Cleaning Services	\$9,600.00	\$707.50	\$6,367.50	\$3,232.50	66.33%
430	Miscellaneous	\$2,500.00	\$0.00	\$5,955.71	-\$3,455.71	238.23%
433	Dues and Subscriptions	\$3,500.00	\$2,491.00	\$5,299.65	-\$1,799.65	151.42%
437	Brainerd Lakes Area Dev Corp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
438	Initiative Foundation	\$1,650.00	\$0.00	\$1,650.00	\$0.00	100.00%
439	Emergency Mgmt Expense	\$2,000.00	\$0.00	\$930.00	\$1,070.00	46.50%
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Enhanced 911	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
442	Safety Prog/Equipment	\$10,500.00	\$0.00	\$5,714.12	\$4,785.88	54.42%
443	Sales Tax	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
444	Transportation Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
446	Animal Control	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
449	Cobra Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
451	Health Comm Program Expense	\$0.00	\$200.00	\$6,150.00	-\$6,150.00	0.00%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
456	Fireworks	\$14,000.00	\$0.00	\$14,000.00	\$0.00	100.00%
460	Fines/Fees Reimburse	\$6,000.00	\$0.00	\$2,402.28	\$3,597.72	40.04%
470	Consultant Fees	\$15,000.00	\$2,546.25	\$2,546.25	\$12,453.75	16.98%
490	Donations to Civic Org s	\$3,700.00	\$0.00	\$2,500.00	\$1,200.00	67.57%
493	Pass Thru Donations	\$0.00	\$0.00	\$11,520.00	-\$11,520.00	0.00%
500	Capital Outlay	\$185,000.00	\$0.00	\$79,707.67	\$105,292.33	43.09%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$1,559,537.00	\$250,000.00	\$1,500,000.00	\$59,537.00	96.18%
DEPT 41940 General Government		\$1,876,412.00	\$260,658.32	\$1,695,439.41	\$180,972.59	90.36%
DEPT 42110 Police Administration						
100	Wages and Salaries Dept Head	\$81,694.00	\$6,283.70	\$59,695.15	\$21,998.85	73.07%
101	Assistant	\$5,000.00	\$4,429.96	\$45,621.49	-\$40,621.49	912.43%

OBJ	OBJ Descr	2018 Budget	SEPTEMBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
103	Tech 1	\$48,253.00	\$3,426.63	\$33,550.84	\$14,702.16	69.53%
108	Tech 3	\$25,000.00	\$1,573.00	\$16,352.63	\$8,647.37	65.41%
110	Tech 4	\$59,913.00	\$46.00	\$414.00	\$59,499.00	0.69%
112	Tech 5	\$59,830.00	\$4,250.80	\$41,229.30	\$18,600.70	68.91%
113	Tech 6	\$61,207.00	\$4,324.75	\$40,706.53	\$20,500.47	66.51%
121	PERA	\$55,225.00	\$3,942.23	\$38,190.07	\$17,034.93	69.15%
122	FICA	\$4,943.00	\$322.40	\$3,114.39	\$1,828.61	63.01%
131	Employer Paid Health	\$82,224.00	\$5,918.00	\$53,262.00	\$28,962.00	64.78%
132	Employer Paid Disability	\$2,636.00	\$273.15	\$2,087.15	\$548.85	79.18%
133	Employer Paid Dental	\$3,894.00	\$324.48	\$2,920.32	\$973.68	75.00%
134	Employer Paid Life	\$336.00	\$28.00	\$252.00	\$84.00	75.00%
136	Deferred Compensation	\$1,300.00	\$100.00	\$950.00	\$350.00	73.08%
140	Unemployment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
151	Workers Comp Insurance	\$26,478.00	\$0.00	\$17,322.00	\$9,156.00	65.42%
152	Health Savings Account Contrib	\$27,000.00	\$0.00	\$18,000.00	\$9,000.00	66.67%
200	Office Supplies	\$300.00	\$0.00	\$214.03	\$85.97	71.34%
208	Instruction Fees	\$4,500.00	\$0.00	\$2,443.00	\$2,057.00	54.29%
209	Physicals	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$1,800.00	\$541.36	\$1,369.78	\$430.22	76.10%
212	Motor Fuels	\$18,000.00	\$0.00	\$7,420.22	\$10,579.78	41.22%
214	Auto Expense- Squad 301	\$500.00	\$0.00	\$861.19	-\$361.19	172.24%
216	Auto Expense- Squad 305	\$1,200.00	\$570.74	\$2,344.46	-\$1,144.46	195.37%
217	Auto Expense- Squad 303	\$1,000.00	\$0.00	\$703.42	\$296.58	70.34%
218	Auto Expense- Squad 302	\$1,000.00	\$94.69	\$486.17	\$513.83	48.62%
219	Auto Expense- Squad 304	\$500.00	\$164.25	\$837.37	-\$337.37	167.47%
220	Repair/Maint Supply - Equip	\$15,000.00	\$328.00	\$9,564.00	\$5,436.00	63.76%
221	Repair/Maint Vehicles 306	\$2,000.00	\$0.00	\$1,037.34	\$962.66	51.87%
258	Unif Tony/Ted/Gerald/Fire	\$675.00	\$0.00	\$338.93	\$336.07	50.21%
259	Unif Erik/Joe	\$675.00	\$0.00	\$452.91	\$222.09	67.10%
260	Unif Eric & Nate	\$675.00	\$0.00	\$109.00	\$566.00	16.15%
261	Unif Jake/Jon/Seth	\$675.00	\$0.00	\$151.00	\$524.00	22.37%
262	Unif Tony	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
264	Unif Bobby/Ron	\$675.00	\$0.00	\$546.58	\$128.42	80.97%
265	Unif & P/T Expense	\$500.00	\$0.00	\$397.93	\$102.07	79.59%
281	Tactical Team	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
282	Restitution Expenditures	\$500.00	\$0.00	\$207.00	\$293.00	41.40%
283	Forfeiture Expenditures	\$1,000.00	\$0.00	\$8,533.17	-\$7,533.17	853.32%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$75.00	-\$75.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,800.00	\$232.95	\$2,176.96	\$623.04	77.75%
321	Communications-Cellular	\$5,400.00	\$493.46	\$3,029.40	\$2,370.60	56.10%
322	Postage	\$200.00	\$4.35	\$32.72	\$167.28	16.36%
331	Travel Expenses	\$2,200.00	\$0.00	\$2,006.71	\$193.29	91.21%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$14,000.00	\$0.00	\$18,894.00	-\$4,894.00	134.96%
413	Office Equipment Rental/Repair	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
430	Miscellaneous	\$200.00	\$0.00	\$161.17	\$38.83	80.59%
433	Dues and Subscriptions	\$250.00	\$0.00	\$730.00	-\$480.00	292.00%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
458	Undercover Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
460	Fines/Fees Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$4,460.00	\$1,175.91	\$2,967.61	\$1,492.39	66.54%
550	Capital Outlay - Vehicles	\$50,960.00	\$0.00	\$0.00	\$50,960.00	0.00%
600	Principal	\$132.00	\$22.76	\$101.67	\$30.33	77.02%

OBJ	OBJ Descr	2018 Budget	SEPTEMBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
610	Interest	\$12.00	\$1.24	\$6.33	\$5.67	52.75%
DEPT 42110	Police Administration	\$678,322.00	\$38,872.81	\$441,866.94	\$236,455.06	65.14%
DEPT 42280	Fire Administration					
100	Wages and Salaries Dept Head	\$6,000.00	\$500.00	\$4,500.00	\$1,500.00	75.00%
101	Assistant	\$1,200.00	\$100.00	\$900.00	\$300.00	75.00%
106	Training	\$2,100.00	\$75.00	\$675.00	\$1,425.00	32.14%
107	Services	\$71,000.00	\$6,907.00	\$55,066.00	\$15,934.00	77.56%
122	FICA	\$6,143.00	\$580.06	\$4,677.42	\$1,465.58	76.14%
151	Workers Comp Insurance	\$8,027.00	\$0.00	\$5,484.00	\$2,543.00	68.32%
200	Office Supplies	\$100.00	\$166.94	\$238.74	-\$138.74	238.74%
208	Instruction Fees	\$8,000.00	\$7,640.00	\$22,549.00	-\$14,549.00	281.86%
209	Physicals	\$3,500.00	\$0.00	\$2,823.00	\$677.00	80.66%
210	Operating Supplies	\$3,000.00	\$214.53	\$3,477.36	-\$477.36	115.91%
212	Motor Fuels	\$500.00	\$0.00	\$342.02	\$157.98	68.40%
213	Diesel Fuel	\$2,500.00	\$0.00	\$429.99	\$2,070.01	17.20%
220	Repair/Maint Supply - Equip	\$3,000.00	\$7.49	\$1,284.15	\$1,715.85	42.81%
221	Repair/Maint Vehicles 306	\$9,000.00	\$165.00	\$7,646.89	\$1,353.11	84.97%
222	Tires	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$2,500.00	\$0.00	\$163.63	\$2,336.37	6.55%
233	FIRE PREVENTION	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
240	Small Tools and Minor Equip	\$1,500.00	\$0.00	\$297.28	\$1,202.72	19.82%
258	Unif Tony/Ted/Gerald/Fire	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$6,550.85	-\$6,550.85	0.00%
320	Communications	\$2,500.00	\$188.77	\$2,095.07	\$404.93	83.80%
322	Postage	\$25.00	\$0.00	\$0.00	\$25.00	0.00%
331	Travel Expenses	\$5,000.00	\$27.25	\$3,192.82	\$1,807.18	63.86%
340	Advertising	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$7,000.00	\$0.00	\$4,492.00	\$2,508.00	64.17%
430	Miscellaneous	\$150.00	\$56.16	\$95.87	\$54.13	63.91%
433	Dues and Subscriptions	\$1,500.00	\$0.00	\$1,386.30	\$113.70	92.42%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
455	House Burn	\$1,500.00	\$289.27	\$433.02	\$1,066.98	28.87%
491	FDRA City Contribution	\$23,000.00	\$1,068.00	\$6,870.00	\$16,130.00	29.87%
492	FDRA State Aid	\$38,000.00	\$0.00	\$0.00	\$38,000.00	0.00%
500	Capital Outlay	\$19,000.00	\$0.00	\$7,309.21	\$11,690.79	38.47%
550	Capital Outlay - Vehicles	\$0.00	\$0.00	\$11,250.00	-\$11,250.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42280	Fire Administration	\$229,045.00	\$17,985.47	\$154,229.62	\$74,815.38	67.34%
DEPT 42500	Ambulance Services					
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$112.50	-\$112.50	0.00%
306	Ambulance Subsidy	\$0.00	\$1,100.00	\$4,400.00	-\$4,400.00	0.00%
DEPT 42500	Ambulance Services	\$0.00	\$1,100.00	\$4,512.50	-\$4,512.50	0.00%
DEPT 43000	Public Works (GENERAL)					
100	Wages and Salaries Dept Head	\$6,237.00	\$0.00	\$0.00	\$6,237.00	0.00%
103	Tech 1	\$57,244.00	\$4,156.88	\$41,013.14	\$16,230.86	71.65%
104	Tech 2	\$57,244.00	\$3,563.83	\$39,188.79	\$18,055.21	68.46%
105	Part-time	\$0.00	\$0.00	\$380.88	-\$380.88	0.00%

OBJ	OBJ Descr	2018 Budget	SEPTEMBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
108	Tech 3	\$57,244.00	\$4,441.77	\$32,347.34	\$24,896.66	56.51%
121	PERA	\$13,348.00	\$912.18	\$8,469.74	\$4,878.26	63.45%
122	FICA	\$13,615.00	\$807.27	\$7,957.15	\$5,657.85	58.44%
131	Employer Paid Health	\$44,851.00	\$4,671.60	\$32,959.60	\$11,891.40	73.49%
132	Employer Paid Disability	\$1,198.00	\$126.78	\$965.33	\$232.67	80.58%
133	Employer Paid Dental	\$2,463.00	\$258.00	\$1,823.18	\$639.82	74.02%
134	Employer Paid Life	\$202.00	\$16.80	\$146.81	\$55.19	72.68%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$28,704.00	\$0.00	\$19,784.00	\$8,920.00	68.92%
152	Health Savings Account Contrib	\$15,000.00	\$0.00	\$12,000.00	\$3,000.00	80.00%
200	Office Supplies	\$450.00	\$0.00	\$130.78	\$319.22	29.06%
208	Instruction Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
210	Operating Supplies	\$1,200.00	\$18.85	\$1,408.59	-\$208.59	117.38%
212	Motor Fuels	\$8,000.00	\$0.00	\$4,606.65	\$3,393.35	57.58%
213	Diesel Fuel	\$15,000.00	\$0.00	\$4,588.23	\$10,411.77	30.59%
215	Shop Supplies	\$2,750.00	\$178.58	\$629.68	\$2,120.32	22.90%
220	Repair/Maint Supply - Equip	\$18,000.00	\$694.77	\$16,475.44	\$1,524.56	91.53%
221	Repair/Maint Vehicles 306	\$15,000.00	\$0.00	\$14,391.17	\$608.83	95.94%
222	Tires	\$1,500.00	\$417.12	\$1,298.29	\$201.71	86.55%
223	Bldg Repair Suppl/Maintenance	\$4,500.00	\$87.70	\$2,590.80	\$1,909.20	57.57%
224	Street Maint Materials	\$20,000.00	\$191.18	\$33,027.44	-\$13,027.44	165.14%
225	New Roads Materials	\$0.00	\$0.00	\$706.50	-\$706.50	0.00%
226	Bridge Materials	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
228	Street Lighting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
232	Striping	\$16,000.00	\$0.00	\$14,641.00	\$1,359.00	91.51%
235	Signs	\$3,000.00	\$0.00	\$2,873.07	\$126.93	95.77%
240	Small Tools and Minor Equip	\$2,500.00	\$598.56	\$3,780.39	-\$1,280.39	151.22%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
259	Unif Erik/Joe	\$300.00	\$274.96	\$274.96	\$25.04	91.65%
260	Unif Eric & Nate	\$300.00	\$0.00	\$308.98	-\$8.98	102.99%
261	Unif Jake/Jon/Seth	\$300.00	\$0.00	\$300.00	\$0.00	100.00%
303	Engineering Fees	\$25,000.00	\$550.00	\$1,272.85	\$23,727.15	5.09%
304	Legal Fees (Civil)	\$1,000.00	\$0.00	\$150.00	\$850.00	15.00%
314	Surveyor	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
316	Security Monitoring	\$200.00	\$0.00	\$148.05	\$51.95	74.03%
320	Communications	\$1,600.00	\$120.92	\$874.71	\$725.29	54.67%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
331	Travel Expenses	\$1,000.00	\$0.00	\$33.74	\$966.26	3.37%
340	Advertising	\$100.00	\$0.00	\$340.53	-\$240.53	340.53%
351	Legal Notices Publishing	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
360	Insurance	\$27,000.00	\$0.00	\$12,028.00	\$14,972.00	44.55%
381	Electric Utilities	\$14,000.00	\$501.66	\$8,073.33	\$5,926.67	57.67%
383	Gas Utilities	\$6,000.00	\$67.00	\$1,637.73	\$4,362.27	27.30%
384	Refuse/Garbage Disposal	\$1,000.00	\$78.61	\$666.93	\$333.07	66.69%
385	Sewer Utility	\$400.00	\$45.12	\$406.08	-\$6.08	101.52%
405	Cleaning Services	\$3,700.00	\$176.25	\$1,942.18	\$1,757.82	52.49%
413	Office Equipment Rental/Repair	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
415	Equipment Rental	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
430	Miscellaneous	\$1,000.00	\$0.00	\$591.05	\$408.95	59.11%
433	Dues and Subscriptions	\$0.00	\$0.00	\$10.00	-\$10.00	0.00%
442	Safety Prog/Equipment	\$1,000.00	\$99.99	\$1,900.90	-\$900.90	190.09%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
454	Joint Facility County Expense	\$45,000.00	\$887.24	\$22,303.39	\$22,696.61	49.56%

OBJ	OBJ Descr	2018 Budget	SEPTEMBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
500	Capital Outlay	\$75,000.00	\$7,233.60	\$23,883.40	\$51,116.60	31.84%
550	Capital Outlay - Vehicles	\$0.00	\$99.90	\$35,164.85	-\$35,164.85	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
581	Capital Outlay -Seal Coat	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
582	Capital Outlay - Crackfill	\$50,000.00	\$0.00	\$49,980.00	\$20.00	99.96%
583	Capital Outlay - Overlays	\$1,440,800.00	\$25,636.09	\$1,086,171.87	\$354,628.13	75.39%
584	Capital Outlay - Road Const	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$2,129,400.00	\$56,913.21	\$1,546,647.52	\$582,752.48	72.63%
DEPT 43100 Cemetery						
210	Operating Supplies	\$940.00	\$0.00	\$71.10	\$868.90	7.56%
220	Repair/Maint Supply - Equip	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
360	Insurance	\$60.00	\$0.00	\$68.00	-\$8.00	113.33%
381	Electric Utilities	\$350.00	\$56.06	\$195.76	\$154.24	55.93%
430	Miscellaneous	\$400.00	\$0.00	\$1,000.46	-\$600.46	250.12%
452	Refund	\$0.00	\$0.00	\$1,000.00	-\$1,000.00	0.00%
500	Capital Outlay	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 Cemetery		\$3,000.00	\$56.06	\$2,335.32	\$664.68	77.84%
DEPT 45100 Park and Recreation (GENERAL)						
100	Wages and Salaries Dept Head	\$72,590.00	\$4,606.92	\$51,300.12	\$21,289.88	70.67%
101	Assistant	\$29,378.00	\$2,262.37	\$24,204.51	\$5,173.49	82.39%
103	Tech 1	\$26,940.00	\$2,116.40	\$5,756.69	\$21,183.31	21.37%
104	Tech 2	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
105	Part-time	\$43,680.00	\$2,528.30	\$25,467.45	\$18,212.55	58.30%
108	Tech 3	\$33,675.00	\$2,636.40	\$24,641.28	\$9,033.72	73.17%
121	PERA	\$15,470.00	\$899.15	\$7,303.21	\$8,166.79	47.21%
122	FICA	\$16,162.00	\$1,052.59	\$9,365.55	\$6,796.45	57.95%
131	Employer Paid Health	\$37,373.00	\$623.20	\$9,217.76	\$28,155.24	24.66%
132	Employer Paid Disability	\$1,565.00	\$131.13	\$873.51	\$691.49	55.82%
133	Employer Paid Dental	\$4,128.00	\$291.24	\$2,214.39	\$1,913.61	53.64%
134	Employer Paid Life	\$269.00	\$22.40	\$149.99	\$119.01	55.76%
136	Deferred Compensation	\$650.00	\$50.00	\$384.17	\$265.83	59.10%
140	Unemployment	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
151	Workers Comp Insurance	\$15,118.00	\$0.00	\$10,559.00	\$4,559.00	69.84%
152	Health Savings Account Contrib	\$12,000.00	\$0.00	\$3,750.00	\$8,250.00	31.25%
200	Office Supplies	\$200.00	\$0.00	\$250.90	-\$50.90	125.45%
208	Instruction Fees	\$500.00	\$0.00	\$138.00	\$362.00	27.60%
210	Operating Supplies	\$3,200.00	\$579.23	\$1,917.63	\$1,282.37	59.93%
212	Motor Fuels	\$2,000.00	\$0.00	\$857.99	\$1,142.01	42.90%
213	Diesel Fuel	\$1,000.00	\$0.00	\$339.17	\$660.83	33.92%
220	Repair/Maint Supply - Equip	\$3,000.00	\$692.21	\$4,430.62	-\$1,430.62	147.69%
221	Repair/Maint Vehicles 306	\$2,000.00	\$835.70	\$1,025.63	\$974.37	51.28%
223	Bldg Repair Suppl/Maintenance	\$15,000.00	\$974.86	\$7,612.66	\$7,387.34	50.75%
231	Chemicals	\$5,000.00	\$48.57	\$48.57	\$4,951.43	0.97%
235	Signs	\$400.00	\$0.00	\$186.20	\$213.80	46.55%
254	Concessions - Pop	\$300.00	\$0.00	\$7.98	\$292.02	2.66%
255	Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif Tony/Ted/Gerald/Fire	\$300.00	\$0.00	\$0.00	\$300.00	0.00%

OBJ	OBJ Descr	2018 Budget	SEPTEMBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
261	Unif Jake/Jon/Seth	\$300.00	\$134.83	\$134.83	\$165.17	44.94%
264	Unif Bobby/Ron	\$300.00	\$0.00	\$246.40	\$53.60	82.13%
303	Engineering Fees	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
304	Legal Fees (Civil)	\$5,000.00	\$0.00	\$150.00	\$4,850.00	3.00%
308	Instructors Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
309	Tennis	\$1,600.00	\$35.05	\$113.17	\$1,486.83	7.07%
310	Program Supplies	\$1,000.00	\$210.00	\$442.64	\$557.36	44.26%
311	Softball/Baseball	\$1,000.00	\$0.00	\$140.00	\$860.00	14.00%
312	Aerobic Instruction	\$0.00	\$0.00	\$392.40	-\$392.40	0.00%
315	Warm House/Garage Exp	\$1,000.00	\$140.69	\$572.04	\$427.96	57.20%
316	Security Monitoring	\$1,200.00	\$20.00	\$1,357.88	-\$157.88	113.16%
317	Soccer/Skating	\$1,500.00	\$238.35	\$238.35	\$1,261.65	15.89%
318	Garage (North)	\$3,000.00	\$117.00	\$1,632.76	\$1,367.24	54.43%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$3,500.00	\$421.32	\$3,389.35	\$110.65	96.84%
322	Postage	\$150.00	\$1.41	\$36.91	\$113.09	24.61%
323	Garage (East)	\$1,500.00	\$4.00	\$549.28	\$950.72	36.62%
324	Disc Golf Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
331	Travel Expenses	\$1,000.00	\$100.01	\$647.00	\$353.00	64.70%
335	Background Checks	\$150.00	\$15.00	\$45.00	\$105.00	30.00%
340	Advertising	\$500.00	\$0.00	\$84.00	\$416.00	16.80%
351	Legal Notices Publishing	\$0.00	\$0.00	\$209.94	-\$209.94	0.00%
360	Insurance	\$15,000.00	\$0.00	\$12,083.00	\$2,917.00	80.55%
381	Electric Utilities	\$13,000.00	\$1,686.24	\$11,647.05	\$1,352.95	89.59%
383	Gas Utilities	\$6,500.00	\$99.67	\$3,374.63	\$3,125.37	51.92%
384	Refuse/Garbage Disposal	\$800.00	\$74.89	\$593.85	\$206.15	74.23%
403	Improvements Other Than Bldgs	\$3,800.00	\$0.00	\$0.00	\$3,800.00	0.00%
413	Office Equipment Rental/Repair	\$700.00	\$0.00	\$0.00	\$700.00	0.00%
415	Equipment Rental	\$500.00	\$0.00	\$375.00	\$125.00	75.00%
430	Miscellaneous	\$800.00	\$5.38	\$640.31	\$159.69	80.04%
433	Dues and Subscriptions	\$500.00	\$0.00	\$1,052.00	-\$552.00	210.40%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$1,975.29	-\$475.29	131.69%
443	Sales Tax	\$1,600.00	\$405.00	\$2,697.00	-\$1,097.00	168.56%
445	Sr Meals Expense	\$400.00	\$2,955.76	\$2,955.76	-\$2,555.76	738.94%
448	Weight Room Ins Reimbur	\$150.00	\$10.50	\$136.61	\$13.39	91.07%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$150.00	\$0.00	\$50.00	\$100.00	33.33%
453	80 Acre Development Expense	\$1,000.00	\$0.00	\$1,895.00	-\$895.00	189.50%
457	Weight Room Expenses	\$2,000.00	\$0.00	\$675.04	\$1,324.96	33.75%
459	PAL Foundation Expenditures	\$3,000.00	\$0.00	\$1,956.70	\$1,043.30	65.22%
461	Silver Sneakers	\$6,500.00	\$780.00	\$7,176.00	-\$676.00	110.40%
481	Park Master Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$93,000.00	\$4,847.96	\$7,222.53	\$85,777.47	7.77%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$91,451.60	-\$91,451.60	0.00%
553	Capital Outlay - Other	\$0.00	\$195.00	\$2,463.00	-\$2,463.00	0.00%
557	Capital Outlay - Tennis Courts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$1,250.00	\$104.14	\$937.26	\$312.74	74.98%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45100 Park and Recreation (GENERA		\$531,848.00	\$32,952.87	\$353,742.56	\$178,105.44	66.51%
DEPT 45500 Library						
101	Assistant	\$33,675.00	\$0.00	\$7,945.87	\$25,729.13	23.60%
121	PERA	\$2,526.00	\$0.00	\$595.95	\$1,930.05	23.59%
122	FICA	\$2,576.00	\$0.00	\$497.87	\$2,078.13	19.33%
131	Employer Paid Health	\$18,686.00	\$0.00	\$5,450.20	\$13,235.80	29.17%

OBJ	OBJ Descr	2018 Budget	SEPTEMBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
132	Employer Paid Disability	\$289.00	-\$69.82	\$134.66	\$154.34	46.60%
133	Employer Paid Dental	\$1,032.00	\$0.00	\$301.00	\$731.00	29.17%
134	Employer Paid Life	\$67.00	\$0.00	\$16.80	\$50.20	25.07%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$350.00	\$0.00	\$0.00	\$350.00	0.00%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$4,500.00	\$1,500.00	75.00%
201	Library Operating Supplies	\$2,000.00	\$0.00	\$2,307.32	-\$307.32	115.37%
202	Library Subscriptions	\$500.00	\$0.00	\$473.72	\$26.28	94.74%
203	Library Books	\$5,000.00	\$142.04	\$2,192.58	\$2,807.42	43.85%
204	Children s Program Expense	\$150.00	\$15.04	\$409.04	-\$259.04	272.69%
205	Library Luncheon Expense	\$0.00	\$0.00	\$556.43	-\$556.43	0.00%
206	Book Sale Expenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
207	Golf Fundraiser Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,000.00	\$60.09	\$481.68	\$518.32	48.17%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$1,000.00	\$13.21	\$385.77	\$614.23	38.58%
443	Sales Tax	\$100.00	\$0.00	\$190.00	-\$90.00	190.00%
452	Refund	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
459	PAL Foundation Expenditures	\$250.00	\$0.00	\$2,341.41	-\$2,091.41	936.56%
500	Capital Outlay	\$3,165.00	\$0.00	\$0.00	\$3,165.00	0.00%
600	Principal	\$1,250.00	\$104.14	\$937.26	\$312.74	74.98%
DEPT 45500 Library		\$80,216.00	\$264.70	\$29,717.56	\$50,498.44	37.05%
DEPT 47007 2003 Series A Disposal						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47014 2012 Series A						
600	Principal	\$190,000.00	\$0.00	\$190,000.00	\$0.00	100.00%
610	Interest	\$23,453.00	\$0.00	\$23,452.50	\$0.50	100.00%
620	Fiscal Agent s Fees	\$300.00	\$0.00	\$257.00	\$43.00	85.67%
DEPT 47014 2012 Series A		\$213,753.00	\$0.00	\$213,709.50	\$43.50	99.98%
DEPT 47015 47015 Series 2015B						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47015 47015 Series 2015B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 48000 Recycling						
384	Refuse/Garbage Disposal	\$32,340.00	\$2,433.00	\$21,897.00	\$10,443.00	67.71%
388	Recycling Expenses	\$400.00	\$86.00	\$211.00	\$189.00	52.75%
430	Miscellaneous	\$3,240.00	\$262.00	\$2,358.00	\$882.00	72.78%
DEPT 48000 Recycling		\$35,980.00	\$2,781.00	\$24,466.00	\$11,514.00	68.00%
FUND 101 GENERAL FUND		\$6,378,233.00	\$453,334.13	\$4,872,880.25	\$1,505,352.75	76.40%
FUND 301 DEBT SERVICE FUND						
DEPT 47000 Emer Svcs Ctr Refunding 2004						
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2018 Budget	SEPTEMBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
602	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000	Emer Svcs Ctr Refunding 200	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001	Community Ctr Refunding 2002					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001	Community Ctr Refunding 200	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002	G.O. Improve-Wilderness					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002	G.O. Improve-Wilderness	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003	1999 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003	1999 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004	1999 Series B Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004	1999 Series B Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005	2001 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005	2001 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006	2002 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006	2002 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010	2004 Series A					

OBJ	OBJ Descr	2018 Budget	SEPTEMBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010 2004 Series A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
621	Continung Disclosure Expene	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
DEPT 47013 Bond Disclosure		\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
DEPT 47014 2012 Series A						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47014 2012 Series A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47015 47015 Series 2015B						
600	Principal	\$138,000.00	\$0.00	\$0.00	\$138,000.00	0.00%
610	Interest	\$8,500.00	\$0.00	\$4,250.00	\$4,250.00	50.00%
620	Fiscal Agent s Fees	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
DEPT 47015 47015 Series 2015B		\$146,800.00	\$0.00	\$4,250.00	\$142,550.00	2.90%
FUND 301 DEBT SERVICE FUND		\$149,300.00	\$0.00	\$4,250.00	\$145,050.00	2.85%
FUND 401 GENERAL CAPITAL PROJECTS						
DEPT 44000 Capital Projects						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 44000 Capital Projects		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert						
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401 GENERAL CAPITAL PROJECTS		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
DEPT 46000 Tax Increment Financing						
351	Legal Notices Publishing	\$650.00	\$0.00	\$59.50	\$590.50	9.15%
640	Tax Increment 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
641	Tax Increment 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
642	Tax Increment 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2018 Budget	SEPTEMBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
643	Tax Increment 6	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
644	Tax Increment 7 - Stone #1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
645	Tax Increment 8 - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
646	TaxIncrement 9-C&J Dev	\$10,200.00	\$0.00	\$5,615.87	\$4,584.13	55.06%
650	Administrative Costs	\$650.00	\$0.00	\$100.00	\$550.00	15.38%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46000 Tax Increment Financing		\$11,500.00	\$0.00	\$5,775.37	\$5,724.63	50.22%
DEPT 46001 TIF 1-9 MidWest Asst Living						
646	TaxIncrement 9-C&J Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46001 TIF 1-9 MidWest Asst Living		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJEC		\$11,500.00	\$0.00	\$5,775.37	\$5,724.63	50.22%
FUND 410 MARODA DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410 MARODA DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
DEPT 43000 Public Works (GENERAL)						
226	Bridge Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT						
DEPT 43000 Public Works (GENERAL)						

OBJ	OBJ Descr	2018 Budget	SEPTEMBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						
DEPT 45500 Library						
302	Architects Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45500 Library		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
DEPT 43200 Sewer						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
DEPT 41940 General Government						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940 General Government		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$72.00	-\$72.00	0.00%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

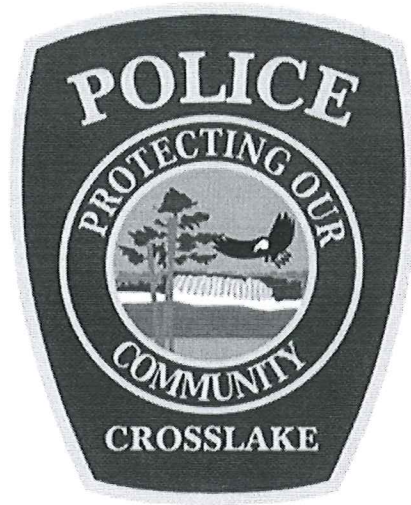
OBJ	OBJ Descr	2018 Budget	SEPTEMBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
DEPT 46500 Economic Develop mt (GENER		\$0.00	\$0.00	\$72.00	-\$72.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 2004						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$12,500.00	\$0.00	\$3,750.00	\$8,750.00	30.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$12,500.00	\$0.00	\$3,750.00	\$8,750.00	30.00%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$12,500.00	\$0.00	\$3,822.00	\$8,678.00	30.58%
FUND 503 EDA (REVOLVING LOAN)						
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
447	Loan Disbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND						
DEPT 43200 Sewer						
100	Wages and Salaries Dept Head	\$73,421.00	\$6,059.84	\$58,422.26	\$14,998.74	79.57%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$5,507.00	\$454.48	\$4,271.65	\$1,235.35	77.57%
122	FICA	\$5,617.00	\$398.39	\$3,649.66	\$1,967.34	64.98%
131	Employer Paid Health	\$18,686.00	\$1,557.20	\$13,885.04	\$4,800.96	74.31%
132	Employer Paid Disability	\$718.00	\$61.66	\$554.94	\$163.06	77.29%
133	Employer Paid Dental	\$1,032.00	\$86.00	\$766.83	\$265.17	74.31%
134	Employer Paid Life	\$67.00	\$5.60	\$50.40	\$16.60	75.22%
136	Deferred Compensation	\$650.00	\$50.00	\$465.83	\$184.17	71.67%
151	Workers Comp Insurance	\$6,010.00	\$0.00	\$4,136.00	\$1,874.00	68.82%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$4,500.00	\$1,500.00	75.00%
200	Office Supplies	\$250.00	\$0.00	\$566.73	-\$316.73	226.69%
208	Instruction Fees	\$2,500.00	\$255.00	\$2,185.00	\$315.00	87.40%
210	Operating Supplies	\$3,500.00	\$240.75	\$2,590.03	\$909.97	74.00%
212	Motor Fuels	\$2,000.00	\$16.59	\$31.32	\$1,968.68	1.57%
213	Diesel Fuel	\$500.00	\$953.12	\$953.12	-\$453.12	190.62%
220	Repair/Maint Supply - Equip	\$10,000.00	\$309.04	\$12,527.30	-\$2,527.30	125.27%
221	Repair/Maint Vehicles 306	\$1,500.00	\$121.97	\$382.52	\$1,117.48	25.50%
222	Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$1,968.89	\$16,579.50	-\$12,579.50	414.49%
229	Oper/Maint - Lift Station	\$12,000.00	\$298.68	\$2,501.82	\$9,498.18	20.85%
230	Repair/Maint - Collection Syst	\$7,000.00	\$23.99	\$8,558.45	-\$1,558.45	122.26%
231	Chemicals	\$18,000.00	\$0.00	\$8,286.40	\$9,713.60	46.04%
258	Unif Tony/Ted/Gerald/Fire	\$300.00	\$0.00	\$204.88	\$95.12	68.29%
303	Engineering Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%

OBJ	OBJ Descr	2018 Budget	SEPTEMBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
304	Legal Fees (Civil)	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
320	Communications	\$600.00	\$170.02	\$1,345.02	-\$745.02	224.17%
321	Communications-Cellular	\$1,600.00	\$368.33	\$1,079.93	\$520.07	67.50%
322	Postage	\$800.00	\$222.12	\$650.67	\$149.33	81.33%
331	Travel Expenses	\$2,500.00	\$0.00	\$3,189.09	-\$689.09	127.56%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$200.00	\$0.00	\$325.13	-\$125.13	162.57%
360	Insurance	\$8,000.00	\$0.00	\$7,853.00	\$147.00	98.16%
381	Electric Utilities	\$27,000.00	\$2,787.80	\$19,863.32	\$7,136.68	73.57%
383	Gas Utilities	\$3,000.00	\$25.00	\$1,698.42	\$1,301.58	56.61%
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
406	Lab Testing	\$15,000.00	\$675.00	\$6,759.78	\$8,240.22	45.07%
407	Sludge Disposal	\$20,000.00	\$0.00	\$19,600.00	\$400.00	98.00%
420	Depreciation Expense	\$200,000.00	\$0.00	\$0.00	\$200,000.00	0.00%
430	Miscellaneous	\$100.00	\$0.00	\$15.00	\$85.00	15.00%
433	Dues and Subscriptions	\$300.00	\$202.00	\$822.00	-\$522.00	274.00%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$16.97	\$1,483.03	1.13%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
450	Permits	\$2,000.00	\$0.00	\$1,450.00	\$550.00	72.50%
452	Refund	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay	\$1,550,000.00	\$140,285.66	\$1,870,105.72	-\$320,105.72	120.65%
553	Capital Outlay - Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
554	Capital Outlay - Ox Ditch Bldg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
555	Capital Outlay - Sewer Biosol	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
556	Capital Outlay - Sewer Exten	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$2,014,408.00	\$157,597.13	\$2,080,843.73	-\$66,435.73	103.30%
DEPT 47007 2003 Series A Disposal						
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND		\$2,014,408.00	\$157,597.13	\$2,080,843.73	-\$66,435.73	103.30%
FUND 614 TELEPHONE AND CABLE FUND						
DEPT 49000 Miscellaneous (GENERAL)						
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
630	Loss on Bond Defeasance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49000 Miscellaneous (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614 TELEPHONE AND CABLE FUND		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUND						
DEPT 43200 Sewer						
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$20.00	-\$20.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$20.00	-\$20.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$175,000.00	\$0.00	\$175,000.00	\$0.00	100.00%
610	Interest	\$23,606.00	\$0.00	\$27,655.00	-\$4,049.00	117.15%

OBJ	OBJ Descr	2018 Budget	SEPTEMBER 2018 Amt	2018 YTD Amt	2018 YTD Balance	%YTD Budget
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$750.00	\$0.00	\$238.00	\$512.00	31.73%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$199,356.00	\$0.00	\$202,893.00	-\$3,537.00	101.77%
DEPT 47008 2003 Series B Sewer						
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
610	Interest	\$11,060.00	\$0.00	\$11,753.33	-\$693.33	106.27%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$111,060.00	\$0.00	\$11,753.33	\$99,306.67	10.58%
FUND 651 SEWER RESTRICTED SINKING FUN		\$310,416.00	\$0.00	\$214,666.33	\$95,749.67	69.15%
FUND 652 WASTEWATER MGMT DISTRICT						
DEPT 41910 Planning and Zoning						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 Planning and Zoning		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 652 WASTEWATER MGMT DISTRICT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$8,876,357.00	\$610,931.26	\$7,182,237.68	\$1,694,119.32	80.91%

B. 5.

City of Crosslake - Preliminary 9/30/2018 Preliminary Budget to Actual Analysis (Remove Debt Service, Capital Outlay and Operating Transfers)					
Description	2018 Budget	30-Sep	2018 YTD Amount	2018 YTD Balance	2018 %YTD Budget
Total Expense (From Month End Report For September 30, 2018)	\$ 8,876,357	\$ 610,931	\$ 7,182,238	\$ 1,694,119	80.91%
Adjustments:					
<u>Less: All DS Issues</u>					
(101-41400-600) Administration: Copier Lease	(864)	(144)	(648)	(216)	75.00%
(101-41910-600) Planning and Zoning: Copier Lease	(864)	(144)	(648)	(216)	75.00%
(101-42110-600) Police: Copier Lease	(144)	(24)	(108)	(36)	75.00%
(101-45100-600) Parks and Rec.: Copier Lease	(1,250)	(104)	(937)	(313)	74.98%
(101-45500-600) Library: Copier Lease	(1,250)	(104)	(937)	(313)	74.98%
(101-47014-600) 2012 Series A - Principal	(190,000)	0	(190,000)	0	100.00%
(101-47014-610) 2012 Series A - Interest	(23,453)	0	(23,453)	(1)	100.00%
(101-47014-620) 2012 Series A - Fiscal Agent Fees	(300)	0	(257)	(43)	0.00%
(301-47015-600) 2015 Series B - Principal	(138,000)	0	0	(138,000)	0.00%
(301-47015-610) 2015 Series B - Interest	(8,500)	0	(4,250)	(4,250)	50.00%
(301-47015-620) 2015 Series B - Fiscal Agent Fees	(300)	0	0	(300)	0.00%
(301-47013-440/621) Fiscal Agent Fees	(2,500)	0	0	(2,500)	0.00%
(651-47007-600) 2012 Series A Disposal - Prin.. (Reported on B/S)	(175,000)	0	(175,000)	0	100.00%
(651-47007-610) 2012 Series A Disposal -Interest	(23,606)	0	(27,655)	4,049	117.15%
(651-47007-620) 2012 Series A Disposal - Fiscal Agent Fees	(750)	0	(238)	(512)	31.73%
(651-47008-600) 2017 Series A Disposal Bonds	(100,000)	0	0	(100,000)	0.00%
(651-47008-610) 2017 Series A Disposal Bonds	(11,060)	(11,753)	(11,753)	693	106.27%
<i>Total Debt Service</i>	<u>(677,841)</u>	<u>(12,274)</u>	<u>(435,884)</u>	<u>(241,957)</u>	64.30%
<u>Less - All Capital Outlay Accounts:</u>					
(101-41400-500) Administration	(4,020)	0	0	(4,020)	0.00%
(101-41910-500) Planning and Zoning	(4,020)	(18)	(18)	(4,002)	0.45%
(101-41940-500) General Government Capital Outlay	(185,000)	0	(79,708)	(105,292)	43.09%
(101-42110-500) Police Administration Capital Outlay	(4,460)	(1,176)	(2,968)	(1,492)	66.54%
(101-42110-550) Police Administration Capital Outlay - Vehicles	(50,960)	0	0	(50,960)	0.00%
(101-42280-500) Fire Administration - Capital Outlay	(19,000)	0	(7,309)	(11,691)	38.47%
(101-42280-550) Fire Administration - Capital Outlay - Vehicles	0	0	(11,250)	11,250	0.00%
(101-43000-500) Public Works - Capital Outlay	(1,565,800)	(32,970)	(1,195,200)	(370,600)	76.33%
(101-43100-500) Cemetery - Capital Outlay	(1,000)	0	0	(1,000)	0.00%
(101-45100-500) Parks and Recreation - Capital Outlay	(93,000)	(5,043)	(101,137)	8,137	108.75%
(101-45500-500) Library	(3,165)	0	0	(3,165)	0.00%
(601-43200-500) Sewer - Capital Outlay	(1,550,000)	(140,286)	(1,870,106)	320,106	120.65%
<i>Total Capital Outlay</i>	<u>(3,480,425)</u>	<u>(179,492)</u>	<u>(3,267,695)</u>	<u>(212,730)</u>	93.89%
<u>Less: Other Items:</u>					
Operating Transfers (General Fund to Sewer Fund)	(1,559,537)	(250,000)	(1,500,000)	(59,537)	96.18%
<i>Total Operating Transfers Between Funds</i>	<u>(1,559,537)</u>	<u>(250,000)</u>	<u>(1,500,000)</u>	<u>(59,537)</u>	96.18%
<u>Less: Depreciation/Amortization</u>					
(601) Depreciation	(200,000)	0	0	(200,000)	0.00%
Adjusted Expenditures	\$ 2,958,554	\$ 169,166	\$ 1,978,658	\$ 979,896	66.88%
Linear Assumption (9 Month/12 Months) = 75.00%					
	75.00%	\$ 6,657,268			-8.12%



CROSSLAKE POLICE DEPARTMENT

MONTHLY REPORT

September

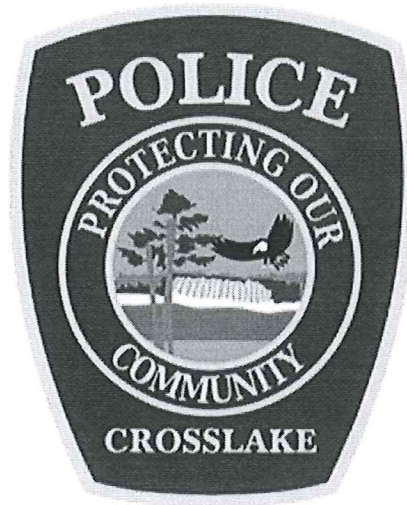
2018

Crosslake Police Department

Monthly Report

September 2018

911 Hangup	2	Theft	1
Agency Assist	22	Traffic Arrest	1
Alarm	20	Traffic Citations	4
Animal Bite	1	Traffic Warnings	38
Animal Complaint	3	Welfare Check	1
Child Maltreatment	1		
Civil Problem	3		
Damage To Property	2		
Disturbance	3		
Domestic	2		
Driving Complaint	2		
Ems	20		
Fireworks	1		
Found Property	2		
Garbage Dumping	1		
Gun Permits	2		
Harass Comm	1		
Hazard In Road	2		
Information	6		
Intoxicated Person	1		
Lost Property	3		
Motorist Assist	1		
Noise Complaint	2		
Parking Complaint	1		
Property Damage Acc	2		
Public Assist	3		
Shooting Complaint	1		
Stolen Recovered	1		
Suicidal Person	2		
Suspicious Activity	5		
Suspicious Person	2		
Suspicious Vehicle	3		
		Total	168



CROSSLAKE POLICE DEPARTMENT

MISSION TOWNSHIP MONTHLY REPORT

September

2018

**Crosslake Police Department
Mission Township Monthly Report
September 2018**

Agency Assist	5
Animal Complaint	1
Driving Complaint	2
Ems	1
Property Damage Acc	1
Suspicious Vehicle	2
Traffic Citations	15
Traffic Warnings	56
Total	83



Crosslake Fire Department
Date: September 2018

B. 8.

Incidents

Description of Incident	Calls	YTD
3 - Rescue & Emergency Medical Services		
311 - Medical Assist - Assist EMS Crew	22	220
300 - Rescue, EMS Incident		1
322 - Motor Vehicle Accident with Injuries		4
324 - Motor Vehicle Accident with No Injuries		
340 - Search for Lost Person	1	7
362 - Ice Rescue		
326 - Snowmobile Accident With Injuries		
Total:	23	232
1 - Fire		
111 - Building Fire		3
111 - Building Fire (Mutual Aid)		4
114 - Chimney Fire		
112/118/113 - Fire Other		1
143 - Grass Fire/Wildland Fire		3
131 - Automobile Fire		2
Total:	0	13
4 - Hazardous Condition (No Fire)		
411 - Gasoline or other Flammable Liquid Spill		1
412 - Gas Leak (Natural Gas or LPG)		6
444 - Power Line Down/Trees on Road		
Total Hazardous Condition:	0	7
5 - Service Call		
571 - Cover Assignment, Standby		
561 - Unauthorized Burning		
Total:	0	0
6 - Good Intent Call		
611 - Dispatched and Cancelled en route	2	14
600 - Good Intent Call	1	1
609 - Smoke scare, Odor of smoke		2
Total:	3	17
7 - False Alarm & False Call		
743 - Smoke Detector Activation - No Fire		6
746 - Carbon Monoxide Detector Activation - No CO		2
731 - Sprinkler Activation due to Malfunction		1
Total:	0	9
8 - Severe Weather & Natural Disaster		
815 - Severe Weather Standby		1
Total:	0	1
Total Incidents:	26	279

**NORTH AMBULANCE
CROSSLAKE**

AUGUST 2018 RUN REPORT

TOTAL CALLOUTS: 71

NIGHT: 17 DAY: 54

No Loads:	10
Cancels:	12
Fire Standbys:	00
Police Standbys:	00
Transported Patients:	49

CROSSLAKE:	45 (6 No Load, 8 Cancel)
BREEZY POINT:	07 (2 Cancel)
IDEAL:	00
MISSION:	00
FIFTY LAKES:	02
MANHATTAN BEACH:	00
CENTER:	00
TIMOTHY:	00

MUTUAL AID TO:

PINE RIVER:	14 (3 No Load, 1 Cancel)
BRAINERD:	03 (1 No Load, 1 Cancel)

BLS TRANSFERS:	00
ALS TRANSFERS:	00

ALS INTERCEPTS (ADVANCED LIFE SUPPORT):

BRAINERD:	00
PINE RIVER:	00
AIRCARE:	03

B.
10.

MONTHLY PLANNING & ZONING STATISTICS - CROSSLAKE

PERMITS	September-2018	Year-to-Date 2018	September-2017	Year-to-Date 2017
New Construction (Dwellings)	4	24	17	39
Septic - New	2	18	17	36
Septic Upgrades	2	16	1	19
Porch / Deck	11	48	11	39
Additions	1	16	3	19
Landscape Alterations	5	23	5	52
Access, Structures	5	30	4	33
Demo/Move	3	13	5	16
Signs	0	3	0	2
Fences	0	6	0	9
E911 Addresses Assigned	0	27	16	37
Total Permits	33	224	79	301

ENFORCEMENT / COMPLAINTS	Year-to-Date 2018	Year-to-Date Closed	Year-to-Date Open	Year-to-Date % Closed
Enforcement	6	5	1	83.30%

CUSTOMER SERVICE STATISTICS	September-2018	Year-to-Date 2018	September-2017	Year-to-Date 2017
Counter Visits	103	709	94	783
Phone Calls	179	1326	186	1353
Email	52	522	53	408
Total	334	2557	333	2544

Call For Service	8	61	10	62
Shoreland Rapid Assessment Completed (Buffer)	4	17	1	18
Stormwater Plans Submitted	8	51	15	58
Site Visits	47	348	65	449

COMPLIANCE SEPTIC STATISTICS	April-00	Year-To-Date Failed 2018	Year-To-Date Received 2017	Year-To-Date Failed 2017
Septic Compliance Inspections	121	4	135	9
Passing Septic Compliance Percentage		96.7%		93.3%

PUBLIC HEARINGS	September-2018	Year-to-Date 2018	September-2017	Year-to-Date 2017
DRT	3	18	0	24
Variance	2	14	2	16
CUP/IUP	1	4	0	5
Land Use Map Amendments	0	0	0	0
Subdivisions (Metes & Bounds; Preliminary; Final)	0	4	0	5
Consolidations/Lot Line Adjustments	0	4	0	1



B.
11.

STATED MINUTES

City of Crosslake Planning Commission/Board of Adjustment

August 24, 2018
9:00 A.M.

Crosslake City Hall
37028 County Road 66
Crosslake, MN 56442

1. Present: Chair Aaron Herzog; Mark Wessels; Joel Knippel; Mark Lindner; Alternate Bill Schiltz; and Liaison Council Member Dave Nevin
2. Absent: Vice-Chair Matt Kuker
3. Staff: Jacob Frie, Environmental Services Supervisor; Jon Kolstad, Environmental Services Specialist and Cheryl Stuckmayer, Customer Service Specialist
4. 7-27-18 Minutes & Findings – **Motion by Lindner; supported by Knippel to approve the minutes & findings as written. All members voting “Aye”, Motion carried.**
5. Old Business
 - 5.1 None
6. New Business
 - 6.1 David M & Cindy K Bisping – Variance for structure height, lake & side yard setback
 - 6.2 Jonathan D & June M Schmidt – Variance for bluff setback and structure height
 - 6.3 American National Bank of MN/Cynthia L Holden - Variance for lot width
 - 6.4 American National Bank of MN/Cynthia L Holden – Preliminary Plat
7. Other Business
 - 7.1 Staff Report
8. Open Forum
9. Adjournment

**David M & Cindy K Bisping
120103104OA0009**

Herzog announced the variance request and invited Jacobs of RemWhirl, the applicant/owner's representative to the podium. Kolstad read the variance request, impervious calculations, stormwater management plan, septic upgrade design received, project details, no comments received, and history of the parcel into the record. Herzog clarified that the cabin would be torn down, the new cabin to be moved back with a different roof pitch and that a stormwater management plan would be put into place. Jacobs agreed with that clarification. Herzog asked if any of the commissioners had additional questions, but none were forthcoming. Lindner stated that the stormwater management plan would need to include details that would not allow runoff into the lake, especially on the south side of the property. The commissioners noted at the August 23, 2018 on-site that other neighboring cabins had similar use and setbacks. Herzog opened the public hearing with no response, therefore the public hearing was closed. Herzog requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

August 24, 2018 Action:

Motion by Wessels; supported by Knippel to approve the variance for:

- 1. Lake setback of 46 feet where 75 feet is required to proposed dwelling**
- 2. Side yard setback of 5 feet where 10 feet is required to proposed septic system**
- 3. Increase height of nonconforming structure from 15 feet to not exceed 18 feet**

To construct:

- 3112 square foot dwelling with attached garage**
- 527 square foot deck**
- A new septic system**

Per the findings of fact as discussed, the on-site conducted on 8-23-18 and as shown on the certificate of survey received at the Planning & Zoning office dated 7-19-18 for property located 15250 Birch Narrows Rd, Sec. 10, City of Crosslake

Conditions:

Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 8-24-20

- 1. Work with the staff to review, alter and implement as needed the submitted stormwater plan in accordance with the City of Crosslake land use ordinance**
- 2. Work with staff to implement and maintain erosion/sediment control during and after construction**
- 3. Bottom floor elevation must be at or above the 1232.5 Regulatory Flood Protection Elevation (RFPE)**
- 4. Entire existing dwelling as shown on the certificate of survey dated 7-19-18 to be removed and that existing lake setback is eliminated and moved backward from the lake to the proposed variance setback request**

Findings: See attached

All members voting “Aye”, Motion carried.

**Jonathan D & June M Schmidt
141490400130009**

Herzog announced the variance request and invited Johnson, the applicant/owner's representative to the podium. Kolstad read the variance request, project details, impervious calculations, stormwater management plan, septic compliance on file, no comments received, and of the parcel. Herzog asked Johnson if he had any further comments to add on the variance request, with Johnson replying, not at this time. Herzog stated that at the August 23, 2018 on-site it was stated that there would be no digging, just to install posts and Johnson replied that the project would require holes for the sauna tubes only. The commissioners discussed the stormwater management plan in relation to the proposed patio on the lakeside of the dwelling. Johnson stated that part of the stormwater management plan would include gutters to be install on both sides and directed to the road side. Herzog opened the public hearing with no response, therefore the public hearing was closed. Herzog asked if any of the commissioners had additional questions, but none were forthcoming. Herzog requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

August 24, 2018 Action:

Motion by Wessels; supported by Lindner to approve the variance for:

- Bluff setback of 0 feet where 30 feet is required to proposed addition
- Bluff setback of 0 feet where 30 feet is required to proposed patio
- Increase height of nonconforming structure from 0 feet to not exceed 10 feet

To construct:

- 196 square foot addition
- 270 Square foot patio

Per the findings of fact as discussed, the on-site conducted on 8-23-18 and as shown on the certificate of survey received at the Planning & Zoning office dated 7-18-18 for property located at 11268 Manhattan Pt Blvd, Sec 1, City of Crosslake

Conditions:

Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 8-24-20

1. Work with the staff to review, alter and implement as needed the submitted stormwater plan in accordance with the City of Crosslake land use ordinance
2. Work with staff to implement and maintain erosion/sediment control during and after construction
3. Items stated to be removed on the certificate of survey dated 7-18-18 shall be removed and that existing lake/bluff setback for those items are to be eliminated

Findings: See attached

All members voting “Aye”, Motion carried.

**Cynthia L Holden / American National Bank of MN
120323300000009**

Herzog announced the variance request and invited Eggena, the applicant/owner's representative to the podium. Kolstad read the variance request of 100 foot width where the ordinance requires a 150 foot width, the current possible revision of the ordinance proposal of 100 foot width, 10 new tracts, project location, stormwater management plan, septic site suitabilities provided, 2 comments received, the history of the parcel into the record. Eggena passed out a handout of tract 9 with an explanation of the powerline that passes through it. Eggena also stated that he had talked with Jory Danielson of the Crow Wing Highway department and he stated that the ideal distance between accesses are 100' for safety issues. The highway department with Eggena's agreement could grant access from the proposed future road located on the survey dated 7-18-18 with a permit allowing one year to install the access approaches. The commissioners had a discussion on possible buffers, trees, screening needs from tract to tract, road locations, shared driveway accesses, tract 9 utility easement and the utility no improvement zone, with Eggena stating that language is being looked at along these lines for the private covenants. Herzog opened the public hearing with no response, therefore the public hearing was closed. Herzog asked if any of the commissioners had additional questions, but none were forthcoming. Herzog requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

August 24, 2018 Action:

Motion by Schiltz; supported by Lindner to approve the variance for:

- Lot width of 100 feet where 150 feet is required

To:

- Subdivide parcel #120323300000009 involving 39.1 acres into 10 new tracts

Per the findings of fact as discussed, the on-site conducted on 8-23-18 and as shown on the certificate of survey received at the Planning & Zoning office dated 7-18-18 for property located on Fawn Lake Road/County Road 120, Sec 32, City of Crosslake

Conditions:

Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 8-24-20

Findings: See attached

All members voting “Aye”, Motion carried.

**Cynthia L Holden / American National Bank of MN
120323300000009**

Herzog announced the preliminary plat request and invited Eggena, the applicant/owner's representative to the podium. Kolstad read the preliminary plat request, project details, 3 comments received, the history of the parcel and Chapter 44 preliminary/final plat requirements into the record. Eggena spoke about the utility easement requirements on a survey, state requirements, and the type of easement (prescriptive) along with the liability in listing such easement on the survey, considering there are no dimension actually determined other than what Great River Energy states. Herzog hit upon the items that were discussed in the variance request, such as a possible need for buffers, trees, screening needs from tract to tract, road locations, shared driveway accesses, covenants, the discussion Eggena had with Crow Wing County Highway department, tract 9 utility easement and the utility no improvement zone. The commissioners have stated that they would like the previous discussion on the variance request for this parcel dated August 24, 2018 included in these minutes (since the discussion items crossed over) for the preliminary plat request. Kolstad gave some history of past Crosslake permits dealing with the Great River Energy powerline and the current email request from Great River Energy, dated August 22, 2018 which is included in the packet. Eggena has agreed to go with the Great River Energy's request in the letter and note the utility no improvement zone on the final plat if the city attorney and/or the city council so wishes. Eggena stated that he would not challenge the city's decision. Herzog opened the public hearing with no response, therefore the public hearing was closed. Herzog asked if any of the commissioners had additional questions, but none were forthcoming. Kolstad gave a brief explanation of the recommendation process for preliminary and final plats. Herzog requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

August 24, 2018 Action:

Motion by Knippel; supported by Schiltz to recommend to the Crosslake City Council the approval of the preliminary plat of Fawn Lake Park of parcel 120323300000009 consisting of 10 new tracts involving 39.1 acres located in the SW ¼ of the SW 1/4, Section 32, Crosslake, MN 56442

Per the findings of fact as discussed, the on-sites conducted on 8-23-18, variance request on 8-24-18 and shown on the preliminary plat received at the Planning & Zoning office dated 7-18-18

Conditions:

- 1. Defer to the Crosslake City Attorney's decision on marking the Great River Energy's no improvement zone on the final plat prior to submission, which has been agreed upon by Eggena**

Findings: See attached

All members voting "Aye", Motion carried.

Other Business:

1. Staff report
 - a. Monthly city council report
 - b. Development Review Team (DRT) had 4 August monthly meetings- 3 variances & a CUP
 - c. Five September public hearing applications received
 - d. Land Use Ordinance; Potential changes/comment period publication emailed to the newspapers
 - e. Land Use Ordinance comment period ends September 21, 2018
 - f. Land Use Ordinance if approved by the PC/BOA would go to the city council in October for their approval

Open Forum:

1. There were no open forum items

Matters not on the Agenda:

1. There were no matters not on the agenda

Motion by Knippel; supported by Wessels to adjourn at 10:45 A.M.

All members voting “Aye”, Motion carried.

Respectfully yours,

Cheryl Stuckmayer

Cheryl Stuckmayer
Customer Service Specialist



B. 12.

Public Works Meeting Notes

September 5, 2018

Members Present: Chairman Doug Vierzba, Mic Tchida, Tim Berg

Others Present: Dave Schrupp, Ted Strand, Mike Rardin (B&M), Dave Reese (WSN)

Members not present: Dale Melberg, John Pribyl

Visitors: Dave Nevin (Council), Mike Lyonais, Patty Norgaard

1. **Call to order.** Meeting was called to order at 4:00 pm.
2. **Approval of July 2, 2018 Meeting Minutes.** Motion to approve by Tchida, 2nd by Berg, all in favor. Motion noted/allowed an incomplete sentence on item #8 of the notes.
3. **Update on 6/29/18 Storm Damage at Joint Public Works Facility-** Ted stated they are still waiting for new phone lines, generator transfer gear and other parts to complete the repairs to the facility. Gas pumping is on the honor system with fill tickets being prepared manually as the pumping system does not record amounts pumped.
4. **2017 Road Project Update.** Ted indicated all the projects and paperwork are complete.
5. **Dream Island Bridge Update.** Ted indicated some minor paperwork is left to complete and the project will be finished.
6. **2018 Road Project Update.** Ted stated the city is in the process of submitting cost related documents to the county that relate to the culvert/curb and gutter items that are related to the Manhattan Point Blvd/CSAH 66 Storm Water Retention pond project. The county is going to share in the costs of the project. No other issues/open items remain for this project.
7. **Sewer Extension Plans-Assessments.** This topic is related to the preliminary unapproved plans to extend the city sewer from in front of City Hall north to the intersection of County Road 66 and 16. The consensus opinion of the staff is that projects such as this need to be assessed to benefiting property owners and that our current assessment policy needs to be updated to do so. Bolton and Menk has presented Ted with a budgetary cost of \$1.3 million to complete this extension. The DRAFT breakdown of cost responsibility as proposed by Bolton and Menk (unapproved draft assessment at this time) was as follows: County-\$206K, City-\$341K, impacted residents/landowners-\$731K. Ted reviewed further breakdown of cost assessments to individual impacted land owners. Ted stated Moonlite Bay Owners have added aeration to their septic system and fracked the drainfield to break up the bio-mat that was slowing the drainage of effluent in the drainfield. Preliminary indications are that the drainfield is functional again but only for an undermined period of time. This fix/repair is not a long term repair and the drainfield may be at the end of its' useful life. Mr. Berg stated that he wanted all to understand that the discussed expansion of the sewer collection system was not done solely to help Moonlite Bay owners. Ted stated that the current collection system was designed/installed such that the city would have several places/directions that would allow for future extensions. Specifics regarding the future extensions were never

determined during initial installation of the original sewer collection system (approximately 15+ years ago). Draft copies of a possible assessment policy were included in the packet for review/comment by the Commission. Ted stated that an initial step (for this proposed extension) could involve completion of survey work this fall. Discussion ensued regarding assessed cost and Ted made it clear that all the discussed numbers are preliminary at this time as nothing has been approved. Further discussion/review/decisions need to be made by the City Council regarding the adoption of an assessment policy for such projects. Ted commented that Bolton and Menk is working on a City Wide Sewer Collection Plan (Big Picture plan). It should be understood that a limit exists to how many connections can be made to the existing sewer system prior to upgrades and that not all properties within the city will ever be connected to the city collection system.

8. **5 Year Capital Improvement Plan Update-Assessments.** Ted stated has reviewed the Pavement Management Plan prepared by Bolton and Menk which involves very detailed information that is difficult to distribute to the Commission. At some point the City needs to accept the report. Roughly \$600K planned for 2019 according to Ted (Note: data from the draft plan was used for 2019 budgeting). Schrupp asked if the document could be condensed into one (1) document that can easily be distributed for review, similar to what was used in the past. Mike R. and Ted will review the plan together to coordinate the timing of future road work and sewer extension plans so that we have a final document. Ted to work with Mike to prepare a summarized document for review by the commission. Ted wanted all to understand that the Road Plan can change overnight; it is not necessarily set in stone. Ted is recommending the city move forward to will to establish an assessment policy for roads as times have changed and the city cannot continue to bear 100% of the cost of roads. Vierzba suggested we look back at past road projects to determine what might have been assessed at the time. Manhattan Point Upgrade would be good projects to use.
9. **Wastewater Treatment Plant Upgrades.** Electrical work is being finalized regarding controls, system communication/system software. Still need phone lines to be able to monitor alarms. Data being review by Ted and others on IPads relative to flows and other data necessary to operate the plant. Final grading around the plant has been completed.
10. **Road Vacation Request.** Details of the Schultz ROW vacation were just received and Ted has advised the owner that the commission will review at next meeting.
11. **Other Business as may arise.**
 - a. **Yard Waste Facility/Policy.** Ted would like to reopen the facility on Fridays and Saturdays, add gates and enlist assistance from the Police department to monitor. Berg asked about fees for dumping because Ideal Township is charging for similar dumping. Ted stated that residents appreciate the ability dump leaves, brush and yard waste but wanted to make sure that all understand that the operation of the site costs the city money. Dave Nevin suggested the city shut down the facility. Alternate dump sites are the Ideal Transfer Station and leaves at Northwedge Nursery. The general consensus of the commission members was that we look at closing the site and alerting all residents. Ted to discuss at the next council meeting.
 - b. **Sewer Rate Discussion.** Ted would like to increase the sewer rate for 2019 from \$45 to \$47 per ERU. Motion by Berg, 2nd by Tchida, all in favor to increase the current rate by \$2/month/ERU.

12. **Adjourn-** Meeting adjourned 5:1 PM

Notes by Dave Schrupp



Real People. Real Solutions.

B. 13.
7656 Design Road
Suite 200
Baxter, MN 56425-8676

Ph: (218) 825-0684
Fax: (218) 825-0685
Bolton-Menk.com

MEMORANDUM

Date: October 3, 2018

To: Ted Strand, Public Works Director
Michael Lyonais, City Administrator/Treasurer
Char Nelson, City Clerk

From: Michael P. Rardin, P.E., Senior Project Manager *MPR*

Subject: Wastewater Treatment Facility Improvements - Pay Request #13
City of Crosslake, Minnesota
Project No.: M25.113425

Attached is Pay Request #13, dated October 3rd, from Eagle Construction Co., Inc. We have reviewed the pay request and recommend payment in the amount of \$108,832.00.

As of this payment request, by contract the City is retaining \$110,511.55 (5%) of the amount of work completed and equipment stored to date.

Please feel free to call me at 218-232-6536 with any questions.

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

PAGE 1 OF 2 PAGES

(Instructions on reverse side)

TO OWNER: CITY OF CROSSLAKE, MN
37028 COUNTY ROAD 66
CROSSLAKE, MN 56442

PROJECT: CROSSLAKE WWTF IMPROVEMENTS

APPLICATION NO: 13

PERIOD TO: 10/03/18
PROJECT NOS.: M25.113425

Distribution to:

OWNER ☐
ARCHITECT ☐
CONTRACTOR ☐

FROM CONTRACTOR: EAGLE CONSTRUCTION CO., INC.
515 9TH AVENUE NW
LITTLE FALLS, MN 56345

VIA: BOLTON & MENIK
1960 PREMIER DRIVE
MANKATO, MN 56001

CONTRACT DATE: 08/30/17

CONTRACT FOR: Labor and Materials

CONTRACTOR'S APPLICATION FOR PAYMENT


Application is made for payment, as shown below, in connection with the contract Continuation sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the contract Documents, that all amounts have been paid to the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1 ORIGINAL CONTRACT SUM	\$2,227,000.00
2 Net change by Change Orders	\$0.00
3 CONTRACT SUM TO DATE	\$2,227,000.00
4 TOTAL COMPLETED & STORED TO DATE	\$2,210,230.96
5 RETAINAGE:	
a. 5% of Completed Work (Columns D + E on G703)	\$110,511.55
b. 5% of Stored Material (Column F on G703)	
Total Retainage (Line 5a + 5b or Total in Column I of G703)	\$110,511.55
6 TOTAL EARNED LESS RETAINAGE	\$2,099,719.41
(Line 4 less Line 5 Total)	
7 LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$1,990,887.41
8 CURRENT PAYMENT DUE	\$108,832.00
9 BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$127,280.59

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month	\$ -	\$ -
TOTALS	\$ -	\$ -
NET CHANGES by Change Order	\$ -	

CONTRACTOR:



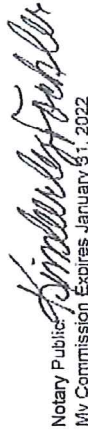
Date: 10/03/18

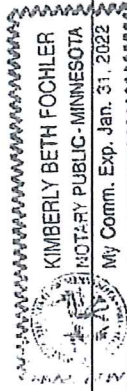
By: Scott Freudenrich

State of: Minnesota

County of: Morrison

Subscribed and sworn to before me this 3 day of October 2018

Notary Public: 
My Commission Expires January 31, 2022



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$
(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified)

108,832.00

ARCHITECT:



Date:

10-3-18

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA DOCUMENT G702 • APPLICATION AND CERTIFICATE FOR PAYMENT • 1992 EDITION • AIA® 1992 • THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVENUE, N.W., WASHINGTON, D.C. 20006-5292 • WARNING: Unlicensed photocopying violates U.S. copyright laws and will subject the violator to legal prosecution

G702-1992

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CONTINUATION SHEET

AIA DOCUMENT G703 (Instructions on reverse side)

PAGE 2 OF 2 PAGES

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: 13
APPLICATION DATE: 10/3/2018
PERIOD TO: 10/3/2018
ARCHITECT'S PROJECT NO.: M25 113425

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE) 5%
			FROM PREVIOUS APPLICATION (D + E)						
1	PERMITS, BONDS, AND INSURANCE	63,000.00	63,000.00		0.00		63,000.00	0.00	3,150.00
2	ADMINISTRATION & SITE SUPERVISION	27,250.00	27,250.00		0.00		27,250.00	0.00	1,362.50
3	ALLOWANCES	75,000.00	58,230.96		0.00		58,230.96	16,769.04	2,911.55
4	MOBILIZATION	7,500.00	7,500.00		0.00		7,500.00	0.00	375.00
5	TEMPORARY UTILITIES/CONSTRUCTION	2,500.00	2,500.00		0.00		2,500.00	0.00	125.00
6	REMOVALS	69,800.00	69,800.00		0.00		69,800.00	0.00	3,490.00
7	EARTHWORK & SITE UTILITIES	194,900.00	194,900.00		0.00		194,900.00	0.00	9,745.00
8	EROSION CONTROL & TURF RESTORATION	1,000.00	800.00		200.00		1,000.00	0.00	50.00
9	CONCRETE	282,100.00	282,100.00		0.00		282,100.00	0.00	14,105.00
10	MASONRY	500.00	500.00		0.00		500.00	0.00	25.00
11	METALS	63,900.00	38,340.00		25,560.00		63,900.00	0.00	3,195.00
12	CARPENTRY, INSULATION, & SEALANTS	5,000.00	5,000.00		0.00		5,000.00	0.00	250.00
13	PAINTING	49,750.00	49,750.00		0.00		49,750.00	0.00	2,487.50
14	HYDRAULIC GATES	26,250.00	26,250.00		0.00		26,250.00	0.00	1,312.50
15	CENTRIFUGAL & SUBMERSIBLE PUMPS	48,250.00	48,250.00		0.00		48,250.00	0.00	2,412.50
16	VORTEXT PUMP	20,000.00	20,000.00		0.00		20,000.00	0.00	1,000.00
17	SCREEN, BLOWERS, AERATION, & MIXERS	222,000.00	222,000.00		0.00		222,000.00	0.00	11,100.00
18	PORTABLE HOIST	7,000.00	7,000.00		0.00		7,000.00	0.00	350.00
19	PROCESS PIPE & VALVES	165,800.00	165,800.00		0.00		165,800.00	0.00	8,290.00
20	HVAC	7,500.00	7,500.00		0.00		7,500.00	0.00	375.00
20	ELECTRICAL & CONTROLS	888,000.00	799,200.00		88,800.00		888,000.00	0.00	44,400.00
		2,227,000.00	2,095,670.96		114,560.00	0.00	2,210,230.96	16,769.04	110,511.55
									99%

AIA DOCUMENT G703 • CONTINUATION SHEET FOR G702 • 1992 EDITION • AIA® • 1992 • THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVENUE, N.W., WASHINGTON, D.C. 20006-5292 • WARNING: Unlicensed photocopying violates U.S. copyright laws and will subject the violator to legal prosecution.

G703-1992

B.14.

City of Crosslake

From: Dave Reese <Dave.Reese@wsn.us.com>
Sent: Thursday, September 27, 2018 4:04 PM
To: City of Crosslake; Mike Lyonais (mlyonais@crosslake.net)
Cc: publicwk@crosslake.net
Subject: 2018 Crosslake Street Improvements

Char/Mike,

The final payment amount to be released from retainage is \$18,085.52. If you would please place this on the next City Council agenda for consideration of payment, that will conclude this project.

Thanks,

Dave

Dave Reese, PE

Civil Engineer, VP

218-316-3629

Dave.Reese@wsn.us.com

[File Transfer](#) | [Click here to transfer large files](#)



7804 Industrial Park Road | Baxter, MN 56425-2720

WidsethSmithNolting.com

Engineering | Architecture | Surveying | Environmental



Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number: 1-278-857-664
 Submitted Date and Time: 10-Sep-2018 1:49:53 PM
 Legal Name: ANDERSON BROTHERS CONSTRUCTION CO OF BRAINERD LLC
 Federal Employer ID: 90-0952537
 User Who Submitted: abccllc
 Type of Request Submitted: Contractor Affidavit

Affidavit Summary

Affidavit Number: 431431680
 Minnesota ID: 2978140
 Project Owner: CITY OF CROSSLAKE
 Project Number: 289908
 Project Begin Date: 11-May-2018
 Project End Date: 22-Aug-2018
 Project Location: CROSSLAKE STREETS
 Project Amount: \$904,275.91

Subcontractor Summary

Name	ID	Affidavit Number
BEACH CONSTRUCTION REAL LLC	2512376	450502656
CENTRAL MINNESOTA SEEDING INC	9008638	699867136
DOUCETTE'S LANDSCAPING & CNTRNG INC	3229019	508338176
REINER CONTRACTING INC	2595892	1272012800
ERDMANN & ERDMANN	2407078	940531712
TRAFFIC MARKING SERV INC	8462102	908681216
ALLSTATES PAVEMENT RECYCLING & STABILIZATION INC.	3908651	1341153280

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

Please [print this page](#) for your records using the print or save functionality built into your browser.



**Minnesota Pollution
Control Agency**

520 Lafayette Road North
St. Paul, MN 55155-4194

CSW Notice of Termination/ Permit Modification Form

NPDES Construction Stormwater (CSW) Permit Program

Doc Type: Notice of Termination/Permit Modification

Purpose: Transfer or terminate your National Pollutant Discharge Elimination System (NPDES) Construction Stormwater Permit. Allowable changes are permit termination and permit transfer for all or a portion of the site.

Questions: If you have questions about the administrative details of the permit process go to:
<http://www.pca.state.mn.us/publications/wq-strm2-60i.pdf> or call the Stormwater Hotline at 651-757-2119 or 800-657-3804 (non-metro only).

Form will be invalid and returned to sender unless the checkbox associated with the applicable actions is checked and the corresponding signature is provided in section A-1, A-2, A-3, and/or A-4.

Submittals: You may either e-mail a signed and scanned PDF copy to csw.pca@state.mn.us, or you may mail a hard copy to:

Construction Stormwater Permit Program
Minnesota Pollution Control Agency
520 Lafayette Road North
St. Paul, Minnesota 55155-4194

Existing Permit Identification

- a. Current permit ID: C000 49109 or SUB00 _____
- b. Project name: 2018 Street Improvements
- Project location: Crosslake, MN

Briefly describe where the construction activity occurs (for example: Intersection of 45th St. and Irving Ave.). Include address if available.

Select Option 1, 2, or 3

- ☒ **1. Notice of Termination (NOT) for entire site by existing owner**
Select this option when a project has achieved Final Stabilization (according to Part IV.G of the Permit) with the existing owner/contractor and no part of the site is being transferred to a new owner and all construction activity is complete. Owner and contractor currently authorized under the permit must sign under the "Current" Owner (A-1) and "Current" Contractor (A-2) sections respectively.
- ☐ **2. Transfer of entire site to new owner or contractor (Transfer/Modification)**
Select this option if the **entire** site (represented by the ID above) has either a new owner and/or new general contractor. "Current" Owner must authorize and sign for any and all changes. The "Current" Contractor needs to sign only if there is a "New" Contractor for the site. After the "Current" parties have signed their sections respectively, proceed to fill out the "New" Parties information in Section A-3 and/or A-4.
- ☐ **3. Transfer of a portion of a site to a new owner or contractor (Subdivision)**
Select this option if a **portion** of a site (permitted under the ID above) has either a new owner and/or new general contractor. "Current" Owner must authorize and sign for any and all changes. The "Current" Contractor needs to sign only if there is a "New" Contractor for the site. After the "Current" parties have signed their sections respectively, proceed to fill out the "New" Parties information in Section A-3 and/or A-4.

Describe the portion of the site being transferred: Lot: _____ Block: _____

Project location/address: _____

City, State, and Zip: _____

Example: SW quadrant of 45th Street and Irving Avenue or Lots 1-17 of block 20. Include list of addresses if available or include a map

New Owner/Contractor Information

"New" Owner (A-3)

Business/Firm name: _____
Last name: _____ First name: _____ Title: _____
E-mail address: _____ Telephone: () _____ Ext. _____
Mailing address: _____
City: _____ State: _____ Zip code: _____

Alternate contact:

Last name: _____ First name: _____ Title: _____
E-mail address: _____ Telephone: () _____ Ext. _____

"New" Contractor (A-4)

Business/Firm name: _____
Last name: _____ First name: _____ Title: _____
E-mail address: _____ Telephone: () _____ Ext. _____
Mailing address: _____
City: _____ State: _____ Zip code: _____

Alternate contact:

Last name: _____ First name: _____ Title: _____
E-mail address: _____ Telephone: () _____ Ext. _____

Certification - All Parties Involved

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage this system, or the persons directly responsible for gathering the information, the information is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

I also certify under penalty of law that I have read, understood, and accepted all terms and conditions of the National Pollutant Discharge Elimination System (NPDES)/State Disposal System (SDS) General Stormwater Permit Construction Activity (MN R100001) that authorizes stormwater discharges associated with the construction site identified on this form.

*This Application must be signed by: **Corporation:** a principal executive officer of at least the level of vice-president or the duly authorized representative or agent of the executive officer if the representative or agent is responsible for the overall operation of the facility that is the subject of the permit application. **Partnership or Sole Proprietorship:** a general partner or the proprietor. **Municipality, State, Federal or Other Public Agency:** principal executive officer or ranking elected official.*

Current Owner Authorized Representative (A-1)

By signing here, I certify the above statements to be true.

Print name: _____
Company: _____
Signature: _____
Date (mm/dd/yyyy): _____

Current Contractor Authorized Representative (A-2)

By signing here, I certify the above statements to be true.

Print name: Brent Potvin
Company: Anderson Brothers
Signature: [Signature]
Date (mm/dd/yyyy): 9-7-2018

New Owner Authorized Representative (A-3)

By signing here, I certify the above statements to be true.

Print name: _____
Company: _____
Signature: _____
Date (mm/dd/yyyy): _____

New Contractor Authorized Representative (A-4)

By signing here, I certify the above statements to be true.

Print name: _____
Company: _____
Signature: _____
Date (mm/dd/yyyy): _____

Crosslake Economic Development Authority
Meeting Minutes
8:30 A.M. September 6, 2018 Crosslake City Hall

Members present: Dean Fitch, Roger Roy, Gary Heacox, Jo Smith, Jim Funk (Alternate), John Gunstad (Alternate)

Others present: Tyler Glynn, BLAEDC Economic Development Officer, Kristin Larsen, Spectrum Research, Josh Netland, Crosslake Communications/ECTC General Manager, Martha Steele, Mission Township resident

The regular monthly meeting of the Crosslake EDA was called to order at 8:30 A.M. by Dean Fitch.

A motion was made by Roger Roy and seconded by Jo Smith to approve the minutes of the August 2, 2018 meeting. Motion carried with all ayes.

Program:

Geo-fencing

Kristin Larsen from Spectrum Research was asked to clarify the definition of geo-fencing. She used the example of the Minneapolis Lake Home and Cabin Show where Crosslake vendors/businesses created a specific location and a mobile device would receive a "Stay and Play" message. A target audience is captured using latitude and longitude. She pointed out that it was important to have a consistent message and employ the use of search keywords that would point to the website. The key is to have a specific target and not a mass audience. Dean Fitch noted that the plan for next year is to update the website, but work is needed to determine what should be accomplished and how to measure the success. Kristin Larsen explained that the interest in Crosslake in trackable and after pulling a report was pleased to discover that a search keyword to prioritize the website was not as expensive as thought. After much discussion regarding resources available, it was determined that a more focused strategy was needed.

Update:

BLAEDC Unified Fund

Tyler Glynn reported that the first loan to a Crosslake company was completed at the end of August. The company will use the loan funds for growing the business and hopes to add five to seven new jobs in the next eighteen months. In addition to two current loan applications, eight loans have been processed through the United Fund that created thirty-seven new jobs and retained forty-eight. He reported that all local bankers have been supplied with the information on the Unified Fund with continued education.

New Business:

Small Business Resource Center

John Gunstad reported that in conjunction with the Crosslake Communication's Customer Appreciation Day, a table promoting the Small Business Resource Center was set up and information was distributed outlining the resources available. There was a lot of interest and the response was very favorable. The resource center hours are currently Tuesdays 10-Noon and Thursdays 2-4. Crosslake Communications is providing two work spaces plus a conference room that would be available for meetings and networking. This is an early step and continuity is needed with continued growth and strategy as it is an asset to the community.

2019 Budget

Dean Fitch met with Mike Lyonais, City Administrator/Treasurer, to review the budget for EDA and it was requested that line items within the budget be designated in addition to the BLAEDC contract. The budget should be a directional budget. The following budget request was presented for 2019:

BLAEDC Contract	\$7500
EDA 2019 Projects	
▪ Resource Center (paid staff)	3200
▪ Geo-fencing	2000
▪ Post Card Mailer(names&addresses)	2800
▪ Website	2000
▪ Marketing Material	1000
Subtotal	\$18500
2019 Budget	\$ 8500
**Unassigned Funds	\$11000 (approx)
TOTAL Funds Available	\$19500

Discussion ensued with the comments that the website is a priority and the resource center has evolved the most. Questions came up about the Resource Center regarding staffing. It was noted that it was very important that the person assigned to the resource center should be familiar with all the programs in the area.

Announcements:

City Council Meeting September 9, City Hall at 7 P.M.
Crosslake Days September 28, 29 & 30

Next meeting:

October 4
Affordable housing to be explored

There being no further business or announcements, Dean Fitch adjourned the meeting at 9:55 A.M.

Martha Steele
Volunteer

B.16.

Park/Library Commission Minutes

Wednesday, August 22, 2018

2:00 PM at the Crosslake Community Center

Present: Chair Mick Tchida, Joe Albrecht, John Andrews, Sandy Melberg, Gary Nordstrom, Ann Schrupp, Robb Reed, Council Member Dave Nevin, and Parks, Recreation and Library Director, TJ Graumann

The meeting was called to Order at 2:02 pm.

**I. Approve Minutes from July 25, 2018 as written. Motion: Andrews; Second: Melberg
Favor: All Opposed: None**

II. Update from Library

The public response to the new copy/printing policy was discussed. So far, no problems have been reported.

The Library Volunteers will hold a training day Monday, August 27th. The Library will be closed from 10:am to 12:00 pm that day.

Another book order has been placed.

The August Book Sale was the largest to date. September Book Sale will be held Friday and Saturday the 7th and 8th from 12-4 and 11-3 respectively. Options for storage of Book Sale inventory was discussed.

III. Soccer Coach

TJ reported that a new coach has been found for the 7-12 grade team. Once the background check has been cleared the program will get underway. There will be teams at the K-1, 2/3, and the 7-12 grade levels.

IV. Update on New Property Utilization Projects

A) **Dog Park** A quick update on the progress of the funding for the dog park was given. It was the consensus of the Commission Members that there needs to be better understanding by both parties as to the responsibilities during construction and beyond.

B) **Walking Trail Design** Gary Nordstrom gave a status report on the proposed Walking Trail. He requested the Commission make a motion to support the project.

The following Motion was presented. **Motion to Move Forward with the Educational Walking Trail Project: Albrecht; Second: Andrews Favor: All Opposed: None**

Gary then presented some proposals to the Commission of signage, costs and funding sources. It was decided that visual aid signs are more appealing and they should be brief and concise. The Commission was okay with the idea of businesses sponsoring signs but agreed there should be no advertising of any kind other than the name of the supporting business on the signs. Commission Member Albrecht agreed to serve on a Walking Trail committee with Nordstrom and Commission Member Reed volunteered to assist the committee to build a partnership with the Crosslake Community School in the development of the project.

V. Community Center Priority List

TJ presented to the Commission his priority list consisting of 4 projects that need to be addressed at this time. They are: 1) The purchase of a new gator; 2) Irrigation system installed in front of the Community Center; 3) Replacing/repairing the berm in front of the Community Center; and, 4) Replacement of some of the Fitness Room Equipment, after completing a priority list, which was a budgeted item for this fiscal year.

VI. Whitefish Warrior Adventure Run

TJ gave an update on the 2018 Whitefish Warrior. Eighty-four participants completed the course this year. The Park and Recreation Department wishes to thank the PAL Foundation along with the Public Works Staff, Park and Rec/Library Commission Members, Fire Department Personnel, and all the wonderful volunteers for making this event possible. In the future, there will be a need for more of a joint partnership between the Park Department and PAL on the organization, registration and advertising for the event.

VII. Perkins Road Update

There is nothing new to report on the Perkins Road Project. The City is waiting to hear from the residents along the proposed project on whether or not they will accept the City's offer.

VIII. Open Forum

- A) **Generator** The Public Works Director has offered the Parks and Recreation Department the opportunity to purchase their used generator which is scheduled for replacement. Currently, the Community Center does not have any backup in the event of an emergency or power outage. The amount needed would be the cost of the generator and the cost of installation. Councilman Nevin recommended getting a quote on the cost first and then approaching the City Council directly regarding this project.
- B) **Sliding Hill** Councilman Nevin inquired as to whether or not anything more has been done or considered regarding a sliding hill at the park for the children of the community. He stressed the need for more recreational opportunities for the children of Crosslake.

IX. Adjourn

Motion to Adjourn: Schrupp; Second: Andrews Motion passed unanimously.

B.17.

Crosslake Roll-Off & Recycling Services

September 2018

	Mixed Paper	Aluminum	Tin	Glass	Plastic	Metal	Cardboard	Electro	Total lbs	2000#	Total Tons
January	7180	0	0	7060	2080	0	3160	0	19480	2000	9.74
February	0	0	0	0	1500	0	3000	0	4500	2000	2.25
March	8780	860	1020	6820	2040	42000	7240	0	68760	2000	34.38
April	9740	0	2000	6900	2540	0	5100	0	26280	2000	13.14
May	6960	1845	0	5000	3260	20240	12180	0	49485	2000	24.7425
June	8040	405	2380	12240	4840	12420	11168	0	51493	2000	25.7465
July	13880	2780	1840	19120	8360	20220	16180	0	82380	2000	41.19
August	6660	900	0	13580	4400	20720	27540	0	73800	2000	36.9
September	7020	1595	2000	13740	3000	26020	23940	0	77315	2000	38.6575
October								0	0	2000	0
November								0	0	2000	0
December									0	2000	0

TOTAL IBS	68260	8385	9240	84460	32020	141620	109508	0			
2000#	2000	2000	2000	2000	2000	2000	2000	2000			
TOTAL TONS	34.13	4.1925	4.62	42.23	16.01	70.81	54.754	0			

Tires 0

SCORE REPORT FORM

B.
18.

Mo./Yr. **August 2018**

CROSSLAKE REPORT

Organization: Waste Partners, Inc.
PO Box 677 Pine River, MN 56474
Contact Person: Eric Loge Ph: (218) 824-8727 Fax: (218) 587-5122

Materials delivered to: Cass County - Pine River Transfer Station
Cardboard & Mixed Paper - LDI or Rock-Tenn
Metal - Crow Wing Recycling or Pine River Iron & Metal

RESIDENTIAL COMMERCIAL

Total Paper : (includes)

Corrugated Cardboard 4,126
Newspaper 2,622
Mixed Paper (News, Mags, Mixed Mail, CDBD) -
1,504

Metal: Appliances, misc...

Commingled Materials: (includes)

%		lbs
5%	Metals- Aluminum Cans	925
21%	Tin Cans	3883
61%	Glass-	11279
	Clear bottles	
	Green bottles	
	brown bottles	
10%	Plastic - #1 & #2 bottles	1849
3%	Rejects	555
100%		18490

Total LBS.

Total Tons

22,616 0
11.31 0

OUT OF COUNTY Waste Disposal

Final Destination: N/A
Disposal Site Permit #:
Tons Delivered: NONE

Total Number of
Households
Served this Month

1039

	Trash		Recycling		12,232	150,378
	Accounts	Rate	Accounts	%	Paper	Commingle
BRD	2846	74%	2107	43%	5,264	64,715
BAX	1750	88%	1539	31%	3,845	47,270
B.P.	607	73%	441	9%	1,102	13,545
P.L.	270	77%	207	4%	517	6,358
C.L.	1039	58%	602	12%	1,504	18,490
C TWNSP	0	0%	0	0%	4,012	1,302
NIS	85	0%	0	0%	-	-
	6597	74%	4896	100%		

B.19.

RESOLUTION 18-_____

CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

FOR THE APPOINTMENT
OF ELECTION JUDGES TO SERVE FOR THE GENERAL ELECTION TO
BE HELD NOVEMBER 6, 2018

WHEREAS, the City of Crosslake does hereby resolve to appoint election judges for the 2018 General Election to be held on the 6th day of November, 2018 in the City of Crosslake in Precinct 1 and Precinct 2.

AND WHEREAS, the City of Crosslake does hereby appoint persons to serve as election judges as on file in the Clerk's Office according to Minnesota State Statute 204B.19:

BE IT RESOLVED, that the City Council of the City of Crosslake, Minnesota go on record as appointing Election Judges as on file in the Clerk's office to handle the 2018 General Election. This approval was acted on at the Regular Council Meeting held on October 8, 2018.

COUNCIL VOTING AYE - _____

COUNCIL VOTING NAY - _____

ATTEST:

Michael R. Lyonais
City Administrator

Patty Norgaard
Mayor

B.
20.

City of Crosslake

From: Crosslake PZ <crosslakepz@crosslake.net>
Sent: Thursday, September 27, 2018 8:13 AM
To: Charlene E. Nelson
Subject: FW: Request for variance application refund

Please see email below.

If you should have any questions or concerns, please contact me.

Thank you.

Please take a moment to complete the short service survey located below.

Respectfully,

Cheryl Stuckmayer
Customer Service Specialist

Crosslake Planning and Zoning Department
37028 County Road 66
Crosslake, MN 56442

Office: (218) 692-2689
Fax: (218) 692-2687
Email: crosslakepz@crosslake.net
Website: www.cityofcrosslake.org

Excellent customer service is our top priority. Please let me know if I was helpful!

Crosslake P/Z Customer Service Survey

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From: Cron, Robert A [mailto:robert.cron@usbank.com]
Sent: Wednesday, September 26, 2018 10:55 PM
To: crosslakepz@crosslake.net
Cc: dan@remwhirl.com
Subject: Request for variance application refund

Committee:

I would like to request a refund of my variance application fee for the meeting scheduled for Friday, September 28th. My mother passed away and the funeral is on Friday, September 28th. I planned to attend the meeting in person and feel that it would be best to resubmit the application when I am able to attend. I have enclosed my mother's obituary, as she was a long-term summer resident of Crosslake.

Sheila O'Donnell Cron Obituary | Star Tribune -
<http://www.startribune.com/obituaries/detail/0000274445/?fullname=sheila-odonnell-cron>

Robert A. Cron
Senior Vice President | Private Wealth Advisor
U.S. Bank Private Wealth Management
p. 651-466-8219 | m. 952-484-8880 |
24X7 client service. 1-888-865-7962
Robert.cron@usbank.com

U.S. Bank

101 East Fifth Street, 12th Floor | Mail Station-EP-MN-S14
St. Paul, Minnesota 55101

U.S. BANCORP made the following annotations

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Insurance and investment products are:

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2. Not FDIC Insured;
3. Not Guaranteed By The Bank;
4. Not Insured By Any Federal Government Agency;
5. May Lose Value.

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First Amendment to Prosecution Contract
between City of Crosslake and Crow Wing County

This agreement is made and entered into on the _____ day of _____, 2018 by and between the County of Crow Wing and Crow Wing County Attorney's Office (County) and the City of Crosslake (Municipality).

Whereas, on December 31, 2012 County and Municipality entered into a Contract wherein the Crow Wing County Attorney's Office would provide prosecution services for petty misdemeanors, misdemeanors and designated gross misdemeanors, and:

Whereas, Clause 13 of said Contract provided compensation to be paid by Municipality to the Crow Wing County Attorney's Office for said service

NOW THEREFORE it is agreed as follows:

- 1) The current Clause 13 of the Contract is struck in its entirety,
- 2) A new Clause 13 is hereby agreed upon and substituted as provided below:
 13. The Municipality hereby agrees to pay the Crow Wing County Attorney's Office the sum of \$6,000.00 annually for the providing of said prosecution services. The amount may be adjusted after the calendar year 2019 as agreed by the Parties in writing.
- 3) The remainder of the December 31, 2012 Prosecution Contract remains in full force and effect.

CROW WING COUNTY

By: _____
Chairperson
Crow Wing County Board of Commissioners

Date: _____

Attest: _____
Tim Houle
Crow Wing County Administrator

Date: _____

Approved by:

By: _____
Donald F. Ryan
Crow Wing County Attorney

Date: _____

CITY OF _____

By: _____
Mayor

Date: _____

Attest: _____
Clerk of City Council

Date: _____

RESOLUTION 18-_____

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
Park & Library Foundation	\$132.00	Friday Bridge

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 8th day of October, 2018.

Patty Norgaard
Mayor

ATTEST:

Michael R. Lyonais
City Administrator
(SEAL)

B. 23.

BILLS FOR APPROVAL
October 8, 2018

VENDORS	DEPT		AMOUNT
Ace Hardware, rings	Park		4.59
Ace Hardware, angle attachments, tape measure	PW		148.95
Ace Hardware, buckets, phones	PW		59.96
Ace Hardware, markers, hardware	Sewer		40.57
Ace Hardware, wasp spray	Park		3.99
Ace Hardware, soccer supplies	Park		8.38
Ace Hardware, drill bits	PW		30.63
Ace Hardware, casters	Park		17.18
Ace Hardware, bulb	Park		12.99
Ace Hardware, crimp	PW		25.99
Ace Hardware, crack sealer	Park		13.98
Ace Hardware, hardware	Park		1.14
Ace Hardware, drill bits	Park		6.69
Ace Hardware, salt softener	PW		345.87
Ace Hardware, antifreeze, batteries	Park		34.99
Ace Hardware, filter, fuel line	Sewer		12.16
Ace Hardware, hardware	PW		33.94
Ace Hardware, gloves, hardware	PW		84.28
Ace Hardware, hardware	Park		44.36
Ace Hardware, marking spray	PW		15.18
Ace Hardware, bulb	Park		9.99
Ace Hardware, paint and supplies	Fire		33.40
Amanda Berczyk, zumba refund	Park		48.00
American Door Works, door repair	PW		298.20
Anderson Cleaners, tailoring	Police		84.14
AW Research, water testing	Sewer		295.20
Birchdale Fire & Security, fire extinguishers	Fire		279.80
Birchdale Fire & Security, 4th quarter monitoring	PW		105.00
Blue Cross Blue Shield, health insurance	ALL		22,971.50
Bolton & Menk, city wide sewer study	Sewer		575.00
Bolton & Menk, moonlite bay sewer extension	Sewer		2,441.50
Breen & Person, legal fees	ALL		525.00
Brock White, straw	Park		64.29
Char Nelson, reimburse mileage	Election	pd 9-17	28.34
Char Nelson, reimb urse for pop and water	Gov't	pd 9-17	44.53
Cheyenne Stoudt, zumba refund	Park		48.00
City of Crosslake, sewer utilities	PW/Gov't		96.00
Clean Team, october cleaning	PW/Gov't		1,082.50
Council #65, union dues	Gov't		385.00
Crosslake Communications, phone, fax, cable, internet	ALL		1,883.77
Crow Wing County, trail permit	Park		25.00
Crow Wing County, phone factor reimbursement	Police		321.72
Crow Wing County Highway Dept, culvert, band, apron	PW		430.33
Crow Wing County Recorder, filing fees	PZ		92.00
Crow Wing Power, electric services	ALL	pd 9-17	7,114.14

Crow Wing SWCD, turf workshop	Park		45.00
Crysteel Truck Equipment, bracket, sander	PW		123.30
CTC I.T., september 2018 i.t. services	ALL		900.00
Culligan, cooler rental and water	PW/Gov't		89.00
David Drown Associates, continuing disclosure reporting	Gov't		750.00
Delta Dental, dental insurance	ALL		1,795.85
Diamond Industrial Cleaning Equipment, pressuer washer repair	PW		188.88
East Side Oil, filter recycling	Gov't		45.00
Essentia, dot physicals	Fire		316.00
Fastenal, hardware	PW		105.62
Fastenal, sock absorbers	PW		121.01
Fastenal, safety vests	PW		49.96
Fastenal, paper towels safety vest	PW		112.23
Fire Instruction & Rescue, hazmat scenarios	Fire	pd 9-17	650.00
Fire Instruction & Rescue, lp emergencies	Fire	pd 9-27	750.00
Fire Instruction & Rescue, emr refresher	Fire		600.00
Fortis, disability	ALL		707.11
Forum Commications. Meeting notice of 9/28	PZ		61.63
Galls, uniform	Police		98.99
Galls, uniform	Police		197.98
Grand Forks Fire Equipment, boots	Fire		790.57
Grand Forks Fire Equipment, atv skid unit	Fire		8,025.00
Granite Electronics, radios	Fire		2,340.00
Guardian Pest Solutions, pest control	ALL		77.60
Hawkins, chemicals	Sewer		1,796.66
Holiday, fuel	PW		62.73
Holiday, fuel	PW		105.59
Holiday, fuel	Park		26.35
Holiday, fuel	Park		20.94
Holiday, fuel	Police		26.50
Holiday, fuel	Police		22.87
Holiday, fuel	Police		18.89
Holiday, fuel	Police		25.52
Holiday, fuel	Police		20.61
Holiday, fuel	Park		176.42
Holiday, fuel	Police		23.00
Holiday, fuel	Police		15.70
Holiday, fuel	Police		26.00
Holiday, fuel	Police		23.00
Holiday, fuel	Police		20.60
Jill Anderson, zumba refund	Park		48.00
Joe Chase, reimburse uniform expense	PW	pd 9-27	119.97
Johnson, Killen, Seiler, labor attorney fees	Gov't		150.50
Keepers, uniform	Police		99.98
Lakes Area Rental, dolly	Park		16.00
Life Fitness, weight room equipment	Park		16,623.07
Linda Bourgeois, reimburse for vacuum repairs	Park		87.53
Marco, copier lease	Park		237.99

Mastercard, Amazon, adapter	PZ		18.31
Mastercard, Costco, coffee, cups, utensils	Gov't		100.08
Mastercard, Dell, laptop	PZ		1,515.94
Mastercard, Dell, adapter	PZ	pd 9-24	17.81
Mastercard, Fleet Farm, uniform	PW	pd 9-27	254.98
Mastercard, Holiday Inn, lodging	Fire		552.32
Mastercard, National Mailboxes, book return box	Library		1,227.30
Mastercard, Office Max, office supplies	Park		43.43
Mastercard, Office Max, mouse, calendars	Park		68.98
Mastercard, Oriental Trading, halloween supplies	Park		246.22
Mastercard, Paypal, gauge	Fire	pd 9-27	165.00
Mastercard, Radco, tailgate device, tool box accessories	PW	pd 9-27	99.90
Mastercard, Reeds, house burn	Fire	pd 9-27	89.27
Mastercard, Valvoline, oil change	PW	pd 9-27	121.97
Mastercard, Walmart, automatic mop	Park		159.99
Mastercard, Walmart, muscle builder, plyo box set	Park		233.87
Metro Sales, copier maintenance and color copies	PZ/Admin		520.22
Meyer Midwest, cutting edges	Park		404.10
Midwest Machinery, television camera	PW		530.99
Mike Lyonais, petty cash	Park	pd 9-17	63.35
Mills, liner package	PW		120.00
MN Life, life insurance	ALL		242.40
Moonlite Square, fuel	Fire		246.90
MR Sign, e911 addresses and street name signs	PW		175.32
MR Sign, traffic signs	PW		531.66
MR Sign, address number sign	PW		27.72
Myra Nelson, zumba refund	Park		48.00
Napa, battery	PW		91.25
Napa, air filter	PW		18.87
Napa, battery	PW		99.27
NCPERS-Life Insurance	ALL		112.00
NLES, soccer uniforms	Park		476.00
North Memorial Ambulance, september subsidy	Gov't		1,100.00
North Memorial Ambulance, stand by for live burn	Fire		635.25
Northland Press, meeting notice of 9/28	PZ		212.50
Northland Press, book sale ad	Library		35.64
Planning and Zoning Commissioners, 3rd quarter meetings	PZ		1,015.00
Premier Auto, battery	Police		282.78
Reeds Market, pop, water	Gov't		15.99
Seaberg Solar Salt, battery	PW		64.99
Simonson Lumber, treated lumber	PW		180.00
Sourcewell, comp plan services	Gov't		400.00
Ted Strand, reimburse for uniform expense	Sewer		95.12
Teamsters, union dues	Police	pd 10-1	194.00
The Office Shop, minute paper	Admin		209.97
The Office Shop, office supplies	Park		135.39
TJ Graumann, reimburse mileage	Park	pd 9-17	25.62

TJ Graumann, reimburse mileage	Park		13.08
TJ Graumann, reimburse mileage	Park		5.45
TJ Graumann, uniform reimbursement	Park		74.97
Trimark, dishwahr, refrigerator	Park		5,911.52
Ultimate Safety Concepts, helmets, gloves	Fire		1,081.08
US Bank, copier lease	ALL	pd 9-17	156.00
Verizon, m2m charges	Police	pd 9-24	45.34
Verizon, air card and ipad charges	ALL	pd 10-1	333.33
Verizon, cell phone charges	ALL		354.46
Waste Partners, trash removal	ALL		250.15
Wendel, space needs study	Gov't		8,896.88
WSN, 2018 street improvements	PW		387.50
Xcel Energy, gas utilities	ALL		275.64
Ziegler, tracks for skid steer	PW		6,642.69
TOTAL			116,617.08



Road Right-Of-Way (ROW) Vacation Application

City of Crosslake

37028 County Rd 66, Crosslake, MN 56442

218.692.2688 (Phone) 218.692.2687 (Fax)

www.cityofcrosslake.org

Receipt Number: 315062

Property Owner(s): MARY ELIZABETH SCHULTZ (Deceased)

Mailing Address: 521 KROSHUS DR DULWORTH MN

Site Address: 11874 MANHATTAN POINT BLVD

Phone Number: 218-329-0523

E-Mail Address: TROUTLAKE74 @ GMAIL.COM

Parcel Number(s): 141 470 070 010 009 / 141 470 060 140 009

Legal Description: LOT 1 Block 7, LOT 14 Block 6

Section 6 Township 137 Range 27 / 28 (circle one)

Lake/River Name: Big Trout Lake

Do you own land adjacent to this parcel(s)? ____ Yes X No

If yes list Parcel Number(s) _____

Authorized Agent: JOHN S. SCHULTZ (Executor)

Agent Address: 521 KROSHUS DR DULWORTH MN

Agent Phone Number: 218-236-6549 218-329-0523

(Check applicable requests)

☒ Road Right-Of-Way (ROW) Vacation

☐ Property swap

Official Use Only:

Public Works Meeting Date:

9/5/18 City Hall
4:00 PM

Water Access ROW only; Parks & Recreation Meeting Date:

9/26/18 Community Center
2:00 PM

City Council Public Hearing

Meeting Date:

10/8/18 City Hall
7:00 PM

Signature of Property Owner(s) _____

Date _____

Signature of Authorized Agent(s) John S. Schultz

Executor

Date 8/20/2018

- All applications must be accompanied by a signed Certificate of Survey (Coordinate with city staff-Public Works, Parks & Recreation and City Attorney)
- Fee \$500 for ROW Vacation Payable to "City of Crosslake"
- No decisions will be made on an applicant's request at the Commission meeting(s). Approval or denial of applications is determined by the City Council at a public meeting as per Minnesota Statute 462 and the Code of City Ordinances, City of Crosslake, Chapter 42, Article V.

For Office Use:

Application accepted by Cheryl Stutz

Date 9-4-18

Date of Approval: _____ Denial: _____ by Public Works

Date of Approval: _____ Denial: _____ by Parks and Recreation

Date of Approval: _____ Denial: _____ by City Attorney

Date of Approval: _____ Denial: _____ by City Clerk

To: City of Crosslake

Our application is not to totally vacate the right of way between lot 14 block 6 and lot 1 block 7 but to move the right of way so that it is between lot 13 block 6 and lot 14 block 6. The right of way will still exist but will be moved to the east. The 20' on the east side has not been used nor changed in any way since the property was bought in 1961. This action will allow our two parcels to abut each other and provide for a continuous 120' property plus the 20' right of way to the east. This will also elevate the problem of the boat house, constructed in 1968, and part of the paved drive way of being partially on the right of way. All other structures on the property, cabin, garage, screen house and 2 smaller lake side building were constructed prior to 1961.

Advantages to this move include that the new right of way is a natural ravine that descends from the road to the lake without needing any steps, a rare occurrence on the south side of the lake. It would allow the present owners a continuous 120" property and, if the property were to be sold, it would allow the new owners to build a much larger house. Lastly, the city would not be losing any property, just exchanging land.

John Schultz



RIGHT-OF-WAY VACATION APPLICATION

Crosslake City Hall
37028 County Road 66, Crosslake, MN 56442
Phone: (218) 692-2688 Fax: (218) 692-2687
Email: ctycrslk@crosslake.net
Website: www.cityofcrosslake.org

1. All items on all pages must be completed in ink and submitted in an application before it will be processed. Incomplete applications will not be accepted and will be returned to the applicant(s).
2. The application must be submitted in the current property owner's name. If using an agent, an "Authorized Agent Form" must be submitted with the application. The land owner or agent must sign the application.
3. A Certificate of Survey must be submitted with the ROW Vacation application according to Chapter 42, of the City of Crosslake Code of Ordinances. **City staff (Public Works, Parks & Recreation and City Attorney) will coordinate with the applicant** to determine what information listed below is required to be on the survey:

- Graphic scale
- North point
- Bearing/coordinate system
- Date of preparation
- Legal description of subject parcel boundary and resulting parcels
- Property boundary with sufficient survey and mathematical data to locate and retrace the boundary

- Location of right of ways, public roads and easements of record

- Structure setbacks including all pertinent dimensions

- Area of parcel(s) in square feet and acres

- Total area of the parcel and area above ordinary high water elevation level, if riparian

- Buildable area of parcel(s) *Listed in impervious calculation chart*

- Building envelope

- Location, square footage and height of all existing and proposed structures/additions

- Location of all wells (existing and proposed) and septic systems

- Location and size of existing and proposed driveways, roads and easements *No easements shown*

- Nonconforming structure setbacks including all pertinent dimensions *Bld #3 not shown from current parcel side yard*

- Bluff or steep slopes including all pertinent dimensions and setbacks

- Shoreline and ordinary high water elevation line, if riparian

- Impervious coverage calculations

- Right-of-Way area immediately adjacent to the parcel, to include all of the area to be vacated

- *Width of Access - Lone Pine Beach - shown but not total square feet*

4. Completed statement of why you are asking the City to vacate the Right-of-Way.

5. Include the \$500.00 non-refundable application fee. Make check payable to "City of Crosslake".

6. Accurate parcel ID#s must be given. (Parcel IDs are shown on your tax statement).

7. Locate and mark your property lines or lot corner monuments and stake out or flag the proposed project area(s) so they are clearly visible to the Public Works Commission and Park Board for their on-site visits.

8. When the application and all accompanying plans have been completed, you can mail or deliver the information to the Crosslake Planning and Zoning Office, Crosslake City Hall, 37028 County Road 66, Crosslake, MN 56442. The appropriate fee must accompany all applications. Please make check payable to "City of Crosslake".
10. If your vacation application is approved, you must still obtain all necessary permits before starting your project(s) if applicable.
11. The applicant is responsible for securing any other local, state or federal permits that may be required. If the application involves work in wetlands, additional permits and approvals will be required to comply with the Minnesota Wetland Conservation Act and U.S. Army Corps of Engineers regulations.
12. No decisions will be made on an applicant's request at the Commission meetings. Approval or denial of application is determined by the City Council.

The applicant or agent hereby makes application for a ROW Vacation agreeing to do all such work in accordance with all City of Crosslake Ordinances. Applicant or agent agrees that application, surveys and other attachments submitted herewith are true and accurate. Applicant or agent agrees, that in making application for a vacation, applicant grants permission to City of Crosslake, at reasonable times to enter applicant's premises to determine compliance of that application with any applicable county, state or federal ordinances or statutes. If any of the information provided by the applicant in his/her application is later found or determined by the City to be inaccurate, the City may revoke the vacation based upon the supply of inaccurate information.

I have fully read and fully understand the above instructions. I hereby swear that all information provided in this application is true and correct.

Signature of owner(s) _____ Date _____

Signature of authorized agent(s) John Schultz (owner) Date 9/4/2018

PROBATE COURT OF FRANKLIN COUNTY, OHIO
ROBERT G. MONTGOMERY, JUDGE

ESTATE OF MARY ELIZABETH SCHULTZ, DECEASED

CASE NO. 591485

ENTRY APPOINTING FIDUCIARY; LETTERS OF AUTHORITY

(For Executors and all Administrators)

Name and title of fiduciary JOHN STEPHEN SCHULTZ, EXECUTOR

On hearing in open court the application of the above fiduciary or authority to administer decedent's estate, the Court finds that:

Decedent died [check one of the following] ☒ testate ☐ intestate on October 13, 2017

domiciled in FRANKLIN COUNTY, OHIO

[check one of the following] ☐ Bond is dispensed with by the Will ☐ Bond is dispensed with by law

☒ Applicant has executed and filed an appropriate bond, which is approved by the Court; and Applicant is a suitable and competent person to execute the trust.

The Court therefore appoints applicant as such fiduciary, with the power conferred by law to administer fully decedent's estate. This entry of appointment constitutes the fiduciary's letters of authority.

MAY 16 2018

Date

Robert G. Montgomery
 Robert G. Montgomery

CERTIFICATE OF APPOINTMENT AND INCUMBENCY

The above document is a true copy of the original kept by me as custodian of the records of this Court. It constitutes the appointment and letters of authority of the named fiduciary, who is qualified and acting in such capacity.

Robert G. Montgomery
 Judge and Ex-Officio Clerk

By [Signature] Deputy Clerk

Date MAY 16 2018

FILED #10

MAY 16 2018

Robert G. Montgomery, Judge
 Franklin County Probate Court

C.2.

Project Details: 14147000130009 08/29/2018 08/29/2018 08/29/2018

CERTIFICATE OF SURVEY

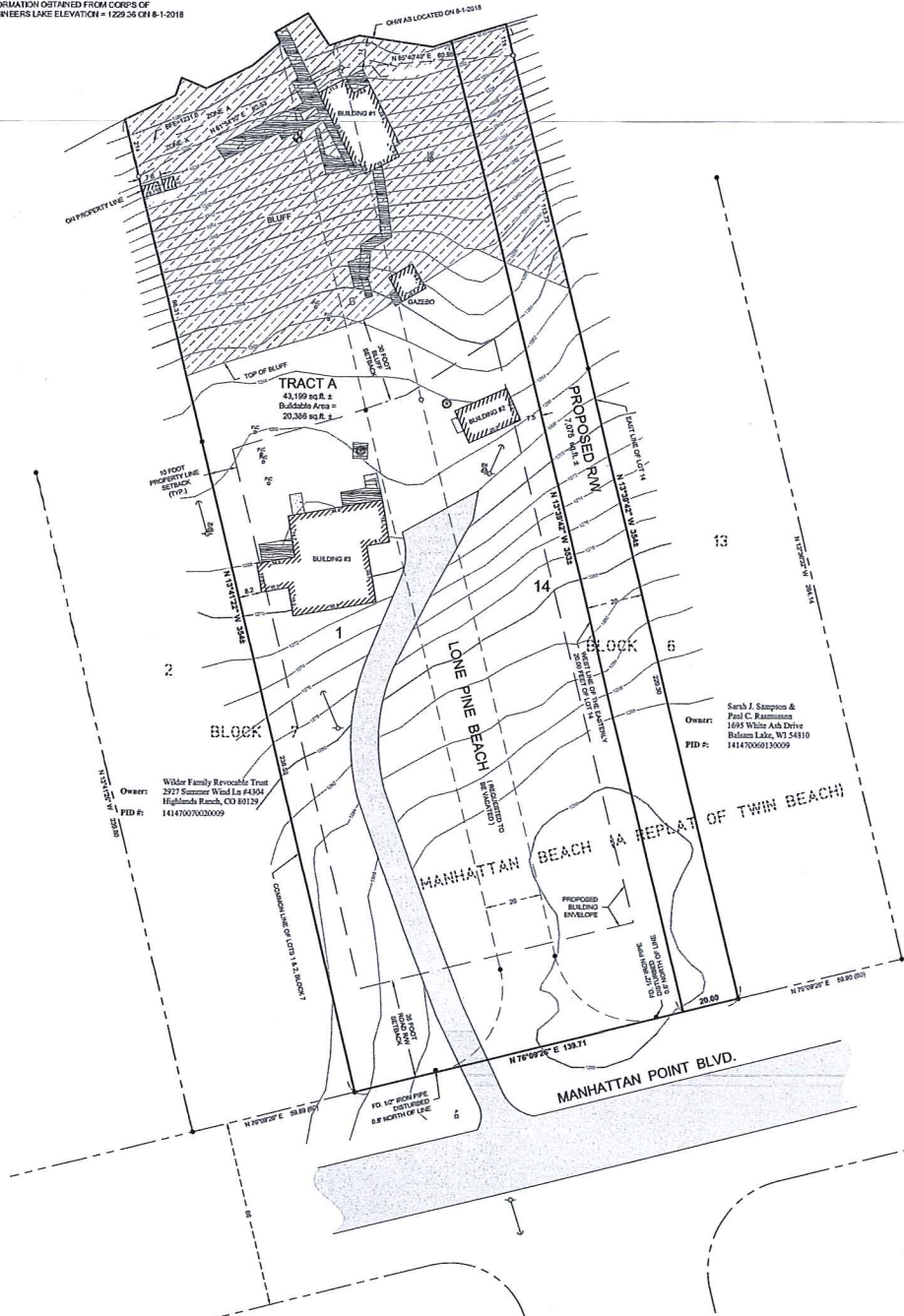
LOT 14, BLOCK 6 AND LOT 1, BLOCK 7,
MANHATTAN BEACH (A REPLAT OF TWIN BEACH)
SECTION 6, TOWNSHIP 137 NORTH, RANGE 27 WEST,
CROW WING COUNTY, MINNESOTA

BIG TROUT LAKE

GENERAL DEVELOPMENT CLASSIFICATION
NORMAL RESERVOIR POOL ELEVATION = 1229.57

100 YEAR FLOOD ELEVATION = 1231.03
HIGHEST KNOWN ELEVATION = 1234.56

INFORMATION OBTAINED FROM CORP'S OF
ENGINEERS LAKE ELEVATION = 1229.56 ON 8-1-2018



LEGEND

- DENOTES EDGE OF EXISTING BRUSHES
- DENOTES EDGE OF EXISTING CONCRETE
- DENOTES EDGE OF EXISTING WOODEN DECKING
- DENOTES BLUFF AREA
- DENOTES EXISTING UTILITY POLE W/OUT POLE
- DENOTES EXISTING ELECTRIC METER
- DENOTES EXISTING PHONE TESTER & PHONE BOX
- DENOTES EXISTING WELL
- DENOTES EXISTING SEPTIC VENT, SEPTIC CLEANOUT, & SEPTIC TANK LID
- BENCHMARK: TOP OF BENT PIPE W/ CAP #4431 ELEV. = 1232.30
- DENOTES MONUMENT FOUND
- DENOTES BURN MONUMENT SET MARKED BY ELEC. NO. 4431

ORIENTATION OF THIS BEARING SYSTEM IS BASED ON THE COMMON LINE OF LOTS 1 & 2, BLOCK 7 TO HAVE AN ASSUMED BEARING OF N 17° 42' 27\"/>

IMPERVIOUS CALCULATIONS				
EXISTING TRACT A	AREA (sq ft)	Net Area (sq ft)	Percent Impervious (sq ft)	
Building #1	538	43,199	1.2%	
Building #2	247	43,199	0.6%	
Building #3	1,234	43,199	2.9%	
Driveway	43	43,199	0.1%	
Garage	94	43,199	0.2%	
Concrete	59	43,199	0.1%	
Driveway	2,312	43,199	5.4%	
Total	4,528	43,199	10.5%	

PROPOSED BOUNDARY DESCRIPTIONS:

PROPOSED B.W. TRACT
The easterly 20.00 foot of Lot 14, Block 6, MANHATTAN BEACH (A REPLAT OF TWIN BEACH), according to the recorded plat thereof, Crow Wing County, Minnesota.

TRACT A
Lot 1, Block 7 and that part of Lot 14, Block 6, lying westerly of the easterly 20.00 foot thereof and vacated Lone Pine Beach, MANHATTAN BEACH (A REPLAT OF TWIN BEACH), according to the recorded plat thereof, Crow Wing County, Minnesota.

ROAD VACATION
Lone Pine Beach as dedicated in the plat of MANHATTAN BEACH (A REPLAT OF TWIN BEACH), according to the recorded plat thereof, Crow Wing County, Minnesota.

NOTES:

- Contour interval as shown = 2 feet. Contours have been digitized from Crow Wing County GIS Site.
- Zoning for subject tract = "Shoreland Residential".
- Parcel ID of subject parcel: 14147000130009 & 14147000140009.
- The property address of subject parcel: 11874 Manhattan Point Blvd.

CERTIFICATE OF SURVEY		PROJECT MANAGER		PROJECT NO.		DATE		REVISIONS		BY		DATE	
John Schultz		CMH		18234		8-29-2018		DESCRIPTION					
521 Kwooden Drive		CMH		FILE NAME:		SCALE:							
Dilworth, MN 56529		CMH		C:\18234.dwg		HORIZ. 1"=20'							
		CMH		PLOT BOOK:		BOOK 450 PG. 45, 46		VERT. NONE					
		CMH		DATE		8/29/18		DATE		8/29/18			



34206 Racineville Road
Suite 1
P.O. Box 874
Piquette Lakes, MN 56472
218-568-4940
www.stonemarksurvey.com

EXHIBIT

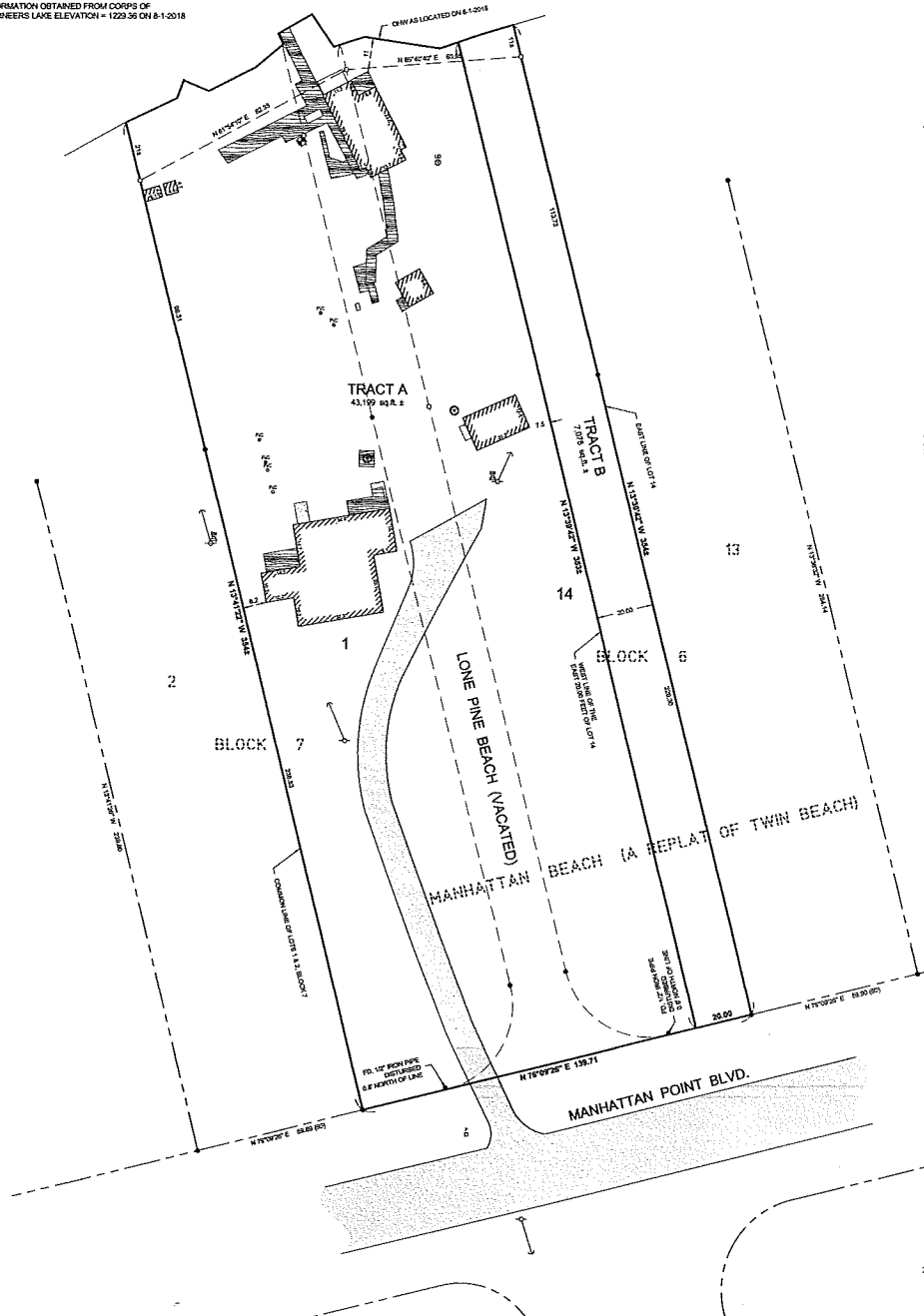
LOT 14, BLOCK 6 AND LOT 1, BLOCK 7,
MANHATTAN BEACH (A REPLAT OF TWIN BEACH)
SECTION 6, TOWNSHIP 137 NORTH, RANGE 27 WEST,
CROW WING COUNTY, MINNESOTA

BIG TROUT LAKE

GENERAL DEVELOPMENT CLASSIFICATION
NORMAL RESERVOIR POOL ELEVATION = 1223.57

100 YEAR FLOOD ELEVATION = 1231.00
HIGHEST KNOWN ELEVATION = 1234.56

INFORMATION OBTAINED FROM CORPS OF
ENGINEERS LAKE ELEVATION = 1229.36 ON 8-1-2018



LEGEND

- DENOTES EDGE OF EXISTING STRUCTURES
- DENOTES EDGE OF EXISTING CONCRETE
- DENOTES EDGE OF EXISTING WOODEN DOCKING
- DENOTES EXISTING UTILITY POLE W/ CRY WIRE
- DENOTES EXISTING ELECTRIC METER
- DENOTES EXISTING PHONE POSTS & PINS
- DENOTES EXISTING WELL
- DENOTES EXISTING SEPTIC VENT, SEPTIC CLEANOUT, & SEPTIC TANK LID
- DENOTES BENCHMARK TOP OF BENTONITE W/ C/P MARKER ELEV. = 1233.29
- DENOTES MONUMENT FOUND
- DENOTES BENCHMARK SET BY MARKED BY LICENSE No. 44381

ORIENTATION OF THIS BEARING SYSTEM IS BASED ON THE CORNER LINE OF LOTS 1 & 2, BLOCK 7 TO HAVE AN ASSIGNED BEARING OF N 17° 47' 27" W.

NOTES:

1. Zoning for subject tract = "Shoreland Residential".
2. Parcel ID of subject parcels: 141470070010009 & 141470060140009.
3. The property address of subject parcel: 11874 Manhattan Point Blvd.
4. No topography information has been surveyed or shown on this certificate.

EXHIBIT	PROJECT MANAGER	PROJECT NO.	DATE	REVISIONS	BY	DATE	DESCRIPTION	DATE	DESCRIPTION	DATE	DESCRIPTION
John Schultz 521 Kvaab Drive Duluth, MN 55829	CMH	1234	8-6-2018								
	CHECKED BY:	FILE NAME:	SCALE:								
	CMH	C18234.dwg	1"=20'								
	DRAWN BY:	FIELD BOOK:	VERT. SCALE:								
	FLP	BOOK 450 PG. 45.45	VERT. NONE								



30206 Rasmussen Road
Suite 1
P. O. Box 474
Piquet Lakes, MN 56472
218-568-4940
www.chomacsurvey.com

C.3.

AFFIDAVIT OF MAILING

STATE OF MINNESOTA)
)SS
COUNTY OF CROW WING)

Kiri Goerges, being first duly sworn, on oath deposes and says: That on September 24 2018, she served the attached Notice of Hearing on the following person/entities at their last known address shown below:

The Estate of Mary Schultz
c/o John Schultz
521 Kroshus Drive
Dilworth, MN 56529-1637

Sarah Sampson/Paul Rasmussen
1695 White Ash Drive
Balsam Lake, WI 54810

Dale Sanders Trust
37301 2nd Street
Crosslake, MN 56442

Shawn and Angela O'Leary
11058 Halland Circle
Eden Prairie, MN 55347

Steven Imhoff
3906 1st Avenue South
Minneapolis, MN 55409

Chris Staley
1118 Kenwood Parkway
Minneapolis, MN 55402

Stevenson Trust
9325 Prince Charles Drive
Austin, TX 78730

Paul and Joanne Dorsher
3152 Blackheath Drive
St. Cloud, MN 56301

Kimberly Hoghaug
4703 364th Street
St. Cloud, MN 56303

Berg Trust
2208 Rodeo Road
Sartell, MN 56377

Wilder Family Trust
2927 Summer Wind Lane #4304
Highlands Ranch, CO 80129

Joseph Neaton
5151 Highway 7
Lester Prairie, MN 55354

Banning Trust
6497 NE Berwick Drive
Ankeny, IA 50021

Mellas Trust
16905 Xylite Street NE
Ham Lake, MN 55304

Vander Stoep Trust
11806 Manhattan Point Blvd
Crosslake, MN 56442

Blueberry Chips, LLC
4506 Wooddale Avenue
Edina, MN 55424

Susan Bouchard
1383 56th Street SW
Pequot Lakes, MN 56472

Gary and Sarah Sampson
2233 Manuela Drive
Chaska, MN 55318

Mark and Dina Menth
14122 Prairie Road NW
Andover, MN 55304

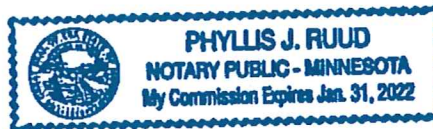
by placing true and correct copies thereof in envelopes, properly addressed to these above named persons, and by depositing said envelopes, postage prepaid and by ordinary mail in the United States mail at Brainerd, Minnesota.



Subscribed and sworn to before me
this Sept 24, 2018



Notary Public



BREEN & PERSON LLP
Attorneys At Law

September 4, 2018

To whom it may concern:

Re: Vacation in Crosslake

To whom it may concern:

Please note the attached Notice of Hearing. The Schultz Family now own a cabin that sits in the middle of an old platted right of way to the lake as shown on the survey attached hereto. Their request is for the City to vacate that right of way and receive a new 20 foot corridor on the east side of Lot 14 so that there are no private improvements on the public land.

If you have any questions about this process, please get back to me or just attend the council meeting. Thank you.

Yours truly,

J. Brad Person
brad@breenandperson.com

C.
4.

NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE that by order of the City Council, the City of Crosslake, Minnesota, will hold a public hearing at the Crosslake City Hall, Crosslake, Minnesota, at 7:15 P.M., on October 8, 2018 to consider whether or not it is in the public interest to vacate Lone Pine Beach, more specifically described in the proposed resolution now available at City Hall.

Dated at Crosslake, Minnesota, this September 4, 2018

CITY OF CROSSLAKE, MINNESOTA

By /s Charlene Nelson
City Clerk

(Published in the Echo Journal,
September 20, 27, 2018, 21.)

NOTICE OF PUBLIC HEARING
PLEASE TAKE NOTICE that by order of the City Council, the City of Crosslake, Minnesota, will hold a public hearing at the Crosslake City Hall, Crosslake, Minnesota, at 7:15 P.M., on October 8, 2018 to consider whether or not it is in the public interest to vacate Lone Pine Beach, more specifically described in the proposed resolution now available at City Hall.

Dated at Crosslake, Minnesota, this
September 4, 2018

CITY OF CROSSLAKE, MINNESOTA

By /s/ Charlotte Nelson
City Clerk

AFFIDAVIT OF PUBLICATION

STATE OF MINNESOTA)

) ss.

COUNTY OF Crow Wing)

Ann Windorski, being first duly sworn, on oath states as follows:

1. I am the publisher of the Echo Journal, or the publisher's designated agent. I have personal knowledge of the facts stated in this Affidavit, which is made pursuant to Minnesota Statutes §331A.07.

2. The newspaper has complied with all of the requirements to constitute a qualified newspaper under Minnesota law, including those requirements found in Minnesota Statutes §331A.02.

3. The dates of the month and the year and day of the week upon which the public notice attached/copied below was published in the newspaper are as follows:

Thursday, September 20, 27, 2018

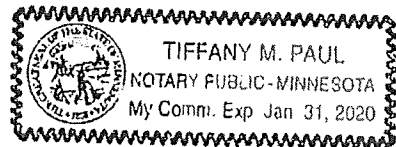
4. The publisher's lowest classified rate paid by commercial users for comparable space, as determined pursuant to § 331A.06, is as follows:
\$8.50.

5. Mortgage Foreclosure Notices Pursuant to Minnesota Statutes §580.033 relating to the publication of mortgage foreclosure notices: The newspaper's known office of issue is located in Crow Wing County. The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

Ann Windorski
[Signature]

Subscribed and sworn to before me on
this 27th day of September, 2018.

Notary Public



C.5.

(Top 3 inches reserved for recording data)

DEED OF SALE

by Individual Personal Representative to Entity

DEED TAX DUE: \$1.65

DATE: _____, 2018

FOR VALUABLE CONSIDERATION, **John Schultz**, as Personal Representative of the Estate of **Mary Elizabeth Schultz**, Decedent, single at the time of death ("**Grantor**"), hereby conveys and quitclaims to **City of Crosslake**, real property in **Crow Wing** County, Minnesota, legally described as follows:

See Exhibit A

Consideration less than \$500

Check here if all or part of the described real property is Registered (Torrens) ☐

together with all hereditaments and appurtenances belonging thereto.

Check applicable box:

- ☐ The Seller certifies that the Seller does not know of any wells on the described real property.
- ☐ A well disclosure certificate accompanies this document or has been electronically filed. (If electronically filed, insert WDC number: [...].)
- ☐ I am familiar with the property described in this instrument and I certify that the status and number of wells on the described real property have not changed since the last previously filed well disclosure certificate.

Grantor

John Schultz

State of _____, County of _____

This instrument was acknowledged before me on _____, 2018, by John Schultz as Personal Representative of the Estate of Mary Elizabeth Schultz, Decedent.

(Stamp)

(signature of notarial officer)

Title (and Rank): _____

My commission expires: _____
(month/day/year)

THIS INSTRUMENT WAS DRAFTED BY:
Breen & Person
PO Box 472
Brainerd, MN 56401

TAX STATEMENTS FOR THE REAL PROPERTY DESCRIBED IN THIS
INSTRUMENT SHOULD BE SENT TO:
City of Crosslake

Exhibit A

The Easterly 20 feet of Lot 14, Block 6, Manhattan Beach (a replat of Twin Beach)

C-6.

NOTICE OF COMPLETION

TO: CROW WING AUDITOR AND RECORDER:

PLEASE TAKE NOTICE that the City of Crow Wing, Crow Wing County, Minnesota, has on the ___ day of _____, 2018, passed a resolution vacating a public right of way as described as follows: Lone Pine Beach, as dedicated on the plat of Manhattan Beach, a replat of Twin Beach, according to the recorded plat thereof, Crow Wing County, Minnesota

, pursuant to the provisions of Minnesota Statutes Section 412.851, and that said vacation proceedings are fully completed.

This motion passed unanimously. A certified copy of said resolution is attached hereto and incorporated herein by reference.

Dated at Crosslake, Minnesota, this ____ day of _____, 2018.

CITY OF CROSSLAKE, MINNESOTA

By _____
City Clerk

STATE OF MINNESOTA)
)ss
COUNTY OF CROW WING)

On this ___ day of _____, 2018, before me, a Notary Public within and for said County and State, personally appeared Charlene Nelson, to me known to be the same

person described in and who executed the foregoing instrument, and acknowledged that he executed the same as City Clerk on behalf of the City of Crosslake.

Notary Public

THIS INSTRUMENT WAS DRAFTED BY:

J. Brad Person

BREEN & PERSON, LTD.

P. O. Box 472

Brainerd, MN 56401

Telephone: (218) 828-1248

C. 7.

RESOLUTION NO. 18-_____

CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

RESOLUTION VACATING PROPERTY

WHEREAS, due and proper published and posted and mailed notice of public hearing has been given by the City as required by law; and

WHEREAS, after a public hearing held on this date, the City Council finds that it is in the public interest to vacate the property as hereinafter described.

WHEREAS, that this vacation is being made on the condition that the City obtain fee title to the East 20 feet of Lot 14, Block 6, Manhattan Beach (a replat of Twin Beach)

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City of Crosslake, Minnesota, as follows:

That certain property described as follows is hereby vacated:

Lone Pine Beach, as dedicated on the plat of Manhattan Beach, a replat of Twin Beach, according to the recorded plat thereof, Crow Wing County, Minnesota.

Dated at Crosslake, Minnesota, this 8th day of October, 2018.

CITY OF CROSSLAKE, MINNESOTA

By _____
Patty Norgaard, Its Mayor

ATTEST:

Charlene Nelson, City Clerk

D. 2.

Pickleball



Best by a
Dam Site

Crosslake

G. I.

EXTRACT OF MINUTES OF A MEETING
OF THE CITY COUNCIL OF THE
CITY OF CROSSLAKE, MINNESOTA

HELD: October 8, 2018

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Crosslake, State of Minnesota, was duly held on Monday, October 8, 2018, at 6:30 p.m.

The following Council members were present:

and the following were absent:

Council member _____ introduced the following resolution and moved its adoption:

**RESOLUTION APPROVING THE ISSUANCE OF UP TO
\$690,000 G.O. STREET RECONSTRUCTION BONDS, SERIES 2018A SUBJECT
TO THE APPROVAL OF THE MAYOR AND CITY ADMINISTRATOR/TREASURER
AND RATIFICATION BY THE CITY COUNCIL**

BE IT RESOLVED by the City Council of the City of Crosslake, State of Minnesota (herein, the "City"), as follows:

1. The City Council hereby finds and declares that it is necessary and expedient for the City to sell and issue its fully registered General Obligation Street Reconstruction Bonds in the total aggregate principal amount of not to exceed \$690,000 (herein, the "Bonds"). The proceeds of the Bonds will be used to finance the 2018 Street Reconstruction Projects as outlined in the City's Street Reconstruction Plan adopted on June 13, 2016.
2. The City Council desires to proceed with the sale of the Bonds by direct negotiation and hereby authorizes David Drown Associates, Inc. (herein, "DDA") to negotiate on behalf of the City.
3. The Mayor and the City Administrator/Treasurer are hereby authorized to approve the sale of the Bonds and to execute a bond purchase agreement for the purchase of the Bonds.
4. Upon approval of the sale of the Bonds by the Mayor and the City Administrator/Treasurer, the City Council will take action at their next regularly scheduled meeting thereafter to adopt the necessary approving resolution(s) as prepared by the City's bond counsel.
5. DDA is authorized to prepare an Official Statement related to the sale of the Bonds.
6. If the Mayor and City Administrator/Treasurer have not approved the sale of the bonds and executed the related bond purchase agreement by December 31, 2018, this resolution shall expire.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon vote being taken thereon, the following in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA
COUNTY OF CROW WING
CITY OF CROSSLAKE

I, the undersigned, being the duly qualified and acting City Administrator/Treasurer of the City of Crosslake, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council of said City, duly called and held on the date therein indicated, insofar as such minutes relate to the issuance of the City's General Obligation Street Reconstruction Bonds, Series 2018A.

WITNESS my hand this _____ day of _____, 2018.

Mike Lyonais
City Administrator/Treasurer

H. l. a.

TO: City Council

FROM: Jon Kolstad, Environmental Services Specialist

DATE: October 8, 2018

RE: Proposed Revision to the City of Crosslake Land Use Ordinance (Chapter 26)



The Planning Commission has reviewed and made a recommendation at their regular meeting on September 26, 2018 for the City Council to approve the following changes to the City of Crosslake Land Use Ordinance:

Page #			
Sec 26-281	Land Use Tables	31	Remove Portable concrete and asphalt plants (DUPLICATE)
Sec 26-314	Auxiliary Cottage/Auxiliary Quarter	37	#3 - change building footprint to livable area
			#6 - add minimum building width of 24-ft
Sec 26-317	Water Oriented Accessory Structures	38	Require a minimum 4:12 pitch on roof (precludes decks on top)
sec 26-346	Rural Residential Performance Standards	41	Add language to RR5 regarding temporary structures on lots greater than 20 acres This change was done in shoreland a year ago (2017)
	Auxiliary Cottage/Auxiliary Quarters	41	3c - change building footprint to livable area
Sec 26-380 (2)	Commercial/Light Industrial Standards	46	Change minimum lot width requirement from 150' to 100'
Sec 26-656(1)	Fences	72	Change to not require a permit for fences constructed more than 5 feet from side property line or more than 15 feet from edge of road ROW. Add language to clarify no fences in SIZ1.
			(see updated definition in Article 43)
Sec 26-816 (6)	Operating Permit	97	Correct reference section number
Sec 26-960	Accessory Structures-- Residential	114	add Districts to title

Sec 26-960 (3)	Accessory Structures-- Residential	115	Correct reference section number to 26-314
Sec 26-1177	Definitions	119- 149	Update definitions per DNR/FEMA and other
			Changes:
			Accessory Structure, Fence, Flood Fringe, Lowest Floor, Manufactured Home, Principal Use or Structure, & Structure
			New:
			Base Flood, Critical Facilities, Flood Insurance Rate Map, New Construction, One Hundred Year Floodplain, Reach, & Start of Construction
APPENDIX A	Big Pine Lake BFE & RFPE	151	DNR/FEMA changed the BFE for Big Pine Lake - it went up 2.06 ft - which increased the RFPE

The Land Use Ordinance revisions were published for public comment and posted on the City website on August 21, 2018. No public comments were received. The Planning commission held a Public Hearing at their regular meeting on September 26, 2018. No one attended the Public hearing – no comments were submitted.

If the proposed changes are approved by the Council, the changes will become effective once the summary of changes is published in the newspaper, which should be no later than October 16, 2018.

LAND USE TABLES	S D	RR 5	S S	L C	D C	W C	C L
(5) Commercial and Industrial Uses							
Adult uses							CU
Amusement Park				CU			
Athletic club				PP	PP	PP	
Auto body shop				PP			PP
Auto repair shop, lubrication service station				PP	PP		PP
Bank or financial institution				P	P		PP
Beauty shop, barber shop				PP	PP	PP	PP
Bed and Breakfast Residence		CU		PP	PP	PP	
Bowling Lanes				PP	PP	PP	PP
Breeding and boarding of animals				CU	CU		CU
Bulk liquid storage				CU			PP
Business or professional office space				PP	PP	PP	PP
Car wash				PP	PP		PP
Cement/concrete/redi-mix plant, permanent							P
Commercial greenhouse/nursery				PP			PP
Commercial storage building/storage unit rental				CU	CU	CU	CU
Concrete/asphalt plant, portable				I			PP
Construction and contractor services-carpentry, electrical, plumbing, heating, ventilation, mechanical, flooring, insulation, siding, etc				P	P		P
Day care facility	PP	PP		PP	PP	PP	
Demolition Landfill							CU
Dry cleaners				CU	CU		CU
Extractive use, mining, gravel pit, aggregate							CU
Funeral home with crematorium				CU			
Funeral Home without crematorium				PP			
Gas station/convenience store with or without fuel sales				PP	PP	PP	
Golf Course				CU		CU	
Industrial park development							CU
Liquor: On and/or off sale				CU	CU	CU	CU
Lumber yard				PP	PP		PP
Manufacturing: light in general, assembly plant, machine shop, welding shop, packaging plant				CU			PP
Marina						CU	
Medical or dental clinic				PP	PP		PP
Miniature golf				PP	PP	PP	PP
Motel/hotel				CU	CU	CU	CU
Outdoor seasonal sales				PP	PP	PP	PP
Over-the-counter print shop				PP	PP		PP
Portable concrete and asphalt plants				I			P
Private clubs and lodges				PP	PP		PP
Race track: horse, auto, motorcycle, go cart							CU
Recycling collection site				I			PP
Rental equipment sales and service				PP	PP	PP	PP

- (2) Patios are allowed behind the structure setback without a permit provided that all setbacks are met and the property does not exceed the maximum allowable impervious surface standards.

Sec. 26-313 Stairways, Lifts, and Landings

Stairways, lifts and landings for public water access shall require shoreland alteration permits, meet side yard setbacks and comply with the following standards:

- (1) **Preferred to topographic changes.** Stairways and lifts are the preferred alternative to major topographic alterations for achieving access up and down bluffs and steep slopes to shore areas.
- (2) **Maximum width.** Stairways and lifts shall not exceed four feet in width on residential lots. Up to eight foot wide stairways may be permitted on water-oriented commercial lots.
- (3) Construction complies with all provisions of Articles 20 and 21 of this Chapter
- (4) The maximum impervious surface limits for the lot shall not be exceeded.
- (5) **Landings.** Landings for stairways and lifts on residential lots must not exceed 32 square feet in area and be integral to the function of the stairway and not constitute a deck. Landings for stairways and lifts on water-oriented commercial lots must not exceed 64 square feet in area and be integral to the function of the stairway and not constitute a deck.
- (6) **Roofs.** Canopies or roofs are not allowed on stairways, lifts or landings.
- (7) **Design.** Stairways, lifts and landings may be either constructed above the ground on posts or pilings or placed into the ground, provided they are designed and built in a manner that ensures control of soil erosion.
- (8) **Location.** Stairways, lifts and landings must be located in the most visually inconspicuous portions of lots, as viewed from the surface of the public water assuming summer, leaf-on conditions.
- (9) Facilities such as ramps or mobility paths for handicapped access to shoreline areas may be allowed, provided that:
 - a) The Department determines that there is no other reasonable way to achieve access, and;
 - b) The dimensional and performance standards of this section are met, and;
 - c) The requirements of Minnesota Rules, Chapters 1307 and 134 are met.

Sec. 26-314 Auxiliary Cottage/Auxiliary Quarter

An auxiliary cottage or auxiliary quarter may be permitted on a residential lot in the Shoreland District and shall comply with the following standards:

- (1) All required setbacks are met.
- (2) The maximum impervious surface limits for the lot shall not be exceeded.
- (3) The maximum **building footprint livable area** for an auxiliary cottage does not exceed 700 square feet.
- (4) The building footprint for an accessory structure containing an auxiliary quarter is limited by #2 of this Section. The livable area shall not exceed 700 square feet.
- (5) Construction complies with all provisions of Articles 20 and 21 of this Chapter.
- (6) An auxiliary cottage does not exceed 15 feet in building height **and minimum of 24-ft building width**.
- (7) An auxiliary quarter does not exceed 30 feet in building height.
- (8) It is located or designed to reduce visibility as viewed from public waters and adjacent shorelands by vegetation, topography, increased setbacks or color, assuming summer leaf-on conditions.
- (9) Analysis of existing shoreland vegetation according to the Crosslake Shoreline Rapid Assessment Model and development of a shoreland vegetation restoration plan, if applicable, as set forth in Article 19.
- (10) Only one auxiliary cottage or auxiliary quarter is allowed on a lot.

Sec. 26-315 Duplex Dwellings

A duplex dwelling may be permitted on a residential lot in the Shoreland District provided it meets the following standards:

- (1) The lot meets the duplex lot standards in Table 26-307A.
- (2) Each building shall have a conforming sewage treatment and water systems.
- (3) For riparian lots, watercraft docking facilities shall be centralized in one location and serve both dwelling units in the building.
- (4) The maximum impervious surface limits for the lot are not exceeded.
- (5) Construction complies with all provisions of Articles 20 and 21 of this Chapter.

Sec. 26-316 Reserved

Sec. 26-317 Water-oriented Accessory Structures

- (1) **Water-Oriented Accessory Structures on Waterfront Commercial Lots.** One water oriented accessory structure not meeting the structure setbacks in Table 26-308A of this Article may be placed with a permit on a waterfront commercial lot provided the following standards are met:
 - a) The structure or facility shall not exceed 15 feet in height and cannot occupy an area greater than 250 square feet;
 - b) The minimum setback of the structure or facility from the OHWL level shall be 20 feet, and/or 10 feet from a DNR permitted harbor;
 - c) The structure or facility is treated to reduce visibility as viewed from Public waters and adjacent shorelands by vegetation, topography, increased setbacks or color, assuming summer, leaf-on conditions;
 - d) The structure shall not be used for human habitation.
 - e) The structure shall not be located within a bluff impact zone.
 - f) A structure with walls shall have a minimum roof pitch of 4:12
 - g) Construction complies with all provisions of Articles 20 and 21 of this Chapter.
 - h) The maximum impervious surface limits for the lot are not exceeded.
- (2) **Water-Oriented Accessory Structures on Riparian Residential Lots.** One water oriented accessory structure not meeting the structure setbacks in Table 26-308A of this Chapter may be placed with a shoreland alteration permit on a riparian residential lot provided the following standards are met:
 - a) The structure or facility must not exceed 12 feet in height and cannot occupy an area greater than 120 square feet.
 - b) The setback of the structure or facility from the ordinary high water level must be at least 20 feet.
 - c) The structure must be treated to reduce visibility as viewed from public waters and adjacent shorelands by vegetation, topography, increased setbacks, color, or other means acceptable to the Department, assuming summer, leaf-on conditions
 - d) Construction complies with all provisions of Articles 20 and 21 of this Chapter.
 - e) The maximum impervious surface limits for the lot are not exceeded.
 - f) The structure shall not be located within a bluff impact zone.
 - g) The structure shall not be used for human habitation.
 - h) The structure shall not include bathroom facilities.
 - i) A structure with walls shall have a minimum roof pitch of 4:12.
- (3) **Boathouses**
 - a) New boathouses and boat storage structures that do not meet the setback requirements in Tables 26-308A & 308B of this Article are prohibited.
 - b) Existing boathouses and boat storage structures may be repaired or replaced pursuant to Minn. Statutes. Chapter 462.357, subd. 1e.

Sec. 26-318 Retaining Walls

- (1) A retaining wall may be installed with a shoreland alteration permit in shore impact zones 1 or 2 provided the following standards are met:
 - a) The Department determines that there is no other alternative to control erosion.

Sec. 26-345 Rural Residential Density and Dimensional Standards

All lots, structures, and uses in the Rural Residential District shall meet the following density and dimensional requirements:

Minimum Lot Area	Minimum Lot Width	Structure Lot Line Setbacks	Public Right of Way Frontage	Road Right – of-Way Setback	Maximum Impervious Coverage	Structure Height
5 acres	300'	10'	33'	35'	25%	35'

Sec. 26-346 Rural Residential Performance Standards

The following performance standards shall apply in the Rural Residential District. Other general standards also apply:

- (1) The Best Management Practices for Minnesota for Agriculture and Water Quality, Minnesota Pollution Control Agency, shall hereby be adopted as a reference for agriculture areas.
- (2) The Best Management Practices in Minnesota for Water Quality in Forest Management, Minnesota Department of Natural Resources, shall hereby be adopted as a reference for timber management.
- (3) **Auxiliary Cottage/Auxiliary Quarters**
 - a) It meets all required setbacks.
 - b) The maximum impervious surface limits for the lot shall not be exceeded.
 - c) The maximum **building footprint livable area** does not exceed 900 square feet.
- (4) **Temporary structures on parcels less than 20 acres.**
 - a) A maximum of two temporary structures at one time may be allowed without a permit for no more than 14 total days within a year provided there is a principal structure on the property and the criteria specified in subsection (4) of this section are met.
 - b) Temporary structures such as travel trailers/travel vehicles, etc. are allowed to be stored on a property with a principal structure provided the temporary structure is licensed. The temporary structure is not to be used as a dwelling for more than 14 continuous days within a year. The temporary structure must be highway ready, meaning on wheels or the internal jacking system, must not be attached to the on-site sewage treatment system, and can only be attached to the site by quick disconnect type utilities commonly used in campgrounds and trailer parks. The temporary structure cannot have any type of structural additions, including, but not limited to, decks, patios and screened porches.
 - c) A permit for a one-time two-year period is authorized to store one temporary structure on a property without a principal structure. The temporary structure can be used as a dwelling for more than 14 continuous days per year provided all criteria specified in subsection (4) d) of this section are met.
 - d) Minimum facilities for camping under a temporary structure permit shall include a fire pit (meeting DNR requirements), a method for the storage and/or treatment and disposal of sewage (meeting MPCA chapter 7080 standards), and provisions for solid waste; all recreational vehicles or other camping units shall be completely removed from the property after use during the allowed time limit, and no accessory structures shall be constructed or placed without a permit. All temporary structures shall meet all required structural setbacks.
- (5) **Temporary Structures and parcels equal to or greater than 20 acres**
 - a) **One Temporary Structure (a Tent or Travel Trailer) is allowed without a permit on lots equal to or greater than 20 acres in size without a primary structure and will meet a 50-foot setback from all sides of the property lines and road right of way.**

- b) Natural Screening shall be left in place or planted to ensure limited visibility of the temporary structure from the roadway or adjacent properties.
- c) Temporary structures such as travel trailers/travel vehicles, etc. are allowed to be stored on a property equal to or greater than 10 acres provided the temporary structure is licensed. The temporary structure must be highway ready, meaning on wheels or the internal jacking system, must not be attached to the on-site sewage treatment system, and can only be attached to the site by quick disconnect type utilities commonly used in campgrounds and trailer parks. Any structural additions, including, but not limited to, decks, patios and screened porches will require a land use permit.
- d) A maximum of two additional temporary structures at one time may be allowed without a permit for no more than 14 total days within a year provided they meet the same restrictions for setbacks and screening as listed in 1-3 above.

Secs. 26-347—26-374 Reserved.

ARTICLE 13 COMMERCIAL DISTRICT STANDARDS

Sec. 26-375 Purpose and Intent

The purpose and intent of this article is to support the development of commercial and light industrial districts that will accommodate a wide range of commercial goods and services and maintain the up-north character of the area without degrading the natural resources and to:

- (1) Maximize Crosslake's potential as a healthy community providing for business, residential and recreational opportunities.
- (2) Support a strong, ongoing working relationship between Crosslake, Crow Wing County, and the adjacent Townships in all matters related to planning and the provision of public services.
- (3) Plan for the orderly, efficient and fiscally responsible growth of commercial and industrial development in Crosslake.
- (4) Plan land uses and implement standards to minimize land use conflicts.
- (5) Support development that enhances community character and identity.
- (6) Support the development of a strong, diversified, and growing economic base and create a favorable climate for economic development and ongoing business activities.
- (7) Support the economic viability of the Commercial Districts.
- (8) To encourage lighting that provides safety, utility, and security without glare onto public roads, private residences, and atmospheric light pollution;
- (9) To manage storm water runoff and its associated effects and to provide for the protection of natural and artificial water storage and retention areas, and public waters;
- (10) To treat wastewater to protect public health and safety, and to protect ground and surface water; and;
- (11) To establish reasonable regulation for design, construction, installation, and maintenance of all exterior signs.

Sec. 26-376 Plan Submission Requirements

All commercial site development, structure construction, or parking area modifications shall require the property owner or developer to submit a plan meeting the standards of this Chapter:

- (1) Site plan meeting the standards in Article 13 of this Chapter with setbacks and wetlands identified;
- (2) Landscape, screening, and lighting plan meeting the standards in Article 28 of this Chapter;
- (3) Architectural plan meeting the standards in Article 29 of this Chapter;
- (4) Off street loading and parking plan meeting the standards in Article 26 of this Chapter;
- (5) Storm water management plan according to requirements in Article 20;
- (6) Waste disposal plan meeting Minnesota Rule, Chapter 7035 standards,

(2) Commercial/Light Industrial Density and Dimensional Standards. All lots, structures, and uses in the Commercial/Light Industrial District created or constructed after March 1, 2015 shall meet the following density and dimensional requirements:

Minimum Lot Area Sq Ft	Minimum Lot Width	Structure Lot Line Setbacks- Residential	Structure Lot Line Setbacks- Commercial	Public Right of Way Frontage	Setback Between Bldgs.	City Street Right – of-Way Setback	County Road Right – of-Way Setback	Maximum Impervious Coverage	Structure Height
20,000	150' 100'	30'	5'	100'	10'	35'	35'	50%	30'

Secs. 26-381—26-412 Reserved

ARTICLE 14 FLOODPLAIN OVERLAY DISTRICT STANDARDS

Sec. 26-412 Statutory Authorization

The legislature of the State of Minnesota has, in Minnesota Statutes Chapter 103F and Chapter 462 delegated the responsibility to local government units to adopt regulations designed to minimize flood losses. Therefore, the City Council of Crosslake, Minnesota, does ordain as follows.

Sec. 26-413 Purpose

- (1) This Article regulates development in the flood hazard areas of Crosslake. These flood hazard areas are subject to periodic inundation, which may result in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base. It is the purpose of this Article to promote the public health, safety, and general welfare by minimizing these losses and disruptions.
- (2) National Flood Insurance Program Compliance. This Article is adopted to comply with the rules and regulations of the National Flood Insurance Program codified as 44 Code of Federal Regulations Parts 59 -78, as amended, so as to maintain the community's eligibility in the National Flood Insurance Program.
- (3) This Article is also intended to preserve the natural characteristics and functions of watercourses and floodplains in order to moderate flood and stormwater impacts, improve water quality, reduce soil erosion, protect aquatic and riparian habitat, provide recreational opportunities, provide aesthetic benefits and enhance community and economic development.

Sec. 26-414 General Provisions.

- (1) This Article adopts the floodplain maps applicable to the City of Crosslake and includes three floodplain districts: Floodway, Floodway Fringe, and General Floodplain.
 - a) Where Floodway and Flood Fringe districts are delineated on the floodplain maps, the standards in Sections 26-416 or 26-417 will apply, depending on the location of a property.
 - b) Locations where Floodway and Flood Fringe districts are not delineated on the floodplain maps are considered to fall within the General Floodplain district. Within the General Floodplain district, the Floodway District standards in Section 26-416 apply unless the floodway boundary is determined, according to the process outlined in Section 26-418. Once the floodway boundary is determined, the Flood Fringe District standards in Section 26-417 may apply outside the floodway.
- (2) **Lands to Which Article Applies:** This Article shall apply to all lands within the jurisdiction of the City of Crosslake shown on the Official Zoning Map and/or the attachments thereto as being located within the boundaries of the Floodway, Flood Fringe, or General Floodplain Districts.
 - a) The Floodway, Flood Fringe and General Floodplain Districts are overlay districts that are superimposed on all existing land use districts. The standards imposed in the overlay districts shall

Sec. 26-636 Policy

The policy of this Article shall be to set requirements for mobile home development and mobile home parks as well as to regulate the placement of individual mobile homes in such manner as will not impede other growth and planning for various land use districts.

Sec. 26-637 Construction Project Uses

- (1) Mobile homes may be used:
 - a) For office space on construction sites for up to 1 year.
 - b) To house workers on construction sites for up to 1 year.
- (2) These uses of mobile homes shall require permits and meet all setbacks in this Chapter.

Sec. 26-638 Storage Allowed

Mobile homes not used for residential purposes may be located and stored in mobile home sales yards without permit for mobile home.

Sec. 26-639 Mobile Home Parks

A Mobile Home Park shall meet all State statutes and rules as well as the requirements of this Chapter.

Sec. 26-640 Individual Lot Size

The individual lots within a Mobile Home Park shall be at least 50 feet wide and at least 6,000 square feet in size.

Sec. 26-641 Application Information

The applicant shall submit a plan addressing the requirements of this Chapter with their application.

Sec. 26-642 Compliance and Conditions

All structures shall comply with the standards in this Chapter. All sewer and water systems shall receive local and State approval before construction begins. The Planning Commission/Board of Adjustment may impose conditions in conjunction with approvals mobile home parks.

Secs. 26-643—26-655 Reserved

ARTICLE 25 FENCE STANDARDS

Sec. 26-656 General Fence Standards

- (1) Construction of ~~all~~ fences **as defined in Article 43 of this ordinance** shall require a permit.
- (2) Fences shall not be erected where they create a safety hazard.
- (3) Fences shall consist of posts and metal, wood, concrete, brick or smooth wire. No barbed wire shall be used except in conjunction with agricultural or commercial use where allowed.
- (4) All finished sides of a fence shall face out from the interior of the lot on which the fence is located, meaning that the fence posts shall be constructed on the interior side of the fence.

- (5) All finished exteriors of a fence shall be colored in a uniform manner; no florescent colored paint will be applied to any exterior portion of a fence. All exteriors of fences shall not include any signage that is not integral to the construction elements of the fence.
- (6) Fences shall not exceed 54 inches in height in shore impact zone 2 (SIZ2).
- (7) Fences shall not be erected in shore impact zone 1 (SIZ1).**
- (8) It shall be the responsibility of the property owner to determine and mark the property line prior to erecting a fence.
- (9) Temporary fences, including but not limited, to construction site enclosure, snow drift fencing, or for special events shall be allowed without a permit provided:
- Fence shall be setback 5 feet from property line or ordinary high water mark;
 - Fence shall not exceed 4 feet in height;
 - Snow fencing shall only be allowed from October 1 to May 1;
 - Fence shall be removed within 10 days of completion of construction project or 48 hours of the conclusion of a special event.

Sec. 26-657 RESERVED

Sec. 26-658 RESERVED

Sec. 26-659 Fence Setbacks

Fences shall meet the following setback standards**:

Land Use District	Sideyard	Public Road Right-of-Way	Public Waters	Bluff	Adjacent Residential Use
Shoreland	0'	10'	Per lake or river class structure setback*	30'	0'
Rural Residential-5	0'	10'			0'
Water Oriented Commercial	0'	10'	Per lake or river class structure setback*	30'	
Limited Commercial	0'	10'	Per lake or river class structure setback*	30'	10'
Downtown Commercial	0'	10'	Per lake or river class structure setback*	30'	10'
Commercial/Light Industrial	0'	10'	Per lake or river class structure setback*	30'	10'

*-- fences no greater than 54 inches in height may be erected from the structure setback up to shore impact zone 1 (SIZ1); no closer than ½ the setback from the OHW **Fences shall not be erected in Shore Impact Zone 1 (SIZ1).**

- a) SSTS with high strength waste effluent standards that exceed Minnesota Rule 7080.2150, Subp. 3(K);
 - b) Holding Tanks;
 - c) SSTS serving three or more connections;
 - d) Type 4 and Type 5 SSTS;
 - e) SSTS that exceed a daily flow of 2,500 gallons per day; or,
 - f) MSTS designed under Minnesota Rules Chapter 7081.
- (2) Operating Permits shall be a signed agreement between the Department and the property owner and shall include monitoring, performance, mitigation, and reporting requirements.
 - (3) A valid Operating Permit shall be considered a certificate of compliance if that system is in compliance with the requirements of the Operating Permit.
 - (4) Owners of holding tanks shall provide the Department, upon request, a copy of a valid monitoring and disposal contract executed between the owner and a licensed maintenance business, which guarantees the removal of the holding tank contents in a timely manner and prevents an illegal discharge in accordance with Minnesota Rule 7082.0100, Subp. 3(G). This requirement is waived if the owner is a farmer who is exempt from licensing under Minn. Stat., § 115.56, subd. 3(b)(3).
 - (5) Operating Permits shall be valid for the specific term stated on the permit as determined by the Department.
 - (6) An Operating Permit must be renewed prior to its expiration. If not renewed, the Department may require the system to be removed from service or operated as a holding tank until the permit is renewed. If not renewed within 90 calendar days of the expiration date, the Department may require that the system be abandoned in accordance with Section 26-805 .
 - (7) Operating Permits do not transfer to new property owners. New owners shall apply for an Operating Permit in accordance with Section 26-817. The Department shall not terminate the current permit until 90 calendar days after the date of sale unless an imminent threat to public health and safety exists. To consider the new owner's application, the Department may require a performance inspection of the treatment system certified by a licensed inspector or qualified employee.
 - (8) A report shall be prepared and certified by the licensed inspection business or licensed service provider. The report shall be submitted to the Department on a form provided by the Department on or before the compliance reporting date stipulated in the operating permit as required. The report shall contain a description of all maintenance and servicing activities performed since the last compliance monitoring report as described in the operating permit.
 - (9) The Department may suspend or revoke any Operating Permit issued under this section for any false statements or misrepresentations of facts on which the Operating Permit was issued.
 - (10) If suspended or revoked, the Department may require that the treatment system be removed from service, operated as a holding tank, or abandoned.
 - (11) At the Department's sole discretion, the operating permit may be reinstated or renewed upon the owner taking appropriate corrective actions.

Sec. 26-817 Compliance Inspection Program

- (1) **Department Responsibility.** It is the responsibility of the Department, or its agent, to perform installation inspections of new SSTS or upgrades of SSTS to assure that the requirements of this Chapter are met.
 - a) All compliance inspections must be performed and signed by licensed inspection businesses or qualified employees certified as inspectors.
 - b) The Department shall be given access to enter a property at any reasonable time to inspect and/or monitor the SSTS system. As used in this paragraph, "property" does not include a residence or private building.
 - c) No person shall hinder or otherwise interfere with the Department's employees in the performance of their duties and responsibilities pursuant to this Chapter. Refusal to allow reasonable access to the property by the Department shall be deemed a separate and distinct offense.

Sec. 26-910 Lighting Standards for Tower Facilities

- (1) The tower facility owner shall provide a lighting plan and photometric study indicating the size, height, location and wattage of all tower facility lighting sources. This study must also include a graphic indicating the spread and degree/intensity of light from each source/fixture.
- (2) Tower facility owner shall reduce the impact of current and future obstruction lighting requirements, as much as technology and FAA and FCC rule will allow. Visual impact shall be reduced by the use of techniques such as, but not limited to, directional lighting, tilting, shields, etc. Maximum intensity of lighting, if necessary, shall be the minimum required by FAA and/or FCC in order of preference, a tower facility shall have:
 - a) Only incandescent red lighting at night, both side and beacon lights;
 - b) Minimum required intensity white strobe lighting daytime; red incandescent nighttime lighting;
 - c) Minimum required intensity white strobe lighting daytime; minimum required intensity red strobe nighttime lighting; then
 - d) Minimum required intensity white strobe daytime lighting; minimum required intensity white strobe nighttime lighting.
- (3) The light source for any necessary security lighting shall feature down-directional, sharp cut-off luminaires to direct, control, screen or shade in such a manner as to ensure that there is no spillage of illumination off-site.

Secs. 26-911—26-920 Reserved

ARTICLE 35 - ANIMALS IN RESIDENTIAL DISTRICTS

The standards in this Article shall apply to the keeping of animals in Shoreland and Rural Residential 5 Land Use Districts.

Secs. 26-921 Limitations on Animals in Residential Districts

- (1) Household pets which do not constitute a public nuisance are allowed in all Land Use Districts.
- (2) Agricultural animals shall be allowed in the Shoreland and Rural Residential 5 Land Use Districts subject to the following performance standards:
 - a) One animal unit is allowed per 2.5 acres land.
 - b) No more than .25 animal units shall be allowed on parcels less than 2.5 acres of land.
 - c) The keeping or pasturing of such animal unit does not pollute the waters of the State or the ground water under the land.
 - d) No such animal unit shall be kept or pastured within 100 feet of any other dwelling.
 - e) All animal units shall be kept or pastured meeting the required lake setback to the OHWL of a public water.
 - f) Accumulation of animal wastes or manure shall not be allowed.

Secs. 26-922—26-959 Reserved

ARTICLE 36 - Accessory Structure Standards

Sec 26-960 Accessory Structures—Residential Districts

- (1) On lots 2 acres in size or less, each residential accessory structures must meet the following requirements:

STRUCTURE SIZE	Road right of way	Side yard	GD Lake	GD River	RD Lake	NE Lake	NE River	Bluff	Wetland	Building Height
Up to 1200 square feet in size	35	10	75	100	100	150	150	30	15	25

- (2) A permit shall not be required for up to two accessory structures totaling no more than 160 square feet.
- (3) No accessory structure shall be used for human habitation except to allow for a permitted auxiliary quarter as listed in Section 26-962 **314**.
- (4) All setback and building height requirements shall be met.
- (5) Construction complies with all provisions of Articles 20 and 21 of this Chapter.
- (6) Semi-trailers, cargo containers, railroad cars, manufactured houses, or similar structures shall not be used for storage.

Secs 26-961—26-994 Reserved

ARTICLE 37 RESERVED

Secs. 26-995—26-1022 Reserved

ARTICLE 38 RESERVED

Secs. 26-1023—26-1060 Reserved

ARTICLE 39 RESERVED

Secs. 26-1061—26-1081 Reserved

ARTICLE 40 RESERVED

Secs. 26-1082—26-1122 Reserved

ARTICLE 41 RESERVED

Secs. 26-1123—26-1141 Reserved

Secs. 26-1155—26-1175 Reserved

ARTICLE 43 DEFINITIONS

Sec. 26-1176 Purpose

For the purposes of this Chapter, certain terms and words are hereby defined. The word PERSON indicates a firm, association, organization, partnership, trust, company or corporation as well as the individual. The present tense includes the future tense and the singular number shall include the plural and plural shall include the singular. The words MUST and SHALL are mandatory and the word MAY is permissive; the words USED or OCCUPIED include the words INTENDED, DESIGNED or ARRANGED TO BE USED OR OCCUPIED. The words LOT, PLOT, or PARCEL are interchangeable. Specific definitions used within the Chapter, unless another meaning is clearly given, are listed below:

Sec. 26-1177 Definitions.

ACCESS LOT, ALTERNATIVE

Parcels of land that provide access to public waters for owners of riparian lots within subdivisions. These shall be used where the Planning Commission/Board of Adjustment determines that direct riparian access is not feasible due to the presence of protected vegetation, wetlands, or other critical fish or wildlife habitat.

ACCESS LOT, CONTROLLED

Any lot, tract, or parcel of land, however designated or described, intended to be used to provide accesses to public waters for owners of nonriparian lots.

ACCESS PATH

An area designated to provide ingress and egress to public waters.

ACCESSORY STRUCTURE

A **use or** structure which is **incidental and** subordinate to and on the same lot as the principal **use or** structure and does not include living quarters. Such structures include sheds, storage shelters, pole buildings, detached garages, **in-ground pools** and similar structures.

ACCESSORY USE

A use incident and subordinate to the main use of the premises. An accessory use cannot exist without the establishment of a primary use.

ADJACENT PROPERTY

Any portion of a lot or larger tract of land that is not over one-quarter (1/4) mile from the concerned premises, or has common property line with the concerned premises. A lot or larger tract of land that is squarely across a road, other than a Principal or minor arterial, from the concerned premises, shall be construed as having a common property line. A lot or larger tract of land that corners the concerned property shall be considered as having a common property line at such cornering point.

ADMINISTRATIVE FEE

A fee charged by the Department as set by the City Council to compensate for time spent involving the investigation and prosecution of violations, including additional expenses incurred during the investigation.

ADMINISTRATOR

The individual appointed by the Crosslake City Council to direct the City of Crosslake Planning and Zoning Department and administer this Chapter.

ADULT USES

Adult body painting studios, adult book stores, adult car washes, adult hotels or motels, adult motion picture theaters, adult mini-motion picture theaters, adult massage parlors, adult health/sports clubs, adult sauna/steam room/bathhouses, adult companionship establishments, adult rap/conversation parlors, adult novelty businesses, adult motion picture arcade, adult modeling studios and other premises, enterprises or establishments, businesses, or places open to some or all members of the public at or in which there is an emphasis on the presentation or display, depiction or description of "specified sexual activities" or "specified anatomical areas" which the public could see. This definition does not apply to the practice of medicine, surgery, osteopathy, chiropractic, physical therapy, or podiatry by state licensed or registered persons. Activities classified as obscene, as defined by Minnesota Statutes Section 617.241, are not lawful and are not included in the definition of adult uses.

AGENT

Any person acting on behalf of a landowner in dealing with activities under the jurisdiction of the Chapter, including but not limited to realtors, contractors or attorneys.

AGGREGATED PROJECTS

Those wind energy projects which are developed and operated in a coordinated fashion, but which have multiple entities separately owning one or more of the individual WECS within the larger project. Associated infrastructure such as power lines and transformers that service the facility may be owned by a separate entity, but are also included as part of the aggregated project

AGRICULTURAL USE

The use of land for the growing and/or production of crops or livestock products for the production of income, including incidental retail sales of produce or animal products.

ALLEY

A public way used primarily as a service access to the rear or side of a property which abuts on a road.

AMUSEMENT PARK

Establishments engaged in providing entertainment for a fee including such activities as games of chance or skill, rides, dance halls, theatrical productions; bands and other musical entertainment; and coin operated amusement devices.

ANIMAL BREEDING AND/OR BOARDING FACILITY

Any lot or premises on which dogs, cats and other household pets are kept, boarded, or raised for breeding or sale.

ANIMAL UNIT

A unit of measure to compare differences in the production of animal wastes which has as a standard the amount of waste produced on a regular basis by a slaughter steer or heifer. Animal units are calculated by dividing the average animal weight for a species by 1,000 pounds. For purposes of these regulations, the following equivalents apply:

	Animal Unit (AU)
1 mature dairy cow	1.4
1 slaughter steer or heifer	1.0
1 Horse	1.0
1 Swine over 55#	0.4
1 Sheep	0.1
1 Swine under 55#	0.05
1 Turkey	0.018
1 Chicken	0.01

ANTENNA

Any structure or device used for the purpose of collecting or radiating electromagnetic waves including but not limited to directional antennas such as panels, microwave dishes, satellite dishes, and omni-directional antennae such as whip-antennae.

APARTMENT

A multifamily structure with dwelling units rented or leased by the month or year.

APPLIANCE

Washers, dryers, electric and gas ranges or stoves, refrigerators, freezers, dehumidifiers, water heaters, residential furnaces, dishwashers, garbage disposal trash compactors, microwave ovens, air conditioners and heat pumps.

ARCHITECTURAL CONCRETE MASONRY UNIT

A concrete masonry unit (CMU) displaying any one of several decorative finishes that affects the texture, color, or profile of the unit including, but not limited to, split, scored, ribbed, ground, slump, weathered, or glazed units.

ARCHITECTURAL GLASS

A glass, produced as an exterior building material.

ARCHITECTURAL METAL PANELS

A metal wall or roof panel system, which can be of various alloys, with a high grade factory finish, that includes the system's associated gaskets and trim profiles.

ARCHITECTURAL PRECAST PANEL

A precast concrete panel as defined by the Concrete Precast Institute.

ASSEMBLY PLANT

A building or group of buildings in which manufactured parts are assembled into a finished product.

ATHLETIC CLUB

An indoor facility, with or without seating for spectators, and providing accommodations for a variety of individual, organized, or franchised sports, including but not limited to basketball, ice hockey, wrestling, soccer, tennis, volleyball, racquetball, or handball. Such facility may also provide other regular organized or franchised events, health and fitness club facilities, swimming pool, snack bar, restaurant, retail sales of related sports, health or fitness items, and other support facilities.

ATHLETIC FIELD

A parcel prepared and equipped for playing a game(s).

ATTORNEY, CITY

The Attorney for the City of Crosslake, Minnesota.

AUDITOR - TREASURER

The County Auditor-Treasurer for Crow Wing County, Minnesota.

AUTO BODY SHOP

A building or any portion thereof designed primarily for major reconditioning of worn or damaged motor vehicles or trailers or collision service including body, frame, or fender straightening or repair, or painting of vehicles.

AUTO SERVICE SHOP

A building or any portion thereof designed primarily for providing general repair, oil, lubrication and accessories to motor vehicles.

AUXILIARY COTTAGE

A structure used as a dwelling unit that may contain sleeping spaces and kitchen and bathroom facilities in addition to those provided in the primary dwelling unit on a lot.

AUXILIARY QUARTERS

An accessory structure that contains a dwelling unit that may contain sleeping spaces and/or kitchen and/or bathroom facilities in addition to those provided in the primary dwelling unit on a lot.

BANK/FINANCIAL INSTITUTION

An establishment for the custody, loan, exchange, or issue of money, for the extension of credit, and for facilitating the transmission of funds.

BASE FLOOD

The flood having a one percent chance of being equaled or exceeded in any given year.

BASE FLOOD ELEVATION

The elevation of the "regional flood." The term "base flood elevation" is used in the flood insurance survey.

BASEMENT

Any area of a structure, including crawl spaces, having its floor or base subgrade (below ground level) on all four sides, regardless of the depth of excavation below ground level.

BEAUTY/BARBER SHOP

An establishment in which hair cutting, hairdressing, makeup, and similar cosmetic treatments are carried out professionally.

BED AND BREAKFAST RESIDENCE

A dwelling in which six or fewer guest rooms are rented within the principal structure on a nightly basis for less than one week and where at least one meal per day is provided in connection with the sleeping accommodations. The operator of the residence lives on the premises or in an adjacent premise.

BEDROOM

A room or unfinished area within a dwelling that might reasonably be used as a sleeping room as determined by the Department.

BERM

A hill of land that acts as a visual barrier between a lot and adjacent properties, alleys or streets, or that provides a barrier to the flow of stormwater from one property to another property or a waterway.

BEST MANAGEMENT PRACTICES (BMP)

Erosion and sediment control and water quality management practices that are the most effective and practical means of controlling, preventing, and minimizing degradation of surface water, including avoidance of impacts, construction-phasing, minimizing the length of time soil areas are exposed, prohibitions, and other management practices.

BILLBOARD

See sign, off premises

BIORETENTION

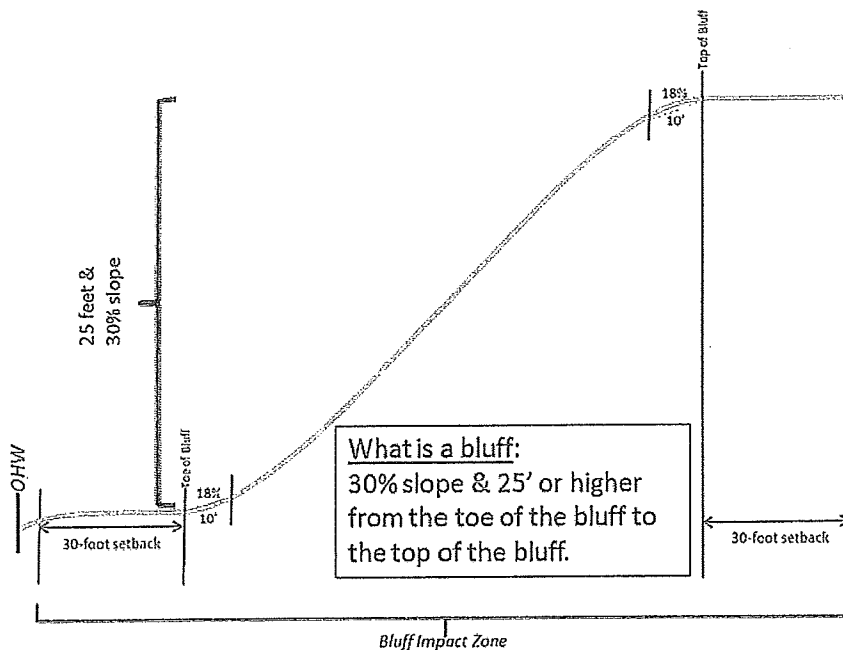
Areas that capture sheet flow runoff from impervious surfaces and treat the stormwater using a combination of microbial soil processes, infiltration, evapotranspiration, and plants.

BLUFF

A topographical feature such as a hill, cliff or embankment having all of the following characteristics:

- (1) Part or all of the feature is located in a shoreland area;
- (2) The slope rises at least 25 feet above the toe of the bluff;
- (3) The grade of the slope from the toe of the bluff to the top of the bluff averages 30 percent or greater; and
- (4) The slope must drain toward the water body.

(see diagrams below)



BLUFF IMPACT ZONE

A bluff and land located within 30 feet of the bluff. (see diagrams above)

BLUFF , TOE

For the purpose of measuring setbacks, the point at the bottom of a bluff that is the lower end of a 10 foot segment with an average slope of 18 percent or is the OHWL, whichever is higher. (see diagrams above)

BLUFF, TOP

For the purpose of measuring setbacks, the point at the upper end of a bluff that is the higher end of a 10 foot segment with an average slope of 18 percent. (see diagrams above)

BOARD OR COUNTY BOARD

The Crow Wing County Board of Commissioners

BOATHOUSE

A structure designed and used solely for the storage of boats or boating equipment.

BOUNDARY LINE ADJUSTMENT:

A procedure for changes in property lines through the attachment of land to a contiguous lot, tract, or parcel. A boundary line adjustment is intended to modify or correct the location of a boundary line or to remedy adverse topographical features or encroachments. A boundary line adjustment may be allowed provided any residual tract of land or any existing structures does not become noncompliant with the provisions of this Chapter.

BOWLING LANES

A building equipped with lanes and other associated equipment and accessories to facilitate the game of bowling. Bowling lanes may include food, liquor, and retail sales of bowling equipment.

BROADCAST

To convey, generate, transmit or receive electromagnetic signals regardless of frequency, power level or communications use.

BUFFER

A strip of land on a riparian parcel adjacent to a public water and landward of a beach, retaining wall, riprap area, or other recreational use area upon which vegetation is to be maintained in its natural state, and not be mowed, cut or removed consistent with the standards set forth in the Department's Shoreline Rapid Assessment Model.

BUILDABLE AREA

The minimum required area remaining on a newly created parcel of land or platted lot after all, public road rights-of-way, road easements, setbacks, and wetlands are subtracted. In the Shoreland District, all land below the ordinary high water level (OHWL) of public waters, bluffs, areas with slopes greater than 25 %, and floodways shall also be subtracted.

BUILDING ELEVATION

When applying for a variance that includes a physical change to the outside of a building, (or the creation of a new building) include a drawing of each side of the building showing what it will look like when the project is complete. A drawing of each side of a building - the front, the rear and the sides, to include the location of all the elements of the building - rooflines, windows, doors, and indicate the siding and roof materials, dimensions of windows and doors, the roof pitch, details of the trim, etc. Also include any gable and roof vents, exterior meters, utility boxes, lights or signs that may be planned for the structure. Elevation drawings do not need to be prepared by an architect, but must be drawn to scale (i.e. 1/4 inch equals one foot), and be easy to read and photocopy.

BUILDING ENVELOPE

Area of a lot on which structures can be built meeting setbacks to public waters, road-right-of way, easements, bluffs, lot lines, wetlands, and subsurface sewage treatment systems.

BULK LIQUID STORAGE

A single property or adjacent properties used for the storage of petroleum products or industrial chemicals on which are located:

- (1) One or more stationary tanks which are used singularly or in combination for the storage or containment of more than one thousand one hundred gallons of oil, petroleum distillates, or liquefied petroleum gas, or
- (2) All stationary tanks used for the storage of used oil, or
- (3) All stationary tanks used for the storage of industrial chemicals.

BUSINESS

Any establishment, employment or enterprise wherein merchandise is manufactured, exhibited, stored or sold, or where services are offered for compensation.

CAMOUFLAGE

A covering or disguise of any kind to hide or conceal.

CAMP, TRANSIENT OR CHURCH

A parcel upon which an organization, religious or otherwise, offers group accommodations and organized recreation and/or instruction.

CAMPER

A structure capable of providing shelter and mounted on a self-propelled vehicle.

CAMPGROUND OR RECREATIONAL CAMPING VEHICLE PARK

A commercial development that is used for the purpose of providing sites for nonpermanent overnight use by campers using tents, trailers, recreation camping vehicles, or other temporary shelters.

CAR WASH, COMMERCIAL

A facility used to clean the exterior and/or interior of motor vehicles that may include hand car wash facilities where the vehicle is washed by employees, coin-operated self-service facilities where the customer does the washing, and in-bay automatic machines that roll back and forth over a stationary vehicle.

CEASE AND DESIST ORDER

A document issued upon discovery of a potential violation or actual violation to prevent additional violations or a continuation of a violation.

CEMETERY

An area set apart for or containing graves, tombs, or funeral urns; a burial ground or graveyard.

CERTIFICATE OF COMPLIANCE

A document written after a compliance inspection, certifying that an existing sewage treatment system is in compliance with applicable MPCA 7080 requirements at the time of inspection.

CERTIFICATE OF INSTALLATION

A document issued by the Department after the initial inspection and certifying that a new septic system meets the performance standards of MPCA 7080.

CERTIFICATE OF SURVEY

A graphic representation of any parcel, tract, or lot of real property whose primary purpose is to show the results of a boundary survey which is certified and signed by a licensed surveyor.

CHURCH OR SYNAGOGUE

A building used for public religious worship.

CITY

City of Crosslake, Minnesota

CLASSROOM, TEMPORARY

A type of portable building installed on the grounds of a school on a temporary basis to provide additional space where there is a shortage of capacity.

CLINIC, MEDICAL

A building designed and used for the diagnosis and treatment of human patients that does not include overnight care facilities.

CLUBS/LODGES, PRIVATE

A nonprofit association of persons who are bona fide members paying annual dues, use of premises being restricted to members and their guests.

COLLECTOR ROAD, MAJOR/MINOR

A road that serves as a principal connection between a minor arterial or principal arterial and minor roads.

COMMERCIAL USE

The principal use of land or buildings for the sale, lease, rental, trade of products, goods or services.

COMMISSIONER

The Commissioner of the Department of Natural Resources or their authorized representative.

COMMON INTEREST COMMUNITY

Contiguous or noncontiguous real estate that is subject to an instrument which obligates persons owning a separately described parcel of the real estate or occupying a part of the real estate pursuant to a proprietary lease, by reason of their ownership or occupancy to pay for (i) real estate taxes levied against; (ii) insurance premiums payable with respect to; (iii) maintenance of; or (iv) construction, maintenance, repair or replacement of improvements located on one or more parcels or parts of the real estate other than the parcel or part that the person owns or occupies.

COMMON OPEN SPACE

A portion of a development that:

- (1) Is permanently set aside to preserve elements of the natural landscape for public or private use;
- (2) Will not be developed or subdivided; and
- (3) Is generally owned in common by the individual owners in the development or by a permanently established management entity.

COMPREHENSIVE PLAN

The Comprehensive Land Use Plan (titled "Crosslake Community Plan") for the City of Crosslake, Minnesota. A compilation of goals, policy statements, standards, programs and maps for guiding the physical, social, and economic development of the City.

CONCRETE/ASPHALT PLANT, PORTABLE

A device that combines various ingredients to form concrete or bituminous material and that is so designed as to be transported from one job site to another.

CONCRETE/CEMENT/REDI-MIX PLANT, PERMANENT

A permanent facility on a site that includes a device that combines various ingredients to form concrete for retail sale.

CONDITIONAL USE

A land use that would not be appropriate generally in a land use district, but may be allowed with appropriate restrictions as provided by official controls upon a finding that:

- (1) Certain conditions as detailed in this Chapter exist, and
- (2) The use or development conforms to the comprehensive land use plan and
- (3) Is compatible with the existing neighborhood.

CONDOMINIUM

A common interest community in which:

- (1) Portions of the real estate are designated as units,
- (2) The remainder of the real estate is designated for common ownership solely by the owners of the units, and,
- (3) Undivided interests in the common elements are vested in the unit owners.

CONFORMING

To be, act, use, or exist pursuant to this Chapter and any regulations or standards promulgated under this Chapter, and with any special conditions or requirements imposed by this Chapter, and with any special conditions or requirements imposed in the issuance of any permits under this Chapter.

CONSERVATION DEVELOPMENT

A method of subdivision characterized by common open space and compact residential structure unit lots that may or may not be clustered. The purpose of a conservation development is to create greater community value through open space amenities for homeowners and protection of natural resources, while allowing for the residential densities consistent with prevailing densities.

CONTRACTING SERVICES, CONSTRUCTION/REPAIR

A building or buildings used by a business that engages in commercial activities including but not limited to earth moving, carpentry, electrical, plumbing, heating, ventilation, mechanical systems, flooring, insulation, and siding. Business and/or storage may be conducted inside or outside buildings.

CONVENTIONAL DEVELOPMENT

A method of subdivision characterized by lots that are spread evenly throughout a parcel in a lot and block design. Conventional developments have a one primary residence per lot configuration.

CORRECTIVE ACTION

The steps taken to return a development, structure, or use to a condition that complies with the standards of this Chapter and any conditions required by the Department or the Planning Commission/Board of Adjustment, or no longer poses a threat to public health, safety, welfare, and the environment; or is no longer a public nuisance.

COUNTY

Crow Wing County, Minnesota.

COUNTY RECORDER

The County Recorder and Registrar of Titles for Crow Wing County, Minnesota

CRITICAL FACILITIES

Facilities necessary to a community's public health and safety, those that store or produce highly volatile, toxic or water-reactive materials, and those that house occupants that may be insufficiently mobile to avoid loss of life or injury. Examples of critical facilities include hospitals, correctional facilities, schools, daycare facilities, nursing homes, fire and police stations, wastewater treatment facilities, public electric utilities, water plants, fuel storage facilities, and waste handling and storage facilities.

CUL-DE-SAC

A permanent road terminating at one end, which is circular in design, without connecting with another road

CUT AND FILL

The desired final grade of the project after dirt is removed and/or deposited onto the site. This also includes the movement of dirt from one area on the property to another. Calculations of the amount of dirt moved will be included on or with the required drawings.

DAY CARE/CHILD CARE/FAMILY DAY CARE FACILITY

A facility licensed pursuant to Minnesota Statutes, Chapter 245A and/or Minnesota Rules, Chapter 9502 or Chapter 9503, as amended.

DECK

A horizontal, unenclosed platform which is attached or functionally related to a dwelling, and may or may not have attached railings, seats, trellises, or other features.

DEMOLITION LANDFILL

A facility licensed pursuant to Minnesota Rules, Chapter 7035, used to dispose of demolition debris resulting from the demolition of buildings, roads, and other structures including concrete, brick, bituminous concrete, untreated wood, masonry, glass, trees, rock, and plastic building parts, but not including asbestos wastes.

DEPARTMENT

The City of Crosslake Planning and Zoning Department.

DEVELOPMENT

Any manmade change to improved or unimproved real estate, including buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations, or storage of equipment or materials.

DEVELOPMENT REVIEW TEAM (DRT)

A committee whose responsibility it is to provide preliminary review of applications for variances, conditional uses, and development proposals.

DIRT MOVING

Any movement, excavation, grading, or filling of dirt on a lot.

DISPOSAL OR DISPOSE

The discharge, deposit, injection, dumping, spilling, leaking or placing of any waste into or on any land or water so that the waste or any constituent thereof may enter the environment or be emitted into the air or discharged into any waters, including ground waters.

DNR

Minnesota Department of Natural Resources.

DRIVEWAY

A private road serving no more than two residential lots.

DUMP

An area used for disposal of wastes.

DUPLEX RESIDENTIAL LOT

A lot designed to accommodate a two-family dwelling or two separate dwelling units.

DWELLING, MULTI-FAMILY

A building containing more than four dwelling units, including units that are located one over the other.

DWELLING, SINGLE-FAMILY

A detached residence designed for or occupied by one family only.

DWELLING SITE

A designated location for residential use by one or more persons using temporary or movable shelter, including camping and recreational vehicle sites.

DWELLING, TWO-FAMILY

A residence designed for or occupied by two families only, with separate housekeeping and cooking facilities for each.

DWELLING UNIT

Any structure or portion of a structure or other shelter, designed as short or long-term living quarters for one or more persons, including rental or timeshare accommodations such as motel, hotel and resort rooms and cabins.

EASEMENT

A non-possessory interest held by one person or unit of government in the land of another whereby the non-possessory person is given partial use of the land or restricts the use of the land for a specified purpose.

ENERGY SYSTEM, RENEWABLE

Equipment designed for the generation of an energy source that is naturally replenished, such as solar, wind, or geothermal which is associated with a principal residential use.

ENGINEER

A registered professional engineer licensed in the State of Minnesota.

EQUAL DEGREE OF ENCROACHMENT

A method of determining the location of floodway boundaries so that floodplain lands on both sides of a stream are capable of conveying a proportionate share of flood flows.

EQUIPMENT, RENTAL/SALES/SERVICE

A business providing machinery, equipment, and tools of all kinds and sizes to construction contractors, industry, and individual consumers for rent for a limited period of time, or for retail/wholesale sale. Service and repair of equipment may also be provided.

EXPANSION

Any increase in a dimension, size, area, volume, or height, or increase in the area of use, or placement of a structure.

EXTRACTIVE USE

All forms of, but not limited to, gravel, sand, topsoil, quarry rock, mineral, peat, humus, sub-surface insitu-leach extraction, petroleum and any other similar uses in which material is removed from the ground.

FAILING SYSTEM

Any subsurface sewage treatment system that discharges sewage to a seepage pit, cesspool, drywell or leaching pit, and any system with less than the required vertical separation as described in Minnesota Rule 7080.1500 Subps. 4(D & E).

FALL ZONE

The area defined as the furthest distance from the tower base, in which a tower will collapse in the event of a structural failure.

FAMILY

One or more persons, each related to the other by blood, marriage, adoption or foster care, or a group of no more than three persons not so related but maintaining a common household and using common kitchen facilities.

FARM BUILDINGS

Agricultural buildings are structures designed for farming and agricultural practices, including but not limited to: growing and harvesting of crops and raising livestock and small animals. Specific examples of farm buildings include: barns, greenhouses, storage buildings for farm equipment, animal supplies or feed storage buildings for equipment used to implement farming and/or agricultural practices, storage buildings for crops grown and raised on site (cold storage), and horticultural nurseries.

FARMLAND

Land specifically used for agricultural purposes in the raising of crops or livestock.

FENCE

Any partition, structure, wall or gate erected as a dividing marker, barrier or enclosure **within 5 feet of a side property line and within 15 feet of the public road ROW. An open type fence of posts and wire is not considered to be a structure under this ordinance.**

FILLING

The act of depositing any rock, soil, gravel, sand or other material so as to fill or partially fill a water body, watercourse, wetland, or other area.

FIREPIT

For the purposes of this ordinance, a firepit located in the shoreland impact zone 1 cannot exceed 5 feet in diameter or include an impervious area surrounding the firepit.

FLOOD

A temporary increase in the flow or stage of a stream or in the stage of a wetland or lake that results in the inundation of normally dry areas.

FLOOD FREQUENCY

The frequency for which it is expected that a specific flood stage or discharge may be equaled or exceeded.

FLOOD FRINGE

~~That portion of the Floodplain outside of the floodway. Flood fringe is synonymous with the term "floodway fringe" used in the Flood Insurance Study for Crow Wing County.~~ **The portion of the Special Flood Hazard Area (one percent annual chance flood) located outside of the floodway. Flood fringe is synonymous with the term "floodway fringe" used in the Flood Insurance Study for Crow Wing County, Minnesota.**

FLOOD INSURANCE RATE MAP

An official map on which the Federal Insurance Administrator has delineated both the special hazard areas and the risk premium zones applicable to the community. A FIRM that has been made available digitally is called a Digital Flood Insurance Rate Map (DFIRM).

FLOODPLAIN

The beds proper and the areas adjoining a wetland, lake or watercourse which have been or hereafter may be covered by the regional flood.

FLOOD PRONE AREA

Any land susceptible to being inundated by water from any source (see "Flood").

FLOODPROOFING

A combination of structural provisions, changes, or adjustments to properties and structures subject to flooding, primarily for the reduction or elimination of flood damages.

FLOOD PROTECTION

A combination of structural provisions, changes or adjustments to properties and structures subject to flooding, primarily for the reduction or elimination of flood damages.

FLOODWAY

The bed of a wetland or lake and the channel of a watercourse and those portions of the adjoining Floodplain which are reasonably required to carry or store the regional flood discharge.

FOOTING PLACEMENT INSPECTION

An inspection conducted after a permit for a structure has been issued but before construction begins when there is evidence on the ground (such as footing forms or footing trenches) as to where the structure will be located so as to verify that all required setbacks will be met.

FOREST LAND

Land covered with forest or reserved for the growth of forests.

FOUNDATION

A concrete, concrete and concrete block, or treated wood portion of a structure which totally encloses the perimeter of the structure, supports the bearing loads of the super-structure and penetrates the ground to provide frost protection.

FRONTAGE/BACKAGE ROAD

A local road parallel to and adjacent to a principal or minor arterial, designed to provide direct access to land in lieu of direct access from a principal or minor arterial.

FUNERAL HOME

An establishment with facilities for the preparation of the dead for burial or cremation, for the viewing of the body, and for funeral ceremonies.

GARAGE/YARD SALE

An informal, irregularly scheduled event for the sale of goods by private individuals.

GAS STATION

A commercial land use where gasoline, liquid propane (L.P.) or diesel fuel is stored, pumped and sold to the public. The term "gas station" includes a convenience store if fuel is dispensed at the location.

GOLF COURSE

An area of land laid out for the game of golf with a series of 9 or 18 holes each including tee, fairway, and putting green and often one or more natural or artificial hazards. A golf course may include food, liquor, and retail sales.

GOLF, MINIATURE

A novelty golf game played with a putter on a small course usually having tunnels, bridges, sharp corners, and obstacles.

GREENHOUSE/NURSERY, COMMERCIAL

A place of business where retail and wholesale gardening products and produce are sold to the consumer. These centers may include a nursery and/or greenhouses, nursery products, nursery stock, potting soil, hardware, hoes, rakes, shovels, and other garden and farm variety tools and utensils.

GROUND WATER

The water contained below the surface of the earth in the saturated zone including and without limitation all waters whether under confined, unconfined or perched conditions in near surface unconsolidated sediment or region or in rock formations deeper underground. The term ground water shall be synonymous with underground water.

GROUP HOME

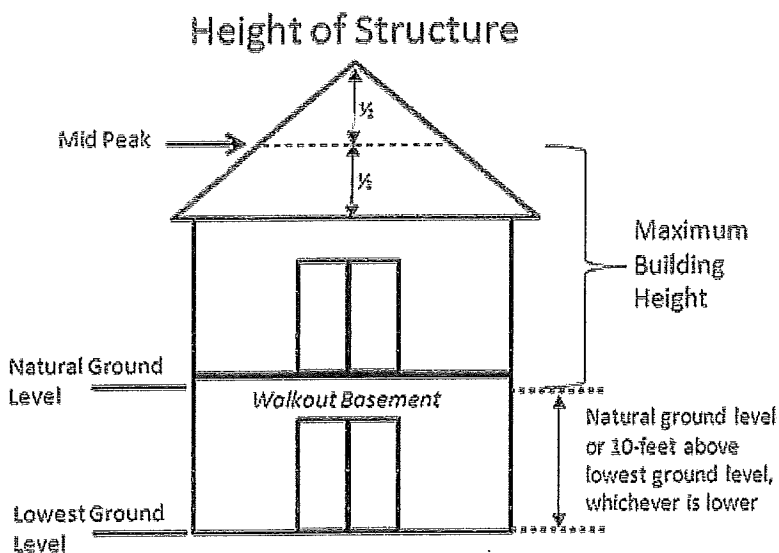
A facility which provides residential services for individuals that are handicapped, aged, disabled, or undergoing rehabilitation. This includes uses such as homes for the physically handicapped, mentally retarded, chemically dependent, foster children, maternity shelters and half-way houses.

GROUP HOUSING

A housing project consisting of a group of three or more buildings or family unit spaces constructed on a parcel of ground of one acre or more in size.

HEIGHT OF STRUCTURE

The vertical distance between the mean natural grade at the building or ten feet above the lowest ground level, whichever is lower, and the highest point of a flat roof or mean height between the eaves and the ridge for gable, hip, mansard, gambrel, or other pitched or hipped roofs.



HOME BUSINESS

A use of a commercial nature conducted by an occupant of a single family dwelling and/or employees which may be conducted inside as well as outside the dwelling or accessory buildings, where the use is clearly incidental and secondary to the use of the dwelling for residential purposes.

HOME OCCUPATION

A use of a commercial nature conducted by an occupant of a single family dwelling entirely within the dwelling or accessory buildings, where the use is clearly incidental and secondary to the use of the dwelling for residential purposes.

HOME, SPECIALTY CARE (nursing, assisted living, supportive services)

A privately operated residential center providing maintenance and personal or nursing care for persons (as the aged or the chronically ill) who are unable to care for themselves.

ICE RIDGE, ANNUAL

A linear mound of lakebed materials pushed up onto the lakeshore by the action of ice within a calendar year.

ICE RIDGE, HISTORIC

A linear mound of lakebed materials pushed up onto the lakeshore by the action of ice over a period of two or more years upon which well-established herbaceous and woody vegetation is growing.

IMMINENT THREAT TO PUBLIC HEALTH OR SAFETY

A subsurface sewage treatment system that creates the potential to immediately and adversely affect or threaten public health and safety as described in Minnesota Rule 7080.1500 Subp. 4(A). At a minimum, this includes discharge of sewage or sewage effluent to the ground surface, agricultural or other drainage systems, ditches, storm water drains or discharges directly to surface water, sewage backup into a dwelling, electrical hazards, or sewage tanks with unsecured or weak maintenance covers.

IMPERVIOUS SURFACE

A constructed hard surface that prevents or retards entry of water into the soil and causes water to run off the surface in greater quantities and at an increased rate of flow than prior to development, including rooftops; sidewalks; patios; parking lots; storage areas; concrete, asphalt, or gravel driveways; and other similar surfaces.

INDUSTRIAL PARK

An area of land subdivided and developed for the use of several industrial businesses simultaneously and in close proximity, providing the necessary infrastructure and access to transportation while reducing environmental and social impacts.

INDUSTRIAL USE, LIGHT

The production, manufacture, warehousing, storage, or transfer of goods, products, commodities or other wholesale items; locally supplied sawmills; electronics manufacturing; welding shops; auto repair; and similar uses.

INTENSIVE VEGETATION CLEARING

The complete removal of trees, shrubs or ground cover in a contiguous patch, strip, row or block.

INTERIM USE

A temporary use of property until a particular date, until the occurrence of a particular event, or until zoning regulations no longer permit it.

LANDSCAPING

The placement of trees, shrubs, grass, walls and earth mounds or the utilization of existing natural vegetative cover.

LAND USE DISTRICT

An area or areas within the limits of the City for which the regulations and requirements governing use are uniform. District boundaries are shown on the official land use district map.

LAND USE DISTRICT MAP

The map showing the various land use districts into which the incorporated areas of the City are divided.

LAND USE PERMIT

A permit issued by the Department authorizing certain works to be done pursuant to the standards of the Chapter.

LIBRARY

A library is an organized collection of sources of information and similar resources, made accessible to a defined community for reference or borrowing.

LIQUOR SALES, OFF SALE

A retail establishment that sells prepackaged alcoholic beverages intended to be consumed off premises.

LIQUOR SALES, ON SALE

A licensed establishment such as a bar, tavern, nightclub, or restaurant which offers the sale of alcoholic beverages intended for consumption on premises.

LOCAL ROAD OR STREET

A road which serves primarily to provide access to adjacent lands and provides service to travel over relatively short distances as compared to collectors or other roads.

LOT

A parcel of land designated by plat, metes and bounds, registered land survey, auditors plat, or other accepted means and separated from other parcels or portions by said description for the purpose of use, occupancy, sale, lease, or separation.

LOT AREA

Square footage or acreage included within the boundaries of a parcel or platted lot. For riparian lots, land above the Ordinary High Water Level.

LOT, CONTROLLED ACCESS

Any lot which is designated by dedication, easement, or other recorded instrument for use by landowners within a plat as a means to gain access to public water.

A privately owned riparian lot meeting the ordinance standards for a buildable lot, owned by more than one owner in undivided interest, provided with facilities and used for access, and not containing a dwelling.

LOT FRONTAGE

The boundary of a lot which abuts on a public road right-of-way. An access easement to a public road right-of-way with a width meeting the minimum dimensional requirements for lot frontage meets the lot frontage requirement.

LOT, NON-RIPARIAN

A lot that does not abut public waters.

LOT OF RECORD

A lot which is one unit of a subdivision plat duly approved and filed, or one unit of an auditor's subdivision, or registered land survey, or a lot created by metes and bounds, any of which was recorded in the office of the County Recorder prior to February 6, 1992.

LOT, RIPARIAN

A lot that abuts public waters.

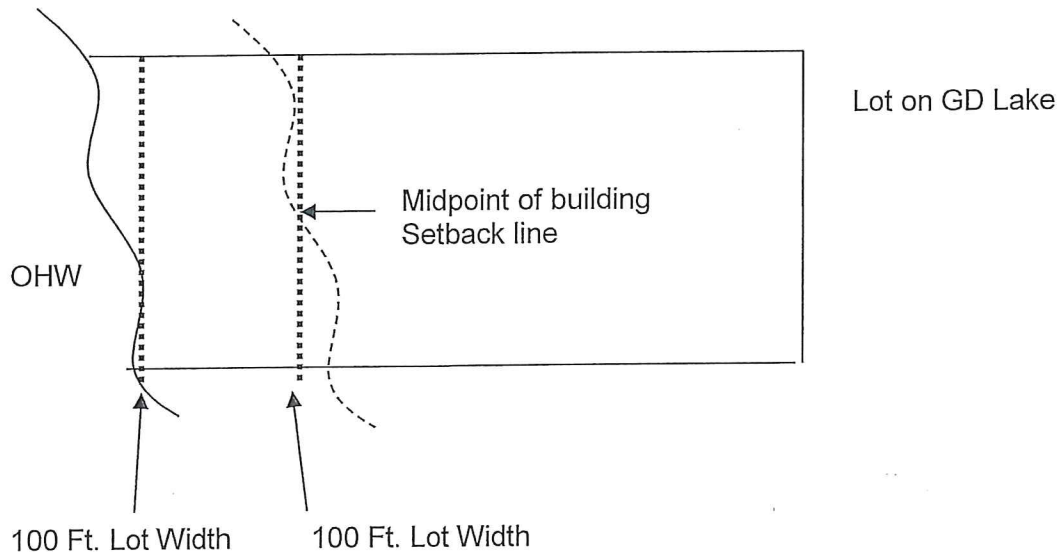
LOT WIDTH, NON-RIPARIAN

On a lot that does not abut public waters, the shortest distance between side lot lines as measured at the midpoint of the longest axis of the lot.

LOT WIDTH, RIPARIAN

On a lot that abuts public waters, the minimum distance between:

- (1) Side lot lines measured at the midpoint of the building setback line; and
- (2) The minimum distance between side lot lines at the ordinary high water level.



LOWEST FLOOR

The lowest enclosed area (including basement). An unfinished or flood resistant enclosure, used solely for parking of vehicles, building access, or storage in an area other than a basement area, is not considered a building's lowest floor; **provided, that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of 44 Code of Federal Regulations, Part 60.3.**

LUMBER YARD

An establishment providing the sale or rental of building supplies, construction equipment or home decorating fixtures and accessories. This term includes a contractors' building supply business and may include outdoor storage or tool and equipment sales or rental.

MACHINE/WELDING SHOP

A facility where material is processed by machining, cutting, grinding, welding, or similar processes. An establishment engaged in the production and/or assembly of metal parts, including the production of metal cabinets and enclosures, doors and gates, duct work, forgings and stampings, hardware and tools, tanks, docks, towers, and similar products.

MAINTENANCE

- (1) Normal upkeep of a structure including but not limited to the replacement of windows, siding, external roof surfaces, or exterior finish such as paint or stain.
- (2) Normal upkeep of a property including but not limited to mowing, raking, gardening, and pruning.

MANUFACTURED HOME

A structure transportable in one or more sections, ~~which in the travel mode, is eight body feet or more in width or 40 body feet or more in length, or, when erected on site, is 320 or more square feet, and which is built on a permanent chassis and designed to be used as a residential structure dwelling with or without a permanent foundation.~~ **which is built on a permanent chassis and is designed for use with or without a permanent foundation when attached to the required utilities. The term "manufactured home" does not include the term "recreational vehicle."**

MANUFACTURED HOME PARK

Any site, lot, field or tract of land upon which two or more occupied manufactured homes are located, either free of charge or for compensation, and includes any building, structure, tent, vehicle or enclosure used or intended for use as part of the equipment of the manufactured home park.

MANUFACTURING, LIGHT

Uses that include fabrication, welding, machining, assembly or processing of materials that are produced elsewhere, packaging of parts and finished products.

MARINA, COMMERCIAL

Either an inland or offshore commercial mooring facility for the concentrated mooring of more than 2 watercraft or seaplanes, wherein commercial ancillary services common to marinas are provided.

METEOROLOGICAL TEST STATION

Instruments and equipment installed on a tower for a specified time period to measure wind and predict wind climate and electrical energy yield of wind energy conversion systems (WECS).

METES AND BOUNDS

A description of real property which is not described by reference to a lot or block shown on a map, but is described by starting at a known point and describing the bearings and distances of the lines forming the boundaries of the property, or a description which delineates a fractional portion of a section, lot or area by described lines or portions thereof.

MIDSIZED SUBSURFACE SEWAGE TREATMENT SYSTEMS

Systems designed to treat 5000 to 10,000 gallons of effluent per day. These systems require operating permits.

MINIMALLY MEET THE STANDARDS OR CODES

As applied to resort cabins, the replacement structure does not add new architectural elements, such as more bedrooms, that did not exist in the original structure.

MOBILE HOME

A factory built dwelling that is not a manufactured home and used generally for year-round occupancy as a single family dwelling constructed for movement from place to place occasionally; generally less than 17 feet wide; generally requiring a special tow vehicle together with a special towing permit for travel on public highways; also used as temporary office space.

MOBILE HOME DEVELOPMENT

A residential area permitted by Conditional Use Permit for mobile homes to be erected on each separate lot therein.

MOBILE HOME PARK

A parcel of land which has been planned and improved for the rental placement of two or more mobile homes and licensed by the State of Minnesota.

MODEL HOME/TEMPORARY REAL ESTATE OFFICE

A representative home used for a specified time period as part of a sales campaign to display the design, structure, and appearance of other dwelling units that are or will be available for sale within a subdivision or condominium development.

MOTEL/HOTEL

A commercial business with a central management to provide lodging and may provide related facilities such as restaurants, bars and other recreational amenities. The term "motel/hotel" includes a bed and breakfast and boardinghouse designed with over six separate bedrooms.

MOTOR VEHICLE

An automobile, truck or any other vehicle that is self-propelled or driven otherwise than by human power, not including railways.

MPCA

Minnesota Pollution Control Agency.

MULTI-BUSINESS SIGN

A freestanding sign which displays, or is capable of displaying, more than one business, of which at least one business is located upon a different parcel of real estate.

NEW CONSTRUCTION

Structures, including additions and improvements, and placement of manufactured homes, for which the start of construction commenced on or after the effective date of this ordinance.

NONCONFORMITY

Any legal use, structure or parcel of land already in existence, recorded, or authorized before the adoption of official controls or amendments thereto that would not have been permitted to become established under the terms of the official controls as now written.

NPDES

National Pollution Discharge Elimination System authorized by Section 402 of the Federal Water Pollution Control Act Amendment of 1972.

NUISANCE

Pursuant to Minnesota Statutes, Chapter 412.221, subds. 23 and 24; 429.031, subd. 8; and 145A.01 et seq., the term "nuisance" is anything that interferes with the use or enjoyment of property, endangers personal health or safety, or is offensive to the senses, such as excessive smoke, odor, noise, heat, vibration, glare, traffic generation, visual impact and other similar interferences or offenses.

OBSTRUCTION

Any dam, wall, wharf, embankment, levee, dike, pile, abutment, projection, excavation, channel modification, culvert, building, wire, fence, stockpile, refuse, fill, structure or matter in, along, across or projecting into any channel, water course or regulatory Floodplain which may impede, retard or change the direction of the flow of water, either in itself or by catching or collecting debris carried by such water.

OFFICE, BUSINESS AND PROFESSIONAL

A room, set of rooms, or building where the business of a commercial or industrial organization or of a professional person is conducted.

ONE HUNDRED YEAR FLOODPLAIN

Lands inundated by the "Regional Flood" (see definition).

OPEN SPACE

A portion of a development site that is permanently set aside for public or private use and will not be developed.

OPERATOR

The person responsible for the overall operation of a facility or business.

ORDINARY HIGH WATER LEVEL (OHWL)

The boundary of public waters and wetlands, and shall be an elevation delineating the highest water level which has been maintained for a sufficient period of time to leave evidence upon the landscape, commonly that point where the natural vegetation changes from predominantly aquatic to predominantly terrestrial. For watercourses, the Ordinary High Water Level is the elevation of the top of the bank of the channel. For reservoirs and flowages, the Ordinary High Water Level is the operating elevation of the normal summer pool.

OUTDOOR SEASONAL SALES

The offer of goods on a seasonal basis, as part of a permanent business, conducted in an area immediately adjacent to the building or in the parking lot where the permanent business is conducted.

OUTLOT

A lot remnant or any parcel of land included in a plat, which may be used as open space. An outlot may be a large tract that could be subdivided in the future, may be too small to comply with the minimum size requirements of zoning and subdivision ordinances, or otherwise unsuitable for development.

OWNER

Any individual, firm, association, syndicate, partnership, public or private corporation, trust or other legal entity having sufficient property interest in a property to commence and maintain proceedings under this Chapter, or the owner of record or the person or persons who own a facility or part of a facility.

PARCEL

See Lot

PARKING, COMMERCIAL

An area or facility intended and reserved for the temporary parking of vehicles by customers of a specific business or group of businesses.

PARKING, PUBLIC

An area or facility intended for the temporary parking of vehicles by the general public.

PARKING SPACE, OFF-STREET

Parking area not within a public way but accessible from a public way that is maintained and sized to be occupied by one automobile.

PATIO

An open recreation area adjacent to a dwelling, or free standing, that is covered with a pervious or an impervious surface such as asphalt, paving stones, wood, or other approved material.

PERMIT

Authorization issued by the Department under the standards of this Chapter permitting the construction of a structure, or a parcel of land to be used for a prescribed purpose.

PERMITTED USE

A land use conforming to the character of a land use district which may require a land use permit issuable by the Department.

PERMITTEE

A person who has received an approved permit from the Department to carry out any of the activities for which a permit is required under the provisions of this Chapter.

PERSON

Any human being, municipality or other governmental or political subdivision or other public agency, any public or private corporation, any partnership, firm, association or other organization, any receiver, trustee, assignee, agent or other legal entity.

PERVIOUS SURFACE

A surface that allows inflow of rainwater into the underlying construction or soil.

PLANNING COMMISSION/BOARD OF ADJUSTMENT

The Planning Commission and Board of Adjustment for the City of Crosslake, Minnesota as created by this Chapter.

PLAT

A map or drawing, conforming to Minnesota State Statutes 505 and 515, which graphically delineates the boundaries and dimensions of land parcels for the purpose of identification and record or title.

POLLUTANT

The meaning given it in Minnesota Statutes, Chapter 115A.

PRACTICAL DIFFICULTY

As used in connection with the granting of a variance, means that the property owner proposes to use the property in a reasonable manner not permitted by this chapter; the plight of the landowner is due to circumstances unique to the property not created by the landowner; and the variance, if granted, will not alter the essential character of the locality. Economic considerations alone do not constitute practical difficulties. Practical difficulties include, but are not limited to, inadequate access to direct sunlight for solar energy systems.

PREMISES

A structure or structures or part of a structure, together with its attendant real estate. May cover one store in a shopping center or the entire shopping center, depending on the subject of discussion; may apply to one apartment within an apartment house or the entire apartment house; may apply to part of a tract of real estate or a whole tract, or several tracts considered together, with or without structures on any part thereof.

PRINCIPAL USE OR STRUCTURE

The primary purpose for which land ~~or a building~~, **a structure or use** is arranged, designed, intended, or used. All uses or structures that are not accessory uses or structures.

PRINT SHOP, COMMERCIAL

An establishment in which the principal business consists of duplicating and printing services using photocopy, blueprint or offset printing equipment, including publishing, binding, engraving, and copy services.

PRIVATE ROAD

Any vehicular way which is not an existing federal, state, county, or city roadway; or is not shown upon a certificate of survey, minor subdivision, or plat approved pursuant to law, or is not dedicated to public use.

PUBLIC BEACH

A gently sloping area, generally covered with sand, extending inland from the water line of a lake or river which is designated and available for recreational use by the general public. A public beach may be publicly or privately owned.

PUBLIC BUILDING

A structure or building that is owned and managed for public purposes by any department or branch of government, or non-governmental organization.

PUBLIC NUISANCE

A condition which unreasonably annoys, injures, or endangers the safety, health, morals, comfort, or repose of the neighborhood or any considerable number of members of the public.

PUBLIC PARK

A park, reservation, open space, playground, beach or recreation and/or community center in the City owned, leased, or used wholly or in part by a city, county, state, school district, or federal government for recreational purposes.

PUBLIC UTILITY

Persons, corporation, or governments supplying gas, electric, transportation, water, sewer, or land line telephone service to the general public. For the purposes of this ordinance, commercial wireless telecommunication services shall not be considered public utility uses.

PUBLIC WATERS

Lakes, rivers, streams and wetlands designated under Minnesota Statutes, section 103G.005, subdivision 15, any lakes or wetlands listed in the DNR Public Waters Inventory, and any other lakes, rivers, streams, or wetlands listed in Appendix A of this Chapter.

RACE TRACK

An area devoted to the racing of motor and non-motorized vehicles or animals for non-personal use, and all improvements normally associated with racing such as off-street parking, patron seating, concessions, and a fixed race track, but excluding gambling facilities or activities.

REACH

A hydraulic engineering term to describe a longitudinal segment of a stream or river influenced by a natural or man-made obstruction. In an urban area, the segment of a stream or river between two consecutive bridge crossings would most typically constitute a reach.

REAR LOT ZONE (RLZ)

Land located between the structure setback line and the landward boundary of the shoreland district.

RECREATIONAL VEHICLE

A vehicle that is built on a single chassis, is 400 square feet or less when measured at the largest horizontal projection, is designed to be self-propelled or permanently towable by a light duty truck, and is designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use. For the purposes of this Chapter, the term recreational vehicle shall be synonymous with the term "travel trailer/travel vehicle."

RECYCLING COLLECTION SITE

An area or facility designated for the collection and temporary storage of recyclable materials.

REGIONAL FLOOD

A flood which is representative of large floods known to have occurred generally in Minnesota and reasonably characteristic of what can be expected to occur on an average frequency in the magnitude of the 1% chance or 100-year recurrence interval. Regional flood is synonymous with the term "base flood" used in the Flood Insurance Study.

REGISTERED LAND SURVEY

A method of surveying Torrens, or Registered, land following the procedures in Minnesota Statutes, Chapter 508.47, as amended.

REGULATORY FLOOD PROTECTION ELEVATION (RFPE)

The Regulatory Flood Protection Elevation shall be an elevation no lower than one foot above the elevation of the regional flood plus any increases in flood elevation caused by encroachments on the Floodplain that result from designation of a floodway.

REPAIR SHOP, EQUIPMENT

A business engaged in fixing any sort of mechanical device that has become out of order or broken. It also includes performing routine actions which keep devices in working order or prevent trouble from arising.

REPETITIVE LOSS

Flood related damages sustained by a structure on two separate occasions during a ten year period for which the cost of repairs at the time of each such flood event on the average equals or exceeds 25% of the market value of the structure before the damage occurred.

RESORT, SHARED CAPITAL

A commercial establishment that includes lodges, dwelling units, dwelling sites, structures or enclosures kept, used maintained or advertised as, or held out to the public to be, a place where sleeping accommodations are furnished to the public, and having for rent three or more cabins, rooms, dwelling units or enclosures. Resorts must be primarily service-oriented for transient occupancy for guests seeking recreation. All cabins, rooms, dwelling units or enclosures must be included in the resort rental business, at rates set by the resort, with personal use not exceeding 42 calendar days in any given year with the only exception being service provider dwellings. The entire parcel of land must be controlled and managed by the single business entity which comprises the commercial establishment. In order to qualify as a resort pursuant to this definition, the commercial establishment shall also be fully licensed and permitted under the appropriate state and local regulation.

RESORT, TRADITIONAL

A commercial establishment that includes lodges, dwelling units, dwelling sites, structures or enclosures kept, used, maintained or advertised as, or held out to the public to be, a place where sleeping accommodations are furnished to the public, and having for rent three or more cabins, rooms, dwelling units or enclosures. Resorts must be primarily service-oriented for transient occupancy for guests seeking recreation. All cabins, rooms, dwelling units or enclosures must be included in the resort rental business and rates set by resort. The entire parcel of land must be owned, controlled and managed by the single business entity which comprises the commercial establishment. In order to qualify as a resort pursuant to this definition, the commercial establishment shall also be fully licensed and permitted under the appropriate state and local regulation.

RESPONSIBLE GOVERNMENT UNIT (RGU)

The local unit of government with the authority to conduct environmental review processes.

RESTAURANT

An establishment where food or beverages are sold and either consumed at tables located on the premises utilizing nondisposable containers and utensils with or without table service, or taken from the premises in disposable containers for consumption elsewhere.

RESTRICTED ACCESS

A driveway between a road and a parking area.

RIGHT-OF-WAY

Land dedicated for public use including, but not limited to, streets, pedestrian ways and authorized utilities.

ROAD

A public way which affords primary means of access by pedestrians and vehicles to abutting properties, whether designated as a street, avenue, highway, road, boulevard, lane or other designation

ROTOR DIAMETER

The diameter of the circle described by the moving rotor blades.

RUNOFF

That portion of precipitation draining from an area as surface flow.

RUN-ON

That portion of precipitation draining onto an area as surface flow.

SAWMILL

A factory in which logs are sawed into lumber by machine for retail or wholesale sale.

SCHOOL, ART/MUSIC

A building or space that is principally used as a place where persons receive educational instruction.

SEASONALLY SATURATED SOIL

The highest elevation in the soil that is in a reduced chemical state due to the soil pores filled with water causing anaerobic conditions. Saturated soil is determined by the presence of redoximorphic features in conjunction with other established indicators, and determined by other scientifically established technical methods or empirical field measurements acceptable to the permitting authority in consultation with the commissioner of the MPCA.

SEMI-PUBLIC USE

The use of land by a private, nonprofit organization to provide a public service that is ordinarily open to some persons outside the regular constituency of the organization.

SENSITIVE RESOURCE MANAGEMENT

The preservation and management of areas unsuitable for development in their natural state due to constraints such as shallow soils over groundwater or bedrock, highly erosive or expansive soils, steep slopes, susceptibility to flooding or occurrence of flora or fauna in need of special protection.

SENSITIVE SHORELAND DISTRICT

A land use district established to accommodate limited residential uses, agricultural uses, and forest management activities in the shoreland zone while conserving sensitive land areas on which more intensive development would adversely affect water quality, wetlands, lakes, shorelines, slopes, wildlife habitat, biological ecosystems, or scenic and natural values.

SETBACK

The minimum horizontal distance between a structure, sewage treatment system or other facility and the Ordinary High Water Level, sewage treatment system, top of bluff, road, highway, property line or other facility.

SEWER SYSTEM, CITY OR MUNICIPAL (SEWERED)

Municipally owned and maintained utilities including pipelines, conduits, pumping stations, force mains and all other construction devices, or appurtenances used for conducting sewage or industrial waste or other wastes to a point of common, State-approved off-site treatment.

SHADOW FLICKER

The flickering shadow caused when rotating turbine blades come between the viewer and the sun, causing a very brief moving shadow.

SHOOTING RANGE, PRIVATE

A facility designed to provide a confined space for safe target practice with firearms, archery equipment or other weapons whether open to the public, open only to private membership, open to organizational training such as law enforcement personnel, or any combination thereof.

SHORE IMPACT ZONE 1 (SIZ 1)

Land located between the ordinary high water level (OHWL) of public waters and a line parallel to it at a distance of 50 percent of the required structure setback.

SHORE IMPACT ZONE 2 (SIZ 2)

Land located between shore impact zone 1 and the structure setback line.

SHORELAND BUFFER ZONE (SBZ)

The area between:

- (1) The area between 500 and 1000 feet from the ordinary high water level (OHWL) of protected waters lakes, or
- (2) The area between 150 and 300 feet from the ordinary high water level (OHWL) of protected waters rivers or streams.

SHORELAND DISTRICT

Land located within the following distances from the ordinary high water level (OHWL) of public waters:

- (1) 1,000 feet of a lake or pond, or;
- (2) 300 feet of a river or stream or the landward side of a floodplain delineated by ordinance on a river or stream, whichever is greater.

SHORELAND PROTECTION ZONE (SPZ)

The area between the ordinary high water level (OHWL) of a public water and a line parallel to the OHWL at:

- (1) 500 feet from a lake or pond, or;
- (2) 150 feet of a river or stream or the landward side of a floodplain delineated by ordinance on a river or stream, whichever is greater.

SHORELINE RAPID ASSESSMENT MODEL (SRAM)

A process and criteria incorporated herein by reference and used by the Department to determine the extent of natural vegetation present on a lot, the degree of natural protection that a shoreline has, and options for landowners to bring their shoreline into compliance in conjunction with permit or variance applications.

SIGN

A name, identification, description, display, illustration or device which is affixed to or represented directly or indirectly upon a building, structure or land in view of the general public and which directs attention to a product, service, place, activity, person, institution or business.

SIGN, ABANDONED

A sign that advertises an activity no longer available on the premises where the sign is displayed, has not been available for a continuous period of at least six months, and may have been for a business, lessor, owner, use, or product.

SIGN AREA

The entire area within a continuous perimeter, enclosing the extreme limits of sign display, including any frame or border, not including support posts. Curved, spherical, or any other shaped sign face shall be computed on the basis of actual surface area. The copy of signs composed of individual letters, numerals or other devices shall be the sum of the area of the smallest rectangle or other geometric figure encompassing each of said letter or devices.

SIGN, AREA IDENTIFICATION

Any free-standing sign identifying the name of a neighborhood, a residential subdivision, a multiple residential complex, a shopping center or area, an industrial area, an office complex or any combinations of the above involving three or more principal buildings.

SIGN, BUSINESS IDENTIFICATION

A sign which directs attention to a business or to a commodity, service or entertainment conducted, sold or offered upon the premises where such a sign is located.

SIGN, CHANGING MESSAGE

A commercial sign that uses movement of or change of lighting to depict action create a special effect or rapidly change the message of the sign, including signs that provide public service messages such as time, temperature or notices.

SIGN, CONSTRUCTION

A sign placed at a construction site identifying the project or the name of the project, engineer, contractor, developer, financier or other involved parties.

SIGN EXTENSION

A temporary addition or enlargement on a sign face that extends beyond the approved sign dimensions.

SIGN FACE

That part of a flat surface advertising device on which advertising is displayed and which provides visibility from one geographic direction.

SIGN, FREESTANDING

Any self-supporting sign which is placed in the ground and not affixed to any part of any building.

SIGN, GOVERNMENT

Any temporary or permanent sign erected and maintained by the city, county, state, or federal government for traffic direction or for designation of or direction to any school, hospital, historical site, or public service, street, property, facility or recreational trail.

SIGN, HOME OCCUPATION

A sign designating a home business operated from residential property.

SIGN, ILLUMINATED

A sign illuminated in any manner by an artificial light source.

SIGN, INCIDENTAL

A sign, generally informational, that has a purpose secondary to the use of the zone lot on which it is located, such as "no parking", "entrance", "loading only", "telephone", and other similar directives. No sign with a commercial message legible from a position off the zone lot which the sign is located shall be considered incidental.

SIGN, INFLATABLE

A sign which uses helium, air or other gases as the primary support for the sign structure.

SIGN, NAMEPLATE

A sign indicating the name, address and other non-commercial messages on residentially zoned property.

SIGN, OFF PREMISES

A sign which advertises a product, service, business or event that is not available or does not take place on the same premises as the sign, including billboards.

SIGN, ON PREMISES

Any sign located on the contiguously owned property with the use which is advertised.

SIGN, POLITICAL/CAMPAIGN

Shall mean a temporary sign advertising election issues or the candidacy of person running for office.

SIGN, REAL ESTATE

Shall mean a temporary sign placed upon property for the purpose of advertising to the public the sale or lease of said property.

SIGN, RUMMAGE OR GARAGE SALE

Shall mean the infrequent, temporary display and sale of used personal property by a tenant or owner on his residential premises.

SIGN, "V"

Shall mean a commercial sign consisting of two essentially equal faces, positioned at an angle extending less than 90 degrees which are essentially connected (maximum eight foot separation at closest point).

SIGN, WALL

Shall mean a commercial sign painted on the outside of a building, or attached to, and erected parallel to the face of a building and supported throughout its length by such building.

SIGN, WINDOW

Shall mean a sign painted, stenciled, or affixed on a window or door, which is visible from a right-of-way.

SIGNIFICANT HISTORIC SITE

Any archaeological site, standing structure or other property that meets the criteria for eligibility the National Register of Historic Places or is listed in the State Register of Historic Sites or is determined to be an unplatted cemetery that falls under the provisions of Minnesota Statutes, Section 307.08. A Historic Site meets these criteria if it is presently listed on either Register or if it is determined to meet the qualifications for listing after review by the Minnesota State Archaeologist or the Director of the Minnesota Historical Society. All unplatted cemeteries are considered to be Significant Historic Sites.

SITE PLAN

A detailed drawing indicating the current and intended use of a particular parcel or group of parcels of property.

SITE(s), RV OR CAMPING

Any designated area within a campground, RV Park or resort used for the purpose of permanent or temporary camping including vacant property used for similar purposes.

SOIL AND WATER CONSERVATION DISTRICT (SWCD)

The Soil and Water Conservation District for Crow Wing County, MN

SOURCE OF ILLUMINATION

Any device that serves as a source of visible electromagnetic radiation such as a light bulb, filament, light emitting diode, or similar devices.

SPECIAL FLOOD HAZARD AREA

A term used for flood insurance purposes synonymous with "One Hundred Year Floodplain."

START OF CONSTRUCTION

Includes substantial improvement, and means the actual start of construction, repair, reconstruction, rehabilitation, addition, placement or other improvement that occurred before the permit's expiration date. The actual start is either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, foundations, or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

STATE

The State of Minnesota

STEEP SLOPE

Land having average slopes over 12 percent, as measured over horizontal distances of 50 feet or more that is not a bluff.

STORAGE BUILDING, COMMERCIAL

A structure used for the storage of belongings, equipment, or materials that is not intended for human habitation and available on a rental or lease basis.

STORAGE, PORTABLE OR TEMPORARY

A transportable building or enclosure that is not intended for human habitation but designed and used on a time limited basis primarily for temporary storage of building materials (before they are utilized for building purposes), household goods, equipment, and other such materials on a residential or commercial properties.

STORE, CONVENIENCE

A retail store offering for sale a limited line of groceries and household items intended for the convenience of the neighborhood and for travelers. A convenience store may also include a gas station and may be open for business for extended hours.

STORE, RETAIL

A place of business usually owned and operated by an individual or group but sometimes owned and operated by a manufacturer or by large retailer in which merchandise is sold primarily to ultimate consumers.

STRUCTURE

Anything constructed, placed or erected on the ground or to the ground or on-site utilities by humans, including but not limited to homes, cabins, buildings, factories, sheds, detached garages, accessory buildings, manufactured housing, recreational vehicles left on a site for more than 14 consecutive days, signs, driveways, parking lots, commercial buildings, storage buildings, deck, fences, and fish houses or similar items. For E911 purposes a structure can also include a physical point (i.e. bridge, telephone booth, tower, etc.), which is addressed for the purpose of location in emergency situations.

STRUCTURE, TEMPORARY

A travel trailer, recreational vehicle, camper, or other structure without any foundation or footings which can be readily moved when a designated time period, activity, or use for which the temporary structure was erected has ceased.

STUDIO--ART, MUSIC, PHOTO, DECORATING, OR DANCE

A business that specializes in instruction or experimentation in one of the creative or performing arts.

SUBSTANTIAL DAMAGE

Damage of any origin sustained by a structure where the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

SUBSTANTIAL IMPROVEMENT

Within any consecutive 365-day period, any reconstruction, rehabilitation (including normal maintenance and repair), repair after damage, addition, or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before the "start of construction" of the improvement. This term includes structures that have incurred "substantial damage," regardless of the actual repair work performed. The term does not, however, include either:

- (1) Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions.
- (2) Any alteration of a "historic structure," provided that the alteration will not preclude the structure's continued designation as a "historic structure." For the purpose of this ordinance, "historic structure" shall be as defined in 44 Code of Federal Regulations, Part 59.1.

THEATER

A building, part of a building, or outdoor area for housing dramatic presentations, stage entertainments or motion picture shows.

TOWER HEIGHT

The vertical distance from the point of contact with the ground to the highest point of the tower including all antenna or other attachments.

TOWER, MONOPOLE

A tower consisting of a single pole, constructed without guy wires and/or ground anchors.

TOWER, TELECOMMUNICATION

Structures 35 feet or more in height and that may include a tower, antenna(s), equipment building(s), anchor points and other related equipment used by broadcast services and/or wireless telecommunications services.

TRACT OF LAND

A parcel which may be:

- (1) An acreage designated by aliquot part description (fractional description);
- (2) A government lot;
- (3) A lot in a plat recorded in the Office of the County Recorder, or;
- (4) A metes and bounds description recorded in the Office of the County Recorder

TRAIL, NON-MOTORIZED

A recreational trail designated and intended for hiking or other human-powered mechanical transportation devices such as bicycles, roller blades, and roller skates.

TRAIL, RECREATIONAL AND SNOWMOBILE

A trail designated and intended for use by hikers and motorized vehicles such as snowmobiles, off-highway motorcycles, and other all-terrain or off-road vehicles.

TRAILER, TENT

A trailer towed by a motor vehicle; provides primitive living accommodations with folding tent shelter which folds up into the trailer for moving from place to place.

TRAILER, TRAVEL

A recreational vehicle-built on a single chassis with a rigid walled shelter, mounted on wheels and have a gross trailer area not exceeding 400 square feet.

TRUCKING/FREIGHT TERMINAL

A commercial facility where freight is stored while awaiting onward transport.

TYPE 1 SYSTEMS (STANDARD SYSTEMS)

Septic systems that utilize trenches, beds, mounds, at-grades, chambers, dual field or graywater systems and provide treatment of effluent strengths for most domestic strength waste. Standard systems must be placed on natural, undisturbed soils and installed in a manner that allows for at least 36 inches of vertical separation between the bottom of the systems distribution media and periodically saturated soils or bedrock.

TYPE 2 SYSTEMS

Septic systems designed as holding tanks, privies and septic systems installed within floodplains.

TYPE 3 SYSTEMS

Septic systems that deviate from 7080.2210 to 7080.2240. A system built on fill or disturbed soil is an example of this type of system.

TYPE 4 SYSTEMS

Septic systems that utilize registered treatment or pretreatment technologies in order to meet various treatment requirements that standard systems may not accomplish. These systems require operating permits.

TYPE 5 SYSTEMS

Septic systems associated with collector systems, treatment of high strength wastes, nutrient removal and groundwater mounding. These systems require operating permits.

UTILITIES

All utility service providers whether the same is government owned facilities or furnished by private utility companies to include, but not limited to, landline telephone, gas and electric.

VARIANCE

Any modification or variation of official controls where it is determined that, by reason of exceptional circumstances, the strict enforcement of the official controls would cause a practical difficulty.

VEHICLE, BOAT, RECREATIONAL EQUIPMENT SALES

Any person, firm, or corporation who engages in the business of selling or offering for sale, buying or taking in trade for the purpose of resale, or exchanging any vessel or vessels, or recreational vehicles and receives or expects to receive money, profit, or any other item of value.

VICINITY MAP

Also known as a key map or location map. A map or sketch which shows the area proposed to be platted in relation to known geographical features, i.e. town centers, lakes, roads.

WALKWAY

A continuous path no wider than four feet created of a material other than natural groundcover vegetation at grade level.

WAREHOUSING/WHOLESALE FACILITY

A building or group of buildings where raw materials or manufactured goods may be stored before sale or distribution for sale. Such buildings may include sales and office facilities.

WASTE

Solid waste, demolition debris, sewage sludge, household hazardous waste and hazardous waste.

WASTE DISPOSAL

The handling and disposing of Solid Wastes as defined within the regulations of the Minnesota Pollution Control Agency.

WATER COURSE

Any perennial or intermittent stream, river, or drainage in which surface water drains from surrounding land or another water course.

WATER ORIENTED ACCESSORY STRUCTURE

A small above ground building or other improvement, except stairways, fences, docks and retaining walls, which, because of the relationship of its use to a surface water feature, reasonably needs to be located closer to the public waters than the normal structure setback. Examples of such structures and facilities include equipment storage buildings, gazebos, screen houses, fish houses, pump houses, patios, and detached decks.

WATER-ORIENTED COMMERCIAL USE

The use of land for commercial purposes, where access to and use of surface water feature is an integral part of the normal conducting of business. Marinas, resorts and restaurants with transient docking facilities are examples of such use.

WETLAND

Lands transitional between terrestrial and aquatic systems where the water table is usually at or near the surface or the land is covered by shallow water. For purposes of this definition, wetlands must have the following three attributes:

- (1) Have a predominance of hydric soils; and,
- (2) Are inundated or saturated by surface or ground water at a frequency and duration sufficient to support a prevalence of hydrophytic vegetation typically adapted for life in saturated soil conditions; and,
- (3) Under normal circumstances support a prevalence of such vegetation.

WIND ENERGY CONVERSION SYSTEM (WECS)

An electrical generating facility comprised of one or more wind turbines and accessory facilities, including, but not limited to, power lines, transformers, substations and meteorological towers that operate by converting the kinetic energy of wind into electrical energy. The energy may be used on site or distributed into the electrical power grid.

WIND TURBINE

Any piece of electrical generating equipment that converts the kinetic energy of blowing wind into electrical energy through the use of airfoils or similar devices to capture the wind.

WIRELESS TELECOMMUNICATION

Any ground or roof mounted structure of more than 35 feet in height above average ground level built for the purposes of supporting, elevating or attaching antenna(s) for broadcasting of cellular, personal communications, specialized mobilized radio, enhanced specialized mobilized radio, paging, and similar services. For all sections of this Chapter, wireless telecommunication shall not be considered a public utility.

YARD

A maintained open space surrounding a residential structure and associated accessory structures.

APPENDIX A—CROSSLAKE PUBLIC WATERS LAKES AND RIVERS

LAKES:

DNR ID:	Lake / River Name:	Classification:	Ordinary High Water Elevation (NGVD 29) *	Base Flood Elevation (NGVD 29) *	Regulatory Flood Protection Elevation
18-226	Goodrich	GD	1237.5	1240.1	1241.6
18-227	O'Brien	GD	1236.1	1237.6	1239.1
18-228	Unnamed	NE			
18-229	Bass	NE	1214.6	1216.6	1218.1
18-230	Grass	NE			
18-260	Unnamed	NE			
18-261	Pine (Big)	GD	1197.1	1199.94 1202.00	1201.44 1203.5
18-262	Cranberry	NE			
18-263	Unnamed	NE			
18-264	Bass	NE			
18-265	Command	NE			
18-266	Little Pine	GD	1229.57	1231.0	1232.5
18-268	Loon	GD	1229.57	1231.0	1232.5
18-269	Island	GD	1229.57	1231.0	1232.5
18-267	McClain	NE	1232.7	1234.7	1236.2
18-270	Hen (Rush)	GD	1229.57	1231.0	1232.5
18-271	Daggett	GD	1229.57	1231.0	1232.5
18-272	Unnamed	NE			
18-273	Unnamed	NE			
18-274	Unnamed	NE			
18-275	Lily Pad	NE			
18-276	Dew Drop	NE			
18-277	Pecks Puddle	NE			
18-278	Pleasant	NE			
18-279	Little Beaver	RD			
18-280	Tiff	NE	1227.2	1229.2	1230.7
18-281	Tamarack	NE			
18-282	Rock	NE	1234.3	1236.3	1237.8
18-284	Velvet	RD	1221.0	1223.0	1224.5
18-285	Big Bird	NE			
18-286	Art	NE			
18-287	Greer	RD	1204.6	1207.12	1208.62
18-288	Ox	GD = South** NE = North**	1232.2	1234.2	1235.7
18-309	Fawn	RD	1215.8	1217.8	1219.3
18-310	Lower Whitefish	GD	1229.57	1231.0	
18-311	Rush	GD	1229.57	1231.0	1232.5

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b.

**ORDINANCE NO. 354
AN ORDINANCE AMENDING PORTIONS OF
CHAPTER 26 LAND USE,
SEC. 26-281 THROUGH SEC. 26-1177
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA**

SUMMARY

On October 8, 2018, the City Council of the City of Crosslake, Minnesota, approved Ordinance No. 354 amending portions of Chapter 26, Land Use.

The City Council, by unanimous vote, hereby agrees to publish such ordinance by summary publication pursuant to Minn. Stat. Section 412.191, subdivision 4.

PLEASE TAKE NOTICE that this is only a summary of this ordinance. A printed copy of the entire text is available for inspection during regular office hours in the office of the City Clerk at the City Hall, Crosslake, Minnesota

Dated: October 8, 2018

CITY OF CROSSLAKE, MINNESOTA

By _____
Patty Norgaard, Its Mayor

ATTEST:

Charlene Nelson, City Clerk

H.
2.
a.

Staff Report - Crosslake Parks, Recreation & Library

Date: October 8, 2018

To: Crosslake City Council

From: TJ Graumann - Director of Parks, Recreation & Library

Sledding Hill

- There is now a dirt hill at the Community Center located north of the tennis courts. This is to serve as a sledding hill in the winter months. Creating this hill eliminates the need to haul snow into the Community Center from various places within the City. This ultimately saves time, money and most importantly provides fun for all ages during the winter.

Pickleball Fill

- Progress has been made on future pickleball courts and other possible opportunities at the Community Center. Luckily, we already had the fill at the Community Center, it just needed to be hauled to the site and leveled. This fill will settle over the winter and spring creating a good solid base for a concrete slab or asphalt surface. Special thanks to the public works guys: Ted, Joe, Seth and Nate for their help with this project.

Annual Halloween Party

- The Community Center will host our annual Halloween Party on Saturday October 27th from noon-2 p.m. This event is geared towards children up to 10 years of age. The party would not be possible without the help from our local Lions Club and also the volunteers that donate their time to man all the fun games.

AAA

- The next AAA senior driving refresher course will be held on October 16 from 9-1. Call AAA to register at 888-234-1294.

Fall Basketball

- If you have a child in 3rd-6th grade and they would like to play basketball we have registrations available at the Community Center. Registration deadline is Monday, October 29th. No late registrations will be accepted.



MESERB

Minnesota Environmental Science
and Economic Review Board

Using science and economics to improve environmental regulations

H.3.a.

How to Join MESERB – Joint Powers Board Members

To join MESERB, it is important that the governmental unit complete the following steps:

1. **Adopt the Resolution.** The governing authority (city council or appropriate governing board) must adopt the Resolution authorizing the governmental unit to sign the Joint Powers Agreement. The governmental unit should also designate one (1) director representative and one (1) alternate representative to serve on the joint powers board.
2. **Sign the Joint Powers Agreement.** Sign the Joint Powers Agreement, once authorized to do so. This Agreement establishes MESERB's governing structure and must be signed by all participating governmental units.
3. **Complete the Membership Information Form.** Fill out the MESERB Joint Powers Board Information Form with the names and contact information of the director and alternate representatives. This will allow MESERB to stay in touch with you through e-mail updates and MESERB publications.
4. **Calculate Your MESERB Assessment.** MESERB assesses its members at \$0.87 per wastewater billing account for the most recently completed fiscal year (July 1 – June 30). Assessments are prorated to the month joined. To calculate your assessment for this year, multiply \$0.87 by the number of accounts, times the number of months left in the current fiscal year, divided by 12. For example, a member joining in October with 1,500 wastewater billing accounts would pay: $(\$0.87 \times 1,500) \times (9 \div 12) = \978.75 .
5. **Send the Packet to MESERB.** Make sure you have the following items:
 - a. Completed and signed **Resolution**
 - b. Signed **Joint Powers Agreement**
 - c. Completed **Joint Powers Board Member Information Form**
 - d. **Assessment**, payable to:
Minnesota Environmental Science and Economic Review Board

Make a copy for your records, and mail the entire packet to:

Minnesota Environmental Science and Economic Review Board
525 Park Street, Suite 470
St. Paul, MN 55103

When your membership is processed, you should receive a confirmation e-mail from MESERB staff. If you do not, please contact Daniel Marx of Flaherty & Hood, P.A. at 651-225-8840 or dmmarx@flaherty-hood.com.

RESOLUTION NUMBER _____

**A RESOLUTION APPROVING MEMBERSHIP IN THE MINNESOTA
ENVIRONMENTAL SCIENCE AND ECONOMIC REVIEW BOARD (MESERB)**

WHEREAS, the Minnesota Environmental Science and Economic Review Board (MESERB) is a joint powers organization made up of cities, public utilities commissions, sanitary sewer districts, and business associates committed to using established principles of science, law, and engineering to advocate for sound and cost-effective environmental regulations; and

WHEREAS, MESERB is dedicated to using these principles in the research, study, and analysis of environmental issues impacting the provision of wastewater treatment services in the State of Minnesota; and

WHEREAS, MESERB actively monitors environmental activities at a federal, state, and local levels and provides up to date information and analysis to MESERB members regarding the provision of wastewater services and the impacts of proposed environmental regulations thereon; and

WHEREAS, MESERB uses these principles of science, law, and engineering to analyze water quality standards, rules, and mandates imposed by the Environmental Protection Agency and the Minnesota Pollution Control Agency, to ensure accountability for agency activities and to ensure that imposed regulations are justified and will result in measurable improvements to water quality and public health; and

WHEREAS, MESERB implements these principles of science, law, and engineering to evaluate new or reissued NPDES Permits of MESERB members to ensure that environmental requirements contained in such permits are appropriate and consistent with applicable rules and regulations; and

WHEREAS, MESERB takes collective action and works with environmental interests and federal and state regulators to communicate the comments, concerns, and recommendations of wastewater treatment facility operators and aid in the development of scientifically justified and effective environmental rules and standards.

NOW THEREFORE, BE IT RESOLVED, that the _____ hereby agrees to join the Minnesota Environmental Science and Economic Review Board (MESERB), hereby directs and authorizes _____ and _____ to sign the MESERB Joint Powers Agreement and any other associated documentation needed to effect membership in MESERB, and hereby directs and authorizes payment of the membership assessment required to participate in MESERB.

Adopted this ____ day of _____, 20__, by _____

YEAS: ____ NAYS: ____ ABSTENTIONS: ____



MESERB

Minnesota Environmental Science
and Economic Review Board

Using science and economics to improve environmental regulations

JOINT POWERS AGREEMENT

The parties to this Agreement are all governmental units existing pursuant to the laws of the State of Minnesota. This Agreement is made and entered into pursuant to Minnesota Statutes, Section 471.59.

WITNESSETH:

WHEREAS, pursuant to Minnesota Statutes, Section 471.59 (Joint Exercise of Powers), governmental units may enter into an agreement through the action of their respective governing bodies to jointly or cooperatively exercise any power common to the contracting parties or any similar powers, including those which are the same except for the territorial limits within which they may be exercised; and

WHEREAS, the operation of publicly owned treatment works and associated water quality standards present significant environmental and economic issues for governmental units; and

WHEREAS, governmental units have a responsibility to their citizenry to monitor and study the science associated with operating publicly owned treatment works and associated environmental standards to ensure that appropriate standards are being applied which protect the public health and are based on sound scientific and economic analysis.

NOW, THEREFORE BE IT RESOLVED, that in consideration of the mutual covenants contained herein, the parties hereto agree as follows:

1. Purpose. The purpose of this Agreement is to establish a board that will review and analyze the scientific and economic foundations of state and federal environmental standards, develop methods and programs to improve environmental protection, and communicate information and findings to governmental bodies and agencies, the public, and other interested parties. The initial focus of the board established by this agreement will be the review and evaluation of water quality standards and their applications.
2. Minnesota Environmental Science and Economic Review Board. The parties hereto agree to identify this Agreement and the resulting governing joint powers board, as established in paragraph 3 of this Agreement, as the Minnesota Environmental Science and Economic Review Board (MESERB).

3. Joint Powers Board.

- a. **Establishment; Representation.** The development, management, and control of the Minnesota Environmental Science and Economic Review Board shall be vested in a joint powers board. The joint powers board shall be composed of representatives appointed by each of the member governmental units. Each member governmental unit shall designate one (1) director representative to serve on the joint powers board. Each member governmental unit shall also designate one (1) alternate representative who shall be entitled to attend meetings of the joint powers board and who may vote in the absence of the member's director representative.
- b. **Term.** Each designated director representative and alternate representative of a member governmental unit on the joint powers board shall serve a term of one (1) year or until successors are duly appointed by the governing body of the member governmental unit.
- c. **Vacancy.** A vacancy on the joint powers board shall be filled by appointment by the respective governing body of the member governmental unit left unrepresented by the vacancy.
- d. **Voting; Quorum.** Except as otherwise provided, the transaction of business by the joint powers board shall be by majority vote of those board members present at a meeting at which a quorum is present. At all meetings of the joint powers board, one-half (½) of the board members currently serving on the board shall constitute a quorum for the transaction of business.
- e. **Meetings.** Regular meetings of the joint powers board shall be held at least one (1) time per fiscal year, as called by the president. Except as otherwise provided by law, a meeting of the joint powers board may be conducted either in person, or if authorized by law or by action of the Board of Government Innovation and Cooperation, in writing without a meeting or by telephone conference call or other interactive telecommunication. For action taken in writing without a meeting, concurrence of all director representatives serving on the joint powers board on the date of the written action shall be required.
- f. **Executive Committee.** The joint powers board may establish an executive committee to conduct business on behalf of the joint powers board as delegated to the executive committee by the joint powers board.
- g. **Advisory Committee.** The joint powers board may establish an advisory committee made up of city officials and others interested in environmental issues to study, review and make recommendations to the joint powers board.

h. **Other Committees.** The joint powers board may establish other committees made up of city officials and others to develop and implement methods and programs in furtherance of this Agreement, and to communicate information and findings to governmental bodies and agencies, the public, and other interested parties.

i. **Bylaws.** The joint powers board may adopt appropriate bylaws governing the conduct of the board.

4. **Powers and Duties of the Board.** The joint powers board, in order to carry out the purposes of this Agreement, has the following powers and duties:

a. To develop and promote methods to improve environmental protection and safeguard environmental resources for future generations;

b. To facilitate the further review, study, research and analysis of environmental and economic issues impacting members, including the evaluation of state and federal regulations and permits;

c. To monitor environmental and regulatory issues impacting members;

d. To coordinate activities, in its discretion, with interest groups and other governmental entities;

e. To communicate research and scientific findings to governmental bodies and agencies, the public, and other interested parties;

f. To retain consultants to develop and provide members with technical advice and research and analysis on environmental science and economic issues of interest to members;

g. To solicit contributions, accept gifts, or apply for and use grants or loans of money or other property from the state, any other governmental units, or any organizations or private parties or foundations consistent with the purposes of this Agreement, and may enter into any agreements required in connection therewith and hold, use and dispose of such moneys or property in accordance with the terms of the gift, grant, loan, or other agreement relating thereto;

h. To establish and collect membership dues as provided for in paragraph 8 of this Agreement and establish any other charges for services provided to its members and others; and

- i. To take such other actions as it deems necessary and appropriate, including but not limited to, the making of contracts or the initiation or participation in any proceedings at law in which the organization may have an interest, to make effective the general purposes, powers and duties established in this Agreement.

5. Election of Officers. The following persons are hereby designated as the first officers of the Minnesota Environmental Science and Economic Review Board to serve in the capacities set opposite their names until July 1, 1999 or until their successors are duly elected and qualified as provided for in this paragraph:

President	Mr. Andy Bradshaw, Operations Manager, City of Moorhead Wastewater Services Division
Vice President	John Paulson, Project/Environmental/Regulatory Manager, City of Hutchinson
Treasurer	Josh Gad, Foreperson WWTP, City of Mankato
Secretary	Josh Gad, Foreperson WWTP, City of Mankato

The joint powers board shall hold an annual meeting prior to July 1 of each year to elect a president, vice-president, secretary, and treasurer. Any officer serving at the time of an election may be re-elected for an additional term(s). The president and vice-president shall be elected by the joint powers board from those representative directors serving on the joint powers board. The president and vice-president shall not be the same person and shall not be the secretary or treasurer. The secretary and treasurer may be the same person but need not be a representative of a member governmental unit serving on the joint powers board.

6. Membership. Any governmental unit located within the state of Minnesota that operates a publicly owned wastewater treatment facility within its jurisdiction or is part of a multi-jurisdictional treatment system may become a member of the Minnesota Environmental Science and Economic Review Board. The initial members of the Minnesota Environmental Science and Economic Review Board shall be those governmental units who have executed a copy of this Agreement on or before December 31, 1997 and submitted the same along with payment of its assessment, as provided in paragraph 8 of this Agreement, to the treasurer of the organization as provided in paragraph 5 of this Agreement. Governmental units seeking to join the Minnesota Environmental Science and Economic Review Board after December 31, 1997, shall be admitted only upon executing and submitting an identical copy of this Agreement to the treasurer of the Minnesota Environmental Science and Economic Review Board and upon approval of membership by the joint powers board.

7. Associate Members. The joint powers board may establish a non-voting associate membership category along with corresponding application procedures and charges for governmental entities, businesses, and others interested in participating in the organization's programs.
8. Assessments. Funding for the Minnesota Environmental Science and Economic Review Board shall be provided by assessments paid by participating member governmental units. The assessment for the first year of existence of the Minnesota Environmental Science and Economic Review Board is \$.50 per water billing account existing in the most recently completed fiscal year up to a maximum of 15,000 accounts, the sum of which must be remitted to the joint powers board within sixty (60) days of joining the Minnesota Environmental Science and Economic Review Board. After the initial year of existence ending December 31, 1997, the joint powers board shall establish at its annual meeting as provided in paragraph 5 of this Agreement, an assessment for member governmental units. The treasurer shall notify each governmental unit of its assessment by August 1 of each fiscal year and each member shall remit payment of its respective assessment within sixty (60) days of receipt of notification from the treasurer.
9. Termination. This Agreement shall remain in effect until terminated by action of the joint powers board of the Minnesota Environmental Science and Economic Review Board at a duly qualified meeting. If the joint powers board is terminated, all assets acquired as a result of the joint exercise of powers pursuant to this Agreement remaining after the date of termination and after payment of any outstanding debts or expenses, shall be returned to those member governmental units in good standing on the date of termination in proportion to the respective contributions made by the member governmental unit.

Any individual governmental unit participating in this Agreement may elect to withdraw from participation in the Minnesota Environmental Science and Economic Review Board at any time upon adoption of a resolution of its governing body to that effect submitted to the joint powers board of the Minnesota Environmental Science and Economic Review Board. A withdrawing individual governmental unit shall not be entitled to the return of any assessments previously paid.
10. Governing Law. This Agreement is made pursuant to and shall be construed in accordance with the laws of the state of Minnesota.

11. Severability. In the event that any provision of this Agreement is determined to be invalid, illegal, or unenforceable by any court of competent jurisdiction, or by reason of any existing or subsequently enacted legislation, the other provisions of this Agreement shall remain in full force and effect, and the parties hereto shall negotiate in good faith and agree to such amendments or modifications of or to this Agreement or other appropriate actions as shall, to the maximum extent practicable, in light of such determination, implement and give effect to the intentions of the parties hereto.
12. Amendment. This Agreement may be amended only according to the following procedure:
- a. Proposed amendments must be submitted to the joint powers board of the Minnesota Environmental Science and Economic Review Board for review and approval. Proposed amendments must receive a majority vote of those board members present at a duly qualified meeting at which the vote is taken to be deemed approved. Prior to a meeting of the joint powers board at which amendment of this Agreement is proposed, each member governmental unit shall be given ten (10) days prior written notice of the meeting and the proposed amendment.
 - b. Should an amendment receive the requisite approval from the joint powers board as provided in paragraph 12 (a), the amendment shall be submitted to each member governmental unit represented on the joint powers board. The amendment shall not be enacted unless adopted by resolution of the governing body of each member governmental unit represented on the joint powers board. For purposes of adopting an amendment, member governmental units are those governmental units represented on joint powers board on the date a proposed amendment was approved by the joint powers board.
13. Accounting. The treasurer's city, as designated in this Agreement or another city as designated by the joint powers board, shall be responsible for the accounting for the joint powers board, except that any audit, if deemed necessary by action of the joint powers board, shall be performed by an independent consultant as selected by the joint powers board. The treasurer shall report to the joint powers board regarding the organization's finances, including revenues and expenditures for the fiscal year, at the organization's annual meeting.
14. Mutual Indemnification. Each member governmental unit of MESERB shall be liable for its own acts or omissions to the extent provided by law and hereby agrees to indemnify, save, defend, and hold harmless the other constituent member governmental units, their officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which member governmental units, their

officers and employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of member governmental units, their agents or employees in connection with membership in MESERB or in the execution, performance or failure to adequately perform its obligations pursuant to this Agreement.

15. Statutory Liability Limits. Unless otherwise provided by law, joining MESERB shall not constitute a waiver of a member governmental unit's statutory liability limits or result in the stacking of such limits.
16. Employees of Member Governmental Units and Consultants. Employees or officials of a member governmental unit or consultant performing a function, task or any other activity on behalf of MESERB shall not be considered employees of MESERB for any purpose and shall at all times remain employees of the member governmental unit or consultant. MESERB or its member governmental units shall not be responsible or liable for the payment of wages or any other remuneration to another member governmental unit's employee(s) notwithstanding the fact that such employee(s) may from time to time provide services which benefit MESERB.
17. Insurance Coverage Required. The joint powers board shall obtain and maintain liability coverage from a qualified insurance carrier. In the event that procured liability coverage does not cover a particular act or omission, each individual member governmental unit shall not be individually liable unless required by law, in which case any such liability shall be apportioned equally amongst the member governmental units.
18. Non-discrimination. The joint powers board shall not discriminate because of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, sexual orientation, or age.
19. Data Practices. Unless otherwise provided by law, MESERB shall be subject to the Minnesota Data Practices Act.
20. Captions and Headings. Captions and headings in this Agreement are for ease of reference only and are not intended to alter the terms of this Agreement.

IN WITNESS WHEREOF, the undersigned governmental unit, pursuant to an authorizing resolution of its respective governing body, has caused this Agreement to be signed and delivered on its behalf this ____ day of _____, 20____.

(Name of Governmental Unit)

BY _____

Its _____

BY _____

Its _____



MESERB

Minnesota Environmental Science
and Economic Review Board

Using science and economics to improve environmental regulations

MESERB Joint Powers Board Member Information Form

Name of Non-Governmental Entity: _____

Name of Associate Representative: _____

Title/Position: _____

Office/Mailing Address: _____

City: _____ ZIP: _____

Telephone 1: _____

Telephone 2: _____ Fax: _____

E-Mail: _____

Website: _____

Name of Alternate Representative: _____

Note: Please only fill in information where it differs from the section above.

Title/Position: _____

Office/Mailing Address: _____

City: _____ ZIP: _____

Telephone 1: _____

Telephone 2: _____ Fax: _____

E-Mail: _____

Website: _____

Assessment: \$ _____ = (\$0.87) x (_____ # of accounts) x [(_____ # of months until next June 30) ÷ 12]

Please submit this Associate Information Form and the assessment to:

Minnesota Environmental Science and Economic Review Board
525 Park Street, Suite 470
St. Paul, MN 55103
Mankato, MN 56002-3368

For more information, contact Daniel Marx at 651-225-8840 or dmmarx@flaherty-hood.com

H. 3. b.

For Sale

35205 Riverwood trail crosslake mn.
4.6 acre

196 ft on River

over 1000 ft against State Land

(600 ft Drive Way easement 60'x600'
cleared Graded 4-6" class 5
maintenanced)

Electric under ground 600 ft (transformer

Well 58' Hydragen

phone cable wired under ground
to building

High Line cleared & kept up
Build in 30x40

upstairs 12x40 walk Through

stairs to Deck with Lights

2"x2' foam around slab, around Building

The Land on the river is solid
its growing black ash

one 20' area soft goes across Lot
in Low Land

Price \$225,000.00

~~\$100,000.00 Down~~

~~\$125,000.00 when moved out~~

~~in 3 months~~

Randy Ness Land owner

H.3.d.



MEMO

Date: October 1, 2018
To: Ted Strand, Mike Lyonias
From: Mark V. Hallan
Cc: Dave Reese, Jory Danielson, Reid Theisse
Project Name: Salt/Sand
Project No.: 0107B0155.000
Subject: Salt/Sand Storage Building Modifications

Brainerd/Baxter
7804 Industrial Park Road
PO Box 2720
Baxter, MN 56425-2720

218.829.5117
218.829.2517
Brainerd@wsn.us.com
WidsethSmithNolting.com

In September 2017 City and County staff met to review the existing salt storage shed condition and current/future operations at the maintenance facility. Attached is the September 18, 2017 email that outlined site meeting discussions. The storage facility would be utilized over the winter as outlined in item I. of the email.

Discussions between City and County in Spring 2018 determined that the current storage building arrangement with flexible precast partition is the best fit for both parties. Items a, b and d in the email were eliminated from further consideration and option c was selected.

A site visit was completed in May of 2018 to review the west end of the storage building to determine if the 6" ($\pm 1/2$ ") of lean to the north over the 22' height measured in August 2017 had increased, remained the same or decreased because of winter operations. Measurements indicated that salt/sand stored against the south wall only had in fact reduced the lean to the north to about $1/2$ (3") of the 6" measurement in August of 2017.

Long term operations for the storage facility will require sand and/or salt stored against the north wall to provide the capacity needed. This will require some type of bracing/shear wall system to prevent the building from leaning further to the north. Constructing shear walls at the west end and narrowing the 70' clear opening was determined not an option based on operations. Storage bins along the south wall had also been removed from the options for various reasons. Placing a soil berm against the north wall exterior side was discussed. Due to the cyclic loading against the wall along with dynamic loading of equipment pushing against the wall during operations, a soil berm is not a long-term solution to assure building stability.

A combination of exterior concrete shear walls and truss/beam system along the ceiling to transfer loads is the recommended method of stabilizing the building for future use as originally designed. In addition, bracing would be added to the remaining section of the east end wall and a header installed over the opening on the east wall. A cost estimate for the proposed modifications is attached for City and County planning/budgeting as they work towards a solution for this facility. This work should be completed during late spring/early summer when remaining stored material can be placed in the center area to allow access along the north and south exterior walls.

Attachments:

September 18, 2017 email
Corrective work cost estimate
Sheet S11.1 – Sketch of corrective work items for cost estimate

Mark Hallan

From: Mark Hallan
Sent: Monday, September 18, 2017 9:30 AM
To: 'Reid Thiesse'; 'publicwk@crosslake.net'; Jory Danielson
Cc: Dave Reese; Kent Rohr
Subject: Salt/Sand Storage Building

WSN met with County and City staff on site last week to review the existing salt/sand storage building with respect to the following items.

- Current existing building conditions and past modifications.
- Fall 2017 salt and sand ordering/delivery schedule.
- Current and future mode of operations for the building facility and salt/stand tonnage ratios.
- Building modifications/corrective work time frames.

Discussion varied with considerable views/opinions offered for the above topics, which was the purpose of the meeting. Following is an outline of the project direction based on the site meeting outcomes.

- I. City and County will order additional precast tees to place along the interior north wall. Building will be utilized this winter season with no salt/sand placed against the north wall, but against precast units along this portion of the building.
- II. Existing building "lean" to the north will be observed/monitored over the winter. No additional movement is anticipated with precast tees in place and salt/sand stored against the south wall most of the time. If additional movement to the north is observed, existing precast tees will be used as braces against the south wall on the interior side. An unbalanced snow load, when a spring sun melts snow on the south side first, is one condition that could cause the building to "lean" further to the north.
- III. City and County staff/committee will meet this winter to review and determine a cost effective long term solution for the salt/sand storage building. Options to be reviewed and further considered are:
 - a) Construct a shear wall in the center 1/3 location of the building to replace existing precast divider wall with other building modifications. Possible addition to this option would be to remove some or all of the remaining east end wall to allow full access for equipment movements.
 - b) Reconstruct east end wall and complete other building corrections for use as sand storage only. Use existing precast tees and erect a new fabric structure for salt storage to the west of the existing building. Fabric type structure would require City of Crosslake Planning Commission/Council approval.
 - c) Reconstruct north wall with east/west end partial shear walls and dead weights/braces added along the exterior side. This allows the City/County flexibility to move precast divider wall if the salt/sand storage ratios vary in the future.
 - d) Construct covered storage bins along the south side of the storage building. The design would incorporate exterior shear walls to brace the existing building. Existing bituminous surfacing would need to be extended further south towards the stormwater basin. This option would allow the existing precast to be used as the divider wall and allow for flexible location in the future, similar to option c above.

Thanks to everyone for their input and looking ahead so that dollars spent on the salt/sand storage building will serve all parties for decades to come.

Mark Hallan, PE
Civil Engineer, VP

City of Crosslake/Crow Wing County
Salt/Sand Storage Building Corrective Work

ITEM NO.	DESCRIPTION	EQUIPMENT	MATERIAL	LABOR	TOTAL
1	Saw cut along existing north and south walls for 120' min of 128' building length for a 4 foot width.	\$500.00		\$800.00	\$1,300.00
2	Bituminous removal and excavate along north (interior side) and south (exterior side) walls	\$1,500.00		\$1,800.00	\$3,300.00
3	Adjust building back to plumb (plus or minus 1") over 22' height	\$2,000.00	\$1,200.00	\$2,400.00	\$5,600.00
4	Relocate existing precast T-shapes against south wall to brace during construction of permeant shear walls along exterior side of north wall.	\$600.00		\$900.00	\$1,500.00
5	Excavate for shear wall system along exterior side of north wall	\$1,200.00		\$1,200.00	\$2,400.00
6	Construct concrete shear wall footings, 7' x 10' x 1' thick, along north wall, 4 locations.		\$3,600.00	\$2,800.00	\$6,400.00
7	Form, reinforcement, casting, form stripping concrete shear walls at four locations, 8 walls total, 8" x 8' long x 10' high, sloped top.	\$1,500.00	\$6,000.00	\$9,000.00	\$16,500.00
8	Backfill around new shear walls along with additional fill against City install exterior plywood.	\$1,000.00	\$2,800.00	\$2,200.00	\$6,000.00
9	New 32' long fabricated trusses installed along north wall underside of existing trusses, connect to top of existing wood columns.	\$1,500.00	\$2,800.00	\$2,200.00	\$6,500.00
10	Addition of bracing and framing members along portion of remaining east end wall.	\$500.00	\$2,400.00	\$2,700.00	\$5,600.00
11	Backfill placement along interior side of north wall and exterior side of south wall and compaction.	\$700.00	\$900.00	\$600.00	\$2,200.00
12	Bituminous hot mix placement and compaction along north and south walls	\$2,000.00	\$3,000.00	\$2,400.00	\$7,400.00
13	Install new wood truss header at east wall opening	\$1,100.00	\$2,100.00	\$2,400.00	\$5,600.00
14	Repairs to existing treated plywood sheathing on interior side of storage building north/south walls.	\$200.00	\$2,000.00	\$2,500.00	\$4,700.00
15	Mobilization, administrative, bonding, insurance, project cleanup, demobilization and general overhead for small project (20%)				\$15,000.00
				Total Estimated Construction Cost	\$90,000.00
				Construction Contingency (10%)	\$9,000.00
				Design/Quote/Bid	\$12,000.00
				Estimated Budget Cost	\$111,000.00

10/1/18 Memo

10/1/18 Memo



**BOLTON
& MENK**

Real People. Real Solutions.

H.3.e.

7656 Design Road
Suite 200
Baxter, MN 56425-8676

Ph: (218) 825-0684
Fax: (218) 825-0685
Bolton-Menk.com

Crosslake WWTF Improvement Project

Date: October 4, 2018
To: City Council
From: Mike Rardin, PE *MR*
Cc: Ted Strand - Public Works Director
Subject: Monthly Project Update

Project Description

The Project can generally be described as follows:

1. Pretreatment improvements including replacing the existing mechanical fine screen, addition of a self-priming grit pump, adding a new blower for the aerated grit removal system, and adding a new handrail and grating system.
2. Construct a new 82,000 gallon equalization basin.
3. Construct a new rapid mix manhole with ferric chloride addition.
4. Construct a new control structure to feed the final clarifiers.
5. Construct a new effluent metering manhole.
6. Miscellaneous electric actuator valve replacements.
7. Re-routing the existing WAS line into the biosolids storage tanks.
8. Furnish and install new blowers for the existing aerated biosolids storage tank
9. Furnish and install a new backwash blower
10. Construct a 30,000 gallon backwash supply water storage tank.

Work Progress – Eleventh (Final) Project Update

On September 15, 2017 the City of Crosslake awarded the 2017 Waste Water Treatment Plant Improvement Project to Eagle Construction Company, Inc. of Little Falls, MN for the amount of \$2,227,000.00. The contractor began to mobilize equipment and materials to the site on October 5 in order to prepare for the construction of the treatment plant improvements.

October thru August - the contractor substantially completed the basic elements of the improvement project.

September - the contractor worked on change order items, debugging Electrical and System Controls, Staff Training, Site Grading/Fencing/and Restoration items, and punchlist items.

Proposed contract changes 16 through 18 were identified during late August. Prices for proposed changes 14 through 18 were obtained from Eagle on September 19th. City staff authorized change 16 – “Programming and Wiring for 2 Backwash Control Valves” at an estimated cost of \$3,061.77 on September 24th. Proposed changes 13, 14, 15, 17, and 18 were rejected (declined) by City staff. All proposed and approved changes are summarized in the “Costs” section below as well as the attached Project Cost Summary.

Project Schedule

All basic contract work has been completed and remaining work consists of completion of proposed changes, punchlist items, documentation of final costs, and providing documents needed to make final payment.

Completion Dates

The contract called for substantial completion (defined as operation of all new structures and equipment

with the ability to treat wastewater as intended) by August 31, 2018. The contractor has substantially completed the project per the terms of the contract.

Costs

Approved and proposed changes to date have the potential to increase construction costs for the waste water portion of the project by \$65,792.73 as follows:

Approved Changes	Cost
1 - Field Order #1 - Add Rebar: Water Storage Tank Base Slab	\$424.00
2 - Field Order #2:	
a - RAS Piping Relocation to EQ Basin	\$11,923.13
b - Remove and Replace Three (3) Four Inch Plug Valves	\$2,464.93
c - Relocate 6" Oxidation Ditch Drain Line	\$(4,221.27)
3 - Field Order #3 - Pipe Insulation (EQ Basin to Oxidation Ditch)	\$1,822.51
4 - Relocate 6" RW Piping to South Oxidation Ditch	TBD - \$2,500
5 - Pipe Insulation (extra as needed)	TBD - \$2,000
6 - Sludge Tank Diffuser Modifications (revised from coarse to fine nozzles)	\$3,305
7 - Field Order #4:	
a - Modify Clarifier Splitter Box	\$399.18
b - Clarifier Tank Weir Gates (2)	
8 - BMI Proposal Request #4 - Minor Electrical Modifications	
a - Minor Wiring and Conduit Additions at WWTP	\$4,417.97
b - Transfer Switch Modifications at PW Bldg	\$21,601.98
c - Emergency Lighting Revisions at PW Bldg	\$4,657.30
9 - EQ Basin Mixer	\$16,086.86
10 - SCADA System - Computer Modifications (deduct)	(\$7,580.09)
11 - Revise Pre-Treatment Exhaust Fan Wiring and Controls	\$1,641.72
12 - Raise Rapid Mix Manhole	\$1,287.74
16 - Add Programming and Wiring for 2 Backwash Control Valves	\$3,061.77

The following information is provided for the items identified above:

- During construction review of the Water Storage Tank plans, additional rebars were needed for the base slab - cost determined to be \$424.00. This work is complete.
- Field Orders:
 - Staff found the existing 6" RW piping to be improperly installed and full of solids. As a result, it was decided the existing RAS piping should be relocated / extended to the EQ Basin to avoid future use of this piping - cost estimated at \$11,923.13. This work is complete.
 - RAS pump inlet isolation valves (3) have been identified by staff as failing. These can be replaced as a part of the project - cost determined to be \$2,464.93. This work is complete.
 - The oxidation ditch drains are being relocated to a location which avoids a building conflict - contractor has offered a credit (deduct) of \$4,221.27 for this change. This work is complete.
- EQ Basin and Oxidation Ditch pipe connections will result in less than 7-ft of bury depth. To prevent freezing, 4-inch thick insulation 4-ft wide is to be placed over these pipes where there is less than 7-ft of cover. \$1,822.51 of work has been completed.
- The new 12" EQ basin pipe conflicted with the existing 6" RW pipe to the south oxidation ditch. No records from the original construction plan were found during design or by City staff that show the RW pipe elevation. The 6" RW pipe was raised / reinstalled when it was encountered -

- contractor is to submit costs associated with this work for review and approval. Costs are tentatively estimated at about \$2,500.00 – costs for this work were previously requested by BMI.
5. Some additional existing tank and pipe connections could have resulted in less than a 7-ft of bury depth. To prevent freezing, 4-inch thick insulation 4-ft wide is to be placed over pipe locations with less than 7-ft of cover - contractor is to submit costs associated with this work for review and approval. Costs are tentatively estimated at \$2,000 or less – costs for this work were previously requested by BMI.
 6. Sludge Tank Diffuser Modifications - BMI design called for coarse nozzle diffusers, City staff directed those be changed to fine nozzle diffusers. Final costs for this change have been determined to be \$3,305.00 based on correspondence from Eagle. This work is complete.
 7. Field Order #4 - final costs for this work have been determined to be \$399.18 based on a proposal provided by Eagle.
 - a. Modify Clarifier Splitter Box - modifications provide for temporary pipe closures and structure drainage while structure remains unused. This work is complete.
 - b. Clarifier Tank Weir Gates - gates provided were based on faulty as-built information. The gates provided allow for 12" lift while the existing gates provide for 18" lift. BMI directed gates be modified to provide for the 18" lift needed to operate the clarifiers. This work is complete.
 8. BMI Proposal Request #4 - Minor Electrical Modifications requested by BMI.
 - a. Minor Wiring and Conduit Additions at WWTP - provides for wiring and conduits to grit pump and EQ Blower that were not shown in the plans. Final cost of this work has been determined to be \$4,417.97 based on a proposal provided by Eagle. This work is complete.
 - b. Transfer Switch Modifications at PW Bldg - this work is necessary to power the PW Bldg from the new stand by generator. Location of the new switch in the PW Bldg must be revised from that shown in the plans due to location of main power line feeding the PW Bldg. Final cost of this work has been determined to be \$21,601.98 based on a proposal provided by Eagle. This work is complete.
 - a. Emergency Lighting Revisions at PW Bldg - provides for emergency lighting, per code, to be on a dedicated circuit which is not currently the case for the existing lighting. Final cost of this work has been determined to be \$4,657.30 based on a proposal provided by Eagle. This work is complete.
 9. EQ Basin Mixer - as a result of the RAS Piping rerouting (change 2.a described above) a mixer has been installed in the EQ Basin to avoid solids settlement issues. Final cost of this work has been determined to be \$16,086.86 based on a proposal provided by Eagle. This work is complete.
 10. SCADA System - Computer Modifications (deduct) - the existing computer at the WWTP can be used versus a new one planned to be supplied by the contractor. A credit of \$7,580.09 has been provided the city for continued use of their existing computer for SCADA purposes. This work is complete.
 11. Exhaust Fan Wiring and Controls - during construction the existing wiring and controls for the pre-treatment building exhaust fan were determined to be inadequate. Final costs of this work has been determined to be \$1,641.72 based on a proposal provided by Eagle. This work is complete.
 12. Rapid Mix Manhole - during construction the existing piping was found to be 2 feet lower than that shown in the plans and the new manhole had to be lowered as a result. The new manhole has been extended 2 feet higher to properly function. Final costs for this work have been determined to be \$1,287.74 based on a proposal provided by Eagle. This work is complete.
 16. Programming and Wiring for 2 Backwash Control Valves - the plans do not contain provisions for this work. City staff would like to control these valves and backwash operations via the SCADA system. Costs for this work have been determined to be \$3,061.77 - based on a proposal provided by Eagle (**attached – PR 6 Rev 1 – 09.19.18**). This work was authorized by City Staff on September 24th.

Declined Changes	Cost
13 - Revise Site Grading and Pavement (deduct)	(\$1,740.00)
14 - Add Electrical Outlets at Various Outdoor Locations	\$9,522.70
15 - Add Freeze Protection to Water Tank Loadout Standpipe	\$5,907.93
17 - Add Alarm for Seal / Fail Monitor Box for 2 Biosolids Pumps	\$1,387.67
18 - Add Overtemp Alarms for 2 Biosolids Pumps	\$1,214.90

The following information is provided for the above rejected (declined) change order items:

13. Revise Site Grading and Pavement - the contract requires replacement of disturbed surfaces to original condition. Localized flooding of buildings, walks, and pavements has been increasing and site drainage should be revised in conjunction with the restoration process. Staff has worked with a subcontractor to develop the work and costs associated with this - contractor has offered a credit (deduct), in the amount of \$1,740.00 for restoration they would not be required to perform. This credit was felt to be inadequate and the contractor was informed to perform site restoration work as per the plans / contract. The original work has been completed.
14. Add Electrical Outlets at Various Outdoor Locations - the contract provides for electrical outlets at overhead light locations only. City staff desires outlets at other various locations around the facility to minimize their use of extension cords. Based on a proposal provided by Eagle (**attached – PR 6 Rev 1 – 09.19.18**) the cost of this work was estimated at \$9,522.70. City staff declined this work on September 24th.
15. Add Freeze Protection to Water Tank Loadout Standpipe - the plans do not contain provisions for this work. City staff is concerned water standing in the loadout pipe during the winter could freeze disabling the water loadout system. Based on a proposal provided by Eagle (**attached – PR 6 Rev 1 – 09.19.18**) the cost of this work was estimated at \$5,907.93. City staff declined this work on September 24th.
17. Add Alarm for Seal / Fail Monitor Box for 2 Biosolids Pumps - the plans do not contain provisions for this work. City staff desires these alarms be added. Based on a proposal provided by Eagle (**attached – PR 6 Rev 1 – 09.19.18**) the cost of this work was estimated at \$1,387.67. City staff declined this work on September 24th.
18. Add Overtemp Alarms for 2 Biosolids Pumps - the plans do not contain provisions for this work. City staff desires these alarms be added. Based on a proposal provided by Eagle (**attached – PR 6 Rev 1 – 09.19.18**) the cost of this work was estimated at \$1,214.90. City staff declined this work on September 24th.

Items 1 through 12 above were previously reviewed by staff and City Council and found to be acceptable. Change 16 was accepted by staff on September 24th. Changes 13, 14, 15, 17, and 18 were reviewed and rejected (declined) by City staff as they were felt to be too costly. Changes 1, 2, 3, 6 thru 12, and 16 have been authorized by BMI and have been incorporated into pay requests as appropriate (totaling \$58,230.96 to date). Final costs for changes 4, 5, and 16 will be reported back to Council and incorporated into pay requests as final costs are determined (currently estimated at \$7,561.77).

A construction allowance of \$75,000 to pay for possible contract changes was incorporated into the construction contract for this project. So far, \$65,792.73 has been tentatively charged towards that allowance.

Well construction has been completed and final costs are \$67,940, which is \$455 less than contracted for.

Engineering services for the project have been continuing as agreed to according to the existing “Not to

Exceed” contract. No cost changes are anticipated at this time.

Total project costs to date and estimated final costs can be summarized as follows:

Total Estimated Project Cost	Original Cost	Changes	Costs to Date	Estimated Final Costs
WWTF Construction	\$2,152,000	\$ 65,793	\$2,210,231	\$ 2,217,793
Well Construction	\$ 68,395	\$ (455.00)	\$ 67,940	\$ 67,940
Engineering	\$ 198,400	\$ (514.00)	\$ 197,886	\$ 197,886
Totals	\$ 2,418,795	\$ 64,824	\$ 2,476,057	\$ 2,483,619
Other City Costs (pre 2018)			\$188,016	\$ 2,671,635

Please see project cost summary (**attached - Project Cost Summary – 10.03.18**) for project cost details.

Attachments

1. PR 6 Rev 1 – 09.19.18
2. Project Cost Summary – 10.03.18

PROPOSAL

PR #6

REV 1



Eagle Construction Company, Inc.
515 9th Ave NW
Little Falls, MN 56345

ATTN: John Graupman - BMI
1960 Premier Drive
Mankato, MN 56001

Project: Crosslake WWTF Improvements
Date: 9/19/18

Description: Per PR #6 for Electrical Modifications to the Contract.

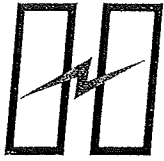
DESCRIPTION	Qty	Units	RATE	TOTAL
Subcontractor Cost	1	LS	\$19,447.00	\$19,447.00
			Mark-up 5%	\$972.35
Loadout pipe Insulation	1	EA	\$400.00	\$400.00
			Mark-up 10%	\$40.00
			Bond 1.2%	\$250.31

TOTAL AMOUNT **\$21,109.66**

Thank you for the opportunity to Quote this work for you.

Regards,

Jayd Newman
Eagle Construction Company, Inc.
320-632-5429



Holden Electric Co., Inc.



Construction and Maintenance

7669 COLLEGE ROAD, P.O. BOX 2688

BAXTER, MN 56425-2688

TELEPHONE: (218) 829-4759

FAX# (218) 829-4121

9/19/2018

Jayd Newman
Eagle Construction

RE: Crosslake WWTP PR #6

Jayd,
The following is the breakdown for PR 6

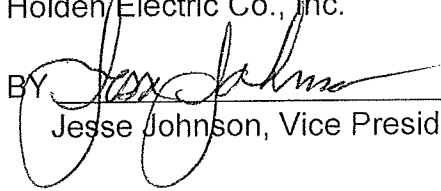
	Holden	In Control + %5
- Item 1 =	\$8,961	
- Item 2 =	\$3,221	+ \$290 = \$3,511.00
- Item 3 =	\$3,482	+ \$580 = \$4,062.00
- Item 4 =	\$1,479	+ \$290 = \$1,769.00
- Item 5 =	\$854	+ \$290 = \$1,144.00

Total \$19,447.00

Please call with any questions.

Respectfully Submitted,
Holden Electric Co., Inc.

BY


Jesse Johnson, Vice President



CHANGE ORDER PROPOSAL NO. 6 Rev. 2

To: Holden Electric

Date: September 18, 2018

From: Jeff Iverson

Valid: 60 days

Page: 1 of 2

Attn: Jesse Johnson

Project: Crosslake WWTP Improvements Change Order Proposal Request No.6

In Control, Inc. is pleased to provide our proposal for materials and services as part of the Change Order referenced above. We have added pricing to integrate the heat trace temperature switch and current transmitter provided by others.

Item 1 - Provide GFI 110-volt duplex convenience outlet with exterior weather resistant enclosure at the rapid mix manhole, clarifier splitter structure and by water loadout tank (3 total locations). Field verify location. Mount on existing structures are possible or on post 24-inches above grade.

In Control Change Order Price – N/A (Work to be completed by others)

Item 2 - Provide insulation and heat trace on water loadout stand pipe shown on sheet 5.20. Heat trace and insulation to be similar to that on fill pipe (see note 6 sheet 7.02).

In Control Change Order Price - **\$276.00** (Update drawings, PLC programming, OIT programming, SCADA programming, field checkout and startup)

Item 3 - Provide programming and signal wire for controlling two (2) owner furnished backwash control valves with analog signal.

In Control Change Order Price - **\$552.00** (Update drawings, PLC programming, OIT programming, SCADA programming, field checkout and startup)

Item 4 - Provide alarm output wiring from the existing seal/fail monitor box to the PLC for biosolids pumps (2 total).

In Control Change Order Price - **\$276.00** (Update drawings, PLC programming, OIT programming, SCADA programming, field checkout and startup)

Item 5 - Provide wiring to alarm biosolids pump overtemp alarms (2 total).

In Control Change Order Price - **\$276.00** (Update drawings, PLC programming, OIT programming, SCADA programming, field checkout and startup)

IN - Control, inc.

10350 Jamestown Street NE
Blaine, MN 55449

Phone: (763) 783-9500
Fax: (763) 783-9502

The price for our portion of Change Order Proposal Request No. 6 is \$1,380.00.00 USD net total excluding sales and use taxes. Freight is included, FOB shipping point.

Our proposal specifically excludes the following:

- Removal, demolition or disposal of existing wiring, devices or equipment
- Field installation of equipment, enclosures, instrumentation or other products provided
- Fasteners or mounts, wire, raceway or fittings required for field installed products
- Termination of any field wiring such as line power, control signals, instrumentation, etc.
- Normal and customary items provided by a general or electrical contractor.

Respectfully,

Jeff Iverson

IN Control | Sales & Consulting

Office: (763) 873-9500 Ext. 3001

Mobile: (612) 802-8875

jsi@in-ctrl.com

Jake Hacker

IN Control | Inside Sales

Office: (763) 873-9500 Ext. 2004

Mobile: (608) 434-2555

jlhack@in-ctrl.com

Standard Terms and Conditions of Sale

These terms and conditions are in effect between the party ("Purchaser") issuing the purchase order ("Order") and IN CONTROL, INC. ("IN CONTROL").

1. **ACCEPTANCE** – Acceptance of this Order will be in writing within thirty (30) days of Order receipt. Acceptance will be based on compliance with the acceptance criteria set forth herein. Upon acceptance, this Order will constitute the entire agreement between IN CONTROL and Purchaser, supersede all prior negotiations, discussions and dealings and may not be modified or rescinded except by a writing signed by both Purchaser and IN CONTROL.
2. **TERMINATION** – If the Purchaser chooses to terminate this Order, the Purchaser will pay to IN CONTROL reasonable and proper cancellation charges, which may include a reasonable and customary profit only on Goods and Services accepted to date of receipt of the notice of cancellation.
3. **ATTORNEY FEES** - If either party commences or is made a party to an action or proceeding to enforce or interpret this Order, the prevailing party in such action or proceeding will be entitled to recover from the other party all reasonable attorneys' fees, costs and expenses incurred in connection with such action or proceeding or any appeal or enforcement of any judgment obtained in any such action or proceeding.
4. **COUNTERPARTS** - This Order may be executed in any number of counterparts, and each such counterpart will be deemed to be an original instrument.
5. **INDEMNIFICATION** - Purchaser will indemnify IN CONTROL and its customers and hold them harmless from and against any and all claims, actions, proceedings, costs, expenses, losses and liability, including all reasonable attorneys' fees, costs and expenses, arising out of or in connection with or relating to any Goods or Services furnished by Seller pursuant to this Order, including without limitation all product liability claims and any claims involving personal injury, death or property damage. The obligations set forth in this Section will survive the termination or fulfillment of this Order.
6. **LIMITATIONS OF LIABILITY** - In no event will IN CONTROL be liable in contract, tort, strict liability, warranty or otherwise, for any special, incidental or consequential damages, such as, but not limited to, delay, disruption, loss of product, loss of anticipated profits or revenue, loss of use of the equipment or system, non-operation or increased expense of operation of other equipment or systems, cost of capital, or cost of purchase or replacement equipment systems or power.
7. **LIQUIDATED DAMAGES** – Unless otherwise agreed to in writing between the Purchaser and IN CONTROL, IN CONTROL will not accept liquidated damages.
8. **NONWAIVER** - The failure by IN CONTROL to enforce at any time, or for any period of time, any of the provisions hereof will not be a waiver of such provisions nor the right of IN CONTROL thereafter to enforce each and every such provision.
9. **PAYMENT TERMS** - The payment terms are net thirty (30) days after invoice date. If an invoice dispute arises, the Purchaser will notify IN CONTROL within ten (10) days of receipt of invoice. The undisputed amount of the invoice will be paid within the payment terms. All reasonable attempts will be made between both parties to resolve the disputed portions of the invoice within the payment terms.
10. **REMEDIES** - Remedies herein reserved to IN CONTROL will be cumulative, and in addition to any other or further remedies provided in law or equity.
11. **TRANSPORTATION** - Unless otherwise specified, all deliveries from IN CONTROL will be F.O.B. factory, freight prepaid.
12. **WARRANTY** - IN CONTROL warrants that the Goods and Services furnished will be of good quality, free from defects in material, design and workmanship will conform to the specifications, drawings, or samples and are suitable for their intended purpose(s). The warranty from IN CONTROL will be in force for eighteen (18) months after shipment or twelve (12) months from startup, whichever is shorter. IN CONTROL reserves the right to terminate warranty should the Purchaser's account be in arrears.

Holden Electric Co
CROSSLAKE WTP IMPROVEMENTS : PR # 6
Job Number: CO29361-3

Extension By Section

Item #	Description	Quantity	Price	U	Ext Price	Labor Hr	U	Ext Lab Hr
--- RAPID MIXER MANHOLE RECEPTACLE ---								
1188	3/4" PVC Conduit	50.00	88.02	C	44.01	3.75	C	1.88
1587	3/4" Locknut	2.00	46.64	C	0.93	0.12	E	0.24
2061	3/4" PVC Male Adaptor	2.00	68.98	C	1.38	0.16	E	0.32
2115	3/4" PVC Coupling	4.00	39.58	C	1.58	0.06	E	0.24
2127	3/4" PVC Elbow	2.00	146.20	C	2.92	0.30	E	0.60
2289	3/4" 2-Hole Strap	2.00	45.52	C	0.91	4.50	C	0.09
2336	3/4" Unistrut Strap	2.00	217.88	C	4.36	10.00	C	0.20
2581	1G WP Bell Box-(3)3/4" Hubs	1.00	2,114.10	C	21.14	1.10	E	1.10
2790	#12 THHN CU Stranded Wire	240.00	281.88	M	67.65	6.00	M	1.44
3915	20A 1P 120/240V Plug-In Circuit Breaker	1.00	19.99	E	19.99	0.40	E	0.40
8102	4x4x3 Treated Post	1.00	15.00	E	15.00	0.60	E	0.60
8171	3/4" PVC (Schedule-80)	20.00	122.40	C	24.48	3.75	C	0.75
28018	PLOWING	50.00	2.50	E	125.00	0.06	E	3.00
28561	1G WP In Use Cover	1.00	9.06	E	9.06	0.20	E	0.20
47161	20A/125V Weather/Tamper Resistant GFI Dup Rcpt (5	1.00	39.11	E	39.11	0.35	E	0.35
1234977	3/4 Plastic Bushings	1.00	11.57	C	0.12	OPEN		0.00
--- RAPID MIXER MANHOLE RECEPTACLE					377.64			11.41
--- CLARIFIER SPLITTER STRUCTURE RECEPTACLE ---								
1200	3/4" PVC (Difficult)	30.00	88.02	C	26.41	6.00	C	1.80
1587	3/4" Locknut	2.00	46.64	C	0.93	0.12	E	0.24
2061	3/4" PVC Male Adaptor	2.00	68.98	C	1.38	0.16	E	0.32
2115	3/4" PVC Coupling	4.00	39.58	C	1.58	0.06	E	0.24
2127	3/4" PVC Elbow	2.00	146.20	C	2.92	0.30	E	0.60
2289	3/4" 2-Hole Strap	4.00	45.52	C	1.82	4.50	C	0.18
2581	1G WP Bell Box-(3)3/4" Hubs	1.00	2,114.10	C	21.14	1.10	E	1.10
2790	#12 THHN CU Stranded Wire	150.00	281.88	M	42.28	6.00	M	0.90
3915	20A 1P 120/240V Plug-In Circuit Breaker	1.00	19.99	E	19.99	0.40	E	0.40
8102	4x4x3 Treated Post	1.00	15.00	E	15.00	0.60	E	0.60
8171	3/4" PVC (Schedule-80)	20.00	122.40	C	24.48	3.75	C	0.75
28018	PLOWING	30.00	2.50	E	75.00	0.06	E	1.80
28561	1G WP In Use Cover	1.00	9.06	E	9.06	0.20	E	0.20
47161	20A/125V Weather/Tamper Resistant GFI Dup Rcpt (5	1.00	39.11	E	39.11	0.35	E	0.35
--- CLARIFIER SPLITTER STRUCTURE REC					281.10			9.48
--- WELL TANK RECEPTACLE ---								
1051	3/4" GRC	10.00	520.88	C	52.09	6.00	C	0.60
1188	3/4" PVC Conduit	280.00	88.02	C	246.46	3.75	C	10.50
1587	3/4" Locknut	1.00	46.64	C	0.47	0.12	E	0.12
1623	3/4" LB Condulet w/Cover & Gasket	1.00	29.84	E	29.84	0.65	E	0.65
2061	3/4" PVC Male Adaptor	1.00	68.98	C	0.69	0.16	E	0.16
2127	3/4" PVC Elbow	2.00	146.20	C	2.92	0.30	E	0.60
2289	3/4" 2-Hole Strap	2.00	45.52	C	0.91	4.50	C	0.09
2336	3/4" Unistrut Strap	1.00	217.88	C	2.18	10.00	C	0.10
2581	1G WP Bell Box-(3)3/4" Hubs	1.00	2,114.10	C	21.14	1.10	E	1.10
2791	#10 THHN CU Stranded Wire	900.00	435.57	M	392.01	7.50	M	6.75
3960	20A 1P 120/240V Bolt-On Circuit Breaker	1.00	26.83	E	26.83	0.40	E	0.40
8102	4x4x3 Treated Post	1.00	15.00	E	15.00	0.60	E	0.60
8171	3/4" PVC (Schedule-80)	10.00	122.40	C	12.24	3.75	C	0.38
28018	PLOWING	280.00	2.50	E	700.00	0.06	E	16.80
28561	1G WP In Use Cover	1.00	9.06	E	9.06	0.20	E	0.20
47161	20A/125V Weather/Tamper Resistant GFI Dup Rcpt (5	1.00	39.11	E	39.11	0.35	E	0.35

CROSSLAKE WTP IMPROVEMENTS : PR # 6

Job Number: CO29361-3

Extension By Section

Item #	Description	Quantity	Price	U	Ext Price	Labor Hr	U	Ext Lab Hr
1234977	3/4" Plastic Bushings	2.00	11.57	C	0.23	OPEN		0.00
T0001	POT HOLE AREAS	1.00	OPEN		0.00	4.50	E	4.50
T0005	locate conduits	1.00	OPEN		0.00	5.00	E	5.00
--- WELL TANK RECEPTACLE Total ---					1,551.18			48.90
--- THERMALS ON GRIT PUMP ---								
8157	3/4" Vert & Horiz Seal	1.00	26.93	E	26.93	1.08	E	1.08
T0002	REWIRE GRIT BLOWER AND ADD SEALOFF MATT	1.00	OPEN		0.00	3.75	E	3.75
--- THERMALS ON GRIT PUMP Total ---					26.93			4.83
--- ADD HEAT TAPE ---								
1051	3/4" GRC	10.00	520.88	C	520.88	6.00	C	0.60
1144	3/4" Liquidtight (metallic)	10.00	318.44	C	318.44	3.50	C	0.35
1188	3/4" PVC Conduit	70.00	88.02	C	61.61	3.75	C	2.63
1587	3/4" Locknut	2.00	46.64	C	0.93	0.12	E	0.24
1599	3/4" Plastic Bushing	2.00	31.95	C	0.64	0.12	E	0.24
1633	3/4" T Condulet w/Cover & Gasket	1.00	34.66	E	34.66	1.00	E	1.00
2790	#12 THHN CU Stranded Wire	250.00	281.88	M	70.47	6.00	M	1.50
6644	Unistrut (Deep)	10.00	1,115.04	C	111.50	20.00	C	2.00
28361	Core Existing Floor 3/4" Conduit	1.00	25.00	E	25.00	0.54	E	0.54
T0003	HEAT TAPE	1.00	907.00	E	907.00	6.00	E	6.00
T0004	REWIRE PANEL SCP-10	1.00	OPEN		0.00	3.00	E	3.00
--- ADD HEAT TAPE Total ---					1,295.74			18.10
--- ADDED CONTROL POINTS IN GATE OPENER ---								
1188	3/4" PVC Conduit	50.00	88.02	C	44.01	3.75	C	1.88
1587	3/4" Locknut	2.00	46.64	C	0.93	0.12	E	0.24
2061	3/4" PVC Male Adaptor	2.00	68.98	C	1.38	0.16	E	0.32
2789	#14 THHN CU Stranded Wire	200.00	189.27	M	37.85	5.00	M	1.00
28018	PLOWING	50.00	2.50	E	125.00	0.06	E	3.00
28361	Core Existing Floor 3/4" Conduit	1.00	25.00	E	25.00	0.54	E	0.54
1234977	3/4" Plastic Bushings	2.00	11.57	C	0.23	OPEN		0.00
T0004	REWIRE PANEL SCP-10	1.00	OPEN		0.00	3.00	E	3.00
--- ADDED CONTROL POINTS IN GATE OP					234.40			9.98
--- BACK WASH CONTROLLER ---								
1144	3/4" Liquidtight (metallic)	10.00	318.44	C	31.84	3.50	C	0.35
1931	3/4" Seal-tite Conn (Str)	4.00	621.46	C	24.86	0.15	E	0.60
2073	3/4" PVC Female Adaptor	4.00	76.36	C	3.05	0.16	E	0.64
2115	3/4" PVC Coupling	6.00	39.58	C	2.37	0.06	E	0.36
2127	3/4" PVC Elbow	3.00	146.20	C	4.39	0.30	E	0.90
2289	3/4" 2-Hole Strap	20.00	45.52	C	9.10	4.50	C	0.90
2789	#14 THHN CU Stranded Wire	700.00	189.27	M	132.49	5.00	M	3.50
4367	#14-12-10 Wire Termination Labor	44.00	0.00	E	0.00	0.18	E	7.92
6876	1" Plastic Anchor w/#12 Screw	20.00	52.50	C	10.50	16.00	C	3.20
8171	3/4" PVC (Schedule-80)	60.00	122.40	C	73.44	3.75	C	2.25
28333	18-2 TWISTED SHIELD CABLE	100.00	820.00	M	82.00	OPEN		0.00
--- BACK WASH CONTROLLER Total ---					374.04			20.62
--- SEAL FAIL ---								
1437	3/4" Set Screw Steel Conn	2.00	766.46	C	15.33	0.10	E	0.20
1557	3/4" Set Screw Steel Cplg	5.00	190.80	C	9.54	0.12	E	0.60
2316	3/4" Conduit Hanger w/Bolt	6.25	80.68	C	5.04	25.00	C	1.56

Holden Electric Co
CROSSLAKE WTP IMPROVEMENTS : PR # 6
Job Number: CO29361-3

Extension By Section

Item #	Description	Quantity	Price U	Ext Price	Labor Hr U	Ext Lab Hr
2786	#1 THHN CU Solid Wire	210.00	172.26 M	36.17	5.00 M	1.05
4367	#14-12-10 Wire Termination Labor	20.00	0.00 E	0.00	0.18 E	3.60
23884	3/4" EMT	50.00	139.54 C	69.77	5.00 C	2.50
--- SEAL FAIL Total ---				135.85		9.51
--- OVERTEMP ---						
1437	3/4" Set Screw Steel Conn	2.00	766.46 C	15.33	0.10 E	0.20
1517	3/4" Set Screw Steel Cplg	4.50	190.80 C	8.59	0.12 E	0.54
2313	3" Conduit Hanger w/Bolt	5.63	80.68 C	4.54	25.00 C	1.41
2786	#1 THHN CU Solid Wire	236.25	172.26 M	40.70	5.00 M	1.18
4367	#14-12-10 Wire Termination Labor	12.00	0.00 E	0.00	0.18 E	2.16
23884	3/4" EMT	45.00	139.54 C	62.79	5.00 C	2.25
--- OVERTEMP Total ---				131.95		7.74

Job Total

4,408.83

140.57

7x 344.41

77.50

\$4756.24

\$10894

15% 713.43

15% 1634

5469.67

\$12,528

IN-control

\$1389.
5% 69.

\$1449.00

MAT = \$5470

Lab = \$12,528.00

Total \$17998

1449 IN-control

\$19,447.00

City of Crosslake
Waste Water Treatment Facility Project
 BMI Project # - M25.113425

Project Cost Summary
 October 3, 2018

Item	Contract Amounts	Changes	Estimated Final Amounts	Notes
Eagle - Contract Amount				
Construction	\$ 2,152,000.00		\$ 2,152,000.00	construction amount
Allowance	\$ 75,000.00			contingency
Contract Changes				
1 - Field Order #1 - Add Rebar, Water Storage Tank Base Slab		\$ 424.00	\$ 424.00	required - requested by BMI
2 - Field Order #2:				
a - BMI Proposal Request #1 - RAS Piping Relocation to EQ Basin		\$ 11,923.13	\$ 11,923.13	optional - requested by city
b - BMI Proposal Request #2 - Remove and Replace Three (3) Four Inch Plug Valves		\$ 2,464.93	\$ 2,464.93	optional - requested by city
c - Eagle Proposal Request #1 - Relocate 6" Oxidation Ditch Drain Line (deduct)		\$ (4,221.27)	\$ (4,221.27)	optional - requested by Eagle
3 - Field Order #3 - Pipe Insulation (Eq Basin to Oxidation Ditch)		\$ 1,822.51	\$ 1,822.51	optional - requested by city
4 - Relocate 6" RW Piping to South Oxidation Ditch		\$ 2,500.00	TBD	required - requested by BMI
5 - Pipe Insulation (additional - as needed)		\$ 2,000.00	TBD	optional - requested by city
6 - Sludge Tank Diffuser Modifications (revised from coarse to fine nozzles)		\$ 3,305.00	\$ 3,305.00	optional - requested by city
7 - Field Order #4:				
a - Modify Clarifier Splitter Box				required - requested by BMI
b - Lengthen Clarifier Weir Gates (2)		\$ 399.18	\$ 399.18	required - requested by BMI
8 - BMI Proposal Request #4 - Minor Electrical Modifications				
a - Minor Wiring and Conduit Additions at WWTP		\$ 4,417.97	\$ 4,417.97	required - requested by BMI
b - Transfer Switch Modifications at PW Bldg (T & M - NTE)		\$ 21,601.98	\$ 21,601.98	required - requested by BMI
c - Emergency Lighting Revisions at PW Bldg (T & M - NTE)		\$ 4,657.30	\$ 4,657.30	required - Electrical Inspector
9 - EQ Basin Mixer		\$ 16,086.86	\$ 16,086.86	optional - requested by city
10 - SCADA System - Computer Modifications (deduct)		\$ (7,580.09)	\$ (7,580.09)	required - requested by Eagle
11 - Revise Pre-Treatment Exhaust Fan Wiring and Controls		\$ 1,641.72	\$ 1,641.72	required - requested by BMI
12 - Raise Rapid Mix Manhole		\$ 1,287.74	\$ 1,287.74	required - requested by BMI
13 - Revise Site Grading and Pavement		\$ (1,740.00)	\$ -	optional - requested / declined by City
14 - Add Electrical Outlets at Various Outdoor Locations		\$ 9,522.70	\$ -	optional - requested / declined by City
15 - Add Freeze Protection to Water Tank Loadout Standpipe		\$ 5,907.93	\$ -	optional - requested / declined by City
16 - Add Programming and Wiring for 2 Backwash Control Valves		\$ 3,061.77	TBD	optional - requested by City
17 - Add Alarm for Seal / Fail Monitor Box for 2 Biosolids Pumps		\$ 1,387.67	\$ -	optional - requested / declined by City
18 - Add Overtemp Alarms for 2 Biosolids Pumps		\$ 1,214.90	\$ -	optional - requested / declined by City
Totals	\$ 2,227,000.00	\$ 65,792.73	\$ 2,210,230.96	Completed approved changes - \$58,230.96
Pay Request # / Date	#13 - 10/03/18			
Eagle - Work Completed to Date	\$ 2,210,230.96			
Eagle - Paid to Date	\$ 1,990,887.41			
Eagle - Retainage	\$ 110,511.55			
Eagle - Pay Request	\$ 108,832.00			
Item	Contract Amounts	Changes	Final Amounts	
Blue Water Wells - Construction Costs				
Construction	\$ 68,395.00	\$ -	\$ 68,395.00	
Contract Changes				
1 - Test Pump		\$ (2,000.00)	\$ (2,000.00)	
2 - Water Analysis		\$ (1,750.00)	\$ (1,750.00)	
3 - Casing		\$ (1,080.00)	\$ (1,080.00)	
4 - Open Hole		\$ (1,125.00)	\$ (1,125.00)	
5 - Increase Pump and Casing Sizes (to 500 gpm capacity)		\$ 5,500.00	\$ 5,500.00	
Totals	\$ 68,395.00	\$ (455.00)	\$ 67,940.00	
Pay Request # / Date	#1 (Final) - 9/18/17		\$ 67,940.00	
Item	Contract Amount	Changes	Cost to Date	Estimated Final Amounts
BMI - Design and Construction Services Costs				
Task 1 - Site Work Design	\$ 8,400.00	\$ (9.00)	\$ 8,391.00	\$ 8,391.00
Task 2 - Waste Water Facility Design	\$ 82,000.00	\$ -	\$ 82,000.00	\$ 82,000.00
Task 3 - Bidding Services	\$ 8,000.00	\$ (505.00)	\$ 7,495.00	\$ 7,495.00
Task 4 - Water Supply Well and Storage Tank Design (Alternate)	\$ 30,000.00	\$ -	\$ 30,000.00	\$ 30,000.00
Task 5 - Construction Services	\$ 70,000.00	\$ -	\$ 70,000.00	\$ 70,000.00
Totals	\$ 198,400.00	\$ (514.00)	\$ 197,886.00	\$ 197,886.00
Total Estimated Project Cost	Original Cost	Changes	Costs to Date	Estimated Final Amounts
WWTF Construction	\$ 2,152,000.00	\$ 65,792.73	\$ 2,210,230.96	\$ 2,217,792.73
Well Construction	\$ 68,395.00	\$ (455.00)	\$ 67,940.00	\$ 67,940.00
Engineering	\$ 198,400.00	\$ (514.00)	\$ 197,886.00	\$ 197,886.00
Totals	\$ 2,418,795.00	\$ 64,823.73	\$ 2,476,056.96	\$ 2,483,618.73
Other Related City Costs:			Costs to Date	Estimated Final Amounts
City costs prior to 2016 - WIP at 12/31/2016			\$ 142,416.61	\$ 142,416.61
Other 2017 City Costs - USA Bluebook, Fiber Upgrades, Elite Fence and Deck, Etc			\$ 45,599.90	\$ 45,599.90
Other 2018 City Costs -			TBD	TBD
Totals			\$ 188,016.51	\$ 188,016.51
	TOTAL CITY COSTS		\$ 2,664,073.47	\$ 2,671,635.24

Legend:

- Proposed change or estimated cost
- Authorized / approved changes / costs