

**AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, MARCH 11, 2019
7:00 P.M. – CITY HALL**

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda (**Council Action-Motion**)

B. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by **one motion**. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Regular Council Meeting Minutes of February 25, 2019
2. City – Month End Revenue Report dated February 2019
3. City – Month End Expenditures Report dated February 2019
4. February 2019 Budget to Actual Analysis
5. Police Report for Crosslake – February 2019
6. Police Report for Mission Township – February 2019
7. Fire Department Report – February 2019
8. North Ambulance Run Report – February 2019
9. Planning and Zoning Monthly Statistics
10. Planning and Zoning Commission Meeting Minutes of January 25, 2019
11. Letter dated February 4, 2019 from County Highway Engineer Re: Annual Bridge Inspections
12. Public Works Commission Meeting Minutes of February 4, 2019
13. Parks and Rec/Library Commission Meeting Minutes of 2/27/19
14. Waste Partners Recycling Report for January 2019
15. Facility Needs Meeting Minutes of 2/20/19
16. Crosslake Sewer District/Sanitary Sewer Meeting Minutes of 2/15/19
17. Memo dated March 4, 2019 from City Clerk Re: Repurchase Cemetery Lots
18. Bills for Approval

C. CRITICAL ISSUES

1. Chris Arenz and Matt Peterson of Sourcewell – Presentation of Available Services
2. Dean Fitch of Crosslake Economic Development Authority – EDA Update and Comp Plan Review Committee Request
3. Special Water Quality/Sewer Committee Update

D. PUBLIC FORUM - No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three minute time limit.

E. MAYOR'S REPORT

1. Potential Timeline for Approving Local Sales Tax (Council Information)
2. Approval of City Tax Committee (**Council Action-Motion**)

3. Memo dated March 6, 2019 from Dave Nevin Re: Special Committee Appointments
(Council Action-Motion)

F. CITY ADMINISTRATOR'S REPORT

1. Update on 2018 Audit

G. COMMISSION REPORTS

1. PUBLIC SAFETY

- a. Memo dated March 1, 2019 from City Clerk Re: 2019-2020 Fire Service Contracts
(Council Action-Motion)

2. PLANNING AND ZONING

- a. Metes and Bounds Subdivision Involving 21 Acres into 3 Tracts, Johnson, 120184400AAB999 and Park Dedication Fee (Council Action-Motion)

3. PUBLIC WORKS/SEWER/CEMETERY

- a. Recommendations from Public Works Commission:
 1. Approval of Proposal for Engineering Services for Feasibility Study for Perkins Road (Council Action-Motion)
 2. Approval of Archeological Survey for Perkins Road as Outlined in Letter dated February 4, 2019 from McFarlane Consulting (Council Action-Motion)
 3. Approval of Change Order from Eagle Construction in the Amount of \$77,025.75 to Replace Failing Variable Frequency Drives and Transfer Switch (Council Action-Motion)
 4. Approval to Reduce Retainage to Eagle Construction from \$110,000 to \$30,000 as Outlined in Letter dated February 28, 2019 from Bolton & Menk (Council Action-Motion)
- b. Letter dated February 26, 2019 from County Highway Engineer Re: Bridge Maintenance (Discussion)

H. PUBLIC FORUM - No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three minute time limit.

I. CITY ATTORNEY REPORT

J. OLD BUSINESS

K. NEW BUSINESS

L. ADJOURN

B.
1.

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, FEBRUARY 25, 2019
7:00 P.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Monday, February 25, 2019. The following Council Members were present: Mayor David Nevin, Gary Heacox, John Andrews, and Dave Schrupp. Aaron Herzog was absent. Also present were City Administrator Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, Park Director TJ Graumann, Police Chief Erik Lee, Fire Chief Chip Lohmiller, Land Service Specialist Jon Kolstad, City Attorney Brad Person, City Engineers Dave Reese and Mike Angland, and Echo Journal Reporter Erin Bormet. There were approximately eleven people in the audience.

A. CALL TO ORDER – Mayor Nevin called the meeting to order at 7:00 P.M. The Pledge of Allegiance was recited.

B. CONSENT CALENDAR – MOTION 02R-01-19 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO PULL AN INVOICE FROM THE BILLS FOR APPROVAL FOR BREEN & PERSON IN THE AMOUNT OF \$46,375 AND TO ADD IT TO THE ATTORNEY REPORT AND TO APPROVE THE FOLLOWING ITEMS ON THE CONSENT CALENDAR:

1. Special Council Meeting Minutes of January 7, 2019
2. Regular Council Meeting Minutes of January 14, 2019
3. City – Month End Revenue Report dated January 2019
4. City – Month End Expenditures Report dated January 2019
5. January 2019 Budget to Actual Analysis
6. LMC Liability Coverage Waiver Form
7. Police Report for Crosslake – January 2019
8. Police Report for Mission Township – January 2019
9. Fire Department Report – January 2019
10. North Ambulance Run Report – January 2019
11. Planning and Zoning Monthly Statistics
12. Planning and Zoning Commission Meeting Minutes of December 28, 2018
13. Crosslake Roll-Off Recycling Report for January 2019
14. Waste Partners Recycling Report for December 2018
15. Facility Needs Meeting Minutes of 1/15/19 and 1/23/19
16. Crosslake Sewer District/Sanitary Sewer Meeting Minutes of 1/16/19 and 2/1/19
17. Bills Paid from 1/15/19 to 2/11/19 in the Amount of \$48,798.07
18. LG220 Application for Exempt Permit for St. Patrick's Day Raffle
19. Parks and Rec/Library Commission Meeting Minutes of 1/24/19
20. Bills for Approval in the Amount of \$65,773.83

MOTION CARRIED WITH ALL AYES.

C. CRITICAL ISSUES

1. Cindy Myogeto of the Chamber thanked the County and City Public Works Departments for their help with St. Patrick's Day preparations and moving snow. The Chamber is

asking staff to remove snow from parking areas. Snow on the trail will not be moved. Ms. Myogeto listed the events and entertainment scheduled to take place.

2. Leah Heggerston of the National Loon Center appeared before the Council to request the City be the Fiscal Agent for the Loon Center project. In general, a fiscal agent could be responsible for the following functions: receive funds into their account; ensure sustained fiscal integrity and accountability for expenditures of funds; maintain proper accounting records and adequate documentation; oversee all RFP bids for contracting work and ensure that proper state procedures for contracting are followed and documented; procure contracts or obtain written agreements; monitor all contracts (contractors) for compliance with their contract; ensure all participants including the grantee staff, board and others comply with the DNR conflict of interest policy; prepare request for reimbursement including all necessary supporting documentation; prepare financial reports; ensure independent audit of the grantee is performed if expenditures exceed the \$750,000 threshold as mandated by federal law; and respond to audit findings as well as monitoring reports.

Dave Nevin asked what other entities could perform the work. Ms. Heggerston stated that Region 5 is also interested in becoming the fiscal agent for this project. John Andrews asked what the advantage to the City would be to take on the work. Mr. Andrews noted that it could be tedious work and time consuming. Ms. Heggerston replied that the City is the most qualified and that it would show the public that the City supports the project. Dave Schrupp did not think that staff had time to add these duties to their workload. Gary Heacox stated that "monitoring contracts" could be a liability to the City. Leah Heggerston replied that the City would just be a third set of eyes on documents that other parties had already reviewed and that the City could pick certain tasks to perform. Attorney Person suggested that Ms. Heggerston ask what the bare minimum requirement of duties would include and to report back to the Council in March.

- D. PUBLIC FORUM** – Darrell Swanson of 37804 Dream Island Road stated that it would be a good idea for the City to be involved with the Loon Center and that the City could charge a fee for the work.

Mark Wessels of 13336 East Shore Road stated that the construction of the Loon Center and a possible apartment complex will increase traffic and suggested that the City be proactive rather than reactive to the traffic issues.

Ted Strand suggested inviting Crow Wing County Highway Engineer Tim Bray to the next council meeting to discuss the County ideas for traffic solutions, which may include a roundabout.

Leah Heggerston reported that a traffic study was completed by Blue Zones a few years ago after the MN Design Team was here and before the school began construction. A roundabout was never considered.

Pat Netko of 36084 County Road 66 stated that the public has been invited to see the study at the Crosslakers Update meetings that are held in August.

Darrell Swanson replied that the County owns the roads in question and that the City can only give input; the County makes the final decisions.

Mark Lafon of 13058 Happy Cove Road sees the Loon Center and its increase in visitors a problem for year-round residents and traffic flow.

E. MAYOR'S REPORT

1. At the recommendation of the Special Building Committee, MOTION 02R-02-19 WAS MADE BY GARY HEACOX AND SECONDED BY JOHN ANDREWS TO DIRECT STAFF TO NEGOTIATE THE COSTS TO PURCHASE THE FOLLOWING PARCELS FOR THE PURPOSE OF POTENTIALLY EXPANDING CITY HALL, POLICE DEPARTMENT AND/OR FIRE DEPARTMENT: 142170010030009, 142170010040009, 120162200BA0009, AND 120162200BB0009. MOTION CARRIED WITH ALL AYES.
2. Mayor Nevin reported that he is an advocate for implementing a local sales tax in the City of Crosslake to help pay for capital projects and suggested that a committee be formed to discuss the pros and cons, discuss the process, and determine if a sales tax could work for Crosslake.

Darrell Swanson and Cindy Myogeto volunteered to be on the committee. The City will take applications for volunteers and appointments will be made at the March meeting. John Andrews stated that the idea is worth looking into. Attorney Person noted that staff knows the process but that the committee could be used for getting public input. Dave Schrupp stated that the City will get public input when the election to approve/disapprove a sales tax takes place. Attorney Person suggested that the committee could determine how much the local sales tax should be and what to use the funds for.

Mike Lyonais noted that the Legislature is considering a bill this year that would eliminate State approval for local sales tax. MOTION 02R-03-19 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO DIRECT MIKE LYONAIIS TO MAKE A TIMELINE OF EVENTS LEADING UP TO A GENERAL ELECTION TO CONSIDER A TAX INCREASE. MOTION CARRIED WITH ALL AYES.

3. Dave Nevin reported that a Crosslake firefighter took his personal vehicle to a fire and the vehicle was hit. The firefighter had to cover the expenses to have the truck fixed. Mr. Nevin stated that the City should have at least paid for the firefighter's deductible. Mike Lyonais replied that the City is not able to insure private vehicles, but the Council could consider reimbursing a deductible. Chief Lohmiller noted that first responders usually use their own vehicles for calls and are not reimbursed mileage, tires, maintenance, etc. Attorney Person suggested that any changes to the policy be brought forth from the Fire Chief rather than from the Council.

F. CITY ADMINISTRATOR'S REPORT

1. Mike Lyonais reported that the Personnel Committee met earlier in the day and recommended approval of several items. Mr. Lyonais walked the Council through the

main changes of the Teamsters Union contract for the period of 2019-2021, including a new wage scale. Council Members Dave Schrupp and Gary Heacox along with labor attorney Jessica Durbin were on the negotiating team. MOTION 02R-04-19 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPROVE THE TEAMSTERS GENERAL LOCAL NO. 346 CONTRACT RENEWAL FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2021. MOTION CARRIED WITH ALL AYES.

MOTION 02R-05-19 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO ADJUST THE ANNUAL FIRE CHIEF SALARY FROM \$6,000 TO \$14,400 RETROACTIVE TO 1/1/19. Mike Lyonais noted that Chip Lohmiller works up to 15 hours per week and attends extra City meetings. MOTION CARRIED WITH ALL AYES.

MOTION 02R-06-19 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO ADJUST THE POLICE SERGEANT'S BASE SALARY TO \$32 PER HOUR RETROACTIVE TO 1/1/19. MOTION CARRIED WITH ALL AYES.

MOTION 02R-07-19 WAS MADE BY GARY HEACOX AND SECONDED BY JOHN ANDREWS TO INCREASE NON-UNION EMPLOYEES WAGES, WITH THE EXCEPTION OF POLICE SERGEANT, BY 4% RETROACTIVE TO 1/1/19. Mike Lyonais noted that this increase included 3% COLA and was in line with the union employee's adjustments. MOTION CARRIED WITH ALL AYES.

G. COMMISSION REPORTS

1. PUBLIC SAFETY

- a. Chief Lee reported that the purchase of the Ford Explorer that the Council authorized last year has been cancelled. Ford has stopped making the 2019 Explorer and orders across the country have been cancelled. Ford is now producing the 2020 Explorer which will be available in October at a cost of \$8,000 more than the 2019 model. Chief Lee has instead ordered a Dodge Durango from Tanner Motors at a cost of \$1,000 more which is within the budgeted amount.

Chief Lee explained the history of the golf cart ordinance, noting that only three permits were ever issued and those were for residents living on Manhattan Point Boulevard that used the golf carts to get their mail at Manhattan Beach Lodge. Side-by-side ATV's are allowed on City streets. Due to safety concerns, Chief Lee suggested that golf carts not be allowed on City streets. MOTION 02R-08-19 WAS MADE BY GARY HEACOX AND SECONDED BY JOHN ANDREWS TO ADOPT ORDINANCE NO. 356 ELIMINATING ARTICLE V OF CHAPTER 48 RELATED TO GOLF CARTS. MOTION CARRIED WITH ALL AYES.

Dave Nevin asked Chief Lee if the County could install flashing stop signs at the intersection of County Roads 3 and 103. Erik Lee replied that he will ask, but that the

County recently installed bigger stop signs at that intersection and that the County planned on monitoring the situation.

2. PLANNING AND ZONING

- a. This item was pulled from the agenda by the applicant.

3. PUBLIC WORKS/SEWER/CEMETERY

- a. Dave Nevin reported that a resident recently complained to City Hall that the plow hit and damaged his mailbox. Mr. Nevin went to see the damage and noted that the wooden post was old and rotted and was held together with two by fours and bolts. The City replaced the post with a swing away post and will charge the resident. Mr. Nevin suggested that the City be responsible for repairing mailboxes and posts damaged by the plow only if they are in compliance with U.S. Postal regulations. MOTION 02R-09-19 WAS MADE BY DAVE SCHRUPP AND SECONDED BY JOHN ANDREWS TO APPROVE THE REVISED SNOWPLOWING POLICY EFFECTIVE 2/26/19. MOTION CARRIED WITH ALL AYES.
- b. At the request of the Public Works Commission, Dave Reese presented the Council proposals from Nagell Appraisal & Consulting to issue letter reports regarding the special benefits for street and/or sewer improvement projects. The letter reports will justify the assessments for Big Pine Trail street improvements, East Shore Drive/Park Drive street and potential sewer improvements, and Moonlite Bay sewer extension. MOTION 02R-10-19 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPROVE THE CONTRACTS FOR SERVICE WITH NAGELL APPRAISAL & CONSULTING AT A COST OF \$3,900. MOTION CARRIED WITH ALL AYES.
- c. Mike Angland of WSN presented a proposal to produce a facilities schematic design at a cost of \$4,500 for the building improvements that the Council and Building Committee is considering. The proposed budget for the building project that the committee discussed ranged from \$4-7M. The design will be based on building a new fire hall and remodeling the existing building for Police and Administration. Committee Member Doreen Gallaway stated that she is not comfortable with spending \$4,500 because the current building is too big for the Police Department and Administration and thinks the committee needs to explore more options. Committee Member Tom Swenson stated that the committee asked WSN for this information and that this design is a good investment for a \$4M project. Dave Schrupp stated that it is better to have too much space than not enough. Committee Member Dan Heggerston stated that he is in favor of the proposal and thinks that this was the direction of the committee. MOTION 02R-11-19 WAS MADE BY DAVE NEVIN AND SECONDED BY GARY HEACOX TO APPROVE THE CROSSLAKE FACILITIES SCHEMATIC DESIGN PROPOSAL FROM WSN IN THE AMOUNT OF \$4,500. MOTION CARRIED WITH ALL AYES.

4. PARK AND REC/LIBRARY

- a. Park Director TJ Graumann presented his staff report with recommendations from the Park/Library Commission. Mr. Graumann reported that user totals are down at certain times of day and suggested that the hours of operation at the community center be

changed. MOTION 02R-12-19 WAS MADE BY JOHN ANDREWS AND SECONDED BY GARY HEACOX TO CHANGE THE HOURS AT THE COMMUNITY CENTER MONDAY THROUGH THURSDAY TO 6:30 A.M. TO 9:00 P.M. AND ON FRIDAY FROM 6:30 A.M. TO 5:00 P.M. Mr. Graumann noted that the hours on Saturday and Sunday would remain the same. MOTION CARRIED WITH ALL AYES.

MOTION 02R-13-19 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO APPROVE THE REVISED LIBRARY DONATION POLICY. MOTION CARRIED WITH ALL AYES.

TJ Graumann reported that new rotation desk computers will be installed in the Library tomorrow. Mr. Graumann has created a Facebook page for the Community Center so that users are able to get the most up to date information on events.

Park And Library Foundation (PAL) Secretary Tom Swenson addressed the Council and stated that he was disappointed with the Park/Library Commission's recommendation to leave the PAL Tennessean Warning on the counter for park users to pick up if interested. Mr. Swenson explained that PAL contributes funds to the park and library for projects that aren't included in the City budget. PAL has two fundraisers: Warrior Race and solicitation letter. Last year PAL mailed over 1100 letters asking for support using a mailing obtained from Crow Wing County and the response was poor. PAL would like to mail letters to the users of the park and library in hopes of raising more funds. Because contact information is private, PAL would like to attach a Tennessean Warning to each activity application that the user could choose to fill out. Park staff could explain the purpose of the form to the users. TJ Graumann explained that the Commission suggested that the Tennessean Warning be included in the PAL pamphlet which is already on the counter at the Community Center and that PAL be responsible for their own fundraising. Staff and volunteers should not be required to hand out and explain the forms. No action was taken.

H. PUBLIC FORUM – None.

I. CITY ATTORNEY REPORT

1. Attorney Person noted that the bill which was removed from the consent calendar was already authorized by the Council at a previous meeting. The condemnation hearing for the land on Perkins Road will take place in March and those acquisition funds must be in the attorney's account at that time. All other land owners want a new road and are willing to pay for that. The next steps for the City will be obtaining a feasibility report for the estimated cost of the road and an archeology study to determine if Indian burial mounds are present. There may be an issue if the endangered long-eared bats are living in the area. MOTION 02R-14-19 WAS MADE BY DAVE SCHRUPP AND SECONDED BY JOHN ANDREWS TO APPROVE PAYMENT OF \$46,375 TO BREEN & PERSON FOR LAND ACQUISITION ON PERKINS ROAD. MOTION CARRIED WITH ALL AYES.

J. OLD BUSINESS – None.

K. NEW BUSINESS – None.

L. There being no further business at 9:30 P.M., MOTION 02R-15-19 WAS MADE BY DAVE NEVIN AND SECONDED BY JOHN ANDREWS TO ADJOURN THE MEETING. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson
Administrative Assistant/City Clerk

CITY OF CROSSLAKE

Month-End Revenue

Current Period: FEBRUARY 2019

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SRC	SRC Descr	2019 Budget	FEBRUARY 2019 Amt	2019 YTD Amt	2019 YTD Balance	2019 % of Budget
FUND 101 GENERAL FUND						
31000	General Property Taxes	\$3,218,300.00	\$0.00	\$0.00	\$3,218,300.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$111,116.00	\$0.00	\$106,545.50	\$4,570.50	95.89%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$123,884.00	\$0.00	\$0.00	\$123,884.00	0.00%
31800	Other Taxes	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
31900	Penalties and Interest DelTax	\$2,500.00	\$0.00	\$355.07	\$2,144.93	14.20%
32110	Alcoholic Beverages	\$16,000.00	\$0.00	\$0.00	\$16,000.00	0.00%
32111	Club Liquor License	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
32112	Beer and Wine License	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
32180	Other Licenses/Permits	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
33400	State Grants and Aids	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33406	Taconite Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33416	Police Training Reimbursement	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
33417	Police State Aid	\$33,000.00	\$0.00	\$0.00	\$33,000.00	0.00%
33418	Fire State Aid	\$38,000.00	\$0.00	\$0.00	\$38,000.00	0.00%
33419	Fire Training Reimbursement	\$5,000.00	\$0.00	\$69.00	\$4,931.00	1.38%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33422	PERA State Aid	\$1,181.00	\$0.00	\$0.00	\$1,181.00	0.00%
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33650	Recycling Grant	\$29,200.00	\$0.00	\$29,200.00	\$0.00	100.00%
34000	Charges for Services	\$500.00	\$0.00	\$10.00	\$490.00	2.00%
34010	Sale of Maps and Publications	\$100.00	\$10.00	\$20.00	\$80.00	20.00%
34050	Candidate Filing Fees	\$20.00	\$0.00	\$0.00	\$20.00	0.00%
34103	Zoning Permits	\$30,000.00	\$950.00	\$1,075.00	\$28,925.00	3.58%
34104	Plat Check Fee/Subdivision Fee	\$1,500.00	\$0.00	\$100.00	\$1,400.00	6.67%
34105	Variances and CUPS/IUPS	\$9,000.00	\$1,500.00	\$2,000.00	\$7,000.00	22.22%
34106	Sign Permits	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
34107	Assessment Search Fees	\$800.00	\$50.00	\$80.00	\$720.00	10.00%
34108	Zoning Misc/Penalties	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34109	Zoning Reimb Eng/Legal/Survey	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34111	Driveway Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34112	Septic Permits	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
34113	Landscape License Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34114	Zoning Map/Ordinance Amendment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34201	Fire Department Donations	\$200.00	\$0.00	\$805.50	-\$605.50	402.75%
34202	Fire Protection and Calls	\$30,000.00	\$0.00	\$0.00	\$30,000.00	0.00%
34206	Animal Control Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34207	House Burning Fee	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34210	Police Contracts	\$54,733.00	\$13,500.00	\$13,500.00	\$41,233.00	24.67%
34211	Police Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34213	Police Receipts	\$5,000.00	\$0.00	\$5.00	\$4,995.00	0.10%
34214	Tac Team Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34300	E911 Signs	\$1,000.00	\$100.00	\$100.00	\$900.00	10.00%
34700	Park & Rec Donation	\$300.00	\$20.00	\$20.00	\$280.00	6.67%

CITY OF CROSSLAKE

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Month-End Revenue

Current Period: FEBRUARY 2019

SRC	SRC Descr	2019 Budget	FEBRUARY 2019 Amt	2019 YTD Amt	2019 YTD Balance	2019 % of Budget
34701	Halloween Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34711	Taxable Merchandise/Rentals	\$200.00	\$68.00	\$216.00	-\$16.00	108.00%
34740	Park Concessions	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
34741	Gen Gov t Concessions	\$100.00	\$58.20	\$249.75	-\$149.75	249.75%
34742	Park Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34743	Public Works Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34744	Fire Department Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34750	CCC/Park User Fee	\$4,000.00	\$339.00	\$429.00	\$3,571.00	10.73%
34751	Shelter/Beer/Wine Fees	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
34760	Library Cards	\$500.00	\$112.00	\$188.00	\$312.00	37.60%
34761	Library Donations	\$500.00	\$0.00	\$20.00	\$480.00	4.00%
34762	Library Copies	\$300.00	\$5.25	\$49.25	\$250.75	16.42%
34763	Library Events	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
34764	Library Miscellaneous	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
34765	Summer Reading Program	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
34766	Library Luncheon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34767	New York Times Best Seller Pro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34768	PAL Foundation - Library	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
34769	PAL Foundation - Park	\$3,000.00	\$0.00	\$2,099.00	\$901.00	69.97%
34770	Silver Sneakers	\$9,000.00	\$943.00	\$2,115.50	\$6,884.50	23.51%
34790	Park Dedication Fees	\$4,500.00	\$0.00	\$0.00	\$4,500.00	0.00%
34800	Tennis Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34801	Recreational-Program	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
34802	Softball/Baseball Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
34803	Recreation-Misc. Receipts	\$1,000.00	\$5.00	\$10.00	\$990.00	1.00%
34805	Aerobics Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34806	Weight Room Fees	\$30,000.00	\$2,949.50	\$7,531.00	\$22,469.00	25.10%
34807	Volleyball Fees	\$750.00	\$164.00	\$164.00	\$586.00	21.87%
34808	Silver and Fit	\$13,000.00	\$735.00	\$1,638.00	\$11,362.00	12.60%
34809	Soccer Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34810	Pickle Ball	\$8,000.00	\$262.00	\$2,506.00	\$5,494.00	31.33%
34910	Transit Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34940	Cemetery Lots	\$3,000.00	\$0.00	\$500.00	\$2,500.00	16.67%
34941	Cemetery Openings	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
34942	Cemetery Other	\$450.00	\$0.00	\$50.00	\$400.00	11.11%
34950	Public Works Revenue	\$1,500.00	\$962.55	\$1,174.28	\$325.72	78.29%
34952	County Joint Facility Payments	\$45,000.00	-\$5,502.51	\$0.00	\$45,000.00	0.00%
34953	Recycling Revenues	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
35100	Court Fines	\$10,000.00	\$1,061.94	\$2,114.47	\$7,885.53	21.14%
35103	Library Fines	\$600.00	\$25.00	\$84.00	\$516.00	14.00%
35105	Restitution Receipts	\$1,000.00	\$1,885.88	\$2,635.23	-\$1,635.23	263.52%
36200	Miscellaneous Revenues	\$5,000.00	\$0.00	\$0.10	\$4,999.90	0.00%
36201	Misc Reimbursements	\$0.00	\$1.91	\$1.91	-\$1.91	0.00%
36202	LIBRARY GRANTS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	100.00%
36210	Interest Earnings	\$60,500.00	\$13,838.08	\$29,731.47	\$30,768.53	49.14%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Bridges	\$6,909.00	\$0.00	\$0.00	\$6,909.00	0.00%
36255	Sp Assess Int-Bridges	\$1,063.00	\$0.00	\$0.00	\$1,063.00	0.00%
36256	Andys Parking Lot Principal	\$5,790.00	\$0.00	\$0.00	\$5,790.00	0.00%
36257	Andys Parking Lot Interest	\$913.00	\$0.00	\$0.00	\$913.00	0.00%
38050	Telephone Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38051	Telephone True-Up	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: FEBRUARY 2019

SRC	SRC Descr	2019 Budget	FEBRUARY 2019 Amt	2019 YTD Amt	2019 YTD Balance	2019 % of Budget
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$539,490.00	\$0.00	\$0.00	\$539,490.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39330	Proceeds from Capital Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39400	Bond Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39700	Capital Contrib from CU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 101	GENERAL FUND	\$4,501,149.00	\$34,043.80	\$212,392.03	\$4,288,756.97	4.72%
FUND 301	DEBT SERVICE FUND					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31001		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31100	General Tax Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31200	Community Ctr Levy Refund 2002	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31301	1999 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31302	1999 Series B Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31303	2001 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31304	2002 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31306	2003 Disposal System Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31307	2004 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31308	2006 Series B Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31309	2006 Series C Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31311	2015 GO Equip Certs 2015B	\$155,127.00	\$0.00	\$0.00	\$155,127.00	0.00%
31312	2017 GO Sewer Rev Imp Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31313	2018 ROADS-EST BOND LEVY	\$105,000.00	\$0.00	\$0.00	\$105,000.00	0.00%
31900	Penalties and Interest DelTax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36105	Sp Asses Prin Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36106	Sp Asses Int Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36107	Sp Assess Prin Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36108	Sp Assess Int Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36109	Sp Assess Prin Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36110	Sp Assess Int Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36111	Sp Assess Prin Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36112	Sp Assess Int Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36113	Sp Assess Prin Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36114	Sp Assess Int Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36115	Sp Assess Prin Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36116	Sp Assess Int Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36117	Sp Assess Prin Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36118	Sp Assess Int Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36119	Sp Assess Prin Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36120	Sp Assess Int Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36121	Sp Assess Prin Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36122	Sp Assess Int Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36123	Sp Assess Prin Red Pine 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36124	Sp Assess Int Red Pine 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: FEBRUARY 2019

SRC	SRC Descr	2019 Budget	FEBRUARY 2019 Amt	2019 YTD Amt	2019 YTD Balance	2019 % of Budget
36125	Sp Assess Prin Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36126	Sp Assess Int Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36127	Sp Assess Prin Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36128	Sp Assess Int Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36129	Sp Assess Prin Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36130	Sp Assess Int Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36131	Sp Assess Prin Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36132	Sp Assess Int Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36133	Sp Assess Prin Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36134	Sp Assess Int Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36135	Sp Assess Prin Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36136	Sp Assess Int Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36137	Sp Assess Prin Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36138	Sp Assess Int Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36139	Sp Assess Prin Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36140	Sp Assess Int Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36141	Sp Assess Prin Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36142	Sp Assess Int Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36143	Sp Assess Prin Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36144	Sp Assess Int Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36145	Sp Assess Prin Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36146	Sp Assess Int Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36147	Sp Assess Prin PineBay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36148	Sp Assess Int Pine Bay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36149	Sp Assess Prin White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36150	Sp Assess Int White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36151	Sp Assess Prin Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36152	Sp Assess Int Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36153	Sp Assess Prin Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36154	Sp Assess Int Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36155	Sp Assess Prin Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36156	Sp Assess Int Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36157	Sp Assess Prin Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36158	Sp Assess Int Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36159	Sp Assess Prin Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36160	Sp Assess Int Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36161	Sp Assess Prin Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36162	Sp Assess Int Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36163	Sp Assess Prin Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36164	Sp Assess Int Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36165	Sp Assess Prin 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36166	Sp Assess Int 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36167	Sp Assess Prin Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36168	Sp Assess Int Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36169	Sp Assess Prin Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36170	Sp Assess Int Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36171	Sp Assess Prin Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36172	Sp Assess Int Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36173	Sp Assess Prin Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36174	Sp Assess Int Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36175	Sp Assess Prin Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36176	Sp Assess Int Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36177	Sp Assess Prin Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: FEBRUARY 2019

SRC	SRC Descr	2019 Budget	FEBRUARY 2019 Amt	2019 YTD Amt	2019 YTD Balance	2019 % of Budget
36178	Sp Assess Int Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36179	Sp Assess Prin Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36180	Sp Assess Int Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36181	Sp Assess Prin Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36182	Sp Assess Int Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36183	Sp Assess Prin Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36184	Sp Assess Int Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36185	Sp Assess Prin Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36186	Sp Assess Int Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36187	Sp Assess Prin Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36188	Sp Assess Int Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36189	Sp Assess Prin Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36190	Sp Assess Int Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36191	Sp Assess Prin Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36192	Sp Assess Int Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36193	Sp Assess Prin Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36194	Sp Assess Int Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36195	Sp Assess Prin ABC Dr 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36196	SpAssess Int ABC Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36197	SpAssess Prin Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36198	SpAssess Int Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36199	SpAssess Prin Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36235	SpAssess Int Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36236	SpAssess Prin East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36237	SpAssess Int East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36238	SpAssess Prin Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36239	SpAssess Int Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36240	SpAssess Prin Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36241	SpAssess Int Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36242	SpAssess Prin Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36243	SpAssess Int Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36244	Sp Assess Prin - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36245	Sp Assess Int - Duck Lane	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36246	Sp Assess Prin - Sunset Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36247	Sp Assess Int - Sunset Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36248	Sp Assess Prin - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36249	Sp Assess Int - Maroda Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36250	Sp Assess Prin - Johnie/Rober	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36251	Sp Assess Int - Johnie/Robert	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36252	Sp Assess Prin - Brita/Pinevie	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36253	Sp Assess Int - Brita/Pineview	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36255	Sp Assess Int-Bridges	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39311	Proceeds-Wilderness GO Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39314	Proceeds-2001 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39315	Proceeds-2002 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: FEBRUARY 2019

SRC	SRC Descr	2019 Budget	FEBRUARY 2019 Amt	2019 YTD Amt	2019 YTD Balance	2019 % of Budget
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39900	02 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 301	DEBT SERVICE FUND	\$260,127.00	\$0.00	\$0.00	\$260,127.00	0.00%
FUND 401 GENERAL CAPITAL PROJECTS						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34790	Park Dedication Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39102	Sale of City Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39103	Sale of Fire Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39104	Sale of Lots-Gendreau Addn.	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39231	Proceeds-2006 Series C Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401	GENERAL CAPITAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31050	Tax Increments LeRever	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31051	Tax Increments Daggett Brook	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31052	Tax Increments Reeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31053	Tax Increments - Ace Hardware	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31054	Tax Increment - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31056	Tax Increment 1-9 C&J Develop	\$11,000.00	\$0.00	\$0.00	\$11,000.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJE	\$11,000.00	\$0.00	\$0.00	\$11,000.00	0.00%
FUND 412 DUCK LANE						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412	DUCK LANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
33400	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT						
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: FEBRUARY 2019

SRC	SRC Descr	2019 Budget	FEBRUARY 2019 Amt	2019 YTD Amt	2019 YTD Balance	2019 % of Budget
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420	LIBRARY PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432	SEWER PROJECT					
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39316	Proceeds-2003 Series A Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39317	Proceeds-2003 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432	SEWER PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502	ECONOMIC DEVELOPMENT FUND					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31100	General Tax Levy	\$8,500.00	\$0.00	\$0.00	\$8,500.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31802	EDA Tax Receipts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34101	City Hall User Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36212	Restricted Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36220	Lease Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502	ECONOMIC DEVELOPMENT FUND	\$8,500.00	\$0.00	\$0.00	\$8,500.00	0.00%
FUND 503	EDA (REVOLVING LOAN)					
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36211	Revolving Loan Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503	EDA (REVOLVING LOAN)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601	SEWER OPERATING FUND					
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34410	Unallocated Reserves	\$0.00	-\$354.19	\$14.51	-\$14.51	0.00%
36104	Penalty & Interest	\$1,000.00	\$293.92	\$479.32	\$520.68	47.93%
36200	Miscellaneous Revenues	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37200	User Fee	\$260,000.00	\$24,500.71	\$47,689.19	\$212,310.81	18.34%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37500	Capital Contribution	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601	SEWER OPERATING FUND	\$262,000.00	\$24,440.44	\$48,183.02	\$213,816.98	18.39%

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Month-End Revenue

Current Period: FEBRUARY 2019

SRC	SRC Descr	2019 Budget	FEBRUARY 2019 Amt	2019 YTD Amt	2019 YTD Balance	2019 % of Budget
FUND 614 TELEPHONE AND CABLE FUND						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39105	Sales Proceeds - Gain/Loss	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614 TELEPHONE AND CABLE FUND		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUND						
31306	2003 Disposal System Levy	\$221,000.00	\$0.00	\$0.00	\$221,000.00	0.00%
31312	2017 GO Sewer Rev Imp Bonds	\$118,776.00	\$0.00	\$0.00	\$118,776.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
37250	Sewer Connection Payments	\$12,000.00	\$0.00	\$0.00	\$12,000.00	0.00%
39200	Operating Transfers	\$1,200,000.00	\$0.00	\$0.00	\$1,200,000.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FU		\$1,553,776.00	\$0.00	\$0.00	\$1,553,776.00	0.00%
		\$6,596,552.00	\$58,484.24	\$260,575.05	\$6,335,976.95	3.95%

B.3.

CITY OF CROSSLAKE
Month End Expenditures
Current Period: FEBRUARY 2019

OBJ	OBJ Descr	2019 Budget	FEBRUARY 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
FUND 101 GENERAL FUND						
DEPT 41110 Council						
100	Wages and Salaries Dept Head	\$27,000.00	\$2,250.00	\$4,420.00	\$22,580.00	16.37%
122	FICA	\$2,066.00	\$172.15	\$338.18	\$1,727.82	16.37%
151	Workers Comp Insurance	\$131.00	\$0.00	\$0.00	\$131.00	0.00%
208	Instruction Fees	\$1,500.00	\$0.00	\$450.00	\$1,050.00	30.00%
321	Communications-Cellular	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
331	Travel Expenses	\$1,500.00	\$276.12	\$276.12	\$1,223.88	18.41%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
430	Miscellaneous	\$706.00	\$0.00	\$0.00	\$706.00	0.00%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41110 Council		\$33,053.00	\$2,698.27	\$5,484.30	\$27,568.70	16.59%
DEPT 41400 Administration						
100	Wages and Salaries Dept Head	\$97,351.00	\$7,299.98	\$14,599.96	\$82,751.04	15.00%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$3,750.00	\$0.00	\$0.00	\$3,750.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
109	Secretary/Bookkeeper	\$72,813.00	\$5,430.62	\$10,861.24	\$61,951.76	14.92%
121	PERA	\$12,762.00	\$954.78	\$1,909.56	\$10,852.44	14.96%
122	FICA	\$13,017.00	\$867.07	\$1,731.15	\$11,285.85	13.30%
131	Employer Paid Health	\$39,245.00	\$3,270.40	\$6,696.80	\$32,548.20	17.06%
132	Employer Paid Disability	\$1,440.00	\$252.86	\$252.86	\$1,187.14	17.56%
133	Employer Paid Dental	\$2,064.00	\$172.00	\$344.00	\$1,720.00	16.67%
134	Employer Paid Life	\$134.00	\$11.20	\$22.40	\$111.60	16.72%
136	Deferred Compensation	\$1,300.00	\$100.00	\$200.00	\$1,100.00	15.38%
151	Workers Comp Insurance	\$2,244.00	\$0.00	\$0.00	\$2,244.00	0.00%
152	Health Savings Account Contrib	\$12,000.00	\$0.00	\$3,000.00	\$9,000.00	25.00%
200	Office Supplies	\$1,800.00	\$103.44	\$338.83	\$1,461.17	18.82%
208	Instruction Fees	\$2,000.00	\$0.00	\$275.00	\$1,725.00	13.75%
210	Operating Supplies	\$1,500.00	\$16.00	\$26.00	\$1,474.00	1.73%
220	Repair/Maint Supply - Equip	\$3,834.00	\$166.66	\$166.66	\$3,667.34	4.35%
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$4,000.00	\$252.40	\$252.40	\$3,747.60	6.31%
322	Postage	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
331	Travel Expenses	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
334	Vehicle Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$1,000.00	\$221.00	\$221.00	\$779.00	22.10%
413	Office Equipment Rental/Repair	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues and Subscriptions	\$850.00	\$0.00	\$0.00	\$850.00	0.00%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay	\$4,221.00	\$0.00	\$0.00	\$4,221.00	0.00%
600	Principal	\$835.00	\$69.06	\$137.98	\$697.02	16.52%
610	Interest	\$29.00	\$2.94	\$6.02	\$22.98	20.76%
DEPT 41400 Administration		\$282,089.00	\$19,190.41	\$41,041.86	\$241,047.14	14.55%
DEPT 41410 Elections						
107	Services	\$4,500.00	\$0.00	\$0.00	\$4,500.00	0.00%
122	FICA	\$344.00	\$0.00	\$0.00	\$344.00	0.00%
210	Operating Supplies	\$75.00	\$0.00	\$0.00	\$75.00	0.00%

OBJ	OBJ Descr	2019 Budget	FEBRUARY 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
351	Legal Notices Publishing	\$75.00	\$0.00	\$0.00	\$75.00	0.00%
413	Office Equipment Rental/Repair	\$75.00	\$0.00	\$0.00	\$75.00	0.00%
430	Miscellaneous	\$131.00	\$0.00	\$0.00	\$131.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41410 Elections		\$5,200.00	\$0.00	\$0.00	\$5,200.00	0.00%
DEPT 41600 Audit/Legal Services						
301	Auditing and Acct g Services	\$32,000.00	\$30.00	\$30.00	\$31,970.00	0.09%
304	Legal Fees (Civil)	\$7,000.00	\$825.00	\$825.00	\$6,175.00	11.79%
307	Legal Fees (Labor)	\$10,000.00	\$3,095.27	\$3,095.27	\$6,904.73	30.95%
DEPT 41600 Audit/Legal Services		\$49,000.00	\$3,950.27	\$3,950.27	\$45,049.73	8.06%
DEPT 41910 Planning and Zoning						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
134	Employer Paid Life	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
200	Office Supplies	\$700.00	\$33.84	\$33.84	\$666.16	4.83%
208	Instruction Fees	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
210	Operating Supplies	\$1,500.00	\$29.14	\$29.14	\$1,470.86	1.94%
212	Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
220	Repair/Maint Supply - Equip	\$3,934.00	\$166.67	\$166.67	\$3,767.33	4.24%
221	Repair/Maint Vehicles 306	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
304	Legal Fees (Civil)	\$5,000.00	\$75.00	\$75.00	\$4,925.00	1.50%
305	Legal/Eng - Developer/Criminal	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
314	Surveyor	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
320	Communications	\$3,500.00	\$191.49	\$191.49	\$3,308.51	5.47%
322	Postage	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
331	Travel Expenses	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
332	Travel Expense- P&Z Comm	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$2,000.00	\$148.75	\$178.50	\$1,821.50	8.93%
352	Filing Fees	\$1,500.00	\$46.00	\$46.00	\$1,454.00	3.07%
356	Mapping	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
387	Septic Inspections	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$860.00	\$0.00	\$0.00	\$860.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Enhanced 911	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$1.00	\$1.00	-\$1.00	0.00%
452	Refund	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
470	Consultant Fees	\$203,184.00	\$16,932.00	\$33,864.00	\$169,320.00	16.67%
500	Capital Outlay	\$4,221.00	\$0.00	\$0.00	\$4,221.00	0.00%

OBJ	OBJ Descr	2019 Budget	FEBRUARY 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
600	Principal	\$835.00	\$69.06	\$137.98	\$697.02	16.52%
610	Interest	\$29.00	\$2.94	\$6.02	\$22.98	20.76%
DEPT 41910 Planning and Zoning		\$237,463.00	\$17,695.89	\$34,729.64	\$202,733.36	14.63%
DEPT 41940 General Government						
131	Employer Paid Health	\$0.00	\$0.00	-\$31.17	\$31.17	0.00%
133	Employer Paid Dental	\$125.00	\$107.50	\$161.25	-\$36.25	129.00%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
152	Health Savings Account Contrib	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$2,500.00	\$101.20	\$101.20	\$2,398.80	4.05%
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$36.05	\$81.53	\$3,918.47	2.04%
235	Signs	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
254	Concessions - Pop	\$300.00	\$45.96	\$78.74	\$221.26	26.25%
302	Architects Fees	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
303	Engineering Fees	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
316	Security Monitoring	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
354	Ordinance Codification	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
360	Insurance	\$26,500.00	\$0.00	\$0.00	\$26,500.00	0.00%
381	Electric Utilities	\$14,500.00	\$1,142.00	\$1,142.00	\$13,358.00	7.88%
383	Gas Utilities	\$4,500.00	\$597.32	\$597.32	\$3,902.68	13.27%
384	Refuse/Garbage Disposal	\$500.00	\$48.99	\$48.99	\$451.01	9.80%
385	Sewer Utility	\$600.00	\$50.00	\$50.00	\$550.00	8.33%
389	Generator Expense	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
405	Cleaning Services	\$9,600.00	\$707.50	\$1,415.00	\$8,185.00	14.74%
430	Miscellaneous	\$2,500.00	\$339.20	\$1,984.20	\$515.80	79.37%
433	Dues and Subscriptions	\$3,500.00	\$0.00	\$114.00	\$3,386.00	3.26%
437	Brainerd Lakes Area Dev Corp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
438	Initiative Foundation	\$1,650.00	\$1,650.00	\$1,650.00	\$0.00	100.00%
439	Emergency Mgmt Expense	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Enhanced 911	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
442	Safety Prog/Equipment	\$10,500.00	\$0.00	\$3,395.05	\$7,104.95	32.33%
443	Sales Tax	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
444	Transportation Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
446	Animal Control	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
449	Cobra Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
451	Health Comm Program Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
456	Fireworks	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
460	Fines/Fees Reimburse	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
470	Consultant Fees	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
490	Donations to Civic Org s	\$3,700.00	\$0.00	\$0.00	\$3,700.00	0.00%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$65,000.00	\$0.00	\$2,645.40	\$62,354.60	4.07%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940 General Government		\$197,875.00	\$4,825.72	\$13,433.51	\$184,441.49	6.79%
DEPT 42110 Police Administration						
100	Wages and Salaries Dept Head	\$85,815.00	\$6,283.70	\$12,567.40	\$73,247.60	14.64%
101	Assistant	\$62,014.00	\$4,901.20	\$11,214.94	\$50,799.06	18.08%

OBJ	OBJ Descr	2019 Budget	FEBRUARY 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
103	Tech 1	\$51,042.00	\$3,373.00	\$6,863.50	\$44,178.50	13.45%
108	Tech 3	\$10,000.00	\$638.00	\$1,628.00	\$8,372.00	16.28%
110	Tech 4	\$24,232.00	\$16.00	\$32.00	\$24,200.00	0.13%
112	Tech 5	\$64,689.00	\$4,250.80	\$8,646.69	\$56,042.31	13.37%
113	Tech 6	\$64,272.00	\$4,246.08	\$8,638.44	\$55,633.56	13.44%
121	PERA	\$61,370.00	\$4,018.64	\$8,086.36	\$53,283.64	13.18%
122	FICA	\$5,250.00	\$308.49	\$592.20	\$4,657.80	11.28%
131	Employer Paid Health	\$105,965.00	\$6,214.40	\$12,725.20	\$93,239.80	12.01%
132	Employer Paid Disability	\$2,721.00	\$462.78	\$462.78	\$2,258.22	17.01%
133	Employer Paid Dental	\$4,926.00	\$324.48	\$648.96	\$4,277.04	13.17%
134	Employer Paid Life	\$403.00	\$28.00	\$56.00	\$347.00	13.90%
136	Deferred Compensation	\$1,300.00	\$100.00	\$200.00	\$1,100.00	15.38%
140	Unemployment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
151	Workers Comp Insurance	\$26,478.00	\$0.00	\$0.00	\$26,478.00	0.00%
152	Health Savings Account Contrib	\$27,000.00	\$0.00	\$6,000.00	\$21,000.00	22.22%
200	Office Supplies	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
208	Instruction Fees	\$5,000.00	\$0.00	\$450.00	\$4,550.00	9.00%
209	Physicals	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$1,800.00	\$462.00	\$462.00	\$1,338.00	25.67%
212	Motor Fuels	\$18,000.00	\$0.00	\$27.40	\$17,972.60	0.15%
214	Auto Expense- Squad 301	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
216	Auto Expense- Squad 305	\$1,200.00	\$8.99	\$8.99	\$1,191.01	0.75%
217	Auto Expense- Squad 303	\$1,000.00	\$356.15	\$356.15	\$643.85	35.62%
218	Auto Expense- Squad 302	\$1,000.00	\$16.90	\$16.90	\$983.10	1.69%
219	Auto Expense- Squad 304	\$500.00	\$33.34	\$33.34	\$466.66	6.67%
220	Repair/Maint Supply - Equip	\$15,000.00	\$4,537.00	\$4,537.00	\$10,463.00	30.25%
221	Repair/Maint Vehicles 306	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
258	Unif FIRE/Ted/Corey	\$675.00	\$0.00	\$0.00	\$675.00	0.00%
259	Unif Erik/Joe	\$675.00	\$0.00	\$0.00	\$675.00	0.00%
260	Unif Eric & Nate	\$675.00	\$0.00	\$0.00	\$675.00	0.00%
261	Unif Jake/TJ/Seth	\$675.00	\$0.00	\$0.00	\$675.00	0.00%
262	Unif Tony	\$675.00	\$0.00	\$0.00	\$675.00	0.00%
264	Unif Bobby	\$675.00	\$0.00	\$0.00	\$675.00	0.00%
265	Unif & P/T Expense	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
281	Tactical Team	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
282	Restitution Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
283	Forfeiture Expenditures	\$1,000.00	\$66.00	\$679.00	\$321.00	67.90%
304	Legal Fees (Civil)	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,800.00	\$268.03	\$268.03	\$2,531.97	9.57%
321	Communications-Cellular	\$5,400.00	\$0.00	\$0.00	\$5,400.00	0.00%
322	Postage	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
331	Travel Expenses	\$2,500.00	\$0.00	\$211.88	\$2,288.12	8.48%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$14,000.00	\$0.00	\$0.00	\$14,000.00	0.00%
413	Office Equipment Rental/Repair	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
430	Miscellaneous	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
433	Dues and Subscriptions	\$250.00	\$0.00	\$199.00	\$51.00	79.60%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
458	Undercover Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
460	Fines/Fees Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$4,683.00	\$0.00	\$0.00	\$4,683.00	0.00%
550	Capital Outlay - Vehicles	\$60,000.00	\$0.00	\$0.00	\$60,000.00	0.00%
600	Principal	\$139.00	\$11.51	\$23.00	\$116.00	16.55%

OBJ	OBJ Descr	2019 Budget	FEBRUARY 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
610	Interest	\$5.00	\$0.49	\$1.00	\$4.00	20.00%
DEPT 42110	Police Administration	\$747,604.00	\$40,925.98	\$85,636.16	\$661,967.84	11.45%
DEPT 42280	Fire Administration					
100	Wages and Salaries Dept Head	\$6,000.00	\$500.00	\$1,000.00	\$5,000.00	16.67%
101	Assistant	\$1,200.00	\$100.00	\$200.00	\$1,000.00	16.67%
106	Training	\$2,100.00	\$75.00	\$150.00	\$1,950.00	7.14%
107	Services	\$72,000.00	\$7,812.00	\$13,150.00	\$58,850.00	18.26%
122	FICA	\$6,219.00	\$649.29	\$1,109.27	\$5,109.73	17.84%
151	Workers Comp Insurance	\$8,027.00	\$0.00	\$0.00	\$8,027.00	0.00%
200	Office Supplies	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
208	Instruction Fees	\$8,500.00	\$2,232.00	\$2,732.00	\$5,768.00	32.14%
209	Physicals	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
210	Operating Supplies	\$3,000.00	\$343.23	\$360.94	\$2,639.06	12.03%
212	Motor Fuels	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
213	Diesel Fuel	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
220	Repair/Maint Supply - Equip	\$3,000.00	\$1,699.00	\$1,699.00	\$1,301.00	56.63%
221	Repair/Maint Vehicles 306	\$9,000.00	\$0.00	\$0.00	\$9,000.00	0.00%
222	Tires	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
233	FIRE PREVENTION	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
240	Small Tools and Minor Equip	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
258	Unif FIRE/Ted/Corey	\$1,000.00	\$62.45	\$62.45	\$937.55	6.25%
266	Turnout Gear	\$7,500.00	\$658.50	\$658.50	\$6,841.50	8.78%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$36.00	\$3.00	\$3.00	\$33.00	8.33%
321	Communications-Cellular	\$2,464.00	\$0.00	\$0.00	\$2,464.00	0.00%
322	Postage	\$25.00	\$0.00	\$0.00	\$25.00	0.00%
331	Travel Expenses	\$6,000.00	\$484.19	\$732.71	\$5,267.29	12.21%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$7,000.00	\$183.00	\$183.00	\$6,817.00	2.61%
430	Miscellaneous	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
433	Dues and Subscriptions	\$1,500.00	\$240.00	\$618.00	\$882.00	41.20%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
455	House Burn	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
491	FDRA City Contribution	\$25,000.00	\$1,140.00	\$1,140.00	\$23,860.00	4.56%
492	FDRA State Aid	\$38,000.00	\$0.00	\$0.00	\$38,000.00	0.00%
500	Capital Outlay	\$7,500.00	\$2,305.50	\$2,305.50	\$5,194.50	30.74%
550	Capital Outlay - Vehicles	\$265,000.00	\$0.00	\$0.00	\$265,000.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42280	Fire Administration	\$494,921.00	\$18,487.16	\$26,104.37	\$468,816.63	5.27%
DEPT 42500	Ambulance Services					
223	Bldg Repair Suppl/Maintenance	\$1,800.00	\$465.00	\$465.00	\$1,335.00	25.83%
306	Ambulance Subsidy	\$13,200.00	\$1,100.00	\$1,100.00	\$12,100.00	8.33%
DEPT 42500	Ambulance Services	\$15,000.00	\$1,565.00	\$1,565.00	\$13,435.00	10.43%
DEPT 43000	Public Works (GENERAL)					
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$59,420.00	\$4,654.27	\$8,973.30	\$50,446.70	15.10%

OBJ	OBJ Descr	2019 Budget	FEBRUARY 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
104	Tech 2	\$60,533.00	\$4,639.83	\$9,006.44	\$51,526.56	14.88%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$54,790.00	\$4,632.54	\$8,484.28	\$46,305.72	15.49%
121	PERA	\$13,106.00	\$1,044.50	\$1,984.80	\$11,121.20	15.14%
122	FICA	\$13,368.00	\$933.06	\$1,755.36	\$11,612.64	13.13%
131	Employer Paid Health	\$47,098.00	\$4,905.60	\$10,045.20	\$37,052.80	21.33%
132	Employer Paid Disability	\$1,212.00	\$207.12	\$207.12	\$1,004.88	17.09%
133	Employer Paid Dental	\$2,463.00	\$258.00	\$516.00	\$1,947.00	20.95%
134	Employer Paid Life	\$202.00	\$16.80	\$33.60	\$168.40	16.63%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$28,704.00	\$0.00	\$0.00	\$28,704.00	0.00%
152	Health Savings Account Contrib	\$15,000.00	\$0.00	\$4,500.00	\$10,500.00	30.00%
200	Office Supplies	\$450.00	\$170.20	\$170.20	\$279.80	37.82%
208	Instruction Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
210	Operating Supplies	\$1,200.00	\$20.68	\$20.68	\$1,179.32	1.72%
212	Motor Fuels	\$8,000.00	\$0.00	\$0.00	\$8,000.00	0.00%
213	Diesel Fuel	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
215	Shop Supplies	\$2,750.00	\$0.00	\$135.15	\$2,614.85	4.91%
220	Repair/Maint Supply - Equip	\$18,000.00	\$5,423.05	\$5,800.98	\$12,199.02	32.23%
221	Repair/Maint Vehicles 306	\$15,000.00	\$155.24	\$224.03	\$14,775.97	1.49%
222	Tires	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,500.00	\$106.56	\$132.43	\$4,367.57	2.94%
224	Street Maint Materials	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
225	New Roads Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
226	Bridge Materials	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
228	Street Lighting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
232	Striping	\$16,000.00	\$0.00	\$0.00	\$16,000.00	0.00%
235	Signs	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
240	Small Tools and Minor Equip	\$2,500.00	\$769.28	\$769.28	\$1,730.72	30.77%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
259	Unif Erik/Joe	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
260	Unif Eric & Nate	\$300.00	\$0.00	\$149.99	\$150.01	50.00%
261	Unif Jake/TJ/Seth	\$300.00	\$144.95	\$144.95	\$155.05	48.32%
303	Engineering Fees	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
304	Legal Fees (Civil)	\$1,000.00	\$150.00	\$150.00	\$850.00	15.00%
314	Surveyor	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
316	Security Monitoring	\$200.00	\$0.00	\$49.35	\$150.65	24.68%
320	Communications	\$1,600.00	\$112.87	\$112.87	\$1,487.13	7.05%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
331	Travel Expenses	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
360	Insurance	\$27,000.00	\$0.00	\$0.00	\$27,000.00	0.00%
381	Electric Utilities	\$14,000.00	\$1,479.70	\$1,479.70	\$12,520.30	10.57%
383	Gas Utilities	\$6,000.00	\$705.12	\$705.12	\$5,294.88	11.75%
384	Refuse/Garbage Disposal	\$1,000.00	\$89.61	\$89.61	\$910.39	8.96%
385	Sewer Utility	\$400.00	\$47.00	\$47.00	\$353.00	11.75%
405	Cleaning Services	\$3,700.00	\$176.25	\$352.50	\$3,347.50	9.53%
413	Office Equipment Rental/Repair	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
415	Equipment Rental	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
430	Miscellaneous	\$1,000.00	\$52.88	\$69.88	\$930.12	6.99%
433	Dues and Subscriptions	\$0.00	\$0.00	\$10.00	-\$10.00	0.00%
442	Safety Prog/Equipment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%

OBJ	OBJ Descr	2019 Budget	FEBRUARY 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
454	Joint Facility County Expense	\$45,000.00	\$2,717.83	\$3,049.80	\$41,950.20	6.78%
500	Capital Outlay	\$65,000.00	\$0.00	\$50,393.06	\$14,606.94	77.53%
550	Capital Outlay - Vehicles	\$51,000.00	\$0.00	\$0.00	\$51,000.00	0.00%
551	Capital Outlay-Building	\$105,000.00	\$0.00	\$0.00	\$105,000.00	0.00%
552	Capital Outlay-Land	\$120,000.00	\$0.00	\$0.00	\$120,000.00	0.00%
581	Capital Outlay -Seal Coat	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
582	Capital Outlay - Crackfill	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
583	Capital Outlay - Overlays	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
584	Capital Outlay - Road Const	\$619,042.00	\$0.00	\$0.00	\$619,042.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$1,572,188.00	\$33,612.94	\$109,562.68	\$1,462,625.32	6.97%
DEPT 43100 Cemetery						
210	Operating Supplies	\$940.00	\$0.00	\$0.00	\$940.00	0.00%
220	Repair/Maint Supply - Equip	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
360	Insurance	\$60.00	\$0.00	\$0.00	\$60.00	0.00%
381	Electric Utilities	\$350.00	\$2.00	\$2.00	\$348.00	0.57%
430	Miscellaneous	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 Cemetery		\$3,000.00	\$2.00	\$2.00	\$2,998.00	0.07%
DEPT 45100 Park and Recreation (GENERAL)						
100	Wages and Salaries Dept Head	\$61,294.00	\$4,606.92	\$9,213.84	\$52,080.16	15.03%
101	Assistant	\$43,680.00	\$3,360.76	\$6,721.52	\$36,958.48	15.39%
103	Tech 1	\$28,588.00	\$2,423.60	\$4,755.04	\$23,832.96	16.63%
104	Tech 2	\$5,455.00	\$0.00	\$0.00	\$5,455.00	0.00%
105	Part-time	\$43,680.00	\$2,547.50	\$4,893.58	\$38,786.42	11.20%
108	Tech 3	\$37,170.00	\$0.00	\$904.07	\$36,265.93	2.43%
121	PERA	\$16,081.00	\$856.58	\$1,765.63	\$14,315.37	10.98%
122	FICA	\$16,820.00	\$946.29	\$1,937.84	\$14,882.16	11.52%
131	Employer Paid Health	\$19,622.00	\$654.40	\$1,340.00	\$18,282.00	6.83%
132	Employer Paid Disability	\$1,174.00	\$170.13	\$170.13	\$1,003.87	14.49%
133	Employer Paid Dental	\$4,128.00	\$205.24	\$453.48	\$3,674.52	10.99%
134	Employer Paid Life	\$269.00	\$16.80	\$39.20	\$229.80	14.57%
136	Deferred Compensation	\$650.00	\$50.00	\$100.00	\$550.00	15.38%
140	Unemployment	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
151	Workers Comp Insurance	\$15,118.00	\$0.00	\$0.00	\$15,118.00	0.00%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$750.00	\$5,250.00	12.50%
200	Office Supplies	\$200.00	\$47.18	\$47.18	\$152.82	23.59%
208	Instruction Fees	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
210	Operating Supplies	\$3,200.00	\$361.48	\$499.42	\$2,700.58	15.61%
212	Motor Fuels	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
213	Diesel Fuel	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
220	Repair/Maint Supply - Equip	\$3,000.00	\$584.61	\$614.32	\$2,385.68	20.48%
221	Repair/Maint Vehicles 306	\$2,000.00	\$249.56	\$249.56	\$1,750.44	12.48%
223	Bldg Repair Suppl/Maintenance	\$15,000.00	\$1,716.06	\$1,741.93	\$13,258.07	11.61%
231	Chemicals	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
235	Signs	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
254	Concessions - Pop	\$300.00	\$0.00	\$7.98	\$292.02	2.66%

OBJ	OBJ Descr	2019 Budget	FEBRUARY 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
255	Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif FIRE/Ted/Corey	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
261	Unif Jake/TJ/Seth	\$300.00	\$79.98	\$79.98	\$220.02	26.66%
264	Unif Bobby	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
303	Engineering Fees	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
304	Legal Fees (Civil)	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
308	Instructors Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
309	Tennis	\$1,600.00	\$0.00	\$0.00	\$1,600.00	0.00%
310	Program Supplies	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
311	Softball/Baseball	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
312	Aerobic Instruction	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	Warm House/Garage Exp	\$0.00	\$123.82	\$123.82	-\$123.82	0.00%
316	Security Monitoring	\$1,200.00	\$87.00	\$87.00	\$1,113.00	7.25%
317	Soccer/Skating	\$1,500.00	\$400.00	\$400.00	\$1,100.00	26.67%
318	Garage (North)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$3,500.00	\$449.61	\$449.61	\$3,050.39	12.85%
322	Postage	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
323	Garage (East)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
324	Disc Golf Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
331	Travel Expenses	\$1,000.00	\$40.43	\$102.35	\$897.65	10.24%
335	Background Checks	\$150.00	\$0.00	\$30.00	\$120.00	20.00%
340	Advertising	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
381	Electric Utilities	\$17,000.00	\$1,537.13	\$1,537.13	\$15,462.87	9.04%
383	Gas Utilities	\$8,000.00	\$1,813.59	\$2,224.07	\$5,775.93	27.80%
384	Refuse/Garbage Disposal	\$800.00	\$81.70	\$81.70	\$718.30	10.21%
403	Improvements Other Than Bldgs	\$3,800.00	\$0.00	\$0.00	\$3,800.00	0.00%
413	Office Equipment Rental/Repair	\$700.00	\$67.50	\$67.50	\$632.50	9.64%
415	Equipment Rental	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
433	Dues and Subscriptions	\$500.00	\$150.70	\$1,021.41	-\$521.41	204.28%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
443	Sales Tax	\$1,600.00	\$486.00	\$716.00	\$884.00	44.75%
445	Sr Meals Expense	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
448	Weight Room Ins Reimbur	\$150.00	\$12.45	\$22.95	\$127.05	15.30%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$150.00	\$100.00	\$210.00	-\$60.00	140.00%
453	80 Acre Development Expense	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
457	Weight Room Expenses	\$2,000.00	-\$107.86	\$0.00	\$2,000.00	0.00%
459	PAL Foundation Expenditures	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
461	Silver Sneakers	\$6,500.00	\$806.00	\$1,170.00	\$5,330.00	18.00%
481	Park Master Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$94,799.00	\$0.00	\$0.00	\$94,799.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
553	Capital Outlay - Other	\$0.00	\$46,375.00	\$46,375.00	-\$46,375.00	0.00%
557	Capital Outlay - Tennis Courts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$520.00	\$104.14	\$208.28	\$311.72	40.05%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45100 Park and Recreation (GENERA		\$518,648.00	\$71,404.30	\$91,111.52	\$427,536.48	17.57%
DEPT 45500 Library						
101	Assistant	\$35,027.00	\$0.00	\$0.00	\$35,027.00	0.00%
121	PERA	\$2,627.00	\$0.00	\$0.00	\$2,627.00	0.00%

OBJ	OBJ Descr	2019 Budget	FEBRUARY 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
122	FICA	\$2,680.00	\$0.00	\$0.00	\$2,680.00	0.00%
131	Employer Paid Health	\$19,622.00	\$0.00	\$0.00	\$19,622.00	0.00%
132	Employer Paid Disability	\$307.00	\$0.00	\$0.00	\$307.00	0.00%
133	Employer Paid Dental	\$1,032.00	\$0.00	\$0.00	\$1,032.00	0.00%
134	Employer Paid Life	\$67.00	\$0.00	\$0.00	\$67.00	0.00%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$350.00	\$0.00	\$0.00	\$350.00	0.00%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
201	Library Operating Supplies	\$2,000.00	\$0.00	\$28.50	\$1,971.50	1.43%
202	Library Subscriptions	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
203	Library Books	\$5,000.00	\$1,051.55	\$1,051.55	\$3,948.45	21.03%
204	Children s Program Expense	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
205	Library Luncheon Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
206	Book Sale Expenses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
207	Golf Fundraiser Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,000.00	\$62.09	\$62.09	\$937.91	6.21%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
433	Dues and Subscriptions	\$0.00	\$0.00	\$435.34	-\$435.34	0.00%
443	Sales Tax	\$100.00	\$3.00	\$4.00	\$96.00	4.00%
452	Refund	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
459	PAL Foundation Expenditures	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
500	Capital Outlay	\$3,298.00	\$0.00	\$0.00	\$3,298.00	0.00%
600	Principal	\$520.00	\$104.14	\$208.28	\$311.72	40.05%
DEPT 45500 Library		\$82,130.00	\$1,220.78	\$1,789.76	\$80,340.24	2.18%
DEPT 47007 2003 Series A Disposal						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47014 2012 Series A						
600	Principal	\$190,000.00	\$0.00	\$190,000.00	\$0.00	100.00%
610	Interest	\$19,653.00	\$0.00	\$10,776.25	\$8,876.75	54.83%
620	Fiscal Agent s Fees	\$300.00	\$0.00	\$253.00	\$47.00	84.33%
DEPT 47014 2012 Series A		\$209,953.00	\$0.00	\$201,029.25	\$8,923.75	95.75%
DEPT 47015 47015 Series 2015B						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47015 47015 Series 2015B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 48000 Recyling						
384	Refuse/Garbage Disposal	\$32,340.00	\$2,433.00	\$4,866.00	\$27,474.00	15.05%
388	Recycling Expenses	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
430	Miscellaneous	\$3,240.00	\$262.00	\$524.00	\$2,716.00	16.17%
DEPT 48000 Recyling		\$35,980.00	\$2,695.00	\$5,390.00	\$30,590.00	14.98%

OBJ	OBJ Descr	2019 Budget	FEBRUARY 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
FUND 101	GENERAL FUND	\$4,484,104.00	\$218,273.72	\$620,830.32	\$3,863,273.68	13.85%
FUND 301	DEBT SERVICE FUND					
DEPT 47000	Emer Svcs Ctr Refunding 2004					
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
602	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000	Emer Svcs Ctr Refunding 200	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001	Community Ctr Refunding 2002					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001	Community Ctr Refunding 200	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002	G.O. Improve-Wilderness					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002	G.O. Improve-Wilderness	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003	1999 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003	1999 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004	1999 Series B Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004	1999 Series B Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005	2001 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005	2001 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006	2002 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006	2002 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2019 Budget	FEBRUARY 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010 2004 Series A						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010 2004 Series A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
621	Continung Disclosure Expene	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
DEPT 47013 Bond Disclosure		\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
DEPT 47014 2012 Series A						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$16,045.00	\$0.00	\$0.00	\$16,045.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47014 2012 Series A		\$16,045.00	\$0.00	\$0.00	\$16,045.00	0.00%
DEPT 47015 47015 Series 2015B						
600	Principal	\$142,000.00	\$0.00	\$0.00	\$142,000.00	0.00%
610	Interest	\$5,740.00	\$0.00	\$0.00	\$5,740.00	0.00%
620	Fiscal Agent s Fees	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
DEPT 47015 47015 Series 2015B		\$148,040.00	\$0.00	\$0.00	\$148,040.00	0.00%
FUND 301 DEBT SERVICE FUND		\$166,585.00	\$0.00	\$0.00	\$166,585.00	0.00%
FUND 401 GENERAL CAPITAL PROJECTS						
DEPT 44000 Capital Projects						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 44000 Capital Projects		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert						
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401 GENERAL CAPITAL PROJECTS		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
DEPT 46000 Tax Increment Financing						

OBJ	OBJ Descr	2019 Budget	FEBRUARY 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
351	Legal Notices Publishing	\$650.00	\$0.00	\$0.00	\$650.00	0.00%
640	Tax Increment 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
641	Tax Increment 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
642	Tax Increment 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
643	Tax Increment 6	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
644	Tax Increment 7 - Stone #1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
645	Tax Increment 8 - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
646	TaxIncrement 9-C&J Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
650	Administrative Costs	\$650.00	\$0.00	\$0.00	\$650.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46000 Tax Increment Financing		\$1,300.00	\$0.00	\$0.00	\$1,300.00	0.00%
DEPT 46001 TIF 1-9 MidWest Asst Living						
646	TaxIncrement 9-C&J Dev	\$10,200.00	\$0.00	\$0.00	\$10,200.00	0.00%
DEPT 46001 TIF 1-9 MidWest Asst Living		\$10,200.00	\$0.00	\$0.00	\$10,200.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJEC		\$11,500.00	\$0.00	\$0.00	\$11,500.00	0.00%
FUND 410 MARODA DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410 MARODA DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
DEPT 43000 Public Works (GENERAL)						
226	Bridge Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2019 Budget	FEBRUARY 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
FUND 414	SUNRISE ISLAND BRIDGE PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420	LIBRARY PROJECT					
DEPT 45500	Library					
302	Architects Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45500	Library	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420	LIBRARY PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432	SEWER PROJECT					
DEPT 43200	Sewer					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200	Sewer	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300	Other Financing Uses					
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300	Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432	SEWER PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463	BRITA LN/PINE VIEW LN					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463	BRITA LN/PINE VIEW LN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502	ECONOMIC DEVELOPMENT FUND					
DEPT 41940	General Government					
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940	General Government	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500	Economic Development (GENERAL)					
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$22.85	\$317.85	-\$317.85	0.00%

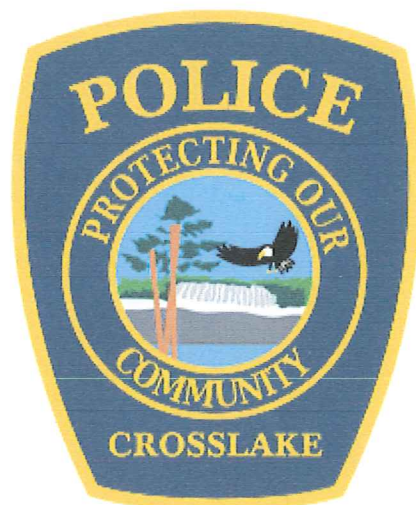
OBJ	OBJ Descr	2019 Budget	FEBRUARY 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$0.00	\$22.85	\$317.85	-\$317.85	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 2004						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$18,500.00	\$0.00	\$0.00	\$18,500.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$18,500.00	\$0.00	\$0.00	\$18,500.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$18,500.00	\$22.85	\$317.85	\$18,182.15	1.72%
FUND 503 EDA (REVOLVING LOAN)						
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
447	Loan Disbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND						
DEPT 43200 Sewer						
100	Wages and Salaries Dept Head	\$80,927.00	\$6,059.84	\$13,176.11	\$67,750.89	16.28%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$6,070.00	\$454.48	\$908.96	\$5,161.04	14.97%
122	FICA	\$6,191.00	\$416.75	\$748.77	\$5,442.23	12.09%
131	Employer Paid Health	\$19,622.00	\$1,635.20	\$3,348.40	\$16,273.60	17.06%
132	Employer Paid Disability	\$740.00	\$123.32	\$123.32	\$616.68	16.66%
133	Employer Paid Dental	\$1,032.00	\$86.00	\$172.00	\$860.00	16.67%
134	Employer Paid Life	\$67.00	\$5.60	\$11.20	\$55.80	16.72%
136	Deferred Compensation	\$650.00	\$50.00	\$100.00	\$550.00	15.38%
151	Workers Comp Insurance	\$6,010.00	\$0.00	\$0.00	\$6,010.00	0.00%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$1,500.00	\$4,500.00	25.00%
200	Office Supplies	\$250.00	\$11.97	\$11.97	\$238.03	4.79%
208	Instruction Fees	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
210	Operating Supplies	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
212	Motor Fuels	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
213	Diesel Fuel	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
220	Repair/Maint Supply - Equip	\$10,000.00	\$166.67	\$202.16	\$9,797.84	2.02%
221	Repair/Maint Vehicles 306	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
222	Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$129.99	\$149.99	\$3,850.01	3.75%
229	Oper/Maint - Lift Station	\$12,000.00	\$267.18	\$267.18	\$11,732.82	2.23%

OBJ	OBJ Descr	2019 Budget	FEBRUARY 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
230	Repair/Maint - Collection Syst	\$7,000.00	\$0.00	\$0.00	\$7,000.00	0.00%
231	Chemicals	\$18,000.00	\$0.00	\$1,156.60	\$16,843.40	6.43%
258	Unif FIRE/Ted/Corey	\$300.00	\$60.96	\$60.96	\$239.04	20.32%
303	Engineering Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
320	Communications	\$4,556.00	\$160.38	\$160.38	\$4,395.62	3.52%
321	Communications-Cellular	\$1,600.00	\$0.00	\$0.00	\$1,600.00	0.00%
322	Postage	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
331	Travel Expenses	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
360	Insurance	\$8,000.00	\$0.00	\$0.00	\$8,000.00	0.00%
381	Electric Utilities	\$27,000.00	\$3,897.29	\$3,897.29	\$23,102.71	14.43%
383	Gas Utilities	\$3,000.00	\$526.17	\$526.17	\$2,473.83	17.54%
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
406	Lab Testing	\$15,000.00	\$594.00	\$594.00	\$14,406.00	3.96%
407	Sludge Disposal	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
420	Depreciation Expense	\$225,000.00	\$0.00	\$0.00	\$225,000.00	0.00%
430	Miscellaneous	\$100.00	\$0.00	\$77.58	\$22.42	77.58%
433	Dues and Subscriptions	\$300.00	\$0.00	\$568.00	-\$268.00	189.33%
442	Safety Prog/Equipment	\$1,500.00	\$33.98	\$33.98	\$1,466.02	2.27%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
450	Permits	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
452	Refund	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay	\$1,300,000.00	\$0.00	\$0.00	\$1,300,000.00	0.00%
553	Capital Outlay - Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
554	Capital Outlay - Ox Ditch Bldg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
555	Capital Outlay - Sewer Biosol	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
556	Capital Outlay - Sewer Exten	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$1,802,965.00	\$14,679.78	\$27,795.02	\$1,775,169.98	1.54%
DEPT 47007 2003 Series A Disposal						
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND		\$1,802,965.00	\$14,679.78	\$27,795.02	\$1,775,169.98	1.54%
FUND 614 TELEPHONE AND CABLE FUND						
DEPT 49000 Miscellaneous (GENERAL)						
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
630	Loss on Bond Defeasance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49000 Miscellaneous (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 614 TELEPHONE AND CABLE FUND		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUND						
DEPT 43200 Sewer						
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2019 Budget	FEBRUARY 2019 Amt	2019 YTD Amt	2019 YTD Balance	%YTD Budget
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$185,000.00	\$0.00	\$185,000.00	\$0.00	100.00%
610	Interest	\$19,923.00	\$0.00	\$12,952.50	\$6,970.50	65.01%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$750.00	\$0.00	\$242.00	\$508.00	32.27%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$205,673.00	\$0.00	\$198,194.50	\$7,478.50	96.36%
DEPT 47008 2003 Series B Sewer						
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$90,000.00	\$0.00	\$90,000.00	\$0.00	100.00%
610	Interest	\$16,682.00	\$0.00	\$8,815.00	\$7,867.00	52.84%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$106,682.00	\$0.00	\$98,815.00	\$7,867.00	92.63%
FUND 651 SEWER RESTRICTED SINKING FUN		\$312,355.00	\$0.00	\$297,009.50	\$15,345.50	95.09%
FUND 652 WASTEWATER MGMT DISTRICT						
DEPT 41910 Planning and Zoning						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 Planning and Zoning		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 652 WASTEWATER MGMT DISTRICT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$6,796,009.00	\$232,976.35	\$945,952.69	\$5,850,056.31	13.92%

B. 4.

City of Crosslake - Preliminary 02/28/2019 Preliminary Budget to Actual Analysis (Remove Debt Service, Capital Outlay and Operating Transfers)					
Description	2019 Budget	02/28/019	2019 YTD Amount	2019 YTD Balance	2019 %YTD Budget
Total Expense (From Month End Report For February 28, 2019)	\$ 6,796,009	\$ 232,976	\$ 945,953	\$ 5,850,056	13.92%
Adjustments:					
<u>Less: All DS Issues</u>					
(101-41400-600) Administration: Copier Lease	(864)	(72)	(144)	(720)	16.67%
(101-41910-600) Planning and Zoning: Copier Lease	(864)	(72)	(144)	(720)	16.67%
(101-42110-600) Police: Copier Lease	(144)	(12)	(24)	(120)	16.67%
(101-45100-600) Parks and Rec.: Copier Lease	(520)	(104)	(208)	(312)	40.05%
(101-45500-600) Library: Copier Lease	(520)	(104)	(208)	(312)	40.05%
(101-47014-600) 2012 Series A - Principal	(190,000)	0	(190,000)	0	100.00%
(101-47014-610) 2012 Series A - Interest	(19,653)	0	(10,776)	(8,877)	54.83%
(101-47014-620) 2012 Series A - Fiscal Agent Fees	(300)	0	(253)	(47)	0.00%
(301-47015-600) 2015 Series B - Principal	(142,000)	0	0	(142,000)	0.00%
(301-47015-610) 2015 Series B - Interest	(5,740)	0	0	(5,740)	0.00%
(301-47015-620) 2015 Series B - Fiscal Agent Fees	(300)	0	0	(300)	0.00%
(301-47014-600) 2018 Series A - Principal	0	0	0	0	0.00%
(301-47014-610) 2018 Series A - Interest	(16,045)	0	0	(16,045)	0.00%
(301-47013-440/621) Fiscal Agent Fees	(2,500)	0	0	(2,500)	0.00%
(651-47007-600) 2012 Series A Disposal - Prin.. (Reported on B/S)	(185,000)	0	(175,000)	(10,000)	94.59%
(651-47007-610) 2012 Series A Disposal -Interest	(19,923)	0	(27,655)	7,732	138.81%
(651-47007-620) 2012 Series A Disposal - Fiscal Agent Fees	(750)	0	(636)	(115)	84.73%
(651-47008-600) 2017 Series A Disposal Bonds	(90,000)	0	(90,000)	0	100.00%
(651-47008-610) 2017 Series A Disposal Bonds	(16,682)	0	(5,515)	(11,167)	33.06%
<i>Total Debt Service</i>	<u>(691,805)</u>	<u>(364)</u>	<u>(500,563)</u>	<u>(191,242)</u>	<u>72.36%</u>
<u>Less - All Capital Outlay Accounts:</u>					
(101-41400-500) Administration	(4,221)	0	0	(4,221)	0.00%
(101-41910-500) Planning and Zoning	(4,221)	0	0	(4,221)	0.00%
(101-41940-500) General Government Capital Outlay	(65,000)	0	(2,645)	(62,355)	4.07%
(101-42110-500) Police Administration Capital Outlay	(4,683)	0	0	(4,683)	0.00%
(101-42110-550) Police Administration Capital Outlay - Vehicles	(60,000)	0	0	(60,000)	0.00%
(101-42280-500) Fire Administration - Capital Outlay	(15,000)	(2,306)	0	(15,000)	0.00%
(101-42280-550) Fire Administration - Capital Outlay - Vehicles	(265,000)	0	0	(265,000)	0.00%
(101-43000-500) Public Works - Capital Outlay	(1,010,042)	0	(50,393)	(959,649)	4.99%
(101-43100-500) Cemetery - Capital Outlay	(1,000)	0	0	(1,000)	0.00%
(101-45100-500) Parks and Recreation - Capital Outlay	(94,799)	(46,375)	0	(94,799)	0.00%
(101-45500-500) Library	(3,298)	0	0	(3,298)	0.00%
(601-43200-500) Sewer - Capital Outlay	(1,300,000)	0	0	(1,300,000)	0.00%
<i>Total Capital Outlay</i>	<u>(2,827,264)</u>	<u>(48,681)</u>	<u>(53,038)</u>	<u>(2,774,226)</u>	<u>1.88%</u>
<u>Less: Other Items:</u>					
Operating Transfers (General Fund to Sewer Fund)	0	0	0	0	0.00%
<i>Total Operating Transfers Between Funds</i>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00%</u>
<u>Less: Depreciation/Amortization</u>					
(601) Depreciation	(225,000)	0	0	(225,000)	0.00%
Adjusted Expenditures	\$ 3,051,940	\$ 183,932	\$ 392,351	\$ 2,659,589	12.86%
Linear Assumption (2 Month/12 Months) = 16.67%					
	16.67%	\$ 1,132,668			-3.81%



CROSSLAKE POLICE DEPARTMENT

MONTHLY REPORT

February

2019

Crosslake Police Department

Monthly Report

February 2019

911 Hangup	1
Agency Assist	19
Alarm	18
Animal Complaint	1
Assault	1
Burglary	1
Death	1
Domestic	1
Ems	19
Extra Patrol	3
Gun Permits	2
Harass Comm	1
Hazard In Road	1
Housewatch	2
Indecent Conduct	1
Information	2
Missing Persons	1
Motorist Assist	2
Parking Complaint	4
Personal In Accident	1
Property Damage Acc	1
Public Assist	8
Stolen Recovered	1
Suspicious Activity	2
Suspicious Person	1
Suspicious Vehicle	4
Theft	2
Traffic Arrest	1
Traffic Citation	1
Traffic Stop	21
Vehicle Off Road	6
Welfare Check	4
Total	134

B.6.



CROSSLAKE POLICE DEPARTMENT

MISSION TOWNSHIP MONTHLY REPORT

February

2019

**Crosslake Police Department
Mission Township Monthly Report
February 2019**

Agency Assist	1
Animal Complaint	1
Ems	2
Housewatch	1
Traffic Arrest	2
Traffic Citations	5
Traffic Stop	23
Vehicle Off Road	2
Total	37



Crosslake Fire Department

Date: February 2019

B. 7.

Incidents

Description of Incident	Calls	YTD
3 - Rescue & Emergency Medical Services		
311 - Medical Assist - Assist EMS Crew	19	41
300 - Rescue, EMS Incident		
322 - Motor Vehicle Accident with Injuries		1
324 - Motor Vehicle Accident with No Injuries		
340 - Search for Lost Person	1	1
362 - Ice Rescue		
326 - Snowmobile Accident With Injuries		
Total:	20	43
1 - Fire		
111 - Building Fire		
111 - Building Fire (Mutual Aid)		1
114 - Chimney Fire		
112/118/113 - Fire Other		
143 - Grass Fire/Wildland Fire		
131 - Automobile Fire		
Total:	0	1
4 - Hazardous Condition (No Fire)		
411 - Gasoline or other Flammable Liquid Spill		
412 - Gas Leak (Natural Gas or LPG)		1
444 - Power Line Down/Trees on Road		
Total Hazardous Condition:	0	1
5 - Service Call		
571 - Cover Assignment, Standby		
561 - Unauthorized Burning		
550 - Public Assist	3	3
Total:	3	3
6 - Good Intent Call		
611 - Dispatched and Cancelled en route	1	4
600 - Good Intent Call		
609 - Smoke scare, Odor of smoke		
Total:	1	4
7 - False Alarm & False Call		
743 - Smoke Detector Activation - No Fire	3	5
746 - Carbon Monoxide Detector Activation - No CO		1
731 - Sprinkler Activation due to Malfunction		
Total:	3	6
8 - Severe Weather & Natural Disaster		
814 - Lightning Strike (No Fire)		
Total:		
Total Incidents:	27	58

**NORTH AMBULANCE
CROSSLAKE**

FEBRUARY 2019 RUN REPORT

TOTAL CALLOUTS: **49**

NIGHT: 20 DAY: 29

No Loads:	11
Cancels:	11
Fire Standbys:	01
Police Standbys:	00
Transported Patients:	27

CROSSLAKE:	30 (7 No Load, 7 Cancel)
BREEZY POINT:	03
IDEAL:	00
MISSION:	00
FIFTY LAKES:	02
MANHATTAN BEACH:	00
CENTER:	00
TIMOTHY:	00

MUTUAL AID TO:

PINE RIVER:	05 (1 No Load, 2 Cancel)
BRAINERD:	09 (3 No Load, 2 Cancel)

BLS TRANSFERS:	00
ALS TRANSFERS:	00

ALS INTERCEPTS (ADVANCED LIFE SUPPORT):

BRAINERD:	00
PINE RIVER:	00
AIRCARE:	01

B. 9.

MONTHLY PLANNING & ZONING STATISTICS - CROSSLAKE

PERMITS	February-2019	Year-to-Date 2019	February-2018	Year-to-Date 2018
New Construction (Dwellings)	1	1	0	0
Septic - New	0	0	0	0
Septic Upgrades	0	0	0	1
Porch / Deck	0	0	1	2
Additions	0	1	0	1
Landscape Alterations	1	1	1	2
Access. Structures	0	0	0	0
Demo/Move	1	2	1	0
Signs	0	0	1	0
Fences	0	0	0	0
E911 Addresses Assigned	1	1	0	1
Total Permits Issued	4	6	4	7

ENFORCEMENT / COMPLAINTS	Year-to-Date 2019	Year-to-Date Closed	Year-to-Date Open	Year-to-Date % Closed
Enforcement	0	0	0	100%

CUSTOMER SERVICE STATISTICS	February-2019	Year-to-Date 2019	February-2018	Year-to-Date 2018
Counter Visits	31	67	26	48
Phone Calls	67	156	57	108
Email	24	55	21	48
Total	122	278	104	204

Call For Service	1	0	2	3
Shoreland Rapid Assessment Completed (Buffer)	0	0	1	1
Stormwater Plans Submitted	0	0	1	1
Site Visits	3	3	3	6

COMPLIANCE SEPTIC STATISTICS	Year-To-Date Received 2019	Year-To-Date Failed 2019	Year-To-Date Received 2018	Year-To-Date Failed 2018
Septic Compliance Inspections	2	0	2	0
Passing Septic Compliance Percentage		100%		100%

PUBLIC HEARINGS	February-2019	Year-to-Date 2019	February-2018	Year-to-Date 2018
DRT	1	2	4	4
Variance	0	1	1	1
CUP/IUP	0	0	0	1
Land Use Map	0	0	0	0
Subdivisions (Metes & Bounds; Preliminary; Final)	0	0	0	0

Consolidations/Lot Line Adjustments	0	1	1	1
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B.
10.

STATED MINUTES

City of Crosslake Planning Commission/Board of Adjustment

January 25, 2019
9:00 A.M.

Crosslake City Hall
37028 County Road 66
Crosslake, MN 56442

1. Present: Chair Matt Kuker; Mark Wessels; Joel Knippel; Mark Lindner; Jerome Volz; Alternate Bill Schiltz; and Liaison Council Member Aaron Herzog
2. Absent: None
3. Staff: Jacob Frie, Environmental Services Supervisor and Cheryl Stuckmayer, Customer Service Specialist
4. 12-28-18 Minutes & Findings – **Motion by Knippel; supported by Wessels to approve the minutes & findings as written. All members voting “Aye”, Motion carried.**
5. Old Business
 - 5.1 None
6. New Business
 - 6.1 Rollyn C & Michelle Renstrom – Variance for bluff setback
7. Other Business
 - 7.1 Staff Report
8. Open Forum
9. Adjournment

**Rollyn C & Michelle Renstrom
141470050080009, 141470050090009**

Kuker invited Renstrom, the applicant/owner to the podium and asked Frie to present the variance. Frie read the variance request, project details and location/setbacks, no comments received, impervious percentage, stormwater management plan submitted, no cut and fill required for the type of install, history of the parcel and the surrounding parcel history pertaining to a water-oriented accessory structure into the record. Wessels inquired as to how the elevation difference in the location of the project would be handled. Renstrom commented that he would only use the piers by burying a portion of the pier(s) into the ground for leveling purposes. Lindner stated that he noticed at the January 24, 2019 on-site that the neighboring property also had a water-oriented accessory structure and that with the steep bluff it makes sense to ask for this variance. Wessels mentioned that at the on-site January 24, 2019 it was discussed that a vegetation condition be placed to protect erosion of the bluff. Kuker opened the public hearing with no response, therefore the public hearing was closed. Kuker asked if any of the commissioners had additional questions, but none were forthcoming. Kuker requested Frie to initiate the findings of fact procedure with the board members deliberating and responding to each question.

January 25, 2019 Action:

Motion by Lindner; supported by Knippel to approve the Variance for:

- **Bluff setback of 0 feet where 30 feet is required to proposed water-oriented accessory structure (WOAS)**

To construct:

- **100 square foot water-oriented accessory structure (WOAS)**

Per the findings of fact as discussed, the on-site conducted on 1-24-19 and as shown on the certificate of survey received at the Planning & Zoning office dated 12-13-18 for property located 12108 Manhattan Point Blvd, Sec 06, City of Crosslake

Conditions:

Chapter 26 – Land Use; Sec. 26-227 Variance Decision - Variances must be substantially completed within two years of receiving approval – the approval of this variance will expire on 1-25-21

- 1. Vegetation to be installed immediately upon completion of construction to eliminate erosion of the bluff.**
- 2. Items stated to be removed on the certificate of survey dated 12-13-18 shall be removed and any nonconforming setbacks for those items are to be eliminated**
- 3. Approved 100 square foot water-oriented accessory structure to be built and installed as submitted with the variance application**
- 4. The roof/pitch of the structure to meet or exceed the Crosslake Land Use Ordinance**

Findings: See attached

All members voting “Aye”, Motion carried.

Other Business:

1. Staff report
 - a. Monthly city council report
 - b. Development Review Team (DRT) had one January monthly meeting
 - c. One February public hearing application(s)
 - d. Election of Officers for the February meeting
 - e. Adoption of 2019 Rules of Business for the February meeting
 - f. Locating property lines for permits – statement added to both permits as approved by board
 - g. Joint meeting with city council on ordinance changes – Parking/Alternate parking, accessory structures, rezoning district (2 or 2.5 acres)
Ordinance discussion on uniqueness of the city, keep height of buildings reasonable, lot size in relation to variance requests snowballing, storage buildings on CR 66, possible time schedule (Herzog-city council not available for February), and the staff to look at city ordinance and surrounding city ordinances, along with commercial districts (LC, DC & C/LI)-how many vacant parcels from CR 3 to CR 16
 - h. Crosslake PC/BOA training – possibly end of March, maybe after workshop
 - i. Contractor workshop scheduled for March 27th

Open Forum:

1. Mayor Nevin requested Espersen, Environmental Services Specialist, to attend the Water Quality Committee meeting(s)
2. Kuker announced he is pursuing a township board member position and will remain on the PC/BOA commission as an alternate
2. Motion by Lindner: supported by Kuker to appoint Wessels for the February 22, 2019 PC/BOA meeting as pro-temp chair. All members voting “Aye”, Motion carried

Matters not on the Agenda:

1. There were no matters not on the agenda

Motion by Knippel; supported by Kuker to adjourn at 10:20 A.M.

All members voting “Aye”, Motion carried.

Respectfully yours,

Cheryl Stuckmayer

Cheryl Stuckmayer
Customer Service Specialist



B.11.

February 4, 2019

City of Crosslake
Char Nelson, Clerk
37028 County Rd 66
Crosslake, MN 56442

Re: Annual Bridge Inspections

Dear Char Nelson,

The annual bridge inspections for 2018 have been completed in accordance with Minnesota Statutes, Chapter 165. A bridge is defined as a drainage structure with a span of 10-feet or more; therefore, large culverts are considered bridges for inspection purposes as well as the more conventional bridge structures. A copy of the inspection report for bridges inspected in 2018 under your jurisdiction is enclosed. Please note that all bridges are not necessarily inspected each year. Depending on the type and condition of a structure the inspection frequency may be as high as a 48-month interval.

The key information to look at on the inspection report may be the comments made by the Inspector and any change in an element condition from years prior printed in red. On the structure inventory report, the "Sufficiency Rating" is of some interest, which is located in the upper right corner of the report.

Since bridges represent a considerable investment of taxpayer dollars, you are encouraged to seriously review each report as well as conduct an on-site review of your bridges to confirm existing conditions and take appropriate action. This office is available to provide advice as to maintenance procedures and answer any questions related to bridges. You may contact the following: Wayne Dosh, Senior Engineering Technician and Certified Bridge Inspector; Rob Hall, Assistant County Highway Engineer and Timothy Bray, County Highway Engineer.

Sincerely,

Timothy Bray P.E.
County Highway Engineer

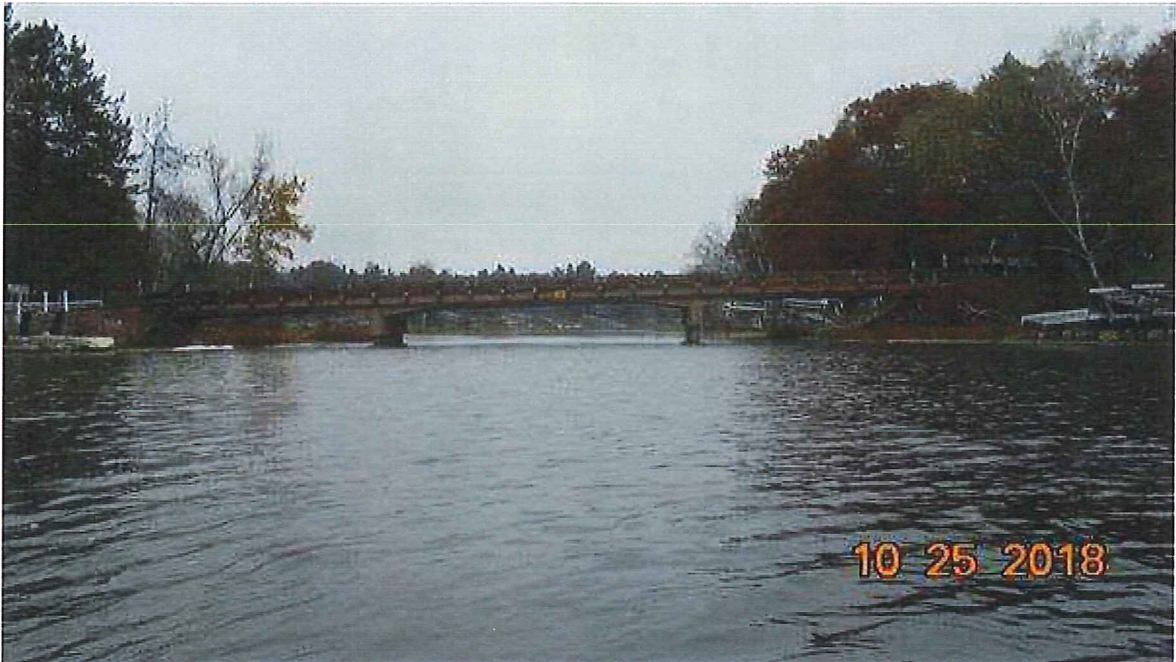
By: 
Wayne Dosh Senior Engineering Technician

Timothy Bray, P.E.
County Engineer
Highway Department
16589 County Road 142
Brainerd, MN 56401

Office: (218) 824-1110
Fax: (218) 824-1111
www.crowwing.us

Our Vision: Being Minnesota's favorite place.
Our Mission: Serve well. Deliver value. Drive results.
Our Values: Be responsible. Treat people right. Build a better future.

**2018 ROUTINE
BRIDGE INSPECTION REPORT**



**BRIDGE # 18530
SUNRISE ISLAND RD over CROSS LAKE CHANNEL**

DISTRICT: District 3 COUNTY: Crow Wing CITY/TOWNSHIP: Cross Lake
STATE: Minnesota

Date of Inspection: 10/25/2018

Equipment Used: Life Jacket, Boat, Probing Rod, Other - waders

Owner: City or Municipal Highway Agency

Inspected By: Dosh, Wayne; Johnson, Jamie

Report Written By: Wayne Dosh
Report Reviewed By: Timothy Bray
Final Report Date: 01/17/2019



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STRUCTURE INVENTORY	2
ELEMENTS	3
PICTURES	6
PICTURES	6

Minnesota Structure Inventory Report

Bridge ID: 18530

SUNRISE ISLAND RD over CROSS LAKE CHANNEL

+ GENERAL +	+ ROADWAY ON BRIDGE +	+ INSPECTION +																
Agency Br. No. CITY34 District 03 Maint. Area County 018 - Crow Wing City Cross Lake Township Desc. Loc. 1.0 MI N OF JCT CR 103 Sect., Twp., Range 30 - 137N - 27W Latitude 46 d 38 m 47.52 s Longitude -94 d 09 m 03.55 s Custodian 04 - City or Municipal Highway Agency Owner 04 - City or Municipal Highway Agency Year Built 2011 Date Opened to Traffic 06/29/2011 MN Year Remodeled FHWA Year Reconstructed Bridge Plan Location 3 - COUNTY Potential ABC 2 - N/A	Road Name SUNRISE ISLAND RD Functional Class. 09 - Rural - Local ADT 50 YEAR 2010 HCADT ADTT % National Highway System Route Sys/Nbr 10 - MUN / 9 Ref. Point (TIS) Detour Length 99 mi. Lanes 2 Lanes ON Bridge Control Section (TH Only) Function 1 - MAINLINE Type 2 - 2-way traffic Bridge Match ID 0 Roadway Key Route On Structure	Structurally Deficient N Functionally Obsolete N Sufficiency Rating 88.6 Last Routine Insp Date 10/25/2018 Routine Insp Frequency 24 Inspector Name Dosh, Wayne Status A - Open																
		+ NBI CONDITION RATINGS +																
		Deck 8 Superstructure 8 Substructure 8 Channel 8 Culvert N																
	+ RDWY DIMENSIONS ON BRIDGE +	+ NBI APPRAISAL RATINGS +																
	If Divided: NB-EB SB-WB Roadway Width 20.0 ft ft Vertical Clearance ft ft Max. Vert. Clear. ft ft Horizontal Clear. 20.0 ft ft Appr. Surface Width 24.0 ft Bridge Roadway Width 20.0 ft Median Width On Bridge ft	Structure Evaluation 8 Deck Geometry 5 Underclearances N Waterway Adequacy 9 Approach Alignment 6																
+ STRUCTURE +	+ MISC. BRIDGE DATA +	+ SAFETY FEATURES +																
Service On 1 - Highway Service Under 5 - Waterway Main Span Type 2 - Concrete Continuous Main Span Design 09 - Slab Span Main Span Detail Appr. Span Type Appr. Span Design Appr. Span Detail Skew 0 Culvert Type Barrel Length Number of Spans MAIN: 3 APPR: 0 TOTAL: Main Span Length 60.0 ft Structure Length 154.1 ft Deck Width (Out-to-Out) 22.0 ft Deck Material 1 - Concrete Cast-in-Place Deck Installation Year 2011 Wear Surf Type 1 - Monolithic Concrete (concurrently Wear Surf Install Year 2011 Wear Course/Fill Depth 0.00 ft Deck Membrane 0 - None Deck Rebars 1 - Epoxy Coated Reinforcing Structure Area (Out-to-Out) 3390 sq ft Roadway Area (Curb-to-Curb) 3082 sq ft Sidewalk Width - L/R 0.00 ft 0.00 ft Curb Height - L/R 0.00 ft 0.00 ft Rail Codes - L/R 55 55	Structure Flared 0 - No flare Parallel Structure N - No parallel structure Field Conn. ID Canilever ID Foundations (Material/Type) Abutment 1 - CONC 8 - INTEGRAL Pier 1 - CONC 4 - PILE BENT Historic Status 5 - Not eligible On - Off System 0 - OFF	Bridge Railing 1 - MEETS STANDARDS GR Transition N - NOT REQUIRED Appr. Guardrail N - NOT REQUIRED GR Termini N - NOT REQUIRED																
	+ PAINT +	+ SPECIAL INSPECTIONS +																
	Year Painted Painted Area sq ft Primer Type Finish Type	<table border="1"> <thead> <tr> <th></th> <th>Y/N</th> <th>Freq</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>Frac. Critical</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Underwater</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Pinned Asbly.</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		Y/N	Freq	Date	Frac. Critical				Underwater				Pinned Asbly.			
	Y/N	Freq	Date															
Frac. Critical																		
Underwater																		
Pinned Asbly.																		
	+ BRIDGE SIGNS +	+ WATERWAY +																
	Posted Load 0 - Not Required Traffic 0 - Not Required Horizontal 1 - Object Markers Vertical N - Not Applicable	Drainage Area (sq mi) 562.0 Waterway Opening (sq ft) 630 Navigation Control 0 - No nav. control on waterway Pier Protection Nav. Clr. (ft) Vert. 0.0 Horiz. 0.0 Nav. Vert. Lift Bridge Clear. (ft) MN Scour Code L - STBL - LOW RISK Scour Evaluation Year 2009																
		+ CAPACITY RATINGS +																
		Design Load A - HL 93 Operating Rating 2 - HS TRUCK 45.7 Inventory Rating 2 - HS TRUCK 27.4 Posting VEH: SEMI: DBL: Rating Date 12/28/2010 Overweight Permit Codes A: N B: N C: N																

MINNESOTA BRIDGE INSPECTION REPORT

01/17/2019

BRIDGE 18530 SUNRISE ISLAND RD OVER CROSS LAKE CHANNEL

County: Crow Wing	Location: 1.0 MI N OF JCT CR 103	Length: 154.1 ft.
City: Cross Lake	Route: 10 - MUN 9 Ref. Pt.: 000+00.160	Deck Width: 22.0 ft.
Township:	Control Section:	Rdwy. Area/ Pct. Unsnd: 3082 sq. ft. / %
Section: 30 Township: 137N Range: 27W Maint. Area:		Paint Area/ Pct. Unsnd: sq. ft. / %
Span Type: 2 - Concrete Continuous 1 - Slab	Local Agency Bridge Nbr.: CITY34	Culvert: N/A
List:		Postings:
NBI Deck: 8 Super: 8 Sub: 8 Chan: 8 Culv: N		

Open, Posted, Closed: A - Open

MN Scour Code: L - STBL - LOW RISK

Appraisal Ratings - Approach: 6	Waterway: 9	Unofficial Structurally Deficient N
Required Bridge Signs - Load Posting: 0 - Not Required	Traffic: 0 - Not Required	Unofficial Functionally Obsolete N
Horizontal: 1 - Object Markers	Vertical: N - Not Applicable	Unofficial Sufficiency Rating 88.6

ELEM NBR	ELEMENT NAME	REPORT TYPE	INSP. DATE	QUANTITY	QTY CS 1	QTY CS 2	QTY CS 3	QTY CS 4
38	Reinforced Concrete Slab	Routine	10/25/2018	3390 SF	3356	34	0	0
		Routine	10/25/2016	3390 SF	3390	0	0	0

Notes: 10/25/18: 1% moved to CS2 because of leaking over piers. There are small, tight transverse cracks directly over the piers and diagonal transverse cracks from 1/4 span to 1/4 span centered over the piers. Longitudinal underside crack at CL in main span under the north pier extending out to the center of bridge. 15' long. All of the cracks found are insignificant in size with no leakage coming through the deck at this time. There is some minor cracking and efflorescence appearing on the outside face of the deck over the piers.

10/25/16: There are small, tight transverse cracks directly over the piers and diagonal transverse cracks from 1/4 span to 1/4 span centered over the piers. Longitudinal underside crack at CL in main span under the north pier extending out to the center of bridge. 15' long. All of the cracks found are insignificant in size with no leakage coming through the deck at this time. There is some minor cracking and efflorescence appearing on the outside face of the deck over the piers.

10/22/14: There are cracks in all of the spans at the mid point of the spans every 2 to 4 feet apart. The cracks appear to follow the "chairs" used to hold the steel when the bridge was built. All of the cracks found are insignificant in size with no leakage coming through the deck at this time. There is some minor cracking and efflorescence appearing on the outside face of the deck over the piers.

10/11/12: 3 minor transverse cracks found at the mid-span of the middle span. 1 minor transverse crack was found at the mid-span of both approach spans. All of the cracks appear to be following the rebar chairs.

[2011-October] 3 minor transverse cracks found at the mid-span of the middle span. 1 minor transverse crack was found at the mid-span of both approach spans. All of the cracks appear to be following the rebar chairs.

510 - Wearing Surfaces	Routine	10/25/2018	3082 SF	3020	62	0	0
	Routine	10/25/2016	3082 SF	3082	0	0	0

Notes: 10/25/18: 2% moved to CS2 because of unsealed cracks. The epoxy sealant remains in good shape on the cracks that have been sealed, however there are some new cracks have appeared since the bridge was last sealed in 2012. All of the cracks are insignificant in size but are of moderate density over the piers. There are small, tight transverse cracks directly over the piers and diagonal transverse cracks from 1/4 span to 1/4 span centered over the piers.

10/25/16: There are new unsealed cracks appearing since the bridge was last sealed. There are small, tight transverse cracks directly over the piers and diagonal transverse cracks from 1/4 span to 1/4 span centered over the piers.

Concrete Slab with Bituminous Overlay Notes:

10/22/14: There are new unsealed cracks appearing since the bridge was last sealed. There are small, tight transverse cracks over the piers.

10/11/12: There are small, tight transverse cracks over the piers. All cracks have been epoxy sealed at this time.

[2011-June] 2 minor transverse cracks found over each side of the west pier-cap and 1 minor transverse crack found over the east pier-cap.

[2011-October] 2 to 3 transverse cracks found over each side of the piers on top of the deck.

215	Reinforced Concrete Abutment	Routine	10/25/2018	75 LF	75	0	0	0
		Routine	10/25/2016	75 LF	75	0	0	0

Notes: 10/25/18 - 10/22/14: From the staining water has been draining across the bridge seat. Some minor erosion at the SE wingwall. It appears to be from road run-off.

Wingwall notes: 10/25/16 - 10/22/14: Some minor erosion at the SE wingwall. It appears to be from road run-off.

BRIDGE 18530 SUNRISE ISLAND RD OVER CROSS LAKE CHANNEL

ELEM NBR	ELEMENT NAME	REPORT TYPE	INSP. DATE	QUANTITY	QTY CS 1	QTY CS 2	QTY CS 3	QTY CS 4
225	Steel Pile	Routine	10/25/2018	10 EA	10	0	0	0
		Routine	10/25/2016	10 EA	10	0	0	0
	515 - Steel Protective Coating	Routine	10/25/2018	84 SF	84	0	0	0
		Routine	10/25/2016	84 SF	84	0	0	0
	Notes: 10/25/18: Paint remains in good condition. 10/25/16: Painted 1 1/2' south pier and 2' north pier. [2016] Migrator assumed CS1 and a quantity of 999 SF.							
234	Reinforced Concrete Pier Cap	Routine	10/25/2018	46 LF	46	0	0	0
		Routine	10/25/2016	46 LF	46	0	0	0
	Notes: 10/25/18 - 10/25/16: 1 crack in west pier, in east face under 4th pile.							
332	Timber Bridge Railing	Routine	10/25/2018	309 LF	286	23	0	0
		Routine	10/25/2016	309 LF	309	0	0	0
	Notes: 10/25/18: 23 posts found with checks extending 5% - 50% through the full length of the post. 10/25/16: Only loose connection found today on lower outside nuts. The timber curb has minor checking in isolated locations 10/23/14: Found about 50% of the bolted connections to be loose. 10/11/12: Found some of the bolted connections to be loose.							
800	Critical Deficiencies or Safety Hazards	Routine	10/25/2018	1 EA	1	0	0	0
		Routine	10/25/2016	1 EA	1	0	0	0
	Notes: NO CRITICAL FINDINGS OBSERVED DURING THE LAST INSPECTION.							
840	Concrete Decks—Cracking & Sealing	Routine	10/25/2018	0 EA	0	0	0	0
822	Bituminous Approach Roadway	Routine	10/25/2018	2 EA	2	0	0	0
		Routine	10/25/2016	2 EA	2	0	0	0
	Notes: 10/25/18: Settlement at bridge approaches 1/4" - 1/2" at plow steel. Both sides have been dura-patched. 10/25/16 - 10/22/14: There has been some minor settlement at the abutments. Both sides have been dura-patched.							
891	Other Bridge Signing	Routine	10/25/2018	1 EA	1	0	0	0
		Routine	10/25/2016	1 EA	1	0	0	0
	Notes: 10/25/18 - 10/25/16: All markers are good. [2011 October] Object markers have been installed.							
892	Slopes & Slope Protection	Routine	10/25/2018	1 EA	1	0	0	0
		Routine	10/25/2016	1 EA	1	0	0	0
894	Deck & Approach Drainage	Routine	10/25/2018	1 EA	1	0	0	0
		Routine	10/25/2016	1 EA	1	0	0	0
	Notes: 10/25/18: Washout has stabilized, raspberries are growing in the washout behind the SE wingwall. 10/25/16 - 10/22/14: Runoff from the island is contributing to the erosion occurring behind the SE wingwall.							
900	Protected Species	Routine	10/25/2018	1 EA	0	1	0	0
		Routine	10/25/2016	1 EA	1	0	0	0
	Notes: 10/25/18 - 10/25/16: None observed today. Use this element to track the presence of protected species living on this structure.							
General Notes: 10/25/18: Able to wade under bridge today and use boat to see center span. All connections are good today. 10/25/16: Was able to wade beneath the bridge, and used a boat to see the center span. Bolted connections in bridge are good today. 10/22/14: Was able to wade beneath the bridge, and used a boat to see the center span today. 50% of the bolted								

BRIDGE 18530 SUNRISE ISLAND RD OVER CROSS LAKE CHANNEL

ELEM NBR	ELEMENT NAME	REPORT TYPE	INSP. DATE	QUANTITY	QTY CS 1	QTY CS 2	QTY CS 3	QTY CS 4
	connections in the railing are loose and am able to spin the nut off by hand. Water is leaking over the bridge seat at the abutments and through cracks in the deck over the piers visible only on the out side edge of the bridge. 10/11/12: Was able to wade beneath the bridge to probe and see all elements. The hardware connections to the wood are loose. Inspection dated 06-23-2011 by WD and TB was entered by MnDOT Bridge Office. Inspection dated 10-05-2011 by WD and RH was entered by MnDOT Bridge Office. [2011 October] Was able to walk under the bridge and use a boat to see and probe all elements.							
	58. Deck NBI:							
	36A. Brdg Railings NBI:							
	36B. Transitions NBI:							
	36C. Appr Guardrail NBI:							
	36D. Appr Guardrail Terminal NBI:							
	59. Superstructure NBI:							
	60. Substructure NBI:							
	61. Channel NBI:							
	62. Culvert NBI:							
	71. Waterway Adeq NBI:							
	72. Appr Roadway Alignment NBI:							

Wayne Dosh

Inspector's Signature

Timothy Bray

Reviewer's Signature

Pictures



Photo 1 - 10-25-2018 (71)



Photo 2 - 10-25-2018 (72)

Pictures



Photo 3 - 10-25-2018 (73)



Photo 4 - 10-25-2018 (74)

Pictures



Photo 5 - 10-25-2018 (75)



Photo 6 - 10-25-2018 (76)

Pictures



Photo 7 - 10-25-2018 (77)

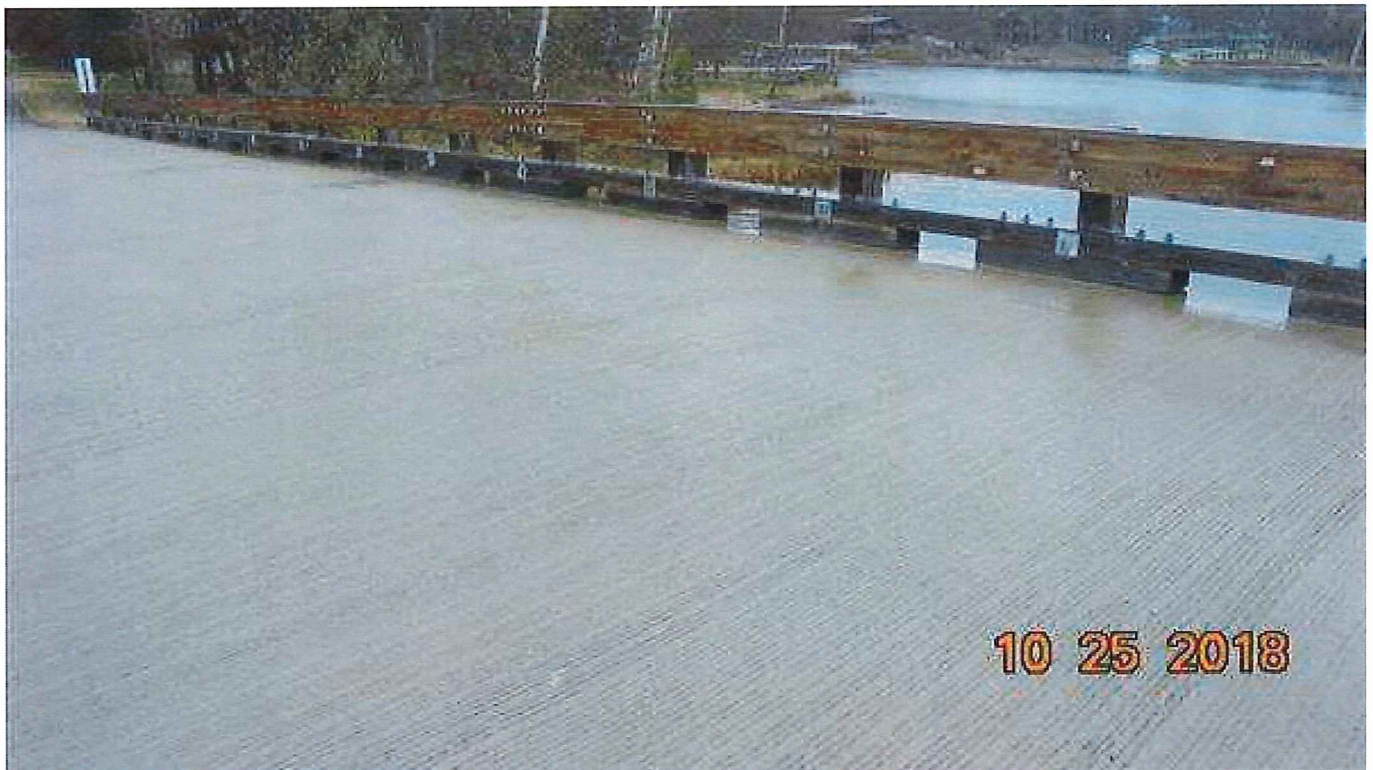


Photo 8 - 10-25-2018 (78)

Pictures



Photo 9 - 10-25-2018 (79)



Photo 10 - 10-25-2018 (80)

Pictures



Photo 11 - 10-25-2018 (81)



Photo 12 - 10-25-2018 (82)

Pictures



Photo 13 - 10-25-2018 (83)



Photo 14 - 10-25-2018 (84)

Pictures



Photo 15 - 10-25-2018 (85)



Photo 16 - 10-25-2018 (86)

Pictures



Photo 17 - 10-25-2018 (87)



Photo 18 - 10-25-2018 (88)

Pictures



Photo 19 - 10-25-2018 (89)



Photo 20 - 10-25-2018 (90)

Pictures



Photo 21 - 10-25-2018 (91)



Photo 22 - 10-25-2018 (92)

Pictures



Photo 23 - 10-25-2018 (93)



Photo 24 - 10-25-2018 (94)

Pictures



Photo 25 - 10-25-2018 (95)

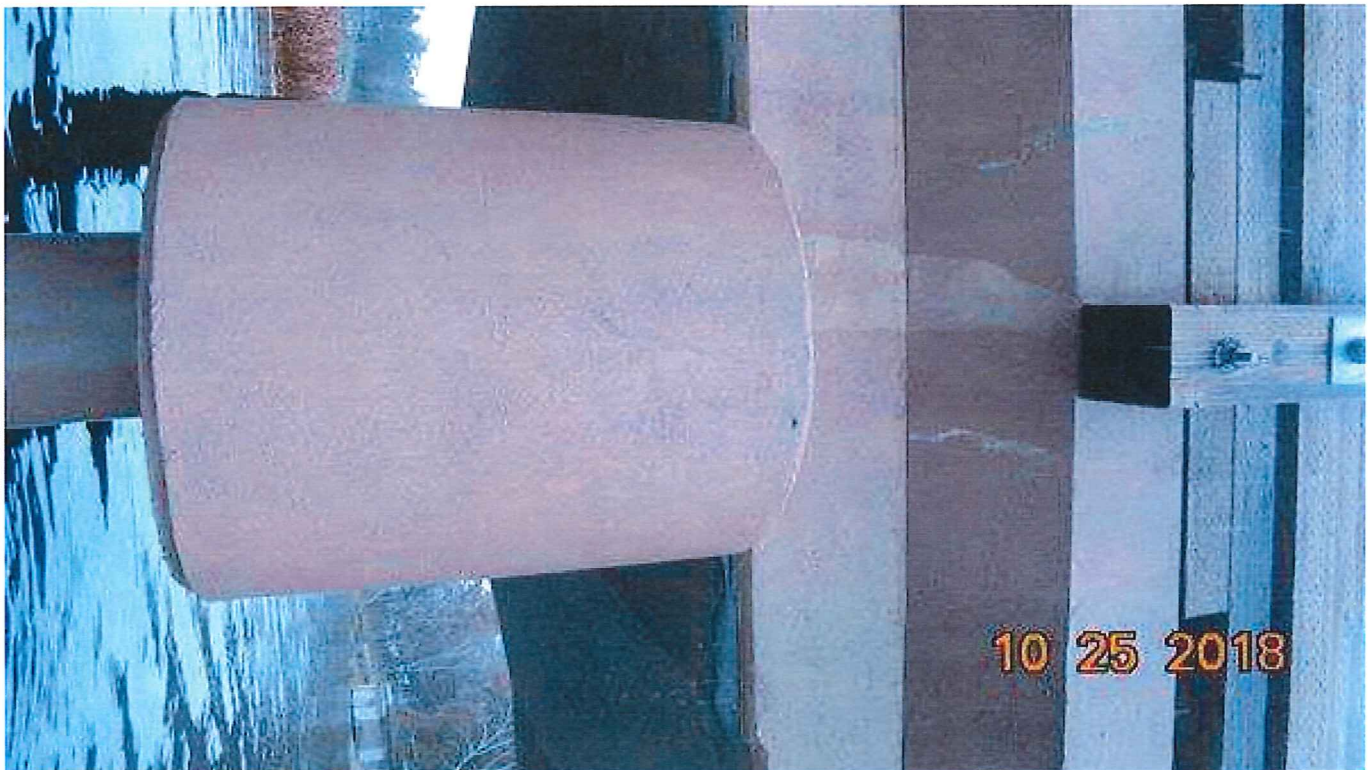


Photo 26 - 10-25-2018 (96)

Pictures



Photo 27 - 10-25-2018 (97)



Photo 28 - 10-25-2018 (98)

Pictures

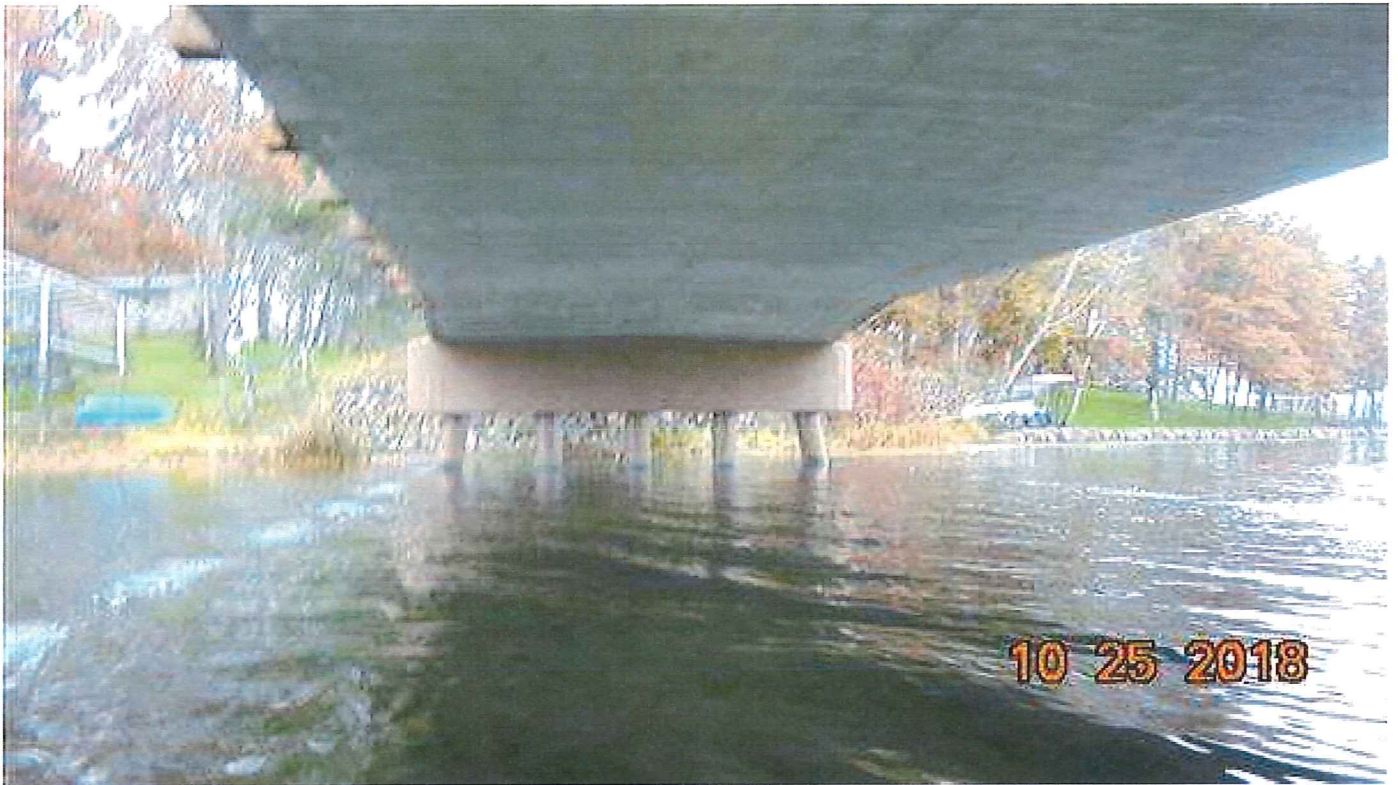


Photo 29 - 10-25-2018 (99)

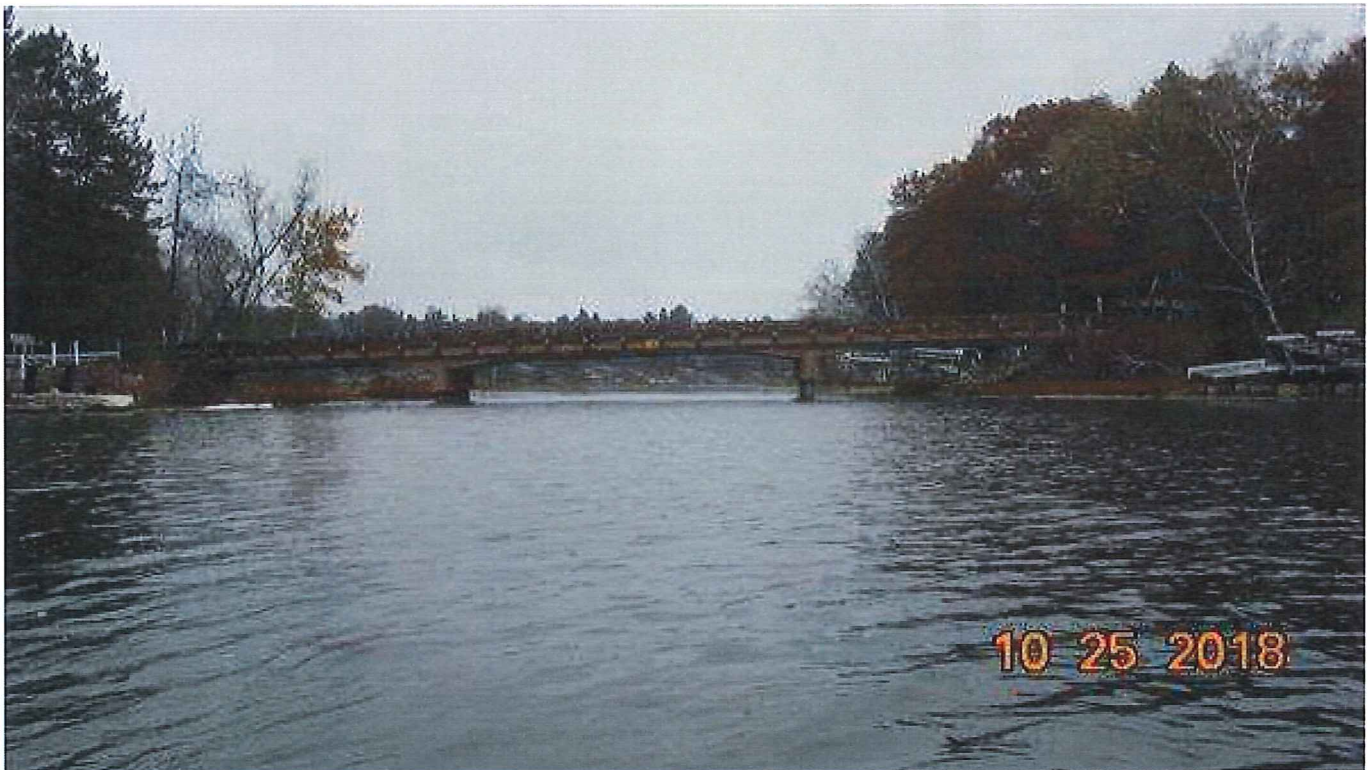


Photo 30 - 10-25-2018 (100)

Pictures

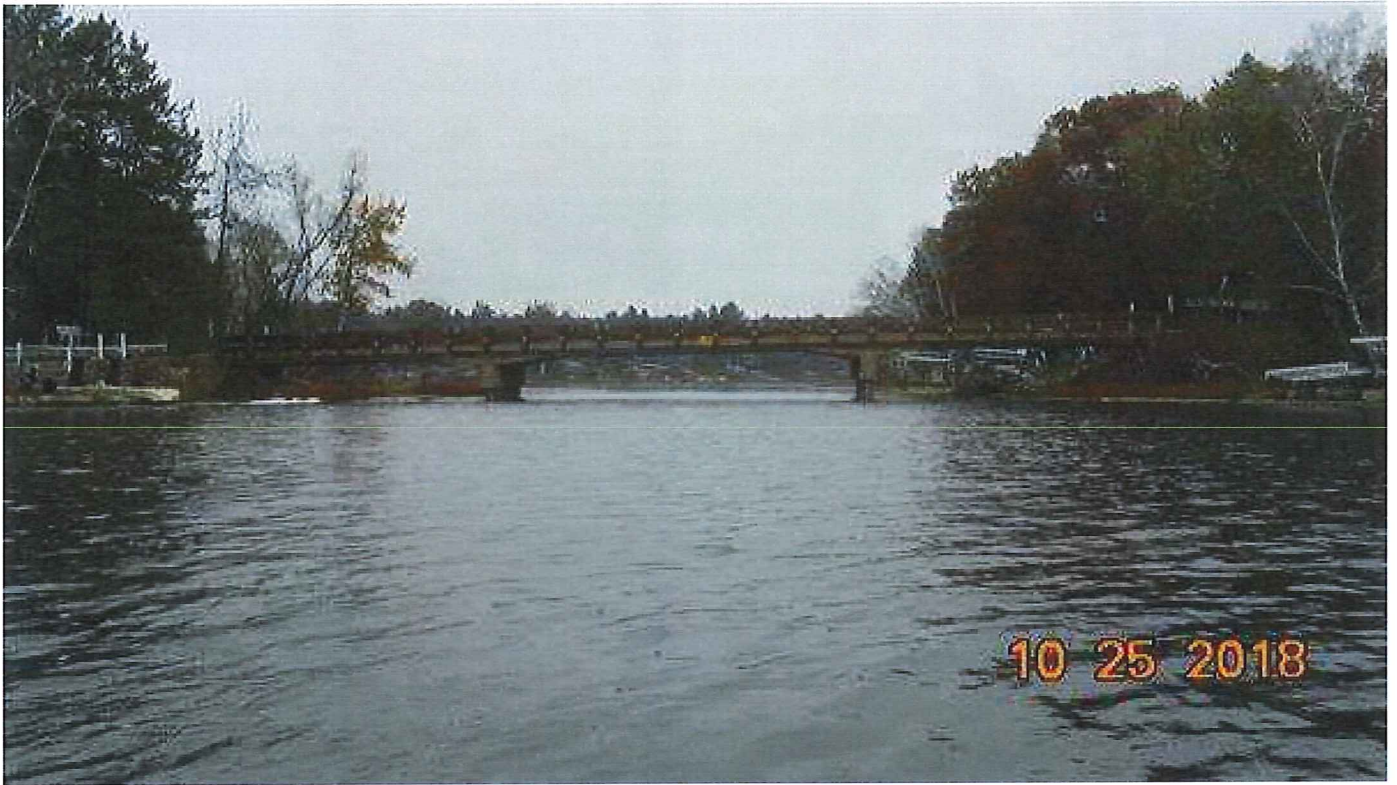


Photo 31 - 10-25-2018 (101)

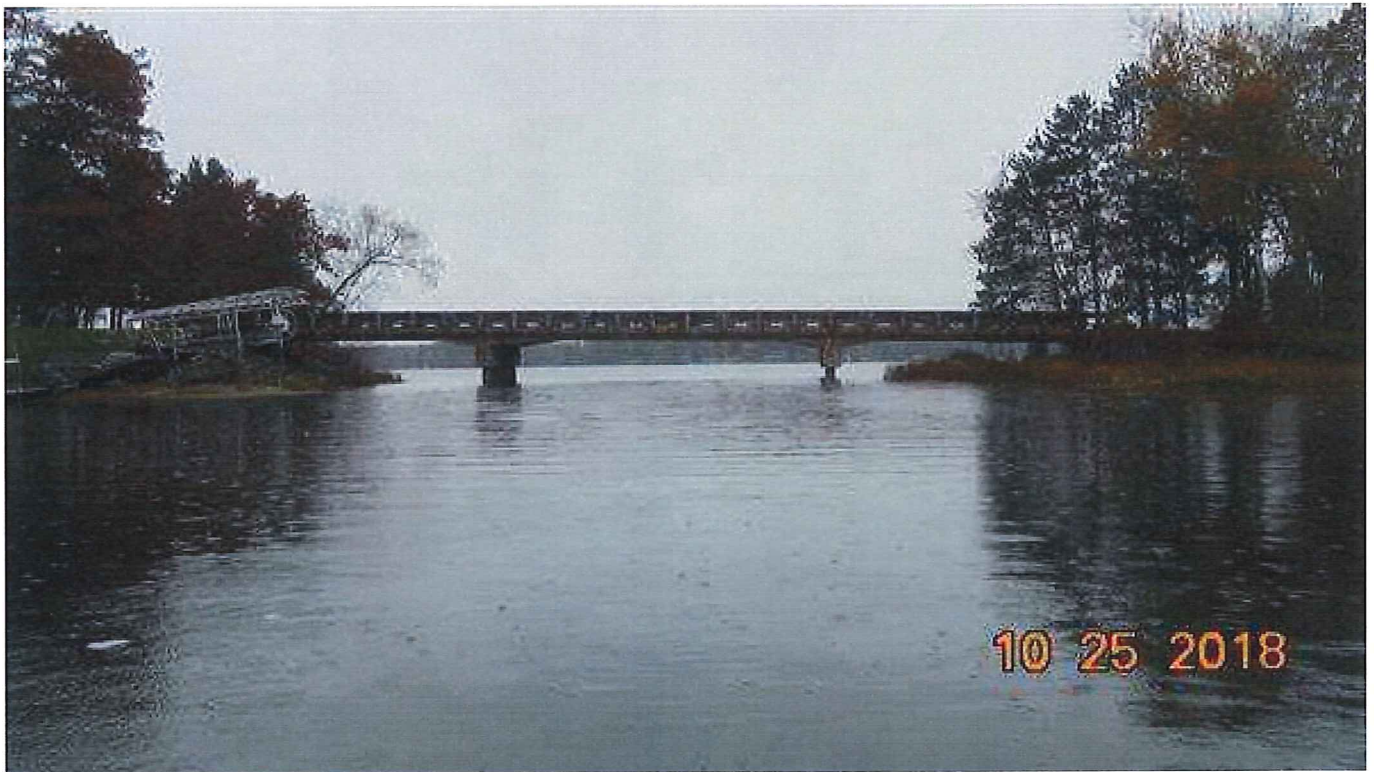


Photo 32 - 10-25-2018 (102)

Pictures

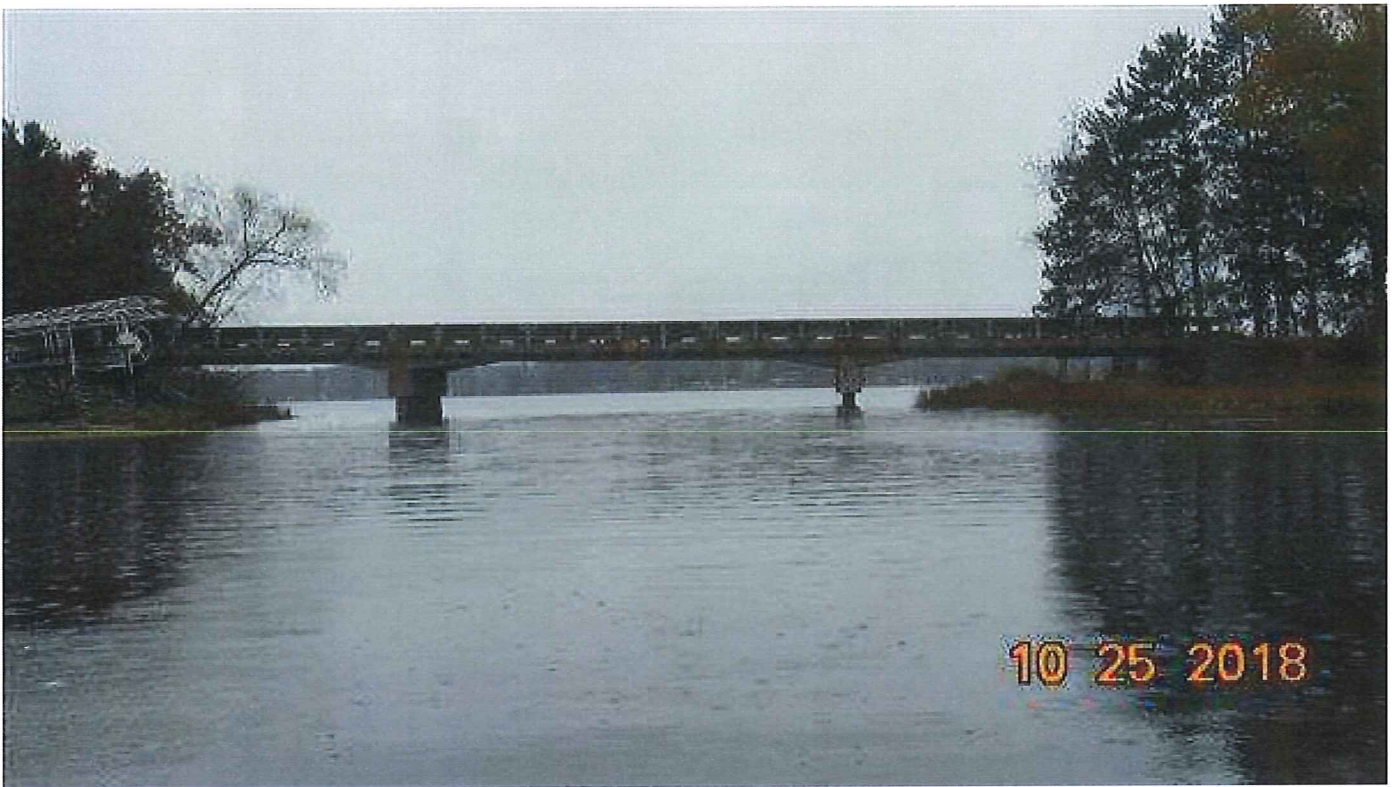


Photo 33 - 10-25-2018 (103)



1. 10-25-2018 (71).JPG



2. 10-25-2018 (72).JPG



3. 10-25-2018 (73).JPG



4. 10-25-2018 (74).JPG



5. 10-25-2018 (75).JPG



6. 10-25-2018 (76).JPG



7. 10-25-2018 (77).JPG



8. 10-25-2018 (78).JPG



9. 10-25-2018 (79).JPG



10. 10-25-2018 (80).JPG



11. 10-25-2018 (81).JPG



12. 10-25-2018 (82).JPG



13. 10-25-2018 (83).JPG



14. 10-25-2018 (84).JPG



15. 10-25-2018 (85).JPG



16. 10-25-2018 (86).JPG



17. 10-25-2018 (87).JPG



18. 10-25-2018 (88).JPG



19. 10-25-2018 (89).JPG



20. 10-25-2018 (90).JPG



21. 10-25-2018 (91).JPG



22. 10-25-2018 (92).JPG



23. 10-25-2018 (93).JPG



24. 10-25-2018 (94).JPG



25. 10-25-2018 (95).JPG



26. 10-25-2018 (96).JPG



27. 10-25-2018 (97).JPG



28. 10-25-2018 (98).JPG



29. 10-25-2018 (99).JPG



30. 10-25-2018 (100).JPG



31. 10-25-2018 (101).JPG



32. 10-25-2018 (102).JPG



33. 10-25-2018 (103).JPG

**2018 ROUTINE
BRIDGE INSPECTION REPORT**



**BRIDGE # L4044
MELINDA SHORES RD over CHANNEL RUSH LAKE**

DISTRICT: District 3 COUNTY: Crow Wing CITY/TOWNSHIP: Cross Lake
STATE: Minnesota

Date of Inspection: 10/04/2018

Equipment Used: Life Jacket, Probing Rod, Other - waders, tape-measure

Owner: City or Municipal Highway Agency

Inspected By: Dosh, Wayne; Johnson, Jamie

Report Written By: Wayne Dosh
Report Reviewed By: Timothy Bray
Final Report Date: 01/18/2019



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STRUCTURE INVENTORY	2
ELEMENTS	3
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PICTURES - THUMBNAI LS	30

Minnesota Structure Inventory Report

Bridge ID: L4044

MELINDA SHORES RD over CHANNEL RUSH LAKE

+ GENERAL +			+ ROADWAY ON BRIDGE +			+ INSPECTION +		
Agency Br. No.	CITY34		Road Name	MELINDA SHORES RD		Structurally Deficient	N	
District	03	Maint. Area	Functional Class.	09 - Rural - Local		Functionally Obsolete	N	
County	018 - Crow Wing		ADT	15	YEAR 1990	Sufficiency Rating	67.8	
City	Cross Lake		HCADT		ADTT	%	Last Routine Insp Date	10/04/2018
Township			National Highway System				Routine Insp Frequency	24
Desc. Loc.	1.5 MI SW OF JCT CSAH 6		Route Sys/Nbr	10 - MUN / 205			Inspector Name	Dosh, Wayne
Sect., Twp., Range	7 - 137N - 27W		Ref. Point (TIS)				Status	A - Open
Latitude	46 d 41 m 28.60 s		Detour Length	99 mi.		+ NBI CONDITION RATINGS +		
Longitude	-94 d 08 m 55.06 s		Lanes	1 Lanes ON Bridge		Deck	7	
Custodian	04 - City or Municipal Highway Agency		Control Section (TH Only)			Superstructure	7	
Owner	04 - City or Municipal Highway Agency		Function	1 - MAINLINE		Substructure	5	
			Type	3 - One lane bridge for 2-way traffic		Channel	7	
Year Built	1950		Bridge Match ID	0		Culvert	N	
Date Opened to Traffic	1/1/1989		Roadway Key	Route On Structure				
MN Year Remodeled	1989		+ RDWY DIMENSIONS ON BRIDGE +			+ NBI APPRAISAL RATINGS +		
FHWA Year Reconstructed			If Divided:	NB-EB	SB-WB	Structure Evaluation	5	
Bridge Plan Location	3 - COUNTY		Roadway Width	14.00 ft	ft	Deck Geometry	6	
Potential ABC	2 - N/A		Vertical Clearance	ft	ft	Underclearances	N	
+ STRUCTURE +			Max. Vert. Clear.	ft	ft	Waterway Adequacy	7	
Service On	1 - Highway		Horizontal Clear.	ft	ft	Approach Alignment	5	
Service Under	5 - Waterway		Appr. Surface Width	20.0 ft		+ SAFETY FEATURES +		
Main Span Type	5 - Prestress or Precast		Bridge Roadway Width	14.0 ft		Bridge Railing	0 - SUBSTANDARD	
Main Span Design	20 - Double Tee		Median Width On Bridge	ft		GR Transition	N - NOT REQUIRED	
Main Span Detail			+ MISC. BRIDGE DATA +			Appr. Guardrail	N - NOT REQUIRED	
Appr. Span Type			Structure Flared	0 - No flare		GR Termini	N - NOT REQUIRED	
Appr. Span Design			Parallel Structure	N - No parallel structure		+ SPECIAL INSPECTIONS +		
Appr. Span Detail			Field Conn. ID			Y/N	Freq	Date
Skew	0		Cantilever ID			Frac. Critical		
Culvert Type			Foundations (Material/Type)			Underwater		
Barrel Length			Abutment	1 - CONC	1 - SPRD SOIL	Pinned Asbly.		
			Pier	N - N/A	N - N/A	+ WATERWAY +		
			Historic Status	5 - Not eligible		Drainage Area (sq mi)		
			On - Off System	0 - OFF		Waterway Opening (sq ft)	198	
			+ PAINT +			Navigation Control	0 - No nav. control on waterway	
			Year Painted			Pier Protection		
			Painted Area	sq ft		Nav. Clr. (ft)	Vert. 0.0	Horiz. 0.0
			Primer Type			Nav. Vert. Lift Bridge Clear. (ft)		
			Finish Type			MN Scour Code	1 - LOW RISK	
			+ BRIDGE SIGNS +			Scour Evaluation Year	2002	
			Posted Load	0 - Not Required		+ CAPACITY RATINGS +		
			Traffic	0 - Not Required		Design Load	0 - Other/Unknown	
			Horizontal	1 - Object Markers		Operating Rating	2 - HS TRUCK 37.6	
			Vertical	N - Not Applicable		Inventory Rating	2 - HS TRUCK 24.2	
						Posting VEH:	SEMI:	DBL:
						Rating Date	12/24/2012	
						Overweight Permit Codes		
						A: N	B: N	C: N

01/18/2019

County:	Crow Wing	Location:	1.5 MI SW OF JCT CSAH 6	Length:	29.2 ft.				
City:	Cross Lake	Route:	10 - MUN 205	Ref. Pt.:	000+00.077				
Township:		Control Section:		Rdwy. Area/ Pct. Unsnd:	409 sq. ft. / 6%				
Section: 7	Township: 137N	Range: 27W	Maint. Area:	Paint Area/ Pct. Unsnd:	sq. ft. / %				
Span Type:	5 - Prestressed Concrete 2 -		Local Agency Bridge Nbr.:	CITY34	Culvert:	N/A			
List:	Stringer/Multi-beam or Girder				Postings:				
NBI Deck:	7	Super:	7	Sub:	5	Chan:	7	Culv:	N
								Open, Posted, Closed:	A - Open
								MN Scour Code:	I - LOW RISK

Appraisal Ratings - Approach: 5	Waterway: 7	MIN Overall Cond.: 7	LOW RISK	Unofficial Structurally Deficient	N
Required Bridge Signs - Load Posting: 0 - Not Required		Traffic: 0 - Not Required		Unofficial Functionally Obsolete	N
Horizontal: 1 - Object Markers		Vertical: N - Not Applicable		Unofficial Sufficiency Rating	67.8

ELEM NBR	ELEMENT NAME	REPORT TYPE	INSP. DATE	QUANTITY	QTY CS 1	QTY CS 2	QTY CS 3	QTY CS 4
15	Prestressed Concrete Top Flange	Routine	10/04/2018	467 SF	438	29	0	0
		Routine	10/13/2016	467 SF	438	29	0	0
	Notes: 10/04/18 - 10/13/14: There is some minor leakage between the beam at the beam joint w/ minor rust staining and rusting of the welded spreader plates.							
	510 - Wearing Surfaces	Routine	10/04/2018	467 SF	467	0	0	0
		Routine	10/13/2016	467 SF	438	29	0	0
Notes: 10/04/18: Pavement over bridge was new in summer of 2018. 10/13/16 - 10/13/14: There is an unsealed longitudinal crack at the centerline of the wearing surface. 10/11/12: Single sealed longitudinal crack in bituminous surface over joint between the 2 double "T" beams.								
109	Prestressed Concrete Open Girder/Beam	Routine	10/04/2018	116 LF	116	0	0	0
		Routine	10/13/2016	116 LF	116	0	0	0
	Notes: 10/04/18 - 10/13/16: Hairline diagonal cracks near the abutment on all beams located in the haunch between web and flange. The neoprene pad at the east abutment below the north beam is starting to walk out.							
215	Reinforced Concrete Abutment	Routine	10/04/2018	40 LF	0	40	0	0
		Routine	10/13/2016	40 LF	0	40	0	0
	Notes: 10/04/18: Both abutments tip toward the channel. 28.92' South side and 28.99' North side. In both abutments on the inside face, there is a small horizontal crack 6" to 8" below the steel bearing cap and the crack runs the length of both abutments.							
	10/13/16: Both abutments tip toward the channel. 28.96' S side and 29.04' N side. Approx 0.05' of change since 2014 measurement. Gabions installed to resist undermining of abutments.							
	10/13/14 - 10/11/12: Measurement of abutment out to out 29.00' S side & 29.09' N side. Both abutments tip toward the channel. 11/03/10: Measurement of abutment out to out 29.02' S side & 29.09' N side. Both abutments tip toward the channel. 10/13/08: Measurement of abutment out to out 29.02' S side & 29.12' N side, no change from last measurement. Both abutments tip toward the channel. 10/19/06: Both abutments are tipped toward the channel.							
216	Timber Abutment	Routine	10/04/2018	40 LF	0	40	0	0
		Routine	10/13/2016	40 LF	0	40	0	0
	Notes: 10/04/18 - 10/13/16: Slight misalignment, slight decay. Wingwall notes: 10/13/14 - 11/03/10: Remove the trees growing from the NW wingwall.							
231	Steel Pier Cap	Routine	10/04/2018	40 LF	0	40	0	0
Notes: 10/04/18: There is surface rust across the entire top surface w/ flaking rust below the bridge beams and diaphragms. The cap is slightly out of position, as the abutment has shifted the cap has moved forward and is tipping back slightly.								
	515 - Steel Protective Coating	Routine	10/04/2018	70 SF	0	0	0	70
Notes: 10/04/18: The paint system has failed.								

BRIDGE L4044 MELINDA SHORES RD OVER CHANNEL RUSH LAKE

ELEM NBR	ELEMENT NAME	REPORT TYPE	INSP. DATE	QUANTITY	QTY CS 1	QTY CS 2	QTY CS 3	QTY CS 4
330	Metal Bridge Railing	Routine	10/04/2018	70 LF	56	14	0	0
		Routine	10/13/2016	70 LF	56	14	0	0
	Notes: 10/04/18 - 10/13/16: There has been an impact to the SW corner of the bridge railing, bent slightly. Rusting occurring at the bases of the bridge railing. Bridge railing is substandard for all speeds. paint has failed on the lower 1/3 of railing posts. 11/03/10: Bridge railing is substandard for all speeds. Rusting occurring at the bases of the bridge railing. 10/13/08: Rusting occurring at the bases of the bridge railing.							
	515 - Steel Protective Coating	Routine	10/04/2018	291 SF	0	153	0	138
		Routine	10/13/2016	291 SF	0	153	0	138
	Notes: 10/04/18 - 10/13/16: Light Chalking of galvanized coating along guardrail full length (140 SF). Light chalking on 2" square tubing (13 SF). Coating failure on all 5"x2" posts (62 SF). Coating failure on full length of handrail (36 SF). Coating failure on all 8" round posts (40 SF).							
800	Critical Deficiencies or Safety Hazards	Routine	10/04/2018	1 EA	1	0	0	0
		Routine	10/13/2016	1 EA	1	0	0	0
	Notes: NO CRITICAL FINDINGS OBSERVED DURING THE LAST INSPECTION.							
822	Bituminous Approach Roadway	Routine	10/04/2018	2 EA	2	0	0	0
		Routine	10/13/2016	2 EA	2	0	0	0
	Notes: 10/04/18: The east approach is new summer of 2018. The new pavement ends at the west abutment, the west approach remains the old pavement which is in good condition. 10/13/16: Durapatched-smooth transition. 10/13/14: The E approach is settled 1 3/4" below the top of the deck. 10/11/12: E approach has been durra-patched and rubber sealed. There is a slight dip at the E abutment. 11/03/10: E approach has been durra-patched. There is a slight dip at the E abutment. 10/13/08: E approach has a slight bump. 10/19/06: E approach has a slight bump.							
855	Secondary Members (Superstructure)	Routine	10/04/2018	1 EA	1	0	0	0
		Routine	10/13/2016	1 EA	1	0	0	0
	Notes: 10/04/18 - 10/11/12: Minor cracks in the diaphragm at the west end of the north bridge beam. Cracks are on the inside and outside of the beam.							
881	Steel Section Loss	Routine	10/04/2018	1 EA	1	0	0	0
Notes: 10/04/18: There is some section loss occurring on the abutment bearing caps. As the cap is supported across its entire length by the abutment stem wall the section loss is considered minor at this time.								
884	Substructure Settlement & Movement	Routine	10/04/2018	1 EA	0	1	0	0
		Routine	10/13/2016	1 EA	0	1	0	0
	Notes: 10/04/18: A difference of 0.04' and 0.05' from measurements taken in 2016. 10/13/16: A difference of 0.05' from 2014 measurements. Gabions installed to resist undermining of abutments. 10/13/14: Measurements from 2014 to 2012 are the same, however there was a difference of 0.02' on the south side and a difference of 0.03' between the measurement taken in 2012 and those taken in 2008. 11/03/10: The abutments are tipping toward the channel. Difference of 0.03' between the abutments on the N side of the bridge from last measured in 2008.							
891	Other Bridge Signing	Routine	10/04/2018	1 EA	0	1	0	0
		Routine	10/13/2016	1 EA	0	1	0	0
	Notes: 10/04/18 - 10/13/14: 3 of the 4 clearance signs are damaged. All 4 should be replaced due to reflectivity purposes.							

BRIDGE L4044 MELINDA SHORES RD OVER CHANNEL RUSH LAKE

ELEM NBR	ELEMENT NAME	REPORT TYPE	INSP. DATE	QUANTITY	QTY CS 1	QTY CS 2	QTY CS 3	QTY CS 4
892	Slopes & Slope Protection	Routine	10/04/2018	1 EA	1	0	0	0
		Routine	10/13/2016	1 EA	1	0	0	0
Notes: 10/04/18 - 10/13/16: Channel slopes have been repaired with rip-rap gabions. There is sand on top of the bridge seat coming from between and from under the diaphragms. 10/13/14: The backer boards have failed in the on east retaining wall. The backer boards have settled and pushed toward the channel spilling backfill into the channel. There are voids behind the retaining wall that extends 3' - 4' behind it. The slope paving is suspended above the slope fill by a couple of inches to a couple of feet. 11/03/10: Backer boards on the lower slope protection continue to deteriorate. Backfill is spilling into the channel through the breaks and through gaps between the boards at both abutments. The paved inslopes have settled. 10/13/08: Backer boards on the lower slope protection at the E abutment are broke. Backfill is spilling into the channel through the breaks and through gaps between the boards at both abutments. The paved inslopes have settled. 10/19/06: 2 backer boards on the lower slope protection are broke and back fill is spilling in to the channel.								
894	Deck & Approach Drainage	Routine	10/04/2018	1 EA	1	0	0	0
		Routine	10/13/2016	1 EA	1	0	0	0
Notes: Use this element to rate the condition, function, and adequacy of the drainage system.								
899	Miscellaneous Items	Routine	10/04/2018	1 EA	1	0	0	0
		Routine	10/13/2016	1 EA	1	0	0	0
Notes: 10/04/18 - 10/13/16: Bush and trees have been removed. 11/03/10: Bush and trees need to be removed from around the abutments.								
900	Protected Species	Routine	10/04/2018	1 EA	0	0	1	0
		Routine	10/13/2016	1 EA	1	0	0	0
Notes: 10/04/18: Birds nest observed today. 10/13/16: None noticed today>Use this element to track the presence of protected species living on this structure.								

General Notes: 10/04/18: Was able to wade under the bridge today, Water depth 2.5' deep today. The steel channel on top of the concrete abutment has flaking rust under the concrete beams. The neoprene pad at the east abutment and under the north beam is walking out. Deck was overlaid summer 2018.
 10/13/16: Sediment on top bridge seat coming from behind beam diagrams. Full length of west bridge seat. Slope under bridge has been repaired with rock gabions. Paint on bridge seat has failed. Paint failed on lower third of railing posts.
 10/13/14 - 10/11/12: Was able to wade beneath the bridge and see all elements. No changes to the crack across the E abutment 6" below the bridge seat. Voids found throughout the full depth of the knee walls. The knee wall under the bridge continues to deteriorate allowing the continued loss of backfill. The slope paving has settled 1' to 2' since it was placed. (2014: The paved slope and retention wall continues to deteriorate.)
 11/03/10: Was able to wade under the bridge and see all elements. A crack was found across the E abutment 6" below the bridge seat. Voids found throughout the full depth of the knee walls. The knee wall under the bridge continues to deteriorate allowing the continued loss of backfill. The slope paving has settled 1' to 2' since it was placed
 10/13/08: Was able to wade under the bridge and see all elements. Voids found under the slope paving on both slopes throughout, but more extensive on the E. The knee wall under the bridge continues to deteriorate allowing the continued loss of backfill. The slope paving has settled 1' to 2' since it was placed in the early 90's.
 10/19/06: Was able to walk under the bridge and see all structural elements. The piling in the channel providing the lower slope protection are severely deteriorated. Need to repair the broken boards to prevent any additional settlement or tipping of the abutments.
 11-02-2004: NO APPARENT STRUCTURAL PROBLEMS.
 10-09-2002: NO APPARENT STRUCTURAL PROBLEMS. BRUSH CUTTINGS HAVE BEEN REMOVED.
 05-19-1999: ABUTMENT WALLS TIP TOWARD THE CHANNEL ABOUT 3/8 INCH PER FOOT. REMOVE BRUSH CUTTINGS FROM UNDER BRIDGE NEAR ABUTMENTS.

58. Deck NBI:

36A. Brdg Railings NBI:

36B. Transitions NBI:

36C. Appr Guardrail NBI:

36D. Appr Guardrail
Terminal NBI:

59. Superstructure NBI:

60. Substructure NBI: 10/04/18: There is some minor rotation of the abutments occurring. Both abutments are tipping toward the channel.
 10/13/14: There has been some minor movement of the abutments in the past. Both abutments tip toward the channel.

61. Channel NBI: 10/13/16: A gabion wall restoration project was completed to fix the slopes between the abutments and channel.
 10/13/14: The Knee walls in front of the abutments are badly deteriorated allowing the revetment fill in front of the abutment to

BRIDGE L4044 MELINDA SHORES RD OVER CHANNEL RUSH LAKE

ELEM NBR	ELEMENT NAME	REPORT TYPE	INSP. DATE	QUANTITY	QTY CS 1	QTY CS 2	QTY CS 3	QTY CS 4
	spill into the channel.							
	62. Culvert NBI:							
	71. Waterway Adeq NBI:							
	72. Appr Roadway Alignment NBI:	Horizontal Alignment and Vertical Profile are substandard for this approach.						

Wayne Dosh
Inspector's Signature

Timothy Bray
Reviewer's Signature

Pictures



Photo 1 - 10-04-2018 (102)



Photo 2 - 10-04-2018 (103)

Pictures



Photo 3 - 10-04-2018 (104)



Photo 4 - 10-04-2018 (105)

Pictures



Photo 5 - 10-04-2018 (106)



Photo 6 - 10-04-2018 (107)

Pictures



Photo 7 - 10-04-2018 (108)



Photo 8 - 10-04-2018 (109)

Pictures



Photo 9 - 10-04-2018 (110)



Photo 10 - 10-04-2018 (111)

Pictures



Photo 11 - 10-04-2018 (112)



Photo 12 - 10-04-2018 (113)

Pictures

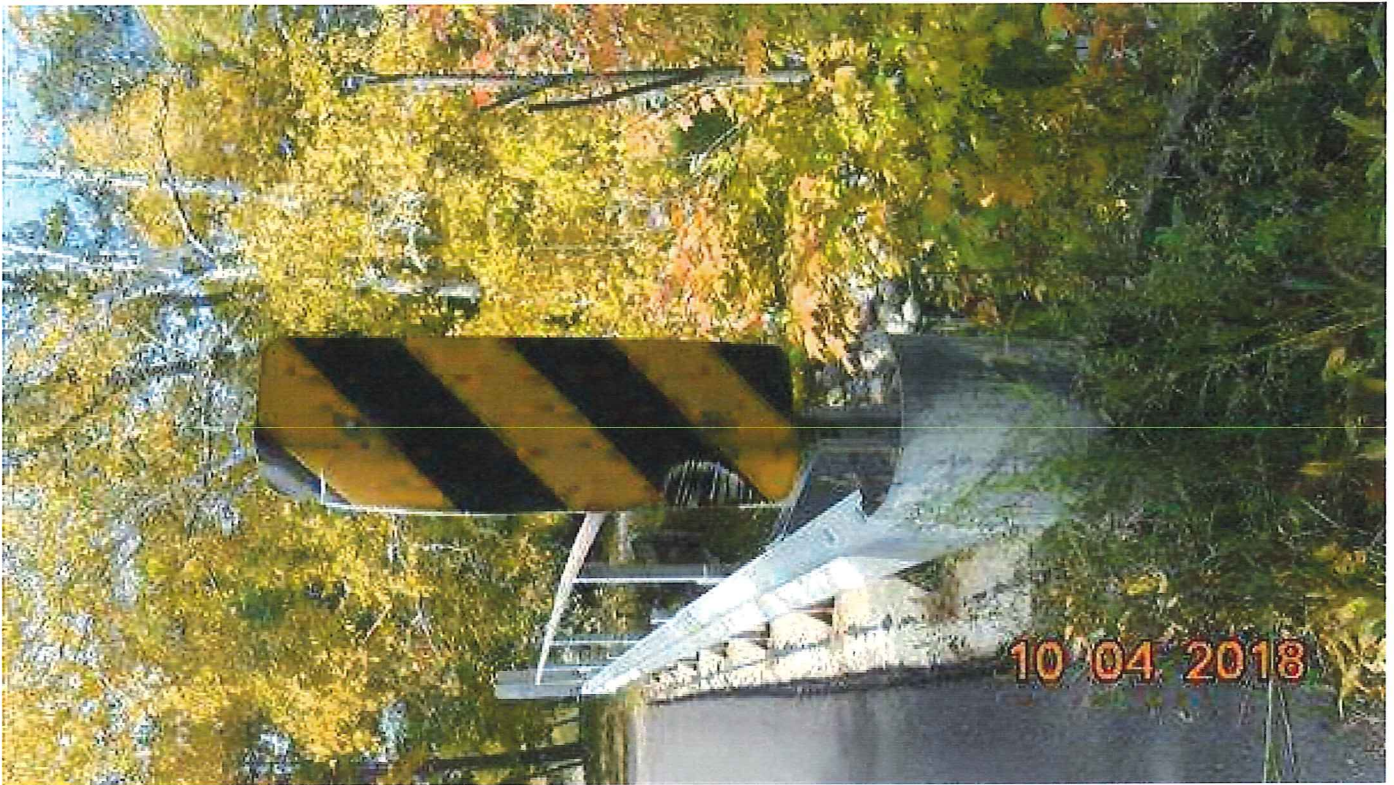


Photo 13 - 10-04-2018 (114)



Photo 14 - 10-04-2018 (115)

Pictures



Photo 15 - 10-04-2018 (116)

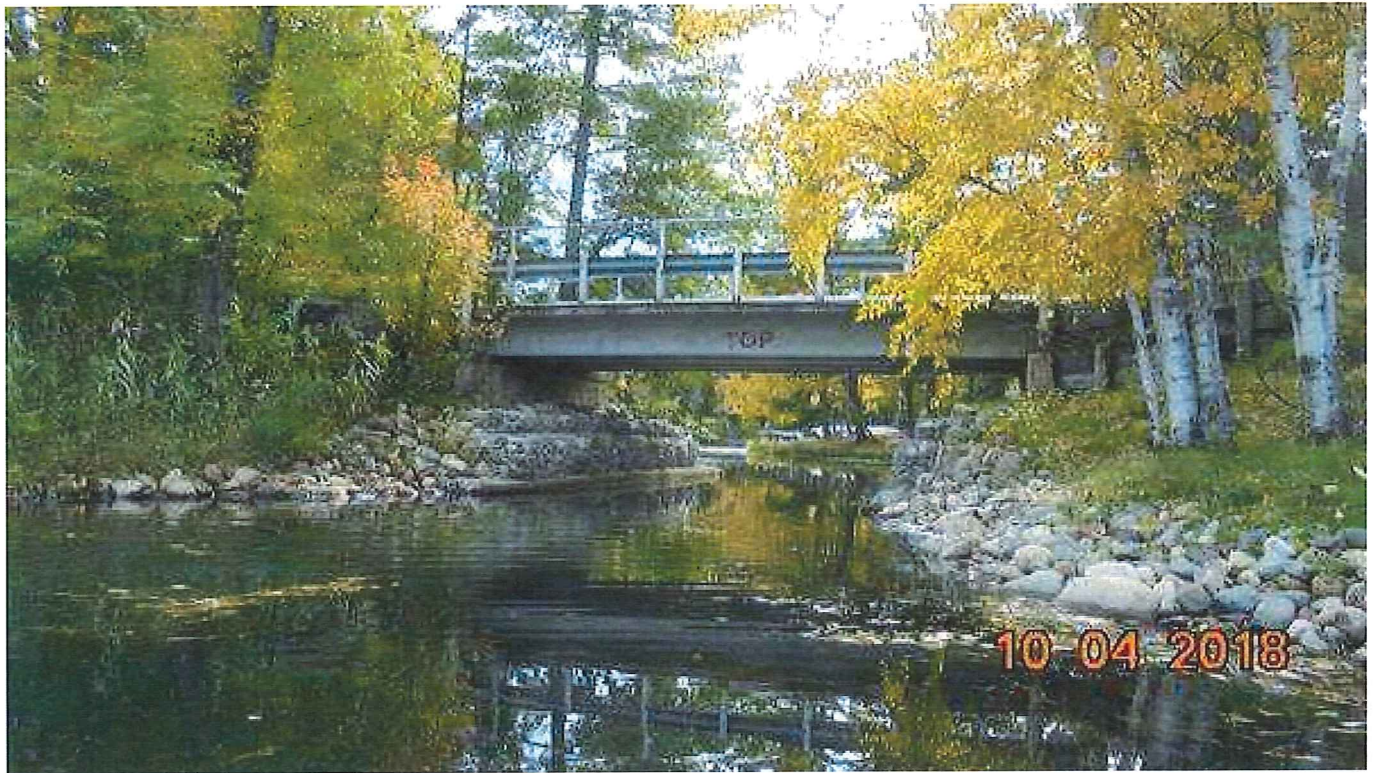


Photo 16 - 10-04-2018 (117)

Pictures

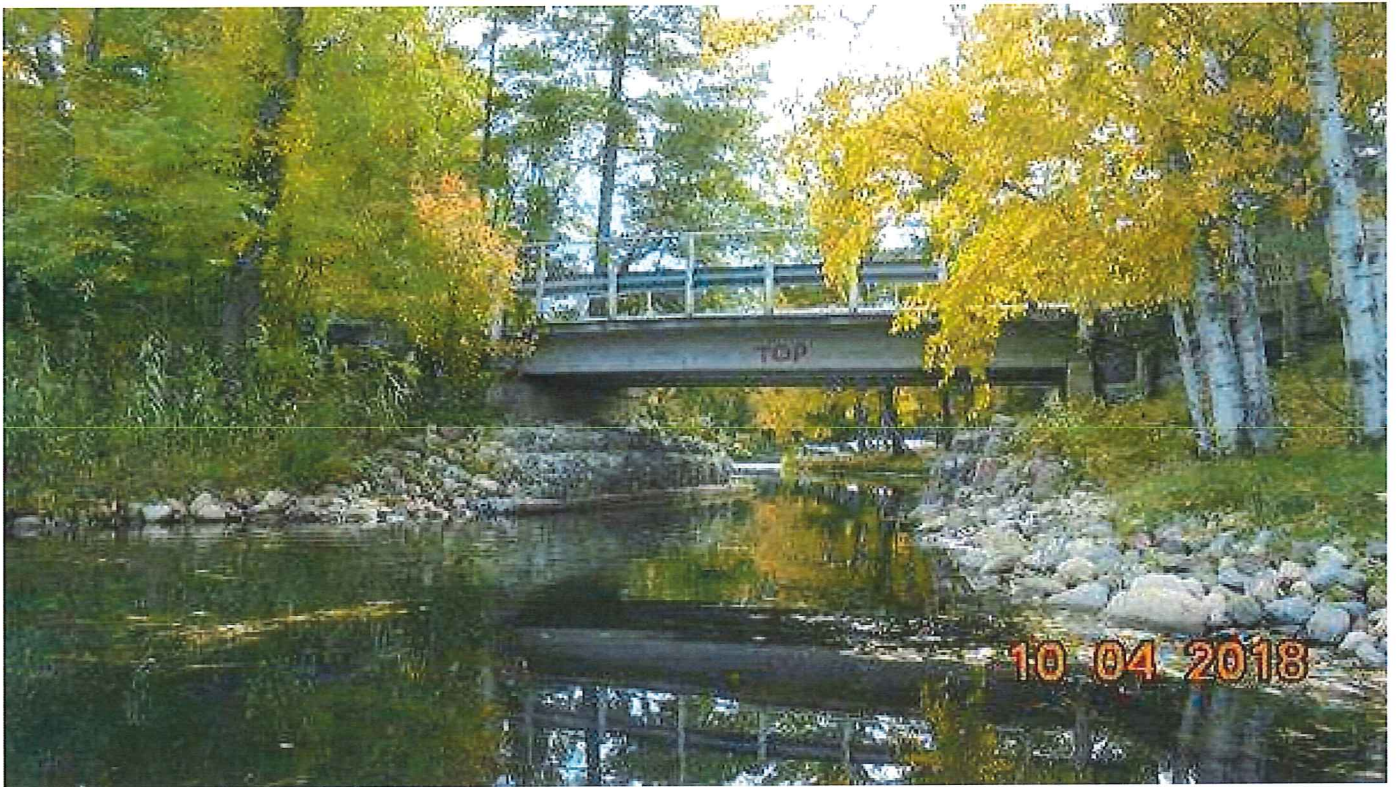


Photo 17 - 10-04-2018 (118)

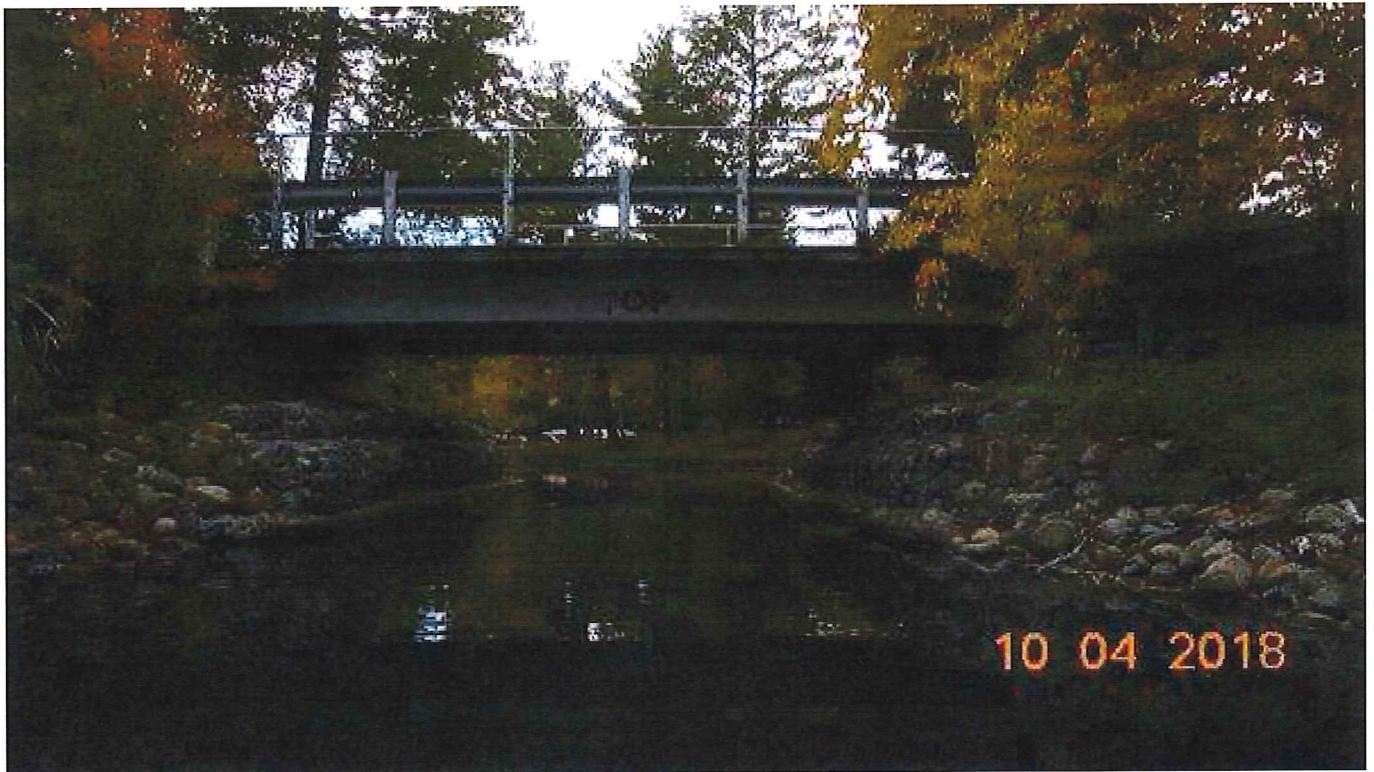


Photo 18 - 10-04-2018 (119)

Pictures



Photo 19 - 10-04-2018 (120)



Photo 20 - 10-04-2018 (121)

Pictures



Photo 21 - 10-04-2018 (122)



Photo 22 - 10-04-2018 (123)

Pictures



Photo 23 - 10-04-2018 (124)



Photo 24 - 10-04-2018 (125)

Pictures



Photo 25 - 10-04-2018 (126)



Photo 26 - 10-04-2018 (127)

Pictures



Photo 27 - 10-04-2018 (128)



Photo 28 - 10-04-2018 (129)

Pictures

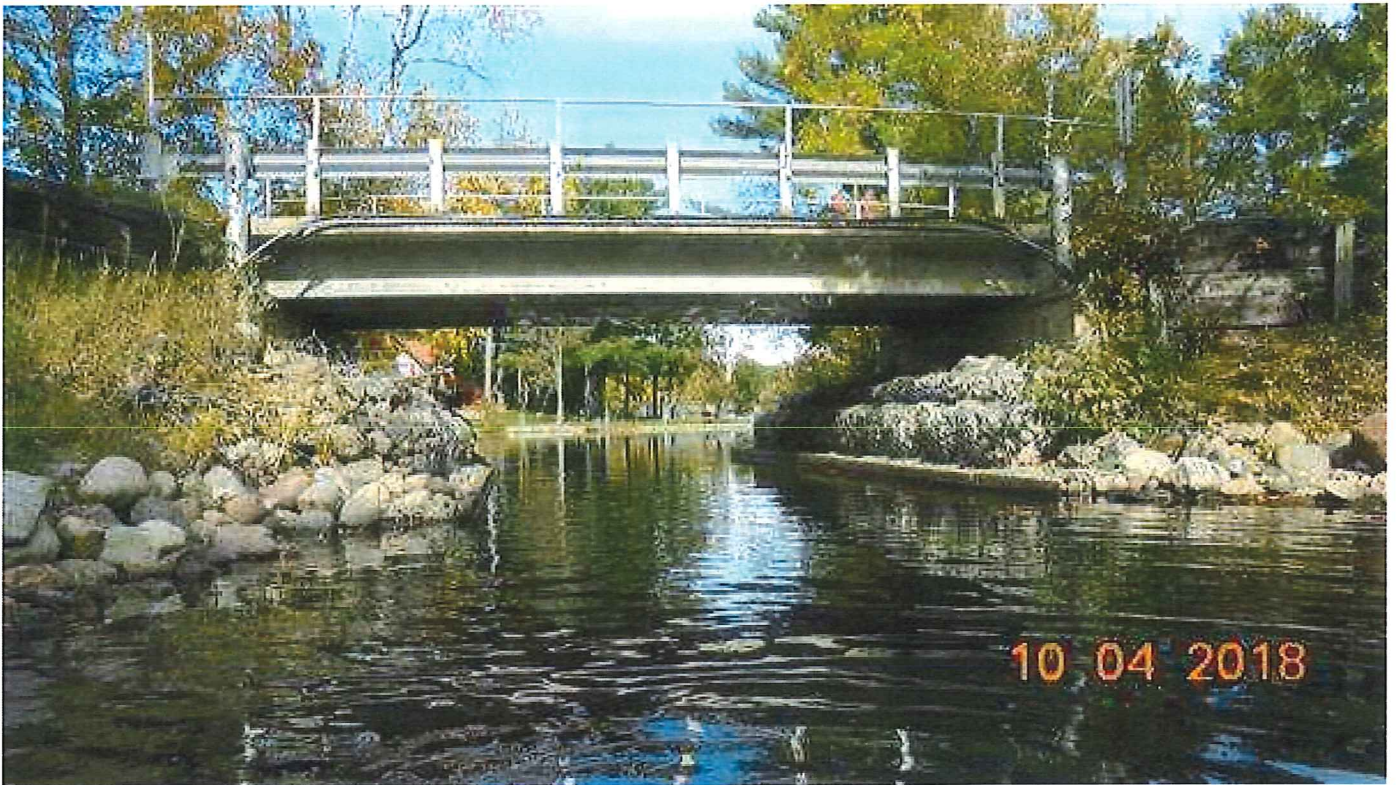


Photo 29 - 10-04-2018 (130)

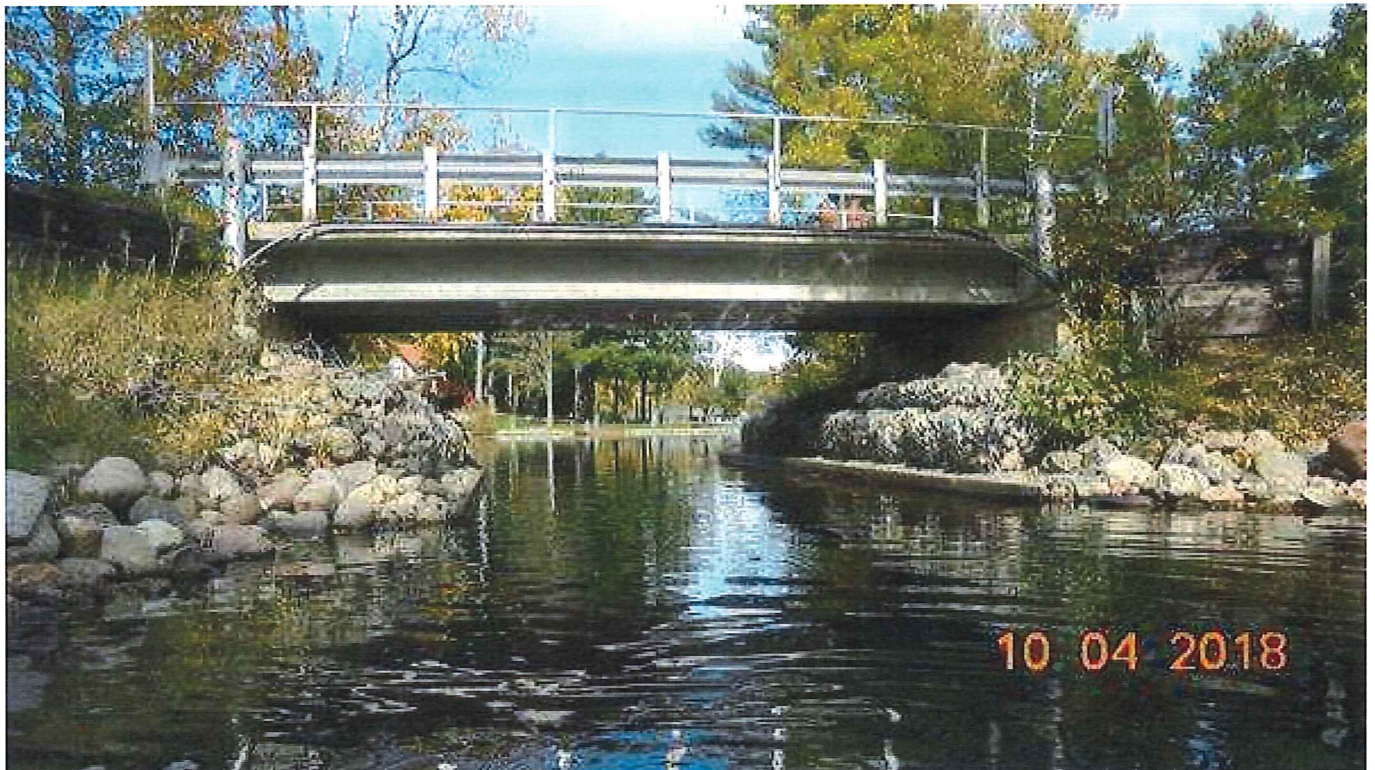


Photo 30 - 10-04-2018 (131)

Pictures



Photo 31 - 10-04-2018 (132)



Photo 32 - 10-04-2018 (133)

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Photo 33 - 10-04-2018 (134)



Photo 34 - 10-04-2018 (135)

Pictures



Photo 35 - 10-04-2018 (136)

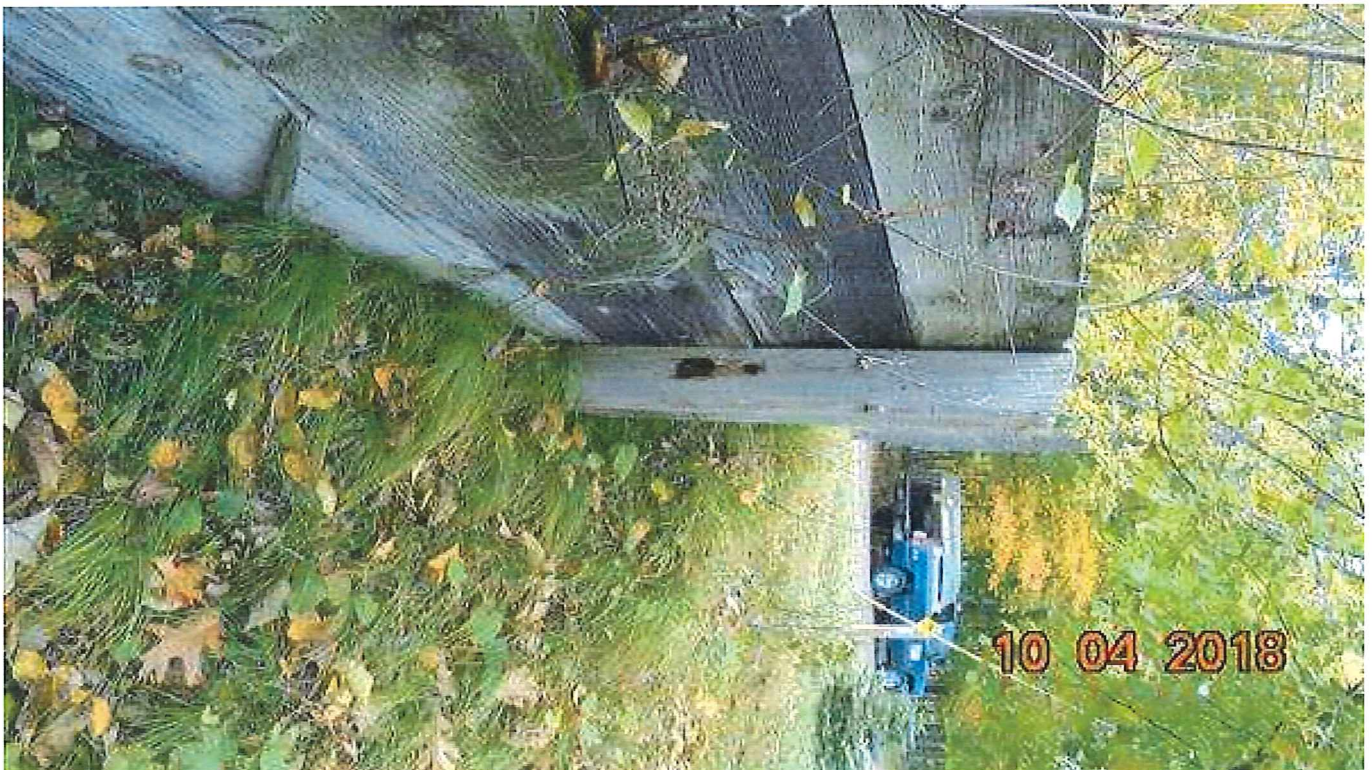


Photo 36 - 10-04-2018 (137)

Pictures



Photo 37 - 10-04-2018 (138)



Photo 38 - 10-04-2018 (139)

Pictures



Photo 39 - 10-04-2018 (140)



Photo 40 - 10-04-2018 (141)

Pictures



Photo 41 - 10-04-2018 (142)



Photo 42 - 10-04-2018 (143)

Pictures



Photo 43 - 10-04-2018 (144)



Photo 44 - 10-04-2018 (145)

Pictures



Photo 45 - 10-04-2018 (146)



Photo 46 - 10-04-2018 (147)



1. 10-04-2018 (102).JPG



2. 10-04-2018 (103).JPG



3. 10-04-2018 (104).JPG



4. 10-04-2018 (105).JPG



5. 10-04-2018 (106).JPG



6. 10-04-2018 (107).JPG



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8. 10-04-2018 (109).JPG



9. 10-04-2018 (110).JPG



10. 10-04-2018 (111).JPG



11. 10-04-2018 (112).JPG



12. 10-04-2018 (113).JPG



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14. 10-04-2018 (115).JPG



15. 10-04-2018 (116).JPG



16. 10-04-2018 (117).JPG



17. 10-04-2018 (118).JPG



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19. 10-04-2018 (120).JPG



20. 10-04-2018 (121).JPG



21. 10-04-2018 (122).JPG



22. 10-04-2018 (123).JPG



23. 10-04-2018 (124).JPG



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45. 10-04-2018
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46. 10-04-2018
(147).JPG

B. 12.

CITY OF CROSSLAKE
PUBLIC WORKS COMMISSION
MEETING MINUTES
MONDAY, FEBRUARY 4, 2019
4:00 P.M. – CITY HALL

Pursuant to due notice and call the Public Works Commission held its regular monthly meeting on Monday, February 4, 2019 in City Hall. The meeting was called to order at 4:00 P.M. by Chairman Doug Vierzba with the following members present: Doug Vierzba, Tim Berg, Mic Tchida, Gordon Wagner, and Gary Villella. John Pribyl and Dale Melberg were absent. Also in attendance were City Administrator/Treasurer Mike Lyonais, Council Liaison Dave Nevin, Council Liaison Dave Schrupp and Council Member John Andrews via conference phone, Public Works Director Ted Strand, Alternate Marcia Volz, and Engineers Phil Martin and Dave Reese.

A MOTION WAS MADE BY MIC TCHIDA, SECONDED BY TIM BERG TO APPROVE THE DECEMBER 3, 2018 MEETING MINUTES. AYES: ALL.

A MOTION WAS MADE BY MIC TCHIDA, SECONDED BY GARY VILLELLA TO APPOINT DOUG VIERZBA AS CHAIR OF THE COMMISSION. AYES: ALL.

A MOTION WAS MADE BY MIC TCHIDA, SECONDED BY GARY VILLELLA TO APPOINT JOHN PRIBYL AS VICE CHAIR OF THE COMMISSION. AYES: ALL.

A MOTION WAS MADE BY DOUG VIERZBA, SECONDED BY GARY VILLELLA TO APPOINT TED STRAND AS SECRETARY OF THE COMMISSION. AYES: ALL.

Ted Strand gave a brief explanation of the current road assessment policy in Crosslake. The City has not assessed property owners for road maintenance nor sanitary sewer pipe. The Council has asked for a recommendation from the Commission for an updated assessment policy to include new roads, road maintenance and sanitary sewer by March.

Doug Vierzba suggested that the City hire an appraiser to determine the benefit of the various projects to the property owner so that the City can assess the proper amount. In the case of sanitary sewer, the owner would pay an assessment for the pipe going by their property as well as a hook up fee, monthly user fees, and the cost to extend the pipe from the road to their building. Phil Martin explained how numbers in the feasibility study for the Moonlite Bay Extension were determined. Those numbers were based only on assumptions because the City does not currently have an assessment policy for sewer.

The Commission took some time to review the League of MN Cities assessment policy template and written suggestions from Doug Vierzba and Bolton & Menk. A discussion ensued regarding the timing of assessment hearings. Phil Martin noted that it is becoming common for cities to hold the final assessment hearing before the bid is awarded. Dave Reese noted that each project is unique and that there is no perfect policy, however, policies ensure that property owners are treated the same. Doug Vierzba stated that he is in favor of getting an appraisal to determine the value of the assessment. There was a lengthy discussion regarding benefits.

Dave Nevin stated that the entire community needs to take on some of the cost burden of extending the sewer to Moonlite Bay because of the benefit to water quality. Phil Martin stated that getting appraisals and developing a policy are the first steps in the process. Mic Tchida asked if the policy can be flexible to allow flat rates one time or per foot the next time. Phil Martin stressed that it is important that the policy be consistent, whether roads are treated one way and sewer extensions another.

Phil Martin walked through the costs in the feasibility study for the extension to Moonlite Bay. Because the City has no policy for sanitary sewer assessments, the study used a per foot cost to determine cost estimates. A residential property with 100 feet of footage would pay \$7,760 (\$77.60 per foot) assessment plus a \$4,500 hook up fee. That does not include the cost for the pipe to run from the building to the road, which could be approximately \$6,000. Dave Nevin stated that this is a lot of money for a property owner to pay, especially if he has a fairly new septic system. Based on ERU's, Moonlite Bay Restaurant would pay 27 commercial hook-up fees, which is approximately \$175,000 just for having that capacity at the sewer plant for them.

Marcia Volz suggested that the Commission research and consider implementing sewer districts to help cover costs. Ted Strand reported that a special water quality committee has been tasked with studying the needs for sewer extensions and sewer districts and will report back to the Council in 6 months with their findings.

A lengthy discussion ensued regarding the process to hire an appraiser. A MOTION WAS MADE BY GARY VILLELLA, SECONDED BY GORDON WAGNER TO RECOMMEND THAT THE COUNCIL HIRE AN APPRAISER TO DETERMINE THE BENEFIT OF VARIOUS ROAD PROJECTS AND/OR SANITARY SEWER EXTENSIONS TO THE AFFECTED PROPERTY OWNERS SO THAT THE CITY CAN FINALIZE THE ASSESSMENT ORDINANCE. Because property values change, the City may need to have appraisals done every three years. The City will request that the appraisals be completed as soon as possible. AYES: ALL.

Ted Strand reported that the Historical Society had asked for a waiver to pay for the sanitary sewer hook-up at their location. Mr. Strand stated that the Ordinance does not allow for a variance and that request would have to go before the Council.

Ted Strand reported that the condemnation proceedings on Perkins Road will be completed in March and then the City will own the land needed to build a new road. Two obstacles for construction could be the presence of Indian burial mounds and the endangered, long-eared bat habitat.

The stormwater construction project at County Road 66 and Manhattan Point Boulevard is moving forward.

The County Highway Engineer reported to Ted Strand that there is a good possibility that a roundabout will be put in at the intersection of County Road 66 and County Road 3 if plans

move forward with the Loon Center. The City also has a variance application for an apartment building to be built behind Andy's.

Staff is still working with the Sewer Project contractor to fix some ongoing issues.

A MOTION WAS MADE BY GARY VILLELLA, SECONDED BY MIC TCHIDA TO
ADJOURN THE MEETING AT 5:33 P.M.

Charlene Nelson
City Clerk

B. 13.

Parks, Recreation/Library Commission Minutes

Wednesday, February 27, 2019

2:00 PM at the Crosslake Community Center

Members Present: Mic Tchida, Don Christner, Gary Villella, Darrell Shannon, Joe Albrecht, Liaison Gary Heacox, Mayor Dave Nevin, and Parks and Recreation/Library Director TJ Graumann

I. Meeting was called to order at 2:00 pm.

II. Approval of January Minutes

**Motion: To Approve Minutes from the January 23, 2019 Meeting as written: Shannon/Villella
Favor: All**

III. Library Update

- I. TJ informed the commission that the computers for the Library have arrived. Terry, a library volunteer, will assist TJ in converting files from the old computers to the new ones along with software downloads and other tasks.
- II. The Summer Reading Program is still in the works of being finalized. TJ noted that the Raptor Center, TC Magic Academy and Lake life have already been scheduled. TJ is still waiting to hear back from two clubs, he looks to finalize the schedule with Jane soon.

IV. New Facebook Page

TJ has developed a Facebook page specifically for the Community Center. TJ told the commission that this will offer information on events, services the Community Center offers, and updates on conditions trails, sledding hill, rink, etc.

V. South Bay Park

Mic Tchida touched base on the history of South Bay Park and the tentative future plan for the property. The goal is to start the project this year or the next depending on a lot of different variables. Discussion about South Bay Park ensued.

VI. Ski Trail, Sledding Hill and Ice Rink (usage updates)

TJ provided updates on roughly how many people use the Ski Trail, Sledding Hill and Ice Rink. By utilizing the camera footage from the warming house TJ is able to calculate the average amount of users that visit the warming house on the weekends, which is the busiest time of the week. The warming house is utilized by 10-12 people on the low end and 20 people on the high end on the weekends. Regarding the Ski Trails and Sledding Hill, it is easy to see how often they are used just by glancing at the groomed sections to see how beat up they are.

VII. Open Forum

- I. Joe Albrecht reverted back to item three on the agenda wanting TJ to explain more about the computers and other library updates. In response, TJ noted that each computer was \$600, which is a very good deal. TJ also touched base on the donation policy that was previously approved by council as well as the day we start accepting donations, which is March 1st.
- II. Mayor Dave Nevin asked for further information regarding PAL, the Tennessean warning and what shaped the commissions final decision regarding the Tennessean warning during the January meeting. Discussion ensued.

VIII. Adjourn

Motion: to Adjourn Villella/Albrecht Favor: All

SCORE REPORT FORM

Mo./Yr.

January 2019

CROSSLAKE REPORT

Organization:

Waste Partners, Inc.

PO Box 677 Pine River, MN 56474

Contact Person:

Eric Loge

Ph: (218) 824-8727

Fax: (218) 587-5122

Materials delivered to:

Cass County - Pine River Transfer Station

Cardboard & Mixed Paper - LDI or Rock-Tenn

Metal - Crow Wing Recycling or Pine River Iron & Metal

RESIDENTIAL

COMMERCIAL

Total Paper : (includes)

10,297

Corrugated Cardboard

1,766

Newspaper

-

Mixed Paper (News, Mags, Mixed Mail, CDBD)

8,531

Metal: Appliances, misc...

Commingled Materials: (includes)

19,760

%

lbs

5% Metals- Aluminum Cans

988

21% Tin Cans

4150

61% Glass-

12054

Clear bottles

Green bottles

brown bottles

10% Plastic - #1 & #2 bottles

1976

3% Rejects

593

100%

19760

Total LBS.

30,057

0

Total Tons

15.03

0

OUT OF COUNTY Waste Disposal

Final Destination:

N/A

Disposal Site Permit # :

Tons Delivered:

NONE

Total Number of

Households

Served this Month

1053

	Trash		Recycling		58,415	135,298
	Accounts	Rate	Accounts	%	Paper	Commingle
BRD	2917	70%	2047	36%	21,194	49,088
BAX	1867	95%	1771	31%	18,336	42,469
B.P.	663	98%	650	12%	6,730	15,587
P.L.	495	67%	331	6%	3,427	7,938
C.L.	1053	78%	824	15%	8,531	19,760
C TWNSP	0	0%	0	0%	3,837	1,122
NIS	85	22%	19	0%	197	456
	7080	80%	5642	100%		

Facility Needs Meeting
Crosslake City Hall
February 20, 2019
8:00
Attendees: Attached

Meeting called to order by Chairman Sedivy.

Chairman Sedivy began meeting with a quick re-cap of last meeting and suggested that WSN take the floor.

Mike Angland, Vice President and Architect of WSN and civil engineer Dave Reese took the floor. Mike distributed (2) documents (attached). He gave a quick re-cap of the on-site meeting he had with city officials and members of the Facility Needs Committee. He asked for what the budget is and after a discussion there was a general consensus of the committee of 3-5 million. The proceeds of the telephone company sale was mentioned as a reason to keep it in that price range as not to increase tax burden to tax payers.

The general opinion of WSN is the current city hall was in good condition and would accommodate a remodel. WSN is of the opinion that the city of Crosslake would get its best value to convert the current city hall to accommodate police and administration and build a new fire hall off-site. WSN provided a conceptual idea of how the current city hall would accommodate police and admin. Additionally WSN provided an estimate on a project cost which included land acquisition to build a new fire hall.

During the presentation a few central questions/comments arose:

- Is it time to survey community to get opinions?
- Why are we "hand-cuffing" ourselves with a dollar figure vs. doing the job correctly, not cheaply?
- This plan looks great, but how do we pay for it?
- What is the best way to educate community that an upgraded facility is needed? The community sees a highly efficient police and fire and asks why do they need more space/facilities when they are doing a great job now
- Perhaps we can budget and spread out the costs with a phased approach over time?

After a lengthy discussion, Mic Tschida asked the committee come up with something concrete to bring to the council, or why else are we having these meetings, and why would we meet again unless something is decided. Committee agreed we need to have a starting point.

The committee asked WSN if they could provide a proposal for schematic design work the next city council meeting. WSN said they could. The committee asked Ted Stand and Mike Lyonais for (2) things: one, bring the WSN proposal to the council for approval and two, request council approval for the city attorney to begin negotiations on the land to the north and south of the current city hall.

Next meeting was scheduled for March 7th 8:00 a.m.
Meeting adjourned

Crosslake Sewer/Septic Advisory Committee Meeting

Agenda

February 15, 2019

8:00 AM, Crosslake Community Center

Attending: Dave Fischer, Ted Strand, Tom Esperson, John Forney, Amy Wannabo, Patty Norgaard, Darrell Swanson, Mic Tchida, Bob Perkins, Darrell Schneider. Attending via conference call: John Andrews, Dave Schrupp

- > Bob Perkins called the meeting to order at 8:00 AM.
- > Minutes were approved from the February 1 meeting.
- > Update of **septic compliance analysis** from Amy Wannebo.

In addition to the compliance analysis of sections 1 & 6, that she did for the February 1 meeting, Amy Wannebo reported the following:

Section 17 - West Shore - 165 properties

16 current

59 expired

90 No info

Section 18 - 167 properties

30 current

82 expired

55 No info

Amy Wannebo will work to develop more information on Sections 17 and 18 plus develop profile of the Moonlite extension and on up to the Bourbon Room.

- > In preparation for the March 11 update for the City Council, a **straw poll** was conducted to determine at this point, how the committee members were perceiving the situation. As part of

this exercise, it was hoped that some of the potential options could be dropped so the committee could focus on the better options. The straw poll votes were as follows:

Votes

0 Do Nothing

7 Extend Sanitary Sewer to Moonlight — Extend Sanitary Sewer to other areas

7 Extend to one more in addition to Moonlight Extension

0 Extend to two more in addition to Moonlight Extension

0 Extend to three more in addition to Moonlight Extension

0 Extend to four more in addition to Moonlight Extension

11 Enact City Ordinance requiring mandatory compliance and periodic inspections. Staff to inspect, support and record-keep and enforcement. Analyze results over the next several years to determine if more regulation (i.e., Septic District) is needed.

0 Create Septic District with all properties covered and brought into compliance. Staff to inspect, support and record-keep and enforcement.

1 Other or No Vote

Based on this straw poll, the creation of a **Septic District** will not be pursued further at this time. Rather, the two options that will continue to be studied will be the **extension of the present sanitary sewer** from City Hall to the Moonlite Square area and the enactment of a **stronger City Ordinance** with mandatory compliance, required periodic inspection, repair to make compliant required, updating of records to digital system, analysis of effectiveness in three to five years (TBD). This option will require more staff to inspect, support, record-keep and enforce.

The committee will also look into the “**cluster**” **option** suggested by Ted Strand that might solve the sewer problems of commercial properties in the Moonlite intersection area (see below).

Bob Perkins brought up the idea that we may break the **Advisory Committee into sub-committees** (Extension of the Sanitary Sewer and City Septic Ordinance - plus the possibility of the “cluster” solution). If committee members want to participate in both sub-committees, we could schedule the meeting consecutively — one at 8:00 and one at 9:00 — so members could attend both.

> Crosslake City Council — Update on March 11, 2019

The Mayor has asked the Advisory Committee to present an **update of progress for the City Council at the next meeting on March 11.**

- > Bob Perkins asked if a **sales tax** could be used to help pay for the sewer. Darrell Swanson advised that a sales tax could be used if it was passed for a specific purpose and a “sunset clause” (termination date of the tax) was incorporated.
- > Ted Strand discussed a **franchise fee on utilities**. 800 + communities in Minnesota have such a tax. Ted also raised the possibility that the merchants near the Hwy 16 and 66 intersection could be serviced by a **cluster system**. This would avoid the possibility that the homes and/or businesses along the extension between the City Hall and the Moonlite area would not have to pay a connection fee since many of those homes were built in recent years and likely have compliant septic systems that the owners installed and paid for not too long ago. Amy and Tom Esperson said they would be able to look at that as an option. This solution might not work for a possible extension to the Bourbon Room.
- > The **next meeting** is scheduled for March 1 at 8:00AM at the Crosslake Community Center.

Pending:

- > Sara Heger, University of Minnesota Extension — Consultation? > Otter Tail Septic District contact?
- > Other consultants?
- > Sub-Committees?
- > Committee Member Credentials?

New PID	Type	Year	NOTE
14010742	Insp	2008	
14010739	Insp	2004	
14010738	Install	2000	
14010736	Install	2001	
14010735			same owner/info as 14010736
14010734	Insp	2014	Same owner/info as 14010733
14010729	Insp	2007	
14010728			Same Owner/info as 14010729
14010727	Insp	2010	
14010726			Same Owner/info as 14010727
14010722	Install	2002	
14010721	Install	2001	
14010720	Insp	2001	
14010521	Insp	2001	
14010525			Same Owner/info as 14010526
14010526	Insp	2000	
14010527			Same Owner/info as 14010526
14010528			Same Owner/info as 14010529
14010529	Insp	2000	
14010530			Same Owner/info as 14010529
14010531	Insp	2000	
14010532	Install	2002	
14010534	Insp	2014	
14010536	Install	2012	
14010537			Same Owner/info as 14010538
14010538	Insp	2000	
14010539			Same Owner/info as 14010538
14010543	Insp	2012	
14010544	Install	2013	
14010545	Insp	2001	
14010546			Same Owner/info as 14010538
14010575	Insp	2013	
14010576			Same Owner/info as 14010575
14010577			Same Owner/info as 14010578
14010578	Insp	2000	
14010579	Install	2010	
14010581	Install	1998	
14010582			Same Owner/info as 14010581
14010588	Install	2003	
14010589			Same Owner/info as 14010588

B. 17.

MEMO TO: City Council

FROM: Char Nelson
City Clerk

DATE: March 4, 2019

SUBJECT: REPURCHASE CEMETERY LOTS

Pamela Waller Franzen, daughter of Russell and Mildred Waller, is requesting that the City buy back two of the four cemetery lots, which her parents (now deceased) purchased on March 16, 1987 in the amount of \$100.00. The lots are located in Block 22, Lot 4, Sites E and F in Pinewood Cemetery.

Attached please find a letter from Ms. Franzen and a copy of the original Cemetery Deed showing the purchase price of the lots.

If you agree with the City buying back these lots, a Quit Claim Deed will be prepared for Ms. Franzen to sign. Upon return of the signed Quit Claim Deed, a check will be issued in the amount of \$100.00.

Council approval to repurchase the lots is requested.

Attachments

Pamela W. Franzen, MAC: AT
817 Colonnades Drive
Northbrook, IL 60062
Phone: 847/559-9234 Mobile: 847/682-2478
Email: P.franzen@comcast.net

February 22, 2019

City of Crosslake, Minnesota
Attention: Char Nelson
37028 County Road 66
Crosslake, Minnesota 56442

Dear Ms. Nelson:


Following our email correspondence of February 21, on behalf of the Mildred F. Waller estate, of which I am the executor, I would like to request of the Crosslake City Council that two remaining burial plots in Pinewood Cemetery, purchased by our mother in March of 1987, be resold to the City of Crosslake at the price of \$50.00 each. Mildred F. Waller passed away in March 2005 and is buried along with our father, Russell, in the other two plots. That was the purchase price in 1987. The gravesites numbers are E and F in Lot number four, Block number 22.

Enclosed is a copy of the original Cemetery Deed.

Please make the check payable to Pamela Waller Franzen and remit to my address, above.

Thank you for your assistance in this matter.

Sincerely,


Pamela Waller Franzen
Executor of Mildred F. Waller estate

Know all Men by These Presents: That the Pinewood

Cemetery Association of the City of Crosslake
in the County of Crow Wing and State of Minnesota, in consideration of the sum
of Two hundred and no/100 Dollars, to them
in hand paid by Mrs. Russell B. Waller X hereby grant, bargain, sell
and convey unto the said Mrs. Russell B. Waller her heirs and assigns
forever the following described piece of land as a place for the burial of the dead, to-wit:

Lot No. Four X, Block No. Twenty-two X of the Cemetery situate on
Gravesites Number E, F, G, and H
Township 137, Range 27, Section 28 in the City of Crosslake
in the County of Crow Wing and State of Minnesota, according to the plat of said
Cemetery on file in the office of Register of Deeds of said County.

To have and to hold the same, subject to all the laws of this State, now or hereafter enacted for the
management and regulation of Cemeteries, and also subject to all rules and by-laws of the said Ceme-
tery Association now or hereafter made, for the regulation of the affairs of the same or any part thereof.

It is hereby covenanted, that said hereby granted premises are free from all incumbrances, and that
the title now conveyed is perfect, and that said Pinewood Cemetery of the City of Crosslake
Cemetery Association will warrant and defend the same to said grantee, her heirs and assigns forever.

In testimony whereof the said Cemetery Association has caused these presents to be executed in its
behalf by its Mayor and Clerk.

this 13th day of March, 19 87

Signed, Sealed and Delivered in Presence of

Oliver K. Courts
Arlene A. Buchite

City of Crosslake
By X Oliver K. Courts Its President
Arlene A. Buchite
Its Clerk

State of Minnesota,

County of Crow Wing

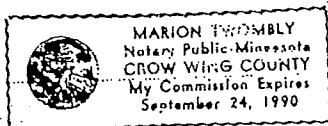
On this 16th day of March, A. D. 19 87, before me appeared

Oliver K. Courts and Arlene A. Buchite
to me personally known, who, being by me duly sworn they did say, that they are
respectively the Mayor and the Clerk of the City of Crosslake

the parties named in the foregoing instrument, and that the

and that the said instrument was signed and sealed
in behalf of said City of Crosslake by authority of its Board of City Council
and said Mayor and Clerk
acknowledged said instrument to be the free act and deed of said City of Crosslake

My commission expires



Marion Twombly
Notary Public

B.18.

BILLS FOR APPROVAL
March 11, 2019

VENDORS	DEPT		AMOUNT
Ace Hardware, brackets	Park		9.98
Ace Hardware, hardware	Gov't		10.47
Ace Hardware, cleaners	PW		52.34
Ace Hardware, spray paint	PW		11.98
Ace Hardware, fuel, roof melt	PW		145.83
Ace Hardware, hardware	PW		1.30
Ace Hardware, fuel	Park		19.99
Ace Hardware, batteries	Police		5.98
Ace Hardware, trailer jack	PW		54.99
Ace Hardware, electrical supplies, bag	Park		59.54
Ace Hardware, cleaners	PW		29.95
Ace Hardware, hardware	PW		8.80
Ace Hardware, janitorial supplies	Sewer		85.18
Ace Hardware, screws	Park		0.90
Ace Hardware, hardware	Fire		24.82
Ace Industrial Supply, cable ties	PW		220.98
Aspen Mills, uniform	Fire		511.99
AW Research, water testing	Sewer		237.60
Banyon Data Systems, service order support	PW		195.00
Birchdale Fire & Security, quarterly monitoring	Gov't		162.00
Blue Cross, health insurance	ALL		21,668.00
Brainerd Truck and Trailer, truck repair	PW		384.73
Breen & Person, legal fees	ALL		750.00
Build All Lumber, lumber	PW		26.24
Cargill, deicer	PW		5,471.09
City of Crosslake, sewer utilities	PW/Gov't		150.00
Clean Team, march cleaning	PW/Gov't		1,082.50
Council #65, union dues	Gov't		228.00
Crosslake Communications, phone, fax, internet, cable	ALL		1,502.91
Crosslake Rolloff, recycling	Gov't		2,695.00
Crow Wing County Highway Dept, fuel	ALL		3,888.46
Crow Wing Power, repair siren	Gov't		1,364.19
Culligan, water and cooler rental	PW/Gov't		65.60
Delta Dental, dental insurance	ALL		1,414.65
Fire Instruction & Rescue, ems/fire fighter safety	Fire	pd 3-5	900.00
Fire Instruction & Rescue, instructor class	Fire		800.00
Fire Instruction & Rescue, emr initial training	Fire		1,050.00
Fortis, disability insurance	ALL		622.17
Granite Electronics, radio	Fire		936.00
Guardian Pest Solutions, pest control	Gov't		77.60
Gull Lake Glass, door closure	Park		225.00
Hawkins, chemicals	Sewer		1,477.21
Joe Chase, reimburse travel expenses	Fire		911.48
Maney International, truck repair	PW		526.87
Marco, copier lease	Park		237.99

Mastercard, Adobe, acrobat pro	PW		16.10
Mastercard, Amazon, laptop	Park		1,288.48
Mastercard, Amazon, safety cans	Park		151.22
Mastercard, Amazon, badge holders	Library		16.94
Mastercard, Blauer, armor skin	Police		92.44
Mastercard, DNR, water usage permit	Sewer		140.00
Mastercard, Microsoft, monthly office software	Fire		17.71
Mastercard, MN T's, caps	Fire		358.00
Mastercard, Office Max, paper, ink	Park		147.98
Mastercard, Target, uniform	Park		47.98
Mastercard, Valvoline, oil change	PW		99.17
Med Compass, physicals	Fire		2,263.00
Menards, gloves, trash can	Park		46.78
Mills Motors, electronic engine control diagnostics	PW		199.95
MN Fire Service Certification Board, certification exams	Fire		460.00
MN Life, life insurance	ALL		261.20
MN NCPERS, life insurance	ALL		112.00
Moonlite Square, fuel	PW		60.45
Moonlite Square, fuel	Fire		19.56
Napa, lamp	Police		18.49
Napa, lamp	PW		39.21
Napa, strobe	PW		76.26
Napa, lamp	Police		18.49
Napa, wiper blades	PW		20.58
Napa, oil and filter	PW		54.40
North Memorial, february subsidy	Gov't		1,100.00
Northland Fire Protection, extinguisher certification	ALL		1,502.25
Northland Press, business cards	Police		83.15
Paper Storm, document shredding	Gov't		90.95
Premier Auto, oil change	Police		30.97
Premier Auto, replace fuse block	PW		138.36
Premier Auto, battery	Police		271.07
Premier Auto, oil change	PW		33.34
Premier Auto, battery	Police		203.88
Squad Pro, replace antenna	PW		47.99
Streichers, uniform	Police		425.96
Teamsters, union dues	Police		194.00
The Office Shop, folders	EDA		91.40
The Office Shop, copy paper	PZ/Admin		224.94
The Office Shop, storage boxes	Admin		49.84
TJ Graumann, reimburse mileage	Park		5.80
US Bank, copier lease	ALL		156.00
Verizon, cell phone charges	Police	pd 3-5	11.31
WSN, perkins road, assessment policy	PW		846.75
WSN, crow wing county water quality project	PW		5,802.25
Xcel Energy, gas utilities	ALL		3,016.81
Ziegler, bolts and nuts	PW		124.50
TOTAL			70,783.22

E.1.

POTENTIAL TIMELINE FOR APPROVING LOCAL SALES TAX

08.03.20 **LAST DAY TO DESIGNATE USE OF FUNDS**

08.03.20 **LAST DAY FOR CITY TO PASS RESOLUTION**
RESOLUTION MUST INCLUDE:
PROPOSED TAX RATE
WHAT PROCEEDS WILL BE USED FOR
TOTAL REVENUE EXPECTED TO GENERATE
ANTICIPATED EXPIRATION DATE

11.03.20 **GENERAL ELECTION**

11.10.20 **IF SALES TAX IS APPROVED BY VOTERS:**
SEND TO STATE FOR LEGISLATIVE APPROVAL

CITY MUST PASS AN ORDINANCE IMPOSING A SALES TAX AND FILE
WITH SECRETARY OF STATE

90 DAYS BEFORE IMPLEMENTATION, CITY MUST NOTIFY STATE IN
WRITING THE DATE TO BEGIN COLLECTING SALES TAX

07.01.21 **EARLIEST DATE POSSIBLE TO BEGIN COLLECTING SALES TAX**

CITY CANNOT ADVERTISE OR EXPEND FUNDS FOR PROMOTION OF REFERENDUM TO
SUPPORT IMPOSING A LOCAL SALES TAX OPTION

E. 3.

MEMO TO: City Council
FROM: Mayor Nevin
DATE: March 6, 2019
SUBJECT: Special Committee Appointments

I hereby recommend the following appointments:

City Tax Committee
Darrell Swanson
Cindy Myogeto



CITY OF CROSSLAKE
APPLICATION FOR APPOINTMENT TO CITY TAX COMMITTEE

PERSONAL INFORMATION

Name: Last Myorgelo First Andy
Address: Crosslake, MN 56442
Phone: (H) _____ (W) _____ (Cell) _____
Occupation: Director Employer: Crosslake Chamber
Email Address: _____

Are you a Crosslake resident or property owner? ☒ Yes ☐ No If yes, ☐ Seasonal ☒ Permanent

If yes, how long have you been a Crosslake resident or property owner? 30 years

Why are you interested in being appointed to this committee?

To participate in the conversation of pros & cons regarding a City Sales Tax.

What strengths and abilities would you bring to this committee? Please include any education and experience that would assist you in serving on this committee.


As Director of the Chamber, I can survey the local businesses for opinions and input.

What are the most important issues facing our community over the next several years? What do you think the role of this committee should be in addressing those issues?

Lots of big projects in Crosslake's future. Is a local sales tax a means to afford them and at what terms? The Pros & Cons need to be weighed.

Attendance: Are you aware of the importance of regular meeting attendance, including the time commitment involved in preparing for meetings, and do you feel you have the time available to be an active participant? ☒ Yes ☐ No

Comments:

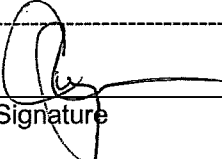
After March 16, 2019 

(over)

POTENTIAL CONFLICTS

Conflicts of Interest may arise by the participation in any activity, recommended action, or decision from which you receive or could potentially receive direct or indirect personal financial gain. In accordance with this definition, do you have any legal or equitable interest in any business which could be construed as a conflict of interest? ☐ Yes ☒ No

If yes, please explain:


Signature

Date

2/27/2019

Note: The selection process will vary according to the number of applications and vacancies.

THANK YOU FOR YOUR INTEREST IN SERVING ON A CITY BOARD OR COMMISSION!

Please return application to:

City of Crosslake
37028 County Road 66
Crosslake, MN 56442
218-692-2688 Phone
218-692-2687 Fax

DATA PRACTICES ADVISORY

We are required to provide the following information to you. Under Minnesota law, some of the information requested above is public information, which must be provided to anyone who requests it. Some of it is classified as private information, which is not generally available to the public. However, all of the information will be used by the City Council in determining whether you should be appointed to a Board or Commission. Therefore, the information will be provided to the City Council in a public forum and will be reviewed in public. It will therefore be part of the public record, which will be available to anyone. Failure to provide the requested information may result in your not being considered for appointment. If you have concerns about providing any of the requested information, please contact City Hall at 218-692-2688.



CITY OF CROSSLAKE
APPLICATION FOR APPOINTMENT TO CITY TAX COMMITTEE

PERSONAL INFORMATION

Name: Last SWANSON First DARRELL

Address: _____, Crosslake MN 56442

Phone: (H) _____ (W) _____ (Cell) SAME

Occupation: Retired Employer: _____

Email Address: _____

Are you a Crosslake resident or property owner? ☒ Yes ☐ No If yes, ☐ Seasonal ☒ Permanent

If yes, how long have you been a Crosslake resident or property owner? 25 years

Why are you interested in being appointed to this committee?

AS A past Mayor I believe I can use my experience to help with Tax decisions that need to be made to fund the City's various projects

What strengths and abilities would you bring to this committee? Please include any education and experience that would assist you in serving on this committee.

Past 3 term Mayor. Served during time Sanitary Sewer System proposed, approved and installed. During time when joint maintenance facility with Crow Wing County was proposed, approved and built. Also, involved with many road paving projects.

What are the most important issues facing our community over the next several years? What do you think the role of this committee should be in addressing those issues?

Our growth has outpaced our facilities needed by the Police, Fire and Administrative Departments. We need new and upgraded facilities to be funded in the best interests of the Taxpayers. In addition, a sewer system expansion may be in our future which will also need funding.

Attendance: Are you aware of the importance of regular meeting attendance, including the time commitment involved in preparing for meetings, and do you feel you have the time available to be an active participant? ☒ Yes ☐ No

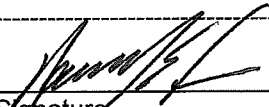
Comments:

(over)

POTENTIAL CONFLICTS

Conflicts of Interest may arise by the participation in any activity, recommended action, or decision from which you receive or could potentially receive direct or indirect personal financial gain. In accordance with this definition, do you have any legal or equitable interest in any business which could be construed as a conflict of interest? ☐ Yes ☒ No

If yes, please explain:

Signature  Date 2/26/2019

Note: The selection process will vary according to the number of applications and vacancies.

THANK YOU FOR YOUR INTEREST IN SERVING ON A CITY BOARD OR COMMISSION!

Please return application to:

City of Crosslake
37028 County Road 66
Crosslake, MN 56442
218-692-2688 Phone
218-692-2687 Fax

DATA PRACTICES ADVISORY

We are required to provide the following information to you. Under Minnesota law, some of the information requested above is public information, which must be provided to anyone who requests it. Some of it is classified as private information, which is not generally available to the public. However, all of the information will be used by the City Council in determining whether you should be appointed to a Board or Commission. Therefore, the information will be provided to the City Council in a public forum and will be reviewed in public. It will therefore be part of the public record, which will be available to anyone. Failure to provide the requested information may result in your not being considered for appointment. If you have concerns about providing any of the requested information, please contact City Hall at 218-692-2688.

G.
l.
a.

MEMO TO: City Council

FROM: City Clerk

DATE: March 1, 2019

SUBJECT: 2019-2020 FIRE SERVICE CONTRACTS

The City of Manhattan Beach and the Township of Fairfield contract with the City of Crosslake for fire services. These contracts are reviewed and approved by the City Council each year and forwarded to the respective City and Township for renewal by April 1st. The cost of the contract is based on a percent of tax capacity for that portion of the City or Township covered by Crosslake. In addition, for each fire call responded to by the Crosslake Fire Department, a charge of \$350.00 for the first hour and \$300.00 for each additional hour is billed to the City or Township. The amount is payable upon execution of the agreement between both municipalities.

A motion is required to renew these contracts for the period of April 1, 2019 through March 31, 2020 for the two municipalities. (Council Action-Motion)

<u>Municipality</u>	<u>Tax Capacity</u>	<u>% of Tax Capacity</u>	<u>Amount</u>
Manhattan Beach	\$317,326	3.5%	\$11,106.41
Fairfield Township (Sections 6, 7, 8, 9, 16, 17, 18, 19, 20, 21, 28, 29, 30, 31, 32 and 33)	\$564,876	3.5%	\$19,770.66

Attachments

Deputy Clerk/Fire/Council Memo for Contracts

CROSSLAKE FIRE DISTRICTS	FINAL PAYABLE 2019		
	2018 Assessment, Taxes Payable 2019		
	Total Tax Capacity	***** Land	***** Building
City of Crosslake (All)	13,138,641	705,871,049	521,818,351
Fairfield Township (part) All of Sec 6-9; 16-21; & 28-33 (VALBYSEC)	564,876	33,150,327	24,354,373
City of Manhattan Beach (All)	317,326	16,617,970	12,221,330

CITY OF CROSSLAKE

2019 / 2020 FIRE CONTRACT

This contract is made and entered into this 1st day of April, 2019 (“Anniversary Date”) between the City of Crosslake, Crow Wing County, Minnesota, 37028 County Road 66, Crosslake, MN 56442, a public corporation (“Crosslake”), and the Township of Fairfield, Crow Wing County, Minnesota, 33108 Dangers Road, Crosby, MN 56441, a public corporation (“Fairfield Township”).

In consideration of the mutual promises and agreements hereinafter set forth the parties do hereby agree as follows:

1. **Fire Service.** Fairfield Township agrees to purchase from Crosslake, and Crosslake agrees to provide Fairfield Township, the following fire services:

- Structural Firefighting

 - External Structural Firefighting

 - Interior Structural Firefighting

- Grass Firefighting

- General Firefighting

 - Vehicles & Equipment

 - Carbon Monoxide Calls

 - Other Non-Structural Firefighting

- Rescue

 - Vehicle & Equipment Extrication

 - General Search & Rescue

 - Confined Space Rescue

 - Water Rescue

- Emergency Medical Services

 - Fire Scenes

 - Rescue Scenes

- General Medicals – Level of Emergency Medical Response

 - First Responder

- Hazardous Materials Response – Level of Hazardous Materials Response

 - First Responder, Awareness

- Disaster Response

- Mutual Aid

The services indicated above are further explained, or limited, as follows:

- a. **Allocation of Resources.** The parties understand the fire department officer in charge of the particular scene shall exercise judgment to determine, in consideration of all the established policies, guidelines, procedures, and practices, how best to allocate the available resources of the fire department under the circumstances of a given situation. Failure to provide fire services because of poor weather conditions or other conditions beyond the control of Crosslake shall not be deemed a breach of this contract.
 - b. **No Guarantee.** The parties understand and agree Crosslake will endeavor to provide the services indicated above to the best of its ability given the circumstances, but Crosslake makes no guarantees that the services it actually provides in a given situation will meet any particular criteria or standard.
 - c. **Mutual Aid.** The City of Crosslake has a mutual aid agreement with Cuyuna Range Fire Departments. In the event another Cuyuna Range Fire Department is called by Crosslake Fire Department, Fairfield Township shall not be responsible for any third party claims that arise as a result of the mutual aid rendered by said Cuyuna Range Fire Department.
2. **Payment.** Fairfield Township agrees to pay Crosslake annually during the term of this contract the payment amount according to the following formula:
- a. 3 ½% of current years Tax Capacity calculated by Crow Wing County. 3 ½% of Tax Capacity of \$564,876 equals \$19,770.66.
 - b. Nineteen Thousand Seven Hundred Seventy and 66/100th Dollars (\$19,770.66) Annual Payment for the contract year, April 1, 2019 through March 31, 2020 ("Annual Payment"). Said annual payment is due, in full, on or before April 1, 2019.
 - c. Three Hundred Fifty and 00/100th Dollars (\$350.00) for the first hour or any portion thereof that Crosslake Fire Department spends responding to a fire call; and Three Hundred and 00/100th Dollars (\$300.00) for each additional hour or fraction thereof.
 - d. One Hundred and 00/100th Dollars (\$100.00) per gallon for firefighting foam used in fighting a fire. The decision to use firefighting foam is solely the responsibility of the Crosslake Fire Department's Fire Chief or officer in charge of the fire incident.
 - e. Within 45 days after the fire incident Crosslake shall submit a written invoice (claim) to the owner of the property that received the service with a demand for payment; with instructions to remit the amount due to Fairfield Township. A

duplicate copy of said claim shall be sent to Fairfield Township with payment in full due from Fairfield Township 120 days from the date of the claim.

3. **Annual Meeting of Parties.** Fairfield Township shall have the right to request a meeting with Crosslake Fire Department and City staff to discuss contract and service issues. Fairfield Township reserves the right to appear before the Crosslake City Council to discuss any issues unresolved by Crosslake Fire Department or City staff.
4. **Emergency Service Charge.** Fairfield Township, in its sole discretion, may exercise its authority to impose and collect an emergency service charge on those receiving emergency services, including fire services, within Fairfield Township. Crosslake shall have no right to, or interest in, any service fees collected by Fairfield Township. If Fairfield Township imposes an emergency service charge it shall provide Crosslake a list of the specific types of information it determines it needs collected in order to successfully impose and collect the charge. Crosslake shall make a good faith effort to collect the requested information for each service call to the Service Territory and promptly provide Fairfield Township with the information it collected.
5. **Service Territory.** Crosslake shall provide fire services as indicated in this contract to the area in Fairfield Township described below and/or as indicated on a map which is attached hereto and made part of this contract. The identified area shall constitute the Fairfield Township Service Territory including Sections 6, 7, 8, 9, 16, 17, 18, 19, 20, 21, 28, 29, 30, 31, 32, and 33 for the purposes of this contract. See attached Exhibit "B".

The municipal boundaries of specific sections of Fairfield Township as shown in the public record.

6. **Term.** This contract shall commence on the effective date indicated above and shall expire at 11:59 P.M. March 31, 2020 unless terminated earlier as provided herein.
7. **Ownership.** Crosslake owns the buildings and equipment associated with the Fire Department and the amounts paid by Fairfield Township do not give rise to any ownership interest in, or responsibility toward, those items unless a specific ownership interest is indicated below: NONE
8. **Crosslake Responsibilities.** In addition to any other obligations described herein, Crosslake shall:
 - a. Authorize and direct the Crosslake Fire Department to provide the fire services described herein to Fairfield Township's Service Territory of which specific sections are identified;
 - c. Develop a detailed annual operational budget for the fire department for each year during the term of this contract by the Anniversary Date and present it to Fairfield

Township along with sufficient information to explain the items included in the budget figures;

- d. Upon Fairfield Township's request, provide Fairfield Township access to financial and cost data related to the fire department for five years prior to the current service year;
 - d. Disclose to Fairfield Township any proposed action Crosslake or the fire department intends to take that can reasonably be expected to affect the Insurance Services Office Fire Protection Grade in the Service Territory or Crosslake's ability to provide the fire services indicated above; and
 - e. Promptly disclose to Fairfield Township any information Crosslake can reasonably anticipate will directly affect its ability to perform its obligations under this contract.
9. **Fairfield Township's Responsibilities.** In addition to any other obligations described herein, Fairfield Township shall:
- a. Promptly pay Crosslake the payment amount as indicated above for the year of service, or a prorated share of the payment amount for the length of service actually provided if the contract is terminated early;
 - b. Approve a budget during the term of the contract that will provide funds needed to pay the payment amount; and
 - c. Promptly disclose to Crosslake any information Fairfield Township can reasonably anticipate will directly affect its ability to perform its obligations under this contract.

It is understood and agreed Fairfield Township shall have no responsibility whatsoever toward the firefighters or other emergency personnel including any employment related issues such as training, supervision, performance reviews, discipline, compensation, benefits, insurance coverage, compliance with any employment related federal, state, and local laws and rules such as OSHA, ERISA, RLSA, FMLA, or any other employment related issues, and Crosslake shall indemnify Fairfield Township from any such claims. It is further agreed Fairfield Township has no responsibility, beyond paying the agreed upon payment amount, for acquiring, operating, maintaining, housing, or replacing equipment as needed to provide the fire services described herein.

10. **Insurance Requirements.** Crosslake shall maintain general liability insurance for its services and shall include Fairfield Township as an additional insured for the term of this contract and any extensions thereof. Crosslake shall provide Fairfield Township proof of such insurance coverage and the additional insured endorsement naming the Township of Fairfield annually by the anniversary date of this contract.

11. **Indemnification.** Crosslake agrees to defend and indemnify Fairfield Township against any claims brought or actions filed against Fairfield Township or any officer, employee, or volunteer of Fairfield Township for injury to, death of, or damage to the property of any third person or persons, arising from Crosslake's performance under this contract for services. Under no circumstances, however, shall Crosslake be required to pay on behalf of itself and Fairfield Township, any amounts in excess of the limits on liability established in Minnesota Statutes Chapter 466 applicable to any one party. The limits of liability for Fairfield Township and Crosslake may not be added together to determine the maximum amount of liability for Crosslake. The intent of this subdivision is to impose on Crosslake a limited duty to defend and indemnify Fairfield Township for claims arising out of the performance of this contract subject to the limits of liability under Minnesota Statutes Chapter 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts between the parties and to permit liability claims against both parties from a single occurrence to be defended by a single attorney.
12. **No Waiver.** Nothing herein shall be construed to waive or limit any immunity from, or limitation on, liability available to either party, whether set forth in Minnesota Statutes Chapter 466 or otherwise.
13. **Modification.** This writing contains the entire agreement between the parties and no alterations, variations, modifications, or waivers of the provisions of this agreement are valid unless reduced to writing, signed by both Crosslake and Fairfield Township, and attached hereto.
14. **Subcontracting & Assignment.** Crosslake shall not subcontract or assign any portion of this contract to another without prior written permission from Fairfield Township. Services provided to Fairfield Township pursuant to a mutual aid agreement Crosslake has, or may enter into, with another entity does not constitute a subcontract or assignment requiring prior approval of Fairfield Township so long as Crosslake remains primarily responsible for providing the services to Fairfield Township's Service Territory.
15. **Termination.** This contract may be terminated at any time during its term by mutual agreement of the parties. Either party may terminate this agreement by personally serving a 120 day written notice of termination on the other party. This agreement shall terminate 120 days from the date of personal service of the written termination notice unless the party serving the notice withdraws the notice in writing before it is effective. If Fairfield Township fails to pay for the service according to the schedule established herein, this contract shall be null and void without further notice. Notice to Crosslake shall be served on the Crosslake City Clerk, and notice to Fairfield Township shall be served on the Clerk of Fairfield Township.

16. **Service Contract.** This is a service contract. The parties do not intend to undertake or create, and nothing herein shall be construed as creating a joint powers agreement, joint venture, or joint enterprise between the parties.
17. **Arbitration.** All claims or disputes between the parties arising out of, or relating to the Contract or the breach thereof shall be finally decided by arbitration in accordance with the rules of the American Arbitration Association, unless the parties mutually agree in writing otherwise. Written notice of the demand for arbitration shall be personally delivered to the other party and shall be made no longer than (90) days after the facts giving rise to the dispute have been discovered by the party requesting arbitration. The Arbitrator shall apply the laws of the State of Minnesota.
18. **Minnesota Law Governs.** This contract shall be governed by and construed in accordance with the internal laws of the State of Minnesota. All proceedings related to this contract shall be venued in the State of Minnesota.
19. **Severability.** The provisions of this contract shall be deemed severable. If any part of this contract is rendered void, invalid or otherwise unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this contract.

IN WITNESS WHEREOF, the parties have executed this contract effective on the date indicated above.

CITY OF CROSSLAKE

TOWNSHIP OF FAIRFIELD

By its Mayor:

By its Chair:

Signature

Signature

Print Name

Print Name

Date

Date

City Administrator

Clerk

Fire Chief

CITY OF CROSSLAKE

2019 / 2020 FIRE CONTRACT

This contract is made and entered into this 1st day of April, 2019 (“Anniversary Date”) between the City of Crosslake, Crow Wing County, Minnesota, 37028 County Road 66, Crosslake, MN 56442, a public corporation (“Crosslake”), and the City of Manhattan Beach, Crow Wing County, Minnesota, 39148 County Road 66, Manhattan Beach, MN 56442, a public corporation (“Manhattan Beach”).

In consideration of the mutual promises and agreements hereinafter set forth the parties do hereby agree as follows:

1. **Fire Service.** Manhattan Beach agrees to purchase from Crosslake, and Crosslake agrees to provide Manhattan Beach, the following fire services:

- Structural Firefighting

 - External Structural Firefighting

 - Interior Structural Firefighting

- Grass Firefighting

- General Firefighting

 - Vehicles & Equipment

 - Carbon Monoxide Calls

 - Other Non-Structural Firefighting

- Rescue

 - Vehicle & Equipment Extrication

 - General Search & Rescue

 - Confined Space Rescue

 - Water Rescue

- Emergency Medical Services

 - Fire Scenes

 - Rescue Scenes

- General Medicals – Level of Emergency Medical Response

 - First Responder

- Hazardous Materials Response – Level of Hazardous Materials Response

 - First Responder, Awareness

- Disaster Response

- Mutual Aid

The services indicated above are further explained, or limited, as follows:

- a. **Allocation of Resources.** The parties understand the fire department officer in charge of the particular scene shall exercise judgment to determine, in consideration of all the established policies, guidelines, procedures, and practices, how best to allocate the available resources of the fire department under the circumstances of a given situation. Failure to provide fire services because of poor weather conditions or other conditions beyond the control of Crosslake shall not be deemed a breach of this contract.
 - b. **No Guarantee.** The parties understand and agree Crosslake will endeavor to provide the services indicated above to the best of its ability given the circumstances, but Crosslake makes no guarantees that the services it actually provides in a given situation will meet any particular criteria or standard.
 - c. **Mutual Aid.** The City of Crosslake has a mutual aid agreement with Cuyuna Range Fire Departments. In the event another Cuyuna Range Fire Department is called by Crosslake Fire Department, Manhattan Beach shall not be responsible for any third parties claims that arise as a result of the mutual aid rendered by said Cuyuna Range Fire Department.
2. **Payment.** Manhattan Beach agrees to pay Crosslake annually during the term of this contract the payment amount according to the following formula:
- a. 3 ½% of current years Tax Capacity calculated by Crow Wing County. 3 ½% of Tax Capacity of \$317,326 equals \$11,106.41.
 - b. Eleven Thousand One Hundred Six and 41/100th Dollars (\$11,106.41) Annual Payment for the contract year, April 1, 2019 through March 31, 2020 ("Annual Payment"). Said annual payment is due, in full, on or before April 1, 2019.
 - c. Three Hundred Fifty and 00/100th Dollars (\$350.00) for the first hour or any portion thereof that Crosslake Fire Department spends responding to a fire call; and Three Hundred and 00/100th Dollars (\$300.00) for each additional hour or fraction thereof.
 - d. One Hundred and 00/100th Dollars (\$100.00) per gallon for firefighting foam used in fighting a fire. The decision to use firefighting foam is solely the responsibility of the Crosslake Fire Department's Fire Chief or officer in charge of the fire incident.
 - e. Within 45 days after the fire incident Crosslake shall submit a written invoice (claim) to the owner of the property that received the service with a demand for payment; with instructions to remit the amount due to Manhattan Beach. A

duplicate copy of said claim shall be sent to Manhattan Beach with payment in full due from Manhattan Beach to Crosslake 120 days from the date of the claim.

3. **Annual Meeting of Parties.** Manhattan Beach shall have the right to request a meeting with Crosslake Fire Department and City staff to discuss contract and service issues. Manhattan Beach reserves the right to appear before the Crosslake City Council to discuss any issues unresolved by Crosslake Fire Department or City staff.
4. **Emergency Service Charge.** Manhattan Beach, in its sole discretion, may exercise its authority to impose and collect an emergency service charge on those receiving emergency services, including fire services, within Manhattan Beach. Crosslake shall have no right to, or interest in, any service fees collected by Manhattan Beach. If Manhattan Beach imposes an emergency service charge it shall provide Crosslake a list of the specific types of information it determines it needs collected in order to successfully impose and collect the charge. Crosslake shall make a good faith effort to collect the requested information for each service call to the Service Territory and promptly provide Manhattan Beach with the information it collected.
5. **Service Territory.** Crosslake shall provide fire services as indicated in this contract to the area in Manhattan Beach described below and/or as indicated on a map which is attached hereto and made part of this contract. The identified area shall constitute Manhattan Beach's Service Territory for the purposes of this contract.

The municipal boundaries of the City of Manhattan Beach as shown in the public record.

6. **Term.** This contract shall commence on the effective date indicated above and shall expire at 11:59 P.M. March 31, 2020 unless terminated earlier as provided herein.
7. **Ownership.** Crosslake owns the buildings and equipment associated with the Fire Department and the amounts paid by Manhattan Beach do not give rise to any ownership interest in, or responsibility toward, those items unless a specific ownership interest is indicated below: NONE
8. **Crosslake Responsibilities.** In addition to any other obligations described herein, Crosslake shall:
 - a. Authorize and direct the Crosslake Fire Department to provide the fire services described herein to Manhattan Beach's Service Territory;
 - b. Develop a detailed annual operational budget for the fire department for each year during the term of this contract by the Anniversary Date and present it to Manhattan Beach along with sufficient information to explain the items included in the budget figures;

- c. Upon Manhattan Beach's request, provide Manhattan Beach access to financial and cost data related to the fire department for five years prior to the current service year;
 - d. Disclose to Manhattan Beach any proposed action Crosslake or the Fire Department intends to take that can reasonably be expected to affect the Insurance Services Office Fire Protection Grade in the Service Territory or Crosslake's ability to provide the fire services indicated above; and
 - e. Promptly disclose to Manhattan Beach any information Crosslake can reasonably anticipate will directly affect its ability to perform its obligations under this contract.
9. **Manhattan Beach's Responsibilities.** In addition to any other obligations described herein, Manhattan Beach shall:
- a. Promptly pay Crosslake the payment amount as indicated above for the year of service, or a prorated share of the payment amount for the length of service actually provided if the contract is terminated early;
 - b. Approve a budget during the term of the contract that will provide funds needed to pay the payment amount; and
 - c. Promptly disclose to Crosslake any information Manhattan Beach can reasonably anticipate will directly affect its ability to perform its obligations under this contract.

It is understood and agreed Manhattan Beach shall have no responsibility whatsoever toward the firefighters or other emergency personnel including any employment related issues such as training, supervision, performance reviews, discipline, compensation, benefits, insurance coverage, compliance with any employment related federal, state, and local laws and rules such as OSHA, ERISA, RLISA, FMLA, or any other employment related issues, and Crosslake shall indemnify Manhattan Beach from any such claims. It is further agreed Manhattan Beach has no responsibility, beyond paying the agreed upon payment amount, for acquiring, operating, maintaining, housing, or replacing equipment as needed to provide the fire services described herein.

10. **Insurance Requirements.** Crosslake shall maintain general liability insurance for its services and shall include Manhattan Beach as an additional insured for the term of this contract and any extensions thereof. Crosslake shall provide Manhattan Beach proof of such insurance coverage and the additional insured endorsement naming the Manhattan Beach annually by the anniversary date of this contract.
11. **Indemnification.** Crosslake agrees to defend and indemnify Manhattan Beach against any claims brought or actions filed against Manhattan Beach or any officer,

employee, or volunteer of Manhattan Beach for injury to, death of, or damage to the property of any third person or persons, arising from Crosslake's performance under this contract for services. Under no circumstances, however, shall Crosslake be required to pay on behalf of itself and Manhattan Beach, any amounts in excess of the limits on liability established in Minnesota Statutes Chapter 466 applicable to any one party. The limits of liability for Manhattan Beach and Crosslake may not be added together to determine the maximum amount of liability for Crosslake. The intent of this subdivision is to impose on Crosslake a limited duty to defend and indemnify Manhattan Beach for claims arising out of the performance of this contract subject to the limits of liability under Minnesota Statutes Chapter 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts between the parties and to permit liability claims against both parties from a single occurrence to be defended by a single attorney.

12. **No Waiver.** Nothing herein shall be construed to waive or limit any immunity from, or limitation on, liability available to either party, whether set forth in Minnesota Statutes Chapter 466 or otherwise.
13. **Modification.** This writing contains the entire agreement between the parties and no alterations, variations, modifications, or waivers of the provisions of this agreement are valid unless reduced to writing, signed by both Crosslake and Manhattan Beach, and attached hereto.
14. **Subtracting & Assignment.** Crosslake shall not subcontract or assign any portion of this contract to another without prior written permission from Manhattan Beach. Services provided to Manhattan Beach pursuant to a mutual aid agreement Crosslake has, or may enter into, with another entity does not constitute a subcontract or assignment requiring prior approval of Manhattan Beach so long as Crosslake remains primarily responsible for providing for services to Manhattan Beach's Service Territory.
15. **Termination.** This contract may be terminated at any time during its term by mutual agreement of the parties. Either party may terminate this agreement by personally serving a 120 day written notice of termination on the other party. This agreement shall terminate 120 days from the date of personal service of the written termination notice unless the party serving the notice withdraws the notice in writing before it is effective. If Manhattan Beach fails to pay for the service according to the schedule established herein, this contract shall be null and void without further notice. Notice to Crosslake shall be served on the Crosslake City Clerk, and notice to Manhattan Beach shall be served on the Manhattan Beach Clerk.
16. **Service Contract.** This is a service contract. The parties do not intend to undertake or create, and nothing herein shall be construed as creating a joint powers agreement, joint venture, or joint enterprise between the parties.

17. **Arbitration.** All claims or disputes between the parties arising out of, or relating to the Contract or the breach thereof shall be finally decided by arbitration in accordance with the rules of the American Arbitration Association, unless the parties mutually agree in writing otherwise. Written notice of the demand for arbitration shall be personally delivered to the other party and shall be made no longer than (90) days after the facts giving rise to the dispute have been discovered by the party requesting arbitration. The Arbitrator shall apply the laws of the State of Minnesota.
18. **Minnesota Law Governs.** This contract shall be governed by and construed in accordance with the internal laws of the State of Minnesota. All proceedings related to this contract shall be venued in the State of Minnesota.
19. **Severability.** The provisions of this contract shall be deemed severable. If any part of this contract is rendered void, invalid or otherwise unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this contract.

IN WITNESS WHEREOF, the parties have executed this contract effective on the date indicated above.

CITY OF CROSSLAKE

By its Mayor:

Signature

Print Name

Date

City Administrator

Fire Chief

CITY OF MANHATTAN BEACH

By its Mayor:

Signature

Print Name

Date

Clerk



STAFF REPORT

G.2.a.

Property Owner/Applicant: Brian Paul Johnson

Parcel Number(s): 120184400AAB999

Application Submitted: November 15, 2018

Action Deadline: January 13, 2019

City 60 Day Extension Letter sent/ Deadline: N/A / N/A

Applicant Extension Received / Request: N/A / N/A

City Council Date: January 14, 2019

Authorized Agent: N/A

Request: To Subdivide parcel #120184400AAB999 involving 21+/- acres into 3 tracts

Current Zoning: Shoreland District

Adjacent Land Use/Zoning:

North – Public, Shoreland District

South –Shoreland District

East –Shoreland District

West – Shoreland District, Rural Residential 5

Development Review Team Minutes held on 11-13-18:

- Property is located on West Shore Drive and County Road 16, Crosslake, MN 56442
- Proposed to split the 24.75 acre parcel into 3 parcels
- Access from West Shore Drive for proposed 2 new parcels
- Two septic site suitabilities per tract are on file
- Wetland Delineation is on file
- Planning Commission/Board of Adjustment will make a recommendation to the Crosslake City Council
- Failure to record a signed deed(s) within 90 days of subdivision approval by the city council shall void the approval

Property owner was informed that before they could be placed on a public hearing agenda the following information is required:

1. A certificate of survey meeting the requirements outlined in Chapter 44 of the Code of Ordinances of the City of Crosslake
2. An authorized agent form completed, signed and dated if applicable
3. Wetland delineation is on file
4. Septic site suitabilities are on file
5. A complete Subdivisions application with all required paperwork
6. The public hearing fee of \$100.00 + \$75.00 per new lot

7. Upon recommendation from the Planning Commission/Board of Adjustment to the City Council and before the city council meeting a park dedication fee of \$1,500.00 or 10% of land per new lot or a combination thereof as outlined in Chapter 44, Sec. 44-402 is required for newly created lots

Parcel History:

- 4-30-18 Wetland delineated
- 10-30-18 Site Suitability forms for tract A, B & C

City Ordinance:

Land subdivision must be accomplished in a manner that contributes to an attractive, orderly, stable and wholesome community environment with adequate public services and safe streets. All land subdivisions, including plats, shall fully comply with the regulations in this chapter and as may be addressed in other chapters of this Code. (Sec. 44.1)

City Community Plan:

Encourage sustainable development, that would maintain the communities character and respects the environment including natural topography, suitable soils and avoids such areas as wetland, flood plains erodible steep slopes and bluffs; strengthen the distinction between urban growth and rural countryside and guide new development in ways that promote and enhance land use compatibility; support the infill and redevelopment of areas within the city in an effort to leverage existing infrastructure investment; identify areas and phases of development in a manner that addresses the cost of providing public services; identify and prioritize significant view-sheds and develop alternative approaches to preserve them while permitting reasonable use and development of privately owned lands (page 19)

Agencies Notified and Responses Received:

County Highway: No comments were received as of 12-18-18

DNR: No comments were received as of 12-18-18

City Engineer: No comments were received as of 12-18-18

City Attorney: No comments were received as of 12-18-18

Lake Association: No comments were received as of 12-18-18

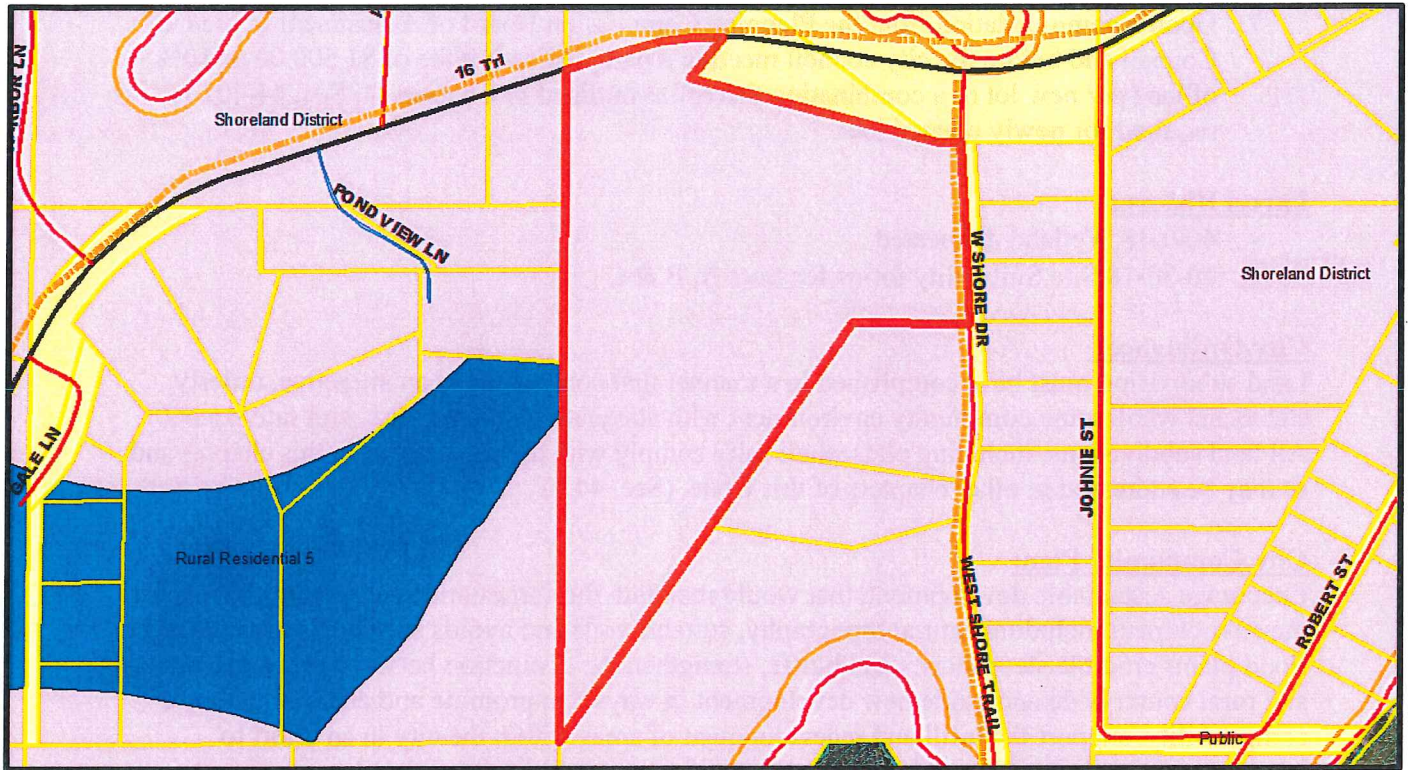
Crosslake Public Works: No comments were received as of 12-18-18

Crosslake Park, Recreation & Library: No comments were received as of 12-18-18

Concerned Parties: No comments were received as of 12-18-18

POSSIBLE MOTION:

To make a recommendation to the Crosslake City Council to approve/table/deny the subdivision of parcel #120184400AAB999 involving 21+/- acres into 3 tracts located at Sec 18, Twp 137, Rg 27, Pond View Lane, City of Crosslake



Crosslake Parks and Recreation

Date: January 28, 2019

Subject: Park Dedication Recommendation for Johnson Subdivision

The Crosslake Park/Library Commission recommended to accept cash in lieu of land for the Brian Paul Johnson Subdivision. The property is located at Pond View Lane, Crosslake, 56442.

Motion to accept cash in lieu of land - Tchida/Chair Favor: All, Opposed: 0

TJ Graumann, Director

Crosslake Parks, Recreation & Library

City Hall: 218-692-2688
Planning & Zoning: 218-692-2689
Fax: 218-692-2687



37028 County Road 66
Crosslake, Minnesota 56442
www.cityofcrosslake.org

CITY OF CROSSLAKE

PLANNING COMMISSION/BOARD OF ADJUSTMENT

December 28, 2018

9:00 A.M.

Crosslake City Hall
37028 County Road 66, Crosslake MN 56442
(218) 692-2689

PUBLIC HEARING NOTICE

Applicant: Brian Paul Johnson

Authorized Agent: N/A

Site Location: Sec 18, Twp 137, Rg 27, Pond View Lane, Crosslake, MN 56442

Request:

- Subdivision of property

To:

- Subdivide parcel #120184400AAB999 involving approximately 21 acres into 3 tracts

Notification: Pursuant to Minnesota Statutes Chapter 462 and the City of Crosslake Zoning Ordinance, you are hereby notified of a public hearing before the City of Crosslake Planning Commission/Board of Adjustment. Property owners have been notified according to MN State Statute 462 and has been published in the Northland Press. Please share this notice with any of your neighbors who may not have been notified by mail.

Information: Copies of the application and all maps, diagrams or documents are available at Crosslake City Hall or by contacting the Crosslake Planning & Zoning staff at 218-692-2689. Please submit your comments in writing including your name and mailing address to Crosslake City Hall or (crosslakepz@crosslake.net).

11/13/2018

RE: DRT 11-13-18 Packets - Cheryl Stuckmayer

RE: DRT 11-13-18 Packets

Forwarded to
Brian Johnson
11-12-18

Bryan Drown <Bryan.Drown@bolton-menk.com>

Mon 11/12/2018 2:00 PM

To: Cheryl Stuckmayer <Cheryl.Stuckmayer@crowwing.us>; publicwk@crosslake.net <publicwk@crosslake.net>; Dan McAninch <Daniel.McAninch@crowwing.us>;

Cc: Mike Rardin <Michael.Rardin@bolton-menk.com>; Phil Martin <Phillip.Martin@bolton-menk.com>;

Cheryl,

Bolton & Menk offers the following comments regarding the Brian Johnson application on West Shore Drive:

- On the north end of Tract B exists curb and gutter and pedestrian trail located at the back of the curb. If a private driveway is proposed in this location curb and gutter will need to be removed and replaced with reinforced concrete valley gutter and depresses curb to maintain flow lines. Construction of a private driveway in this location must be completed in a manner that the City Trail will meet the design requirements of the American with Disabilities Act (ADA).
- Driveway construction in rural sections, depending on location, may require a culvert/apron installation. Driveway locations shall be coordinated with the City and construction inspected by the City.
- Construction requirements should include protection of existing public trail improvements for continued use by the public during construction activities.
- While the project appears to disturb less than 1 acre of land and not require a MPCA Stormwater Permit, perimeter control should be installed prior to construction along the top of the slope that drains west to Arla's Pond.

Thank you,

Bryan G Drown P.E.

Project Engineer

Bolton & Menk, Inc.

Phone: 218-825-0684 ext. 2888

Mobile: 218-821-5242

From: Cheryl Stuckmayer [<mailto:Cheryl.Stuckmayer@crowwing.us>]

Sent: Thursday, November 08, 2018 11:26 AM

To: Heidi Lindgren <heidi.lindgren@state.mn.us>; Danielle McNeil <Danielle.McNeil@state.mn.us>; Ted <publicwk@crosslake.net>; Mark Melby <Mark.Melby@crowwing.us>; tgraumann@crosslake.net; Mike Rardin <Michael.Rardin@bolton-menk.com>; Brad Person <brad@breenandperson.com>; Dan McAninch <Daniel.McAninch@crowwing.us>

Subject: DRT 11-13-18 Packets

Good morning,

As always, any comments you would like to contribute to our meeting, please put in writing.

Thank you for your time and any response you may have.

12/4/2018

RE: PC/BOA 12.28.18 Meeting Information - Cheryl Stuckmayer

RE: PC/BOA 12.28.18 Meeting Information

Forwarded to Brian Johnson

Mark Melby

Tue 12/4/2018 9:58 AM

To: Cheryl Stuckmayer <Cheryl.Stuckmayer@crowwing.us>; Heidi Lindgren <heidi.lindgren@state.mn.us>; Danielle McNeil <Danielle.McNeil@state.mn.us>; Ted <publicwk@crosslake.net>; Mike Rardin <michaelra@bolton-menk.com>; Brad Person <brad@breenandperson.com>; tgraumann@crosslake.net <tgraumann@crosslake.net>;

Cc: Jacob Frie <Jacob.Frie@crowwing.us>; Jon Kolstad <Jon.Kolstad@crowwing.us>;

On the Johnson Parcel – Tract D does not have an entrance of CSAH 16. The notes say Tract D is to be consolidated with the parcel to the west which has an entrance. So one comment will be no additional entrances off CSAH 16 to Tract D. The north property line of Tract B is approximately 175 feet south of CSAH 16 centerline. There is also a Ped/ Bike Trail along West Shore Drive. It's up to the City but I would suggest that Tract A & B possibly share an entrance or Tract B's entrance location is far south as possible from CSAH 16. No concerns on Sundance. Access of CSAH 66 already in place.

Mark Melby
Engineering Coordinator
Highway Department
Office - 218-822-2694
Cell - 218-839-6207
www.crowwing.us



Our Vision: Being Minnesota's favorite place.

Our Mission: Serve well. Deliver value. Drive results.

Our Values: Be responsible. Treat people right. Build a better future.

Let us know how we are doing: [Customer Service Survey](#)

From: Cheryl Stuckmayer

Sent: Friday, November 30, 2018 9:29 AM

To: Heidi Lindgren <heidi.lindgren@state.mn.us>; Danielle McNeil <Danielle.McNeil@state.mn.us>; Ted <publicwk@crosslake.net>; Mark Melby <Mark.Melby@crowwing.us>; Mike Rardin <michaelra@bolton-menk.com>; Brad Person <brad@breenandperson.com>; tgraumann@crosslake.net

Cc: Jacob Frie <Jacob.Frie@crowwing.us>; Jon Kolstad <Jon.Kolstad@crowwing.us>

Subject: PC/BOA 12.28.18 Meeting Information

Please review the attachments. As always, any comments you would like to contribute to our meeting, please put in writing.

TJ the Johnson attachment is a metes and bounds subdivision, and the Sundance is a supplemental Preliminary Plat, if recommended by the commissioners it would most likely



Subdivisions Application
Planning and Zoning Department
37028 County Rd 66, Crosslake, MN 56442
218.692.2689 (Phone) 218.692.2687 (Fax) www.cityofcrosslake.org

1810189S

Receipt Number: 315130
Property Owner(s): BRIAN PAUL JOHNSON
Mailing Address: 13949 Headquarters Drive
Crosslake, MN 56442
Site Address: Pond View Ln
Crosslake, MN 56442
Phone Number: 239-850-9742
E-Mail Address: Brian.Johnson78@GMAIL.com

Permit Number: _____

Subdivision Type

(Check applicable request)

- ☒ Metes and Bounds
☐ Residential Preliminary Plat
☐ Residential Final Plat
☐ Commercial Preliminary Plat
☐ Commercial Final Plat

Development

3 Number of proposed lots Total

Number of proposed outlots

Access

Public Road

Easement

Easement recorded: Yes No

Septic

Compliance

SSTS Design

Site Suitability 2 for ea parcel (6)

Parcel Number(s): 120184400 AAB999

Legal Description: That part of the East One-half Section
Quarter, Section 18 Township 137,

Sec 18 Twp 137 Rge 26 (27) 28

Land Involved: Width: Length: Acres: 24.75

Lake/River Name: ARIA'S POND

Do you own land adjacent to this parcel(s)? X Yes No

If yes, list Parcel Number(s) 120184300 BC0999

Authorized Agent: N/A

Agent Address: N/A

Agent Phone Number: N/A

Signature of Property Owner(s) Brian Paul Johnson

Date 11/16/18

Signature of Authorized Agent(s) N/A

Date

- ☐ All applications must be accompanied by signed Certificate of Survey
☐ Residential Fee: Preliminary \$500 + \$100 per lot; Final \$500 + \$25 per lot Payable to "City of Crosslake"
☐ Commercial Fee: Preliminary \$750 + \$150 per lot; Final \$750 + \$50 per lot Payable to "City of Crosslake"
☒ Metes & Bounds: \$100 + \$75 per lot Payable to "City of Crosslake" 2 X \$75 = 150.00 + 100 = \$250
☐ Above Fees will require additional Park Dedication Fees of \$1,500 per unit/lot or 10% of buildable land as measured pre-plat for park purposes or a combination of both Payable to "City of Crosslake"
☐ No decisions were made on an applicant's request at the DRT meeting. Submittal of an application after DRT does not constitute approval. Approval or denial of application is determined at a public meeting by the City Council after a recommendation from the Planning Commission/Board of Adjustment per Minnesota Statute 462 and the City of Crosslake Land Use Ordinance.

For Office Use:

Application accepted by CS Date 11-15-18 Land Use District 50 Lake Class G D Park, Rec, Lib X



City of Crosslake Planning Commission/Board of Adjustment

Findings of Fact

Supporting/Denying a Metes and Bounds Subdivision

Findings should be made in either recommending for or against a metes and bounds subdivision, and should reference Chapter 44 of the City Ordinance. The following questions are to be considered, but are not limited to:

1. Does the proposed metes and bounds subdivision conform to the City's Comprehensive Plan?
Yes No

2. Is the proposed metes and bounds subdivision consistent with the existing City Ordinance?
Yes No Specify the applicable sections of the ordinance.

3. Are there any other standards, rules or requirements that this metes and bounds subdivision must meet?
Yes No Specify other required standards.

4. Is the proposed metes and bounds subdivision compatible with the present land uses in the area of the proposal?

Yes No Zoning District

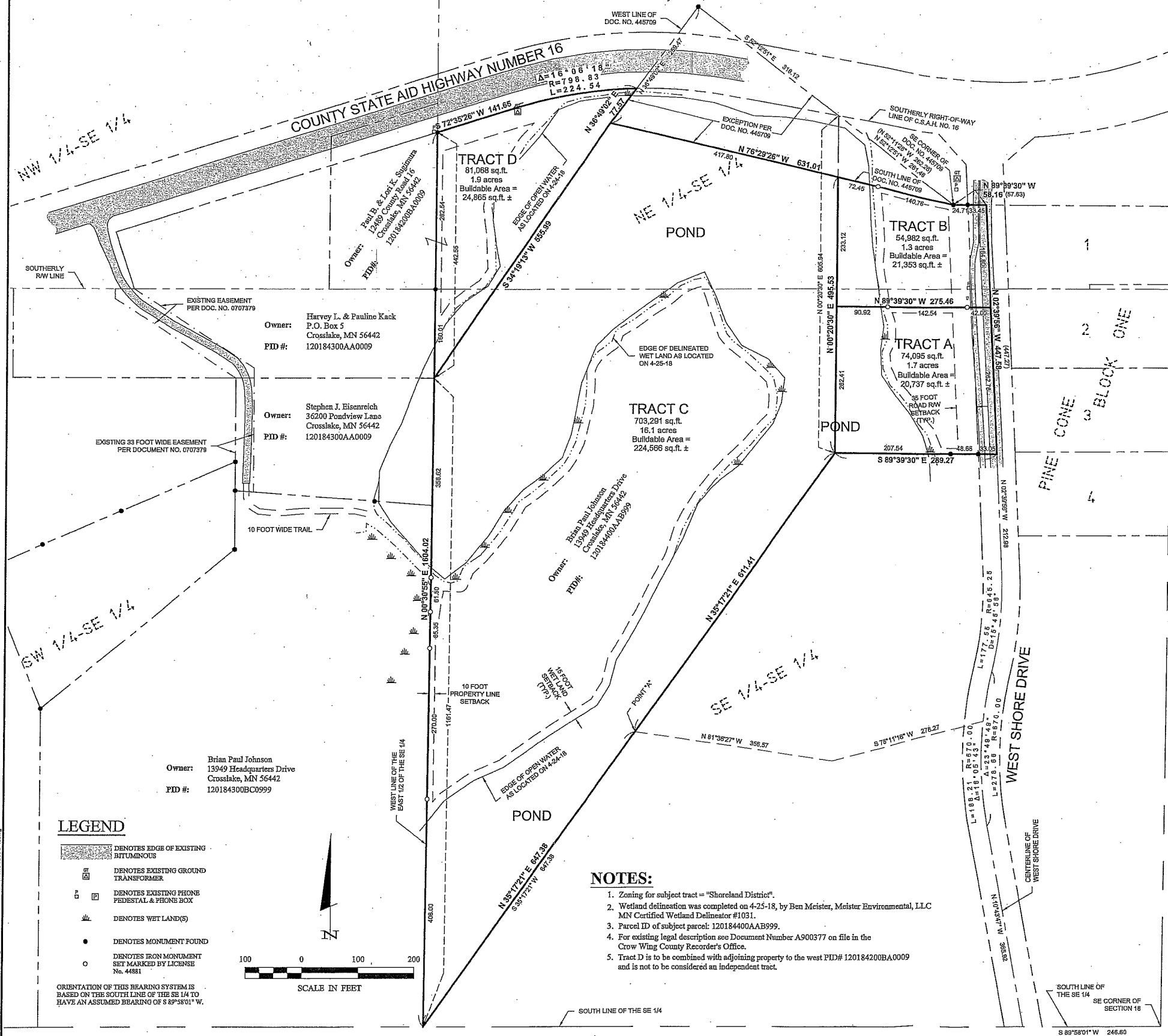
5. Does the proposed metes and bounds subdivision conform to all applicable performance standards in Article 4 of the Subdivision Ordinance?

Yes No

6. Other issues pertinent to this matter.

CERTIFICATE OF SURVEY

PART OF THE EAST ONE HALF OF THE SOUTHEAST QUARTER,
SECTION 18, TOWNSHIP 137 NORTH, RANGE 27 WEST,
CROW WING COUNTY, MINNESOTA



PROPOSED BOUNDARY DESCRIPTIONS:

TRACT A

That part of the Southeast Quarter of the Southeast Quarter, Section 18, Township 137 North, Range 27 West, Crow Wing County, Minnesota described as follows: Commencing at the Southeast corner of said section 18; thence South 89 degrees 58 minutes 01 second West along the South line of said Southeast Quarter a distance of 246.60 feet to the centerline of West Shore Drive, also known as West Cross Lake Drive; thence North 10 degrees 43 minutes 47 seconds West along said centerline a distance of 365.92 feet; thence continuing along said centerline a distance of 278.66 feet along a tangential curve concave to the East having a radius of 670.00 feet and a central angle of 23 degrees 49 minutes 49 seconds; thence Northerly 177.55 feet continuing along said centerline being a reverse curve concave to the West having a radius of 645.25 feet and a central angle of 15 degrees 45 minutes 58 seconds; thence North 02 degrees 39 minutes 56 seconds West tangent to said last described curve along said centerline 212.98 feet to the point of beginning of the tract to be herein described; thence continuing North 02 degrees 39 minutes 56 seconds West along said centerline 262.78 feet; thence North 89 degrees 39 minutes 30 seconds West 275.46 feet; thence South 00 degrees 20 minutes 30 seconds West 262.41 feet to the intersection with a line bearing North 89 degrees 39 minutes 30 seconds West from the point of beginning; thence South 89 degrees 39 minutes 30 seconds East 289.27 feet, more or less, to the point of beginning.

Subject to easements, restrictions and reservations of record.

TRACT B

That part of the East One-Half of the Southeast Quarter, Section 18, Township 137 North, Range 27 West, Crow Wing County, Minnesota described as follows: Commencing at the Southeast corner of said section 18; thence South 89 degrees 58 minutes 01 second West along the South line of said Southeast Quarter a distance of 246.60 feet to the centerline of West Shore Drive, also known as West Cross Lake Drive; thence North 10 degrees 43 minutes 47 seconds West along said centerline a distance of 365.92 feet; thence continuing along said centerline a distance of 278.66 feet along a tangential curve concave to the East having a radius of 670.00 feet and a central angle of 23 degrees 49 minutes 49 seconds; thence Northerly 177.55 feet continuing along said centerline being a reverse curve concave to the West having a radius of 645.25 feet and a central angle of 15 degrees 45 minutes 58 seconds; thence North 02 degrees 39 minutes 56 seconds West tangent to said last described curve along said centerline 475.76 feet to the point of beginning of the tract to be herein described; thence continuing North 02 degrees 39 minutes 56 seconds West along said centerline 184.80 feet; thence North 89 degrees 39 minutes 30 seconds West 58.16 feet to an iron pipe monument at the southeast corner of tract described in Document Number 445709 on file in the Crow Wing County Recorder's Office; thence North 76 degrees 29 minutes 26 seconds West along the south line of said tract 213.21 feet; thence South 00 degrees 20 minutes 30 seconds West 233.12 feet to the intersection with a line bearing North 89 degrees 39 minutes 30 seconds West from the point of beginning; thence South 89 degrees 39 minutes 30 seconds East 275.46 feet, more or less, to the point of beginning.

Subject to easements, restrictions and reservations of record.

TRACT C

That part of the East One-Half of the Southeast Quarter, Section 18, Township 137 North, Range 27 West, Crow Wing County, Minnesota described as follows: Commencing at the Southeast corner of said Section 18; thence South 89 degrees 58 minutes 01 second West along the South line of said East One-Half of the Southeast Quarter a distance of 246.60 feet to the centerline of West Shore Drive, a/k/a West Cross Lake Drive; thence North 10 degrees 43 minutes 47 seconds West along said centerline a distance of 365.92 feet; thence Northerly along said centerline a distance of 188.21 feet along a tangential curve concave to the East having a central angle of 16 degrees 05 minutes 43 seconds and a radius of 670.00 feet; thence South 75 degrees 11 minutes 18 seconds West not tangent to said curve a distance of 278.27 feet; thence North 81 degrees 36 minutes 37 seconds West 356.57 feet to a point hereinafter referred to as Point A; thence South 35 degrees 17 minutes 21 seconds West 647.38 feet, more or less, to the South line of said Southeast Quarter being the point of beginning of the tract to be herein described; thence North 35 degrees 17 minutes 21 seconds East 647.38 feet to said Point A; thence North 35 degrees 17 minutes 21 seconds East 611.41 feet; thence North 00 degrees 20 minutes 30 seconds East 495.53 feet to the south line of tract described in Document Number 445709 on file in the Crow Wing County Recorder's Office; thence North 76 degrees 29 minutes 26 seconds West along said last described south line 417.80 feet to the west line of said Document; thence South 34 degrees 19 minutes 13 seconds West 555.99 feet to the west line of said East One-Half; thence South 00 degrees 30 minutes 55 seconds West along last described west line 1161.47 feet, more or less, to the point of beginning.

Together with a perpetual non-exclusive easement for the purpose of ingress and egress and the construction and maintenance of utilities, public and private, over, under and across that part of the North 160 feet of the SW1/4SE1/4, Sec. 18, Twp. 137, Rge. 27, EXCEPT the West 563.5 feet thereof, described as follows: Commencing at the Northwest corner of said SW1/4SE1/4; thence an a bearing of East along the North line of said SW1/4SE1/4 433.00 feet; thence on a bearing of South 160.00 feet; thence on a bearing of East, parallel with the North line of said SW1/4SE1/4 433.00 feet; thence on a bearing of North 17.88 feet to the actual point of beginning of the easement to be described; thence on a bearing of South 17.88 feet; thence on a bearing of West parallel with the North line of said SW1/4SE1/4, 33.00 feet; thence North 56 degrees 53 minutes 35 seconds West 260.20 feet; thence on a bearing of North 17.88 feet to the North line of said SW1/4SE1/4; thence on a bearing of East along said North line 33.00 feet to the intersection with a line bearing North 56 degrees 53 minutes 35 seconds West from said actual point of beginning; thence South 56 degrees 53 minutes 35 seconds East 260.20 feet to the actual point of beginning.

A perpetual non-exclusive easement for the purposes of ingress and egress and the construction and maintenance of utilities, public and private, over under and across the west 33 feet of that part or the SW1/4SE1/4, Sec. 18, Twp. 137, Rge. 27, described as follows: Commencing at the Northwest corner of said SW1/4SE1/4; thence East, assumed bearing, along the North line of said SW1/4SE1/4 559.68 feet; thence South 160.00 feet; thence East 400.00 feet to the point of beginning of the tract to be herein described; thence South 201.39 feet; thence South 85 degrees 46 minutes 23 seconds East 352.33 feet to the East line of said SW1/4SE1/4; thence North 00 degrees 30 minutes 55 seconds West along said East line 227.37 feet to the intersection with a line bearing East from the point of beginning; thence West along said line 353.41 feet to the point of beginning.

Subject to easements, restrictions and reservations of record.

TRACT D

That part of the East One-Half of the Southeast Quarter, Section 18, Township 137 North, Range 27 West, Crow Wing County, Minnesota described as follows: Commencing at the Southeast corner of said Section 18; thence South 89 degrees 58 minutes 01 second West along the South line of said East One-Half of the Southeast Quarter a distance of 246.60 feet to the centerline of West Shore Drive, a/k/a West Cross Lake Drive; thence North 10 degrees 43 minutes 47 seconds West along said centerline a distance of 365.92 feet; thence Northerly along said centerline a distance of 188.21 feet along a tangential curve concave to the East having a central angle of 16 degrees 05 minutes 43 seconds and a radius of 670.00 feet; thence South 75 degrees 11 minutes 18 seconds West not tangent to said curve a distance of 278.27 feet; thence North 81 degrees 36 minutes 37 seconds West 356.57 feet; thence North 35 degrees 17 minutes 21 seconds East 611.41 feet; thence North 00 degrees 20 minutes 30 seconds East 495.53 feet to the south line of tract described in Document Number 445709 on file in the Crow Wing County Recorder's Office; thence North 76 degrees 29 minutes 26 seconds West along said last described south line 417.80 feet to the west line of said Document being the point of beginning of the tract to be herein described; thence South 34 degrees 19 minutes 13 seconds West 555.99 feet to the west line of said East One-Half; thence North 00 degrees 30 minutes 55 seconds East along last described west line 442.55 feet to the south right-of-way line of County State Aid Highway Number 16; thence northeasterly 366.19 feet along said south right-of-way line to said west line of Document Number 445709; thence South 36 degrees 49 minutes 02 seconds West along last described west line 77.57 feet, more or less, to the point of beginning.

Subject to easements, restrictions and reservations of record.

NOTES:

1. Zoning for subject tract = "Shoreland District".
2. Wetland delineation was completed on 4-25-18, by Ben Meister, Meister Environmental, LLC MN Certified Wetland Delineator #1031.
3. Parcel ID of subject parcel: 120184400AAB999.
4. For existing legal description see Document Number A900377 on file in the Crow Wing County Recorder's Office.
5. Tract D is to be combined with adjoining property to the west PID# 120184200BA0009 and is not to be considered an independent tract.

LEGEND

- DENOTES EDGE OF EXISTING BITUMINOUS
- DENOTES EXISTING GROUND TRANSFORMER
- DENOTES EXISTING PHONE PEDESTAL & PHONE BOX
- DENOTES WET LAND(S)
- DENOTES MONUMENT FOUND
- DENOTES IRON MONUMENT SET MARKED BY LICENSE No. 44881

ORIENTATION OF THIS BEARING SYSTEM IS BASED ON THE SOUTH LINE OF THE SE 1/4 TO HAVE AN ASSUMED BEARING OF S 89°58'01" W.



30206 Rasmussen Road Suite 1 P. O. Box 874 Pequot Lakes, MN 56472 218-568-4940 www.stanmadsurvey.com	
CROW WING COUNTY, MINNESOTA DATE: 7-27-2018 LIC. NO. 44881	
CERTIFICATE OF SURVEY	SHEET 1 OF 1
PROJECT NAME: 13949 Headquaters Drive Crosslake, MN 56442	CHECKED BY: Brian Johnson
PROJECT NUMBER: 10079-1	DRAWN BY: RLF
DATE: 7-27-2018	SCALE: 1"=100'
FILE NAME: C:\8073-1.dwg	FIELD BOOK: BOOK 445,446PG. 74,32
PROJECT MANAGER: CMH	REVISIONS:
CHECKED BY: CMH	DATE:
DRAWN BY: RLF	DESCRIPTION:



Brainerd/Baxter
7804 Industrial Park Road
PO Box 2720
Baxter, MN 56425-2720

218.829.5117
218.829.2517
Brainerd@wsn.us.com

WidethSmithNolting.com

March 4, 2019

Honorable Mayor and City Council
City of Crosslake
37028 County Road 66
Crosslake, MN 56442

**RE: *Proposal for Engineering Services
Perkins Road Improvements – Feasibility Study for Ch. 429 Special Assessments***

Dear Mayor and Council Members:

Wideth Smith Nolting is providing this letter proposal for consideration of the City Council related to the preparation of a Feasibility Study for roadway and trail improvements for Perkins Road. No City utilities, or utility extensions, have been identified for extension into this project area. A Feasibility Study is typically prepared as part of the Ch. 429 Special Assessments procedures, and will provide the following information:

- Description of the improvements being proposed and evaluation whether the proposed improvements are necessary, cost-effective, and feasible
- Estimated cost of the improvements as recommended
- Estimated cost of the total amount to be assessed
- Description of the methodology used to calculate individual assessments for affected parcels

Proposed Scope of Services – Feasibility Study and Preliminary Improvement Hearing Assistance

1. We will complete a review of existing project information, review the site, and prepare a feasibility study for public improvements.
2. We will review the results of the study with the Public Works Commission and City Council.
3. We will work with City staff to coordinate a Preliminary Improvement Hearing and will present the results of the final study to affected parcel owners and the City Council.



City of Crosslake
Proposal for Feasibility Study – Perkins Road
March 4, 2019
Page 2 of 2

The WSN fees proposed to complete the professional services outlined in this proposal total **\$3,500**. These fees include WSN staff time and expenses and will be billed in accordance with the attached fee schedule and general provisions. If this proposal is acceptable, please sign and return one copy as our authorization to proceed.

Very truly yours,

Widseth Smith Nolting and Associates

A handwritten signature in blue ink, appearing to read "David S. Reese".

David S. Reese, P.E.
Civil Engineer | Vice-President
Attachments: General Provisions of Professional Services Agreement
2019 WSN Fee Schedule

Accepted by City of Crosslake: The above proposal is satisfactory and WSN is authorized to do the work as described and in accordance with the attached General Conditions. Payment will be made monthly in accordance with the terms on the attached fee schedule.

David Nevin, Mayor

Date

Mike Lyonais, City Administrator

Date

G.3.a.2.

February 4th, 2019

Dave Reese
Widseth, Smith & Nolting
7804 Industrial Park Road
Baxter, MN 56425-2720

Re: Perkins Road re-alignment

Thank you for the opportunity to provide a proposal to conduct a Phase 1 Archaeological Survey of the proposed Perkins Road re-alignment project near Cross Lake, MN (Exhibit 1). The Phase 1 Archaeological survey will include background research and field survey of the project's Area of Potential Effect (APE). The project APE measures approximately 2,200-foot linear feet with a 77-foot right-of-way, including a detached bituminous trail (Exhibit 2). The legal description is Section 31, T137N, R27W.

A background literature search will be conducted to identify historic and environmental records relevant to the Project Area. Sources will include but not be limited to: the Minnesota Historic Preservation Database, the state Archaeological Report Inventory, Architecture and History Inventory, the Minnesota Burial Site Inventory and the Archaeological Sites Inventory. The results of the background research will be used to direct the field survey.

A visual inspection of the APE will be conducted to locate artifacts, features, architectural remains and other evidence of human occupation or utilization. A significant buffer will be included to identify landscape features that may indicate earthworks, burial mounds or cemeteries. The visual inspection will be supplemented with $\frac{3}{4}$ " soil probes to assess the stratigraphic integrity of select areas within the APE. Areas identified as containing intact soil horizons with the potential to contain cultural materials will be shovel tested to determine the presence or absence of buried cultural materials.

This estimate is based on the following key assumptions for the background research and field survey:

- The field survey is expected to require one mobilization to complete. If layout changes occur after the survey is completed, additional survey days may be needed and will require additional costs.
- The field survey cannot be conducted when the ground visibility is impeded by snow.
- Cultural resources identified will be documented and recommendations to avoid or minimize negative impacts will be provided. If impacts cannot be avoided, an evaluation of the resource's eligibility to the National and State Register of Historic Places may be required. This proposal does not include a budget for determinations of eligibility or other mitigation methods.
- Artifacts found will be photographed, analyzed and left in the field whenever possible. Select artifacts may be collected for further analysis.
- If artifacts are to be curated at the Minnesota Historical Society, there will be additional artifact preparation and curation fees. The additional cost will be determined by the amount of artifacts recovered.
- Archaeological sites, site leads, and isolated finds will be documented on site forms approved by the Minnesota Office of the State Archaeologist.

- A formal report of findings will be prepared that will include the following sections and attachments: introduction, field methods, results, recommendations, conclusion and reference cited. A draft report will be submitted for review, followed by a final report.

1. Principal Staff:

Jim Cummings will serve as Principal Investigator for the project. Joe McFarlane will serve as project director. Mr. Cummings meets the Secretary of the Interior's qualifications to conduct all levels of Prehistoric and Historic Archaeology.

2. Deliverables:

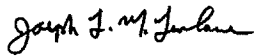
We will supply the following deliverables:

- ESRI shapefiles of all archaeologically-examined areas.
- Ongoing communication with project managers.
- Archaeological permit.
- Coordination with federal and state agencies (as required).
- Up to four hours of agency consultation.
- Literature search of the project area.
- Archaeological Site form submission (if needed).
- Letter Report of survey results with recommendations.
- Digital copy of final report.
- All report deliverables should assume two rounds of review and comment.

3. Estimated Project Budgets (valid for 120 days from date of submission).

Literature Review:	\$50.00
Field survey, including per Diem and expenses:	\$5,100.00
Report Preparation:	<u>\$1,000.00</u>
Total cost estimate (not-to-exceed):	\$6,150.00

Work can begin immediately upon receipt of contract/PO. A minimum of two weeks are required to complete the background research. Please contact me if you have any questions or feel the survey strategy should be modified. Thank you again for considering our services.



Joseph L. McFarlane
651-283-6781 work
jlm@mcfarlaneconsulting.net
McFarlane Consulting LLC
684 Orleans Street
St. Paul, MN 5510

Figure 1: Project Vicinity

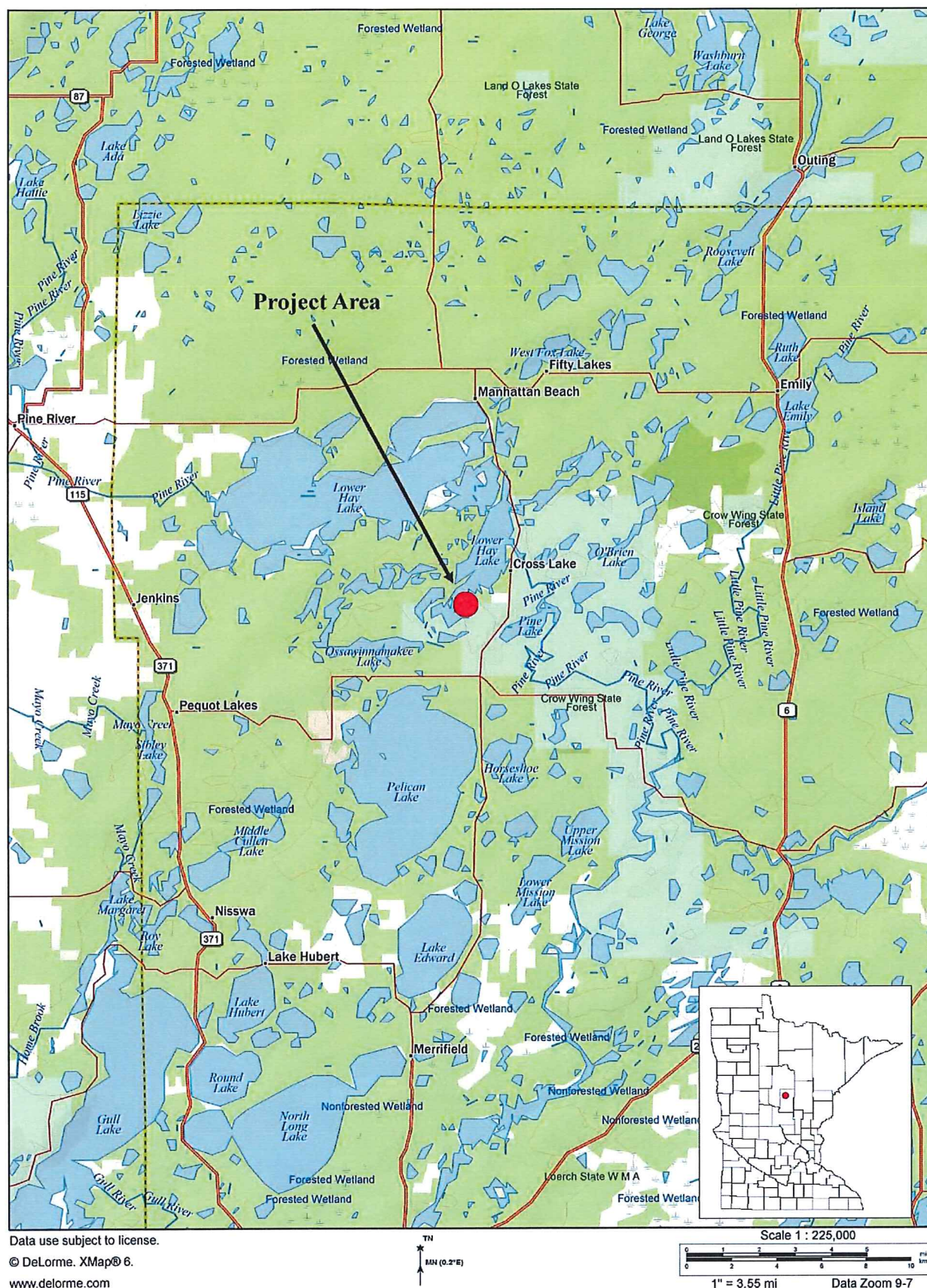
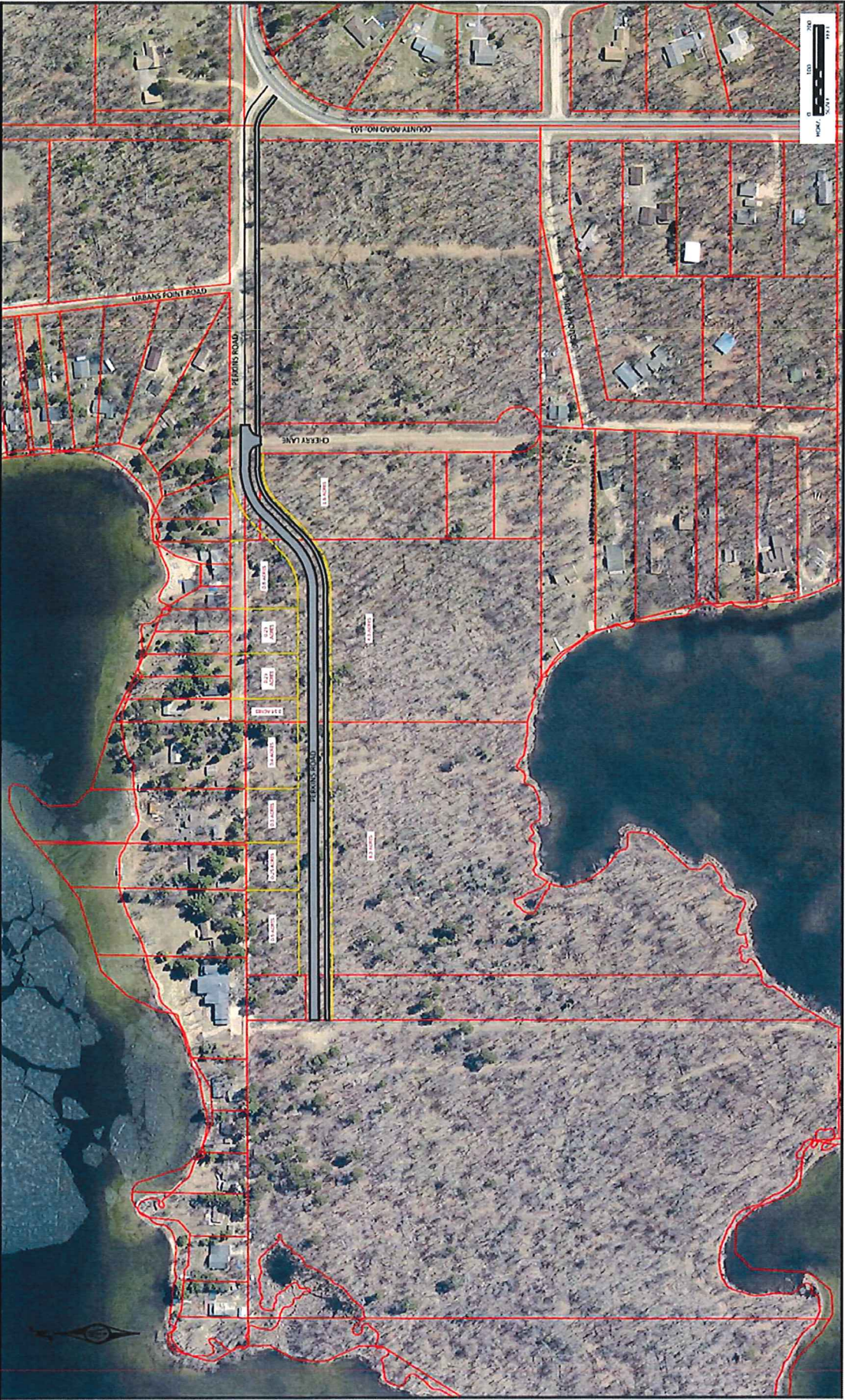


Exhibit 2: Project Layout



SECTION 00991 - CHANGE ORDER

G.3.a.3.

(Instructions on reverse side)

No. 1

PROJECT: Crosslake WWTF Improvements

DATE OF ISSUANCE: 2/22/19

EFFECTIVE DATE:

OWNER: City of Crosslake

ENGINEER'S Project No.: M25.113425

CONTRACTOR: Eagle Construction Company

ENGINEER: Bolton & Menk

You are directed to make the following changes in the Contract Documents.

Description:

Proceed with PR #7 changes \$77,025.75 and provide credit for unused construction and computer allowance (\$16,645.40).

Completion to be 17 weeks from approval.

Reason for Change Order:

Replace failing variable frequency drives and transfer switch replacement.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price	Original Contract Times
<u>\$2,227,000</u>	Substantial Completion : _____ days or dates
	Ready for final payment : _____ days or dates
Net changes from previous Change Orders No. <u> </u> to No. <u> </u>	Net changes from previous Change Orders No. <u> </u> to No. <u> </u>
<u>\$0</u>	_____ days
Contract Price Prior to this Change Order	Contract Times prior to this Change Order
<u>\$2,227,000</u>	Substantial Completion : _____ days or dates
	Ready for final payment : _____ days or dates
Net Increase of this Change Order	Net (Increase/Decrease/No Change) of this Change Order
<u>\$60,380.35</u>	_____ days
Contract Price with all approved Change Orders	Contract Times with all approved Change Orders
<u>\$2,287,380.35</u>	Substantial Completion : _____ days or dates
	Ready for final payment : _____ days or dates

RECOMMENDED:

APPROVED:

ACCEPTED:

By: _____
Engineer (Authorized Signature)

By: _____
Owner (Authorized Signature)

By: _____
Contractor (Authorized Signature)

Date: _____

Date: _____

Date: _____

EJCDC No. 1910C8-B (1990 Edition)

Prepared by the Engineers Joint Contract Documents Committee and endorsed by The Associated General Contractors of America.

CHANGE ORDER

INSTRUCTIONS

A. GENERAL INFORMATION

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Times. Changes that have been initiated by a Work Change Directive must be incorporated into a subsequent Change Order if they affect Contract Price or Times.

Changes that affect Contract Price or Contract Times should be promptly covered by a Change Order. The practice of accumulating change order items to reduce the administrative burden may lead to unnecessary disputes.

If Milestones have been listed, any effect of a Change Order thereon should be addressed.

For supplemental instructions and monitor changes not involving a change in the Contract Price or Contract Times, a Field Order may be used.

B. COMPLETING THE CHANGE ORDER FORM

Engineer initiates the form, including a description of the changes involved and attachment based upon documents and proposals submitted by Contractor, or requests from Owner, or both.

Once Engineer has completed and signed the form, all copies should be sent to Contractor for approval. After approval by Contractor, all copies should be sent to Owner for approval. Engineer should make distribution of executed copies after approval by Owner.

If a change only applies to Contract Price or to Contract Times, cross out the part of the tabulation that does not apply.



Real People. Real Solutions.

1960 Premier Drive
Mankato, MN 56001-5900

Ph: (507) 625-4171
Fax: (507) 625-4177
Bolton-Menk.com

February 28, 2019

Ted Strand, Public Works Director
City of Crosslake
37028 County Road 56442
Crosslake, MN 56442

RE: Wastewater Treatment Facility Improvements – Retainage Reduction
Project No.: M25.113425

Dear Ted:

The Wastewater Treatment Facility Improvements project currently has approximately \$110,000 held in retainage. This is 5% of the project work completed. The project is complete and recent issues with the generator have been researched and determined to not be related to new equipment under this contract. The project is complete besides the proposed Change Order for electrical upgrades. We would recommend reduction of retainage to \$30,000. This is over 200% of possible grading and grass seeding repairs this spring and approximately 50% of the proposed Change Order. This is still a significant retainage for the remaining items.

Eagle Construction has meet the requirements of the contract and does not have outstanding items requiring this amount of retainage. We would therefore recommend payment of Pay Application No. 14 for \$80,511.55. Please feel free to call myself at 507-380-0433 with any questions or comments.
Sincerely,

Bolton & Menk, Inc.

John Graupman, P.E.
Principal Engineer

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

(Instructions on reverse side)

PAGE 1 OF 2 PAGES

TO OWNER: CITY OF CROSSLAKE, MN
37028 COUNTY ROAD 66
CROSSLAKE, MN 56442

PROJECT: CROSSLAKE WWTF IMPROVEMENTS

APPLICATION NO: 14
PERIOD TO: 02/28/19
PROJECT NOS.: M25.113425

Distribution to:
☐ OWNER
☐ ARCHITECT
☐ CONTRACTOR

FROM CONTRACTOR: EAGLE CONSTRUCTION CO., INC.
515 9TH AVENUE NW
LITTLE FALLS, MN 56345

VIA: BOLTON & MENK
1960 PREMIER DRIVE
MANKATO, MN 56001

CONTRACT DATE: 08/30/17

CONTRACT FOR: Labor and Materials

CONTRACTOR'S APPLICATION FOR PAYMENT

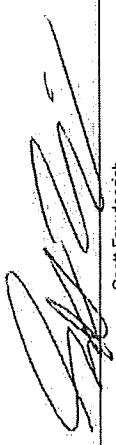
Application is made for payment, as shown below, in connection with the contract.
Continuation sheet, AIA Document G703, is attached.

1 ORIGINAL CONTRACT SUM	\$2,227,000.00
2 Net change by Change Orders	\$0.00
3 CONTRACT SUM TO DATE	\$2,227,000.00
4 TOTAL COMPLETED & STORED TO DATE	\$2,210,230.96
5 RETAINAGE:	
a. 0% of Completed Work (Columns D + E on G703)	\$30,000.00
b. 5% of Stored Material (Column F on G703)	\$30,000.00
Total Retainage (Line 5a + 5b or Total in Column I of G703)	\$2,180,230.96
6 TOTAL EARNED LESS RETAINAGE	
(Line 4 less Line 5 Total)	\$2,099,719.41
7 LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$80,511.55
8 CURRENT PAYMENT DUE	\$46,769.04
9 BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month	\$ -	\$ -
TOTALS	\$ -	\$ -
NET CHANGES by Change Order	\$ -	


The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the contract Documents, that all amounts have been paid to the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: 
State of: Minnesota
County of: Morrison

Date: 02/28/19

Subscribed and sworn to before me this 28 day of February 2019

Notary Public 
My Commission Expires January 31, 2022

KIMBERLY BETH FOCHLER
NOTARY PUBLIC - MINNESOTA
My Comm. Exp. Jan. 31, 2022

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: 

Date: 2-28-19

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA DOCUMENT G702 • APPLICATION AND CERTIFICATE FOR PAYMENT • 1992 EDITION • AIA • ©1992 • THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVENUE, N.W., WASHINGTON, D.C. 20005-5292 • WARNING: Unlicensed photocopying violates U.S. copyright laws and will subject the violator to legal prosecution.

G702-1992

CAUTION: You should use an original AIA document which has this caution printed in red. An original assures that changes will not be obscured as may occur when documents are reproduced.

CONTINUATION SHEET

AIA DOCUMENT G703 (Instructions on reverse side)

PAGE 2 OF 2 PAGES

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: 14

APPLICATION DATE: 2/28/2019

PERIOD TO: 2/28/2019

ARCHITECT'S PROJECT NO.: M25.113425

A	B	C	D		E	F	G	H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE) 0%
			FROM PREVIOUS APPLICATION (D + E)						
1	PERMITS, BONDS, AND INSURANCE	63,000.00	63,000.00		0.00		63,000.00	0.00	0.00
2	ADMINISTRATION & SITE SUPERVISION	27,250.00	27,250.00		0.00		27,250.00	0.00	0.00
3	ALLOWANCES	75,000.00	58,230.96		0.00		58,230.96	16,769.04	0.00
4	MOBILIZATION	7,500.00	7,500.00		0.00		7,500.00	0.00	0.00
5	TEMPORARY UTILITIES/CONSTRUCTION	2,500.00	2,500.00		0.00		2,500.00	0.00	0.00
6	REMOVALS	69,800.00	69,800.00		0.00		69,800.00	0.00	0.00
7	EARTHWORK & SITE UTILITIES	194,900.00	194,900.00		0.00		194,900.00	0.00	0.00
8	EROSION CONTROL & TURF RESTORATION	1,000.00	1,000.00		0.00		1,000.00	0.00	0.00
9	CONCRETE	282,100.00	282,100.00		0.00		282,100.00	0.00	0.00
10	MASONRY	500.00	500.00		0.00		500.00	0.00	0.00
11	METALS	63,900.00	63,900.00		0.00		63,900.00	0.00	0.00
12	CARPENTRY, INSULATION, & SEALANTS	5,000.00	5,000.00		0.00		5,000.00	0.00	0.00
13	PAINTING	49,750.00	49,750.00		0.00		49,750.00	0.00	0.00
14	HYDRAULIC GATES	26,250.00	26,250.00		0.00		26,250.00	0.00	0.00
15	CENTRIFUGAL & SUBMERSIBLE PUMPS	48,250.00	48,250.00		0.00		48,250.00	0.00	0.00
16	VORTEXT PUMP	20,000.00	20,000.00		0.00		20,000.00	0.00	0.00
17	SCREEN, BLOWERS, AERATION, & MIXERS	222,000.00	222,000.00		0.00		222,000.00	0.00	0.00
18	PORTABLE HOIST	7,000.00	7,000.00		0.00		7,000.00	0.00	0.00
19	PROCESS PIPE & VALVES	165,800.00	165,800.00		0.00		165,800.00	0.00	0.00
20	HVAC	7,500.00	7,500.00		0.00		7,500.00	0.00	0.00
20	ELECTRICAL & CONTROLS	888,000.00	888,000.00		0.00		888,000.00	0.00	0.00
		2,227,000.00	2,210,230.96		0.00	0.00	2,210,230.96	16,769.04	30,000.00



February 26, 2019

City of Crosslake
 Char Nelson, Clerk
 37028 County Rd 66
 Crosslake, MN 56442

Re: Bridge Maintenance

Dear Char Nelson,

Bridges represent a considerable investment and as such to get the maximum life out of a bridge they require periodic maintenance. The current funding levels are not adequate to replace all of the bridges in need of replacement, as a result there is a need to make existing bridges last longer. Often a little preventative maintenance can add 20 or more years of life to a bridge.

Deficiencies and potential repairs for Bridge Number 18530 (Sunrise Island Rd over Cross Lake Channel.).

- There is some minor settlement occurring in the bridge approaches. This may present some challenges to plowing but has little impact to the traveling public at this time. The bridge changes 1 ½ to 2 inches in length from summer to winter and this is where that expansion/contraction takes place. Dura-patching the approach and sealing (rubber) the joint between concrete and asphalt at the ends of the bridge in the fall of the year will reduce how much settlement occurs by keeping as much water from draining down this joint as possible, but will not eliminate the settlement all together.
- There are several cracks in the deck that have opened up over the piers. This is normal for this type of bridge design. These cracks, new and old, should be blown out and epoxy sealed every 5 to 6 years to prevent water and salt from penetrating to the bridges steel reinforcement.
- This bridge is on a 2 year inspection cycle.



Timothy Bray
 County Engineer
 Highway Department
 16589 County Road 142
 Brainerd, MN 56401

Office: (218) 824-1110
 Fax: (218) 824-1110
www.crowwing.us

Our Vision: Being Minnesota's favorite place.
Our Mission: Serve well. Deliver value. Drive results.
Our Values: Be responsible. Treat people right. Build a better future.

Deficiencies and potential repairs for Bridge Number L4044 (Melinda Shores Rd over Rush Lake Channel.).

- There has been some minor movement was between the abutments. The abutments have moved a together little more than an inch from Oct. 2012 to Oct. 2018. This office will continue to monitor for movement during future inspections.
- The horizontal clearance signing at 3 of the 4 corners has had some traffic damage and should be replaced.
- The steal elements could be cleaned and spot painted with a zinc rich primer and paint to slow the deterioration of the steal.
- There is some sand spilling out of a gap between the bridge beams onto the bridge seat below the bridge. This gap was sealed with a piece of wood, but the wood has deteriorated with time. The gap could be sealed with a spray foam to slow the loss of granular backfill in that area.
- This bridge is on a 2 year inspection cycle.



Please consult this office when planning any bituminous surfacing across a bridge deck. The addition of a 2 inch overlay on a typical bridge, 20 feet long, results in 6 tons of dead load being added to the bridge. At a minimum an overlay does result in the need of a new load rating if additional material is added to the bridge deck.

Since bridges represent a considerable investment of taxpayer dollars, you are encouraged to conduct an on-site review of your bridges to confirm existing conditions and take appropriate action. This office is available to provide advice as to maintenance procedures and answer any questions related to bridges. You may contact the following: Wayne Dosh, Senior Engineering Technician and Certified Bridge Inspector; Rob Hall, Assistant County Highway Engineer; and Tim Bray, County Highway Engineer.

Sincerely,

Tim Bray
County Highway Engineer

by 
Wayne Dosh
Engineering Technician