

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
WEDNESDAY, NOVEMBER 19, 2025
10:00 A.M. – CITY HALL

The Council for the City of Crosslake held a Special Session on Wednesday, November 19, 2025. The following Council Members were present: Mayor Jackson Purfeerst, Robin Sylvester, and Jayme Knapp. Sandy Farder and Bob Heales participated via Zoom because they were travelling. Also present were City Administrator Lori Conway, City Clerk Char Nelson, Public Works Director Pat Wehner, Park Director TJ Graumann, Deputy Clerk/Treasurer Sharyl Murphy, and Fire Chief Chip Lohmiller. There were two people in the audience.

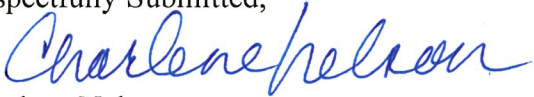
1. Mayor Purfeerst called the meeting to order at 10:00 A.M.
2. MOTION 11SP1-01-25 WAS MADE BY JAYME KNAPP AND SECONDED BY ROBIN SYLVESTER TO APPROVE STATEMENT OF WORK – AUDIT SERVICES WITH CLIFTON LARSON ALLEN FOR FINANCIAL STATEMENTS YEAR ENDED 2025. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
3. MOTION 11SP1-02-25 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY JAYME KNAPP TO APPROVE THE CHANGE IN DONATED LEAVE POLICY TO INCREASE MAXIMUM DONATION TO 40 HOURS, TO ALLOW DONATION OF SICK TIME, AND TO PRORATE UNUSED HOURS BACK TO DONORS. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
4. MOTION 11SP1-03-25 WAS MADE BY JAYME KNAPP AND SECONDED BY ROBIN SYLVESTER TO APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN CITY OF CROSSLAKE AND TEAMSTERS LOCAL NO. 346 REGARDING MINNESOTA PAID FAMILY AND MEDICAL LEAVE (PFML). ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
5. The Council reviewed bids from five cleaning companies to clean all city buildings. The bids ranged from \$4,116.25 to \$7,195.20 per month. Three companies were local, one was from Minneapolis and one was from Tennessee. Jayme Knapp asked if the City ever considered hiring someone for \$60,000 a year to do this service. The City had not.
MOTION 11SP1-04-25 WAS MADE BY JAYME KNAPP AND SECONDED BY ROBIN SYLVESTER TO TABLE ACTION AND REQUEST LORI CONWAY TO PUT COST ESTIMATES TOGETHER TO SEE IF THIS IDEA WAS FEASIBLE. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
6. Lori Conway reviewed changes to revenue and expenses made to the proposed 2026 Budget since the last budget meeting. Ms. Conway asked the Council to consider putting \$50,000 in a fund for future trails, since the Lake Foundation and Bolton & Menk are working on designs to expand the City's trail system. Without funding for trails, the

change from 2025 would be a decrease of 0.73%. Funding the trails would make an increase of 0.22% over last year. MOTION 11SP1-05-25 WAS MADE BY JACKSON PURFEERST AND SECONDED BY JAYME KNAPP TO APPROVE THE PROPOSED BUDGET THAT INCLUDED FUNDING FOR TRAILS. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Marcia Seibert-Volz of 37668 Moen Beach Trail asked if the \$50,000 for trails was included in the Preliminary Levy. Lori Conway stated that the proposed levy has been reduced from the Preliminary Levy. Ms. Seibert Volz asked how much of the \$100,000 Emergency Funds from this year's budget has been spent. Lori Conway explained that staff wouldn't have a firm number until the end of year. Ms. Seibert Volz wanted to ask another question but the Mayor asked her to talk to the City Administrator outside of the meeting.

7. There being no further business at 10:40 A.M., MOTION 11SP1-06-25 WAS MADE BY JAYME KNAPP AND SECONDED BY ROBIN SYLVESTER TO ADJOURN THE MEETING.

Respectfully Submitted,



Charlene Nelson
City Clerk