

SPECIAL COUNCIL MEETING  
CITY OF CROSSLAKE  
WEDNESDAY, AUGUST 20, 2025  
2:30 P.M. – CITY HALL

The Council for the City of Crosslake held a Special Session on Wednesday, August 20, 2025. The following Council Members were present: Mayor Jackson Purfeerst, Sandy Farder, Robin Sylvester, Jayme Knapp, and Bob Heales. Also present were City Administrator Lori Conway, Park Director TJ Graumann, Public Works Director Pat Wehner, Fire Chief Chip Lohmiller, Clerk/Treasurer Sharyl Murphy, and Echo Publishing Report Tom Fraki. There were six audience members.

1. CALL TO ORDER - Mayor Purfeerst called the meeting to order at 2:30 P.M.
2. NATIONAL LOON CENTER – Jon Mobeck and City Attorney Joe Langel reported on the collaboration of the two parties to finalize the required agreements between the National Loon Center and the City of Crosslake. Jackson Purfeerst asked for printed copies of the agreements. Attorney Langel stated the documents are 99.5% complete and that the agreements protect all parties. The City is not financially exposed in any way. MOTION 08SP2-01-25 WAS MADE BY BOB HEALES AND SECONDED BY SANDY FARDER TO APPROVE GROUND LEASE, LEASE AND USE AGREEMENT, AND 2024 GENERAL FUND (CASH) GRANT AGREEMENT – CONSTRUCTION GRANT SUBJECT TO FINAL REVIEW AND APPROVAL BY CROSSLAKE CITY ATTORNEY. MOTION CARRIED WITH ALL AYES.
3. The City Council interviewed an applicant for Zoning Director position from 3:00 to 3:15.
4. MOTION 08SP2-02-25 WAS MADE BY SANDY FARDER AND SECONDED BY JAYME KNAPP TO APPROVE CASH IN LIEU OF LAND IN THE AMOUNT OF \$6,000 FOR 4 NEW PARCELS IN THE CUNNINGHAM SUBDIVISION. MOTION CARRIED WITH ALL AYES.
5. 2025 ROAD IMPROVEMENT PROJECTS
  - a. MOTION 08SP2-03-25 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY SANDY FARDER TO DENY REQUEST FROM THOMAS AND JANESEA CASPER TO ADD DRIVEWAYS TO THEIR PROPERTIES ON HARBOR LANE. MOTION CARRIED WITH ALL AYES. Pat Wehner stated that he or Lori Conway would call the Caspers and relay the message.
  - b. MOTION 08SP2-04-25 WAS MADE BY BOB HEALES AND SECONDED BY ROBIN SYLVESTER TO CHANGE THE PROPOSED ASSESSMENT FOR THE 8 UNITS AT GOLF VIEW TOWN HOMES TO \$1,100 EACH. MOTION CARRIED WITH ALL AYES.
  - c. MOTION 08SP2-05-25 WAS MADE BY SANDY FARDER AND SECONDED BY ROBIN SYLVESTER TO APPROVE RESOLUTION NO. 25-22 FOR HEARING ON

PROPOSED ASSESSMENT FOR THE ROAD IMPROVEMENT PLAN – YEAR 2  
(2025) IMPROVEMENTS. MOTION CARRIED WITH ALL AYES.

6. 2026 BUDGET DRAFT – Lori Conway reviewed the changes since the previous budget meeting. Jackson Purfeerst requested that the wage for Silver Sneaker Instructor remain at \$31 per class. Lori Conway reported that the insulation for City Hall and the Police Department was removed from the budget because the process was inconvenient and not a necessity. Ms. Conway stated that the small conference room could be insulated. Jackson Purfeerst stated that Police Chief Jake Maier was unable to attend today and had asked the Mayor to speak on his behalf to have his office, Sergeant's office, police conference room and soft interrogation room insulated. Lori Conway said she would get a quote for these areas. Pat Wehner suggested starting with the small conference room to see how it goes.

Sharyl Murphy reviewed each line item on the proposed Revenue Budget.

7. The City Council interviewed an applicant for Zoning Director position from 430 to 5:10.
8. The Mayor adjourned the meeting at 5:30 P.M.

Respectfully Submitted,

  
Charlene Nelson  
City Clerk

**CITY OF CROSSLAKE, MINNESOTA  
RESOLUTION NO. 25-22**

**A RESOLUTION FOR HEARING ON PROPOSED ASSESSMENT FOR THE  
ROAD IMPROVEMENT PLAN - YEAR 2 (2025) IMPROVEMENTS**

WHEREAS, by a resolution passed by the council on August 20, 2025, the City Clerk was directed to prepare a proposed assessment of the cost of improvements associated with the Year 2 (2025) Improvements,

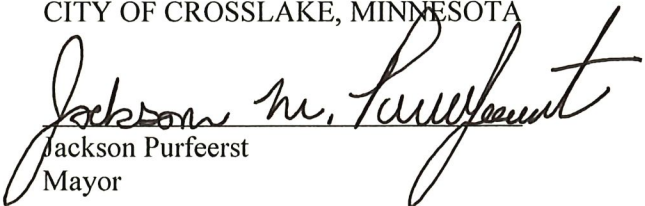
WHEREAS, the Clerk has notified the Council that such proposed assessment has been completed and is on file in City Hall for public inspection.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

1. A hearing shall be held at 6:00 P.M. on Wednesday, September 24, 2025 in the Crosslake City Hall located at 13888 Daggett Bay Road, Crosslake, MN 56442 to pass upon such proposed assessment. All persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The City Clerk is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and the City Clerk shall state in the notice the total cost of the improvement. City Clerk shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City of Crosslake, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. An owner may at any time thereafter, pay to the County Auditor the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made.

Adopted by the Crosslake City Council this 20th day of August 2025.

CITY OF CROSSLAKE, MINNESOTA

  
Jackson Purfeerst  
Mayor

ATTEST:

  
Charlene Nelson  
City Clerk