

**REGULAR COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, JANUARY 13, 2025  
7:00 P.M. – CITY HALL**

The Crosslake City Council held the Regular Council Meeting on Monday, January 13, 2025, in City Hall. The following Council Members were present: Mayor Jackson Purfeerst, Sandy Farder, Bob Heales and Jayme Knapp. Also in attendance were City Administrator Lori Conway, City Clerk Char Nelson, Deputy Clerk/Treasurer Sharyl Murphy, Park Director TJ Graumann, Public Works Director Patrick Wehner, Police Chief Jake Maier, Fire Chief Chip Lohmiller, Zoning Administrator Paul Satterlund, Zoning Coordinator Cheryl Stuckmayer, City Engineer Phil Martin, and Echo Publishing Reporter Tom Fraki. City Attorney Jordan Soderlind attended via Zoom. There were approximately seventy-five audience members in City Hall and on Zoom.

**A. CALL TO ORDER** – Mayor Purfeerst called the Regular Council Meeting to order at 7:00 P.M.

1. Jackson Purfeerst, Bob Heales, and Jayme Knapp took their Oaths of Office as newly elected officials and received their Certificates of Election. The Pledge of Allegiance was recited.
2. The Mayor read the list of additions to the agenda. MOTION 01R-01-25 WAS MADE BY SANDY FARDER AND SECONDED BY JAYME KNAPP TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.
3. MOTION 01R-02-25 WAS MADE BY JACKSON PURFEERST AND SECONDED BY BOB HEALES TO APPROVE RESOLUTION NO. 25-01 ACCEPTING COUNCIL MEMBER PURFEERST'S RESIGNATION AND DECLARING A VACANCY. MOTION CARRIED WITH ALL AYES.
4. Mayor Purfeerst explained that three candidates ran for council member seats in November and that the results were relatively close. Therefore, he would like to nominate Robin Sylvester to fill the vacancy. MOTION 01R-03-25 WAS MADE BY JACKSON PURFEERST AND SECONDED BY BOB HEALES TO APPOINT ROBIN SYLVESTER TO FILL VACANCY ON CITY COUNCIL. MOTION CARRIED WITH ALL AYES. Robin Sylvester took the Oath of Office and took a seat at the Council dais.
5. Fire Chief Chip Lohmiller along with fellow firefighters and families recognized Neil Luzar as he retired from the Fire Department after 20 years of service. Mr. Luzar has held numerous positions within the department over the years including firefighter, captain, and assistant fire chief. Chief Lohmiller thanked Mr. Luzar and his family for their time and dedication to the department.
6. Police Chief Jake Maier presented Citizen Awards for Patrick Wheeler, Caden Wheeler, and Kyler Wheeler for rescuing an unconscious person from the pool at Whitefish Lodge and Suites on August 3, 2024, and performing CPR until medical help arrived. The patient made a full recovery due to the early life saving efforts of the Wheelers. The

Wheelers were not able to attend the Council meeting, and the awards will be mailed to them.

## **B. DANGEROUS DOG HEARING**

The City received a request for hearing on December 26, 2024, from Todd Dischinger after his receipt of notice of dangerous dog determination from the Crosslake Police Department. On December 8, 2024, the Crosslake Police Department received a call regarding an injured dog that was attacked by another dog. Officer Cody Haines was dispatched to the home of Daryl Swenson. Officer Haines responded to the call and spoke with the complainant who told him that when he was walking his little 17-pound dog on his property, a neighbor walked by with his 170-pound dog. The large dog attacked the little dog without any provocation. Officer Haines could see that the little dog was injured and in pain. Officer Haines then spoke with Todd Dischinger, neighbor and owner of the large dog, about the incident. Officer Haines issued a dangerous dog declaration.

Todd and Michelle Dischinger of 14297 Big Pine Trail addressed the Council and explained their story of events. They said that their Alaskan malamute, Zeke, was a large dog but is very kind and loving. Mr. Dischinger said that Zeke had never done anything like this before. The Dischinger's questioned why the claimant didn't seek veterinary treatment until the following day.

Darel Swenson of 14312 Big Pine Trail showed the Council a picture of his dog Reggie, that had to be euthanized due to the injuries sustained during the attack. Mr. Swenson stated that Reggie did not provoke the large dog in any way and that the attack took place on the Swenson's property. Mr. Swenson stated that he called the vet's office right away but received the triage line and was told to come into the office the next morning.

Animal Control Agent Mike O'Brien stated that he was contacted by the Crosslake Police Department to investigate the issue. Mr. O'Brien stated that the veterinary report showed that there were extensive internal injuries and that the estimate to begin surgery was \$4,000-\$7,000 with no guarantee of a positive outcome. The closest hospital that was open at that time was in Duluth or Fargo. Mr. O'Brien served the Dischinger's with formal Dangerous Dog Determination on December 12, 2024, at 9:00 pm. They were given 14 days to ask for an appeal hearing.

Julie Swenson, daughter of Darel Swenson, spoke to the gentle disposition of Reggie although she was not a witness to the incident.

Gary Swanson of 14270 Big Pine Trail reported that he is a seasonal resident and that last January he was in Crosslake, and his 70-pound Labradoodle was attacked by Zeke. The Labradoodle did not require veterinary attention, and the police were not called. Although Gary Swanson was not a witness to the attack on December 8<sup>th</sup>, he thought his encounter with Zeke was relevant to the situation.

Mr. O'Brien told the Council that if Zeke were deemed a dangerous dog, the Dischinger's would have 14 days to obtain signage to that effect, dog tag to that effect, be registered with

RESOLUTION NO. 25-02

CITY OF CROSSLAKE  
COUNTY OF CROW WING  
STATE OF MINNESOTA

Member Sandy Farder introduced the following Resolution and moved its adoption:

**RESOLUTION TO UPHOLD DANGEROUS DOG DECLARATION**

WHEREAS, Todd and Michelle Dischinger's dog was deemed a dangerous dog pursuant to Minnesota Statute, section 347.50, subdivision 2(2); and

WHEREAS, the Dischingers requested a hearing by the Crosslake City Council to contest the dangerous dog declaration; and

WHEREAS, the Council held the hearing on January 13, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Crosslake City Council as follows:

The following findings are adopted from the hearing.

FINDINGS OF FACT

1. On December 8, 2024, the Crosslake Police Department responded to a report that the Dischingers' dog had attacked a dog owned by Darel Swenson.
2. At the time of the incident, both Mr. Dischinger and Mr. Swenson were walking their respective dogs when the Dischingers' dog attacked Mr. Swenson's dog without provocation;
3. The incident took place off of the Dischingers' property.
4. Mr. Swenson's dog died as a result of the attack.

Based upon these Findings of Facts and record evidence, the Council hereby makes the following:

DECISION

1. The declaration of the Dischingers' dog as a dangerous dog pursuant to Minnesota Statute, section 347.50, subdivision 2(2) is upheld.
2. The Dischingers must comply with all requirements and limitations, including those specified by statute, for owning a dangerous dog, including but not limited to those specifically set forth herein.

3. Pursuant to Minnesota Statute, section 347.51:

- a. The dangerous dog must be registered;
- b. There must be a proper enclosure for the dangerous dog and a posting on the premises with a clearly visible warning sign that there is a dangerous dog on the property, including a warning symbol to inform children;
- c. There must be a surety bond issued by a surety company authorized to conduct business in this state in a form acceptable to the animal control authority in the sum of at least \$300,000, payable to any person injured by the dangerous dog, or a policy of liability insurance issued by an insurance company authorized to conduct business in this state in the amount of at least \$300,000, insuring the owner for any personal injuries inflicted by the dangerous dog;
- d. The dangerous dog must be microchipped;
- e. There must be a warning sign on the property; and
- f. The dog must have a tag identifying it as a dangerous dog.

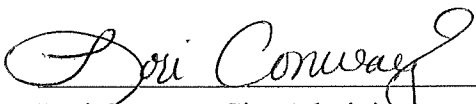
4. Pursuant to Minnesota Statute, section 347.52:

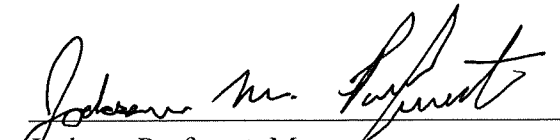
- a. The dangerous dog shall be kept in a proper enclosure while on the owner's property, and, if the dangerous dog is outside the proper enclosure, the dog must be muzzled and restrained by a substantial chain or leash and under the physical restraint of a responsible person; and
- b. The dangerous dog must be sterilized at the owner's expense within 30 days, if not already sterilized, or the animal control authority shall seize the dog and have it sterilized at the owner's expense.

The motion for the adoption of the foregoing Resolution was duly seconded by Robin Sylvester. The following voted in favor: Jackson Purfeerst, Robin Sylvester, Bob Heales, Jayme Knapp and Sandy Farder.

and the following voted against: None.

Whereupon said Resolution was declared duly passed and adopted.

  
Lori Conway, City Administrator

  
Jackson Purfeerst, Mayor

the City, build an enclosure, keep dog muzzled and on short leash when outside of enclosure, be microchipped and neutered, and obtain surety bond.

MOTION 01R-04-25 WAS MADE BY SANDY FARDER AND SECONDED BY ROBIN SYLVESTER TO APPROVE RESOLUTION NO. 25-02 TO UPHOLD DANGEROUS DOG DECLARATION. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

### **C. ORGANIZATIONAL MEETING APPOINTMENTS**

1. MOTION 01R-05-25 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPOINT RATWIK, ROSZAK & MALONEY FOR CIVIL LEGAL SERVICES, MADDEN GALANTER HANSEN FOR LABOR LEGAL SERVICES, CROW WING COUNTY ATTORNEY FOR PROSECUTING SERVICES, TAFT LAW FOR BOND COUNSEL AND DAVID DROWN ASSOCIATES FOR BOND ADVISOR. MOTION CARRIED WITH ALL AYES.
2. MOTION 01R-06-25 WAS MADE BY JACKSON PURFEERST AND SECONDED BY BOB HEALES TO DESIGNATE SANDY FARDER AS ACTING MAYOR. MOTION CARRIED WITH ALL AYES.
3. MOTION 01R-07-25 WAS MADE BY JACKSON PURFEERST AND SECONDED BY JAYME KNAPP TO APPOINT THE MAYOR AND CITY ADMINISTRATOR AS EX-OFFICIOS TO THE FIRE RELIEF ASSOCIATION. MOTION CARRIED WITH ALL AYES.
4. MOTION 01R-08-25 WAS MADE BY JACKSON PURFEERST AND SECONDED BY BOB HEALES TO APPROVE THE SCHEDULE OF REGULAR CITY COUNCIL MEETINGS ON THE 2ND MONDAY OF THE MONTH AT 6:00 P.M. MOTION CARRIED WITH ALL AYES.
5. MOTION 01R-09-25 WAS MADE BY JACKSON PURFEERST AND SECONDED BY BOB HEALES TO APPOINT PINE AND LAKES ECHO JOURNAL AS THE CITY'S OFFICIAL NEWSPAPER. MOTION CARRIED WITH ALL AYES.
6. MOTION 01R-10-25 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY PURFEERST TO APPROVE THE 2025 SCHEDULE OF CITY COUNCIL AND COMMISSION MEETING DATES. MOTION CARRIED WITH ALL AYES.
7. MOTION 01R-11-25 WAS MADE BY JACKSON PURFEERST AND SECONDED BY ROBIN SYLVESTER TO APPOINT BOLTON & MENK AS CITY ENGINEER. MOTION CARRIED WITH ALL AYES.
8. MOTION 01R-12-25 WAS MADE BY JACKSON PURFEERST AND SECONDED BY BOB HEALES TO APPOINT LAKES CENTRAL INSURANCE AGENCY TO PROVIDE POLICIES UNDERWRITTEN BY LEAGUE OF MN CITIES. MOTION CARRIED WITH ALL AYES.

9. MOTION 01R-13-25 WAS MADE BY JACKSON PURFEERST AND SECONDED BY ROBIN SYLVESTER TO APPROVE FRANDSEN BANK AND 4M FUND AS OFFICIAL DEPOSITORIES. MOTION CARRIED WITH ALL AYES.
10. MOTION 01R-14-25 WAS MADE BY JACKSON PURFEERST AND SECONDED BY ROBIN SYLVESTER TO DESIGNATE THE MAYOR, ACTING MAYOR, CITY ADMINISTRATOR, AND CITY CLERK AS SIGNATORIES ON CITY CHECKING AND SAVINGS ACCOUNTS. MOTION CARRIED WITH ALL AYES.
11. MOTION 01R-15-25 WAS MADE BY JACKSON PURFEERST AND SECONDED BY BOB HEALES TO DESIGNATE THE MAYOR, ACTING MAYOR, CITY ADMINISTRATOR, AND CITY CLERK AS ELECTRONIC FUND TRANSFER DELEGATES. MOTION CARRIED WITH ALL AYES.
12. MOTION 01R-16-25 WAS MADE BY JACKSON PURFEERST AND SECONDED BY BOB HEALES TO APPROVE THE FOLLOWING APPOINTMENTS: JEREMY JOHNSON TO 1ST 3-YEAR TERM ON PLANNING AND ZONING COMMISSION; JEFF MCGRATH TO FILL TERM OF JERRY VOLZ ENDING 1/31/2026; PETER GRAVES TO 2ND 3-YEAR TERM ON PARK AND RECREATION/LIBRARY COMMISSION; KERA PORTER TO 2ND 3-YEAR TERM ON PARK AND RECREATION/LIBRARY COMMISSION; JOE ALBRECHT TO 1ST 3-YEAR TERM ON PARK AND RECREATION/LIBRARY COMMISSION; TOM SWENSON TO 2ND 3-YEAR TERM ON PUBLIC WORKS COMMISSION; MARY PRESCOTT TO 1ST 3-YEAR TERM ON PUBLIC WORKS COMMISSION; JOHN ANDREWS TO 1ST 6-YEAR TERM ON EDA; CURT MOWERS TO 2ND 3-YEAR TERM ON PUBLIC SAFETY COMMISSION; AARON HERZOG TO 1ST 3-YEAR TERM ON PUBLIC SAFETY COMMISSION; AND ROBBE KNIFFEL TO FILL TERM OF JAYME KNAPP ENDING 1/31/2026. MOTION CARRIED WITH ALL AYES. The Mayor thanked Bill Schiltz for his 7 years of service and Jerry Volz for 6 years of service on the Planning and Zoning Commission, Bob Frey for 3 years of service on Public Works Commission, Dean Fitch for 9 years of service on the EDA, and Matt Karlson for 4 years of service on the Public Safety Commission.
13. MOTION 01R-17-25 WAS MADE BY JACKSON PURFEERST AND SECONDED BY BOB HEALES TO APPROVE THE FOLLOWING LIAISON APPOINTMENTS: JACKSON PURFEERST-BUILDING & GROUNDS; SANDY FARDER & BOB HEALES-EDA; JACKSON PURFEERST-PARK & RECREATION/LIBRARY; JAYME KNAPP-PLANNING & ZONING COMMISSION; FIRE CHIEF, POLICE CHIEF, BOB HEALES & ROBIN SYLVESTER-PUBLIC SAFETY COMMISSION; ROBIN SYLVESTER-PUBLIC WORKS COMMISSION; CITY ADMINISTRATOR, JACKSON PURFEERST & SANDY FARDER-PERSONNEL COMMITTEE (UNION NEGOTIATING TEAM); SANDY FARDER-CROSSLAKERS. MOTION CARRIED WITH ALL AYES.

RESOLUTION NO. 25-03  
CITY OF CROSSLAKE  
COUNTY OF CROW WING  
STATE OF MINNESOTA

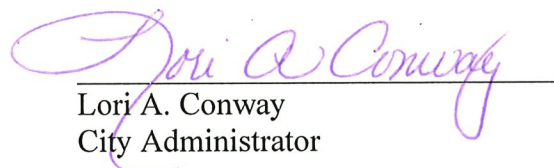
RESOLUTION APPROVING OFF-SITE CHARITABLE GAMBLING  
BY THE  
NORTHERN LAKES YOUTH HOCKEY ASSOCIATION, INC.  
AT  
WHITEFISH LODGE AND SUITES

On January 13, 2025, the Crosslake City Council approved the Northern Lakes Youth Hockey Association request to conduct off-site charitable gambling at Whitefish Lodge and Suites on **March 15, 2025**.

The Northern Lakes Youth Hockey Association operates under License Number 02055.

Adopted by the Council this 13th day of January, 2025.

  
Jackson Purfeerst  
Mayor

  
Lori A. Conway  
City Administrator

Sandy Farder commented on the horrible fires in California and reminded the Council that the Crosslake Fire Department was one of six departments in the nation to be chosen to attend the International Association of Fire Chiefs Fire Department Exchange Program, which taught strategies such as mitigation and suppression. Ms. Farder thanked Chief Lohmiller for being proactive.

**D. PUBLIC FORUM – None.**

**E. CONSENT CALENDAR – MOTION 01R-18-25 WAS MADE BY SANDY FARDER AND SECONDED BY BOB HEALES TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:**

1. Public Information Meeting of December 9, 2024
2. Regular Council Meeting Minutes of December 9, 2024
3. Special Council Meeting Minutes of December 13, 2024
4. December 2024 Month End Revenue Report
5. December 2024 Balance Sheet
6. Changes to Revenue Budget Coding
7. Changes to Expenditure Budget Coding
8. Memo dated 12/18/2024 from Sharyl Murphy Re: Tax Increment Financing Reimbursement
9. League of MN Cities 2024 Dividend Refund
10. Approve 2024 Mileage Reimbursement Rate (Current IRS Amount is \$0.70)
11. Approve Weed Inspector – (Mayor Purfeerst)
12. Approve Assistant Weed Inspector – (Patrick Wehner)
13. Police Report for Crosslake – December 2024
14. Police Report for Mission Township – December 2024
15. Police Department Year End Report: 2024
16. Police Department Mission Township Year End Report: 2024
17. Fire Department Report – December 2024
18. Planning and Zoning Meeting Minutes of November 22, 2024
19. Parks & Recreation/Library Commission Minutes of November 20, 2024
20. Parks, Recreation & Library Annual Report 2024
21. Waste Partners Recycling Report for November 2024
22. Resolution No. 25-03 Approving Off-Site Charitable Gambling by the Northern Lakes Youth Hockey Assn at Whitefish Lodge and Suites on 3/15/25
23. Approval of F.I.R.E. Invoice in the Amount of \$700.00
24. Bills Paid from 12/9/24 to 12/31/24 in the Amount of \$104,285.95
25. Bills for Approval in the Amount of \$533,080.22
26. December 2024 Month End Expenditures Report
27. Additional Bills for Approval in the Amount of \$334,053.93

MOTION CARRIED WITH ALL AYES.

**F. MAYOR'S AND COUNCIL MEMBERS' REPORT**

1. MOTION 01R-19-25 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE RESOLUTION NO. 25-04 ACCEPTING



DONATIONS FROM PAL FOUNDATION IN THE AMOUNT OF \$3,732.32 FOR THE LIBRARY. MOTION CARRIED WITH ALL AYES.

2. Mayor Purfeerst stated that he would like the following changes made during the Council meetings: Department Heads speak at podium, not from their seats. Agenda placed on monitors to show the status of meeting. Timer used during public forums to keep meetings on track. Public contact City Hall at least week before meeting to be placed on agenda to speak.
3. The Mayor provided an update on Short-Term Rentals and stated that two life-safety inspections have been completed so far and that the application program will be ready shortly. In the meantime, people can register online using the City's website.
4. MOTION 01R-20-25 WAS MADE BY JACKSON PURFEERST AND SECONDED BY ROBIN SYLVESTER TO REMOVE CITY ADMINISTRATOR LORI CONWAY FROM PROBATIONARY STATUS AND ADVANCE PLACEMENT ON WAGE SCALE BY ONE STEP EFFECTIVE FEBRUARY 5, 2025. MOTION CARRIED WITH ALL AYES.

**G. CITY ADMINISTRATOR'S REPORT**

1. MOTION 01R-21-25 WAS MADE BY SANDY FARDER AND SECONDED BY BOB HEALES TO ADOPT RESOLUTION NO. 25-05 TO APPROVE WASTE HAULER LICENSES FOR 2025. MOTION CARRIED WITH ALL AYES.
2. MOTION 01R-22-25 WAS MADE BY SANDY FARDER AND SECONDED BY JAYME KNAPP TO APPROVE OFF-SALE LIQUOR LICENSE FOR UP NORTH SOCIAL FOR THE PERIOD OF JANUARY TO JUNE 30, 2025. MOTION CARRIED WITH ALL AYES.
3. MOTION 01R-23-25 WAS MADE BY BOB HEALES AND SECONDED BY SANDY FARDER TO APPROVE THE ON-SALE AND OFF-SALE LIQUOR LICNESE APPLICATION FROM LAKES TAVERN LLC, WHICH IS PURCHASING RIVERSIDE INN FOR THE PERIOD OF FEBRUARY 10, 2025, TO JUNE 30, 2025. MOTION CARRIED WITH ALL AYES.
4. MOTION 01R-24-25 WAS MADE BY ROBIN SYLVESTER AND SECONDED BY BOB HEALES TO REMOVE SHARYL MURPHY FROM PROBATIONARY STATUS AND TO GRANT HER FULL TIME STATUS EFFECTIVE FEBRUARY 1, 2025. MOTION CARRIED WITH ALL AYES.

**H. COMMISSION REPORTS**

**1. PLANNING AND ZONING**

- a. MOTION 01R-25-25 WAS MADE BY SANDY FARDER AND SECONDED BY BOB HEALES TO ADOPT ORDINANCE NO. 398 ESTABLISHING A RURAL

RESIDENTIAL – 2 (RR-2) ZONING DISTRICT. MOTION CARRIED WITH ALL AYES.

MOTION 01R-26-25 WAS MADE BY SANDY FARDER AND SECONDED BY JAYME KNAPP TO PUBLISH ORDINANCE 398 IN SUMMARY FORM IN THE OFFICIAL NEWSPAPER. MOTION CARRIED WITH ALL AYES.

- b. Paul Satterlund looked to the Council for direction regarding the Personal Storage Zoning District that was approved last year and asked if they wanted to continue with that zoning change. Sandy Farder suggested that a workshop be held for the new members of the Council along with the City Attorney and Planning Commission to discuss what can and cannot be done for the three developers that have not been able to move forward on their projects. Bob Heales stated that these developers had already started their projects when the City changed the process and doesn't think they should be forced to follow a new ordinance. Jayme Knapp agreed with Mr. Heales. Robin Sylvester stated that this issue has been going on for a long time and that she is in favor of the developers getting to proceed. Jackson Purfeerst stated that Dean Eggena was the only one of the three that had Industrial Zoned property and suggested that the Council allow personal and commercial storage in this Zoning District.

MOTION 01R-27-25 WAS MADE BY SANDY FARDER AND SECONDED BY ROBIN SYLVESTER TO DISCONTINUE ACTION ON DEVELOPING A PERSONAL STORAGE DISTRICT. MOTION CARRIED WITH ALL AYES.

MOTION 01R-28-25 WAS MADE BY JACKSON PURFEERST AND SECONDED BY JAYME KNAPP TO REQUEST THE PLANNING COMMISSION TO REVISE THE INDUSTRIAL ZONING DISTRICT TO ALLOW PERSONAL AND COMMERCIAL STORAGE. MOTION CARRIED WITH ALL AYES.

The Council directed staff to set a date for a meeting after February 1 for Planning Commission, City Attorney and Council to discuss the issues of the other two developers affected by the ordinance changes.

**I. CITY ATTORNEY REPORT** – None.

**J. NEW BUSINESS** – None.

**K. OLD BUSINESS** – Rebecca Wharton who owns a short-term rental on Hidden Valley Road had many questions regarding the licensing process and worried that the season may be lost for renters if the City was not ready to issue licenses.

Lori Conway asked the Council if she could use Ratwik, Roszak, & Maloney Law Firm for some personnel issues. MOTION 01R-29-25 WAS MADE BY JACKSON PURFEERST AND SECONDED BY BOB HEALES TO ALLOW STAFF TO USE BOTH LABOR ATTORNEYS. MOTION CARRIED WITH ALL AYES.

**L. ADJOURN – MOTION 01R-30-25 WAS MADE BY SANDY FARDER AND  
SECONDED BY JACKSON PURFEERST TO ADJOURN THE MEETING AT 8:40 P.M.  
MOTION CARRIED WITH ALL AYES.**

Respectfully submitted by,



Charlene Nelson  
City Clerk

RESOLUTION 25-01

CITY OF CROSSLAKE  
COUNTY OF CROW WING  
STATE OF MINNESOTA

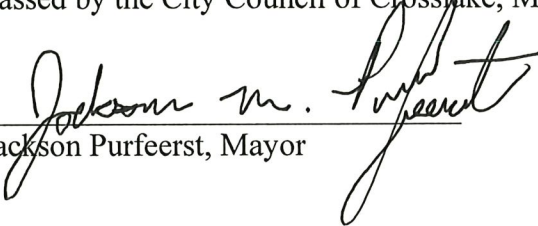
RESOLUTION ACCEPTING COUNCIL MEMBER RESIGNATION  
AND DECLARING A VACANCY

**WHEREAS**, Crosslake City Council Member Jackson Purfeerst has resigned effective on January 13, 2025.

**NOW THEREFORE**, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA AS FOLLOWS:

1. The council accepts Jackson Purfeerst's resignation as described above.
2. The council declares that a vacancy exists on council effective January 13, 2025.

Passed by the City Council of Crosslake, Minnesota this 13th day of January, 2025.

  
Jackson Purfeerst, Mayor

Attested:

  
Charlene Nelson, City Clerk

**RETROACTIVE BILLS FOR APPROVAL**  
**12/9/2024 THROUGH 12/31/2024**

VENDORS	DEPT	PAID	AMOUNT
Ace Hardware, hardware	Park	12/30	24.80
Ace Hardware, hardware	PW	12/30	1.78
Ace Hardware, drill bit	PW	12/30	51.29
Ace Hardware, drill bits	PW	12/30	34.86
Ace Hardware, charger	Police	12/30	36.28
Ace Hardware, torx, hardware	PW	12/30	22.45
Ace Hardware, fg ss plate	PW	12/30	4.26
Ace Hardware, spray paint	PW	12/30	7.73
Ace Hardware, charger	PW	12/30	10.06
Ace Hardware, gloves, tape, hardware	PW	12/30	72.96
Ace Hardware, hardware	PW	12/30	1.56
Ace Hardware, tiedowns	PW	12/30	26.09
Ace Hardware, cut wheels, yard stick	PW	12/30	17.62
Ace Hardware, spray paint	PW	12/30	5.39
Ace Hardware, drill bits, spray paint	PW	12/30	31.28
Ace Hardware, hardware	Sewer	12/30	110.11
Ace Hardware, clamps	Park	12/30	12.92
Ace Hardware, ubolt	Park	12/30	2.87
Ace Hardware. Bungee, charger	Park	12/30	39.87
Ace Hardware, propane	Park	12/30	10.78
Ace Hardware, cable	Park	12/30	35.09
Ace Hardware, hardware	PW	12/31	35.96
Ace Hardware, propane	PW	12/31	17.09
Aspen Mills, uniform	Fire	12/31	104.06
AT&T, cell phone and ipad charges	ALL	12/20	1,213.88
AW Research, water testing	Sewer	12/30	679.76
Baker & Taylor, books	Library	12/26	99.57
BCA, cjd access fee	Police	12/26	600.00
Bolton & Menk, drt meeting	PZ	12/20	180.00
Bolton & Menk, moonlite bay sewer extension	Sewer	12/20	104.50
Bolton & Menk, 2024 road improvements	PW	12/20	627.00
Bolton & Menk, 2025 road improvements	PW	12/20	5,404.00
Bolton & Menk, milinda shores bridge	PW	12/20	104.50
Bolton & Menk, harbor lane	PW	12/20	8,649.00
Brainerd Lakes Area Chamber, after hours meeting	Gov't	12/20	15.00
Build All Lumber, treated lumber	PW	12/20	98.38
Build All Lumber, concrete, lumber, stakes, nails	Sewer	12/20	1,535.26
Build All Lumber, rebar chair, rerod, mill poly	Sewer	12/26	111.12
Build All Lumber, rerod, rebar chair	Sewer	12/26	22.67
Build All Lumber, lumber	PW	12/30	68.40
Charlene Nelson, petty cash reimbursement	ALL	12/30	92.87
City of Crosslake, sewer utilities	ALL	12/30	325.00
Clifton Larson Allen, billing #1 2024 audit	Gov't	12/26	420.00
Crosslake Sheet Metal, replace air exchanger	Park	12/30	1,169.00
Crow Wing County, solid waste tax	Park	12/26	28.00

Crow Wing County Highway Dept, quarter 4 shared expenses	PW	12/26	233.98
Crow Wing County Highway Dept, fuel, salt	ALL	12/26	8,504.66
Crow Wing Power, electric services	ALL	12/20	6,805.54
Eagle Engraving, team tags	Fire	12/30	387.95
Elevate Learning, program curriculum	Fire	12/20	500.00
Equity Builders, cold storage building	Fire	12/20	7,000.00
Ferguson Waterworks, meter parts	Sewer	12/31	231.18
F.I.R.E., training	Fire	12/20	2,690.00
First Supply, ball valve bps	PW	12/26	104.99
Guardian Pest Solutions, pest control	ALL	12/26	158.00
Hawkins, chemicals	Sewer	12/30	1,915.30
Hytec, water damage insurance claim	Fire	12/30	655.50
IP Networks, firewall annual renewal	Park	12/20	155.00
Jory Danielson, lodging reimbursement	Fire	12/31	537.57
Knife River, new building expenses	Sewer	12/31	769.25
Lakes Printing, envelopes	PZ/Admin	12/26	418.50
Lori Conway, reimburse for kitchen supplies and batteries	Gov't	12/20	18.20
Madden Galanter Hansen, labor attorney fees	Gov't	12/20	258.50
Mastercard, Advantage Home Pros, garage door	Sewer	12/30	7,000.00
Mastercard, Amazon, badge holders	Park	12/30	22.99
Mastercard, Tier1, uniform	Police	12/30	89.96
Mastercard, Zero9, uniform	Police	12/30	95.54
Menards, janitorial supplies	PW	12/30	98.36
Metro Sales, copier lease	Police	12/20	48.69
Metro Sales, copier lease	Park	12/26	225.92
Metro Sales, maintenance contract	PZ/Admin	12/26	1,228.08
MN Rural Water Assn, membership dues	Sewer	12/20	450.00
Moonlite Square, fuel	Park	12/26	22.89
MR Sign, address sign	PW	12/20	46.68
MR Sign, address signs	PW	12/20	81.56
Napa, blue def	PW	12/20	16.49
Napa, circuit	PW	12/20	10.76
Napa, v-belts	Sewer	12/26	73.88
Napa, wd40	Sewer	12/26	18.06
Napa, wrench, sand pad, cleaner	PW	12/30	28.08
Napa, oil	PW	12/31	58.20
Nelson Sanitation, sludge hauling	Sewer	12/20	2,006.96
Pat Wehner, uniform reimbursement	Sewer	12/20	394.98
Paul Satterlund, uniform reimbursement	PZ	12/20	600.00
Planning & Zoning Commission, 4th quarter meetings	PZ	12/26	1,435.00
Power Lodge, side by side	PW	12/30	15,707.98
Quality Equipment Sales, kubota repairs	Park	12/26	440.89
Ratwik, Roszak & Maloney, legal matters	ALL	12/30	10,397.43
Reeds Market, council recognition	Council	12/20	49.99
Riley Jordan, one time allowance for bibs	PW	12/30	334.96
Schrupp Excavating, sewer line repair	Sewer	12/20	500.00
Specialty Solutions, eco thaw	PW	12/31	658.31
The Police and Sheriffs Press, id card	Park	12/26	17.60
Tremolo, phone, fax, cable, internet	ALL	12/30	2,559.77
Tri-County Septic, septic designs and inspections	PZ	12/20	1,000.00
Vestis, mat service	PW	12/20	75.65

Vestis, mat service	PW	12/31	75.65
Xcel Energy, gas utilities	ALL	12/30	4,805.45
TOTAL			104,285.95

# **BILLS FOR APPROVAL**

**January 13, 2025**

<b>VENDORS</b>	<b>DEPT</b>		<b>AMOUNT</b>
3J LLC, zoning permit refund	PZ		875.00
AT&T, cell phone and ipad charges	ALL		1,213.88
Build All Lumber, nails	Sewer		10.29
Cindy Holden, zoning permit refund	PZ		875.00
Clean Team january 2025 cleaning	ALL		4,056.25
Council #65, union dues	Gov't		421.40
CTC, web hosting	Gov't		10.00
Culligan, water and cooler rental	ALL		266.50
Delta Dental, dental insurance	ALL		1,689.39
Fortis, disability insurance	ALL		902.45
Guardian Pest Solutions, pest control	ALL		158.00
Heartland Animal Rescue, monthly impound fees	Police		366.75
In Control, annual cybersecurity service	Sewer		2,237.00
Interstate Power Systems, repair generator leak	Gov't		1,095.15
Interstate Power Systems, repair alarm	Fire		1,076.25
Kirvida, pumper repair	Fire		323.98
League of MN Cities, membership dues	Gov't		3,251.00
Mastercard, Adobe, monthly premium	Gov't		103.04
Mastercard, Adobe, monthly premium	Police		21.46
Mastercard, Amazon, prime monthly premium	Gov't		14.99
Mastercard, Amazon, ink cartridges, disposable gloves	PW		139.94
Mastercard, Amazon, cam and groove fittings	Sewer		15.49
Mastercard, Amazon, license plate	Police		37.65
Mastercard, Amazon, electrical connectors	PW		21.98
Mastercard, Amazon, wifi extender	Park		93.75
Mastercard, Amazon, coffee, silverware	Gov't		70.83
Mastercard, Amazon, tubes	Sewer		105.82
Mastercard, Amazon, paper towels	Park		9.99
Mastercard, Amazon, beakers, ink	Sewer		72.83
Mastercard, Amazon, gps receiver	Police		44.99
Mastercard, Amazon, trail cams	Park		238.00
Mastercard, Amazon, air filters	Park		97.78
Mastercard, Amazon, air filters	Park		103.44
Mastercard, Amazon, 3 ring binders	Admin		55.09
Mastercard, Amazon, vehicle lights	PW		70.48
Mastercard, Amazon, light bulbs	PW		13.20
Mastercard, Amazon, dividers	Admin		18.82
Mastercard, Amazon, monitor	Police		99.99
Mastercard, Brush Wolf, paint job	Park		100.00
Mastercard, Carparts, fog light	Police		74.76
Mastercard, Defense Technology, training	Police		1,140.00
Mastercard, Defense Technology, training	Police		275.00
Mastercard, Defensive Edge, training	Police		550.00
Mastercard, Docusend, email bills	Sewer		25.00
Mastercard, Drug & Alcohol Clearinghouse, fmcsa queries	PW		6.25



Mastercard, Glock, training	Police		300.00
Mastercard, Microsoft, monthly premium	Fire		17.71
Mastercard, Midway USA, receiver end plate	Police		13.38
Mastercard, Post Office, postage	Police		5.90
Mastercard, Post Office, postage	Police		26.00
Mastercard, Zoom, monthly premium	Gov't		65.99
MCSI, copier buyout	Park		500.00
MMUA, membership dues	Gov't		379.00
MN Dept Labor & Industry, um pressure vessel	Sewer		20.00
MN Life, life insurance	ALL		203.80
MN Mayors Assn, membership dues	Council		30.00
MN NCPERS, life insurance	Gov't		80.00
MNPEA, union dues	ALL		336.00
MN State Fire Chiefs Assn 2025 conference	Fire		250.00
Northland Trust Services, bond payments	Gov't		491,480.63
Robert Plombon, refund for mailbox post	PW		125.00
Shannons Auto Body, mount plow and accessories	PW		12,638.29
Teamsters, union dues	Police		234.00
US Bank, copier lease	ALL		165.00
Waste Partners, trash removal	ALL		641.16
Xtona, i.t. services	ALL		3,119.50
<b>TOTAL</b>			<b>533,080.22</b>

#### ACH PAYMENTS

Deferred Comp, employee deductions	Payroll	pd 12-18	792.45
Deferred Comp, employee deductions	Payroll	pd 12-31	514.06
Health Care Savings Plan, employee deductions	Payroll	pd 12-18	1,186.23
Health Care Savings Plan, employee deductions	Payroll	pd 12-31	1,186.23
IRS, payroll tax	Payroll	pd 12-18	10,892.72
IRS, payroll tax	Payroll	pd 12-31	11,286.56
MN Dept of Revenue, payroll tax	Payroll	pd 12-18	2,440.68
MN Dept of Revenue, payroll tax	Payroll	pd 12-31	2,603.63
PERA, payroll deductions and benefits	Payroll	pd 12-18	12,220.75
PERA, payroll deductions and benefits	Payroll	pd 12-31	12,734.60
Sales Tax	ALL	pd 12-16	223.00

**ADDITIONAL BILLS FOR APPROVAL**  
**January 13, 2025**

VENDORS	DEPT		AMOUNT
AW Research, water testing	Sewer		2,356.48
Baker & Taylor, books	Library		75.32
Build All Lumber, cold storage building	Fire		19,075.09
Crosslake FF Relief Assn, city contribution	Fire		22,666.67
Crow Wing County, water conservation administration fee	PZ		1,000.00
Crow Wing County Attorney, prosecuting fees	Police		7,966.64
Crow Wing Power, electric service	ALL		8,533.35
Galls, uniform	Police		157.94
Kimber Creek, heating/cooling repairs	Police		2,991.53
Macqueen, scba face pieces	Fire		1,875.62
Madden Galanter Hanson, personnel legal matters	Gov't		258.50
Mastercard, Amazon, light bulbs	Park		19.99
Mastercard, Amazon, light bulbs, childrens program supplies	Park		79.48
Mastercard, Amazon, yaktrax	Park		70.98
Mastercard, Amazon, utv decals	Park		18.99
Mastercard, Amazon, binders, marker holder	Admin		40.98
Mastercard, Waterrower, foot strap	Park		17.13
Menards, tool set, floor pump, air compressor, reel, cabinet	Police		1,232.51
MN Dept of Employment & Econ Dev, unemployment insurance	Park		987.40
Napa, v-belts	PW		141.78
The Office Shop, copy paper	PZ/Adm		230.00
Truist, bond payment	PW		263,781.20
Uline, ice melt, squeegee, garbage bags	Park		476.35
<b>TOTAL</b>			<b>334,053.93</b>

City of Crosslake

**RESOLUTION 25-04**

**RESOLUTION ACCEPTING DONATION(S)**

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

<b>FROM</b>	<b>DONATION</b>	<b>INTENDED PURPOSE</b>
PAL Foundation	\$3,732.32	Library

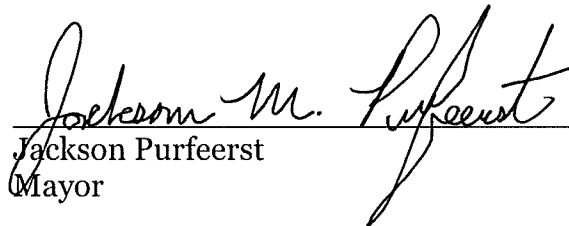
; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

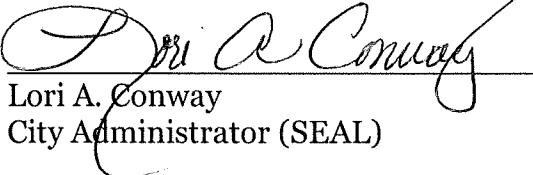
WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 13th day of January, 2025.

  
\_\_\_\_\_  
Jackson Purfeerst  
Mayor

ATTEST:

  
\_\_\_\_\_  
Lori A. Conway  
City Administrator (SEAL)

**RESOLUTION 25-05  
CITY OF CROSSLAKE  
COUNTY OF CROW WING  
STATE OF MINNESOTA**

**TO APPROVE WASTE HAULER LICENSES FOR 2025**

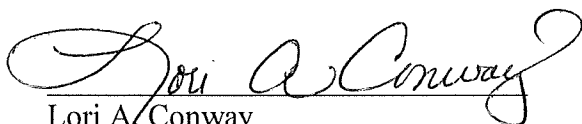
WHEREAS, the City of Crosslake adopted Ordinance No. 364 Relating to Solid Waste and Recyclable Materials Collection and Disposal on July 13, 2020; and

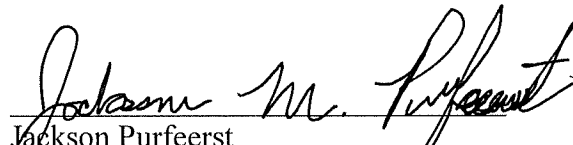
WHEREAS, haulers are required to obtain a license from the City and are required to provide curbside recycling to Crosslake customers; and

WHEREAS, the City of Crosslake does hereby resolve to approve the Waste Hauler Licenses for the licensing year 2025 to the following firms:

WASTE PARTNERS INC  
PEQUOT LAKES SANITATION LTD  
WASTE MANAGEMENT OF MN INC

BE IT RESOLVED, that the City Council for the City of Crosslake, Minnesota go on record as approving the above firms for waste and recycling hauler licensing for the period of January 1, 2025 – December 31, 2025, at a Regular Council Meeting on the 13th day of January, 2025.

  
Lori A. Conway  
City Administrator

  
Jackson Purfeerst  
Mayor