

**SPECIAL COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, FEBRUARY 26, 2024  
6:00 P.M. – CITY HALL**

The Crosslake City Council held the Special Council Meeting on Monday, February 26, 2024, in City Hall. The following Council Members were present: Mayor Dave Nevin, Marcia Seibert-Volz, Aaron Herzog, and Jackson Purfeerst. Sandy Farder attended via Zoom from 207 Honeytree Lane, Fort Walton Beach, Florida, 32548 because she is travelling. Also in attendance were Interim City Administrator Jerry Bohnsack, City Clerk Char Nelson, Public Works Director Patrick Wehner, Park & Rec Director TJ Graumann, Fire Chief Chip Lohmiller, City Engineer Phil Martin, Echo Publishing Reporter Tom Fraki, and County Engineer Tim Bray. There were approximately twenty audience members in City Hall and on Zoom.

1. Mayor Nevin called the Special Council Meeting to order at 6:00 P.M.
2. MOTION 03SP7-01-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO APPROVE A TEMPORARY LIQUOR LICENSE FOR THE BRAINERD JAYCEES AT THE ST. PATRICK'S DAY PARADE ON MARCH 16, 2024, OUTSIDE OF THE OLD JUDY'S HOUSE OF GIFTS. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED 4-1 WITH HERZOG OPPOSED.
3. Tim Bray introduced County Engineer Steve Stroschein and Bolton & Menk Project Engineer Andrew Beadell. Mr. Bray thanked them and Phil Martin for all their hard work on the construction project. The County has received 1.8M in grants so far and is still looking for additional grants.

The access points for Andy's and Holiday Gas Station will be available and efficient in four areas along with creating green space around the roundabout and along the sidewalks up to Bald Eagle Trail and County Road 3. Truck loading/unloading zone for the school will be on Swann Drive.

The County will invoice the City in late 2024 or 2025. Cost includes 5% contingency and project will be done in 2 phases with an incentive for early completion.

Construction to begin June 1, 2024

Phase 1 – approximately 8 weeks

Phase 2 – approximately 6 weeks

Project Cost Summary – Construction and Engineering

- Total Project Cost Estimate - \$5,580,190
- Grants = \$1,810,000 (32%)
- County Cost - \$3,074,679 (55%)

- City Cost = \$695,511 (13%)

Steve Stroschein - Construction Phasing and Detouring

Incentives are still being decided on how to distribute, with a total incentive of \$100,000. Mr. Stroschein shared how the roads will be circulating during the construction with a total of 8 weeks to construct and complete Phase 1.

Phase 2 will be a lengthy 6-week detour. County Road 66 will be closed from Bald Eagle Trail to Swann Drive. Hoping with the incentive, the timelines can be reduced. The County would like to offer more of an incentive for Phase 2.

The County will be asking for the Contractors to work 6 days a week from 7:00 am to 7:00 pm.

4. MOTION 03SP7-02-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE RESOLUTION NO. 24-04 APPROVING COUNTY PROJECT WITHIN MUNICIPAL CORPORATE LIMITS. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
5. MOTION 03SP7-03-24 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE RESOLUTION NO. 24-05 RESTRICTING PARKING ON SP 018-090-008 COUNTY STATE AID HIGHWAY (CSAH) 3 & 66. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
6. Phil Martin stated that the County is being exceedingly fair to the city during the process of this construction, and that Patrick Wehner and the Public Works Department will be taking on extra maintenance during this project as well.

MOTION 03SP7-04-24 WAS MADE BY AARON HERZOG AND SECONDED BY SANDY FARDER TO APPROVE CONSTRUCTION COST SHARE AND MAINTENANCE AGREEMENT BETWEEN CROW WING COUNTY AND THE CITY OF CROSSLAKE. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

7. MOTION 03SP7-05-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY MARCIA SEIVERT-VOLZ TO ADJOURN THE MEETING AT 7:15 P.M. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,



Sharyl Murphy  
Deputy Clerk/City Treasurer

**RESOLUTION NO. 24-04**  
**RESOLUTION APPROVING COUNTY PROJECT WITHIN MUNICIPAL**  
**CORPORATE LIMITS**

**CITY OF CROSSLAKE**  
**COUNTY OF CROW WING**  
**STATE OF MINNESOTA**

WHEREAS, the City of Crosslake and Crow Wing County engaged in frequent communication with the public and provided numerous design alterations related to the proposed intersection safety improvements, pedestrian mobility enhancements, and water quality improvements on County State Aid Highway (CSAH ) 3 and CSAH 66, and

WHEREAS, the City of Crosslake has formally directed the County to proceed with detailed design, including upgrades for aesthetic purposes in accordance with, “The Highway Department Cost Participation Policy”, and

WHEREAS, the final layout for Federal Project Number SP 018-090-008, detailing proposed intersection safety improvements, pedestrian mobility enhancements, and water quality improvements resulting in the reconstruction of CSAH 3 and CSAH 66 within the limits of the City of Crosslake, has been prepared and presented to the City of Crosslake.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA: That said final layout and plan for Federal Project Number SP 018-090-008 be in all things approved.

Dated this 26th day of February, 2024.



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Mayor

**CERTIFICATION**

I hereby certify that the foregoing Resolution is a true and correct copy of a resolution presented to and adopted by the City Council of Crosslake at a meeting therefor held in the City of Crosslake, Minnesota, on the 26th day of February, 2024, as disclosed by the records of said City in my possession.



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City Clerk

(Seal)

**RESOLUTION NO. 24-05**  
**RESOLUTION RESTRICTING PARKING ON SP 018-090-008**  
**COUNTY STATE AID HIGHWAY (CSAH) 3 & CSAH 66**

**CITY OF CROSSLAKE**  
**COUNTY OF CROW WING**  
**STATE OF MINNESOTA**

WHEREAS, the County has planned the improvement of SP 018-090-008 on CSAH 3 from the Pine River Bridge to CSAH 37 and on CSAH 66 from CSAH 3 to Bald Eagle Trail in the City of Crosslake, Minnesota, and

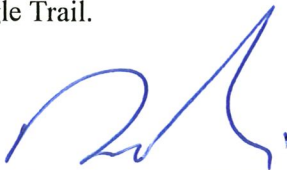
WHEREAS, the County will be expending Federal and State Aid Funds on improvements to CSAH 3 and CSAH 66 in the municipal boundaries of the City of Crosslake, and

WHEREAS, this improvement does not provide adequate width for parking in various locations along CSAH 3 and CSAH 66; and approval of the proposed construction as a County State Aid Highway project must therefore be conditioned upon certain parking restrictions.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA: That the "City" shall ban the parking of motor vehicles in the following locations:

- 1) CSAH 3 - The west side between the Pine River Bridge and the junction of CSAH 66.
- 2) CSAH 3 - Both sides between the junction of CSAH 66 and CSAH 37.
- 3) CSAH 66 - Both sides between the junction of CSAH 3 and Swann Drive.
- 4) CSAH 66 - The east side between Swann Drive and Bald Eagle Trail.

Dated this 26th day of February, 2024.

  
\_\_\_\_\_  
Mayor

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City Clerk