

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
WEDNESDAY, FEBRUARY 21, 2024
3:00 P.M. – CITY HALL

The Council for the City of Crosslake met in a Special Session on Wednesday, February 21, 2024. The following Council Members were present: Mayor Dave Nevin, Aaron Herzog, Marcia Seibert-Volz, and Jackson Purfeerst. Sandy Farder participated via Zoom from 207 Honeytree Ln., Fort Walton Beach, Florida. Also present were City Clerk Char Nelson, Police Chief Jake Maier, Fire Chief Chip Lohmiller, Public Works Director Pat Wehner, Municipal Consultant Jerry Bohnsack and Echo Publishing Report Tom Fraki. There were three people in the audience.

Dave Nevin called the meeting to order at 3:00 P.M.

MOTION 02SP6-01-24 WAS MADE MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO APPOINT JERRY BOHNSACK AS INTERIM CITY ADMINISTRATOR AND APPROVE CONTRACT WITH PLACID LAKE ADVISORS' MUNICIPAL CONSULTATION AS PRESENTED EFFECTIVE 2/21/2024 UNTIL FULLTIME CITY ADMINISTRATOR IS HIRED OR UNTIL MR. BOHNSACK TERMINATES CONTRACT. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

MOTION 02SP6-02-24 WAS MADE BY DAVE NEVIN AND SECONDED BY MARCIA SEIBERT-VOLZ TO MOVE FORWARD WITH HIRING ABDO FINANCIAL SOLUTIONS TO FINISH YEAR-END ENTRIES PRIOR TO 2023 AUDIT. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Dave Nevin suggested that the City update the City Administrator job description before the vacancy is posted and suggested that City Treasurer/Deputy Clerk position be advertised. Jerry Bohnsack stated that finding a City Administrator with a CPA background will be difficult. MOTION 02SP6-03-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY DAVE NEVIN TO APPROVE ADVERTISING FOR CITY TREASURER/DEPUTY CLERK POSITION WITH SALARY RANGE OF \$32-\$40 PER HOUR, DEPENDING ON QUALIFICATIONS WITH A MINIMUM OF A 2 YEAR ASSOCIATE'S DEGREE AND 2 YEARS ACCOUNTING EXPERIENCE. DESIRABLE CANDIDATE WOULD HAVE A 4 YEAR ACCOUNTING DEGREE. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

A discussion regarding the 2001 City Administrator job description ensued. Bob Perkins of 35333 County Road 37 and Tom Swenson of 35533 Sand Pointe Drive provided comments.

MOTION 02SP6-06-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO ADJOURN THE MEETING AT 4:20 P.M. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Charlene Nelson". The signature is fluid and cursive, with the first name "Charlene" and the last name "Nelson" clearly distinguishable.

Charlene Nelson
City Clerk