

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, FEBRUARY 5, 2024
9:00 A.M. – CITY HALL

The Council for the City of Crosslake met in a Special Session on Monday, February 5, 2024. The following Council Members were present: Mayor Dave Nevin, Aaron Herzog, Marcia Seibert-Volz, Sandy Farder, and Jackson Purfeerst. Also present were City Administrator Mike Lyonais and City Clerk Char Nelson. There was one person in the audience.

Dave Nevin called the meeting to order at 9:00 A.M. The City Council interviewed four applicants for the Zoning Administrator position from 9:00 am to 12:15 pm. The meeting recessed from 10:20 am to 11:30 am. It was the consensus of the council to make a formal motion to hire most qualified candidate at regular meeting on Monday. A preliminary offer of \$83,000 salary, 40 hours vacation and 12 sick days would be offered to see if he is interested.

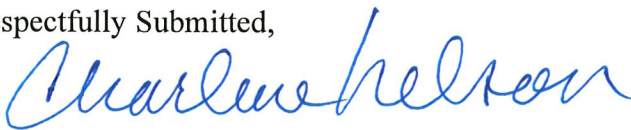
MOTION 01SP1-01-24 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO APPROVE THE HIRING OF A DEPUTY CLERK, TO DIRECT STAFF TO PUBLISH EMPLOYMENT AD TO FILL VACANCY, AND TO INCLUDE THE ENTIRE SALARY RANGE IN THE AD, STATING THAT STARTING WAGE WOULD DEPEND ON EXPERIENCE. MOTION CARRIED WITH ALL AYES.

TJ Graumann reported that four applicants were interviewed for the Program Facilities Coordinator and one applicant was well qualified. Mr. Graumann stated that the applicant had taken another position when he called to offer her the job. Mr. Graumann will use part-time staff to fill in for now until a new employment ad could run and applicants could be interviewed.

Mr. Graumann reported that the Library Coordinator position was offered to Karen Field and she has accepted. Ms. Field has teaching and library experience, and used the Follett software program for over 20 years. This position pays \$25 per hour and is scheduled to work 20 hours a week.
MOTION 01SP1-02-24 WAS MADE BY SANDY FARDER AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE THE HIRING OF KAREN FIELD TO FILL THE LIBRARY COORDINATOR POSITION. MOTION CARRIED WITH ALL AYES.

MOTION 01SP1-03-24 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO ADJOURN THE MEETING AT 12:30 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,



Charlene Nelson
City Clerk