# REGULAR COUNCIL MEETING CITY OF CROSSLAKE MONDAY, AUGUST 12, 2024 7:00 P.M. – CITY HALL

The Crosslake City Council held the Regular Council Meeting on Monday, August 12, 2024, in City Hall. The following Council Members were present: Mayor Dave Nevin, Marcia Seibert-Volz, Jackson Purfeerst, Sandy Farder, and Aaron Herzog. Also in attendance were City Administrator Lori Conway, Interim City Administrator Jerry Bohnsack, City Clerk Char Nelson, City Treasurer/Deputy Clerk Sharyl Murphy, Park Director TJ Graumann, Fire Chief Chip Lohmiller, Public Works Director Patrick Wehner, Police Chief Jake Maier, Planner-Zoning Coordinator Cheryl Stuckmayer, and City Engineer Phil Martin. Planning and Zoning Director Paul Satterlund, City Attorney Jordan Soderlind and Echo Publishing Reporter Tom Fraki attended via Zoom. There were approximately thirty audience members in City Hall and on Zoom.

A. CALL TO ORDER – Mayor Nevin called the Regular Council Meeting to order at 7:05 P.M. The Pledge of Allegiance was recited. Mayor Nevin introduced City Administrator Lori Conway and welcomed her to the City. Mayor Nevin thanked Jerry Bohnsack for the time he has worked as Interim City Administrator and stated that Mr. Bohnsack is willing to stay as long as he is needed. MOTION 08R-01-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

# **B. PUBLIC HEARING**

1. 7:00 P.M. – VACATION OF DEDICATED EASEMENTS WITHIN PINEWOOD CEMETERY PROPERTY

MOTION 08R-02-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO APPROVE RESOLUTION NO. 24-19 VACATING DRAINAGE AND UTILITY EASEMENTS IN PINEWOOD CEMETERY.

No public comments were received.

#### MOTION CARRIED WITH ALL AYES.

- **C. PUBLIC FORUM** –Peter Graves of the Crosslake Pickleball Association reported that between fundraising and pickleball fee revenues, the Park Department has enough funds to move forward with construction of new pickleball courts. Representatives from various supporting groups joined Mr. Graves as he presented his report.
- **D. CONSENT CALENDAR** MOTION 08R-03-24 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:
  - 1. Month End Revenue Report dated February 2024
  - 2. Month End Expenditures Report dated February 2024
  - 3. Balance Sheet dated February 2024
  - 4. Month End Revenue Report dated March 2024

- 5. Month End Expenditures Report dated March 2024
- 6. Balance Sheet dated March 2024
- 7. Month End Revenue Report dated April 2024
- 8. Month End Expenditures Report dated April 2024
- 9. Balance Sheet dated April 2024
- 10. Month End Revenue Report dated May 2024
- 11. Month End Expenditures Report dated May 2024
- 12. Balance Sheet dated May 2024
- 13. Month End Revenue Report dated June 2024
- 14. Month End Expenditures Report dated June 2024
- 15. Balance Sheet dated June 2024
- 16. Month End Revenue Report dated July 2024
- 17. Month End Expenditures Report dated July 2024
- 18. Balance Sheet dated July 2024
- 19. Police Report for Crosslake July 2024
- 20. Police Report for Mission Township July 2024
- 21. Fire Department Report July 2024
- 22. Planning & Zoning Commission Meeting Minutes of June 28, 2024
- 23. Public Works Commission Meeting Minutes of July 1, 2024
- 24. Pine River Area Sanitary District Notice of Increased Rate
- 25. Fun in the Park Summary
- 26. Waste Partners Recycling Report for June 2024
- 27. Special Council Meeting Minutes of February 21, 2024
- 28. Special Council Meeting Minutes of July 24, 2024
- 29. Memo dated July 10, 2024, from Sharyl Murphy Re: Tax Increment Financing Reimbursement
- 30. Application for 1 Day Temporary On-Sale Liquor License from Knights of Columbus for September 28, 2024
- 31. Bills for Approval in the Amount of \$310,208.04
- 32. Additional Bills for Approval in the Amount of \$44,643.68
- MOTION CARRIED WITH ALL AYES.

### E. MAYOR'S AND COUNCIL MEMBERS' REPORT

- 1. Mike O'Connell of the LAKE Foundation reported that it is the 1-year mark of when he came to the Council stating that the foundation wanted to explore expanding the bike paths in Crosslake. Since that time, WSN has donated its grant writing team to assist the LAKE Foundation in raising funds for the project. Mike Angland of WSN stated that they have applied for a couple grants, which may require matching funds. There has been interest and support from area businesses and private residents so that there could be very little need for funds from the City.
- 2. TJ Graumann reported that Lynn Scharenbroich asked if the City would be willing to invest in the annual maintenance of the Linda Ulland Memorial Garden at the US Army Corps of Engineers Campground. Ms. Scharenbroich did not specify an amount. City Attorney Jordan Soderlind stated that he is concerned whether this would be an authorized expenditure covered by State Statute. The Council asked City Administrator

Lori Conway to work with the City Attorney to determine whether or not the City could contribute to the cost of the maintenance of the garden and report back to the Council.

- 3. MOTION 08R-04-24 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO APPROVE RESOLUTION NO. 24-20 ACCEPTING DONATIONS FROM CROSSLAKE FIREFIGHTERS' RELIEF ASSOCIATION IN THE AMOUNT OF \$4,343.91 FOR TABLES AND CHAIRS, FROM THE GREATER LAKES ASSOCIATION OF REALTORS IN THE AMOUNT OF \$5,000.00 FOR THE TRAILHEAD KIOSK PROJECT, FROM THE CROSSLAKE PICKLEBALL ASSOCIATION IN THE AMOUNT OF \$820.00 FOR THE COST OF PUTTING PICKLEBALL LINES ON THE BASKETBALL COURT, FROM JOHN BERGMAN IN THE AMOUNT OF \$70.00 FOR PICKLEBALL, FROM ALEX RAD IN THE AMOUNT FO \$30.00 FOR PICKLEBALL, AND FROM PLACID LAKE ADVISORS IN THE AMOUNT OF \$1,700.00 FOR THE CONTRIBUTION TO FINANCE CONSULTING FEES. MOTION CARRIED WITH ALL AYES.
- 4. The Council discussed whether to reestablish a Personnel Committee. Lori Conway stated that she is in favor of having a Personnel Committee and that it should consist of the Mayor, one Council Member, the City Administrator and one department head. Dave Nevin stated that he is in favor of having the committee again and that he would like Sandy Farder to be appointed. Jackson Purfeerst stated that he liked when the whole Council participated in personnel issues because they all heard the same information at the same time. Marcia Seibert-Volz stated that the Council got rid of the Personnel Committee because all the Council Members wanted to be involved with it. Ms. Seibert-Volz stated that she would like to be on the Committee. Aaron Herzog stated that he is opposed to having a Personnel Committee while he is on the Council and suggested that the Council wait until 2025 to form the committee. MOTION 08R-05-24 WAS MADE BY SANDY FARDER AND SECONDED BY DAVE NEVIN TO ADOPT ORDINANCE NO. 391 CREATING A PERSONNEL COMMITTEE. MOTION CARRIED 4-1 WITH HERZOG OPPOSED.

MOTION 08R-06-24 WAS MADE BY DAVE NEVIN AND SECONDED BY SANDY FARDER TO APPOINT SANDY FARDER TO THE PERSONNEL COMMITTEE. MOTION CARRIED 3-2 WITH HERZOG AND SEIBERT-VOLZ OPPOSED.

- 5. Dan Miller addressed the Council to discuss his concerns regarding long-term planning and permitted uses in the Limited Commercial District. Mr. Miller noted that developers have paid preliminary plat, final plat, and park dedication fees and still are waiting on a decision from the City as to whether they can continue with their plans regarding storage buildings.
- 6. The Council continued discussion of proposed road assessments for the Daggett Pine Road Mill & Overlay Project. The Council was hesitant to assess private roads and considered adding assessments to each lot in Chatham Park. Marcia Seibert-Volz stated that only primary roads should be assessed. City Engineer Phil Martin reminded the Council that this methodology was used to assess property owners on the 2022 Road

Improvement Project and consistency is important. MOTION 08R-07-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY AARON HERZOG TO APPROVE THE PROPOSED ASSESSMENTS FOR THE DAGGETT PINE MILL & OVERLAY PROJECT AS SUBMITTED BY THE CITY ENGINEER. MOTION CARRIED 4-0 WITH SEIBERT-VOLZ ABSTAINING FROM THE VOTE.

- 7. A letter regarding Phase 2 of the County Road 66 Construction Project and proposed crushing operation was included in the packet for Council information. The City, County and Contractor have agreed to let the contractor utilize the Exchange parking lot for crushing September 16-September 19 from 7am to 7pm. Water suppression and dust control must be used at all times.
- 8. MOTION 08R-08-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE THE SERVING OF CHILI ON SATURDAY, SEPTEMBER 28, 2024, FOR CROSSLAKE DAYS. MOTION CARRIED WITH ALL AYES.

MOTION 08R-09-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO ALLOW THE CLOSURE OF PIONEER DRIVE ON SATURDAY, SEPTEMBER 28, 2024, FOR THE CORN HOLE TOURNAMENT AND STREET DANCE. MOTION CARRIED WITH ALL AYES.

## F. CITY ADMINISTRATOR'S REPORT

- 1. Included in the packet was the Small City Assistance distribution information from the State.
- 2. MOTION 08R-10-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY AARON HERZOG TO DENY REQUEST FROM DANIEL T. OTTERSON TO HAVE CITY REFUND THE COST OF HIS SHOES WHICH WERE RUINED WHEN HE WALKED THROUGH TAR ON DREAM ISLAND ROAD THAT WAS NOT NOTICED TO RESIDENTS BY THE CITY OR CONTRACTOR. MOTION CARRIED WITH ALL AYES.
- 3. MOTION 08R-11-24 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO APPROVE THE REQUEST FROM LARRY AND SUE BETTERMANN TO REPURCHASE PINEWOOD CEMETERY ANNEX LOT E, BLOCK 18, LOT 3 IN THE AMOUNT OF \$500. MOTION CARRIED WITH ALL AYES.
- 4. MOTION 08R-12-24 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO APPROVE THE 2025-2026 TEAMSTERS GENERAL LOCAL NO. 346 UNION CONTRACT. MOTION CARRIED WITH ALL AYES.
- 5. MOTION 08R-13-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE THE MEMORANDUM OF AGREEMENT

# WITH THE TEAMSTERS FOR INCREASED WAGES EFFECTIVE 7/1/2024. MOTION CARRIED WITH ALL AYES.

#### G. COMMISSION REPORTS

#### 1. PUBLIC SAFETY

- a. MOTION 08R-14-24 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO APPROVE PLACING THE ORDER FOR THE 2025 SQUAD CAR. Jake Maier noted that the squad would not be delivered until spring or summer of next year. MOTION CARRIED WITH ALL AYES.
- b. Jake Maier reported that since he wrote the memo to declare the old squad as surplus, TJ Graumann asked if the vehicle could be used in the Park Department. MOTION 08R-15-24 WAS MADE BY AARON HERZOG AND SECONDED BY SANDY FARDER TO APPROVE TRANSFER THE 2017 SQUAD FROM THE POLICE DEPARTMENT TO THE PARK DEPARTMENT. MOTION CARRIED WITH ALL AYES.
- c. Jake Maier reported that he applied for and received a grant from Sourcewell. The grant was for up to \$50,000 and required the applicant to match 25% of that which would be \$12,500. The Police Department would like to purchase a crew cab Polaris Ranger ATV, track system and trailer. This vehicle would help improve public safety in unusual circumstances that have happened in Crosslake already. The Police Department would use \$5,000 of donation funds and equipment fund balance to cover the \$12,500 match. MOTION 08R-16-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO ACCEPT \$50,000 GRANT FROM SOURCEWELL AND APPROVE THE PURCHASE OF EQUIPMENT AS OUTLINED IN MEMO. MOTION CARRIED WITH ALL AYES.
- d. MOTION 08R-17-24 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO ACCEPT \$2,000 BOOST FUND GRANT FROM SOURCEWELL AND APPROVE THE PURCHASE OF GYM MATS. MOTION CARRIED WITH ALL AYES.
- e. MOTION 08R-18-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO ACCEPT \$20,000 THIRD-PARTY SERVICES GRANT FROM SOURCEWELL TO COVER PART OF THE COST OF THE NEW RMS COMPUTER SYSTEM USED BY THE COUNTY. MOTION CARRIED BY ALL AYES.
- f. Jake Maier read two letters of appreciation from Sergeant Joe Garcia of the Breezy Point Police Department acknowledging Officer Bobby Willard and Officer Patrick Martin for their assistance on a highly volatile call on July 28, 2024.
- g. Chip Lohmiller stated that he would like permission to apply for a Local Government Match Fund Grant from Sourcewell in the amount of \$50,000. These funds would be

used to build a 30x40 storage building behind the fire station. The Crosslake Firefighters Relief Association would pay the remainder of the cost of \$20,933.54. MOTION 08R-19-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY AARON HERZOG TO APPROVE THE APPLICATION FOR SOURCEWELL MATCHING FUNDS GRANT FROM FIRE DEPARTMENT. MOTION CARRIED WITH ALL AYES.

- h. MOTION 08R-20-24 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO ACCEPT SOURCEWELL PUBLIC SAFETY IMPACT GRANT FOR \$250,000 IN COLLABORATION WITH PEQUOT LAKES, IDEAL TOWNSHIP AND BRAINERD FIRE DEPARTMENTS AND TO ALLOW CITY OF CROSSLAKE TO SERVE AS HOST FOR THE FUNDS. MOTION CARRIED WITH ALL AYES.
- i. MOTION 08R-21-24 WAS MADE BY SANDY FARDER AND SECONDED BY MARCIA SEIBERT-VOLZ TO ACCEPT SOURCEWELL'S THIRD PARTY SERVICES GRANT IN THE AMOUNT OF \$20,000 TO BE USED TOWARD THE COST OF GOVOS PLATFORM FOR MANAGING SHORT-TERM RENTALS. MOTION CARRIED WITH ALL AYES.
- j. MOTION 08R-22-24 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO APPROVE RESOLUTION NO. 24-21 OPTING TO JOIN THE STATEWIDE VOLUNTEER FIREFIGHTER PLAN WITH PERA. MOTION CARRIED WITH ALL AYES.

#### 2. PARK AND RECREATION/LIBRARY

- a. MOTION 08R-23-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO DIRECT STAFF TO ADVERTISE FOR PROGRAM & FACILITIES COORDINATOR POSITION WITH SALARY RANGE OF STEP 1 TO STEP 10 OF THE AFSCME UNION CONTRACT, DEPENDING ON QUALIFICATIONS. MOTION CARRIED WITH ALL AYES.
- b. MOTION 08R-24-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE THE CONCEPTUAL PARK MASTER PLAN AS PRESENTED. MOTION CARRIED WITH ALL AYES.
- c. MOTION 08R-25-24 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO APPROVE MOVING FORWARD WITH BREAKING GROUND IN THE SPRING OF 2025 FOR NEW PICKLEBALL COURTS. MOTION CARRIED WITH ALL AYES.

#### 3. PUBLIC WORKS/CEMETERY/SEWER

a. MOTION 08R-26-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO APPROVE MAINTENANCE AGREEMENT WITH MEI TOTAL ELEVATOR SOLUTIONS IN THE AMOUNT

- OF \$882 PER YEAR FOR ELEVATOR IN CITY HALL. MOTION CARRIED WITH ALL AYES.
- b. MOTION 08R-27-24 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO APPROVE THE QUOTE FOR IRRIGATION SYSTEM AND BACKFLOW DEVICE FROM SIEVERT IRRIGATION LLC IN THE AMOUNT OF \$17,918.68. MOTION CARRIED WITH ALL AYES.
  - MOTION 08R-28-24 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO APPROVE UTILITY USAGE AGREEMENT WITH CROSSLAKE CHAMBER OF COMMERCE AND CROSSLAKE AREA HISTORICAL SOCIETY FOR THE CITY TO COVER ADDITIONAL COSTS RELATED TO WATER AND ELECTRIC BILLS USED WITHIN THE ROUNDABOUT. MOTION CARRIED WITH ALL AYES.
- c. MOTION 08R-29-24 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO DIRECT STAFF TO REPAIR ROAD AT 12394 BROOKWOOD CIRCLE WITH BLACKTOP AS DISCUSSED. MOTION CARRIED WITH ALL AYES.
- d. MOTION 08R-30-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY MARCIA SEIBERT-VOLZ TO AWARD BID TO ACM, LLC OF PRINCETON FOR WINGWALL REPAIRS, ALTERNATE A CONCRETE BLOCK ON MILINDA SHORES BRIDGE IN THE AMOUNT OF \$80,420. MOTION CARRIED WITH ALL AYES.
- e. MOTION 08R-31-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY MARCIA SEIBERT-VOLZ TO ACCEPT RESIGNATION OF ZAK KNOBLAUCH FROM THE PUBLIC WORKS DEPARTMENT. MOTION CARRIED WITH ALL AYES.

#### 4. PLANNING AND ZONING

- a. MOTION 08R-32-24 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE PRELIMINARY PLAT OF ANTLER BUSINESS PARK FIRST ADDITION, SUBDIVIDING PARCEL 14330766 INVOLVING 0.2 ACRES INTO 6 TRACTS AND TO ACCEPT CASH IN LIEU OF LAND FOR PARK DEDICATION FEES. MOTION CARRIED WITH ALL AYES.
  - MOTION 08R-33-24 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE FINAL PLAT OF ANTLER BUSINESS PARK FIRST ADDITION, SUBDIVIDING PARCEL 14330766 INVOLVING 0.2 ACRES INTO 6 TRACTS. MOTION CARRIED WITH ALL AYES.
- b. MOTION 08R-34-24 WAS MADE BY SANDY FARDER AND AARON HERZOG TO APPROVE THE AMENDMENT TO THE OFFICIAL LAND USE MAP ON PARCEL 14100709 FROM RURAL RESIDENTIAL 5 (RR5) TO SHORELAND

- DISTRICT (SD) INVOLVING APPROXIMATELY 18.3 ACRES. MOTION CARRIED 4-0 WITH NEVIN ABSTAINING FROM THE VOTE.
- c. MOTION 08R-35-24 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO APPROVE PRELIMINARY PLAT OF ROLLING WOODS, SUBDIVIDING PARCELS 14100709, 14030540, AND 14100530 INVOLVING 18.3 ACRES INTO 13 TRACTS AND 3 OUTLOTS. MOTION CARRIED 4-0 WITH NEVIN ABSTAING FROM THE VOTE.

#### H. PUBLIC FORUM – None.

- I. CITY ATTORNEY REPORT City Attorney Jordan Soderlind reported that it would be a conflict of interest for a private developer working in Crosslake to hire the City Engineer. The Attorney was asked to follow up on this question at the July meeting.
- J. NEW BUSINESS Marcia Seibert-Volz asked if meetings have been set to review the 2025 budget. Lori Conway stated that it was her 6th day here and that she is meeting with department heads this week to review their budgets and hopes to set dates with the Council by next week.

#### **K. OLD BUSINESS** – None.

L. ADJOURN - MOTION 08R-36-24 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO ADJOURN THE MEETING AT 9:15 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by, rarlene helson

Charlene Nelson

City Clerk

# CITY OF CROSSLAKE RESOLUTION NO. 24-19

#### RESOLUTION VACATING PROPERTY

WHEREAS, due and proper published and posted notice of public hearing has been given by the City as required by law; and

WHEREAS, after a public hearing held on this date, the City Council finds that it is in the public interest to vacate the property as hereinafter described.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City of Crosslake, Minnesota, as follows:

That certain property described as follows is hereby vacated:

#### **Dedicated Easements Vacated**

The drainage and utility easements as dedicated in Lots 3 and 4, Block 3, M AND D ADDITION TO CROSSLAKE, according to the recorded plat thereof, Crow Wing County, Minnesota, described as follows: whether or not it is in the public interest to vacate part of Trout Beach as dedicated in the plat of Manhattan Beach Entrance Addition.

- 1. The 5.00 foot wide drainage and utility easement lying northerly and adjacent to the south line of said Lot 3.
- 2. The 5.00 foot wide drainage and utility easement lying southerly and adjacent to the north line of said Lot 4.
- 3. The 25.00 foot wide drainage and utility easement lying westerly and adjacent to the east line of said Lot 3.
- 4. The 25.00 foot wide drainage and utility easement lying westerly and adjacent to the east line of said Lot 4.

Dated at Crosslake, Minnesota, this August 12, 2024.

CITY OF CROSSLAKE, MINNESOTA

Dave Nevin, Mayor

Charles Nalsan City Clark

# BILLS FOR APPROVAL August 12, 2024

VENDORS	DEPT	AMOUNT
AAA Equipment Center, kit-hydro service-no belt, bushing, pins, nuts	PW	183.67
Ace Hardware, drill bit set	PW	72.40
Ace Hardware, coupling, 1/2" ins. water hub, brkr br	PW	17.16
Ace Hardware, keys	Park	15.68
Ace Hardware, gloves	Park	19.79
Ace Hardware, mag nut set	PW	20.75
Ace Hardware, hardware	PW	3.29
Ace Hardware, hammer	PW	14.39
Ace Hardware, 20V mx xr imp wrn	PW	299.00
Ace Hardware, drill bit set	Fire	122.23
Ace Hardware, markers, pens	Park	36.86
Ace Hardware, fogger, bug spray	Park	42.06
Ace Hardware, wasp & hornet spray	PW	19.98
Ace Hardware, wrecking bar	Park	17.99
Ace Hardware, bird food	Park	42.27
Ace Hardware, hardware	I PW	50.57
Ace Hardware, itality knives	PW	18.78
Ace Hardware, tie down straps, stretch wrap	Fire	44.96
Ace Hardware, the down straps, stretch wap  Ace Hardware, broom, sprayer, glass cleaner, car cleaners, armor all	Fire	149.23
Ace Hardware, bitch pin, lock	Police	56.47
Ace Hardware, hardware	PW	101.96
Ace Hardware, hardware Ace Hardware, buckets, lids, gloves	PW	64.33
Ace Hardware, hardware	FVV	0.86
Ace Hardware, hardware Ace Hardware, bucket, rollers	H <sub>PW</sub>	51.93
Ace Hardware, paper towels	PW	4.00
Ace Hardware, paper towers  Ace Hardware, screwdriver, wrench, pliers, tape measure	PW	112.11
Ace Hardware, broom, shovel, rake	Park	86.57
Ace Hardware, firstilizer	Park	94.43
Ace Hardware, hose	PW	26.99
Ace Hardware, 10se Ace Hardware, 3/4x1/2", 1x 3/4" reducing bush	PW	4.30
Ace Hardware, tennis balls	Park	35.16
Ace Hardware, vinyl blind, coupling hose 3/4", 5/8"	PW	23.95
Ace Hardware, hardware	Park	0.86
Ace Hardware, leather gloves	PW	19.79
Ace Hardware, flags, flag mark stand	PW	12.59
Ace Hardware, plier set	PW	26.09
···	Park	0.86
Ace Hardware, screws	PW	2.15
Ace Hardware, ground switch Aspen Mills, uniforms	Fire	54.26
AT & T, Ipad, cellphones	ALL	1,162.68
Baker & Taylor, books	Park	4.37
Baker & Taylor, books	Park	66.59
Baker & Taylor, books	Park	74.07
Baker & Taylor, books	Park	17.27
Baker & Taylor, books	Park	141.55
Baker & Taylor, books	Park	290.66
Baker & Taylor, books	Park	54.82
Baker & Taylor, books	Park	8.75
Baker & Taylor, books	Park	13.62
Bolton & Menk,road improvement services	PW	4,604.00

Bolton & Menk, construction services	PW		470.
Bolton & Menk, cemetary platting & access design	PW		2,814.
Bolton & Menk, engineering services	PW		180.
Bolton & Menk, lane improvement services	PW		9,532
BLAEDC, 1/2 govt funding	Gov't		6,000
BLAEDC, recruiting services	Gov't		18,000
Brainerd Lakes Chamber of Commerce, annual membership	ALL	n d 7 40	3,500 50
Char Nelson, reimburse petty cash	ALL	pd 7-16	
Char Nelson, employee recognitition, election supplies	Admin Fire	nd 7 20	60 314
Chip Lohmiller, mileage	Police	pd 7-30	23
Christian Record Services, refund cash in evidence storage	Admin	nd 7 00	
City of Breckenridge, cobra insurance	ALL	pd 7-23	1,697 195
City of Crosslake, sewer	ALL		
Clean Team, monthly cleaning			4,181
Collins Brothers, towing	Police	pd 7-9	230
Column Software, meeting/minutes	Gov't		13
Column Software, bids/proposal notices	Gov't		106
Column Software, public notice	Gov't		37
Column Software, affidavit publication	Gov't		13
Column Software, publication	Gov't		35
Column Software, bids/proposal notices	Gov't		182
Council #65, union dues	Gov't		479
CTC, web hosting	Gov't		10
CTC, web hosting	Gov't		10
Crosslake Sheetmetal, filters	Fire		480
Crosslake Sheetmetal, filters	Fire		90
Crow Wing County, E911 addresing	ALL		125
Crow Wing County, audit confirmation	Gov't	pd 7-16	30
Crow Wing County, fuel	Police		1,819
Crow Wing County, fuel	Fire		308
Crow Wing County, fuel	PW		1,502
Crow Wing County, fuel	Park		378
Crow Wing County, 47% - 2nd qtr expenses	ALL		1,592
Crow Wing Power, electric utilities	ALL	pd 7-16	7,963
Culligan, water and cooler rental	ALL	pu 7-10	178
Delta Dental, dental insurance	ALL		2,084
	Gov't		2,064 1,016
Digital Horizons, boardroom microphone system, installation			
Digital Ink Design & Graphics, signs	Park		608
DVS, plate request	Police	pd 7-16	6
EATI, spotlight	Police		325
Ebay, wireless remote for hydraulic pump	PW		53
Fire-Catt, fire hose testing, ladder testing	Fire		3,343
Fire Safety USA, Inc, drip torch, mounting bracket	Fire		1,525
Fire Safety USA, Inc, labor, LED lights, oil cap, antifreeze	Fire		1,536
Fortis, disability insurance	ALL	17.00	1,109
Fortis, disability insurance august increase	ALL	pd 7-23	758
Fyles Satellites, portable restrooms	PW		290
Fyles Satellites, portable restrooms	Park		320
GLS Promotions, T-Shirts	Park		1,190
GovOs, short term rental	Gov't		32,500
Guardian Pest Solutions, pest control	ALL		158
Hawkins, aqua hawk	PW		2,454
Houston Ford, latch repair	Police		421
Hunter Roeder, meal reimbursement	Police		15

IP Network, firewall annual renewal   Gov't   139.00     Jake Maier, mileage   Police   96.48     Jen LeBlanc, meal reimbursement   Police   15.00     Joe Chase, work pants   PW   337.55     Joe Chase, work pants   PW   165.45     Lakes Area Rental, chainsaw, chain, oil, chain sharpening   PW   775.13     Lakes Country Crafts & Cones, gift cards   Park   40.00     Lakes Pavement Maintenance, sealcoating   Park   250.00     Lakes Pavement Maintenance, sealcoating   Park   250.00     Lakes Pavement Maintenance, sealcoating   Park   3.371.75     Lakes Pavement Maintenance, sealcoating   Park   3.371.75     Lakes Pavement Maintenance, sealcoating   Park   240.00     Macqueen, bygg classes   Park   240.00     Macqueen, proslok kits   Fire   426.85     Macqueen, Inonslok kits   Fire   78.85     Macqueen, Inonslok kits   Fire   317.84     Macqueen, mounting kits   Fire   1,391.25     Macqueen, mounting kits   Fire   1,391.26     Mastercard, Adobe, monthly premium   Gov't   103.04     Mastercard, Adobe, monthly premium   Gov't   103.04     Mastercard, Amazon, nime monthly premium   Gov't   14.99     Mastercard, Amazon, schalge keypad entry wilock   PW   pd 7-23   34.60     Mastercard, Amazon, trash bags   Park   pd 7-23   38.65     Mastercard, Amazon, ning camera   PW   pd 7-23   38.65     Mastercard, Amazon, nopy paper   Park   11.93     Mastercard, Amazon, nopy paper   Park   16.05     Mastercard, Amazon, ning camera   Park   pd 7-23   19.64     Mastercard, Amazon, pring camera   Park   pd 7-23   19.64     Mastercard, Amazon, pring camera   Park   pd 7-23   34.90     Mastercard, Amazon, prinder table   Park   pd 7-23   34.90     Mastercard, Amazon, prinder table   Park   pd 7-23   34.90     Mastercard, Amazon,
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Mastercard, Illusion Graphics, decals Park 470.00
Mastercard, NRPA, health & fitness day Park 70.00
Mastercard, Sirchie, integrity bags Police pd 7-23 66.63
Mastercard, Atomic Defense, tac team equipment Police 6,393.49
Mastercard, Tactic Armament, tac team equipment Police 1,539.90
Mastercard, TransUnion, background check Admin pd 7-23 60.00
Mastercard, Walmart, tennis balls Park pd 7-23 65.96
Mastercard, WPSG, equipment Fire pd 7-23 535.40
Mastercard, Zoom, monthly premium Gov't 65.99
Mastercard, Zoro, janitorial supplies Park pd 7-23 445.36
Mastercard, Mail Technologies, document mailing Police 25.00
Mastercard, Zero9 Holsters, body cam case, radio case Police 125.60
Mastercard, Dollar General, platters, trays, coffee Park 23.96
Mastercard, BCA Training Police 150.00
Mastercard, BCA Training Police 450.00

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Mastercard, Tactacam trail cam	Park		95.99
Mastercard, Tactacam trail cam annual plan	Park		120.00
MCSI, maintenace contract	Park	17.00	72.62
Medica, health insurance	ALL	pd 7-23	33,431.30
Menards, seafoam, oil	PW		81.86
Menards drillbits	PW		26.48
Metro Sales, monthly contract	Park		161.97
Metro Sales, monthly contract	Police		46.79
Midwest Machinery, oil filter, blade	Park		93.32
Midwest Machinery, blade, freight	Park		208.25
Midwest Security and Fire, monitoring service	ALL		863.88
Mike Lyonais, 2023 Audit, 2024 consulting services	Gov't		5,124.18
Minnesota Backflow, inspection	Fire		378.00
Minnesota Life, life insurance	Gov't		189.20
MMUA, safety program	Gov't		3,732.49
MN Fire Service Certification Board, recertifications	Fire		840.00
MN NCPERS, life insurance	Gov't		64.00
MNPEA, union dues	ALL		336.00
MN Playground, rubber surfacing, credit for climbers	Park		10,950.00
MN Pollution Control, conference registration	PW		585.00
Moonlight Square, fuel	Park		18.67
Moonlight Square, fuel	Park		11.98
Moonlight Square, fuel	Park		19.18
MR Sign, signs	ALL		46.68
MR Sign, signs	ALL		375.25
NAPA, tire iron set	Park		65.35
NAPA, spark plug	PW		5.82
NAPA, battery, charger	Fire		7.02
NAPA, charger	Fire		19.60
NAPA, box lamp	PW		144.94
NAPA, oil filter, wipers, air freshener	PW		22.95
North American Banking Co. interest calc series 2017A	ALL	pd 7-16	4,627.50
Northwedge Nursery, compost	Park	pd 7-9	1,350.00
NRPA, membership	Park		115.00
People's Security, monthly premium	Fire		383.88
Petty Cash, reimburse Cheryl-notary, Jen and Hunter-meals	ALL		50.00
Quadient Postage, postage	ALL	pd 7-30	700.00
Quality Equipment, oil & filter	PW		585.21
Ratwik, Roszak & Maloney, service fees	Admin		11,583.64
Ratwik, Roszak & Maloney, service fees	Admin		5,026.50
Simonson Lumber, sledge hammer	Park		29.99
SPA Partners, equipment wipes refill	Park		523.38
Tanners Paintless Dent Repair, repair dents	Police		200.00
Tanners Paintless Dent Repair, repair dents from hail damage	Police		3,000.00
Teamsters, union dues	Police	pd 7-2	342.00
Thelen Heating & Roofing, blower fan repair	Park		259.00
The Office Shop, notebooks	Admin		33.12
The Office Shop, nameplate, base	ALL		216.84
The Office Shop, label tape	ALL		21.99
The Office Shop, binder clips	ALL		55.51
The Office Shop, notary stamp	Admin		41.58
TJ Graumann, mileage reimbursement	Park		520.69
TJ Graumann, Costco, 3M strips, straws, org blues, chicken rollers	Park		91.91
Tremolo Communications, phone, fax, cable, internet	ALL	<u> </u>	2,526.44
Tri-County Septic	PZ		3,160.00
			3, 100.00

Tri-County Septic	PZ		1,305.00
Truist Governmental Finance, bond interest series A	Gov't	pd 7-16	59,781.20
Ultimate Safety Concepts, gas monitor hagun donation	Fire		2,382.47
Uline, chairs, tables	Fire		4,343.91
US Bank, copier lease	ALL		165.00
US Bank, copier lease	ALL		165.00
Vestis, mat service	PW	pd 7-23	75.65
Vestis, mat service	PW		75.65
Victory Automotive Service, a/c system maintenance	PW		217.60
Victory Automotive Service, a/c system refrigerant	PW		52.05
Waterfront Services, tree removal	Park		350.00
Waste Partners, trash removal	ALL		624.71
Xcel Energy, utilities	ALL		407.89
Xtona, monthly i.t. billing	ALL		2,886.50
Xtona, monthly i.t. billing	Police		250.00
TOTAL			310,208.04

# ACH PAYMENTS

Deferred Comp, employee deductions	Payroll	pd 7-10	275.00
Deferred Comp, employee deductions	Payroll	pd 7-16	275.00
Deferred Comp, employee deductions	Payroll	pd 7-30	275.00
Health Care Savings Plan, employee deductions	Payroll	pd 7-10	2,608.25
Health Care Savings Plan, employee deductions	Payroll	pd 7-16	1,001.61
Health Care Savings Plan, employee deductions	Payroll	pd 7-30	1,001.61
IRS, payroll tax	Payroll	pd 7-10	12,380.79
IRS, payroll tax	Payroll	pd 7-16	9,749.41
IRS, payroll tax	Payroll	pd 7-30	10,828.19
MN Dept of Revenue, payroll tax	Payroll	pd 7-10	2,345.64
MN Dept of Revenue, payroll tax	Payroll	pd 7-16	2,159.75
MN Dept of Revenue, payroll tax	Payroll	pd 7-30	2,407.90
PERA, payroll deductions and benefits	Payroll	pd 7-10	11,435.99
PERA, payroll deductions and benefits	Payroll	pd 7-16	10,748.95
PERA, payroll deductions and benefits	Payroll	pd 7-30	10,810.03
Sales Tax	ALL	pd 7-11	703.00

# ADDITIONAL BILLS FOR APPROVAL August 12, 2024

VENDORS	DEPT	AMOUNT
		100.00
AAA Equipment, brake, hinge, handle	PW	120.92
Axon, tasers	Police	5,185.34
Baker & Taylor, books	Library	82.25
Bolten & Menk, professional services	Govt	4,077.00
Column Software, public notice	Govt	35.79
Crosslake Holiday, fuel	Fire	78.83
Crow Wing County, fuel	Police	1,664.48
Crow Wing County, fuel	Parks	166.45
Crow Wing County, fuel	Parks	836.24
Crow Wing County, fuel	Fire	139.37
Crow Wing County, fuel	PW	1,852.57
Crow Wing Power, electric service	ALL	9,608.40
Election Services and Supplies	Election	3,500.00
ESP Septic, advanced septic system	PZ	475.00
ESP Septic, advanced septic system	PZ	475.00
Forum Communications, library book sale	Parks	150.00
Granite Electronics, pager	Fire	981.00
Hawkins, aqua hawk, freight	PW	667.70
Heartland Animal Rescue, july impound fees	Police	366.75
Initiative Foundation, annual contribution	Govt	1,650.00
Kimber Creek Ford, keyfobs, fix drivers door,fix lights	Police	915.41
Kirvida Fire, oil changespump testing	Fire	4,873.82
Madden Galanter & Hansen, labor attorney fees	Govt	4,658.25
Mastercard, Medical Supply Pros, EMS gloves	Fire	300.97
Mastercard, Amazon, trimmer line donut	Parks	15.86
Mastercard, Amazon, bandaids	Police	8.48
Mastercard, Amazon, first aid supplies	Police	6.70
Mastercard, USPS, postage	Police	18.40
Mastercard, Valvoline, battery	Fire	280.48
Mastercard, Valvoline, oil change	Fire	123.89
MCSI, copier maintenance contract	Parks	35.00
Midwest Security and Fire, monitoring service	ALL	863.88
MN State Fire Chiefs Assn, conference registration	Fire	325.00
MR Sign, street name and address signs	PW	138.57
MR Sign, address sign	PW	46.68
NAPA, oil filter	PW	25.02
USPS, ground shipping	Parks	15.10
		.0.10
TO-	TAL	44,643.68

# City of Crosslake

# **RESOLUTION 24-20**

# RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
Crosslake Firefighters Relief Association	\$4,343.91	Tables and Chairs
Greater Lakes Association of Realtors	\$5,000.00	Trailhead Kiosk Project
Crosslake Pickleball Association	\$820.00	Pickleball Lines on Basketball Court
John Bergman	\$70.00	Pickleball Donation
Alex Rad	\$30.00	Pickleball Donation
Placid Lake Advisors	\$1,700.00	Contribution to Finance Consulting Fees

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 12th day of August, 2024.

David Nevin Mayor

ATTEST:

Lori A. Conway

City Administrator (SEAL)

# **Statewide Volunteer Firefighter Plan**

### CITY OF CROSSLAKE, MINNESOTA

#### **RESOLUTION NO. 24-21**

# A RESOLUTION OPTING TO JOIN THE STATEWIDE VOLUNTEER FIREFIGHTER PLAN

### The City Council of the City of Crosslake, Minnesota, does ordain:

WHEREAS:

The City is authorized to join the Statewide Volunteer Firefighter Plan administered by

the Public Employees Retirement Association (PERA); and

WHEREAS:

The City highly values the contributions of City Fire Department members to the safety and well being of our community and wishes to safeguard their pension investments in a

prudent manner; and

WHEREAS:

The existing plan is a Defined Contribution Plan and the Relief Association desires to join

the Statewide Volunteer Firefighter Plan as a Defined Contribution Plan.

## NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA:

- 1) The City hereby approves coverage by and requests participation in the Statewide Volunteer Firefighter Plan administered by PERA as a Defined Contribution Plan; and
- 2) The City hereby approves coverage by and requests participation in the Statewide Volunteer Firefighter Plan administered by PERA with the vesting schedule beginning at 40% after 5 years of service, increasing by 4% each year until 100% vesting is reached after 20 years of service; and
- 3) The City Administrator and Mayor are hereby authorized to execute all documents necessary to effectuate the intent of this resolution.

The motion for the adoption of the foregoing resolution was proposed by Councilmember Sandy Farder and was duly seconded by Councilmember Jackson Purfeerst and upon vote being taken thereon, the following voted in favor: Dave Nevin, Marcia Seibert-Volz, Aaron Herzog, Jackson Purfeerst, Sandy Farder

And the following voted against the same: None

Whereupon said resolution was declared duly passed and adopted by the City Council of the City of Crosslake on August 12, 2024.

Mayor, Dave Nevin

BY

City Administrator Lori Conway

# Statewide Volunteer Firefighter Plan

# CROSSLAKE FIREFIGHTERS RELIEF ASSOCIATION

#### **RESOLUTION No. 1**

# A RESOLUTION OPTING TO JOIN THE STATEWIDE VOLUNTEER FIREFIGHTER PLAN

The Board of Trustees of the Crosslake Firefighters Relief Association, does ordain:

WHEREAS:

The Relief Association is authorized to join the Statewide Volunteer Firefighter Plan

administered by the Public Employees Retirement Association (PERA); and

WHEREAS:

The Board highly values the contributions of City Fire Department members to the

safety and well being of our community and wishes to safeguard their pension

investments in a prudent manner; and

WHEREAS:

The existing plan is a Defined Contribution Plan and the Relief Association desires to join

the Statewide Volunteer Firefighter Plan as a Defined Contribution Plan.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE Crosslake Firefighters RELIEF ASSOCIATION:

- 1) The Relief Association hereby approves coverage by and requests participation in the Statewide Volunteer Firefighter Plan administered by PERA as a Defined Contribution Plan; and
- 2) The Relief Association hereby approves coverage by and requests participation in the Statewide Volunteer Firefighter Plan administered by PERA with the vesting schedule beginning at 40% after 5 years of service, increasing by 4% each year until 100% vesting is reached after 20 years of service; and
- 3) The Board of Trustees are hereby authorized to execute all documents necessary to effectuate the intent of this resolution.

The motion for the adoption of the foregoing resolution was proposed by Treasurer Reed Nelson and was duly seconded by Doug and upon vote being taken thereon, the following voted in favor:
Unanimous – all members in favor

And the following voted against the same: None

Whereupon said resolution was declared duly passed and adopted by the Board of Trustees of the Crosslake Firefighters Relief Association on August, 21st, 2024

BY:

Reed Nelson Board Treasurer

ATTEST:

Sonya Kosloski Board Secretary