

**AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, MARCH 11, 2024
7:00 P.M. – CITY HALL**

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda

B. PUBLIC FORUM – Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speaker must state their name and address. At the discretion of the mayor, each speaker is given a three-minute time limit.

C. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by one **motion**. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Police Report for Crosslake – February 2024
2. Police Report for Mission Township – February 2024
3. Fire Department Report – February 2024
4. Planning & Zoning Meeting Minutes of December 15, 2023
5. Parks & Recreation/Library Commission Minutes of January 24, 2024
6. Waste Partners Recycling Report for January 2024
7. Approval of F.I.R.E. Invoices
8. Bills for Approval

D. MAYOR’S AND COUNCIL MEMBERS’ REPORT

1. Request for Donation from Community Care N Share Café (**Council Action-Motion**)
2. Encroachment Agreement Between City and Dale Lange (**Council Action-Motion**)
3. Request from Dale Lange for Vacation Application Refund (**Council Action-Motion**)
4. Tim Bray – Crow Wing County Customer Fuel Sales Agreement Between Crow Wing County and City of Crosslake (**Council Action-Motion**)
5. Memo dated March 6, 2024 from City Clerk Re: Ordinance Amendment 386 Short-Term Home Rental Licensing (**Council Action-Motion**)

E. CITY ADMINISTRATOR’S REPORT

1. Proposals for Services to Recruit City Administrator (**Council Action-Motion**)
 - a. Permanent Recruitment Terms of Business from BLAEDC
 - b. Letter dated February 23, 2024 from David Drown Associates Re: City Administrator Search Proposal
2. Memo dated March 6, 2024 from City Clerk Re: Proposed Change to City Code, Chapter 4, Alcoholic Beverages (**Council Action-Motion**)
 - a. Letter dated 3/4/24 from Michael Stone Re: Request to Change Ordinance
 - b. Letter dated March 7, 2024 from Crosslake Lutheran Church Re: Change to Ordinance
3. Memo dated March 7, 2024 from City Clerk Re: 2024-2025 Fire Service Contracts (**Council Action-Motion**)

4. Event Emergency Preparedness/Crisis Management Plan for March 16, 2024, St. Patrick's Day Parade and Celebration (Council Information)

F. COMMISSION REPORTS

1. PUBLIC SAFETY
 - a. Memo dated March 11, 2024 from Chief Maier Re: Surplus Equipment (Council Action-Motion)
 - b. Memo dated March 11, 2024 from Chief Maier Re: Part-Time Officer Wage (Council Action-Motion)
2. PARK & RECREATION/LIBRARY
 - a. Approval of Program and Facilities Coordinator Job Description (Council Action-Motion)
 - b. Discuss Interim Wage Increase for Part-Time Employee Performing Program and Facilities Coordinator Job Duties (Council Action-Motion)
3. PLANNING AND ZONING
 - a. Recommended Changes to Planning & Zoning Fee Schedule (Council Action-Motion)
 - b. Direction for Planning & Zoning to Proceed with Proposed Changes to Chapter 26, Land Use, Accessory Structures Land Use Tables (Council Action-Motion)
 1. Current Ordinance
 2. Proposed Ordinance
4. PUBLIC WORKS/CEMETERY/SEWER
 - a. Motions Made by Public Works Commission for City Council to Consider
 1. Letter dated February 5, 2024 from Bolton & Menk Re: Proposal for Milinda Shores Bridge Wingwall Repairs (Council Action-Motion)
 2. Letter dated February 29, 2024 from Phil Martin Re: Proposal for Professional Engineering Services – Harbor Lane Improvement (Council Action-Motion)
 - b. Approval of Pinewood Cemetery First Addition Plat (Council Action-Motion)
 - c. Memo dated March 7, 2024 from City Clerk Re: Increased Cost of Cemetery Plots (Council Action-Motion)

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H. CITY ATTORNEY REPORT

I. NEW BUSINESS

J. OLD BUSINESS

K. ADJOURN