

AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JANUARY 8, 2024
7:00 P.M. – CITY HALL

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda

B. ORGANIZATIONAL MEETING APPOINTMENTS

1. Appointment of Legal Services (**Council Action-Motion**)
 - a. Civil (Ratwik, Roszak & Maloney)
 - b. Labor (Madden Galanter Hansen)
 - c. Prosecuting (Crow Wing County)
 - d. Bond Counsel (Taft Law)
 - e. Bond Advisor (David Drown Associates)
2. Designate Acting Mayor – (**Council Action-Motion**)
3. Appointment of 2-Ex Officios to the Fire Relief Association (Mayor and City Administrator) (**Council Action-Motion**)
4. Approve Schedule of Regular Council Meetings – (2nd Monday of Month at 7:00 P.M.) (**Council Action-Motion**)
5. Approve 2024 Schedule of City Council and Commission Meeting Dates (**Council Action-Motion**)
6. Appointment of Official Newspaper (**Council Action-Motion**)
 - a. Letter from Echo Publishing Re: 2024 Rates
7. Appointment of City Engineer – Bolton & Menk – (**Council Action-Motion**)
8. Approval of Official Depositories – (Frandsen Bank, 4M Fund) (**Council Action-Motion**)
9. Designate Signatories on City Checking and Savings Accounts – (Mayor, Acting Mayor, City Administrator, and City Clerk) (**Council Action-Motion**)
10. Designate Electronic Fund Transfer Delegates – (Mayor, Acting Mayor, City Administrator, City Clerk) (**Council Action-Motion**)
11. Memo dated January 8, 2024 from Mayor Nevin Re: Commission Appointments (**Council Action-Motion**)

C. PUBLIC FORUM – Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speaker must state their name and address. At the discretion of the mayor, each speaker is given a three-minute time limit.

D. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by one **motion**. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Unadjusted Draft 12.31.2023 Month End Revenue Report
2. Unadjusted Draft 12.31.2023 Month End Expenditures Report
3. Unadjusted Draft 12.31.2023 Balance Sheet

4. Approve 2024 Mileage Reimbursement Rate (Current IRS Amount is \$0.67)
5. Approve Weed Inspector – (Mayor Nevin)
6. Approve Assistant Weed Inspector – (Patrick Wehner)
7. Police Report for Crosslake – December 2023
8. Police Report for Mission Township – December 2023
9. Police Department Year End Report: 2023
10. Police Department Mission Township Year End Report: 2023
11. Fire Department Report – December 2023
12. Public Safety Commission Minutes of November 1, 2023
13. Planning and Zoning Monthly Statistics
14. Planning and Zoning Meeting Minutes of November 17, 2023
15. Parks & Recreation/Library Commission Minutes of October 25, 2023
16. Parks, Recreation & Library Annual Report 2023
17. Waste Partners Recycling Report for November 2023
18. Resolution Approving Off-Site Charitable Gambling by the Northern Lakes Youth Hockey Assn at Whitefish Lodge and Suites on 2/3/24 and 3/16/24
19. Approval of F.I.R.E. Invoice
20. Bills Paid from 12/12/23 to 12/31/23
21. Bills for Approval

E. MAYOR'S AND COUNCIL MEMBERS' REPORT

1. Resolution Accepting Donations (Council Action-Motion)
2. Schedule Date for City Administrator Evaluation
3. Discuss Wages for Police Officers and Police Chief (Council Action-Motion)
4. Email dated January 2, 2024 from Marcia Seibert-Volz Requesting MMUA Report and Employee Leave Report
 - a. MMUA Report (to be handed out at meeting)
 - b. Employee Leave Control Report dated 12/27/23
5. Robin Sylvester & Sonia Slack – Discuss Local Ballot Control
6. Memo dated January 4, 2024 from Phil Martin Re: Lighting Update for CSAH 3/66 Pedestrian & Intersection Improvements (Council Information)
7. Mike O'Connell – Discuss Parking Lane at Crosslake Community School
 - a. Email dated January 4, 2024 from Mike Stone Re: CSAH 66 Improvement

F. CITY ADMINISTRATOR'S REPORT

1. Planning & Zoning Fee Schedule Adjustments (Council Action-Motion)
2. Recommendation from Planning & Zoning Commission to Approve Ordinance Amendment Request from Matthew Gallaway (Council Action-Motion)
3. Approval of Revised Planning & Zoning Administrator Job Description (Council Action-Motion)
4. Resolution to Approve Waste Hauler Licenses for 2024 (Council Action-Motion)
5. Approval to Publish Notice of Licensed Waste Haulers in Official Newspaper (Council Action-Motion)
6. Memo dated January 8, 2024 from City Administrator Re: Recommendation to Approve Preliminary Review of Pay Equity Report and Authorization to File Report (Council Action-Motion)

G. COMMISSION REPORTS

1. ECONOMIC DEVELOPMENT AUTHORITY
 - a. Report from Tyler Glynn of BLAEDC
2. PARK & RECREATION/LIBRARY
 - a. Approval of Crosslake Nordic Ridge Non-Motorized Trail Permit (**Council Action-Motion**)

H. PUBLIC FORUM - Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speaker must state their name and address. At the discretion of the mayor, each speaker is given a three-minute time limit.

I. CITY ATTORNEY REPORT

J. NEW BUSINESS

K. OLD BUSINESS

L. ADJOURN