

**AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, DECEMBER 11, 2023
7:00 P.M. – CITY HALL**

A. CALL TO ORDER

1. Pledge of Allegiance

B. PUBLIC HEARING

- 1. 7:00 P.M. –REQUEST FROM DYLAN SLINGER TO VACATE PART OF PERKINS ROAD AS DEDICATED ON THE PLAT OF URBAN’S POINT AND VILLAGE ROAD AS DEDICATED ON THE PLAT OF CROSSLAKE ESTATES (Council Action-Motion)**

- a. Questions for **COUNCIL** to consider when reviewing request to vacate property
- b. Application from Dylan Slinger to Vacate Road Right of Way
- c. Certificate of Survey and Site Information
- d. Notice of Hearing to Surrounding Property Owners
- e. Recommendation from Public Works Commission
- f. Resolution Vacating Property

- 2. 7:00 P.M. – VACATION OF ROAD RIGHT-OF-WAY OF GLENCREST BEACH ON THE PLAT OF MANHATTAN BEACH SECOND ADDITION BETWEEN 11622 AND 11604 MANHATTAN POINT BLVD (Council Action-Motion)**

- a. Questions for **COUNCIL** to consider when reviewing request to vacate property
- b. Application from Jeff and Bonnie Benson to Vacate Public Right of Way
- c. Certificate of Survey and Site Information
- d. Notice of Hearing to Surrounding Property Owners
- e. Recommendation from Public Works Commission
- f. Recommendation from Parks and Recreation/Library Commission
- g. Resolution Vacating Property

- C. PUBLIC FORUM** - Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speaker must state their name and address. At the discretion of the mayor, each speaker is given a three-minute time limit.

- D. CONSENT CALENDAR – NOTICE TO THE PUBLIC** – All items here listed are considered to be routine by the City Council and will be acted on by one **motion**. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Regular Council Meeting Minutes of November 13, 2023
2. Special Council Meeting Minutes of November 15, 2023
3. Memo dated December 11, 2023 from Mike Lyonais Re: Tax Increment Financing Reimbursement (**Council Action-Motion**)
4. Unadjusted Draft: 11.30.2023 Month End Revenue Report
5. Unadjusted Draft: 11.30.2023 Month End Expenditures Report

6. Unadjusted Draft: 11.30.2023 Balance Sheet
7. Police Report for Crosslake – November 2023
8. Police Report for Mission Township – November 2023
9. Fire Department Report – November 2023
10. North Memorial Ambulance Run Report – October 2023
11. November Planning and Zoning Monthly Statistics
12. Planning and Zoning Commission Meeting Minutes of October 27, 2023
13. Public Works Commission Meeting Minutes of November 6, 2023
14. Agreement for Kitchigami Library System Services Through the Crosslake Area Library for 2024
15. EDA Meeting Minutes of September 6, 2023
16. Waste Partners Recycling Reports for October 2023
17. Bills for Approval

E. MAYOR'S AND COUNCIL MEMBERS' REPORT

1. Sonia Slack – Local Control of Elections
 - a. Memo dated December 8, 2023 from Char Nelson Re: Administration of Elections
2. Cindy Myogeto – Chamber of Commerce
 - a. Approval of WinterFest SoupFest on Saturday, February 3, 2024 at Businesses Throughout Crosslake (**Council Action-Motion**)
 - b. Approval of WinterFest Fireworks Display on Friday, February 2, 2024
 - c. Approval of St. Patrick's Day Parade Route (**Council Action-Motion**)
3. Resolution Accepting Donations (**Council Action-Motion**)

F. CITY ADMINISTRATOR'S REPORT

1. County Engineer Tim Bray and City Engineer Phil Martin – Update on CSAH 66/3 Pedestrian/Intersection Improvements
2. Memo dated December 7, 2023 from Charlene Nelson Re: Retroactive Approval of Bills for Payment (**Council Action-Motion**)
3. Approval of Short Term Rental Licensing Agreement with Crow Wing County for 2024 (**Council Action-Motion**)
4. Accept Resignation of Planning and Zoning Administrator and Approve Adverting to Fill Vacancy (**Council Action-Motion**)
5. Memo dated December 7, 2023 from Char Nelson Re: Vacation Hours (**Council Action-Motion**)
6. Comparison of Earned Sick and Safe Time (ESST) vs. Paid Leave Policy Provided to the LMC by Madden Galanter & Hansen, PLLC and Model Policy for Cities to Consider
7. Direct Staff to Notify Current Provider of Insurance Cancellation and Execute Application Documents for New Insurance Program (**Council Action-Motion**)
 - a. MOA of Agreement with MNPEA Administrator Group to Accept Medica Small Employer Market Health Insurance for 2024 (**Council Action-Motion**)
 - b. MOA of Agreement with MNPEA Confidential and Supervisory Group to Accept Medica Small Employer Market Health Insurance for 2024 (**Council Action-Motion**)
 - c. MOA of Agreement with AFSCME to Accept Medica Small Employer Market Health Insurance for 2024 (**Council Action-Motion**)

- d. MOA of Agreement with Teamsters to Accept Medica Small Employer Market Health Insurance for 2024 (Council Action-Motion)

G. COMMISSION REPORTS

1. PARK AND RECREATION/LIBRARY
 - a. Approval of 2024 Park and Recreation Fee Schedule (Council Action-Motion)
 - b. Memo dated 12/6/23 from TJ Graumann Re: Notice of Retirement, Jane Monson (Council Action-Motion)
 - c. Update on Polaris Ranger
 - d. Pickleball Courts
2. PUBLIC SAFETY
 - a. Jake Maier - Declare AED's as Surplus (Council Action-Motion)
 - b. Memo dated December 11, 2023 from Chip Lohmiller Re: Surplus Equipment (Council Action-Motion)
3. ECONOMIC DEVELOPMENT AUTHORITY
 - a. Patty Norgaard – 2024 Budget Presentation and 2024 Goals (Council Action-Motion)
4. PUBLIC WORKS/SEWER/CEMETERY
 - a. Motions Made by Public Works Commission for Council Consideration (Council Action-Motion)
 - b. Letter dated November 20, 2023 from Phil Martin Re: Crosslake 2022 Road Improvements – Contractor's Pay Application No. 4 (Final) (Council Action-Motion)

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I. OLD BUSINESS

J. NEW BUSINESS

K. ADJOURN