

**REGULAR COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, DECEMBER 11, 2023  
7:00 P.M. – CITY HALL**

The Crosslake City Council held the Regular Council Meeting on Monday, December 11, 2023 in City Hall. The following Council Members were present: Mayor Dave Nevin, Marcia Seibert-Volz, Jackson Purfeerst, Aaron Herzog, and Sandy Farder. Also in attendance were City Administrator Mike Lyonais, City Clerk Char Nelson, Park Director TJ Graumann, Police Chief Jake Maier, Fire Chief Chip Lohmiller, Zoning Administrator Peter Gansen, Public Works Director Patrick Wehner, City Attorney Alex Kuhn, and City Engineer Phil Martin. There were approximately forty-five audience members in City Hall and on Zoom.

- A. CALL TO ORDER** – Mayor Nevin called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited.

MOTION 12R-01-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

**B. PUBLIC HEARING**

- 1. 7:00 P.M. – REQUEST FROM DYLAN SLINGER TO VACATE PART OF PERKINS ROAD AS DEDICATED ON THE PLAT OF URBAN’S POINT AND VILLAGE ROAD AS DEDICATED ON THE PLAT OF CROSSLAKE ESTATES**

MOTION 12R-02-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY AARON HERZOG TO APPROVE RESOLUTION NO. 23-28 VACATING PROPERTY ON PERKINS ROAD. MOTION CARRIED WITH ALL AYES.

- 2. 7:00 P.M. – VACATION OF ROAD RIGHT-OF-WAY OF GLENCREST BEACH ON THE PLAT OF MANHATTAN BEACH SECOND ADDITION BETWEEN 11622 AND 11604 MANHATTAN POINT BLVD**

MOTION 12R-03-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY AARON HERZOG TO DENY VACATION REQUEST FROM JEFF AND BONNIE BENSON AND TO DIRECT CITY ATTORNEY TO DRAFT USE AGREEMENT BETWEEN RESIDENTS AT 11622 AND 11604 MANHATTAN POINT BLVD AND CITY OF CROSSLAKE FOR USE OF PUBLIC RIGHT-OF-WAY AS DRIVEWAY. MOTION CARRIED WITH ALL AYES.

- C. PUBLIC FORUM** – Members of the Pickleball Assn addressed the Council and gave an update on the use of courts and of possible expansion.

- D. CONSENT CALENDAR** – MOTION 12R-04-23 WAS MADE BY DAVE NEVIN AND SECONDED BY SANDY FARDER TO PULL ITEM B.1. REGULAR COUNCIL MEETING MINUTES OF NOVEMBER 13, 2023 FROM THE CONSENT CALENDAR AND PLACE THEM ON MAYOR’S REPORT. MOTION CARRIED WITH ALL AYES.

MOTION 12R-05-23 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. *Removed*
2. Special Council Meeting Minutes of November 15, 2023
3. Memo dated December 11, 2023 from Mike Lyonais Re: Tax Increment Financing Reimbursement in the Amount of \$5,535.59
4. Unadjusted Draft: 11.30.2023 Month End Revenue Report
5. Unadjusted Draft: 11.30.2023 Month End Expenditures Report
6. Unadjusted Draft: 11.30.2023 Balance Sheet
7. Police Report for Crosslake – November 2023
8. Police Report for Mission Township – November 2023
9. Fire Department Report – November 2023
10. North Memorial Ambulance Run Report – October 2023
11. November Planning and Zoning Monthly Statistics
12. Planning and Zoning Commission Meeting Minutes of October 27, 2023
13. Public Works Commission Meeting Minutes of November 6, 2023
14. Agreement for Kitchigami Library System Services Through the Crosslake Area Library for 2024
15. EDA Meeting Minutes of September 6, 2023
16. Waste Partners Recycling Report for October 2023
17. Bills for Approval in the Amount of \$161,089.05

MOTION CARRIED WITH ALL AYES.

**E. MAYOR'S AND COUNCIL MEMBERS' REPORT**

1. MOTION 12R-06-23 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO APPROVE RESOLUTION NO. 23-29 DECLARING THE CITY OF CROSSLAKE'S INTENT TO ADMINISTER ABSENTEE VOTING AND ESTABLISH A BALLOT BOARD. MOTION CARRIED 4-1 WITH HERZOG OPPOSED.
2. MOTION 12R-07-23 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE THE SERVING OF SOUP ON SATURDAY, FEBRUARY 3, 2024 FOR WINTERFEST AT BUSINESSES THROUGHOUT CROSSLAKE. MOTION CARRIED WITH ALL AYES.

MOTION 12R-08-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE THE APPLICATION / PERMIT FOR OUTDOOR PUBLIC FIREWORKS DISPLAY FROM NORTH STAR FIREWORKS ON FRIDAY, FEBRUARY 2, 2024. MOTION CARRIED WITH ALL AYES.

MOTION 12R-09-23 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO APPROVE THE ROUTE FOR THE ST. PATRICK'S DAY PARADE AND USE OF CITY STREETS ON SATURDAY, MARCH 16, 2024. MOTION CARRIED WITH ALL AYES.

MOTION 12R-10-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO ALLOW A RAFFLE FOR THE 2024 ST. PATRICK'S DAY CELEBRATION. MOTION CARRIED WITH ALL AYES.

3. MOTION 12R-11-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE RESOLUTION NO. 23-30 ACCEPTING DONATIONS FROM PAL FOUNDATION IN THE AMOUNT OF \$1,274.52 FOR THE PINE RIVER OVERLOOK PARK, FROM PAL FOUNDATION IN THE AMOUNT OF \$174.65 FOR HALLOWEEN PARTY, FROM JUDITH C. NELSON IN THE AMOUNT OF \$1,500.00 FOR THE POLICE DEPARTMENT, FROM CROSSLAKE FIREFIGHTERS RELIEF ASSOCIATION IN THE AMOUNT OF \$2,000.00 FOR KNOX BOXES, FROM CROSSLAKE FIREFIGHTERS RELIEF ASSOCIATION IN THE AMOUNT OF \$849.95 FOR TRAUMA BACKPACKS, AND FROM EMILY HURLBERT IN THE AMOUNT OF \$100.00 FOR THE LIBRARY. MOTION CARRIED WITH ALL AYES.
4. Regarding the minutes of 11/13/23 that were pulled from the consent agenda, Dave Nevin questioned whether some of the directives to staff had been completed and stated he would like to discuss the report received from Michelle Soldo.

MOTION 12R-12-23 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY SANDY FARDER TO HOLD A SPECIAL MEETING ON FRIDAY, DECEMBER 29, 2023 AT 9:00 A.M. FOR THE PURPOSE OF REVIEWING AND APPROVING AN EARNED SICK AND SAFE TIME POLICY, DISCUSSING REPORT FROM MICHELLE SOLDO, AND DISCUSSING TRAINING OPPORTUNITIES THAT WERE SUGGESTED BY MICHELLE SOLDO. MOTION CARRIED WITH ALL AYES.

MOTION 12R-13-23 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO APPROVE THE NOVEMBER 13, 2023 COUNCIL MEETING MINUTES. MOTION CARRIED WITH ALL AYES.

#### **F. CITY ADMINISTRATOR'S REPORT**

1. Crow Wing County Engineer Tim Bray provided an update on the CSAH 3/66 Intersection/Pedestrian Project.
2. MOTION 12R-14-23 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO APPROVE THE PAYMENT OF BILLS FROM DECEMBER 11 THROUGH DECEMBER 31, 2023 WITH RETRO APPROVAL AT THE JANUARY 2024 COUNCIL MEETING. MOTION CARRIED WITH ALL AYES.
3. MOTION 12R-15-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE THE SHORT-TERM RENTAL LICENSING AGREEMENT WITH CROW WING COUNTY FOR 2024. MOTION CARRIED WITH ALL AYES.

MOTION 12R-16-23 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO CERTIFY UNPAID SHORT-TERM RENTAL FINES TO THE COUNTY AUDITOR. MOTION CARRIED WITH ALL AYES.

4. MOTION 12R-17-23 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO ACCEPT RESIGNATION FROM ZONING ADMINISTRATOR PETER GANSEN EFFECTIVE DECEMBER 29, 2023. MOTION CARRIED WITH ALL AYES.

It was the consensus of the Council to hold a special meeting on December 18, 2023 at 9:00 A.M. for the purpose of filling the position of Heavy Equipment/Sewer Operator, discussing staffing at Park and Recreation/Library, discussing Fire Department positions and Fire Chief salary, and advertising for the vacancy of Zoning Administrator and determining a starting wage for Zoning Administrator.

5. MOTION 12R-18-23 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO ALLOW THE PAY-OUT OF 27.75 VACATION HOURS TO CHAR NELSON. MOTION CARRIED 4-1 WITH VOLZ OPPOSED.
6. MOTION 12R-19-23 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO DIRECT LABOR ATTORNEY TO DRAFT AN EARNED SICK AND SAFE TIME (ESST) POLICY FOR CITY THAT CROSS DESIGNATES THE FIRST 48 HOURS. MOTION CARRIED WITH ALL AYES.
7. MOTION 12R-20-23 WAS MADE BY AARON HERZOG AND SECONDED BY SANDY FARDER TO APPROVE THE MEMORANDUM OF AGREEMENT WITH MNPEA CITY ADMINISTRATOR UNION REGARDING HEALTH INSURANCE PREMIUMS FOR 2024. MOTION CARRIED WITH ALL AYES.

MOTION 12R-21-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE THE MEMORANDUM OF AGREEMENT WITH MNPEA SUPERVISOR'S UNION REGARDING HEALTH INSURANCE PREMIUMS FOR 2024. MOTION CARRIED WITH ALL AYES.

MOTION 12R-22-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE THE MEMORANDUM OF AGREEMENT WITH AFSCME LOCAL NO. 689 UNION REGARDING HEALTH INSURANCE PREMIUMS FOR 2024. MOTION CARRIED WITH ALL AYES.

MOTION 12R-23-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE THE MEMORANDUM OF AGREEMENT WITH TEAMSTERS LOCAL NO. 346 UNION REGARDING HEALTH INSURANCE PREMIUMS FOR 2024. MOTION CARRIED WITH ALL AYES.

MOTION 12R-24-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY AARON HERZOG TO DIRECT STAFF TO NOTIFY CURRENT PROVIDER OF

INSURANCE CANCELLATION AND TO EXECUTE APPLICATION DOCUMENTS FOR NEW INSURANCE PROGRAM. MOTION CARRIED WITH ALL AYES.

## **G. COMMISSION REPORTS**

### **1. PARK AND RECREATION/LIBRARY**

- a. MOTION 12R-25-23 WAS MADE BY SAANDY FARDER AND SECONDED BY JACKSON PURFEERST TO APPROVE THE 2024 PARK AND RECREATION FEE SCHEDULE AS PRESENTED. MOTION CARRIED WITH ALL AYES.
- b. MOTION 12R-26-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY MARCIA SEIBERT-VOLZ TO ACCEPT NOTICE OF RETIREMENT FROM MANAGER OF PARKS, RECREATION AND LIBRARY JANE MONSON EFFECTIVE FEBRUARY 21, 2024. MOTION CARRIED WITH ALL AYES.
- c. TJ Graumann reported that the Ranger was sold for \$15,121.
- d. It was the consensus of the Council to approve fundraising for additional pickleball courts.

### **2. PUBLIC SAFETY**

- a. MOTION 12R-27-23 WAS MADE BY DAVE NEVIN AND SECONDED BY JACKSON PURFEERST TO DECLARE AED'S IN POLICE DEPARTMENT AS SURPLUS AND TO DONATE SURPLUS AED'S TO LAKES AREA RESCUE FIRST RESPONDERS. MOTION APPROVED WITH ALL AYES.
- b. MOTION 12R-28-23 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO DECLARE THE FIRE DEPARTMENT'S 2013 CHEVROLET TAHOE AS SURPLUS AND TO APPROVE ITS SALE. MOTION CARRIED WITH ALL AYES.

### **3. ECONOMIC DEVELOPMENT AUTHORITY**

- a. MOTION 12R-29-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE THE CROSSLAKE EDA 2024 GOALS AS PRESENTED. MOTION CARRIED WITH ALL AYES.

### **4. PUBLIC WORKS/SEWER/CEMETERY**

- a. MOTION 12R-30-23 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO INCLUDED THE CHIPSEALING OF THE COMMUNITY CENTER PARKING LOT IN THE 2024 ROAD IMPROVEMENT PROGRAM WITH THE COUNTY. MOTION CARRIED WITH ALL AYES.

MOTION 12R-31-23 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO HIRE NAGELL APPRAISAL FOR AN OPINION OF MARKET BENEFIT RANGE FOR THE 2024 MILL AND OVERLAY AREA

ALONG 1.9 – MILE SEGMENT OF DAGGETT PINE ROAD. MOTION CARRIED WITH ALL AYES.

MOTION 12R-32-23 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO APPROVE THE PURCHASE OF A STRIPING MACHINE USING FUNDS NOT USED IN 2024 FOR ROAD STRIPING AT AN APPROXIMATE COST OF \$17,000. MOTION CARRIED WITH ALL AYES.

- b. MOTION 12R-33-23 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY SANDY FARDER TO APPROVE PAY APPLICATION NO. 4 (FINAL PAY) FOR WORK COMPLETED THROUGH OCTOBER 31, 2023 IN THE AMOUNT OF \$32,231.84 TO ANDERSON BROTHERS CONSTRUCTION FOR THE 2022 ROAD IMPROVEMENTS. MOTION CARRIED WITH ALL AYES.

**H. PUBLIC FORUM** – Mike O’Connell of the Lakes Foundation provided an update on proposed trails.

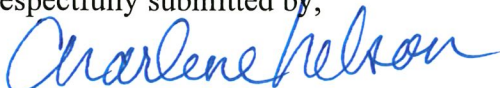
**I. OLD BUSINESS** – Marcia Seibert-Volz asked when the Council would interview attorneys. Mike Lyonais stated that interviews have not been set because the deadline to submit RFP’s is 12/15/23.

Char Nelson stated that comments made by Michelle Soldo in her report to the Council questioned the integrity of administrative staff. Ms. Soldo’s comments were inaccurate and there is no issue with recordkeeping and the City does have personnel files. The Auditor does annual testing to make sure internal controls are in place and that material weaknesses were not compromised.

**J. NEW BUSINESS** – None.

**K. ADJOURN** – MOTION 12R-34-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO ADJOURN THE MEETING AT 9:50 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,



Charlene Nelson  
City Clerk

**CITY OF CROSSLAKE  
RESOLUTION NO. 23-28**

**RESOLUTION VACATING PROPERTY**

WHEREAS, due and proper published and posted and mailed notice of public hearing has been given by the City as required by law; and

WHEREAS, after a public hearing held on this date, the City Council finds that it is in the public interest to vacate the property as hereinafter described.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City of Crosslake, Minnesota, as follows:

That certain property described as follows is hereby vacated:

Those parts of Perkins Road, as dedicated on the plat of Urban's Point, and Village Road, as dedicated on the plat of Crosslake Estates, described as follows: beginning at the northeast corner of Lot 1, Block 1, plat of Perkins Road, thence South 23 degrees 29 minutes 34 seconds East, assumed bearing, along the east line of said Lot 1 35.91 feet to the southeast corner of said Lot 1; thence North 68 degrees 24 minutes 00 seconds East 5.63 feet; thence easterly 141.67 feet along a tangential curve concave to the southeast, having a radius of 933.00 feet and a central angle of 8 degrees 41 minutes 59 seconds, to the southeasterly extension of the east line of Lot 36, Urban's Point; thence North 41 degrees 10 minutes 48 seconds West along said southeasterly extension 29.91 feet to the southeast corner of said Lot 36; thence South 89 degrees 44 minutes 13 seconds West along the south line of said Lot 36 194.34 feet to the southwest corner of said Lot 36; thence South 23 degrees 29 minutes 34 seconds East 35.91 feet to the point of beginning.

Dated at Crosslake, Minnesota, this December 11, 2023.

CITY OF CROSSLAKE, MINNESOTA

By   
Dave Nevin, Mayor

ATTEST:

  
Charlene Nelson, City Clerk

**BILLS FOR APPROVAL**  
December 11, 2023

VENDORS	DEPT		AMOUNT
Ace Hardware, caulk	PW		8.59
Ace Hardware, marking paint	Cemetery		57.97
Ace Hardware, hardware	PW		11.98
Ace Hardware, driveway markers	Park		28.80
Ace Hardware, nails	PW		12.34
Ace Hardware, hardware	PW		7.29
Ace Hardware, air filters	Park		13.18
Ace Hardware, bolts	Park		5.56
Ace Hardware, batteries	Park		37.17
Ace Hardware, keys, snaps	Park		25.12
Ace Hardware, tie downs	Police		21.99
Ace Hardware, spray paint	Park		9.59
Ace Hardware, nail pegs	Park		2.32
Ace Hardware, hardware	PW		1.41
Ace Hardware, containers	Park		8.37
Ace Hardware, torch kit	Sewer		59.99
Ace Hardware, hardware	PW		4.59
Aramark, mat service	PW		144.06
Arrowhead EMS Assn, conference registration	Fire		200.00
AT&T, cell phone and ipad charges	ALL		1,220.83
AW Research, water testing	Sewer		1,194.60
Baker & Taylor, books	Library		83.38
BCA, background check	Gov't		33.25
Bemidji Fire Dept, training	Fire		150.00
Bolton & Menk, general engineering	PW		1,456.00
Bolton & Menk, road improvement plan	PW		3,640.50
Bolton & Menk, moonlite bay sewer extension	Sewer		1,381.50
Bolton & Menk, 2022 road improvements	PW		426.50
Brainerd Medical Supply, medical supplies	Fire		1,414.70
City of Crosslake, sewer utilities	ALL		165.00
Clean Team, december cleaning	ALL		3,931.25
Council #65, union dues	Gov't		421.40
Crosslake Firefighters Relief Assn, state aid	Fire	pd 11-20	62,520.80
Crow Wing County, address assignments	Gov't		150.00
Crow Wing County Recorder, filing fees	PZ		138.00
CTC, web hosting	Gov't		10.00
Culligan, water and cooler rentals	ALL		182.50
Dacotah Paper, janitorial supplies	Gov't		608.24
DeLage Landen Financial Services, copier lease	Park		117.00
Delta Dental, dental insurance	ALL		1,650.69
East Side Oil, filter and antifreeze recycling	Gov't		100.00
Elevate Learning, program management	Fire		950.00
Fortis, disability insurance	ALL		902.45
Forum Communications, ordinance 385	Gov't		27.27
Forum Communications, employment ad	PW/Park		67.38



Forum Communications, meeting notice of 12/15/23	PZ		38.13
Forum Communications, public hearing notices 12/11/23	Gov't		52.89
Forum Communications, employment ad	PZ		323.00
Galls, uniform	Police		158.72
Galls, uniform	Police		71.32
Galls, uniform	Police		71.32
Galls, uniform	Police		274.99
Granite Electronics, mount antenna	PW		83.75
Guardian Pest Solutions, pest control	Gvt/Park		71.00
Hawkins, chemicals	Sewer		1,831.64
Heartland Animal Rescue, monthly admin fees	Gov't		366.75
Illusion Graphics, decals	ALL		944.90
Jims Electric, ceiling fans	Fire		4,211.86
Jory Danielson, travel reimbursement	Fire		20.00
Lakes Audio, install antenna	Park		681.99
Lakes Printing, business cards	Police		61.50
Lexipol, annual policy manual and procedures	Police		6,001.62
Madden Galanter & Hansen, labor attorney fees	Gov't		3,279.57
Mastercard, Adobe, monthly premium	Gov't	*	103.04
Mastercard, Adobe, monthly premium	Police	pd 11-20	21.46
Mastercard, Adobe, monthly premium	Police	*	21.46
Mastercard, Amazon, prime monthly premium	Gov't	*	14.99
Mastercard, Amazon, vacuum filters	Gov't	*	17.09
Mastercard, Amazon, pickleball net repair kit	Park	pd 11-20	30.48
Mastercard, Amazon, uniform	Park	*	29.99
Mastercard, Amazon, uniform	Park	*	29.84
Mastercard, Amazon, badge holders	Police	*	5.59
Mastercard, Amazon, garage door opener	Fire	*	67.25
Mastercard, Amazon, calendar, padlocks	Park	*	270.40
Mastercard, Amazon, pickleball net repair kit	Park	*	16.49
Mastercard, Amazon, utility cart	Library	*	52.49
Mastercard, Amazon, tie down straps	Park	*	79.20
Mastercard, Amazon, adhesive strips	Park	*	10.99
Mastercard, Amazon, hooks, labels	Park	*	20.59
Mastercard, Amazon, flash drives	Police	*	25.59
Mastercard, Amazon, key box	PW	*	28.99
Mastercard, Crow Wing County, recording fee	Police	*	20.00
Mastercard, Docusend, email bills	Sewer	*	4.43
Mastercard, Duluth Trading, uniform	Park	*	163.75
Mastercard, Everblades, heated wiper blades	PW	*	350.00
Mastercard, Everblades, heated wiper blades	PW	*	152.00
Mastercard, Fleet Farm, bolt, sickle section	PW	*	125.08
Mastercard, Hyvee, fuel	PW	pd 11-20	69.57
Mastercard, Intoximeters, mouthpieces	Police	*	138.00
Mastercard, Menards, insulation blower rental	Park	*	26.97
Mastercard, Microsoft, monthly premium	Fire	*	17.71
Mastercard, Board of Accountancy, membership dues	Admin	*	102.00
Mastercard, NCH Software, express scribe	Police	pd 11-20	70.72
Mastercard, NRPA, park info supplies	Park	pd 11-20	105.00
Mastercard, Post Office, postage	Police	*	10.20
Mastercard, Ring, subscription	PW	pd 11-20	107.38
Mastercard, Time, subscription	Library	pd 11-20	41.88

Mastercard, U of MN, continuing education	PZ	*	270.00
Mastercard, Zoom, monthly premium	Gov't	*	65.99
Mastercard, foreign transaction fees	PD/Gvt	pd 11-20	3.78
Menards, coupler	PW		0.44
Menards, connectors, toggle switch	PW		27.51
Menards, compact refrigerators	Police		218.00
Menards, filters, 2x4	PW		53.75
Menards, outdoor timer, led light	PW		162.47
Menards, shovel, cedartone 1x6, detergent, coveralls	Park		177.94
Menards, janitorial supplies, shovels	PW		220.47
Menards, door, trim	PW		134.55
Menards, toggles, shovel	PW		62.03
Menards, tide, shovel	PW		72.94
Menards, joist hanger, hardware	PW		68.29
Metro Sales, copier lease	Police		46.76
Midwest Machinery, brush, turf gard	Park		923.92
Mike Lyonais, reimburse petty cash	ALL		96.54
MN Life, life insurance	ALL		198.60
MN NCPERS, life insurance	Gov't		80.00
MNPEA, union dues	ALL		384.00
MN State Fire Chiefs Assn, membership dues	Fire		520.00
MN State Fire Chiefs Assn, training	Fire		250.00
Momentum, replace brakes, springs, pins	PW		4,219.31
Moonlite Square, fuel	Park		17.50
Motorola, radios	Police		6,010.56
MR Sign, street name signs	PW		180.48
Napa, oil	Police		17.96
Napa, oil, tune up fluid	Park		28.47
Nelson Sanitation, clean lift stations	Sewer		2,940.00
Northland Press, public hearing notices	PZ/Govt		232.75
Northland Press, surplus equipment and employment ad	Park		95.00
Northland Press, ordinance 385	Gov't		80.75
Pike Plumbing and Heating, replace shower valve, vacuum breaker	Park		596.85
Pinnacle Heavy Duty, fender installation	PW		476.75
Premier Auto, tire repair	Police		30.08
Quadient, postage	ALL		700.00
Quadient Leasing, postage machine rental	Gov't		219.54
Quality Equipment, alternator	Park		370.98
Shannons Auto Body, plow	PW		11,643.64
Streichers, uniform	Police		276.00
Teamsters, union dues	Police		234.00
The Office Shop, copy paper	Park		57.50
The Office Shop, scotch tape	Gov't		27.99
The Office Shop, notary stamp	Police		38.25
TJ Graumann, mileage reimbursement	Park		60.49
Tony Marks, per diem reimbursement	Police		30.00
Tremolo Communications, phone, fax, cable, internet	ALL		2,682.16
Tri County Septic, septic designs and inspections	PZ		2,100.00
US Bank, copier lease	ALL		165.00
US Auto Force, tires	Police		632.00
Vector Solutions, safety training	Fire		3,078.46
Waste Partners, trash removal	ALL		534.49

Xcel Energy, gas utilities	ALL		2,098.22
Xtona, monthly i.t. billing	ALL		5,386.76
Ziegler, shouldering machine rental	PW		7,290.00
<b>TOTAL</b>			161,089.05

**ACH PAYMENTS**

Medica, health insurance	Payroll	pd 12-1	30,886.56
Deferred Comp, employee deductions	Payroll	pd 11-20	255.00
Health Care Savings Plan, employee deductions	Payroll	pd 11-20	1,179.90
IRS, payroll tax	Payroll	pd 11-20	11,089.64
MN Dept of Revenue, payroll tax	Payroll	pd 11-20	2,367.50
PERA, payroll deductions and benefits	Payroll	pd 11-20	10,518.28
Sales Tax	ALL	pd 11-10	286.00

**CITY OF CROSSLAKE  
RESOLUTION NO. 23-29**

**DECLARING THE CITY OF CROSSLAKE'S INTENT TO ADMINISTER ABSENTEE  
VOTING AND ESTABLISH A BALLOT BOARD**

WHEREAS, MN State Statute 203B.05 DESIGNATION OF MUNICIPAL CLERKS TO ADMINISTER ABSENTEE VOTING LAWS says:

*Subdivision 1. Generally.*

*The full-time clerk of any city or town shall administer the provisions of sections 203B.04 to 203B.15 and 203B.30 if:*

- (1) the county auditor of that county has designated the clerk to administer them; or*
- (2) the clerk has given the county auditor of that county notice of intention to administer them, and*

WHEREAS, MN State Statute 203B.121 Subd1(a) "BALLOT BOARDS" states:

*The governing body of each county, municipality, and school district with responsibility to accept and reject absentee ballots or to administer early voting must, by ordinance or resolution, establish a ballot board, and*

WHEREAS, MN State Statute 201.022 "STATEWIDE REGISTRATION SYSTEM" provides that: *"The secretary of state shall maintain a statewide voter registration system to facilitate voter registration and to provide a central database containing voter registration information from around the state" and must also "(1) provide access to municipal clerks to use the system", and*

WHEREAS, MN State Statute 201.071 REGISTRATION APPLICATIONS requires voter registration forms to include "a box to indicate a voter's preference to join the permanent absentee voter list" which will likely increase the numbers of voters that will vote by absentee ballot, and

WHEREAS, an increasingly higher percentage of Crosslake voters are voting early or by absentee ballot through the county which weakens the city council's ability to confidently fulfill its statutory canvassing board duties,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the Crosslake City Clerk is hereby directed to provide the Crow Wing County Administrative Services Director, and Crow Wing County Auditor, with notice via the Crow Wing County Administrator, that the Crosslake City Clerk intends to administer absentee voting, and also to be responsible for the administration of a ballot board for the City of Crosslake.

Passed on this 11th day of December, 2023.



\_\_\_\_\_  
David Nevin  
Mayor

ATTEST:



\_\_\_\_\_  
Michael R. Lyonais  
City Administrator (SEAL)

City of Crosslake

**RESOLUTION 23-30**

**RESOLUTION ACCEPTING DONATION(S)**

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
PAL Foundation	\$1,274.52	Pine River Overlook Park
PAL Foundation	\$174.65	Halloween Party
Judith C. Nelson	\$1,500.00	Police Department
Crosslake Firefighters Relief Association	\$2,000.00	Knox Boxes
Crosslake Firefighters Relief Association	\$849.95	Trauma Backpacks
Emily Hurlbert	\$100.00	Library


; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

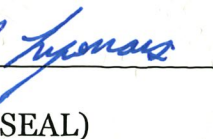
WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.


NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 11th day of December, 2023.

  
 \_\_\_\_\_  
 David Nevin  
 Mayor

ATTEST:



  
 \_\_\_\_\_  
 Michael R. Lyonais  
 City Administrator (SEAL)