

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, NOVEMBER 13, 2023
7:00 P.M. – CITY HALL**

The Crosslake City Council held the Regular Council Meeting on Monday, November 13, 2023 in City Hall. The following Council Members were present: Mayor Dave Nevin, Marcia Seibert-Volz, Jackson Purfeerst, Aaron Herzog, and Sandy Farder. Also in attendance were City Administrator Mike Lyonais, City Clerk Char Nelson, Park Director TJ Graumann, Police Chief Jake Maier, Zoning Administrator Peter Gansen, Public Works Director Patrick Wehner, and City Engineer Phil Martin. Echo Publishing Reporter Nancy Vogt attended via Zoom. There were approximately forty-four audience members in City Hall and on Zoom.

- A. CALL TO ORDER** – Mayor Nevin called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited.

MOTION 11R-01-23 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

Fire Chief Chip Lohmiller along fellow firefighters and families recognized Scott Johnson as he retired from the Fire Department after 22 years of service. Mr. Johnson has held numerous positions within the department over the years. Chief Lohmiller thanked Mr. St. Pierre and his family for their time and dedication to the department.

- B. CRITICAL ISSUES** – MOTION 11R-02-23 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO RECEIVE INFORMATION FROM MICHELLE SOLDO. MOTION CARRIED WITH ALL AYES.

Michelle Soldo of Soldo Consulting P.C. introduced herself and stated that she has 30 years of law experience and has conducted many investigations for cities. Ms. Soldo provided paper copies of her findings to the Council and stated that the report contained private data and therefore would need to be returned to her at the end of her presentation.

Ms. Soldo stated that the Council approved using her firm for the audit on July 10, 2023 and that she interviewed all of the Council and department heads and some staff. Ms. Soldo stated there were three objectives in this process: 1) Give Council and staff an opportunity to talk candidly with someone from outside the organization. 2) Identify ways to improve communications and next steps to take. 3) Transparency.

The main finding that Ms. Soldo wants everyone to take away from tonight is that there are issues and divisions within the Council and between Council and staff, but that the group has more things in common than not, which can be helpful to resolve the issues.

Ms. Soldo stated that there were four key findings regarding the issues facing the effective governance of the City: 1) There are issues, they are not insurmountable, and everyone has to be onboard to get there. There is unproductive communication between Council Members

and staff. Ms. Soldo stated that this is obvious during Council meetings, however, all parties have the desire to serve the community and have a passion for their work. There is a desire for teamwork, which requires trust between each other. There has been a loss of trust. In order for the solutions to work, everyone has to be onboard. 2) Ms. Soldo identified three key issues that negatively impact Council governance. The first one is internal control issues with finances. Ms. Soldo stated that the position of City Administrator / Finance Director is a conflict of interest and a risk for the City, according to the League of MN Cities. Although there is no indication that there is any wrong doing by staff, there is that risk. The second is that there is conflict between the Council and administration which has played out publicly and privately. Those dynamics have damaged relationships and trust. The third finding is that there is a priority business need for comprehensive Council and staff training, including roles, authority and process for accountability. Key administrative functions are not being performed here, such as routine staff meetings, performance reviews, and compliance with recordkeeping. The fourth finding is that the working relationship between Council and staff has to be improved and Council meetings lack structure. The use of Robert's Rules of Order could help run meetings efficiently.

In conclusion, Ms. Soldo stated that the Council needs to take strategic and decisive action to address the identified issues. Training is available through the League of MN Cities. Staff should attend Council training and Council should attend staff training, as well as their respective role training. The Council needs to set the expectations for staff. The League of MN Cities is willing to come to Crosslake to conduct the training, if the Council makes the request.

MOTION 11R-03-23 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO RESPECTFULLY ACCEPT INFORMATION PROVIDED TO US, AS A COUNCIL AND STAFF. MOTION CARRIED WITH ALL AYES.

MOTION 11R-04-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO REQUEST THE LEAGUE OF MN CITIES ASSISTANCE TO MEDIATE CONVERSATIONS BETWEEN INDIVIDUAL CITY COUNCIL MEMBERS AND CITY HALL STAFF, AND THAT THE LEAGUE OF MN CITIES PROVIDE CITY COUNCIL AND CITY HALL STAFF TRAINING RELATED TO COMMUNICATION, ROLES, POTENTIAL CONFLICTS OF INTEREST, OPEN MEETING LAW, MEETING DECORUM, AND ROBERTS RULES OF ORDER. MOTION CARRIED WITH ALL AYES. Jackson Purfeerst will contact the League of MN Cities.

C. PUBLIC HEARING

1. 7:00 P.M. – VACATION OF ROAD RIGHT-OF-WAY OF TROUT BEACH IN THE PLAT OF MANHATTAN BEACH ENTRANCE ADDITION BETWEEN 12880 AND 12886 MANHATTAN POINT BLVD

Pat Davern of 12886 Manhattan Point Blvd addressed the Council and provided history of the property. Mr. Davern requested that the right-of-way not be vacated.

John Lally of 12904 Manhattan Point Blvd stated that the right-of-way is used by snowmobiles coming on and off Trout Lake and asked the Council not to vacate it.

Steve Thompson of 12880 Manhattan Point Blvd attend via Zoom and stated that he is not in favor of vacating the right-of-way because he thinks his neighbor will block the access.

Doug Wannebo of 12249 County Road 1 stated that he is not in favor of vacating the right-of-way.

Char Nelson stated that she has come across much more information regarding the history of the right-of-way that she would like to share with the Council before they make a decision. Ms. Nelson would like to listen to meeting videos as well and this may take some time to put the information together.

MOTION 11R-05-23 WAS MADE BY DAVE NEVIN AND SECONDED BY SANDY FARDER TO TABLE ACTION ON VACATION OF TROUT BEACH ROAD. MOTION CARRIED WITH ALL AYES.

D. PUBLIC FORUM – None.

E. CONSENT CALENDAR –MOTION 11R-06-23 WAS MADE BY AARON HERZOG AND SECONDED BY SANDY FARDER TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Regular Council Meeting Minutes of October 9, 2023
2. Special Council Meeting Minutes of October 18, 2023
3. Budget Workshop Meeting Minutes of October 25, 2023
4. Special Council Meeting Minutes of November 1, 2023
5. Unadjusted Draft: 10.31.2023 Month End Revenue Report
6. Unadjusted Draft: 10.31.2023 Month End Expenditures Report
7. Unadjusted Draft: 10.31.2023 Balance Sheet
8. Police Report for Crosslake – October 2023
9. Police Report for Mission Township – October 2023
10. Fire Department Report – October 2023
11. North Memorial Ambulance Run Report – September 2023
12. Public Safety Commission Meeting Minutes of October 4, 2023
13. October Planning and Zoning Monthly Statistics
14. Planning and Zoning Commission Meeting Minutes of September 22, 2023
15. Public Works Commission Meeting Minutes of October 2, 2023
16. Crosslake Park, Recreation, and Library Commission Meeting Minutes of September 27, 2023
17. Crosslake ROW Task Force Meeting Minutes of August 16, 2023
18. Waste Partners Recycling Reports for September 2023
19. Approval of F.I.R.E. Invoices in the Amount of \$4,075.00
20. Bills for Approval in the Amount of \$124,053.26
21. Additional Bills for Approval \$22,725.75

MOTION CARRIED WITH ALL AYES.

F. MAYOR’S AND COUNCIL MEMBERS’ REPORT

1. MOTION 11R-07-23 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY SANDY FARDER TO APPROVE RESOLUTION NO. 23-24 ACCEPTING DONATIONS FROM PAL FOUNDATION IN THE AMOUNT OF \$11,832.91 FOR THE PINE RIVER OVERLOOK PARK, FROM PAL FOUNDATION IN THE AMOUNT OF \$614.00 FOR BENCHES, FROM CROSSLAKE FIREFIGHTERS RELIEF ASSOCIATION IN THE AMOUNT OF \$949.88 FOR REFRIGERATOR IN APPARATUS BAY, FROM B. ZAHN IN THE AMOUNT OF \$500.00 FOR THE FIRE DEPARTMENT, FROM ANONYMOUS IN THE AMOUNT OF \$100.00 FOR DOG WASTE STATION, AND FROM MAUREEN NOVAK IN THE AMOUNT OF \$25.00 FOR LIBRARY. MOTION CARRIED WITH ALL AYES.

2. Warren Stock of 13421 Island View Lane requested that the City take over maintenance of Island View Lane and make it a City road. Mr. Stock stated that he wants all the services that other tax payers receive.

MOTION 11R-08-23 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO DIRECT STAFF TO INSTALL “CHILDREN AT PLAY” SIGNAGE ON ISLAND VIEW LANE. MOTION CARRIED WITH ALL AYES.

MOTION 11R-09-23 WAS MADE BY AARON HERZOG AND SECONDED BY SANDY FARDER TO DENY REQUEST FROM WARREN STOCK FOR CITY TO MAINTAIN ISLAND VIEW LANE. MOTION CARRIED WITH ALL AYES.

3. MOTION 11R-10-23 WAS MADE BY DAVE NEVIN AND SECONDED BY AARON HERZOG TO HOLD SPECIAL MEETING ON TUESDAY, NOVEMBER 21, 2023 AT 9:00 A.M. IN CITY HALL FOR THE PURPOSE OF DISCUSSING WHAT DIRECTION THE CITY WILL TAKE REGARDING SHORT-TERM RENTALS. MOTION CARRIED WITH ALL AYES.

G. CITY ADMINISTRATOR’S REPORT

1. Tim Bray gave a brief update on the estimated costs of the CSAH 66/3 Pedestrian/Intersection Improvement Project. The City’s estimated cost is \$630,269 which includes a 10% contingency to address unforeseen items that arise during final design and/or construction. The City will be responsible for any upgrades to aesthetics. The County will fund the project upfront and bill the City for their portion after completion.

2. Tim Bray reported that the County Attorney is finalizing the language of the Joint Maintenance Facility contract and that a meeting between the county and city is scheduled for November 30 to review the plan.

3. MOTION 11R-11-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE THE STATEMENT OF WORK AS PRESENTED FOR 2023 AUDIT SERVICES FROM CLIFTON LARSON ALLEN. MOTION CARRIED WITH ALL AYES.

4. MOTION 11R-12-23 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO ACCEPT RESIGNATION FROM HEAVY EQUIPMENT OPERATOR SETH WANNEBO. MOTION CARRIED WITH ALL AYES.

MOTION 11R-13-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE ADVERTISING FOR VACANCY TO FILL POSITION. MOTION CARRIED WITH ALL AYES.

5. MOTION 11R-14-23 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO APPROVE THE DRUG, ALCOHOL AND CANNABIS TESTING AND DRUG-FREE WORKPLACE ACT POLICY FOR NON-COMMERCIAL DRIVERS (NON-DOT). MOTION CARRIED WITH ALL AYES.

6. MOTION 11R-15-23 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO APPROVE THE MEMORANDUM OF AGREEMENT WITH MNPEA UNION REGARDING PROMOTION AND WAGE INCREASE FOR POLICE CHIEF JAKE MAIER EFFECTIVE 7/13/2023. MOTION CARRIED WITH ALL AYES.

7. MOTION 11R-16-23 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO APPROVE THE MEMORANDUM OF AGREEMENT WITH MNPEA UNION REGARDING PROMOTION AND WAGE INCREASE FOR POLICE SERGEANT TONY MARKS EFFECTIVE 10/9/2023. MOTION CARRIED WITH ALL AYES.

8. MOTION 11R-17-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE MEMORANDUM OF AGREEMENT WITH AFSCME UNION REGARDING THE ADDITION OF MAINTENANCE TECHNICIAN POSITION AND WAGE SCALE TO CONTRACT. MOTION CARRIED WITH ALL AYES.

9. MOTION 11R-18-23 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE MEMORANDUM OF AGREEMENT WITH AFSCME UNION REGARDING THE STARTING WAGE OF MAINTENANCE TECHNICIAN AT STEP 4 OF UNION SCALE AND MOVING PARK MAINTENANCE EMPLOYEE WAGE FROM STEP 4 TO STEP 9. MOTION CARRIED WITH ALL AYES.

10. MOTION 11R-19-23 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO APPROVE RESLUTION NO. 23-25 REGARDING UNPAID SEWER CHARGES AND CERTIFYING \$1,331.00 DELINQUENT SEWER SERVICE CHARGES TO THE COUNTY AUDITOR. MOTION CARRIED WITH ALL AYES.

11. MOTION 11R-20-23 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO APPROVE ORDINANCE NO. 385 NAMING

UNNAMED ROADS AS SYLVA LANE AND RETRIEVER ROAD AND ADDING THE ROAD NAMES TO THE MASTER ROAD NAME INDEX. MOTION CARRIED WITH ALL AYES.

12. MOTION 11R-21-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE THE PUBLICATION OF ORDINANCE NO. 385 IN SUMMARY FORM IN THE OFFICIAL NEWSPAPERS. MOTION CARRIED WITH ALL AYES.
13. MOTION 11R-22-23 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO APPROVE RESOLUTION NO. 23-26 SUPPORTING THE EFFORTS OF IDEAL TOWNSHIP TO IMPROVE THEIR TRANSFER STATION. MOTION CARRIED WITH ALL AYES.
14. Harlan Johnson reported that after the Council approved the health insurance renewal for city employees for 2024 in October, he and Keegan Johnson found an alternative plan through Medica that could save the City money and keep the level of benefits the same except for out of network costs. The Council would be meeting in closed session on Wednesday and would consider this issue at that time.
15. MOTION 11R-23-23 WAS MADE BY AARON HERZOG AND SECONDED BY SANDY FARDER TO USE ATTORNEY ALEX KUHN FOR LEGAL SERVICES IN ITERIM OF APPOINTMENT OF CITY ATTORNEY. MOTION CARRIED WITH ALL AYES.

H. COMMISSION REPORTS

1. PARK AND RECREATION/LIBRARY

- a. MOTION 11R-24-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE PART-TIME STAFF WAGE INCREASE AT COMMUNITY CENTER BY \$2.00 PER HOUR EFFECTIVE JANUARY 1, 2024 AND TO APPROVE INCREASE IN SILVER SNEAKERS CONTRACT WITH DONNA KEIFFER OF \$2.00 PER CLASS. MOTION CARRIED WITH ALL AYES.
- b. MOTION 11R-25-23 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO DIRECT STAFF TO ADVERTISE POLARIS RANGER WITH MINIMUM BID OF \$14,500. MOTION CARRIED WITH ALL AYES.
- c. MOTION 11R-26-23 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO APPROVE THE QUOTE FROM GREEN STAR IN THE AMOUNT OF \$31,600 FOR INSULATION OF COMMUNITY CENTER ATTIC USING R50 FIBERGLASS. MOTION CARRIED WITH ALL AYES.

2. PUBLIC WORKS/SEWER/CEMETERY

a.1. MOTION 11R-27-23 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO APPROVE THE APPLICATION FROM CROSSWOODS DEVELOPMENT TO ADD AN ENTRANCE TO THE PARKING LOT OFF OF SWANN DRIVE. MOTION APPROVED WITH ALL AYES.

a.2. MOTION 11R-28-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE THE PROPOSED DRAINAGE AND EROSION CONTROL SOLUTIONS AT THE PUBLIC RIGHT-OF-WAY BETWEEN 11805 AND 11797 WHITEFISH AVE. MOTION CARRIED WITH ALL AYES.

a.3. MOTION 11R-29-23 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY SANDY FARDER TO PROCEED WITH YEAR 1 IMPROVEMENTS AS PROPOSED OF THE 5-YEAR ROAD PLAN AND TO INCLUDE THE IMPROVEMENTS WITH THE COUNTY 2024 ROAD IMPROVEMENTS. MOTION CARRIED WITH ALL AYES.

MOTION 11R-30-23 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO HIRE NAGEL APPRAISALS TO CONDUCT APPRAISAL OF MILL AND OVERLAY PORTION OF 2024 ROAD IMPROVEMENT PROJECT. MOTION CARRIED WITH ALL AYES.

MOTION 11R-31-23 WAS MADE BY AARON HERZOG AND SECONDED BY SANDY FARDER TO APPROVE BOLTON & MENK'S ESTIMATED COST FOR ENGINEERING FEES FOR THE 2024 ROAD IMPROVEMENTS OF \$3,500. MOTION CARRIED WITH ALL AYES.

b. MOTION 11R-32-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY MARCIA SEIBERT-VOLZ TO ADVERTISE SURPLUS WATER TRUCK ON FACEBOOK AND TO ACCEPT BEST OFFER. MOTION CARRIED WITH ALL AYES.

c. MOTION 11R-33-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO KEEP THE SAME STREET LAMP POSTS IN TOWN SQUARE AS THEY NEED REPLACING. MOTION CARRIED WITH ALL AYES.

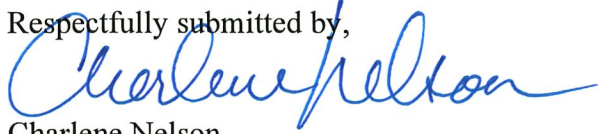
I. PUBLIC FORUM – Pat Netko requested that the County and City officials work to keep roads open as much as possible during the 2024 construction of pedestrian and intersection improvements project.

J. OLD BUSINESS – None.

K. NEW BUSINESS – None.

L. ADJOURN – MOTION 11R-34-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY MARCIA SEIBERT-VOLZ TO ADJOURN THE MEETING AT 10:04 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,



Charlene Nelson
City Clerk

BILLS FOR APPROVAL
November 13, 2023

| VENDORS | DEPT | | AMOUNT |
|---|-------------|----------|---------------|
| Ace Hardware, hearing protection | Park | | 74.99 |
| Ace Hardware, seafoam, spray paint, hardware | Park | | 42.36 |
| Ace Hardware, hardware | Park | | 19.58 |
| Ace Hardware, anti seize lube | Park | | 7.59 |
| Ace Hardware, roundup | Park | | 27.99 |
| Ace Hardware, tire gauges, rod | Park | | 25.17 |
| Ace Hardware, seafoam, anti freeze, hardware | Park | | 33.26 |
| Ace Hardware, allen wrench, screws | Park | | 1.79 |
| Ace Hardware, batteries | Police | | 37.57 |
| Ace Hardware, hardware | PW | | 33.27 |
| Ace Hardware, windshield wonder | Police | | 9.99 |
| Ace Hardware, measuring tape | PW | | 44.99 |
| Ace Hardware, tape measure | PW | | 25.99 |
| Ace Hardware, batteries | PW | | 9.99 |
| Ace Hardware, drill bits, conduit | PW | | 52.58 |
| Ace Hardware, hardware for plow truck | PW | | 15.60 |
| Ace Hardware, bird food | Park | | 49.97 |
| American Steel, drop steel | Sewer | | 50.00 |
| Anderson Brothers, screen rock | PW | pd 11-7 | 707.26 |
| Aramark, mat service | PW | pd 10-20 | 579.48 |
| Aramark, mat service | PW | pd 10-26 | 144.06 |
| Aramark, mat service | PW | | 72.03 |
| Aspen Mills, uniform | Fire | | 283.42 |
| Aspen Mills, uniform | Fire | | 144.85 |
| AT&T, cell phone and ipad charges | ALL | pd 10-20 | 1,238.34 |
| AT&T, cell phone and ipad charges | ALL | | 1,239.22 |
| AW Research, water testing | Sewer | pd 10-26 | 164.70 |
| AW Research, water testing | Sewer | | 658.80 |
| Baker & Taylor, books | Library | | 465.27 |
| BCA, cjdn access fee | Police | pd 11-7 | 600.00 |
| Becker Floor Covering, replace carpet tiles | Park | pd 11-7 | 100.00 |
| Blue Water Wells, new well | Park | | 6,965.00 |
| Bolton & Menk, road improvement plan | PW | | 1,708.50 |
| Bolton & Menk, general engineering | PW | | 3,266.50 |
| Bolton & Menk, moonlite bay sewer extension | Sewer | | 2,019.00 |
| Bolton & Menk, gis platform development | PW | | 2,660.00 |
| Bolton & Menk, cemtery platting | Cemetery | | 854.00 |
| Build All Lumber, concrete mix, wonder bar, box beam levels | Park | | 106.28 |
| Calibrations and Controls, verification of flow meters | Sewer | | 2,380.00 |
| City of Crosslake, sewer utilities | ALL | | 165.00 |
| Clean Team, november cleaning | ALL | | 3,931.25 |
| Council #65, union dues | Gov't | | 419.76 |
| Cross Tech, extension plates for dump trucks | PW | | 837.94 |
| Crosslake Drug, ems supplies | Fire | | 68.42 |
| Crow Wing County, address assignments | Gov't | | 100.00 |
| Crow Wing County Highway Department, fuel | ALL | | 4,509.28 |

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| Crow Wing County Recorder, filing fees | PZ | | 276.00 |
| Crow Wing Power, electric utilities | ALL | pd 10-20 | 6,536.65 |
| CTC, web hosting | Gov't | | 10.00 |
| Culligan, water and cooler rental | ALL | | 208.00 |
| DeLage Landen Financial Services, copier lease | Park | | 117.00 |
| Delta Dental, dental insurance | ALL | | 1,650.69 |
| Duluth Archaeology Center, south bay park investigation | Park | pd 10-20 | 3,815.06 |
| Fortis, disability insurance | ALL | | 902.45 |
| Forum Communications, employment ad, meeting notice | Gov't | pd 11-7 | 129.22 |
| Forum Communications, public hearing notice | Gov't | | 15.70 |
| Forum Communications, meeting notice of 11/17/23 | PZ | | 31.52 |
| Forum Communications, meeting notice of 10/27 | PZ | | 26.56 |
| Forum Communications, attorney rfp ad | Gov't | | 42.98 |
| Fyles Satellites, portable restroom | Park | | 140.00 |
| Galls, uniform | Police | | 213.96 |
| Grafix Shoppe, non-reflective numbers | Police | pd 11-7 | 116.99 |
| Granite Electronics, antenna rod | Fire | | 32.50 |
| Graumann TJ, mileage reimbursement | Park | | 62.48 |
| Guardian Pest Solutions, pest control | Gvt/Park | | 71.00 |
| Gull Lake Glass, install hinges | Fire | | 1,007.00 |
| HART, monthly fee | Police | | 366.75 |
| Hawkins, chemicals | Sewer | | 2,690.72 |
| Heartland Tire, tires | PW | | 2,120.67 |
| Holiday Station, fuel, batteries, water | Fire | | 168.54 |
| Interstate Power Systems, generators annual service | ALL | | 3,933.79 |
| J&J Medical, aed pads and batteries | Gov't | | 224.00 |
| J&J Medical, laerdal suction kits, laerdal suction unit | Fire | | 6,303.50 |
| Joe Johnson Septic, satellite Rental | Cemetery | pd 11-7 | 644.25 |
| Jory Danielson, reimburse for travel expenses | Fire | pd 11-7 | 729.72 |
| Kimber Creek, squad repairs | Police | | 382.67 |
| Kirvida Fire, install knoxboxes | Fire | | 839.19 |
| Knox, secure boxes | Fire | pd 10-26 | 3,981.00 |
| Madden Galanter Hansen, labor attorney fees | Gov't | | 2,162.03 |
| Mastercard, Adobe, monthly premium | Police | pd 10-20 | 21.46 |
| Mastercard, Adobe, monthly premium | Gov't | pd 10-20 | 103.04 |
| Mastercard, Adobe, monthly premium | Gov't | | 103.04 |
| Mastercard, Amazon, prime monthly premium | Gov't | | 14.99 |
| Mastercard, Amazon, waste can | Park | | 137.25 |
| Mastercard, Amazon, first aid supplies | Park | | 22.71 |
| Mastercard, Amazon, soccer goals | Park | pd 10-20 | 94.80 |
| Mastercard, Amazon, mudguards | Park | pd 10-20 | 37.16 |
| Mastercard, Amazon, envelopes | Police | pd 10-20 | 17.38 |
| Mastercard, Amazon, storage boxes, mailers | Police | pd 10-20 | 110.54 |
| Mastercard, Amazon, pull tape, garage door lock kit | Park | | 119.89 |
| Mastercard, Amazon, paper towel dispensers | Park | pd 10-20 | 144.52 |
| Mastercard, Amazon, pin hitch | Park | pd 10-20 | 18.95 |
| Mastercard, Amazon, flexible wire | Park | | 8.99 |
| Mastercard, Amazon, foot pedal dictation, hdmi | Police | | 107.99 |
| Mastercard, Amazon, grease | PW | | 226.52 |
| Mastercard, Amazon, laminating pouches | Park | | 15.97 |
| Mastercard, Amazon, cooler | Park | | 24.98 |
| Mastercard, Amazon, calendars, batteries, book | Park | | 156.39 |

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| Mastercard, BCA, training | Police | | 75.00 |
| Mastercard, Best of Signs, letters and numbers | Gov't | | 65.98 |
| Mastercard, Best of Signs, letters and numbers | Gov't | | 297.60 |
| Mastercard, DG, halloween parade | Police | | 33.82 |
| Mastercard, DG, halloween party | Park | | 12.00 |
| Mastercard, DG, halloween parade | Police | | 34.90 |
| Mastercard, Docusend, email bills | Sewer | | 4.37 |
| Mastercard, Dog Waste Depot, bags, bag dispenser | Park | | 146.48 |
| Mastercard, Dollar Tree, cutlery | Park | | 2.70 |
| Mastercard, Doodle, subscription | Gov't | | 83.40 |
| Mastercard, Filters Fast, cabinet heater filter | Park | | 155.26 |
| Mastercard, Harbor Fright, fan | Park | | 49.99 |
| Mastercard, HyVee, fuel | PW | | 32.40 |
| Mastercard, Microsoft, monthly premium | Fire | | 17.71 |
| Mastercard, NRPA, adaptations and supports | Park | pd 10-20 | 23.00 |
| Mastercard, Pickleball Central, pickleballs | Park | | 78.27 |
| Mastercard, Post Office, postage | Police | pd 10-20 | 19.10 |
| Mastercard, Post Office, postage | Police | | 19.20 |
| Mastercard, Post Office, postage | Police | | 11.80 |
| Mastercard, The Police and Sheriffs Press, id card | Police | | 17.60 |
| Mastercard, Walmart, halloween party | Park | | 159.95 |
| Mastercard, Zoom, monthly premium | Gov't | | 65.99 |
| MCSI, copier maintenance contract | Park | | 48.81 |
| MCSI, copier maintenance contract | Park | | 61.68 |
| Menards, salt pellets | PW | | 440.37 |
| Menards, timer, bulbs | PW/Park | | 162.47 |
| Menards, building wire, electrical supplies | PW | | 448.01 |
| Menards, driveway markers, bulbs | PW | | 60.74 |
| Metro Sales, copier lease | Police | | 48.79 |
| Mid-American Research Chemical, janitorial supplies | Park | | 319.93 |
| Midwest Machinery, v-belts | Park | | 170.61 |
| Midwest Security, annual monitoring | PW | pd 10-20 | 935.76 |
| Midwest Security, alarm repair | Gov't | | 275.00 |
| MN Dept of Labor, um pressure vessel | Park | pd 11-7 | 10.00 |
| MN Life, life insurance | ALL | | 198.60 |
| MN NCPERS, life insurance | Gov't | | 80.00 |
| MNPEA, union dues | ALL | pd 11-7 | 384.00 |
| Moonlite Square, fuel | Park | | 54.29 |
| Moonlite Square, fuel | Park | | 56.50 |
| Moonlite Square, fuel | Fire | | 91.50 |
| MR Sign, street name signs | PW | | 143.94 |
| MR Sign, address sign | PW | | 46.43 |
| MR Sign, address signs | PW | | 221.08 |
| Napa, hardware | PW | | 4.95 |
| Napa, connector | PW | | 12.52 |
| North Memorial Ambulance, monthly subsidy | Ambulance | | 1,100.00 |
| Northland Press, meeting notice of 10/27/23 | PZ | | 71.25 |
| Northland Press, ad for attorney | Gov't | | 38.00 |
| Northland Press, meeting notice of 11/13/23 | Gov't | | 47.50 |
| Northland Press, meeting notice of 11/17/23 | PZ | | 76.00 |
| Northland Septic Maintenance, pump and haul biosolids | Sewer | pd 11-7 | 8,430.00 |
| Pine River Sanitary Sewer District, biosolids treatment | Sewer | | 8,330.00 |

| | | | |
|---|--------------|----------|------------|
| Premier Auto, rotate tires, oil change | PW | | 100.76 |
| Premier Auto, oil change | PW | | 95.71 |
| Premier Auto, tractor tire | Park | | 109.36 |
| Spa Partners, gym equipment wipes | Park | | 536.24 |
| Teamsters, union dues | Police | pd 11-7 | 234.00 |
| The Office Shop, ink | PW | | 108.71 |
| The Office Shop, batteries | Gov't | | 58.14 |
| The Office Shop, ink | Fire | | 327.92 |
| The Office Shop, name plate | PW | | 15.27 |
| TJ Graumann, mileage reimbursement | Park | | 56.02 |
| Tremolo Communications, phone, fax, cable, internet | ALL | pd 11-7 | 2,512.96 |
| Tri County Septic, septic designs and inspections | PZ | | 1,400.00 |
| Turbo Technologies, mulch, turbo tack | PW/Park | pd 11-7 | 856.67 |
| US Bank, copier lease | ALL | | 165.00 |
| Viking Electric, light bulbs | PW | pd 11-7 | 36.10 |
| Waste Partners, trash removal | ALL | | 544.52 |
| Waynes Auto, squad repairs | Police | pd 10-10 | 1,097.18 |
| Waynes Auto, squad repairs | Police | | 3,318.70 |
| Xcel Energy, gas utilities | ALL | | 510.05 |
| Xtona, monthly i.t. billing | ALL | | 2,514.50 |
| Ziegler, rental payments shouldering machine | PW | | 7,290.00 |
| | | | |
| | | | |
| | TOTAL | | 124,053.26 |

ACH PAYMENTS

| | | | |
|---|---------|----------|-----------|
| Medica, health insurance | Payroll | pd 11-1 | 30,886.56 |
| Deferred Comp, employee deductions | Payroll | pd 10-11 | 255.00 |
| Deferred Comp, employee deductions | Payroll | pd 10-24 | 255.00 |
| Deferred Comp, employee deductions | Payroll | pd 11-8 | 255.00 |
| Health Care Savings Plan, employee deductions | Payroll | pd 10-11 | 2,388.31 |
| Health Care Savings Plan, employee deductions | Payroll | pd 10-24 | 880.47 |
| Health Care Savings Plan, employee deductions | Payroll | pd 11-8 | 989.05 |
| IRS, payroll tax | Payroll | pd 10-11 | 10,094.64 |
| IRS, payroll tax | Payroll | pd 10-24 | 9,985.95 |
| IRS, payroll tax | Payroll | pd 11-1 | 3,692.99 |
| IRS, payroll tax | Payroll | pd 11-8 | 10,292.18 |
| MN Dept of Revenue, payroll tax | Payroll | pd 10-11 | 2,067.02 |
| MN Dept of Revenue, payroll tax | Payroll | pd 10-24 | 2,064.53 |
| MN Dept of Revenue, payroll tax | Payroll | pd 11-1 | 440.20 |
| MN Dept of Revenue, payroll tax | Payroll | pd 11-8 | 2,111.88 |
| PERA, payroll deductions and benefits | Payroll | pd 10-11 | 8,964.34 |
| PERA, payroll deductions and benefits | Payroll | pd 10-24 | 8,962.56 |
| PERA, payroll deductions and benefits | Payroll | pd 11-8 | 9,300.57 |
| Sales Tax | ALL | pd 10-18 | 323.00 |

ADDITIONAL BILLS FOR APPROVAL
November 13, 2023

| VENDORS | DEPT | AMOUNT |
|--|-----------|------------------|
| Aercor, fortinet poe switches | ALL | 3,174.06 |
| AW Research, water testing | Sewer | 164.70 |
| Bolton & Menk, general engineering | PW | 2,853.00 |
| Bolton & Menk, gis platform development | PW | 650.00 |
| Bolton & Menk, moonlite bay sewer extension | Sewer | 2,362.00 |
| Crow Wing Power, electric services | ALL | 6,790.20 |
| Dakota Business Solutions, ink cartridge | Gov't | 223.00 |
| David Drown Associates, continuing disclosure filing | Gov't | 2,700.00 |
| Duet Resource Group, furniture | Police | 778.96 |
| Galls, uniform | Police | 71.32 |
| Guardian Pest Solutions, pest control | Gov/Park | 71.00 |
| Mastercard, Amazon, trauma backpacks | Fire | 849.95 |
| Mastercard, Amazon, hearing protection | Park | 56.14 |
| Mastercard, Amazon, sanitizer | Police | 38.60 |
| Mastercard, Amazon, label maker tape | Police | 14.24 |
| Mastercard, Brainerd License Office, title transfer fees | PW | 228.31 |
| Mastercard, Frontline Industries, permit to purchase cards | Police | 120.00 |
| Mastercard, Post Office, postage | Police | 23.04 |
| MR Sign, street name signs | PW | 195.23 |
| North Memorial Ambulance, final subsidy payment | Ambulance | 1,100.00 |
| Tactical Solutions, radar certification | Police | 262.00 |
| | | |
| TOTAL | | 22,725.75 |

City of Crosslake

RESOLUTION 23-24

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

| FROM | DONATION | INTENDED PURPOSE |
|---|-----------------|---|
| PAL Foundation | \$11,832.91 | Pine River Overlook Park |
| PAL Foundation | \$614.00 | Benches |
| Crosslake Firefighters Relief Association | \$949.88 | Refrigerator for Firehall Apparatus Bay |
| B. Zahn | \$500.00 | Fire Department |
| Anonymous | \$100.00 | Dog Waste Station |
| Maureen Novak | \$25.00 | Library |

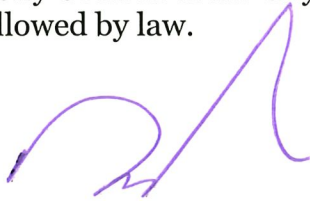
; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.


NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 13th day of November, 2023.



David Nevin
Mayor

ATTEST:



Michael R. Lyonais
City Administrator (SEAL)

RESOLUTION NO. 23-25

CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

RESOLUTION REGARDING UNPAID SEWER CHARGES

WHEREAS, Minnesota Statute Section 444.075 subd. 3 provides that municipalities may make the charges for connection to sewer facilities and the use charges for such sewer facilities a charge against the owner, lessee, occupant of the property, and may provide a covenant for certifying unpaid charges to the County Auditor with taxes against the property served for collection as other taxes are collected; and

WHEREAS, the City of Crosslake City Code, Chapter 50 Section 50-624 provides that each and every sewer service charge levied by and pursuant to this Chapter is hereby made a lien upon the lot or premises served, and all such charges which are on May 15th or October 15th of each year past due and delinquent, shall be certified to the County Auditor as taxes or assessments on the real estate; and

WHEREAS, as of **October 15, 2023**, the following sewer charges were past due and delinquent:

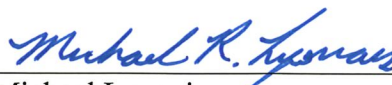
| <u>TAX PAYER NAME</u> | <u>REAL ESTATE CODE</u> | <u>AMOUNT</u> |
|---------------------------|-------------------------|------------------|
| William Johnson | 14160520 | 665.50 |
| Loch Ness Investments LLC | 14160521 | <u>665.50</u> |
| | | Total \$1,331.00 |

THEREFORE, BE IT RESOLVED that the City of Crosslake City Council hereby certifies as delinquent the following sewer service charges as of **October 15, 2023**, as taxes or assessments on the real estate identified above:

Adopted by the Crosslake City Council this 13th day of November 2023.



David Nevin
Mayor



Michael Lyonais
City Administrator

RESOLUTION NO. 23-26
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

RESOLUTION SUPPORTING THE EFFORTS OF IDEAL TOWNSHIP TO IMPROVE
THEIR TRANSFER STATION

WHEREAS, the Transfer Station serves the public without regard to Township residence;

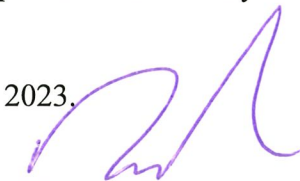
WHEREAS, it is the intent of Ideal Township to continue to serve the broader community;

WHEREAS, the Transfer Station works closely with Crow Wing County in maintaining the Station in its collection and disposal of waste products;

WHEREAS, the Transfer Station does serve our residents.

NOW, THEREFORE, BE IT RESOLVED, that the City of Crosslake City Council support the efforts of Ideal Township in improving its Transfer Station in seeking a grant from Sourcewell's Community Impact Fund to improve the efficiency and effectiveness of the Station.

Adopted by the Council this 13th day of November, 2023.



David Nevin
Mayor

ATTEST:



Charlene Nelson
City Clerk