

**AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JULY 10, 2023
7:00 P.M. – CITY HALL**

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda

B. PUBLIC FORUM - Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speaker must state their name and address. At the discretion of the mayor, each speaker is given a three-minute time limit.

C. CRITICAL ISSUES

1. Mike Willetts of Minnesota Municipal Utilities Association (MMUA) – Safety Management Program (**Council Action-Motion**)

D. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by one **motion**. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Special Council Meeting Minutes of June 12, 2023
2. Regular Council Meeting Minutes of June 12, 2023
3. Unadjusted Draft: 06.30.2023 Month End Revenue Report
4. Unadjusted Draft: 06.30.2023 Month End Expenditures Report
5. Unadjusted Draft: 06.30.2023 Balance Sheet
6. Police Report for Crosslake – June 2023
7. Police Report for Mission Township – June 2023
8. Fire Department Report – June 2023
9. North Ambulance Run Report – June 2023
10. Planning and Zoning Commission Meeting Minutes of May 26, 2023
11. Public Works Commission Meeting Minutes of June 5, 2023
12. Crosslake Park, Recreation, and Library Commission Meeting Minutes of May 24, 2023
13. Waste Partners Recycling Reports for May 2023
14. Approval of F.I.R.E. Invoice
15. Bills for Approval

E. MAYOR’S AND COUNCIL MEMBERS’ REPORT

1. Letter dated June 12, 2023 from Mission Township Re: Police Chief Retirement
2. Notice of Retirement Open House from 1-3 PM on July 13, 2023
3. Crow Wing County Short Term Rental Website Presentation
4. Discuss the Meaning of Conflict of Interest Related to F.I.R.E. Inc. and Fire Chief Chip Lohmiller

5. Email dated June 27, 2023 from Susan Hansen to Char Nelson Re: MNPEA Mediation Meeting Notice
6. Sandy Farder – Report from League of MN Cities Conference in Duluth and Resolution Accepting the Nine Rules of Civility (Council Action-Motion)
7. Resolution Regarding Workplace Audit – Organizational Structure Assessment (Council Action-Motion)
8. Direct Staff to Complete City Hall Sign (Council Action-Motion)
9. Discuss Sale of Side by Side (Council Action-Motion)
10. Resolution Accepting Donations (Council Action-Motion)
11. Memo dated July 6, 2023 from Mayor Nevin Re: Commission Appointment (Council Action-Motion)

F. CITY ADMINISTRATOR'S REPORT

1. Letter dated June 1, 2023 from MN State Demographer Re: 2022 Population and Household Estimates (Council Information)
2. Memo dated July 10, 2023 from Mike Lyonais Re: Tax Increment Financing Reimbursement (Council Action-Motion)
3. Discuss Wages for Police Chief Effective 7/14/23 (Council Action-Motion)
4. Memo dated July 6, 2023 from Char Nelson Re: Discussion with Banyon Data Systems Regarding Payroll Coding (Council Action-Motion)

G. COMMISSION REPORTS

1. ECONOMIC DEVELOPMENT AUTHORITY
2. PUBLIC SAFETY
 - a. Approval of Job Description, Pay Scale and Advertisement for Hiring for Police Administrative Assistant (Council Action-Motion)
3. PARK AND RECREATION/LIBRARY
 - a. Memo dated July 5, 2023 from TJ Graumann Re: Hockey Rink Site Conceptual Plan Estimate (Revised) (Council Action-Motion)
 - b. Right-of-Way Presentation
4. PUBLIC WORKS/SEWER/CEMETERY
 - a. Change Order No. 1 from Rice Lake Construction for Clarifier Project (Council Action-Motion)
 - b. Pay Application No. 7 from Rice Lake Construction for Clarifier Project (Council Action Motion)
 - c. Motions Made at Public Works Commission Meeting of July 5, 2023 (Council Action-Motion)

H. PUBLIC FORUM - Action may or may not be taken on any issues raised. If Council requires more information or time for consideration, the issues will be placed on the agenda of the next regular council meeting. Speaker must state their name and address. At the discretion of the mayor, each speaker is given a three-minute time limit.

I. CITY ATTORNEY REPORT

J. OLD BUSINESS

K. NEW BUSINESS

L. ADJOURN