

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JULY 10, 2023
7:00 P.M. – CITY HALL**

The Crosslake City Council held the Regular Council Meeting on Monday, July 10, 2023 in City Hall. The following Council Members were present: Mayor Dave Nevin, Jackson Purfeerst, Marcia Seibert-Volz, Sandy Farder, and Aaron Herzog. Also in attendance were City Administrator Mike Lyonais, City Clerk Char Nelson, Park Director TJ Graumann, Fire Chief Chip Lohmiller, Police Chief Erik Lee, Police Sergeant Jake Maier, Zoning Administrator Peter Gansen, Public Works Director Patrick Wehner, and City Attorney Brad Person. Echo Publishing Reporter Nancy Vogt attended via Zoom. There were approximately twenty-five audience members in City Hall and on Zoom.

- A. CALL TO ORDER** – Mayor Nevin called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited.

MOTION 07R-01-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

- B. PUBLIC FORUM** – Pat Netko of the Crosslakers addressed the Council and urged them to start planning for the beautification portion of the Pedestrian and Intersection Improvement Project. Ms. Netko stated that the City budget process will begin soon and the Council will need to include funds for 2024 for these enhancements. Dave Nevin suggested that this be discussed at the Project Management Team meeting with the County. Ms. Netko did not think Council action should wait another month. MOTION 07R-02-23 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY SANDY FARDER TO DIRECT CITY ADMINISTRATOR TO SENT OUT RFP FOR STREETScape DESIGNS OF PROPOSED ROUNDABOUT AND SIDEWALK ON EAST SIDE OF COUNTY ROAD 66. MOTION CARRIED WITH ALL AYES.

Nicole Hoen 33984 Pine View Lane reported filthy living conditions in the home she and her family are renting. The house is normally a short-term rental and Ms. Hoen asked that the Council have stricter regulations on the conditions of rentals.

Patricia Demcho Berg thanked the Council for sending letters to property owners that operate short-term rentals that are not paying the required lodging tax to the Whitefish Area Lodging Association.

Cindy Myogeto of the Chamber thanked all parties involved with the Fourth of July fireworks Display that took place on Cross Lake on Saturday, July 1, 2023. Ms. Myogeto reported that next year's display will take place on Saturday, July 6, 2023.

C. CRITICAL ISSUES

1. Mike Willets of MMUA presented a proposal for safety training services for 2023 and 2024. The City used MMUA in the past for many years and then switched to online

training after the phone company was sold. Staff has found the online training to be repetitive, time consuming, and uneducational. In addition to providing in-person OSHA required monthly training, MMUA implements a standardized safety record keeping system, performs facility and worksite audits, and mock OSHA inspection facility audits and worksite audits. MMUA will be present and in charge if an accident occurs to employee. MMUA is onsite in all buildings every month. MMUA provides written safety manual development and maintenance as well as assistance with SDS sheet manuals. The estimated cost is \$14,219 per year. The City is required to provide safety training to its employees. The Council asked for more information on current training. No action was taken.

D. CONSENT CALENDAR – MOTION 07R-03-23 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Special Council Meeting Minutes of June 12, 2023
2. Regular Council Meeting Minutes of June 12, 2023
3. Unadjusted Draft: 06.30.2023 Month End Revenue Report
4. Unadjusted Draft: 06.30.2023 Month End Expenditures Report
5. Unadjusted Draft: 06.30.2023 Balance Sheet
6. Police Report for Crosslake – June 2023
7. Police Report for Mission Township – June 2023
8. Fire Department Report – June 2023
9. North Ambulance Run Report – June 2023
10. Planning and Zoning Commission Meeting Minutes of May 26, 2023
11. Public Works Commission Meeting Minutes of June 5, 2023
12. Crosslake Park, Recreation, and Library Commission Meeting Minutes of May 24, 2023
13. Waste Partners Recycling Reports for May 2023
14. Approval of F.I.R.E. Invoice on the Amount of \$650
15. Bills for Approval in the Amount of \$138,030.19
16. Additional Bills for Approval in the Amount of \$20,526.17

MOTION CARRIED WITH ALL AYES.

E. MAYOR'S AND COUNCIL MEMBERS' REPORT

1. Dave Nevin read a letter dated June 12, 2023 from Mission Township, congratulating Erik Lee on his retirement and thanking him for his 26.5 years of service.
2. Dave Nevin reported that there would be an Open House in City Hall on Thursday, July 13, 2023 from 1-3 pm to celebrate Erik Lee's retirement.
3. TJ Graumann provided a short presentation on how to use Crow Wing County's website to obtain Short Term Rental information.
4. Marcia Seibert-Volz explained the conflict of interest between Fire Chief Chip Lohmiller and the company F.I.R.E. Inc, which the City uses for fire training and Chip Lohmiller owns.

5. Dave Nevin read an email dated June 27, 2023 from Attorney Susan Hansen to City Clerk Char Nelson regarding the claim that the Clerk made that the Council violated the Open Meeting Law on June 2, 2023 when the Attorney was present. Ms. Hansen stated that no public business was transacted that day and that the discussions about proposals and options did not violate the Open Meeting Law.
6. Sandy Farder reported that she attended the League of Minnesota Annual Conference in Duluth and brought back good information. Ms. Farder stated that one of the most popular sessions was regarding conflict between council, staff and community. Ms. Farder suggested that this Council and staff put aside past issues and adopt resolution obtained from conference. MOTION 07R-04-23 WAS MADE BY DAVE NEVIN AND SECONDED BY AARON HERZOG TO HOLD APPROVE RESOLUTION NO. 23-13 ACCEPTING THE NINE RULES OF CIVILITY. MOTION CARRIED WITH ALL AYES.
7. Jackson Purfeerst reported that he spoke with Consultant Michelle Soldo of Soldo Consulting P.C., hired to conduct a workplace audit and organizational structure assessment at a cost not to exceed \$5,000 and stated that the goal of the investigation was to establish civil discourse between Council and staff. MOTION 07R-05-23 WAS MADE BY DAVE NEVIN AND SECONDED BY SANDY FARDER TO APPROVE RESOLUTION NO. 23-14 REGARDING WORKPLACE AUDIT – ORGANIZATIONAL STRUCTURE ASSESSMENT. MOTION CARRIED WITH ALL AYES.
8. MOTION 07R-06-23 WAS MADE BY DAVE NEVIN AND SECONDED BY MARCIA SEIBERT-VOLZ TO DIRECT PUBLIC WORKS STAFF TO INSTALL LIGHT ON NORTH SIDE OF CITY HALL SIGN. MOTION CARRIED WITH ALL AYES.
9. MOTION 07R-07-23 WAS MADE BY DAVE NEVIN AND SECONDED BY JACKSON PURFEERST TO DECLARE THE 2017 POLARIS RANGER 900XP CREW CAB WITH CAMSO TRACKS AS SURPLUS AND TO APPROVE ITS SALE THROUGH SEALED BIDS. MOTION CARRIED WITH ALL AYES.
10. MOTION 07R-08-23 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY SANDY FARDER TO APPROVE RESOLUTION NO. 23-15 ACCEPTING DONATIONS FROM PAL FOUNDATION IN THE AMOUNT OF \$681.84 FOR THE COMMUNITY GARDEN AND FROM PAL FOUNDATION IN THE AMOUNT OF \$338.86 FOR PICKLEBALL. MOTION CARRIED WITH ALL AYES.
11. MOTION 07R-09-23 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO APPOINT DAVID GAHN AS ALTERNATE MEMBER OF THE ECONOMIC DEVELOPMENT AUTHORITY. MOTION CARRIED WITH ALL AYES.

F. CITY ADMINISTRATOR'S REPORT

1. Included in the packet for Council information was a letter dated June 1, 2023 from the State Demographer regarding 2022 population and household estimates. As of April 1, 2022 the population estimate for Crosslake is 2,490 and the household estimate is 1,205.
2. MOTION 07R-10-23 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO APPROVE TAX INCREMENT FINANCING REIMBURSEMENT TO MIDWEST PROPERTIES IN THE AMOUNT OF \$5,535.59. MOTION CARRIED WITH ALL AYES.
3. Mike Lyonais reported that Police Chief wages are being negotiated between City Labor Attorney and Union Agent.
4. MOTION 07R-11-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY AARON HERZOG TO DIRECT STAFF TO ADD SUB-DEPARTMENTS TO PARK AND RECREATION, PUBLIC WORKS, CEMETERY AND SEWER IN ORDER TO TRACK COSTS ASSOCIATED WITH EMPLOYEES' DAILY ACTIVITIES. MOTION CARRIED WITH ALL AYES.

G. COMMISSION REPORTS

1. ECONOMIC DEVELOPMENT AUTHORITY

- a. Dean Fitch gave the Council a brief update on EDA activities. EDA has developed a survey for businesses, residents and visitors to take. There will be an ad in the paper to notify the public.

2. PUBLIC SAFETY

- a. Jake Maier reviewed the job description for the Police Administrative Assistant, noting that he hopes to hire someone with experience that will not need training. Mr. Maier added that he is still down one officer and has no applicants for police officer vacancy. MOTION 07R-12-23 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO APPROVE THE JOB DESCRIPTION AND WAGE SCALE FOR THE POLICE ADMINISTRATIVE ASSISTANT POSITION. MOTION CARRIED WITH ALL AYES.

3. PARK AND RECREATION/LIBRARY

- a. MOTION 07R-13-23 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO APPROVE THE ENGINEERING PROPOSAL FROM BOLTON & MENK TO DEVELOP A CONCEPTUAL PLAN FOR THE HOCKEY RINK WITH A COST LEVEL ESTIMATE FOR BUDGETARY PURPOSES AT A COST OF \$9,000. MOTION CARRIED WITH ALL AYES.
- b. TJ Graumann briefly reviewed the database he created on public right of ways. He and Park Commission Members visited every ROW and took pictures and notes regarding its condition. MOTION 07R-14-23 WAS MADE BY AARON HERZOG AND SECONDED BY SANDY FARDER TO FORM A TASK FORCE MADE UP

OF DEPARTMENT HEADS, COMMISSION CHAIRS, JACKSON PURFEERST AND DAVE NEVIN TO REVIEW THE RIGHT-OF-WAY DATABASE DEVELOPED BY TJ GRAUMANN AND DECIDE HOW TO MOVE FORWARD WITH THE INFORMATION. MOTION CARRIED WITH ALL AYES.

4. PUBLIC WORKS/SEWER/CEMETERY

- a. MOTION 07R-15-23 WAS MADE BY AARON HERZOG AND SECONDED BY SANDY FARDER TO APPROVE CHANGE ORDER NO 1 FROM RICE LAKE CONSTRUCTION FOR THE CLARIFIER PROJECT, PROVIDING \$24,900.79 CREDIT FOR UNUSED CONSTRUCTION ALLOWANCE. MOTION CARRIED WITH ALL AYES.
- b. MOTION 07R-16-23 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY SANDY FARDER TO APPROVE FINAL PAY REQUEST NO 7 FROM RICE LAKE CONSTRUCTION FOR THE CLARIFIER PROJECT IN THE AMOUNT OF \$22,207.24. MOTION CARRIED WITH ALL AYES.
- c. MOTION 07R-17-23 WAS MADE BY DAVE NEVIN AND SECONDED BY MARCIA SEIBERT VOLZ TO DIRECT STAFF TO INVESTIGATE WHICH CONTRACTOR STORED EQUIPMENT AND DISTURBED THE DIRT AT THE RIGHT OF WAY ON BIRCH BEACH OFF OF MANHATTAN POINT BOULEVARD, TO DETERMINE WHICH PROPERTY OWNER HIRED THE CONTRACTOR AND TO RECOMMEND A RESOLUTION TO RESTORE THE AREA TO THE PREVIOUS CONDITION. MOTION CARRIED WITH ALL AYES.

MOTION 07R-18-23 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO DIRECT THE CITY ENGINEER TO WORK WITH ANDERSON BROTHERS TO PATCH THE DRIVEWAY AT 11722 MANHATTAN POINT BOULEVARD FROM THE STREET LANE EDGE TO THE RIGHT OF WAY, INSTALL CULVERT, AND PERFORM DITCH RELATED SERVICES AT A COST NOT TO EXCEED \$5,000 AND TO DIRECT CITY ATTORNEY TO PRODUCE EASEMENTS AND "HOLD HARMLESS" AGREEMENTS FOR PROPERTY OWNERS AND NEIGHBORS. MOTION CARRIED WITH ALL AYES.

MOTION 07R-19-23 WAS MADE BY SANDY FARDER AND SECONDED BY MARCIA SEIBERT-VOLZ TO INCREASE SEWER USER FEES TO \$65 PER MONTH PER ERU EFFECTIVE JANUARY 2024. Public Works Commission Chair Tom Swenson noted that last year the City levied \$90,000 for sewer operating fund and stated that the increase will generate about \$35,000 so that the City levy will only need to subsidize the sewer operating fund with about \$55,000 in 2024. MOTION CARRIED WITH ALL AYES.

MOTION 07R-20-23 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO APPROVE THE MAINTENANCE TECHNICIAN JOB DESCRIPTION. MOTION CARRIED WITH ALL AYES.

H. PUBLIC FORUM – Patty Norgaard reported that County Administrator Tim Houle would be the guest speaker at the EDA meeting on July 12, 2023 and all were welcome to attend. Ms. Norgaard thanked Carla Bainbridge for managing the EDA survey.

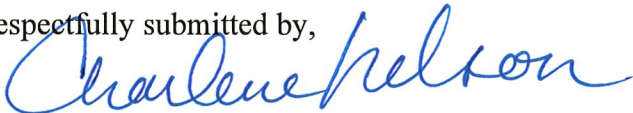
I. CITY ATTORNEY REPORT – None.

J. OLD BUSINESS – None.

K. NEW BUSINESS – None.

L. ADJOURN – MOTION 07R-21-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO ADJOURN THE MEETING AT 9:15 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,



Charlene Nelson
City Clerk

BILLS FOR APPROVAL
July 10, 2023

VENDORS	DEPT		AMOUNT
Above the Line Leadership Development, training	Fire	pd 6-27	3,300.00
Ace Hardware, batteries	Sewer		17.99
Ace Hardware, irrigation repair supplies	Park		54.13
Ace Hardware, striping paint, tape	Park		28.97
Ace Hardware, plumbing supplies	Park		2.79
Ace Hardware, bug repellent	PW		35.96
Ace Hardware, sd card	Sewer		13.99
Ace Hardware, hardware	PW		58.06
Ace Hardware, fertilizer	Park		33.99
Ace Hardware, softener salt	Park		393.19
Ace Hardware, bolts	Park		8.37
Ace Hardware, breaker	Park		16.99
Ace Hardware, fertilizer	Park		75.96
Ace Hardware, batteries	Police		13.98
Ace Hardware, wash brush	Park		15.99
Ace Hardware, folding table	Cemetery		27.99
Ace Hardware, oil pan, funnels	Sewer		9.37
Ace Hardware, hardware	PW		3.88
Aramark, mat service	PW		64.19
Aspen Mills, uniform	Fire	pd 6-27	78.95
AW Research, water testing	Sewer		282.60
Baker and Taylor, books	Library		291.21
Beckys Pest Solutions, pest control	Sewer		159.00
Birchdale Fire & Security, video system tutorial	PW		165.00
Bobby Willard, uniform reimbursement	Police		176.30
Bolton & Menk, moonlite bay sewer extension	Sewer		1,665.50
Bolton & Menk, road improvement plan	PW		2,973.50
Bolton & Menk, 2022 road improvements	PW		708.50
Bolton & Menk, general engineering	PW		360.00
Bolton & Menk, biosolids review	Sewer		3,323.00
Breen & Person, legal fees	ALL		1,500.00
Breezy Point Police Dept, reimb for oxy forensic detect renew	Police		1,000.00
City of Crosslake, sewer utilities	ALL		165.00
Clean Team, july 2023 cleaning	ALL		3,931.25
Clifton Larson Allen, final billing 2022 audit	Gov't		1,102.50
Council #65, union dues	Gov't		359.56
CTC, web hosting	Gov't		10.00
Culligan, water and cooler rental	ALL		222.50
DeLage Landen Financial Services, copier lease	Park		117.00
Delta Dental, dental insurance	ALL		1,611.99
DH Docks, kayak launch	Park		14,819.60
Digital Ink, garden plot markers	Park		429.00
First Supply, rotor, nozzle	PW		223.55
Fortis, disability insurance	ALL		933.10
Fyles Satellites, portable restrooms	Park		270.00
Galls, uniform	Police		135.97

Granite Electronics, siren repair	Gov't		884.75
Hawkins, chemicals	Sewer		1,577.16
Hillbor Plumbing, toilet repair	Park		554.11
Irrigation Service LLC, pump repair	Park		135.00
Jory Danielson, per diem meal reimbursement	Fire		15.00
Kamco, crack seal bonnie lakes road	PW		10,746.00
Linescape Linestriping, road striping	Gov't		1,490.00
Mastercard, Adobe, monthly premium	ALL		88.01
Mastercard, Active Sports, tennis net reel	Park		148.98
Mastercard, Amazon, prime monthly premium	Gov't		14.99
Mastercard, Amazon, coffee	Gov't		38.99
Mastercard, Amazon, locks, cameras	Sewer		1,413.00
Mastercard, Amazon, gate latch	Park	pd 6-22	20.95
Mastercard, Amazon, thermostat	Park	pd 6-22	44.12
Mastercard, Amazon, air filters	Park	pd 6-22	94.10
Mastercard, Amazon, toggle switch	Park		7.50
Mastercard, Amazon, lamination sheets	Park		24.99
Mastercard, Amazon, irrigation controller	Park		79.99
Mastercard, Amazon, patio table umbrella	Park		107.99
Mastercard, Amazon, voice amplifier	Park		35.99
Mastercard, Amazon, thermostat	Park		64.56
Mastercard, Amazon, water cans	Park		13.29
Mastercard, Amazon, landscape staples	Park		36.99
Mastercard, Amazon, nozzles	Park		89.90
Mastercard, Amazon, irrigation controller	Park		69.99
Mastercard, Amazon, router, antennas	PW		217.68
Mastercard, Amazon, floor squeegee	Park		55.42
Mastercard, Amazon, receipt books	Park		79.30
Mastercard, Amazon, air freshener	Park		42.00
Mastercard, Amazon, mirror, resistance bands	Park		192.86
Mastercard, Amazon, usb splitter	Police		10.99
Mastercard, Amazon, socket setkey wrench	Park		32.98
Mastercard, Amazon, re-keying kit	PW		69.95
Mastercard, Belson Outdoors, bench	Park		695.00
Mastercard, Best Western, lodging	Sewer	pd 6-22	330.38
Mastercard, CDW, docking station	Police	pd 6-22	999.90
Mastercard, Docusend, email bills	Sewer		4.37
Mastercard, Home Depot, plants, soil	Park		71.09
Mastercard, Hoops, net	Park	pd 6-22	42.93
Mastercard, Levis, uniform	Park	pd 6-22	55.65
Mastercard, Lynn Card Co, stationary	Police		107.36
Mastercard, Microsoft, monthly premium	Fire		17.71
Mastercard, Microsoft, monthly premium	Police		75.16
Mastercard, Microtel, lodging	Police		108.17
Mastercard, Post Office, postage	Police		17.10
Mastercard, Rush Order Tees, tshirts	Police		277.03
Mastercard, Zoom, monthly premium	Gov't		65.99
MCSI, copier maintenance contract	Park		79.90
Metro Sales, copier lease	Police		48.60
Metro Sales, maintenance contract, copies	PZ/Admin		787.29
Mid-American Research Chemical, wasp killer	Park		171.58
Mid-MN Drug Testing Inc, yearly consortium fee	Gov't		150.00

Mike Hoke, reimburse weight room memberships	Park		151.00
Mike Lyonais, reimburse petty cash	ALL	pd 6-22	79.80
MN Backflow, backflow testing	Fire		1,412.47
MN Life, life insurance	ALL		308.70
MN NCPERS, life insurance	Gov't		80.00
MNPEA, union dues	ALL		273.00
Moonlite Square, fuel	Park		36.51
MR Sign, address sign	PW		46.43
MR Sign, address signs	PW		81.31
MR Sign, street name sign	PW		88.49
MR Sign, traffic signs	PW		158.53
Nate Deshayes, uniform reimbursement	PW		86.38
North American Banking, bond payment	Sewer		5,552.50
Northland Press, financial report summary	Admin		570.00
Northland Trust Services, bond payments	Gov't		48,561.88
Planning and Zoning Commissioners, 2nd quarter meetings	PZ		1,295.00
Premier Auto, brakes, idler arm, tie rods, alignment	PW		2,000.04
Premier Auto, tire repair	PW		20.05
Shannons Auto Body, insurance claim squad damage	Police		3,151.14
Teamsters, union dues	Police		317.00
The Office Shop, copy paper	PZ/Gov't		230.00
The Office Shop, copy paper	Park		57.50
The Office Shop, name plate	Park		15.74
The Office Shop, post it notes	Admin		20.44
Thelen Heating, roof repair	PW		3,220.00
TJ Graumann, reimburse for onx subscription	Park		32.20
Tony Marks, per diem meal reimbursement	Police	pd 6-22	70.00
Tremolo Communications, phone, fax, cable, internet	ALL		2,462.69
US Bank, copier lease	ALL		165.00
Xcel Energy, gas utilities	ALL		428.38
Xtona, monthly i.t. billing	ALL		1,655.00
Ziegler, a/c repair	PW		1,609.90
TOTAL			138,030.19

ACH PAYMENTS

Medica, health insurance	Payroll	pd 7-1	29,889.95
Deferred Comp, employee deductions	Payroll	pd 6-20	380.00
Deferred Comp, employee deductions	Payroll	pd 7-3	380.00
Health Care Savings Plan, employee deductions	Payroll	pd 6-20	1,021.84
Health Care Savings Plan, employee deductions	Payroll	pd 7-3	2,529.68
IRS, payroll tax	Payroll	pd 6-20	9,709.78
IRS, payroll tax	Payroll	pd 7-3	13,498.22
MN Dept of Revenue, payroll tax	Payroll	pd 6-20	2,081.04
MN Dept of Revenue, payroll tax	Payroll	pd 7-3	2,435.31
PERA, payroll deductions and benefits	Payroll	pd 6-20	9,751.94
PERA, payroll deductions and benefits	Payroll	pd 7-3	10,106.88
Sales Tax	ALL		

ADDITIONAL BILLS FOR APPROVAL
July 10, 2023

VENDORS	DEPT		AMOUNT
AAA Equipment Center, discharge chute	PW		99.59
Anderson Brothers, peitso drainange repairs	PW		6,415.00
Anderson Brothers, washed rock	Park		230.09
AT&T, cell phone and ipad charges	ALL		1,200.19
AW Research, water testing	Sewer		164.70
Baker & Taylor, books	Library		112.54
Cheryl Stuckmayer, uniform reimbursement	PZ		9.99
Crow Wing County Highway Dept, fuel	ALL		4,611.72
Crow Wing County Recorder, recording fees	PZ		92.00
Digital Ink, signs	Park		242.50
Farm and Home Publishers, rural directory book	Library		67.25
Fastenal, socket set	PW		68.98
Forum Communications, summary financial report	Admin		535.50
Forum Communications, annual tif disclosure	Admin		37.40
Mastercard, Amazon, screwdriver set	Park		11.49
Mastercard, Amazon, door sweeps	Park		32.52
Mastercard, Amazon, batteries	Park		53.37
Mastercard, Christmas Point, emplyee recognition	Police		465.37
Mastercard, Post Office, postage	Police		13.70
Midwest Machinery, predator	Park		178.31
Moonlite Square, fuel	Fire		31.01
Moonlite Square, fuel	Park		20.42
National Ind Health Club Assn, membership dues	Park		399.00
Pat Wehner, reimburse for sickle section kit	PW		71.15
Simonson Lumber, 2" bits	Park		6.50
Simonson Lumber, treated decking	Park		42.92
Tri-County Septic, septic inspections and designs	PZ		1,575.00
Uline, janitorial supplies	Park		427.32
Waste Partners, trash removal	ALL		524.45
Ziegler, pm maintenance	PW		2,786.19
TOTAL			20,526.17

RESOLUTION NO. 23-13
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

RESOLUTION ACCEPTING THE NINE RULES OF CIVILITY

WHEREAS, the residents of the City of Crosslake place a high value on respect and civility in their lives and they understand that these characteristics are essential to any healthy community; and

WHEREAS, the Crosslake City Council supports opportunities for civil discourse and discussion in the community and at City Hall; and

WHEREAS, the City Council sometimes addresses controversial issues about which people often feel passionately, which at times leads to uncivil behavior; and

WHEREAS, an atmosphere of incivility and disrespect can have a damaging effect on the proceedings, on the quality of debate, and on the practice of democracy itself;

NOW, THEREFORE, BE IT RESOLVED, that the Crosslake City Council recognizes nine tools of civility that will provide increased opportunities for civil discourse in order to find positive resolutions to the issues that face our City. These tools include:

- (1) Pay attention;
- (2) Listen;
- (3) Be inclusive;
- (4) Do not gossip;
- (5) Show respect;
- (6) Be agreeable;
- (7) Apologize;
- (8) Give constructive criticism;
- (9) Take responsibility.

BE IT FURTHER RESOLVED, that the Crosslake City Council shall promote the use and adherence of these tools in conducting the business of the Council.

This resolution is adopted by the Crosslake City Council this 10th day of July 2023.



David Nevin, Mayor

Michael R. Lyonais, City Administrator

**RESOLUTION NO. 23-14
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA**

**RESOLUTION REGARDING WORKPLACE AUDIT – ORGANIZATIONAL
STRUCTURE ASSESSMENT**

WHEREAS, the City Council supports the goal of a City workplace and organizational structure that efficiently and effectively serves the needs of the City of Crosslake and its residents.

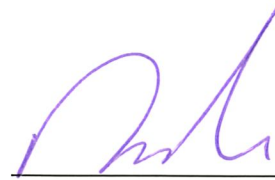
WHEREAS, the City Council supports the goal of improved communication and unification between the City Council and staff.

WHEREAS, Consultant Michelle Soldo of Soldo Consulting P.C. acts as an outside independent consultant to perform workplace audits and organizational structure assessments for cities and counties in Minnesota.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

1. Consultant Michelle Soldo of Soldo Consulting P.C. shall be retained to conduct a workplace audit and organizational structure assessment for the City of Crosslake at the rate of \$155.00 per hour.
2. City Council Member Jackson Purfeerst shall be designated by the Council to contact Attorney Michelle Soldo for purposes of commencing this process.

Adopted this 10th day of July, 2023.



David Nevin, Mayor



Michael Lyonais, City Administrator

City of Crosslake

RESOLUTION 23-15

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
PAL Foundation	\$681.84	Community Garden
PAL Foundation	\$338.86	Pickleball

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.


NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 10th day of July, 2023.



David Nevin
Mayor

ATTEST:



Michael R. Lyons
City Administrator
(SEAL)