

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JUNE 12, 2023
7:00 P.M. – CITY HALL**

The Crosslake City Council held the Regular Council Meeting on Monday, June 12, 2023 in City Hall. The following Council Members were present: Mayor Dave Nevin, Jackson Purfeerst, Marcia Seibert-Volz, Sandy Farder, and Aaron Herzog. Also in attendance were City Administrator Mike Lyonais, City Clerk Char Nelson, Park Director TJ Graumann, Fire Chief Chip Lohmiller, Police Chief Erik Lee, Police Sergeant Jake Maier, Zoning Administrator Peter Gansen, Public Works Director Patrick Wehner, City Attorney Brad Person, and City Engineer Phil Martin. Northland Press Reporter Paul Boblett and Echo Publishing Reporter Nancy Vogt attended via Zoom. There were approximately thirty-five audience members in City Hall and on Zoom.

- A. CALL TO ORDER** – Mayor Nevin called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited.

MOTION 06R-01-23 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

B. PUBLIC HEARING

1. 7:00 P.M. – ROAD RIGHT OF WAY VACATION REQUEST FROM DAVID AND PAMELA WEBSTER AT 12253 WHITEFISH AVE

Park Director TJ Graumann provided the Council with an overview of the vacation request and stated that the Park Commission recommended that the Council deny the application because the area is accessible for a viewing vista of the lake. Mr. Graumann stated that the Public Works Commission had a 2-2 vote at their meeting. Tom Swenson, Chairman of Public Works, addressed the Council and stated that if he had been in attendance at the Public Works meeting when the vacation request was heard, he would have voted to deny.

Joe Christensen, Authorized Agent for the Websters, stated that the right-of-way was not flagged when the Park Commission visited the site and the grade of the parcel is difficult to walk on. Mr. Christensen stated that the Websters would be in favor of moving the right-of-way to the western side of their property in order to prevent it from running through the middle of their property. Mr. Christensen stated that the western side of the property is easier to navigate and would have better access. Mr. Christensen suggested that the Council table the decision and schedule an onsite visit to the location. TJ Graumann stated that the Commissions should consider the change to the application.

MOTION 06R-02-23 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO TABLE ACTION ON VACATION REQUEST AND HAVE PROPERTY OWNER RESUBMIT APPLICATION REQUEST TO THE PARK COMMISSION, PUBLIC WORKS COMMISSION, AND CITY COUNCIL TO HAVE RIGHT OF WAY MOVED TO WEST SIDE OF PROPERTY.

Marcia Seibert-Volz stated that if the pictures are accurate, it looks like the right-of-way is easily accessible. Ms. Seibert-Volz stated that the option to move the right-of-way should have been included in the packet and asked that the location of the proposed right-of-way be flagged too. Attorney Person stated that the City would need to publish the next meeting to consider moving the right-of-way as a Public Hearing. No public comments were received at this time. MOTION CARRIED WITH ALL AYES.

- C. PUBLIC FORUM** – Jonathon Grothe of the Crosslakers addressed the Council and stated that the City needs to start planning and thinking about the lighting and enhanced center of the roundabout at the intersection of CSAH 3/66, landscaping of sidewalks, addition of trees and cost of these improvements to include in the 2024 Budget. Mr. Grothe stated that these items are outside of the scope of the County project and would be the responsibility of the City. TJ Graumann asked that the City consider minimal maintenance features for landscaping.

Troy Bauch, Business Agent for AFSCME Labor Union, reported that AFSCME sent a Memorandum of Agreement (MOA) to all of its employers in the State, regarding the Juneteenth holiday that was approved by the legislature the end of May this year. Mr. Bauch sent a copy to each Council Member on June 7th. The MOA included language for the City to compensate employees for the newly mandated holiday. Mr. Bauch received notice on June 8th that the Council included a resolution in tonight's meeting packet to close City Offices and Departments other than the Police Department and require employees to use personal leave or vacation, or to receive no pay for this holiday. Mr. Bauch stated that if the Council approved the proposed resolution, a grievance would be filed.

Dave Nevin stated that this all happened in short order and that the City's labor attorney gave the Council this resolution as a pause so that there was time to decide how to handle the holiday in the future. Marcia Seibert-Volz suggested tabling the issue and negotiating the matter with the unions. Ms. Seibert-Volz suggested that employees give up another holiday in place of Juneteenth. Aaron Herzog stated that it could be very costly to negotiate this item with four separate unions. Jackson Purfeerst stated that the Council should pay the employees for the holiday now and negotiate the issue later. Mr. Bauch stated that he could modify the resolution to be effective for just 2023.

- D. CONSENT CALENDAR** – Marcia Seibert-Volz requested that Item 4. Unadjusted Draft: 05.31.2023 Month End Expenditures Report be pulled from the consent calendar. MOTION 06R-03-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Regular Council Meeting Minutes of May 8, 2023
2. Special Council Meeting Minutes of May 31, 2023
3. Unadjusted Draft: 05.31.2023 Month End Revenue Report
4. Removed
5. Unadjusted Draft: 05.31.2023 Balance Sheet
6. Police Report for Crosslake – May 2023
7. Police Report for Mission Township – May 2023

8. Fire Department Report – May 2023
9. North Ambulance Run Report – May 2023
10. Planning and Zoning Commission Meeting Minutes of April 28, 2023
11. Public Works Commission Meeting Minutes of May 1, 2023
12. Crosslake Park, Recreation, and Library Commission Meeting Minutes of April 26, 2023
13. Waste Partners Recycling Reports for April 2023
14. Group Transient Merchant Permit Application from Crosslake/Ideal Lions to Hold Flea Markets in Town Square
15. Approval of F.I.R.E. Invoice in the Amount of \$1,100
16. Bills for Approval in the Amount of \$86,696.57
17. Additional Bills for Approval in the Amount of \$33,792.04

MOTION CARRIED WITH ALL AYES.

Marcia Seibert-Volz stated that the Expense Report had no wages listed for the mowing in the cemetery and asked that a journal entry be made to correct the issue. Char Nelson stated that she and Ms. Seibert-Volz had a conversation earlier in the day regarding the issue and that Ms. Seibert-Volz suggested having a workshop to discuss the matter. Ms. Nelson thought a workshop would be a good idea so that the rest of the Council could understand the issues. Sandy Farder asked what Ms. Seibert-Volz's concerns were with the payroll entries. Mike Lyonais stated that Ms. Seibert Volz would like more detail than what our system is currently providing. Mr. Lyonais stated that he would make a journal entry for mowing the cemetery. MOTION 06R-04-23 WAS MADE BY AARON HERZOG AND SECONDED BY SANDY FARDER TO APPROVE UNADJUSTED DRAFT: 05.31.2023 MONTH END EXPENDITURES REPORT. MOTION CARRIED WITH ALL AYES.

E. MAYOR'S AND COUNCIL MEMBERS' REPORT

1. Lynn Scharenbroich and Joell Tvedt of the Paul Bunyan Scenic Byway Association addressed the Council and gave an update on highlights, future plans, and community education. The Paul Bunyan Scenic Byway is one of 8 designated as a state scenic byway in Minnesota and one of 184 designated as a national scenic byway in the country. It covers 54 miles on Crow Wing and Cass County Highways. It is supported by memberships, donations, sponsorships, in-kind, grants and volunteers. The goals of the association are to build awareness of Paul Bunyan Scenic Byway in clever and compelling ways through community projects/events and interesting stories from the past; develop area amenities which are free to the public; and encourage Byway unity through cooperation and collaboration among the jurisdictions.
2. PAL Foundation Member Tom Swenson reported that \$20,500 has been raised through the end of May for the Pine River Overlook Park. PAL Members and staff would like to turn the garage at the site into a pavilion with accessible portable restrooms. TJ Graumann suggested using Park Dedication funds for the cost of the remodel. MOTION 06R-05-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO DIRECT STAFF TO OBTAIN QUOTE FOR REMODELING OF GARAGE INTO A PAVILLION AT THE PINE RIVER OVERLOOK PARK. MOTION CARRIED WITH ALL AYES.

3. Jackson Purfeerst read thank you letter from Joel and Sonia Slack to Crosslake's first responders, North Ambulance and Cuyuna Regional Medical Center staff for their quick response and comfort given during medical emergency.
4. Included in the packet for Council information was the signed Consulting Services Agreement between the City of Crosslake and Madden Galanter Hansen, LLP for labor relations matters.
5. MOTION 06R-06-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE RESOLUTION NO. 23-10 ACCEPTING DONATIONS FROM MIKE AND KELLY HAGLUND IN THE AMOUNT OF \$5,000.00 FOR THE POLICE DEPARTMENT, FROM JANET MOLINE IN THE AMOUNT OF \$100.00 FOR THE POLICE DEPARTMENT, AND FROM PAL FOUNDATION IN THE AMOUNT OF \$61.98 FOR THE COMMUNITY GARDEN. MOTION CARRIED WITH ALL AYES.
6. MOTION 06R-07-23 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO HOLD A SPECIAL MEETING ON THURSDAY, JULY 6, 2023 AT 5:30 P.M. IN CITY HALL FOR THE PURPOSE OF DISCUSSING THE FIRE CHIEF DUTIES AND WAGES. MOTION CARRIED WITH ALL AYES.
7. Police Chief Erik Lee thanked the Council for adding this item to the agenda and stated that police officer shortage is a big issue in the area. Chief Lee stated that Crosslake is third from the bottom regarding pay in the area and noted that Breezy Point is looking to hire one officer, Pequot Lakes is looking to hire three, Brainerd is looking to hire two and the County is looking to hire two. Chief Lee stated that the Hibbing Community College normally has 40 graduates from its Criminal Justice Program and this year only had 4 graduates. MOTION 06R-08-23 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY SANDY FARDER TO APPROVE ADVERTISEMENT TO FILL VACANCY FOR POLICE OFFICER. MOTION CARRIED WITH ALL AYES.
8. Troy Bauch presented a resolution to the Council to add Juneteenth as a paid holiday for all employees for 2023. MOTION 06R-09-23 WAS MADE BY SANDY FARDER AND SECONDED BY AARON HERZOG TO APPROVE RESOLUTION NO. 23-11 REGARDING JUNETEENTH HOLIDAY. MOTION CARRIED WITH ALL AYES.
9. MOTION 06R-10-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE RESOLUTION REGARDING WORKPLACE AUDIT – ORGANIZATIONAL STRUCTURE ASSESSMENT. Mike Lyonais asked for the estimated cost and scope of the study. Sandy Farder stated that the intent of study was to improve communication between council and staff. Mr. Lyonais noted that there were 15 people listed to be interviewed and that the consultant charges \$155 per hour. Mr. Lyonais asked if there was a cap on the amount to spend on the study. It was the consensus of the Council to clarify the number of hours need to complete the study and to narrow the purpose of the study. MOTION FAILED WITH ALL NAYES.

MOTION 06R-11-23 WAS MADE BY SANDY FARDER AND SECONDED BY DAVE NEVIN TO TABLE ACTION ON RESOLUTION REGARDING WORKPLACE AUDIT – ORGANIZATIONAL STRUCTURE ASSESSMENT AND TO DIRECT COUNCIL MEMBER PURFEERST TO CLARIFY NUMBER OF HOURS NEEDED, ESTIMATED COST, AND PURPOSE OF AUDIT WITH CONSULTANT AND BRING TO NEXT MEETING. MOTION CARRIED WITH ALL AYES.

F. CITY ADMINISTRATOR'S REPORT

1. Mike Lyonais stated that he would like to hold the first 2024 Budget meeting the end of July and would like the Council's input regarding their expectations before the meeting.
2. MOTION 06R-12-23 WAS MADE BY AARON HERZOG AND SECONDED BY SANDY FARDER TO APPROVE RESOLUTION NO. 23-12 SUPPORTING STATE FUNDING FOR THE NATIONAL LOON CENTER. MOTION CARRIED WITH ALL AYES.
3. Char Nelson stated that the Council met twice in the last month without providing sufficient notice to the public, which is a violation of the Open Meeting Law. Ms. Nelson noted that penalties could include \$300 per person per violation and/or forfeiture of elected seat.

G. COMMISSION REPORTS

1. PLANNING AND ZONING

- a. Zoning Administrator Pete Gansen reported that the Planning and Zoning Department has seen a 45% increase in permit volume so far this year. Staff has held twice as many Development Review Team meetings and the projects are larger than normal. Mr. Gansen invited the Council to come and learn about the zoning functions or to attend Zoning Commission meetings.

2. PUBLIC SAFETY

- a. Fire Captain Jory Danielson addressed the Council and stated that the Council's conversation at the workshop of May 24 when they discussed the attendance of fire department staff at a former fire chief's funeral and related costs was disrespectful to former Chief, Dave Schliek, his family and the firefighters. Mr. Danielson donated back the money that was paid to the firefighters to plan, operate equipment, and attend the funeral and gave it to the Council. Dave Nevin stated that he thinks the firefighters should go to the funeral in respect to the individual, not to be paid. Mike Lyonais stated that the duty is specified in the Fire Department's Standard Operating Guidelines. Mr. Lyonais stated that, for insurance purposes, an employee needs to be "on duty" if they are operating City equipment.
- b. Aaron Herzog reviewed the highlights from the Public Safety meeting of June 7, 2023. Signs have been ordered to help with pedestrian safety on Bonnies Lakes Road.

The curb has been painted yellow at Moonlite Bay but cars are still parking there. Chief Lee stated that he will discuss putting No Parking signs at Moonlite Bay with the County as well as installing No Parking signs at The Gathering Event Center on County Road 3. Dave Nevin stated that the police need to start issuing tickets for people parking at the yellow curb at Moonlite Bay.

There was discussion whether Council Members appointed to the Public Safety Commission should vote on recommendations. Staff will clarify wording in the ordinance related to Liaisons.

- c. MOTION 06R-13-23 WAS MADE BY AARON HERZOG AND SECONDED BY SANDY FARDER TO REMOVE OFFICER PATRICK MARTIN FROM PROBATIONARY STATUS EFFECTIVE JUNE 12, 2023 AND TO MOVE OFFICER MARTIN FROM STEP 1 TO STEP 3 OF THE CURRENT TEAMSTERS UNION CONTRACT WAGE SCALE. MOTION CARRIED WITH ALL AYES.
- d. Chief Lee presented job description for Police Department Administrative Assistant and gave current pay ranges from Pequot Lakes and Breezy Point administrative assistants. Chief Lee stated that this is a specialized field and requires continuing education. Chief Lee suggested that this position be included in the AFSCME Union. Troy Bauch, Business Agent for AFSCME Labor Union, stated that employees have the choice whether or not to join the union and pay dues, but that the union will work with the City to develop a wage scale. MOTION 06R-14-23 WAS MADE BY AARON HERZOG AND SECONDED BY JACKSON PURFEERST TO TABLE ACTION ON HIRING ADMINISTRATIVE ASSISTANT AND DIRECT STAFF TO DEVELOP PAY RANGE FOR POSITION AND BRING BACK TO COUNCIL FOR APPROVAL. MOTION CARRIED WITH ALL AYES.
- e. MOTION 06R-15-23 WAS MADE BY SANDY FARDER AND SECONDED BY JACKSON PURFEERST TO APPROVE THE PURCHASE OF FOUR (4) ENHANCED APX 6500 RADIOS AT A COST OF \$24,042.24. MOTION CARRIED WITH ALL AYES.
- f. MOTION 06R-16-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY MARCIA SEIBERT-VOLZ TO DECLARE THE 2002 CENTAUR AUTO EXTRICATION TOOLS AS SURPLUS AND APPROVE THEIR SALE. MOTION CARRIED WITH ALL AYES.

3. PUBLIC WORKS

- a. Phil Martin described the benefits of Web GIS Platform and how it can be customized for the City of Crosslake. MOTION 06R-17-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE THE ENGINEERING PROPOSAL FROM BOLTON & MENK FOR CROSSLAKE WEB GIS PLATFORM DEVELOPMENT AT AN ESTIMATED COST OF \$10,000. MOTION CARRIED WITH ALL AYES.

- b. MOTION 06R-18-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO APPROVE THE ENGINEERING PROPOSAL FROM BOLTON & MENK TO PREPARE A CEMETERY PLAT FOR LOTS 3 AND 4 OF THE M & D ADDITION IN CROSSLAKE AT AN ESTIMATED COST OF \$11,600 AND TO DESIGN ACCESS ROADS AND PROVIDE SIMPLE CONSTRUCTION PLANS THAT THE CITY COULD USE TO OBTAIN QUOTES FOR CONSTRUCTION AT AN ESTIMATED COST OF \$5,450. MOTION CARRIED WITH ALL AYES.
- c. MOTION 06R-19-23 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY SANDY FARDER TO DIRECT STAFF TO PURCHASE AND INSTALL CAMERAS AND LOCKS FOR THE WASTEWATER TREATMENT PLANT AT AN ESTIMATED COST OF \$2,000. MOTION CARRIED WITH ALL AYES.

MOTION 06R-20-23 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY DAVE NEVIN TO DIRECT STAFF TO INITIATE THE VACATION PROCESS OF ROAD RIGHT-OF-WAY BETWEEN 12880 AND 12886 MANHATTAN POINT BLVD. MOTION CARRIED WITH ALL AYES.

MOTION 06R-21-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO LICENSE EMPLOYEE AS PESTICIDE APPLICATOR FOR 2024 AND TO HIRE ABRA LANDSCAPING FOR WEED CONTROL FOR 2023 AT AN ESTIMATED COST OF \$7,102.18. MOTION CARRIED WITH ALL AYES.

Pat Wehner gave updates on installation of radar signs, striping of town square, signage for Miller Road, and repair of civil defense sirens.

Pat Wehner and TJ Graumann reported that they would like the Council to consider hiring a fulltime employee to work half time in Public Works and half time in Park and Rec. TJ Graumann stated that there have been no applicants for the seasonal groundskeeper and fulltime staff is having to take over these duties, while other areas are left undone. It was the consensus of the Council to direct staff to work with commissions to develop draft job description and bring back to Council.

- d. MOTION 06R-22-23 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO ALLOW THE PROPERTY OWNER AT 37221 COUNTY ROAD 66 TO REPAIR THE GRADE ADJUSTMENT ON HIS PROPERTY AND TO REIMBURSE PROPERTY OWNER \$3,573, CONTINGENT ON THE PROPERTY OWNER SIGNING A "HOLD HARMLESS" AGREEMENT WITH THE CITY. MOTION CARRIED WITH ALL AYES.

4. PARK AND RECREATION/LIBRARY

- a. TJ Graumann reported that the Duluth Archeological Center surveyed South Bay Park on Sunday, June 4, 2023 and results should be available soon.

- b. TJ Graumann reported that he and commission members visited all 54 public right of ways and have compiled an inventory with photos. Mr. Graumann stated that many have encroachments and he will deliver a presentation to the Council soon.

H. PUBLIC FORUM – None.

I. CITY ATTORNEY REPORT – None.

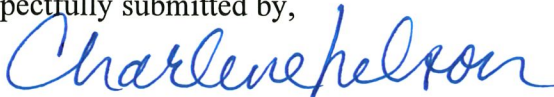
J. OLD BUSINESS – Marcia Seibert-Volz asked if the Clerk had sent out letters to VRBO owners that are not paying lodging tax to WALA. Char Nelson replied that she had not received names and addresses from WALA.

MOTION 06R-23-23 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JACKSON PURFEERST TO DIRECT STAFF TO ADD LETTERING AND LIGHTING TO THE CITY HALL SIGN BY THE END OF THE MONTH. MOTION CARRIED WITH ALL AYES.

K. NEW BUSINESS – None.

L. ADJOURN – MOTION 06R-24-23 WAS MADE BY JACKSON PURFEERST AND SECONDED BY SANDY FARDER TO ADJOURN THE MEETING AT 10:55 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,



Charlene Nelson
City Clerk

BILLS FOR APPROVAL
June 12, 2023

VENDORS	DEPT		AMOUNT
AAA Equipment, impeller	PW		357.94
AAA Rental, all terrain fork lift rental	Park		75.00
Ace Hardware, signs, tape	PW		17.77
Ace Hardware, batteries	PW		8.59
Ace Hardware, hex bushings	Sewer		9.98
Ace Hardware, goggles	Park		36.99
Ace Hardware, batteries	Park		39.98
Ace Hardware, hardware	Park		11.97
Ace Hardware, hardware	Park		7.98
Ace Hardware, hardware	Park		14.77
Ace Hardware, pliers, carb cleaner	Park		28.98
Ace Hardware, batteries	Park		35.98
Ace Hardware, hardware	Park		38.83
Ace Hardware, glass scraper, mirror	Police		11.18
Ace Hardware, rake, shovel	Sewer		43.98
Ace Hardware, auger, hardware	Park		51.17
Ace Hardware, pool noodles, batteries, tape	Park		85.89
Ace Hardware, hardware	Park		11.95
Ace Hardware, heat gun, clamps	Park		75.07
Ace Hardware, hardware	Park		21.12
Ace Hardware, hardware	Park		14.99
Ace Hardware, hardware	Park		18.65
Ace Hardware, hoses, hardware	Park		77.24
Ace Hardware, wiring	Police		44.97
Ace Hardware, pipe straps	Park		10.85
Ace Hardware, plumbing supplies	Park		34.27
Ace Hardware, top soil, soap	Sewer		20.10
Ace Hardware, waders, repellent	PW		148.98
Ace Hardware, husqvarna parts	PW		13.49
Ace Hardware, goggles	PW		36.99
Ace Hardware, pipe cutter, files, hardware	Park		76.48
Ace Hardware, conduit seal	Park		5.59
Ace Hardware, bird food	Park		40.98
Ace Hardware, key	Park		2.49
Ace Hardware, hardware	Park		19.18
Ace Hardware, hardware	Park		0.80
Ace Hardware, frame	Sewer		29.88
Aldin Automotive, remove and mount tires, tire disposal	Police		190.68
Aldin Automotive, remove and mount tires	Police		156.34
Aldin Automotive, remove and mount tires, tire disposal	Police		167.50
American Steel, garden stakes	Park		252.84
Anderson Brothers, wash rock product	PW		286.12
Aramark, floor mat service	PW		64.19
Aspen Mills, uniform	Fire		315.68
AT&T, cell phone and ipad charges	ALL		1,200.19
AW Research, water testing	Sewer		658.80

Baker & Taylor, books	Library		354.37
BCA, background check	Park	pd 5-23	15.00
Becky's Pest Solutions, pest control	Sewer		159.00
Bolton & Menk, biosolids review	Sewer		1,344.00
Brainerd Floral, memorial flowers	Fire		129.00
Breen & Person, legal fees	ALL		1,300.00
City of Crosslake, sewer utilities	ALL		165.00
Clean Team, june cleaning	ALL		3,931.25
Clifton Larson Allen, billing #4 2022 audit	Gov't		4,200.00
Council #65, union dues	Gov't		359.56
Crow Wing County Recorder, filing fees	PZ		46.00
Crow Wing County Sheriffs Office, letg base fee	Police		3,965.00
Crow Wing Power, electric service	ALL	pd 5-17	2,970.89
CTC, web hosting	Gov't		10.00
Culligan, water and cooler rental	ALL		271.40
Dacotah Paper, janitorial supplies	Park		401.52
DeLage Landen Financial Services, copier lease	Park		117.00
Delta Dental, dental insurance	ALL		1,611.99
East Side Oil, oil filter recycling	Gov't		50.00
Echo Journal, subscription	Gov't		57.00
First Supply, janitorial supplies	Park	pd 5-17	6.82
First Supply, janitorial supplies	Park		29.37
Fortis, disability insurance	ALL		933.10
Forum Communications, road vacation public hearing	Gov't		16.52
Forum Communications, cemetery cleanup ad	Cemetery		76.00
Forum Communications, meeting notice of 5/26/23	PZ		34.28
Forum Communications, meeting notice of 6/23/23	PZ		33.88
Galls, uniform	Police		236.59
Galls, uniform	Police		117.31
GLS Promotions, uniforms	Park		558.85
Guardian Pest Services, pest control	Pk/Gov't		71.00
Guardian Pest Services, exterior power treatment	Pk/Gov't		984.00
Hawkins, chemicals	Sewer		1,179.34
IP Networks, annual firewall renewal	Gov't		155.00
IP Networks, annual firewall renewal	Police		155.00
Jefferson Fire & Safety, fire boots	Fire		4,324.00
Jefferson Fire & Safety, nozzle	Fire		280.39
Johnson, Killen & Seiler, union negotiations	Gov't		940.50
Josh Runksmeier, uniform reimbursement	Park		154.37
Kimber Creek, alignment, mount tires	Police		222.15
Lakes Area Lock, install lock	Park		562.00
Mastercard, Adobe, monthly premium	ALL		88.01
Mastercard, Amazon, prime monthly premium	Gov't		14.99
Mastercard, Amazon, cleaners	Park		62.79
Mastercard, Amazon, name tags	Park	pd 5-23	28.76
Mastercard, Amazon, badge holders	Park	pd 5-23	11.95
Mastercard, Amazon, safety can	Park	pd 5-23	119.99
Mastercard, Amazon, vinyl stickers	Park	pd 5-23	15.99
Mastercard, Amazon, janitorial supplies	Park		62.79
Mastercard, Amazon, crimping tool, molex connector lot	Police	pd 5-23	46.15
Mastercard, Amazon, books	Library		20.66

Mastercard, Amazon, playground balls	Park		23.96
Mastercard, Amazon, baseball bases	Park		16.99
Mastercard, Amazon, tennis nets	Park		237.90
Mastercard, Amazon, weed barrier	Park		169.98
Mastercard, Amazon, ink cartridge	Police		23.46
Mastercard, Amazon, ball bearings	PW		58.80
Mastercard, Amazon, planters, storage bin	Park		43.03
Mastercard, Amazon, chair	Park		41.98
Mastercard, Amazon, binder	Park		22.69
Mastercard, Amazon, zip ties	Park		83.97
Mastercard, Amazon, hole free remote holders	Park		47.97
Mastercard, Amazon, spray paint	Park		151.90
Mastercard, BCA, training	Police		75.00
Mastercard, Docusend, email bills	Sewer		4.37
Mastercard, Fleet Farm, sickle sections	PW		28.04
Mastercard, Holiday Inn, lodging	Police		341.70
Mastercard, Holiday Station, fuel	Police		25.14
Mastercard, Intoximeters, drygas	Police	pd 5-23	125.00
Mastercard, Landsburg, weedblock	Park		618.19
Mastercard, Microsoft, monthly premium	Fire		17.71
Mastercard, Microsoft, monthly premium	Police		75.16
Mastercard, Oriental Trading, reading program	Library		27.96
Mastercard, Reeds Market, volunteer meeting	Library		23.20
Mastercard, The Inn, lodging	Police	pd 5-23	420.30
Mastercard, Zoom, monthly premium	Gov't		65.99
MCSI, copier lease	Park		62.20
Menards, lumber	PW		13.95
Menards, pop-up impact low gpm	PW		197.67
Menards, cleaners	PW		38.28
Metro Sales, copier lease	Police		44.68
Midwest Security, annual fire monitoring	Gov't		407.88
Midwest Security, annual security monitoring	Gov't		1,199.76
MN Assn of Cemeteries, membership dues	Cemetery		75.00
MN Dept of Labor & Industry, annual elevator inspection	Gov't		200.00
MN Life, life insurance	ALL		308.70
MN NCPERS, life insurance	Gov't		80.00
MNPEA, union dues	ALL	pd 6-5	273.00
MN Small City Assn, membership dues	Gov't		1,309.70
Moonlite Square, fuel, car washes	Fire		71.00
Moonlite Square, fuel	Park		46.66
Motorola Solutions, video manager hosting and software	Police		8,910.00
MR Sign, address numbers	PW		81.31
MR Sign, address numbers	PW		81.31
MR Sign, license number samples	Gov't		101.55
MWOA, conference registration	Sewer		315.00
Nannette Cassidy, refund weight room membership	Park		90.00
Nate Deshayes, reimburse for certification program	Sewer		45.00
North Country Construction, restroom wall repair	Park		1,860.00
North Country Plumbing, water softener repair	Gov't		836.29
Northland Press, meeting notice of 5/26/23	PZ		80.75
Northland Press, cemetery cleanup ad	Cemetery		42.75
Northland Press, public hearing notice of 6/12/23	Gov't		52.25

Northland Press, book sale ad	Library		38.00
Northland Press, seasonal groundskeeper ad	Park		95.00
Northland Septic Maintenance, pump and haul biosolids	Sewer		7,470.00
Northwedge Greenhouse, flowers for bridges	Gov't		543.75
Pine River Area Sanitary District, biosolids treatment	Sewer		8,126.00
Premier Auto, trailer tires	PW		693.86
Premier Auto, battery	Police		373.08
Premier Auto, mount and balance tire	Park		25.05
Premier Auto, towing	Police		315.68
Quadient Leasing, postage meter rental	Gov't		219.54
Reeds Market, clerks meeting	Admin		58.80
Seth Wannebo, per diem meal reimbursement	Sewer		45.00
Shawn Peterson, uniform reimbursement	Park		43.73
Simonson Lumber, treated lumber	Park		18.77
Simonson Lumber, treated lumber	Park		338.86
Sirchie, test kits	Police		23.27
Tactical & Technical Assessment Services, training	Police		575.00
Teamsters, union dues	Police	pd 6-5	317.00
Tony Marks, per diem meal reimbursement	Police		90.00
Tremolo Communications, phone, fax, cable, internet	ALL		2,460.71
Tri-County Septic, septic designs and inspections	PZ		1,225.00
US Bank, copier lease	ALL		165.00
Viking Electric, ballasts	PW		108.92
Waste Partners, trash removal	ALL		571.25
Xcel Energy, gas utilities	ALL		726.30
Xtona, monthly i.t. billing	ALL		1,655.00
Zuma, work platform attachment	Park		2,905.00
TOTAL			86,696.57

ACH PAYMENTS

Medica, health insurance	Payroll	pd 5-1	29,889.95
Medica, health insurance	Payroll	pd 6-1	29,889.95
Deferred Comp, employee deductions	Payroll	pd 5-12	380.00
Deferred Comp, employee deductions	Payroll	pd 5-23	380.00
Deferred Comp, employee deductions	Payroll	pd 6-6	380.00
Health Care Savings Plan, employee deductions	Payroll	pd 5-12	1,029.68
Health Care Savings Plan, employee deductions	Payroll	pd 5-23	1,021.84
Health Care Savings Plan, employee deductions	Payroll	pd 6-6	1,029.68
IRS, payroll tax	Payroll	pd 5-12	9,631.86
IRS, payroll tax	Payroll	pd 5-23	9,593.71
IRS, payroll tax	Payroll	pd 6-6	13,713.54
MN Dept of Revenue, payroll tax	Payroll	pd 5-12	2,058.41
MN Dept of Revenue, payroll tax	Payroll	pd 5-23	2,050.88
MN Dept of Revenue, payroll tax	Payroll	pd 6-6	2,638.78
PERA, payroll deductions and benefits	Payroll	pd 5-12	9,693.97
PERA, payroll deductions and benefits	Payroll	pd 5-23	9,598.73
PERA, payroll deductions and benefits	Payroll	pd 6-6	10,069.82
Sales Tax	ALL	pd 5-5	348.00
Sales Tax	ALL	pd 6-7	499.00

ADDITIONAL BILLS FOR APPROVAL
June 12, 2023

VENDORS	DEPT		AMOUNT
Aramark, mat service	PW		64.19
AW Research, water testing	Sewer		942.40
Bolton & Menk, road improvement plan	PW		5,070.50
Bolton & Menk, rmoonlite bay sewer extension	Sewer		4,292.00
Bolton & Menk, 2022 road improvements	PW		1,608.00
Crow Wing County, address assignments	Gov't		25.00
Crow Wing County Highway Dept, salt and sand	PW		709.60
Crow Wing County Highway Dept, fuel	ALL		5,413.85
Crow Wing County Recorder, filing fees	PZ		46.00
Crow Wing Power, electric services	ALL		11,517.23
David Greischar, permit refund	PZ		250.00
Galls, uniform	Police		175.90
Granite Electronics, ear piece	Police		86.76
Guardian Pest Solutions, pest control	Gov't/Park		71.00
John, Killen & Seiler, labor attorney fees	Gov't		1,075.00
Madden Galanter Hansen, labor attorney fees	Gov't		693.30
Mastercard, MCFOA, membership dues	Admin		50.00
Mastercard, Everblades, wiper blades	PW		30.00
Mastercard, Walmart, tennis balls	Park		36.96
North Memorial, monthly subsidy	Ambulance		1,100.00
Northland Press, meeting notice of 6-23-23	PZ		76.00
Ron Schoneman, permit refund	PZ		100.00
USA Bluebook, slides, electrodes, buffer pack	Sewer		358.35
TOTAL			33,792.04

City of Crosslake

RESOLUTION 23-10

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
Mike and Kelly Haglund	\$5,000.00	Police Department
Janet Moline	\$100.00	Police Department
PAL Foundation	\$61.98	Community Garden

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 12th day of June, 2023.



David Nevin
Mayor

ATTEST:



Michael R. Lyonais
City Administrator
(SEAL)

**RESOLUTION NO. 23-11
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA**

RESOLUTION REGARDING JUNETEENTH HOLIDAY

This Resolution is adopted by the City of Crosslake

WHEREAS the City is a party to collective bargaining agreements (hereinafter Agreements) in effect from January 1, 2022, to December 31, 2024, providing for the terms and conditions of employment for those employees covered by the Agreements; and

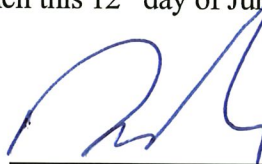
WHEREAS, the City has approved adding the Juneteenth holiday as a paid/recognized holiday to be effective for the 2023 Juneteenth holiday; and

WHEREAS, the City has offered to add the Juneteenth paid holiday to the members of the bargaining units and all other city employees; and

NOW, THEREFORE, the City has agreed to recognize Juneteenth as a paid holiday for all employees for 2023 in compliance with MN State Statute.

This resolution will become effective June 19, 2023, and will continue until December 31, 2023, at which time it will be of no further force or effect. The City recognizes that this Juneteenth resolution is the result of factually unique circumstances and shall not operate as a waiver of management or union rights or establish any precedent or past practice. It is the City's intent that the paid Holiday will be a proper subject for consideration and negotiations by the Council beginning for 2024 and thereafter.

This resolution is adopted by the Crosslake City Council this 12th day of June 2023.



David Nevin, Mayor



Michael R. Lyonais, City Administrator

RESOLUTION NO. 23-12

CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

RESOLUTION SUPPORTING STATE FUNDING FOR THE NATIONAL LOON CENTER

WHEREAS, the mission of the National Loon Center is to create a world-class public facility that educates and embraces the study and preservation of our state bird and the on-going effort to conserve and preserve its natural habitat, the Whitefish Chain of Lakes; and

WHEREAS, the National Loon Center enjoys widespread community support, including from the Brainerd Lakes Area Chamber of Commerce, Crosslake Ideal Lions Club, Crosslakers and the Whitefish Area Property Owners Association; and

WHEREAS, the National Loon Center is a major economic contributor to the community of Crosslake, supporting sustainable growth in the areas of tourism and trade; and

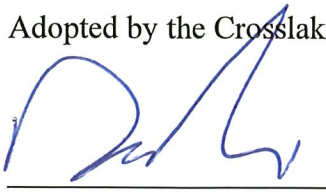
WHEREAS, the National Loon Center intends to seek 2024 state bonding funds in the amount of \$6.5 million for a grant to the City of Crosslake to be utilized for site preparation, pre-design, construction, furnishing and equipping of the National Loon Center in the City of Crosslake; and

WHEREAS, there are no costs to the City of Crosslake or its residents related to this state funding; and


WHEREAS, the City of Crosslake supports seeking state funding for the National Loon Center.

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Crosslake supports seeking state bonding funds in the amount of \$6.5 million for the National Loon Center in 2024, and requests support from our state legislators for these State bonding funds.

Adopted by the Crosslake City Council this 12th day of June 2023.



Dave Nevin
Mayor



Michael R. Lyons
City Administrator