

SPECIAL COUNCIL MEETING  
CITY OF CROSSLAKE  
FRIDAY, APRIL 1, 2022  
10:00 A.M. – CITY HALL

The Crosslake City Council held a Special Meeting on Friday, April 1, 2022. The following Council Members were present: Mayor Dave Nevin, Aaron Herzog, and Marcia Seibert-Volz. John Andrews participated via Zoom. Dave Schrupp was absent. Also present were City Administrator Mike Lyonais, City Clerk Char Nelson, Fire Chief Chip Lohmiller, Public Works Director Ted Strand, and Park Director TJ Graumann. There were five audience members in City Hall and on Zoom.

1. Dave Nevin called the meeting to order at 10:00 A.M.
2. MOTION 04SP1-01-22 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE RESOLUTION NO. 22-12 APPROVING OFF-SITE CHARITABLE GAMBLING BY THE NORTHERN LAKES HOCKEY ASSOCIATION AT WHITEFISH LODGE & SUITES ON APRIL 2, 2022. There was a brief discussion regarding the delay in the association turning in the application. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED 3-0. SEIBERT-VOLZ ABSTAINED.
3. MOTION 04SP1-02-22 WAS MADE BY DAVE NEVIN AND SECONDED BY AARON HERZOG TO ALLOW PUBLIC WORKS COMMISSION LIAISON TOM SWENSON TO SIT AT THE COUNCIL DIAS TO DISCUSS THE JOB DESCRIPTION FOR THE PUBLIC WORKS DIRECTOR. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Dave Nevin stated that he thinks the important duties for the Public Works Director are administration and supervision, rather than doing the daily tasks of his staff. Mr. Nevin stated that he did not want to rule any applicants out. Mr. Nevin stated that he heard of a company starting up in Pillager that will provide wastewater systems consulting services to cities.

The Council reviewed the minimum qualifications listed in the Public Works Director job description and discussed whether all the qualifications would be required to be hired. Tom Swenson stated that some applicants may not apply if they don't meet the listed qualifications. MOTION 04SP1-03-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY DAVE NEVIN TO CHANGE THE TITLE OF "MINIMUM QUALIFICATIONS" ON THE JOB DESCRIPTION TO "DESIRED QUALIFICATIONS". ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

4. The Council reviewed the Training and Experience Rating form. The Council will forward any changes to the Clerk.
5. Dave Nevin stated that Ted Strand's starting wage in 2000 was \$44,000 and multiplied by 1.7 for inflation would equal \$74,800 in today's dollars. Mike Lyonais stated that he developed a salary range for the Public Works Director using current information from the League of Minnesota Cities and comparable wages from cities with populations ranging from 2,000 to 15,000. Mr. Lyonais provided a range of \$75,079 - \$96,070. Marcia Seibert-Volz stated that

the average salary of Public Works Director from the League of Minnesota Cities information was \$57,500 and suggested a starting salary of \$60,000. Mike Lyonais stated that the Council accepted his method to determine the salary range for the Planning and Zoning Administrator that was hired in February. Tom Swenson asked what a Heavy Equipment/Sewer Operator would be paid if they were at Step 10 of the AFSCME scale and earned overtime. The hourly wage at Step 10 is \$30.78 with a premium pay of \$4.00 per hour for Class B Sewer License and with overtime would be close to \$75,000 a year. MOTION 04SP1-04-22 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO SET A SALARY RANGE FOR THE PUBLIC WORKS DIRECTOR AT \$75,000 TO \$95,000. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

6. MOTION 04SP1-05-22 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO AUTHORIZE PUBLICATION OF EMPLOYMENT AD FOR 4 WEEKS FOR PUBLIC WORKS DIRECTOR. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
7. Mayor Nevin adjourned the meeting at 10:55 A.M.

Respectfully Submitted,



Charlene Nelson  
City Clerk

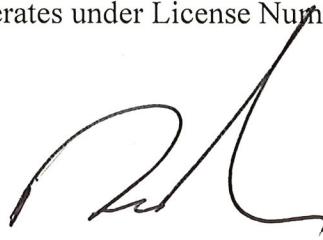
RESOLUTION NO. 22-12  
CITY OF CROSSLAKE  
COUNTY OF CROW WING  
STATE OF MINNESOTA

RESOLUTION APPROVING OFF-SITE CHARITABLE GAMBLING  
BY THE  
NORTHERN LAKES YOUTH HOCKEY ASSOCIATION  
AT  
WHITEFISH LODGE AND SUITES

On April 1, 2022, the Crosslake City Council approved the Northern Lakes Youth Hockey Association request to conduct off-site charitable gambling at Whitefish Lodge and Suites on **April 2, 2022**.

The Northern Lakes Youth Hockey Association operates under License Number 02055.

Adopted by the Council this 1st day of April, 2022.



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Dave Nevin  
Mayor



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Charlene Nelson  
City Clerk