

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, MAY 9, 2022
7:00 P.M. – CITY HALL**

The Crosslake City Council held the Regular Council Meeting on Monday, May 9, 2022 in City Hall. The following Council Members were present: Mayor Dave Nevin, Marcia Seibert-Volz, Aaron Herzog, Dave Schrupp, and John Andrews. Also in attendance were City Administrator Mike Lyonais, City Clerk Char Nelson, Park Director TJ Graumann, Zoning Administrator Pete Gansen, Police Chief Erik Lee, City Engineer Phil Martin, and City Attorney Brad Person. Northland Press Reporter Paul Boblett and Echo Journal Reporter Nancy Vogt attended via Zoom. There were approximately thirty-five audience members in City Hall and on Zoom.

A. CALL TO ORDER – Mayor Nevin called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. Mayor Nevin read the list of additions to the agenda and the City Attorney asked that a closed session be added to discuss land acquisition for sewer extension project. MOTION 05R-01-22 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

B. PUBLIC FORUM – Pat Netko of 36084 County Road 66 asked if the detour for the sewer extension project would be well marked and if there will be signage for access to businesses. Dave Nevin replied that the signs through Old Log Landing will be specific and there will be signage for businesses.

C. CONSENT CALENDAR – MOTION 05R-02-22 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Regular Council Meeting Minutes of April 11, 2022
2. Reconvened Regular Council Meeting Minutes of April 11, 2022
3. Unadjusted Draft: 04.30.2022 Month End Revenue Report
4. Unadjusted Draft: 04.30.2022 Month End Expenditures Report
5. Unadjusted Draft 04.30.2022 Balance Sheet
6. Police Report for Crosslake – April 2022
7. Police Report for Mission Township – April 2022
8. Fire Department Report – April 2022
9. North Ambulance Run Report – April 2022
10. Public Safety Commission Meeting Minutes of March 2, 2022
11. Planning and Zoning Monthly Statistics
12. Planning and Zoning Meeting Minutes of March 25, 2022
13. Crosslake Parks, Recreation and Library Commission Meeting Minutes of March 23, 2022
14. Public Works Commission Meeting Minutes of April 4, 2022
15. Waste Partners Recycling Reports for March 2022
16. Thank You Letter from Emily Emergency Food Shelf
17. Bills for Approval in the Amount of \$163,813.03
18. Additional Bills for Approval in the Amount of \$132,597.53

MOTION CARRIED WITH ALL AYES.

D. CRITICAL ISSUES

1. Mary Reedy of Clifton Larson Allen (CLA) presented the findings for the 2021 Audited Financial Statement and stated that the primary responsibility of the auditor is to provide an opinion on the fairness of the presentation of the financial statements by reviewing internal accounting controls, reviewing risks, and testing transactions. CLA gave the City a clean opinion on the audit which is the highest level of assurance. Mary Reedy noted that there is limited segregation of duties relating to financial transactions but that this is common based on the amount of staff that is available to do the work. Ms. Reedy reviewed various graphs depicting the financial condition of the City. Marcia Seibert-Volz asked about postemployment benefits. Mary Reedy replied that those are actuarial figures and are adjusted every two years. MOTION 05R-03-22 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO ACCEPT AND APPROVE THE AUDIT OF THE 2021 FINANCIAL STATEMENTS FOR THE CITY OF CROSSLAKE. MOTION CARRIED WITH ALL AYES.
2. Gordy Reller of the Ox Lake Landing Homeowners Association addressed the Council and asked that No Parking signs be installed at Outlot A in Ox Lake Landings at the cul-de-sac. Mr. Reller explained that sometimes people park in the cul-de-sac or next to the cul-de-sac which makes it difficult for people to turn around, launch their boat, or retrieve their boat. MOTION 05R-04-22 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE NEVIN TO DIRECT STAFF TO INSTALL TWO NO PARKING SIGNS AT THE OX LAKE LANDING CUL-DE-SAC. MOTION CARRIED WITH ALL AYES.
3. Jackson Purfeerst of 14610 Big Pine Trail addressed the Council and reported that last year's fireworks display on Big Pine Lake was a success and many donations have been received for fireworks this year. MOTION 05R-05-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE THE APPLICATION /PERMIT FOR OUTDOOR PUBLIC FIREWORKS DISPLAY BY TRACY WRIGHT ON BIG PINE LAKE ON JULY 1, 2022. MOTION CARRIED WITH ALL AYES.
4. Cindy Myogeto of the Chamber thanked the City for their contribution of \$15,000 to the Fourth of July Fireworks display. MOTION 05R-06-22 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO APPROVE THE APPLICATION/PERMIT FOR OUTDOOR PUBLIC FIREWORKS DISPLAY BY RES SPECIALTY PYROTECHNICS INC ON CROSS LAKE ON JULY 2, 2022. MOTION CARRIED WITH ALL AYES.

E. MAYOR'S AND COUNCIL MEMBERS' REPORT

1. MOTION 05R-07-22 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE RESOLUTION NO. 22-16 ACCEPTING DONATIONS FROM ANONYMOUS DONOR IN THE AMOUNT OF \$40 AND

FROM NAYME BERG IN THE AMOUNT OF \$50 FOR THE PARK AND RECREATION DEPARTMENT. MOTION CARRIED WITH ALL AYES.

2. The Council reviewed the proposed ordinance amendment regarding Mayor and Council Member Salaries. Marcia Seibert-Volz stated that the effective date should be the day after this year's election. A discussion ensued regarding the previous ordinance and whether council should be paid for an unlimited number of meetings. MOTION 05R-08-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE ORDINANCE NO. 378 AMENDING CHAPTER 2 OF THE CITY CODE RELATING TO SALARIES OF MAYOR AND CITY COUNCIL MEMBERS, ADDING \$30 COMPENSATION TO EVERY MEMBER OF THE COUNCIL IN ATTENDANCE AT SPECIAL MEETINGS OR PUBLIC HEARINGS CALLED BY THE COUNCIL, WITH NO LIMIT ON NUMBER OF MEETINGS. MOTION CARRIED 3-2 WITH SCHRUPP AND ANDREWS OPPOSED.

F. CITY ADMINISTRATOR'S REPORT

1. The Council reviewed a variance request for a headstone at Pinewood Cemetery. MOTION 05R-09-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE THE VARIANCE REQUEST FROM JACKIE RASMUSSEN TO PLACE A HEADSTONE AT THE PINEWOOD CEMETERY THAT IS 4" TALLER THAN REGULATIONS ALLOW. MOTION CARRIED WITH ALL AYES.
2. MOTION 05R-10-22 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE RESOLUTION NO. 22-17 TO ADOPT FOR RENEWAL EXISTING LIQUOR LICENSE ESTABLISHMENTS FOR 2022-2023. MOTION CARRIED WITH ALL AYES.
3. Mike Lyonais reported that the County planned to sell a parcel of tax forfeit land in Crosslake that was adjacent to the Public Works property on Riverwood Trail and suggested that the Council consider purchasing the land. TJ Graumann stated that the half acre parcel located on Pine River could have many uses in the future and that he has talked to PAL about possibly putting a kayak launch there. Park dedication funds could be used to purchase the land. MOTION 05R-11-22 WAS MADE BY DAVE NEVIN AND SECONDED BY JOHN ANDREWS TO APPROVE RESOLUTION NO. 22-18 TO ACQUIRE TAX FORFEIT LAND, PARCEL #14210712, IN THE AMOUNT OF \$25,000 PLUS FILING FEES, USING PARK DEDICATION FEES. MOTION CARRIED WITH ALL AYES.
4. MOTION 05R-12-22 WAS MADE BY DAVE SCHRUPP AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE RESOLUTION NO. 22-19 ESTABLISHING PROCEDURES RELATING TO COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE. MOTION CARRIED WITH ALL AYES.

G. COMMISSION REPORTS

1. PARK AND RECREATION/LIBRARY

- a. MOTION 05R-13-22 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE CASH IN LIEU OF LAND FOR PARK DEDICATION FOR THE HERJE SUBDIVISION IN THE AMOUNT OF \$3,000. MOTION CARRIED WITH ALL AYES.
- b. MOTION 05R-14-22 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE CASH IN LIEU OF LAND FOR PARK DEDICATION FOR THE BUTTERFIELD SUBDIVISION FOR THE CREATION OF 16 OR 17 NEW LOTS. MOTION CARRIED WITH ALL AYES.
- c. TJ Graumann stated that the Park and Recreation Department would like to start a banner advertisement program to help fund ongoing maintenance of basketball, pickleball and tennis courts. Banners would be offered to Crosslake businesses and organizations. Mr. Graumann asked that the revenue be held in a special account to pay for court maintenance. Mr. Graumann would have final approval of proof of signs. Marcia Seibert-Volz stated both pickleball fees and banner revenue should be put in reserve account for resurfacing of courts. MOTION 05R-15-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE THE BANNER ADVERTISEMENT PROGRAM AS SUBMITTED AND TO PUT REVENUE INTO ASSIGNED RESURFACING ACCOUNT ALONG WITH PICKLEBALL FEES. MOTION CARRIED WITH ALL AYES.
- d. TJ Graumann reported that Park and Public Works staff have identified a piece of equipment that would benefit both departments. A hydroseeding system would allow staff to efficiently patch bare spots, grave sites, ditches, project sites, etc. A liquid tackifier is added to the tank to help prevent washouts, which saves time and money. The cost would be divided between Park, Public Works and Cemetery. MOTION 05R-16-22 WAS MADE BY DAVE NEVIN AND SECONDED BY DAVE SCHRUPP TO APPROVE THE PURCHASE OF A TURBO TURF HS-100-P TRAILER HYDRO SEEDING SYSTEM FROM M.K. RITTENHOUSE & SONS IN THE AMOUNT OF \$3,695. MOTION CARRIED WITH ALL AYES.

Marcia Seibert-Volz asked where staff was with spraying for weeds. TJ Graumann replied that no employee is licensed to spray. Last year the City hired a contractor to spray.

- e. TJ Graumann gave an update on the summer intern position and reported that no qualified applicants have applied. Mr. Graumann stated that as an alternative, PAL is willing to fund a Seasonal Youth Coordinator for 2 months, up to \$4,000. MOTION 05R-17-22 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE THE ADVERTISING AND HIRING OF SEASONAL YOUTH COORDINATOR. MOTION CARRIED WITH ALL AYES.

TJ Graumann gave a brief update on the playground equipment and stated that Fifty Lakes decided not to take the old equipment. The new equipment will be installed May 31 and staff is looking for volunteers to help with installation. The playground will be ready for the Dietz Family Reunion on June 12.

2. PUBLIC WORKS/SEWER/CEMETERY

- a. The Council reviewed a recommendation from the Public Works Commission to consider extending the sanitary sewer to the west side of CSAH 66 across from Moonlite Car Wash for a future Bourbon Room connection. It was the consensus of the Council to consult with Crow Wing County Engineer prior to making decision to see if that would be allowed.

3. PUBLIC SAFETY

- a. Police Chief Erik Lee reported that the Public Safety Commission asked him to get quote for portable, radar speed limit signs to be used throughout the detour to slow down traffic. The quote was \$3,000 each and had an 8-week delivery time. Chief Lee then looked at portable speed humps. 8 portable speed humps would cost \$9,882.57. Chief Lee stated that he has safety concerns with the official detour because there are no shoulders on the roads for pedestrians or bicycles. John Andrews stated that he thought road humps were a good idea. Chief Lee suggested that warning signs for the speed humps be purchased as well. Mike Lyonais stated that the cost should be charged to the sewer project. MOTION 05R-18-22 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO APPROVE THE PURCHASE OF SPEED HUMPS AND WARNING SIGNS. MOTION CARRIED WITH ALL AYES.

Chief Lee asked that parking be restricted on Daggett Bay Road. MOTION 05R-19-22 WAS MADE BY DAVE NEVIN AND SECONDED BY JOHN ANDREWS TO INSTALL NO PARKING SIGNS ON THE SOUTH SIDE OF DAGGETT BAY ROAD FROM COUNTY ROAD 66 TO NORWAY TRAIL AND ON THE NORTH SIDE OF DAGGETT BAY ROAD FROM COUNTY ROAD 66 TO CITY HALL DRIVEWAY. MOTION CARRIED WITH ALL AYES.

- H. PUBLIC FORUM** – Liz Luskey of 36853 Bonnie Lakes Lane asked if the City could borrow radar signs from other communities. Chief Lee replied that he had looked into that and none were available.
- I. NEW BUSINESS** – Marcia Seibert-Volz asked for an update on the VRBO Committee. Mike Lyonais stated that they have had general conversations so far and are trying to determine what problems need to be solved. Chief Lee stated that he has received 2 complaints in the last 4 months. Dave Nevin stated that things seem to be quieting down, perhaps because the owners know that the City is watching.

Marcia Seibert-Volz asked the status of the Right-of-Way Committee. TJ Graumann replied that the Committee has developed a process for administering applications and that the Council approved that process at a previous meeting. Ms. Seibert-Volz stated that she

thought the Committee was going to look at each right-of-way and determine whether it was in the interest of the City to keep. TJ Graumann replied that the Committee did not review each right-of-way.

Marcia Seibert-Volz asked the status of the lease with the County for the Joint Maintenance Facility. Mike Lyonais stated that the County has not brought forth a proposal and he believes that the County has no intention of moving out.

Marcia Seibert-Volz stated that the Council should consider eliminating the Personnel Committee and asked that the topic be on the next Council agenda.

J. OLD BUSINESS – None

K. CITY ATTORNEY REPORT – MOTION 05R-20-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO MOVE INTO CLOSED SESSION AT 8:20 P.M. TO DISCUSS LAND ACQUISITION FOR THE SEWER EXTENSION PROJECT. MOTION CARRIED WITH ALL AYES.

L. ADJOURN – The Council resumed the regular session and adjourned the meeting at 8:45 P.M.

Respectfully submitted by,



Charlene Nelson
City Clerk

BILLS FOR APPROVAL
May 9, 2022

VENDORS	DEPT		AMOUNT
AAA State of Play, benches	Park	pd 4-22	2,664.00
Ace Hardware, tool box	Park		31.98
Ace Hardware, bird food	Park		30.98
Ace Hardware, plumbing supplies	Sewer		76.34
Ace Hardware, rubber insert	Park		6.90
Ace Hardware, air compressor parts	PW		10.57
Ace Hardware, plumbing supplies	Sewer		20.07
Ace Hardware, antifreeze	Gov't		29.94
Ace Hardware, pex pipe	Sewer		8.59
Ace Hardware, air filters, hooks, clipboards, ink	Fire		192.17
Ace Hardware, multi tool blades	Park		33.99
Ace Hardware, cleaners	PW		9.18
Ace Hardware, cable ties	Park		15.18
Ace Hardware, janitorial supplies	Sewer		85.11
Alex Air Aparatus, compressor repair	Fire		361.18
Aspen Mills, uniform	Fire		61.35
AW Research, water testing	Sewer		307.80
Baker & Taylor, books	Library		331.18
Banyon, software support	Sewer		1,035.00
BCA, background check	Park	pd 4-26	15.00
BCA, background check	Park		45.00
Becky's Pest Solutions, gopher removal	Park		483.19
Becky's Pest Solutions, spider control	Sewer		375.81
Bolton & Menk, 2022 road improvements	PW		2,785.00
Bolton & Menk, moonlite sewer extension	Sewer		15,920.50
Bolton & Menk, csah 66 water quality	PW		1,853.00
Bolton & Menk, biosolids review	Sewer		3,025.00
Brainerd License Office, taxes, title transfer	Police	pd 4-22	2,257.37
Brainerd Police Department, training	Police		810.00
Build All Lumber, lumber	PW		170.64
Chamber of Commerce, fireworks	Gov't		15,000.00
City of Crosslake, sewer utilities	ALL		220.00
Clean Team, may cleaning	ALL		4,381.25
Clifton Larson Allen, billing #3 2021 audit	Gov't		11,602.50
Complete Integrated Solutions, computer	Police		3,629.00
Council #65, union dues	Gov't		336.80
Crosslake Communications, phone, fax, cable, internet	ALL		2,432.59
Crow Wing County Recorder, filing fees	PZ		46.00
CTC, web hosting	Gov't		10.00
CTC I.T., monthly it labor	ALL		830.00
Culligan, water and cooler rental	ALL		174.00
DeLage Landen Financial Services, copier lease	Park		117.00
Delta Dental, dental insurance	ALL		1,414.65
Demco, office supplies	Library		317.87
Dodo Fraser, refund application fee	PZ		500.00

East Side Oil, oil recycling	PW		50.00
Elevate Learning, safety program	Gov't		900.00
Ferguson Waterworks, meter	Sewer		3,109.39
Flexible Pipe Tool, jetter repairs	PW/Sewer		1,600.00
Fortis, disability insurance	ALL		839.18
Forum Communications, employment ad	PW		1,092.75
Forum Communications, st pats day parking	Police	pd 4-12	103.60
Forum Communications, assessment hearing	Sewer		19.13
Guardian Pest Solutions, pest control	ALL		85.37
Hawkins, chemicals	Sewer		863.36
Heartland Tire, tires	Sewer		1,148.28
IP Networks, annual firewall maintenance	Gov't/PW		260.00
JMD Manufacturing, mailbox posts	PW		4,500.26
Joe Chase, mileage reimbursement	Sewer		108.81
Johnson Killen & Seiler, labor attorney fees	Gov't		8,506.76
Johnson Killen & Seiler, labor attorney fees	Gov't	pd 4-26	451.50
Josh Runksmeier, uniform reimbursement	Park		178.71
Lakes Area Rental, chain sharpening	Park		28.00
Lakes Printing, business cards	PZ		61.25
Mastercard, Adobe, monthly premium	PW		36.49
Mastercard, Amazon, prime monthly premium	Gov't		12.99
Mastercard, Amazon, ethernet cable	Park		32.99
Mastercard, Amazon, zip ties	Park	pd 4-22	8.99
Mastercard, Amazon, zip ties	Park		99.98
Mastercard, Bill's Gun Shop, range	Police		67.21
Mastercard, Country Inn, lodging	Police		234.08
Mastercard, DMV, tabs	Police		19.73
Mastercard, Facebook, survey	Park		10.00
Mastercard, Holiday Station, fuel	Police		49.65
Mastercard, Home Depot, ball valve, tee	PW		74.18
Mastercard, Microsoft, monthly premium	Fire		17.71
Mastercard, Microsoft, monthly premium	Police		75.16
Mastercard, Reeds, pop	Gov't		69.59
Mastercard, SMKW, remington lugers	Police		395.66
Mastercard, Star Tribune, subscription	Library		646.36
Mastercard, Talon Grips, uniform	Police	pd 4-22	107.31
Mastercard, Zoom, monthly premium	Gov't		64.99
MCSI, copier maintenance contract	Park		53.32
Menards, garage dr stop	Park		49.52
Metro Sales, copier lease	Police		51.67
Midwest Machinery, deflector kit, filter, blade, gator blade	Park		634.25
Midwest Machinery, deflector, deflector kit	Park		35.27
Midwest Security, surveillance cameras, network switch	Park		7,240.75
MN DNR, sign	Park		38.08
MN Life, life insurance	ALL		348.30
MN NCPERS, life insurance	Gov't		80.00
MNPEA, union dues	ALL		234.00
MPCA, certification renewal	Sewer		53.00
MR Sign, address number signs	PW		80.31
Motorola, radios	Fire		20,700.10
Napa, wiper blades	Police		44.12

Napa, cap, antifreeze	PW		12.14
Napa, antifreeze	PW		18.74
Napa, oil	Park		9.38
North Country Roll Off Service, 10 yard mixed load	PW		410.00
North Memorial Ambulance, monthly subsidy	Ambulance	pd 4-14	1,100.00
Northland Press, youth baseball ad	Park		151.20
Northland Press, assessment hearing	Sewer		49.50
Northland Press, cemetery cleanup	Cemetery		40.50
Northland Septic Maintenance, pump and haul biosolids	Sewer		7,008.00
Peter Gansen, mileage reimbursement	PZ		42.70
Premier Auto, oil change, rotate tires	Police		102.12
Premier Auto, oil change, rotate tires	Police		154.77
Premier Auto, mount and balance tires	Police		80.21
Premier Auto, oil change, rotate tires	Police		94.61
Quality Equipment, flail mower	PW		13,000.00
Quality Flow, unbalance monitor	Sewer		655.64
Radco, seat covers, running board	Sewer		955.90
Specialty Solutions, fertilizer	PW/Park		2,348.40
Streichers, uniform	Police		37.98
Streichers, uniform	Police		59.99
Team Lab, fine road patch	PW		787.50
Teamsters, union dues	Police		293.00
Ted Strand, consultant fee	Sewer		250.00
The Office Shop, ink cartridges	Sewer		99.04
The Office Shop, copy paper	PZ/Admin		159.60
The Office Shop, ink cartridges, webcam	PW		176.69
The Office Shop, laminate	Gov't		39.95
The Office Shop, copy paper	PZ/Admin		69.95
The Office Shop, dry erase board, markers	Admin		95.22
The Police and Sheriffs Press, id cards	Police		92.95
TJ Graumann, mileage reimbursement	Park		12.09
Ultimate Safety Concepts, rae sensor module	Fire		522.63
Ultimate Safety Concepts, cyanide	Fire		244.48
US Bank, copier lease	ALL		165.00
Waste Partners, trash removal	ALL		443.90
Xcel Energy, gas utilities	ALL		3,354.32
Ziegler, brush poly steel	PW	pd 4-12	1,039.14
TOTAL			163,813.03

ACH PAYMENTS

Medica, health insurance	Payroll	pd 5-1	28,940.44
Deferred Comp, employee deductions	Payroll	pd 4-12	610.00
Deferred Comp, employee deductions	Payroll	pd 4-26	535.00
Health Care Savings Plan, employee deductions	Payroll	pd 4-12	35,057.08
Health Care Savings Plan, employee deductions	Payroll	pd-4-26	804.48
IRS, payroll tax	Payroll	pd 4-12	8,532.53
IRS, payroll tax	Payroll	pd 4-26	7,814.82
IRS, payroll tax	Payroll	pd 5-2	3,352.72
MN Dept of Revenue, payroll tax	Payroll	pd 4-12	1,832.83
MN Dept of Revenue, payroll tax	Payroll	pd 4-26	1,679.11

MN Dept of Revenue, payroll tax	Payroll	pd 5-2	283.45
PERA, payroll deductions and benefits	Payroll	pd 4-12	9,068.94
PERA, payroll deductions and benefits	Payroll	pd 4-26	8,329.33

ADDITIONAL BILLS FOR APPROVAL
May 9, 2022

VENDORS	DEPT		AMOUNT
Aspen Mills, uniform	Fire		184.20
AT&T, cell phone and ipad charges	ALL		1,056.45
AW Research, water testing	Sewer		315.90
Becky's Pest Solutions, woodchuck removal	Park		213.68
Crow Wing County, tif certification	Gov't		100.00
Crow Wing County Highway Department, fuel	ALL		3,957.21
Crow Wing County Highway Department, salt/sand	PW		870.46
Crow Wing County Landfill, industrial waste	Park		60.00
Forum Communications, cemetery cleanup	Cemetery		76.00
Herculift, remove and replace battery	PW		1,962.16
Holiday, premium fuel	PW		43.72
Josh Runksmeier, uniform reimbursement	Park		174.95
Landwerx, street sweeping	PW		375.00
League of MN Cities Insurance Trust, property insurance	ALL		119,403.00
Mastercard, Amazon, storage boxes	Park		79.98
Mastercard, Holiday Inn, lodging	Police		296.40
Mastercard, Holiday Station, fuel	Police		20.06
Mastercard, Meta Platforms, facebook survey	Park		75.00
Mastercard, Subway, training	Police		10.53
Mastercard, Tom Reids, meal	Police		31.17
Mastercard, Wild Bills, meal	Police		31.65
Menards, portable water pipe	Park		189.99
MCSI, copier maintenance contract	Park		46.71
Moonlite Square, fuel, car wash	Fire		61.41
Moonlite Square, fuel	Park		31.74
MR Sign, no parking signs	PW		652.30
MR Sign, dead end signs	PW		252.45
Napa, hydraulic fluid	Fire		199.00
Napa, oil filter, deep creep	Park		25.28
Streichers, ammo	Police		722.07
TJ Graumann, mileage reimbursement	Park		29.94
US Auto Force, tires	Police		1,049.12
TOTAL			132,597.53

City of Crosslake

RESOLUTION 22-16

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
Anonymous	\$40.00	Park and Recreation Department
Nayme Berg	\$50.00	Park and Recreation Department

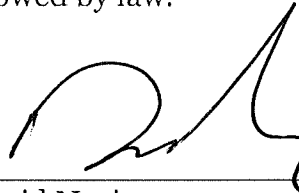
; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 9th day of May, 2022.



David Nevin
Mayor

ATTEST:



Michael R. Lyonais
City Administrator
(SEAL)

RESOLUTION 22-17
TO ADOPT FOR RENEWAL EXISTING LIQUOR LICENSE
ESTABLISHMENTS FOR 2022-2023

WHEREAS, the City of Crosslake does hereby resolve to adopt the Liquor License Renewals of establishments licensed in 2021-2022 for the licensing year 2022-2023:

ON SALE (INTOXICATING) - \$1500

Andy's
Crosswoods Golf Course
Maucieri's
Moonlite Bay
Riverside Inn
The Bourbon Room
The Cedar Chest
The Wharf
Zorbaz

SUNDAY (INTOXICATING) - \$200

14 Lakes Craft Brewery
Andy's
Crosswoods Golf Course
Maucieri's
Moonlite Bay
Riverside Inn
The Bourbon Room
The Cedar Chest
The Wharf
Zorbaz

OFF-SALE (INTOXICATING) - \$100

Andy's
Barstock Liquors
Maucieri's
Moonlite Bay
Moonlite Square
Riverside Inn
The Wharf

CLUB

American Legion Sunday \$200
American Legion On-Sale \$300

TAPROOM/BREWER OFF SALE

14 Lakes Craft Brewery Taproom \$500
14 Lakes Craft Brewery Brewer \$200

ON-SALE (NON-INTOX) \$75

Rafferty's

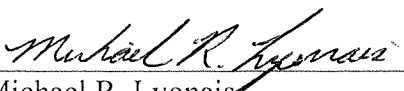
WINE \$100

Rafferty's

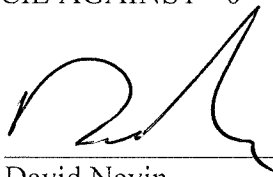
BE IT RESOLVED, that the City Council for the City of Crosslake, Minnesota go on record as renewing the above establishments for liquor/wine/beer licensing for the period of July 1, 2022 – June 30, 2023, at a Regular Council Meeting on the 9th day of May, 2022, after all licensing requirements are met both under local Ordinance and under MN State Statutes Chapter 340A, and approval is granted by the Minnesota Department of Public Safety Alcohol and Gambling Enforcement Division.

COUNCIL IN FAVOR – 5

COUNCIL AGAINST - 0



Michael R. Lyonais
City Administrator



David Nevin
Mayor

RESOLUTION NO. 22-18
RESOLUTION TO ACQUIRE TAX FORFEIT LAND
CITY OF CROSSLAKE
STATE OF MINNESOTA

WHEREAS, the City of Crosslake (the "City") has been given notice by Crow Wing County that it can acquire tax forfeited lands as an adjacent land owner; and

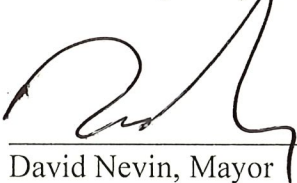
WHEREAS, the tax parcel code as assigned by the County is 14210712; and


WHEREAS, the County would require payment of \$25,000 plus filing fees to acquire said parcel.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

1. The City finds a public purpose for holding title to said parcel for expansion of City Joint Facilities, Wastewater Plant and Park System purposes.
2. The City hereby authorizes City Staff to pay \$25,000 plus associated fees and execute any necessary documents to complete this land purchase.

Adopted by the City Council this 9th day of May, 2022.



David Nevin, Mayor

Charlene Nelson, City Clerk

RESOLUTION NO. 22-19

**CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA**

**RESOLUTION ESTABLISHING PROCEDURES
RELATING TO COMPLIANCE WITH REIMBURSEMENT BOND
REGULATIONS UNDER THE INTERNAL REVENUE CODE**

BE IT RESOLVED by the City Council (the "Council") of the City of Crosslake, Minnesota (the "City"), as follows:

1. Recitals.

- (a) The Internal Revenue Service has issued final Treasury Regulations Section 1.103-18 (the "Regulations") dealing with reimbursement bond proceeds, which would include those proceeds of the City's bonds to be used to reimburse the City for any project expenditure paid by the City prior to the time of the issuance of those bonds.
- (b) The Regulations generally require that the City make a prior declaration of its official intent to reimburse itself for such prior expenditures out of the proceeds of subsequent borrowings, that such declaration generally be made on or before the date the expenditure is actually paid, that the bonding occur and the reimbursement allocation be made from the proceeds of such bonds within one year of the payment of the expenditure (or not later than one year after the project is placed in service, if that is a longer period), and that the expenditure be a capital expenditure.
- (c) The City desires to comply with the Regulations and to establish certain procedures relating thereto.
- (d) The City's bond counsel has advised the City that the Regulations do not apply, and hence the provisions of this Resolution are intended to have no application, to payments of City project costs first made by the City out of the proceeds of bonds issued prior to the date of such payments.

2. Official Intent Declaration. The Regulations, in the situations in which they apply, require the City to have made an official declaration of its reasonable intention (hereinafter referred to as the "Official Intent Declaration" or the "Declaration") to reimburse itself for previously paid project expenditures out of the proceeds of subsequent bonds or other borrowings. The Council hereby authorizes the City Clerk to make the City's Official Intent Declarations or to delegate from time to time that responsibility to other appropriate City employees. Each Declaration shall comply with the requirements of the Regulations, including without limitation the following:

- (a) Each Declaration shall be made on or before the date the City pays the applicable project cost and shall state that the City reasonably intends and expects to reimburse itself for the expenditure with proceeds of a borrowing. Each Declaration may be made substantially in the

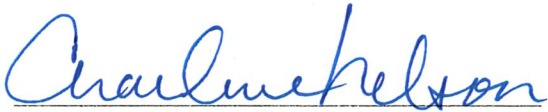
form of the "Declaration of Official Intent" which is attached to and made a part of this Resolution.

- (b) Each Declaration shall specifically contain the following statement: "This Declaration is a declaration of official intent under Treasury Regulations Section 1.103-18.11
- (c) Each Declaration shall and is hereby declared to be made and filed in the publicly available official books, records, or proceedings of the City, which shall be reasonably available for public inspection at City Hall during normal business hours of the City on every business day during the period beginning on the earlier of 10 days after the making of the Declaration or the date of issuance of the reimbursement bonds and ending on the day after the issuance of such bonds.
- (d) Each Declaration shall, at a minimum, contain a general functional description of the property, project, or program for which the expenditure to be reimbursed is paid or, in the alternative, shall identify the particular fund or account of the City from which the expenditure to be reimbursed is paid, including a description of the general functional purpose of that fund or account.
- (e) Each Declaration shall also contain a statement of the maximum principal amount of debt expected to be issued for the subject project.
- (f) Care shall be taken so that the City, or its authorized representatives under this Resolution, not make Declarations in cases where the City does not reasonably expect that it will ultimately issue reimbursement bonds to provide long-term financing for the subject project costs, and the City officials are hereby authorized to consult with bond counsel to the city concerning the requirements of the Regulations in general and their application in particular circumstances. It is the Council's intention that Declarations not be made (i) when available funds of the City have been or are reasonably expected to be dedicated or otherwise reserved to fund on a long-term basis the particular expenditures involved or (ii) when it is not reasonably expected that reimbursement bonding will occur.
- (g) The Council shall be advised from time to time on the desirability and timing of the issuance of reimbursement bonds relating to project expenditures for which the City has made Official Intent Declarations, including recommendations on the timing of the issuance of such bonds so that the "reimbursement allocation" described in the Regulations and in paragraph 3 below can be made within the 1-year time limits prescribed in the Regulations.
- (h) This Resolution shall supplement and amend all prior determinations and policies adopted by the City in regard to complying with the Regulations, as initially proposed, and in the event of any inconsistency between the terms provided in this Resolution and said prior determinations or policies, the provisions of this Resolution shall govern.

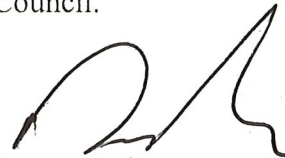
3. Reimbursement Allocations. The designated City officials shall also be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of reimbursement bond proceeds to reimburse the source of temporary

financing used by the City to make payment of the prior expenditure. Each allocation shall be evidenced by an entry on the official books or records of the City maintained for such reimbursement bonds; shall specifically identify the actual prior expenditure being reimbursed or, in the case of the reimbursement of a particular fund or account, the fund or account from which the expenditure was paid; and shall be effective to relieve the bond proceeds involved from any restriction under the bond resolution or other relevant legal documents for those bonds and under any applicable state statute applicable to unspent proceeds of such bond issue.

Adopted this 9th day of May, 2022, by the Crosslake City Council.



Charlene Nelson, City Clerk



David Nevin, Mayor

Declaration of Official Intent

The undersigned, being the duly appointed and acting City Clerk of the City of Crosslake, Minnesota (the "City"), pursuant to and for purposes of compliance with Treasury Regulations Section 1.103-18 (the "Regulations") under the Internal Revenue Code of 1986, as amended, hereby states and certifies as follows:

1. The undersigned has been and is on the date hereof duly authorized by the governing body of the City, the City Council, to make and execute this Declaration of Official Intent (the "Declaration") for and on behalf of the City. This Declaration is a declaration of official intent under Treasury Regulations Section 1.103-18.
- 2A. The property, project, or program to which this Declaration relates is generally and functionally described as follows:

2022 Crosslake Road Improvements

- 2B. The specific fund or account of the City from which the expenditure to be reimbursed will be paid, and the general functional purpose of that fund or account, are as follows:

General/Capital Projects Fund \$ 800,000

3. The maximum principal amount of the debt expected to be issued by the City for the purpose of reimbursing the expenditures to which this Declaration relates (the "Expenditures") is on the date hereof reasonably estimated to be **\$800,000**. Each of the Expenditures is (or would be with a proper election) a capital expenditure under federal tax law principles, as described in the Regulations.
4. The City intends and reasonably expects to reimburse itself for the payment of the Expenditures out of the proceeds of a borrowing (the "Bonds") to be made by the City after the date of payment of the Expenditures.
5. As of the date hereof, there are no sources of City funds which have been or are reasonably expected to be allocated or available on a long-term basis, reserved, or otherwise set aside to provide permanent financing for the Expenditures, other than pursuant to the subsequent issuance of the Bonds. On the basis on the foregoing, the statements and certifications contained in this Declaration are believed to be reasonable and accurate, and this Declaration is believed to be consistent with the City's budgetary and financial circumstances as they exist or are reasonably foreseeable on the date hereof, all within the meaning and content of the Regulations.
6. This Declaration is and shall remain a part of the publicly available official books, records, or proceedings of the City and shall be continuously available for inspection by the general public at City Hall during regular City hours for a period ending not earlier than the day after the issuance of the Bonds.

IN WITNESS WHEREOF, the undersigned has executed this Declaration and placed it on file in the official City records this 9th day of May, 2022.



Charlene Nelson, City Clerk
City of Crosslake, Minnesota

CERTIFICATION

The undersigned, being the duly qualified and acting City Clerk of the City of Crosslake, Minnesota, hereby certifies the following:

The foregoing is a true and correct copy of a Resolution on file and of official, publicly available record in the offices of the City, which Resolution relates to procedures of the City for compliance with certain IRS Regulations on reimbursement bonds. Said Resolution was duly adopted by the governing body of the City (the "Council") at a regular or special meeting of the Council held on May 9, 2022.

Said meeting was duly called, regularly held, open to the public, and held at the place at which meetings of the Council are regularly held. Councilmember Dave Schrupp moved the adoption of the Resolution, which motion was seconded by Councilmember Marcia Seibert-Volz.

A vote being taken on the motion, the following members of the Council voted in favor of the motion to adopt the Resolution: Dave Schrupp, Marcia Seibert-Volz, Aaron Herzog, John Andrews, and Dave Nevin.

and the following voted against the same: None.

Whereupon said Resolution was declared duly passed and adopted. The Resolution is in full force and effect and no action has been taken by the Council which would in any way alter or amend the Resolution.

WITNESS MY HAND officially as the City Clerk of the City of Crosslake, Minnesota, this 9th day of May, 2022.



Charlene Nelson, City Clerk
City of Crosslake, Minnesota