

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, APRIL 11, 2022
7:00 P.M. – CITY HALL**

The Crosslake City Council held the Regular Council Meeting on Monday, April 11, 2022 in City Hall. The following Council Members were present: Mayor Dave Nevin, Marcia Seibert-Volz, Aaron Herzog, Dave Schrupp, and John Andrews. Also in attendance were City Administrator Mike Lyonais, City Clerk Char Nelson, Park Director TJ Graumann, Zoning Administrator Pete Gansen, Police Chief Erik Lee, City Engineer Phil Martin, and City Attorney Brad Person. Northland Press Reporter Paul Boblett and Echo Journal Reporter Nancy Vogt attended via Zoom. There were approximately twenty audience members in City Hall and on Zoom.

- A. CALL TO ORDER** – Mayor Nevin called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. Mayor Nevin read the list of additions to the agenda. MOTION 04R-01-22 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

Fire Chief Chip Lohmiller and thirteen firefighters recognized Joe St. Pierre as he retired from the Fire Department after 22 years of service. Chief Lohmiller thanked Mr. St. Pierre and his family for their time and dedication to the department.

- B. PUBLIC FORUM** – None.

- C. CONSENT CALENDAR** – MOTION 04R-02-22 WAS MADE BY DAVE SCHRUPP AND SECONDED BY JOHN ANDREWS TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Special Council Meeting Minutes of March 8, 2022
2. Regular Council Meeting Minutes of March 14, 2022
3. Special Council Meeting Minutes of March 25, 2022
4. Special Council Meeting Minutes of March 28, 2022
5. Special Council Meeting Minutes of April 1, 2022
6. Unadjusted Draft: 03.31.2022 Month End Revenue Report
7. Unadjusted Draft: 03.31.2022 Month End Expenditures Report
8. Unadjusted Draft 03.31.2022 Balance Sheet
9. Police Report for Crosslake – March 2022
10. Police Report for Mission Township – March 2022
11. Fire Department Report – March 2022
12. North Ambulance Run Report – March 2022
13. Planning and Zoning Monthly Statistics
14. Planning and Zoning Meeting Minutes of January 28, 2022
15. Crosslake Parks, Recreation and Library Commission Meeting Minutes of January 26, 2022
16. Public Works Commission Meeting Minutes of March 7, 2022
17. Waste Partners Recycling Reports for February 2022

18. Bills for Approval in the Amount of \$118,113.13
 19. Application for Group Transient Merchant Permit from Crosslake / Ideal Lions
 20. Additional Bills for Approval in the Amount of \$98,677.51
- MOTION CARRIED WITH ALL AYES.

D. MAYOR'S REPORT – Mayor Nevin announced that the Lions were holding a children's Easter "Eggstravaganza" this Saturday at the Community Center.

The Mayor reported that there was a great turnout for the St. Patrick's Day Parade and recognized Cindy Myogeto of the Chamber for her hard work. Cindy Myogeto addressed the Council and stated that over 100 businesses participated in the parade and she thanked the Public Works, Police and Fire Departments for their help. Ms. Myogeto stated that it was a record turnout this year.

The Mayor reported that the archery team from the Crosslake Community School will be participating in the National Archery Tournament in Kentucky in May and he wished them luck.

The Mayor questioned why the welcome sign coming into town from Manhattan Beach was missing. Char Nelson replied that the Lions took it down to clean and repair and planned to put it back up. Mayor Nevin stated that the City should think about using a uniform logo and stated that he would ask the Lions if they would put the Crosslakers logo on their welcome signs.

1. Included in the packet were thank you letters to staff from the Historical Society and the Chamber for their help with the St. Patrick's Day celebration.
2. MOTION 04R-03-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY DAVE SCHRUPP TO APPROVE RESOLUTION NO. 22-13 ACCEPTING DONATION FROM ANONYMOUS DONOR IN THE AMOUNT OF \$60 FOR THE PARK AND RECREATION DEPARTMENT. MOTION CARRIED WITH ALL AYES.
3. The Council discussed increasing their wage by earning a stipend for every special meeting they attend. MOTION 04R-04-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY DAVE NEVIN TO CHANGE COUNCIL SALARIES TO INCLUDE \$30 FOR EACH EXTRA MEETING THAT THEY ATTEND WITH NO CAP, EFFECTIVE AFTER THE NEXT ELECTION. MOTION CARRIED 3-2 WITH SCHRUPP AND ANDREWS OPPOSED.

E. CITY ADMINISTRATOR'S REPORT

1. Crow Wing County Engineer Tim Bray presented the results of the Engineering and Traffic Investigation from the Minnesota Department of Transportation (MN DOT) regarding speed zoning on County roads in Crosslake. Mr. Bray reminded the Council that the City asked that the County request a speed study be done by MN DOT and that only MN DOT can set the speed rates on County roads. The studies were done in the months of February, May, June, and September. The stretch of County Road 16 from

County Road 66 to Johnie Street was studied and determined that no change was necessary. The speed limit will remain 50 mph.

The next area studied was County Road 66 from County Road 3 to County Road 1. The City had been particularly interested in the area from the Daggett Lake Channel to County Road 16. No change in speed limit was suggested unless the roadway context and geometry were changed, such as lane width, removal of parking lanes, or addition of sidewalk on east side of the roadway. MN DOT did report that the speed limit from approximately 2,000 feet north of Manhattan Point Blvd to County Road 1 is Statutory (55 mph) but posted at 45 mph. MN DOT asked the County to replace 45 mph with 55 mph signs or install End Speed Zone sign.

The final area studied was County Road 3 from County Road 103 to the junction of County Road 66. MN DOT had minor changes to the transition speeds and transition locations. No major changes were made.

Tim Bray stated that many residents thought the State would reduce the speed from the Daggett Channel to Moonlight Bay from 45 mph to 35 mph. Mr. Bray stated that he really tried to get this reduced but the State found no basis to do that.

2. Mike Lyonais reported that the City has been awarded \$610,000 for the Transportation Alternatives (TA) Program Solicitation for Fiscal Year 2026, noting that the City is the applicant and the County is the sponsor. The City and County worked together to put the application together and will work together to complete the project. Mike Lyonais thanked Tim Bray for his support and dedication. Tim Bray stated that the County has applied for a federal grant that would be used in conjunction with this grant to improve the intersection at County Road 3 and County Road 66 at the entrance to the Corps of Engineers campground. Many entities would be involved and Mr. Bray was optimistic that the County would receive the award. The announcement will come sometime in April. Tim Bray stated that the two projects would be combined into one and that community involvement will be required and important to designing the intersection. The projects are at the concept phase right now.
3. The Council reviewed the cost share agreement with the County for sealcoating Whitefish Ave and adjacent roads. Tim Bray stated that this product is made with petroleum, which is very expensive right now. The bids for the project will be opened on April 20th. If they are higher than the County's estimate, the County will come back to the City for approval. MOTION 04R-05-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE THE CONSTRUCTION COST SHARE AGREEMENT WITH CROW WING COUNTY FOR THE BITUMINOUS SEAL COAT OF WHITEFISH AVE, HILLTOP DR, AND WOODLAND DR AT AN ESTIMATED COST OF \$92,723.30. MOTION CARRIED WITH ALL AYES.
4. Mike Lyonais provided a recommendation for funding the balance of the land purchase adjacent to the sewer plant, using \$63,000 of General Fund Unreserved, Undesignated

Funds. Marcia Seibert-Volz stated that Ted Strand had said the City could postpone replacing the one-ton truck and that the budgeted funds for that truck could be used for the land purchase. Seth Wannebo and Joe Chase of the Public Works Department stated that the one-ton truck is 25 years old and in bad shape and suggested it be replaced this year. MOTION 04R-06-22 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO TRANSFER THE BALANCE OF THE SKID STEER AND BLOWER ATTACHMENT BUDGET IN THE AMOUNT OF \$2,000 ALONG WITH \$63,000 FROM GENERAL FUND UNRESERVED, UNDESIGNATED FUNDS TO THE SEWER FUND TO PAY FOR THE BALANCE OF THE LAND PURCHASE. MOTION CARRIED WITH ALL AYES.

5. The Council reviewed a memo from Mike Lyonais outlining the terms of the negotiated AFSCME Union contract. Marcia Seibert-Volz stated that she thought the labor attorney was going to email a copy of the final version and that she had not received a copy. MOTION 04R-07-22 WAS MADE BY DAVE NEVIN AND SECONDED BY MARCIA SEIBERT-VOLZ TO TABLE ACTION UNTIL THE COUNCIL RECEIVED THE FINAL VERSION OF THE AFSCME 2022-2024 UNION CONTRACT. MOTION CARRIED 3-2 WITH SCHRUPP AND ANDREWS OPPOSED.
6. Item tabled as it related to the negotiated AFSCME Union Contract.
7. MOTION 04R-08-22 WAS MADE BY DAVE SCHRUPP AND SECONDED BY JOHN ANDREWS TO APPROVE THE PUBLICATION OF THE NOTICE FOR CEMETERY CLEANUP THE WEEK OF MAY 9TH, REQUESTING THAT ALL ITEMS THAT ARE BROKEN OR FADED BE REMOVED. MOTION CARRIED WITH ALL AYES.
8. Mike Lyonais reported that the Minnesota Public Employee Association Labor Union approved the proposed salary for the Public Works Director and asked that the Council consider extending the deadline for application submittal. Dave Nevin asked why there was a week delay in hearing back from the union. Mike Lyonais noted that there were other delays in the process and that the City is under a status quo order with this union and needed to negotiate a salary before it could be published. MOTION 04R-09-22 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO EXTEND THE DEADLINE FOR APPLICATION SUBMITTAL FOR THE PUBLIC WORKS DIRECTOR POSITION TO MAY 20, 2022. MOTION CARRIED WITH ALL AYES.

F. COMMISSION REPORTS

1. PUBLIC SAFETY

- a. Chief Erik Lee reported that Cody Haines has completed six months of service and requested that he be removed from probationary status. MOTION 04R-10-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JOHN ANDREWS TO REMOVE OFFICER CODY HAINES FROM PROBATIONARY STATUS EFFECTIVE APRIL 11, 2022. MOTION CARRIED WITH ALL AYES. Chief Lee stated that the main topic at the State Chief's Conference last week was employee

retention and recruitment. Chief Lee stated that there is a succession plan for when he leaves and stated that the Council should do what they can to retain the current officers.

- b. Chief Lee presented a quote and trade-in discount for squad and body cameras from Motorola Solutions. Chief Lee explained the plan in detail and noted that funds were carried over from 2021 to 2022 for cameras. The plan includes warranty, maintenance and cloud storage. The Public Safety Commission unanimously recommended approval of the purchase. The trade-in discount and credit on account total \$6,372. MOTION 04R-11-22 WAS MADE BY DAVE SCHRUPP AND SECONDED BY AARON HERZOG TO APPROVE THE PURCHASE OF SIX NEW SQUAD CAMERAS, TWELVE BODY WORN CAMERAS (SIX RECEIVED 2.5 YEARS AFTER INITIAL PURCHASE), AND 5 YEARS OF MAINTENANCE, WARRANTY AND CLOUD STORAGE AT A COST OF \$69,540. MOTION CARRIED WITH ALL AYES.

2. PARK AND RECREATION/LIBRARY

- a. MOTION 04R-12-22 WAS MADE BY DAVE NEVIN AND SECONDED BY JOHN ANDREWS TO DONATE THE USED PLAYGROUND EQUIPMENT FROM THE COMMUNITY CENTER TO THE CITY OF FIFTY LAKES WITH THE UNDERSTANDING THAT THE CITY OF FIFTY LAKES WILL BE RESPONSIBLE FOR REMOVAL AND TRANSPORTATION OF EQUIPMENT. MOTION CARRIED WITH ALL AYES.
- b. MOTION 04R-13-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY DAVE SCHRUPP TO APPROVE THE ESTIMATE FROM ERLANDSON EPOXY FLOOR COATING IN THE AMOUNT OF \$14,019 TO EPOXY THE FLOOR OF THE LIONS PICNIC PAVILION. Dave Nevin asked staff to check how slippery the floor will be when it gets wet. MOTION CARRIED WITH ALL AYES.
- c. MOTION 04R-14-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE THE SOUTH BAY PARK DRAFT MANAGEMENT PLAN AND TO PURSUE OPTION B TO COMPLETE THE PHASE 1 ARCHAEOLOGICAL SURVEY. TJ Graumann noted that various staff has worked on this plan for over twenty years. After Council approves, the plan will be submitted to the Army Corps of Engineers for their approval. Option B includes field survey of the main park area, existing park entrance, proposed entry road, and dock area for a total of 3.9 acres. The estimated cost of upgrades is \$22,632.84 and will be paid for from Park Capital Outlay Funds and Park Dedication Fees. Dave Schrupp recognized Mr. Graumann for a good job in completing the plan. MOTION CARRIED WITH ALL AYES.
- d. TJ Graumann reported that he, Mike Lyonais and Park Department Liaison John Andrews conducted interviews today for the Park Maintenance Worker position and Seasonal Groundskeeper position. Mr. Graumann recommended that Shawn Peterson

be hired as Park Maintenance Worker and Nick Homberg be hired as Season Groundskeeper. MOTION 04R-15-22 WAS MADE BY DAVE NEVIN AND SECONDED BY DAVE SCHRUPP TO HIRE SHAWN PETERSON FOR THE FULL TIME PARK MAINTENANCE POSITION AT STEP 4 OF THE AFSCME UNION CONTRACT EFFECTIVE MAY 2, 2022 WHICH INCLUDES A SIX-MONTH PROBATION PERIOD AND MOVE TO STEP 5 FOLLOWING SUCCESSFUL PERFORMANCE EVALUATION. MOTION CARRIED WITH ALL AYES.

MOTION 04R-16-22 WAS MADE BY DAVE SCHRUPP AND SECONDED BY MARCIA SEIBERT-VOLZ TO HIRE HIGH SCHOOL STUDENT NICK HOLMBERG AS SEASONAL GROUNDSKEEPER TO MOW THE CEMETERY AND TRAILS FOR 40 HOURS WEEK IN THE SUMMER AT \$15.00 PER HOUR. MOTION CARRIED WITH ALL AYES.

- e. TJ Graumann gave an update on moving the building from the Public Works property to the Community Center and stated that all the bids have been received and the funds are in the 2022 budget. MOTION 04R-17-22 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE THE RELOCATION OF THE BUILDING ON THE PUBLIC WORKS GROUNDS TO THE COMMUNITY CENTER AT AN ESTIMATED COST OF \$50,119. MOTION CARRIED WITH ALL AYES.

3. PUBLIC WORKS/SEWER/CEMETERY

- a. MOTION 04R-18-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JOHN ANDREWS TO DECLARE THE TIGER FLAIL MOWER, FORD 3-POINT SNOW BLOWER AND BRUSH HOG FINISH MOWER AS SURPLUS AND APPROVE SALE OF SURPLUS EQUIPMENT. MOTION CARRIED WITH ALL AYES.
- b. The Council reviewed a proposal from Ted Strand for consulting services. Seth Wannebo stated that Ted Strand has valuable information on the sewer and current projects. The Council agreed that Mr. Strand's history of the City will be useful even after a new Public Works Director is hired. MOTION 04R-19-22 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO APPROVE PROPOSAL FROM TED STRAND FOR CONSULTING SERVICES WITH A \$250 RETAINER PER MONTH FOR UP TO 3 HOURS OF TIME AND \$75 FOR EVERY HOUR OVER, MILEAGE REIMBURSEMENT FOR TRAVEL, AND CONSULTING HOURS OF FROM 8AM TO 6PM THROUGH THE END OF 2022. MOTION CARRIED WITH ALL AYES.
- c. MOTION 04R-22-22 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO RENEW THE PUBLIC WORKS SERVICES JOINT POWERS AGREEMENT WITH IDEAL TOWNSHIP FOR ROAD MAINTENANCE. MOTION CARRIED WITH ALL AYES.

- d. The Council reviewed a quote from Kamco for crack sealing services. Marcia Seibert-Volz asked if staff obtained a second quote since the cost was over \$25,000. Mike Lyonais replied that a second quote was not necessary because the quote was negotiated and performed by a previously used, qualified vendor, using best value procurement. MOTION 04R-21-22 WAS MADE BY DAVE SCHRUPP AND SECONDED BY JOHN ANDREWS TO APPROVE THE QUOTE FOR MASTIC AND CRACK SEALING IN THE AMOUNT OF \$50,000 WHICH WAS INCLUDED IN THE 2022 BUDGET. Marcia Seibert-Volz stated that when the cost of a project is over \$25,000, staff should obtain two quotes. MOTION CARRIED WITH ALL AYES.

The Council reviewed an estimate from Trana Masonry to pour a cement slab in the Sewer Oxidation Building in the amount of \$12,462.50. The Council discussed what the building would be used for and what type of equipment would be stored there. Mike Lyonais stated that Trana had been given the incorrect size of the building and suggested that staff bring the estimate back to the Council for approval with the inclusion of the cost of insulation and heat. Mike Lyonais noted that the improvements to the building were included in the 2022 budget. MOTION 04R-22-22 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO TABLE ACTION ON THIS ITEM. MOTION CARRIED WITH ALL AYES.

- e. MOTION 04R-23-22 WAS MADE BY DAVE SCHRUPP AND SECONDED BY JOHN ANDREWS TO AWARD THE BID FOR THE 2022 CITY ROAD IMPROVEMENT PROJECT TO LOW BIDDER ANDERSON BROTHERS CONSTRUCTION AT A COST OF \$661,525.65. MOTION CARRIED WITH ALL AYES.
- f. MOTION 04R-24-22 WAS MADE BY DAVE NEVIN AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE THE ASSESSMENT AND CONSTRUCTION ENGINEERING SERVICES FEE FOR THE 2022 CITY ROAD IMPROVEMENT PROJECT FOR BOLTON & MENK AT AN ESTIMATED COST OF \$77,735. MOTION CARRIED WITH ALL AYES.
- g. The Council reviewed a memo dated March 25, 2022 from Bolton & Menk regarding assessment scenarios for the sewer extension project. A lengthy discussion ensued regarding each scenario and what the impact was to the property owner. Phil Martin stated that the City's bond counsel recommended that the City assess approximately 25% of the project cost rather than 20%. Mr. Martin stated that staff needs to send assessment notices to property owners with the assessment amount and public hearing date so it is necessary for the Council to choose an assessment scenario tonight. Mike Lyonais provided information on assessing property owners and the appeal process. Phil Martin stated that staff recommends that Council approve scenario 1a. MOTION 04R-25-22 WAS MADE BY DAVE SCHRUPP AND SECONDED BY JOHN ANDREWS TO APPROVE ASSESSMENT SCENARIO 1A WHICH ASSESSES 22.8% OF THE PROJECT COST, CHARGING RESIDENTIAL ZONED PROPERTY \$7,000 AND COMMERCIAL ZONED PROPERTY \$0.35 PER

SQUARE FOOT. Dave Nevin stated that he is not in favor of the assessment policy, even though he voted for approving it, noting he did not understand it at that time. Mr. Nevin stated that he wants to get rid of the sewer assessment policy and planned to hold a public meeting to take public input on the assessment policy and discuss his idea of how to charge property owners along the sewer extension project. John Andrews stated that he does not mind assessing property owners that will benefit from municipal sewer service and does not mind paying his share of the remainder of the cost of the project. Marcia Seibert-Volz stated that she was in favor of adopting the lowest assessment scenario. Dave Schrupp stated that residents should not have to pay for the businesses to connect to the sewer. MOTION CARRIED 4-1 WITH NEVIN OPPOSED.

G. PUBLIC FORUM – AFSCME Representative Troy Bauch addressed the Council via Zoom to discuss the Council's decision not to approve the union contract that had been approved during negotiations. The Council stated that they did not receive a copy of the contract. Joe Chase stated that the union and Council went through all of the changes during the negotiations. Troy Bauch stated that he would send the final version to the Council immediately. Mike Lyonais suggested recessing the meeting rather than adjourning the meeting, so that the contract could be approved in a timely manner and a special meeting would not be required. Marcia Seibert-Volz stated that a special meeting should be called.

H. NEW BUSINESS – None.

I. OLD BUSINESS – None

J. CITY ATTORNEY REPORT – None.

K. ADJOURN – The Council recessed the meeting to Tuesday, April 12, 2022 at 1:00 P.M.

Respectfully submitted by,



Charlene Nelson
City Clerk

BILLS FOR APPROVAL
April 11, 2022

VENDORS	DEPT		AMOUNT
Ace Hardware, faucet	Park		21.99
Ace Hardware, water hose	Park		9.99
Ace Hardware, broom	Park		34.14
Ace Hardware, stapler, staples	PW		33.58
Ace Hardware, vise grip, armor all	Park		41.97
Ace Hardware, bird food, air filters, gloves	Park		43.14
Ace Hardware, trash bags, odor eliminator	Sewer		51.93
Ace Hardware, hex key set	PW		24.99
Ace Hardware, door locks	Gov't		75.98
Ace Hardware, ball mount and parts	PW		99.98
Ace Hardware, cleaners	PW		2.99
Ace Hardware, fuse	Fire		4.99
Ace Hardware, auto ranging meter	Fire		54.99
Ace Hardware, lock pin	Park		3.99
Aldrich Tractor, finishing mower	Park		3,650.00
Aspen Mills, uniform	Fire		124.83
AT&T, cell phone and ipad charges	ALL		1,094.84
AW Research, water testing	Sewer		548.10
Baker & Taylor, books	Library		617.48
Batteries Plus, 12v 27 marine dc 12 batteries	Police		299.97
BCA, background check	Park	pd 3-29	15.00
BCA, bca conference	Police		300.00
Breen & Person, legal fees	ALL		1,015.00
Build All Lumber, lumber	PW		139.00
City of Crosslake, sewer utilities	ALL		220.00
Clean Team, april 2022 cleaning	ALL		4,381.25
Clifton Larson Allen, billing #2 2021 audit	Admin		13,125.00
Council #65, union dues	Gov't		336.80
Crosslake Communications, phone, fax, cable, internet	ALL		2,437.19
Crow Wing County, property tax	ALL		175.00
Crow Wing County, filing fees	PZ		92.00
Crow Wing County Highway Dept, reimburse for road salt	PW		7,259.27
CTC, web hosting	Gov't		10.00
CTC I.T., monthly it labor	ALL		930.00
Culligan, water and cooler rental	ALL		174.00
Dacotah Paper, janitorial supplies	Park		509.43
DeLage Landen Financial Services, copier lease	Park		117.00
Delta Dental, dental insurance	ALL		1,414.65
Fastenal, safety cones	PW		689.58
Finance & Commerce, ad for bids road projects	PW		278.68
Fire Instruction Rescue Education, ems training	Fire		600.00
First Systems Technology, verification of 7 magnetic flow meters	Sewer		2,310.00
Fortis, disability insurance	ALL		839.18
Forum Communications, ad for bids for road projects	PW		295.20
Galls, uniform	Police		604.55

Ganz Cleaning, march cleaning	Fire		200.00
Goodin Company, fan motor	PW		438.02
Guardian Pest Solutions, pest control	ALL		85.37
Hawkins, chemicals	Sewer		1,643.64
IP Networks, annual firewall renewal	Gov't	pd 3-21	385.00
Jake Maier, reimburse for uniform expense	Police		41.00
Mastercard, 4wheelparts.com, bumper	PW		858.95
Mastercard, Adobe, monthly premium	PW		36.49
Mastercard, Adobe, acrobat pro dc	Police		193.15
Mastercard, Amazon, prime monthly premium	Gov't		12.99
Mastercard, Amazon, usb data hub	PZ	pd 3-29	8.99
Mastercard, Amazon, laminating pouches	PW/Police	pd 3-29	53.22
Mastercard, Amazon, sponges	Park		9.98
Mastercard, Amazon, brush set	Park		11.99
Mastercard, Amazon, wall mount	Park	pd 3-29	14.90
Mastercard, Amazon, filters	Park	pd 3-29	184.44
Mastercard, Amazon, pickleballs	Park		79.98
Mastercard, Amazon, switch for video sensor	Park		44.99
Mastercard, Best Western, lodging	Sewer	pd 3-29	682.50
Mastercard, Costco, sheet protectors, batteries	Gov't		37.02
Mastercard, CPE, training	Admin		399.00
Mastercard, Factory Outlet, headset eartips	PZ		21.32
Mastercard, Microsoft, monthly premium	Fire		17.71
Mastercard, Microsoft, monthly premium	Police		75.16
Mastercard, MNCPA, membership dues	Admin		340.00
Mastercard, MWOA, training	Sewer		315.00
Mastercard, Nation Rec and Park Assn, training	Park		424.71
Mastercard, Survey Monkey, annual plan	Park		384.00
Mastercard, Zoom, monthly premium	Gov't	pd 3-29	64.99
Mastercard, Zoom, monthly premium	Gov't		64.99
Menards, doors	Gov't		333.98
Metro Sales, maintenance contract	PZ/Admin		579.01
Mid-American Research Chemical, cleaners	Park		336.28
Midwest Machinery, brush kit	PW		1,296.15
Mike Lyonais, reimburse petty cash	ALL		66.29
MN Fire Service Certification Board, exams	Fire		240.00
MN Life, life insurance	ALL		348.30
MN NCPERS, life insurance	Gov't		80.00
MNPEA, union dues	ALL		234.00
MPCA, training	Sewer	pd 3-29	810.00
MPCA, training manuals	Sewer		98.00
MPCA, exam	Sewer		55.00
MR Sign, address number signs	PW		325.52
MWOA, conference registration	Sewer		315.00
Napa, spark plugs	PW		10.76
Napa, ignition coil	PW		65.99
Northland Fire Protection, service and recertification of extinguisher	ALL		2,540.95
Northland Press, ad for bids road improvements	PW		459.00
Northland Press, employment ads	Park		187.30
P&Z Commissioners, 1st quarter 2022 meetings	PZ		910.00
Paper Storm, document destruction	Admin		106.00

Premier Auto, oil change	Police		73.80
Quadient Leasing, postage meter rental	Gov't		219.21
Quality Flow Systems, furnish and install mission mydro unit	Sewer		49,980.00
Simonson Lumber, torx bits	PW		1.56
Simonson Lumber, torx bits, screws	PW		23.11
Teamsters, union dues	Police		293.00
The Office Shop calendar, planner, mouse	PZ		67.16
TJ Graumann, mileage reimbursement	Park		30.24
Ultimate Safety Concepts, rae sensor	Fire		278.63
US Bank, copier lease	ALL		165.00
Waste Partners, trash removal	ALL		439.88
Xcel Energy, gas utilities	ALL		4,906.86
TOTAL			118,113.13

ACH PAYMENTS

Medica, health insurance	Payroll	pd 4-1	31,312.53
Deferred Comp, employee deductions	Payroll	pd 3-15	610.00
Deferred Comp, employee deductions	Payroll	pd 3-29	610.00
Health Care Savings Plan, employee deductions	Payroll	pd 3-15	939.16
Health Care Savings Plan, employee deductions	Payroll	pd 3-29	939.16
IRS, payroll tax	Payroll	pd 3-15	7,692.58
IRS, payroll tax	Payroll	pd 3-29	8,752.46
IRS, payroll tax	Payroll	pd 4-5	3,297.79
MN Dept of Revenue, payroll tax	Payroll	pd 3-15	1,636.22
MN Dept of Revenue, payroll tax	Payroll	pd 3-29	1,897.19
MN Dept of Revenue, payroll tax	Payroll	pd 4-5	286.26
PERA, payroll deductions and benefits	Payroll	pd 3-15	8,536.66
PERA, payroll deductions and benefits	Payroll	pd 3-29	8,721.26
Sales Tax	ALL	pd 3-14	171.00
Sales Tax	ALL	pd 4-6	207.00

ADDITIONAL BILLS FOR APPROVAL
April 11, 2022

VENDORS	DEPT		AMOUNT
Alex Air Apparatus, air quality test, compressor service	Fire		956.44
BCA, cjdn access fee	Police		150.00
Bolton & Menk, biosolids review	Sewer		730.00
Crow Wing County Highway Department, fuel	ALL		4,276.13
Crow Wing County Highway Dept, reimb for salt and labor	PW		7,163.05
Crow Wing Power, electric service	ALL		9,148.25
Forum Communications, meeting notice of 4-22	PZ		31.09
Jake Maier, per diem meal reimbursement	Police		15.00
Joe Chase, mileage reimbursement	Fire		113.49
League of MN Cities Insurance, workers comp insurance	ALL		70,174.00
Mastercard, Amazon, drain valve	PW		30.91
Mastercard, Amazon, table	Park		21.11
Mastercard, Canal Park Lodge, lodging	Police		466.65
MPCA, conference registration	Sewer		100.00
MPCA, water permit annual fees	Sewer		1,450.00
Northland Press, meeting notice of 4/22	PZ		76.50
Pike Plumbing, hose reel	Fire		1,526.00
SenSource, 3d stereo video sensor	Park		1,070.00
Squad Pro, camera system repair	Police		42.50
Squad Pro, install docking station	Fire		269.77
TJ Graumann, mileage reimbursement	Park		38.49
Trafficalm, replace push button on crosswalk sign	Gov't		294.75
Ultimate Safety Concepts, hydrogen cyanide, flow regulator	Fire		533.38
TOTAL			98,677.51

City of Crosslake

RESOLUTION 22-13

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
Anonymous	\$60.00	Park and Recreation Department

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 11th day of April, 2022.



David Nevin
Mayor

ATTEST:



Michael R. Lyonais
City Administrator
(SEAL)

**CITY OF CROSSLAKE
RESOLUTION 22-14**

RESOLUTION ACCEPTING BID

WHEREAS, pursuant to an advertisement for bids for 2022 City Road Improvement Project, bids were received, opened, and tabulated according to the law, and the following bids were received complying with the advertisement:

Anderson Brothers Construction Co. of Brainerd, MN	\$ 661,525.65
Knife River Corporation of Sauk Rapids, MN	\$ 772,600.95

AND WHEREAS, it appears that Anderson Brothers Construction Co. of Brainerd, MN is the lowest responsible bidder,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

1. The Mayor and Clerk are hereby authorized and directed to execute the contract with Anderson Brothers Construction Co. of Brainerd, MN in the name of the City of Crosslake for the improvement of 2022 City Road Project according to the plans and specifications therefor approved by the City Council and on file in the office of the City Clerk.

2. The city clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

Adopted by the City Council this 11th day of April, 2022.



Charlene Nelson, City Clerk



David Nevin, Mayor

**CITY OF CROSSLAKE
RESOLUTION 22-15**

RESOLUTION FOR HEARING ON PROPOSED ASSESSMENT

WHEREAS, by a resolution passed by the Council on April 11th, 2022, the City Clerk was directed to prepare a proposed assessment of the cost of Sanitary Sewer Extension Project, and

WHEREAS, the Clerk has notified the Council that such proposed assessment has been completed and filed in his/her office for public inspection,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

1. A hearing shall be held at 5:00 p.m. on May 9th, 2022 in the City Hall located at 13888 Daggett Bay Road to pass upon such proposed assessment. All persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The City Clerk is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and he/she shall state in the notice the total cost of the improvement. He/She shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Clerk, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. An owner may at any time thereafter, pay to the County Auditor the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made.

Adopted by the Council this 11th day of April, 2022.



David Nevin, Mayor



Charlene Nelson, City Clerk