

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JANUARY 10, 2022
7:00 P.M. – CITY HALL**

The Crosslake City Council held the Regular Council Meeting on Monday, January 10, 2022 in City Hall. The following Council Members were present: Mayor Dave Nevin, John Andrews, Aaron Herzog, and Marcia Seibert-Volz. Dave Schrupp stated that he was participating via Zoom from 752 Avenida Estancia, Unit J, Venice, Florida, 34292, which is open and accessible to the public, because he was in Florida. Also in attendance were City Administrator Mike Lyonais, City Clerk Char Nelson, Police Sergeant Jake Maier, Fire Chief Chip Lohmiller, Public Works Director Ted Strand, Planner-Zoning Coordinator Cheryl Stuckmayer, City Engineer Phil Martin, and City Attorney Brad Person. Park Director TJ Graumann, Northland Press Reporter Paul Boblett and Echo Journal Reporter Nancy Vogt attended via Zoom. There were approximately twenty-five audience members in City Hall and on Zoom.

A. CALL TO ORDER – Mayor Nevin called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. Mayor Nevin read the list of additions to the agenda. Marcia Seibert-Volz asked that discussion regarding the hiring process for the Zoning Administrator be added to the agenda as well. MOTION 01R-01-22 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE THE ADDITIONS TO THE AGENDA. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

B. PUBLIC FORUM – None.

C. CRITICAL ISSUES

1. Fire Chief Chip Lohmiller and ten firefighters recognized Dean Olson as he retired from the Fire Department after 24 years of service. Chief Lohmiller thanked Mr. Olson and his family for their time and dedication to the department.
2. Mike Lyonais presented Pam and Peter Graves a “Friends of the City” certificate in recognition of their dedicated service and commitment to the City. TJ Graumann stated that the Graves were the driving force behind the development of the Dog Park and the Pickleball Facility, that they are active in bridge club and community garden, and that they provide pickleball lessons. Mr. Graumann stated that their efforts do not go unnoticed and thanked them for everything they do. Pam Graves thanked the community for inviting them to be a part of it when they moved here several years ago. Peter Graves stated that it was humbling to be recognized but noted that many volunteers helped with the projects.
3. Alden Hardwick stated that he had good news tonight. When Mr. Hardwick first presented the new playground equipment project 3 months ago, the Council accepted \$33,000 from PAL for the first phase of the project. The plan was to start a 5-phase installation. Last month the Council accepted \$80,000 for the Mary Lu Dietz Memorial Obstacle Course and gave approval to move forward with that phase. Mr. Hardwick stated that Holly Chase from the Christmas for Kids program is here tonight with a

donation of \$10,000 for the playground project. Ms. Chase gave a brief description of the program. Mr. Hardwick would like the Council to accept that donation and approve the completion of all 5 phases. If the equipment is ordered by February 1, the supplier will schedule installation for May 1. Mr. Hardwick gave a list of other donations, including \$5,000 from anonymous individual, \$1,000 from American Legion, \$600 from Cedar Chest Christmas Fund Raiser, and \$4,750 from 51 individual donations to PAL. The Lions are meeting on Wednesday and are considering a donation to the playground as well. A video of how the project will look was played. Mr. Hardwick encouraged PAL members, Council, and the community to help now with individual donations. The fundraising is just a little short of its goal. MOTION 01R-02-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JOHN ANDREWS TO APPROVE THE COMPLETION OF PHASES 2-5 OF THE PLAYGROUND PROJECT AND TO APPROVE THE USE OF UP TO \$50,000 IN PARK DEDICATION FUNDS TO BE USED FOR THE DIFFERENCE OF WHAT FUNDS ARE NOT RAISED FOR THE PLAYGROUND PROJECT. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

D. ORGANIZATIONAL MEETING APPOINTMENTS

1. MOTION 01R-03-22 WAS MADE BY DAVE NEVIN AND SECONDED BY AARON HERZOG TO APPOINT MARCIA SEIBERT-VOLZ AS ACTING MAYOR. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED 3-1 WITH SCHRUPP OPPOSED AND SEIBERT-VOLZ ABSTAINING.
2. MOTION 01R-04-22 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO APPOINT THE MAYOR AND CITY ADMINISTRATOR AS EX OFFICIO MEMBERS TO THE FIRE RELIEF ASSOCIATION. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
3. MOTION 01R-05-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE THE SCHEDULE OF REGULAR COUNCIL MEETINGS ON THE 2ND MONDAY OF THE MONTH AT 7:00 P.M. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
4. MOTION 01R-06-22 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPOINT THE NORTHLAND PRESS AND ECHO JOURNAL AS OFFICIAL CITY NEWSPAPERS. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
5. MOTION 01R-07-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JOHN ANDREWS TO APPOINT BREEN & PERSON AS CIVIL ATTORNEY; JOHNSON, KILLEN & SEILER AS LABOR ATTORNEY; BRIGGS AS BOND COUNSEL; AND DAVID DROWN ASSOCIATES AS BOND ADVISOR. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
6. MOTION 01R-08-22 WAS MADE BY DAVE NEVIN AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPOINT BOLTON & MENK AS CITY ENGINEER. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
7. Dave Nevin stated that the City has used Frandsen Bank for many years and would like to spread the business around. MOTION 01R-09-22 WAS MADE BY DAVE NEVIN AND SECONDED BY AARON HERZOG TO DESIGNATE FIRST NATIONAL BANK AS

OFFICIAL DEPOSITORY. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED 3-2 WITH SCHRUPP AND ANDREWS OPPOSED.

8. MOTION 01R-10-22 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPOINT THE MAYOR, ACTING MAYOR, CITY ADMINISTRATOR AND CITY CLERK AS SIGNATORIES ON CITY CHECKING AND SAVINGS ACCOUNTS. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
9. MOTION 01R-11-22 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPOINT THE MAYOR, ACTING MAYOR, CITY ADMINISTRATOR AND CITY CLERK AS ELECTRONIC FUND TRANSFER DELEGATES. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
10. MOTION 01R-12-22 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE THE FOLLOWING COMMISSION APPOINTMENTS:

Planning and Zoning

Bill Schiltz – appointment to 2nd 3-year term ending 1/31/2025

Park and Recreation/Library

Kera Porter – appointment to 1st 3-year term ending 1/31/2025

Peter Graves – appointment to 1st 3-year term ending 1/31/2025

Public Works

Tom Swenson – appointment to 1st 3-year term ending 1/31/2025

Bob Frey – appointment to 1st 3-year term ending 1/31/2025

The Council thanked Mic Tchida for 6 years of service and Darrell Shannon for 3 years of service on the Park and Recreation/Library Commission and Doug Vierzba for 6 years of service on the Public Works Commission. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

- E. CONSENT CALENDAR** – Marcia Seibert-Volz requested that item #5. Unadjusted Draft 12.31.2021 Balance Sheet be pulled from the consent calendar. MOTION 01R-13-22 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Public Information Meeting Minutes of December 13, 2021
2. Regular Council Meeting Minutes of December 13, 2021
3. Unadjusted Draft 12.31.2021 Month End Revenue Report
4. Unadjusted Draft 12.31.2021 Month End Expenditures Report
5. *Removed*
6. City Hall Construction Project – Draft dated 12/31/2021
7. Fire Hall Remodel Costs dated 12/31/2021
8. Approve 2022 Mileage Reimbursement Rate (Current IRS Amount is \$0.585)
9. Approve Weed Inspector – (Mayor Nevin)
10. Approve Assistant Weed Inspector – (Ted Strand)
11. Police Report for Crosslake – December 2021
12. Police Report for Mission Township – December 2021

13. Fire Department Report – December 2021
14. Fire Department Annual Report 2021
15. North Memorial Ambulance Run Report – December 2021
16. Planning and Zoning Meeting Minutes of October 2021
17. Park, Recreation & Library Annual Report 2021
18. Park and Recreation/Library Commission Meeting Minutes of November 17, 2021
19. Public Works Commission Meeting Minutes of October 4, 2021
20. Public Works Commission Meeting Minutes of December 6, 2021
21. Economic Development Authority Meeting Minutes of November 2, 2021
22. Crosslake Housing Assessment Meeting of December 15, 2021
23. Crosslakers Meeting Minutes of December 6, 2021
24. Waste Partners Recycling Report for November 2021
25. Application for Group Transient Merchant Permit from Mission of the Cross Lutheran Church for 2022 Flea Markets
26. Bills Paid from 12/14/21 to 12/31/21 in the Amount of \$102,778.25
27. Bills for Approval in the Amount of \$805,298.96
28. Additional Bills for Approval in the Amount of \$29,797.60

ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Regarding Item #5, Marcia Seibert-Volz stated that Mike Lyonais told the Council that the balance in the Police Equipment fund would be \$30,000 by year end and the balance sheet is showing \$121,000. Mike Lyonais replied that he would look into it.

F. MAYOR'S REPORT

1. MOTION 01R-14-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE RESOLUTION NO. 22-01 ACCEPTING DONATIONS FROM PAL FOUNDATION FOR THE FOLLOWING: \$3,483.00 FOR BENCHES, \$168.00 FOR BRIDGE CLUB ROOM RENTAL, AND \$79.78 FOR NORDIC RIDGE TRAIL. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
2. MOTION 01R-15-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE THE APPLICATION FROM NORTH STAR FIREWORKS FOR OUTDOOR PUBLIC FIREWORKS DISPLAY TO BE HELD ON JANUARY 4, 2022 FOR WINTERFEST. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
3. MOTION 01R-16-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY DAVE SCHRUPP TO APPROVE 4M AS OFFICIAL DEPOSITORY. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

G. CITY ADMINISTRATOR'S REPORT

1. MOTION 01R-17-22 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO ADOPT RESOLUTION NO. 22-02 APPROVING WASTE HAULER LICENSES FOR 2022. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

2. The Council reviewed the proposed 2022 fee schedule. Marcia Seibert-Volz suggested changing the rental fee for a room at the community center from hourly to a flat rate. TJ Graumann disagreed and stated that many groups would stay all day if it were a flat rental fee. MOTION 01R-18-22 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE THE 2022 FEE SCHEDULE AS PRESENTED. Dave Nevin asked about the septic permit fee. Cheryl Stuckmayer replied that the fee for the septic permit is \$250 plus the cost for design review and inspection from Greg Kasson. Because his cost may change throughout the year, the fee schedule states that those costs will be passed on to the applicant. Marcia Seibert-Volz stated that the City should have a signed contract with Mr. Kasson. The rest of the Council did not agree. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
3. MOTION 01R-19-22 WAS MADE BY DAVE NEVIN AND SECONDED BY JOHN ANDREWS TO APPROVE RESOLUTION NO. 22-03 FOR THE CITY OF CROSSLAKE TO APPLY FOR TRANSPORTATION ALTERNATIVES PROGRAM GRANT. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
4. Mike Lyonais reported that the major changes to the proposed contract with Teamsters was a new wage scale with revisions that represent approximately 3% adjustment between years and reduced carryover of unused vacation to 120 hours. MOTION 01R-20-22 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE THE TEAMSTERS GENERAL LOCAL NO. 346 CONTRACT RENEWAL FOR THE PERIOD JANUARY 1, 2022 THROUGH DECEMBER 31, 2024. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
5. MOTION 01R-21-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JOHN ANDREWS TO NOT WAIVE THE MONETARY LIMITS ON MUNICIPAL TORT LIABILITY THROUGH THE LEAGUE OF MINNESOTA CITIES INSURANCE TRUST. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

H. COMMISSION REPORTS

1. PUBLIC WORKS/SEWER/CEMETERY

- a. Phil Martin stated that the sewer extension project includes two stormwater ponds, one at Simonson Lumber and one at the Log Church. Mr. Martin reported that he and staff met with owners of Simonson Lumber to discuss a proposal for acquiring the perpetual utility easement. The City will maintain the stormwater pond. The City will pay Simonson Lumber \$6,500 for the easement and Simonson Lumber will pay the City \$6,500 for connection fee. The City would allow Simonson Lumber to extend the use of their existing drainfield for two years, until their reconstruction plans are completed. Snow cannot be stored in the pond. The Public Works Commission reviewed and were in agreement with proposal. MOTION 01R-22-22 WAS MADE

BY DAVE NEVIN AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE THE AGREEMENT WITH SIMONSON LUMBER FOR UTILITY EASEMENT AND 2-YEAR EXTENSION OF CONNECTION AS OUTLINED IN EMAIL DATED DECEMBER 23, 2021 FROM PHIL MARTIN TO LARRY GESCHWILL (ATTACHED). ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

2. PARK, RECREATION, AND LIBRARY

- a. MOTION 01R-23-22 WAS MADE BY DAVE NEVIN AND SECONDED BY MARCIA SEIBERT-VOLZ TO DECLARE THE MOBILE CONCESSION STAND AS SURPLUS AND TO APPROVE SALE. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

3. PLANNING AND ZONING

- a. Marcia Seibert-Volz asked if there was a directive for the City Administrator and City Clerk to review and rank the applications for the Zoning Administrator position and asked why the applications were not reviewed by the Personnel Committee. Char Nelson stated that the Council held a special meeting on January 6th to discuss the process and whether it should be changed, and the Council voted to proceed with the way it has been done in the past. Marcia Seibert-Volz stated that with supervisory positions with a salary range of \$64,000-\$82,000, the Personnel Committee or the entire Council should review the applications. Char Nelson stated that the Council could change the process. John Andrews stated that he disagreed with Ms. Seibert-Volz and that his job as Council Member is to provide direction and guidance to staff, not to run the City. Marcia Seibert-Volz stated that the City does not have a City Manager and the Council does the hiring and firing, and the Council did not get to see all of the applications. Ms. Seibert-Volz stated that she is not trying to run the City, but thinks the Council needs to be involved in the hiring. John Andrews stated that the Council is interviewing the applicants on Thursday. Aaron Herzog stated that Ms. Seibert-Volz is the only member of the Council that has experience rating applications. Mr. Herzog stated that there could potentially be 100 applications for a position, and the Council should not sit and go through each one of them. Ms. Seibert-Volz stated that there were only five applications for this position. Mr. Herzog stated that he would like to have a closed meeting for the interviews. Marcia Seibert-Volz stated that the interview meeting cannot be closed. Attorney Person stated that staff should continue the hiring process as they have done in the past until the Council has three votes to change it. Attorney Person will check to see if there is a way to close the interview meeting. MOTION 01R-24-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY DAVE NEVIN TO CHANGE THE PROCESS FOR APPLICATIONS FOR DEPARTMENT HEADS/SUPERVISORY POSITIONS, THAT THE PERSONNEL COMMITTEE REVIEW AND RATE ALL APPLICATIONS AND MAKE A RECOMMENDATION TO THE COUNCIL OF WHO SHOULD BE INTERVIEWED. ROLL CALL VOTE WAS TAKEN AND MOTION FAILED 2-3 WITH HERZOG, ANDREWS AND SCHRUPP OPPOSED.

- I. PUBLIC FORUM** – Bob Frey (no address given) stated that the date of the fireworks display was listed incorrectly on the agenda. Char Nelson stated that she would make sure the minutes had the correct date.

Tom Swenson (no address given) gave kudos to the Public Works and Park Departments for clearing of the heavy snow. Mr. Swenson stated that at the special meeting of January 6, Ted Strand stated that the Public Works Department needed more help, yet Mr. Strand had one of his staff take minutes at the last Public Works Commission meetings. The Public Works Commission has approved a motion twice for the City Clerk to take the minutes of their meetings. Mr. Swenson stated that he was appointed chair of the Commission at the last meeting and he suggested that the Commission and Council meet together to tour all of the city buildings. Mr. Swenson stated that the Commission asked Ted Strand at the last meeting the status of the land purchase by the sewer plant and Mr. Strand told them that the Council would meet in closed session tonight, but it is not on the agenda. Attorney Person stated that it would be discussed under his report. Tom Swenson stated that when he was hired as City Administrator for the City, his final interview with the Council was open to the public and the chamber was full. Mr. Swenson stated that he does not understand why the Personnel Committee, which is supposed to be made up of Dave Nevin and Marcia Seibert-Volz, is now the entire Council. Dave Nevin stated that the majority of the Council and staff want it that way. Mr. Swenson stated that you have the staff running the Council and stated that at the Truth and Taxation Hearing in December, Council Member Seibert-Volz told the clerk to read the emails into the record and the clerk said no. Mr. Swenson stated that the Council had to take back control.

Jerry Volz of Moen Beach Trail stated that he is on the Planning and Zoning Commission and at its last meeting, an applicant had a small change to a previous variance that he had presented in October, and was charged an additional \$500, in accordance with City Ordinance. The Commission did not think that was fair and suggested a refund of \$400. MOTION 01R-25-22 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE NEVIN TO GIVE A REFUND OF \$400 TO THE APPLICANT AT THE LAST PLANNING AND ZONING COMMISSION MEETING THAT HAD A SMALL CHANGE TO HIS VARIANCE. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Troy Bauch, AFSCME Union Representative, stated regarding complaints against employees, that the employee should receive a fair investigation and that everyone involved with the City should abide by the Respectful Workplace Policy. Mr. Bauch stated that with the interviews scheduled for Thursday, he would ask any Council member to recuse themselves if they have a conflict of interest. Attorney Person stated that if it may appear to others like there is a conflict, the council member should abstain.

- J. NEW BUSINESS** – Marcia Seibert-Volz asked why the City Council is not paid for attending special meetings. Char Nelson stated that in the past, council members were paid \$20 per special meeting, up to \$80 per month. Several years ago, there were so many extra meetings, the Council changed the salary for council members from \$350 per month to \$430 per month, which automatically included the \$80 for special meetings. Marcia Seibert-Volz

stated that she would like the Council to visit reinstating special meeting pay, which would become effective after the next election.

Aaron Herzog stated that the new City Hall should have a plaque saying when it was built and who was involved. Staff will look into getting a plaque.

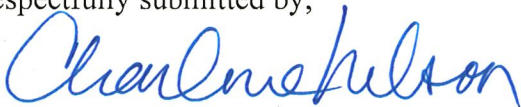
Marcia Seibert-Volz stated that she wants her council email to be released from the City and that she will pay the \$5.99 per month to keep it because she does not want anyone reading her emails. Char Nelson stated that staff does not have access to her emails. Ms. Seibert-Volz stated that the phone company told her that staff does. Dave Schrupp stated that he has no personal information in his city email. Ms. Seibert-Volz stated that she is not trying to hide anything. Pat Netko of 36084 County Road 66 stated that her email through church is open to the public because it is a public entity and that is how public emails work.

K. OLD BUSINESS – Marcia Seibert-Volz stated that she would like staff to make an expense account to track the cost and wages of clearing the trails. Dave Nevin stated that all of their duties could be tracked, not just trail clearing. TJ Graumann stated that he keeps a spreadsheet for his workers and asked how in depth they want it to be. Mike Lyonais stated that the accounting system would allow this to be a “project” and could track the costs that way. MOTION 01R-26-22 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY DAVE NEVIN TO DIRECT STAFF TO MAKE AN EXPENSE ACCOUNT TO TRACK WAGES AND COSTS FOR CLEARING THE TRAILS. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED 4-1 WITH ANDREWS OPPOSED. Dave Schrupp stated that he was in favor as long as the current accounting system has that capability. Dave Nevin stated that he would like to expand the tracking to all the duties in Public Works and the Park. Aaron Herzog asked to set a special meeting to discuss that because there is more to it than just keeping a log sheet.

L. CITY ATTORNEY REPORT – The Mayor closed the meeting at 8:52 P.M. to discuss negotiations of land purchase.

M. ADJOURN – The Council resumed the regular meeting and the Mayor adjourned the meeting at 9:10 P.M.

Respectfully submitted by,



Charlene Nelson
City Clerk

RETRO ACTIVE BILLS FOR APPROVAL
December 14 through December 31, 2021

VENDORS	DEPT		AMOUNT
Abra Landscaping, weed control application 9/8/21	Park	pd 12-15	1,339.24
Ace Hardware, oscillating tool, cleaners	PW	pd 12-29	285.86
Ace Hardware, batteries, mouse traps	Park	pd 12-29	14.99
Ace Hardware, dowel rod	Gov't	pd 12-29	6.59
Ace Hardware, great stuff window	Park	pd 12-29	7.99
Ace Hardware, spark plug	PW	pd 12-29	3.99
Ace Hardware, gloves, antifreeze	PW	pd 12-29	39.95
Ace Hardware, restroom signs	PW	pd 12-29	21.58
Ace Hardware, oxygen cuft	PW	pd 12-29	41.42
Ace Hardware, notebook	Sewer	pd 12-29	2.59
Ace Hardware, filters	PW	pd 12-29	215.88
Ace Hardware, battereies, bird seed	Park	pd 12-29	15.97
Ace Hardware, yak trax	Sewer	pd 12-29	31.99
Ace Hardware, deposit error correction	Gov't	pd 12-29	249.92
Ace Hardware, walk behind snow blower	Fire	pd 12-29	714.96
Alex Air Apparatus, hose repair	Fire	pd 12-23	236.00
AT&T, cell phone and ipad charges	ALL	pd 12-16	1,594.64
AW Research, water testing	Sewer	pd 12-21	124.20
AW Research, water testing	Sewer	pd 12-21	124.20
Baker and Taylor, books	Library	pd 12-23	29.88
Blue Cross, health insurance	ALL	pd 12-16	7,829.00
Bolton & Menk, sewer extension	Sewer	pd 12-15	2,970.00
Bolton & Menk, 2022 road improvements	PW	pd 12-15	720.00
Bolton & Menk, biosolids review	Sewer	pd 12-15	1,322.50
Bolton & Menk, water quality	PW	pd 12-15	360.00
Bolton & Menk, stormwater phase 3	PW	pd 12-15	1,303.00
Bolton & Menk, the woods subdivision	PZ	pd 12-15	840.00
Crosslake Firefighters Relief Assn, city contribution	Fire	pd 12-23	23,000.00
Crow Wing County Attorney, forfeiture proceeds	Police	pd 12-21	90.60
Crow Wing Power, electric utilities	ALL	pd 12-15	7,520.15
East Side Oil, filter recycling	Gov't	pd 12-23	50.00
Erik Lee, per diem meal reimbursement	Police	pd 12-15	40.00
Fastenal, gloves, markers	PW	pd 12-16	995.95
Ferguson, meter flag kit	Sewer	pd 12-16	85.25
Ferguson, meter	Sewer	pd 12-16	770.61
Fire Instruction & Rescue, air monitoring	Fire	pd 12-21	650.00
Fire Instruction & Rescue, cpr training	Gov't	pd 12-23	520.00
Galls, uniform	Police	pd 12-16	52.51
Galls, uniform	Police	pd 12-16	121.10
Galls, uniform	Police	pd 12-29	24.95
Ganz Cleaning Service, december cleaning	Fire	pd 12-23	200.00
Grand Forks Fire Equipment, helmet	Fire	pd 12-16	390.85
Granite Electronics, antenna system	Fire	pd 12-15	14,743.19
Interstate Power Systems, generator labor	ALL	pd 12-29	1,368.56
IP Networks, maintenance renewal	Park	pd 12-29	130.00

Jake Maier, reimburse per diem meal allowance	Police	pd 12-21	40.00
Johnson, Killen & Seiler, labor attorney fees	Gov't	pd 12-21	1,182.50
Lakes Area Rental, saw rental	Park	pd 12-23	79.00
Lakes Heating, install high efficiency furnace	Sewer	pd 12-29	4,287.00
Lakes Printing, envelopes, letterhead	PZ/Admin	pd 12-23	663.65
Lakes Printing, business cards	Police	pd 12-29	128.25
Little Falls Machine, curb shoe	PW	pd 12-16	240.37
Mastercard, Active911, subscription	Fire	pd 12-23	126.00
Mastercard, Amazon, uniform	PW	pd 12-23	123.00
Mastercard, Amazon, oil change kit	Park	pd 12-23	46.99
Mastercard, Amazon, air filter	Park	pd 12-23	13.98
Mastercard, Amazon, binders	Park	pd 12-23	12.99
Mastercard, Amazon, boots	PW	pd 12-23	109.95
Mastercard, Amazon, dryer vent	Park	pd 12-23	18.99
Mastercard, Amazon, trail markers	Park	pd 12-23	33.28
Mastercard, Amazon, hole puncher	Park	pd 12-23	6.89
Mastercard, Amazon, office supplies	Park	pd 12-23	46.18
Mastercard, BCA, training	Police	pd 12-23	250.00
Mastercard, Costco, coffee	Gov't	pd 12-23	40.99
Mastercard, Cub, pop, water	Gov't	pd 12-23	52.91
Mastercard, Fire Hose Supply, discharge hose	Park	pd 12-23	94.65
Mastercard, Galls, uniform	Police	pd 12-23	15.63
Mastercard, Hammacher Schlemmer, desktop magnifier	PZ	pd 12-23	126.60
Mastercard, Holiday Inn, lodging	Police	pd 12-23	582.44
Mastercard, Holiday Station, fuel	Police	pd 12-23	15.00
Mastercard, Marks Fleet Supply, uniform	Sewer	pd 12-23	53.92
Mastercard, Mill Supply, array	PW	pd 12-23	126.32
Mastercard, Post Office, postage	Sewer	pd 12-23	116.78
Mastercard, Target, uniform	Park	pd 12-23	48.00
Mastercard, Zero9, uniform	Police	pd 12-23	34.95
Menards, discharge hose	PW	pd 12-29	57.98
Metro Sales, copier lease	Police	pd 12-15	44.87
Metro Sales, copies	PZ/Admin	pd 12-29	471.26
Mid-American Research Chemical, janitorial supplies	Park	pd 12-15	93.31
Mike Lyonais, reimburse petty cash	ALL	pd 12-21	24.15
MN Dept Labor & Industry, um pressure vessel	Sewer	pd 12-29	20.00
Municode, annual website hosting maintenance support	Gov't	pd 12-15	1,800.00
Nate Deshayes, uniform reimbursement	PW	pd 12-21	338.01
North Memorial, emt refresher	Fire	pd 12-16	500.00
North Memorial, november subsidy	Ambulance	pd 12-15	1,100.00
Northland Press, employment ad	PZ	pd 12-21	119.00
Peoples Security, annual monitoring	Park	pd 12-15	263.88
Pike Plumbing and Heating, replace wall faucet	PW	pd 12-16	366.93
Planning and Zoning Commissioners, 4th quarter meetings	PZ	pd 12-21	875.00
Premier Auto, battery	Police	pd 12-21	208.15
Premier Auto, mount and balance tires	Police	pd 12-21	80.21
Premier Auto, replace power steering and drive belt	Park	pd 12-23	1,877.06
Premier Auto, mount and balance tires	Police	pd 12-29	80.21
Reflection Window Cleaning, window cleaning	PW	pd 12-15	214.00
SHI, barracuda updates, instant replacement, cloud storage	Park	pd 12-21	1,194.00
State Treasurer, forfeiture proceeds	Police	pd 12-21	12.30

Thelen Heating, converted 2 heaters	Park	pd 12-15	1,241.00
Timber Ridge Electric, retro lighting, wire clock, ext lighting	Park	pd 12-29	1,776.30
Ultimate Safety Concepts, calibration equipment	Fire	pd 12-21	4,937.80
Waste Partners, refund license fee	Gov't	pd 12-16	900.00
Xcel Energy, gas utilities	ALL	pd 12-29	4,265.56
TOTAL			102,778.25

BILLS FOR APPROVAL
January 10, 2022

VENDORS	DEPT		AMOUNT
AW Research, water testing	Sewer		372.60
Baker & Taylor, books	Library		80.99
Breen & Person, legal fees	ALL		875.00
Brock White, dewalt construction saw	PW		849.99
City of Crosslake, sewer utilities	ALL		208.00
Clean Team, january 2022 cleaning	ALL		4,381.25
Council #65, union dues	Gov't		329.96
Crosslake Communications, phone, fax, cable, internet	ALL		2,430.15
Crow Wing County, address assignments	PZ		50.00
CTC, web hosting	Gov't		10.00
CTC, anti virus license	Park		10.00
CTC I.T., december 2021 i.t. labor	ALL		830.00
Culligan, water and cooler rental	ALL		187.50
DeLage Landen Financial Services, copier lease	Park		117.00
Delta Dental, dental insurance	ALL		1,737.15
Digital Horizons, install keypad on door	Park		375.50
Digital Horizons, install rack blank panel	Park		409.71
Elevate Learning, training management	Fire		1,000.00
Fortis, disability insurance	ALL		829.94
Galls, uniform	Police		556.21
Grand Forks Fire Equipment, cleaning solution	Fire		232.00
Guardian Pest Solutions, pest control	ALL		85.37
Initiative Foundation, annual contribution	Gov't		1,650.00
International Assn of Fire Chiefs, membership dues	Fire		240.00
Kirvida Fire, coolant leak repair	Fire		344.98
Marianne Swanson, reimburse overpayment	Park	pd 1-5	411.00
Mastercard, Adobe, monthly premium	PW		36.49
Mastercard, Amazon, prime monthly premium	Gov't		12.99
Mastercard, Amazon, packing tape	Park		11.93
Mastercard, Amazon, masking tape	Park		7.08
Mastercard, Amazon, security light	Park		38.24
Mastercard, Amazon, uniform	Park		124.99
Mastercard, Microsoft, monthly premium	Fire		17.71
Mastercard, Microsoft, monthly premium	Police		75.16
Mastercard, Office Max, ink cartridges	PW		72.27
Mastercard, Zoom, monthly premium	Gov't		64.99
Metro Sales, copier maintenance contract	PZ/Admin		154.00
MN Life, life insurance	ALL		380.60
MN NCPERS, life insurance	Gov't		96.00
MNPEA, union dues	ALL	pd 1-5	234.00
MN Rural Water Assn, membership dues	Sewer		320.00
MN State Fire Chiefs Assn, membership dues	Fire		460.00
MN State Fire Dept Assn, membership dues	Fire		175.00
Napa, snow blades	PW		17.98
Napa, u-bolts	Park		8.90

Napa, u-bolts	Park		22.25
Northland Trust Services, bond payments	Gov't		781,837.14
Teamsters, union dues	Police	pd 1-5	292.00
The Office Shop, bandaids	Gov't		3.15
US Bank, copier lease	ALL		165.00
Xcel Energy, gas utilities	Fire/Park		2,066.79
TOTAL			805,298.96

ACH PAYMENTS

Medica, health insurance	Payroll	pd 1-3	32,312.53
Deferred Comp, employee deductions	Payroll	pd 12-20	610.00
Deferred Comp, employee deductions	Payroll	pd 1-4	610.00
Health Care Savings Plan, employee deductions	Payroll	pd 12-20	831.47
Health Care Savings Plan, employee deductions	Payroll	pd 1-4	3,306.38
IRS, payroll tax	Payroll	pd 12-20	6,853.40
IRS, payroll tax	Payroll	pd 1-4	9,537.09
MN Dept of Revenue, payroll tax	Payroll	pd 12-20	1,526.19
MN Dept of Revenue, payroll tax	Payroll	pd 1-4	1,628.59
PERA, payroll deductions and benefits	Payroll	pd 12-20	8,024.30
PERA, payroll deductions and benefits	Payroll	pd 1-4	9,029.12
Sales Tax	ALL	pd 12-16	201.00

ADDITIONAL BILLS FOR APPROVAL
January 10, 2022

VENDORS	DEPT		AMOUNT
Ace Hardware, shovels	PW		27.98
Bolton & Menk, csah 66 water quality	PW		630.00
Bolton & Menk, 2022 road improvements	PW		6,952.50
Bolton & Menk, sewer extension	Sewer		5,074.75
Bolton & Menk, stormwater phase 3	PW		90.00
Bolton & Menk, biosolids review	Sewer		8,030.00
Crow Wing County Highway Dept, fuel	ALL		5,121.11
Crow Wing County Recorder, filing fee	PZ		46.00
Galls, uniform	Police		293.47
Intensity Window Tinting, window tinting	Police		425.00
Mastercard, Grainger, dupont hooded coverall suits	Fire		1,102.15
North Memorial Ambulance, december 2021 subsidy	Ambulance		1,100.00
Premier Auto, oil change	Police		82.89
Streichers, ammo	Police		410.00
Waste Partners, trash removal	ALL		411.75
TOTAL			29,797.60

City of Crosslake

RESOLUTION 22-01

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
PAL Foundation	\$3,483.00	Benches
	\$168.00	Bridge Rent
	\$79.78	Nordic Ridge

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 10th day of January, 2022.



David Nevin
Mayor

ATTEST:



Michael R. Lyons
City Administrator
(SEAL)

**RESOLUTION 22-02
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA**

TO APPROVE WASTE HAULER LICENSES FOR 2022

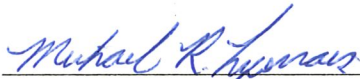
WHEREAS, the City of Crosslake adopted Ordinance No. 364 Relating to Solid Waste and Recyclable Materials Collection and Disposal on July 13, 2020; and

WHEREAS, haulers are required to obtain a license from the City and are required to provide curbside recycling to Crosslake customers; and

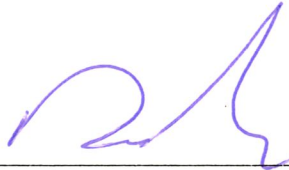
WHEREAS, the City of Crosslake does hereby resolve to approve the Waste Hauler Licenses for the licensing year 2022 to the following firms:

WASTE PARTNERS INC
PEQUOT LAKES SANITATION LTD
WASTE MANAGEMENT OF MN INC

BE IT RESOLVED, that the City Council for the City of Crosslake, Minnesota go on record as approving the above firms for waste and recycling hauler licensing for the period of January 1, 2022 – December 31, 2022, at a Regular Council Meeting on the 10th day of January, 2022, after all licensing requirements are met under local Ordinance.



Michael R. Lyons
City Administrator



David Nevin
Mayor

**RESOLUTION NO. 22-03
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA**

**RESOLUTION FOR THE CITY OF CROSSLAKE TO APPLY FOR
TRANSPORTATION ALTERNATIVES PROGRAM GRANT**

WHEREAS, the City of Crosslake is planning to apply for a 2026 Federal Transportation Alternatives grant award for a project identified as the Crosslake Pedestrian Mobility Improvement Plan Phase 1; and

WHEREAS, Crow Wing County has agreed to act as the project sponsor, as required by the Transportation Alternatives grant program; and

WHEREAS, the need for improved pedestrian facilities is being necessitated by future construction of the National Loon Center and the decision not to allow additional on-site parking for National Loon Center patrons; and

WHEREAS, the future National Loon Center will be located on the Federal Corps of Engineers campground in Crosslake in close proximity to the junction of State Aid Highways 3 and 66; and


WHEREAS, this area currently experiences challenges with seasonal congestion and elevated levels of vehicle/pedestrian conflict; and

WHEREAS, if grant funds are awarded, the City of Crosslake and Crow Wing County, shall share the local match and project costs as defined by the Highway Department Cost Participation Policy.


NOW, THEREFORE, BE IT RESOLVED that the City Council for the City of Crosslake agrees to apply for the 2026 Transportation Alternatives grant intended to fund the Crosslake Pedestrian Mobility Improvement Plan Phase 1 project.

BE IT FURTHER RESOLVED that if Transportation Alternatives funds are awarded, the City of Crosslake and Crow Wing County shall participate in matching grant funds and other project costs as defined by the Highway Department Cost Participation Policy.

Adopted this 10th day of January 2022.



Michael R. Lyons, City Administrator



David Nevin, Mayor

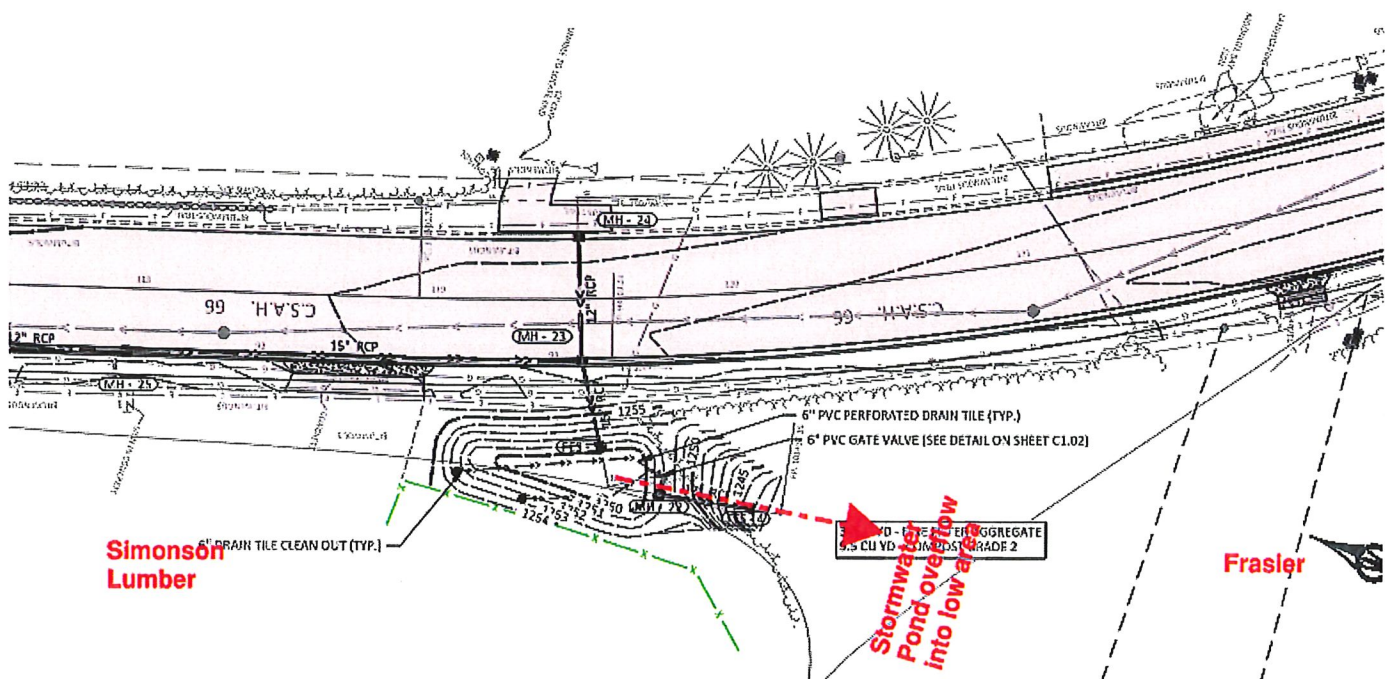
Phil Martin

From: Phil Martin
Sent: Thursday, December 23, 2021 11:17 AM
To: Larry Geschwill
Cc: Mike Lyonais (mlyonais@crosslake.net); Ted Strand; Andrew Beadell
Subject: Simonson Lumber - City Stormwater Utility Easement

Hi Larry

Just wanted to follow up with you based on our meeting with you and Richard on December 20, 2021 at City Hall. We appreciate the thoughts you and Richard provided and intend to bring forth to the Public Works Committee the ideas that were discussed in that meeting. To assure their accuracy, I have summarized them below for your review and comment.

The City seeks a perpetual utility easement for a stormwater pond located on Simonson Lumber property. The City intent is to direct stormwater from CSAH 66 to the pond for storage and treatment. During large rainfall events, the pond would overflow into the low area on the north side of the Simonson Lumber parcel. (See screenshot below)



Simonson Lumber is willing to work with the City to provide that perpetual utility easement with the following proposal:

The City will maintain the stormwater pond.

In lieu of payment for the easement, Simonson Lumber would not be charged for the sewer connection fee. Essentially a trade...a perpetual easement for no sewer connection fee (currently valued at \$6,500).

Simonson Lumber has plans to reconstruct their facilities in the next 2 years. They would like the City to extend their use of their existing drainfield for that period until they connect their new facilities to the City system.

Please review this information with Richard and get back to us with any comments or concerns.

Merry Christmas.

Thanks

Phil Martin P.E.

Principal Engineer

Bolton & Menk, Inc.

7656 Design Road

Suite 200

Baxter, MN 56425-8676

Phone: 218-825-0684 ext. 2864

Mobile: 218-821-7265

Bolton-Menk.com