

SPECIAL COUNCIL MEETING  
CITY OF CROSSLAKE  
FRIDAY, JULY 2, 2021  
9:00 A.M. – CITY HALL

The Council for the City of Crosslake held a Special Meeting on Friday, June 2, 2021. The following Council Members were present: Mayor Dave Nevin, John Andrews and Aaron Herzog. Dave Schrupp and Marcia Seibert-Volz were absent. Also in attendance were City Clerk Char Nelson, Park Director TJ Graumann, Police Chief Erik Lee, Zoning Administrator Jon Kolstad, and Fire Chief Chip Lohmiller. There were approximately fifteen people in the audience.

1. The meeting was called to order by Mayor Nevin at 9:00 A.M.
2. The Council reviewed an application for Outdoor Public Fireworks Display from Crosslake Fitness to conduct fireworks at 14610 Big Pine Trail by Flashing Thunder. Included in the packet were a Certificate of Liability Insurance from Crosslake Fitness and a map of the location of the shoot site on Big Pine Lake. Also in the packet was a letter from Dennis Bengtson of 14145 Sugarloaf Road stating concerns he has with fireworks, especially this year when it is extremely dry and concerns of private use of illegal fireworks. Mr. Bengtson is not opposed to the approval of this permit as long as the criteria of the permit are met. Mr. Nevin asked the audience and received no objections to the fireworks. Chief Lohmiller stated that he reviewed the site and stated the shoot site is 50 feet from the dock on the water. MOTION 07SP1-01-21 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE THE APPLICATION / PERMIT OUTDOOR PUBLIC FIREWORKS DISPLAY FROM FLASHING THUNDER FOR FRIDAY, JULY 2, 2021 FROM 8-11 PM ON BIG PINE LAKE. MOTION CARRIED WITH ALL AYES.
3. Police Chief Erik Lee reported that a fundraising event was being held tonight at the residence of Jesse and Stephanie Neumann across the street from 14 Lakes Brewery. The event included a live band and they expected 250 guests. Rather than having guests park on County Road 66, Chief Lee suggested that guests use the City Hall parking lot and the Neumann's would provide a shuttle to and from the parking lot. Chief Lee requested that the City put up "No Parking" signs on the west side of County Road 66. A third police officer would be on patrol this evening. Dave Nevin stated that they should block off as much of the road as they could. Chip Lohmiller stated that the fire department has "Event Ahead" signs that could be used as well. 07SP1-02-21 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO ALLOW THE USE OF "NO PARKING" AND "EVENT AHEAD" SIGNAGE ON COUNTY ROAD 66 ON JULY 2, 2021 ACROSS THE STREET FROM 14 LAKES BREWERY FOR A PRIVATE FUNDRAISING EVENT. MOTION CARRIED WITH ALL AYES. Chief Lee noted that the fundraising event is for the purchase of Automated External Defibrillator's (AED's) to be placed throughout Crosslake in businesses and other key locations. Chip Lohmiller stated that parking on County Road 66 throughout the City has been especially crowded this week.

4. The Council reviewed a request from some parents of students at Pequot Lakes School to use the Council Chambers to hold a meeting next week at 7:00 pm. John Andrews stated that he has safety concerns, as some of the recent school board meetings have had heated discussions. Chief Lee stated that he is concerned that City Hall is not secure and the public can access records in the basement by using the elevator. Aaron Herzog stated that he is not in favor of allowing the use of the building if the building is not secure. Char Nelson noted that the Community Center rents meeting rooms and charges a nominal fee for non-profits. Dave Nevin stated that City Hall is a community building and that the public should be able to use the building at no cost. Mr. Nevin stated that he would be attending this meeting. Chief Lee stated that he is not in opposition but requests that the security be enhanced prior to opening the building for public use. Aaron Herzog stated that a contract be required as well as a deposit. Dave Nevin disagreed and stated that the building should be accessible to the public when they want to use it. Chief Lohmiller stated that the Firehall has better security than City Hall. Aaron Herzog stated that the City should develop policies and contracts for the use of City Hall and Firehall meeting rooms by the public. MOTION 07SP1-03-21 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO NOT ALLOW A PRIVATE GROUP TO USE CITY HALL NEXT WEEK FOR A MEETING AND THAT A POLICY BE IN PLACE BEFORE ANY GROUP IS ALLOWED TO USE THE BUILDING. MOTION CARRIED 2-1 WITH NEVIN OPPOSED.

MOTION 07SP1-04-21 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO DIRECT STAFF TO DEVELOP A POLICY FOR PUBLIC USE OF THE CITY HALL AND FIREHALL FOR MEETING PURPOSES. MOTION CARRIED WITH ALL AYES. Aaron Herzog suggested that the Public Safety Committee discuss this at their next meeting.

5. Dave Nevin stated that Council Member Marcia Seibert-Volz asked him that the Council not approve bills for payment at special meetings because it is more difficult to look back through packets for approved bills. Char Nelson stated that writing checks throughout the month rather than all on one day is more efficient and that past Councils have always approved bills at special meetings. Council Packets from John Andrews agreed that it is more efficient to approve bills throughout the month when possible. MOTION 07SP1-05-21 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE BILLS FOR PAYMENT IN THE AMOUNT OF \$41,152.97. MOTION CARRIED WITH ALL AYES.
6. MOTION 07SP1-06-21 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO ADJOURN THE MEETING AT 9:30 A.M. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,



Charlene Nelson  
City Clerk

# BILLS FOR APPROVAL

July 2, 2021

| VENDORS   | DEPT     |         | AMOUNT    |
|---|----------|---------|-----------|
| AAA Rental, auger bit                                   | Park     |         | 90.00     |
| AW Research, water testing                              | Sewer    |         | 839.29    |
| Baker & Taylor, books                                   | Library  |         | 357.78    |
| Brock White, bright kure and seal, stakes               | PW       |         | 358.58    |
| Build All Lumber, 2x12-8 treated                        | PW       |         | 56.43     |
| Crosslake Communications, phone, fax, internet, cable   | ALL      |         | 2,828.88  |
| Crow Wing County Recorder, filing fees                  | PZ       |         | 46.00     |
| Dacotah Paper, janitorial supplies                      | PW       |         | 123.39    |
| Diamond Industrial Cleaning, soap, car wash repair      | PW       |         | 684.95    |
| Dondelinger, truck repairs                              | PW       |         | 446.05    |
| Echo Journal, tif disclosure                            | Admin    |         | 55.25     |
| Fastenal, gloves, nuts                                  | PW       |         | 326.17    |
| Fire Safety USA, foam pro system                        | Fire     |         | 4,000.00  |
| First Supply, sprinkler repair                          | PW       |         | 147.61    |
| First Supply, sprinkler repair                          | PW       |         | 245.87    |
| Follett School Solutions, follett infigo printer kit    | Library  |         | 403.49    |
| Grand Forks Fire Equipment, gear cleaner                | Fire     |         | 144.83    |
| Gull Lake Glass, plexi glass                            | PZ       |         | 72.80     |
| Intintsity Window Tinting, window tinting               | Police   |         | 275.00    |
| Lakes Area Rental, saw rental                           | Park     |         | 79.00     |
| Lakes Area Rental, tiller rental                        | Park     |         | 55.00     |
| Mastercard, Amazon, double sided tape                   | Park     | pd 6-21 | 14.99     |
| Mastercard, CDWG, server protection                     | Gov't    | pd 6-21 | 547.48    |
| Mastercard, Culvers, travel expense                     | Police   | pd 6-21 | 10.66     |
| Metro Sales, copier lease                               | Police   |         | 44.12     |
| Metro Sales, copier maintenance contract, copies        | PZ/Admin |         | 591.32    |
| Midwest Machinery, hammers, bolts, nuts                 | PW       |         | 191.16    |
| Midwest Machinery, spacer                               | PW       |         | 606.16    |
| Midwest Machinery, hammers, nuts, bolts                 | PW       |         | 700.92    |
| MN Chiefs of Police Assn, handgun permits               | Police   |         | 112.50    |
| MNPEA, union dues                                       | ALL      | pd 6-21 | 273.00    |
| MN State Fire Chiefs Assn, conference registration      | Fire     | pd 6-21 | 375.00    |
| Moonlite Square, water for battery                      | Park     |         | 7.96      |
| Moonlite Square, premium fuel                           | Park     |         | 16.82     |
| MR Sign, address number signs                           | PW       |         | 1,607.37  |
| Napa, bulbs, refrignt                                   | PW       |         | 38.49     |
| Nate Deshayes, uniform reimbursement                    | PW       |         | 161.99    |
| North Central Lawn Care, service call                   | Park     |         | 180.00    |
| Northland Fire Protection, bracket, fire extinguishers  | Fire     |         | 982.00    |
| Northwedge Nursery, flowers for bridges                 | Gov't    |         | 417.24    |
| Planning and Zoning Commissioners, 2nd quarter meetings | PZ       |         | 1,260.00  |
| Safety First Playfround Maintenance, safety surfacing   | Park     |         | 1,326.50  |
| TJ Graumann, mileage reimbursement                      | Park     |         | 25.62     |
| Trafficalm, 2-crosswalk lights                          | Gov't    |         | 10,782.00 |
| Watch Guard, software and hosting annual fees           | Police   |         | 8,910.00  |

|                            |     |  |           |
|----------------------------|-----|--|-----------|
| Xcel Energy, gas utilities | ALL |  | 178.34    |
| Ziegler, air filters       | PW  |  | 154.96    |
|                            |     |  |           |
| TOTAL                      |     |  | 41,152.97 |