

SPECIAL COUNCIL MEETING  
CITY OF CROSSLAKE  
THURSDAY, APRIL 22, 2021  
4:00 P.M. – CITY HALL

The Council for the City of Crosslake held a Special Meeting on Thursday, April 22, 2021. The following Council Members were present: Mayor Dave Nevin, Dave Schrupp, Marcia Seibert-Volz, and Aaron Herzog. John Andrews was present via Zoom. Also in attendance were City Administrator Mike Lyonais, City Clerk Char Nelson, Park Director TJ Graumann, Police Chief Erik Lee, Zoning Administrator Jon Kolstad, Public Works Director Ted Strand, Fire Chief Chip Lohmiller, and City Attorney Brad Person. City Engineer Phil Martin and one audience member were present via Zoom.

The meeting was called to order by Mayor Nevin at 4:00 P.M. MOTION 04SP1-01-21 WAS MADE BY DAVE SCHRUPP AND SECONDED BY AARON HERZOG TO CLOSE THE SPECIAL MEETING. The meeting was closed pursuant to Minn. State Statute 13D.05, subd. 3 (b), to meet with City Attorney regarding threatened litigation regarding a land use issue. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

MOTION 04SP1-02-21 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO REOPEN THE SPECIAL MEETING AT 4:20 P.M. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

MOTION 04SP1-03-21 WAS MADE BY DAVE SCHRUPP AND SECONDED BY AARON HERZOG TO APPROVE RESOLUTION NO. 21-13 ACCEPTING DONATIONS FROM THE CROSSLAKE / IDEAL LIONS TO THE POLICE DEPARTMENT FOR PROTECTIVE GEAR AND CONFERENCE TABLE IN THE AMOUNT OF \$8,000.00 AND FROM PAL FOUNDATION TO THE PARK DEPARTMENT FOR GARDEN STAKES IN THE AMOUNT OF \$38.99. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

MOTION 04SP1-04-21 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE THE BILLS FOR PAYMENT IN THE AMOUNT OF \$980,678.53. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Marcia Seibert-Volz stated that the Council approved the hiring of a seasonal employee for the Park and Public Works Departments at an estimated cost up to \$15,000 and stated that the Council needs to decide where that money is coming from. Ms. Seibert-Volz stated that the City will be over on legal costs this year too and suggested amending the budget by taking out capital expenses from department budgets. Mike Lyonais replied that that was a good idea and stated that the Council could also use \$100,000 that was levied but not assigned to a specific project. Marcia Seibert-Volz stated that amending the budget would be a better way to track funds.

Mike Lyonais provided a handout dated 3/31/21 to Council and staff that showed capital outlay items that were budgeted for 2021. The Council went through each line item. In the Administration and Planning and Zoning Departments, \$8,104 was budgeted for computers. The Council suggested cutting that amount in half and putting \$4,052 into legal costs.

In the Police Department Budget, there was \$65,235 for squad purchases. To date \$37,157 has been spent with a remainder of \$28,078. Erik Lee stated that the City had levied extra for the upcoming year when two squads will be purchased. The Council suggested putting \$20,000 from the Police Department Budget into legal costs.

The Council reviewed the Fire Department Budget and Chip Lohmiller stated that there are no extra funds to reallocate.

Ted Strand stated that items in the Public Works Budget could be reallocated. The total budget for Public Works is \$257,500 and Mr. Strand will need to spend \$201,500. Mr. Strand stated that there is \$16,000 in the budget for striping and that the estimate is \$25,000 which includes restriping the helipad at the firehall. Mr. Strand suggested that the Council reallocate \$40,000 from the Public Works Budget to legal costs and allocate the proceeds of \$40,000 for the vehicle sales to legal costs.

A lengthy discussion ensued regarding the Sewer Budget. Mike Lyonais explained how the sewer funds flow through the budget. Mr. Lyonais stated that new funding from the federal government would arrive in May, however, the exact amount and approved uses of the funds have not been released. The League of MN Cities will provide an update on May 5. Dave Schrupp suggested spending \$40,000 this year on the design of the clarifiers and to do the rest of the sewer upgrades next year. Ted Strand noted that the City will need to pay for road designs this year too. Aaron Herzog thanked Ted Strand and Phil Martin for giving Council and Commission members a tour of roads that need repairs.

TJ Graumann stated that he has purchased or ordered most of the Park Department's capital items. There is \$10,000 in the Park Department Budget for irrigation. Although the quote in 2020 was \$8,500, he will obtain a new quote because the cost of irrigation supplies has increased in 2021. The Park Department Budget included \$24,000 for HVAC replacement and only \$15,400 will be spent. The balance of \$8,600 could be used for overage of irrigation system if necessary or could be moved to legal costs. Mr. Graumann stated that there is \$10,352 in the budget for new truck. The new truck was purchased in 2020 with Covid Relief funds. So that could be moved to legal costs. The Library has \$4,000 in the budget for a shade feature. Mr. Graumann will obtain a quote for that item.

Marcia Seibert-Volz stated that the Council needs to put \$150,000 from the general fund into the sewer project fund. Dave Schrupp asked if the City could do a \$1M bond for the entire sewer project in order to get the project completed all at once. Mike Lyonais stated that bonding would be possible once all the details of the project are finalized.

Marcia Seibert-Volz asked what happened to the leftover funds from 2020 in Parks and Public Works. Mike Lyonais replied that those budgets were looked at as a whole and that Public Works ended up over budget so no amendments were made. The Council asked that Ted Strand bring a summary of his budget changes to the Public Works Commission in May.

Aaron Herzog stated that Crow Wing County extended their local sales tax for roads and asked for an update on Crosslake's request for sales tax. Mike Lyonais gave a brief update on local option sales tax and stated that the State is still considering the request and has not made a decision.

Marcia Seibert-Volz thanked that the staff that offered reallocation of their department's budget.

TJ Graumann stated that the Council has approved the quote of \$8,500 for the irrigation system and asked if he would need to bring a new quote back if it increased. It was the consensus of the Council to allow Mr. Graumann to continue with the irrigation upgrade if the quote was less than \$10,000.

MOTION 04SP1-05-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND  
SECONDED BY DAVE SCHRUPP TO ADJOURN THE MEETING AT 5:53 P.M.  
ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

  
Charlene Nelson  
City Clerk

City of Crosslake

**RESOLUTION 21-13**

**RESOLUTION ACCEPTING DONATION(S)**

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

<b>FROM</b>	<b>DONATION</b>	<b>INTENDED PURPOSE</b>
Crosslake/Ideal Lions	\$8,000.00	To the Police Department for Protective Gear and Conference Table
PAL Foundation	\$38.99	Garden Stakes


; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 22th day of April, 2021.



David Nevin  
Mayor

ATTEST:



Michael R. Lyonais  
City Administrator  
(SEAL)

**BILLS FOR APPROVAL**  
**April 22, 2021**

VENDORS	DEPT		AMOUNT
AAA Equipment Center, mower parts	PW		698.41
Ace Industrial Supply, wheels with grinder	PW		601.50
Alpha Training and Tactics, firearms recertification	Police		300.00
Baker and Taylor, books	Library		355.62
BCA, background check	Park	pd 4-12	15.00
Bolton & Menk, moonlite bay sewer extension	Sewer		920.00
Bolton & Menk, road projects	PW		1,200.00
Bolton & Menk, clarifiers amd lift stations	Sewer		180.00
Bolton & Menk, general engineering	PW		2,082.50
Bolton & Menk, water quality	PW		425.00
Crow Wing Power, electric service	ALL		7,040.37
East Side Oil, oil filter recycling	Gov't		50.00
Elite Fence, furnish and install upgraded heated photo eyes	Sewer		975.00
Fire Safety USA, fire truck	Fire		879,000.00
Fire Safety USA, ladder belts	Fire		830.00
First Systems Technology, verification of magnetic flow meters	Sewer		2,100.00
Gull Lake Glass, plexi glass	PZ/Gov't		43.02
IP Networks, annual firewall renewal	Police		385.00
Johnson Killen & Seiler, labor attorney fees	Gov't		2,675.00
League of MN Cities Insurance, workers comp insurance	Gov't		62,124.00
Mastercard, Amazon, 3 hole punch	Park		7.54
Mastercard, Microsoft, monthly premium	Police		75.16
Mastercard, Office Max, office supplies	Park		62.24
MCSI, copier maintenance agreement	Park		42.84
Menards, detergent, pliers, pick set	Park	pd 4-16	32.31
Metro Sales, copier staples	PZ/Admin		62.00
Metro Sales, copier lease	Police		46.26
Midwest Machinery, wheels	PW		389.39
Mikes Tree Company, remove uprooted spruce tree	PW		1,000.00
MN Association of Cemeteries, membership dues	Cemetery		60.00
MN Fire Service Certification Board, exam	Fire		130.00
Moonlite Square, premium fuel	Park		8.17
Northland Press, meeting notice of 4/23	PZ		59.50
Oriental Trading, reading program	Library		39.93
Premier Auto, remove nest from blower wheel	Police		117.51
Quadient Leasing, postage meter rental	Gov't		219.21
Specialty Solutions, straw, seed, fertilizer	PW		1,611.19
The Office Shop, ink cartridges	PZ		120.16
The Office Shop, minute paper	Admin		260.46
TJ Graumann, mileage reimbursement	Park		32.93
TJ Graumann, mileage reimbursement	Park		9.41
TJ Graumann, supply reimbursement	Park		61.80
Uline, trash cans, industrial table, mats	Fire		1,616.83
Uline, mail sorter, trash cans, mat	Fire/Gov't		484.18
USA Bluebook, meter	Sewer		1,549.07
Xcel Energy, new gas line	Park		10,580.02
<b>TOTAL</b>			<b>980,678.53</b>