

**REGULAR COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, DECEMBER 13, 2021  
7:00 P.M. – CITY HALL**

The Crosslake City Council held the Regular Council Meeting on Monday, December 13, 2021 in City Hall. The following Council Members were present: Mayor Dave Nevin, Aaron Herzog, John Andrews, Dave Schrupp, and Marcia Seibert-Volz. Also in attendance were City Administrator Mike Lyonais, City Clerk Char Nelson, Police Chief Erik Lee, Fire Chief Chip Lohmiller, Public Works Director Ted Strand, Park and Recreation Director TJ Graumann, Planner-Zoning Coordinator Cheryl Stuckmayer, and City Attorney Brad Person. City Engineer Phil Martin, Northland Press Reporter Paul Boblett and Echo Journal Reporter Nancy Vogt attended via Zoom. There were approximately thirty audience members in City Hall and on Zoom.

**A. CALL TO ORDER** – Mayor Nevin called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. MOTION 12R-01-21 WAS MADE BY DAVE SCHRUPP AND SECONDED BY JOHN ANDREWS TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

**B. CRITICAL ISSUES**

1. MOTION 12R-02-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JOHN ANDREWS TO ADOPT RESOLUTION NO. 21-34 APPROVING FINAL 2021 TAX LEVY COLLECTIBLE IN 2022 AS PRESENTED TOTALING \$4,467,112. MOTION CARRIED WITH ALL AYES.
2. MOTION 12R-03-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE THE 2022 CITY BUDGET AS PRESENTED. MOTION CARRIED WITH ALL AYES.
3. Alden Hardwick presented Phase 5, a newly designed upgrade to the playground equipment, generously donated by Dick Dietz and family, in memory of Mary Lu Dietz. Phase 5 is an obstacle course and will be built in the northeast corner of the playground. The cost of Phase 5 is \$80,000 and will leave a legacy for the future of our youth. Alden Hardwick stated that Mary Lu Dietz was an active leader in the library youth program and other activities in the community. Dick Dietz attended the meeting via Zoom and his children, Mike and Jill, were in the audience. Jill Dietz stated that this will mean so much to her family. TJ Graumann stated that the proposed equipment is very unique and will attract people to the park. MOTION 12R-04-21 WAS MADE BY DAVE NEVIN AND SECONDED BY MARCIA SEIBERT-VOLZ TO ACCEPT \$80,000 DONATION FROM THE DIETZ FAMILY TO BE USED FOR THE PURCHASE OF OBSTACLE COURSE PLAYGROUND EQUIPMENT AT THE COMMUNITY CENTER. MOTION CARRIED WITH ALL AYES.

Alden Hardwick stated that PAL would like to add an expressive swing set to the playground at a cost of approximately \$20,000-\$30,000 and asked the community to consider making donations to PAL.

4. Cindy Myogeto of the Chamber gave an update on the Winterfest celebration to be held February 4-6, 2021. MOTION 12R-05-21 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE THE SERVING OF SOUP ON FEBRUARY 5, 2022 FOR WINTERFEST. MOTION CARRIED WITH ALL AYES.
5. Laura Stromberg of the St. Patrick's Day Committee reported that the parade will take place on Saturday, March 19, 2022. Ms. Stromberg listed the planned events. MOTION 12R-06-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY DAVE SCHRUPP TO ALLOW THE USE OF CITY STREETS FOR 5K RACE AND PARADE AND TO ALLOW CITY STAFF TO HELP WITH SNOW REMOVAL, BARRICADES, AND SAFETY. MOTION CARRIED WITH ALL AYES.
6. County Engineer Tim Bray addressed the Council and reported that he met with City Administrator Lyonais, Mayor Nevin and Corrine Hodapp of the US Army Corps of Engineers to discuss upgrades to the intersection of County Roads 3 and 66 at the entrance of the campground. A roundabout is being considered. Mr. Bray stated that the project may be eligible for a federal grant that could pay up to 100% of the cost of the improvements. The County and City would share the costs of items not covered by the grant, including engineering. Mr. Bray met with the Crosslakers and received their support. Corrine Hodapp wrote a letter of support on behalf of the US Army Corps of Engineers and the County Board is in support. Funds could be available by 2023. If the project is awarded the grant, community involvement is required to determine the best alternative for the improvements. Mr. Bray stated that roundabouts help reduce serious crashes. MOTION 12R-07-21 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE THE DRAFT LETTER OF SUPPORT TO THE COUNTY FOR USACE CAMPGROUND AND RECREATION AREA ACCESS IMPROVEMENT PROJECT. MOTION CARRIED WITH ALL AYES.

**C. PUBLIC FORUM** – Jerry Volz of 37668 Moen Beach Trail asked why the sidewalk in front of City Hall has not been fixed. The parking lot curb was damaged last year. Ted Strand replied that he obtained a quote, presented it to the Council and nothing was done. Marcia Seibert-Volz asked why the damage was not submitted to the insurance company. Aaron Herzog stated that he thought they planned to add a handicapped ramp there. Ted Strand replied that the contractor said there was not enough room for a ramp.

Cindy Myogeto of the Chamber of Commerce stated that only half the business community is in favor of a roundabout. Marcia Seibert-Volz asked why the City would participate in the cost to improve that intersection since it is on County roads.

Peter Graves of 14131 Sugarloaf Road announced that a new event, "April Foolish Day Pickleball Event", would be held in 2022 to raise money for local charities and invited the Council, staff and residents to participate.

**D. CONSENT CALENDAR** –MOTION 12R-08-21 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Regular Council Meeting Minutes of November 8, 2021

2. Budget Workshop Meeting Minutes of November 17, 2021
3. Draft Month End Revenues Report dated November 2021
4. Draft Month End Expenditures Report dated November 2021
5. Draft Balance Sheet dated November 2021
6. City Hall Construction Project Costs of 11/30/2021
7. Fire Hall Construction Project Costs of 11/30/2021
8. Police Report for Crosslake – November 2021
9. Police Report for Mission Township – November 2021
10. Fire Department Report – November 2021
11. North Memorial Ambulance Run Reports – November 2021
12. Planning and Zoning Monthly Statistics
13. Crosslake Parks, Recreation and Library Commission Meeting Minutes of 10/27/21
14. Waste Partners Recycling Report for October 2021
15. 2022 Schedule of City Council and Commission Meetings
16. Bills for Approval in the Amount of \$97,721.49

MOTION CARRIED WITH ALL AYES.

#### **E. MAYOR'S AND COUNCIL MEMBERS' REPORT**

1. MOTION 12R-09-21 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE RESOLUTION NO. 21-35 ACCEPTING DONATIONS FROM AMERICAN LEGION POST 500 THE AMOUNT OF \$1,000 FOR THE POLICE DEPARTMENT, FROM ROGER AND CAROL ROY IN THE AMOUNT OF \$1,000 FOR THE FIRE DEPARTMENT FOR AIR MONITOR CALIBRATION UNIT, AND FROM JUDITH C. NELSON IN THE AMOUNT OF \$1,000 FOR THE POLICE DEPARTMENT. MOTION CARRIED WITH ALL AYES.
2. Steve Roell of 11844 Lake Trail gave an update regarding an amendment to the sign/flag ordinance since he talked to the County. The County Sheriff and a County Commissioner were not in favor of restricting signage. Mr. Roell would like the Council to consider amending the City sign ordinance to restrict obscene and offensive language. Dave Nevin explained that Mr. Roell's neighbor had an inappropriate flag on his dock. When Mr. Nevin heard of the issue, he called the property owner and asked him to take it down, which he did. Aaron Herzog suggested tabling the issue for a while. The Council took no action.
3. Dave Nevin reported that there will be vacancies on many commissions and encouraged interested individuals to apply for a position. Appointments will be made at the regular meeting in January.
4. Dave Nevin stated that he is in favor of the City purchasing property and suggested that the Council watch for available property to purchase.
5. County Commissioner Bill Brekken provided a written Short-Term Rental Update to the Mayor and the Mayor stated that interested parties could get copies at City Hall.
6. Dave Nevin asked how often the City website is updated and who is responsible to update it. Char Nelson replied that each department head updates their section as needed.

Dave Nevin stated that when he goes on the website, he sees things on there going back to 2018 and suggested that it be more colorful.

#### **F. CITY ADMINISTRATOR'S REPORT**

1. MOTION 12R-10-21 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE THE PAYMENT OF BILLS FROM DECEMBER 14-31, 2021 WITH RETRO APPROVAL AT THE JANUARY 2022 COUNCIL MEETING. MOTION CARRIED WITH ALL AYES.
2. Mike Lyonais reported that the State reallocated remaining ARPA funds after all eligible city requests were received. The City's share is \$4,078.56. MOTION 12R-11-21 WAS MADE BY JOHN ANDREWS AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE RESOLUTION NO. 21-36 TO ACCEPT THE ADDITIONAL CORONAVIRUS LOCAL FISCAL RECOVERY FUND ESTABLISHED UNDER THE AMERICAN RESCUE PLAN ACT. MOTION CARRIED WITH ALL AYES. MOTION CARRIED WITH ALL AYES.
3. MOTION 12R-12-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE PAYMENT OF \$5,973.70 TO MIDWEST PROPERTIES FOR REIMBURSEMENT OF 90% OF INCREMENTAL TAX REVENUE. MOTION CARRIED WITH ALL AYES.
4. MOTION 12R-13-21 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO CONTRACT WITH GREG KOSSAN FOR SEPTIC DESIGN REVIEWS AND APPROVALS AND FOR SEPTIC INSTALLATION INSPECTIONS AND TO PASS-ON MR. KOSSAN'S CHARGES TO THE RESIDENT THROUGH THE SEPTIC PERMIT APPLICATION. MOTION CARRIED WITH ALL AYES.
5. Char Nelson reported that she had received one complete application for 2022 Waste Hauler License Renewals from Waste Partners. Pequot Lakes Sanitation had submitted nothing and Waste Management submitted an application, but no payment. The application renewals were due to the City by December 10. In addition, Waste Management is not offering recycling to customers through its website. City Code requires that waste haulers provide curb side recycling in Crosslake. Dave Schrupp stated that the City's fee of \$1,000 was too high and suggested it be lowered. MOTION 12R-14-21 WAS MADE BY DAVE NEVIN AND SECONDED BY DAVE SCHRUPP TO REDUCE THE WASTE HAULER LICENSE FEE FROM \$1,000 TO \$100 PER YEAR. MOTION CARRIED WITH ALL AYES.

MOTION 12R-15-21 WAS MADE BY DAVE SCHRUPP AND SECONDED BY AARON HERZOG TO EXTEND THE APPLICATION DEADLINE FOR WASTE HAULER LICENSES TO 12/31/21. MOTION CARRIED WITH ALL AYES.

It was the consensus of the Council to direct City Clerk to notify Waste Management that recycling must be offered on phone and on website or their waste hauler license will not be renewed.

#### **G. COMMISSION REPORTS**

## 1. PARK AND RECREATION/LIBRARY

- a. TJ Graumann reported that the irrigation project was postponed from earlier in the year to fall due to the planning and construction of the pickleball shade feature. North Central Lawn & Irrigation of Long Prairie was unable to do the project in the fall, but guaranteed their quote of \$4,300 for spring of 2022. MOTION WAS MADE BY DAVE NEVIN TO HAVE LOCAL CONTRACTOR BID THE JOB. Motion died for lack of a second.

MOTION 12R-16-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO ASSIGN \$4,300 FROM 2021 PARK AND RECREATION BUDGET TO 2022 PARK AND RECREATION BUDGET FOR IRRIGATION PROJECT TO BE COMPLETED IN SPRING 2022. MOTION CARRIED WITH ALL AYES.

- b. MOTION 12R-17-21 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE THE KITCHIGAMI REGIONAL LIBRARY SYSTEM SERVICE CONTRACT FOR 2022. MOTION CARRIED WITH ALL AYES.
- c. MOTION 12R-18-21 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO ACCEPT CASH IN LIEU OF LAND FOR THE MACGREGOR LOT SPLIT ON TAMARACK ROAD IN THE AMOUNT OF \$1,500. MOTION CARRIED WITH ALL AYES.
- d. MOTION 12R-19-21 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO ACCEPT CASH IN LIEU OF LAND FOR THE CURTIS LOT SPLIT ON COUNTY ROAD 37 IN THE AMOUNT OF \$1,500. MOTION CARRIED WITH ALL AYES.

## 2. PUBLIC WORKS

- a. The Council reviewed a memo dated December 1, 2021 from Phil Martin regarding updates on City projects. No action was taken.
- b. MOTION 12R-20-21 WAS MADE BY DAVE SCHRUPP AND SECONDED BY JOHN ANDREWS TO APPROVE RESOLUTION NO. 21-37 ORDERING ADVERTISEMENT FOR BIDS FOR SEWER EXTENSION PROJECT. MOTION CARRIED WITH ALL AYES.
- c. The Council reviewed a quote from Quality Flow Systems for lift station controller and cellular monitor upgrade in the amount of \$49,980. Ted Strand explained that the City received a quote of \$400,000 for new panels and equipment. Quality Flow Systems, the installer of the original equipment, suggested that the equipment be updated rather than replaced. Ted Strand stated that there is \$50,000 in the 2021 Budget for capital expenses and suggested that the Council move those funds to 2022. MOTION 12R-21-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO MOVE FORWARD WITH QUOTE

FROM QUALITY FLOW SYSTEMS AND TO ASSIGN \$50,000 FROM 2021 BUDGET TO 2022 SEWER BUDGET. MOTION CARRIED WITH ALL AYES.

- d. Ted Strand reported that he met with the City Administrator, City Clerk and his staff and determined that Public Works staff will take the minutes of Public Works meetings. Marcia Seibert-Volz stated that the Council gave staff a chance and the minutes were not done. Ted Strand stated that he completed the minutes. MOTION 12R-22-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY DAVE NEVIN TO DIRECT CITY CLERK TO TAKE MINUTES OF PUBLIC WORKS COMMISSION MEETINGS. MOTION FAILED 2-3 WITH HERZOG, SCHRUPP AND ANDREWS OPPOSED. Aaron Herzog stated that the Council should see how the plan works.

**H. PUBLIC FORUM** – Bob Frey of 37803 White Pine Trail stated that if a roundabout is constructed, the City should acquire the land behind Andy's and asked if anyone has looked into purchasing the land. Dave Nevin stated that the City has been looking at that piece of land since 2017 and he has not been able to get the Council to pursue it. Mr. Frey suggested putting the topic on the agenda to discuss. Mr. Nevin stated that he thinks the land is no longer for sale. Dave Schrupp reminded the Mayor that the City spent millions of dollars on buildings the last few years and when the topic came up to purchase this property, the timing was not right. Dave Schrupp suggested that the community get involved in some sort of committee to determine the cost of the land and the cost of development and make a recommendation to the Council. It was the consensus of the Council that Park and Rec Department form a community committee to discuss the acquisition of land. Dave Nevin stated that he thinks the City waited too long and that the land is not available.

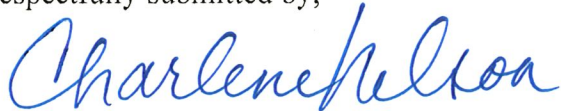
**I. CITY ATTORNEY REPORT** - None

**J. NEW BUSINESS** – None.

**K. OLD BUSINESS** – None.

**L. ADJOURN** – MOTION 12R-23-21 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO ADJOURN THE MEETING AT 8:40 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,



Charlene Nelson  
City Clerk

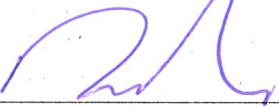
RESOLUTION NO. 21-34  
RESOLUTION APPROVING FINAL 2021 TAX LEVY  
COLLECTIBLE IN 2022

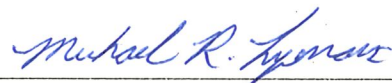
Be it resolved by the Council of the City of Crosslake, County of Crow Wing, Minnesota, that the following sums of money be levied for the current year, collectible in 2022, upon taxable property in the City of Crosslake, for the following purposes:

General Property Taxes	\$ 3,423,987
EDA	19,100
G.O. Refunding Bonds Series 2012A	343,456
G.O. Sewer Rev. Imp. Bonds Series 2017A	118,340
G.O. Reconstruction Bonds Series 2018A	104,554
G.O. CIP Bonds Series 2019A	313,510
G.O. Equipment Certificates Series 2021A	<u>144,165</u>
Total Levy	<u><u>\$ 4,467,112</u></u>

The City Administrator/Treasurer is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Crow Wing County, Minnesota.

Adopted by the City Council on December 13, 2021.

  
\_\_\_\_\_  
David Nevin  
Mayor

  
\_\_\_\_\_  
Michael R. Lyons  
City Administrator/Treasurer



**BILLS FOR APPROVAL**  
December 13, 2021

VENDORS	DEPT		AMOUNT
AAA, benches	Park		3,483.00
Ace Hardware, battery charger	Police		9.99
Ace Hardware, bits	Park		73.64
Ace Hardware, tools	Sewer		60.58
Ace Hardware, leather gloves	Sewer		37.98
Ace Hardware, sprayer pump	Park		89.99
Ace Hardware, containers, wd40	PW		25.48
Ace Hardware, pest control, tools	Park		33.17
Ace Hardware, shovels	Fire/Police		129.98
Ace Hardware, washers	Park		8.49
Ace Hardware, washers	Park		4.69
Ace Hardware, uniform	Sewer		38.64
Ace Hardware, hardware	Park		10.18
Ace Hardware, hardware	Park		22.38
Ace Hardware, tape, screw	Park		13.74
Ace Hardware, plug, bolt	Park		3.53
Ace Hardware, surge protector	Fire		29.99
Ace Hardware, wet/dry vac	Fire		149.98
Ace Hardware, batteries, cord, filters	PW		44.15
Ace Hardware, 1x2 pine	PW		6.87
Ace Hardware, storage totes, hole saws	PW		172.10
Ace Hardware, staples, hardware	Police		20.62
Ace Hardware, storage tote	Park		18.99
Ace Hardware, hardware	Police		6.24
Ace Hardware, antifreeze	Gov't		9.98
Ace Hardware, brushes	Park		16.58
Ace Hardware, hardware	Police		4.56
Ace Hardware, pickup tool, great stuff window	Park		27.98
American Door Works, door repair	Fire/Gov't		510.00
Arrowhead EMS Assn, emt training	Fire		200.00
AW Research, water testing	Sewer		700.20
Baker & Taylor, books	Library		111.32
Batteries Plus, hardware	PW		51.49
BLAEDC, 2nd half funding for 2021	EDA		5,150.00
Bobby Willard, reimburse uniform expense	Police		110.63
Bolton & Menk, water quality	PW		9,074.50
Bolton & Menk, moonlite sewer extension	Sewer		3,420.00
Bolton & Menk, 2022 road projects	PW		1,260.00
Bolton & Menk, general engineering	PW		2,610.00
Breen & Person, legal fees	ALL		2,222.50
Cheryl Stuckmayer, uniform reimbursement	PZ		297.57
Cheryl Stuckmayer, mileage reimbursement	PZ		51.40
City of Crosslake, sewer utilites	ALL		208.00
Clean Team, december cleaning	ALL		4,381.25
Corey Nelson, uniform reimbursement	Park		54.99



Council #65, union dues	Gov't		329.96
Crosslake Canvas & Upholstery, patio shade feature	Park		1,568.30
Crosslake Communications, phone, fax, cable, internet	ALL		2,599.33
Crow Wing County Highway Dept, reimburse for card access	PW		15,290.51
Crow Wing County Highway Dept, fuel	ALL		3,003.01
Crow Wing County Land Services, address assignments	PZ		25.00
Crow Wing County Recorder, filing fees	PZ		138.00
Crow Wing Power, electric service	ALL	pd 11-17	6,996.16
Crow Wing Recycling, recycle propane tank	Park		315.00
CTC, web hosting	Gov't		10.00
CTC I.T., november 2021 it labor billing	ALL		900.00
Culligan, water and cooler rentals	ALL		181.40
Dakota Business Solutions, postage meter ink	Gov't		390.00
DeLage Landen Financial Services, copier lease	Park	pd 12-7	117.00
Delta Dental, dental insurance	ALL		1,737.15
Fire Instruction & Rescue, ladder refresher	Fire		600.00
Fire Instruction & Rescue, pumping scenarios	Fire		500.00
Fire Instruction & Rescue, live burn, ventilation simulator	Fire		2,000.00
Fortis, disability insurance	ALL		829.94
Forum Communications, ordinance 375	Gov't		73.80
Forum Communications, meeting notice of 12/17	PZ		43.05
Galls, deoderizer	Police		24.95
Galls, uniform	Police		704.35
Ganz Cleaning, october and november cleaning	Fire		400.00
Grand Forks Fire Equipment, helmets	Fire		723.27
Guardian Pest Solutions, pest control	ALL		77.60
Hawkins, chemicals	Sewer		1,533.38
Interstate Power Systems, generator labor	ALL		2,980.85
Jims Electric, replace receptacle for water fountain	Gov't		183.87
Jory Danielson, reimburse travel expense	Fire		432.33
Josh Runksmeier, uniform reimbursement	Park		47.98
Lakes Area Rental, oil	PW		13.99
Lakes Printing, zoning permit cards	PZ		109.60
Lambert Water Wells, repair pump water end	Park		1,450.00
Law Enforcement Safety Solutions, training	Police		450.00
Life Fitness, core mat	Park		372.78
Mastercard, Amazon, janitorial supplies	Park	pd 11-22	53.98
Mastercard, Amazon, screen protectors	Police	pd 11-22	17.85
Mastercard, Amazon, label maker	Park		34.99
Mastercard, Amazon, snowshoe trail tags	Park		66.56
Mastercard, Amazon, tags	Park		13.22
Mastercard, Amazon, exercise bands	Park		11.95
Mastercard, Amazon, jump rope cable	Park		17.98
Mastercard, Amazon, janitorial supplies	Park		53.98
Mastercard, Amazon, crimping tool, extraction tool	PW		196.68
Mastercard, Amazon, grommets	Park		11.97
Mastercard, Amazon, floor squeegee	Park		31.78
Mastercard, Amazon, fm transmitter	Park		269.98
Mastercard, Brainerd Dispatch, subscription	Library		222.04
Mastercard, Carhartt, uniform	Park		143.47
Mastercard, Costco, coffee	Gov't		69.98

Mastercard, Fleet Supply, uniform	Sewer		72.96
Mastercard, Galls, uniform	Police		198.50
Mastercard, Go Daddy, domain renewal	Gov't		106.75
Mastercard, Intoximeters, mouth pieces	Police	pd 11-22	90.00
Mastercard, Kohls, uniform	Sewer	pd 11-22	76.44
Mastercard, Microsoft, monthly premium	Police		75.16
Mastercard, Mill Supply, headlight set, center snow control	PW		623.50
Mastercard, MN Board of Accountancy, certificate renewal	Admin		102.00
Mastercard, MN Chiefs Conference, meals and lodging	Police	pd 11-22	459.18
Mastercard, Old Navy, uniform	Park		79.98
Mastercard, Pickleball Central, pickleballs	Park		37.21
Mastercard, Post Office, postage	Police		11.70
Mastercard, Raffertys, training	Police	pd 11-22	45.28
Mastercard, Raffertys, negotiations	Gov't		48.30
Mastercard, SMKW, ammo	Police		1,235.17
MCSI, copier maintenance contract	Park		42.55
MCSI, copier maintenance contract	Park		43.12
Menards, handles, blinds, windshield cleaner	PW		877.05
Menards, septic blankets, blinds, trash cans	PW/Park		1,243.64
Metro Sales, copier lease	Police		44.92
Midwest Security, annual monitoring	PW		935.76
Mike Lyonais, reimburse petty cash	ALL		30.70
MN Fire Service Certification Board, certification exam	Fire		145.00
MN Life, life insurance	ALL		380.60
MN NCPERS, life insurance	Gov't		96.00
MNPEA, union dues	ALL	pd 12-7	234.00
MR Sign, street name signs	PW		266.44
MR Sign, street name signs	PW		82.24
MR Sign, street name signs	PW		95.03
MR Sign, address number signs	PW		126.70
Municode, annual administrative support fee	Gov't		225.00
Napa, halogen lamp	Police		9.47
Napa, windshield fluid	Park		13.96
Napa, bulb	Police		11.12
Northland Press, ordinance 375	Gov't		123.25
Northland Press, meeting notice of 12/17	PZ		89.25
Premier Auto, oil change	Police		56.75
Premier Auto, mount and balance tires	Police		100.21
Premier Auto, mount and balance tires	Police		80.21
Premier Auto, mount and balance tires	Police		85.20
Premier Auto, mount and balance tires	Police		80.21
Reflection Window Cleaning, window cleaning	PW/Govt		302.00
Streichers, bullet proof vest	Police		1,446.99
Streichers, uniform	Police		11.99
Streichers, uniform	Police		74.97
Taylor Johnson, lost book refund	Library		9.00
Teamsters, union dues	Police	pd 12-7	150.00
The Office Shop, calendar	Admin		11.79
TJ Graumann, mileage reimbursement	Park		6.27
US Bank, copier lease	ALL		165.00
USA Bluebook, strainer	Sewer		100.83

Viking Electric, ballasts	Park		432.54
Volunteer FF Benefit Assn, membership dues	Fire	pd 11-17	14.00
Waste Partners, trash removal	ALL		411.75
WW Goetsch, pump repair	Sewer		428.00
Xcel Energy, gas utilities	ALL		2,039.53
<b>TOTAL</b>			<b>97,721.49</b>

#### ACH PAYMENTS

Blue Cross Blue Shield, health insurance	Payroll	pd 12-1	30,400.50
Deferred Comp, employee deductions	Payroll	pd 11-8	610.00
Deferred Comp, employee deductions	Payroll	pd 11-22	610.00
Deferred Comp, employee deductions	Payroll	pd 12-7	610.00
Health Care Savings Plan, employee deductions	Payroll	pd 11-8	10,111.04
Health Care Savings Plan, employee deductions	Payroll	pd 11-22	729.07
Health Care Savings Plan, employee deductions	Payroll	pd 12-7	837.55
IRS, payroll tax	Payroll	pd 11-8	7,438.54
IRS, payroll tax	Payroll	pd 11-22	7,488.16
IRS, payroll tax	Payroll	pd 12-7	9,837.19
MN Dept of Revenue, payroll tax	Payroll	pd 11-8	1,582.48
MN Dept of Revenue, payroll tax	Payroll	pd 11-22	1,657.44
MN Dept of Revenue, payroll tax	Payroll	pd 12-7	1,909.46
PERA, payroll deductions and benefits	Payroll	pd 11-8	8,416.43
PERA, payroll deductions and benefits	Payroll	pd 11-22	8,805.88
PERA, payroll deductions and benefits	Payroll	pd 12-7	8,682.87
Sales Tax	ALL	pd 11-19	108.00

City of Crosslake

**RESOLUTION 21-35**

**RESOLUTION ACCEPTING DONATION(S)**

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

<b>FROM</b>	<b>DONATION</b>	<b>INTENDED PURPOSE</b>
American Legion Post 500	\$1,000.00	Police Department
Roger & Carol Roy	\$1,000.00	Fire Department for Air Monitor Calibration Unit
Judith C. Nelson	\$5,000.00	Police Department

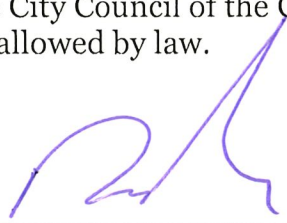
; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

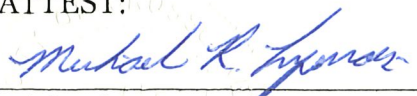
WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 13th day of December, 2021.

  
\_\_\_\_\_  
David Nevin  
Mayor

ATTEST:

  
\_\_\_\_\_  
Michael R. Lyons  
City Administrator  
(SEAL)

**CITY OF CROSSLAKE  
RESOLUTION NO. 21-36**

**A RESOLUTION TO ACCEPT THE CORONAVIRUS LOCAL FISCAL RECOVERY  
FUND ESTABLISHED UNDER THE AMERICAN RESCUE PLAN ACT**

**WHEREAS**, since the first case of coronavirus disease 2019 (COVID-19) was discovered in the United States in January 2020, the disease has infected over 50 million and killed over 800,000 Americans (“Pandemic”). The disease has impacted every part of life: as social distancing became a necessity, businesses closed, schools transitioned to remote education, travel was sharply reduced, and millions of Americans lost their jobs;

**WHEREAS**, as a result of the Pandemic cities have been called on to respond to the needs of their communities through the prevention, treatment, and vaccination of COVID-19.

**WHEREAS**, city revenues, businesses and nonprofits in the city have faced economic impacts due to the Pandemic.

**WHEREAS**, Congress adopted the American Rescue Plan Act in March 2021 (“ARPA”) which included \$65 billion in recovery funds for cities across the country.

**WHEREAS**, ARPA funds are intended to provide support to state, local, and tribal governments in responding to the impact of COVID-19 and in their efforts to contain COVID-19 in their communities, residents, and businesses.

**WHEREAS**, an additional \$4,078.56 has been allocated to the City of Crosslake (“City”) pursuant to the ARPA (“Allocation”), based on remaining funds left after eligible city requests.

**WHEREAS**, the United States Department of Treasury has adopted guidance regarding the use of ARPA funds.

**WHEREAS**, the City, in response to the Pandemic, has had expenditures and anticipates future expenditures consistent with the Department of Treasury’s ARPA guidance.

**WHEREAS**, the State of Minnesota will distribute ARPA funds to the City because its population is less than 50,000.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA AS FOLLOWS:**

1. The City intends to collect its share of ARPA funds from the State of Minnesota to use in a manner consistent with the Department of Treasury’s guidance.
2. City staff, together with the Mayor and the City Administrator are hereby authorized to take any actions necessary to receive the City’s share of ARPA funds from the State of Minnesota for expenses incurred because of the Pandemic.

3. City staff, together with the Mayor and the City Administrator are hereby authorized to make recommendations to the City Council for future expenditures that may be reimbursed with ARPA funds.

Adopted by the City Council of Crosslake, Minnesota this 13th day of December, 2021.



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David Nevin, Mayor

Attested:



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Charlene Nelson, City Clerk

**RESOLUTION NO. 21-37  
CITY OF CROSSLAKE  
COUNTY OF CROW WING  
STATE OF MINNESOTA**

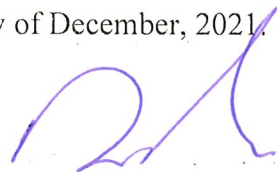
**RESOLUTION ORDERING ADVERTISEMENT FOR BIDS**

WHEREAS, pursuant to a resolution passed by the Crosslake City Council October 11, 2021, the project engineer (Bolton & Menk) has prepared plans and specifications for C.P. 18-066-05, CSAH 66 Sanitary Sewer Extension, and has presented such plans and specifications to the council for approval;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Clerk shall prepare and cause to be inserted in the official paper an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 22 days, shall specify the work to be done, shall state that bids will be received by the clerk until 1:00 p.m. on Thursday, January 27, 2022, at which time they will be publicly opened in the Council Chambers of the City Hall by the City Clerk and Engineer, will then be tabulated, and will be considered by the council at 7 p.m. on February 14, 2022, in the Council Chambers of the City Hall. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the Council on the issue of responsibility. No bids will be considered unless sealed and filed with the Clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the clerk for 5 percent of the amount of such bid.

Adopted by the Crosslake City Council this 13th day of December, 2021.



David Nevin, Mayor



Charlene Nelson, City Clerk