

**REGULAR COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, SEPTEMBER 13, 2021  
7:00 P.M. – CITY HALL**

The Crosslake City Council held the Regular Council Meeting on Monday, September 13, 2021 in City Hall. The following Council Members were present: Mayor Dave Nevin, Aaron Herzog, Dave Schrupp, and Marcia Seibert-Volz. John Andrews attended via Zoom. Also in attendance were City Administrator Mike Lyonais, City Clerk Char Nelson, Zoning Administrator Jon Kolstad, Police Chief Erik Lee, Fire Chief Chip Lohmiller, and City Attorney Brad Person. Echo Journal Reporter Nancy Vogt and Northland Press Reporter Paul Boblett Reporter attended via Zoom. There were approximately twenty-two audience members in City Hall and on Zoom.

- A. CALL TO ORDER** – Mayor Nevin called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. MOTION 09R-01-21 WAS MADE BY DAVE SCHRUPP AND SECONDED BY AARON HERZOG TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.
- B. PUBLIC FORUM** – Peter Graves of 14131 Sugarloaf Road recognized and thanked PAL Foundation members and Park and Recreation staff for helping build the shade feature at the pickleball courts.
- C. CONSENT CALENDAR** – Marcia Seibert-Volz asked that items 8. Preliminary Draft Month End Expenditures Report dated August 2021 and 9. Preliminary Draft Balance Sheet dated August 2021 be pulled from the consent calendar. MOTION 09R-02-21 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:
1. Special Council Meeting Minutes of July 29, 2021
  2. Special Joint Council Meeting with Public Works Commission Minutes of August 2, 2021
  3. Regular Council Meeting Minutes of August 9, 2021
  4. Special Council Meeting Minutes of August 23, 2021
  5. Budget Workshop Minutes of August 25, 2021
  6. Public Hearing Minutes of August 25, 2021
  7. Preliminary Draft Month End Revenue Report dated August 2021
  8. *Removed*
  9. *Removed*
  10. City Hall Construction Project Costs of 8/31/2021
  11. Fire Hall Construction Project Costs of 8/31/2021
  12. Police Report for Crosslake – August 2021
  13. Police Report for Mission Township – August 2021
  14. Fire Department Report – August 2021
  15. North Memorial Ambulance Run Reports – July and August 2021
  16. Planning and Zoning Monthly Statistics
  17. Planning and Zoning Commission Meeting Minutes of July 23, 2021
  18. Crosslake Parks, Recreation and Library Commission Meeting Minutes of 7/28/21
  19. Crosslakers Meeting Minutes of August 2, 2021

20. Waste Partners Recycling Report for July 2021
21. Bills for Approval in the Amount of \$37,192.49
22. Additional Bills for Approval in the Amount of \$48,026.84

MOTION CARRIED WITH ALL AYES.

On the Preliminary Draft Month End Expenditure report, Marcia Seibert-Volz asked why the capital outlay expenses for the police department were over budget by \$9,000 and why the capital outlay expenses for the public works department were over by \$60,000. Mr. Lyonais will look at those expenditures and get back to the Council with explanation. Ms. Seibert-Volz asked why the fund balances on the Preliminary Draft Balance Sheet have changed. Mr. Lyonais replied that the numbers are accurate through August 2021. Ms. Seibert-Volz stated that Mr. Lyonais cannot make adjustments without Council approval. Mr. Lyonais stated that the Balance Sheet is in draft form and will bring the updates to the Council in October for approval. Ms. Seibert-Volz stated that these items should not be approved.

#### **D. MAYOR'S REPORT**

1. Pastor Mark Holmen of the Log Church addressed the Council and asked if they would consider allowing non-profit organizations, such as churches, school and chamber, to have digital signs. Current ordinance does not allow digital signs in the city. The sign at the church needs to be replaced and the church struggles to promote events. Mr. Holmen stated that the benefit of a digital sign is that you don't have to go outside to change the letters. The church would not have a flashing sign. If the Council is favorable to the idea, Mr. Holmen will pursue obtaining a variance to get a digital sign. Dave Nevin asked if the Public Safety Commission should review the request because the sign could be an obstruction to driving issue. Erik Lee stated that the request should go to the Planning and Zoning Commission. Aaron Herzog suggested that the sign be turned off in the evening and Mark Holmen stated that he would be open to that idea. Attorney Person stated that the Council would have to change the ordinance to allow digital signs by district, not by who the applicant is, such as non-profits. The Council suggested that Mr. Holmen work with Planning and Zoning staff and Commission.
2. Aaron Herzog stated that he and John Andrews think the Council should stop having joint meetings with the Public Works Commission. Mr. Herzog stated that he is comfortable with the commission members and their recommendations and saw no need to be in attendance. John Andrews noted that Council could still attend the meetings, just not participate. MOTION 09R-03-21 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO DISCONTINUE HOLDING MONTHLY SPECIAL COUNCIL MEETINGS WITH THE PUBLIC WORKS COMMISSION. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
3. Dave Nevin stated that he would like the City to hold two regular council meetings per month. John Andrews stated that if meetings were run efficiently, there would be no need to have two meetings. Dave Nevin stated that Crow Wing County holds two meetings per month. Marcia Seibert-Volz stated that she would be in favor of having two meetings if there were no special meetings during the month. Dave Schrupp stated that having two meetings would create more work for staff and did not think it was necessary. MOTION

09R-04-21 WAS MADE BY DAVE NEVIN AND SECONDED BY MARICA SEIBERT-VOLZ TO HOLD TWO REGULAR COUNCIL MEETINGS PER MONTH. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED 3-2 WITH SCHRUPP AND ANDREWS OPPOSED.

MOTION 09R-05-21 WAS MADE BY DAVE NEVIN AND SECONDED BY AARON HERZOG TO BEGIN HOLDING TWO REGULAR COUNCIL MEETINGS PER MONTH STARTING IN OCTOBER 2021 AND TO HOLD THE REGULAR MEETINGS ON THE SECOND AND FOURTH MONDAYS AT 7PM IN CITY HALL. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

4. Dave Nevin stated that he would like to limit the number of meetings that Council could attend via Zoom to three per year. John Andrews stated that he would not want members attending meetings if they felt sick. Aaron Herzog stated that when the Council is holding two meetings per month, members should be able to Zoom for six meetings. Char Nelson stated that the State is still allowing cities to meet via Zoom while the pandemic continues. Marcia Seibert-Volz stated that the City Attorney should find out the State's status on these types of meetings. MOTION 09R-06-21 WAS MADE BY AARON HERZOG AND SECONDED BY MARICA SEIBERT-VOLZ TO TABLE ACTION ON COUNCIL ATTENDANCE VIA ZOOM AND DIRECT CITY ATTORNEY TO RESEARCH STATE REQUIREMENTS. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
5. MOTION 09R-07-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE RESOLUTION NO. 21-27 ACCEPTING DONATIONS FROM PAL FOUNDATION IN THE AMOUNT OF \$2,890 FOR CORN HOLE GAMES AND \$2,247 FOR BENCHES, FROM JAN AND JOE ALBRECHT IN THE AMOUNT OF \$144.11 FOR SUMMER READING PROGRAM, AND FROM MATT HALL IN THE AMOUNT OF \$50 FOR CART TOURS. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
6. MOTION 09R-08-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO ACCEPT THE RESIGNATION OF ROB KNIEFEL AND KEVIN SEDIVY FROM THE PUBLIC SAFETY COMMITTEE AND OF KEVIN MCCORMICK FROM THE PUBLIC RIGHT-OF-WAY/VACATIONS COMMITTEE AND TO REMOVE ANDY HOLM AND SCOTT JOHNSON AS ALTERNATES FROM THE PLANNING AND ZONING COMMISSION. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
7. MOTION 09R-09-21 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO APPROVE PAY REQUEST #12 FROM HYTEC CONSTRUCTION FOR THE FIREHALL IN THE AMOUNT OF \$22,877.88. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
8. Dave Nevin stated that Hytec has not completed the City Hall sign and asked if the City could finish it and take the cost out of the retainer. Attorney Person stated that it depends

on how the contract with Hytec reads regarding the sign and suggested that the he send a letter to Hytec demanding that it be finished. Marcia Seibert-Volz stated that there are other problems in the building and that they be included in the letter.

9. Dave Nevin stated that the VRBO's are becoming a serious problem in the City and would like the Council to meet with the County again to discuss the issues. Mr. Nevin thinks the City should have more control and is in favor of hiring staff to regulate them. Dave Schrupp stated that the 2022 proposed budget does not include funds for new staff. Marcia Seibert-Volz stated that it is premature to hire staff and that the County should handle the problems because they issue the license. Dave Nevin stated that the Council could skim money off of other areas during the year to pay for staff, such as removing the purchase of the skid steer and plow. Chief Lee stated that they began tracking VRBO complaints on July 17 and since then have only received 8 complaints related to noise and garbage. Dave Nevin stated that he has heard that people are moving out of town because of the VRBO's. Aaron Herzog stated that he is concerned with safety and the number of people sleeping in houses that are not up to code. Marcia Seibert-Volz stated that the Council should meet with the County again and ask if the City can take over the licensing and if not, the County is liable for the problems. Dave Nevin asked for public comments and no one came forward. Chief Lohmiller stated that the City could be more restrictive than the County and could charge additional fees. Breezy Point is considering charging an additional \$200 on top of the County fees. Dave Nevin stated that he would like to charge a penalty of \$5,000 for VRBO's that are not licensed. Jerome Volz addressed the Council and stated that the Council should wait until there are more complaints before changing things. Marcia Seibert-Volz stated that the Council needs to meet with the County again.

#### **E. CITY ADMINISTRATOR'S REPORT**

1. Mike Lyonais reported that Tim Bray of Crow Wing County Highway Department sent an updated cost share agreement for the crosswalk upgrades and increased the contribution amount to \$12,644 from \$10,000. The City Attorney has reviewed the document. The County Board will be considering approval of agreement Tuesday morning. MOTION 09R-10-21 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE THE CONSTRUCTION COST SHARE AGREEMENT FOR THE INSTALLATION OF ENHANCED PEDESTRIAN CROSSINGS AT THE INTERSECTIONS OF CSAH 66-CSAH 3 AND CSAH 66-SWANN DRIVE AND TO ACCEPT \$12,644 FROM CROW WING COUNTY FOR PROJECT. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
2. Mike Lyonais presented an updated resolution for the Council to consider for approving the preliminary tax levy. Since the budget meeting on September 9, Mr. Lyonais moved \$175,000 from the Public Works budget to the sewer extension project and removed a million dollars for the biosolids project. The estimated tax rate for the proposed levy is 28%, which is slightly lower than last year. Mr. Lyonais stated that the Council could approve the resolution as is or hold another budget meeting to consider adding funds for additional staff. Aaron Herzog stated that he would rather have the levy stay where it was

before the \$175,000 was taken from the public works budget because the Council has until December to lower it if necessary. Marcia Seibert-Volz disagreed and stated that the City could use the income generated from fees to pay for additional staff if the City decided to regulate VRBO's. MOTION 09R-11-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY DAVE SCHRUPP TO ADOPT RESOLUTION NO. 21-28 APPROVING PRELIMINARY 2021 TAX LEVY COLLECTIBLE IN 2022. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED 4-1 WITH HERZOG OPPOSED.

3. Mike Lyonais reported that Breezy Point is looking for quotes for fire service. Breezy Point currently pays Pequot Lakes about \$110,000 for fire protection services. Crosslake charges 3.5% of a municipality's tax capacity, which for Breezy Point would be \$170,000 plus the cost of equipment. Chip Lohmiller stated that Breezy Point is just looking at options and that it would not be practical for Crosslake to provide those services.

## **F. COMMISSION REPORTS**

### **1. PARK AND RECREATION/LIBRARY**

- a. MOTION 09R-12-21 WAS MADE BY DAVE NEVIN AND SECONDED BY MARCIA SEIBERT-VOLZ TO ACCEPT CASH IN LIEU OF LAND FOR PARK DEDICATION FOR THE GALLAWAY SUBDIVISION ON COUNTY ROAD 103 IN THE AMOUNT OF \$3,000. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- b. TJ Graumann presented a quote for irrigation expansion that will cover the perimeter of the pickleball and basketball court facility. The lack of established turf has caused erosion issues around the edge of the courts. Proper irrigation water management will help to mitigate this erosion issue and fall is a good time of year to establish turf. MOTION 09R-13-21 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY DAVE SCHRUPP TO APPROVE THE ESTIMATE FROM NORTH CENTRAL LAWN CARE & IRRIGATION TO EXPAND THE IRRIGATION AROUND THE PICKLEBALL AND BASKETBALL COURTS IN THE AMOUNT OF \$4,300. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- c. TJ Graumann reported that the Park Commission and Public Works Commission reviewed the Limited Use Agreement from Mike Rocca to pave his driveway which is on part of the public right of way between the two parcels he owns and both commissions recommended Council approval. Dave Nevin stated that a resident came to the Public Works Commission and was opposed to the request. Mr. Graumann stated that the public would still be able to use the right of way. MOTION 09R-14-21 WAS MADE BY DAVE SCHRUPP AND SECONDED BY AARON HERZOG TO APPROVE THE LIMITED USE AGREEMENT BETWEEN THE CITY OF CROSSLAKE AND MICHAEL AND LISA ROCCA TO PAVE A PORTION OF THE PUBLIC RIGHT OF WAY BETWEEN TWO LOTS THAT ROCCA'S OWN.

ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED 3-2 WITH NEVIN AND HERZOG OPPOSED.

## **2. PLANNING AND ZONING**

- a. MOTION 09R-15-21 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE THE PRELIMINARY PLAT NAMED THE WOODS AT 36448 PINE BAY ROAD AND 36308 PINE BAY CIRCLE INVOLVING 29.5 ACRES AND CREATING 13 TRACTS. Jon Kolstad stated that the Haglin's have been working on this development for over a year. Dave Schrupp thanked the Haglin's for developing this in Crosslake. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

## **3. PUBLIC SAFETY**

- a. Chief Lohmiller reported that firefighter Jory Danielson responded to the Emergency Management Assistance Compact (EMAC) request from the State of Louisiana in response to Hurricane Ida and has left on a 3-week deployment.

Mr. Lohmiller stated that the Relief Association will be purchasing a truck to replace the Expedition and that this purchase will remove the need to purchase a truck in 2024, as listed in the 5-Year Capital Plan.

## **4. PUBLIC WORKS/CEMETERY/SEWER**

- a. Mike Lyonais reported that Paul McCulloch was seeking a credit of \$260 for sewer usage fees because the sprinkler system at his building broke and was running continuously. The water ran through the meter but did not go into the sewer system and was not treated at the plant. MOTION 09R-16-21 WAS MADE BY DAVE NEVIN AND SECONDED BY JOHN ANDREWS TO APPROVE THE CREDIT IN THE AMOUNT OF \$260 FOR SEWER USAGE FEES TO PAUL MCCULLOCH. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.
- b. MOTION 09R-17-21 WAS MADE BY DAVE NEVIN AND SECONDED BY DAVE SCHRUPP TO APPROVE RESOLUTION NO. 21-29 ORDERING IMPROVEMENT AND PREPARATION OF PLANS FOR THE 2022 ROAD IMPROVEMENTS AND TO DO A CHIP SEAL MAINTENANCE ON WHITEFISH AVENUE, WOODLAND DRIVE AND HILLTOP DRIVE. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

## **G. CITY ATTORNEY REPORT**

1. Attorney Person reported that he was contacted by the attorney for Manhattan Beach Lodge and asked if the City would consider annexing the land where the lodge is located. Attorney Person stated that the City of Manhattan Beach is not in favor of the request and that if the City of Crosslake wanted to proceed, the matter would go to court and a judge would determine which City would be the best place for the lodge to be. Attorney Person stated that the owners of Manhattan Beach Lodge were having issues with the City of Manhattan Beach on enforcement issues. MOTION 09R-18-21 WAS MADE BY DAVE NEVIN AND SECONDED BY AARON HERZOG TO DENY THE REQUEST FROM

THE OWNERS OF MANHATTAN BEACH LODGE FOR THE CITY OF CROSSLAKE ANNEX THEIR PROPERTY. John Andrews noted that there have been ongoing discussions regarding the sewage and drainfield problems at the lodge. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

2. Attorney Person asked the Council if they wanted to participate in a class action lawsuit against Nelson Auto who overcharged cities that purchased squad cars from them through the State Contract. Mr. Person noted that most cities are participating in this and that the award is approximately \$168 per vehicle. MOTION 09R-19-21 WAS MADE BY JOHN ANDREWS AND SECONDED BY MARCIA SEIBERT-VOLZ TO AUTHORIZE THE CITY ATTORNEY TO SIGN DOCUMENTS ON CITY BEHALF TO PARTICIPATE IN CLASS ACTION LAWSUIT AGAINST NELSON AUTO FOR COST OF SQUAD VEHICLES. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

**H. PUBLIC FORUM** – None.

- I. NEW BUSINESS** – Marcia Seibert-Volz asked permission to attend a League of MN Cities event. MOTION 09R-20-21 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO SEND MARCIA SEIBERT-VOLZ TO THE LEAGUE OF MN CITIES 2021 FALL FORUM IN ROYALTON, MN ON OCTOBER 20 AT A COST OF \$49.00. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

**J. OLD BUSINESS** – None.

- K. ADJOURN** – MOTION 09R-21-21 WAS MADE BY DAVE SCHRUPP AND SECONDED BY MARCIA SEIBERT-VOLZ TO ADJOURN THE MEETING AT 8:22 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,



Charlene Nelson  
City Clerk

**BILLS FOR APPROVAL**  
**September 13, 2021**

VENDORS	DEPT		AMOUNT
Ace Hardware, weather strip	Park		3.99
Ace Hardware, wasp spray	PW		60.00
Ace Hardware, mole bait	Park		18.99
Ace Hardware, extension pole	Park		29.99
Ace Hardware, hammer, clevis, washers	Park		28.56
Ace Hardware, switch wallplate	Park		1.39
Ace Hardware, washers	Park		3.00
Ace Hardware, bulb recycling	Park		4.00
Ace Hardware, bolts, nuts, washers	Park		20.47
Ace Hardware, repellent	Park		24.99
Ace Hardware, sprinkler repair	Gov't		56.97
Ace Hardware, blade sharpening	Park		7.99
Ace Hardware, drill bit	Park		17.99
Ace Hardware, bolts, nuts, washers	Park		60.07
Ace Hardware, leather gloves	Sewer		35.98
Ace Hardware, hdmi adapter	Gov't		13.99
Ace Hardware, propane	Fire		81.94
Ace Hardware, magnet floor sweeper, test plugs	PW		67.57
Ace Hardware, bushing, anti seize lube	Sewer		7.18
Ace Hardware, thread seal tape	PW		7.98
Ace Hardware, flag	Gov't		57.00
Ace Hardware, nutsetter mag set	PW		12.99
AT&T, cell phone and ipad charges	ALL		973.39
AW Research, biosolids testing	Sewer		509.89
AW Research, water testing	Sewer		291.60
Baker & Taylor, books	Library		53.98
BCA, background check	Park	pd 9-7	90.00
Birchdale Fire & Security, quarterly monitoring	Fire		162.00
Blakeman Portable Toilets, toilet rental	Cemetery		112.74
Bolton & Menk, biosolids review	Sewer		13,125.50
Brainerd Floral, hospital stay	Gov't		115.43
Brainerd Hydraulics, air filters	PW		17.00
Clean Team, september cleaning	ALL		4,381.25
Council #65, union dues	Gov't		329.96
Crow Wing County, address assignments	PZ		125.00
Crow Wing County Highway Dept, fuel	ALL		3,646.68
Crow Wing County Recorder, filing fees	PZ	pd 9-7	46.00
CTC, web hosting	Gov't		10.00
CTC I.T., august 2021 i.t. labor	ALL		900.00
Culligan, water and cooler rentals	ALL		222.90
DeLage Landen Financial Services, copier lease	Park		117.00
Delta Dental, dental insurance	ALL		1,695.60
Fire Instruction & Rescue, emr quarterly refresher	Fire		600.00
Fortis, disability insurance	ALL		843.11
Jim Gardner, pickleball refund	Park		50.00



Jon Kolstad, mileage reimbursement	PZ		157.42
Mastercard, Amazon, scissors	Park		8.78
Mastercard, Amazon, ethernet cable	Sewer		6.50
Mastercard, Amazon, safety glasses	Park		19.96
Mastercard, Amazon, patio umbrella	Park		569.86
Mastercard, Amazon, car switch	Park		9.49
Mastercard, Cardo Medical, face masks	Fire		620.00
Mastercard, Crow Wing County Sheriff, alarm registration	ALL		30.00
Mastercard, Lands End, uniform	PZ		97.45
Mastercard, Office Max, folders	PZ		17.33
Mastercard, RTIC, cooler	Police		214.74
Menards, janitorial supplies	Sewer		51.95
Menards, rebar loop ties, wire	PW		166.25
Midwest Security, install cameras	Park		719.84
MN Dept of Labor and Industry, pressure vessel testing	Fire		10.00
MN Life, life insurance	ALL		370.60
MN NCPERS, life insurance	Gov't		112.00
MNPEA, union dues	ALL	pd 8-30	273.00
Moonlite Square, premium fuel	Park		9.10
MPCA, recertifications	Sewer	pd 9-7	46.00
M Pro Line, rock and stone cut resistant gloves	PW		67.08
MR Sign, parking signs	Park		120.53
Napa, oil	PW		7.81
Power Lodge, hinge	Park		35.27
Quality Equipment, dozer wheels	PW		3,300.00
Simonson Lumber, rebar	Park		262.80
Teamsters, union dues	Police	pd 8-30	229.00
TJ Graumann, mileage reimbursement	Park		48.95
US Bank, copier lease	ALL		165.00
Waste Partners, trash removal	ALL		403.72
<b>TOTAL</b>			<b>37,192.49</b>

#### ACH PAYMENTS

Blue Cross Blue Shield, health insurance	Payroll	pd 9-1	32,703.50
Deferred Comp, employee deductions	Payroll	pd 8-16	788.00
Deferred Comp, employee deductions	Payroll	pd 9-1	788.00
Health Care Savings Plan, employee deductions	Payroll	pd 8-16	932.12
Health Care Savings Plan, employee deductions	Payroll	pd 9-1	940.04
IRS, payroll tax	Payroll	pd 8-16	7,860.32
IRS, payroll tax	Payroll	pd 9-1	10,909.34
MN Dept of Revenue, payroll tax	Payroll	pd 8-16	1,737.12
MN Dept of Revenue, payroll tax	Payroll	pd 9-1	1,902.77
PERA, payroll deductions and benefits	Payroll	pd 8-16	7,970.76
PERA, payroll deductions and benefits	Payroll	pd 9-1	8,131.16
Sales Tax	ALL	pd 8-11	542.00
Sales Tax	ALL	pd 9-8	397.00

**ADDITIONAL BILLS FOR APPROVAL**  
**September 13, 2021**

VENDORS	DEPT		AMOUNT
American Door Works, door repair	PW		181.59
Baker & Taylor, books	Library		298.22
Batteries Plus, battery, bulbs	PW		217.52
Bolton & Menk, 2022 road improvements	PW		8,995.00
Bolton & Menk, general engineering	PW		480.00
Braun Intertec, air sampling	Fire		2,051.16
Breen & Person, mediation services	PW		1,886.10
Breen & Person, legal fees	ALL		1,207.50
Chip Lohmiller, reimburse for loose tools	Fire		655.92
Crosslake Drug, epinephrine	Fire		350.00
Crow Wing Power, electric service	ALL		8,549.31
Elevate Learning, july/august safety program	Fire		450.00
Fire Instruction & Rescue, ropes and knots, elevated rescue	Fire		650.00
Forum Communications, meeting notice of 9/24	PZ		65.60
Holiday Stataion, fuel	Police		27.53
League of MN Cities, membership dues	Gov't		2,802.00
Mastercard, DG, halloween candy (donation expense)	Police		21.48
Mastercard, Louisiana aid	Fire		157.80
Mastercard, Post Office, postage	Police		8.55
Mastercard, Post Office, postage	Police		7.75
MCSI, copier lease	Park		40.00
Midwest Security, card access monitoring	Fire		1,580.27
MN Backflow, backflow testing	PW/Fire		1,733.63
Moonlite Square, premium fuel	Park		28.92
MR Sign, address number signs	PW		121.63
Napa, batteries	Fire		457.32
Neil Luzar, reimburse for fuel	Fire		14.84
North Ambulance, august subsidy	Ambulance		1,100.00
Quality Equipment, kubota loader repair	Park		2,012.05
WW Goetsch, install new pump	Sewer		11,875.15
<b>TOTAL</b>			<b>48,026.84</b>

City of Crosslake

**RESOLUTION 21-27**

**RESOLUTION ACCEPTING DONATION(S)**

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

<b>FROM</b>	<b>DONATION</b>	<b>INTENDED PURPOSE</b>
PAL Foundation	\$2,890.00	Corn Hole Games
PAL Foundation	\$2,247.00	Benches
Jan and Joe Albrecht	\$144.11	Summer Reading Program
Matt Hall	\$50.00	Cart Tours

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

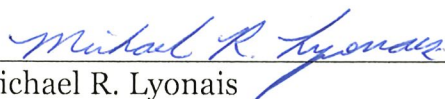
NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 13th day of September, 2021.



David Nevin  
Mayor

ATTEST:

  
Michael R. Lyonais  
City Administrator  
(SEAL)


RESOLUTION NO. 21-28  
RESOLUTION APPROVING PRELIMINARY 2021 TAX LEVY  
COLLECTIBLE IN 2022

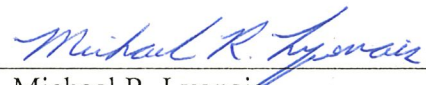
Be it resolved by the Council of the City of Crosslake, County of Crow Wing, Minnesota, that the following sums of money be levied for the current year, collectible in 2022, upon taxable property in the City of Crosslake, for the following purposes:

General Property Taxes	\$ 3,423,987
EDA	19,100
G.O. Refunding Bonds Series 2012A	343,456
G.O. Sewer Rev. Imp. Bonds Series 2017A	118,340
G.O. Reconstruction Bonds Series 2018A	104,554
G.O. CIP Bonds Series 2019A	313,510
G.O. Equipment Certificates Series 2021A	144,165
Total Levy	<u>\$4,467,112</u>

The City Administrator/Treasurer is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Crow Wing County, Minnesota.

Adopted by the City Council on September 13, 2021.

  
\_\_\_\_\_  
David Nevin  
Mayor

  
\_\_\_\_\_  
Michael R. Lyonais  
City Administrator/Treasurer

**RESOLUTION NO. 21-29  
CITY OF CROSSLAKE  
COUNTY OF CROW WING  
STATE OF MINNESOTA**

**RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS**

WHEREAS, a resolution of the city council adopted August 9, 2021, fixed a date for a council hearing on improving **Wild Wind Ranch Drive** from the intersection of CSAH 103 to the end of the city-maintained portion of the street, **Rushmoor Boulevard and Rushmoor Trail** from the intersection with CSAH 16 to the end of the city-maintained portion of each leg of the streets, **Birch Narrows Road** from the intersection with CSAH 3 to the end of the city-maintained portion of the street, and **Whitefish Avenue, Hilltop Drive, and Woodland Drive** from the entrance drive to Camp Knutson east to the intersection with Manhattan Point Boulevard, and

WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 25th day of August 2021, at which all persons desiring to be heard were given an opportunity to be heard thereon,

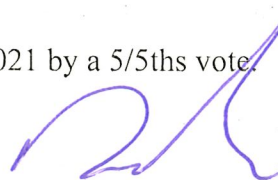
NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the council resolution adopted 9th day of August 2021.
3. The City Council has reviewed the proposed capital improvement plan and its findings as to compliance of the proposed improvements with the comprehensive municipal plan.
4. Bolton & Menk is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvements.
5. The City Council declares its official intent to reimburse itself for the costs of the improvement from the proceeds of tax-exempt bonds

Adopted by the City Council this 13th day of September 2021 by a 5/5ths vote.



Charlene Nelson, City Clerk



David Nevin, Mayor