

CITY OF CROSSLAKE
SPECIAL MEETING
WEDNESDAY, JUNE 17, 2020
3:30 P.M. – ZOOM

The Council for the City of Crosslake held a Special Meeting on Wednesday, June 17, 2020 via Zoom. The following Council Members participated: Mayor Dave Nevin, John Andrews, Gary Heacox, Dave Schrupp, and Aaron Herzog. Also participating were City Administrator Mike Lyonais, City Clerk Char Nelson, Park Director TJ Graumann, Public Works Director Ted Strand, Police Chief Erik Lee, Fire Chief Chip Lohmiller, City Engineer Dave Reese, City Attorney Brad Person, Echo Publishing Reporter Dan Determan, and Northland Press Reporter Paul Boblett. There were three audience members.

1. Mayor Nevin called the meeting to order at 3:36 P.M. and turned the meeting over to Mike Lyonais.
2. Mike Lyonais reviewed the City of Crosslake COVID-19 Preparedness Plan with the Council. Staff has been following these guidelines and each building has adapted policies for its visitors. John Andrews stated that it was a good plan and wondered if visitors would challenge the rules. There will be signage for staff and visitors explaining what is required in each building. Dave Schrupp suggested that face masks be mandatory when working with the public and during public meetings, rather than optional. Face masks for visitors will also be required. One counter in city hall will be open with social distancing spaces marked on the floor.

Chief Lee asked how this policy would affect the police department as well as other departments where staff works outside. Chip Lohmiller replied that the policy pertains to working inside buildings, not outside, however, social distancing should still be maintained when outside with the public. MOTION 06SP1-01-20 WAS MADE BY DAVE SCHRUPP AND SECONDED BY AARON HERZOG TO ADOPT THE CITY OF CROSSLAKE COVID-19 PREPAREDNESS PLAN WITH THE AMENDMENT TO MAKE WEARING MASKS WHILE WORKING WITH THE PUBLIC AND DURING MEETINGS INSIDE CITY BUILDINGS MANDATORY. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

It was the consensus of the Council to add the plan to the Chamber's website. Mike Lyonais gave a brief update on moving into the new building. The contractor is finishing a few things and staff hopes to be moved in and opened to the public by next Wednesday.

3. Ted Strand reported that his staff was directed to remove trash and debris from Perkins Road before the clearing for the road project started. Mr. Strand had estimated the cost to be approximately \$400. There was more debris than anticipated. Staff removed 17 loads and the cost was approximately \$1,200.

A bill in the list for approval today was from Pine River Area Sanitary District in the amount of \$10,200. Mr. Strand noted that the bill is for the treatment of biosolids from the municipal sewer plant. The City pays this approximately twice a year and has done so since the sewer came on line in 2004.

MOTION 06SP1-02-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE THE BILLS FOR APPROVAL IN THE AMOUNT OF \$35,669.34. ROLL CALL VOTE WAS TAKEN AND MOTION CARRIED WITH ALL AYES.

4. TJ Graumann reported that he met with Mayor Nevin, Dave Schrupp and Corrine Hodapp of the Corps of Engineers on 6-12-20 to discuss the development of South Bay Park. The Corps has the land classified as passive recreation, which would include walking trails, fishing and hunting. Ms. Hodapp was receptive to developing the property with the City. Mr. Graumann stated that the City will be required to submit a plan and archeological study to the Corps before anything else can be done. Dave Reese suggested having the archeological study done for the whole property so that the City would know which area to avoid for development, if any. It was the consensus of the Council to direct TJ Graumann to develop a plan with the Park Commission and bring to the Council in July so that the project can be included in the 2021 Budget.
5. Dave Nevin stated that he was approached by Pastor Mark of the Log Church to change City Ordinance to allow the issuance of electronic message signs to non-profit organizations. Mr. Nevin thought the City should have this type of sign as well. The City received letters against changing the ordinance from Suzanne Miller and Barb Schilling. Gary Heacox, John Andrews Dave Schrupp, and Aaron Herzog were not in favor of changing the ordinance. Mike Lyonais noted that the City of Breezy Point spent \$52,000 on their new digital sign.
6. MOTION 06SP1-03-20 WAS MADE BY DAVE SCHRUPP AND SECONDED BY JOHN ANDREWS TO ADJOURN THE MEETING AT 4:13 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,



Charlene Nelson
City Clerk

BILLS FOR APPROVAL
June 17, 2020

VENDORS	DEPT	AMOUNT
AAA Equipment Center, blades	PW	189.90
Anderson Cleaners, uniform	Police	24.38
AT&T, cell phone, ipads, and ipad charges	ALL	2,010.85
AW Research, water testing	Sewer	788.89
Baker & Taylor, books	Library	710.95
Bolton & Menk, review villa development	PW	100.00
Bolton & Menk, moonlite sewer extension	Sewer	4,090.00
Bolton & Menk, water quality	PW	1,901.00
Breen & Person, legal fees	ALL	717.50
Brodie Olson, refund weight room membership	Park	53.34
Crosslake Demolition, perkins road cleanup	PW	940.50
Crow Wing County Highway Dept, fuel	ALL	1,543.40
Crow Wing County Highway Dept, salt	PW	1,913.54
Crow Wing Power, electric service	Gov't	6,843.70
CTC, web hosting	Gov't	10.00
Fastenal, batteries	PW	60.81
Fire Instruction & Rescue, auto extrication	Fire	1,200.00
Galls, uniform	Police	22.38
Guardian Pest Solutions, pest control	ALL	77.60
Lakes Area Rental, dingo rental	Park	315.50
Mastercard, Amazon, stylus pens	Park	7.99
Metro Sales, copier maintenance	ALL	44.50
MR Sign, e911 address sign	PW	36.57
Napa, windshield wash	Police	13.38
Paper Storm, document shredding	Gov't	52.00
Pine River Area Sanitary District, treat biosolids	Sewer	10,200.00
The Office Shop, pens	Admin	22.00
Uline, shelving, drop box, mats	Gov't	1,396.21
Ultimate Safety Concepts, boots	Fire	382.45
TOTAL		35,669.34