

CITY OF CROSSLAKE
SPECIAL EMERGENCY MEETING
TUESDAY, MARCH 17, 2020
9:00 A.M. - CITY HALL

The Council for the City of Crosslake met in a Special Emergency Session on Tuesday, March 17, 2020 at City Hall. The following Council Members were present: Mayor Dave Nevin, John Andrews, and Aaron Herzog. Dave Schrupp was present via conference call. Gary Heacox was absent. Also present were City Clerk Char Nelson, Police Chief Erik Lee, Police Sergeant Eric Swanson, Public Works Director Ted Strand, Park Director TJ Graumann, Fire Chief Chip Lohmiller, Planner Zoning Coordinator Cheryl Stuckmayer, Northland Press Reporter Paul Boblett, and Echo Publishing Reporter Travis Grimler. Mike Lyonais was present via conference call. There was one person in the audience.

Mayor Nevin called the meeting to order at 9:00 A.M. Police Chief Erik Lee gave an update on the latest information regarding COVID-19 and told the Council there were many actions they needed to consider to keep the City running, such as who is in charge when the Council is not in session, allowing staff to work from home, and allowing staff to use sick and vacation leave. A lengthy discussion ensued regarding virus outbreak, supplies, chain of command, suggested procedures for emergency responders, staff and visitors.

TJ Graumann stated that the Governor has ordered that recreational facilities close as of 5pm today and reported that there were at least twenty-five people in the community center this morning. MOTION 03SP3-01-20 WAS MADE BY DAVE NEVIN AND SECONDED BY JOHN ANDREWS TO CLOSE THE COMMUNITY CENTER IMMEDIATELY UNTIL FURTHER NOTICE. ROLE CALL VOTE WAS TAKEN: ANDREWS: AYE. HERZOG: AYE. NEVIN: AYE. SCHRUPP: AYE. MOTION CARRIED.

Mr. Graumann stated that his part-time staff would not be needed while the center is closed and that many workers rely on their checks for basic necessities. MOTION 03SP3-02-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO PAY PART-TIME EMPLOYEES FOR THE HOURS THEY WERE SCHEDULED FOR THE NEXT TWO WEEKS BECAUSE THEY WILL NOT WORK DUE TO COMMUNITY CENTER BEING CLOSED. ROLE CALL VOTE WAS TAKEN: ANDREWS: AYE. HERZOG: AYE. NEVIN: AYE. SCHRUPP: AYE. MOTION CARRIED.

MOTION 03SP3-03-20 WAS MADE BY DAVE NEVIN AND SECONDED BY JOHN ANDREWS TO ALLOW EMPLOYEE LEAVE BALANCES TO GO INTO THE NEGATIVE IF STAFF NEEDS TO STAY HOME TO CARE FOR OTHERS OR CHOOSES TO STAY HOME DUE TO VIRUS OUTBREAK. ROLE CALL VOTE WAS TAKEN: ANDREWS: AYE. HERZOG: AYE. NEVIN: AYE. SCHRUPP: AYE. MOTION CARRIED.

MOTION 03SP3-04-20 WAS MADE BY DAVE NEVIN AND SECONDED BY JOHN ANDREWS TO CLOSE CITY HALL TO THE PUBLIC, EXCEPT ON AN AS*NEEDED BASIS, AND TO CONTINUE TO SERVE COMMUNITY VIA PHONE AND EMAIL. ROLE CALL VOTE WAS TAKEN: ANDREWS: AYE. HERZOG: AYE. NEVIN: AYE. SCHRUPP: AYE. MOTION CARRIED.

Mayor Nevin suggested that a sign be put in front of City Hall with that information.

MOTION 03SP3-05-20 WAS MADE BY DAVE NEVIN AND SECONDED BY AARON HERZOG TO AUTHORIZE THE PURCHASE OF EMERGENCY SUPPLIES WHICH WERE NOT INCLUDED IN THE 2020 BUDGET AND TO WORK WITH MIKE LYONAIIS REGARDING EXTRA PAY FOR OVERTIME HOURS OF EMERGENCY PERSONNEL. ROLE CALL VOTE WAS TAKEN: ANDREWS: AYE. HERZOG: AYE. NEVIN: AYE. SCHRUPP: AYE. MOTION CARRIED.

Chief Lee stated that officers will respond to medical calls as normal unless it is suspected to be a COVID-19 case.

MOTION 03SP3-06-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPOINT MIKE LYONAIIS AS CHIEF AUTHORITY ON DAY TO DAY ISSUES RELATED TO THE COVID-19 RESTRICTIONS AND EMERGENCIES. ROLE CALL VOTE WAS TAKEN: ANDREWS: AYE. HERZOG: AYE. NEVIN: AYE. SCHRUPP: AYE. HEACOX: AYE. MOTION CARRIED.

MOTION 03SP3-07-20 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO RECESS THE MEETING AT 10:00 A.M. UNTIL THE SPECIAL MEETING ON MARCH 24, 2020. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,



Charlene Nelson
City Clerk