

SPECIAL CITY COUNCIL MEETING
CITY OF CROSSLAKE
THURSDAY, SEPTEMBER 5, 2019
4:00 P.M. – CITY HALL

The Council for the City of Crosslake held a Special Meeting on September 5, 2019. The following Council Members were present: Mayor Dave Nevin, Gary Heacox, Dave Schrupp, Aaron Herzog and John Andrews. Also present were City Administrator/Treasurer Mike Lyonais, City Clerk Char Nelson, Police Chief Erik Lee, Park Director TJ Graumann, Public Works Director Ted Strand, and City Engineer Dave Reese. There were four people in the audience.

Mayor Nevin called the meeting to order at 4:00 P.M. Mike Lyonais reported that Crow Wing County would like to participate with the City to extend the scope of the Pedestrian/Parking Route Study from Echo Drive to the bridge near C&C Boat Works at a cost of \$6,000. The City and County would each pay \$3,000, bringing the City's total cost for the entire study to \$9,000. MOTION 09SP1-01-19 WAS MADE BY DAVE SCHRUPP AND SECONDED BY JOHN ANDREWS TO APPROVE THE CONFIRMATION OF REQUEST FOR ADDITIONAL ENGINEERING SERVICES FOR THE CROSSLAKE PEDESTRIAN/PARKING ROUTE STUDY IN THE AMOUNT OF \$6,000 TO BE SHARED EQUALLY WITH CROW WING COUNTY. MOTION CARRIED 4-1 WITH HERZOG OPPOSED.

MOTION 09SP1-02-19 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPROVE RESOLUTION NO. 19-15 ORDERING PREPARATION OF REPORT ON IMPROVEMENT ON DAGGETT BAY ROAD. MOTION CARRIED WITH ALL AYES.

MOTION 09SP1-03-19 WAS MADE BY JOHN ANDREWS AND SECONDED BY GARY HEACOX TO APPROVE RESOLUTION NO. 19-16 RECEIVING FEASIBILITY REPORT AND SETTING DATE OF PUBLIC HEARING FOR DAGGETT BAY ROAD. MOTION CARRIED WITH ALL AYES.

Mike Lyonais reviewed the 2020 proposed budget. The Preliminary Levy must be submitted to Crow Wing County by September 30, 2019. Once the preliminary levy is approved, the Council cannot raise the levy. The Council has until December to lower the levy if they choose. The proposed levy shows a 7% increase over 2019 levy, which makes operating expenses very tight. Changes to the budget were received today and are not included in the packet including a request from the Connectivity Committee for \$7,000 for signage and flowers.

Mr. Lyonais recapped the major projects taking place next year including Perkins Road, Big Pine Trail, sewer extension and City Hall building. John Andrews stated that he is impressed that the increase is so little and that it is due to having a good bond rating and using excess bond levy to make final payment on fire truck. Mike Lyonais stated that the Council could consider postponing some of the major projects but risks the chance of construction costs increasing.

The proposed budget includes 6-months replacement of the Public Works Director because Ted Strand will retire in January 2021. Council would like Mr. Strand to spend some time with

replacement for training purposes. Dave Schrupp asked questions relating to the new septic program, platting of cemetery and storm damage budget. Although there is no levy for the EDA in 2020, John Andrews reminded the Council that the EDA budget will resume in 2021. John Andrews stated that he is comfortable with a 7% increase and stated that it would not be wise to spend down City cash. A brief discussion regarding the new pickleball courts ensued and discussion whether or not the construction should begin this year or next year. Dave Nevin stated that he is okay with a 7% increase in levy. John Andrews added that although 7% is acceptable, the Council should consider setting the preliminary budget at 9% in case other issues arise before December. Dave Schrupp stated that if nothing comes up, the Council could lower it to 7% in December. It was the consensus of the Council to direct Mike Lyonais to increase the levy to 9% over last year and bring to 9/9/19 Council Meeting for approval.

Marcia Volz asked from the audience if there was any difference in cost of assuming the planning and zoning staff from the County rather than contracting staff. Mike Lyonais replied that the difference is not known yet because the City will need to purchase some equipment that the County owned.

There being no further business at 5:05 P.M., MOTION 09SP1-04-19 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO ADJOURN THE MEETING. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,



Charlene Nelson
City Clerk

**CITY OF CROSSLAKE
RESOLUTION NO. 19-15**

RESOLUTION ORDERING PREPARATION OF REPORT ON IMPROVEMENT

WHEREAS, it is proposed to extend sanitary sewer and improve Daggett Bay Road and a portion of Brook Street between CSAH 66 and Brook Street and a portion of Brook Street north and south of the intersection with Daggett Bay Road and to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429,


NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

That the proposed improvement, called Daggett Bay Road Improvements, be referred to David Reese of Widseth Smith Nolting for study and that that person is instructed to report to the council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

Adopted by the City Council by a 5/5ths vote this 5th day of September, 2019.



Charlene Nelson, City Clerk



Dave Nevin, Mayor

**CITY OF CROSSLAKE
RESOLUTION NO. 19-16**

**RESOLUTION RECEIVING FEASIBILITY REPORT AND SETTING DATE OF
PUBLIC HEARING**

WHEREAS, pursuant to resolution of the council adopted September 5, 2019, a report has been prepared by Widseth Smith Nolting with reference to extending sanitary sewer and improving Daggett Bay Road and a portion of Brook Street between CSAH 66 and Brook Street and a portion of Brook Street north and south of the intersection with Daggett Bay Road and this report was received by the council on September 5, 2019, and

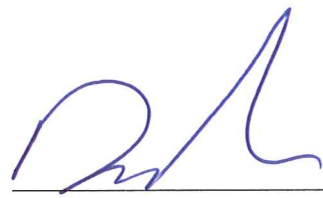
WHEREAS, the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

1. The council will consider the improvement of such street in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$226,300.
2. A public hearing shall be held on such proposed improvement on the 9th day of September 2019, in the council chambers of the city hall at 6:00 p.m. and the clerk shall give mailed and published notice of such hearing and improvement as required by law.

Adopted by the council this 5th day of September 2019.


Charlene Nelson, City Clerk



David Nevin, Mayor