

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, OCTOBER 14, 2019
7:00 P.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Monday, October 14, 2019. The following Council Members were present: Mayor David Nevin, Gary Heacox, Dave Schrupp, John Andrews and Aaron Herzog. Also present were City Administrator Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, Park Director TJ Graumann, Police Chief Erik Lee, Fire Chief Chip Lohmiller, Zoning Administrator Jon Kolstad, City Attorney Brad Person, City Engineers Dave Reese and Phil Martin, and Echo Journal Reporter Travis Grimler. There were approximately twenty people in the audience.

A. CALL TO ORDER – Mayor Nevin called the meeting to order at 7:02 P.M. The Pledge of Allegiance was recited. MOTION 10R-01-19 WAS MADE BY GARY HEACOX AND SECONDED BY JOHN ANDREWS TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

B. CONSENT CALENDAR – MOTION 10R-02-19 WAS MADE BY DAVE SCHRUPP AND SECONDED BY AARON HERZOG TO PULL ITEMS #19 AND #20 RELATED TO PAYMENTS TO HYTEC CONSTRUCTION AND EAGLE CONSTRUCTION AND TO APPROVE THE FOLLOWING ITEMS ON THE CONSENT CALENDAR:

1. Special Council Meeting Minutes of September 5, 2019
2. Preliminary Assessment Hearing Minutes of September 9, 2019
3. Regular Council Meeting Minutes of September 9, 2019
4. Special Council Meeting Minutes of September 17, 2019
5. Special Council Meeting Minutes of September 24, 2019
6. City – Month End Revenue Report dated September 2019
7. City – Month End Expenditures Report dated September 2019
8. September 2019 Budget to Actual Analysis
9. Agreement for Consulting Services from Hildi Inc for Actuarial Valuation for Post-Employment Benefit Plans (Annual Requirement for Financial Statement Audit)
10. Police Report for Crosslake – September 2019
11. Police Report for Mission Township – September 2019
12. Fire Department Report – September 2019
13. North Ambulance Run Report – September 2019
14. Planning and Zoning Monthly Statistics
15. Planning and Zoning Commission Meeting Minutes of August 23, 2019
16. Public Works Meeting Minutes of September 3, 2019
17. Crosslake Roll-Off Recycling Report for September 2019
18. Waste Partners Recycling Report for August 2019
19. *Removed*
20. *Removed*
21. Resolution No. 19-25 Accepting Donations
22. Park, Recreation/Library Commission Meeting Minutes of August 28, 2019
23. Bills for Approval in the Amount of \$177,414.65

24. Additional Bills for Approval in the Amount of \$15,414.88
MOTION CARRIED WITH ALL AYES.

Aaron Herzog stated that the two pay requests were very large and that they should not be on the consent calendar. MOTION 10R-03-19 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE PAY APPLICATION #1 FROM HY-TEC CONSTRUCTION FOR CITY HALL PROJECT IN THE AMOUNT OF \$153,500 AND FINAL PAYMENT TO EAGLE CONSTRUCTION FOR SEWER PROJECT IN THE AMOUNT OF \$76,686.47. MOTION CARRIED WITH ALL AYES.

C. CRITICAL ISSUES – Ryan Pesch of the University of Minnesota Extension Center appeared before the Council and presented the Local Option Sales Tax Analysis for Crosslake. The most recent data from the MN Department of Revenue was from 2017 and that data was used for the research. The Extension Office estimated what residents would pay compared to non-residents. It is estimated that 19.3 percent of all taxable retail and service sales would be made by permanent city residents, and the remaining 80.7 percent of taxable sales would be by non-residents. Crosslake is unique in this aspect. The City could realize as much as \$240,000 in tax proceeds if half percent tax was enacted. At half a percent, a local option sales tax would add 50 cents to a \$100 purchase. The Extension Office examined records of 11 cities that have enacted a local option sales tax since 1999 and records to not indicate a major purchasing change due to the additional sales tax. Dave Schrupp suggested that the City consider enacting a similar rate to other cities in the area. MOTION 10R-04-19 WAS MADE BY DAVE NEVIN AND SECONDED BY GARY HEACOX TO DIRECT MIKE LYONAIIS TO TAKE THE NEXT STEPS IN THE PROCESS INCLUDING PREPARING A RESOLUTION THAT INCLUDES IDENTIFYING CAPITAL PROJECTS THAT THE TAX PROCEEDS WOULD BE USED FOR, ESTIMATING A TOTAL AMOUNT TO BE COLLECTED AND DETERMINING HOW LONG THE TAX COLLECTION WOULD LAST AND REACHING OUT TO LOCAL STATE LEADERS TO TAKE THE RESOLUTION THROUGH THE STATE LEGISLATURE, AND. MOTION CARRIED WITH ALL AYES.

D. PUBLIC FORUM – Jerome Volz of 37668 Moen Beach Trail stated that Mike Lyonais did not give the complete picture of the health insurance premium costs when he stated the employee portion of the premium increased by \$30/month.

In response to Mr. Volz comments at the public forum, the following statements are being added to the meeting notes to clarify the increase in cost to the City and to the Employees.

- Family Coverage 2019 per month cost = \$2,044
- Family Coverage 2020 per month cost = \$2,197.50 (+7.5%)
- Family Coverage 2020 per month Increase = \$153.50
- City portion per month of the cost increase = \$122.80
- Employee portion per month of the cost increase = \$30.70

Any future increases in any costs to the operation of the city will be covered in adequate detail to fully explain the increases to the public.

E. MAYOR'S AND COUNCIL MEMBERS' REPORT

1. Mayor Nevin announced that Crosslake Rolloff would no longer be accepting plastic. The Crow Wing County Landfill and private waste haulers are still collecting plastic. John Andrews volunteered to look into the matter to find other alternatives for Crosslake residents.
2. Mayor Nevin announced that the 26th Annual Radiothon to End Child Abuse would take place on December 5-6 and encouraged residents to participate.
3. The Council reviewed the appraisal for property at 35463 County Road 3. Land owner Jim Anderson offered the land to the City at a cost of \$275,000 or the appraised value, whichever was less. The appraisal came in at \$250,000. Mr. Anderson stipulated that the City put a parking lot and park with trails on the property within three years' time.

Mayor Nevin suggested using proceeds of the sale of the phone company for the purchase because it would benefit the whole community. Larry Allen of 14036 County Road 36 stated that the City should buy this property to preserve it. Patty Norgaard of 37104 Bunkhouse Road agreed that the City should purchase this land because green space is important for the vitality of a community. Dave Schrupp suggested the City get an estimate on how much it will be to develop the land. TJ Graumann suggested that the City update the Park Master Plan and asked if the local sales tax could be used for parks. MOTION 10R-05-19 WAS MADE BY DAVE NEVIN AND SECONDED BY JOHN ANDREWS TO DIRECT MIKE LYONAI TO CONTACT JIM ANDERSON TO TELL HIM THE CITY IS INTERESTED IN THE PROPERTY BUT WOULD LIKE TO GET ESTIMATE ON COST TO DEVELOP PARK AND PARKING LOT AND TO ASK HIM IF HE WOULD BE WILLING TO SHARE IN THE COST; AND TO DIRECT MIKE LYONAI TO FORM A COMMITTEE TO HELP WITH THE PROPOSED DEVELOPMENT. MOTION CARRIED WITH ALL AYES.

4. MOTION 10R-06-19 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO ACCEPT THE RESIGNATIONS FROM JO SMITH AND JOHN GUNSTAD OF THE ECONOMIC DEVELOPMENT AUTHORITY AND TO APPOINT JAMES FUNK, CURRENTLY AN ALTERNATE, TO FILL JO SMITH'S TERM TO EXPIRE 1/31/23 AND TO APPOINT WALLACE JOHNSON AS AN ALTERNATE OF THE ECONOMIC DEVELOPMENT AUTHORITY. MOTION CARRIED WITH ALL AYES.
5. Mayor Nevin reported that the bidding for the road/sewer project on Daggett Bay Road will be postponed until spring in hopes of better pricing.

F. CITY ADMINISTRATOR'S REPORT

1. MOTION 10R-07-19 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE RESOLUTION NO. 19-26 REGARDING UNPAID SEWER CHARGES. MOTION CARRIED WITH ALL AYES.

2. MOTION 10R-08-19 WAS MADE BY GARY HEACOX AND SECONDED BY DAVE SCHRUPP TO APPROVE RESOLUTION NO. 19-27 ESTABLISHING POLLING PLACE FOR 2020 ELECTIONS. MOTION CARRIED WITH ALL AYES.
3. Chief Lohmiller reported that residents on Northgate Lane in Fifty Lakes are serviced by Crosslake Fire Department, Fifty Lakes Fire Department and Ideal Township Fire Department. Crosslake covers the first 11 properties, Fifty Lakes covers the next 26, and Ideal covers the last 6 properties. Crosslake is the closest station to these homes. The Crow Wing County Fire Chiefs Association has been working with Crow Wing County Dispatch to better serve the communities through shared services and to implement Auto Aid. The fire jurisdictions in the county have areas that need to be addressed and Northgate Lane is one of them. MOTION 10R-09-19 WAS MADE BY GARY HEACOX AND SECONDED BY JOHN ANDREWS TO APPROVE AUTOMATIC AID AGREEMENT FOR COVERAGE OF NORTHGATE LANE WITH THE CITY OF FIFTY LAKES. Chief Lohmiller will work with Ideal to serve the remainder of the road. MOTION CARRIED WITH ALL AYES.

G. COMMISSION REPORTS

1. PLANNING AND ZONING
 - a. MOTION 10R-10-19 WAS MADE BY GARY HEACOX AND SECONDED BY AARON HERZOG TO APPROVE THE PRELIMINARY PLAT OF BLUE RUSH ESTATES INVOLVING 5.9 ACRES INTO 4 TRACTS. Jon Kolstad noted that the developer has one year to complete the final plat. MOTION CARRIED WITH ALL AYES.
2. PUBLIC WORKS/CEMETERY/SEWER
 - a. The Public Works Commission recommended that the City move forward with the Sanitary Sewer Request from residents on Norway Trail and Brook Street. Dave Schrupp suggested that staff determine where the project would fit in the capital outlay plan, if the request has enough signatures. If the request has 35% of the signatures from residents, based on front footage, three fifths Council vote in favor of the project would be required to move forward. If the request has less than 35%, a four fifths vote is required. MOTION 10R-11-19 WAS MADE BY DAVE SCHRUPP AND SECONDED BY AARON HERZOG TO DIRECT STAFF TO OBTAIN QUOTE FROM BOLTON & MENK TO VALIDATE THE REQUEST. MOTION CARRIED WITH ALL AYES.
 - b. MOTION 10R-12-19 WAS MADE BY JOHN ANDREWS AND SECONDED BY GARY HEACOX TO APPROVE THE PURCHASE OF 3 – 300,000 BTU HEATERS FOR THE JOINT MAINTENANCE FACILITY GARAGE AT A COST OF APPROXIMATELY \$44,000 OF WHICH THE CITY WOULD BE RESPONSIBLE FOR 47% OR \$20,680. MOTION CARRIED WITH ALL AYES.
 - c. MOTION 10R-13-19 WAS MADE BY JOHN ANDREWS AND SECONDED BY GARY HEACOX TO DIRECT MIKE LYONAIIS TO NEGOTIATE PURCHASE

OF LAND AT 35205 RIVERWOOD TRAIL. MOTION CARRIED WITH ALL AYES.

- d. MOTION 10R-14-19 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPROVE RESOLUTION NO. 19-28 ORDERING PREPARATION OF REPORT ON IMPROVEMENT FOR BIG PINE TRAIL. MOTION CARRIED WITH ALL AYES.
- e. MOTION 10R-15-19 WAS MADE BY AARON HERZOG AND SECONDED BY GARY HEACOX TO APPROVE THE PROPOSAL FOR PROFESSIONAL SERVICES FROM WSN FOR BIG PINE TRAIL IMPROVEMENTS FEASIBILITY STUDY AT A COST OF \$4,000. Mayor Nevin asked the engineer to make sure the County is upgrading the rock dam this winter before he begins the study. MOTION CARRIED WITH ALL AYES.
- f. Dave Reese reported that he and City Attorney Brad Person appeared in court today regarding the Manhattan Point Stormwater Project. The owner of the land being condemned by the City had no objection and asked that the court determine the value. City access will begin today and soil borings have been ordered.
- g. Ted Strand gave several updates. Crow Wing County will be removing trees along County Road 36 and 37 for the road project that will begin next year.

The DNR is requiring that deer carcasses be disposed of at certain sites throughout the County so that they can test for chronic wasting disease.

Ted Strand congratulated himself for being recognized by the MPCA for running the sewer plant so efficiently that the effluent is below detection limits.

There have been no issues at the yard waste disposal site. The cameras and signs are helping to police the site.

3. PARK, RECREATION AND LIBRARY

- a. TJ Graumann presented costs and funding for the pickleball courts. The estimated cost is \$85,000. The Park Budget includes \$60,000 for the courts, there is \$27,000 in donations, and PAL Foundation has pledged \$3,000. MOTION 10R-16-19 WAS MADE BY GARY HEACOX AND SECONDED BY AARON HERZOG TO APPROVE THE PICKLEBALL PROJECT AS PRESENTED. MOTION CARRIED WITH ALL AYES.

Mr. Graumann presented costs and funding for the outdoor basketball court. The cost for the full-sized court is approximately \$40,000. The Park Budget includes \$10,000 for this project and the Park Commission suggested using \$30,000 Park Dedication. MOTION 10R-17-19 WAS MADE BY GARY HEACOX AND SECONDED BY AARON HERZOG TO APPROVE THE BASKETBALL COURT PROJECT AS PRESENTED. MOTION CARRIED WITH ALL AYES.

TJ Graumann reported that the book sales that were held throughout the summer raised over \$5,000 to be used for new books.

- b. TJ Graumann reported that eight applications were received for the Park Maintenance position. Four applicants were interviewed. As recommended by Mr. Graumann, MOTION 10R-18-19 WAS MADE BY JOHN ANDREWS AND SECONDED BY GARY HEACOX TO HIRE JOSHUA RUNKSMEIER AT STEP 5 OF THE AFSCME UNION CONTRACT AND SERVE A SIX-MONTH PROBATION PERIOD. MOTION CARRIED WITH ALL AYES.

4. ECONOMIC DEVELOPMENT AUTHORITY

- a. Dean Fitch gave an update from the EDA. Mr. Fitch provided information regarding the regional meeting, the Comprehensive Plan/Implementation, the small business initiative and the EDA website. MOTION 10R-19-19 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPROVE AN AD CONTRACT WITH LAKE COUNTRY JOURNAL MAGAZINE IN THE AMOUNT OF \$2,850. MOTION CARRIED WITH ALL AYES.

H. PUBLIC FORUM – Marcia Volz of 37668 Moen Beach Trail told the Council that they have not taken formal action to hire the Planning and Zoning staff, reported that she was not given the names of the finalists from the Clerk or Administrator, asked for the hiring and wage policy and asked for the starting wages and benefits of the Planning and Zoning employees.

I. CITY ATTORNEY REPORT – None.

J. OLD BUSINESS – None.

K. NEW BUSINESS – None.

L. ADJOURN – MOTION 10R-20-19 WAS MADE BY GARY HEACOX AND SECONDED BY AARON HERZOG TO ADJOURN THE MEETING AT 8:45 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,



Charlene Nelson

Administrative Assistant/City Clerk

City of Crosslake

RESOLUTION 19-25

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
Anonymous	\$2,500.00	Fire Department
	\$2,500.00	Police Department

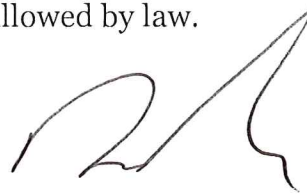
; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 14th day of October, 2019.



David Nevin
Mayor

ATTEST:



Michael R. Lyonais
City Administrator
(SEAL)

BILLS FOR APPROVAL
October 14, 2019

VENDORS	DEPT		AMOUNT
AAA Equipment Center, wheel and tire asm	PW		275.30
AAA Equipment Center, mower repair	PW		182.94
AAA Equipment Center, diagnostic time	PW		85.00
Ace Hardware, hardware	Park		21.56
Ace Hardware, liquid nails	Sewer		15.18
Ace Hardware, bug killer, pvc cutter, hardware, sunglasses	PW		256.46
Ace Hardware, bulbs	Park		25.98
Ace Hardware, keys	PW		2.98
Ace Hardware, drill bits	Park		17.98
Ace Hardware, striping wand, marking paint	PW		41.28
Ace Hardware, laundry supplies	Sewer		28.76
Ace Hardware, snaps	PW		8.38
Ace Hardware, hardware	Park		19.38
Ace Hardware, trufuel	PW		58.57
Ace Hardware, hardware	Police		1.24
Ace Hardware, keys	Police		23.92
Ace Hardware, bug spray, hardware	Sewer		19.44
Ace Hardware, plumbing supplies	Sewer		11.45
Ace Hardware, hardware	Sewer		3.80
Ace Hardware, gloves	Sewer		16.99
AT&T, cell phone charges	ALL		964.54
AW Research, water testing	Sewer		533.70
Baker & Taylor, books	Library		91.39
Banyon Data Systems, utility billing support	Sewer		195.00
Batteries Plus, 12v batteries, battery tester	PW		387.96
BCA, background check	Park	pd 10-9	15.00
Birchdale Fire & Security, quarterly monitoring	PW		105.00
Birchdale Fire & Security, fire alarm inspection	Gov't		350.00
Blakeman Pumping, pump and haul biosolids	Sewer		7,200.00
Blue Cross, health insurance	ALL		29,844.00
Bolton & Menk, moonlite bay sewer extension	Sewer		8,055.50
Bolton & Menk, csah 66 water quality	PW		9,428.00
Brainerd Hydraulics, parts	PW		15.90
Breen & Person, legal fees	ALL		1,830.00
Char Nelson, reimburse mileage	Election		30.40
City of Crosslake, sewer utilities	PW/Gov't		100.00
Clean Team, october cleaning	PW/Gov't		1,207.50
Council #65, union dues	Gov't		228.00
Cross Tech, brushes	PW		4,842.04
Crosslake Communications, phone, fax, cable, internet	ALL	pd 10-9	1,505.64
Crosslake Rolloff, recycling	Gov't		2,695.00
Crow Wing County, phone factor reimbursement	Police		288.66
Crow Wing County Highway Dept, truck repair	PW	pd 9-24	366.58
Crow Wing County Highway Dept, fuel	ALL		2,671.30
Crow Wing Power, line extension	Gov't		1,500.00

Cruz Megazzinni, soccer officiating	Park	pd 10-9	100.00
CTCIT, september 2019 i.t. labor	ALL		900.00
Culligan, water and cooler rental	PW/Gov't	pd 10-9	55.50
Dacotah Paper, janitorial supplies	Park		247.94
David Hughes, head soccer coach	Park	pd 10-9	500.00
Delage Landen Financial Services, october copier lease	Park		117.00
Delta Dental, dental insurance	ALL		1,390.25
Denny's Lakeshore Aggregate, river rock foundation for signs	Gov't		1,426.00
Diamond Industrial Cleaning, car wash repair and soap	PW		1,189.82
Digital Ink, signs	PW		85.50
Dondelinger, oil change, rotate tires, replace pads and rotors	PW		908.55
East Side Oil, oil and anti freeze recycling	PW		100.00
Eric Swanson, travel reimbursement	Police		90.00
Erik Lee, travel reimbursement	Police		70.00
ESRI, arc-gis licenses	PZ		3,747.00
Essentia Health, random drug test	PW		50.00
Ferguson, utility billing equipment maintenance contract	Sewer		2,960.83
Fortis, disability insurance	ALL		660.46
Galls, uniform	Police		123.31
Grand Forks Fire Equipment, power jet siphon	Fire		232.51
Granite Electronics, charger, battery	PW		384.00
Guardian Pest Solutions, pest control	ALL		77.60
Holden Electric, repair lights	Park		152.00
Hytec, city hall design	Gov't		20,000.00
JDM Manufacturing, mailbox posts	PW		3,492.79
Jobs HQ, employment ad	Park		196.25
Joe Chase, uniform reimbursement	PW	pd 10-9	149.34
Johnson, Killen, Seiler, labor attorney fees	Gov't		344.00
Jon Kolstad, reimburse mileage	PZ	pd 10-9	131.08
Lakes Area Rental, chain saw exchange	Fire		8.54
Lakes Printing, business cards	PZ/Gov't		111.60
Mail Finance, postage meter lease	Gov't		219.21
Mastercard, Amazon, vacuum filter	Park		14.00
Mastercard, Amazon, id holders	Park		16.99
Mastercard, Amazon, flashdrives	Police		87.47
Mastercard, Amazon, uniform	Police		129.91
Mastercard, Amazon, easel	Park		19.99
Mastercard, Fire Store, shields	Fire		98.97
Mastercard, Fire Store, radio supplies	Fire		546.84
Mastercard, Fleet Farm, cabinet	Sewer		204.95
Mastercard, Great American Marine, couplings	Fire		35.96
Mastercard, Heritage Maintenance Products, brushes	Park		131.23
Mastercard, Office Max, paper, files, ink	Park		209.84
Mastercard, Post Office, postage	Police		7.16
MCFOA, training	Admin		10.00
Menards, cabinet, air regulator	PW		377.96
Menards, toilet and hardware	Fire		247.67
Metro Sales, contract and color copy fees	PZ/Admin		824.71
Mid American Research, cleaners	Park		393.88
Mike Lyonais, reimburse petty cash	ALL		79.97
MN Dept Employment, unemployment wages	Park		26.64
MN Dept Labor & Industry, pressure vessel check	Park		10.00
MN Life, life insurance	ALL		287.80
MN NCPERS, life insurance	ALL		96.00

MN State Fire Cheifs Assn, conference registration	Fire		325.00
Motorola Solutions, radios	Police		22,581.69
Napa, v-belt, air freshener	PW		12.53
Napa, battery cable terminal, v-belt	PW		24.37
North Memorial, september subsidy	Gov't		1,100.00
North Memorial, emt refresher	Fire		400.00
Northland Press, ordinance 359	Gov't		72.25
Northland Press, employment ad	Park		51.00
Northland Press, book sale ad	Library		35.64
Northland Press, assessment hearing notice	PW		110.50
Oriental Trading, halloween supplies	Park		297.91
Pine River Area Sanitary District, biosolids treatment	Sewer		10,200.00
Planning and Zoning Commissioners, 3rd quarter meetings	PZ		595.00
Premier Auto, oil change	Police		62.11
Premier Auto, towing of vehicles	Police		564.00
Simonson Lumber, 2x8 treated lumber	PW		34.96
Squad Pro, repair power supply, install lights	PW		1,080.53
Teamsters, union dues	Police	pd 10-1	205.00
The Office Shop, tape, paper	Admin		207.33
The Office Shop, batteries	Gov't		15.78
The Office Shop, folders	Admin		8.32
The Office Shop, label tape	PZ/Admin		36.98
Thelen Heating, replace belt	Park		265.00
TJ Graumann, reimburse mileage	Park		8.70
TJ Graumann, reimburse uniform expense	Park		108.66
Ultimate Safety Concepts, monitor service, calibration	Fire		130.00
US Bank, copier lease	ALL		156.00
USA Bluebook, battery backup	Sewer		96.93
Waste Partners, trash removal	ALL		335.70
WSN, daggett bay road	PW		7,042.80
WSN, parking and pedestrian study	Gov't		3,597.50
WSN, perkins road	PW		3,288.75
WSN, water quality improvements	PW		82.50
WSN, city engineering	ALL		2,366.70
WSN, pickleball courts	Park		2,003.75
Xcel Energy, gas utilities	ALL	pd 10-9	264.04
TOTAL			177,414.65

ADDITIONAL BILLS FOR APPROVAL
October 14, 2019

VENDORS	DEPT		AMOUNT
American Steel, tubing	PW		27.22
Cheryl Stuckmayer, uniform reimbursement	PZ		420.00
Corey Nelson, reimburse uniform expense	Park		105.00
Crow Wing Power, electric service	Gov't		9,428.67
Elite Fence, replace keypad	PW		425.00
Fastenal, needle scaler	PW		165.00
Fire Instruction & Rescue, ladder refresher	Fire		600.00
Holiday Station, fuel	PW		52.04
Jefferson Fire & Safety, gloves	Fire		1,149.43
Mastercard, Versatile Vehicles, oil and air filters	Park		33.22
Miek Lyonais, reimburse petty cash	PW		40.00
Mills Motors, exhaust manifold, airbag, oil change	Fire		2,332.12
Northland Press, meeting notice of 10/25	PZ		93.50
Premier Auto, oil change	Police		33.34
Seaberg Motorsports, oil and air filters	Park		67.38
Streichers, uniform	Police		442.96
TOTAL			15,414.88

RESOLUTION NO. 19-26

CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

RESOLUTION REGARDING UNPAID SEWER CHARGES

WHEREAS, Minnesota Statute Section 444.075 subd. 3 provides that municipalities may make the charges for connection to sewer facilities and the use charges for such sewer facilities a charge against the owner, lessee, occupant of the property, and may provide a covenant for certifying unpaid charges to the County Auditor with taxes against the property served for collection as other taxes are collected; and


WHEREAS, the City of Crosslake City Code, Chapter 50 Section 50-624 provides that each and every sewer service charge levied by and pursuant to this Chapter is hereby made a lien upon the lot or premises served, and all such charges which are on May 15th or October 15th of each year past due and delinquent, shall be certified to the County Auditor as taxes or assessments on the real estate; and

WHEREAS, as of October 15, 2019, the following sewer charges were past due and delinquent:


<u>TAX PAYER NAME</u>	<u>REAL ESTATE CODE</u>	<u>AMOUNT</u>
William Johnson	14160520	<u>603.20</u>
	Total	\$603.20

THEREFORE, BE IT RESOLVED that the City of Crosslake City Council hereby certifies as delinquent the following sewer service charges as of October 15, 2019, as taxes or assessments on the real estate identified above:

Adopted by the Crosslake City Council this 14th day of October 2019.



David Nevin
Mayor



Michael Lyons
City Administrator

**RESOLUTION NO. 19-27
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA**

RESOLUTION ESTABLISHING POLLING PLACE

WHEREAS, per Minnesota State Statute 204B.16, subd. 1 the governing body of each municipality must designate by ordinance or resolution a polling place by December 31st of each year;

NOW, THEREFORE, BE IT RESOLVED, by the Crosslake City Council, that the polling place for the Presidential Nomination Primary on March 3, 2020 City of Crosslake, is:

Crosslake Community Center
14126 Daggett Pine Road
Crosslake, MN 56442

And that the polling place for the State Primary Election on August 11, 2020 and the State General Election on November 3, 2020 City of Crosslake is:

Crosslake City Hall
13888 Daggett Bay Road
Crosslake, MN 56442

Adopted by the Council this 14th day of October, 2019.



David Nevin
Mayor



Charlene Nelson
City Clerk

**CITY OF CROSSLAKE
RESOLUTION NO. 19-28**

RESOLUTION ORDERING PREPARATION OF REPORT ON IMPROVEMENT

WHEREAS, it is proposed to reconstruct Big Pine Trail between CSAH 3 and the end of the city-maintained portion of the road and to assess the benefited properties for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429,

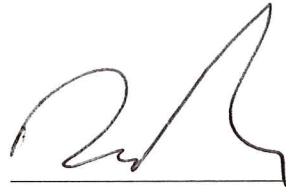
NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

That the proposed improvement, called Big Pine Trail Improvements, be referred to David Reese of Widseth Smith Nolting for study and that that person is instructed to report to the council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

Adopted by the council this 14th day of October, 2019.



Charlene Nelson, City Clerk



David Nevin, Mayor