

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, OCTOBER 12, 2020
7:00 P.M. – CITY HALL**

The Crosslake City Council held the Regular Council Meeting on Monday, October 12, 2020 in City Hall. The following Council Members were present: Mayor Dave Nevin, John Andrews, Aaron Herzog, Dave Schrupp and Marcia Seibert-Volz. Also in attendance were City Administrator Mike Lyonais, City Clerk Char Nelson, Park Director TJ Graumann, Zoning Administrator Jon Kolstad, Police Chief Erik Lee, Fire Chief Chip Lohmiller, Public Works Director Ted Strand, City Attorney Brad Person, City Engineer Dave Reese and Council Candidates Patty Norgaard and Catharine Funk. Northland Press Reporter Paul Boblett and Echo Journal Reporter Nancy Vogt attended via Zoom. There were approximately twelve people in the audience.

A. CALL TO ORDER – Mayor Nevin called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. Mayor Nevin read the list of additions to the agenda. MOTION 10R-01-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

B. PUBLIC FORUM – None.

C. CONSENT CALENDAR – Marcia Seibert-Volz requested that item #3. Regular Council Meeting Minutes of September 14, 2020 be pulled from the consent calendar. MOTION 10R-02-20 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Special Council Meeting Minutes of August 27, 2020
 2. Budget Workshop Meeting Minutes of September 10, 2020
 3. Removed.
 4. Special Council Meeting Minutes of September 28, 2020
 5. City – Month End Revenue Report dated September 2020
 6. City – Month End Expenditures Report dated September 2020
 7. Police Report for Crosslake – September 2020
 8. Police Report for Mission Township – September 2020
 9. Fire Department Report – September 2020
 10. North Ambulance Run Reports – September 2020
 11. Planning and Zoning Monthly Statistics
 12. Planning and Zoning Meeting Minutes of July 24, 2020
 13. Community Center Updates
 14. Park, Recreation/Library Commission Meeting Minutes of July 22, 2020
 15. Public Works Meeting Minutes of September 8, 2020
 16. Waste Partners Recycling Report for August 2020
 17. Bills for Approval in the Amount of \$159,233.75
 18. Additional Bills for Approval in the Amount of \$6,872.77
- MOTION CARRIED WITH ALL AYES.

Regarding item #3, Marcia Seibert-Volz stated that motion 09R-02-20 in the regular minutes of September 14, 2020 did not include the list of additional items that were approved on the agenda and asked that the minutes be corrected and resubmitted for approval at the next meeting. MOTION 10R-03-20 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO DIRECT STAFF TO CORRECT THE MINUTES AS STATED AND RESUBMIT FOR APPROVAL AT NEXT MEETING. MOTION CARRIED WITH ALL AYES.

D. CRITICAL ISSUES

1. Chip Lohmiller read a memo dated October 12, 2020 from Fire Chief and City Administrator regarding CARES expenditures for September 2020. The deadline for reporting September expenditures occurred prior to this meeting, so retroactive approval was requested. MOTION 10R-04-20 WAS MADE BY DAVE SCHRUPP AND SECONDED BY JOHN ANDREWS TO APPROVE CARES SEPTEMBER 2020 EXPENDITURES OF PAYROLL RELATED COSTS AND PPE RELATED COSTS IN THE AMOUNT OF \$2,267.29, MAKING THE TOTAL TO DATE FOR EXPENSES \$49,894.08. MOTION CARRIED WITH ALL AYES.

Chip Lohmiller presented a spreadsheet with proposed items to be purchased with CARES Act Funds. Mr. Lohmiller described the need for each item. A lengthy discussion ensued regarding the need for a second set of turnout gear for firefighters, need for radios, and need for Emergency Operation Center (EOC).

Tyler Glynn of BLAEDC addressed the Council to provide information regarding the County's CARES Act Small Business & Nonprofit Grant Relief Program. Mr. Glynn stated that the County has approximately \$3.665M available in grant funds for small businesses and \$1.25M for nonprofits. The first round of grant applications was accepted from August 17 – September 18, 2020. 252 applications were received and 182 were approved. 23 businesses from Crosslake applied for a grant and 15 met the criteria and were approved. After granting businesses funds from the first round, the County still has approximately \$2M to give away. Many businesses from Crosslake did not apply that probably could have. Mr. Glynn stated that a second round of applications will be accepted from October 12 – October 23, 2020.

Dave Nevin asked if the program needed more funds from cities. Mr. Glynn replied that the County suggested at one time that if a City does not contribute to the program, the businesses in that City will not be eligible to receive a grant. Mr. Glynn stated that he needed to get clarification on that and that the County has a lot of money for the grant program. Cities and townships have given donations from \$1,500 up to \$400,000. Dave Nevin suggested that the Council take \$24,000 away from the proposed turnout gear purchase and \$6,000 from the EOC in order to give the County \$30,000 for the grant program. Chip Lohmiller suggested that the Fire Department could purchase a turnout gear dryer in order to speed the cleaning and drying of gear between calls.

County Engineer Tim Bray addressed the Council and stated that he just reached out to the County Administer and found out that the County does not require a City to make a

contribution in order for that City's businesses to receive funds. Tom Swenson of 36036 West Shore Drive stated that the Council should approve all of the items listed except for the \$6,000 for the EOC because the County would probably help fund it and to donate \$6,000 to the County grant program. Aaron Herzog stated that the EOC should be left in the budget and that \$6,000 should be removed from the turnout gear budget. MOTION 10R-05-20 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO APPROVE THE CARES PURCHASES AS PRESENTED, MINUS \$5,000 FOR TURNOUT GEAR AND TO DONATE \$5,000 TO THE COUNTY CARES GRANT PROGRAM. Dave Nevin noted that \$41,000 will remain for turnout gear and that Mr. Lohmiller can decide whether to buy a dryer as well as gear with that. MOTION CARRIED WITH ALL AYES.

E. MAYOR'S REPORT

1. The Mayor read an email dated September 30, 2020 from Mary Sermeta-Hall regarding a hardship that her friend has had and requested monetary help. The City Attorney stated that the Council cannot contribute funds to an individual person.
2. The Mayor gave a brief update on the Fire Hall project stating that most of the building is now opened up. Mr. Nevin asked if there have been any surprises. Chip Lohmiller replied that there is more mold than they expected in the insulation and heating system. Andy Pickar stated that they have been able to identify all of the causes of water damage.

The Council reviewed a change order from Hytec for the Hose Tower Balcony at the Fire Hall. The change would provide and install a new steel balcony, steel railing with open grate floor and painting of steel. The railing will mimic a three-story hotel balcony. Andy Pickar noted that the cost listed is an estimate and will not be final until the change order goes through the Gordian contract. MOTION 10R-06-20 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE THE PROPOSED HOSE TOWER BALCONY AT AN APPROXIMATE COST OF \$4,612.00. MOTION CARRIED WITH ALL AYES.

The Council reviewed a change order from Hytec for the Relocation of Bay #5 at the Fire Hall. This bay was too tight and blocked access in the building when the doors on the trucks were open. MOTION 10R-07-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE THE PROPOSED RELOCATION OF BAY #5 AT AN APPROXIMATE COST OF \$6,488.00. MOTION CARRIED WITH ALL AYES.

Andy Pickar reported that the existing well at the Fire Hall was assumed to have a GPM capacity of approximately 400gpm which is necessary to operate the fire protection sprinklers. After testing the well, it was determined to only have 267gpm. The local Fire Marshall provided two options: Addition of Attic Draft Stops at a cost of \$25,342 or New Well System at a cost of \$68,595. Mr. Pickar spoke with Lambert Water Wells because they installed and repaired the well and was told that the well is maxed out and will never get more than 267gpm. Mr. Pickar added that the project will be on hold until a decision is made. Ted Strand stated that the well is 25 years old and he could make some calls to

determine the exact cause of the problem. MOTION 10R-08-20 WAS MADE BY DAVE SCHRUPP AND SECONDED BY MARICA SEIBERT-VOLZ TO TABLE THE ISSUE AND HOLD A SPECIAL MEETING ON THURSDAY, OCTOBER 15, 2020 AT 5:00 P.M. FOR THE PURPOSE OF DISCUSSING THE FIRE SUPPRESSION WELL. MOTION CARRIED WITH ALL AYES.

3. MOTION 10R-09-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE THE LEASE WITH DANIEL P. MILLER AND DEBORAH L. MILLER FOR TEMPORARY LOCATION FOR CITY FIRE FACILITIES AT A COST OF \$5,000 PER MONTH FOR 3 MONTHS, COMMENCING ON 10/1/20. MOTION CARRIED WITH ALL AYES.
4. MOTION 10R-10-20 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE PAY REQUEST NO. 2 FROM HYTEC CONSTRUCTION FOR THE FIRE HALL REMODEL PROJECT IN THE AMOUNT OF \$39,731.06. MOTION CARRIED WITH ALL AYES
5. The Council reviewed Change Order #5 from Gordian for the City Hall/Police Department Building. Andy Pickar stated that the change order included a well screen which was required on the fire suppression well by the Fire Marshall after the bid was approved, bullet proof glass in the police department, and electrical additions throughout the building. Police Chief Lee stated that bullet proof glass should have always been in the plans. Mr. Pickar stated that a secure shutter was in the approved design. MOTION 10R-11-20 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE CHANGE ORDER #5 FROM GORDIAN IN THE AMOUNT OF \$20,920.07 AS PRESENTED. MOTION CARRIED WITH ALL AYES.

Chip Lohmiller addressed the Council and stated that he just spoke to Lambert Water Wells. They told Mr. Lohmiller that the well should last 100 years and the pump, which was replaced a few years ago, should last 25 years. The only way to get more GPM would be a new well. MOTION 10R-12-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE NEVIN TO APPROVE THE ADDITION OF SEVEN ATTIC AIR STOP LOCATIONS IN THE EXISTING ATTIC SPACES AT AN APPROXIMATE COST OF \$25,342.00 AND TO CANCEL THE SPECIAL MEETING OF OCTOBER 15, 2020. Dave Schrupp asked if this was a legitimate way to fix the problem. Andy Pickar replied that it was and that the Fire Marshall will sign off on the work. MOTION CARRIED WITH ALL AYES.

The Council reviewed a memo dated October 8, 2020 from Staff requesting a secure storage area in the basement of City Hall and the adjustment of desks in the office area. A quote from Hytec for the modifications was attached. Dave Nevin stated that these items were not urgent and that the matter should be tabled. Mr. Nevin suggested that City staff could possibly do the work in the winter. MOTION 10R-13-20 WAS MADE BY DAVE NEVIN AND SECONDED BY DAVE SCHRUPP TO TABLE THE ISSUE. MOTION CARRIED WITH ALL AYES.

6. MOTION 10R-14-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE PAY REQUEST #11 TO HYTEC CONSTRUCTION IN THE AMOUNT OF \$37,724.31 FOR CITY HALL/POLICE DEPARTMENT BUILDING. MOTION CARRIED WITH ALL AYES.
7. MOTION 10R-15-20 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE RESOLUTION NO. 20-24 ACCEPTING DONATION FROM THE PICKLEBALL TOURNAMENT IN THE AMOUNT OF \$1,030. MOTION CARRIED WITH ALL AYES.

F. CITY ADMINISTRATOR'S REPORT

1. The Council reviewed the Transportation Alternatives Program (TAP) Solicitation for Fiscal Year 2025. Mike Lyonais reminded the Council that the City, with the support of the County, applied for this grant last year and was awarded approximately \$256,000 for the Pedestrian Mobility Improvement Project. Because the amount was not enough for the project the City did not accept the funds.

County Engineer Tim Bray stated that the TAP grant uses federal funds and that there is \$1.6 million available for 2025. Last year the group received good feedback from the review process and is hopeful that the City will receive the required funds along with the 20% local match to complete the project. Mr. Bray provided a map of the proposed plan which includes sidewalks on the east side of County Road 66, enhanced crosswalks and a nonmotorized trail on CSAH 3. The first step in the process is to submit a letter of intent which is due by October 30, 2020. MOTION 10R-16-20 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JOHN ANDREWS TO APPROVE THE SUBMITTAL OF LETTER OF INTENT TO CENTRAL MINNESOTA AREA TRANSPORTATION PARTNERSHIP FOR FUNDING OF PEDESTRIAN MOBILITY IMPROVEMENT PROJECT. MOTION CARRIED WITH ALL AYES.

2. MOTION 10R-17-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE MEMORANDUM OF UNDERSTANDING AMENDMENT 1 TO ALLOW A REALLOCATION OF GRANT FUNDS ALLOWING THE CITY AN ADDITIONAL \$30,000 IN REIMBURSABLE COSTS. MOTION CARRIED WITH ALL AYES.
3. MOTION 10R-18-20 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE THE DRAFT LETTER TO REFUSE HAULERS, DRAFT APPLICATION FOR REFUSE HAULER'S LICENSE AND \$1,000 ANNUAL LICENSE FEE. MOTION CARRIED WITH ALL AYES.
4. Mike Lyonais reported that the Lodging Tax Ordinance Amendment was removed from the packet so that more changes could be made before Council approval.
5. MOTION 10R-19-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE THE REPURCHASE OF PINWOOD CEMETERY

LOT G IN BLOCK 23 LOT 1 FROM GERRY LEONARD IN THE AMOUNT OF \$75.
MOTION CARRIED WITH ALL AYES.

6. Mike Lyonais reported that the City will not have final election results until November 10, 2020 because the State is allowing absentee ballots to be counted up until November 10th as long as they are postmarked by November 3rd. The Council will have to hold a special meeting on November 12 or 13 to canvass the results of the election or the Council could move the date of the regular meeting from November 9th to November 12th. MOTION 10R-20-20 WAS MADE BY DAVE SCHRUPP AND SECONDED BY JOHN ANDREWS TO MOVE THE REGULAR MEETING OF NOVEMBER 9, 2020 TO THURSDAY, NOVEMBER 12, 2020 AT 7:00 P.M. IN CITY HALL. MOTION CARRIED WITH ALL AYES.
7. MOTION 10R-21-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE RESOLUTION NO. 20-25 REGARDING UNPAID SEWER CHARGES. MOTION CARRIED WITH ALL AYES.
8. Mike Lyonais provided costs to date for the City Hall/Police Department Project and the Fire Hall Remodel Project. To date the City Hall/Police Department Project has cost \$3,854,184.11. The Fire Hall Remodel costs to date are \$1,916,464.00. This was for information only and Mr. Lyonais stated that he will continue to include this information in the Council packets.
9. Mike Lyonais gave a brief update on Local Option Sales Tax. MOTION 10R-22-20 WAS MADE BY DAVE SCHRUPP AND SECONDED BY DAVE NEVIN TO DIRECT THE SALES TAX COMMITTEE TO RESUME MEETINGS TO DISCUSS THE LOCAL OPTION SALES TAX. MOTION CARRIED WITH ALL AYES.

G. COMMISSION REPORTS

1. PUBLIC SAFETY

- a. Police Chief Erik Lee reported that Police Officer Adam Lane has come completed his six-month probation period. Officer Lane has shown great skills as an officer and fits well with the police department and community. Chief Lee asked that Officer Lane be removed from probationary status. MOTION 10R-23-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO REMOVE ADAM LANE FROM PROBATIONARY STATUS AND PLACE HIM ON FULL-TIME STATUS AS OF HIS SIX-MONTH ANNIVERSARY DATE OF 9/9/20. MOTION CARRIED WITH ALL AYES.
- b. MOTION 10R-24-20 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO DECLARE THE 2014 FORD SEDAN, THE 2016 FORD SUV AND THE RADAR TRAILER AS SURPLUS EQUIPMENT AND TO APPROVE THE SALE OF THE EQUIPMENT. Chief Lee stated that he would like to use the proceeds from the trailer to purchase a trailer to carry equipment. MOTION CARRIED WITH ALL AYES.

- c. MOTION 10R-25-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO ACCEPT DONATION FROM ANONYMOUS COUPLE THAT PAID FOR THE EIGHT STEEL SILHOUETTE TARGETS MADE AT AMERICAN STEEL IN BRAINERD AT AN ESTIMATED VALUE OF \$1,280. MOTION CARRIED WITH ALL AYES.

Chief Lee thanked Aaron Herzog for keeping the expense of outfitting the EOC in the budget for CARES funds.

2. PARK, RECREATION, AND LIBRARY

- a. MOTION 10R-26-20 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO DECLARE THE FORMER REFRIGERATOR USED BY LUTHERAN SOCIAL SERVICES FOR SENIOR MEALS AS SURPLUS AND TO APPROVE THE SALE OF THE REFRIGERATOR. MOTION CARRIED WITH ALL AYES.
- b. MOTION 10R-27-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY MARCIA SEIBERT-VOLZ TO ACCEPT CASH IN LIEU OF LAND IN THE AMOUNT OF \$3,000 FOR THE BOLTON SUBDIVISION. MOTION CARRIED WITH ALL AYES.
- c. MOTION 10R-28-20 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE THE PURCHASE AND INSTALLATION OF A PLOW SYSTEM FOR THE 2021 PARK TRUCK FROM SHANNON'S AUTO BODY AT AN ESTIMATED COST OF \$7,544.80. MOTION CARRIED WITH ALL AYES.
- d. TJ Graumann reported that the Personnel Committee met earlier in the day to discuss staffing issues at the Community Center. Of the nine part-time employees that worked at the Community Center before the pandemic, only two have returned. Most employees did not want to clean the building for \$10 an hour. In order to attract and keep part-time help, the Personnel Committee recommended hiring a cleaning service to clean the building five times a week and to increase the part-time wages to \$12 per hour. MOTION 10R-29-20 WAS MADE BY DAVE SCHRUPP AND SECONDED BY AARON HERZOG TO INCREASE PART-TIME WAGES AT THE PARK TO \$12 PER HOUR AND TO HIRE CLEAN TEAM TO CLEAN THE COMMUNITY CENTER FIVE TIMES A WEEK FOR 2.5 HOURS A DAY AT AN ANNUAL COST OF \$22,575 EFFECTIVE IMMEDIATELY. MOTION CARRIED WITH ALL AYES.
- e. TJ Graumann presented a proposal from Widseth to create a South Bay Park Master Plan. The proposal includes programming, concept site plan, and exterior renderings at a cost not to exceed \$3,600. Dave Nevin suggested proceeding with just the conceptual design for now and taking it one step at a time. Mr. Graumann noted that the archaeological study would take place next year. MOTION 10R-30-20 WAS

MADE BY JOHN ANDREWS AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE THE PROPOSAL FROM WIDSETH FOR PROGRAMMING AND CONCEPT SITE PLAN FOR SOUTH BAY PARK MASTER PLAN AT A COST OF \$1,680. MOTION CARRIED WITH ALL AYES.

Dave Schrupp congratulated TJ Graumann and Jane Monson for the success of the first pickleball tournament.

3. PUBLIC WORKS/SEWER/CEMETERY

- a. MOTION 10R-31-20 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE FINAL PAY REQUEST #4 FROM BORDEN EXCAVATING FOR PERKINS ROAD PROJECT IN THE AMOUNT OF \$67,612.54 WHICH INCLUDES RELEASE OF RETAINAGE. MOTION CARRIED WITH ALL AYES.
- b. MOTION 10R-32-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO AUTHORIZE THE INITIATION AND PRELIMINARY ASSESSMENT PROCESS FOR THE 2021 ROAD PROJECTS, TO AUTHORIZE WIDSETH TO PREPARE THE REQUIRED FEASIBILITY STUDIES AND TO ENGAGE THE SERVICES OF AN APPRAISAL COMPANY TO COMPLETE BENEFIT OPINIONS FOR THE PROPOSED IMPROVEMENTS FOR EACH ROADWAY TO BE ASSESSED. Marcia Seibert-Volz asked if the bidding would be done early in order to get the best pricing. Dave Reese replied that bids will go out in early spring. Dave Reese added that the sealcoating project is not assessable. Dave Nevin asked if the costs include engineering fees and Mr. Reese replied that they did. MOTION CARRIED WITH ALL AYES.
- c. MOTION 10R-33-20 WAS MADE BY DAVE SCHRUPP AND SECONDED BY MARCIA SEIBERT-VOLZ TO PAY ESTIMATE #4 FROM DECHANTAL EXCAVATING FOR THE WATER QUALITY PROJECT AT CSAH 66 AND MANHATTAN POINT BLVD IN THE AMOUNT OF \$10,000. Dave Nevin asked if there was a warranty on the trees that were planted there. Dave Reese replied that Dechantal guarantees the plantings for one year. Dave Schrupp asked about maintenance of the pond. Ted Strand replied that he was instructed on cleaning. MOTION CARRIED WITH ALL AYES.

H. PUBLIC FORUM – None.

- I. **CITY ATTORNEY REPORT** – MOTION 10R-34-20 WAS MADE BY MARCIA SEIBERT VOLZ AND SECONDED BY AARON HERZOG TO APPROVE RESOLUTION NO. 20-26 TO CERTIFY ROAD ASSESSMENT TO THE COUNTY FOR JOHN SITARZ AND RESOLUTION 20-27 TO CERTIFY ROAD ASSESSMENT TO THE COUNTY FOR MICHAEL AND ROSEMARY UMLAND. MOTION CARRIED WITH ALL AYES.

J. NEW BUSINESS – Marcia Seibert-Volz suggested that the Council set a date for the next budget meeting. MOTION 10R-35-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO SCHEDULE A BUDGET WORKSHOP ON THURSDAY, NOVEMBER 19, 2020 AT 2:00 IN CITY HALL. MOTION CARRIED WITH ALL AYES.

Marcia Seibert-Volz asked who was in charge of maintenance on City buildings and if it was listed in their job description. Ms. Volz noted that the maintenance of the old city hall was not done well and she wanted to make sure that the new building would be well maintained. Ted Strand replied that he is in charge of maintenance and that he takes exception to her remarks. Mr. Strand noted that there was never funding available to take care of maintenance.

K. OLD BUSINESS – None.

L. ADJOURN – MOTION 10R-36-20 WAS MADE BY AARON HERZOG AND SECONDED BY DAVE SCHRUPP TO ADJOURN THE MEETING AT 9:59 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,



Charlene Nelson
City Clerk

BILLS FOR APPROVAL
October 12, 2020

VENDORS	DEPT		AMOUNT
AAA Rental & Service Center, chipper rental	Park		412.50
Ace Hardware, impact driver, batteries	PW		329.98
Ace Hardware, air filters, antifreeze	Gov't		100.95
Ace Hardware, caulk, milorganite	Park		81.45
Ace Hardware, shovel, antifreeze, storage tool	Park		74.35
Ace Hardware, hardware	Park		8.07
Ace Hardware, salt blocks	Park		218.70
Ace Hardware, chainsaw chains	PW		47.98
Ace Hardware, gloves	Park		19.98
Ace Hardware, hand soap	Gov't		39.54
Ace Hardware, hardware	PW		31.77
Ace Hardware, wheel barrow	PW		99.99
Ace Hardware, sprinkler, wipes	Park		30.97
Ace Hardware, tape	Park		29.97
Ace Hardware, propane	PW		16.99
Ace Hardware, gloves	PW		17.99
Ace Hardware, fuel	PW		31.96
Ace Hardware, totes, towels	Fire		65.15
Ace Hardware, padlock	Fire		31.99
Ace Hardware, hardware	Park		16.55
Ace Hardware, batteries	Park		3.59
Ace Hardware, wheel wire, batteries	Park		76.97
Ace Hardware, tote, tarp, chainsaw shrpeneing	Park		151.93
Ace Hardware, antifreeze	Park		18.00
Ace Hardware, gloves	Fire		16.99
Ace Hardware, gloves, headlamp, glue, totes	Fire		321.17
Ace Hardware, wrench	PW		14.99
Ace Hardware, motion light	PW		69.75
Active Sports, portable pickleball system	Park		3,945.82
AT&T, ipad and cell phone fees	ALL		934.31
AW Research, water testing	Sewer		828.00
Baker & Taylor, books	Library		409.27
Beach Construction, whitefish ave curbing	PW		4,331.00
Birchdale Fire & Security, security monitoring	PW		105.00
Blue Cross, health insurance	ALL		31,206.00
Bolton & Menk, biosolids review	Sewer		3,755.00
Braun Intertec, fungal air sampling	Fire		2,173.66
Breen & Person, legal fees	ALL		1,282.30
Brock White, stakes, siltstock, straw	PW		293.46
Bryan Rock Products, red ball diamond	Park		1,176.21
Build All Lumber, lumber	PW		186.60
Cheryl Stuckmayer, reimburse for uniform	PZ	pd 9-23	277.99
City of Crosslake, sewer utilities	ALL		150.00
Clean Team, october cleaning	PW/Gov't		2,500.00
CTC I.T., september i.t. services	ALL		900.00

Culligan, water and cooler rental	ALL		176.87
Council #65, union dues	Gov't		228.00
Crosslake Communications, phone, fax, cable, internet	ALL		1,862.17
Crosslake Fire Relief Assn, state aid transfer	Fire		41,752.50
Crosslake Sheetmetal, replace capacitor and fuse	Ambulance		260.00
CTC, web hosting	Gov't		10.00
Dacotah Paper, janitorial supplies	Park		318.45
DeLage Landen Financial Services, copier lease	Park		117.00
Delta Dental, dental insurance	Gov't		1,695.60
Digital Horizons, installation and configuration of hdmi to usb	Gov't		431.84
Elevate Learning, safety program	Gov't		200.00
Fastenal, hardware	PW		321.49
Ferguson Water Works, meter	Sewer		741.88
Fire Instruction & Rescue, pumping scenarios	Fire		600.00
Fortis, disability insurance	ALL		785.84
Forum Communications, ordinance 366	Gov't		31.88
Galls, uniform	Police		99.46
Guardian Pest Solutions, pest control	ALL		77.60
Hawkins, chemicals	Sewer		1,369.66
Holiday Station, fuel	Police		20.18
Holiday Station, fuel	PW		40.03
Jefferson Fire and Safety, gear bags	Fire		1,368.41
Jims Electric, service call well and pressure tank	Gov't		420.00
Jims Electric, ran ground and bonded radio system	Gov't		824.50
Johnson, Killen & Seiler, legal fees	Gov't		215.00
Jon Kolstad, reimburse for uniform expense	PZ		203.00
Jon Kolstad, mileage reimbursement	PZ		108.85
Kay Eidem, refund for permit	PZ		100.00
Lakes Area Lock and Door, install entrance lever	PW		719.00
Lakes Area Rental, chisel blade	Park		29.95
League of MN Cities Insurance Trust, property coverage	ALL		4,780.00
Mastercard, Amazon, pageup holder	PZ	pd 9-23	28.68
Mastercard, Amazon, uniform	Park		112.50
Mastercard, Amazon, side mirrors	PW		10.99
Mastercard, Amazon, seat covers	Park		25.99
Mastercard, Amazon, microwave	Park		94.68
Mastercard, Amazon, soil sampler probe	Park		54.95
Mastercard, Discount Tire, balance tires	Park		30.00
Mastercard, Dog Waste Depot, bags	Park		76.22
Mastercard, Harbor Freight, welder, grinder, floor jack	Park		426.54
Mastercard, Lands End, uniform	PZ	pd 9-23	107.97
Mastercard, Microsoft, monthly premium	Police		75.16
Mastercard, Moonlite Square, fuel	Park		36.48
Mastercard, Moonlite Square, fuel	Park		37.44
Mastercard, Office Max, office supplies	Library/Park		223.54
Mastercard, Office Max, ink cartridges	Sewer		83.03
Mastercard, Office Max, foam board	Park		13.09
Mastercard, oregon expenses	Fire		3,491.69
Mastercard, unity manufacturing, new squad accessories	Police		517.32

Mastercard, Walmart, pickleball tournament	Park		30.24
Menards, clock, cleaners face shield	PW		94.93
Metro Sales, copier maintenance contract	PZ/Admin		484.02
Mid American Research Chemical, sanitizer	Park		1,643.73
Midwest Machinery, oil mix	Park		70.55
Midwest Machinery, bolts, lock nuts, oil, wear plate	Park		202.12
Midwest Machinery, gutter kit, hygard	PW		78.97
Mike Lyonais, reimburse petty cash, pickleball prizes	ALL		391.05
Mills, air filter	Fire		131.15
MN Life, life insurance	ALL		303.40
MN NCPERS, life insurance	ALL	pd 10-5	224.00
MR Sign, posts	PW		960.30
MR Signs, snowplow markers	PW		105.20
MR Sign, e911 address signs	PW		140.10
MR Sign, traffic signs	PW		925.42
National Fire Protection Assn, membership dues	Fire		175.00
Nelsons Irrigation, irrigation pump repair	Gov't		290.00
North Ambulance, september subsidy	Ambulance		1,100.00
Northland Press, meeting notice of 9/25	PZ		68.00
Northland Press, ordinance 366	Gov't		76.50
Northland Press, ordinance 365	PZ		182.75
Paper Storm, document shredding	Gov't		124.80
Paul Nelson, reimburse for truck parts	Fire		47.64
Peoples Security, security monitoring	Park		228.00
Planning & Zoning Commision, quarterly stipend	PZ		805.00
Quadient, postage meter rental	Gov't		219.21
Range Printing, lake country journal ad	EDA		475.00
Seth Wannebo, reimburse for meal	Fire		67.80
Shannons Auto, squad repair insurance claim	Police		7,178.99
Shannons Auto, hood replacement, install graphics	Police		1,905.00
Shannons Auto, bumper, front lights, fender	Police		554.38
Simonson Lumber, knee pads	Park		51.00
Simonson Lumber, plywood	Park		44.42
Sirchie, testing supplies	Police		250.66
Teamsters, union dues	Police		281.00
The Office Shop, calendar	Admin		13.95
The Office Shop, post it notes	PZ/Admin		4.99
TJ Graumann, mileage reimbursement	Park		235.80
TJ Graumann, reimburse for pickleball tournament	Park		17.46
US Autoforce, tires	Police		1,224.00
US Bank, copier lease	ALL		165.00
Viking Electric, bulbs	Park		69.30
Waste Partners, trash removal	ALL		319.24
Widseth, water quality project	PW		4,269.30
Widseth, perkins road	PW		6,228.98
Widseth, general engineering	PW		1,896.60
Widseth, cip update	PW		2,414.50
Xcel Energy, gas utilities	ALL		274.03
TOTAL			159,233.75

ADDITIONAL BILLS FOR APPROVAL
October 12, 2020

VENDORS	DEPT		AMOUNT
Birchdale Fire & Security, dvr repair	PW		297.50
Kirvada, annual pump tests, oil and transmission fluid changes	Fire		3,988.29
Mastercard, Amazon, keyboard and mouse	Park		110.89
Mastercard, Carhartt, uniform	Park		79.99
Mastercard, Catalyst, ipad case	Fire		204.00
MCSI, copier maintenance contract	Park		47.80
Mike Lyonais, reimburse petty cash	Police		11.45
Napa, cable ties, fuel filter, antifreeze, gloves, towels	Fire		150.06
Premier Auto, replace thermostat and switch	Park		98.60
Premier Auto, brake repairs	Police		456.08
The Office Shop, stamp	PZ		54.75
Ziegler, caterpillar repairs	PW		1,670.86
TOTAL			6,872.77

City of Crosslake

RESOLUTION 20-24

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
Pickleball Tournament	\$1,030.00	Pickleball Expenses

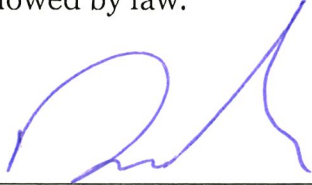
; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.


NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 12th day of October, 2020.



David Nevin
Mayor

ATTEST:



Michael R. Lyonais
City Administrator
(SEAL)

RESOLUTION NO. 20-25

CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

RESOLUTION REGARDING UNPAID SEWER CHARGES

WHEREAS, Minnesota Statute Section 444.075 subd. 3 provides that municipalities may make the charges for connection to sewer facilities and the use charges for such sewer facilities a charge against the owner, lessee, occupant of the property, and may provide a covenant for certifying unpaid charges to the County Auditor with taxes against the property served for collection as other taxes are collected; and

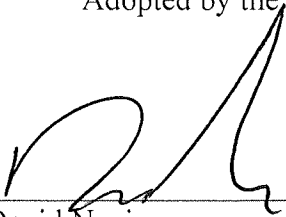
WHEREAS, the City of Crosslake City Code, Chapter 50 Section 50-624 provides that each and every sewer service charge levied by and pursuant to this Chapter is hereby made a lien upon the lot or premises served, and all such charges which are on May 15th or October 15th of each year past due and delinquent, shall be certified to the County Auditor as taxes or assessments on the real estate; and

WHEREAS, as of **October 15, 2020**, the following sewer charges were past due and delinquent:

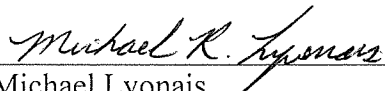
<u>TAX PAYER NAME</u>	<u>REAL ESTATE CODE</u>	<u>AMOUNT</u>
Bryan Schindel	14210724	<u>265.00</u>
	Total	\$265.00

THEREFORE, BE IT RESOLVED that the City of Crosslake City Council hereby certifies as delinquent the following sewer service charges as of **October 15, 2020**, as taxes or assessments on the real estate identified above:

Adopted by the Crosslake City Council this 12th day of October 2020.



David Nevin
Mayor



Michael Lyonais
City Administrator

RESOLUTION NO. 20-26

CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

RESOLUTION TO CERTIFY ROAD ASSESSMENT

WHEREAS, the City entered into an Assessment Agreement with John Sitarz on September 12, 2019 to reimburse the City of Crosslake for acquisition of land and relocation and reconstruction of Perkins Road;

WHEREAS, the City would now like to certify this assessment to the County Auditor to affect payment.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City of Crosslake, Minnesota, as follows:

That said Assessment Agreement is hereby ratified and the City hereby directs staff to certify an assessment to the County Auditor for \$36,975.00 as set forth in said agreement.

Adopted by the Crosslake City Council this 12th day of October 2020.



David Nevin
Mayor



Michael R. Lyonais
City Administrator

RESOLUTION NO. 20-27

CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

RESOLUTION TO CERTIFY ROAD ASSESSMENT

WHEREAS, the City entered into an Assessment Agreement with Michael S. Umland and Rosemary A. Umland on October 1, 2019 to reimburse the City of Crosslake for acquisition of land and relocation and reconstruction of Perkins Road;

WHEREAS, the City would now like to certify this assessment to the County Auditor to affect payment.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City of Crosslake, Minnesota, as follows:

That said Assessment Agreement is hereby ratified and the City hereby directs staff to certify an assessment to the County Auditor for \$14,050.00 as set forth in said agreement.

Adopted by the Crosslake City Council this 12th day of October 2020.



David Nevin
Mayor



Michael R. Lyonais
City Administrator