

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, SEPTEMBER 14, 2020
7:00 P.M. – CITY HALL**

The Crosslake City Council held the Regular Council Meeting on Monday, September 14, 2020 in City Hall. The following Council Members were present: Mayor Dave Nevin, John Andrews, Aaron Herzog, Dave Schrupp and Marcia Seibert-Volz. Also in attendance were City Administrator Mike Lyonais, City Clerk Char Nelson, Park Director TJ Graumann, Police Chief Erik Lee, Fire Chief Chip Lohmiller, City Attorney Brad Person, City Engineer Dave Reese and Council Candidates Patty Norgaard and Catharine Funk. Northland Press Reporter Paul Boblett and Echo Journal Reporter Nancy Vogt attended via Zoom as well as two individuals. There were approximately twelve people in the audience.

A. CALL TO ORDER – Mayor Nevin called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. MOTION 09R-01-20 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE THE FOLLOWING ADDITIONS TO THE AGENDA: C.18. ADDITIONAL BILLS FOR APPROVAL, C.19. RESOLUTION FOR THE APPOINTMENT OF ELECTION JUDGES TO SERVE FOR THE GENERAL ELECTION TO BE HELD NOVEMBER 3, 2020, E.6. HYTEC PAY REQUEST FOR FIREHALL DESIGN IN THE AMOUNT OF \$10,000, E.7. HYTEC PAY REQUEST #11 FOR CITY HALL/POLICE DEPARTMENT IN THE AMOUNT OF \$37,724.31 AND G.2.B. REVIEW ESTIMATE FOR IRRIGATION SYSTEM. MOTION CARRIED WITH ALL AYES.

B. PUBLIC FORUM – Jessica Eide of 38083 County Road 66 asked the status of South Bay Park. TJ Graumann replied that after meeting with and getting direction from Corrine Hodapp of the Army Corps of Engineers, the Park Commission is working on a plan for the proposed site. The next step will be to obtain an archeological study. Once that is complete, the plan will be presented to the Council for approval. Mr. Graumann suggested that if residents are interested in certain features, they should speak with Ms. Hodapp, as she has suggested that the City steer away from installing docks at this point.

Cindy Myogeto of the Chamber reported that a “Meet the Candidates” forum will be held on September 24 at 6pm at the Community Center. Due to capacity restrictions, a limited number of attendees will be allowed. Reservations will be required and the event will be live streamed.

Cindy Myogeto reported that Crosslake Days will be held September 24-26, 2020. Although there will be no chili cookoff this year, many activities are planned.

C. CONSENT CALENDAR – Marcia Seibert-Volz requested that item #5. Special Council Meeting Minutes of August 27, 2020 be pulled from the consent calendar. Dave Schrupp questioned item #16. Char Nelson explained that Waste Partners still picks up recycling in Crosslake and is required to submit that information to Crow Wing County and the City is copied on the report. Dave Nevin asked that item #17. Bills for Approval be pulled from the consent calendar. MOTION 09R-02-20 WAS MADE BY JOHN ANDREWS AND

SECONDED BY AARON HERZOG TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Regular Council Meeting Minutes of August 10, 2020
 2. Budget Workshop Meeting Minutes of August 13, 2020
 3. Special Council Meeting Minutes of August 13, 2020
 4. Budget Workshop Meeting Minutes of August 27, 2020
 5. *Removed*
 6. Budget Workshop Meeting Minutes of September 3, 2020
 7. City – Month End Revenue Report dated August 2020
 8. City – Month End Expenditures Report dated August 2020
 9. Police Report for Crosslake – August 2020
 10. Police Report for Mission Township – August 2020
 11. Fire Department Report – August 2020
 12. North Ambulance Run Reports –August 2020
 13. Planning and Zoning Monthly Statistics
 14. Community Center Updates
 15. Public Works Meeting Minutes of August 3, 2020
 16. Waste Partners Recycling Report for July 2020
 17. *Removed*
 18. Additional Bills for Approval in the Amount of \$24,332.45
 19. Resolution No. 20-19 for the Appointment of Election Judges to Serve for the General Election to be Held November 3, 2020
- MOTION CARRIED WITH ALL AYES.

Regarding item #5, Marcia Seibert-Volz stated that the minutes did not reflect how Motion 08SP3-03-20 was stated and suggested that the minutes be corrected before they are approved. Ms. Seibert-Volz stated that motions should not be changed, they should be recorded as stated. Ms. Seibert-Volz also stated that in regards to the closed session, the subject matter should be identified on the agenda and in the minutes. MOTION 09R-03-20 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY DAVE NEVIN TO TABLE ACTION ON THE SPECIAL MEETING MINUTES AND DIRECT STAFF TO CORRECT THE MINUTES AS STATED. MOTION CARRIED WITH ALL AYES. Char Nelson stated that after listening to the audio of that meeting, it was unclear what the intent was and that she spoke with Aaron Herzog and he asked that the Council consider changing the motion tonight.

Dave Nevin questioned the bill for approval to Widseth for the firehall in the amount of \$3,305.00 and questioned if it was for the presentation made to the Council of a new building. Chip Lohmiller stated that the design was already complete and that the bill is not entirely for the presentation of a new firehall. The bill also included a meeting with Hytec and Widseth to go through the building to review the mold and engineering of the existing building. Dave Nevin read the description of the bill and stated that the majority of it was for designing a new firehall. Dave Reese suggested that if there are questions regarding any of their invoices, that it be pulled from the agenda and Widseth will get answers to their questions. MOTION 09R-04-20 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO PAY THE BILLS PRESENTED EXCEPT FOR

THAT PARTICULAR BILL AND TO GET MORE INFORMATION ON IT AND DECIDE AT THE NEXT MEETING ON IT. MOTION CARRIED WITH ALL AYES.

D. PUBLIC HEARING – 7:15 P.M. – ROAD VACATION OF A PORTION OF PERKINS ROAD

Attorney Person presented a survey of the portion of Perkins Road that is to be vacated and reported that he met with all affected property owners except for two. All but those two have paid their assessments in full.

No public comments were received.

MOTION 09R-05-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE RESOLUTION NO. 20-20 VACATING PROPERTY ON PERKINS ROAD. MOTION CARRIED WITH ALL AYES. Attorney Person noted that the vacation is final and that he will hold the deeds of the two property owners that he has not heard from and the assessment will be certified to their taxes if they so wish.

E. MAYOR'S REPORT

1. Marcia Seibert-Volz stated that the City Council should approve the change orders for the Firehall Project without holding up the progress of construction. Ms. Seibert-Volz stated that the committee could agree to move forward with something and then have Hytec put together a change order for Council approval after. Ms. Seibert-Volz added that the Council should be aware of what changes are being made and that in accordance with the competitive bidding process, the committee could approve anything up to \$25,000 and keep going. Ms. Volz suggested that two Council members be on the committee rather than one. Dave Schrupp stated that he hopes there are not many change orders and agrees with Marcia that all change orders need to be approved by the Council. Mr. Schrupp stated that the Council needs to hold down the cost on this project. John Andrews agreed with Mr. Schrupp. Dave Nevin disagreed and stated that the committee should have a dollar amount limit of what they can approve, such as \$25,000.

Attorney Person clarified what a change order is and stated that with a remodel, there are going to be changes, but not necessarily change orders. Aaron Herzog stated that if Hytec goes in and says they found something they weren't aware of and that it will cost additional money beyond the bid, that would be a change order. Marcia Seibert-Volz stated that the City Council should approve the change orders and that she is not trying to stop the project, but she isn't sure that one council member and two staff should be approving \$25,000 here and \$25,000 there. Mike Lyonais stated that the Council has approved approximately \$1.4 Million so far for the project and there have been proposals presented to the Council but that they have not been approved.

Marcia Seibert-Volz asked the Mayor to address the need of a second council member on the committee. All members were in favor of this. Aaron Herzog volunteered to be on the committee because he lives close to the firehall. MOTION 09R-06-20 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JOHN ANDREWS TO PUT

AARON HERZOG ON THE FIREHALL BUILDING COMMITTEE. MOTION CARRIED WITH ALL AYES.

Chip Lohmiller noted that Hytec was supposed to be onsite today but they did not come and stated he needs a schedule from them. Dave Nevin stated that he would contact Andy Pickar for more information.

2. The Council reviewed a change order from Hytec for the City Hall project which included costs for bullet proof glass, sneeze guards, added electrical and low voltage, and fire protection well screen. Erik Lee stated that bullet proof glass had always been in the plans and was not sure why that would be part of a change order. Dave Nevin asked Dave Reese for an explanation. Mr. Reese replied that he did not know the details but that there should be a record of conversations. Dave Nevin stated that he wanted to see those. Dave Schrupp questioned why the well screen was not included in the bid and stated that the lavatories have problems with sand in the lines. MOTION 09R-07-20 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO TABLE ACTION AND PAYMENT ON CHANGE ORDER. Dave Schrupp suggested that the City ask for clarification on why the City should pay for the well screen. Marcia Seibert-Volz agreed and said they will explain when they don't get paid. MOTION CARRIED WITH ALL AYES.
3. MOTION 09R-08-20 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPOINT GORDON WAGNER TO THE PUBLIC WORKS COMMISSION TO COMPLETE THE TERM ENDING 1/31/2023. MOTION CARRIED WITH ALL AYES.
4. Dave Nevin read a resolution accepting donations. Jessica Eide of the PAL Foundation presented a check to the Council in the amount of \$30,000 for the pickleball and basketball courts. Ms. Eide explained that the PAL Foundation is a 501c3 and that they accept donations from individuals and organizations for the park department and library, as well as for community events such as the fireworks. Dave Nevin thanked everyone for their donations. Pam Graves of 14131 Sugarloaf Road thanked the Lions for their donation of an AED at the park pavilion. MOTION 09R-09-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO APPROVE RESOLUTION NO. 20-21 ACCEPTING DONATIONS FROM JESSE AND STEPHANIE NEUMANN OF 24 YARDS OF BROWN RUBBER MULCH FOR THE PARK DEPARTMENT, FROM PETER AND PAM GRAVES OF \$1,148.38 FOR A PICNIC TABLE AND UMBRELLA FOR PICKLEBALL COURTS, FROM GREATER CROSSLAKE AREA FOUNDATION AND CROSSLAKE IDEAL LIONS OF \$6,400 FOR AED AT PARK PAVILION, AND FROM PAL FOUNDATION OF \$30,000FOR PICKLEBALL AND BASKETBALL COURTS. MOTION CARRIED WITH ALL AYES.
5. The Council reviewed a letter dated August 27, 2020 to Mayor Nevin from the Coalition of Greater MN Cities asking for the City to become a member of their organization. MOTION 09R-10-20 WAS MADE BY AARON HERZOG AND SECONDED BY

DAVE SCHRUPP TO NOT JOIN THE COALITION OF GREATER MN CITIES. MOTION CARRIED WITH ALL AYES.

6. MOTION 09R-11-20 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE PAYMENT TO HYTEC CONSTRUCTION IN THE AMOUNT OF \$10,000 FOR FIREHALL DESIGN. MOTION CARRIED WITH ALL AYES.
7. The Council reviewed Pay Application #11 from Hytec for City Hall/Police Department. Mike Lyonais noted that the invoice includes change orders 3 and 4. Change Order 4 was tabled earlier and Change Order 3 is for automatic doors that have yet to be installed. Mr. Lyonais questioned earthwork in the amount of \$6,921.67 and whether it was for hydroseeding, as the contract states. MOTION 09R-12-20 WAS MADE BY DAVE SCHRUPP AND SECONDED BY AARON HERZOG TO HOLD PAYMENT OF BILL UNTIL EXPLANATION IS RECEIVED FROM HYTEC. MOTION CARRIED WITH ALL AYES.

F. CITY ADMINISTRATOR'S REPORT

1. The Council reviewed the 2021 health insurance renewal from Resource Training and Solutions. Insurance Agent Harlan Johnson reported that insurance rates continue to rise and that the City joined a coop a few years ago to help mitigate large increases. The 2021 rates increased 4.8% for the City of Crosslake. The coop goes out for bids each year. A lengthy discussion ensued regarding the history of insurance rates in the City and how insurance rates affect the union contracts. Mike Lyonais noted that the two union contracts are in effect until the end of 2021 and that the City cannot change their level of benefits without opening the contracts for negotiations. MOTION 09R-13-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO ACCEPT THE HEALTH INSURANCE RENEWAL AS PRESENTED AND AUTHORIZE THE CITY ADMINISTRATOR TO EXECUTE THE RENEWAL DOCUMENTS. MOTION CARRIED WITH ALL AYES.
2. Mike Lyonais reported that at its budget meeting on September 10, the Council directed staff to keep the tax rate the same as last year for the approval of the preliminary levy. Mr. Lyonais noted that the levy will not be finalized until December. The Council can lower the levy but not increase the levy. By keeping the tax rate the same, the levy increase is 5.7%. MOTION 09R-14-20 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY JOHN ANDREWS TO APPROVE RESOLUTION NO. 20-22 APPROVING PRELIMINARY 2020 TAX LEVY COLLECTIBLE IN 2021 AND TO HAVE A BUDGET MEETING IN NOVEMBER TO REDUCE IT. MOTION CARRIED WITH ALL AYES.
3. The Council reviewed a proposal from Digital Horizons for video switching additions in the amount of \$8,598.42. TJ Graumann noted that the overhead projector is not compatible with Zoom and extra equipment is needed so that people on Zoom can see documents on the display. Chip Lohmiller added that because the City has moved to Zoom meetings due to COVID, this purchase could be reimbursed with CARES Act. The

City will sell the panel being replaced to try to recoup some of the cost. Jerry Volz of 37668 Moen Beach Trail asked if the new equipment will fix the video issues of the audio not matching the video. TJ Graumann stated that the glitch will be fixed. MOTION 09R-15-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE THE PROPOSAL FROM DIGITAL HORIZONS FOR VIDEO SWITCHING ADDITIONS IN THE AMOUNT OF \$8,598.42 AND TO SEEK REIMBURSEMENT FROM CARES ACT. MOTION CARRIED WITH ALL AYES.

4. MOTION 09R-16-20 WAS MADE BY DAVE NEVIN AND SECONDED BY AARON HERZOG TO APPROVE ORDINANCE NO. 366 NAMING AN UNNAMED ROAD AS ALMA POND DRIVE AND ADDING THE ROAD NAME TO THE MASTER ROAD NAME INDEX AND TO APPROVE THE PUBLICATION OF ORDINANCE NO. 366 IN SUMMARY FORM IN THE OFFICIAL NEWSPAPERS. MOTION CARRIED WITH ALL AYES.
5. Included in the packet for Council information was a letter dated August 28, 2020 from Crosslake Communications regarding capital investments made by Tri-Co Technologies.
6. Mike Lyonais presented a letter dated July 29th from Jerry Norgaard recognizing Zoning Administrator Jon Kolstad for his professionalism and quality of work.
7. Included in the packet for information was a letter dated August 11, 2020 from Jean Nybo recognizing the Crosslake Fire Department and Rescue Squad for their response to a fall and bee sting and making her transfer to the hospital as painless as possible.
8. MOTION 09R-17-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO APPROVE RESOLUTION NO. 20-23 INCREASING MONTHLY SEWER USER FEES FROM \$50 TO \$52 PER MONTH/ERU. MOTION CARRIED WITH ALL AYES.
9. MOTION 09R-18-20 WAS MADE BY AARON HERZOG AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE PAY REQUEST NO. 3 FROM BORDEN EXCAVATING FOR PERKINS ROAD IN THE AMOUNT OF \$218,038.11. MOTION CARRIED WITH ALL AYES.
10. MOTION 09R-19-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY DAVE SCHRUPP TO APPROVE PAY REQUEST NO. 3 FROM DECHANTEL EXCAVATING FOR THE WATER QUALITY PROJECT IN THE AMOUNT OF \$127,425.97. MOTION CARRIED WITH ALL AYES.
11. Dave Reese presented the final pay request and release of retainage from R L. Larson in the amount of \$24,324.79 for Daggett Bay Road. Mr. Reese stated that payment should not be released until the required IC134 forms are received. MOTION 09R-20-20 WAS MADE BY MARCIA SEIBERT-VOLZ AND SECONDED BY AARON HERZOG TO APPROVE FINAL PAYMENT AND RELEASE OF RETAINAGE IN THE AMOUNT OF \$26,324.79 TO R.L. EXCAVATING AND HOLDING CHECK UNTIL IC134

FORMS ARE RECEIVED. MOTION CARRIED WITH ALL AYES. Dave Reese stated that the Council had approved a \$5,000 change order for this project and that the final total cost was only \$684 over the original bid.

G. COMMISSION REPORTS

1. PUBLIC SAFETY

- a. Erik Lee presented a request to order a 2021 Ford SUV in the amount of \$33,819.24. Marcia Seibert Volz asked why all officers have their own vehicles and why they take them home. A lengthy discussion ensued regarding the benefits of allowing the squads to be taken home including quick response to calls and better care of vehicles by the officers. Erik Lee noted that other small towns in the area such as Nisswa, Pequot Lakes and Breezy Point all have take home squads. Aaron Herzog and Tom Swenson of 36036 West Shore Drive agreed with Erik Lee. Tom Swenson asked what happens to the squad that is replaced. Erik Lee replied that normally the City has sold the vehicle and this is the first year that the vehicle is an SUV and not a Crow Vic. The City advertises for bids or sells vehicles on state auction website. MOTION 09R-21-20 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE THE PURCHASE OF A 2021 FORD SUV POLICE INTERCEPTOR FROM TENVOORDE FORD IN ST. CLOUD AT A COST OF \$33,819.24. MOTION CARRIED WITH ALL AYES.
- b. Chip Lohmiller gave a brief update on the deployment of firemen to Oregon to fight the wildfires. Three men from Crosslake Fire Department leave tomorrow morning at 6:30 with Engine 2 and are travelling with other departments from the area.

2. PARK, RECREATION, AND LIBRARY

- a. TJ Graumann presented two quotes for the purchase of a pickup truck for the Park Department. One quote was for a crew cab, the other for a double cab. The difference is \$1,838.80. MOTION 09R-22-20 WAS MADE BY DAVE NEVIN AND SECONDED BY MARCIA SEIBERT-VOLZ TO APPROVE THE PURCHASE OF A 2021 CHEVROLET SILVERADO 2500HD 4WD DOUBLE CAB 149" WORK TRUCK FROM KARL CHEVROLET IN THE AMOUNT OF \$33,879.74. John Andrews stated that the Council should be looking at this purchase long-term and that the crew cab is a better value and can handle more and will last 10-15 years. MOTION CARRIED 3-2 WITH ANDREWS AND SCHRUPP OPPOSED.
- b. TJ Graumann presented a quote for an irrigation system, noting that the irrigation system has been in the capital plan since before he started working for the City. MOTION 09R-23-20 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPROVE THE QUOTE FOR IRRIGATION SYSTEM FROM NORTH CENTRAL LAWN CARE & IRRIGATION IN THE AMOUNT OF \$8,500. MOTION CARRIED WITH ALL AYES.

H. PUBLIC FORUM – None.

I. CITY ATTORNEY REPORT – None.

- J. NEW BUSINESS** – Marcia Seibert-Volz stated that closed meetings need to be recorded and asked the attorney if the last meeting was recorded. Attorney Person replied that he did not know.

Marcia Seibert-Volz asked the Council to consider allocating \$50,000 of CARES Act funds for Crosslake business grants. Dave Nevin stated that several businesses have applied for grants through the County and stated he would rather have the County disburse the funds than the City. Aaron Herzog stated that he would be cautious of giving the County the money. Cindy Myogeto of the Chamber stated that some cities are allocating funds to the County and suggested the Council reach out to BLAEDC for information. Patty Norgaard of 37104 Bunkhouse Road stated that she can invite Tyler Glynn of BLAEDC to attend the next Council meeting.

Chip Lohmiller gave a brief update on the CARES Act funds. Of the \$171,000 that the City received, the Council has approved \$40,000 in expenditures at its last meeting and approved \$8,500 tonight. Other expenditures yet to be purchased include no contact light switches, EOC set up, and a second set of turnout gear for the fire department. Dave Schrupp noted that the City will need to levy for those items if they are not paid for with CARES Act funds. Chip Lohmiller stated he will apply for more grants.

Catharine Funk of 14543 Whitebirch Lane stated that she applied for a small business grant through the County and the deadline to apply is 9-18-20.

- K. OLD BUSINESS** – MOTION 09R-24-20 WAS MADE BY DAVE NEVIN AND SECONDED BY JOHN ANDREWS TO APPOINT MARCIA SEIBERT-VOLZ AS ACTING MAYOR. MOTION CARRIED WITH ALL AYES.

- L. ADJOURN** – MOTION 09R-25-20 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO ADJOURN THE MEETING AT 9:08 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,



Charlene Nelson
City Clerk

ADDITIONAL BILLS FOR APPROVAL
September 14, 2020

VENDORS	DEPT		AMOUNT
Anthem Sports, 250' poly-cap	Park		822.80
BCA, background checks	Park		120.00
Crow Wing County Highway Dept, fuel	ALL		11,286.74
Crow Wing Power, electric service	ALL		8,085.98
Culligan, water and cooler rental	Park		52.50
East Side Oil, oil recycling	PW		50.00
Fire Instruction and Rescue, pumping scenarios	Fire		600.00
Forum Communications, meeting notice of 9/25	PZ		38.25
Galls, uniform	Police		319.94
Holden Electric, check power to grit classifier	PW		273.13
Mastercard, Amazon, cable ties	Park		25.98
Mastercard, Amazon, first aid kit	Park		29.99
Mastercard, Crosslake Drug, first aid supplies	Fire		56.47
Mastercard, Fleet Farm, uniform	Sewer		63.98
Metro Sales, copier maintenance	Police		45.02
MR Sign, address number signs	PW		92.71
Napa, light bulb	Park		7.74
Premier Auto, tractor tire	Park		222.82
Premier Auto, oil change	Park		33.34
Specialty Solutions, eco thaw	PW		997.12
Streichers, uniform	Police		181.50
The Office Shop, name plates	PZ/Council		29.14
The Office Shop, copy paper	PZ/Admin		199.91
TJ Graumann, mileage reimbursement	Park		7.50
Towmaster, radio control system	PW		1,512.69
TOTAL			24,332.45

RESOLUTION 20-19

CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

FOR THE APPOINTMENT
OF ELECTION JUDGES TO SERVE FOR THE GENERAL ELECTION TO
BE HELD NOVEMBER 3, 2020

WHEREAS, the City of Crosslake does hereby resolve to appoint election judges for the 2020 General Election to be held on the 3rd day of November, 2020 in the City of Crosslake.

AND WHEREAS, the City of Crosslake does hereby appoint persons to serve as election judges as on file in the Clerk's Office according to Minnesota State Statute 204B.19:

BE IT RESOLVED, that the City Council of the City of Crosslake, Minnesota go on record as appointing Election Judges as on file in the Clerk's office to handle the 2020 General Election. This approval was acted on at the Regular Council Meeting held on September 14, 2020.


COUNCIL VOTING AYE - 5

COUNCIL VOTING NAY - 0

ATTEST:



Charlene Nelson
City Clerk



David Nevin
Mayor

BILLS FOR APPROVAL
September 14, 2020

VENDORS	DEPT		AMOUNT
Ace Hardware, chair cart parts	Gov't		6.99
Ace Hardware, spray paint	PW		7.18
Ace Hardware, election supplies	Election		125.63
Ace Hardware, garden sprayer	Park		23.47
Ace Hardware, salt	PW/Govt		817.74
Ace Hardware, p-handle, vbelt	PW		77.98
Ace Hardware, air filters	Park		14.97
Ace Hardware, duct tape	Park		11.99
Ace Hardware, batteries, keys, towels	Park		57.11
Ace Hardware, fork spade	Park		27.99
Ace Hardware, lights for truck	Sewer		47.35
Ace Hardware, poly tarp	Cemetery		31.98
Ace Hardware, water	Park		2.99
Ace Hardware, bulb	Park		3.98
AT&T, cell phone and ipad charges	ALL		937.96
AW Research, water testing	Sewer		279.00
Baker & Taylor, books	Library		103.58
Banyon Data Systems, annual support for software	ALL		1,980.00
Birchdale, quarterly monitoring	Fire		162.00
Blue Cross, health insurance	ALL		31,206.00
Bolton & Menk, biosolids review	Sewer		1,170.00
Bolton & Menk, moonlite bay sewer extension	Sewer		1,568.50
Bolton & Menk, stormwater project	PW		2,588.00
Brainerd Lakes Chamber, annual contribution	Gov't		2,500.00
Breen & Person, legal fees	ALL		1,680.00
City of Crosslake, sewer utilities	ALL		150.00
Clean Team, september cleaning	PW/Govt		2,500.00
Council #65, union dues	Gov't		228.00
Crosslake Communications, phone, fax, internet, cable	ALL		1,857.40
Crow Wing County Recorder, filing fees	PZ		138.00
CTC, web hosting	Gov't		10.00
CTCIT, august i.t. labor	ALL		900.00
Culligan, water and cooler rental	PW/Govt		102.60
DeLage Landen Financial Services, copier lease	Park		117.00
Delta Dental, dental insurance	Gov't		1,695.60
Elevate Learning, safety program	Gov't		90.00
Fire Instruction & Rescue, ems quarterly training	Fire		1,000.00
Fortis, disability insurance	ALL		785.84
Forum Communications, ordinance 365	PZ		97.75
Fyles Satellites, portable restrooms	Park		480.00
Galls, gun mount	Police		153.64
Guardian Pest Solutions, pest control	ALL		77.60
J&J Medical, defibulator	Park		1,650.00
Jon Kolstad, mileage reimbursement	PZ		218.44
League of MN Cities, membership dues	Gov't		2,680.00

Mastercard, Amazon, diesel only stickers	Park		6.99
Mastercard, Amazon, surge protector	Library		119.95
Mastercard, Amazon, fuel bottle	Park		11.47
Mastercard, Amazon, gloves	Park		83.28
Mastercard, Amazon, adapter	Park		25.31
Mastercard, Amazon, door counter	Park		209.00
Mastercard, Amazon, face masks	Park		28.99
Mastercard, Amazon, safety glasses	Park		26.97
Mastercard, Amazon, outlet box cover	Park		6.66
Mastercard, Amazon, gloves	Gov't		42.98
Mastercard, Crow Wing County, alarm registrations	ALL		30.00
Mastercard, Crown Awards, pickleball tournament	Park		92.69
Mastercard, Jon Don, disinfectant	Park		28.10
Mastercard, Microsoft, monthly premium	Police		75.16
Mastercard, Nartec, meth test ampules	Police		47.12
Mastercard, Patio Sun Umbrellas, patio umbrella	Park		89.99
Mastercard, Sport Smith, bike seat	Park		71.30
Mastercard, Tree Top Products, picnic table	Park		1,048.39
Mastercard, Vintage Technologies, battery	Police		179.87
MCSI, copier maintenance contract	Park		41.28
Menards, light bulbs, vacuum, towels	PW		421.44
Mike Lyonais, reimburse petty cash	ALL		41.23
MN Fire Service Certification Board, re-certifications	Fire	pd 9-1	75.00
MN Life, life insurance	ALL		303.40
MN Mayors Assn, membership dues	Council		30.00
MN NCPERS, life insurance	ALL		112.00
Moonlite Square, fuel	Fire		28.79
MR Sign, e911 addresses	PW		92.71
North Memorial Ambulance, august subsidy	Ambulance		1,100.00
Olson Thielen, annual document maintenance	Gov't		130.00
Premier Auto, oil change	Police		65.36
RF Backflow, testing rpz backflow	PW		654.00
Simonson Lumber, lumber	Gov't		9.92
Streichers, uniform	Police		181.50
Teamsters, union dues	Police	pd 9-1	281.00
The Office Shop, ink cartridge	PZ		30.82
The Office Shop, ink cartridges	PW		96.98
The Office Shop, ink cartridge	PZ		30.82
US Bank, copier lease	ALL		165.00
Waste Partners, trash removal	ALL		319.24
Widseth, firehall	Fire		3,305.00
Xcel Energy, gas utilities	Park	pd 9-1	42.35
TOTAL			70,146.32

CITY OF CROSSLAKE
RESOLUTION NO. 20-20

RESOLUTION VACATING PROPERTY

WHEREAS, due and proper published and posted and mailed notice of public hearing has been given by the City as required by law; and

WHEREAS, after a public hearing held on this date, the City Council finds that it is in the public interest to vacate the property as hereinafter described. Said vacation shall be effective September 21, 2020.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City of Crosslake, Minnesota, as follows:

That certain property described as follows is hereby vacated:

Old Perkins Road described as:

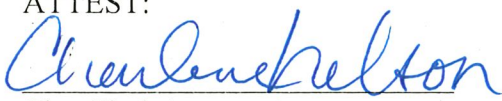
That part of the South 33.00 feet of the Southwest Quarter of the Southeast Quarter (SW1/4-SE1/4) and that part of the Roadway, URBAN'S POINT, according to the recorded plat thereof on file in the Crow Wing County, Minnesota Recorder's Office, all in Section 30, Township 137, Range 27, Crow Wing County, Minnesota, described as follows: Beginning at the southwest corner of said SW1/4-SE1/4; thence North 89 degrees 44 minutes 13 seconds East, bearing based on Crow Wing County Coordinate Database NAD 83, 575.20 feet along the south line of said SW1/4-SE1/4 to its intersection with the East line of the West 575.00 feet of said SW1/4-SE1/4, the point of beginning of the tract to be described; thence continuing North 89 degrees 44 minutes 13 seconds East 1317.87 feet along the south line of said SW1/4-SE1/4 and along the south line of the SE1/4-SE1/4 said Section 30 to its intersection with the line that bears South 23 degrees 29 minutes 34 seconds East from the Southeast corner of Lot 37 said URBAN'S POINT; thence North 23 degrees 29 minutes 34 seconds West 35.91 feet along said line that bears South 23 degrees 29 minutes 34 seconds East from the Southeast corner of said Lot 37 to said Southeast corner of Lot 37; thence South 89 degrees 44 minutes 13 seconds West 1302.84 feet along the south line of said Lot 37, along the south lines of Lots 38-46 said URBAN'S POINT, and along the North line of said South 33.00 feet of the SW1/4-SE1/4 to its intersection with said East line of the West 575.00 feet of the SW1/4-SE1/4; thence South 01 degree 14 minutes 27 seconds West 33.01 feet along said East line of the West 575.00 feet of the SW1/4-SE1/4 to the point of beginning. Subject to easements, reservations, or restrictions of record, if any.

Adopted by the council this 14th day of September 2020.

By 

Its Mayor

ATTEST:


City Clerk

City of Crosslake

RESOLUTION 20-21

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
Jesse and Stephanie Neumann	24 Yards of Brown Rubber Mulch	Park Department
Peter and Pam Graves	\$1,148.38	Picnic Table and Umbrella for Pickleball Courts
Greater Crosslake Area Foundation and Crosslake Ideal Lions	\$6,400.00	Enhance Safety Features of the Outdoor Pickleball Courts and Nearby Activities
PAL Foundation	\$30,000.00	Pickleball Courts Construction

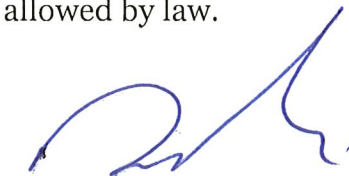
; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.


NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 14th day of September, 2020.



David Nevin
Mayor

ATTEST:



Michael R. Lyonais
City Administrator
(SEAL)

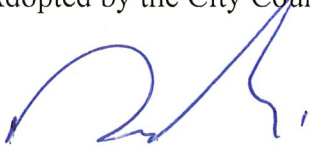
RESOLUTION NO. 20-22
RESOLUTION APPROVING PRELIMINARY 2020 TAX LEVY
COLLECTIBLE IN 2021

Be it resolved by the Council of the City of Crosslake, County of Crow Wing, Minnesota, that the following sums of money be levied for the current year, collectible in 2021, upon taxable property in the City of Crosslake, for the following purposes:

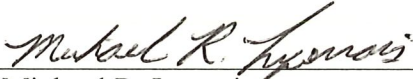
General Property Tax Levy	\$ 3,652,222
EDA	16,000
G.O. Refunding Bonds 2012A	343,771
G.O. Sewer Rev. Imp Bonds 2017A	119,863
G.O. Reconstruction Bonds 2018A	107,231
G.O. CIP Bonds Series 2019A	<u>312,985</u>
Total Levy	\$ 4,552,072

The City Administrator/Treasurer is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Crow Wing County, Minnesota.

Adopted by the City Council on September 14, 2020.



David Nevin
Mayor



Michael R. Lyonais
City Administrator/Treasurer

**RESOLUTION INCREASING MONTHLY SEWER USER FEES
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA**

RESOLUTION NO. 20-23

WHEREAS, as part of the City of Crosslake Wastewater Project, the City has adopted an Ordinance (City Code Chapter 50) establishing procedures and regulations for the operation of the wastewater system; and

WHEREAS, the City established a commercial and residential user charge pursuant to the Ordinance on January 1, 2019 in the amount of \$50.00 per month residential and \$50.00 per month per 8,000 gallons of metered usage commercial; and

WHEREAS, the Ordinance provides that the City maintain a current fee schedule reflecting the current amount for connection and user charges as well as any changes thereto; and

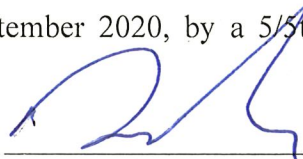
WHEREAS, the City Council has determined that pursuant to the Ordinance, effective January 1, 2021 the commercial and residential user charges shall be increased;

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Crosslake hereby establishes the following fee schedule for the Crosslake Wastewater System (the "Wastewater System"):

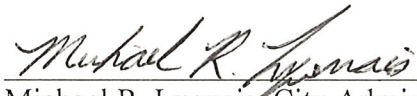
Effective January 1, 2021, commercial and residential user fees shall be as follows:

- Commercial \$52.00 per month per 8,000 gallons of metered usage
- Residential \$52.00 per month

Passed by the City Council this 14th day of September 2020, by a 5/5ths vote of said City Council.



Dave Nevin, Mayor



Michael R. Lyonais, City Administrator