

CITY OF CROSSLAKE  
SPECIAL MEETING  
TUESDAY, JANUARY 28, 2020  
8:30 A.M. - CITY HALL

The Council for the City of Crosslake met in a Special Session on Tuesday, January 28, 2020 at City Hall. The following Council Members were present: Mayor Dave Nevin, John Andrews, and Aaron Herzog. Gary Heacox and Dave Schrupp were absent. Also present were City Administrator Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, Zoning Administrator Jon Kolstad, Police Chief Erik Lee, and Park Director TJ Graumann. There were five people in the audience.

Mayor Nevin called the meeting to order at 8:30 A.M. Andy Pickar of Hy-Tec Construction presented a Change Order for the City Administration/Police Department Building in the amount of \$59,198.41 for audio/video system for Council Chambers, HD surveillance system and access control for 13 additional doors. Credit for a paging system in the amount of \$4,730 and bid allowance for A/V and security in the amount of \$20,000 were deducted from the bid.

Mayor Nevin noted that there were no details about these items in the original bid and that the Council will want to see detailed information for any future change orders. Mike Lyonais reported that the discussion of access control for an additional 13 doors was discussed in September 2019 and at that time, staff was told there would be no additional cost to City. Andy Pickar replied that he misspoke and that was an error on his part. Mike Lyonais noted that the change orders from Jim's Electric were numbered 2 and 3 and asked if there were a Change Order #1. Andy Pickar stated that there must have been a minor change at the beginning of the project that had no change in cost.

Mayor Nevin asked if a change order and cost for the additional excavation under the City Hall portion of the building has come through. Andy Pickar replied that Schrupp Excavating has not contacted him in regards to the additional work that was done.

Aaron Herzog asked why the bid for audio/visual and security equipment was not itemized in the original bid. Andy Pickar replied that last fall, there was an urgency to begin construction and that there was not enough time to obtain quotes before the Council approved the contract. Mr. Pickar added that there are other changes that will be coming to the Council for approval, including a change on plumbing from the State Fire Marshall in the amount of approximately \$6,000. The State signed off on the original plan, but the onsite inspector decided that a change would be required.

Mayor Nevin stated that he felt blind-sided by the costly change order. Aaron Herzog stated that he was disappointed that the Council is just seeing the change order for the first time and would have liked it sooner so that it could have been reviewed in detail. Andy Pickar noted that the document that the Council had today was not the final change order, but rather information for the Council.

MOTION 01SP-01-20 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE THE PRELIMINARY CHANGE ORDER FOR THE ADMINISTRATION/POLICE DEPARTMENT BUILDING PROJECT IN AN AMOUNT NOT TO EXCEED \$59,198.41. MOTION CARRIED WITH ALL AYES.

There being no further business, MOTION 01SP-02-20 WAS MADE BY AARON HERZOG  
AND SECONDED BY JOHN ANDREWS TO ADJOURN THE MEETING AT 8:55 A.M.  
MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,



Charlene Nelson  
City Clerk