

CITY OF CROSSLAKE MINNESOTA
COUNCIL PROCEEDINGS
REGULAR COUNCIL SESSION
TUESDAY, NOVEMBER 12, 1991

The City Council for the City of Crosslake met in a Regular Council Session on Tuesday, November 12, 1991 at 7:30 p.m. in the Council Chambers of City Hall. The following Councilmembers were present: Mayor Kurt E. Anderson, Lyle M. Arends, Roger A. Burshem, Charles O. Miller and Dean L. Swanson. Also present were Public Works Supervisor Patrick Hoag, Park Director Patricia Felber, Planning and Zoning Coordinator Teri Daehn, Fire Chief Mike Amsden, Utilities Company General Manager Anthony Mayer, City Clerk Arlene Buchite as well as approximately 4 residents.

Mayor Anderson called this meeting to order at 7:30 p.m. stating that the first item on the agenda would be the Consent Calendar.

MOTION NO. 11R-01-91 WAS MADE BY C. MILLER AND SECONDED BY L. ARENDS TO APPROVE ALL ITEMS ON THE CONSENT CALENDAR CONSISTING OF: (1) MINUTES OF OCTOBER 14, 1991 REGULAR COUNCIL SESSION; (2) MINUTES OF OCTOBER 22, 1991 SPECIAL COUNCIL SESSION; (3) THE CLERK/ TREASURER'S FINANCIAL REPORT FOR OCTOBER 1991; (4) THE TELEPHONE COMPANY'S FINANCIAL REPORT FOR OCTOBER 1991; AND (5) THE CABLEVISION'S FINANCIAL REPORT FOR OCTOBER 1991. MOTION PASSED UNANIMOUSLY.

MOTION NO. 11R-02-91 WAS MADE BY L. ARENDS AND SECONDED BY C. MILLER TO APPROVE ALL BILLS FOR PAYMENT INCLUDING: (1) CITY ATTORNEY GAMMELLO FOR \$480.50; (2) CITY OF HOPKINS FOR LIGHT FIXTURES FOR THE SKATING RINK FOR \$1,650.00; (3) BRAINERD DOOR SERVICE FOR THE WAREHOUSE DOOR \$563.00; (4) UNIFORMS UNLIMITED FOR 2 BULLET PROOF VESTS FOR \$1,150.00; AND (5) LANGENBAU EXCAVATING FOR CLASS #5 \$1,950.00. MOTION PASSED UNANIMOUSLY.

Clerk Buchite indicated that she had received a quote on a fax machine from both Office Shop in Aitkin and Marco's Office Supply. After a brief discussion it was the consensus of the Council to purchase a machine through the Crosslake Telephone Company at cost. MOTION NO. 11R-03-91 WAS MADE BY D. SWANSON AND SECONDED BY L. ARENDS TO PURCHASE THE FAX MACHINE IN STOCK AT THE TELEPHONE COMPANY FOR COST. MOTION PASSED WITH C. MILLER VOTING NAY.

Installing an additional line for the Fax machine was discussed. MOTION NO. 11R-04-91 WAS MADE BY R. BURSHEM AND SECONDED BY C. MILLER TO INSTALL A SEPARATE TELEPHONE LINE FOR THE FAX MACHINE. MOTION PASSED UNANIMOUSLY.

MOTION NO. 11R-05-91 WAS MADE BY D. SWANSON AND SECONDED BY R. BURSHEM TO APPROVE THE CERTIFICATE OF DEPOSIT THROUGH 4-M FUNDS FOR 90 DAYS AT 5.3 PERCENT INTEREST. MOTION PASSED UNANIMOUSLY.

Clerk Buchite stated that some vacation was not being used with one employees having a balance of over 100 hours remaining. It was the consensus of the majority of the Council that vacation time should be used in the year it is earned but an exception would be made this time that it be used before March 1st.

MOTION NO. 11R-06-91 WAS MADE TO FOLLOW THE FEDERAL GUIDELINES FOR MILEAGE REIMBURSEMENT. MOTION PASSED WITH K. ANDERSON, R. BURSHEM AND D. SWANSON VOTING AYE. L. ARENDS AND C. MILLER VOTED NAY.

MOTION NO. 11R-07-91 WAS MADE BY L. ARENDS AND SECONDED BY C. MILLER TO GET A BOTTLED WATER DRINKING FOUNTAIN FOR CITY HALL. MOTION PASSED UNANIMOUSLY.

Kathy Gaalswyk, Executive Director of the Central Minnesota Initiative Fund was present to address the Council. Ms. Gaalswyk's request was for \$2,000 for the non-profit organization which supports non-profit and business efforts in Crow Wing County. MOTION NO. 11R-08-91 WAS MADE BY C. MILLER AND SECONDED BY R. BURSHEM TO GIVE \$2,000.00 TO THE CENTRAL MINNESOTA INITIATIVE FUND FOR THEIR ENDOWMENT FUND. MOTION PASSED WITH L. ARENDS VOTING NAY. Mr. Arends said he feels that the money should be spent locally. It was the consensus of the rest of the Council that they wanted to pay the \$2,000 this year rather than in three installments.

MAYOR'S REPORT - Mayor Anderson indicated that he would like to have the Council approve employee's wage increases for 1992 so as to be able to take final budget figures to the Truth in Taxation meeting on November 22, 1991. Mr. Swanson said he would like to see the Comparable Worth Study before he votes on salary increases. MOTION NO. 11R-09-91 WAS MADE BY L. ARENDS AND SECONDED BY C. MILLER TO GIVE ALL CITY EMPLOYEES A 4 PERCENT RAISE FOR 1992. MOTION PASSED WITH D. SWANSON VOTING NAY.

Mayor Anderson said he would like to have a policy set for cost of living increases and merit increases. Mr. Swanson said the only way a merit system would work is to get a City Manager.

PARK AND RECREATION - Liaison Burshem said the Commission is considering to have a minimum of 8 meetings a year because of the difficulty of getting a quorum for some of the meetings.

Park Director Felber stated that she would like to attend the Minnesota Park and Recreation conference at the Radisson South on November 21 and November 22. It was the consensus of the Council that she be allowed to go.

RECYCLING - Liaison Swanson stated that the recycling is still busy with a once a month pick-up.

Mr. Burshem said he would like to see the City consider going with Fifty Lakes so recycling could take place every Saturday during the winter and twice a week during the summer. Mr. Swanson said the Commission is discussing possibilities with local haulers and the County.

PLANNING AND ZONING - A letter from a local resident was discussed briefly regarding fees charged for mobile homes. The Commission will discuss the letter at their next meeting and bring a recommendation back to the Council.

CUP-91-5 to do grading and filling in the shoreline area of Velvet Lake for a boat access was discussed. Mr. Swanson stated that he had not been able to see the lip which was to be created to prevent run-off into the lake and he has concerns about the run-off. MOTION NO. 11R-10-91 WAS MADE BY L. ARENDS AND SECONDED BY C. MILLER TO APPROVE CUP-91-5 WITH THE CONDITIONS IMPOSED BY THE PLANNING AND ZONING COMMISSION AND WITH A LIP TO AVOID DIRECT RUN-OFF INTO THE LAKE. MOTION PASSED WITH D. SWANSON VOTING NAY.

CUP-91-6 to operate a retail art gallery with artistic welding in a Commercial Zone was discussed. Ms. Kreitz-Clow was present to answer questions by the Council and said she understood that there will be no industrial welding allowed. MOTION NO. 11R-11-91 WAS MADE BY C MILLER AND SECONDED BY L. ARENDS TO APPROVE CUP-91-6 AS RECOMMENDED BY THE PLANNING AND ZONING COMMISSION AND THAT THERE BE ABSOLUTELY NO INDUSTRIAL WELDING ON THE PREMISES. MOTION PASSED UNANIMOUSLY.

Mayor Anderson stated that because of the storm during the Public Hearing for the proposed zoning ordinances on November 1, 1991, the City will accept written comments until December 1, 1991. The Council will act on the proposed ordinances at the regular council meeting December 9, 1991.

The proposed demolition site was discussed briefly. MOTION NO. 11R-12-91 WAS MADE BY L. ARENDS AND SECONDED BY C. MILLER TO HAVE THE ZONING COORDINATOR PREPARE THE NECESSARY REQUEST TO HOLD A PUBLIC HEARING IN CROSSLAKE FOR THE PROPOSED DEMOLITION DUMP. MOTION PASSED UNANIMOUSLY.

PUBLIC SAFETY - The Council was informed that there were 44 police incidents for October.

Liaison Swanson said there was nothing in past minutes to indicate that the Council had hired Alden Smith to do the drawing work on the new fire hall so the Public Safety Commission recommended to the Council not to pay the bill from Smith for work on the new fire hall. The Fire Chief said the

two times he met with Mr. Smith was during regular working hours. MOTION NO. 11R-13-91 WAS MADE BY R. BURSHEM AND SECONDED BY L. ARENDS TO DENY THE REQUEST FROM ALDEN SMITH FOR \$260 BECAUSE THE WORK WAS DONE ON CITY TIME. MOTION PASSED UNANIMOUSLY.

Liaison Swanson said that County Engineer Duane Blanck was at their last meeting to discuss the berm. The Commission will help Mr. Blanck and Police Chief Backdahl write an ordinance which would allow the berm to be used for two way traffic for snowmobiles.

UTILITIES - Nothing.

PUBLIC WORKS - Mayor Anderson stated that new tires are necessary for the grader and will only cost a few dollars more than recaped tires. MOTION NO. 11R-14-91 WAS MADE BY C. MILLER AND SECONDED BY L. ARENDS TO BUY 4 NEW TIRES FOR THE GRADER FROM HEARTLAND TIRE. MOTION PASSED UNANIMOUSLY.

MOTION NO. 11R-15-91 WAS MADE BY D. SWANSON AND SECONDED BY C. MILLER TO ADVERTISE FOR BIDS FOR A TWO- AND FOUR WHEEL PICKUP TRUCK FOR THE PUBLIC WORKS DEPARTMENT WITH DELIVERY AFTER JANUARY 1, 1992. MOTION PASSED UNANIMOUSLY.

FUNDING AND FUTURE DEVELOPMENT - Liaison Swanson said he wanted to send the form discussed at last month's Council Meeting for a proposed wastewater treatment facility to the Department of Trade and Economic Development. MOTION NO. 11R-16-91 WAS MADE BY L. ARENDS AND SECONDED BY D. SWANSON TO GO AHEAD AND SEND THE FORM. MOTION PASSED UNANIMOUSLY.

Mr. William Reed was present to suggest to the Council that a road be proposed in the Comprehensive Plan that would run parallel to the East of CSAH #6 in the area where CSAH #3 turns North to Fifty Lakes and propose cross roads that would join the proposed road to CSAH #6. Mr. Reed said the Funding and Future Development met with Planning and Zoning and both Commissions feel this is looking towards the future growth of Crosslake. Mr. Reed suggested that the City would not be responsible for putting the road in but at the time it is developed, the developer would have to put it in. It was the consensus of the majority of the Council that Planning and Zoning look into the feasibility of having City Surveyor Don Coulter make some preliminary drafts and possibly hold a public hearing to get residents input.

PERSONNEL - Clerk Buchite indicated that she still does not have all the forms from the Employees to send in for the Comparable Worth Study. Mr. Swanson said he would like to see the forms before they are submitted so if some changes need to be made they can be done prior to submitting. Because of the time limits, it was the consensus of the majority of the Council to have the Mayor and City Clerk go over the forms and

then submit them and to have the Council review them after we get the forms back.

NEW BUSINESS - Nothing.

OLD BUSINESS - Nothing

PUBLIC FORUM - Nothing.

MOTION NO. 11R-17-91 WAS MADE BY L. ARENDS AND SECONDED BY R. BURSHEM TO ADJOURN THIS MEETING AT 9:50 P.M. MOTION PASSED UNANIMOUSLY.

Recorded and Transcribed by:



Arlene A. Buchite, City Clerk/Treasurer