

PUBLIC HEARING AND REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, SEPTEMBER 11, 2000
7:00 P.M. – CITY HALL

The Council for the City of Crosslake met in the Council Chambers of City Hall on Monday, September 11, 2000. The following Councilmembers were present: Mayor Darrell Swanson, Charles (Chuck) Miller, Irene Schultz, Dean Swanson and Richard Upton. Also present was City Administrator Thomas (Tom) Swenson, City Attorney Paul Sandelin, City Engineer Mark Hallan, Deputy Clerk Darlene Roach and Lake Country Echo Reporter Betty Ryan. There were approximately fifteen individuals in the audience.

Mayor Swanson called the Public Hearing to order at 7:00 P.M. and stated that the purpose of the hearing was to receive input on the proposed tax rate increase on taxes collected in 2001. In 1999, the Legislature passed a law where cities are required to hold a public hearing and adopt a resolution before a levy certification tax rate increase may be allowed. This hearing satisfies this requirement. The meeting was then turned over to City Administrator Tom Swenson.

City Administrator Swenson stated that the preliminary year 2000 levy of \$1,209,656 is a \$115,008 increase over the final 1999 levy of \$1,094,648 and represents a 10.5% increase over the 1999 levy. The proposed 2001 budget contains estimated revenues of \$1,913,992 and estimated expenditures of \$1,913,992. Several of the larger budget items contributing to the increase include: 1.) The loss of \$30,000 in revenue from the Cops Fast Program which will expire in the year 2000; 2.) Additional payments for bonded indebtedness resulting from the road improvement projects which have been undertaken in recent years; 3.) Additional staffing requirements in Administration, Planning and Zoning, Park and Recreation and Public Works which includes the hiring of a Public Works Director to oversee both the Public Works and Sanitary Sewer Systems; 4.) Substantial increases in health insurance costs; 5.) Reimbursement of payments for recent Park, Public Works and Sewer System land acquisitions; and 6.) Contributions towards future Capital Expenditure accounts for equipment replacement and building improvements.

Mayor Swanson stated that later in the meeting the budget and levy will be reviewed. He further stated that while no one likes to see taxes go up, increases are needed to keep up with the fast pace of growth. Mayor Swanson reviewed the growth in the number of zoning permits issued between 1994 through August of 2000. He stated that 2,981 zoning permits have been issued for a valuation of \$75,628,000. Of this number 342 zoning permits were for homes. He commented that the City has seen tremendous growth in the past five and a half years. He stated that the Council has met in two special sessions to go through the budget process and are comfortable with the proposed levy.

The meeting was open to the public for comments. There being none, MOTION PH9-01-00 WAS MADE BY RICHARD UPTON AND SECONDED BY DEAN SWANSON TO ADJOURN THE PUBLIC HEARING. MOTION CARRIED WITH ALL AYES.

A. CALL TO ORDER - Mayor Swanson called the Regular Council Meeting to order.

B. CRITICAL ISSUES – None

C. CONSENT CALENDAR - MOTION 09R-01-00 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR CONSISTING OF: (1) MINUTES OF THE AUGUST 7, 2000 SPECIAL COUNCIL MEETING; (2) MINUTES OF THE AUGUST 14, 2000 PUBLIC HEARING; (3) MINUTES OF THE AUGUST 14, 2000 REGULAR COUNCIL MEETING; (4) CROSSLAKE COMMUNICATIONS TELEPHONE FINANCIAL REPORT FOR JULY 31, 2000; (5) CABLE COMPANY FINANCIAL REPORT FOR JULY 31, 2000; (6) CITY MONTH END REVENUE REPORT FOR JULY, 2000; AND (7) CITY MONTH END EXPENDITURE REPORT FOR JULY, 2000. MOTION CARRIED WITH ALL AYES.

D. MAYOR'S REPORT – None

E. CITY ADMINISTRATOR'S REPORT –

1. Approval of Bills for Payment – MOTION 09R-02-00 WAS MADE BY RICHARD UPTON AND SECONDED BY CHUCK MILLER TO APPROVE THE BILLS FOR PAYMENT AS SUBMITTED IN THE AMOUNT OF \$27,705.89 AND \$8,720.60. MOTION CARRIED WITH ALL AYES.
2. Memo from City Administrator regarding closing date for sale of Public Works Garage – City Administrator Swenson has been in contact with Mike Arvig of Unlimited Potential, LLC., regarding extending the closing on the Public Works Garage to November 15, 2000. Mr. Arvig is in agreement with extending the closing which would allow time for the City to make other arrangements for storing the material and equipment currently housed in the City garage. The closing on the Dan Steffen property is scheduled for October 30, 2000. This property contains a garage which could be utilized for storing the items currently housed in the garage. City Attorney Paul Sandelin suggested that the date on the purchase agreement be changed and that both parties initial the change. MOTION 09R-03-00 WAS MADE BY IRENE SCHULTZ AND SECONDED BY DEAN SWANSON TO CHANGE THE CLOSING DATE ON THE PUBLIC WORKS GARAGE FROM AUGUST 31ST TO NOVEMBER 15TH. MOTION CARRIED WITH ALL AYES.
3. August 21, 2000 letter from League of Minnesota Cities regarding adoption of a resolution on Building Quality Communities – MOTION 09R-04-00 WAS MADE BY CHUCK MILLER AND SECONDED BY RICHARD UPTON TO ADOPT RESOLUTION 00-47 ON BUILDING QUALITY COMMUNITIES. MOTION CARRIED WITH ALL AYES.
4. Memo dated September 11, 2000 from City Administrator regarding Adoption of 2001 Preliminary Budget, Tax Levy and Resolution 00-48 Authorizing Tax Rate Increase – MOTION 09R-05-00 WAS MADE BY DEAN SWANSON AND

SECONDED BY CHUCK MILLER TO APPROVE THE ADOPTION OF THE PRELIMINARY 2001 BUDGET INCLUDING REVENUES OF \$1,913,992 AND EXPENDITURES OF \$1,913,992. MOTION CARRIED WITH ALL AYES.

MOTION 09R-06-00 WAS MADE BY DEAN SWANSON AND SECONDED BY RICHARD UPTON TO APPROVE THE ADOPTION OF THE PRELIMINARY TAX LEVY TOTALING \$1,209,656 WHICH INCLUDES BOTH OPERATING AND DEBT SERVICE LEVIES. MOTION CARRIED WITH ALL AYES.

MOTION 09R-07-00 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO ADOPT RESOLUTION 00-48 AUTHORIZING A TAX RATE INCREASE FOR THE 2000 TAX LEVY COLLECTIBLE IN 2001. MOTION CARRIED WITH ALL AYES. Mayor Swanson stated that tonight the adoption of the budget and levy only took a few minutes, but many hours have gone into the process to get to this point. City Administrator Swenson was commended on all of the preparation and work he has done on the budget prior to its going to the Council for review and preliminary adoption.

5. September 1, 2000 Letter from the City of Cohasset regarding hosting the 2000 League of Minnesota Cities Regional Meeting on October 3, 2000 was included for Council information.
6. August 28, 2000 Letter from the City of Finlayson regarding hosting the 2000 League of Minnesota Cities Regional Meeting on October 5, 2000 was included for Council information.
7. August 25, 2000 Letter from the City of Frasee regarding hosting the 2000 League of Minnesota Cities Regional Meeting on October 11, 2000 was included for Council information. Any of the Councilmembers interested in attending any of these three meetings should see Tom Swenson or Darlene Roach.
8. Lakes State Bank Pledge Update dated August 31, 2000 was included for Council information.
9. Resale of Cemetery Lots – City Attorney Sandelin stated that Deputy Clerk Roach had contacted him regarding the transfer of cemetery lots between family members. The current City rules state that lots must come back to the City, however, these rules could be changed whereas transfers could be allowed. This issue surfaced when Olaf and Hazel Lee requested approval to resell two cemetery lots back to the City and in turn make them available to their son and daughter-in-law. Under the current rules, the Lee's would be eligible for a reimbursement of \$100, however, the son and daughter-in-law would be required to pay \$600 for the same lots. If the Lee's were deceased, the lots would automatically go to their heirs. City Attorney Sandelin stated that an Amendment to the Ordinance was required to allow the transfer. MOTION 09R-08-00 WAS MADE BY RICHARD UPTON AND SECONDED BY DEAN SWANSON TO TABLE THE ISSUE UNTIL THE CITY ATTORNEY CAN PREPARE AN ORDINANCE CHANGE. MOTION CARRIED WITH ALL AYES. The Council directed Deputy Clerk Roach to complete the transaction via mail after the October meeting.

F. COMMISSION REPORTS –

1. LIBRARY COMMISSION –

Chairperson Sandy Eliason requested approval to submit a grant application to the Athwin Foundation. MOTION 09R-09-00 WAS MADE BY RICHARD UPTON AND SECONDED BY IRENE SCHULTZ TO APPROVE THE SUBMISSION OF A GRANT APPLICATION TO THE ATHWIN FOUNDATION. MOTION CARRIED WITH ALL AYES. A request from the Committee for additional members to help offset the work and to provide input was discussed. City Attorney Sandelin stated that the Council could approve the addition of more members to the Committee. MOTION 09R-10-00 WAS MADE BY IRENE SCHULTZ AND SECONDED BY DEAN SWANSON TO INCREASE THE NUMBER OF MEMBERS OF THE LIBRARY COMMITTEE FROM SIX TO EIGHT. MOTION CARRIED WITH ALL AYES. The minutes of the August 21, 2000 meeting were included for Council information.

2. PLANNING AND ZONING –

- a. Community Development Director Paul Larson presented the Permit Summary for August. A total of 64 permits were issued in August for a valuation of \$2,114,090. This compares to 59 in the previous year. The year to date valuation is \$11,298,049 compared to \$10,989,540 through August of 1999.
- b. The minutes of the August 4, 2000 meeting were included for Council information.
- c. Finding of Facts Staff Report – Pine Hill Walkway – A letter has been received from Mr. Dennis Lee regarding a recent decision made by the City Council to recommend against the request to vacate Pine Hill Beach/Pine Hill Walkway right-of-way. Mr. Lee has requested that the Council reconsider this decision. The Planning and Zoning Commission formally reviewed the request and felt it was reasonable to allow the vacation since the platted walkway has no reasonable access to the lake, would put the property back on the tax rolls and make the property which is currently unusable, usable for the property owner. The Planning and Zoning Commission had previously recommended not vacating the property at a workshop that was held after the original request was received. At that time, due to the scheduled court date to hear the vacation, the Commission did not have sufficient time to place the item on the agenda for their regular meeting. Therefore, they were not able to review all aspects of the request. At this time, the Planning and Zoning Commission is recommending approval of the vacation. Several members of the Council stated that they had visited the area and were in agreement that due to the steep bluff (40'-50') and the terrain, access to the lake was almost impossible. It was the consensus of the Council that each request should be looked at individually as to terrain and access. Councilmember Miller stated that where these walkways are designated on a plat, the City may have some liability, therefore, they should be looked at individually rather than as a general policy. Councilmember Swanson agreed that each request should be looked at based on its own merits. MOTION 09R-11-00 WAS MADE BY RICHARD UPTON AND SECONDED BY CHUCK MILLER TO WITHDRAW THE CITY'S OBJECTION TO THE ROAD VACATION FOR PINE HILL

BEACH/PINE HILL WALKWAY AND TO DIRECT THE CITY ATTORNEY TO SEND A LETTER TO THE COURT INDICATING THAT THE CITY HAS NO OBJECTION TO THE VACATION. Paul Larson stated that the DNR was also involved in the case, however not actively, and felt when they hear the City has no objection, would probably support the City's decision. Tom Lay, lot owner to the West of the easement, was present and addressed the Council. He stated that he was present on behalf of himself and Mr. Dennis Lee. He, too, stated that the DNR would drop their objection if the City approved the vacation. It was noted that the adjoining property owners would receive the property if they request it as part of the petition to the Court. MOTION CARRIED WITH ALL AYES.

- d. Robert Nelson – Preliminary Plat 00-03, Nelson's Wilderness Estates – The Planning and Zoning Commission and Planning and Zoning Staff recommend approval of the preliminary plat for Nelson's Wilderness Estates. The property is located on Little Pine Lake and all lots would have access to the lake. Copies of the preliminary plat were sent to various agencies and city departments for additional comments. The Council was provided these comments. MOTION 09R-12-00 WAS MADE BY RICHARD UPTON AND SECONDED BY IRENE SCHULTZ TO APPROVE PRELIMINARY PLAT 00-03 WITH THE STIPULATION THAT THE PARK DEDICATION FEE, THE UNPAID BALANCE OF THE ROAD ASSESSMENT FEE FOR THAT LENGTH OF WILDERNESS TRAIL FRONTING ON THE PROPOSED SUBDIVISION, CITY ENGINEER AND SURVEYOR REVIEW FEES, CITY ATTORNEY REVIEW FEES ARE PAID PRIOR TO SIGNING OF THE FINAL PLAT AND THAT THE CITY ATTORNEY APPROVES THE TITLE OPINION FOR THE PLAT. Councilmember Swanson asked if the plat currently contained two houses and Paul Larson indicated that there is only one residence on the property. Since the property has a significant number of wetlands on site, the staff did request that a wetland delineation study be done. A sewer site evaluation was also done for each lot to show suitability for on-site wastewater treatment. Both of these studies came back positive and meet ordinance requirements. MOTION CARRIED WITH ALL AYES.
- e. Subdivision Ordinance Resolution – Earlier this year, the Council adopted Resolution 00-23 requiring the County Auditor to check with the City to ensure that all City land subdivision rules are followed prior to making any formal land divisions. The County requires a deed for each newly created parcel of land to be sealed and signed as proof of City approval. The Auditor interprets this rule to require such deeds for every lot division, including lots created in a platted subdivision. Resolution 00-49 would exclude platted subdivisions previously approved by the City from this requirement. MOTION 09R-13-00 WAS MADE BY RICHARD UPTON AND SECONDED BY CHUCK MILLER TO APPROVE RESOLUTION 00-49. MOTION CARRIED WITH ALL AYES.
- f. Proposed Ordinance Amendment – The proposed ordinance amendment relates to new lots that do not meet the lot width or lot area requirements and were created as a result of the expansion or extension of a road right-of-way. The Staff felt it was reasonable to recognize such lots as buildable, but to also have some

guidelines or limits for the lots. Discussion ensued and some changes were made to the proposed amendment. It was the consensus of the Council that "as a result of City Council or County Board action" be included. MOTION 09R-14-00 WAS MADE BY RICHARD UPTON AND SECONDED BY IRENE SCHULTZ TO APPROVE THE AMENDMENT TO THE ORDINANCE ADDRESSING SUBDIVISIONS AS A RESULT OF EXPANSIONS OR EXTENSIONS OF ROAD RIGHT-OF-WAY PROVIDED THESE EXPANSIONS OR EXTENSIONS ARE AS A RESULT OF CITY COUNCIL OR COUNTY BOARD ACTION. City Administrator Swenson asked about prescriptive easements that the City obtains through usage. He felt these situations were creating assessment issues now and approval of this Ordinance would create another buildable lot. City Attorney Sandelin asked if the intent was to include existing properties or if the amendment would only cover property from this point forward. Councilmember Miller felt it should apply to existing properties. City Administrator Swenson asked for direction from the Council on assessment concerns. Councilmember Miller stated that if the Council was approving it retroactively, assessments would need to be assigned based on the number of buildable lots. MOTION CARRIED WITH ALL AYES.

3. PUBLIC WORKS COMMISSION –

- a. City Engineer Mark Hallan gave an update on the 2000 Road Projects. He stated that the paving and shouldering has been completed and the contractor is working on turf and topsoil. They expect to be done next week and will be ready to review the final punch list items.
- b. Partial Pay Request #2 – The City Engineer is recommending payment of Partial Pay Estimate Number 2 in the amount of \$216,423.69. MOTION 09R-15-00 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE PARTIAL PAY ESTIMATE NUMBER 2 IN THE AMOUNT OF \$216,423.69. MOTION CARRIED WITH ALL AYES.
- c. Change Order No. 1- A change order was prepared by the City Engineer at the direction of the Council. This change order deducts \$16,800 for work that will not be completed on the connector road between Tall Timber Trail and Backdahl Road due to the easement issues, but adds \$8,000 for additional expenses incurred by the Contractor due to issues with this road. MOTION 09R-16-00 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE CHANGE ORDER NO. 1 FOR ANDERSON BROTHERS. MOTION CARRIED WITH ALL AYES.
- d. Letter from Jim and Jeanne Winiecki regarding Aspen Drive and Aspen Court – The Winiecki's requested that the City accept in dedication Aspen Drive and Aspen Court upon completion by Anderson Brothers. A legal description has been received by the City from Landecker & Associates. All bills incurred by the City for accepting these roads will need to be reimbursed by the Winiecki's. City Attorney Sandelin stated that an easement deed would be needed and a title opinion done verifying that the Winiecki's or Chatham Park are the owners and that there are no encumbrances against the property. The City Engineer was directed to ensure that the road was constructed to City standards and to forward a

letter to the City stating such. Erik Anderson from Anderson Brothers was present and stated that the shouldering and topsoil on the roads still need to be completed. MOTION 09R-17-00 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO DIRECT THE CITY ATTORNEY TO CONDUCT AN OWNERS AND ENCUMBRANCE REPORT AND TO DRAFT THE DEED, TO OBTAIN A LETTER FROM THE CITY ENGINEER REGARDING THE ROADS MEETING CITY STANDARDS, THAT ALL REIMBURSEMENT COSTS BE PAID BY THE WINIECKI'S PRIOR TO THE COUNCIL'S REVIEW OF ACCEPTANCE OF THE ROADS AT THE OCTOBER MEETING. MOTION CARRIED WITH ALL AYES.

4. PUBLIC SAFETY – Police Chief Hartman and Fire Chief Donny Henderson were both out of town and unable to attend the meeting. The respective reports were accepted as presented.

5. PARK AND RECREATION –

- a. Park and Recreation Director Jon Henke presented the Park and Recreation Staff Report. It was noted that Carl Halvorson has resigned from the Park Advisory Board since he is moving out of the area. A dog leash policy was requested for the park property since owners are allowing their dogs to run loose. This has brought concern from parents and park users and presents a safety concern when owners are not cleaning up after their pets. After review by Park Staff, it was agreed that an area located northeast of the Community Center would be left as a no leash/dog training zone for those individuals who wish to train canines as a form of recreation. However, the remainder of the Park area would be posted with signs requiring dog owners to leash and pick up after their pets. MOTION 09R-18-00 WAS MADE BY IRENE SCHULTZ AND SECONDED BY CHUCK MILLER TO APPROVE A DOG LEASH POLICY FOR THE PARK. Councilmember Upton inquired of the City Attorney whether this concern could be covered under policy or whether an Ordinance amendment was required. City Attorney Sandelin stated that for a specific area a policy would be sufficient. If the Council wanted the policy to be in effect throughout the City and wished to impose fines when violations occurred an Ordinance Amendment would be needed. MOTION CARRIED WITH ALL AYES. The Park Department is recommending some changes in the hours the skating rinks will open for the 2000/2001 season. Due to the opening of the Breezy Point skating facility and the warm weather that caused poor attendance and ice conditions at the skating rink during the past season, a revised schedule is proposed. Feedback from the rink attendants indicated that the rinks were rarely used Monday through Wednesday evenings. Because flooding and maintenance of the rinks is very time consuming, the Park Department is proposing that there be set hockey times and set skating times for the proposed one sheet of ice this winter. This change could actually promote pick up games of hockey because everyone will know when the community players will be at the rink. The proposed hours are 4:00 P.M. to 8:00 P.M. on Thursdays and Fridays, 1:00 P.M. to 9:00 P.M. on Saturdays and 1:00 P.M. to 8:00 P.M. on Sundays. A new evening aerobics class will be starting

Tuesday, October 17th. The class will be held Tuesdays and Thursdays from 5:30 P.M. to 6:30 P.M. and will run for five weeks. The cost is \$25.00 for the five week session. The third Family Fun Day took place on August 20th with over 104 people in attendance. Water Wars was a big hit along with wagon rides, a clown and balloon sculpture. The next Family Fun Day event is scheduled for the Saturday before Halloween weekend. The volleyball program will begin on Wednesday, September 13th. The games start at 6:45 P.M. and the cost is \$15.00. The minutes of the Park Advisory Board Meeting of August 28, 2000 and the minutes of the Park and Recreation Long Range Planning Meetings of August 8th and 22nd were included for Council information.

6. SEWER/WATER COMMITTEE – The minutes of the August 21st Sewer Committee meeting were included for Council information. A letter dated August 23, 2000 from WSN recapped their understanding of the decisions yet to be made by the City Council before WSN can proceed with design for resubmission to the Minnesota Pollution Control Agency. Over the past 45 days, additions have been approved for the Phase One Service Area which have changed costs due to the need for additional ground survey work. An amended engineering agreement will be necessary to include survey and design for these areas. The Sewer Committee agreed at a meeting held on August 21st that no further expansion of the service area will be made since these changes are causing delays in submitting the Facility Plan to the MPCA. A revised cost estimate prepared by WSN showed the total project estimate cost of \$4,800,000. WSN has provided their recommendation for the routing of the sanitary sewer collection lines between the Old City Hall and Swann Drive. This recommendation would place the collection line to the east of the existing commercial properties due to constructability, benefit, restoration, less traffic disturbance, utilities, cost and schedule, however, acquisition of easements needs to be determined. A letter was received from John Stone dated August 15, 2000 which requests payment in the amount of \$75,000 for a 20' easement along their western property line. A subsequent letter dated September 7, 2000 from Michael Stone stated that the Stone's would provide an undisputed easement based upon the appraised value of the property, agreed upon tree replacement and with the understanding that the line could be moved at City expense should it interfere with future use of the property. City Engineer Mark Hallan stated that direction from the Council was needed regarding appraisals on easements. Councilmember Miller inquired whether property owners would accept the appraised value if the City chose to purchase easements. An alternative would be condemnation where three qualified individuals meet and reach an agreement on the value of the property. It was agreed that going behind the businesses on County Road 66 from the Silva property to County Road #3 was the preferred route. City Engineer Mark Hallan stated that a 30' width of property is needed to construct and maintain the collection line. City Administrator Tom Swenson stated that the City also needed to look at Swann Drive and whether sewer lines would be run along this road. The City has not turned the right-of-way over to the Stone's since the GIP, SIP and Developer's Agreements have not been finalized. Councilmember Swanson asked about sewer crossing Swann Drive and City Engineer Mark Hallan stated that the plans are to run a line under the

road at the "T" of Pioneer Drive and Swann Drive. It was also noted that running sewer lines down County Road 66 would be more costly. There was some discussion regarding the Developer's Agreement and City Attorney Paul Sandelin stated that the Agreement must be signed by both parties before work can begin on the road. City Attorney Sandelin stated that the City needs to determine how much construction observation they wanted to ensure that the road is built to City standards. Mike Stone inquired as to what these costs would be. It was agreed that the Stone's would have their own engineers present and the City's engineers will conduct spot checks. Mike Stone asked if grading and prep work could begin prior to the Developer's Agreement being sign. The Council agreed that this work could be started provided the City obtains a Certificate of Insurance from the contractor naming the City as an additional insured. MOTION 09R-19-00 WAS MADE BY DEAN SWANSON AND SECONDED BY IRENE SCHULTZ TO APPROVE THE CITY ATTORNEY'S HIRING AN APPRAISER TO PUT TOGETHER THE VALUE OF EASEMENTS FROM SILVA'S PROPERTY TO SWANN DRIVE FOR THE SEWER PROJECT. MOTION CARRIED WITH ALL AYES.

7. RECYCLING – Councilmember Miller reported that 48,925 pounds of recyclables were collected in August. This brings the year-to-date total to 122.46 tons.
8. LONG RANGE CAPITAL PLANNING – The Long Range Capital Planning Commission recommended that George Riches be appointed to serve as an alternate member of the Commission. MOTION 09R-20-00 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPOINT GEORGE RICHES AS AN ALTERNATE MEMBER OF THE LONG RANGE CAPITAL PLANNING COMMISSION. MOTION CARRIED WITH ALL AYES. The minutes of the July 26th Long Range Capital Planning Commission meeting were included for Council information.
9. ECONOMIC DEVELOPMENT AUTHORITY – Nothing
10. UTILITIES - The minutes of the August 29th Utilities Commission Meeting and the August 29th Investment Committee Meeting were included for Council information. General Manager Kevin Larson presented the Highlights Report. Two AFC electronic nodes and additional Central Office switch equipment has been ordered to complete Phase 5 of the telephone upgrade. The placement of fiber optic cable along West Shore Drive will be delayed until the bike path and highway construction is completed. DSL service continues to be received well and each week additional inquires and sign-ups are coming in for this enhanced service. The Telephone Company is working with CC&I Engineering on securing bids for the new stand-by generator and removal of the existing one. This project will free up needed floor space for additional fiber optic and CATV equipment. The joint City Council and Utilities Commission strategic planning meeting will be held sometime in November following the election. Phase 1 construction of the CATV upgrade plan should be completed by the end of September. Changes and additional costs are expected from the original three-year upgrade plan due to approximately eight additional miles of

cable installation needed. The Staff is developing options that will be presented to the Utilities Commission at the next regular scheduled meeting and a recommendation will be presented to the City Council. Internet has increased from 402 users in 1999 to 587 in 2000. Voicemail is up from 215 in 1999 to 269 in 2000. DSL now has 17 subscribers. Crosslake Long Distance has 1616 customers compared to 1201 in 1999 and 341 Crosslake travel cards have been issued. The Staff is working on the results of the Chamber's survey regarding extended area service. Prior to the fiber optic sculpture being mounted in front of the Crosslake Communications Company building, a time capsule was put in place that will be opened in twenty-five years when the Company celebrates its 100th Anniversary.

11. CHARTER SCHOOL - Councilmember Schultz reported that thirty nine students are enrolled in school. There are 20 students enrolled in kindergarten. There are 10 students in Grades 2 & 3 and nine students in Grades 4, 5 & 6. The board is in the processing of purchasing a van and a bus.

12. PERSONNEL – City Administrator Swenson requested approval to offer Ted Strand the position of Public Works Director. Interviews were conducted on Tuesday, August 29th by Councilmember Chuck Miller, Darrell Schneider, Sherrie Le of MN Human Resources, Inc. and himself. Seven applicants were interviewed for the position. It was the consensus of the Interview Committee that Ted Strand be offered the position. Approval was also requested to allow Councilmember Miller and himself authorization to work on an employment proposal with Sherrie Le. MOTION 09R-21-00 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO OFFER THE POSITION OF PUBLIC WORKS DIRECTOR TO TED STRAND AND TO ALLOW CHUCK MILLER AND TOM SWENSON TO NEGOTIATE THE TERMS OF THE EMPLOYMENT AGREEMENT. MOTION CARRIED WITH ALL AYES.

13. OLD BUSINESS – None

14. NEW BUSINESS – None

15. PUBLIC FORUM – None

MOTION 09R-22-00 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO ADJOURN THIS REGULAR COUNCIL MEETING AT 9:18 P.M. MOTION CARRIED WITH ALL AYES.

Recorded and transcribed by,


Darlene J. Roach
Deputy Clerk/Treasurer

REGULAR COUNCIL MEETING – September 11, 2000

BILLS FOR PAYMENT				
11-Sep-00				
VENDOR	CHECK #	DEPT		AMOUNT
Ace Hardware - keys		PW		\$3.00
Ace Hardware - mop		Gov't		\$3.72
Ace Hardware - plumbing materials		Ambulance		\$6.47
Ace Hardware - rental of carpet cleaner		Park		\$39.37
Angel Face Photography- team photos		Park		\$53.25
Bjerga's Feed Store - Roundup		Park		\$115.75
Brainerd Bus Lines - Duluth Trip		Park		\$480.00
Brainerd Bus Lines - service fire trucks		FD		\$325.58
Brandanger Supply - name plates		P&Z		\$25.54
Cellular One - squad cell service	Due 9/10	PD		\$118.57
Chief Supply - strobe light, lens		FD		\$48.96
Council #65 - union dues		All		\$182.65
Crosslake Communications - REA Loan		Debt Svc	30086	\$925.93
Crosslake Communications - telephone/cable		All		\$1,036.76
Crosslake Communications - UPS Svc Reimb		PW		\$42.47
Crosslake Rolloff - recycling		Recycle		\$1,600.00
Crow Wing Power	Due 9/10	All	30087	\$1,067.07
Dacotah Paper - floor finish		Park		\$153.81
Deferred Comp		All		N/A
Delta Dental		All		N/A
Earl F. Anderson - bolts		PW		\$179.72
Earl F. Anderson - bolts		PW		\$179.72
Earl F. Anderson - green channel		PW		\$2,178.78
Echo Publishing - public hearing notice		P&Z		\$37.50
Echo Publishing - public hearing notice		P&Z		\$34.38
Echo Publishing - public hearing notice		P&Z		\$37.50
Echo Publishing - publish ordinance		P&Z		\$21.88
Echo Publishing - Resolution Anderson Court		P&Z		\$28.13
Echo Publishing - Resolution Red Oak Circle		P&Z		\$28.13
Echo Publishing - Resolution White Oak Drive		P&Z		\$28.13
Federal Taxes		All		N/A
Food Svcs of America - hot dogs/buns		Park		\$72.74
Fran Horton - reimburse mileage for election trg		Election		\$16.90
Frontline Plus Fire & Rescue - drop tank liner		FD		\$666.00
Hilton Hotel - Keith Anderson Conf		FD		\$374.00
Holiday - gasoline		FD		\$26.69
Holiday - squad gasoline		PD		\$379.51
Houston Ford - service squad car		PD		\$18.99
Jon Henke - Reimburse Petty Cash		Park		\$50.08
Kack Drug - film		PD		\$7.66
Lakes Area Booster Club - tournament awards		Park		\$108.11
Lakes Area Rental - respool 2		PD		\$21.30
Life Insurance		All		N/A
MaSys Corp - PC/Enfors Travel		PD		\$411.30
Medica		All		N/A
MN Benefits - employee deduction	Due 9/01	Adm	30088	\$220.13

Moonlite Square - gasoline	FD		\$16.00
Moonlite Square - squad gasoline	PD		\$248.67
MSFCA Conference - Fire Chiefs Conf	FD		\$135.00
Napa Auto Parts - intermix	PW		\$17.56
Napa Auto Parts - oil filters	PW		\$32.35
Napa Auto Parts - wrench, handle	PW		\$14.79
Napa Auto Parts - wrench, sockets, handle	PW		\$54.07
NCPERS Life Insurance - employee deduction	Emp Ded		\$108.00
North Ambulance - ambulance subsidy	Amb	30089	\$1,103.00
NSP - Comm Ctr gas	Park		\$40.69
NSP - garage gas	PW		\$41.67
NSP - Warm House gas	Park		\$19.28
Office Max - 3 ring binders	P&Z		\$63.78
Office Max - cd rom's	PD/P&Z		\$21.28
Payroll	All		N/A
PERA	All		N/A
Pitney Bowes - rental charge on postage mach	Adm/P&Z		\$116.86
Plumbing Etc. - plumbing work at Comm Ctr	Park		\$130.50
Provident Life & Accident - TS disability	Adm		\$182.84
Reed's Market - feed sentence to serve	PW		\$23.13
Reed's Market - lysol, gloves, dish soap	Park		\$16.09
Reed's Sporting Goods - ammunition	PD		\$86.99
Simonson Lumber - sealer on playground timbers	Park		\$17.04
Simsonson Lumber - titanium drill bit	FD		\$12.94
State Taxes	All		N/A
Steve Jones - Refund room rental	Park		\$15.00
Thomas Swenson - vehicle allowance	Adm	30090	\$300.00
Van Horn Enterprises - drop pine tree on Manhattan Blvd	PW		\$200.00
Viking Coke - pop	Gov't		\$32.38
WSN - engineering fees	All		\$13,299.80
		TOTAL	\$27,705.89

RESOLUTION 00-47
MINNESOTA CITY RESOLUTION
BUILDING QUALITY COMMUNITIES

WHEREAS, the top values and priorities of citizens include safety, family, job opportunities, health, the well-being of children, and recreational opportunities; and

WHEREAS, many of the services cities provide directly enhance those citizen priorities; and

WHEREAS, the connection between city services and how they benefit citizen priorities and concerns is not always understood by citizens; and

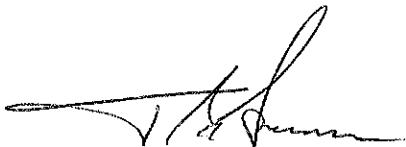
WHEREAS, it is one of the responsibilities of city officials to ensure legislators, media and citizens understand their governments through open and frequent communication using various avenues and means, and

WHEREAS, it is important to encourage citizens to actively participate in city government, to share their views, and to work in partnership with city officials to ensure that the needs of the community are met; and

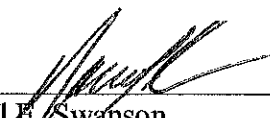
WHEREAS, partnerships developed between citizens and city officials can result in greater understanding of the connection between Minnesota's high quality of life and the services provided by Minnesota cities, as well as in greater trust by citizens in the efforts of their city government;

Now therefore be it resolved that the City of Crosslake hereby declares its commitment to join in the "Minnesota Cities: Building Quality Communities" statewide educational effort in cooperation with our fellow members of the League of Minnesota Cities. We hereby designate Thomas N. Swenson, City Administrator as the City of Crosslake's key contact for this effort, and will inform the League of Minnesota Cities of this designation.

Adopted by the Council this 11th day of September 2000.



Thomas N. Swenson
City Administrator



Darrell E. Swanson
Mayor

RESOLUTION 00-48

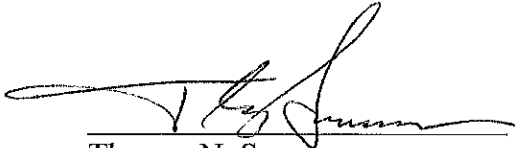
RESOLUTION
AUTHORIZING A TAX RATE INCREASE
FOR THE 2000 TAX LEVY, COLLECTIBLE IN 2001


BE IT RESOLVED by the Council of the City of Crosslake, County of Crow Wing, Minnesota, that the County Auditor is authorized to fix a property tax rate for taxes payable in the year 2000 that is higher than the tax rate calculated pursuant to Minnesota Statutes § 275.078 for the City for taxes levied in 2000, collectible in 2001.

Adoption of this resolution does not prohibit the City from certifying a final levy that will result in no tax rate increase or a tax rate decrease.

The City Administrator is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Crow Wing County, Minnesota.

Adopted by the City Council on September 11, 2000.



Thomas N. Swenson
City Administrator

Darrell E. Swanson
Mayor

**CITY OF CROSSLAKE
STATE OF MINNESOTA
COUNTY OF CROW WING
RESOLUTION NO. 00-49**

WHEREAS, the City of Crosslake has previously adopted municipal subdivision regulations under Minnesota Statute Chapter 462, wherein the City of Crosslake approves certain subdivisions of land within the city limits of the City of Crosslake.

WHEREAS, the City of Crosslake recognizes that there is a need to control and monitor illegal subdivisions and lot splits within the City limits in order to ensure compliance with the City's Comprehensive Plan, as well as City zoning restrictions.


WHEREAS, Minnesota Statute Chapter 272 provides for a procedure for restrictions on transfers of land within a municipality that do not comply with the municipality's land subdivision and platting ordinances;

WHEREAS, on May 8, 2000, the City of Crosslake passed Resolution No. 00-23 pursuant to Minnesota Statute Section 272.162, subdivision 3; to provide for restrictions on transfers of land within the City of Crosslake;

WHEREAS, said Resolution No. 00-23 was filed in the office of the Crow Wing County Recorder and County Auditor;

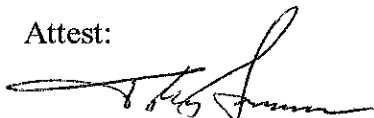
BE IT RESOLVED that City of Crosslake Resolution No. 00-23 shall not apply to the transfer of a lot which was created in a plat previously approved by the City of Crosslake and recorded in the office of the Crow Wing County Recorder, if the entire lot is the subject of the transfer. City of Crosslake Resolution No. 00-23 shall apply to the transfer, if the transfer is of a portion of a lot which was created in a plat previously approved by the City of Crosslake and recorded in the office of the Crow Wing County Recorder.

WHEREUPON said resolution was declared to be passed and adopted by the City Council this 11th day of September, 2000.



Mayor

Attest:



City Administrator