

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
AUGUST 28, 2001
9:00A.M. – CITY HALL

The Council for the City of Crosslake met in the Council Chambers of City Hall on Tuesday, August 28, 2001 at 9:00 A.M. The following Councilmembers were present: Mayor Darrell Swanson, Sandy Eliason, Chuck Miller, Irene Schultz and Dean Swanson. Also present was City Administrator Thomas Swenson and Clerk/Treasurer Darlene Roach.

1. Mayor Swanson called the Special Meeting to order at 9:00 A.M.
2. Review various funding requests –
 - a. Bill Reed was present to represent the Chamber of Commerce, who in a letter dated August 20, 2001, are requesting financial support from the City in the amount of \$2000 for the annual fireworks display. Bill Reed explained that the Street Dance is no longer providing adequate funding for the fireworks and the Chamber is looking at other means of obtaining funding for this event. Councilmember Eliason suggested that WAPOA be contacted regarding including a donation request on their membership/renewal forms. Councilmember Swanson asked what was being requested from the various businesses. Bill Reed felt that the Chamber would be coming up with an equitable formula, however at this time the amounts are unknown. Mayor Swanson asked that the Chamber provide this information to the City in 2002. City Administrator Swenson suggested that the City contribute \$1500 and Crosslake Communications contribute \$500 for a total contribution of \$2000. The consensus of the Council was to include \$2000 in the 2002 Budget.
 - b. Crosslake Rolloff, in a memo dated June 22, 2001, requested additional support from the City of \$200 per month for a total of \$400 per month. A request from the County for additional SCORE funds of \$300 per month for a total of \$2050 per month was also requested. Al Benson was not present during this discussion. The Council discussed this request and agreed to increase the City's contribution to an additional \$100 per month. It was noted that in talking to Solid Waste Coordinator Doug Morris, the County would be willing to increase the County's portion of the funding.
 - c. The Paul Bunyan Scenic Byway Association requested a donation of \$1879 as a fair share amount based on the number of miles the byway covers in the jurisdiction and on the percentage of Byway resource activity in the jurisdiction. The Council agreed to include \$500 in the 2002 Budget.

- d. Initiative Foundation – The Council agreed to an annual payment of \$715 for a three-year period which includes 2002.
3. Planning and Zoning Budget - Community Development Director Paul Larson stated that the major budget increase for the Planning and Zoning Department is in the area of salaries and benefits. The proposed budget shows an increase from \$180,387 in 2001 to \$209,829 for 2002.
4. Police Department Budget – Police Chief Bob Hartman stated that the major budget increase is in the area of salaries and benefits. He recommended that the officers be moved an additional step in order to bring their wages in line with other departments in the area. The proposed budget shows an increase from \$280,627 in 2001 to \$297,346 for 2002.
5. Fire Department Budget – City Administrator Tom Swenson stated that there is a \$4000 decrease in Capital Outlay for 2002 decreasing the budget from \$123,331 in 2001 to \$119,825 for 2002.
6. Public Works/Cemetery/Sewer – Public Works Director Ted Strand stated that additional money is being budgeted to cover emergency repairs to roads such as were made in 2001 for Dream Island Road and Kimball Road. The Department is also looking at replacing a mower and quotes are being obtained from John Deere and New Holland dealers. There was some discussion regarding lease versus purchase and the length of time the City intends to keep the equipment. The Park Department is also looking at replacing their mower and discussion ensued regarding the advantages of the two departments purchasing the same type of equipment so that the attachments are interchangeable. There was some discussion regarding purchasing the Public Works mower in 2001 with final pay off in 2002. The proposed budget reflects an increase from \$384,316 in 2001 to \$399,033 for 2002.

Al Benson joined the meeting at 10:55 A.M. and explained that his request for an additional increase of \$200 per month is due to the 30% increase in tonnage that he is handling. It was the consensus of the Council to increase the local amount by \$200 to \$400 per month in 2002.

Discussion ensued regarding the need to repair the roof on the Emergency Services Center Building. Architect George Riches provided a copy of the design process for Council review. Preliminary construction cost is estimated at \$124,000 not including insulation. Insulation will cost between \$10,000 - \$15,000 bringing the total cost estimate between \$125,000 - \$150,000. There was some discussion regarding installing a metal roof versus an asphalt roof and it was the consensus of the Council to replace the current roof with a metal roof. City Administrator Tom Swenson will work with Ehlers & Associates to determine if any portion of this cost can be funded through government obligation bonds.

7. Park and Recreation – Park and Recreation Director Jon Henke stated that half of the proposed increase in the Park and Recreation budget is due to salaries and benefits. The Capital Outlay requests for 2002 were reviewed. A total of \$22,160 is being proposed with \$6800 for tennis court resurfacing, \$2360 for basketball standards, \$5000 for a park mower and \$8000 for gymnasium floor replacement. The proposed budget shows an increase from \$185,609 in 2001 to \$221,311 for 2002. Councilmember Eliason asked about the aerobics program and Jon Henke stated that the revenues for aerobics offset the expenses incurred.
8. City Administrator Review of Various Proposed Budgets – The proposed City Council budget will stay the same in 2002 as in 2001 at \$24,645. The proposed Election Budget for 2002 is \$4600. The proposed Audit/Legal Budget shows an increase from \$22,800 in 2001 to \$26,400 for 2002. Mayor Swanson suggested that every two to three years the City conduct interviews for the professional services contracts. The proposed General Government budget shows an increase from \$111,452 in 2001 to \$140,040 in 2002. This increase is partly due to \$25,000 being budgeted for the roof repairs previously discussed. The proposed 2002 Ambulance budget of \$13,736 remains the same as the 2001 budget. The proposed Debt Service budget was reviewed and will be finalized at the next budget meeting.
9. BLADC – Sheila Haverkamp and Julie Hofius joined the meeting. Sheila thanked the Council for their past support and requested an increase from \$1500 to \$2000 for 2002. BLADC has been a great resource for the City in their working with applicants of the Revolving Loan Fund. City Administrator Swenson requested that the EDA utilize BLADC as consultants and pay a portion of the fee from the interest earned from the Revolving Loan Fund. This will be reviewed with the EDA at their next meeting.

City Administrator Tom Swenson stated that he will tally the expenses and revenues for the next budget meeting which was set for September 6th at 1:00 P.M.

MOTION 08S2-01-01 WAS MADE BY CHUCK MILLER AND SECONDED BY IRENE SCHULTZ TO ADJOURN THIS SPECIAL COUNCIL MEETING AT 12:05 P.M. MOTION CARRIED WITH ALL AYES.

Recorded and transcribed by,



Darlene J. Roach
Clerk/Treasurer