

REGULAR COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, JANUARY 14, 2002  
7:00 P.M. – CITY HALL

The Council for the City of Crosslake met in the Council Chambers of City Hall on Monday, January 14, 2002. The following Councilmembers were present: Mayor Darrell Swanson, Charles Miller, Sandy Eliason, Irene Schultz and Dean Swanson. Also present was City Administrator Thomas (Tom) Swenson, City Attorney Paul Sandelin, City Engineer Dave Reese, Community Development Director Paul Larson, Police Chief Bob Hartman, Park and Recreation Director Jon Henke, Public Works Director Ted Strand, General Manager Dennis Leaser, Clerk/Treasurer Darlene Roach and Lake Country Echo Reporter Betty Ryan. There were twenty-three individuals in the audience.

**A. CALL TO ORDER** – Mayor Swanson called the Regular Meeting to order at 7:09 P.M.

**B. ORGANIZATIONAL MEETING APPOINTMENTS –**

1. Appoint Acting Mayor – MOTION 01R-01-02 WAS MADE BY SANDY ELIASON AND SECONDED BY IRENE SCHULTZ TO APPOINT CHUCK MILLER AS ACTING MAYOR. MOTION CARRIED WITH ALL AYES.
2. Approve Official Depositories – MOTION 01R-02-02 WAS MADE BY DEAN SWANSON AND SECONDED BY CHUCK MILLER TO APPROVE NORTHERN NATIONAL BANK, LAKEWOOD BANK, LAKES STATE BANK AND 4M FUND AS THE CITY'S OFFICIAL DEPOSITORIES. MOTION CARRIED WITH ALL AYES.
3. Approve Signatories on City Checking and Savings Accounts – MOTION 01R-03-02 WAS MADE BY DEAN SWANSON AND SECONDED BY SANDY ELIASON TO APPROVE THE MAYOR, ACTING MAYOR, CITY ADMINISTRATOR AND CLERK/TREASURER AS SIGNATORIES ON CITY CHECKING AND SAVINGS ACCOUNTS. MOTION CARRIED WITH ALL AYES.
4. Approve Signatories on Utilities Checking and Savings Accounts – MOTION 01R-04-02 WAS MADE BY DEAN SWANSON AND SECONDED BY IRENE SCHULTZ TO APPROVE THE MAYOR, ACTING MAYOR, CITY ADMINISTRATOR, GENERAL MANAGER AND CLERK/TREASURER AS SIGNATORIES ON UTILITIES CHECKING AND SAVINGS ACCOUNTS. MOTION CARRIED WITH ALL AYES.
5. Approve Appointment of City Engineer – MOTION 01R-05-02 WAS MADE BY CHUCK MILLER AND SECONDED BY IRENE SCHULTZ TO APPOINT WIDSETH SMITH NOLTING AS THE CITY'S ENGINEERING FIRM. MOTION CARRIED WITH ALL AYES.  
Mayor Swanson suggested that the City Council review this appointment for year 2003 after the election.

6. Approve Appointment of Attorney – MOTION 01R-06-02 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE GAMMELLO SANDELIN & QUALLEY AS THE CITY'S LEGAL COUNSEL. MOTION CARRIED WITH ALL AYES. Mayor Swanson suggested that the City Council review this appointment for year 2003 after the election.
7. Approve Schedule of Regular Council Meetings – MOTION 01R-07-02 WAS MADE BY IRENE SCHULTZ AND SECONDED BY SANDY ELIASON TO DESIGNATE THE SECOND MONDAY OF THE MONTH AT 7:00 P.M. FOR REGULAR COUNCIL MEETINGS. MOTION CARRIED WITH ALL AYES.
8. Approve Official Newspaper – MOTION 01R-08-02 WAS MADE BY CHUCK MILLER AND SECONDED BY IRENE SCHULTZ TO APPROVE THE LAKE COUNTRY ECHO AS THE CITY'S OFFICIAL NEWSPAPER. MOTION CARRIED WITH ALL AYES. Mayor Swanson suggested that the City Council review this appointment for year 2003 after the election.
9. Approve 2002 Mileage Reimbursement Rate – MOTION 01R-09-02 WAS MADE BY DEAN SWANSON AND SECONDED BY SANDY ELIASON TO APPROVE THE CURRENT IRS RATE OF \$.365 PER MILE FOR YEAR 2002. MOTION CARRIED WITH ALL AYES.
10. Approve Weed Inspector – MOTION 01R-10-02 WAS MADE BY IRENE SCHULTZ AND SECONDED BY CHUCK MILLER TO APPROVE THE MAYOR AS THE OFFICIAL WEED INSPECTOR. MOTION CARRIED WITH ALL AYES.
11. Memo from Mayor Swanson dated January 8, 2002 recommended approval on various City Council assignments for 2002 – MOTION 01R-11-02 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE THE FOLLOWING CITY COUNCIL ASSIGNMENTS FOR 2002: (1) PLANNING AND ZONING COMMISSION LIAISON IRENE SCHULTZ; (2) UTILITIES COMMISSION LIAISON DARRELL SWANSON; (3) PUBLIC WORKS COMMISSION LIAISON CHUCK MILLER; (4) LONG RANGE PLANNING COMMISSION LIAISON DARRELL SWANSON; (5) ECONOMIC DEVELOPMENT AUTHORITY MEMBERS SANDY ELIASON AND DEAN SWANSON; (6) LIBRARY COMMITTEE LIAISON SANDY ELIASON; (7) PERSONNEL COMMITTEE MEMBERS CONSISTING OF DARRELL SWANSON, DEAN SWANSON, TOM SWENSON AND DENNIS LEASER; (8) EMERGENCY MANAGEMENT DIRECTOR BOB GARIN; (9) RECYCLING LIAISON CHUCK MILLER; (10) BUILDING AND GROUNDS LIAISON DEAN SWANSON; AND (11) PUBLIC SAFETY COMMITTEE MEMBERS LIAISON CHUCK MILLER, CITY ADMINISTRATOR TOM SWENSON, POLICE CHIEF BOB HARTMAN AND FIRE CHIEF KEITH ANDERSON. MOTION CARRIED WITH ALL AYES.

**C. CRITICAL ISSUES – None**

**D. CONSENT CALENDAR –** MOTION 01R-12-02 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR CONSISTING OF: (1) MINUTES OF REGULAR COUNCIL MEETING OF DECEMBER 10, 2001; (2) MINUTES OF SPECIAL COUNCIL MEETING OF DECEMBER 19, 2001 INCLUDING PUBLIC HEARINGS FOR PINE POINT ROAD, WILLWOOD LANE, WOLF TRAIL/WOLF COURT, SANDRA ROAD AND LAKE TRAIL; (3) MINUTES OF BAY SHORES ROAD PUBLIC HEARING OF DECEMBER 20, 2001; (4) MINUTES OF WOODLAND AVENUE PUBLIC HEARING OF DECEMBER 20, 2001; (5) MINUTES OF HAPPY COVE ROAD PUBLIC HEARING OF DECEMBER 20, 2001; (6) MINUTES OF SHAFER ROAD PUBLIC HEARING OF DECEMBER 20, 2001; (7) CROSSLAKE COMMUNICATIONS TELEPHONE COMPANY STATISTICAL REPORT DATED NOVEMBER 30, 2001; (8) CROSSLAKE COMMUNICATIONS CABLEVISION COMPANY STATISTICAL REPORT DATED NOVEMBER 30, 2001; (9) CITY MONTH END REVENUE REPORT DATED NOVEMBER 30, 2001; (10) CITY MONTH END EXPENDITURE REPORT DATED NOVEMBER 30, 2001. MOTION CARRIED WITH ALL AYES.

**E. MAYOR'S REPORT –** Mayor Swanson informed those in attendance and the viewing audience that former City Council Member and Planning and Zoning Commission Member Jack Webster had passed away. Jack served the City for nine years between 1992 and 2001. A moment of silence was observed in memory of Jack.

**F. CITY ADMINISTRATOR REPORT -**

1. Approval of Bills – MOTION 01R-13-02 WAS MADE BY IRENE SCHULTZ AND SECONDED BY SANDY ELIASON TO APPROVE THE BILLS FOR PAYMENT AS SUBMITTED IN THE AMOUNT OF \$30,572.94 AND \$2,257.29. MOTION CARRIED WITH ALL AYES.
2. Approval of December Bills – MOTION 01R-14-02 WAS MADE BY DEAN SWANSON AND SECONDED BY CHUCK MILLER TO APPROVE THE DECEMBER BILLS AS PRESENTED IN THE AMOUNT OF \$30,572.94. MOTION CARRIED WITH ALL AYES.
3. Memo from Tom Swenson to Council to accept donations – A donation of \$100.00 was received from Bruce and Terry Hutchins for the Library Fund. MOTION 01R-15-02 WAS MADE BY SANDY ELIASON AND SECONDED BY IRENE SCHULTZ TO ACCEPT WITH APPRECIATION THE DONATION OF \$100.00 FROM BRUCE AND TERRY HUTCHINS TO THE LIBRARY FUND. MOTION CARRIED WITH ALL AYES. At the December 19<sup>th</sup> Special Council Meeting, a donation from Jeremy Rooney in the amount of \$50.00 to the Fire

Department was accepted, a donation of \$250.00 from the Presbyterian Church to the Library Fund was accepted and a donation of \$930.57 from the Crosslake Firemen's Relief Association was accepted and used towards the purchase of a rescue sled for the Fire Department. This donation came from some of the proceeds of the Firemen's Dance. Fire Chief Keith Anderson stated that the Rescue Alive Sled cost \$3200. A donation from Crow Wing Power's Roundup Fund, a donation from the Crosslake Firemen's Relief Association and Fire Department funds were used to purchase the sled. Fire Chief Anderson thanked the public for being smart this year and not venturing out onto unsafe ice. As a result, no rescue calls have been received to date.

4. Letter dated January 10, 2002 from Attorney Gerald Brine and Resolution Calling for Public Hearing on the Proposed Adoption of a Modification to the Development Program of District No. 1 and the Proposed Establishment of Tax Increment Financing District No. 1-8 and the Adoption of the Tax Increment Financing Plan - City Attorney Paul Sandelin stated that a request has been made to the City Council by the Developer's of Crosswoods Development to consider changes to the district that was approved in 1999. City Attorney Sandelin has sent letters to the Pequot Lakes School Board and Crow Wing County requesting a waiver of the 30 day requirement to hold a public hearing. Mike Stone addressed the Council and stated that when the district was approved in 1999, the developers did not know what buildings would be built in the development or how long it would take to see any development. At this time, someone is looking at building on four lots in the district. Due to the length of time it has taken to get to this point of development, a request is being made to establish a new TIF District consisting of ten lots along with de-certification of the existing district which consists of 18 lots. Sid Inman of Ehlers & Associates addressed the Council and stated that under State Statute, a public hearing is required. Whether or not to approve the District depends on the Council's feeling at the time of the public hearing as to whether the "But-For" test can be met. Although the developer would like to start footings and etc. during the nice weather, Sid Inman advised against the City's issuing of any type of permit until after the public hearing is held. Also, a Development Agreement needs to be approved by the City Council or the Developer proceeds at their own risk. The public hearing would require a minimum of ten days notice. It was the consensus of the Council that a public hearing would be set for Monday, January 28, 2002 at 9:00 A.M. at City Hall. City Administrator Swenson requested that the developer pay a \$4500 deposit to cover expenses incurred by the City. The Developer was in agreement with this request and payment will be made to the City prior to the public hearing.
5. A letter from LMCIT and a copy of a check dated December 15, 2001 in the amount of \$7,640 as a 2001 property/casualty dividend was included in the packet for Council information.

6. A letter dated December 17, 2001 from Brainerd Lakes Area Development Corporation included a copy of BLADC's audited financial statements for fiscal year ending September 30, 2001 which is on file at City Hall and was included for Council information.
7. Letter dated December 20, 2001 from Crow Wing Power Board of Directors regarding the cooperative's municipal meter relief program was included for Council information.
8. Letter dated January 2, 2002 from Crow Wing Power Utility Operations Manager regarding the lighting program for 2001 and 2002 was included for Council information.
9. December 2001 Newsletter from Minnesota Association of Small Cities was included for Council information.
10. Lakes State Bank Pledge Update dated December 31, 2001 was included for Council information.
11. Northern National Bank Pledge Update dated December 31, 2001 was included for Council information.
12. Lakewood Bank Pledge Update dated December 31, 2001 was included for Council information.
13. A letter dated January 11, 2002 regarding an Informational Forum to be held in Duluth on Wednesday, January 16<sup>th</sup> was included for Council information.

#### **G. COMMISSION REPORTS –**

1. CHARTER SCHOOL UPDATE – Mike Stone addressed the Council and commented on a Letter to the Editor that appeared in the Lake Country Echo regarding the election that was held recently at the Charter School. He stated that a response will be published in the next edition of the newspaper to explain the circumstances surrounding the election. He stated that the Charter School and Chamber of Commerce held a "Santa Kickoff" event in December which was a huge success raising \$1000 for the PTA. He stated that a total of 100 volunteer days has been accumulated by families assisting at the school.
2. PARK AND RECREATION – Park and Recreation Director Jon Henke stated that the Department received a donation of \$2,082 from Crosslake resident Drew Blowers and family on January 7<sup>th</sup>. This money was donated for the purpose of purchasing new rectangular glass backboards for the gymnasium. Along with the backboards, the Department will be purchasing breakaway rims and padding to protect players from the outside edge of the backboards. Approval of this generous donation was requested. MOTION 01R-16-02 WAS MADE BY IRENE SCHULTZ AND SECONDED BY SANDY ELIASON TO ACCEPT WITH APPRECIATION THE DONATION OF \$2082 FROM THE DREW BLOWERS FAMILY FOR THE PURCHASE OF NEW BACKBOARDS FOR THE COMMUNITY CENTER GYMNASIUM. MOTION CARRIED WITH ALL AYES. Jon Henke also thanked Armond Gease for his donation of time to install surveillance cameras in the Community

Center weight room. The Park Department has been working on dismantling old deer stands and bud capping white pine seedlings on the former Eric Johnson property. Ted Strand was thanked for securing three loads of wood chips from Crow Wing County for use on the property. Additional wood chips will be obtained from Crow Wing Power when available. Positive feedback has been received from the Crow Wing County Land Department to develop a cooperative relationship in creating trails not only on the City's 122 acres but on the more than 600 acres of tax forfeited land that lies north and east of the City property. Skaters are enjoying the three inches of ice that exists on the rink. The rink opened on December 27<sup>th</sup> but the warm weather has put a damper on skating activity. Free hot chocolate is available to skaters during the regular rink hours. AAA will be holding a Senior Driving Class January 16<sup>th</sup> and 17<sup>th</sup> and interested parties should call AAA to make reservations. The Park Advisory Commission is searching for two new members to fill vacancies on the Commission. Applications are available at the Community Center for anyone interested in the position. The next session of morning aerobics will start Monday, February 4<sup>th</sup> and run until Friday, March 1<sup>st</sup>. Approval was requested to contract with Donna Keiffer to provide aerobic instruction at a cost of \$264.48. MOTION 01R-17-02 WAS MADE BY IRENE SCHULTZ AND SECONDED BY SANDY ELIASON TO APPROVE CONTRACTING WITH DONNA KEIFFER TO PROVIDE AEROBIC INSTRUCTION FROM FEBRUARY 4<sup>TH</sup> TO MARCH 1<sup>ST</sup> AT A COST OF \$264.48. MOTION CARRIED WITH ALL AYES. Area residents were reminded that the Community Center is open for walking each weekday morning from 8-9 A.M. The Community Center is once again open seven days a week. Summer baseball and softball registrations will be mailed out this month for summer programs.

3. LIBRARY – Sandy Eliason stated that the January meeting of the Library Committee has been cancelled. A letter received from Marian Ridge, Director of Kitchigami Regional Library System, stated that all three grants, which were applied for by them, were turned down since no library currently exists. A recent meeting with Senator Samuelson indicated that the chances aren't as good as originally thought for obtaining library funding from the State.
4. PUBLIC SAFETY – Chief Bob Hartman reported 118 incidents in Crosslake in December and 19 incidents in Mission Township. The year-to-date number of incidents in Crosslake totaled 2,066. The 2001 year-to-date incidents in Mission Township totaled 377. Chief Hartman stated that he met with the DNR today and was informed that a lot of the lakes have very thin ice. He warned everyone to be extremely careful. Fire Chief Keith Anderson reported that the Department responded to eleven calls in December with nine being medical calls and two being fire calls. North Ambulance reported 28 callouts in December.
5. PLANNING AND ZONING – Community Development Director Paul Larson presented the Permit Summary for December 2001. A total of 28

permits were issued in December for a valuation of \$955,440. This brings the year-to-date total to 635 and a valuation of \$18,703,970. A letter from Crow Wing County Planning and Zoning included a monthly report of the number of zoning permits issued in Crow Wing County in November and was included for Council information. The minutes of the November 16, 2001 Public Hearing and Commission Meeting were included for Council information. At the December 14, 2001 meeting of the Planning and Zoning Commission, approval of Ordinance Amendment 01-18, which adds a public zoning district to the Zoning Ordinance, was recommended. A Public Zoning District would address the uses that occur within this type of district and place appropriate performance standards upon them. MOTION 01R-18-02 WAS MADE BY IRENE SCHULTZ AND SECONDED BY CHUCK MILLER TO APPROVE ORDINANCE AMENDMENT 01-18, ADDING A PUBLIC ZONING DISTRICT TO THE ZONING ORDINANCE AND TO PUBLISH A SUMMARY OF SAID ORDINANCE. MOTION CARRIED WITH ALL AYES. As a part of the sewer project, small parcels of land need to be acquired for use for lift stations, manholes and related structures. These small parcels would not meet required zoning standards within each zoning district. Since the substandard lots are to be used for utilities and not for building purposes, approval of proposed Ordinance Amendment 01-19 would allow such lots to be created. It is also the intent of this amendment to eliminate any negative impacts on the development potential of the parent property which the utility lot is separated from. The Planning and Zoning Commission at their meeting of December 14, 2001 recommend approval of this Ordinance Amendment. MOTION 01R-19-02 WAS MADE BY IRENE SCHULTZ AND SECONDED BY DEAN SWANSON TO APPROVE ORDINANCE AMENDMENT 01-19 DEALING WITH SMALL PARCELS OF LAND AS PART OF THE CITY SEWER SYSTEM AND TO PUBLISH A SUMMARY OF THE AMENDMENT. MOTION CARRIED WITH ALL AYES. Approval was requested to appoint Terry Curtjs as an alternate member on the Planning and Zoning Commission. MOTION 01R-20-02 WAS MADE BY IRENE SCHULTZ AND SECONDED BY SANDY ELIASON TO APPROVE THE APPOINTMENT OF TERRY CURTIS AS AN ALTERNATE MEMBER OF THE PLANNING AND ZONING COMMISSION. MOTION CARRIED WITH ALL AYES. At the August 17, 2001 meeting of the Planning and Zoning Commission, a review of the 2002 zoning fee schedule was recommended for approval. Each year, Staff reviews the current fee schedule and compares these fees with other communities. Approval of the 2002 fee schedule was requested. MOTION 01R-21-02 WAS MADE BY IRENE SCHULTZ AND SECONDED BY CHUCK MILLER TO APPROVE RESOLUTION 02-01 ADOPTING THE 2002 ZONING FEE SCHEDULE EFFECTIVE JANUARY 15, 2002. MOTION CARRIED WITH ALL AYES. Mayor Swanson stated that these fees are user fees to keep the tax levy in check by people who use

services. As approved at the November 13<sup>th</sup> City Council meeting, staff was directed to place an advertisement in the Lake Country Echo inviting interested applicants to apply and interview with the City to design a City logo and sign in front of City Hall. Michael Sedivy, owner of Aardvark Artwork, was the only firm responding to the ad. Mr. Sedivy has requested \$2,500 to complete all design work for the logo and sign and to begin preliminary sign construction. A second proposal will be given once the sign committee completes the sign review and selection process. Approval is requested to hire Aardvark Artwork to work with a sign committee to design a City logo, an outdoor sign for City Hall and to construct the sign once a design is selected by the City. All design work and preliminary sign construction shall not exceed \$2,500. It is the recommendation of the Department Heads that Council appoint two Councilmembers to be a part of the sign committee and that the expenditure in the amount of \$2500 be approved. MOTION 01R-22-02 WAS MADE BY IRENE SCHULTZ AND SECONDED BY DEAN SWANSON TO APPROVE AN AMOUNT NOT TO EXCEED \$2500 FOR DESIGN AND PRELIMINARY CONSTRUCTION OF THE CITY HALL SIGN AND LOGO. MOTION CARRIED WITH ALL AYES. Councilmember Miller expressed disappointment with the applicant not including a cost per square foot for the sign. It was agreed that any Councilmember interested in being a member of the sign committee should contact Paul Larson. A request from Crow Wing County Land Commissioner regarding a tax forfeit land parcel required Council approval for sale of the land. Staff recommends that the property which is described as Lot 20, Block 35, Manhattan Beach Second Addition to the City of Crosslake be classified as Non-Conservation and be offered for sale since it is in a residential zoning district and not in a location planned for public use. MOTION 01R-23-02 WAS MADE BY IRENE SCHULTZ AND SECONDED BY SANDY ELIASON TO APPROVE RESOLUTION 02-02 RECOMMENDING THE SALE OF TAX FORFEIT LAND DESCRIBED AS LOT 20, BLOCK 35, MANHATTAN BEACH SECOND ADDITION TO THE CITY OF CROSSLAKE. MOTION CARRIED WITH ALL AYES.

6. SEWER COMMITTEE – The minutes of the December 5, 2001 meeting were included for Council information.
7. LONG RANGE CAPITAL PLANNING COMMISSION – The minutes of the November 28, 2001 meeting were included for Council information. Approval was requested to appoint Brad Nelson as a member of the Long Range Capital Planning Commission and re-appoint Bob Mattson to continue serving on the Commission. MOTION 01R-24-02 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE THE APPOINTMENT OF BRAD NELSON AS A MEMBER OF THE LONG RANGE CAPITAL PLANNING COMMISSION AND TO RE-APPOINT BOB MATTSON TO HIS SECOND TERM WHICH WILL EXPIRE ON JANUARY 31, 2005. MOTION CARRIED WITH



ALL AYES. Community Development Director Paul Larson presented an update on the Initiative Foundation Healthy Community Partnership Program. The foundation has scheduled an onsite visit for January 18<sup>th</sup> at 4:00 P.M. at the Community Center as part of the application review process. At this onsite meeting, all interested community members who would like to participate in the program training sessions are encouraged to attend. This session is for training from the Initiative Foundation not specific comprehensive plan update training. The Long Range Planning Commission has discussed the process to follow for updating the City Comprehensive Plan. Since this Plan update will correspond with the HCP program training, the first Comprehensive Plan meeting will be sometime in May 2002, after the training session titled "Visioning". Prior to this meeting, a meeting facilitator will need to be hired to run the planning meetings. The Long Range Capital Planning Commission has suggested that an interview committee be created to develop and publish a Request for Proposals for the planning facilitator, review proposals and select top candidates to interview. The Commission recommended that the committee be made up of two City Council members, two Long Range Capital Planning Commission Members, one Planning and Zoning Commission member, the City Administrator and the Community Development Director. Approval will be requested at the February meeting to authorize an interview committee and appoint two Council members to sit on the Committee.

8. **ECONOMIC DEVELOPMENT AUTHORITY** – The minutes of the December 5, 2001 meeting were included for Council information. A memo from the Crosslake Economic Development Authority advised that at a meeting held on January 14, 2002, a motion was made to recommend to the City Council that a \$100,000 loan with a 4<sup>th</sup> position be approved for Richard and Bhunnee Jurek to assist in the purchase of Manhattan Beach Lodge amortized over 20 years with a 10 year balloon payment, interest rate of 5% with principal and interest due monthly subject to all requirements listed in the Northern National Bank letter dated January 9, 2002 and the addendum dated January 11, 2002. The loan will be serviced by Northern National Bank in accordance with the CTCRLF policy. Applicants will also be required to provide individual personal guarantees. Julie Hofius of BLADC addressed the Council and stated that she has been working with the applicants to assist them in the application process. Gordie Winzenberg of Community Mortgage Group stated that the purchase price of \$3,452,130 includes land, buildings and inventory. Northern National Bank will provide \$1,701,065 in financing, a Small Business Administration Loan will be assumed and a new Small Business Administration Loan in the amount of \$865,298 (representing 30% of the project) will be obtained. The EDA is requesting approval of a \$100,000 loan from the CTCRLF and equity provided by the Jurek's. The Lodge provides employment for 63 permanent and temporary employees with 13 full time and 14 part time employees during the off season. It is expected

that 11 new jobs will be created in the next few years. Mr. Jurek addressed the Council and explained his intent to expand into some retail, extend the season with the addition of heating and work to identify marketing programs to attract convention activity. MOTION 01R-25-02 WAS MADE BY DEAN SWANSON AND SECONDED BY SANDY ELIASON TO APPROVE A RECOMMENDATION FROM THE EDA TO APPROVE A \$100,000 LOAN WITH A 4<sup>TH</sup> POSITION TO RICHARD AND BHUNNEE JUREK TO ASSIST IN THE PURCHASE OF MANHATTAN BEACH LODGE, AMORTIZED OVER 20 YEARS WITH A 10 YEAR BALLOON, INTEREST RATE OF 5% WITH PRINCIPAL AND INTEREST DUE MONTHLY AND SUBJECT TO ALL REQUIREMENTS LISTED IN THE NORTHERN NATIONAL BANK LETTER DATED JANUARY 9, 2002 AND THE ADDENDUM DATED JANUARY 11, 2002. THE LOAN WILL BE SERVICED BY NORTHERN NATIONAL BANK IN ACCORDANCE WITH THE CTCRLF POLICY. APPLICANTS WILL ALSO PROVIDE INDIVIDUAL PERSONAL GUARANTEES. Councilmember Miller asked what the significance of fourth position held. City Attorney Sandelin stated that the first three positions would be paid first. Julie Hofius noted that there was an existing SBA loan which is unusual but caused the City to be in the fourth position. MOTION CARRIED WITH ALL AYES. The Council directed City Attorney Paul Sandelin to work with Northern National Bank who provided underwriting services on this loan application.

9. PUBLIC WORKS COMMISSION -

- a. The minutes of the December 7, 2001 meeting were included for Council information.
- b. A letter dated December 14, 2001 from Crow Wing County included a warrant in the amount of \$3,493.79 as full payment for Crow Wing County's share of the construction costs for improvements to Gale Lane.
- c. A letter dated December 27, 2001 from City Engineer Dave Reese presented a recap of engineering activity for 2001 and was included for Council information.
- d. Wolf Trail Improvements - A letter dated December 14, 2001 from Leonard Kulseth, regarding proposed improvements to Wolf Trail, was read by City Administrator Tom Swenson. Mr. Kulseth is opposed to any improvement of the road. MOTION 01R-26-02 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE RESOLUTION 02-03 ORDERING IMPROVEMENT AND PREPARATION OF PLANS FOR WOLF TRAIL. MOTION CARRIED WITH ALL AYES.
- e. Happy Landing Road - A letter dated December 28, 2001 from City Engineer Dave Reese estimated the additional cost to improve a portion of Happy Landing Road that is currently un-

maintained at \$6,080. Costs were prepared based on a request from property owners who wish to have the road improved. A section of road, approximately 275' in length would be improved with a proposed pavement width of 14 feet with 2 inch thick bituminous, 4 inch thick aggregate base, topsoil shoulders and a sub-cut of approximately 4 inches. Based on testimony received from property owners, there are 7 equivalent lots. These 7 lots would receive an additional assessment of \$870. A fax received January 9<sup>th</sup> from Dick Kadrie stated that he has conferred with the property owners and all are in agreement that they will pay the costs and that the project should proceed. It was noted for the record that Staff met with Dave Durenberger, property owner on Happy Cove Road, regarding a different road design that will be utilized for that portion of the road. Mr. Durenberger is still not in favor of the project but is more agreeable with the revised design. MOTION 01R-27-02 WAS MADE BY CHUCK MILLER AND SECONDED BY SANDY ELIASON TO APPROVE RESOLUTION 02-03 ORDERING IMPROVEMENT AND PREPARATION OF PLANS FOR IMPROVEMENT TO HAPPY COVE ROAD AND HAPPY LANDING ROAD INCLUDING APPROXIMATELY 275 FEET OF CURRENTLY NON CITY MAINTAINED ROAD AT THE NORTH END OF HAPPY LANDING ROAD. MOTION CARRIED WITH ALL AYES.

- f. Bay Shores Road – MOTION 01R-28-02 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE RESOLUTION 02-05 ORDERING IMPROVEMENT AND PREPARATION OF PLANS FOR BAY SHORES ROAD. MOTION CARRIED WITH ALL AYES.
- g. Woodland Drive – MOTION 01R-29-02 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE RESOLUTION 02-06 ORDERING IMPROVEMENT AND PREPARATION OF PLANS FOR WOODLAND DRIVE. MOTION CARRIED WITH ALL AYES.
- h. Sandra Road – MOTION 01R-30-02 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE RESOLUTION 02-07 ORDERING IMPROVEMENT AND PREPARATION OF PLANS FOR SANDRA ROAD. MOTION CARRIED WITH ALL AYES.
- i. Shafer Road – MOTION 01R-31-02 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE RESOLUTION 02-08 ORDERING IMPROVEMENT AND PREPARATION OF PLANS FOR SHAFER ROAD. MOTION CARRIED WITH ALL AYES.

- j. Lake Trail – MOTION 01R-32-02 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE RESOLUTION 02-09 ORDERING IMPROVEMENT AND PREPARATION OF PLANS FOR LAKE TRAIL. MOTION CARRIED WITH ALL AYES.
- k. Pine Point Road – This resolution would take into account changing the road design on the currently un-maintained portion of road. MOTION 01R-33-02 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE RESOLUTION 02-10 ORDERING IMPROVEMENT AND PREPARATION OF PLANS FOR PINE POINT ROAD. MOTION CARRIED WITH ALL AYES.
- l. Willwood Lane – Attorney Gerry Brine requested to be heard on behalf of Eugene and Arlene Courynea. Attorney Brine met with the Courynea's and City Administrator Swenson regarding changing the location of the road where County Road 103 intersects with Willwood Lane. In order to accomplish this, the utilities would need to be relocated to the West side of the road. City Administrator Swenson asked what authority the City had to request a relocation of utilities. City Attorney Sandelin stated that the City should contact the Utility Company's to inform them that this will be part of the road project. Attorney Brine stated that the only recorded easement was given to Crow Wing Power. The Council agreed that the realignment appears to be a reasonable resolution to the on-going problem with the Courynea's. Mr. Courynea stated that he was not worried about the electric utility but wanted the other utilities moved. WSN was directed to survey a line up to the Corps of Engineer's survey. City Engineer Dave Reese stated that once they have completed the design process, they will work with the Utility Company's. City Engineer Dave Reese asked if the intent is to construct a "T" intersection which would be located in the platted right-of-way. Arlene Courynea stated that a "T" intersection would also result in a safer intersection. City Administrator Tom Swenson agreed that because the realignment would result in a safer roadway, the City could justify the added cost of realignment. It was the consensus of the Council that the City Engineer be directed to straighten the N/S section of road to allow for a "T" intersection and to provide the required legal description to the City Attorney for drafting of the required easements. MOTION 01R-34-02 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE RESOLUTION 02-10 ORDERING IMPROVEMENT AND PREPARATION OF PLANS FOR WILLWOOD LANE AS AGREED UPON AT THIS MEETING IN REGARDS TO REALIGNMENT OF THE ROAD AND TO

DIRECT THE CITY ENGINEER TO PREPARE A LEGAL DESCRIPTION WHICH THE CITY ATTORNEY WILL USE TO PREPARE THE NECESSARY LEGAL DOCUMENTS/EASEMENTS. MOTION CARRIED WITH ALL AYES.

- m. Fish Road – At a public hearing held earlier this evening, the property owners along the road indicated that they were not in favor of improving this currently un-maintained road due to cost. MOTION 01R-35-02 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO ABANDON PLANS FOR IMPROVEMENT TO FISH ROAD BASED ON INPUT RECEIVED FROM THE PROPERTY OWNERS. MOTION CARRIED WITH ALL AYES.
- n. Engineering Design/Construction Observation Services – 2002 Street Improvements – MOTION 01R-36-02 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE THE DESIGN SURVEY, PLANS, SPECIFICATIONS AND BIDDING QUOTES AS FOLLOWS: (1) WILLWOOD LANE NOT TO EXCEED \$7500; (2) WOLF TRAIL NOT TO EXCEED \$14,500; (3) PINE POINT ROAD NOT TO EXCEED \$2250; (4) BAY SHORES ROAD NOT TO EXCEED \$3000; (5) SANDRA ROAD NOT TO EXCEED \$2250; (6) SHAFER ROAD NOT TO EXCEED \$4500; (7) HAPPY COVE ROAD NOT TO EXCEED \$5000; (8) LAKE TRAIL NOT TO EXCEED \$2200; (9) WOODLAND DRIVE NOT TO EXCEED \$2900; DREAM ISLAND ROAD (RECON/OVERLAY) NOT TO EXCEED \$1500. TO APPROVE CONSTRUCTION STAKING AND OBSERVATION FOR WILLWOOD LANE ESTIMATED AT \$8500; WOLF TRAIL ESTIMATED AT \$16,500; PINE POINT ROAD ESTIMATED AT \$2700; BAY SHORES ROAD ESTIMATED AT \$4000; SANDRA ROAD ESTIMATED AT \$2000; SHAFER ROAD ESTIMATED AT \$5000; HAPPY COVE ROAD ESTIMATED AT \$4800; LAKE TRAIL ESTIMATED AT \$2500; WOODLAND DRIVE ESTIMATED AT \$3000; AND DREAM ISLAND ROAD (RECON/OVERLAY) ESTIMATED AT \$1500. MOTION CARRIED WITH ALL AYES.

- 10. UTILITIES – Office Manager Debby Floerchinger presented the Highlights Report in the absence of General Manager Dennis Leaser who was attending the National Cable Conference in Texas. The minutes of the December 18, 2001 Commission Meeting were included for Council information. The minutes of the December 18, 2001 Investment Meeting were included for Council information. Auditors were on-site for three days in December to conduct a pre-audit prior to the final audit which will be conducted in mid January. The increase in the Subscriber Line Charge

was included in the January 1<sup>st</sup> statements. Digital Cable continues to be strongly received by customers. At the end of November, 115 households had subscribed to Digital Cable. A technician has been added who is available on Saturdays to accommodate the working customers and weekend subscribers. An additional 96 set top boxes have been placed on order. The Commission has an opening for a member. Gil Arvig's second term will expire at the end of February. A search committee has been formed and anyone interested in the position should contact Crosslake Communications. Commission Member Ted Silva will be attending the OPASTCO Convention in Texas in mid-January.

11. **PERSONNEL COMMITTEE** – At a meeting held on January 9<sup>th</sup>, the Personnel Committee recommended Council approval to allow Carla Backstrom to be placed on temporary part-time status of 32 hours per week between January 14, 2002 and May 7, 2002 in order to attend two college courses at St. Cloud State University. This coursework will be beneficial to the Planning and Zoning Department in developing the Geographic Information System used for mapping and property data management. MOTION 01R-37-02 WAS MADE BY DEAN SWANSON AND SECONDED BY CHUCK MILLER TO APPROVE CARLA BACKSTROM BEING PLACED ON TEMPORARY PART TIME STATUS BETWEEN JANUARY 14, 2002 AND MAY 7, 2002. MOTION CARRIED WITH ALL AYES.
12. **RECYCLING** – A total of 11.90 tons of recyclables were collected in December. This brings the year-to-date total to 198.62 tons. The Crow Wing County Solid Waste Coordinator's annual residential recycling report was included for Council information.

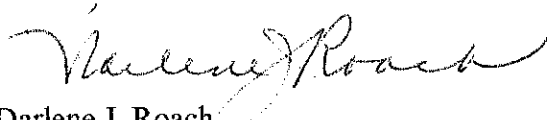
**H. OLD BUSINESS – Nothing**

**I. NEW BUSINESS – Nothing**

- J. PUBLIC FORUM** – Wendall Olson stated that he missed the driveway entrance to City Hall twice and stated that a light needs to be installed. It was the consensus of the Council that City Administrator Swenson talk to Crow Wing Power about installing a light pole.

- K. ADJOURN** – MOTION 01R-38-02 WAS MADE BY DEAN SWANSON AND SECONDED BY IRENE SCHULTZ TO ADJOURN THIS REGULAR COUNCIL MEETING AT 9:45 P.M. MOTION CARRIED WITH ALL AYES.

Recorded and transcribed by,

  
Darlene J. Roach  
Clerk/Treasurer

Shared/REGULAR COUNCIL MEETING – January 14, 2002

**CITY OF CROSSLAKE  
STATE OF MINNESOTA  
COUNTY OF CROW WING  
RESOLUTION NO. 02-01**

**WHEREAS**, the City of Crosslake does hereby resolve to adopt the Zoning Fee Schedule effective January 15, 2002.

**CITY OF CROSSLAKE  
ZONING FEE SCHEDULE**

<b>TYPE OF PERMIT</b>	<b>PERMIT FEE</b>
<u>SEPTIC: Upgrade/New System</u>	
• Residential	
* Single Family	125.00
* Multi-Unit Dwelling	175.00
• Commercial	
* Small Flow Systems (< 1000 gal/day)	175.00
* Large Flow System (> 1000 gal/day)	250.00
• Holding Tank/Other Systems/Performance	200.00
• Privy	50.00
• Reinspection	50.00
<u>PLAT FEE</u>	
• Preliminary	250.00 + 20.00 per lot
• Final	150.00
<u>SITE PLAN REVIEW</u>	100.00
<u>METES AND BOUNDS</u>	150.00 + 20.00 per lot
<u>CONDITIONAL USE PERMIT</u>	
• Residential	250.00
• Commercial	300.00
• Planned Unit Development	
* Residential	250.00 + 20.00 per lot/unit
* Commercial	300.00 + 20.00 per lot/unit
<u>VARIANCES</u>	
• Residential	250.00
• Commercial	300.00
<u>ZONING ORDINANCE AMENDMENT</u>	200.00
<u>ZONING MAP AMENDMENT</u>	300.00
<u>APPEAL</u>	150.00

### ZONING INFORMATION

• Zoning Ordinance	15.00
• Subdivision Ordinance	10.00
• Comprehensive Plan	10.00
• Maps	
* Road (24x24)	15.00
* Road (17x17)	10.00
* Zoning (11x17)	5.00

RECORD SEARCH, MISC. ADMINISTRATION 25.00/ hour (1 hour minimum)

COPY FEE .25/ page

TAPE RECORD FEE 10.00/tape

### TYPE OF PERMIT

### PERMIT FEE

### HALF PRICE FOR NON-PROFIT ORGANIZATIONS

LOCATE MOVED BUILDING (Other than new) 50% OF Regular Sq. Ft. fee

### RESIDENTIAL BUILDINGS ESTIMATED VALUE FACTORS:

• Main Floor & Second Story	80.00 / Sq. Ft.
• Walkout	40.00 / Sq. Ft.
• Basement	20.00 / Sq. Ft.
• Garage/Storage Shed	20.00 / Sq. Ft.
• Porch (Enclosed)	15.00 / Sq. Ft.
• Deck/Patio	10.00 / Sq. Ft.

### COMMERCIAL BUILDINGS ESTIMATED VALUE FACTORS:

• Principal Use	80.00 / Sq. Ft.
• Accessory Structures, Storage & Warehouses	25.00 / Sq. Ft.

### ON-SITE SIGN

• Residential/Home Occupation	20.00
• Commercial	
* Permanent	40.00
* Temporary (30 day)	20.00
• E-911 Sign	55.00

TEMPORARY CAMPING & TRAILERS 50.00 per year (2 years max.)

DEMOLISH/REMOVE BUILDING 40.00

### LAND ALTERATIONS

• As allowed under zoning ordinance	75.00 & site plan
* Rip Rap or Sand Blanket	25.00 & Site Plan

FENCE 20.00



DRIVEWAY

50.00 & site plan (+ cost of culvert if necessary)

AFTER-THE-FACT

10x's application fee

ACCESSIBILITY PLAN REVIEW

25.00/ hour (1 hour minimum)

\* Costs incurred for Engineering, Legal and other services necessary for application review must be paid by the applicant.

Approved by the City Council 1 / 14 / 02

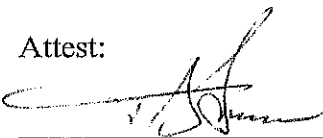
Effective Date 1 / 15 / 02

**BE IT RESOLVED**, that the City Council for the City of Crosslake, Minnesota go on record as adopting the new fee schedule at the Council Session on the 14<sup>th</sup> day of January, 2002.


COUNCIL IN FAVOR: ALL

COUNCIL AGAINST: NONE

Attest:



Thomas N. Swenson  
City Administrator

  
\_\_\_\_\_  
Darrell E. Swanson  
Mayor

RESOLUTION 02-02

WHEREAS, Certain parcels of land located in the City of Crosslake, Crow Wing County, Minnesota have been forfeited to the State for non-payment of taxes for the year(s) of 1994,  
and

WHEREAS, the City Council of Crosslake is familiar with the peculiar suitability or desirability for particular uses, of said parcels of land and

WHEREAS, M.S.A. 282.01 calls for the classification of said parcels as to Conservation or Non-Conservation;

NOW, THEREFORE, BE IT RESOLVED, that the classification of each of said pieces or parcels of land is hereby declared to be Non-Conservation or Conservation land as indicated on the attached list, subject to the approval by the County Board.

Irene Schultz moved the adoption of the foregoing resolution, which was seconded by Sandy Eliason and upon vote the same was carried and so declared.

Darrell Swanson, Mayor

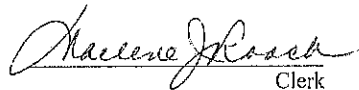
Dean Swanson

Charles Miller

Board Members  
City Council of Crosslake

State of Minnesota )  
Crow Wing County )  
City Council of Crosslake )

I, Darlene J. Roach the duly elected, qualified, and acting Clerk of the City Council of Crosslake Crow Wing County, Minnesota, hereby certify that the foregoing is a true and correct copy of a resolution adopted by the City Council of Crosslake.

  
Clerk  
City of Crosslake

SEAL

Dated 1/14/02

## BRAINERD, MN 56401

Special Assessments: NONE

NAME/ADDRESS: Dorm Fulton  
3517 Coolidge St.  
Mpls., MN 55418

Requests that the following lands:   X   Be offered for sale at the 2002 Land Sale.  
       Be considered for Land Exchange.  
       Be reclassified as \_\_\_\_\_.  
       Be classified as \_\_\_\_\_.

THE City Council of Crosslake RECOMMENDS THIS PROPERTY BE CLASSIFIED AS:

DESCRIPTION: Conservation \_\_\_\_\_ Non-Conservation X

Manhattan Beach Second Addition to the City of Crosslake

Block: 35 Lot(s): 20

Office Use:	Judgement	Forfeited	Classified	Date
	1994	9/6/00		

\* \_\_\_\_\_  
\* Mayor/Chairperson

# Maureen Roach 11/14/02  
# Clerk Date

RECOMMENDATION OF LAND DEPARTMENT:

Recommend this parcel be classified as Non-conservation,  
appraised and re-offered for sale.

Thomas J. Cowell  
Land Commissioner

Date: 12/05/01

COUNTY BOARD OF COMMISSIONERS ACTION:

Approved \_\_\_\_\_

Denied

Date \_\_\_\_\_



Office of County Land Commissioner

Thomas J. Cowell, Land Commissioner • 301 Laurel Street • Brainerd, MN 56401  
Phone (218) 824-1115 • Fax (218) 824-1070 • [www.co.crow-wing.mn.us](http://www.co.crow-wing.mn.us)

December 6, 2001

Ms. Darlene J. Roach, Clerk/Treasurer  
City Of Crosslake  
37028 County Rd 66  
Crosslake Mn 56442

**Re: 2002 Land Sale**

Dear Ms. Darlene J. Roach:

A request has been made that we offer certain tax forfeited parcels for sales as listed on the attached form or forms.

We have a recommendation for your consideration. Please consider each parcel and indicate whether you feel it should not be offered for sale by checking (X) "Conservation", (no sale). Or, if you wish that the parcel be offered for sale, then check (X) under "Non-conservation". Before tax forfeited land can be offered for sale (at public auction) it must be classified as Non-conservation by both City or Township and by the County Board. Please indicate Zoning of parcel as well.

The attached form or forms must be signed and dated as indicated

If you have any questions, please contact our office.

Sincerely,

Thomas J. Cowell  
Land Commissioner

TJC:rj

Enc.

# PROCEDURES TO FOLLOW FOR TAX FORFEITED PROPERTY WITH SPECIAL ASSESSMENTS

1. At the time of forfeiture all assessments are canceled pursuant to Minnesota Statute 282.07. Cities and towns will be notified as to the assessment amounts canceled.
2. If new assessments are certified to property that is already forfeited, the clerk will be notified that the property is forfeited. The principle amount of the assessment that was certified will then be placed of record to be added to the appraised sale price if the parcel is ever offered for sale, unless the assessment is canceled by the levying authority.
3. For all parcels to be offered on the land sale list, a re-classification will be mailed to the clerk of the city or town in which the parcel is located. The city or town will have an opportunity at this time to certify to the County the amount of previously certified special assessments they wish to have added to the appraised value for minimum sale price. This amount will only include the assessments canceled at the time of forfeiture.
4. Canceled assessments not added to the appraised value prior to sale of the parcel on the Land Sale may be re-assessed by the City/Town under the provisions of Minnesota Statute 429.071.
5. Land sale brochures will be mailed to all city and township clerks approximately 2 weeks prior to the land sale, and notification of parcels sold as soon as practical after the Land Sale.

CITY OF CROSSLAKE  
RESOLUTION NO. 02-03

RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS

WHEREAS, a Resolution of the City Council adopted the 13th day of November, 2001, fixed a date for a Council Hearing on the proposed improvement of Wolf Trail from the intersection of C.S.A.H. No. 3 to the intersection of Pine Bay Road and Wolf Court from the intersection of Wolf Trail to the end of the road, by constructing road and drainage improvements,

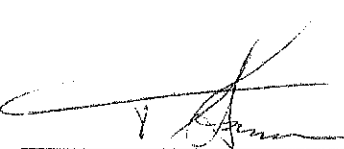
WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 19th day of December, 2001, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA;

1. Such improvement is necessary, cost-effective, and feasible as detailed in the Feasibility Report.
2. Such improvement is hereby ordered as proposed in the Council Resolution adopted the 13th day of August, 2001.
3. Widseth Smith Nolting is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

Adopted by the Council this 14th day of January, 2002.

  
\_\_\_\_\_  
Darrell E. Swanson  
Mayor

  
\_\_\_\_\_  
Thomas N. Swenson  
City Administrator

CITY OF CROSSLAKE  
RESOLUTION NO. 02-04

RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS

WHEREAS, a Resolution of the City Council adopted the 13th day of November, 2001, fixed a date for a Council Hearing on the proposed improvement of Happy Cove Road from the intersection of Happy Landing Road to the end of the road and Happy Landing Road from the end of the bituminous surface (approximately the intersection of Happy Cove Rd) north, approximately 475 feet, by constructing road and drainage improvements, and

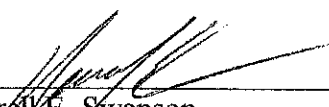
WHEREAS, based on input received from property owners at the improvement hearing, the project scope will be increased to include approximately 275 feet of currently non city maintained road at the north end of Happy Landing Road, and

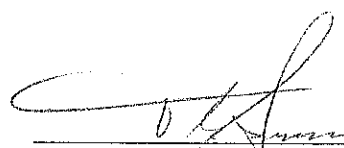
WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 20th day of December, 2001, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA;

1. Such improvement is necessary, cost-effective, and feasible as detailed in the Feasibility Report.
2. Such improvement is hereby ordered as proposed in the Council Resolution adopted the 13th day of August, 2001.
3. Widseth Smith Nolting is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

Adopted by the Council this 14th day of January, 2002.

  
\_\_\_\_\_  
Darrell E. Swanson  
Mayor

  
\_\_\_\_\_  
Thomas N. Swenson  
City Administrator

CITY OF CROSSLAKE  
RESOLUTION NO. 02-05

RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS

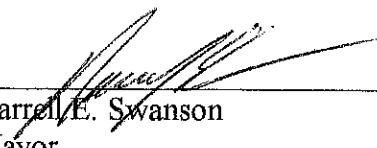
WHEREAS, a Resolution of the City Council adopted the 13th day of November, 2001, fixed a date for a Council Hearing on the proposed improvement of Bay Shores Road from the intersection of C.S.A.H. No. 3 to the end of the road, by constructing road and drainage improvements,


WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 20th day of December, 2001, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA;

1. Such improvement is necessary, cost-effective, and feasible as detailed in the Feasibility Report.
2. Such improvement is hereby ordered as proposed in the Council Resolution adopted the 13th day of August, 2001.
3. Widseth Smith Nolting is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

Adopted by the Council this 14th day of January, 2002.

  
\_\_\_\_\_  
Darrell E. Swanson  
Mayor

  
\_\_\_\_\_  
Thomas N. Swenson  
City Administrator



CITY OF CROSSLAKE  
RESOLUTION NO. 02-06

RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS

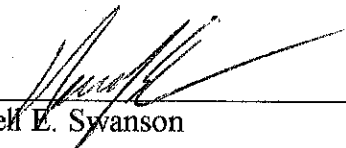
WHEREAS, a Resolution of the City Council adopted the 13th day of November, 2001, fixed a date for a Council Hearing on the proposed improvement of Woodland Drive from the intersection of Manhattan Point Boulevard to the intersection of Whitefish Avenue, by constructing road and drainage improvements,

WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 20th day of December, 2001, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA;

1. Such improvement is necessary, cost-effective, and feasible as detailed in the Feasibility Report.
2. Such improvement is hereby ordered as proposed in the Council Resolution adopted the 27th day of August, 2001.
3. Widseth Smith Nolting is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

Adopted by the Council this 14th day of January, 2002.

  
\_\_\_\_\_  
Darrell E. Swanson  
Mayor

  
\_\_\_\_\_  
Thomas N. Swenson  
City Administrator

CITY OF CROSSLAKE  
RESOLUTION NO. 02-07

RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS

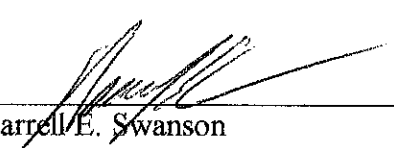
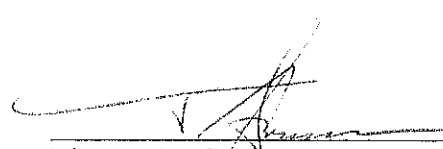
WHEREAS, a Resolution of the City Council adopted the 13th day of November, 2001, fixed a date for a Council Hearing on the proposed improvement of Sandra Road from the intersection of C.S.A.H. No. 3 to the end of the road, by constructing road and drainage improvements,

WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 19th day of December, 2001, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA;

1. Such improvement is necessary, cost-effective, and feasible as detailed in the Feasibility Report.
2. Such improvement is hereby ordered as proposed in the Council Resolution adopted the 13th day of August, 2001.
3. Widseth Smith Nolting is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

Adopted by the Council this 14th day of January, 2002.

  
\_\_\_\_\_  
Darrell E. Swanson  
Mayor  
\_\_\_\_\_  
Thomas N. Swenson  
City Administrator

CITY OF CROSSLAKE  
RESOLUTION NO. 02-08

RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS

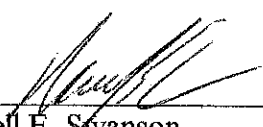
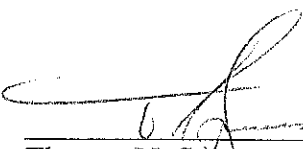
WHEREAS, a Resolution of the City Council adopted the 13th day of November, 2001, fixed a date for a Council Hearing on the proposed improvement of Shafer Road from the end of the existing bituminous surface (approximately the southeast corner of Lot 5 Lile Acres) northwest, approximately 950 feet and ending at Johnson's Pine View, Block Two, Lot 6, by constructing road and drainage improvements,

WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 20th day of December, 2001, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA;

1. Such improvement is necessary, cost-effective, and feasible as detailed in the Feasibility Report.
2. Such improvement is hereby ordered as proposed in the Council Resolution adopted the 13th day of August, 2001.
3. Widseth Smith Nolting is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

Adopted by the Council this 14th day of January, 2002.

  
\_\_\_\_\_  
Darrell E. Swanson  
Mayor  
\_\_\_\_\_  
Thomas N. Swenson  
City Administrator

CITY OF CROSSLAKE  
RESOLUTION NO. 02-09

RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS

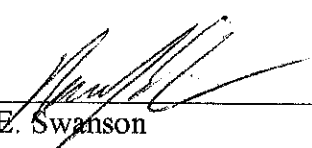
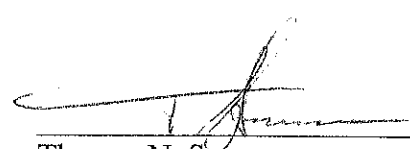
WHEREAS, a Resolution of the City Council adopted the 13th day of November, 2001, fixed a date for a Council Hearing on the proposed improvement of Lake Trail from the intersection of Lake Street, west, approximately 450 feet to the end of the road, by constructing road and drainage improvements,

WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 19th day of December, 2001, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA;

1. Such improvement is necessary, cost-effective, and feasible as detailed in the Feasibility Report.
2. Such improvement is hereby ordered as proposed in the Council Resolution adopted the 13th day of August, 2001.
3. Widseth Smith Nolting is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

Adopted by the Council this 14th day of January, 2002.

  
\_\_\_\_\_  
Darrell E. Swanson  
Mayor  
\_\_\_\_\_  
Thomas N. Swenson  
City Administrator

CITY OF CROSSLAKE  
RESOLUTION NO. 02-10

RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS

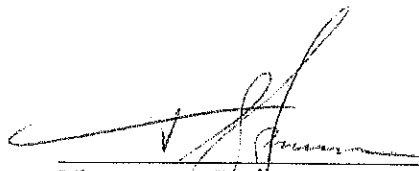
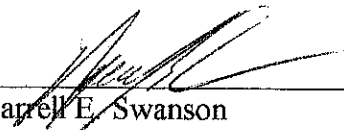
WHEREAS, a Resolution of the City Council adopted the 13th day of November, 2001, fixed a date for a Council Hearing on the proposed improvement of Pine Point Road from the intersection of Daggett Pine Road to the end of the road, by constructing road and drainage improvements,

WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 19th day of December, 2001, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA;

1. Such improvement is necessary, cost-effective, and feasible as detailed in the Feasibility Report.
2. Such improvement is hereby ordered as proposed in the Council Resolution adopted the 13th day of August, 2001, pursuant to a petition of affected property owners.
3. Widseth Smith Nolting is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

Adopted by the Council this 14th day of January, 2002.

  
\_\_\_\_\_  
Thomas N. Swenson  
City Administrator  
\_\_\_\_\_  
Darrell E. Swanson  
Mayor

CITY OF CROSSLAKE  
RESOLUTION NO. 02-11

RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS

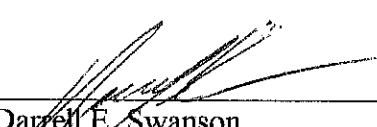
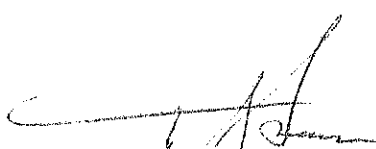
WHEREAS, a Resolution of the City Council adopted the 13th day of November, 2001, fixed a date for a Council Hearing on the proposed improvement of Willwood Lane from the intersection of County Road No. 103, south and southeast to the end of the road (approximately the north property line of Lot 3 Ferndale Plat), by constructing road and drainage improvements,

WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 19th day of December, 2001, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA;

1. Such improvement is necessary, cost-effective, and feasible as detailed in the Feasibility Report.
2. Such improvement is hereby ordered as proposed in the Council Resolution adopted the 13th day of August, 2001.
3. Widseth Smith Nolting is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

Adopted by the Council this 14th day of January, 2002.

  
\_\_\_\_\_  
Darrell E. Swanson  
Mayor  
\_\_\_\_\_  
Thomas N. Swenson  
City Administrator

# **BILLS FOR APPROVAL**

14-Jan-02

<b>VENDORS</b>	<b>DEPT</b>	<b>AMOUNT</b>
Ace Hardware, charcoal and lighter fluid	Cemetery	34.65
Ace Hardware, air filter	P&R	5.31
Ace Hardware, nutsetter, fasteners, caulk	Gov't	19.76
Anoka Hennepin Tech College, ICSCI course	Fire	75.00
Avon State Bank - Bond Payment	Debt Svc	9,517.35
Council #65, union dues	ALL	200.30
Crosslake Communications, REA loan payment	Fire	925.23
Crosslake Rolloff, recycle	Recycling	2,450.00
Culligan, water dispenser rental	Gov't	19.17
Cuyuna Range Firefighters Assoc, annual dues	Fire	300.00
Deferred Comp	ALL	2,180.76
Delta Dental, dental insurance	ALL	1,272.80
Echo Publishing, ordinance 154	P&R	22.75
Echo Publishing, 2002 budget summary	Admin	85.60
Echo Publishing, employment ad	P&R	144.20
Firstar Bank - Bond Payment	Debt Svc	15,090.00
Fortis, disability	ALL	175.72
Int'l Assoc of Fire Chiefs, membership dues	Fire	145.00
Kustom Signals, laser/radar	Police	1,822.31
Lakes State Bank - Bond Payment	Debt Svc	5,880.00
Lakewood Bank - Bond Payment	Debt Svc	120,866.25
Loucks Associates, archaeological study, partial payment	Sewer	650.00
Marco, Copier Contract and Supplies	P&Z/Admin	2,613.54
Marco, Excess Copies	P&Z/Admin	97.19
Marco, Copier Labor	P&Z	60.00
Master Card, Walmart, coffee, cups, spoons, straws	P&R	19.04
Master Card, Office Max, ink cartridges	P&R	53.22
Master Card, Fleet Farm, salt block and treads	P&R/Gov't	241.26
Master Card, Fleet Farm, rags	PW	33.18
Master Card, Smarthome, battery	P&R	32.93
Medica, health insurance	ALL	10,155.57
MN Benefits	Admin	100.98
MN Chiefs of Police Assoc, membership dues	Police	75.00
MN Life, life insurance	ALL	286.80
MN Rec and Park Assoc, membership dues	P&R	190.00
MN Social Services, child support	PW	308.70
MN State Fire Dept Assoc, annual dues	Fire	75.00
MN State Fire Dept Assoc, membership dues	Fire	170.00
NCPERS-Life Insurance	ALL	96.00
North Ambulance, subsidy	Ambulance	1,103.00
Northern National Bank - Bond Payment	Debt Svc	2,937.50
PERA	ALL	N/A
Pine River Oil, diesel	PW	602.68
Pine River Oil, gas	PW	293.65
State and Federal Taxes	ALL	N/A
The Brehm Group, personal accident policy	ALL	599.25

The Door Doctor, repair opener and transmitters	PW/PR/Gov	135.00
The Office Shop, 3 ring binder tabs	Admin	1.25
The Office Shop, AA batteries	Govt	15.96
The Office Shop, markers, pens, post its, paper, hooks, ink	P&Z	141.94
Tom Swenson, vehicle allowance	Admin	400.00
University of MN, shoreland design workshop	P&Z	95.00
US Bank, improvement bond series 2001 A	Debt Svc	9,322.65
US Bank, g.o. improvement bonds	Debt Svc	15,090.00
Viking Coca Cola, pop	P&R	52.40
Viking Coca Cola, pop	Gov't	48.56
Well Fargo - Bond Payment	Debt Svc	54,388.75
Ziegler Cat, loader payment	PW	8,963.40
<b>TOTAL</b>		<b>270,681.56</b>



**ADDITIONAL BILLS FOR APPROVAL**  
**14-Jan-02**

VENDOR	DEPT	AMOUNT
The Office Shop, index insert tabs	P&Z	15.44
Little Falls Machine, Inc., repair labor on saddle	PW	58.50
Cascade Computers, set up email, printer and Win2K	Admin	37.50
Whitefish Automotive, oil change	Police	23.60
Shipman Auto Parts, oil tank and repair plow	PW	133.00
Triangle Oil, 55 gallon rotella	PW	269.06
Master Card, Sherwin Williams, 4 gallons paint	PW	66.88
Master Card, Fleet Farm, barrel pump, shop supplies	PW	188.33
Lakes Printing, newsletters	Admin	200.01
Ehlers, sewer meeting attendance	Sewer	125.00
MaSys Corp., pc/enfors maintainance	Police	1,134.23
Photo Express, developing pictures	Police	5.74
<b>TOTAL</b>		<b>2,257.29</b>

DECEMBER BILLS PAID IN JANUARY			
31-Dec-01			
VENDOR	DEPT	CHECK #	AMOUNT
United Laboratories - air freshner	PW		\$354.01
Culligan - bottled water	Gov't		\$25.58
The Office Shop - printer ribbon	Adm		\$28.76
Fleet Farm - boom box	Park		\$106.45
Top Job Cleaning - December cleaning	Govt		\$692.25
The Office Shop - post it flags	Adm		\$5.17
Rohlfing - Styrofoam cups	Govt		\$23.41
Crow Wing Auto Body - '99 ford repair	PD		\$997.13
Viking Coca Cola - pop	Park		\$157.19
Jon Henke - Petty Cash	Park		\$84.28
Simonson Lumber - paint	Ambulance		\$33.40
The Office Shop - legal pads, green paper	Adm/P&Z		\$14.32
The Office Shop - computer paper	Adm		\$20.76
Crow Wing Power - electric	Gov't		\$590.00
Carla Backstrom - reimb med/dental/phone	P&Z		\$108.93
Echo Publishing - Ord summary 152	P&Z		\$22.75
Echo Publishing - public hearing notice	P&Z		\$22.75
Echo Publishing - notice of hearing	Rd Proj		\$44.63
Echo Publishing - Ord summary 153	P&Z		\$19.50
The Office Shop - hanging folder tabs	Adm		\$2.23
Crow Wing Cty Recorder - filing variance	P&Z		\$20.00
Crow Wing Cty Treas - E-911 addressing	Gov't		\$1,892.40
Crow Wing Power - electric	St Lights		\$59.11
Crow Wing Power - electric	Cemetery		\$361.87
Crow Wing Power - electric	PW		\$62.99
Crow Wing Power - electric	Park		\$10.65
Crow Wing Power - electric	Warm Hse		\$19.70
Crow Wing Power - electric	Park		\$375.75
Crow Wing Powr	Park		\$11.00
Erik Lee - flex reimbursement	PD		\$155.92
Viking Coca Cola - pop	Park		\$35.84
Crosslake Electric - various electrical work	Gov't		\$1,083.09
Crosslake Communications -	All		\$1,138.32
Blue Lakes Disposal	Gov't		\$29.95
Blue Lakes Disposal	PW		\$29.96
Blue Lakes Disposal	Park		\$49.73
Cellular One	PD		\$140.17
Conseco Finance	PW		\$41.62
Conseco Finance	Gov't		\$9.03
Conseco Finance	Park		\$6.61
Crosslake Auto	PD		\$85.00
Jason Amsden	PW		\$290.00
Pequot Auto Parts	Park		\$48.05
Simonson Lumber	Fire		\$3.20
The Office Shop	Adm		\$6.50
Widseth Smith Nolting	P&Z		\$41.00
Widseth Smith Nolting	Road		\$319.00

Widseth Smith Nolting		Sewer		\$11,826.00
Widseth Smith Nolting		PW		\$4,129.84
Ziegler		PW		\$156.85
Gammello Sandelin & Qualley		Legal		\$4,303.94
Holiday - squad gasoline		PD		\$265.49
Moonlite Square - squad gasoline		PD		\$210.86
			TOTAL	\$30,572.94