

REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, FEBRUARY 9, 2009
7:00 P.M. – CITY HALL

The Council for the City of Crosslake met in the Council Chambers of City Hall on Monday, February 9, 2009. The following Council Members were present: Mayor Jay Andolshek, Steve Roe, Rusty Taubert, John Moengen and Dean Swanson. Also present were City Administrator Tom Swenson, Clerk/Treasurer Darlene Roach, Community Development Director Ken Anderson, Police Chief Bob Hartman, Public Works Director Ted Strand, Park and Recreation Director Jon Henke, General Manager Paul Hoge, City Attorney Robert Ruppe, City Engineer Dave Reese and Echo Publishing Reporter Ken Korczak. There were approximately five people in the audience.

A. CALL TO ORDER – Mayor Andolshek called the Regular Council Meeting to order at 7:00 P.M. MOTION 02R-01-09 WAS MADE DEAN SWANSON AND SECONDED BY JOHN MOENGEN TO ACCEPT THE ADDITIONS TO THE AGENDA AS PRESENTED. MOTION CARRIED WITH ALL AYES.

B. CRITICAL ISSUES –

1. Roger Roy, member of the Dog Derby Race Governing Organization (RGO), reported that the 2009 Dog Sled Races have been cancelled because a trail route could not be agreed upon with the County Land Commissioner. Roger Roy stated that last years race went well and the feedback from the racers was a concern for trail safety. To correct this problem, the RGO realigned the trail for 2009 to make it all one-way traffic and submitted the plan to the County Land Commissioner on 12/11/2008. Also submitted at this time was a letter from the City of Crosslake for their approval of the race, the signed permission papers from all private landowners and a \$2,000,000 liability policy. On 12/22/2008 Mr. Roy received an email from Land Commissioner Tom Cowell, on his last day in office, informing the RGO that his department denied the use of county land to create any new trails that would lead to Tamarack Lake. The denial was the result of a communication between Tom Cowell, DNR Conservation Officer Cary Shoutz and a Tamarack Lake resident. Neither the RGO nor the City of Crosslake was included in the discussion. Another meeting took place on 1/23/2009 at the county with the RGO present and again access to county land for a new trail to and from Tamarack Lake was denied. The county concerns include ATV usage on the trail and natural springs in the lake which could make ice conditions dangerous. Mr. Roy noted that another rumor circulating was that he was making money from this event. The only persons paid are the veterinarian, Race Marshall, and the winning mushers. Approximately 100 mushers plus their staff planned on participating in the 2009 race, which could have brought up to \$84,000 to area businesses. The mushers who participated in the 2008 race were impressed with Crosslake and there was discussion to bring the World Cup event to Crosslake. The RGO is asking the City of Crosslake to help attain land for the 2010 race. A meeting is scheduled for 3/9/2009 with the RGO, County Officials, DNR Representatives and the Kolesar's to seek a resolution to the land use issue.

Business owner Pat Netko thanked Roger Roy for volunteering his time to promote the dog sled races and urged the Council to be pro-active in resolving the issue. Tom Swenson stated that it is important that the City representatives attend the meeting as well as County Commissioner Paul Thiede. Dean Swanson stated that he is surprised by the cancellation and stated the City should have been notified earlier of the problem so that it could have reacted. Steve Roe questioned whether the County had authority to cancel a local event. Dean Swanson and Steve Roe volunteered to represent the City of Crosslake at the meeting scheduled 3/9/2009 at the County.

2. An Agreement for Professional Services By and Between the City of Crosslake and the Brainerd Lakes Area Development Corporation for Calendar Year 2009 was included in the packet for Council review. Tom Swenson stated Sheila Wasnie Haverkamp was unable to attend this meeting but would make a presentation to the Council at a later meeting. The contract amount was included in the 2009 Budget. Rusty Taubert questioned how BLADC is different from the Chamber of Commerce. Tom Swenson replied that BLADC works more with the EDA and project financing. Steve Roe asked how much the contract increased. Tom Swenson replied that the agreement increased by \$75. MOTION 02R-02-09 WAS MADE BY DEAN SWANSON AND SECONDED BY STEVE ROE TO APPROVE THE AGREEMENT FOR PROFESSIONAL SERVICES BY AND BETWEEN THE CITY OF CROSSLAKE AND THE BRAINERD LAKES AREA DEVELOPMENT CORPORATION FOR CALENDAR YEAR 2009 WITH A CONTRIBUTION OF \$2,175 AND TO APPROVE THE AGREEMENT TO SUPPORT ENHANCED ECONOMIC DEVELOPMENT MARKETING ENDEAVORS INCLUDING THE 2020 PROGRAM FOR CALENDAR YEAR 2009 WITH A CONTRIBUTION OF \$500. MOTION CARRIED WITH ALL AYES.

C. CONSENT CALENDAR – MOTION 02R-03-09 WAS MADE BY JAY ANDOLSHEK AND SECONDED BY RUSTY TAUBERT TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR: (1.) REGULAR COUNCIL MEETING MINUTES OF JANUARY 12, 2009; (2.) CROSSLAKE COMMUNICATIONS BALANCE SHEET AND INCOME STATEMENT/DETAIL OF RESERVE BALANCES DATED DECEMBER 31, 2008; (3.) CITY MONTH END REVENUE REPORT DATED DECEMBER 2008; (4.) CITY MONTH END EXPENDITURE REPORT DATED DECEMBER 2008; (5.) PLEDGED COLLATERAL REPORT DATED 2/4/09 FROM DARLENE ROACH; (6.) LAKES STATE BANK PLEDGE REPORT DATED JANUARY 2009; (7.) NORTHERN NATIONAL BANK PLEDGE REPORT DATED JANUARY 2009; (8.) LAKEWOOD BANK PLEDGE REPORT DATED JANUARY 2009; AND (9.) RIVERWOOD BANK PLEDGE REPORT DATED JANUARY 2009. MOTION CARRIED WITH ALL AYES.

D. PUBLIC FORUM – None.

E. MAYOR'S REPORT – None.

F. CITY ADMINISTRATOR'S REPORT --

1. City Bills for Approval -- MOTION 02R-04-09 WAS MADE BY DEAN SWANSON AND SECONDED BY RUSTY TAUBERT TO APPROVE THE BILLS FOR PAYMENT FOR FEBRUARY AS SUBMITTED IN THE AMOUNTS OF \$83,819.35 AND \$30,101.18. MOTION CARRIED WITH ALL AYES.
2. A memo dated February 2, 2009 from Darlene Roach requesting the transfer of \$400 from the General Fund to the Capital Improvement Fund for Library donations received at the end of 2008 was included in the packet for Council review. MOTION 02R-05-09 WAS MADE BY STEVE ROE AND SECONDED BY RUSTY TAUBERT TO APPROVE THE TRANSFER OF \$400 FROM THE GENERAL FUND TO THE LIBRARY CAPITAL IMPROVEMENT FUND. MOTION CARRIED WITH ALL AYES.
3. Included in the packet for Council review was a memo dated February 2, 2009 from Darlene Roach regarding a liquor license transfer from Joe Vern Inc. to Murrer's Cedar Chest Inc. Tom Swenson stated that a request was received from Kathleen Murrer of Murrer's Cedar Chest Inc. to transfer the On Sale/Sunday Liquor Licenses from Joe Vern Inc. (Mary Bemis) to Murrer's Cedar Chest Inc. effective March 2, 2009. Murrer informed the City that effective this date, the current owner will no longer be operating the business. All of the necessary liquor license application forms have been completed by Kathleen Murrer and submitted to the City. A criminal history check has been completed by the Police Department with satisfactory findings. Ms. Murrer has paid the pro-rated amount of \$566.64 in license fees covering the period of March 2, 2009 through June 20, 2009. Clerk/Treasurer Roach recommended that the financial background investigation, along with the fee of \$500 for this investigation, be waived for this transfer since the Murrer's were the owners of The Cedar Chest for a number of years prior to the sale of the business to Joe Vern Inc. The same waiver was approved for the Exchange when the license transfer to the previous owner was approved. MOTION 02R-06-09 WAS MADE BY STEVE ROE AND SECONDED BY JOHN MOENGEN TO APPROVE THE TRANSFER OF THE ON SALE AND SUNDAY LIQUOR LICENSES EFFECTIVE MARCH 2, 2009 FROM JOE VERN INC. TO MURRER'S CEDAR CHEST INC. AND THAT THE FINANCIAL BACKGROUND INVESTIGATION AND ITS \$500 FEE BE WAIVED. MOTION CARRIED WITH ALL AYES.
4. A memo dated February 4, 2009 from Darlene Roach regarding a request to sell food and alcohol at Whitefish Lodge and Suites was included in the packet for Council review. Tom Swenson stated that Dawn Maucieri is requesting approval to sell food and alcohol in the parking lot of Whitefish Lodge and Suites during the St. Patrick's Day Parade on March 14th. Maucieri's Italian Bistro, Bar and Deli holds a catering permit with the Minnesota Department of Public Safety Alcohol and Gambling Enforcement Division which allows them to conduct this activity provided certain conditions are met. These conditions include approval from the City Council, Caterer's Permit (which they do hold), written approval from Whitefish Lodge and Suites to use their property, and the sale of alcohol must be in conjunction with the serving of food. City Ordinance requires that the area where alcohol is served be compact and contiguous to the building and away

from the street. The Council previously approved Maucieri's to sell food and alcohol at Whitefish Lodge and Suites during the St. Patrick's Day Parade in 2008. MOTION 02R-07-09 WAS MADE BY DEAN SWANSON AND SECONDED BY STEVE ROE TO APPROVE THE REQUEST FROM MAUCIERI'S ITALIAN BISTRO, BAR AND DELI TO SELL FOOD AND ALCOHOL FROM THE WHITEFISH LODGE AND SUITES PARKING LOT DURING THE ST. PATRICK'S DAY PARADE ON SATURDAY, MARCH 14, 2009 WITH THE CONDITIONS OUTLINED IN A MEMO DATED FEBRUARY 4, 2009 FROM THE CLERK/TREASURER. MOTION CARRIED WITH ALL AYES.

5. Memos dated January 30, 2009 and February 9, 2009 from Darlene Roach regarding Landscape Contractors/Excavators Licenses were included in the packet for Council review. Steve Roe stated he was happy to see that the companies holding State Licenses were listed on the report. MOTION 02R-08-09 WAS MADE BY JOHN MOENGEN AND SECONDED BY DEAN SWANSON TO APPROVE ISSUANCE OF LANDSCAPE CONTRACTORS/EXCAVATORS LICENSES TO NORTHERN LAKES NURSERY INC., DAN'S SOD SERVICE, LLC AND ABRA LANDSCAPING LLC. MOTION CARRIED WITH ALL AYES.
6. Requests for donations to the Pequot Lakes Grad Blast and the Pine River-Backus Grad Blast were included in the packet for Council review. MOTION 02R-09-09 WAS MADE BY JOHN MOENGEN AND SECONDED BY DEAN SWANSON TO DONATE \$100 TO THE PEQUOT LAKES GRAD BLAST COMMITTEE AND \$100 TO THE PINE RIVER-BACKUS GRAD BLAST COMMITTEE FOR 2009 GRADUATING SENIORS. MOTION CARRIED WITH ALL AYES.

G. COMMISSION/DEPARTMENT REPORTS –

1. PARK AND RECREATION/LIBRARY –

- a. Included in the packet for Council information were the Crosslake Park and Recreation/Library Commission Minutes of November 24, 2008.
- b. The Fund Raising Committee Meeting Minutes of January 12, 2009 were included in the packet for Council information.
- c. Park Director Jon Henke reported that the Community Center is offering aerobics on Mondays, Tuesdays and Thursdays. AAA is sponsoring a senior driving 4-hour refresher class on February 12th from 9:00 A.M. to 1:00 P.M. The Community Center gym is reserved each weekday morning from 8:00 to 9:00 A.M. for walking. The Library offers the Children's Story Hour which takes place on Thursday's at 10:30 A.M. The Library is offering a program called Dad's NFL (Night for Library) on the 1st and 3rd Tuesday of every month from 6:30 P.M. to 7:45 P.M. The night will include story time, time to check out books and also gym time and snacks for both the dads and the kids. The Kitchigami Mobile Library will stop at the Community Center from 12:45 to 2:45 P.M. the second and fourth Thursday of every month. Yoga is available at the Community Center on Monday nights from 5:15 to 6:45 P.M. and on Thursday mornings from 10:00 to 11:30 A.M. Senior meals take place

at the Community Center Monday through Friday at 11:30 A.M. Interested participants must call by 4:00 P.M. the day before to make a reservation. Meals on wheels are also available for those residents who are home bound. Federal funding for this program is based on participation. Attendance for the Community Center for the month of January was 5,160 and 2,195 for the Library. Volleyball is offered every Wednesday night from 6:30 to 8:45 P.M. The pond skating program has begun. The area is not supervised and can be used during daylight hours only. Adults are required to supervise children while they are utilizing the pond. A designated area has been established for hockey. There is no warming house. Benches are available to put skates on next to the pond. The Crosslake Park and Recreation Department has formed a club for local residents who have an interest in the art of woodcarving. The club meets the second Tuesday of the month at 2:00 P.M. The AARP Tax Help program will start Tuesday, February 17th. Sessions are held Tuesday mornings from 8-12 through April 14th. The 2009 Chautauqua Program will begin on February 11th with a presentation on Global Positioning Systems (GPS). The panel discussion will be led by Jon Henke, Bryan Hargrave, Alden Hardwick and Bill and Debby Floerchinger. Discussion topics will include the history of GPS and the vast array of uses it has in today's world. The program for March will feature Bonnie the Plant Lady from Sunshine Gardens. The program title is "Less Lawn is More Better: Re-Creating Habitat for Birds and Butterflies." Bonnie the Plant Lady and KAXE Radio have worked with business and homeowners to re-build a network of places for friendly critters to live, grow and entertain us. This program will take place on March 11th and is free to the public. The fitness room at the Community Center is open seven days a week and offers an array of fitness equipment. Steve Roe questioned the proposed joint powers agreement mentioned in the Fund Raising Committee Meeting Minutes of January 12, 2009. Jon Henke replied that Mark Ranus, consultant to the KRLS, proposed a joint powers agreement between 5 counties and the regional library system. Crow Wing County is in favor of the agreement. Steve Roe asked if Mr. Henke was actively promoting the agreement. Jon Henke replied that the decision is not up to the Crosslake Library and that the Crosslake Library has no say in the matter. Steve Roe asked how the agreement relates to the Kitchigami Library System. Jon Henke replied that the County was not happy with the way Kitchigami handled matters and this agreement would allow the County to take over the system. Jon Henke added that the agreement is currently in discussion stages and would bring back more information to the Council when the information is available. Rusty Taubert complimented Jon Henke on his involvement with the program. Jon Henke thanked Alden Hardwick for pursuing the matter.

2. PUBLIC SAFETY –

- a. Chief Hartman reported 145 calls in Crosslake in January.
- b. Chief Hartman reported 27 calls in Mission Township for January.
- c. Included in the packet for Council review was a memo dated 2/9/09 from Chief Hartman regarding the renewal of the Animal Control Contract with

Crow Wing County. Chief Hartman stated that the Animal Control Contract is due for renewal for 2009. Crow Wing County has advised the City of Crosslake that after December 31, 2009, the contract between Crosslake and Crow Wing County will no longer be an option. Chief Hartman stated that he discussed the situation with City Administrator Swenson and that due to budget constraints, they recommend saving the \$4,700 budgeted for the 2009 Animal Control Contract by not renewing the contract with Crow Wing County for 2009. Tom Swenson stated that 2008 was the first year Crosslake had a contract with Crow Wing County and informed the Council that the Police Department would still respond to a "dangerous" dog call. Very few stray animals were picked up last year. Chief Hartman stated that the Police Department would also respond to barking dog complaints and issue a citation if warranted. MOTION 02R-10-09 WAS MADE BY DEAN SWANSON AND SECONDED BY STEVE ROE TO NOT RENEW THE ANIMAL CONTROL CONTRACT WITH CROW WING COUNTY FOR 2009. MOTION CARRIED WITH ALL AYES.

Chief Hartman thanked all of the First Responders who attended a medical call today and stated that they all did a great job.

- d. The Crosslake Fire Department responded to 6 calls in January. Of those, 3 were medical calls and 3 were fire calls.
- e. Included in the packet for Council review was a memo dated February 5, 2009 from the City Administrator regarding 2009-2010 Fire Service Contracts. Tom Swenson stated that the City of Manhattan Beach and the Township of Fairfield contract with the City of Crosslake for fire services. These contracts are reviewed and approved by the City Council each year and forwarded to the respective City and Township for renewal by April 1st. The cost of the contract is based on a percent of tax capacity for that portion of the City or Township covered by Crosslake. In addition, for each fire call responded to by the Crosslake Fire Department, a charge of \$350 for the first hour and \$300 for each additional hour is billed to the City or Township. The amount is payable upon execution of the agreement between both municipalities. The amount due from Manhattan Beach for 2009 is \$12,564.97 and from Fairfield Township is \$22,515.75. MOTION 02R-11-09 WAS MADE BY JOHN MOENGEN AND SECONDED BY DEAN SWANSON TO APPROVE THE 2009-2010 FIRE SERVICE CONTRACTS AS PRESENTED FOR MANHATTAN BEACH AND FAIRFIELD TOWNSHIP. MOTION CARRIED WITH ALL AYES.
- f. A memo dated February 2, 2009 from Fire Chief Anderson regarding a request to accept a donation and declare trailer excess equipment was included in the packet for Council information. John Moengen stated that Council approval is requested to accept a 2009 Sled Bed Trailer from the Crosslake Firefighters' Relief Association. The trailer was purchased by the Relief Association from fund raising proceeds in conjunction with a donation from a resident. The trailer would be used to transport the Hovercraft. MOTION 02R-12-09 WAS MADE BY DEAN SWANSON AND SECONDED BY JOHN MOENGEN TO ACCEPT THE DONATION OF A 2009 SLED BED

TRAILER FROM THE CROSSLAKE FIREFIGHTERS' RELIEF ASSOCIATION. MOTION CARRIED WITH ALL AYES. John Moengen stated that with the acceptance of the new trailer, approval is requested to declare the current 1996 Hovercraft Utility Trailer as excess equipment and to advertise for bids to sell the trailer. MOTION 02R-13-09 WAS MADE BY DEAN SWANSON AND SECONDED BY RUSTY TAUBERT TO DECLARE THE 1996 HOVERCRAFT UTILITY TRAILER AS EXCESS EQUIPMENT AND TO APPROVE THE ADVERTISEMENT FOR BIDS FOR SAID TRAILER. MOTION CARRIED WITH ALL AYES.

- g. Included in the packet for Council information was the North Ambulance 2008 Year End Summary Report. Steve Roe stated that he would like a representative of North Ambulance to come and explain the report because the numbers did not seem accurate. Tom Swenson stated that the City could request that a representative come to a future meeting.

3. PLANNING AND ZONING –

- a. Planning and Zoning Commission/Board of Adjustment Regular Meeting Minutes of December 19, 2008 were included in the packet for Council information.
- b. The January 2009 Permit Summary was included in the packet for Council information. A total of 16 permits were issued with valuations totaling \$111,960, compared to January 2008 with 5 permits issued totaling \$31,080. Tom Swenson noted that 2 permits were issued for basements and asked if a home already existed on those. Ken Anderson replied that the houses were already built and the basements were additions.
- c. Included in the packet for Council review was a memo dated February 9, 2009 from Ken Anderson regarding the proposed donation of land from Roger Saatzer, Parcel No. 120213205CC0009. Ken Anderson stated that the Planning and Zoning Commission reviewed the proposal by Roger Saatzer to donate a triangular-shaped parcel to the City of Crosslake at its meeting of January 23, 2009. The Commission recommended acceptance of the parcel subject to four conditions. The Public Works Commission reviewed the request at its meeting of January 5, 2009 and recommended acceptance of the proposed land donation. Community Development Director Anderson reviewed the request and stated that there were a number of planning and zoning issues associated with the proposal. In order to minimize overall costs and allow the land donation to proceed, Mr. Anderson suggested that the City Council adopt a motion to do the following: 1.) Accept the proposed donation of land from Roger Saatzer. 2.) Initiate an after-the-fact variance application and public hearing to acknowledge the proposed conveyance and existing conditions making the property(s) nonconforming, and furthermore, to waive the variance application fee for Mr. Saatzer. 3.) Waive the requirement for preparation of a revised certificate of survey. 4.) Direct staff to estimate the existing impervious coverage and building setback encroachment using aerial photo data for purposes of the variance application. 5.) Authorize the City Surveyor to prepare revised legal descriptions for the property to be donated to the City and the remnant parcel to be retained by Roger Saatzer, including

the approximately 1-foot wide sliver of property along the north lot line of the building parcel. 6.) Direct the City Attorney to prepare the deeds for recording purposes to convey the property with revised descriptions upon approval of said variance application by the Crosslake Planning and Zoning Commission. 7.) Authorize the expenditure of City monies necessary to complete this transaction. MOTION 02R-14-09 WAS MADE BY DEAN SWANSON AND SECONDED BY STEVE ROE TO ACCEPT THE DONATION OF LAND DESCRIBED AS PARCEL NO. 120213205CC0009 FROM ROGER SAATZER CONTINGENT ON THE 7 CONDITIONS OUTLINED IN A MEMO DATED FEBRUARY 9, 2009 FROM KEN ANDERSON. Mayor Andolshek stated that this could cost the City quite a bit of money. Ken Anderson stated the cost to the City would be approximately \$698. MOTION CARRIED WITH ALL AYES.

- d. A memo dated February 9, 2009 from Ken Anderson regarding a recommendation to the Crow Wing County Land Commissioner regarding Classification to "Non-Conservation" and future sale of tax-forfeited land was included in the packet for Council review. Both the Planning and Zoning Commission and the Public Works Commission reviewed the letter dated December 29, 2008 from the Crow Wing County Land Commissioner related to Parcel No. 120281308B00009 and both Commissions were in favor of the City of Crosslake not approving the classification and sale of said property until the Council has adequate time to consider acquisition of the parcel. MOTION 02R-15-09 WAS MADE BY DEAN SWANSON AND SECONDED BY JOHN MOENGEN TO DIRECT STAFF TO INFORM THE CROW WING COUNTY BOARD IN WRITING THAT THE CITY OF CROSSLAKE DOES NOT SUPPORT THE COUNTY BOARDS ACTION TO CLASSIFY PARCEL NO. 120281308B00009 AS "NON-CONSERVATION" TO MAKE IT AVAILABLE FOR FUTURE SALE IN A PUBLIC AUCTION AS A TAX FORFEITED LAND IN ORDER TO ALLOW THE CITY ADEQUATE TIME TO CONSIDER ACQUISITION OF THE PARCEL. MOTION CARRIED WITH ALL AYES.

4. CROSSLAKE COMMUNICATIONS –

- a. Crosslake Communication's Bills for Approval – MOTION 02R-16-09 WAS MADE BY RUSTY TAUBERT AND SECONDED BY JOHN MOENGEN TO APPROVE THE DECEMBER 2008 BILLS FOR PAYMENT AS SUBMITTED IN THE AMOUNT OF \$349,764.85. Steve Roe questioned the bill to Visa for \$40,000. Paul Hoge explained that Visa was issued in conjunction with their Merrill Lynch account and that the \$40,000 was a transfer of money from one account to another. MOTION CARRIED WITH ALL AYES.
- b. The Highlights Report for January was included in the packet for Council review. Paul Hoge reported that the Final Audit for 2008 is completed and that Olsen Thielen is available the week of February 23rd or March 5th or 6th to present the audit to the City Council. It was the consensus of the City Council to schedule a meeting with the auditor's of Crosslake Communications on March 6, 2009 at 9:00 A.M.

The Crosslake Communications Advisory Board recommended an increase in cable TV rates effective April 1, 2009. MOTION 02R-17-09 WAS MADE BY JOHN MOENGEN AND SECONDED BY RUSTY TAUBERT TO INCREASE THE CABLE TV RATES EFFECTIVE APRIL 1, 2009 AS FOLLOWS: BASIC CABLE TV FROM \$19.50 TO \$21.50; EXPANDED BASIC FROM \$39.95 TO \$42.95; VALUE CABLE FROM \$38.95 TO \$41.95; DIGITAL TV FROM \$49.95 TO \$51.95; PREMIUM CABLE FROM \$48.95 TO \$50.95; DIGITAL PLUS FROM \$82.95 TO \$84.95; ULTIMATE CABLE FROM \$81.95 TO \$83.95; HIGH DEFINITION – NO CHANGE. MOTION CARRIED WITH ALL AYES. Mr. Hoge reported that Crosslake Communications received a request from AT&T to extend its tower from 195 feet to 215 feet. They are working with Planning and Zoning and will report back to the Council. Steve Roe asked what kind of return there would be on the tower addition. Paul Hoge replied that he thought it would be paid off in 1-2 years. No settlement has been reached with the union. Ron Schmidt was presented an award for 35 years of service at the Advisory Board Meeting of January 27, 2009. Steve Roe extended congratulations to Ron Schmidt from the Council. A discussion ensued regarding the boring rig and truck owned by Crosslake Communications. Paul Hoge explained that the boring rig was declared surplus by the Council in 2008 with a minimum sale price of \$40,000. No offers have been received and Hoge believes that the addition of a truck to the package could be more desirable. The book value is \$42,000 and a person has already requested to put in a bid. MOTION 02R-18-09 WAS MADE BY DEAN SWANSON AND SECONDED BY RUSTY TAUBERT TO DECLARE BOTH THE BORING RIG AND TRUCK AS EXCESS EQUIPMENT. MOTION CARRIED WITH ALL AYES.

MOTION 02R-19-09 WAS MADE BY DEAN SWANSON AND SECONDED BY JOHN MOENGEN TO APPROVE THE ADVERTISEMENT FOR BIDS FOR THE BORING RIG AND TRUCK AND TO AUTHORIZE TOM SWENSON AND PAUL HOGE TO ACCEPT OR REJECT BIDS RECEIVED. MOTION CARRIED WITH ALL AYES.

- c. The Crosslake Communications Regular Meeting Minutes of January 27, 2009 were included in the packet for Council information.
 - d. A resolution authorizing membership in the 4M Fund was included in the additions to the agenda for Council review. This would allow Crosslake Communications another place to deposit funds. Tom Swenson explained that the 4M Fund is sponsored by the League of Minnesota Cities and that the City has money in an account there also. MOTION 02R-20-09 WAS MADE BY JAY ANDOLSHEK AND SECONDED BY JOHN MOENGEN TO APPROVE RESOLUTION NO. 09-04 AUTHORIZING MEMBERSHIP IN THE 4M FUND. MOTION CARRIED WITH ALL AYES.
5. PUBLIC WORKS/CEMETERY/SEWER –
- a. The December 2008 Wastewater Treatment Discharge Monitoring Report was included in the packet for Council information.

- b. The January 2009 Wastewater Treatment Discharge Monitoring Report was included in the packet for Council information.
- c. A letter dated January 15, 2009 from the Crow Wing County Highway Department regarding annual bridge inspections was included in the packet for Council information.
- d. A letter dated January 30, 2009 from the Crow Wing County Highway Department regarding bridge maintenance was included in the packet for Council information.
- e. Included in the packet for Council review was a memo dated February 4, 2009 from the Public Works Commission regarding a recommendation authorizing a Project Memorandum for the Sunrise Island Bridge Replacement Project. Dave Reese informed the Council that a Project Memorandum is required to apply for Economic Stimulus Funding and the estimated cost for WSN to prepare the Memorandum would be approximately \$3,000. MOTION 02R-21-09 WAS MADE BY JOHN MOENGEN AND SECONDED BY STEVE ROE TO AUTHORIZE WSN TO PREPARE A PROJECT MEMORANDUM FOR THE SUNRISE ISLAND BRIDGE REPLACEMENT PROJECT WHICH WOULD BE REQUIRED FOR EITHER FEDERAL OR STATE FUNDING AT A COST NOT TO EXCEED \$3,000. MOTION CARRIED WITH ALL AYES.
- f. A memo dated February 4, 2009 from the Public Works Commission regarding a recommendation to advertise for bids for the 2009 Road/Trail Improvement Project was included in the packet for Council review. Dave Reese presented the scope of the new trail starting at Daggett Pine Road, north, approximately 2,100 feet, ending at the Dan Miller property and stated that this trail could be extended to Anchor Point Road and Manhattan Point Boulevard in the future. Tom Swenson noted that 4 adjacent property owners are willing to contribute \$5,000 each to the trail project and Attorney Couri could draft a simple agreement for each property owner to sign. Dean Swanson asked if the money for this project was budgeted. Tom Swenson replied that there is \$140,000 in the budget for 2009 Road Projects and that the repaving of the trail from Daggett Pine Road, south, to the Cross Lake/Daggett Lake Channel would be bid as an alternate. If the bids come in high, the repaving of that portion of the trail would not be completed. MOTION 02R-22-09 WAS MADE BY JOHN MOENGEN AND SECONDED BY STEVE ROE TO APPROVE THE ADVERTISING FOR BIDS FOR THE WILDERNESS TRAIL, BACKDAHL ROAD AND CSAH 66 TRAIL EXTENSION UTILIZING TYPE B OIL AND THAT THE CSAH 66 TRAIL RECLAIM/PAVING PROJECT FROM DAGGETT PINE ROAD, SOUTH, TO THE DAGGETT CHANNEL WHICH WAS NOT REPLACED DURING THE SEWER PROJECT BE BID AS AN ALTERNATE. MOTION CARRIED WITH ALL AYES. Steve Roe stated that the sidewalks in Town Square should also be completed.
- g. A memo dated February 4, 2009 from the Public Works Commission regarding an update on the Oxidation Ditch Enclosure/Storage Building Project and recommendation regarding an Amendment to the Engineering Agreement was included in the packet for Council review. Dave Reese

reported that the Oxidation Ditch Building is basically completed and a punch list of items to be completed when the ground thaws has been made. Dave Reese stated that WSN is requesting an amendment to the engineering agreement to increase said agreement from \$31,800 to \$35,000, which would bring the project and punch list items through completion. Reasons for the engineering overrun include the extended time frame for Structural Buildings to complete the Oxidation Ditch Enclosure/Storage Building, bidding said building separate from the Crosslake Communication's building which was originally anticipated and addressing electrical issues with the Electrical Inspector in the Oxidation Ditch Building. MOTION 02R-23-09 WAS MADE BY JOHN MOENGEN AND SECONDED BY STEVE ROE TO APPROVE AN INCREASE IN THE ENGINEERING AGREEMENT FROM \$31,800 TO \$35,000 FOR ADDITIONAL WORK BY WSN ON THE OXIDATION DITCH ENCLOSURE/STORAGE BUILDING PROJECT AS OUTLINED IN AN EMAIL FROM MARK HALLAN DATED FEBRUARY 2, 2009. MOTION CARRIED WITH ALL AYES.

- h. A letter dated February 5, 2009 from WSN regarding Pay Request No. 2 from Structural Buildings was included in the packet for Council review. MOTION 02R-24-09 WAS MADE BY JOHN MOENGEN AND SECONDED BY DEAN SWANSON TO APPROVE PAY REQUEST NO. 2 IN THE AMOUNT OF \$35,850 TO STRUCTURAL BUILDINGS FOR THE CROSSLAKE OXIDATION DITCH ENCLOSURE BUILDING AND WITHHOLD RETAINAGE OF \$3,000 FOR PUNCH LIST ITEMS. MOTION CARRIED WITH ALL AYES.
- i. A memo dated February 4, 2009 from the Public Works Commission regarding a recommendation to approve Engineering Proposal for a Feasibility Study to Extend Sanitary Sewer and Road/Drainage Improvements along Daggett Bay Road, Norway Trail, Brook Street, Kimball Road and Kimball Court was included in the packet for Council review. Tom Swenson explained that this area was considered because the roads are in need of improvements. At its meeting of February 2, 2009 the Public Works Commission reviewed an aerial photo of the proposed sewer extension area and its proximity to the existing collection system. A Feasibility Study would be the first step in reviewing the possible expansion of the wastewater collection system. The estimated cost of the Feasibility Study is \$8,500. Tom Swenson reported that even if the project is feasible, the construction would be several years off and that the Stimulus Package might fund this project. Dean Swanson stated that he felt the timing was wrong for the City to spend money on a study. Steve Roe questioned how close the current plant is to being maxed out. Ted Strand replied that on a peak weekend in 2008, 92,000 gallons went through the plant, which can handle up to 150,000 gallons. Dave Reese stated that the plant could handle additional flow. Dean Swanson questioned whether the residents in the proposed area were ready to accept the expansion in their neighborhood and stated that other areas in Crosslake are in greater need of City sewer. Dean Swanson suggested that the issue be tabled. Tom Swenson stated that this study would provide a broad scope to determine

whether or not it is feasible. It was the consensus of the Council to bring the matter back to the Council when the economic situation improves.

Ted Strand reported that the new filter is working well.

6. RECYCLING –

- a. A letter from Leigh Reiner and the Crosslake Roll-Off Recycling Report for January 2009 was included in the packet for Council information.
- b. The Waste Partners Recycling Reports for November and December 2008 were included in the packet for Council information.
- c. A letter dated January 12, 2009 to the County Waste Management Director Re: 2009 SCORE Funds was included in the packet for Council information.

7. PERSONNEL COMMITTEE – Tom Swenson reported that the Personnel Committee had met with both unions but that no settlements have been reached.

8. ECONOMIC DEVELOPMENT AUTHORITY – The EDA Meeting Minutes of December 3, 2008 were included in the packet for Council information.

H. CITY ATTORNEY REPORT - A memo dated February 4, 2009 from Mike Couri regarding the attorney report was included in the packet for Council information.

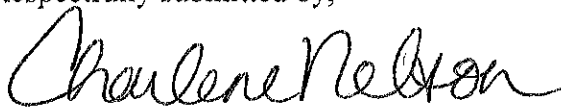
I. OLD BUSINESS – Rusty Taubert expressed his disappointment with the County in canceling the dog sled races in Crosslake, which could have been very beneficial to the local economy.

J. NEW BUSINESS – None.

K. PUBLIC FORUM – None.

L. ADJOURN – MOTION 02R-25-09 WAS MADE BY JOHN MOENGEN AND SECONDED BY STEVE ROE TO ADJOURN THIS REGULAR MEETING AT 9:05 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,



Charlene Nelson
Deputy Clerk

Deputy Clerk/Minutes/2-9-09

BILLS FOR APPROVAL
9-Feb-09

VENDORS	DEPT		AMOUNT
Ace Hardware, screws	PW		66.12
Ace Hardware, couple, cap	PW		5.38
Ace Hardware, screws	P&R		9.01
Ace Hardware, caulk	P&R		12.74
Ace Hardware, spray paint, nails, drill bit	P&R		17.54
Ace Hardware, bolts, couple	PW		24.93
Ace Hardware, drill bit	PW		6.91
Ace Hardware, bolts, elbow	PW		16.58
Ace Hardware, drain plus, nipples, pvc unions	PW		64.13
Ace Hardware, bulbs	P&R		3.46
Ace Hardware, bulb for exit door	Fire		6.37
Alex Air Apparatus, class a foam	Fire		211.50
Americinn, lodging for conference	Fire		172.80
Ameripride, mats	PW		121.32
Applied Concepts, radar	Police		1,871.00
AW Research, water test	Sewer		104.40
AW Research, water test	Sewer		104.40
AW Research, water test	Sewer		104.40
B&B Products, strip out old squad car	Police		300.00
Birchdale Fire & Security, alarm repair	P&R		319.50
Brainerd Absolute Trailer Sales, flat mount ball and pintle	PW		135.20
Brandanger Office Supply, name plate	Gov't		15.96
Career Clothes, uniform	Police		19.26
City of Crosslake, sewer utilities	PW/Gov't		99.00
Council #65, union dues	ALL	pd 2-2	388.11
Crosslake Communications, phone, fax, cable, dsl	ALL		2,863.79
Crosslake Portable Welding, snow blower repair	PW	pd 1-26	2,910.00
Crosslake Portable Welding, pump stand	PW		45.00
Crosslake Rolloff, recycling	Gov't		2,695.00
Crow Wing Auto Body, remove stripes and decals	Police		250.00
Crow Wing County Auditor, recording of lot consolidation	P&Z		50.00
Crow Wing County Health Services, hepatitis immunizations	Fire		222.00
Crow Wing County Highway Department, fuel	ALL		3,263.01
Dacotah Paper, can liners, tissue, soap, towels	P&R		196.77
Deferred Comp	ALL		226.92
Delta Dental, dental insurance	ALL		1,403.20
Fastenal, clamps	PW		18.03
Fastenal, sockets	PW		100.13
Fastenal, all cut rescue	Fire		209.99
Fastenal, washers and screws	PW		91.74
Fire Instruction & Rescue, infectious disease course	Fire		270.00
Fortis, disability	ALL		396.89
General Drivers Union Local #346, union dues	Police	pd 2-2	165.00
Gouvernement Training Services, mcfoa annual conference	Admin		200.00
Hawkins, ferric chloride, aqua hawk	Sewer		1,054.06

Heartland Tire Service, replace valve stem	PW		39.36
Holiday Station, propane refill	PW		15.96
Houston Ford, test headlights	Police		87.99
Johnson, Killen & Seiler, personnel matters	Gov't		122.50
Lakes Area Rental, oil	PW		42.89
Lakes Area Rental, grinding wheel	Fire		21.25
Larson Allen, preliminary audit work	Gov't		1,611.00
Marco, copier lease	P&Z/Admin	pd 2-2	368.12
Marsden, office cleaning	PW		626.22
Mastercard, Amazon.com, vacuum	P&R		334.04
Mastercard, Amazon.com, vacuum cleaner bags	P&R		22.48
Mastercard, Fleet Farm, flex-coil, wire plug, pole	PW		56.55
Mastercard, Full Compass, supplies for sound equipment	P&R		34.76
Mastercard, WW Thompson, waterstop roll	PW		86.51
Medica, health insurance	ALL		22,315.45
Menards, pvc pipe, pvc elbow, pipe cutter	PW		147.69
Menards, pvc conduit	PW		10.22
MN Benefits	Admin	pd 2-2	176.42
MN Life, life insurance	ALL		420.20
MN Recreation and Park Assn, membership dues	P&R		210.00
MN State Fire Chiefs Assn, membership dues	Fire		265.00
NCPERS-Life Insurance	ALL		192.00
North Ambulance, subsidy	Ambulance	pd 2-2	1,103.00
Northland Press, meeting notice of 1/23	P&Z		84.00
Northland Press, ordinances 271, 272, 273, 274	P&Z		288.00
Northland Press, budget summary statement	Gov't		93.60
Northwood Turf and Power, bearing	P&R		87.21
Northwood Turf and Power, bushing, lock nut, screw	P&R		32.57
Office Max, cd's	Police		13.89
Pequot Automotive, repair switch, oil change, check starter	Fire		503.95
Pepsi, pop	PW		51.33
PERA	ALL		N/A
Red Flint Sand & Gravel, red flint, pallets, stretch wrap	PW		1,755.00
Reed's Market, tissues, coffee, napkins	Gov't		69.90
Reed's Market, sentence to serve	PW		117.41
Reed's Market, sentence to serve	PW		56.01
Road Equipment Parts Center, thermostat	PW		269.81
Shipman Auto Parts, western hi perf fluid	P&R		8.78
Sprint, cell phone charges	Police	pd 2-2	188.70
State and Federal Taxes	ALL		N/A
Streichers, uniform	Police		116.75
Streichers, uniform	Police		79.83
Streichers, uniform	Police		112.88
Synergy Graphics, receipts	Admin		64.12
The Office Shop, ink cartridges	P&Z		71.76
The Office Shop, compressed air	P&Z/Admin		7.76
The Office Shop, keyboard, ink	P&Z		111.05
The Office Shop, envelopes	P&Z/Admin		14.90
The Office Shop, boxes	Police		28.74
The Office Shop, pens, clips, tabs	P&Z/Admin		54.05
The Office Shop, ink, file folders	Police		48.22

Thelen Heating and Roofing, blower motor, capacitor	P&R		301.40
Tom Swenson, vehicle expense	Admin	pd 2-2	400.00
Trana Masonry, cement slab	Sewer		400.00
Unicel, cell phone charges	PW	pd 2-2	90.60
Unicel, cell phone charges	Police	pd 2-2	181.10
USA Bluebook, socket flange, ball valve, pipe seal, gasket	Sewer		585.08
USA Bluebook, pvc check valve	Sewer		929.50
US Postmaster, postage	P&Z/Admin		1,000.00
Volunteer Firefighters Benefit Assn, insurance premium	Fire		182.00
Watt Automotive, brakes	Police	pd 1-14	287.88
Weight Room Users, insurance reimbursements	P&R		320.00
Widseth Smith Nolting, engineering fees	ALL		17,311.63
Xcel Energy, gas utilities	ALL		6,228.78
Ziegler, sweeppro broom	PW		2,130.00
TOTAL			83,819.35

ADDITIONAL BILLS FOR APPROVAL
9-Feb-09

VENDOR	DEPT	AMOUNT
Ace Hardware, gloves, dropcloth	PW	23.40
Alex Air Aparatus, strobe bulb	Fire	57.08
Ameripride, mats, paper towels	PW	185.67
AW Research, water test	Sewer	104.40
Blue Lakes Disposal, trash removal	ALL	297.65
Brainerd Medical Center, drug test	PW	25.00
Country Works, laminating	Library	43.61
Crosslake Firefighter Relief Assn, city contribution	Fire	16,303.00
Crosslake Sheetmetal, service call	Gov't	82.00
Culligan, water and cooler rental	PW/Gov't	69.31
DG Towing, impound nissan	Police	90.53
Grafix Shoppe, custom kit for crown vic	Police	314.05
Law Enforcement Technology Group, license reader	Police	861.24
Lawrence Schweich, permanent easement and interest	Gov't	5,073.80
Mastercard, Pine Peaks, afscme negotiations	Gov't	45.00
Mastercard, Target, frames, batteries	P&R	124.30
MCS Janitorial, february cleaning	Gov't	772.13
MN Chiefs of Police Assn, command academy rate	Police	350.00
Northwood Turf and Power, parts for broom	P&R	315.92
Office Max, cd's, tape, ink, post it notes	Library	310.19
Office Max, cord, dvd's, paper, chairmat, receipts	P&R	187.63
Simonson Lumber, insulation	PW	53.23
Streichers, uniform	Police	132.03
Tonka Equipment, installation and start up services	Sewer	4,164.15
Triangle Oil, hose	PW	97.96
Upstart, bulletin board	Library	17.90
		30,101.18

G.4.a.

Crosslake Telephone Company
Check Register - General Account
From December 1, 2008 through December 31, 2008

Check #	Vendor	Date	Description	Amount
000921	INTERNAL REVENUE SERVICE	12/12/2008	FED, FICA, MEDICARE	6,765.15
000928	PERA	12/12/2008	PERA EE & ER	3,795.19
000929	MINNESOTA DEPT OF REVENUE	12/12/2008	MN INCOME TAX WITHHELD	1,041.17
000930	GREAT WEST LIFE & ANNUITY INSU	12/12/2008	DEFERRED COMP	5,086.12
000931	CITY OF CROSSLAKE (SEWER)	12/10/2008	NOVEMBER SEWER	33.00
000932	INTERNAL REVENUE SERVICE	12/30/2008	DECEMBER EXCISE TAX	1,654.27
000933	MINNESOTA DEPT OF REVENUE	12/30/2008	DEC SALES & USE TAX	8,270.00
000934	INTERNAL REVENUE SERVICE	12/24/2008	FED, FICA, MEDICARE	7,045.85
000935	PERA	12/24/2008	PERA EE & ER	3,594.78
000936	MINNESOTA DEPT OF REVENUE	12/24/2008	MN INCOME TAX WITHHELD	1,206.23
000937	GREAT WEST LIFE & ANNUITY INSU	12/24/2008	DEFERRED COMP	1,912.92
000938	CROW WING POWER	12/26/2008	ELECTRIC SERVICE	3,566.18
023364	MN CHILD SUPPORT PAYMENT CTR	12/12/2008	CHILD SUPPORT WITHHELD	49.83
023365	MINNESOTA DEPT OF COMMERCE	12/10/2008	3RD QTR INDIR ASSESSMENT	1,023.78
023366	EMILY COOPERATIVE TELEPHONE	12/10/2008	FIBER AGREEMENT 2/08 - 1/09	2,841.96
023367	RONALD J. SCHMIDT	12/10/2008	CAFE PLAN REIMB 0 BAL 227.61	1,272.39
023368	ECHO PUBLISHING & PRINTING INC	12/10/2008	2000 EA #10 WINDOW ENVELOPES	126.46
023369	BRAINERD MEDICAL CENTER	12/10/2008	EE RANDOM TESTING	25.00
023370	UNICEL	12/10/2008	RECIP COMP 9/16/08 - 10/15/08	119.31
023371	GOPHER STATE ONE CALL	12/10/2008	LOCATES	72.50
023372	ONVOY, INC.	12/10/2008	SS7,EASY800,OPR SERV, DEC PARS, DEC LONG DIST	11,407.20
023373	OLSEN THIELEN CO LTD	12/10/2008	MTA/MART ACTIVITY	691.73
023374	UNITED PARCEL SERVICE	12/10/2008	WKLY SERVICE & MISC SHIPPING	109.97
023375	CROSSLAKE COMMUNICATIONS	12/10/2008	PHONE SERVICE, COMM CTR. VOICE MAIL	823.17
023376	CITY OF CROSSLAKE	12/10/2008	DECEMBER OPERATING TRANSFER	20,890.42
023377	CONSOLIDATED TELEPHONE	12/10/2008	FIBER AGREEMENT 2/08 - 1/09	20,509.30
023378	CITI LITES INC	12/10/2008	LOCATES	573.40
023379	XCEL ENERGY	12/10/2008	NOVEMBER NAT'L GAS	202.02
023380	BEVCOMM	12/10/2008	ANSWERING SERVICE	105.00
023381	MEDTOX LABORATORIES	12/10/2008	RANDOM DRUG SCREENING	66.89
023382	CROSSLAKE CONSTRUCTION	12/10/2008	REPAIR GARAGE	375.00
023383	UNITED STATES POSTAL SERVICE	12/10/2008	POSTAGE REFILL	1,500.00
023384	THOMPSON PUBLISHING GROUP	12/10/2008	VIDEO COMPL & BROADBAND REGS	528.50
023385	AMERIPRIDE LINEN & APPAREL	12/10/2008	RUG & TOWEL SERVICE	86.40
023386	WHITEFISH AREA PROPERTY OWNERS	12/10/2008	ANNUAL DUES	25.00
023387	VOID	12/10/2008	VOID	0.00
023388	MINNESOTA 9-1-1 PROGRAM	12/10/2008	911, TAP, TACIP	1,794.96
023389	MN NCPERS LIFE INSURANCE	12/10/2008	DECEMBER LIFE PREMIUM	48.00
023390	HY-TEC CONSTRUCTION	12/10/2008	STORAGE BUILDING-PARTIAL PMT	64,041.97
023391	BRAINERD LAKES AREA CHAMBER	12/10/2008	MEMBERSHIP 3/09 - 3/10	570.00
023392	NATIONAL CABLE TELEVISION COOP	12/10/2008	2 WAY SPLITTERS, 15 EA DVR'S, LUBRICANT	7,935.54
023393	CENTRAL TRANSPORT GROUP LLC	12/10/2008	4 EA DS 1'S, 1 T3	3,708.32
023394	NEUSTAR INC.	12/10/2008	SOW & LNP CHARGES	188.52
023395	MERRILL LYNCH	12/10/2008	NOV VISA ACTIVITY	39,137.98
023396	ASSURANT EMPLOYEE BENEFITS	12/10/2008	DEC LONG TERM DISABILITY	232.70
023397	PINE PEAKS RESTAURANT	12/10/2008	COFFEE & DONUTS - MEET THE MGR	34.00
023398	PINNACLE PUBLISHING, LLC	12/10/2008	TELEPHONE DIRECTORY-4	2,973.18
023399	AVID COMMUNICATION CONST., INC	12/10/2008	MOVE AFC CABINET, CONTRACT PLOWS	5,452.00
023400	UNIVERSAL SERVICE ADMIN CO.	12/10/2008	NOVEMBER FUSC	2,006.00
023401	AMERICAN TELEVISION & COMM.	12/10/2008	AFFILIATE PAYMENT	1,000.00
023402	FOX SPORTS NET NORTH	12/10/2008	AFFILIATE PAYMENT	5,154.14
023403	MTV NETWORKS	12/10/2008	AFFILIATE PAYMENT	6,963.11
023404	LIFETIME	12/10/2008	AFFILIATE PAYMENT	806.42
023405	AZAR COMPUTER SOFTWARE	12/10/2008	JAN-JUNE SOFTWARE SUPPORT	2,250.00
023406	TV GUIDE NETWORKS INC	12/10/2008	AFFILIATE PAYMENT	695.55
023407	MTA	12/10/2008	4TH QTR SAFETY PROG INSTALLMNT	1,365.00
023408	VANTAGE POINT	12/10/2008	OCTOBER TTP SERVICE	300.00
023409	PAUL DAVIS	12/10/2008	CAFE PLAN REIMB - BAL -0-	179.56
023410	D&H DISTRIBUTING CO.	12/10/2008	MOUSE & VARP FOR RESALE, 2 PORT SWITCH	125.75
023411	AT&T - DALLAS TX	12/10/2008	PARS 12/1 BAN 1499	530.85
023412	7SIGMA SYSTEMS, INC	12/10/2008	NOVEMBER CONSULTING	2,000.00
023413	CORNERSTONE GROUP	12/10/2008	DECEMBER NEWSLETTER	1,842.96
023414	CYNTHIA PERKINS	12/10/2008	CAFE PLAN REIMB - BAL 7.33	248.09
023415	ZONE TELECOM, INC.	12/10/2008	NOVEMBER ACTIVITY	30.80
023416	CROSSLAKE ACE	12/10/2008	SOAP, LIGHT BULBS, UTILITY KNIFE	31.61
023417	NATIONAL CABLE TEL COOP, INC	12/10/2008	AFFILIATE PAYMENT	24,465.26
023418	SPRINT	12/10/2008	CELL PHONES	193.00
023419	EQUUS COMPUTER SYSTEMS, INC	12/10/2008	LAPTOPS FOR RESALE	2,584.00
023420	ABRA TRUE VALUE	12/10/2008	PVC & RAIN & SHINE FOR CHURCH	7.25
023421	CINNAMON MUELLER	12/10/2008	RETRANSMISSION WORK	645.00
023422	KARE 11 TV	12/10/2008	AFFILIATE PAYMENT	163.30

023423	PAUL HOGE	12/10/2008	CAFE PLAN REIMB. - BAL 58.25	461.54
023424	WASTE PARTNERS, INC.	12/10/2008	NOVEMBER TRASH REMOVAL	84.05
023425	MARSDEN BLDG MAINTENANCE LLC	12/10/2008	DECEMBER CLEANING SERVICE	733.79
023426	DISCOVERY COMMUNICATIONS, INC.	12/10/2008	AFFILIATE PAYMENT	226.71
023427	WEATHER CENTRAL	12/10/2008	DEC DATA SERVICE -7	146.00
023428	ROGER'S TWO WAY RADIO	12/10/2008	PAGER	10.65
023429	IKON FINANCIAL SERVICES	12/10/2008	COPIER LEASE - 16	325.89
023430	NATIONAL GEOGRAPHIC CHANNEL HD	12/10/2008	AFFILIATE PAYMENT	6.74
023431	T-MOBILE USA, INC.	12/10/2008	RECIP COMP 8/1/08-8/31/08	55.76
023432	STELLAR BILLING, LLC	12/10/2008	DECEMBER BILLING	6,964.44
023433	MULTIMEDIA SALES & MARKETING	12/10/2008	KKIN ADVERTISING	88.00
023434	C-I COMMUNICATIONS	12/10/2008	FIBER AGREEMENT 2/08 - 1/09	732.70
023435	NORTH COUNTRY PLUMBING & HEAT	12/10/2008	REPLACE WATER HEATER & REROUTE COLD WATER	795.00
023436	RANDAL & TRACY WOJTA	12/10/2008	PERM DISCONNECT	7.59
023437	JAMES D BROZIK	12/10/2008	PERM DISCONNECT	7.62
023438	JAMES C SCHMIDT	12/10/2008	PERM DISCONNECT	8.98
023439	ROD LEWIS	12/10/2008	PERM DISCONNECT	65.05
023440	CINDY KULZER	12/10/2008	PERM DISCONNECT	13.03
023441	EXPERT DRIVEWAYS, INC.	12/10/2008	PERM DISCONNECT	51.20
023442	ANDREA QUARNSTROM	12/10/2008	PERM DISCONNECT	161.83
023443	CATHY J ESLER	12/10/2008	PERM DISCONNECT	99.50
023444	KENNETH & MARJORIE FEULNER	12/10/2008	PERM DISCONNECT	103.84
023445	CRYSTAL SCHMIDT	12/10/2008	PERM DISCONNECT	46.44
023446	LINDA SCHROEDER	12/10/2008	PERM DISCONNECT	10.75
023447	BOB NEAR	12/10/2008	PERM DISCONNECT	18.77
023448	CRYSTAL GLASER	12/10/2008	PERM DISCONNECT	159.75
023449	JOSEPH JOOS	12/10/2008	PERM DISCONNECT	22.18
023450	IBEW LOCAL UNION 949	12/24/2008	UNION DUES	396.67
023451	MN CHILD SUPPORT PAYMENT CTR	12/24/2008	CHILD SUPPORT WITHHELD	49.83
023452	RONALD J. SCHMIDT	12/24/2008	CAFE PLAN REIMB - BAL 0	227.61
023453	RANGE PRINTING COMPANY	12/24/2008	UPGRADE TO HD POSTCARD	1,350.53
023454	MINNESOTA TELECOM ALLIANCE	12/24/2008	2009 DUES	5,177.00
023455	OLSEN THIELEN CO LTD	12/24/2008	INTERIM BILLING-AUDIT	6,536.00
023456	CITY OF CROSSLAKE	12/24/2008	FINAL ENGINEERING PAYMENT FOR STORAGE BUILDING	3,881.15
023457	QWEST COMMUNICATIONS	12/24/2008	12/20 ACCESS CHGS MNCSLK-20	111.50
023458	GITI LITES INC	12/24/2008	LOCATES	475.09
023459	DELTA DENTAL PLAN OF MINNESOTA	12/24/2008	DECEMBER DENTAL	1,058.90
023460	MEDICA	12/24/2008	JANUARY MEDICAL PREMIUM	17,261.53
023461	PETTY CASH	12/24/2008	POSTAGE DUE, CHAMBER LUNCHES, CELL PHONE CASE	91.99
023462	ELECTRIC SCIENTIFIC CO INC	12/24/2008	SEMI ANNUAL MAINT. FIRE ALARM	596.40
023463	NATIONAL CABLE TELEVISION COOP	12/24/2008	50 EA UNIVERSAL REMOTES, LIFELINE TAPS	525.45
023464	MINNESOTA LIFE INSURANCE CO	12/24/2008	JANUARY LIFE PREMIUM	180.70
023465	AVID COMMUNICATION CONST., INC	12/24/2008	REPAIR BAD DROP, STENCIL PEDS PHASE II FIBER	2,654.00
023466	TURNER NETWORK SALES, INC.	12/24/2008	NOVEMBER AFFILIATE PAYMENT	1,168.41
023467	D F COUNTRYMAN CO INC	12/24/2008	DIST FILTERS, POWER SUPPLIES	2,147.05
023468	LIFETIME	12/24/2008	AFFILIATE PAYMENT	690.83
023469	MIKE'S ELECTRIC	12/24/2008	METER PEDESTAL @ GOLDEN RULE	579.50
023470	MTA	12/24/2008	2008 MTA UNIVERSITY	875.00
023471	VANTAGE POINT	12/24/2008	NOVEMBER TTP SERVICE	300.00
023472	JOHNSON, KILLEN & SEILER, PA	12/24/2008	UNION NEGOTIATIONS	2,480.00
023473	D&H DISTRIBUTING CO.	12/24/2008	MONITOR FOR RESALE	359.93
023474	EQUUS COMPUTER SYSTEMS, INC	12/24/2008	LAPTOP AND PC FOR RESALE	1,435.08
023475	PAUL HOGE	12/24/2008	CAFE PLAN REIMBURSE - BAL 0	58.25
023476	ST. CLOUD MEDICAL GROUP	12/24/2008	EMPLOYEE DRUG TESTING	79.00
023477	CROW WING COUNTY HIGHWAY DEPT.	12/24/2008	NOV UNLEADED FUEL	408.74
TOTAL FOR GENERAL ACCOUNT				<u>349,764.85</u>

RESOLUTION NO. 09-04

CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

RESOLUTION AUTHORIZING MEMBERSHIP IN THE 4M FUND

WHEREAS, Minnesota Statutes (the Joint Powers Act) provides that governmental units may jointly exercise any power common to the contracting parties; and

WHEREAS, the Minnesota Municipal Money Market Fund (the 4M Fund) was formed in 1987, pursuant to the Joint Powers Act in accordance with Minnesota Investment Statutes, by the adoption of a joint powers agreement in the form of a Declaration of Trust; and

WHEREAS, the Declaration of Trust, which has been presented to this Council, authorizes municipalities of the State of Minnesota to become Participants of the Fund and make use from time to time including the 4M Liquid Asset Fund, the 4M Plus Fund, the Fixed Rate Program, and other Fund services offered by the Fund; and

WHEREAS, this Council deems it to be in the best interest for the municipality to make use of, from time to time, the approved services provided by the 4M Fund's service providers including the Investment Advisor and Administrator, Voyageur Asset Management, the Sub Administrator, PMA Financial Network, Inc. or the Fixed Rate Investment Program Administrator, RBC Dain Rauscher, and the Custodian, U.S. Bancorp, ("Service Providers") and/or their successors.

WHEREAS, this Council deems it advisable for this municipality to enter into the Declaration of Trust and become a Participant of the Fund for the purpose of joint investment with other municipalities so as to enhance the investment earnings accruing to each; NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

Section 1. This municipality shall become a Participant of the Fund and adopt and enter into the Declaration of Trust, a copy of which shall be filed in the minutes of this meeting. The appropriate officials are hereby authorized to execute those documents necessary to effectuate entry into the Declaration of Trust and the participation of all Fund programs.

Section 2. This municipality is authorized to invest monies from time to time and to withdraw such monies from time to time in accordance with the provisions of the Declaration of Trust. The following officers of the municipality or their successors are designated as "Authorized Officials" with authority to effectuate investments and withdrawals in accordance with the Declaration of Trust:

Jay Andolshek / Mayor / Jay Andolshek
Print Name/Title Signature

THOMAS SWENSON / City Administrator / Thomas Swenson
Print Name/Title Signature

PAUL HOGE / General Manager / Paul Hoge
Print Name/Title Signature

(Additional names may be added on a separate list. The treasurer shall advise the Fund of any changes in Authorized Officials in accordance with Fund procedures.)

Section 3. The Trustees of the Fund are designated as having official custody of those monies invested in accordance with the Declaration of Trust.

Section 4. That the municipality may open depository accounts, enter into wire transfer agreements, safekeeping agreements, third party surety agreements securing deposits, collateral agreements and lockbox agreements with institutions participating in Fund programs including U.S. Bancorp, its successor, or programs of PMA Financial Network, Inc., or Voyageur Asset Management or RBC Dain Rauscher and that these institutions shall be deemed eligible depositories for municipality. PMA Financial Network Inc., Voyageur Asset Manager and/or RBC Dain Rauscher and their successors are authorized to act on behalf of this municipality as its agent with respect to such accounts and agreements. Monies of this entity may be deposited in such depositories, from time to time in the discretion of the Authorized Officials, pursuant to the Fund's Programs available through its Services Providers.

Adopted by the Crosslake City Council this 9th of February 2009.

Jay Andolshek
Jay Andolshek
Mayor

Thomas N. Swenson
Thomas N. Swenson
City Administrator